

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 142

April 2, 1962

A meeting of the Campus Planning Committee was held at 9:30 a.m. on Monday, April 2, 1962, in Room 120 of the Administration Building. Members present were Mr. E. J. Urbanovsky, Mr. Nolan E. Barrick, and Chairman M. L. Pennington. In addition, Mr. D. M. McElroy, Mr. R. L. Mason and Mr. O. R. Downing were present.

1925. Journalism Building, Renovation (Appropriation 1961-62, \$60,000)

As the advertising room in the basement is no longer to be considered, Mr. Barrick reported that Dr. John A. Ryan, Head of the Department of Marketing, needs some basement space for advertising material and would like to use area in the Journalism Building basement rather than Room 106 in the Classroom-Office Building, which is now being used for that purpose. The room in the Classroom-Office Building is a good classroom, and the CPC was of the opinion that it would be of benefit to the over-all academic program to provide the basement space.

The request to the Legislature for funds was worded as follows: "Convert vacated Press and storage area into four laboratories, two classrooms and two offices and equip same."

The use and need of darkrooms were studied at length with the conclusion that the Journalism Department, Public Information, The Toreador and La Ventana all need darkrooms and there is not an adequate number for all at the present.

The request from the Journalism Department, which would take all of the building, was studied very carefully with the conclusion that Journalism will need to justify all space requests. There were some very good points in the request and all will be included in the final plans.

It was agreed that provisions for future cooling would be provided in keeping with the plan adopted by the Board of Directors some years back.

Mr. Garet's letter of March 14, 1962, which will affect the completion schedule, was discussed and is attached to and made a part of the Minutes. (Attachment No. 396, page 1129)

There is now no heating in the basement and the proper method of heating was discussed at length along with the possibility of using the same equipment for future air conditioning.

It was agreed that Mr. Barrick will get with the architects immediately and that he will bring in a suggested time schedule after talking with them. The architects are to move as fast as possible to do a schematic and present it to the CPC.

1926. Library (J. M. Odom Construction Company - \$2,146,379)

Interior Decorator

In keeping with approval of the Board of Directors at the last meeting, a study was made of the interior decorator suggested by the CPC for the Garden Room of the New Library. It was agreed that Evans-Walsch, Inc., of Houston seemed to offer more talent for the project due to more experience in the type of decorating

1926. Library (J. M. Odom Construction Company - \$2,146,379)

Interior Decorator

being sought and better contacts in the field. After studying the jobs listed by The Furniture Galleries in Amarillo, it was felt that the local decorators would have comparable experience and talent and there would be little justification under the circumstances of engaging a firm out of Lubbock unless it were felt that there would be advantages in so doing. The fees would not be greatly different.

Evans-Walsch, Inc., offered their services for \$15 per hour, not to exceed \$500, with travel, in addition. The rate per hour is a customary means of determining such amount and not more than two trips would be required to Lubbock.

The Furniture Galleries in Amarillo offered to do the work for \$25 per hour at first but later offered to do it for a fee of 3 per cent of the cost of the furnishings not to exceed the sum of \$600.

It was felt that with the small amount of money involved, cost would not be a major point in an attempt to get the best talent.

As a result, it was agreed to recommend the employment of Evans-Walsch, Inc., of Houston and the Chairman was to poll the members of the Building Committee for approval. The Building Committee approved the recommendation and the decorator has been notified.

1927. Library, (Old) Renovation (1961-62, \$50,375; 1962-63, \$33,375)

Mr. Barrick reported that he handed the plans of the existing building to the architects and asked them to study the large spaces on the two top floors with the possibility of developing them into the largest feasible classrooms. The architects have begun the study and have taken a number of pictures.

Another major problem will be heating and ventilation in the east side of the building which now has no ventilation.

Next, the five schemes prepared by Mr. Barrick were again discussed. It was agreed that the Air and Military Science Departments should go to the building and that the Military Property Custodian could stay where he is if necessary but it would be nice to have his operation in the building, if possible.

It was also agreed that the Division of Extension and the Southwest Collection should move to the building.

It was agreed that no recommendation can be made on academic space until the architects have completed their study. The development of the time schedule will depend on the architects. It was agreed to try to have them produce schematics for the Board on April 14, 1962 and to take bids in time for a contract award at the Board meeting on May 30, 1962.

Whether or not to continue the Audio-Visual Service in the Library was next discussed. It was the consensus that the Audio-Visual Service could be in or out of the building, depending on the developments of the study. If the Audio-Visual Service should be moved out, comparable space could be provided elsewhere.

The request from Dr. Henry Thomas, Head of the Department of Physics, was next discussed for space in the Old Library for a small Van de Graaff accelerator. He said that if the space can be spared, he could use it very well although he has just received new space. He would like a space 40 feet by 40 feet and some shielding would be needed. Although the operation would not be dangerous, it should be away from the general run of the college operation.

1927. Library, (Old) Renovation (1961-62, \$50,375; 1962-63, \$33,375)

In view of the needs to provide as much classroom space as possible, and with the plans for the utilization of the building, it was the consensus that the amount of space needed for the accelerator would hardly be feasible.

Mr. McElroy mentioned the request of the Department of Biology for space for a herbarium. The consensus was that availability of space for the purpose would be very doubtful.

Next, the request from Dr. Donald W. Tinkle of the Department of Biology for approximately 1500 square feet for habitat cases for his research was discussed. Dr. Tinkle had requested outlying space rather than space in the center of the campus. Due to the space limitations and the fact that the space could be elsewhere, it was agreed to try to find space in one of the Agriculture Buildings when other phases of the operation are moved to the facilities across the freeway.

1928. Music Building

After carefully studying Mr. Bill Felty's letter of March 23, 1962 it was agreed that the Dairy Facilities could remain for a period of some five years as there seems to be no need to raze the structure at this time. It was agreed to make available the three rooms at the west end of the south building for music practice rooms and to renovate the three rooms at a cost not to exceed \$1,000. It was felt that the rooms could be painted and proper provisions for heat provided at a cost of from \$750 to \$1,000. A copy of Mr. Felty's letter is attached to and made a part of the Minutes. (Attachment No. 397, page 1130)

1929. Other Items

Physics

Professor Preston F. Gott's request of March 16, 1962, and Dean Gerald W. Thomas' letter of March 26, 1962, were discussed. Both letters are attached to and made a part of the Minutes. (Attachment No. 398, page 1131)

After consideration, the CPC voted to recommend the suggested site for research in atmospheric optics. Mr. Barrick and his staff are to work with Professor Gott to develop the plans and specifications for the shelter and other needed facilities. The plans are to be cleared with Dean Thomas before any work begins.

1930. Psychology

A lengthy discussion was held on the recommendation for a proper site for Psychology. The Number One site seemed to be southwest of the Library and north of the New Women's Residence Hall. Any building between the Library and the New Residence Hall would require substantial mass to justify the site. It was felt that it would be necessary to include proposed facilities for Speech or the structure would be too small for the site. If Speech were added it would be necessary for the same architects to handle the Psychology and Speech facilities as it would be necessary to handle both as one unit. Neither would be very large but the two would be acceptable on the site. A major building site for future expansion would remain to the east of the proposed site. From the utility standpoint, the proposed site is excellent.

The Psychology program and need have been well documented and will provide a good point of departure. It was felt that the facilities for Speech would be an auditorium, Hearing and Speech Clinics and as much additional space for classrooms and offices as possible.

1930. Psychology

It was agreed that the multipurpose auditorium would need to have a stage loft of sufficient height to fly scenery, and Dr. Larson has stated that other departments could and should use it.

It was agreed that as much flexibility as possible should be built into the structure to allow for future expansion.

It was agreed to recommend to the Board of Directors that the site southwest of the Library and north of the Women's Dormitory be used for a combined project for Psychology and Speech and that the Associated Architects and Engineers be engaged to develop plans and specifications for the Speech portion also.

M. L. Pennington  
Chairman

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The meeting adjourned at 12:30 p.m.



Campus Planning Committee  
Attachment No. 396  
April 2, 1962  
Item No. 1925

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Department of Journalism

March 14, 1962

Mr. M. L. Pennington, Chairman  
Campus Planning Committee

Dear Mr. Pennington:

Relative to the impending renovation of the Journalism Building, I need to call to your attention our annual High School Newspaper-Yearbook-Photography Workshop. We have scheduled the fifth annual workshop for August 12-16. This affair brings to the campus approximately 175 high school students and teachers for four days of intensive work. About 20 of these students and teachers will be registered for the photo workshop.

It will be vitally important to us to have at least the basement darkroom area renovated before August 12. We use the basement and the second floor for the workshops, but of course the second floor will not figure in the renovation plans so no problem attaches to it.

If it is possible to finish only one section of the building during the summer months, I would strongly urge that that section be the basement.

Very truly yours,

/ s/ W. E. Garets

W. E. Garets, Head  
Department of Journalism

WEG:rj (g)

cc: Mr. Nolan Barrick

Dean S. M. Kennedy

Campus Planning Committee  
Attachment No. 397  
April 2, 1962  
Item No. 1928

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Office of the  
Supervising Architect

March 23, 1962

Mr. M. L. Pennington  
Vice President and Comptroller

Dear Mr. Pennington:

RE: Music Building  
Additional Needs

Dr. Hemmle and I met at the existing dairy facilities to discuss the possibility of the use of a portion of the south building for additional practice rooms.

The southeast corner room was examined first and is considered sufficiently large to be divided into two practice rooms by a new "soundproof" partition. The remodeling of this room could be done for an estimated cost of \$350, which would include two doors, a new partition and two small gas fired, wall furnaces and repainting of the interior.

Three rooms are available in the west end of the south building, and two of these have outside entrances. These rooms are sufficiently large to be used as ensemble practice rooms which would give more flexibility than the subdivision of the southeast room mentioned previously. Two of these rooms could be repainted and provided with small gas fired, wall furnaces for approximately \$75 each or \$150 total.

Dr. Hemmle and I both favor the use of the two large rooms because of the cost involved.

The third room of this group could be used for storage previously requested by the band and music departments. You will recall that a request was made last year for storage racks for the bass horn traveling cases. These racks were requested to be built in the ground floor corridors of the Music Building; however, there was not sufficient space to accommodate the racks. There are 16 of these cases.

Also, the music department has been given a manuscript library which it has no place to store. There are 48 boxes containing music manuscripts. These boxes are approximately the size of a standard file drawer and can be stacked.

In order to use the third room, it would be necessary to create a corridor by construction of an interior partition with one door. The estimated cost is \$80.

I suggest that if the two southwest rooms can be made available for practice rooms, the third be made available for joint use of the music department and the band for storage.

Yours truly,

/s/Bill Felty

Bill Felty  
Assistant Supervising  
Architect

BF:mc(b)

cc: Mr. D. M. McElroy  
Dr. Gene Hemmle  
Mr. Dean Killion

Campus Planning Committee  
Attachment No. 398  
April 2, 1962  
Item No. 1929

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Department of Physics

March 16, 1962

Mr. M. L. Pennington  
Vice President and Comptroller  
Texas Technological College  
Lubbock, Texas

Dear Mr. Pennington:

I am preparing to make a research proposal to the National Science Foundation, asking support for a program of atmospheric optics research, of perhaps five years duration.

Preparatory to making this proposal, I would like to ask that the Campus Planning Committee consider the proposed research facilities and, if these facilities are acceptable to the Committee, that approval be given to these proposed facilities, contingent upon funds becoming available for these facilities being established. Parts of the experimental work can be done with part of the facilities described, so it would be best if the approval of individual items should not be dependent upon the funding of any other item.

The sites requested consist of a site for the triangular tower shown and an approximately 14 x 18 foot instrument shelter at the corner of the uncultivated area to the left of the road from the underpass to Fourth Street, and a telescope site located on a 35 foot wide strip extending 300 feet south into the cultivated area adjacent to the tower and instrument shelter site. The telescope is to be sheltered under a movable shed which moves on tracks a distance of some 50 or 75 feet to the south of the telescope position, remaining within the designated area. The telescope may possibly be designed with a small partially underground work space for use of instrumentation at the Coude focus.

The requested use of this site would not be in conflict with the uses of the farmed area; in fact, cultivation of this area up to the actual optical installation may be an important feature of this location. The site location has been discussed with Dean Gerald Thomas, and the project appeared to be of possible relation to their research in microclimatology. The architectural details have been discussed with Mr. Nolan Barrick.

The triangular tower is presently in the West Forty storage area which is now being cleared. If it is advisable that this material be moved now, it is requested that the tower be moved to the proposed site and stored there.

Sincerely yours,

/s/Preston F. Gott

Preston F. Gott  
Associate Professor of Physics

PFG:mt(b)

TEXAS TECHNOLOGICAL COLLEGE  
School of Agriculture  
Lubbock, Texas

Office of the Dean

March 26, 1962

Mr. M. L. Pennington  
Vice President and Comptroller  
Campus

Dear Mr. Pennington:

Reference is made to your letter concerning Dr. Gott's proposal for the establishment of research facilities on the Tech Farms. I have discussed this research and a possible location with Dr. Gott some time ago.

As you know, it is our policy in Agriculture to cooperate every way possible with the other segments of our institution in promoting the total program of the College. We will be pleased to work with Dr. Gott in the establishment of these facilities. The proposed location would not materially interfere with our activities.

As has been the case with all of our problems in the location of Physical Facilities and proposed land-use, clearance by the Campus Planning Committee has been obtained. I would anticipate following the same pattern of clearance as in the past. Therefore, we would like very much to see the detailed plans and specifications for these facilities, and to be kept informed of progress.

Sincerely yours,

/s/ Gerald W. Thomas

Gerald W. Thomas  
Dean of Agriculture

GWT:jab  
cc: Dr. Preston F. Gott  
Dr. Henry Thomas  
Dr. Ralph Durham

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 143

April 10, 1962

A meeting of the Campus Planning Committee was held at 9 a.m. on Tuesday, April 10, 1962, in Room 120 of the Administration Building. Members present were Mr. E. J. Urbanovsky, Mr. Nolan E. Barrick and Chairman M. L. Pennington. In addition, Mr. Robert L. Mason, Mr. Ray Downing and Mr. D. M. McElroy were present.

1931. Approval of Minutes

On motion by Mr. Urbanovsky, seconded by Mr. Barrick, Minutes of Meetings Nos. 141 and 142 were approved.

1932. President's Approval of Minutes

The Chairman reported that President Goodwin had approved the Minutes of Meetings Nos. 138, 139, 140 on March 9, 1962, and Meeting No. 142 on April 6, 1962.

1933. Chemical Engineering Building (Cain and Cain, \$326,003 - May 22, 1961)

A. Equipment (W. C. Hixson Company, \$15,954.20)

A carload of equipment from the Kewanee Manufacturing Company, the supplier for W. C. Hixson Company, is spotted on the Texas Tech siding and is being unloaded. An installation crew from the W. C. Hixson Company is due April 11, 1962.

B. Time Extension

On March 14, 1962, a check in the amount of \$1,000 was sent to Cain and Cain as final payment on the Chemical Engineering Building, and in the transmittal letter it was stated that \$2,000 was being withheld for liquidated damages. There has been no word from Cain and Cain, but the check has been deposited, and it is assumed that the amount was accepted without protest.

1934. Classroom-Office Building

Mr. McElroy was requested to compile a list of the items that S. R. Duncan needs to do in the fulfillment of his contract and year's guarantee. The installation of the building plaque and the repair of some cracked tile are the principal items.

1935. Dormitory and Dining Facilities for Women (Project CH-Tex-150(D) H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

A. Construction Progress

Progress continues to be good. The contractor is presently forming for the second floor structure in one unit. Ground floor work continues on the other units.

B. Kitchen Equipment

(This item was passed over, the remaining Agenda items were covered, the meeting recessed at 11:55 a.m., reconvened after the bid opening at 2 p.m. and took the following action.)

Bids were opened and read aloud at 2 p.m. on April 10, 1962, in Room 168 of the Administration Building in the presence of 17 interested persons. A copy of the bid tabulation is attached to and made a part of the Minutes. (Attachment No. 399, page 1138)

The low bidder on the fixed equipment was West Texas Coffee and Equipment Company with a bid of \$71,211.01. The low bidder on the movable equipment was Golden Light Coffee and Equipment Company with a bid of \$15,366.90. The CPC agreed that a recommendation be withheld until an investigation of the low bidders' work and that of their fabricators can be made.



1936. East Engineering Building (Appropriation 1961-62, \$6,650;  
1962-63, \$8,000)

The scope of the work has been reduced so that the estimated cost is within the funds available. The Supervising Architect's office is developing plans and hopes to have them available to the CPC this week. The time schedule provides for the taking of bids during the month of May and the awarding of a contract at the May meeting of the Board of Directors.

1937. Housing

A. Married Student Housing

It looks as if private capital is meeting with little success in efforts to finance and construct married student housing. The CPC agreed that this facet of housing should be included in our Long-Range Plan studies.

B. Renovation of West Hall

Apparently Mr. Brown plans to complete the work in West Hall just as soon as the dormitory is available during the summer. Chairman Pennington stated that he would check with Mr. Brown.

C. Long-Range Plan

The Chairman reported that Dr. Goodwin requested Dr. Pearce and Miss Clewell to serve with the CPC as a Long-Range Plan Study Committee, and both accepted. The Chairman also reported that the President has approved the submitting of a request for additional manpower. A brief discussion was held relative to the type of person that would be needed to fit into the Long-Range Planning Program. It was agreed that the CPC would attempt to meet next week and discuss this more fully.

D. Renovation of Sneed Hall

Mr. Barrick stated that his office would be in position to make a recommendation on the award of a paint contract at the May meeting of the Board of Directors, and that the contract would call for the painting of the entire hall with the exception of the lounge, dining room and two apartments.

1938. Journalism Building (Appropriation 1961-62, \$60,000)

Mr. Barrick presented a schematic floor plan for the areas to be remodeled, and the CPC agreed on the presented plans subject to the checking of a few items with the using departments. The schematic presented by Mr. Barrick had generally been agreed on by the departments housed in the Journalism Building, but the final details had not been reviewed by them. The Project Architects have stated that they believe they could have the plans in shape to take bids by May 28, 1962.

It was agreed to recommend through the Building Committee to the Board of Directors that the schematic subject to minor modifications and finishes comparable to those in the existing rooms be approved and the Campus Planning Committee be authorized to take bids prior to May 28, 1962, and make a recommendation for the award of a contract on that date.

1939. Killgore Beef Cattle Center

Site studies relative to the location of the Center have been made by several small groups comprised of Dean Thomas, Mr. J. P. Smith, Mr. Elo Urbanovsky, Mr. C. E. Weymouth, Mr. M. L. Pennington and Mr. Robert L. Mason and the Project Architects. The CPC voted to recommend the location between the village and railroad at Pantex, Texas.

1939. Killgore Beef Cattle Center

Utilities for the Center were discussed, and the consensus was that due to the distance of the project from the campus, it would be better for the Project Architects to design, through their engineer, plans for utilities, which are estimated to cost \$25,000. It was voted to recommend to the Building Committee that the scope of the Project Architects' contract be expanded to include design of utilities.

