TO: Trustees of LWV-T Education Fund
FROM: Diana Clark
RE: AJ conferences

LWV-Texas Education Fund
May, 1977
Pre-board Report

At the January trustees' meeting a total of $125 was granted me to attend four conferences on incarceration--$90 for the conferences, $35 for expenses. The conferences actually cost $85, but my expense for travel was $50. I request an increase of $10 to cover the additional expense. Thus, the total grant for attending the conferences would be $135. A final report on subjects covered will be forthcoming as soon as the legislative session ends.

LEAGUE of WOMEN VOTERS of TEXAS

1212 GUADALUPE • AUSTIN, TEXAS 78701

STATE BOARD REPORT

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This issue does not contain a report on the Education Fund

- REPORT ON THE EDUCATION FUND

Betty Anderson
President
[redacted]

LWV of Texas
June, 1977
State Board Report
I. Q.
President's Letter

MEMO FROM THE PRESIDENT

Exciting plans for next year were made when the state board met at Camp Allen, located in a wooded area near Navasota. The setting was ideal as we took stock of ourselves and the League and looked at the year ahead. The organization of the board reflects the emphasis placed on program objectives (energy, water, and housing) and program adoption (administration of justice), as well as our responsibility for developing and resourcing local Leagues.

It is still too early to completely assess the success of the League legislative program in the 65th session of the Texas Legislature. Legislative Director, Barbara Nobles, Public School Finance Capitol Corps member Jan Albers, and I spent much of the day and night at the Capitol, May 30th. The madhouse antics displayed on the last day of the session reinforce our belief that our annual session position is a valid one!

Although the Governor may veto some of the bills on his desk during the month of June, early indications show some bright spots during this session:

Voting Rights--elimination of ballot stub signature
county election administration
voting rights for ex-felons
absentee ballots by mail
Commission to recodify election laws

Administration of justice--adult probation
speedy trials

Natural resources--Coastal Management bills
creation of Energy Development Fund
Texas Energy Advisory Council

Of course, failure of property tax legislation was our biggest disappointment. On the last day of the session, we presented the bill's sponsors, Representative Wayne Peveto and Senator Grant Jones with League memberships and cactus plants with this message: "We have assessed your efforts in working for our top priority, improved property tax administration, and have confirmed through ratio studies that you should be granted membership in the League of Women Voters.

The cactus represents your willingness to tackle this thorny issue. It is our hope that when you plant it in your yard, it will be appraised in an equal and uniform manner.

If you are having follow-up meetings with your legislators, consider asking these questions--in preparation for the 66th session of the Legislature:

1. What steps can the state take to encourage energy conservation?
2. What changes would you recommend to modernize the criminal justice system in Texas?
3. Would you support funding for the Jail Standards Commission?
4. Do you have suggestions to improve property tax administration in Texas?
5. Where will school finance be on your list of priorities next session? What specific elements will you be working for?

(over, please)

Jan Wilbur and I represented LWV-Texas at national Council the first week in May. By this time you have received the council summary. Besides giving direction on national program, the most significant action taken by the delegates was on the ERA ratification campaign. Details of this action were sent in letters to local League presidents May 18th. In addition to the amount pledged by you by June 3rd, the state board approved the solicitation of an additional $5,000 from outside sources. However, $688,000 must be pledged before the ratification campaign is set in motion.

In the program section of this State Board Report, you will find details on how external forces impact our state program objectives. The national emphasis on welfare/income assistance affects our planning human resources items. Releasing plans on energy conservation and water by the state of Texas this summer necessarily affects our activities in these two areas. The state energy conservation plan hearing has been tentatively set for the week of June 20 in Austin. In the energy and land use areas, five Texas League participants will be attending national conferences in Washington in June. Statewide followup activities partially funded by pass-through funds, will be planned for fall.

Related to our planning is the fact that members have requested help with techniques and methods in managing program, public relations, money, and membership. With this in mind, we are scheduling a veriety of activities, such as pilot seminars, regional workshops, and statewide conferences:

- a statewide natural resources conference in the fall
- a "big Leagues" conference November 10 in Austin
- a North Central Texas public relations workshop in the winter
- energy action conferences in February and March for Leaguers and legislators

Still on the drawing board are plans for a litigation workshop in connection with Council '78, a West Texas public relations workshop, and a pilot money-management seminar.

