

BOARD MINUTES
FEBRUARY 24, 1932

Lubbock, Texas,
February 24, 1932.

The Board of Directors of the Texas Technological College met in regular session in the office of Dr. P. W. Horn, President of the College, at ten o'clock on the morning of February 24, 1932. A check of the roll showed the following members of the Board of Directors present: Clifford B. Jones, Chairman, John W. Carpenter, Riley Strickland, Roscoe Wilson, Houston Harte and Thomas Johnson.

The minutes of the previous meeting were approved.

Dr. Horn read a report to the Board of Directors covering matters of general and special interest to the college. This report covered matters listed under thirteen various heads as follows:

"(1) I am glad to report to you that the enrolment of students up to date at the Texas Technological College is 2,077. At the corresponding period last year, it was 2,226, showing a loss of 151 students, as opposed to 1,919 at the corresponding time last year. This means that at the immediate moment we have 107 students fewer in school than we had at this time last year. In view of the financial depression now prevailing, it occurs to me that this loss is not particularly significant. For a detailed report of the enrolment by school, by class and by sex, see Exhibit A.

"(2) I am glad to report to you that Dr. George Truett of Dallas has accepted our invitation to deliver the commencement sermon before the Texas Technological College on Sunday, June 5; and that Senator Morris Sheppard has likewise accepted the invitation to deliver the commencement address on Monday morning, June 6. These two will be among the ablest and best known of the speakers in the State of Texas. We can look forward to having a commencement occasion of much interest.

"(3) I am glad to report to the Board that the Texas Technological College has been admitted to full membership in the Border Intercollegiate Athletic Conference, effective in September, 1932. This means that our Athletic Department will next year engage in a contest for a championship in football. It will also mean that it will be possible for us to hold our membership in the Association of Colleges and Secondary Schools of the Southern States. It seems to me that the obtaining of this membership and our entrance into the conference is an event well worth while.

"(4) I am told that there will be a proposition before our Board at its annual meeting for the establishment of a broadcasting system upon the Tech campus, with the opportunity for the college to use a certain amount of time for broadcasting purposes. If the details of this proposition can be properly worked out, it would seem to me to be a matter of considerable value to our college, not merely on account of supplying additional equipment for our students in Electrical Engineering, but also by reason of the additional opportunity for publicity.

"(5) Upon the nomination of the President and the approval of the Executive Committee, Professor O.V. Adams of our Department of Civil Engineering has been appointed as Acting Dean of the School of Engineering until the close of the present college year. He is to receive for his services one hundred dollars per month additional for the time that he serves. Mr. C. V. Bullen, B. S. and M. S. in E. E., Massachusetts Institute of Technology, formerly of the faculty of the University of Oklahoma, has been selected as Head of the Electrical Engineering Department, at a salary of \$3,750 per year of nine months. Mr. G. W. Parkhill has been selected to act as Instructor in Civil Engineering for five months at \$175.00 per month. He holds the degree of B. S. in C. E. from the A. and M. College of Texas.

"(6) This arrangement gives us several months longer in which to select a permanent Dean of the School of Engineering. There are two applicants for this position among the members of our own Engineering faculty; namely, Mr. Carl Svensen, Head of our Department of Engineering Drawing, and Mr. J. H. Murdough, Head of our Department of Civil Engineering. I would be very glad indeed for the Board at its January meeting to give each of these gentlemen an opportunity to appear before the Board. In addition to these two, we have approximately thirty applications from outside our own faculty. There will be time for a careful consideration of all these between now and the first of June.

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"(7) The fact that our State is upon a deficiency basis has, of course, worked more or less of a hardship with the members of our faculty and our other employees. Each man has handled his own case as best he could. Some have sold the warrants at discounts varying from four per cent to ten per cent. Still others have borrowed money as best they can, using their warrants as collateral. Some of those who have been able to do so have been holding their warrants and living upon their savings. It is to be hoped that this deficiency may not continue throughout the entire year.

"(8) Work of a tentative nature has been begun upon arrangements for the summer school for next summer. The appropriations made by the State for next summer school is \$32,500, as opposed to \$36,000 made for the summer school of last year. This will not make it possible to properly take care of the summer school, but the money will be made to go as far as possible. Last year the teachers were guaranteed seventy per cent of their salary, with the understanding that if fees and other receipts should make it possible to pay more, these receipts would be pro-rated out as far as they could go. In the long run, the faculty members agreed for their services in summer school about seventy-four per cent of what their salaries would have been for that length of time at regular rates. It is recommended that a similar arrangement be made next year, guaranteeing to summer school teachers as much as the prospective receipts will allow, with the understanding that they be paid an additional amount if receipts justify. I would be glad to know whether it is the intention of the Board that all teachers be paid from the same percentage basis, or whether the Board desires any exceptions to be made, as, for instance, in the matter of teachers of Physical Education. I would also be glad to receive any instruction which the Board desires to give in regard to the matter of handling the details of the summer school faculty.

"(9) As a matter of administrative detail, it is reported that a change has been made in the matter of the standing committees of our faculty. Instead of appointing three faculty members on each standing committee, the President is for the next year appointing five. This makes it possible in practically every case to appoint one member from each of our four coordinate schools on each committee in which all of the schools are interested.

"(10) After consultation with the Business Manager, the

Department Heads were told that they must hold back fifty per cent of their maintenance until after the meeting of the Board to be held in Lubbock January 26. It would be well for the Board in consultation with the Business Manager to state at this time whether or not the Department Heads may proceed to spend the remaining fifty per cent. There might be some discussion, likewise, as to the probability of reserving five per cent of the annual pay of the teachers from the June payroll, as has been previously discussed.