1940. Library (J. M. Odom Construction Company, \$2,146,379)A. Construction Progress

Progress is being made, but it is still slow.

B. Completion Date

Still indefinite.

C. Interior Decorator

Representatives from the firm of Evans-Walsch, Inc., have been on the job and have made studies of the nature of the project. They have additional studies to do in conjunction with information received from the Project Architects. The CPC voted to recommend to the Building Committee that the Board appropriate \$20,000 from Building Funds to purchase those items recommended by the firm of Evans-Walsch, Inc., and plant containers recommended by Mr. Urbanovsky after being approved by Evans-Walsch, Inc.

D. Basement Lighting (South)

The CPC voted to recommend to the Building Committee that the Board authorize the expenditure of approximately \$10,000 to increase the light intensity in the south basement for the storage of books which would otherwise be necessary to leave in the existing Library.

E. Carrels (32 - \$16,000)

Mr. Barrick reported that all details relative to the carrel drawings had been cleared with Mr. Pitts and that his office was now in position to put the carrel plans out for bids.

1941. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)

Mr. Barrick reported that his office has turned over the original Architect's drawing of the project to the Project Architects. The Project Architects have stated that they can have the plans ready in approximately 45 days. The plans should be ready for presentation to the Board in the May meeting.

1942. Other ItemsA. Biology

Mr. McElroy is making a study of available spaces on the campus for the lizard research and herbarium and will have a report the first part of May, 1962.

B. Geology Department

Mr. McElroy and Miss Clewell will have a recommendation on Dr. Wade's request for room renovations early in May, 1962.

1943. Parking

The Chairman reported that a memorandum had been received from President Goodwin requesting the CPC to make some suggestions to relieve the parking conditions on the campus. The CPC will undertake this assignment.

1944. Psychology

The CPC voted to recommend to the Board of Directors that the site southwest of the Library and north of the new women's dormitory be selected for a combined Psychology and Speech Building, and that the Associated Architects and Engineers be engaged to develop plans and specifications for the Speech areas also.

1945. Relocation of Farm FacilitiesA. Livestock Facilities1. Dairy Facilitiesa. Fencing (\$3,449)

This work has been delayed due to the inability to secure or locate the cable required for the fencing.

b. Milking Parlor (C. M. Pharr, \$40,800)

The contractor has been requested by letter to proceed with the bush hammering of the floors in the milking lanes.

2. Beef Cattle FacilitiesScales and Housing (\$2,550)

As reported in Item No. 1917, Meeting No. 141, the scales have been installed, but the housing around the scales has not been provided. Mr. Downing and Mr. McElroy agreed to work out details and mechanics for having this completed.

1946. Science Building (Carl E. Maxey, \$431,707 - February 13, 1962)A. Final Acceptance

Mr. Barrick stated that arrangements have been made for the installation of laboratory tables and wall units being furnished by Hamilton Manufacturing Company, but some details as to the time schedule have yet to be worked out.

B. Furniture and Millwork (Hamilton Manufacturing Company, \$44,255 June 7, 1962)

There is no indication of an earlier shipping date than July 2, 1962, as reported in Item No. 1918 of Meeting No. 141.

C. Classroom, Laboratory and Office Equipment (\$42,336)

The only major item as yet undelivered is a group of Remington Rand map filing cases.

D. Open House and Dedication

It was the consensus that it would not be well to plan an open house prior to the receipt and installation of the furniture and millwork from Hamilton Manufacturing Company.

1947. Sewage Effluent (Clyde Construction Company, \$71,949.25 - May 1, 1962)

The pipeline work is progressing very satisfactorily and is practically finished. A small amount of work remains to be done on the reservoir.

1948. Speech

The CPC action on this item is recorded in Item No. 1944 of these Minutes.

1949. Student Union (V and N Construction Company, \$817,794)

A. Kitchen Equipment (Fort Worth Fountain and Hotel Supply, \$51,568)

The kitchen equipment has been delivered and placed in the proper location. However, the utility connections have not been completed, and a final acceptance date cannot be established at this time.

B. Furniture and Equipment (\$83,080)

Only two minor items are yet to be delivered.

C. Faculty Dining Room Furniture and Equipment  
(Decorators Studio and Thomas Brothers Company, \$15,633.18)

The carpeting was shipped from the factory last week and is due to arrive in Lubbock any day. Decorators Studio and Thomas Brothers stated that they would get the carpet installed this week. Most of the carpet was shipped by motor freight, but some small pieces that came off the loom last were shipped by air freight and arrived in Lubbock today.

D. Millwork (\$3,572.60)

The CPC voted to recommend to the Building Committee that a coat and hat rack, concessions screens, control counter and display cabinet and portable stage be purchased from Interstate Fixture and Supply Company, the low bidder, for the amount of \$3,572.60, to be paid from Student Union Building funds. Mr. McElroy's memorandum in regard to this matter is attached to and made a part of the Minutes. (Attachment No. 400, page 1139)

E. Ex-Students Office Furniture (\$2,500)

The office has not been inconvenienced through the lack of desks because it was possible to borrow some from another department. Three desks are en route but have not been received at this time.

1950. Texas Tech Press (P and C Mechanical Contractors, \$22,765)

Air Conditioning

The job is progressing nicely. The contractor has installed air handling units and duct work in the Press Building and is now running the pipe. The work should be completed by May 1, 1962.

1951. Textile Engineering Building Air Conditioning (The Anthony Co., \$29,880)

Bids on the project were opened April 3, 1962, in Room 254 of the East Engineering Building. The CPC reviewed the bids and voted to recommend that the contract be awarded to The Anthony Company of Lubbock. The recommendation was conveyed to the Campus and Building Committee by phone on April 5, 1962, and unanimously approved.

1952. West Engineering Building Renovation (1961-62, \$7,000)

Mr. Barrick stated that they would be ready for a contract recommendation at the May Board Meeting. It was agreed that bids would be taken on a combined basis for the work in the East Engineering Building and the West Engineering Building.

D. M. McElroy  
Assistant Comptroller

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The meeting adjourned at 11:55 a.m.



Campus Planning Committee  
Attachment No. 399  
April 10, 1962  
Item No. 1935B

Bid Tabulation  
Kitchen & Food Serving Equipment  
Dormitory & Dining Facilities for Women  
HHFA Project No. Tex CH-150 (D)  
Date: April 10, 1962  
Time: 2 p.m., C.S.T.

Bidder	Bid Bond	Addenda	Base Bid A Movable Equip.	Base Bid B Fixed Equip.
Bivins & Co.	X	1	\$16,550.00 (\$19,797.00)	\$79,353.00
Commercial Kitchens, Inc.				
Dallas Fountain & Fixture Co.	X	1	\$12,945.50 (\$16,193.00)	\$76,307.00
Ft. Worth Fountain & Hotel Supply	X	1	\$20,286.05	\$75,675.15
Gardner Hotel Supply Co.				
Golden Light Coffee & Equipment Co. (a)	X	1	\$11,974.40 (\$15,366.90)	\$90,734.60
National Restaurant Supply Co. (b)	X	1	\$16,463.16 (\$19,748.29)	\$77,505.57
Southwestern Drug Corp.	X	1	\$16,671.89 (\$19,461.87)	\$85,938.53
John Van Range Co.	X	1	\$17,036.00 (\$20,275.00)	\$86,444.00
West Texas Coffee & Equipment Co.	X	1	\$15,589.74 (\$18,812.46)	\$71,211.01

- (a) Deduct \$4,000 from total if awarded complete contract only.  
(b) Deduct 5% if awarded complete work - total bid for both A and B  
\$89,270.02.

Note: Quotations for Base Bid A submitted by all bidders except Ft. Worth Fountain & Hotel Supply based on dispensers for one serving line only. Adjusted bids indicated in parenthesis includes dispensers for both lines. (Error on tabulation sheet included with specifications.)

Campus Planning Committee  
Attachment No. 400  
April 10, 1962  
Item No. 1949D

## MEMORANDUM

FROM

Texas Technological College  
Lubbock, Texas

OFFICE OF THE VICE PRESIDENT  
AND COMPTROLLER

TO: Mr. M. L. Pennington

DATE: April 5, 1962

SUBJECT: Equipment for Student Union Building

The Project Architects for the Student Union Building Addition originally included in their plans a closet-type coat and hat rack in the faculty dining area and concession screens, control counter and display cabinet in the games room area. These items were deleted from the plans by the Project Architects for one of two reasons, and my memory does not serve me accurately enough to say which. Either the HHFA ruled that these items were portable equipment, or they were deleted in the interest of economy.

When the upgrading of the Student Union finish was approved, these items were once again included in the plans, but this time were deleted by the Project Architects because they felt the cost would be too great for the upgrading funds available.

When Mr. Nelson Longley, the Student Union Director, became aware of the deletion of these items, he contacted Mr. N. E. Barrick, the Supervising Architect, and requested his office to design these facilities and secure prices from local suppliers. Also included in Mr. Longley's request to the Supervising Architect's office was a portable stage.

Mr. Barrick had his staff prepare drawings for the items and submitted them to four local suppliers for price quotations.

Mr. Longley and Mr. Barrick were working on the project, and each thought that the other had submitted the items to Mr. Pennington for approval, and as a result, none of the items have been approved as of this date.

The portable stage was never included in any of the building design, as it was always considered movable equipment to be purchased. The stage was not requested at the time the original equipment list was submitted to the Campus Planning Committee because Mr. Longley did not know at that time the type of stages that were available. He was of the opinion that a prefabricated stage could be secured through regular equipment suppliers, but descriptive literature was not available at that time. When it became apparent that a prefabricated portable stage that would be compatible with the decor of the Student Union ballroom could not be obtained, Mr. Longley included it in the items submitted to the Supervising Architect for design.

As previously stated, the drawings were submitted to four local suppliers, and two quotations were received. A formal bid opening was not held, as the quotations were taken in a manner similar to that used by the Purchasing Department. The lowest quotation was from Interstate Fixture and Supply Company in the amount of \$3,572.60. The next low quotation was from C. M. Pharr Construction Company in the amount of \$4,546.00. No bids were received from H. C. Lewis or Claude Martin and Sons.

I would like to recommend that the Campus Planning Committee recommend to the Building Committee that these items be approved by the Board and purchased from Interstate Fixture and Supply Company, to be paid for out of Student Union Building funds.

/s/D. M. McElroy

D. M. McElroy  
Assistant Comptroller

DMMc:b

PROPOSED AGENDA FOR THE JOINT MEETING OF THE CAMPUS AND BUILDING  
COMMITTEE AND THE CAMPUS PLANNING COMMITTEE TO BE HELD AT  
4:30 P.M. FRIDAY, APRIL 13, 1962  
IN THE OFFICE OF THE PRESIDENT

- OK 1953. Dormitory and Dining Facilities for Women (Project CH-Tex-150 (D)  
(H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

Kitchen Equipment

Consider the following recommendations of the Campus Planning Committee:

*kept 2/25/62 -  
included  
\$8,800.75  
suppl to check  
in fabrication -  
see memo*

That contracts be awarded to the low bidders - Golden Light Coffee and Equipment Company, for movable equipment, in the amount of \$15,366.90 and West Texas Coffee and Equipment Company, for fixed equipment, in the amount of \$71,211.01 - subject to the determination that the fabricators for the low bidders have the plants and personnel capable of producing the quality of work required. Mr. Barrick's letter and the tabulation of bids are attached to the Agenda.

That the Building Committee be authorized to act for the Board between meetings should the investigation of the fabricators indicate the advisability of awarding either contract to other than the low bidder.

That the Chairman of the Board be authorized to execute all resolutions required by HHFA relative to the award of contracts. OK

- OK 1954. Journalism Building (Appropriation 1961-62, \$60,000)

Consider the recommendation of the Campus Planning Committee that the schematics for the remodeling of the Journalism Building submitted by the Supervising Architect's office, with finishes in the remodeled area to be comparable to those in the existing rooms, be approved, and that the taking of bids for the construction work be authorized in time for presentation to the Board at their May 28, 1962, meeting. OK

1955. Killgore Beef Cattle Center

OK Consider the recommendation of the Campus Planning Committee that the project be located on a site between the village and railroad at Pantex, Texas. OK

1955. Killgore Beef Cattle Center

Consider the recommendation of the Campus Planning Committee that the preparation of plans and specifications for utilities, which are estimated to cost \$25,000, be included in the contract of the Project Architects, George W. Short and Associates.

1956. Library (J. M. Odom Construction Company, \$2,146,379)a. Interior Decorator

Consider the recommendation of the Campus Planning Committee that the Board authorize the expenditure of approximately \$20,000 from Building Funds to purchase those items recommended by the firm Evans-Walsch, Inc., and the plant containers recommended by Mr. Urbanovsky.

b. Basement Lighting (South Basement)

Consider the recommendation of the CPC that the Board authorize the expenditure of approximately \$10,000 from Building Funds to increase the lighting intensity in the south basement for the storage of approximately 60,000 books which must be left in the existing Library if space in the south basement of the New Library is not made available.

1957. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)

Consider the recommendation of the CPC that the Project Architects be authorized to proceed with working drawings using the schematics prepared by the College Supervising Architect, subject to minor modifications, as preliminary plans, and authorize advertising for bids so bids may be taken as soon as possible after Board approval of final plans May 28, 1962.

1958. Other ItemsPhysics

Consider the recommendation of the CPC that a plot of ground approximately 35' x 320' running parallel to and immediately west of the farm road that extends from the freeway underpass to the corner of Fourth Street and Indiana Avenue, and located about midway between the underpass and Fourth Street, be approved as a site for a tower approximately 50' tall, a 14' x 18' instrument shelter, a track mounted telescope shelter and a telescope to be used in a program of atmospheric optics research under the direction of Professor Preston F. Gott.

Continued on next page

1958. Other ItemsPhysics

The Supervising Architect will work with Professor Gott to develop the plans and specifications for the shelter and other needed facilities. The cost of the program other than materials which can be furnished from College surplus property will be paid from research grant funds.

1959. Psychology

Consider the recommendation of the CPC that the site southwest of the Library and north of the new women's dormitory be approved for a combined Psychology and Speech Building and that the Associated Architects and Engineers of Lubbock be employed to develop plans and specifications for the Speech facilities in conjunction with the Psychology Building.

1960. Relocation of Farm FacilitiesLivestock Facilities1. Dairy Facilities

Metal Buildings (Feed Barn, Calf Barn and Hay Storage)  
(Stout Steel Builders, \$40,260 - 90 Days)

Consider the CPC's recommendation of February 23, 1962, as the final acceptance date.

2. Beef Cattle Facilities

Metal Buildings (Stout Steel Builders, \$5,861.90)

Consider the recommendation of the CPC of February 23, 1962, as the final acceptance date for the feed building.

3. Poultry Facilities (Stout Steel Builders, \$20,673 - 90 Days)

Consider the recommendation of the CPC of February 23, 1962, as the final acceptance date.

4. Poultry Facilities, Partitions and Mechanical Work for Metal Buildings (Tatum and Gailey, \$13,930)

Consider the recommendation of the CPC of February 23, 1962, as the final acceptance date.

OK  
 this is present  
 and is in  
 front of  
 the front  
 of the  
 large area  
 OK

OK

OK



1961. Science Building (Carl E. Maxey, \$431,707 - February 13, 1962)

OK Consider the recommendation of the CPC of February 22, 1962, as the final acceptance date - (The original date for completion was February 13, 1962. The contractor has requested and been granted six (6) additional days which would make the adjusted completion date February 19, 1962), and that \$150 liquidated damages for three days at \$50 per day be withheld from the final payment.

Final payment will be subject to satisfactory arrangements being made for the connection of utilities to equipment from Hamilton Manufacturing Company which has yet to be delivered. It is not reasonable to force the contractor to return to the job to connect the equipment when it is delivered.

1962. Speech

OK The CPC recommendation on this item is reflected in Item No. 1959 of this Agenda.

1963. Student Union Building (V and N Construction Company, \$817,794)

A. Final Acceptance Date

OK Consider the recommendation of the CPC of February 23, 1962, as the final acceptance date.

B. Millwork (\$3,572.60)

OK Consider the recommendation of the CPC that a coat and hat rack, concessions screens, counter control and display cabinet, and a portable stage be approved for purchase from Interstate Fixture and Supply Company, the low bidder in the amount of \$3,572.60, this amount to be paid from Student Union Building Funds.

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Office of the  
Supervising Architect

April 11, 1962

Mr. M. L. Pennington  
Vice President and Comptroller

Dear Mr. Pennington:

RE: Dormitory & Dining Facilities for Women  
Kitchen & Food Serving Equipment  
HHFA Project Tex CH-150 (D)

Attached hereto you will please find two copies of the bid tabulation on the referenced project. Bids were opened at 2 p.m. on 10 April 1962, in the presence of 17 interested parties in Room 168, Administration Building. Base Bid A represents the quotation for movable equipment, and Base Bid B for fixed equipment. The contract documents stipulate that awards may be made separately, and in this instance it is apparent that it will be to the advantage of the College to make separate awards.

You will note that there are double entries in the column for Base Bid A. This was unfortunately necessitated by an error in our itemized bid sheet. The itemized list included dispensers for one cafeteria line only. The figure listed first represents the bid submitted, and the revised figure in parentheses would be the adjusted total with the additional dispensers which will be necessary. A single bidder, Fort Worth Fountain & Hotel Supply, doubled the amount in their proposal and no adjustment was necessary in that case. You will see no entry in parentheses under that listing.

The apparent low bidders are as follows:

Movable Equipment--Golden Light Coffee & Equipment Co., \$15,366.90

Fixed Equipment--West Texas Coffee & Equipment Co., \$71,211.01

Subsequent to the bid opening, I contacted both apparent low bidders and requested that they provide complete information relative to their fabricators. Golden Light Coffee & Equipment Co. lists the Fabricators, Inc., and the West Texas Coffee & Equipment Co. lists Vinson Manufacturing Co. We have no knowledge of either of these fabricators and feel that it would be mandatory for us to assure ourselves that they have the plants and personnel capable of producing the quality of work we shall require.

I would recommend that we withhold any award on the project until we have the opportunity to examine installations of similar nature which have been done by these bidders and their fabricators. We shall make every effort to expedite this investigation and shall keep you informed of developments.

Very truly yours,

/s/ Nolan E. Barrick

Nolan E. Barrick, A.I.A.  
Supervising Architect

NEB:mc(b)

Campus Planning Committee  
Attachment No. 399  
April 10, 1962  
Item No. 1935B

Bid Tabulation  
Kitchen & Food Serving Equipment  
Dormitory & Dining Facilities for Women  
HHFA Project No. Tex CH-150 (D)  
Date: April 10, 1962  
Time: 2 p.m., C.S.T.

