

Friday, July 28, 1972

State Constitution Said Too Difficult

By PAT SVACINA
Staff Writer

IRVING—Dr. Irving Dawson, a University of Texas at Arlington government professor and author, says a strong case can be built for the need of revising the Texas Constitution.

Addressing a public meeting sponsored by the Irving

League of Women Voters and the Irving Citizens for Texas, Dawson said the present constitution, the sixth longest in the United States, does not have the fundamentals needed in a constitution.

"The document should be one easily understood by the people, as well as the Legislature," he said. However, Dawson added he suspects

even legislators have a difficult time understanding the meaning of all 201 amendments in the document.

A 4-member legislative candidate reaction panel, including State Rep. John Boyle of Irving, supported Dawson's position and told the meeting they would actively work in revising the document if voters approve

Amendment 4 in November.

Amendment 4 calls for a constitution revision convention to convene in January, 1974, composed of the State Legislature.

Dawson said the present constitution, written in 1876 during Reconstruction days, intentionally prevented active government.

Today, however, the professor says a "real case" can be built for the need of responsive constitution which includes enlarged power in the executive branch.

Boyle, a co-sponsor of amendment, said while the final document written by the legislature will not be as "fine a document as a spe-

cial committee could come up with," it will be better than the present.

Legislators were designated delegates to overcome opposition to a constitution convention, Boyle said.

If an open convention had been proposed, the possibility of a convention would have been hurt severely, he added.

Dallas Morning News 7-27-72 Women voters meet, discuss constitution

Why Do We Need a New Constitution? will be the question pursued by the Irving League of Women Voters in an open meeting Wednesday night.

Speaker will be Dr. Irving Dawson, professor of government at the University of Texas in Arlington.

A reaction panel will be composed of R.J. McInnish,

Al Koriath, Robert Davis and John Boyle, legislative candidates.

The meeting will be at 8 p.m. in the Colonial Room of Dallas Federal Savings & Loan, 5005 N. Story, Irving.

A special announcement concerning the formation of Irving Citizens for Texas will be made.



AMENDMENT 4 ADVOCATES—Among those present at this week's meeting of Irving Citizens for Texas, a group concerned with passage of Amendment 4 to enable the state legislature to consider constitutional revision, are,

from left, Dennis McCuiston, treasurer; Polly Hendrix; Bill Tynes, chairman; Julia McCollum, vice chairman and secretary; and former Irving mayor Robert Power.

Daily News Photo by Peggy Palmer

For new constitution

Group finalizes plans to push for amendment

By PEGGY PALMER

Irving Citizens for Texas met to finalize plans this week for promoting passage of Amendment 4 to the state constitution, which would allow the state legislature to sit as a constitutional convention and write a new Texas constitution.

City Councilman Bill Tynes is serving as chairman for the group; Julia McCollum, president of the League of Women Voters of Irving, is vice chairman and secretary; and Dennis McCuiston, president of American Bank & Trust, is treasurer.

Amendment 4 will be on the ballot Nov. 7, and while there is no organized opposition to the measure, the citizens' group feels that voter apathy could result in its failure to pass. As a part of the state-

wide organization headed by Arlington Mayor Tommy Vandergriff, Citizens for Texas has worked since last July to stimulate public awareness of the need for constitutional revision.

Texas has the sixth longest constitution of the 50 states, with more than 55,000 words and 201 amendments. Some authorities estimate that as many as 30 amendments will be added annually by the year 2001 if the present rate continues.

Another oft-cited argument in favor of revision is that the

present constitution was written by and for an agrarian, rural society which has now evolved as a predominantly urban population.

Irving Citizens for Texas, in a final attempt to assure passage of Amendment 4, plans an advertising campaign which will include placing yard signs

throughout the community and distributing literature on election day at each of the 17 polling places.

According to the provisions of the amendment, the next legislative session would create a constitutional revision commission that would report its findings to the legislature.

Constitutional reform pushed by women

By SHARON MYERS
COBLER
Club Editor

The Irving League of Women Voters and a group of citizens have joined hands to push for passage of Amendment 4 for revision of the state constitution.

The citizens' group, headed by ex-mayor and attorney Robert Powers, is part of a statewide network called Citizens for Texas which will be educating the voter to the need for constitutional reform.

Representatives of the Irving League, the Irving Citizens for Texas, the American Association of University Women and the Jaycees met this week to hear arguments for constitutional reform presented by Dr. Irving Dawson, professor of government at the University of Texas at Arlington.

Carole Shlipak, Irving League president, told the group that "voter apathy is our greatest enemy."

Nationally, the League of Women Voters has been promoting constitutional reform

for more than a decade. Since 1950, 80 per cent of the states have made efforts for constitutional revision, Prof. Dawson said, and he attributed much of the push to the league women.

Following through on the call for reform, the league will make efforts to make the voter aware of the issue on the November ballot.

Julia McCallum, Texas Constitutional Revision chairman, said that the Irving activists will have a speakers' bureau, distribute brochures and hold neighborhood coffees this fall prior to the election.

Constitution a 'juicy' topic?

By BARBARA RICHARDSON
Club Editor

"To be or not to be" isn't the only question involved in the revision of the Texas Constitution.

Four candidates for the state legislature told an Irving audience they all hope revision will be. This agreement came Wednesday night in a meeting sponsored by the Irving League of Women Voters and Irving Citizens for Texas at the Dallas Federal Savings and Loan in Irving.

But the other questions that will affect the outcome of the Nov. 7 vote on Amendment Four (which, if approved, would open the door to study and revision of the state's 1876 constitution) includes:

- Who should do the rewriting?
- How to keep special interest groups from exerting undue influence on the constitutional revisers?
- How to convince the voters the present constitution makes effective government on the state and county levels a near impossibility?

In a harmonious medley, Republican candidates Robert Davis and Al Koriath also agreed with their Democratic opponents John Boyle Jr. and R. J. McInnish that controversy on who should rewrite the constitution is a major roadblock to successful revision.

IN HIS KEYNOTE remarks to the discussion of Amendment Four, Dr. Irving Dawson, government professor at the University of Texas at Arlington, pointed out there is objection to the legislators doing the revision for fear they will favor their branch of the government in designating powers and will be prey to special interest groups and their lobbies.

Koriath said the public would need to attend closely to the legislators' revision efforts to see that lobbies don't control the rewriting.

Boyle, who served his first term in the last legislature and the only incumbent among the four candidates, added, "Getting the final document passed will be an extremely difficult job as so many special interest groups will feel very reluctant to give up their

privileges under the current constitution. Now I'm not speaking of just the oil, insurance and banking interests. There are groups like school teachers with vested interests."

IDEALLY, THE government professor observed, the way to revise a state constitution with a broad base of citizen representation is a revision commission with elected delegates from the people. This eliminates some of the lobby pressures exerted on legislators.

Boyle responded as one of the drafters of the revision bill. "Gov. Preston Smith was not an advocate of constitutional revision. Neither the leadership in the House nor the Senate favored revision and this set a rough road for us. The bill we came up with is the only one we felt was going to pass in that legislature."

AS PROPOSED Amendment Four would have the 1973 legislature set up a revision commission of legislators in January and would determine its number of members and its financing. For 11 months the commission could do a detailed study of the constitution or could produce a rewritten document; the amendment doesn't specify whichever. Then the commission's results would be submitted to the voters in 1974 for approval or rejection.

Atty. Davis, Boyle's Republican challenger, said his attempts at reading the Texas Constitution, sixth longest in the nation with 201 amend-

ments, "quickly led me to conclude I favor revision."

He cited the weakness of the executive department (the Texas governor is lumped with two others in lack of power in the nation), need for method other than election for selection of judges and general judicial streamlining possibly combining the state's two supreme courts.

"ONE OF THE difficulties I see in selling revision to the public is that it is a rather sterile subject, not juicy at all," Davis continued.

Dr. Dawson and Davis pointed out the rigidity of the current constitution makes responsive government on the local and state levels difficult.

"The inability of cities and counties to perform under the present document is great," said Davis.

"The constitution provides the same structure for counties with small, agrarian populations as it does for the urban counties," explained the professor.

Because of reapportionment based on the 1970 census, domination of the legislature will pass from the hands of the rural representatives to the urban, pointed out Boyle. This plus the housecleaning after the Sharpstown scandal will cause "substantial changes in the make up of the legislature. We'll have a more open House of Representatives and a more conservative Senate."



IRVING DAILY NEWS

Irving—Today's City With Tomorrow's Future

PHONE 254-6161

VOLUME 13—NUMBER 127—IRVING, TEXAS—TUESDAY, JULY 25, 1972

PRICE—DAILY 10c—SUNDAY 15c

Ing Petting Zoo, located in Fritz Park, is open from 2 to 8 p.m. Tuesday

Irving group to back amendment

Organization seeking new constitution for Texas

Three members of the steering committee of the Irving Citizens for Texas, a nonpartisan organization favoring the passage of Amendment 4 to the state constitution in November, outlined their plans Monday at a press conference at City Hall.

Amendment 4 would allow the state legislature to sit as a constitutional convention and write a new constitution for Texas.

Present at Monday's press conference were former mayor and local attorney Robert Power, Carole Shipak, president of the Irving League of Women Voters and John Knouse, a local attorney and

president of the Jaycees. A fourth member, Mayor R. Dan Matkin, was out of town on city business.

The group leaders said that invitations to join the steering committee of Irving Citizens for Texas were sent to various business and city leaders and acceptances had been received from James Parks, city councilman; O. H. (Ike) Harris, state senator; Morris Howard, city manager; Mrs. Jane Greenough, president of the American Association of University Women; Don Waddell, Plymouth Park United Methodist Church; William Campbell, Irving Daily News publisher; Jim Scoggins, county

junior college trustee; Jim Deatherage, attorney; Wre Southerland, chairman of the board, Southwest Bank & Trust; Dennis McCuiston, president, American Bank and Trust, and Max Greiner, president, Irving Savings and Loan.

Also present at the meeting was Mrs. Julia McCollum, chairman of a Wednesday meeting of the women's league. Amendment 4 will be discussed. Candidates from the Irving area will be present to discuss constitutional revision.

Mrs. Shipak said that most people agree with the idea that constitutional reform is needed in Texas but that the major opponent was "voter apathy."

She said that the new organization will campaign actively for the adoption of Amendment 4.

Power said of Amendment 4, "There is no more vital issue to the future of Texas."

According to the provisions of the amendment, the legislature convening next January is to set up a constitutional revision commission and appropriate money to finance its work. The commission will report its findings to the legislature.

The legislature would then convene as a constitutional convention in January 1974, at which time it would either write a new constitution or revise the existing one. The revised constitution would then

be submitted to the voters for their approval.

Mrs. Shipak explained that the Irving Citizens for Texas Texas, is a branch of the statewide Citizens for headed by Arlington Mayor Tommy Vandergriff.

Mrs. Shipak invited any interested citizens to join the new organization.

Weather forecast

IRVING weather will be clear to partly cloudy and warm through Wednesday. The low tonight will be around 75, the high Wednesday around 96 with light southerly winds.

Irving Traffic Safety Commission discussed the matter at its regular luncheon Monday.

Commission member John Morris raised the question when he told the commission that many drivers are still not aware they can turn right on a red light within the city limits of Irving.

The commission discussed ways that could be utilized to publicize the new rule, which was passed by the Irving City Council earlier this year.

One commission member noted that a reminder about the rule was printed on last month's water bill and suggested that other utilities and banks be asked to include notes in their monthly mailings reminding drivers of the new rule.

Bill Stevens, director of the Irving Chamber of Commerce, said the chamber would print the notes if the banks or utilities wanted to mail them out.

Bill Benson suggested drivers education students or Boy Scouts be used as volunteers on street corners to remind motorists of the new rule. "We

ness, Ray Dishman, chairman of the engineering committee, said he would be conferring with city traffic engineer Wally McGuire in the near future. Members of the commission have been collecting questions and suggestions about various intersections in the city and Dishman will present their ideas to the traffic engineer.

Al Mitchell, president of the commission, said he had received information from a na-

Mitchell said that 16,200 deaths have been recorded during the first four months of this year compared to 14,000 during the first four months of 1971.

Mitchell also told the group that information from Australia indicated a new law requiring all drivers to wear seat belts at all times had contributed to a 24 per cent decrease in the number of traffic fatalities in that country.

Chamber to preview new Airtrans system

Members of the Irving Chamber of Commerce will get an advance preview of the Airtrans System for the new Dallas-Fort Worth regional airport Friday at the Ramada Inn.

The luncheon meeting will feature Cliff Whitney, associated with LTV Aerospace in its ground transportation division. According to assistant cham-

ber director Al Tanno, Whitney will explain, with help from some slides, how Airtrans will move rapidly, comfortably and safely passengers, employees, baggage, mail and trash within the 18,000-acre airport.

Tickets for the luncheon are \$3 each and are available at the chamber office. They can be reserved by calling 252-8484.

Partial moon eclipse tonight over Irving

The moon over Irving will be partly brown or slightly red tonight from 11:38 p.m. to 5:54 a.m.

All North America will experience a partial eclipse of the moon.

Unlike an eclipse of the sun, it is absolutely safe to look at the moon in an eclipse, according to Lucille Dubuis, assistant to John Nation, director of the astronomy department at the Fort Worth Museum of Science and History.

The change in the moon's color is a result of the bending of the sun's rays through the earth's atmosphere. This phenomenon of a lunar eclipse occurs when the moon moves through the earth's shadow.

Lunar eclipses normally appear in cycles, varying from none to as many as four in a single year. They usually occur in doublets or triplets. The last lunar eclipse experienced in this area occurred in January and was a total eclipse.

In a total eclipse, the entire surface of the moon glows a bright copper or blood red, depending upon the amount of dust in the earth's atmosphere.

Transfer deadline Aug. 10

The deadline for inter-district transfers in the Irving schools is August 10. Students desiring





IRVING DAILY NEWS

PHONE 254-6161

Irving—Today's City With Tomorrow's Future

VOLUME 13—NUMBER 129—IRVING, TEXAS—THURSDAY, JULY 27, 1972

PRICE—DAILY 10¢—SUNDAY 15¢

UTA/prof speaks out on constitution change

"Some provisions of the Texas Constitution are veritable amendment breeders," declared Dr. Irving O. Dawson, government professor from UTA and speaker at a meeting here last night cosponsored by the League of Women Voters and the Irving Citizens for Texas.

Dr. Dawson spoke on "Why do we need a new Constitution?" He pointed out that Texas has the sixth longest constitution of the 50 states, with more than 55,000 words and 201 amendments. Citing the estimates of some authorities, he predicted that by the year 2001, the present rate if continues, there will be 30 amendments to the state Constitution passed each year.

Noting that Americans are traditionally legalistic and prefer to place their faith in the highest authority to which appeal is possible—the Con-

stitution—Dr. Dawson outlined the three basic purposes of such a document—to organize the government, to grant powers and to guarantee the rights of the people, in part by limiting agencies of the government.

In Texas, Dawson noted, for a variety of reasons that hark back to the Reconstruction era, people have mistrusted their elected agents of government. He believes this to be one of the reasons for the unwieldiness of the present Constitution, written in 1876, which limits active government to a great extent.

In support of his point, Dawson stated that the governor of Texas is weakest in constitutional powers of any in the country. The legislature of Texas ranks 38th in organization, staffing and responsibility to the people. Biennial legislative sessions, low pay for legis-

lators and involvement in the budget and in policy making are other factors that he believes to be weaknesses.

A further argument for revision, said Dawson, is that the state's present Constitution was written at a time when Texas was largely an agricultural area governed by men who were primarily from rural areas. At that time, Galveston was the most populous city, with 15,000 inhabitants. These men could not have had a clear understanding of the problems of a state which is now predominantly urban, Dr. Dawson said.

These are among the major reasons Dawson favored revision of Texas' constitution. He noted that since 1950, more than 80 per cent of the states have made some efforts to revise their constitutions. This may be possible if the voters pass Amendment 4 in November, he said.

ber, he said.

The amendment would empower the legislature to establish a constitutional revision commission to study the need for constitutional change and report its recommendations to the legislature no later than Nov. 1, 1973. Then the 63rd Legislature would act as a constitutional convention, beginning in January, 1974. They would submit to the voters by part or in whole such document as they derived after passage by a two-thirds majority.

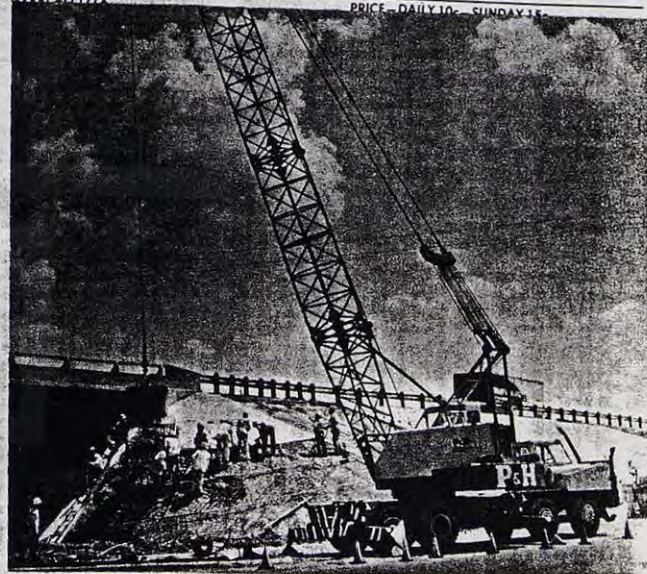
Present at the meeting and acting as a "reaction panel" were four legislative candidates: R.J. McInnish, Al Koriath, Robert Davis and John Boyle. The four were unanimous in expressing their approval of constitutional reform. All were equally concerned about the possibility of rejection of Amendment 4 by the voters and possible rejection of a new constitution.

Senter Park also lists a number of acts on the program, including a Karate demonstration directed by Ed Meech, an oral poetry recitation by Ruby Maness, a member of the Senter Citizens Club, a dancing exhibition by Mr. and Mrs. Fred Michaels, instructors of the Carousel Round Dance Club and group singing.

Mrs. Pia Woodall, Senter's director, instructed the group who will sing and the four young men who will accompany the group on guitar, David Welch, Mike and Chris Woodall and Tara Little. Cindy Barnes, whose instructor was Judy Flack, will play the flutaphone with the group.

Also from Senter will be the Girls' Variety Club, who will model their own clothes and demonstrate some of the feminine arts they have acquired from their teacher, Mrs. Sheryl Phillips. "Q. They have been studying fashions, make-up, poise and hair styling.

Mrs. Eckey Smith is director at Lee; Donna Maxey at Northwest and Sandy Badgett at Davis. Master of ceremonies for the evening will be Bill Enlow, director of the parks and recreation department.



Daily News Photo by Rusty Hedges

POURING CONCRETE—A tall crane hefts load of concrete Wednesday to workmen improving the overpass at Highway 183 and O'Connor. Traffic at the intersection slowed for a few hours while crane and workmen were on the job.

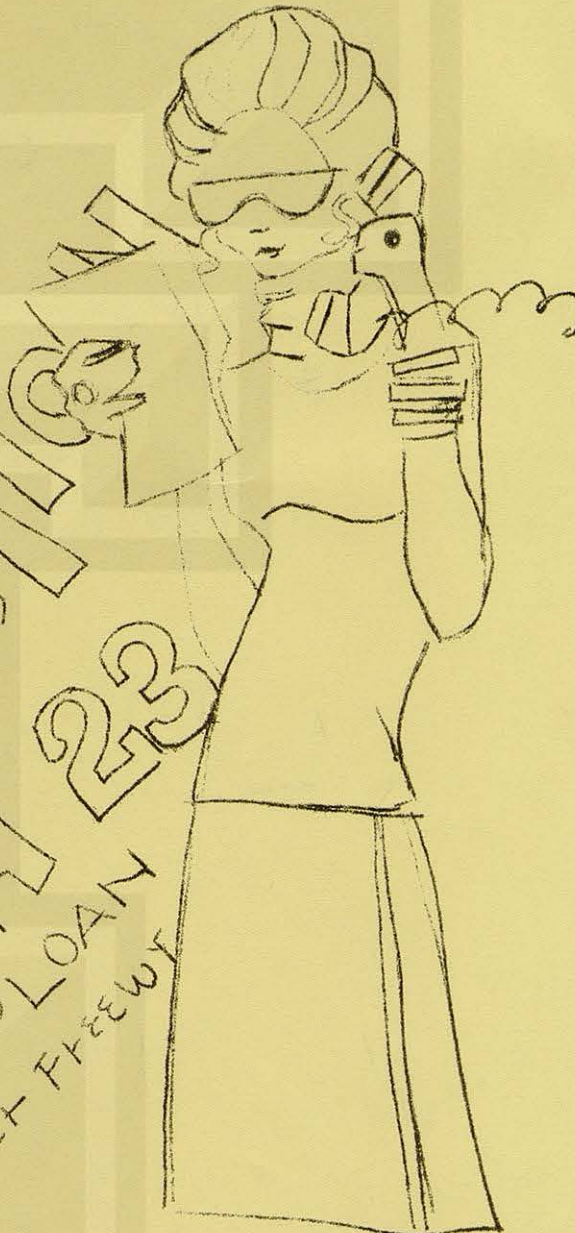
Thundaraps in

ESR helped register 750 people at Plymouth Park last week for their annual chest X-ray. Working with chairman Mrs.



LOCAL MAR 23 CONVENTION

CIVICS SAVINGS AND LOAN
1720 W. CARPENTER FREEWAY



IRVING LEAGUE
OF WOMEN VOTERS

(SAVE AND BRING WITH YOU)

Dear Leaguers,

I want to extend to you my personal invitation to attend our Local Convention.

Our task at Convention is of utmost importance to the League's activities for the coming year. Selection of program is always exciting. The Board has listed two possible items for local study. YOU can decide on March 23rd whether Urban Planning or Housing Discrimination or both should be selected. Be prepared to convince other League members of your ideas, and to evaluate the views that are directed toward your vote.

For the first time we are having a daytime convention. The Board decided to try this in order to promote as large an attendance as possible. We are hopeful that you members of the night unit can arrange to have March 23 off. If that is not possible, read over the enclosed material and discuss it at your February 24 unit meeting. Your ideas will then be presented at the Local Convention.

I look forward to sharing a stimulating morning with you!

CAROLE



LOCAL CONVENTION WORKBOOK
of
THE LEAGUE OF WOMEN VOTERS OF IRVING

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DUES
CAN BE PAID
at
LOCAL CONVENTION

\$8.00

* * * * *

GET INVOLVED

You'll Like It!

9:30-9:45 a.m. REGISTRATION and COFFEE

9:45-11:30 a.m. BUSINESS SESSION

11:30-11:45 a.m. BREAK

11:45-12:30 p.m. LUNCHEON(Covered Dish)

12:30- 1:30 p.m. REPORTS OF DIRECTORS and BRAINSTORMING*

* * * * *

Presiding Officer - Carole Shlipak, President

Secretary - Alice Meyer

Treasurer - Anne Pfaff

Parliamentarian - Norma Jean Stanton

AGENDA

Minutes

Treasurer's Report

Proposed Amendments to Bylaws

Proposed Budget

Discussion

Adoption

Proposed Local Program for 1972-73

Presentation of recommended program

Discussion of recommended program

Presentation of Non-Recommended Items

Discussion of Non-Recommended Items

Adoption of Local Program

Direction for Local Program

Nominating Committee Report

Recognition of Retiring Board Members

Announcements

Delegates to President's Council

Delegates to National Convention

*BRAINSTORMING

a) Direction to Board for program

b) Voters Service Activities

c) Other Ideas



PROPOSED RULES FOR LOCAL CONVENTION

ADMISSION

Admission to the Local Convention is open to members and non-members. Only members have voting privileges.

QUORUM

Ten members shall constitute a quorum for this meeting (ART. VII, Sec. 2).

DEBATE

Only members have the privilege of the floor. Upon being recognized by the chair, the member shall stand and state her name before speaking. No person may speak twice until all who wish to speak have had an opportunity to do so. Debate shall be limited to two minutes for each speaker. Debate on proposed Budget and Bylaws Changes shall be limited to 10 minutes, after which the vote shall be taken. Debate on proposed Local Program shall be limited to 15 minutes after which the vote shall be taken. Debate on direction of Local Program shall be limited to 10 minutes.

MOTION

When a member wishes to make a motion, it shall be put in writing, signed by the mover, and given to the Secretary. The original working of an item of program may be amended when the item is debated if the changes do not enlarge the scope or change the general intent.

CONSIDERATION OF NON-RECOMMENDED ITEMS AND BYLAWS CHANGES

Recommendations for Program submitted by voting members two months prior to the Local Convention but not recommended by the Board of Directors may be considered by the Local Convention provided that: 1) The Local Convention shall order consideration by a majority vote and 2) the Local Convention shall adopt the item by a two-thirds vote. (ART. LX, Sec. 3)

These Bylaws may be amended by a two-thirds vote of the voting members present and voting at the Local Convention, provided that the amendments were submitted to the membership at least one month in advance of the Convention. (ART. XII, Sec. 1)

VOTING PROCEDURE

A majority of those qualified to vote and voting shall constitute an election of officers. Absentee or proxy voting shall not be permitted. Adoption of budget and recommended program items requires a majority vote of voting members present and voting.

GOVERNING RULES

The rules contained in "Robert's Rule of Order, Revised" shall govern in all cases to which they are applicable and not inconsistent with the Bylaws.

PROPOSED BUDGET 1972-73

LEAGUE OF WOMEN VOTERS OF IRVING

EXPENDITURES

GENERAL ADMINISTRATION		1971-72 Budget
President and Board.	\$ 25.00	\$ 35.00
Operating Costs		
Equipment & Maintenance.	25.00	25.00
Supplies & Postage	450.00	450.00
Telephone & Telegraph.	15.00	15.00
Post Office Box Rent	10.80	9.00
Secretarial Service.	100.00	100.00
PROGRAM		
Local Program Committee.	30.00	30.00
State Program Committee.	20.00	20.00
National Program Committee	20.00	20.00
Organization Affiliation	50.00	0.00
COMMUNITY RELATIONS		
Public Relations	110.00	50.00
Speakers Bureau.	10.00	5.00
Voters Service	750.00	500.00
Meetings	30.00	30.00
Informa Day.	150.00	150.00
Action	70.00	50.00
ORGANIZATION		
Publications -State & Nat'l (less sales).	400.00	440.00
Unit Organization.	5.00	5.00
Membership	30.00	30.00
Finance.	30.00	50.00
Childcare.	75.00	50.00
DELEGATE EXPENSE		
Nat'l Convention	400.00	
State Convention	150.00	150.00
Area Meetings.	35.00	35.00
STATE & NAT'L SERVICES	<u>700.00</u>	700.00
TOTAL.	\$ 3690.80	

INCOME

DUES: 80 members @ 8.00	\$ 640.00
CONTRIBUTIONS: Non-Member.	2850.80
ACCRUED FROM 1971-72 BUDGET.	200.00
TOTAL.	<u>3690.80</u>

KEY

to the 1972-73 proposed budget
of the League of Women Voters
of Irving

EXPENDITURES

GENERAL ADMINISTRATION

President and Board	25.00	For the president's expenses representing the League in the community. For board training and expenses of administration.
Operating Costs		
Equipment & Maintenance	25.00	Repair service to office equipment.
Supplies & Postage	450.00	For all supplies for League administration. Postage for all mailings to the membership.
Telephone & Telegraph	15.00	For messages related to administration or time for action.
P. O. Box Rent	10.80	For League's permanent address: P. O. Box 491
Secretarial Service	100.00	For assistance in typing and running off stencils.

PROGRAM

Local Program Committee	30.00	For resource material other than League publications; committee expenses while attending to program business.
State Program Committee	20.00	Same as above.
National Program Committee	20.00	Same as above.
Organization Affiliation	50.00	Dues in organizations relating to League interests.

COMMUNITY RELATIONS

Public Relations	110.00	Expense of mailing Voter to the community. Expense of special guests or press. Expense of TV program and membership in community organizations.
Speakers Bureau	10.00	Expense incurred for materials.
Voters Service- Voters Guides	750.00	For the printing and distributing of Voters Guides for the May 1972 primary, the 1972 November general election and the April 1973 school board and city council elections; printing and postage for legislative guides and other publications distributed in the community; for newspaper ads promoting political responsibility; and for candidates rally.
Meetings	30.00	To increase public understanding of governmental issues.
Informa Day	150.00	For all expenses incurred in annual Informa Day meeting.
Action	70.00	For any expense incurred in acting on League positions.

ORGANIZATION

Publications - State & Nat'l
(less sales)

400.00

The estimated cost less sales of all LHV publications needed by members of resource committees; LHV calendar cost; special subscription costs for board members; community mailing list for selected publications.

Unit Organization

5.00

Expense of training for and coordinating unit meetings.

Membership

30.00

Expense of General Membership meetings and for membership recruiting.

Finance

30.00

Cost of April 1972 Finance Drive.

Childcare

75.00

Provides \$.50/hr. for childcare for members while attending to league related business including board meetings, committee meetings, finance calls, observer corps, etc.

DELEGATE EXPENSE

National Convention

400.00

Includes 200.00 already accrued from delegate's expense to National Convention in May, 1972.

State Convention

150.00

Delegate's expense to State Convention in March, 1972.

Area Meetings

35.00

Expense of attending area meetings.

STATE & NATIONAL SERVICES

700.00

Irving's share of cost of state and national services which enable members to be informed and effective in program and voters service.

I N C O M E

DUES (80 members @ \$8.00)

640.00

The members' share of League expenditures.

CONTRIBUTIONS * NON-MEMBER

2850.80

From civic minded friends in Irving whom we invite during the annual finance drive to invest in the League's work for good government and increased citizen participation.

ACCRUED FROM 1971-72 BUDGET

200.00

Already in the treasury to cover the national convention.

Nov. 1971

BYLAWS

The following amendments to the Bylaws are recommended by the Board of the League of Women Voters of Irving:

ARTICLE VI

Sec. 3 Budget - Strike out "from" and insert "for".

ARTICLE VII

Sec. 3 Quorum - Strike complete sentence and insert: "One fourth (1/4) of the voting membership shall constitute a quorum at all General Membership meetings."

ARTICLE VIII

Sec. 1 Nominating Committee - Strike out all of Section up to word, "Any" since sentence was omitted in Directory copy. Number on this committee is also changed. With changes this Section 1 shall read: "The Nominating Committee shall consist of five (5) members, two (2) of whom shall be members of the Board of Directors. The Chairman and two (2) members who shall not be members of the Board, shall be elected at the Annual Meeting. Nominations for these offices shall be made by the current Nominating Committee. The other members of the Committee shall be appointed by the Board of Directors immediately following the Annual Meeting."

ARTICLE IX

Sec. 2 Program - Strike out all of this Section and insert: "The Program of the League of Women Voters of Irving shall consist of those governmental issues as the membership shall choose for study and action."

ARTICLE X

Sec. 1 National Convention - Strike out "by" in line 4 and insert "to".

Bylaws Committee -

Alice Meyer
Barbara Wiederaenders

LOCAL PROGRAM MAKING REPORT

Barbara Wiederaenders
Program Vice President

PLEASE read and bring to Convention your Irving LWV Handbook. Pay special attention to Bylaws Article IX on local program making on page 4 of the Program Section of your HANDBOOK.

Read and evaluate the recommended and non-recommended program items that follow. Formulate your preference based on the criteria suggested below and your own value judgments. Enlist the support of other members for your preference. If you wish the adoption of a non-recommended item, be prepared to suggest a recommended wording and scope of study ahead of time to help you in persuading the convention. Also classified as "non-recommended" would be your re-wording of Board recommendations to change emphasis.

*****CRITERIA FOR CHOOSING*****

1. Is the item within League's capabilities? Can our League be effective with this item? Will the item involve decisions of a professional or technical nature which the League is not equipped to make?
2. Is this a good time to take up the item? Will the work of other organizations be unnecessarily duplicated?
3. Will it provide League members with exploratory work and action?
4. How heavy a work-load can we carry? Do we have enough woman power and meeting time?

Recommended Program

Can be adopted by simple majority. Members may accept some, all, or none.

1. Continue all present support positions for action purposes with exceptions listed under Urban Planning below.

2. Urban Planning

A. Incorporate former positions on Parks and Recreation (Item VII, 1971) and position on "long range, comprehensive planning for orderly growth and economy" now under Municipal Government. Add new position on flood plain control in Irving.

B. Continue present study, "evaluation of urban planning in Irving with emphasis on land use and zoning."

Direction of Study: Evaluate advantages and disadvantages of sign regulation, landscaping regulation, and noise control through zoning. Further examine administration of planning and zoning in Irving.

C. Broaden emphasis with new study, "evaluation of transportation needs in Irving."

Direction of Study: Survey available intracity and intercity transportation. Examine results of the North Central Texas Council of Governments mass transit study. Survey extent of

2. Urban Planning - continued

present and future transportation needs. Explore alternatives for meeting those needs with regard to different systems.

Questions for your consideration: Should we spend more time on land use and zoning and delay transportation one year? Should we drop the former and open the latter? Do we have womanpower to continue urban planning if members adopt another new study?

3. Fair Housing

Evaluation of open housing in Irving.

Direction of Study: Examine possible obstacles to fair housing and whether in fact they exist in Irving; e.g. zoning restrictions, personal discrimination, school zone boundary policies. This study would be helpful in understanding community's future with regard to school integration. Would be local study of a national program item, human resources--support of equality of opportunity in housing, etc.

Non-Recommended Program

Any of these items may be considered if ordered by a majority vote of the convention and may be adopted by a 2/3 vote.

1. Education --A study of consolidation of independent school districts.

Direction of Study: What are advantages and disadvantages of present arrangement of independent school districts in this metropolitan area? Methods of consolidation on integration of Irving Independent School District, on financing, local autonomy, transportation of students, and curriculum.

Not recommended. Board questions League effectiveness in this area with decision making proceeding faster than we could study and reach consensus for action. Local school subject to decisions made at county, state and national levels, indicating need for state or national LWV studies of these issues. It is possible that the above questions could be studied without adoption of new item, if pursued with relation to our human resources position on equality of opportunity in education. However, with respect to womanpower, member commitment to such a study at convention would provide a mandate to study.

2. Education - A study of public school financing.

Direction of Study: Alternatives to property tax method.

Not recommended: State-wide study would be more proper.

3. Environmental Quality - A study of local recycling possibilities..

Not recommended: National LWV study of solid waste will provide framework for local study.

4. The following items were not recommended because the Board did not feel that there was adequate member interest: school guidance and counseling; school food service; vocational training in schools; minimum child-care program standards; downtown renewal; visual pollution; mental retardation.

NOMINATING COMMITTEE REPORT

The Nominating Committee presents with pleasure the following report of its nominations for office in the LWV of Irving. Members will vote on the nominees at the Local Convention.

Officers - To serve a two-year term:

Second Vice President
Third Vice President
Treasurer

Mrs. Anne Pfaff
Mrs. Julia McCollum
Mrs. Joan Simmons

Directors - To serve a two-year term:

Mrs. Cynthia Faust
Mrs. Yvonne Law
Mrs. Mary Stoddard

To serve for one year to complete a two-year unexpired term:
Mrs. Marian Siple

Recommended to be appointed for a one-year term:

Mrs. Lou Ann Hall
Mrs. Bonnie Wetzel

Recommended to serve as Off-Board Chairmen:

Mrs. Aase Barrett
Mrs. Christa Cline
Mrs. Rosemary Hatcher

Mrs. Kathy Mahesetky
Mrs. Jackie Townsell
Mrs. Barbara Wiederaenders

Nominating Committee (Off- Board)

Mrs. Ann Ainslie, Chairman
Mrs. Pat Pangburn

Unit Chairmen (Off-Board)

Wednesday Unit
Thursday Unit
Thursday Night Unit

Mrs. Ann Ainslie
Mrs. Pat Pangburn
Mrs. Molly Heard

Observer Corps (Off-Board)

Mrs. Jackie Townsell

Nominations may be made from the floor providing the consent of the nominee is secured.

Respectfully submitted,

Mrs. Simone Schreur
Mrs. Sandra Connell
Mrs. Marian Siple
Mrs. Judy Smith

Holdover Officers:

(one year remaining in term)

President - Mrs. Carole Shlipak
F. Vice President - Mrs. Lucinda Headrick
Secretary - Mrs. Alice Meyer

Holdover Directors:

(one year remaining in term)

Mrs. Judy Smith
Mrs. Norma Jean Stanton

OFFICERS AND DIRECTORS FOR LEAGUE OF WOMEN VOTERS OF IRVING for 1971-72

President - Mrs. Carole Shlipak
Secretary - Mrs. Alice Meyer
Treasurer - Mrs. Anne Pfaff

COMMUNITY RELATIONS - First Vice President, Mrs. Lucinda Headrick
Voters Service - Mrs. Lucinda Headrick
Public Relations - Mrs. Mary Stoddard
Speakers Bureau - Mrs. Norma Jean Stanton
Voter's Digest - Mrs. Norma Jean Stanton
Observer Corps - Mrs. Jackie Townsell

ORGANIZATION - Second Vice President, Mrs. Anne Joyner*
Finance - Mrs. Anne Joyner*
Membership - Mrs. Judy Smith & Mrs. Aase Barrett (Co-Chairman)
Publications - Mrs. Cynthia Faust
Unit Organization - Mrs. Estelle Jewell
Unit Chairmen: Mrs. Marian Siple
Mrs. Pat Pangburn
Mrs. Molly Heard
Voter - Mrs. Yvonne Law & Mrs. Joan Simmons (Assistant)

PROGRAM - Third Vice President, Mrs. Barbara Wiederaenders
Local - Urban Planning - Mrs. Anne Joyner*
Mrs. Barbara Wiederaenders**
Mental Health - Mrs. Barbara Wiederaenders
Environmental Quality# - Mrs. Yvonne Law* & Mrs. Ann Ainslie
Mrs. Francine Case** (Co-Chairman)
Human Resources# - Mrs. DeeAnn Dain

State - TCR - Mrs. Julia McCollum

National - U. S. Congress - Mrs. Christa Cline*
Mrs. Julia McCollum**

ACTION - Mrs. DeeAnn Dain (Chairman); Mrs. Betty Miller (Co-Chairman)

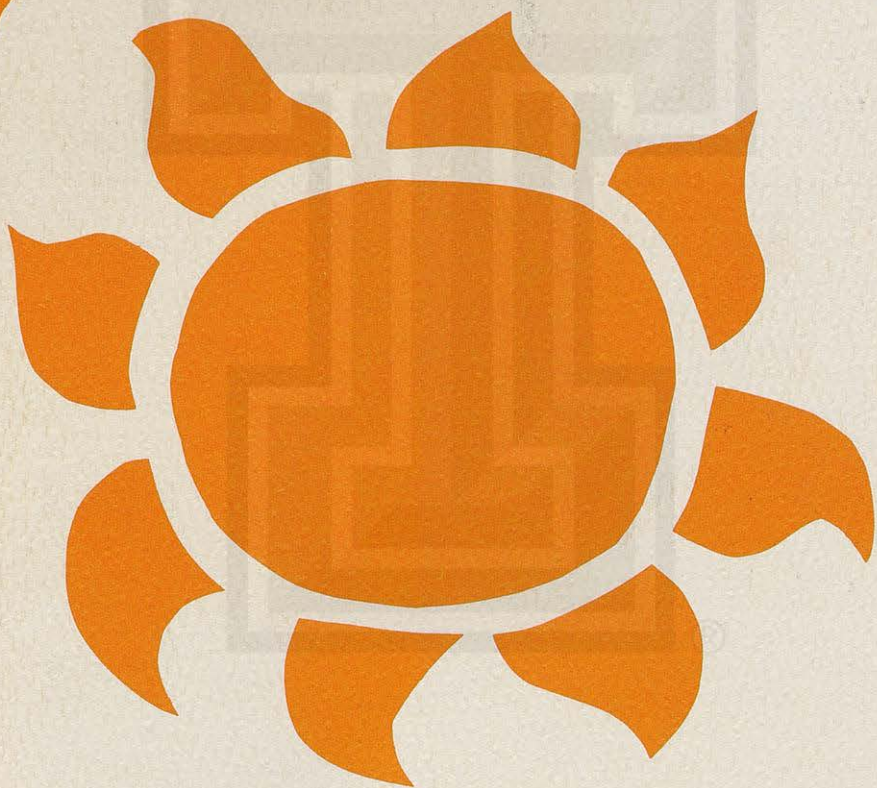
NOMINATING COMMITTEE - Mmes. Simone Schreur (Chairman)
Sandra Connell
Judy Smith
Marian Siple

BYLAWS COMMITTEE:- Mmes. Alice Meyer (Chairman) Mrs. Barbara Wiederaenders**
Joan Buck*
Gertrude Browning*

BUDGET COMMITTEE - Mmes. Carole Shlipak (Chairman)
Anne Pfaff

* Resigned
** Replacement
Vertical Programming

IRVING HEALTH



HEALTH DIRECTORY

IRVING

Alcoholics Anonymous, 1612 E. Irving Blvd.....253-2244
AMBULANCE, Emergency253-1111
American Cancer Society254-3131
Animal Control Shelter, Briery Rd. at Rock Island259-3771
City Health Department, 835 W. Highway 356.....259-3771
Contact.....823-2792
Helping Hand School, 3337 Stovall252-2811
HOSPITALS: Irving Community, 1901 MacArthur254-4211
Physicians & Surgeons, 1735 W.....254-8186
Irving Drug Alert.....ext. 369 259-3771
Irving Workshop Division
Dallas Rehabilitation Institute, 930 Beltline255-3705
Public School Special Ed. Dept., 820 Lucille259-1537
Poison Control Center, 2733 Sherman Road, G. P.....264-1651

DALLAS

American Red Cross, 2300 McKinney741-4421 or 521-4111
Dallas County Health Department, 1936 Amelia Court....631-7890
Dallas County Medical Society747-8951 or 528-6125
Dallas State Mental Health Clinic, 3605 Routh St.521-5114
Family Guidance Center, 2200 Main Street747-8331

HOSPITALS

Baylor Univ. Medical Center, 3500 Gaston824-5410
Children's Medical Center, 1935 Amelia637-3820
Methodist, 301 W. Colorado946-8181
Parkland Memorial, 5201 Harry Hines Blvd.....638-1800
Presbyterian, 8200 Walnut Hill Lane369-4111
St. Paul Hospital, 5909 Harry Hines Blvd.....631-4040
Texas Scottish Rite, 2201 Welborn521-3168
Veterans Administration, 4500 S. Lancaster Rd.371-1321
Woodlawn Hospital, 3819 Maple.....638-1800
Information & Referral, Community Council742-4385
Information, Counseling, & Referral;
Mental Retardation.....526-4750
Mental Health Association, 2500 Maple748-7825
Planned Parenthood of Dallas, 3620 Maple521-3191
Psychiatric Emergency Ward, Parkland.....638-1800
Texas Rehabilitation Commission, 3515 Swiss Ave.....821-2311
Visiting Nurses Association, 4606 Greenville.....569-5191

SURVEY OF HEALTH SERVICES AVAILABLE TO IRVINGITES

by

THE LEAGUE OF WOMEN VOTERS OF IRVING

P.O.Box 491 Irving, Texas 75060

July, 1970

The League of Women Voters is a nonpartisan organization whose purpose is to promote political responsibility through informed and active participation of citizens in government. Membership is open to all women citizens age 18 and over.

FOREWORD

Health is a broad topic. So many things affect health — the air we breathe, water we drink, people we meet. High decibel music can damage hearing, smoking may produce cancer, an accident can break bones, and the tensions of a complex world can cause mental illness.

Good community health involves preventing disease, prolonging life, and promoting health and efficiency through comprehensive health services available at the local level in four areas — governmental public health service, private professional health service, community hospitals and voluntary health associations.

This publication is a survey of health services available to the residents of Irving, Texas. Researched and studied for two years by the Irving League of Women Voters, it is presented to the community with the hope it will be used as a handbook and source of detailed information covering local, state and national health facilities in the immediate area.

Publication of this booklet has been in part made possible by contributions of Irving citizens to the 1970 finance drive of the League of Women Voters of Irving. We gratefully acknowledge these contributions as well as the valuable assistance of city and county officials, the professional men and women in the health field, and committee members of the League of Women Voters who have devoted their time and energies to this effort.



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ENVIRONMENTAL HEALTH

Our health depends on our environment.

To be healthy, we need clean air, clean water, a clean city, and healthy neighbors. To maintain good health, we cannot be endangered by use of public facilities such as retail food stores, public restaurants and swimming pools. It is essential day care centers and nursery schools meet the standards for good community health.

The City of Irving provides a health department with a team of qualified inspectors. The city supplies water, picks up garbage and disposes of sewage. Air quality is controlled by city ordinance. Water quality is adequate. The city does not contribute to the pollution of the Trinity River or its tributaries.