"(11) It seems to me that careful consideration ought to be given to the matter of future finances for the Texas Technological College. As I see it, the outlook for finances for the immediate future is somewhat critical. We shall be called upon before the first of June to present to the State Board of Control the requests of the college for the coming biennium. One new member of the Board of Control is Mr. John F. Wallace, who takes the place formerly held by Mr. Tennant. With Mr. Wallace and Mr. Adrian Poole, both new members, Mr. Claude Tier, is the only man who has been on the Board for any length of time. I take it for granted that the Board can pass upon the requests to be made at their June meeting, and that the Finance Committee will go over these requests in advance of that meeting.

"When the Legislature meets a year from this month, unless conditions change very materially, there will be a general opposition to expansion and probably a positive tendency toward retrenchment. If such retrenchment should become unavoidable, it would seem to me that we ought at least to make sure that no greater burden of retrenchment falls upon the Texas Technological College than its proportionate share. Before the next Legislature meets, the Lubbock District is to select a new Senator and a new House member.

"Meantime, it should be kept in mind that both the University of Texas and the A. and M. College are being cared for handsomely in the matter of permanent equipment out of the oil royalties of the State. The newspapers report that five new buildings are now under course of construction at the A. and M. College. They also report that the University of Texas is at present engaged in carrying out a five million dollar building project. This last mentioned sum is exactly five times the amount that was originally appropriated for the Texas Technological College. It includes three times the total amount ever appropriated and expended for permanent equipment at the Texas Technological College. If our institution is to compare in any way favorably with these other schools, it will be necessary for something adequate to be done in the matter of additional equipment. For the present, we have almost reached the limit of our capacity under existing conditions.

"To still further complicate matters, there are at least two other schools that are at present undertaking to shape

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their course largely in accordance with that of Texas Technological College. These are the school at Kingsville, the name of which was recently changed, and the School of Mines at El Paso, which is undertaking to develop an independent four-year program along the line of ours. Each of these schools will have to be reckoned with in the matter of appropriations.

"(12) In the meantime, the State Board of Education is engaged in making a study of the entire system of education in the State, including the system of higher education. Certain demands have already been formulated, although they have not yet been put into effect. It seems to me that our Board should be considering its program in the light of presenting it to the State Board of Education. Among the items in the policy that should be agreed upon, it would seem to me that the following should prevail:

"(a) The Panhandle and Plains Country of Texas, on account of its rapid development, and on account of its remoteness from other portions of the State, is entitled to one school of the very highest rank.

"(b) It is entitled to adequate equipment along the lines of the four types of work provided for in the bill which established the institution; namely, in Engineering, in Agriculture, in Home Economics and in Liberal Arts. These provisions should be made in advance of other schools claiming to be of similar nature, but established later than ours.

"(c) In all these lines of work, provision should be made for both Bachelor's training and the Master's training.

"(d) The provision outlined in the bill establishing the institution, constitute a mandate to the Board of Directors and of the Legislature in regard to the nature of the work to be done.

"(13) I am submitting the following estimates in summer school expenses based upon recommendations of the Teachers Committee, a detailed statement of which is submitted elsewhere. It is recommended that those of our regular teachers who are employed be employed on the basis of seventy per cent of their regular salaries for the time involved, with the future statement that if receipts allow more than this to be paid, the extra amount will be pro-rated to the teachers:

"DISBURSEMENTS

Total instructional salaries	\$37,632.91
Registrar's Help	600.00
Advertising	850.00
Janitor Service	500.00
Miscellaneous	500.00
TOTAL	\$40,082.91

"INCOME

State Appropriations	\$32,500.00
Board of City Development	500.00
Estimated Fees (Was \$8,433.30 in 1931).....	7,500.00
TOTAL ESTIMATED INCOME	\$40,500.00

"Respectfully,

(Signed) "P. W. Horn, President."

The first item to receive consideration was No. 4, relative to a request for permission to erect a radio broadcasting station on the property of the college. A motion was made by Mr. Strickland, seconded by Mr. Wilson, that this proposal be tabled. The motion carried.

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The question of summer school was next to receive consideration. The faculty list was tentatively approved and the rate of pay definitely set at seventy per cent of the regular salary scale. This was done by a motion made by Mr. Harte, seconded by Mr. Wilson. The President of the Board referred the question of summer school faculty to the Executive Committee for final approval. On account of the temporary illness of Mrs. Drane, Mr. Roscoe Wilson was selected to serve as a member of the Executive Committee.

A motion made by Mr. Harte, seconded by Mr. Wilson, that fifty per cent of the remaining balance of departmental maintenance be not spent before spring registration, and that authority be given the Business Manager to reallocate funds and withhold five per cent of all salaries of the college organization beginning with those drawing \$100 or more.

There was a motion made by Mr. Wilson, seconded by Mr. Carpenter, that permission be granted faculty members to establish a golf course on college property, but the question was to be referred to Mr. W. L. Stangel for final approval.

A motion made by Mr. Harte, seconded by Mr. Johnson, that the college absorb the additional athletic deficit presented by W. L. Stangel of the Athletic Council, but instructions were given that the Business Manager first check the figures with a view of cutting the amount to the lowest possible figure.

A motion was made by Mr. John W. Carpenter that Dr. Horn write a resolution congratulating Mr. Charles E. Houston. This was seconded by Mr. Wilson:

"Dear Mr. Houston:

"At the meeting of the Board held yesterday, a resolution was passed tendering to you congratulations for winning the first prize in the Collegiate Division of the

American Society of Electrical Engineers in their recent meeting at Kansas City.