In the area of community and public relations, CI/VS Director Mary Harding and comiittee will explore implementing the convention resolutions to conduct gubernatorial debates next year. Funding for a Citizen Participation Project is being sought. (See the CI/VS section for more information.) The public relations division is also developing a statewide speakers bureau and public service announcements (PSAs) about the League.

You will also find in this report an update on development announcing contributions amounting to $4,100 since convention, and special recognition of three LLs.

Lubbock was chosen as the site for Council '78, and San Antonio for Convention '79. We sincerely thank Austin for their gracious invitation and hope to take a raincheck.

Enclosed with this mailing is our new 1977-78 League Directory containing material pertinent to current operations. We think you will find it useful and convenient. It is being sent on Standing Order.

DPMS and Standing Orders are being sent only to those Leagues which have ordered them for 1977-78. Subscriptions from last year have expired. A limited number of extra copies were produced to fill those orders which have not yet been placed by local Leagues (deadline was May 15.) Forms for ordering and for listing your current board were in President's Packets at convention. Please notify the state office (quickly) of your intentions for this year.

According to our Texas Education Fund (TEF) guidelines, all requests for funds must be submitted to the Board of Trustees of the Fund for its prior approval. This approval process is intended to make sure that a proposed project is one that meets Internal Revenue Service (IRS) standards for use of tax-deductible money.

Because of timing problems, obtaining prior approval for Voters Guides has sometimes been difficult. Therefore, the Board of Trustees at its May meeting changed the guidelines to make Voters Guides the one exception, if timing makes it impossible to achieve prior approval.

In the July mailing yuu will also receive guidelines on three ways to get approval for your local League TEF project leisurely...quickly...or immediately.

I will be in West Lafayette, Indiana for the summer. The state office has my address and telephone number if you need me. I will also be in the state office the week of July 4th. The three vice-presidents and the other state board members are available for assistance.

Have a good summer!

President's Memo (cont.) -3-

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Have a good summer!

Carole Shlipak
Director, Development
[redacted]

LWV-Texas
June, 1977
State Board Report
I. I.
Administration-Development

DEVELOPMENT

1. Contributions received since convention include:

   Texas Utilities Company - $2,000
   (this includes $500 from the parent company, and $500 from each of the three subsidiaries: Texas Power & Light, Dallas Power and Light, and Texas Electric Service Co.)

   Texas AFL-CIO - $2,000 to LWV-Texas

   The Ralph B. Rogers Foundation - $100 to TEF

2. Priority for the summer - preparation and printing of the 1975-77 Biennial Report of the LWV-Texas and LWV-TEF.

3. Special recognition to:

   LWV-Waco Area - for an excellent publication on their community (and under-written by a local foundation!)

   LWV-Orange Area - for exceeding their goal in the finance drive, and involving so many of their members in the drive.

   LWV-Irving - for their handsomely-coordinated finance drive materials this year. The Irving material has served as a model for many local Leagues in Texas.

4. I hope you'll continue to send in names for state development calls.

Jan Wilbur
Program Vice-President, NR Coordinator
[redacted]

LWV of Texas
June, 1977
State Board Report
II.
Program

PROGRAM

At the May retreat and board meeting, the board...

established priorities for program action:

INPUT: Worksheets from six program development breaks at convention; research by four directors-elect assigned to the four top items from convention--Energy, Water, Housing, and Public School Finance; plus LWVUS priorities.

RESULT: All of program was assigned to one of four categories.

Category 1: Program items for major emphasis. Managed by a director with off-board persons and other directors as working members of the committees

Item	Manager
Energy--Energy Conservation Plan	Laura Keever, director
Human Resources--income assistance & employment	Jan Coggeshall, director
Water--Texas Water Plan	Catherine Perrine, director

Category 2: Program items with some activity anticipated and with a need to maintain significant awareness of the item on the part of the board of directors. Managed by directors (on-board) or assiciate directors (off-board) reporting to the program vice-president at least monthly.

Item	Manager
Land Use/Coastal Management	Bobette Higgins, PR vice-president
Air	Meg Titus, associate director
Voting Rights--Campaign Finance	Louise Cummins, director

Category 3: Program items essentially in holding pattern to maintain capability to respond to local League or national League concerns. Managed by directors (on-board) or program consultants (off-board) reporting to program VP as needed.