Bidder	Bid Bond	Addenda	Base Bid A Movable Equip.	Base Bid B Fixed Equip.
Bivins & Co.	X	1	\$16,550.00 (\$19,797.00)	\$79,353.00
Commercial Kitchens, Inc.				
Dallas Fountain & Fixture Co.	X	1	\$12,945.50 (\$16,193.00)	\$76,307.00
Ft. Worth Fountain & Hotel Supply	X	1	\$20,286.05	\$75,675.15
Gardner Hotel Supply Co.				
Golden Light Coffee & Equipment Co. (a)	X	1	\$11,974.40 (\$15,366.90)	\$90,734.60
National Restaurant Supply Co. (b)	X	1	\$16,463.16 (\$19,748.29)	\$77,505.57
Southwestern Drug Corp.	X	1	\$16,671.89 (\$19,461.87)	\$85,938.53
John Van Range Co.	X	1	\$17,036.00 (\$20,275.00)	\$86,444.00
West Texas Coffee & Equipment Co.	X	1	\$15,589.74 (\$18,812.46)	\$71,211.01

- (a) Deduct \$4,000 from total if awarded complete contract only.  
(b) Deduct 5% if awarded complete work - total bid for both A and B  
\$89,270.02.

Note: Quotations for Base Bid A submitted by all bidders except Ft. Worth Fountain & Hotel Supply based on dispensers for one serving line only. Adjusted bids indicated in parenthesis includes dispensers for both lines. (Error on tabulation sheet included with specifications.)

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 143

April 10, 1962

A meeting of the Campus Planning Committee was held at 9 a.m. on Tuesday, April 10, 1962, in Room 120 of the Administration Building. Members present were Mr. E. J. Urbanovsky, Mr. Nolan E. Barrick and Chairman M. L. Pennington. In addition, Mr. Robert L. Mason, Mr. Ray Downing and Mr. D. M. McElroy were present.

1931. Approval of Minutes

On motion by Mr. Urbanovsky, seconded by Mr. Barrick, Minutes of Meetings Nos. 141 and 142 were approved.

1932. President's Approval of Minutes

The Chairman reported that President Goodwin had approved the Minutes of Meetings Nos. 138, 139, 140 on March 9, 1962, and Meeting No. 142 on April 6, 1962.

1933. Chemical Engineering Building (Cain and Cain, \$326,003 - May 22, 1961)

A. Equipment (W. C. Hixson Company, \$15,954.20)

A carload of equipment from the Kewanee Manufacturing Company, the supplier for W. C. Hixson Company, is spotted on the Texas Tech siding and is being unloaded. An installation crew from the W. C. Hixson Company is due April 11, 1962.

B. Time Extension

On March 14, 1962, a check in the amount of \$1,000 was sent to Cain and Cain as final payment on the Chemical Engineering Building, and in the transmittal letter it was stated that \$2,000 was being withheld for liquidated damages. There has been no word from Cain and Cain, but the check has been deposited, and it is assumed that the amount was accepted without protest.

1934. Classroom-Office Building

Mr. McElroy was requested to compile a list of the items that S. R. Duncan needs to do in the fulfillment of his contract and year's guarantee. The installation of the building plaque and the repair of some cracked tile are the principal items.

1935. Dormitory and Dining Facilities for Women (Project CH-Tex-150(D) H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

A. Construction Progress

Progress continues to be good. The contractor is presently forming for the second floor structure in one unit. Ground floor work continues on the other units.

B. Kitchen Equipment

(This item was passed over, the remaining Agenda items were covered, the meeting recessed at 11:55 a.m., reconvened after the bid opening at 2 p.m. and took the following action.)

Bids were opened and read aloud at 2 p.m. on April 10, 1962, in Room 168 of the Administration Building in the presence of 17 interested persons. A copy of the bid tabulation is attached to and made a part of the Minutes. (Attachment No. 399, page 1138)

The low bidder on the fixed equipment was West Texas Coffee and Equipment Company with a bid of \$71,211.01. The low bidder on the movable equipment was Golden Light Coffee and Equipment Company with a bid of \$15,366.90. The CPC agreed that a recommendation be withheld until an investigation of the low bidders' work and that of their fabricators can be made.

1936. East Engineering Building (Appropriation 1961-62, \$6,650;  
1962-63, \$8,000)

The scope of the work has been reduced so that the estimated cost is within the funds available. The Supervising Architect's office is developing plans and hopes to have them available to the CPC this week. The time schedule provides for the taking of bids during the month of May and the awarding of a contract at the May meeting of the Board of Directors.

1937. Housing

A. Married Student Housing

It looks as if private capital is meeting with little success in efforts to finance and construct married student housing. The CPC agreed that this facet of housing should be included in our Long-Range Plan studies.

B. Renovation of West Hall

Apparently Mr. Brown plans to complete the work in West Hall just as soon as the dormitory is available during the summer. Chairman Pennington stated that he would check with Mr. Brown.

C. Long-Range Plan

The Chairman reported that Dr. Goodwin requested Dr. Pearce and Miss Clewell to serve with the CPC as a Long-Range Plan Study Committee, and both accepted. The Chairman also reported that the President has approved the submitting of a request for additional manpower. A brief discussion was held relative to the type of person that would be needed to fit into the Long-Range Planning Program. It was agreed that the CPC would attempt to meet next week and discuss this more fully.

D. Renovation of Sneed Hall

Mr. Barrick stated that his office would be in position to make a recommendation on the award of a paint contract at the May meeting of the Board of Directors, and that the contract would call for the painting of the entire hall with the exception of the lounge, dining room and two apartments.

1938. Journalism Building (Appropriation 1961-62, \$60,000)

Mr. Barrick presented a schematic floor plan for the areas to be remodeled, and the CPC agreed on the presented plans subject to the checking of a few items with the using departments. The schematic presented by Mr. Barrick had generally been agreed on by the departments housed in the Journalism Building, but the final details had not been reviewed by them. The Project Architects have stated that they believe they could have the plans in shape to take bids by May 28, 1962.

It was agreed to recommend through the Building Committee to the Board of Directors that the schematic subject to minor modifications and finishes comparable to those in the existing rooms be approved and the Campus Planning Committee be authorized to take bids prior to May 28, 1962, and make a recommendation for the award of a contract on that date.

1939. Killgore Beef Cattle Center

Site studies relative to the location of the Center have been made by several small groups comprised of Dean Thomas, Mr. J. P. Smith, Mr. Elo Urbanovsky, Mr. C. E. Weymouth, Mr. M. L. Pennington and Mr. Robert L. Mason and the Project Architects. The CPC voted to recommend the location between the village and railroad at Pantex, Texas.



1939. Killgore Beef Cattle Center

Utilities for the Center were discussed, and the consensus was that due to the distance of the project from the campus, it would be better for the Project Architects to design, through their engineer, plans for utilities, which are estimated to cost \$25,000. It was voted to recommend to the Building Committee that the scope of the Project Architects' contract be expanded to include design of utilities.

1940. Library (J. M. Odom Construction Company, \$2,146,379)A. Construction Progress

Progress is being made, but it is still slow.

B. Completion Date

Still indefinite.

C. Interior Decorator

Representatives from the firm of Evans-Walsch, Inc., have been on the job and have made studies of the nature of the project. They have additional studies to do in conjunction with information received from the Project Architects. The CPC voted to recommend to the Building Committee that the Board appropriate \$20,000 from Building Funds to purchase those items recommended by the firm of Evans-Walsch, Inc., and plant containers recommended by Mr. Urbanovsky after being approved by Evans-Walsch, Inc.

D. Basement Lighting (South)

The CPC voted to recommend to the Building Committee that the Board authorize the expenditure of approximately \$10,000 to increase the light intensity in the south basement for the storage of books which would otherwise be necessary to leave in the existing Library.

E. Carrels (32 - \$16,000)

Mr. Barrick reported that all details relative to the carrel drawings had been cleared with Mr. Pitts and that his office was now in position to put the carrel plans out for bids.

1941. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)

Mr. Barrick reported that his office has turned over the original Architect's drawing of the project to the Project Architects. The Project Architects have stated that they can have the plans ready in approximately 45 days. The plans should be ready for presentation to the Board in the May meeting.

1942. Other ItemsA. Biology

Mr. McElroy is making a study of available spaces on the campus for the lizard research and herbarium and will have a report the first part of May, 1962.

B. Geology Department

Mr. McElroy and Miss Clewell will have a recommendation on Dr. Wade's request for room renovations early in May, 1962.

1943. Parking

The Chairman reported that a memorandum had been received from President Goodwin requesting the CPC to make some suggestions to relieve the parking conditions on the campus. The CPC will undertake this assignment.

1944. Psychology

The CPC voted to recommend to the Board of Directors that the site southwest of the Library and north of the new women's dormitory be selected for a combined Psychology and Speech Building, and that the Associated Architects and Engineers be engaged to develop plans and specifications for the Speech areas also.

1945. Relocation of Farm FacilitiesA. Livestock Facilities1. Dairy Facilitiesa. Fencing (\$3,449)

This work has been delayed due to the inability to secure or locate the cable required for the fencing.

b. Milking Parlor (C. M. Pharr, \$40,800)

The contractor has been requested by letter to proceed with the bush hammering of the floors in the milking lanes.

2. Beef Cattle FacilitiesScales and Housing (\$2,550)

As reported in Item No. 1917, Meeting No. 141, the scales have been installed, but the housing around the scales has not been provided. Mr. Downing and Mr. McElroy agreed to work out details and mechanics for having this completed.

1946. Science Building (Carl E. Maxey, \$431,707 - February 13, 1962)A. Final Acceptance

Mr. Barrick stated that arrangements have been made for the installation of laboratory tables and wall units being furnished by Hamilton Manufacturing Company, but some details as to the time schedule have yet to be worked out.

B. Furniture and Millwork (Hamilton Manufacturing Company, \$44,255 June 7, 1962)

There is no indication of an earlier shipping date than July 2, 1962, as reported in Item No. 1918 of Meeting No. 141.

C. Classroom, Laboratory and Office Equipment (\$42,336)

The only major item as yet undelivered is a group of Remington Rand map filing cases.

D. Open House and Dedication

It was the consensus that it would not be well to plan an open house prior to the receipt and installation of the furniture and millwork from Hamilton Manufacturing Company.

1947. Sewage Effluent (Clyde Construction Company, \$71,949.25 - May 1, 1962)

The pipeline work is progressing very satisfactorily and is practically finished. A small amount of work remains to be done on the reservoir.

1948. Speech

The CPC action on this item is recorded in Item No. 1944 of these Minutes.

1949. Student Union (V and N Construction Company, \$817,794)

A. Kitchen Equipment (Fort Worth Fountain and Hotel Supply, \$51,568)

The kitchen equipment has been delivered and placed in the proper location. However, the utility connections have not been completed, and a final acceptance date cannot be established at this time.

B. Furniture and Equipment (\$83,080)

Only two minor items are yet to be delivered.

C. Faculty Dining Room Furniture and Equipment  
(Decorators Studio and Thomas Brothers Company, \$15,633.18)

The carpeting was shipped from the factory last week and is due to arrive in Lubbock any day. Decorators Studio and Thomas Brothers stated that they would get the carpet installed this week. Most of the carpet was shipped by motor freight, but some small pieces that came off the loom last were shipped by air freight and arrived in Lubbock today.

D. Millwork (\$3,572.60)

The CPC voted to recommend to the Building Committee that a coat and hat rack, concessions screens, control counter and display cabinet and portable stage be purchased from Interstate Fixture and Supply Company, the low bidder, for the amount of \$3,572.60, to be paid from Student Union Building funds. Mr. McElroy's memorandum in regard to this matter is attached to and made a part of the Minutes. (Attachment No. 400, page 1139)

E. Ex-Students Office Furniture (\$2,500)

The office has not been inconvenienced through the lack of desks because it was possible to borrow some from another department. Three desks are en route but have not been received at this time.

1950. Texas Tech Press (P and C Mechanical Contractors, \$22,765)

Air Conditioning

The job is progressing nicely. The contractor has installed air handling units and duct work in the Press Building and is now running the pipe. The work should be completed by May 1, 1962.

1951. Textile Engineering Building Air Conditioning (The Anthony Co., \$29,880)

Bids on the project were opened April 3, 1962, in Room 254 of the East Engineering Building. The CPC reviewed the bids and voted to recommend that the contract be awarded to The Anthony Company of Lubbock. The recommendation was conveyed to the Campus and Building Committee by phone on April 5, 1962, and unanimously approved.

1952. West Engineering Building Renovation (1961-62, \$7,000)

Mr. Barrick stated that they would be ready for a contract recommendation at the May Board Meeting. It was agreed that bids would be taken on a combined basis for the work in the East Engineering Building and the West Engineering Building.

D. M. McElroy  
Assistant Comptroller

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The meeting adjourned at 11:55 a.m.

Campus Planning Committee  
Attachment No. 399  
April 10, 1962  
Item No. 1935B

# Bid Tabulation

Kitchen & Food Serving Equipment  
Dormitory & Dining Facilities for Women  
HHFA Project No. Tex CH-150 (D)  
Date: April 10, 1962  
Time: 2 p.m., C.S.T.

Bidder	Bid Bond	Addenda	Base Bid A Movable Equip.	Base Bid B Fixed Equip.
Bivins & Co.	X	1	\$16,550.00 (\$19,797.00)	\$79,353.00
Commercial Kitchens, Inc.				
Dallas Fountain & Fixture Co.	X	1	\$12,945.50 (\$16,193.00)	\$76,307.00
Ft. Worth Fountain & Hotel Supply	X	1	\$20,286.05	\$75,675.15
Gardner Hotel Supply Co.				
Golden Light Coffee & Equipment Co. (a)	X	1	\$11,974.40 (\$15,366.90)	\$90,734.60
National Restaurant Supply Co. (b)	X	1	\$16,463.16 (\$19,748.29)	\$77,505.57
Southwestern Drug Corp.	X	1	\$16,671.89 (\$19,461.87)	\$85,938.53
John Van Range Co.	X	1	\$17,036.00 (\$20,275.00)	\$86,444.00
West Texas Coffee & Equipment Co.	X	1	\$15,589.74 (\$18,812.46)	\$71,211.01

- (a) Deduct \$4,000 from total if awarded complete contract only.  
(b) Deduct 5% if awarded complete work - total bid for both A and B  
\$89,270.02.

Note: Quotations for Base Bid A submitted by all bidders except Ft. Worth Fountain & Hotel Supply based on dispensers for one serving line only. Adjusted bids indicated in parenthesis includes dispensers for both lines. (Error on tabulation sheet included with specifications.)



Campus Planning Committee  
Attachment No. 400  
April 10, 1962  
Item No. 1949D

Texas Technological College  
Lubbock, Texas

MEMORANDUM  
FROM  
OFFICE OF THE VICE PRESIDENT  
AND COMPTROLLER

TO: Mr. M. L. Pennington

DATE: April 5, 1962

SUBJECT: Equipment for Student Union Building

The Project Architects for the Student Union Building Addition originally included in their plans a closet-type coat and hat rack in the faculty dining area and concession screens, control counter and display cabinet in the games room area. These items were deleted from the plans by the Project Architects for one of two reasons, and my memory does not serve me accurately enough to say which. Either the HHFA ruled that these items were portable equipment, or they were deleted in the interest of economy.

When the upgrading of the Student Union finish was approved, these items were once again included in the plans, but this time were deleted by the Project Architects because they felt the cost would be too great for the upgrading funds available.

When Mr. Nelson Longley, the Student Union Director, became aware of the deletion of these items, he contacted Mr. N. E. Barrick, the Supervising Architect, and requested his office to design these facilities and secure prices from local suppliers. Also included in Mr. Longley's request to the Supervising Architect's office was a portable stage.

Mr. Barrick had his staff prepare drawings for the items and submitted them to four local suppliers for price quotations.

Mr. Longley and Mr. Barrick were working on the project, and each thought that the other had submitted the items to Mr. Pennington for approval, and as a result, none of the items have been approved as of this date.

The portable stage was never included in any of the building design, as it was always considered movable equipment to be purchased. The stage was not requested at the time the original equipment list was submitted to the Campus Planning Committee because Mr. Longley did not know at that time the type of stages that were available. He was of the opinion that a prefabricated stage could be secured through regular equipment suppliers, but descriptive literature was not available at that time. When it became apparent that a prefabricated portable stage that would be compatible with the decor of the Student Union ballroom could not be obtained, Mr. Longley included it in the items submitted to the Supervising Architect for design.

As previously stated, the drawings were submitted to four local suppliers, and two quotations were received. A formal bid opening was not held, as the quotations were taken in a manner similar to that used by the Purchasing Department. The lowest quotation was from Interstate Fixture and Supply Company in the amount of \$3,572.60. The next low quotation was from C. M. Pharr Construction Company in the amount of \$4,546.00. No bids were received from H. C. Lewis or Claude Martin and Sons.

I would like to recommend that the Campus Planning Committee recommend to the Building Committee that these items be approved by the Board and purchased from Interstate Fixture and Supply Company, to be paid for out of Student Union Building funds.

/s/D. M. McElroy

D. M. McElroy  
Assistant Comptroller

DMMc:b

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 144

April 13, 1962

A meeting of the Campus and Building Committee and Campus Planning Committee was held on Friday, April 13, 1962, at 4:30 p.m. in the Office of the President.

Members of the Campus and Building Committee present were Mr. Harold Hinn, Chairman, Mr. Wilmer Smith and Mr. R. Wright Armstrong. Other members of the Board present were Mr. C. I. Wall, Mr. Alvin R. Allison, Mr. Floyd Wooldridge and Mr. Manuel DeBusk.

Members of the Campus Planning Committee present were Mr. E. J. Urbanovsky, Mr. Nolan E. Barrick and Chairman M. L. Pennington. Others present from the College were Dr. R. C. Goodwin, Dr. W. M. Pearce, Mr. J. Roy Wells, Mr. Robert L. Mason, Mr. D. M. McElroy, Mr. John G. Taylor and Mr. Robert B. Price.

In order that the results of the meeting of the Board of Directors may be included in the CPC Minutes for record purposes, the action taken by the Board at the meeting on April 14, 1962, will follow that of the Campus and Building Committee for each item.

1953. Dormitory and Dining Facilities for Women (Project CH-Tex-150(D))  
(H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

A. Kitchen Equipment

Accepted the combined bid of West Texas Coffee and Supply Company of Abilene for both movable and fixed equipment in the total amount of \$86,800.75, subject to an investigation of the ability and reputation of the fabricator.

Recommended that the Chairman be authorized to execute all resolutions required by HHFA in connection with the award of the contract.

(The Board of Directors approved.)

1954. Journalism Building (Appropriation 1961-62, \$60,000)

Approved the proposed remodeling of the Journalism Building submitted by the Campus Planning Committee with bids to be taken in time for the award of a construction contract at the meeting of the Board on May 28, 1962.

(The Board of Directors approved.)

1955. Killgore Research Center

Approved the project site between Pantex village and the railroad at the Texas Technological College Research Farms.

Approved the inclusion of the plans and specifications for the installation of utilities in the contract with the Project Architects, George W. Short and Associates.

(The Board of Directors approved.)

1956. Library (J. M. Odom Construction Company, \$2,146,379)

A. Interior Decorator

Authorized the expenditure of approximately \$20,000 from Building Funds to purchase the items recommended by the Interior Decorator, Evans-Walsch, Inc., of Houston, and the plant containers recommended by Mr. Urbanovsky.