"The Board congratulates you and expresses to you its very high appreciation of the excellent work which is shown in your paper. The Board feels that this award was not merely a compliment to you, but was also a compliment to the instructors under whom your work has been done.

"It is a pleasure to me to convey to you this expression and congratulations and appreciation on the part of our Board.

"Very truly yours,

(Signed) "P. W. Horn, President."

A motion by Mr. Harte, seconded by Mr. Wilson, that Dr. Horn send the congratulations of the Board to Governor Neff on his recent appointment as President of Baylor University.

The next item of business to be brought before the Board was the election of officers. Clifford B. Jones was reelected President, Mr. Roscoe Wilson, Vice-President and Mr. Houston Harte, Treasurer.

No further business appearing, the Board adjourned.

(Signed) Clifford B. Jones
President.

(Signed) W. T. Gaston
Secretary.

Dallas, Texas,
May 5, 1932.

The Board of Directors of the Texas Technological College met at ten o'clock on the morning of May 6 in the apartment of Mr. Hugh Stone at the Midland Hotel, Dallas, Texas, on account of the illness of Mrs. F. H. Horn. A check of the roll showed the following Board members present: Mr. Clifford B. Jones, Chairman; Mr. Roscoe Wilson, Vice-Chairman; Mrs. F. H. Stone, Mr. Houston Harte, Mr. John H. Carpenter, Mr. Thomas Johnson, Mr. Riley Farishland and General John A. Ruess.

The minutes of the last meeting were approved.

BOARD MINUTES

MAY 6, 1932

The Board of Directors of the Texas Technological College, composed of Mr. Clifford B. Jones, Mr. Houston Harte and Mrs. F. H. Stone, met at ten o'clock on the morning of May 6 in the apartment of Mr. Hugh Stone at the Midland Hotel, Dallas, Texas, on account of the illness of Mrs. F. H. Horn. A check of the roll showed the following Board members present: Mr. Clifford B. Jones, Chairman; Mr. Roscoe Wilson, Vice-Chairman; Mrs. F. H. Stone, Mr. Houston Harte, Mr. John H. Carpenter, Mr. Thomas Johnson, Mr. Riley Farishland and General John A. Ruess.

To the Board of Directors,
Texas Technological College:

The undersigned committee appointed by the Chairman, submits the following:

On the death of President F. H. Horn who departed this life April 12, 1932.

The Board of Directors of the Texas Technological College take this method of testifying to the high regard of President Paul Whitfield Horn and the esteem in which he was held.

For men have been given of such the privilege and responsibility that were his. Called to him as a institution designated to elevate the level, which the lives and in-

Dallas, Texas,
May 6, 1932.

The Board of Directors of the Texas Technological College met at ten o'clock on the morning of May 6 in the apartment of Mr. Hugh Drane at the Adolphus Hotel, Dallas, Texas, on account of the illness of Mrs. F. N. Drane. A check of the roll showed the following Board members present: Mr. Clifford B. Jones, Chairman, Mr. Roscoe Wilson, Vice-Chairman, Mrs. F. N. Drane, Mr. Houston Harte, Mr. John W. Carpenter, Mr. Thomas Johnson, Mr. Riley Strickland and General John A. Hulen.

The minutes of the last meeting were approved.

The Resolutions Committee of the Board of Directors, composed of Mr. R. A. Underwood, Mr. Houston Harte and Mrs. F. N. Drane, announced ready to report, after which a resolution on the death of Dr. Paul Whitfield Horn was read and adopted on motion by Mrs. Drane, seconded by Mr. Johnson. The secretary was instructed to incorporate this resolution in the minutes of the meeting of the Board and that a copy be sent to the family of Dr. Horn:

"To the Board of Directors,
Texas Technological College:

"The undersigned committee appointed by your Chairman, submits the following:

"On the Death of President P. W. Horn who Departed
this Life April 13, 1932

"The Board of Directors of the Texas Technological College take this method of testifying to the high purpose of President Paul Whitfield Horn and the esteem in which he was held.

"Few men have been given at once the privilege and responsibility that were his. Called to head an institution designated to elevate the ideals, enrich the lives and in-

crease the capacity of the people for democratic self-government---', he organized the College into its four divisions and set about unselfishly to see that each functioned in its highest efficiency. The fine place accorded the College by the citizenship of Texas, after seven brief years, testifies eloquently to the farsightedness and the untiring efforts of its President.

"Doctor Horn was a man of broad culture, of unfaltering friendship, and of unswerving faith that righteousness will ultimately prevail. His life will prove an inspiration to each of us, a benediction to the students, the faculty, and the friends of Texas Technological College, and be a heritage to the citizenship of Texas.

Respectfully,

(Signed) "R.A. Underwood,
Houston Harte,
Mrs. F. N. Drane,
Committee."

A resolution by the faculty of the Texas Technological College respecting the death of Dr. Horn was also spread on the minutes. The committee drafting this resolution was composed of W. B. Gates, John C. Granbery and J. H. Murdough:

"The Faculty of Texas Technological College, profoundly grieved at the death of its honored President and leader, and deeply sensitive to the professional and personal loss which has come to the College, pays this simple tribute to his memory.

"Texas Technological College, the State of Texas, and the cause of education have suffered an incalculable loss in the death of Dr. Paul Whitfield Horn. His nobility of character and his notable attainments as an educator have left an enduring imprint on the College he founded and loved. His kindness and loyalty made him the friend of every faculty member and student. We shall long cherish his memory.

