

OCT. 17 1981

## EIGHTEENTH BIENNIAL CONVENTION

OF THE

## LEAGUE OF WOMEN VOTERS OF TEXAS

Red Carpet Inn - Beaumont, Texas

March 27 - 29, 1981

### GUIDE TO THE MINUTES

#### FIRST PLENARY SESSION - Friday, March 27

1. Welcoming Address
2. Appointments
3. Credentials Report
4. Adoption of Rules and Procedures
5. Adoption of the Order of Business
6. Introductions
7. Roll Call
8. Secretary's Report
9. Treasurer's Report
10. Budget Presentation
11. Development Report
12. Presentation of the Sharing Policy
13. Presentation of the Proposed Program
14. Not-recommended Program Notice of Intent
15. State Bylaws Committee Report
16. Nominating Committee Report and Election
17. Action Motions Committee Appointments

Page

1  
1  
1  
1  
1  
2  
2  
2  
2  
2  
2  
3  
3  
3  
5  
5

#### WORKSHOPS - Friday, March 27 and Saturday, March 28

1. Public Relations Workshop
2. Local Presidents Workshop
3. State Fair

5  
5  
5

#### SECOND PLENARY SESSION - Saturday, March 28

1. Credentials Report
2. President's Report
3. Not-recommended Program Vote for Consideration
4. Budget Debate
5. Presentation of Action Motions
6. Adoption of Per-member Payment
7. Adoption of the Sharing Policy
8. Not-recommended Program Debate
9. Recommended Program Debate
10. Budget Adjustment Committee Appointment

6  
6  
6  
6  
7  
7  
7  
7  
7  
8



# Guide to the Minutes of the Eighteenth Biennial Convention, March 27-29, 1981

2

## COUNTERPART WORKSHOPS - Sunday, March 29

8

## THIRD PLENARY SESSION - Sunday, March 29

1. Action Motions	8
2. Credentials Report	9
3. Legislative Report	9
4. Program Adoption	9
5. Budget Adoption	9
6. Direction to the Board	9
7. Directions to National Council	10
8. Courtesy Resolutions Committee Report	10
9. Thanksgiving	11
10. Invitations to Convention and Council	11
11. Introduction of New State Board	11
12. Appointment of Directors	11

## WORKSHOPS - Friday, March 27 and Saturday, March 28

1. Public Relations Workshop	1
2. Local Resolutions Workshop	2
3. State Fair	3

## SECOND PLENARY SESSION - Saturday, March 28

1. Credentials Report	1
2. President's Report	2
3. Not-Recommended Program Vote for Consideration	3
4. Budget Debate	4
5. Presentation of Action Motions	5
6. Adoption of By-stander Payment	6
7. Adoption of the Sharing Policy	7
8. Not-Recommended Program Debate	7
9. Recommended Program Debate	7
10. Budget Adjustment Committee Appointment	8



MINUTES OF THE  
EIGHTEENTH BIENNIAL CONVENTION  
OF THE

LEAGUE OF WOMEN VOTERS OF TEXAS

Red Carpet Inn - Beaumont, Texas  
March 27-29, 1981

FIRST PLENARY SESSION

President Clark called the first plenary session of the Eighteenth Biennial Convention of the League of Women Voters of Texas to order at 1:20 p.m. on Friday, March 27, 1981 at the Red Carpet Inn in Beaumont, Texas.

1. Welcoming Addresses. President Clark introduced Lura Burns, president of the LWV-Beaumont, who welcomed us and then introduced Mayor Maury Meyers. Mayor Meyers welcomed League members to Beaumont and presented the key to Beaumont to President Clark.

2. Appointments. President Clark announced the following appointments:

Parliamentarian - Charlotte - Travis of San Antonio

Timekeeper - Mary Colthorp of Beaumont

Tellers - Joan Gordon, Eva Dawson, and Martha Lee Brock of Beaumont

Elections Committee - Catherine Perrine of Dallas, Chairperson

Credentials Committee - Sarah Gates of Beaumont, Chairperson

Courtesy Resolutions Committee - Olivia Meyer of Galveston, Chairperson

Barbara Materka of Dallas

Margaret Kemp of Pearland

3. Credentials Report. Sarah Gates, chairperson of the Credentials Committee, reported the following attendance: 188 delegates, 15 observers, 15 state board members, 1 staff member, and 3 press representatives.

4. Adoption of Rules and Procedures. President Clark reviewed the proposed rules and procedures for the convention as they were presented in the workbook.

Clark MOVED the adoption of the proposed rules and procedures. The motion was SECONDED and CARRIED. Clark extended the privilege of the floor to observers with the reminder that only delegates may vote.

5. Adoption of the Order of Business. Clark amended the proposed order of business as presented in the workbook by postponing the nominating committee report and nominations from the floor until after the state bylaws committee report, debate and vote. Clark MOVED that the proposed order of business as amended be adopted. The motion was SECONDED and CARRIED.



6. Introductions. President Clark introduced Carol Flatten, the convention chairperson. She also introduced the state board members, field service representatives, and Executive Director Joann Lovelace.

7. Roll Call. Secretary Catherine Gordon called the roll of local Leagues. Twenty-nine of thirty-five answered the roll call, and two Leagues arrived during the first plenary session for a total of thirty-one Leagues in attendance. Local Leagues attending were: Abilene, Amarillo, Austin, Bay Area, Baytown, Beaumont, Brazos County, Corpus Christi, Dallas, Denton, Edinburg/McAllen, Gainesville, Galveston, Houston, Irving, Lubbock, Marshall/Harrison County, Midland, Orange Area, Pearland, Plano, Richardson, Rockwall County, San Antonio Area, San Marcos, Sherman, Tarrant County, Tyler, Victoria, Waco Area, and Wichita Falls. Leagues not attending were: El Paso, Harlingen, Odessa, and Temple. The provisional League, Montgomery County, attended, as did Pasadena State Unit and Kerrville State Unit. Two members-at-large answered roll call.

8. Secretary's Report. President Clark announced that the minutes of the Seventeenth Biennial Convention of the League of Women Voters of Texas had been approved by the state board and were on file. She appointed the state board as a committee to correct and approve the minutes of this Convention.

9. Treasurer's Report. Treasurer Ethel Sturgis reported that a balance sheet and budget analysis for the first nine months of the year has been included in a packet that each League president has received. The general operating fund net worth of the LWV-T and the LWV-TEF to the nearest dollar is \$31,102. This figure excludes all restricted funds, local League TEF funds, Action Committee funds, and a one-time gift of \$26,000 to TEF. Sturgis estimated the end of the year operating net worth to be approximately \$19,460, which is above the minimum \$15,000 kept as an ongoing reserve. A copy of the new handbook for treasurers, Money Matters Made Easier, was in each president's packet.

10. Budget Presentation. The last page of the proposed LWV-TEF budget (B10) inadvertently omitted from the workbook was distributed to all delegates. The LWV-T proposed budget for \$57,832 and the LWV-TEF proposed budget for \$62,015 prepared by the budget committee were in the workbook. Budget Chairman Myrtle McMahan presented the following budget highlights: no increase in per member payment, an increase in state fundraising with a reduction in the members-at-large, funding from reserves for a possible special session and an accrual for the next session of the legislature. One new study item has been proposed. McMahan MOVED adoption of the LWV-T proposed budget for June 1, 1981 to May 31, 1982 as printed in the workbook. Jeanette Vanderwater of Houston gave notice of intent to amend the proposed budget as follows:

1. Increase A.1. Local League Support to \$28,070 by increasing the per-member payment from \$7.50 to \$8.25.
2. Add U.5. Paid Legislative Lobbyist Accrual - \$2,500.

11. Development Report. Nancy Price, development chairperson, referred to her report in the workbook which listed donations to LWV-T and LWV-TEF since March 1, 1980 and totaling \$22,393.24. She announced the following additional contributions: Dresser Industries, \$1,000; Texas Bankers, \$2,995; Sigmor Corporation, \$250; Guardian Savings and Loan, \$100; and the Bloom Agency, \$1,871.91.

12. Presentation of Fundraising Sharing Policy. Nancy Price, development chairman, MOVED adoption of the sharing policy as proposed and printed in the workbook.



13. Presentation of Proposed Program. Program Vice President Laura Keever reported that twenty Leagues participated in state program planning. She reviewed proposed state program for 1981-83 and an explanation of the same as printed in the workbook. There were twelve items suggested for a new study. One item concerning an amendment to the U. S. Constitution was not recommended by the state board as it was considered not appropriate for adoption at the state level. As no specific item received support from more than two Leagues, the state board did not recommend any specific item for a new study, but did recommend that a new study be determined by the delegates. Keever MOVED the adoption of the proposed program for 1981-83 as it was printed in the workbook, Program, p. 2.

Keever also explained two recommendations from the state board to amend the details of program positions as found in Program Perspectives 1980-81. She MOVED their adoption as printed in the workbook, Program, p. 2.

14. Not Recommended Program. The following notice of intent to present not recommended program items was given:

- Quality of Mental Health/Mental Retardation Services in Texas  
by Mary Porter of Richardson
- Women Under Texas Law  
by Lucy Polter of Dallas
- Ramifications of Legislation Defining the Legal Commencement of Life  
and the Right to Limit Childbearing  
by Marge Adams of Houston
- Texas Housing Policies by Helen Hunter of Houston
- Illegal Aliens in Texas by Ann Swendig of Midland

15. State Bylaws Committee Report. Bylaws Committee Chairperson Jeanette Davis called delegates' attention to the proposed new wording for Art. IX Council, Sec. 3 "Authorization For Action," a copy of which had been placed on the tables. (Copy attached.) She then reviewed the report of the Bylaws Committee which was printed in the workbook. Action was taken on each recommendation as follows:

Delete from ART. III. Sec. 2. MEMBERSHIP Sec. 2. How Composed and Sec. 3. Types of Membership and substitute ART. III. Sec. 2. Types of Membership as printed in the workbook. Editorial change to bring our bylaws into compliance with the national bylaws. APPROVED by general consent.

An editorial change in ART. IV. OFFICERS Sec. 5 The Treasurer as printed in the workbook was APPROVED by general consent.

Davis MOVED to amend ART. V. Board of Directors Sec. 3. Vacancies as printed in the workbook. The motion was SECONDED and CARRIED.

Davis MOVED to amend ART. VII. FINANCIAL ADMINISTRATION Sec. 2. Local and Provisional League Financial Support (b) as recommended in the workbook.



The motion was SECONDED. Martha Kissinger of Tarrant County MOVED to amend the amendment by striking "shall" in the sentence to be inserted and substituting may. The motion was SECONDED and CARRIED. The main motion then CARRIED.

Davis MOVED to amend ART. VII. Financial Administration Sec. 2. Local and Provisional Financial League Support (c) as presented in the workbook. The motion was SECONDED and CARRIED.

Davis MOVED to amend ART. VII. FINANCIAL ADMINISTRATION Sec. 3. State-wide Fundraising as presented in the workbook. The motion was SECONDED and CARRIED.

Davis MOVED to amend ART. VII. FINANCIAL ADMINISTRATION Sec. 4. The Budget and Budget Committee (a) as printed in the workbook. The motion was SECONDED and CARRIED.

An editorial change in ART. VIII, Convention, Sec. 2. Composition, as printed in workbook was approved by general consent.

Davis MOVED to amend ART. IX COUNCIL Sec. 3 Authorization for Action by proposed new wording to clarify the amendment as proposed in the workbook. The motion was SECONDED. Discussion followed and at 3:15 P.M. a recess was called while a substitute amendment was drafted. Following the recess, Joyce Lockley of Dallas MOVED to substitute the following amendment:

Upon recommendation of the state board or any local League the council may make an addition to the program in the event of an emergency. A local League shall submit any proposed addition to the state board at least eight weeks in advance of the meeting of the council. An addition proposed by a local League or by the state board must be sent to the local League presidents at least one month in advance of council. A 2/3 vote of the members of the council present and voting shall be required to make an addition to the program.

The motion was SECONDED and CARRIED by standing vote. The motion to amend then CARRIED.

Davis MOVED that ART. IX COUNCIL Sec. 4: Quorum be amended as printed in the workbook. The motion was SECONDED. Diane Sheridan of Bay Area MOVED to amend the amendment by striking "are" and inserting is following "...a majority of local Leagues". The motion was SECONDED and CARRIED. The motion to amend then CARRIED.

Davis MOVED to amend ART. X NOMINATIONS AND ELECTIONS Sec. 4. Election, as printed in the workbook. The motion was SECONDED. Joan Lava of Austin MOVED to amend the amendment by striking "except that if" and inserting unless and by inserting then following "... one nominee for each office;". The motion was SECONDED and CARRIED. The motion to amend then CARRIED.



Davis MOVED to amend ART. XI. PROGRAM Sec. 2a. Program as printed in the workbook to make the wording of the article consistent with the national bylaws. Margie Morrill of Corpus Christi MOVED to have the Principles read. The motion FAILED for lack of a second. Barbara Materka of Dallas MOVED the previous question. The motion was SECONDED. The motion to amend FAILED by a counted vote of 65 votes in the affirmative and 90 votes in the negative.

Davis MOVED to amend ART. XI PROGRAM Sec. 3. Program Selection (b) as printed in the workbook. The motion was SECONDED and CARRIED.

Davis MOVED to amend ART. XI. PROGRAM Sec. 3. Program Selection (c) as printed in the workbook. The motion was SECONDED and CARRIED.

Davis MOVED to amend ART. XI. PROGRAM Sec. 3. Program Selection (d) as printed in the workbook. The motion was SECONDED. Lynne Johnson of Houston MOVED to amend the amendment by striking "two-thirds" and inserting majority following "...a not-recommended item requires a". Following discussion, Lois Carpenter of Midland MOVED the previous question. The motion was SECONDED and CARRIED. The motion to amend the amendment then FAILED. The motion to amend the article CARRIED.

Davis MOVED to amend ART. XIV. AMENDMENTS Sec. 1. Amendments as printed in the workbook. The motion was SECONDED and CARRIED.

16. Nominating Committee Report. Helen Hunter, chairperson of the Nominating Committee presented the nominations for officers, directors, and Nominating Committee as printed in the workbook. The president called for nominations from the floor. There being none, Helen Hunter MOVED the election of the slate as presented. The motion was SECONDED and CARRIED. (Copy attached.)

17. Action Motions. President Clark reviewed the procedure for consideration of legislative or administrative actions as printed under "Proposed Rules and Procedures" in the workbook. She appointed the following Action Motions Committee: Chairman, Laura Keever, Houston; Kay Dillard, Abilene, and Toni Clem, Paris, (MAL). Nancy Bene, Austin, served as consultant.

Announcements were made and the session adjourned at 5:15 P.M.

#### WORKSHOPS

1. Public Relations Workshop. A workshop on public relations entitled "In the Public Eye" was conducted in the inn from 8 P.M. to 10 P.M. by Margaret Keys and Barbara Miller, professional educators.

2. Local Presidents Workshop. A breakfast workshop for incoming and outgoing presidents was held from 8:15 A.M. to 10:15 A.M. on Saturday, March 29, 1981.

3. State Fair. Ten mini-workshops were held on Saturday, March 28, 1981, from 8:15 A.M. to 10:15 A.M. All topics were presented concurrently in twenty-minute segments allowing delegates/observers to rotate among workshops of their choice. Topics presented were money matters, development, speakers bureau and public relations; voting rights/voters service, units, membership, office management,



political action committees, publications, and lobbying.

SECOND PLENARY SESSION

President Clark called the second plenary session to order at 10:50 A.M. on Saturday, March 28, 1981.

1. Credentials Report. Sarah Gates, chairperson of credentials, reported the following present: 183 delegates, 15 state board members, 12 observers, 2 visitors, 12 workers, and 1 staff person.

2. President's Report. The president gave a brief address and was applauded by the assembly.

3. Not-Recommended Program Vote for Consideration. The following not-recommended program items were moved for consideration:

Mary Porter of Richardson MOVED for consideration a study of the quality of Mental Health/Mental Retardation Services in Texas. The focus of the study for two years will be to identify and evaluate existing resources, institutions, services, and existing legislation and standards. The motion was SECONDED and CARRIED.

Jane Dunatchik of Beaumont MOVED for consideration an examination of ways at the state level through which the League of Women Voters of Texas could promote more equitable and efficient delivery of quality health care. The motion was SECONDED and CARRIED.

Sue Yates of Houston MOVED for consideration a study of the ramifications of legislation which governs a woman's decision whether to limit childbearing and legislation which seeks to define the legal commencement of life. to focus on the possible legal, social, political and economic ramifications of such legislation. The motion was SECONDED but FAILED on a standing vote. Diana Thompson of Houston called for a counted vote. The chair declared the motion CARRIED with 91 votes in the affirmative and 86 votes in the negative.

Rebecca Bergstresser of Dallas MOVED for consideration a study of "Women Under Texas Law: A study of the impact of Texas state laws on women." The motion was SECONDED and CARRIED.

Helen Hunter of Houston announced that she will postpone her recommendation for a study of Texas housing policies until 1983.

Ann Swendig of Midland announced that she would not propose a study of illegal aliens in Texas.

At 11:30 A.M. the assembly recessed for 15 minutes.

4. Budget Debate. Jeanette Vanderwater of Houston MOVED to amend the budget to increase the per-member payment from \$7.50 to \$9.00, seventy-five cents of which would be directed toward a paid lobbyist. The motion was SECONDED. Diane Sheridan of Bay Area MOVED to amend the motion by striking \$9.00 and inserting \$8.50. The motion was SECONDED and FAILED. Mary Porter of Richardson MOVED the



previous question. The motion was SECONDED and CARRIED. The vote on the main motion FAILED to get the necessary 3/5 vote by a count of 106 votes in the affirmative and 77 votes in the negative. Pearl Winicorn of Dallas requested a recount. There were 110 votes in the affirmative and 79 votes in the negative on the second count. The chair again declared the motion FAILED. Donna Green of Austin MOVED to amend the state budget to raise the per-member payment from \$7.50 to \$8.25. The motion was SECONDED. Following discussion, Galen Westwick of Corpus Christi MOVED the previous question. SECONDED and CARRIED. The chair called for counted vote. The motion CARRIED by 120 votes in the affirmative and 67 votes in the negative.

The assembly recessed for lunch at 12:40 P.M. and reconvened at 2:45 P.M. Lupe Anguiano, president of National Women's Employment and Education Inc., was the luncheon speaker. She described her program which has been highly successful in getting low-income women into the job market.

5. Presentation of Action Motions. Six action motions were presented to the Action Motions Committee for their consideration.

6. Adoption of Per-member Payment. Myrtle McMahan, chairperson of the Budget Committee, MOVED that the minimum amount of per-member payment for a local League be \$250, as recommended by the Budget Committee. The motion was SECONDED and CARRIED.

7. Adoption of the Sharing Policy. Development Director Nancy Price MOVED adoption of the sharing policy recommended by the state board as printed in the workbook. The motion was SECONDED and CARRIED.

The president made some agenda adjustments with no objection from the delegation. She asked for a count of the house before beginning program debate. The chairperson of the Credentials Committee reported 184 delegates, 15 state board members, 12 observers, 5 visitors, 1 staff person, and 1 press representative present.

8. Not-recommended Program Debate. Not-recommended program items were debated in the order of their presentation: Study of the Quality of Mental Health-Mental Retardation Services, Study of Health Care, Study of Legislation which Seeks to Define Conception as the Legal Commencement of Life, and Women under Texas Law.

The convention recessed at 4:20 P.M. and reconvened at 4:30 P.M.

Jill Hays of the Bay Area League MOVED to amend the wording of the not-recommended program study, "Women Under Texas Law", by inserting the words existing and proposed after the word "of". The motion was SECONDED. Following much discussion, Ms. Hays withdrew her motion. She then MOVED to substitute the following wording for the study: Women Under Texas Law: a study of the impact on women of existing state laws and proposed legislation. The motion was SECONDED and CARRIED. The proposed study was then debated.

9. Recommended Program Debate. Program Vice President Laura Kaeffer discussed the proposed program for 1981-83 as presented in the workbook. No amendments were proposed to the proposed program. On the state board recommendation that "increased authority and effectiveness for legislators" be dropped from Program Perspectives 1980-81, page 17, IV GOVERNMENT subtitle LEGISLATURE, Helen Hunter from Houston MOVED to retain the position we now have but to improve the wording. The motion was SECONDED and CARRIED.



10. Budget Adjustment Committee. President Clark appointed the following Budget Adjustment Committee: Myrtle McMahan, Chairman; Ethel Sturgis, and Linda Poerner.

Announcements were made by the secretary. The session adjourned at 5:30 P.M.

#### COUNTERPART PROGRAM WORKSHOPS

On Sunday, March 29, 1981 at 8 A.M. to 9:30 A.M. counterpart workshops on the present priority state action issues of Justice, Water and Wastes, Government, Energy, and Financing Education were held. Each program director will report to the new state board and local Leagues regarding preferred emphases for the coming year.

#### THIRD PLENARY SESSION

The third plenary session was called to order by President Clark at 9:30 A.M. on Sunday, March 29, 1981.

1. Action Motions. Laura Keever reported that the Action Motions Committee recommended the following three action motions for adoption:

a. The following resolution from Lavora Arizaga, Human Resources director for the state board:

WHEREAS President Reagan has recommended severely reducing funding for the Legal Services Corporation and there have been recommendations in both the Senate and the House for the complete termination of funding for the Legal Services Corporation which would result in de facto abolition of federally funded legal services for the poor;

AND WHEREAS, the League of Women Voters supports action to achieve equal rights for all;

AND WHEREAS, rights without the ability to enforce them are meaningless,

I MOVE THAT this convention send a message to President Reagan and the Texas Congressional delegation of the United States urging continued funding of the Legal Services Corporation at no less than the present level.

Keever so MOVED. The motion was SECONDED and CARRIED.

b. The League of Women Voters of Abilene MOVES that the League of Women Voters of Texas communicate to the League of Women Voters of the United States our opposition to the national release of lobbying tools designed for "League use only" (specifically the Political Accountability Rating).

We further MOVE that LWV-T register its objection to the percentage rating of voting records used in the PAR because it can be and often is perceived as support or endorsement of elected officials.

Keever so MOVED. The motion was SECONDED and CARRIED.



Convention Minutes, March 27-29, 1981

8a

LWV-Texas  
October 22, 1981

ADDENDUM FOR CONVENTION 1981 MINUTES - BEAUMONT

PLEASE INSERT THE FOLLOWING AS PAGE 8a. Paragraph was inadvertently omitted when typing commenced on page 9.

1. Action Motions

c. Martha Kissinger of Tarrant County requested that the League of Women Voters of Texas propose adoption at the 1982 national convention of a program item on U. S. Policy on Immigration

Keever so MOVED. The motion was SECONDED and CARRIED.



2. Credentials Report. The Credentials Committee reported 184 delegates, 15 state board members, 12 observers, 5 visitors, 10 workers, 1 staff person, and 1 press representative in the house.

3. Legislative Report. Legislative Director Nancy Bene reported on the six Action Alerts still to come, the Texas House committee meetings to be held in the next week, and action to be taken on SB 546 (Ogg) to restore voting rights to ex-felons. She reminded delegates to communicate with the Legislative Office. Water Director Catherine Perrine presented the reasons for the League's opposition to HJR 33, which would dedicate the state's surplus funds to a special water fund and a special reserve fund. She urged League members to respond promptly to a probable Action Alert when HJR 33 goes to the Senate.

4. Program Adoption. Program Vice President Laura Keever called for a vote on the not-recommended program items in the order that they were voted consideration. A two-thirds vote is necessary for adoption.

- a. Mental Health - FAILED by a standing vote.
- b. Health Care - FAILED by a standing vote.
- c. Ramifications of Legislation Which Governs a Woman's Decision to Limit Childbearing - FAILED on a standing vote. Diane Thompson called for a counted vote. The motion FAILED with 49 votes in the affirmative and 127 votes in the negative.
- d. Women Under Texas Law - Motion CARRIED.

Ms. Keever then called for a vote on recommended program as printed in the workbook. Each item I. through IV. was adopted as proposed.

Ms. Keever MOVED adoption of the recommendation from the state board that "all citizens" be struck from "Access for every citizen to a free public education on page 8, II. Human Resources 1. Details of Position in Program Perspectives, and all persons be inserted to make our position conform with the national position. The motion CARRIED.

5. Budget Adoption. Budget Committee Chairperson Myrtle McMahan MOVED that the following figures be substituted in the proposed LWV-T budget for 1981-83:

Income: A-1	\$28,070	Expenses: V-3	\$4,837
Sub-Total A	\$32,270	Sub-Total U	\$6,487
Total	\$60,169	Total	\$60,169

The motion was CARRIED.

Ms. McMahan then MOVED the adoption of the proposed LWV-T budget for 1981-83 as amended. The motion was SECONDED and CARRIED. (Copy attached.)

A corrected list of local League support for the 1981-82 budget was distributed.

6. Direction to the Board. League delegates/observers were given an opportunity to express to the state board things they wished the League would do. Speakers were requested to present their views in writing to the secretary. The following suggestions were made in writing.

- a. Joyce Lockley of Dallas: Do not have delegates at a convention vote on word changes in paraphrased positions in brochures provided for public or member consumption.



- b. Pearl Wincorn of Dallas: Encourage local Leagues to update members very soon on clean air issues. Keep pressure on public officials.
- c. Martha Kissinger of Tarrant County: Do away with the Political Accountability Ratings, or, at the least, confine them to internal use.
- d. Meg Titus of Plano: Increase the budget allocation for action on air quality since the Clean Air Act is the national League's top environmental item for the coming year.
- e. Diane Sheridan of Bay Area: 1. Supply local Leagues with an index of local League studies of at least the current year. 2. In an individual memo ask Leagues to select the topics on which they would like to receive copies of League testimony.
- f. Rebecca Bergstresser of Dallas: 1. Rise above conceptual blocks about semicolons and debate issues. 2. Focus its study of Women Under Texas Law on such areas as property rights, employment, probate and estate laws, divorce, family and child support and spouse abuse.

Lucy Polter of Dallas honored President Clark with a bouquet of flowers for her past leadership and pledged our support for the next two years. She also thanked all board members for their service.

7. Directions to National Council. President Clark reported that all local Leagues had been sent a copy of the LWV-Teaneck, New Jersey's request that local Leagues concur with the LWV-Massachusetts' Consensus on Birth Control and Abortion Laws, Spring 1972. The state board did not recommend concurrence. Lynne Johnson of Houston reported that the LWV-Houston had given their support to the proposal. Following much discussion, Kay Irvin of Dallas asked that the LWV-T not be put in the position of having to take action on family planning and abortion issues without a full discussion of the issues by the membership. President Clark called for a show of hands. The majority opposed supporting the proposal. Lynne Johnson of Houston requested that it be noted that approximately one-third of the convention supported the proposal.

Ellen Stone of the Edinburg-McAllen League suggested that the LWV-US be asked to prepare a national comparison of state laws which would show the inequities of state laws and show why the Equal Rights Amendment is so vital and necessary.

Kathleen Kenefick of Brazos County asked that we insist that the LWV-US and the LWV-US Education Fund budget's glossary include the amount of reserves maintained in the operating fund because it is approximately 1.5 million dollars.

Jill Hays of the Bay Area League would like delegates to National Council to direct the national board to notify immediately and communicate to local Leagues their reasons for joining a coalition and membership of the coalition; specifically the National Budget Coalition of which the AFL-CIO is a member.

8. Courtesy Resolution Committee Report. Olivia Meyer, chairperson of the Courtesy Resolution Committee MOVED the adoption of the following resolution;

WHEREAS, The good times have rolled in Beaumont, and

WHEREAS, We've passed our eye over Beaumont, and

WHEREAS, All of us have been Cajuns for at least one Saturday night, and



WHEREAS, The bedbugs at the Red Carpet Inn were all babies, and  
WHEREAS, The organization, artistry and creativity of Lura Burns, Carol Flatten, and their committees made this a memorable convention, and  
WHEREAS, The beautiful desserts of the Beaumont Leaguers will be remembered as we diet during the next few weeks, and  
WHEREAS, We will never forget Frost Brothers white space and Skaggs Alpha Beta, and  
WHEREAS, Our President Diana Clark has smoothly presided over semicolons and commas without falling off her box; therefore, be it  
RESOLVED, That the thinkers, sensors, feelers and intuitors here assembled in the 18th convention of the League of Women Voters of Texas do hereby "guarantee" a hearty Cajun thanks to the mesdames and monsieurs of the Beaumont League that les bons temps ont roule' dans Beaumont!

The motion was CARRIED.

9. Thanksgiving. President Clark thanked Carol Flatten, chairperson of the Local Arrangements Committee and introduced her committee members. She also thanked the parliamentarian, Charlotte Travis, and presented each a rose.

10. Invitations to Convention and Council. Invitations to Convention 83 were extended by Dallas and Austin Leagues. An invitation to Council 82 was extended by Abilene. Lynne Johnson of Houston asked for help with the National Convention 82 to be held in Houston.

11. Introduction of New State Board. President Clark introduced the newly elected state board members.

12. Appointment of Directors. President Clark announced the appointment of the following directors:

Catherine Perrine of Dallas:	Water
Ethel Sturgis of Fort Worth:	Field Service
Isabel Miller of Denton:	Publications.

President Clark made some announcements and declared the convention adjourned at 11:50 A.M.

Catherine Gordon  
Secretary



January 28, 1981  
 TO: State Office cc: Flatten, file  
 FROM: Beth Brown  
 RE: Delegate strength at convention

LEAGUE	Membership 1/1/81	Delegates	sets Reg Form
Abilene	41	3 2	4
Amarillo	58	3 2	5
Austin	234	9 18	23
Bay Area	66	4 8	6
Baytown	54	3 4	5
Beaumont	120	1	11
Brazos County	76	3 2	7
Corpus Christi	125	6 15	12
Dallas	404	13 12	40
Denton	80	3 2	7
Edinburgh/McAllen	25	2 1	2
El Paso	54	3 2	5
Gainesville	31	2 1	3
Galveston	162	7 10	16
Harlingen	15	2 4	1
Houston	600	13 12	59
Irving	62	3 2	6
Lubbock	115	4 10	11
Marshall/Harrison County	27	2 1	2
Midland	52	3 2	5
Odessa	18	2 1	1
Orange Area	42	3 2	4
Pearland Area	32	2 1	3
Plano	35	2 4	3
Richardson	43	6 11	4
Rockwall County	41	3 2	4
San Antonio	183	8 14	18
San Marcos	38	2 4	3
Sherman	88	3 2	8
Tarrant County	223	8 17	22
Temple Area	47	3 2	4
Tyler	40	2 4	3
Victoria	67	3 2	6
Waco Area	81	4 8	8
Wichita Falls	37	2 1	3

Dallas - 12  
 Beaumont - 17  
 Tarr. Co. - 10  
 Galv. - 10  
 San Antonio - 10  
 Dal 12  
 Hous 24  
 sets 6  
 Reg Form

send 10  
 winter

Carol, In addition, there are four State Units (Cleburne, Kerrville, Pasadena, and Port Lavaca) and the Montgomery County Provisional. I cannot predict which of these entities will send observers, but I do hope signs, table space, water glasses, etc. can be ready for them just in case.

Thanks much and I'll see you in Beaumont.

yes: 8 additional registration forms  
 are needed, contact the  
 state office as soon  
 as possible.

SU  
 3 - Cleb. — 3  
 3 - Kerrv. — 3  
 4 - Pasada — 5  
 3 - Pt. Lav. — 3  
 4 - Prov. (Mont. Co) — 6  
 MALS 26 + 13 = 40  
 do: 350 sets



## NAME OF PUBLICATION

1981 Come Workbook

1ST PRINTING DATE

Mar '87

NUMBER PRINTED

350

## DATE \_\_\_\_\_

DESTINATION

NUMBER

BÂLANCE

 $\frac{3}{5}$ 

LLPs

See list attached

3/5

$SB \neq 0 \ B$

37

3/2

Re: B

1

 $\frac{3}{5}$ 

Chas. H. Davis

7

$$\frac{1}{3} \frac{1}{n}$$

1005-6-10

3

$$\frac{11}{3/12}$$

1 MW - Bantam

2

3/13

1 m 0.25 t

3

$$\begin{array}{r} 115 \\ 3 \overline{) 116} \end{array}$$

Bar Area

11

3/16

Wm. T. Co.

5

$$\frac{3}{18}$$

LWK - 41 Fall

4 (H.L. & D.)

5/10

1000-1000

1 (+1 & B)



DATE \_\_\_\_\_

DESTINATION

NUMBER

BALANCE



You shorted  
us ONE

LEAGUE OF WOMEN VOTERS OF TEXAS

# convention 81

## BEAUMONT MARCH 27-29

MAR 9 1981

Please send Convention Workbooks as follows:

1 Workbooks for 1 registered delegates from LWV of BRAZOS CO.  
       Workbooks for        registered observers from same League or  
       Member-at-Large

Ship to:

K. KENEFFICK

President or MAL

Address

City

Zip

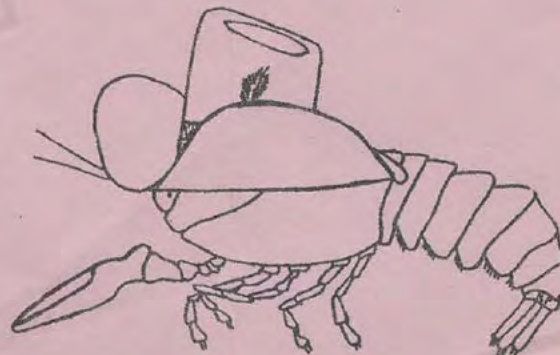
Sent  
3/9/81

Signed

K. Kenefick

**NOTE:** Postage costs necessitate sending the workbooks Third Class. We will mail through March 16 to ensure arrival of the books before you depart for convention. Requests received after March 16 will be filled on a first-come basis (we do not have many extras) and will be waiting for you in Beaumont at convention.

RETURN THIS FORM TO: LWV-Texas  
1212 Guadalupe, #109  
Austin, TX 78701





Lovell

OFFICIAL CORRECTED COPY



STATE CONVENTION OF TEXAS LEAGUE OF WOMEN VOTERS

MARCH 27 — 28 — 29 — 1981



LEAGUE OF WOMEN VOTERS OF TEXAS  
1212 Guadalupe, #109  
Austin, Texas 78701

Convention 1981 Workbook

TABLE OF CONTENTS

Schedule of Events . . . . .	White
Proposed Order of Business . . . . .	Pink
Preparing for Convention . . . . .	Pink
<i>Tips on</i> Parliamentary Procedures <del>at a Glance</del> . . . . .	Blue
Proposed Rules and Procedures . . . . .	Blue
LWV-T & TEF Officers and Directors . . . . .	White
Off-board <del>Personnel</del> <i>assignments</i> . . . . .	White
Nominations for Officers & Directors . . . . .	White
LWV-T Proposed Budget . . . . .	Green
LWV-TEF Proposed Budget . . . . .	Green
Development Report . . . . .	Avocado
<del>Sharing Formula</del> . . . . .	<del>Avocado</del>
Proposed State Program . . . . .	Yellow
Explanation of Proposed State Program . . . . .	Yellow
Adopted State Program . . . . .	Salmon
Details of Positions . . . . .	Salmon
Program Reports . . . . .	Beige
Other Reports . . . . .	Green
<del>Profile of Texas Leagues</del> . . . . .	<del>fold-out</del> White
Bylaws Proposals . . . . .	White
Adopted Bylaws . . . . .	White
Evaluation Form . . . . .	Lilac

CBs  
NP  
JD  
TC  
MS  
DC  
CP  
BB  
ES  
LCA  
IM  
GK  
LA  
LK  
CG  
NB

Beaumont Convention Directors

Carol Flatten  
Lura Burns

State Board Convention Liaison

Nancy Price



WORKBOOK  
Eighteenth Convention  
March, 1981

SCHEDULE OF EVENTS

FRIDAY, MARCH 27

9:00 A.M. - 1:00 P.M.  
9:00 - 11:30 A.M.  
12 noon - 1:00 P.M.  
  
1:15 - 5:00  
5:45 - 6:30  
6:30 - 7:45  
8:00 (sharp) - 10:00  
10:00 - ?

Registration  
Optional Tour of Historic Beaumont  
Preconvention briefing with Camelot 4  
box lunch (if preordered)  
FIRST PLENARY SESSION Camelot 1 & 2  
State Board Reception (cash bar) King Arthur 1 & 2  
Dinner on your own  
Workshop "In the Public Eye" Camelot 4 /  
Caucuses\*

SATURDAY, MARCH 28

6:30 - 8:00 A.M.  
8:15 - 10:15  
  
10:30 - 12:30  
12:45 - 2:15 P.M.  
  
2:30 - 5:30  
6:30 - 11:00  
  
11:00 - ?

Breakfast on your own  
Workshop for local presidents Camelot 1  
The State Fare (everyone else) ~~King Arthur 1 & 2~~  
SECOND PLENARY SESSION Camelot 3 & 4  
Luncheon - Lupe Anguiano, Speaker, Camelot 1 & 2  
President, National Women's  
Employment & Education Camelot 3 & 4  
SECOND PLENARY SESSION (cont.) Camelot 1 & 2  
Texas Cajun Evening at the Brad Club  
(buses leave at 6:30) very casual dress  
Caucuses\*

SUNDAY, MARCH 29

6:30 - 7:45 A.M.  
8:00 - ~~9:30~~ 9:00  
~~9:45~~ - 12:30 P.M.  
9:15

Breakfast on your own  
Counterpart PROGRAM workshops To be announced  
THIRD PLENARY SESSION Camelot 1 & 2

Publications Room-----Sir Lancelot  
Convention Office-----Sir Pellinore  
Nursery-----Sir Kaye  
\* Caucus Rooms-----Sirs Gawain, Galahad,  
Bedivere, King Arthur 1 & 2



WORKBOOK  
Eighteenth Convention  
March, 1981

PROPOSED ORDER OF BUSINESS

FRIDAY, MARCH 27

1:15 - 5:15 P.M.

1:15

FIRST PLENARY SESSION

Call to order

Diana Clark

Welcomes: Lura Burns, President,  
LWV-Beaumont; Maury Meyers, Mayor  
of Beaumont

1:30

Organization of Convention

Diana Clark

Appointment of Parliamentarian,  
Charlotte Travis

Appointment of Committees:

Timekeeper, Tellers, Credentials,

Elections, Courtesy resolutions

1:35

Credentials Report

1:40

Explanation of Rules & Procedures

Adoption of Order of Business

Adoption of Convention Rules

1:55

Introductions:

Local Convention Chairman,

Carol Flatten

State Board, Associate Directors,

Field Service Representatives,

Staff, Guests

2:00

Roll Call of local Leagues

Catherine Gordon

2:20

Secretary's Report

Catherine Gordon

2:25

Treasurer's Report

Ethel Sturgis

2:30

Nominating Committee Report

Helen Hunter

2:35

Nominations from the floor

2:40

Presentation of Budget

Myrtle McMahan

3:00

Development Report

Nancy Price

Presentation of Sharing Formula

3:10

Break

3:25

Explanation of Program Adoption

Laura Keever

3:35

Presentation of Proposed Program

3:55

Notice of Intent to present not-  
recommended program items

4:15

Explanation of bylaws amendment  
process

Jeanette Davis

4:35

State Bylaws Committee Report

Debate, vote

4:45

Action Motion Explanation

Diana Clark

Appointment of Action Motion *Bene, Dillard, Keever*  
Committee *Posner*

4:55

Announcements

Catherine Gordon

5:00

Recess



Proposed Order of Business (cont.)

SATURDAY, MARCH 28

10:30 A.M. - 12:30 P.M.	SECOND PLENARY SESSION	
	Call to Order	Diana Clark
	Credentials Report	
10:35	President's Report	Diana Clark
10:45	Presentation and Vote for Consideration of Not- Recommended Items	
		Laura Keever
11:15	Program Debate	
11:45	Budget Debate	Myrtle McMahan
12:15 P.M.	Vote on PMP	
12:20	Vote on Sharing Formula	Nancy Price
12:25	Action Motions	Diana Clark
	Announcements	Catherine Gordon
12:30	Recess for Lunch	
12:45 - 2:15	Luncheon - Speaker: Lupe Anguiano, President, National Women's Employment & Education	
2:30 - 5:30	SECOND PLENARY SESSION (cont.)	
	Call to Order	Diana Clark
	Credentials Report	
2:35	Program Debate	Laura Keever
4:00	Break	
4:15	Program Debate (continued)	
4:50	Legislative Report	Nancy Bené
5:20	Action Motions	Diana Clark
5:25	Announcements	Catherine Gordon
5:30	Recess	

*March 29*  
SUNDAY, APRIL 1

9:45 A.M. - 12:30 P.M.	THIRD PLENARY SESSION	
	Call to Order	Diana Clark
	Credentials Report	
9:50	Vote on Program	Laura Keever
10:40	Budget Adoption	Myrtle McMahan
10:50	Report of Elections Committee	
10:55	Introduction of New State Board	Diana Clark
11:00	"I Wish the League Would. . ."	
	Directions to National Council	
11:50	Report of the Action Motions Comm.	Laura Keever
	Vote on Action Motions	
12:00	Courtesy Resolutions Report	Diana Clark
	Introduction of Convention Committee Chairmen	
12:10	Invitations to '82 Council and '83 Convention	
12:20	Unfinished Business	
12:25	Announcements	Catherine Gordon
12:30	Adjourn	



*the discussion and  
debate*

WORKBOOK  
Eighteenth Convention  
March, 1981

### PREPARING FOR CONVENTION

Whether this is your first or fifteenth convention, you are in for an exhilarating though exhausting time. The better prepared you are for what is to come, the more you can give and the more you will get from your convention experience.

HOMEWORK There is a lot you can do before packing your bags for <sup>Dallas</sup> Beaumont.

- . Study thoroughly this convention workbook which contains background material and proposals for discussion and vote.

- . Read up on the proposed state program and find out what your League thinks about it. Remember, delegates go to the convention informed but not instructed. All that goes on at convention should figure into your vote. Begin early to prepare your case, line up your troops and plan your strategy. (See "How to Lobby" at the end of this section.)

- . Convention decisions on League financial matters are not made lightly. Delegates adopt the LWV-T Budget; then the state board, as trustees of LWV-TEF, adopt the LWV-TEF budget after being guided by convention recommendations. If you want more or different services, how should the income side of the budget be changed? If you want to cut the state budget, what services or activities are you willing to give up.

- . Read carefully the full list of bylaws proposals to see if you and your League want to support or oppose them.

KNOW THE PARLIAMENTARY ROPES Review <sup>Tips on Parliamentary Procedure</sup> ~~"Parliamentary Procedures at a Glance"~~ in this workbook and check with the parliamentarian for additional information. Convention business is conducted according to "Robert's Rules of Order, Newly Revised", except in situations covered by the bylaws or convention rules. All motions ~~are written~~ by the maker on forms provided by ushers, and copies are shown on large screens visible to all.

CONVENTION RULES Study the proposed convention rules in this workbook. They set convention procedures not covered by the bylaws. They are adopted by majority vote at the beginning of the convention and may be amended, rescinded, or suspended at any time by a two-thirds vote. (For example, "I move to suspend the rules to allow delegates to speak for more than two minutes on this motion.")

PROGRAM PRESENTATION AND ADOPTION The proposed program will be presented Friday afternoon by a state board member who will explain it briefly and move its adoption. All debate and further action on program will be postponed until the time specified in the Order of Business. Immediately after the Proposed Program is presented, it will be in order for delegates to state their intention to present one or more of the new program issues not selected by the board because of insufficient support, or the single program item specifically not recommended by the board, by stating "I intend to move for consideration the following issue. . . ." A brief statement about the issue (no longer than one minute) may be made at this time.

On Saturday morning at the appropriate time in the Order of Business, a delegate who gave "notice of intent" the previous day may then say: "I move for consideration



## Preparing for Convention (cont.)

the following (give exact wording)". The mover may speak in its behalf for no more than five minutes. The vote for consideration is taken immediately. There is no debate or questions for clarification. If an issue is voted consideration by a majority vote, the issue is before the convention, to be considered on the same basis as the proposed program.

DEBATE Use the microphones. During consideration of all the program before the convention, both discussion and debate are in order. In the early stages a time will be set for discussion, i.e., to give proponents an opportunity to explain the motion under consideration and the reasons it is being proposed and to respond to questions. When it appears that the convention can move along to the debate stage, microphones are usually designated as PRO and CON so that the delegates can hear each point of view presented alternately.

VOTING Most votes are voice votes. <sup>(a division of the house)</sup> If in doubt, the chairman will call for a standing vote. If the chairman is still in doubt, tellers will count the votes. No one may enter or leave the room while a standing counted vote is being taken. Any voting delegate may request a counted vote.

ELECTION OF OFFICERS If there are no nominations from the floor on Friday following the presentation of the Report of the Nominating Committee, voting for officers, members of the board, and the nominating committee will be by voice vote on Sunday morning. If additional nominations are made, voting by ballot will take place in the convention foyer or other designated place on Saturday, March 28, from 8:00 A.M. to 5:30 P.M.

BUDGET, PMP, AND BYLAWS The proposed Order of Business provides for discussion of the proposed budget and PMP on Friday. The proposed PMP, which must be voted on first, is adopted by a 3/5 vote. The action on the budget, which requires a majority vote, will take place on Friday morning.

On Friday, the chairman of the state Bylaws Committee will present the board's recommendations on amendments to the bylaws. Amendments proposed by Leagues and sent to the state office by the deadline but not recommended by the state board may also be offered at this time. All amendments must be adopted by a 2/3 vote.

HOW TO LOBBY FOR STATE PROGRAM ISSUES If you want to get a not-recommended issue on the program, work with other Leagues that share your interest. As you plan your strategy, assess the amount of support you have and consider whether it is sufficient to justify your efforts.

If you want to schedule a caucus on Friday or Saturday evening, ask the secretary to announce it during the scheduled time. When your caucus meets, get your arguments together, plan your strategy, and select a good spokesman to present your point of view on the convention floor.

State board members will not attend caucuses unless invited.



### How to Lobby for State Program Issues

If you wish to get a not-recommended issue on the program plan your strategy early. Work with other ~~leagues~~ <sup>these</sup> that share your interest. (A list of ~~not-~~ <sup>sent (Chicago paper)</sup> recommended issues and the Leagues recommending them were ~~listed~~ in the January ~~State Board Report~~). <sup>Be sure to have ready a</sup> ~~Be sure to be prepared with~~ a notice of intent on Friday afternoon. As you plan your strategy, assess the amount of support you have and consider whether it is sufficient to justify your efforts.

If you want to schedule a caucus on Friday or Saturday evening, ~~ask the secretary~~ ask the convention office for an available room and ask the secretary to <sup>mention</sup> ~~announce~~ it during the scheduled announcement time at the end of each ~~parliamentary~~ plenary session. When your caucus meets, get your arguments organized, plan strategy, and select <sup>advocates</sup> ~~spokesmen~~ to present arguments on the convention floor.

State board members will not attend caucuses unless invited.

*John  
W. Brown  
M. H. Assm.*



*Lovell*

18th Biennial Convention  
TIMED AGENDA

FRIDAY, MARCH 27

1:15 FIRST PLENARY SESSION - On Podium: Clark, Burns, Mayor  
Call to Order Maury Meyers, Travis, Gordon  
Exit: Burns, Mayor Meyers

1:30 ORGANIZATION OF CONVENTION

Appointment of Parliamentarian Charlotte Travis

Timekeeper

Tellers

Elections *W. S. C. Perrine*

Credentials *Sara Gates*

Courtesy Resolutions *O. Meyer; B. Matyska; Mary Kemp*

*Jan Ruggel*  
*floor. Comm.*  
*floor arrangements Karen Peterson*

1:35 CREDENTIALS REPORT *W. M.*

1:40 EXPLANATION OF RULES & PROCEDURES

CLARK

ADOPTION OF ORDER OF BUSINESS --AMENDED--

ADOPTION OF CONVENTION RULES

1:55 INTRODUCTIONS: Local Convention Chair Carol Flatten

State Board, Associate Directors, Field Service, Staff  
Guests;

2:00 Roll Call of Local Leagues

GORDON

To Podium- Sturgis, MacMahan, Price

2:20 Secretary's Report Move to adopt minutes of 17th Convention

2:25 Treasurer's Report

STURGIS

2:30 PRESENTATION OF BUDGET

MACMAHAN

2:50 Development Report *Houston proposal*

PRICE

PRESENTATION OF SHARING FORMULA *(20% - 10%)*

3:00 BREAK



3:15 To PODIUM Clark, Gordon, Travis, Kever, Davis

EXPLANATION OF PROGRAM ADOPTION

KEEVER

PRESENTATION OF PROPOSED PROGRAM

KEEVER

3:45 NOTICE OF INTENT TO PRESENT NOT\_RECOMMENDED  
PROGRAM

EXIT KEEVER

*M Porter - Mental Health  
L Porter - Women under Ty Law  
Kever - Conception & Childbearing  
Kever - Nursing  
J.D. Smith - Health care for  
Indigenous*

4:05 EXPLANATION OF BYLAWS AMENDMENT PROCESS DAVIS

STATE BYLAWS COMMITTEE REPORT, DEBATE, VOTE

To: Podium HUNTER, Exit: Davis

4:35 NOMINATING COMMITTEE REPORT

Nominations from the floor

(if none, vote on nominations)

4:45 ACTION MOTIONS EXPLANATION AND APPOINTMENT OF  
COMMITTEE who will be Kever, Bene, Polter

4:55 Announcements Gordon

5:00 Recess

*Mental Health - Carried*

*Health Care - Carried*

*Conception / Childbearing - ~~MS~~ Carried*

*Women Under Ty Law - Carried*

*Caucuses: Wmn Ty Law - Galshad Rm 10:00*

*Ill do Love*



SATURDAY MORNING, March 28

10:30	Call to Order	Clark
	<u>To PODIUM CLARK, TRAVIS, GORDON, KEEVER</u>	
10:35	President's Report	
10:45	PRESENTATION AND VOTE FOR CONSIDERATION OF NOT RECOMMENDED ITEMS	
11:15	PROGRAM DEBATE	KEEVER
11:45	<u>EXIT KEEVER, TO PODIUM MACMAHAN, PRICE</u> BUDGET DEBATE	MACMAHAN
12:15	VOTE ON PMP	
12:20	VOTE ON SHARING FORMULA	
12:25	Action Motions	
	Announcements	Gordon
12:30	Recess for LUNCH	
2:30	<u>SECOND PLENARY SESSION, CONTINUES SATURDAY AFTERNOON</u> To Podium, Clark, Travis, Gordon, KEEVER	
2:35	PROGRAM DEBATE CONTINUED	KEEVER
4:00	BREAK	
4:15	<u>Same as above return to podium</u>	
5:00	LEGISLATIVE REPORT	BENE
	to podium BENE	
5:20	ACTION MOTIONS	
5:25	EXPLANATION OF PROGRAM WORKSHOPS ANNOUNCEMENTS	KEEVER GORDON
5:30	Recess	



SUNDAY MORNING MARCH 29

9:45 THIRD PLENARY SESSION

To Podium: Clark, Gordon, Travis, Kever,

Call to Order

Clark

Credentials Report

9:50 VOTE ON PROGRAM

KEEVER

Exit Keeper, Enter MacMahan

10:40 VOTE ON BUDGET

Exit MacMahan

11:00 I WISH THE LEAGUE WOULD....."