B. Basement Lighting (South Basement)

Approved the expenditure of approximately \$10,000 from Building Funds to increase the light intensity in the south basement for the storage of approximately 60,000 books which would otherwise be left in the old Library.

(The Board of Directors approved.)

1957. Library (Old), Renovation (1961-62, \$50,375; 1962-63, \$33,375)

Approved the schematics presented and authorized the Project Architects to proceed with working drawings and authorized advertising for bids in order that the contract may be awarded as soon as possible after Board approval of final plans on May 28, 1962.

The renovation will include space for the Extension Division, Air Force and Army ROTC Units, Military Property Custodian, Audio-Visual Services, Southwest Collection, classrooms and approximately thirty offices.

(The Board of Directors approved.)

1958. Other Items

Physics

Approved the site for a tower and instrument shelter for atmospheric optics research. The plot of ground, approximately 30 feet by 320 feet, will run parallel to and immediately west of the farm road that extends from the freeway underpass to the corner of Fourth Street and Indiana Avenue and located about midway between the underpass and Fourth Street.

The cost of the program, other than materials which can be furnished from College surplus property, will be secured through research grants.

(The Board of Directors approved.)

1959. Psychology

Approved the site southwest of the new Library and north of new women's dormitory for a combined Psychology and Speech Building and authorized the Associated Architects and Engineers of Lubbock to develop plans and specifications for the Speech facilities also.

The Board requested the CPC to present its ideas on the type and size of a building which will be between the proposed site and Boston Avenue and also the development of the entire area.

(The Board of Directors approved.)

1960. Relocation of Farm Facilities

Livestock Facilities (Including Poultry)

1. Dairy Facilities

Metal Buildings (Feed Barn, Calf Barn and Hay Storage)  
(Stout Steel Builders, \$40,260 - 90 Days)

Approved the date of February 23, 1962, as the final acceptance date.

2. Beef Cattle Facilities

Metal Buildings (Stout Steel Builders, \$5,861.90)

Approved the date of February 23, 1962, as the final acceptance date.

3. Poultry Facilities (Stout Steel Builders, \$20,673 - 90 Days)

Approved the date of February 23, 1962, as the final acceptance date.

4. Poultry Facilities, Partitions and Mechanical Work for Metal Buildings (Tatum and Gailey, \$13,930)

Approved the date of February 23, 1962, as the final acceptance date.

(The Board of Directors approved.)

1961. Science Building (Carl E. Maxey, \$431,707 - February 13, 1962)

Approved the date of February 22, 1962, as the final acceptance date. Final payment will be subject to satisfactory arrangements being made for the connection of utilities to equipment which has yet to be delivered by Hamilton Manufacturing Company.

(The Board of Directors approved.)

1962. Speech

Approved the site southwest of the new Library and north of new women's dormitory for a combined Psychology and Speech Building and authorized the Associated Architects and Engineers of Lubbock to develop plans and specifications for the Psychology facilities also.

The Board requested the CPC to present its ideas on the type and size of a building which will be between the proposed site and Boston Avenue and also the development of the entire area.

(The Board of Directors approved.)

1963. Student Union Building (V and N Construction Company, \$817,794)

A. Final Acceptance Date

Approved the date of February 23, 1962, as the final acceptance date.

B. Millwork

Approved the purchase of a coat and hat rack, concessions screens, counter control and display cabinet, and a portable stage from Interstate Fixture and Supply Company, the low bidder, for the sum of \$3,572.60, the amount to be paid from Student Union Building Funds.

(The Board of Directors approved.)

M. L. Pennington  
 Chairman

The meeting adjourned at 6:10 p.m.



TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 145

May 9, 1962

A meeting of the Campus Planning Committee was held on Wednesday, May 9, 1962, in Room 120 of the Administration Building at 9 a.m. Members present were Mr. E. J. Urbanovsky and Chairman M. L. Pennington. Mr. Bill Felty was sitting in for Mr. Barrick. Others present were Mr. D. M. McElroy, Mr. R. L. Mason and Mr. O. R. Downing.

1964. Approval of Minutes

On motion by Mr. Urbanovsky, seconded by Mr. Felty, Minutes of Meetings Nos. 143 and 144 were approved.

1965. President's Approval of Minutes

The Chairman reported that President Goodwin had approved the Minutes of Meetings Nos. 141 and 144 on March 14, 1962 and April 17, 1962.

1966. Chemical Engineering Building (Cain and Cain, \$326,003 - May 22, 1961)

Equipment (W. C. Hixson Company, \$15,954.20)

Installation of the laboratory equipment is 85% complete, and the equipment is being connected at the present time. Some additional time will be necessary.

1967. Classroom-Office Building

Completion

Mr. McElroy has checked out the entire list, and the only items remaining are the plaque and some tile. It was agreed that the Chairman will check with Mr. Willson, the backer of Mr. Duncan, and that the College complete the work and deduct it from the \$250 which is being held.

1968. Dormitory and Dining Facilities for Women (Project Tex-CH-150(D))  
(H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

A. Construction Progress

The contractor continues to make excellent progress and is approximately two months ahead of schedule.

B. Kitchen and Food Serving Equipment (West Texas Coffee and Equipment Company of Abilene, \$86,800.75)

In keeping with the action of the Board, Golden Light Coffee and Equipment Company of Lubbock and Dallas Fountain and Fixture Company of Dallas presented written requests for the withdrawal of their bids for the movable equipment. The requests were accepted, as each had made a logical error in the compilation of the bids due to the manner in which the bids were requested. A copy of the letter from each of the companies, one from Mr. Barrick dated April 17, 1962, and copies of the letters from the Chairman to each of the companies under the date of April 24, 1962, are attached to and made a part of the Minutes (Attachment No. 401, page 1151).



1968. Dormitory and Dining Facilities for Women (Project Tex-CH-150(D)  
(H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

B. Kitchen and Food Serving Equipment (West Texas Coffee and Equipment  
Company of Abilene, \$86,800.75)

The Board of Directors approved a contract award to the West Texas Coffee and Equipment Company, subject to an investigation of the fabricators. The investigation was conducted, and the fabricators were found to be acceptable. A copy of Mr. Barrick's letter of April 24, 1962, is attached to and made a part of the Minutes (Attachment No. 402, page 1152).

C. Sewage

Some time back, City officials made the statement that the City can no longer provide additional sewage facilities for the College to the south or the east. Consequently, a plan was developed to tie the new women's residence hall to the sewer line going south and switch Thompson, Gaston, Wells and Carpenter Halls to a line going north which would eventually lead to the new sewage disposal plant. The last proposal discussed with the City was a sewage lift station on the south of Fourth Street, with the City to pick up the line and continue it to the new sewage disposal plant.

It was agreed that the next step is a meeting with the City to make arrangements to begin plans for the facility. Mr. Urbanovsky was requested to coordinate the effort.

1969. East Engineering Building (Appropriation 1961-62, \$6,650;  
1962-63, \$8,000)

The plans on the remodeling of the East Engineering Building were approved subject to a final review by Mr. McElroy in keeping with the schedule of offices.

Mr. Downing said that his department could do the work instead of taking bids as planned, and his offer was promptly accepted.

1970. Financial Statement

It was agreed that another financial report is necessary, and Mr. Taylor will be requested to prepare one.

1971. Housing

A. Married Student Housing

Mr. Killgore has been before the City Zoning Committee to request a change in zoning for the proposed project, and Mr. McElroy said that Mr. Killgore will provide us with a letter just as soon as financing is cleared. With the exception of the request to the Zoning Committee, the situation is pretty much the same as it was last month.

B. Holvan Request

A copy of the request from Holvan Developments of Midland is attached to and made a part of the Minutes (Attachment No. 403, page 1153).

After consideration, it was agreed that the College is in no position to guarantee the 90% occupancy requested or to provide the land on which to build the units. In addition, there are other features of the offer which would be incompatible with the operation of the College. It was agreed that the offer will be declined, as it is not feasible for the College to enter such an arrangement.

1971. HousingC. Renovation of West Hall

A written request was sent to Mr. Brown on Monday to see if he will correct the work on the doors during the summer. No reply has been received to date.

D. Renovation of Sneed Hall

It is planned to open the bids on May 15, 1962, for the painting of Sneed Hall.

1972. Journalism Building (Appropriation 1961-62, \$60,000)

Bids are to be received on Friday, May 25, 1962, at 4 p.m., and the recommendation for contract award is to be made at the meeting of the Building Committee on Sunday, May 27, 1962.

There is no feasible way to work out space for long-range storage of the La Ventanas in the remodeling in the project. It would be necessary to sacrifice a classroom to make room. It might be possible to make arrangements with the Southwest Collection before the shelves are filled in the old Library to keep the volumes which must be preserved. Other arrangements will need to be made for the delivery and distribution of the annuals.

-----Mr. Mason left the meeting at 10:15-----

1973. Killgore Beef Cattle Center

A copy of Dean Thomas' letter of April 21, 1962, is attached to and made a part of the Minutes (Attachment No. 404, page 1154).

It was agreed that the requests be approved as a working arrangement subject to cost and adequate layout to be presented to the CPC prior to the meeting of the Building Committee of the Board of Directors on May 27, 1962.

1974. Library (J. M. Odom Construction Company, \$2,146,379)A. Construction Progress

The final inspection is tentatively scheduled for May 17 and 18, 1962.

B. Interior Decorator (\$20,000 appropriated for furniture and plant containers for the Garden Room)

A copy of a wire from Mr. Pitts to Mr. Barrick dated May 2, 1962, is attached to and made a part of the Minutes (Attachment No. 405, page 1155).

It was agreed to request Mr. Pitts to have Mr. Evans here for sure on May 17, 1962, as that is the last day that Mr. Urbanovsky is available before leaving town.

C. Carrels (32 - \$16,000)

Mr. Felty reported that Mr. Janeway would like to have some of the carrels in the basement. If carrels were established in the basement, it would be necessary to run another change order through to provide utilities in the basement area. Since there will be additional carrels in the future, it was the consensus that it would be better at this time to proceed with the plan to install the carrels on the second floor only.

Consequently, Mr. Felty was asked to issue the requests for bids for the carrels.

1974. Library (J. M. Odom Construction Company, \$2,146,379)

D. Senior Reception

It was reported recently that the Garden Room probably would be ready for the reception. It looks now as if there may be a good bit of difficulty in having the room ready. The air conditioning may not be functioning by that time, and the contractor will still be in the building, which could affect the liquidated damages clause.

1975. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)

A. Remodeling

The preparation of plans and specifications is on schedule.

B. Space for Military Property Custodian

Both the Air and Army ROTC Units are contemplating changing to an Officer Education Program which would eliminate most of the duties of the Military Property Custodian. Mr. McElroy was asked to request Mr. Barrick to have the Military Property Custodian portion of the old Library withdrawn from the plans and specifications.

1976. Long-Range Plan

Dr. Goodwin requested Dr. Pearce and Miss Clewell to serve on the Long-Range Committee with members of the CPC, and both have agreed to serve.

The first meeting of the group is scheduled for Thursday afternoon of this week.

It was agreed that it would be very beneficial to the Committee if President Goodwin can sit in on at least the first meeting.

1977. Music

Room in the Dairy Building

The Department of Building Maintenance will make the renovations as soon as the Dairy operations are moved across the freeway.

1978. Museum

A copy of Dr. Holden's proposal of March 20, 1962, and President Goodwin's note of April 10, 1962, are attached to and made a part of the Minutes (Attachment No. 406, page 1156).

Basically, the plan offered by Dr. Holden is in conformance to that advocated by the CPC. The site of the present museum is inadequate for the purpose, and it is the last good site for a major educational and general building. It would be to the interest of the College, as well as the museum, to provide equal facilities at a new site. The location of a proposed new museum would need a great deal of study, and the CPC was of the opinion that the sites suggested may not be the best from an over-all College standpoint.

In all probability, it will be some time before funds are available for a building, and a very great deal of planning needs to be done in advance.

1979. Other ItemsA. Biology

Mr. McElroy reported that he is checking the Dairy Barn and the Bull Barn as possible locations for Dr. Tinkle's lizard research and herbarium.

B. Geology Department

A study of the request from the Geology Department indicates that there is air handling equipment in the room, and the room is equipped with risers. The noise factor can be reduced a good bit by changing out the vacuum pump on the heating system.

It was agreed that a physical check will be made to determine the operating condition of the air handling unit and the feasibility of using the room in its present condition.

C. Information for Project Architects

It was agreed that the Office of the Supervising Architect will be held responsible for the coordination and channeling of all information to the Project Architects on the various construction jobs unless other methods are designated. In addition, the Supervising Architect will be responsible for the dissemination of information to all persons involved.

1980. Parking

A copy of Dr. Goodwin's memorandum of March 26, 1962, is attached to and made a part of the Minutes (Attachment No. 407, page 1157).

The CPC had been looking to the Traffic-Security Commission, on which Mr. Urbanovsky and M. L. Pennington serve, for a solution to the parking problem. However, it was agreed that it is a CPC function, and steps will be taken to make a recommendation for parking as soon as possible.

1981. PsychologyPlans and Specifications

The architects are working on the preliminary plans and specifications for presentation to the Building Committee on Sunday, May 27, 1962, and final plans for the August 25, 1962, meeting, with bids to be taken in time for the meeting on October 26, 1962.

1982. Relocation of Farm FacilitiesLivestock Facilities1. Dairy Facilitiesa. Fencing (\$3,449)

Bids are being taken and an order for the installation will be made this week.

b. Milking Parlor (C. M. Pharr, \$40,800)

A copy of Mr. Barrick's letter of April 25, 1962, to Dean Thomas is attached to and made a part of the Minutes (Attachment No. 408, page 1158).

The items needing action are being handled between Dean Thomas' office and the Office of the Supervising Architect.

1982. Relocation of Farm Facilities

Livestock Facilities

2. Beef Cattle Facilities

Scales and Housing (\$2,550)

The job is complete.

1983. Rifle Range

Mr. McElroy will check with the Army ROTC Unit to see if the Officer Education Program, which is contemplated, will eliminate the need for a rifle range.

1984. Scale Model

Mr. Urbanovsky reports that good progress is being made in updating the scale model at this time. It will soon be in condition for use in connection with the Long-Range Plan.

1985. Science Building (Carl E. Maxey, \$431,707 - February 13, 1962)

A. Final Acceptance

Satisfactory arrangements have been made for the connection of utilities to the equipment in that the item was deleted from the contract with the Carl E. Maxey Construction Company. Bids will be taken for the connections when the equipment arrives this summer.

B. Furniture and Millwork (Hamilton Manufacturing Company, \$44,255 June 7, 1962)

The manufacturer had recently stated that he would start delivering the furniture and millwork by July 4, 1962. With encouragement from Mr. Barrick, he now thinks he can start in early June.

C. Classroom, Laboratory and Office Equipment (\$42,336)

Only an order for 12 microscopes remains outstanding.

1986. Sewage Effluent (Clyde Construction Company, \$71,949.25 - May 1, 1962)

The final inspection has been held.

A copy of Mr. Mason's memorandum of May 7, 1962, is attached to and made a part of the Minutes (Attachment No. 409, page 1159).

The CPC accepted Mr. Mason's recommendation of May 4, 1962, as the final acceptance date.

-----Mr. Mason returned to the meeting at 11:30 a.m.-----

1987. Speech

The architects are working on the preliminary plans and specifications for presentation to the Building Committee on Sunday, May 27, 1962, and final plans to the Board on August 25, 1962, with bids to be taken in time for the meeting on October 26, 1962.



1988. Student Union (V and N Construction Company, \$817,794)

A. Kitchen Equipment (Fort Worth Fountain and Hotel Supply, \$51,568)

A copy of a letter of May 4, 1962, from Mr. Barrick, a copy of a letter dated May 2, 1962, to Mr. Barrick from Donald C. Bubar, attorney for Fort Worth Fountain and Hotel Supply, and a copy of a letter from Mr. Bubar to Mr. Dan Forestier, the fabricator for the equipment, are attached to and made a part of the Minutes (Attachment No. 410, page 1160).

It was agreed to establish the date of April 7, 1962, as the cutoff date for possible liquidated damages as recommended by Mr. Barrick.

B. Furniture and Equipment

The same two items are still outstanding - cash register and drapes.

C. Faculty Dining Room Furniture and Equipment  
(Decorators Studio and Thomas Brothers Company, \$15,633.18)

The carpet has arrived and has been installed, and lunch is now being served in the Faculty Dining Room from the old kitchen, as the equipment in the new one is not in operating condition as yet.

D. Millwork (\$3,572.60)

As approved by the Board of Directors at the last meeting, a coat and hat rack, concessions screens, control counter display cabinet and portable stage are in process of construction at the present time, and scheduled for delivery in approximately three weeks.

E. Ex-Students Office Furniture (\$2,500)

Everything has been delivered except an electric typewriter.

1989. Texas Tech Press (P and C Mechanical Contractors, \$22,765)

Air Conditioning

All equipment is on hand, and the contractor told Mr. Downing yesterday that he would have the installation completed this week.

1990. Textile Engineering Building

A. Air Conditioning

Some equipment has arrived, and the contractor is expected to start work as soon as the rest of the equipment is delivered.

B. Dropped Ceiling

Bid requests will be issued May 10 and bids received on May 15, 1962.

1991. Utilities

Mr. Mason pointed out that it is necessary to wait for the location of the Psychology-Speech project before the plans and specifications can be prepared for the utilities to the new women's residence hall. It will be necessary for the preparation to take place during the early part of the summer, and it would be well if the contract could be awarded at the meeting of the Board of Directors on August 25, 1962. It is recommended that the general plan be presented to the Building Committee on May 27, 1962, with the thought in mind that, by the August meeting, final plans and specifications can be completed, bids taken and the recommendation for contract award be made.

1992. Walks and Drives

Resurface and Seal Coat Streets and Drives (1961-62, \$24,065;  
1962-63, \$20,300)

It was agreed to recommend to the Board of Directors at the next meeting that bids be taken approximately August 1, 1962, and that the Building Committee be authorized to award a contract between meetings.

1993. West Engineering Building Renovation (1961-62, \$7,000)

The proposed plans and specifications for the renovation were studied. The plans include the first and second floors of the north wing and in addition, an alternate plus the other items originally contemplated. Alternate bids will be taken on the inclusion of two storage rooms and work necessary in the sally port to raise the level to prevent the entrance of rain water which has plagued those using the building for years.

M. L. Pennington  
Chairman

The meeting adjourned at 12:50 p.m.

Campus Planning Committee  
Attachment No. 401  
May 9, 1962  
Item No. 1968B

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Office of the  
Supervising Architect

April 17, 1962

Mr. M. L. Pennington  
Vice President and Comptroller

Dear Mr. Pennington:

RE: Kitchen & Food Serving Equipment  
Dormitory & Dining Facilities for Women  
HHFA Project Tex CH-150 (D)

Attached hereto you will please find letters from the Golden Light Coffee and Equipment Co. and Dallas Fountain and Fixture Co. requesting permission to withdraw their proposals on the referenced project.

Both of these bidders made a mistake in extending the totals for the movable equipment.