"The Faculty wishes, therefore, that this expression of its sorrow may be placed on the permanent records of the College, and that a copy be sent to the family of Dr. Horn and to the Chairman of the Board of Directors.

(Signed) "W. B. Gates,
John C. Granbery,
J. H. Murdough."

May 6, 1932.

The question of giving a program over the Lubbock Radio Station came up for consideration. This motion was tabled.

Next, the question of retaining twenty-five per cent of the departmental maintenance of the college was considered. On motion by Mr. Carpenter, seconded by General Hulen, an order was passed ordering the remaining twenty-five per cent of departmental maintenance to be retained by the college.

A motion was made by Mr. Harte, seconded by Mrs. Drane and General Hulen, that the Deans Council be authorized to continue in charge of college affairs until further action was taken.

The secretary presented a tentative budget covering the college operation for the school year 1932-33 which had been prepared by the Deans. On motion by Mr. Carpenter, seconded by Mr. Strickland, it was suggested that the Executive Committee hold a meeting in Lubbock at an early date to pass on the budget for the next fiscal year.

Next, was the question of the budget requests of the college covering the next biennium. On motion by Mr. Wilson, seconded by Mr. Harte, it was suggested that the budget requests be held down as near as possible to the totals recommended by the Board of Control two years ago.

On motion by Mr. Harte, seconded by Mr. Wilson, a committee was appointed to select some one to be Acting President for the purpose of signing diplomas for those graduating this year. The President of the Board selected Mr. Harte and Mr. Johnson for this committee. They reported the selection of Mrs. F. N. Drane as Acting President for the purpose of signing diplomas.

The secretary of the Board was requested to see Mr. Guy Johnson, State Highway Engineer of Lubbock, and secure estimates on paving of roads and drives on the campus and forward same to Mr. Jones for use at the West Texas Chamber of Commerce meeting which

was to be held in Sweetwater.

On motion by Mr. Carpenter, seconded by General Hulen, the secretary of the Board was given authority to use such part of general maintenance as might be available for the purpose of securing pipe to complete the tunnel between the Chemistry Building and the Agricultural Building.

On motion by Mr. Wilson, seconded by Mr. Carpenter, the Board went on record as not approving the payment of any salary from college funds if arrangements had been made for it to be paid from fees, unless the amount of fees collected was sufficient to cover.

On motion by Mr. Carpenter, seconded by General Hulen, the Board expressed its appreciation of a letter written by the Publications Committee and suggested to the Publications Committee that where all things were equal to give future contracts to Texas printers. Otherwise, to use their own judgment as they have done heretofore.

On motion by General Hulen, seconded by Mr. Strickland, the Board ordered that no more college money be used in the payment of scholarships which might be awarded by the college, unless scholarship money had been previously paid into the college treasury.

Next, the proposal of the 1931-32 Senior Class to give a bronze plate in memory of Dr. Horn was presented to the Board, and on motion by Mrs. Drane, seconded by Mr. Carpenter, this bronze plate was accepted and permission given the Senior Class to install this bronze plate on the West side of the hall of the Sally-port of the Administration Building.

There being no further business, the Board adjourned.

(Signed) Clifford B. Jones
President.

(Signed) W. T. Gaston
Secretary.

Fort Worth, Texas,
June 17, 1932.

The Board of Directors of the Texas Technological College met in called session in the office of General John A. Hulen at ten o'clock on the morning of the above date. A check of the roll showed the following members present: Clifford B. Jones, Chairman, Harold Wilson, Vice-Chairman, General John A. Hulen, John W. Carpenter, Thomas Johnson and Houston Hart.

The minutes of the previous meeting were approved.

The Chairman of the Board presented a file regarding the Artist Course and the College. On motion by Mr. Carpenter, seconded by Mr. Wilson, it was ordered that no action be taken at that time.

BOARD MINUTES

JUNE 17, 1932

A motion was made and seconded and carried unanimously that a notice be given Dr. John C. Wombley that his contract covering services for the next fiscal year should not be renewed.

On motion by Mr. Wilson, seconded by General Hulen and Mr. Carpenter, it was instructed that a notice be given the Baptist and Methodist Churches, the Young Men's Christian Association and the Young Women's Christian Association, that as the college badly needs the room occupied by these organizations that permission to use this space could not be granted after September 1, 1932.

A motion was made by Mr. Carpenter, seconded by Mr. Wilson, that the Dean of Men, Dean of Women, and Mr. Basil Forman, in charge of the Information Office, be instructed to work out some feasible plan relative to a modest charge to be made to cover the advertising of rooms and expenses incident to the approval and inspection of boarding houses for students at the college.

was to be held on September 1.

On motion by Mr. Carpenter, seconded by General Hulen, the Board was given authority to use such part of general fund as might be available for the purpose of securing pipe to connect the tunnel between the Chemistry Building and the Agricultural Building.

On motion by Mr. Wilson, seconded by Mr. Carpenter, the Board voted to record its disapproval of the payment of any salary from college funds if arrangements had been made for it to be paid from fees, unless the amount of fees collected was sufficient to cover.

On motion by Mr. Carpenter, seconded by General Hulen, the Board expressed its appreciation of a letter written by the Publications Committee and suggested to the Publications Committee that should all things were equal to give future contracts to Texas printers. Otherwise, to use their own money they have done heretofore.

JUNE 17, 1932

On motion by General Hulen, seconded by Mr. Strickland, the Board voted that no more college money be used in the payment of scholarships which might be awarded by the college, unless scholarship money had been previously paid into the college treasury.