Item	Mnnager
Public School Finance	Jan Albers, director
Property Tax Reform	Kay Irvin, consultant
HR--fair housing, revenue sharing, food stamps, welfare, housing & community development	Jan Coggeshall, director
State Government--judiciary	Helen Hunter, org. VP
NR--solid waste	Joyce Klein, consultant
NR--transportation	Jan Wilbur, prog. VP
State Government--voting rights, right to vote, election laws, rep. govt.	Louise Cummins, director

Category 4: Program items on the shelf. Files will be maintained and added to, but no attempt will be made to keep up to date.

Single-member districts; status of women; integration in education; under state government; financing state government, executive, legislative, Texas constitutional revision, and state-local relations.

(over, please)

...named national program coordinators...

Human Resources--Jan Coggeshall
Natural Resources--Jan Wilbur
International Relations--Joan Kyre
Government--Louise Cummins

Basically this first step was little different in result from the practice previously followed, except that the total board shared in the decision making, setting the emphasis that should be placed on each item at this time.

A key element in priority setting is the necessity for maintaining flexibility. We will be ever watchful for changes in the situation and will move items up or down the scale of activity when a good case can be made for such action.

We will make systematic evaluation of our priorities and objectives every six months. Informal evaluation and assessment takes place day by day as we read newspapers, talk with elected officials, discuss with each other, and HEAR FROM YOU.

...and took a leap of faith.

In view of the short notice and the timing of the call for pledges for the ERA rativication campaign, the state board took a "leap of faith" and voted to pledge an amount $5000 over the amount pledged by local Leagues by the deadline.

We took this action to demonstrate our support for the ERA and our commitment to aiding our sisters in the unratified states. The tactics and funding for the campaign must be changed to win by March 22, 1979--and the League can do it.

Our faith is that some of the Leagues which did not take action by the daedline will take positive action later. Perhaps some Leagues who chose not to make the commitment now will see a way clear to reconsider and raise some amount of meney. We pledge ourselves to assist those who have pledged to surpass their goal, if possible.

In short, the state board is committed to passage of the ERA and has faith that you are, too. We do not anticipate the necessity for a major fund raising effort outside of assisting you is your community. We are, however, firm in our commitment to seeing that the pledge from Texas is met.

Meanwhile, we speak out...

Meg Titus, outgoing program vice-president and natural resources coordinator, was in Washington during the week of May 16 to lobby against the extension of the auto emissions compliance schedule. (See ACTION ALERT, May 18, 1977.)

The next week, on May 25, Meg testified at the Texas Air Control Board meeting in Houston. This time we were urging the TACB to "carefully and vigorously" enforce the offset policy of the Environmental Protection Agency. (This policy requires that in already-polluted areas, an increase in pollution from new or expanded plants must be balanced by a decrease in existing pollution before a permit can be issued.) For a full copy of the statement, contact the LWV-T state office. Ask for "Statement to TACB, May 25, 1977."

...and will speak out...

at the Urban Growth Forum in Dallas, June 8-9. Bobette Higgins, PR vice-president and land use chair, will present a statement with input from Jan Coggeshall, human resources director.

...and so can you. Dot Ridings, our nat'l HR chair, relates that the School Data Collection Survey (done by Office of Civil Rights since 1966) is in grave jeopardy. If you wish to take action to protect this valuable information source & need further information, please contact me.

Diana Clark
Director, Administration of Justice
[redacted]

LWV of Texas
June 1977
State Board Report
II. C. 1.
Program-State-AJ

ADMINISTRATION OF JUSTICE

Juvenile Justice

The state League has joined the Texas Coalition for Juvenile Justice, an organization of groups involved in improving services to youth within the juvenile justice system. Local Leagues are encouraged to get in touch with this new organization as the state is being divided into five regions and they may wish to participate in organizing their region. The main office is:

Texas Coalition for Juvenile J[redacted]
Anita Marcus, President

Region 1 from Wichita Falls west and includes Abilene
Region 2 Fort Worth east to state line and south to Waco
Region 3 from Temple east to state line and including Houston
Region 4 from Austin south including San Antonio and Victoria
Region 5 Midland-Odessa west to El Paso

Organization dues are $25.00 which entitles the state League to 5 votes at statewide meetings. Individuals are encouraged to join if they wish at a lesser amount.

Other juvenile justice news--My newspaper reports that a bill has been passed by both houses and sent to the governor which will allow juveniles adjudged delinquent and those adjudged status offenders to be commingled in Texas Youth Council facilities. Seemingly, this will violate the agreement to participate in the federal Juvenile Delinquency Prevention Act beginning in September, 1977. When we can find out more about the ramifications of this measure we will let you know.