Since our proposal form clearly stipulates that the lump sum proposal shall be the sum of the unit prices entered in the itemized listing of equipment, the mistakes occurring in these two proposals would make them in technical noncompliance and subject to rejection at our option. The request of the bidders in this instance would seem to be justified, and I would recommend that they be sent notification of the withdrawal of their proposals in accordance with the action of the Board of Directors last Friday and Saturday.

This would place the West Texas Coffee and Equipment Co. of Abilene, Texas, in line for award of both fixed and movable equipment contracts. We are virtually through with our investigation of the fabricator listed by West Texas Coffee and Equipment Co., and we should be able to give you a positive recommendation for an award within the next 24 hours.

Very truly yours,

/s/Nolan E. Barrick

Nolan E. Barrick, A.I.A.  
Supervising Architect

NEB:mc(b)

enc.

GOLDEN LIGHT COFFEE AND EQUIPMENT CO.  
2010 Clovis Road  
Box 1199  
Lubbock, Texas

April 13, 1962

Mr. M. L. Pennington  
Vice President and Comptroller  
Texas Technological College  
Lubbock, Texas

Dear Sir:

Recently our firm bid on the kitchen equipment for the new dormitory and dining facilities for women at the College, and our lump sum bid was in the amount of \$102,709.05 for the total equipment as per plans and specifications. On the bottom of the bid, a notation was added that \$4,000.00 would be deducted if awarded the complete contract, or making a total of \$98,709.05. As you know, the requirements for the bids were that an itemized list of food service should be attached with the prices of each item. There was a Base Bid A, consisting of movable equipment and Base Bid B consisting of fixed equipment. The list of the equipment and the separate prices were attached to the bid, making a total of the amount mentioned above of the lump sum.

In preparing this bid of Group A and Group B, the total of Group A was listed as \$11,974.40. Group B was listed as \$90,734.60. The specifications and prices were checked thoroughly by our Engineering Department; however, in typing the proposal, certain items in Group A were included in Group B, causing our firm to be the apparent low bidder on Base A.

In view of the circumstances, our firm would appreciate having our bid removed since we were apparently not the low bidder in the total lump sum bid and with the clerical error due to not extending the prices correctly as mentioned, we would not have been low in Base Bid A.

We would certainly appreciate the above consideration by the Board and naturally would appreciate having an opportunity to submit our prices for the equipment. We have always appreciated the business that we have received from the College and look forward to pleasant relationships in the future. We felt that among the eight bidders, the College received a very fair bid, and we sincerely wish the low bidder success, and I am sure a more complete and workable agreement could be made by awarding one firm or the low bidder on the complete total of the contract.

Very truly yours,

GOLDEN LIGHT COFFEE & EQUIPMENT COMPANY

/s/Winston McGee

Winston McGee  
Manager

WM:sh(b)

DALLAS FOUNTAIN AND FIXTURE CO.  
3712 Haggard Way  
Dallas, Texas  
April 13, 1962

Office of the Supervising Architect  
Texas Technological College  
Lubbock, Texas

Attention Mr. N. E. Barrick

Re: Kitchen and Food Service Equipment  
Dormitory and Dining Facilities  
for Women  
Texas Technological College  
Lubbock, Texas  
HHFA Project No. TEX CH-150 (D)  
Bid Date April 10, 1962

Gentlemen:

In tabulating our quotation on the above project, we were in error on the Base Bids A and B. Our Base Bid "A" for Non-Fixed Equipment should be \$15,288.50, and the Base Bid "B" for Fixed Equipment should be \$73,964.00, making a total of \$89,252.50 for both A Non-Fixed and B Fixed Equipment.

We request your permission to revise our Base Bid A and B to the above sums. If this is not possible, would you please withdraw our quotation.

Thank you for your assistance and cooperation.

Very truly yours,

/s/K. R. Patterson

K. R. Patterson  
Engineering

lm(b)



TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Office of the  
Vice President and  
Comptroller

April 24, 1962

Mr. Winston McGee, Manager  
Golden Light Coffee and  
Equipment Company  
P. O. Box 1199  
Lubbock, Texas

Dear Mr. McGee:

As is requested in your letter of April 13, 1962, the Board of Directors accepted your request to remove your bid on dormitory food serving equipment for the new residence hall for women from consideration.

I am sorry that it was necessary for you to withdraw your bid.

Very truly yours,

/s/M. L. Pennington

M. L. Pennington  
Vice President and  
Comptroller

MLP:b

cc: Mr. Nolan E. Barrick  
Mr. John G. Taylor

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Office of the  
Vice President and  
Comptroller

April 24, 1962

Mr. K. R. Patterson, Engineering  
Dallas Fountain and Fixture Company  
3712 Haggard Way  
Dallas, Texas

Dear Mr. Patterson:

Re: Kitchen and Food Service Equipment  
Dormitory and Dining Facilities  
for Women  
Texas Technological College  
Lubbock, Texas  
HHFA Project No. TEX CH-150(D)  
Bid Date April 10, 1962

In reply to your request of April 13, 1962, the Board of Directors permitted the withdrawal of your bid on the above referenced project.

I am sorry that it was necessary for you to withdraw your bid.

Very sincerely yours,

/s/M. L. Pennington

M. L. Pennington  
Vice President and  
Comptroller

MLP:b

cc: Mr. Nolan E. Barrick  
Mr. John G. Taylor

Campus Planning Committee  
Attachment No. 402  
May 9, 1962  
Item No. 1968B

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Office of the  
Supervising Architect

April 24, 1962

Mr. M. L. Pennington  
Vice President and Comptroller

Dear Mr. Pennington:

RE: New Dormitory & Dining Facilities for Women  
HHFA Project Tex CH-150(D)  
Kitchen Equipment

We have completed our investigation of the West Texas Coffee & Equipment Co. and the Vinson Manufacturing Co., and we would recommend the award of contracts for the kitchen equipment on the referenced project to the West Texas Coffee & Equipment Co. of Abilene, Texas.

This company was the low bidder on the fixed equipment and became the low bidder on the movable equipment when the Board of Directors granted permission to the two contractors who had submitted erroneous quotations to withdraw their bids.

I talked to Mr. J. W. Hooker of West Texas Coffee & Equipment Co. in Abilene last Friday, and on Saturday I talked to a representative of Mulhauser, Holmes and Riggs, a firm of kitchen consultants in Houston. They were the consulting designers for the kitchens in the Methodist Hospital in Dallas for which West Texas Coffee & Equipment Co. was the contractor. Reports were favorable.

We are preparing the necessary contracts for the fixed equipment and the movable equipment, and we have requested the contractor to submit the roughing-in drawings as soon as possible in order to meet deadlines on the construction of the building itself.

Very truly yours,

/s/Nolan E. Barrick

Nolan E. Barrick, A.I.A.  
Supervising Architect

NEB:mc(b)

Campus Planning Committee  
Attachment No. 403  
May 9, 1962  
Item No. 1971B

HOLVAN DEVELOPMENTS  
3301 West Ohio Avenue  
P. O. Box 4875  
Midland, Texas

PROPOSITION:

1. 400 multiple housing units for married students.
2. Units will consist of efficiency and one bedroom apartments.
3. Efficiency apartments to consist of 400 usable square feet, renting for \$55/mo. unfurnished to \$65/mo. furnished.
4. One bedroom apartment to consist of 600 usable square feet, renting for \$75/mo. unfurnished to \$85/mo. furnished.
5. Efficiency apartment will consist of living room--bedroom, kitchen and bathroom.
6. One bedroom apartment to consist of living room, bedroom, kitchen and bathroom.
7. 87% of married students pay \$50 to \$60/mo. and over.
8. Units to be returned to college at the end of thirty years.

COLLEGE'S OBLIGATION:

1. To guarantee 90% occupancy.
2. Give land (20 acres) on which to build units. College to retain ownership of land.
3. Land to be free of local taxes.

HOW COLLEGE BENEFITS:

1. 87% favor central housing unit for married students.
2. We can do the building cheaper; we are in the business.
3. Units returned to college after thirty years (the period of the loan).
4. Any income from occupancy in excess of 90% (except utilities and repairs) goes towards an unrestricted scholarship fund to be administered solely by college authorities, approximately \$25,000 per year.
5. We will invest funds for the college subject to their veto.

FEASIBILITY FOR UNDERTAKING:

1. Tax free land.
2. Guarantee of 90% occupancy.
3. Availability of 30-year loan.

## OPERATION OF UNITS:

1. We will operate for thirty years along with a joint operating committee.
2. Purpose of joint operating committee: repairs, upkeep, replacement of furniture, etc., and general appearance of project.

QUALIFICATIONS OF HOLVAN DEVELOPMENTS:

1. Built 400 houses in Midland.
2. Built Town Plaza Motel in downtown Midland.
3. Built Town Plaza Apartments in Midland.
4. Apartments going up, or about to be started, in Lubbock, Roswell, Albuquerque and a downtown motel in Santa Fe.

## ARCHITECTURE:

1. Contemporary in style.
2. Plans have to be approved by college authorities.
3. Edward Durrell Stone - top-flight architect.



HOLVAN DEVELOPMENTS  
3301 West Ohio Avenue  
P. O. Box 4875  
Midland, Texas

April 26, 1962

Mr. Marshall Pennington  
Mr. D. M. McElroy  
Administration Building  
Room 120  
Texas Technological College  
Lubbock, Texas

Gentlemen:

I want to take this opportunity to thank you both very much for your time and patience in hearing my presentation of our offer to build multiple housing units for married students.

I have another thought concerning the use of the excess income over the ninety per cent occupancy rate, which I had previously proposed to be used as a scholarship fund; I now propose to use the excess income, with the exception of repairs, utilities, etc., as a rebate to students living in the units on a prorata basis.

I would like to clear up a question you asked me concerning whether R. A. Holway and Jefferson Vander Wolk were building contractors. They are building contractors on a large scale, although I never pictured them as such.

As to their financial status, please contact Mr. Phil Adams, Vice President, Midland National Bank, Midland, Texas.

Again may I thank you for your courtesy in receiving my proposal, and I am looking forward to seeing you both again soon.

Sincerely,

/s/Rufus S. Tucker, Jr.

Rufus S. Tucker, Jr.

RST:jl(b)

Campus Planning Committee  
Attachment No. 404  
May 9, 1962  
Item No. 1973

SCHOOL OF AGRICULTURE

April 21, 1962

Mr. M. L. Pennington, Chairman  
Campus Planning Committee  
Campus

Dear Mr. Pennington:

In accordance with standard procedures, the following components and functions of the Killgore Beef Cattle Center at the Texas Technological College Research Farm, Pantex, are submitted for your consideration and approval:

- (1) Pens for Performance Testing and Feeding Studies:
  - (A) Minimum of 40 pens--Optimum 50 pens, 30 pens to be available to the cooperators and 10-20 pens for exclusive use of Texas Tech for specific research studies.
  - (B) Overall pen size - 12 x 72 feet (40' concrete pen, 12' concrete alley, and 20' of dirt exercise lot)
  - (C) Two concrete working alleys--12' wide. One alley under cover for feeding, one alley in the open for working cattle (this working alley also a part of pen space above).
  - (D) These pens are to hold bulls during performance testing or other animals for breeding and feeding studies. Pens must be planned for ease of working cattle, ease and efficiency of feeding and cleaning. Consideration must be given to cattle movement, observation and study.
  - (E) Each pen must have water--a system which will not freeze.
  - (F) Each 12' pen should contain 9' feeding trough area and a 3' gate for people and/or animals.
  - (G) Concrete pens should have a minimum slope of one-half inch per foot and a maximum of 1 inch per foot. The concrete surface should be rough enough for secure footing, but satisfactory for wash down cleaning.
- (2) Livestock Pavilion - Auction Area (Air-conditioned)
  - (A) Seating capacity for 300 people.
  - (B) Enter from back, if possible.
  - (C) All seats with optimum visibility for observing animals.
  - (D) Animal auction or show ring planned for ease of handling bulls.
  - (E) Auction stand or podium should be adjustable for moving close to the audience during regular meetings not involving animals.
  - (F) Two screens behind auctioneer for showing data on performance, pedigree, etc., or for regular meetings.

## (2) Livestock Pavilion - Auction Area (Air-conditioned) (Continued)

- (G) Projection booth or area for standard projectors.
- (H) A speaker system.
- (I) Other features providing for optimum utility.

## (3) Founders Room and Library:

- (A) This may be 1 or 2 rooms, depending upon design.
- (B) Library area primarily for key reference books and livestock magazines, technical journals, etc.
- (C) Founders Room as lounging area, or to be converted to small meeting room - capacity about 50 people, equipped for projection of slides, movies, etc.

## (4) Small catering kitchen adjoining Founders Room, primarily for coffee or soft drink service.

## (5) Office area for professional personnel and secretary (5 offices):

- (A) Farm Manager's office.
- (B) Secretarial office with room for part-time help if needed.
- (C) Office for Agronomist or Research Director.
- (D) Two additional offices for Animal Husbandman, Agricultural Engineer, Range Manager, Entomologist, Economist and Graduate Students. (Used jointly - planned for personnel primarily employed on joint basis with Texas Tech.)
- (E) This office area should be planned for maximum efficiency of operation; air conditioned with safe storage area for valuable research records.

## (6) Basic Nutrition or Chemical Laboratory:

- (A) Planned for routine chemical analysis of forage, blood tests, semen tests, etc.
- (B) Equipped with basic instrumentation (John Baumgardner is compiling list and setting up specifications.)

## (7) Small apartment for graduate student - one student will be kept at the Center at all times to work on research, take care of visitors, and watch over the Center. (Present plans are for a two-year M.S. Program, with one year at the Research Farm.)

## (8) Feed Mixing and Storage Facilities:

- (A) Basic mixing plant (such as Williamson unit, equipped for steam rolling and fat injection).
- (B) Storage for basic feed ingredients and mixed feed - milo, bundles, hulls, meal and mix (minimum of 5 bins - optimum 10 bins).

## (9) Feed Weighing and Distribution System - means of accurate weighing and moving a measured amount of feed to each pen.

- (10) Utilities - power, water, sewer, etc.
- (11) Roads, parking area, landscaping.

I have consulted various members of our staff concerning these facilities. Also, contacts have been made with key personnel of the Texas Agricultural Experiment Station. Mr. J. P. Smith and Mr. Short have toured the Armour-Codding facilities at Foraker, Oklahoma. We have also shown Mr. Short our facilities here at Tech and several commercial operations in West Texas. We feel that good progress has been made.

The approval of the Campus Planning Committee for the above basic components and functions of the Killgore Beef Cattle Center is respectfully requested.

Sincerely yours,

/s/Gerald W. Thomas

Gerald W. Thomas  
Dean of Agriculture

GWT:jab(b)

cc: Mr. J. P. Smith  
Dept. Heads (Agriculture)

Campus Planning Committee  
Attachment No. 405  
May 9, 1962  
Item No. 1974B

W E S T E R N     U N I O N

CALL  
LETTERS

FCH

CHARGE

TO     Pitts, Mebane & Phelps

BEAUMONT, TEXAS  
MAY 2, 1962

MR. NOLAN E. BARRICK (DL)  
SUPERVISING ARCHITECT  
TEXAS TECHNOLOGICAL COLLEGE  
LUBBOCK, TEXAS

HAVE JUST CONCLUDED CONFERENCE JACK EVANS CONCERNING GARDEN ROOM  
FURNISHINGS, ETC. HE HAS DELIGHTFUL SCHEME READY FOR PRESENTATION AND  
CAN JOIN ME IN LUBBOCK MAY 17 AND 18 IF AGREEABLE TO YOU, MR. PENNINGTON,  
ETC. PLEASE ADVISE. REGARDS.

PITTS, MEBANE & PHELPS

L. W. PITTS

Confirmation Copy mailed - cc: Mr. Pennington  
Mr. Jack Evans  
Mr. L. W. Pitts



MEMORANDUM  
From  
Office of the President

Campus Planning Committee  
Attachment No. 406  
May 9, 1962  
Item No. 1978

Texas Technological College  
Lubbock, Texas

To Mr. Pennington Date 4/10/62  
Subject: Museum

Kindly present the attached proposal to the Campus Planning Committee at such time as you consider it expedient.

/s/R.C.G.

THE MUSEUM  
Texas Technological College  
Lubbock, Texas

March 20, 1962

Dr. R. C. Goodwin, President  
Texas Technological College  
Campus

Dear President Goodwin:

I have been asked by scores of people since the adverse City Museum election last November as to what are the future plans of the Museum. I have given the matter much thought and am convinced that we should adopt a long range expansion and operational plan for our State (College) Museum, and leave the door open for future City participation. Many Lubbock citizens who voted against the millage tax in November have since told me they would support a reasonable bond issue and annual maintenance for a City unit by the City Commission. Therefore, it seems to me we should go ahead with our long range College plans regardless of what the City does, but plan in such a way that the City can augment, when conditions are right, whatever we may be able to do otherwise.

I think it is highly important that all units that we plan now, and that all future expansion, be located at one place. There are two reasons for this. (1) It will considerably reduce the cost of administration, and (2) it will avoid an erroneous but popular conception which was widespread last November and which contributed to the unfavorable vote, that there were to be two or more museums competing with each other.

Incidentally, we have learned since the last Museum expansion campaign was planned that Texas law makes provision for joint financing and administration of such enterprises as a state-city museum. In the event the City ever wants to contribute toward the Museum's expansion, a joint administration can be legally arranged.

The long range plans should, therefore, include the selection of a new site where:

1. The Museum could be easily found by visitors.
2. Ample parking would be available.
3. The College unit and the proposed Agricultural Mechanization Unit, which has been proposed by Wilmer Smith and the Texas Cotton Ginners Association, would be contiguous. This latter unit would be built with private funds and should not cost over \$3 a square foot.
4. An area adjoining a dedicated street could be reserved for a period, say five years, for a City Museum unit. Should the City then vote adversely, or not vote at all, this area could be used for other purposes.

Reasons for moving the Museum to a new site are:

1. The traffic situation

It is my opinion that eventually it will be necessary to close the Circle drive to traffic during school hours. When this is done, it will practically cut the public off from access to the present Museum. At present, it is next to impossible for anyone not thoroughly familiar with our parking layout to thread his way to the Museum through the dormitory parking lots from College Avenue, and it is extremely difficult to try to tell persons from out of town who call for tours how to get to our parking lot.

2. Parking

Parking is now limited to a small area behind the Museum. Aside from the staff, not over 20 cars can be accommodated. This greatly limits the size of groups which make use of the Museum.

3. Expansion

Any expansion at the present site would have to be made at the expense of the present parking facilities. Even disregarding the parking, the expansion of the Museum at the present site is limited by surrounding buildings and the dormitory parking area.

What we propose at this time is:

1. That the College put into its long range plans the taking over of the present Museum building for instructional purposes. It could be converted into 8 classrooms and 28 offices. The location for this purpose is no doubt the most ideal on the campus. Wings could be added to the present building in the future to provide much additional space.
2. That the College build for the Museum on a peripheral site another building, square foot for square foot. The present building, including the Planetarium, has approximately 32,000 square feet outside measurements. Of this footage, about half is usable for exhibition purposes and half for storage. This is in accord with good museum practice. In light of what we have learned about the needs of a museum building, it is quite possible that the new building can be built at a lower unit cost than was the present building. However, it would be most essential that the new building be air conditioned as is the case with the present one.