Next, the proposal of the 1931-32 Senior Class to give a bronze plate in memory of Dr. Horn was presented to the Board, and on motion by Mr. Brown, seconded by Mr. Carpenter, this bronze plate was accepted and permission given the Senior Class to install this bronze plate on the West side of the hall of the Sally-port of the Administration Building.

There being no further business, the Board adjourned.

Clifford B. Jones
President

John W. Carpenter
Secretary

Fort Worth, Texas,
June 17, 1932.

The Board of Directors of the Texas Technological College met in called session in the office of General John A. Hulen at ten o'clock on the morning of the above date. A check of the roll showed the following members present: Clifford B. Jones, Chairman, Roscoe Wilson, Vice-Chairman, General John A. Hulen, John W. Carpenter, Thomas Johnson and Houston Harte.

The minutes of the previous meeting were approved.

The Chairman of the Board presented a file regarding the Artist Course contract with the college. On motion by Mr. Carpenter, seconded by Mr. Harte, it was ordered that no action be taken at that time.

A motion was made and seconded and carried unanimously that a notice be given Dr. John C. Granbery that his contract covering services for the next fiscal year would not be renewed.

On motion by Mr. Wilson, seconded by General Hulen and Mr. Carpenter, it was instructed that a notice be given the Baptist and Methodist Churches, also a notice to the Young Women's Christian Association and the Young Men's Christian Association, that as the college badly needs the room occupied by these organizations that permission to use this space could not be granted after September 1, 1932.

A motion was made by Mr. Carpenter, seconded by Mr. Wilson, that the Dean of Men, Dean of Women, and Mr. Cecil Horne, in charge of the Information Office, be instructed to work out some feasible plan relative to a nominal charge to be made to cover the advertising of rooms and expenses incident to the approval and inspection of boarding houses for students at the college.

On motion by General Hulén, seconded by Mr. Wilson, it was agreed that the Athletic Department be permitted to order such equipment as could be approved by the Business Manager.

A motion was made by Mr. Wilson, seconded by Mr. Carpenter, that \$3,000 be allocated from general maintenance to the Animal Husbandry Department and \$3,000 to the Library for the next fiscal year.

On motion by Mr. Carpenter, seconded by General Hulén, the Board approved the recommendation of the Deans Council relative to faculty members who were to be dropped for the next fiscal year. This motion also carried authority for Mr. Roscoe Wilson, a member of the Executive Committee, to call in such assistance as his needs might require to arrange other details of the budget for the next fiscal year.

After discussion of the question of a suitable time and place for the next meeting of the Board of Directors, the President of the Board, Mr. Clifford B. Jones, called a meeting to be held in Fort Worth on Saturday, July 2, and accepted the generous offer of General Hulén to use his office for the place of the next meeting.

No further business appearing, the meeting adjourned.

(Signed) Clifford B. Jones
President.

(Signed) W. T. Gaston
Secretary.

Fort Worth, Texas,
July 2, 1932.

The Board of Directors of the Texas Technological College met in called session in the office of General John A. Hulén on the above date. A check of the roll showed the following members present: Chairman, Clifford B. Jones; Vice-Chairman, Roscoe Wilson; Mr. John W. Carpenter; Mr. Thomas Johnson; Mr. Houston Bartle; Mr. Riley Strickland and Mr. R. A. Underwood.

The minutes of the previous called meeting of June 17 were approved.

BOARD MINUTES

JULY 2, 1932

On motion by Mr. Carpenter, seconded by Mr. Bartle, the Chairman of the Board, Mr. Clifford B. Jones, was authorized to confer with Mr. George W. Egger, Assistant President of the Texas Technological College, with authority to close negotiations with him at that meeting, if possible. The Chairman reported back to the Board in the afternoon that Mr. Egger had requested more time before making a final answer.

On motion by Mr. Wilson, seconded by Mr. Carpenter, the budget of Texas Technological College was approved as presented by the Business Manager, together with the minor changes as were found necessary in order to meet the conditions caused by changes in the personnel of the faculty.

In the interest of strict economy the Board ordered that five per cent be deducted from all salaries.

The Business Manager was instructed to see that letters went out to all former members of the faculty whose contracts would not be required for the 1932-33 fiscal year, and that contracts be sent to all remaining employees of the College, cover-

On motion by General Hulen, seconded by Mr. Wilson, it was agreed that the Librarian be permitted to order such equipment as might be approved by the Business Manager.

A motion was made by Mr. Wilson, seconded by Mr. Carpenter, that \$1,000 be allocated from general maintenance to the Animal Laboratory Department and \$1,000 to the library for the next fiscal year.

On motion by Mr. Carpenter, seconded by General Hulen, the Board approved the recommendation of the Deans Council relative to faculty members who were to be dropped for the next fiscal year. This motion also carried authority for Mr. Roscoe Wilson, a member of the Executive Committee, to call in such assistance as his needs might require to arrange other details of the budget for the next fiscal year.

After discussion of the CHURCH CHASE, suitable time and place for the next meeting of the Board of Directors, the President of the Board, Mr. Clifford B. Jones, announced that the next meeting would be held at Fort Worth on Saturday, July 2, and accepted the generous offer of General Hulen to use his office for the place of the next meeting.

No further business appearing, the meeting adjourned.

Clifford B. Jones
President.

(Signed) W. F. Gaston
Secretary.

Fort Worth, Texas,
July 2, 1932.

The Board of Directors of the Texas Technological College met in called session in the office of General John A. Hulen on the above date. A check of the roll showed the following members present: Chairman, Clifford B. Jones; Vice-Chairman, Roscoe Wilson; Mr. John W. Carpenter; Mr. Thomas Johnson; Mr. Houston Harte; Mr. Riley Strickland and Mr. R. A. Underwood.