DIRECTIONS TO NATIONAL COUNCIL

To Podium: Keeper

11:50 REPORT FROM THE ACTIONS MOTIONS COMMITTEE KEEVER

VOTE ON ACTION MOTIONS

Exit: Keeper

12:00 COURTESY RESOLUTIONS REPORT

FLOOR MIKE— Introduction of Convention Committee Chairs

12:10 INVITATIONS TO '82 Council (Abilene)

FLOOR MIKE

'83 Convention (Dallas)

" "

12:20 Report of Elections Committee if needed

Introduction of new board

12:25 Announcements

Gordon

12:30 Adjourn

*LD call was to Lopez's office*



# PARLIAMENTARY PROCEDURES AT A GLANCE

*institute*

TO DO THIS: -1	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn meeting	"I move that we adjourn"	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, etc.	"Point of privilege"	May interrupt speaker	No second needed	Not debatable - 2	Not amendable	No vote is required - 3
Suspend consideration	"I move we table it"	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
End debate	"I move the previous question"	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two thirds vote required
Postpone consideration	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee"	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required

1. The motions or points above are listed in established order of precedence. When any one of them is pending, you may not introduce another that's listed below it. But you may introduce another that's listed above it.

2. In this case, any resulting motion is debatable.  
3. Chair decides.

TO DO THIS: -1	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Object to procedure or to a personal affront.	"Point of order"	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information"	If urgent, may interrupt speaker.	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote to verify a voice vote	"I call for a division of the house"	May not interrupt speaker - 2	No second needed	Not debatable	Not amendable	No vote required unless someone objects -3
Object to considering an improper matter	"I object to consideration of this question"	May interrupt speaker	No second needed	Not debatable	Not amendable	Two thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority required
Reconsider something already disposed of	"I move that we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision"	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority required

1. The motions, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time - except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege).

2. But division must be called for before another motion is started.  
3. Then majority vote is required.

over



## BASIC INFORMATION ON MOTIONS

### RANKING MOTIONS

These motions are listed in order of rank. When any one of these motions is immediately pending, those above it are in order and those below it are not in order.

### PRINCIPAL REQUIREMENTS

#### PRIVILEGED MOTIONS

	Second	Debateable	Amendable	Vote required	Reconsiderable	May interrupt
13. Fix the time to which to adjourn	yes	no	yes	maj	yes	no
12. Adjourn	yes	no	no	maj	no	no
11. Recess	yes	no	yes	maj	no	no
10. Raise a question of privilege	no	no	no	x	no	yes
9. Call for orders of the day	no	no	no	x	no	yes

#### SUBSIDIARY MOTIONS

	Second	Debateable	Amendable	Vote required	Reconsiderable	May interrupt
8. Lay on the table	yes	no	no	maj	no	no
7. Previous question (to close debate)	yes	no	no	2/3	yes*	no
6. Modify debate	yes	no	yes	2/3	yes	no
5. Postpone definitely	yes	yes	yes	maj	yes	no
4. Commit or recommit	yes	yes	yes	maj	yes*	no
3. Amend	yes	yes*	yes*	maj	yes	no
2. Postpone indefinitely	yes	yes	no	maj	+	no
1. MAIN MOTION	yes	yes	yes	maj*	yes	no

### RANKING MOTIONS

Whether these motions are in order depends upon the business already under consideration and what purpose they may serve when introduced.

#### INCIDENTAL MOTIONS

	Second	Debateable	Amendable	Vote required	Reconsiderable	May interrupt
Appeal	yes	*	no	maj	yes	yes
Close nominations or the polls	yes	no	yes	2/3	no	no
Consider seriatim	yes	no	yes	maj	no	no
Divide the question	yes*	no	yes*	maj*	no	no*
Division of the assembly	no	no	no	no	no	yes
Objection to consideration of a question	no	no	no	2/3	#	yes*
Parliamentary inquiry	no	no	no	Chair	no	yes
Point of order	no	no	no	Chair	no	yes
Reopen nominations or the polls	yes	no	yes	maj	#	no
Suspend the rules*	yes	no	no	2/3*	no	no
Withdraw a motion	no	no	no	maj	#	yes*

#### MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY

	Second	Debateable	Amendable	Vote required	Reconsiderable	May interrupt
Reconsider	yes	=	no	maj	no	no
Take from the table	yes	no	no	maj	no	no

#### KEY TO MARKINGS

\*-See Robert's Rules of Order for special rules.

--Usually no vote taken: Chair rules.

+-only an affirmative vote may be reconsidered.

#-Only a negative vote may be reconsidered.

--Debatable when applied to a debatable motion. See ROBERT'S



A motion to adopt these rules will be made shortly after the convention opens. Amendments may be offered at this time and require a majority vote. The rules as a whole (either amended or as given below) require a two-thirds vote for adoption.

(use as an opening paragraph - no number)

WORKBOOK

Eighteenth Convention  
March, 1981

### PROPOSED RULES AND PROCEDURES

1. Admission to the convention shall be limited to persons displaying official badges which must be worn at all meetings of the convention.
2. Voting members<sup>observers</sup> and visitors shall sit in areas so designated. Although they may enter the convention hall after the convention has started, they shall not be seated during an address.
3. Only delegates (Art. VIII, Sec. 2, Bylaws) may vote. Delegates must pay the total registration fee; however, such registrations are transferable within the local League provided there is one person present to cast each ballot. One-half of the host League badges will be assigned on a permanent basis, and one-half may be assigned on a rotating basis.
4. Only delegates<sup>observers</sup> and those authorized by the chairman<sup>to</sup> or the convention, may address the assembly. During debate on a motion, no person may speak more than once on that question until all others who wish to speak have done so. After the original presentation, debate shall be limited to two minutes for each speaker.
5. A speaker shall use a microphone ~~and~~ announce ~~his~~ name and League when addressing the assembly.
6. Main motions, or amendments of substantial length, must ~~be in writing~~ <sup>written in ballpoint pen</sup> on forms provided for that purpose. Two copies shall be sent to the projector operators, three copies to the president, secretary, and parliamentarian on the podium and one copy retained.
7. No announcements shall be made which do not relate to the business of the convention or the welfare of the members. All announcements shall be made by the secretary.
8. There shall be no resolutions, except those of a courtesy nature, presented to or adopted by the convention.
9. <sup>governmental</sup> ACTION MOTIONS. Ideas for legislative or administrative action by the convention on League program may be made during designated times on the agenda. These ideas will be referred to the Action Motions Committee and presented as part of its report on Sunday morning. The Action Motions Committee shall be appointed by the presiding officer at the first meeting on Friday and shall consider and report on all action proposals submitted to it by members of the convention prior to 5:00 P.M. on Saturday. If the Action Motions Committee reports unfavorably on any motion it shall be in order for the committee to explain its reason for disapproving the motion.
10. The procedure for program adoption shall be:
  - a) The proposed program shall be presented and moved for adoption by a state board member at the first meeting on Friday. No questions for clarification will be entertained and no debate will be allowed at this time. Further action will be postponed until the meeting set in the Order of Business.
  - b) A notice of intent to move for consideration of any item listed in the advance notice of program recommendations shall be given at the first



Proposed Rules (cont.)

meeting on Friday afternoon. One minute is allowed for each notice of intent. No questions for clarification and no debate are allowed.

- c. Any item listed in the advance notice of program recommendations but not specifically recommended by the board, may be moved for consideration at the Saturday morning meeting provided that notice of intent shall have been given at the first meeting on Friday afternoon. Presentation of such motions for consideration shall be limited to five minutes and a vote shall be taken immediately thereafter. No questions for clarification will be entertained and there shall be no debate at this time. A majority vote will place a not-recommended item before the convention without a further motion. A delegate may request the state board to give its reasons for not recommending an item. Such a statement shall not exceed three minutes.
  - d. Items voted consideration (in the order in which they were presented) and proposed program will be taken up one at a time for debate and possible amendment during the regular order of business on Saturday.
  - e. Voting on all program will take place on Sunday morning. The result of each vote will be announced before the next vote is taken. Adoption of a not-recommended item requires a two-thirds vote.
11. When a vote is in process the doors to the convention hall shall be closed and no one may enter or leave the hall.

(Convention rules are adopted by majority vote on Friday, but may be altered at any time in the convention by a two-thirds vote. Robert's Rules of Order: Newly Revised will control general conduct of the meetings.)



WORKBOOK  
Eighteenth Convention  
March, 1981

OFFICERS AND DIRECTORS/TRUSTEES  
1980-81

Diana Clark, President/Chairman, TEF  
[REDACTED]

Laura Keever, Program Vice President  
[REDACTED]

Beth Brown, Organization Vice Pres., Field Service  
[REDACTED]

Toni Clem, Public Relations Vice President  
[REDACTED]

Nancy Price, Vice Chairman TEF; Development  
[REDACTED]

Catherine Gordon, Secretary LWV-Texas & LWV-TEF  
[REDACTED]

Ethel Sturgis, Treasurer LWV-Texas & LWV-TEF  
[REDACTED]

DIRECTORS/TRUSTEES

Lavora Arizaga, Human Resources  
[REDACTED]

Nancy Bené, Legislative  
[REDACTED]

Lois Carpenter, Administration of Justice  
[REDACTED]

Jeanette Davis, VS/CI, Bylaws  
[REDACTED]

Georgia Kidwell, Publications  
[REDACTED]

Isabel Miller, Energy  
[REDACTED]

Catherine Perrine, Water  
[REDACTED]

[REDACTED]



**NOMINATING COMMITTEE**

Helen Hunter, Chairman

[REDACTED]

Frances Emery

[REDACTED]

Barbara Materka

[REDACTED]

**BUDGET COMMITTEE**

Myrtle McMahan, Chairman

[REDACTED]

**STATE OFFICE STAFF**

Joann Lovelace

[REDACTED]

Margit Anderson, Assistant Secretary

**NATIONAL OFFICE**

League of Women Voters of the United States

[REDACTED]



WORKBOOK  
Eighteenth Convention  
March, 1981

OFFBOARD ASSIGNMENTS

Air Associate Director	Meg Titus (Plano)
D.C. Ratification Assoc. Dir	Louise Cummins (Lubbock)
Modernizing State Government	
Assoc. Director	Helen Hunter (Houston)
Public School Finance and	
Property Tax Reform	
Assoc. Director	Jan Wilbur (Houston)
Solid Waste Management	
Assoc. Director	Dee Hayter (Paris)
Texas VOTER Editor	Linda Poerner (San Antonio)

FIELD SERVICE REPRESENTATIVES

Pauline Clarke (Corpus Christi)  
Lou Ann Garrett (Amarillo)  
Rachel Gooch (Fort Worth)  
Helen Hunter (Houston)  
Barbara Materka (Dallas)  
Rowena Rodgers (San Antonio)

*See E. Chel's  
Sheet*

OFFBOARD COMMITTEES

BUDGET: Myrtle McMahan (Fort Worth), Chairman  
offboard member: Sondra Ferstl (Denton)

PUBLIC SCHOOL FINANCE:

Jan Albers (Austin)	Kathleen Kenefick (Brazos Co.)
Marcy Bateman (Lubbock)	Liz Naugle (Brazos Co.)
Bland Burckhardt (El Paso)	Mary Remenchik (Houston)
Phyllis Frederickson (Brazos Co.)	Diane Sheridan (Bay Area)
Kay Irvin (Dallas)	

CAPITOL CORPS (Austin and vicinity)

Mary Blackstock	Lois English	Margaret Stearns
Evelyn Bonavita	Joan Hawbaker	Ann Taylor
June Brewer	Joyce Holt	Florine Widdows
Sarah Edwards	Carolyn Potter	



WORKBOOK  
Eighteenth Convention  
March, 1981

NOMINATIONS FOR OFFICERS, DIRECTORS,  
AND NOMINATING COMMITTEE

1981-1983

OFFICERS

PRESIDENT  
VICE PRESIDENT (Organization)  
VICE PRESIDENT (Program)  
VICE PRESIDENT (Public Relations)  
SECRETARY  
TREASURER

Diana Clark	Dallas
Beth Brown	Houston
Lois Carpenter	Midland
Toni Clem	Paris
Margie Morrill	Corpus Christi
Jeanette Vanderwater	Houston

DIRECTORS

Lavora Arizaga	Houston
Lura Burns	Beaumont
Jeanette Davis	Abilene
Jill Hays	Bay Area
Lynne Johnson	Houston
Georgia Kidwell	Tarrant County
Nancy Price	San Antonio Area

NOMINATING COMMITTEE

Betty Anderson, Chairman	Lubbock
Rowena Rodgers	San Antonio Area
Lucy Polter	Dallas

Respectfully submitted,

Helen Hunter, Chairman, Houston  
Toni Clem, Paris  
Frances Emery, San Marcos  
Barbara Materka, Dallas  
Martha Sarles, Galveston



WORKBOOK  
Eighteenth Convention  
March 1981

LEAGUE OF WOMEN VOTERS OF TEXAS  
LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND  
BUDGETS FOR 1981 - 1982

The following budgets represent in dollars and cents the recommended commitment of the League of Women Voters of Texas and the League of Women Voters of Texas Education Fund. YOU WILL NOTE - THE PER-MEMBER PAYMENT HAS NOT CHANGED!

The significant changes are as follows:

INCOME - Ten Leagues have increased their membership and qualify for the "Ten-Five Good Buddy" award, though overall membership has decreased by approximately eighty-one.

Increased state fundraising will be necessary to hold the PMP at \$7.50. More local League assistance in this effort must be given so that these fundraising goals will be met. There will also be a concerted effort to solicit contributions from our own members, especially those who have been inactive because of other commitments, but who continue to support the League with their dues to local Leagues.

Dues for members at large and state unit members have been raised from \$20 to \$25. The Public Subscription Service has also been raised by \$5 to \$20. These increases more accurately reflect the actual direct and indirect costs involved.

EXPENSES - The cost of board meetings has increased due to inflation and the loss of using Rather House in Austin. The board will try to economize as much as possible with three per motel room, carpooling, and by taking advantage of offered hospitality for a mini board meeting. \$1500 has been budgeted for each of three regular meetings, \$700 for the mini meeting, and \$1800 for the combined Council and board meeting. Local Leagues will be encouraged to offer such hospitality and will receive recognition for doing so.

The state board will recommend for delegate approval a reduction in the state fundraising sharing formula from 30% to 20%.

For the first time, we've included an accrual of \$2500 for the next legislative session, and \$1250 for a special legislative session if one is called. This will be funded through reserves. We pondered a paid lobbyist, minimum expense \$5000. This would necessitate an increase in the PMP of 75¢ for two years. Would you be willing to make this kind of increased commitment? This budget does not address this.

The TEF budget provides for one new program study with one Facts & Issues. Money is already available from an Executives For Good Government grant for Voters Service projects.

Although the LWV-Texas and the LWV-TEF budgets are interrelated, only the LWV-Texas budget is adopted by Convention delegates. The LWV-TEF budget will be adopted by the TEF board of trustees at its ~~May~~ <sup>June</sup> meeting.

If anyone has questions concerning any item on the budget, please feel free to contact the budget chairman or any member of the committee.

BUDGET COMMITTEE

Myrtle McMahan, Chairman; Diana Clark, Lois Carpenter, Sondra Ferstl, Nancy Price, Ethel Sturgis.



## LOCAL LEAGUE SUPPORT FOR 1981-82 BUDGET

League	Membership 1/1/80	1/1/81	Per member payment
Abilene	44	41	\$ 307.50
*Amarillo	32	58	413.00
Austin	230	234	1,755.00
Bay Area	71	66	495.00
*Baytown	44	54	385.00
Beaumont	158	120	900.00
Brazos County	80	76	570.00
Corpus Christi	124	125	937.50
Dallas Area	389	404	3,030.00
Denton	81	80	600.00
Edinburgh/McAllen	23	25	250.00
El Paso	62	54	405.00
*Gainesville	22	31	237.50
Galveston	185	162	1,215.00
Harlingen	17	15	250.00
Houston Area	600	600	4,500.00
Irving	87	62	465.00
Lubbock	133	115	862.50
Marshall/Harrison Co.	38	27	250.00
Midland	53	52	390.00
Odessa	29	18	250.00
Orange Area	42	42	315.00
*Pearland Area	29	32	237.50
*Plano	27	35	249.50
*Richardson	31	43	306.50
Rockwall County	39	41	307.50
*San Antonio Area	163	183	1,304.00
San Marcos	40	38	285.00
Sherman	113	88	660.00
*Tarrant County	194	223	1,589.00
Temple Area	47	47	352.50
*Tyler	35	40	285.00
Victoria	92	67	502.50
Waco Area	86	81	607.50
*Wichita Falls	33	37	263.50
TOTAL	3,497 **	3,416	\$25,733.00
Provisional League:			
Montgomery County		42	* 3.00 Rem. 3.00
State Units:			
Cleburne		9	
Kerrville		30	
Pasadena		34	
Port Lavaca		17	
Round Rock		15	
Members-at-large		27	
TOTAL MEMBERSHIP LWV/TEXAS		3,590	

\* Ten leagues, those with stars in front of their name, are eligible for the "TEN-FIVE, GOOD BUDDY" award. This means that the calculated PMP has been reduced by 5%, because the league gained in membership by at least 10%.

\*\* (Includes Brownsville with 24 members.)



LEAGUE OF WOMEN VOTERS OF TEXAS  
RECOMMENDED BUDGET: JUNE 1, 1981 - MAY 31, 1982

<u>INCOME</u>	<u>ACTUAL 1979-80</u>	<u>BUDGET 1980-81</u>	<u>RECOMMENDED 1981-82</u>	<u>EXPLANATION</u>
A. Support				
1. Local League Support	\$27,579	\$26,609	\$25,733	Based upon a per-member payment of \$7.50, with a league minimum of \$250.
2. State Unit Support				
a. Member Dues	2,240	1,800	2,750	Based upon 110 members of state units paying annual dues of \$25.
b. Finance Effort	0	450	250	State units are expected to conduct finance drives and send 1/4 of amount raised to the state league.
3. Dues, Members-at-large	665	600	750	Based upon 30 members at large paying \$25 annual dues.
4. Provisional League	0	0	450	One existing at \$250 and one new at \$200.
5. Contributing Member Support	25	25	0	
Sub-Total A	\$30,509	\$29,484	\$29,933	
B. Interest on Savings	\$ 1,574	\$ 1,400	\$ 1,740	Interest on money in savings account.
C. Sale of Publications				
1. DPM's	\$ 2,056	\$ 1,800	\$ 1,900	Income from sale of all publications is offset by the costs of production and distribution, see item R6.
2. Standing Orders	1,274	1,400	1,260	DPM's are sold for \$20 each and Standing Orders for \$7.
3. Publications on Hand	703	600	700	A "We Support" pamphlet and a new/reprint membership flyer will be produced and sold. This is not a
4. "We Support"	0	0	700	Legislative year, so there will not be a newsletter or
5. Membership Flyer 81-82	187	0	300	Advocacy Papers.
6. Legislative Newsletter	0	800	0	
7. Advocacy Papers	0	300	0	
Sub-Total C	\$ 4,220	\$ 4,900	\$ 4,860	
D. Contributions				
1. Member Cash	\$ 115	\$ 50	\$ 660	All non-member contributions are shared with local
2. State Fund Raising	7,650	9,150	11,149	Leagues according to policy guidelines, see item X.
3. National Fund Raising	0	0	100	Some contributions are anticipated from League members.
Sub-Total D	\$ 7,765	\$ 9,200	\$11,909	The state League will share in national fundraising.
E. Contractual Services	\$ 2,800	\$ 3,025	\$ 0	No General Election this year.
F. Convention/Council				
1. Council 1982	\$ 4,740	\$ 0	\$ 5,000	Council fees are matched by item P4.
2. Convention	(484)	9,800	0	There is no convention this year.
Sub-Total E	\$ 4,255	\$ 9,800	\$ 5,000	



T BUDGET

<u>INCOME</u>	<u>ACTUAL</u> <u>1979-80</u>	<u>BUDGET</u> <u>1980-81</u>	<u>RECOMMENDED</u> <u>1981-82</u>	<u>EXPLANATION</u>
G. In-Kind Assistance				
1. Outside Professionals	\$ 1,598	\$ 2,000	\$ 1,890	Outside assistance is from the auditor and a public relations firm. Donations by members, usually board. Can be for any League activity.
2. Board Members	796	1,250	1,250	
Sub-Total G	\$ 2,394	\$ 3,250	\$ 3,140	
Money Raiser at Convention	\$ 0	\$ 500	\$ 0	Not a convention year.
H. From Reserves				
1. Withdrawals	\$ 0	\$ 3,500	\$ 1,250	For Special Legislative Session.
2. Transferred to TEF		(3,070)		
Sub-Total H	\$ 0	\$ 430	\$ 1,250	
Unbudgeted	\$ 5			
TOTAL INCOME	\$53,524	\$61,989	\$57,832	

EXPENSES

N. State Office				
1. Equipment Maintenance	\$ 722	\$ 750	\$ 800	Postage and high-cost telephone calls are charged to other items as used and at cost. Printing is charged to other items at 6 or 7 cents per page and the difference between that and the actual supply cost is the office overhead, item N11. Salary for a full time executive at \$925 per month includes a small raise. A clerk-typist will be paid \$490 per month for 7 hours work per day. Insurance includes policies for fire, liability, burglary, Workman's Comp., and bonding for financial officers. One-third of items N1 through N11 is paid by TEF.
2. General Supplies	488	1,750	600	
3. Postage	469	1,200	600	
4. Telephone	1,207	1,000	1,500	
5. Insurance	160	225	300	
6. Rent	4,136	4,903	5,500	
7. Salaries	11,889	14,160	16,980	
8. Payroll Taxes	745	1,072	1,200	
9. Audit & Tax Reports	375	375	500	
10. Equipment Purchases	23	0	300	
11. Office Overhead	(3,214)	(2,500)	(2,400)	
12. TEF Reimbursement	(5,730)	(7,519)	(8,625)	
Sub-Total N	\$11,272	\$15,416	\$17,255	



# T BUDGET

<u>EXPENSES</u>	<u>ACTUAL 1979-80</u>	<u>BUDGET 1980-81</u>	<u>RECOMMENDED 1981-82</u>	<u>EXPLANATION</u>
O. Board and Administrative				Four board meetings, plus one mini board meeting hosted by a local league are budgeted for. Funds for travel, food, lodging, and child care are included for 18 board members and 1 staff for the board meetings and for the Council, Spring 1982. Funds for the president include travel, visits to the state office, a league phone in her home, and incidentals. The budget and the nominating committees are allowed travel and food for one meeting, hosted by a local league. All costs of development are included here. One-third of all Board and Administrative costs are paid by TEF. Interim Committee expense includes expenses of board members and others invited for special meetings held between board meetings.
1. President				
a. Travel, per diem, and representation	\$ 318	\$ 800	\$ 500	
b. Secretarial Assistance	0	0	50	
c. Telephone	900	800	900	
d. Postage & Supplies	129	150	175	
2. Secretary & Treasurer	397	300	475	
3. Board of Directors				
a. Tools	514	450	550	
b. Board Meetings (5)	6,184	5,728	7,000	
c. Administration	154	125	0	
d. Mailings to Board	1,545	1,500	1,700	
4. Administrative Committees				
a. Budget	244	300	300	
b. Development	133	900	900	
c. Interim Committees	292	300	400	
d. Nominating	66	350	100	
5. LWV-TEF Reimbursement	(3,770)	(3,934)	(4,350)	
Sub-Total O	\$ 7,106	\$ 7,769	\$ 8,700	
P. Convention/Council				Three delegates will represent LWV/T at the National Convention in Houston in 1982. Council expenses include: travel, food, and lodging for budget and nominating chairs and others invited by the State Board; exclude: state board expenses.
1. National Convention	\$ 1,640	\$ 0	\$ 1,200	
2. National Council	0	1,100	0	
3. State Convention	(499)	9,800	0	
4. State Council	4,162	0	5,000	
Sub-Total P	\$ 5,303	\$10,900	\$ 6,200	
Q. National Services				Per member payment \$11 to National, for state unit members and members-at-large, both based upon membership count as of January 1, 1981.
1. M-A-L PMP	\$ 340	\$ 315	\$ 297	
2. State Unit Members, PMP	470	945	1,155	
Sub-Total Q	\$ 810	\$ 1,260	\$ 1,452	



# T BUDGET

<u>EXPENSES</u>	<u>ACTUAL</u> <u>1979-80</u>	<u>BUDGET</u> <u>1980-81</u>	<u>RECOMMENDED</u> <u>1981-82</u>	<u>EXPLANATION</u>
<b>R. Public Relations</b>				
1. V. President's Expense	\$ 164	\$ 175	\$ 175	Four issues of the VOTER will be mailed to every member with the mailing list being updated twice. Forty percent of the cost will be paid by TEF. DPM's and Standing Orders are sent to the local leagues by subscription. "We Support" and a membership flyer will be prepared. Legislative Newsletter expenses have been transferred to U2.
2. Projects	0	100	100	
3. VOTER	3,829	3,614	3,800	
4. LWV-TEF Reimbursement	(1,561)	(1,445)	(1,520)	
5. Publications				
a. Chair's Expense	0	25	50	
b. DPM's	1,343	1,500	1,800	
c. Standing Orders	964	1,200	1,200	
d. Publications on Hand	465	200	800	
e. "We Support"	0	0	600	
f. Membership Flyer	147	0	200	
g. Legislative Newsletter	130	900	0	
h. Advocacy Papers	0	400	0	
i. Program Briefs	714	0	0	
6. PSA Slides	0	75	0	
Sub-Total R	\$ 6,195	\$ 6,744	\$ 7,205	
<b>S. Organization</b>				
1. V. President's Expense	\$ 201	\$ 225	\$ 250	One series of regional workshops are planned. Members-at-large receive publications from state estimated at \$7 per member. State Unit members each receive \$6 worth of publications, and State Unit leaders also receive leadership materials as outlined in state policy. Local league presidents receive ten monthly mailings, estimated at \$50 per league. One-third of the cost of 7,8,9 & 10 is paid by TEF.
2. Field Service				
a. Reps and Director	1,786	1,700	2,000	
b. Special Consultants	42	0	0	
3. Workshops	0	200	600	
4. New League & New Units	182	90	100	
5. Membership	140	250	250	
6. Provisional Leagues	34	0	600	
7. State Unit Support	804	600	600	
8. Mailings to members of State Units	218	540	660	
9. Mailings to M-A-L	382	210	210	
10. Mailings to LL Presidents	1,323	1,800	1,800	
11. LWV-TEF Reimbursements	(442)	(630)	(1,090)	
Sub Total S	\$ 4,669	\$ 4,985	\$ 5,980	



T BUDGET

EXPENSES	ACTUAL 1979-80	BUDGET 1980-81	RECOMMENDED 1981-82	EXPLANATION
T. Program				
1. V. President's Expense	\$ 387	\$ 450	\$ 400	Program action priorities will be determined by state board after direction from State Convention.
2. Program Action	1,052	1,950	1,200	
3. Coalitions	25	50	150	
Sub-Total T	\$ 1,465	\$ 2,450	\$ 1,750	
U. Legislative Office				
1. Expenses	\$ 245	\$ 5,670	\$ 250	Office expenses for one week left in this session. \$2,500 to accrue for legislative office expenses in 1982-83 budget. \$1,250 to cover expenses for a special legislative session.
2. Newsletter Wrapup	0	0	150	
3. Accrual for Next Legislative Session	0	0	2,500	
4. Special Legislative Session	0	0	1,250	
5. Paid Leg. Lobbyist Sub-Total U	\$ 245	\$ 5,670	\$ 4,150	
V. In-Kind Assistance	\$ 1,598	\$ 3,250	\$ 3,140	Breakdown as to type of donation will be provided in financial reports.
W. Contractual Services	\$ 1,982	\$ 625	\$ 0	None anticipated.
X. LL Share of State Fund Raising	\$ 2,000	\$ 2,920	\$ 2,000	Percentage of state fund raising.
Y. Unbudgeted-transferred to LWV-TEF	\$ 3,000	0	0	None anticipated.
Other	\$ 25	0	0	
TOTAL EXPENSES	\$45,669	\$61,989	\$57,832	



LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND  
PROPOSED BUDGET: June 1, 1981 - May 31, 1982

<u>INCOME</u>	<u>ACTUAL</u> <u>1979-80</u>	<u>BUDGET</u> <u>1980-81</u>	<u>RECOMMENDED</u> <u>1981-82</u>	<u>EXPLANATION</u>
A. Contributions				Most of the contributions, both restricted and unrestricted, from non-members are subject to local league sharing as outlined in state policy. Item A1 is the total after any sharing has been posted to A5. Restricted grants A4 and LL Restricted Funds A5 are totals after administrative fees have been posted.
1. State Fund Raising				
Unrestricted	\$ 5,800	\$ 7,050	\$ 8,360	
2. Member Contributions	0	0	1,000	
3. Tributes & Memorials	0	150	150	
4. Restricted Cash	7,046	23,500	24,500	
5. Local League				
Restricted Funds	7,794	10,650	11,550	
Total-Sub A	\$20,640	\$41,350	\$45,360	
B. Interest	\$ 3,589	\$ 3,125	\$ 4,500	Interest on investments and savings accounts.
C. Administrative Fees				
1. Local League Accounts	\$ 285	\$ 333	\$ 450	Some local league projects are subject to a 5% administrative fee. Most restricted grants obtained by TEF are subject to an administrative fee.
2. Restricted Grants	393	300	500	
Total-Sub C	\$ 678	\$ 633	\$ 950	
D. Sale of Publications				VOTER GUIDES will be needed for the Primary 1982 election, matched by item 0-1C. The Public Subscription Service is based on 65 subscriptions at \$20 each. New or reprint of program or voter service publications will be determined by the Board. Includes one new program item, and four Focus publications.
1. VOTER GUIDES	\$ 1,556	\$ 4,000	\$ 4,000	
2. Public Subscription Service	68	200	1,300	
3. Current Issue Publications				
Leaders Guides	308	0	125	
Facts & Issues	2,254	0	1,000	
Texas Focus	0	0	800	
Voter Service Publication	194	0	600	
4. Prior Publications	644	0	200	
Total-Sub D	\$ 5,024	\$ 4,200	\$ 8,025	
E. In-Kind Assistance				
1. Outside Professionals	\$ 3,937	\$ 4,000	\$ 2,480	Donations by professionals outside the league and by members of the League.
2. Board Members	0	1,500	500	
Sub-Total E	\$ 3,937	\$ 5,500	\$ 2,980	



TEF BUDGET

<u>EXPENSES</u>	<u>ACTUAL</u> <u>1979-80</u>	<u>BUDGET</u> <u>1980-81</u>	<u>RECOMMENDED</u> <u>1981-82</u>	<u>EXPLANATION</u>
R. Local League Restricted Funds				Local League projects approved by the State Board. Excludes 5% fee. No administration fee applies to purchases.
1. Projects	\$ 5,193	\$ 6,650	\$ 8,550	
2. Purchases	573	4,000	3,000	
Sub-Total R	\$ 5,767	\$10,650	\$11,550	
S. In-Kind Assistance				
1. Outside Professionals	\$ 3,937	\$ 4,000	\$ 2,480	Outside assistance is from the auditor and a public relations firm. Donations by members, usually board, can be for any league activity.
2. Board Members	0	1,500	500	
Sub-Total S	\$ 3,937	\$ 5,500	\$ 2,980	
Development	\$ 186	\$ 0	\$ 0	All development costs now in T budget.
TOTAL EXPENSES	\$33,713	\$57,878	\$62,015	



TEF BUDGETINCOME

	<u>ACTUAL</u> <u>1979-80</u>	<u>BUDGET</u> <u>1980-81</u>	<u>RECOMMENDED</u> <u>1981-82</u>	<u>EXPLANATION</u>
F. Transfer from LWV-T	\$ 3,003	\$ 3,070	\$ 0	No transfer anticipated.
TOTAL INCOME	\$36,871	\$57,878	\$62,015	

EXPENSES

## N. Shared Services and Administrative

## 1. Shared Services

a. Office Overhead (1/3)	\$ 5,730	\$ 7,519	\$ 8,625
b. Trustees Meetings & Administration (1/3)	3,770	3,934	4,350
c. VOTER (40%)	1,561	1,445	1,520
d. Mailings (1/3)	442	630	1,090

## 2. Administration

	10	50	50
Sub-Total N	\$11,514	\$13,578	\$15,635

A portion of LWV-T, items N, O, R3, and S, is paid with TEF funds based upon time spent or type of materials sent. Direct supervision of local league accounts is included in item N2. The figures in parenthesis represent the portion paid by TEF.

## O. Public Relations, Unrestricted

## 1. Voter Service &amp; Citizen Education

a. VS/CI Chairperson	\$ 197	\$ 100	\$ 250
b. VS Projects	1,467	300	500
c. VOTER GUIDES	1,805	4,000	3,500
d. Public Subscription Svc.	0	200	975
3. VS Publications	1,507	0	500

Sub-Total O	\$ 4,977	\$ 4,600	\$ 5,725
-------------	----------	----------	----------

All projects will be determined by the Board. Additional restricted funds are available to fund selected Voters Service projects and publications. Voters Guide for spring primary election.

## P. Program/Unrestricted

1. Current Issue Develop.	\$ 770	\$ 0	\$ 225
2. Publications	2,898	0	
a. Facts & Issues			800
b. Focus			600
3. Other Activities	331	50	0
Sub-Total P	\$ 3,998	\$ 50	\$ 1,625

This allows for development of one new program item, one Facts & Issues, and four Focus publications.

## Q. Publications &amp; Projects

Restricted	\$ 3,335	\$23,500	\$24,500
------------	----------	----------	----------

The board will determine publications and projects.



DEVELOPMENT

Our development efforts this past year have concentrated on soliciting and servicing current contributors and on developing potential contributors.

The prevailing philosophy has been to concentrate our efforts on a relatively small number of contributors who make unrestricted contributions of \$200 - \$2000 and restricted contributions or grants.

We have relied primarily upon referrals from local Leagues and state board members. In light of the current economic situation and our needs, we must expand our base of support. The only way we can do this is to expand our pool of potential contributors and then aggressively solicit them. We need to increase the amount of contributions from those already supporting the League and, at the same time, encourage contributions from individuals and corporations in the \$50 - \$200 range. Next year we will also step up our efforts to increase tributes and memorial contributions.

The League can only benefit from broad statewide support. In order to accomplish this we have accelerated our efforts in acquiring the names of potential contributors and we will send more solicitation letters to those who have not been League supporters in the past -- individuals plus corporations and foundations.

I firmly believe that we can gain support by using a well-written, direct mail approach, but time and money do restrict just how far we can go with this method. We have been very fortunate to gain the advice and services of a professional letter writer (Prof. Luther Brock of Denton) and have been pleased with the results we have had so far.

The following contributions have been received since March 1, 1980:

<u>Donated by</u>	<u>Donated to</u>	<u>Amount of Contrib.</u>	<u>LL and its share</u>	<u>Amount to state</u>
Harris & Eliza Kempner Fund	TEF	\$ 600	\$ 120 Galveston	\$ 480
Harris & Eliza Kempner	TEF	100	20 Galveston	80
Jo Hardin Originals	TEF	400	---	400
Texas Eastern Transm.	TEF	350	150 Houston	200
Tracor, Inc.	T	250	70 Austin	180
Texas Electric Service Co.	T	600	80 Tarrant Co.	520
Dallas Power & Light	T	600	180 Dallas	420

- more -



## DEVELOPMENT (cont.)

<u>Donated by</u>	<u>Donated to</u>	<u>Amount of Contrib.</u>	<u>LL and its share</u>	<u>Amount to state</u>
Texas Power & Light	T	\$ 500	\$150 Dallas	\$ 350
Texas AFL-CIO	T	1000	240 Austin	760
Tandy Corp.	TEF	1000	320 Tarrant Co.	680
National Gypsum Co.	T	1000	300 Dallas	700
LTV	T	100	20 Dallas	80
Liquid Paper Corp.	T	1000	300 Dallas	700
Helen DeVitt Jones	TEF	5000 *	100 Lubbock	4900
Gulf States Util.	T	1000	300 Beaumont	700
GM Corp. , Assembly Div.	T	100	20 Tarrant Co.	80
Cooper Industries	TEF	500	150 Houston	350
Champlin Petroleum Co.	TEF	500	150 Tarrant Co.	350
Browning Ferris Ind.	TEF	100	30 Houston	70
American Petrofina Foundation	TEF	200	60 Dallas	140
Allstate Foundation	TEF	200	60 Irving	140
Texas Refinery Corp.	T	100	60 Tarrant Co.	40
Executives for Good Government	TEF	6493.24 *	100 Houston	6393.24
Roy E. Campbell	T	100	40 Midland	60
Prof. Luther Brock "Letter Doctor"	T & TEF	500 *	---	500
Bloom Agency	T & TEF	#1181 <sup>96</sup> / <sub>*</sub>		
Toco, Inc.	T	<u>100</u>	<u>no local League</u>	<u>100</u>
TOTAL		\$22393.24	\$3020	\$19373.24

\* In-kind or restricted contribution



SHARING POLICY

WORKBOOK  
Eighteenth Convention  
March, 1981

In accordance with Art. VII, Sec. 3b of the League of Women Voters of Texas bylaws, the state board of directors is submitting the following sharing policy for approval by a majority vote of convention delegates.

The following sharing and incentive guidelines shall be followed:

1. Unrestricted contributions to LWV-Texas or LWV-Texas Education Fund

- [1] a. Former contributions--any local League formerly the recipient of a contribution from a state League funding source is guaranteed the amount previously received plus 20% of the additional money received by the state League. This sharing formula shall continue every year such a contribution is received.
- [2] b. New contributions--a local League will be guaranteed [30%] 20% of contributions from new sources which come from its established area. This sharing formula will continue every year such a contribution is received.
- [3] c. Finder's Fee--local Leagues will be encouraged to locate sources where a large request may be made, based on state League needs rather than on local League needs only. If a local League finds a new contributor for state League funding, that local League will receive an additional 10% of the total contribution for the first year only. Local Leagues will continue sharing in annual contributions after the first year. (see guidelines a and b above.)

2. [4] Restricted contributions--occasionally the state League may seek a restricted contribution for a single major project. [If the local League approves this solicitation and the solicitation is successful, 1% of the contribution (but not less than \$100) will be credited to the local League. In addition, the amount of the last regular contribution shall be paid annually until the name of the contributor is returned to the local League solicitation list.] If the solicitation is the result of a contributor's name submitted by a local League and a grant of \$1000 or more is received, 1% of the contribution, but not less than \$100, will be paid to the local League. In addition, if this contribution to the state League is in lieu of the regular contribution to the local League, the amount of the regular contribution to the local League will be paid one time only. If the grant is less than \$1000, and the grant is in lieu of the regular contribution to the local League, the amount of the regular contribution only will be paid to the local League.

[ ] indicates deletion. \_\_\_\_\_ indicates substitution

To fund our proposed state budget for 1981-82 without a raise in the present \$7.50 PMP, the board must increase its statewide fundraising efforts both by increasing the number of solicitations and by increasing the state share of such solicitations. We believe this method is the most advantageous for local Leagues as the decrease of 10% is relatively small.



*Women Under Texas Law*  
*I Study of the impact on*  
PROPOSED STATE PROGRAM  
1981-1983

II. ADMINISTRATION OF JUSTICE

- Women existing state laws + proposed legislation.*
- Action to achieve an equitable system of criminal justice in Texas.
  - Action to achieve creation of a single state juvenile justice agency.
  - Action to achieve a state juvenile agency budget flexible enough to allocate available financial resources to either community or institutional programs & facilities as the need arises.

III. HUMAN RESOURCES

- Action to achieve a school finance system which provides an equitable distribution of funds and provides equity to the taxpayer.
- Action to achieve equal rights for all, combat discrimination and poverty, and to provide equal access to housing, employment, and quality education in Texas.

IV. NATURAL RESOURCES

- Action to achieve measures for the protection, conservation, and development of the state's ground water resources as an integral part of the comprehensive state water plan.
- Action to achieve conservation and judicious development of land and water resources, the improvement of water and air quality, conservation of energy, and development of public transportation in a manner which assures adequate protection of the environment, improvement of the quality of life, and wise use of our natural resources.
- Support of water planning and development being the responsibility of the state government.
- Support of state governmental action for control of air pollution in Texas.
- Support of a comprehensive state land use policy which would provide for the orderly development of the state.

V. GOVERNMENT

- Action to achieve an efficient, effective, and responsive state governmental system through constitutional revision and legislative action.
- Action to achieve flexibility within a coordinated finance structure, equitable taxation, and increased accountability.
- Action to protect every citizen's right to vote.
- Action to achieve more flexible structures and adequate powers at the local level.
- Support of comprehensive regional state planning, including regional planning councils.
- Action to achieve revision of the Texas Constitution.
- Action to achieve constitutional and statutory initiative and statutory referendum while assuring statewide citizen participation, education, funding disclosure and legal review.

NOTE: The state board will also be recommending changes of specific positions as follows:



The state board recommends the following specific changes:

Please refer to "Program Perspectives 1980-1981

1. p. 8. Details of Position:

Specifically, the League of Women Voters of Texas supports:

\* Access for every citizen to free public education. . . .

--Recommend substitution of "all persons"

This change is recommended to bring us into conformity with our national position.

2. p. 17. LEGISLATURE

Details of Position

\* The League of Women Voters of Texas supports measures to increase the efficiency and responsiveness of the legislature, including:

. annual sessions

. limitation of conference committees to adjustments

. adequate compensation for legislators

. elimination of salary amounts from the constitution

. increased authority and effectiveness for legislators

-- Recommend dropping this position as it is inconsistent with our position to increase the effectiveness of the executive department.



WORKBOOK  
Eighteenth Convention  
March, 1981

EXPLANATION OF PROPOSED STATE PROGRAM  
1981-83

Twenty Leagues participated in state program planning, and twelve items were suggested for new study. No specific item received support from more than two Leagues, however. The state board interpreted this as indicating support for new program, but we felt there was insufficient support for us to recommend any specific item.

Items Proposed by Local Leagues:

Accountability in education - Tarrant Co., Abilene  
Health care - Beaumont, Lubbock  
Toxic wastes - Sherman, Dallas  
Investigation of whether or not the legalization of addictive drugs would reduce crime - Tarrant Co.  
Teacher certification requirements - Tarrant Co.  
State funding for education of children of undocumented workers - Midland  
Voter registration procedures - Baytown  
Study of housing policies for Texas - Houston  
Study of timing, conduct, and possible regionalization of primaries - Houston  
Mental health - Richardson  
Impact of state laws on women in Texas - Dallas

The following item was proposed by the Houston League but is not recommended by the state as we consider the appropriate level for study of this issue to be the national level:

Whether or not an amendment to the U.S. Constitution seeking to define the legal commencement of life, and defining individual rights of privacy as excluding the decision to terminate a pregnancy, is a proper constitutional subject -- the purpose of the study being to determine what the Texas Legislature's response should be when called upon to ratify such an amendment.

While ACTION was recommended for all items, those areas which received the most emphasis were: Public School Finance, Initiative & Referendum, Public Transportation, Juvenile Justice, and Voting Rights.

Those items which received most emphasis for UPDATES included: Voting Rights, Judicial System, Human Relations Commission, and Public Transportation.

DETAILS OF POSITIONS  
(See pp. Program 7 - Program 14)

Administration of Justice

This includes our new position on adult corrections.



## EXPLANATION OF PROPOSED STATE PROGRAM (cont.)

(Details of Positions, cont.)

### Human Resources

This includes our new position on school finance.

Additionally, the state board is recommending that we change our education position as follows: (see p. Program 10):

"Access for ~~every-citizen~~ all persons to free public education which provides equal opportunity for all

This is to bring our state position into conformity with our national position.

### Government

Note that our position on property taxes, previously under Public School Finance, has been added to our Financing State Government position.

The state board is recommending that we drop the following position under Legislature (see p. Program 13):

"Increased authority and effectiveness for legislators"

as it is inconsistent with our position to increase the effectiveness of the executive department.

The Government position also includes our new position on Initiative & Referendum.



ADOPTED STATE PROGRAM  
1979-81

I. ADMINISTRATION OF JUSTICE

Continue study of adult corrections systems, parole, and community-based alternatives to incarceration  
Action to achieve an equitable system of criminal justice in Texas  
Action to achieve creation of a single state juvenile justice agency  
Action to achieve a state juvenile agency budget flexible enough to allocate available financial resources to either community or institutional programs and facilities as the need arises

II. HUMAN RESOURCES

Restudy of school finance system in Texas with emphasis on equitable distribution of funds and financial accountability  
Action to achieve equal rights for all, combat discrimination and poverty, and to provide equal access to housing, employment, and quality education in Texas

III. NATURAL RESOURCES

Action to achieve measures for the protection, conservation, and development of the state's ground water resources as an integral part of the comprehensive state water plan  
Action to achieve conservation and judicious development of land and water resources, the improvement of water and air quality, conservation of energy, and development of public transportation in a manner which assures adequate protection of the environment, improvement of the quality of life, and wise use of our natural resources  
Support of water planning and development being the responsibility of the state government  
Support of state governmental action for control of air pollution in Texas  
Support of a comprehensive state land use policy which would provide for the orderly development of the state

IV. GOVERNMENT

Action to achieve an efficient, effective, and responsive state governmental system through constitutional revision and legislative action  
Action to achieve flexibility within a coordinated finance structure, equitable taxation, and increased accountability  
Action to protect every citizen's right to vote  
Action to achieve more flexible structures and adequate powers at the local level  
Support of comprehensive regional state planning, including regional planning councils  
Support of Texas constitutional revision



DETAILS OF POSITIONS  
1979-81

II. ADMINISTRATION OF JUSTICE

The League of Women Voters of Texas supports an equitable system of criminal justice in Texas. Specifically, the League supports:

- . a uniform statewide system of pretrial release
- . a state-supported public defender system, adequately funded
- . expansion of "citation-in-lieu-of-arrest" statutes to include additional misdemeanor offenses
- . statewide allowance for pretrial diversion programs for certain classes of offenders, with specific guidelines for local implementation
- . revision of the present bail bond system to permit counties to serve as bonding agencies
- . statewide guidelines for more uniform bail amounts
- . regulation of all commercial bail bond agencies
- . availability of night and weekend magistrates
- . establishment of uniform statewide minimum selection criteria for prospective law enforcement personnel at all levels
- . upgrading of basic training standards for such personnel
- . requirements for regular inservice training, incentives for additional education, and specific training for management and supervisory positions of law enforcement personnel
- . mandatory reporting by every law enforcement agency of all criminal statistics, criminal history information, and final disposition of cases to the Department of Public Safety
- . methods to increase statewide coordination and cooperation between individual local law enforcement agencies
- . state assistance, including restitution by the offender when feasible, to victims of certain violent criminal acts
- . statutory measures to reduce the time between arrest and trial
- . the abolishment of jury sentencing except in capital murder cases
- . revision of the Texas Penal Code to reduce disparity of sentences for similar crimes under similar circumstances by providing more specific degrees of crimes and more precise definitions of aggravating or mitigating circumstances and to provide a narrower range between minimum and maximum sentences
- . appellate review of a sentence
- . state financial assistance to establish and maintain local probation departments
- . a state commission, adequately funded, to set and enforce minimum standards for city and county jails
- . state laws prohibiting electronic surveillance or wiretapping

The League of Women Voters of Texas supports a state correctional system which would:

- . provide for a broad range of community-based correction programs including expanded use of probation and parole services, halfway houses, work release



#### DETAILS OF POSITIONS (cont.)

- programs, court residential treatment centers, alcohol and drug treatment centers and other programs
- . expand state standards, technical assistance and funding for locally administered community-based correction programs
- . reorganize the structure of the Board of Pardons and Paroles and the parole commissioners to increase functional coordination and efficiency in the decision-making process
- . establish qualifications for parole decision makers
- . expand the use of automated data processing for the Board of Pardons and Paroles and develop more efficient methods for transmission of inmate files
- . eliminate the veto power of the governor over parole decisions
- . establish a specific mandatory supervision time for all discharges from the Texas Department of Corrections

The League of Women Voters further supports a prison system which would provide humane care and treatment for all its inmates in a secure environment.