Dallas County has an environmental health division within the county health department. Inspection and control of day nurseries, summer camps, public swimming pools and garbage inspection are among the functions of this division.

Irving is a member of the North Central Texas Council of Governments (COG) regional planning agency. COG is involved in assuring a healthy future to every individual in the region through proper planning to meet future needs.

CITY OF IRVING HEALTH DEPARTMENT

When a municipality establishes its own environmental health unit, as Irving did in 1968, the county turns over its inspection and control program to the city except in those areas where by law the county agency is required to certify health standards for state licensing, or when technical training or equipment is not available at the city level. The county health department is required by state law to inspect day nurseries, child care centers, nursing and convalescent homes, and does so in Irving. County assistance in other areas is available upon request by the local health unit.

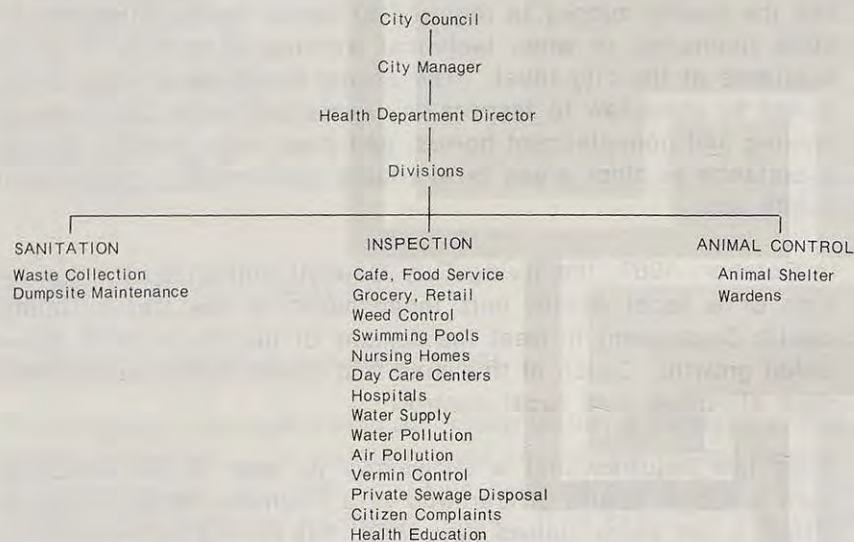
In October, 1967, the Irving City Council authorized the formation of a local health unit independent of the Dallas County Health Department to meet the demand of the city's rapid population growth. Cities of this size find public health surveillance more effective with local control.

State law requires that a community of over 10,000 residents have a public health officer who is a licensed doctor. Term of office is two years. James May, M.D., has served as Irving Public Health Officer since 1957 in addition to his responsibilities to his private practice. Many cities have a local board of health but Irving City Council has not yet authorized an advisory group.

Christopher C. Pledger, a registered sanitarian formerly employed by the Tarrant County Health Department, became Irving Health Department Director in May, 1968. Originally his salary was included in the City Sanitation Department budget. His duties included public health problems and supervision of the animal control program. Later reorganization of city departments put Mr. Pledger in charge of three divisions -- health inspection, animal control, and sanitation. He is appointed by and responsible to the city manager.

Depending on availability of funds, it is probable the city will expand department services by adding public health nursing and medical staffs. Until this time, Irving residents will have access to these services through the Dallas County Health Department.

The city budget for October 1969 through September 1970 allocates \$73,102 for inspection and animal control divisions, plus \$424,704 for sanitation. Irving Health Department projected budget for 1970-71 is approximately \$83,000.



Inspection Division

Inspection division staff includes four inspectors, a secretary-clerk and five summer employees for mosquito and weed control. The functions of the staff are outlined on the organization chart preceding. The department does not have regular inspection of beauty, barber or pet shops, trailer courts, motels or hotels, nor does it supervise industrial hygiene or communicable disease epidemiology.

The Irving Health Department, although it is an autonomous unit and not responsible to the Dallas County Health Department, cooperates with Dallas County and other suburban units. Public health problems respect no geographic boundaries. A voluntary meeting of all Dallas County sanitarians is scheduled once a month for Garland, Grand Prairie, Mesquite, Richardson, Irving, and six county sanitarians.

Irving has some 300 food and drink establishments. They are inspected for state health regulation compliance from nine to twelve times a year. During 1969, five education classes for food handlers were conducted. Food handlers are not required to have health cards either by the County or Irving. Grocery stores and retail food outlets are inspected about six times per year.

When questioned about health cards for food handlers, a county health authority explained, "Surveillance for issuance of a health card is a blood specimen to determine venereal disease and a chest x-ray for tuberculosis. Food handlers are not any more likely to spread these diseases than anyone else. Why should they be subjected to surveillance? It penalizes them. Food handling cannot transmit syphilis, and everyone should have chest x-rays for TB regularly."

Bacteriological samples of water supplies are taken every three months. Irving Inspection Division plans to inspect day care centers every two months, nursing homes twice a year, and the hospitals annually. Investigation of swimming pools and private sewage is usually limited to investigating complaints.

Citizen Complaints

When a citizen wishes to register a complaint regarding any health hazard, he calls the city health department. Written notice is unnecessary. Standard procedure for complaints is to send an inspector to the source to acquaint the department with the problem. If violation is found, a written notice is issued setting forth a time limit for correction.

Day Care Centers

Minimum standards and regulations for various classifications of child care facilities are established and enforced by the State Department of Public Welfare Licensing Division. All facilities licensed by the state are inspected once a year by the Dallas County Health Department to determine compliance with minimum standards of equipment safety, adequacy of restrooms and general cleanliness. During 1969, 348 inspections were made in Dallas County. Day nurseries and child care centers in Irving are also inspected by Irving Health Department and Irving Fire Department.

Licenses for day care centers are not issued by the city but zoning permits must be approved by Irving City Council.

The existing status of legal regulation of child care facilities prompted a request from the Irving League of Women Voters in April, 1970 that the Irving City Council extend and modify its control by:

Adopting a comprehensive ordinance requiring a permit for the operation of any child caring facility in the city.

Adopting enforceable minimum standards for the health and safety of children in private day schools and regulating by means of the permit and inspection procedure recommended for day nurseries

Changing present zoning laws regarding special limited time permits for day nurseries to exclude commercial boarding homes (those keeping fewer than six children).

Adopting additional controls for the transportation of groups of children by day nurseries and day schools to prevent overcrowding.

To date, ordinances are unchanged. Modification in local control are being studied by the city attorney.

West Irving Health Problems

At the time the Bear Creek area was annexed to the city -- then becoming West Irving -- major problems were refuse, hogs (a local ordinance prohibits keeping hogs in the city) and dogs at large. These problems have been eliminated. Evidence reveals a heavy infestation of the Norway rat in the low-lying regions of the community. Large scale rodent control will begin after testing trapped specimen. The department is working toward better health standards for the area to comply with city regulations.

Weed Control

During the summer months special emphasis is given weed control throughout the city. Two weed surveyors and one clerk join the health department staff. One thousand weed complaints were investigated in the summer of 1969. The city urges owners to

clear areas where weeds exceed a foot, clean up litter, and take care of unsightly or objectionable sections. If the problem is not resolved within a specified time, the city takes care of it and bills the property owner for the service.

Mosquito Control

The city is sprayed and/or dusted once each week during spring and fall wet seasons. The mosquito control solution, Baytex, is mixed one part to 99 parts diesel fuel. It kills mosquitoes on contact and has no residual effect. It is not harmful to aquatic or warm-blooded life. Two part-time operators are employed in the summer to operate the equipment.

Animal Control Division

The chief animal warden supervises two wardens and one part-time warden during the summer months and maintains the animal shelter at 128 North Briery Road. The shelter is attended during normal business hours weekly and checked once a day on week ends. Strays are collected 5½ days per week from 8 a.m. until sunset.

All dogs and cats three months of age or older must be vaccinated against rabies and must have a valid city license tag sold at city hall for \$1. Animals are not to run at large in the city. It is illegal to keep more than four dogs or cats or combination of both on residential property. Animals that bite must be released to the animal warden upon demand. It is illegal to abandon or dump any animal in the city. The health department or the police department, at night, will dispose of animal carcasses. Cost of reclaiming an animal at the shelter is \$1.50 plus 50¢ per day.

Citizen Action On Animal Control Shelter

In April, 1970, a private citizens group submitted a petition to the Irving City Council requesting that they look into conditions at the city animal shelter. The petition asked that the shelter be completely cleaned in order to eradicate communicable diseases allegedly infesting the shelter. A shelter providing isolation space for sick animals and additional personnel were requested.

May 6, 1970, the health department submitted a plan for an animal shelter adequate to meet the demands of a population of 350,000. These plans are under study.

The recently reactivated Irving Humane Society, a non-profit organization, is raising funds to finance the construction of a new shelter. The society is enlisting community support for the project.

Sanitation Division

The staff includes one superintendent, two foremen, and 63 workmen. The superintendent oversees garbage collection and maintains surveillance of the dumpsite. Equipment includes two bulldozers which bury garbage at the dump, 10 service trucks, 6 rear-end loaders, 38 5-yard train units, and 13 pick ups.

There are 331 fixed trash containers in the city which present a maintenance problem. A portion of the sanitation division budget is earmarked for the re-welding, rotating and painting of the containers. They are disinfected by the truck emptying them. Despite these precautions, the containers continue to attract vermin.

City trash collections are scheduled twice weekly, general cleaning every Wednesday. Disposable trash bags and holders are available at City Hall and all fire stations at \$5 per 50 bags. Use is optional.

Irving deposits solid wastes on a mined-out gravel pit at Meyers and Hunter Ferrell Roads. The property is owned by Gifford - Hill Inc. The company receives a tax exemption for permitting the city to use its 106 acre plot. Holes on this property will be filled by the end of 1970. If the city finds a suitable site, it may be converted to sanitary land fill in 1971. Surveillance of the disposal of dangerous by-products from local industries is a major part of the dumpsite maintenance.

Septic Tanks

A city ordinance prohibits the use of on-site sewage facilities for the disposal of organic wastes when city sewage connections

are available within 100 feet of the property. Such septic tanks increase the danger of the spread of disease-bearing organisms. A 1968 health department survey found approximately 600 septic tanks in violation of the ordinance. Fifty per cent have since connected to city sanitary sewer mains. The city has granted variances to some property owners whose septic tanks are not malfunctioning. Others are being encouraged to discontinue use.

CITY of IRVING SEWAGE DISPOSAL

Irving owns 39% of the Trinity River Authority Central Sewage System, which constructed and now operates the waste disposal facility located north of the Fort Worth-Dallas Turnpike and between the West and Elm Forks of the Trinity River. Giant gravity interceptor sewers collect from all Irving sewer mains, in addition to those of Farmers Branch, Grand Prairie and West Dallas. Construction of interceptors to Arlington, Carrollton, Coppell, Euless, and Hurst is in progress. Waste entering the modern, efficient treatment plant receives secondary treatment. The effluent is chlorinated before it is discharged into the Trinity River. Sludge in pre-stressed digesters is rendered harmless by bacterial action, then air dried. Finally, it is removed by a nursery working under contract and sold for fertilizer.

The treatment plant has an average capacity of 30 million gallons of sewage per day from a population of 240,000. The system can be expanded in the future to serve 800,000 people. The city currently pays the Trinity River Authority \$25,201 a month for sewage treatment. In turn, the Irving Department of Public Utilities bills the user at a flat rate for sewage disposal and at a metered rate for water.

IRVING MUNICIPAL WATER SUPPLY

The City of Irving supplies its approximately 100,000 residents with an average of 9 to 10 million gallons of water a day with peak demand rising to approximately 25 million gallons. Four 2250-foot wells, earliest source of city water, provide approximately 14% of city water supply or about 1,895,100 gallons a day.

The water supply is tested weekly for required purity and quality standards. The needs of an exploding population, lowering of the underground water table, and a seven-year drought during the fifties forced City Council to seek additional water supplies. Irving contracted to buy treated water from the City of Dallas which is supplied today from a number of large surface reservoirs --Lavon, Garza-Little Elm and Tawakoni. The Contract, expiring in 1975, sets a rate of thirty cents per 1,000 gallons. Irving is now enlarging its metering station to draw up to 35 million gallons a day from Dallas. Present capacity is 25 million gallons daily.

Faced with the problem of greatly increased water consumption in Irving at the lowest possible cost, the City Council has explored all existing and projected water sources. The City of Irving now owns 42% of the rights to the proposed Cooper Reservoir, to be built about 90 miles northeast of Irving in 1975-77, depending on the availability of federal funds. In order to meet projected debt service requirements of Cooper Reservoir, the City Council has established a reserve fund and sets aside \$60,000 annually for this purpose.

Other owners of the pool are the North Texas Municipal Water District and the Sulphur River Municipal Water District. Because of the prohibitively high costs of bringing water from this distance and the necessity of constructing an adequate treatment plant, the City of Irving would consider yielding its rights in the Cooper Reservoir if a satisfactory exchange could be negotiated.

The Council is working toward a total water plan for Irving. Alternatives now being considered for use of water from Cooper include construction of a direct pipe line and treatment plant at an estimated cost of between 35 and 40 million dollars; construction, with the North Texas Municipal Water District, of a joint pipe line to Lake Lavon -- from Lavon a single line to Irving estimated at 20 million dollars; a joint line to Lavon with Irving sending its water into Lake Tawakoni and drawing from the west side of Dallas.

Another possible source is Fort Worth having water to sell at some future date. Raw water, to approximately 30,000 gallons a day, could be brought to Irving through Grand Prairie, if a new treatment plant were constructed. Estimates are 21 to 22 cents per 1,000 gallons.

AIR POLLUTION

A Clean Air Ordinance, patterned after federal and state model ordinances, was adopted by the City of Irving in August, 1969. The ordinance states that air pollution is a city offense, gives power of enforcement to the city and makes standards uniform throughout the region. It is designed to correct existing pollution in the air and prevent new violations.

Air pollution has not been a serious problem to Irving. There is relatively little industry. The quality of the air is at the upper limits of safe-breathing levels. All offenders cited have complied, and none now operate under variances. Since May, 1969 ten Irving firms have installed pollution control devices at a total estimated cost of \$70,000. Four other firms estimated their installation devices at \$246,000.

The City of Dallas Health Department assists in air pollution control enforcement. Staff expertise and air sampling equipment further the goals of controlling pollution in the air. Some areas of Irving, such as shopping centers where there are many people and automobile congestion, have greater pollution during adverse weather conditions (inversions).

Measuring devices used in Irving include two "hi-vol" samplers, semi-permanently installed at two locations in the city -- Story Road at Highway 356, and Nursery Road at Pioneer Drive. The portable Gelman Sampler is also used.

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
P. O. Box 888, Arlington, Texas 76010
817-261-3333

The North Central Texas Council of Governments (COG) is a voluntary association of local governments represented by elected

regional officials. It was established January 20, 1966 by the Texas Legislature to resolve areawide problems through inter-governmental cooperation and coordination; conduct and supervise metropolitan and regional planning, and provide a forum in which area problems can be studied, discussed, and resolved.

COG has no power of taxation or enforcement. All local applications for federal, state, and private grant assistance for construction or expansion of health programs must be reviewed by COG.

COG serves a ten-county metropolitan region including the Dallas-Fort Worth area and environs. The 8,025 square mile area served by COG is larger than each of the five smallest states and is populated by more than two million people.

It encompasses 113 member governments who support COG through contributions. Regional community health studies now underway under COG auspices are: Water quality planning, basic economic and demographic study, tuberculosis control, mental health and mental retardation, public health regional system, regional medical program, regional comprehensive health planning program.

A citizen's committee for the study of air pollution was organized by COG and a model air pollution ordinance drafted January, 1968. This ordinance was adopted by Irving in August, 1969. COG's Water Control Division recently completed an areawide model sewage disposal system. This is designed to add to the area water supply by treating sewage for return to the streams and recirculation as drinking water. Adoption of the system is optional to individual counties served by COG.

Comprehensive Health Planning

COG has received a \$51,619 HEW grant for comprehensive regional health planning. Comprehensive health planning director is Bill L. Stevenson, Ph. D., formerly associated with the United States Public Health Service in Atlanta, Georgia.

COG's five-year planning program, beginning December 1, 1971, will explore in detail the following subject areas:

Environmental health, including air and water pollution, food protection, solid waste disposal, occupational health, radiation hazard, preventing accidents, and noise, light, stress, and speed factors;

Health Manpower, including need, distribution, recruitment, training and continuing education;

Health Care Facilities, including hospitals and their management, cost of care, utilization of facilities, extended area facilities, community mental health centers and fragmentation and duplication of facilities; and

Financing Community Health Services and Facilities.

To implement the long-range goals of COG, each of the participating counties is establishing a network of health advisory committees in each of its municipalities. These health panels will define community health problems, assign priorities and determine needed action. Findings of the local committees are then pooled and coordinated by COG for comprehensive regional planning.



PERSONAL HEALTH SERVICES, GOVERNMENT

Tax-supported personal health services available to Irvingites are described in this chapter. These include the city-subsidized ambulance service and the public school health services program. As residents of Dallas County, Irvingites support the Dallas County Health Department, Dallas County Hospital District, and the Dallas County Mental Health and Mental Retardation Center through the Dallas County Commissioners Court. State supported services in Dallas County -- Texas Rehabilitation Commission, Texas Employment Commission Opportunity Center, State Mental Health Clinic, and Terrell State Hospital in Kaufman County -- deal with mental health and mental retardation and will be treated in the last chapter. Federal funds provide the Veterans Administration Hospital in Dallas County as well as additional financial support for many of the previously mentioned services. The United State Public Health Service Poison Control Center is in nearby Grand Prairie..

IRVING

Ambulance Service

The City of Irving has a contract to provide ambulance service for emergencies with two funeral homes -- Ben F. Brown Funeral Home and Colonial Funeral Home. Calls are answered alternately. Each maintains two fully staffed ambulances, giving

the city an available fleet of four. Additional ambulances are available as needed. Standards are set by the state and city. Monthly inspections are made by Irving Police Department.

The city subsidizes a joint-venture contract with the funeral homes at \$6,000 a month. Each person using the service is billed by the city. Use of an ambulance is \$30 with an additional \$5 for oxygen. The collection rate varies from month to month. Fees may be paid by insurance companies.

The city sends the bill when the emergency call comes through the police department. If the client calls the funeral home directly, he deals with the funeral home. Rates vary. The \$30 city fee covers emergency ambulance service within a 30-mile radius. Some patients are taken to Irving Community Hospital, and others to Parkland Hospital in Dallas.

The present two-year contract for ambulance service between the city and the funeral homes will expire January 30, 1971. It is renewable for another two years with the mutual consent of the contractors and the city. Either party may withdraw from the contract with 90 days written notice. If the contract is not renewed the city will open bids for a new contract with 60 days notice.

Although the funeral homes are less and less interested in providing emergency ambulance service for the city, it was found that maintaining a city fleet would have been much more expensive than the present arrangement. If existing city personnel--e.g., firemen -- could be used, costs would be comparable.

School Health Service

The Irving Independent School District maintains a staff of twelve nurses. Mrs. Lois DeAndrea is coordinator. Both Irving and MacArthur High Schools have full time nurses. Nurses are assigned to the junior high and elementary schools on a part-time basis according to pupil enrollment.

New this year is the position of medical consultant to the public schools. M. A. Cardwell, Jr., M.D., a pediatrician in private practice in Irving, holds this position. He schedules regular

meetings with school nurses and is available for consultation with the school board and the administrative staff. He is paid on a consultant basis for actual time.

Irving school nurses are registered professional nurses and hold bachelors degrees either in nursing or education. Their duties include checking children for communicable diseases and minor illnesses; administering first aid; vision testing children in grades 2, 4, 5, 7, and referrals from other grades; conducting hearing tests for children in grades 1, 3, 6, 8, and referrals from other grades; also administering tuberculin tests to 1st and 7th graders.

They keep individual school health records, are present to answer questions at showings of growth and development films for 6th grade students, make visits to the home for any health problem as needed. They counsel students and parents on health problems brought to their attention and make referrals to private physicians or other agencies where necessary.

In some instances (e.g. red measles and hepatitis) when communicable diseases are present in a classroom, the school nurse notifies the parents that their child has been exposed. This is done only after the attending physician has confirmed the diagnosis and the medical consultant for Irving public schools has approved the notices for each case.

Parents are consulted before any medication is given to their child at school.

DALLAS COUNTY

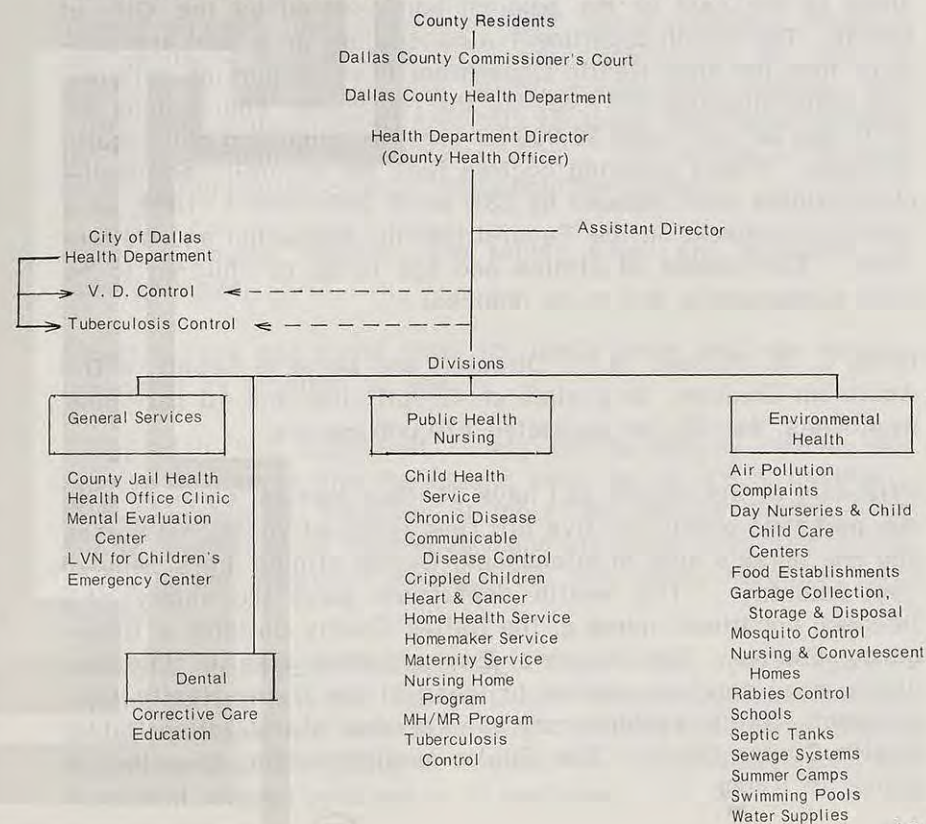
Tax funds for the following personal health services, as well as the Mental Health and Mental Retardation Center, described in the last chapter, are administered by the Dallas County Commissioners Court. The court consists of elected County Judge Lew Sterrett and four elected commissioners. Irving is represented by Commissioner John Whittington.

The county budget is drafted by the Dallas County Auditor's Office. It is based on an estimate of expected revenues as com-

pared with projected needs for each department in the county government structure. The final public hearing on the proposed budget is held during the last Commissioner's Court meeting in January of each year. The adopted budget is in effect from February 1 to January 31. The total Dallas County budget for 1970 is \$33,965,000. Present county tax rate is \$1 per \$100 valuation, plus sixty cents per \$100 property valuation for the Dallas County Hospital District.

The Court exercises control through its appointive powers. The Dallas County Health Department director is appointed by the Court and is responsible to them for the activities of the department. The board of managers of the Dallas County Hospital District and the board of trustees of the Mental Health and Mental Retardation Center are appointed by the Court.

Dallas County Health Department Organization Chart



Dallas County Health Department

The primary objective of the Dallas County Health Department, designated by the State of Texas as the official health agency, is to protect, maintain, and improve the health of the people of Dallas county. Personal services are available to county residents who cannot afford a private doctor.

Health department offices are part of the Dallas Public Health Center, located in a medical complex including Parkland Hospital and Children's Medical Center. It is just off Stemmons Freeway at the Motor Street exit.

The 1970 budget for the health department is \$374,583, plus \$51,480 for venereal disease control, and \$74,945 for TB control. This allotment is approximately 1.1% of the total county budget. Funds for control of venereal diseases and TB are the county's share of the cost of the program administered by the City of Dallas. The health department also receives an annual appropriation from the State Health Department to cover nursing salaries. The state allocated \$117,487 for the fiscal year ending June 30, 1970, and an additional \$6,000 for local maternal and child health services. Funds covering doctors fees for maternity and well-child clinics were reduced by 25% as of December 1, 1969, as a result of cutbacks in the Federal Health, Education and Welfare Fund. The number of clinics and age range of children to be seen subsequently had to be reduced.

Under J. M. Pickard, M.D., Director, and Marjorie Sewell, M.D., Assistant Director, is a staff of 42 full time and 10 part time employees, serving an estimated 470,000 people.

Prisoners at the County Jail have 24-hour medical services with one part time physician, five full time licensed vocational nurses and one nurse's aide in attendance. Dental clinics are scheduled each Saturday. The health department pays the salary of a licensed vocational nurse at the Dallas County Children's Emergency Shelter. The county's Environmental Health Division offers many services similar to those of the Irving Health Department. Irving residents may use services of the Dallas Public Health Center Clinic. The Public Health Nursing Division is active in Irving.

Dallas Public Health Center Clinic

A clinic nurse is on duty to assist the health officer with examinations and immunizations. Functions include:

Pre-employment physical examinations of all prospective county employees.

Physical examination including laboratory work and immunizations of juveniles entering orphan homes, correctional schools for delinquents, and state schools.

Examinations requested by the District Attorney, Sheriff's Office and municipal law enforcement agencies for criminal assault cases, and others where court procedures may be involved.

Immunization and verification of international vaccinations certification for persons traveling abroad.

The seven basic immunizations — DPT, polio, smallpox, measles, and rubella — are available to anyone, according to the requirements of his age group. (Dr. Sewell emphasizes, however, that "free shots" are intended primarily for those who cannot arrange for them through a private physician. This policy is followed at all immunization clinics throughout the county.)

Gamma globulin, typhoid, and rabies shots are available for special needs.

Chest x-rays and blood tests for foster home and day nursery personnel as required by law.

TUBERCULOSIS CONTROL. Any Dallas County citizen may receive diagnostic and therapeutic services for TB or unclassified mycobacterial diseases at the clinic free of charge. The public health nurse maintains supervision of all tuberculosis cases in her district. During 1969, the county reported 1,999 cases.

VENEREAL DISEASE CONTROL. This clinic, jointly operated by the Dallas City and Dallas County Health Departments, examines patients and treats diagnosed cases free of charge. Public health nurses visit infants of mothers with syphilis and administer treatment ordered by a doctor in the home.

Dental Division

Dental care is given to indigent school children and Parkland eligible expectant mothers, prisoners in the County Jail, and all children who are wards of the County Court. A part time staff, including a dentist and his assistant, are available to patients on Wednesdays and Fridays, 8-4:30 p.m. In 1969, 2,100 patients were treated.

Public Health Nursing Division

This division provides part-time skilled nursing care of the sick in their homes as well as the traditional public health nursing services which include staffing immunization clinics, well-child conferences, maternity clinics, Pap and premature clinics. A primary objective of the nursing division is education to prevent and control mental and physical illness. This is done wherever nurse meets patient.

The staff comprises a director of nursing services, one supervisor, one nursing home supervisor-consultant, and fourteen field nurses. Only nurses with BS degrees in nursing are employed. Two are assigned to Irving. Two homemakers, salaried by the chronic disease division of the Texas State Health Department, four clinic aides, two secretaries, and one clerical assistant, complete the staff.

In addition to field work, the public health nurse attends regular in-service seminars, lectures, workshops and staff meetings to keep abreast of current trends in the nursing field. Other than regularly scheduled clinics, she is not confined to a rigid schedule.

In 1969, 2,284 home visits were made in Irving. The two public health nurses assigned to Irving maintain a small office in the subcourthouse here and keep in touch with the county health office by telephone rather than wasting time and money driving to the Dallas central office.

Public health nurses are available for service through the Dallas County Health Department. Calls are then referred to the field nurse by the county.

COMMUNICABLE DISEASE CONTROL. Immunizations against diphtheria, tetanus, polio, whooping cough (children only), small-pox and measles (children only) are administered at monthly clinics. Anyone from six weeks of age to adulthood who cannot afford shots from a private source is eligible. The department gave 14,929 immunizations in the county and 1,564 in Irving in 1969. (See Appendix for Irving Immunization Clinic Schedule.)

Nurses are assisted at the clinics by aides and volunteers who help with paper work, patients, and record keeping. Interested volunteers may call the County Health Department. Aides receive the minimum wage for number of hours worked.

MATERNITY SERVICE. Weekly maternity clinics are available to Parkland-eligible expectant mothers. Eligible mothers in Irving may use either Parkland or Grand Prairie clinics. Birth control information and referral are routinely provided. (See Appendix for Maternity Clinic Schedule.)

CHILD HEALTH SERVICE. Public health nurses visit homes of all babies discharged from the Parkland Hospital Nursery, and those referred by St. Paul's, Methodist, and Baylor Hospitals. The infant is examined and either referred to a private pediatrician or the well child clinic for medical followup. At six weeks, an appointment is made for the infant at the well child clinic. This appointment system, introduced recently, has alleviated the once common long waiting periods.

Well child clinic appointments may be made through the Dallas County Health Department. Physical examinations are given by a doctor, who confers with the mother about development, nutrition and family problems. If abnormalities exist which cannot be treated in a clinic, the doctor makes a referral to proper resources - usually Children's Medical Center. Monthly visits are scheduled for the infant until he reaches five months, then at ages nine months, 12 months, and two years. After the second year, children are transferred to the immunization clinic. Health officials report only half of the patients referred to the well child clinics keep their appointments for preventive medical care. A discussion of transportation difficulties and related problems throughout the area appears later in this chapter.

IRVING CLINICS. Well child clinics in Irving are staffed by Irene Stayer, M.D., a local pediatrician. Dr. Helen Ramey fills in from time to time for Dr. Stayer. In 1969, 503 children were under the supervision of Irving clinics. A total of 384 were examined by the doctor — routine checks of older children may be done by the public health nurse. The community building at Jefferson and Second houses one of the clinics but is inadequate and uncomfortable. Babies must be undressed for the doctor's examination in a large room heated only by two open gas stoves, with no closed-off space to protect the baby from drafts.

NURSING HOME PROGRAM. One public health nurse supervisor regularly visits all nursing and custodial homes for the purpose of inspection and health education. She serves the homes on a consultant basis and assists with nursing problems.

Dallas County Hospital District

An amendment to the Texas Constitution was passed in 1954 enabling a county with a population over 190,000 to create a countywide hospital district to "furnish medical aid and hospital care to the indigent and needy persons residing in said district". The Dallas County Hospital District was created by county voter approval on December 23, 1954. By law, the district is authorized to finance operations through ad valorem taxes not to exceed seventy-five cents per \$100 property valuation.

Parkland Memorial Hospital and Woodlawn Hospital form the Dallas County Hospital District. Medical care is provided for the indigent of the county, and emergency facilities and private care is available to a limited number of full-pay patients.

The present Parkland Hospital, built with Dallas County citizen approval of a bond issue, was occupied in 1954. Woodlawn Hospital occupies the original county hospital structure, dating back to 1913.

A board of managers, appointed by the County Commissioner's Court, operates the hospitals, as noted previously. Present board members are Edward Maher, Chairman, Newman E. Long, Charles E. Watson, Earl Forsythe, Lee Herring, and Mrs. Mary Milford. Mrs. Milford is the first woman to serve on the board.

The board manages, controls and administers both hospitals. C. Jack Price, a Fellow of the American College of Hospital Administrators, represents the Board of Managers in day to day operations of the hospital district. Both district hospitals operate under the same board, administrator and department heads.

Parkland provides general intensive care, major emergency care and outpatient clinics for the indigent. Woodlawn has a 35-bed extended area unit, a 36-bed psychiatric unit primarily for adolescents, and a 75-bed unit for diseases of the chest. Parkland has 622 beds and 88 bassinets. Woodlawn has 146 beds and houses research facilities used by the University of Texas Southwestern Medical School, Dallas County Mental Health and Mental Retardation Center and others.

The board of managers proposes budget and recommends tax rates to be approved by the County Commissioners. Present tax rate is sixty cents. Total budget for 1970 is \$24,494,410. Income is derived from ad valorem taxes (60%), payment by patients and insurance for services rendered (31%), and miscellaneous (9%). In 1969, patients residing in Irving received services valued at \$221,710.

Salaries paid to 176 Irving employees of the Dallas County Hospital District can be considered a financial return to Irving residents on their hospital district tax assessment. Total salaries paid the Irving personnel in 1969 were \$1,066,165. Many doctors now practicing in Irving received their medical training in the Dallas County Hospital District.

The district has a contractual agreement with the University of Texas (Southwestern) Medical School in Dallas to render medical care to patients, to supervise and to teach the house staff of the hospital district, and to supervise all clinical research. Appointments to the staff are made by the board of managers only upon the recommendation of the Dean of the Southwestern Medical School and the Medical Advisory Council, consisting of full time and clinical faculty members. The medical staff totals 894.

Dallas County Commissioners have approved a \$25 million expansion and renovation plan for Parkland and authorized the issuance of \$12 million in revenue bonds. Remaining funds will be derived from the 1964 bond issue (\$5.8 million) and the United States Public Health Service (\$7.3 million). Additional funding includes a \$1 million grant in federal Hill-Burton health facilities construction funds which were approved by the Texas State Board of Health in April 1970. The expansion project, scheduled for completion by mid-1973, will include the furnishing of three floors "shelled in" on previous funding, and additional 323 beds, expanded operating and delivery room facilities, relocation and expansion of the emergency area, and a large parking garage.

The hospitals are accredited by a joint Commission on Accreditation of Hospitals. This commission is composed of the American College of Physicians, the American College of Surgeons, the American Medical Association, the American Hospital Association, and the Canadian Medical Association. The Texas State Department of Health also requires licensing. District hospitals are approved by Medicare.

Eligibility for care in the hospitals is determined by the board of managers, in accordance with legal and community standards. A patient must be a resident of Dallas County, but length of residence is no longer a factor. Ability to pay for medical services is determined by interviewers trained to classify patients income, number of dependents, severity and projected term of the illness, and other extenuating circumstances preventing payment. If income is too high, the patient is referred to another hospital or a private doctor. Those able to make partial payment do so on a sliding scale based generally on a minimum family budget prepared by the Community Council of Greater Dallas. Of the 164,000 patients treated during 1969, 65% made no payment. A small percentage are private patients, sent to the hospitals for a particular area of medical specialization.

If a patient is not a Dallas County resident, he may be treated for any emergency, then referred to any of the other major Dallas area hospitals.

Parkland has 78 specialty outpatient clinics. The Outpatient Department operates on appointment basis five days a week from

8 a.m. to 5 p.m. Each of the clinics may be scheduled from one to three days each week. In 1969, 226,014 patient visits were recorded. Average number of patients per day at the District hospitals last year was 890.

Many practicing physicians and surgeons in the Dallas area teach and train intern and resident staffs in their areas of specialization. They are frequently called for consultation and referral for private patients, and attend medical seminars for the District. The Dallas District has 54 interns, 303 residents, and 894 doctors on the medical staff. Of the 2500 personnel positions authorized in the 1970 budget, 2202 are presently filled.

Utilization of Public Health Services by Indigent

According to public health nurses, the major difficulty in getting the medically indigent in the community to take advantage of the preventive medical services is the basic problem of transportation. Taking time off from work is another consideration. Absence of clocks, calendars and telephones can also be cited as obstacles to making and keeping medical appointments.

In time of illness, bus schedules are rarely consulted; costs of taxis from Irving to Parkland Hospital are prohibitive; and people requiring medical attention, if there is no car in the family, are completely dependent on friends and neighbors. In poverty-level areas of the community, where most mothers work, leaving only a handful of senior citizens at home during the day, transportation problems are magnified by the age and condition of available cars, the price of gas, the cost of sitters to care for young children in the home, etc. There is no organized volunteer transportation available in Irving except for cancer patients through the American Cancer Society.

Two neighboring communities, Mesquite and Grand Prairie, handle the transportation problem by using volunteer help. Drivers are on call at the Mesquite Social Services, a community group supported by the United Fund. In Grand Prairie, Red Cross volunteers are used. Residents needing transportation to Parkland or Children's Medical Center call the Red Cross the day before their appointment. A driver picks them up at home at the beginning of the day, delivers them to Parkland, and returns for them at noon or after 4 p.m. These services do not cover emergencies.

Those needing medical service are in many cases not in a position to take time from their work. Health authorities point out that providing health services for the prevention of illness is less costly than treatment — for the tax payer whose tax money provides these services, the poor, who cannot be off the job, and the employer, who loses man hours. Health officials contend the employer who allows time off for clinic appointments and preventive medical service will save the high costs of extended absenteeism.

Some suggest that bringing health services to the community may well be the answer to the problem. They propose the construction of community center with up-to-date facilities and space available for clinics and health education programs.

VETERANS ADMINISTRATION HOSPITAL 4500 South Lancaster Road, Dallas

The Dallas VA Hospital is a general medical and surgical hospital with a 775-bed capacity. It contains an outpatient clinic which serves 51 counties in Northeast Texas by utilization of staff and fee basis physicians and dentists. Employment is provided for approximately 1300 personnel.

The hospital has a very active teaching program and is affiliated with the Southwestern Medical School of the University of Texas with approved residency training in several specialties. It is also affiliated with Baylor University Dental School.

VA hospitals are for the purpose of caring for eligible veterans. Veterans who require treatment for disabilities incurred or aggravated by military service are afforded first priority. Other veterans who served honorably during a period of war may be admitted on a space available basis. In addition to legal eligibility, there must be a professional determination that hospitalization is needed. It is suggested that veterans who reside within a reasonable distance apply at the hospital where they will be assisted in completing an application. All necessary

physical examinations will be made and a determination as to whether or not treatment is required in a hospital setting.

J. B. Chandler, M.D., is Administrator of the VA Hospital.

POISON CONTROL CENTER 24-hour telephone: 264-1651

The Poison Control Center is appointed by and supported by the U. S. Department of Health, Education, and Welfare as a public health service for the area. It provides a 24-hour information service concerning the prevention and treatment of accidents involving ingestion of poisonous and potentially poisonous substances. This includes up-to-date records of antidote and toxicology data. An average of 1200 calls per year is received. Community services also include literature and speakers, upon request, to better inform and instruct the public. The Center is housed at the Mid-Cities Memorial Hospital, 2733 Sherman Road, Grand Prairie, Texas.



PERSONAL HEALTH SERVICES, PRIVATE

Irving offers a wide range of health services for those who can afford it. Everyone should have a family doctor — there are seventy-three physicians in private practice in Irving. A listing of specializations follows. The Irving League of Women Voters conducted an opinion poll among these doctors. See appendix for results.

All doctors in Irving are available by telephone 24 hours per day. The Irving telephone directory also lists two "clinics — medical" having a doctor on duty 24 hours a day. Services after hours in the clinics are rendered by resident physicians rather than staff doctors.

Irving has two hospitals, Irving Community Hospital and privately owned Physicians and Surgeons Hospital. In March 1970 Mayor Robert Power on behalf of the City Council asked the Irving Hospital Authority to accept responsibility for a study of community needs and site planning for another hospital in Irving. It is felt that this facility will be needed within five to ten years.

There are three extended care facilities in the city.

HEALTH PROFESSIONALS IN IRVING

7 Chiropractors

42 Dentists (2 oral surgeons)

6 Optometrists

66 Physicians, Medical Doctors with Irving offices: 2 allergists, 3 anesthesiologists, 1 dermatologist, 3 ear, nose and throat, 1 gastro-enterologist, 14 general practitioners, 8 gynecologists—obstetricians, 4 cardiologists, 6 diagnosticians, 4 ophthalmologist, 3 orthopedic surgeons, 3 pathologist, 12 pediatricians, 1 psychiatrist, 5 radiologists, 9 surgeons, 3 urologists.

7 Physicians, Osteopaths: 1 endocrinologist, 1 general practitioner, 1 gynecologist, 3 obstetricians.

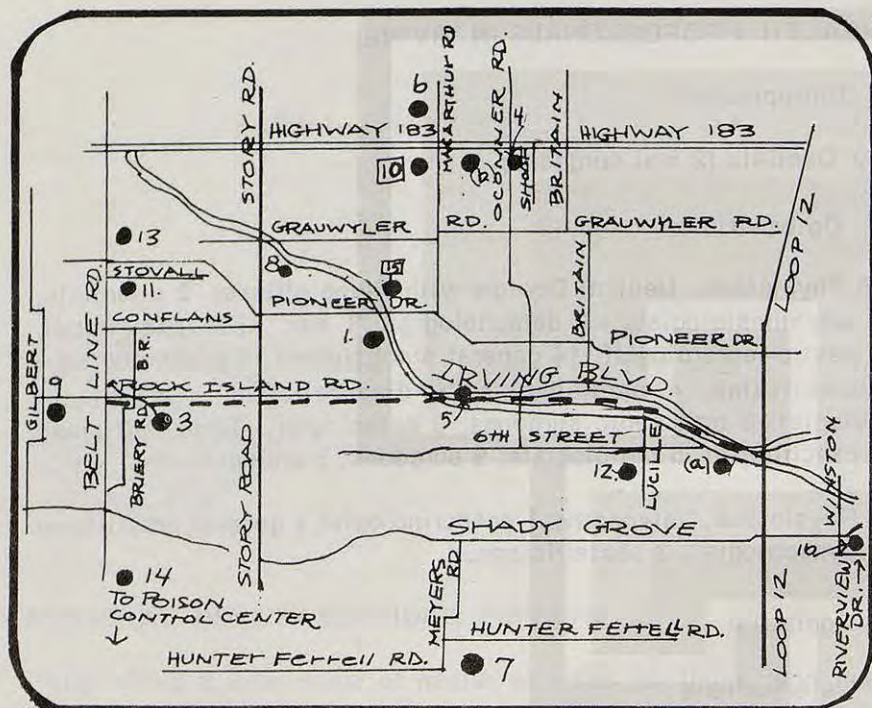
1 Podiatrist

7 Veterinarians

IRVING COMMUNITY HOSPITAL 1901 MacArthur, Irving (254-4211)

In 1961 the Texas Legislature authorized creation of the Irving Hospital Authority to organize a hospital financed through issuance of revenue bonds and other non-tax funds. Irving City Council appointed the first board of directors. Six of the present directors serving two-year terms are appointed by the hospital board of directors — the remaining five are appointed by Irving City Council.

