

83-84 Budget + Budget Key

JUL 29 1983

LEAGUE OF WOMEN VOTERS OF IRVING

PROPOSED BUDGET 1983-1984
To be adopted at Local Convention

I. EXPENSES	BUDGETED 1982-83	PROPOSED BUDGET 1983-84
A. Operating Costs		
1. Maintenance of equipment	\$ 100	\$ 100
2. General supplies	200	200
3. Postage	100	<i>Changed at Bd. Mtg. 100</i>
4. Telephone and telegraph	40	40
5. Office expenses		
a. Rent	1,320*	1,320*
b. Salaries (secretarial, contractual)	1,350**	<i>Changed at Loc. Conven. 300** 1350</i>
6. Capital expenditures	2,000	2,000
7. Child care	125	125
8. Gasoline expense	50	50
Subtotal	\$ 5,285	\$ 4,235 <i>5385</i>
B. Board and administrative committees		
1. President	150	150
2. Board tools and expenses	400	400
3. Administrative committees		
a. Finance	400	450
b. Membership	350	350
c. Public relations and advertising	400	400
Subtotal	\$ 1,700	\$ 1,750
C. Delegates, travel and affiliations		
1. State convention (council)	500	300
2. National convention-accrual	600	600
3. Local convention	150	150
4. Workshops	100	100
5. Other meetings/affiliations	300	300
Subtotal	\$ 1,650	\$ 1,450
D. Financial support for the League		
1. State (56.5 mbrs. x \$8.25)	491	467
2. National (56.5 mbrs. x \$12.00)	714	678
Subtotal	\$ 1,250	\$ 1,145
E. Bulletin (VOTER)		
1. Supplies	75	100
2. Postage	150	150
3. Typing/Printing	300	300
Subtotal	\$ 525	\$ 550

	BUDGETED 1982-83	PROPOSED BUDGET 1983-84
F. Educational Activities		
1. Publications	\$ 500	\$ 600
a. Purchase/distribution	200	300
b. Production/distribution		
2. Program committees		
a. National	15	15
b. State	25	25
c. Local	50	50
3. Voters service		
a. VOTERS GUIDES	2,400***	2,400***
b. Candidates Forums	100	100
c. Informante/day	150	150
d. General meetings	25	25
e. Voters Digest	50	50
f. Speakers Bureau	50	50
Subtotal	\$ 3,565	\$ 3,765
G. Position Support		
1. Action activities, including lobbying		
a. National	10	10
b. State	10	10
c. Local	80	80
Subtotal	\$ 100	\$ 100
H. Miscellaneous	25	25
Subtotal	\$ 25	\$ 25
GRAND TOTAL	<u>\$14,055</u>	<u>\$13,020</u>

~~13,120~~
14,170

II. INCOME

A. Dues (60 mbrs. \$20.00)	\$ 1,300	\$ 1,200
B. Contributions		
1. Members	0	0
2. Nonmember *(\$1,320 only)	6,000	6,000
C. Publications	0	0
D. Other Sources	516	350
E. From reserves of LWV/Irving	5,439	4,670
F. From reserves Irving fund, Texas Education Fund	800	800
GRAND TOTAL	<u>\$14,055</u>	<u>\$13,020</u>

~~1770~~
5820

~~13,120~~
14,170

- * In-kind contribution
 ** FICA included
 *** \$800 to be financed by TEF

Submitted by Budget Committee:

Thora Starke, Chairperson
 Lynn Cole
 Helen Schilling
 Lucinda Headrick

Adopted as changed at Local Convention, Ap. 26, 1983.

LEAGUE OF WOMEN VOTERS OF IRVING

~~PROPOSED~~ BUDGET 1981-1982
To be Adopted at local convention

JUN 22 1981

ADOPTED
4/28/81

~~BUDGET~~
~~PROPOSED~~

EXPENSES	BUDGETED 1980-81	TEF 1980-81	1981-82 PROPOSED	TEF
A. Operating Costs				
1. Maintenance of equipment	\$ 150.00		\$ 100.00	
2. General supplies	150.00		100.00	
3. Postage	125.00		100.00	
4. Telephone and telegraph	40.00		40.00	
5. Office expenses				
a. rent	-0-		1320.00 *	
b. salaries (secretarial, contractual)	100.00		1350.00 (FICA incl.)	
6. Capital expenditures	50.00		50.00	
7. Child care	100.00		125.00	
8. Gasoline expense	100.00		50.00	
Subtotal			3235.00	
B. Board and administrative committees				
1. President	100.00		150.00	
2. Board tools and expenses	400.00		400.00	
3. Administrative committees				
a. finance	350.00		350.00	
b. membership	300.00		300.00	
c. public relations	140.00		140.00	
Subtotal			1340.00	
C. Delegates, travel and affiliations				
1. State convention (council)	400.00		500.00	
2. National convention-accrual	300.00		400.00	
3. Local convention	60.00		150.00	
4. Workshops	25.00		25.00	
5. Other meetings/affiliations	-0-		25.00	
Subtotal			1100.00	
D. Financial support for the league				
1. State (65 mbrs x \$7.50)	645.00		487.00	
2. National (65 mbrs x \$11.00)	903.00		715.00	
Subtotal			1202.00	
E. Bulletin (VOTER)				
1. Supplies	200.00		200.00	
2. Postage	300.00		250.00	
3. Typing/Printing	300.00		300.00	
Subtotal			750.00	
F. Educational Activities				
1. Publications				
a. purchase plus distribution costs				
500.00	100.00		300.00	
b. production " "	1000.00		800.00	200.00
2. Program committees				
a. National	15.00		15.00	
b. State	25.00		25.00	
c. Local	50.00		50.00	

Voters Service

a. VOTERS GUIDES	2000.00	900.00	700.00
b. Candidates Forums	150.00	50.00	
c. Informante/day	150.00	150.00	
d. General meetings	25.00	25.00	
e. Voters Digest	50.00	50.00	
f. Speakers Bureau	25.00	25.00	
Subtotal		2390.00	900.00

G. Position Support

1. Action activities, including lobbying			
a. national	10.00	10.00	
b. state	10.00	10.00	
c. local	25.00	25.00	
Subtotal		45.00	

H. Miscellaneous

100.00 25.00

GRAND TOTAL

\$10,087.00 900.00

INCOME

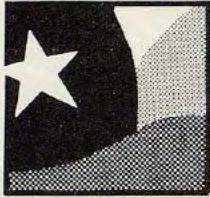
900.00
10,987.00

A. Dues (80 members \$20.00)	1500.00	1600.00	
B. Contributions			
1. Members	20.00	20.00	
2. Nonmember	5500.00	6720.00	200.00
C. Publications	-0-	-0-	
D. Other Sources	-0-	262.00	
E. From reserves of LWV/Irving	2228.00	1485.00	
F. From reserves Irving fund			
Texas Education Fund		100.00	700.00

10,087.00 900.00
900.00
10,987.00

Submitted by Budget Committee: Lucinda Headrick, Chairperson
Lynn Cole
Anne Pfaff

* In-kind Contribution



IRVING LEAGUE OF WOMEN VOTERS

P.O. BOX 3231 • IRVING, TEXAS 75061-0463

OCT 25 1983

10-24-83

Dear State Office,

6 Please be advised of these board changes:
Sue Leslie, Program VP, resigned.
Replacing her is
Dutch DeHaro, [REDACTED]

Joining our board are

Cinda Kraft, ARRANGEMENTS
[REDACTED]

Pam Martin, local rezoning program chair
[REDACTED]

Sincerely,
Lynne Kuebler
Administrator



OFFICERS AND DIRECTORS
LEAGUE OF WOMEN VOTERS OF IRVING
1983-1984

OFFICERS:

President.....Irma Proctor.....
First Vice President.....Melba Sherwood.....
Second Vice President.....Ann Price.....
Third Vice President.....Sue Leslie.....
Secretary.....Dorothy Leibensberger...
Treasurer.....Cynthia Faust.....

DIRECTORS:

Community Relations

Public Relations.....	Melba Sherwood.....
Voter Service.....	Mona Wyatt.....
Speakers Bureau*.....	Judy Smith.....
Voters Digest*.....	Norma Stanton.....
Observer Corps.....	Rena Maloney.....

Organization

Finance*	Anne Pfaff.....
Membership.....		Gardy Lopez.....
		Virginia Buitron...
Publications*.....		Lynne Kuehler.....
VOTER Editor.....		
Telephone Committee.....		Georgia Farrow....

Program

Residential Zoning*.....Martha Mewhirter...
Pam Martin.....
Transportation.....Martha Mewhirter...
Redistricting.....Becky Watt.....
Women Under Texas Law*...Carol Bell.....
National Security*.....Eileen Kensinger...
City Government Booklet*..Betty Miller.....
Dutch DeHaro.....
Legislative Chairman*....Thora Starke.....
Undetermined Portfolio*..Jackie King.....

* = off board

JUN 2 1983

LWV-Texas
Convention 1983
President's Packet

1983-84 LOCAL LEAGUE BOARD OF DIRECTORS AND LOCAL PROGRAM

Please complete and return this form to the state office by May 15. If your board is not complete by that date, please inform the state office of later appointments.

LEAGUE OF WOMEN VOTERS OF Irving

PRESIDENT'S TELEPHONE: [REDACTED]
Home Work

LOCAL LEAGUE ONGOING PHONE NUMBER (if applicable) [REDACTED]

PLEASE TYPE -- OR PRINT VERY LEGIBLY!!

PORTFOLIO	NAME (please use 1st name)	ADDRESS	ZIP	PHONE
President:	<u>Irma Proctor</u>	[REDACTED]	[REDACTED]	[REDACTED]
Secretary:	<u>Melba Sherwood</u>	[REDACTED]	[REDACTED]	[REDACTED]
Treasurer:	<u>Cynthia Faust</u>	[REDACTED]	[REDACTED]	[REDACTED]
Prog. VP:	<u>Susan Leslie</u>	[REDACTED]	[REDACTED]	[REDACTED]
Items & Chmn:		[REDACTED]	[REDACTED]	[REDACTED]
	<u>Military Spending: Eileen Kensing</u>	[REDACTED]	[REDACTED]	[REDACTED]
	<u>Legislative Redistricting: Becky Watt</u>	[REDACTED]	[REDACTED]	[REDACTED]
		[REDACTED]	[REDACTED]	[REDACTED]
		[REDACTED]	[REDACTED]	[REDACTED]
Legislative Chmn:		[REDACTED]	[REDACTED]	[REDACTED]
Org. VP:	<u>Dorothy Leibensberger</u>	[REDACTED]	[REDACTED]	[REDACTED]
Membership:	<u>Georgia Farrow</u>	[REDACTED]	[REDACTED]	[REDACTED]
Unit Org.:		[REDACTED]	[REDACTED]	[REDACTED]
Finance:		[REDACTED]	[REDACTED]	[REDACTED]
Comm. Rel. VP:	<u>Ann Price</u>	[REDACTED]	[REDACTED]	[REDACTED]
VOTER:		[REDACTED]	[REDACTED]	[REDACTED]

Pub. Rel.:

Voters Service:

Mona Wyatt,

Publications:

Lynne Kuehler

Dutch DeHaro,

Budget Chmn:

Thora Starke

Nom. Com. Chmn:

An Dutch DeHaro,

Bylaws Chmn:

Other

LOCAL PROGRAM ITEMS: (e.g., School District Study, Mass Transit Study, etc.)

Criteria for zoning

Health Services in the Irving Independent School District

V
original

LWV-Texas
Council 1982
President's Packet

1982=83 LOCAL LEAGUE BOARD OF DIRECTORS AND LOCAL PROGRAM

Please complete and return this form to the state office by May 15. If your board is not complete by that date, please inform the state office of later appointments.

LEAGUE OF WOMEN VOTERS OF Irving

PRESIDENT'S TELEPHONE NUMBER [REDACTED]

LOCAL LEAGUE OFFICE (if applicable) [REDACTED]

Address

ZIP

LOCAL LEAGUE PHONE NUMBER (if applicable) ()

PLEASE TYPE -- OR PRINT VERY LEGIBLY!!

<u>PORTFOLIO</u>	<u>NAME (please use 1st name)</u>	<u>ADDRESS</u>	<u>ZIP</u>	<u>PHONE</u>
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President:

Sharon Barbosa

Secretary:

Cynthia Faust

Treasurer:

Lynn Cole

Prog. VP:

Melba Sherwood

Items & Chmn:

Pub. Transportation Billee Olson

City Boards & Commissions Sue Leslie

Legislative Chmn:

Thora Starke

Org. VP:

Jayne Davenport

Membership:

Becky Eaton

Unit Organiz.:

Finance:

Lynn Cole

Comm. Rel. VP:

Barbara Maddy

VOTER:

Irma Proctor

Pub. Rel.:

Barbara Maddy

- more -

Voters Service: Carol Bell

Publications: Lynne Kuehler

Budget Chmn: _____

Nom. Com. Chmn: Ann Price

Bylaws Chmn: _____

Other

Mara Durall

Cinda Kraft

Martha Melbriber

Dorothy Leibensberger

Nevin Trostle

LOCAL PROGRAM ITEMS: (e.g., School District Study, Mass Transit Study, etc.)

Public Transportation

City Boards & Commissions

(Membership Programs planned on Juvenile Justice in Dallas County
& some items of continued int. under "Women under Tex. Law" Material)

MAY 16 1980

LWV of Texas
Council, 1980
Presidents Packets

TO: Local League Presidents
FROM: State office
RE: 1980-81 Local League Board of Directors and Local Program

Please complete and return this form to the state office by May 15. If your board is not complete by that date, please inform the state office of later appointments.

LEAGUE OF WOMEN VOTERS OF IRVING

PRESIDENT'S TELEPHONE NUMBER [REDACTED]

area code

LOCAL LEAGUE OFFICE (if applicable) None
Address Zip

LOCAL LEAGUE TELEPHONE NUMBER (if applicable) () None
area code

PORTFOLIO	NAME (PLEASE USE 1ST NAME)	ADDRESS	ZIP	TELEPHONE
Officers				
President	<u>CAROL BELL</u>	[REDACTED]		
Secretary	<u>SALLY WILSON</u>	[REDACTED]		
Treasurer	<u>LYNN COLE</u>	[REDACTED]		
Program Vice-President	<u>RENA MALONEY</u>	[REDACTED]		
Items & Chairs				
<u>P. School Finance</u>	<u>SHARON BARBOSA</u>	[REDACTED]		
<u>Natural Resources</u>	<u>NEVIN TROSTLE</u>	[REDACTED]		
<u>H.R.</u>	<u>CYNTHIA FAUST</u>	[REDACTED]		
<u>Local Government</u>	<u>BETTY MILLER</u>	[REDACTED]		
Legislative Chair	<u>THORA STARKE</u>	[REDACTED]		
Organization Vice-Pres.	<u>LYNNE KUEHLER</u>	[REDACTED]		
Membership	<u>HELEN SCHILLING</u>	[REDACTED]		
Unit Organization	<u>ORA TANNEHILL</u>	[REDACTED]		
Finance				
Community Relations Vice-Pres.	<u>SHEILA PORTER</u>	[REDACTED]		
VOTER	<u>IRMA PROCTOR</u>	[REDACTED]		
Public Relations	<u>BARBARA MADDY</u>	[REDACTED]		
Voters Service	<u>MARA DUWALL</u>	[REDACTED]		
Publications	<u>TERRY PATRICK</u>	[REDACTED]		

(OVER)

Budget Chair

Nominating Committee Chair

Bylaws Chair

Other

2nd Member-ship
TV show
Speakers Bureau

CINDA KRAFT

NORMA STANTON

KATHIE PITTS

Name

Address

Zip

Telephone

Name

Address

Zip

Telephone

Name

Address

Zip

Telephone

LOCAL PROGRAM ITEMS: (e.g., School District Study; Mass Transit Study, etc.)

City Government Study - only study

Action items - Schools; Mass Transit; Urban

Planning; Mental Health; Library; Child Care

County Road & Bridge District; County Admin. Justice

LWV of Texas
Convention, 1979
President Packets

MAY 22 1979

TO: Local League Presidents
FROM: State Office
RE: 1979-80 Local League Board of Directors and Local Program

Please complete and return this form to the state office by May 15. If your board is not complete by that date, please inform the state office of later appointments.

LEAGUE OF WOMEN VOTERS OF Irving

PRESIDENT'S TELEPHONE NUMBER [REDACTED]
area code

LOCAL LEAGUE OFFICE (if applicable) Address Zip

LOCAL LEAGUE TELEPHONE NUMBER (if applicable) () Zip
area code

PORTFOLIO

NAME (PLEASE USE 1ST NAME) ADDRESS ZIP TELEPHONE

* off board
Officers

President

Carol Bell

Secretary

Thora Starke

Treasurer

Lynn Cole

Program Vice-President
Items & Chairs

Rena Maloney

Nevin Trostle

Initiative & Referendum?

* Legislative Chair

Cynthia Faust

Organization Vice-President

Lynne Kuehler

Membership

Mara Duvall

Arrangements
~~Unit Organization~~

Katheryn Stanton

Finance

Barbara Maddy

Community Relations Vice-President

Sheila Porter

* VOTER

Irma Proctor

Public Relations

Dara Thomas

Voters Service

Helen Schilling

Publications

Becky Eaton

(OVER)

Budget Chair

Nominating Committee Chair

Bylaws Chair

Other

Name

Name

Name

Address

Address

Zip Telephone

Zip Telephone

* Mary Lou Woods - Voters Guides

* Kathie Pitts - Speakers Bureau

* Norma Stanton - Voters Digest
TV PROGRAM

LOCAL PROGRAM ITEMS: (e.g., School District Study; Mass Transit Study, etc.)

Update our library and education positions

MAY 19 1978

LWV of Texas
Council, 1978
Presidents Packets

TO: Local League Presidents
FROM: State Office
RE: 1978-79 Local League Board of Directors and Local Program

Please complete and return this form to the state office by May 15. If your board is not complete by that date, please inform the state office of later appointments.

LEAGUE OF WOMEN VOTERS OF Irving
PRESIDENT'S TELEPHONE NUMBER [REDACTED]
area code [REDACTED]
LOCAL LEAGUE OFFICE (if applicable) [REDACTED]
Address [REDACTED] Zip [REDACTED]
LOCAL LEAGUE TELEPHONE NUMBER (if applicable) ()
area code [REDACTED]

PORTFOLIO	NAME (PLEASE USE 1ST NAME)	ADDRESS	ZIP	TELEPHONE
Officers				
President	<u>Barbara Maddy</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Secretary	<u>Thora Starke</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Treasurer	<u>Bonnie McKee</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Program Vice-President	<u>Carol Bell</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Items & Chairs				
2 <u>Water</u>	<u>Rena Maloney</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
	<u>Neurn Trostle</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
3	<u>Rosalie Jensen</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Legislative Chair	<u>Cynthia Faust</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Organization Vice-President	<u>Tan Shaw</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Membership	<u>Ann Price</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Unit Organization	<u>Virginia Slover</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Finance	<u>Betty Wymore</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Community Relations Vice-President	<u>Sheila Porter</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
VOTER	<u>Jayne Davenport + Lynne Kuehler</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Public Relations	<u>Sue Firestone</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Voters Service	<u>Irma Proctor</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Publications	<u>Genie Mitchell</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

(OVER)

Budget Chair

Nominating Committee Chair

Name

Anne Platt

Name

Address

Zip Telephone

Bylaws Chair

Name

Address

Zip Telephone

Other

New LOCAL PROGRAM ITEMS: (e.g., School District Study; Mass Transit Study, etc.)

- Needs and how to attain those needed services concentrated in the mental health + drug abuse areas for Irving and its children + youth (in 1966-1978 we surveyed what services were presently available in Irving in these areas)
- City Budget Process

JUN 21 1977

TO: Local League Presidents
FROM: State Office
RE: 1977-78 Local League Board of Directors and Local Program

Please complete and return this form to the state office by May 15. If your board is not complete by that date, please inform the state office of later appointments.

LEAGUE OF WOMEN VOTERS OF Irving

PRESIDENT'S TELEPHONE NUMBER [REDACTED]

LOCAL LEAGUE OFFICE (if applicable) _____

Address _____ Zip _____
LOCAL LEAGUE TELEPHONE NUMBER (if applicable) () _____

PORTFOLIO NAME (PLEASE USE 1ST NAME) ADDRESS ZIP TELEPHONE

Officers

President

Barbara Maddy

Secretary

Betty Sittow

Treasurer

Joan Sharp

Program Vice-President

Carol Bell

Items & Chairs

Human Resources

Rosalie Jensen

Energy

Molly Kaha

LOCAL Program: Services to children & youth

Genie Mitchell

Legislative Chair

Cynthia Faust

Organization Vice-President

Marty Peek

Membership

Jan Shaw

Unit Organization

Lynne Kuehler

Finance

Ginny Yates

Community Relations Vice-President

Sheila Portey

VOTER

Jayne Davenport

Public Relations

Maxann Alumbaugh

Voters Service

Irma Proctor

Publications

Nevin Trostle

* = off board

(OVER)

* Budget Chair

Estelle Jewell

Name

* Nominating Committee Chair

Carol Shlipak

Name

* Bylaws Chair

Anne Pfaff

Name

Other

* Voter Assembly ~~Anna~~ Laura Gooding

* Voter Runoff Carolyn Halter

Observer Corps

* Arrangements

LOCAL PROGRAM: (e.g., School District Study; Mass Transit Study, etc.)

(initiated last year, will update & broaden this year)

Study of local services to children & youth (under 18)
with focus on mental health & drug abuse
services & facilities

* off board

MAY 25 1976

LWV of Texas
March 1976
LL Presidents
I.D.3.a.
Administration
Board-Local-List

TO: Local League Presidents
FROM: State Office
RE: FY 1976-77 Local League Board of Directors and Local Program

Please complete and return this form to the state office by June 15 (earlier if possible). If your board is not complete by that date, please inform the state office of later appointments.

LEAGUE OF WOMEN VOTERS OF IRVING

PRESIDENT'S TELEPHONE NUMBER: [REDACTED]

LOCAL LEAGUE OFFICE (if applicable): [REDACTED] address zip

LOCAL LEAGUE TELEPHONE NUMBER (if applicable): ()

(please send communications to the president's address.)

PORTFOLIO NAME (PLS. USE 1ST NAME) ADDRESS ZIP TELEPHONE

Officers

President Mary Reynolds
President-elect Judy Smith
Secretary Carla Jo Smith

Treasurer Teri Tolbert

Program Vice-President Carol Bell
Local (offboard) Genie Mitchell

State Molly Kahn

National Cynthia Faust

Legislative Chair Mr. Nevin Trostle

Organization Vice-President Barbara Maddy
Membership Judi Voirin

Unit Organization Martha Peek

Finance Judy Smith

Community Relations Vice-President Elena Blake
VOTER Sheila Porter

Public Relations Martha Mewhirter

Voters Service Maxann Alumbaugh

Publications Harriett Fagnoli

(OVER)

Budget Chair	<u>Elena Blake</u>	[REDACTED]		
	Name	Address	Zip	Telephone
Nominating Committee Chair	<u>Lucinda Headrick</u>	[REDACTED]		
	Name	Address	Zip	Telephone
Bylaws Chair	<u>Martha Mewhirter</u>	[REDACTED]		
	Name	Address	Zip	Telephone

LOCAL PROGRAM:

NEW PROGRAM: Children and Youth: Study and evaluation of services to children and youth with emphasis on mental health facilities and drug abuse rehabilitation centers.

IRVING

1976-77 Local Board and Program

President's Telephone: [REDACTED]

Local League Office: P.O. Box 491, Irving, 75060

<u>Portfolio</u>	<u>Name</u>	<u>Address</u>	<u>Zip</u>	<u>Telephone</u>
President	Mary Reynolds	[REDACTED]		
President-Elect	Judy Smith			
Secretary	Carla Jo Smith			
Treasurer	Teri Tolbert			
Program VP	Carol Bell			
Local	Genie Mitchell			
State	Molly Kahn			
National	Cynthia Faust			
Legislative Chair	Mr. Nevin Trostle			
Organization VP	Barbara Maddy			
Membership	Judi Voirin			
Unit Organization	Martha Peek			
Finance	Judy Smith			
Community Rel. VP	Elena Blake			
VOTER Editor	Sheila Porter			
Public Relations	Martha Mewhirter			
Voters Service	Maxann Alumbaugh			
Publications	Harriett Farnoli			
Budget	Elena Blake			
Nominating Comm.	Lucinda Headrick			
Bylaws Chair	Martha Mewhirter			

LOCAL PROGRAM:

New Program: Children and Youth: Study and evaluation of services to children and youth with emphasis on mental health facilities and drug abuse rehabilitation centers.

Please return to state office by June 15, (earlier if possible) Your board does not have to be completed before you send in this form. You can notify state office of later appointments.

JUN 23 1975

League of Women Voters of Irving

President's Phone: [REDACTED]

Local League Office Phone: Same

Number of standing orders requested 7

(one subscription for each board member recommended except for those receiving a state duplicate presidents mailing subscription.)

Portfolio	Name	Address	Zip	Phone
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✓ President	Martha Mewhirter	[REDACTED]	[REDACTED]	[REDACTED]
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Program VP	Cynthia Faust	[REDACTED]	[REDACTED]	[REDACTED]
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Organization VP'	Judy Smith	[REDACTED]	[REDACTED]	[REDACTED]
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✓ Public Relations	Kay Makens	[REDACTED]	[REDACTED]	[REDACTED]
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Secretary		[REDACTED]	[REDACTED]	[REDACTED]
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✓ Treasurer	Elena Blake	[REDACTED]	[REDACTED]	[REDACTED]
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Finance + Pres. Elec.	Simone Schreier	[REDACTED]	[REDACTED]	[REDACTED]
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Membership	Barbara Maddy	[REDACTED]	[REDACTED]	[REDACTED]
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✓ Publications	Carla Smith	[REDACTED]	[REDACTED]	[REDACTED]
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Unit Organization	Teri Tolbert	[REDACTED]	[REDACTED]	[REDACTED]
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VOTER	Vivian Jones	[REDACTED]	[REDACTED]	[REDACTED]
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Voters Service	Molly Kahn	[REDACTED]	[REDACTED]	[REDACTED]
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Legislative Chm.	Mary Reynolds	[REDACTED]	[REDACTED]	[REDACTED]
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PROGRAM CHAIRMAN		[REDACTED]	[REDACTED]	[REDACTED]
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Local -	Annie Platt	[REDACTED]	[REDACTED]	[REDACTED]
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State/National	State - Carol Bell	[REDACTED]	[REDACTED]	[REDACTED]
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	Notl - Maxann Alumbaugh	[REDACTED]	[REDACTED]	[REDACTED]
--	-------------------------	------------	------------	------------

Budget Chairman		[REDACTED]	[REDACTED]	[REDACTED]
Nominating Chm.		[REDACTED]	[REDACTED]	[REDACTED]

	Lucinda Headrick	[REDACTED]	[REDACTED]	[REDACTED]
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LOCAL PROGRAM		[REDACTED]	[REDACTED]	[REDACTED]
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LEAGUE OF WOMEN VOTERS OF TEXAS

IRVING

June 1974

SO 12

1974-75 Board

President's Phone [REDACTED]

Local League Office Address: Box 491, Irving 75060

President	Anne Pfaff (Mrs. Wayne K.)
Pres Elect	Mary Reynolds (Mrs R)
Prog. VP	Cynthia Faust (Mrs. Bruce)
Org. VP	Judy Smith (Mrs. D.P.)
PR VP	Martha Mewhirter (Mrs. J.)
Secretary	Teri Talbert (Mrs. Bill)
Treasurer	Elena Blake (Mrs. Bill)
Finance	Kathy Mahsetky (Mrs. Tyrus)
Membership	Barbara Maddy (Mrs. Ray)
Pub. Rel.	Kay Makens (Mrs. James)
Unit. Org.	Phyllis Cusack (Mrs. Jack)
VOTER	Sue Raasch (Mrs. Doug)
Voters Serv.	Molly Kahn (Mrs. Martin)
Leg. Chm.	Sara Hill (Mrs. Weldon)
Publications	Joan Sharp (Mrs. Rick)
Observer Corps	Mary Oberlin (Mrs. Don)

PROGRAM CHAIRMEN

Local

City Govt.	Susan Hyde (Mrs. Jerry)
Adm. of Just.	Mary Marks (Mrs. Keith)
Education	Bonnie Wetzels (Mrs. Bud)

State

TCR	Sue Cundieff (Mrs. Donald)
FSG	Carol Bell (Mrs. Stephen)
EQ/Land Use	Sue Raasch (Mrs. Doug)

National

EQ/Air, Water	Lucinda Headrick
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Budget Chm.

Nom. Chm. Ann Ainslie (Mrs. Jim)

LEAGUE OF WOMEN VOTERS OF TEXAS

May 1972

Irving

Standing Orders 13

President's Phone [REDACTED]
1972-73 Local Board

<u>Portfolio</u>	<u>Name</u>	<u>Address</u>	<u>Zip</u>
President	Mrs. Carole Shlipak	[REDACTED]	[REDACTED]
Program VP	Mrs. Julia McCollum	[REDACTED]	[REDACTED]
Organization VP	Mrs. Anne Pfaff	[REDACTED]	[REDACTED]
Public Relations VP	Mrs. Lucinda Headrick	[REDACTED]	[REDACTED]
Secretary	Mrs. Alice Meyer	[REDACTED]	[REDACTED]
Treasurer	Mrs. Joan Simmons	[REDACTED]	[REDACTED]
Finance	Mrs. Anne Pfaff	[REDACTED]	[REDACTED]
Membership	Mrs. Judy Smith	[REDACTED]	[REDACTED]
Public Relations	Mrs. Lucinda Headrick	[REDACTED]	[REDACTED]
Publications	Mrs. Lou Ann Hall	[REDACTED]	[REDACTED]
Unit Organization	Mrs. Marian Siple	[REDACTED]	[REDACTED]
VOTER	Mrs. Yvonne Law	[REDACTED]	[REDACTED]
Voters Service	Mrs. Bonnie Wetzel	[REDACTED]	[REDACTED]
Legislative Chm.	Mrs. Christa Cline	[REDACTED]	[REDACTED]

PROGRAM CHAIRMEN:

Local	
Urban Planning	Mrs. Barbara Wiederaenders Mrs. Cynthia Faust

State	
TCR	Mrs. Julia McCollum

National	
Election Laws	Mrs. Cynthia Faust
Human Resources	"

Budget Chairman:	Mrs. Anne Pfaff
Nominating Chm.	Mrs. Anne Ainslie

LOCAL PROGRAM:

Urban Planning - with emphasis on land use and planning
Mental Health
Library
Childcare
Schools
Municipal Government

Alice

LEAGUE OF WOMEN VOTERS OF TEXAS
DICKINSON PLAZA CENTER
DICKINSON, TEXAS 77539

APR 5 1971

February 1971

To: Local League Presidents

From: State Office

Please help up make sure that the first mailing from the state office following Convention goes to the right persons. Fill in the following blanks and mail the form to us immediately after the Annual Meeting. We need these names even if they are the same as last year.

League of Women Voters of IRVING

PRESIDENT ^{ok} Mrs. Louis Shlipak 3rd V.P. ^{ok} Mrs. George Wiederaenders

ADDRESS [REDACTED] ADDRESS [REDACTED]

CITY [REDACTED] ZIP [REDACTED] CITY [REDACTED] ZIP [REDACTED]

1st V.P. Mrs. C. A. Headrick TREASURER ^{ok} Mrs. W. K. Pfaff

ADDRESS [REDACTED] ADDRESS [REDACTED]

CITY [REDACTED] ZIP [REDACTED] CITY [REDACTED] ZIP [REDACTED]

2nd V.P. Mrs. Edwin M. Joyner, Jr. PUBLICATIONS CHM. Mrs. Bruce Faust

ADDRESS [REDACTED] ADDRESS [REDACTED]

CITY [REDACTED] ZIP [REDACTED] CITY [REDACTED] ZIP [REDACTED]

®

LEAGUE OF WOMEN VOTERS OF TEXAS

Irving

President's phone - [REDACTED]
1971-72 Local Board

Standing Orders - 11
May 1971

<u>Portfolio</u>	<u>Name</u>	<u>Address</u>	<u>Zip</u>
President	Mrs. Louis Shlipak	[REDACTED]	[REDACTED]
1st Vice President	Mrs. Curtis Headrick		
2nd Vice President	Mrs. Edwin M. Joyner		
3rd Vice President	Mrs. G. Wiederaenders		
Secretary	Mrs. Warren Meyer		
Treasurer	Mrs. Wayne K. Pfaff		
Finance	Mrs. Edwin M. Joyner		
Membership	Mrs. D. P. Smith		
Public Relations	Mrs. O. F. Simmons		
Publications	Mrs. Bruce Faust		
Unit Organization	Mrs. Lee F. Jewell		
VOTER	Mrs. O. F. Simmons		
Voters Service	Mrs. Curtis Headrick		
Legislative Chairman	Mrs. Bruce Faust		

PROGRAM CHAIRMEN:

Local

Urban Planning	Mrs. Edwin M. Joyner	[REDACTED]
Mental Health	Mrs. Richard Weaver	

State

Environmental Quality	Mrs. Yvonne Law	[REDACTED]
Modernization	Mrs. Jim Cline	
TCR	" "	
Voting Rights	" "	

National

EQ	Mrs. Yvonne Law	[REDACTED]
U. S. Congress	Mrs. Jim Cline	
Human Resources (State, too)	Mrs. Robert Dain	

Budget Chairman	Mrs. Edwin M. Joyner
Nominating Chm.	Mrs. Harm Schreur

LOCAL PROGRAM:

1. Urban planning - a study of Urban planning in Irving, with special emphasis on land use and zoning.
2. Mental Health - a survey of the extent of need for mental health services in the city of Irving and an examination of alternatives available for filling these needs. (2nd year of study; limited).

LEAGUE OF WOMEN VOTERS OF TEXAS

Irving

President's phone
1970-71 Local Board

Standing Orders - 10
July, 1970

<u>Portfolio</u>	<u>Name</u>	<u>Address</u>	<u>Zip</u>
President	Mrs. E.H. Stanton		
1st Vice President	Mrs. Jack Tinning		
2nd Vice President	Mrs. G.A. Wiedeanders		
3rd Vice President	Mrs. R.F. Bugnacki		
Secretary	Mrs. Warren A. Meyer		
Treasurer	Mrs. W.K. Pfaff		
Finance	Mrs. Lewis Shlipak		
Membership	Mrs. D.P. Smith		
Public Relations	Mrs. Jack Tinning		
Publications	Mrs. W.C. Miles		
Unit Organization	Mrs. Lee F. Jewell		
VOTER	Mrs. Wallace Gaarsoe		
Voters Service	Mrs. C.A. Headrick		

PROGRAM CHAIRMEN:

<u>Local</u>	Mrs. C.W. Wiedeanders
<u>State</u>	Mrs. Trent Toensing
<u>National</u>	Mrs. W.J. Browning
Budget Chairman	Mrs. Lewis Shlipak
Nominating Chm.	
LOCAL PROGRAM:	Mrs. G.A. Wiedeanders

Aug. 6, 1969

Please reduce our Standing Order
to 10 copies.

AUG 7 1969

Also, please send immediately,
a recent State Publications Cata-
log and copies of the State publi-
cations Order Forms to:

Mrs W. C. Miles

mailed
8-7-69

Thank you

J.

LEAGUE OF WOMEN VOTERS OF TEXAS

See attached letter of 8/6/69

President's phone [REDACTED]
1969-70 Local Board

STANDING ORDERS - 16
May 1969

IRVING

<u>Portfolio</u>	<u>Name</u>	<u>Address</u>	<u>All Zips 75060</u>
President	Mrs. E. H. Stanton	[REDACTED]	[REDACTED]
1st Vice President	Mrs. R. F. Bugnacki	[REDACTED]	[REDACTED]
2nd Vice President	Mrs. W. J. Browning	[REDACTED]	[REDACTED]
3rd Vice President	Mrs. J. W. Tinning	[REDACTED]	[REDACTED]
Secretary	Mrs. W. A. Meyer	[REDACTED]	[REDACTED]
Treasurer	Mrs. Wayne K. Pfaff	[REDACTED]	[REDACTED]
Finance	Mrs. Louis Shlipak	[REDACTED]	[REDACTED]
Membership	Mrs. D. P. Smith	[REDACTED]	[REDACTED]
Public Relations		[REDACTED]	[REDACTED]
Publications	Mrs. W. C. Miles	[REDACTED]	[REDACTED]
Unit Organization		[REDACTED]	[REDACTED]
VOTER	Mrs. W. A. Gaarsoe	[REDACTED]	[REDACTED]
Voters Service	Mrs. A. N. Miller	[REDACTED]	[REDACTED]

PROGRAM CHAIRMEN:

Local

- I. Public Health: Mrs. G. A. Wiederaenders [REDACTED]
- II. Education: Mrs. George Susat [REDACTED]
- III.

State

- I. TCR { Mrs. D. G. Harper [REDACTED]
Mrs. R. F. Bugnacki [REDACTED]
- II. Executive
- III. Legislature
- IV. S-LR
- V. VR

National

- I. El. College
- II. HR Mrs. J. C. Feldpausch [REDACTED]
- III. For. Policy Mrs. G. R. Maloney (off-Board)
- IV. Water
- V. Tax Rates & Treaty Making
- VI. Rep. Gov't
- Budget Chm.
- Nominating Chm. Mrs. J. R. Finch [REDACTED] (off-Board)

LOCAL PROGRAM 1969-70

- I. PUBLIC HEALTH - A study of Public Health Services and Facilities in Irving.
SCOPE: Continued accumulation of information with particular attention to day-care centers and mental health services. Publication of Factual Booklet on Public Health Services available to Irving citizens.
- II. EDUCATION - A Study of the Secondary program of the Irving Independent School District.
SCOPE: Evaluation of the Secondary School program.

CONTINUING RESPONSIBILITIES

- 1. The use of bonds for financing city and school capital improvements which implement a League position.

(Local Program continued - OVER)

Local Program 1969-70, Continued
Continuing Responsibilities, Continued

Irving, Texas

2. Expansion and improvement of facilities of parks and recreation.
3. The Council-Manager form of government of Irving.
4. Necessary long-range comprehensive planning for orderly growth and economy.
5. Support of improvement of Guidance and Counseling program of the Irving Independent School District including the following:
 - a. Ratio of one qualified counsellor to each 300 students as recommended by the Texas Education Agency.
 - b. More clerical aid to give the counsellors adequate time with students
 - c. More adequate space for private interviews
 - d. Guidance and Counselling program at Elementary School level, including:
 - 1) Counsellors spending minimum of two days per week at each elementary school
 - 2) A fully qualified child psychologist to administer the program
 - e. A Clinical Psychologist on Irving School staff to work with students who would benefit from limited therapy

SUPPORT OF:

6. Following measures toward the improvement of the Elementary program:
 - a. A system-wide kindergarten
 - b. An Irving pilot program kindergarten until a system-wide program is established
 - c. Teacher aids to relieve teachers of non-teaching duties
 - d. Parent-teacher conferences on a scheduled basis
 - e. A sequential foreign language program
 - f. Art instruction with qualified art teachers in art classrooms
 - g. Music instruction in strings, piano, and band
 - h. The use of schools as community or neighborhood centers
 - i. Increase in school taxes if necessary to implement these programs
 - j. A remedial reading program
 - k. Accelerated classes for high aptitude learners

Taken from attached list

LEAGUE OF WOMEN VOTERS OF TEXAS

Please return completed form to state office as soon as possible.

1841 Bingle Road
Houston, Texas 77055

Presidents Mailing
April 2, 1969

Number of standing orders

16 (last yr. reg.)

1969-70 Local Board of LWV of

Dwight

President's phone number

214 - BL 35008

Portfolio

Name

Address

Zip

President

Mrs. E. H. Stanton

1st Vice-Pres.

Mrs. R. F. Bugnacki

2nd Vice-Pres.

Mrs. W. G. Browning

3rd Vice-Pres.

Mrs. J. W. Tinning

Secretary

Mrs. W. A. Meyer

Treasurer

Mrs. Wayne K. Pfaff

Finance

Mrs. Louis Shlipak

Membership

Mrs. D. P. Smith

Public Relations

Publications

Mrs. W. C. Miles

Unit Organization

VOTER

Mrs. W. A. Garsae

Voters Service

Mrs. A. N. Miller

PROGRAM CHAIRMEN:

Local

I.

Public Health - Mrs. B. A. Wiederaender

II.

Education - Mrs. George Susat

III.

State

I. TCR

Mrs. D. G. Harper
Mrs. R. F. Bugnacki

II. The Executive

III. Tx Legislature

IV. S-LR

V. Voter Registration

National

I. Electoral College

II. Human Relations

Mrs. J. C. Feldpausch

III. Foreign Policy

Mrs. B. R. Maloney (O.B.)

IV. Water Resources

V. Tax Rates & Treaty Making

VI. Representative Government

Budget Chm.

Nominating Chm.

Mrs. J. R. Ferick (O.B.)

BOARD OF DIRECTORS 1969-70

We have a wonderfully capable new Board of Directors and look forward to a full and productive year. Listed below are the elected and appointed officers and directors.

- ✓ President Mrs. E.H. Stanton (Norma Jean)
- ✓ Program V.P. Mrs. R.F. Bugnacki (Joan)
- ✓ Organization V.P. Mrs. W.J. Browning (Gertrude)
- ✓ Community Relations V.P. Mrs. J.W. Tinning (Betty)
- ✓ Secretary Mrs. W.A. Meyer (Alice)
- ✓ Treasurer Mrs. W.K. Pfaff (Anne)
- ✓ Membership Mrs. D.P. Smith (Judy)
- ✓ Publications Mrs. W.C. Miles (Pat)
- ✓ Voters Service Mrs. A.N. Miller (Betty)
- ✓ National Program - Human Resources
Mrs. J.C. Feldpausch (Marilyn)
- State Program
 - ✓ Mrs. D.G. Harper (Phyllis)
 - ✓ Mrs. R.F. Bugnacki (Joan)
- ✓ Local Program- Public Health
Mrs. G.A. Wiederaenders (Barbara)
- ✓ Local Program- Education
Mrs. George Susat (Rosemary)
- ✓ VOTER Editor and Legislative Chairman
Mrs. W.A. Gaarsoe (Ilene)
- ✓ Finance
Mrs. Louis Shlipak (Carole)
- ✓ Off-Board Chairmen
 - ✓ National Program - Foreign Policy
Mrs. G.R. Maloney (Rena)
 - ✓ Nominating - Mrs. J.R. Finch (Ellen)
 - ✓ Observer Corps- Mrs. R.D. Maddy (Barbara)

WHITE HOUSE KICK-OFF

On April 18, 1969 President Nixon held a reception at the White House for 200 League members and guests to formally proclaim the 50th Anniversary celebration. Excerpted from his remarks is the following:

" For fifty years the League of Women Voters has provided Americans in every state with information on candidates and issues and it has furnished a non-partisan platform from which all candidates may be seen and heard. These activities have strengthened government and have helped to sustain the public weal.

Whether it be concern for our urban malaise or desire for better international cooperation, whether it be conservation of our natural resources or the revitalization of our state and local governments, the League of Women Voters deserves the cooperation and encouragement of all Americans."

VOTER'S DIGEST , THIS SATURDAY, 12:30 PM

Subject: "DO CODES COST YOU MONEY?" --- a discussion of building, fire, plumbing, housing and electrical codes and how they can cause the cost to the homeowner to be increased.

Participants include Dr. John Hanes, Professor of Civil Engineering, University of Texas at Arlington; Dan Matkin, Mayor Pro Tem, Irving City Council; and James Parks, Past President, Irving Home Builders Association. Carole Shlipak will moderate. TUNE IN Saturday at 12:30 PM on Channel 11 or Wednesday at noon on Channel 13 to this IRVING LEAGUE presentation.

LEAGUE ONE-LINERS

Welcome to new member Mrs. Sam Smith (Carla), 1601 Oak Meadow, BL 3-8202

The Texas Citizenship Test will be re-broadcast Sunday, June 29th at 2:30 PM. WATCH IT! Joan Bugnacki spoke on "The Texas Legislature" to the Irving Letter Carriers Auxiliary May 5th. Watch for an evening meeting in late July on Housing. Over 30 Leaguers heard a stimulating talk by Mr. Edward Dee, Director of the Federal Housing Authority on "Low-Cost Housing" at the general meeting on April 24th. Get-well wishes to Alice Meyer, recovering from ear surgery.

DUES ARE DUE dues are due DUES ARE DUE dues are due DUES ARE DUE dues are due

VOTER

President: Mrs. E. H. Stanton

MAY 19 1969

Colonial Room, Dallas Federal Savings and Loan

Dessert and Coffee

League Members, Husbands and Guests are invited

Dr. Richard Bates, President of the Irving School Board, accompanied by School Board members Chuck Dykes and James Ratteree, will give observations and insights they gathered while attending the National Association of School Board Members in Miami, Florida in early April. Following their informal presentation, there will be an opportunity for questions from the floor. Come and bring prospective League members!

FINANCE DRIVE A RESOUNDING SUCCESS

Thanks to all of you who have assisted in making our 50th Anniversary Finance Drive a huge success. The figures are incomplete at this time, as checks are still coming in. As of May 13th, however, we have collected the following:

\$ 2850 from civic minded citizens of Irving (some 96 contributors)

\$ 2277 pledged from members of the Irving League (some 62 members)

\$ 5127 Total gifts to the 50th Anniversary Campaign

Of particular satisfaction were the compliments and confidence extended to the League from these contributors representing a cross-section of Irving residents. Commitment to the League was shown in the increase in the size of gifts ---- with 12 donors giving \$100 or more! Without the involvement of some 32 League members we could not have achieved such success.

MANY THANKS!

dues are due DUES ARE DUE dues are due DUES ARE DUE dues are due DUES ARE DUE

PLEASE BRING \$ 8.00 to the May 22nd Meeting OR MAIL TO:

Mrs. Wayne K Pfaff

DUES ARE DUE dues are due DUES ARE DUE dues are due DUES ARE DUE dues are due

Coming off the press next week is our Legislative Directory, which gives a complete list of elected officials to local, state and national offices. They will be available at the May meeting. Call Betty Miller, Voters Service Chairman BL 4-9629 if you would like a stack to distribute to any groups. We are printing 7,000 copies.

NOV 24 1989

YOUR ELECTED OFFICIALS

**The League of
Women Voters
of Irving**

1989

YOUR ELECTED OFFICIALS

Number following office title indicates length of term. Year after official's name indicates when next election will occur.

FEDERAL

President 4
George Bush (R) 1992
The White House
Washington, D.C. 20500

Vice President 4
Dan Quayle (R) 1992
The White House
Washington, D.C. 20500

United States Senator 6
Senate Office Bldg.
Washington, D.C. 20510
Phil Gramm (R) 1990
2323 Bryan Suite 1550
Dallas, TX 75201
767-3000
Lloyd Bentsen (D) 1994
1100 Commerce
Dallas, TX 75202
767-0577

U.S. Representatives 2
House of Representatives
Washington, D.C. 20515

District 5
John Bryant (D) 1990
8035 East R.L. Thornton #518
Dallas, TX 75228
767-6554

District #24
Martin Frost (D)
400 S. Zang Suite 1319
Dallas, TX 75208
767-2816

STATE

Governor 4
William P. Clements (R) 1990
P. O. Box 12428
Austin, TX 78711
(512) 463-2000

Secretary of State
(appointed by the Governor)
George Bayoud
1-800-252-8683 for election
information

LL Governor 4
Bill Hobby (D) 1990
P.O. Box 12068
Austin, TX 78711
(512) 463-0001

Attorney General 4
Jim Mattox (D) 1990
P.O. Box 12548
Austin, TX 78711
(512) 463-2100

Comptroller of Public Accts. 4
Bob Bullock (D) 1990
P.O. Box 13528
Austin, TX 78711
(512) 463-4600

State Treasurer 4
Arm Richards (D) 1990
P.O. Box 12908
Austin, TX 78711
(512) 463-6000

Commissioner of General Land Office 4
Gerry Mauro (D) 1990
1700 Stephen F. Austin Bldg.
Capitol Station Suite 835
Austin, TX 78711
(512) 463-5256

Commissioner of Agriculture 4
Jim Hightower (D) 1990
P.O. Box 12847
Austin, TX 78711
(512) 463-7646

Railroad Commissioner 6
P.O. Box 12967
Austin, TX 78711
Kent Hance (R) (chr) 1990
(512) 463-7131
John Sharp (D) 1992
James B. (Jim) Nugent (D) 1994

State Senators 4
District #10
Bob McFarland (R) 1990
P.O. Box 13060
Arlington, TX 75094
(817) 461-2626
District #23
Eddie Bernice Johnson (D) 1990
400 S. Zang Suite 410
Dallas, TX 75208
942-0123

State Representatives 2
District #98
Owen Clarkston Shea (R) 1990
1634 W. Irving Blvd. Suite A
Irving, TX 75061
259-3544

District #99
Ken Marchant (R) 1990
1120 Metro Crest Suite 100
Carrollton, TX 75006
418-6100

District #100
Sam W. Hudson III (D) 1990
2606 M. L. King Blvd. #202
Dallas, TX 75215
744-5180

District #106
Bill Arnold (D) 1990
626 W. Hwy 303 Suite 3
Grand Prairie, TX 75051
264-4231

State Board of Education 4
District #12
Geraldine "Tincy" Miller (R) 1992
239-8000
District #13
Emmett Conrad (D) 1992
943-9301

COUNTY

Justice of the Peace 4
Precinct 2
Place #1
Bill Bronson (R) 1992
10056 Marsh Lane
Dallas, TX 75229
904-3090

Place #2
Mark Ovard (R) 1990
841 W. Irving Blvd.
Irving, TX 75060
253-1280

Precinct #6
George Street (D) 1990
107 Texas Street
Lancaster, TX 75146
227-2541
Cameron Gray (D) 1990
630 W. Main Street
Grand Prairie, TX 75050
262-8818

Criminal District Attorney 4
John Vance (R) 1990
7th Floor
County Courthouse
Dallas, TX 75202
653-7511

County Judge 4
Lee Jackson (R) 1990
Administration Bldg.
Dallas, TX 75202
653-7555

Sheriff 4
Jim Bowles (R) 1992
Ground Floor
County Courthouse
Dallas, TX 75202
653-7111

Tax Assessor-Collector 4
David Childs (R) 1992
1st Floor
Records Bldg.
Dallas, TX 75202
653-7811

County Commissioner 4
Precinct #1
Jim Jackson (R) 1992
2311 Joe Field Rd.
Dallas, TX 75229
247-1735

Precinct #4
Chris V. Semos (D) 1990
4403 W. Illinois
Dallas, TX 75211
339-8381

Constable 4
Precinct #2
Jack Richardson (R) 1992
841 W. Irving Blvd.
Irving, TX 75060
254-4243

Precinct #6
R. L. Skinner (R) 1992
630 W. Main
Grand Prairie, TX 75050
262-3059

County School Board 6
May election in year indicated.
612 N. Zang Blvd.
Dallas, TX 75208
944-4511

Precinct 1
Dr. J. J. Pearce 1993

Precinct 4
Ruthe Jackson 1993

At Large
Barnett M. Goodstein 1991
Fletcher Yates 1995
Ward Steenson 1991

Dallas County Community College District 6
May election in year indicated.
701 Elm Street
Dallas, TX 75202
746-2135

District 5
Dr. Robert Bettis 1990

CITY

City Council
City Hall
825 W. Irving Blvd.
Irving, TX 75060
721-2600

Mayor 2
Robert Pierce 1991
4605 O'Connor Ct.
Irving, TX 75062
B: 721-2410 H: 717-6712

Council Members 2
Place 1
Randy Randle 1991
1112 Churchill Drive
Irving, TX 75060
438-4343

Place 2
Roy R. Brown 1990
601 Cox Drive
Irving, TX 75062
717-5397

Place 3
Jackie M. Townsell 1991
3941 Carver
Irving, TX 75061
790-0207

Place 4
Harry White 1990
1217 Brandon Ct.
Irving, TX 75060
B: 986-7500 H: 986-7478

Place 5
Harry Joe 1991
800 Bent Tree Court
Irving, TX 75061
B: 855-4302 H: 259-8303

Place 6
Jeff Singleton 1990
305 Steeplechase
Irving, TX 75062
556-2200

Place 7
John C. Medaille 1991
3808 S. Eugene Court
Irving, TX 75062
252-3822

Place 8
John Danish 1990
1801 Rusdell Drive
Irving, TX 75060
B: 556-0902 H: 986-8147

City Manager
(appointed by City Council)
Jack Huffman

The Irving City Council meets every other Thursday night at 7:30 in the Council Chamber at the City Hall.

Irving Independent School District
901 O'Connor Road
P. O. Box 152637
School Administration Bldg.
Irving, TX 75015-2637
259-4575

Trustees 3
Place 1
Ken Ewing 1990
2524 Crestview Circle
Irving, TX 75062
B: 266-8959 H: 252-4605

Place 2
Judy Coyle 1990
2830 Wells Road
Irving, TX 75061
986-7466

Place 3
Pat Norman 1991
1019 S. Sleepy Hollow
Irving, TX 75061
254-6012

Place 4
Arnold Martin 1991
P. O. Box 160123
Irving, TX 75016
957-2168

Place 5
Paul Dunn 1992
3616 Chime Pl.
Irving, TX 75062
B: 259-5757 H: 594-1768

Place 6
Joan Sears 1992
200 Bent Tree Court
Irving, TX 75061
254-6544

Place 7
Ben W. Thomas 1992
118 W. Rochelle Rd.
Irving, TX 75062
B: 253-0079 H: 256-2413

Superintendent of Schools
(appointed by IISD Board of Education)
Jack Singley

The Irving Board of Trustees meets the 3rd Monday night of each month at 7:00 in the School Administration Building.

ELECTION CALENDAR

City and School Board:
First Saturday in May, annually
County, State, National:
Primary:
2nd Tuesday in March in even numbered years
General:
1st Tuesday after the first Monday in November in even numbered years.

Pct #	US Rep	S Sen	S Rep	JP/Con	Cty Comm
1225	24	10	99	2	1
4401	24	10	106	2	4
4402	24	10	98	2	4
4403	24	10	98	2	4
4404	24	10	98	2	4
4413	24	10	98	2	4
4414	24	10	98	2	4
4415	24	10	98	2	4
4417	24	10	98	2	4
4428	24	10	99	2	4
4433	24	10	98	2	4
4436	24	10	99	2	4
4437	24	10	99	2	4
4438	24	10	98	2	4
4446	24	10	98	2	4
4449	24	10	98	2	4
4450	24	10	98	2	4
4459	24	10	98	2	4
4464	24	10	98	2	4
4465	24	10	98	2	4
4466	24	10	98	2	4
4467	24	10	98	2	4
4468	24	10	98	2	4
4472	24	23	106	6	4
4473	24	10	98	2	4
4474	5	10	98	2	4
4475	24	10	98	2	4
4482	5	23	100	2	4
4493	24	10	98	2	4
4497	5	10	100	2	4
4500	24	10	98	2	4
4507	24	10	106	2	4

Democratic Party
University Tower Suite 416
6440 N. Central Expwy.
Dallas, TX 75206
891-1661
Chr: John Pouland

Republican Party
Meadows Bldg. Suite 120
5646 Milton Avenue
Dallas, TX 75206
369-9555
Chr: Tom James

VOTING INFORMATION

Who may vote?

- Citizen of the United States
- Resident of Texas and County for at least 30 days immediately prior to an election
- Resident of city or district for 30 days if voting in city or special election
- Holder of a valid Voter Registration Certificate

A voter must vote in the precinct of residence. Your precinct number is on your voter registration card. (A precinct is a small geographical area wholly contained in a county. However, some of the precinct's residents may be in one school district or city, and some in another.) Polling locations are printed in the newspapers immediately before an election.

Absentee voting begins 20 days before and ends 4 days before an election. A qualified voter may vote absentee for any reason.

A qualified voter may vote by mail because of illness, physical disability, confinement in jail (but not convicted of a felony), or religious belief. Other reasons include absence from county on election day and during entire period of absentee voting or if voter is 65 years old or older. Contact the County Elections Office for information. Allow sufficient time for ballots to be mailed.

THE LEAGUE OF WOMEN VOTERS

is a non-partisan organization. It neither supports nor opposes any party or candidate.

THE LEAGUE OF WOMEN VOTERS

encourages active and informed participation of all citizens in politics and government.

Membership is open to all persons of voting age.

THE LEAGUE OF WOMEN VOTERS

P. O. BOX 153231
IRVING, TEXAS 75015
TELEPHONE: 259-1855

REGISTRATION INFORMATION

There is no waiting period for voter registration. You may register the day you move. However, all applications must be submitted at least 30 DAYS PRIOR TO AN ELECTION.

- By mail or in person at the office of the Voter Registrar
- At a county substation by an authorized deputy registrar
- By an agent: husband, wife, father, mother, son, or daughter if the relative is a qualified voter

Lost card? Do not re-register. You may obtain a replacement from your county Voter Registration Department or sign a lost registration certificate statement at your polling place on election day.

If you move or change your name, you should list the new information on the reverse side of your voter registration card, sign it, and mail it to the County Voter Registration Department. A change of address or name must be done 30 days prior to voting in the new precinct. A voter may return to a former precinct to vote for 90 days.

Voter registration is permanent as long as you notify the voter registration office of ANY change of address. New voter registration certificates are mailed in November of every odd numbered year. It will not be forwarded to a new address.

Any person who WITHIN 60 DAYS WILL BE EIGHTEEN years of age is entitled to register. The registration will become effective 30 days after the date the application is received by the voter registrar or on the day the applicant will become 18, whichever is later.

A STUDENT may register and vote in the county in which he or she declares permanent residence.

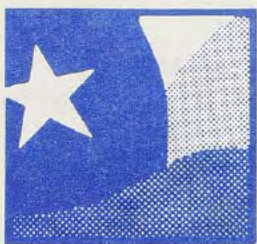
DALLAS COUNTY ELECTIONS OFFICE
653-7192 (Elections Office))
653-7871 (voter registration info)
Records Building
500 Main Street
Dallas, TX 75202

Funded by contributions from civic-minded supporters of THE LEAGUE OF WOMEN VOTERS of Irving.

The League of Women Voters
of Irving
P. O. Box 153231
Irving, TX 75015

Additional copies available at no charge.

JUN 23 1987



YOUR ELECTED OFFICIALS

**League of
Women Voters of
Irving
1987**

**League of Women Voters
of Irving**

P. O. Box 153231
Irving, Texas 75015

Additional copies available at no charge.



Number following office title indicates length of term.
Year after official's name indicates when next election will occur.

YOUR ELECTED OFFICIALS

FEDERAL

PRESIDENT 4

Ronald Reagan (R) 1988
The White House
Washington, D.C. 20500

VICE-PRESIDENT 4

George Bush (R) 1988
The Executive Office Bldg.
Washington, D. C. 20510

U.S. SENATORS 6

Lloyd Bentsen (D) 1988
703 Hart Senate Office Bldg.
Washington, D. C. 20510

Local:

1100 Commerce, #7C14
Dallas, Texas 75242
767-0577

Phil Gramm (R) 1990
370 Russell Senate Office Bldg.
Washington, D. C. 20510

Local:

900 Jackson, #570
Dallas, Texas 75202
767-3000

U.S. REPRESENTATIVES 2

District 5

John Bryant (D) 1988
412 Cannon House Office Bldg.
Washington, D. C. 20515

Local:

8035 E. R.L. Thornton, #518
Dallas, Texas, 75228
767-6554

District 24

Martin Frost (D) 1988
2459 Rayburn House Office Bldg.
Washington, D. C. 20515

Local:

Republic Bank Tower
801 W. Freeway, #720
Grand Prairie, Texas 75050
262-1503

STATE

GOVERNOR 4

William P. Clements (R) 1990
P. O. Box 12428
Austin, Texas 78711

LT. GOVERNOR 4

Bill Hobby (D) 1990
P. O. Box 12068
Austin, Texas 78711

SECRETARY OF STATE 4

(appointed by governor)
Jack Rains (R)

ATTORNEY GENERAL 4

Jim Mattox (D) 1990
P. O. Box 12548
Austin, Texas 78711

COMPTROLLER PUBLIC ACCOUNTS 4

Bob Bullock (D) 1990
P. O. Box 13528
Austin, Texas 78774

TREASURER 4

Ann Richards (D) 1990
P. O. Box 12608
Austin, Texas 78711

COMMISSIONER OF GENERAL LAND OFFICE 4

Garry Mauro (D) 1990
835 Stephen F. Austin Bldg.
Austin, Texas 78711

COMMISSIONER OF AGRICULTURE 4

Jim Hightower (D) 1990
P. O. Box 12847
Austin, Texas 78711

RAILROAD COMMISSIONERS 6

P. O. Box 12967
Austin, Texas 78711
James Nugent (D) 1988
(Chairman)
John Sharp (D) 1992
Mack Wallace (D) 1990

STATE SENATORS 4

Capitol Station
P. O. Box 12068
Austin, Texas 78711

District 10

Bob McFarland (R) 1990
P. O. Box 13060
Arlington, Texas 76094-0060
(817) 461-2626
Austin: (512) 463-0110

District 23

Eddie Bernice Johnson (D) 1990
400 South Zang, #1410
Dallas, Texas 75208
942-0123
Austin: (512) 463-0123

STATE REPRESENTATIVES 2

Capitol Station
P. O. Box 2910
Austin, Texas 78769

District 98

Gwyn Clarkston Shea (R) 1988
1634 W. Irving Blvd., Suite A
Irving, Texas 75061
259-3544
Austin: (512) 463-0690

District 99

Ken Marchant (R) 1988
1120 Metrocrest Dr., #200
Carrollton, Texas 75006
418-6100
Austin: (512) 463-0468

District 100

Sam W. Hudson III (D) 1988
2606 Martin L. King Blvd., #202
Dallas, Texas 75215
744-5180
Austin: (512) 463-0586

District 106

Bill Arnold (D) 1988
Prairie State Bank
P. O. Box 532369
Grand Prairie, Texas 75053
264-4231
Austin: (512) 463-0694

COUNTY

COUNTY JUDGE 4

Lee Jackson (R) 1990
Dallas County Administration Bldg.
411 Elm St.
Dallas, Texas 75202
749-8585

COUNTY COMMISSIONERS 4

Administration Building
411 Elm Street
Dallas, Texas 75202
749-8361

District 1

Jim Jackson (R) 1988
2311 Joe Field Road
Dallas, Texas 75229
247-1735

District 4

Chris Semos (D) 1990
4403 W. Illinois
Dallas, Texas 75211
339-8381

JUSTICES OF THE PEACE 4

Precinct 2

District 1

George Patzig (R) 1988
1411 W. Beltline Road
Richardson, Texas 75080
231-1439

District 2

Mark Ovard (R) 1990
841 W. Irving Blvd.
Irving, Texas 75060
259-1669

Precinct 6

Cameron Gray (D) 1990
630 W. Main
Grand Prairie, Texas 75050
262-8818

TAX-ASSESSOR-COLLECTOR 4

John Childs (D) 1988
Dallas County Records Bldg.
Dallas, Texas 75202
749-8811

SHERIFF 4

Jim Bowles (R) 1988
County Courthouse
600 Commerce
Dallas, Texas 75202
749-8641

DISTRICT ATTORNEY 4

John Vance (R) 1990
County Courthouse
600 Commerce
Dallas, Texas 75202
749-8511

CONSTABLE 4

District 2

Jack Richardson (R) 1988
1411 W. Beltline Road
Richardson, Texas 75080
690-8692

District 6

R. L. Skinner (R) 1988
630 W. Main
Grand Prairie, Texas 75050
262-3059

COUNTY SCHOOL BOARD 6

612 N. Zang Blvd.
Dallas, Texas 75208
943-3281

Commissioners

Precinct 1

Dr. J. J. Pearce 1993

Precinct 2

Dr. Robert E. Day 1989

Precinct 3

Charles Schuerenberg 1989

Precinct 4

Ruthe Jackson 1993

At Large

Barnett M. Goodstein 1991
Walter Bowie 1989
Ward Steenson 1991

May election in year indicated.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT 6

701 Elm Street
Dallas, Texas 75202
746-2135

District 1

Pattie Powell 1992

District 2

James Smith 1990

District 3

Don A. Buchholz 1988

District 4

Kenneth M. Pace 1992

District 5

Dr. Robert Bettis 1990

District 6

Jerry Gillmore 1988

District 7

J. D. Hall 1988

May election in year indicated.

CITY

CITY COUNCIL 2

City Hall
825 W. Irving Blvd.
Irving, Texas 75060
721-2600

MAYOR 2

Robert Pierce 1989
4605 O'Connor Ct.
Irving, Texas 75062
H: 721-2410 B: 254-0191

COUNCIL MEMBERS 2

Place 1

Randy Randle 1989
1112 Churchill Dr.
Irving, Texas 75060
438-4343

Place 2

Roy F. Brown 1988
601 Cox Dr.
Irving, Texas 75062
255-2920

Place 3

Jackie M. Townsell 1989
3941 Carver
Irving, Texas 75061
790-0207

Place 4

Harry White 1988
1217 Brandon Ct.
Irving, Texas 75060
399-8224

Place 5

Leonard Burton 1989
1618 Green Oaks
Irving, Texas 75062
H: 253-7305 B: 254-9007

Place 6

Lars G. Ehnebuske 1989
524 Durango Circle South
Irving, Texas 75062
252-2365

Place 7

John C. Medaille 1989
3808 S. Eugene Ct.
Irving, Texas 75062
252-3822

Place 8

John Danish 1989
1801 Rusdell Drive
Irving, Texas 75060
H: 986-8147 B: 638-8044

CITY MANAGER

(appointed by City Council)
Jack Huffman

The Irving City Council meets
every other Thursday night at 7:30
in the Council Chamber at the City
Hall, 825 W. Irving Blvd.

IRVING INDEPENDENT SCHOOL DISTRICT 3

901 O'Connor Road
P. O. Box 2637
School Administration Bldg.
Irving, Texas 75061
259-4575

TRUSTEES

Place 1

Ken Ewing 1990
2524 Crestview Circle
Irving, Texas 75062
H: 252-4605 B: 266-8959

Place 2

Judy Coyle 1990
2830 Wells Road
Irving, Texas 75061
986-7466

Place 3

Pat Norman 1988
1019 S. Sleepy Hollow
Irving, Texas 75061
254-6012

Place 4

Arnold Martin 1988
P. O. Box 968
Irving, Texas 75060
H: 255-5864 B: 721-2000

Place 5

Anne Pfaff 1989
309 Steeple Chase
Irving, Texas 75062
H: 255-4862 B: 258-1906

Place 6

Nancy O'Teter 1989
1207 Woodleigh
Irving, Texas 75061
254-1735

Place 7

Dr. James W. Filbeck 1989
2651 Texas Drive
Irving, Texas 75062
H: 986-6268 B: 252-4919

SUPERINTENDENT OF SCHOOLS

William McKinney

The Irving Board of Trustees
meets the 3rd Monday night of
each month at 7:00 in the School
Administration Bldg., 901
O'Connor Road.

POLITICAL PARTY HEADQUARTERS

DEMOCRATIC PARTY

6440 N. Central Expwy.
University Tower, Suite 514
Dallas, Texas 75206
891-1661
CHAIRMAN: Sandy Kress

REPUBLICAN PARTY

5010 Greenville Ave.
Dallas, Texas 75206
369-9555
CHAIRMAN: Tom James

Precinct	U.S. Rep.	State Sen.	State Rep.	J.P. Constable	County Comm.
1225	24	10	99	2	1
4401	24	10	106	2	4
4402	24	10	98	2	4
4403	24	10	98	2	4
4404	24	10	98	2	4
4413	24	10	98	2	4
4414	24	10	98	2	4
4415	24	10	98	2	4
4417	24	10	98	2	4
4428	24	10	99	2	4
4433	24	10	98	2	4
4436	24	10	99	2	4
4437	24	10	99	2	4
4438	24	10	98	2	4
4446	24	10	98	2	4
4449	24	10	98	2	4
4450	24	10	98	2	4
4459	24	10	98	2	4
4464	24	10	98	2	4
4465	24	10	98	2	4
4466	24	10	98	2	4
4467	24	10	98	2	4
4468	24	10	98	2	4
4472	24	23	106	6	4
4473	24	10	98	2	4
4474	5	10	98	2	4
4475	24	10	98	2	4
4482	5	23	100	2	4
4493	24	10	98	2	4
4497	5	10	100	2	4
4500	24	10	98	2	4
4507	24	10	106	2	4

ELECTION CALENDAR

City Elections:

Third Saturday in May, annually

School Board Elections:

Third Saturday in May, annually

County, State and National Elections:

Primary: Second Tuesday in March
in even numbered years.

General: First Tuesday after the first
Monday in November in
even numbered years.

VOTING INFORMATION

Who May Vote

- ✓ Citizen of the United States.
- ✓ Resident of Texas and county for at least 30 days immediately prior to an election.
- ✓ Resident of city or district for 30 days if voting in city or special election.
- ✓ Holder of a valid Voter Registration Certificate.

A voter must vote in the precinct of residence. Your precinct # is on your voter registration card. A precinct is a small geographical area wholly contained in a county. However, some of the precinct's residents may be in one school district or city, and some in another. Polling locations are printed in the newspapers immediately before an election.

Absentee voting begins 20 days before and ends 4 days before an election.

If a qualified voter will be absent from the county on election day, that voter may vote absentee.

Registered voters 65 years of age or over may vote absentee or by mail.

A STUDENT may register and vote in the county in which he or she declares permanent residence.

Contact your County Voter Registration Department if you have questions about voting or registering to vote:

DALLAS COUNTY
214-749-8871
Records Building
500 Main Street
Dallas, Texas 75202

THE LEAGUE OF WOMEN VOTERS

is a non-partisan organization. It neither supports nor opposes any party or candidate.

THE LEAGUE OF WOMEN VOTERS

encourages active and informed participation of all citizens in politics and government.

MEMBERSHIP is open to all persons of voting age.

FOR INFORMATION:

THE LEAGUE OF WOMEN VOTERS OF IRVING

P. O. BOX 153231
IRVING, TEXAS 75015
Telephone: 259-1855

VOTER REGISTRATION

VOTER REGISTRATION IS PERMANENT as long as you notify the voter registration office of any change of address. Every two years, a new voter registration certificate will be mailed to you. It will not be forwarded to a new address.

There is no waiting period for voter registration. You may register the day you move. However, all applications must be submitted at least 30 DAYS PRIOR TO AN ELECTION.

- ✓ By mail or in person at the office of the Voter Registrar.
- ✓ At a county substation by an authorized deputy registrar.
- ✓ By an agent: husband, wife, father, mother, son or daughter, if the relative is a qualified voter.

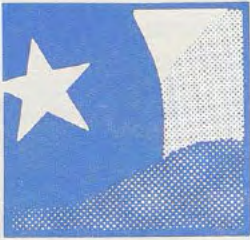
Lost card? Do not re-register. You may obtain a replacement from your county Voter Registration Department or sign a lost registration certificate statement at your polling place on election day.

If you move or change your name, you should list the new information on the reverse side of your voter registration card, sign it and mail it to the County Voter Registration Department. A change of address or name must be done 30 days prior to voting in the new precinct. A voter may return to a former precinct to vote for 90 days.

Any person who WITHIN 60 DAYS WILL BE EIGHTEEN years of age, is entitled to register. The registration will become effective 30 days after the date the application is received by the voter registrar, or on the day the applicant will become 18, whichever is later.

Funded by contributions from civic-minded supporters of the League of Women Voters of Irving through the League of Women Voters of Texas Education Fund.

JUN 12 1985



MAY 1985

**YOUR
ELECTED
OFFICIALS**

Prepared by: **The Irving
League of Women Voters**

Printed with funds LWV
Texas Education Fund

THE LEAGUE OF WOMEN VOTERS

The League Women Voters is a non-partisan organization functioning at the local, state, and national level to promote effective citizenship. It does not support or oppose any political party or candidate. The League does study selected governmental issues, and after study, arrives at support positions. After reaching consensus on issues the League takes action at appropriate levels to implement its positions.

Membership in the League of Women Voters of Irving is open to all citizens, both men and women, of voting age. Annual dues are \$25.00 prorated from January 1 to May 31. For Membership information, call 259-1855. For further information concerning the League of Women Voters...or Governmental questions, contact:

**THE LEAGUE OF WOMEN VOTERS
OF IRVING
P.O. BOX 153231
IRVING, TEXAS 75015
Telephone: 259-1855**

**ADDITIONAL COPIES AVAILABLE
UPON REQUEST**

Number following office title indicates length of term.
Year after official's name indicates when next election will occur.