Specifically we support:

- . expanded educational opportunities for both sexes with strong emphasis on a wider variety of vocational training for marketable skills
- . improved health care delivery including greater access to professional health care services and adequate facilities which meet minimum standards of the American Hospital Association
- . compensation to inmates for their labor, the funds to come from the sale of prison-made goods and surpluses
- . expansion of programs to assist all inmates in making the transition from prison to the free world
- . an increase in state funding to enable lowering of the ratio of inmates to correctional officers
- . establishment of higher standards for selection of correctional officers and a pay scale sufficient to attract and retain officers who meet such standards
- . expansion of preservice training and opportunities for inservice training for correctional officers
- . completion of prison units now planned or under construction in order to reduce present overcrowding, but highest priority consideration for future needs given to community-based correction programs and facilities in lieu of additional prison construction

The League of Women Voters of Texas supports creation of a single state juvenile justice agency which, in partnership with local governments, would:

- . develop and coordinate juvenile probation services, programs, and community-based corrections
- . set minimum standards and qualifications for all personnel and agencies which deal with juveniles in the justice system
- . finance dispositional alternatives, probation departments, and correctional institutions
- . expand community-based juvenile correction facilities and programs to supplement traditional institutions

Additionally, the League of Women Voters supports:

- . mandatory reporting to a central state agency of all juvenile contacts with law enforcement agencies and courts



#### DETAILS OF POSITION (cont.)

- . more comprehensive basic training and mandatory annual inservice training for all law enforcement personnel who deal with juveniles
- . training should include such things as: Texas Family Code, available community resources, crisis intervention, family counseling, ethnic differences, and adolescent psychology
- . automatic court review of a juvenile's record two years after the last official action or final discharge of the case to determine whether the record should be sealed
- . adequate state and local programs and facilities for the supervision, treatment, and protection of status offenders
- . continuing court jurisdiction over status offenders only until such time as other supervision is available
- . programs and institutions for status offenders which are separate from those for juveniles found to have engaged in delinquent conduct

The League of Women Voters of Texas supports a state juvenile agency budget flexible enough to allocate available financial resources to either community or institutional programs and facilities as the need arises

### III. HUMAN RESOURCES

#### Public School Finance

The League of Women Voters of Texas supports action to achieve a school finance system which provides an equitable distribution of funds and provides equity to the taxpayer. Specifically, the League supports:

- . an increase in the level of state support to Texas public schools, to ensure that all Texas school children receive a high quality education
- . joint state-local financing of public schools - the foundation school approach
- . incorporation of a guaranteed tax base yield approach for part of the local enrichment, to mitigate spending disparities resulting from differences in wealth among school districts in Texas
- . some form of state assistance, such as outright allocations, loan guarantees or low-interest loans to districts facing overwhelming capital outlays for essential construction or rebuilding
- . maintaining the statewide local fund assignment at or above the 15% level as the foundation school program level increases to provide greater taxpayer equity
- . an increase in equalization aid to provide greater taxpayer equity; equalization aid should be allotted in direct proportion to local tax effort to regard those poor districts willing to tax themselves more heavily
- . strengthening the foundation school program
  - by substantial increases in teachers' salaries and in the number of classroom-contact personnel, and
  - by modest increases (above the inflation level) in operations funding and in funding of programs for special categories of students, specifically vocational education, compensatory education, special education, and kindergarten
- . a program for the gifted and talented student jointly funded by state and local monies under the foundation school program
- . a weighted approach to distribution of state school finance money to meet individual student needs; the weighted-program approach is preferred, although the weighted-pupil and the weighted-personnel approaches are acceptable



## DETAILS OF POSITIONS (cont.)

The League of Women Voters of Texas opposes

- . reduction of the statewide local fund assignment
- . a limit on local enrichment
- . the voucher system approach
- . any state requirement that local districts use state school finance monies to provide local tax relief

The League of Women Voters of Texas supports action to achieve equal rights for all, combat discrimination and poverty, and to provide equal access to housing, employment, and quality education in Texas. Specifically the League of Women Voters supports:

Access for every citizen to free public education which provides equal opportunity for all

Removal of the ceiling on welfare spending from the state constitution

Provision of supportive services for welfare recipients, including health care, child care, family planning, and legal aid

An effective Human Relations Commission for Texas that includes the following features:

- . permanent independent status
- . investigative and legal enforcement powers
- . an adequate budget funded independently of the governor's office
- . equitable representation of racial and ethnic groups
- . an adequately-sized staff trained in human relations work

## IV. NATURAL RESOURCES

The League of Women Voters of Texas supports action to achieve measures for the protection, conservation, and development of the state's ground water resources as an integral part of the comprehensive state water plan

The LWV-Texas supports action to achieve conservation and judicious development of land and water resources, the improvement of water and air quality, conservation of energy, and development of public transportation in a manner which assures adequate protection of the environment, improvement of the quality of life, and wise use of our natural resources

### Water Planning

Support of water planning and development being the responsibility of the state government

- . all such planning to take into consideration its social, environmental, economic, and land use implications
- . development of adequate water supplies to be achieved by ecologically and financially sound means and as a result of a long-range water plan for Texas, and to be accomplished through such measures as conservation, reuse, and increased research into the wise and efficient use of the state's land and water resources
- . use of present water supplies to afford protection for the land and fragile ecosystems



## DETAILS OF POSITIONS (cont.)

### Ground Water Management

Support of measures for the protection, conservation, and development of the state's ground water resources as an integral part of the comprehensive state water plan. Ground water management should achieve the following objectives:

- . maintain ground water quality by preventing harmful contamination of aquifers
- . assure the long-term productivity of the state's ground water resources and availability of ground water supplies
- . minimize adverse effects of ground water withdrawals, including land subsidence and reduction of spring flows

Continuing water resources planning should include

- . detailed information concerning the hydraulic characteristics and recharge of the state's aquifers; quantities, locations, and trends of ground water withdrawals; measures that could conserve and extend existing supplies; current and projected costs of ground water and alternative surface water supplies; potential conjunctive use of ground water and surface water
- . management options developed specifically for each area of the state where ground water is a significant resource
- . full public consideration of ground water management options
- . recommendations of measures to be taken by the state, by political subdivisions of the state, and by the private sector to assure wise management of the state's ground water resources
- . coordination of state plans for ground water management with relevant policies and programs of the federal government and of other states

Adequate funds should be appropriated for planning and for management of the state's ground water resources.

### Air

The League of Women Voters of Texas supports state government action for control of air pollution in Texas, including:

- . power to set and enforce standards stricter than those required by the federal government
- . adequate funding to carry out research, planning, and enforcement
- . legislation allowing local and regional government to set and enforce standards stricter than those of the state
- . encouragement of citizen involvement in the rule-making and enforcement process

### Land

The League of Women Voters of Texas supports a comprehensive state land use policy which provides for the orderly development of the state, including:

- . land being used according to its carrying capacity based on a thorough inventory of our land and natural resources
- . growth and development of an area being compatible with the degree of availability of essential natural resources in that area



## DETAILS OF POSITIONS (cont.)

- . the traditional rights of ownership of property being protected, but in conflicts between private interest and public welfare, the public interest being given precedence
- . preservation of agricultural lands and desirable open space, with preferential tax treatment for each
- . preferential tax treatment for maintenance of the built environment
- . establishment of a state land use management agency
- . identification and protection of areas of particular significance (historical, archaeological, aesthetic, recreational) and rare or fragile ecosystems
- . the main thrust of land use planning being carried out at the local level and equitably enforced

### ✓ IV. GOVERNMENT

The League of Women Voters of Texas supports action to achieve an efficient, effective, and responsive state governmental system through constitutional revision and legislative action.

#### Financing State Government

The League of Women Voters of Texas supports constitutional and statutory provisions for flexibility within a coordinated finance structure; equitable taxation; and increased accountability, including:

- . removal of provisions relating to dedicated funds, ad valorem tax exemptions, dollar amount of debt limitations, and other such specific wording from the constitution and making them statutory
- . reorganization of fiscal responsibilities and offices to eliminate duplication and to strengthen and clarify lines of accountability
- . budget execution to be a joint responsibility of the executive and legislative branches of state government
- . change to a program or performance budget format
- . application of appropriate fiscal management and business practices to conduct state business
- . an equitable system of taxation which assures an adequate revenue, is easily administered, and is consistent with economic and social goals
- . establishment of a state department of taxation to collect state taxes
- . appraisal of taxable property at full market value; state supervision to ensure equitable and uniform appraisal and taxing procedures; and mandatory professional training for tax appraisers

#### Voting Rights

The League of Women Voters of Texas supports every citizen's right to vote. The League of Women Voters of Texas supports improved procedures for registration of voters in Texas which include:

- . adequate safeguards against fraud (voter's personal signature on the registration application, as well as the registration card; signature identification at the polls; and accurate and current registration lists periodically revised)
- . no declaration of party affiliation when registering

The League of Women Voters of Texas supports uniformly-enforced election procedures, clearly-stated election laws, and the right to a secret ballot, including:



## DETAILS OF POSITIONS (cont.)

- . revision of election laws to insure enforcement
- . recodification of the election laws to eliminate obsolete matter and clarify ambiguous provisions
- . supervision of all local elections (held by all governmental units) by a single county election authority responsible to a central state authority
- . mandatory uniform training for all election personnel
- . automatic restoration of voting rights to felons upon completion of their sentence and/or probationary period
- . provision for jointly conducted primaries

### Executive

The League of Women Voters of Texas supports measures to increase the effectiveness of the executive department of the state government, including:

- . governor limited to two terms, which may or may not be successive
- . constitutional provision for the succession to the office of governor if the governor is unable to perform the duties of the office
- . cabinet-type executive department, with only the governor, lieutenant governor, and attorney general elected, the governor having the power to appoint and remove non-elected officials within reasonable safeguards prescribed by law
- . reorganization of state boards and commissions along functional lines by grouping them in areas of responsibility

### Legislature

The League of Women Voters of Texas supports measures to increase the efficiency and responsiveness of the legislature, including:

- . annual sessions
- . limitation of conference committees to adjustments
- . adequate compensation for legislators
- . elimination of salary amounts from the constitution
- . increased authority and effectiveness for legislators

### Judicial System

The League of Women Voters of Texas supports an effective judicial structure for Texas, which would include:

- . a single system of centrally administered statewide courts with a uniform fiscal policy
- . assignment of judges according to special training and docket needs
- . a full-time judiciary whose members qualify to practice law in Texas
- . integration of Justice of the Peace court functions into courts of record
- . ~~modification of the present appellate judge system to provide for~~ *now* selection by a combination of commission nomination, executive appointment, and non-competitive and non-partisan elections; compulsory retirement; and effective removal procedures

### State-Local Relations

The League of Women Voters of Texas supports more flexible structures and adequate powers at the local level; comprehensive regional state planning, including regional planning councils and



#### DETAILS OF POSITIONS (cont.)

- . adequate and realistic powers for cities and counties, enabling performance of services without overlapping costs and taxation
- . greater accountability to and regulation by the state of single-purpose districts
- . flexible governmental structure for counties and municipalities, together with legislative and financial powers adequate to provide local services
- . provision for forming special districts, but the formation of new ones to be discouraged and those existing to be made accountable to some level of government
- . state financial and technical assistance to regional councils, and encouragement of coordination between the state government and the regional councils
- . authorization in the constitution for local governments to combine their efforts to meet regional problems and to create regional authorities

#### Texas Constitutional Revision

The League of Women Voters of Texas supports revision of the Texas Constitution. Principles for a good constitution include:

- . a bill of rights
- . a framework of basic law
- . clear separation of powers with responsibility definitely assigned
- . qualifications for voter eligibility and guarantees of fair elections
- . provisions for justice with a minimum of delay
- . a coordinated finance structure capable of flexibility
- . maximum home rule for municipal and county government with coordination of overlapping functions
- . provisions for support of public education
- . provisions for support of public health and welfare services
- . provisions for amendment and revision
- . basic policies regarding state employee selection, retention, and promotion
- . direct constitutional initiative and referendum with signatures of 10-15% of the citizens who voted in the last gubernatorial election required to call for a constitutional amendment

#### Initiative and Referendum

The League of Women Voters of Texas supports action to achieve constitutional and statutory initiative and statutory referendum by petition with petition signatures representing statewide distribution equal to 10-15% of those voting in the last gubernatorial election and the following provisions:

- . legal review of a proposal before signatures are gathered
- . signatures gathered by volunteers
- . full disclosure of funding sources and amounts
- . adequate voter education, including public notices

Amplification of Position: In implementing the above position, the following should be considered:

- . The attorney general and secretary of state were most frequently mentioned to review a proposal before signatures are gathered
- . while direct initiative and referendum is preferable, indirect initiative is acceptable
- . types of public information suggested included public hearings, public service announcements, information mailed to every voter, and debates



PROGRAM REPORTS

ADMINISTRATION OF JUSTICE

Activity in this program item the last two years has included study, updating, and action. Study and research on the adult corrections system began in the fall of 1978. It was concluded in the spring and summer of 1979 with publication of a Facts & Issues paper entitled "The Criminal Justice System in Texas: Adult Corrections" and a Leader's Guide to aid local Leagues' resource committees. Consensus on adult corrections resulted in fifteen new positions being added to our now very broad justice agenda.

New information and updates on several justice topics were supplied via the Texas VOTER ("Women in the Justice System," Sept. 1979; and "Juvenile Probation Proposals," Dec. 1980) and in state office mailings and board reports.

When the 66th Legislature ended in 1979, a couple of months after the last LWV-T convention, some success had been achieved on two of our priorities for that session: state aid to victims of crime and funding for the Commission on Jail Standards. We also came very close to achieving statewide juvenile probation--close enough that failure was a bitter disappointment. During the summer and fall of 1980, LWV-T successfully supported a constitutional amendment to change the state's fourteen Courts of Civil Appeals to simply Courts of Appeals, thus making them an intermediate layer of tribunals in both civil and criminal cases.

Now in the 67th Legislature our priorities include statewide standards and funding for juvenile justice programs and facilities, removal of status offenders from judicial control, statewide enforceable jail standards with funding for the Commission on Jail Standards, development of community-based alternatives to prison, and voting rights for ex-felons. In preparation for this, an Advocacy Paper, "Texas Criminal Justice: Toward Justice for All," which further detailed these priorities, was distributed to all legislators early in the session. Additionally we are focusing considerable effort toward defeat of the Governor's bill to permit electronic surveillance. A Texas Focus, "Wiretapping in Texas: An Unjustifiable Intrusion," was published to aid members in this fight.

One project, publication of a folder which would describe for young people what would happen to them should they have contact with the justice system, has been postponed. Other activities have taken priority, but there are also at least two other such folders available in the state, and we are reconsidering the need for it.

Although our list of justice positions is now extremely long, we have hesitated to recommend removing any of the. This is mainly because several items which have been accomplished are still in danger of being killed or not funded by the legislature.

In preparation for Convention '81 you, the members, need to consider where you wish our justice efforts to be channelled in the next biennium. You have sustained a remarkably high level of interest in AJ for six years! What are you most interested in now? Is there a topic you want more information on? What are we most likely to accomplish?



HUMAN RESOURCES

**FAIR HOUSING:** In mid-June, the U.S. House of Representatives passed a fair housing bill with a strong, League-supported administrative enforcement mechanism. The U.S. Senate killed the Fair Housing Amendments Act, HR 5200, by refusing to end a week-long filibuster in the final days of the 96th Congress. The Senate also failed to take action on the welfare reform bill and the Youth Act.

**LEGAL SERVICES FOR THE POOR:** The Legal Services Corporation, established by Congress in 1974, survived, but barely.

**NEW LWV-T PUBLICATIONS:** "Texas Focus: The Department of Human Resources"  
"Texas Focus: The Food Stamp Program in Texas"  
"Texas Focus: Reapportionment and Redistricting in Texas"

Public School Finance

This has been an exciting and very rewarding biennium for the League's Public School Finance (PSF) chairman. Exciting to hear from 33 of 36 local Leagues -- a singularly high proportion -- which participated in consensus. Challenging to try to devise consensus questions and to provide enough background to cover the problems and alternatives in public school finance and still be readable for the above-average citizen, a typical League member, who is not steeped in the lingo of school finance. Rewarding to see the dedication and hard work of the state PSF committee matched by that of the local committees. Rewarding, also to have a committee which worked on both the study and the and the statewide PSF Conference almost simultaneously.

Lest you think that consensus questions, Facts & Issues, consensus positions, and statewide conferences arise spontaneously, I'd like to capsule the steps and timeline of the PSF committee.

June 1979	First meeting of the PSF committee and interested League members in the Houston area (attendance approx. 15).
Sept. 1979	PSF committee meeting in Austin to review existing positions, criteria for good consensus questions, consensus process and timelines; rough out areas of consensus; and to hear Mr. Raymon Bynum, Texas Education Agency, list #1 issues (teachers' salaries) and describe legislative process of passing school finance legislation (it occurs in the waning days of the session! Speaker tells the committee what he wants, Mr. Bynum tells them how to accomplish the Speaker's goals; the full House considers but rarely makes <u>significant</u> changes before passage; Senate is even more controlled; changes occur in the conference committee, sometimes). His view was discouraging for those of us who think the hearings are important. But, fortunately, the truth on effectiveness of citizen input at hearings is somewhere between Mr. Bynum's gloomy picture and the League's rosy one.
	Grant proposal prepared; grant from Helen DeVitt Jones Foundation in Lubbock received.



## Public School Finance (cont.)

October 1979 Partial first draft of F&I from Doris Staton and Richard Hooker  
Dec. 1979 First draft of consensus questions  
Jan. 1980 Second draft of consensus questions prepared by PSF committee in College Station; state board reviewed, amended, and approved consensus questions  
Second draft F&I (by Hooker & Staton)  
Feb. 1980 Third draft of F&I (by Wilbur) circulated to reading committee, D. Clark and L. Keever; editor extraordinaire Mary Sieber; Richard Hooker, consultant & co-author.  
March 1980 Fourth & final draft to publications chairman  
April 1980 "Financing Public Schools F&I rolls off the press; consensus questions mailed to local Leagues  
April/May 1980 Guide to consensus and Leaders Guide prepared, edited, printed, and collated  
June 1980 Leaders Guide & Guide to Consensus mailed to local Leagues  
Oct. 1980 Planning committee meeting in Austin for PSF Conference.  
Attendance: 10 League members and nine representatives from agencies, professional groups, and legislators or legislative bodies (House & Senate Education Committees)  
Nov. 1980 Announcement of PSF Conference sent out to local Leagues inviting each League to send two Leaguers, a school board members, a school administrator, and a PTA (or other citizen group) member  
Nov. 24, 1980 Consensus deadline. 12 reports had been received by committee chairman  
Dec. 2, '80 22 reports were in hands of committee chairman (all 22 had been received in state office by two days after deadline)  
Dec. 15 31 consensus reports had been received; second planning meeting for PSF Conference; held in Houston; final adoption of agenda  
Dec. 16-31 Consensus compiled; contacts for speakers for PSF Conference begun  
Jan. 1-9 '81 Consensus report typed and sent to PSF committee & state board; second announcement of PSF conference sent to LLs and agency & legislative people  
Jan. 13-15 State board approved consensus  
Jan. 15-21 Final countdown and scads of chores done before PSF Conference  
Jan. 22-23 PSF Conference attended by 43 Leaguers and 45 non-League persons  
Good mix of PSF actors - League and non-League - but we had aimed for 120 participants

Now, lest you, too, feel exhausted after reading this schedule, remember it took place over an 18-month period and it took a dedicated, hard-working committee to make it happen. My thanks to that committee: Jan Albers and Diana Tilley, Austin; Theta Cessac, Pearland; Bees Barolak, Baytown; Bland Burckhardt, El Paso; Phyllis Frederiksen, Kathleen Kenefick, Blanche Brick, Liz Naugle, and Judy Warren, Brazos Co.; Rita Sallans, Mary Remenchik, Jeanette Vanderwater, Houston; Marcy Bateman, Lubbock; Diane Sheridan, Bay Area; and Kay Irvin, Dallas. Thanks as well to the state board and in particular to Diana Clark, Laura Keever, Toni Clem, and Nancy Bene.

The drawback to approving consensus in January and immediately following that by a statewide conference is that it puts us about six months behind by the end of February in getting ready for the legislative session!

For the coming year, we would see the work of this committee to build further the alliances with the professional groups, school board members, and the Texas Education Agency -- alliances helped considerably by the interaction at the PSF Conference. If school finance decisions continue to be made during the budget-making



## Public School Finance (cont.)

process, those connections will be essential to the League as we stretch our resources to stay on top of hearings and formulating our input for them.

Property tax reform, too, needs to be kept on the front burner. Gains made so far are not "in the bag." Property tax revolts have had mixed results so far, but certainly public school property taxes are under attack. The property tax burden is becoming increasingly onerous to the public. If we need another source of revenue for public schools, would a sales tax meet our criteria for an equitable system of taxation? It might be time to look at another form of taxation to provide more state funding for the public school system. (Yes, we do mean a state income tax.)



ENERGY

The first three-fourths of the biennium were filled with responding to LWVUS calls for action; providing commentary, information, and advice on energy matters for a variety of destinations; and participating in the Nuclear Energy Education Program (NEEP). The last few months have been occupied with monitoring the legislative session and responding appropriately.

The LWV-Texas was active in relation to numerous national bills affecting energy. We opposed the windfall profits tax and the energy mobilization board, but we supported various allocations of the tax after it was passed. We also provided a detailed commentary on the Building Energy Performance Standards and opposed the delay in implementing them. Two Focus Papers, one on energy conservation and one on renewable energy, were produced for members' information and use.

Isabel Miller and a Denton League director (Betty Mitchell) attended the Nuclear Energy Education Program training conference near Washington and submitted a proposal for a statewide grass-roots education program (which did not, alas, get funded). The nuclear documentary directed by LWV-Lubbock is nearing completion.

Through participation in the Solar Advisory Committee of the Texas Energy and Natural Resources Advisory Council, Isabel helped formulate a comprehensive set of recommendations for state action to facilitate the use of solar and wind energy. This was adopted by the council (TENRAC) and has been translated into proposed legislation. It includes recommendations for a considerably expanded solar section in TENRAC, whose information gathering and dissemination would be increased, using expanded regional Energy Extension Service Centers.

Isabel is also a member of the executive board of the Texas Solar Energy Society, which works with consumers directly to promote the use of renewable energy and also often produces the TENRAC solar education programs.

Laura Keever has seen the adoption of the report of the Nuclear Advisory Committee of TENRAC (which she chaired) and its translation into proposed legislation.

We have worked with the Texas Environmental Coalition, the Sierra Club, and the American Institute of Architects in furthering use of renewable energy and in seeking environmentally safe production of energy.

A great deal of legislation dealing with energy has already been filed. As rapidly as copies of bills become available, they are measured against LWV positions and tagged. Digests of these analyses come to you in the "Legislative Newsletter" with "support," "oppose," or "no position," and written or verbal commentary is given at the committee hearings in Austin when possible. To date we have seen bills dealing principally with gasohol, solar issues, vanpooling, state building retrofit, and thermal and lighting standards.



WATER AND WASTES

With stories of polluted groundwater, leaking drums, and exploding chemicals reported weekly, 1980 was the year when just about everyone became aware of hazardous waste problems that have been decades in the making. EPA's first major regulations for implementing the 1976 Resource Conservation and Recovery Act were published in May, setting off a flurry of state activity to qualify for delegation of authority to implement these regulations.

With a pass-through grant from the Waste Alert! program, the LWV-Texas Education Fund sponsored a tour that visited the infamous Texas City Wye abandoned waste site, a nearby commercial disposal operation using deep-well injection, and the Gulf Coast Waste Authority's new hazardous waste landfill site. A workshop on siting problems followed the tour. Bobette Higgins was project manager.

The need for more effective public information and public participation programs was the major thrust of LWV-T comments on the State/EPA Agreement (which describes cooperative--chiefly federally funded--programs in water quality management and waste management) and the State Industrial Waste Management Plan. LWV-T comments on EPA's proposed Ground Water Protection Strategy stressed the need to protect all potentially usable Texas ground water (as opposed to the EPA proposal for a classification system allowing some pollution of some aquifers).

Much of my time has been spent in the murky pages of the Texas Department of Water Resources reports on freshwater needs of the bays and estuaries. LWV-T Education Fund has received a pass-through grant for a fact-sheet on this topic from the Office of Coastal Zone Management. I fervently hope that it will be in the publications room at convention. A brief preview: the future for baby shrimp does not look bright.

The Texas Coastal Plan is now undergoing its umpteenth reworking. Despite the fact that the fall hearings on the draft Coastal Plan were dominated by oil company testimony that the plan should be scrapped, Governor Clements asked for and got another six-month extension to revise the plan. But he has made no commitments as to submission of the revised version.

The Houston and Bay Area Leagues submitted comments on the draft Coastal Plan that stressed the need for such a plan and the shortcomings of the proposed plan. Both of these Leagues have also been active in hazardous waste issues. Houston League members have been the "movers and shakers" in Toxic Task Force activities in southeast Texas. LWV-Houston has also published a report on Texas water districts that sheds a great deal of light on this obscure subject. The Odessa League has petitioned EPA for designation of ground water supply areas used by their city as a "sole source" aquifer. San Antonio LWV continues to stress protection of Edwards Aquifer recharge areas. LWV-Marshall has made progress in persuading their city that Caddo Lake is better suited for cypress trees and Spanish moss than for water supply. Orange has had a program on water quality problems in their municipal supply; Sherman continues study of water supply sources; and Plano held a meeting and submitted comments to the Corps of Engineers on Cooper Reservoir, a possible water supply source for their city. Tyler toured its water and waste treatment plants. Please keep me posted on what your League is doing!



AIR QUALITY

The focus of clean air issues has been this past year (and will continue to be during 1981) on the national level. Reauthorization of the Clean Air Act and its 1977 amendments will be of primary importance in this current session of Congress and as a result the LWVUS board has selected air quality as one of its three top priority issues this session. I have the privilege (and tough job) of heading the LWVUS efforts on this CAAA reauthorization debate now starting on the Hill as a current member of the LWVUS Environmental Quality Committee.

One of the strategies which we have developed through our affiliation with the National Clean Air Coalition will be to coordinate public education and lobbying efforts through the selection of a coordinator and an assistant for each state. These coordinators will direct the efforts in persuading both the public and our congressional delegation on the logic and necessity of not only preserving but further strengthening the Clean Air Act to protect the public health and welfare.

Pearl Wincorn (Dallas) and Louise Chandler (Richardson) have agreed to work with LWVUS and the NCAC during the reauthorization and debate on clean air legislation and will be attempting to find a contact person with some access to local media and local leadership in at least a dozen of our major Texas urban areas. These key contacts (many of whom we hope will be League activists) will remain in close touch with our national efforts through Pearl and Louise and will be requested to help with specific action approaches when necessary as well as with distribution of information to the media.

I know you have been reading and hearing about the business and industry efforts to weaken the Clean Air Act in the interest of reducing pollution control costs. Such efforts will concentrate especially on the sections dealing with Prevention of Significant Deterioration (PSD), Inspection and Maintenance of Automobiles (I/M), as well as reconsidering the National Ambient Air Quality Standards (NAAQS). The League believes that it and other concerned organizations will be required to make major efforts to inform the public of the health as well as the long term economic advantages of keeping our air clean. We also believe that recent polls show that the public wants clean air and is willing to pay for it.

On the state level this past year we have responded at various public hearings on proposed revisions to our State Implementation Plan (SIP) and on proposed changes to TACB rules and regulations. Other activities relating to clean air have been the formation of Inspection and Maintenance of Automobile Public Education projects funded through EPA grants in Houston, El Paso, and the Dallas/Ft. Worth areas. Although not exclusively League efforts, Leaguers have had leadership roles in these attempts to inform the public of the advantages of I/M as a potential for reducing smog and haze, for increasing fuel efficiency as well as for protecting the public health and welfare. In addition the Texas Environmental Coalition of which LWV-T and several local Leagues are members, will continue to monitor such statewide air problems as the potential for acid rain resulting from increased use of lignite, and the impact of airborne toxics on the industrial Gulf Coast.

IF INTERESTED IN CLEAN AIR EFFORTS IN TEXAS, JOIN US SUNDAY MORNING DURING "BREAKFAST ON YOUR OWN." LOOK FOR ANNOUNCEMENT OF PLACE AND SIGN UP SHEET ON THE MESSAGE BOARD OR LISTEN FOR AN ANNOUNCEMENT AFTER A PLENARY SESSION.

"To strengthen or to emasculate the Clean Air Act, that is the question."  
(not a direct quote from Shakespeare)



GOVERNMENT

Much attention has been focused this session on reapportionment and redistricting. Next year, we will quite probably have a special session to finish this task.

Initiative & Referendum As voted by the last convention, a study was completed, with 32 Texas Leagues participating, and consensus reached. We are working with the 67th Legislature to see that the safeguards inherent in our position are attained to assure responsible and responsive initiative and referendum.

Voting Rights Recodification of the election laws, long a goal of the League, has been completed and will be presented to the legislature this session. We will be working with the sponsors and with committees as this vast body of law is reviewed and, hopefully, decided upon by our legislators.

Many bills are being considered to improve voter registration and voting itself, making this process more accessible and more convenient to citizens. As we consider these bills, paramount among our objectives is the protection of everyone's voting rights.

Executive, Legislature, and State-Local Relations are not generating much activity in the legislative session, and though they are not priority items of ours, we continue to monitor carefully these departments and areas, so that we may act according to necessity.

Texas Constitutional Revision remains a stand-by position and we will continue to watch for opportunities to correct deficiencies in our constitutional structure by statutory means.



PUBLIC RELATIONS

Dr. Alan Scott, Professor of Public Relations at UT-Austin, told me once that "PR is like two elephants making love. There's a lot of dust raised and a lot of bellowing, but you don't see any results for two years." The definition is apt for League PR.

The term itself is an umbrella covering literally everything -- from press relations to community relations to internal relations. From press releases to publications like Abilene's F&I on the Charter Amendment Election, the state's Focus papers, Advocacy Papers, 50,000 "When You Go To Austin" brochures, Denton's new fund-raising brochure, and the more than 100,000 Voters Guides that were distributed throughout Texas prior to the 1980 elections.

It covers working with the legislature and working with the executive branch. It covers how we work with each other to how we work with other groups.

If we hold a candidates' rally and the house is packed, that's good PR. If one of our members is appointed to a state or local board or commission, that's good PR. If someone gives a good workshop at convention or council, that's good PR. If our press release gets good play in the press, that's good PR.

"Good PR" is a tacit expression tossed about certainly more frequently than "bad PR," possibly because bad PR is generally a sin of omission rather than a sin of commission. It helps me help you if I know what you need (or want). A few of you do let me know and that's how we came up with those two unlettered logo slides you received in the mail in October. (Have you used them? They have a myriad of TV spot possibilities!) That logo is tied in with the campaign to expand the League of Women Voters of Texas image. And building that image helps us all. Remember, the "Speak Up Texas, Register and Vote" campaign was designed not just for this past election year, but as an ongoing Voter Service/Image campaign. Those materials were intentionally NOT dated. The Barbara Jordan 60-second video spot was intentionally NOT tied to the primary election. And, as a result, many TV stations re-used it in the fall.

We've "come a long way, baby" . . . from zip to radio spots to TV slides to video spots. And we've only just begun testing the possibilities with electronic media. The impact the League of Women Voters has on the present and future of this country is immeasurable, so it is hard to gauge the impact of our PR.

But when voter turnout is high, when voters are informed, when League impact on a bill in the legislature is noted, when our financial development is steady, when candidates are happy to appear at our rallies, and when we are enjoying the work we do. . . then PR is tangent to League objectives. Watch this space. . . .



ORGANIZATION AND FIELD SERVICE

Presidents' and Program Management Workshops were held during June of 1980 in Midland, Dallas, Houston, and Austin. Seventeen of thirty-eight Leagues were represented. Five Management Workshops were held during September and October in Lubbock, Austin, San Marcos, Baytown, and Denton. Twenty-one Leagues were represented.

The field service network continues to be of vital importance. All six field service representatives attended at least one of the Management Workshops.

The Lamar County League disbanded late in 1980, and as of February 1, 1981, the Brownsville League appears moribund. There is happy news as well. If plans continue to go forward, a new Arlington League will come into existence on June 1, 1981. And the Montgomery County Provisional hopes to seek full League status in the fall of 1981.

Membership recruitment and retention, and finding future leadership remain the major problems confronting every League in Texas.



WORKBOOK  
Eighteenth Convention  
March, 1981

STATE UNITS AND MEMBERS-AT-LARGE

The difficulty of beginning and sustaining a new local League or state unit is compounded by the same difficulties all volunteer organizations are having. But when there are volunteers interested in observing government operations and supplying voters information the chances of a state unit sustaining growth are good (assuming the leadership is the usual high standard). Problems arise very quickly if the beginning enthusiasm is due to interest in a single issue and care is not taken to build the organization. It is the 'circle' of: Enthusiasm -- Organization -- Enables Success -- Enthusiasm. The organization or management is healthy or the "hard times" (and there is always yin and yang) can be very destructive, especially in the beginning.

As of January 1981, the LWV-T had four state units. The Round Rock State Unit disbanded in December, 1980, with the 13 members there becoming members-at-large (unorganized). At the end of January 1981 there were:

<u>State Unit</u>	<u>Members</u>	<u>Chairman</u>	<u>Advisor</u>
Cleburne	9	Jane Ulbrich	Ethel Sturgis
Greater Kerrville	34	Hank Evans	Nancy Price
Pasadena	36	Kathryn Whitfill	Helen Hunter
Port Lavaca	17	Zeldae Miller	Helen Duckworth

In addition to the members-at-large organized into state units, there are 40 members-at-large living in 22 cities over the state. Each MAL pays \$20 dues to LWV-T out of which the national PMP is paid. The state board services them with monthly mailings of information and announcements, plus the state and national VOTERS. Too much for some, and not enough for others would describe the reaction of members.

It is anticipated that state units with sustained growth will be planning to take the steps to become Provisional Leagues as did Montgomery County. We see that as the natural order of things.



PUBLICATIONS

Publications produced during 1980-81.

PROGRAM - ACTION

We Support  
Program Perspectives 1980-1981  
Taking Action: Guidelines for Local Leagues  
1981 Legislative Priorities

TEXAS FOCUS BRIEFS

The Department of Human Resources  
Food Stamps in Texas  
Apportionment and Redistricting in Texas  
Wiretapping - An Unjustifiable Intrusion  
Energy Conservation  
Renewable Energy Sources

ADVOCACY PAPERS

Texas Criminal Justice  
Energy  
Water and Waste  
Initiative and Referendum

STATE PROGRAM

Initiative and Referendum in Texas -- Facts & issues  
Financing Public Schools -- Facts & Issues  
Financing Public Schools -- Leaders Guide

VOTER INFORMATION

When You Go To Austin: A Guide to the 67th Legislature (1981)  
Speak Up Texas -- Register and Vote

HANDBOOKS

President's Counselor  
LWV-T Directory  
Texas Education Fund Handbook of Policies and Procedures for Local Leagues



## 1980-81 PROFILE OF TEXAS LEAGUES\*

League	Date Org.	Miles From State Office	Dues	Budget	Membership		DFMs	Standing Orders	Attendance at State and National Meetings**				
					1-80	1-81			1	2	3	4	5
Abilene	1952	216	\$20.00	\$ 3815.00	44	41	3	5	x	x		x	
Amarillo	1951	485	20.00	4937.50	32	58	1	1	x			x	
Austin	1919		22.50	5175.00	230	234	3	15	x	x	x	x	x
Bay Area	1965	190	20.00	6266.00	71	66	2	0	x	x	x	x	x
Baytown	1954	190	15.00	2911.00	44	54	2	0	x		x	x	x
Beaumont	1947	247	15.00	11372.50	158	120	1	16	x	x		x	x
Brazos County	1966	103	17.50	4470.00	80	76	1	1	x	x			x
Corpus Christi	1945	194	15.00	6715.00	124	125	4	0	x		x	x	x
Dallas	1938	202	18.00	25245.00	382	404	4	18	x	x	x		x
				EDFund 5985.00									
Denton	1961	232	20.00	8130.00	81	80	3	0	x	x		x	
Edinburg/McAllen	1949	304	17.50	3090.00	23	25	1	3					
El Paso	1919	583	20.00	2216.00	62	54	5	0			x	x	x
Gainesville	1977	256	20.00	1450.00	22	31	0	1	x	x			
Galveston	1919	208	20.00	9744.00	185	162	4	14	x	x	x	x	x
Harlingen	1952	309	12.00		17	15	-	0					
Houston	1919	162	20.00	34845.00	600	600	8	10	x	x	x	x	x
				EdFund 26350.00									
Irving	1959	210	15.00	9248.00	87	62	3	8	x	x	x		
Lubbock	1952	377	18.00	8604.00	133	115	4	21	x	x	x	x	x
Marshall/Harrison Co	1978	281	25.00	2004.00	38	27	3	17	x				
Midland	1941	305	20.00	6739.00	53	52	-	0	x	x	x		x
Montgomery Co. Prov.	1980	124	20.00	4040.00		42	3	0	x				x
Odessa	1952	339	20.00	1825.00	29	18	1	5	x			x	
Orange Area	1974	263	20.00	2536.00	42	42	2	1	x				
Pearland Area	1972	185	17.00	1779.00	29	32	2	0			x		
Plano	1976	225	18.00	3439.00	27	35	4	5	x	x	x	x	
Richardson	1961	218	18.00	2701.00	31	43	3	0	x	x	x	x	x
Rockwall County	1979	230	20.00	1895.00	39	41	1	1	x				
San Antonio	1919	80	20.00	16000.00	163	183	4	0	x	x	x	x	x
San Marcos	1962	31	15.00	1883.00	40	38	2	0	x	x		x	
Sherman	1973	268	18.50	9237.33	113	88	3	10	x	x		x	
Tarrant County	1941	192	20.00	20588.00	194	223	7	0	x	x	x	x	
Temple Area	1977	69	20.00	2880.00	47	47	1	2	x				x
Tyler	1951	226	20.00	2351.00	35	40	1	0	x		x	x	
Victoria	1955	123	20.00	5390.00	92	67	3	10	x				x
Waco Area	1949	106	18.50	4066.00	86	81	3	3	x	x		x	x
Wichita Falls	1950	284	18.00	3830.00	33	37	3	0	x	x			
					3497	3458							

\*Available Information

\*\*Meetings: 1. State Council

2. National Convention

3. Presidents/Program Workshops 4. Management Workshops 5. PSF Conference

N. B. 1980 membership total includes Brownsville with 24 members.



## BYLAWS PROPOSALS

Following are the changes recommended by the LWV-Texas bylaws committee as well as those received from local Leagues.

[ ] indicates deletion; \_\_\_\_\_ indicates substituted language or language to be incorporated

### ART. III. Sec. 2. MEMBERSHIP

[Sec. 2. How Composed. The League of Women Voters of Texas shall be composed of members of the League of Women Voters of the United States who are a) enrolled in recognized local Leagues within the state; or b) enrolled as members-at-large in the League of Women Voters of Texas.]

#### [Sec. 3. Types of Membership.

- a. Voting members shall be those citizens of at least 18 years of age who are enrolled in recognized local Leagues or the state League.
- b. Associate members shall be all other members who are enrolled in recognized local Leagues or the state League.
- c. Members-at-large shall be members who reside outside the area of, and are not enrolled in, any local League. Such members shall pay annual dues to the League of Women Voters of Texas.
- d. Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the LWVUS. No further dues will be collected and all privileges will be retained as a voting member.]

### ART. III. Sec. 2. Types of Membership. The membership of the League shall be composed of voting members and associate members.

- a. Voting members shall be those citizens at least 18 years of age who are enrolled in the League at the local or state level;
  1. members who reside outside the area of any local League and join the League at the state level shall be members-at-large and shall pay annual dues to the state League;
  2. members who have been enrolled in the League for 50 years or more shall be life members and shall not be required to pay annual dues.
- b. All others who enroll in the League shall be associate members. Those who reside outside the U.S. may join the League at the national level and shall pay dues to the League of Women Voters of the U.S.

*An editorial change only to bring our bylaws into compliance with national bylaws.*

*--Recommended by state board.*

### ART. IV. OFFICERS

Sec. 5. The Treasurer. The duties of the treasurer, or the duly-appointed assistant, shall be: to collect and receive all [moneys] monies; . . . .

*Spelling of words should be consistent throughout (see Art. VII, Sec. 5).*

*Proposed by LWV-Houston.*

*--Recommended by state board.*

*- more -*



Bylaws 2

ART. V. BOARD OF DIRECTORS

Sec. 3. Vacancies. Any vacancy other than in the office of the president may be filled, until the next convention, by a majority vote of the remaining members present and voting of the board of directors

*Proposed for the sake of consistency.*

*--Recommended by state board.*

ART. VII. FINANCIAL ADMINISTRATION

Sec. 2. Local and Provisional League Financial Support

(b) Each local League shall support the state League by an annual per-member payment, based on membership as of January 1st. Where two members reside at the same address in a common household, the local League shall make a payment equal to 1 1/2 times the determined per-member payment. The amount of such payment for each year of the biennium shall be determined by a three-fifths vote of those members present and voting at convention.

*Addition of sentence will make article consistent with national bylaws. The word "members" proposed to make bylaws internally consistent. Sentence proposed by LWV-Houston & LWV-Dallas.*

*--Recommended by state board.*

Sec. 2. Local and Provisional League Financial Support

(c) Annual minimum state support payment shall be established for local Leagues, as determined by a three-fifths vote of those members present and voting at convention.

*Proposed for internal consistency.*

*--Recommended by state board.*

Sec. 3. Statewide Fundraising

(b) Solicitation and funds raised as a result of solicitation of outside sources in local League areas shall be shared with the respective League under a policy approved by a majority [vote] of those members present and voting at convention.

*Proposed for internal consistency.*

*--Recommended by state board.*

Sec. 4. The Budget and Budget Committee.

(a) The board shall submit to the convention or council for adoption a budget for the ensuing fiscal year. This budget shall provide for the support of the state League. A copy of the proposed budget shall be sent to each local League president at least [six weeks] one month in advance of convention or council.

*Proposed so that convention & council proposals consistently require one month's notice.*

*--Recommended by state board.*



LWV-Texas  
March 1981  
Convention

PROPOSED NEW WORDING FOR ART. IX COUNCIL, Sec. 3

"Authorization for Action"

Upon recommendation of the state board or any local League the council may change the program in the event of an emergency. A local League shall submit any proposed change to the state board at least eight weeks in advance of the meeting of the council, and these changes, in addition to any proposed by the state board, must be sent to the local League presidents at least one month in advance of council. A 2/3 vote of the members of the council present and voting shall be required to adopt any change.

REASON: Better clarifies the procedure for emergency program changes at council.



Bylaws 3

ART. VIII. CONVENTION

Sec. 2. Composition. The convention shall consist of the delegates chosen by members of the local Leagues, as provided in Sec. 4 of this article; the president[s] of each [of the] local League[s] or an alternate, in the event the president is unable to attend; . . .

*Editorial change proposed by LWV-Houston.*

--Recommended by state board.

ART. IX. COUNCIL

Sec. 3. Authorization for Action. . . . [The council is authorized to make such modifications in program as shall be necessary to meet altered conditions, provided that notice of proposed modifications of the program shall have been sent to the presidents of the local Leagues at least two months in advance of the meeting of the council, and provided also that a two-thirds vote of the members of the council present and voting shall be required to adopt the modification.] . . . Upon recommendation of the board or any local League, the council may change the program in the event of an emergency, provided that notice of the proposed change has been sent to the presidents of the local Leagues at least one month in advance of the meeting of council. The board shall give such notice of a change proposed by a local League provided it has been submitted at least eight weeks in advance of the meeting of the council. A two-thirds vote of the members of the council present and voting shall be required to adopt any change.

*The proposal more clearly defines the powers of the council to change the program in an emergency situation. Proposed by LWV-Dallas.*

--Recommended by state board.

Sec. 4. Quorum. [A quorum shall consist of not fewer than ten members other than the board of directors for the transaction of business at a council meeting.] A quorum shall consist of a majority of the delegates registered at the council provided that not less than a majority of local Leagues <sup>is</sup> ~~are~~ represented.

*Proposed to ensure that business transacted at a council meeting is not decided by state board and delegates from only a few local Leagues.*

--Recommended by state board.

Sec. 4. Quorum. A quorum shall consist of not fewer than ten members other than the board of directors for the transaction of business at a council meeting provided that the ten members represent at least ten local Leagues.

*Proposed by LWV-Houston for reason listed above.*

--Not recommended by state board.



*unless there is but one  
nominee for each office, in which case  
it shall be by voice vote.*

#### Bylaws 4

#### ART. X. NOMINATIONS AND ELECTIONS.

Sec. 4. Election. The election shall be in the charge of an election committee appointed by the president on the first day of convention. The election shall be by ballot, except that if there is but one nominee for each office it shall be by voice vote. A majority vote of the members present and voting shall constitute an election.

*Proposed by Houston LWV and delegates to 1979 convention in the interest of efficiency.*

--Recommended by state board.

#### ART. XI. PROGRAM

Sec. 2. Program. The program of the League of Women Voters of Texas shall consist of: a) [action to protect the right to vote of every citizen;] action to implement the Principles;

*Wording will be consistent with national bylaws. Proposed by LWV-Houston*

--Recommended by state board.

#### Sec. 3. Program Selection.

- (b) The board of directors shall consider the recommendations and formulate a proposed program which shall be submitted to local League boards at least [six weeks] one month before convention.

*Proposed for the sake of internal consistency.*

--Recommended by state board.

#### Sec. 3. Program Selection

- (c) A majority vote of the members present and voting shall be required for adoption.

*Proposed for the sake of internal consistency.*

--Recommended by state board.

#### Sec. 3. Program Selection

- (d) Any recommendations for the program submitted at least three months prior to the convention, but not recommended by the board, may be adopted by the convention provided consideration is ordered by a majority vote and the vote on adoption comes on a following day. Adoption of a not-recommended item requires a [two-thirds] majority vote.

*Proposed by LWV-Houston. Reason: Delegates sent by local Leagues are well versed in League problems of time and available people and should be able to make a reasonable decision after the state board presents its reasons for not recommending the item.*

--Not recommended by state board.

- more -



## Bylaws 5

### Sec. 3. Program Selection

- (d) Any recommendations for the program submitted at least three months prior to the convention but not recommended by the board, may be adopted by the convention provided consideration is ordered by a majority vote of the members present and voting and the vote on adoption comes on a following day. Adoption of a not-recommended item requires a two-thirds vote of the members present and voting.

*Proposed for the sake of internal consistency.*

*--Recommended by state board.*

### ART. XIV. AMENDMENTS

Sec. 1. Amendments. These bylaws may be amended at any convention by a two-thirds vote of the members present and voting using the following procedures:

*Proposed for the sake of internal consistency.*

*--Recommended by state board.*



BY LAWS

of the

LEAGUE OF WOMEN VOTERS OF TEXAS

Adopted June 19, 1947

Amended 1956, 1958, 1960, 1962, 1966, 1968, 1970, 1971, 1973, 1975, 1977, 1979

STATE CHARTER

As Amended August 10, 1956

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, Mrs. Harris Masterson and Ruth Hastings, residents and citizens of Harris County, Texas, and Mrs. Carl L. Voss, a resident and citizen of Dallas County, Texas, under and by virtue of the laws of the State of Texas, do hereby voluntarily associate ourselves together for the purpose of forming a private corporation, under the terms and conditions set out as follows:

- I. The name of this corporation shall be the League of Women Voters of Texas.
- II. The purpose for which this corporation is formed is in support of an educational undertaking and specifically to promote political responsibility through informed and active participation of citizens in government; to render such other services in the interest of education in citizenship as may be possible, and to do every act appropriate or necessary to carry out any of the foregoing objects. The corporation shall not support or oppose any political party or candidate.
- III. The principal office of the corporation and the place where its business shall be transacted is the City of Austin, Travis County, Texas.
- IV. The term for which it is to exist is fifty (50) years.
- V. The number of directors shall be not less than three, nor more than twenty-one; and the names and post office addresses of the directors for the first year are as follows:

Mrs. Harris Masterson	Houston, Texas
Mrs. Carl L. Voss	Dallas, Texas
Ruth Hastings	Houston, Texas
- VI. This corporation is formed for the support of an educational undertaking as specified in Article II without profit to the corporation and, therefore, has no capital stock. This corporation has now no goods, chattels, nor lands.

IN TESTIMONY WHEREOF, we hereunto sign our names this, the 18th day of December, A. D. 1930.

Mrs. Harris Masterson  
Ruth Hastings  
Mrs. Carl L. Voss



ARTICLE I. Name

Sec. 1. The name of this corporation shall be the League of Women Voters of Texas. This state League is an integral part of the League of Women Voters of The United States.

ARTICLE II. Purpose and Policy

Sec. 1. Purpose. The purpose of the League of Women Voters of Texas is to promote political responsibility through informed and active participation of citizens in government and to act on selected governmental issues.

Sec. 2. Political Policy. The League shall not support or oppose any political party or any candidate.

ARTICLE III. Membership

Sec. 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

Sec. 2. How Composed. The League of Women Voters of Texas shall be composed of members of the League of Women Voters of the United States who are a) enrolled in recognized local Leagues within the state; or b) enrolled as members-at-large in the League of Women Voters of Texas.

Sec. 3. Types of Membership.

- a. Voting members shall be those citizens of at least 18 years of age who are enrolled in recognized local Leagues or the state League.
- b. Associate members shall be all other members who are enrolled in recognized local Leagues or the state League.
- c. Members-at-large shall be members who reside outside the area of, and are not enrolled in, any local League. Such members shall pay annual dues to the League of Women Voters of Texas.
- d. Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the LWVUS. No further dues will be collected and all privileges will be retained as a voting member.

ARTICLE IV. Officers

Sec. 1. Enumeration and Election of Officers. The officers of the League of Women Voters of Texas shall be a president, three vice-presidents, a secretary, and a treasurer.

Sec. 2. The President. The duties of the president shall be: to preside, or to designate someone else to preside, at all meetings of the corporation and the Board of Directors; to sign or endorse checks, drafts, and notes in the absence or disability of the treasurer; to be, ex officio, a member of all committees except the nominating committee; to have such usual powers of supervision and management as may pertain to the office; and to perform such other duties as may be designated by the board.

Sec. 3. The Vice-Presidents. At its first board meeting the new board of directors shall designate one vice-president who, in the event of the absence, disability, resignation, or death of the president, shall possess all the powers and perform all the duties of that office. Should the vice-president so designated be unable to serve in that capacity, the board of directors shall choose one of its other elected members to fill the vacancy. The duties of the vice-presidents shall be those designated by the president and the board.

Sec. 4. The Secretary. The duties of the secretary shall be: to keep minutes of all conventions and councils of the League and of all meetings of the board of directors; to notify all officers and directors of their election; to sign, with the president, all contracts and other instruments when so authorized by the board; and to perform such other functions as may be incident to the office.

Sec. 5. The Treasurer. The duties of the treasurer, or the duly-appointed assistant, shall be: to collect and receive all moneys; to be custodian of these moneys and deposit them in a bank or banks designated by the board of directors; to disburse them only upon order of the board; and to present periodic statements to the board at its regular meetings and an annual report to convention or council. The treasurer shall be bonded, and the books of the corporation shall be audited annually.



ARTICLE V. Board of Directors

Sec. 1. Number, Manner of Selection, and Term of Office. The board of directors shall consist of the officer of the League of Women Voters of Texas, seven elected directors, and not more than seven appointed directors. The officers and the elected directors shall be elected by the convention and shall serve for two years beginning June 1 of the year of their election. The elected members shall appoint such additional directors, not exceeding seven, as they deem necessary to carry on the work of the League. The term of office of the appointed directors shall expire concurrently with the term of office of the elected directors.

Sec. 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer or director of this corporation unless that person is a voting member enrolled in a local League in the state of Texas, or is a citizen of voting age enrolled as a member-at-large of this state League.

Sec. 3. Vacancies. Any vacancy other than in the office of the president may be filled, until the next convention, by a majority vote of the remaining members of the board of directors.

Sec. 4. Powers and Duties. The board of directors shall have full charge of the property and business of the corporation with full power and authority to manage and conduct the same, subject to the instructions of the convention. The board shall plan and direct the work necessary to carry out the program on state governmental matters as adopted by the convention. It shall accept responsibility delegated to it by the board of directors of the League of Women Voters of the United States for the organization and development of local Leagues, for the carrying out of program, and for promotion in the local Leagues of finance programs requisite to further the work of the League as a whole. The board shall create and designate such special committees as it may deem necessary.

Sec. 5. Regular Meetings. There shall be at least three regular meetings of the board of directors annually. The president shall notify each member of the board of directors of all such regular meetings by mailing to each member's last-known post office address, at least two weeks before any such meeting, notice thereof, giving the time and place of the meeting. No action taken at any regular board meeting attended by three-fourths of the members of the board shall be invalidated because of the failure of any member or members of the board to receive any notice properly sent or because of any irregularity in any notice actually received.

Sec. 6. Special Meetings. The president may call special meetings of the board of directors, and shall call a special meeting upon written request of five members of the board. Members of the board shall be notified of the time and place of special meetings by telegrams or letters, sent at least six days prior to such meeting, provided, however, that during a convention the president may, or upon the request of five members of the board shall, call a special meeting of the board by handing the members of the board a written notice of the time and place of said meeting.

Sec. 7. Quorum. A majority of the members of the board of directors shall constitute a quorum, and a majority of the members in attendance at any board meeting in the number of a quorum shall decide its action.

ARTICLE VI. Recognition of Local and Provisional Leagues; and State Units.Sec. 1. Local Leagues.