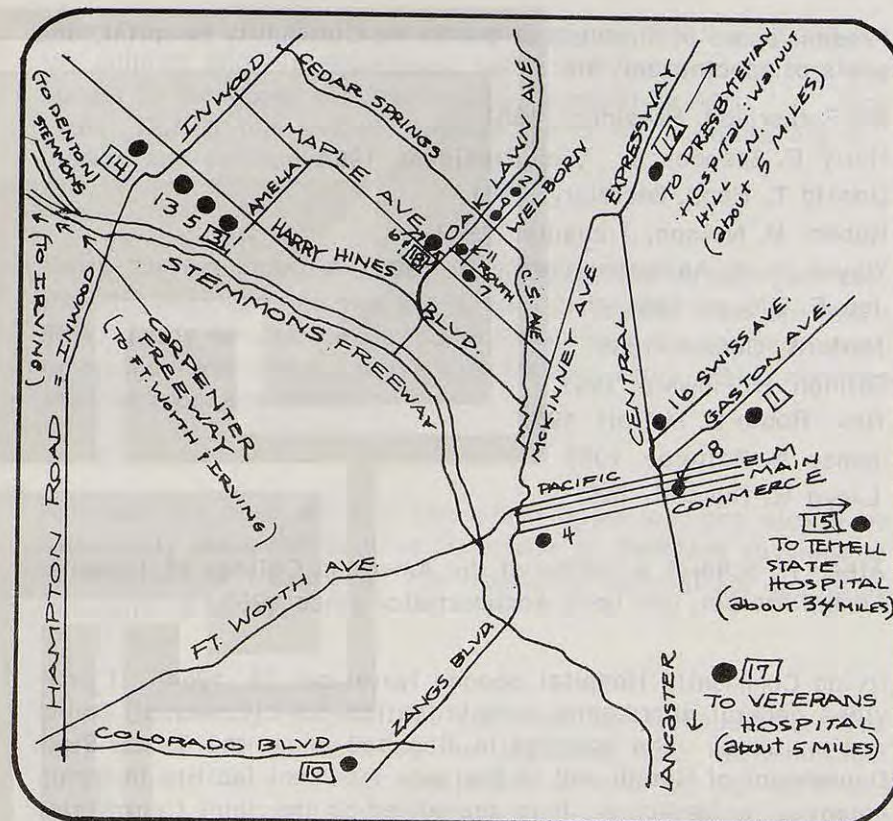
Duties of the board include appointing members of the medical and dental staff, establishing liaison with the medical staff, deciding policy, approving the budget and selecting an administrator to act as executive officer for the governing body.



irving

KEY

- | | |
|------------------------------|---|
| 1. ALCOHOLIC ANONYMOUS | 9. GILBERT SCHOOL |
| 2. (a,b) AMBULANCE SERVICE | 10. IRVING COMMUNITY HOSPITAL |
| 3. ANIMAL CONTROL CENTER | 11. IRVING HELPING HAND SCHOOL |
| 4. BRITAIN CONVALESCENT HOME | 12. IRVING PUBLIC SCHOOLS SPECIAL EDUCATION DEPT. |
| 5. CITY HEALTH DEPT. | 13. IRVING WORKSHOP OF D.R.I. |
| 6. CONCORD MANOR | 14. POISON CONTROL CENTER |
| 7. DUMP SITE | 15. PHYSICIANS' SURGEONS HOSPITAL |
| 8. FAMILY GUIDANCE CENTER | 16. SHADY GROVE REST HOME |
- PUBLIC HEALTH NURSE DISTRICTS



dallas

KEY

- | | |
|--------------------------------|-------------------------------------|
| 1. BAYLOR HOSPITAL | 10. METHODIST HOSPITAL |
| 2. CHILD GUIDANCE CLINIC | 11. PLANNED PARENTHOOD |
| 3. CHILDREN'S MEDICAL | 12. PRESBYTERIAN HOSPITAL |
| 4. MENTAL EVALUATION CENTER | 13. PARKLAND HOSPITAL |
| 5. DALLAS COUNTY HEALTH DEPT. | 14. ST. PAUL HOSPITAL |
| 6. DALLAS COUNTY MH-MR | 15. TERRELL STATE HOSPITAL |
| 7. DALLAS MENTAL HEALTH CLINIC | 16. TEXAS REHABILITATION COMMISSION |
| 8. FAMILY GUIDANCE CENTER | 17. VETERANS HOSPITAL |
| 9. HOPE COTTAGE | 18. WOODLAWN HOSPITAL |

Present board of directors of the Irving Community Hospital, and years of appointment, are:

Wre Sutherland, President, 1961

Harry E. Spencer, Jr., Vice President, 1964

Donald T. Peck, Secretary, 1961

Robert M. Nelson, Treasurer, 1961

Wayne Hurd, Assistant Treasurer, 1964

Joe F. Glover, 1961

Mark W. Gordon, 1969

Clinton H. Howard, 1961

Rev. Robin D. Moffatt, 1967

James A. Ratteree, 1961

Lloyd G. Russell, 1961

Albert H. Scheidt, a Fellow of the American College of Hospital Administrators, has been Administrator since 1963.

Irving Community Hospital opened November 15, 1964. It provides general short-term hospitalization for citizens of Irving and environs. The hospital is licensed under the Texas State Department of Health and is the only inpatient facility in Irving approved for Medicare. It is accredited by the Joint Commission on Accreditation of Hospitals, composed of the American Medical Association, American College of Physicians, American College of Surgeons, and American Hospital Association. The hospital is a member of the Dallas Hospital Council.

Mr. Scheidt represents the hospital for the North Central Texas Council of Governments activities.

Irving Community Hospital is not a tax-supported institution.

Present capital funds come from: Community subscription 9%; Hill-Burton Funds 26% (federal grants administered by the Texas State Board of Health on approval of the NCTCOG); revenue bonds 41% (loans obtained through bond sales to be paid back with interest); and hospital income 24%.

Operating cost for the fiscal year ending June 1969 was \$2,268,671. Mr. Scheidt and his department heads draw up and present the budget to the board of directors for approval by April 1 of each year. During this period, hospital rates and salaries are reviewed and projected.

Daily service charges at ICH range from \$36 to \$45 per day. Private, semi-private and one 3-bed obstetrical ward are available. Daily service charges cover 24-hour nursing care, standby emergency equipment, administration and many other services besides room and meals.

Although the hospital is a non-profit operation, one should be financially responsible, have insurance or Medicare coverage to be admitted for treatment. The medically indigent are served by Parkland Hospital.

Irving Community Hospital has 100 beds and 19 bassinets. The hospital maintains facilities for inpatient care in medicine, surgery, and their related specialties as well as OB-GYN and pediatrics. Average length of stay is 4.5 days (Medicare patients average 10.2 days). Occupancy rate is almost 90 per cent. Ninety five per cent of the laboratory services needed by a physician are available at the hospital with the other five per cent immediately available from other sources.

The hospital operates a 24-hour emergency service which received 9,455 patients during the fiscal year 1968-69, making it the fifth largest in Dallas County. Immediate risk of life is attended to, then the patient may be transferred to another facility if necessary. Twelve per cent of the emergencies are eventually admitted to the hospital as inpatients. Physicians are on call for emergency room service according to their specialties. After 7 p.m. a resident physician is also in attendance. Minimum fee is now \$7.50.

Experience shows there is misunderstanding of the nature of a true emergency. An emergency room is provided for medical problems representing an immediate risk to life, not discomforts which could be treated by a personal physician during regular office hours. Unofficial estimates indicate 70 per cent of those treated in hospital emergency rooms are not true emergencies. A person in need of medical attention "after hours" should contact his doctor for advice before seeking emergency service. Those who do not have a family physician are at a distinct disadvantage.

The hospital does not have an internship program. According to Mr. Scheidt, these programs are open only to hospitals with a teaching staff and full-time educational director.

Irving Community Hospital has a contractual agreement with the Irving Independent School District to provide clinical facilities for a licensed vocational nurses training course. The first class of fifteen students began in the fall of 1969. After an extended period of classroom instruction taught by a registered nurse, the students spend approximately 1500 hours training at the hospital earning \$90 a month. At the conclusion of the 12-month course, graduates must pass the Texas Education Agency licensing examination. Tuition is \$120. Financial help may be arranged for needy students. The course is open to persons between the ages of 17 and 55 with the equivalent of a 10th grade education. Applicants are interviewed by the instructor and admitted by the Licensed Vocational Nursing Advisory Board. The school is accredited by the Texas State Board of Nurse Examiners and partially subsidized by the Texas Education Agency. Classroom instruction is given at the Instructional Media Center, 3801 Jackson Street, Irving. It is hoped that a new class can be started every four months making the number being trained in the hospital at any one time constant.

Eighty-seven doctors are on the active and associate hospital staff. An additional 58 doctors are extended courtesy privileges. The 1970 chief of staff is Dr. Robert J. Pierce. The physicians have committees within each specialty which set the procedures to be followed in using the laboratories, operating rooms, etc. The staff is self-governing and open to medical doctors and doctors of dentistry.

The hospital employs 54 registered professional nurses and 18 licensed vocational nurses. Because of the number of nurses residing in Irving who do not wish to work full-time but are available part-time on call, the hospital has not encountered the personnel shortage so common in other areas. The 1969-70 budget authorizes 263 positions including administration, dietary, housekeeping and maintenance, pharmacy, anesthesia, x-ray, labs, as well as nursing.

The hospital is in the process of expanding the present structure. Income from services rendered may not be used to finance expansion. Bonds have been sold in the amount of \$1,600,000; Hill-Burton Act supplied \$1,050,000 in federal funds; and the local fund drive netted \$540,000, including \$150,000 donated by the medical staff and \$30,000 by the Hospital Auxiliary, to finance the \$3,190,000 addition. Rate of interest on the bonds is 6½% to 7¾% depending on maturity date. Additional information is available to the public in the prospectus distributed by Rauscher-Pierce Securities Corporation.

Project architects are Parker-Croston & Associates of Fort Worth, designers of the present facilities. The construction contract was awarded to Cates Construction Company of Dallas.

Estimated completion date of mid-1971 will see the addition of 81 beds and more sophisticated equipment. The new 4-floor section will house medical and surgical patients, coronary and intensive care units. Because of budget considerations, installation of coronary equipment edged out completion of the third floor. It will be shelled in to be finished at a later date. Second floor additions will provide more operating and recovery rooms. Additions also include expansion of labor and delivery room facilities, insurance and admitting offices, three new emergency treatment rooms, enlargement of dining room, personnel offices, doctors library and lounge, medical records area, and new x-ray equipment and more sophisticated laboratory equipment. To cope with an annual birth rate of 2,000 babies, the hospital nursery will be increased from 19 bassinets to 28.

It is expected that by the time this expansion is complete, plans will need to be started immediately for the addition of another 100 to 125 beds. The present hospital site consists of ten acres

and a contract is held for the future purchase of 3½ acres to the west of the present property. The maximum capacity of the land and building programs is 325 beds.

PHYSICIANS AND SURGEONS HOSPITAL 1736 W. Irving Blvd., Irving (254-8186)

The first hospital in Irving to open its doors to patients was built in April 1962. It was privately financed. Although designed to serve as a temporary facility, the present structure will continue to be used until a larger one can be built. When the corporate structure was reorganized in 1964, the Professional Center Hospital designation was changed to Physicians and Surgeon's Hospital, owned by Professional Hospital, Incorporated. The board of directors comprises Charles R. Tabor, chairman, Dr. William Hendricks, Craig Fowler, Mrs. Fern Maxwell, and Donald J. Cosper, who is also the administrator.

The hospital is licensed under the Texas State Department of Health and is accredited by the Texas Hospital Association, American Hospital Association, and the Federation of American Hospitals.

The hospital does not have the physical facilities to handle Medicare or Medicaid patients.

This hospital is equipped to handle general medical and surgical patients. It is oriented toward providing care for short-term surgeries. There are two operating rooms, one for general surgery the other for urology. Mr. Tabor, board chairman, emphasizes they are not interested in duplicating services offered by Irving Community Hospital, such as emergency coverage, obstetrics, or Medicare/Medicaid arrangements. A doctor is on 24-hour call when needed.

Physicians and Surgeons has a 26-bed capacity with an average daily occupancy of 16 patients, resulting in a 61% rate of occupancy. Average length of stay is 4.5 days. There are five private rooms with bath, phone, and TV. Other rooms have bath available in the hall. There are no wards. Televisions are available for rent in all other rooms. Daily service charges range from \$34 to \$41.

The only source of revenue is from operating income. Anyone who is financially able to pay or has insurance coverage may be treated at the hospital.

Physicians and Surgeons Hospital employs 40 people, including 6 registered nurses and 5 licensed vocational nurses. A total of 34 medical doctors and doctors of dentistry comprise the self-governing medical staff headed by Dr. Kenneth G. DuBois, chief of staff. Courtesy privileges, are extended to an additional 43 doctors.

The hospital plans to build a larger facility sometime in the future.

EXTENDED CARE FACILITIES (Nursing and Rest Homes)

The three privately owned extended care facilities in Irving are licensed by the State Health Department which sets minimum standards with license renewable annually.

Minimum standards are met with regard to planning and construction; safety and fire protection; favorable environment for patients, including adequate space for beds, safe water, approved sewage disposal system, adequate toilet facilities, clean food preparation and serving, clean bedding, proper garbage storage, and clean premises; personnel; admission policies; reports and records of patients and medicines; dietary; housekeeping and maintenance services; humane treatment; and emergency medical care.

The scope of this booklet does not allow us to reproduce these standards in detail. Copies are available from the County Health Department.

Each resident has the privilege of being served by a local physician of his or his guardian's choice. The home must have on call one or more practitioners licensed by the Texas State Board of Medical Examiners for emergency illness or accidents. Standards are upheld through annual inspections by the public health nurse, county sanitarian, Irving Health Department, fire marshall, and building inspectors, as well as representatives of Medicaid and any other agency insuring the patients.

All three Irving homes accept patients receiving Medicaid. None are presently certified to receive payments for services through Medicare. Medicare is designed to pay for short-term stays in nursing homes for patients recuperating after discharge from a hospital. To qualify, a patient must enter an extended care facility within two weeks after leaving a hospital where he had remained at least three consecutive days. The average monthly claim is \$365. (Refer to appendix for more information on Medicare/Medicaid.)

There are basic differences between "custodial care" and "nursing" homes.

"Custodial care" is that type of care designed to assist the individual in meeting his activities of daily living. Only ambulatory or semi-ambulatory self-help residents may be admitted to a custodial care home. The ratio of attendants for each 24-hour period is one per twenty residents who require continuing custodial care based on three 8-hour shifts. These attendants must be up, dressed, awake, and on duty.

"Nursing care" is that care given to four or more persons unrelated to the proprietor providing minor treatment under the direction and supervision of a physician licensed by the Texas State Board of Medical Examiners, in addition to the basic provision of food, shelter, and laundry. The institution provides 24-hour nursing services 7 days per week. Nursing service is directed by a registered professional nurse or a licensed vocational nurse who is a graduate of a state-approved school of vocational nursing, employed full-time in the facility and responsible for the total nursing service. The licensed nurse ratio for each 24-hour period is one nurse for 30 patients.

Britain Convalescent Center
2021 Shoaf Drive, Irving (254-3171)

Owned by Britain Convalescent Center Corporation, this nursing home was established October 5, 1964. Accredited by the Society for Geriatrics and Dallas County Nursing Home Association, the 130-bed home has a staff of 70. Private patients and Medicaid recipients are eligible for care. Rates range from \$300 to \$600

per month, depending upon the extent of care required. Private and semi-private rooms and 4-bed wards are available. The home offers occupational therapy. The management welcomes outside groups which offer personal services or chapel programs for the patients.

Concord Manor Nursing Home
1317 Carpenter Freeway, Irving (255-4135)

This private nursing home for men and women has bed capacity of 112. Those eligible for care are private patients and Medicaid recipients. Charges range from \$300 to \$420 per month depending upon the extent of care needed. Private and semi-private rooms are available. Administrator is C. F. Quinn, Jr.

Shady Grove Rest Home
2245 Riverview, Irving (254-0537)

Shady Grove is a private custodial care home for men and women with a bed capacity of 16. Administrator is Mrs. Joseph Shoaf.



PERSONAL HEALTH SERVICES, VOLUNTARY

Voluntary agencies performing health services in Irving are briefly described in the following alphabetical listing. Selected services available in Dallas are also included. Complete, up-to-date information on other health and welfare services is available through the Community Council Information and Referral Service described within.

AMERICAN CANCER SOCIETY, IRVING CHAPTER
24-hour telephone referral: 254-3131

The American Cancer Society in Irving functions in four areas: medical (professional advisors), crusade (fund raising volunteers), education, and service. Cancer education is provided for individuals, groups, clubs, and businesses.

The service committee of the Irving Chapter was recognized as the most outstanding in Dallas County in 1969. Free services include provision of permanent loan closet items, expendable comfort items, dressings, and transportation of ambulatory patients to treatment centers in Callas. The transportation service involves twenty volunteer drivers. Services were performed for 49 of 438 diagnosed cancer patients in Irving in 1969.

The Society also has a speech teacher available for laryngectomee patients. The fee is based on ability to pay. The Society does not pay hospital medical bills, provide medication, financial assistance, or ambulances. Medical social workers assist the family in solving these problems. Services to patients must have approval of a physician. Indigency need not be a determining factor if the patient can benefit from services.

AMERICAN RED CROSS
2300 McKinney, Dallas 75201
(weekdays 741-4421; other 521-4111)

James Widener is Irving's Community Chairman recommended by the mayor and appointed by the Dallas County Chapter Chairman. He serves on the Dallas County Red Cross Board of Directors and has access to all resources of that chapter including disaster relief. Aid to military families, nursing and first aid instruction, summer swimming classes, and a school program are organized on the local level. The Red Cross volunteer structure in Irving is not currently organized to provide transportation for the indigent to Dallas health institutions.

CHILDREN'S MEDICAL CENTER
1935 Amelia Street, Dallas (637-3820)

Children's Medical Center is a 118 bed general medical facility serving children from birth through 18 years of age. The present building was occupied in August, 1967. A non-profit, community owned, charitable organization established in 1913 as a hospital for infants, the Center now offers a complete program for medical, surgical and psychiatric patients both private and charity. In addition to a regular program of diagnosis and treatment of illnesses, specialty clinics numbering 24 are conducted in the outpatient department. A pioneer in open-heart surgery, Children's Medical Center is the Regional Congenital Heart Disease Center for the Southwest. The professor and chairman of the Department of Pediatrics, Southwestern Medical School, serves as the chief of staff of the Center and coordinates the medical and training programs for externs, pediatric interns and residents. Parkland Memorial Hospital affiliates with the teaching program in sharing its pediatric, newborn and contagious disease sections with the Center.

COMMUNITY COUNCIL OF GREATER DALLAS, INC.
311 S. Akard Street, Dallas (741-5851)

The Council is a central clearinghouse for problems of human improvement and community betterment, community services and activities concerned with the well-being of people in Dallas County. It is a United Fund agency also supported by foundation and governmental grants.

Laymen and professional staff, including a full-time Health Planning Director, work under an elected board of directors. The Council utilizes panels and departments in the areas of aging, family and children, group work-recreation, health, research, and volunteers. Through these it provides central planning, promotes coordination among agencies, gathers facts concerning human needs, interprets these to the community, and promotes teamwork. Its primary function is community planning.

Irving Planning Advisory Committee

A coordination and planning committee for the social services of Irving was appointed by the Community Council in January, 1970. Wre Sutherland, Irving banker, is chairman. Members are Arthur Casey, Mark Gordon, the Reverend Robin Moffat, Mrs. Mary Oberlin, Mrs. Catherine Schulze, and Mrs. Carole Shlipak. The committee evaluates health, welfare, and social needs of this area, and informs the Council board of directors about these needs. Suggestions may be given to any committee member by any Irving resident. One of the first problems recognized by the committee was the lack of counselling services in Irving. Subsequently, the committee was instrumental in laying the groundwork for the Fall, 1970, opening of a local office of the Family Guidance Center.

Information And Referral Service (742-4385)

The Council maintains an information and referral service that seeks to put inquirers quickly in touch with the appropriate service or agency to help meet specific problems. Service can usually be given by telephone, but drop-ins are acceptable. Up-to-date directories are maintained on all local, state, and national resources serving the following health related needs:

Aging	Health Education
Alcoholism	Health Insurance
Aphasia (speech difficulty)	Home Health Care Services
Appliances for handicapped	Homemaker Services
Arthritis & Rheumatism	Maternity Homes
Blind, Services for	Mental Health
Blood Services	Mentally Retarded
Cerebral Palsy	Physically Handicapped
Counselling	Sheltered Employment
Deaf & Hard of Hearing	Sick Room Equipment &
Dental Clinics	Appliances (including loan service)
Food and Drug	

CONTACT (823-2792)

Contact is a 24-hour per day telephone counseling service for crisis intervention sponsored by the Metropolitan Dallas Area Planning Commission of the United Methodist Church. Telephones are answered by trained volunteers. Ministers respond as needed to emergency calls such as suicides or provide individual counseling for those requesting it. A local office is provided for this purpose. The effectiveness of this satellite counseling office depends on whether or not callers identify themselves as Irvingites. It is emphasized that these ministers and telephone volunteers seek to do no in-depth counselling.

FAMILY GUIDANCE CENTER

2200 Main Street, Dallas 75201 (747-8331)

The purpose of the Family Guidance Center, a United Fund affiliate and accredited by the Family Service Association of America, is to provide individual, marriage, family or group counseling sessions to people with personal or family problems. It is the oldest operating social welfare agency in Dallas. Private interviews with the professional staff (10 professional family counselors holding masters degrees) are arranged by appointment. Psychiatric consultation is available on a selective basis. The Center also provides family life education programs for parent groups, church groups, or groups working with children and youth. Fees are based on a sliding scale. Counseling appointments are arranged by telephone. All matters are handled on a confidential basis.

Irving Office

2200 West Irving Blvd. (Y.M.C.A.) Telephone:

By late Fall, 1970, Family Guidance Center will provide the services of one professional family counselor two days per week, including one evening, in office space provided by the local YMCA. Volunteer office workers are presently being recruited by a subcommittee of the Irving Planning Advisory Committee of the Community Council. For information, call the Irving office telephone (to be announced later). For appointments at either office, call the Dallas number above.

FAMILY PLANNING CLINIC (638-5940)

Southwestern Medical School offers free family planning services by appointment. After examination and counseling by a doctor, birth control devices suitable to individual needs are provided. The clinic is held on the fourth floor of Parkland Memorial Hospital Monday evenings, all day Friday, and Saturday from 10 a.m. until 2 p.m.

HOPE COTTAGE - CHILDREN'S BUREAU, INC. 2301 Welborn Street, Dallas (526-8721)

Glen Acres Home, one of two maternity homes for unwed mothers operated by Hope Cottage, a United Fund affiliate, is located in Irving. The home, staffed by three housemothers and a cook, has a capacity of 21 residents who do their own housekeeping. Average age is 17 years. The girls receive medical care at Methodist Hospital. Application for admittance is made through Hope Cottage. Residents come from all economic and social levels and from all parts of the country. Fees are based on ability to pay.

Hope Cottage also has adoption agency services and foster home child care. The agency operates three group homes for children deprived of or unable to remain in their own homes who need more intensive services.

IRVING ASSOCIATION FOR RETARDED CHILDREN (252-2811)

This association, affiliated with Texas and National Associations for Retarded Children, has a membership of 140. Activities are funded by annual dues, the United Fund, the Mental Health and Mental Retardation Center, and donations. The purpose of the Association is to support the retarded of Irving, to bring about community awareness regarding retardation, to provide scholarships for continuing training of special education teachers, and to involve the community in work for the retarded. To implement these purposes, the Association sponsors the Helping Hand School and Auxiliary and a local chapter of TARS-Teens Aid the Retarded. Auxiliary members serve as volunteers at the Helping

Hand School. TARS members conduct a Saturday recreation program for retarded children. The Association, in conjunction with the Irving Junior Chamber of Commerce, is working toward the completion of a Helping Hand Center, a "work activity" center for young adult retardates. Information regarding all these activities may be obtained from Mrs. Charles Finley, 252-2811.

IRVING COMMUNITY HOSPITAL AUXILIARY (254-4211)

The ICH Auxiliary presently has 195 members with 70 active. In 1969-70, 10,352 volunteer hours were served in the hospital. During summer 1969, seventeen junior volunteers known as "Candy Strippers" contributed a total of 859 hours. All volunteers are screened and receive orientation from the hospital's director of volunteers, Mrs. Helen Young.

Hospital volunteers assist nurses in duties that do not require medical training such as running errands and paper work. They assist in admissions, information, library cart circulation, and the snack bar.

The other function of the hospital auxiliary is to support the hospital through contributions earned in fund raising. In 1969 the auxiliary contributed \$20,000 to the hospital expansion program and pledged an additional \$10,000 to be given within two years. They have also donated \$1,000 for use in the student loan fund available to the Licensed Vocational Nurses Training Course offered by the hospital and Irving School District.

General membership meetings are held four times per year with yearly dues of \$1.

IRVING DRUG ALERT (259-3771, Extension 369)

This citizens group was organized in March, 1970, and is the officially recognized drug abuse committee for the City of Irving. All drug abuse prevention activities in the city are coordinated by IDA. Membership is composed of various civic organizations (eighteen) and individuals. The purpose of the group is to provide a framework through which people who are concerned with

the growing problem of drug abuse in Irving may work effectively in combatting drug abuse through community education, enlistment of helpful ideas from young people, and other means discovered by the group. Officers are seeking financial support and contributions of time and talent by individuals and groups in Irving. No membership dues.

First efforts included drug abuse seminars sponsored at Lee Recreation Center and Irving High School. They are working with the visiting teacher and the Irving Independent School District Board to explore drug abuse education and other preventive measures possible through the schools. Dr. George Liebermann, a psychiatrist who recently opened an Irving practice, is currently working with IDA to train a group of teenagers in the technique of telephone counseling for young people having problems they need to "talk out"- IDA is patterning this 24-hour service after a similar operation successfully operating in Littleton, Colorado.

PLANNED PARENTHOOD OF DALLAS 3620 Maple Avenue, Dallas (521-3191)

Planned Parenthood, a United Fund affiliate, provides weekday medical clinics for birth control. Services include examination by a physician and prescription of appropriate supplies. Costs are based on a sliding scale with minimal charges for Pap smears and birth control devices. Sterilization information, fertility investigation, family life and marriage counselling are provided on a referral basis.

TEXAS SCOTTISH RITE HOSPITAL FOR CRIPPLED CHILDREN 2201 Welborn, Dallas (521-3168)

This hospital is a charitable institution owned and operated by the Scottish Rite Masonic bodies of Texas. It has 78 beds and specializes in pediatric orthopedics and neurology. The hospital has an accredited orthopedic residency training program affiliated with Southwestern Medical School. It also offers clinical training in physical therapy, occupational therapy and recreational therapy; all of which are affiliated with area educational institutions..

TEXAS SOCIETY FOR THE PREVENTION OF BLINDNESS, INC 2525 Carlisle, Dallas (742-8955)

The Texas Society for the Prevention of Blindness, Inc., is a nonprofit corporation supported by contributions and membership dues. The Dallas Branch provides free eye testing for children age 4 to 6 years enrolled in Irving kindergartens. Testing is done by volunteer members of Delta Gamma Sorority Alumni Association and the Xi Lambda Tau chapter of the Beta Sigma Phi Sorority. The society supervises volunteer training, sets the criteria for testing, and provides needed materials. Vision screening chairman for Irving is Mrs. Ed Halter, 255-1586.

TUBERCULOSIS ASSOCIATION, DALLAS AREA 3925 Maple Avenue, Dallas (521-2183)

The Dallas Area Tuberculosis Association provides a mobile x-ray unit at different locations in Irving approximately four times a year. Public notice is given in the newspapers. The unit is also used in cooperation with county and state health departments for testing of school personnel once yearly. Tuberculin skin tests are available to 1st and 7th graders in public and private schools. When tuberculosis is discovered, the Association does follow-up work in the area where the patient works or lives. Educational materials on air pollution, smoking, tuberculosis and other respiratory illnesses are available.

VISITING NURSES ASSOCIATION OF DALLAS 4606 Greenville Avenue, Dallas (369-5191)

The Visiting Nurses Association is a home health care agency affiliated with the United Fund certified for Medicare.

Professional nursing care is provided on a visit basis to patients at home (\$10 per visit in 1970). Nursing care consists of carrying out attending physician's instructions, educating patient and family in health care, counseling in related problems, and referral to other community resources. Home health aide service is available as indicated by the visiting nurse and attending physician. It includes personal care of patients, limited amount

of homemaking related to patient care, assistance in promoting rehabilitation of patient and temporary relief for family member caring for patient.

The staff includes 26 registered professional nurses, 2 licensed vocational nurses, 17 home health aides, and 1 social work consultant. Speech and physical therapy are provided by contract. One professional nurse and one home health aide will soon be located in office space provided by the YMCA at 2200 W. Irving Boulevard. Fees are based on cost of providing service and ability of patient to pay.



MENTAL HEALTH AND MENTAL RETARDATION

MENTAL HEALTH

Mental health services and/or facilities located in the city of Irving provided either on a government, private, or voluntary basis are scarce.

One psychiatrist opened a private practice in Irving in early 1970. There are no clinical psychologists presently practicing in the city. Dallas-based Family Guidance Center will offer the first local counseling service in Irving in late Fall, 1970.

Tax-supported mental health services are herein described. Private and voluntary mental health resources are fully covered in a Study of Mental Health Services for Residents of Dallas County, July, 1968, published by the League of Women Voters

of Dallas, 75¢. Individuals may also contact the Mental Health Association of Dallas County, 2500 Maple, 748-7825, for public information, education, and social action in mental health. The Dallas County Medical Society and the Texas Psychological Association can assist individuals in finding private psychiatrists and/or certified psychologists in the area.

Public Health Nurse Liaison Services

The Dallas County Health Department Mental Health Nurse Coordinator visits Terrell State Hospital weekly for liaison purposes. The field nurse visits families upon commitment of a family member to Terrell Hospital answering questions about procedures and policies, interpreting mental illness, and maintaining communication between the hospital and the family regarding family difficulties and readiness for the patient's return to the community. The patient is visited after discharge for purposes of health supervision at home. The nurse works with Texas Employment Commission in finding employment for patients during the rehabilitation period following an illness. It is often difficult to find local jobs for these people.

When a public health nurse encounters symptoms of mental illness among the patients she serves routinely she may make referrals to appropriate community resources. A psychiatrist serves as part-time consultant to the nursing staff.

Inpatient Psychiatric Care

Inpatient facilities for psychiatric care at Parkland and Woodlawn Hospitals are designed primarily for short-term patients. Chronic patients are sent to the State Hospital at Terrell, Texas, in Kaufman County. Parkland has an 18-bed psychiatric unit for evaluation and treatment of psychiatric patients. Those who can be treated at the Parkland outpatient clinic receive evaluation, diagnosis, and treatment.

Woodlawn Hospital has two psychiatric wards, one each for male and female patients. Depending on the types of patient illness and staff, the wards will house a total of 36 patients. Approxi-

homes of patient returnees and follow up in these cases with treatment advice. Clinic treatment may include group therapy, individual therapy, and medication. All these clinics serve a small number of patients referred from physicians, relatives, hospitals, and agencies in an effort to keep them from being hospitalized.

Psychiatric Emergencies

Persons suffering from a mental illness requiring immediate medical attention rather than treatment on an outpatient basis should go to the Parkland psychiatric emergency room for treatment. After being seen at the major medical emergency room to determine any organic problems, his condition is evaluated by a psychiatrist. The doctor recommends appropriate followup treatment.

DALLAS COUNTY MENTAL HEALTH AND MENTAL RETARDATION CENTER

Nationally there is a trend away from large state institutions toward community mental health treatment centers. Such a network of centers is in the development stage in Dallas County under the direction of the Dallas County MH-MR Center Board of Trustees established in 1966. The board is composed of nine members appointed by the Commissioner's Court. Chairman is Mr. Charles Cullum. The board has a large professional advisory committee headed by Robert A. Brown, Ph. D. Executive Director of the MH-MR Center is psychiatrist Dr. Robert Dovenmuehle, appointed in 1969.

There are eight MH-MR service districts in Dallas County determined by the MH-MR board on the basis of population distribution. Each district should serve a minimum of 75,000 and a maximum of 200,000 people.

The goal in terms of mental health services is to develop community mental health programs with services that intervene at any level for treatment, prevention, and for maintaining sound mental health. The program will seek to coordinate, expand,

and improve existing services and to establish missing elements through district mental health centers. The aim is to assure treatment for those who need it within the community where they live.

Planned services in each district conform to the first five adequate services defined in the national Mental Health Centers Act: inpatient, outpatient, partial hospitalization, emergency, consultation and education. At least six other services will eventually be operated, sponsored, or encouraged in one or more of the eight district centers; rehabilitation, pre-care and after-care, training, central records, research and program evaluation, and information and referral. All these services need not be housed under one roof but contracts must exist between organizations providing the different elements of service. One center can contract for use of facilities or services in another district.

The five essential services are now provided in District II by the Presbyterian Hospital Mental Health Center and in District VI at the Adult Mental Health Services Center at 3804 S. Central Expressway, Dallas, (421-7668). These centers must give priority to patients residing in their districts. Services are available to all County residents on a limited basis at the District VI Center. A community mental health center will eventually be established in District IV, Irving and Grand Prairie.

MENTAL RETARDATION

The Dallas County Mental Health and Mental Retardation Center, as the name implies, is also involved in comprehensive planning for services to the mentally retarded. Descriptions of services provided under contract with the Irving Helping Hand School and the Irving Workshop Division of the Dallas Rehabilitation Institute follow. Also providing services for the mentally retarded in Irving are the Irving Association for Retarded Children and the Special Education Department of the Irving Independent School District.

In addition to the contracted services available in Irving for District IV, the MH-MR Center provides an Information, Counseling, and Referral Service as well as a Mental Retardation

Evaluation Team for the entire county in Dallas at 3819 Maple Avenue (in the Woodlawn Hospital building), telephone 526-4750. The information service handles intake process, referral service, assistance in use of resources, and follow-up on further needs and planning for the mentally retarded. They also process applications, furloughs and discharges from state schools, maintaining case files and life records including a confidential, centralized data system on diagnosis, treatment, etc., for on-going care. The evaluation team provides medical, educational, and social evaluations, treatment plans, and further medical and diagnostic referrals as needed.

Helping Hand School
3337 Stovall, Irving (252-2811)

Helping Hand School is a pre-school and day care center for retarded children, age 3 to 12 years. Program includes early stimulation, language and speech development, and academic readiness activities. The school presently enrolls 20 children and has a staff of six, including two degreed teachers. By September 1970 it will be licensed to care for up to 40 students with a staff of thirteen. Supported by the Irving Association for Retarded Children, United Fund and Dallas County Mental Retardation Center (state and county) funds, tuition is based on a sliding scale. Hours of operation are 7 a.m. to 6 p.m., 12 months per year. Enrollment information is available through Mrs. Charles Finley, Director.

Irving Workshop Division
Dallas Rehabilitation Institute
930 N. Beltline Road, Irving (255-3705)

This facility opened January, 1970. It provides rehabilitation and work training for retarded persons 16 years of age and older. The program is coordinated with that of Caruth Memorial Rehabilitation Center (7850 Brookhollow Road, Dallas; 637-0740) with salaries provided under a grant from the U. S. Department of Health, Education, and Welfare, and operating cost covered by contract with the Dallas County Mental Health and Mental Retardation Center (MR Services, 3819 Maple Avenue, Room 284,

Dallas, 526-4750). The Irving Workshop, under the direction of Donald A. Pool, Ph.D., has a staff of five with an enrollment of six clients and a capacity for 25 enrollees. Admission is arranged by the parents or guardian in a personal interview. Tuition is based on a sliding scale.

The program evaluates the vocational potential of mentally retarded persons through the use of real work. Clients with vocational potential enter a work preparation program during which they are paid for the work accomplished at a piecemeal rate based on the statutory minimum wage. After successful completion of work training they are placed in competitive employment, sheltered workshop, or other appropriate work setting.

An estimated 150 persons in Irving and Grand Prairie may be eligible for this relatively new program. The lower the enrollment the higher the cost of training per student. Enrollment is expected to increase as parents begin to understand the possibilities open for their retarded children and transportation problems are solved.

Irving Independent School District
Special Education

The Special Education Department of the Irving Independent School District includes a director, a staff psychologist, and 55 teachers. The department is approved for an additional 21 teachers, a counselor, and an educational diagnostician for Fall, 1970. At that time the special education program will include children ages 6 through 21. By 1974-75 the program will be expanded to include ages 3 through 21.

Classes are offered for the following groups: educable and trainable mentally retarded, emotionally disturbed, children with learning and/or language disabilities, those with speech and hearing handicaps, those with orthopedic disabilities (including those whose activities must be limited because of heart ailments), vocational rehabilitation training for adults age 16 through 21, and the homebound. Teaching for this last group is available for children homebound for health reasons from regular classes grades 1 through 12. This also includes the emotionally handicapped child and the school-age girl who is pregnant.

Children are placed in the special education program only after being tested by the special education department and its staff psychologist. The psychologist works exclusively with the special education department rather than for the whole school system. Her work involves administering, evaluating, and interpreting to parents battery tests necessary for admission to the program. More psychological and neurological tests may be referred to private doctors at the parents' expense. The results of all tests are considered by a five-member committee, consisting of the director of special education, the staff psychologist, the visiting teacher, the head nurse, and the head of curriculum. It is this committee's decision as to which program would most benefit the child. Parental permission is required before a child is admitted to any program.

TEXAS EMPLOYMENT COMMISSION OPPORTUNITY CENTER 2103 Bryan Street, Dallas (742-1321)

The Texas Employment Commission is the central manpower clearing house for the metropolitan Dallas area. It attempts to find jobs for all unemployed persons and counsels job seekers having special employment problems.

TEC maintains a central counseling, testing, and training office at the Bryan address, and six other placement offices in the city. Special techniques are applied to help place disabled workers.

In order to qualify for counseling service, the applicant must be 16 years or older and present a problem interfering with job placement. If the problem is identified as an emotional one, applicants should have already been treated psychiatrically and in need only of further adjustment, vocational guidance and support.

TEXAS REHABILITATION COMMISSION 3515 Swiss Avenue, Dallas (821-2311)

This Commission, formerly a part of the Texas Education Agency, is supported by federal and state funds. It provides counseling, training and job placement to persons with physical and/or

mental impairments constituting an employment handicap. The staff of 52 includes 30 counselors and 4 rehabilitation specialists. Other services provided, such as purchase of prosthetic appliances, occupational equipment, physical restoration, testing, as well as payment for tuition, room and board, transportation and occupational license necessary during training, are based on economic need.

TRC receives referrals from many area agencies—public health nurses, physicians, State Department of Public Welfare, Texas Employment Commission, mental and medical hospitals, and school systems. A counselor works closely with the vocational adjustment coordinator of the Irving Independent School District in providing on-the-job training for special education students of employable age. Services are available to all. Interested individuals may call Monday through Friday between 8 a.m. and 5 p.m.



APPENDIX

DOCTORS' OPINION SURVEY, March, 1970

Following is a summary of the twenty-three responses to a survey conducted by the League of Women Voters of Irving. All physicians having Irving offices (73) received questionnaires by mail. The League appreciates the time and thoughtfulness of those who expressed their opinions.

The problem of most widespread concern among the physicians was the growth of mental illness and the need for psychiatric services and facilities in Irving. Group therapy, marriage and family counselling, and psychiatric and psychological counseling had to be referred to Dallas until one psychiatrist opened a private practice here in April, 1970.

Many were concerned about the shortage of hospital beds, underscoring the importance of present Irving Community Hospital expansion. Some feared that supply could not keep pace with demand.

Health problems discussed ranged from importation of exotic diseases through the international airport to sound pollution, accident epidemics, drug abuse, and shortages of medical and paramedical personnel.

Many doctors expressed a need for electroencephalograms and other radiation procedures available only in Dallas, but most conceded that the expense of duplicating such services in Irving would not be justified. One contended, "Irving is in a metropolitan district of Dallas and...should not necessarily strive to maintain every area of service for every type of problem." Another comment: "A physical medicine department or physical therapy department in this city would be beneficial to patients who are recovering from stroke or other neurological problems or from crippling accidents as well as from congenital problems."

Other needs mentioned were charity medicine, home health care, night child care, research, and a school failure diagnostic center.

Fifteen of the twenty-three responding expressed an interest in a local mental health consultation service. Typical of the comments: "The difficulty is in reaching those who actually need help. Undoubtedly working with primary physicians, clergy, and educators, many individual cases could be reached." One doctor had "found it difficult to get patients to avail themselves of the limited services in Dallas.. waiting lists, etc." Four opposed a consultation service objecting to government involvement in such programs. According to some, "These services should be dispensed only with involvement of primary physician and individual patient."

MEDICARE

Medicare is a program of hospital and medical health insurance available for Americans 65 and older who are entitled to monthly cash social security or railroad retirement benefits. Those eligible receive hospital insurance automatically. For eligibility requirements and more details contact the local Social Security office (749-3661).

Medicare hospital insurance is financed by special contributions from employees, their employers, and self-employed persons. These contributions, 0.6% of the first \$7,800 of yearly earnings matched by employer, are in addition to regular social security contributions.

Hospital insurance helps pay for care received as a hospital inpatient including cost of rooms in semiprivate accommodations, regular nursing services, cost of drugs, supplies, and appliances ordinarily furnished to hospital inpatients. It also helps pay for up to 100 home health visits by nurses, physical therapists, home health aides, or other health workers if the services are ordered by a doctor and are furnished by a certified Medicare home health agency.

Medicare medical insurance is voluntary and available only to those requesting it. It is financed by monthly premiums (\$5.30 per month through June, 1971) shared equally by those who sign up and by matching amounts from federal government revenues. One can apply for medical insurance only at certain times. The first period begins three months before the month of the 65th birthday and ends three months after the birthday month. A person who fails to apply within three years of the first opportunity cannot sign up at all.

Medical insurance helps pay for physician's services, certain diagnostic services, radiation treatments, surgical dressings, splints, casts, braces, artificial limbs and eyes, durable medical equipment, medical supplies and drugs which cannot be self-administered, and certain ambulance services. It does not cover routine physical checkups, eyeglasses, hearing aids, immunizations, dentures and routine dental care, orthopedic shoes, or personal comfort items.

MEDICAID

Medical Assistance, usually called Medicaid, is a federally financed program of medical care for low income people of all ages administered by the State Department of Public Welfare (Dallas office: 741-7811). In general, any needy person who is a citizen of the United States, a resident of Texas, has insufficient income to meet his needs as defined by state policy, is 65 or older, or blind, or totally and permanently disabled is eligible. Medical assistance application forms are available at licensed hospitals, clinics, doctors' offices and directly from the Department of Public Welfare.

Medicaid is paid directly to the provider of medical services. Services covered are inpatient and outpatient hospital services, skilled nursing home services for adults, x-ray and other laboratory services and limited payment for the services of certain licensed practitioners other than physicians. Also included are limited coverage of home health care services, dental surgery, prosthetic devices and major, durable, medically prescribed equipment for recipients 65 or older.

DALLAS COUNTY PUBLIC HEALTH CLINIC SCHEDULES

MONTHLY IRVING IMMUNIZATION CLINIC

Community Building	West Irving Community Center
2nd and Jefferson Streets	Jackson Street
1st Friday, 8:15 a.m. - 1 p.m.	4th Thursday, 8 - 10 a.m.

MONTHLY GRAND PRAIRIE IMMUNIZATION CLINIC

Recreation Center	Densman Street Center
1900 Spike Street	1411 Densman
1st Tuesday, 1 p.m.	4th Friday, 8:15-11:00 a.m.

WEEKLY MATERNITY CLINIC

1411 Densman Street	Parkland Hospital
Grand Prairie, Texas	5201 Harry Hines Blvd. Dallas
Wednesday, 12:30 p.m.	Wednesday, 12 noon

MONTHLY PAP CLINIC

1411 Densman Street
Grand Prairie, Texas
4th Friday, 8:15-11:00 a.m.

MONTHLY WELL CHILD CONFERENCES

Community Building	West Irving Community Center
2nd & Jefferson Streets	Jackson Street
2nd & 4th Fridays	4th Thursday
Morning Appointment Only	Morning Appointment Only
1411 Densman Street	1900 Spikes Street
Grand Prairie, Texas	Grand Prairie, Texas
3rd Tuesday	1st Tuesday
Appointment Only	Morning Appointment Only

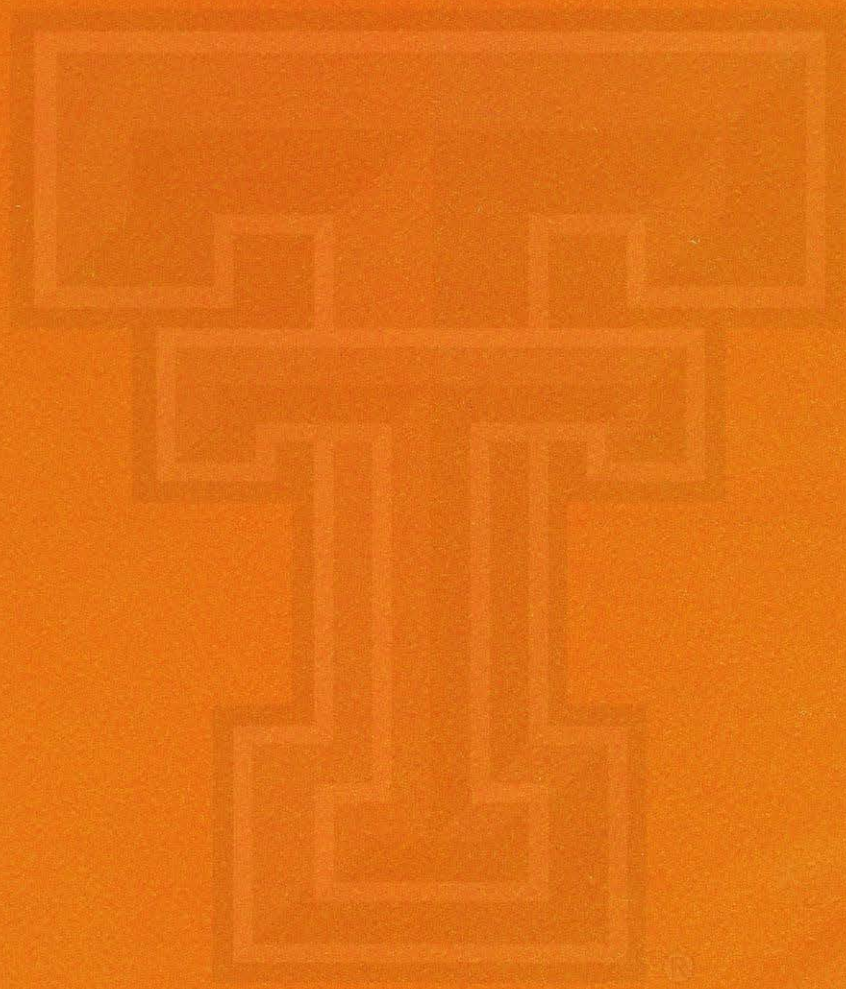
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Brown

YOUR GUIDE . . .



to

ELECTED OFFICIALS

1965-66

League of Women Voters of Irving

P. O. Box 491, Irving, Texas

IRVING CITY OFFICIALS:

Mayor:

Lynn Brown

Address:

The Honorable Lynn Brown
City Hall
Irving, Texas

City Councilmen:

District 1- Howard Perdue

District 2- R. Dan Matkin

District 3- Joe G. Jeter

District 4- Vernon Walker

At Large: Robert H. Power

At Large: John Whittington
(Mayor Pro-tem)

Address:

Councilman (name) _____

City Hall

Irving, Texas

City Manager: Morris Howard

(appointed by City Council)

Irving School District:

Board of Education:

Dr. Harold Watkins (President)

John E. Davis (Vice-president)

James Moreland (Secretary)

Dr. Richard Bates

G.M. 'Chuck' Dykes

Bob Furgerson

Clinton Howard

Superintendent of Schools:

W. T. Hanes

Address:

Board of Education

901 O'Connor Road

Irving, Texas

TEXAS VOTING QUALIFICATIONS:

Citizen of United States
At least 21 years of age
Resident of Texas 1 year
Resident of county 6 months
Resident of precinct in which
offering to vote
Poll tax receipt or exemption
certificate

For more information call the
Dallas County Tax Assessor's
Office: RI.7-8251

UNITED STATES SENATORS:

John Tower (Republican)
Ralph Yarborough (Democrat)
Address:

The Honorable (name) :
Senate Office Building
Washington, D.C.