YOUR ELECTED OFFICIALS

FEDERAL

PRESIDENT 4

Ronald Reagan (R) 1988
The White House
Washington, D.C. 20500

VICE-PRESIDENT 4

George N. Bush (R) 1988
The Executive Office Bldg.
Washington, D.C. 20510

UNITED STATES

SENATORS 6

The Senate Bldg. Office
Washington, D.C. 20510
Phil Gramm (R) 1990
900 Jackson St. Ste 570
Dallas, Texas 75202
767-0581

Lloyd M. Bentsen (D) 1986
1100 Commerce Street
Dallas, Texas 75202
767-0577

UNITED STATES REPRESENTATIVES 2

House of Representatives
Washington, D.C. 20515

5 John Bryant (D) 1986
8035 E. R.L. Thornton
#518

Dallas, TX 75228
767-6554
506 Cannon House Bldg.
Washington, D.C. 20515

24 Martin Frost (D) 1986
Republic Bk. Tower Rm. 720
801 W. Freeway
Grand Prairie, Tx 75051
262-1503
1238 Longworth
House Office Bldg.
Washington, D.C. 20515

STATE

GOVERNOR 4

Mark White (D) 1986
P.O. Box 12428
Austin, Texas 78711

LIEUTENANT GOVERNOR 4

Wm. P. Hobby Jr. (D) 1986
P.O. Box 12068
Austin, Texas 78711

ATTORNEY GENERAL 4

Jim Mattox (D) 1986
P.O. Box 13528
Austin, Texas 78711

COMPTROLLER OF PUBLIC ACCOUNTS 4

Bob Bullock (D) 1986
P.O. Box 12608
Austin, Texas 78711

TREASURER 4

Ann Richards (D) 1986
P.O. Box 12608
Austin, Texas 78711

SECRETARY OF STATE

(appointed by governor)
Myra McDaniel

COMMISSIONER OF GENERAL LAND OFFICE 4

Garry Mauro (D) 1986
835 Stephen F. Austin Bldg.
Capitol Station
Austin, TX 78711

COMMISSIONER OF AGRICULTURE 4

Jim Hightower (D)
P.O. Box 12847
Austin, TX 78711

RAILROAD COMMISSIONERS 6

P.O. Box 12967
Austin, TX 78711

James E. Nugent (D) 1988
Chairman
Buddy Temple (D) 1986
Mack Wallace (D) 1988

STATE SENATORS 4

Capitol Station
P.O. Box 12068
Austin, TX 78711

10 Bob McFarland (R) 1986

P.O. Box 13060
Arlington, TX 75094
(817) 461-2000
(512) 475-3496

23 Oscar Mauzy (D) 1986
1025 Elm St., 9th Floor
Dallas, TX 75202
943-5777
(512) 475-2528

STATE REPRESENTATIVES 2

TEXAS HOUSE OF
REPRESENTATIVES
Capitol Station
P.O. Box 2910
Austin, TX 78711

98 Gwyn Clarkston Shea (R) 1986

P.O. Box 153234
Irving, TX 75015
259-3544
(512) 475-4461

99 Bill Blanton (R) 1986
14934 Webb's Chapel, Ste. 36
Farmers Branch, TX 75234
243-0851
(512) 475-5834

100 Sam W. Hudson III (D) 1986
2606 Martin L. King Blvd.
202
Dallas, TX 75215
744-5180
(512) 475-3479

106 Carlyle Smith (D) 1986
P.O. Box 531288
Grand Prairie, TX 75053
262-1505
(512) 475-5895

STATE BOARD OF EDUCATION 6
(Appointed by Governor
1984 through 1988)

COUNTY

COUNTY JUDGE 4

Frank Crowley (R) 1986
Commissioners Court
411 Elm St.
Dallas, TX 75202
749-8585

COUNTY COMMISSIONERS 4

1 Jim Jackson (R) 1988
2311 Joe Field Rd.
Dallas, TX 75229
247-1735
Administration Bldg.
Dallas, TX 75202
749-8361

4 Chris Semos (D) 1986
4403 W. Illinois
Dallas, TX 75211
339-8381
Administration Bldg.
Dallas, TX 75202
749-8361

JUSTICES OF THE PEACE 4

Precinct 2
1 George Patzig (R) 1988
1411 W. Beltline Rd.
Richardson, TX 75080
231-1439

2 Mark Ovard (R) 1986
841 W. Irving Blvd.
Irving, TX 75060
259-1669

Precinct 6
Cam Gray (D) 1986
630 W. Main
Grand Prairie, TX 75050
262-8818

TAX-ASSESSOR-COLLECTOR 4

John Childs (D) 1988
1st Floor
Records Bldg.
Dallas, TX 75202
749-8811

SHERIFF 4

Jim Bowles (R) 1988
Ground Floor,
Records Bldg.
Dallas, TX 75202
749-8641

DISTRICT ATTORNEY 4

Henry Wade (D) 1986
7th Floor,
County Courthouse
Dallas, TX 75202
749-8511

CONSTABLE

2 Jack Richardson (R) 1988
1411 W. Beltline Rd.
Richardson, TX 75080
690-8692
6 R. L. Skinner (R) 1988
630 W. Main
Grand Prairie, TX 75050
262-3059 or 262-8818

COUNTY SCHOOL BOARD 6

612 N. Zang Blvd.
Dallas, TX 75208
943-3281

1 Dr. J.J. Pearce 1987
2 Dr. Robert E. Day 1989
3 Charles Schuereberg 1989
4 Ruthe Jackson 1987
5 Barnett M. Goodstein 1991
6 Walter Bowie 1989
7 Ward Steenson 1991

April election in year indicated

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

701 Elm Street
Dallas, TX 75202
746-2135

1 Pattie Powell - 1986
2 James Smith - 1990
3 Don A. Buchholz - 1988
4 Kenneth M Pace - 1986
5 Dr. Robert A. Bettis-1990
6 Jerry Gillmore - 1988
7 J. D. Hall - 1988

April election in year indicated

CITY

CITY COUNCIL 2

825 W. Irving Blvd.
Irving, TX 75060
721-2600

Mayor

Bobby Joe Raper 1987
721-2410
633 Arawe, 75060
790-2806

Council Members

1 Fran J. Bonilla 1987
433 E. Las Colinas, Ste. 1180
75039/556-2200
1501 Brentwood Dr.
75061/438-9328
2 Roy F. Brown 1986
601 Cox Dr.
75062/255-2920
3 Jackie M. Townsell 1987
3941 Carver
75061/790-0207
1020 Compton, 75061

4 Harry White
1217 Brandon Ct.
75060/399-8224
bus: 986-7500

5 Leonard Burton 1987
1618 Green Oaks
75062/253-7305
bus: 254-9007

6 Patricia E. Raunika 1986
2724 Peach Tree Lane
75062/255-9019

7 John C. Medaille 1987
3808 S. Eugene Ct.
75062/252-3822

8 Jack C. Nulty, Jr. 1986
1020 Allied Bank Tower
800 W. Airport Frwy.
75062/438-9555
P.O. Box 153508
75015/790-2461

CITY MANAGER

Jack Huffman

The Irving City Council meets
every other Thursday night at
7:30 in the Council Chamber at
the City Hall, 825 W. Irving
Blvd.

IRVING INDEPENDENT SCHOOL DISTRICT 3

901 O'Connor Rd.
P.O. Box 2637
School Admin. Bldg.
Irving, TX 75061
259-4575

Trustees:

Pat Norman Pres. 1988
1019 S. Sleepy Hollow
75061/254-6012

Dr. James W. Filbeck,
Vice Pres. 1986
2651 Texas Drive
75062/986-6268
bus: 252-4919

Ken Ewing Sec. 1987
2524 Crestview Circle
75062/252-4605
bus: 266-2115

Bill Benson 1987
1517 N. MacArthur Blvd.
75061/253-1525
bus: 259-3663

Arnold Martin 1988
424 E. Northgate Dr.
75062/255-5864
bus: 721-2940

Anne Pfaff 1986
1316 Savannah
75062/255-4862
bus: 258-1906

Vickie Tatum
621 Cox Drive
75062/255-6270

SUPERINTENDENT OF SCHOOLS:

Dr. John F. Townley
to be replaced by
Wm. McKinney

The Irving Board of Trustees
meets the 3rd Monday night of
each month at 7:30 in the
School Administration Bldg.,
901 O'Connor Road.

Precinct	U.S. Rep.	State Sen.	State Rep.	J.P. Constable	County Comm.
1101	24	10	99	2	1
4401	24	10	106	2	4
4402	24	10	98	2	4
4403	24	10	98	2	4
4404	24	10	98	2	4
4413	24	10	98	2	4
4414	24	10	98	2	4
4415	24	10	98	2	4
4417	24	10	98	2	4
4428	24	10	99	2	4
4433	24	10	98	2	4
4436	24	10	99	2	4
4437	24	10	99	2	4
4438	24	10	98	2	4
4446	24	10	98	2	4
4449	24	10	98	2	4
4450	24	10	98	2	4
4459	24	10	98	2	4
4464	24	10	98	2	4
4465	24	10	98	2	4
4466	24	10	98	2	4
4467	24	10	98	2	4
4468	24	10	98	2	4
4472	24	23	106	6	4
4473	24	10	98	2	4
4474	5	10	98	2	4
4475	24	10	98	2	4
4482	5	23	100	2	4
4493	24	10	98	2	4
4497	5	10	100	2	4

POLITICAL PARTY HEADQUARTERS

DEMOCRATIC PARTY

6440 N. Central Expwy.
University Tower, Suite 501
Dallas, Texas 75206
891-1661

CHAIRMAN: MIKE MC KOOL

REPUBLICAN PARTY OF DALLAS COUNTY

5010 Greenville Ave.
Dallas, Texas 75206
369-9555

CHAIRMAN: FRED MEYER

ELECTION CALENDAR

City Elections:

First Saturday in April, annually.

School Board Elections:

First Saturday in April, annually

County, State and National Elections:

Primary: First Saturday in May in even
numbered years.

General: First Tuesday after the
first Monday in November
in even numbered years.

VOTER REGISTRATION

- ★ Citizen of the United States, 18 years or older.
- ★ Resident of Texas and Dallas County for at least 30 days immediately prior to the day of election.
- ★ Resident of city or district for 30 days if voting in city or special election district.
- ★ Holder of a valid Voter Registration Certificate.

VOTER REGISTRATION

Where:

By mail or in person at the Election Department, Records Building, 500 Main Street, 1st floor, Dallas, Texas 75202, 749-8192 for election information, 749-8871 for Voter registration information.

or

- ★ By an Agent: Husband, wife, father, mother, son or daughter, if the relative is a qualified voter.
- ★ By volunteer deputy registrar.

When:

The registration certificate will specify the time for which it is valid. This certificate is effective on the 30th day from the date on which the registrar receives the application or on the day the voter becomes 18 years old, whichever is later. Seventeen year old citizens may register up to 60 days before their 18th birthday.

The Voter Registration Certificate states the time during which it may be used. Before the expiration date a new certificate will be mailed to each registered voter in Dallas County by the Election Department. This certificate is not forwardable. Any certificate returned by the post office will result in the voter's registration being cancelled. Each voter is responsible for the correct address on file with the Election Department. To obtain a transfer of registration, the voter must give the registrar a written, signed request to be transferred to his new precinct.

Lost Certificate:

Do not re-register. You may obtain a replacement certificate from the Election Department or sign a lost registration certificate affidavit at your polling place on election day.

Change of Address:

IF YOU MOVE WITHIN THE SAME PRECINCT, you must report your new address to the Election Department. IF YOU MOVE FROM ONE PRECINCT IN A COUNTY TO ANOTHER, you must transfer your registration at the Election Department at least 30 days prior to an election in which you wish to vote. You may vote in your old precinct the first 90 days after moving. To obtain a transfer of registration, the voter must give the registrar a written, signed request to be transferred to his new precinct. IF YOU MOVE FROM ONE COUNTY TO ANOTHER, you must register as a new resident. However, during your first 90 days in the country of new residence, if you do not register but were previously a registered voter, you may vote a limited ballot for federal and state wide officer, and issues. Apply for a limited ballot at the Election Department between 20 and 4 days before an election.

Change of Name:

If you have changed your name through marriage or other legal court process, you must obtain a change-of-name affidavit from the Election Department. A new certificate will then be issued to you.

VOTING

Where:

You must vote in your precinct of residence as described by the governmental unit calling the election. Your voting precinct number is recorded on your Voter Registration Certificate.

Bond Elections:

All registered voters may vote in bond elections.

ABSENTEE VOTING

Who:

Qualified voters who expect to be absent from the county on election day and those who expect to be absent from the county during the period of absentee voting and on election day. Also qualified voters of Dallas County unable to appear at the polls because of illness, physical disability, religious beliefs, confinement in jail (under certain circumstances). All registered voters 65 years or older may vote absentee in person or by mail.

When:

Absentee voting begins 20 days before and ends 4 days before the election.

How:

In person or by mail. Anytime after 60 days prior to an election, call or write the government unit calling the election for exact procedures and locations.

For further information call the Dallas County Election Department 749-8192.

JAN 16 1984



IRVING

League of Women Voters of Irving

A large, stylized, light gray letter 'I' with a double outline, serving as a background for the text.

IRVING

League of Women Voters of Irving

Published in 1983 by the League of Women Voters of Irving
P. O. Box 153231
Irving, Texas 75015

We wish to express our appreciation to the employees of the City of Irving, the Irving Independent School District, and Dallas County for their courteous and patient help with the research for this book.

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Independent American Savings
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Irving Counter Top
Las Colinas Foundation
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Researched and written by the following Irving League of Women Voter members:
Betty Miller, Bernadine DeHaro, Carol Bell, Lynn Kuehler, and Rena Maloney

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Preface

"There is nothing permanent except change," thus spake Heraclitus in 500 B.C. As this book goes to press in 1983, Irving is in a permanent state of change. The *City Charter* is being studied for possible revision; Belt Line Road is being torn up again; attendance boundaries for John Haley Elementary School are being changed; further revision of the zoning ordinance is being considered; and the U.S. Congressional Districts based on the 1980 census are now temporary.

Telephone numbers change daily - elected officials change yearly; thus, this handbook must be supplemented by other publications such as:

- *Your Elected Officials* prepared annually by the Irving League of Women Voters
- *Directory of Irving Clubs and Organizations* compiled annually by the Women's Division of the Irving Chamber of Commerce
- directories and publications issued by the City of Irving and the Irving Independent School District.

The League of Women Voters works to encourage citizens to take an informed and active part in government. The League hopes this handbook will increase your understanding of, and encourage your participation in, the democratic process of local government.

Introduction

Informed citizen participation in government is the greatest strength we have to insure a good community environment through shared responsibility and effort. It encourages clear planning and efficient implementation. It protects against confusion, wasted time and energy, and loss of control by those whose interest is the general welfare.

The qualifier "informed" should not be separated from "citizen participation." The lack of information about subject matter or about government mechanics, resources, and constraints is the enemy of useful discourse.

Armed with appropriate information the citizen is enabled to bring valuable individual thinking to that process of problem solution which is the essence of government.

Norma Stanton,
Member City Council
former president
Irving League of Women
Voters.



History and Development

Farmers and ranchers began settling in what is now Irving in the 1850's. They established several small settlements including Sowers, Kit, Gorbett, Union Bower, Shady Grove, Finley and Estelle which became consolidated into the city of Irving.

Irving was founded in 1903 by J.O. Schulze and Otis Brown, who were surveyors on the engineering crew that had charge of ten miles of construction work for the Rock Island Railroad between Fort Worth and Dallas. They bought 80.21 acres of wood and farm land from H.W. Britain for \$30 an acre. Schulze and Brown sold the lots at auction on December 3, 1903. This original Irving townsite included the area which is now bounded by First, Second, Ohio, Hastings, Iowa (now O'Connor), Main, Jefferson, Delaware and Britain streets. In this original development the founders donated land for the first schools and churches.

The founders agreed upon the name "Irving" after thorough research of railroad and postal guides for a name not already in use. Washington Irving was a favorite author of both J.O. Schulze and Mrs. Otis Brown.

With Dallas ten miles or half a day's ride away, the railroad was very important to the produce and cotton farming area around Irving. The community became a trading center for the section west and north of the Elm and West Forks of the Trinity River.

In 1905 the state legislature created the Irving Independent School District combining the 125 students in the Lively and Kit school districts. The first school buildings were located at the intersection of Jefferson between Second and Fourth streets.

At first Irving was governed under the general laws of the state and had no local government. In 1914 Irving voted for incorporation as a city, and Otis Brown was elected mayor.

Under general law a city with a population of 5,000 or more may adopt a home rule charter and choose the type of local government it wants by a majority vote of the qualified voters residing within the corporate city limits. When the minimum population figure was reached in 1952, the home rule charter was adopted. Now Irving could control zoning in the area outside the original incorporated limits that was already thickly populated. The home rule charter left the city free to annex land without the restriction limiting all general law cities. The charter also enabled the city to provide outlying areas with water and sewer service as well as with fire and police protection. The charter empowered the mayor and six commissioners to hire a full time city manager.

For many years after its founding Irving's growth was modest, but in 1940 industries started moving into the Dallas and Fort Worth area. The population of Irving in 1940 was 1,089; by 1958 it had grown to more than 40,000 because of annexation of population, the addition of newcomers, and a healthy birth rate. Based on the 1960 census figures Irving was designated as the "Fastest Growing City in Texas."

Geography influenced the growth and development of the city. The oldest part of Irving, located south of Rock Island, was heavily wooded on sandy soil with water available from springs and artesian wells. This southern part of the city was composed of many small truck farms which were developed separately; some are still in existence. The northern section of Irving, known to early settlers as "the prairie," was composed of large farms and ranches. John W. Carpenter Sr. moved from Corsicana to Dallas in 1918. He was attracted to the rolling hills northwest of Irving and soon established a ranch there along Hackberry Creek. This ranch officially labeled Hackberry Creek Ranch was soon nicknamed by Mrs. Carpenter "El Ranchito de Las Colinas" (meaning the little ranch of the hills). On September 14, 1973 the Carpenter family announced the now 12,000 acre master plan development for Las Colinas - a totally planned business and residential community within the Irving city limits.

In 1974 the Dallas - Fort Worth Regional Airport, comprising 17,000 acres, was opened with one-third of the airport land located in the Irving city limits. The airport spurred further population growth and opened a new era of development.

- **Central Commerce Center and Metroport Central** - A Matkin Company development of 106 acres located on West Airport Freeway (S.H. 183) and S.H. 161. It will consist of offices and hotels, light industrial development, and multi-family residences.
- **Century Center** - 631 acre freeway development located at Loop 12. Dr. Pepper is the most prominent building.
- **DFW Freeport** - an international business community developed by the Woodbine Corporation with 550 acres in Irving and located at Highway 114 and Interstate 635.
- **Las Colinas Corporation** - a 12,000 acre master planned community of industrial, single-family & multi-family development which includes the 960 acre Urban Center. It is presently the home of more than 300 local, regional, national, and international firms.
- **Sesame Place** - a seven acre educational park developed by the Children's Television Workshop and the Busch Entertainment Corporation and located on Airport Freeway and Esters Road.
- **Texas Plaza** - a 100 acre office/hotel and retail development located across from Texas Stadium.
- **Towne Lake** - 1 600 acre residential/commercial development southwest of S.H. 183 and Esters Road.
- **Valley Ranch** - a 2,400 acre master planned residential, commercial, and office development located at the northwestern corner of the intersection of LBJ Freeway and Valley View Lane. It is bordered by LBJ, North Lake Park,

Beltline Road, and the Elm Fork of the Trinity River. The Dallas Cowboys will move its headquarters and training facilities to this location.

In 1981 Irving's land area totaled approximately 67.64 square miles with nearly 15,000 acres developed, 23,500 acres undeveloped, and 5,946 acres within the Dallas/Fort Worth Regional Airport. The North Central Texas Council of Governments projects Irving's population in the year 2,000 will be 215,000 with a work force numbering 257,000.

Texas Historical Markers

The Texas Historical Commission has marked two sites in Irving for their historical significance.

- **Sowers Cemetery** is the burial place of many Irving pioneers. It is located on land given by Edmund Sowers, an early farmer and founder of the Sowers Community. It is located on West Pioneer Road between Beltline and Story roads.
- **California Crossing** was a low water crossing on the Trinity River used in the 1850's. The Texas Historical marker is located at the approximate place where gold seekers crossed the Elm Fork of the Trinity River on their way to California.

The Heritage House (303 South O'Connor) is a municipally owned structure and one of the earliest homes in Irving. It is managed by the Irving Heritage Society as a restored example of early Irving life.

On July 3, 1975, Sister Mary Schulze and Mr. and Mrs. Charles P. Schulze, Jr. gave their family home to the city. The house was built in 1912 by C.P. Schulze, brother of J.O. Schulze, co-founder of Irving. A combined effort by the Heritage Commission of the American Revolution Bicentennial Commission of Irving and several civic groups restored the home.

City Council - Mayor

Irving, operating under the 1952 Home Rule Charter, has the council-manager form of government. This system combines the strong leadership of elected officials in the City Council with the strong managerial influence of the City Manager. The City Council is the community's legislative body. It is composed of a Mayor and eight other members who are elected at large. Council positions are not full time. The salary is \$150 a month for the Mayor and \$100 a month for council members.

Responsibilities and Organization

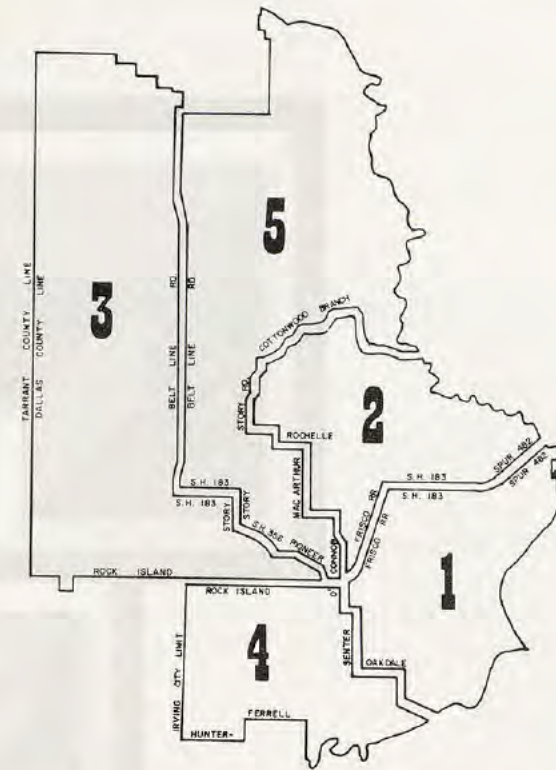
The responsibilities for the City Council are detailed in the *City Charter* and include the following:

- setting policies
- appointing citizens to advisory boards
- approving the budget and determining the tax rate
- implementing actions such as zoning changes and bond issuances
- hiring the City Manager and supervising his performance
- appointing the City Secretary, Municipal Judge, City Treasurer, and the City Attorney.

The council is organized under a committee format so that routine activities are shared by committee members with the other members of the council. These committees are Public Works, Utilities, Finance, and Community Service. They meet in the Fourth Floor Conference Room in the Civic Center when called by the chairperson.

Meetings

The City Council meets every other Thursday at 7:30 p.m. in the Council Chamber in the Civic Center. These meetings are televised by the Irving Community Television Network. The agenda for all regular meetings or the notice of any special meeting is posted in the Civic Center Lobby at least three days before the meetings. On the Wednesday prior to the council meeting, members have a work session at 12:00 noon on the fourth floor of the Civic Center to review the agenda and to be briefed on agenda items by the city staff. These sessions are open to the public.



Offices and Departments

The City of Irving has jurisdiction over all the area within its city limits. In 1952 this area was confined to about one square mile. By 1958 it had grown to 28 square miles, and in 1981 the land area totaled approximately 67.64 square miles.

The city government has also grown. In 1958 the five departments of the city employed 187 employees; almost 1,000 people are now employed in 25 departments. This handbook gives a brief description of all the offices and departments of the city. More information is available in the *City Charter* and in organization charts and annual reports issued by the departments.

City Manager

The City Manager is responsible for administering programs and policies established by the City Council. He attends all meetings of the council and makes written recommendations, but final decisions are made by the council.

The City Manager's office is responsible for the over-all control, direction, and administration of the city departments. Additional responsibilities of the office are:

- preparing the agenda for City Council meetings
- providing liaison for all council appointed boards and local civic and commercial groups
- receiving and responding to citizen, council, and media inquiries
- providing administrative liaison with several state and federal agencies, Dallas County, the Trinity River Authority, Dallas and other area cities, consulting firms, and the Irving Chamber of Commerce

City Secretary

The City Secretary, appointed by the City Council, attends all meetings of the council and keeps minutes of its proceedings. The office has custody of the City of Irving seal. This office is the information hub of the city. Some of the responsibilities include conducting City Council elections, keeping the city's official records, scheduling the Council Chamber, staffing the Information Center, and compiling the monthly city-wide *Public Information Calendar*. The **Records Management Division** (RMD) maintains the Irving Municipal Records, the Microfilm Center, and the Irving Archives. The Archives preserves all city records having historical value and provides a research service for these records.

City Attorney

The City Attorney, appointed by the council, represents Irving in all municipal litigation. The office:

- advises the City Council of its legal position relative to practically every matter which arises
- defends against all public utility rate case increases
- drafts all ordinances, resolutions, contracts, and agreements for the City Council
- represents the city in all municipal litigation in the state and federal courts
- prosecutes all criminal violations over which the Municipal Court has jurisdiction
- represents the city before all federal, state and city agencies
- advises the various city boards and commissions relative to matters coming before them for consideration
- advises any citizen seeking an opinion relative to municipal legal matters such as zoning, platting, etc.

Municipal Court

The Municipal Court is presided over by the Municipal Judge, who is appointed by the City Council. It functions as a criminal court having jurisdiction over most traffic cases, misdemeanors arising under city ordinances, and Class C misdemeanors arising under state law. Activities of the Municipal Court include:

- court hearings and docket preparation for those hearings
- maintenance of court records and files
- collection of fines
- issuance and serving of warrants of arrest
- administrative support functions

The court reports convictions of traffic violations to the Texas Department of Public Safety for entry in individual driver records, processes appeals to the County Court and arraigns persons arrested for all types of violations.

Finance

The Department of Finance is directed by the Assistant City Manager of Finance (the City Treasurer), who is appointed by the City Council. He has administrative responsibility for all fiscal matters relating to city funds and for providing complete and accurate financial information and advice to the council and administration. He is also responsible for analyzing utility rate case applications and making recommendations to the council.

The department is composed of three divisions: Accounting, Data Processing, and Customer Service.

Accounting acts as bookkeeper and accountant for the city and deposits all revenues received by the city. Payment for services are made after the council has reviewed the bills and approved them for payment. A major product of this division is coordinating the annual operating budget (see also Finance).

The **Data Processing Division** has in its data banks records of all types including accounting, personnel, vehicle and equipment costs, tax records, water billings, traffic citations, library books, and ambulance billings. This division prints all monthly water bills and annual tax statements.

Customer Service is responsible for some 30,000 utility accounts. This responsibility includes reading meters, collecting payments, selling sanitation bags, discontinuing service for delinquent accounts, turning water off and on for customers moving in and out, repairing meter leaks, maintenance and replacement of water meters plus various other duties connected with water utilities.

This division is open Monday through Friday. In an *emergency* situation, if water is needed during a weekend, a deposit can be placed at the **MacArthur Pump Station** and water will be delivered. The station also tends to water leaks and sewer problems which arise during the night and on weekends. The pump station is located at 1900 North MacArthur Blvd. and the phone number is 253-2664.

Taxation

The department assesses the value of property in the city for tax purposes and bills and collects the city property taxes. It is supervised by the Tax Assessor and Collector. Records such as easements, subdivision plats, ownership of property and type of construction are kept in this office. Additional functions of the office are:

- evaluate appraisal district (DCAD) actions
- submit total taxable assessed value to City Council
- set public hearings by September 1 of each year
- deliver property tax bills by October 1 of each year
- provide information to taxpayers
- provide handicap parking permits which are valid in Irving
- prepare delinquent tax rolls so that back taxes can be collected prior to the 20 year-real property and four-year personal property statute of limitations.

Purchasing

Purchasing is the buyer of products and services required by the city departments and also handles miscellaneous sales of surplus property and equipment, including the auctioning of abandoned and unclaimed vehicles at the auto pound. Additional responsibilities include mail delivery and distribution to all departments and the Print Shop which does almost 90% of the city's printing.

Personnel

This department recruits, screens, and refers candidates to fill vacant positions. Personnel policies and procedures for all employees of the city are established by this office. It develops and administers employment benefit plans,

establishes and maintains personnel records, processes all salary changes and promotions, assists departments in employee training. This department administers Fire and Police Civil Service functions in conjunction with the Civil Service Commission.

In 1982, the city authorized 981 permanent full time position employees. Approximately 345 full time employees are hired each year from 3,700 applications.

Police

Irving is geographically separated into patrol sectors where officers are on duty 24 hours a day answering calls for police service. These services include: conducting preliminary investigations of all related crimes; arresting persons observed committing criminal acts; investigating most industrial and home accidents; issuing citations to violators of traffic laws and city ordinances; maintaining crowd control; locating lost or misplaced children; reporting health hazards; giving first-aid to sick or injured citizens; and providing home security checks for vacationing residents.

The **Community Service Section** is responsible for police handling of juvenile offenders. The Irving Police Department cooperates with local citizens in the **Irving Youth Family Counseling Services Program**, which provides counseling and treatment for troubled youth and their parents, and is designed as an alternative program for juveniles who have been arrested. It is jointly funded by the Irving City Council and donations from individuals and groups.

A liaison with the Irving School District is maintained by the Community Service Section. Presentations to schools, administering and co-ordinating elementary school safety patrol activities, and aiding with training of school crossing guards are a few examples of many services.

The Community Service Section provides, at no cost, crime prevention services consisting of home and business surveys with recommendations for reducing the likelihood of crime. This section has helped to organize over **100 Neighborhood Crime Watch** groups in Irving. Residents are encouraged to use this method of protecting their homes against burglaries. For more information contact the Community Service Section (253-2545) in the Police and Courts Building at 835 West Irving Blvd.

Fire

The Fire Department provides fire protection, emergency ambulance and rescue service from eight strategically located stations on a 24-hour basis. A fire prevention program includes fire safety inspections and education, home safety surveys, and investigation of every reported fire. Educational programs are regularly conducted in schools and speakers are provided for interested groups. Emergency ambulances are staffed with paramedics and are fully equipped with modern emergency medical equipment including telemetry. The ninth fire station is expected to be operational in the 1983-84 fiscal year.

Emergency Operations

Irving is responsible to its citizens for providing for their health and safety in the event of a natural or man-made disaster such as a tornado, train derailment, ice storm, airplane crash, flash flooding, major fire, or water contamination. The **Emergency Operations Center** is located in the basement of the Civic Center. In case of disaster, shelters will be set up at Lee, Northwest and Senter Recreation Centers to provide food, clothing, shelter, and needed services. The City Manager, Director of Civil Defense, or the Mayor are authorized to declare an emergency.

A city-wide warning system is not presently available; however, there is a contingency plan to deal with emergencies. The public address systems in police cars and fire truck horns can be used to notify neighborhoods of danger. As a part of the city's contract with Group W Cable, there is an emergency override system in which city hall or the Police Department can interrupt programming on all cable stations with a weather bulletin. Radar information, received from the National Weather Service in Stephenville, Texas, is televised on both **Group W. Cable** and the **Las Colinas Association Communications System**. (The City is considering a new warning system.)

Parks and Recreation

This department directs and coordinates park and recreational activities at 28 park sites totaling 834 acres. This includes sports fields for softball, soccer, and football; tennis and racketball courts; playgrounds and picnic space. Improved lighting systems and multi-purpose design have provided for year-round use of many of the sports fields. Six swimming pools are available as well as free Red Cross "Learn to Swim" classes. One pool is especially designed for use by the handicapped. The City of Irving, the IISD, and the DCCCD are jointly constructing a natatorium at North Lake College scheduled for completion in 1984.

Seven recreation centers offer activities including classes in arts and crafts, square dancing and sports, as well as organized sport participation such as basketball and volleyball leagues. Three of the recreation centers are owned by the city and four are used through special agreement with the school district. **Advisory Councils** are organizations working out of each recreation center which support the center's program by providing volunteers and by raising money to purchase special equipment.

Other special features of the department include a summer petting zoo, **Center for the Arts**, and **Lively Jogging Trail**. **Safety Town**, maintained by this department in Lively Park and operated by the Police Department, teaches children rules of the road and pedestrian safety.

Fireworks, including sparklers, are prohibited in the City of Irving.

The **SENER PARK SENIOR CITIZEN CENTER**, located at 228 Chamberlain, invites individuals age 55 and over to participate in field trips, athletic programs and special interest classes. Noon meals are served at a small cost and transportation to the center is provided. (See also Irving Office on Aging.)

In January, 1982, residents passed a bond issue to allow the city to sell bonds to purchase new park sites and to develop **Twin Wells Park and Golf Course** on cleared and reclaimed landfill.

In order to purchase more park land, the Irving Parks and Recreation Board has set up the **Voluntary Contribution Plan**. Homeowners are asked to round off the monthly water bill charge to the next highest dollar. The difference goes to the park land acquisition fund.

Libraries

The Irving Public Library System provides service to the entire community including students and businesses. The library system is composed of a main library and two branches. It contains non-print items which include records, 8mm movies, children's games and toys, and video cassettes which may be used on home players. The book collection includes genealogical reference materials, business services, and government documents as well as fiction and non-fiction for children and adults. Entertainment and information programs are provided for adults and children in each library facility as well as over cable television. An interlibrary loan service is provided and GED instruction is available for adults who would like to complete their high school education. A monthly newsletter is issued listing activities and hours the libraries are open.

Citizens donate time and skills to the *library volunteer program* under the direction of a full-time Volunteer Program Supervisor.

A **Friends of the Library** organization promotes an informed interest in the Library, encourages gifts and endowments, and cooperates with the Library in developing its services. Membership is open to all residents. Inquiries may be made at the libraries.

In January 1982, voters in Irving passed a bond issue to allow the city to sell bonds for a new central building for the Irving Public Library System and to acquire land for branches.

APL/CAT ("A Public Library/Community Access Tool") is an online community access data base located in the Urban Information Center at the Dallas Public Library (1515 Young Street). It provides information on 3,000 citizen interest and advocacy groups, social service agencies, and governmental divisions in Dallas County. A typical listing includes the title of the organization, the name of a representative, an address, a phone number, and the major concerns of the group. Further information on services of APL/CAT is available by calling 749-4710.

Communications

Cable television franchise administration and community programming serve as the primary functions of the Department of Communications (DOC). Regulatory matters related to cable construction, licenses, and the franchise fee are handled in the DOC. The **Irving Community Television Network (ICTN)** functions as part of this department. Community, educational, and governmental programming are coordinated on a ten-channel network, which is a part of the local cable system. A nine-member Cable Television Board serves as the lay advisory board to the city council on matters relating to cable television in Irving.

Coordination of community cable programming is being accomplished through working with the **Telecommunications Committee**, which represents the varied organizational resources in the city. Community video workshops, provided by Group W Cable as part of the franchise, are scheduled on a quarterly basis to further involve Irving residents in local cable programming. These workshops are coordinated with the DOC.

Health

The department is comprised of three sections: Public Health, Animal Control, and the Neighborhood Integrity Program. The Director of Health is responsible for implementing these programs. (The city also has a public health officer, a licensed doctor, who is required by state law for communities of over 10,000 residents.)

The Public Health Section is involved with the inspection and regulation of food service facilities (including 225 concession stands at Texas Stadium), child day care facilities, transfer ambulance services, massage parlors, convalescent homes, and swimming pools. A specialized, technical area of the Public Health Section conducts air monitoring for pollution - enforcing the Texas Air Control Board rules and regulations which have been adopted as city ordinances. Solid and hazardous wastes are investigated and the health impact of contaminated water and sewage is evaluated. This section cooperates with Zoning, Fire, and the Building Inspections departments for issuance of certificates of occupancy for food establishments and day care facilities.

The Animal Control Section enforces city ordinances pertaining to domestic pets, livestock, and wild animals. Irving has leash laws and proof is required of annual inoculation for cats and dogs against rabies. The Animal Control staff operates and maintains the city's **Animal Shelter**, picks-up and adopts-out animals, investigates bites and follows up bites for rabies, and checks into complaints. Wardens are on call 24 hours a day, including weekends, to pick up or dispose of diseased or dead animals.

Animal bites should be reported to the Animal Control Division (235-2556). They will respond and impound the animal if necessary. They also keep the victim informed throughout the ten-day observation period.

The Neighborhood Integrity Program (NIP) is responsible for vermin and vector programs, high weeds and grass violations, garbage and refuse inspections, zoning violations and minimum housing including apartments. The program stresses voluntary compliance and citizen support in eliminating problems with dilapidated structures, alley maintenance, junk, trash, and abandoned vehicles. Complaints concerning minimum housing are reviewed and appropriate actions are taken or coordinated with the Building Inspection and Fire departments. Questions concerning ordinances, child care, nursing homes, apartments, etc. should be directed to this department.

Some may question whether a mosquito is vermin or vector, but there is no question about the many numbers which reside in Irving. The city uses a fogging machine to control their population, but this equipment is not effective unless weather conditions (temperature, wind, sunshine) are favorable. Mosquitos are rarely in residence at these times. The Health Department prefers to treat sites likely for mosquito breeding with larvicide, insecticide, and insect growth regulators. Inspectors will provide information on chemical, physical, and biological control of mosquitos to residents. (253-2461).

Environmental Services

The **Sanitation Division** of this department provides residential and commercial collection and disposal service for solid waste generated within the city limits. *Brush pick-up* is available on a call-in basis from November through March. From April through October this service is provided on a rotating schedule. Irving is in the process of developing a new landfill at 220 E. Hunter Ferrell Road for the disposal of the city's waste. The **landfill** is open for use of Irving residents (a driver's license is required) seven days a week from 7:00 a.m. until 5:45 p.m. Call 253-2481 for information on charges.

It is unlawful for any person to throw or deposit in or on any private property, not belonging to or under the control of such person, any bottles, cans, tacks, wire, bale, bundle, sack, paper, pasteboard box, cloth or any other kind of rubbish or trash. (Translation "Don't toss your bottles and cans in my front yard!")

Building Inspection

The function of the Department of Building Inspection is to assure properly constructed buildings within the city. It issues certificates of occupancy on all business and residential structures with the exception of single family and duplex dwellings. The department authorizes and approves various permits such as:

- New commercial and residential construction, including additions and alterations
- New electrical installations and repairs
- New plumbing installations and repairs
- New mechanical installations and repairs
- Driveway and approach installations, repairs and alterations
- Streetcutting Permits
- Fence Permits
- Sign Permits
- Housemoving Permits
- Aircraft Permits
- Certificates of Occupancy

The following requests are processed for City Council approval:

- Special Trailer House Requests
- Special Housemoving Requests
- Temporary Use Permits
- Temporary Tent Sales

The department reviews newly published updated codes and makes recommendations to the City Council when present codes should be revised. The following codes are currently enforced:

- *Uniform Building Code*, 1982 edition
- *Uniform Plumbing Code*, 1982 edition
- *Uniform Mechanical Code*, 1982 edition
- *Uniform Fire Code*, 1982 edition
- *National Electrical Code*, National Electrical code, Code, 1982 edition.

The Director of Building Inspection attends meetings of the Planning and Zoning Commission the Zoning Board of Adjustment and Appeals, and the City Council. The department has jurisdiction and authority for the following boards:

- Building Code Board of Adjustments and Appeals
- Building Standards Commission
- Irving Electrical Board
- Irving Plumbing Board

Complaints from citizens concerning building code violations and zoning requirements are reviewed and investigated by this department and the Health Department through its Neighborhood Integrity Program.

The 1982 *Garage Sale Ordinance* allows each resident only two garage sales a year and limits the length to 72 hours. The ordinance also limits the publicity of each to two signs, and one sign must be located at the site.

Public Works

The Department of Public Works designs and constructs "in house" projects, and maintains the streets, drainage channels, water mains, sewer and storm systems in the city. The staff includes the Director of Public Works and his associates plus design engineers, inspectors, draftsmen, and surveyors. This department has on record all maps and plans of streets, water and sewer systems for the public to review. The director attends all meetings of the City Council.

The **Engineering Division** prepares plans and specifications and oversees the construction of all public works design projects done "in house." Some road projects are also coordinated with Dallas County. The **Construction Inspection Section** is responsible for ensuring that both public and private projects are constructed according to city specifications.

An important function of the Engineering Division is the review of plats and construction plans for new subdivisions within the city. The Public Works Director makes his recommendation to the City Council and the Planning and Zoning Commission concerning construction, utility, and drainage plans for all subdivisions. The department maintains records of filed subdivision construction plans and handles requests for information from private engineers, realtors, developers and contractors as well as individual citizens.

The **Right Of Way Agent** secures property and easements necessary for the creation and expansion of the city system.

The **Street Division** is responsible for the maintenance of all public thoroughfares, excluding state highways, within the City of Irving's right of ways and easements. The division cleans and maintains the major creek channels to prevent flooding. Other drainage structures such as inlets, culvert pipes, and bridges are inspected and maintained to prevent blockages from debris that causes localized flooding. Other responsibilities include removal of roadway debris and emergency response to oil spills, icing, or other hazardous conditions.

Water Utilities Division. The operation and maintenance of the Irving water distribution and sewer collection systems is the responsibility of the Division of Water Utilities. This division receives funding from the Water and Sewer System Fund of the city. These funds are derived from revenues collected from water sales, sewage collection charges, tap fees and other charges for services rendered. The collection and accounting duties connected with water utilities are handled by the Department of Finance, Customer Service Division. Questions concerning water should be addressed to customer service. (Most of the water used in Irving is purchased from Dallas with the remainder of the water coming from four deep Trinity Sands wells within Irving.)

The division is divided into three sections. **Maintenance** is responsible for repairing, maintaining and, to a lesser degree, expanding the water distribution and sewer collection system. The **Water Production Section** involves the actual operation of water pumping stations, storage facilities, etc. The **Water Pollution Control Section** provides for weekly monitoring of water quality in the distribution system, enforcement of the sewer use ordinances,

monitoring of industrial sewage discharges, monitoring of water quality in the streams in the city, and the inspection and approval of septic tank installations.

The essential services in this division are performed 24 hours, seven days-a-week with night and weekend personnel working on both a regular and stand-by basis.

Community Development

The Department of Community Development provides the necessary information to the City Council for orderly planning of the growth of Irving and keeps the official zoning records of the city. Community Development processes and evaluates requests for zoning changes, preliminary and final subdivision plats, Zoning Board of Adjustment and Appeals reviews, and street name requests. The **Cartography Section** produces and maintains various types of maps and other graphic reports and displays.

Special informational studies are provided to the City Manager, City Council and appointed boards. Community Development is assigned the role of principal administrative support unit for the Planning and Zoning Commission and Zoning Board of Adjustments and Appeals, which considers special hardship situations where difficulties exist in complying with zoning regulations.

The department serves as a liaison not only between all city departments but with neighboring municipalities, Dallas County, the North Central Texas Council of Governments, the state of Texas and federal planning agencies.

Irving has adopted standards and policies that are prescribed in the *Zoning Ordinance*, *Subdivision Ordinance*, *Master Street Plan*, and other comprehensive studies. Community studies, involving citizen input, have been completed for all areas of Irving. These studies are available at the department and in the Central Library. Community studies which have been completed include the following:

- *Northwest Area Study*, 1971 (presently being restudied)
- *Greenview Hills Area Study*, 1974
- *South Area Study* (combining the Southeast and Southwest Studies), 1974
- *North Area Study*, 1974
- *Central Irving Area Study* (combining the Central and Northeast Planning Communities), 1976
- *West Irving Study*, 1971 and revised in 1983

There are several legal methods of enforcing land use planning in Irving. Two of the most important are zoning and subdivision regulation.

ZONING

Zoning is the process whereby the city protects itself against indiscriminate land uses. The power to zone is conferred upon Texas cities to promote the health, safety, and general welfare of the public.

When an Irving property owner wishes to use the property in a manner that is prohibited by the current zoning, he must apply for a zoning change at the Department of Community Development. After making out an initial application, the request must progress through the following reviews and actions:

- Technical Committee Review is conducted every Tuesday. This committee is composed of staff representatives from the following departments: offices of the City Manager and the City Attorney, Community Development, Fire, Traffic and Transportation, Building Inspection, Sanitation, and Public Works including the Water Utilities Division.
- Planning and Zoning Commission Hearings are held every other Monday at 7:00 p.m. in the City Council Chamber. All real property owners within 200 feet of the proposed zoning changes, as well as the applicant, receive a notice giving the date, time, and location of the public hearing. All proponents and opponents of the proposed changes are given an opportunity to be heard by the commission. If the commission recommends approval of the zoning request, then the case is automatically scheduled for the first available City Council agenda.
- City Council Meetings are held every other Thursday at 7:30 p.m. in the City Council Chamber. A "Notice of Public Hearing" is published in a newspaper of general circulation. A notice concerning a zoning change is sent to the applicant and every real property owner within 200 feet of the proposed change 15 days prior to the City Council hearing. All proponents and opponents of the proposed change are given an opportunity to be heard. If the Council denies the request, the case is considered terminated.

The **Planned Unit Development (PUD)** is a flexible approach to zoning that permits mixed land use development of large areas (a minimum of 30 acres) as a whole and involves stage-by-stage development over a long period of time. This type of zoning is being used in Las Colinas and Valley Ranch.

SUBDIVISION REGULATIONS

While conventional zoning applies to individual lots, subdivision regulations govern the process of splitting a tract of land into separate lots. By state law, land in or within five miles of the city is required to be subdivided when the owner divides the land into two or more parts for the purposes of laying out any subdivision of lots for sale. The departments of Community Development, Traffic and Transportation, and Public Works are involved in subdivision planning.

The reviews and actions for subdivisions are similar to those of zoning with some important differences; i.e., public notices are mailed only for certain residential replats. Residents should contact the Department of Community Development for information.

Residents may review the subdivision plats in which they reside at the Department of Public Works. The regulations contain construction standards for streets, gutters, sewers, water mains, sidewalks, drainage features, and the size and shape of lots.

Traffic and Transportation

This department is responsible for planning, design, and operation of Irving's transportation systems, traffic control devices, and the communications and electronics systems and equipment. The department works with other city departments and outside organizations on matters that involve transportation or communication. The staff investigates all traffic complaints and receives suggestions.

Maintenance and Service

This department provides maintenance services for 32 public buildings. It is responsible for security and protection of city properties including city parks and water facilities. Daily tasks may range from moving a desk to delivering the council agenda. The department is responsible for telephone communication (253-2600) between citizens and city services after normal business hours and weekends.

Irving Municipal Garage

The garage is responsible for repair and maintenance of all city owned motor vehicles such as automobiles, pickups, dump trucks, sanitation trucks, tractors, caterpillar type equipment and all emergency generators. It also operates a Paint and Body Shop, Welding Shop, and Rebuilding Shop for engines, etc. The garage is open from 6:30 a.m. to 5:00 p.m. Monday through Friday with a small crew available on Saturday.

Boards and Commissions

The City Council appoints advisory boards to help shape city policy. These boards relate to almost all functions of city government from library management to planning and zoning.

Citizens who wish to apply for positions on the non-paid advisory groups should contact a Council member or complete an application in the City Secretary's office. The general qualification for board members is that they be residents of Irving. Boards requiring professional expertise, such as the Electrical Board, have more stringent requirements. For most boards the term of service is two years, and members cannot serve more than three consecutive terms.

Notice of meetings is posted in the Civic Center Lobby at least three days before the meeting. When a resident wishes to appear before a board or commission, a request should be made to be placed on the agenda. This provides an opportunity to be heard on general concerns or specific policy proposals.

The **Open Meetings Law** of the State of Texas provides that no meeting of a public body can be closed to the public unless purchase of land, litigation, or personnel is being discussed. The meeting can then be closed if proper notification has been given to both the public and the news media. The law also requires accessibility to public records.

Fireman's and Policeman's Civil Service Commission serves as stipulated by provisions of the State Civil Service Act in administering state regulations pertaining to personnel matters of the Fire and Police departments. Three members are appointed by the Mayor and confirmed by the City Council. Members serve three-year terms and must be residents of the city for over three years. This board meets upon call of the chair.

Heritage House Committee oversees activities and policies of the Heritage House. The council appoints six members who serve two-year terms.

Irving Arts Board is responsible for encouraging and supporting activities of local arts and humanities groups. The board's activities are funded through a 1% tax on local hotel and motel room occupancy. These funds are used in three areas:

- technical assistance through the IAB staff which includes a director appointed by the board
- arts assistance through a grant-in-aid program
- facilities assistance and planning to meet arts facility needs.

The Council appoints seven members who serve two-year terms. Meetings are held on the fourth Wednesday of each month at 3:00 p.m. in the Civic Center.

Irving Cable Television Board is the policy coordinating body for community/municipal use channels of cable television and any future institutional networks. Working with the Department of Communications, the board conducts, in association with the City Council and City Administration, required performance evaluations of cable television franchises and aids in preparing an annual budget within the funds generated by cable television revenues. The Council appoints nine members serving two-year terms. Meetings are held in the Central Library on the fourth Monday of each month at 7:00 p.m.

Irving Convention and Visitors Bureau Board oversees activities of the ICVB and the funds it receives from the hotel/motel occupancy tax. The board employs an executive director and assists in preparing the annual budget, which must be approved by the City Council. The board contains seven voting members who do not own or who are not employed by the hotel interests, three non voting ex-officio members who are representatives of hotel interests, the president of the Irving Chamber of Commerce and one member of the city administration. Members serve two-year terms. Luncheon meetings, which are open to the public, are held on the third Friday of each month at motels and hotels in the city.

Irving Hospital Authority Board approves members of the medical and dental staff for the Irving Community Hospital and establishes a liaison with the staff. The board decides policy, approves the budget, and selects an administrator to act as the chief executive officer for the governing body. The City Council appoints five members who serve two-year terms; six additional

members are appointed by the board. Meetings are held at the Irving Community Hospital on the fourth Wednesday at noon.

Irving Public Library Board makes recommendations for the operation of the library, purchase of facilities or furnishings, employment of the Librarian and expansion of the system. The board also assists in preparing the annual budget. The Council appoints seven members who serve two-year terms. Meetings are held in the Central Library on the second Monday of each month at 7:00 p.m.

Parks and Recreation Board provides policy recommendations, information about citizen needs and requests, and recommends plans for development and improvement of facilities and services of the Park and Recreation Department. The Council appoints nine members who serve two-year terms. Meetings are held in the Council Chamber on the first Tuesday of each Month at 7:30 p.m.

Planning and Zoning Commission hears zoning cases and advises the City Council concerning implementation of the zoning and subdivision ordinances. The commission assists in the development and maintenance of an updated comprehensive plan. Their role is advisory in that the City Council has final authority to approve or deny all zoning requests. The council appoints seven members who serve two-year terms. Meetings are held in the Council Chamber every other Monday at 7:00 p.m.

Zoning Board of Adjustments and Appeals considers special hardship situations where difficulties exist in complying with zoning regulations. Decisions of this board are final. The Council appoints five members and two alternates who serve two-year terms. The board meets upon call of the chair.

The following boards advise the City Council, the Building Inspection Department and, in some cases, the Health Department on the application of housing and building codes. Members of these boards review and make recommendations to the Council regarding their respective codes, review new materials for use in construction, and hear appeals pertaining to specific applications of the codes. Each of these boards includes representatives of appropriate professional and trade interests.

Building Standards Commission hears appeals concerning decisions of the Building Inspector, requires vacating or demolition of unfit structures, and grants variances because of hardship. Decisions of this board are final. The City Council appoints the seven members who serve two-year terms.

Building Code Board of Adjustments and Appeals hears appeals concerning decisions of the Building Inspector and reverses, affirms, or modifies the decisions. It may approve new and alternative materials, methods, etc. in relation to the *Uniform Building Code*, but it cannot change the code. Decisions of this board are final. The Council appoints five members who serve two-year terms. Also attending the meetings are the Assistant Fire Marshall and the Assistant Director of Building Inspection who serves as secretary.

Electrical Board hears appeals concerning decisions of the Electrical Inspector who is an ex-officio member of the board. The decisions of the board are final. The board also sets the date for and content of examinations for qualifying electricians. This board must contain the following members: one representative from Texas Power & Light, two master electricians and registered electrical contractors, one journeyman electrician not employed by a board member, one general contractor, and two members from the profession or trade. The City Council appoints the seven members who serve two-year terms.

Board of Plumbers hears appeals concerning the decisions of the Plumbing Inspector. The inspector and a representative from the Health Department serve as ex-officio members. Decisions of this board are final. The City Council appoints three members who serve until a replacement is named. This board must contain the following members: one master plumber with ten-years experience, one journeyman plumber with five-years experience, and one registered practicing engineer or architect.

Finance

Budget

The annual operating budget is coordinated by the Department of Finance, Accounting Division. The operating budget includes proposed expenditures and the means to finance them. Copies of the preliminary and the final budget are available in the Central Library and in the City Secretary's office.

The 1982-83 budget is organized on the basis of funds or account groups. Most revenues go into the General Fund which is the general operating fund of the city. Each fund is considered a separate accounting entity, and the monies in these special accounts can only be spent for specific services such as fleet maintenance for all departments and equipment replacement. Among the additional funds maintained by the city are:

- **Water and Sewer System Fund** receives support from the fees charged for water and sewer services and is not supported by property tax revenues. These funds do not support any of the General Fund functions. Funds received from this operation, after expenses, are used to make needed capital improvements to the system. The 1982-83 Systems budget totals \$14,233,024. Revenue bonds may be sold for capital improvements.
- **Federal Revenue Sharing** is proposed to be used for landfill improvements, water line replacement, swimming pool improvements, and for equipment in city departments. Irving expects to receive \$1,344,732 in the 1982-83 budget year.
- **Cable Television System Fund** receives its revenues from the franchise fee charged the cable television operator. All expenditures related to the Cable System Fund are charged to this account. This fund is prohibited by ordinance from receiving any tax monies from the General Fund; therefore, expenditures of this operation cannot exceed revenues. The Cable Television System Reserve Fund escrows monies provided by the cable operator for construction of the main library studio.

BUDGET PROCEDURES. The budgetary process begins in April when the city departments submit budget requests to the City Manager. Public hearings are conducted before and after the initial preparation of the budget and before final City Council approval. These public hearings are held throughout the summer and are announced in the newspaper and in notices mailed with city water bills. The City Manager must send the proposed annual budget to the City Council by September 1st for adoption by October 1 when the Irving fiscal year begins.

The Council must also approve budgets for the Texas Stadium Revenue Fund, the Irving Convention and Visitors Bureau, and the Irving Arts Board. These budgets are available in the Central Library.

REVENUE. The General Fund is the general operating fund of the city. In 1982 principal sources of revenues for this fund include property tax (44.6%), city sales tax (19.2%), franchise taxes (9.8%), sanitation fees (6.4%), fees, permits, fines and service charges (7.6%). General revenue bonds are sold for capital improvements.

The tax rate is set annually by the City Council. In 1982 property was assessed at 100% of actual market value. The city tax rate was set at \$.40 per \$100 assessed valuation including a 22% homestead exemption.

EXPENDITURES. The General Fund Budget for 1982-83 totals \$34,836,521. Disbursements by classification are:

Salaries and wages - 54.2%

Supplies, maintenance and services - 10.3%

Utilities, insurance, debt service and retirements - 31.3%

Equipment - 4.1%

Expenditures by department and additional details can be found in copies of the budget located in the Central Library.

Some of the additional taxing jurisdictions located within the Irving city limits are:

Dallas County

Dallas County Community College District

Dallas County Hospital District

Dallas County Road and Bridge District

Dallas County Municipal Utility District (MUD) #1

Irving Flood Control District

Independent School Districts

• Irving

• Carrollton - Farmers Branch

• Coppell

• Grand Prairie

• Grapevine

For information concerning budgets, tax rates, appraisals, or exemptions, contact the DCAD or the taxing jurisdiction.

Dallas County Appraisal District (DCAD)

In 1979, the 66th Texas Legislature mandated the creation of county wide appraisal districts throughout the state. The DCAD appraises for all school districts, all suburban municipalities, the city of Dallas and Dallas County. Although the district sets appraisals, the individual taxing jurisdictions will continue to set the tax rate. The district, which is not a part of county government, is administered by a five member board appointed by the various taxing authorities. The district also provides an appraisal review board to hear taxpayer appeals. Certain types of tax exemptions are allowed.

DCAD TAX EXEMPTIONS.

Homestead exemptions. A homestead is the structure and land used as the residence.

- School homestead exemption - \$5,000 exempted on school taxes.
- County homestead exemption - an additional \$3,000 exemption granted only from tax levied by road and flood control units.
- local-option exemption - an additional exemption any taxing unit may grant. (The IISD and the City of Irving grant this exemption.)

Over-65 Exemptions. A \$10,000 exemption which applies to school taxes only.

- Tax ceiling - once you have qualified for the over-65 exemption your tax bill will not increase.
- Tax deferral - if you are over 65 and cannot pay your taxes, they may be deferred. The taxes then become delinquent, with penalty and interest accruing, but there can be no lawsuit as long as you own and occupy the home. As part of your estate, the taxes will have to be paid by your heirs.
- Local option - an additional exemption allowable if granted by the local taxing unit. (the City of Irving grants this.)

Disabled Exemption. If disabled, you can qualify for an additional \$10,000 exemption, but this applies to school taxes only. You may not receive both this exemption and the over-65 exemption.

- Local-option - the individual taxing units may grant an additional exemption. (Granted by the IISD and the City.)
- Disabled veterans - certain disabled veterans or their survivors may qualify for a partial exemption on any property taxes. (Granted by IISD and the City.)

Early Payment Discount. Tax bills are mailed in September/October and are due by January 31st. Some taxing units offer up to a 3% discount if paid early.

Notices of property value will be sent 20 days prior to the appraisal review board hearings (July/August) if your property value is greater than the previous year, greater than the value you rendered, or if your property was not listed on the rolls the preceding year.

The following tax calendar is reprinted from *Taxpayers' Rights, Remedies, and Responsibilities, a Guide for Texas Property Taxpayers, 1982-83 Edition*. This useful publication is available from the State Property Tax Board, P.O. Box 15900, Austin, Texas 78761. It may also be available at local tax departments.

TAX CALENDAR★

January 1: The date on which property value, ownership and taxable situs is determined. This also is the beginning of the period during which renditions, exemption applications and applications for productivity valuation may be filed with the appraisal district.

May 1: Before this date, exemption or productivity valuation applications and rendition forms are due.

July/August: Meeting of the appraisal review board to hear reasons why taxpayers think the values assigned to their property are to correct and to hear questions concerning the denial of exemptions or productivity valuation.

July/August: Adoption of the tax rate by the unit.

September/October: Tax bills are mailed to property owners.

January 31: Last day to pay taxes.

February 1: Taxes become delinquent. Unpaid tax bills increase with penalty and interest. Although the tax assessor is responsible for sending the tax bill, if for any reason you should not receive your bill, the Texas Constitution says you are responsible not only for the tax payment but also for any penalty and interest charges.

★ January 1, January 31, February 1, and May 1 dates are mandatory. Others are advisory and may be altered by the appraisal district or taxing jurisdiction involved if local conditions require.

Public Utilities and Transportation

Electricity, Gas, and Telephone

Irving is served by Texas Power and Light Company, Lone Star Gas Company, General Telephone, and Southwestern Bell Telephone Company. Irving has limited regulating powers over these utilities franchised to serve the city. The **Texas Railroad Commission** regulates the Lone Star Gas Company. The final authority in regard to holdings and rate structure for TP&L is with the **Texas Public Utility Commission (PUC)** whose members are appointed by the Governor. The PUC is the final regulating authority of Southwestern Bell, which serves a portion of northern Irving, and General Telephone which provides service to most of the city. (It is up to the user to decide in which phone directory - Dallas or Irving - his name will appear. It may be necessary to consult both directories.)

The Assistant City Manager for Finance is responsible for analyzing utility rate case applications and making recommendations to the council and the administration. It is important for residents to contact the regulating agencies when they have comments concerning service and charges. This can be done by letter, petition, or appearing in person at public hearings before the City Council and the regulating agencies. Addresses for these agencies are:

Public Utility Commission	Railroad Commission of Texas
7800 Shoal Creek Blvd.	1124 South I35
Suite 400N	P.O. Box 12967
Austin, Texas 78757	Austin, Texas 78711

Additional information on these agencies can be found in the *Texas Government Handbook* published by the League of Women Voters of Texas Education Fund, 1983. Copies are available in the libraries.

Cable Television

Two cable television franchises operate in Irving. Prior to 1981 the **Las Colinas Association Communications Systems (LCACS)** was organized; it is operated by the Las Colinas Association and is available to Las Colinas property owners.

In 1981 **Group W Cable** was granted the non-exclusive franchise to serve the entire city. Regulatory matters related to cable construction, licenses, and the franchise fee are handled by the Department of Communications. The Cable

Television Board serves as an advisory board to the City Council on matters relating to cable television.

Water and Sewer System

Irving negotiates to bring water into the city and to distribute and dispose of waste water. The operation and maintenance of the Irving Water Distribution and Sewer Collection System is the responsibility of the Water Utilities Division of the Public Works Department. The Sanitation Division of the Department of Environmental Services provides residential and commercial collection and disposal service for solid waste. The Customer Service Division of the Department of Finance is responsible for utility accounts and other duties connected with water utilities. (See also Offices and Departments.)

Transportation

In August 1983 Irving was among the 14 cities in Dallas County which voted to establish the Dallas Area Rapid Transit Authority (DART). This agency will plan, implement, and operate area wide public transit service. By 1986 Irving will have intra-and inter-city bus service and will be well on the way to the implementation of rail service.

DART is governed by a board of 25 members appointed by city councils of the participating cities. The number of representatives is determined by the percentage of population using a formula provided by the state. Irving has two representatives.

DART is financed through the fare box and a 1% limited sales tax on non-essential items. The tax deductible assessment applies to all purchases except food, shelter, clothing, and automobiles.

TAXI SERVICE. Metropolitan Transportation Services, Inc. has the franchise to provide taxi service to Irving.

BUS SERVICE. The **Dallas Transit System** provides express bus service to and from downtown Dallas with the schedules arranged to provide service at peak periods of the morning and afternoon. Residents may park their cars at the **Las Colinas Park-n-Ride** Terminal located at O'Connor and State Highway 114. Continental Trailways provides limited commuter service to Dallas and Fort Worth. The City of Dallas operates a computerized Rideshare service offering free car pool, van pool, and bus information.

Bus service is provided for students living in the Irving Independent School District who live more than two miles from their assigned school. This service is provided by the Dallas County School Board.

Health and Human Services

Community health and human services involve the interaction of federal, state, county and local programs. This publication is concerned with local programs - those provided in Irving.

Dallas County

DALLAS COUNTYWIDE HEALTH DEPARTMENT (1936 Amelia Court, Dallas). This department is designated by the state as the official health agency. The primary objective of the department is to protect, maintain, and improve the health of the people of Dallas County. Personal services are available to county residents. Irving contracts with the county for specific services, and annual charges are based on the number of city residents treated. The County Health Director of the Dallas Countywide Health Department is appointed by Commissioner's Court, and he is responsible to them for activities of the department. The department offices are part of the **Dallas Public Health Center** and are located in the medical complex including **Parkland Hospital** and **Children's Medical Center**.

DALLAS COUNTY HOSPITAL DISTRICT. The district, which was created by county voter approval in 1954, is charged with responsibility of providing hospital and medical services to the indigent residents of Dallas County. It is governed by a policy making board which is charged with submitting an annual budget to Dallas County Commissioner's Court (see Boards and Commissions). By law, the district is authorized to finance operations through ad valorem taxes.

Parkland Memorial Hospital (5201 Harry Hines Blvd.) is responsible for the care of the medically indigent of Dallas County and provides aid for residents needing emergency room treatment. Medical and nursing services, clinics, hospital care, and social services are available. Children's acute care services and clinics are available at **Children's Medical Center**, 1935 Amelia.

The **IRVING HEALTH DEPARTMENT** is the liaison between the Dallas Countywide Health Department and the city of Irving. Direct health care is provided in the following areas:

- Tuberculosis control provides skin tests, x-ray, and follow-up treatment for people with diagnosed cases of TB and those who have been exposed and referred by physicians.
- Venereal disease control administers diagnostic tests. (All records are confidential and minors are protected.)
- Acute communicable disease control

- Public health nurse home visits
- Public health laboratory services
- Maternity clinics
- Well-baby clinics
- Immunization clinics

The immunization and well-baby (for babies up to six months) clinics are presently conducted on the first Friday of each month at the Church of Christ Central, 1710 West Airport Freeway. Call 920-7916 for additional information and appointments.

Hospitals and Emergency Service

The **Irving Community Hospital** is a non-profit general hospital providing 213 beds. In January 1983, the hospital started an expansion and renovation program which will add four stories to the present building and 75 beds. ICH is not tax supported, but receives funds from community subscription, private donations, revenue bonds, and hospital income. The hospital is governed by the Irving Hospital Authority Board. (See also Boards and Commissions.)

The hospital participates in LVN, RN, and X-Ray teaching programs. The ICH staff coordinates several support groups and clubs for chronically ill patients and their families. The hospital operates a 24-hour emergency service with a resident physician in attendance.

Pioneer Park Medical Center is an 80-bed investor owned hospital with a Board of Directors who oversee hospital affairs and advise on hospital policies. Contact the hospital for information on support groups and classes held at the hospital. Pioneer Park Medical Center operates a 24-hour emergency service on weekends.

Ambulance Service is provided by the Irving Fire Department within the city limits of Irving. Call 253-2442 to summon an ambulance in Irving. If it is necessary to call "Operator", the address must be identified as Irving, or the call may be dispatched to another city.

Human Services

The following list details the agencies offering information, assistance, and counseling in solving problems. Some of the agencies offer a comprehensive service while others target a particular problem.

This is only a partial list of agencies serving Irving. The *Irving Phone Directory* should be consulted for more information. Information may also be obtained on APL/CAT (see p. 22)

REFERRAL SERVICES

- Community Council of Greater Dallas. Information and Referral Service. A central source of information on services available through all health and human care agencies in Dallas County. Directs persons to the resources that can best meet their needs.
747-3711 Hotline answered 24 hours
741-5244 Aging Information Office
742-1368 Centro de Informacion (se habla Español)
- Contact.....361-6624
Offers 24-hour phone counseling and referral service. Project of United Methodist Church.
- Dallas County Mental Health and Mental Retardation. A comprehensive community mental health, mental retardation program for Dallas County which consists of numerous adult, child and adolescent services. Provides 24-hour information counseling and referral service.
330-7721 Hillside Center - adult inpatient care
630-9721 Children's mental health central/intake/crisis intervention
375-9156 Mental retardation intake/crisis intervention
- Family Guidance Center, 2520 West Irving Blvd. (Interfirst Bank) 253-8879
Professional counseling with individuals, couples, or groups for problems such as marital, divorce, parent-child, and personal distress.
- Family Outreach, Inc., 612 E. Second....438-5466
A volunteer non-profit service organization which aims to prevent child abuse and neglect. It offers programs to families such as parenting classes, child development programs, teen groups and others.
- Irving Office on Aging, 228 Chamberlain St....253-2496
Plans and coordinates social services for the elderly and operates the Senior Citizens Center (Dallas County Nutrition Program). The office offers information and referral services to older residents of Irving (60 years or older), coordinates volunteer services to the elderly, and operates a speakers bureau.
- Irving Aid, Inc., 426 West Pioneer...253-3912; 254-3133
Provides information referral services about health and welfare resources including housing, food, and clothing to residents of the Irving area. Financial assistance is given on a limited emergency basis only when other resources are not available.
- Texas Department of Human Resources. Food Stamp and AFDC Program
612 E. Second St....438-5325

The Food Stamp Program certifies eligibility for food stamps for the unemployed and people living on small fixed incomes who meet eligibility requirements. Financial services are offered to families with dependent children who meet eligibility criteria.

EMPLOYMENT

- County North Work Training Center, 1210 Luke St.....255-3705
Vocational training, with the objective of placing the client in competitive employment, is provided by the center.
- Texas Employment Commission, 201 S. Rogers Rd....254-9135
Offers free job placement, processes unemployment claims, and provides vocational counseling and testing.
- Texas Rehabilitation Commission, 201 N.W. Second St., Suite 103, Grand Prairie.....264-0365
Assists mentally or physically handicapped youth over 16 to learn skills towards full employment.

WOMEN'S SERVICES

Additional information can be obtained in the *Directory of Services for Women*. Young Lawyer's Wives' Club of Dallas, 1981.

- Rape Crisis Center.....521-1020
Offers 24-hour counseling and support services for victims of sexual abuse and their families.
- Family Place.....521-4290
Provides 24-hour hotline and temporary shelter for battered women and their children. Outreach counseling is also available.
- YWCA, Irving Branch, 3700 Northgate.....252-8683
Women's advocacy group and social service agency offering classes and workshops, recreational activities, volunteer opportunities and community service programs.
- Women's Center, North Lake College.....659-5373
Provides support services for women through counseling, seminars and workshops, weekly coffees, and programs for community outreach. Services are offered to all women and men in the community.

CHILD CARE

Child care facilities must obtain a permit from the city. For more information and a list of homes, contact the Irving Health Department. After school care is provided by the YWCA and the YMCA. The Irving Parks and Recreation Department provides schedules for after school activities at the recreation centers.

In a child care facility, no child of any age shall ever be shaken or hit, and no child under five years old shall ever be spanked. Parents' signed approval is required for spanking.

Education

IRVING INDEPENDENT SCHOOL DISTRICT

History

The Irving Independent School District was created by the Texas Legislature in 1905 as a governmental unit separate from the City of Irving. It combined what were then known as the Lively and Kit schools. The enrollment at that time was 125. The Sowers and Union Bower districts were annexed at a later time. The first school was a two-room structure located at the corner of Second and Jefferson streets on land donated by the founders of Irving, J.O. Schulze and Otis Brown.

Facilities

The fully accredited system includes 16 elementary, six junior high and three high schools serving approximately 21,000 students and employing approximately 1,100 teachers. The district encompasses 48.5 square miles with many areas on the edges of the Irving city limits being in other school districts.

Superintendent of Schools and Board of Trustees

The district is governed by a seven member Board of School Trustees who are elected at large and serve staggered three-year terms. The Trustees, who serve without pay, make all major decisions regarding school policy, curriculum, expenditures, and expansion. It is the Board's responsibility to provide tax money for maintenance and operation of the schools and to submit bond issues to be voted on by the people of the district for construction of school facilities.

The Superintendent is appointed by the Board of Trustees and serves as its chief executive officer to administer the operations of the schools. He is also an advisor in keeping the board informed of the operation and progress of school programs.

MEETINGS. Trustees meet regularly in the School Administration Building, 901 O'Connor Road, at 7:30 p.m. on the third Monday of every month. Special meetings are called when necessary. Agendas are posted in the Administration Building 72 hours before a regular meeting and at least two hours before an emergency meeting. Agendas are sent to the *Irving Daily News* and to other papers that request them. At present that includes *The Daily Times Herald*, *The Dallas Morning News* and *The Las Colinas Journal*. In addition, The Community Television Network, Group W. Cable and KKDA Radio are provided copies of the agenda. Citizens are encouraged to participate in

school district affairs, and time is set aside on the agenda for their participation. To appear on the agenda, individuals should write a letter to the President of the Board or to the Superintendent at least five days before the meeting. However, if a person wishes to address the board without prior arrangements he may do so during a time set aside for that purpose.

ELECTIONS. Elections for Trustees are held annually on the first Saturday in April. There is no run-off in School Board elections; election is by plurality. A Trustee must be a qualified voter of Texas, a resident of the district six months and of the state one year. Board officers (president, vice-president, and secretary) are elected annually by a vote of board members.

Budget and Taxation

The 1982-1983 operating budget is \$54,607,497. Citizen input is encouraged in the budget process. Questionnaires are distributed and hearings are held before and after the budget retreat in July. The final budget must be adopted by August 20. The school ad valorem tax rate is set by the board using the Dallas County Appraisal District's (DCAD) values to determine the actual amount of taxes to be paid by individuals.

All questions regarding taxation and exemptions should be directed to the IISD Tax Office at 819 O'Connor Road in the School District Administration Complex.

Special Programs

- Multi-media resource center located in each school
- Modern planetarium providing programs and courses to all students
- Junior ROTC programs at the three high schools
- Counselors available at all schools
- Physical education programs available at all grade levels
- Music program beginning in elementary schools and continuing with string, band, and choral classes in junior high and high schools
- Vocational education programs offered in grades nine through twelve.
- Bilingual education of English as a Second Language classes provided at all levels
- Eureka Program for academically talented third, fourth and fifth grades available to students who qualify
- Honors courses available in grades six through 12
- Routine health services available at all schools
- Special education department staffed with professional personnel who are assigned to programs such as resource teaching for students with language/learning disabilities, regional school for the deaf, homebound, early childhood and self contained classrooms for students with mental or physical handicaps

Dallas County School Board

This board administers an intermediate service office for all schools in Dallas County including 15 school districts. It is governed by a board of seven members

with three members being elected at large. The only service presently used by the IISD is transportation, which is provided for students living more than two miles from their assigned school.

Privately Supported Schools

There are numerous church and privately owned schools in operation throughout Irving. They offer accredited programs for nursery school through high school. Inquiries may be made directly to these schools for their programs, requirements, and costs.

HELPING HAND DEVELOPMENT CENTER. The center provides year-round school and day care for mentally retarded and developmentally delayed individuals, many of whom are multi-handicapped. Programs include education, infant stimulation, physical and occupational therapy, home training, health care, audiological and nutritional screenings, workshops, parenting classes, and individual educational plans. The school is located at 3337 Stovall.

NOTRE DAME OF DALLAS SPECIAL SCHOOL. This school provides training for retarded, learning disabled, and emotionally disturbed students ages 2½ to 16. The Notre Dame Vocational School and Rehabilitation Center offers programs for ages 16 through 21 years. The school is located at 1451 E. Northgate Drive.

Higher Education

NORTH LAKE COLLEGE. This member of the seven college Dallas County Community College District (DCCCD) opened in 1977. It offers a full range of two year Associate Degree programs in Liberal Arts and Sciences. These programs of study are transferable to four year colleges and universities. Career programs preparing students for entry into the job market are also offered. The Community Service Division offers life-long learning opportunities to community members of all ages including children and youth. Courses are typically presented in short-term classes, workshops and seminars. Most courses are offered on the North Lake campus; however, some classes are conducted at other facilities in the area. The campus is located at 5001 N. MacArthur Blvd.

The DCCCD is governed by a seven member Board of Trustees representing single member districts. The Trustees serve six year terms. Elections are held on the third Tuesday in April. Irving is in place 5 which also includes Grand Prairie, west Dallas, and part of Oak Lawn and the Dallas central business district. The trustees annually levy a property tax to help fund the community colleges.

UNIVERSITY OF DALLAS. This Catholic sponsored institution, located on a 1,000 acre campus, offers a strong liberal arts program with degrees in undergraduate fields of study and on the Masters and Ph.D. levels. Within the boundaries of the campus are Cistercian Preparatory School, Cistercian Monastery, the Dominican Priory and the Holy Trinity Seminary. In addition to academic courses, the university offers a program of community education and entertainment.

Extra Special Things

Irving has more than 100 civic service, professional, and fraternal organizations; over 100 churches are located in the city. These are listed in the *Directory of Irving Clubs and Organizations* published annually by the Women's Division of the Irving Chamber of Commerce. Additional organizations are listed in APL/CAT (page 22).

The Arts

The **Cultural Affairs Council (CAC)** serves as a clearinghouse of information on local arts organizations and artists. The CAC is a private non-profit arts council which has served Irving since 1977. It works individually with all aspects of the Irving community (the city government, business, arts organizations, educational institutions and others) to create a greater awareness of the importance of the arts to the community and the community to the arts.

Membership in the CAC is open to all individuals and organizations. It is governed by a board whose members are elected to one-year terms by members of the organization.

The **Irving Arts Board**, organized in 1980 as a City of Irving board, currently operates a grants-in-aid program of assistance to local organizations offering arts and humanities activities. The board's activities are funded by a 1% tax on local hotel room occupancy. Among the programs which have received funding are the Community Concert Association, the Irving Symphony Orchestra, the Irving Community Theatre, art exhibitions, and guest performances in Irving schools. The board also compiles a quarterly arts calendar/poster featuring an original work of art by a local artist. (see also Boards and Commissions.)

FACILITIES. Concerts, theatrical productions are now presented in high school auditoriums or in the **Performance Hall** at North Lake College. The Irving Arts Board with the assistance of the Southland Financial Corporation (SFC) will renovate the **Buena Vista Theatre** in Northgate Plaza for use as an interim performing arts facility. The SFC has donated three-years' use of the facility with a possible two-year lease extension. During this interim period the IAB will plan, fund, and construct a permanent visual and performing arts facility on a ten acre tract of land adjacent to the Northgate Plaza. SFC will also donate this land for the new center.

The Irving Art Association presents year-round exhibitions, classes and workshops in the municipally owned **Center for the Arts** in Jaycee Park located at 2000 West Airport Freeway.

Communications

The *Irving Daily News* is an afternoon paper published daily Monday through Friday with a morning edition on Sunday. The paper is owned by the News-Texas, Inc., a subsidiary of the A.H. Belo Corporation, which also publishes the *Dallas Morning News* and seven suburban newspapers.

The *Journal* is a weekly business and commercial publication for the Las Colinas and expanding Irving area. It is published by the AGF Company.

The Irving Public Library has microfilm copies of the following Irving newspapers:

Irving News Record, 1954-1960

Irving Daily News Texan, 1961-1965

Irving Daily News, 1965 -

The **Irving Community Television Network** (ICTN) functions as a division of the Department of Communications and coordinates local programming in Irving. This is a cooperative endeavor of community organizations, the Irving Independent School District, North Lake College, University of Dallas and the city government. Locally produced programs range from Irving City Council and IISD School Board meetings to an aerobic exercise show. ICTN programs presently appear Monday through Friday beginning at 4:00 p.m. on cable channel 17-A.

The ICTN is developing a *Community Calendar* which will include date, time and location of community events. This information will run continuously on a channel separate from regular community programs.