- (a) Local Leagues are those Leagues which have been recognized by the League of Women Voters of the United States.
- (b) The board of directors shall recommend to the national board that the national board recognize as a local League any group of members of the League of Women Voters of the United States in any community within the state, provided the group meets recognition standards for local Leagues as adopted by the national convention.
- (c) In the event of recurring failure of a local League to meet recognition standards, the board of directors shall recommend to the national board that the national board withdraw recognition from the local League. All funds held by a local League from which recognition has been withdrawn shall be paid to the League of Women Voters of Texas.



Bylaws (cont.)

Sec. 2. Provisional Leagues.

- (a) Provisional Leagues are those Leagues which have been so recognized by the League of Women Voters of Texas.
- (b) The board of directors has responsibility for the establishment of new local Leagues. For this purpose the board may organize a group of people in a community in which no League exists and shall recognize the group as a provisional League when it meets the recognition standards for provisional Leagues adopted by the national convention.
- (c) The board of directors shall withdraw recognition from a provisional League for recurring failure to meet the standards for recognizing a provisional League or for failure to progress toward recognition as a local League. All funds held by a provisional League from which recognition has been withdrawn shall be paid to the League of Women Voters of Texas.

Sec. 3. State Units.

- (a) A state unit is a group, composed of members-at-large, who wish to share League activities in the community under the direction of the state board.
- (b) The board of directors of the League of Women Voters of Texas has the responsibility for the establishment of state units. State units may be organized in communities in which no local League exists and where it is not possible at the time to carry on the full program of local League activities.

ARTICLE VII. Financial Administration.

Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Texas shall commence on the first of June of each year.

Sec. 2. Local and Provisional League Financial Support (Effective June, 1978)

- (a) Financial responsibility for the work of the League of Women Voters of Texas shall be assumed annually by the local Leagues.
- (b) Each local League shall support the state League by an annual per member payment, based on membership as of January 1st. The amount of such payment for each year of the biennium shall be determined by a three-fifths vote of those present and voting at convention.
- (c) Annual minimum state support payment shall be established for local Leagues, as determined by a three-fifths vote of those present and voting at convention.
- (d) Annual support payments from provisional Leagues shall be determined by the board of directors.

Sec. 3. Statewide Fundraising.

- (a) Responsibility for additional support for the League of Women Voters of Texas shall be assumed by the board of directors, through a development committee which shall develop and solicit other sources for funding the state League.
- (b) Solicitation and funds raised as a result of solicitation of outside sources in local League areas shall be shared with the respective League under a policy approved by a majority vote at convention.

Sec. 4. The Budget and Budget Committee.

- (a) The board shall submit to the convention or council for adoption a budget for the ensuing fiscal year. This budget shall provide for the support of the state League. A copy of the proposed budget shall be sent to each local League president at least six weeks in advance of convention or council.
- (b) The budget shall be prepared by a committee which shall be appointed for that purpose at least four months in advance of the convention or council. The treasurer shall be ex-officio a member of the budget committee, but shall not be eligible to serve as chairperson.



Bylaws (cont.)

Sec. 5. Distribution of Funds on Dissolution. In the event of a dissolution for any cause of the League of Women Voters of Texas, all monies and securities which may at the time be owned by or under the absolute control of the League of Women Voters of Texas shall be paid to the League of Women Voters of the United States after the board of directors has paid or made provision for the payment of all the liabilities of the League of Women Voters of Texas.

ARTICLE VIII. Convention.

Sec. 1. Place, Date, Call, and Notification. A convention of the League of Women Voters of Texas shall be held during the odd-numbered years. The time and place of the convention shall be determined by the board of directors. The president shall send a first call for the convention to the presidents of local Leagues not less than four months prior to the opening date of the convention fixed in said call. Thereafter, the board of directors may advance or postpone the opening date of the convention not more than two weeks from the date fixed in the first call. A final call for the convention shall be sent by the president to the presidents of local Leagues at least two months before convention.

Sec. 2. Composition. The convention shall consist of the delegates chosen by members of the local Leagues, as provided in Sec. 4 of this article; the presidents of the local Leagues or an alternate, in the event the president is unable to attend; and the members of the board of directors of the League of Women Voters of Texas.

Sec. 3. Qualifications of Delegates and Voting. Voting members at the convention shall be the delegates, local League presidents, and state board members, all of whom must be members of the League of Women Voters of Texas. Even though attending in more than one capacity, each shall be entitled to only one vote at the convention. Absentee or proxy voting shall not be permitted. The convention shall be the sole judge of whether a delegate is qualified to vote.

Sec. 4. Representation. The members of the League of Women Voters of the United States who are organized into recognized local Leagues in the state of Texas shall be entitled to voting representation in the convention as follows: the president of the local League or an alternate, in the event the president is unable to attend; one delegate for the first 15 voting members and one delegate for every 10 additional voting members or major fraction thereof belonging to said local League on January 1st of said year. The record in the state office of paid voting members shall determine the official membership count for this purpose.

Sec. 5. Authorization for Action. The convention shall consider and authorize for action a program, shall elect officers, directors and the chairperson and two members of the nominating committee, shall adopt a budget for the ensuing year, and shall transact such other business as may be presented.

Sec. 6. Quorum. A quorum shall consist of a majority of the delegates registered at the convention provided that not less than a majority of local Leagues are represented.

ARTICLE IX. Council.

Sec. 1. Place, Date, Call, and Notification. A meeting of the council shall be held in the interim year between conventions, approximately twelve months after the preceding convention. The time and place of the meeting shall be determined by the board of directors. A formal call shall be sent by the president to the presidents of the local Leagues at least thirty days before a council meeting. Special meetings may be called in case of extreme emergency.

Sec. 2. Composition. The council shall be composed of two delegates chosen by the board of each local League, and the board of directors of the League of Women Voters of Texas.

Sec. 3. Authorization for Action. The council shall consider program, methods of work, and budget as submitted by the board of directors. The council is authorized to make such modifications in program as shall be necessary to meet altered conditions,



Bylaws (cont.)

provided that notice of proposed modifications of the program shall have been sent to the presidents of the local Leagues at least two months in advance of the meeting of the council, and provided also that a two-thirds vote of the members of the council present and voting shall be required to adopt the modification. The council shall adopt a budget for the ensuing year, and shall transact such other business as shall be presented.

Sec. 4. Quorum. A quorum shall consist of not fewer than ten members other than the board of directors for the transaction of business at a council meeting.

ARTICLE X. Nominations and Elections.

Sec. 1. Nominating Committee. The nominating committee shall consist of five members, two of whom shall be members of the board of directors. The chairperson and two members, who shall not be members of the board of directors, shall be elected by the convention. Nominations for these offices shall be made from the floor. The other members of the committee shall be appointed by the board of directors immediately upon their taking office. Vacancies occurring in the nominating committee by reason of death, resignation, or disqualification shall be filled by the board of directors. The president of the League of Women Voters of Texas shall send the name and address of the chairperson of the nominating committee to the president of each recognized local League. It shall be the duty of the chairperson of the nominating committee to request through the president of each local League suggestions for nominations for the offices to be filled.

Sec. 2. Suggestions by Local Leagues. The president of each local League shall request suggestions for nominations for offices to be filled. Any member may send suggestions to the chairperson of the nominating committee.

Sec. 3. Report of Nominating Committee and Nominations from the Floor. The report of the nominating committee of its nominations for officers, directors, and the chairperson and two members of the succeeding nominating committee, shall be sent to local Leagues not less than one month before the date of the convention. The report of the nominating committee shall be presented to the convention on the first day of the convention. Immediately following the presentation of this report, nominations may be made from the floor by any member of the convention provided that the consent of the nominee shall have been secured.

Sec. 4. Election. The election shall be in the charge of an election committee appointed by the president on the first day of convention. The election shall be by ballot. A majority vote shall constitute an election.

ARTICLE XI. Program.

Sec. 1. Principles. The governmental principles adopted by the national convention, and supported by the League as a whole, constitute the authorization for adoption of program.

Sec. 2. Program. The program of the League of Women Voters of Texas shall consist of: a) action to protect the right to vote of every citizen; and b) those governmental issues chosen for concerted study and action.

Sec. 3. Program Selection. The convention shall select the governmental issues for concerted study and action using the following procedures:

- a) Local League boards may make recommendations to the board of directors at least three months prior to the convention.
- b) The board of directors shall consider the recommendations and formulate a proposed program which shall be submitted to local League boards at least six weeks before convention.
- c) A majority vote shall be required for adoption.



Bylaws 12

- d) Any recommendations for the program submitted at least three months prior to the convention, but not recommended by the board, may be adopted by the convention provided consideration is ordered by a majority vote and the vote on adoption comes on a following day. Adoption of a not-recommended item requires a two-thirds vote.

Sec. 4. Member Action. Members may act in the name of the League of Women Voters of Texas only when authorized to do so by the board of directors of the League of Women Voters of Texas. Local Leagues may act only in conformity with, and not contrary to, a position taken by the League of Women Voters of Texas and/or the League of Women Voters of the United States.

ARTICLE XII. National Convention and Council.

Sec. 1. National Convention. The board of directors, at a meeting before the date on which names of delegates must be sent to the national office, shall elect delegates to the convention in the number allotted the League of Women Voters of Texas under the provision of the bylaws of the League of Women Voters of the United States.

Sec. 2. National Council. The board of directors shall elect delegates to the meeting of the council of the League of Women Voters of the United States at its meeting immediately preceding such council meeting in the number allowed the League of Women Voters of Texas under the provisions of the bylaws of the League of Women Voters of the United States.

ARTICLE XIII. Parliamentary Authority.

Sec. 1. Parliamentary Authority. The rules contained in Robert's Rules of Order Newly Revised shall govern the corporation in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XIV. Amendments.

Sec. 1. Amendments. These bylaws may be amended at any convention by a two-thirds vote using the following procedures:

- a) Proposals for change shall be submitted by local boards to the board of directors at least three months prior to convention.
- b) All such proposed amendments, together with the recommendations of the board shall be sent by the board to the presidents of local Leagues at least one month prior to convention.
- c) The presidents of the local Leagues shall notify the members of their respective Leagues of the proposed amendments. The failure of a local League president to give such notice or failure of any member to receive such notice shall not invalidate the amendments to the bylaws.



LEAGUE of WOMEN VOTERS of TEXAS

# convention 81

## BEAUMONT MARCH 27-29

CONVENTION WORKBOOK ORDER FORM

NOT ON DPM

Please send Convention Workbooks as follows:

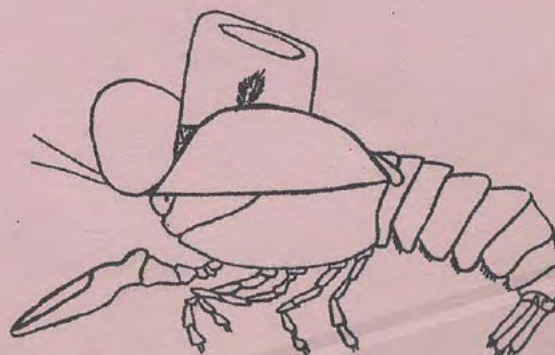
\_\_\_\_\_ Workbooks for \_\_\_\_\_ (registered) delegates from LWV of \_\_\_\_\_  
\_\_\_\_\_ Workbooks for \_\_\_\_\_ (registered) observers from same League or  
\_\_\_\_\_ Member-at-Large

Ship to: \_\_\_\_\_ President or MAL  
\_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

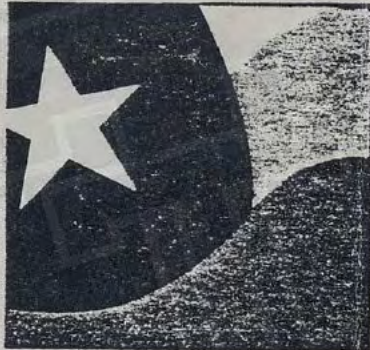
Signed \_\_\_\_\_

**NOTE:** Postage costs necessitate sending the workbooks Third Class. We will mail through March 16 to ensure arrival of the books before you depart for convention. Requests received after March 16 will be filled on a first-come basis (we do not have many extras) and will be waiting for you in Beaumont at convention.

RETURN THIS FORM TO: LWV-Texas  
1212 Guadalupe, #109  
Austin, TX 78701







# MEMORANDUM

## LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, No. 109 • Austin, Texas 78701 • Tel 512/472-1100

May 10, 1981

TO: Diana Clark, Nancy Price, Lura Burns, Judy Schuldt, Jeanette Davis,  
Jeanette Vanderwater, State Office ✓  
FROM: Ethel Sturgis

I am sending a copy of the attached Final Budget Analysis for Convention 1981 to those who might like to see it or have it on file, as well as to those who will be working with the upcoming Council and Convention...Have I missed anyone??? I didn't see any need to circulate it for the entire Board...Does anyone disagree??

This was indeed easy to prepare from the excellent records and books that Judy kept--and completed prior to the end of the fiscal year, too! We THANK YOU, Judy for a SUPER job!



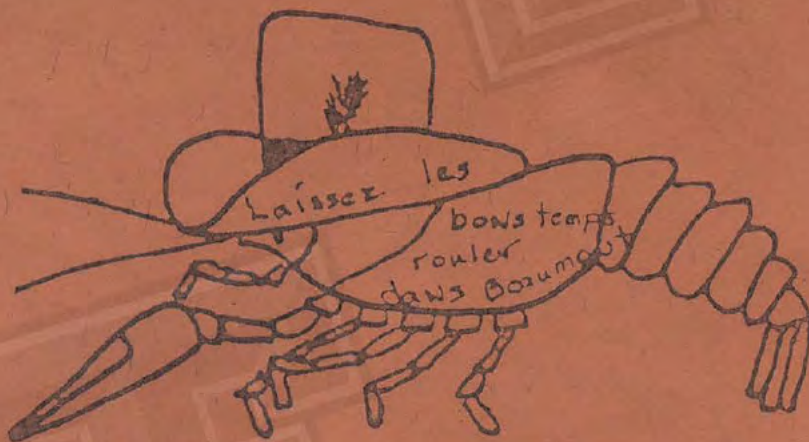
CONVENTION 1981

FINAL BUDGET ANALYSIS

MAY 13 1981

<u>INCOME</u>	<u>BUDGETED</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
Delegate Registrations	4,725	4,140.00	184 @ \$22.50
Observer Registrations	300	150.00	10 @ \$15.00
Tour	-0-	305.50	47 @ \$6.50
Sack Lunch	450	346.50	77 @ \$4.50
Speaker Luncheon	1,560	1,573.00	242 @ \$6.50
Texas Cajun Dinner & Fund Raiser	2,800	4,819.50	Approx. 260 @ \$14.00 + sales
Braunagel Fund	100	100.00	TEF Memorial Fund for Convention/Council speakers
Coffee	60	92.32	Donations
	<u>\$9,995</u>	<u>\$11,526.82</u>	
 <u>EXPENDITURES</u>			
Planning	500	331.62	State Board liaison travel & phone; local baby sitting, copying, phone, etc.
Mailings	150	83.34	Registration confirmations, other direct mail
Workbooks	800	849.51	350 Workbooks
Equipment & Decorations	500	298.49	Audio visual, decorations not included elsewhere
Packets	150	63.92	40 Presidents Packets
Public Relations	125	-0-	Notices to media, etc.
Off-Board Chairs, Field Service Reps, Guests	1,000	682.35	Parliamentarian, luncheon speaker, one FS Rep, 3 off-Board chairs;
Local Convention Chairs & Workers	300	112.76	All expenses, chairs, in- cluding room; some for workers
VOTERS	100	16.55	
Tour	-0-	299.00	Historic Beaumont
Convention Luncheon	1,270	1,383.70	Meal; speaker expenses elsewhere
Sack Lunch	450	390.66	
Cajun Dinner	2,700	4,819.50	\$3,389.61 + \$714.95 share of profit to Beaumont + \$714.94 share of profit to LWV-T
Reception	300	95.93	Hors d'oeuvres (cash bar)
Workshops	1,120	1,090.11	Thinking on your feet
Baby Sitting	200	24.08	For delegates
Coffee	160	97.26	For breaks
Honorarium	100	100.00	For Convention luncheon speaker
Miscellaneous	70	-0-	
	<u>\$9,995</u>	<u>\$10,738.78</u>	
INCOME OVER EXPENSE		\$788.04	





# LE JOURNAL

STATE CONVENTION OF TEXAS LEAGUE OF WOMEN VOTERS BEAUMONT MARCH 29, 1981

## CONVENTION MOMENTUM ACCELERATES

The following not-recommended program items were voted for consideration at the morning Second Plenary session:

1. A study of the quality of mental health services in Texas, Richardson League;
2. The legal status of women under Texas law, Dallas League;
3. A study of legislation which seeks to define conception as the legal commencement of life, Houston League;
4. More equitable and efficient delivery of quality health care in Texas, Beaumont League.

Debate continued on the above items throughout the afternoon.

After lengthy debate, the budget was amended to raise PMP from \$7.50 to \$8.25.

#####

## CONTRIBUTORS

The following are contributors to the League of Women Voters for door prizes:

The Mitre Box  
Allen Book Center  
The Front Porch  
The Applebox  
The Habitat  
The Sawmill  
Hairport  
Creative Things  
Rand's Florist and Greenhouse  
Satin Silver  
The Paper Clip  
Marks  
Now You're Cooking  
Sound Castle  
Drydens  
Barranco's Bakery  
The Last Straw

Barnett's Florists  
Bevils of Beaumont  
Sam's Liquor Store  
Johnsen's Flowers  
That's Cute  
The Horseman's Store  
Jason's Deli  
The Outdoorsman  
Drago Hardware  
Johnson's Book Store  
Bill Thames Pharmacy  
Houser House of Gifts  
The White House  
Glessmars Gourmet Shop  
Jodies Ace Hardware  
Conn's  
Fritz Ledyard  
Starship

#####

## CONVENTION FAVORS

The Convention favors are compliments of:

Coca Cola  
First Security Bank  
Century Savings and Loan  
Chevy Land  
American National Bank  
PIP

Kwik Copy  
Rainbow Bakery  
Lamb's Office Supply  
Rice Council  
Starship Hallmark

A SPECIAL THANK YOU TO CHARLES WALES OF SAVIN FOR THE USE OF A COPY MACHINE DURING THE CONVENTION.





# LE JOURNAL

STATE CONVENTION OF TEXAS LEAGUE OF WOMEN VOTERS BEAUMONT MARCH 28, 1981

## LEAGUE BEGINS GOOD TIMES IN BEAUMONT

The League of Women Voters State Convention was officially opened at 1:15 p.m., Friday, March 26, with Diana Clark presiding.

The following notices of intent were reported to the Convention regarding the proposed 1981 program:

1. A study of the quality of mental health services in Texas by Mary Porter, Richardson;
2. The legal status of women under Texas law, Lucy Poulter, Dallas;
3. A study of legislation which seeks to define conception as the legal commencement of life, Marge Adams, Houston;
4. More equitable and efficient delivery of quality health care in Texas, Jane Dunatchik, Beaumont;
5. Consideration of Texas housing policies, Helen Hunter, Houston;
6. A study of the problems of illegal aliens, Anne Swendig, Midland.

President Clark appointed the following delegates to the Action Motion Committee: Laura Keever, Chairman; Toni Clem; Kay Dillard; Nancy Bené, Advisor.

#####

## ANNOUNCEMENTS

\*A copying machine is available in the Convention Office. Copies can be run for you for 2¢ per copy.

\*Announcements for the VOTER should be turned in to the Convention Office or to Lin Owen.

\*Late Registration is in Sir Pelinore Room (Convention Office).

#####

## STATE BOARD

<u>Room Number</u>	<u>Name</u>	<u>Portfolio</u>
235	Lavora Arizaga	Human Resources
232	Martha Sarles	Membership
127	Lois Carpenter	Administration of Justice
236	Nancy Price	Vice Chairman - TEF
127	Ethel Sturgis	Treasurer
146	Isabel Miller	Energy
146	Catherine Gordon	Secretary/LWV-T TEF
231	Beth Brown	Org. V.P.
235	Georgia Kidwell	Publications
146	Nancy Bené	Legislative Dir.
234	Diana Clark	President
236	Joann Lovelace	Staff, State Office
234	Jeanette Davis	VS/CI, Government
329	Laura Keever	Proj. V.P.
232	Toni Clem	Pub. Rel. V.P.
231	Catherine Perrine	Water





CITY	ROOM	NAME	PORTFOLIO
Abilene	145	Pennie Boyett	3rd V.P. - Energy
	145	Kay Dillard	President
	125	Dottie Scott	President Elect - PSF Ch.
Amarillo	431	Frances Jones	Treasurer
	433	Susan Coleman	Voter Service
	433	Marty Loudder	Program V.P.
Austin	179	Evelyn Vonavita	Delegate
	177	Carol Braxton	Treasurer 81-82
	177	Donna Green	Delegate
	179	Barbara Hankins	Delegate
	179	Joan Lava	President
	179	Frances McIntyre	Program
	177	Dorothy Wimberly	Delegate
	177	Judy Yodof	Property Tax Ch.
Bay Area	444	Sue Eley	Membership
	444	Jill Hays	President
	442	Heselmeyer	Secretary
	442	LeeAnn Morris	Fed. Fund. Ch.
	444	Diana Sheridan	Program V.P.
	440	Mary Starr	Treasurer
	440	Nancy Stout	Finance Comm.
Baytown*	344	Virginia Ferraso	Secretary
	344	Margie Hartsick	Legislative Ch.
	346	Jo Roosa	President
	344	Diana Studler	Membership
Beaumont		Marlene Bacon	Voter Service
		Mattie Bailey	3rd V.P.
		Chris Buchanan	Secretary
		Gertrude Cherry	Delegate
		Zeola Cooper	Delegate
		Jane Dunatchik	Health Care
		Elna Mae Heckman	2nd V.P.
		Don Kelly	Delegate
		Lin Owen	Government
		Mary Ramos	Treasurer
		Elaine Snider	VOTER Editor
		Lura Burns	President
		Dixie McKee	Observer
Brazos	435	Lynda Bell	Delegate
County		Dickie Brooks	
	434	Kathleen Kenefick	President
	228	Marlene Muse	Government
	434	Nelda Norman	Voter Service
	228	Sandra Runnels	Budget Comm.
	308	Judy Seed	Unit Org.
	308	Doris Watson	Delegate
Corpus	439	Elise Chappell	Membership
Christi	429	Pauline Clarke	Pub. Ch. Field Ref.
	437	Sandra Gonzales	V.P. Program
	439	Neva Jones	Org. V.P./President-elect
	437	Margie Monill	Outgoing Pres./State Board Nom.
	429	Thelma Sams	Human Res. Ch.
	129	Galen Westwick	Natural Res. Ch.
Dallas	180	Rebecca Bergstresse	Proj. V.P.
	168	Kay Irvin	Action V.P.
	164	Sarah Malec	Delegate
	172	Barbara Materka	Pres. Elect
	172	Lucy Polter	President
	180	Pat Sabin	Org. V.P.
	168	Pearl Wincorn	Natural RES.
	335	M. Lillian Cooper	Delegate
	335	Joyce Lockley	Delegate
	164	Nita K.O. Karlie Smith	Unit Leader
Denton	175	Carol Alexander	Director
	141	Nancy Boyd	VOTER Editor
	141	Sandra Ferstl	President
	139	Phyllis Kutsky	Water
	175	Linnie McAdams	TV Coordinator
	139	Betty Mitchell	Natural Resources
.....			
*Baytown:	344	Jacqueline Slaughter	VOTER Editor



CITY	ROOM	NAME	PORTFOLIO
Plano	103	Meg Titus	President
Richardson	121	Helen Borchelt	Membership
	105	Jeanette Doyle	Secretary
	105	Barb Patterson	2nd V.P.
		Mary M. Porter	Legislative
	355	Sylvia Prussack	Secretary
	355	Sue Sloos	1st V.P.
Rockwall Co	147	Stella Brightman	Pres.-Elect
San Antonio	136	Pat Brock	1st V.P.
	356	Marlene Richardson	Energy
	356	Nora Rios	Sec./Education
	136	Jerry Ursin	President
	331	Linda Poerner	VOTER Editor
	331	Sally Coughlin	Delegate
	329	Rowena Rodgers	
San Marcos	170	Frances Emery	3rd V.P.
	170	Joyce Glore	Voter Service
	170	Carol Pino	President
	170	Jan Wells	
		Jane Hughson	
Sherman	314	Danna Bennett	Off-Board Budget Chair
	310	Marilyn Ellis	Program V.P.
	314	Janet Imhoff	VOTER Editor
	314	Joyce Robinson	President
	310	Julie Starr	Dir. Public School Finance
	310	Betty Stephens	Dir. Local Study
Tarrant Co.	150	Christie Campbell	Bylaws Chair
	135	Polly Cave	President-Elect/Voter Guides
		Joyce Colegrove	Unit Chair
	137	Betty Davis	Delegate
	317	Rachel Gooch	TV Coordinator
	303	Barbara Greenwood	Local Program Coord.
		Roxanne Hughes	Unit Recorder/Briefing Office
	135	Shirley Johnson	Delegate
	303	Martha Kissinger	President
	303	Myrtle McMahan	Finance
	135	Joyce Morgan	Arlington Transition Ch.
		Theresa Meza	Membership
	140	Janis Remme	Unit Chairman
	140	Betty Swain	Delegate
	303	Pricilla Promise	Delegate
Tyler	325	Scherel Carver	President
	325	Katheryn Hetherly	1st V.P.
	325	Lucy Roush	Sec.-Treas.
Victoria	340	Gay Berrera	Leg. Ch.
	340	Maureen Monney	Membership
	347	Mary Cauble	Secretary
	347	Dorothy Henderson	President
	347	Diana Rhodes	Delegate
Waco Area	306	Kay Hansma	Delegate
	306	Jean M. Meier	President
Wichita	151	Judy Boulware	President
Falls	152	Ann Bowling	Membership
	152	Jeanette Brown	Finance Director
	151	Katie Singletary	VOTER Editor

## STATE UNITS

Kerrville	109	Elma Hennies	Vice President
	142	Mrs. Roy Evans	Observer
	107	Blake Loubet	Observer
Pasadena	436	Kathryn Whitfill	President
	436	Delores Brogna	Observer

## PROVISIONAL

	143	Francis Moritz	President-Elect
	143	Karen Shaw	President

## OFF-BOARD

	101	Dolores Hayter	Solid Waste
	431	Lou Ann Garrett	Field Service

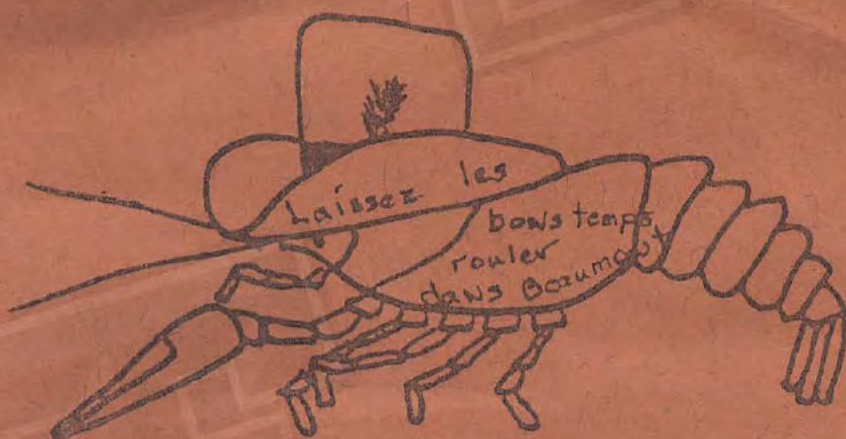
## GUEST

	111	Charlotte Travis	Parliamentarian
--	-----	------------------	-----------------



CITY	ROOM	NAME	PORTFOLIO
Denton	141	Deborah Sheldon	President's Ass't.
	175	Sue Smith	Comm. Relations V.P.
Edinburgh/	452	Betty Sisson	Delegate
McAllen	452	Ellen Stone	President-Elect
Gainesville	301	Suzanne S. Leonard	President
	301	Billie Ruth Morris	Delegate
Galveston	448	Jimmie Baranowski	Delegate
	446	Letha Barber	Delegate
		Bennie Lee Besmea	"
	450	Joan Bessman	"
	446	Betty Connors	"
	450	Eleanor Grant	"
	448	Carolyn January	"
		Barbara Jones	"
	446	Olivia Meyer	President
	450	Julie Nader	Delegate
	448	Christine Ronhauser	"
		Sarah Rose	"
		Anne Simmons	"
Houston	345	Maye Adams	Membership
	132	Betty Jane Baker	Delegate
	138	Glenda Barrett	Natural Res. V.P.
	343	Kathie Eichberg	Human Res. V.P.
	333	Mary Elder	Membership
	128	Margaret Freitag	Comm. Relations V.P.
	123	Betty Foote	Employment
	333	Joan Glantz	Delegate
		Terry Hale	Office Sec. Delegate
		Nan Hildreth	IR Ch.
	339	Helen Hunter	Organ. V.P.
	128	Lynne Johnson	President
	134	Dorothy Lockwood	Treasurer
	123	Fauncine Martin	Unit Leader
	343	Mary Remenchik	Secretary
	333	Barbara Swartz	Office Manager
	134	Cheryl Taylor	Delegate
	339	Diane Thompson	Delegate
	132	Jeanette Vanderwater	City Government
		Jan Wilbur	LWV-T School Finance Chair
	132	Sue Yates	Voter Service
	138	Gigi Woodcock	
	138	Daffia Proper	
	117	Barbara Bain	
Irving	133	M. Carol Bell	President
	133	Mara Duvall	Voter Service
	133	Cinda Kraft	Membership
Lubbock	309	Ruth Laver	Pres. Elect
	309	Pat L. Nickell	President
	309	Janet Thornton	Org. V.P.
	309	Betty Tribble	Secretary
	309	Shirley Neher	Membership
Marshall/			
HarrisonCo.	218	Diana Lawless	President-Elect
	218	Anne Yappen	President
Midland	445	Sylvia Drew	VOTER Editor
	445	Anne Swendig	Health
	445	Terri Trentham	President-Elect
Orange Area	300	Gail Batchelor	President
		Betty Durkea	Pub. Rel., Pres.-Elect
		Marian Gibbs	Secretary
		Suzanne Goodwin	Pub. Relations
		Luanne Gorzsas	VOTER Editor
		Kay Wika	Prog. V.P.
		Liz Ritchey	Human Res.
		VanOuwkerk	Voter Service
Pearland	178	Kathy Akers	Pres.-Elect/Org. V.P.
		Margaret Kempe	President
		Alma Nolen	Secretary
		Mary Standford	





## LE JOURNAL

STATE CONVENTION OF TEXAS LEAGUE OF WOMEN VOTERS    BEAUMONT    MARCH 27, 1981

### BIENVENUE À BEAUMONT!

The Beaumont League of Women Voters welcomes you. The good times have begun!

If you have arrived early, you may still make the guided tour of historic Beaumont. The Beaumont Heritage Society will welcome you aboard the quaint London Bus at 9:00 a.m. Convention Chairman Carol Flatten is the one to see for late reservations (cost: \$6.50). She should be in the Convention Office (Sir Pellinore Room). Stops will include Gladys City, a reconstruction of the town built around Spindletop; the Port of Beaumont; and the John French Trading Post, which is a restored home originally built in 1845. At the French Museum, you'll be served refreshments and enjoy a glimpse of early Texas life. While en route, you will view Lamar University, the downtown historic district, and some of Beaumont's older homes.

Perhaps you feel adventuresome and want to see Beaumont on your own. May we suggest the following places of interest:

- (1) SPINDLETOP MUSEUM - Florida and Callaghan Streets on the campus of Lamar University. Open 9 a.m. to 5 p.m., Monday-Friday. FREE.
- (2) GLADYS CITY SPINDLETOP BOOMTOWN - A reconstruction prepared for the nation's bicentennial celebration. Located at Cardinal and University Drives. Museum open from 1 p.m. to 5 p.m., Sunday-Friday; 9 a.m. to 5 p.m., Saturday. Adults: 50¢, Students: 25¢.
- (3) PORT OF BEAUMONT is located at the end of Main Street in downtown Beaumont. The Port is open for tours from 8 a.m. to 5 p.m., Monday-Friday. FREE.
- (4) BEAUMONT ART MUSEUM at 1111 Ninth Street features a permanent collection and a new traveling special exhibition each month. Open from 10 a.m. to 5 p.m., Tuesday-Friday; 2 p.m. to 5 p.m., Saturday and Sunday. FREE.
- (5) BABE DIDRIKSON ZAHARIAS MEMORIAL has trophies, artifacts, and memorabilia honoring the world's greatest woman athlete, a Beaumont native. The museum is located at the Gulf exit of Interstate 10. Open daily, 9 a.m. to 5 p.m. FREE.

Maps of Beaumont are available at the registration desk.

\*\*\*\*\*

On behalf of the League of Women Voters of Beaumont, welcome to the 18th Convention of the LWV-T.

The Beaumont League is here to help in any way we can; if you have any questions or problems, just ask! Local League members are wearing name-tags with red polka-dot ribbons. We will take every opportunity to make your visit to "Little B" a most memorable one.

Lura Burns, President  
LWV of Beaumont

Carol Flatten  
Convention Chairman



## LUPE ANGUIANO IS KEYNOTE SPEAKER

Keynote speaker for the 18th State Convention of the League of Women Voters of Texas will be Lupe Anguiano, President of the National Women's Employment and Education, Inc. Anguiano gained national prominence, including a November 30th appearance on "60 Minutes", for her significant achievements in recruiting, training, and locating jobs for women on welfare. She founded NWE in 1978 as a vehicle to assist those women who are heads-of-households to be self-supporting rather than continuing on the welfare rolls.

Anguiano, who has a master of arts degree in administration and education, is a veteran of more than 15 years experience in employment, education, and government work. Born to a family of migrant farm workers, she first became a nun, then joined Cesar Chavez's campaign to organize farm workers in the early 1960's. She later worked in Washington for the Department of Health, Education and Welfare.

In 1978, the Department of Labor, Women's Bureau, awarded Anguiano a \$150,000 contract for organization of the NWE low income women's employment program as a national model. Nwee proved successful. In one year, 205 out of 224 participants were placed in jobs or job training programs which led to stable employment.

NWE now accepts about 70 participants per month for its low income women's employment program. These women include abandoned, widowed and divorced women, and displaced homemakers as well as teenagers who often are pregnant and unmarried.

#####

## "IN THE PUBLIC EYE"

The ability to respond effectively in both planned and impromptu public and one-on-one situations involves more than an impressive vocabulary, a collection of jokes and even a course in public speaking. It requires a talent called "thinking on your feet". Two professional communicators in Austin have developed a series of workshops examining that skill. They are BARBARA MILLER, co-host and producer of KTBC TV's 11 a.m. talk show, and MARGARET (BEBO) KEYS, private consultant and assistant chief of Volunteer Services, Texas Dept. of Mental Health and Retardation. Together they have formed Miller-Keys Communications and are conducting one of their workshops especially tailored for LWV Convention delegates. The workshop begins promptly at 8:00 Friday evening in Camelot 4. This event promises to be a highlight of Convention '81!

#####

## ANNOUNCEMENTS

ATTENTION Ticket holders for the "Cajun Evening" party Saturday night: Your ticket is really 2 tickets stapled together. Please do not separate your tickets and bring both to this event.

HELP LWV TEXAS - The Beaumont League has been asked to raise \$500 to be used as "seed money" for the next convention. You will be doing your part if you purchase a cajun hat or apron you'll see at Saturday night's party. Also on sale is Alligator Bread. Go by the Sir Pellinore Room (Convention Office) and reserve your party favor. A few hats and aprons will be on sale at the party.

THE RICHARDSON, TEXAS LEAGUE WANTS TO CAUCUS on mental health, Friday at 10.00 p.m. in Sir Gwayne Room.

#####

## A SPECIAL THANK YOU TO THE 1981 CONVENTION COMMITTEE

Carol Flatten - Chairman  
Sara Gates - Registration  
Jan Rappell - Floor Committee  
Marilyn Carter - Office and Equipment  
Karen Peterson - Art and Decorations

Lura Burns - Co-Chairman  
Mattie Bailey - Hospitality  
Judy Schuldt - Treasurer  
Lin Owen - VOTER Editor  
Elna Mae Heckman - Publications Rm.

Evelyn Lord and Gail Varborough - Public Relations

Kathy Shattner and Susan Olsen - Special Events

#####

VOTER MATERIAL SHOULD BE BROUGHT TO SIR PELLINORE ROOM ANYTIME FROM 9 TO 5 DAILY OR SEE LIN OWEN.



October 9, 1980

Ms. Lupe Angulano, President  
National Women's Employment and Education  
[REDACTED]

Dear Ms. Angulano,

The League of Women Voters of Texas will hold its biennial state convention in Beaumont on March 27-29, 1981 at the Red Carpet Inn. Our one meal together will be lunch on Saturday, March 28, starting at 12:45 P.M. We would very much like to have you as our featured speaker.

Many of our members in San Antonio have met you and are familiar with your efforts toward getting women into the workforce by positive means. What you are doing sounds so important and interesting, we would like to have you share your insights with League members from all parts of the state.

I look forward to hearing from you soon. If you have any questions you might call Nancy Price, our convention liaison in San Antonio. Her telephone number is [REDACTED]

The League would provide a small honorarium plus reimbursement for expenses.

Sincerely,

Diana Clark  
President

DC:jl

bcc: D. Clark  
N. Price  
T. Clem  
S.O. ✓



Dear \_\_\_\_\_

The LWV-T would be most pleased to have you as our major speaker at our biennial convention in Dallas, April \_\_\_\_\_.

Our current plans are to have time for a well-known person to address the delegates at lunch on April \_\_\_\_\_. The (date) is generally the day when all delegates will be in attendance.

In order for our planning to proceed, we will need to know some pertinent information should you accept: 1. your fee and travel expenses, and 2. biographical information for your introduction and publicity releases.

Our general program priorities parallel those [ of the national League of Women Voters: voting rights, public participation in government, conservation of energy, effective management of water resources, and many other issues which affect the United States and the state of Texas. In matters affecting Texas, we are currently working on a study of stat laws which affect women.



If you have any questions, please let us hear from you. We look forward to  
an early reply and hope that you will be able to attend.

Sincerely,

XXXXXXXXXXXXXXXXXX

President



March 30, 1981

TO: Local Leagues and state units unable to attend convention in Beaumont

FROM: State office

This is your President's Packet -- distribution occurred during registration at convention. More information will be forthcoming, but you need to know about the attached M PMP list. The Houston League moved an increase in the PMP, initially to fund a paid lobbyist, but the convention did not wish the money to be earmarked. The increase was, however, voted in. Again, you will hear more. Please forward the enclosed material to all appropriate board members immediately.



# LOCAL LEAGUE SUPPORT FOR 1981-82 BUDGET

<u>League</u>	<u>Membership 1/1/81</u>	<u>Per-member Payment</u>
Abilene	41	\$ 338.25
*Amarillo	58	454.50
Austin	234	1930.50
Bay Area	66	544.50
*Baytown	54	423.25
Beaumont	120	990.00
Brazos Co.	76	627.00
Corpus Christi	<del>105</del> 25	1031.25
Dallas Area	404	3333.00
Denton	80	660.00
Edinburg/McAllen	25	250.00
El Paso	54	445.50
*Gainesville	31	243.00
Galveston	162	1336.50
Harlingen	15	250.00
Houston Area	600	4950.00
Irving	62	511.50
Lubbock	112	924.00
Marshall/Harrison Co.	27	250.00
Midland	52	429.00
Odessa	18	250.00
Orange Area	42	346.50
*Pearland	32	250.75
*Plano	35	274.25
*Richardson	43	337.00
Rockwall	41	338.25
*San Antonio Area	183	1434.25
San Marcos	38	313.50
Sherman	88	726.00
*Tarrant Co.	223	1747.75
Temple Area	37	305.25
*Tyler	40	313.50
Victoria	67	552.75
Waco Area	81	668.25
*Wichita Falls	37	290.00
TOTAL	3403	\$28069.75

\* "TEN-FIVE, GOOD BUDDY" Award



LWV-Texas  
January, 1981  
LL Pres. Mailing; DPM

PROPOSED STATE PROGRAM  
1981-1983

I. ADMINISTRATION OF JUSTICE

Action to achieve an equitable system of criminal justice in Texas.  
Action to achieve creation of a single state juvenile justice agency.  
Action to achieve a state juvenile agency budget flexible enough to allocate available financial resources to either community or institutional programs & facilities as the need arises.

II. HUMAN RESOURCES

Action to achieve a school finance system which provides an equitable distribution of funds and provides equity to the taxpayer.  
Action to achieve equal rights for all, combat discrimination and poverty, and to provide equal access to housing, employment, and quality education in Texas.

III. NATURAL RESOURCES

Action to achieve measures for the protection, conservation, and development of the state's ground water resources as an integral part of the comprehensive state water plan.  
Action to achieve conservation and judicious development of land and water resources, the improvement of water and air quality, conservation of energy, and development of public transportation in a manner which assures adequate protection of the environment, improvement of the quality of life, and wise use of our natural resources.  
Support of water planning and development being the responsibility of the state government.  
Support of state governmental action for control of air pollution in Texas.  
Support of a comprehensive state land use policy which would provide for the orderly development of the state.

IV. GOVERNMENT

Action to achieve an efficient, effective, and responsive state governmental system through constitutional revision and legislative action.  
Action to achieve flexibility within a coordinated finance structure, equitable taxation, and increased accountability.  
Action to protect every citizen's right to vote.  
Action to achieve more flexible structures and adequate powers at the local level.  
Support of comprehensive regional state planning, including regional planning councils.  
Action to achieve revision of the Texas Constitution.  
Action to achieve constitutional and statutory initiative and statutory referendum while assuring statewide citizen participation, education, funding disclosure and legal review.

NOTE: The state board will also be recommending changes of specific positions as follows:

- more -



The state board recommends the following specific changes:

Please refer to "Program Perspectives 1980-1981

1. p. 8. Details of Position:

Specifically, the League of Women Voters of Texas supports:

\* Access for every citizen to free public education. . . .

--Recommend substitution of "all persons"

This change is recommended to bring us into conformity with our national position.

2. p. 17. LEGISLATURE

Details of Position

\* The League of Women Voters of Texas supports measures to increase the efficiency and responsiveness of the legislature, including:

- . annual sessions
- . limitation of conference committees to adjustments
- . adequate compensation for legislators
- . elimination of salary amounts from the constitution
- . increased authority and effectiveness for legislators

-- Recommend dropping this position as it is inconsistent with our position to increase the effectiveness of the executive department.

# # # # #



LWV-Texas  
January, 1981  
LL Pres. Mailing (2); DPM  
I. H. 2.  
Convention - State

To: Local League Presidents &  
Program Vice Presidents; DPM

From: Laura Keever, Program Vice President

Re: ADVANCE NOTICE OF PROGRAM RECOMMENDATIONS FOR CONVENTION

After reviewing your proposals for new program, in which no program item received more than two local League recommendations, the state board decided that there was insufficient support for any specific item. We did feel, however, that there was support for new program, and we are therefore recommending (and including in the proposed budget) ONE NEW UNSPECIFIED PROGRAM ITEM.

Brief descriptions of the items recommended by local Leagues are listed below for your information.

If you wish to have the state office distribute any promotional material relating to adoption of a specific program item (no more than one page front and back) to other Leagues in our February 27 mailing, please forward 125 copies to the state office by February 23.

Items Proposed by Local Leagues:

Accountability in education - Tarrant County, Abilene

Health care - Beaumont, Lubbock

Toxic wastes - Sherman, Dallas

Investigation of whether or not the legalization of addictive drugs would reduce crime - Tarrant County

Teacher certification requirements - Tarrant County

State funding for education of children of undocumented workers - Midland

Voter registration procedures - Baytown

Study of housing policies for Texas - Houston

Study of timing, conduct, & possible regionalization of primaries - Houston

Mental health - Richardson

Impact of state laws on women in Texas - Dallas

The following item was proposed by the Houston League but is not recommended by the state board as we consider the appropriate level for study of this issue to be the national level:

Whether or not an amendment to the U.S. Constitution seeking to define the legal commencement of life, and defining individual rights of privacy as excluding the decision to terminate a pregnancy, is a proper constitutional subject--the purpose of the study being to determine what the Texas Legislature's response should be, when called upon to ratify such an amendment.



LWV-Texas  
March 1981  
Convention

PROPOSED NEW WORDING FOR ART. IX COUNCIL, Sec. 3

"Authorization for Action"

Upon recommendation of the state board or any local League the council may change the program in the event of an emergency. A local League shall submit any proposed change to the state board at least eight weeks in advance of the meeting of the council, and these changes, in addition to any proposed by the state board, must be sent to the local League presidents at least one month in advance of council. A 2/3 vote of the members of the council present and voting shall be required to adopt any change.

REASON: Better clarifies the procedure for emergency program changes at council.



LWV-Texas  
January, 1981  
LL Pres. Mailing; DPM  
I. H. 2.  
Convention - State

#### BYLAWS PROPOSALS

Following are the changes recommended by the LWV-Texas bylaws committee as well as those received from local Leagues.

[ ] indicates deletion; \_\_\_\_\_ indicates substituted language or language to be incorporated

#### ART. III. Sec. 2. MEMBERSHIP

[Sec. 2. How Composed. The League of Women Voters of Texas shall be composed of members of the League of Women Voters of the United States who are a) enrolled in recognized local Leagues within the state; or b) enrolled as members-at-large in the League of Women Voters of Texas.]

#### [Sec. 3. Types of Membership.

- a. Voting members shall be those citizens of at least 18 years of age who are enrolled in recognized local Leagues or the state League.
- b. Associate members shall be all other members who are enrolled in recognized local Leagues or the state League.
- c. Members-at-large shall be members who reside outside the area of, and are not enrolled in, any local League. Such members shall pay annual dues to the League of Women Voters of Texas.
- d. Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the LWVUS. No further dues will be collected and all privileges will be retained as a voting member.]

#### ART. III. Sec. 2. Types of Membership. The membership of the League shall be composed of voting members and associate members.

- a. Voting members shall be those citizens at least 18 years of age who are enrolled in the League at the local or state level;
  1. members who reside outside the area of any local League and join the League at the state level shall be members-at-large and shall pay annual dues to the state League;
  2. members who have been enrolled in the League for 50 years or more shall be life members and shall not be required to pay annual dues.
- b. All others who enroll in the League shall be associate members. Those who reside outside the U.S. may join the League at the national level and shall pay dues to the League of Women Voters of the U.S.

*An editorial change only to bring our bylaws into compliance with national bylaws.*

*--Recommended by state board.*

#### ART. IV. OFFICERS

Sec. 5. The Treasurer. The duties of the treasurer, or the duly-appointed assistant, shall be: to collect and receive all [moneys] monies; . . . .

*Spelling of words should be consistent throughout (see Art. VII, Sec. 5).*

*Proposed by LWV-Houston.*

*--Recommended by state board.*

- more -



Bylaws 2

ART. V. BOARD OF DIRECTORS

Sec. 3. Vacancies. Any vacancy other than in the office of the president may be filled, until the next convention, by a majority vote of the remaining members present and voting of the board of directors

*Proposed for the sake of consistency.*

--Recommended by state board.

ART. VII. FINANCIAL ADMINISTRATION

Sec. 2. Local and Provisional League Financial Support

- (b) Each local League shall support the state League by an annual per-member payment, based on membership as of January 1st. Where two members reside at the same address in a common household, the local League shall make a payment equal to 1 1/2 times the determined per-member payment. The amount of such payment for each year of the biennium shall be determined by a three-fifths vote of those members present and voting at convention.

*Addition of sentence will make article consistent with national bylaws. The word "members" proposed to make bylaws internally consistent. Sentence proposed by LWV-Houston & LWV-Dallas.*

--Recommended by state board.

Sec. 2. Local and Provisional League Financial Support

- (c) Annual minimum state support payment shall be established for local Leagues, as determined by a three-fifths vote of those members present and voting at convention.

*Proposed for internal consistency.*

--Recommended by state board.

Sec. 3. Statewide Fundraising

- (b) Solicitation and funds raised as a result of solicitation of outside sources in local League areas shall be shared with the respective League under a policy approved by a majority [vote] of those members present and voting at convention.

*Proposed for internal consistency.*

--Recommended by state board.

Sec. 4. The Budget and Budget Committee.

- (a) The board shall submit to the convention or council for adoption a budget for the ensuing fiscal year. This budget shall provide for the support of the state League. A copy of the proposed budget shall be sent to each local League president at least [six weeks] one month in advance of convention or council.

*Proposed so that convention & council proposals consistently require one month's notice.*

--Recommended by state board.

- more -



Bylaws 3

ART. VIII. CONVENTION

Sec. 2. Composition. The convention shall consist of the delegates chosen by members of the local Leagues, as provided in Sec. 4 of this article; the president[s] of each [of the] local League[s] or an alternate, in the event the president is unable to attend; . . .

*Editorial change proposed by LWV-Houston.*

*--Recommended by state board.*

ART. IX. COUNCIL

Sec. 3. Authorization for Action. . . . [The council is authorized to make such modifications in program as shall be necessary to meet altered conditions, provided that notice of proposed modifications of the program shall have been sent to the presidents of the local Leagues at least two months in advance of the meeting of the council, and provided also that a two-thirds vote of the members of the council present and voting shall be required to adopt the modification.] . . . Upon recommendation of the board or any local League, the council may change the program in the event of an emergency, provided that notice of the proposed change has been sent to the presidents of the local Leagues at least one month in advance of the meeting of council. The board shall give such notice of a change proposed by a local League provided it has been submitted at least eight weeks in advance of the meeting of the council. A two-thirds vote of the members of the council present and voting shall be required to adopt any change.

*The proposal more clearly defines the powers of the council to change the program in an emergency situation. Proposed by LWV-Dallas.*

*--Recommended by state board.*

Sec. 4. Quorum. [A quorum shall consist of not fewer than ten members other than the board of directors for the transaction of business at a council meeting.] A quorum shall consist of a majority of the delegates registered at the council provided that not less than a majority of local Leagues are represented.

*Proposed to ensure that business transacted at a council meeting is not decided by state board and delegates from only a few local Leagues.*

*--Recommended by state board.*

Sec. 4. Quorum. A quorum shall consist of not fewer than ten members other than the board of directors for the transaction of business at a council meeting provided that the ten members represent at least ten local Leagues.

*Proposed by LWV-Houston for reason listed above.*

*--Not recommended by state board.*



Bylaws 4

ART. X. NOMINATIONS AND ELECTIONS.

Sec. 4. Election. The election shall be in the charge of an election committee appointed by the president on the first day of convention. The election shall be by ballot, except that if there is but one nominee for each office it shall be by voice vote. A majority vote of the members present and voting shall constitute an election.

*Proposed by Houston LWV and delegates to 1979 convention in the interest of efficiency.*

*--Recommended by state board.*

ART. XI. PROGRAM

Sec. 2. Program. The program of the League of Women Voters of Texas shall consist of: a) [action to protect the right to vote of every citizen;] action to implement the Principles;

*Wording will be consistent with national bylaws. Proposed by LWV-Houston*

*--Recommended by state board.*

Sec. 3. Program Selection.

- (b) The board of directors shall consider the recommendations and formulate a proposed program which shall be submitted to local League boards at least [six weeks] one month before convention.