UNITED STATES REPRESENTATIVES:

Congressional District 5
(Dallas County)

Earl Cabell (Democrat)
Address:

The Honorable Earl Cabell
145 Old House Office Bldg.
Washington, D.C.

At Large:

Joe Pool (Democrat)
Address:

The Honorable Joe Pool
142 Old House Office Bldg.
Washington, D.C.

GOVERNOR OF TEXAS:

John B. Connally (Democrat)
Address:

The Honorable John Connally
Austin, Texas

TEXAS STATE SENATOR:

District 8 (Dallas County)
George Parkhouse (Democrat)
Address:

The Honorable Geo. Parkhouse
The Senate
Austin, Texas

STATE REPRESENTATIVES:

District 51 (Dallas County)

Place 1-Cooper Blankenship (Dem)
Place 2-Ben Atwell (Dem)
Place 3-John Wright (Dem)
Place 4-John Field (Dem)
Place 5-Ben Lewis (Dem)
Place 6-David Ivy (Dem)
Place 7-Jim Wade (Dem)
Place 8-Dick McKissack (Dem)
Place 9-James Stroud (Dem)

Address; The Honorable (name)
House of Representatives
Austin, Texas

DALLAS COUNTY OFFICIALS:

County Judge:

W.L. Sterrett (Democrat)

County Commissioners:

Precinct 1-Frank Crowley (Rep)
Precinct 2-M.G. Price (Dem)
Precinct 3-Jim Tyson (Dem)
Precinct 4-Denver Seale (Dem)

Address:

Commissioner (name)
Commissioners Court
Records Building
Dallas, Texas

Dallas County School Board:

E.M. Hastings (President)
Jess Harben (Vice-president)

L.L. Henry

Elmer Newman

Dr. Claude C. Albritton

Mrs. L.M. Taylor

Allen Melton

Superintendent: L.A. Roberts

Ass't Superintendent: C.T. Tindel

Address:

County School Board
300 Records Building
Dallas, Texas

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ed representative.....

Dear Sir: or Dear (title & name)

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more about your government?

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For information call:
Bl.3-2335

JUN 6 1969

Your Elected Officials



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John G. Tower Senate Office Building
Ralph Yarborough Washington, D.C. 20510

UNITED STATES REPRESENTATIVES

District

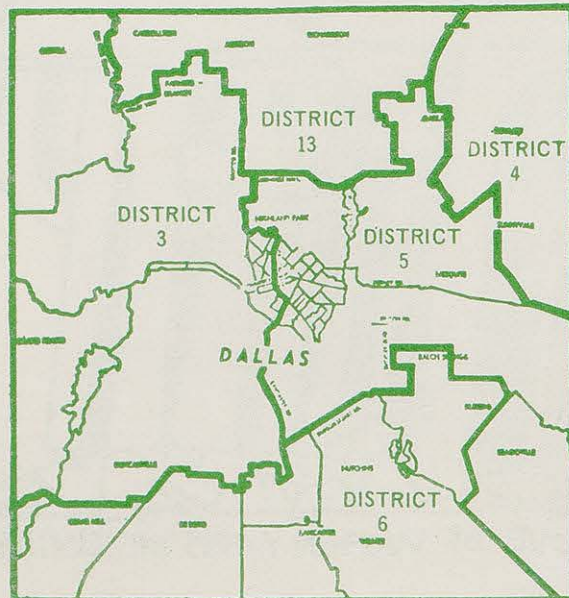
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6 Olin Teague
13 Graham Purcell

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THE LEAGUE OF WOMEN VOTERS
OF IRVING

May 1969

CONGRESSIONAL DISTRICTS



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GOVERNOR

Preston Smith State Capitol Building
Austin, Texas 78711

LIEUTENANT GOVERNOR

Ben Barnes State Capitol Building
Austin, Texas 78711

STATE SENATORS

District State Capitol Building
Austin, Texas 78711
8 O. H. (Ike) Harris, 2271 First Nat'l Bank
Building, Dallas 75202
9 Ralph M. Hall, Cain-Hall Building, Rock-
wall 75087
16 Mike McKool, 5025 N. Central Expressway,
Dallas 75205
23 Oscar Mauzy, 1601 Nat'l Bankers Life
Building, Dallas 75201

STATE REPRESENTATIVES

District 33 State Capitol Building
(Dallas County) Austin, Texas 78711
Place
1 Bill Braecklein, 2271 First Nat'l Bank
Building, Dallas 75202
2 Ben Atwell, 1002 Dallas Federal Savings
Building, Dallas 75201
3 John Wright, 630 Dalworth, Grand Prairie
75050
4 Dick Reed, 4034 Shelley Boulevard, Dallas
75211
5 The Rev. Zan W. Holmes, Jr., 8418 Bunche,
Dallas 75231
6 Joe Ratcliff, 360 Inwood Village, Dallas
75209
7 Griffith Moore, 3838 N. Versailles, Dallas
75209
8 Dick McKissack, 3307 Darbyshire, Dallas
75229
9 James W. Stroud, 5507 McCommas Boule-
vard, Dallas 75206
10 Joe P. Hawn, 334 Pleasant Grove Mall,
Dallas 75217
11 Chris Semos, 3620 W. Davis, Dallas 75211
12 Jim Clark, 3303 Lee Parkway, Dallas 75219
13 Jack Blanton, P. O. Box 548, Carrollton
75006
14 Fred Orr, P. O. Box 10, DeSoto, 75115
15 Joe H. Golman, 2727 N. Peak, Dallas
75204

DALLAS COUNTY

COUNTY JUDGE

W. L. Sterrett Commissioner's Court
Records Building
Dallas, Texas 75202

COUNTY COMMISSIONERS

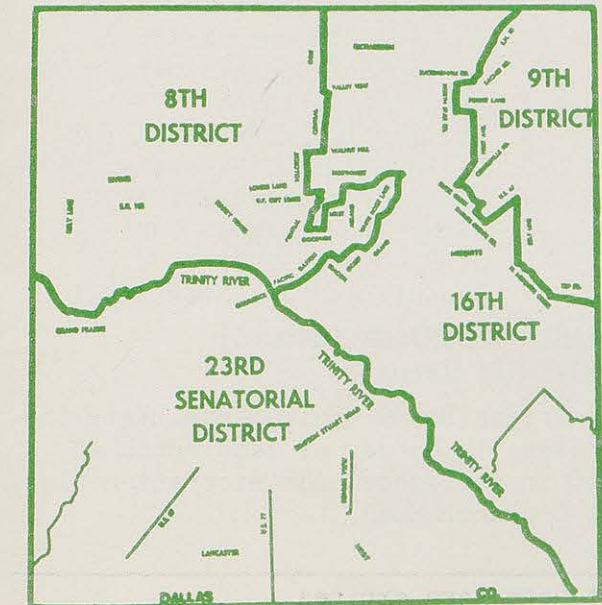
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4 Denver Seale

DALLAS COUNTY JUNIOR COLLEGE DISTRICT

BOARD OF TRUSTEES

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Jim Scoggins, Irving
Loncy L. Leake, Room 1250
Mesquite Rio Grande National
Mrs. Eugene McDermott Life Building
Franklin Spafford Dallas, Texas 75202
Durwood A. Sutton,
Grand Prairie
Carie E. Welch

STATE SENATE DISTRICTS



IRVING CITY COUNCIL

MAYOR:

Robert H. Power, 1971*
City Hall
835 W. Irving Blvd.

- Place 1 Kenneth Reynolds, 1971
2 R. Dan Matkin, 1970
3 Joe G. Jeter, 1971
4 Cliff Shasteen, 1970
5 Robert Wood, 1971
6 Bob Haley, 1970
7 Harry L. Field, 1971
8 Joe Bailey, 1970

CITY MANAGER:

Morris Howard

The Irving City Council meets every
Thursday night at 7:30 in the Council
Chamber at the City Hall, 835 W. Irving
Blvd.

IRVING INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

PRESIDENT:

Dr. Richard D. Bates
901 O'Connor Road
School Administration Bldg.

- Place 1 James A. Ratteree, 1972
2 Dr. Harold L. Watkins, 1972
3 Dr. Richard L. Banowsky, 1970
4 Robert C. Furgerson, 1970
5 James R. Moreland, 1971
6 G. M. Dykes, 1971
7 Dr. Richard D. Bates, 1971

SUPERINTENDENT OF SCHOOLS:

Edwin H. Irons

The Irving Board of Trustees meets the
2nd and 4th Monday of each month at
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901 O'Connor Road.

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YOU MAY APPLY FOR YOUR ANNUAL
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BETWEEN OCTOBER 1 AND JANUARY 31

.....IF.....

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At least 21 years of age
Resident of Texas 1 year
Resident of county 6 months
Resident of precinct in which
offering to vote

for more information call:
VOTER REGISTRATION DEPARTMENT,
DALLAS COUNTY COURT HOUSE
Telephone 749-8873

Prepared by

THE LEAGUE OF WOMEN VOTERS OF IRVING
P.O. Box 491
Irving, Texas 75060

* Date term expires

JUN 6 1909



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MAYOR:

Robert H. Power, 1971*
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P.O. Box 491

Irving, Texas 75060

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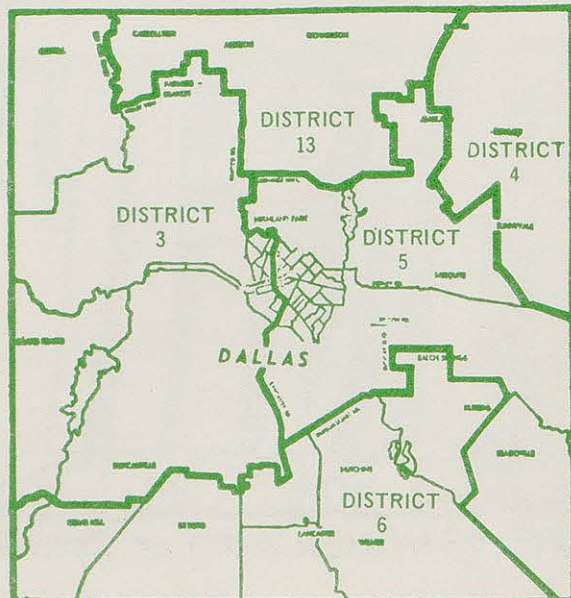
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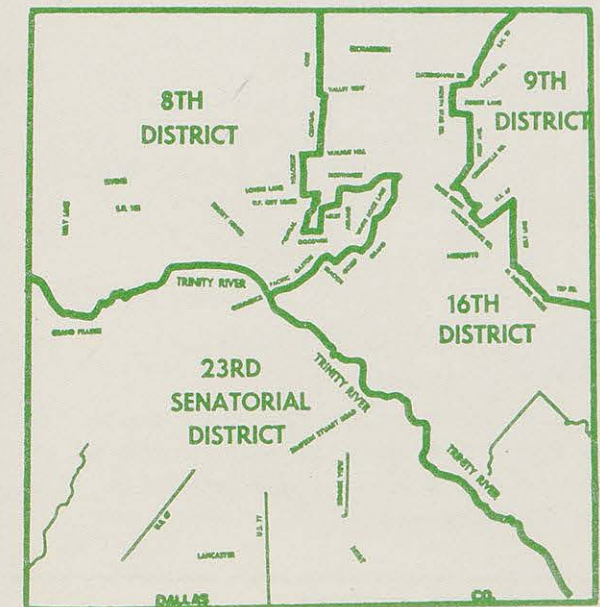
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STATE SENATE DISTRICTS



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P. O. Box 491, Irving, Texas

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At least 21 years of age
Resident of Texas 1 year
Resident of county 6 months
Resident of precinct in which
offering to vote

For more information call Tax
Office in the Dallas County
Sub-courthouse here in Irving:

BL 4-6102

UNITED STATES SENATORS:

John Tower (Republican)
Ralph Yarborough (Democrat)

Address:

The Honorable _____ (name) _____:
Senate Office Building
Washington, D.C.

UNITED STATES REPRESENTATIVE:

Congressional District 3
(Irving-Dallas)

Joe Pool (Democrat)

Address:

The Honorable Joe Pool
House Office Building
Washington, D.C.

GOVERNOR OF TEXAS:

John B. Connally (Democrat)

Address:

The Honorable John Connally
Austin, Texas

TEXAS STATE SENATOR:

District 8 (Dallas-Irving)

George Parkhouse (Democrat)

Address:

The Honorable Geo. Parkhouse
The Senate
Austin, Texas

STATE REPRESENTATIVES:

District 51 (Dallas County)

Place 1-Bill Braecklein

2-Ben Atwell

3-John Wright

4-John Field

5-Joseph E. Lockridge

6-Joe Ratcliff

7-Griffith Moore

8-Dick McKissack

9-James W. Stroud

10-Sam Murphy

11-Chris V. Semos

12-Jim Clark

13-Jack Blanton

14-Fred Orr

Address: The Honorable _____ (name) _____
House of Representatives
Austin, Texas

DALLAS COUNTY OFFICIALS:

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W.L. Sterrett (Democrat)

County Commissioners:

Precinct 1-Frank Crowley (Rep)

2-M.G. Price (Dem)

3-Jim Tyson (Dem)

4-Denver Seale (Dem)

Address:

Commissioners Court

Records Building

Dallas, Texas 75202

Justice Of The Peace: (Irving)

Lloyd G. Russell

Address:

Judge Lloyd G. Russell

841 W. Irving Blvd.

Irving, Texas

Dallas County School Board:

Mrs. E.M. Taylor (President)

Elmer Newman (Vice-president)

John C. Cole

Dr. Milton V. Davis

Jess Harben

L.L. Henry

Chas. D. Millar

Superintendent: L.A. Roberts

(ex-officio secretary)

Ass't Superintendent: C.T. Tindel

Address:

300 Records Building

Dallas, Texas 75202

County Junior College Trustees:

R.L. Thornton, Jr. (President)

Dr. Frank J. Altick

Loncoy L. Leake

Mrs. Eugene McDermott

Franklin Spafford

Durwood A. Sutton

Carrie E. Welch

Address:

Dallas County J.C. Trustees

Room 1250

Rio Grande Nat'l Life Bldg.

Dallas, Texas 75202

IRVING CITY OFFICIALS:

Mayor:

Robert H. Power

Address:

The Honorable Robert Power
City Hall
Irving, Texas

City Councilmen:

District 1- Kenneth Reynolds
2- R. Dan Matkin
3- Joe G. Jeter
4- Vernon Walker

At large 5- Jim Wilcox

At large 6- John Whittington

Address:

Councilman _____ (name)
City Hall
Irving, Texas

City Manager: Morris Howard

(appointed by City Council)

Irving School District:

Board of Education:

John E. Davis (President)
G.M. 'Chuck' Dykes (Vice-pres.)
Dr. Richard Bates (Secretary)
Dr. Richard Banowsky
Bob Furgerson
James Moreland
Dr. Harold Watkins

Superintendent of Schools:

W. T. Hanes

Address:

Board of Education
901 O'Connor Road
Irving, Texas

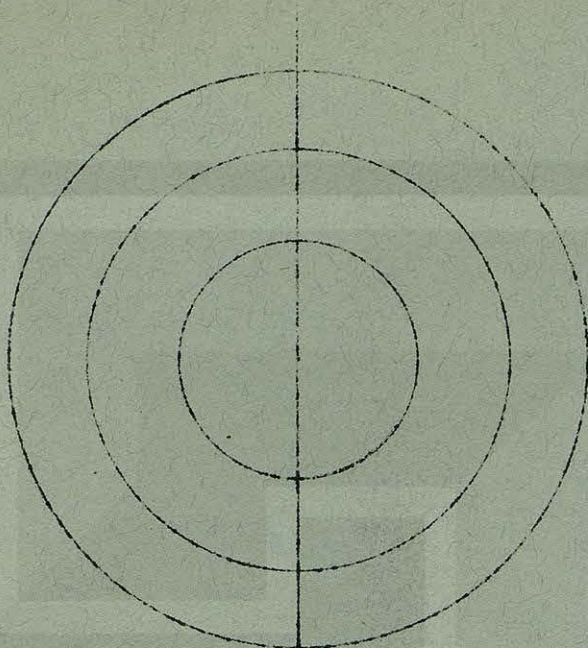
When you write your elected
Representative.....

Dear Sir: or Dear _____ (title & name)

For information about.....

THE LEAGUE OF WOMEN VOTERS

call BL 3-0042



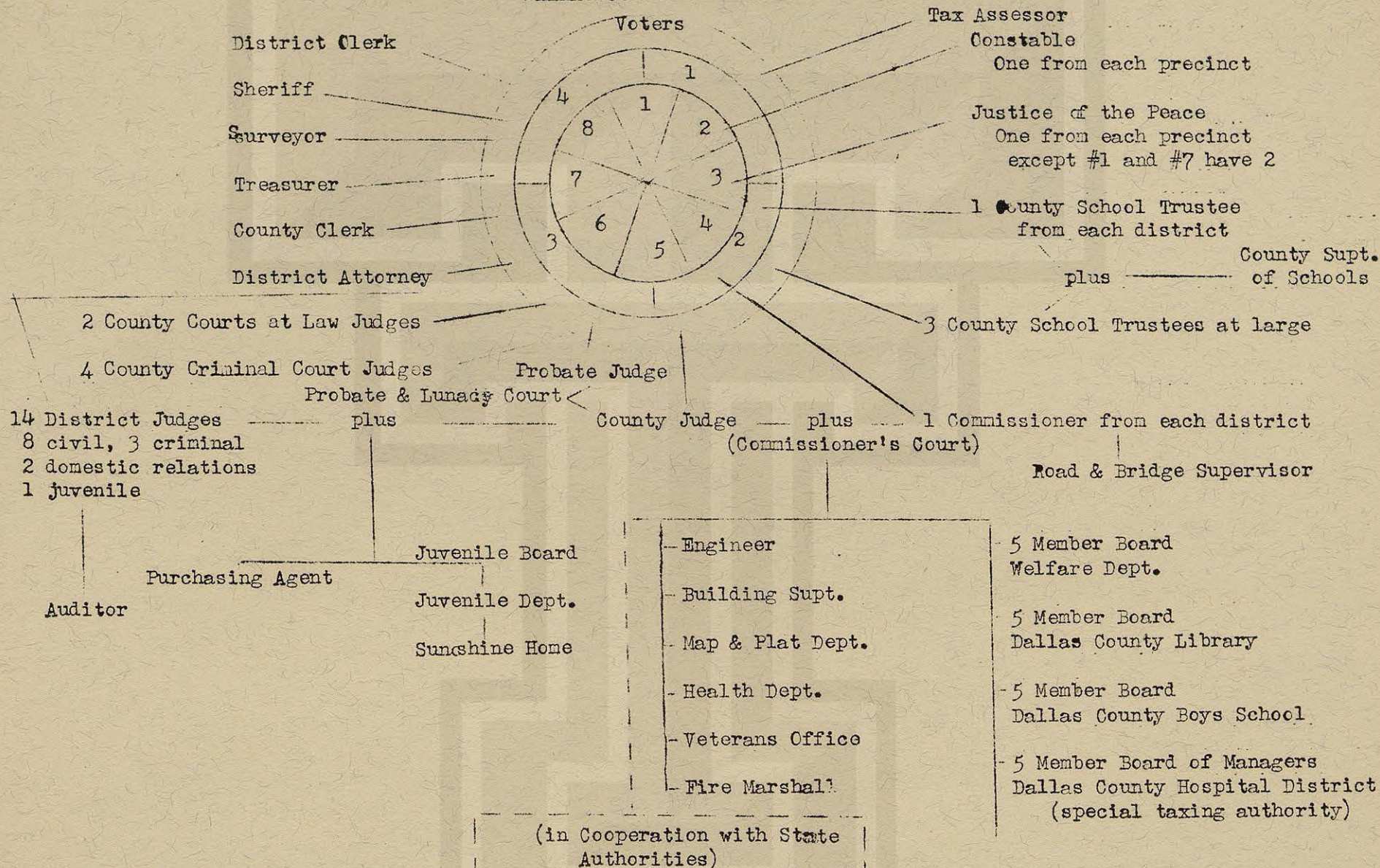
DALLAS COUNTY GOVERNMENT
LEAGUE OF WOMEN VOTERS
OF IRVING

1962

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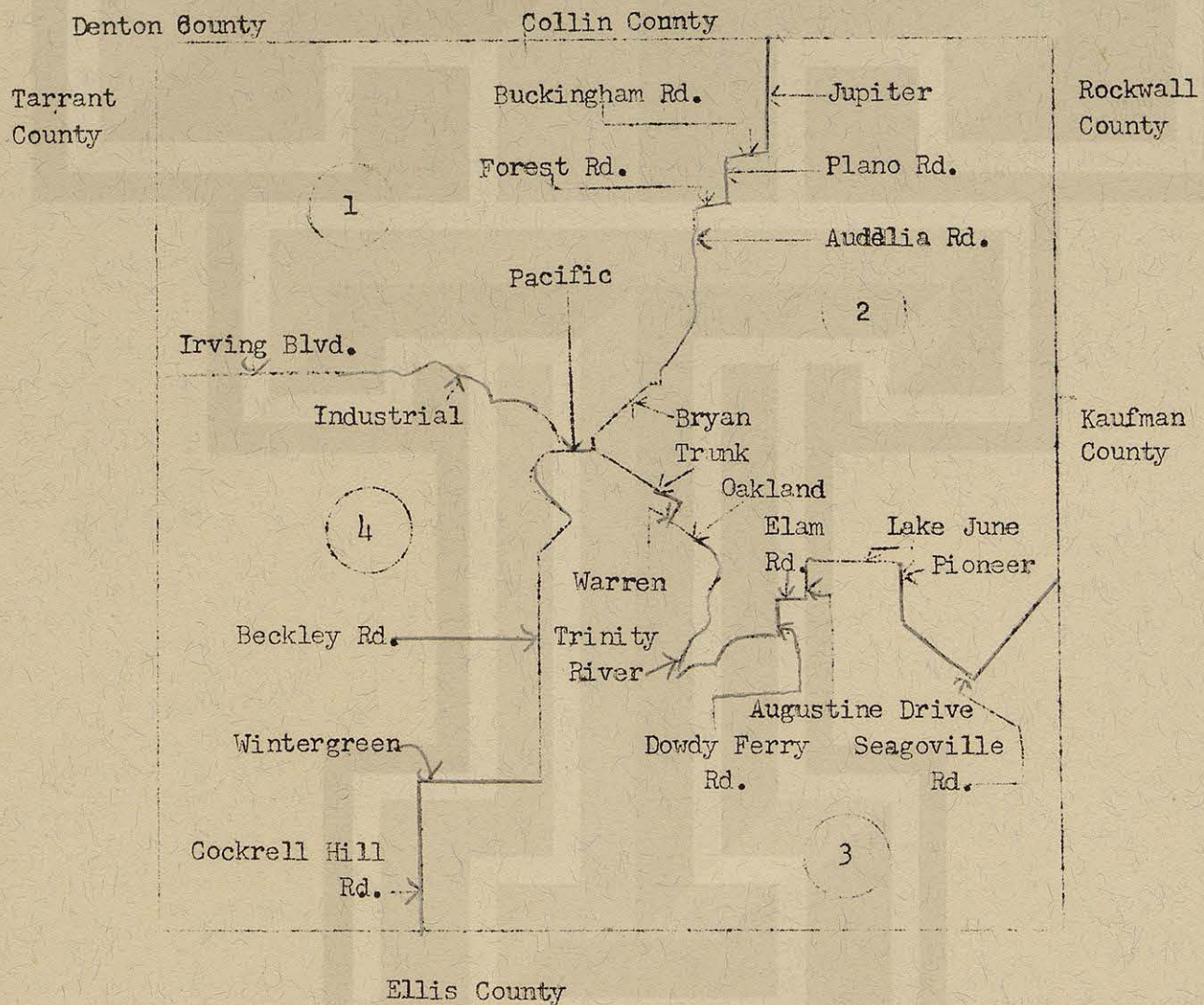
DALLAS COUNTY GOVERNMENT



Agricultural Agent

Home Demonstration Agent

COMMISSIONERS' DISTRICTS



PREFACE

Dallas County, one of the 254 counties in the State of Texas, is located in the north central part of the state. It covers an area of 893 square miles and has an estimated population of 1,015,000. Dallas County was created from Nacogdoches and Robertson Counties in 1846.

Dallas County's first citizen, John Neely Bryan, came here in 1841 to establish a trading post. Today, Dallas County is a rapidly expanding industrial and wholesale center. Dallas, the county seat, is a banking center and one of the largest insurance centers in the nation.

The many incorporated towns include Grand Prairie, Garland, Farmers Branch, Richardson, Seagoville, Hutchins, Cedar Hill, Desoto, Irving, Cockrell Hill, Duncanville, Carrollton, Wilmer, Mesquite, Lancaster, Fruitdale, Highland Park, and University Park. All play a very important role in the success story of John Neely Bryan's "trading post."

COMMISSIONERS COURT

Dallas County government today is a big business, operating in 1962 on an approved budget of around \$16,800,000. Its physical properties alone are worth \$73,754,824. Investments and approved bonds unissued total another \$30,230,000. There are over 1,500 persons on the county payroll.

Under a new state law, Dallas County is required to have an independent outside audit annually, beginning in 1960. The national firm of Haskins and Sells conducted this audit of the financial affairs of Dallas County government in 1960 and 1961. In both years Dallas County was given a clean bill of health.

The Commissioners Court is the nearest thing to an overall administrative head of Dallas County government. Members of this court, composed of the County Judge and four commissioners, have broad powers, including approval of all budgets and running the fiscal affairs of the county.

The County Judge, elected at large over the entire county, receives a salary of \$16,000. Commissioners are elected by four districts comprising roughly the northwest, northeast, southeast, and southwest quarters of the county. They receive salaries of \$13,200. All five men are elected for four-year terms.

The County Judge presides and votes only in case of a tie. Otherwise, the five members have equal voice during meetings. The judge serves ex-officio as part-time probate judge and is also a member of the juvenile board, the retirement system board, and a number of other groups conducting county business.

Each county commissioner has two separate jobs. On Mondays and Thursdays he meets with the entire court at the Records Building and represents the entire county. During the remainder of the week, he supervises all road and bridge maintenance, repair and construction work in his own district.

The court approves the awarding of contracts for the county's business to the lowest bidder, as required by law. All county materials, from paper clips to heavy equipment, are bought through the purchasing department after competitive bidding. The county purchasing agent (salary \$12,500), appointed by the district judges and the County Judge, advertises for bids on purchases over \$1,000 and invites bids by letter on smaller purchases.

The court is in charge of setting and holding elections in the county; also, in arranging for bond elections to finance roads, building, or other permanent improvements, as well as many other semi-judicial and administrative functions.

On September 23, 1961, Dallas County voters approved an \$18,500,000 building program for county government in downtown Dallas, with seven modern subcourthouses to be built in Oak Cliff, Grand Prairie, Irving, Richardson, Garland, Mesquite, and Lancaster.

Dallas County has the smallest annual outlay of funds for bonded debt of any county of comparable population in the United States. The average county in its class applies \$1 in every \$4 of its annual budget to retire such indebtedness. Dallas County applies only \$1 out of every \$6.

The court sets the county's annual tax rate (currently it is 87 cents per \$100 property valuation), approves the tax roll (the total assessed value of all taxable property in the county), and supervises the expenditure of all county money. It appoints some department heads, some boards which govern various specific departments, and approves the budgets of other departments.

Many of these departments are discussed elsewhere in this report. A few county departments which are not so covered are the building superintendent, map and plat book department, veterans' office, and the fire marshal.

The building superintendent is responsible for the condition of all county buildings and their mechanical units. He is appointed by the Commissioners Court and receives a salary of \$9,000.

The map and plat book department prepares and preserves maps of every piece of property in the county and in all municipalities. These maps show the size, shape, location, legal description and owner of the property, plus the date of purchase and other data. The department head is appointed by the Commissioners Court and receives a salary of \$9,000.

The county veterans' office counsels veterans as to their rights and privileges, and aids Dallas County military veterans in collecting money to which they are entitled from the federal government and from state benefits. The veterans' service officer is appointed by the Commissioners Court and receives a salary of \$6,168.

The Commissioners Court appoints a fire marshal who works with county towns and rural areas to reduce fire hazards. He investigates the origin of all fires in unincorporated areas, and has power to subpoena witnesses, take sworn testimony and file charges of arson or attempted arson. Through the continuous efforts of this office, certain insurance rates were further lowered in 1962 in these areas.

The Commissioners Court employs an administrative assistant to aid them in overseeing the work of the many appointed officials. The administrative assistant (salary \$8,000) has no administrative authority and operates only in an advisory capacity. In addition

to the administrative assistant, the Commissioners Court employs a clerk, a receptionist, and the part-time services of a court recorder.

The court cannot set or direct the policies of the various elected office holders. Its main control as administrative head of the county is through the budget.

Responsible to the Commissioners Court is the county engineer, who heads the road and bridge department. The county engineer (salary \$13,200 per year) is appointed by the Commissioners Court for a two-year term. Responsible to him are licensed engineers, surveyors, draftsmen with engineering training, and the right-of-way agents and traffic engineer, together with the necessary clerical assistants. The county engineer furnishes the Commissioners Court with plans and estimated detailed costs covering all work, both maintenance and new construction, concerning present or projected county roads.

The law gives the county engineer custody and control of all machinery, equipment, supplies, and materials, and all other property purchased out of the road and bridge fund. The county engineer also assists with technical knowledge the road and bridge supervisor who is doing the actual work on a road. The law requires the county engineer to have supervision over all work done on roads and bridges by outside contractors.

As of December 31, 1961, there were 1,204.04 miles of roads and sub-division streets in Dallas County (approximately 300 miles in each district) with a total value of \$58,545,240. Of this road and street mileage, 89.6 per cent was paved, 9.1 per cent was gravel, and 1.3 per cent was earth.

At the beginning of 1949, the Commissioners Court established a Department of Properties in connection with the offices of the county engineer and county auditor. The auditor and engineer were charged with setting up and keeping up to date records of depreciation, maintenance, operation, labor and salary distribution, and original acquisition or construction costs on county-owned properties, individual roads and pieces of road equipment.

The county auditor keeps these records which are furnished by daily work reports from the four commissioners' districts and the county engineer.

When a highway project is beneficial to the county as a whole, rather than to local property owners only, an election is held, and bonds voted to finance the project. Dallas County has voted four road bond issues, as follow:

LWV of Irving County Survey 1962

1. \$680,000 in 1910
2. \$6,500,000 in 1918
3. \$6,950,000 in 1928
4. \$22,500,000 in 1950.

Bond issues for rights-of-way were also voted in 1939 (\$750,000), 1945 (\$2,000,000), and 1957 (\$17,272,000).

There is one road and bridge supervisor (salary \$8,400 per year), for each of the four commissioner's districts into which the county is divided. Each supervisor is appointed by his commissioner and is directly responsible to him. All of the supervisors have worked up from the ranks and hold their jobs indefinitely, frequently under successive commissioners.

Chief duties of the supervisor are maintaining present roads and constructing new ones. The latter must be ordered by the commissioner, and plans for them secured from the county engineer.

All road and bridge personnel are hired and fired by the Commissioners Court.

The supervisor has a bridge foreman, crews, a truck foreman who has charge of trucks, tractors and graders and their operators. Approximately 66 workmen report to these four foremen. Each road and bridge supervisor also has to assist him a bookkeeper and a materials and supply checker.

In 1961, the county tax rate was 0.87 per \$100 assessed valuation; 0.217 of this 0.87 was for the road and bridge fund. The 1961 appropriation to the fund was approximately \$2,588,280. For spending on roads and bridges in his district, each commissioner receives one-fourth of the fund, and control of the spending is in the hands of the Commissioners Court. Because the uneven population growth of the county had made the county road mileage in the four commissioners' districts no longer equal, the Commissioners Court in 1949 rearranged the boundaries of the districts to equalize the mileage of roads.

On all highway projects (except interstate highways) the county engineer works with local highway district engineer's office.

The county engineer writes description of each voting precinct and Justice of the Peace precinct when changes are made. Changes are necessary on voting precincts each year. The engineer checks subdivisions and determines boundaries for "wet" and "dry" areas when a question arises as to the exact location of boundary lines. His office keeps records of all licenses and titles to county-owned machinery, trucks, cars and other vehicles requiring a license from the State of Texas.

The county engineering department's right-of-way division employs several right-of-way negotiators, as well as secretarial and clerical

workers. The right-of-way agents acquire right-of-way for all county and state highways, except interstate highways. For interstate highways, the federal government pays 90 per cent and the state 10 per cent of the cost, including right-of-way and construction. The director of the right-of-way division receives an annual salary of \$8,400.

In 1957, the state legislature passed a bill authorizing the state highway department to pay 50 per cent of the cost of right-of-way on all other highways except farm-to-market and ranch roads. At present, the county is acquiring right-of-way on several highways in which the state pays 50 per cent, the county 50 per cent. This includes purchase of right-of-way within the city limits of any city in Dallas County.

COUNTY AUDITOR

The county auditor, chief finance officer of the county, is appointed by the eleven district judges for a term of two years. His salary is fixed by the legislature at \$16,000 per year and is paid from the general fund. He is bonded for \$5,000. He has general supervision of the books and records of all county officials who receive or collect any money, funds, fees, or other property for the use of or belonging to the county. The auditor provides financial information both to officials and to the public; files all contracts awarded by the Commissioners Court; a contract is not valid until the county auditor certifies that funds are available; and audits all purchases made by the county.

All claims against the county are examined and verified by the auditor before action by the Commissioners Court. He refuses payment on any contract or purchase which is considered illegal, depending upon the district attorney and the attorney general for legal advice.

The auditor is the executive director of the county employees' retirement system, and has the specific power to hire and fire workers administering this program.

Assistants in the county auditor's office are recommended by the auditor and are confirmed by the district judges. There are forty-four assistants of various grades in the auditor's office. Each employee is bonded for \$25,000 under a county blanket bond. Salaries are paid from the general fund.

The functions of the county auditor's office are summarized thus:

1. Making surveys and studies in the interest of economy on which to base recommendations for the county's annual budget, including the budget for bond funds.
2. Preparing the annual budget for presentation to the Commissioners Court (with whom final approval rests).
3. Recording obligations and reserving appropriated funds to insure that budget items will not be overdrawn.
4. Auditing all vouchers and payrolls before payment is made to insure that only legal payments are made. (Warrants for disbursements are countersigned by the auditor. Withdrawals of trust funds are made only on approval of district and county courts.)
5. Controlling payments of principal and interest on the county's outstanding bonds and warrants.
6. Auditing all revenues at the source (including taxes and all fees) to insure that all amounts reach the County Treasurer.
7. Maintaining the county's general accounts.
8. Prescribing forms and systems for the control of expenditures.
9. Confirming and reconciling of bank balances and maintaining cash records.
10. Counting cash at regular intervals.

11. Preventing fraud in general.
12. Making various office analyses and tests to determine the general accuracy of the revenues and expenditures.
13. Confirming by mail of accounts receivable and expenditures.
14. Preparing cost accounts for the assistance of road and bridge management, and maintaining a record of all county property.
15. Preparing and issuing monthly and annual reports regarding the county's operations and financial position.

These duties are performed by the auditor's office with the following organization:

	<u>Assistants</u>
Auditor's Office (a)	4
Sections:	
Budget and Survey	3
Office Audit	6
Field Audit	8
Accounting, Analyses & Reports	15
Tabulating Room (punch card)	5
Property and Cost Accounting	<u>3</u>
Total	44

Note: (a) First Assistant or its equivalent
Administrative Assistants (2)
Secretary

The work of the county auditor is not supervised by any state official. The State Comptroller of Public Accounts and the state highway department audit the accounts of the county tax office in the state's interest only. The auditor, however, cooperates with these officials in the audit of the tax accounts.

COUNTY TREASURER

The county treasurer is elected for a four-year term at a salary of \$13,200 per year. He is custodian of the county money. During the year 1961 the office of county treasurer handled receipts in the amount of \$27,256,676, and disbursed \$25,570,990. The office operates as a depository for all county departments. All major offices are required to make daily deposits with the county treasurer. Each deposit is accompanied by a report made in triplicate which is automatically stamped by a time clock showing the month, date, and specific time the deposit is made. The office making the deposit, the county treasurer and the auditor's office retain a copy of this transaction. Each day's business is kept separate with six deposits being made each week.

In addition to handling all incoming money and checks for county departments, the county treasurer registers and approves salary checks for county employees. Any other checks written by the county must be processed through the treasurer's office. A complete set of books is kept in this office of all county accounts and is reconciled each month with the bank and the auditor's office.

In addition to the treasurer, there are five employees. All are bonded under a county blanket bond. The money for salaries of this office is paid from the general fund.

TAX ASSESSOR AND COLLECTOR

Qualifications for the office of assessor and collector of taxes are a general business experience, a knowledge of accounting, and the ability to direct and coordinate the efforts of subordinates. He is elected for a term of four years and receives \$16,000 yearly salary.

The annual budget for this department is prepared by the tax officer and must be approved by the Commissioners Court.

The tax assessor is charged, by law, with responsibility for assessment of all property, both real and personal, in Dallas County, and for the collection of all ad valorem tax for the state, county, county hospital, flood control and levee district. In addition to the ad valorem tax, he collects all tax due from common school districts, poll tax, automobile titling and licensing, occupation tax, liquor tax, and beer and wine tax. The collection of all state and county taxes is done simultaneously by the same group of employees. Monthly financial reports are made to the county auditor covering county collections and to state comptroller covering state collections. Weekly reports are made on all collections covering automobile titling and licensing to the Texas Highway Department. The following schedule of commission is allowed the tax office for the collection of all taxes except automobile titling and licensing:

State collections: The first \$20,000 collected, a 5 per cent commission is allowed.
All over \$20,000 collected, a 2 per cent commission is allowed.
(Commissions paid by the state.)

State fees paid by the state for assessing state taxes:
2½% per \$100 valuation on first \$5,000,000
1-3/4% per \$100 valuation on second \$95,000,000
1-1/8% per \$100 valuation on total valuation over \$95,000,000
2½% per \$100 valuation on collector's supplemental tax assessments

County collections: The first \$10,000 collected, a 5 per cent commission
All over \$10,000 collected, a 2 per cent commission
(Commissions paid out of county taxes collected.)

Fees for assessing county taxes are paid at the same rates as paid by the state.

In addition to the above schedule, an extra five per cent commission is allowed for collection of all delinquent taxes on real estate by the county, and 1½ per cent commission is paid out of hospital tax collections.

All of these fees and commissions are paid into the officer's fee account in the county general fund toward defraying the operating expenses of the office.

The tax assessor of the county is furnished a pamphlet of instruction prepared by the state comptroller of public accounts containing statutes affecting the assessment and collection of taxes.

The state intangible tax board, consisting of the Secretary of State, the Comptroller of Public Accounts, and the Governor, was created to assist all county tax officers in arriving at the proper valuation of railways and certain other public service corporation properties. This board has no authority to fix the valuation of road beds or rolling stock; its authority is confined only to the establishing of intangible values.

The tax office is organized into four departments: assessing department, which comprises the assessing section, block book section and Addressograph section; collection department, which comprises the delinquent section and current section; the accounting department, and the highway department. A total of 175 employees is used to operate the office. These employees are shifted from one department to the other as the occasion demands.

All employees of the tax office are appointed by the tax officer for a period of four years. Salaries are paid according to each individual's ability. All salaries are paid from the general fund of the county and are subject to the approval of the Commissioners Court.

Net tax collection by the Dallas County tax office has increased from \$10,155,544.18 in 1948 to \$38,352,000 in 1961.

JUSTICE COURTS, COUNTY COURTS, DISTRICT COURTS

The county court system is composed of the following courts: a probate court and a lunacy court, 10 justice of the peace courts, two county courts at law, four county criminal courts, and 14 district courts. The organization and jurisdiction of the courts of record is controlled by the constitution of Texas and the state legislature.

JUSTICE COURT

By statute, the Commissioners Court is allowed to establish and organize a justice of the peace court in each precinct in the county. Also, where the population allows it, the Commissioners Court may establish two justice of the peace courts in any given precinct.

A justice of the peace is elected at the general election for a four-year term with a maximum annual salary of \$11,000. The justice of the peace courts have both civil and criminal jurisdiction.

Criminal jurisdiction is limited to misdemeanors, where only a fine can result, up to and including \$200. The justice of the peace in such cases has authority to file complaints, issue warrants of arrest, set cases for trial, and set and forfeit bonds on defendants not appearing for trial. Although the justice of the peace does not have jurisdiction in felony cases, he can file felony complaints and issue warrants thereon, together with fixing bail in a non-capital felony, and the court may also hold an examining trial upon demand by the defendant.

In civil matters, the justice of the peace has original exclusive jurisdiction in all matters where the amount involved does not exceed \$200. In cases where the amount of judgment does not exceed \$25, the court has final jurisdiction, since no right of appeal is allowed.

In civil cases, the court files the pleadings, issues necessary processes and writs, sets the case for trial, hears and determines a contested case where a jury is not demanded, renders and enters judgments in a court with the facts of the case, hears motions for new trial and to set aside judgment, and approves appeal bonds, where applicable. Some of the most common civil proceedings are forcible entry and detainer suits, sequestration suits, writs of garnishment and attachment, city tax suits, debt and damage suits, and contempt matters.

Also, the justice of the peace acts as coroner, conducting inquests and signing death certificates in cases called for by law.

Another function of the justice court is that of interviewing applicants for peace bonds, filing peace bond affidavits, issuing warrants thereon, conducting hearings, setting bonds in peace bond

cases, and performing marriage ceremonies.

In Dallas County, there are eight justice of the peace precincts, with two justices of the peace each in precinct one and precinct seven.

COUNTY COURTS

Within the general designation of county courts, there are three types. One is the probate and lunacy court presided over by the county judge and an elected probate judge. The second are the judges of the two county courts at law, which exercise civil jurisdiction. The third are the four judges of the county criminal courts, who exercise criminal jurisdiction.

In addition to his duties of presiding over the Commissioners Court and acting with the district judges as the juvenile board, the county judge has concurrent jurisdiction over the probate and lunacy court with an elected probate judge. The probate court has jurisdiction over the persons and property of those who are not in a position to exercise supervision, such as deceased persons, minors, idiots, lunatics, and common drunkards. The probate court probates wills, appoints executors, partitions property among heirs, appoints guardians, and, in general, supervises the handling and orderly preservation of the estates under its jurisdiction.

The lunacy court has jurisdiction and control over persons of unsound mind, feeble-minded persons, epileptics, and tuberculosis patients. When persons of the latter groups are brought before the court, the judge conducts the hearing and renders judgment without aid of the jury. Persons of unsound mind may be committed to mental institutions in one of three ways: (1) voluntary commitment; (2) commitment for not more than 90 days by the judge upon affidavits by two doctors that the person is mentally ill; (3) trial before the judge and a jury of six persons (unless the jury is waived by defendant) to determine whether or not the person is of unsound mind.