The minutes of the previous called meeting of June 17 were approved.

On motion by Mr. Carpenter, seconded by Mr. Harte, the Chairman of the Board, Mr. Clifford B. Jones, was authorized to confer with Dr. Bradford Knapp of Auburn, Alabama, relative to employing him as the future President of the Texas Technological College, with authority to close negotiations with him at that meeting, if possible. The Chairman reported back to the Board in the afternoon that Dr. Knapp had requested more time before making a final answer.

On motion by Mr. Wilson, seconded by Mr. Carpenter, the budget of Texas Technological College was approved as presented by the Business Manager, together with the minor changes as were found necessary in order to meet the conditions caused by changes in the personnel of the faculty.

In the interest of strict economy the Board ordered that five per cent be deducted from all salaries.

The Business Manager was instructed to see that letters went out to all former members of the faculty whose services would not be required for the 1932-33 fiscal year, and that contracts be sent to all remaining employees of the College, cover-

ing a period of one year, containing a clause providing for cancellation of either party after giving thirty days notice.

On request made by Dr. John C. Granbery, he was permitted to come before the Board and be heard on matters of interest to him.

In the interest of strict economy the Board of Directors approved the recommendations made by the Council of Deans; also ordered still further economies which made it necessary to drop several members of the former instructional staff, listed as follows:

Agriculture

Mr. H. J. Bower

Home Economics

Miss Dorothy McFarlane

Engineering

Mr. Lewis S. Grandy
Mr. Ernest Nelson

Liberal Arts

Biology Department

Mr. Paul D. Voth
Miss Helen Boysen
Mrs. Ruth B. Studhalter

Economics

Mr. O. C. Corry

Education

Dr. Lula Marie Jenkins

English

Mr. F. Y. Robnett
Mrs. Mary Dale Buckner
Dr. Clarence P. Hotson
Mrs. T. L. Sheppard

History

Dr. John C. Granbery
Mr. H. B. Carroll

Foreign Language

Dr. Thor J. Beck

Mathematics

Mr. C. C. Rodeffer
Miss Margaret Williams

On motion by Mr. Carpenter, seconded by Mr. Strickland, the Business Manager was authorized to handle the purchases of certain feeds for the Animal Husbandry Department according to his best judgment.

No further business appearing, the Board adjourned.

(SIGNED) Clifford B. Jones
President

(SIGNED) W. T. Gaston
Secretary

Lubbock, Texas
September 20, 1932.

The Executive Committee of the Board of Directors of the Texas Technological College met in the office of Dr. Bradford Knapp, President of the College, at ten o'clock A.M. on the above date. Members of the Committee present were Mr. John W. Carpenter, Chairman, Mr. Clifford B. Jones and Mr. Roscoe Wilson.

The items presented by Dr. Bradford Knapp for the consideration of the Committee were as follows:

First, a new complete set-up of the budget of the College, which was approved by the Committee as presented;

Second, the Committee passed an order that the five per cent (5%) deduction in salary should apply to all people employed by the College, except in those cases where thirty-three and one-third (33 1/3%) per cent cut had been previously made;

Third, the Committee approved slight raises in three salaries as well as maintenance items for two departments of the Engineering School. This having been found to be necessary on account of some changes made in the teaching staff;

Fourth, a revised athletic budget was approved by the Committee;

Fifth, after Dr. Knapp explained to the Committee his ideas for a rearrangement of his office in order to increase the efficiency of the service of the President's office, the changes were approved by the Committee;

Sixth, the President reported to the Committee that two representatives of the Legislative Committee on Reorganization and Economy had visited the College, and that College authorities had made every effort to cooperate with them in their survey and had complied with every request made by the representatives for data and such material as we were able to furnish;

Seventh, Dr. Knapp made a report of his trip to Dallas to attend a meeting called for the heads of the Texas schools, at which time many matters were up for discussion, including local fund laws, the question of confining research and graduate work to the University and A. & M. College, and economics;

Eighth, Dr. Knapp presented in detail his ideas for the rearrangement of the budget for the next biennium, and the Committee concurred in his views relative to that matter;

Ninth, Dr. Knapp advised the Committee that he had appointed Professor Gus Ford as temporary head of the department of history, which was approved by the Committee; he also reported that the local radio station had invited the College to use the broadcasting station, offering to allow certain amount of time each day or week to such programs as the College might feel was of general interest and benefit to the College.

The next matter for discussion by the Committee was that of contracts for the printing of the College annual, known as La Ventena.

There being no further business, the meeting adjourned to meet on call of the Chairman.

Chairman

Secretary

*This date must be wrong. Minutes of May 8, 1932
P. 348 records Dr. Horn's death April 13, 1932
yet these minutes say - Dr. Horn -- presented his
report - "Also minutes for Sept. 26,
1932 (P. 354) show Pres. Knapp on duty."*

Dallas, Texas
October 13, 1932

*Check this date
1931*

The Board of Directors of the Texas Technological College met on the above date, in accordance with requirements of the By-Laws. The meeting was held, at the invitation of Mr. John W. Carpenter, in the office of the Board of Directors of the Texas Power & Light Company in the Interurban Building.

The meeting was called to order at 10:00 A. M. A check of the roll showed the following members present: Mr. Clifford B. Jones, Chairman; Mrs. F. N. Drane, Vice-Chairman; Mr. John W. Carpenter; Mr. Riley Strickland; General John A. Hulen.