*Proposed for the sake of internal consistency.*

*--Recommended by state board.*

Sec. 3. Program Selection

- (c) A majority vote of the members present and voting shall be required for adoption.

*Proposed for the sake of internal consistency.*

*--Recommended by state board.*

Sec. 3. Program Selection

- (d) Any recommendations for the program submitted at least three months prior to the convention, but not recommended by the board, may be adopted by the convention provided consideration is ordered by a majority vote and the vote on adoption comes on a following day. Adoption of a not-recommended item requires a [two-thirds] majority vote.

*Proposed by LWV-Houston. Reason: Delegates sent by local Leagues are well versed in League problems of time and available people and should be able to make a reasonable decision after the state board presents its reasons for not recommending the item.*

*--Not recommended by state board.*

- more -



Bylaws 5

Sec. 3. Program Selection

- (d) Any recommendations for the program submitted at least three months prior to the convention but not recommended by the board, may be adopted by the convention provided consideration is ordered by a majority vote of the members present and voting and the vote on adoption comes on a following day. Adoption of a not-recommended item requires a two-thirds vote of the members present and voting.

*Proposed for the sake of internal consistency.*

*--Recommended by state board.*

ART. XIV. AMENDMENTS

Sec. 1. Amendments. These bylaws may be amended at any convention by a two-thirds vote of the members present and voting using the following procedures:

*Proposed for the sake of internal consistency.*

*--Recommended by state board.*



Georgia Kidwell  
Publications Director

LWV-Texas  
January, 1981  
State Board Report  
I. R.  
Publications

TO ALL LOCAL LEAGUE PUBLICATIONS DIRECTORS: Be thinking ahead to the publications room at state convention. Plan to bring your latest publications for display and sale to other Leagues.

For instance, the Abilene LWV has an interesting and attractive Facts & Issues regarding a recent charter election; Dallas has a paper on the issues involved in granting a cable television franchise; and other Leagues are busy producing good things.

New LWV-T publications hot off the press are three Texas Focus papers: "Wiretapping-An Unjustifiable Intrusion," "Renewable Energy Sources," and "Energy Conservation." Four advocacy papers have been completed: "Energy," "Texas Criminal Justice," "Water and Wastes," and "Initiative and Referendum." Each of the above papers is priced at 10/\$1.00. An advocacy paper on public school finance will be ready soon, now that we have a position statement.

About the availability of advocacy papers . . . we have printed as many as the budget would support. Two copies are enclosed per LL president and DPM subscribers are receiving one copy of each. UP TO 40 COPIES OF THE ADVOCACY PAPERS ARE AVAILABLE FOR PURCHASE BY LOCAL LEAGUES. However, you are encouraged to reproduce them locally in any quantity in the interest of time. One copy of each will be in Legislative Day packets for those present in Austin on February 25. An advocacy paper order blank is included in this mailing for LL presidents (2 copies).

We are working on a new state publications catalog for the February mailing. Look for "sale" items listed among current publications.

An order blank is also enclosed (2 copies to LL presidents) for "When You Go To Austin." Please note that they are available at no cost, since we received a grant from Texas Bankers Association. HOWEVER we know that you will exercise prudence and by virtue of good planning will order only what you feel will be utilized by your League.

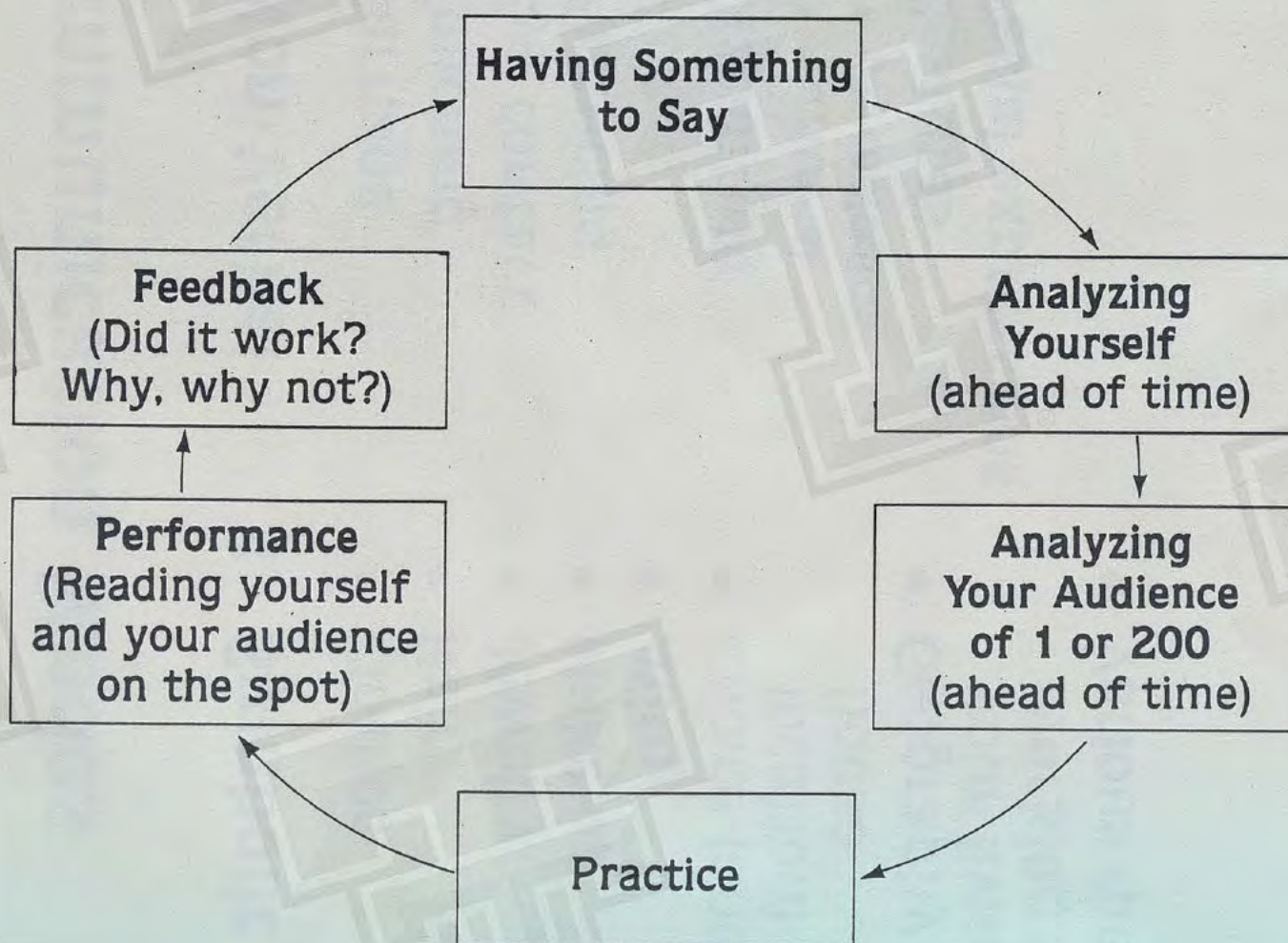
# # # # #



# Thinking on Your Feet



(an ability that can  
be thought about,  
practiced, and learned)



**Note:** The more you can think about it and practice it the better it gets . . . and the better (and quicker) you get!



# Three Communication Modes

## 1. Verbal

- **Passive**
  - words
  - voice
- **Aggressive**
  - words
  - voice
- **Assertive**
  - words
  - voice

## 2. Non-Verbal

- Carriage
- Touching
- Eye contact
- Posturing
- Tics
- Distancing
  - territorial
  - psychological
- Gestures
- Facial expressions

## 3. Symbolic

- Clothes
- Hair
- Jewelry
- Make-up
- Auto
- Choice (and location) of house
- Geography of your living/working space
- Various media

\* Congruency is the goal



DC  
3-ES  
50  
MAR 31 1981  
Besum.

Miller Keys Associates  
[REDACTED]

League of Women Voters of Texas  
1212 Guadalupe  
Austin, Texas 78701

INVOICE

Margaret Keys & Barbara Miller Convention Presentations;  
Friday, March 27 & Saturday, March 28, 1981: Beaumont,  
Texas

Fee	\$ 500.00
Air	372.00
Inventories	112.50
Copying	9.00
Taxi's	27.00
Total	<u>\$1020.50</u>

Thank You!



PIONEERS

# Freeing Women From Welfare

IGNACIO GARCIA

Last summer Jodi Almendariz, 28, was well on her way to lifetime failure. A high school dropout, she had been married four times, never held a decent job, and seemed destined to permanent dependence on welfare. But today, against all odds, Almendariz is happily independent, earning a hefty wage as a heavy-equipment operator for a Texas construction company. The force behind her success: a remarkable group in San Antonio called National Women's Employment and Education, Incorporated, which is literally working wonders in taking female heads of households off welfare.

In its two years of existence, NWEE has placed more than 400 such women in highly skilled jobs, and it has done so at a fraction of the cost of most federal programs with the same goals. Better yet, almost all the NWEE graduates are still working and staying firmly off welfare. No other program comes close to matching this record.

Why? The explanation lies in the neatly dressed, soft-spoken person of Lupe Anguiano, a Mexican-American activist who invented NWEE. "The effect of welfare is to keep women under the poverty level," she says. "It should be to get them off welfare and make them productive citizens." Anguiano's vehemence—and to a certain extent her effectiveness as well—derives from her personal knowledge of what it is to be poor and desperate. Born 51 years ago to a family of migrant farm workers, she grew up watching her parents toil for low pay in

IGNACIO GARCIA is an associate editor of *Nuestro* magazine and is based in San Antonio, Texas.

unsanitary conditions. Yet she always preferred hard work to handouts. Even as a child, she says, "I do not remember ever not working."

After graduating from a junior college in Ventura, California, Anguiano became a Roman Catholic nun with a penchant for helping the poor by action rather than prayer. In the late 1950s she participated in numerous movements to assist Chicanos in East Los Angeles, which in turn led to her involvement in a series of legal suits challenging the standard tests used by California schools. Finally, her mother superior took Anguiano aside and asked her to consider whether she had really picked the right vocation. Anguiano decided that she would be more effective as a civic activist on the outside.

In the early 1960s she joined Cesar Chavez's campaign to organize a farm workers' union. After that, she worked in Washington for the U.S. Department of Health, Education and Welfare and there discovered why welfare tends not to help women.

"When a woman is divorced or separated," explains Anguiano, "society feels that the children are better off with the mother. So the responsibility for raising the children is that of the mother. The catch is that she then has little or no chance to support the children. For a poor woman the only alternative is welfare, and welfare means always living under the poverty level."

Though Anguiano contributed to HEW's Women's Action Program, she became restive and left the federal bureaucracy in 1973. Her next post took her to San Antonio as director of the Southwest Office for the Spanish Speaking, a branch of the National Council of Catholic Bishops. She soon focused on the problems of thousands of abandoned or widowed women on welfare, many of them Mexican-Americans. To get a better understanding of their plight, she moved into a federally subsidized housing unit and lived with them. She saw just how hard it was to bring up children on \$35-a-week welfare checks and experienced the pinch of hunger when the food money ran out. Appalled, the ex-bureaucrat soon was organizing the women into talk groups. Almost all of them said they did not want to be on welfare. But,



LUPE ANGUIANO  
President

Lupe Anguiano, right, and an assistant in San Antonio, Texas review computerized data in order to evaluate one of NWEE's programs.





LUPE ANGUIANO  
President



NATIONAL WOMEN'S EMPLOYMENT & EDUCATION, INC.  
118 N. Broadway, Suite 616, P.O. Box 959, San Antonio, Texas 78204 (512)225-6647



NEWS FROM ALL OVER



## LUPE ANGUIANO'S ANSWER TO THE WELFARE SYNDROME

"I can't wait to tell the welfare what to do with their check!" an elated 33-year-old Rosemary de Leon shouted the day she got her first really good-paying job: operating a big backhoe tractor in the macho construction industry under the hot Texas sun.

It was a first for the engineering company, and a first for her. This divorced mother of five with a sixth-grade education was finally able to support her family on a living wage.

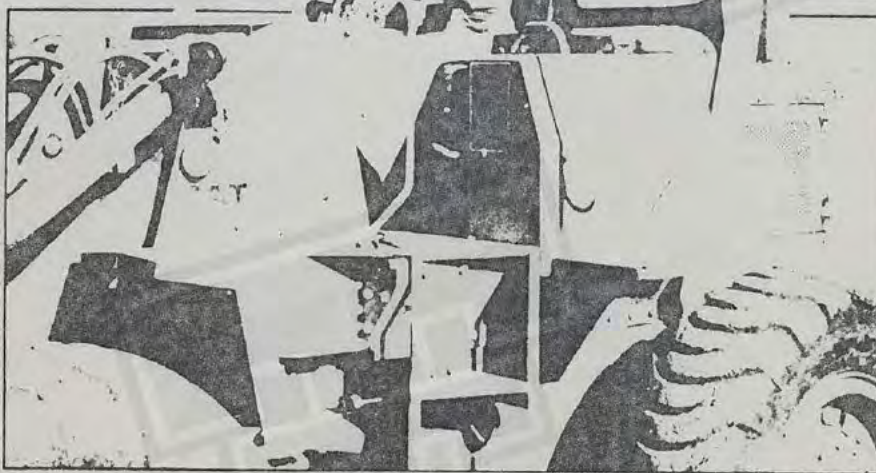
"I was getting a hundred and thirty-five dollars a month from welfare to take care of five kids. How could anybody live on that?"

Now she sometimes makes as much as \$189 a week and has received a high school equivalency diploma. "I feel good about myself," she says. "I feel as though I've really done something. I've got a lot more self-confidence."

How did Rosemary de Leon get off welfare?

She had the good fortune to find Lupe Anguiano and her group, National Women's Employment and Education, Inc. (NWEE) in San Antonio, Texas.

Anguiano has come up with one alternative answer to the self-perpetuating welfare syndrome. NWEE, a nonprofit organization, is doing the unheard of: getting women who are family heads off welfare into jobs, and keeping them there.



Rosemary de Leon, operating backhoe tractor, says, "I feel good about myself. I feel as though I've really done something."

Why is she succeeding where so many others failed? Part of the secret seems to be that members of Lupe Anguiano's staff have been there themselves. They have lived on \$135 a month and felt the same frustrations.

NWEE knows that unskilled women with little or no job experience need individual nurturing and encouragement. Most importantly, they need self-confidence—and pride.

In a one-month course, NWEE gives low-income women who are heads of families and displaced homemakers training in job interviewing, employment goals, assertiveness, personal grooming, and budgeting, plus tours of local businesses. The women are then placed in either job-training or required academic courses, or in jobs themselves. But the program doesn't stop there. NWEE's follow-up program includes calling women weekly and arranging

monthly meetings for rapping and feedback sessions. All this understanding and individual attention may explain why NWEE has a 92-percent placement success rate as against the local governmental bureaucracies' 11 to 16 percent.

Word of Anguiano's success is spreading. People in Dallas have asked for help in setting up a similar program, and Rosalynn Carter invited her to a Washington seminar to explain the project's innovations.

"One key is that we've gotten private business involved on the grass-roots level," says Anguiano. "They now call us about openings."

All this has been accomplished on a shoestring budget. NWEE's Low-Income Women's Employment Program costs only \$671 per trainee.

"They said it couldn't be done, but we've done it," says Anguiano, president and founding mother of NWEE. —Nancy Haston Foster



TO: LL Presidents, DPM, St.Ord.,  
Members at Large

FROM: Diana Clark, President

LWV of Texas  
April 20, 1981  
LL Pres., DPM, St. Ord., MAL  
I. H. 2.  
Convention - State

#### SUMMARY

#### CONVENTION '81

Delegates -- 188 of them -- made these decisions:

- they adopted a new study, "Women Under Texas Law"
- approved present state support positions on existing program with some wording amendments to more carefully describe the members' intent
- adopted new bylaws, particularly one allowing a 1 1/2 PMP for household memberships
- approved a per-member payment of \$8.25 for the biennium 1981-1983
- adopted a budget adjusted to reflect the PMP increase
- approved a statewide fundraising sharing formula of 20%

Delegates, observers, and guests also

- applauded enthusiastically an inspiring address by Lupe Anguiano, founder of National Women's Employment and Education, Inc. of San Antonio, who shared her experiences of trying and failing to improve the welfare system through governmental action, and as a result, founding a cooperative effort with business to train and employ women recipients of welfare for productive jobs. In the process, despite conventional wisdom, pride and dignity are restored to AFDC mothers relieved of the burden and indignity of welfare.
- participated in a workshop run by Margaret Keys and Barbara Miller of Austin, professional educators in the area of how to act when "In the Public Eye."

#### Program Summary

Program debate was spirited and provocative as delegates to the 18th Biennial Convention narrowed their sights from four items voted consideration: (1) Mental Health, (2) Health Care, (3) Ramifications of Legislation Which Defines the Legal Commencement of Life, and (4) Women Under Texas Law. The fourth choice was the winner with delegates overwhelmingly voting to study "Women Under Texas Law: A study of the impact on women of existing state laws and proposed legislation." While the state board will struggle with defining the initial scope of this study, suggestions for direction included Texas ERA, women and employment, health, property rights, family law, and child care.

No positions were dropped; however, delegates voted to accept the board-recommended change of our Human Resources position relating to education so that our previous wording of "Access for every citizen to free public education. . ." was changed to read "Access for all persons to free public education," which brings this position

- more -



# Convention Summary (cont.)

2

in line with our national position. Additionally, the board was directed to redraft our position relating to "increased authority and effectiveness for legislators" to more accurately reflect our position as initially adopted.

## Budget

The 1981 League of Women Voters of Texas Convention voted to increase the per-member payment by 75¢ to \$8.25. The \$2,337 generated by this increase in income was then transferred to the expense side of the budget under U-3, Legislative Office, Accrual for Next Legislative Session. The rest of the budget was adopted as presented. The correct Local League Support list follows. (from Myrtle McMahan, Budget Chmn.)

League	Membership 1/1/81	Per-member Payment
Abilene	41	\$ 338.25
*Amarillo	58	454.50
Austin	234	1930.50
Bay Area	66	544.50
*Baytown	54	423.25
Beaumont	120	990.00
Brazos Co.	76	627.00
Corpus Christi	125	1031.25
Dallas Area	404	3333.00
Denton	80	660.00
Edinburg/McAllen	25	250.00
El Paso	54	445.50
*Gainesville	31	243.00
Galveston	162	1336.50
Harlingen	15	250.00
Houston Area	600	4950.00
Irving	62	511.50
Lubbock	112	924.00
Marshall/Harrison Co.	27	250.00
Midland	52	429.00
Odessa	18	250.00
Orange Area	42	346.50
*Pearland	32	250.75
*Plano	35	274.25
*Richardson	43	337.00
Rockwall County	41	338.25
*San Antonio Area	183	1434.25
San Marcos	38	313.50
Sherman	88	726.00
*Tarrant Co.	223	1747.75
Temple Area	37	305.25
*Tyler	40	313.50
Victoria	67	552.75
Waco Area	81	668.25
*Wichita Falls	37	290.00
	3403	\$28069.75

\* "Ten-Five, Good Buddy" Award



### Workshops

#### A State Fair

The little-publicized and enormously successful "State Fair" served several purposes. Primarily, it offered ten mini-workshops on subjects which local Leagues had requested. They ranged from information on forming political action committees, office efficiency, and handling money, to setting up a speakers bureau. The Fair had ten "topics tables" with an "expert" at each, and those attending had 20 minutes at the table of their choice, rotating five times during the two hours. Fairgoers found that if they didn't need what was at one table, they were sure to find something they needed at the next. This kind of flexible scheduling in such a series of mini-workshops provided both experts and participants plenty of opportunities for learning new things and exchanging the tried and true.

#### Program

Counterpart workshops on the present priority state action issues of Justice, Water and Wastes, Government, Energy, and Financing Education were held. Each program director will report to the new state board and local Leagues regarding preferred emphases for the coming year.

#### Nominations

The following slate of officers and directors was elected:

President	Diana Clark	Dallas
Vice Presidents	Beth Brown	Houston
	Lois Carpenter	Midland
	Toni Clem	Paris
Directors	Lavora Arizaga	Houston
	Lura Burns	Beaumont
	Jeanette Davis	Abilene
	Jill Hays	Bay Area
	Lynne Johnson	Houston
	Georgia Kidwell	Tarrant Co.
	Nancy Price	San Antonio Area
Nominating Committee	Betty Anderson (Chairman)	Lubbock
	Lucy Polter	Dallas
	Rowena Rodgers	San Antonio Area

Three additional directors will be appointed by the new board:

Isabel Miller	Denton
Catherine Perrine	Dallas
Ethel Sturgis	Tarrant Co.

Two more directors will be appointed in the near future.

ACTION MOTIONS approved by the convention are as follows:

1. THAT THE LEAGUE of Women Voters of Texas communicate to the League of Women Voters of the United States our opposition to the national release of lobbying tools designed for League use only (Political Accountability Rating).

We further move that the League of Women Voters of Texas register its objections to the percentage rating of voting records used in the PAR because it can be and often is perceived as support or endorsement of elected officials.

- more -



2. WHEREAS President Reagan has recommended severely reduced funding for the Legal Services Corporation and there have been recommendations in both the Senate and the House for the complete termination of funding for the Legal Services Corporation which would result in de facto abolition of federally-funded legal services for the poor; and

WHEREAS the League of Women Voters supports action to achieve equal rights for all; and

WHEREAS rights without the ability to enforce them are meaningless;

THEREFORE be it resolved that this convention send a message to President Reagan and the Texas Congressional delegation urging continued funding of the Legal Services Corporation at no less than the present level.

3. THAT THE LEAGUE of Women Voters of Texas propose adoption, at the 1982 convention, of a program item on United States Policy on Immigration.

#### Activities

The Preconvention Briefing on Friday morning was conducted by Diana Clark and Parliamentarian Charlotte Travis. This was an opportunity for early arrivals to learn more about the intricacies of parliamentary procedure and how to use the rules of the convention to make the experience interesting and productive.

Other delegates took advantage of touring historic Beaumont with members of the Historical Society as guides while riding in a double-decked London bus.

"Cajun Night" at the Brad Club was an extravaganza of music, repartee, and delicious food. Beaumont Leaguers hosted this event which also made some money for the League due to their hard work baking goodies, making aprons, and baking alligator bread for sale to attendees.

#### Evaluation Results

137 evaluation sheets were returned. Lupe Anguiano's speech received the highest rating from everyone, with the Cajun party a close second. Program debate was also mentioned favorably.

On the six activities questions receiving ratings from 1 (poor) to 6 (excellent), the Pre-convention Briefing averaged a score of 4.3; "In the Public Eye" workshop scored 5.2; Presidents' Workshop got a 5.4; "State Fair" received 5.0, Counterpart Program Workshops a 3.9; and business sessions rated a 4.5. In addition, many suggested ways to improve various procedures, all of which will be carefully considered for future statewide meetings.

The Beaumont League was universally praised for their hard work and arrangements. The Orange Area League also contributed workers for all three days for which we are grateful.

Babysitting was provided and was appreciated.

There were two male delegates and one male observer.



18th Biennial Convention  
TIMED AGENDA

FRIDAY, MARCH 27

- 1:15 FIRST PLENARY SESSION - On Podium: Clark, Burns, Mayor  
Maury Meyers, Travis, Gordon  
Call to Order  
Exit: Burns, Mayor Meyers
- 1:30 ORGANIZATION OF CONVENTION  
Appointment of Parliamentarian Charlotte Travis  
Timekeeper  
Tellers  
Elections  
Credentials  
Courtesy Resolutions
- 1:35 CREDENTIALS REPORT
- 1:40 EXXPLANATION OF RULES & PROCEDURES CLARK  
ADOPTION OF ORDER OF BUSINESS --AMENDED--  
ADOPTION OF CONVENTION RULES
- 1:55 INTRODUCTIONS: Local Convention Chair Carol Flatten  
State Board, Associate Directors, Field Service, Staff  
Guests;
- 2:00 Roll Call of Local Leagues GORDON  
To Podium- Sturgis, MacMahan, Price
- 2:20 Secretary's Report Move to adopt minutes of 17th Convention
- 2:25 Treasurer's Report STURGIS
- 2:30 PRESENTATION OF BUDGET MACMAHAN
- 2:50 Development Report PRICE  
PRESENTATION OF SHARING FORMULA
- 3:00 BREAK



3:15 To PODIUM Clark, Gordon, Travis, Kever, Davis  
EXPLANATION OF PROGRAM ADOPTION KEEVER  
PRESENTATION OF PROPOSED PROGRAM KEEVER  
3:45 NOTICE OF INTENT TO PRESENT NOT\_RECOMMENDED  
PROGRAM KEEVER  
EXIT KEEVER  
4:05 EXPLANATION OF BYLAWS AMENDMENT PROCESS DAVIS  
STATE BYLAWS COMMITTEE REPORT, DEBATE, VOTE  
To: Podium HUNTER, Exit: Davis  
4:35 NOMINATING COMMITTEE REPORT  
Nominations from the floor  
(if none, vote on nominations)  
4:45 ACTION MOTIONS EXPLANATION AND APPOINTMENT OF  
COMMITTEE who will be Kever, Bene, Polter  
4:55 Announcements Gordon  
5:00 Recess



SATURDAY MORNING, March 28

10:30	Call to Order	Clark
	<u>To PODIUM CLARK, TRAVIS, GORDON, KEEVER</u>	
10:35	President's Report	
10:45	PRESENTATION AND VOTE FOR CONSIDERATION OF NOT RECOMMENDED ITEMS	
11:15	PROGRAM DEBATE	KEEVER
11:45	<u>EXIT KEEVER, TO PODIUM MACMAHAN, PRICE</u> BUDGET DEBATE	MACMAHAN
12:15	VOTE ON PMP	
12:20	VOTE ON SHARING FORMULA	
12:25	Action Motions Announcements	Gordon
12:30	Recess for LUNCH	
2:30	<u>SECOND PLENARY SESSION, CONTINUES SATURDAY AFTERNOON</u> To Podium, Clark, Travis, Gordon, Kever	
2:35	PROGRAM DEBATE CONTINUED	KEEVER
4:00	BREAK	
4:15	<u>Same as above return to podium</u>	
5:00	LEGISLATIVE REPORT to podium BENE	BENE
5:20	ACTION MOTIONS	
5:25	EXPLANATION OF PROGRAM WORKSHOPS ANNOUNCEMENTS	KEEVER GORDON
5:30	Recess	



SUNDAY MORNING MARCH 29

9:45 THIRD PLENARY SESSION

To Podium: Clark, Gordon, Travis, Keever,

Call to Order

Clark

Credentials Report

9:50 VOTE ON PROGRAM

KEEVER

Exit Keever, Enter MacMahan

10:40 VOTE ON BUDGET

Exit MacMahan

11:00 I WISH THE LEAGUE WOULD....."

DIRECTIONS TO NATIONAL COUNCIL

To Podium: Keever

11:50 REPORT FROM THE ACTIONS MOTIONS COMMITTEE KEEVER

VOTE ON ACTION MOTIONS

Exit: Keever

12:00 COURTESY RESOLUTIONS REPORT

FLOOR MIKE

Introduction of Convention Committee Chairs

12:10 INVITATIONS TO '82 Council (Abilene)

FLOOR MIKE

'83 Convention (Dallas)

"

"

12:20 Report of Elections Committee if needed

Introduction of new board

12:25 Announcements

Gordon

12:30 Adjourn



LWV-Texas  
February 18, 1981

TO: Nominees to the state board

FROM: Diana Clark

I am looking forward to our working together these next two years!

At the January meeting the board voted to invite the nominees (if they do not attend as local League delegates) to be their guests as observers at convention and be reimbursed for expenses according to board policy as outlined below.

Car mileage @ .10 per mile (or airfare if necessary)  
1/2 double room rate  
Meals @ \$8.00 per day  
Full reimbursement for scheduled meals (i.e. Cajun dinner)

If you wish to accept our invitation, please fill out the enclosed forms and attach your check for the full amount including the \$15.00 observer fee. Send these forms and the check to: Judy Schuldt, Convention Treasurer, 1700 Hickory Dr., Vidor, TX 77662.

Please let me and the state office know by March 7th at the latest if you accept and if the state office needs to make your room reservation. Room bills will be paid by the state treasurer except for other charges such as room service, telephone, etc. which may appear on your bill.

After convention, submit the voucher enclosed to Ethel Sturgis who will reimburse you for allowable expenses.

CAVEAT: If you attend as a local League delegate, your expenses cannot be covered by the state League.

Other business: The board meeting is scheduled for May 5-7 in Austin. Please let me know immediately if you will be able to attend.

The state office is enclosing a State Board Handbook, Policy Guide, and Ed. Fund Handbook.

I hope to visit with each of you on the telephone in the next few weeks.

Enc.: Convention registration forms (triplicate)  
Vouchers

State Board Handbook  
Policy Guide  
Education Fund Handbook



LWV-Texas  
February 19, 1981

TO: State Board  
FROM: Ethel Sturgis/Diana Clark  
RE: How YOU are to deal with CONVENTION financial arrangements

State board members' expenses for the pre-convention board meeting and convention are paid from the regular LWV-T account O. 3. b. Please note that:

Convention Registration Fee does not apply.

The motel bill will be paid by Ethel, but you are responsible for all other charges on your room bill when you check out (room service, phone, etc.)

Please fill out the accompanying forms for scheduled meals and events and return WITH YOUR CHECK to:

Judy Schuldt, Convention Treas.  
1700 Hickory Dr.  
Vidor, TX 77662

At a later date, submit a League voucher to Ethel S. for reimbursement of all allowable expenses as shown in the Policy Guide. This includes travel, baby-sitting, meals, and activities. Costs for "scheduled meals" i.e. the Cajun dinner, are fully reimbursible.

Please return your three reservation forms and check to Judy Schuldt by March 7.

Diana Clark will assign motel rooms and Joann will make the motel reservations only. Please let Diana know if you will not be present for all or part of the convention -- AS SOON AS POSSIBLE!

Enc.: Convention Registration forms in triplicate



LWV-Texas  
February 19, 1981

TO: Nominating Committee Chairman  
Budget Committee Chairman  
Associate Directors  
Field Service Representatives

FROM: Diana Clark

At the January meeting, the state board voted to invite all of you to attend Convention as observers (with expenses paid by LWV-T) if you do not wish to participate as a local League delegate.

Your expenses would be reimbursed at the following rate:

Car mileage @.10 per mile (or airfare if necessary)  
1/2 double room rate  
Meals @ \$8.00 per day  
Full reimbursement for scheduled meals (i.e. Cajun dinner)

If you wish to accept our invitation, please fill out the enclosed forms and attach your check for the full amount of activity fees and send to:

Judy Schuldt, Convention Treas.  
1700 Hickory  
Vidor, TX 77662

A motel room reservation card is enclosed for you to send directly to the hotel. Rate information was previously sent to you.

After convention, fill out the enclosed voucher for expenses and submit to Judy Schuldt (above) for reimbursement.

CAVEAT: If you attend convention as a local League delegate your expenses cannot be covered by the state League.

Please let me know your decision as soon as possible.

Enc.: Convention Registration forms  
Motel reservation card  
Vouchers





League of Women Voters  
of Houston  
1947 West Gray, Suite 202  
Houston, Texas 77019 (713) 529-3171

#### LEAGUE OF WOMEN VOTERS OF TEXAS STATE BOARD AND CONVENTION DELEGATES

The League of Women Voters of Houston proposed the Texas Housing Policies Study because we felt our national housing consensus of adequate supply and equal access did not allow the state and local Leagues to effectively address current state housing programs and state-wide housing problems.

The Houston League strongly recognizes the need for study and action but regretfully withdraws the Texas Housing Policies Study because of the uncertainty of the future of the state Housing Division due to proposed budget cuts and program changes by the Reagan Administration.

These proposals, at this time, are:

- deletions of Federal #701 planning grants and sharp budget cuts in housing activities, mortgage loan guarantees, and restrictions for tax-exempt home mortgage bonds, which affects housing finance agencies.
- possible consolidation of various related programs into block grants of money to go directly to the states and be administered at state level.

The Housing Division of the Texas Department of Community Affairs operates on a 30% state-funded and 70% federally-funded budget and currently has a 10 member staff. Federal #701 planning grants fund most salaries for staff as they administer Section 8 subsidized housing assistance to communities without public housing authority, manage Farm Home Administration programs and oversee HUD rehabilitation grants and loans. The Division administers 4 different federal housing programs; there are no state supported housing programs. So although cut, federal housing will remain but the question of whether the Housing Division will continue to be able to administer them also remains.

Federal #701 money will be eliminated by June, 1981, and there are no indications that state appropriations will be forthcoming to make-up this deficit. New HUD appointees views and sympathies for the poorer states like Texas are, as of yet, unknown.

But beyond budget cuts, the primary reason for our hesitation in recommending a study at this time is the indications given to local officials that the Reagan Administration favors a mechanism for consolidation of various related programs into block grants of money to be dispersed directly to the states and administered at state level. If indeed we see a broader folding-in of housing, community development, economic and urban development as well as job training into a block grant to be given to the state, overwhelming questions will arise: who will be the lead agency in state? what happens to local entitlement and what would be the role of the Housing Division?

Even though the Texas Housing Agency will remain intact, and statewide rental problems grow more acute, perhaps it is premature to adopt a housing study at this time with a partially unknown scope. In the words of Buzz McKethan, Director of the state Housing Division, "It is too early to make decisions about housing programs and the future of the Housing Division. It's still a dice roll."

After this difficult decision are we proposing to wait till 1983 to address these changes? Absolutely not. We will strongly propose Board direction to monitor and inform local Leagues of state housing developments as a 1981-82 action project.



February 20, 1981

TO: LOCAL TEXAS LEAGUES  
FROM: LWV-HOUSTON

This is formal notice that the League of Women Voters of Houston will bring a non-recommended program item before the state convention. The item appears in the LWV-TX DPM, January 1981, as a study to determine what the state legislature's response should be when called upon to ratify a human life amendment.

The state board has stated that the appropriate level of study of this matter is national (DPM, January 1981). It is our view that the issue is one which may also properly be addressed at the state level. We do not assert that it is exclusively a state issue. The constitutional amendment route has two components: action by the United States Congress and action by each state's legislature during ratification. In the absence of a national position, Texas Leagues, if they are to have a voice, can only be heard at the state level.

In response to Houston's request for clarification, Ruth Robbins, Chair, Legislative Action Department responded: "Your call and others from Leagues concerning the human life amendment has prompted a discussion at LWVUS among the Legislative Action, Human Resources, and Management and Training Services Departments...Since you have asked how your League can get involved in this issue, here are your options:" the traditional program making approach leading to national convention '82; reference to national council as an emergency item; and concurrence of your state League with the position of another state. "Then you may take action within your own state if the human life amendment comes before your state legislature for ratification." We read this third option as affirmation of our view. We have chosen, however, to bring the matter to convention in the traditional program making manner. We will also pursue the national council option and invite interested leagues to join us, so that the US Congress may also be lobbied on the subject.

Our study would investigate the possible legal, social, political, economic, and philosophical ramifications such an amendment might have. As examples, we might address these issues:

- a) How can this amendment be reconciled with the principle of separation of church and state?
- b) Would such an amendment prohibit various contraceptive practices currently being used and halt the development of new birth control methods?
- c) What kinds of restrictions would be imposed on scientific research under such an amendment?
- d) All things considered, how and under what agency's jurisdiction would this amendment be enforced?

Aside from the ramifications that may be implicit in such an amendment, there is a fundamental question of the philosophy of constitutional law. Is it appropriate to embody varying moral and ethical issues in our Constitution?

To ensure that the League of Women Voters of Texas will be prepared to take timely, responsible, and effective action on this issue, it is imperative that we begin the proposed study immediately. Vigorous lobbying efforts are currently in progress on both sides of the question. There is a very strong possibility that national and state legislative action will be taken. Let us take action at the state convention to uphold our tradition of providing the voice of humanity and reason in public affairs, unintimidated by the complexities of the issues we must confront!





# LEAGUE OF WOMEN VOTERS OF DALLAS

6200 MAPLE, DALLAS, TEXAS 75235, 214/351-4125

## WOMEN UNDER TEXAS LAW

The League of Women Voters of Dallas urges you to  
vote state program consideration of this item

### DID YOU KNOW THAT:

\*\*\*Texas passed an Equal Rights Amendment to the state constitution in 1972?

\*\*\*Enforcement of child support orders under Texas law is limited and ineffective?

\*\*\*Texas has a community property law?

\*\*\*In November, 1980 Texans approved an amendment to the state constitution which allows married couples to agree to separate their community property?

\*\*\*Texas law does not provide for alimony?

You probably knew all these facts. But here is the important question:  
What does all this mean in every day life or in a court of law to--you?  
your mother? your daughter? your neighbor? your sister?

The effort to ratify the Equal Rights Amendment to the U.S. Constitution is in trouble. The Texas ERA may face rescission moves. As a candidate, Ronald Reagan said he opposed the ERA because he believed that women's rights should be resolved by state laws. Are Texas women in danger of taking their rights for granted?

We in Texas need concrete, factual information about the legal status of women under state law. We must prepare ourselves to guard the progress we have already made toward equal rights, and we must continue the work that remains to be done.

### SUGGESTED OUTLOOK FOR WORK BY THE LEAGUE OF WOMEN VOTERS OF TEXAS



The Dallas League suggests the development of one or more study papers on topics such as the Texas ERA, women and employment, health, property rights, family law, or child care. In preparing these papers, LWV-T should be able to draw on the expertise of League members who are lawyers, scholars and teachers concerned with women's issues.

Also, the Texas League should plan an educational outreach program addressed to League members, women's groups and civic and community organizations.



February 20, 1981

TO: LOCAL TEXAS LEAGUES CONCERNING NON-RECOMMENDED TEXAS HOUSING POLICIES STUDY  
FROM: LWV-HOUSTON, 1947 West Gray, Suite 202, Houston, Texas, 77019, 529-3171 (9am-3pm)  
Barbara McCormick, Urban Affairs Director, (464-8802)

A decent, safe, sanitary, and affordable housing supply has long been a goal in Texas, but every year low - and moderate - income persons find less affordable housing either to rent or buy across the state.

Funding has always been the major obstacle in planning for low and moderate housing programs in rural and urban Texas. The 66th session of the legislature created the Texas Housing Agency to be effective August, 1979.

"One of its purposes is to finance the acquisition, construction and/or rehabilitation of residential housing to meet the needs of persons and families of low income and of families of moderate income at prices they can afford. The agency may, among other things, issue its bonds (tax-exempt mortgage revenue bonds) to provide funds for such purposes."

Objectives of the Texas Housing Agency include: to increase supply of low - and moderate - housing units with long/short term mortgage financing; to support, encourage, and supplement private industry efforts to provide such units; implement the goals and objectives of the Texas State Housing Plan; and to operate the agency without requiring assistance from the state tax revenue.

Also at state level, the Texas Department of Community Affairs Housing Division has addressed: rural housing finance and development; rehabilitation finance; HUD housing assistance payments program, the statewide housing base, state housing planning, housing and construction codes and other programs.

Both state agencies' programs will provide a ready framework for a Texas Housing Policies Study by LWV-T. The study could include the programs of the state community affairs department and how they serve rural and urban families, relate to federal programs, coordinate with local county and city housing efforts, and facilitate increased housing opportunities.

Next could be an evaluation of the Texas Housing Agency and its potential for funding wide-ranging housing development and rehabilitation. How does it compare to other state housing agencies and where in Texas has the THA spent their first issue of \$150,000,000 mortgage bonds?

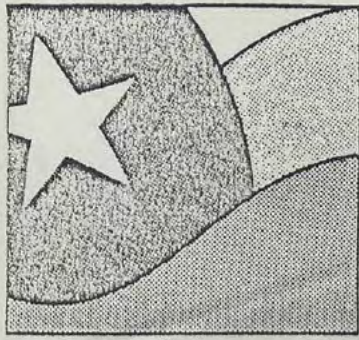
Other important state issues, because of the scarcity of rental housing, are the current landlord/tenant laws and their adequacy, the alarming numbers of families with children who cannot find rentals, and elderly housing problems.

Our present national housing position of equal access and adequate supply does not allow concerned Texas League members to speak to current state programs and statewide problems. We need this research and visibility and we need expanded new housing consensus to be effective for all of Texas.

Please call with your interest, expertise, and suggestions.

Barbara McCormick, Urban Affairs Director (464-8802)





League of Women Voters of Richardson



# Study MENTAL HEALTH

A STUDY OF THE QUALITY OF MENTAL HEALTH SERVICES IN TEXAS  
Focus for two years: Identify existing resources, institutions, services, and existing legislation and standards.

## REASONS WHY THE TEXAS LEAGUES SHOULD STUDY MENTAL HEALTH

- A. The individual in Texas is almost exclusively relegated to the State for a remedy due to limited finances.
  - 1. The State has a virtual monopoly on granting Mental Health Care.
  - 2. The vast majority of institutions in Texas are State operated.
  - 3. This is a sphere where WE, THE LEAGUE, could take direct action.
- B. Legislation directly affects Mental Health/Mentally Retarded patients.
  - 1. Evaluation of existing legislation.
  - 2. Evaluation of the implementation of existing legislation.

Please vote to consider the MENTAL HEALTH item ---- and then vote to adopt this much needed study at State Convention.

SEE YOU IN BEAUMONT ---- ATTEND OUR CAUCUS

Delegates are Helen Borchelt, Jeanette Doyle, Barbara Patterson, Mary Porter, Sylvia Prussack and Sue Sloos.







LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY

[REDACTED]

Date: February 23, 1981  
To: Local Leagues in Texas, State Board, State Office  
From: LWV/Tarrant County  
Re: Proposed National Program Item on Immigrants and Immigration\*

During our recent local study of Education of Undocumented Children, members expressed the desire to address the real issue--immigration laws and their enforcement. By coincidence, a transfer member from a League in New Jersey shared with us information from her former League and asked if we in Texas would like to join forces with Leagues in New Jersey to work toward adoption of such a national program item at the 1982 National LWV Convention in Houston. Our membership made such a recommendation, which was endorsed by the Tarrant County LWV board of directors. We have sent this information to the State Board, and a copy of the information from the New Jersey League is enclosed.

If your League is interested in working toward this National Program item, please get in touch with the Tarrant County League or plan to caucus with us at State Convention.

See you in Beaumont!

*Marty Kissinger*  
Martha E. Kissinger, President, LWV/Tarrant County  
[REDACTED]

LEAGUE OF WOMEN VOTERS  
SUMMIT, NEW JERSEY 07901

The problems of immigration continue to increase. They are not being solved, but becoming more complicated. We feel it is most important that LWV should know true facts of the admission, settlement and phasing into our existing society of immigrants.

In the attached you will find a list of a few of the reasons the Summit LWV is motivated to press for this study.

A brief history of immigration policies:

1882: Chinese banned, effective till 1942. Prior to this all immigration was favored.

1920's: US imposed National Origin Quotas based on groups already in the US. This favored North Western Europeans.

1965: National Origin Quotas discontinued.

1979: The Refugee Act removed the anti communist bias.

At this stage we are asking you to join us in requesting our NJ Board to propose a study at the 1982 National Convention.

We do not see the need for additional financial help at this point.

\* The use of the word immigrant implies both legal and illegal aliens.





LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY

Subject: LWV/Tarrant County requests the support of all other Texas Leagues in its effort to have the Board of Directors of LWV/Texas initiate and support other state Leagues in a study of U.S. Policy on Immigrants and Immigration at the 1982 National Convention.

Whereas: The 1979 Refugee Act eliminated anti-communist bias and increased refugee preference slots to 50,000 per country.

Whereas: 280,000 slots are available for immigrants as preference visas (relatives of citizens or special skills) each year and the US grants each nation equal preference visas. (ie: Iceland gets as many visas as India).

Whereas: The waiting list to enter the US is nearly 1 million. Some people (from Hong Kong) have waited 10 years to enter the US legally.

Whereas: The Carter administration refused to admit Cubans under the 1979 Refugee Act because the law was intended to aid immigrants who were screened and granted visas abroad. (The Cubans were admitted as "entrants" and granted limited funds for resettlement.)

Whereas: Economic and political turmoil is pushing people out of South East Asia, Latin America and the Caribbean towards the US.

Whereas: The Immigration and Naturalization Service (INS) is so overtaxed it lost 50,000 records in NY. INS has had no head for 1 year and many jobs authorized by congress are not filled.

Resolved: The LWV/Tarrant County requests the support of all other Texas Leagues in its efforts to have the Board of Directors of The LWV/Texas initiate and support other state Leagues in a study of U.S. Policy on Immigrants and Immigration at the 1982 National Convention.

fr: 10/7/80: The Immigrants, Robert E. Taylor, The Wall Street Journal, 9/11/80, p. 1 & 25 is major source of statistics.



LEAGUE of WOMEN VOTERS of TEXAS

# convention 81

## BEAUMONT MARCH 27-29

---

Please send Convention Workbooks as follows:

\_\_\_\_\_ Workbooks for \_\_\_\_\_ registered delegates from LWV of \_\_\_\_\_

\_\_\_\_\_ Workbooks for \_\_\_\_\_ registered observers from same League or  
\_\_\_\_\_ Member-at-Large

Ship to: \_\_\_\_\_ President or MAL \_\_\_\_\_

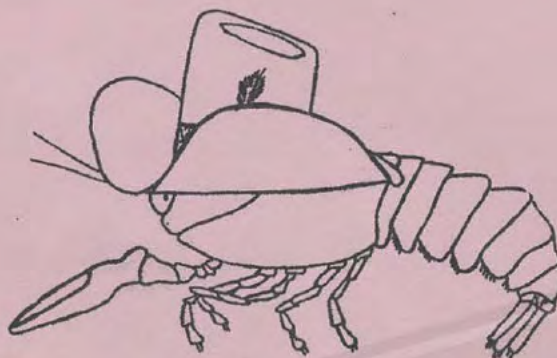
\_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Signed \_\_\_\_\_

**NOTE:** Postage costs necessitate sending the workbooks Third Class. We will mail through March 16 to ensure arrival of the books before you depart for convention. Requests received after March 16 will be filled on a first-come basis (we do not have many extras) and will be waiting for you in Beaumont at convention.

RETURN THIS FORM TO: LWV-Texas  
1212 Guadalupe, #109  
Austin, TX 78701





LEAGUE OF WOMEN VOTERS OF TEXAS

# convention 81

## BEAUMONT MARCH 27-29

---

### PUBLICATIONS

#### DISPLAY/SALE

Please bring samples of all of your local publications to display, whether or not they are for sale.

PUBLICATIONS ROOM: Sir Lancelot Room (next door to convention office)

HOURS: March 27, Friday: 9:30 A.M. - 1:10 P.M.  
6:30 P.M. - 7:55 P.M.

March 28, Sat.: 8:00 A.M. - 10:25 A.M.  
5:30 P.M. - 6:30 P.M.

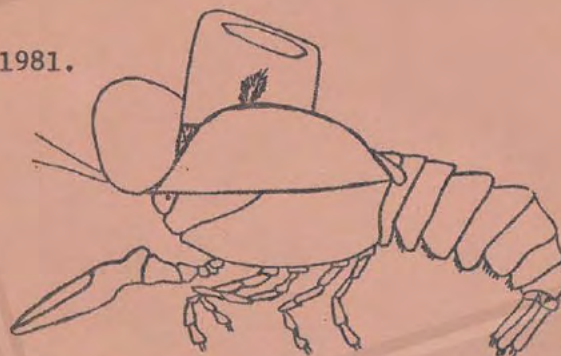
March 29, Sun.: 8:00 A.M. - 9:40 A.M.  
11:00 A.M. - 1:00 P.M.

1. Set up displays before the first Plenary Session, March 27, 9:00 A.M. - 1:00 P.M.
2. Provide own container for money and change
3. Bring sign giving information on cost and/or availability
4. All materials must be picked up by 1:00 P.M. on Sunday, March 29
5. Only lightweight material may be attached to the walls with masking tape.

Please return attached form by March 15, 1981.

Elna Mae Heckman  
Convention Publications Chairman

Georgia Kidwell  
LWV-Texas Publications Director





PUBLICATIONS

DISPLAY/SALE

Name of Local League \_\_\_\_\_

Name of person responsible for publications (that will be displayed/sold):  
\_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ ( ) \_\_\_\_\_  
Area Code

Brief description of items to be displayed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total number of items to be displayed \_\_\_\_\_

Approximate square footage of table space needed \_\_\_\_\_

DEADLINE FOR RETURN OF FORM: March 15, 1981

Return to: Elna Mae Heckman  
[REDACTED] [REDACTED]



LEAGUE of WOMEN VOTERS of TEXAS

# convention 81

## BEAUMONT MARCH 27-29

### SCHEDULE OF EVENTS

#### FRIDAY

9:00 - 1:00 P.M.  
9:00 - 11:30  
12 noon - 1 P.M.

1:15 - 5:00  
5:45 - 6:30  
6:30 - 8:00  
8:00 - 10:00  
10:00 - ?

Registration  
Optional tour of historic Beaumont  
Preconvention briefing  
Pre-ordered box lunch if attending briefing  
Lunch on your own or pre-ordered box lunch if  
not attending briefing  
FIRST PLENARY SESSION  
State board reception  
Dinner on your own  
Workshop: "In the Public Eye"  
Caucuses

#### SATURDAY

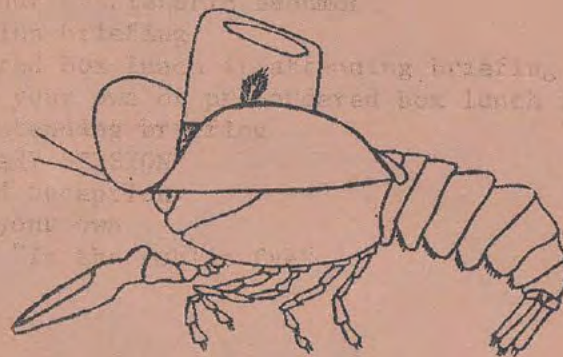
7:00 - 8:15 A.M.  
8:15 - 10:15  
10:30 - 12:30  
12:45 - 2:30  
2:45 - 5:30  
6:30 - 11:00

Breakfast on your own  
Local League presidents' workshop  
All others attend "State Fare"  
SECOND PLENARY SESSION  
Luncheon and speaker, Lupe Anguiano  
THIRD PLENARY SESSION  
Texas Cajun Evening (buses leave at 6:30)

#### SUNDAY

7:00 - 8:00 A.M.  
8:00 - 9:30  
9:45 - 12:15  
12:15

Breakfast on your own  
Program counterpart meetings (6)  
FOURTH PLENARY SESSION  
Adjourn





LEAGUE OF WOMEN VOTERS OF TEXAS

# convention 81

## BEAUMONT MARCH 27-29

### IMPORTANT CONVENTION INFORMATION

The Beaumont League and the state board have been busy making arrangements for what will be the highlight of your League year! There will be many opportunities to exchange ideas and "rap" with Leaguers from across the state.

**DELEGATES:** Each local League is entitled to one delegate for the first 15 members, and one delegate for every ten additional voting members. Important! THIS IS IN ADDITION TO THE LOCAL LEAGUE PRESIDENT.