The county courts at law have exclusive original jurisdiction of all civil matters from \$200 up to and including \$500 and have concurrent jurisdiction with the district courts on civil matters from \$500 to \$1,000. These courts also have original exclusive jurisdiction of condemnation suits, irrespective of the amount involved.

The county criminal courts have original jurisdiction of all misdemeanor cases where punishment may be by confinement in the county jail or a fine. They also have appellate jurisdiction of all criminal matters appealed from the justice of the peace courts and corporation courts, with the defendant being given a trial de novo.

Judges of the county courts at law and county criminal courts are elected to a term of office for four years, and his qualifications are such that he must have been a practicing attorney or a judge for four years prior to his election. He receives a salary of \$14,000 per year.

In Dallas County, there are seven such judges, exclusive of the county judge.

DISTRICT COURTS

The civil courts exercise exclusive jurisdiction of matters in excess of \$1,000 and concurrent jurisdiction with county courts on civil matters between \$500 and \$1,000. They also have appellate jurisdiction of matters appealed from the probate court.

The criminal district courts have original jurisdiction of all felonies wherein a defendant may be sentenced to the penitentiary or given the death penalty. They also impanel and have charge of the grand jury and its functions.

The special district courts are the juvenile and the domestic relations courts which exercise jurisdiction over juvenile problems and marital problems.

A district judge is chosen in a general election and must be a citizen of the United States. He must have been a practicing attorney or judge in the state for four years preceding his election, and he must have resided in the district for two years immediately preceding his election. He is elected for a four-year term and receives a salary of \$18,000, \$12,000 of which is paid by the state and \$6,000 by the county.

There are eight civil district judges, three criminal district judges, two domestic court judges, and one juvenile judge. These judges and the county judge form the juvenile board. They elect one member every six months to act as chairman of the board and to supervise its administration of the juvenile department.

There are several other persons and departments that aid the courts in handling their duties.

The district clerk appoints one of his deputies to serve as clerk of each of the district courts, and the county clerk assigns one of his deputies to serve as clerk of each of the county courts.

Each justice of the peace court appoints one or more clerks, as the case load may require, and the court of civil appeals also appoints one or more clerks.

The sheriff appoints one of his deputies to serve as bailiff of both the district and county courts, with one deputy assigned to each court, and it is his duty to keep the peace and order in the court.

The justice of the peace courts are attended by a constable and his deputies. One constable is elected in each precinct, regardless of the number of justice of the peace courts in his precinct. He is

elected to a four-year term and is paid a maximum salary of \$11,000, set by the Commissioners Court. In the larger precincts, as many as 23 deputies are required, and they serve up to about 25,000 processes.

COUNTY CLERK

The county clerk is elected county-wide and has a variety of duties specifically outlined by law. These include administration of the county clerk's department, and participation in the county election board. The county clerk, along with the County Judge of the Commissioners Court and the sheriff, constitutes the county elections board. All elections paid for with county funds are handled by this board. The clerk is responsible for distributing all materials and voting machines, publishing an accounting of all monies spent by candidates in elections, and taking care of all absentee voting. At present the county clerk's salary is \$14,400 annually.

Filing Department

Any instrument that is legally recordable goes first into the filing department to be recorded, and then is sent to the department in which it is permanently kept. Deeds, deeds of trust, agreements, liens on real estate, all leases, federal and state tax liens, affidavits of heirship, bills of sale, assumed names are examples of the many instruments filed in this department. Bonds for individuals, as well as for the county, are filed here. Chattel mortgages are also filed in this office.

Court Department

All civil law suits which are within the jurisdiction of the county courts at law, that is, all suits involving from \$200 to \$1000, are filed in this department. All processes issued in conjunction with such suits are issued through the court department, regardless of the amount of money involved.

Vital Statistics Department

Birth and death certificates and marriage licenses are issued and filed with this department.

Chattel Mortgage Department

Mortgages on personal property, or chattel mortgages, are indexed in this department, listing all necessary data, and are a matter of public record. Businesses which use this type of guarantee for loans have such mortgages indexed in this department. The mortgagee is required to give notice to the public that there is a lien against the property. Citizens often are not aware that unless the mortgagee authorizes this office to release the mortgage when it is paid, it remains there indexed. (All mortgagors should be sure that the release is effected when the mortgage is paid, since loan companies and income tax agents all have access to these records and constantly refer to them.)

All persons wishing to become a notary public are required to file bond in this office. A notary bond is valid for only two years, and the first of June is the expiration date. There are approximately 20,000 notaries public in Dallas County. All bonds are approved by the notary clerk's office.

Cashier and Bookkeeping Department

This department makes all cost bills in the county civil courts and probate court of the county. Cost bills include all the costs that accrue in any suit in the courts. The county clerk is the collector of fees for the county, and he sees that each of the various branches of county government is reimbursed for such fees as are due them. Any surplus which may result after the expense of operating the office is discharged goes in the county general fund.

The county clerk signs all warrants for Dallas County. The county treasurer registers the warrants, and the auditor countersigns them. These number about 3,000 per month.

DISTRICT CLERK

The district clerk of Dallas County is elected for a four-year term with a salary of \$14,400. The office employs 52 people in addition to the district clerk and performs all administrative functions pertaining to district court cases. These functions include the filing of cases, the issuing of processes, the indexing of cases, entering orders and judgments into the minutes of the courts, preparing certified copies of court instruments, preparing transcripts of cases to be appealed, taking and retaining the custody of all papers filed in district court cases, assisting in the impaneling of juries, swearing in witnesses, maintaining a fee book (a money record of deposits and charges in all district court cases), approving various types of bonds, receiving and paying out monies involved in district court cases (this amount exceeded \$1,000,000 in 1961), preparing cost bills, recording medical licenses, chiropractic licenses, chiropodist licenses, and veterinarian licenses, and performing many other operations that are pertinent to the trial of district court cases in the eight civil district courts, three criminal district courts, two courts of domestic relations and the juvenile court of Dallas County.

The office is divided into five sections: the financial or fiscal section, the criminal section, the service section, the court clerks section, and the domestic relations and juvenile section.

The fiscal section is in turn divided into four departments: the trust department, the bookkeeping department, cost department and the cashier. This section handles all of the affairs of the district clerk's office that involve money such as the daily cash deposit, the handling of trust funds, and the special funds, issuing cost bills, writing checks, etc.

The service section is divided into the index department, the process department, the certified copy department, the transcript department, the records department, and the tax department.

The criminal section performs all of the services of a complete district clerk's office, such as filing, process, indexing, transcript, etc., in all criminal cases filed in the three criminal district courts of Dallas County.

The domestic relations and juvenile section performs all of the services of a complete district clerk's office, such as filing, indexing, processing, etc., in all domestic relations and juvenile cases filed in the two domestic relations courts and the juvenile court of Dallas County.

Eight civil court clerks are designated by statute as department heads and have such duties as preparing docket sheets,

maintaining a record of court settings, swearing witnesses and juries, making cost tickets on transactions which they perform, and in any other manner assisting the judge of the court in any way the judge may prescribe.

The growth of the district clerk's office during the past decade has been in approximate proportion to the growth of the county. The number of employees has doubled. Income of the office, fees earned by the clerk collected from litigants for the various services performed, has more than tripled. These fees in 1961 amounted to \$304,000. Fees earned exceeded operating costs by some \$50,000, representing a profit in that amount earned by the office for Dallas County. In addition to fees earned by the district clerk, he collected \$141,000 for other offices of county government, such as the sheriff, constables, county clerk, county law library, district attorney, etc.

The district clerk and his deputies are bonded under a blanket bond arranged for through the county auditor's office. This bond applies both to faithful and unfaithful performance of duty.

DISTRICT ATTORNEY

The district attorney must be a duly licensed attorney by the State of Texas, and a resident of the state and district in which he serves. His district may be comprised of one or more counties, but the criminal district attorney of Dallas County has only one county. He is elected for a four-year term and receives \$16,000 per year.

The office of the district attorney is divided into two sections, the criminal and civil sections.

The criminal section handles prosecution of felony and misdemeanor cases for the State of Texas. Felony crimes are defined as capital felony, where the death sentence is alternative punishment, and non-capital felony, where the punishment is by term in the penitentiary. Misdemeanor offenses are of two types: one, where a county jail sentence may be imposed, and, two, where a fine may be imposed. The district attorney's office also is responsible for all appeals from the various city corporation courts of Dallas County and the various justice of the peace courts of Dallas County. The State of Texas is represented by the district attorney in bond forfeiture cases where the defendant does not appear for trial.

The civil section is involved primarily in representing the county and the state in matters of taxation, condemnation, civil suits and proceedings brought either by or against the county, juvenile proceedings, wife and child desertions, lunacy matters, legislative matters affecting the county as such, and the district attorney acts as the lawyer for the Commissioners Court and for all county and precinct officials by rendering advice and opinions to them on matters concerning their official duties. Also in the civil section is a domestic relations department whose function it is to keep as many marital problems out of the court as possible. The director of this department interviews complaining parties and the parties against whom complaints are made, and an investigation is made into the background of facts of the case. As most of these problems have to do with child support, this department works in close cooperation with the juvenile courts, family service and children's bureau, the aid to dependent children division of the State Department of Public Welfare, county welfare department and Parkland Hospital.

At present, there are 77 employees in the district attorney's office, with 40 of those being assistant district attorneys, 26 clerks and stenographers, and 11 investigators.

SHERIFF

The sheriff is elected by the voters of the county to enforce all laws, deliver papers in connection with suits, and administer the county jail. There are no legal qualifications for this office. The sheriff is elected for four years with a salary of \$15,200. Budget for this office in 1962 is \$1,998,632.

The administration of this office is divided roughly into the records division, the criminal division, the civil division, and the jail.

The records division, comprised of 14 workers, compiles the necessary records for all criminal offenses committed. These records are then sent to the criminal division. There are 10 investigators, or detectives, and 10 warrant officers in the criminal division who are served by the patrol department, the identification bureau, and the jail book-in department. There are 49 uniformed officers in the patrol department; in the identification department there are 7 workers who look after files, photographs, and fingerprinting. The jail book-in department with 7 workers forms a link between the criminal department and the jail. The civil division has 11 process servers and 6 executions, or collection agents who take care of civil offenses. The sheriff's office presently employs 25 bailiffs serving the county and the district courts. The jail, which a chief jailer and three supervisors oversee, accommodates an average of better than 850 daily and receives approximately 80 admissions daily. Altogether, 244 employees operate the sheriff's office, and some prison help is also used.

The sheriff's offices does not attempt to supervise enforcement in the municipalities in the county which have a police department for their needs. In those places where there is no police department, or one sufficient for the city's needs, the sheriff's office answers calls and supervises law enforcement.

JUVENILE DEPARTMENT

A juvenile board, composed of 11 district judges, two domestic relations judges, the juvenile judge and the County Judge, is responsible for the administration of the juvenile department. This board employs the chief probation officer for a term of two years, approves his recommendations for assistants, and sets up all policies and procedures of the department. The Commissioners Court authorizes the budget (\$924,374.00 in 1961*) of the juvenile department and provides and maintains the physical facilities within which and through which it functions.

The juvenile department serves as the administrative arm of the juvenile court, the domestic relations courts, and the other civil district courts of Dallas County regarding the legal responsibilities of the county concerning children. The juvenile department handles many cases which are brought to the department through reference from other agencies, such as individuals, schools, police or relatives, as well as through the courts. The chief probation officer is responsible for carrying out the policies of the juvenile board. The executive assistant chief probation officer is responsible for the supervision of all divisions of the juvenile department. Beginning with this year, applicants for positions with the juvenile department will be given a set of nationally copyrighted written tests. The findings of these tests will aid in the selection of employees.

Intake Division

The intake division is responsible for examining and evaluating the circumstances of each referral (delinquent or dependent-neglect) in order to determine which cases come within the scope of the department. Cases are then closed following an exploratory or short term contact by the intake worker, are referred to another agency, or are assigned to the delinquency division or the dependency and neglect division for continued case work. This division had contact with 3,072 children which were disposed of at intake in 1961. This does not include those children assigned to another division by them.

Dependency and Neglect Division

This division serves primarily to protect children from being neglected and mistreated, to see that they are given proper parental care and guardianship, education and health protection, and to give them the things they rightfully deserve in order that they might become useful and good citizens. In these cases every effort is

*\$613,695--Administrative and Probation Services Section; \$178,560--detention home; \$75,928--Sunshine Home; \$56,191--child support.

made to keep families together and to keep children in their own homes, or to return them to their own homes as soon as possible. If this cannot be done, plans are made in the best interest of the child in an adoptive home, in an institution, or in a foster home under the supervision of the juvenile department. The supervisor also oversees the work of the adoption and custody investigators and the foster home finder. In 1961, 2814 children were seen by this division.

Foster Home Finder

The foster home finder is responsible for supervising the foster homes used by the juvenile department and for finding and developing new foster homes for care of dependent and neglected children pending more permanent arrangements. The juvenile department paid board for 793 children in foster homes and 93 in institutions in 1961.

Investigators

The adoption investigators make thorough social investigations on adoption petitions filed in the Dallas County juvenile court and prepare complete written reports to assist the judge in making decisions. In 1961, 779 children were involved in adoption investigations.

The custody investigator makes thorough and impartial social investigations on contested child custody cases filed in the Dallas County domestic relations courts and prepares complete written reports to assist the judges in making decisions. During 1961, 649 children were involved in custody investigations.

Delinquency Division

The delinquency divisions are responsible for working with cases in which (1) the children have acted out against society or themselves to the extent that they come under the jurisdiction of the Juvenile Delinquent Act, and (2) need the protection or the intervention of the court to help them and/or their families to come by such care, guidance, or control which appears to the court to be to the best interest of both the children and the state. By means of thorough social and psychological investigation, the workers seek to make effective use of environmental manipulation, relationship therapy, and/or court experience in an effort to extend a helping hand in whatever way possible to help the youth in conflict with himself or authority to understand himself better and to point him in the direction of higher motivation to more satisfying and productive personal and social relations. In 1961, this division handled 1409 official cases and 3089 non-judicial cases, or a total of 4498 cases.

Staff Psychologist

The staff psychologist makes diagnostic personality evaluations of children referred to the juvenile department and provides reports to the probation officers as an aid toward a better understanding of the children's problems in adjusting.

Statistical Division

The statistical division's purpose is to make it possible for the probation officers, divisions supervisors, and administrators of the department to give maximum concentration on casework responsibilities to and regarding the cases referred, by relieving them of necessary non--casework activity wherever this can effectively be done, and to accomplish greater efficiency and effectiveness in the handling of these non-casework activities by a centralized and specialized handling of them, including (1) the assembling and compiling of statistical information and interpretative and evaluative data regarding the cases (and matters) handled by the juvenile department such as may be needed for periodical reports or special studies; and (2) the scheduling of arrangements for court hearing and preparation, typing, and filing of court petitions, motions, and orders; (3) the keeping of personnel records and handling of personnel matters; (4) the maintaining of daily liaison with other county government departments.

Stenographic Division

This division types and files case records, together with correspondence, reports, etc., relative to the cases, and handles the business details of the department.

Domestic Relations Division

The domestic relations division provides assistance in cases of failure to comply with child support orders of Dallas district courts where payments are made through the child support division, and tries, if possible, to arrange payment of the arrearage voluntarily. When this is not possible, a contempt motion is filed and put before the court, and the enforcement of the order is then supervised by the domestic relations counselor, who also provides socio-legal assistance regarding visitation problems, child support and custody actions without divorce, gives legal information and counsel concerning marital and related problems, and processes applications to the Austin State School for Retarded Persons.

Child Support Division

The child support division receives and disburses all support funds as ordered by the civil district courts of Dallas County. The support records maintained by this division are the official

Juvenile Department

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records used by the district courts in determining the fulfillment of the support orders issued by the courts. In 1961, \$4,006,869.05 was received and disbursed by this division.

The Sunshine Home at 1545 South Ewing Avenue provides care for dependent boys and girls of school age. The children attend public school and go to local churches. Recreation is provided by the home with the assistance of volunteers. A sincere effort is made to provide essential care, education, and character training so that the children may become good citizens and useful members of the community. Capacity of the home is 60 children.

Juvenile Detention Home

The detention home has a three-fold purpose: 1. It provides a security program to protect the community from the uncontrolled outbursts of delinquent children who are held temporarily for disposition by the juvenile department. 2. It provides an activity program that will adequately meet the detained children's physical, spiritual and emotional needs. 3. The institution and its staff provide the children's probation officers with information concerning the children's behavior, needs, attitudes and adjustment while in detention. The staff functions in three eight-hour shifts for complete 24-hour coverage.

The juvenile department also utilizes the Dallas County Boys Home near Hutchins, the state institutions at Gatesville, Gainesville and Crockett, the Austin State School for Retarded Persons, and the State School for Epileptics in Abilene. At the Dallas County Boys Home remedial teaching is done, and many boys who were poorly adjusted in public school are able to advance rapidly here. The teachers are supplied by the Dallas Independent School District.

The population in Dallas County has grown rapidly in the Past 10 years; consequently, the juvenile department has had to grow, also. Approximately 154 employees are required to carry out the varied services of the juvenile department. There has been a vast increase in the budget for this department and in the amount and quality of service provided to the community.

DEPARTMENT OF PUBLIC WELFARE

The Dallas County Department of Public Welfare has been in existence since January 1, 1960. Prior to that time, this area of Dallas County service was administered by a joint city-county welfare department. The law provides for a policy-making board composed of five members who serve for overlapping terms of two years each. This board is appointed by the Commissioners Court to serve without salary, and the members have never received any allowance or expense money. The board is required to meet once a month. Its responsibilities include formulation of policies for administration of aid, appointment of a county welfare director, recommendation of a budget for the public welfare department to the Commissioners Court and approval of staff to administer the program.

The present operating policy of the public welfare department is to administer aid to unemployable persons or families. An unemployable family is one which has no employable adult over the 18-year age limit. According to law, the only requirements for eligibility for relief are to be in need and to have resided in the county for at least six months and in the state for at least one year. Although the extension of financial aid is the primary function of the department, a great many other services are performed that are of much value to the individual and the community, i.e., assistance in securing medical aid, legal aid, the information about community services available for rehabilitation.

The Dallas County Department of Public Welfare has a staff of 31 persons, and all salaries are approved and authorized by the Commissioners Court. During the last 10 years there has been a marked improvement in the salary scale. The department has two operating divisions which are general assistance and federal food distribution. Under the general assistance division is the intake section. In this section, interviewing of new applicants is done by social workers to determine tentative eligibility. If the intake worker determines that an applicant is needy, the applicant is assigned to a district worker (also a social worker) who determines the continued eligibility of the individual or family. Dallas County is divided into districts, hence the title, district worker. The district worker calls in the home of the applicant and thoroughly investigates his circumstances initially and monthly to ascertain that he continues to need assistance; however, if the intake worker feels that the applicant needs immediate assistance, she may supply it at intake prior to the investigation by the district worker.

Approximately eight years ago, federal surplus food distribution became a part of the assistance administered by the public welfare department. The Texas Department of Welfare is the distributor of federal food in Texas. In 1961 the county's total cost for

involvement in the Federal Foods Program was \$36,000. This figure includes costs for salaries, storage and a 30-cents per capita fee paid to the state to cover its administrative costs in the handling of this program. The general assistance division determines whether or not an individual is eligible for federal food and supplies him with a voucher which may be exchanged for the food at the federal food distribution division. Many persons who are not eligible for financial assistance, but who do need help, may be aided by the use of this food.

In 1961, Dallas County distributed 4,176,000 pounds of food which had a retail value of \$192,000. This benefited 172,000 persons representing 43,080 families.

In 1961 the department had a monthly average of 750 cases receiving assistance and a total budget of \$589,000 plus \$9,000 for legal aid paid by the city.* Of this, \$439,000 was spent for direct relief, or an average of \$48 per case per month. All assistance is by voucher; no cash is given.

*The Dallas city charter stipulates that the city must provide legal aid for indigent citizens of Dallas. Although the public welfare department no longer is a joint city-county operation, the city still pays the salary for legal aid, but the legal aid office is located in the Dallas County Department of Public Welfare building.

COUNTY HEALTH DEPARTMENT

The Dallas County Health Department was organized in 1919, and must by law cooperate closely with the Texas State Health Department. State and federal funds account for 31 per cent of the department's budget. Its functions and services are as follow:

1. vital statistics
2. communicable disease control (including tuberculosis and venereal)
3. maternal, infant and pre-school hygiene
4. environmental sanitation
5. dental hygiene
6. mental health

The Dallas County health officer, appointed by the Commissioners Court at an annual salary of \$13,884, administers and supervises all county health activities according to policies laid down by the state health department and local health authorities. He must be a licensed physician.

The health officer checks the vital statistics which are kept by the county clerk, acts as the doctor for the county jail prisoners, and has supervision of persons placed in the jail for determination of mental illness. All employees of the department are hired by the health officer with the approval of the Commissioners Court. The county health department uses the facilities of the state health department regional laboratory located in Dallas.

Nursing Division

The nursing division now has a supervisor, acting assistant supervisor, and a staff of 11 full-time staff nurses. These nurses have been graduated with a bachelor's degree from a recognized school of nursing and have had a public health program of study. There is a full-time nurse employed to inspect all homes and hospitals for the aged and also the nursery schools in Dallas County. This nurse has a bachelor's degree in public health nursing.

Since educational qualifications under a merit system council are so much higher, the public health nurse's starting salary is \$331.33 per month.

Functions of the Dallas County public health nurses are activities including work in homes, clinics, office, schools and health centers. All towns in Dallas County have well-baby conferences and immunization clinics weekly. The well-baby conference is that part of a public health program which offers health supervision for well young children. This type of clinic provides continuous health supervision for those children of a community whose parents cannot afford the services of a private physician. From the viewpoint of parents, it is a combined education and health center.

The immunization clinics provide for inoculations for infants, children, and adults to prevent communicable diseases in each community for those who cannot afford private medical doctors.

Since the family is the unit structure of our society, the public health nurse is eager to get every pregnant woman under medical care as soon as possible. She not only refers them to the hospital when making home visits or when in clinics, but she also holds maternity clinics in Parkland Memorial Hospital every Wednesday. She not only assists the new mothers to enrich the child-bearing experience, but helps foster necessary adjustments within the family, i.e., social, physical, and mental. She will also watch the growth and development of the child until he enters school.

Plans for coordinated nursing service for individuals and families in her designated area is another duty. She can uncover health problems through observation and interview. She may refer them to the hospital outpatient clinics for appropriate medical care, to the welfare agencies for state aid for the aged and aid for dependent children.

The after-care of mental patients dismissed or on furlough from state hospitals is now a part of the generalized public health program.

Environmental Sanitation

In charge of environmental sanitation is a sanitary engineer who functions under the authority of the health officer. The sanitary engineer is responsible for the inspection of schools, child care centers, summer camps, public and private water supplies, public and private sewage systems, septic tanks installations, garbage collections and disposal areas, motels, mobile home parks, nursing and convalescent homes, and food establishments. The program also includes the collections of water samples, investigations of complaints and animal pick-up for rabies control. The sanitary engineer acts as consultant to various cities and school districts on any problem of an environmental nature.

In addition to the sanitary engineer, there are two sanitarians and three health inspectors. The sanitarians are college graduates, whereas the inspectors are not. The sanitarian starting salary is \$362 per month. The inspectors' starting salary is \$310 per month. The sanitary engineer must be a graduate of a recognized school of engineering. His starting salary is \$445 per month.

Dental Division

The dental division is staffed by two part-time dentists and one full-time dental hygienist. A completely equipped dental office is maintained at the Dallas County Health Department. Children from the Sunshine Home, Dallas County Boys' Home,

and county wards from the juvenile department receive treatment including prophylaxis, x-rays, restorations and extractions. There is a dental clinic in the county jail for the purpose of needed dental extractions. This clinic is conducted by a part-time dentist and assisted by the county dental hygienist.

Total budget for the county health department in 1961 was \$272,589 (\$187,661 from county funds and \$84,928 from state and federal funds.

THE DALLAS COUNTY HOSPITAL DISTRICT

In 1953 a Texas constitutional amendment pertaining to county hospital districts was passed. This amendment permits a county with a population exceeding 190,000 persons to establish a county hospital district and to levy taxes for its support. In December 1954, Dallas County voters utilized this amendment and established the Dallas County Hospital District. Formerly, Dallas County had been served by a city-county hospital system organized in 1913. One of the hospitals of the system is Parkland, which dates back to 1894, when it was built as a city hospital. The present hospital district is composed of two hospitals: Woodlawn (formerly Parkland Hospital) having 272 beds--160 in the tuberculosis division, 52 in the psychiatric division, and 60 in the convalescent division--and Parkland Memorial Hospital (completed in 1954) which is a general hospital having 589 beds and 62 bassinets.

Facilities of the hospital district are limited to those persons who are, first, able to satisfy legal residence requirements, and, second, able to satisfactorily prove financial inability to provide for their own medical care. A legal resident is defined as one who has continuously lived in the State of Texas for at least one year, and the County of Dallas for at least six months. The Council of Social Agencies supplies the hospital district with its family standard budget; from this, the hospital district sets up a classification schedule which determines how much a patient pays for his medical care, if eligible. A person desiring care by the Dallas County Hospital District supplies information to a social service interviewer who applies this information to determine the patient's classification. No person who has been found to be ineligible for care will be dismissed without an alternate plan or plans being made to aid him in the relief of his medical problem.

Parkland Memorial Hospital has become one of the outstanding teaching hospitals in the Southwest and is recognized nationally as an important teaching center. Its extensive teaching program includes training for interns, residents, medical students, student nurses, student x-ray technologists, student medical technologists, occupational therapists, physical therapists, medical social service workers, a cooperative vocational nurse training program, and advanced training in hospital administration.

Parkland Memorial Hospital is the primary teaching hospital for The University of Texas Southwestern Medical School. The hospital supplies the school with its varied facilities for its teaching program, and the school, in return, supplies the hospital with medical supervision. The hospital district has a professional staff consisting of 564 attending physicians, 42 interns, and 160 residents.

The hospital district is administered by a five-man board

of managers who are appointed by and report to the Commissioners Court. The board of managers serve for overlapping terms of two years each. The board appoints an administrator who is responsible directly to the board of managers for the administration of both hospitals. Under the administrator are two assistant administrators and three administrative assistants whose responsibilities are divided so as to bring about the efficient operation of the hospital district.

The primary function of the Dallas County Hospital District is to provide general medical care for the medically indigent of Dallas County; however, it has several specialized services, such as a 34--bed unit isolation ward, a 43-bed premature nursery, an out-patient department consisting of 69 medical and surgical specialty clinics handling about 171,000 patient visits a year and a 24-hour emergency operating room treating about 80,000 emergencies each year. Ten to 15 per cent of the patient load is private, due in main to patients being admitted from the emergency room. The convalescent section provides care for patients treated at Parkland Hospital who still require frequent medical attention but not intensive care. The teaching role of the hospital district provides another important service to Dallas County by supplying a large number of doctors, nurses and technicians, who often find their separate vital roles in medical service to the community.

The annual budget for the Dallas County Hospital District is about \$7,250,000; \$5,500,000 of this is obtained from taxes and the remainder from other sources. The present tax rate of the hospital district is 46 cents per \$100 assessed property valuation. The taxation limit is 75 cents per \$100 assessed property valuation.

COUNTY LIBRARY

The Dallas County central library and office is located in 110 court house, with branches in Carrollton, Cedar Hill, DeSoto, Grand Prairie, Hutchins, Irving, Lancaster, Mesquite, Richardson, Rowlett, Seagoville, Atwell, Duncanville, Farmers Branch, Veterans Memorial Public Library (cooperatively supported by county and local community). This free public library services an estimated 238,230 persons outside Dallas, Highland Park and University Park. Current circulation is 925,735 memberships of which 277,888 are adult and 649,410 juvenile. The book stock numbers 154,295.

To provide these services in 1960, a total budget of \$76,295.15 was required.

The library is governed by the Commissioners Court and the county public library board. This committee consists of one appointee from each commissioners court district and the county judge as an ex-officio member.

The county librarian must have received a certificate of qualification from the state board of library examiners prior to his appointment to this two-year office. His annual salary is set by the county commissioners. Presently it is \$6,480. His duties are to establish branch libraries and deposit stations throughout the county, to staff and stock the library and to supervise its general administration.

At the central library there are five library assistants who receive from \$2200 to \$3700 a year. The 15 branch librarians are paid salaries ranging from \$175 to \$8,276.25 a year.

COUNTY SCHOOL SYSTEM

The Commissioners Court appropriates space, equipment, and maintains services for the office of the county school superintendent, but the general control of the office is vested in the elective seven-member county school board which is elected as follows: one member from each commissioner's district and three members from the county at large. The members serve for a term of six years on a rotating basis of 2-2-3 every two years. The county school superintendent is appointed by the county school board for a four-year term. It is the policy of the board to employ the best trained people obtainable for the salaries available. The salary of the county superintendent is kept on a par with better school administrators and district judges in Dallas County. Currently it is \$18,000 annually. Basic organization of the county school system as follows:

- County board of school trustees
- County superintendent
- Six supervisors (5 white, 1 Negro)
- Principal and teachers
- Office personnel
- Visiting teachers
- About 80 school bus drivers

There are 18 school districts in Dallas County--one common school district, one municipally controlled, and 16 independent school districts. The common school district uses county valuation in assessing and collecting local school taxes. The independent school districts set their own valuations and collect their own taxes. The county superintendent's office provides services to the local schooldistricts. Salary of the county superintendent and operating expenses of the office are provided by a special tax of one cent on \$100 assessed valuation of the property in the county. Another source of revenue is from the State of Texas as part of the minimum foundation program, in the form of salaries for supervisors and visiting teachers and for transportation. Another source of revenue is from local school districts in providing cooperative services. The assessed valuation of the county for the year 1961 was \$1,257,786,000.

The county superintendent's office in Dallas does not administer any school. It provides services to local school districts by providing administrative and instructional services to all 18 school districts. Some of the services rendered by the office follow:

County School System

- *1. Compile a complete scholastic census of the county and certify it to the director of the school census in the Texas Education Agency.
- *2. Authorize transfers of pupils from one district to another under the law.
- *3. Register certificates of all teachers teaching in the public schools of the county. A permanent filing system recording certificates, tenure, salary, etc., is maintained.
- *4. Serve as disbursing officer for funds allocated to the various districts in the county by the state for the transportation of children to and from the school, and work out suitable bus routes.
5. Approve all vouchers drawn against the funds of any common school district or against the county equalization fund.
- *6. Direct the services of the supervisory staff (five white and one Negro) and the services of the visiting teachers.
- *7. Maintain audio-visual library. (These aids are available on the school's request with delivery service.)
- *8. Make nurse available for consultation in setting up health services in the schools, for screening vision and hearing examinations, and for liaison between other county health officers.
- *9. Assist in the Dallas Independent School District's county-wide school for the deaf in locating the deaf children and in providing transportation.
- *10. Provide legal services to answer questions involving law matters pertaining to school functions, elections, boundaries, etc.
11. Maintain an up-to-date professional teaching aids library for use of administrators and teachers.

*Services which are utilized by Irving Independent School District.

COUNTY SURVEYOR

The state constitution provides for the office of a county surveyor to survey state property as it is sold to private individuals. In Dallas County there are not more than 10 acres of state property remaining, primarily the Trinity River channel. Therefore, the Dallas County surveyor's office is open for private business only, at the usual surveyor's fees. The surveyor is elected for a four-year term, but receives no salary, nor is there any budget provided for operating expenses. The surveyor is furnished an office, without furnishings, rent free. The need for a county surveyor still exists in many counties, and the constitution does not provide for abolishment of the office once the available state land has been sold.

COUNTY AGRICULTURAL AND HOME DEMONSTRATION WORK IN DALLAS COUNTY

The Cooperative Extension Service is an educational department of Texas A&M College in cooperation with the U.S. Department of Agriculture and local County Commissioners Courts. The Extension Service was established throughout the United States in 1914 by the federal Smith-Lever Act. Its purpose is education in agriculture and home economics. The local program-building committees develop programs in the individual counties and work with the agents to meet the needs of the people in the county. The committees consist of local people who are interested and qualified in the various homemaking and agriculture fields. In addition to working with committees and groups, agents disseminate information by radio, television, telephone, circular letters, public meetings and the distribution of bulletins, leaflets and pamphlets prepared by the A&M College and the U.S. Department of Agriculture.

Personnel of the Dallas office includes:

- 1 county agricultural agent
- 2 assistant agricultural agents
- 1 home demonstration agent
- 2 assistant home demonstration agents
- 3 secretaries for the office
- 1 Negro agricultural agent
- 1 Negro home demonstration agent
- 1 Negro secretary

All agents have a minimum of a bachelor's degree in agriculture or home economics.

The 1962 Dallas County appropriation for the Cooperative Extension Department is \$54,002. This includes salaries, office operations, telephone, and rental on the Negro office at 4314 Oakland Street, Dallas.

Home Economics

Home demonstration agents are responsible for adult and 4-H educational programs in home economics. These include foods and nutrition, clothing, home management, family economics, home furnishings, family life education, health and safety, and home grounds improvement.

The program-building committees help determine the emphasis which is placed on each subject in planning yearly programs of work. The agents work with organized home demonstration clubs, 4-H clubs, parent-teacher associations, garden clubs, church and other groups. They give demonstrations, conduct workshops, and train leaders who give programs for their groups and work with 4-H girls.

LWV of Irving County Survey 1962

The agricultural phase of the work is developed by the sub-committees of the county program-building committee, including crops, livestock, poultry, and 4-H club work. The agents conduct demonstrations on farm management, including the use of recommended crop varieties, fertilization and insect control, as well as harvesting and marketing. Four-H Club boys learn through their projects in beef, cattle, swine, poultry, yard improvement, tractor maintenance, gardening, field crops, dairy animals and others.

The agents work with many urban groups such as service clubs and garden clubs in their programs, and assist as counselors at "career days" in the public schools. In-service training meetings are conducted by A&M College representatives throughout the year to keep agents abreast of new research developments.

PRIMARIES AND ELECTIONS

Voting Requirements

In order to vote in any election held in Dallas County, a person must meet the following qualifications:

1. He must be a citizen of the United States.
2. He must have been a resident of Texas for one year preceding the election.
3. He must have been a resident of the county or district for six months preceding the election.
4. He must have paid a poll tax or have secured an exemption certificate.

A poll tax receipt or exemption certificate may be secured from the county tax collector between October 1 and January 31. A newcomer may, however, obtain a temporary exemption immediately following completion of his first year's residence in the state. The poll tax department makes the voting list.

Precincts

A voting precinct is the smallest political division. In Dallas County there are 214 precincts. The number of qualified voters in a precinct may range from 40 people in small county boxes to over 6,000 in city precincts.

Precinct boundaries are determined by the County Commissioners Court upon the recommendation of the Democratic County Chairman.

A public place, such as a school or fire station, is usually designated by the Commissioners Court in each precinct as the polling place, and all qualified voters within the boundaries of the precinct place are required by law to vote in the precinct in which they live, if they wish to vote.

General Elections

Texas law requires that a general election be held on the first Tuesday after the first Monday in November. The polls, according to law, must remain open from 7 a.m. to 7 p.m. in all counties of 150,000 or more, according to the last federal census.

The general election is the official election. No one may take public office or be officially recognized as having a right to hold public office until the outcome of the general election has been determined.

The expense of general elections is paid by the state.
LWV of Irving County Survey 1962

Any political party that cast 200,000 votes or more for gubernatorial candidates in the last preceding general election must nominate its candidates for office by primary election.

Dates of primary elections are set in May and June in even-numbered years.

If no candidate receives a majority of all the votes cast in the general primary election, a second primary, or run-off, is held by his party. Only the names of the two candidates receiving the highest number of votes are placed on the ballot for the second primary. The candidate receiving the highest number of votes in the second primary election becomes the nominee of his party for the office he seeks.

Primary election expenses are paid for by the political party holding the primary, usually through filing fees paid by the candidates.

Bond Elections

Bond elections in Dallas County can be called by two methods. The Commissioners Court can set a date for a bond election and call the election, or such election can be called by petition in which case it must be signed by ten per cent of the qualified voters in Dallas County.

JUN 23 1987

LEAGUE OF WOMEN VOTERS OF IRVING
LOCAL CONSENSUS MEETING
MAY 26, 1987--7:00 p.m.--CENTRAL LIBRARY

SUBSTANCE ABUSE QUESTIONS

1. Is there a need for Substance Abuse treatment available within Irving?
Add the word "additional" to read "additional Substance Abuse treatment."
Ans. Yes.
2. If so, should it be (a) outpatient (b) residential placement (c) long-term?
Ans. All three.
3. Should the treatment provide for (a) adults (b) youth, ages 13-17 (c) children to age 13?
Ans. All three.
4. Should facilities provide medical (i.e., detox) treatment?
Ans. Yes, but not necessarily at every facility.
5. Should the fee schedule be based on (a) sliding scale (b) set charges (c) no fee?
Ans. Sliding scale.
6. Should the operation of facilities be (a) strictly based on private enterprise (b) be supported by donations (c) be supported by public funds?
Delete "strictly based" from (a).
Ans. All three.
7. If public funds, should they come from
(a) Federal government (b) State government (c) Local and County government (d) combination of two or more?
Ans. Combination.
8. Should treatment be governed by (a) private ownership (b) boards appointed by elected officials (c) managers appointed by elected officials (d) boards appointed by sponsoring organizations (i.e., churches, school districts, medical groups, counseling groups)?
Ans. (d).
9. Would you support a tax increase (a) Locally (b) County (c) State (d) Federal to provide treatment?
Ans. (a), (b), (c).

- COMMENTS:
1. Give presentation possibly to County Commissioners and School Board.
 2. Need more facilities; private enterprise has not provided them.
 3. Need coordinated effort between all facilities.

QUESTION: Will city cooperate with other organizations working on this problem?

Local Program, 1980-81
League of Women Voters of Irving, Texas
Adopted at Local Convention, April 29, 1980

JUN 13 1980

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NEW LOCAL PROGRAM

CITY GOVERNMENT

A study to include all departments, boards and commissions, with the specific objective of publishing a city government booklet.

CONTINUING LOCAL PROGRAM

URBAN PLANNING

Support of measures to improve floodplain control in Irving.
Support of measures to assure adequate open space for all citizens in Irving.
Support of long range comprehensive planning for orderly growth and economy.
Support of measures to implement effective land use planning in Irving with emphasis on citizen participation.

MENTAL HEALTH

Support of measures to improve community mental health in Irving for both adults and children.

LIBRARY

Support of measures to improve public library services in Irving.

CHILD CARE

Support of measures to upgrade child care in Irving.

EDUCATION

Support of measures to improve the guidance and counseling, elementary and secondary programs of the Irving Independent School District.
Support of a pupil teacher ratio of 25:1 in most classes of the IISD.
Support of measures to achieve greater citizen participation in budget making of the IISD and revision of student activity fund policies.
Support of measures to achieve a more representative electoral system.

ADMINISTRATION OF JUSTICE IN DALLAS COUNTY

Support of measures to achieve a more equitable criminal justice process including diversion of the public drunk from the criminal justice system, expanding the pre-trial release program and appointment of adequate legal counsel.
Support of closer regulation of bail bondsmen.

COUNTY ROAD AND BRIDGE DISTRICTS

Support of consolidation of Dallas County road and bridge districts.

TRANSPORTATION

Support for a government subsidized transportation system and for a regional transportation authority.

Local Program, 1978-79
League of Women Voters of Irving, Texas
Adopted at Local Convention, April 25, 1978

LWV Texas
Irving - program
JUL 26 1978

NEW PROGRAM ITEMS

CHILDREN AND YOUTH: Study of local services to children and youth.

Direction:

- to document the need for mental health and drug abuse services with statistics from mental health agencies, the Irving Independent School District, and the Irving Police Department
- to form a coalition of groups who have shown an interest in making changes in the services available (Suggested groups include United Methodist Women, Soroptomist, City Council, PTA, etc.)
- to educate the public about the services available now and the need for additional services

CITY GOVERNMENT: Study of the budget process of the city of Irving.

Direction: begin with emphasis on the budget-making process itself, continue later with representation and accountability

PROGRAM ITEMS TO UPDATE

LIBRARY

EDUCATION

PREVIOUS PROGRAM ITEMS TO CARRY OVER FOR ACTION

URBAN PLANNING

- Support of measures to improve floodplain control in Irving.
- Support of measures to assure adequate open space for all citizens in Irving.
- Support of long range comprehensive planning for orderly growth and economy.
- Support of measures to implement effective land use planning in Irving with emphasis on citizen participation.

MENTAL HEALTH

- Support of measures to improve community mental health in Irving.

LIBRARY

- Support of measures to improve public library services in Irving.

CHILD CARE

- Support of measures to upgrade child care in Irving.

Local Program, 1978-79
LWV of Irving
Page 2

PREVIOUS PROGRAM ITEMS (cont'd.)

EDUCATION

Support of measures to improve the guidance and counseling, elementary and secondary programs of the Irving Independent School District.

Support of a pupil teacher ratio of 25:1 in most classes of the IISD.

Support of measures to achieve greater citizen participation in budget making of the IISD and revision of student activity fund policies.

Support of measures to achieve a more representative electoral system.

ADMINISTRATION OF JUSTICE IN DALLAS COUNTY

Support of measures to achieve a more equitable criminal justice process including diversion of the public drunk from the criminal justice system, expanding the pre-trial release program and appointment of adequate legal counsel.

Support of closer regulation of bail bondsmen.

CITY GOVERNMENT

Focus on publishing a booklet concerning the governmental structure in Irving.



*You and your friends are cordially
invited to attend*

ELECTION '72 INFORMADAY

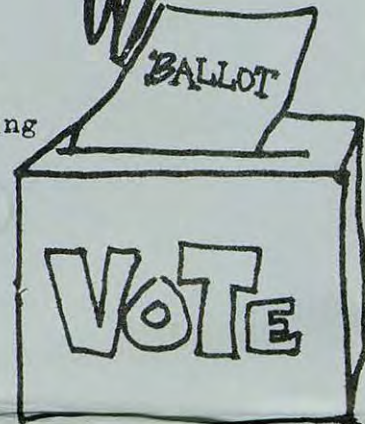
PRESENTED BY THE LEAGUE OF WOMEN VOTERS OF IRVING

Thursday, September 21, 1972 at the Villa Inn West Motel
215 E. Carpenter Frwy. Irving, Texas

PROGRAM

- 9:00 a.m. Coffee and Welcome
- 9:30 a.m. "CRISIS IN EDUCATION. WHO SHOULD PAY FOR OUR SCHOOLS?"
DR. JOHN TOWNLEY, Supt. of Irving Schools
OSCAR MAUZY, Texas State Senator
Questions and Answers
- 10:50 a.m. "ELECTION ISSUES OF 1972"
Audience will direct questions to a panel of three:
MR. RENE MARTINEZ, Chairman of Tri-Ethnic Committee
DR. DAVID REAGAN, Former Republican Gubernatorial Candidate
CAROLYN BARTA, Dallas Morning News
- 12:15 a.m. LUNCHEON BUFFET
Kindly respond for luncheon reservation (\$2.50 per person)
Please make check payable to the League of Women Voters of
Irving. Mail to: Mrs. Joan Simmons 1437 Meadowbrook Irving
- 12:45 a.m. MR. WILLIAM P. HOBBY, Candidate for Lt. Governor
"700,000 TEXANS ON WELFARE, WHY DON'T THEY GO TO WORK?"
QUESTIONS AND ANSWERS
ADJOURNMENT
You are invited to attend either or both parts of the
program.

note →



MAY 15 1972

IRVING's LOCAL PROGRAM ITEM:

URBAN PLANNING

A. Incorporate former positions on Parks and Recreation (Item VII, 1971) and position on "long range, comprehensive planning for orderly growth and economy" now under Municipal Government.

Add new position on flood plain control in Irving.

B. Continue present study, "evaluation of urban planning in Irving with emphasis on land use and zoning."

DIRECTION: This was two-pronged - 1) To provide studies of land use and zoning from 2 directions: a) Environmental effects as listed in the directional study and b) Effect of land use and zoning on human needs in Irving, specifically fair housing, looking into restrictive zoning.