For those Leagues who have used the J.J. questionnaire and are sending their answers to the state office or to me, PLEASE put the name of the League and your name on the copy. We neglected to provide a place for you to do that automatically.

Adult Justice

A wrap-up of criminal justice legislation will be forthcoming from the legislative office. Court administration, speedy trials, and adult probation are our successes. Bail bond reform was introduced too late in the session, the jail standards budget is in limbo unless federal money is available after August when their present grant is supposed to end.

New Business

The convention delegates agreed to further study of both adult and juvenile justice for the next biennium. At the May board meeting, the decision was made to finish the adult portion first with materials on the Texas Department of Corrections and parole and pardons.

A definite outline and timetable have not yet been finalized but local Leagues should look for information on the above in early spring, 1978. There should be little need for additional work by local Leagues in contacting local officials on adult corrections. If there are League members who would be interested in participating in research on the above topics this summer, I would appreciate hearing from you immediately. Members from Brazos County, members-at-large from Huntsville, and others with particular knowledge of aspects of corrections are particularly needed.

Juvenile justice will not be neglected if several League members would agree to monitor board meetings of the Texas Youth Council in Austin and participate in Youth Council advisory boards (or monitor them) if you have a facility in your area. All this would be of great value for the juvenile study which will commence when adult corrections materials have been finished.

A word about scheduling meetings. Please DO NOT schedule meetings during the month immediately after printed program materials are scheduled to arrive. A very long time has been allowed before consensus deadline (see calendar) both to allow local Leagues flexibility in scheduling and to allow for unanticipated delays in the production of information.

Jan Coggeshall
Director, Human Resources
[redacted]

LWV of Texas
State Board Report
June, 1977
II. A. 2.
Program - Human Resources

HUMAN RESOURCES

At convention in Fort Worth, many local Leagues discussed the need for more information/action in the human resources area. At the state board meeting in May, we agreed to assist you in two ways.

1. By now, you have received material from the national League stating that income assistance/employment is the #1 HR priority this year, and urging local Leagues to hold meetings on this subject in the fall. The state board, to the best of our ability, will assist you in this task.

2. Because you have asked for help in housing, and because of our strong position supporting expansion of the housing supply for low-income families, we are urging LLs to use the Community Development Act as one method of achieving this end. The state HR committee will provide you with as much information as possible so that you may act in your own community. (We are aware that some Texas Leagues have already done a spectacular job in this area, and we hope to use your successes in helping other LLs to do likewise.)

INCOME ASSISTANCE/EMPLOYMENT:

This is a great year to have an exciting meeting(s) in the human resources area. It is a "gut" level subject for both members and the public. The spinoff will be enormous, as you will be learning more about the Texas welfare system and local welfare practices at the same time. (This three-for-one learning bargain should not be missed!)

1. Many local Leagues do not have an HR chair. This can be an on- or off-board position. The goal for an HR chair is to provide information in this area, not to take consensus.

2. Remember, the goal is to educate the public about the inadequacies of present national welfare programs, and to be able to discuss the new welfare proposals with your own members, and ultimately with your legislators.

3. Find the April 15 memo from the national League, called "Guide to Analyzing State and Local Welfare Programs" and discuss it at your next board meeting. At this point, your board should consider whether or not you want to do something about the survey and/or hold a meeting this fall.

(over, please)

4. Order the new national Current Focus called, "To Promote the General Welfare," at least for your committee. Consider where it might be sold or donated in the community.

5. The state HR committee will begin immediately to initiate plans to find visual aids, state welfare information aids, and material which might assist you when it comes to "talking Texas" in the welfare area. We will attempt to send out memos to your HR chairs this summer.

COMMUNITY DEVELOPMENT ACT:

Local League presidents in Texas have recently received a copy of "Housing in the South, Needs and Responses." In addition, a new national publication, a Current Focus called "Growth and Housing" is en route. We hope you will find it useful in analyzing your local housing situation.

The Community Development Act has two major areas which include the Community Development Block Grants and the Section 8 Housing.

We will begin to get out memos to local HR chairs throughout this coming year. Meanwhile, getting a copy of the Act will be helpful to you, as will reading the material referred to above. You might send an observer, if this is not already being done, to attend your local housing authority meetings to see how they are handling Sec. 8 Housing.