Dr. P. W. Horn, President of the College, presented his report, covering eleven items, as follows:

"(1) Since our last meeting, the Texas Technological College has reopened its doors for its seventh annual session. As you know, it has begun this session during a period of world-wide stress and strain. The depression is affecting the college financially and numerically as well as in a considerable number of other ways. The enrolment by class and by school is given below as it was at the end of the twelfth day of the fall term of 1931, and also as it was at exactly the same period in 1930. These comparative statements are as follows:

At End of Twelfth Day, 1931

School	Freshmen	Sophomores	Juniors	Srs.	Grads.	Totals
Agriculture	87	39	28	24	1	179
Engineering	178	98	36	27	0	339
Home Economics	82	42	32	19	0	175
Liberal Arts	544	251	160	100	40	1095
Totals	891	430	256	170	41	1788

Men 1085
 Women 703
 Total 1788

At End of Twelfth Day, 1930

School	Freshmen	Sophs.	Jrs.	Srs.	Grads.	Totals
Agriculture	92	46	31	4	1	174
Engineering	304	71	49	26	0	450
Home Economics	100	61	16	27	0	204
Liberal Arts	633	219	106	125	29	1112
TOTALS	1129	397	202	182	30	1940

"From these comparative statements of enrolment, it will be observed that there is a difference of 152 students from the same period of last year. The prevailing financial depression undoubtedly accounts for this difference. There are several facts, however, which are also worthy of notice in this comparison:

"(a) We have a shortage of 238 freshmen, but above the freshman class, we have an increase of 186. In other words, of students above the freshman class, we have this year 186 more than we had last year. While we regret that financial conditions caused the number of freshmen to decrease, we are nevertheless glad that the showing of upper classmen is so encouraging.

"(b) The greater part of the decrease is in the School of Engineering, which is 111 students short. This decrease is in the judgment of our faculty accounted for by the fact that in Engineering the fees, the books and the instruments cost more than they do in any other school. This is, of course, always true in any technical school. The difference in cost has in many instances decided the case in the case of students who had to count every dollar with reference to their finances.

"(2) According to the statement of our Auditor,

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the amount of the registration and incidental fees collected to date this year is \$15,390.00 while the fees at the same period last year were \$16,756.00.

"(3) Certain changes have been made in the faculty for the current year. Wherever it was possible in making such changes, some saving in money has been effected. The changes made are as follows:

"C. H. Mahoney has resigned as Head of the Department of Horticulture. He takes a position in Michigan State College. His position is filled by the promotion of C. E. Russell, a member of the staff in Horticulture. Mr. Russell's place is filled by George C. Woodbury of Michigan State College.

"R. A. Studhalter, Head of the Department of Biology, and M. F. Landwer, member of the staff of the Department of Biology, both ask for leave of absence for this year. This has been granted. Dr. E. L. Reed of the Department of Biology will act as Head of the Department for the year.

"Miss Bessie League and Mr. J. Q. Sealey, members of the Department of Biology, who have been absent on leave for the past year, return to the staff for this year.

"H. R. Nissley of the Department of Business Administration, who has been absent on leave for the past year returns to his position. Mr. H. H. Pfarr who has been temporarily filling the place for Mr. Nissley, returns to work elsewhere.

"Miss Bonnie K. Dysart of the Department of Education is granted leave of absence for this year to work toward her Doctor's degree. Her place is filled for the year by Dr. Lula Marie Jenkins.

"W. B. Gates and J. G. Allen return to the Department of English, having been away on leave for the past year.

"Dr. Alan L. Strout of the Department of English is granted leave of absence after January 1, 1932. His place is to be filled by Dr. C. H. Hotson.

"Mrs. H. L. Farrow of the Department of French has resigned. Her place has been filled by the selection of Mr. Noel Moulton, M. A., Columbia University.

"Gus L. Ford of the Department of History is granted an additional year's leave of absence for study at Yale. Mr. H. B. Carroll takes his place for the year.

"Dr. Elizabeth Stafford has resigned from the Department of Mathematics and R. E. Heineman returns to that department after a year's leave of absence.

"Dr. Nat Edmonson, Assistant Professor of Mathematics, resigns to take a position at A. & M. College of Texas. Place to be filled by two student assistants, Margaret Williams and Bob Parker.

"Miss Ruth Pirtle, Head of the Department of Public Speaking, returns after a year's leave of absence.

"Mrs. Eunice Gates returns to the Department of Spanish after a year's leave of absence. During her absence the place was filled by Mr. W. A. Whatley.

"W. L. Golightly, Coach, resigns. Place is filled by student assistants.

"Captain H. E. Killin, Instructor in Military

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Science and Tactics, has asked for, and been granted, a year's leave of absence. His place is to be filled by Colonel Charles A. Davis.

"The following savings have been effected in the above changes: In reorganizing the Biology Department, \$1,000; in the change in the Department of History, \$1,200; in the change in the Department of Mathematics, \$1,000; in the Department of Athletics, \$500; in the Modern Language Department, \$200.

"(4) I am transmitting to you herewith the resignation of Dean William J. Miller of our School of Engineering, effective January 1, 1932. Dean Miller has accepted the position of Head of the Department of Electrical Engineering in the University of North Carolina. This, as you know, is one of the most substantial and one of the best supported state universities in the South. Dean Miller has been with the Texas Technological College since its establishment and has done excellent work in organizing the School of Engineering and in building up its faculty. Under all the circumstances there is nothing for us to do except to accept his resignation with regret and with expressions of appreciation for his services here. At the immediate moment there is no recommendation to be made as to his successor. Plans are under way for filling the vacancy, both as Dean of the School of Engineering, and as Head of the Department of Electrical Engineering."