Irving Convention and Visitors Bureau

The Irving Convention and Visitors Bureau was created by ordinance in November 1972. In 1983 the name was changed from the Irving Convention and Tourist Bureau. It is located at 2121 West Airport Freeway.

The bureau functions as a separate entity from the city, but it is responsible to the City Council. The bureau staff includes an executive director, appointed by the board, who hires a professional staff for assistance. Among the bureau's duties are the following:

- advise and assist meeting planners in site selection
- furnish personnel, materials, and registration assistance for conventions
- work to promote the city as a tourist destination
- solicit conventions for Irving hotels
- prepare an annual budget, which must be approved by the City Council.

The convention bureau is monitored for the city by an executive board appointed by the City Council. (see also Boards and Commissions)

No general fund money from the city budget goes to the bureau. Revenue is obtained from a 4% tax on hotel rooms in the city. The ICVB administers 75% of the tax with the remaining 25% administered by the Irving Arts Board.

Texas Stadium

Texas Stadium is owned by the city and managed by the Texas Stadium Cor

poration. Since its completion in 1971, it has been the home of the Dallas Cowboys. The 65,000 seat stadium, located on a 90-acre site, is also used for many other events including intercollegiate and interscholastic activities, rodeos, races, concerts and graduations.

The stadium complex was built by the City of Irving from proceeds of Texas Stadium Revenue Bonds in the form of seat options issued by the city. The upkeep of the stadium is included in annual rental paid to the city. The revenue bonds are retired from revenues derived from the stadium and not from tax revenues.

The budget must be approved by the City Council and copies are located in the Department of Finance, the Irving Public Library, and the City Secretary's office.

Dallas/Fort Worth Regional Airport

The Dallas/Fort Worth Regional Airport, which opened in January 1974, consist of 17,800 acres and employs approximately 15,000 people. The airport is adjacent to the northwest Irving city limits, and approximately 33% of the airport land is located in Irving. This is the second largest airport in the world.

The airport is constructed and developed under a *Master Plan* which is supposed to meet the aviation needs of North Texas to the year 2000 and beyond. This plan envisions 13 terminal buildings with at least 234 boarding gates for 747 sized aircraft and an air cargo facility with more cargo handling capacity than the largest seaport. The three present runways will be increased to six by the addition of two north-south runways and a second crosswind facility. The Master Plan also sets aside space for future development of separate facilities for general aviation, including a runway and terminal, as well as a STOL (Short Take Off and Landing) aircraft terminal and runway complex. Air cargo demands will be met with construction of two "cargo cities," one on both the north and south ends of the airport.

Presently, only 30% of the airport is developed. By the end of 1983, the airport will have four terminals, 90 gates and five runways. The \$250 million program of construction also includes two terminals and 4,000 parking spaces.

The airport is a self-supporting facility. Land costs of \$65 million were paid by the cities of Dallas and Fort Worth. The construction was financed through the sale of joint revenue bonds. The debt service on the bonds and the operating and maintenance costs of the airport will be liquidated with revenues acquired through landing fees, concession fees, rentals, and other sources.

Land use, buffer zones, and sound exposure for surrounding areas have been studied by the Federal Aviation Administration and the North Central Texas Council of Governments. Copies of these studies and the airport's master plan are available in the Irving Public Library. Additional information can also be obtained by contacting the Dallas/Fort Worth Regional Airport, Office of Public Affairs (574-6701).

The **Dallas/Fort Worth Regional Airport Board** which governs the airport is composed of 11 members - seven from Dallas and four from Fort Worth.

The mayors of each city automatically are members, and the others are appointed by their respective city councils and serve staggered four-year terms.

The annual budget of the board and any bond sales require city council approval. The board appoints an executive director whose duties are comparable to that of a city manager. He is assisted by a deputy executive director and additional staff.

Dallas County Municipal District -1.

In 1971, the Texas Legislature passed legislation allowing the establishment of Municipal Utility Districts. A MUD may supply water for municipal, domestic, power, and commercial purposes; control all domestic, industrial, or commercial waste; control local storm water or other harmful excesses of water in a district; irrigate; alter land elevation; navigate coastal and inland waters; and provide recreational facilities within the District.

In 1972, Dallas County Municipal District -1 was created by vote of the small number of voters then living in what is now part of Las Colinas and was, then, part of the Trinity River flood plain. MUD -1 takes in 1500 acres and has been responsible for constructing the canals and Lake Carolyn, putting in retaining walls, levelling hilly areas, putting in a sanitary system, a storm system, and a water supply. The water and sewerage operations have been turned over to the City of Irving for a period of 40 years. Financing of MUD -1 was made possible by selling bonds. The District is also empowered to collect taxes. Mud -1 has contracted to buy treated water from the Trinity River Authority. This will provide irrigation for Las Colinas and to maintain the level in Lake Carolyn and other lakes to be built.

As of February 1, 1984, this district will be converted to a special purpose conservation and reclamation district and will be named Dallas County Utility and Reclamation District.

Dallas County

General

Texas is divided into 254 counties, which implies variety, and the implication is correct. The foundations of Texas counties are deeply rooted in the state's constitution which sets out a basic organizational pattern. All county operations must be authorized by state law. Counties are responsible for administering county finances; recording vital statistics; conducting general and special elections; preserving law and order; administering justice through the courts; constructing and maintaining county roads; and providing for public health and welfare.

Structure of Government

(County officials are elected to 4-year terms)

COUNTY JUDGE. The County Judge is thought of as the executive officer for the county and does not have to be an attorney. The judge presides over the Commissioners Court and represents the county at ceremonial occasions and on various boards and committees. In smaller counties, the judge presides over the county court. In Dallas County and other larger counties, special courts and county courts at law have been created by the legislature to relieve the judge of judicial duties.

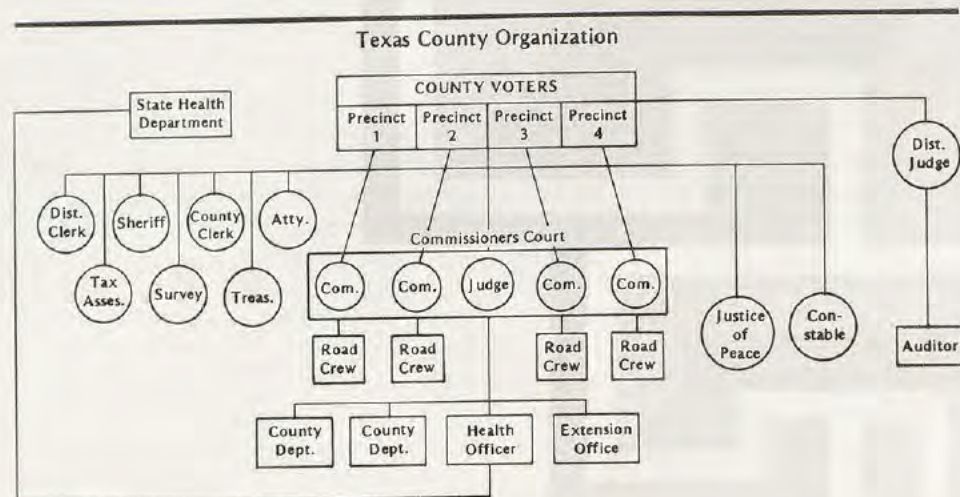
COUNTY COMMISSIONERS. Each Texas County is divided into four precincts with a commissioner elected from each precinct. The commissioners and the county judge make up the **Commissioners Court**. Each commissioner is responsible for the construction and maintenance of county roads within his precinct. Yearly salary is \$47,000 (1983).

COMMISSIONERS COURT. This court is the general governing body of the county and is not a judicial court. The five-member court:

- sets the county's tax rate and adopts the county budget
- with voter approval, issues bonds to pay for capital improvements
- appoints county officials and hires personnel
- fills elective and appointive vacancies
- establishes voting precincts, appoints precinct judges, and calls bond elections
- lets contracts and authorizes payment of all county bills
- builds, maintains, and improves county facilities including the jail
- provides for libraries, hospitals, and public welfare

The Commissioners Court meets each Monday at 10:00 a.m. in the Records Building, 500 Main Street, Dallas, Texas.

COUNTY CLERK. The county clerk provides administrative support for meetings of the Commissioners Court as well as carrying out court-directed actions. The clerk also has enormous record-keeping duties such as filing, indexing, and recording all legal documents affecting real property, vital statistics, and issuing marriage, hunting, and fishing licenses.



SOURCE: Robert E. Norwood, *Texas County Government: Let the People Choose* (Austin: Texas Research League, 1970).

Certified birth certificates can be purchased from the following:

- Dallas County Clerk (Records Building) - for residents born in Dallas County including Irving (748-8477)
- Dallas Department of Vital Statistics (Dallas City Hall) - for residents born in Dallas (670-3092)

Copies of birth certificates of children born in Irving are kept by the Justice of Peace until they reach school age. (259-1669)

Finances

Revenues come from property taxes, fees and fines including motor vehicle registration fees, and intergovernmental sources, especially revenue sharing.

Expenditures are mainly for general government operations, courts, roads and bridges, and health care.

Bonded Indebtedness is for revenue bonds for purposes such as parking lots, toll bridges, buildings, hospitals, and roads.

County Treasurer. The Treasurer receives funds due the county, makes disbursements authorized by the Commissioners Court, and keeps proper records of the county finances in general.

TAX ASSESSOR-COLLECTOR. This official is elected to determine the value of property and collect taxes, to issue and collect fees for automobile registration and transfers of title, and to collect sales tax on automobiles and license fees from wine and beer dealers. Under a 1979 legislative revision of the Property Tax Code, Dallas County has united with other taxing entities to form a single, countywide appraisal district.

The Irving branch of the Tax Assessor/Collector's office is located in the Corner Shopping Center, 208 S. Jefferson and is open Monday through Friday, 8:00 a.m. until 4:30 p.m. Residents may pay property taxes, transfer of title fees and taxes, and the vehicle registration fees. They may obtain vehicle license plates and state-issued stickers permitting parking in handicapped spaces. Voter registration forms may be obtained at the office; however, they must be completed and mailed (no postage necessary) to the County Elections Dept.

Administration of Justice

SHERIFF. The Sheriff is the chief law enforcement officer for the county. The duties of this office include: the operation of the jail, making arrests, serving writs, appointing deputies, communicating with municipal and state law enforcement operations, and security in county and district courts. The Sheriff's jurisdiction is countywide but generally is confined to areas outside of cities' boundaries.

CONSTABLES. The eight Dallas County Constables are constitutionally authorized peace officers, who may perform patrol and investigative duties. However, their main duty is to serve as executive officers of the justice of the peace courts. They serve subpoenas and execute judgments and other papers.

DISTRICT ATTORNEY. The D.A. is legal counsel for the state in all criminal cases in district court and represents the county in civil suits such as suits for the collection of taxes.

JUSTICE OF THE PEACE COURTS. The county court system is rather complex, beginning with justice of the peace courts. Dallas County has eight justice of the peace precincts and ten justices of the peace. JP's handle small claims suits for damages not to exceed \$150, disputes for wages up to \$200, and civil suits up to \$500. They also act as notaries public, administer hearings on driver's license suspensions, set bond, issue search warrants, and arrest warrants, hold examining trials and perform marriages.

COUNTY COURTS. In the more populous counties of the state, including Dallas County, the legislature has set up special courts to relieve crowded dockets and to relieve the county judge of judicial duties so that more time is allowed for county affairs. These courts are called, variously, county courts at law, county probate courts, county civil courts at law, county criminal courts, and county criminal courts of appeal. Civil cases may be appealed from the JP and municipal courts to the county courts at law. Class A and B misdemeanor cases are appealed to the county court of criminal appeals. County courts at law hear civil cases up to \$5,000.

DISTRICT COURTS. The state of Texas is divided into 24 judicial districts. Dallas County is one of these districts and has 33 district courts. Each of these courts handles a designated type of case: civil, criminal, family, or juvenile. District courts are the general trial courts of the state and handle most major litigation. They hear felony cases, divorce proceedings, questions involving titles to land, contested elections, and any civil matter involving a claim greater than \$5,000.

DISTRICT JUDGES. These state officials are paid by the state but receive supplemental pay from the county. The county also supplements the salaries of the district court employees and the total cost of operating all district courts. District judges must be licensed attorneys.

DISTRICT CLERK. The district clerk provides support for the district courts by serving as registrar, recorder, and custodian of all court pleadings, instruments and papers that are part of any cause of action in any civil or criminal district court. This office (749-8691, 24 hours) processes passport applications. (A certified birth certificate is needed to obtain a passport.)

JURIES. There are two types of juries in Texas.

Grand Jury. A jury commission, appointed by a district judge, prepares a list of 20 persons eligible for grand jury service. From this list, 12 are chosen to comprise the grand jury. Persons accused of a major crime may not be tried unless they have been indicted by a grand jury. They may also be no-billed by the grand jury and not tried for the crime. To indict, the grand jury must believe that there is sufficient evidence to try the person for the crime. Nine of the twelve jurors must vote for indictment or the person is no-billed.

Petit Jury. All other juries are petit juries (trial juries). In the JP courts and county courts, six persons serve on a jury while district court juries have twelve jurors. There are no juries in appellate courts. Everyone has a right to trial by jury but in civil cases, a jury must be requested if desired and the requesting party pays a jury fee.

Jury Service. Dallas County has the one day/one trial system. If not selected to sit on a jury by the end of the day, the individual is released. If selected he will serve for the duration of that one trial. Ninety percent of the jurors called are sent to various courts on juror panels. Prospective jurors report for duty in the Central Jury Room and fill out an information card to expedite juror selection by eliminating lengthy questions by attorneys. They wait in the Central Jury Room to be called to a jury and sometimes wait outside a courtroom while a last minute settlement is made. Few juries are sequestered overnight. The \$6.00 received for jury duty is intended to pay for transportation, lunch, and parking.

JUVENILE COURT. In Dallas County, cases involving juveniles are held in two specially designated family district courts. Hearings are normally closed and records protected. In accordance with Texas law, the records may be sealed by the court upon request when certain conditions are met.

Handicapped Parking

A person using a handicapped parking space is subject to receive a ticket unless identification is provided. Three special vehicle identification devices are available to disabled or handicapped drivers: a state issued sticker for the vehicle license plates, a state issued temporary disabled card, and an Irving issued card.

The license sticker is issued after an affidavit is signed by the driver's physician which attests to a permanent handicap. A \$1.00 fee is charged, and the sticker is valid throughout the state. This sticker and the temporary permit may be obtained at the **Dallas County Tax Office** at 208 S. Jefferson Street.

The **Irving Tax Office**, located on the first floor of the Civic Center, provides credit card sized handicap parking permits which are only valid in Irving. The cards are placed where they may be seen through the windshield. Persons may obtain an application or have one mailed. The application must be completed by a physician.

North Lake College will accept the state and city permits, and they must be visible. Students should request permission to park in handicapped areas from the health center at North Lake College.

Boards and Commissions Dallas County

To be considered for service on a Dallas County Board, a person must reside in Dallas County, must maintain high personal integrity, may not be in arrearage of county taxes, and must have an interest in the betterment of Dallas County, in addition to any special requirements of particular boards.

Generally, board appointments are for a term of two years. Appointments are made by the Commissioners Court and no person may serve on more than one board at any one time.

Some of the boards and their responsibilities are:

The Dallas County Hospital District Board is charged with the responsibility of providing hospital and medical services to the indigent residents of Dallas County and recommend an annual budget to the Commissioners Court. It is composed of five to seven members.

The Dallas County Welfare Board is responsible for the supervision, management and control over the administration of relief of the indigent and poor of Dallas County. There are five board members. The board appoints a Director of Public Assistance and recommends an annual budget.

The Dallas County Mental Health and Mental Retardation Board is composed of nine members. This board administers a county-wide program of mental health and mental retardation services.

The Dallas County Child Welfare Board is an advisory body which interprets community attitudes and conditions with regard to the development of a child welfare program in the county. Seven citizens are appointed to this board.

The Dallas County Community Action Committee, Inc. is a policy setting board to administer the community action program to the local level. It is a local coalition against poverty as outlined in the federal government's publication of 1968. Thirty-three people serve on this board of which five are appointed by the Commissioners Court.

The Dallas County Historical Commission maintains a survey and marking program, which includes historical marking and county surveying. It also works with museums on historical preservation, records history of the area, does archaeological studies in the county and publishes maps of the area. The Court appoints thirty-five people to serve on this commission.

The Dallas County Youth Services Board is an advisory board to help coordinate activities of all Dallas County youth services programs. Ten members serve on this board.

The Dallas County Open Space Planning Committee works with and reviews the work of the Open Space Planning Consultants and reports to the Commissioners Court. Approximately twenty-five are appointed to this committee and represent the various geographic areas, political areas and interest groups.

North Central Texas Council Of Government (NCTCOG)

The 1965 Texas Legislature passed the Regional Planning Act, which created 24 "regional planning councils." (This term is used interchangeably with "councils of government" (COGS), "developmental councils," and "associations of governments.")

The first council was the North Central Texas Council of Government in 1966. Today there are 24 COGS serving 97% of the people of Texas and to which all but 30 of the state's 254 counties belong.

The NCTCOG covers a 16-county area of about 12,000 square miles and 2.9 million people. It is not a government since it has no taxing authority or power of enforcement.

Membership, which is voluntary, includes counties, cities, school districts and special districts. Irving is one of nearly 200 member governments and pays annual dues.

The structure of NCTCOG is relatively simple. It is composed of a General Assembly with one voting representative from each member government, and the Executive Board composed of eleven members elected from the General Assembly. The Executive Board includes one representative from Dallas, one from Fort Worth, one county official, six other elected officials and two citizens.

The objectives of NCTCOG are two-fold. It can help member governments do things better that they are empowered to do separately. Second, it enables local governments to work on issues and problems which originate outside their boundaries or which extend over many separate jurisdictions.

NCTCOG is responsible for all phases of regional planning in the 16-county North Central Texas region including transportation, energy, criminal justice, housing, environmental resources (water supply, water quality, air quality, solid waste disposal), and human resources (manpower planning and training, alcoholism, drug abuse, aging, and emergency medical services).

NCTCOG provides services to its member governments through such programs as standardization of construction codes, preparation of planning handbooks, personnel management assistance, training at the Regional Police Academy and by providing various other technical assistance programs.

In an attempt to promote orderly growth and development of the region, NCTCOG is responsible for coordinating local government review of applications for state and federal grants. This gives member governments an opportunity to comment on the impact of the proposed projects. The final decisions concerning funding belong to the state or federal agency.

NCTCOG programs are performed primarily through committees as well as professional consultants and highly qualified staff members. Use is also made of available professional talent and interested citizens in the region on its many committees.

Elections

Election Calendar

City Elections - First Saturday in April, annually

Runoff election on third Saturday in April

School Board Elections - First Saturday in April, annually
(no runoff)

County, State and National Elections

Primary Election - First Saturday in May in even numbered years

General Election - First Tuesday after the first Monday in
November in even numbered years

Voter Qualification

To qualify for voting in a countywide, state, or national election, a person must be a:

- citizen of the United States
- 18 years of age on the day of the election
- resident of Texas and Dallas County for at least 30 days immediately prior to the day of election
- resident of city or district for 30 days if voting in city or special election district

Voter Registration

Where:

- by mail or in person at the Elections Department, Records Building, 500 Main Street, Dallas, Texas 75202, 749-8871
- by an agent: husband, wife, father, mother, son or daughter, if the relative is a qualified voter
- By a volunteer deputy registrar

When: The registration certificate will specify the time for which it is valid. This

certificate is effective on the 30th day from the date on which the registrar receives the application or on the day the voter becomes 18 years old, whichever is later. Seventeen-year old citizens may register up to 60 days before their 18th birthday.

Between January 1 and January 15, the Elections Administrator will mail to each registered voter in Dallas County an unforwardable certificate for use during the succeeding two years. Any certificate returned by the Post Office will result in the voter's registration being cancelled unless the Administrator has received the current resident's address by August 15. Each voter is responsible for the correct address on file. Call the Elections Department at 749-8871 for information. To obtain a transfer of registration, the voter must give the administrator a written, signed request to be transferred to his new precinct.

Lost Certificate. A replacement certificate may be obtained from the Elections Department or a voter may sign a lost registration certificate affidavit at the polling place on election day.

Change of Address. When moving within the same precinct, a person must report his new address to the Elections Department. When moving from one precinct to another, a voter must transfer his registration at the Elections Department at least 30 days prior to the election in which he wishes to vote. He may vote in his old precinct the first ninety days after moving. He must register as a new resident when moving from one county to another. In this 90 days, if a person was previously a registered voter, he may vote a limited ballot for federal and state-wide offices and issues without registering. Applications for a limited ballot must be made between 20 and 4 days before an election.

Change of Name. If a voter changes his name in any legal manner, he must obtain a change-of-name affidavit from the Elections Department to have a new certificate issued to him.

Voting

Where. Each voter must vote in his precinct of residence as described by the governmental unit calling the election. Your precinct number is recorded on your Voter Registration Certificate.

Bond Elections. All registered voters may vote in bond elections.

Absentee Voting

Who. Qualified voters who expect to be absent from the county on election day and those who expect to be absent from the county during the period of absentee voting and on election day. Also qualified voters of Dallas County unable to appear at the polls because of illness, physical disability, religious beliefs, confinement in jail (under certain circumstances). All registered voters 65 years or older may vote absentee in person or by mail.

When: Absentee voting begins 20 days before and ends 4 days before the election.

How. In person or by mail. Anytime after 60 days prior to an election, call or write the government unit calling the election for exact procedures and locations.

Dallas County Elections Department

Dallas County handles all county and state elections within the county, including general, special, and bond elections; elections on state constitutional amendments; elections of all national officials who run on a statewide ballot; and absentee voting for primaries. Municipalities, school districts, and some special districts conduct and pay for their own elections.

The county is the only level of government that is authorized to register voters. The **Elections Administrator** is responsible for voter registration and the publication of the lists of eligible voters. The **Secretary of State** also keeps a list of registered voters.

The County Judge, the Elections Administrator, the County Chairmen of the political parties, and the Sheriff act as an **Election Board** for general elections. The County Commissioners Court sets the boundary lines of the voting precincts (these lines are generally used for other governmental and party elections). The commissioners also approve the budget for the conduct of these elections, appoint the presiding judge and the alternate presiding judge for each voting precinct, and designate polling places. The County Judge posts elections notices and receives and certifies the election returns for transference to the Texas Secretary of State.

Dallas County uses punch card voting equipment. The equipment may be rented from the county for municipal and school district elections and is loaned to schools for educational purposes and student elections.

The County Elections Administrator serves as the "county officer in charge of elections duties" and serves a two-year term of office beginning in each odd numbered year. The administrator is appointed by the **Election Commission** which is composed of the County Judge, Tax Assessor/Collector, the County Chairmen of the political parties and the County Clerk.

The Elections Administrator serves as the registrar of voters and performs all duties and functions relative to this process. In addition, the administrator performs all duties and functions, as provided by the *Texas Election Code* or any other statute of Texas in connection with the conduct of elections; the preparation of ballots; the preparation and furnishing of election equipment and supplies; the conduct of absentee voting; the canvass of election returns; the custody of voted ballots and other records; the filing of instruments relating to primary elections, conventions, or other affairs of political parties; and the filing of instruments under the *Political Funds Reporting and Disclosure Act of 1975*.

As county officer in charge of election duties, the administrator is also authorized to contract with the governing body of any city, school district, water district, or other political subdivision to conduct or supervise any single or series of elections held by the political subdivision. The administrator is further

authorized to contract with the County Executive Committee of any political party holding primary elections in the county to supervise the party's primary and run-off elections.

Political Parties and Primaries

Political parties in Texas have been dominated by the Democratic party for most of its history. The first Republican U.S. Senator was elected in 1968; the first Republican governor in over 100 years was elected in 1978. Third parties such as La Raza Unida, Socialist Workers, Libertarian, and American have had candidates on the ballot but these candidates have not been too successful on a statewide basis. Although state officials are chosen in partisan elections, voters in Texas are not required to register as members of a political party. Party identification takes place when a voter chooses in which May primary to vote. This choice limits the voter in a June runoff election to the same party but does not so limit a November general election vote.

Primaries for the major and minor political parties are held on the first Saturday in May in even numbered years; minor political parties select candidates at party conventions. If no contender for office receives a majority, there is a runoff election on the first Saturday in June between the two candidates with the largest number of votes. Eligibility of a candidate to be on a ballot is achieved by paying a filing fee or by presenting a petition signed by a specified number of those eligible to vote. The state finances the expense of primaries.

Party precinct conventions are held at 7:00 p.m. following the first primary, usually at the voting place, to organize the precinct and to elect delegates to senatorial district conventions. Precinct judges in charge of holding party elections are elected every two years by the voters in each party and precinct.

The state conventions meet any day between the first and third Tuesdays in September in even numbered years to certify the party's nominees, to draft state party platforms, and to choose the members of the state executive committees. In presidential election years state conventions are held in June; state committee heads and delegates are elected to go to national conventions. The number of delegates is determined by the individual political parties.*

*Texas Government Handbook published by the League of Women Voters of Texas Education Fund, Austin, Texas, 1983.

Voting Precincts in Irving

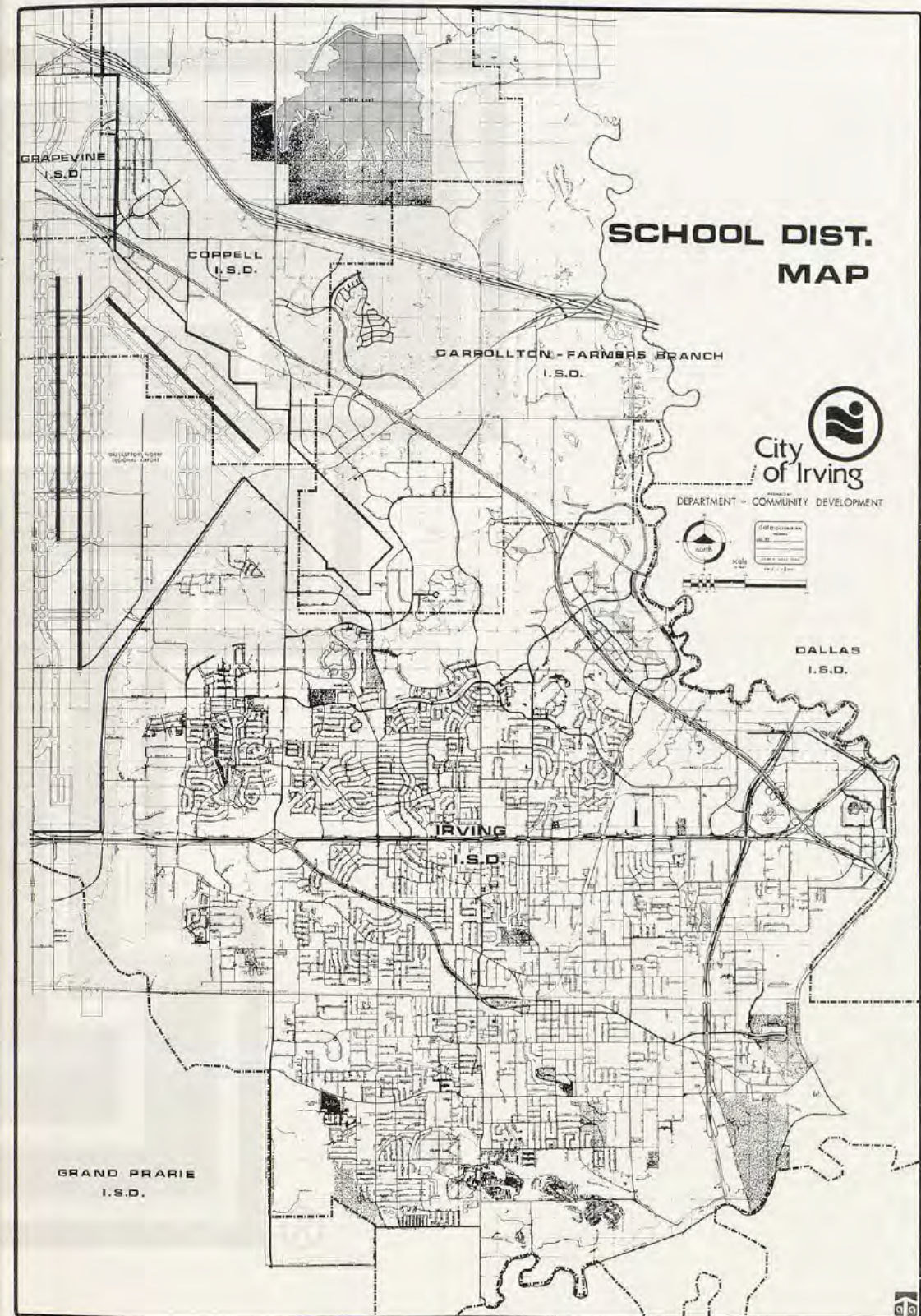
The precinct number is recorded on the voter registration certificate. The first digit of the precinct designates the county commission district in which the voter resides.

Precinct	U.S. Rep.	State Senate	State Rep.	JP Const.	DCCCD Board	Irving Council Place	School District
1101	24	10	99	2	E2 W5		Coppell Carrollton-F.B.
1193	Irving Independent School District only					(Dallas)	Irving
1215	24	10	99	2	2		Irving Carrollton-F.B.
3366	IISD only					(Dallas)	Irving
4401	24	10	106	2	5	4	Irving
4402	24	10	98	2	5	4	Irving
4403	24	10	98	2	5	4	Irving
4404	24	10	98	2	5	1	Irving
4410	IISD only					(Grand Prairie)	Irving
4411	IISD only					(Dallas)	Irving
4413	24	10	98	2	5	3	Irving
4414	24	10	98	2	5	3	Irving
4415	24	10	98	2	5	5	Irving
4417	24	10	98	2	5	2	Irving
4428	24	10	99	2	5	5	Irving Carrollton-F.B.
4433	24	10	98	2	5	2	Irving
4436	24	10	99	2	5	2	Irving
4437	24	10	99	2	5	2	Irving
4438	24	10	98	2	5	1	Irving
4446	24	10	98	2	5	3	Irving
4449	24	10	98	2	5	1	Irving
4450	24	10	98	2	5	2	Irving
4459	24	10	98	2	5	3	Irving
4464	24	10	98	2	5	3	Irving
4465	24	10	98	2	5	5	Irving
4466	24	10	98	2	5	5	Irving
4467	24	10	98	2	5	5	Irving
4468	24	10	98	2	5	3	Irving

Precinct	U.S. Rep.	State Senate	State Rep.	JP Const.	DCCCD Board	Irving Council Place	School District
4472	24	23	106	6	5	1	Irving
4473	24	10	98	2	5	4	Irving
4474	5	10	98	2	5	1	Irving
4475	24	10	98	2	5	5	Irving
4482	5	23	100	2	5	1	Irving
4493	24	10	98	2	5	5N 2S	Irving Carrollton- F.B.
4497	5	10	100	2	5	1	Irving

The League of Women Voters of Irving educates and encourages citizens to vote and participate in local government. Activities include the following:

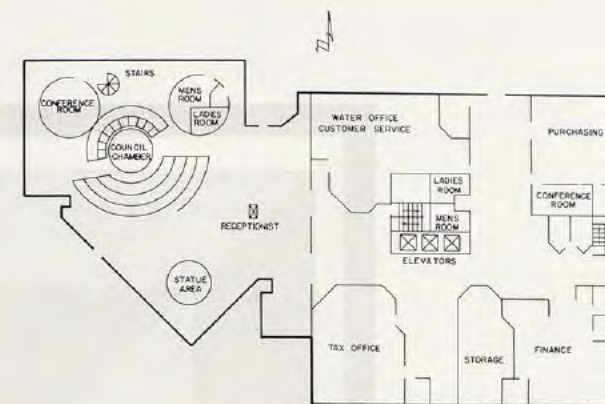
- preparing and distributing the *Voters Guide* prior to elections
- conducting candidates rallies before elections
- conducting voter registration drives in schools and at shopping centers throughout Irving
- publishing editions of the *Your Elected Officials* brochure which contains a listing of local, state, and national office holders from Irving; voting information; and a precinct guide indicating which officials represent which precincts



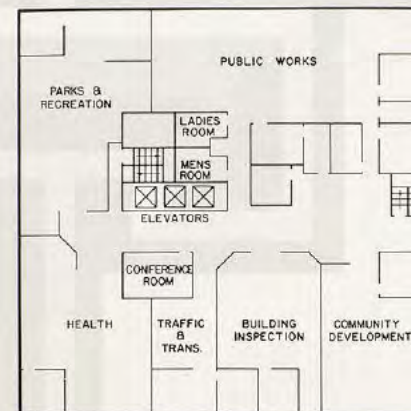
Irving's **Civic Center Complex**, located at 800 West Irving Blvd., consists of the Civic Center, the Police Department, Municipal Court, and Dallas County Branch Courthouse. The proposed Central Library will be located adjacent to the Civic Center and is expected to be completed in 1986.

The first City Hall was built in 1926 and was located on Second Street over the Fire Department. This was replaced in 1956 by a new building which is now the Municipal Court.

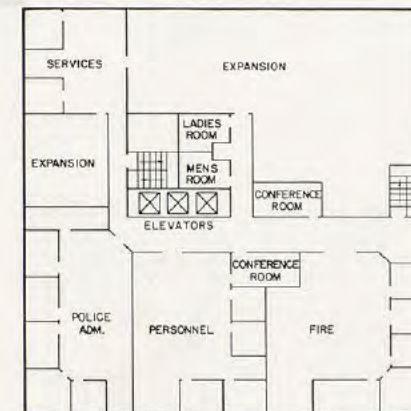
The present Civic Center was completed in 1976 at a cost of \$5.1 million. The Council Chamber is the focal point of the Civic Center - serving as the seat of government and as an open forum for Irving residents.



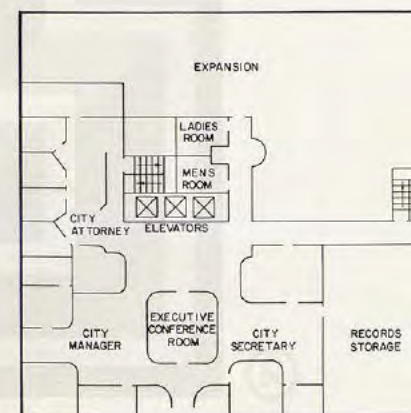
FIRST FLOOR



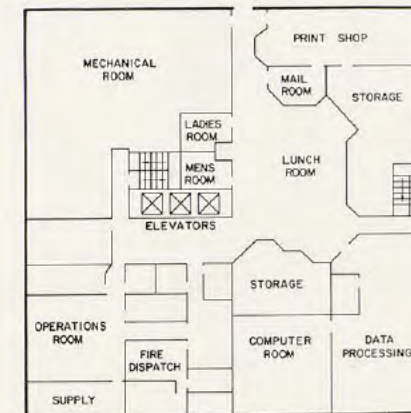
SECOND FLOOR



THIRD FLOOR



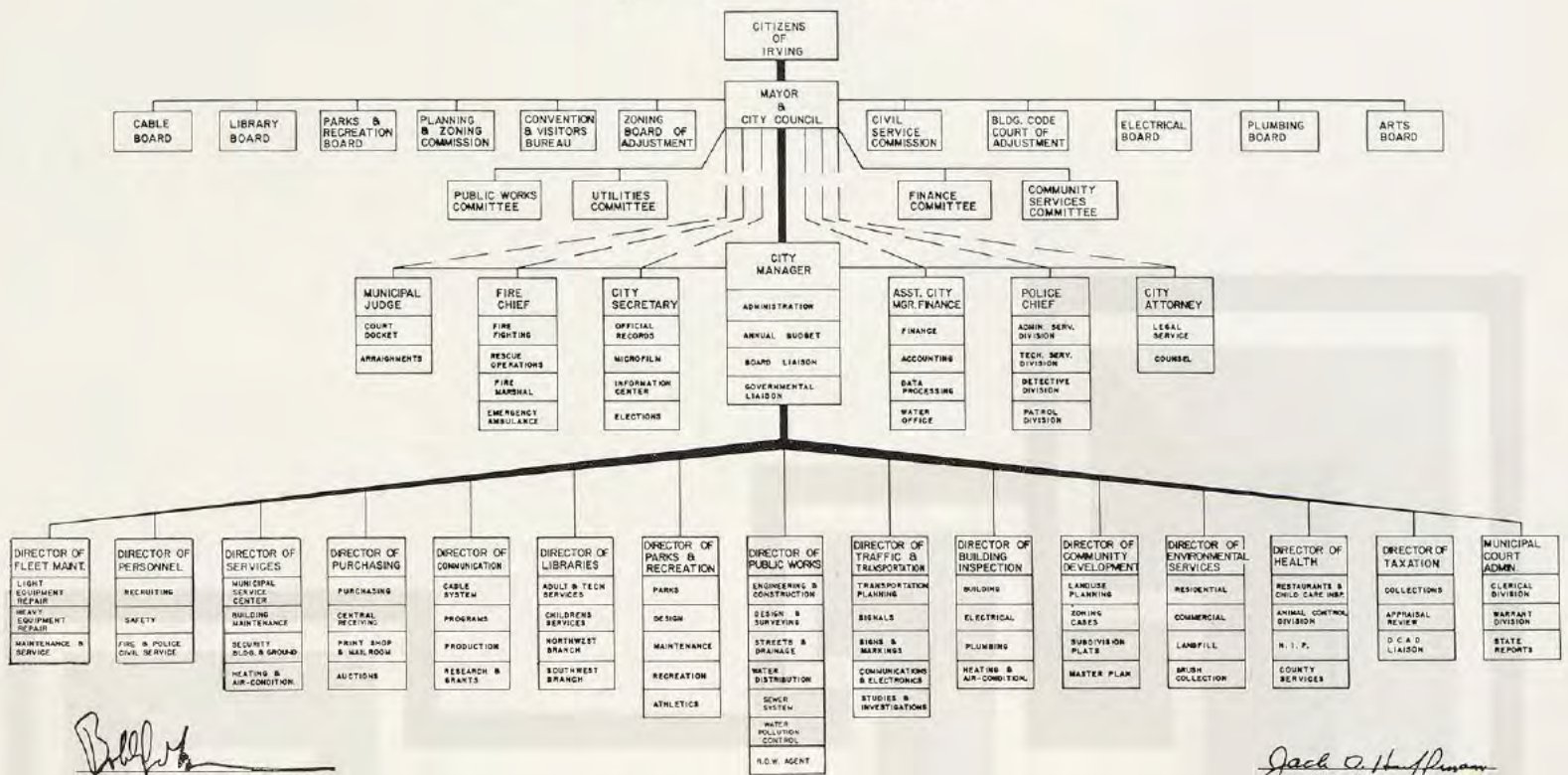
FOURTH FLOOR



BASEMENT

ORGANIZATION CHART

CITY OF IRVING, TEXAS



Bobby Joe Raper
BOBBY JOE RAPER
MAYOR

OCTOBER 1, 1983

Jack D. Huffman
JACK D. HUFFMAN
CITY MANAGER

The Final Page

The stylized "I", representing a flag and symbolizing the dynamic nature of Irving, was designed in 1975 by a local architect. The dot on the "I" represents the location of the Civic Center and the two curved horizontal lines stand for the location and configuration of Irving Blvd. as it passes south of the Center. It is the official city logo and appears on all city documents and on city equipment. A former Irving policeman adapted the logo and made additions to the design for use on Irving police cars.



THE LEAGUE OF WOMEN VOTERS

The League of Women Voters is a nonpartisan organization which works to promote political responsibility through informed and active participation of all citizens in their government. The League of Women Voters does not support or oppose any political party or candidate. The League does study selected governmental issues, and after study, arrives at support positions. After reaching consensus on issues the League takes action at appropriate levels to implement its positions.

Membership in the League of Women Voters of Irving is open to all citizens, both men and women, of voting age. For more information concerning the League...or governmental questions, contact

The League of Women Voters of Irving
P. O. Box 153231
Irving, Texas 75015

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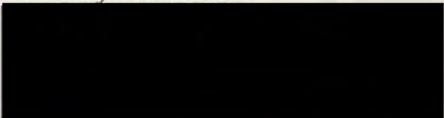
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IRVING

League of Women Voters of Irving

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Researched and written by the following Irving League of Women Voter members:
Betty Miller, Bernadine DeHaro, Carol Bell, Lynn Kuehler, and Rena Maloney

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Preface

"There is nothing permanent except change," thus spake Heraclitus in 500 B.C. As this book goes to press in 1983, Irving is in a permanent state of change. The *City Charter* is being studied for possible revision; Belt Line Road is being torn up again; attendance boundaries for John Haley Elementary School are being changed; further revision of the zoning ordinance is being considered; and the U.S. Congressional Districts based on the 1980 census are now temporary.

Telephone numbers change daily - elected officials change yearly; thus, this handbook must be supplemented by other publications such as:

- *Your Elected Officials* prepared annually by the Irving League of Women Voters
- *Directory of Irving Clubs and Organizations* compiled annually by the Women's Division of the Irving Chamber of Commerce
- directories and publications issued by the City of Irving and the Irving Independent School District.

The League of Women Voters works to encourage citizens to take an informed and active part in government. The League hopes this handbook will increase your understanding of, and encourage your participation in, the democratic process of local government.

Introduction

Informed citizen participation in government is the greatest strength we have to insure a good community environment through shared responsibility and effort. It encourages clear planning and efficient implementation. It protects against confusion, wasted time and energy, and loss of control by those whose interest is the general welfare.

The qualifier "informed" should not be separated from "citizen participation." The lack of information about subject matter or about government mechanics, resources, and constraints is the enemy of useful discourse.

Armed with appropriate information the citizen is enabled to bring valuable individual thinking to that process of problem solution which is the essence of government.

Norma Stanton,
Member City Council
former president
Irving League of Women
Voters.



History and Development

Farmers and ranchers began settling in what is now Irving in the 1850's. They established several small settlements including Sowers, Kit, Gorbett, Union Bower, Shady Grove, Finley and Estelle which became consolidated into the city of Irving.

Irving was founded in 1903 by J.O. Schulze and Otis Brown, who were surveyors on the engineering crew that had charge of ten miles of construction work for the Rock Island Railroad between Fort Worth and Dallas. They bought 80.21 acres of wood and farm land from H.W. Britain for \$30 an acre. Schulze and Brown sold the lots at auction on December 3, 1903. This original Irving townsite included the area which is now bounded by First, Second, Ohio, Hastings, Iowa (now O'Connor), Main, Jefferson, Delaware and Britain streets. In this original development the founders donated land for the first schools and churches.

The founders agreed upon the name "Irving" after thorough research of railroad and postal guides for a name not already in use. Washington Irving was a favorite author of both J.O. Schulze and Mrs. Otis Brown.

With Dallas ten miles or half a day's ride away, the railroad was very important to the produce and cotton farming area around Irving. The community became a trading center for the section west and north of the Elm and West Forks of the Trinity River.

In 1905 the state legislature created the Irving Independent School District combining the 125 students in the Lively and Kit school districts. The first school buildings were located at the intersection of Jefferson between Second and Fourth streets.

At first Irving was governed under the general laws of the state and had no local government. In 1914 Irving voted for incorporation as a city, and Otis Brown was elected mayor.

Under general law a city with a population of 5,000 or more may adopt a home rule charter and choose the type of local government it wants by a majority vote of the qualified voters residing within the corporate city limits. When the minimum population figure was reached in 1952, the home rule charter was adopted. Now Irving could control zoning in the area outside the original incorporated limits that was already thickly populated. The home rule charter left the city free to annex land without the restriction limiting all general law cities. The charter also enabled the city to provide outlying areas with water and sewer service as well as with fire and police protection. The charter empowered the mayor and six commissioners to hire a full time city manager.

For many years after its founding Irving's growth was modest, but in 1940 industries started moving into the Dallas and Fort Worth area. The population of Irving in 1940 was 1,089; by 1958 it had grown to more than 40,000 because of annexation of population, the addition of newcomers, and a healthy birth rate. Based on the 1960 census figures Irving was designated as the "Fastest Growing City in Texas."

Geography influenced the growth and development of the city. The oldest part of Irving, located south of Rock Island, was heavily wooded on sandy soil with water available from springs and artesian wells. This southern part of the city was composed of many small truck farms which were developed separately; some are still in existence. The northern section of Irving, known to early settlers as "the prairie," was composed of large farms and ranches. John W. Carpenter Sr. moved from Corsicana to Dallas in 1918. He was attracted to the rolling hills northwest of Irving and soon established a ranch there along Hackberry Creek. This ranch officially labeled Hackberry Creek Ranch was soon nicknamed by Mrs. Carpenter "El Ranchito de Las Colinas" (meaning the little ranch of the hills). On September 14, 1973 the Carpenter family announced the now 12,000 acre master plan development for Las Colinas - a totally planned business and residential community within the Irving city limits.

In 1974 the Dallas - Fort Worth Regional Airport, comprising 17,000 acres, was opened with one-third of the airport land located in the Irving city limits. The airport spurred further population growth and opened a new era of development.

- **Central Commerce Center and Metroport Central** - A Matkin Company development of 106 acres located on West Airport Freeway (S.H. 183) and S.H. 161. It will consist of offices and hotels, light industrial development, and multi-family residences.
- **Century Center** - 631 acre freeway development located at Loop 12. Dr. Pepper is the most prominent building.
- **DFW Freeport** - an international business community developed by the Woodbine Corporation with 550 acres in Irving and located at Highway 114 and Interstate 635.
- **Las Colinas Corporation** - a 12,000 acre master planned community of industrial, single-family & multi-family development which includes the 960 acre Urban Center. It is presently the home of more than 300 local, regional, national, and international firms.
- **Sesame Place** - a seven acre educational park developed by the Children's Television Workshop and the Busch Entertainment Corporation and located on Airport Freeway and Esters Road.
- **Texas Plaza** - a 100 acre office/hotel and retail development located across from Texas Stadium.
- **Towne Lake** - 1 600 acre residential/commercial development southwest of S.H. 183 and Esters Road.
- **Valley Ranch** - a 2,400 acre master planned residential, commercial, and office development located at the northwestern corner of the intersection of LBJ Freeway and Valley View Lane. It is bordered by LBJ, North Lake Park,

Beltline Road, and the Elm Fork of the Trinity River. The Dallas Cowboys will move its headquarters and training facilities to this location.

In 1981 Irving's land area totaled approximately 67.64 square miles with nearly 15,000 acres developed, 23,500 acres undeveloped, and 5,946 acres within the Dallas/Fort Worth Regional Airport. The North Central Texas Council of Governments projects Irving's population in the year 2,000 will be 215,000 with a work force numbering 257,000.

Texas Historical Markers

The Texas Historical Commission has marked two sites in Irving for their historical significance.

- **Sowers Cemetery** is the burial place of many Irving pioneers. It is located on land given by Edmund Sowers, an early farmer and founder of the Sowers Community. It is located on West Pioneer Road between Beltline and Story roads.
- **California Crossing** was a low water crossing on the Trinity River used in the 1850's. The Texas Historical marker is located at the approximate place where gold seekers crossed the Elm Fork of the Trinity River on their way to California.

The Heritage House (303 South O'Connor) is a municipally owned structure and one of the earliest homes in Irving. It is managed by the Irving Heritage Society as a restored example of early Irving life.

On July 3, 1975, Sister Mary Schulze and Mr. and Mrs. Charles P. Schulze, Jr. gave their family home to the city. The house was built in 1912 by C.P. Schulze, brother of J.O. Schulze, co-founder of Irving. A combined effort by the Heritage Commission of the American Revolution Bicentennial Commission of Irving and several civic groups restored the home.

City Council - Mayor

Irving, operating under the 1952 Home Rule Charter, has the council-manager form of government. This system combines the strong leadership of elected officials in the City Council with the strong managerial influence of the City Manager. The City Council is the community's legislative body. It is composed of a Mayor and eight other members who are elected at large. Council positions are not full time. The salary is \$150 a month for the Mayor and \$100 a month for council members.

Responsibilities and Organization

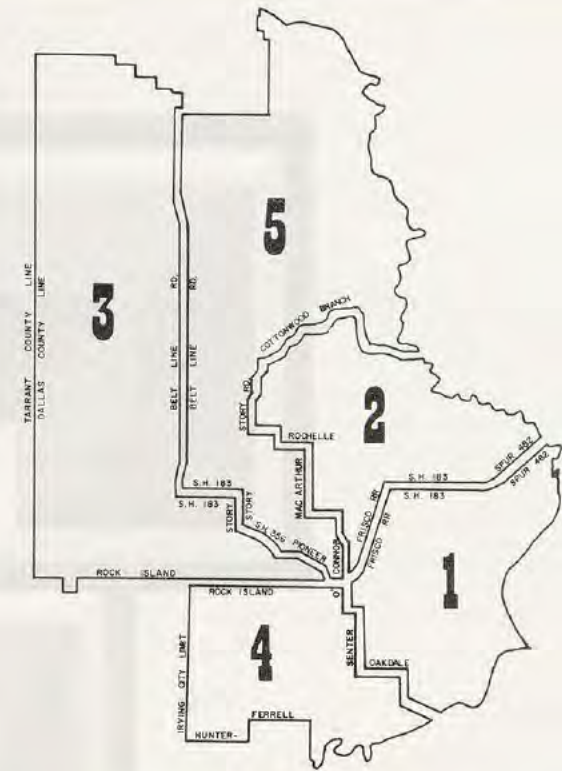
The responsibilities for the City Council are detailed in the *City Charter* and include the following:

- setting policies
- appointing citizens to advisory boards
- approving the budget and determining the tax rate
- implementing actions such as zoning changes and bond issuances
- hiring the City Manager and supervising his performance
- appointing the City Secretary, Municipal Judge, City Treasurer, and the City Attorney.

The council is organized under a committee format so that routine activities are shared by committee members with the other members of the council. These committees are Public Works, Utilities, Finance, and Community Service. They meet in the Fourth Floor Conference Room in the Civic Center when called by the chairperson.

Meetings

The City Council meets every other Thursday at 7:30 p.m. in the Council Chamber in the Civic Center. These meetings are televised by the Irving Community Television Network. The agenda for all regular meetings or the notice of any special meeting is posted in the Civic Center Lobby at least three days before the meetings. On the Wednesday prior to the council meeting, members have a work session at 12:00 noon on the fourth floor of the Civic Center to review the agenda and to be briefed on agenda items by the city staff. These sessions are open to the public.



CITY COUNCIL REPRESENTATION

January, 1983

The Mayor presides over the meeting of the City Council. As a member of that body he votes on all legislative and other matters, but he does not have veto power. He also signs all contracts and conveyances made or entered into by the city.

Election of Mayor and Council

The Mayor and City Council members are elected by qualified voters of the entire city. The city is divided into five districts or places. Council members elected to places 1,2,3,4, and 5 must reside in these districts respectively (see map). Places 6,7,8, and the Mayor may live anywhere in the city. Council members and the Mayor serve two year staggered terms.

Candidates for Mayor and the City Council must obtain a petition, which may be obtained from the City Secretary's office, and return it with 35 signatures of qualified voters. The filing fee is \$10.00. Candidates must be qualified voters and residents of Irving for one year. During the campaign each candidate must file an expense statement before and after the election. A campaign treasurer must be designated for each candidate. The election is held on the first Saturday in April, and the deadline for accepting petitions is one month before that date. Runoff elections are held on the third Saturday in April.

Offices and Departments

The City of Irving has jurisdiction over all the area within its city limits. In 1952 this area was confined to about one square mile. By 1958 it had grown to 28 square miles, and in 1981 the land area totaled approximately 67.64 square miles.

The city government has also grown. In 1958 the five departments of the city employed 187 employees; almost 1,000 people are now employed in 25 departments. This handbook gives a brief description of all the offices and departments of the city. More information is available in the *City Charter* and in organization charts and annual reports issued by the departments.

City Manager

The City Manager is responsible for administering programs and policies established by the City Council. He attends all meetings of the council and makes written recommendations, but final decisions are made by the council.

The City Manager's office is responsible for the over-all control, direction, and administration of the city departments. Additional responsibilities of the office are:

- preparing the agenda for City Council meetings
- providing liaison for all council appointed boards and local civic and commercial groups
- receiving and responding to citizen, council, and media inquiries
- providing administrative liaison with several state and federal agencies, Dallas County, the Trinity River Authority, Dallas and other area cities, consulting firms, and the Irving Chamber of Commerce

City Secretary

The City Secretary, appointed by the City Council, attends all meetings of the council and keeps minutes of its proceedings. The office has custody of the City of Irving seal. This office is the information hub of the city. Some of the responsibilities include conducting City Council elections, keeping the city's official records, scheduling the Council Chamber, staffing the Information Center, and compiling the monthly city-wide *Public Information Calendar*. The **Records Management Division** (RMD) maintains the Irving Municipal Records, the Microfilm Center, and the Irving Archives. The Archives preserves all city records having historical value and provides a research service for these records.

City Attorney

The City Attorney, appointed by the council, represents Irving in all municipal litigation. The office:

- advises the City Council of its legal position relative to practically every matter which arises
- defends against all public utility rate case increases
- drafts all ordinances, resolutions, contracts, and agreements for the City Council
- represents the city in all municipal litigation in the state and federal courts
- prosecutes all criminal violations over which the Municipal Court has jurisdiction
- represents the city before all federal, state and city agencies
- advises the various city boards and commissions relative to matters coming before them for consideration
- advises any citizen seeking an opinion relative to municipal legal matters such as zoning, platting, etc.

Municipal Court

The Municipal Court is presided over by the Municipal Judge, who is appointed by the City Council. It functions as a criminal court having jurisdiction over most traffic cases, misdemeanors arising under city ordinances, and Class C misdemeanors arising under state law. Activities of the Municipal Court include:

- court hearings and docket preparation for those hearings
- maintenance of court records and files
- collection of fines
- issuance and serving of warrants of arrest
- administrative support functions

The court reports convictions of traffic violations to the Texas Department of Public Safety for entry in individual driver records, processes appeals to the County Court and arraigns persons arrested for all types of violations.

Finance

The Department of Finance is directed by the Assistant City Manager of Finance (the City Treasurer), who is appointed by the City Council. He has administrative responsibility for all fiscal matters relating to city funds and for providing complete and accurate financial information and advice to the council and administration. He is also responsible for analyzing utility rate case applications and making recommendations to the council.

The department is composed of three divisions: Accounting, Data Processing, and Customer Service.

Accounting acts as bookkeeper and accountant for the city and deposits all revenues received by the city. Payment for services are made after the council has reviewed the bills and approved them for payment. A major product of this division is coordinating the annual operating budget (see also Finance).

The **Data Processing Division** has in its data banks records of all types including accounting, personnel, vehicle and equipment costs, tax records, water billings, traffic citations, library books, and ambulance billings. This division prints all monthly water bills and annual tax statements.

Customer Service is responsible for some 30,000 utility accounts. This responsibility includes reading meters, collecting payments, selling sanitation bags, discontinuing service for delinquent accounts, turning water off and on for customers moving in and out, repairing meter leaks, maintenance and replacement of water meters plus various other duties connected with water utilities.

This division is open Monday through Friday. In an *emergency* situation, if water is needed during a weekend, a deposit can be placed at the **MacArthur Pump Station** and water will be delivered. The station also tends to water leaks and sewer problems which arise during the night and on weekends. The pump station is located at 1900 North MacArthur Blvd. and the phone number is 253-2664.

Taxation

The department assesses the value of property in the city for tax purposes and bills and collects the city property taxes. It is supervised by the Tax Assessor and Collector. Records such as easements, subdivision plats, ownership of property and type of construction are kept in this office. Additional functions of the office are:

- evaluate appraisal district (DCAD) actions
- submit total taxable assessed value to City Council
- set public hearings by September 1 of each year
- deliver property tax bills by October 1 of each year
- provide information to taxpayers
- provide handicap parking permits which are valid in Irving
- prepare delinquent tax rolls so that back taxes can be collected prior to the 20 year-real property and four-year personal property statute of limitations.

Purchasing

Purchasing is the buyer of products and services required by the city departments and also handles miscellaneous sales of surplus property and equipment, including the auctioning of abandoned and unclaimed vehicles at the auto pound. Additional responsibilities include mail delivery and distribution to all departments and the Print Shop which does almost 90% of the city's printing.

Personnel

This department recruits, screens, and refers candidates to fill vacant positions. Personnel policies and procedures for all employees of the city are established by this office. It develops and administers employment benefit plans,

establishes and maintains personnel records, processes all salary changes and promotions, assists departments in employee training. This department administers Fire and Police Civil Service functions in conjunction with the Civil Service Commission.

In 1982, the city authorized 981 permanent full time position employees. Approximately 345 full time employees are hired each year from 3,700 applications.

Police

Irving is geographically separated into patrol sectors where officers are on duty 24 hours a day answering calls for police service. These services include: conducting preliminary investigations of all related crimes; arresting persons observed committing criminal acts; investigating most industrial and home accidents; issuing citations to violators of traffic laws and city ordinances; maintaining crowd control; locating lost or misplaced children; reporting health hazards; giving first-aid to sick or injured citizens; and providing home security checks for vacationing residents.

The **Community Service Section** is responsible for police handling of juvenile offenders. The Irving Police Department cooperates with local citizens in the **Irving Youth Family Counseling Services Program**, which provides counseling and treatment for troubled youth and their parents, and is designed as an alternative program for juveniles who have been arrested. It is jointly funded by the Irving City Council and donations from individuals and groups.

A liaison with the Irving School District is maintained by the Community Service Section. Presentations to schools, administering and co-ordinating elementary school safety patrol activities, and aiding with training of school crossing guards are a few examples of many services.

The Community Service Section provides, at no cost, crime prevention services consisting of home and business surveys with recommendations for reducing the likelihood of crime. This section has helped to organize over **100 Neighborhood Crime Watch** groups in Irving. Residents are encouraged to use this method of protecting their homes against burglaries. For more information contact the Community Service Section (253-2545) in the Police and Courts Building at 835 West Irving Blvd.

Fire

The Fire Department provides fire protection, emergency ambulance and rescue service from eight strategically located stations on a 24-hour basis. A fire prevention program includes fire safety inspections and education, home safety surveys, and investigation of every reported fire. Educational programs are regularly conducted in schools and speakers are provided for interested groups. Emergency ambulances are staffed with paramedics and are fully equipped with modern emergency medical equipment including telemetry. The ninth fire station is expected to be operational in the 1983-84 fiscal year.

Emergency Operations

Irving is responsible to its citizens for providing for their health and safety in the event of a natural or man-made disaster such as a tornado, train derailment, ice storm, airplane crash, flash flooding, major fire, or water contamination. The **Emergency Operations Center** is located in the basement of the Civic Center. In case of disaster, shelters will be set up at Lee, Northwest and Senter Recreation Centers to provide food, clothing, shelter, and needed services. The City Manager, Director of Civil Defense, or the Mayor are authorized to declare an emergency.

A city-wide warning system is not presently available; however, there is a contingency plan to deal with emergencies. The public address systems in police cars and fire truck horns can be used to notify neighborhoods of danger. As a part of the city's contract with Group W Cable, there is an emergency override system in which city hall or the Police Department can interrupt programming on all cable stations with a weather bulletin. Radar information, received from the National Weather Service in Stephenville, Texas, is televised on both **Group W. Cable** and the **Las Colinas Association Communications System**. (The City is considering a new warning system.)

Parks and Recreation

This department directs and coordinates park and recreational activities at 28 park sites totaling 834 acres. This includes sports fields for softball, soccer, and football; tennis and racketball courts; playgrounds and picnic space. Improved lighting systems and multi-purpose design have provided for year-round use of many of the sports fields. Six swimming pools are available as well as free Red Cross "Learn to Swim" classes. One pool is especially designed for use by the handicapped. The City of Irving, the IISD, and the DCCCD are jointly constructing a natatorium at North Lake College scheduled for completion in 1984.

Seven recreation centers offer activities including classes in arts and crafts, square dancing and sports, as well as organized sport participation such as basketball and volleyball leagues. Three of the recreation centers are owned by the city and four are used through special agreement with the school district. **Advisory Councils** are organizations working out of each recreation center which support the center's program by providing volunteers and by raising money to purchase special equipment.

Other special features of the department include a summer petting zoo, **Center for the Arts**, and **Lively Jogging Trail**. **Safety Town**, maintained by this department in Lively Park and operated by the Police Department, teaches children rules of the road and pedestrian safety.

Fireworks, including sparklers, are prohibited in the City of Irving.

The **SENER PARK SENIOR CITIZEN CENTER**, located at 228 Chamberlain, invites individuals age 55 and over to participate in field trips, athletic programs and special interest classes. Noon meals are served at a small cost and transportation to the center is provided. (See also Irving Office on Aging.)

In January, 1982, residents passed a bond issue to allow the city to sell bonds to purchase new park sites and to develop **Twin Wells Park and Golf Course** on cleared and reclaimed landfill.

In order to purchase more park land, the Irving Parks and Recreation Board has set up the **Voluntary Contribution Plan**. Homeowners are asked to round off the monthly water bill charge to the next highest dollar. The difference goes to the park land acquisition fund.

Libraries

The Irving Public Library System provides service to the entire community including students and businesses. The library system is composed of a main library and two branches. It contains non-print items which include records, 8mm movies, children's games and toys, and video cassettes which may be used on home players. The book collection includes genealogical reference materials, business services, and government documents as well as fiction and non-fiction for children and adults. Entertainment and information programs are provided for adults and children in each library facility as well as over cable television. An interlibrary loan service is provided and GED instruction is available for adults who would like to complete their high school education. A monthly newsletter is issued listing activities and hours the libraries are open.

Citizens donate time and skills to the *library volunteer program* under the direction of a full-time Volunteer Program Supervisor.

A **Friends of the Library** organization promotes an informed interest in the Library, encourages gifts and endowments, and cooperates with the Library in developing its services. Membership is open to all residents. Inquiries may be made at the libraries.

In January 1982, voters in Irving passed a bond issue to allow the city to sell bonds for a new central building for the Irving Public Library System and to acquire land for branches.

APL/CAT ("A Public Library/Community Access Tool") is an online community access data base located in the Urban Information Center at the Dallas Public Library (1515 Young Street). It provides information on 3,000 citizen interest and advocacy groups, social service agencies, and governmental divisions in Dallas County. A typical listing includes the title of the organization, the name of a representative, an address, a phone number, and the major concerns of the group. Further information on services of APL/CAT is available by calling 749-4710.

Communications

Cable television franchise administration and community programming serve as the primary functions of the Department of Communications (DOC). Regulatory matters related to cable construction, licenses, and the franchise fee are handled in the DOC. The **Irving Community Television Network (ICTN)** functions as part of this department. Community, educational, and governmental programming are coordinated on a ten-channel network, which is a part of the local cable system. A nine-member Cable Television Board serves as the lay advisory board to the city council on matters relating to cable television in Irving.

Coordination of community cable programming is being accomplished through working with the **Telecommunications Committee**, which represents the varied organizational resources in the city. Community video workshops, provided by Group W Cable as part of the franchise, are scheduled on a quarterly basis to further involve Irving residents in local cable programming. These workshops are coordinated with the DOC.

Health

The department is comprised of three sections: Public Health, Animal Control, and the Neighborhood Integrity Program. The Director of Health is responsible for implementing these programs. (The city also has a public health officer, a licensed doctor, who is required by state law for communities of over 10,000 residents.)

The Public Health Section is involved with the inspection and regulation of food service facilities (including 225 concession stands at Texas Stadium), child day care facilities, transfer ambulance services, massage parlors, convalescent homes, and swimming pools. A specialized, technical area of the Public Health Section conducts air monitoring for pollution - enforcing the Texas Air Control Board rules and regulations which have been adopted as city ordinances. Solid and hazardous wastes are investigated and the health impact of contaminated water and sewage is evaluated. This section cooperates with Zoning, Fire, and the Building Inspections departments for issuance of certificates of occupancy for food establishments and day care facilities.

The Animal Control Section enforces city ordinances pertaining to domestic pets, livestock, and wild animals. Irving has leash laws and proof is required of annual inoculation for cats and dogs against rabies. The Animal Control staff operates and maintains the city's **Animal Shelter**, picks-up and adopts-out animals, investigates bites and follows up bites for rabies, and checks into complaints. Wardens are on call 24 hours a day, including weekends, to pick up or dispose of diseased or dead animals.

Animal bites should be reported to the Animal Control Division (235-2556). They will respond and impound the animal if necessary. They also keep the victim informed throughout the ten-day observation period.

The Neighborhood Integrity Program (NIP) is responsible for vermin and vector programs, high weeds and grass violations, garbage and refuse inspections, zoning violations and minimum housing including apartments. The program stresses voluntary compliance and citizen support in eliminating problems with dilapidated structures, alley maintenance, junk, trash, and abandoned vehicles. Complaints concerning minimum housing are reviewed and appropriate actions are taken or coordinated with the Building Inspection and Fire departments. Questions concerning ordinances, child care, nursing homes, apartments, etc. should be directed to this department.

Some may question whether a mosquito is vermin or vector, but there is no question about the many numbers which reside in Irving. The city uses a fogging machine to control their population, but this equipment is not effective unless weather conditions (temperature, wind, sunshine) are favorable. Mosquitos are rarely in residence at these times. The Health Department prefers to treat sites likely for mosquito breeding with larvicide, insecticide, and insect growth regulators. Inspectors will provide information on chemical, physical, and biological control of mosquitos to residents. (253-2461).

Environmental Services

The **Sanitation Division** of this department provides residential and commercial collection and disposal service for solid waste generated within the city limits. *Brush pick-up* is available on a call-in basis from November through March. From April through October this service is provided on a rotating schedule. Irving is in the process of developing a new landfill at 220 E. Hunter Ferrell Road for the disposal of the city's waste. The **landfill** is open for use of Irving residents (a driver's license is required) seven days a week from 7:00 a.m. until 5:45 p.m. Call 253-2481 for information on charges.

It is unlawful for any person to throw or deposit in or on any private property, not belonging to or under the control of such person, any bottles, cans, tacks, wire, bale, bundle, sack, paper, pasteboard box, cloth or any other kind of rubbish or trash. (Translation "Don't toss your bottles and cans in my front yard!")

Building Inspection

The function of the Department of Building Inspection is to assure properly constructed buildings within the city. It issues certificates of occupancy on all business and residential structures with the exception of single family and duplex dwellings. The department authorizes and approves various permits such as:

- New commercial and residential construction, including additions and alterations
- New electrical installations and repairs
- New plumbing installations and repairs
- New mechanical installations and repairs
- Driveway and approach installations, repairs and alterations
- Streetcutting Permits
- Fence Permits
- Sign Permits
- Housemoving Permits
- Aircraft Permits
- Certificates of Occupancy

The following requests are processed for City Council approval:

- Special Trailer House Requests
- Special Housemoving Requests
- Temporary Use Permits
- Temporary Tent Sales

The department reviews newly published updated codes and makes recommendations to the City Council when present codes should be revised. The following codes are currently enforced:

- *Uniform Building Code*, 1982 edition
- *Uniform Plumbing Code*, 1982 edition
- *Uniform Mechanical Code*, 1982 edition
- *Uniform Fire Code*, 1982 edition
- *National Electrical Code*, National Electrical code, Code, 1982 edition.

The Director of Building Inspection attends meetings of the Planning and Zoning Commission the Zoning Board of Adjustment and Appeals, and the City Council. The department has jurisdiction and authority for the following boards:

- Building Code Board of Adjustments and Appeals
- Building Standards Commission
- Irving Electrical Board
- Irving Plumbing Board

Complaints from citizens concerning building code violations and zoning requirements are reviewed and investigated by this department and the Health Department through its Neighborhood Integrity Program.

The 1982 *Garage Sale Ordinance* allows each resident only two garage sales a year and limits the length to 72 hours. The ordinance also limits the publicity of each to two signs, and one sign must be located at the site.

Public Works

The Department of Public Works designs and constructs "in house" projects, and maintains the streets, drainage channels, water mains, sewer and storm systems in the city. The staff includes the Director of Public Works and his associates plus design engineers, inspectors, draftsmen, and surveyors. This department has on record all maps and plans of streets, water and sewer systems for the public to review. The director attends all meetings of the City Council.

The **Engineering Division** prepares plans and specifications and oversees the construction of all public works design projects done "in house." Some road projects are also coordinated with Dallas County. The **Construction Inspection Section** is responsible for ensuring that both public and private projects are constructed according to city specifications.

An important function of the Engineering Division is the review of plats and construction plans for new subdivisions within the city. The Public Works Director makes his recommendation to the City Council and the Planning and Zoning Commission concerning construction, utility, and drainage plans for all subdivisions. The department maintains records of filed subdivision construction plans and handles requests for information from private engineers, realtors, developers and contractors as well as individual citizens.

The **Right Of Way Agent** secures property and easements necessary for the creation and expansion of the city system.

The **Street Division** is responsible for the maintenance of all public thoroughfares, excluding state highways, within the City of Irving's right of ways and easements. The division cleans and maintains the major creek channels to prevent flooding. Other drainage structures such as inlets, culvert pipes, and bridges are inspected and maintained to prevent blockages from debris that causes localized flooding. Other responsibilities include removal of roadway debris and emergency response to oil spills, icing, or other hazardous conditions.

Water Utilities Division. The operation and maintenance of the Irving water distribution and sewer collection systems is the responsibility of the Division of Water Utilities. This division receives funding from the Water and Sewer System Fund of the city. These funds are derived from revenues collected from water sales, sewage collection charges, tap fees and other charges for services rendered. The collection and accounting duties connected with water utilities are handled by the Department of Finance, Customer Service Division. Questions concerning water should be addressed to customer service. (Most of the water used in Irving is purchased from Dallas with the remainder of the water coming from four deep Trinity Sands wells within Irving.)

The division is divided into three sections. **Maintenance** is responsible for repairing, maintaining and, to a lesser degree, expanding the water distribution and sewer collection system. The **Water Production Section** involves the actual operation of water pumping stations, storage facilities, etc. The **Water Pollution Control Section** provides for weekly monitoring of water quality in the distribution system, enforcement of the sewer use ordinances,

monitoring of industrial sewage discharges, monitoring of water quality in the streams in the city, and the inspection and approval of septic tank installations.

The essential services in this division are performed 24 hours, seven days-a-week with night and weekend personnel working on both a regular and stand-by basis.

Community Development

The Department of Community Development provides the necessary information to the City Council for orderly planning of the growth of Irving and keeps the official zoning records of the city. Community Development processes and evaluates requests for zoning changes, preliminary and final subdivision plats, Zoning Board of Adjustment and Appeals reviews, and street name requests. The **Cartography Section** produces and maintains various types of maps and other graphic reports and displays.

Special informational studies are provided to the City Manager, City Council and appointed boards. Community Development is assigned the role of principal administrative support unit for the Planning and Zoning Commission and Zoning Board of Adjustments and Appeals, which considers special hardship situations where difficulties exist in complying with zoning regulations.

The department serves as a liaison not only between all city departments but with neighboring municipalities, Dallas County, the North Central Texas Council of Governments, the state of Texas and federal planning agencies.

Irving has adopted standards and policies that are prescribed in the *Zoning Ordinance*, *Subdivision Ordinance*, *Master Street Plan*, and other comprehensive studies. Community studies, involving citizen input, have been completed for all areas of Irving. These studies are available at the department and in the Central Library. Community studies which have been completed include the following:

- *Northwest Area Study, 1971* (presently being restudied)
- *Greenview Hills Area Study, 1974*
- *South Area Study* (combining the Southeast and Southwest Studies), 1974
- *North Area Study, 1974*
- *Central Irving Area Study* (combining the Central and Northeast Planning Communities), 1976
- *West Irving Study, 1971* and revised in 1983

There are several legal methods of enforcing land use planning in Irving. Two of the most important are zoning and subdivision regulation.

ZONING

Zoning is the process whereby the city protects itself against indiscriminate land uses. The power to zone is conferred upon Texas cities to promote the health, safety, and general welfare of the public.

When an Irving property owner wishes to use the property in a manner that is prohibited by the current zoning, he must apply for a zoning change at the Department of Community Development. After making out an initial application, the request must progress through the following reviews and actions:

- Technical Committee Review is conducted every Tuesday. This committee is composed of staff representatives from the following departments: offices of the City Manager and the City Attorney, Community Development, Fire, Traffic and Transportation, Building Inspection, Sanitation, and Public Works including the Water Utilities Division.
- Planning and Zoning Commission Hearings are held every other Monday at 7:00 p.m. in the City Council Chamber. All real property owners within 200 feet of the proposed zoning changes, as well as the applicant, receive a notice giving the date, time, and location of the public hearing. All proponents and opponents of the proposed changes are given an opportunity to be heard by the commission. If the commission recommends approval of the zoning request, then the case is automatically scheduled for the first available City Council agenda.
- City Council Meetings are held every other Thursday at 7:30 p.m. in the City Council Chamber. A "Notice of Public Hearing" is published in a newspaper of general circulation. A notice concerning a zoning change is sent to the applicant and every real property owner within 200 feet of the proposed change 15 days prior to the City Council hearing. All proponents and opponents of the proposed change are given an opportunity to be heard. If the Council denies the request, the case is considered terminated.

The **Planned Unit Development** (PUD) is a flexible approach to zoning that permits mixed land use development of large areas (a minimum of 30 acres) as a whole and involves stage-by-stage development over a long period of time. This type of zoning is being used in Las Colinas and Valley Ranch.

SUBDIVISION REGULATIONS

While conventional zoning applies to individual lots, subdivision regulations govern the process of splitting a tract of land into separate lots. By state law, land in or within five miles of the city is required to be subdivided when the owner divides the land into two or more parts for the purposes of laying out any subdivision of lots for sale. The departments of Community Development, Traffic and Transportation, and Public Works are involved in subdivision planning.

The reviews and actions for subdivisions are similar to those of zoning with some important differences; i.e., public notices are mailed only for certain residential replats. Residents should contact the Department of Community Development for information.

Residents may review the subdivision plats in which they reside at the Department of Public Works. The regulations contain construction standards for streets, gutters, sewers, water mains, sidewalks, drainage features, and the size and shape of lots.

Traffic and Transportation

This department is responsible for planning, design, and operation of Irving's transportation systems, traffic control devices, and the communications and electronics systems and equipment. The department works with other city departments and outside organizations on matters that involve transportation or communication. The staff investigates all traffic complaints and receives suggestions.

Maintenance and Service

This department provides maintenance services for 32 public buildings. It is responsible for security and protection of city properties including city parks and water facilities. Daily tasks may range from moving a desk to delivering the council agenda. The department is responsible for telephone communication (253-2600) between citizens and city services after normal business hours and weekends.

Irving Municipal Garage

The garage is responsible for repair and maintenance of all city owned motor vehicles such as automobiles, pickups, dump trucks, sanitation trucks, tractors, caterpillar type equipment and all emergency generators. It also operates a Paint and Body Shop, Welding Shop, and Rebuilding Shop for engines, etc. The garage is open from 6:30 a.m. to 5:00 p.m. Monday through Friday with a small crew available on Saturday.

Boards and Commissions

The City Council appoints advisory boards to help shape city policy. These boards relate to almost all functions of city government from library management to planning and zoning.

Citizens who wish to apply for positions on the non-paid advisory groups should contact a Council member or complete an application in the City Secretary's office. The general qualification for board members is that they be residents of Irving. Boards requiring professional expertise, such as the Electrical Board, have more stringent requirements. For most boards the term of service is two years, and members cannot serve more than three consecutive terms.

Notice of meetings is posted in the Civic Center Lobby at least three days before the meeting. When a resident wishes to appear before a board or commission, a request should be made to be placed on the agenda. This provides an opportunity to be heard on general concerns or specific policy proposals.