- -

All local League presidents: Please clip and send to: Jan Coggeshall
10 Dansby Dr.
Galveston, TX 77551

From LWV of _____

1. Hooray! We have an HR Chair:

2. We do not have an HR Chair_____

3. We are looking for an HR Chair_____

COMMENTS:

Name _____

Address _____

_____
Zip

_____
PHONE

Bobette Higgins
Director, Land Use
[redacted]

LWV of Texas
June 1977
State Board Report
II. A. 1. d.
Program - Land Use

HOW SWEET IT IS!

By now, you have possibly heard whether or not the Governor signed the bills implementing the Texas Coastal Management Program. But as I write this, we have only just now learned that the entire package has passed both houses of the legislature. So while this report may seem old hat by the time you read it, I am still in a state of euphoria.

As you are aware, this has been an intensely-fought battle. League participation has been vigorous and effective. (At the height of the debate on the floor of the House, League position was quoted/misquoted, and I received a hurried phone call from a legislative aide, while the legislator held the back mike). Now, if the Guv doesn't thwart The Will of the People, we're home free. (No, indeed, we are not. Assuring the carrying out of the intent of the legislation will be an uphill battle for years.)

In the meantime...HOW SWEET IT IS!

"Offshore Development" Conference

The General Land Office is sponsoring a national conference on impacts of offshore development. The League of Women Voters of Texas will be co-sponsors of the conference, along with the Environmental Policy Center of Washington, D.C., and the American Petroleum Institute. The conference will be held at the Hotel Galvez in Galveston on June 22, 23, 24. LEAGUE MEMBERS WILL BE ALLOWED A SPECIAL REGISTRATION FEE FOR THIS OF $15. (The regular fee is $50.) This includes two lunches, a reception, a tour, and all conference materials. IF YOU WISH TO ATTEND, CONTACT YOUR LOCAL LEAGUE PRESIDENT WHO HAS RECEIVED COMPLETE INFORMATION ON THIS MOST SIGNIFICANT AND TIMELY EVENT. SEND IN YOUR REGISTRATION FORM AND MARK IT SPECIAL REGISTRATION FEE, LWVT. Galveston Leaguers are assisting with the registration etc., and have asked that if Leaguers wish, they will be happy to arrange a special League get-together. So LET ME KNOW IF YOU ARE PLANNING TO ATTEND, AND I WILL NOTIFY GALVESTON.

Catherine Perrine
Director, Water
[redacted]

LWV of Texas
June, 1977
State Board Report
II. A. 1. g.
Program - Water

WATER

Our Objective: One of our three newly-selected LWV-Texas priority objectives is: Adoption and implementation of a Texas Water Plan which will assure conservation and judicious development of water resources.

A new Texas Water Plan, which will update and supersede the 1968 Plan, may be adopted by the Texas Water Development Board this fall. Our immediate goal will be to work for a Plan that conforms to our League positions. (See back of this page.)

A Review Draft of the new Water Plan is scheduled to be released soon. Each local League president will be mailed a copy. The TWDB staff anticipates that three to four months will be allowed for public comment before the new Texas Water Plan is adopted by the Board. Public hearings will probably be held during this period.

The Review Draft will be a hefty two-volume study--probably not every League member's idea of fascinating summer reading. Nevertheless, we will need to start reading and planning right away for our views to have an impact on the Plan.

Getting Started: Our LWV-Texas statements and action on the Water Plan should reflect the thinking of League members throughout the state, I want to hear from you! So please find people in your League now who will:

--read and analyze the Review Draft in light of our League support positions
--consult with other citizen groups and "water experts" who share the League's interests in water planning
--suggest League positions on the proposed Plan and strategies for League action.

If additional copies of the Review Draft would be useful, suggest that individuals request these now from: Texas Water Development Board, P.O. Box 13087, Austin, TX 78711. They should also ask to be placed on the mailing list for Water for Texas, the TWDB's monthly magazine. (People already on this list will receive the Review Draft.)

For background information, see The Texas Water Plan - Now and Then, which accompanied the September 1974 Texas VOTER. It has a useful bibliography.

By June 10, please mail me a list (with addresses and phone numbers) of:

(1) the person in your League who will be coordinating local action on the Water Plan
(2) other League members who will be working on this objective and who should get mailings from me about the Water Plan
(3) citizen groups and "water experts" who can work with us on this objective.