**REGISTRATION FORMS:** These are to be filled out in triplicate and all three copies returned to Beaumont. One copy will be returned to you and will be your confirmation of registration. Be sure to bring that with you to convention. Also be sure to fill out the form completely - including all events you want to attend. Include a check to cover all fees.

**REGISTRATION DEADLINE:** MARCH 7. Motel rooms for Thursday night (3/26) must be reserved well in advance. Other organizations will be using the facility.

**TOUR OF HISTORIC BEAUMONT:** 9 - 11:30 A.M. Friday for those arriving early. It will be conducted by the Beaumont Heritage Society. Cost: \$6.50.

**PRECONVENTION BRIEFING:** 12 noon - 1:00 P.M. Friday. This will be of particular help to first-time attendees. The parliamentarian will be there to answer any questions you may have concerning such things as the proper way to introduce motions, amendments to main motions, points of order, etc. Pre-order a box lunch (see enclosed form) if you wish to eat during the briefing. Others are welcome to order a lunch and will eat elsewhere.

**"IN THE PUBLIC EYE":** Do you get butterflies, cold hands, and weak knees when it's time to speak before a group? Are you easily thrown off guard when bombarded by reporters' questions? If so, Barbara Miller and Margaret "Bebo" Keys of Miller-Keys Communications will assist all of us in overcoming public speaking anxieties. They'll demonstrate how to help keep objectives in perspective, develop self-awareness, and become a more effective spokesperson.

**LOCAL LEAGUE PRESIDENTS:** Will have a second opportunity to meet with Bebo and Barbara Saturday morning from 8:15 - 10:15. At this time they will demonstrate various communication skills with the help of videotaping; they will demonstrate how to fine tune your appearance, evaluate an audience, and create that all-important good impression.

**CAUCUSES:** Friday night, immediately after "In the Public Eye." State program is up for grabs and this will be your chance to caucus for your favorite item. Let the Convention Chairman, Carol Flatten, know if you want to reserve a room for caucusing.

- more -





LUNCHEON: Saturday 12:45 - 2:30. Lupe Anguiano, President of National Women's Employment & Education, Inc., will be the guest speaker. She will describe how the program has been successful in getting low-income women who are heads of families and displaced homemakers into the job market.

"STATE FARE": Saturday 8:15 - 10:15 A.M. This is your chance to talk about problems, successes, get advice, give advice, whatever you want to talk about with state board members and other Leaguers. There will be tables at which you can zero in on money matters (mainly for treasurers); speakers bureau; VOTER; publications and graphics; development; voters service and voting rights; PACs; units; membership; office management. There will be something for everyone.

TEXAS-CAJUN EVENING: This will include food, transportation, entertainment all at the Brad Club. It will be the time to let your hair down, enjoy good food, and see another kind of Texas hospitality.

MEMBERS OF THE PROVISIONAL LEAGUE, ALL MEMBERS OF STATE UNITS, AND MEMBERS AT LARGE: We encourage you to come!! Although you will register as observers (according to the bylaws) you may participate in all activities except official floor actions.

*"LAISSEZ LES BON TEMPS ROULER DANS BEAUMONT!"*



LEAGUE OF WOMEN VOTERS OF TEXAS

# Convention 81

## BEAUMONT MARCH 27-29

### TRANSPORTATION AND MOTEL INFORMATION

#### TRANSPORTATION

Two airlines plus Metro Service fly into Jefferson County Airport, which is 15 miles from Beaumont. Texas International has two flights daily to/from Love Field-Dallas and one to D-FW. Air-Texana has flights to/from Dallas Love Field and to Houston-Hobby. Air-Texana is hoping to have flights to/from Austin and San Antonio beginning in January or February.

Limousine and taxi service are available from the Jefferson County Airport. Cost is determined by the number of people riding.

There are two limousine services to HIC that operate on advance reservations only. Those wishing to fly into HIC may reserve limousine service from HIC to Beaumont. Cost is \$18 per person one way. People desiring this service should notify Carol Flatten by March 3.

Rental cars by Hertz, Budget, Avis, and National are available at Jefferson County Airport.

Greyhound and Continental Trailways bus lines have service to downtown Beaumont.

Coming by auto: Take the Calder Exit off IH-10. The address of the Red Carpet is 55 IH-10 N. It is on the access road going south.

#### MOTEL

Those wishing to arrive in Beaumont on Thursday evening must make motel reservations EARLY (now!). Other organizations will be using the facility.

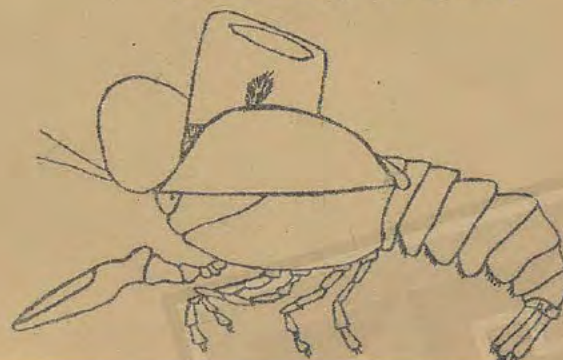
The Red Carpet must receive one room reservation card per room to be reserved. Indicate on the card who the other occupants of the room are to be (in addition to the person whose name and address are placed on the card).

DEADLINE FOR RESERVATIONS IS MARCH 7, 1981

Room rates:	\$34.00	single
	37.00	double
	5.00	each additional person
	7%	tax

If you are planning caucuses, contact Convention Chairman, Carol Flatten, to discuss the availability of rooms.

Carol Flatten  
[REDACTED]  
[REDACTED]  
[REDACTED]





LEAGUE OF WOMEN VOTERS OF TEXAS

# convention 81

## BEAUMONT MARCH 27-29

### BABYSITTING

We have made arrangements to provide childcare at no cost for a limited number of young children during all work sessions. Time for care will be:

Friday, March 27	12:00 - 5:30
Sat., March 28	8:30 - 5:30
Sun., March 30	9:00 - 12:00

Convention attendees will be responsible for children's meals.

Please send reservations now using form below to:

Carol Flatten, Convention Chairman



A list of LWV-family teenagers available to provide child care at \$1 per hour per sitter will be available at Convention.



Name of child \_\_\_\_\_ AGE \_\_\_\_\_

Name of Convention attendee \_\_\_\_\_

From LWV of \_\_\_\_\_

Days & hours using care \_\_\_\_\_



LEAGUE OF WOMEN VOTERS OF TEXAS

CONVENTION 1981

March 27-28-29

Beaumont, Texas

REGISTRATION FORM

NAME: \_\_\_\_\_  
(Last) (First)

ADDRESS: \_\_\_\_\_  
(Number & Street) (City & Zip)

TELEPHONE: \_\_\_\_\_  
( )  
Area Code

NAME OF LEAGUE: \_\_\_\_\_

PORTFOLIO: \_\_\_\_\_

ATTENDING AS: \_\_\_\_\_ Local League President \_\_\_\_\_ Field Service Rep.\*  
\_\_\_\_\_ Local League Delegate \_\_\_\_\_ Off-board Chairman\* or Nom. Comm.  
\_\_\_\_\_ Observer \_\_\_\_\_ Chairman\* or Budget Comm. Chmn.\*  
\_\_\_\_\_ Guest\* \_\_\_\_\_ State Board Member\*

FEE:		Personal Check Enclosed for	League Check Will Cover
Registration:	LL Pres. or Delegate	\$22.50	_____
	Observer	15.00	_____
"See Beaumont" tour (Fri. A.M.)		6.50	_____
Opening Day Boxed Lunch		4.50	_____
Speaker Luncheon		6.50	_____
Texas-Cajun Dinner & Fun		14.00	_____

Make check payable to "LWV-T Convention Account"

Mail to: Judy Schuldt  
Convention Treasurer  
[REDACTED]

REGISTRATION DEADLINE: March 7, 1981

\* Do not pay registration fee, but must pay all other activity fees in advance.



LEAGUE OF WOMEN VOTERS OF TEXAS

CONVENTION 1981

March 27-28-29

Beaumont, Texas

REGISTRATION FORM

NAME: \_\_\_\_\_  
(Last) (First)

ADDRESS: \_\_\_\_\_  
(Number & Street) (City & Zip)

TELEPHONE: \_\_\_\_\_  
( )  
Area Code

NAME OF LEAGUE: \_\_\_\_\_

PORTFOLIO: \_\_\_\_\_

ATTENDING AS: \_\_\_\_\_ Local League President \_\_\_\_\_ Field Service Rep.\*  
\_\_\_\_\_ Local League Delegate \_\_\_\_\_ Off-board Chairman\* or Nom. Comm.  
\_\_\_\_\_ Observer \_\_\_\_\_ Chairman\* or Budget Comm. Chan.\*  
\_\_\_\_\_ Guest\* \_\_\_\_\_ State Board Member\*

FEES:		Personal Check Enclosed for	League Check Will Cover
Registration:	LL Pres. or Delegate	\$22.50	_____
	Observer	15.00	_____
	"See Beaumont" tour (Fri. A.M.)	6.50	_____
	Opening Day Boxed Lunch	4.50	_____
	Speaker Luncheon	6.50	_____
	Texas-Cajun Dinner & Fun	14.00	_____

Make check payable to "LWV-T Convention Account"

Mail to: Judy Schuldt  
Convention Treasurer  
[REDACTED]

REGISTRATION DEADLINE: March 7, 1981

\* Do not pay registration fee, but must pay all other activity fees in advance.



LEAGUE OF WOMEN VOTERS OF TEXAS

CONVENTION 1981

March 27-28-29

Beaumont, Texas

REGISTRATION FORM

NAME: \_\_\_\_\_  
(Last) (First)

ADDRESS: \_\_\_\_\_  
(Number & Street) (City & Zip)

TELEPHONE: \_\_\_\_\_  
( )  
Area Code

NAME OF LEAGUE: \_\_\_\_\_

PORTFOLIO: \_\_\_\_\_

ATTENDING AS: \_\_\_\_\_ Local League President \_\_\_\_\_ Field Service Rep.\*  
\_\_\_\_\_ Local League Delegate \_\_\_\_\_ Off-board Chairman\* or Nom. Comm.  
\_\_\_\_\_ Observer \_\_\_\_\_ Chairman\* or Budget Comm. Chan.\*  
\_\_\_\_\_ Guest\* \_\_\_\_\_ State Board Member\*

FEES:		Personal Check Enclosed for	League Check Will Cover
Registration: LL Pres. or Delegate	\$22.50	_____	_____
Observer	15.00	_____	_____
"See Beaumont" tour (Fri. A.M.)	6.50	_____	_____
Opening Day Boxed Lunch	4.50	_____	_____
Speaker Luncheon	6.50	_____	_____
Texas-Cajun Dinner & Fun	14.00	_____	_____

Make check payable to "LWV-T Convention Account"

Mail to: Judy Schuldt  
Convention Treasurer  
[REDACTED]

REGISTRATION DEADLINE: March 7, 1981

\* Do not pay registration fee, but must pay all other activity fees in advance.



LEAGUE OF WOMEN VOTERS OF TEXAS

CONVENTION 1981

March 27-28-29

Beaumont, Texas

REGISTRATION FORM

NAME: \_\_\_\_\_  
(Last) (First)

ADDRESS: \_\_\_\_\_  
(Number & Street) (City & Zip)

TELEPHONE: \_\_\_\_\_  
( )  
Area Code

NAME OF LEAGUE: \_\_\_\_\_

PORTFOLIO: \_\_\_\_\_

ATTENDING AS: \_\_\_\_\_ Local League President \_\_\_\_\_ Field Service Rep.\*  
\_\_\_\_\_ Local League Delegate \_\_\_\_\_ Off-board Chairman\* or Nom. Comm.  
\_\_\_\_\_ Observer \_\_\_\_\_ Chairman\* or Budget Comm. Chmn.\*  
\_\_\_\_\_ Guest\* \_\_\_\_\_ State Board Member\*

FEES:

		Personal Check Enclosed for	League Check Will Cover
Registration: LL Pres. or Delegate	\$22.50	_____	_____
Observer	15.00	_____	_____
"See Beaumont" tour (Fri. A.M.)	6.50	_____	_____
Opening Day Boxed Lunch	4.50	_____	_____
Speaker Luncheon	6.50	_____	_____
Texas-Cajun Dinner & Fun	14.00	_____	_____

Make check payable to "LWV-T Convention Account"

Mail to: Judy Schuldt  
Convention Treasurer  
[REDACTED]

REGISTRATION DEADLINE: March 7, 1981

\* Do not pay registration fee, but must pay all other activity fees in advance.



LEAGUE OF WOMEN VOTERS OF TEXAS

CONVENTION 1981

March 27-28-29

Beaumont, Texas

REGISTRATION FORM

NAME: \_\_\_\_\_  
(Last) (First)

ADDRESS: \_\_\_\_\_  
(Number & Street) (City & Zip)

TELEPHONE: ( ) \_\_\_\_\_  
Area Code

NAME OF LEAGUE: \_\_\_\_\_

PORTFOLIO: \_\_\_\_\_

ATTENDING AS: \_\_\_\_\_ Local League President \_\_\_\_\_ Field Service Rep.\*  
\_\_\_\_\_ Local League Delegate \_\_\_\_\_ Off-board Chairman\* or Nom. Comm.  
\_\_\_\_\_ Observer \_\_\_\_\_ Chairman\* or Budget Comm. Chan.\*  
\_\_\_\_\_ Guest\* \_\_\_\_\_ State Board Member\*

FEES:		Personal Check Enclosed for	League Check Will Cover
Registration: LL Pres. or Delegate	\$22.50	_____	_____
Observer	15.00	_____	_____
"See Beaumont" tour (Fri. A.M.)	6.50	_____	_____
Opening Day Boxed Lunch	4.50	_____	_____
Speaker Luncheon	6.50	_____	_____
Texas-Cajun Dinner & Fun	14.00	_____	_____

Make check payable to "LWV-T Convention Account"

Mail to: Judy Schuldt  
Convention Treasurer  
[REDACTED]

REGISTRATION DEADLINE: March 7, 1981

\* Do not pay registration fee, but must pay all other activity fees in advance.



LEAGUE OF WOMEN VOTERS OF TEXAS

CONVENTION 1981

March 27-28-29

Beaumont, Texas

REGISTRATION FORM

NAME: \_\_\_\_\_  
(Last) (First)

ADDRESS: \_\_\_\_\_  
(Number & Street) (City & Zip)

TELEPHONE: \_\_\_\_\_  
( )  
Area Code

NAME OF LEAGUE: \_\_\_\_\_

PORTFOLIO: \_\_\_\_\_

ATTENDING AS: \_\_\_\_\_ Local League President \_\_\_\_\_ Field Service Rep.\*  
\_\_\_\_\_ Local League Delegate \_\_\_\_\_ Off-board Chairman\* or Nom. Comm.  
\_\_\_\_\_ Observer \_\_\_\_\_ Chairman\* or Budget Comm. Chmn.\*  
\_\_\_\_\_ Guest\* \_\_\_\_\_ State Board Member\*

FEES:			Personal Check Enclosed for	League Check Will Cover
Registration:	LL Pres. or Delegate	\$22.50	_____	_____
	Observer	15.00	_____	_____
"See Beaumont" tour (Fri. A.M.)		6.50	_____	_____
Opening Day Boxed Lunch		4.50	_____	_____
Speaker Luncheon		6.50	_____	_____
Texas-Cajun Dinner & Fun		14.00	_____	_____

Make check payable to "LWV-T Convention Account"

Mail to: Judy Schuldt  
Convention Treasurer  
[REDACTED]

REGISTRATION DEADLINE: March 7, 1981

\* Do not pay registration fee, but must pay all other activity fees in advance.



LEAGUE OF WOMEN VOTERS OF TEXAS

# CONVENTION 81

## BEAUMONT MARCH 27-29

---

### FORMAL CALL

The Eighteenth State Convention of the League of Women Voters of Texas will convene at 1:15 P.M. on Friday, March 27, 1981 at the Red Carpet Inn in Beaumont, Texas.

Business to come before the convention includes the adoption of state program, a state budget, consideration of any bylaws amendments that have been proposed, election of officers and directors, and such other business as shall properly come before the convention.

Full information necessary for delegates to the convention will be included in the Convention Workbook to be mailed February 27, 1981

The number of delegates in addition to the president to which each local League is entitled is listed below. Local Leagues are encouraged to send as many observers as desired. Provisional League members, members of state units, and other members at large are encouraged to attend. They will register as observers.

<u>LEAGUE</u>	<u>MEMBERSHIP 1/1/81</u>	<u>DELEGATES</u>
Abilene	41	4
Amarillo	58	5
Austin	234	23
Bay Area	66	6
Baytown	54	5
Beaumont	120	11
Brazos County	76	7
Corpus Christi	125	12
Dallas	404	40
Denton	80	7
Edinburgh/McAllen	25	2
El Paso	54	5
Gainesville	31	3
Galveston	162	16
Harlingen	15	1
Houston	600	59
Irving	62	6
Lubbock	115	11



<u>LEAGUE</u>	<u>MEMBERSHIP 1/1/81</u>	<u>DELEGATES</u>
Marshall/Harrison Co.	27	2
Midland	52	5
Odessa	18	1
Orange Area	42	4
Pearland Area	32	3
Plano	35	3
Richardson	43	4
Rockwall County	41	4
San Antonio	183	18
San Marcos	38	3
Sherman	88	8
Tarrant County	223	22
Temple Area	47	4
Tyler	40	3
Victoria	67	6
Waco Area	81	8
Wichita Falls	37	3

If additional registration forms are needed, contact the state office as soon as possible.



LEAGUE OF WOMEN VOTERS OF TEXAS

# convention 81

## BEAUMONT MARCH 27-29

### FIRST CALL

to the 18th State Convention of the League of Women Voters of Texas, which will be held in Beaumont, Texas, March 27-29, 1981 at the Red Carpet Inn.

Under Article VIII, Section 5 of the LWV-Texas Bylaws, the Convention is charged to "consider and authorize for action a program . . . elect officers and directors. . . adopt a budget for the ensuing year, and . . . transact such other business as may be presented."

Article XI sets forth the procedures for program selection. The final date for local League recommendations to reach the state office is December 31, 1980. The state Board of Directors will submit the proposed program to Leagues at least six weeks before the Convention. Forms on which to submit program recommendations have been sent to local League presidents. The deadline for receipt of bylaws changes is December 31, 1980.

The report of the Nominating Committee of its nominations for officers, directors, and the chairman plus two members of the succeeding Nominating Committee, will be sent out at least one month before the date of Convention, according to Article X, Sec. 3 of the LWV-Texas Bylaws.

Local Leagues are entitled to send one delegate for the first 15 voting members and one delegate for every ten additional voting members or major fraction thereof belonging to said League on January 1st of Convention year.

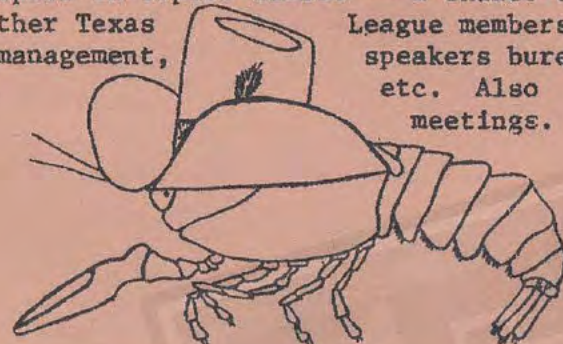


*Laissez les bon temps rouler dans Beaumont*, or "let the good times roll in Beaumont." And they will - on March 27-29, 1981, especially if you're there!

Those good times will begin on Friday morning with a guided tour of the city. Friday evening you won't want to miss a workshop, "Thinking On Your Feet," to help you present yourself, make a super impression during media interviews, public presentations, etc. The Saturday luncheon speaker will be Lupe Anguiano, President and foundress of National Women's Employment and Education, Inc. We'll find out about her program and efforts toward helping female heads of families, who are receiving income assistance, become self supporting. After "work" on Saturday, the Beaumont League has planned a Cajun evening (see the enclosed info sheet for LL presidents) that promises to be unforgettable! More details to follow.

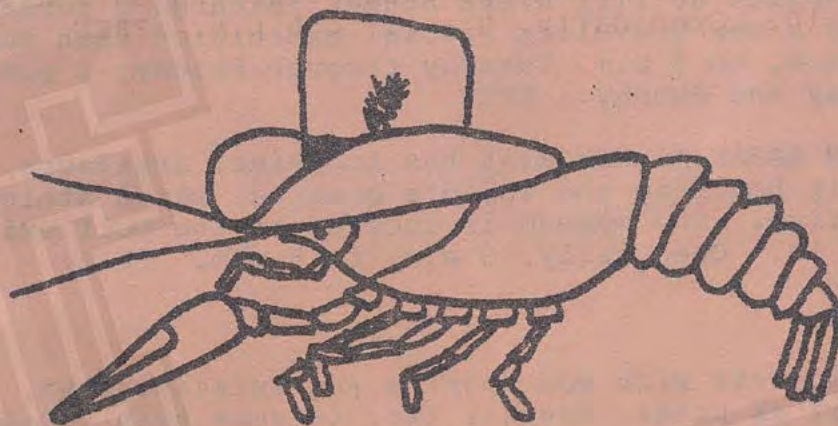
Between work sessions you'll be able to participate in Topics Tables -- a chance to meet and exchange ideas with state board and other Texas League members on a variety of subjects such as VS/CI, money management, speakers bureaus, VOTERS, public relations, raking in the money, etc. Also planned are some rousing Program Counterpart meetings.

It'll be busy, but let's *laissez les bon temps rouler dans Beaumont!!*





"LAISSEZ LES BONS TONS ROULER"



SEE "BEAUMONT - NOW AND THEN"

The Beaumont Heritage Society offers a mini-tour of 2½ to 3 hours on an air-conditioned, comfortable bus. The tour will be offered at a cost of \$6.50 on Friday, March 27, at 9:00 a.m. for those who have arrived and registered early. You must pre-register for the tour. The tour will include Gladys City, a reconstruction of the town built around Spindletop; the Port of Beaumont; and the John French Trading Post, which is a restored home originally built in 1845. At the French Museum, you'll be served refreshments and enjoy a glimpse of early Texas life. While en route, you will view Lamar University, the downtown historic district, and some of Beaumont's older homes.

On Saturday evening, the Beaumont League will give you an evening of Cajun hospitality--Texas style. There will be wonderful Cajun food, great local Cajun entertainers, games, and surprises. Bring your jeans and your sense of humor (and perhaps a dictionary!) and be ready to enjoy our heritage. The cost for the evening (including transportation, food, and entertainment) will be \$14.00. Pre-register now!

ON YOUR OWN, Beaumont offers these places of interest:

- (1) SPINDLETOP MUSEUM - Florida and Callaghan Streets on the campus of Lamar University. Open 9 a.m. to 5 p.m., Monday through Friday. FREE.
- (2) GLADYS CITY SPINDLETOP BOOMTOWN - A reconstruction prepared for the nation's bicentennial celebration. Located at Cardinal and University Drives. Museum open from 1 p.m. to 5 p.m., Sunday - Friday; 9 a.m. to 5 p.m., Saturday. Admission: 50¢ for Adults, 25¢ for Students.



- (3) PORT OF BEAUMONT is located at the end of Main Street in downtown Beaumont. The Port is open for tours from 8 a.m. to 5 p.m. Monday through Friday. FREE.
- (4) BEAUMONT ART MUSEUM at 1111 Ninth Street features a permanent collection and a new traveling special exhibition each month. Open from 10 a.m. to 5 p.m. Tuesday through Friday; 2 p.m. to 5 p.m. Saturday and Sunday. FREE.
- (5) BABE DIDRIKSON ZAHARIAS MEMORIAL has trophies, artifacts, and memorabilia honoring the world's greatest woman athlete, a Beaumont native. The museum is located at the Gulf exit of Interstate 10. Open daily, 9 a.m. to 5 p.m. FREE.

*For those family members with you looking for entertainment, we will have a list of parks, movies, etc. in your hospitality bag.*

"LAISSEZ LES BONS TONS ROULER"



See Beaumont's "NOW and THEN"

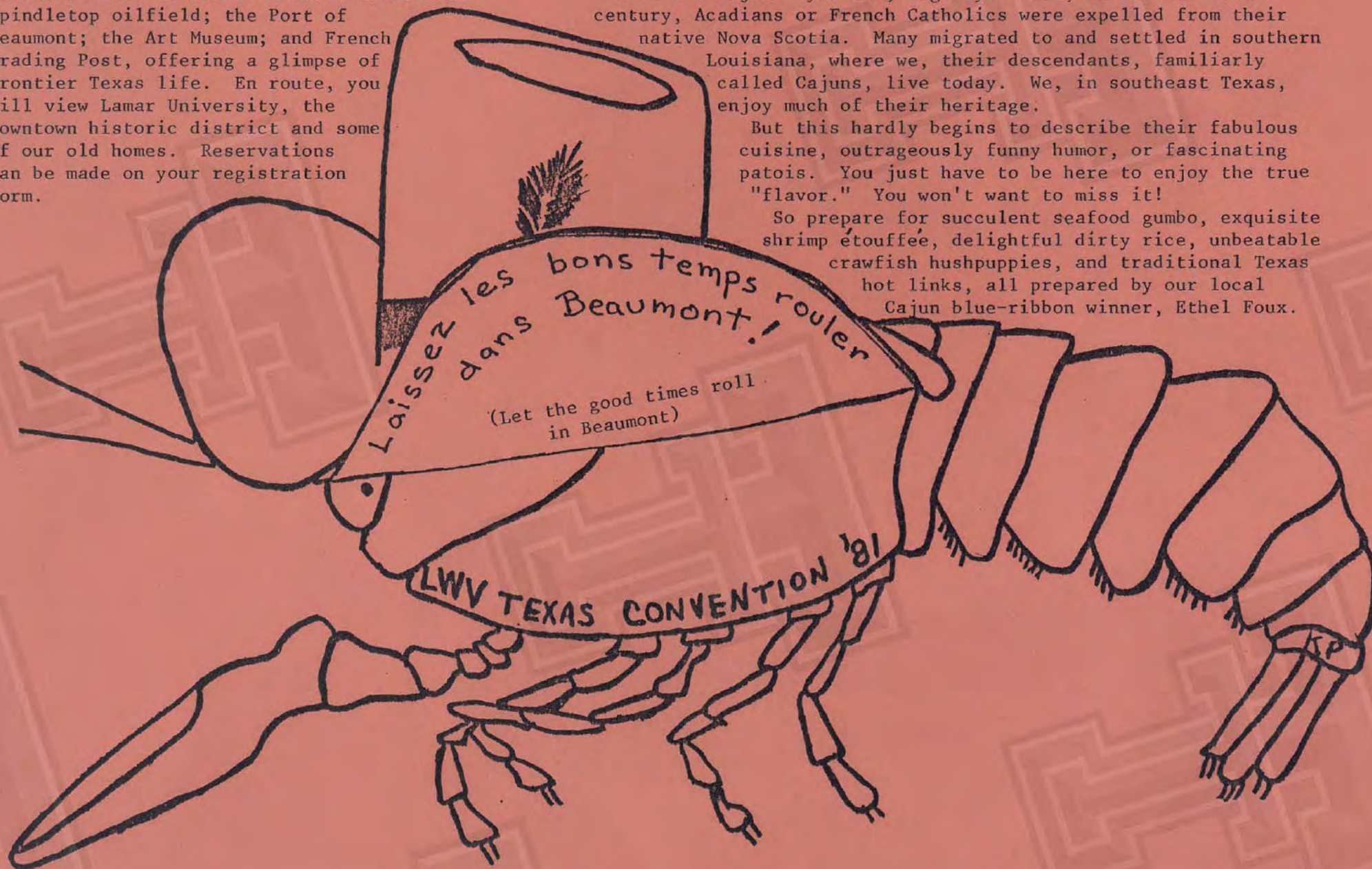
For those arriving Thursday evening..we will offer a guided tour of the City on Friday morning, which will include Gladys City, a reconstruction of the town built around the Spindletop oilfield; the Port of Beaumont; the Art Museum; and French Trading Post, offering a glimpse of frontier Texas life. En route, you will view Lamar University, the downtown historic district and some of our old homes. Reservations can be made on your registration form.

Wait 'til you get a "taste" of OUR Cajun hospitality! Y'all are gonna have one of the most tongue-tastin', lip-smackin', knee-slappin', foot-stompin' evenings you've ever enjoyed.

"What's a Cajun?" you ask, eagerly. Well, in the mid-18th century, Acadians or French Catholics were expelled from their native Nova Scotia. Many migrated to and settled in southern Louisiana, where we, their descendants, familiarly called Cajuns, live today. We, in southeast Texas, enjoy much of their heritage.

But this hardly begins to describe their fabulous cuisine, outrageously funny humor, or fascinating patois. You just have to be here to enjoy the true "flavor." You won't want to miss it!

So prepare for succulent seafood gumbo, exquisite shrimp étouffée, delightful dirty rice, unbeatable crawfish hushpuppies, and traditional Texas hot links, all prepared by our local Cajun blue-ribbon winner, Ethel Foux.



PUT SOME "SPICE" IN YOUR LIFE AND Laissez les bons tons rouler!



LWV-Texas  
State Board Mailing  
March 6, 1981

TO: State board and resident experts for "State Fare"

FROM: Nancy Price

RE: State Fare at Convention

The whole concept of "State Fare" (formerly called Topics Tables) is to provide mini workshops in ten areas of concern for Leagues attending convention. The idea is to disseminate information in these areas and also to serve as a forum for the exchange of information.

The "State Fare" is designed to accomodate ten workshop tables, with a time frame enabling delegates/observers to hit four tables in 20-minute spots.

Each "Dabster"\* is expected to provide hot tips and handouts and facilitate discussion -- making sure no one person dominates.

These mini-workshops are intended to be flexible, i.e. if someone wishes to stay through two sessions, that's okay.

You're expenced to provide your own handouts (we recommend 40 copies each), and bring them with you to Convention. Please also give at least one copy to the state office. There are inevitably some requests after convention and it will same much calling and searching if at least one copy is on file.

The list of workshops and "dabsters" follows:

1. Balancing Your Act (\$\$\$ Matters) Ethel Sturgis
2. Raking It the Money (Development) Nancy Price
3. Winning Friends & Influencing People (Speakers Bureau & PR) Toni Clem
4. Siamese Twins (VR/VS) Jeanette Davis
5. To Unit -- Not to Unit Laura Keever
6. Grab 'Em/ Keep 'Em Martha Sarles; Beth Brown
7. Running Smoothly Barbara Swartz (Houston); Myrtle McMahan  
(office and self efficiency)
8. How to PAC It (Political Action Committeas) Lynne Johnson
9. Print It With Panache (VOTER, Pubs, Graphics) Elaine Snyder & Marlene  
Bacon (both from Beaumont)
10. Cotton Candy--Sticky and Sweet (Lobbying) Nancy Bene

\* Resident expert



LWV-Texas  
March 17, 1981  
State Board Mailing

TO: "State Fair" Dabsters  
FROM: Toni Clem  
RE: Previous spelling of "State Fare-Fair"

. . . erroneously referred to as "state fare" in purple memo to dabsters, and in convention workbook. This was a slight lack of communication which I hope this memo will clear up. . . we don't want Catherine Perrine to think her wit goes totally unappreciated. This can ACTUALLY be attributed to the fact that. . . could anyone read my handwriting and I had been taking the notes. . . please forgive and refer now to "State Fair," appreciating the wonderful play on words, etc. Thanks.





## Faculty Women's Club

### Spring fashion show and Luncheon

Friday, March 28, 1980

12:00 noon - 2:00 p.m.



fashions by Sakowitz, Nasa 1

El Mina Shrine Temple,

5500 Seawall Blvd.

Galveston, Texas

\$9.00

Make checks payable to: UTMB Faculty Women's Club

Send to: Mrs. Martha Sarles  
2823 Dominique Dr.  
Galveston Texas 77551

For information, contact: Martha Sarles 744-2225  
Betty Ewing 762-2356  
Gail Fine 744-7498

*There is limited seating*

The University of Texas Medical Branch, UTMB General Delivery, Galveston, TX 77550



Dec. 1, 1980

Memorandum

To: State Office-League of Women Voters

From: Carol Flatten-Local Chair State Convention

Subject: Information for inclusion for Final Call to Convention

Item: Welcoming Address-Maurice Meyers-Mayor of Beaumont

Item: Welcome for Host League: Lura Burns-President Beaumont LWV

Item: Local Co nvention Committee Chairs:

Chairman: Carol Flatten

Co-chairman: Lura Burns

Registrations: Sara Gates

Special Events: Kathy Schattner  
Susan Olesen

Hospitality: Mattie Bailey

Floor Committees: Jan Ruppel

Treasurer: Judy Schuldt

Public Relations: Evelyn Lord  
Gayle Yarbrough

Office and Equipment Manager: Marilyn Carter

Voter Editor: Lin Owen

Decorations: Karen Peterson

Publications: Elna Mae Heckman

Item: Planned meals at hotel-menu and price:

Pre-convention briefing bagged lunch for Friday March 27

1½ sandwich

apple cost: \$4.50

cake

chips

Luncheon with Keynote Speaker for Saturday March 28

chicken salad plate

radishes

celery

carrots cost: \$6.00

boiled eggs

potato chips

coffee or iced tea

Item: Other pre-registration costs for delegates, etc.

1. Texas-Cajun Evening-includes food, transportation, entertainment and rental of Brad Club. Cost: \$14.00

2. Early Arrivals optional tour of Beaumont conducted by The Beaumont Heritage Society. Cost: \$6.50

Item: Room rates (new quotation Dec. 1, 1980)

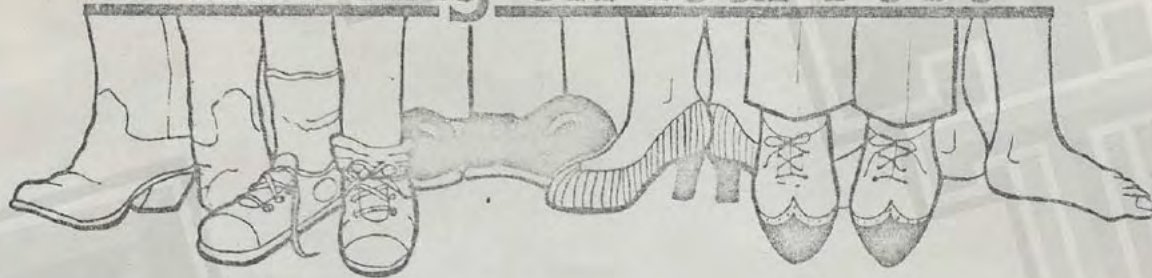
\$34.00 single

37.00 double

\$5.00 extra for each person in room  
Tax 7 percent



# Thinking on Your Feet



State Meeting/League of Women Voters/2

4 hours

1 hour general session

3-hour session for selected group of 20-25 people  
Basic skills, I-Speak inventory and common communication problems and strategies.

Consider special session for state board, local league presidents and/or another selected special grouping. This could be an hour of specific problem solving based on individual questions. Or...more focused. Mainly, it can be tailored directly to the needs of your group.

## Fee

\$125.00 per presentation hour plus travel/lodging for two.  
(\$200.00 per presentation hour after September 1, 1980)

I-SPEAK Inventories are \$2.50 each. We can build in to our expense schedule or tell you how to order direct.

Handouts. We can provide master copies for your organization to duplicate, or provide all handouts and build cost into our expenses.

Videotaping. Negotiable.

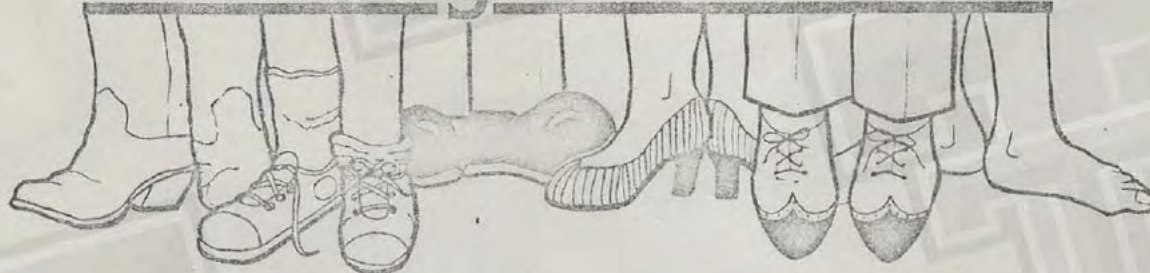
## Equipment

For large session, especially, we will need two hand mikes with 100 foot cords provided.

Flip chart or blackboard. Markers or chalk.



# Thinking on Your Feet



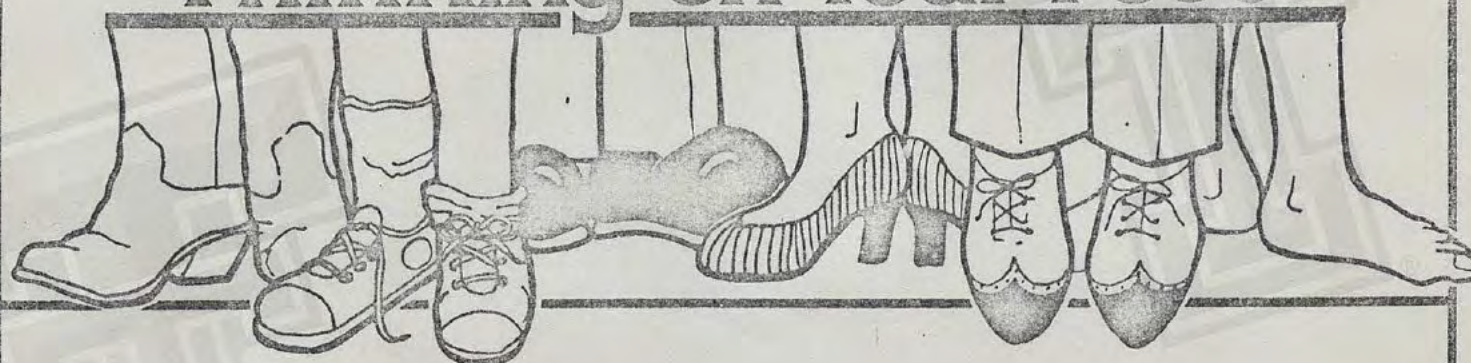
State Meeting, League of Women Voters  
March 27, 1981

## Possible formats:

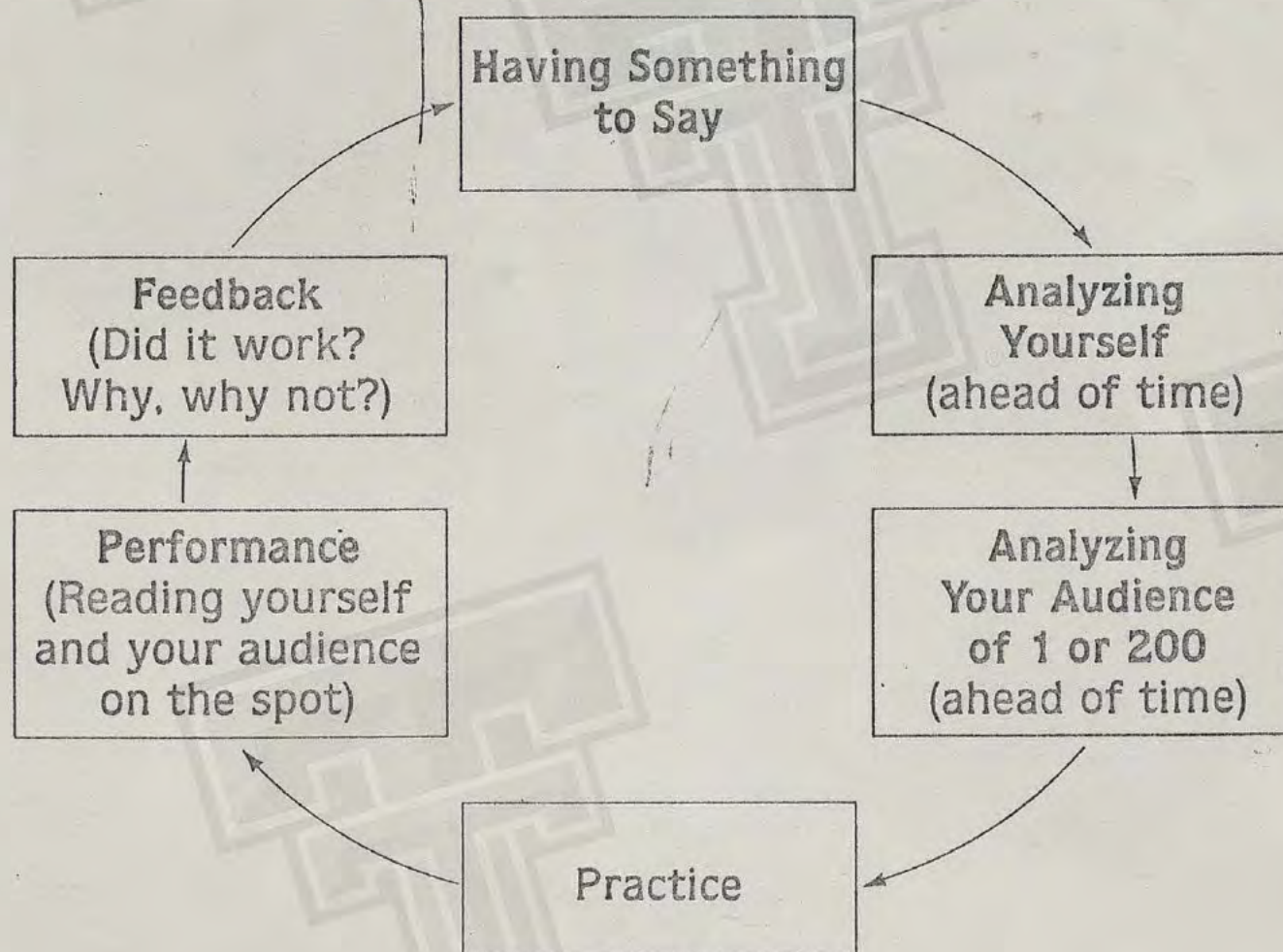
- 3 hours      1-hour general session with all delegates (250). Thinking on Your Feet "on the spot". Microphone practice. Tips about being interviewed (and staying on balance, on target and in control of the situation). General Thinking on Your Feet model presented. Basic information on non-verbal, and symbolic messages you send people. Awareness of 'you' and the arenas you find yourself in.
- 2-hour basic skills session for not more than 30 (state board and/or local league presidents perhaps). I-SPEAK communication inventory to determine individual communication styles, evaluating your style and your message (feedback), skills practice for communication problems, strategies.
- 3 hours      1-hour general session
- 2-hour session for about 30-50 people on platform skills. (Note: videotape would be a bonus in this session.)
- 3 hours      1-hour general session
- 2-hour session for 20-30 on verbal, non-verbal, symbolic communication. Skills practice using group-designed communication problems. Extensive work with videotape. A real opportunity for individual participants to help selves and others assess and modify behavior.
- 5 hours      1-hour general session
- 2-hour basic skills session for selected group of about 20 (inventory, etc.)
- 2-hour focused session for large group on topic of your choice (selling ideas, making a presentation, being interviewed, dealing with hostility, etc.)



# Thinking on Your Feet



(an ability that can  
be thought about,  
practiced, and learned)



**Note:** The more you can think about it and practice it the better it gets . . . and the better (and quicker) you get!



# Three Communication Modes

## 1. Verbal

- Passive
  - words
  - voice
- Aggressive
  - words
  - voice
- Assertive
  - words
  - voice

## 2. Non-Verbal

- Carriage
- Touching
- Eye contact
- Posturing
- Tics
- Distancing
  - territorial
  - psychological
- Gestures
- Facial expressions

## 3. Symbolic

- Clothes
- Hair
- Jewelry
- Make-up
- Auto
- Choice (and location) of house
- Geography of your living/working space
- Various media

\* Congruency is the goal



DC  
2 - NP  
✓ SO

OCT 14 1980

239 Lovera  
San Antonio, Texas 78212  
October 12, 1980

Diana Clark, President  
League of Women Voters of Texas  
1212 Guadalupe Suite 109  
Austin, Texas 78701

Dear Diana,

Thank you for your very kind letter of October 9th. I feel very honored to be asked to serve as your parliamentarian for the State LWV Convention.

The dates of March 26 - 28 are clear on my calendar. So I shall be there with book in hand to help you.

The State League can just pay my expenses. There is no charge for my services.

I am now working but do not foresee any problem in taking time off for the convention. In case you need to call me between 9:00 a.m. to 5:00 p.m. the number is 512-340-0811. My home phone number is 512-822-0767.

I do want you to know that I am not a member of the San Antonio League this year. My husband was tired of the local League giving the ~~opposing~~ opposing view in some zoning cases he had. Hope this will not make a difference to you.

Yours,

*Charlotte Travis*  
Charlotte Travis



50

October 9, 1980

Margaret Keys and Barbara Miller  
Thinking On Your Feet  
[REDACTED]

Dear Bebo and Barbara,

Both the League state board and the Beaumont Council Committee are most enthusiastic about your ideas for workshops at the state LWV convention in Beaumont at the Red Carpet Inn, March 27-29, 1981.

The committee rearranged the schedule somewhat so you must tell us if it is not right for you. We have provided for a two-hour general session from 8:00 to 10:00 P.M. on Friday, March 28. Then on Saturday, a session for local League presidents only (38 if they all come) from 8:15 to 10:15 A.M.

We have not yet focused on the various selections for inclusion in the workshops that you described to Nancy Price and me. But we would like to pursue the videotaping ideas you outlined. Would you let us know what type of equipment is necessary (and an approximate cost) so the Beaumont committee can begin to round it up? They are already aware of the need for microphones with long cords, the blackboard or news-print pad, etc.

Nancy Price in San Antonio is our liaison with the Beaumont folks. Should you want to consult with her, she can be reached at [REDACTED] [REDACTED] and she would be able to decide on the best way to produce the handouts.

Unfortunately, I do not recall the I SPEAK inventory, so I would appreciate your advice as to the wisdom of ordering them direct or having you provide them.

If you would like to meet with me again prior to March, I will come to Austin at your convenience. I try to get there at least once a month now that my Grand Jury sessions have ended.



Diana Clark

2

October 9, 1980

We appreciate your allowing us to "get under the wire" by enjoying your presentations at the old fee schedule. Of course, your travel, meals, and lodging will be provided.

When the costs of the video equipment and the materials you provide are decided upon, it would help us if you would submit a cost estimate of the total package so we may have it for our convention budget planning.

Many thanks for the work you've already done and we look forward to a fascinating experience!

Sincerely,

Diana Clark  
President

DC:jl

cc: Nancy Price, San Antonio  
Carol Flatten, Beaumont  
LWV-Texas state office —

bcc: T. Clem  
D. Clark



October 9, 1980

Charlotte Travis  
[REDACTED]

Dear Charlotte,

The League of Women Voters of Texas will hold its biennial convention at the Red Carpet Inn in Beaumont, March 27, 28, and 29, 1981. We would like very much to have you serve as parliamentarian. You were superb at the League's San Antonio Convention in 1979. Since this will be my first time to preside over a convention, it would be particularly reassuring to have you at my side.

If your schedule permits, I would like you to meet with the board and me to review the agenda on Thursday afternoon, March 26, and be available to delegates for consultation the morning of the 27th. The convention officially begins at 1:30 P.M. on the 27th.

All expenses of your travel, lodging, and meals would be covered by the League as well as your charge for providing your expertise.

I hope your calendar is open for the afternoon of Thursday, March 26th through 12:30 P.M. Sunday, March 28, and that you will be able to accept our invitation.

May I hear from you soon.

Sincerely,

Diana Clark  
President

DC:jl

bcc: N. Price  
D. Clark  
T. Clem  
C. Flatten  
S.O. -



# Thinking on Your Feet

**Bebo Keys and Barbara Miller**

present

a fall series, designed for professional men and women

<p><b>Communication Styles Basic Skills I</b></p> <ul style="list-style-type: none"> <li>• assessing your style</li> <li>• determining the style of others</li> <li>• practicing speaking their "language"</li> </ul> <p>October 28 Section A 2-5:30 p.m. or Section B 7-10:30 p.m.</p>	<p><b>Communication Modes Basic Skills II</b></p> <ul style="list-style-type: none"> <li>• understanding and practicing the three modes: verbal, non-verbal and symbolic</li> </ul> <p>November 5 Section A 2-5:30 p.m. or Section B 7-10:30 p.m.</p>	<p><b>Public Presentations Advanced Course I</b></p> <ul style="list-style-type: none"> <li>• exploring barriers to effective public presentations</li> <li>• practicing with videotape feedback</li> </ul> <p>November 7      no pre-requisite 2-5:30 p.m.</p>
<p><b>Interviews Advanced Course II</b></p> <ul style="list-style-type: none"> <li>• presenting yourself, your ideas, your experiences</li> <li>• handling job interviews</li> <li>• coping with media interviews</li> <li>• practicing on videotape</li> </ul> <p>November 18      no pre-requisite 2-5:30 p.m.</p>	<p><b>all classes held at Green Pastures</b></p>	<p><b>Confrontations Advanced Course III</b></p> <ul style="list-style-type: none"> <li>• handling anger, hostility, ridicule and sarcasm</li> <li>• handling confrontations in public forums</li> </ul> <p>November 20      no pre-requisite 1:30-5:00 p.m.</p>
<p><b>Negotiations Advanced Course IV</b></p> <ul style="list-style-type: none"> <li>• making a deal</li> <li>• bargaining and negotiating strategies</li> </ul> <p>November 21      no pre-requisite 2-5:30 p.m.</p>	<p><b>Strategies Advanced Course V</b></p> <ul style="list-style-type: none"> <li>• analyzing communication problems</li> <li>• practicing and designing new strategies</li> </ul> <p>November 25      no pre-requisite 2-5:30 p.m.</p>	<p><b>Special De-briefing Sessions</b></p> <p>Lunch provided</p> <ul style="list-style-type: none"> <li>• November 18</li> <li>• December 2 11:45-1:30</li> </ul> <p>Pre-requisite: Attendance at any prior <b>Thinking on Your Feet</b> presentation</p>



a Miller/Keys venture

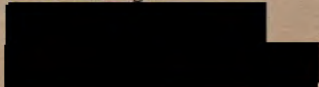


## Registration

Deadline two days prior to each class. Fee includes refreshments and materials. No refunds after class deadline. Voucher arrangements may be made. Class size limited.