The **Open Meetings Law** of the State of Texas provides that no meeting of a public body can be closed to the public unless purchase of land, litigation, or personnel is being discussed. The meeting can then be closed if proper notification has been given to both the public and the news media. The law also requires accessibility to public records.

Fireman's and Policeman's Civil Service Commission serves as stipulated by provisions of the State Civil Service Act in administering state regulations pertaining to personnel matters of the Fire and Police departments. Three members are appointed by the Mayor and confirmed by the City Council. Members serve three-year terms and must be residents of the city for over three years. This board meets upon call of the chair.

Heritage House Committee oversees activities and policies of the Heritage House. The council appoints six members who serve two-year terms.

Irving Arts Board is responsible for encouraging and supporting activities of local arts and humanities groups. The board's activities are funded through a 1% tax on local hotel and motel room occupancy. These funds are used in three areas:

- technical assistance through the IAB staff which includes a director appointed by the board
- arts assistance through a grant-in-aid program
- facilities assistance and planning to meet arts facility needs.

The Council appoints seven members who serve two-year terms. Meetings are held on the fourth Wednesday of each month at 3:00 p.m. in the Civic Center.

Irving Cable Television Board is the policy coordinating body for community/municipal use channels of cable television and any future institutional networks. Working with the Department of Communications, the board conducts, in association with the City Council and City Administration, required performance evaluations of cable television franchises and aids in preparing an annual budget within the funds generated by cable television revenues. The Council appoints nine members serving two-year terms. Meetings are held in the Central Library on the fourth Monday of each month at 7:00 p.m.

Irving Convention and Visitors Bureau Board oversees activities of the ICVB and the funds it receives from the hotel/motel occupancy tax. The board employs an executive director and assists in preparing the annual budget, which must be approved by the City Council. The board contains seven voting members who do not own or who are not employed by the hotel interests, three non voting ex-officio members who are representatives of hotel interests, the president of the Irving Chamber of Commerce and one member of the city administration. Members serve two-year terms. Luncheon meetings, which are open to the public, are held on the third Friday of each month at motels and hotels in the city.

Irving Hospital Authority Board approves members of the medical and dental staff for the Irving Community Hospital and establishes a liaison with the staff. The board decides policy, approves the budget, and selects an administrator to act as the chief executive officer for the governing body. The City Council appoints five members who serve two-year terms; six additional

members are appointed by the board. Meetings are held at the Irving Community Hospital on the fourth Wednesday at noon.

Irving Public Library Board makes recommendations for the operation of the library, purchase of facilities or furnishings, employment of the Librarian and expansion of the system. The board also assists in preparing the annual budget. The Council appoints seven members who serve two-year terms. Meetings are held in the Central Library on the second Monday of each month at 7:00 p.m.

Parks and Recreation Board provides policy recommendations, information about citizen needs and requests, and recommends plans for development and improvement of facilities and services of the Park and Recreation Department. The Council appoints nine members who serve two-year terms. Meetings are held in the Council Chamber on the first Tuesday of each Month at 7:30 p.m.

Planning and Zoning Commission hears zoning cases and advises the City Council concerning implementation of the zoning and subdivision ordinances. The commission assists in the development and maintenance of an updated comprehensive plan. Their role is advisory in that the City Council has final authority to approve or deny all zoning requests. The council appoints seven members who serve two-year terms. Meetings are held in the Council Chamber every other Monday at 7:00 p.m.

Zoning Board of Adjustments and Appeals considers special hardship situations where difficulties exist in complying with zoning regulations. Decisions of this board are final. The Council appoints five members and two alternates who serve two-year terms. The board meets upon call of the chair.

The following boards advise the City Council, the Building Inspection Department and, in some cases, the Health Department on the application of housing and building codes. Members of these boards review and make recommendations to the Council regarding their respective codes, review new materials for use in construction, and hear appeals pertaining to specific applications of the codes. Each of these boards includes representatives of appropriate professional and trade interests.

Building Standards Commission hears appeals concerning decisions of the Building Inspector, requires vacating or demolition of unfit structures, and grants variances because of hardship. Decisions of this board are final. The City Council appoints the seven members who serve two-year terms.

Building Code Board of Adjustments and Appeals hears appeals concerning decisions of the Building Inspector and reverses, affirms, or modifies the decisions. It may approve new and alternative materials, methods, etc. in relation to the *Uniform Building Code*, but it cannot change the code. Decisions of this board are final. The Council appoints five members who serve two-year terms. Also attending the meetings are the Assistant Fire Marshall and the Assistant Director of Building Inspection who serves as secretary.

Electrical Board hears appeals concerning decisions of the Electrical Inspector who is an ex-officio member of the board. The decisions of the board are final. The board also sets the date for and content of examinations for qualifying electricians. This board must contain the following members: one representative from Texas Power & Light, two master electricians and registered electrical contractors, one journeyman electrician not employed by a board member, one general contractor, and two members from the profession or trade. The City Council appoints the seven members who serve two-year terms.

Board of Plumbers hears appeals concerning the decisions of the Plumbing Inspector. The inspector and a representative from the Health Department serve as ex-officio members. Decisions of this board are final. The City Council appoints three members who serve until a replacement is named. This board must contain the following members: one master plumber with ten-years experience, one journeyman plumber with five-years experience, and one registered practicing engineer or architect.

Finance

Budget

The annual operating budget is coordinated by the Department of Finance, Accounting Division. The operating budget includes proposed expenditures and the means to finance them. Copies of the preliminary and the final budget are available in the Central Library and in the City Secretary's office.

The 1982-83 budget is organized on the basis of funds or account groups. Most revenues go into the General Fund which is the general operating fund of the city. Each fund is considered a separate accounting entity, and the monies in these special accounts can only be spent for specific services such as fleet maintenance for all departments and equipment replacement. Among the additional funds maintained by the city are:

- **Water and Sewer System Fund** receives support from the fees charged for water and sewer services and is not supported by property tax revenues. These funds do not support any of the General Fund functions. Funds received from this operation, after expenses, are used to make needed capital improvements to the system. The 1982-83 Systems budget totals \$14,233,024. Revenue bonds may be sold for capital improvements.
- **Federal Revenue Sharing** is proposed to be used for landfill improvements, water line replacement, swimming pool improvements, and for equipment in city departments. Irving expects to receive \$1,344,732 in the 1982-83 budget year.
- **Cable Television System Fund** receives its revenues from the franchise fee charged the cable television operator. All expenditures related to the Cable System Fund are charged to this account. This fund is prohibited by ordinance from receiving any tax monies from the General Fund; therefore, expenditures of this operation cannot exceed revenues. The Cable Television System Reserve Fund escrows monies provided by the cable operator for construction of the main library studio.

BUDGET PROCEDURES. The budgetary process begins in April when the city departments submit budget requests to the City Manager. Public hearings are conducted before and after the initial preparation of the budget and before final City Council approval. These public hearings are held throughout the summer and are announced in the newspaper and in notices mailed with city water bills. The City Manager must send the proposed annual budget to the City Council by September 1st for adoption by October 1 when the Irving fiscal year begins.

The Council must also approve budgets for the Texas Stadium Revenue Fund, the Irving Convention and Visitors Bureau, and the Irving Arts Board. These budgets are available in the Central Library.

REVENUE. The General Fund is the general operating fund of the city. In 1982 principal sources of revenues for this fund include property tax (44.6%), city sales tax (19.2%), franchise taxes (9.8%), sanitation fees (6.4%), fees, permits, fines and service charges (7.6%). General revenue bonds are sold for capital improvements.

The tax rate is set annually by the City Council. In 1982 property was assessed at 100% of actual market value. The city tax rate was set at \$.40 per \$100 assessed valuation including a 22% homestead exemption.

EXPENDITURES. The General Fund Budget for 1982-83 totals \$34,836,521. Disbursements by classification are:

- Salaries and wages - 54.2%
- Supplies, maintenance and services - 10.3%
- Utilities, insurance, debt service and retirements - 31.3%
- Equipment - 4.1%

Expenditures by department and additional details can be found in copies of the budget located in the Central Library.

Some of the additional taxing jurisdictions located within the Irving city limits are:

- Dallas County
- Dallas County Community College District
- Dallas County Hospital District
- Dallas County Road and Bridge District
- Dallas County Municipal Utility District (MUD) #1
- Irving Flood Control District
- Independent School Districts
 - Irving
 - Carrollton - Farmers Branch
 - Coppell
 - Grand Prairie
 - Grapevine

For information concerning budgets, tax rates, appraisals, or exemptions, contact the DCAD or the taxing jurisdiction.

Dallas County Appraisal District (DCAD)

In 1979, the 66th Texas Legislature mandated the creation of county wide appraisal districts throughout the state. The DCAD appraises for all school districts, all suburban municipalities, the city of Dallas and Dallas County. Although the district sets appraisals, the individual taxing jurisdictions will continue to set the tax rate. The district, which is not a part of county government, is administered by a five member board appointed by the various taxing authorities. The district also provides an appraisal review board to hear taxpayer appeals. Certain types of tax exemptions are allowed.

DCAD TAX EXEMPTIONS.

Homestead exemptions. A homestead is the structure and land used as the residence.

- School homestead exemption - \$5,000 exempted on school taxes.
- County homestead exemption - an additional \$3,000 exemption granted only from tax levied by road and flood control units.
- local-option exemption - an additional exemption any taxing unit may grant. (The IISD and the City of Irving grant this exemption.)

Over-65 Exemptions. A \$10,000 exemption which applies to school taxes only.

- Tax ceiling - once you have qualified for the over-65 exemption your tax bill will not increase.
- Tax deferral - if you are over 65 and cannot pay your taxes, they may be deferred. The taxes then become delinquent, with penalty and interest accruing, but there can be no lawsuit as long as you own and occupy the home. As part of your estate, the taxes will have to be paid by your heirs.
- Local option - an additional exemption allowable if granted by the local taxing unit. (the City of Irving grants this.)

Disabled Exemption. If disabled, you can qualify for an additional \$10,000 exemption, but this applies to school taxes only. You may not receive both this exemption and the over-65 exemption.

- Local-option - the individual taxing units may grant an additional exemption. (Granted by the IISD and the City.)
- Disabled veterans - certain disabled veterans or their survivors may qualify for a partial exemption on any property taxes. (Granted by IISD and the City.)

Early Payment Discount. Tax bills are mailed in September/October and are due by January 31st. Some taxing units offer up to a 3% discount if paid early.

Notices of property value will be sent 20 days prior to the appraisal review board hearings (July/August) if your property value is greater than the previous year, greater than the value you rendered, or if your property was not listed on the rolls the preceding year.

The following tax calendar is reprinted from *Taxpayers' Rights, Remedies, and Responsibilities, a Guide for Texas Property Taxpayers, 1982-83 Edition*. This useful publication is available from the State Property Tax Board, P.O. Box 15900, Austin, Texas 78761. It may also be available at local tax departments.

TAX CALENDAR★

January 1: The date on which property value, ownership and taxable situs is determined. This also is the beginning of the period during which renditions, exemption applications and applications for productivity valuation may be filed with the appraisal district.

May 1: Before this date, exemption or productivity valuation applications and rendition forms are due.

July/August: Meeting of the appraisal review board to hear reasons why taxpayers think the values assigned to their property are too correct and to hear questions concerning the denial of exemptions or productivity valuation.

July/August: Adoption of the tax rate by the unit.

September/October: Tax bills are mailed to property owners.

January 31: Last day to pay taxes.

February 1: Taxes become delinquent. Unpaid tax bills increase with penalty and interest. Although the tax assessor is responsible for sending the tax bill, if for any reason you should not receive your bill, the Texas Constitution says you are responsible not only for the tax payment but also for any penalty and interest charges.

★ January 1, January 31, February 1, and May 1 dates are mandatory. Others are advisory and may be altered by the appraisal district or taxing jurisdiction involved if local conditions require.

Public Utilities and Transportation

Electricity, Gas, and Telephone

Irving is served by Texas Power and Light Company, Lone Star Gas Company, General Telephone, and Southwestern Bell Telephone Company. Irving has limited regulating powers over these utilities franchised to serve the city. The **Texas Railroad Commission** regulates the Lone Star Gas Company. The final authority in regard to holdings and rate structure for TP&L is with the **Texas Public Utility Commission (PUC)** whose members are appointed by the Governor. The PUC is the final regulating authority of Southwestern Bell, which serves a portion of northern Irving, and General Telephone which provides service to most of the city. (It is up to the user to decide in which phone directory - Dallas or Irving - his name will appear. It may be necessary to consult both directories.)

The Assistant City Manager for Finance is responsible for analyzing utility rate case applications and making recommendations to the council and the administration. It is important for residents to contact the regulating agencies when they have comments concerning service and charges. This can be done by letter, petition, or appearing in person at public hearings before the City Council and the regulating agencies. Addresses for these agencies are:

Public Utility Commission	Railroad Commission of Texas
7800 Shoal Creek Blvd.	1124 South I35
Suite 400N	P.O. Box 12967
Austin, Texas 78757	Austin, Texas 78711

Additional information on these agencies can be found in the *Texas Government Handbook* published by the League of Women Voters of Texas Education Fund, 1983. Copies are available in the libraries.

Cable Television

Two cable television franchises operate in Irving. Prior to 1981 the **Las Colinas Association Communications Systems (LCACS)** was organized; it is operated by the Las Colinas Association and is available to Las Colinas property owners.

In 1981 **Group W Cable** was granted the non-exclusive franchise to serve the entire city. Regulatory matters related to cable construction, licenses, and the franchise fee are handled by the Department of Communications. The Cable

Television Board serves as an advisory board to the City Council on matters relating to cable television.

Water and Sewer System

Irving negotiates to bring water into the city and to distribute and dispose of waste water. The operation and maintenance of the Irving Water Distribution and Sewer Collection System is the responsibility of the Water Utilities Division of the Public Works Department. The Sanitation Division of the Department of Environmental Services provides residential and commercial collection and disposal service for solid waste. The Customer Service Division of the Department of Finance is responsible for utility accounts and other duties connected with water utilities. (See also Offices and Departments.)

Transportation

In August 1983 Irving was among the 14 cities in Dallas County which voted to establish the Dallas Area Rapid Transit Authority (DART). This agency will plan, implement, and operate area wide public transit service. By 1986 Irving will have intra-and inter-city bus service and will be well on the way to the implementation of rail service.

DART is governed by a board of 25 members appointed by city councils of the participating cities. The number of representatives is determined by the percentage of population using a formula provided by the state. Irving has two representatives.

DART is financed through the fare box and a 1% limited sales tax on non-essential items. The tax deductible assessment applies to all purchases except food, shelter, clothing, and automobiles.

TAXI SERVICE. Metropolitan Transportation Services, Inc. has the franchise to provide taxi service to Irving.

BUS SERVICE. The **Dallas Transit System** provides express bus service to and from downtown Dallas with the schedules arranged to provide service at peak periods of the morning and afternoon. Residents may park their cars at the **Las Colinas Park-n-Ride** Terminal located at O'Connor and State Highway 114. Continental Trailways provides limited commuter service to Dallas and Fort Worth. The City of Dallas operates a computerized Rideshare service offering free car pool, van pool, and bus information.

Bus service is provided for students living in the Irving Independent School District who live more than two miles from their assigned school. This service is provided by the Dallas County School Board.

Health and Human Services

Community health and human services involve the interaction of federal, state, county and local programs. This publication is concerned with local programs - those provided in Irving.

Dallas County

DALLAS COUNTYWIDE HEALTH DEPARTMENT (1936 Amelia Court, Dallas). This department is designated by the state as the official health agency. The primary objective of the department is to protect, maintain, and improve the health of the people of Dallas County. Personal services are available to county residents. Irving contracts with the county for specific services, and annual charges are based on the number of city residents treated. The County Health Director of the Dallas Countywide Health Department is appointed by Commissioner's Court, and he is responsible to them for activities of the department. The department offices are part of the **Dallas Public Health Center** and are located in the medical complex including **Parkland Hospital** and **Children's Medical Center**.

DALLAS COUNTY HOSPITAL DISTRICT. The district, which was created by county voter approval in 1954, is charged with responsibility of providing hospital and medical services to the indigent residents of Dallas County. It is governed by a policy making board which is charged with submitting an annual budget to Dallas County Commissioner's Court (see Boards and Commissions). By law, the district is authorized to finance operations through ad valorem taxes.

Parkland Memorial Hospital (5201 Harry Hines Blvd.) is responsible for the care of the medically indigent of Dallas County and provides aid for residents needing emergency room treatment. Medical and nursing services, clinics, hospital care, and social services are available. Children's acute care services and clinics are available at **Children's Medical Center**, 1935 Amelia.

The **IRVING HEALTH DEPARTMENT** is the liaison between the Dallas Countywide Health Department and the city of Irving. Direct health care is provided in the following areas:

- Tuberculosis control provides skin tests, x-ray, and follow-up treatment for people with diagnosed cases of TB and those who have been exposed and referred by physicians.
- Venereal disease control administers diagnostic tests. (All records are confidential and minors are protected.)
- Acute communicable disease control

- Public health nurse home visits
- Public health laboratory services
- Maternity clinics
- Well-baby clinics
- Immunization clinics

The immunization and well-baby (for babies up to six months) clinics are presently conducted on the first Friday of each month at the Church of Christ Central, 1710 West Airport Freeway. Call 920-7916 for additional information and appointments.

Hospitals and Emergency Service

The **Irving Community Hospital** is a non-profit general hospital providing 213 beds. In January 1983, the hospital started an expansion and renovation program which will add four stories to the present building and 75 beds. ICH is not tax supported, but receives funds from community subscription, private donations, revenue bonds, and hospital income. The hospital is governed by the Irving Hospital Authority Board. (See also Boards and Commissions.)

The hospital participates in LVN, RN, and X-Ray teaching programs. The ICH staff coordinates several support groups and clubs for chronically ill patients and their families. The hospital operates a 24-hour emergency service with a resident physician in attendance.

Pioneer Park Medical Center is an 80-bed investor owned hospital with a Board of Directors who oversee hospital affairs and advise on hospital policies. Contact the hospital for information on support groups and classes held at the hospital. Pioneer Park Medical Center operates a 24-hour emergency service on weekends.

Ambulance Service is provided by the Irving Fire Department within the city limits of Irving. Call 253-2442 to summon an ambulance in Irving. If it is necessary to call "Operator", *the address must be identified as Irving*, or the call may be dispatched to another city.

Human Services

The following list details the agencies offering information, assistance, and counseling in solving problems. Some of the agencies offer a comprehensive service while others target a particular problem.

This is only a partial list of agencies serving Irving. The *Irving Phone Directory* should be consulted for more information. Information may also be obtained on *APL/CAT* (see p. 22)

REFERRAL SERVICES

- Community Council of Greater Dallas. Information and Referral Service. A central source of information on services available through all health and human care agencies in Dallas County. Directs persons to the resources that can best meet their needs.
747-3711 Hotline answered 24 hours
741-5244 Aging Information Office
742-1368 Centro de Informacion (se habla Español)
- Contact....361-6624
Offers 24-hour phone counseling and referral service. Project of United Methodist Church.
- Dallas County Mental Health and Mental Retardation. A comprehensive community mental health, mental retardation program for Dallas County which consists of numerous adult, child and adolescent services. Provides 24-hour information counseling and referral service.
330-7721 Hillside Center - adult inpatient care
630-9721 Children's mental health central/intake/crisis intervention
375-9156 Mental retardation intake/crisis intervention
- Family Guidance Center, 2520 West Irving Blvd. (Interfirst Bank) 253-8879
Professional counseling with individuals, couples, or groups for problems such as marital, divorce, parent-child, and personal distress.
- Family Outreach, Inc., 612 E. Second...438-5466
A volunteer non-profit service organization which aims to prevent child abuse and neglect. It offers programs to families such as parenting classes, child development programs, teen groups and others.
- Irving Office on Aging, 228 Chamberlain St...253-2496
Plans and coordinates social services for the elderly and operates the Senior Citizens Center (Dallas County Nutrition Program). The office offers information and referral services to older residents of Irving (60 years or older), coordinates volunteer services to the elderly, and operates a speakers bureau.
- Irving Aid, Inc., 426 West Pioneer...253-3912; 254-3133
Provides information referral services about health and welfare resources including housing, food, and clothing to residents of the Irving area. Financial assistance is given on a limited emergency basis only when other resources are not available.
- Texas Department of Human Resources. Food Stamp and AFDC Program
612 E. Second St....438-5325

The Food Stamp Program certifies eligibility for food stamps for the unemployed and people living on small fixed incomes who meet eligibility requirements. Financial services are offered to families with dependent children who meet eligibility criteria.

EMPLOYMENT

- County North Work Training Center, 1210 Luke St.....255-3705
Vocational training, with the objective of placing the client in competitive employment, is provided by the center.
- Texas Employment Commission, 201 S. Rogers Rd....254-9135
Offers free job placement, processes unemployment claims, and provides vocational counseling and testing.
- Texas Rehabilitation Commission, 201 N.W. Second St., Suite 103, Grand Prairie.....264-0365
Assists mentally or physically handicapped youth over 16 to learn skills towards full employment.

WOMEN'S SERVICES

Additional information can be obtained in the *Directory of Services for Women*. Young Lawyer's Wives' Club of Dallas, 1981.

- Rape Crisis Center....521-1020
Offers 24-hour counseling and support services for victims of sexual abuse and their families.
- Family Place....521-4290
Provides 24-hour hotline and temporary shelter for battered women and their children. Outreach counseling is also available.
- YWCA, Irving Branch, 3700 Northgate.....252-8683
Women's advocacy group and social service agency offering classes and workshops, recreational activities, volunteer opportunities and community service programs.
- Women's Center, North Lake College....659-5373
Provides support services for women through counseling, seminars and workshops, weekly coffees, and programs for community outreach. Services are offered to all women and men in the community.

CHILD CARE

Child care facilities must obtain a permit from the city. For more information and a list of homes, contact the Irving Health Department. After school care is provided by the YWCA and the YMCA. The Irving Parks and Recreation Department provides schedules for after school activities at the recreation centers.

In a child care facility, no child of any age shall ever be shaken or hit, and no child under five years old shall ever be spanked. Parents' signed approval is required for spanking.

Education

IRVING INDEPENDENT SCHOOL DISTRICT

History

The Irving Independent School District was created by the Texas Legislature in 1905 as a governmental unit separate from the City of Irving. It combined what were then known as the Lively and Kit schools. The enrollment at that time was 125. The Sowers and Union Bower districts were annexed at a later time. The first school was a two-room structure located at the corner of Second and Jefferson streets on land donated by the founders of Irving, J.O. Schulze and Otis Brown.

Facilities

The fully accredited system includes 16 elementary, six junior high and three high schools serving approximately 21,000 students and employing approximately 1,100 teachers. The district encompasses 48.5 square miles with many areas on the edges of the Irving city limits being in other school districts.

Superintendent of Schools and Board of Trustees

The district is governed by a seven member Board of School Trustees who are elected at large and serve staggered three-year terms. The Trustees, who serve without pay, make all major decisions regarding school policy, curriculum, expenditures, and expansion. It is the Board's responsibility to provide tax money for maintenance and operation of the schools and to submit bond issues to be voted on by the people of the district for construction of school facilities.

The Superintendent is appointed by the Board of Trustees and serves as its chief executive officer to administer the operations of the schools. He is also an advisor in keeping the board informed of the operation and progress of school programs.

MEETINGS. Trustees meet regularly in the School Administration Building, 901 O'Connor Road, at 7:30 p.m. on the third Monday of every month. Special meetings are called when necessary. Agendas are posted in the Administration Building 72 hours before a regular meeting and at least two hours before an emergency meeting. Agendas are sent to the *Irving Daily News* and to other papers that request them. At present that includes *The Daily Times Herald*, *The Dallas Morning News* and *The Las Colinas Journal*. In addition, The Community Television Network, Group W. Cable and KKDA Radio are provided copies of the agenda. Citizens are encouraged to participate in

school district affairs, and time is set aside on the agenda for their participation. To appear on the agenda, individuals should write a letter to the President of the Board or to the Superintendent at least five days before the meeting. However, if a person wishes to address the board without prior arrangements he may do so during a time set aside for that purpose.

ELECTIONS. Elections for Trustees are held annually on the first Saturday in April. There is no run-off in School Board elections; election is by plurality. A Trustee must be a qualified voter of Texas, a resident of the district six months and of the state one year. Board officers (president, vice-president, and secretary) are elected annually by a vote of board members.

Budget and Taxation

The 1982-1983 operating budget is \$54,607,497. Citizen input is encouraged in the budget process. Questionnaires are distributed and hearings are held before and after the budget retreat in July. The final budget must be adopted by August 20. The school ad valorem tax rate is set by the board using the Dallas County Appraisal District's (DCAD) values to determine the actual amount of taxes to be paid by individuals.

All questions regarding taxation and exemptions should be directed to the IISD Tax Office at 819 O'Connor Road in the School District Administration Complex.

Special Programs

- Multi-media resource center located in each school
- Modern planetarium providing programs and courses to all students
- Junior ROTC programs at the three high schools
- Counselors available at all schools
- Physical education programs available at all grade levels
- Music program beginning in elementary schools and continuing with string, band, and choral classes in junior high and high schools
- Vocational education programs offered in grades nine through twelve.
- Bilingual education of English as a Second Language classes provided at all levels
- Eureka Program for academically talented third, fourth and fifth grades available to students who qualify
- Honors courses available in grades six through 12
- Routine health services available at all schools
- Special education department staffed with professional personnel who are assigned to programs such as resource teaching for students with language/learning disabilities, regional school for the deaf, homebound, early childhood and self contained classrooms for students with mental or physical handicaps

Dallas County School Board

This board administers an intermediate service office for all schools in Dallas County including 15 school districts. It is governed by a board of seven members

with three members being elected at large. The only service presently used by the IISD is transportation, which is provided for students living more than two miles from their assigned school.

Privately Supported Schools

There are numerous church and privately owned schools in operation throughout Irving. They offer accredited programs for nursery school through high school. Inquiries may be made directly to these schools for their programs, requirements, and costs.

HELPING HAND DEVELOPMENT CENTER. The center provides year-round school and day care for mentally retarded and developmentally delayed individuals, many of whom are multi-handicapped. Programs include education, infant stimulation, physical and occupational therapy, home training, health care, audiological and nutritional screenings, workshops, parenting classes, and individual educational plans. The school is located at 3337 Stovall.

NOTRE DAME OF DALLAS SPECIAL SCHOOL. This school provides training for retarded, learning disabled, and emotionally disturbed students ages 2½ to 16. The Notre Dame Vocational School and Rehabilitation Center offers programs for ages 16 through 21 years. The school is located at 1451 E. Northgate Drive.

Higher Education

NORTH LAKE COLLEGE. This member of the seven college Dallas County Community College District (DCCCD) opened in 1977. It offers a full range of two year Associate Degree programs in Liberal Arts and Sciences. These programs of study are transferable to four year colleges and universities. Career programs preparing students for entry into the job market are also offered. The Community Service Division offers life-long learning opportunities to community members of all ages including children and youth. Courses are typically presented in short-term classes, workshops and seminars. Most courses are offered on the North Lake campus; however, some classes are conducted at other facilities in the area. The campus is located at 5001 N. MacArthur Blvd.

The DCCCD is governed by a seven member Board of Trustees representing single member districts. The Trustees serve six year terms. Elections are held on the third Tuesday in April. Irving is in place 5 which also includes Grand Prairie, west Dallas, and part of Oak Lawn and the Dallas central business district. The trustees annually levy a property tax to help fund the community colleges.

UNIVERSITY OF DALLAS. This Catholic sponsored institution, located on a 1,000 acre campus, offers a strong liberal arts program with degrees in undergraduate fields of study and on the Masters and Ph.D. levels. Within the boundaries of the campus are Cistercian Preparatory School, Cistercian Monastery, the Dominican Priory and the Holy Trinity Seminary. In addition to academic courses, the university offers a program of community education and entertainment.

Extra Special Things

Irving has more than 100 civic service, professional, and fraternal organizations; over 100 churches are located in the city. These are listed in the *Directory of Irving Clubs and Organizations* published annually by the Women's Division of the Irving Chamber of Commerce. Additional organizations are listed in APL/CAT (page 22).

The Arts

The **Cultural Affairs Council (CAC)** serves as a clearinghouse of information on local arts organizations and artists. The CAC is a private non-profit arts council which has served Irving since 1977. It works individually with all aspects of the Irving community (the city government, business, arts organizations, educational institutions and others) to create a greater awareness of the importance of the arts to the community and the community to the arts.

Membership in the CAC is open to all individuals and organizations. It is governed by a board whose members are elected to one-year terms by members of the organization.

The **Irving Arts Board**, organized in 1980 as a City of Irving board, currently operates a grants-in-aid program of assistance to local organizations offering arts and humanities activities. The board's activities are funded by a 1% tax on local hotel room occupancy. Among the programs which have received funding are the Community Concert Association, the Irving Symphony Orchestra, the Irving Community Theatre, art exhibitions, and guest performances in Irving schools. The board also compiles a quarterly arts calendar/poster featuring an original work of art by a local artist. (see also Boards and Commissions.)

FACILITIES. Concerts, theatrical productions are now presented in high school auditoriums or in the **Performance Hall** at North Lake College. The Irving Arts Board with the assistance of the Southland Financial Corporation (SFC) will renovate the **Buena Vista Theatre** in Northgate Plaza for use as an interim performing arts facility. The SFC has donated three-years' use of the facility with a possible two-year lease extension. During this interim period the IAB will plan, fund, and construct a permanent visual and performing arts facility on a ten acre tract of land adjacent to the Northgate Plaza. SFC will also donate this land for the new center.

The Irving Art Association presents year-round exhibitions, classes and workshops in the municipally owned **Center for the Arts** in Jaycee Park located at 2000 West Airport Freeway.

Communications

The *Irving Daily News* is an afternoon paper published daily Monday through Friday with a morning edition on Sunday. The paper is owned by the News-Texas, Inc., a subsidiary of the A.H. Belo Corporation, which also publishes the *Dallas Morning News* and seven suburban newspapers.

The Journal is a weekly business and commercial publication for the Las Colinas and expanding Irving area. It is published by the AGF Company.

The Irving Public Library has microfilm copies of the following Irving newspapers:

Irving News Record, 1954-1960

Irving Daily News Texan, 1961-1965

Irving Daily News, 1965 -

The **Irving Community Television Network** (ICTN) functions as a division of the Department of Communications and coordinates local programming in Irving. This is a cooperative endeavor of community organizations, the Irving Independent School District, North Lake College, University of Dallas and the city government. Locally produced programs range from Irving City Council and IISD School Board meetings to an aerobic exercise show. ICTN programs presently appear Monday through Friday beginning at 4:00 p.m. on cable channel 17-A.

The ICTN is developing a *Community Calendar* which will include date, time and location of community events. This information will run continuously on a channel separate from regular community programs.

Irving Convention and Visitors Bureau

The Irving Convention and Visitors Bureau was created by ordinance in November 1972. In 1983 the name was changed from the Irving Convention and Tourist Bureau. It is located at 2121 West Airport Freeway.

The bureau functions as a separate entity from the city, but it is responsible to the City Council. The bureau staff includes an executive director, appointed by the board, who hires a professional staff for assistance. Among the bureau's duties are the following:

- advise and assist meeting planners in site selection
- furnish personnel, materials, and registration assistance for conventions
- work to promote the city as a tourist destination
- solicit conventions for Irving hotels
- prepare an annual budget, which must be approved by the City Council.

The convention bureau is monitored for the city by an executive board appointed by the City Council. (see also Boards and Commissions)

No general fund money from the city budget goes to the bureau. Revenue is obtained from a 4% tax on hotel rooms in the city. The ICVB administers 75% of the tax with the remaining 25% administered by the Irving Arts Board.

Texas Stadium

Texas Stadium is owned by the city and managed by the Texas Stadium Cor

poration. Since its completion in 1971, it has been the home of the Dallas Cowboys. The 65,000 seat stadium, located on a 90-acre site, is also used for many other events including intercollegiate and interscholastic activities, rodeos, races, concerts and graduations.

The stadium complex was built by the City of Irving from proceeds of Texas Stadium Revenue Bonds in the form of seat options issued by the city. The upkeep of the stadium is included in annual rental paid to the city. The revenue bonds are retired from revenues derived from the stadium and not from tax revenues.

The budget must be approved by the City Council and copies are located in the Department of Finance, the Irving Public Library, and the City Secretary's office.

Dallas/Fort Worth Regional Airport

The Dallas/Fort Worth Regional Airport, which opened in January 1974, consist of 17,800 acres and employs approximately 15,000 people. The airport is adjacent to the northwest Irving city limits, and approximately 33% of the airport land is located in Irving. This is the second largest airport in the world.

The airport is constructed and developed under a *Master Plan* which is supposed to meet the aviation needs of North Texas to the year 2000 and beyond. This plan envisions 13 terminal buildings with at least 234 boarding gates for 747 sized aircraft and an air cargo facility with more cargo handling capacity than the largest seaport. The three present runways will be increased to six by the addition of two north-south runways and a second crosswind facility. The Master Plan also sets aside space for future development of separate facilities for general aviation, including a runway and terminal, as well as a STOL (Short Take Off and Landing) aircraft terminal and runway complex. Air cargo demands will be met with construction of two "cargo cities," one on both the north and south ends of the airport.

Presently, only 30% of the airport is developed. By the end of 1983, the airport will have four terminals, 90 gates and five runways. The \$250 million program of construction also includes two terminals and 4,000 parking spaces.

The airport is a self-supporting facility. Land costs of \$65 million were paid by the cities of Dallas and Fort Worth. The construction was financed through the sale of joint revenue bonds. The debt service on the bonds and the operating and maintenance costs of the airport will be liquidated with revenues acquired through landing fees, concession fees, rentals, and other sources.

Land use, buffer zones, and sound exposure for surrounding areas have been studied by the Federal Aviation Administration and the North Central Texas Council of Governments. Copies of these studies and the airport's master plan are available in the Irving Public Library. Additional information can also be obtained by contacting the Dallas/Fort Worth Regional Airport, Office of Public Affairs (574-6701).

The **Dallas/Fort Worth Regional Airport Board** which governs the airport is composed of 11 members - seven from Dallas and four from Fort Worth.

The mayors of each city automatically are members, and the others are appointed by their respective city councils and serve staggered four-year terms.

The annual budget of the board and any bond sales require city council approval. The board appoints an executive director whose duties are comparable to that of a city manager. He is assisted by a deputy executive director and additional staff.

Dallas County Municipal District -1.

In 1971, the Texas Legislature passed legislation allowing the establishment of Municipal Utility Districts. A MUD may supply water for municipal, domestic, power, and commercial purposes; control all domestic, industrial, or commercial waste; control local storm water or other harmful excesses of water in a district; irrigate; alter land elevation; navigate coastal and inland waters; and provide recreational facilities within the District.

In 1972, Dallas County Municipal District -1 was created by vote of the small number of voters then living in what is now part of Las Colinas and was, then, part of the Trinity River flood plain. MUD -1 takes in 1500 acres and has been responsible for constructing the canals and Lake Carolyn, putting in retaining walls, levelling hilly areas, putting in a sanitary system, a storm system, and a water supply. The water and sewerage operations have been turned over to the City of Irving for a period of 40 years. Financing of MUD -1 was made possible by selling bonds. The District is also empowered to collect taxes. Mud -1 has contracted to buy treated water from the Trinity River Authority. This will provide irrigation for Las Colinas and to maintain the level in Lake Carolyn and other lakes to be built.

As of February 1, 1984, this district will be converted to a special purpose conservation and reclamation district and will be named Dallas County Utility and Reclamation District.

Dallas County

General

Texas is divided into 254 counties, which implies variety, and the implication is correct. The foundations of Texas counties are deeply rooted in the state's constitution which sets out a basic organizational pattern. All county operations must be authorized by state law. Counties are responsible for administering county finances; recording vital statistics; conducting general and special elections; preserving law and order; administering justice through the courts; constructing and maintaining county roads; and providing for public health and welfare.

Structure of Government

(County officials are elected to 4-year terms)

COUNTY JUDGE. The County Judge is thought of as the executive officer for the county and does not have to be an attorney. The judge presides over the Commissioners Court and represents the county at ceremonial occasions and on various boards and committees. In smaller counties, the judge presides over the county court. In Dallas County and other larger counties, special courts and county courts at law have been created by the legislature to relieve the judge of judicial duties.

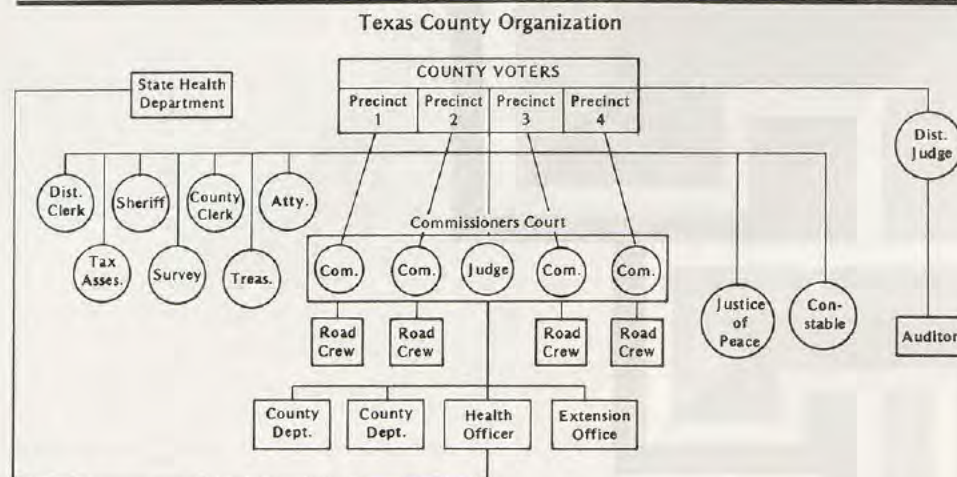
COUNTY COMMISSIONERS. Each Texas County is divided into four precincts with a commissioner elected from each precinct. The commissioners and the county judge make up the **Commissioners Court**. Each commissioner is responsible for the construction and maintenance of county roads within his precinct. Yearly salary is \$47,000 (1983).

COMMISSIONERS COURT. This court is the general governing body of the county and is not a judicial court. The five-member court:

- sets the county's tax rate and adopts the county budget
- with voter approval, issues bonds to pay for capital improvements
- appoints county officials and hires personnel
- fills elective and appointive vacancies
- establishes voting precincts, appoints precinct judges, and calls bond elections
- lets contracts and authorizes payment of all county bills
- builds, maintains, and improves county facilities including the jail
- provides for libraries, hospitals, and public welfare

The Commissioners Court meets each Monday at 10:00 a.m. in the Records Building, 500 Main Street, Dallas, Texas.

COUNTY CLERK. The county clerk provides administrative support for meetings of the Commissioners Court as well as carrying out court-directed actions. The clerk also has enormous record-keeping duties such as filing, indexing, and recording all legal documents affecting real property, vital statistics, and issuing marriage, hunting, and fishing licenses.



SOURCE: Robert E. Norwood, *Texas County Government: Let the People Choose* (Austin: Texas Research League, 1970).

Certified birth certificates can be purchased from the following:

- Dallas County Clerk (Records Building) - for residents born in Dallas County including Irving (748-8477)
- Dallas Department of Vital Statistics (Dallas City Hall) - for residents born in Dallas (670-3092)

Copies of birth certificates of children born in Irving are kept by the Justice of Peace until they reach school age. (259-1669)

Finances

Revenues come from property taxes, fees and fines including motor vehicle registration fees, and intergovernmental sources, especially revenue sharing.

Expenditures are mainly for general government operations, courts, roads and bridges, and health care.

Bonded Indebtedness is for revenue bonds for purposes such as parking lots, toll bridges, buildings, hospitals, and roads.

County Treasurer. The Treasurer receives funds due the county, makes disbursements authorized by the Commissioners Court, and keeps proper records of the county finances in general.

TAX ASSESSOR-COLLECTOR. This official is elected to determine the value of property and collect taxes, to issue and collect fees for automobile registration and transfers of title, and to collect sales tax on automobiles and license fees from wine and beer dealers. Under a 1979 legislative revision of the Property Tax Code, Dallas County has united with other taxing entities to form a single, countywide appraisal district.

The Irving branch of the Tax Assessor/Collector's office is located in the Corner Shopping Center, 208 S. Jefferson and is open Monday through Friday, 8:00 a.m. until 4:30 p.m. Residents may pay property taxes, transfer of title fees and taxes, and the vehicle registration fees. They may obtain vehicle license plates and state-issued stickers permitting parking in handicapped spaces. Voter registration forms may be obtained at the office; however, they must be completed and mailed (no postage necessary) to the County Elections Dept.

Administration of Justice

SHERIFF. The Sheriff is the chief law enforcement officer for the county. The duties of this office include: the operation of the jail, making arrests, serving writs, appointing deputies, communicating with municipal and state law enforcement operations, and security in county and district courts. The Sheriff's jurisdiction is countywide but generally is confined to areas outside of cities' boundaries.

CONSTABLES. The eight Dallas County Constables are constitutionally authorized peace officers, who may perform patrol and investigative duties. However, their main duty is to serve as executive officers of the justice of the peace courts. They serve subpoenas and execute judgments and other papers.

DISTRICT ATTORNEY. The D.A. is legal counsel for the state in all criminal cases in district court and represents the county in civil suits such as suits for the collection of taxes.

JUSTICE OF THE PEACE COURTS. The county court system is rather complex, beginning with justice of the peace courts. Dallas County has eight justice of the peace precincts and ten justices of the peace. JP's handle small claims suits for damages not to exceed \$150, disputes for wages up to \$200, and civil suits up to \$500. They also act as notaries public, administer hearings on driver's license suspensions, set bond, issue search warrants, and arrest warrants, hold examining trials and perform marriages.

COUNTY COURTS. In the more populous counties of the state, including Dallas County, the legislature has set up special courts to relieve crowded dockets and to relieve the county judge of judicial duties so that more time is allowed for county affairs. These courts are called, variously, county courts at law, county probate courts, county civil courts at law, county criminal courts, and county criminal courts of appeal. Civil cases may be appealed from the JP and municipal courts to the county courts at law. Class A and B misdemeanor cases are appealed to the county court of criminal appeals. County courts at law hear civil cases up to \$5,000.

DISTRICT COURTS. The state of Texas is divided into 24 judicial districts. Dallas County is one of these districts and has 33 district courts. Each of these courts handles a designated type of case: civil, criminal, family, or juvenile. District courts are the general trial courts of the state and handle most major litigation. They hear felony cases, divorce proceedings, questions involving titles to land, contested elections, and any civil matter involving a claim greater than \$5,000.

DISTRICT JUDGES. These state officials are paid by the state but receive supplemental pay from the county. The county also supplements the salaries of the district court employees and the total cost of operating all district courts. District judges must be licensed attorneys.

DISTRICT CLERK. The district clerk provides support for the district courts by serving as registrar, recorder, and custodian of all court pleadings, instruments and papers that are part of any cause of action in any civil or criminal district court. This office (749-8691, 24 hours) processes passport applications. (A certified birth certificate is needed to obtain a passport.)

JURIES. There are two types of juries in Texas.

Grand Jury. A jury commission, appointed by a district judge, prepares a list of 20 persons eligible for grand jury service. From this list, 12 are chosen to comprise the grand jury. Persons accused of a major crime may not be tried unless they have been indicted by a grand jury. They may also be no-billed by the grand jury and not tried for the crime. To indict, the grand jury must believe that there is sufficient evidence to try the person for the crime. Nine of the twelve jurors must vote for indictment or the person is no-billed.

Petit Jury. All other juries are petit juries (trial juries). In the JP courts and county courts, six persons serve on a jury while district court juries have twelve jurors. There are no juries in appellate courts. Everyone has a right to trial by jury but in civil cases, a jury must be requested if desired and the requesting party pays a jury fee.

Jury Service. Dallas County has the one day/one trial system. If not selected to sit on a jury by the end of the day, the individual is released. If selected he will serve for the duration of that one trial. Ninety percent of the jurors called are sent to various courts on juror panels. Prospective jurors report for duty in the Central Jury Room and fill out an information card to expedite juror selection by eliminating lengthy questions by attorneys. They wait in the Central Jury Room to be called to a jury and sometimes wait outside a courtroom while a last minute settlement is made. Few juries are sequestered overnight. The \$6.00 received for jury duty is intended to pay for transportation, lunch, and parking.

JUVENILE COURT. In Dallas County, cases involving juveniles are held in two specially designated family district courts. Hearings are normally closed and records protected. In accordance with Texas law, the records may be sealed by the court upon request when certain conditions are met.

Handicapped Parking

A person using a handicapped parking space is subject to receive a ticket unless identification is provided. Three special vehicle identification devices are available to disabled or handicapped drivers: a state issued sticker for the vehicle license plates, a state issued temporary disabled card, and an Irving issued card.

The license sticker is issued after an affidavit is signed by the driver's physician which attests to a permanent handicap. A \$1.00 fee is charged, and the sticker is valid throughout the state. This sticker and the temporary permit may be obtained at the **Dallas County Tax Office** at 208 S. Jefferson Street.

The **Irving Tax Office**, located on the first floor of the Civic Center, provides credit card sized handicap parking permits which are only valid in Irving. The cards are placed where they may be seen through the windshield. Persons may obtain an application or have one mailed. The application must be completed by a physician.

North Lake College will accept the state and city permits, and they must be visible. Students should request permission to park in handicapped areas from the health center at North Lake College.

Boards and Commissions Dallas County

To be considered for service on a Dallas County Board, a person must reside in Dallas County, must maintain high personal integrity, may not be in arrearage of county taxes, and must have an interest in the betterment of Dallas County, in addition to any special requirements of particular boards.

Generally, board appointments are for a term of two years. Appointments are made by the Commissioners Court and no person may serve on more than one board at any one time.

Some of the boards and their responsibilities are:

The Dallas County Hospital District Board is charged with the responsibility of providing hospital and medical services to the indigent residents of Dallas County and recommend an annual budget to the Commissioners Court. It is composed of five to seven members.

The Dallas County Welfare Board is responsible for the supervision, management and control over the administration of relief of the indigent and poor of Dallas County. There are five board members. The board appoints a Director of Public Assistance and recommends an annual budget.

The Dallas County Mental Health and Mental Retardation Board is composed of nine members. This board administers a county-wide program of mental health and mental retardation services.

The Dallas County Child Welfare Board is an advisory body which interprets community attitudes and conditions with regard to the development of a child welfare program in the county. Seven citizens are appointed to this board.

The Dallas County Community Action Committee, Inc. is a policy setting board to administer the community action program to the local level. It is a local coalition against poverty as outlined in the federal government's publication of 1968. Thirty-three people serve on this board of which five are appointed by the Commissioners Court.

The Dallas County Historical Commission maintains a survey and marking program, which includes historical marking and county surveying. It also works with museums on historical preservation, records history of the area, does archaeological studies in the county and publishes maps of the area. The Court appoints thirty-five people to serve on this commission.

The Dallas County Youth Services Board is an advisory board to help coordinate activities of all Dallas County youth services programs. Ten members serve on this board.

The Dallas County Open Space Planning Committee works with and reviews the work of the Open Space Planning Consultants and reports to the Commissioners Court. Approximately twenty-five are appointed to this committee and represent the various geographic areas, political areas and interest groups.

North Central Texas Council Of Government (NCTCOG)

The 1965 Texas Legislature passed the Regional Planning Act, which created 24 "regional planning councils." (This term is used interchangeably with "councils of government" (COGS), "developmental councils," and "associations of governments.")

The first council was the North Central Texas Council of Government in 1966. Today there are 24 COGS serving 97% of the people of Texas and to which all but 30 of the state's 254 counties belong.

The NCTCOG covers a 16-county area of about 12,000 square miles and 2.9 million people. It is not a government since it has no taxing authority or power of enforcement.

Membership, which is voluntary, includes counties, cities, school districts and special districts. Irving is one of nearly 200 member governments and pays annual dues.

The structure of NCTCOG is relatively simple. It is composed of a General Assembly with one voting representative from each member government, and the Executive Board composed of eleven members elected from the General Assembly. The Executive Board includes one representative from Dallas, one from Fort Worth, one county official, six other elected officials and two citizens.

The objectives of NCTCOG are two-fold. It can help member governments do things better that they are empowered to do separately. Second, it enables local governments to work on issues and problems which originate outside their boundaries or which extend over many separate jurisdictions.

NCTCOG is responsible for all phases of regional planning in the 16-county North Central Texas region including transportation, energy, criminal justice, housing, environmental resources (water supply, water quality, air quality, solid waste disposal), and human resources (manpower planning and training, alcoholism, drug abuse, aging, and emergency medical services).

NCTCOG provides services to its member governments through such programs as standardization of construction codes, preparation of planning handbooks, personnel management assistance, training at the Regional Police Academy and by providing various other technical assistance programs.

In an attempt to promote orderly growth and development of the region, NCTCOG is responsible for coordinating local government review of applications for state and federal grants. This gives member governments an opportunity to comment on the impact of the proposed projects. The final decisions concerning funding belong to the state or federal agency.

NCTCOG programs are performed primarily through committees as well as professional consultants and highly qualified staff members. Use is also made of available professional talent and interested citizens in the region on its many committees.

Elections

Election Calendar

City Elections - First Saturday in April, annually

Runoff election on third Saturday in April

School Board Elections - First Saturday in April, annually
(no runoff)

County, State and National Elections

Primary Election - First Saturday in May in even numbered years

General Election - First Tuesday after the first Monday in
November in even numbered years

Voter Qualification

To qualify for voting in a countywide, state, or national election, a person must be a:

- citizen of the United States
- 18 years of age on the day of the election
- resident of Texas and Dallas County for at least 30 days immediately prior to the day of election
- resident of city or district for 30 days if voting in city or special election district

Voter Registration

Where:

- by mail or in person at the Elections Department, Records Building, 500 Main Street, Dallas, Texas 75202, 749-8871
- by an agent: husband, wife, father, mother, son or daughter, if the relative is a qualified voter
- By a volunteer deputy registrar

When: The registration certificate will specify the time for which it is valid. This

certificate is effective on the 30th day from the date on which the registrar receives the application or on the day the voter becomes 18 years old, whichever is later. Seventeen-year old citizens may register up to 60 days before their 18th birthday.

Between January 1 and January 15, the Elections Administrator will mail to each registered voter in Dallas County an unforwardable certificate for use during the succeeding two years. Any certificate returned by the Post Office will result in the voter's registration being cancelled unless the Administrator has received the current resident's address by August 15. Each voter is responsible for the correct address on file. Call the Elections Department at 749-8871 for information. To obtain a transfer of registration, the voter must give the administrator a written, signed request to be transferred to his new precinct.

Lost Certificate. A replacement certificate may be obtained from the Elections Department or a voter may sign a lost registration certificate affidavit at the polling place on election day.

Change of Address. When moving within the same precinct, a person must report his new address to the Elections Department. When moving from one precinct to another, a voter must transfer his registration at the Elections Department at least 30 days prior to the election in which he wishes to vote. He may vote in his old precinct the first ninety days after moving. He must register as a new resident when moving from one county to another. In this 90 days, if a person was previously a registered voter, he may vote a limited ballot for federal and state-wide offices and issues without registering. Applications for a limited ballot must be made between 20 and 4 days before an election.

Change of Name. If a voter changes his name in any legal manner, he must obtain a change-of-name affidavit from the Elections Department to have a new certificate issued to him.

Voting

Where. Each voter must vote in his precinct of residence as described by the governmental unit calling the election. Your precinct number is recorded on your Voter Registration Certificate.

Bond Elections. All registered voters may vote in bond elections.

Absentee Voting

Who. Qualified voters who expect to be absent from the county on election day and those who expect to be absent from the county during the period of absentee voting and on election day. Also qualified voters of Dallas County unable to appear at the polls because of illness, physical disability, religious beliefs, confinement in jail (under certain circumstances). All registered voters 65 years or older may vote absentee in person or by mail.

When: Absentee voting begins 20 days before and ends 4 days before the election.

How. In person or by mail. Anytime after 60 days prior to an election, call or write the government unit calling the election for exact procedures and locations.

Dallas County Elections Department

Dallas County handles all county and state elections within the county, including general, special, and bond elections; elections on state constitutional amendments; elections of all national officials who run on a statewide ballot; and absentee voting for primaries. Municipalities, school districts, and some special districts conduct and pay for their own elections.

The county is the only level of government that is authorized to register voters. The **Elections Administrator** is responsible for voter registration and the publication of the lists of eligible voters. The **Secretary of State** also keeps a list of registered voters.

The County Judge, the Elections Administrator, the County Chairmen of the political parties, and the Sheriff act as an **Election Board** for general elections. The County Commissioners Court sets the boundary lines of the voting precincts (these lines are generally used for other governmental and party elections). The commissioners also approve the budget for the conduct of these elections, appoint the presiding judge and the alternate presiding judge for each voting precinct, and designate polling places. The County Judge posts elections notices and receives and certifies the election returns for transference to the Texas Secretary of State.

Dallas County uses punch card voting equipment. The equipment may be rented from the county for municipal and school district elections and is loaned to schools for educational purposes and student elections.

The County Elections Administrator serves as the "county officer in charge of elections duties" and serves a two-year term of office beginning in each odd numbered year. The administrator is appointed by the **Election Commission** which is composed of the County Judge, Tax Assessor/Collector, the County Chairmen of the political parties and the County Clerk.

The Elections Administrator serves as the registrar of voters and performs all duties and functions relative to this process. In addition, the administrator performs all duties and functions, as provided by the *Texas Election Code* or any other statute of Texas in connection with the conduct of elections; the preparation of ballots; the preparation and furnishing of election equipment and supplies; the conduct of absentee voting; the canvass of election returns; the custody of voted ballots and other records; the filing of instruments relating to primary elections, conventions, or other affairs of political parties; and the filing of instruments under the *Political Funds Reporting and Disclosure Act of 1975*.

As county officer in charge of election duties, the administrator is also authorized to contract with the governing body of any city, school district, water district, or other political subdivision to conduct or supervise any single or series of elections held by the political subdivision. The administrator is further

authorized to contract with the County Executive Committee of any political party holding primary elections in the county to supervise the party's primary and run-off elections.

Political Parties and Primaries

Political parties in Texas have been dominated by the Democratic party for most of its history. The first Republican U.S. Senator was elected in 1968; the first Republican governor in over 100 years was elected in 1978. Third parties such as La Raza Unida, Socialist Workers, Libertarian, and American have had candidates on the ballot but these candidates have not been too successful on a statewide basis. Although state officials are chosen in partisan elections, voters in Texas are not required to register as members of a political party. Party identification takes place when a voter chooses in which May primary to vote. This choice limits the voter in a June runoff election to the same party but does not so limit a November general election vote.

Primaries for the major and minor political parties are held on the first Saturday in May in even numbered years; minor political parties select candidates at party conventions. If no contender for office receives a majority, there is a runoff election on the first Saturday in June between the two candidates with the largest number of votes. Eligibility of a candidate to be on a ballot is achieved by paying a filing fee or by presenting a petition signed by a specified number of those eligible to vote. The state finances the expense of primaries.

Party precinct conventions are held at 7:00 p.m. following the first primary, usually at the voting place, to organize the precinct and to elect delegates to senatorial district conventions. Precinct judges in charge of holding party elections are elected every two years by the voters in each party and precinct.

The state conventions meet any day between the first and third Tuesdays in September in even numbered years to certify the party's nominees, to draft state party platforms, and to choose the members of the state executive committees. In presidential election years state conventions are held in June; state committee heads and delegates are elected to go to national conventions. The number of delegates is determined by the individual political parties.*

*Texas Government Handbook published by the League of Women Voters of Texas Education Fund, Austin, Texas, 1983.

Voting Precincts in Irving

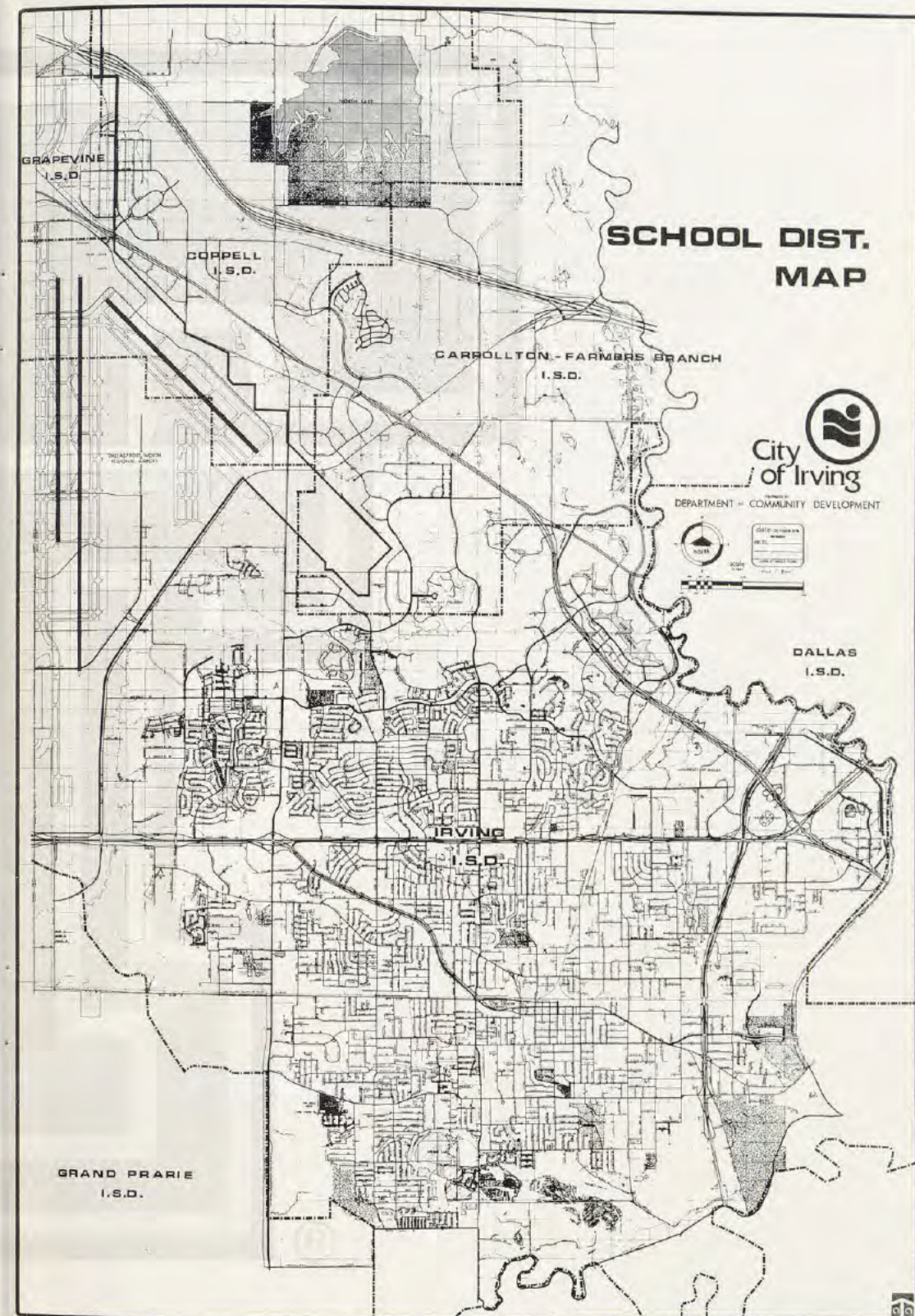
The precinct number is recorded on the voter registration certificate. The first digit of the precinct designates the county commission district in which the voter resides.

Precinct	U.S. Rep.	State Senate	State Rep.	JP Const.	DCCCD Board	Irving Council Place	School District
1101	24	10	99	2	E2 W5		Coppell Carrollton- F.B.
1193	Irving Independent School District only					(Dallas)	Irving
1215	24	10	99	2	2		Irving Carrollton- F.B.
3366	IISD only					(Dallas)	Irving
4401	24	10	106	2	5	4	Irving
4402	24	10	98	2	5	4	Irving
4403	24	10	98	2	5	4	Irving
4404	24	10	98	2	5	1	Irving
4410	IISD only					(Grand Prairie)	Irving
4411	IISD only					(Dallas)	Irving
4413	24	10	98	2	5	3	Irving
4414	24	10	98	2	5	3	Irving
4415	24	10	98	2	5	5	Irving
4417	24	10	98	2	5	2	Irving
4428	24	10	99	2	5	5	Irving Carrollton- F.B.
4433	24	10	98	2	5	2	Irving
4436	24	10	99	2	5	2	Irving
4437	24	10	99	2	5	2	Irving
4438	24	10	98	2	5	1	Irving
4446	24	10	98	2	5	3	Irving
4449	24	10	98	2	5	1	Irving
4450	24	10	98	2	5	2	Irving
4459	24	10	98	2	5	3	Irving
4464	24	10	98	2	5	3	Irving
4465	24	10	98	2	5	5	Irving
4466	24	10	98	2	5	5	Irving
4467	24	10	98	2	5	5	Irving
4468	24	10	98	2	5	3	Irving

Precinct	U.S. Rep.	State Senate	State Rep.	JP Const.	DCCCD Board	Irving Council Place	School District
4472	24	23	106	6	5	1	Irving
4473	24	10	98	2	5	4	Irving
4474	5	10	98	2	5	1	Irving
4475	24	10	98	2	5	5	Irving
4482	5	23	100	2	5	1	Irving
4493	24	10	98	2	5	5N 2S	Irving Carrollton- F.B.
4497	5	10	100	2	5	1	Irving

The League of Women Voters of Irving educates and encourages citizens to vote and participate in local government. Activities include the following:

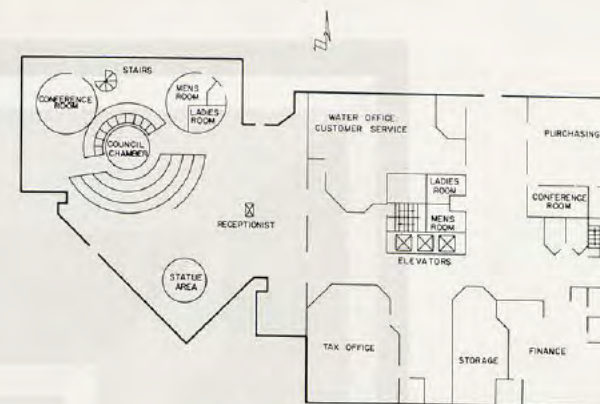
- preparing and distributing the *Voters Guide* prior to elections
- conducting candidates rallies before elections
- conducting voter registration drives in schools and at shopping centers throughout Irving
- publishing editions of the *Your Elected Officials* brochure which contains a listing of local, state, and national office holders from Irving; voting information; and a precinct guide indicating which officials represent which precincts



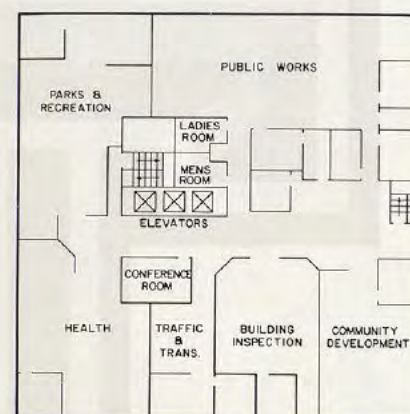
Irving's **Civic Center Complex**, located at 800 West Irving Blvd., consists of the Civic Center, the Police Department, Municipal Court, and Dallas County Branch Courthouse. The proposed Central Library will be located adjacent to the Civic Center and is expected to be completed in 1986.

The first City Hall was built in 1926 and was located on Second Street over the Fire Department. This was replaced in 1956 by a new building which is now the Municipal Court.

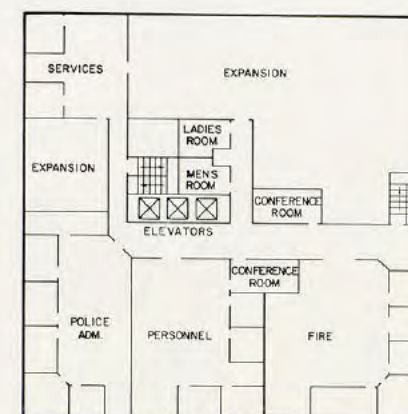
The present Civic Center was completed in 1976 at a cost of \$5.1 million. The Council Chamber is the focal point of the Civic Center - serving as the seat of government and as an open forum for Irving residents.



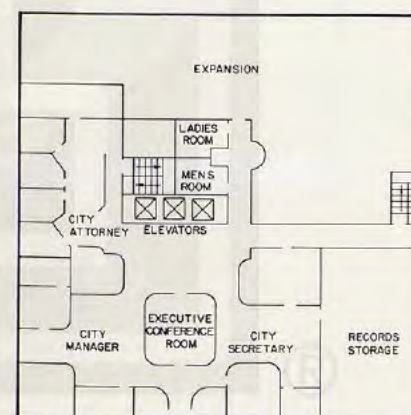
FIRST FLOOR



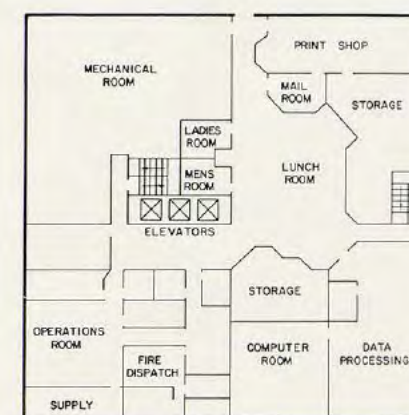
SECOND FLOOR



THIRD FLOOR



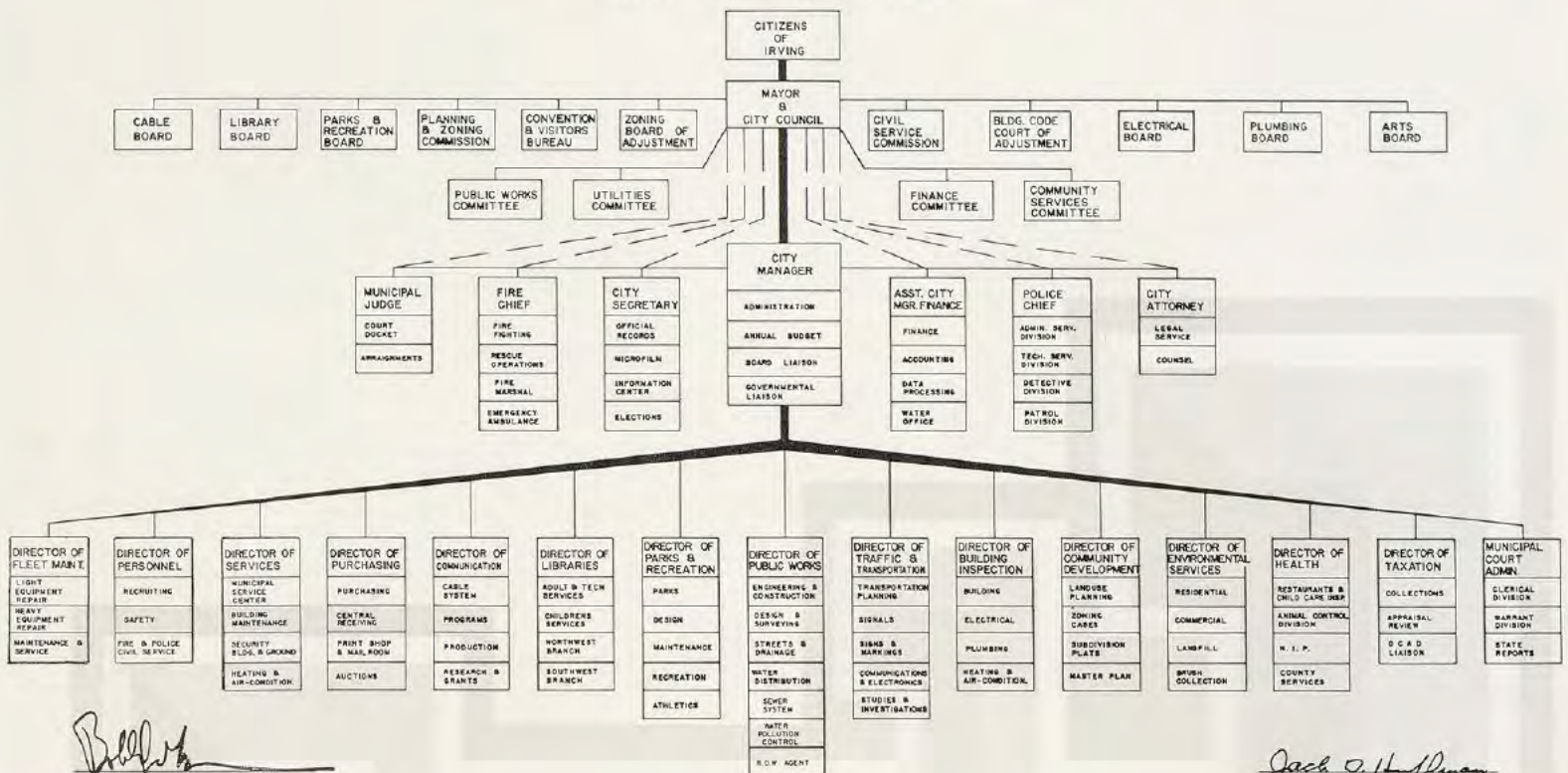
FOURTH FLOOR



BASEMENT

ORGANIZATION CHART

CITY OF IRVING, TEXAS



Bobby Joe Rapier
BOBBY JOE RAPIER
MAYOR

OCTOBER 1, 1983

Jack D. Huffman
JACK D. HUFFMAN
CITY MANAGER

The Final Page

The stylized "i", representing a flag and symbolizing the dynamic nature of Irving, was designed in 1975 by a local architect. The dot on the "i" represents the location of the Civic Center and the two curved horizontal lines stand for the location and configuration of Irving Blvd. as it passes south of the Center. It is the official city logo and appears on all city documents and on city equipment. A former Irving policeman adapted the logo and made additions to the design for use on Irving police cars.



THE LEAGUE OF WOMEN VOTERS

The League of Women Voters is a nonpartisan organization which works to promote political responsibility through informed and active participation of all citizens in their government. The League of Women Voters does not support or oppose any political party or candidate. The League does study selected governmental issues, and after study, arrives at support positions. After reaching consensus on issues the League takes action at appropriate levels to implement its positions.

Membership in the League of Women Voters of Irving is open to all citizens, both men and women, of voting age. For more information concerning the League...or governmental questions, contact

The League of Women Voters of Irving
P. O. Box 153231
Irving, Texas 75015

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The

League of

Women Voters

of

Irving

Works for you!

FINANCE COMMITTEE:

Mrs. Anne Pfaff, Chairman

Mrs. Sandra Connell


Mrs. Pat Pangburn

Mrs. Carole Shlipak, President

Please mail contribution to:

Mrs. Joan Simmons, Treasurer

League of Women Voters of Irving



1971 - 72

POSITIONS ON LOCAL ISSUES

Child Care-supported enactment of comprehensive child care ordinance enabling City of Irving to oversee well-being of children in daycare centers

Environmental Quality-continuing study and legislative action on air, water and flood plain protection

Mental Health-supported organization of an AdHoc Committee on Mental Health to cooredinate mental health services in Irving

Guidance Counselors-testified at meeting of IISD Board of Trustees regarding need for more counselors in schools

Library-support improved services and facilities

CURRENT RESEARCH AND SUPPORT

Local-

Urban Planning- with emphasis on land use and zoning

State-

Texas Constitutional Revision
Financing of Public Schools
Election Laws Study

National-

Equality of opportunity in housing, education and employment

Welfare Reform

Environmental Quality- support of adequate statutes and enforcement to protect our environment

LEAGUE RESULTS

COMMUNITY SERVICE

Voter's Guides- Over 10,000 non-partisan Voter's Guides published and distributed for local and state elections

Public Candidates Rally-almost 200 Irvingites attended question and answer session of city council and school board candidates

Voter Registration-registered 536 18-year-olds at Irving high schools. Registered 710 voters in cooperation with Sanger-Harris drive

Directory of Public Officials-publication of brochure listing local, state, and national officials representing Irving citizens

Weekly TV Program VOTER'S DIGEST-weekly discussion of issues of local importance on Channels 11 and 13

Speaker's Bureau-programs presented to other local groups on variety of topics (citizenship, mental health, pollution, etc.)

Public Meetings

No-Fault Insurance Debate-
April 18, 1972

Urban Planning InformaDay
State Legislators Report to
Citizens

Publications Service-provided factual, up-to-date publications on issues of local, state, and national concern to interested citizens

Contributions made by civic-minded individuals and businesses enable the League to accomplish its many endeavors. Donors have contributed \$100 or more, Sponsors \$50 or more, and Supporters \$25 or more during the 1971 Finance drive.

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The Crockett Company

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Tabor & Fowler, Attorneys



MENTAL HEALTH RESOURCES FOR IRVING PARENTS AND YOUTH

Prepared by
League of Women Voters of Irving

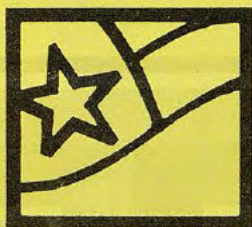
Prepared by the
League of Women Voters of Irving

Funded by a grant from the
League of Women Voters of Texas
Education Fund

March 1979

The League of Women Voters is a non-partisan organization, open for membership to citizens of voting age. The League's purpose is to promote political responsibility through informed and active participation of all citizens in their government. It does take action on selected governmental issues which it has studied and on which its members have reached agreement.

For additional copies contact
League of Women Voters of Irving
P. O. Box 3463
Irving, TX 75061
(214) 255-5768



This brochure has been prepared from data gathered by the Services to Children and Youth Committee of the League of Women Voters of Irving.

Its purpose is to provide parents and youth with helpful information on mental health services available to Irving children and youth.

INFORMATION AND REFERRAL

These services provide information about resources in Irving and Dallas for a particular problem. There are no fees for information.

MENTAL HEALTH/
MENTAL RETARDATION
MH/MR630-9800

IRVING INDEPENDENT SCHOOL DISTRICT
Individual school counselor

Bowie Jr. High School259-4716
ask for MS. BOELTER
Preventive services for junior and high school age youth.

IRVING AID, INC.253-3913
109 South Story Rd., #B

MENTAL HEALTH PROFESSIONALS

These services
offer trained professionals and fees based on the ability to pay.

FAMILY GUIDANCE CENTER
.....253-8879
Offers individual and family counseling.

FAMILY OUTREACH, INC. ...438-5446
Works with children and families when child neglect or abuse is an issue.

TEXAS REHABILITATION COMMISSION
.....259-4561
Assists mentally or physically handicapped youth over 16 learn skills toward full employment.

CHILDREN'S MEDICAL CENTER
.....637-3820
Offers emergency mental health and medical care, such as drug overdose.

PARKLAND MEMORIAL HOSPITAL
.....638-1800
Offers emergency care for youth. Referral to appropriate community agency; in-patient counseling.

PEER COUNSELORS

These services are provided primarily by people who have experienced the same difficulty and are surviving. The supervision and training of volunteers is by professionally accredited staff.

CONTACT361-6624

Offers 24-hour phone counseling and referral service. Project of United Methodist Church.