Within three weeks after the Review Draft reaches you, I would like to have your League's first suggestions as to our positions and actions on the proposed Plan: What aspects of the Plan should we support? What changes should we suggest? What data can we use to support our positions? How can we get public support, and the support of the Water Development Board, for our positions?

Why the rush? Limited time will be available for public review of the proposed Plan. We want to spend most of that time advocating our positions--not arriving at them. As your first suggestions come in, the state board's Water Committee will work out general League positions, which can become more specific later on.

(over, please)

At the April 1977 State Convention, the League of Women Voters of Texas adopted the following item as a part of the 1977-79 state program:

NATURAL RESOURCES

Focus: Study of groundwater management and protection

Action to achieve conservation and judicious development of land and water resources, the improvement of water and air quality, and the conservation of energy. Support of development of public transportation.

Specific LWV-Texas support positions reached through past consensus include:

WATER (1956 & 1970)
- state government should have the responsibility for water planning and development in Texas
- all such planning must take into consideration its social, environmental, economic, and land use implications
- development of adequate water supplies should be achieved by ecologically and financially sound means, and as a result of a long-range water plan for Texas**
- use of present water supplies must afford protection for the land and the fragile ecosystems, and should be accomplished through such measures as conservation, re-use, and increased research into the wise and efficient use of the state's land and water resources.

LAND USE (1976) Support of a Comprehensive State Land Use Policy Which Would Provide for the Orderly Development of the State in a Manner Which Assures Adequate Protection of the Environment, Improvement of the Quality of Life, and Wise Use of Our Natural Resources
- land should be used according to its carrying capacity based on a thorough inventory of our land and natural resources
- growth and development of an area should be compatible with the availability of the essential natural resources of that area
- care must be taken to protect the traditional rights of ownership of property, but where there are conflicts between private interest and public welfare, public interest should take precedence
- agricultural lands and desirable open space should be preserved with preferential tax treatment for both of these
- preferential tax treatment should be given for maintenance of the built environment
- a state land use management agency should be established
- areas of particular significance should be identified and protected: historical, archaeological, aesthetic, recreational, and rare or fragile ecosystems
- the main thrust of land use planning should be carried out at the local level, with an equitable system of enforcement

**Note: This support position is shown as amended by the 1977 convention. The convention voted to delete the words "from within the state" which previously followed the word "achieved."

Laura Keever
Director, Energy
[redacted]

LWV of Texas
June, 1977
State Board Report
II. A. 1. b.
Program - Energy

ENERGY

The hearing for the state energy conservation plan has been tentatively scheduled for the week of June 20. The exact date will be posted in the Texas Register, which can be found in most public libraries. There will be only one hearing, which will be in Austin. I am hopeful of having the Executive Summary (if not the entire plan) sent to each League--please forward it to your energy chairperson. If your League wishes to make an oral statement, please inform me for coordinating purposes. Otherwise, if the information is received early enough, I encourage you to make written comments. I will make an oral statement on behalf of the League of Women Voters of Texas. I hope all of you familiarize yourself with the plan and respond appropriately. I think it will form the basis for much of the energy conservation effort in Texas.

Pearl Wincorn of Dallas and Judy Allen of Beaumont will be attending a conference in Washington next week on energy alternatives in preparation for our forthcoming consensus. I will also be attending that conference (as a member of the LWVUS Energy Committee), and Joe Ventura, Executive Director of the Governor's Energy Advisory Council, has accepted our invitation to be the third participant from Texas. Hopefully, pass-through funds will be available to Texas for an energy conference for LL delegates.

Other plans in the energy area for the next year include several fact sheets on ~~various~~ energy issues, and a series of three conferences for local Leagues and their legislators. These are tentatively scheduled for February and March--more about them when plans are more definite.

Texas is submitting a proposal for $1.1 million to ERDA for an energy extension service, and chances are good that we may receive one of the ten grants available. I am serving on the steering committee for that proposal and will keep you informed of the status thereof.

I hope you have communicated with your national legislators in response to the request in the last Report from the Hill. It is particularly important that Texas legislators know that the League supports various portions of the Carter conservation proposals.

I know you are looking forward to consensus in the fall--please give me a call if I can be of assistance.

Helen Hunter
Organization Vice-President
[redacted]

LWV of Texas
June, 1977
State Board Report
II. E. 2.
Program - Meaningful Mtgs.

INFORMATION POOL

LWV-Houston offers the following presentation to Leagues which are no more than 1½ to 2 hours of travel time by car.