Please make check out to **Thinking on Your Feet**

Mail to: Bebo Keys



For more information call Barbara Miller 476-7777

Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

☐ Basic Skills I-\$50

☐ Section A or

☐ Section B

☐ Basic Skills II-\$50

☐ Section A or

☐ Section B

☐ Advanced Course I-\$60

☐ Advanced Course II-\$60

☐ Advanced Course III-\$60

☐ Advanced Course IV-\$60

☐ Advanced Course V-\$60

☐ De-briefing, November 18

(includes lunch) \$12

☐ De-briefing, Dec. 2

(includes lunch) \$12

Total Enclosed \$ \_\_\_\_\_

## Thinking on Your Feet



2100 Forest Trail • Austin 78703



Nancy Bene  
4904 Kimberline Drive  
Austin, Texas  
78746

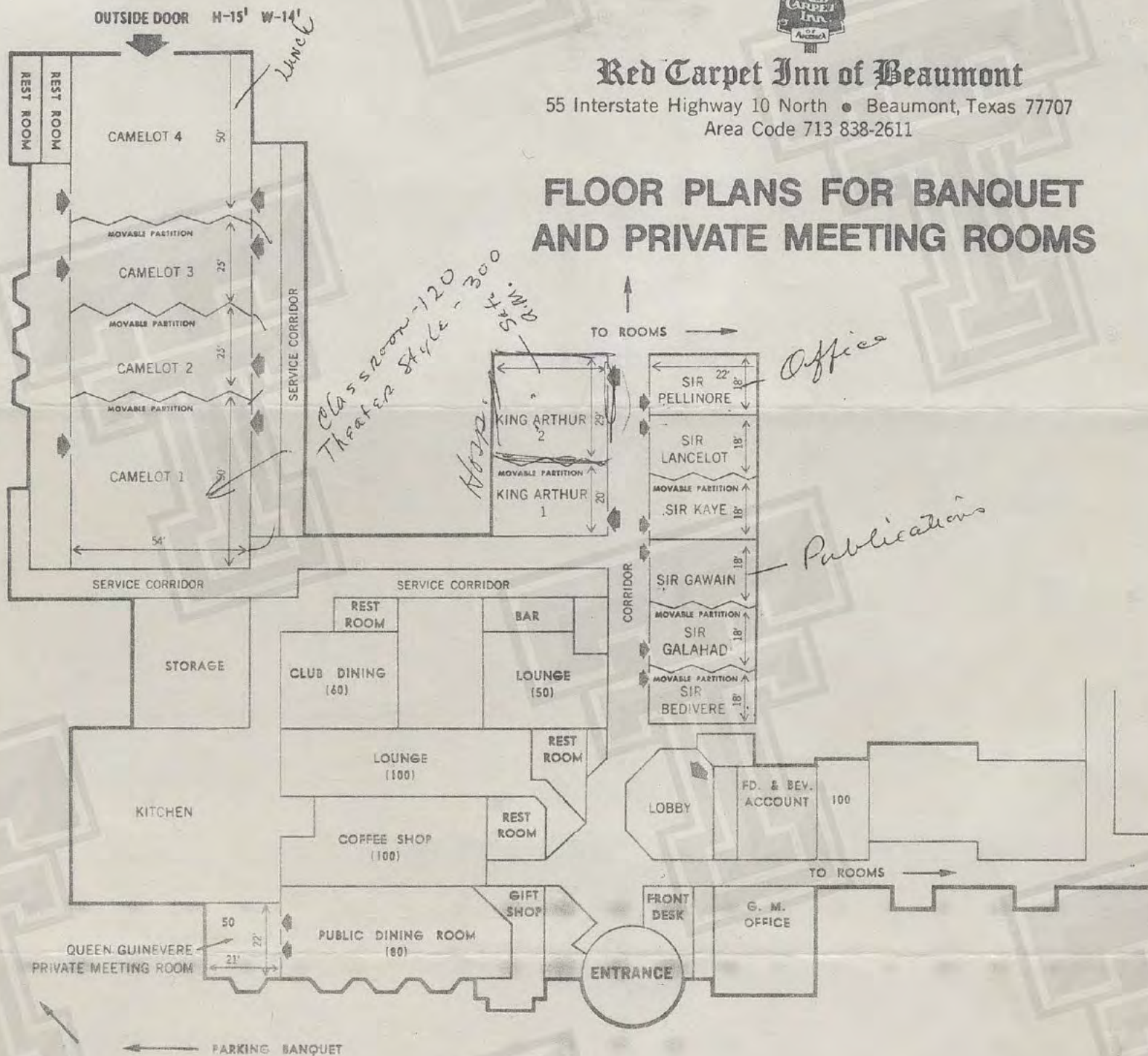




# Red Carpet Inn of Beaumont

55 Interstate Highway 10 North • Beaumont, Texas 77707  
Area Code 713 838-2611

## FLOOR PLANS FOR BANQUET AND PRIVATE MEETING ROOMS



MEETING ROOM	Room Size	Ceiling Height	Area Sq. Ft.	Banquet Capacity	Meeting Capacity	MEETING ROOM	Room Size	Ceiling Height	Area Sq. Ft.	Banquet Capacity	Meeting Capacity
Camelot-Entire (4 units)	54 x 150	16'	8,100	850	1,025	Sir Kaye	18 x 22	9'-1"	396	<del>40</del> 26	50
Camelot (2 units)	54 x 75	16'	5,400	425	515	Sir Lancelot	18 x 22	9'-1"	396	<del>40</del> 26	50
Camelot (3 units)	54 x 50	16'	2,700	270	338	Sir Pellinore	18 x 22	9'-1"	396	<del>40</del> 26	50
Camelot (2 units)	54 x 25	16'	1,350	<del>125</del> 75	<del>170</del> 125	Sir Bedivere and Sir Galahad (combined)	22 x 36	9'-1"	792	<del>70</del> 52	99
King Arthur-Entire (2 units)	26 x 49	9'-1"	1,274	120	150	Sir Galahad and Sir Gawain (combined)	22 x 36	9'-1"	792	<del>70</del> 52	99
King Arthur No. 1 only	26 x 20	9'-1"	520	<del>52</del> 35	65	Sir Bedivere, Sir Galahad and Sir Gawain (combined)	22 x 54	9'-1"	1,188	<del>110</del> 78	148
King Arthur No. 2 only	26 x 29	9'-1"	754	<del>75</del> 50	95	Sir Lancelot and Sir Kaye (combined)	22 x 36	9'-1"	792	<del>70</del> 52	99
Queen Guinevere	22 x 21	9'-1"	462	<del>46</del> 31	58	Sir Pellinore	18 x 22	9'-1"	396	<del>40</del> 18	50
Sir Bedivere	18 x 22	9'-1"	396	<del>40</del> 26	50						
Sir Galahad	18 x 22	9'-1"	396	<del>40</del> 26	50						
Sir Gawain	18 x 22	9'-1"	396	<del>40</del> 26	50						



TO: STATE BOARD

September, 1980

FROM: NANCY P.

RE: CONVENTION '81

Beaumont is off and running with their plans for Convention '81 (see page 11 of their latest VOTER). I met with Carol Flatten (chairman), Lura Burns (co-chairman), Kathy Schattner (special events chairman, the word "extravaganza" made her very nervous so we'll have to find a better term--how about wing-ding?), and Evelyn who is keeping an eagle eye out for us. I really was impressed with how much they have gotten done and feel that if things continue to progress as they have so far and the gods look upon us with favor and the weather is good, Convention '81 will be a success. Also, if the airlines will only realize that there are people still wanting to fly to Beaumont, but that we won't know until much closer to March - they (the airlines) keep changing their minds.

I toured the hotel (Red Carpet)-- sleeping rooms, suites, meeting rooms, etc. The attached diagram will give you an idea as to what we will be working with. We will use the following rooms:

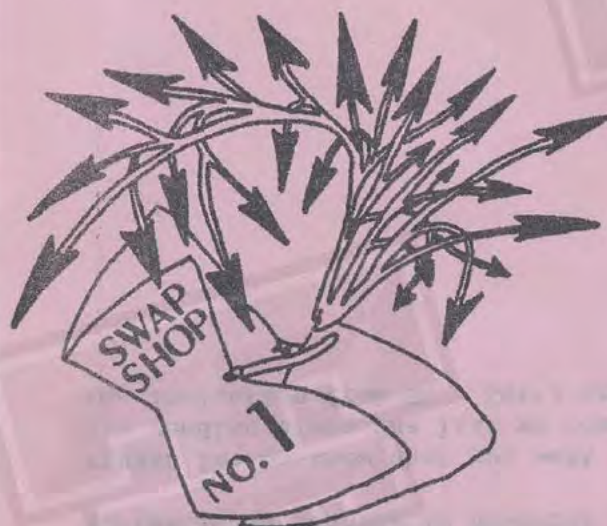
- |                                  |   |
|----------------------------------|---|
| Camelot 1 and 2 (3 if necessary) | - plenary sessions  |
| Camelot 4 (3 if necessary)       | - Thinking on Your Feet (Friday night) & Topics           |
| Camelot 4 (3 if necessary)       | - Saturday luncheon                      Tables (Sat. am) |
| King Arthur 1 and 2              | - Friday eveing reception                                 |
| King Arthur 2                    | - Local League Presidents' Workshop, Sat. am              |
| Sir Pellinore                    | - State board meeting, Thursday and Friday am             |
| Sir Pellinore                    | - Office - after state board meeting                      |
| Sir Gawain                       | - Publications  |
| Sir Lancelot, Sir Kaye,          |   |
| Sir Galahad, Sir Bedivere        | - Caucuses Friday night, Counterpart meetings             |

The caucus rooms could also be used for some Topics Tables Saturday morning.

There are lots of restaurants within walking distance (fast food, Gallaghers, ice house, etc.). I asked them to send some attendance boosters to the state office for mailing to the local leagues in November - with the first call to convention.

PLEASE let me know what you want to do for Topic Tables (let's think of another name) - I'm sending along the list we came up with at the meeting and you now all have a copy of the evaluation from SA. Let's try to make them sound interesting and intriguing!





# LEAGUE OF WOMEN VOTERS of TEXAS

## swap shop

March 1978

### MEMBERSHIP

A special committee of the IRVING League has revised its very successful Member Handbook. The result is a simple, practical publication containing a great deal of information about League in a way that is not intimidating to a new member. Copies available at cost - \$1.50.

Last fall LUBBOCK'S membership coffee featured a clairvoyant complete with robe and beads who answered questions about League before the questions were asked. The result was both informative and entertaining. Don't ask us how it was done; ask LUBBOCK.

For the last two years the AUSTIN League has had very successful fall membership events. Both were scheduled for the rather unconventional (for the League) time of Sunday afternoon. Public officials were invited and especially honored guests included the state League president and other "biggies" such as the mayor. Another unusual touch was the lack of sign-up sheets and explanations of intricate League organization. Eighteen new members were gained at the first one, and results were equally impressive the second year, even in the rain.

### VOTERS SERVICE

The SAN ANTONIO League received much valuable television time prior to the November elections owing to a 30-second tape that was shared by all the area television stations. The tape was shown frequently for three reasons: It is thought-provoking, catchy, and well done; stations air a short spot more frequently than longer ones; the stations

were glad to have a well-done tape to help fulfill some of their public service responsibilities. Copies of that tape are available at Convention for those interested.

A film of Bandwagon, the LUBBOCK League's voters service extravaganza, will also be available for viewing in the publications room.

Also on display in the publications room will be the first, second, and third place winners of the BAY AREA "Get Out to Vote" poster contest held among elementary school children.

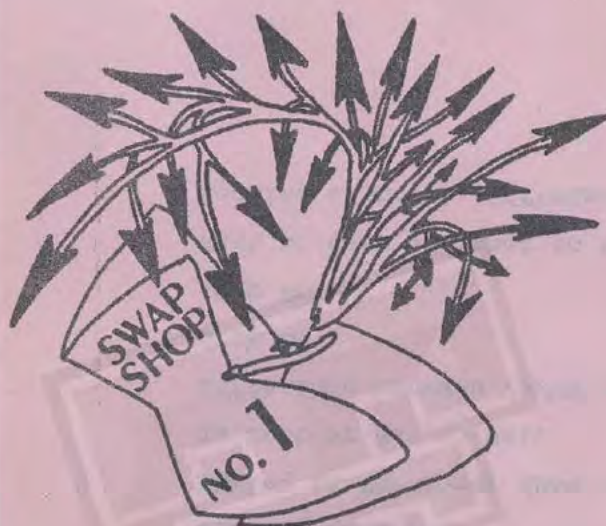
### CITIZEN INFORMATION

Last spring the TEMPLE AREA League sponsored five public forums on the theme Introducing the Community to Itself. The project was funded by a grant from the Texas Committee for the Humanities and Public Policy and the National Endowment for the Humanities. Pamphlets summarizing the program, a pictorial display, and a 12 minute slide-sound presentation may be seen in the publications room.

Galveston: The Island City is a redesigned and updated version of GALVESTON'S five-year old "Know Your Town" booklet. Other Leagues may want to use this as a model for similar publications of their own. Available in the publications room at \$1.25 each.

Another publication that might serve as a model is IRVING'S Mental Health Services Available to our Children and Youth. The brochure contains basic information and telephone numbers for mental health services for youth in the community. One copy free to each local League.





# LEAGUE OF WOMEN VOTERS of TEXAS

## swap shop

March 1978

### MEMBERSHIP

A special committee of the IRVING League has revised its very successful Member Handbook. The result is a simple, practical publication containing a great deal of information about League in a way that is not intimidating to a new member. Copies available at cost - \$1.50.

Last fall LUBBOCK'S membership coffee featured a clairvoyant complete with robe and beads who answered questions about League before the questions were asked. The result was both informative and entertaining. Don't ask us how it was done; ask LUBBOCK.

For the last two years the AUSTIN League has had very successful fall membership events. Both were scheduled for the rather unconventional (for the League) time of Sunday afternoon. Public officials were invited and especially honored guests included the state League president and other "biggies" such as the mayor. Another unusual touch was the lack of sign-up sheets and explanations of intricate League organization. Eighteen new members were gained at the first one, and results were equally impressive the second year, even in the rain.

### VOTERS SERVICE

The SAN ANTONIO League received much valuable television time prior to the November elections owing to a 30-second tape that was shared by all the area television stations. The tape was shown frequently for three reasons: It is thought-provoking, catchy, and well done; stations air a short spot more frequently than longer ones; the stations

were glad to have a well-done tape to help fulfill some of their public service responsibilities. Copies of that tape are available at Convention for those interested.

A film of Bandwagon, the LUBBOCK League's voters service extravaganza, will also be available for viewing in the publications room.

Also on display in the publications room will be the first, second, and third place winners of the BAY AREA "Get Out to Vote" poster contest held among elementary school children.

### CITIZEN INFORMATION

Last spring the TEMPLE AREA League sponsored five public forums on the theme Introducing the Community to Itself. The project was funded by a grant from the Texas Committee for the Humanities and Public Policy and the National Endowment for the Humanities. Pamphlets summarizing the program, a pictorial display, and a 12 minute slide-sound presentation may be seen in the publications room.

Galveston: The Island City is a redesigned and updated version of GALVESTON'S five-year old "Know Your Town" booklet. Other Leagues may want to use this as a model for similar publications of their own. Available in the publications room at \$1.25 each.

Another publication that might serve as a model is IRVING'S Mental Health Services Available to our Children and Youth. The brochure contains basic information and telephone numbers for mental health services for youth in the community. One copy free to each local League.



# CONVENTION '81--TENTATIVE AGENDA

FRIDAY:	9:00 - 11:00 am	Optional tour of historic Beaumont
	12 noon - 1:00 pm	Preconvention briefing & box lunch
	1:30 - 5:30 pm	Plenary session
	5:30 - 6:30 pm	Reception, hosted by state board (cash bar)
	6:30 - 8:00 pm	Dinner on your own
	8:00 - 10:00 pm	Thinking on Your Feet
	10:00 - ?	Caucuses
SATURDAY	7:00 - 8:30 am	Breakfast on your own
	8:30 - 10:15 am	Local League Presidents' Workshop
		Topics Tables
	10:30 - 12:30 pm	Plenary session
	12:45 - 2:30 pm	Luncheon - with guest speaker
	2:45 - 5:30 pm	Plenary session (I Wish the League Would)
	7:00 - 11:00 pm	Special Event (buses leave at 6:30)
SUNDAY	7:00 - 8:30 am	Breakfast on your own
	8:30 - 9:30 am	Counterpart meetings
	9:45 - 12:15 pm	Plenary session

## TOPICS TABLES: (with jazzy names)

\$ Matters

Speakers Bureau

VOTER

Publication & Graphics

Public Relations

Raking in The Money (How to)

To Unit or Not to Unit

Difference between VR/VS - VR is Curable with VS

Grab Em

Keep Em

What to Keep and What to Toss (organizing files)

Running a Smooth, Efficient Office



NOV 20 1979

November 17, 1979

TO: Carol Flatten, Beaumont Convention Director - 6360 Snowhead  
FROM: Catherine Gordon, Council 80 Committee Chair Beaumont, TX 77707  
RE: Convention Files

I sent the files of Convention materials to Beaumont with Evelyn Lord on her return from our state board meeting on November 14-15, 1979. With the files is one copy of the Ohio state League guidelines for Conventions/Councils. There are two other copies which are in Waco with Carol Miller, the director for Council 80. However, Nancy Price has finished compiling a handbook on councils/conventions for our state League. This will be of much greater help to you. If you feel you need a copy before the handbook is printed, you might have Nancy zerox a copy for you.

For further information you may wish to contact the following:

Catherine Gordon

Nancy Price

Carol Miller

cc: C. Gordon  
S.O.



September 26, 1979

TO: Carol Flatten, Beaumont Convention Director  
[REDACTED]

FROM: Joann Lovelace, state office

RE: Convention reports

About those reports. . .

1. The Beaumont 1973 report would have gone to the archives with other material from years prior to 1975. Our files here deal with years '75 to the present, because living space in the office is limited. I'm sending a carbon of this memo and a copy of your letter to the Lubbock League president. If a copy of the 1973 report is in the files, it can be Xeroxed and sent to you.
2. We don't yet have a copy of the 1979 convention report. I'm sending a carbon of this memo and a copy of your letter to Nancy Price who was in charge of the San Antonio convention.
3. The "big" files of convention material are in Waco in the hands of Catherine Gordon and the local committee there in charge of Council '80. Since Council & Convention are similar in many respects, they may be using some of the material for a while. Do keep in touch with them

Addresses:

Darline Buckberry  
[REDACTED]

Nancy Price  
[REDACTED]

Catherine Gordon  
[REDACTED]

cc: D. Buckberry  
N. Price  
C. Gordon  
S.O.



# LEAGUE OF WOMEN VOTERS

BEAUMONT, TEXAS

SEP 25 1979

3- DB  
NP  
CG  
SO ✓

September 17, 1979

State Board  
League of Women Voters of Texas

Dear Board Members,

The Beaumont League would like to thank the State Board again for accepting our invitation to hold the 1981 State Convention here.

We have begun brainstorming and setting up our committees, but we need more information before we can proceed. The last time the Convention was held in Beaumont was 1973. Vi McGinnis was the chairman. Vi filed a report with the State and left a copy in our local files, but our report is missing. Would you please send us a copy of that report and the report of this year's Convention? Those two reports would give us some idea of what was done locally in the past and what was done most recently. We will be ready for any guidance and plans the Board has for the 1981 Convention.

Thank you very much.  
Thank you very much.

Sincerely,

*Carol Flatten*

Carol Flatten, Local Director  
(Mrs. Gerald Flatten)



JUN 6 1979

May 30, 1979

Lucy Polter, President  
League of Women Voters of Dallas

Dear Lucy,

The state board of the League of Women Voters of Texas had a most difficult time deciding between the choices of state convention 1981 being held in either Beaumont or Dallas.

The ultimate choice was to accept Beaumont's bid; thus it falls to me to tell you that we cannot accept Dallas's offer at this time.

We were unanimous in hoping that Dallas will make another offer for the 1983 state convention. We all were flattered that two cities wanted to host a state convention; we are only sorry that one among equals had to be denied at this time.

Be assured that Dallas will be first in line for 1983.

Sincerely,

Diana Clark  
President

BCC - Wincom, SIO, ✓



May 9, 1979

Conv '81  
JUN 11 1979

TO: Diana C., Laura K, and SO for convention file

From: Louise Cummins

RE: Convention Evaluation

Betty Anderson suggested that I direct a memo to the two of you concerning some ideas for working through program in a week-end convention experience based on what had happened this year. I thought I had better do it before I had forgotten what had happened.

We did not need the long time for program development break which we had scheduled for Saturday afternoon. Would be better to go ahead and schedule that time for program debate and have final program adoption on Sunday morning. Our thinking had been that we needed to have our program adopted before having the break, but the break was not that beneficial.

this

The above could be handled-two-ways. Could have some program development or really more general discussion of program management in small groups on Saturday. It seems to be worthwhile to share in small groups. Then on Sunday in direction to board there could be a time for focus for newly adopted program .

We tried to rely on past rules for models when writing the new rules but with a week-end meeting we need to keep in mind new time-lines. Probably the best idea is to be flexible and leave the rules broad enough so you can work within them and not have to go to the convention floor to change things.

The by-laws about not recommended items could be changed to allow vote and consideration on the same day.

Concerning the Action Motions00I think the basic concept has merit but it needs to be refined.

1) The committee should be chaired by a board person but probably should have a non board person serving on it. Betty appointed all board people this year on the theory that it would save controversy but this can be viewed as being rigged.

2) This year the motions were put in the convention VOTER. Would recommend not doing that again. That showed how many there were. The committee would have liked to have dropped 2 of the 7 but couldn't risk offending the people proposing the two to be dropped.

I heard several people on the board say they didn't like the whole ideal of Action motions so you probably need to talk about it. Now that it has been tried you at least have a basis from which to discuss it.



May 28, 1979

Lura Burns, President  
League of Women Voters of Beaumont

Dear Lura,

The state board accepts with pleasure the invitation of the Beaumont League to host the 1981 State Convention.

While meeting in Navasota last week, we had no way to determine the exact date of Easter, 1981, and therefore no way to choose a definite date to avoid April elections and school vacation dates. I have since discovered that Easter will be on April 19 in 1981. Thus it is probable that the last weekend in March would be the most appropriate time. If possible, you might make tentative arrangements with the hotel and civic center for the last Friday, Saturday, and Sunday of that month. In addition, the board would have a pre-convention board meeting at the hotel on Thursday.

The board appointed an ad hoc committee to review convention/council procedures and to prepare planning guidelines. This committee will be in touch with you and whomever you appoint as convention director. When final accounts are in from the 1979 convention, you will receive some "start-up" funds also.

We thank you again for your invitation. Everyone enjoyed the verse!

Sincerely,

Diana Clark  
President

DC:jl

bcc: D. Clark  
H. Hunter (FSR)  
S.O. ✓



Charged

(LPs, SU chairman,  
Proctor)

cover memo for

MMME (2)

MMME (1)

Pub. Catalog (2)

Pub. order blanks  
(5 @ .03 = .15)

---

Charged to Leg for  
newsletter (2)



Perhaps you have had some of the same experiences.

Perhaps you have had some of the same experiences.



March 25, 1981

TO: LL Presidents  
FROM: Nancy Bene, Legislative Director  
RE: Convention Legislative Newsletter

Welcome to Convention '81: This week we are distributing this brief update instead of printing a regular newsletter. Because of the short week for us leaguers, the boost in postal rates and the fact that the legislature has been slow to take up our priority bills, we have decided to go this route. Newsletter #10 will arrive on your doorstep next week as usual.

All the bills that are going to be filed have been. Therefore, the program chairs are in the process of targeting bills for concentrated action at this time. Committee action continues but the log jam and pressure are building. More than 4,000 bills and resolutions have been filed but only 170 have seen any action. Redistricting and money are high on the legislator's list of concerns. Even with the Comptroller's new estimate which adds \$377 million to the game, it still won't be enough to do what the legislators want. Write those letters, keep tuned, and keep sending those press clippings, etc. - it really helps.

Those Leagues with members on the Senate Finance Committee (Jones, Howard, Blake, Brooks, Farabee, Harris, McKnight, Meier, Parker, Santiesteban, Short, Snelson and Traeger) WRITE YOUR SENATOR to encourage him to fund the TENRAC budget at the level suggested by the Legislative Budget Board.

Isabel Miller testified before the House Appropriations Committee earlier this month for "full and adequate budget allotment...for this agency."

The TENRAC budget will be heard before the Senate Finance Committee early in the week of March 30. WRITE YOUR SENATORS NOW!

SB 546 (Ogg) Voting Rights for Ex-Felons - Senator Ogg has tried to suspend the rules twice to bring SB 546 to floor debate and has failed to get the necessary 2/3 of the Senators present to do so. The bill still remains on the Senate intent calendar. We have written letters to all the Senators urging their support.

HB 1335 (Hanna) SUPPORT - Relating to the use of solar energy in new state buildings. 3/24 passed to 3rd reading. Non record vote (members voted by voice vote).

HJR 65 (Tejeda) SUPPORT - Proposes a constitutional amendment to require reapportionment of county commissioners precincts following the publication of a federal census.



HB 393 (Hernandez) SUPPORT

This would provide \$1 per 8 hour work day to TDC inmates for their labor, the funds coming from specified sales contracts on prison-made goods. Prices on such goods would be set as needed in order to carry out this act. The work incentive fund is created for deposit of these monies and solely for payment of inmate wages. As a form of restitution and rehabilitation, 50% of the total earned would be credited to the victim compensation fund. Also, an inmate could choose to contribute any portion of the remaining 50% of his wages to this same fund and that may be considered as a factor justifying parole. This fits our position for inmate compensation from the sale of prison-made goods and surpluses.

Heard by Security and Sanctions 3/11/81 and referred to subcommittee of DeLay (Chairman), Tow and Hernandez. Letters of persuasion needed from local leagues of Pearland and Montgomery County; of thanks and support from San Antonio.

SCR 63 (Brooks) SUPPORT

This is a simple resolution to declare that it is the policy of the Texas Legislature that the state pursue the development of a comprehensive program of community based corrections and that restitution centers be fully realized. The "whereas" clauses point out the large and growing prison population, the kinds of community based programs that could be developed, the fact that such programs are more effective in reducing recidivism and cheaper too, and the importance of saving tax dollars while providing an adequate and humane corrections system. This meshes perfectly with our position calling for a broad range of community based corrections programs. It was heard by the State Affairs Committee Wednesday, March 25.

SB 570 (Mauzy) SUPPORT

This would redefine truant and runaway behavior as conduct indicating a need for services through the children's protective service offices of the DHR rather than as a conduct indicating a need for supervision through juvenile probation departments. Funding would be appropriated separately to prevent an increased caseload for existing abused and neglected children caseworkers. County funds now used for truant and runaways services would follow the child to the child welfare board services unless the services are contracted back to county probation departments offices or boards. Our position calling for continuing court jurisdiction over status offenders only until other supervision is available supports this measure. Referred to Jurisprudence. Heard on Tuesday, 3/24.

CORRECTION - Newsletter #9, page 5

HB 1704 (Jones) to expand the Adult Probation Commission from 9 to 12 members, etc. We goofed. The composition of the commission should read: 4 appointments by the Governor with at least 1 being a judge; 4 by the Chief Justice of the Supreme Court with 3 being juvenile district judges and 1 a citizen; and 4 by the presiding judge of the court of Criminal Appeals with 3 being criminal district judges and 1 a citizen.



TO: LL Presidents, 2nd copy of memo for  
your treasurer

FROM: Ethel Sturgis, Treasurer, LWV-Texas

RE: "Money Matters Made Easier - Handbook for Local League Treasurers in Texas"

LWV-Texas  
March, 1981  
President's Packets  
I. E. 3.  
Budget/Treasurer - Local

A single copy of "Money Matters Made Easier" is being given to you FOR YOUR TREASURER. Extra copies, if you wish them, may be purchased for \$2.00 plus tax from the state office.

In addition to this booklet, you should be sure that your treasurer has both the national League publication, Ledger-De-Main (1974), and the League of Women Voters of Texas Education Fund Handbook of Policies and Procedures for Local Leagues (1980). Ledger-De-Main is in the process of being updated and reissued, so perhaps you will not want to order it just now, but let's hope you still have a copy in your files! Nearly all of the material in it is still valid.

The July 1980 memos from national pertaining to the national PMP (see p. 9) and reports to the IRS (see p. 29) should already be in your treasurer's files.

Be aware that the sharing formula will be voted on at this convention. A copy of the current formula is inserted in this booklet and should be replaced with the new formula when it is sent to your League in the near future. Please pass along a copy to your treasurer when you receive it.

Please follow this procedure when any updates or new information are sent to your League, for example, material on the pros and cons of incorporating which is planned for the near future.

It is our hope that local League treasurers will find this a useful tool. Please let us know of information that we might include at a later date or of sections that could be expanded upon.



TO: LL Presidents, 2nd copy of memo for  
your treasurer

FROM: Ethel Sturgis, Treasurer, LWV-Texas

RE: "Money Matters Made Easier - Handbook for Local League Treasurers in Texas"

LWV-Texas  
March, 1981  
President's Packets  
I. E. 3.  
Budget/Treasurer - Local

A single copy of "Money Matters Made Easier" is being given to you FOR YOUR TREASURER. Extra copies, if you wish them, may be purchased for \$2.00 plus tax from the state office.

In addition to this booklet, you should be sure that your treasurer has both the national League publication, Ledger-De-Main (1974), and the League of Women Voters of Texas Education Fund Handbook of Policies and Procedures for Local Leagues (1980). Ledger-De-Main is in the process of being updated and reissued, so perhaps you will not want to order it just now, but let's hope you still have a copy in your files! Nearly all of the material in it is still valid.

The July 1980 memos from national pertaining to the national PMP (see p. 9) and reports to the IRS (see p. 29) should already be in your treasurer's files.

Be aware that the sharing formula will be voted on at this convention. A copy of the current formula is inserted in this booklet and should be replaced with the new formula when it is sent to your League in the near future. Please pass along a copy to your treasurer when you receive it.

Please follow this procedure when any updates or new information are sent to your League, for example, material on the pros and cons of incorporating which is planned for the near future.

It is our hope that local League treasurers will find this a useful tool. Please let us know of information that we might include at a later date or of sections that could be expanded upon.



## State Program

INITIATIVE & REFERENDUM IN TEXAS . . . \$.35  
A Facts & Issues on all aspects of I&R  
and how it would work in Texas.  
Jan. 1980, 6 pp.

FINANCING PUBLIC SCHOOLS . . . \$.50  
A Facts & Issues on the basics of school  
finance: problems, methods, possibilities.  
April 1980, 8 pp.

TEXAS ENERGY BRIEF: TEXAS LIGNITE-AN  
UNTAPPED SOURCE . . . 50/\$1.00  
Feb. 1978, 2 pp.

*SALE -- While they last:*

JUSTICE P&Is . . Set of 4/\$1.00 or \$.25 ea.  
Facts & Issues. . . .Originally \$.50 ea.

- CRIMINAL JUSTICE IN TEXAS: ENFORCEMENT &  
PROSECUTION. Nov. 1975, 8 pp.

- CRIMINAL JUSTICE IN TEXAS: ADULT  
CORRECTIONS. June 1979, 8 pp.

- JUVENILE JUSTICE IN TEXAS: FROM APPRE-  
HENSION TO DISPOSITION. Feb. 1977, 8 pp.

- JUVENILE JUSTICE IN TEXAS: CORRECTIONS.  
March 1978, 8 pp.

*SALE -- While they last:*

ADULT CORRECTIONS - Leaders Guide. . . \$.50  
Originally \$1.00. Background information.  
July 1979, 37 pp.

*SALE -- While they last:*

TEXAS GROUNDWATER - Facts & Issues . . \$.20  
Originally \$.50. Aug. 1978, 4 pp.

*SALE -- While they last:*

TEXAS GROUNDWATER - BACKGROUND  
INFORMATION . . . \$.50  
Originally \$1.00. Aug. 1978, 27 pp.

## Texas Focus Papers

- THE DEPARTMENT OF HUMAN RESOURCES. 1980
- FOOD STAMP PROGRAM IN TEXAS. 1980
- APPORTIONMENT & REDISTRICTING IN TEXAS. 1980
- WIRETAPPING - AN UNJUSTIFIABLE INTRUSION.  
1981
- ENERGY CONSERVATION. 1981
- RENEWABLE ENERGY SOURCES. 1981

Each Focus Paper 10/\$1.00 (or 10¢ single copy)

## Program - Action

WE SUPPORT. . . .\$.10  
Lists support positions of the League of  
Women Voters of Texas. 1980

PROGRAM PERSPECTIVES 1980-81. . . . \$1.00  
Detailed information on state and national  
programs as they apply to Texas. 1980

LOBBY DO's - LOBBY DON'Ts . . . \$.10

TAKING ACTION: GUIDELINES FOR LOCAL  
LEAGUES. . . . \$.10

## Advocacy Papers

- TEXAS CRIMINAL JUSTICE. Dec. 1980
- ENERGY ISSUES. Dec. 1980
- WATER & WASTES. Dec. 1980
- INITIATIVE & REFERENDUM. Dec. 1980

Each subject: 10/\$1.00 (or \$.10 single copy)

While they last - available in limited  
quantities.

## Voter Information

WHEN YOU GO TO AUSTIN: A GUIDE TO  
THE 67th LEGISLATURE . . . . . FREE  
*Limited copies available*

Includes Texas Legislature members'  
names, office & phone numbers, floor  
seating charts, committee assignments,  
Capitol complex map, etc. Six-panel  
brochure. Feb. 1981

SPEAK UP TEXAS: REGISTER & VOTE .9/\$1.00  
Guide to voting procedures and com-  
municating with elected officials. 1980

LEGISLATIVE CYCLE . . . . \$.10  
Diagram illustrating the legislative  
path of a bill from introduction to  
law.

LET THE SUNSHINE IN - OPEN MEETINGS,  
OPEN RECORDS. . . . \$.05  
Three-fold brochure explaining laws  
governing open meetings and open  
records. June 1979

*SALE -- While they last:*

SPEAK UP TEXAS! REGISTER AND VOTE  
25/\$1.00 (or \$.10 ea.)  
Originally \$.25 each.  
Bumper stickers - red, white, blue.

*SALE -- While they last:*

HOW TO CONDUCT AN ELECTION SCHOOL. \$.25  
Originally \$.50. Steps in group  
training of election workers. April '80



## League Tools

PRESIDENT'S COUNSELOR. . . . . \$1.50  
Complete guide for the local League president. 1980, 46 pp.

LWV-TEXAS DIRECTORY. . . . . \$1.50  
State board & local League presidents lists, calendar plan guide, LWV-T budget & bylaws, etc. New edition every June.

MONEY MATTERS MADE EASIER - HANDBOOK FOR LOCAL LEAGUE TREASURERS IN TEXAS. \$2.00  
March 1981, 57 pp.

TEXAS EDUCATION FUND HANDBOOK. . . . \$1.00  
Guidelines for uses and procedures of the LWV-Texas Education Fund. 1980.

12 STEPS TO A SUPERBLY SUCCESSFUL FINANCE CAMPAIGN. . . . . \$1.25  
Guide to fundraising in the community. 1979, 20 pp.

MEMBERSHIP FLYER "The LWV is..." 50/\$1.50  
With tearoff to join or request information. 1979

INFORMALS. . . . . 25/\$3.00  
Imprinted with LWV-T logo in red, white, blue.

*SALE -- While they last:*

BUSINESS CARDS . . . . . 20/\$1.00  
Fold-over style, imprinted with LWV-T logo in red, white, blue.

*SALE -- While they last:*

MINI-GUIDE FOR LEAGUE LEADERS. . . . \$ .50  
Humorous guide and reminder of the nuts and bolts of League leadership. 1979, 63 pp.

LWV-TEXAS POLICY GUIDE. . . . . \$ .50  
Includes "Taking Action: Guidelines for Local Leagues." 1980

## Publication Service

PUBLIC SUBSCRIPTION SERVICE . . . \$20.00/yr.  
Quarterly mailings (total of approx. 25 publications) of LWV-T & LWV-United States selected publications.  
Annual rate of \$20.00 plus 5% sales tax.  
Mailings begin after June 1; subscriptions MUST be submitted by May 1.

## How to Order

ALL ORDERS MUST BE PRE-PAID. Orders will be mailed 3rd class or parcel post unless otherwise indicated. PRICES INCLUDE POSTAGE BUT DO NOT INCLUDE SALES TAX. Add 5% sales tax when pre-paying.

### DISCOUNTS

10%	11-50 copies
20%	51-500 copies
30%	501-1000 copies

No further discounts when multiple price is given (i.e. 10/\$1.00)

Special Mailing: Add 25% for Priority (first class for parcels) Mailing.

Emergency orders: phone (512) 472-1100(9-2P.M.)

Regular orders: allow two weeks for delivery

ORDER FORMS & CATALOGS AVAILABLE FROM STATE OFFICE IN LIMITED QUANTITIES

League of Women Voters of Texas  
1212 Guadalupe, #109  
Austin, Texas 78701

THIS CATALOG SUPERSEDES ALL PREVIOUS ISSUES



## League of Women Voters of Texas

## PUBLICATIONS CATALOG



**March 1981**

THIS CATALOG SUPERSEDES  
ALL PREVIOUS EDITIONS



## State Program

INITIATIVE & REFERENDUM IN TEXAS . . . \$.35  
A Facts & Issues on all aspects of I&R  
and how it would work in Texas.  
Jan. 1980, 6 pp.

FINANCING PUBLIC SCHOOLS . . . \$.50  
A Facts & Issues on the basics of school  
finance: problems, methods, possibilities.  
April 1980, 8 pp.

TEXAS ENERGY BRIEF: TEXAS LIGNITE-AN  
UNTAPPED SOURCE . . . 50/\$1.00  
Feb. 1978, 2 pp.

*SALE -- While they last:*

JUSTICE F&Is . . . Set of 4/\$1.00 or \$.25 ea.  
Facts & Issues. . . .Originally \$.50 ea.  
- CRIMINAL JUSTICE IN TEXAS: ENFORCEMENT &  
PROSECUTION. Nov. 1975, 8 pp.  
- CRIMINAL JUSTICE IN TEXAS: ADULT  
CORRECTIONS. June 1979, 8 pp.  
- JUVENILE JUSTICE IN TEXAS: FROM APPRE-  
HENSION TO DISPOSITION. Feb. 1977, 8 pp.  
- JUVENILE JUSTICE IN TEXAS: CORRECTIONS.  
March 1978, 8 pp.

*SALE -- While they last:*

ADULT CORRECTIONS - Leaders Guide. . . \$.50  
Originally \$1.00. Background information.  
July 1979, 37 pp.

*SALE -- While they last:*

TEXAS GROUNDWATER - Facts & Issues . . \$.20  
Originally \$.50. Aug. 1978, 4 pp.

*SALE -- While they last:*

TEXAS GROUNDWATER - BACKGROUND  
INFORMATION . . . \$.50  
Originally \$1.00. Aug. 1978, 27 pp.

## Texas Focus Papers

- THE DEPARTMENT OF HUMAN RESOURCES. 1980
- FOOD STAMP PROGRAM IN TEXAS. 1980
- APPORTIONMENT & REDISTRICTING IN TEXAS. 1980
- WIRETAPPING - AN UNJUSTIFIABLE INTRUSION.  
1981
- ENERGY CONSERVATION. 1981
- RENEWABLE ENERGY SOURCES. 1981

Each Focus Paper 10/\$1.00 (or 10¢ single copy)

## Program - Action

WE SUPPORT. . . .\$.10  
Lists support positions of the League of  
Women Voters of Texas. 1980

PROGRAM PERSPECTIVES 1980-81. . . . \$1.00  
Detailed information on state and national  
programs as they apply to Texas. 1980

LOBBY DO's - LOBBY DON'Ts . . . \$.10

TAKING ACTION: GUIDELINES FOR LOCAL  
LEAGUES. . . . \$.10

## Advocacy Papers

- TEXAS CRIMINAL JUSTICE. Dec. 1980
- ENERGY ISSUES. Dec. 1980
- WATER & WASTES. Dec. 1980
- INITIATIVE & REFERENDUM. Dec. 1980

Each subject: 10/\$1.00 (or \$.10 single copy)

While they last - available in limited  
quantities.

## Voter Information

WHEN YOU GO TO AUSTIN: A GUIDE TO  
THE 67th LEGISLATURE . . . . . FREE

*Limited copies available*

Includes Texas Legislature members'  
names, office & phone numbers, floor  
seating charts, committee assignments,  
Capitol complex map, etc. Six-panel  
brochure. Feb. 1981

SPEAK UP TEXAS: REGISTER & VOTE .9/\$1.00  
Guide to voting procedures and com-  
municating with elected officials. 1980

LEGISLATIVE CYCLE . . . . \$.10  
Diagram illustrating the legislative  
path of a bill from introduction to  
law.

LET THE SUNSHINE IN - OPEN MEETINGS,  
OPEN RECORDS. . . . \$.05  
Three-fold brochure explaining laws  
governing open meetings and open  
records. June 1979

*SALE -- While they last:*

SPEAK UP TEXAS! REGISTER AND VOTE  
25/\$1.00 (or \$.10 ea.)  
Originally \$.25 each.  
Bumper stickers - red, white, blue.

*SALE -- While they last:*

HOW TO CONDUCT AN ELECTION SCHOOL. \$.25  
Originally \$.50. Steps in group  
training of election workers. April '80



## League Tools

PRESIDENT'S COUNSELOR. . . . . \$1.50  
Complete guide for the local League president. 1980, 46 pp.

LWV-TEXAS DIRECTORY. . . . . \$1.50  
State board & local League presidents lists, calendar plan guide, LWV-T budget & bylaws, etc. New edition every June.

MONEY MATTERS MADE EASIER - HANDBOOK FOR LOCAL LEAGUE TREASURERS IN TEXAS. . \$2.00  
March 1981, 57 pp.

TEXAS EDUCATION FUND HANDBOOK. . . \$1.00  
Guidelines for uses and procedures of the LWV-Texas Education Fund. 1980.

12 STEPS TO A SUPERBLY SUCCESSFUL FINANCE CAMPAIGN. . . . . \$1.25  
Guide to fundraising in the community. 1979, 20 pp.

MEMBERSHIP FLYER "The LWV is..." 50/\$1.50  
With tearoff to join or request information. 1979

INFORMALS. . . . . 25/\$3.00  
Imprinted with LWV-T logo in red, white, blue.

*SALE -- While they last:*

BUSINESS CARDS . . . . . 20/\$1.00  
Fold-over style, imprinted with LWV-T logo in red, white, blue.

*SALE -- While they last:*

MINI-GUIDE FOR LEAGUE LEADERS. . . . \$ .50  
Humorous guide and reminder of the nuts and bolts of League leadership. 1979, 63 pp.

LWV-TEXAS POLICY GUIDE. . . . . \$ .50  
Includes "Taking Action: Guidelines for Local Leagues." 1980

## Publication Service

PUBLIC SUBSCRIPTION SERVICE . . . \$20.00/yr.  
Quarterly mailings (total of approx. 25 publications) of LWV-T & LWV-United States selected publications.  
Annual rate of \$20.00 plus 5% sales tax.  
Mailings begin after June 1; subscriptions MUST be submitted by May 1.

## How to Order

ALL ORDERS MUST BE PRE-PAID. Orders will be mailed 3rd class or parcel post unless otherwise indicated. PRICES INCLUDE POSTAGE BUT DO NOT INCLUDE SALES TAX. Add 5% sales tax when pre-paying.

### DISCOUNTS

10%	11-50 copies
20%	51-500 copies
30%	501-1000 copies

No further discounts when multiple price is given (i.e. 10/\$1.00)

Special Mailing: Add 25% for Priority (first class for parcels) Mailing.

Emergency orders: phone (512) 472-1100(9-2P.M.)

Regular orders: allow two weeks for delivery

ORDER FORMS & CATALOGS AVAILABLE FROM STATE OFFICE IN LIMITED QUANTITIES

League of Women Voters of Texas  
1212 Guadalupe, #109  
Austin, Texas 78701

THIS CATALOG SUPERSEDES ALL PREVIOUS ISSUES



League of Women Voters  
of Texas

## PUBLICATIONS CATALOG



March 1981

THIS CATALOG SUPERSEDES  
ALL PREVIOUS EDITIONS



LEAGUE OF WOMEN VOTERS OF TEXAS 1212 GUADALUPE, #109 AUSTIN, TX 78701

PUBLICATIONS ORDER FORM

DATE \_\_\_\_\_

LEAGUE AND/OR PERSON PLACING ORDER \_\_\_\_\_

SHIP TO \_\_\_\_\_  
Name Address Zip

SPECIAL INSTRUCTIONS

NOTE: Third Class/Parcel Post postage free; PRIORITY MAIL Add 25%

<u>Quantity</u>	<u>Title</u>	<u>Price</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Ofc. use only: date shipped \_\_\_\_\_

Postage \_\_\_\_\_

Quantity discount \_\_\_\_\_  
(see catalog)

5% SALES TAX \_\_\_\_\_

Spec. Mailing? amt: \_\_\_\_\_

TOTAL ENCLOSED \_\_\_\_\_



LEAGUE OF WOMEN VOTERS OF TEXAS 1212 GUADALUPE, #109 AUSTIN, TX 78701

PUBLICATIONS ORDER FORM

DATE \_\_\_\_\_

LEAGUE AND/OR PERSON PLACING ORDER \_\_\_\_\_

SHIP TO \_\_\_\_\_  
Name Address Zip

SPECIAL INSTRUCTIONS \_\_\_\_\_

NOTE: Third Class/Parcel Post postage free; PRIORITY MAIL Add 25%

<u>Quantity</u>	<u>Title</u>	<u>Price</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Ofc. use only: date shipped \_\_\_\_\_

Postage \_\_\_\_\_

Quantity discount \_\_\_\_\_  
(see catalog)

5% SALES TAX \_\_\_\_\_

Spec. Mailing? amt: \_\_\_\_\_

TOTAL ENCLOSED \_\_\_\_\_



LEAGUE OF WOMEN VOTERS OF TEXAS 1212 GUADALUPE, #109 AUSTIN, TX 78701

PUBLICATIONS ORDER FORM

DATE \_\_\_\_\_

LEAGUE AND/OR PERSON PLACING ORDER \_\_\_\_\_

SHIP TO \_\_\_\_\_  
Name Address Zip

SPECIAL INSTRUCTIONS

NOTE: Third Class/Parcel Post postage free; PRIORITY MAIL Add 25%

<u>Quantity</u>	<u>Title</u>	<u>Price</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Ofc. use only: date shipped \_\_\_\_\_

Postage \_\_\_\_\_

Quantity discount \_\_\_\_\_  
(see catalog)

5% SALES TAX \_\_\_\_\_

Spec. Mailing? amt: \_\_\_\_\_

TOTAL ENCLOSED \_\_\_\_\_



# *Money Matters Made Easier*

*handbook for local league  
treasurers in texas*



LEAGUE OF WOMEN VOTERS OF TEXAS  
1212 GUADALUPE, No. 109  
AUSTIN, TEXAS 78701



MONEY MATTERS MADE EASIER

Handbook for Local League Treasurers in Texas

March 1981

TABLE OF CONTENTS

	<u>Page</u>
INTRODUCTION	1
THE NUMBERS GAME	3
TREASURER'S CALENDAR	5
LIGHTENING THE LOAD Membership Records Contributions	7
THE PMP	9
THE SHARING FORMULA	11
MAKING THE MOST OF YOUR MONEY	13
RESERVE FUNDS	15
HANDLING TAX-DEDUCTIBLE MONEY	17
ABOUT GRANTS	19
ALL ABOUT SALES AND USE TAXES	21
INSURANCE AND BONDING	23
EMPLOYEE TAXES	25
REPORTS FOR THE LEAGUE	27
REPORTS FOR THE INTERNAL REVENUE SERVICE	29
BALLOT ISSUES AND LOBBY LAWS	31
THE PROS AND CONS OF INCORPORATING	33
CLEANING UP AND KEEPING RECORDS	35

League of Women Voters of Texas  
1212 Guadalupe, #109  
Austin, Texas 78701

(512) 472-1100



## INTRODUCTION

Money Matters Made Easier is designed to supplement the national League's Ledger-De-Main for local League treasurers.

The following subjects are covered thoroughly in Ledger-De-Main and are therefore not amplified in this handbook:

- Tools for the treasurer
- The treasurer as an officer of the League
- The treasurer as a member of the budget committee
- Dues systems
- Non-cash contributions
- Bookkeeping procedures

Money Matters Made Easier provides state level information needed by the treasurer and adds some further notes and options for handling the job.

The League of Women Voters of Texas Education Fund Handbook of Policies and Procedures for Local Leagues is a companion piece to this booklet.

The material contained herein applies to local Leagues, provisional Leagues, and state units unless otherwise noted.

The state League treasurer is always available to assist a local treasurer. Please feel free to ask for help or additional information when you need it.



## THE NUMBERS GAME

### Federal Recognition of Exemption

501(c)(4)

GEN 1666

### Federal Employer Identification Number

Our local League EIN is:

-----

### State Sales Tax Permit Number

If incorporated, this does not  
apply.

The LWV-Texas number is:  
1-74-1106488-8

For Dallas & Houston only:  
local League number is:

-----

- Local Leagues in Texas are automatically exempt from payment of federal income taxes.
- The LWV-Texas has filed appropriate paperwork with the IRS on behalf of all local Leagues. Approval establishing local Leagues as 501(c)(4) organizations was received June 25, 1964, under Group Exemption Number 1666.
- As a 501(c)(4) organization, individual or business contributions paid directly to your League are not tax exempt; however, tax-exempt contributions to be used by your League can be made through the LWV-Texas Education Fund. (See p. 17).

- An EIN is the taxpayer's identification number assigned by the IRS to all businesses.
- All local and provisional Leagues (but not state units) must have an EIN, whether or not you have employees, and whether or not your League files an annual federal income tax return. (Form 990 - see p. 29)
- Local Leagues without an EIN need to file an application Form SS-4 with the IRS. Forms are available from the IRS or the state LWV treasurer.
- If local Leagues fail to comply with the requirement to obtain an EIN, the group exemption can be withdrawn.
- Leagues with separate education funds and ongoing committees to support/oppose ballot issues (PACs) must have a separate EIN for each.

- This number is assigned by the state sales tax office and is an expansion of the EIN.
- UNINCORPORATED LOCAL LEAGUES DO NOT NEED TO FILE FOR A SALES TAX PERMIT NUMBER but are authorized to use the LWV-T number.
- Incorporated local Leagues and Leagues with education funds must apply for and will be assigned their own sales tax permit number. Contact the Comptroller's field office near you, or call the Sales Tax Division toll free number 1-800-252-5555.
- See "All About Sales and Use Taxes," p. 21, for explanation of need for, and uses of, a sales tax permit.

- more -



State Vendor ID #

Our local League number is:

--The vendor's ID number is also assigned by the state sales tax office and is an expansion of the EIN assigned to your local League.

--All local Leagues that bill any state agency (including state colleges and universities) for the sale of publications for workshop registration fees or for other sales/activities must obtain a Vendor's ID # by filing a REQUEST FOR VENDOR'S IDENTIFICATION NUMBER with the state Comptroller of Public Accounts.

--Leagues with a Vendor ID # that change their addresses must notify the Comptroller of Public Accounts. This may be done by mail or toll free #: 1-800-252-5555, XT 151.

State Charter

Our local League number is:

--For incorporated Leagues only.

--Assigned by the Texas Secretary of State.

State Unemployment Tax Acct.

Our local League number is:

--For Leagues with employees.



## TREASURER'S CALENDAR

### Not for state units

This calendar is based on a June 1 - May 31 fiscal year. Local Leagues with a different fiscal year will need to make appropriate adjustments.