KEY LINK ...Through School Counselor

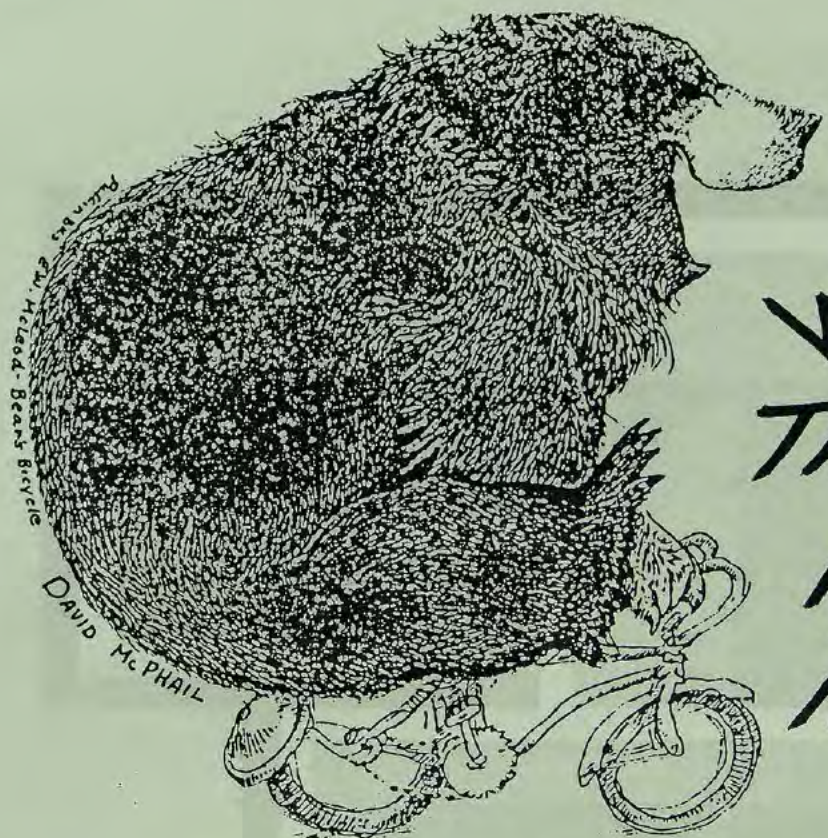
Matches Senior High student with Junior High student. Project of Irving Police Department and Irving Independent School District.

RAPE CRISIS CENTER521-1020
Offers 24-hour counseling and support services for victims of sexual abuse and their families.

SUICIDE PREVENTION521-5531
Offers 24-hour phone counseling and referral for client and family.

PARENTS ANONYMOUS245-3361
Offers support for parents who have tried everything else to "handle" children/youth who seem to have no fear of consequences of their action. Based on "12 Steps of Alcoholics Anonymous."

DEC 13 1983



Whoopee!

The Irving handbook* is finished

TOO LATE FOR THE NEIMAN-MARCUS AND THE L.L. BEAN CATALOGS

In time for Hanukkah, Christmas, and the Super Bowl (book is covered in cowboy blue.)

A GIFT FOR THAT PERSON WITH EVERYTHING

the neighbor, teacher, postman, minister, secret buddy (not recommended for children)

A GIFT WITH INFORMATION NOT DUPLICATED ANYWHERE

not in D Magazine, Las Colinas Now, the weekend guide, the Sunday supplement,
Readers' Digest, or telephone book

nor at city hall, the courthouse, library, public school, or the city landfill

A GIFT CONTAINING NO X-, R-, or PG- RATED MATERIAL

unless you consider the following questionable: city logo, body shop, surplus property,
birth certificates, passports, neighborhood watch, Trinity Sand, budget input, sewers,
gutters, historical markers, mosquitoes, building codes, vermin and vector, Eureka,
Kit, subdivision plats, open meetings, planetariums, school busses, fireworks, area
studies, Cistercian Monastery, unclaimed vehicles, massage parlors, concession stands ---

A GIFT IN THE FIVE DOLLARS OR LESS CATEGORY

League members and contributors will receive one complimentary copy.

\$3.75 for single copies \$3.50 for 10 to 24 copies \$3.00 for 25 or more copies

(Call Betty Miller at 254-9629 or Bernadine DeHaro at 579-0061 for more information)

Available at Peck's Office Supply

***WARNING** - material contained in this book considered soporific. A number of proofreaders succumbed. Avoid reading in bed, in car, or in soft comfortable chair. Under no circumstances should contents of book be read while drinking wine, beer, hot milk, or hot toddies.

(OVER for more ESSENTIAL INFORMATION)

SO WHAT'S THE BIG DEAL?????

Someday, you'll need to know about -

Local Alphabet - PUC, NIP, NCTCOG, DOC, DCAD, DCCGD, IISD, GED, ICTN, IAB, CAC,
ICVB, LCACS, DART, SFC, ROTC, APL/CAT, LSMFT, and MUD

Emergency - ambulances, water service, warning system, phone numbers, override and rooms

Courts - tennis, juvenile, municipal, judges, county, probate, racketball, and houses

Permits - handicapped parking, street cutting, garage sales, aircraft, fences, signs,
and spanking

Elections - department, administrator, board, commission, voting in and running for

People - teachers, plumbers, constables, electricians, clerks, trustees, crossing
guards, meter readers(not maid), right of way agents, and journeymen

Yes, some things were "overlooked" such as:

leash laws (one writer's cat was unleashed)

summer yard watering rules (one writer's husband always waters grass on wrong day)

livestock rules (one writer enjoys watching livestock near the _____ building)

bicycle paths (a Freudian slip by one bicycle riding writer)

Moral: Ignorance is bliss!!!

so, finally, after-

a few mayors, league presidents, husbands,
divorces, remarriages, lovers, babies,
grandchildren, automobiles, and meals
eaten on cluttered table tops

a number of failures, errors, typewriter
ribbons, liquid papers, pets,
meals eaten on kitchen floor, and
lost friends -

and many frustrations, prayers, rough
drafts, grey hairs, new friends,
meals eaten at McDonalds, and
pounds (gained) -

the book is finished



Irving

MAR 31 1977

BE AN EAGER

LEADER

LEAGUE OF WOMEN
VOTERS



LOCAL CONVENTION
HANDBOOK

APRIL 27, 1977
AMERICAN BANK
2ND FLOOR
7:00PM

LOCAL CONVENTION WORKBOOK

OF

THE LEAGUE OF WOMEN VOTERS OF IRVING

Contents

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(PLEASE BRING THIS WORKBOOK TO LOCAL CONVENTION)



LEAGUE OF WOMEN VOTERS OF IRVING

Agenda for Local Convention

April 27, 1977

7:00 p.m. Coffee and Dessert

7:30 Call to order Judy Smith, President
Organization of Local Convention
Appointment of Parliamentarian

7:45 Guest Speaker: Dr. Donald Newport
President - Northlake Community College

8:15 Appointment of Committee to Approve '77 Local Convention Minutes
Adoption of Rules
Presentation of Annual Reports to the Board of Directors
Reports of Credentials Committee

8:30 Presentation of Proposed Bylaws
Discussion
Vote

8:45 Treasurer's Report Teri Tolbert, Treasurer

9:00 1977-78 Budget Elena Blake
Discussion
Adoption

9:15 Finance Presentation Carole Shlipak

9:25 Presentation of Local Program Carol Bell
Recommended Program
Adoption of Local Program
Direction of Local Program

9:50 Nominating Committee Report Lucinda Headrick
Nominations from floor (with consent of nominee)
Election of Officers and Directors

10:00 President's remarks and announcements
Adjourn

(There will be ample opportunity for all members to pay their 1977-78 dues. Member contributions will also be accepted at this convention)



PROPOSED RULES FOR LOCAL CONVENTION

ADMISSION

Admission to the Local Convention is open to members and non-members. Only members have voting privileges.

QUORUM

One-fourth ($\frac{1}{4}$) of the voting membership shall constitute a quorum for this meeting. (ART. VII, Sec. 3)

DEBATE

Only members have the privilege of the floor. Upon being recognized by the chair, the member shall stand and state his or her name before speaking. No person may speak twice until all who wish to speak have had an opportunity to do so. Debate shall be limited to two minutes for each speaker. Debate on proposed Budget and Bylaws Changes shall be limited to 10 minutes each after which the vote shall be taken. Debate on proposed Local Program shall be limited to 20 minutes after which the vote shall be taken. Debate on direction of Local Program shall be limited to 50 minutes.

MOTION

When a member wishes to make a motion, it shall be put in writing, signed by the mover, and given to the Secretary. The original wording of an item of program may be amended when the item is debated if the changes do not enlarge the scope or change the general intent.

CONSIDERATION OF NON-RECOMMENDED ITEMS

Recommendations for Program submitted by voting members two months prior to the Local Convention but not recommended by the Board of Directors may be considered by the Local Convention provided that: (1) the Local Convention shall order consideration by a majority vote and (2) the Local Convention shall adopt the item by a two-thirds ($\frac{2}{3}$) vote (ART. IX, Sec. 3)

CONSIDERATION OF BYLAWS CHANGES

These bylaws may be amended by a two-thirds vote of the voting members present and voting at the Local Convention, provided that the amendments were submitted to the membership at least one month in advance of the Convention. (ART. XII, Sec. 1)

VOTING PROCEDURE

A majority of those qualified to vote and voting shall constitute an election of officers. Absentee or proxy voting shall not be permitted. Adoption of budget and recommended program items requires a majority vote of voting members present and voting.

GOVERNING RULES

The rules contained in "Robert's Rule of Order, Revised" shall govern in all cases to which they are applicable and not inconsistent with the Bylaws.

ANNUAL REPORTS

ORGANIZATION: Barbara Maddy

The year 1976-77 saw much activity from the organization arm of the League. Those portfolios under the Organization Vice-President are Finance, VOTER, Unit Organization, Unit Chairs, Discussion Leaders, Phone Committee, Membership, Publications, and Arrangements.

During the summer, the organization portfolio chairs and I got together for job orientation and coordination of plans for the coming fiscal year.

The "fun part" of being Organization VP, updating the local handbook and preparing handbook supplements, was accomplished by the deadline of our October Informanight on Property Tax Reform.

In January, we hosted our second Area Counterpart Workshop which was attended by 45 officers and chairs from the Leagues of Irving, Dallas, Denton, Garland, Richardson, Rockwall Provisional, and Tarrant County. We separated into groups according to portfolios to exchange ideas and pool our solutions to common problems. Printed summaries will help us recall the benefits of our rap sessions.

After Local Convention, we will again hold our Portfolio Swap to facilitate the changeover and the training of Irving League officers and chairs.

The smooth efficiency of the Organization portfolio is due to the hard work of Ginny Yates and Marty Peek (Finance), Jayne Davenport, Carolyn Halter, and Becky Warner (VOTER), Marty Peek (Unit Organization), Sandra Connell, Ramona Hall, and Eileen Kensinger (Unit Chairpersons), Irma Proctor, Becky Eaton, Donna Thomas, Ann Ainslie, Marilyn Bowden, Ann Bradford, Betty Wymore, and Simone Schreur (Phone Committee), Judi Voirin (Membership), Nevin Trostle (Publications), and Ann Bradford (Arrangements). Many thanks to each of you for such a good year. You each have proved that efficiency can be fun!!!

Unit Organization: Marty Peek

This fiscal year, the Irving League took on a new look by adding the module concept - a new experimental adventure!

We decreased program units from ten to five with an average attendance of nine at each unit.

Module get-togethers took the form of Voter Service units, Membership recruitment units, Voter Registration units, Finance units, and Observer Corps units (Go-See Civic Center Tour and Commissioners Court Observing)

Many thanks for a good year to Tuesday Night unit chairperson Ramona Hall, Wednesday unit chairperson Eileen Kensinger, and Thursday unit chairperson Sandra Connell. Many thanks also to our faithful phone committee: Irma Proctor, Becky Eaton, Donna Thomas, Ann Ainslie, Marilyn Bowden, Ann Bradford, Carla Jo Smith, Betty Wymore, and Simone Schreur.

Arrangements: Ann Bradford

The Arrangements chairperson is charged with the handling of all physical arrangements for general and public meetings, working with the Program chairperson for League events.

The securing of Plymouth Park Methodist Church and a sitter for board meetings and Wednesday unit meetings, and also Informa-night arrangements were aptly handled by Marty Peek.

After the changeover in chairpersons (Marty assumed the Unit Organization Chair), came our annual Holiday Party attended by over 55 Leaguers and guests.

In March, arrangements were made for an exciting trip to see the Commissioners Court in action.

Currently, plans are being made for our Local Convention to be held April 27 in the American Bank Building's conference room.

Thanks to the many of you who helped out with arrangements this year.

Membership: Judi Voirin

Our lowest membership enrollment for 1976-77 was 74 people in July. The membership committee called on the board members and general membership to rally for new members.

In September we had our fall membership emphasis meeting and titled it "League-n-ger Hunt." The success of this function was evidenced by the 87 persons in attendance. The party produced 12 new members for the Irving League with several others joining later as a result of the "League-n-ger Hunt".

February hosted our spring membership coffee, and the arrangements were beautifully handled by Ann Price and the night unit. Judge John Whittington was the guest speaker, with over 30 in attendance. One person joined the night of the coffee, and we were given 7 new prospects.

Our total membership as of March 2, 1977 is 99.

Our newest members are Lenna Long, Dawn Reick, Jan Shaw, and Gene Beaty.

Thanks to all of you for a fun year!

Finance: Ginny Yates and Marty Peek

We had a greatly successful finance drive in May and June. 25 League members contributed talents in various areas: making finance calls, babysitting for callers, typing, writing thank-you notes, hostessing, and making casseroles.

The 1976 drive saw us with a total of 110 contributors, with 18 new ones and 21 who increased their contributions over last year's.

VOTER: Jayne Davenport

The editor of the Irving VOTER has an associate editor, Carolyn Halter, who acts as typist and copy editor. Becky Warner assembles the material for distribution. The Irving League has a membership of 99. The Irving VOTER has a circulation of 325 in a city of 119,974 population. The VOTER is mailed to city VIP's, contributors, state board members, and state presidents.

The membership aids the editor considerably by serving as roving reporters.

Publications: Nevin Trostle

Publications are being displayed for distribution at board and the unit meetings. (A new publication, Juvenile Justice System in Texas, is available. It is listed at 50¢ each.) A copy is being placed in the Irving Central Public Library.

The Public Library is cooperating in making sound publications available to the public. A subscription to League publications has been purchased for the library.

PROGRAM

Local

Services to Children and Youth: This committee has been surveying the mental health services available to those 18 and under in Irving. They hope to present information to the members at a unit meeting which will enable the membership to determine the adequacy of the services presently available and the need for additional services. Serving on this committee are: Genie Mitchell, Thora Stark, Barbara Maddy, Eileen Kensinger, and Carol Bell.

State

Administration of Justice: There was no A.J. committee in the Irving League this year. The Dallas A.J. committee served as resource people for our unit meetings and so we were able to participate in the statewide consensus on courts, trials, and sentencing.

Juvenile Justice: In order to acquaint members with the workings of the juvenile justice system in Texas and how it operates in our area, the committee arranged for a Juvenile Judge and a juvenile probation officer to speak at unit meetings. These were to prepare members to deal with consensus questions in September. The area of juvenile justice currently being studied is apprehension to disposition. Committee members are Sheila Porter, Lynne Cole, Rosalie Jensen, and Carol Bell.

Financing State Government: Last spring, the Financing State Government Committee; Joan Sharp, Harriet Fagnoli, Mary Reynolds, Cynthia Faust, and Carol Bell presented units to lead to consensus. The topics covered were the state budget process, preparation, adoption, and execution; as well as financial administration of the state. The members felt strongly that provisions should be made to make citizen input into the budget process easier, and that some consolidation of fiscal responsibilities was necessary.

Water: Section 208 of the Federal Water Pollution Control Act was the topic of a general meeting held in September. Lucinda Headrick assembled a meeting which brought us John Promise, Assistant Director of Water Resources for the North Central Texas Council of Governments and Diana Clark, member of the Governor's Citizen Advisory Committee on Section 208. The discussion and slide presentation brought everyone up to date on this important subject.

ACTION

Legislative Action

State: High priority items in the state legislative arena are property tax reform, public school finance, administration of justice, and voting rights. Letters were written in some of these areas. Our state legislators, Carlyle Smith and Ike Harris, were interviewed to determine their positions on such topics as property tax reform, and the criminal code.

National: The national League asked us to interview Congressman Dale Milford on issues related to unemployment, the Safe Drinking Water Act, direct election of the president, and development aid to foreign countries. Cynthia Faust conducted the informative interview with Mr. Milford.

Local Action

School Board: Statements to the IISD School Board were made in March and July encouraging early citizen input into the budget making process of the district. Our efforts in this area have been rewarded by a recent announcement of a budget hearing following the regular School Board meeting on February 16.

Central Area Study: The Irving LNW cooperated with the City Planning and Development Department in a neighborhood study of the Central Area. The League provided moderator and liaison persons. This was the next to last of seven area studies to be done.

The city sent out notices to five different neighborhood groups scheduled over a period of a couple of months, inviting the people to come and give input of needs in their particular neighborhood.

The City Planners, both the staff and the Planning and Zoning Board, had made a tentative master plan; and this was presented to each group for their approval or disapproval. Citizens were asked to come to the podium to speak, and also to put their needs and suggestions in writing.

The City Planners took all this information into consideration and made changes where feasible. They also invited the public to the Planning and Zoning Board's public hearings for additional input, plus the City Council's public hearing before a final council adoption of the master plan.

Voter Service: Molly Kahn

In preparation for the City Council and School Board elections on April 2, 1977, the LNW is planning a candidate's rally on March 28. The Irving Bar Association and the Irving Jaycees are again being asked to work with us to help plan, conduct, and pay for the rally. The Ramada Inn has offered to let us use a room free of charge for the rally.

As in the past, voter registration was held at all three high schools; and also at Irving Mall and in some of the local churches.

Voter Service (cont'd);

Voters Guides were prepared last year for the primaries and for the November general election.

Voters Guides for the April City Elections are being prepared. This year, direct input was obtained from the membership as to subject matter for the Voters Guide questions. 10,000 Voters Guides will be printed, and Your Elected Officials has been updated and reprinted to be available for the citizens of Irving.

COMMUNITY RELATIONS:

Informanight: In October, approximately 70 people gathered at the Jaycee Center for the Arts to discuss the need for property tax reform in Texas. This item was chosen for discussion because of its timeliness since it was the state League's top priority item for action this year.

The speakers included Jan Wilbur, Property Tax Reform Chairperson and a Director of the LWV of Texas; Bert Holmes, Associate Editor of the Dallas Times Herald; Foy Mitchell, Jr. Assessor-Collector for the IISD; Kenneth Reynolds, Civic Leader and Businessman; Oscar Mauzy, State Senator; Bob Davis, State Representative; and Ray Wood, Assistant Superintendent of Finance, Arlington Independent School District.

The speakers emphasized the need for reform because of the inequitable tax burden on local taxpayers and recent court rulings regarding public school finance. Other points brought to the attention of the group was the need of having state guidelines for the hiring of appraisers and for assessment practices of the local school districts.

State Representative Bob Davis stated that the State Legislature is well aware that reform must be enacted this session which begins in January, 1977.

Elected Officials Luncheon: In June, 50 members and guests gathered at Mary Oberlin's home to enjoy the company and hear the opinions of city council members Joe Putnam, Marvin Randle, Harry Field, Joyce Pittman, Harm Schreur, Mayor Dan Matkin; and school trustees Troy Kelley, John Stipes, and Barbara Cardwell.

Four groups were formed to hear the elected officials. Council members answered questions on financial disclosure, the 701 land use study, use of revenue sharing funds, combined city-school property tax assessments, ambulance service, a citizen's advisory board & utility rates, canalization of the Trinity River, and Irving's involvement in Section 208 of the Federal Water Pollution Control Act.

The School Board members were questioned on adequate English composition skills, combined assessments, administrator selection policies, programs for gifted children, school libraries, recommendations of a citizen's advisory board, the elementary art program, and problems in school construction.

Voters Digest (cont'd):

enjoyed the three Irvingites who so graciously and enthusiastically responded to our call for clarification on this very complex subject. They were our own Winnie Carpenter and Dr. Pearl Diana, along with Larry Anderson. Winnie is a volunteer with Family Outreach and Pearl is a psychologist in private practice. Larry Anderson is Assistant Regional Director of the Texas Dept. of Welfare.

March 5th we featured Senator Oscar Mauzy on the subject of "Equity in Taxes" just 2 days after he introduced a plan for tax reform to the legislature. John Tackett, Irving Daily News editor and former television news man, helped with this interview not only with his initial overview of the subject, but with good questions for the Senator.

The Irving Mayor's race will be the subject of the March 26 show, and we will end our season with a rundown on Resource Sharing under the Library Systems Act.

It has been most enjoyable being your TV chairperson.

Speakers Bureau: Mary Oberlin

We have found when we do a mailing to clubs and organizations, we have a good many requests for speakers. Better still, we found when we made a personal call to the program chairperson we get many opportunities to speak before groups.

Unfortunately, we are on the tail end of a year since we've made any kind of contact, therefore requests have been very few. There is, however, still some interest in ERA, Women's Legal Rights, the Trinity River, and the Requirements of Women in Leadership Roles.

We will need League speakers available on our recent studies, and we will beat the drums harder in the near future.

BUDGET COMMITTEE REPORT

UNV OF IRVING
1977-78

EXPENDITURES

	Net Expended June '76-Feb '77	Budget 1976-77	Proposed Budget 1977-78
GENERAL ADMINISTRATION			
President	\$ 54.18	\$ 100	\$ 100
Board Tools & Expenses	304.31	260	310
Operating Costs			
Equipment & Maint.	-0-	125	175
Supplies	139.78	280	255
Tel. Tel. P. O.	14.00	25	30
EDUCATIONAL SERVICES FOR MEMBERS			
Publications	103.09	275	260
Program			
Local	-0-	40	40
State	1.25	20	20
National	-0-	10	10
VOTER	404.22	722.50	545
COMMUNITY ACTIVITIES			
Organization Affiliations	15.00	27.50	20
Speakers Bureau; multimedia	-0-	35	40
Voters Service	312.91	1735	1265
Meetings			
General	-0-	25	25
Informaday	128.48	150	150
Action	10.63	20	10
Public Relations	11.46	20	40
ORGANIZATION			
Local Convention	-0-	50	55
Membership	45.36	100	160
Finance	.52	150	200
Childcare	138.00	150	185
DELEGATE EXPENSES			
National	316.22	200	400
President's Council (State)	-0-	250	250
Area	-0-	20	50
FINANCIAL SUPPORT FOR THE LEAGUE			
State	1,050.20	1,420	1,410
National	511.50	404	540
MISCELLANEOUS	25.28	100	100
TOTALS	\$3,586.39	\$6,714	\$6,645

INCOME

	Net Received June '76-Feb '77	Budget 1976-77	Proposed Budget 1977-78
DUES (95 members @ \$15)	\$1,476.25	\$1,425	\$1,425
CONTRIBUTIONS			
Members	145.00	25	20
Non-Member	4,822.50	5,264	5,200
PUBLICATIONS	13.00	-0-	-0-
OTHER	34.33	-0-	-0-
	<u>\$6,491.08</u>	<u>\$6,714</u>	<u>\$6,645</u>

KEY TO BUDGET

LWV OF IRVING

June 1, 1977 to May 31, 1978

GENERAL ADMINISTRATION

President.....Allowance for expenses involving official League business-\$50; plus yearly allowance \$50.

Board Tools & Expenses.....For Board Training, Portfolio Swap, Counterpart, administration expenses including postage, publication subscription for pres.-elect, vice-presidents and standing orders. Misc. pamphlets for board.

Operating Expenses

Equip & maint.....Repair service, \$50 to accrue for new typewriter, \$25 to accrue for filing cabinet.

Supplies.....All supplies (paper, stencils, ink, etc) except those pertaining to VOTER.

Tel., Tel., P. O.....Telephone listing, permanent address, telegraph messages related to League positions

EDUCATIONAL SERVICES FOR MEMBERS

Publications.....LWV publications for members and resource committees; community mailing list for selected publications and national subscription service for Library.

Program Committee

Local.....Resource material other than League publications; postage; community expenses while attending to program business

State.....Same as local

National.....Same as Local

VOTER.....Postage and supplies for VOTER

COMMUNITY ACTIVITIES

Organization affiliations.....Dues in organizations relating to League interests (ECONOCT, NATIONAL MUNICIPAL LEAGUE)

Speakers Bureau; Multimedia.....Expenses in providing these services;\$14 for film and postage

Voters Service.....Printing and distributing Voters Guides for small primary, Spring City Council and School Board, Candidates Rally, printing YOUR ELECTED OFFICIALS.

Meetings

General.....Expenses incurred for this function

Informaday.....Expenses incurred for this function

Action.....All expenses incurred in acting on League positions.

Public Relations.....Tools for committee, publicity, Elected Officials luncheon \$20

ORGANIZATION

Local Convention.....Expenses of Local Convention, workbook, postage, setups, award.
Membership.....Expense of membership recruiting functions, postage, units, Christmas party, handbooks, printing of "Want to be Effective" brochure \$58.
Finance.....Cost of April, 1978 finance drive
Childcare.....Board meetings, to augment cost of childcare for board retreat, 50¢/hr for members childcare while attending to league business
Christmas bonus for babysitter.

DELEGATE EXPENSE

State.....Expenses for President's Council, 1978.
National.....Expense for National Convention, 1978.
Area.....Expenses of attending area meetings.

FINANCIAL SUPPORT OF LEAGE

State.....Irving's share of cost of state services.
National.....Irving's share of national services.

MISCELLANEOUS.....\$25 to Plymouth Park United Methodist at Christmas; \$70 to be used to provide a small margin of flexibility to meet unanticipated priorities; sales tax.

PROPOSED BYLAW CHANGES

- () Brackets denote words to be deleted
Underlining denotes words to be added
... Dots indicate that the remainder of the wording continues unchanged. (Please refer to copy of present bylaws)

ARTICLE V OFFICERS

Sec. 1 Enumeration and Election of Officers. The officers of the League of Women Voters of Irving shall be a president, (a president-elect), a first vice-president, a second vice-president, a third vice-president, a secretary and a treasurer... The president (and president-elect) shall be elected each year to serve a term of one year.
No officer shall hold more than two offices.

(Sec. 3 The President-Elect. The president-elect shall carry a portfolio to be determined by the Board of Directors. She shall familiarize herself with the duties of the presidency. In the event of absence, disability, or death of the president, the president-elect shall possess all the powers and perform all the duties of that office until such time as the Board shall fill the vacancy.)

Sec. 4 The Vice-Presidents. The three vice presidents, in the order of their rank, shall in the event of absence, disability, or death of the president(-elect) possess all the powers and perform all the duties of that office.....

CRITERIA FOR CHOOSING PROGRAM ITEMS

1. Is the item within the League's capabilities? Can our League be effective with this item? Will the item involve decisions of a professional or technical nature which the League is not equipped to make?
2. Is this a good time to take up the item? Will the work of other organizations be unnecessarily duplicated?
3. Will it provide League members with exploratory work and action?
4. How heavy a work-load can we carry? Do we have enough woman power and meeting time?

Prior to convention, each member needs to do the following:

1. Read and evaluate the recommended and non-recommended program items.
2. Subject each item to all the criteria listed above.
3. After formulating your preferences, enlist the support of other Leaguers.
4. If your preference is a non-recommended item, be prepared to suggest a recommended wording and scope of study.
5. If you wish to change the emphasis of a recommended item by rewording it, you should have a new wording prepared and follow the same procedure as you would for the adoption of a non-recommended item. (Refer to Article IX, of the League Bylaws in your Handbook for this procedure).

RECOMMENDED LOCAL PROGRAM
1977-78

URBAN PLANNING

- Support of measures to improve floodplain control in Irving.
- Support of measures to assure adequate open space for all citizens in Irving.
- Support of long range comprehensive planning for orderly growth and economy.
- Support of measures to implement effective land use planning in Irving with emphasis on citizen participation.

MENTAL HEALTH

- Support of measures to improve community mental health in Irving.

LIBRARY

- Support of measures to improve public library services in Irving.

CHILD CARE

- Support of measures to upgrade child care in Irving.

EDUCATION

- Support of measures to improve the guidance and counseling, elementary and secondary programs of the Irving Independent School District.
- Support of a pupil teacher ratio of 25:1 in most classes of the IISD.
- Support of measures to achieve greater citizen participation in budget making of the IISD and revision of student activity fund policies.
- Support of measures to achieve a more representative electoral system.
- Focus on the financing of the IISD.

ADMINISTRATION OF JUSTICE IN DALLAS COUNTY

- Support of measures to achieve a more equitable criminal justice process including diversion of the public drunk from the criminal justice system, expanding the pre-trial release program and appointment of adequate legal counsel.
- Support of closer regulations of bail bondsmen.

CITY GOVERNMENT

- Focus on publishing a booklet concerning the governmental structure in Irving.

CHILDREN AND YOUTH

- Study and evaluation of services to children and youth with emphasis on mental health facilities and drug abuse rehabilitation centers.

PROPOSED NEW PROGRAM
1977-78

The Board of Directors recommends the adoption of one of the following new programs:

SERVICES TO CHILDREN AND YOUTH

Continuation of the study and evaluation of the services to children and youth with emphasis to be determined at annual convention.

CITY GOVERNMENT

Expansion of City Government item to study and evaluation of Irving boards and commissions including citizen advisory boards to include appointment procedures, authority, terms of appointment and effectiveness.

NON-RECOMMENDED ITEMS

The following program items were suggested at local program making units. These items are NOT recommended by the Board of Directors for adoption due to lack of broad member support. They may be considered if ordered by a majority vote of the convention and may be adopted by a 2/3 vote.

CITY GOVERNMENT

Study of Local Government financing in Irving with emphasis on the budget process.

Study of the manpower needs of the Irving Fire Department.

ENVIRONMENTAL QUALITY

Study of the need for a sign ordinance in Irving.

GOVERNMENT COOPERATION

Study of feasibility of coordination or consolidation of services of the IISD and the City of Irving.

HEALTH

Study of the community emergency medical care needs.

NOMINATING COMMITTEE REPORT

The Nominating Committee is very pleased to present the following report of its nominations for office in the League of Women Voters of Irving. Members will vote on these nominees at the Local Convention.

OFFICERS - To serve a one-year term:

President	- Barbara Maddy
President-elect	

To serve a two-year term:

First Vice President	- Sheila Porter
Secretary	- Joan Sharp

DIRECTORS - To serve a two-year term:

Ginny Yates
Irma Proctor
Rosalie Jensen

NOMINATING COMMITTEE:

Carole Shlipak, Chairperson
Eileen Kensinger
Thora Starke

RECOMMENDED TO BE APPOINTED FOR A ONE YEAR TERM:

Jan Shaw
Lynne Kuehler

HOLDOVER OFFICERS:

Second Vice President	- Marty Peek
Third Vice President	- Carol Bell
Treasurer	- Teri Tolbert
Directors	- Molly Kahn
	Jayne Davenport
	Nevin Trostle

UNIT CHAIRPERSONS:

Tuesday PM Unit	- Thora Starke
Wednesday AM Unit	- Eileen Kensinger

Nominations may be made from the floor with the consent of the nominee.

Respectfully submitted,

Marty Peek, Judi Voirin, Sandra Connell, Ramona Hall
Lucinda Headrick, Chairperson

OFFICERS AND DIRECTORS
1976-77

President - Mary Reynolds* Judy Smith
PresElect - Judy Smith*
Secretary - Carla Jo Smith* Joan Sharp
Treasurer - Teri Tolbert

COMMUNITY RELATIONS- 1st Vice President- Elena Blake* Sheila Porter

Voters Service	- Maxann Alumbaugh* Molly Kahn
Speakers Bureau	- Mary Oberlin #
Public Relations	- Martha Mewhirter* Judy Smith* Sheila Porter
Voters Digest	- Norma Jean Stanton #
Observer Corps	- Ginny Yates*

ORGANIZATION - 2nd Vice President - Barbara Maddy

Finance	- Judy Smith* Ginny Yates & Marty Peek
Membership	- Judi Voirin
Publications	- Harriett Fagnoli* Nevin Trostle
Unit Organization	- Marty Peek
Unit Chairpersons	- Mary Lou Ross* Eileen Kensinger # Sandra Connell # Ramona Hall #
VOTER	- Sheila Porter* Jayne Davenport Carolyn Halter # Becky Warner #
Arrangements	- Ann Bradford #
Multi-Media	- Judy Smith

PROGRAM - 3rd Vice President - Carol Bell

Local Program	- Carol Bell
State Program	- Sheila Porter
National Program	- Cynthia Faust
Legislative	- Nevin Trostle* Cynthia Faust

*resigned

off-board

COMMITTEES

Program

Juvenile Justice

Sheila Porter, Ch.
Jayne Davenport
Rosalie Jensen
Cynthia Faust
Lynne Kuehler
Lynne Cole
Janet Duaine
Carol Bell

Services to Children and Youth

Genie Mitchell, Ch.
Thora Starke
Barbara Maddy
Eileen Kensinger
Carol Bell
Cynthia Faust

Criminal Justice

Carol Bell
Sheila Porter

OFF BOARD STANDING COMMITTEES

Nominating

Lucinda Headrick, Ch.
Marty Peek
Judi Voirin
Sandra Connell
Ramona Hall

ByLaws

Martha Mewhirter, Ch.
Cynthia Faust
Elena Blake

Membership

Judi Voirin, Ch.
Barbara Maddy
Marty Peek
Judy Smith
Ann Bradford
Elena Blake
Martha Mewhirter

OTHER COMMITTEES

Telephone

Ann Bradford
Donna Thomas
Irma Proctor
Becky Eaton
Carla Jo Smith
Ann Ainslie
Marilyn Bowden
Betty Wymore
Simone Schreur

Arrangements

Ann Bradford, Ch.
Marty Peek

Finance

Ginny Yates, Ch.
Marty Peek
Carole Shlipak
Barbara Maddy
Judy Smith
Anne Pfaff

Informanight

Mary Oberlin, Co-Ch.
Anne Pfaff, Co-Ch.
Mary Reynolds
Molly Kahn
Martha Mewhirter
Barbara Maddy
Marty Peek
Ginny Yates
Carol Bell
Ramona Hall
Elena Blake
Judi Voirin
Judy Smith

YOUR ELECTED OFFICIALS

PREPARED BY THE IRVING
LEAGUE OF WOMEN VOTERS



MAY 1973

UNITED STATES

PRESIDENT: Richard M. Nixon (R)
 Address: The White House
 Washington, D.C. 20500
 Dear Mr. President

SENATORS: Lloyd M. Bentsen, Jr. (D)
 John G. Tower (R)

Address: The Honorable _____
 Senate Office Building
 Washington, D.C. 20510
 Dear Sir: or Dear Senator _____

REPRESENTATIVES:

3rd Congressional District:

Voting Precincts in Irving
 153, 154, 155, 156, 157, 158,
 177, 178, 181, 402, 403, 404

James M. Collins (R)

24th Congressional District:

Voting Precincts in Irving
 101, 123, 149, 150, 179, 180,
 401

Dale Milford (D)

Address: The Honorable _____
 House of Representatives
 Washington, D.C. 20515
 Dear Sir: or Dear Mr. _____

TEXAS

GOVERNOR: Dolph Briscoe (D)
 Address: The Honorable Dolph Briscoe
 State Capitol Building
 Austin, Texas 78701
 Dear Sir: or Dear Governor Briscoe

LT. GOVERNOR: William P. Hobby, Jr. (D)
 Address: The Honorable William P. Hobby, Jr.
 State Capitol Building
 Austin, Texas 78701
 Dear Sir: or Dear Lt. Governor Hobby:

SENATOR:

District 8: O.H. (Ike) Harris (R)
 2271 First Nat'l Bank Building
 Dallas, Texas 75202

Address: Senate Chambers
 The Capitol, Austin, Texas 78711
 Dear Sir: or Dear Senator Harris:

REPRESENTATIVES:

District 33:

Place A

Voting Precincts in Irving
 153, 155, 157, 158, 177, 178,
 180, 181, 402, 403, 404

Bob Davis
 1010 N. Gloucester
 Irving, Texas 75062

Place B

Voting Precincts in Irving
 101, 123, 149, 150, 154, 156

Al Korieth
 2772 Bay Meadows
 Farmers Branch, Texas 75234

Place J

Voting Precincts in Irving
 179, 401

James S. Vecchio
 2310 Ingleside Drive
 Grand Prairie, Texas 75050

Address: House of Representatives
 Capitol Station, Austin, Texas 78711
 Dear Sir: or Dear Mr. _____

DALLAS COUNTY

COUNTY JUDGE: W. L. Sterrett (D)
 Address: Commissioner's Court
 Records Building
 Dallas, Texas 75202

COUNTY COMMISSIONERS:

Precinct 1 John Whittington (R)
 2 Mel Price (D)
 3 Jim Tyson (D)
 4 Roy Orr (D)

Address: Commissioner's Court
 Records Building
 Dallas, Texas 75202

JUSTICE OF THE PEACE:

Precinct 8 Judge Lloyd G. Russell
 841 West Irving Blvd.
 Irving, Texas 75060

COUNTY SCHOOL BOARD

President: Mrs. Erle M. Taylor (At Large)

Precinct 1 William D. Harville
 2 Dr. Robert E. Day
 3 (Vacant)
 4 Chas. Dewey Millar
 At Large Dr. Milton V. Davis
 Milburn R. Gravley

Address: 300 County Records Building
 Dallas, Texas 75202

DALLAS COUNTY JUNIOR COLLEGE DISTRICT

BOARD OF TRUSTEES

Chairman: Robert L. Thornton, Jr. (Place 5)
 Texas Building
 810 Main Street
 Dallas, Texas 75202

Place 1 Mildren M. Montgomery
 2 Loney L. Leake, Mesquite
 3 Jim Scoggins, Irving
 4 Durwood A. Sutton, Grand Prairie
 6 Mrs. Eugene McDermott
 7 Carrie E. Welch

County Precincts: The first digit of the Precinct No. shown on each Voter Registration Certificate corresponds to the number of the County Commissioner Precinct in which the voter resides.

IRVING CITY COUNCIL

MAYOR: R. Dan Matkin, 1975 *

Place 1 Joe Putnam, 1975
2 James M. Parks, 1974
3 Harry L. Field, 1975
4 Cliff Shasteen, 1974
5 Bill Tynes, 1975
6 Bobby Joe Raper, 1974
7 Marvin Randle, 1975
8 Joe Bailey, 1974

CITY MANAGER: Morris Howard

Address: City Hall
835 West Irving Blvd.
Irving, Texas 75060

The Irving City Council meets every Thursday night at 7:30 in the Council Chamber at the City Hall, 835 West Irving Blvd.

IRVING INDEPENDENT SCHOOL DISTRICT

BOARD OF TRUSTEES

PRESIDENT: John W. Stipes

Place 1 Robert C. McWherter, 1975
2 Troy W. Kelley, 1975
3 Dr. Richard L. Banowsky, 1976
4 John W. Stipes, 1976
5 Frank Maykus, Jr., 1974
6 G. M. Dykes, 1974
7 Dr. Richard D. Bates, 1974

SUPERINTENDENT OF SCHOOLS:
Dr. John F. Townley

Address: 901 O'Conner Road
School Administration Bldg.
Irving, Texas 75061

The Irving Board of Trustees meets the 3rd Monday of each month at 7:30 in the School Administration Building, 901 O'Conner Road.

*Date Term Expires

VOTER REGISTRATION

To vote in any election, a resident of Dallas County must have a current Voter Registration Certificate, issued by Dallas County, showing his present address.

You may apply for your Voter Registration Certificate

.....IF.....

Citizen of the United States
At least 18 years of age.

For more information, call:

VOTER REGISTRATION DEPARTMENT
DALLAS COUNTY COURT HOUSE
Telephone: 749-8873

1974 ELECTION DATES

IRVING CITY COUNCIL Saturday, April 6
(Run-off, if necessary) Saturday, April 27

IRVING INDEPENDENT
SCHOOL DISTRICT Saturday, April 6
(Run-off, if necessary) Saturday, April 27

The League of Women Voters is a nonpartisan organization functioning at the local, state, and national levels to promote effective citizenship. It does not support or oppose any political party or any candidate. Membership is open to all women citizens of voting age.

For further information concerning the League of Women Voters or governmental questions, contact:

THE LEAGUE OF WOMEN VOTERS OF IRVING

P. O. BOX 491
IRVING, TEXAS 75060
Telephone: 255-9634

ADDITIONAL COPIES AVAILABLE
UPON REQUEST

it's your move!

COUNCIL '74
APRIL 23-24

IRVING
TEXAS

workbook



Irving Council Chairman

Joan Sharp

State Board Council Chairman

Bobette Higgins

Cover Design by Judy Smith, Irving



LEAGUE OF WOMEN VOTERS OF TEXAS
DICKINSON PLAZA CENTER
DICKINSON, TEXAS 77539

Council Workbook, April 1974

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INTRODUCTION

Perhaps we should, like some hotel elevators, jump from twelve to fourteen without mentioning that risky number thirteen. But facts are facts, and the fact is that the League of Women Voters of Texas will convene on Tuesday, April 23, 1974, at the Ramada Inn in Irving on the occasion of our thirteenth biennial Council.

You will find the agenda on other pages in this workbook. Please refer to it for the location of the various activities. Be sure to bring this workbook to Council with you; extra copies will not be available. In the interest of brevity and economy, there will not be a second workbook this year. Since some material customarily included in the workbook has been omitted, it would be wise to review past State Board Reports in program areas, legislative activities, and voters service.

Usual Convention rules will apply to all business sessions. Delegates, only, have the privilege of the floor; none may speak twice until all who wish to speak have been heard. During the sessions (including business sessions) observers may sit with delegates, but may not vote. They may join in discussion at the workshops and panel discussions.

Special events this year include a tour of Flower Mound New Town and the Dallas/Fort Worth Airport before the Council convenes. Topping our list of distinguished speakers is our own Ruth Clusen, Vice President and presidential nominee, LWVUS.

The registration fee will be \$20, and is payable in advance, or at the time of registration. Registration forms are to be returned by April 12. Hotel reservation cards have been sent to you. **EACH LEAGUE MUST MAKE ITS OWN RESERVATIONS.**

A travel equalization fee of \$3 is to be paid at the time of registration by **everyone** attending--delegates and observers.

If your car pool arrives early, plan to attend the state board open house to be held in the Presidential Suite on Monday evening from 8 to 10 p.m., and we'll get our lucky thirteenth off to a rousing start!

Council Workbook
April 1974

AGENDA

COUNCIL '74

Ramada Inn, Irving, Texas
April 23-24, 1974

Monday, April 22

8:00 p.m. - 10:00 p.m. State board reception for early arrivals Presidential Suite
B.Y.O.B.

Tuesday, April 23

8:00 a.m. - 11:30 a.m. Tour Flower Mound New Town and Dallas-
Ft. Worth Airport

8:30 a.m. - 12:30 a.m. Registration

8:30 a.m. - 12:30 a.m. Publications Room Cacto
and
Where the Action is Bambu
(Both also open during all breaks)

11:00 a.m. - 12:30 p.m. Buffet Salon I

12:30 p.m. - 3:15 p.m. Opening Session Salons II & III
Welcome
Anne Pfaff, President
League of Women Voters of Irving
Dan Matkin
Mayor of Irving
Organization of Council
President's report
Introductions
Minutes of Council '72
Treasurer's report
Roll call
Presentation of budget
Local League pledges

3:15 p.m. - 3:30 p.m. Break

3:30 p.m. - 5:30 p.m. Panel Discussions
Section I: "Selective Action = Effective Action" Salon II
Speaker: Dr. Pete Gunter, Chairman
Dept. of Philosophy at
North Texas State University

Section II: "Getting the Message Across" Sombrero-
Speakers: Sybil Hamilton, PR Sarape Rooms
Dallas County Junior College
Stuart Long, Editor
Long News Service, Austin
Bert Holmes, Associate Editor
Dallas Times Herald

5:30 p.m. - 7:00 p.m. Break

5:30 p.m. - 6:30 p.m. LL Treasurers meet with State League Treasurer
LL EQ Chairmen meet with State EQ Chairmen

7:00 p.m. - 7:30 p.m. Reception (cash bar) Salon I

7:30 p.m. Dinner Salon I
Speaker: Ruth Clusen, Vice President
LWV/US
Songs: Dr. Pete Gunter

Wednesday, April 24

7:30 a.m. - 8:45 a.m.	Action Breakfast	Salon I
8:45 a.m. - 9:00 a.m.	Break	
9:00 a.m. - 10:00 a.m.	Second Council Session	Salons II & III
	National Convention Briefing	
	Texas Education Fund Report	
	Nominating Committee Report	
10:00 a.m. - 12:00 p.m.	President's Workshop	Sombrero-Sarape
	Action Workshop	Salon II
12:00 p.m. - 12:15 p.m.	Break	
12:15 p.m. - 1:30 p.m.	Luncheon	Salon I
	Speakers: Grace Schmitt	
	Jean Bizzell	
	LWV CONCON Ofc. Austin	
	Topic: "Convention Update"	
1:30 p.m. - 1:45 p.m.	Break	
1:45 p.m. - 3:30 p.m.	Final Council Session	Salons II & III
	Adoption of state budget	
	LL Feedback on Constitution Convention	
3:30 p.m.	Adjourn	

ADOPTED STATE PROGRAM 1973-1975

TEXAS CONSTITUTIONAL REVISION: Support of revision of the Texas Constitution.

FINANCING STATE GOVERNMENT: Support of fiscal measures to equalize educational opportunity in Texas.

Study of state fiscal policy including an evaluation of forms of raising and distributing revenue.

VOTING RIGHTS: Action to protect the right to vote of every citizen.

Support of improved procedures for registration of voters in Texas.

Support of uniformly enforced election procedures, clearly stated election laws, and the right to a secret ballot.

Evaluation of election authorities and absentee voting procedures.

ENVIRONMENTAL QUALITY: Support of the conservation and development of water resources and of improvement of water and air quality.

Evaluation of measures to achieve and maintain a physical environment beneficial to life.

Support of a comprehensive state land use policy which would provide for the orderly development of the state in a manner which assures adequate protection of the environment, and improvement of the quality of life, and wise use of our natural resources. The League believes that land should be used according to its carrying capacity, based on a thorough inventory of our land and natural resources. In addition, the League maintains that the growth and development of an area should be compatible with the availability of the essential natural resources of that area. The League believes that care must be taken to protect the traditional rights of ownership of property, but where there are conflicts between private interests and public welfare, public interest should take precedence. The preservation of agricultural lands and desirable open space, with preferential tax treatment for both of these, should have priority consideration in a state land use policy. Preferential tax treatment for the maintenance of the built environment is also supported.

The League further believes that a state land use management agency should be established, providing guidelines and minimum standards, with provision for lower governmental levels to set higher standards. Regional advisory bodies should serve both state and local governments. When possible, the main thrust of land use planning should be carried out at the local level. The League favors an equitable system of enforcement, and a method of appeal and arbitration where conflicting needs exist.

The League urges the identification and protection of areas of particular significance in the following categories: (a) historical, (b) archeological, (c) aesthetic, (d) recreational, and (e) rare or fragile eco-systems.

At every level of government, the League strongly supports the opportunity for citizen participation in the land use planning process.

HUMAN RESOURCES: Support of measures to combat poverty and discrimination in Texas.

Support of measures to equalize educational opportunity in Texas.

STATE-LOCAL RELATIONS: Support of more flexible structures and adequate powers at the local level; comprehensive regional and state planning, including Regional Planning Councils.

MODERNIZATION OF STATE GOVERNMENT: Support of executive, legislative and judicial reform to be accomplished through constitutional revision and legislative action.

Council Workbook
April 1974

BOARD OF DIRECTORS

1974 - 1975

Officers

Mrs. Darvin M. Winick (Veta)

President

Mrs. John Anderson (Betty)

Program Vice President

Mrs. Bill Holmes (Nancy)

Organization Vice Pres.

Mrs. C. J. Leabo (Kathy)

Public Relations VP

Mrs. Eugene Coffey (Edith)

Secretary
Local Program

Mrs. R. J. Jochim (Carol)

Treasurer

Directors

Mrs. Thomas Brasher (Chris)

Legislative
MSG--Legislature

Mrs. T. R. Coker (Jo)

Voters Service
Publications

Mrs. R. E. Conner (Betty)

Texas Constitutional
Revision

Mrs. Barney Glickman (Barbara)

Financing State Govt.

Mrs. Wilfred Higgins (Bobette)

Environmental Quality
Land Use

Mrs. John Hunter (Helen)

MSC---Executive
Judicial

Mrs. T. A. Kissinger (Marty)

Texas VOTER

Mrs. I. A. Naman (Jeannette)

Budget

Finance

Mrs. Edwin Peterman (Jane)

Membership-Units

Bylaws

Mrs. Thomas Sugihara (Fumi)

Voting Rights

Rep. Government

Mrs. D. L. Titus (Meg)

Environmental Quality

Air & Water

Mrs. Kent Weber (Geri)

Human Resources

U.S. Congress

* * * *

Mrs. Maurice Brown (Dorothy)

TEF Chairman

Mrs. John H. Sieber (Mary)

Publishing Editor
(off-board)

Nominating Committee

Mrs. William Joor (Ruth)

Chairman

Mrs. M. S. Braunagel (Lois)

Mrs. Albert Barstis (Gladys)

Office Staff

Mrs. Frank Gallaher (Ann)

Executive Secretary

Mrs. Gary Fontenot (Carol)

Assistant Secretary

OFF BOARD STATE COMMITTEES

VOTER

Mary Strom (Mrs. Hubert) Tarrant County
Mary Sieber (Mrs. John) Houston
Eloise Wackerbarth (Mrs. Jack) Tarrant County
Buzzy Hassrich (Mrs. Peter) Tarrant County
Sue Jacobson (Mrs. Norman) Tarrant County
Gloria Langford (Mrs. Edwin) Tarrant County
Karen Burkett (Mrs. Michael) Tarrant County

MSG--Judiciary, Executive

Betty Tinning (Mrs. Jack) Houston
Lavora Arizaga (Mrs. F. D.) Houston
Mary Ellen (Mrs. Donald M.) Houston
Dorothy Lockwood (Mrs. John) Houston
Martha Taylor (Mrs. David) Houston

FINANCING STATE GOVERNMENT

Frances Marshall (Mrs. C.D.) San Marcos
Susan Reid (Mrs. W.G.) Austin
Jan Wilbur (Mrs. R.O.) Houston
Margaret Sims (Mrs. Raymond) Wichita Falls

ENVIRONMENTAL QUALITY

Marylou Morrow Bay Area
Brenda Gehan (Mrs. Edmund) Houston
Janet Walker (Mrs. George) Houston
Sunny Butler (Mrs. L.H.) El Paso
Lucinda Headrick Irving
Isabel Miller (Mrs. Tom) Denton
Catherine Perrine (Mrs. L.) Dallas
Pearl Wincorn (Mrs. Herbert) Dallas
Sandra Friedman San Antonio

TEXAS CONSTITUTIONAL REVISION
Austin Convention Corps

Jan Albers, Wanda Allen, Jean Bizzell,
Betty Boykin, Cora Briggs, Marian Bryan,
Beverly Crump, Mary Nell Frucella, Susan Hard,
Joyce Lawson, Helen McBeth, Phyllis Mann,
Barbara Nobles, Susan Reid, Pam Schott,
Christine Stanford, Barbara Backar,
Nancy Williams, Nancy Bene, Alice Calkins,
Jeanne Carlson, Pat Billingsley, Pat Jobe,
Andrea Lindzey, Peggy Wagner, Joyce Klein

BUDGET OVERVIEW

The 1974-75 Budget is different from the previous budgets in several ways.

1. It reflects total state board support for Constitutional Revision.

At the January state board meeting, the entire board decided to make an all-out commitment of time and money to Constitutional Revision from April 1974 to the November elections (1/2 of this budget year). We have added the outside column to show how this is reflected in each portfolio.

Unless otherwise designated, the committee took 40% of the related line items to emphasize this commitment.

2. This is a 14 month budget. It runs from April 1974 to June 1975.

The additional 2 months will add 1/6 or 16% to the usual annual amount.

3. This budget includes 2 Councils and 2 Conventions.

4. This budget includes a very large amount for estimated grants.

If you subtract the 2 new grant figures (\$20,000 & \$2,400) and the "In & out" figures (\$2,000, \$3,500, & \$1,600) you are left with a budget of \$75,728 for 14 months.

The Budget committee worked very hard to present a reasonable budget for your consideration. We economized where we thought it would not harm the effectiveness of the League. We added increases where rising costs seemed to be required. We dreamed where we wanted the League to be able to work most effectively. This is the time for Action, but action costs money. We hope this budget represents all that you want the League of Women Voters of Texas to be and to do, in the next 14 months.

The Budget committee:

Nancy Holmes, Chairman
Betty Anderson
Carolyn Ulrickson
Kathy Leabo
Carol Jochim
Jo Coker
Jeannette Naman, Houston
Edna Fuller, Galveston
Myrtle McMahan, Tarrant County

Council Workbook
April 1974

The April 1974-June 1975
14 months Proposed Budget
of the League of Women Voters of Texas

INCOME

	1973-74 (12 months)	1974-75 (14 months)	40% of 74-75 budget for TCR
A. Support from Local Leagues	\$ 32,135	\$ 37,337	\$ 15,000
B. Member at large dues	200	1,050	1,050
C. State Publications	6,000	19,480	
D. Interest on Savings	550	550	550
E. Estimated grants			
1. Texas Ed. Fund	5,225	4,775	
2. Texas Comm. for Humanities	-0-	20,000	
3. LWV-US Ed. Fund	-0-	2,400	
F. Non-Deductible gifts	1,100	10,211	4,907
G. Unspecified	7,830	-0-	
H. 1. Council '74	-0-	2,000	
2. Convention '75	3,500	3,500	
I. Allocated funds (TCR)	1,425	-0-	
J. Election Night reporting	-0-	2,325	
K. Legislative Projects	-0-	1,600	
	\$ 57,965	\$105,228	\$ 21,507

EXPENDITURES

	(12 months)	(14 months)	40% of 74-75 budget for TCR
A. State Office Operating costs			
1. Equipment Service Contracts	\$ 250	\$ 655	\$ 262
2. General Supplies	1,200	1,400	560
3. Postage	1,600	1,900	760
4. Telephone & Telegraph	650	852	340
5. Insurance & Bonding	86	148	60
6. Office Expenses			
a. Rent & Utilities	1,975	2,304	920
b. Salaries			
1. Executive Secretary	5,600	7,056	2,822
2. Assistant Secretary	4,625	5,440	2,175
3. Extra part-time help	-0-	300	120
c. Payroll taxes	820	960	384
7. Bank Charges	10	15	
8. Audit & tax reports	150	300	120
9. New equipment to accrue	500	300	
10. Moving expenses to accrue	-0-	300	
	\$ 17,466	\$ 21,930	\$ 8,523

B. Board & Administrative Committees

1. President	\$ 500	\$ 585	\$ 234
2. Board			
a. Tools	300	500	200
b. State Board meetings	5,800	6,600	2,640
c. Administrative costs	200	235	94
3. Administrative Committees			
a. Finance	250	500	200
b. Membership & Units	40	45	
c. Public Relations	160	175	70
d. Budget	250	250	
e. Nominating	200	250	
f. Local Program	25	25	
	<hr/>	<hr/>	<hr/>
	\$ 7,775	\$ 9,165	\$ 3,438

C. Services to Local Leagues

1. Organization			
a. Local Leagues	\$ 2,200	\$ 2,000	\$ 800
b. New Leagues	500	750	300
c. State Board visits to LLs	500	300	120
d. Workshops & Conferences	500	800	320
e. Members -at-Large	100	100	40
f. Units-at-Large	-0-	500	200
2. Presidents Mailings	675	675	270
	<hr/>	<hr/>	<hr/>
	\$ 4,475	\$ 5,125	\$ 2,050

D. Delegates & Travel

1. State Council '74	\$ -0-	\$ 2,000	
2. National Convention '74	-0-	1,125	
3. State Convention '75	3,500	3,500	
4. National Council '75	700	800	
	<hr/>	<hr/>	<hr/>
	\$ 4,200	\$ 7,425	

E. National Services

1. Support	\$ 9,027	\$ 9,027	
2. Members-at-Large PMP	80	332	
	<hr/>	<hr/>	<hr/>
	\$ 9,107	\$ 9,359	

F. VOTER

\$ 1,500	\$ 2,070	\$ 690
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G. Publications

\$ 1,250	\$ 10,714	\$ 2,000
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H. Educational Activities

1. LWV-T Ed. Fund			
a. Program Committee	\$ 2,250	\$ 1,125	
b. Voters Service	2,000	2,000	
c. Legislative Research Materials	675	1,350	
d. Non-League Workshops	300	300	
2. Other Educational Activities	500	500	
3. Texas Comm. for Humanities Grant	-0-	20,000	
4. LWV-US Ed. Fund	-0-	2,400	
	<hr/>	<hr/>	<hr/>

\$ 5,725 \$ 27,675

I. Position Support

1. Campaign Expense \$ 1,000 \$ 2,950 \$ 2,950

2. Action Activities

a. Program

1. TCR	1,500	1,000	1,000
2. Human Resources	250	290	116
3. Modernizing State Government	200	225	90
4. Environmental Quality	350	1,100	440
5. International Relations	100	25	
6. Voting Rights	200	300	120
7. State-Local Relations	50	50	20
8. Representative Government	50	25	10
9. Financing State Government	-0-	150	60
10. Campaign Financing	-0-	50	

b. Legislative Office

2,617

1. Rent & Utilities

600

2. Secretary

1,935

3. Supplies

210

4. Postage

380

5. Telephone

150

6. Director's Expense

725

c. Legislative Projects

150

1,600

\$ 6,467

\$ 11,765

\$ 4,806

\$ 57,965

\$105,228

\$ 21,507

Budget Key
April 1974-June 1975
League of Women Voters of Texas

INCOME

A. Support from local Leagues	\$ 37,337	Estimate figured on the support formula of \$3 per member plus 16% of "defined" income <u>after</u> \$4 PMP to LWV-US was deducted.
B. Members-at-Large dues	1,050	Seventy MAL at \$15 each.
C. State Publications	19,480	Estimate includes all publication sales and billings for mimeographed material from state office. (3 Voters Guides)
D. Interest on Savings Account	550	Interest on our reserve fund.
E. Estimated Grants		
1. Texas Education Fund	4,775	For tax deductible projects shown under "H-1" Expenditures.
2. Texas Comm. for the Humanities	20,000	Amount requested for Land Use project under "H-3" Expenditures.
3. LWV-US Education Fund	2,400	Amount remaining on Revenue Sharing monitoring project. Shown under "H-4" Expenditures.
F. Non-deductible Gifts	10,211	Monies to be raised by concerted effort of State Finance Committee.
G. Unspecified	-0-	Any carryover funds.
H. 1. Council '74 (State)	2,000	"In & out" item. Pays for itself. Shown under "D-1" of Expenditures.
2. Convention '75 (State)	3,500	"In & out" item. Pays for itself. Shown under "D-3" of Expenditures.
I. Election Night Reporting	2,325	Estimated Income from ABC Election night reporting.
J. Legislative Projects	1,600	"In & out" item that covers Lobby/Legislative Day. It pays for itself as shown under "I-2.c. of Expenditures.

EXPENDITURES

A. State Office operating costs

1. Equipment service contracts	\$ 655	Actual contracts for maintenance of adding machine, postage meter, typewriters & mimeograph machine.
2. General supplies	1,400	For paper, stencils, inks, carbon, stationery, etc. purchased in large quantities. Does not include the cost of office supplies used in publishing.
3. Postage	1,900	Includes the cost of all mailing from state office (which is not reimbursed by local Leagues).
4. Telephone and telegraph	852	Office expense including Treas.
5. Insurance and bonding	148	Actual 14 month coverage at state office for Liability, Burglary, and Fire policies plus a 3 year contract for bonding President & Treasurer.
6. Office expense		
a. Rent & utilities	2,304	Fixed amounts with no increase for state office in Dickinson.
b. Salaries		
1. Executive Secretary	7,056	Allows 8% increase for cost of living and valuable experience.
2. Assistant Secretary	5,440	Allows 5½% increase for cost of living.
3. Extra part-time help	300	This new budget item is badly needed when state office is preparing for Council & Convention and the pressures of time and work load are very great.
c. Payroll taxes	960	Fixed amount based on Federal regulations.
7. Bank charges	15	Charge for printing checks.
8. Audit & tax reports	300	Friendly auditors & tax men do not charge us the standard fee.
9. New equipment to accrue	300	Amount to accrue toward purchase of new typewriter.
10. Moving expense to accrue	300	To accrue in order to transfer the state office when a new president is elected.

B. Board and Administrative Committees

1. President

\$ 585 Cost of President to represent LWV of Texas.

2. Board

a. Tools

500 Increase to provide all board members with National DPMs. The balance is for non-League material.

b. State Board meetings

6,600 This will pay for 4 quarterly meetings. It covers the cost of travel, meals, lodging and partial babysitting expense for 20.

c. Administrative costs

235 To be used for **inter-**board communication not budgeted for under various portfolios.

3. Administrative Committees

a. Finance

500 Necessary funds to do a first class job of seeking financing for the state League.

b. Membership and units

45 For the purpose of coordinating MAL services and Units-at-Large.

c. Public relations

175 To promote the League and its positions.

d. Budget

250 To underwrite expenses incurred for budget meetings.

e. Nominating

250 To pay the expenses of committee correspondence and phone calls, and the chairmans attendance at Convention at El Paso.

f. Local program

25 To communicate with local Leagues about local program items.

C. Services to Local Leagues

1. Organization

a. Local Leagues

2,000 The cost of **training** and **coordinating** has been reduced by using state board members in the area.

b. New Leagues (Organ. & services)

750 Some increase due to an increase in the number of new Leagues. Includes cost of servicing provisional Leagues.

c. State board visits to LLs

300 Enables state board members to visit LLs when invited.

d. Workshops & conferences	\$ 800	For holding workshops and conferences (a big city conf.) and partially cover the expenses of LL delegates attending.
e. Members-at-Large	100	Cost for services to MAL.
f. Units-at-Large	500	This is a new budget item, because Units-at-Large are new. It represents the cost of servicing these units.
2. Presidents Mailing	675	One copy of everything is sent free to local League presidents.
D. Delegates and Travel		
1. State Council 1974	2,000	Offset by registration fees. (see Income 'H-1').
2. National Convention 1974	1,125	Cost of sending 3 delegates to San Francisco.
3. State Convention 1975	3,500	Offset by registration fees. (see Income 'H-2').
4. National Council 1975	800	Expenses for 2 delegates to Washington.
E. National Services		
1. Support	9,027	Request is the same as last year.
2. Members-at-Large PMP	332	Seventy MAL at \$4.75 each.
F. VOTER	2,070	Cost of printing and mailing 6 issues.
G. Publications	10,714	Office and printing expenses for League publications. Anticipated income from publications is under Income section C.
H. Educational Activities		
1. LWV of Texas Ed Fund		
a. Program Committee	1,125	Tax deductible money for research and dissipation of information.
b. Voters service	2,000	For preparation and distribution of material for citizen education. (For example: Voters Key)
c. Legislative Research Material	1,350	For legislative subscription, service and research materials used by the legislative office.

d. Non-League Workshops	\$ 300	For travel to governmental or citizen workshops not sponsored by the LWV.
2. Other Educational Activities	500	Funds for preparation of study materials and citizen education funded by non deductible money.
3. Texas Comm. for Humanities Grant	20,000	Amount requested for Land Use Project.
4. LWV-US Ed. Fund	2,400	Amount remaining on Revenue Sharing monitoring project.
I. Position Support		
1. Campaign Expense	2,950	For tapes, speeches, materials to support our position on the proposed Constitution.
2. Action activities		
a. Program		
1. TCR	1,000	For expenses involved supporting our positions, monitoring the Convention and coordinating the statewide League efforts.
2. Human Resources	290	For testimony, phone, mailings to support our positions.
3. Modernizing State Government	225	Covers 3 portfolios.
4. Environmental Quality	1,100	Covers 4 program areas. For phone, telegraph, action alerts, monitoring and testifying.
5. International Relations	25	For phone & telegraph response.
6. Voting Rights	300	For testifying, action alerts, monitoring & communicating with local Leagues.
7. State-Local Relations	50	For action to support position.
8. Representative Government	25	For phone & telegraph response.
9. Financing State Government	150	For action support of new study-consensus item.
10. Campaign Finance	50	For action support.
b. Legislative Office		
1. Rent & Utilities	600	Allowing \$100 per month.
2. Secretary	1,935	Approximately \$300 per month for part time secretary plus payroll taxes.

Council Workbook
April 1974

LOCAL LEAGUE SUPPORT FOR STATE AND NATIONAL SERVICES

<u>League</u>	<u>'73-74</u>	<u>'74-75</u>	<u>League</u>	<u>'73-74</u>	<u>'74-75</u>
Abilene	\$ 400	_____	Garland	\$ 550	_____
Amarillo	550	_____	Harlingen	300	_____
Austin	1,100	_____	Houston	4,000	_____
Bay Area	700	_____	Huntsville Prov.		_____
Baytown	615	_____	Irving	700	_____
Beaumont	840	_____	Lamar Co. Prov.	400	_____
Brazos County	650	_____	Lubbock	1,250	_____
Brazosport	550	_____	Midland	400	_____
Brownsville	300	_____	Montgomery County	360	_____
Corpus Christi	900	_____	Odessa	300	_____
Corsicana	300	_____	Pasadena	650	_____
Dallas	4,000	_____	Pearland	400	_____
Deer Park Prov.	200	_____	Richardson	450	_____
Denton	750	_____	San Antonio	1,200	_____
Edinburg-McAllen	425	_____	San Marcos	400	_____
El Paso	1,265	_____	Sherman	400	_____
Gainesville Prov.		_____	So. Jefferson Co.	400	_____
Galveston	700	_____	Tarrant County	1,550	_____
			Tyler	400	_____
			Victoria	360	_____
			Waco	700	_____
			Wichita Falls	270	_____

LOCAL LEAGUE PRESIDENTS

ABILENE	Mrs. Abe Anton
AMARILLO	Mrs. Gwen Reese
AUSTIN	Dr. Pauline Fertsch
BAY AREA	Mrs. Marilyn Mieszkuc
BAYTOWN	Mrs. Frank Ernhart
BEAUMONT	Mrs. D. Granitz
BRAZOS COUNTY	Mrs. Rand Watson
BRAZOSPORT	Mrs. James Smiley
BROWNSVILLE	Mrs. Robert Chase
CORPUS CHRISTI	Mrs. Dwain Harris
CORSICANA	Mrs. Mackey Harral
DALLAS	Mrs. Winthrop Clark
DEER PARK	Ms. Margaret Szakasits
DENTON	Mrs. Isabel Miller
EDINBURG-McALLEN	Mrs. James Stover
EL PASO	Mrs. Milton Krone
GAINESVILLE	Mrs. Shirley Swindle
GALVESTON	Mrs. Edna Fuller
GARLAND	Mrs. K. Muncy
HARLINGEN	Mrs. Virginia Sletner
HOUSTON	Mrs. Philip Keever
HUNTSVILLE	Mrs. Richard Payne
IRVING	Ms. Anne Pfaff
LAMAR CO.	Mrs. Charles Beachley
LUBBOCK	Mrs. David Cummins
MIDLAND	Mrs. Norman Gould
MONTGOMERY CO.	Mrs. W. D. Johnson
ODESSA	Mrs. Charles Jones
PASADENA	Ms. Bobbie Krus
PEARLAND AREA	Ms. Anna Stock
RICHARDSON	Mrs. Michael Patrick
SAN ANTONIO AREA	Ms. Elizabeth Davies
SAN MARCOS	Mrs. C. D. Marshall
SHERMAN	Mrs. Harry Thompson
SO. JEFFERSON CO.	Mrs. B. Pryor
TARRANT CO.	Mrs. W. A. Brown
TYLER	Mrs. Oscar Sjerven
VICTORIA	Ms. Martha Pritchett
WACO	Ms. Elli Flynn
WICHITA FALLS	Mrs. Raymond Sims

UNITS-AT-LARGE

HUNT COUNTY	Ms. Jean Morris
PLAINVIEW-HALE	Mrs. Harold Kidd

TRAVEL EQUALIZATION

Delegates and observers to state Council will participate in a Travel Equalization Plan as adopted by the 1958 Convention. It provides that all delegates and observers pay an amount to establish a fund for this purpose in an attempt to iron out some of the inequities in travel expenses. The amount is \$3, and is in addition to the registration fee. The entire travel fund will then reimburse, in as high a proportion as possible, all delegates and observers who have traveled a considerable distance to attend Council. Visitors and part-time observers will not participate.

Texas has been divided into six zones by concentric circles drawn around the city of Irving, the hostess city. On the following page is a list of League cities in each zone. All delegates and all observers in all zones will pay the \$3 travel fee. Those living within Zone I will receive no refund. Those from Zone II will receive the lowest refund amount, with those from Zones III, IV, V, and VI receiving progressively larger amounts. The exact amounts of refunds cannot be determined until the actual size of the 13th Council body has been established. Everyone within a given zone will receive an identical amount. This will necessarily be of some slight advantage to the person residing at the inner edge of a zone, but this system seems to offer the most in overall fairness.

A Travel Equalization Refund Form is at the bottom of the following page. Each delegate and observer must fill out her own Refund Form (preferably before coming to Council) and present it at the time of registration in Irving. No travel fees or refund forms will be accepted after the registration period.

The refund checks will be made out to the local League and mailed to the local treasurers in an amount according to the number of qualified delegates and observers from such local League, and depending upon the zone location of the League. The local treasurer will then be responsible for the proper handling of the refund made to her League.

TRAVEL EQUALIZATION PLAN ZONES

For all Delegates and Observers to the 1974 state Council of the LWV of Texas,
Irving, Texas.

Zone I

Corsicana
Dallas
Denton
Garland
Hunt County
Irving
Richardson
Tarrant County

Zone II

Tyler
Waco
Wichita Falls

Zone III

Abilene
Austin
Brazos County

Zone IV

Bay Area
Baytown
Beaumont
Brazosport
Galveston
Houston
Montgomery County
Pasadena
Pearland Area
San Antonio
San Marcos
So. Jefferson County
Victoria
Deer Park

Zone V

Amarillo
Corpus Christi
Lubbock
Midland
Odessa
Plainview-Hale County

Zone VI

Brownsville
Edinburg-McAllen
El Paso
Harlingen

CUT HERE-----CUT HERE

THIS FORM MUST BE PRESENTED AT TIME OF REGISTRATION

League of Women Voters of _____

Delegate or Observer _____

From Zone Number _____

Name _____
(Please sign in full)

\$3.00 fee received by _____
cashier

Travel Equalization Refund Form

Do not write in this space

Zone _____

Refund _____

Payee _____

Check # _____

Mailed _____

Council Workbook
April 1974

COUNCIL QUESTIONNAIRE

Will you please help us evaluate the 1974 Council? Please fill out the questions below and hand in as you leave the Final Session of Council, or mail as soon as possible to LWV of Texas, Dickinson Plaza Center, Dickinson, Texas 77539.

League of Women Voters of _____

How large was your delegation (include delegates and observers)? _____

Did your League send more or fewer observers than in past years? _____

Did your League pay ALL, SOME, NONE (please underline one) of your expenses?

Please use remainder of the page for comments on the 1974 Council and suggestions for the 1976 Council. Thank you.



Financial Section
Thirteenth Council
April 1974

LEAGUE OF WOMEN VOTERS OF TEXAS
BALANCE SHEET
MARCH 31, 1974

ASSETS

Cash on Deposit	
General Operating Account	\$6,861.58
T.E.F. Checking Account	390.57
N.R.S. Project Checking Account	1,342.60
T.C.H. Grant Checking Account	765.78
Reserve Funds (Savings Account)	4,609.17
Certificates of Deposit	4,763.87
Accounts Receivable	
1973-74 L.L. Support Accounts	574.00
1973-74 L.L. Publications Accounts	378.19
Pre-paid Rent: Con Con Office	45.50
	<hr/>
	19,731.26
Capital Assets	
Office Furniture & Equipment	3,125.00
	<hr/>
	3,125.00

\$22,856.26

LIABILITIES

Earmarked Funds	
T.E.F. Funds	\$ 390.57
N.R.S. Project Funds	1,342.60
T.C.H. Grant Funds	765.78
Gulf Coast Regional Funds (holding)	519.48
Accounts Payable	
Nominating Comm. (travel to Council)	192.12
Texas VOTER (March issue expenses)	268.40
Sales Taxes	110.57
1973-74 L.L. Pubs. Accts. (credits)	51.83
	<hr/>
	3,641.35

CAPITAL

Capital -- LWV of Texas	19,214.91
	<hr/>
	19,214.91

\$22,856.26

LHV OF TEXAS
April 1974

TEXAS ED FUND ACCOUNTS

	Balance 4/1/73	Plus Income	Less Expenditures	Balance 3/31/74
Legislative Research Material	635.25	-0-	629.95	5.30
Human Resources Newsletter	135.27	-0-	135.27	-0-
Election Laws Project	168.49	-0-	42.00	126.49
Land Use	699.33	-0-	642.88	56.45
Public School Financing	170.13	-0-	-0-	170.13
Financing State Government	-0-	450.00	421.33	28.67
Voting Rights	-0-	525.00	521.47	3.53
Totals	1,808.47	975.00	2,392.90	390.57

Gulf Coast Regional ILO Funds
(Holding in Gen. Op. Acct)

-0-	529.42	9.94	519.48
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BANK ACCOUNTS

General Operating Acct (#560-662)	11,595.69	53,898.88	58,632.99	6,861.58
Texas Ed Fund Acct (#501-317)	1,803.16	980.31	2,392.90	390.57
N.R.S. Project Acct (#540-392-8)	-0-	4,000.00	2,657.40	1,342.60
T.C.H. Grant Acct (#550-294-2)	-0-	6,207.00	5,441.22	765.78
Reserve Fund (Savings Acct #912-112)	1,783.97	3,228.13	402.93	4,609.17
New Equipment (Savings Acct 868-090)	464.60	15.37	480.47	-0-
Certificates of Deposit	4,763.87	-0-	-0-	4,763.87

LEAGUE OF WOMEN VOTERS OF TEXAS
4th Quarter Treasurer's Report
April 1, 1973 -- Mar. 31, 1974

INCOME	BUDGET	ACTUAL	VARIANCE
A. Support from Local Leagues	32,135.00	30,909.65	1,225.35
B. Member-at-Large Dues	200.00	630.00	(430.00)
C. State Publications	6,000.00		
1. Billings & other		7,112.15	
2. Legislative Newsletter		10.00	
3. Christian Science Monitor		569.25	
4. Voters Guides		4,986.33	(6,677.73)
D. Interest on Savings	550.00	499.00	51.00
E. Estimated Grants from Texas Ed Fund	5,225.00	975.00	4,250.00
F. Nondeductible Gifts	1,100.00	*a 976.37	123.63
G. Unallocated Funds	7,830.00	7,828.62	1.38
H. Convention (Council)	3,500.00	2,820.68	679.32
I. Allocated Funds (TCR & New Equip.)	1,425.00	1,905.47	(480.47)
Total Budgeted Income	57,965.00	59,222.52	(1,257.52)
J. Revenue Sharing Grant (LWV-US EF)	-0-	4,000.00	(4,000.00)
K. TCH Grant	-0-	6,207.00	(6,207.00)
TOTAL INCOME	57,965.00	69,429.52	(11,464.52)

EXPENDITURES

A. Operating Costs

LEAGUE OF WOMEN VOTERS OF TEXAS
Local League Support Accounts
April 1, 1973 -- March 31, 1974

LEAGUE	PLEDGED	ACTUAL	VARIANCE
Abilene	400.00	400.00	
Amarillo	550.00	500.00	50.00
Austin	1,100.00	1,100.00	
Bay Area	700.00	700.00	
Baytown	615.00	615.00	
Beaumont	840.00	840.00	
Brazos County	650.00	650.00	
Brazosport	550.00	550.00	
Brownsville	300.00	300.00	
Corpus Christi	900.00	900.00	
* Corsicana	300.00	-0-	300.00
** Dallas	4,000.00	4,000.00	
* Deer Park (Prov.)	200.00	200.00	
Denton	750.00	750.00	
** Dickinson	300.00	1,498.11	(1,198.11)
Edinburg-McAllen	425.00	425.00	
El Paso	1,265.00	1,265.00	
Gainesville (Pre-Prev.)	-0-	150.00	(150.00)
Galveston	700.00	700.00	
** Garland	50.00	50.00	
* Harlingen	300.00	151.00	149.00
Houston	4,000.00	4,000.00	
Huntsville (Pre-Prev.)	-0-	100.00	(100.00)
Irving	700.00	700.00	
Lamar County (Prov.)	400.00	400.00	
Lubbock	1,250.00	1,250.00	
Midland	400.00	400.00	
Montgomery County	360.00	360.00	
Odessa	300.00	225.00	75.00
Pasadena	650.00	650.50	(.50)
Pearland	400.00	400.00	
Richardson	450.00	450.00	
San Antonio	1,200.00	1,200.00	
San Marcos	400.00	400.00	
Sherman	400.00	400.00	
So. Jefferson County	400.00	400.00	
Tarrant County	1,550.00	1,550.00	
Texas City-LaMarque	400.00	510.04	(110.04)
Tyler	400.00	400.00	
Victoria	360.00	360.00	
Waco	700.00	700.00	
Wichita Falls	270.00	270.00	
Totals	29,885.00	30,869.65	574.00 (1,558.65)

* Denotes amount requested but not formally pledged.