The present building might be used for:

1. A History and Anthropology Center

At the present time the History Department is using 5 classrooms a day on a 6 hour daily schedule, and the Department is in need of 20 offices. By the time this plan could be put into effect,

with anticipated rate of growth, the Department would no doubt be needing every classroom and office in the converted building. The east basement could continue to contain, as it does now, the study collections for archeology. These are now used for purely instructional and research purposes. The north basement could do the same for the paleontological collections. The Biology and Geology Departments are proposing that a Vertebrate Paleontology course be added and taught by Dr. F. E. Green, the Museum Curator of Collections and Field Representative. Should this be done, the north basement would be an ideal place to put the laboratory and the collections (which are now stored in our warehouse beyond the railroad track).

An important reason for using the present building for a history, anthropology and vertebrate paleontology center other than by some other department, is the fresco mural. Since the mural is historical, it is possible that the donors might agree to leave it where it is, and save the expense of moving it. Should the present building be converted into a history, anthropology and vertebrate paleontology center, we could leave here in nooks and passageways some valuable teaching exhibits in all three fields.

## 2. A Psychology Center

The present building could be used for this purpose with the basement being converted into laboratories. However, it is quite probable that the Psychology Department would want to plan its own quarters.

## 3. A Speech Center

The building would lend itself very well to this purpose, provided an auditorium with adequate stage were added. The basement could be used for workshops and the attic for storage of props.

Possible location for a new museum:

1. Site 1. On the west side of Flint Avenue, north of 19th Street. (See attached map)

The area reserved for the City would have to abut 19th Street due to the fact that the contract between the City and the College regarding Flint has a reversion clause. However, the tract reserved would not have to be large, probably not over 200 x 300 feet. This site, I think, would be received with almost universal approval by the people of the area.

2. Site 2. South of 6th Street across from the parking lot between the Auditorium and the Stadium. (See attached map)

As things now stand, there is not enough room for all the proposed units at this location, but if the road which connects the parking areas west of the West Engineering Building with 6th Street were straightened out, there would be sufficient space. This could be done without detracting in the least from the Practice Field of the Athletic Department. This location, provided the road were straightened, and provided off-campus students are not allowed to park on the Auditorium-Stadium parking area, would be my personal choice, but I am sure there are a number of people vitally concerned with the Museum who would not agree because they consider the Auditorium parking overtaxed already.

A site on 4th Street east of Indiana Avenue has also been mentioned as a possibility, but personally, I would not like to see the Museum located north of the railroad. I envision the Museum as a vital, valuable, functional part of the College, as it has already been with more than a score of departments on the campus. To place it beyond the railroad would make it very difficult

for the Museum to be an integral part of the instructional program. If it is located at either Site 1 or Site 2, classes wishing to use the Museum's collections for a class period could walk to the Museum between class periods. This would not be possible for any site north of the railroad.

Of course, there may be other possible sites that no one has yet thought of or discussed. If so, I am sure that everyone will have an open mind in regard to them.

In the event the College Administration and the Board of Directors look with favor on this proposal and arrange to put it in the long range planning of the building program, it seems to me that the site should be selected as soon as possible. When that is done, we can then begin to plan the type, shape and size of the buildings. For instance, if Site 1 is selected, probably a basement and one story would be the more feasible, but if Site 2 is chosen, we probably should plan for the main Museum a structure with a basement (for storage) and two stories. The Agricultural Mechanization unit would be pretty much the same regardless of where we put it, a dressed-up warehouse construction.

Sincerely yours,

/s/W. C. Holden

W. C. Holden, Director

Campus Planning Committee  
Attachment No. 407  
May 9, 1962  
Item No. 1980

Texas Technological College  
Lubbock, Texas

MEMORANDUM  
FROM  
OFFICE OF THE PRESIDENT

TO: Mr. Pennington DATE: 3/26/62  
SUBJECT: The Perennial Problem - Parking

As we increase our connections with more groups in bringing them to our campus and as we provide better facilities for their meetings, such as the addition to the Union, we find ourselves creating continually increasing parking problems. I am sure I do not know the answer. It could mean more parking lots, though I do not know how we could pay for the paving. If it could be done, how about considering the space on the east side of the block between the Union and the Music Building after the wooden building is removed? Could this be a lot for visitors only? I admit I am shooting in the dark, but I do believe we need to give further consideration to this problem. What plans do you and CPC have?

/s/R. C. G.



Campus Planning Committee  
Attachment No. 408  
May 9, 1962  
Item No. 1982 1b

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Office of the  
Supervising Architect

April 25, 1962

Dr. Gerald Thomas, Dean  
School of Agriculture

Dear Dr. Thomas:

RE: Milking Parlor

On April 19, 1962, Mr. Coleman Sharp of the City-County Health Inspection Unit visited the Milking Parlor for the purpose of inspecting the milk line floor which has been bush hammered to provide a more slip resistant finish as requested by you and your staff.

Mr. Sharp said that the surface was acceptable and, therefore, he would recommend the use of the floor. Mr. Sharp said that he was not sure how long the floor would last before becoming slippery again; however, he added that this was a problem for all concrete floors no matter what the finish of the surface.

Mr. Sharp, on reviewing the balance of the facility, made the following stipulations:

1. Install door closer on door to corridor from Milk (bulk tank) Room.
2. Remove hold-open devices from doors to exterior from Milk Room.
3. Provide mechanical ventilation for Milk Room.

This work can be done through the Department of Building Maintenance, and if you like, we will be happy to prepare the necessary information to accompany a work order request.

It is possible that the work can be paid through the regular building fund; however, this expenditure must be cleared by Mr. Pennington. At any rate, the work is necessary prior to use of this facility.

In addition to the work outlined above, the milking equipment contractor must seal all openings created by the installation of his equipment. Since the equipment was purchased separately from the building contract, we request that you inform the contractor of these conditions prior to authorizing final payment.

It is my understanding that Ellerd and Ellerd, the milking equipment contractor, is to clean and place all equipment in operation and demonstrate its operation and maintenance to your personnel. Mr. Sharp has requested that he be kept informed as to the proposed date of this meeting as he wishes to attend the demonstration.

The changes requested by Mr. Sharp are minor in nature; however, in order to avoid additional changes, we suggest that Mr. Sharp be requested to review the changes with your staff prior to actual work in order to avoid any misunderstanding of his intent.

Yours truly,

/s/Nolan E. Barrick

Nolan E. Barrick, A.I.A.  
Supervising Architect

NEB:mc(b)  
cc: Mr. M. L. Pennington  
Mr. G. G. Hunter

Campus Planning Committee  
Attachment No. 409  
May 9, 1962  
Item No. 1986

MEMORANDUM  
FROM  
OFFICE OF SUPERVISING ENGINEER

Texas Technological College  
Lubbock, Texas

TO: Mr. John Taylor

DATE: May 7, 1962

SUBJECT: Sewage Effluent Line for College Farms

Contractor: Clyde Construction Company  
P. O. Box 2123  
Odessa, Texas

The attached has been received from the contractor for subject project, via the Consulting Engineering Firm.

Final inspection of the project was made on May 4, 1962. The only discrepancy noted was that the concrete supplier had dumped some excess concrete to the northeast of the dike. At my request the materials have since been cleaned up.

The inspecting party consisted of Drs. G. W. Thomas, Ralph M. Durham, A. W. Young and W. L. Ulich, Messrs. D. M. McElroy, O. D. Wheeler, I. D. Kitchens and R. L. Mason. Mr. H. B. Reaves represented the Consulting Engineering firm of Parkhill, Smith and Cooper.

It is recommended that May 4, 1962, be established as the acceptance date for the project, and that the contractor be paid the final payment for the project.

Attached to the final Construction Estimate is a list of extra items ordered for the project in the amount of \$436.73. These have been approved by the College. Your file should contain the docket item to this effect from Mr. Pennington to Mr. Wells, dated April 19, 1962.

The project was bid on a unit price basis, with quantities furnished to be determined after the materials were installed. A page titled "Quantity Variations" is also attached to the final Construction Estimate which indicates a net cost to the College of \$267.62 less than the bid price. This amount deducted from the amount listed above for authorized extras accounts for the item of extras ordered and quantity variations of \$169.11 which appears on the Construction Estimate form. The total amount due the Contractor for the project is therefore \$72,118.36.

/s/Robert L. Mason

Robert L. Mason  
Supervising Engineer

RLM:dec(b)

cc: Mr. M. L. Pennington  
Dr. G. W. Thomas

Campus Planning Committee  
Attachment No. 410  
May 9, 1962  
Item No. 1988A

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

Office of the  
Supervising Architect

May 4, 1962

Mr. M. L. Pennington  
Vice President and Comptroller

Dear Mr. Pennington:

Re: Student Union Addition  
Kitchen Equipment  
HHFA Project No. Tex CH-109(S)

Enclosed herewith you will please find a letter dated 2 May 1962 from Mr. Donald C. Bubar and a copy of the letter from Mr. Bubar to Dan Forestier on the referenced project.

I am certainly not surprised to find some correspondence starting on this subject, although I am a little disappointed that it should start as a result of a telephone conversation I placed to Fort Worth Fountain and Hotel Supply as a matter of courtesy informing them that we were expediting a partial payment on their contracts but that we were not able at this moment to make a final settlement due to the confusion surrounding the liquidated damages.

I have made no reply to Mr. Bubar's letter nor do I intend to until such time as we have a definite body of data to support our position. It appears to me to be premature for us to make any statement to them.

Relative to Mr. Bubar's statement that "as I understand, the delay was occasioned by the great lag in time between the original submission of the shop drawings by the subcontractor Forestier of San Antonio and the ultimate approval of these shop drawings by you," I can only state that we did not receive satisfactory drawings from Forestier at any time and did not ever finally approve shop drawings. The drawings submitted were not accurate nor conclusive. The first set was corrected and returned to Forestier, and the corrections were not incorporated on the resubmittals. The second set was again corrected and sent to Forestier, and the third set failed to incorporate the corrections. It was at this stage that we instructed them to proceed with the fabrication, and that we would expect all of the items to be built in accordance with the plans and specifications and would so examine them upon shipment to us. On two occasions we rejected truckloads of equipment and had them returned to San Antonio. On each of these occasions, Mr. Forestier and Mr. George L. McLendon, Jr., examined the equipment in Lubbock and agreed that it should, in fact, be returned to San Antonio because of the inferior quality of the fabrication.

Relative to Mr. Bubar's statement that "We understand also that there is some question involved in the drawings at one point having been lost in the mails," I wish to state that one set of drawings was forwarded to us as a result of numerous telephone calls inquiring as to the whereabouts of drawings which had been repeatedly promised, but their drawings were forwarded to us with 60¢ postage due. They were, therefore, held at the Post Office over a week-end, as I recall, and possibly for a day or two beyond that until we could go by the Post Office and pick them up. When we did not receive the drawings as expected, we called the contractor, and he had a second set forwarded to us. The second set reached us a day before we secured those from the Post Office.

The complication relative to the liquidated damages stems from the fact that the bidding was made on a proposal form that stipulated liquidated damages in the amount of \$100 per day beyond 1 February 1962. At the request of the HHFA, we prepared two contracts, one for fixed equipment and one for movable equipment and inadvertently included \$100 per day liquidated damages in each contract. This would in effect amount to \$200 per day liquidated damages, since the same contractor was awarded the contracts for fixed and movable equipment both. There is certainly some question in my mind whether this was the actual intent at the outset of the bidding procedure.

We have forwarded the final estimate for payment withholding a total of \$7,000 from each contract. This would adequately cover the largest possible amount assessable for liquidated damages since we feel that the date of 7 April would be the logical cutoff date for the liquidated damage clause. It was on this date that all of the equipment was delivered, and the placing of it in the proper locations essentially complete. Some minor details of fabrication, polishing, welding, etc., took place throughout the following week, during which time we initiated the work toward connecting the equipment. If the date of 7 April can be agreed upon as the cutoff date, a total of 65 days would form the basis for liquidated damages.

I believe it is significant that the contractor at no time requested any extension of time due to any cause.

I am in the process of documenting the entire procedure as completely as possible in order that we might secure some opinion from Mr. Irvin. I shall forward this information to you as speedily as possible.

Very truly yours,

/s/Nolan E. Barrick

Nolan E. Barrick, A.I.A.  
Supervising Architect

NEB:mc(b)

enc.

DONALD C. BUBAR  
Attorney At Law  
302 Mutual Savings Bldg.  
Fort Worth 2, Texas

May 2, 1962

Mr. Nolan E. Barrick .  
Supervising Architect  
Texas Technological College  
Lubbock, Texas

Dear Sir:

In re Student Union Addition TTC Kitchen Equipment  
HHFA Project No. TEX CH-109 (S)

Mr. George L. McLendon, Jr., of Fort Worth Fountain and Hotel Supply has consulted me with reference to telephone conversation a day or two ago between you and his father in which you stated that a penalty had accumulated by reason of delays in connection with this contract.

I have not yet had opportunity to examine the contract or the correspondence at any length, but as I understand, the delay was occasioned by the great lag in time between the original submission of the shop drawings by the subcontractor Forestier of San Antonio and the ultimate approval of these shop drawings by you. We understand also that there is some question involved in the drawings at one point having been lost in the mails.

In order that we may get our bearings, we shall appreciate it if you will advise us just what penalty is being claimed, including from what date to what date.

As we understand, the job has now been completed, and our client is entitled in any event to remittance without further delay of everything that is not in dispute.

Please let us hear from you.

Yours very truly,

/s/Donald C. Bubar

Donald C. Bubar

DCB/sdr(b)

cc: Mr. Dan Forestier  
1338 N. W. W. White Road  
San Antonio, Texas



DONALD C. BUBAR  
Attorney At Law  
302 Mutual Savings Bldg.  
Fort Worth 2, Texas

May 2, 1962

Mr. Dan Forestier  
1338 North W. W. White Road  
San Antonio, Texas

Dear Sir:

In re Student Union Addition TTC  
Kitchen Equipment  
HHFA Project No. Tex CH-109(S)

The attached letter to the architect, Nolan E. Barrick, is self-explanatory.

As I am informed, the responsibility for the delay giving rise to the penalty which Texas Tech seeks to enforce rests upon you, since the delays arose out of your subcontract, except to such extent as you can show unreasonable delay or arbitrary action on the part of the architect.

Please have your lawyer communicate with us at once in this connection. It occurs to us that the proper step is a conference at Lubbock with the architect, the chairman of the Board of Trustees, the attorney for Texas Tech, your attorney, you, ourselves, and our client to finally determine the responsibility for the delay.

In our judgment, this is a matter that must be disposed of with dispatch.

Yours very truly,

/s/Donald C. Bubar

Donald C. Bubar

DCB/sdr(b)

cc: Mr. Nolan E. Barrick  
Supervising Architect  
Texas Technological College  
Lubbock, Texas

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 146

May 10, 1962

The first meeting of the Long-Range Planning Committee was held at 2 p.m. on May 10, 1962 in Room 120 of the Administration Building. Those present were Dr. R. C. Goodwin, Dr. W. M. Pearce, Miss Evelyn Clewell, Mr. E. J. Urbanovsky, Mr. Bill Felty and M. L. Pennington.

1994. Long-Range Planning

The following agreements were reached:

The minimum period of time for the study would be 1972, and it should be prepared in such a manner that additional years can be added.

The Committee should be rather bold and express its belief in the development of the plan.

Educational and General

Quality must not be neglected. It will be necessary to strengthen and broaden the curriculum as conditions and developments demand.

The addition of any professional schools will not be considered in the development of the plan. The funds for such schools, if any, must come from other sources. The effect of new State institutions over the period on Texas Tech was discussed, and it was agreed that the plan must take cognizance of the new schools. The question was discussed as to what extent the other schools will screen out applicants. The admission policies of other schools could affect Texas Tech. The question as to what will happen to students who are rejected by the institutions was discussed. It was hoped that the program at Texas Tech would always be geared to a Bachelor's degree program.

Changing programs, needs and developments will cause changes in facilities, faculty needs and financial requirements.

The Committee should get its hands on every report possible, such as The University of Texas' "Committee of 75" report and A and M's "Committee of 100" report.

It will be necessary to work out enrollments by years and the number of faculty members required, using much the same student ratio as that in effect at the present time.

The 1954 40-year study for Texas Tech will be used as a reference in the study.

Research

Research should be aided and abetted at every turn, and the best possible climate for research should be created. A research office could be very helpful in encouraging research. While the needs will be difficult to establish, research will require more space as it develops.

### Graduate Work

An increase in the amount of graduate work should be a part of the long-range plan. The members were in agreement that married student housing will effect graduate work. It would be helpful to have a graduate residence hall in order to create a proper graduate climate or have single rooms available for graduate students. Such an arrangement might tie in with the suggestion from Deans Allen and Jones to set aside one hall for students with a specific grade point average or higher.

### Enrollment

The question, "Will there likely ever be a program of selective admissions, or will Texas Tech continue to take all who qualify?" was discussed. It was pointed out that some faculty members would like to have certain standards and others think the present system is very expensive due to the dropouts. There is a big build-up of students in the fall, and it slacks off in the spring. One of the big problems is to become recognized as a graduate school by the Texas Commission on Higher Education. It was felt that there would be fewer dropouts if the students were selected on their academic records.

Texas Tech is launched on the basic concept to grow as fast as it can without sacrificing quality for quantity. Dr. Goodwin reported that Dean Boze has stated that Texas Tech is not getting its share of transfer students.

A schedule should be carefully prepared showing the trends and predictions for the future years by disciplines.

### Physical Facilities

A schedule of estimated funds available for the period of the plan should be prepared.

A close look at the space available now and the number of students that can be accommodated and the space needed for the years ahead should be prepared. Miss Clewell pretty well has the information now. She reported that the classrooms are used  $52\frac{1}{2}$  per cent of the time, laboratories 42 per cent as laboratories, plus 7 per cent as classrooms. Each student now registers for an average of 5.78 courses.

Miss Clewell was of the opinion that it would be possible to handle an enrollment of 13,500 students with the teaching space available. The question as to whether or not a master scheduler could increase the efficiency of space use was discussed.

It was agreed that the prediction on physical facilities should include classrooms, laboratories and offices. Faculty offices will be a critical need for the next few years and perhaps from here on.

It was again pointed out that the lack of faculty offices causes some departments to turn away several hundred students each year. Those students may go somewhere else on the campus, but it is not known for sure. The question as to whether or not single offices could be provided by rank was discussed.

It was agreed that the predicted increase in enrollment can be converted into building needs on a square foot basis.

Physical changes in buildings could be affected from changing curriculum needs. Also, there may be new construction techniques that would affect the program, and it will be necessary to be alert to all new developments possible.

It was agreed that the plan must be as functional and realistic as possible, but retain flexibility.

### Housing

A report prepared by Mr. Burgess on March 9, 1962 was given as follows:

"We have a total, including contracts signed by present occupants, plus paid applications, of 2687 men. The total capacity of the men's residence halls is 2474. This gives us an overflow as of this date of 213 men, without the 130 spaces for athletes. Counting the athletes, there is an overflow of 343 as of this time.