Under Item #4, in which the President reported the resignation of Dean William J. Miller, the Board passed a resolution requesting the President to express the Board's high appreciation of the wonderful services rendered by Dean Miller and extend the Board's regrets at his leaving the organization.

"(5) Among minor improvements that have been made in the past few months on and around our campus, the following may be noted:

"(a) College Avenue has been paved with two strips of concrete, each twenty feet wide. Nineteenth Street, just South of

the college, has been paved with a concrete strip of twenty feet. This paving adds materially to the attractiveness of the campus.

"(b) Our Power House has been completed and new boilers installed.

"(c) An Armory Building has been erected just across College Avenue from the campus. This has been done by private funds and the college will not own the building. It will, however, derive advantage in many respects from the proximity of the building.

"(6) With a view to making every possible economy in the administration of the college during the present year of financial crisis, the following steps have been taken:

"(a) All faculty members and other employees whose salaries were \$1,200 per year or more have been notified that the Board reserves the right to withhold from the June payroll an amount equal to 5% of the annual salary. They were notified that this would not be done if it should be practicable to avoid it. This action was taken upon the authority of the Finance Committee of the Board.

"(b) Whenever a change in teach staff has been made, if practicable, a saving has been effected for the year.

"(c) All Deans and Department Heads have been notified that not more than 50% of their departmental maintenance for the year could be expended or contracted for prior to the meeting of the Board in January. This would make it possible for the Board at that meeting to release or to withhold the other 50%, according to the indications of the financial statement at that time.

"(d) All student assistants have been engaged for the fall term only. If it should become absolutely necessary,

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or if it should develop that any of these are not absolutely required, they may be dropped at the end of the fall term.

"(7) One of the most serious matters before our Board on this occasion is the fact that our State Auditor has been making effort to require us to deposit all our local funds in the State Treasury. The consequences of complying with this request would be so serious that every possible effort should be made to avoid doing so. I understand that steps have already been taken by members of the Board and by our Business Manager to obtaining some adjustment of this situation.

"(8) It is recommended that as a means for making it easier for our students during the present financial depression, we give careful thought and attention to the matter of the payment of fees and the making of deposits. I find upon investigation that it is practically the unanimous feeling of members of our staff that fees for laboratory subjects should be collected by the quarter instead of by the year. It is also practically their unanimous feeling that instead of making a deposit for each one of several laboratory subjects, it would be better if only one deposit were made, to be known as the college deposit. This could be done with the understanding that charges for breakage or loss could be made against this deposit by any department concerned, and that if the deposit were all used up, the Business Office could call upon the student for another deposit during the year. If this were done, the amount of such a deposit lying idle in bank would be greatly lessened, while the safety of the college would be guaranteed as much as formerly.

"(9) I am informed that some of the members of the Board have received a communication from one of the local citizens of Lubbock concerning a meeting held at the college during the month of August. In this letter certain charges were made against the patriotism and loyalty of one of the members of our faculty. I beg leave to state that I investigated the matter very carefully at the time and that I am fully convinced that there is absolutely nothing to the charge as made against any member of the faculty. I have a letter from the member charged which I shall be glad to read to the Board if it is so desired. I have every reason to believe that there is not one single member

of our faculty who cherishes any sentiments that are opposed to patriotism or to loyalty to America and its flag and its Constitution."

Under Section 9, there was a motion made by General Hulen, seconded by Mr. John W. Carpenter, that a committee be appointed to investigate the meeting which was supposed to have been held on the college campus, about which some criticism had been made. The personnel of this committee was composed of General Hulen, Mr. John W. Carpenter, and Mr. Roscoe Wilson.

"(10) I transmit to you herewith a letter from Mr. Cecil Horne in which he gives an account of the present situation as it is reflected in his office as Chairman of the Student Employment Committee."

"(11) If it is agreeable with the Board, I should like to be granted leave of absence for a period not to exceed one week in order to attend a meeting of the World-wide Ecumenical Conference of the Methodist Church to be held at Atlanta, on which I have been asked to take a place on the program. This visit would enable me to inspect the work of certain colleges in our South-eastern States. It would not cost the State of Texas anything for traveling expenses."

Under Section 11, in which the President requested permission for a leave of absence, motion was made by General Hulen, seconded by Mr. Strickland, that permission be granted to Dr. Horn to have a week's leave of absence to attend the meeting in Atlanta.

The Business Manager requested that authorization be given to allow Mr. S. T. Cummings, a member of the fiscal office staff, authority to sign checks as Assistant Business Manager, when it becomes necessary on account of the forced absence of the Business Manager. This permission was granted by a motion by General Hulen, seconded by Mr. Carpenter.

On account of the erection of the Power Plant, the Business Manager had not taken any vacation during the summer,

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but requested time enough to take a hunt. General Hulen offered a motion granting the Business Manager sufficient time for a little recreation. This was seconded by Mr. Carpenter.

On motion by Mr. Strickland, seconded by General Hulen, an order was passed giving Mr. Roscoe Wilson authority to act in accordance with his best judgment and for the best interests of the college, regarding the settlement of the disputed question of depositing the local funds of the college in the State Treasury.

On motion by General Hulen, seconded by Mr. Carpenter, it was ordered that this meeting held on October 13 should take the place of the regular meeting scheduled for October 27.

There being no further business, the meeting adjourned.

(Signed) Clifford B. Jones
President

(Signed) W. T. Gaston
Secretary