** Denotes a reduction of pledge.

LEAGUE OF WOMEN VOTERS OF TEXAS
FINANCIAL SUPPORT FORMULA REPORT⁺

of
Local League Support
April 1, 1974 --- May 31, 1975

LEAGUE	FSF REPORT AMOUNT
Abilene	350.00
Amarillo	833.00
Austin	1,746.00
Bay Area	775.00
Baytown	498.00
Beaumont	879.00
Brazos County	723.00
Brazosport	602.00
* Brownsville	350.00
Corpus Christi	918.00
Dallas	4,118.00
* Deer Park	350.00
Denton	883.00
Edinburg-McAllen	546.00
El Paso	1,263.00
** Gainesville (Prov.)	200.00
Galveston	1,176.00
* Garland	350.00
* Harlingen	350.00
Houston	5,498.00
** Huntsville (Prov.)	200.00
Irving	1,267.00
* Lamar County (Prov.)	467.00
Lubbock	957.00
Midland	460.00
Montgomery County	523.00
Odessa	350.00
Pasadena	350.00
Pearland	350.00
Richardson	355.00
San Antonio	1,626.00
San Marcos	384.00
Sherman	608.00
- So. Jefferson County	457.00
Tarrant County	1,988.00
Tyler	406.00
Victoria	561.00
Waco	769.00
Wichita Falls	426.00
Total.	34,912.00

⁺ Formula used this year: \$3 FMP plus 16% of defined income (with national FMP deducted prior to taking the percentage) -- plus 1/6 (for state's 14 mo. year).

* Denotes no FSF report received. Figure entered is last year's pledge + 1/6 or the state minimum (\$300 + 1/6).

** First year provisional Leagues are requested to pay \$200.

Council Workbook
April 1974


The location of the president's Council on April 23-24 is the Ramada Inn on State Highway 183 in Irving. Highway 183 (called Airport Freeway in Irving), connects with Interstate 35 in the City of Dallas and passes through the north side of the City of Fort Worth. Irving is located between these two cities and to the east of the new Dallas-Fort Worth Airport.

The Ramada Inn is located on the south side of the Highway 183 and to the east of the O'Connor Road exit.

Ramada Inn offers free limousine service to the airport.

Please let me know if you need any more information. We look forward to seeing you in Irving.

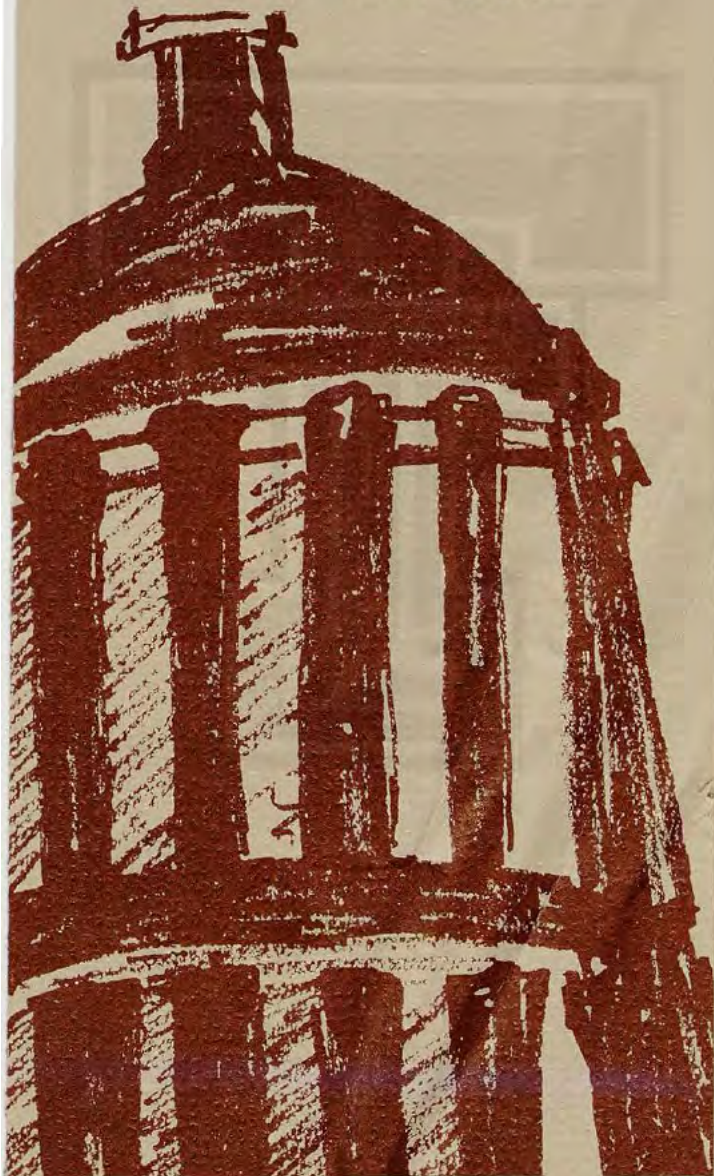
Joan Sharp



YOUR ELECTED OFFICIALS

JAN 24 1973

PREPARED BY THE IRVING
LEAGUE OF WOMEN VOTERS



JANUARY 1973

UNITED STATES

PRESIDENT: Richard M. Nixon (R)
Address: The White House
Washington, D. C. 20500
Dear Mr. President:

SENATORS: Lloyd M. Bentsen, Jr. (D)
John G. Tower (R)
Address: The Honorable _____
Senate Office Building
Washington, D. C. 20510
Dear Sir: or Dear Senator _____:

REPRESENTATIVES:

3rd Congressional District:

Voting Precincts in Irving
153, 154, 155, 156, 157, 158,
177, 178, 181, 402, 403, 404

James M. Collins (R)

24th Congressional District:

Voting Precincts in Irving
101, 123, 149, 150, 179, 180,
401

Dale Milford (D)

Address: The Honorable _____
House of Representatives
Washington, D. C. 20515
Dear Sir: or Dear Mr. _____:

TEXAS

GOVERNOR: Dolph Briscoe (D)
Address: The Honorable Dolph Briscoe
State Capitol Building
Austin, Texas 78701
Dear Sir: or Dear Governor Briscoe:

LT. GOVERNOR: William P. Hobby, Jr. (D)
The Honorable William P. Hobby, Jr.
State Capitol Building
Austin, Texas 78701
Dear Sir: or Dear Lt. Governor Hobby:

SENATOR:
District 8: O. H. (Ike) Harris (R)
2271 First Nat'l Bank Building
Dallas, Texas 75202
Address: Senate Chambers
The Capitol, Austin, Texas 78711
Dear Sir: or Dear Senator Harris:

REPRESENTATIVES:

District 33:

Place A

Voting Precincts in Irving
153, 155, 157, 158, 177, 178,
180, 181, 402, 403, 404

Bob Davis
1010 N. Gloucester
Irving, Texas 75062

Place B

Voting Precincts in Irving
101, 123, 149, 150, 154, 156

Al Koriath
2772 Bay Meadows
Farmers Branch, Texas 75234

Place J

Voting Precincts in Irving
179, 401

James S. Vecchio
2310 Ingleside Dr.
Grand Prairie, Texas 75050

Address: House of Representatives
Capitol Station, Austin, Texas 78711
Dear Sir: or Dear Mr. _____:

DALLAS COUNTY

COUNTY JUDGE: W. L. Sterrett (D)
Address: Commissioner's Court
Records Building
Dallas, Texas 75202

COUNTY COMMISSIONERS:

Precinct 1	John Whittington (R)
2	Mel Price (D)
3	Jim Tyson (D)
4	Roy Orr (D)

Address: Commissioner's Court
Records Building
Dallas, Texas 75202

COUNTY SCHOOL BOARD:

President: Mrs. Erle M. Taylor (At Large)

Precinct 1	William D. Harville
2	Dr. Robert E. Day
3	(Vacant)
4	Chas. Dewey Millar
At Large	Dr. Milton V. Davis Milburn R. Gravley

Address: 300 County Records Building
Dallas, Texas 75202

County Precincts: The first digit of the Precinct No. shown on each Voter Registration Certificate corresponds to the number of the County Commissioner Precinct in which the voter resides.

IRVING CITY COUNCIL

MAYOR: R. Dan Matkin, 1973*

Place 1 Kenneth Reynolds, 1973
2 James M. Parks, 1974
3 Harry L. Field, 1973
4 Cliff Shasteen, 1974
5 Bill Tynes, 1973
6 Bobby Joe Raper, 1974
7 Marvin Randle, 1973
8 Joe Bailey, 1974

CITY MANAGER: Morris Howard

Address: City Hall
835 West Irving Blvd.
Irving, Texas 75060

The Irving City Council meets every Thursday night at 7:30 in the Council Chamber at the City Hall, 835 W. Irving Blvd.

IRVING INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

PRESIDENT: Dr. Richard L. Banowsky

Place 1 Robert C. McWherter, 1975
2 Troy W. Kelley, 1975
3 Dr. Richard L. Banowsky, 1973
4 John W. Stipes, 1973
5 Frank Maykus, Jr., 1974
6 G. M. Dykes, 1974
7 Dr. Richard D. Bates, 1974

SUPERINTENDENT OF SCHOOLS:
Dr. John F. Townley

Address: 901 O'Connor Road
School Administration Bldg.
Irving, Texas 75061

The Irving Board of Trustees meets the 3rd Monday of each month at 7:30 in the School Administration Building, 901 O'Connor Road.

VOTER REGISTRATION

To vote in any election, a resident of Dallas County must have a current Voter Registration Certificate, issued by Dallas County, showing his present address.

You may apply for your Voter Registration Certificate

.....IF.....

Citizen of the United States
At least 18 years of age.

For more information call:

VOTER REGISTRATION DEPARTMENT
DALLAS COUNTY COURT HOUSE
Telephone 749-8873

1973 ELECTION DATES

IRVING CITY COUNCIL Saturday, April 7
(Run-off if necessary) Saturday, April 28

IRVING INDEPENDENT
SCHOOL DISTRICT Saturday, April 7
(Run-off if necessary) Saturday, April 28

The League of Women Voters is a nonpartisan organization functioning at the local, state and national levels to promote effective citizenship. It does not support or oppose any political party or any candidate. Membership is open to all women citizens of voting age.

For further information concerning the League of Women Voters or governmental questions contact:

THE LEAGUE OF WOMEN VOTERS
OF IRVING
P. O. BOX 491
IRVING, TEXAS 75060
Telephone 255-9634

*Date term expires

ADDITIONAL COPIES AVAILABLE
UPON REQUEST

State

MAY 14 1973

L W V of Irving

Resource Material For May 23rd & 24th Units

(Read before units and bring with you to meeting)

The Education Committee for our League was reactivated some time ago to look into class sizes (teacher-pupil ratios) in Irving Schools. During our research, we found that studies show there are several factors that are important contributors to the learning environment and school quality. These factors are:

- A. Pupil-classroom teacher ratio
- B. Pupil-professional staff ratio
- C. Quality of teachers

Our committee has decided to focus on these factors and has tried to determine which of the factors are measurable. The first set of units will be devoted to a discussion of class size.

Research findings do not indicate that there is a one best class size, nor one best teacher-pupil ratio. However, it seems clear that in a small class a good teacher can devote more attention to individual pupils and their particular educational and emotional needs than the same teacher can devote in a substantially larger class.

Assuming for the moment the desirability of small classes, the decision to concentrate funds on salaries for additional teachers must be measured against several alternatives. Could funds be used better for one of the following:

1. To raise salaries in order to attract superior teachers
2. To hire extra-class professionals, such as subject-matter specialists, supervisors, and counselors
3. To hire nonprofessional personnel to relieve teachers from non-teaching duties
4. To purchase equipment and materials

Class size has been especially emphasized as a factor in the education of culturally deprived children. The Head Start program, working its classes of 15 children to three adults, including one teacher, reportedly has been successful according to the National Education Association. Following an extensive investigation into the schools of the central area of a major Michigan city, An NEA special committee recommended to the Michigan legislature 6 specific recommendations, one of which was "reduce class size to approximately 15-20." (Others were provisions for Master teachers, more specialists, and better health services, extension of the school day and year, and extension of the school program down to age three.)

The impact on school finances when class sizes are lowered must also be considered. To illustrate the financial consequences of class size let us assume that in a medium-sized school system enrolling 15,000 pupils, the average teacher's salary is \$7,000. A reduction in average class size from 30 to 29 pupils would require 17 additional teachers and a budget increase of \$119,000 per year. If classes were reduced from 30 to 25 pupils per class, 100 additional teachers would be required. Teacher's salaries alone would add \$700,000 to the annual budget requirements of this system.

Instead of using a measure of class size per se, some researchers have chosen a measure of numerical staff adequacy, i.e., the total number of pupils is measured against the total number of professional staff members, rather than against the total number of classes taught. Numerical staff adequacy is commonly reported in terms of either pupil-teacher ratio or the number of staff members per 1,000 pupils. Either measure requires definition of staff members. Are principals, librarians, department heads, supervisors, special teachers of music and art, nurse-teachers, homebound teachers, counselors, and other professional staff members to be included? The Metropolitan School Study Council reported that "Numbers of nonclassroom, professional personnel are at least as important in predicting what is going to happen in a classroom as the actual class size."

Trends and Tips

1. Remember that a small class size alone is not going to guarantee a quality education.
2. The trend over the last 12 years has been toward decreased class size.
3. Irving has the highest starting pay for B.A. and M.A. in the area, but not highest limits.
4. A new research study done by Columbia U. using its own "indicators of quality" developed over a 7 year period emphasized better performance in 4 areas: 1) individualization 2) interpersonal regard 3) group activity 4) creativity, the results of the study show that smaller classes produced significantly higher scores but it also notes that class size made little difference in certain subjects and with certain teaching techniques. In addition, it was found that "styles of educational activity" are even more important than class size. The best are: small group work, individual work, discussion, lab work, pupil report and demonstrations.
5. Another study showed that if the choice must be made between salaries and numerical staffing, the choice should be competitive salaries.
6. 88% of elementary teachers polled by the NEA would rather have a small class and no aide, than a large class with an aide.
7. 75% of 39,000 California teachers were surveyed, "Do you think it appropriate for the state to take action to reduce class size?" 81% replied yes.
8. Teachers surveyed feel that 30 or over is a heavy load.

9. Ross and McKenna, Class Size: The Multi-Million Dollar Question,
 - 1) Teachers of small classes invent more new practices.
 - 2) New practices invented by others tend to be taken on more readily in small classes.
 - 3) Small classes are no guarantee of adaptability. Many other conditions exert an influence, and not the least among these is the quality of the personnel employed.
 - 4) There is no evidence that money for small classes is better than money for better teachers.
 - 5) Therefore, only when a capable teaching staff has been secured will small classes produce the kinds of results that are expected of small classes.
10. Whitsitt found that most small classes used some enrichment materials beyond the textbook, while $\frac{3}{4}$ of the large classes were totally textbook classes.
11. Teacher morale-Harop's 10 yr. study showed that good salary and small classes were most important factors fostering job satisfaction and high morale.
12. In a Colorado H.S. study of 10,20,35,60, and 70 pupils per class, class size was found to cause no significant differences (this study was included to show that not every study supports smaller classes)
13. The platform of the National Education Association recommends:
 - a. A minimum of 50 professional staff members per 1,000 pupils in a school system. 20:1
 - b. No basic learning class in elementary school to exceed 25 pupils per teacher.
14. In 1963 the Dept. of Elementary School Principals, NEA issued a statement endorsing 1:25 in the classroom. Recently, they modified this statement saying that there is no one ideal class size, but it is of great importance to maintain an appropriate number of teachers/pupil.
15. The recommended maximum by T.E.A. are

30	for	grades	1-3
35	"	"	4-6

*An Example of a Trip Through Permitting
(Map) - a trip for site plan*

TERMS

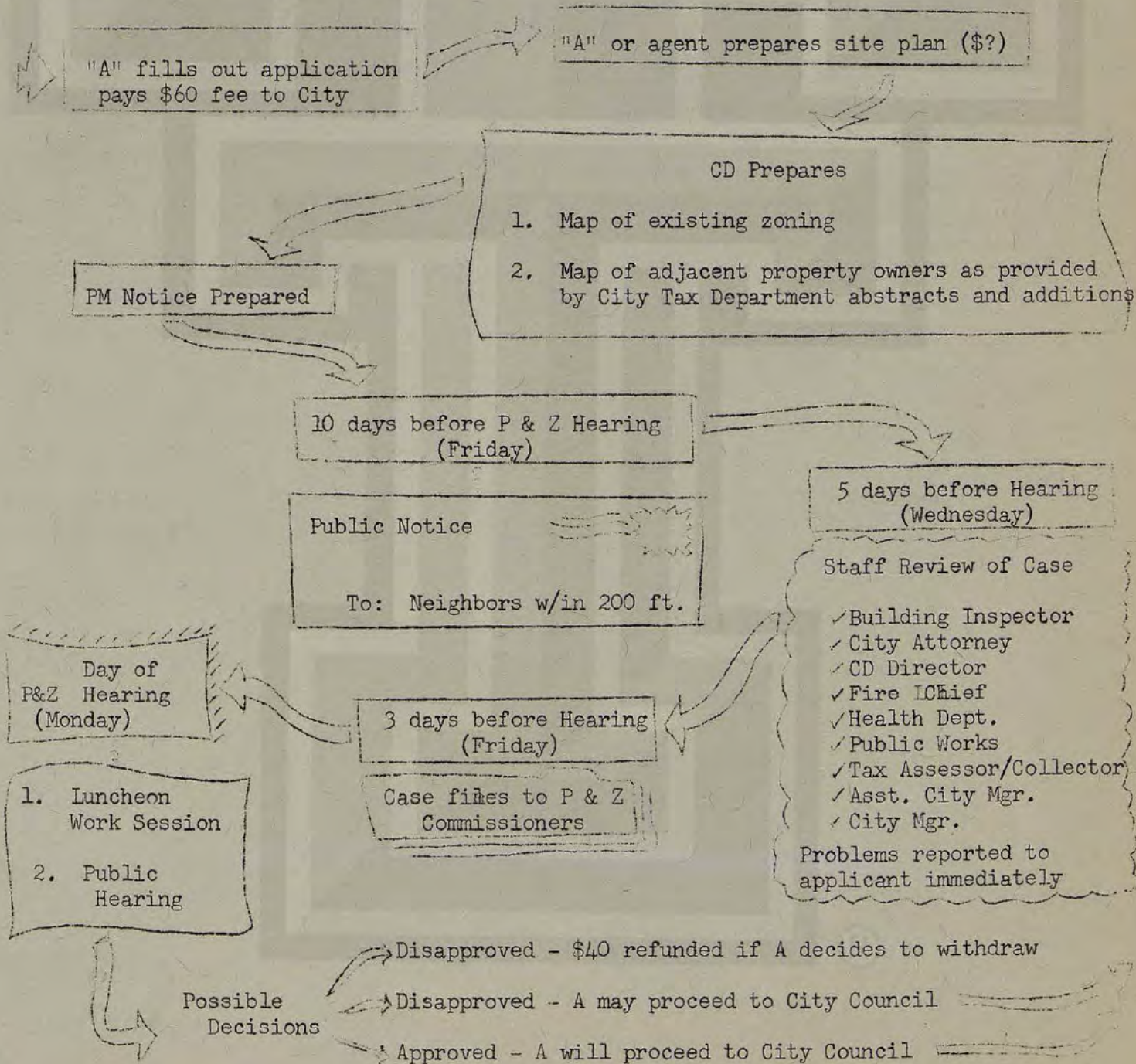
A=Applicant for zoning change

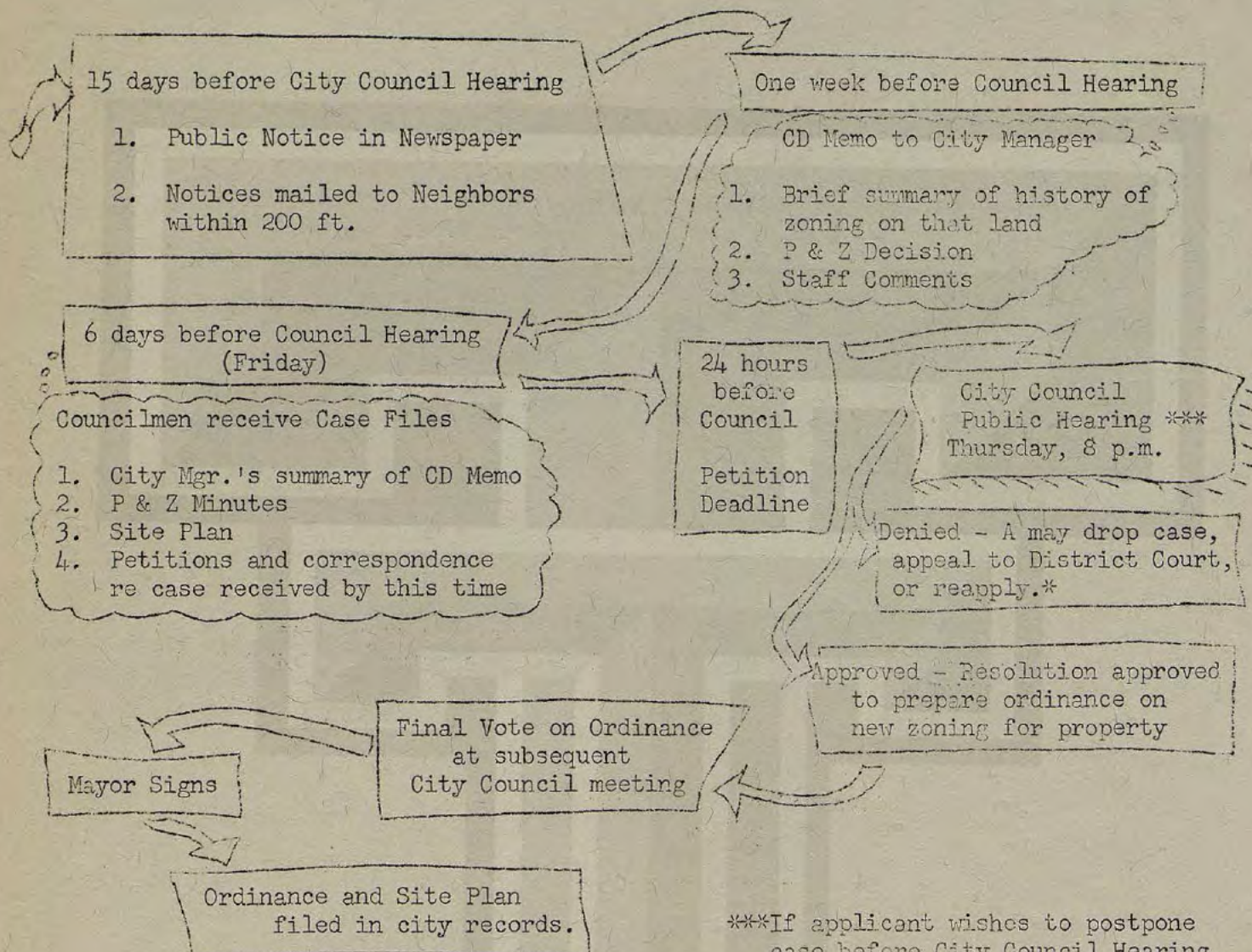
CD=City Community Development Department staff

PM Notice=Proof of Mailing Notice, List of adjacent property owners within 200 ft.

Site Plan=Drawing showing improvements on property, sometimes done by architect or draftsman

Abstract and Additions=City Tax Dept. records of property owners and their tax numbers





Z O N I N G

The purpose of the following material is to provide you with a background in zoning and zoning administration.

OUTLINE OF CONTENTS

1. History and Background of Zoning
 2. Definition
 3. Criticisms of Zoning
 4. Proposals for Change
 5. Results of LWV Survey of Zoning Process Participants in Irving
 6. Bibliography
-

History and Background

Health and safety were major concerns of early tenement laws. Various regulations emphasize minimum standards of building sizes, heights, set backs, and land uses were adopted by several major cities in the late nineteenth century. These laws provided the initial base for a concept of limited land use control through zoning. The crusade for parks and the "City Beautiful" movement stimulated by the Chicago Exposition of 1893 also influenced development of zoning controls. New York City's zoning ordinance, adopted in 1917, reflected these movements and set the following basic pattern for today's zoning ordinances:

1. Regulatory responsibility was delegated by the state to local governments
2. Regulations were thought to be self-enforcing (problems in administration and pressures for changes or special objectives were not foreseen)
3. Inspiration for regulation was largely negative--to keep out undesirable uses rather than to promote broader planning objectives
4. Standards were more lax than most standards today.

A Definition

Zoning is a police power measure enacted by units of local government under permissive state legislation. Zoning regulations establish, in advance of application for development, groups of permitted uses that vary from district to district.

These regulations are not necessarily related to other regulatory devices or to any community plan. They are administered by officials having only limited discretionary powers. Ultimate review of the regulations and the actions of administrative officials under them is by appeal only and is a judicial function. *

Criticisms of Zoning

Metropolitan areas have problems of air and water pollution, transportation, open space, solid waste disposal, housing and employment. Land use controls such as zoning are important factors in the creation and solution of such problems. Zoning regulations may be inspired by commendable goals, i.e. the need to protect watersheds; to guard against premature or overly intensive development with attendant congestion and pollution; or to prevent obnoxious or non-conforming uses of property. However, critics are attacking land use regulations, particularly zoning, both for what they are doing and for what they fail to do. There are charges that zoning sometimes....

- 1) reinforces racial and economic segregation
- 2) raises the costs of housing
- 3) stifles interesting and innovative design
- 4) fails to protect established neighborhoods
- 5) fails to prevent sprawl on the outskirts of cities and decay within
- 6) has administration weaknesses of favoritism and corruption.

Some critics are concerned about the game of "fiscal zoning" that is played by cities which seek industrial and commercial uses and luxury housing and discourage or prohibit such uses as housing for low or moderate income persons. This exclusionary side of zoning may take any one of the following forms:

- 1) large lot zoning (minimum sq. ft./dwelling unit in Irving = single family: 6000, R-6; multi family, R-MF-3: 1200; Townhouse, R-TH: 2420)
- 2) exclusion of multifamily dwellings (Irving has third highest number of apartment units in Dallas County)
- 3) minimum house size requirements (no minimums in Irving)
- 4) exclusion of mobile homes (in Irving permitted only in mobile home parks which must have at least 10 acres of land; mobile homes comprise 95% single family market in under-\$15,000 category and 75% of all homes priced below \$20,000 nationwide. Special permits for trailers on single lots have been discontinued; those issued prior to 1969 may still be renewed; smaller trailer parks allowed under site plan.)

*Reps, John W., "Requiem for Zoning," Taming Megalopolis, p. 749.

- 5) needlessly high subdivision requirements
- 6) administrative practices of the city staff or the planning and zoning commission.

Comments on strengths and weaknesses of local administration of zoning may be found in the results of the LWV Survey described later in this report.

Proposals for Change

Is there a way to replace our present system of zoning? Is replacement or innovation needed? If a community does not have zoning, how does it control land use? Changes proposed by various groups are listed below:

1. Deny zoning powers to smaller units of government and place responsibility at county, state, or regional level.
2. Compensation where severe limitations on land use are deemed essential or desirable to shape and guide community development.
3. Adopt a general plan for community development which would
 - a) encompass a comprehensive set of development objectives and standards;
 - b) be adopted by the legislative body after required public hearings;
 - c) be revised at fixed intervals; d) show generalized proposed future land uses, traffic and circulation systems, population density patterns, and community facilities and services; and e) provide for sequence or scheduled progression of public action in relation to urban expansion.
4. A metropolitan area public works program. This program would require establishment of public policy re conditions under which public facilities and services would be extended, constitute a means of follow-through once a policy is adopted; identify specific improvements for specific locations; and establish a priority for action.
5. Establish a single development ordinance which would (a) consolidate control of urban growth regulations; (b) would include zoning, subdivision regulations, building codes, sanitary restrictions, housing ordinances, and official map regulations.

6. Covenants or deed restrictions. These are provisions in real estate contracts requiring that future owners be prohibited from doing certain things. Covenants may be instituted by both private and public sellers of real property and become a permanent part of the deeds to such property. One zoning proponent has pointed out that deed restrictions cannot be retroactively written into deeds and that the record shows this an unreliable method, costly for individuals to enforce.

7. Zoning Ordinance innovations such as "planned development districts".

8. Establish following public policies to correct exclusionary zoning practices where they exist: a) require a minimum of 25% and a maximum of 75% of all large scale housing developments be low- and moderate-income housing b) invite developers to build economically mixed housing developments; c) implement arrangements whereby each community in a region will accept its fair share of low- and moderate-income housing.

9. Institute a civic education program including (a) mass media public information programs reporting on community problems and needs and the steps necessary to solve them; (b) assistance by technical and citizens advisory committees in various ways in studying, advising, and publicizing approaches to such problems as traffic, housing and stream or air pollution; and (c) developing interest and understanding on the part of school children through group investigation and study of their community. Such a technique has a dual role--it reaches the parents through the child's interest in local problems, and has long-range implications in developing a more informed citizenry.

In an article entitled, "Zoning: What's the Good of It?" in the ASFO NEWSLETTER, Vol. 30, No. 7, July-August 1964, Mr. Dennis O'Harrow makes the following claim:

In spite of its battle scars, community zoning is still giving millions of people the assurances they want--assurance that their city will be a place to be proud of, assurance that their neighborhood will be a pleasant, and financially secure, surrounding for their home. No community without zoning can make the same claim. And so far as we know there is not a single urban community with zoning that would repeal the ordinance and try to get along without zoning.

Zoning Survey Results

During the month of April, 1973, the League of Women Voters of Irving mailed questionnaires to five groups of people in Irving who have been involved in the zoning process in recent months. Answers (mail and telephone) were received from 6 of 9 city councilmen, 4 of 7 planning and zoning commissioners, 4 of 15 applicants, 8 of 15 neighbors testifying at public hearings, and 2 community development staff members. The purpose of the survey report is to give us some insight into the reactions of local people to Irving's administration of planning and zoning.

We have tried to convey the consensus of those responding when possible and have included some of the more colorful responses. The answers represent the OPINIONS of those responding and do not necessarily represent the views of the League of Women Voters. Nor would the answer of one member of any of the five groups represent the views of the entire group. Initials following each question indicate which groups were asked that question. CC=City Council P&Z=Planning and Zoning Commission S=Staff A=Applicant for Zoning Change N=Neighbor testifying at public hearing

.....

-----What, in your opinion, is the value of zoning? CC, P&Z, S

Five mentioned "orderly pattern of growth for city". Other comments: not always fair.....protection of neighborhoods.....protection of every citizen; property values in the area of every zoning request stand to gain or lose..... city should be zoned according to a master plan and spot zoning problems handled by a board of adjustments. P & Z Commission should do master plan, i.e., spend more time on overall planning and major zoning.....method of land control..... planning tool.

-----Do you evaluate zoning requests against overall city plan? How? CC, P&Z

All indicated that they do try. Comments on how: Map overlay.....keeping in mind property owner's rights.....must be looked at not only from immediate neighborhood, but for trend it may set in a particular area or neighborhood, and certainly in some cases they should be restricted to the previously defined areas such as the airport zoning classification..... city does not have a good overall city plan.....this is a real problem area; large tract requests are easy compared to small "spots". The city plan is a "constantly moving target".....compare to surrounding zoning and with master zoning established for the area, if complete.....hard to do under the circumstances.....determine demand for type zoning in particular area of city, relationship to thoroughfare plan, intent of neighborhood development.

-----What factors are most important in considering a zoning case decision or plat variance decision? CC, P&Z

Background information, location, public opinion.....good planning and protection of the public.....effect case will have on entire area.....compatibility with surrounding area, is a good or bad precedent being set.....highest and best use of land for all concerned.....different factors in each case.....effect on intent of comprehensive plan for the area.

-----Comments on public hearings before the P & Z Commission and/or the City Council:

Applicants.....

Fair and impartial.....too long.....only a limited amount of testimony should be allowed before the City Council.....sometimes applicant comes to public hearing unaware that an adverse comment has been made about the case by one of the city departments. If he were advised prior to hearing, he might be able to resolve the matter and avoid confusion or postponement.

"In my opinion, the City Council devotes a disproportionate amount of time in considering zoning cases. The primary purpose of a zoning commission is to develop some expertise in the field, to weigh carefully recommendations of the professional staff and to listen impartially to the proponents for the change and any opponents. . .The City Council, in my opinion, should lend considerable weight to said recommendations."

"When the Council hears the case, they should have before them the staff's recommendations, a synopsis of the hearing/s (in more detail if the case is complex) and the recommendations of the zoning commission. The public hearing could then be limited to a few remarks by the proponents, an equal amount of time to the opponents and to the answering of any questions propounded by the Council."

"The public hearing before the P & Z Commission would be more efficient if the chairman would not continue urging people in the audience to continue speaking regarding the case." A set procedure should be explained and followed; e.g., applicant presents case, others in favor, those in opposition, and then, at the discretion of the chairman, the applicant only or his representative should be allowed to give a short (specific time limit) rebuttal. "The rebuttal should be simply that and not a rehash of the whole case."

Neighbors.....

Don't like moustaches on officials.....Bar Association should provide counsel for diverse segments...unfair that case was postponed because the applicant did not show.....Reasons for objecting to case: "Mobile homes not supposed to be in city"....."I did not want these lovely green trees cut down and some noisy business put in, or multihousing unit."....."Applicant was requesting commercial zoning in a residential area; we felt it was detrimental to neighborhood.".....Commercial zoning in a residential neighborhood

Staff----

Indicated willingness to help both applicants and neighbors prepare for public hearing upon request.

-----Do you read P & Z Minutes for background on zoning cases before hearings on the same cases? Should the City Council hear the same testimony heard by P & Z? CC, P&Z

All indicated that they do read minutes. Additional comments:

Staff needs to spend more time with applicant and work out technical problems before P & Z or Council.....read minutes of controloversial cases.....also make effort to drive by and view the property in question. If additional information is needed, I visit with P & Z administrator for his comments.....written testimony and verbal testimony, while they may be the same in content, may differ in meaning. One indicated that only new or pertinent testimony should be heard by CC.

-----Do you receive adequate preparation from the staff before hearing cases? CC, P&Z

Consensus: "Most of the time" Individual comments:

"Excellent", may receive 100 pages of information. Administration department heads provide good back-up information on dates, type of requests in past.....not always....."what is adequate to some people, may not be adequate to others.... On planning, no. City Council gets more administrative comments than P & Z. . . we look at one case at a time and ask the developer for his ideas.....Two suggested hiring city planner.

-----Is news coverage of City Council and Planning and Zoning Hearings on zoning cases helpful to the citizens? CC, P&Z, S, N

Most responses were negative. Comments.....

Could be a help in informing citizens.....Council spends sometimes over an hour trying to be sure that the best thing is done--yet, the paper hardly mentions it.....does not cover reasons and comments about the area. It could stimulate the citizens of the area. Good comments are made but not reported. The number one problem is communication.....we have been bombarded with trivia...The newspaper needs to reduce the zoning coverage which has interest to very few citizens and increase coverage on P & Z recommendations of major interest.

Applicants generally said news coverage was "fair and accurate." One neighbor described coverage as "putrid". Several neighbors indicated that they do not take the paper or did not know whether the case were covered by the paper.

-----Was the notice you received notifying you of the case received in time? N 3 yes 2 no

-----Was it easily understandable? N 2 yes, 3 no

Improvements suggested: "The small legal type in obscure places in the newspaper is difficult for the uninitiated. Would seem to me more effective to have a regular type brief agenda boxed on first or second page."

"Too technical, not written in lay terminology. In addition to surveying coordinates there should be included a physical description of what is to be built."

-----Do you feel that there is a duplication of effort in P & Z and City Council? If so, is it avoidable? How? CC, P&Z

Most agreed there is duplication but no consensus on solution. Comments:

"I don't know how you can increase efficiency and still have due process. You must consider the emotions involved.".....To avoid it P & Z could be empowered to handle all zoning cases (provided the commissioners were qualified) except for appeals.....not entirely avoidable, however, another reviewing body could be beneficial in managing the time spent on the part of the council in reviewing zoning requests.....would require charter change to eliminate requirement of council on all zoning.....No.....P&Z should look for and recommend what is best for the city as a whole. City council should be more responsive to the desires of the voters. The two bodies should look at zoning requests from different viewpoints.....Duplication is sometimes necessary for a checks and balance.....should restrict public testimony to council.

-----Should planning and zoning be handled by separate commissions? CC, P&Z, S

Three said no. Their comments:

Would be impossible for zoning to happen without knowledge of planning and vice versa, they go hand in hand.....both commissions would have to be made up of the same members to obtain the "best harmony of areas".....P & Z Commission should meet for planning sessions once a month.

Others commented favorably about the possibility:

The problem is getting plans published fast enough so they are not out of date..... One should not be reviewed without consideration of the other, perhaps there should be an overlap of personnel.....In a dynamic city such as ours much more time needs to be spent planning. Our P & Z does a fine job, they just need help.....Should have overlapping of 3 or 4 members to help continuity. Planning Commissioners should be more knowledgeable on planning matters than be from the "broad base rep. group".....reorganization should be carefully worked out to establish the desired "chain of command" in accordance with State enabling legislation. Two commissions that function without guidelines, with conflicting objectives, could destroy the planning process. Too many members on either or both commissions, without a background related to planning could pose a serious situation.

-----If the membership of the P & Z Commission or City Council were more broadly representative in terms of race, sex, economic and/or occupational status, do you think the decisions rendered would be significantly different? A, N

Most neighbors said yes (improvement needed.....definitely) while applicants said no. "Perhaps different, but not better. Sex, economic status and race have no bearing on qualifications and should not be a selection criteria. It's ridiculous to think otherwise. Ability and experience are the important qualifications."

Three respondents felt that some members of the P & Z Commission and Council have conflicts of interest which influence their decisions in an inappropriate manner.

-----Miscellaneous comments and suggestions offered by those surveyed:

One attorney offered this analysis:

"The biggest problem, I think, in administering the zoning law for any city is that many forget that it is a law. The Courts of this State have upheld the validity of zoning laws as an exercise of the police power of a municipality to help promote the health, morals and general welfare of the city. Zoning laws were not intended to take away all private property rights. An adjoining neighbor does not own or have a vested interest in your property as a result of the zoning laws of your city. This can only be obtained through deed restrictions which are private contractual rights.

Neither the number of signatures on a petition nor the number of parties that show up at City Hall should be any criteria whatsoever relative to whether the zoning law should or should not be amended. The reasons and rationale of those voicing their opinions for or against should be considered whether it is 1 or 101.

I believe strongly that a revised procedure somewhat along the lines I suggested above (page S-2, paragraphs 3 and 4) would result in the zoning law being considered for an amendment in the same manner the Council considers a change in the building, plumbing or health codes which is the way it should be."

Applicant suggestion:

Would be good for city to have provision for temporary zoning. Unused (like theatre parking lot) property downtown that may eventually develop into office buildings could be temporarily used without changing permanent zoning.

Neighbor suggestions:

"First there should be a master plan presented in open meetings, then work the plan."

"Lived here since 1938. Things going along o.k."

"Too few citizens notified in regard to zoning changes due to out-dated property tax roles. Builders have too much influence over P & Z and City Council, and their interest is taken over that of the citizens. Council decisions are not adequately followed up by the building inspectors and they are too lenient toward builders and other applicants."

"No consideration for individual as against group. Need regulations about how close baseball diamond can be to home."

One councilman said we should be looking at other cities to see what methods they use and report to CC if we find any ideas that would improve Irving's process. "League should not be asking what is wrong here."

Other comments.....

City is growing too fast for a master plan. It takes three years to make up a plan and by the time you get it printed, it is out of date. Major advantage of sector plans is that they are usable much faster....I want to see us reclaim

ZONING

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Interviews

Mr. Earl M. Ayles, Director, Department of Community Development, Irving, Texas

Mr. Bob Huffmaster, Zoning Administrator, Irving, Texas

Have mailed one
copy each to:

Heta Winick and
Mr. Wilfred Higgins

TO _____

DATE _____ TIME _____

WHILE YOU WERE OUT

MR. _____

OF _____

PHONE _____ AREA CODE _____

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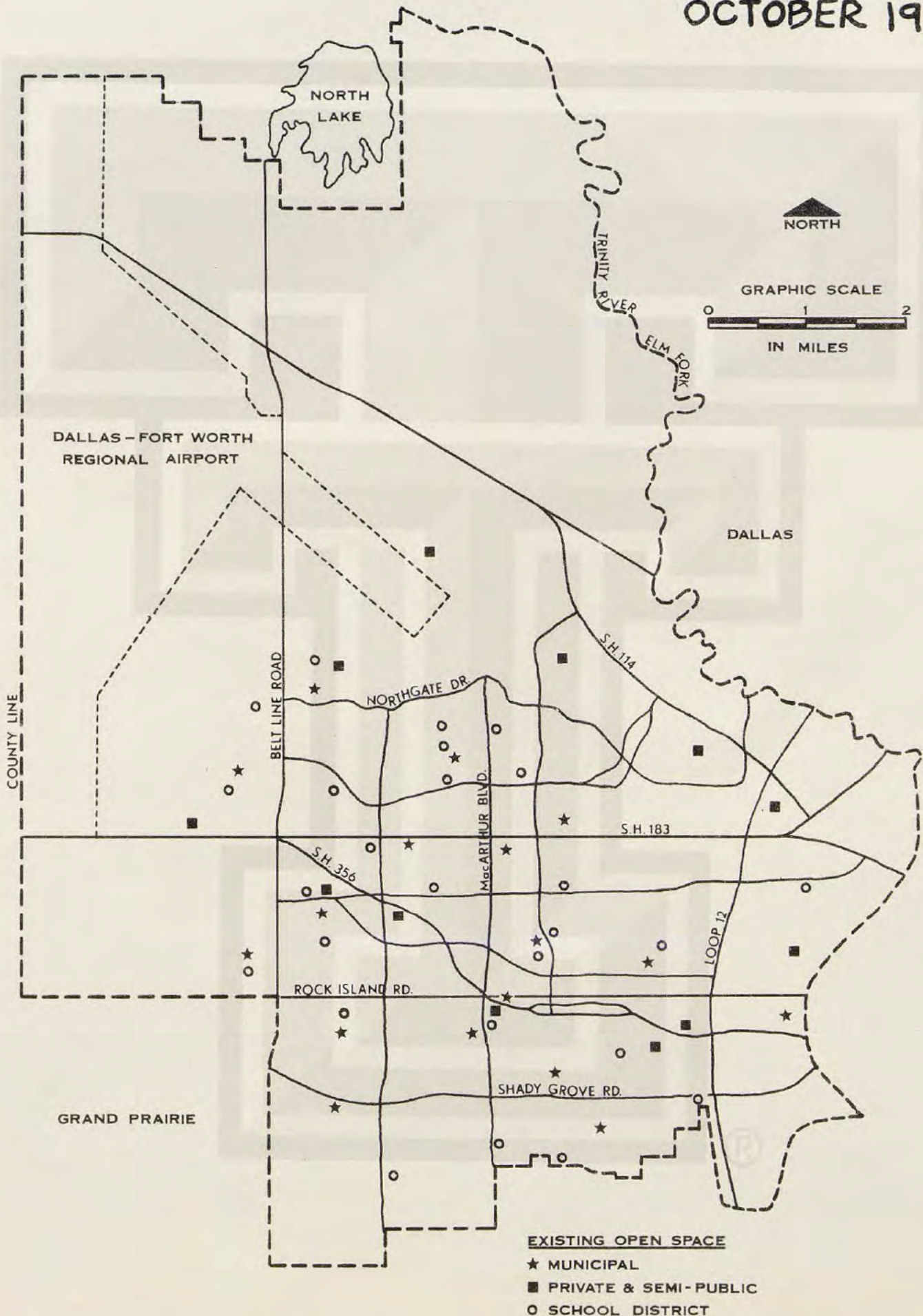
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OPEN SPACE REPORT

OCTOBER 1972



OPEN SPACE REPORT

Were the ancient Psalmist to descend into the City of Irving today, he would have a difficult time finding green pastures and still waters to restore his soul. Since time immemorial man has "re-created" his sagging spirit by returning to nature, escaping the intrusion of man-made devices upon his senses of touch, sight, sound, smell, and taste. As population density in Irving increases rapidly, Irvingites have fewer and fewer "re-creation" opportunities.



The 70's promise a rapid pace of living. Few men have time to travel long distances for their recreation. "Nature" must be close at hand, near work, home, and school.

That is essentially what motivates people to preserve the "country" in the midst of a bustling metropolitan area. Cities set up Parks and Recreation departments with citizen advisory boards to provide and maintain open space for their citizens.

The purpose of this report is to

1. Explore the purpose of open space,
2. Describe Irving's open space needs, and
3. Present alternatives for meeting those needs.

Definition of terms:

We shall use the term OPEN SPACE to mean "any undeveloped or predominantly undeveloped land in an urban area which has value for (1) park and recreation purposes, (2) conservation of land and other natural resources, (3) historic or scenic purposes, or (4) for shaping the value and quality of urban development." The differentiation between "PUBLIC OPEN SPACE"

*Population density 1950=1,310.5 persons per square mile

" " 1970=2,210.5 persons per square mile

Incorporated area 1950 = 2 square miles

" " 1970 = 44 square miles

Maximum area available for future annexation = 26 square miles

1. Please refer to last page for footnote references.

(any park, preserve, small lake, or other open space owned and operated by a governmental entity) and "PRIVATE/SEMI-PUBLIC OPEN SPACE" (school grounds, private golf courses, church grounds, cemeteries, airports /limited value for recreational purposes/, etc.)² is important in discussing this subject.

PURPOSE OF OPEN SPACE

Providing parks and recreation is a vital function of open space but is only part of a larger concept. What other open space functions are in the public interest? The Regional Parks and Open Space Strategy Committee, a citizens group organized by the North Central Texas Council of Governments, listed the following functions in its report of May, 1972:

1. Production of resources (e.g. agriculture, water supply, etc.)
2. Preservation of resources (e.g. historically valuable and ecologically valuable areas, etc.)
3. Protection of social, cultural, and natural amenities which contribute to the public good (e.g. solid waste disposal, air and water quality control, etc.)
4. Protection of the environment and the public (e.g. flood control, airport noise/hazard control, etc.)
5. Multiple use of intra-regional corridors (easements, waterways)³

The close kinship of the environmental and recreational functions of open space are summed up by the COG* Committee in that 1972 report, Open Space for North Central Texas: A Policies Plan. "Most highly regarded natural resources have been found to lie in 'environmental corridors' which generally follow streamlines, flood plains, and ridges, and which are ideally suited for outdoor recreation."⁴ Thus, Irvingites would regard their waterways - Delaware, Bear, and Cottonwood Creeks and the Elm Fork of the Trinity River - as irreplaceable open space resources.

In addition to the above functions, the Director of the Irving Parks and Recreation Department maintains that "parks (and open space) influence the economic development of a city by attracting new industry."

OPEN SPACE NEEDS IN IRVING

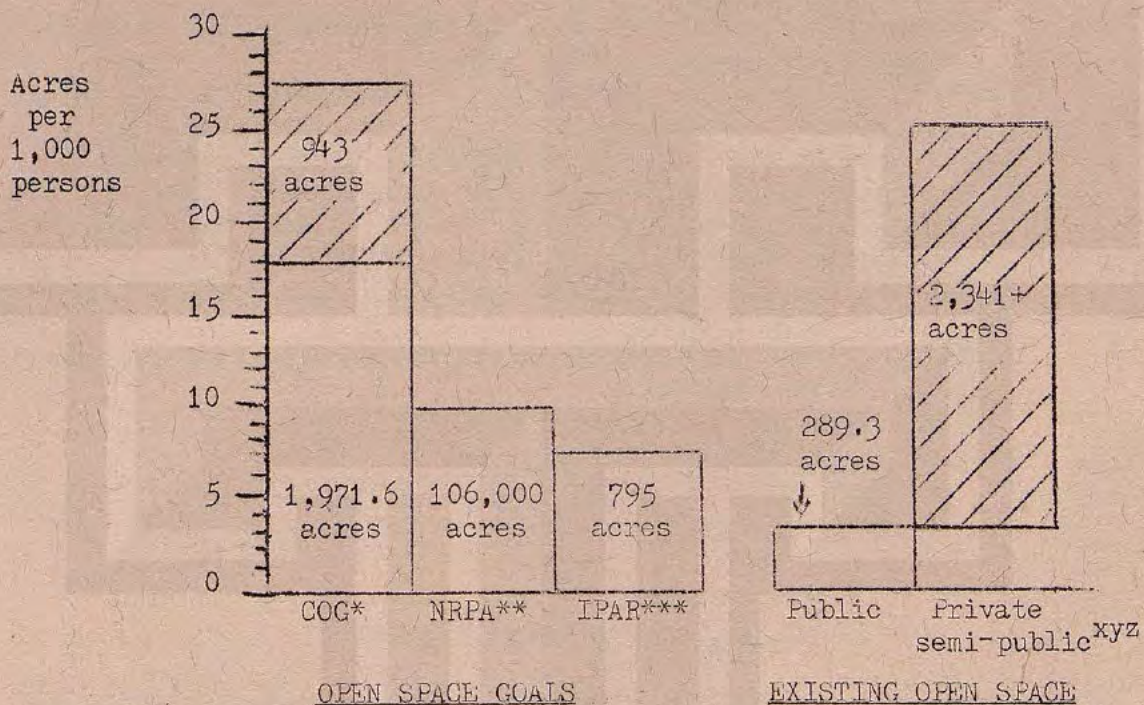
Minimum open space requirements have been established by various groups to help communities provide for their present and future needs. These goals are compared to existing Irving open space in the following illustration. (Please note figures for Irving private and semi-public open space acreage are only an estimate.) Minimum measures of ecological resources cannot be subjected to standardization and thus are not considered in this comparison.

*North Central Texas Council of Governments


October, 1972

Open Space Report--3

IRVING OPEN SPACE
October 15, 1972
Population Base: 106,000



 = Public

 = Private/Semi-public

*COG=Regional Parks and Open Space Strategy Committee,
North Central Texas Council of Governments

**NRPA=National Recreation and Parks Association

***IPAR=Irving Parks and Recreation Board

x-Private/Semi-public open space for which we have actual acreage includes Texas Stadium, Irving Country Club, Las Colinas Country Club, Knollwood Golf Course, cemeteries, private schools, YMCA, and public school sites.

y-Please refer to Table "Park Acquisitions" in Appendix for size and cost of public parks in Irving.

z-Irving leased parks are not included above. They can be reclaimed by the owners for other purposes at any time.

There are 362.5 persons in Irving for every acre of public park.

The Irving Parks and Recreation Board has taken the position that the purchase of land for open space should be the first priority for park funds. They cite the following reasons:

- *1. Open space in Irving is rapidly disappearing.
2. Parks have proven to be an asset to man's environment in a metropolitan area.
3. Parks play an important role in the everyday life of an individual living in an urban area.
4. Parks influence the economy and development of a city by attracting new industry.
5. All present parks in Irving are being used extensively.
6. The recreation program has grown tremendously, creating a dire need for more athletic fields. (There will be 375 athletic teams utilizing parks in 1973.)
7. Now is the time to purchase parks and open space to serve our city's future needs.
8. In the near future the demand is expected to increase several times over because of:
 - a. expanding and changing population
 - b. steady rise in family income
 - c. increase in mobility
 - d. greater amounts of leisure time⁵



ACQUISITION OF OPEN SPACE

After recognizing the values of open space in an urban community and determining goals, these questions remain:

What means are available for supplying the needs?

Which means are best for a given city at a given time?

Acquiring land is a major task in the implementation of any open space program. The COG Open Space Policies Plan groups the various methods of land acquisition under three headings--financing, land use control, and "other". Explanations of these methods as described on pages 90-98 of the Plan are paraphrased in the following paragraphs of this report. Facts about the Irving situation are included in this report when available.

The listing of advantages and disadvantages is neither all inclusive nor representative of any position of the League of Women Voters of Irving. Readers are encouraged to add their own evaluations of each method. It is also important to remember that a city does not depend on one method alone. They are used individually or in combination depending on the particular project or overall program for that city. Please refer to the appendix for a record of park acquisitions in Irving.

*Original order changed for presentation in this report.

FINANCING

1. GENERAL FUND APPROPRIATIONS

Tax revenues set aside for current operating expenses of parks and recreation department. In Irving, P & R budget for 1972-73 = \$612,742 (excluding bond revenue).

Advantages

Funds available for immediate purchase.

Disadvantages

Funds left over for open space acquisition and development limited.

2. GENERAL OBLIGATION BONDS*

City sells bonds to raise capital for major municipal needs. Bond holders are repaid (with interest) from tax revenue. Voters must approve bond sale. City Council chooses time to issue bonds dependent on demand for services and available tax revenue for repayment.

Advantages

Sufficient revenue for capital improvements and land purchases
Future users share cost
Can be used as local matching funds to gain federal or private grants
Land can be purchased at present prices rather than future inflated prices

Disadvantages

Cost of bond interest added to municipal debt
Time and expense of bond election

3. CERTIFICATES OF OBLIGATION OR INDEBTEDNESS

Irving City Treasurer, Mr. Ralph Ellis, describes these instruments this way: "Certificates of obligation or indebtedness have been validated by the state legislature as legal obligation notes.... These are used, for example, if bond revenue for a construction project proves insufficient. City can issue certificates of obligation to finish construction without holding an election on the matter. These are repaid by setting up a sinking fund or refunding later with regular tax bonds."
"Irving has not used these methods of financing. Dallas and Arlington have."

Advantages

Funds available almost immediately
Convenient for meeting short term obligations

Disadvantages

Over-dependence on them may ...
adversely affect city's bond rating
Investors prefer bonds

*Parks Bonds in the amount of \$1,300,000 were authorized by Irving voters in 1966. Since that time the City Council has issued and sold \$700,000 of the bonds. \$600,000 of that amount has already been used. The Park Board is recommending priorities for the remaining \$100,000 at this time. \$600,000 in voter approved park bonds remain to be issued.

4. REVENUE PRODUCING PROPOSALS UNDER STUDY

- a. Fee (50¢) attached to water/sewage bill

Legality in question. Would it be an arbitrary tax? The revenue from such water/sewerage bills is used to retire revenue bonds which originally financed the service. Bond houses are said to frown on such attachments.

- b. Fee attached to residential building permits

In use in San Diego, California, the revenue goes directly into the city park fund.

- c. Fee attached to every real estate transaction in city.

Some realtors suggest this as a method of equalizing burden of cost. Title companies would collect the fee at closing. Could companies located outside Irving but handling Irving transactions be compelled to collect the fee? Should buyer, seller, or both pay the fee? Those who deal in property would be "taxed" more often than those who buy and settle permanently.

- d. Tax revenue priorities

The City of Dallas allocates 10% of every tax dollar for its park fund. Irving Parks and Recreation receive 4.7 per cent of the current operating budget of the City of Irving.

5. FEDERAL ASSISTANCE PROGRAMS

More and more cities are looking into federal aid as a means of providing needed municipal services without raising local taxes. Competitive tax rates attract new industry. The federal government sponsors several programs to assist local governments in providing open space and recreation facilities. Federal grants are, of course, subject to availability of funds and project merit.



a. Legacy of Parks Program - Department of Housing and Urban Development

Funding for:

- (1) acquisition of open space land in urban areas
(up to 50% of total cost)
- (2) acquisition of predominantly undeveloped land to be used
as a shaping device in guiding development
(up to 75% of total cost)
- (3) acquisition of historically significant sites and structures
(up to 50% of total cost)

"To qualify for funding under this program, local governments must present evidence that the contemplated project is in accord with '...a unified and officially coordinated program for development of open space land as part of local and areawide comprehensive planning.'"

b. Land and Water Conservation Fund Grants - Bureau of Outdoor
Recreation through the Texas Parks and Wildlife Department

Funding for up to 50% of total cost of acquisition and development of a wide range of recreation projects (picnic areas, inner city parks, campgrounds, tennis courts, boat ramps, bike trails, outdoor swimming pools).

Priority: urban populations

Plans must be in accord with State Comprehensive Outdoor Recreation Plan.

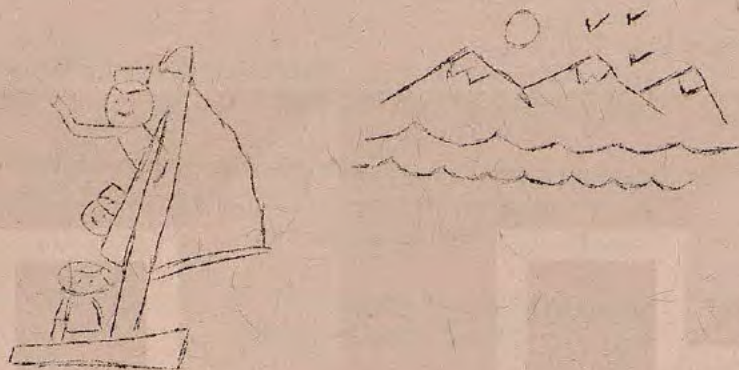
City must dedicate the project to public outdoor recreational uses and assume responsibility for operation and maintenance.

c. Public Land for Recreation, Public Purposes and Historic Monuments -
Department of Interior, Bureau of Land Management

Funds to lease or acquire available public land up to 640 acres per application. Cost is dependent on type of applicant and use proposed.

d. Disposal of Federal Surplus Real Property - General Services
Administration and Bureau of Outdoor Recreation

Up to 100% discount on purchase of property no longer required for federal use. Applicants must submit a proposed program for use of the property and evidence of ability to finance the program.



LAND USE CONTROLS

A city must have reasonable control over the use of its land in order to protect public health and safety. Land use controls are most effective when they are part of a carefully planned open space implementation strategy rather than applied on a case-by-case basis.

1. FLOOD PLAIN ZONING

As mentioned earlier in this report, environmental corridors are invaluable open space resources. According to the 1972 COG Open Space policies plan,

The zoning of floodplains against development is a necessary water resource conservation measure and a means of protecting public safety as well.... Since, however, a flood plain ordinance does take away an individual property owner's right to build on his land, such an ordinance may be contested in the courts on the grounds that such a 'taking' is unfair.... A flood plain ordinance must be based on confirmed data about the history of flooding of a given property or area.

The City of Irving is awaiting flooding data on the Delaware Creek and Bear Creek flood plains from the Army Corps of Engineers and the Federal Insurance Administration. A flood plain ordinance based on these studies will qualify the city's residents for federally subsidized flood insurance. Irving is presently covered under the emergency flood insurance program rather than the regular program.

In response to a query as to whether drainage plans were being designed for Cottonwood Creek while it is still undeveloped, we were told that drainage would be designed to fit whatever development eventually locates in the area.

2. LOCAL SUBDIVISION REGULATIONS

"Subdivision regulations control the manner in which vacant land in or out of the city is developed. Its general purpose is to see to it that undeveloped land is developed in accordance with existing city plans." The CCG Open Space Policies Plan describes new trends in open space acquisition through subdivision regulation.

Dedication of land by builders and developers

Some cities require each new single-family subdivision to provide some type of public open space or recreation facility.

The Planning and Zoning Commission of the City of Irving has asked the Parks and Recreation Board, in conjunction with a P & Z sub-committee, to present detailed recommendations for an appropriate subdivision ordinance for Irving. Such an ordinance adopted by Corpus Christi, Texas, has been under study by the Parks and Recreation Department and Board.

An Example: Corpus Christi Ordinance

Dedication of park land is required of subdividers according to the following provisions:

Subdivisions

- a) less than 2 acres: No dedication is required.
- b) 2-20 acres: No requirement is made unless the city develops a park within 1/2 mile of the subdivision. In that case the developer must contribute an amount equal to 5% of the raw land value of the subdivision to the City Park Development Fund.
- c) 20 acres or more: The subdivider is required to dedicate 5% of the total area for park purposes. The Zoning and Planning Commission may designate the location of the park.

The City bears the cost of improvements to the park.

If the City fails or refuses to develop the park, ownership of the park area reverts to the subdivider.

Business and industrial property is not included in the Corpus Christi ordinance.

Opinions on the practicality of such an ordinance in Irving vary. League members interviewed representatives of city administration, citizen advisory boards, and private developers--large and small. Their comments are summarized on the next pages.

OPINIONS of various Irving builders and developers

- Uniform, equitable enforcement would be vital.
- Land is not available, especially in 20+acre tracts. Land prices are too high to allow builder to "give any away".
- Developer and his home buyers would be paying for a park that all citizens benefit from. Financing by bonds better--all citizens share cost.
- Five per cent of a 20 acre subdivision is only one acre. "That's not much of a park."
- Major growth of the City has already taken place. Parks needed most in older, developed areas of Irving.
- Prefer allowing city to buy park land at developer's original cost before development. Incentive for developer would be that "he would profit from having a park nearby."
- One developer criticized the city for lack of a uniform policy in handling park dedication cases.
- City might not always want a park where a particular subdivision is being planned.
- Ordinance would be more practical for provision of "open space" (bike trails, green belts, golf courses, etc.) than for one-area parks.
- Would favor builder option to contribute money to land acquisition fund equivalent to cost of 5 per cent requirement.

Comments and opinions of others

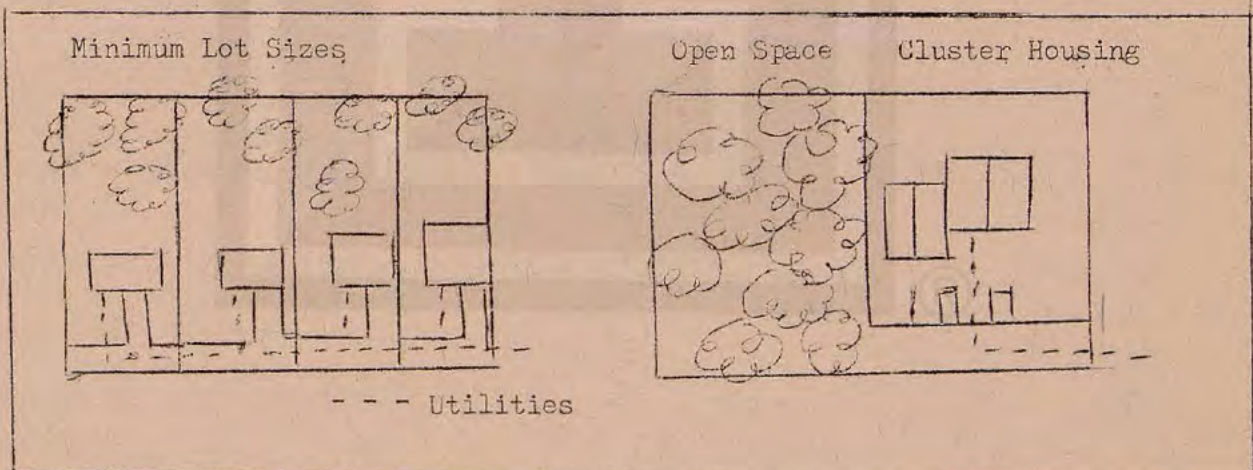
- City can't afford to buy all the land that's needed. Subdivision ordinance is worth consideration.
- If we can't buy it, we don't need it.
- Developers might avoid requirement by breaking subdivisions into tracts of less than 20 acres.
- Commercial, as well as residential, developers should be subject to open space dedication. Some say on a different scale, others say equally.
- Commercial developments don't generate children who need parks, thus different treatment is justified.

- Costs will be passed on to homeowners, regardless of acquisition procedure, through higher home prices or higher taxes.
- When parks are not available in one area, those residents overload parks in other areas.
- Parks and open space are not just for family recreation. All citizens--and industries--derive benefits of cleaner air, aesthetics, higher property value, etc.
- Some say--the better the park system, the lower to costs of the criminal justice administration ("idle hands are the devil's workshop!").
- Ordinance needed to prevent city from lagging further behind existing open space shortage. Additional acquisition methods are needed to catch up.

Some cities require a "developer to make a financial contribution to the city park development fund which is utilized to acquire and develop park and open space sites and facilities according to needs and sites identified in a local open space plan. Contributions. . . are. . . based upon the number of units built, overall size of the subdivision, density of the project or some other appropriate formula."

New Open Space Designs for Subdivisions

Specifying precise individual lot sizes is the most common method of density control in urban areas. It does force developers to use up a relatively large amount of land to house relatively few people, and to install relatively long streets and utility lines in order to connect and serve the lots. "Cluster zoning" or "cluster housing" permits the developer to group the houses somewhat more tightly and use the land that is saved for common open space and/or recreational facilities. If the open space is dedicated to the city, the city maintains it. If the open space and/or recreation facilities are deeded to a homeowner's association, each homeowner in the development is assessed a monthly fee to cover maintenance costs.



If a city ties cluster zoning to a carefully conceived local open space plan, open space areas can complement each other. An open space network might join various components such as public parks, school sites, highway buffer spaces, municipal grounds, etc. to various residential areas with walkways and bicycle paths.

Since Irving's present zoning ordinances do not facilitate such planning, "planned unit development" zoning is being considered.

OTHER METHODS OF OPEN SPACE ACQUISITION

1. EASEMENTS

Local governments may choose to buy only those property rights which are necessary to serve the public interest. Examples:

- 1) Access easement - the purchase of fishing rights along the banks of a stream, trail easements to permit public hiking on private land, etc.
- 2) Conservation easement - would allow land adjacent to an existing park which would be needed in the future, to continue to be productive (agriculture) and to remain on the property tax rolls.

2. GIFT SOLICITATIONS

Over half the parklands in this country have been donated.⁷ Federal income tax laws allow land donors to claim the full market value of donated land as a charitable deduction.

Trinity River Park

Donation of land could play a key role in the acquisition of land for the proposed Trinity River Park. The Elm Fork of the Trinity River forms our city limit boundaries separating us from Carrollton, Farmers Branch, and Dallas. The Las Colinas Corporation has indicated that it would donate land which it owns within the levees for park purposes, from Royal Lane to the Frisco Railroad bridge joining the University of Dallas property. This donation could be used as matching in-kind funds to acquire more land under the Federal Legacy of Parks Program.

The question of where the levees will be located must be settled before the "deal" becomes a reality. The Corps of Engineers, the cities of Farmers Branch, Carrollton, the City of Irving, Las Colinas Corporation, and Marvin Springer each have different ideas. The Corps of Engineers has asked Mr. Marvin Springer who originally conceived the Trinity River Park Greenbelt plan to suggest a compromise.

CONCLUSION

In its publication, PLANNING IN THE 70's, the League of Women Voters of the United States makes these points:

As our metropolitan areas continue their rapid expansion, replacing farm lands and woodlands with urban development, many observers criticize the results of the process. They say that scattered and unplanned development is preempting large areas some day needed for appearance of landscape, for recreation, for flood control, or for future development of more compactly designed urban communities. Two crucial tasks confront local governments--

- 1) to devise means better to preserve and manage open space; and
- 2) to secure a better kind of urban land policy which provides for more carefully planned and staged development.

OPEN SPACE CONSERVED
of the
LEAGUE OF WOMEN VOTERS OF IRVING

Approved
November 1972

Members of the League of Women Voters of Irving, recognizing the urgent need for adequate open space in this urban area, support the following principles.

PRINCIPLES

Open space is an irreplaceable resource which contributes to the physical, ecological, social, economic, and emotional well-being of all citizens.

The importance of open space, apart from its value for parks and recreation, should be acknowledged in public policy.

Providing adequate open space in a community is a responsibility which should be shared by both the public and private sectors.

Private land development should not be allowed to deprive the general public of adequate open space.

IMPLEMENTATION

Members of the League of Women Voters of Irving believe the following measures should be taken to assure adequate open space for all citizens.

The City of Irving should

1. Formulate and implement a policy plan for acquiring adequate open space, both in terms of amount and location.
2. Exercise creative leadership in making effective use of existing public and private open space.
3. Use every available method to acquire additional open space.
4. Provide sufficient funds to purchase land and to maintain acquired land.
5. Adopt a subdivision ordinance which requires all private developers to set aside a portion of their tracts for public open space.
 - a. Criteria for establishing minimum open space requirements should include size and population density of proposed developments.
 - b. When a different location for the open space would better serve the public, a sum equivalent to the value of the required open space should be paid to a city land acquisition fund.

APPENDIX

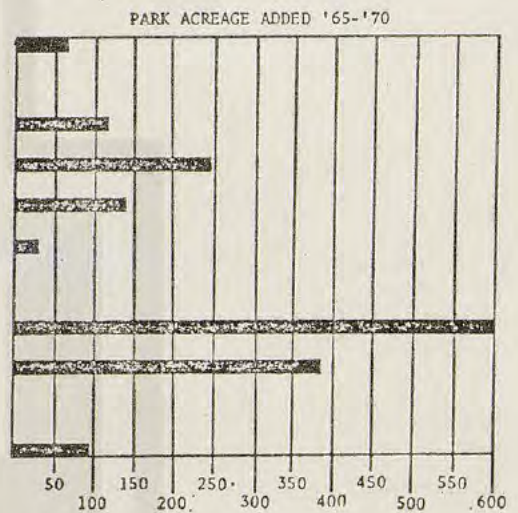
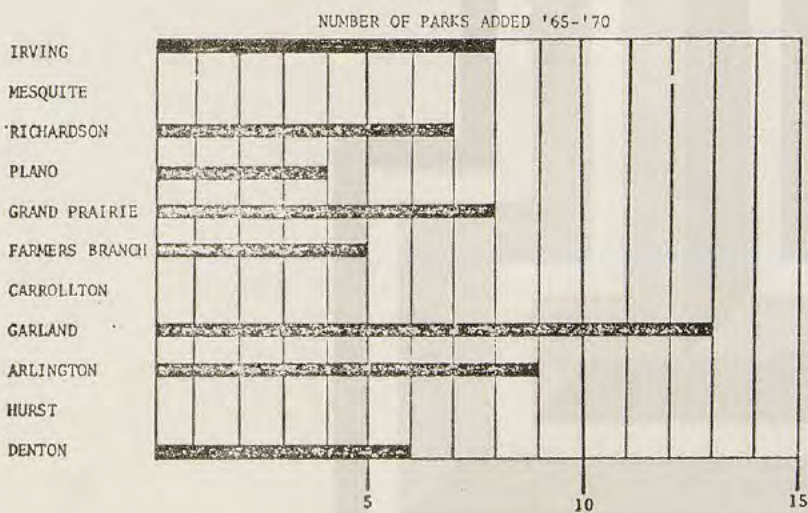
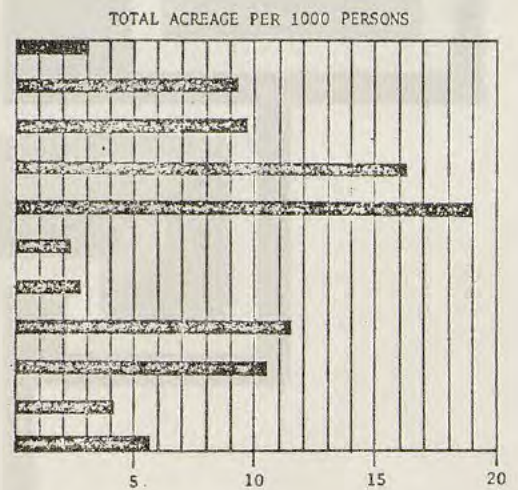
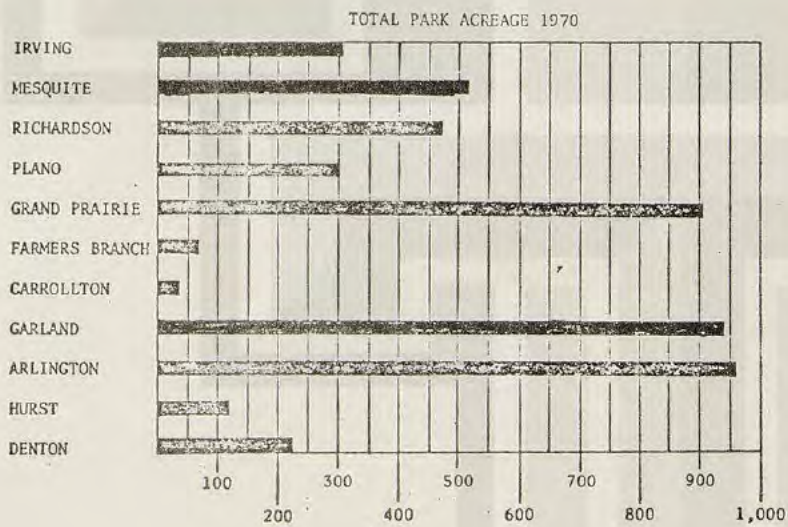
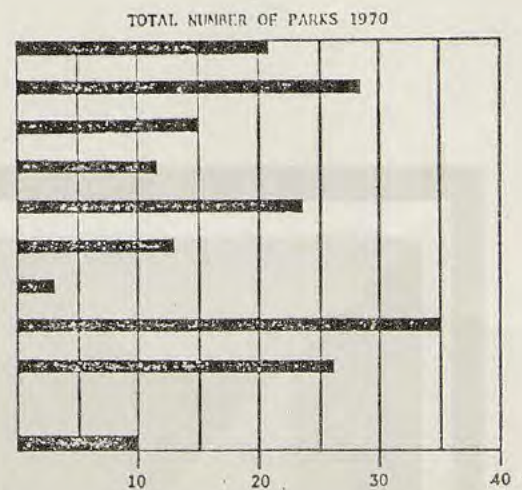
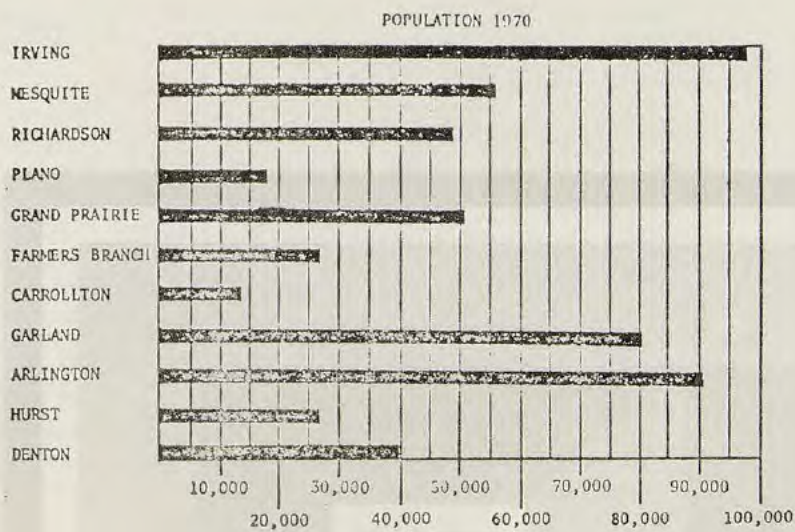
Acquisition of Park Space in Irving

<u>Date</u>	<u>(1)</u>	<u>Park</u>	<u>Acreage</u>	<u>Actual Cost</u>		<u>Estimated 1972 Appraised Value</u>	
				<u>Principal</u>	<u>Per Acre</u>	<u>Total</u>	<u>Per Acre</u>
1947	D	Luzon	1.4	φ -0-	φ -0-	φ 21,000	φ 15,000
1949	D	Keeler	1.92	-0-	-0-	15,360	8,000
1951	D	Senter	*	-0-	-0-		
1965	P	Senter (28.7)	*	*	*	172,200	6,000
1953	D	Nichols	2.1	-0-	-0-	31,500	15,000
1954	P	Lively	31.0	*	*	310,000	10,000
1954	D	Jaycee	6.1	-0-	-0-	91,500	15,000
1956	P	Trinity View	29.1	*	*	87,370	3,000
1964	P	Fritz	55.6	90,000	1,618	444,800	8,000
1964	D	Murwitz	2.05	-0-	-0-	30,750	15,000
1964	P	Lee	9.6	27,000	2,750	144,000	15,000
1964	D	Northwest	43.0	-0-	-0-		
	P	Northwest	14.0	8,500	607	228,000	4,000
1968	P	City Hall & Park Site	8.4	220,221	26,136	420,000	50,000
1968	P	Southwest Park	19.02	90,000	4,732	190,200	10,000
1968	P	Victoria	22.5	100,393	4,500	202,500	9,000
1971	D	Wyche	1.8	-0-	-0-	27,000	15,000
1972	P	West	<u>1.84</u>	<u>9,000</u>	<u>5,326</u>	<u>9,000</u>	<u>5,326</u>
				(incomplete)			
		Total	279.33	φ 545,914		φ 2,425,980	φ 8,685

(1) Method of Acquisition: P=Purchased D=Dedicated
 * Figures unavailable at "press time"

			<u>Cost</u>	
<u>Leased Temporary Parks</u>			<u>Per Year</u>	<u>Per Acre</u>
1964	Dupree	6.1	420	φ 69
1970	Leach	2.0	160	80
1964	MacArthur	10.0	-0-	-0- (city owned)
1970	Janet Field	10.0	990	99
1971	Oak View	1.8	-0-	-0-
1966	Rock Island	3.0	1	-
1967	Woodhaven	1.87	1	-
1970	Woodridge	3.0	-0-	-0-

<u>School Property Contracted by City</u>	<u>Annual Fee</u>
J. C. Davis - gym and football field	\$2,314.71
Lamar Jr. High - gym, office space	6,145.40



A COMPARISON OF CITIES 1970

NOTE: INFORMATION SHOWN IS FOR YEAR ENDING DECEMBER 31, 1970

SOURCE: MUNICIPAL PARK AND RECREATION DEPARTMENTS, 1972

COMPILED BY THE CITY OF IRVING, PARKS AND RECREATION DEPARTMENT, IRVING, TEXAS FEBRUARY 7, 1972

To repeat TV show on mayor hopefuls

In a repeat television show Irvingites will have an opportunity Saturday, March 20, at 6:30 p.m. to watch Irving's mayoral candidates questioned by Carole Shlipak of the Irving League of Women Voters, and listen to their off-the-cuff answers. The TV production will be shown on Channel 13, KERA-TV.