®

MAR 9 1971

THE LEAGUE OF WOMEN VOTERS OF IRVING

A N N U A L M E E T I N G

March 17, 1971

COVERED DISH SUPPER - 6:30 p.m. COLONIAL ROOM, Dallas Federal Savings & Loan

AGENDA

Presiding Officer: Mrs. E. H. Stanton

Secretary: Mrs. Warren A. Meyer

Parliamentarian: Mrs. Louis Shlipak

MINUTES of 1970 Annual Meeting

Appointment of committee to approve minutes of March 1971 Annual Meeting

TREASURER'S REPORT: Mrs. W. K. Pfaff

PROPOSED BUDGET: Mrs. Louis Shlipak

ADOPTION OF LOCAL PROGRAM FOR 1971: Mrs. George Wiederaenders

Presentation of Proposed Program

Presentation of Non-Recommended Items

Entertain motion to discuss non-recommended item

Adoption of Program

Recommendations concerning Continuing Responsibilities

NOMINATING COMMITTEE REPORT: Mrs. Harm K. Schreur

Nominations from floor (with consent of nominee)

Election of officers for 1971

* * * * *

SAVE AND BRING TO MEETING WITH YOU!

ALSO - DON'T FORGET TO RENEW YOUR MEMBERSHIP - \$8.00 per year

UNDER COMMUNITY RELATIONS IN THE BUDGET AND AFTER Inform-A-Day add:

Public Information Service

\$ 50.00

Correct TOTAL:

\$3049.00

~~*~*~*~*~*

LEAGUE OF WOMEN VOTERS OF IRVING

RECOMMENDED BUDGET 1971-72

	BUDGETED 1970-71	RECOMMENDED 1971-72
GENERAL ADMINISTRATION		
President & Board	35.00	35.00
Operating Costs		
Equipment & Maintenance	25.00	25.00
Supplies & Postage	350.00	450.00
Telephone & Telegraph	15.00	15.00
P. O. Box Rent	9.00	9.00
Secretarial Service	100.00	100.00
PROGRAM		
Local Program Committee	30.00	30.00
State Program Committee	20.00	20.00
National Program Committee	20.00	20.00
COMMUNITY RELATIONS		
Public Health Booklet	1100.00	-----
Public Relations	50.00	50.00
Speakers Bureau	5.00	5.00
Voters Service	721.00	500.00
Meetings	30.00	30.00
Inform-A-Day	100.00	150.00
ORGANIZATION		
Publications - State & Nat'l (less sales)	440.00	440.00
Unit Organization	5.00	5.00
Membership	30.00	30.00
Finance	50.00	50.00
Childcare	50.00	50.00
DELEGATE EXPENSE		
Nat'l Convention (to accrue)	0.00	200.00
Area Conference	35.00	35.00
State Convention	150.00	150.00
STATE & NAT'L SERVICES	600.00	600.00
Accrued from '69-70 for state conv.	185.00	
TOTAL	\$ 4155.00	\$ 2999.00

II COME:

1970-71

Dues 512.00
Contributions
 Non-Member . 2835.50
 Member . . . 13.00
Award 50.00
Accrued 785.58
Equalization . . . 7.14

Total \$4203.22

1971-72 Proposed:

Dues 70 @ \$8.00 \$ 560.00
Contributions 2439.00
2999.00

KEY TO BUDGET: ADD after Inform-A-Day under COMMUNITY RELATIONS -

For printing factual information to
reach the public

\$ 50.00

Y O U R K E Y

to the proposed 1971-72 budget
of the League of Women Voters
of Irving

E X P E N D I T U R E S

GENERAL ADMINISTRATION

President and Board

\$ 35.00

For the president's expenses representing the League in the Community. For Board training and expenses of administration.

Operating Costs

Equipment & Maintenance

25.00

Repair service to office equipment.

Supplies & Postage

450.00

For all paper, stencils, etc. to produce program materials. For all postage including voter, mailings to contributors, etc.

Telephone & Telegraph

15.00

For messages related to administration or time for action.

P. O. Box Rent

9.00

For League's permanent address: P. O. Box 491

Secretarial Service

100.00

For assistance in typing and running off stencils.

PROGRAM

Local Program Committee

30.00

For resource material other than League publications; committee expenses while attending to program business.

State Program Committee

20.00

Same as above.

National Program Committee

20.00

Same as above.

COMMUNITY RELATIONS

Public Relations

50.00

Expense of special guests or press. Expenses of TV program. Membership in community organizations

Speakers Bureau

5.00

Expense incurred for materials, etc.

Voters Service

500.00

For Voters Guides on local, state, and national elections; printing & postage for legislative guides and other publications distributed in the community; for newspaper ads promoting political responsibility and for candidates rallies.

Meetings

30.00

To increase public understanding of governmental issues.

Inform-A-Day

150.00

For all expenses incurred in annual Inform-A-Day meeting.

Key to 1971-72 Budget Continued

ORGANIZATION

Publications - State &
National (less sales) \$ 440.00

The estimated cost less sales of all LWV publications needed by members of resource committees; LWV calendar cost; special subscription costs for board members; community mailing list for selected publications.

Unit Organization 5.00

Expense of training for and coordinating unit meetings.

Membership 30.00

Expenses of General Membership meetings and for membership recruiting.

Finance 50.00

Costs of annual drive.

Child Care 50.00

Includes child care for board.

DELEGATE EXPENSE

National Convention (to accrue) 200.00

For delegate's expense to National Convention of 1971.

Area Conference 35.00

Expense of delegates to area conf.

State Convention 150.00

For delegate's expense to State Convention of 1971.

STATE & NAT'L. SERVICES 600.00

Irving's share of cost of state & national services which enable members to be informed and effective in program and voters service.

DUES (70 @ \$8.00) 560.00

The member's share of League expenditures

CONTRIBUTIONS 2439.00

Irving's share of funds expected from Finance Drive.

PROPOSED LOCAL PROGRAM 1970-71

The Board of Directors after consideration and evaluations from the three January Unit Meetings present the following:

Recommended Item for Adoption at the Annual Meeting

Evaluation of Urban planning in Irving with emphasis on land use and zoning.

Non-Recommended Items:

- | | |
|-------------------------------|---|
| 1. Transportation and traffic | 6. Irving Press |
| 2. Noise | 7. City Administration |
| 3. Open Housing | 8. Local police dept. - youth offenders, communications, treatment, process of justice |
| 4. Telephone | 9. City Boards and Commissions - make-up and authority. (Could be covered by #7) |
| 5. Library (continuation) | 10. Mental Health with emphasis on drug abuse. (The present Mental Health item could be retained with change of direction and emphasis) |

NOTE: The National study of Air Quality offers opportunity to act on a local level as well as does the Texas Water Plan. With a national and/or state umbrella duplication is avoided.

* * * * *

CONSENSUS POSITION

The Irving League of Women Voters supports measures to upgrade childcare in Irving, including

1. The requirement of an operator's permit for all child care facilities.
2. Minimum safety standards for private day schools.
3. Simplified zoning requirements for child care facilities, especially those caring for less than 5 children.
4. Safety regulations for transportation of children to and from day nurseries and day schools.
5. The wide dissemination of facts concerning licensing standards for childcare in Irving.
6. The establishment of more non-profit, sliding scale fee, licensed child care for low-income families in Irving.

ANNUAL MEETING 1971

CONTINUING RESPONSIBILITIES.

The Board recommends that the seven items be retained:

1. The use of bonds for financing city and school capital improvements which implement a League position.
2. Expansion and improvement of facilities of parks and recreation.
3. The Council-Manager form of government of Irving.
4. Necessary long-range comprehensive planning for orderly growth and economy.
5. Support of improvement of Guidance and Counseling program of the Irving Independent School District including the following:
 - a. Ratio of one qualified counselor to each 300 students as recommended by the Texas Education Agency.
 - b. More clerical aid to give the counselors adequate time with students.
 - c. More adequate space for private interviews.
 - d. Guidance and Counseling program at Elementary School level including:
 - 1) Counselors spending minimum of two days per week at each elementary school.
 - 2) A fully qualified child psychologist to administer the program.
 - e. A Clinical Psychologist on Irving School Staff to work with students who would benefit from limited therapy.
6. Support of: Following measures toward the improvement of the elementary program:
 - a. A system-wide kindergarten.
 - b. An Irving pilot program kindergarten until a system-wide program is established.
 - c. Teacher aides to relieve teachers of non-teaching duties.
 - d. A remedial reading program.
 - e. Accelerated classes for high aptitude learners.
 - f. Parent-teacher conferences on a scheduled basis.
 - g. A sequential foreign language program.
 - h. Art instruction with qualified art teachers in art classrooms.
 - i. Music instruction in strings, piano, and band.
 - j. The use of schools as community or neighborhood centers.
 - k. Increase in school taxes if necessary to implement these programs.
7. Support of following programs not now in use in secondary schools:
 - a. A systemwide developmental and corrective reading program. It is recommended that the student-teacher ratio be lowered in English classes.
 - b. Extension of ability grouping in academic subjects to include classes for low-achieving and terminal students. Parental and community understanding of the value of such a program could be sought.

ANNUAL MEETING 1971

Continuing Responsibilities cont'd.

7. c. The use of more pilot programs. As an example, we support a Coordinated Vocational Academic Education program for grades 7 thru 12.
- d. That the teacher be given more free time for new curriculum planning and for in-service training.
- e. More student participation in natural science laboratories and increased laboratory facilities, particularly in the 7th thru 9th grades.
- f. Increase in school tax if necessary to implement these programs.

* * * * *

NOTE - Last year a recommendation was made that the list of CRs be simplified. Editing would limit the details of each so at the General Meeting Feb. 10, a majority of the Board members voted that Items 5, 6 & 7 be combined and that all details be available for study. Therefore No. 5 would read:

Support of measures to improve the programs of the Irving Independent Schools. (Detailed report on specific recommendations for elementary, secondary and counseling programs is on file.)

Nos. 1 thru 4 will remain as written.

The short list will be voted upon.

PLEASE KEEP THIS LONGER AND MORE DETAILED LIST OF CRs IN YOUR FILES! A COPY WILL ALSO BE FILED IN THE LEAGUE OFFICE.

NOMINATING COMMITTEE REPORT

The Nominating Committee presents with pleasure the following report of its nominations for office in the League of Women Voters of Irving. Members will vote on the nominees at the Annual Meeting.

Officers - To serve a two-year term:

President	Mrs. Louis Shlipak
First Vice President	Mrs. Curtis Headrick
Secretary	Mrs. Warren A. Meyer

Directors - To serve a two-year term:

Mrs. Ed. Joyner
Mrs. D. I. Smith
Mrs. E. H. Stanton

To serve for one year to complete a two-year unexpired term:

Mrs. Bruce Faust
Mrs. Ralph Law
Mrs. Omer F. Simmons

Recommended - To be appointed for a one-year term:

Mrs. Walter Barrett	Mrs. Lee F. Jewell
Mrs. Jim Cline	Mrs. William D. Morgan
Mrs. Robert N. Dain	Mrs. Richard Weaver

Nominating Committee (Off-Board)

Mrs. Harm Schreur, Chairman
Mrs. W. J. Browning

Unit Chairmen (Off-Board)

Wednesday Unit	Mrs. Paul Siple
Thursday Unit	Mrs. Harm Schreur
Thursday Night Unit	Mrs. Virgil Heard

Observer Corp (Off-Board)

Mrs. Jimmie Townsell

Nominations may be made from the floor providing the consent of the nominee is secured.

Respectfully submitted,

Mrs. Harm Schreur, Chairman
Mrs. Louis Shlipak
Mrs. D. P. Smith
Mrs. Jim Cline

Holdover Officers:

(One year remaining in term)

Second V. P. - Mrs. Jack W. Tinning

Treasurer - Mrs. Wayne K. Pfaff

Third V. President - Mrs. G. A. Wiederaenders

**ACTION
NOW:**



PROGRAM

9:00 a.m. Coffee

9:30 a.m. "BACKGROUND STUDY OF TCR"
DR. JANICE MAY, Department of
Government, University of Texas
at Austin — Served on TCR Com-
mission

"TCR QUESTIONS AND ANSWERS
WITH LEGISLATIVE CANDIDATES"

11:30 a.m. Adjourn for Lunch

12:00 noon LUNCHEON BUFFET*

Co-Sponsors — Irving Rotary Club,
and The League of Women Voters of
Irving.

12:30 p.m. "ACTION NOW! — FOR TCR"
DR. JANICE MAY

1:15 p.m. QUESTIONS AND ANSWERS

1:30 p.m. ADJOURNMENT

You are invited to attend any part of the program.

*Kindly respond for luncheon reservation (\$3.00 per
person) by Tuesday, September 8. Please make
check payable to The League of Women Voters of
Irving.

Mail to Mrs. Wayne K. Pfaff
1316 Savannah, Irving, Texas 75060

YOU AND YOUR FRIENDS

Are Cordially Invited

To Attend

TEXAS CONSTITUTIONAL REVISION INFORMADAY

Thursday, September 10, 1970
Ramada Hacienda Motor Inn
120 West Carpenter Freeway, Irving, Texas

Presented by

THE LEAGUE OF WOMEN VOTERS OF IRVING

Local Program

LEAGUE OF WOMEN VOTERS OF TEXAS

President's phone 214 BL 3-5008
1969-70 Local Board

STANDING ORDERS - 16
May 1969

IRVING

26

<u>Portfolio</u>	<u>Name</u>	<u>Address</u>	<u>All Zips 75060</u> (Irving, Tx)
President	Mrs. E. H. Stanton	500 W. Shady Grove	
1st Vice President	Mrs. R. F. Bugnacki	3841 Twin Falls	(Program)
2nd Vice President	Mrs. W. J. Browning	2615 Alan-A-Dale	(Organization)
3rd Vice President	Mrs. J. W. Tinning	1234 Glen Loch	(Community Relations)
Secretary	Mrs. W. A. Meyer	1928 Puritan Drive	
Treasurer	Mrs. Wayne K. Pfaff	1316 Savannah	
Finance	Mrs. Louis Shlipak	1205 Ichobod Court	
Membership	Mrs. D. P. Smith	1802 Puritan	
Public Relations			
Publications	Mrs. W. C. Miles	2601 Cartwright	
Unit Organization			
VOTER	Mrs. W. A. Gaarsoe	2625 Magnolia	
Voters Service	Mrs. A. N. Miller	1225 W. Grauwylar Road	

PROGRAM CHAIRMEN:

Local

- I. Public Health: Mrs. G. A. Wiederaenders 2805 Trinity
- II. Education: Mrs. George Susat 1810 Glenbrook
- III.

State

- I. TCR
- II. Executive
- III. Legislature
- IV. S-IR
- V. VR

National

- I. El. College
- II. HR Mrs. J. C. Feldpausch 2621 Dewitt
- III. For. Policy Mrs. G. R. Maloney 916 S. Iowa St. (off-Board)
- IV. Water
- V. Tax Rates & Treaty Making
- VI. Rep. Gov't

Budget Chm.

Nominating Chm. Mrs. J. R. Finch 3731 Drake (off-Board)

LOCAL PROGRAM 1969-70

- I. PUBLIC HEALTH - A study of Public Health Services and Facilities in Irving.
SCOPE: Continued accumulation of information with particular attention to day-care centers and mental health services. Publication of Factual Booklet on Public Health Services available to Irving citizens.
- II. EDUCATION - A Study of the Secondary program of the Irving Independent School District.
SCOPE: Evaluation of the Secondary School program.

CONTINUING RESPONSIBILITIES

- 1. The use of bonds for financing city and school capital improvements which implement a League position.

(Local Program continued - OVER)

2. Expansion and improvement of facilities of parks and recreation.
3. The Council-Manager form of government of Irving.
4. Necessary long-range comprehensive planning for orderly growth and economy.
5. Support of improvement of Guidance and Counseling program of the Irving Independent School District including the following:
 - a. Ratio of one qualified counsellor to each 300 students as recommended by the Texas Education Agency.
 - b. More clerical aid to give the counsellors adequate time with students
 - c. More adequate space for private interviews
 - d. Guidance and Counselling program at Elementary School level, including:
 - 1) Counsellors spending minimum of two days per week at each elementary school
 - 2) A fully qualified child psychologist to administer the program
 - e. A Clinical Psychologist on Irving School staff to work with students who would benefit from limited therapy

SUPPORT OF:

6. Following measures toward the improvement of the Elementary program:
 - a. A system-wide kindergarten
 - b. An Irving pilot program kindergarten until a system-wide program is established
 - c. Teacher aids to relieve teachers of non-teaching duties
 - d. Parent-teacher conferences on a scheduled basis
 - e. A sequential foreign language program
 - f. Art instruction with qualified art teachers in art classrooms
 - g. Music instruction in strings, piano, and band
 - h. The use of schools as community or neighborhood centers
 - i. Increase in school taxes if necessary to implement these programs
 - j. A remedial reading program
 - k. Accelerated classes for high aptitude learners

* * * * *

League of Women Voters of Irving

NOV 1 1960



P. O. Box 491
Irving, Texas 75060

TO: State Office
RE: Recommended Bylaws Changes for our League

Article III-Membership

- Sec. 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.
- Sec. 2. Types of Membership. The membership of the League of Women Voters of Irving shall be composed of voting members and associate members.
- a) Voting members shall be women citizens of voting age.
 - b) Associate members shall be all other members.

Article VI-Financial Administration

- Sec. 2. Annual dues of \$10.00 shall be payable April 1st. Any member who fails to pay her dues by August 1st. shall be dropped from the membership rolls. Annual dues shall include the receipt of the Local Publication Service.

Article IX-Program

- Sec. 2. Program. The program of the League of Women Voters of Irving shall consist of: a) action to protect the right to vote of every citizen, and b) those local governmental issues chosen for concerted study and action.

Article XI-Parliamentary Authority

- Sec. 1. Parliamentary Authority. The rules contained in Roberts Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

Article XII- Amendments

- Sec. 1. Amendments. These bylaws may be amended by a two-thirds (2/3) vote of the voting members present and voting at the Local Convention, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

cc. Mrs. O. H. Ulrichson

MAR 24 1971

TO: Board of Directors of LWV of Irving
FROM: Carole Sjlopak, Prisident
RE: Board Meeting April 1, 1971 at Betty Tinning's, 1234 Glen Loch
(Bring a sandwich) Meeting will probably last until 1:00.

AGENDA

Secretary's Report
Treasurer's Report - including audit plans
President's Report - Announcements, Communications

PORTFOLIO REPORTS

ORGANIZATION

Finance - plans for Finance Drive beginning April 15
Membership
Publications
Unit Organization

PROGRAM

National Program
 U. S. Congress - plans for Unit meetings in April
State Program
Local Program
 Library - Report on address to City Council
 Mental Health
Legislative Action

PUBLIC RELATIONS

Voters Service
 Candidates Rally - Report
 Local Voter's Guides - report on distribution
 May 18 Amendment Election - plans
Speaker's Bureau
Observer Corps

Voter's Digest
Public Relations
VOTER

ADDITIONAL REPORTS

Annual Meeting - report
State Convention - report
Board Training - date selection
Policy Sheet

Next Board Meetong : May 6, 1971 (Thursday) at 9:30 a.m.
at _____

THE LEAGUE OF WOMEN VOTERS OF IRVING
March Board Meeting

The LWV of Irving Directors met at the home of Norma Jean Stanton at 9:30 a.m. March 4, 1971.

PRESENT: Mes. Stanton, Buck, Wiederaenders, Tinning, Simmons, Shlipak, Jewell, Headrick, Miller and Meyer.

Off-Board - Winnie Schwind

ABSENT: Anne Pfaff

The meeting was convened by the President, Norma Jean Stanton.

SECRETARY'S REPORT: Change first paragraph on page 2 to read, "Pat thought the people in N. W. Irving might have thought Dr. Hunter's statement had fanned the flames." Minutes then approved.

TREASURER'S REPORT: Norma Jean reported a balance of \$986.30 after sending a \$25.00 check to Austin. Two new members are: Donna Carpenter and Carol Gurley.

PRESIDENT'S REPORT: Norma Jean and Barbara Wiederaenders have been busy this past week in "plotting sessions" with the City Attorney concerning the drafting of a new Day Care Ordinance. This is bringing back to us our program of last year, stated Norma Jean.

Barbara announced she will be calling on Board members to call on Councilmen for local lobbying concerning issues involved. This could come up in Candidates' Rally. She then asked about publications which might be available at the Rally but it was the Board's feeling that they must be kept separate. Such material could be given to candidates prior to the Rally. "We do have allies," said Barbara. She has requested an extension of time on the Ordinance and since she has not heard from Mr. Howard assumes such postponement will be granted...perhaps until after the election. One Councilman does represent a large segment of the city so, stated Barbara, we must listen to him.

STATE CONVENTION: Carole Shlipak suggested Unit Chairmen have members sign up for the type of work they wish. These will of course be those who do not get the Voter which will carry forms to sign and instructions for the members to take them to the Unit meetings. Estelle Jewell will be the Coordinator.

DELEGATES TO CONVENTION: The President and three Vice Presidents are delegates but since Lucinda and Norma Jean were not sure they could devote full time others were sought. Carole did sign up Betty Tinning, Barbara Wiederaenders and Alice Meyer. She will contact nominees who will be involved with program. It is hoped to have the full quota of 7 delegates. There will be several Observers as well as workers. Carole plans a briefing at her home on the 22nd.

BYLAWS RECOMMENDATIONS: These were reviewed at the request of Joan Buck who reflected concern of others who had served as delegates without prior briefing. Closest scrutiny was given to change in fiscal year and term of office starting in July. These will be included in the briefing on 22nd.

Betty Tinning reported a suite has been reserved at the Adolphous. It consists of sitting room and bedroom and can sleep four. The charge is \$80.00 so if it is not to be used, Betty would appreciate knowing by the 22nd so it can be canceled - it is in her name!

ANNUAL MEETING: Everything is under control.

CANDIDATES' RALLY: Lucinda Headrick reported it will be held at the Ramada Inn at 7:30 on the 29th as planned. Both Jaycees and Optimists will cooperate with Optimists responsible for mikes and Jaycees publicity. Two thirds of a large room will be available. The charge is \$15.00 with possibly extra for coffee. Lucinda asked for questions to be asked at the Rally. The library, day care, zoning and traffic were some of the topics offered. Norma Jean circulated an invitation to a hearing scheduled for coming Tuesday at 9:30 in City Hall. This will be concerned with drainage into Delaware Creek. All were urged to attend if possible. Norma Jean also reported a call from a young woman from Truth House who is interested in organizing a Candidates' Rally. She and her friends were invited to participate with us if they were unable to get theirs off the ground.

Betty Tinning suggested announcing the Rally at the High Schools. Lucinda is sending questions to the candidates today and expects their replies by next Thursday. Mr. Cupp will print the Guides.

VOTER'S DIGEST: Carole Shlipak requested the Board to decide which race should be on the program March 13. The unanimous decision was the Mayor's. Each League will present the most exciting race in its city. Betty Tinning will try to get pictures of the candidates to the paper.

Norma Jean and Lucinda will investigate cost of cardboard stands for the Guides, and then decide whether or not the League can afford them.

Lucinda circulated a gracious letter from Dr. Townley.

BYLAWS REVISION: Norma Jean felt the single vs. double list discussion had not really been a discussion. The subject was brought up twice in Board meetings with no apparent interest in changing to a single list. She reminded the Board that at Annual Meeting last year a recommendation had been made the subject be brought to the members for discussion. With such a heavy program schedule, this of course, was not possible. Norma Jean then suggested this be brought to the members at the Annual Meeting. She asked Carole* to review the mechanics involved which would require an amendment to the Bylaws, this amendment being sent to State for approval in November prior to Annual Meeting and then sent to the members at least a month before the Annual Meeting. Since State has wanted each local league to change to a single list, it was suggested maybe the Voter could carry this information to the members as an emergency recommendation from the Board. Consideration was given to contacting a state board member who lives in Dallas. Discussion without action is justified, pointed out Winnie, but only if time permits. Items on the Agenda as mailed must be considered first. Since it was not considered to be an emergency, this item will be presented at the Annual Meeting in addition to the mailed Agenda.

Betty Tinning urged all remaining Citizen's Handbooks be distributed. There will be 3500 more available to the leagues.

* and Winnie

Barbara recommended distributing WHY PEOPLE DON'T VOTE. Since several members had not seen the pamphlet it was circulated. Winnie suggested the Rotary, Jaycees and Chamber of Commerce for distribution and she asked about the Postal Wives, libraries, including school libraries, etc.

FINANCE DRIVE: Carole Shlipak is meeting with Anne Joyner to plan details of the Drive which will be from April 15-29 as scheduled.

MENTAL HEALTH: Barbara Wiederaenders has mailed a committee report on interviews as well as a Supplement published by Dallas League. She urged all to study prior to Unit meetings which will center on study of assessment of services, gaps, etc. and will be "free wheeling." Based on these discussions Barbara expects that by May her committee will have done research on alternatives as well as what other communities are doing. This should lead to Consensus. She also stated the committee has other material which will enable it to respond in the meetings.

LIBRARY: Betty Miller's Consensus was reviewed, discussed and slightly changed during the covered-dish luncheon honoring Norma Jean.

Referring to the pamphlet above, Betty Tinning agreed to contact Pat Miles about ordering the 400 decided upon by the Board. Government teachers will also be contacted for distribution.

Norma Jean announced that Christa Cline will be the new chairman for U. S. Congress.

Winnie announced that Bills are in the hopper for environmental control. She feels there is a need to know whom to notify when something is "hot." Everyone on her committee either wrote or sent wires to legislators. She feels the committee is the logical group to do this now since it has all the information. She reported on the Air Quality Hearing in Austin which 7 of our members attended.

Meeting adjourned for the covered dish luncheon honoring our President after she had been presented with a Certificate of Promotion to a life of calm contemplation and a gift of appreciation from her Board.

Alice L. Meyer
Alice L. Meyer
Secretary

LOCALLEAGUE IRVING

STATE TEXAS

ANNUAL REPORT 4/1/60 - 3/31/61

PUBLICATIONS

The publications job was handled by an off board chairman, Mrs. Vasei Slover, for two months under the organization Vice President. Mrs. Slover felt she couldn't handle the job this year because of illness and very young children. The board appointed me to act as Publication chairman and search for a permanent 'on board' chairman. The two possible people who were willing could not. One went to work and the other moved away, so I have done my best. There are far too many things in any one League job to hope to do two well.

We started a Local Subscription Service. You receive material until your money is gone.

All publications (new) and some sheets were ordered and mailed direct to our 5 subscribers. I feel this may be more popular this coming year.

We have a Publ-Pak for each of our three Units that is kept supplied by mail or personal delivery. Kits for guests are in each one.

Our sales have been fair, except for our Local Publication which sold well outside the League. Members received it free, as did contributors.

Mrs. Dwain Hendrix
Publications Chairman



ANNUAL REPORT 4/1/60 - 3/31/61

MEMBERSHIP

Mrs. Joseph DePetris resigned her post as Membership Chairman in September, 1960 in order to take an active part in the political campaign. Mrs. Wm. A. Falkenstein became Membership Chairman at that time.

In August, 1960 a series of small coffees were held at various member's homes to which interested persons were invited. These were climaxed by a covered dish luncheon and swimming party. At the coffees there was informal discussion of League work. A skit was presented at the party which pointed up League participation.

In December, 1960 a film strip, "Your Vote is the Key", was shown at a coffee for prospective members.

The Irving League of Women Voters count 18 new members this year.

Respectfully submitted,

Mrs. W. A. Falkenstein
Membership Chairman

cc Braemagel
~~Board~~ Bassett

League of Women Voters of Irving



1318 East Grauwylar Road • Irving, Texas

Blackburn 3-1861

July 14, 1960

TO: Mrs. Boller, with copies to Mrs. Pettis and Mrs. Ziegler
FROM: Winnie Schwind
RE: Board vacancies, leadership, membership, etc.

You have all heard less than a decent minimum from us in Irving. I hope enough reporting has been done to assure you we are alive though most of our active League-ers have been feeling the effects of a "summer slump" - especially me! This week I feel back in gear again at long last. Thank you, Betty, for having recommended in your good and very welcome report letter of April 29 that we relax a little. This made us feel comfortable (well, somewhat) about letting up pressure for awhile, a real necessity at that point.

BOARD VACANCIES Filling vacancies continues to be a serious problem associated, of course, with that of membership. Good League operation depends so much on healthy integration of all facets that when any of these are not provided for we feel repercussions everywhere.

Mrs. Kovac, who expects a baby in August, rescinded her resignation as secretary both because she wants to stay on the Board and because no one is available now to accept an interim appointment. I believe former Board members will fill in for the several months when Leslie can not take the Minutes.

The Board has appointed Mrs. Dwain Hendrix to the added post of Publications Director since it has become clear that this job can not be covered by a chairman off-Board. Mrs. Slover, who had accepted on an emergency basis last year, can not continue. We are fairly confident that we have a member who will be ready in August to take the Publications post but felt that it must be covered by some one on the Board who would receive the standing orders, etc. We are grateful indeed to Polly Hendrix for her willingness. One reason I have delayed this report so long was in hopes of avoiding a double shuffle in this matter.

Mrs. Richard Lyness has been appointed as Director for State Item 2. She is a very new member which presents problems of rapid integration into the League. But she is lively-minded, interested, unafraid. I hope we can offer her adequate help at the right time.

We have found no one for State Item 1 so far which means a heavy load and responsibility for our capable Program Vice President, Mrs. Philipsen. She has all the CR's in charge as well.

Another change is imminent: Mrs. DePetris, Membership Director, wishes to do party work and will resign in late August. We were at fault in not giving her a clear understanding of League policy when the Nominating Committee was at work. (I doubt we slip on that point again for awhile!) However, the League can capitulate

on her resignation and the reason for it which should be helpful in this election year. Lee DePetrus is a new member too, inexperienced in the League though quite the reverse in PTA. The variety of experiences we have had connected with Board appointments has been really useful, I think, in making all of us on the Board and Nominating Committee aware of an extra dimension in our individual and group responsibility. (In other words, we still have an awful lot to learn, and we're hard at it.)

LEADERSHIP Since we have at this time no reservoir of members with any significant background of League experience, I believe much of our emphasis in everything we undertake must be directed towards involving our new people (and that is almost everyone since it seems to take us about three years to "grow" a League member who feels at ease with the many things that go on and able unconsciously to assist others to feel at home, no matter what League job of her own she may be absorbed in.) We are beginning to see the fruits of this growth in the more relaxed and assured attitudes of some of Directors and members who no longer feel that doing their particular job is about all all they think about. Leadership comes from committed members and commitment comes slowly.

MEMBERSHIP As of June 19th, we had 38 members paid up through March 1961. There are 6 or 7 from our renewal list who are either expecting to move away or have already done so. The Membership chairman and her committee member are working on plans for small coke parties and one big promotion party for August. Last year we observed that people oriented in the summer were more ready to take part than those who plunged into deep water during the year. What I am saying, of course, is that we found it much easier to schedule such gatherings in the summer than when the regular meetings were in full swing.

FIELD SERVICE To answer a question Betty Pettis asked: yes, we would love to know that Florence Ziegler is still available for occasional consultation. I haven't talked with her in several months and don't know what her situation is in this regard. If Florence for some reason is not free to continue, is there anyone in our area whom you can assign to us? Being able to talk with a state LWV representative was a life saver many times during our provisional days. And I can appreciate the value of having some counsel available in these still early years of our League life.

I will enclose a copy for SO of a report I am about to make to Mrs. Gordon on the recent Time for Action.

LWV OF IRVING
IRVING, TEXAS

ORGANIZATION OF NEW BOARD OF DIRECTORS.

MARCH 23, 1960

As of March 21, 1960, Mrs. P. J. DuClos resigned as State Program Chairman due to a move out of the State. Her address was 2804 Mather Circle.

New officers and Directors elected at Annual Meeting, March 23, 1960.

OFFICERS- 2 year terms.

2nd Vice President	Mrs. Dwain Hendrix	2627 W. Newton Cir.	
	(Also Finance Chairman)		BL 3-2413
Treasurer	Mrs. D. E. Chapman	1716 Gilbreath Ln.	BL3-6401

DIRECTORS- 2 year terms

Membership	Mrs. Joe F. DePetris	Rt. 1, Box 44D, Coppell, Texas	BL4-7910
Local Item 1	Mrs. B. W. Hollier	Rt. 1, Box 29, Coppell, Texas	BL2-0404
Voters Service	Mrs. M. E. Mills	2623 W. Newton Cir.	BL3-8152

DIRECTOR- to fill unexpired 1 year term

Irving Voter	Mrs. Allan Thomas	1126 Owenwood	BL3-8293
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NOMINATING COMMITTEE- 1 year term

CHAIRMAN	Mrs. Harold Schneider	2427 Revere Dr.	BL3-2997
	Mrs. G. R. Maloney	916 S. Iowa	BL3-2585

NOMINATING COMMITTEE, appointed member from board of directors

	Mrs. Dwain Hendrix	2627 W. Newton Cir.	BL3-2413
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DIRECTOR-appointed by board at special meeting, March 23, 1960

Public Relations	Mrs. J. M. Haley	1502 Meadowbrook Ln.	BL3-2011
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Officers and Directors continuing unexpired terms.

OFFICERS

President	Mrs. C. H. Schwind	1318 E. Grauwylar	BL3-1861
	(Also Organization Coordinator)		
1st Vice President	Mrs. Wm. Philipsen	2437 W. 4th St.	BL3-0402
	(Also Program Coordinator)		
Secretary	Mrs. Sam Kovac	1615 Arcady Ln.	BL3-9280
	(Also Chairman of By-Laws Committee)		

DIRECTORS

Unit Organization	Mrs. Charles Jamieson	1321 Union Bower	BL2-9843
National Program	Mrs. Warren Meyer	1928 Puritam Dr.	BL2-8385

Advisor

Mrs. S. E. Ziegler	7030 Dellrose Dr.	
	Dallas 14	DA1-2798

AUG 21 1989

LEAGUE OF WOMEN VOTERS OF IRVING
BOARD MEETING MINUTES
TUES., MAY 10, 1989, 6:00 P.M.
923 HADRIAN COURT

Alumbaugh called meeting to order at 6:15.

SECRETARY'S REPORT: Approved.

TREASURER'S REPORT: No report.

PROGRAM REPORT: Kensinger brought up topic of garbage disposal study. M. Myers and B. Halsey were named co-chairs. A. Price and M. Myers also expressed interest in the public school study of students causing discipline problems especially in elementary grades. On the subject of board training, C. Little moved that board training be held on Tuesday, Aug. 8, from 5:30 to 10:00 P.M. Ann Price seconded. The motion passed. Judy Smith invited the board to hold the training at her house at 1802 Puritan, and Price volunteered to help Smith.

COMMUNITY RELATION/PUBLICITY: Little reported High Tea to be held on May 13 at Marriott Mandalay would be covered in Las Colinas Weekly and Irving Daily News.

VOTER SERVICE/VOTER GUIDES REPORT: Wyatt reported that Candidates Rally was a success with Sherwood, J. Boyle, S. Barbosa, and L. Whit- were posing questions. Wyatt ALSO REPORTED THAT Irving Daily News charged only \$150 for 5,000 extra copies of Voters Guides. Wyatt then announced that E. Wiant would help with the Elected Officials brochure. Wyatt also asked for suggestions for places to do voter re- registration and to distribute voter materials. Kensinger suggested Lori Owens as contact person for DeVry as a registration site. Also Seven-Eleven Stores have been helpful in the past.

MEMBERSHIP REPORT: Halsey will put names in Voter and send reminder cards to those who have not paid \$40 dues by June 1.

PRESIDENT'S REPORT: Alumbaugh announced that J. Smith would work on activity to welcome newly elected officials and recognize others. Alumbaugh^{said} that Administration and School Board have not replied to League positions provided to them. Then she announced that the Irving League Board would not meet again until August. Board members may wait until fall to approach assigned businesses for donations. Also Price will write finance drive letter after August.

The meeting adjourned at 7:25 P.M.

Helene D. Simpson

Secretary of League of Women Voters-Irving

AUG 21 1989

LEAGUE OF WOMEN VOTERS
OF IRVING
30th ANNUAL CONVENTION
Tues., April 25, 1989
MONTELEONE'S: 4338 North O'Connor
Irving, TX, 7:00 P.M.

President Alumbaugh opened convention with greeting at 7:00 P.M. Nineteen members were present. Dinner followed.

SECRETARY'S REPORT: Minutes of 1988 Convention were corrected and filed.

TREASURER'S REPORT: Report was accepted as printed.

BUDGET COMMITTEE REPORT: Simpson presented budget report. After discussion the report was accepted and the dues were RAISED TO \$40 per year, due on June 1.

PROGRAM REPORT: Kensinger presented suggestions for studies to the convention. After discussion, the convention approved the study of the environment (garbage, recycling, etc.) and the study of disruptive behavior in schools (emphasizing intervention to change poor behavior in lower grades before it is ingrained).

NOMINATION COMMITTEE REPORT: Eaton announced the slate of officers. The officers were elected as nominated. (See attached slate.)

STATE OF THE LEAGUE REPORT: Alumbaugh reviewed the recent activities of the Irving League. Kensinger and Little presented a game show skit of recent program studies. Halsey brought the convention up to date on membership events and numbers. Wyatt reviewed the Candidates Forum and Voter Guide activities.

Alumbaugh closed with a reminder of High Tea to be held on May 13.

Meeting adjourned at 9:30.

Respectfully submitted,

Gelene D. Simpson

Secretary of League of Women Voters--Irving

AUG 21 1989

1989 NOMINATING COMMITTEE REPORT

As set forth in our Bylaws the Local Convention elects the officers and the board of directors: in odd numbered years a president, first vice-president and secretary and in even numbered years a second vice-president, third vice-president and treasurer. At each convention, three new directors are elected. Each of these officers and directors have a term of office of two years.

The newly elected officers and directors and the holdover officers and directors appoint no more than six additional directors to serve terms of one year. The total board of directors (officers and directors) may total no more than eighteen members.

* * * * *

The Nominating Committee is very pleased to present the following nominees for the Board of Directors of the League of Women Voters of (Irving), 1989-1990. Members will vote on the nominees at the Local Convention. Nominations by voting members may be made from the floor with the consent of the nominee.

OFFICERS: To serve a two-year term:

President:	Maxann Alumbuagh
First Vice President-Organization:	Lynn Taylor
Secretary:	Natalie Picquet

(Holdover officers serving second year of two-year term)

2nd Vice President-Community Relations:	Carol Little
Third Vice President-Program:	Eileen Kensinger
Treasurer:	Jan Hines

DIRECTORS: To serve a two-year term:

VOTER Editor:	Irma Proctor
Natural Resources Chairman:	Madeleine Meyers
Finance Chairman:	Ann Price

(Holdover directors serving the second year of a two-year term)

Legislative Action Chairman:	Lynn Kuehler
Voter Service/Voter Guides:	Mona Wyatt
Membership Chairmen:	Barbara Halsey/Barbara Maddy

Also elected by Convention :
1989 Nominating Committee (non-board members)

Respectfully submitted,
1988 Nominating Committee
Becky Eaton, Chairperson
Barbara Halsey/Dorothy Leibensberger
Betty Miller /Rachel Morgan

LEAGUE OF WOMEN VOTERS OF IRVING
BOARD MEETING MINUTES
TUES., APRIL 11, 1989, 6:00 P.M.
ILWV OFFICE #305 TCB

MAY 9 1989

Alumbaugh called meeting to order at 6:20 P.M. Present were Alumbaugh, Kensinger, Price, Wyatt, Halsey, Simpson, and Myers. Little was absent.

SECRETARY'S REPORT: Minutes were corrected to read "April 18" as registration deadline for Annual Convention.

TREASURER'S REPORT: No report. Money has been shifted (as planned) between banks.

PROGRAM REPORT; Kensinger asked that the board think about topics for local study. Suggestions were a study of environmentally sound garbage disposal and a STUDY OF Irving schools, targeting the disruptive student and looking for alternatives especially for elementary schools so that intervention can help each child become a productive person.

MEMBERSHIP REPORT: Halsey reported sending letter to Mary Ward in answer to phone call. Halsey also reported that Lucy Black had moved.

VOTER SERVICE REPORT: Wyatt reported that Halsey had taken candidates' responses to Irving News and Yates had dropped out of the contest. Voter Service will try to get information into paper by Sunday the 31st before election or sooner if possible. Wyatt also reported that the Candidates Forum will be held on Wednesday before the election in City Council Chamber. Later project will be update of YOUR ELECTED OFFICIALS brochure.

PRESIDENT'S REPORT: Alumbaugh reported that invitations had been prepared to go out for the High Tea at the Marriott Mandalay on May 13 from 3:00 to 5:00 P.M. The tea will honor past presidents and charter members on the 30th anniversary of the Irving League. Speaker will be Mary Jane Hannah-Fields. Alumbaugh also reported that ILWV had been invited to submit a nominee for Altrusa Club Golden Key Award for Community Service. Carol Little was nominated. Helen Schilling was nominated for the Woman Entrepreneur, an award given by the Business and Professional Women. Alumbaugh then assigned each board member one business from which to solicit a contribution to fund Voters Guide. etc.

Meeting adjourned.

Respectfully submitted,

Helene Simpson

Secretary, League of Women Voters-Irving

AGENDA IRVING LEAGUE OF WOMEN VOTERS
BOARD MEETING, 923 Hadrian Court
Tues., May 10, 1989, 6:00 P.M.

SECRETARY'S REPORT	SIMPSON
TREASURER'S REPORT	HINES/ALUMBAUGH
COMMUNITY RELATIONS/PUBLICITY	LITTLE
ORGANIZATION	PRICE
PROGRAM	KENSINGER
VOTER SERVICE	WYATT
MEMBERSHIP	HALSEY
OTHER REPORTS	
PRESIDENT'S REPORT	ALUMBAUGH

If you cannot attend, please call Maxann Alumbaugh at 717-4310
or 258-0758.

Outgoing board members may hand over materials to new officers
at this time or at their mutual convenience.

IRVING LEAGUE OF WOMEN VOTERS
BOARD MEETING MINUTES
ILWV OFFICE, #305 TCB
Tues., March 14, 1989, 6:00 P.M.

APR 10 1989

Alumbaugh called the meeting to order at 6:15 P.M. Present were Alumbaugh, Halsey, Price, Wyatt, and Simpson. Absent were Little and Kensinger.

Alumbaugh announced that the State Convention would be held on April 14-15, in Houston. Alumbaugh, M. Myers, and Wyatt plan to attend.

SECRETARY'S REPORT: Report was corrected to read that the "balance in NCNB is low enough to move to TCB soon." Also Little, not Price, reported that Monteleone's could accommodate our Local League Convention. The final correction was that Sherwood may do the Candidates Forum.

VOTERS GUIDE REPORT: Wyatt led discussion of questions to pose to the City Council candidates. Then questions were suggested for School Board candidates.

VICE-PRES. ORGANIZATION REPORT: Price reported plans to have Local League Convention on Tuesday, April 25, at Monteleone's, 4338 North O'Connor. Tickets are \$10.00. The greeting will be at 7:00 P.M. Dinner reservations must be made by March 25. Halsey will make labels for members only to have convention programs hand delivered or mailed. Positions update and bylaws will be available at the convention. Price also presented the consensus statement for the Teen-Age Pregnancy Study, and the Board unanimously supported the statement.

BUDGET COMMITTEE REPORT: Simpson presented the report, and Board members offered suggestions for changes. Budget will be presented in program printed for Annual Convention. Important item was the Board's suggestion of a dues change.

PRESIDENT'S REPORT: Alumbaugh added Leibensperger and Halsey to the nominating committee. Alumbaugh then announced that Board members would be assigned prospective donors to visit. Letters will go out after Annual Convention. Also Alumbaugh reminded the Board of action alerts and discussed the National League information on voter registration. Wyatt may send in press release on the subject. The president closed by reading a letter from Diane Sheridan, congratulating the Irving League on its 30th anniversary. One final announcement was that the National League has been awarded an agriculture grant.

The next meeting of the Board will be on April 11, at ILWV Office, #305 TCB. Carol Little will be the hostess.

Respectfully submitted,

Helene D. Simpson

Secretary, League of Women Voters-Irving

Spring MAR 21 1989

LEAGUE OF WOMEN VOTERS, BOARD MEETING MINUTES
TUES., FEBRUARY 14, 1989, 6:00 P.M.
SPECIAL VALENTINE DINNER, HOME OF ANN PRICE
1105 COLONY DRIVE

Alumbaugh called meeting to order at 6:20 after a delicious meal served by hostess Ann Price. Members present were Alumbaugh, Halsey, Kensinger, Little, Price, Wyatt and Simpson.

SECRETARY'S REPORT: The minutes were approved with the correction that Wyatt was only considering writing the letter mentioned. Also State consensus is expected soon.

TREASURER'S REPORT: The report will be presented at the next meeting at the Local League Office on March 14. Wyatt moved and Little seconded that the approximately \$600 be transferred from NCNB checking to the savings account. The motion carried. Alumbaugh reported that a new telephone arrangement for the Local League Office would change the monthly bill from \$52 to \$32. The charges would be based on 5 $\frac{1}{2}$ ¢ per 2 minutes per call out of the office.