- Monthly      Pay bills promptly  
Update bookkeeping sheets and membership files  
Report new members, changes of address, and drops to state AND  
national offices on forms from LWVUS  
Present reports to the board  
Reconcile bank statements
- June          Set up bookkeeping sheets for new year  
Send first quarterly PMP to both state and national
- July          Statements for quarterly earned interest should be received from  
banks, savings & loans, etc. and should be posted  
Submit quarterly Sales and Use Tax Report to state office by 15th  
Send quarterly Employment Tax Report to state comptroller if you  
have employees  
Send Form 941 to IRS if you have employees
- August        VACATION!
- September    Prepare Balance Sheet and Budget Analysis report for the board  
(recommended but optional)  
Send second quarterly PMP to both state and national
- October       File Tax Form 990, if required, by the 15th  
Request and post quarterly interest statements  
Submit quarterly Sales and Use Tax Report to state office by 15th  
Send quarterly Employment Tax Report to state comptroller if you  
have employees  
Send Form 941 to IRS if you have employees
- November     Participate in local budget-making process
- December     Prepare Balance Sheet and Budget Analysis as of 12/31 for the board  
Send third quarterly PMP to both state and national
- January       Request and post quarterly interest statements  
Begin including projections of anticipated financial status at  
year's end in your board reports  
Submit quarterly Sales and Use Tax Report to state office by 15th  
Send Annual Report to Secretary of State if your League has a  
General Purpose Political Committee  
Send quarterly Employment Tax Report to state comptroller if you  
have employees  
Send Form 941 to IRS if you have employees  
File IRS Form 940, Annual Federal Unemployment Tax, if you have  
employees  
Give W-2 forms to each employee  
File W-3 form with Social Security Administration, due by  
February 28



# Treasurer's Calendar

Not for state units

## Treasurer's Calendar (cont.)

This calendar is based on a June 1 - May 31 fiscal year. Local leagues with different fiscal years will need to make appropriate adjustments.

**February** RELAX!

**March** Prepare Budget Analysis and Balance Sheet for board and annual meeting (recommended but optional)  
Send final quarterly PMP to both state and national

**April** Request and post quarterly interest statements.  
Submit quarterly Sales and Use Tax Report to state office by 15th  
Send quarterly Employment Tax Report to state comptroller if you have employees  
Send Form 941 to IRS if you have employees

**May** Close books  
Prepare final Balance Sheet and Budget Analysis for board and membership  
Arrange for audit  
Cull files  
Send Annual Report to LWVUS, copy to LWV-Texas, by 15th or as soon as possible after end of fiscal year

**June** Set up bookkeeping sheets for next year  
Send final quarterly PMP to both state and national

**July** Submit quarterly Sales and Use Tax Report  
Send quarterly Employment Tax Report to state comptroller if you have employees

**August** Prepare Budget Analysis and Balance Sheet for board and annual meeting (recommended but optional)  
Send second quarterly PMP to both state and national

**September** Request and post quarterly interest statements  
Submit quarterly Sales and Use Tax Report to state office by 15th  
Send quarterly Employment Tax Report to state comptroller if you have employees  
Send Form 941 to IRS if you have employees

**October** Participate in local budget-making process

**November** Prepare Balance Sheet and Budget Analysis as of 12/31 for the board  
Send third quarterly PMP to both state and national

**December** Request and post quarterly interest statements  
Begin including projections of anticipated financial status at year's end in your board report  
Submit quarterly Sales and Use Tax Report to state office by 15th  
Send Annual Report to Secretary of State if your league has a General Purpose Political Committee  
Send quarterly Employment Tax Report to state comptroller if you have employees  
Send Form 941 to IRS if you have employees

**January** File IRS Form 940, Annual Federal Unemployment Tax, if you have employees  
Give 0-2 forms to each employee  
File W-2 form with Social Security Administration, due by February 10



### LIGHTENING YOUR LOAD

In reading Ledger-De-Main, you will find several of the responsibilities assigned to you as treasurer that could be handled at least in part by someone else. Specifically:

#### Membership Records

Although it is true that the member dues must be part of the accounting process handled by the treasurer, there is nothing to prohibit a League from inviting a member other than the treasurer (and other than the membership chairman) to assist in one or more of the following ways:

- Keep the Master Membership File
- Receive dues initially, record appropriate information, then either forward dues payments to treasurer or deposit dues and send a detailed deposit slip to the treasurer
- Send dues notices
- Report the January 1 membership count to state and national and report the monthly or quarterly adds/drops/changes as required to state & national
- Prepare the Membership Directory and reports on membership for the local board and for the VOTER
- Prepare the transfer cards for members who move

#### Contributions

The responsibility for receiving and recording contributions can be handled by the finance chairman who then can prepare (or prepare and make) the deposits.



## THE PMP

Does not apply to state units

### The State PMP

The state per-member payment for an established local League is approved by delegates to the biennial state convention. Your League's annual PMP for a given fiscal year will be based on the number of single and household memberships as of January 1 prior to the beginning of that fiscal year. The PMP may be rounded off to the nearest dollar. The Convention Workbook and the LWV-Texas Directory (published each June) both contain a list of PMP obligations.

The state PMP for a provisional League is determined by the state board and provisional Leagues will be advised of their responsibility.

In some years the state board allows payment of up to one-quarter of the PMP with tax-deductible funds through the LWV-Texas Education Fund. Local Leagues will be advised when this option is authorized.

The first quarterly payment is due by June 15, and a payment form should accompany your check. A sample follows this page.

### The National PMP

The national per-member payment is determined by national convention delegates and is based on a January 1 membership count.

Full PMP information and forms are sent to local and provisional League presidents each year. Payments may be made annually, semi-annually, or quarterly, and a portion if authorized may be paid with tax-deductible money through LWVEF(US).

It is recommended that you await receipt of the PMP information and forms before making any payment so that the form may accompany your payment - even though this material sometimes arrives in July and shows the first quarterly PMP due by June 30.

It is suggested that the most recent PMP information pages for your League from national be included as an attachment to this section.



April, 1980

FOR USE BY LOCAL LEAGUE TREASURERS

To: League of Women Voters of Texas  
1212 Guadalupe, #109  
Austin, TX 78701

Date \_\_\_\_\_

Credit to LWV of \_\_\_\_\_

Support Amount: \$ \_\_\_\_\_

For quarterly per member payment due: 6/15\_\_\_ 9/15\_\_\_ 12/15\_\_\_ 3/15\_\_\_

-----

To: League of Women Voters of Texas  
1212 Guadalupe, #109  
Austin, TX 78701

Date \_\_\_\_\_

Credit to LWV of \_\_\_\_\_

Support Amount: \$ \_\_\_\_\_

For quarterly per member payment due: 6/15\_\_\_ 9/15\_\_\_ 12/15\_\_\_ 3/15\_\_\_

-----

To: League of Women Voters of Texas  
1212 Guadalupe, #109  
Austin, TX 78701

Date \_\_\_\_\_

Credit to LWV of \_\_\_\_\_

Support Amount: \$ \_\_\_\_\_

For quarterly per member payment due: 6/15\_\_\_ 9/15\_\_\_ 12/15\_\_\_ 3/15\_\_\_

-----

To: League of Women Voters of Texas  
1212 Guadalupe, #109  
Austin, TX 78701

Date \_\_\_\_\_

Credit to LWV of \_\_\_\_\_

Support Amount: \$ \_\_\_\_\_

For quarterly per member payment due: 6/15\_\_\_ 9/15\_\_\_ 12/15\_\_\_ 3/15\_\_\_



### THE SHARING FORMULA

Contributions to the LWV-Texas and the Texas Education Fund are shared with local Leagues according to a formula approved at each state convention.

Attached is the current formula, as well as a sample of the FORM FOR NOTIFICATION OF A CONTRIBUTION, which is sent to you by the state League development chairman whenever a contribution to be shared with your League has been received.

If a contribution to the LWV-Texas is to be shared, your League will receive a check from the LWV-T treasurer. If the contribution is to the LWV-TEF, you will receive from the TEF treasurer a STATEMENT advising you that your TEF account has been increased by that amount.



## III. FINANCIAL POLICY (cont.)

Local Leagues' support may be paid in full on June 15 or according to the following schedule:

1. First payment due in the state office June 15.
2. Second payment due in state office September 15. One half of total PMP shall be paid by this date.
3. Third payment due in the state office by December 15. Three fourths shall be paid by this date.
4. Fourth payment due in the state office March 15. Full amount shall be paid by this date.

State services, including president's mailings and field services, may be discontinued to a local League which fails to settle in full its current account, both PMP and outstanding bills, by the end of the state League's fiscal year.

B. STATEWIDE FUNDRAISING (policy approved by 1979 State Convention)

Policy on statewide fundraising covers provisional Leagues and state units, as well as local Leagues.

The state League development committee shall be responsible for developing the solicitation sources for funding the state budget. When a prospective source for state funding is within the geographic boundaries of an established local League, prior consent will be sought from that League.

Successful state League solicitation of a source formerly contributing to a local League guarantees the amount of the local League contribution plus 20% of the additional money received by the state League; portions paid to a local League from a state League contribution will be made in the same kind of money received in that contribution.

The following sharing and incentive guidelines shall be followed:

1. Former contributions -- any local League formerly the recipient of a contribution from a state League funding source is guaranteed the amount previously received plus 20% of the additional money received by the state League. This sharing formula will continue every year such a contribution is received.
2. New contributions -- a local League will be guaranteed 30% of contributions from new sources which come from its established area; this sharing formula will continue every year such a contribution is received.
3. Finder's Fee -- local Leagues will be encouraged to locate sources where a large request may be made, based on state League needs rather than on local League needs only. If a local League finds a new contributor for state League funding, that local League will receive an additional 10% of the total contribution for the first year only. Local Leagues will continue sharing in annual contributions after the first year. (See guideline #2)
4. Restricted contributions -- occasionally the state League may seek a restricted cash contribution for a major project. If the local League



## III. FINANCIAL POLICY (cont.)

approved this solicitation and the solicitation is successful, 1% of the contribution (but not less than \$100) will be credited to the local League. In addition, the amount of the last regular contribution shall be paid annually until the name of the contributor is returned to the local League solicitation list.

## C. BUDGET

Board members, associate directors, and off-board committee chairs shall monitor expenditures for their portfolios to assure that budget allocations are not exceeded. At each board meeting, the board shall review a budget report, prepared by the treasurer, showing budget allocations and expenditures to date. Any expenditure significantly in excess of a budget allocation and any revision of the budget must be approved by the board.

## D. RESERVE FUND

Sufficient funds shall be placed in reserve to permit the League of Women Voters of Texas to meet committed operating expenses for a six-month period. A dollar figure for this reserve fund shall be approved by the board of directors at the beginning of each fiscal year. This amount shall be kept in one or more interest-bearing accounts.

A planned withdrawal from the reserve fund may be stated in the budget under "sources of income." In case of emergency, funds may be withdrawn at the discretion of the state board. Withdrawals from the reserve fund shall be restored as soon as possible, preferably during the next fiscal year.

## E. PURCHASING AND CONTRACTING

Expenditures of more than \$400 shall be made on the basis of two or more cost estimates when feasible. Consideration shall be given to suppliers and printers who are contributors, and whose cost estimates are comparable to others received.

## F. REIMBURSEMENT OF EXPENSES

Reimbursement shall be made, in accordance with the schedule below, of expenses for attendance at meetings of the state board, nominating committee, and budget committee; visits of field service representatives to local Leagues; and attendance at convention and council as set out in Section IV of this Policy Guide.

Within state budget allocations and with the approval of the director or chair responsible for monitoring the budget item to which an expenditure is to be charged, other out-of-town expenses incurred in carrying out the work of the state League may also be reimbursed according to the following schedule:

1. Travel. Travel may be by the most feasible means. Car pools and bus travel must be considered first. Car mileage may be charged at the following rates:
  - 10¢ -- 1 person
  - 12¢ -- 2 persons
  - 15¢ -- 3 or more persons in carStorage fees and tips for baggage handling may be reimbursed.



LWV-T/LWV-TEF

DATE \_\_\_\_\_

FORM FOR NOTIFICATION OF A CONTRIBUTION

TO: \_\_\_\_\_, TREASURER, LWV/T \_\_\_\_\_ LWV/TEF \_\_\_\_\_

FROM: \_\_\_\_\_, DIRECTOR OF DEVELOPMENT

I. Upon receipt of contribution to: LWV/T \_\_\_\_\_ LWV/TEF \_\_\_\_\_

FROM: \_\_\_\_\_ in amount of: \_\_\_\_\_

Please issue a check to \_\_\_\_\_ Credit TEF account of \_\_\_\_\_

LWV of \_\_\_\_\_ in the amount of \_\_\_\_\_

II. The amount sent to local League is based on the following sharing formula:  
(Complete either part A, B, or C.)

A. Former contributor to local League \_\_\_\_\_

Amount of contribution of LWV/T \_\_\_\_\_, LWV/TEF \_\_\_\_\_ \$ \_\_\_\_\_ line 1

Regular contribution to local League  
(continuing or discontinued due to contribution to T) \$ \_\_\_\_\_ line 2

LINE 1 MINUS LINE 2 \$ \_\_\_\_\_ line 3

20% OF LINE 3 \$ \_\_\_\_\_ line 4

Local League eligible for finder's fee? Yes \_\_\_\_\_ No \_\_\_\_\_

10% OF LINE 1 (if yes. Enter 0 if no) \$ \_\_\_\_\_ line 5

Regular contribution to local League if discontinued \$ \_\_\_\_\_ line 6

AMOUNT DUE LOCAL LEAGUE (total of  
lines 4, 5, and 6) \$ \_\_\_\_\_

B. New contributor \_\_\_\_\_ Former contributor to state League \_\_\_\_\_

Amount of contribution to LWV/T \_\_\_\_\_, LWV/TEF \_\_\_\_\_ \$ \_\_\_\_\_ line 1

30% OF LINE 1 \$ \_\_\_\_\_ line 2

Local League eligible for finder's fee? Yes \_\_\_\_\_ No \_\_\_\_\_

10% OF LINE 1 (if yes. Enter 0 if no) \$ \_\_\_\_\_ line 3

AMOUNT DUE LOCAL LEAGUE (total of  
lines 2 and 3) \$ \_\_\_\_\_

C. Other (such as restricted grant to LWV/T or LWV/TEF)

Amount of contribution to LWV/T \_\_\_\_\_, LWV/TEF \_\_\_\_\_ \$ \_\_\_\_\_ line 1

\_\_\_\_\_ % OF LINE 1 or minimum of \_\_\_\_\_ \$ \_\_\_\_\_ line 2

AMOUNT DUE LOCAL LEAGUE (line 2) \$ \_\_\_\_\_

cc: LL (3--pres., finance chair, treas.)  
President/Chair LWV/T & LWV/TEF  
State Office  
File

REMINDER TO LOCAL LEAGUE: 1. Mail local League publications to contributors.  
2. Deliver multiples for public and/or employees.  
3. Send invitations to important local League events.  
4. Send clippings on contributor to development director.



### MAKING THE MOST OF YOUR MONEY

It goes without saying that you will want as much of your League's money as possible in interest-bearing accounts.

There are many options, and a review of these in relation to your League's available funds may open up some opportunities for increasing your earned interest. Consider:

NOW checking accounts

Alternatives to passbook savings accounts, such as:  
short-term certificates of deposit  
money market certificates  
"Ready Assets" accounts through brokers  
treasury bills

Longer term investments, such as:  
certificates of deposit  
money market certificates  
treasury notes

Call on a League friend knowledgeable about investments for advice.



### RESERVE FUNDS

It is recommended that all local Leagues have some kind of back-up fund-- a reserve equivalent to about one-fourth of the current budget .

Some Leagues, however, will feel that as their budget increases they will not need as much as one-fourth in reserve, particularly if there are no fixed costs for rent or salaries, and other recurring expenses are minimal. Such Leagues should set a dollar value for a reserve fund, subject to annual review and approval.



#### HANDLING TAX-DEDUCTIBLE MONEY

Because the Texas state League has its own education fund, you may choose to use it as a depository for tax-deductible contributions in lieu of the national LWV-Education Fund covered in Ledger-De-Main.

Should a contributor to your local League desire that the contribution be tax-deductible, the contribution may be sent to the LWV-Texas Education Fund, where it will be set aside for use by your League. In addition, if the state League receives a contribution to the TEF and a portion is to be shared with your League, that portion will be added to your TEF account.

The LWV-TEF Handbook of Policies and Procedures for Local Leagues provides all the information needed by you and your board. It is desirable that you, as treasurer, have your own copy. IT IS IMPORTANT THAT YOU READ IT. As policies, procedures, or forms change, supplemental or replacement pages will be sent to your League and should be integrated into the handbook.

The treasurer of a local League should handle ALL money matters relating to your education fund account.

When any action is taken by the state TEF treasurer regarding income or expenditures applicable to your account, you will receive a STATEMENT detailing the action. A sample form follows this page.



STATEMENT

LWV of Texas Education Fund  
1212 Guadalupe, #109  
Austin, TX 78701

ACCOUNT: LWV of \_\_\_\_\_

TO: \_\_\_\_\_ FROM: \_\_\_\_\_  
(Treasurer) (TEF Treasurer)

	<u>Date</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
BALANCE:	_____			_____
Deposits:	_____	_____		
	_____	_____		
Total:		_____		+ _____
Withdrawals:	_____		_____	
	_____		_____	
Total:			_____	- _____
BALANCE:	_____			_____

2/78

STATEMENT

LWV of Texas Education Fund  
1212 Guadalupe, #109  
Austin, TX 78701

ACCOUNT: LWV of \_\_\_\_\_

TO: \_\_\_\_\_ FROM: \_\_\_\_\_  
(Treasurer) (TEF Treasurer)

	<u>Date</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
BALANCE:	_____			_____
Deposits:	_____	_____		
	_____	_____		
Total:		_____		+ _____
Withdrawals:	_____		_____	
	_____		_____	
Total:			_____	- _____
BALANCE:	_____			_____

2/78



#### ABOUT GRANTS

When your League receives a grant for a special project you should be extremely careful about keeping financial records and should insist on receipts for all expenditures.

When the board is preparing a special project budget, the treasurer should be asked to provide information on costs of production, materials, reimbursements, postage for distribution, indirect costs, etc.

Be aware that any costs involved in applying for the grant cannot be charged as grant expenses. Finance or Development is the best place in your budget to charge these costs.

Generally, the local League treasurer will be expected to provide a final financial report to the grantor.



### ALL ABOUT SALES AND USE TAXES

All local Leagues in Texas are subject to state sales and use tax laws.

The most recent memo from the state League on this subject follows this page, along with a sample copy of the LOCAL LEAGUE SALES AND USE TAX QUARTERLY REPORT FORM.

These memos and forms are updated periodically, and two copies are sent to each local League president, the second copy marked for the treasurer.

Be sure you have the most current memo and sample form. Each is dated, and the state office or treasurer can give you the date and/or copies of the most recent.

When a League treasurer's term ends, sales/use tax worksheets should be prepared covering the current calendar quarter to enable the new treasurer to prepare the quarterly report without having to research records of the prior fiscal year.



LWV-Texas  
November, 1980  
LL Pres. Mailing (2)  
I. E. Budget

### ALL ABOUT SALES AND USE TAXES

(second copy for local League treasurer)

Sales and use tax laws are written at the state, not federal, level. Texas law states that nonprofit organizations classified by the IRS as 501(c)(4) -- the classification for all local Leagues in Texas -- are not exempt from sales or use taxes on purchases of tangible property.

These are complex regulations. If you have any questions that are unanswered by this material, please contact the state League treasurer.

### ABOUT PURCHASES

Sales tax must be paid by all local Leagues on all purchases of tangible property except:

- out-of-state purchases -- such as LWVUS publications; national DPMs
- unless otherwise directed by a vendor
- purchases for resale -- publications or merchandise you plan to sell
- if a RESALE CERTIFICATE is given to the supplier. The certificate includes a Limited Sales Tax Permit Number. Unincorporated Leagues may use the LWV-Texas number which is 1-74-1106488-8; incorporated Leagues must obtain their own number. A sample certificate is attached.

### ABOUT SALES

Sales tax must be collected on all sales except:

- sales to out-of-state customers
- sales to exempt organizations, provided an EXEMPTION CERTIFICATE is received from the customer. A sample certificate is attached. There is no such thing as a "tax exempt number."
- sales purchased for resale, provided a RESALE CERTIFICATE has been received

The sales tax rate is currently 4% for the state, plus whatever local taxes have been approved. For most local Leagues there is a 1% local sales tax; for some, an additional 1/2% MTA (Metropolitan Transit Authority) tax also applies.

Whether or not a League is subject to a city or MTA tax depends on the location of that League's headquarters -- a League office or the home of the president.

### THE USE TAX

A use tax must be paid by a League on material purchased out of state or for resale that is used by the organization. "To use" means to provide free to members (as part of dues), to use for committee or board work, to give away, and even to throw away!

- more -



Use tax is also payable for purchases within Texas by Leagues in local or MTA taxing districts when a local or MTA tax has not already been paid to supplier. Example: San Antonio is in an MTA taxing district. When the San Antonio League purchases publications from the state League, if billing includes a 5% sales tax (which represents 4% state and 1% local) the San Antonio League owes the 1/2% MTA use tax.

The use tax rate is always the same as the sales tax rate, explained above under "About Sales."

#### REPORTING REQUIREMENTS

Unincorporated local Leagues must complete a LOCAL LEAGUE SALES AND USE TAX QUARTERLY REPORT form four times each year. This report, together with a check made out to the League of Women Voters of Texas in the amount of tax owed, are to be sent to the state office (see instructions on the sample form attached. Additional forms are available from the state office.)

The state treasurer then files a return form and makes payment for all local Leagues to the state comptroller. Local Leagues with no tax liability in any given quarter need not file a report.

Incorporated local Leagues must file their own sales and use tax reports directly with the state comptroller.

#### PRACTICAL EXAMPLES

##### Items purchased from LWVUS for use or resale

These are purchased without paying taxes. Collect sales tax for items sold. Remit use tax for the balance of items given away, thrown away, or otherwise used by the organization other than for sale. See below regarding items purchased for subscription service.

##### Items purchased from LWV-T and LWV-TEF for use or resale

A local League may issue a RESALE CERTIFICATE to LWV-T or LWV-TEF in lieu of paying sales tax at the time of purchase. Since this certificate may be submitted on a one-time-only-per-vendor basis, it will be the policy of the state League that sales tax will no longer be billed on purchases made by that League. The responsibility then rests with the local League to insure that appropriate sales and use taxes are remitted.

##### Items sold at fundraising events (garage sales, bake sales, etc.)

All local Leagues must collect and remit sales tax if tangible property is being sold. Do not collect sales tax for whole pies and cakes.

##### Newsletters (VOTERS)

When a local League provides its members with a newsletter as part of membership dues, tax is paid on all materials, etc. purchased for publication of the newsletter. However, sales tax must be added to any subscriptions sold, even though this means tax is paid a second time. The alternative of buying supplies on a separate basis for the few subscriptions sold is impractical for the few cents involved.



Subscription Service -- when included in dues

National League publications - use tax applies. It is recommended that the local League treasurer apply the use tax on all copies at the time of purchase. If a few are actually sold, double taxation occurs, but splitting out these few is not worth the work involved. Be sure use taxes on these are included in budgeting.

State League publications - state and local sales tax is billed by the state office (unless a RESALE CERTIFICATE is on file, in which case, treat same as national League publications). For some Leagues, MTA use tax applies.

Local League publications - taxes should be paid when printed outside the local League office.

Local newsletter (VOTER) - taxes have already been paid on purchase of materials used to publish a newsletter.

Subscription Service -- when NOT included in dues

Appropriate taxes should be added to the purchase price of the subscription service, and all material purchased to be included in subscription service mailings should be purchased "for resale."

If the local newsletter (VOTER) is included in subscription service, taxes have already been paid on purchase of materials used for the newsletter. Because taxes have already been charged on the sale of the subscription service the state receives the tax twice. However, since the money involved is minimal, it is impractical to purchase such supplies partially with tax for in-house use, and partially without tax for the publication of the newsletter.

# # # # #



# RESALE CERTIFICATE

The undersigned holder of Limited Sales Tax Permit No. [REDACTED] \*  
under authority of the Limited Sales, Excise and Use Tax Act, (TEX. TAX. GEN. ANN. art.  
20.01 et seq.) claims the right to make a non-taxable purchase for resale of taxable items from:

XYZ Press  
Supplier's Name  
Whateves  
Supplier's Address  
Wherever TX  
City State

Taxable items purchased will be resold, rented or leased by purchaser within the geographical limits of the United States, its territories or possessions in the normal course of business either in the form or condition in which purchased, or as an attachment to, or integral part of other tangible personal property. Description of items (or an attached order or invoice) to be purchased:

citizens' guide to county government

I understand that I will be liable for payment of the Use Tax if I fail to comply with the applicable provisions of the Limited Sales, Excise and Use Tax act and Comptroller Rules regarding purchases of taxable items for resale.

It is a misdemeanor to give a Resale Certificate to the seller for taxable items which I know at the time of purchase will be used in a manner other than that expressed in this certificate, and upon conviction I understand I may be fined up to \$500 per offense.

\* AN OUT-OF-STATE RETAILER PURCHASING ITEMS FOR RESALE IN HIS HOME STATE MAY VALIDATE THE RESALE CERTIFICATE WITH THE SALES TAX PERMIT NUMBER OR CERTIFICATE OF AUTHORITY NUMBER ISSUED BY HIS HOME STATE.

League of Women Voters of  
Name of Purchaser

Whateves  
Address

Jane Doe  
Purchaser's Signature

as appropriate  
Date

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.

Note from the state office: Acquire extra copies by reproducing this form yourself, or request from your local sales tax office, or from the state L&W office.

Form 2A95-13.03A



EXEMPTION CERTIFICATE

The undersigned hereby claims an exemption from payment of taxes under Chapter 20, Title 122A, for the purchase of the taxable items described below or on attached order or invoice which is made a part hereof, and will be purchased from:

League of Women Voters of Anywhere  
address, TX

The reason that said purchaser is claiming this exemption is: ABC School is  
an educational entity, and exempt from sales  
tax

The purchaser will be liable for payment of the Limited Sales and Use Tax if he uses the items in some manner other than the reason listed above; he shall be liable for the tax based on the price paid for the taxable items. It is a misdemeanor to give an exemption certificate to the seller for taxable items which I know at the time of purchase will be used in a manner other than that expressed in this certificate, and upon conviction I may be fined not more than \$500 per offense.

Executed this the X day of XXX, 19 X

Purchaser Sam Jones

Agency Purchased for ABC School

Address whatever

The tax status of any specific item may be determined by obtaining the sales tax ruling dealing with that specific property or by contacting the Comptroller's Office.

Effective Date: December 31, 1975

Filed with Secretary of State: December 31, 1975

Texas Register No. 026.02.20.007

Bob Bullock

Comptroller of Public Accounts

*Note from state office: Acquire extra copies by reproducing this form yourself, or request from local sales tax office, or from the state office.*



League of Women Voters of Texas  
1212 Guadalupe, #109  
Austin, TX 78701

LOCAL LEAGUE SALES AND USE TAX QUARTERLY REPORT FORM

_____	_____
Local League	Treasurer's Name
For quarter ending: _____	_____
	Address
_____	_____
	City, State, Zip

THIS REPORT AND THE CHECK COVERING TOTAL TAX DUE IS TO BE RECEIVED IN THE STATE OFFICE (address above) NO LATER THAN THE 15th OF THE MONTH FOLLOWING THE END OF A QUARTER.

Quarters end: March 31, June 30, September 30, and December 31.

Refer to memo of 11/80 titled "All About Sales and Use Taxes" for explanation of tax rates and for determination of taxable sales and application of use tax.

1. Total gross sales (excluding tax & postage) ① \_\_\_\_\_
2. Total taxable sales (including subscription service when not a part of dues) ② \_\_\_\_\_
3. Tax rate - 4%, 5%, 5 1/2% . . . ③ \_\_\_\_\_
4. Sales tax due - multiply total taxable sales ② by tax rate ③ ④ \_\_\_\_\_
5. Total value of publications used (given away, thrown away, provided for committee members, subscription service when a part of dues, etc.) ⑤ \_\_\_\_\_
6. Use tax due - multiply value of publications used ⑤ by tax rate ③ ⑥ \_\_\_\_\_
7. Total tax due - add lines ④ and ⑥ ⑦ \_\_\_\_\_

\_\_\_\_\_  
Signature of Treasurer

Complete this form in duplicate. Mail one copy to state office with your check for the total tax due as shown on line 7. Retain one copy for your files.



## INSURANCE AND BONDING

### Insurance

A number of Leagues have expressed concern about liability coverage. With the advice of an attorney and conversations with insurance agents, the state League discovered that for the state to carry a blanket policy covering all local Leagues would be prohibitively expensive and might not be the sort of coverage needed. However, local Leagues should recognize that the possibility of lawsuits exists, and your League may wish to look into insurance costs and coverage locally. Certainly you will want to consider one-time coverage if you sponsor a meeting open to the public. You are urged to seek the advice of a friendly local attorney on the issue of liability insurance for your League.

Another area of concern has been identified by Leagues having representatives on certain local boards and commissions. Our best recommendation at this time is that the League representative should inquire of the board or commission what insurance they carry for members' liability. At the same time, the local League should also inquire of an attorney if the League itself could be liable; if so, they should consider insurance if recommended.

The state League also investigated the question of libel or slander -- in a Voters Guide, for instance. The answer here is that if League-recommended procedures are followed (registered letters to candidates with return card and careful proofreading of guides), there should be no grounds for libel or slander suits. In addition, public officials and candidates for office have a very difficult time proving slander as a result of a public forum or rally.

To sum up: while the state League would like to be able to offer all local Leagues in Texas the opportunity to be insured against various situations, our best judgment is that it is not feasible. However, we urge each local League to investigate its needs at the local level. To be meticulous in keeping good financial records and in following standard operating procedures in all matters is perhaps the most effective deterrent to legal action against your League.

Leagues also should consider insurance against fire/lightning and malicious mischief, as well as against robbery and theft -- almost mandatory for Leagues with offices.

### Bonding

The state League has also investigated the possibility of bonding all local League treasurers and/or presidents. Again, the information needed plus the costs involved make it impractical -- if not impossible -- to issue such a blanket bond. Once more, we suggest that each local League investigate the issue for itself if the amount of funds handled by a League warrants.



### EMPLOYEE TAXES

Leagues which have employees should obtain the Employer's Tax Guide, Circular E from the nearest Internal Revenue office and also refer to Ledger-De-Main for explanations about required IRS reports. They are:

W-2	Wage and Tax Statement (annual - for each employee)
W-3	Transmittal of Income and Tax Statements (annual)
W-4	Employee's Withholding Allowance Certificate (for each new employee)
Form 941	Employer's Quarterly Federal Tax Return
Form 940	Employer's Annual Federal Unemployment Tax Return

In addition to fulfilling the federal requirements, Leagues with employees must:

Pay the Unemployment Compensation Fund tax - by filing an Employer's Quarterly Report with the Texas Employment Commission

Leagues with employees must also consider obtaining Workmen's Compensation Insurance. While it is not mandatory, an entity is legally liable if it has not been obtained. The usual legal defenses do not apply in the absence of Workmen's Comp. Legal protection is lost if employees are not covered.



## REPORTS FOR THE LEAGUE

### For the local board

A treasurer's report should be given to the board at each meeting. This can be short, and even verbal when there has been little activity during the preceding month. However, at least four times a year a budget analysis and balance sheet should be prepared for the board and distributed to each member.

The budget analysis should include the amount budgeted and the actual income and expenditures to date. Optional is an added column showing the amount yet to be raised and the available remaining funds to spend for each line item.

The balance sheet, for Leagues on a cash basis (when accounts are not carried from the prior year nor set aside for the next year\*) should show a total of the net worth (capital) at the beginning of the fiscal year, plus income to date, less expenditures to date. It should also show a listing and total of the money in the checking and each savings account, and the two totals should be the same. This figure then becomes the current net worth of your League. For Leagues that operate on an accrual basis (or limited accrual basis), the balance sheet will also include prepaid income and expenses, and accounts payable and receivable.\* A local League friend with bookkeeping experience can help a treasurer understand this system.

It is recommended that the balance sheet and budget analysis reports be spaced so that one is always done as of December 31; a balance sheet and budget analysis at the end of each fiscal year is a MUST.

Perhaps the most valuable report to the board is your evaluation of the financial health of your League, and your best guess as to funds that are available over and above the budgeted requirements to the end of the fiscal year. EVERY local League treasurer should learn how to provide this information for the board. It is neither a long, nor a difficult task and should be a part of each board report, beginning six to seven months into your League year. Prior to that time not enough activity has taken place for you to provide a meaningful evaluation.

To determine available uncommitted funds, start with the current net worth, referred to above. Add to it the anticipated income to the end of the fiscal year and subtract the anticipated expenses. The result is the net worth you anticipate at the end of the fiscal year, in other words, the leftover funds. In your report to the board, you should subtract from this figure the recommended required reserve; then the remaining funds are truly uncommitted and thus available over and above budgeted requirements.

In preparing these "guesstimates" you should work carefully from the budget analysis (or from your ledger\*). Some line items will be a matter of subtracting the actual income/expenditures to date from the amount budgeted; other line items will be your own best judgement. For example, when you know all the contributions are in, you would not anticipate more income from that source, even if the amount received to date is below that budgeted. Or when the actual expenses for an activity will, in your opinion, exceed the amount budgeted, you should use your estimate of what the final cost will be.

- more -

\* See also Ledger-De-Main sections on bookkeeping procedures.



## Reports for the League

**CAUTION:** Do NOT pay for one activity from another account because you know one account will be underspent and the other overspent. This only leads to inaccurate records and poor budgeting for the future.

### For the Membership

The final balance sheet and budget analysis explained above should be given to all members of your League. Ideally, this should be available for the annual meeting. However, most annual meetings are held prior to the end of a fiscal year, which means you will need to prepare a ten or eleven-month balance sheet and budget analysis for the annual meeting and include the final report with a VOTER mailing at a later date.

### For National and State

The Treasurer's annual report to LWVUS is due by May 15, or as soon as your fiscal year ends. Your president will receive forms from national in ample time and should pass them on to you.

Be sure to send a copy to both state and national and keep one for your files. Please DO get the report in on time or AS SOON AS POSSIBLE if your fiscal year ends after May 15.

You should also ensure that three copies of your budget are sent to the state office and an additional one is sent to your Field Service Representative.



## REPORTS FOR THE INTERNAL REVENUE SERVICE

Each year the IRS stipulates the income level above which a local League is required to file an annual report, Form 990 RETURN OF ORGANIZATION EXEMPT FROM INCOME TAX. If your League is required to file a Form 990, it must do so within four and one-half months after the end of your fiscal year.

Some local Leagues with incomes below the level required for reporting will receive a preaddressed Form 990 from the IRS. If this happens, your League must return the form to the IRS, after completing only the first few entries, as indicated on the form.

Those completing a Form 990 will find there a question reading, "Is this a separate return by a group affiliate?" The answer is "yes" and the "four-digit group exemption number" is 1666. (See "The Numbers Game" for explanation.)

In addition to the requirements for Form 990, Leagues with income from an unrelated trade or business may need to file a Form 990T even if a Form 990 is not required. Again, there is a minimum below which no report is required. If your League's funds are earned in part by VOTER advertisements, sales of non-League material, or other similar activities, you need to determine whether or not your League must file a Form 990T.

A League desiring to change its accounting period (fiscal year) must obtain prior approval of the IRS by filing an APPLICATION FOR CHANGE IN ACCOUNTING PERIOD, Form 1128, even if it is not required to file a Form 990.

The Internal Revenue Service will provide you with publications about completing and filing any of the above reports. In addition, but the LWVUS and LWV-Texas usually issue reminder memos annually covering the highlights. The most recent state memo follows this page and should be replaced when an updated memo is received. It is recommended that the most recent material also be included as an attachment to this page.

It is important that careful and complete financial records are kept, whether or not your League is required to file annual IRS reports, so that in case of an IRS audit your records will be in good condition.



TO: LL Treasurers

LWV-Texas  
March, 1981

FROM: Ethel Sturgis, LWV-T Treasurer

RE: Internal Revenue Service Forms 990 & 990T

This supplements the June 1979 memos from LWVUS relating to "Filing of Internal Revenue Service Form 990" and "Unrelated Business Income/IRS Form 990T," which were reprinted and sent to local League presidents in June, 1980.

1. Local Leagues with a gross income in excess of \$10,000 MUST file a Form 990 with the Internal Revenue Service to report annual income and expenditures. This form is due on or before the 15th day of the fifth month following the close of your fiscal year. Example: Leagues using the April 1 - March 31 fiscal year should have filed by August 15th.

Normally, Leagues will receive a pre-addressed form. If you are required to file and do not receive a pre-addressed form, it is your responsibility to obtain one from the IRS. If you receive a pre-addressed form and are not required to file, you should submit the form after completing only the heading on page 1.

Be sure to complete ALL line items on the IRS Form 990. Read the instructions carefully for details.

2. All local Leagues in Texas are tax exempt (from federal income tax) under the LWV-T Group Exemption Letter #1666. Thus, on the Form 990, answer the question near the top of page 1, Block 3, by checking "yes" to "Is this a separate return filed by a group affiliate?" Fill in the GEN number which is 1666.

3. In addition to the above, local Leagues with a gross income from an unrelated trade or business of more than \$1,000 MUST file a Form 990T. "Unrelated business taxable income" means the gross income derived from an unrelated trade or business regularly carried on. Examples: Regular advertising in your local bulletin; weekly "white elephant" sales.

Filing a Form 990T does not necessarily mean that a local League will be required to pay a tax. If "substantially all" of the work (85% or more) is performed without compensation, no tax would be assessed. Examples: Weekly "white elephant" sales if work is done by volunteers would not be taxable; advertising in local bulletins would not be taxable if all work including printing is done by volunteers, but would be taxable if printing is contracted for and/or work is performed by paid staff.

Refer to the "Instructions for Form 990-T" or talk with a local tax consultant/attorney if you have further questions.

The state treasurer will be glad to be of any assistance. PLEASE feel free to write or call.



## BALLOT ISSUES AND LOBBY LAWS

Treasurers should be knowledgeable about money matters relating to state lobby laws and state laws pertaining to the support/opposition of ballot issues.

### Ballot Issues

Any League electing to support/oppose a ballot issue at any level of government must meet various requirements, including registering with the appropriate authority before any income is received or funds expended.

Leagues can establish a separate organization either on a one-time basis for a specific ballot issue, or as an ongoing General Purpose Political Committee. Both require reports to the Texas secretary of state at specified times in relation to the date of the election; a General Purpose Political Committee, in addition, must file an annual report by January 15, whether or not any funds have been received or disbursed since the last report. Interested Leagues should refer to Texas Election Laws, Chapter 14, and contact the state League VS/CI chairman or treasurer, or the Elections Division of the Secretary of State's office, for additional information, schedules, and forms. Memos on this subject are sent out by the state League periodically; the most recent memos follow this page.

Any League that establishes a General Purpose Political Committee should file with the IRS for an EIN that is separate from the number assigned to the local League.

If your League acts on a ballot issue, your board may wish to appoint a separate treasurer to handle the funds and reports.

### Lobby Laws

Lobby laws pertain only to lobbying the Texas legislature. In general, the laws affect local Leagues if:

- the League spends more than an amount specified by law on lobbying the legislature
- the League reimburses individual members for any expenses

Lobby law specifics are covered in updates from the state League; the most recent is attached.



TO: LL Presidents, 2nd copy to Action  
Chairman, 3rd copy to appropriate  
chairman  
FROM: Jeanette Davis, LWV-T VS/CI Director

LWV-Texas  
July, 1980  
LL Pres. Mailing (3); DPM  
I.  
Action

RE: POLITICAL ACTION COMMITTEE ELECTION LAWS

This memo is an update and expansion of the September 24, 1979 communication you received from Ethel Sturgis.

Article 14 of the *Texas Election Code* regulates money contributed and money spent for campaigns on ballot issues. This DOES NOT relate to taking action in other ways.

Local Leagues preparing to launch a public campaign supporting or opposing a ballot issue for which they will incur expenses and receive contributions to defer those expenses, MUST file as a Political Action Committee (PAC). Furthermore, they must designate a campaign treasurer prior to receiving any income and incurring any expenses. (See Art. 14.01 §0 for definitions of PACs, and Art. 14.02 for appointment of a campaign treasurer.)

Forms for filing to set up a PAC may be obtained as follows:

Statewide ballot issues -- Secretary of State's office;

Local ballot issues (city, county, school district, etc.) -- contact the entity holding the election (city clerk, county clerk, etc.)

However, according to the Secretary of State's office, local Leagues not intending to spend money may take action without filing as a PAC. The League should incur no expenses in calling a press conference, issuing press releases, writing letters to the editor, appearing on radio or TV talk shows, etc. League members, then, may not be reimbursed for stamps, babysitting, gasoline, etc., nor may League stationery be used.

But should a local League decide to print materials, copy for distribution material supplied by the LWV-Texas Action Committee or other sources, purchase media time, or reimburse members for action expenses, etc., then a PAC must be formed prior to any expenditures.

#### FUNDING POLITICAL ACTION COMMITTEES

According to the Secretary of State's office, it is legal to provide "seed" money from a local League budget to begin a PAC. However, the amount must be a very small percentage of the total League budget. Additional funds from other sources should be solicited specifically for the PAC account.

It is strongly advised that a separate bank account be opened for the money contributed to a PAC. If this is not done, it might be that the reporting and disclosure provisions of Art. 14 could require that if a PAC is part of an organization's total budget, all monies received and expended in that budget must be reported. However, it is not necessary for the local League treasurer to be the PAC treasurer, as long as someone (perhaps the action chairman) is willing to be officially designated the PAC treasurer and assume record-keeping responsibility.



CORPORATE CONTRIBUTIONS

In opinion #H-1175 (June 6, 1978) the Attorney General of Texas ruled that Art. 14.06 of the *Texas Election Code* prohibiting corporate contributions is unconstitutional as it applies to ballot issues. In other words, corporate contributions to a Political Action Committee for ballot issues are legal in Texas. Note that this opinion does not speak to labor organization contributions.

USE OF THE VOTER IN ACTION CAMPAIGNS

League communications/publications such as the VOTER may contain information and updates from action committees and/or action chairmen, according to the Secretary of State's office, as this is considered regular League business and the VOTER a regular League publication.

However, when a VOTER is used as a PR tool by a League and sent to contributors, the press, etc., it is advisable not to include action campaign materials, articles and editorials, as these may be considered political advertising. Should a local League decide to use one or more issues of a VOTER in an action campaign to be sent to non-League members, the cost of this VOTER should be met with PAC funds with the PAC name included.

PAC AND OTHER NAMES ON POLITICAL ADVERTISING

When forming a PAC, a local League will need a name for the committee. For example: "LWV Anytown Political Action Committee," or "LWV Anytown Action Committee." The treasurer is designated at this time also. However, it is NOT necessary to print the treasurer's name on political action material; only the name and address of the committee is required.

Should you have any questions, you may call or write:

Jeanette Davis, VS/CI Director, LWV-Texas  
[REDACTED]  
[REDACTED]



TO: LL Presidents, please forward 2nd copy  
to Action Chairman or VS/CI

FROM: Jeannette Davis, VS/CI Dir., LWV-Texas  
[REDACTED]

LWV-Texas  
August 22, 1980  
LL Pres. Mailing (2); DPM  
[REDACTED]

RE: The use of the VOTER in action campaigns

Some confusion has resulted from the July 1980 memo regarding Political Action Committees (PACs), specifically the section on the use of the VOTER. I will try to be more lucid!

Regular League business, such as its support of amendments in the upcoming election may and should be included in the VOTER. Also, what action the League is taking, as well as updates on that action. These activities are considered regular League business which needs to be communication to the membership and is not "political advertising."

In Article 14.01, subsection (R) of the *Texas Election Code* "political advertising" is defined as:

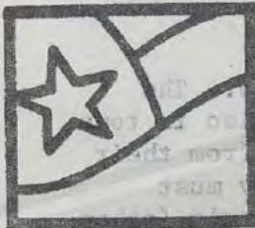
. . . anything in favor of or in opposition to any candidate for public office or office of a political party, or in favor of or in opposition to any political party, or in favor of or in opposition to the success of any public officer, or in favor of or in opposition to any measure submitted to a vote of the people, which is communicated in any of the following forms:

- (1) anything published in a newspaper, magazine or journal or broadcast over a radio or television station in consideration of money or other thing of value; or
- (2) any handbill, pamphlet, circular, flier, commercial billboard sign, bumper sticker, or similar printed material.

So anything which encourages citizens to vote in accordance with the League's position should not be included in VOTERs sent to contributors, press, public officials, etc. This would include editorials; explanations of why the League supports (or opposes) issues and/or amendments; fliers; etc. Unless, of course, the VOTER has been funded from PAC money.

I do hope this makes it simpler, and if questions remain, please don't hesitate to call or write me at the above address.





## LEAGUE OF WOMEN VOTERS OF TEXAS

# lobby law update

Who must register as a lobbyist?

**CATEGORY 1** - A person\* who spends more than \$200 in a calendar quarter (not including travel, food, or lodging expenses) for communicating directly\*\* with one or more members of the legislative or executive branch to influence legislation.

\* "Person" means an individual, corporation, association, firm, partnership, committee, club, or other organization, or a group of persons who are voluntarily acting in concert.

\*\* "Communicating directly" means contact in person or by telephone, telegraph, or letter.

Under this category of the law local Leagues do not need to register because they do not spend this amount of money to lobby.

**CATEGORY 2** - A person who receives compensation or reimbursement from another to communicate directly with a member of the legislative or executive branch to influence legislation.

Under this category of the law if you communicate directly to influence legislation and if you are reimbursed by the League, then you must register within five days after the first direct communication.

### SOME EXAMPLES:

Alice Action is a member of the League City League. Alice sends telegrams in her name to 7 members of the Legislature urging them to support a bill for displaced homemakers. The League City League reimburses Alice. Alice must register as a lobbyist.

Mary Sunshine is the Government Chair of the League City League. Mary writes the official League letter in support of the Sunset Legislation using League stationery and stamps. Mary does not have to register as she is not being reimbursed. The letter is paid for as a part of the League's lobbying budget (and the League is spending less than \$200/quarter for lobbying). Should Mary Sunshine send a telegram she should be sure that it is billed to the League's account. If it is billed to her and requires reimbursement then she must register as a lobbyist.

On Legislative Day a delegation of people from the League City League come to Austin to meet with their legislators over lunch. The League City League pays



for entertaining the legislators with money from the League treasury. The individuals would not have to register. The River City League is also in town. They take their legislators to lunch and pay for entertaining them from their own funds expecting to be reimbursed by the River City League. They must register and report the amount spent. The cost of each Leaguer's meals (other than the lunch) or transportation to and from Austin do not have to be reported. The cost of the individuals' meal with the legislators should be reported.

#### HOW DO I REGISTER?

If you are required to register as a lobbyist, the act of registration and subsequent filing of reports are your responsibility, not the League's. Copies of the forms may be obtained by writing or calling Kerry McGee, Suite 125, State Capitol, Austin, Texas, 78711. (512) 475 - 2015. Be sure to keep duplicate copies of all paper submitted. There are three forms that are required: the registration form, supplemental registration and activities report form, and termination notice form. Failure to file forms properly is a Class A Misdemeanor. THE PENALTIES ARE A FINE OF UP TO \$2,000, UP TO ONE YEAR IN JAIL, OR BOTH.

1. Registration form - The Form must be completed, notarized, and filed with the Secretary of State within five days after the first direct communication triggering the requirement.

(Note: Item 3 on the form does not require you to list donations from local League contributors. When filling in Item 6, if you do not have specific bill numbers, you may list major League positions or legislative priorities).

2. Supplemental Registration and Activities Report Form. This report must be notarized and filed with the Secretary of State (1) between the first and the 10th day of each month following a month in which the Legislature is in session (including special sessions) covering the activities during the previous month, or (2) between the first and the 10th day of the month immediately following the last month in a calendar quarter when the Legislature is not in session.

(Note: If you take your legislator out for a tour of the county jail and then take the lawmaker to lunch you will have to report your expenses if you are reimbursed by the League. The same rule applies if you take your legislator to lunch for pre-session interviews. On the other hand, if you invite your legislator to a League dinner and his dinner is paid directly by the League this does not have to be reported. The League would be required to report cost of entertainment if over \$200 in a calendar quarter. If the League has a lobbyist at the time of the League dinner the amount for entertainment should be reported by the lobbyist. See Sec. 2 b 1 of Article 6252-9c VTCS).

3. Termination Notice Form. When you know that you will no longer be reimbursed by the League for your activities, fill out a termination notice form, have it notarized, and send it in. DO NOT FAIL TO DO SO. Until you have filed a notice of termination you are required to continue to file monthly or quarterly reports even if you have no activity. (REFER TO PENALTIES FOR FAILING TO FILE AS NOTED ABOVE).

If you have any question about the lobby laws contact: Kerry McGee, Suite 125, State Capitol, Austin, Texas, 78711, (512) 475 - 2015.



### THE PROS AND CONS OF INCORPORATING

Any local League desiring to incorporate should contact the Office of the Secretary of State, State of Texas, Austin, TX 78711 to obtain the filing forms and information regarding the requirements for incorporating.

If your local League incorporates, you should also file for an exemption from payment of franchise taxes through the Business Tax Division, Comptroller of Public Accounts, Capitol Station, Austin, TX 78711.

Because of the legal technicalities involved in the process of incorporating, local Leagues are urged to seek legal help.

The question of whether or not to incorporate surfaces periodically in many local Leagues. Any information regarding the pros and cons of incorporating will be sent to local League presidents with a copy enclosed for forwarding to treasurers. Such material should be inserted in this booklet following this page.



### CLEANING UP AND KEEPING RECORDS

At the end of each fiscal year you should clean out your files and prepare to start anew, just as you would if you were turning your books over to a new treasurer. Get rid of all the extraneous "stuff" -- but that doesn't mean throw everything away!

#### TO BE KEPT FOREVER (in a permanent file):

- Name and address of the treasurer
- Adopted budget
- Final balance sheet and budget analysis
- Audit report
- Annual Report to National
- IRS Annual Report - Form 990, if applicable
- All correspondence with IRS relating to problems/adjustments
- Employee records, if applicable
- List of banks, savings & loans, etc. used
- Records of any changes in procedures or other material that, in your opinion, should be part of a permanent record

#### TO BE KEPT AT LEAST TWO YEARS (in an active or current file):

- Another copy of the adopted budget
- Another copy of the final balance sheet and budget analysis
- Other budget analyses or abbreviated reports to the board
- Other selected details

#### TO BE BOXED FOR DISCARDING AFTER FIVE YEARS:

- Deposit slips, check stubs, bank statements, and cancelled checks
- All journals and ledgers
- Vouchers
- Sales tax reports
- Insurance and bonding contracts
- Employee tax reports

You may want to keep handy this last group of materials from the past two years since you may want to refer to it from time to time, but the prior records may be stored, with the date to be discarded shown on each box.