Candidates are Howard Block, Robert Ling and Dan Matkin.

Among the questions directed at them are: "What do you regard as your most important qualification for the office of mayor?"

"Mass transit is a subject of increasing interest. Would you as mayor initiate steps to include Irving in a regional mass transit plan?"

"What do you feel is Irving's most urgent problem, and how would you propose to solve it?"

"Has long range planning for Irving's growth been adequate? If not, how would you achieve such planning?"

"Do you favor the city council adopting a code of ethics?"

"The telephone company's service was the subject of much criticism last year. Are you satisfied with the progress that has been made in recent months?"

"How much initiative should the city council take in preserving and controlling the environment?"

"The Irving Chamber of Commerce has just released a report stating the need of attracting more industry to Irving. Do you favor the goals of this Chamber report?"

"Do you feel most of the problems relating to the proximity of the Regional Airport to Irving have been solved? If not, how would you solve them?"



QUESTION CANDIDATES—Carole Shlipak of the Irving League of Women Voters was surrounded by candidates for mayor, Robert Ling (L) and Dan Matkin (R), and Howard Block, when the quartet met for a question and answer session Saturday, March 13 on Voter's Digest. The show will be repeated on Channel 13, KERA-TV, Saturday, March 20, at 6:30 p.m.

August 25, 1972

Planning and Zoning Commission Hearings

The Planning and Zoning Commission of the City of Irving meets Monday evenings at 7 p.m. with the second Monday of each month reserved for planning sessions. The regular hearings usually include discussion of the following three items:

(1) Zoning changes

Someone asks that the present zoning attached to his land be changed. The discussion is limited to desirable future land use - - zoning limits the use of the land, present and future owners notwithstanding. Often heard comment: "We zone land, not people." Each zoning category with the exception of "SF", sets up uniform "principal" uses, "accessory" uses (e.g. garages, swimming pools, etc.), parking regulations, area regulations (yard setbacks, size of lots, minimum land area), and height regulations.

(2) Site Plan (SF)

This is a zoning category for a single piece of property which does not describe specific land uses or set forth other requirements. Any use not prohibited in the general zoning ordinance may be proposed. Authorization for a site plan limits the owner to that particular land use. The City may impose conditions or restrictions as may be necessary through the public hearing process.

(3) Plats

When a property holder wishes to divide his land (usually an undeveloped tract) into two or more lots for sale or development, he must submit a plat (map, drawing) of his plans to the Planning Commission. The plat must show existing and proposed drainage and transportation features, streets, alleys, topography, and building setbacks among other things. The final plat may not be approved without the written recommendation of the City Planner, City Engineer, and City Traffic Engineer. Unlike zoning cases which routinely proceed to the City Council, an approved plat is immediately filed with the deed records of Dallas County unless the plat proposes variances from the Irving Subdivision Ordinance or someone is dissatisfied with the Planning Commission's decision and requests review by the Council.

Until recently, the Monday night hearings were divided into the "planning" session beginning at 7 p.m. (for consideration of plats) and the "zoning" session to follow. Many times a developer has both a plat and a request for zoning change up for consideration on the same piece of property on the same evening. The Commission now considers these cases "back to back" rather than all the plats at one time, then all the zoning cases. Some may ask whether the land use plan (or

zoning) for certain property could be unduly influenced by the specific plans which the present developer may have for it.

During these hearings certain terms are used repeatedly. . .

Setback - Minimum distance at which improvements may be made on real property. This distance is set in the ordinance and varies according to the type of land use and frontage. For example:

R-7.5 Single Family District

Minimum yard depth: front - 30 ft., rear - 25 ft.,
side - 6 ft.

Maximum land coverage by principal building: 40%

Greenbelt - This term seems to be used interchangeably sometimes with "setback". Irving ordinances do not describe "greenbelt" as an area which must be landscaped. The City does have a "greenbelt" ordinance requiring minimum 30 foot set back from public right of way along major highways in Irving. This setback is to be clear of everything including parking. The area may be paved, left unimproved, or landscaped depending on the property owner's wishes.

Open space - land which is not covered by a structure.

Property value - a primary consideration in decision making by the P & Z Commission and by the Council seems to be how the value of the land in question and the surrounding land will be affected.

Transitional neighborhood - principal land use may be evolving from one type to another (e. g. residential to commercial or freeway) due to age, to site plans granting exceptions to general neighborhood characteristics, outside factors (e. g. construction of a regional airport), etc.

Drainage - water run off from a piece of land varies according to its land use. The City Engineer is responsible for reviewing building plans to assure proper drainage for the area.

Traffic flow and parking - Zoning controls density of land which in turn affects traffic density and necessary street widths. The city's ordinances set forth minimum parking space needed and public right of way for streets, thus much discussion is devoted to how to comply with these requirements.

At the zoning hearings observed by the Irving League of Women Voters this summer, neighboring property owners have been present for at least one of the 6 to 7 cases being heard each night. These neighbors and other interested citizens expressed their concerns about the proposed changes in land use on property bordering theirs, asking such questions as, "Will the dwellings be as good as ours? Will neighborhood traffic increase? Will more water run onto our property? Will the trees be cut down? Will there be an increase in neighborhood noise?..." Neighbors sometimes organized their opposition to a case beforehand, showing up in force at the hearings, even presenting petitions neces-

sitating a 3/4 majority vote for City Council approval of zoning change. Those wishing to speak for or against a case were given ample opportunity to present sworn testimony before discussion was closed to the floor. Commissioners sometimes commented during subsequent deliberations that certain points brought out in the testimony influenced them or prompted questions by them. Several times, controversial cases were postponed for further consideration with attendance at each postponement declining. Letters received regarding each case are given to Commissioners and included in the minutes with other testimony.

PLANNING

As the name implies, the Planning and Zoning Commission is also charged with the job of planning for orderly growth and development. During 1971-72 the following subjects have been under discussion: revision of existing ordinances dealing with signs, subdivisions, and townhouses; land acquisition for open spaces; noise control ordinance; and planned unit development for large tracts of land. None of these discussions have produced ordinance drafts for public hearing yet. Ord. 2275, a thoroughfare plan, was adopted March 23, 1972.

Work Sessions for Planning.

The Commission has held four planning sessions thus far in 1972 (March, April, May and August). A heavier than usual zoning case load is blamed for the infrequent meetings. (As of August 1, 1972, 116 cases had been heard. August 1, 1971, 102 cases had been heard.) The work sessions are held in various places. The City Planner prepares a discussion agenda which is usually described in the newspaper the day of the meeting. The location of the meeting is not announced in the paper and the public is not expected. The press does attend. Minutes are not kept. The meetings are regarded as brainstorming sessions to reach consensus on planning concepts. This consensus is then reduced to paper as a proposed ordinance which is advertised for public hearing. The public is invited to comment at this time. Those wishing to read the proposed ordinance may see it at the city planner's office. Office policy: "Limited copies are available to those that may have an interest."

When the August 14 Irving Daily News announced the subjects to be discussed at the August 14 planning session, a League representative called the planning office to ask where the session would be held and whether she might "listen in" since the League was engaged in a study of the subjects being discussed. She was discouraged by the city planner who referred to it as a "shirtsleeves" session in a small conference room which was not equipped for many visitors. She did not attend. The press reported that a representative of a large local development corporation did "drop in" and other people, such as a private attorney who practices before the Commission frequently, were given notice of the items under discussion for their written comments. These individuals are notified informally by the staff and/or commissioners if they're known to have a specific interest in the subject explains the city planner.

Citizen Involvement in Planning

Some plans are submitted to technical bodies for review and comment. The only citizen's group which might be said to offer advice to the city on planning is the Irving Citizen's Traffic Commission, a Chamber of Commerce committee. Some good suggestions have come from this group according to the city planner. To be effective, citizen advisory groups usually require the cooperation of the related city staff.

The planning department is in the process of drawing up a master plan through a series of neighborhood or area studies, such as the Northwest Area Study and the West Irving Area Study. The proposed zoning plan for an area is advertised for public hearing for citizen input. The Commission holds the hearing in the Council chambers at City Hall rather than in the neighborhood which is being planned. Individual commissioners, councilmen, and/or staff members will speak to civic groups in the community when invited.

The last area study was completed in June, 1971. The Southeast Area has been studied in three work sessions but will not be ready for public hearing until the planned development proposal (see below) is resolved.

"Planned Development" Category

Commissioners are exploring methods of handling small to large tracts of land in which the owner may wish to plan a variety of uses. Rather than require a multitude of small site plans for one large area, the "planned development" concept is being considered. This would allow a builder to design a mixture of residential and commercial uses as a total unit. Only the details of administration and minimum requirements or standards are left to be resolved.

Tentative plans call for changing the present site plan category to SP-1, SP-2, and PD.

SP-1 would require detailed plans submitted to staff and commission in public hearing as now required. This would be for sites less than two acres.

SP-2 would require general plans establishing set backs, land use, but not details of dimensions of building area, processed the same way zoning changes are presently done. This category would require minimum of two acres.

PD would be divided into three subgroups according to size (probably 20-75 acres, 75-300 acres, and 300 plus acres) with varying control conditions. PD-1 and PD-2 would go through F and Z in two stages. A general concept would be submitted in public hearing with outline of area requirements at which time PD zoning could be granted. A building permit would not be granted, however, until a more detailed plan, similar to the present site plan requirements, were

approved by the F and Z Commission.

A three-point review has been suggested for developments over 300 acres. The first appearance before F and Z would seek ID zoning based on developer's planning concept. The second review would refine the concept. The third review might be handled by the administration rather than the F and Z Commission and would allow the builder to have detailed construction plans examined by the staff before small phases of development.

The maximum time which a developer should be allowed to complete his building before zoning reverts to its original use has not been settled. The possibility of a "planned development" zone being only partially developed must also be considered.

As of this writing, none of these details have been firmly settled. The Commission's proposals will eventually be drafted in ordinance form for public hearing before adoption.

Source: The preceding information was compiled from Irving League member reports and interviews with Irving City Planner Mr. Earl Ayles, without whose cooperation this study would be much more difficult.

LWV - IRVING

1972 FINANCE DRIVE



For more information

Circle Shilpiti

1205 Orchard Ct

Orlando, Fla 32801

201-254-8349



Finance Committee:

Anne Pfaff, Chairman
Pat Pangburn

Sandra Connell
Carole Shlipak

Babysitting: Joan Simmons' contribution to our Finance Drive is babysitting for members making Finance Calls. She has been inspected and is "official" as far as the new Child Care Ordinance is concerned. Call Joan the day before if possible. Otherwise, call her the day you need babysitting, and see whether she has room that day. Reimbursement of 50¢ per hour if you use your own sitter.

Team Calls: If you've never made a League finance call or just like company, you will probably find it helpful to make one or all of your calls with an experienced League member. We will arrange teams at the unit meeting.

Best time to start your calls: Early in the day. Early in the week. In most cases an appointment is not necessary. Just stop in to see Mr. Contributor. If he happens to be busy, ask his secretary what time would be best for you to stop back. Try to catch the physicians and dentists before they resume appointments after lunch. Optimum time for many is 1:15-2:00 p. m. Keep your visits short. Most contributors are very busy men.

The Boss Protector: Sometimes these busy contributors are shielded by their secretaries, assistants, etc. If you sense that you are getting nowhere, pull out your League note stationery provided in your finance kit and jot down a quick note. Say something like...I just wanted you to know I stopped by to talk to you about the League. I'd like to pick up your contribution to the League, and to visit with you if possible. May I return at your convenience?

NOTE: After waiting about 15 minutes, leave the above note. Your time is important to us.

League Finance Kit: This has everything you'll need for the Drive.

Included are: Finance Brochure Blue Cards
Voter's Keys League Stationery
Your Elected Officials Member Information Sheet
(for new contributors)
Voter's Guides for Run-off Election

Return of Blue Cards and Checks and/or Money: Please write comments on blue cards, then turn in blue cards and money to:

Joan Simmons, Treasurer

or

Anne Pfaff, Finance Chrmn

Thank you notes: Thank you notes will be written by a committee over the signature of the president.

Trouble Shooting Committee: This special committee has been set up to handle the "toughies". Don't worry, you'll be able to recognize them. Immediately refer the card to one of the finance committee members.

Awards: The five members who complete the most finance calls will be "recognized". The amount donated has no bearing - just the number of calls completed.

YOUR FINANCE CALL

1. "I'd like to see Mr. Jones, please." Secretary asks: "what is it about?" Answer: "It's about the League of Women Voters." She says it will be a few minutes, then shows you in.
 2. Introduce yourself clearly..."I'm Jane Doe of the Irving League of Women Voters and I've come to discuss the League's 1972 Finance Drive."
 3. Immediately hand him a Finance Brochure as you look at your copy.
 - a. "We think the League has had an exceptional year."
point out whatever activities you want...
"This year, for the first time, we are printing Voter's Guides to the Run-off Election April 22nd." Give him a copy.
mention that all of this has been accomplished by an organization of 80 members!
 - b. "Listed inside are those contributors whose generous contributions have enabled the League to expand its activities."
 - c. "We hope you will choose an appropriate category in which to contribute..."
 4. "Would you like me to take your check now, or to stop back by?
It's been a pleasure visiting with you."
END OF CALL. KEEP CHECKING UNTIL THE CHECK HAS BEEN RECEIVED.
-

QUESTIONS YOU MIGHT BE ASKED

1. What per cent of the League's Budget is spent on our community?
Ans: Over 50% is spent directly on the Community. The other 50% is spent indirectly through the administration of the League - mailings to our own members, equipment in the League office which services the community, etc.
2. What do you mean by non-partisan? ANS: By non-partisan we mean that the League as an organization never supports or opposes a candidate or party. We do, however, have positions on issues and work very hard on these issues. For instance, we are working very hard to pass Amendment 4 this November. This will enable Texas to revise its Constitution.
3. What is the League's position on busing? The League believes in and supports equality of opportunity in education. Busing is one mean to achieve integration, but not the only means. Each community must be examined separately as to whether they are making genuine efforts toward the desegregation of schools.
4. Why aren't all the League Contributors listed in the brochure?
ANS: We listed those contributors whose gift, once we have mailed them Guides, invitations, Your Elected Officials, etc., still provided funds for us to increase our services to Irving citizens.
5. Any question you can't answer..."That's an excellent question. I'll get the answer for you."

League of Women Voters of Irving



P. O. Box 491
Irving, Texas 75060



The

League of

Women Voters
of
Irving

Works for you!

FINANCE COMMITTEE:

Mrs. Anne Pfaff, Chairman

Mrs. Sandra Connell

Mrs. Pat Pangburn

Mrs. Carole Shlipak, President

Please mail contribution to:

Mrs. Joan Simmons, Treasurer
League of Women Voters of Irving
1437 Meadowbrook Lane
Irving, Texas 75061

1971 - 72

POSITIONS ON LOCAL ISSUES

Child Care-supported enactment of comprehensive child care ordinance enabling City of Irving to oversee well-being of children in daycare centers

Environmental Quality-continuing study and legislative action on air, water and flood plain protection

Mental Health-supported organization of an AdHoc Committee on Mental Health to cooredinate mental health services in Irving

Guidance Counselors-testified at meeting of IISD Board of Trustees regarding need for more counselors in schools

Library-support improved services and facilities

CURRENT RESEARCH AND SUPPORT

Local-

Urban Planning- with emphasis on land use and zoning

State-

Texas Constitutional Revision
Financing of Public Schools
Election Laws Study

National-

Equality of opportunity in housing, education and employment

Welfare Reform

Environmental Quality- support of adequate statutes and enforcement to protect our environment

LEAGUE RESULTS

COMMUNITY SERVICE

Voter's Guides- Over 10,000 non-partisan Voter's Guides published and distributed for local and state elections

Public Candidates Rally- almost 200 Irvingites attended question and answer session of city council and school board candidates

Voter Registration- registered 536 18-year-olds at Irving high schools. Registered 710 voters in cooperation with Sanger-Harris drive

Directory of Public Officials- publication of brochure listing local, state, and national officials representing Irving citizens

Weekly TV Program VOTER'S DIK EST- weekly discussion of issues of local importance on Channels 11 and 13

Speaker's Bureau- programs presented to other local groups on variety of topics (citizenship, mental health, pollution, etc.)

Public Meetings

No-Fault Insurance Debate-
April 18, 1972

Urban Planning InformaDay
State Legislators Report to
Citizens

Publications Service- provided factual, up-to-date publications on issues of local, state, and national concern to interested citizens

Contributions made by civic-minded individuals and businesses enable the League to accomplish its many endeavors. Donors have contributed \$100 or more, Sponsors \$50 or more, and Supporters \$25 or more during the 1971 Finance drive.

Donors

Wayne Hurd, President
The Crockett Company

Dr. B. J. Case, President
G & C Industries

Gilbert Medical & Surgical Clinic
Phillip Reid, Chairman of the Board
Irving Bank & Trust

Shelly Baker, President
The Joy Corporation

McGuire & Levy, Attorneys
Jerry Meagher, President
Meagher Theatres

M. L. Mealer Co.

Lester Levy, President
National Chemsearch

Power & Ashley, Attorneys

Wre Sutherland, Chairman of the Board
Southwest Bank & Trust

Mark Gordon, Dist. Manager
Texas Power & Light Co.

Sponsors

Gerald Staveley, President
Arnold Palmer Cleaning Centers #1

Dr. L.H. Cardwell
Keith Brown, President
1st National Bank

Dr. Robert J. Morris
Jack V. Sears
Sears Construction Co.

Drs. David and Irene Stayer

Supporters

Ben F. Brown
Ben F. Brown Funeral Home

Dr. Vance W. Booker, Jr.
Dr. Julius C. Cain
Dr. F. Joseph Carabin

Mr. Hubert Owens, President
Civic Savings & Loan

Dr. Robert Dain

Mr. Joe Enken
Enken Real Estate Co.

Dr. Bruce Faust

Robert Doan, Dist. Manager
General Telephone of the Southwest

Mr. Charles Jamieson
Dr. William Richard Knight

Mr. Frank Maykus
Maykus Custom Homes

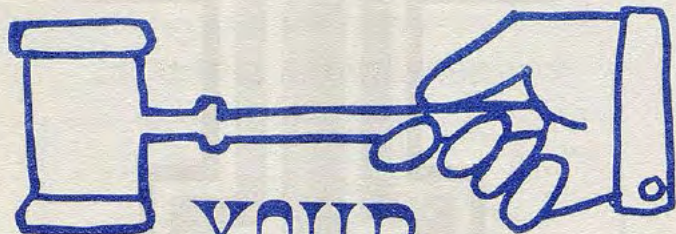
Mr. Meredith Bolger
Meredith Bolger General Ins. Co.

Dr. Howard O. Pangburn
Dr. Dayne Ramey

Mr. Jim Ratteree
Ratteree Building Materials

Dr. Eleanor Reckrey
Judge Lloyd Russell
Dr. Louis Shlipak

Dr. E. H. Stanton
Tabor & Fowler, Attorneys



YOUR ELECTED OFFICIALS

PREPARED BY THE IRVING
LEAGUE OF WOMEN VOTERS

VOTER REGISTRATION

You may apply for your annual Voter Registration Certificate

.....IF.....

Citizen of the United States
At least 18 years of age
Resident of Texas 1 year
Resident of county 6 months
Resident of precinct in which
offering to vote

for more information call:

**VOTER REGISTRATION DEPARTMENT,
DALLAS COUNTY COURT HOUSE**

Telephone 749-8873

The League of Women Voters is a nonpartisan organization functioning at the local, state and national levels to promote effective citizenship. It does not support or oppose any political party or any candidate.

**THE LEAGUE OF WOMEN VOTERS
OF IRVING**

P.O. BOX 491
IRVING, TEXAS 75060
Telephone 259-1393

**ADDITIONAL COPIES AVAILABLE
UPON REQUEST**

IRVING CITY COUNCIL

MAYOR:

R. Dan Matkin, 1973* City Hall
835 W. Irving Blvd.

Place 1 Kenneth Reynolds, 1973

2 James M. Parks, 1973

3 Harry L. Field, 1973

4 Cliff Shasteen, 1972

5 Bill Tynes, 1973

6 Bob Haley, 1972

7 Marvin Randle, 1973

8 Joe Bailey, 1972

CITY MANAGER:

Morris Howard

The Irving City Council meets every Thursday night at 7:30 in the Council Chamber at the City Hall, 835 W. Irving Blvd.

IRVING INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

PRESIDENT:

James A Ratteree 901 O'Connor Road
School Adminis. Bldg.

Place 1 James A. Ratteree, 1972

2 Dr. Harold L. Watkins, 1972

3 Dr. Richard L. Banowsky, 1973

4 John W. Stipes, 1973

5 Frank Maykus, Jr., 1974

6 G. M. Dykes, 1974

7 Dr. Richard D. Bates, 1974

SUPERINTENDENT OF SCHOOLS:

Dr. John F. Townley

The Irving Board of Trustees meets the 3rd Monday of each month at 7:30 in the School Administration Bldg., 901 O'Connor Road.

*Date term expires

NATIONAL

UNITED STATES SENATORS

John G. Tower United States Senate
Lloyd M. Bentsen, Jr. Washington, D.C. 20515

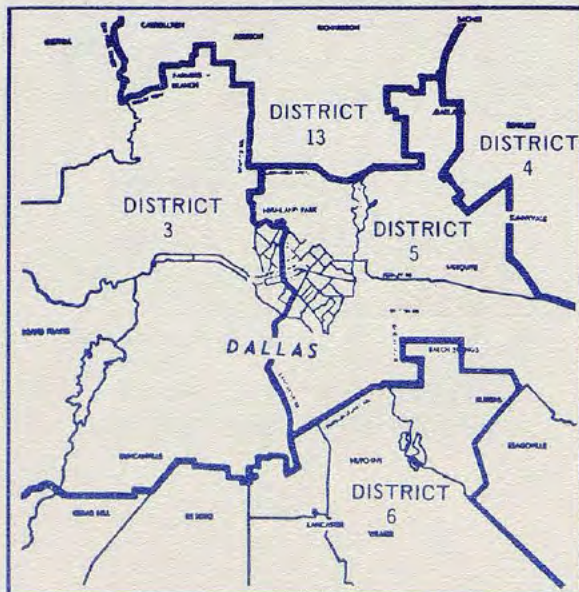
UNITED STATES REPRESENTATIVES

District
3 James M. Collins House of Representatives
4 Ray Roberts Washington, D.C. 20515
5 Earle Cabell
6 Olin Teague
13 Graham Purcell

Prepared by
**THE LEAGUE OF WOMEN VOTERS
OF IRVING**

June 1971

CONGRESSIONAL DISTRICTS



Subject to Redistricting in 1971

STATE

GOVERNOR

Preston Smith State Capitol Building
Austin, Texas 78711

LIEUTENANT GOVERNOR

Ben Barnes State Capitol Building
Austin, Texas 78711

STATE SENATORS

District State Capitol Building
Austin, Texas 78711
8 O. H. (Ike) Harris, 2271 First Nat'l Bank
Building, Dallas 75202
9 Ralph M. Hall, Cain-Hill Building, Rockwall
75087
16 Mike McKool, 5025 N. Central Expressway,
Dallas 75205
23 Oscar Mauzy, 1601 Nat'l Bankers Life Build-
ing, Dallas 75201

STATE REPRESENTATIVES

District 33 State Capitol Building
(Dallas County) Austin, Texas 78711
Place
1 Bill Braecklein, 2271 First Nat'l Bank
Building, Dallas 75202
2 Ben Atwell, 1002 Dallas Federal Savings
Building, Dallas 75201
3 John F. Boyle, Jr., Southwest Bank, Irving
75061
4 Dick Reed, 4034 Shelley Boulevard, Dallas
75211
5 *The Rev. Zan W. Holmes, Jr., P.O. Box
7170, Dallas, 75209
6 Fred J. Agnich, 4025 First National Bank
Building, Dallas 75202
7 Griffith Moore, 3838 N. Versailles, Dallas
75209
8 Dick McKissack, 3307 Darbyshire, Dallas
75229
9 James W. Stroud, 5507 McCommas Boule-
vard, Dallas, 75217
10 Joe P. Hawn, 8922 Rockledge, Dallas 75217
11 Chris Semos, 3620 W. Davis, Dallas 75211
12 Sam Coats, 2424 First Nat'l Bank Building,
Dallas 75202
13 Jack Blanton, 1501 Francis Street, Carroll-
ton 75006
14 Fred Orr, P.O. Box 10, Desota 75115
15 Joe H. Golman, 2727 N. Peak, Dallas 75204

DALLAS COUNTY

COUNTY JUDGE

W. L. Sterrett Commissioner's Court
Records Building
Dallas, Texas 75202

COUNTY COMMISSIONERS

Precinct 1 John Whittington
2 Mel Price
3 Jim Tyson
4 Denver Seale

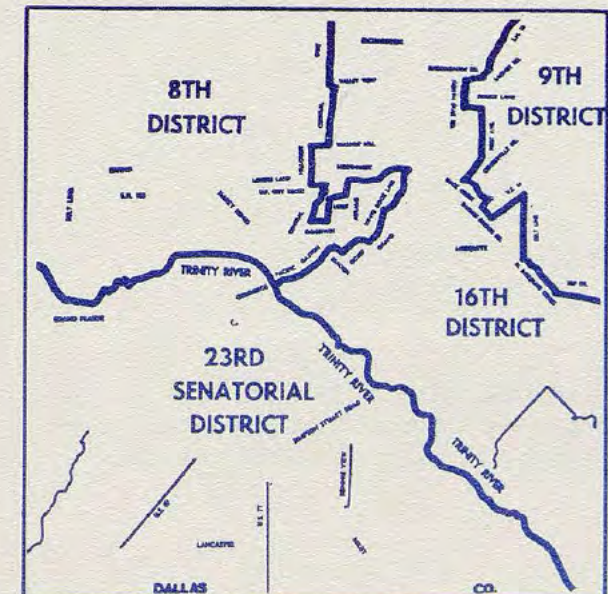
COUNTY SCHOOL BOARD

PRESIDENT: Mrs. Erle M. Taylor (At Large)

Precinct 300 County Records
1 William D. Harville Building
2 Dr. Robert E. Day Dallas, Texas 75202
3 Charles B. Edwards
4 Chas. Dewey Millar
At Large:
Dr. Milton V. Davis
Milburn R. Gravley

County Precincts: The first digit of the Pre-
cinct No. shown on each Voter Registration
Certificate corresponds to the number of the
County Commissioner Precinct in which the
voter resides.

STATE SENATE DISTRICTS



Subject to Redistricting in 1971

League of Women Voters of Irving



P. O. Box 491
Irving, Texas 75060

Dear League Supporter:

Attached is our just published VOTER'S GUIDE to City Council and School Board elections. Your contribution of last spring helped make this indispensable GUIDE possible.

In addition, the Irving League of Women Voters has many other election services planned:

Monday, March 27 - Candidates Rally with all candidates for City Council and School Board. Ramada Inn at 7:30 p.m.

Saturday, April 8 and 15 - Live TV interviews with all candidates for U.S. Congress, 24th Congressional District on the League's weekly TV series Voter's Digest.

mid-April - distribution of VOTER'S GUIDES for county and state elections on May 6.

Tuesday, April 18 - public meeting considering pros and cons of no-fault insurance (co-sponsored with Irving Bar Association)

It's a busy, busy month. We'll be working hard-----
for Irving.

Cordially,

Carole Shlipak

Mrs. Carole Shlipak
President

P.S. If you would like additional VOTER'S GUIDES please telephone Mrs. Lucinda Headrick at 259-1393.

New gifts, April 1972

\$ 25

25

25

10

25

25

50



League of Women Voters of Irving



P. O. Box 491
Irving, Texas 75060

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for Irving.

Cordially,

Carole Shlipak

Mrs. Carole Shlipak
President

P.S. If you would like additional VOTER'S GUIDES please telephone Mrs. Lucinda Headrick at 259-1393.



APR 30 1968

IRVING

SCHOOLS

A Survey of Irving Schools

LEAGUE OF WOMEN VOTERS OF IRVING

Box 491
Irving, Texas 75060

April, 1968



FOREWORD

Quality education throughout America is demanded by today's highly complex technological world, with ever-increasing focus on a high level of knowledge and specialization and few opportunities for the unskilled. The vital task of educating our nation's future leaders and citizens is entrusted to the public school system.

Recognizing the challenge of a changing society to elementary and secondary school administrators and educators in devising new curriculum to meet unprecedented demands for excellence, the Irving League of Women Voters has devoted three years to a study of the Irving Independent School System.

It is the hope of the League that this report will generate new interest in Irving schools, sensitize the community to their needs and broaden understanding of the educational problems confronting a dynamic and expanding city.

Our schools *are* the community. Any strengths or weaknesses outlined in this study will obviously reflect a great deal about Irving. In demanding excellence we as citizens must be prepared realistically to support it.

The League wishes to express appreciation to Irving school administrators for valuable assistance in preparation of this report.

ACKNOWLEDGEMENTS

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General Telephone of the Southwest
Irving Bank and Trust Company
N. L. Mealer Company
National Real Estate Development Company
Shamrock Van Lines
Southwest Bank and Trust Company
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QUESTIONNAIRE

The questionnaire below may be helpful to the community in evaluating the quality of education in Irving.

- Does the school system publish its educational goals?
- Are goals definite enough to measure progress toward them?
- Are high school students with superior academic abilities encouraged to accelerate? Are honors courses offered?
- Is the vocational training program geared to local demands? Are representatives of area business, industry, and labor given the opportunity to evaluate this training?
- What is the ratio of counselor to student?
- Are libraries, textbooks and reference materials adequate?
- Are teachers consulted in school improvement programs?
- How is curriculum evaluated?
- Do teachers teach only in fields in which they were primarily trained?
- Is the total work load per teacher light enough to afford time for preparation of class materials?
- How do teacher's salaries compare with those of other college graduates in the community?
- Are school facilities flexible enough to accommodate new instructional aids and materials?
- Are summer school courses expanded to offer enrichment courses?
- How is the public informed of developments in the schools?
- Are school budgets presented in public hearings?
- Are citizens urged and encouraged by local school board officials to take an active interest in the schools?

HISTORY

Irving has had its own school system for more than half a century. A two-room schoolhouse has mushroomed to twenty schools, with a projected enrollment of 25,000 students within the next five years.

Irving was founded in 1902 by Otis Brown and J. O. Schulze. A ten-mile stretch of a proposed railroad branch from Fort Worth to Dallas was being surveyed by Mr. Brown and Mr. Schulze, and they decided the property would make a good townsite. On November 8, 1902, they purchased from H. W. Britain 80.21 acres which became the original Irving townsite. The city was named for Washington Irving, the American author. In 1905 the state legislature created the Irving Independent School District. The enrollment at that time was 125, and on land donated by the founders, a two-room schoolhouse was built.

Today there are 20 schools in the district. Otis Brown Elementary has an enrollment of 1,131—larger than the city's entire population in 1940—some 1,089 residents.

For thirty years after its founding, Irving developed much like any other small suburban community. Its growth was modest; its residential atmosphere quiet. In 1940 industries started moving into the Dallas-Fort Worth area, and the boom started. During the fifties and sixties, Irving was transformed from a sleepy community to a bustling, expanding suburban city. All schools in operation now have been built since 1949, with an average 60 classrooms added annually to keep pace with expanded enrollment.

Growth patterns and high birth rates indicate an estimated 25,000 student enrollment by 1971. With the continued growth of the community, Irving schools are expected to grow at a rate of 1,300 students each year. This will require an additional 230 classrooms and 250 teachers.

FACT SHEET ON IRVING SCHOOLS

Total School District Population	(appr.) 95,000
Enrollment (1967-68)	21,634
Professional Personnel	955
Auxiliary Personnel	505
Schools: Elementary	15
Junior High	3
Senior High	2
Budget Sources: Local Funds	49.81 %
State	47.99 %
Federal	.65 %
Miscellaneous	1.55 %

The current assessed valuation of Irving's 47.3 square mile school district is \$283,347,700 and the total investment in buildings is more than \$22,729,673, not including current construction.

Government: Seven school board members staggered terms of three years. Non partisan elections. Meet second and fourth Mondays, Administration Building, 901 North O'Connor in open meeting at 7:30 p.m.

RESPONSIBILITY

Citizens and taxpayers elect the three bodies governing Irving's school system. They are the legislature, the state board of education and the board of education of the Irving Independent School District. Bond issues authorizing addition of land and buildings to the school district are voted by citizens and taxpayers.

The Legislature

The state constitution directs the legislature "to establish and make suitable provision for the support and maintenance of an efficient system of public free schools." The legislature passes laws governing organization of school districts, outlines procedures for school census-taking, compulsory attendance, etc. Marked changes in Texas education came with the enactment of the Gilmer-Aiken Laws in 1949. This legislation set up the Minimum Foundation and created the Texas Education Agency, and is described in greater detail under State Aid below.

State Board of Education

The state board of education heads the Texas school system and is responsible for state school fund management, accreditation standards for schools and teacher education. Chief administrative officer is the State Commissioner of Education.

One member from each Congressional district is elected to the 21-member State Board. The Third Congressional District and Irving are represented by Dr. Edwin Rippey, a physician and former member of the Dallas School Board. Members of the State Board serve six-year staggered terms. The next election in this district will be in 1970.

Irving Board of Education

The policy-making body at the local level is the board of education of the Irving Independent School District. The seven members of the board serve staggered terms of three years. They receive no salary. Elections to the board are non partisan. Members must reside in the state for one year and in the county and district six months. They must be 21 years of age.

Duties and powers of the board are broad, and include:

- Adopting a budget
- Contracting debts
- Assessing and collecting taxes
- Condemning and buying land

- Appointing a superintendent and supporting him in the discharge of his duties.
- Selecting school personnel
- Setting salary schedules
- Considering and acting on school policy and continually evaluating the effectiveness of board policies
- Evaluating the superintendent's reports on school progress of the system to the public
- Appointing a textbook committee to review offered textbooks of the state. This committee makes recommendations for adoption by the school board.

Members of the school board are called trustees. Trustees of the Irving School Board and their tenure are:

Dr. Richard Banowsky, 1967-1970

Dr. Richard Bates, 1965-1968

G. M. (Chuck) Dykes (President), 1962-1968

Robert Furgerson, 1964-1968

James Moreland, 1959-1968

James A. Ratteree, 1968-1969

Dr. L. H. Watkins, 1960-1969

SCHOOL FINANCING

The Irving school budget is drawn up by the business office after determining projected needs and estimating and analyzing revenue sources. The final school budget must be approved by the board of education.

Sources of annual budget funds in 1967-68 are:

	DOLLARS	PERCENTAGE
State funds	5,162,890	52.9
County funds	150	.015
Local funds	4,526,868	46.4
Federal funds	70,000	.7
Total funds	9,759,908	

Distribution of funds in annual budget in 1967-68:

Administration	385,583
Instruction	6,939,477
Attendance, health, transportation	83,590
Plant operation, maintenance	810,974
Total for computing	
per pupil cost	8,319,624

Additional expenses:

Community service	104,930
Debt service	1,205,583
Total expenditures	9,639,137

Irving schools expect to spend \$2,941,118 this year on capital outlay to include purchase of sites, new buildings and additions. These are financed through the sale of bonds. Payments on bonds previously sold are budgeted as "debt service." The current school budget is reported in the local newspaper and discussed in a special public hearing in August of each year. It is then presented for adoption at the following meeting of the school board.

The budget is supported by a tax rate of \$1.60 per \$100 of assessed valuation. (e.g.—a homeowner whose property is assessed at \$10,000 would pay \$160 per year in local school taxes.) In the current budget, \$1.16 of the tax rate goes for maintenance and operation, and \$0.44 is allocated to debt service. Irving has a record of 97% collection.

Federal funds listed in the budget were granted under Public Law 874, covering federal aid to impacted areas. Irving is budgeted to receive \$31,000 under the National Defense Education Act (NDEA) Titles 3 and 5; \$115,000 under the Elementary and Secondary Education Act (ESEA) Titles 1 and 2, and \$7,300 for vocational training programs. Federal funds are channeled through the state and budgeted under revenue from state funds.

Per pupil expenditure in Irving is \$388. Dallas spends \$428; Grand Prairie, \$367.25 and Highland Park, \$636.

STATE AID

One of the most important influences on the Irving School District is the state of Texas, which provides almost half the funds for operation of the schools. The Texas Education Agency established by the state legislature has broad powers, ranging from certification of teaching personnel to the choice of textbooks. This agency establishes minimum standards for all Texas schools and maintains them throughout the state.

The governing body of the Texas Education Agency is the elected 21-member state board of education. Final responsibility for the state's schools rests with the board which manages all state school funds.

Chief executive officer is the state commissioner of education. He is appointed by the state board of education. Dr. J. W. Edgar, former superintendent of the Austin Independent School District, has been commissioner of education since 1950.

A staff of 1,042 professional personnel and 1,000 supporting personnel administers the functions of the Texas Education Agency. They are appointed by the commissioner with approval of the state board. Salaries are set by state law. Board members receive no salary, but are reimbursed for travel expenses. The commissioner's salary is \$22,000, and salaries for professional personnel range from \$8,000 to \$18,000.

Irving schools receive more than \$5,000,000 from state funds, derived from three grants:

- \$1,869,383 per capita allotment
- 3,137,207—Foundation Fund
- 226,000—NDEA and ESEA

The per capita allotment is based on the school census and is apportioned equally throughout the state at the rate of \$85 per pupil. The Minimum Foundation Program is an equalization

measure, established in 1949 as part of the Gilmer-Aiken Act and designed to provide statewide minimum standards for public education. The amount paid a district is determined by a formula based on income and property values in the district, so that wealthier districts pay a higher percentage of their school costs than the lower-income districts. Funds are allotted on the basis of average daily attendance for the preceding year. Thus, a district receives no funds for pupils living in the district who attend private schools.

The state pays approximately 47.99% of the operational costs of Irving schools. Income is derived from four main sources:

- Interest from investment from the Permanent School Fund
- One quarter of revenue from state occupation taxes
- State ad valorem tax, not to exceed 35¢ per \$100 valuation
- One quarter of net revenue from motor fuel tax

The Permanent School Fund was established in 1854 when the state legislature set aside \$2,000,000 from a U.S. Government grant. When the present state constitution was adopted, in 1876, it provided that "one-half of the public domain of the state" be used for a "perpetual public school fund." Revenue for the fund has been increased by oil and gas royalties and lease payments. On December 1, 1964, the Fund totaled \$542,692,462. Investment of this money, as previously mentioned, is the responsibility of the state board of education.

The state legislature has also authorized grants from the Omnibus Tax Fund and the General Revenue Fund to support the Minimum Foundation Program.

No state funds can be used for the acquisition of land or school buildings. If a fast-growing district such as Irving requires additional facilities, the cost must be borne by local taxpayers. Financing comes through the sale of bonds, issuance of which must first be approved by the District voters.

Textbooks

By state law, all textbooks used in the public schools are provided free by the state. Books are selected by the state textbook committee which must offer no fewer than two titles, and no more than five for each subject. From this selection, the local school district may choose one title.

The fifteen members of the state textbook committee are nominated by the state commissioner, subject to state board approval. All serve one year terms and are active educators.

Each May the state board issues a proclamation inviting textbook publishers to present bids on books to be selected that year. On July 10th each year, the state commissioner sends to each school a complete listing of books offered by the publishers. This list is available to any citizen. The state textbook committee hears citizens' objections to any textbook between September 1st and 15th. The committee reviews all books and makes its report in October to the commissioner and his staff who may remove textbooks from the listing, but may not add titles. In November, citizens who are dissatisfied may ask for hearings before the state board of education. The state board then adopts the textbooks and approves purchase contracts.

The Irving school board appoints a local textbook committee in September of each year. It includes the superintendent and fifteen teachers. Books on the state submitted listing are studied and decided upon. Citizens may discuss the textbooks in public hearings. The school board then either accepts or rejects the textbooks recommended to it each February. Local schools may buy supplemental textbooks, but may not substitute others. All courses taught in the Irving schools use state authorized textbooks. Supplementary reading material is used in elementary schools in addition to workbooks purchased by students. Additional supplements are also used in secondary schools science classes.

Minimum Standards

The Minimum Foundation Program was designed to raise standards throughout the state. The minimum starting salary for teachers is \$4,734.00. The maximum class size is 30, a figure considered an acceptable average. Schools must also provide special service personnel—nurses, librarians, special teachers, supervisors and counselors. Irving exceeds the minimum standards for the state.

The Texas Education Agency bulletin, "Principles and Standards of Elementary and Secondary Schools," outlines curriculum and standards. The bulletin, first published in 1961, is scheduled for revision in May, 1968 and is expected to raise standards for schools throughout the state.

Certification and Accreditation

The Texas Education Agency also determines the standards for certifying teachers. An elementary teacher must have a bachelor's degree with 36 hours of specialized courses in elementary education to qualify for an elementary certificate. In order to teach in secondary school, a teacher must have a major or minor in the subject taught plus 18 hours in specialized courses in secondary education. The teacher must also have a course or pass a test in Texas history.

All schools in the state are investigated by the Texas Education Agency and those meeting the standards are accredited by the state. However, the term "accredited high school" usually indicates the high school has been approved by the Southern Association of Schools and Colleges. Irving High School and MacArthur have been accredited by the S.A.S.C.

ADMINISTRATION

Headquarters for Irving Schools is the administration building at 901 North O'Connor Road. The board of education also meets there. The building houses offices of the superintendent, the business manager and other administrative personnel.

The Superintendent

The superintendent of schools in Irving is chosen by the local board of education. He must have a teacher's certificate, an administrative certificate, a master's degree and five years of successful teaching. He is not required to be a resident at the time of his appointment. He is given a contract for five years, with renewal usually made two years prior to expiration.

The present superintendent is W. T. Hanes, former superintendent of schools in Cameron, Texas. He came to Irving in 1956. He now is in the third year of his contract. His salary is \$22,000.

The superintendent carries out the policies of the school board and is responsible to them. He is assisted by an administrative staff, chosen by the local board of education upon recommendation from the superintendent.

IRVING DISTRICT SCHOOLS ADMINISTRATIVE STAFF

Superintendent	W. T. Hanes
Assistant superintendent of special services	Arthur Casey
Assistant superintendent for instruction	Dr. Joe Cassel
Director of personnel	Sanford M. Layfield
Coordinator of secondary schools	Earl Cook
Coordinator of guidance services	John Freeman
Vocational director	Forest Dorsey
Director of athletics	Robert C. Harrell
Coordinator of elementary instruction	Lynn C. Conner
Coordinator of library services	Mary D. Lankford
Director of special education	Mrs. Dottie Stark
Elementary supervisor, grades 4-5-6	Peggy J. Solbert
Elementary supervisor, grades 1-2-3	Mrs. Hazel McDermott
Visiting teacher	L. W. Wimbish
Secondary supervisors	Mrs. Lynn Wilson, Floyd King

Supervisors assist teachers in curriculum planning. The salary schedule for assistant superintendents is \$14,000, and for supervisors \$9,000 to \$12,500.

The business manager is Charles I. Parks. He is in charge of taxes, purchasing, audit, payroll, maintenance and lunch rooms. His salary is set by the Board of Education and is \$14,500.

Staff

Principals: The Irving school system has fifteen elementary principals—three junior high principals and two high school principals. Each has complete charge of his building and ground, and his responsibilities include supervision of curriculum, custodial and clerical work and discipline. The salary range for elementary principals is \$8,565 to \$11,310; junior high principals—\$9,140 to \$11,885, and high school principals, \$10,133 to \$13,253.

Counselors: Trained counselors are available in the high schools and junior high schools. They handle admittance and transfer of students and assist students in planning their school programs, choosing a college, choosing a career and overcoming scholastic problems.

The American Counseling Association recommends 250 to 300 students per counselor.

In the Irving system, counselors are distributed as follows:

	COUNSELORS	STUDENTS	STUDENTS PER COUNSELOR
Irving High	5	2910	582
MacArthur	4	2252	563
Bowie	2	1489	745
Crockett	1	895	895
Travis	2	1253	621

There is a coordinator of counseling services on the administrative staff. Each counselor is provided with college entrance requirement brochures, handbooks and sources of information for scholarships and financial aid for college. Up-to-date information on most vocations is available to students. Students consult their counselors for college entrance requirements. All colleges in Texas require an admission test. The two most frequently used tests are the College Entrance Board and the American College Test. The senior counseling office has application blanks and study booklets for both tests.

Counselors for Irving schools must have a counseling certificate issued by the state. They must have at least 18 hours above

a B.A. in specialized courses. All Irving counselors have counselors certificates and M.A. degrees. Their salary schedule is the same as teachers' salaries, plus \$200.

Librarians and libraries: Eight librarians are employed in the Irving system—3 elementary, 3 junior high and 2 senior high. They are assisted by 10 elementary library clerks, 3 junior high and 2 senior high library clerks. Central libraries are at Brandenburg, Britain, Brown, Marine, Good, J. Haley, T. Haley Lee; Schultze and Davis elementary schools. Individual classroom libraries are used at Smith, Keyes, Johnson and Barton elementary schools.

There are approximately 5 books per pupil in each school. The American Library Association recommends 10 books per pupil. Three elementary librarians spend one and a half days per week in each school.

Junior and senior high schools have librarians on duty every school day. Secondary school libraries are open from 8:00 a.m. until 4:15 p.m. A pass from a teacher is required for students using the library. Books are checked out for two-week periods, with a two-cent fine for each day overdue.

TEACHERS

There are 795 teachers in the school system at this time. The director of personnel selects and hires teachers, subject to approval of the board of education. Selection is based on the following general requirements:

- minimum of bachelor's degree
- valid Texas teacher's certificate
- full major in field in which applicant expects to teach
- preference given to Irving residents
- personal interviews

In some fields such as high school science and foreign language, it is difficult to find fully qualified teachers. An exception is sometimes made to the residence requirements. Irving has 15-20 teachers who have special or temporary certificates rather than regular teaching certificates.

Teacher effectiveness is evaluated at the end of a one-year contract. The teacher is then awarded a three-year contract. The principal submits a written evaluation twice a year, but inform-

al evaluations are made more frequently. There is no requirement for continuing education at an accredited school. In-service training is offered under the direction of the assistant superintendent for instruction. These programs are compulsory if held immediately after school. They are usually held once a month.

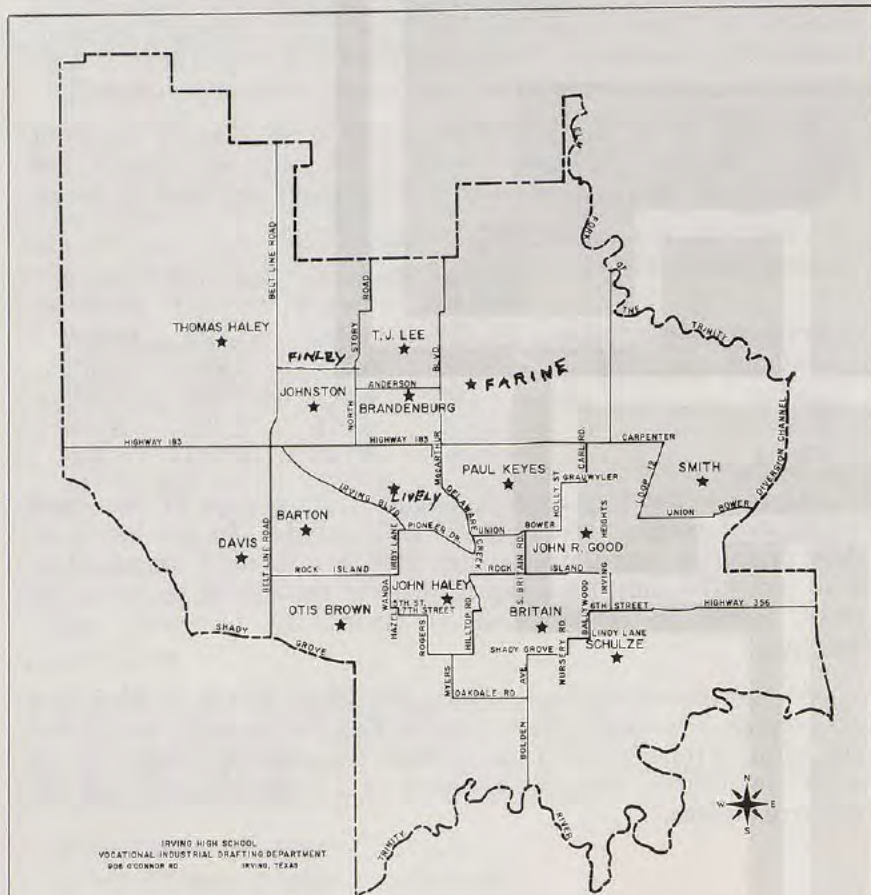
In 1966, 96 of the professional personnel were in the first year of teaching; 225 had from 1 to 10 years experience; 346 from 11 to 20 years experience, and 128 had more than 20 years.

TEACHERS' SALARIES

	STARTING WITH B.A.	STARTING WITH M.A.	MAXIMUM WITH B.A.	MAXIMUM WITH M.A.
Texas state minimum	\$4,734	\$5,040	\$5,904	\$6,912
Midland	6,000	6,500	7,200	8,420
Dallas	5,800	6,000	7,900	8,850
Houston	5,616	6,075	7,687	8,647
Irving	5,534	5,840	6,704	7,712

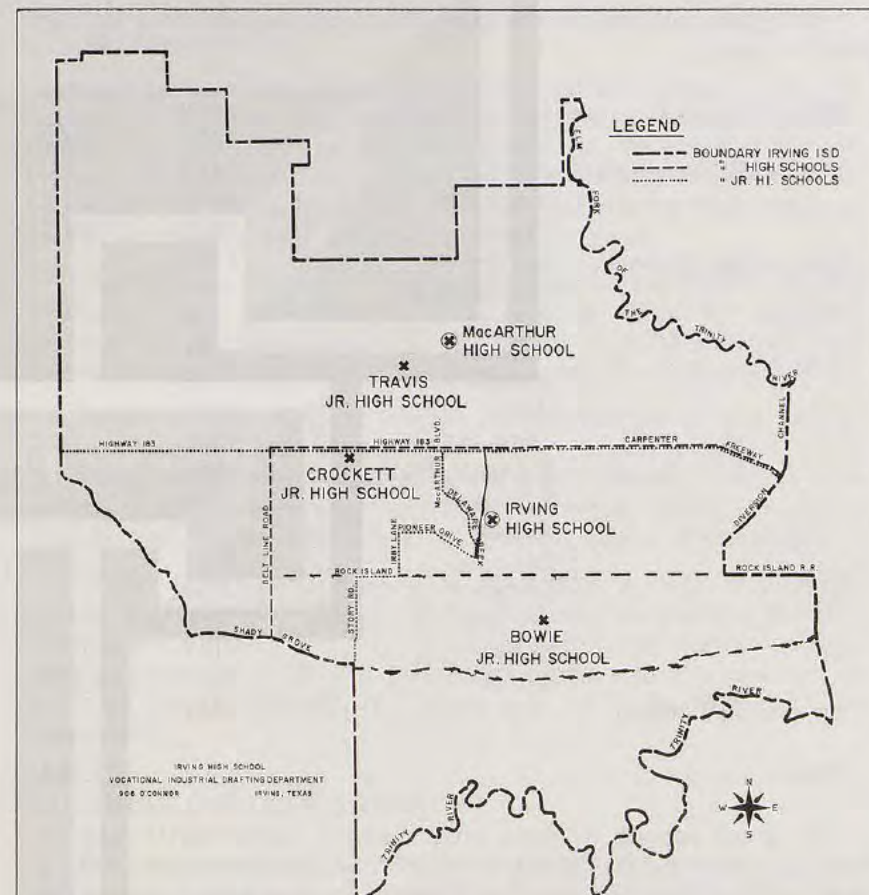
At the elementary level a teacher is in charge of one class which may range in size from 25 to 32 pupils. The teacher is on duty from the time pupils arrive at 8:00 a.m. until dismissal at 3:45 p.m. The only time the teacher is authorized to leave the class, except in emergencies, is during the bi-weekly music lessons.

At the secondary level, where the school day is divided into six periods, a teacher usually teaches five classes, with one period for lesson preparation. Total number of students taught varies with the subject, with the average total approximately 120 for the five classes.



ELEMENTARY SCHOOLS

	Principal		Principal	
Barton	C. R. Clodfelter	BL 3-8812	A. S. Johnston	Wallace Wimbish BL 5-5911
Brandenburg	James R. Wood	BL 5-1800	Paul Keyes	Kenneth E. Tillman BL 3-5791
Lee Britain	C. C. Holden	BL 4-1426	T. J. Lee	Norman H. McDaniel BL 5-2152
Otis Brown	L. H. Stollenwerck	BL 3-1411	Lively	Ed E. Williams BL 3-6800
J. O. Davis	L. N. Walton	BL 2-2202	Farine	Brooks Conover BL 5-3070
John R. Good	Wayne Wilson	BL 4-0497	Schulze	Richard Higginbotham BL 4-1485
John Haley	James Day	BL 3-5301	L. G. Smith	Richard Higginbotham BL 4-4824
Thomas Haley	Roy B. Hewitt	BL 5-3903		



SENIOR - JUNIOR HIGH SCHOOLS

Irving High School	Cadar Parr, Principal	BL 4-1525
MacArthur High School	Paul Burke, Principal	BL 5-2171
Bowie Junior High	Tom Chandler, Principal	BL 4-1244
Crockett Junior High	Volley T. Coyle, Principal	BL 3-9131
Travis Junior High	Harry Teal, Principal	BL 5-7161

NIMITZ HIGH SCHOOL (9th Grade) Will open Sept. 1968

PUPILS

In September, 1967 there were 21,634 pupils attending Irving public schools.

			TOTAL
High Schools:	Irving High	2910	
	MacArthur	2252	5162
Junior High Schools:	Bowie	1489	
	Crockett	895	
	Travis	1253	3637
Elementary Schools:	Barton	1230	
	Brandenburg	573	
	Britain	851	
	Brown	1131	
	Farine	908	
	Good	810	
	John Haley	929	
	Thomas Haley	762	
	Johnston	1245	
	Keyes	952	
	Lee	1065	
	Lively	880	
	Schulze	706	
Special Education	Smith	117	
	Davis	225	12,474
		361	
Total			21,634

To enter school, a child must have a birth certificate or facsimile proving he is six years old before September 1st, a smallpox vaccination and a diphtheria immunization record. A child is tested for placement upon entering school from an un-accredited school.

School must be in session 175 days of the 180-day minimum school year fixed by the state. Irving follows state regulations by dividing the school year into two semesters, each having 88 all day attendance days and two holidays. Texas' new attendance law raises the age a child must attend school to 17 years, with exceptions made for incapable children and in hardship cases.

Visiting teachers are used to prevent continuous absence from school and if persuasion fails, referrals are made to the Dallas County Juvenile Department, where the threat om a \$25 fine is

usually adequate to assure attendance without further enforcement. In the fall of 1967 about 6 cases were referred to the county judge from Irving.

Visiting teachers direct needs for clothing, glasses, etc., in hardship situations and problems are referred to appropriate community agencies and service clubs. Mr. Wimbish, head of Irving's visiting teachers, reported in November, 1967 his staff had made 151 visits, including 12 investigations for free lunches, 1 for eye glasses, and 25 home counseling calls.

The drop-out rate in Irving public schools was 5.68% during 1965-66. This figure includes 0.4% leaving school for military service, 4% for financial reasons, 1% for lack of interest, and 0.28% for medical reasons. The drop-out rate in Dallas is 7.81%.

Students may attend another school district if the Irving system does not provide required classes. Seven students from Irving have attended Dallas schools and pay monthly tuition fees of \$40. If a student's family moves from Irving during his senior year he may finish high school if transportation is provided.

Of the 878 students who were graduated in June, 1967 from Irving high schools, 676—or 76%—enrolled in colleges the following September—21% in junior colleges and 55% in four-year colleges. Most Irving graduates remain in the area, with 40% at the University of Texas and 16% at North Texas University.

CURRICULUM (ELEMENTARY)

The Irving elementary program begins at grade 1. The Irving public schools do not offer public kindergartens. Where there are no kindergartens provided, a state law of 1961 set up the procedure whereby the voters may petition for an election of the question requiring the district to provide kindergartens. Such an election must be held if 20% of the voters so petition. Districts may establish kindergartens if they wish, but no state support is given.

In Irving, elementary schools are organized on the basis of self-contained classroom units. In most schools music is taught in a special music room. Otherwise, children remain in one room for all instruction. Average class size for grade 1 is 27, for grade 2—28, and for grades 3 to 6—29.

The curriculum includes:

Language arts	2 hours daily
Social studies	1 hour daily
Mathematics	55 Minutes daily
Science	30 minutes daily
Choral music	2 periods weekly
Art	100 minutes weekly
Physical education	30 minutes daily, including 10-15 minutes, group calisthenics
Citizenship	15 minutes daily

All instruction except music is by the classroom teacher. The music program is strictly choral singing; there is no instruction in musical instruments. The citizenship program uses "Guidelines to the American Way of Life." The school day begins at 8:30 a.m., with grades 1 and 2 dismissed at 2:30 p.m. Grades 3 to 6 are dismissed at 3:30 p.m.

The smallest class size at the elementary level is at Davis, where grade 2 has 20 pupils. The largest class size at the elementary level is at Thomas Haley, where grade 6 has 34 pupils.

Homework assignments usually start at the third grade. Policy is that a one-hour maximum is assigned.

Pupils are expected to respect the rights, property, and opinions of others. Teachers administer discipline. Should a teacher decide that physical punishment is necessary, the teacher may paddle the pupils, providing one adult witness is present.

There is no ability grouping by class. Grouping according to reading level usually occurs within the classroom. If students encounter difficulties in reading, the classroom teacher is expected to give instruction in remedial reading. There is no special remedial reading teacher in Irving. Ability grouping by class begins at grade 7.

No instruction in foreign language is offered at the elementary level.

Promotion in grades 1 and 2 depends upon completion of the basal reading program and mastery of required number work. In grades 3 to 6 a grade of C or above must be earned in reading, arithmetic, and two of the following: English grammar, spelling, science, geography, and history.

Three experimental programs are being tested in the Irving schools. The L. G. Smith School is an ungraded school with four teachers for grades 1, 2, and 3. Grades 4, 5, and 6 attend Good Elementary School. A pilot program for slow learners is being tried with small classes of 5 pupils at Johnson, Good and Schulze schools. Classes are limited to 25 or smaller, and controlled readers are being used. All grade 5 students in Irving are trying a new social studies program, with history and geography taught using the inductive method.

In the field of health, grade 1 students are given examinations in vision and speech, and recommendations for correction are made if needed. Grade 2 students are tested for hearing ability. There are 9 speech therapists in the Department of Special Education who visit the elementary schools and work with those students needing assistance in speech problems.

Since there are no kindergartens, the schools offer summer orientation programs for children who will begin grade 1 in September. In areas where at least 4% of the children are "disadvantaged," the federal government provides funds for a six-week orientation program. In 1967 the six-week program was offered at 6 elementary schools: Britain, Davis, Good, Thomas Haley, Keyes, and Smith. All students living in the school boundaries of the 6 designated schools were eligible to participate, and about 400, or 75% of those eligible, participated.

All other elementary schools in the district had a 2-week orientation program, which was locally funded. A total of 936, or about 66% of those eligible, participated. A total of 2300 pupils entered grade 1 in Irving in 1967.

CURRICULUM (JUNIOR HIGH)

Grades 7 and 8 are included in the junior high school program. The average class size is 29. The school day begins at 8:00 a.m. and ends at 3:30 p.m. There are 6 periods in the school day.

REQUIRED COURSES

GRADE 7

English—1 year
Mathematics—1 year
History-geography—
1 year
Life science— $\frac{1}{2}$ year
Reading/spelling—
1 year
Physical education—
1 year

GRADE 8

English—1 year
Mathematics—1 year
History-geography—
civics—1 year
Earth science— $\frac{1}{2}$ year
Physical education—
1 year

ELECTIVES

GRADE 7

Art— $\frac{1}{2}$ year
Elementary Spanish—
1 year
Elementary French—
1 year
Band or choral music—
1 year

GRADE 8

Art— $\frac{1}{2}$ year
Speech— $\frac{1}{2}$ year

Elementary Spanish—
1 year
Elementary French—
1 year
Band or choral music—
1 year
Introductory wood-
working—1 year
Elementary business—
 $\frac{1}{2}$ year

In grade 7, if music is elected, science is not required. A student who does not pass the grade 7 reading/spelling course is required to take reading/spelling in grade 8 unless the deficiency is removed in summer school. The grade 8 course is NOT remedial reading. There is a shortage of remedial reading teachers. No remedial reading is offered at present but is planned in the future.

An accelerated program is offered to the top 25% of junior high students. Students are selected on the basis of achievement tests, mental ability tests, reading tests, and teacher recommen-

dations. Accelerated classes are offered in math and science. A student is allowed to study a foreign language at grade 7 instead of reading/spelling, provided he scores sufficiently high on the reading test taken at the end of grade 6.

A new structure of six levels of foreign language has been started. Language study begun at grade 7 is to continue in sequence through grade 12. The St. Cloud method is used. No English is spoken after the first day of class, and all communication is in the foreign language being studied.

HIGH SCHOOL (CURRICULUM)

Grades 9, 10, 11 and 12 are included in the senior high school program.

REQUIREMENTS FOR GRADUATION

English	4 units	Science	2 units
Mathematics (other than general math)	2 units	Physical education and health education	4 units
Social studies	2 $\frac{1}{2}$ units	Electives	5 $\frac{1}{2}$ units
World history—1		Total	20 units
American history—1			
Government— $\frac{1}{2}$			

Students graduating from high school are required to complete a major and a minor, in addition to the required major in English. A major consists of three credits in a single subject area. Students may not do both their required major (other than English) and minor in the so-called non-solid subjects or subject-areas.

The following courses are currently being taught at the senior high level:

SUBJECT AREA—	COURSES TAUGHT—	NUMBER OF YEARS TAUGHT
Language arts:	English	4
	Speech	3
	Journalism	1
	Drama	1

Mathematics:	Related Mathematics	2
	Algebra	2
	Geometry	1
	Plane geometry	1
	Trigonometry	1½
	Analytical geometry	1½
Social studies:	Elementary analysis	1½
	World history	1
	American history	1
	World geography	1
	Government	1½
	Advanced government	1½
Science	Sociology	1½
	Economics	1½
	General science	1
	Biology	1
	Chemistry	1
	Physics	1
Vocational education	PSSC Physics	1
	Advanced general science	1½
	Distributive education	4
	Industrial cooperative training	4
Miscellaneous:	Homemaking	4
	Industrial shop (electronics)	4
	Driver education	1½
	Bible	1

The following courses are offered, but were not being taught in 1967:

2nd year journalism	1 year
Solid geometry	1½ year
Advanced Texas history	1½ year
4th year Spanish	1 year
Music history and literature	1 year

The grading system is based on semester averages. Grades are posted each six weeks. Three-fourths of the total six weeks' grade consists of daily grades. The remaining one-fourth of the total grade consists of the six week's test grade. The three six weeks' grades plus the semester exam grade are averaged to determine the semester grade. A passing grade of 70 must be

obtained in each semester's work before credit will be granted for any high school subject.

GRADE	NUMERICAL VALUE	GRADE POINTS	
		REGULAR CLASSES	HONORS CLASSES (STS)
A+	97-100	9	12
A	93-96	8	11
A—	90-92	7	10
B+	87-89	6	9
B	83-86	5	8
B—	80-82	4	7
C+	77-79	3	6
C	73-76	2	5
C—	70-72	1	4
D (Failing)	60-69	0	0
F (Failing)	Below 60	0	0

Average class size is 29. However, the size of classes varies widely. Smallest class at MacArthur is 8 in 4th year French, and classes of less than 15 are found in geometry, music theory, distributive education, and industrial cooperative training. At Irving High special classes are held for 6 cheerleaders and 9 golfers, and for less than 15 in students in speech, Latin, French, physics, journalism, and stage band. All vocational classes at Irving High are small ranging from 3 to 18 students.

Bringing the average up are the large classes. Some English classes at both high schools number 35-36 students, and some of the history and typing classes at Irving High are equally large. Band classes number more than 100 at each high school. Study halls, under the direction of one teacher, range in size from 74 to 102 students.

SUBJECT AREA	COURSES TAUGHT	NUMBER OF YEARS TAUGHT
Foreign languages:	Latin	2
	Spanish	3
	French	4
	German	2
Business:	General business	1
	Typing	2
	Business arithmetic	1
	Business law	1½
	Shorthand	2
	Bookkeeping	1
	Clerical Practice	1
	Stenographic practice	1

Physical education:	Physical education	4
	Health education	1
Fine arts:	Art	4
	Band	4
	Choral music	4
	Music theory	2
Industrial arts:	General shop	1
	Machine woodworking	2
	(Industrial Arts)	
	General drafting	1
	(Mechanical Drawing)	
	Pre-engineering drafting	1
	(Mechanical Drawing)	
	Architectural drafting	1

The honors program is called the Superior and Talent Student Program (STS.) It is available to those in the upper 25% of their class. STS courses are being taught in the following subjects English, algebra, geometry, world history, American history, biology, trigonometry, government, French, and Spanish.

A handbook outlining Irving's secondary school STS program for bright underachievers and superior students is being developed by administrators and teachers, and is scheduled for publication for May, 1968.

Foreign language study includes the use of a language laboratory. The St. Cloud method is being used in all classes at MacArthur High School and in French classes at Irving High School. Emphasis is placed on conversational ability, with lesser emphasis on reading and writing ability. There is no foreign language requirement for graduation in the Irving schools.

There is no remedial reading program at the high school level.

The drop-out rate is 5.68%. This includes students who have moved, lost interest, married, become ill, or died.

Students ordinarily take four academic subjects per semester. Permission to enroll in five academic subjects may be granted under certain conditions, with the understanding that if the student fails any subject at the end of the six weeks' reporting period, he shall drop one of the subjects and resume a four-subject load. A student may take five academic courses:

- When a student has a "B" average in each subject and appears able to carry an extra course.

- When a senior student needs a fifth subject in order to meet special college entrance requirements
- When a senior student, who has failed not more than one subject above the freshman year needs to carry five subjects to make up a credit deficiency.

All subject changes must be approved by the vice-principal of the high school.

All textbooks are free by state law. However, materials fees are charged for special courses. The following fees are collected by October 1 of the current school year. No refunds are made.

Art	\$3.00 per year
Automobile paint and body	3.00 per year
Automobile mechanics	15.00 per years (tools)
Band instrument rentals	5.00 per year deposit
Biology	3.00 per year
Chemistry	3.00 per year
Clerical practice	3.00 per semester
Driver education	30.00 per course
Electronics	5.00 per year
General science	2.00 per year
Language lab	1.00 per year
Metal trades	5.00 per year
Physics	3.00 per year
Printing	3.00 per year
School paper fee	3.00 per year per student
Secretarial training	6.00 per year
Towel fee	1.25 per semester
Typewriting	3.00 per semester
Woodshop	3.00 per year

The National Merit Scholarship Exams are given annually throughout the nation. The results are of great significance in discovering outstanding academic achievement of individual students.

Dallas County schools having National Merit Scholarship semi-finalists in September 1967 were:

IRVING—		Sunset	3
Irving High	2	Thomas Jefferson	7
MacArthur	1	W. T. White	6
GRAND PRAIRIE	1	Woodrow Wilson	4
HIGHLAND PARK	5	DALLAS PRIVATE	
MESQUITE	1	SCHOOLS—	
RICHARDSON—		Bishop Dunne	1
Richardson High	9	Bishop Lynch Boys	2
Lake Highlands	3	Bishop Lynch Girls	2
DALLAS PUBLIC SCHOOLS—		Greenhill	1
Bryan Adams	6	Hockaday	4
Hillcrest	13	Jesuit	2
Kimball	4	St. Marks	10
South Oak Cliff	1	Ursuline	3

TESTING

The system-wide testing program is designed to provide objective data concerning the progress of individual pupils and groups of pupils being instructed in the Irving schools. The authorized testing program is scheduled as follows:

Grade	Test	Date Given
1	Metropolitan Achievement Test	April
2	Lorge-Thorndike Intelligence Test	Fall
3	Iowa Test of Basic Skills	February
4	Lorge-Thorndike Intelligence Test	Fall
5	Iowa Test of Basic Skills	February
6	Lorge-Thorndike Intelligence Test	Fall
	Reading Test	Spring
7	Lorge-Thorndike Intelligence Test	Fall
	Iowa Test of Basic Skills	Fall
9.	Differential Aptitude Test	Fall
11	Iowa Test of Educational Progress	Fall

Tests are conducted by teachers (and the principals, if requested.)

The value of the tests is three-fold. First, these tests give data to the school board on the achievement and progress of Irving students as compared to students over the United States. Second, individual schools and students are helped in finding

weaknesses and strengths in the instructional program and in the individual student. Third, parents may use test results for future educational and vocational planning.

The policy in Irving is to release overall test scores for each test or grade level. Percentile scores on achievement tests are available for parents, but I.Q. scores are never revealed. A parent desiring more information about tests should make an appointment with the principal of the elementary school his child attends. For junior and senior high school students, appointments should be made with the counselor.

SCHOOL LUNCH PROGRAM

The lunch program is under the direction of Mrs. Melbajean Ryan, a dietician who has a master's degree in home economics. She is in charge of cafeterias and meal planning. All Irving schools have cafeterias.

Elementary pupils pay 35 cents for meals. Secondary students pay 40 cents, employees 45 cents, and visitors 55 cents. Extra milk is 4 cents. Weekly lunch cards are sold to all students who wish to purchase them. In cases where students cannot afford to purchase a lunch, the classroom teacher is instructed to issue a lunch card without cost. The cafeterias served about 60,000 free lunches last year.

Irving participates in the federal lunch program and receives a reimbursement of about 5 cents per lunch. The extra milk costs the schools 7 cents but the federal government reimburses 4 cents per serving. Total federal funds last year were \$135,000, plus about \$90,000 in surplus commodities. It is estimated that without the federal program, meals would be increased 12 cents per lunch.

Approximately 70% of the students buy lunch in the cafeterias. The other 30% bring their lunch from home, and these may buy milk for 4 cents. It is very rare for a student to go home for lunch, as special permission is required and is granted only in unusual circumstances.

PHYSICAL FITNESS

The physical fitness program begins in elementary school, with exercises and activities directed by each classroom teacher. Regular physical education classes begin at grade 7, and every pupil is required to take physical education through grade 12.

Each junior high has a gymnasium. Each high school has two gymnasiums and a fieldhouse for basketball.

The physical education program includes three types of activities: vigorous, moderate, and mild. All three programs are designed to develop physical fitness, skills, and attitudes. Letters explaining the three types were sent to the city's physicians, and a student is enrolled in the moderate or mild program upon written recommendation of a physician.

Most students are enrolled in the vigorous program. Gymnasium activities include deck tennis and paddle ball. Outdoor activities are horseshoes, tetherball, croquet, archery, clock golf, and walks. Lectures and films give instruction on sports such as football, basketball, and baseball.

At present 3% of the students are enrolled in the moderate and mild programs, which offer table tennis, shuffleboard, bowling, box hockey, and dance.

The mild program includes chess, checkers, crossword puzzles, dominoes, jacks, quoits, bridge, marbles, commercial games, and films.