"We have (counting 40 rooms in Horn and Knapp tripled) a total capacity for women of 2,050. We have signed up and on the paid waiting list a total of 2,690 which gives us an overflow of 640 women.

"We stopped taking reservations last year as of July 18. At that time we had 575 men and women over capacity which we took care of through the shrinkage by August 15.

"We have 853, as of this date, over capacity (two months earlier than last year)."

It was mentioned that at the meeting of the residence hall group on May 9, 1962 a discussion was held on the fact that a good many cancellations of room reservations come from students who, due to scholastic difficulties, were ineligible to return the fall semester, and it would be very helpful if there were some way to notify the Office of Room Reservations and/or the students early in the summer if they would not be allowed to return. Last year, a few of the students were notified in August that they had failed to pass enough work in the spring semester to be eligible to re-enroll. Many of the students received the notification during the second term of the summer session. The students then cancelled their reservations, and it was too late in all cases to find someone else to take the rooms.

In view of the very high number of reservations this year and the early date of receipt, it will be almost vital to know as soon as possible which students will be ineligible to return in order that other reservations can be made. Such procedures will not only affect the residence halls, but also the enrollment and, therefore, the faculty. In view of the increasing student enrollment, it is very important that as many students as possible be accommodated in the halls.

The problem was discussed by the Long-Range Plan group, and Dr. Pearce pointed out that the grades are promptly posted and that it would be possible for the students to get their grades before they leave for the summer or have someone to do it for them. He said that he is aware that a good many students do go home before the grades are posted. Dr. Goodwin and Dr. Pearce said that they will see what can be done.

Any steps possible should be taken to prevent the loss of a "crop" of women students this fall. Last year the Pioneer Hotel offered several floors of the building for housing, if needed, but it turned out that it was not.

An investigation will be made to see if the same possibility exists, but only after the Dean of Women has been consulted.

The use of the apartments on Thirty-Fourth Street was discussed with the possibility of seeing if the buildings could be leased, also subject to approval of the Dean of Women. However, it was felt that the owner of the apartments could ill afford to have the apartments vacated for the College a year or so.

It would be well to start plans for another residence hall for women in the fall of 1964.

### Housing

It would be well to start another hall for men by 1963 if possible, and by 1964 if it is not.

It was agreed that steps should be taken for married student housing in the near future if Mr. Killgore, the latest prospect, doesn't move pretty soon.

-----Dr. Pearce had to leave the meeting at 3:45 p.m.-----

A long-range, flexible plan for housing must be developed for the entire period of the study.

### Personnel

President Goodwin has authorized the employment of a person to help with the long-range plan, and the kind of person to seek was discussed at length. Several prospects were discussed, and Mr. Urbanovsky was requested to check on one.

### Self-Study

There is information in various phases of the Self-Study Program which would be helpful, and it was agreed to check with Dr. Pearce for the information.

### Time Schedule

It will be necessary to establish a time schedule, and it should be done as soon as possible.

### Scale Model

The scale model is in the process of being updated at this time and will be in shape for use in the long-range plan by the time it is needed.

### Statistical Information

There will be an absolute need for complete statistical information, and as much as possible should be accumulated. Dean Jones has a very good report on the comparison of the grades of dormitory residents with others, the attrition and other pertinent information.

### Funds

Some of the Foundations might be willing to sponsor such a study, and Dr. Goodwin said that he would check to see if a prospect can be found.

### Minutes

The Long-Range Planning Committee will be a subcommittee of the Campus Planning Committee, and the Minutes will be reflected as part of those of the CPC.

M. L. Pennington  
Chairman

The meeting adjourned at 4:25 p.m.



TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 147

May 18, 1962

1995. Speech and Psychology

A meeting of the Campus Planning Committee was held on May 18, 1962, in Room 120 of the Administration Building at 9 a.m. Members present were Mr. E. J. Urbanovsky, Mr. Nolan E. Barrick and Chairman M. L. Pennington. In addition, Mr. R. L. Mason and Mr. D. M. McElroy were present from the College, and Mr. Howard Schmidt, Mr. Hoyse McMurtry and Mr. Bob Messersmith from the Associated Architects and Engineers were present.

The location, orientation, availability of utilities and development of the over-all area were studied and discussed along with other aspects of the project.

The estimated cost, as the project has been developed to date, is \$768,000. The estimated amount includes stage equipment, capacity of 325 auditorium seats (without the seats) and architects' fees. An additional 175 seats in the auditorium would add \$33,000 and would be very difficult to get into the project. To provide capacity for 500 seats in the auditorium in addition to the above items would require approximately \$850,000.

The methods of financing and the funds available were discussed in great detail, as there will be very little building money remaining after this project. After discussion and consultation with the President, it was agreed to recommend a project cost of \$750,000, including stage equipment and architects' fees. Also, it was agreed to ask the architects to see how much over 325 the seating capacity could be increased as the 500 requested would affect the budget considerably.

Although Psychology has the first priority, it was agreed that it would be necessary to trim the plans somewhat. The auditorium would receive next consideration and the Speech and Hearing Clinics would come last. It was hoped that the auditorium and both clinics could be included if at all possible as the facilities have been promised. If the project cannot be funded after bids have been taken, construction of the clinics will have to be postponed. The clinics will be bid as an alternate.

M. L. Pennington  
Chairman

The meeting adjourned at 11:05 a.m.



TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 148

May 22, 1962

A meeting of the Campus Planning Committee was held at 9 a.m. on Tuesday, May 22, 1962, in Room 120 of the Administration Building. Members present were Mr. Nolan E. Barrick and Chairman M. L. Pennington. Mr. Mark Gosdin sat in for Mr. E. J. Urbanovsky. In addition, Mr. Robert L. Mason, Mr. O. R. Downing and Mr. D. M. McElroy were present. Dean Lewis N. Jones and Mr. Bill Daniels were present for the discussion of Item No. 2004.

1996. Approval of Minutes

On motion by Mr. Barrick, seconded by Mr. Gosdin, Minutes of Meetings Nos. 145 and 146 were approved.

1997. Architecture-Computer Building, Computer Area

Data Processing Center Equipment

After a great deal of discussion, the recommended list of equipment for Dean Bradford with the exception of that listed for Room 151 was recommended in the total estimated amount of \$4,655, to be paid from Building Amendment Funds. The equipment list is attached to and made a part of the Minutes (Attachment No. 411, page 1170).

1998. Dormitory and Dining Facilities for Women (Project CH-TeX-150(D))  
(H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

Kitchen Equipment

By Item No. 2278 of the Minutes of April 14, 1962, the Board of Directors authorized the Building Committee to approve the fabricators if the investigation was satisfactory. The investigation was satisfactory as set out in Mr. Barrick's letter of April 24, 1962 (Item No. 1968B, page 1152, of the CPC Minutes), and it is recommended that the Building Committee approve the fabricators.

1999. Housing

A. Married Student Housing

In view of the length of time that outside capital has been sought for married student housing, it was agreed to request Mr. McElroy to notify Mr. Killgore to present whatever information he has not later than Friday afternoon, and unless there is a strong indication that he can construct the housing, a recommendation will be made to the Building Committee on Sunday, May 27, 1962, that the College consider such housing and take steps to build it.

(As the meeting was adjourning, Mr. Killgore brought out elevations of the proposed housing project and stated that financing is complete, and he plans to start construction during the last week of June on 200 units of married student housing at a site one block north of National Guard Armory.)

B. Renovation of Sneed Hall

Bids for painting the interior of the building in keeping with plans and specifications prepared by the Supervising Architect were opened at 2 p.m. on May 15, 1962, in Room 201 of the Architecture-Computer Building in the presence of 17 interested persons. A copy of the bid tabulation is attached to and made a part of the Minutes (Attachment No. 412, page 1171).

1999. HousingB. Renovation of Sneed Hall

After consideration, it was agreed to recommend the bid of Adams Paint Company of Lubbock in the base bid amount of \$11,875, plus an alternate of \$900 for plaster patching, as the lowest and best bid. Smith and Walldroup were low base bidders in the amount of \$11,775, but the plaster patching will make the bid of the Adams Paint Company the lowest.

C. Use of Hotel for Women Students

Mr. Homer Maxey, owner of the Pioneer Hotel, is again interested in supplying hotel space for the overflow of women students, under conditions prescribed by the Dean of Women. ✓

A meeting has been scheduled for May 23, 1962, to pursue the possibility.

D. Doak Hall Kitchen Remodeling for Telephone CenterMechanical, Electrical and Ceiling Work

Bids were opened and read aloud at 2 p.m. on May 15, 1962, in the presence of seven interested persons. Although plans and specifications with an invitation to bid were submitted to four firms, only one bid was received. The Anthony Company of Lubbock submitted a bid in the amount of \$3,995. ✓

P and C Mechanical Company stated that they put down the wrong bid opening date and waited too long to prepare a bid. American Electric Company bid in conjunction with the Anthony Company. The Bud Samson Company felt that three trades represented in one job were not adaptable to their organization.

Due to the urgency for the work from the time standpoint, the opinion of P and C Mechanical Company that the Anthony Company's bid appeared to be in line and the fact that the total of this contract and the \$7,800 general contract with Riveire Construction Company are within the estimated total cost, the CPC agreed to recommend the award of the contract in the amount of \$3,995 to the Anthony Company.

2000. Journalism Building (Appropriation 1961-62, \$60,000)

Bids are to be received on Friday, May 25, 1962, at 4 p.m. There will be a meeting of the CPC immediately following the bid opening in order to make a recommendation for a contract award to the Building Committee on Sunday, May 27, 1962. ✓

2001. Killgore Beef Cattle Center

It was agreed at Meeting No. 145 that preliminary plans and estimated costs would be reviewed prior to the meeting of the Building Committee on May 27, 1962. It was agreed that the Chairman would consult Dean Thomas and arrange a meeting. ✓

2002. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)

The preliminary plans were studied at length, and it was agreed that the proposed plans would give a very fine working arrangement in the Library.

Estimated costs were discussed next. The legislative appropriation totals \$83,750 for both years. The request was based on an estimate of \$52,500 for the general portion, \$18,750 for the electrical and \$12,500 for the mechanical. ✓

2002. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)

The project architects' estimate for the work that needs to be done is \$54,172 for the general portion, \$50,821 for the electrical and \$65,090 for the mechanical, a total of \$170,083.

The cost for the general work is very close to the original estimate. It was not anticipated that transformers and new panels would be needed in the electrical system at an estimated cost of \$13,000 when the original estimate was made, and it was not known that the other costs would be so high. The appropriation did not include air conditioning in the mechanical work, but in order to utilize the space fully, it is rather essential. The estimated cost of air conditioning is \$45,000.

Steps to reduce the cost were discussed, and it was agreed to eliminate air conditioning and add it to a future legislative request if it is too late to add it to the one for the next biennium which has just been completed. Mr. Downing said that he will try to do the painting which would further reduce the amount by approximately \$8,000 and make it possible to reduce the amount of funds needed by \$53,000.

If the estimated cost could be reduced by \$53,000, the total construction cost would be \$127,083, which is \$33,333 over the appropriated amount. Adding architects' fees, the total amount needed is estimated at approximately \$41,000.

The Chairman was requested to ask Mr. Taylor for an up-to-date financial report on possible funds available, and the project is to be considered again Friday afternoon.

2003. Long-Range Plan

As appeared in previous Minutes, it was agreed that a recommendation will be made to the Building Committee for a new residence hall for women and another for men. It was felt that the new women's residence hall should be duplicated, and that one for men should probably be similar. It would be necessary to have authorization from the Board of Directors to apply to HHFA for a loan and engage architects if the construction is to be done. The amount of money required would probably be between 7 and 7½ million dollars.

2004. Parking

After consultation with Dean Jones and Chief Daniels, the CPC voted to recommend the proposal of the Traffic and Security Commission to expand the present reserved parking lot to the west to accommodate 168 additional cars at an estimated cost of \$12,780, to be paid from the proceeds of car registrations; and to extend the dirt lot south of the Dairy Barn eastward to accommodate approximately 200 more cars subject to the site needs of Psychology and Speech and utility tunnels.

2005. Psychology

Progress on the Psychology facilities is covered in the Minutes of CPC Meeting No. 147.

2006. Speech

Progress on the Speech facilities is covered in the Minutes of CPC Meeting No. 147.

2007. Textile Engineering Building

A. Air Conditioning (Anthony Company, \$29,880)

Just about all the equipment seems to have been delivered, and the contractor, the Anthony Company of Lubbock, plans to begin work about June 1, 1962.

2007. Textile Engineering BuildingB. Suspended Ceiling

Bids were received on May 15, 1962, in the Supervising Architect's office, and despite invitations to three firms to bid, only the quotation from Southwest Specialty Company was received. The Texas Roofing Company stated that they could not furnish the non-perforated asbestos board. The Hamilton Acoustic Company reported that the person taking the call from the Supervising Architect's office had failed to convey the message to the estimating department. ✓

After lengthy consideration, it was recommended that the contract be awarded to the Southwest Specialty Company, the only bidder, in the amount of \$3,800. The revised estimated cost of the ceiling installation was \$4,000.

M. L. Pennington  
Chairman

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The meeting adjourned at 11:05 a.m.

Campus Planning Committee  
Attachment No. 411  
May 22, 1962  
Item No. 1997

## DATA PROCESSING CENTER

## Equipment List

Room 151

1	Secretarial Desk (J3100 Grouping)	\$ 180
1	Secretarial Posture Chair	45
1	Electric Adding Machine	215
1	IBM 15" Carriage Typewriter	425
1	5-drawer Filing Cabinet with Lock	<u>85</u>
		\$ 950

Room 152

1	Double Pedestal Desk	\$ 150
1	Table with 2 Drawers	100
1	Swivel Chair	45
5	Straight Chairs	125
2	Bookcases	150
1	2-door Cupboard with Lock	100
2	5-drawer Filing Cabinets with Locks	<u>170</u>
		\$ 840

Room 154

2	Tab # 5515 Storaway Cabinets	\$ 800
8	Tab # 5511 Full Depth Shelf for 5510	192
2	Tab # 5535 Desk Top Units	110
2	Tab # 805 Card Punch Desk Units	165
2	Tab # 5563 Wire Trays	35
20	Tab # 5551 Shelf Back Stops	10
20	Tab # 5552 Shelf Dividers	7
2	Tab # 5553 Panel Legs	39
30	Tab # 3971 Card Trays	150
1	Tab # 3420 Stationary Card Rack	85
1	Tab # 4711 Sorter Rack	20
1	Tab # 3404 Brackets	13
1	Tab # 3403 Rack Adapter Set	3
15	Tab # 4701 Tab Trays	41
20	Tab # 1504 Card Trays	32
5	Tab # 1633 14-drawer, Full Suspension Card Files	1,000
5	Gray Metal Straight Chairs	250
2	Gray Metal Tables	140
6	IBM-407 Wiring Boards	378
4	IBM-514 Wiring Boards	<u>76</u>
		\$3,050

Room 154A

2	Double Pedestal Desks	\$ 300
2	Swivel Chairs	90
2	Straight Chairs	50
2	5-drawer Filing Cabinets with Locks	170
1	Bookcase	75
1	Table	<u>80</u>
		\$ 765

Total Recommended by Mr. McElroy	\$5,605
Less Room 151	<u>950</u>

Total Recommended by CPC	<u>\$4,655</u>
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Campus Planning Committee  
Attachment No. 412  
May 22, 1962  
Item No. 1999B

Bid Tabulation  
Repainting of Sneed Hall  
for  
Texas Technological College

Date: May 15, 1962  
Time: 2 p.m., C.S.T.

Bidder	Bid Bond	Addenda	Base Bid	Alternate
Adams Paint Co.	x	No. 1	\$11,875	\$900
Brock & Beggs				
Brown Showcase & Fixture Manufacturing Co.	cash- ier's check x	No. 1	\$13,899	\$725
Crawford Painting Co.	x	No. 1	\$14,568	\$1,960
H. Hansen				
C. M. Harrison Constr.	x	No. 1	\$17,190.29	\$1,200
Billy J. Johnston				
Jones Bros. Painting	x	No. 1	\$13,890	\$1,600
H. M. Rinehart	x	No. 1	\$13,150	\$1,100
Smith & Waldroup	x	No. 1	\$11,775	\$2,000
Jack C. Thomas	x	No. 1	\$21,335	\$1,500
West Tex Painting Contractors	x	No. 1	\$13,600	\$2,000



TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 149

May 25, 1962

A meeting of the Campus Planning Committee was held at 4:30 p.m. on Friday, May 25, 1962, in Room 120 of the Administration Building. Members present were Mr. Nolan E. Barrick and Chairman M. L. Pennington. Other members of the College staff present were Mr. Robert L. Mason, Mr. D. M. McElroy, Dean Gerald W. Thomas and Mr. J. P. Smith. In addition, Mr. George W. Short, Project Architect from Amarillo, was present. Mr. Garets was present for the discussion of Item No. 2009, and then retired from the meeting.

2008. Housing

Married Student Housing

Mr. Howell Killgore reported to Mr. McElroy on May 23, 1962, that the starting date for the construction of 200 married student apartments is scheduled for the last week in June. A copy of Mr. McElroy's memorandum of May 24, 1962, and Mr. Killgore's letter are attached to and made a part of the Minutes. (Attachment No. 413, page 1174)

2009. Journalism Building (Appropriation 1961-62, \$60,000)

Bids on remodeling the Journalism Building were opened and read aloud at 4 p.m. on May 25, 1962, in Room 101 of the Architecture-Computer Building in the presence of 37 interested persons. The bid tabulation is attached to and made a part of the Minutes. (Attachment No. 414, page 1175)

After discussion, the CPC voted to recommend that the transformers be deleted from the bid and, if the amount is acceptable, to recommend a contract award be made to Tatum & Gailey Construction Company of Lubbock, the low bidder, at the bid price of \$67,686, less the amount of the transformers. Mr. Barrick is to check with the low bidder to see if full value can be deducted for the transformers.

It was further recommended that the funds above the \$60,000 appropriated come from La Ventana and The Toreador balances. Mr. Garets consulted Mr. Orman by phone, and stated that the two organizations can provide the balance above \$60,000 in order that the facilities may be completed.

(On May 26, 1962, Mr. Barrick reported that Tatum & Galey offered to delete the transformers at their estimated cost which is \$2,710 for the three transformers, \$500 for the cutouts, \$200 for the pot heads, and \$325 for overhead insurance and taxes, making a total of \$3,735. The amount was checked with others and found to be entirely in order and it is acceptable to the College.

It is recommended that the contract be awarded in the net amount of \$63,961 and that the excess over \$60,000 plus the architects fees, be paid from The Toreador and La Ventana funds at a total estimated cost of \$7,788.)

2010. Killgore Beef Cattle Center

A very lengthy discussion was held on the preliminary plans and estimated costs on the Beef Cattle Center. The utilities and the size of the water lines were discussed, with a decision that a six-inch water line should be run from the source of supply to the Center.