FINANCE DRIVE REPORT: Alumbaugh reported that Tom Lopez still has the finance drive information on computer but that his business will prevent his membership. Plans were discussed for assigning various members organizations to approach for donations.

PROGRAM REPORT: Kensinger suggested having mental health discussed at both the February and March general meetings. The Annual Convention would be in April with reports from the board members. Skits would be effective at this time also. High Tea with a dynamic speaker was the suggestion for May.13, a Saturday.

ORGANIZATION REPORT: Price reminded the Board that the programs for Annual Convention needed to be handed out. The deadline was March 28. Price reported that Monte Leone's could accommodate our Local League for \$11.00 per person. Price and Little will decide on the final site and arrangements.

VOTER SERVICE: Wyatt will have table for voter registration on Wednesday, February 22, for environmental meeting open to community. Wyatt asked members to think of questions for Voter Guides by March meeting. Sherwood will do Candidates' Forum with just the candidates who have opponents to be questioned but with unopposed candidates brought into the meeting. Wyatt also suggested updating the Elected Officials Brochure with a Local Officials insert. This project could be done after May election when the dues will be in and savings account will be able to support it. The Board also discussed the subject of setting dues at \$35 at the Annual Convention. Dues will be payable June 1.

MEMBERSHIP: Halsey reported that the membership report had been sent to Austin and to National on time. Also the add sheet had been sent in. The membership stands at fifty-eight.

CONSENSUS REPORT: Simpson reported on consensus meeting concerning Teen-age Pregnancy. Maddy, Price, and Simpson will write up the results.

PRESIDENT'S REPORT: Alumbaugh discussed the State Convention. Registration must be done by March 15, the dates of the Convention being April 14-16. Money is budgeted toward registration. The trip to Houston would be \$19 down and back. Alumbaugh also mentioned the People First event at Temple Emmanuel on February 23, the Public Hearing about the Airport Runway on February 22, the Hollywood Premier Night with Kensinger up for Best Actress and money going to Cancer Society. In the discussion on the State League's call for donations for the State Office, the Board voted unanimously to donate \$50. Alumbaugh directed secretary to file rules for use of facilities at Northgate UMC and to send an annual note of thanks to the church. Alumbaugh also mentioned the need for 60 volunteers for Host League for '91 Convention and announced the 2nd edition of Texas Government Handbook.

Meeting adjourned at 7:49 P.M.

Gelene Simpson, Secretary

FEB 13 1989

FEB 1989

Inning
LEAGUE OF WOMEN VOTERS, BOARD MEETING MINUTES
TUES., JANUARY 10, 1989, 6:00 P.M.
ILWV OFFICE, #305 PCB

Alumbaugh called meeting to order at 6:00 P.M. Alumbaugh, Little, Simpson, Kensinger, Wyatt, and Halsey were present. Lopez and Price were absent.

SECRETARY'S REPORT: Minutes were approved.

TREASURER'S REPORT: No report.

PROGRAM REPORT: Kensinger announced that this month's general meeting would see a video on Teen-Age Pregnancy and answer the consensus questions. The meeting will be held on Tuesday, January 24 at Northgate UMC. In February, the Mental Health Program will be presented. Leibensperger and Halsey will work out the program in conjunction with Kensinger. The state consensus questions are expected soon. The Board also discussed the Teen-Age Pregnancy committee of Maddy, Price, and Simpson. The Board passed the word "pragmatic" to the questions. In question two, they can become "pragmatic" In question five, the words "so that" four, "family planning" sufficient" were deleted. In question selling." Final " was changed to "family-planning council" actions would be taken. A resolution of teen-age pregnancy program?" Kensinger also for providing a speaker for Annual Convention.

EB
7??
no words scheduled
check info
my 10/18
1/18/89

VOTER SERVICE/VOTER GUIDES REPORT: Wyatt reported on progress in getting information on amendments to the City Charter on January 21. Wyatt will write a letter to the editor on the amendments. Maloney will be asked to get information from the City Secretary's office. Voter will come out next week with the information. Next month we ought to have questions for candidates for May 6 election.

MEMBERSHIP REPORT: Halsey provided new membership lists and reported that the report to Austin had been made. Halsey will begin a series of member profiles in the Voter. The next issue will feature Robin Engel.

COMMUNITY RELATIONS/PUBLICITY REPORT: Little will get publicity for Jan. 24th meeting.

PRESIDENT'S REPORT: Alumbaugh reported that Austin has bed and breakfast places for Legislative Days, Feb, 13-14. Alumbaugh also mentioned the research being done for the bicentennial. Then the plans for Annual Convention were reviewed. The site has not been set. The committee chair for the nominations is Eaton. Wyatt will chair the bylaws committee, and Simpson, the budget committee.

The meeting adjourned at 7:15 P.M.

Respectfully submitted,

Gelene D. Simpson

Gelene D. Simpson

Inving
FEB 13 1989

FEB 1989

LEAGUE OF WOMEN VOTERS, BOARD MEETING MINUTES
TUES., JANUARY 10, 1989, 6:00 P.M.
ILWV OFFICE, #305 TCB

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SECRETARY'S REPORT: Minutes were approved.

TREASURER'S REPORT: No report.

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VOTER SERVICE/VOTER GUIDES REPORT: Wyatt reported on progress in getting information on amendments to the City Charter on January 21. Wyatt will write a letter to the editor on the amendments. Maloney will be asked to get information from the City Secretary's office. Voter will come out next week with the information. Next month we ought to have questions for candidates for May 6 election.

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The meeting adjourned at 7:15 P.M.

Respectfully submitted,

Gelene D. Simpson

Gelene D. Simpson

AGENDA IRVING LEAGUE OF WOMEN VOTERS
BOARD MEETING, 1105 COLONY DR.
Tues., February 14, 1989, 6:00 P.M.
Ann Price, hostess

SECRETARY'S REPORT	SIMPSON
TREASURER'S REPORT	HINES/ALUMBAUGH
COMMUNITY RELATIONS/PUBLICITY	LITTLE
ORGANIZATION	PRICE
PROGRAM	KENSINGER
VOTER SERVICE	WYATT
MEMBERSHIP	HALSEY
OTHER REPORTS	
PRESIDENT'S REPORT	ALUMBAUGH

If you cannot attend, please call Maxann Alumbaugh at 717-4310
or 258-0758.



League of Women Voters of Minnesota, 555 Wabasha, St. Paul MN 55102

OCT 31 1987

TO: LWV of Texas

FROM: LWV of Minnesota

RE: Prospective Member

A member of the _____ Wayzata/Plymouth Area _____ LWV
has moved to your area. She is:

Janet Baker
763 Pelican Ln.
Coppell 75019

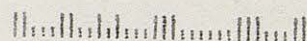
*to LWV - Irving
11/2/87*



LEAGUE OF WOMEN VOTERS OF MINNESOTA
106 COMO AVENUE • ST. PAUL, MINNESOTA 55103



LWV of Texas
1212 Guadalupe 107
Austin TX 78701



League of Women Voters of Minnesota, 555 Wabasha, St. Paul MN 55102

AUG 10 1987

TO: L WV of Texas

FROM: LWVMN

RE: Prospective Member

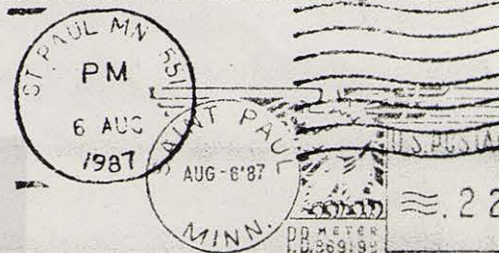
A member of the Wayzata-Plymouth Area LWV
has moved to your area. She is:

Janet Baker
763 Pelican Ln.
Coppell 75019

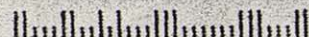
*sent to Marlene Alumbaugh
8/10
LWV-Irving*



LEAGUE OF WOMEN VOTERS OF MINNESOTA
106 COMO AVENUE • ST. PAUL, MINNESOTA 55103



LWV of Texas
1212 Guadalupe 107
Austin TX 78701



BYLAWS

Irving

As amended by local Convention April 29, 1980

ARTICLE 1

Sec. 1 The name of this organization shall be the League of Women Voters of Irving. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Texas.

ARTICLE 11

PURPOSE AND POLICY

Sec. 1 Purpose. The purpose of the League of Women Voters of Irving shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2 Policy. The League of Women Voters of Irving may take action on local governmental measures and policies in the public interest in conformity with the Principles of the League of Women Voters of the United States. It shall not support or oppose any political party or any candidate.

ARTICLE 111

MEMBERSHIP

Sec. 1 Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

Sec. 2 Types of Membership. The membership of the League of Women Voters of Irving shall be composed of voting members and associate members.

- a) Voting members shall be citizens of voting age.
- b) Associate members shall be all other members.
- c) Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the League of Women Voters of the United States. No further dues will be collected and all privileges shall be retained as a voting member.

ARTICLE 1V

BOARD OF DIRECTORS

Sec. 1 Number, Manner of Selection and Term of Office. The Board of Directors shall consist of the six (6) officers of the League, six (6) elected directors and not more than six (6) appointed directors. Three (3) of the elected directors shall be elected by the general membership at each local convention and shall serve for a term of two (2) years, or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding six (6), as they deem necessary to carry on the work of the League. The terms of office of the appointed directors shall be one (1) year and shall commence on June 1.

- Sec. 2 Qualifications. No person shall be elected or appointed or shall continue to serve as an officer or director of this organization unless that person is a voting member of the League of Women Voters of Irving.
- Sec. 3 Vacancies. Any vacancy occurring in the Board of Directors by reason of the resignation, death, or disqualification of an officer or elected member may be filled, until the next Local Convention by a majority vote of the remaining members of the Board of Directors. Three (3) invalid absences from a board meeting of any member shall be deemed a resignation.
- Sec. 4 Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry on the program as adopted by the national convention, the state convention, and the local convention. The board shall create and designate such special committees as it may deem necessary.
- Sec. 5 Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors and shall call a special meeting upon the request of five (5) members of the board.
- Sec. 6 Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V
OFFICERS

- Sec. 1 Enumeration and Election of Officers. The officers of the League of Women Voters of Irving shall be a president, a first vice-president, a second vice-president, a third vice-president, a secretary, and a treasurer, who shall be elected by the general membership at Local Convention and take office June 1st of that year. The officers shall serve terms of two (2) years with the president, the first vice-president and the secretary being elected in odd-numbered years, and the second vice-president, the third vice-president, and the treasurer being elected in even-numbered years.
- Sec. 2 The President. The president shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. She shall be, ex-officio, a member of all committees except the Nominating Committee. She shall have such usual powers of the supervision and management as may pertain to the office of the president and perform such other duties as may be designated by the board.

Sec. 3 The Vice-Presidents. The three (3) vice-presidents, in the order of their rank, shall in the event of absence, disability, or death of the president possess all the powers and perform all the duties of that office, until such time as the Board of Directors shall elect one of its members to fill the vacancy. The vice-presidents shall perform such other duties as the president and board may designate.

Sec. 4 The Secretary. The secretary shall keep minutes of the Local Convention and of all meetings of the Board of Directors. She shall sign with the president all contracts and other instruments when so authorized by the board and shall perform such other functions as may be incident to her office.

Sec. 5 The Treasurer. The treasurer shall collect and receive all monies due. She shall be custodian of these monies, shall deposit them in a bank designated by the Board of Directors, and shall present statements to the board at their regular meetings and in an annual report to the Local Convention.

ARTICLE VI FINANCIAL ADMINISTRATION

Sec. 1 Fiscal Year. The fiscal year of the League of Women Voters of Irving shall commence on the first day of June each year.

Sec. 2 Dues. Annual dues of \$15.00 shall be payable June 1st. An installment plan permitting dues to be paid semi-annually is available. Members must pay their dues on first installment payment by August 1. The second installment must be paid by January 1.

Sec. 3 Budget. A Budget for the ensuing year shall be submitted by the Board of Directors to the Local Convention for adoption. The Budget shall include support for the State and National Leagues.

Sec. 4 Budget Committee. A budget committee shall be appointed by the Board of Directors immediately following Local Convention to prepare a budget for the ensuing year. The proposed budget shall be sent to all members one (1) month prior to following Local Convention. The treasurer shall not be eligible to serve as chairman of the budget committee.

Sec. 5 Distribution of Funds on Dissolution. In the event of a dissolution for any cause of the League of Women Voters of Irving, all monies and securities which may at the time be owned by, or under the absolute control of, the League of Women Voters of Irving shall be paid to the League of Women Voters of Texas. All other property of whatsoever nature, whether real, personal, or mixed which may at the time be owned by, or under the control of, the League of Women Voters of Irving shall be disposed of by any officer to such person, organization or corporation for such public, charitable or educational uses and purposes as may be designated by the then Board of Directors of the League of Women Voters of Irving.

ARTICLE VII
MEETINGS

- Sec. 1 Membership Meetings. There shall be at least four (4) meetings of the membership each year. The time and place shall be determined by the Board of Directors.
- Sec. 2 Local Convention. A Local Convention shall be held between April 1st and June 1st, the exact date to be determined by the Board of Directors. The Local Convention shall:
- a) adopt a local program for the ensuing year
 - b) elect officers and directors, members of the nominating committee
 - c) adopt an adequate budget
 - d) transact such other business as may properly come before it.
- Sec. 3 Quorum. One-fourth ($\frac{1}{4}$) of the voting membership shall constitute a quorum at all general membership meetings.

ARTICLE VIII
NOMINATIONS AND ELECTIONS

- Sec. 1 Nominating Committee. The nominating committee shall consist of five (5) members, two (2) of whom shall be members of the Board of Directors. The chairman and two (2) members who shall not be members of the board, shall be elected at the Local Convention. Nominations for these offices shall be made by the current nominating committee. The other members of the committee shall be appointed by the Board of Directors immediately following the Local Convention. Any vacancy on the nominating committee shall be filled by the Board of Directors. Suggestions for nominations for officers and directors may be sent to this committee by any voting member.
- Sec. 2 Report of the Nominating Committee and Nominations from the Floor. The report of the nominating committee of its nominations for officers, directors, and the members of the succeeding nominating committee, shall be sent to all members one (1) month before the date of the Local Convention. The report of the nominating committee shall be presented to the Local Convention. Immediately following the presentation of the report, nominations may be made from the floor by any voting member provided the consent of the nominee has been secured.
- Sec. 3 Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. A secret ballot will be allowed if requested by one voting member. Absentee or proxy voting shall not be permitted.

Sec. 2 State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the state office, shall elect delegates to that convention in the number allotted the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of Texas.

Sec. 3 State Council. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the state office, shall select delegates to that Council in the number allotted the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of Texas.

ARTICLE XI
PARLIAMENTARY AUTHORITY

Sec. 1 Parliamentary Authority. The rules contained in Roberts Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII
AMENDMENTS

Sec. 1 Amendments. These Bylaws may be amended by two-thirds (2/3) vote of the voting members present and voting at the Local Convention, provided the amendments were submitted to the membership in writing at least one (1) month in advance of the meeting.

BYLAWS

As amended by Local Convention April 25, 1978

ARTICLE I

Sec. 1 The name of this organization shall be the League of Women Voters of Irving. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Texas.

ARTICLE II
PURPOSE AND POLICY

Sec. 1 Purpose. The purpose of the League of Women Voters of Irving shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2 Policy. The League of Women Voters of Irving may take action on local governmental measures and policies in the public interest in conformity with the Principles of the League of Women Voters of the United States. It shall not support or oppose any political party or any candidate.

ARTICLE III
MEMBERSHIP

Sec. 1 Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

Sec. 2 Types of Membership. The membership of the League of Women Voters of Irving shall be composed of voting members and associate members.

- a) Voting members shall be citizens of voting age.
- b) Associate members shall be all other members.

ARTICLE IV
BOARD OF DIRECTORS

Sec. 1 Number, Manner of Selection and Term of Office. The Board of Directors shall consist of the six (6) officers of the League, six (6) elected directors and not more than six (6) appointed directors. Three (3) of the elected directors shall be elected by the general membership at each local convention and shall serve for a term of two (2) years, or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding six (6), as they deem necessary to carry on the work of the League. The terms of office of the appointed directors shall be one (1) year and shall commence on June 1.

Sec. 2 Qualifications. No person shall be elected or appointed or shall continue to serve as an officer or director of this organization unless that person is a voting member of the League of Women Voters of Irving.

Bylaws

April 25, 1978

Page 2

Sec. 3 Vacancies. Any vacancy occurring in the Board of Directors by reason of the resignation, death or disqualification of an officer or elected member may be filled, until the next Local Convention by a majority vote of the remaining members of the Board of Directors. Three (3) invalid absences from a board meeting of any member shall be deemed a resignation.

Sec. 4 Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry on the program as adopted by the national convention, the state convention, and the local convention. The board shall create and designate such special committees as it may deem necessary.

Sec. 5 Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors and shall call a special meeting upon the request of five (5) members of the board.

Sec. 6 Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V
OFFICERS

Sec. 1 Enumeration and Election of Officers. The officers of the League of Women Voters of Irving shall be a president, a first vice-president, a second vice-president, a third vice-president, a secretary, and a treasurer, who shall be elected by the general membership at Local Convention and take office June 1st of that year. The officers shall serve terms of two (2) years with the president, the first vice-president and the secretary being elected in odd-numbered years, and the second vice-president, the third vice-president and the treasurer being elected in even-numbered years.

Sec. 2 The President. The president shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. She shall be, ex-officio, a member of all committees except the Nominating Committee. She shall have such usual powers of the supervision and management as may pertain to the office of the president and perform such other duties as may be designated by the board.

Sec. 3 The Vice-Presidents. The three (3) vice-presidents, in the order of their rank, shall in the event of absence, disability, or death of the president possess all the powers and perform all the duties of that office, until such time as the Board of Directors shall elect one of its members to fill the vacancy. The vice-

presidents shall perform such other duties as the president and board may designate.

Sec. 4 The Secretary. The secretary shall keep minutes of the Local Convention and of all meetings of the Board of Directors. She shall notify all officers and directors of their election, she shall sign with the president all contracts and other instruments when so authorized by the board and shall perform such other functions as may be incident to her office.

Sec. 5 The Treasurer. The treasurer shall collect and receive all monies due. She shall be custodian of these monies, shall deposit them in a bank designated by the Board of Directors, and shall present statements to the board at their regular meetings and in an annual report to the Local Convention.

ARTICLE VI FINANCIAL ADMINISTRATION

Sec. 1 Fiscal Year. The fiscal year of the League of Women Voters of Irving shall commence on the first day of June each year.

Sec. 2 Dues. Annual dues of \$15.00 shall be payable June 1st. An installment plan permitting dues to be paid semi-annually is available. Members must pay their dues on first installment payment by August 1. The second installment must be paid by January 1.

Sec. 3 Budget. A Budget for the ensuing year shall be submitted by the Board of Directors to the Local Convention for adoption. The Budget shall include support for the State and National Leagues.

Sec. 4 Budget Committees. A budget committee shall be appointed by the Board of Directors immediately following Local Convention to prepare a budget for the ensuing year. The proposed budget shall be sent to all members one (1) month prior to following Local Convention. The treasurer shall not be eligible to serve as chairman of the budget committee.

Sec. 5 Distribution of Funds on Dissolution. In the event of a dissolution for any cause of the League of Women Voters of Irving, all monies and securities which may at the time be owned by, or under the absolute control of, the League of Women Voters of Irving shall be paid to the League of Women Voters of Texas. All other property of whatsoever nature, whether real, personal, or mixed which may at the time be owned by, or under the control of, the League of Women Voters of Irving shall be disposed of by any officer to such person, organization or corporation for such public, charitable or educational uses and purposes as may be designated by the then Board of Directors of the League of Women Voters of Irving.

ARTICLE VII
MEETINGS

Sec. 1 Membership Meetings. There shall be at least four (4) meetings of the membership each year. The time and place shall be determined by the Board of Directors.

Sec. 2 Local Convention. A Local Convention shall be held between April 1st and June 1st, the exact date to be determined by the Board of Directors. The Local Convention shall:

- a) adopt a local program for the ensuing year
- b) elect officers and directors, members of the nominating committee
- c) adopt an adequate budget
- d) transact such other business as may properly come before it.

Sec. 3 Quorum. One-fourth ($\frac{1}{4}$) of the voting membership shall constitute a quorum at all general membership meetings.

ARTICLE VIII
NOMINATIONS AND ELECTIONS

Sec. 1 Nominating Committee. The nominating committee shall consist of five (5) members, two (2) of whom shall be members of the Board of Directors. The chairman and two (2) members who shall not be members of the board, shall be elected at the Local Convention. Nominations for these offices shall be made by the current nominating committee. The other members of the committee shall be appointed by the Board of Directors immediately following the Local Convention. Any vacancy on the nominating committee shall be filled by the Board of Directors. Suggestions for nominations for officers and directors may be sent to this committee by any voting member.

Sec. 2 Report of the Nominating Committee and Nominations from the Floor. The report of the nominating committee of its nominations for officers, directors, and the members of the succeeding nominating committee, shall be sent to all members one (1) month before the date of the Local Convention. The report of the nominating committee shall be presented to the Local Convention. Immediately following the presentation of the report, nominations may be made from the floor by any voting member provided the consent of the nominee has been secured.

Sec. 3 Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. A secret ballot will be allowed if requested by one voting member. Absentee or proxy voting shall not be permitted.

ARTICLE IX
PROGRAM

Sec. 1 Authorization. The governmental principles adopted by the national convention, and supported by the League as a whole, constitute the authorization for the adoption of program.

Sec. 2 Program. The program of the League of Women Voters of Irving shall consist of: a) action to protect the right to vote of every citizen, and b) those local governmental issues chosen for concerted study and action.

Sec. 3 The Local Convention shall act upon the Program using the following procedures:

- a) The Board of Directors shall consider the recommendations sent in by the voting members two (2) months prior to the Local Convention and shall formulate a proposed program.
- b) The proposed program shall be sent to all members one (1) month prior to the Local Convention.
- c) A majority vote of voting members present and voting at the Local Convention shall be required for adoption of subjects in the proposed program as presented to the Local Convention by the Board of Directors.
- d) Recommendations for program submitted by voting members two (2) months prior to the Local Convention but not recommended by the Board of Directors may be considered by the Local Convention provided that 1) the Local Convention shall order consideration by a majority vote and 2) the Local Convention shall adopt the item by a two-thirds (2/3) vote.
- e) Changes in the program, in the case of altered conditions, may be made provided that: 1) information concerning the proposed change has been sent to all members at least two (2) weeks prior to a general membership meeting at which the change is discussed, and 2) final action by the membership is taken at a succeeding meeting.

Sec. 4 Member Action. Members may act in the name of the League of Women Voters only when authorized to do so by the President.

ARTICLE X
NATIONAL CONVENTION, STATE CONVENTION AND COUNCIL

Sec. 1 National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall elect delegates to that convention in the number allotted to the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of the United States.

Sec. 2 State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the state office, shall elect delegates to that convention in the number allotted the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of Texas.

Sec. 3 State Council. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the state office, shall select delegates to that Council in the number allotted the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of Texas.

ARTICLE XI
PARLIAMENTARY AUTHORITY

Sec. 1 Parliamentary Authority. The rules contained in Roberts Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII
AMENDMENTS

Sec. 1 Amendments. These Bylaws may be amended by a two-thirds (2/3) vote of the voting members present and voting at the Local Convention, provided the amendments were submitted to the membership in writing at least one (1) month in advance of the meeting.

OCT 27 1975

BYLAWS

As amended by Local Convention, March 12, 1975

ARTICLE I

Sec. 1 The name of this organization shall be the League of Women Voters of Irving. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Texas.

ARTICLE II PURPOSE AND POLICY

Sec. 1 Purpose. The purpose of the League of Women Voters of Irving shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2. Policy. The League of Women Voters of Irving may take action on local governmental measures and policies in the public interest in conformity with the Principles of the League of Women Voters of the United States. It shall not support or oppose any political party or any candidate.

ARTICLE III MEMBERSHIP

Sec. 1 Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

Sec. 2 Types of Membership. The membership of the League of Women Voters of Irving shall be composed of voting members and associate members.

- a) Voting members shall be citizens of voting age.
- b) Associate members shall be all other members.

ARTICLE IV BOARD OF DIRECTORS

Sec. 1 Number, Manner of Selection and Term of Office. The Board of Directors shall consist of the seven (7) officers of the League, six (6) elected directors and not more than five (5) appointed directors. Three (3) of the elected directors shall be elected by the general membership at each local convention and shall serve for a term of two (2) years, or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding five (5), as they deem necessary to carry on the work of the League. The terms of office of the appointed directors shall be one (1) year and shall commence on June 1.

Sec. 2 Qualifications. No person shall be elected or appointed or shall continue to serve as an officer or director of this organization unless that person is a voting member of the League of Women Voters of Irving.

Sec. 3 Vacancies. Any vacancy occurring in the Board of Directors by reason of the resignation, death or disqualification of an officer or elected member may be filled, until the next Local Convention by a majority vote of the remaining members of the remaining members of the Board of Directors. Three (3) invalid absences from a board meeting of any member without a valid reason shall be deemed a resignation.

Sec. 4 Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry on the program as adopted by the national convention, the state convention, and the local convention. The board shall create and designate such special committees as it may deem necessary.

Sec. 5 Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors and shall call a special meeting upon the written request of five (5) members of the board.

Sec. 6 Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V OFFICERS

Sec. 1 Enumeration and Election of Officers. The officers of the League of Women Voters of Irving shall be a president, a president-elect, a first vice-president, a second vice-president, a third vice-president, a secretary, and a treasurer who shall be elected by the general membership at Local Convention and take office June 1st of that year. The president and president-elect shall be elected each year to serve a term of one (1) year. The remaining officers shall serve terms of two (2) years with the first vice-president and the secretary being elected in odd-numbered years, and the second vice-president, the third vice-president and the treasurer being elected in even-numbered years.

Sec. 2 The President. The president shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. She shall be, ex-officio, a member of all committees except the Nominating Committee. She shall have such usual powers of the supervision and management as may pertain to the office of the president and perform such other duties as may be designated by the board.

Sec. 3 The President-Elect. The president-elect shall carry a portfolio to be determined by the Board of Directors. She shall familiarize herself with the duties of the presidency and shall be nominated for that office the year following her election as

president-elect. In the event of absence, disability, or death of the president, the president-elect shall possess all the powers and perform all the duties of that office until such time as the Board shall fill the vacancy.

Sec. 4. The Vice-Presidents. The three (3) vice-presidents, in the order of their rank, shall, in the event of absence, disability, or death of the president-elect possess all the powers and perform all the duties of that office, until such time as the Board of Directors shall elect one of its members to fill the vacancy. The vice-presidents shall perform such other duties as the president and board may designate.

Sec. 5. The Secretary. The secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors. She shall notify all officers and directors of their election. She shall sign with the president all contracts and other instruments when so authorized by the board and shall perform such other functions as may be incident to her office.

Sec. 6. The Treasurer. The treasurer shall collect and receive all monies due. She shall be custodian of these monies, shall deposit them in a bank designated by the Board of Directors, and shall present statements to the board at their regular meetings and in an annual report to the local convention.

ARTICLE VI FINANCIAL ADMINISTRATION

Sec. 1 Fiscal Year. The fiscal year of the League of Women Voters of Irving shall commence on the first day of June each year.

Sec. 2 Dues. Annual dues of \$15.00 shall be payable June 1st. An installment plan permitting dues to be paid semi-annually is available. Members must pay thier dues or first installment payment by August 1; the second installment must be paid by January 1.

Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the local convention for adoption. The Budget shall include support for the work of the League as a whole.

Sec. 4 Budget Committee. A budget committee shall be appointed by the Board of Directors immediately following local convention to prepare a budget for the ensuing year. The proposed budget shall be sent to all members one (1) month prior to following local convention. The treasurer shall not be eligible to serve as chairman of the budget committee.

ARTICLE VII
MEETINGS

- Sec. 1 Membership meetings There shall be at least four (4) meetings of the membership each year. The time and place shall be determined by the Board of directors.
- Sec. 2. Local Convention. A local convention shall be held between March 1 and April 1, the exact date to be determined by the Board of Directors. The local convention shall:
- a) adopt a local program for the ensuing year.
 - b) elect officers and directors, members of the nominating committee
 - c) adopt an adequate budget, and
 - d) transact such other business as may properly come before it.
- Sec. 3 Quorum. One fourth (1/4) of the voting membership shall constitute a quorum at all general membership meetings.

ARTICLE VIII
NOMINATIONS AND ELECTIONS

- Sec. 1 Nominating Committee. The Nominating Committee shall consist of five (5) members, two (2) of whom shall be members of the Board of Directors. The chairman and two (2) members who shall not be members of the board, shall be elected at the local convention. Nominations for these offices shall be made by the current nominating committee. The other members of the committee shall be appointed by the Board of Directors immediately following the local convention. Any vacancy on the nominating committee shall be filled by the Board of Directors. Suggestions for nominations for officers and directors may be sent to this committee by any voting member.
- Sec. 2 Report of Nominating Committee and Nominations from the floor. The report of the nominating committee of its nominations for officers, directors, and the members of the succeeding nominating committee, shall be sent to all members one (1) month before the date of the local convention. The report of the nominating committee shall be presented to the local convention. Immediately following the presentation of the report, nominations may be made from the floor by any voting member provided the consent of the nominee shall have been secured.
- Sec. 3 Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. A secret ballot will be allowed if requested by one voting member. Absentee or proxy voting shall not be permitted.

ARTICLE IX
PROGRAM

Sec. 1 Authorization. The governmental principles adopted by the national convention, and supported by the League as a whole, constitute the authorization for the adoption of program.

Sec. 2 Program. The program of the League of Women Voters of Irving shall consist of: a) action to protect the right to vote of every citizen, and b) those local governmental issues chosen for concerted study and action.

Sec. 3. The Local Convention shall act upon the program using the following procedures:

- a) The Board of Directors shall consider the recommendations sent in by the voting members two (2) months prior to the local convention and shall formulate a proposed program.
- b) The proposed program shall be sent to all members one month prior to the local convention.
- c) A majority vote of voting members present and voting at the local convention shall be required for adoption of subjects in the proposed program as presented to the local convention by the Board of Directors.
- d) Recommendations for program submitted by voting members two (2) months prior to the local convention but not recommended by the board of directors may be considered by the local convention provided that (1) the local convention shall order consideration by a majority vote and (2) the local convention shall adopt the item by a two thirds (2/3) vote.
- e) Changes in the program, in the case of altered conditions may be made provided that: (1) information concerning the proposed change has been sent to all members at least two (2) weeks prior to a general membership meeting at which the change is discussed, and (2) final action by the membership is taken at a succeeding meeting.

Sec. 4 Member Action. Members may act in the name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X

NATIONAL CONVENTION, STATE CONVENTION AND COUNCIL

Sec. 1 National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall elect delegates to that convention in the number allotted to the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of the United States.

Sec 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the state office, shall elect delegates to that convention in the number allotted the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of Texas.

Sec. 3 State Council. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the state office, shall select delegates to that Council in the number allotted the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of Texas.

ARTICLE XI
PARLIAMENTARY AUTHORITY

Sec. 1 Parliamentary Authority. The rules contained in Roberts Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XII
AMENDMENTS

Sec. 1 Amendments. These bylaws may be amended by a two-thirds ($\frac{2}{3}$) vote of the voting members present and voting at the local convention, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

JUN 7 1973

Article III-Membership

- Sec. 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.
- Sec. 2. Types of Membership. The membership of the League of Women Voters of Irving shall be composed of voting members and associate members.
- a) Voting members shall be women citizens of voting age.
 - b) Associate members shall be all other members.

Article VI-Financial Administration

- Aec. 2. Annual dues of \$10.00 shall be payable April 1st. Any member who fails to pay her dues by August 1st. shall be dropped from the membership rolls. Annual dues shall include the receipt of the Local Publication Service.

Article IX-Program

- Sec. 2. Program. The program of the League of Women Voters of Irving shall consist of : a) action to protect the right to vote of every citizen, and b) those local governmental issues chosen for concerted study and action.

Article XI-Parliamentary Authority

- Sec. 1. Parliamentary Authority. The rules contained in Roberts Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

Article XII-Amendments

- Sec. 1. Amendments. These bylaws may be amended by a two-thirds (2/3) vote of the voting members present and voting at the Local Convention, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

NOMINATING COMMITTEE REPORT

The Nominating Committee presents with pleasure the following report of its nominations for office in the LHV of Irving. Members will vote on the nominees at the Local Convention.

Officers - To serve a two-year term:

President

Anne Pfaff

First Vice President

Lucinda Headrick

Secretary

Lou Ann Hall

To serve a one-year term (to complete a two-year unexpired term):
Second Vice President

Cynthia Faust

Directors - To serve a two-year term:

Sue Raasch

Harriet Meyerson

Bonnie Wetzel

To serve a one-year term (to complete a two-year unexpired term);

Lynn Clement

Mary Marks

Mary Reynolds

Recommended to be appointed for a one-year term:

Judy Smith

Christa Cline

Joan Sharp

Barbara Wiederaenders

Mary Oberlin

Nominating Committee (off-Board)

Pat Pangburn, Chairman

Simone Schreur

Marie Studer

Recommended to serve as Off-Board Chairmen:

Norma Jean Stanton

Alice Polakoff

Aase Barrett

Pat Pangburn

Susan Carmody

Ann Ainslie

Simone Schreur

Off-Board Standing Committees:

Bylaws

Carole Shlipak

Marie Studer

Lou Ann Hall

Budget

Kathy Mahsetky

Sue Raasch

Joan Simmons

Unit Chairmen

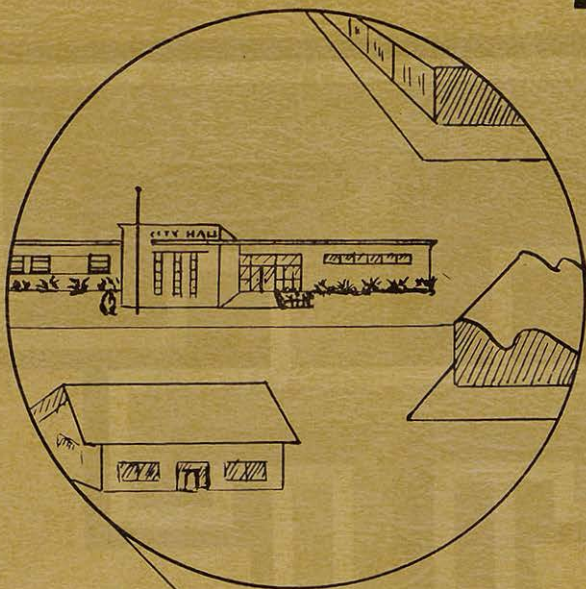
Wednesday Unit--Marie Studer

Thursday Unit---Simone Schreur

Thursday P.M. Unit--Molly Heard

Know Your City

IRVING, TEXAS



**LEAGUE
OF WOMEN VOTERS
OF IRVING**



Know Your City

IRVING, TEXAS

This handbook has been compiled by the
LEAGUE OF WOMEN VOTERS OF IRVING
and endorsed by the
IRVING-CHAMBER OF COMMERCE

January, 1959

Price: 25¢ per copy

THE LEAGUE OF WOMEN VOTERS

.....presents this booklet in the belief that residents of Irving, especially those who are newcomers to this area, will welcome the opportunity to become better acquainted with their local government. The material incouded in these pages has been gathered from official records and from interviews with officials of the local government and school district. The information is an unbiased, factual, and accurate as the League can make it.

The League of Women Voters, a non-partisan organization, is concerned with governmental problems on the local, state, and national levels. Its members work constantly to encourage citizens to take an informed and active part in their government. They hold the firm conviction that democratic processes can best be maintained by the responsible action of well informed voters.

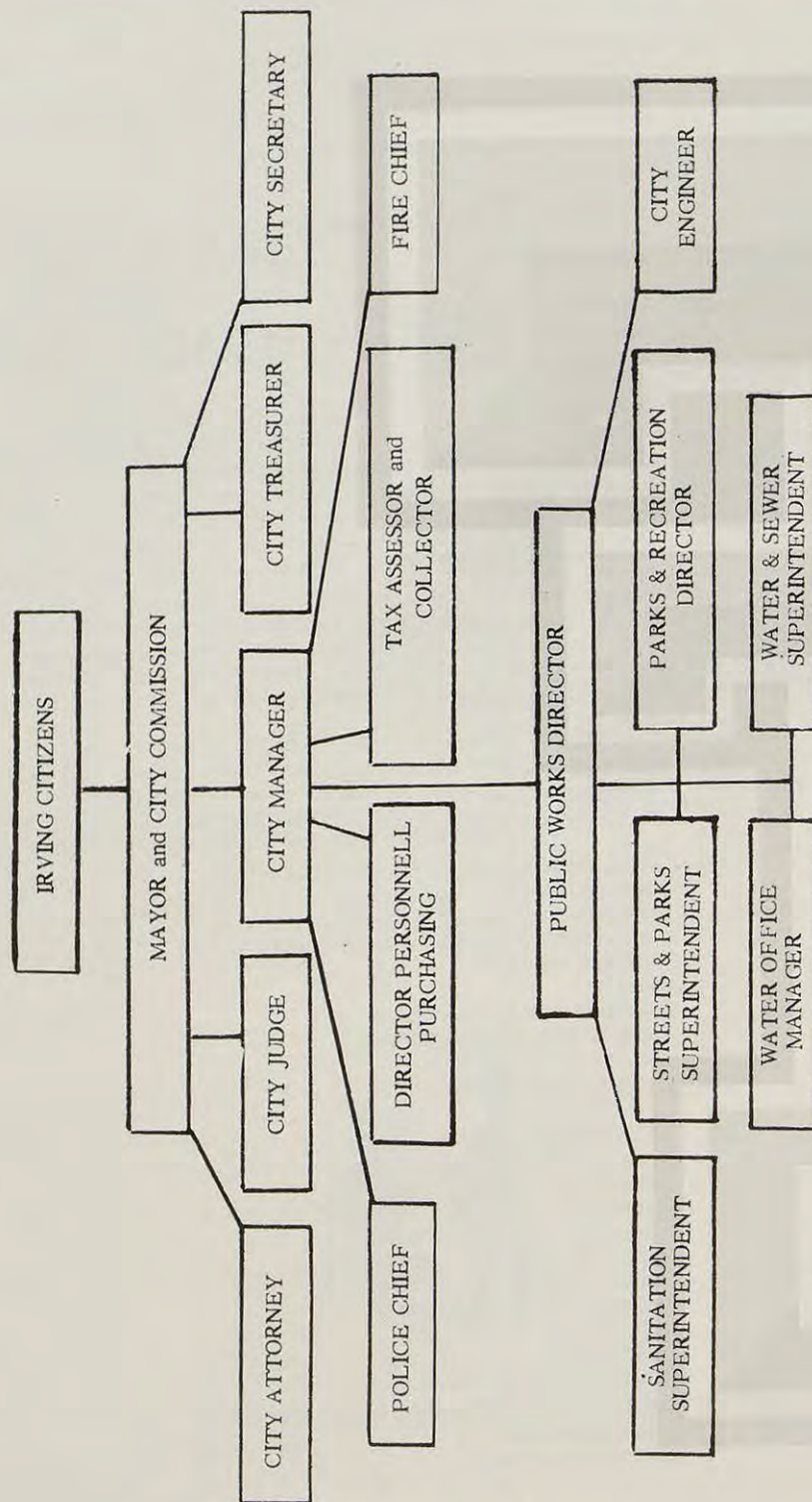
The League of Women Voters of Irving is affiliated with the League of Women Voters of the United States and the League of Women Voters of Texas.

Membership is open to all women citizens. Associate membership is open to men. Irving citizens are extended a cordial invitation to join the League and take part in its many activities.



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I COMMUNITY LIFE

Located nine miles west of Dallas and twenty-one miles east of Fort Worth, Irving is the 27th largest city in Texas and one of the fastest growing cities in the United States. Irving is essentially a residential city, with the majority of its residents working in Dallas, Grand Prairie, Arlington, and Hurst. Irving's economic life has changed greatly in recent years, from agricultural to industrial. New industries are moving to Irving. Established industries are expanding and diversifying. The major industries are Fry Roofing Company, Trumbull Asphalt Company, Great Western Producers Company, Schnee-Morehead Chemicals Company, Twilite Mobile Homes Manufacturing Company, Andrew Brown Paint Company, Darr Equipment Company, Contemporary Office Furnishings Company, the Humble Oil terminal, and Wyatt Foods Manufacturing and Warehouse Center.

Retail stores in the downtown district and in the several shopping centers offer inhabitants both the necessities and the luxuries of life.

BUSINESS ASSOCIATIONS

There are several associations of business men and women. These include the Chamber of Commerce, the Plymouth Park Shopping Association, the Irving Boulevard Shopping Center Association, the Downtown Irving Shopping Association, the Homes Builders Association, the Irving Association of Insurance Agents, the Executives Club, and the Business and Professional Women's Club.

RELIGION

Irving's religious life is reflected in the fifty-seven churches in the city. The denominations represented are Assembly of God, Baptist, Catholic, Christian, Christian Science, Church of Christ, Episcopal, Four Square, Lutheran, Methodist, Nazarene, Pentecostal, Presbyterian, Seventh Day Adventist, and Unitarian.

LIBRARY

Over 9,000 patrons have used the Irving Memorial Library, 217 South Main Street. The library is a member of the county library system and receives most of its funds from the county. For the past several years the city has also listed in its budget a contribution to the library. Library property is owned by the Irving Public Library Association.

CIVIC, SOCIAL, AND FRATERNAL GROUPS

Civic organizations include the American Legion, Civitans, Junior Chamber of Commerce, Kiwanis, Lions, Optimists, League of Women Voters, Rotary, Toastmasters, Veterans of Foreign Wars, and their auxiliaries. There is also an Association for Retarded Children which sponsors a special school for handicapped children. Each public school has a Parent-Teacher Association and a Dads' Club. Residents of Irving may join garden, social, art, and book review clubs, or the country club.

The fraternal orders are the Masons, Royal Arch Masons, Council of Royal and Select Masters, Shriners, eastern Star, Rainbow Girls, DeMolay, Odd Fellows, and Rebekahs.

RECREATION

Several recreational facilities are privately maintained for the convenience of Irving residents. Sports facilities include golf courses, miniature golf courses, roller rinks, and bowling alleys. Little League baseball teams are separated into minor, boys' baseball, and teenage leagues.

The Community Concert Association presents a series of concerts for its members each year. The Irving Theatre and the 183 Drive-In Theatre also provide entertainment. The Dallas Downtown Branch of the Y.M.C.A. has an Irving Extension Program with headquarters at the Irving Chamber of Commerce. The Effie Cox Youth Center, located off East Sixth Street and South Nursery Road and under the direction of the Berean Youth Clubs, is open to all children and young people through high school age.

Irving is just a few miles from Grapevine Lake, Garza-Little Elm Lake, Lake Dallas, Lake Whitney, Lake Texoma, and the Fort Worth lakes.

TRANSPORTATION

There are no local bus companies in Irving, but bus service is provided to Dallas and Fort Worth by the Trailways Bus Line. Privately owned taxi companies are regulated by the city. All taxi drivers are certified by the Police Department as to character and driving ability.

The Rock Island and Frisco railroads which traverse the city handle freight for Irving but provide no regular local passenger service.

There is one privately owned airport, the Jap Lee airport for light planes, adjacent to the city limits. It is not regulated by the city. Irving lies between two major airports serving commercial lines, Love Field in Dallas and Amon Carter Field in Fort Worth.

NEWSPAPER, RADIO, TELEVISION

News coverage is provided by the Irving News Record, a semi-weekly newspaper, as well as by two daily papers, the Dallas Morning News and the Dallas Times Herald. Network radio and television coverage are provided by Dallas and Fort Worth stations.

II HISTORY

J.O. Schulze and Otis Brown were surveying a ten mile stretch of a proposed railroad branch from Fort Worth to Dallas in September, 1902. A few weeks after they started, they decided the property would make a good townsite. On November 8, 1902, they purchased from H.W. Britain 80.21 acres which became the original Irving townsite. A strip of land 200 feet wide by 2640 feet long was donated from the tract to the Rock Island Railroad as a site for a depot and switch yard. After thorough research of railroad and postal guides for a name not already in use, Mr. Brown suggested that the name of the city be "Irving." Mr. Schulze agreed.

On May 27, 1903, the original plat of Irving was filed in the Dallas County Clerk's office. It provided for nine streets: First, Second, Iowa, Ohio, Hastings, Main, Jefferson, Delaware, and Britain. The city was launched on December 19, 1903, when more than 150 people gathered around the depot for an auction of building lots. When the day ended, 40 lots had been sold for the price of \$50 apiece. At this time the first newspaper, the Irving Index, was published and circulated by R.M. Hudson, editor.