ATHLETICS

More than half of the combined junior and senior high students compete in organized sports activities. The athletic department budget for 1967-1968 for the two high schools was nearly \$80,000. The high schools compete interscholastically in football, basketball, baseball, track and field, and golf, tennis, and girls' volleyball. In addition the high schools have competitive programs in weight lifting and gymnastics.

In football and basketball, Irving has three teams in each high school. Only the varsity team from each school is in competition. In track each high school has a freshman team and a varsity team. Each school has a lighted practice field. For competitive events the high schools share the use of the 12,000-seat stadium, located at Bowie Junior High, which has permanent track facilities.

Each high school has two baseball teams and enters one in competition.

Special classes in golf and tennis are offered as part of the physical education program. Younger students are kept on the teams and allowed to practice until they qualify for competition.

Tennis courts and practice areas are maintained at each high school. Golfers who furnish their own clubs, practice at three private courses in Irving, where greens are provided without charge.

The junior high sports program offers one team for each grade level in track, basketball, and football.

SUMMER SCHOOL

A summer school program is offered for students in junior and senior high school. In 1967 the summer school had an enrollment of 1122, or 13% of the students at the secondary level. Of these, 400 were junior high students, and 722 were senior high students.

Tuition fee is \$20.00 per $\frac{1}{2}$ credit course. A maximum of $1\frac{1}{2}$ credits (\$60.00) may be taken.

Junior high students studied English 7, 8, reading/spelling 7, 8, math 7, 8, and history 7, 8. Students were permitted to enroll in one or two classes. Class size was approximately 25.

At the senior high level, students had a choice of sessions: June 6-July 3 and July 5-July 31. Subjects offered during both sessions were English I, II, III, IV, American history, world history, algebra I, II, plane geometry, general science, biology, government typing I, II, related math I, II. Half semester courses offered from June 6 to July 31 were government, typing I, Texas history, economics, English I, business law, and driver education.

There must be a minimum of 10 students enrolled for a course to be taught.

VOCATIONAL TRAINING

Irving's public schools offer students 20 vocational units in 11 subject areas, ranging from homemaking to commercial printing. More than 1,000 students participate in vocational classes, and in addition, the department offers special evening classes for adults.

Available courses at both high schools include four units of homemaking, classes in business, distributive education (D.E.), and industrial cooperative training (I.C.T.). In addition, Irving High offers general metals, auto mechanics, building trades, auto paint and body repair, drafting, and radio and television repair. The area's finest commercial type printing facilities are utilized at MacArthur High.

Students are offered vocational courses as electives in addition to regular courses required for graduation from high school. They earn a regular high school diploma and fulfill entrance requirements for many colleges.

Vocational courses are designed to give students a balanced program of classroom training and practical experience. The building trades classes at Irving High built a three-bedroom, two-bath, fully air-conditioned brick home last year.

The D.E., I.C.T., and vocational office education (V.O.E.) courses give students the opportunity to work part-time after attending regular academic classes in the morning. The two high schools have 83 D.E. students working in sales positions. The 76 I.C.T. students are employed in skilled occupations. The 26 V.O.E. students are in clerical and secretarial jobs.

The Irving public school vocational department has been designed by the Texas Education Agency as a program that may serve students who live outside Irving in a district not offering such vocational courses. At present about 12 non-residents from Shady Grove are attending the Irving high schools to obtain the vocational program.

Instruction in electronics and printing is offered not only to high school students, but to adults as well. There are 24 adults enrolled in electronics. Courses are taught in the evenings, and the adults pay fees of \$20 per semester course.

Additional classes are to be added to the high school program in 1969, 1971, 1973, and 1975. The additions will include refrigeration and air-conditioning, data processing, appliance repair, and cosmetology.

SPECIAL EDUCATION

In the area of special education the Irving School System employs a director, a psychologist, and 38 teachers and therapists. Classes are offered in the following groups:

- Trainable mentally retarded
- Educable mentally retarded (IQ 50-75)
- Slow learners (IQ 70-90)
- Emotionally disturbed
- Minimally brain injured
- Speech and hearing handicapped
- Homebound program

In 1966-67 368 students were enrolled in special classes. The departmental offices are housed in a building between Bowie

Junior High School and Lee Britain Elementary School. The department has a permanent building, the D. W. Gilbert Special School, at 701 E. Ninth. Other classes are held on various campuses.

Children are placed in the special education program only after careful testing and discussion. A teacher will refer a child who might possibly need special attention to his principal. The child is then tested by the Special Education Department and its staff psychologist. More psychological and neurological tests may be recommended to private doctors at the parent's expense. The results of all tests are considered by a five-member committee, consisting of director of Special Education, the staff psychologist, the visiting teacher, the head nurse, and the head of elementary curriculum in the district. They decide under which program the child would gain the most benefit.

Enrollment in special education classes is optional. Parental permission is required before a child is admitted to any program.

The educable retarded have academic training up to the junior high school level, when the program becomes a pre-vocational one. On the high school level, the program is strictly vocational. After graduation these students go directly into jobs.

The slow learners cover the same subject matter as their counterparts in regular classes, but use special methods. When they learn to handle their handicap and reach their own grade level, they go back into regular classrooms.

The division for children with minimal brain injury has three units and a supplementary program for placing students on the secondary level. The division for the emotionally disturbed serves as a pilot program in the state.

The speech and hearing therapy division checks all students in the Irving public schools at some time. There are nine therapists, including a full-time coordinator.

The homebound program is designed for students who are unable to attend the regular classes because of non-communicable diseases or physical injury. Students who have a doctor's confirmation that they will be out of school for at least four weeks may apply for enrollment in the program. These students receive instruction in all classes necessary for graduation excepting those requiring laboratory work. Regular grade level instruction and testing is conducted by the homebound teachers in coopera-

tion with the student's classroom teacher. Each student receives a minimum of three hours of individual instruction each week in addition to the assigned home work.

Starting in the 1967-68 school year the Irving schools are offering a new transportation service. This has resulted in an increase in enrollment in the special education classes. Three school buses were bought for this purpose. Each bus seats 36 passengers, is equipped with safety belts on every seat.

ADULT EDUCATION

The Irving Public Evening School, the adult division of the public schools, was organized to offer adults in Irving the same educational opportunities available to those who attend Irving high schools. Courses are open to persons sixteen years of age or older who are not attending high school during the day.

High school credit is given for successful completion of a semester of work. In order to receive credit in any course, a student must have a minimum class attendance of 45 hours, and there are no excused absences. In addition to a \$5 registration fee, students pay tuition of \$20.00 for one course, \$35.00 for two courses. Adult students must buy their own textbooks.

Currently there are 150 individuals enrolled in the evening school. The subjects and their enrollments are:

American history and civics	16
English (1st, 2nd, 3rd, 4th year)	15
Algebra (1st, 2nd year)	16
Bookkeeping	15
Typing	28
Shorthand	28
Electronics	24

Classes meet at Irving High School, 900 O'Connor Road, from 7:00-10:00 p.m. on Tuesday and Thursday.

CITIZEN PARTICIPATION

Three organizations in Irving encourage active citizen participation in the schools.

Parent-Teacher Associations

Each school has a Parent-Teacher organization, with the exception of John R. Good Elementary School, which has a Family Group. The P-TA's try to bring home and school into closer

relationship, encourage intelligent cooperation and development of the school program, and provide opportunity for exchange of information between parents and teachers. These groups do not have the responsibility for general school policy and do not take part in the administration. They hold carnivals and other events to raise money for the purchase of equipment not provided for in the school budget, such as additional library books. All gifts must have board of education approval. Through the cooperation of these groups and the principals, parents receive periodic news letters about school and P-TA activities. They are linked through membership to the state and national Congresses of Parents and Teachers.

Irving Booster Club

This organization is made up of citizens who wish to support the athletic departments of the high schools. Any contributor may become a member.

League of Women Voters

Each year the Irving League of Women Voters supplies information to all voters on candidates for school board positions. League members attend school board meetings as citizen observers. For the past three years the league has made an extensive study of the Irving school system, its organization, curriculum, and administration. The result of this effort is the publication of this booklet for the use of all citizens. The league offers this booklet in the hope that it will increase interest, communication, and understanding between Irving residents and their school system.

PROJECTIONS

Everyone involved with the Irving schools—the school board, administration, teachers, as well as parents and “average” citizens—is aware of the many needs of the school system. The school board has outlined its plans for meeting “the challenge of the future.”

Enrollment is expected to reach 25,000 by 1971. This increase will require an additional 230 classrooms and approximately 250 teachers. The new Chester Nimitz High School is under construction in the southwest section of the city. It will open in September 1968, and will be a combined junior and senior high school for the first two years.

Additions are now under construction at three schools, all to be completed by fall 1968. These include 10 classrooms and a library at Keyes Elementary, 16 classrooms at Brandenburg Elementary and 4 classrooms, band room, enlarged cafeteria and gymnasium at Crockett Junior High. The administration building will be enlarged by September 1968.

In long range plans for the future, the school board foresees the need for a 4th junior high in southwest Irving by September 1970 and a 4th high school in northwest Irving in the more distant future.

To improve the quality of education the school board has approved a list of specific goals for 1965-1970. These goals, published by the Irving School System in "The Quest for Quality," are:

1. System-wide remedial reading program
2. Centralized libraries in each elementary school
3. Modern foreign languages in elementary schools
4. Instrumental music programs to include instruction in strings
5. Vocational programs for junior high students
6. Curriculum specialists for art, music, science, mathematics, health and physical education, social studies, English and guidance
7. Director of statistics and research
8. Further studies and possible uses of the non-graded primary school, team teaching, educational television, flexible scheduling, and programmed instructional materials
9. Continued growth and development of administrative, supervisory, and teaching staffs through local in-service activities and attendance at national and state educational conferences, workshops, and other professional meetings.
10. Evaluation, expansion, and enrichment of the existing school program.



IRVING DAILY NEWS

Irving — Today's City With Tomorrow's Future

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19 political candidates voice views

By RUSTY HEDGES

Politics filled the air last night as 19 aspirants to public office voiced their views at a Candidate's Rally sponsored

by the Irving League of Women Voter's and the Irving Bar Association. Questions ranged from the possible ecological affects of a supersonic transport to mismanagement of the

state treasury and financing of public schools.

Over 125 persons were on hand for the first rally for general election candidates sponsored by the league and the

bar association. The two have sponsored similar rallies for candidates for the city council and school board for many years.

Each candidate was given two minutes for an opening statement and then the floor was opened to questions from the audience. Dale Milford, Democratic candidate for Congress from the 24th District, drew the most questions from

the floor, with five directed his way.

The candidates for the legislature from District 33-A, Democrat John F. Boyle Jr. and Republican Bob Davis, tied with Republican state treasurer nominee Maurice Angly for second place with four questions directed to them.

Milford, whose Republican opponent was not present, responded to a question about

support for George McGovern by saying that although it was not important in a congressional race, he had signed a pledge to support all Democratic candidates and would do so.

Milford also said he would push for congressional approval of a supersonic transport because it would keep the United States as the leading

producer of commercial aircraft in the world. He discounted objections from environmentalists, saying they were based on theories "that won't hold water."

Republican legislative candidate Davis attacked his opponent in both his introductory remarks and his replies to questions. Davis entered his

attacks on Boyle's support of former Speaker of the Texas House Gus Mutscher.

He charged that Boyle supported Mutscher up to the end, and quoted a Dallas newspaper article saying Boyle attended a strategy meeting of Mutscher supporters in Dallas after the

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Daily News Photo by Rick Neal

FATAL CRASH—An Irving fireman sprays foam on the still smoldering remains of a tractor-trailer truck which exploded yesterday afternoon at Caldwell Drive and Spur 348 in north Irving following a two-truck crash. Killed in the blazing mishap was Charles Le Cross of Dallas, driver of the tractor-trailer truck, which was loaded with some 600 gallons of gasoline and diesel fuel.

Blazing collision kills one

A spectacular two-truck crash in northern Irving claimed the life of a Dallas man, Charles Dale Cross, yesterday afternoon.

The collision and explosion occurred about 3:30 p.m. and sent black smoke hundreds of feet into the air. The mishap occurred at the intersection of Spur 348 and Caldwell Drive just north of Highway 114.

Over a half a dozen police cars, four units from the Irving Fire Department and a City of Dallas police helicopter were on the scene as firemen battled the truck fire and sur-

rounding grassfires ignited by the explosion.

One of the trucks involved, the one driven by Cross, was a completely loaded gasoline truck carrying 8,000 gallons of gasoline and diesel fuel.

The other driver, a 57-year-old Irving man, was arrested by Irving police following the accident for homicide by vehicle. Police reports said the man, driving a 1971 Ford pickup, failed to yield right-of-way at the intersection.

Irving Fire Marshal J. D.

Continued on Page 7



MAESTRO—For four seasons on the American television screen, Mitch Miller and his "Sing-Along" artists were a weekly event in most homes. Miller will appear in concert in Irving at 8 p.m. Thursday in Irving High School auditorium.

Record turnout seen

Rally attracts 19

(Continued from Page 1)

speaker had been found guilty of accepting a bribe. According to Davis, Boyle's record on votes to reform the legislature was "zero."

Boyle stressed his record in the house and talked about the bills he had worked on and hoped to push for during the next session. He cited a bill granting the city the right to tax property within Irving at the new airport as one piece of legislation that would benefit Irving taxpayers.

Boyle responded to Davis by saying that he had voted to investigate the Sharpstown scandal, but had opposed removing the speaker in the middle of the session because it would have been disruptive for the work in progress.

Davis chided Boyle, saying that the question of bribery

"strikes at the heart" of the question of a man's qualifications to be speaker of the house. He said the matter should have been looked into by the house promptly and some action taken.

In response to a question, Boyle said he was not supporting the top of the Democratic ticket and really did have a preference for president. He said he was supporting Barefoot Sanders for the U. S. Senate.

Davis said he is supporting the re-election of President Nixon and Sen. John Tower.

Angly, in his second major campaign appearance in Irving, spoke out strongly against what he called mismanagement of the state's treasury.

Other candidates on hand for the rally included three candidates of the Socialist-Workers party for statewide office. Debby Leonard, candidate for governor, Meyer Alewitz, candidate for lieutenant governor, and Thomas Kincaid, candidate for attorney general, were on hand for the rally.

The gubernatorial candidate of the party said she favored putting Texas on record as an "anti-war state."

Others at the rally included Democratic candidate for Congress George Hughes, who attacked his opponent, incumbent Congressman Jim Collins, as being a rich man who does not represent the average man.

Republican Al Korieth and Democrat R. J. McInnish, both candidates for the legislature from District 33-B, were also at the rally, as was incumbent Republican County Commissioner, John Whittington...

Both candidates for the State Board of Education from the Third District also were present. Marvin Kress is the Democratic candidate in the race and Dr. Stanley McCaleb the Republican.

Candidates for Dallas County judgeships present included Fred Harless, candidate for the 14th District Court; Ted Akin and John Bryant, candidates for the 95th District Court; and Robert Day and Bob White, candidates for the County Court at Law No. 4.

Republican candidate for Dallas County sheriff, Richard D. Aubrey, was also on hand to promote his bid to unseat incumbent Sheriff Clarence Jones.



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Daily News Photo by Rick Neal

On the scene as firemen tackled the truck fire and sur-

Continued on Page 7

In Irving at 8 p.m. Thursday in Irving High School auditorium.

FATAL CRASH—An Irving fireman sprays foam on the still smoldering remains of a tractor-trailer truck which exploded yesterday afternoon at Coldwell Drive and Spur 348 in north Irving following a two-truck crash. Killed in the blazing mishap was Charles Le Cross of Dallas, driver of the tractor-trailer truck, which was loaded with some 60 gallons of gasoline and diesel fuel.

Mitch Miller Coming to Irving

Mitch Miller, America's maestro, will appear at 8 p.m. Thursday at the Irving High School auditorium. Miller, who has been performing for more than 20 years, is now carrying the message of music to live audiences from coast-to-coast in his fifth tour with a symphony orchestra. Performing an array of popular classics, at concert's end an audience "Sing Along" is sure to provide the musical experience of the year. Perhaps most familiar to the American public is the image of Miller conducting a rousing "Sing-Along" on their television screens. "Sing Along with Mitch" was a weekly event in millions of American homes for four seasons. His "Sing-Along" albums sold almost 20 million copies, making him one of the best-selling artists ever recorded.

less millions over the years. Irvingites will have the opportunity to hear him conduct a full symphony orchestra in live concert, performing selections of popular classical favorites ranging from Brahms and Bizet to Tchaikovsky and Gershwin.

Having toured to critical raves for four seasons, Miller is now carrying the message of music to live audiences from coast-to-coast in his fifth tour with a symphony orchestra. Performing an array of

popular classics, at concert's end an audience "Sing Along" is sure to provide the musical experience of the year.

Perhaps most familiar to the American public is the image of Miller conducting a rousing "Sing-Along" on their television screens. "Sing Along with Mitch" was a weekly event in millions of American homes for four seasons. His "Sing-Along" albums sold almost 20 million copies, making him one of the best-selling artists ever recorded.

According to Dallas County Clerk Tom Ellis, some 2,100 Irving voters will cast their ballots early this year.

Absentee voting is now under way for the Nov. 7 general election, and Ellis said he expects a record turnout among Dallas County voters.

Persons wishing to vote absentee may appear in person in the county clerk's office on the third floor of the Dallas County Records Building on any working day between now and Nov. 7. The clerk's office also will be open for absentee voting on Saturday, Oct. 28.

The clerk's office is normally open for business from 8:30 a.m. to 4:30 p.m. On the 28th, the office will be open from 8

a.m. to 4 p.m.

Ellis noted that the downtown office is the only location in Dallas County where a person can vote absentee in person.

The voting will be done at the clerk's office on a punch-card voting machine. Ellis noted that the punchcard system may slow the process somewhat because voters will not be familiar with it.

Absentee ballots can be cast by mail by persons who cannot appear in person, said Ellis. He explained that requests for mail ballots must be received by the clerk before Nov. 3, the last day the clerk will mail out ballots to absentee voters.

Record turnout seen

Absentee voting under way

Ellis said persons wishing ballots mailed to them should enclose their voter registration certificate and send the request to his office.

He said ballots will only be mailed to addresses outside the county if a physician's statement is enclosed noting that the person is unable to come to the polls because of illness or disability.

All mail ballots must be

postmarked by Nov. 6, the day before the election, and must be in the clerk's office by 1 p.m., Nov. 7.

Ellis said he expects a total of about 30,000 absentee ballots to be cast in Dallas County this year. This compares with about 21,000 absentee ballots cast in the last presidential year, 1968.

Final tabulations from the county tax office indicate that a total of 43,997 Irvingites registered in Irving's 18 precincts

before the Oct. 7 deadline. Ellis noted that the list is being checked for possible duplications and that the total might be reduced before election day.

Irving's registration figure represents about seven per cent of the total of 631,457 voters registered in Dallas County this year. Ellis is predicting a turnout of about 90 per cent in Dallas County this year and this would place the projected turnout in Irving at just under 40,000.

unjustified assault

Suit charges 2 policemen

Irving policemen, Sgt. McQuinn and Detective Hosea, have been in a civil suit with their trust as police-committing assault and without justification, using property damage justification.

The suit has been filed by Charles David Blair, his wife Jo Lee Blair and his father, Arthur David Blair. It also names Leonard McCarley, Irving chief of police, as a defendant in the case because he is responsible for the conduct of the officers under his command.

Filed in a federal district court in Dallas, the suit asks for damages totalling \$51,100.

The legal action stems from an incident that allegedly occurred at the Oak Park Apartments in the 2800 Block of West

The complaint charges that the two officers, Hosea and McQuinn, and other unknown officers, "kicked in the door" of their apartment without an arrest warrant or search warrant, threatened Blair's pregnant wife with a gun and took the younger Blair into another room and struck him.

The night before the alleged attack, Charles David Blair was arrested by Irving police on charges of aggravated assault on a police officer. His father was later charged with assaulting an officer in connection with the same incident.

30 days in the county jail. The older Blair was also found guilty and sentenced to one year in the county jail and a \$500 fine.

According to the complaint submitted by Blair's attorney, Hosea, who at that time was a patrolman, went to the Blair's apartment on the night of April 7 to advise them that they were disturbing neighbors and ask them to be quiet. An argument and fight ensued, and Hosea called for help from other Irving policemen.

Hosea was off duty at the time of the incident.

from the apartment, which belonged to the elder Blair.

The suit alleges that the officers at that time entered the apartment, "threatened Blair's wife and struck the younger Blair. The elder Blair was not present in the apartment when the incident occurred.

The three men named in the suit are named as individuals and as police officers. They will be represented in the case by a private attorney and by an attorney representing the city's insurance company.

The attorneys representing



Local option election drive fails

By RUSTY HEDGES

Pro-liquor "Citizens for Irving" has failed in its attempt to call a local option liquor sale election in Irving.

Dallas County Clerk Tom Ellis, contacted late last night by the Irving Daily News, said that the petitions submitted Aug. 27 by the "Citizens for Irving" are "several hundred signatures short of the 6,259 needed to call a liquor election

in Irving." He reported 5,692 petition signatures were valid.

Ellis said the certification of petition signatures by the county clerk's office is completed and only a few checks remain before the final tabulation is announced.

The failure of the "Citizens for Irving" liquor drive marks the end of the third attempt to call a local option election in the last seven months.

Pro-liquor forces in Irving turned in some 8,000 signatures

requesting a local option election here. "Citizens for Irving" leader Jim Caldwell, when the petitions were turned in to the county clerk Aug. 27, said his group had verified some 6,800 signatures and were confident they would have more than the 6,259 required to bring the issue to the polls.

Petition signature problems apparently discovered by the county clerk's office were duplication of signatures, incorrectly signed signatures and

cases of spouses signing for each other.

Caldwell, when the petitions were turned some five weeks ago, said that if the local option drive failed, his group would have "workers standing outside every polling place in Irving" on general election day. "We'll collect 15,000 signatures in one day," he predicted.

One requirement which may have given the pro-liquor faction problems is a state law

requiring that each petition signature of a registered voter be signed in the exact manner that it appears on a voter registration slip.

If a voter's registration slip read "John P. Smith," for example, a signature that reads "John Paul Smith" is not valid.

Another attempt to call a local option election will be more difficult after Nov. 7. The number of petition signatures required to call a local option

election is 25 per cent of the Irving vote for state governor in a presidential election year.

The present figure of 6,259 signatures required to call an election is based on the 1968 vote here, when slightly more than 25,000 voters went to the polls in Irving.

After general election day, the figure will be based on this year's vote. With some county election officials predicting a turnout of some 35,000 Irving voters, number of required sig-

natures likely will jump to about 10,000.

One unknown factor at this time is the affect of the anti-liquor activities of the "Keep Irving Clean" group. The "dry" faction purchased copies of the petitions and then sent out postcards to each person whose name appeared on the list.

The cards said the "Keep Irving Clean" group needed to verify petition signatures and asked that the card be mailed

back if a person did not intend for his name to be on the petition.

Ellis last week said the county clerk's office had not received any of the cards. He did not indicate last night if any of the cards were turned in to his office.

The county clerk said he will return the petitions to Caldwell's group tomorrow to give them the opportunity to object to the invalidation of signatures.



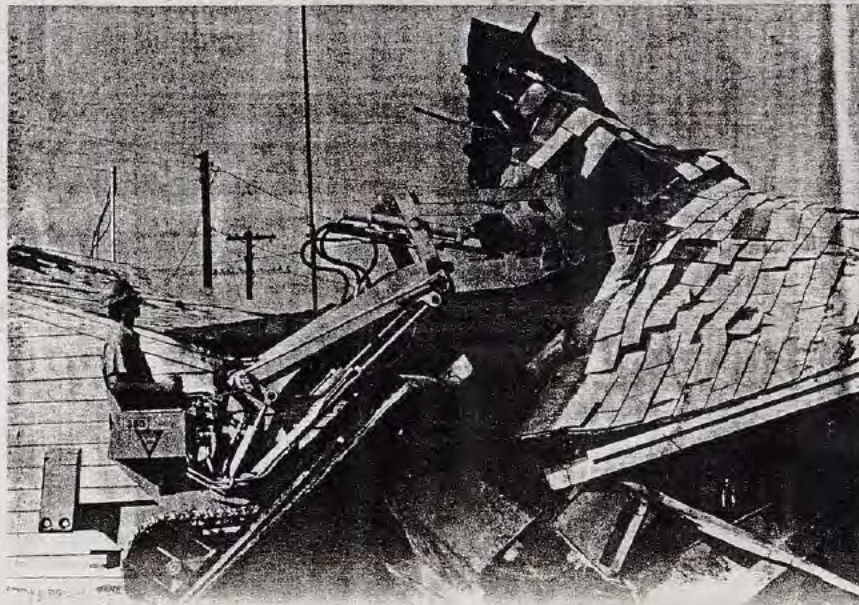
IRVING DAILY NEWS

Irving — Today's City With Tomorrow's Future

VOLUME 13 — NUMBER 188 — IRVING, TEXAS — THURSDAY, OCTOBER 5, 1972

PRICE — DAILY 10c — SUNDAY 15c

PHONE 254-6161



January completion slated

New animal shelter construction starts

Construction of a new city animal shelter got under way yesterday with the razing of the old facilities on Briery Road.

Residents of the animal shelter have taken up temporary residence behind the site of the new shelter.

Chris Pledger, city director of health, said the temporary facilities should be adequate for the needs of the health department until the new facility is finished in January.

The health department, said Pledger, partly of necessity, will be following the cityspec-

animal shelter is scheduled to take about 90 days from the start of construction to completion.

The contract for the new facility was awarded by the Irving City Council Sept. 21 to DeSoto Co. for a bid of \$39,128. The new brick animal shelter will include an enclosed dog run, air conditioned offices and animal enclosures equipped with circulating air fans and forced-air blowers for heat.

The dogs being held by the city are now being kept in a large, open pen with a shed in one corner. About 35-40 dogs were in the pen yesterday aft-

Pledger pointed out that dogs that have bitten someone or that the health department has received a complaint about will be kept separate from the other dogs. The city park department has agreed to provide cages in which these dogs can be kept in isolation for 10 days. They will be kept in the park department's zoo facilities in Fritz Park.

The health director noted

that no animal would be killed before the three-day period expires unless it is ill or animal wardens are sure the animal is a stray and doesn't belong to anyone.

"The unfortunate thing is that there is no enclosed area in which to do this (kill the animals). People who drive by and realize what is happening may wonder," observed Pledger.

Candidates'



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Voter registration deadline Saturday

There are still two days before the deadline for registering to vote in the Nov. 7 general election.

The county sub-courthouse at 841 W. Irving Blvd. will be open for registration from 7 a.m. to 4:30 p.m. tomorrow and the main County Courthouse in downtown Dallas will be open 8 a.m. to 4:30 p.m. Saturday for final voter registration.

Clyde Minton, manager of the county offices in Irving, said the number of people coming down to register at the sub-courthouse "has been real good here lately." He said he has no way of knowing how many people have registered in Irving because the cards are mailed in to the county offices downtown and many of the cards are still in the hands of groups that have been working on registration drives.

The cards are also available in all Irving fire stations and in several banks here, according to Minton. He noted that both factions of the wet-dry issue have been registering voters

and both political parties have conducted registration drives.

Minton said that people have been coming in at a rate of 40 to 50 a day this week to register in the sub-courthouse. "If people aren't registered it can't be our fault this year," said Minton. "We tried to make it easy on the people."

He estimated that 95 per cent of those eligible this year are registered in Irving.

The Daily News also checked

with the office of the Dallas County Tax Assessor-Collector about registration by mail.

John R. Childs, administrative assistant to the Dallas County tax assessor-collector, said that forms must be mailed in by Saturday to make the deadline. He noted that forms postmarked on Saturday and in the assessor-collector's office by Monday would be considered legal.

The latest Irving registration

figure available from the Dallas County Clerks Office, compiled Sept. 30, showed a total of 40,552 Irving citizens had registered to vote so far this year.

County Clerk Tom Ellis is estimating that close to 90 per cent of the registered voters will turn out on election day. This would indicate a turnout on Irving of more than 35,000 voters, compared to slightly more than 25,000 votes cast in the 1968 general election.

Otis Brown safety patrol: crisp efficiency, discipline

The student safety patrol at Otis Brown Elementary School has a crisp efficiency and discipline that would do credit to a military platoon.

The patrol is composed of 15 boys and girls from the fifth grade classes at Brown. Their teachers are Jo Carol Adam-

son, Gladys Hitt, Lois McKinney and Donald Selvidge.

Mrs. Adamson explained that the students are selected for duty while they are in fourth grade. During the final weeks of school each year, those chosen are given safety instruction by their teachers and work with the outgoing patrol group.

"It's really an honor for them," said Mrs. Adamson. "They have to have an overall B average in school and must maintain a straight-A average in citizenship."

She noted that qualified students write letters explaining why they want to serve on the safety patrol. The fourth grade teachers then make their selections for the coming

year's squad.

Mrs. Margaret Young, principal at Brown, pointed out that having girls in the patrol helps keep the boys "on their toes." She explained that girls have been included in the activity for about two years.

The children in the patrol are required to report to the school's campus by 7:45 a.m. and do not leave until 3:45 p.m. — manning their stations in all kinds of weather.

There are four stations at strategic intersections adjacent to the school where squads of three youngsters are on duty each day. Additionally, lieutenants are posted at each of two bicycle racks on the schoolyard.



Daily News Photo by Peggy Palmer

SAFETY PATROL—The student safety patrol at Otis Brown Elementary School assembles in a military manner for the dispatch of its duties at the school. The 15 youngsters are all fifth grade students who were chosen on the basis of scholarship and citizenship to become members of the squad. Their seriousness and efficiency make functioning practically flawless.

All opposed candidates seeking county, state and federal offices will have the opportunity to briefly state their platform to the people and to answer questions from the audience.

Mrs. Louis Shipak, league president, said all candidates will be given an equal amount of time for statements and for answers to voters' questions.

Mrs. Shipak said this is the first time the league has sponsored a rally on a general election basis.

"We have sponsored rallies for city and school elections so that voters could meet and question candidates on particular issues. These have always been successful," she said.

"The November ballot is such a long one, it was the league's opinion that Irvingites should have the opportunity to hear all of the candidates at one time and at the same place," she explained.

Milton Sturman, president of the Irving Bar Association, said the association earlier this summer decided to become more involved in community affairs than it has in the past.

"A general election year seemed a good place to start," Sturman said. "We feel this is something that will be of real service to Irving voters."

Weather forecast

IRVING weather will be cloudy and warm Friday with 30 per cent chance of rain. The low tonight will be around 60, the high Friday around 88 with southerly winds 5-15 mph.

Inside the News

YOUNG 'PARENTS' — Eighth grade homeroom of Mrs. Joyce Byler at Bowie Junior High School "adopts" 5-year-old Taiwan boy. (Story, Photo, Page 4)

HONOR SOCIETY INDUCTS 61 — National Honor Society at MacArthur High School inducts 61 members. (Story, Page 7)

POWDER PUFF — Irving High School senior girls nip junior girls in powder puff football yesterday during IHS homecoming activities. (Story, Photo, Page 12)

Candidates'

Rally slated here Oct. 23

Invitations are going out to- day to 44 Republican and Democratic candidates in some 22 contested races in the

upcoming November general elections asking them to partici- pate in a Candidates Rally. The rally is set for 7:30 p.m. Oct. 23 at Crockett Junior High School, Story Road and High- way 181, co-sponsored by the Irving Bar Association and the League of Women Voters of Irving.

All opposed candidates seek- ing county, state and federal offices will have the opportu- nity to briefly state their plat- form to the people and to an- swer questions from the audi- ence.

Mrs. Louis Shippek, league president, said all candidates will be given an equal amount of time for statements and for answers to voters' questions. Mrs. Shippek said this is the first time the league has spon- sored a rally on a general elec- tion basis.

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PHONE 254-6161

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PRICE — DAILY 10c — SUNDAY 15c

January completion slated

New animal shelter construction starts

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Residents of the animal hel- ter have taken up temporary residence behind the site of the new shelter.

Chris Pledger, city director of health, said the temporary facilities should be adequate for the needs of the health department until the new facil- ity is finished in January.

The health department, said Pledger, partly of necessity, will be following the cityspec- ified time period for holding animals before they are killed.

animal shelter is scheduled to take about 90 days from the start of construction to comple- tion.

The contract for the new fa- cility was awarded by the Ir- ving City Council Sept. 21 to DeSoto Co. for a bid of \$39,126. The new brick animal shelter will include an enclosed dog run, air conditioned offices and animal enclosures equipped with circulating air fans and forced-air blowers for heat.

The dogs being held by the city are now being kept in a large, open pen with a shed in one corner. About 35-40 dogs were in the pen yesterday af- ternoon.

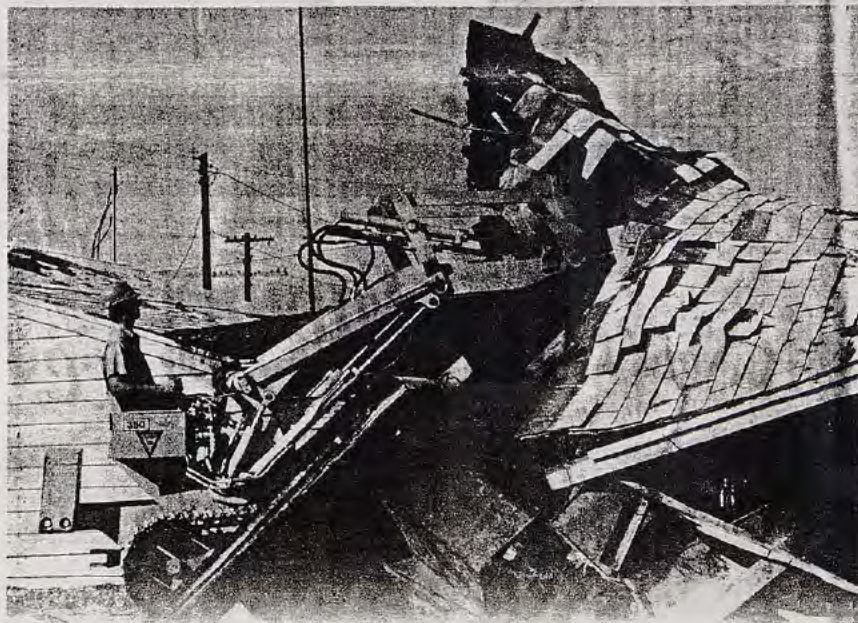
Pledger pointed out that dogs that have bitten someone or that the health department has received a complaint about will be kept separate from the other dogs. The city park de- partment has agreed to provide cages in which these dogs can be kept in isolation for 10 days. They will be kept in the park department's zoo facilities in Fritz Park.

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that no animal would be killed before the three-day period expires unless it is ill or animal wardens are sure the animal is a stray and doesn't be- long to anyone.

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Candidates'





IRVING DAILY NEWS

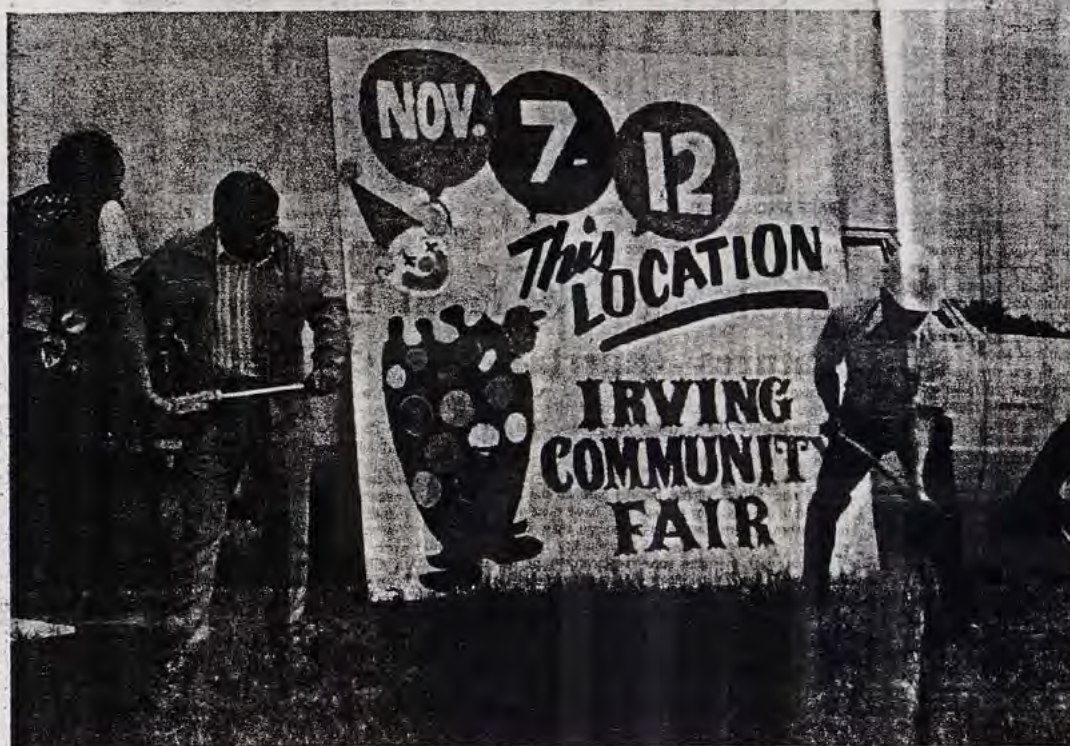
Irving—Today's City With Tomorrow's Future

PHONE 254-6161

VOLUME 13—NUMBER 203—IRVING, TEXAS—MONDAY, OCTOBER 23, 1972

PRICE—DAILY 10c—SUNDAY 15c

Continued on Page 9



SIGNS OF TIMES—Irving Jaycees, from left, Joe Bailey, fun and games chairman, Jerry Tustison, direct promotions chairman, and Steve Young, general chairman, put up the sign that heralds the approach of the Irving

Community Fair. The annual fair, which runs from Nov. 7 through Nov. 12 off West Irving Boulevard across from the K-Mart store, will feature a midway, games, some 100 booths and homemade food and candy.

Daily News Photo by Rick Neal

Employment opportunities

'Career Night' tonight at IHS

All high school students and their parents will have an opportunity to learn about jobs for graduates and how to get

them at "Career Night", which begins at 7:30 tonight at Irving High School.

Sponsored by Irving High School's PTA, the program will feature three guest speakers representing the fields of data processing, sales and department store careers.

ment Service.

The program will be divided into two half-hour sessions following a brief meeting of the PTA unit. During these sessions, in addition to Mrs. Taylor's talk, Mary Duvall of Sanger-Harris will present a film and give information on the

sales careers, and Tom Grogel of IBM will outline positions available and schooling required for advancement in the data processing field.

Tonight's program is the first of two planned for high school students in Irving who do not plan to attend college.

this evening will be devoted to a question and answer session for those participating.

All high school students and their parents are encouraged to attend.

Weather forecast

IRVING weather will be fair and milder Tuesday.

Political hopefuls to speak at rally

A full slate of political hopefuls will appear at a candidate's Rally tonight at Crockett Junior High School, 2431 Hancock.

Sponsored by the Irving League of Women Voters and the Irving Bar Association, the rally is scheduled to begin at 7:30 p.m. Bar Association President Milton Sturman will open the program, which is the first general election campaign rally to be sponsored by the league in Irving.

Each candidate will make an opening statement, after which he will field questions from the public. There will be an opportunity after the rally for those present to meet and discuss issues with the candidates.

Mrs. Lucinda Headrick, chairman of the event, said that almost 100 per cent of the invited candidates have accepted. In state legislative races, these include both candidates from District 33-B, which includes parts of northern Irving. The Republican hopeful is Al Kiorlo, former Farmers

Branch city councilman, and the Democratic contender is R.J. McNish, former mayor of Carrollton.

Bob Davis, Republican candidate opposing Democrat incumbent John F. Boyle Jr. for state representative from District 33-A, which encompasses most of Irving, has agreed to be present at the rally. Tentative acceptance has been given by Boyle.

Congressional candidates who are expected to attend the rally include George Hughes, Democratic candidate from the Third District; Dale Milford, Democrat, and Courtney Roberts, Republican, opponents in the race for Congress from the 24th District.

Also scheduled to appear are Marvin Krass, Democrat, and Dr. Stanley McCaleb, Republican, who are competing for election to the State Board of Education from the Third District.

Meyer Alewitz, socialist candidate for lieutenant governor, has accepted an invitation to the rally, as has Maurice Angly, Republican candidate for state treasurer.

From the 14th judicial district, Democrat Fred Harless will be on hand, but his Republican opponent, Charles "Ben" Howell, has far indicated only tentative acceptance of his invitation to appear. Both candidates from the 95th judicial district — Democrat Ted Alkin and Republican John R. Bryant — are expected at the rally.

Both candidates for County Commissioner from Precinct One will attend the rally. They are incumbent John Whittington, Republican, and his Democratic opponent Bill Neil.

Dallas County Sheriff Clarence Jones and his Republican opponent Richard Aubrey will speak at the rally as well. Robert E. "Bob" Day, Democrat, and R.E. "Bob" White, Republican, both candidates for Dallas County Court of Law, Place 4, also will present their views.

On behalf of the Irving League of Women Voters, Mrs. Headrick extended an invitation to all interested citizens to attend the rally and meet the candidates. There is no charge for admission.

Inside the News

LAST TO KNOW — Election vote counters at regional center at State Fair may be last to know the tally election night. (Story, Page 8)

LONG HIKE — Two Irving men take part in 50-mile hike along a ledge in the Grand Canyon. (Story, Photo, Page 9)

COWBOYS LOSE COOL — Pokes fall in season's big test when Washington Redskins intercept two Morton passes in final stanza. (Story, Page 10)



IRVING DAILY NEWS

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Irving — Today's City With Tomorrow's Future

VOLUME 13 — NUMBER 200 — IRVING, TEXAS — THURSDAY, OCTOBER 19, 1972

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At 'Candidates Rally'

Political hopefuls to air views Monday

By RUSTY HEDGES

An even dozen candidates have accepted invitations to participate in a "Candidates Rally" sponsored by the Irving League of Women Voters and the Irving Bar Association.

The rally is planned Monday at Crockett Junior High School at Story Road and Carpenter Freeway at 7:30 p.m.

Mrs. Lucinda Headrick, chairman of the event for the league, said the program Monday night will mark the first time the Irving League of Women Voters has sponsored a rally for a general election campaign.

The league and bar association here annually sponsor a candidates rally in the spring for political hopefuls seeking posts on the Irving City Council and school board.

Another possible first for Irving will be the appearance

of a statewide candidate of the Socialist Workers party. Meyer Alewitz, socialist candidate for lieutenant governor, has accepted an invitation to present his views Monday night.

The only other statewide candidate who has accepted so far is Maurice Angly, Republican candidate for state treasurer. It will be Angly's second appearance in Irving this year. He made a campaign swing

through the area in late summer.

At least three candidates for Congress will be on hand Monday night. George Hughes, Democratic candidate for Congress from the Third District, has accepted the league's invitation. Incumbent Congressman Jim Collins has notified the league that other commitments will keep him from appearing.

Both candidates for Congress from the 24th District, which includes portions of western Irving, will be on hand Monday night. Dale Milford, a Democrat, and Courtney Roberts, Republican, have accepted the opportunity to continue their verbal battle face-to-face.

In state legislative races, both candidates from District 33-B have agreed to appear at the rally. District 33-B includes

parts of northern Irving. Al Koriath, a former city councilman from Farmers Branch, is the Republican in that race, and R. J. McInish, a former mayor of Carrollton, is the Democrat.

Mrs. Headrick said that so far she has not heard from either of the candidates from District 33-A, but expects both

Continued on Page 4

Candidates Rally set

Continued from Page 1

to attend. District 33-A includes most of Irving and matches Republican Bob Davis against Democratic incumbent John F. Boyle Jr.

On the county level, incumbent County Commissioner John Whittington of Irving has notified the league that he will be at the rally. Whittington, an attorney and former member of the Irving City Council, is seeking his second four-year term on the commissioner's court.

Dallas County Sheriff Clarence Jones, who is also seeking re-election, also will speak at the rally.

Three candidates for judge-

ships in Dallas County have agreed to attend the rally. One is John R. Bryant, a former judge who is seeking election to the 95th District Court as a Republican.

Both candidates for Dallas County Court of Law, Place 4, have accepted invitations to present their views and qualifications Monday night. The opponents in that race are Robert E. "Bob" Day, a Democrat, and R. E. "Bob" White, a Republican.

Mrs. Headrick urged all interested citizens to attend the meeting and meet the candidates. The rally is open to

the public at no charge and all Irvingites are welcome, she said.



PHONE 254-6161

VOLUME 13—NUMBER 175—IRVING, TEXAS—WEDNESDAY, SEPTEMBER 20, 1972

Irving businessmen band

Group to fight phone

issues of 1972.

By LARRY TOTH

A committee to fight proposed General Telephone tariffs for rotary, PBX and PABX equipment in Irving was formed yesterday morning by a group of Irving businessmen. Dick Carlson of Recognition Equipment was elected president of the steering committee.

for the group, which yesterday laid initial plans to fund a "war chest" to hire a utility rate consultant, attorneys and accountants to prepare an evaluation of General Telephone's proposed tariffs — which call for increased commercial rates ranging from some 25 to 80 per cent.

"We must confront (General Telephone) head on with the same expertise" it has used to gain tariffs for commercial telephone users in other Texas cities, Ruff said. "They have a 3-year jump on us... and it's going to be a tough battle."

The ordinance passed by the Garland City Council Jan. 4 to initiate the tariffs in that city, according to Ruff, reading a copy of the Garland ordinance, will not become effective until the proposed tariffs are approved by the Irving City Council.

"For all intents and purposes, Garland has approved this tariff," said Ruff. "This (makes Irving) the obvious battleground" for telephone tariffs in the Dallas-Fort Worth area, he pointed out.

A study of General Telephone's proposed tariffs — slated to be presented to the Irving City Council — is estimated to cost between \$40,000 and \$50,000, the businessmen were informed. Costs of hiring attorneys and accounts, Ruff indicated, could up the figure to some \$75,000.

Ruff, noting businessmen will need to contribute to a fund to finance the costs of a study of General Telephone's proposed tariffs, said that the group "has got to have a war chest."

"We're hoping to get a similar group together in Garland, possibly Plano," he said, to aid in funding the costs for the study.

Don Moran of J.C. Penney Co., another member of the steering committee, noted Irving businessmen should approach their counterparts in Garland for assistance in the committee's efforts.

He suggested Garland businessmen be approached on the basis: 'Since your city council has put your fate in the hands of the Irving City Council, come and join us.'

"We have got to impress the (Irving) city council that the

"There's nothing wrong with seeking expert advice" to make a presentation to the city council, he pointed out.

Ruff told the businessmen that Southwestern Bell Telephone Co. "is watching this revolutionary new kind of tariff."

"You can see the ingredients here," he observed. "If you follow the domino theory, in a

few months
will follow
iffs

"We've public aware what the today will (telephone General T to meter the sation min phones is plied later

Irvingite

GOP co

By RUSTY HEDGES

Twenty Irvingites were among more than 3,000 Texas Republicans who gathered in downtown Dallas yesterday for the state convention of the Republican party of Texas.

The convention offered some-
thing old and something new
for Texas Republicans. The
shouts of "Viva" followed by
"Ole" echoed back and forth
across the hall as they have at
every Texas Republican con-
vention since Barry Goldwater
spoke in the same building and
on the same occasion in 1964.

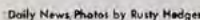
Something new was provided by slide presentations for gubernatorial candidate Hank Grover and Sen. John Tower. The presentation used several screens at once and was complete with music and recorded narration.

The slides varied from scenes of Sen. Tower and keynote speaker Mrs. Tobin Armstrong, strong, national committee woman from Texas and co-chairman of the Republican national committee Erik Jonsson, former mayor of Dallas and state chairman of the Committee for the Re-election of the President, also addressed the convention.

Dunn spoke to the convention.

In the mid-1960s, the counties and Townships two statesmen like Bowie gave men from Iowa signed by see, he counties as nessee nd Dunn against the Democratic McGovern has shown several a five, and formed Grover's "was here Republican family, but that we're un-

Grover's fight against man Gro party's June 1968 Grover's gates two in Vietnam the San where it



REPUBLICAN CONVENTION—About 20 Irvingites were in Dallas yesterday for the Republican state convention. Pictured top left is Mrs. Fred Furgerson and Mrs. Al Mince selling a Republican tie-tack to a passing delegate. The middle left is Irving Mayor Dan Markin, Mrs. W. L. Conner and City Councilman Bill Tynes visiting the booth of the Irving Republican Women's Club. Lower left is a cluster of signs during a demonstration for GOP gubernatorial candidate Hank Grover. Upper right picture shows a young volunteer for Sen. John Tower straightening the bow on a red and blue elephant at the convention. Lower right is Irving legislative candidate Bob Davis buying a hat from Maurice Anly, Republican candidate for state treasurer.

For community colleges

Kiwanis 'debates' bond issue

By PEGGY PALMER

acquire some \$41 million contained "intimations" that Irving would benefit by having a college constructed here.

to reconsider

Otherwise, according to Majors, the board is definitely committed to see that a college is built for Irving.

before money for building would be available. The plan is to sell the bonds as funds are needed.

It was also noted that El Cerro

seeking students to fill empty classrooms.

Scoggins replied that the community colleges provide

* The routine hilarity of the



IRVING DAILY NEWS

Irving—Today's City With Tomorrow's Future

PHONE 254-6161

VOLUME 13—NUMBER 165—IRVING, TEXAS—FRIDAY, SEPTEMBER 8, 1972

created to handle the volume of questions Dallas-Fort

and will be in operation 24 hours a day.

ard, is \$46,000. Some \$30,000 would be paid by the city and

Arthur Boulevard and Shady Grove Road and a preliminary

knives with two of the owner's testaments. Cherry said the street problem with the animals escaping. Big dogs dig their way under dogs squeeze out by the gate.

Women's League sets InformaDay

William P. Hobby, candidate for lieutenant governor, and State Sen. Oscar Maury will headline the list of guest speakers at the Irving League of Women Voters' fourth annual InformaDay on Thursday, Sept. 21, at the Villa Inn here.

Among the topics to be discussed by the speakers will be school financing, election issues and welfare reform.

A half hour coffee is scheduled to begin the InformaDay at 9 a.m. It will be followed by appearances by Dr. John P. Townley, Irving school superintendent, and Sen. Maury. The two will discuss "Crisis in Education: Who should pay for our schools?"

Public school financing in Texas has been a much debated issue since a court ruling two years ago that declared the ad valorem tax system of funding public schools as being improperly administered in the state.

The 1973 session of the state legislature is charged with the responsibility of producing and adopting an alternate method of financing. Dr. Townley serves as an advisor to the House Interim Committee on School Finance, which has been studying the problem.

Next on the agenda will be a three-member panel answering direct questions from the audience concerning "Election Issues of 1972."

One of the panel members will be Rene Martinez, chairman of the Dallas Tri-Ethnic Committee. Employed by VISTA in Dallas, he serves as a board member for a number of organizations, including the National Family Service Association.

Martinez is also supervisor and assistant director for the Greater Dallas Community Relations Commission, assistant state coordinator of Children's Television Workshop (which produces "Sesame Street"), a part-time instructor at SMU and a consultant to the bilingual program of the Dallas Independent School District.

Completing the panel will be Carolyn Barta, political writer with the Dallas Morning News, and former Republican gubernatorial candidate Dave Reagan, currently associated with the U.S. Department of Commerce.

The first of the day's two sessions will then be concluded. After a 15-minute break, lunch will be served to those who wish to remain for the afternoon session. Prior reservations are suggested, but the \$2.50 charge can be paid at the door.

After the luncheon, Hobby,

will address the group on welfare reform. His talk is entitled "700,000 Texans on Welfare: Why don't they go to work?"

Hobby has served as chairman of a senate interim committee which produced a report about breaking the poverty cycle. His remarks are designed to inform the public on the factors involved in the welfare program and its beneficiaries.

To make reservations for lunch, persons can contact Mrs. Joan Simmons, 1437 Meadowbrook Lane, Irving, Tex. 75061, or phone 253-0042.

37,000 loose in Irving

Stray dogs 'problem'

By RUSTY HEDGES

Snoopy, the canine philosopher of "Peanuts," points out that there are more dogs and cats in this country than there are people. He predicts that someday they are going to take over and, in the meantime, he plans to get plenty of sleep.

In Irving, there is almost one dog for every two people, according to C. C. Pledger, city director of health.

Pledger describes the dogs as "not really a health problem" but a hazard to mail men and meter readers. According to Pledger, of the 50,000 dogs in Irving, only about 13,000 are properly cared for.

A common problem in the city is that stray dogs knock over trash cans and spread garbage around residential areas. With the city planning to start using bags made of special paper or plastic for garbage containers, Pledger

said the dogs may tear open the bags and increase the problem.

The 37,000 stray dogs, Pledger are "not necessarily turned loose to roam," but are not vaccinated and "are not cared for in the same manner" as the others.

The Irving Department of Health and the Irving dog pound receive between 60 and 80 complaints a day about dogs running loose. Pledger estimated Irving animal wardens pick up about 100 animals each week.

Of the 100 picked up weekly, 35 to 40 are not claimed, said Pledger. People don't care enough about the dog, he indicated, to come pay the fee and pick it up.

Pledger said the dogs that are picked up by animal wardens and then not claimed are "not necessarily" killed. The animal shelter offers the animals back to the public in hopes of finding homes for the wayward pets. If no home can be found for the animals, the department is bound by city ordinance to follow procedures to eliminate them.

City regulations for pets require that the animals be immunized against rabies every year and registered with the city. Pledger said the rabies vaccination costs about \$5 and the city registration is \$1.

According to Pledger, of the approximately 50,000 dogs in Irving, about 13,000 have been vaccinated against rabies and 1,800 are registered with the city. The 13,000 figure for vaccinated dogs is supplied by the local veterinarians.

Owners whose dogs are picked up are charged a \$10 impounding fee. If the dog has not been vaccinated for rabies, the health department charges the owner the price of a vaccination and then gives the owner a receipt.

The owner can then get a vaccination from an Irving veterinarian and pay for it

with a narian from 11 Pledged for the dogs a rabies.

The not rest ter hus. The do before the city a citizen his dog.

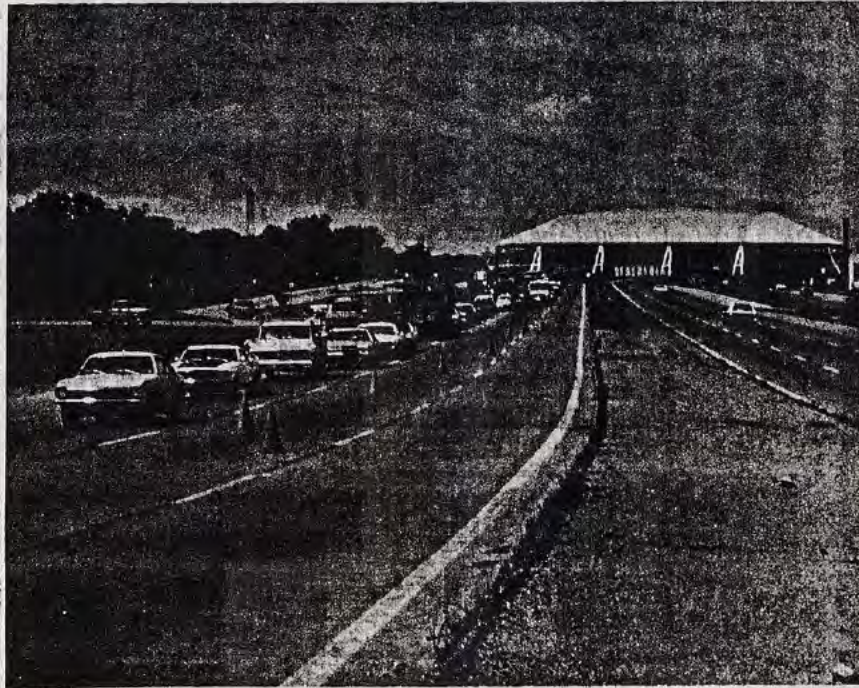
Animal issue dogs they Fine loose Pledge ly give the times.

Pledge recom ney the again to get day.

Rabid portu beca poss fatof before.

Acco depoi four ple pe figure said call Moe.

Wf raga this 2) E) night M. Lay



Daily News Photo by Rick Neal

SLOWDOWN FOR REPAIRS—Two of the three lanes on southeast bound are closed due to repair work on the bridge over the Trinity River. The work backs up travelers

heading for downtown Dallas almost to Texas Stadium. Workman from the state highway department are patching holes in the roadway over the bridge.



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Resignation and election of personnel and leasing of school facilities will also be discussed by trustees. The leasing policy of the board was

Hobby, Mauzy speakers

Informa Day set Thursday



BILL HOBBY



OSCAR H. MAUZY

Public school funding and welfare reform, two controversial issues facing the 63rd session of the Texas Legislature when it reconvenes in January, are discussion topics for three political and educational leaders at the Irving League of Women Voters' InformaDay this Thursday at the Villa Inn.

Today is the deadline for making reservations with Mrs. Joan Simmons, 1437 Meadowbrook, telephone 253-0043.

Scheduled for morning appearances are Dr. John F. Townley, Irving School superintendent, and State Sen. Oscar H. Mauzy of Dallas.

Bill Hobby, Democratic nominee for lieutenant governor, will be the afternoon speaker.

Included in the morning session will be a three-member panel composed of Rene Martinez, chairman of the Dallas Tri-Ethnic Committee, Carolyn Barta, political writer with the Dallas Morning News, and former Republican gubernatorial nominee Dave Reagan, currently associated with the U. S. Department of Commerce.

They will answer questions

from the audience concerning "Election Issues of 1972."

A coffee hour at 9 a.m. will get InformaDay off to a start.

Between 9:30 and 10:50 a.m., Dr. Townley and Sen. Mauzy will discuss "Crisis in Education: Who should pay for our schools?"

Dr. Townley serves as an adviser to the House Interim Committee on School Finance.

Public school financing in Texas has been a much debated issue since a court ruling that declared the ad valorem tax system of funding public schools as being improperly administered in the state.

The 1973 session of the legislature will be asked to produce and adopt an alternate method of financing.

Luncheon will be served to

Weather forecast

IRVING weather will be clear to partly cloudy and hot Tuesday. The low tonight will be around 75, the high Tuesday around 100.

those wishing to remain for the afternoon session. Prior reservations for the luncheon are suggested, but the \$3.50 tab can be paid at the door.

Hobby will keynote the afternoon session with a discussion of welfare reform. His talk will concern "700,000 Texans on Welfare. Why don't they go to work?"

Hobby has served as chairman of a senate interim committee which produced a report about breaking the poverty cycle. He is president and executive editor of The Houston Post, having served previously as managing editor and executive vice president. A member of the American Society of Newspaper Editors, he has served six times as a member of the jury which recommends winners of the Pulitzer Prize in Journalism.

There is no charge for the InformaDay program other than the noon luncheon, which is optional.

The League of Women Voters has planned the day as a public service to Irving voters to make them better informed about key issues in the state.

schools on students and teachers and the third drug abuse and crime education program in the schools.

Details of the research studies include background, questions considered, methodology, results and conclusions, together with recommendations based on findings of the evaluations.

Dr. Joe Cassel, assistant superintendent for instruction, has included in the agenda a report on the planetarium facilities at Nimitz High School. Other reports will be given by Lynn Comer, director of personnel, and Charles I. Parks, assistant superintendent for finance.

A listing of maintenance projects completed during the summer also is on the agenda.

A closed executive conference follows the regular business meeting.

Church, Parra zoning slated for P&Z action

By RUSTY HEDGES

The Irving Planning and Zoning Commission tonight will get a look at two cases they've seen before.

Commissioners will consider

applications for zoning changes from the South Mac-

Arthur Church of Christ and Frank Parra Chevrolet Inc.

South MacArthur Church of Christ is back before the

commission seeking approval for a new site for the church. The land in question is along the west side of MacArthur Boulevard from Shady Grove south to Vilbig Road.

The church is planning to

operate a church, school and day care center on the property and is seeking zoning to allow construction.

Representatives of the church appeared before the commission about a month ago and requested commercial zoning on the property. The commissioners denied the request and recommended residential

for relocation of his automobile dealership. The first two cases drew heavy opposition from surrounding homeowners and were rejected by the commission.

Earl Ayles, city planning director, said he expects this application to draw some opposition from area residents and members of the commission. He noted that in the past, the city has seldom given approval to commercial outdoor zoning without a site plan to tie down the location of buildings.

Ayles said he did not expect the other cases to tonight's



Daily News Photo by Rusty Hedges

FAMILY REUNION—Christi Whitman holds "Tommy," her kitten who wandered away last week from her home at 2601 Laramie and took up residency in the bushes alongside the Irving Daily News building. The Daily News ran Tommy's picture in the paper and Christi told her father, "I've found my cat." Christi, 11, is the daughter of Wayne Whitman and is a student at W. T. Haynes Elementary School.

Open spaces, team teaching

New environment for learning

Carole adapts to 'new' life

Getting involved is the best introduction

By SHARON COBLER
Club Editor

What does a city girl do when she settles in the suburbs?

If she's Carole Rolnick Shlipak, she decides to adopt her new city and get involved with local activities.

And, being Carole Shlipak, a person who has always shown interest in governments, she will use the League of Women Voters as her adoption agency.

"I've always been curious what makes a community tick," says the athletic president of the Irving League.

"The league is the way to do it."

But involvement with the league is more than an academic study. "We can really be a part of the solution."

Examples of how the Irving group is involved include its work for a child care ordinance governing conditions in private centers.

"It was really needed," the mother of two says.

THE IRVING women have also pushed for more school counselors, and the school board is studying this matter.

Current involvement is in the Nov. 7 election.

Nonpartisan, the league will sponsor a candidates' rally a 7:30 p.m. Monday at Crockett Junior High. The Irving Bar Association is cosponsor.

An important study project, which relates to the national league, is local study of land use and zoning. After the study, the group will take a position.

"God, we're growing so fast. We've got to have planning."

She explained growth of Irving, nationally recognized for its rapid expansion, has left little time for long-range planning.

The league is lending its talent to reading and research on urban planning. It's a service, the president explains, for city officials who do not have the time to do in-depth study.

A FORMER TEACHER at Bishop College, Carole views the study aspect of the LWV as one of the most rewarding benefits to the woman member.

It's also an outlet for civic participation. Two former league presidents are now serving on city boards.

Carole herself loves the idea of study, teaching and learning.

She finds community education more rewarding than teaching in the schools.

"In the schools, the child is there, whether he wants to be or not."

ADULT EDUCATION is another world. "We make women aware of how bright and capable they are—that they have opinions other than what their favorite detergent is."

League membership, therefore, draws from a diversity of educational background.

Carole is about as typical a member as she is untypical.

Wife of physician Louis Shlipak, she is a graduate of Newcomb in New Orleans. She majored in history and spent one year abroad in Bristol, England. (She and Louis left Tuesday for a brief visit with her two roommates. She'll return from England in time for the Monday rally.)

Trend

The Dallas Morning News

Section C

Saturday, October 21, 1972

Fashion know-how helps one get it all together

By JENNIFER ANDERSON

Do you envy the women you see smiling at you from the pages of the fashion magazines or your local newspaper? Would you like to have that "all-together" look they seem to have achieved—but don't think you can afford it?

It's not the impossible dream. Lots of women do it and so can you. It takes some fashion know-how, of course, but that can be learned. In fact, we're going to give you some tricks of the trade today. But it also takes a good body on which to wear the clothes, and that you have to work at yourself. But the results will be worth the effort, we guarantee.

Dear Jennifer:

I don't know how so many women manage to look so sensational when they spend far less on wardrobe and makeup than I do. I buy expensive clothes, but they never look special on me. My hair and makeup never come

Following her studies at Newcomb, she did graduate work in Asian language and culture. She taught at Bishop before settling in Irving 10 years ago and beginning a family which includes Andrea, 6, and Michael, 4.

A Dallas native, Carole was reared in the Highland Park area, the daughter of a hat manufacturer.

Jewish, she is a minority in Irving which does not have a congregation. The family attends Temple Emanu-El and is active in the Irving Jewish Fellowship.

BALANCE is her key word, and she rounds out her life as civic leader, wife and mother on the tennis court at Brookhaven Country Club where she plays A-league tennis.

She thinks her community needs balance, too, and is very concerned that residents of the Dallas satellite become interested.

She understands the problem: there are no strong ties between the Irving resident who works in Dallas and the community of Irving.

She views the league's challenge as one of communication. "When you have 100,000 residents and 40,000 registered voters, but only 4,000 turning out for elections, you've got a challenge."

off quite right. No matter how I try, I always seem out of style. Do you have some advice for the ordinary housewife?

ALTA A.,
BLUE ISLAND, ILL.

Dear Alta:

First, there is no such thing as an ordinary housewife! Today's woman is involved in far too many things to be called ordinary. But you'll feel a lot less ordinary if you are less uptight about your appearance. Get in the swing this fall with a new approach to fashion and beauty. Have a little fun and don't take it all so seriously.

If your figure is less than perfect, begin a diet and exercise program. It's of vital importance to cutting down a fashion budget. If you look good nude, you can wear anything! Get rid of the bulges and you won't have to hide behind a designer original.

Join an exercise class and go three times a week. It is one of the best

ways to stick to the routine and get the job done. If posture is a problem (and it often is when clothes don't "hang" just right), choose a class that will give you special exercises to improve it. You can trim down and shape up no matter what your age, and the results are positively electrifying.

Once you achieve your ideal weight, flip through the fashion magazines and get an idea of what sort of clothes,

Ask Jennifer

what kind of "look," you might like. Note, too, how they are accessorized. Most of the women who have that "all-together" look know how to combine jewelry, scarves and separates to give a constantly-changing wardrobe with only a few basic outfits.

Get a good haircut that you can handle well yourself. It will cut down on the weekly beauty shop visits. Add a little color, perhaps, to give you a lift.

Be sure to find a hairdresser who is up on all the latest tricks. Ask one of those women you admire who her hairdresser is. She'll no doubt be flattered and often the best hairdressers can be discovered just that way.

Re-think your makeup. It has to fit in with the total picture like everything else. Experiment with dime store products first. The investment is minimal and the results can look just the same as their more expensive duplicates.

THE SKIN SHOULD be covered by just a hint of base—only enough to give a little color without covering the skin too heavily. Keep it dewy. After 35, cut out the powder, drop the eyeliner, too-thick lashes and eyebrow pencil. They're dead giveaways that you're really not with it. Eyeshadow, light lashes, and lipgloss should do the trick. Choose a couple of products carefully and stick to them once you know they're right for you.

Try to visualize the overall picture

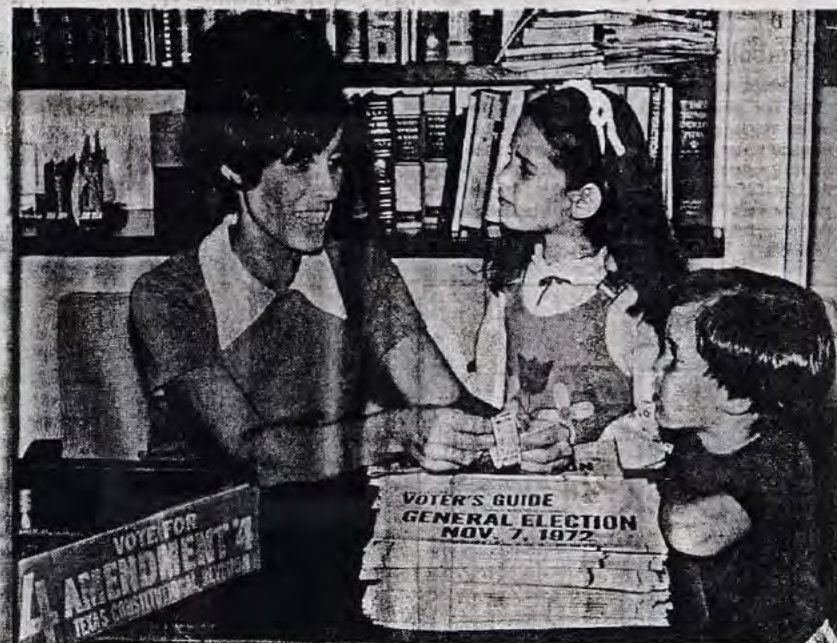
you want to create. Today it has to be a total look and shouldn't be broken down in sections. A good way to begin is to always work with a full length mirror, even for hair combing. It will help you see yourself as a total picture.

Have practice sessions trying on combinations of clothing with matching hairdo's and makeup. Accessorize each outfit with items you have on hand that you have accumulated through the years. You'll be amazed at how many new ideas you come up with. Many women do this before they begin to shop for a new dress for a special occasion, incidentally.

If you build a wardrobe of "basic body coverings" and spend that extra money on good belts, pins, earrings, scarves, shoes and handbags, you'll always have something to wear.

Make this fall the time to achieve that put-together look.

© Chicago Tribune-New York News Synd., Inc., 1972



Working from a living room converted into a study, Irving League of Women Voters' president Carole Shlipak mails out notices on candidates' rally Monday, as her children Andrea and Michael question her.



Daily News Photo by Rick Neal

IRVING CITIZENS FOR TEXAS—Three members of the steering committee of the new "Irving Citizens for Texas," an organization to support revision of the Texas Constitution, faced the press Monday at a press conference at city hall. Members of the steering committee include Robert Power, left, Carole Shlipak, middle left, and

John Knouse, right. Also pictured is Wednesday's meeting of the League of Women Voters which will present a program on constitutional revision. "A fourth member of the committee, Mayor Dan Matkin, was out of town and unable to attend.



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Daily News Photo by Peggy Palmer

OF BOOKS—Shirli Bankston, 8, daughter of Mrs. Carolyn St., is the champion book-keeper at the elementary school. The lass read 105 books during the summer reading program at the

until May, the future sometimes seems a long time away. Shirli was a bit hesitant when asked what she would like to do when she grows up. After thinking about it for a few moments, she said, "I guess I'd like to work in a library."

6 make

Dean's List

Six Irving students have been named to the Sam Houston State University Dean's List of academic honors for the Spring semester.

The honor students are Donald Pittman, John Barnhouse, Marsha Caraway, Charlotte Floyd, Judith Lehmborg and Tillman Kelley.

The students made an average of at least "B" in all work attempted while enrolled in not less than 12 semester hours.

UTA prof set as key speaker on constitution

Speaking on the need for revision of the Texas Constitution, Dr. Irving Dawson, a professor of government at the University of Texas at Arlington, will headline a public meeting of the Irving League of Women Voters tonight.

Legislative candidates John F. Boyle Jr., R. J. McInnis, Al Koriath and Robert Davis will serve as a reaction panel following Dr. Dawson's speech.

Boyle, an incumbent legislator and a Democrat, is facing Republican Robert Davis for the seat in District 33-A. McInnis, a Democrat, is opposing Koriath, a Republican, for the seat from District 33-B.

Both districts include part of Irving.

A member of the league, Rosemary Hatcher, said that Dr. Dawson is the author of "Governing Texas" and a member of the executive committee of the Southwestern and Southern Political Science Association. Mrs. Hatcher described him as "a recognized authority on state and local government."

The meeting is planned for the Colonial Room of Dallas Federal Savings and Loan, 1505 N. Story at 8 p.m. Coffee will be served to early comers for a half an hour before the meeting begins, according to Mrs. Hatcher.

The steering committee for "Irving Citizens for Texas," an organization to support constitutional reform, will be introduced during the meeting. They include Dan Matkin, mayor, John Knouse, president of the Irving Jaycees; Robert Power, attorney and Mrs. Carole Shilpek, president of the League of Women Voters.

Mrs. Hatcher said that the meeting is open to all and the public is invited to attend.

ing Police Department. White joined the force in October, 1966. He was promoted to sergeant and assigned to the

inside the envelope was a single sheet of ruled paper. It read, "Dear Sam cs, I Love You. I Thank You are So Pre-

will no doubt be pleased to know that someone is thinking about him in July, as well as in December.



Daily News Photo by Rick Neal

THROUGH HER FINGERTIPS—Mary Jane Cimino, one of several children from the Dallas Service for the Blind who visited the Jaycee-Ettes herb and scent garden in Jaycee Park yesterday, touches and smells the petals of a group of flowers. (See other photos on Page 13)

Inside the News

TRYOUTS SET—Southwest Pee Wee Football Inc. will have tryouts soon. (Story, Photo, Page 22)

FIRST GRADE INFORMATION—School begins soon and information concerning first graders is released by school authorities. (Story, Page 6)

COPPELL NEWS—Coppell firemen fire-fighting school at Texas A&M. (Story, Page 7)



Daily News Photo by Zanna Seastrunk

ALL THAT IS "HUMANELY" POSSIBLE—The Irving Humane Society met recently, at the home of Rosmarie Goldammer. Interested Irvingites attending were, left to right, Betty Hostreiter; Pat Gandy; Narcisse, a beautiful afghan; Rosmarie Goldammer; David Shippi; and Shirley Dane. People interested in Irving animal life should be on the lookout for the next meeting of the society and attend. Everyone is welcome.

Women's News

Bridal shower honors Aug. 18 bride-elect

A bridal shower in honor of Rosanna Bullock was held last evening.

Thirty-three guests attended the miscellaneous shower given by Susan Eubank of 1306 Addington.

Yellow and white provided the color decorations for table

setting and floral arrangements. The wedding will take place August 18.

Temperatures on Mars fluctuate between 65 and minus 100, says National Geographic.

Childbirth classes set

A new series of "Preparation for Childbirth" classes are scheduled to start in August.

Sponsored by the Dallas Association for Parent Education, the Dallas classes will be held at Texas Woman's University School of Nursing, 1810 Inwood Road. Derian Kilgore, RN, BSN, will be the instructor.

In Richardson, classes will meet at the Spring Valley United Methodist Church, 7700 W. Spring Valley Road. Bea Loveland, RPT, will serve as instructor.

Dallas classes start Aug. 2; Richardson classes Aug. 1, both at 8 p.m. Interested parents-to-be are asked to contact the registrar, Sue Wallace, 351-4874.

Singapore has a 7,000-man police force, compared with 3,000 in 1926.

Finance drive is 'over the top'

A finance drive that went over the top was reported to the League of Women Voters by Ann Pfaff, finance chairman.

The final tally showed that the business and professional community in Irving contributed more than \$3,350 to support league projects. Donations ranged in size from \$5 to \$300, with 26 new contributors this year.

The funds are used to finance the league's community services. Among the league's activities are the public candidates rallies, the voter registration drive, the Voter's Guide, a non-partisan fact sheet on candidates for state

and local elections, and Voter's Digest, a weekly TV show on channels 11 and 13.

The league also publishes a Directory of Public Officials, and through its speaker's bureau, presents programs on such topics as mental health, pollution, and citizenship to local groups requesting this service.

PUBLIC HOUSING IN SINGAPORE

SINGAPORE (UPI) — More than 750,000 people of Singapore's 2 million population now live in public housing, a housing and development board survey showed.



HURRY IN FOR OUR END OF MONTH CLEARANCE

ALL SUMMER MERCHANDISE MUST GO!

HENSONS ANNUAL PANTY SALE

THRU AUG - 5th
BUY 3 PR & SAVE

MENS & BOYS SWIM WEAR

NOW $1/2$ PRICE

GIRLS BLOUSES & SUN DRESSES

NOW $1/2$ PRICE

LADIES DUSTERS

NOW $1/2$

ONE GROUP

PRICE

LADIES SUMMER DRESS

SHOES

ALL REMAINING STOCK

NOW 99¢

GIRLS SUMMER DRESS

SHOES

NOW \$1.90

MEN'S SURFING

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CONTINUED

GRAND OPENING