2010. Killgore Beef Cattle Center

It was pointed out that the facilities are oriented to take advantage of the prevailing winds to the pens and the natural drainage of the locality.

The elevations, floor plans, pens, sales rooms, seating capacity and arrangement of the seating of the sales room, the feeding facilities, handling of animals and offices were discussed in detail.

Mr. Short presented an estimated cost of the project, and it is attached to and made a part of the Minutes. (Attachment No. 415, page 1176)

Whether or not the feed mill, at an estimated cost of \$54,000, should be handled as part of the over-all contract or handled separately was discussed, and it was agreed to postpone a decision until morning in order that Dean Thomas could talk to Dr. Willie Ulich, Head of the Department of Agricultural Engineering, in order to take advantage of his counsel before making a decision.

It was agreed that the number of cattle pens can be taken as an alternate in order to reduce the amount if necessary. Dean Thomas, Mr. Smith and Mr. Short left the meeting at 6:15 p.m.

(Dean Thomas reported on May 26, 1962, and said that his staff can prepare the specifications for the feed mill in time for the Board Meeting on August 25, 1962.)

2011. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)A. Remodeling

Mr. Barrick stated that he had been working with the architects and that it would be possible to cut an estimated \$20,000 from the estimated cost by effecting some electrical economies and postponing some changes for future air conditioning. It was agreed that the old electric panels could be used and new ones added rather than replacing the old ones, and that the transformers could be used. The mechanical portion would have to be added at a later date and before the air conditioning could be installed.

It was agreed that it would be better to go ahead and do the more thorough job and use local building funds for the additional amount necessary.

It was agreed to recommend that the air conditioning in the estimated amount of \$45,000 be deleted, as recommended at the last meeting, but that the Legislative Appropriation Request for the next biennium include the amount for air conditioning.

B. Equipment

Mr. McElroy estimated the amount of equipment needed in the offices to be provided in the Library and the Southwest Collection to cost approximately \$12,000. As it is necessary to equip the new offices and the Southwest Collection, which is now using Museum equipment, the CPC voted to recommend the purchases in the amount of \$12,000, the amount to be paid from funds appropriated for equipment.

A copy of Mr. McElroy's memorandum dated May 23, 1962, is attached to and made a part of the Minutes. (Attachment No. 416, page 1177)

M. L. Pennington  
Chairman

The meeting adjourned at 6:40 p.m.

Campus Planning Committee  
May 25, 1962  
Attachment No. 413  
Item 2008

MEMORANDUM  
FROM  
OFFICE OF THE VICE PRESIDENT  
AND COMPTROLLER

Texas Technological College  
Lubbock, Texas

TO: Mr. M. L. Pennington DATE: May 24, 1962  
SUBJECT; Married Student Housing

Attached is a letter received from Mr. Howell Killgore on May 24, 1962, relative to married student housing which he proposes to construct in an area north of the campus bounded by Second Street on the north, Detroit on the east, Third Place on the south and Elgin on the west.

Mr. Killgore's letter pretty well defines the status of the project at the present. The physical description of the apartments given in the letter is pretty complete, except it should be added that the living room and bedroom areas will be carpeted wall to wall.

Every effort will be made to keep in close contact with this project in order to keep the College apprised of progress or difficulties.

Mr. Killgore thinks it might be possible to have 60 units complete by September 15, 1962. (I don't see how he can make it, but that is his hope.)

/s/D. M. McElroy

D. M. McElroy  
Assistant Comptroller

DMM:b  
Enclosure

3017 30th St.  
Lubbock, Texas

May 23, 1962

Mr. D. M. McElroy, Assistant Comptroller  
Texas Technological College  
Lubbock, Texas

Dear Sir:

In response to our conversation of May 22, 1962, concerning the apartments for married students, I wish to inform you that our starting date on construction is the last week in June. The site work has already begun and financing has been arranged, and the final plans are out of the architect's office and on file with the Dodge Room.

Our delayed starting date was occasioned by a final reading of the City Commission of a revised site plan which changes the apartments from one to two story. This is done by City Ordinance and was a necessity.

We will build 200 one bedroom units with 600 square feet of floor space per unit, with a laundry and club room, as well as a swimming pool. The apartments will be completely furnished. We plan to rent these exclusively to married students and other personnel at Texas Tech on the staff and recommended by the College.

The rental, furnished, with all utilities paid, will not exceed \$80 per month, and unless final construction costs are other than estimated, we will be able to reduce this to \$70 per month. If 200 apartments are not sufficient, we have property for additional units, as well as financing available.

Sincerely yours,

HOWELL KILLGORE & ASSOCIATES

BY: /s/Howell Killgore  
Howell Killgore

HK/em(b)

CONTRACTOR	BASE BID	TIME	BOND	ADDENDA
J. D. Bell		12 August, 1962, specified for completion of basement.		
H. R. Bundock, Inc.	\$70,300		x	2
Hammock Bros. Construction Co.	71,890	Complete job	x	2
Knox and Gailey	70,619	7 September, 1962	x	2
H. C. Lewis	71,235		x	2
M and T Construction Co.	69,944		x	2
Lloyd Price Construction Co.	71,400		x	2
Riveire Construction Co.	68,820		x	2
Tatum and Gailey	67,686		x	2
Feinert Construction Co.	67,785		x	2

Campus Planning Committee  
Attachment No. 415  
May 25, 1962  
Item No. 2010

GEORGE W. SHORT & ASSOCIATES a.i.a.

4306 Wolflin Avenue  
Amarillo, Texas

# COST ESTIMATE

Killgore Beef Cattle Center  
Pantex, Texas

## SITE WORK

Description of Work:	Cost
General grading -----	\$ 11,000
Utilities (source to buildings)-----	17,000

## BUILDINGS

Pens (fifty)-----	\$ 80,000
Others-----	267,000
Building equipment-----	<u>19,000</u>
	\$394,000
Architectural Fee (6%)-----	23,640
	<u>\$417,640</u>

## ITEMS NOT IN ARCHITECTS' CONTRACT

Feed Mill-----	\$ 54,000
Feed truck-----	10,000
Landscape and Roads-----	<u>16,000</u>
	\$ <u>80,000</u>

OVER-ALL COST . . . . . \$497,640



Campus Planning Committee  
May 25, 1962  
Attachment No. 416  
Item 2011B

MEMORANDUM  
FROM  
OFFICE OF THE VICE PRESIDENT  
AND COMPTROLLER

Texas Technological College  
Lubbock, Texas

TO: Mr. M. L. Pennington DATE: May 23, 1962  
SUBJECT: Office Equipment for Remodeled Library

The remodeled Library Building will provide approximately 75 offices. Approximately 30 of these office spaces will be occupied by departments that should have adequate equipment in their present facilities which can be moved to the remodeled ones.

The Southwest Collection has a request for office equipment in the amount of \$2,873, but it is not feasible to evaluate this request until the final plans and specifications for the remodeling are available.

Approximately 37 offices will have to be furnished through the purchase of new equipment and utilization of existing desks and chairs presently used in the tower rooms and in the offices occupied by the English Department. There probably is enough decent furniture in these areas to equip seven offices properly. Therefore, it will be necessary to purchase furniture for 30 offices.

The estimated cost of equipping an office with the minimum amount of furniture, such as a double pedestal desk, a small work table, two chairs, one file cabinet and one swivel chair, is \$300. Therefore, 30 offices at \$300 will require an expenditure of \$9,000. If the request from the Southwest Collection in the amount of \$2,873 is valid, the total new furniture requirements for the remodeled Library will amount to \$11,873, or approximately \$12,000.

The above estimate per office is based on quantity discounts such as we have received in equipping new buildings. If the source of funds requires the purchase of these items through the State Board of Control, it is possible for the cost to be increased by approximately \$1,500.

If there is any source of funds other than the Unappropriated Balances, it is unknown to me at this time.

/s/D. M. McElroy

D. M. McElroy  
Assistant Comptroller

DMM:b

*Minutes of 147, 148 & 149  
attached*

PROPOSED AGENDA FOR JOINT MEETING OF THE CAMPUS AND  
BUILDING COMMITTEE AND THE CAMPUS PLANNING  
COMMITTEE TO BE HELD AT 4:30 P.M.  
SUNDAY, MAY 27, 1962  
IN THE OFFICE OF THE PRESIDENT

2012. Architecture-Computer Building, Computer Area

Data Processing Center Equipment

Consider the recommendation of the CPC that equipment for Rooms 152, 154 and 154A in the amount of \$4,655 be approved for purchase. (The equipment list is shown as Attachment No. 411, page 1170, of Meeting No. 148)

*Approved. list  
of equipment attachment  
411 for Data Processing  
in estimated cost of \$4,655*

2013. Dormitory and Dining Facilities for Women (Project CH-Tex-150(D)

(H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

Utilities

Consider the recommendation of the CPC that the routing of the utilities tunnel be approved, and that the Supervising Engineer be authorized to proceed with working drawings for the tunnel extension and utilities, consistent with the design of existing facilities, and that bids be taken in time to permit a contract award recommendation at the August Board meeting.

*authorizing Supervising Engineer to prepare plans  
specifications for utility tunnel to new hall  
& pay & schedule with bids to be taken in time for  
request meeting agenda*

2014. Housing

A. Renovation of Sneed Hall

Consider the recommendation of the CPC that the painting contract be awarded to Adams Paint Company of Lubbock in the base bid amount of \$11,875 with a \$900 allowance for plaster patching. (The tabulation of bids is shown as Attachment No. 412, page 1171, of Meeting No. 148.)

*approved contract to paint Sneed  
Hall to Adams Paint Co. of Lubbock, low  
bidder, in amount of \$11,875 plus a  
plaster allowance of \$900*

B. Use of Hotel for Women Students

On May 25, 1962, Dean Florence Phillips reported that she, Dean Garner and Dean Allen had visited Knapp Hall and the Pioneer Hotel with the hotel representatives. Study of the facilities indicated that there would be no possible way of utilizing the hotel facilities for College housing for women.

They were all in accord in recommending that the possibility of using the hotel be dropped.

C. Doak Hall Kitchen Remodeling for Telephone Center

Mechanical, Electrical and Ceiling Work

Consider the recommendation of the CPC that a contract in the amount of \$3,995 be awarded to the Anthony Company, the only bidder on the project.

Item No. 1999 of Meeting No. 148, page 1167, provides the background for recommending the award to the only bidder.

2015. Journalism Building (Appropriation 1961-62, \$60,000)

Consider the recommendation of the CPC that a contract in the amount of ~~\$63,951~~ <sup>\$63,951</sup> be awarded to Tatum and Gailey Construction Company of Lubbock, the low bidder, to remodel the building, \$60,000 to be paid from appropriated funds and the balance from auxiliary enterprises funds. The amount of the contract recommendation is based on a low bid of \$67,686 less \$3,735.

*Item 2009 on p. 1172  
Bid tabulation on page 1175*

*67,686  
3,735  
63,951*

2016. Killgore Beef Cattle Center

Consider the recommendations of the CPC for the preliminary plans and specifications and cost estimates and authorize the project architects to proceed with the preparation of final plans and specifications to be presented at the Board of Directors meeting on August 25, 1962.

2017. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)

Consider the recommendation of the CPC that the working drawings prepared by the project architects be approved, bids be taken and the Building Committee be authorized to act for the Board in order that a contract may be approved as soon as possible.

2018. Long-Range Plan

Consider the recommendation of the CPC that the Administration be authorized to apply for an HHFA loan for the construction of a new residence hall for women and one for men. The amount of money required would probably be between 7 and 7½ million dollars.

2019. Parking

Consider the recommendation of the CPC that the present reserved parking lot be extended to the west to accommodate 168 additional cars at an estimated cost of \$12,780, to be paid from the proceeds of car registrations; the dirt parking lot south of the Dairy Barn be extended east to accommodate approximately 200 more cars, subject to the site requirements of Psychology and Speech and the utility tunnels; the Department of Grounds be authorized to prepare the plans and specifications; the CPC be authorized to take bids; and that the Building Committee be authorized to award the contract between meetings of the Board.

2020. Psychology and Speech

Consider preliminary plans and specifications to be presented by the project architects, and the budget of \$750,000 and authorize the architects to proceed with final plans and specifications to be presented on August 25, 1962.

As requested by the Board at the last meeting, the type and size of the buildings and the development of the entire area are to be presented.

2021. Sewage Effluent (Clyde Construction Company, \$71,949.25 - May 1, 1962)

Consider the CPC recommendation of May 4, 1962, as the final acceptance date.

2022. Textile Engineering Building

Suspended Ceiling

Consider the recommendation of the CPC that a contract for the installation of a suspended ceiling be awarded to the Southwest Specialty Company, the only bidder, in the amount of \$3,800. The estimated cost of the project was \$4,000. The basis for this recommendation of award of contract to the only bidder is reflected in Item No. 2007 of Meeting No. 148, page 1169.

2023. Walks, Drives and Parking Lots (1961-62, \$24,065; 1962-63, \$20,300)

Consider the recommendation of the CPC that bids be taken about August 1, 1962, in keeping with plans and specifications prepared by Mr. Urbanovsky and Mr. Gosdin to resurface streets and drives and seal coat where resurfacing is not necessary and that the Building Committee be authorized to award a contract between meetings.



TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

MINUTES OF THE CAMPUS PLANNING COMMITTEE

Meeting No. 150

May 27, 1962

A meeting of the Campus Planning Committee was held at 4:30 p.m. on Sunday, May 27, 1962, in the Office of the President.

Members of the Campus and Building Committee present were Mr. Harold Hinn, Mr. Wilmer Smith and Mr. R. Wright Armstrong.

Other members of the Board present were Mr. C. I. Wall, Mr. Floyd Wooldridge, Mr. Manuel DeBusk and Mr. Alvin Allison.

Members of the Campus Planning Committee present were Mr. Nolan E. Barrick and Chairman M. L. Pennington. Mr. Mark Gosdin sat in for Mr. Urbanovsky.

Others present from the College were Dr. R. C. Goodwin, Dr. W. M. Pearce, Mr. W. H. Butterfield, Mr. J. Roy Wells, Dean Gerald W. Thomas, Mr. Robert L. Mason, Mr. John G. Taylor, Mr. R. B. Price, Mr. Fredric Wehmeyer and Mr. D. M. McElroy.

In order that the results of the meeting of the Board of Directors may be included in the CPC Minutes for record purposes, the action taken by the Board at the meeting on May 28, 1962, will follow that of the Campus and Building Committee for each item.

2012. Architecture-Computer Building, Computer Area

Data Processing Center Equipment

Approved the equipment listed in Attachment No. 411, page 1170 of CPC Minutes No. 148, at an estimated cost of \$4,655.

(The Board of Directors approved.)

2013. Dormitory and Dining Facilities for Women (Project CH-Tex-150(D))  
(H. A. Lott, Inc., \$2,764,546 - August 1, 1963)

Utilities

Authorized the Supervising Engineer to prepare the plans and specifications for the tunnel extensions and utilities consistent with the design of the existing facilities with bids to be taken in time for a contract award recommendation at the August Board Meeting.

(The Board of Directors approved.)

2014. Housing

A. Renovation of Sneed Hall

Approved a contract award to Adams Paint Company of Lubbock, at the base bid amount of \$11,875, plus a \$900 allowance for plaster patching.

(The Board of Directors approved.)

B. Use of Hotel for Women Students

Approved the abandonment of the idea of using a hotel for women students.

(The Board of Directors approved.)

2014. HousingC. Doak Hall Kitchen Remodeling for Telephone CenterMechanical, Electrical and Ceiling Work

Approved the contract award in the amount of \$3,995 to the Anthony Company of Lubbock.

(The Board of Directors approved.)

2015. Journalism Building (Appropriation 1961-62, \$60,000)

Approved a contract award in the amount of \$63,951 to Tatum and Gailey Construction Company of Lubbock, the low bidder, to remodel the building, \$60,000 to be paid from appropriated funds and the balance from The Toreador and La Ventana balances.

(The Board of Directors approved.)

2016. Killgore Beef Cattle Center

Approved the preliminary plans and specifications and cost estimates, subject to approval of the Trustees of the Killgore Estate, and authorized the project architects to proceed with final plans and specifications after approval of the Trustees is received.

Authorized the staff of the School of Agriculture to prepare the plans and specifications for the Feed Mill, with bids to be presented at the meeting on August 25, 1962.

(The Board of Directors approved.)

2017. Library, Old (1961-62, \$50,375; 1962-63, \$33,375)

Approved the final plans and specifications prepared by the project architects and authorized the bids to be taken and the Building Committee to act for the Board in order that a contract may be approved as soon as possible.

Funds required above the appropriated amount, in keeping with the cost estimate, are to be paid from local building funds.

Approved the deletion of air conditioning at an estimated cost of \$45,000 with the provision that it be included in the Legislative Request for the next biennium.

(The Board of Directors approved.)

2018. Long-Range Plan

Authorized an application to the HHFA in an amount between 7 and 7½ million dollars for a loan to construct a new residence hall for women and a new residence hall for men, the halls to be of approximately the same size as that of the new women's hall under construction.

Authorized Mr. Wells to write the item to include all the needed resolutions and the employment of the Associated Architects and Engineers, with the fee to be negotiated in keeping with the duplication of previous plans.

(The Board of Directors approved.)

2019. Parking

The Board of Directors approved an extension to the west of the present reserved parking lot to accommodate 168 additional cars at an estimated cost of \$12,780, the amount to be paid from proceeds of car registrations, the Grounds Department to prepare plans and specifications, the CPC to take bids and the Building Committee to award a contract between meetings of the Board.

Approved an extension of the dirt parking lots south of the Dairy Barns to the east to accommodate approximately 200 more cars, subject to the site requirements of Psychology and Speech facilities and the utility tunnels.

(The Board of Directors approved.)

2020. Psychology and Speech

After a great deal of consideration, recommended additional studies of the preliminary plans and specifications, with the understanding that when the study is completed, the Building Committee is to be notified and the members will meet to act for the Board.

(The Board of Directors approved.)

2021. Sewage Effluent (Clyde Construction Company, \$71,949.25 - May 1, 1962)

Approved a final acceptance date of May 4, 1962.

(The Board of Directors approved.)

2022. Student Union (V and N Construction Company, \$817,794)

Kitchen Equipment (Fort Worth Fountain and Hotel Supply, \$51,568)

Approved a settlement with the Fort Worth Fountain and Hotel Supply Company in an amount of \$3,250 for liquidated damages, subject to approval by HHFA.

(The Board of Directors approved.)

2023. Textile Engineering Building

Suspended Ceiling

Approved a contract award to the Southwest Specialty Company of Lubbock, the low bidder, in the amount of \$3,800, the amount to be paid from funds budgeted for the project.

(The Board of Directors approved.)

2024. Walks, Drives and Parking Lots (1961-62, \$24,065; 1962-63, \$20,300)

Authorized Mr. Urbanovsky and Mr. Gosdin to prepare plans and specifications to resurface streets and drives and seal coat where resurfacing is not necessary, authorized bids to be taken and the Building Committee to award a contract between Board meetings.

(The Board of Directors approved.)

M. L. Pennington  
Chairman

The meeting adjourned at 6 p.m.