One of the first businesses established was the Irving Lumber Company, operated by J.O. Schulze and his brother, C.P. Schulze. The post-office from the nearby community of Kit was moved to Irving and Miss Etta Williams, later Mrs. J.W. Roberts, became acting postmistress.

In 1905 the State Legislature created the Irving Independent School District by combining the Lively and Kit schools with an enrollment of 125 pupils. On land donated by the founders, a two-room school house was built where Irving's Central Elementary School now stands.

The civic-minded founders of Irving also donated land for church sites, and soon the town had three churches: the Catholic church, the Church of Christ, and the Baptist church.

The Merchants and Planters Bank, which later became the Irving State Bank, was established in 1907. In 1910 the first telephone system was installed, and the Lone Star Gas Company laid a pipeline through the city. Electricity and a water system were provided in 1925.

At first Irving was governed under the general laws of the state and had no local government. In 1914 Irving voted for incorporation as a city. Sixty-one votes were cast in the election. One of the founders, Otis Brown, was elected mayor. Two commissioners were also elected as provided by the general laws. There was no city charter.

Under the general laws, a city with a population of 5,000 or more may adopt a home rule charter and choose the type of local government it wants by a majority vote of the qualified voters residing within the corporate city limits. When the minimum population figure was reached in 1952, a charter for home rule was drawn up and voted on, with 473 votes cast (377 for and 96 against).

The home rule charter was adopted so that the city of Irving could control zoning in the area outside the original corporate limits that were already thickly populated. The home rule charter left the city free to annex land without the restrictions limiting all general law cities. The charter also enabled the city to provide outlying areas with water and sewer service as well as with fire and police protection. The charter empowered the Mayor and six commissioners to hire a full time city manager. Irving still uses this form of government.

For thirty years after its founding, Irving developed much like any other small suburban community. Its growth was modest; its residential atmosphere was quiet. Then in 1940 industries started moving into the Dallas-Fort Worth area and the boom started. A sleepy community of 1,089 residents was transformed by 1958 into a bustling, building, expanding city of more than 40,000. It is estimated that Irving's population will have grown to 75,000 by 1965.

III GENERAL GOVERNMENT

In the state of Texas, a municipality may be incorporated as a city either under the general laws of the state or, if the population is over 5,000, under a home rule charter. Irving's city government receives its authority from a home rule charter and exercises all powers granted by this charter, either listed or implied, except those prohibited by state laws or the state constitution. State enabling legislation is necessary to provide certain local services: for example, to create a water district for use of an outside water supply or to issue additional bonds when the debt limit has already been reached. To change the structure and powers of the city government, the City Commission must call an election to amend the charter. A majority of those voting is needed. The Irving charter has not been amended since its adoption in 1952.

The city government has jurisdiction over all the area within the city limits of Irving. In 1952, when the home rule charter was adopted, this area included about one square mile. In 1959 it includes twenty-eight square miles, and another twenty square miles are under first reading.

THE MAYOR AND THE CITY COMMISSION

Office	Duties	Term	Salary	Remarks
Mayor	Chief executive and official head of city. Presides over City Commission	2 years	\$100 per month	May vote in Commission but has no veto power
City Commission	6 members (1 from each of 4 districts and 2 at large). Legislative body of the city.	2 years	\$10 per meeting not to exceed \$50 per month	Meets at City Hall at least once a month and as often as necessary

The governing and lawmaking body of the city of Irving consists of a Commission and a Mayor. The Commission enacts all ordinances, sets the salaries for all personnel, and has the power to hire or dismiss any city employee. The Commission grants the utility franchises. All utility companies must have the Commission's approval before making rate changes in Irving. All Commission meetings are open to the public, and the minutes of the meetings are kept on file for perusal by citizens. As chief executive officer, the Mayor, with the consent of the Commission, may take command of the police and govern the city by proclamation in times of danger or emergency.

Elections for the Mayor and City Commissioners are held the first Tuesday in April of the odd numbered years. Candidates for these offices must be qualified voters of the city and must not be in arrears in the payment of taxes or other indebtedness to the city. They must have lived in the city for at least one year prior to the election and must pay a filing fee of \$10.

APPOINTIVE OFFICERS

The following officers are appointed by the City Commission and are responsible directly to the Commission:

OFFICE	DUTIES	TERM	ANNUAL SALARY	REMARKS
City Manager	Administrative head of city. Must attend all Commission meetings but has no vote.	Month to Month	\$12,500	Must post \$15,000 bond
City Attorney	Legal advisor to city. Prosecutor in Corporation Court	At discretion of the Commission.	\$9,300	Office at City Hall
City Secretary	Keeps minutes of all Commission meetings, records and documents of city. Has custody of the seal.	At discretion of the Commission.	\$5,100	Must be a resident of Irving for 1 year
City Treasurer.	Signs checks for city. Keeps running audit of funds. Is also city accountant.	At discretion of the Commission	\$6,300	Must be a resident of Irving for 1 year.
City Judge	Presides over Corporation Court	At discretion of the Commission.	\$4,320	

No definite qualifications have been established for these offices. However, the City Commission always tries to obtain the most capable person available.

PERSONNEL

There are 187 employees in the Irving government:

Administrative - 9
 Accounting and Bookkeeping - 3
 Tax Office - 5
 Purchasing and Personnel - 2
 Maintenance - 3
 Police - 30
 Fire - 28
 Engineering - 16
 Streets and Parks - 25
 Water office, Administration - 12
 Water Supply and Distribution Maintenance - 17

Sewer and Disposal Plant - 5
Sanitation - 25
City Shop - 6
Swimming Pool and Youth Center - 1

In general, prospective employees are screened by the Personnel Department and then hired through a joint conference of the department heads, the Personnel Director, and the City Manager. Some departments have set up merit systems. Each department head is responsible for the establishment of his own system of raises and promotions.

Irving offers a combination employee retirement program: membership in the social security and the Texas municipal retirement systems.

PURCHASING

The central Purchasing Department in Irving is headed by the Purchasing and Personnel Director who receives an annual salary of \$5,700. He is appointed by the City Manager. No definite qualifications have been established for the office.

The department was created in 1955. It is authorized to purchase any equipment required by the city. Texas law requires that any purchase over \$2000 be advertised for two weeks before the purchase is made. The Irving Purchasing Department, however, requires that any purchase over \$1000 be advertised and sealed bids submitted. Purchases between \$500 and \$1000 are not advertised but are submitted to a list of recognized vendors for bids. Competitive bidding is insured by the requirement that all bids over \$500 must be opened by the City Commission in a public hearing. Any purchase under \$500 may be handled by telephone.

FINANCE

There is no separate finance department in Irving. The City Manager acts as finance officer, compiling and administering the budget, and approving or disapproving all expenditures. The accounting office does the bookkeeping.

BUDGET

Irving's budget is detailed, including both current and capital revenue and expenditures. The fiscal year runs from October 1st through September 30th. Six months before the beginning of the fiscal year, the department heads are requested to submit their estimated expenditures to the City Manager. If he finds it necessary to cut any department's request, that department is notified and a hearing held. The City Manager prepares a balanced budget and presents it to the City Commission for approval. Since the tax rate is set at the same time the budget is approved, state law requires that a public hearing be held before final approval. The time and place of the hearing must be published in the Irving newspaper.

When the budget has been approved, it is made available to the public in summary form with the detailed budget on file for public perusal at the City Hall. Copies are also filed with the County Clerk of Dallas County and the State Comptroller at Austin.

REVENUE

At the time it approves the budget, the City Commission appropriates the money for the coming year. The Commission is empowered by the city charter to levy annually an ad valorem tax for general purposes and for the purpose of paying interest and providing a sinking fund for the bonded indebtedness of Irving. This tax is levied on all personal and real property within the city limits. The present tax rate is \$1.50 per \$100 of assessed value (which is 35% of the total valuation) of the property. The City Commission also levies a gross receipts tax on all corporations or individuals to whom the city has granted franchises. This tax, based on 2% of the gross receipts, is currently being paid by the Texas Power and Light Company, Lone Star Gas Company, Southwestern States Telephone Company, and the taxi companies. Irving thus receives a little over one-half of its income from the general property tax and the gross receipts tax. The rest of the city's revenue is received from construction permits, solicitor permits, Corporation Court fees, dog licenses and pound fees, rental of public buildings, refuse disposal fees, and an appropriation for fire service from Dallas County.

Approximately 95% of the current taxes have been collected. For the period from 1914 through October 1, 1958 the tax delinquency is \$34,092. All tax moneys are collected by the City Tax Assessor-Collector who is appointed by the City Manager with the approval of the City Commission. He is selected on the basis of his qualifications and his ability to administer a tax office. He must give a \$5000 bond. His annual salary is \$7,800. As his title implies, he is also responsible for the assessment of property. Assessments on buildings are determined by the square footage of the building, its construction, and the materials used. Front footage is the basis for land assessment.

Appeals concerning assessments are made to the Tax Equalization Board. This board, four members who are tax paying and property owning citizens of Irving, is appointed annually by the City Commission. Members are paid by the hour for the actual time they work.

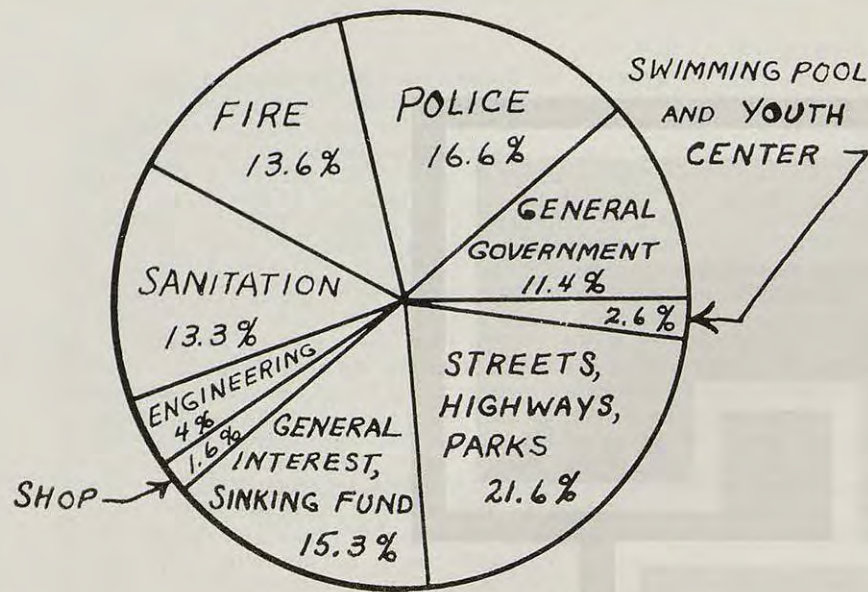
Should a taxpayer be dissatisfied with the Board of Equalization's decision, he may appeal to the City Commission by written petition specifically stating the part or parts of the valuation in disagreement. This must be done within five days after the Board of Equalization has certified the tax rolls.

BONDED INDEBTEDNESS

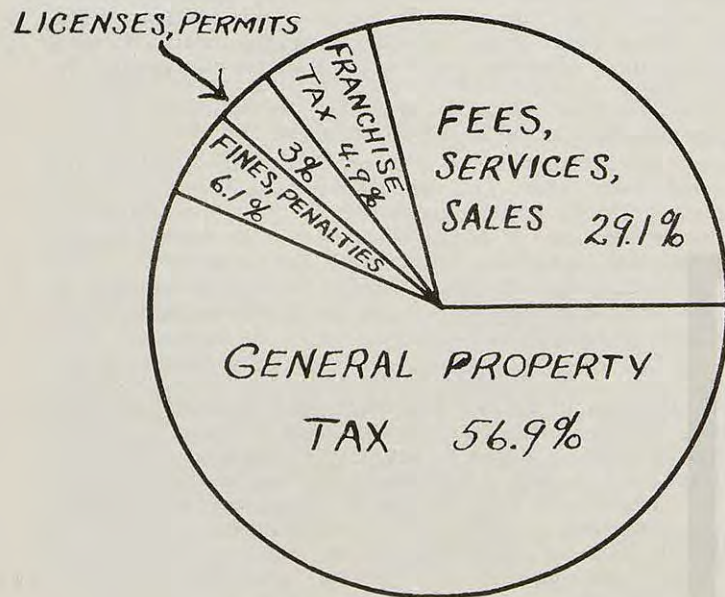
Irving's bonded indebtedness as of October 1, 1958 is \$2,232,305, not including water and sewer bonds. This indebtedness reduces to a per capita debt of approximately \$55.87. Popular approval in the form of an election is required to authorize the issue of bonds, but when to issue them is decided by the City Commission, according to the need for the project. All bond issues must be approved by the Attorney General of Texas. Provision for the retirement of the bonded indebtedness is in the ordinance requiring the establishment of interest and sinking funds.

THE AUDIT

All city funds are kept in the city depository which is usually an Irving bank. The bank is selected every two years on a low bid basis. All checks for city expenditures must be signed by both the City Manager and the City Treasurer. A running audit is kept on the funds by the City Treasurer, supervised by the City Commission. There is also an annual audit of all departments made by a competent certified public accountant who is selected by the City Commission. He checks the funds, sees that they have been properly dispersed, and makes recommendations to the City Commission with regard to management of city finances. The auditor's report is available to the public. All city accounts and reports must conform to state law.



Expenditures 1958-1959



Revenue 1958-1959

PLANNING AND ZONING

PLANNING

Irving has an official planning board, which coordinates all planning for the city and recommends changes in planning to the City Commission. It meets on the first and third Tuesday of each month at the City Hall. The seven members of the Planning Board are selected by the City Commission for two year terms and serve without pay.

A comprehensive plan for Irving has official recognition. It does not recommend the order in which projects should be undertaken. However, the Housing and Home Finance Agency (through the State Health Department) and the city have financed the development of a new master plan for Irving. A professional planner has been engaged.

ZONING

The members of the Planning Board also act as the Zoning Board, and in that capacity they may recommend changes to the City Commission. Amendment of the zoning ordinance is done by the City Commission. The members of the Zoning Board serve without pay for two year terms. The Zoning Board holds open meetings every Tuesday at 7:30 PM at the City Hall.

The main zoning ordinance was adopted in November, 1953. It is based on land use and covers both use and size of buildings. There is a city-wide plan for zoning; however, the city cannot zone areas which it has under first reading only.

ZONING CLASSIFICATION CHANGE

To obtain a zoning classification change, a citizen must submit an application for change to the zoning secretary who in turn advertises it in the newspaper as prescribed by law, setting a date for a public hearing before the Zoning Board. All people residing within 200 feet of the area under consideration are notified both by mail and in the Irving newspaper.

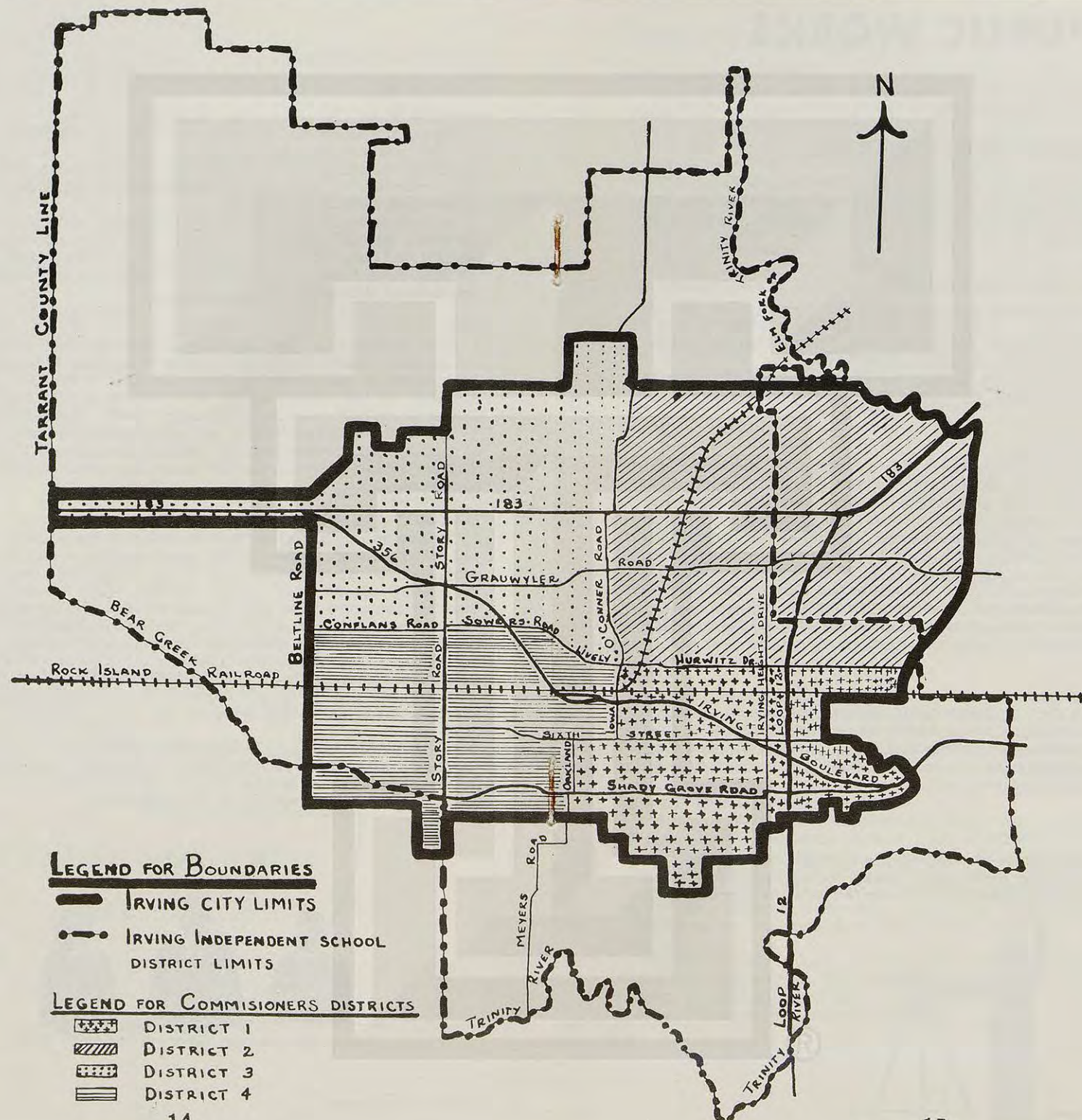
Land newly annexed by Irving is temporarily classified "A" residential. Previously established businesses are permitted to remain as non-conforming users of land. All people in the annexed areas are notified of the date of the public hearing. At that hearing permanent zoning is established.

Billboards and signs are regulated by both the zoning and the sign ordinances, not by the Zoning Board.

ZONING BOARD OF ADJUSTMENT AND APPEAL

The Zoning Board of Adjustment and Appeal has absolute authority in the cases it hears. It decides cases in which hardship is claimed and issues special permits for exceptions to the zoning code.





IV PUBLIC WORKS

THE DIRECTOR OF PUBLIC WORKS

The Director of Public Works supervises the departments of Engineering, Streets and Parks, Sanitation, Water Distribution, and Sewer Operation. He is appointed by the City Manager to whom he is responsible. He receives an annual salary of \$8,400.

ENGINEERING DEPARTMENT

The Engineering Department prepares plans and specifications for all public works, such as streets, water, sewer, and drainage routes. However, the property owner pays for water and sewer connections, curbs, and gutters and is assessed on a front footage basis for street paving.

The department supplies house numbers for new houses and maintains an up to date map of the city of Irving. At times the services of a private consulting engineer are used.

BUILDING

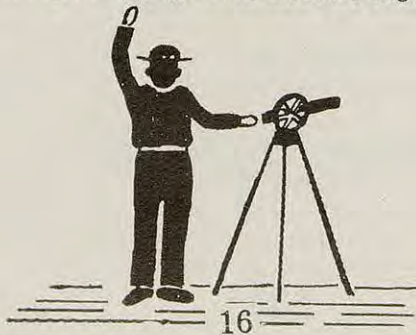
Also in the Engineering Department are the building, electrical, and plumbing inspectors. The city adopted the Southern Standard Building Code in the spring of 1957 and has also adopted electrical and plumbing codes. The codes pertained to future construction and were not retroactive. The building inspector issues permits for construction and makes periodic inspections to determine whether or not the building conforms to the code. He is authorized to issue a warrant in cases of infraction. The ultimate usage and occupancy of the building are the factors which determine the construction requirements. Working in conjunction with the building inspector are the electrical and plumbing inspectors, who issue permits and inspect electrical and plumbing work.

SUB-DIVISIONS

New sub-divisions must meet the city engineering requirements. The City Engineer makes to the City Commission his recommendations on construction, sewer, and drainage plans for all sub-divisions. All plans must be submitted to the City Commission for approval. Each sub-division plan must be accompanied by a topographic map of the area. At present, there is no topographic map of the entire city.

RIGHT OF WAY

The Engineering Department also determines the rights of way necessary for streets and prepares the descriptions needed for acquiring such rights of way. A special right of way agent was hired for Highway 356 improvements.



STREETS AND TRAFFIC

STREET MAINTENANCE

In Irving there are state highways, county roads, and city streets. The Texas Highway Department plans, builds, and maintains the state highways, and the city provides only the right of way. Of the roads built jointly by the county and city, some are maintained by the county and some by the city. Irving usually requests maintenance of ten such roads and the county agrees to maintain three. The more than 175 miles of city streets in Irving are maintained and cleaned by the street crews of Irving under the supervision of the Department of Streets and Parks. This department is also responsible for the traffic lights and street signs in Irving. The Superintendent of Streets and Parks is appointed by and is responsible to the Director of Public Works and must have highway construction experience and management ability. His annual salary is \$5,520.

SIDEWALKS AND CURBS

Sidewalks are required in all sub-divisions. They must be four feet wide, and, unless there are extenuating circumstances, they must be a prescribed distance from the street. Property owners in the areas where there are no sidewalks may request sidewalk construction by presenting a petition to the City Manager. The city makes the arrangements and assesses the property owners.

The Superintendent of Streets and Parks is responsible for the maintenance of all sidewalks and curbs unless negligence or improper use is proved against the property owner, in which case the property owner is responsible.

TRAFFIC AND PARKING

Through truck traffic is routed to Loop 12, or Beltline Road up to Highway 183 around the business sections of the city. Heavy truck and rush hour traffic is kept to a minimum on residential streets.

There are no parking meters in Irving. City-owned parking facilities are located at City Hall and in the center section of Main Street. The owners of new buildings must provide adequate parking facilities in accordance with the city building code.

PARKS

The maintenance of parks and their equipment is the responsibility of the Department of Streets and Parks. A Park Board consisting of seven members serving without pay has been appointed by the City Commission to act in an advisory capacity.

Irving maintains five neighborhood parks with playground equipment: Rogers Road playground, Nichols Park playground, Bradford playground, West Irving Acres (Luzon) playground, and a playground at Highway 356 and Story Road. Senter Park provides a swimming pool and Youth Center as well as picnicking facilities. Salvation Army Park offers baseball diamonds. A full time recreation director operates and supervises the Youth Center. The money to maintain these parks comes from taxes and swimming pool receipts.

\$100,000 worth of bonds were sold in 1958 for park improvement and swimming pool construction. It is planned that every park will have multiple use areas, playground equipment, lighting, and water fountains in addition to present barbecue pits, swings, and slides.

WATER, SEWAGE, SANITATION

WATER

Ninety-eight per cent of the water used in Irving is supplied by the city - either from Irving's water wells or by purchase from the Dallas water system. Private wells, in use before the city water system was developed, furnish the other two percent. There is no private water company in Irving. The city water is purified by a chlorination system and is tested each day to insure purity. The owners of private wells may request the Dallas County Health Department to test their wells.

SEWAGE

Irving's sewage disposal plant is located on Singleton Boulevard. At present Irving uses a filter and bacteriological sanitary disposal treatment of sewage. After treatment, the sewage is emptied into the Trinity River. The State Department of Health, the Trinity River Authority, and the State Attorney General share the authority to control pollution of the Trinity River. Irving has joined the Trinity River Authority in building trunk sewers and a large disposal plant, thus insuring adequate facilities for servicing more than 70,000 residents.

All sanitary sewers in Irving are closed. A sewage charge of \$1.00 per month for dwellings and small businesses and \$1.50 per month for service stations and larger businesses is made by the city.

SEPTIC TANKS

Provisions regulating cleanliness and septic tanks are found in the plumbing code, which is enforced by the plumbing inspector. Warnings are issued for violations, and legal procedures are instituted if the warnings are not complied with within a specified length of time. Also, the County Health Department supplies a sanitation inspector for the Irving area. The enforcement of the sanitary regulations is under the jurisdiction of the County Court.

GARBAGE AND TRASH

The Irving Sanitation Department makes periodic collections of garbage and trash in accordance with City Ordinance 190. Garbage and trash are collected twice a week in residential areas in hand filled dump trucks. This method is considered 90% sanitary. Irving has six daytime trucks and one truck which is used at night to pick up garbage and trash in the business areas. Charges range from \$1 per month for residences to \$10 per month for some businesses. All refuse is taken to the Irving dump which is located on Oakdale Road west of Beltline Road. There it is disposed of by the land-fill method - buried under two feet of dirt - which is considered one of the best disposal methods. The dump is inspected by both County and State Health Department inspectors. It is available for use by the public.



V PROTECTION

POLICE DEPARTMENT

PERSONNEL

The Police Department employs 30 persons. The City Manager is the executive head and the Chief of Police is the chief executive officer.

Chief of Police	Salary \$525 per month
Assistant Chief	Salary \$410 per month
3 Sergeants	Salary \$385 per month
1 Detective	Salary \$385 per month
1 Warrant Officer	Salary \$370 per month
2 Record Clerks and Dispatchers	Salary \$275 per month
1 Complaint Clerk and Dispatcher	Salary \$275 per month
22 Patrolmen	Salary \$300 to \$360 per month
1 Animal Control Officer	Salary \$305 per month

Every new patrolman is considered for a raise at the end of 6, 12, and 15 months at which time top pay is reached.

Applicants for the Police Department must have a high school education, good credit rating, and good moral character, and must be in good physical condition. Selections are made according to qualifications and ability. The Personnel Department makes a preliminary check on all applications. These are referred to the Chief who selects the man he wants. The applicant is then interviewed by the Personnel Director and the City Manager. With their approval he is accepted.

TRAINING

Employees of the Police Department serve a three month probationary period. All policemen receive in-service training conducted by the Police Department supervisors, courses from the Sheriff's School, and instruction by the State Police. Arrangements are made for policemen to take courses from the Federal Bureau of Investigation, Texas Agricultural and Mechanical College, and the Law Enforcement Institute of Southern Methodist University. At present all police officers are qualified to give advanced first aid.

PROMOTIONS, RETIREMENT

Promotions are made according to seniority, qualifications, and ability. The police are eligible for the same retirement program which applies to other city employees.

ACTIVITIES

In addition to their regular duties of protection of life and property and traffic law enforcement, the police offer many services upon request. They check homes when owners are out of town, provide escorts when needed, and carry out educational programs relating to school safety patrols, juvenile delinquency, and prevention of traffic accidents.

One doctor and two clinics are on call 24 hours a day through the Police Department. Escort service to the Dallas hospitals is also provided by the department in emergency cases.

POLICE RESERVE

The 25 men of the Irving Police Reserve serve many hours a month assisting the paid Police Department. These volunteers help at ball games and other large gatherings and in emergencies where extra policemen are needed.

JAIL

The Irving jail, located in the rear of the police station at 137 East Second Street, has one holdover cell, which is used for drunkards only. Other law violators are sent to the county jail where Irving pays \$1 per day per person for their board. No women or juveniles are incarcerated in the Irving jail. The County Health inspector checks the cell periodically.

FIRE DEPARTMENT

PERSONNEL

The Irving Fire Department, with 28 paid employees and 20 volunteers, is under the direct control of the City Manager.



Fire Chief	Salary \$510 per month
Fire Marshal	Salary \$395 per month
2 Captains	Salary \$385 per month
4 Lieutenants	Salary \$375 per month
20 Firemen	Salary \$290 to \$355 per month

Each fireman is considered for a raise every six months until the top pay is reached.

The salaried personnel are appointed by the Chief, with the approval of the Personnel Director and the City Manager. Applicants must be between the ages of 21 and 35, have a minimum height of 5'8", and a minimum weight of 155 pounds. They must have good reputations and reliable credit ratings. There are no civil service examinations.

TRAINING

Firemen are trained individually, since there is no definite training course. All firemen are required to pass a course in first aid, to learn to use fire-fighting equipment, and to be familiar with the location of streets, buildings, and fire plugs in Irving.

HOURS, PROMOTIONS, RETIREMENT

The Chief and the Fire Marshal work 8 hours a day. The rest of the men work 24 hours and are off 24 hours.

Promotions are given according to a merit system. The Chief uses a performance rating chart to grade his personnel every three months.

Fire Department personnel are eligible for the same retirement program which applies to other city employees.

LOCATIONS OF STATIONS

Irving now has three fire stations: no. 1, at 137 East Second Street; no. 2, at 1306 North Story Road; and no. 3 at the corner of East Grauwylle Road and Voirin Street. Sites for fire stations are chosen by the City Commission after a survey has been made which takes into consideration available locations, population, and estimated future growth of the various areas of the city.

EQUIPMENT

The average age of the equipment used by the department is three years. The department owns 2 resuscitators, 5 trucks, 2 tank wagons, 1 rescue unit, and 1 boat. Also on hand are tarpaulins to prevent water damage to furniture and an emergency lighting system for large areas. The Dallas County Rescue Service coordinates the use in county areas of emergency equipment owned by the cities.

ACTIVITIES

In addition to fighting fires, the Fire Department maintains a program of fire prevention. Commercial buildings are inspected every 5 to 6 weeks and schools every month. Fire drills are required each month for schools. Firemen are called to wash spilled gasoline off streets, to pump water when water mains break, to lend their high ladders for replacement of light bulbs in the Youth Center, and to rescue children and pets from trees and locked rooms. Emergency equipment is always on hand to aid heart attack or drowning victims.

COOPERATION WITH THE COUNTY

The Irving Fire Department is a member of the Dallas County Mutual Aid organization, through which it is called on to fight fires in the county wherever there is a shortage of equipment. The county pays the department according to the number of runs it makes outside the Irving city limits. Usually this amounts to about \$2500 annually. If Irving has every piece of its equipment in use, equipment from a nearby municipality would be kept on a stand-by basis in case Irving needed it.



VI COURTS

Two courts are located in Irving - the Corporation Court and the Justice of the Peace Court.

CORPORATION COURT

The Corporation Court handles traffic violations filed by the city police. It also handles violations of city ordinances and certain violations of state statutes such as assault and battery, drunkenness in public, affray, theft under \$5, vagrancy, and disturbances of the peace. The court is located at 137 East Second Street on the second floor. The City Judge presides over the court. He is appointed by the City Commission, to which he is responsible. His term is at the Commissioners' discretion. He receives an annual salary of \$4,320.

The Corporation Court keeps no list of jurors. A non-uniformed police officer subpoenas jurors approximately 48 hours prior to trial.

JUSTICE OF THE PEACE COURT

The Justice of the Peace Court, located at 623 East Irving Boulevard, has jurisdiction over Precinct 8, Dallas County. It handles traffic cases filed by the Texas State Highway patrolmen and the Sheriff's office, disturbance of the peace cases, civil cases and small claims involving not more than \$200, misdemeanor cases when the fine does not exceed \$200, and peace bonds. The Justice of the Peace holds inquests on all deaths when there is no attending physician. He also conducts courts of inquiry to determine if a law has been violated. He is the only judge who may issue writs of attachment, sequestration, and distress. A writ of attachment permits property to be attached before trial. A writ of sequestration allows property or merchandise to be taken into custody by the court and held until the court determines the rightful owner. A writ of distress permits an officer to padlock the door of rental tenants until the court passes judgment on whether they have failed to pay the rent as agreed. The Justice of the Peace is also empowered to perform marriages.

The Justice of the Peace is elected for a four year term. He receives an annual salary, \$5,100 plus car allowance, which is set by the County Commissioners' Court. He is on call 24 hours a day. The Constable is the officer of the court. He is empowered to make arrests and serve papers. At present, the Precinct 8 court has no paid deputies. However, the five who are serving without pay have the same powers as the Constable except they cannot serve papers.

There are usually two or three jury trials per month. The jurors are either brought from the Central Jury Room in Dallas, or, if there is a shortage there, the Constable selects a jury at random.

All probate, domestic relations, and juvenile cases are handled by the county and district courts.



VII HEALTH AND SANITARY REGULATIONS

FOOD AND SANITARY REGULATIONS

Meat and milk inspections are made by the state and federal inspectors at the source of supply. There is no city ordinance controlling raw milk nor is there any provision for rodent control. Food handlers are required by state regulations to have chest X-rays. This requirement is enforced by the County Health Department.

DEPARTMENT OF HEALTH - CITY OF IRVING

The Department of Health for the city of Irving consists of a Director of Health, unpaid, who is appointed by the City Commission, which he serves in an advisory capacity. His primary functions are to identify, to prevent, and to isolate any communicable diseases in the city. The Director of Health is responsible to the State Department of Public Health.

DEPARTMENT OF HEALTH - DALLAS COUNTY

Primarily, the control of communicable disease in Irving is accomplished through the County Health Department. City ordinances and County Health Department regulations authorize communicable disease control.

Health services provided by the county are:

- Maternal and child health care and education
- Health education for care of the chronically ill
- Tuberculosis control
- Immunization programs
- Provision of laboratory facilities
- Inspections for sanitation

In conjunction with these services, food handling clinics are held for school cafeteria workers and employees of public eating establishments. The public health nursing service also originates in the County Health Department. This program is financed by a combination of county, state, and federal grants. The nursing service has a balanced program which includes clinical services, home visits, nutrition instruction, and individual health education.

HOSPITAL FACILITIES

Although Irving has no hospital within the city limits, several hospitals are available to its residents. The city-county hospital, Parkland Memorial, is located on Harry Hines Boulevard in Dallas. Parkland serves the whole county in all areas of medical needs. It is supported by a special ad valorem tax on residents of Dallas County. Patients at Parkland pay according to their ability to do so.

Other large hospitals easily accessible to Irving are Methodist Hospital, Baylor Hospital, and St. Paul's Hospital. The state supported hospital located

in Terrell, Texas, provides care and treatment for the mentally ill. A state hospital, Woodlawn Hospital, specifically adapted for the care of tubercular patients, is located in Dallas.

CLINICS

The city of Irving does not provide any type of clinical facilities. However, various county sponsored clinics are available to the people of Irving. Well-baby and immunization clinics are held at the Community Building on East Second Street. A well-baby clinic for Negroes is held at Bear Creek. In Dallas, pre-natal clinics for charity cases are located at Parkland, Methodist, Baylor, and St. Paul's hospitals. Clinics providing for surgical needs are available at Parkland hospital. The clinics at Parkland are financed by the taxpayer. The county imposes no restrictions relating to age, race, or income.

PUBLIC HEALTH IN THE SCHOOLS

Dental and medical examinations for individual students are not included in the school health program. The schools do not employ a physician. Therefore, responsibility for such examinations rests with the parents or guardian in cooperation with the family physician and dentist. Smallpox and diphtheria inoculations are prerequisites for school enrollment.

Each member of the staff of the schools is required to have a health examination, including an X-ray for tuberculosis. The school system employs three nurses who spend specific time in each building. Each school nurse must be a graduate of an accredited school of nursing and must currently be registered in Texas.

CARE OF PRE-SCHOOL CHILDREN

There is no provision for care of pre-school children except in private schools or nurseries. The city Health Department does not supervise these places but the Fire Marshal inspects them for safety measures. They are licensed by the county, and the County Health Department checks for adherence to state laws governing such places.



VIII PUBLIC WELFARE

The Dallas City-County Department of Public Welfare is responsible for administering financial assistance to indigent unemployable persons of the city and county of Dallas. It is located at 4917 Harry Hines Boulevard, Dallas. The agency is operated by a board of five laymen. Four members of this board are appointed, two by the city and two by the county, to serve overlapping terms. The fifth member is appointed jointly by the two governments. The board in turn employs a salaried Director. The agency is supported entirely by tax funds. The City of Dallas provides fifty percent, and Dallas County provides the other fifty percent.

The City-County Department of Public Welfare in addition to providing financial assistance to the needy and ill of Dallas County provides referral services to other agencies within the community and outside. Planning and other casework services are extended to individual families that are being aided by this agency.

The State Department of Public Welfare administers the following public assistance programs:

- Aid to dependent children
- Aid to the permanently and totally disabled
- Old age assistance
- Aid to the needy blind

Approximately two-thirds of the cost of these programs is borne by the federal government, the balance by the state of Texas. The State Department of Public Welfare office is located on the second floor of the Court House in Dallas.

IX EDUCATION

The Irving Independent School District is a governmental unit separate from the city of Irving. It is governed by a board of seven members elected for terms of two years. Elections are held annually, with four members elected one year and three members the next. The President is elected by the Board from its members. Board members receive no salary. Board meetings are held on the second and fourth Monday of each month and are open to the public. The School Board establishes school policies. The Superintendent administers these policies. He is elected by a majority vote of the School Board and is given a contract at the discretion of the Board. His annual salary is \$15,000.

AREA AND FACILITIES

The School District includes 43 square miles. There are thirteen schools - eleven of which are within the city limits. There are eleven schools for white pupils:

- 8 elementary schools (grades 1-6)
- 2 junior high schools (grades 7-9)
- 1 senior high school (grades 10-12)

There are two schools for Negro pupils:

- 1 school in the Ledbetter community (grades 1-10)
- 1 school in the Bear Creek community (grades 1-10)

Eleventh and twelfth grade Negro pupils attend high school in Grand Prairie.

Tuition and transportation are furnished by the Irving Independent School District.

All buildings are relatively new (ten of them have been built in the last ten years). All provide playgrounds for the students. Free books and equipment are furnished for all students

FINANCE

School revenue is derived from local and state taxes plus some federal aid in specific programs. Local property evaluation is set by the school district's Board of Equalization, and approved by the School Board. The three members of the Board of Equalization hear the appeals for adjustment. They are paid an hourly wage for the actual time they work. The School Board appoints them annually.

The current tax rate is \$1.50 on the \$100 assessment value (which is 60% of the 35% total valuation) of the property. \$1 of the \$1.50 must be used for maintenance and operation of the schools. The remaining \$.50 is used for the retirement of school bonds. State funds are prorated according to the Gilmer-Aikin laws and other state laws. Federal funds are allotted through the Texas Education Agency for the lunch program. Federal "Impact Aid" has been received for building schools because more than 10% of the parents of the pupils are employed by the government or by industries with government contracts.



PERSONNEL

Each year sees a demand for an increase in the teaching staff. A total of 459 employees including the superintendent, 3 school nurses, 350 teachers, 60 cafeteria workers, and 45 maintenance men started the fall term in 1958. There is one full time visiting teacher, and one visiting teacher employed cooperatively with the county to serve the J.O. Davis and Ledbetter schools. The salary scale for teachers is based on the state schedule plus \$400 and is above the state average.

Speech correction classes are available in the elementary schools to pupils recommended by the teachers. There are also seven classrooms in the school system for children with various handicaps. Adult education classes are organized when there is sufficient interest. These classes are state supported.

ATTENDANCE AND ENROLLMENT

All children from age 7 through age 16 are required to attend school.

State law regulates the number of days of compulsory attendance and the number of teaching days.

Children must be at least six years of age by the first of September to enroll in public school. The local school board also requires diphtheria and smallpox inoculations upon entering the first grade and upon entering junior high school.

PAROCHIAL SCHOOLS

St. Luke's School -- staffed by the Sisters of the Holy Family of Nazareth
Grades 1 - 8

St. Mary's Episcopal School -- kindergarten, 1st grade

Methodist Day School -- kindergarten

PRIVATE SCHOOLS

Berean Christian Academy -- kindergarten through 9th grade

Forrest Park School -- nursery, kindergarten, grades 1 and 2

Jack and Jill School -- nursery, kindergarten, grades 1 and 2

Lil' People School -- nursery, kindergarten, 1st grade

Peter Rabbit Pre-school -- nursery, kindergarten

Mrs. W.L. Warren's School -- nursery, kindergarten, grades 1 and 2

COLLEGES AND UNIVERSITIES

University of Dallas, Irving, Texas

Southern Methodist University, Dallas, Texas

Texas Christian University, Fort Worth, Texas

Texas Wesleyan College, Fort Worth, Texas

Arlington State College (Junior College), Arlington, Texas

North Texas State College, Denton, Texas

Texas Women's University, Denton, Texas

X ELECTIONS

QUALIFICATIONS OF VOTERS

To vote in Irving city and school district elections a man or woman must be a United States citizen, at least 21 years old, a resident of Texas for one year and of the city of Irving for six months, and the possessor of a current poll tax receipt. An added requirement in bond elections is ownership of property. In 1958, 13,603 residents were qualified to vote.

REGISTRATION BY PAYMENT OF POLL TAX

A poll tax is levied on persons of 21 to 59 years of age, inclusive. A poll tax receipt is a certificate of registration for voting. The period for paying the tax is October 1st through January 31st. Payment of the tax establishes eligibility to vote in elections during the calendar year beginning January 1st in this period. Residents of Irving 60 years old or older are exempt from payment of tax, but must obtain exemption certificates annually

during the period from October 1st through January 31st. Ample publicity emphasizes the importance and time for payment of the poll tax. Forms for payment of the tax and for requesting exemption certificates are easily obtained from either the County Tax Office or deputies collecting poll taxes.

The Dallas County Tax Assessor-Collector is in charge of poll tax collections. An Irving branch of the county tax office is maintained at 137 East Second Street.

LOCAL ELECTIONS

A mayor and six commissioners are elected every two years on the first Tuesday in April. To be elected, a candidate must receive a majority of the votes cast for his place. If no candidate receives a majority, a run-off election is held.

Bond elections may be held at any time, upon authorization of the City Commission.

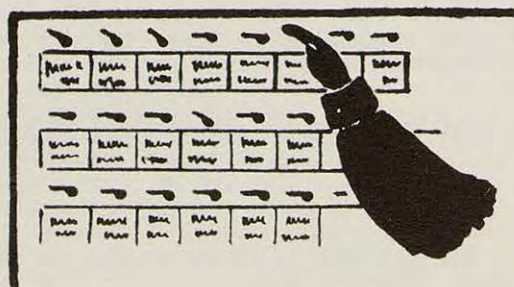
School Board elections are held annually on the first Saturday in May. Four members are elected one year and three the next. The four candidates (three in odd years) receiving the most votes are elected.

ELECTION MACHINERY

By authority of the City Charter, the Mayor, as executive officer, calls city elections, which are administered by the City Commission. Thirty days notice of the time and place of general elections is mandatory. The County Clerk administers all elections other than city and school district elections.

The City Commission appoints the election judges for the seven precincts which lie wholly or in part within the city limits. One judge paid by the city, is named the election official in each precinct.

Voting machines are always used. Write-in votes may be cast by raising a slat at the top right hand side of the machine. Provisions are made for absentee voting. The Irving newspaper announces the dates and conditions for absentee voting.



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The IRVING NEWS

ARTICLE IX
PROGRAM

- Sec. 1 Authorization. The governmental principles adopted by the national convention, and supported by the League as a whole, constitute the authorization for the adoption of program.
- Sec. 2 Program. The program of the League of Women Voters of Irving shall consist of: a) action to protect the right to vote of every citizen, and b) those local governmental issues chosen for concerted study and action.
- Sec. 3 The Local Convention shall act upon the Program using the following procedures:
- a) The Board of Directors shall consider the recommendations sent in by the voting members two (2) months prior to the Local Convention and shall formulate a proposed program.
 - b) The proposed program shall be sent to all members one (1) month prior to the Local Convention.
 - c) A majority vote of voting members present and voting at the Local Convention shall be required for adoption of subjects in the proposed program as presented to the Local Convention by the Board of Directors.
 - d) Recommendations for program submitted by voting members two (2) months prior to the Local Convention but not recommended by the Board of Directors may be considered by the Local Convention provided that 1) the Local Convention shall order consideration by a majority vote and 2) the Local Convention shall adopt the item by a two-thirds (2/3) vote.
 - e) Changes in the program, in the case of altered conditions, may be made provided that: 1) information concerning the proposed change has been sent to all members at least two (2) weeks prior to a general membership meeting at which the change is discussed, and 2) final action by the membership is taken at a succeeding meeting.
- Sec. 4 Member Action. Members may act in the name of the League of Women Voters only when authorized to do so by the President.

ARTICLE X
NATIONAL CONVENTION, STATE CONVENTION AND COUNCIL

- Sec. 1 National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall elect delegates to that convention in the number allotted to the League of Women Voters of Irving under the provisions of the Bylaws of the League of Women Voters of the United States.