1. A slide show and program on 208 water planning which could be used for unit presentations or community meeting. It is ready now.

2. A slide show on how to vote and a "get-out-the-vote" talk which works well for community meetings; it can be augmented by having two elected officials representing the two major political parties speak--i.e. a workshop. Also same for water planning slide show above. These are ready now.

3. An action plan used in fighting a breakaway school district which involved research, litigation, forming a coalition, and lobbying the legislature. Can be put into written outline upon request.

Depending on the date, etc., would be willing to travel within 1½ to 2 hours by car. The slide shows, speeches, and workshop outlines could be mailed to any other League for use, however.

Brazos County LWV would be willing to send copy(ies) of their local program material. Contact them for further information.

Shirley Gleason
Director, Membership
[redacted]

LWV of Texas
June, 1977
State Board Report
I. K.
Admin. - Membership

Dear Membership Chairs:

Hope to meet you soon, but until then, would like to correspond with you. At the state board meeting we made plans to provide each of you with a membership kit which will include successful membership strategies. If you have suggestions for the kit, please contact me.

In the meantime, do read the Membership Management publication! (National LWV publication # 495. If you do not have it, order from LWVUS, 1730 M St., N.W., Washington, D.C. 20036. Cost is $1.50.) This tool is an absolute MUST for the membership chair.

For those of you who have just accepted the membership portfolio, I would like to o fer a few hints. Right now is the time to update your membership list and send the adds and drops to the national and state offices (yellow forms for this are free from national office.) We must pay 25¢ for each Texas VOTER returned with an incorrect address. Also, please send to the state office a copy of your local membership roster when it is produced. Contact your treasurer and be sure each of you clearly understands who receives the dues and keeps the records for dues renewal, and who is responsible for informing the board members or your VOTER editor about new members.

When your board is planning its program calendar, emphasize the need for FUN meetings. Talk up night or weekend meetings that the community would be interested in attending. Make plans now for orientation of new members. Set up a "buddy" system giving members the responsibility of contacting and bringing the new or prospective members to meetings. Talk to each new member to determine interests, and try assigning him or her to several committees, with the understanding that changes can be made at a later time. This could involve being on the observer corps and in program or voters service activities.

For refreshing ideas, read the local League VOTERS your president receives from each League.

And now I ask a favor of you. Please mention in your VOTER that as your members travel around the state, each one is ideally a salesperson for the League. If there is no League in that particular area, interested persons can become members-at-large (MALs). All they have to do is contact the League of Women Voters of Texas, 1212 Guadalupe, #109, Austin, Texas 78701, for information. Dues for MALs are $15.00/year.

Again, a reminder to read your membership management publication, and I'm looking forward to hearing from each of you soon.

Shirley Gleason
Director, Membership
[redacted]

LWV of Texas
June, 1977
State Board Report
I. K.
Admin. - Membership

Dear Membership Chairs:

Hope to meet you soon, but until then, would like to correspond with you. At the state board meeting we made plans to provide each of you with a membership kit which will include successful membership strategies. If you have suggestions for the kit, please contact me.

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Bobette Higgins
Vice-President, Public Relations
[redacted]

LWV of Texas
June, 1977
State Board Report
I. S.
Public Relations

TOOTING OUR OWN HORN

Look out world, here we come!

It was decided at our board meeting, after LOTS of storming of brains- that we would prepare and distribute public service announcements to television stations all over the state, aimed at spreading the word about the League and what we offer. We plan to do spots on our publications, on general League activities, with special emphasis on attracting new members, and information on how to start a League. We will send slides with these, so be watching. (Takes a long time to gear up, so don't expect to see them soon.)

Different types of PSAs will be prepared for radio.

We are also setting up a state Speakers' Bureau, which will formalize our efforts at public speaking, and make other organizations aware of our interest areas.

We intend to seek funding for a radio talk show which will be put on cassettes and distributed to radio stations over the state.

And PERHAPS we can swing some PR workshops. If your League would like one, let us know. And let us know specifically what you'd like us to emphasize.

Mary Harding
Director, CI/VS

(214) 738-7196

CITIZEN INFORMATION/VOTERS SERVICE

1. The full board gave the go-ahead on planning for the gubernatorial debates, tentatively including forums during the primaries. First step--a statewide League committee for setting League goals. Second step--a citizen committee, including media and political representatives, for steering the entire program. Third step--and perhaps the most important: seek funding. The League committee would prepare a proposal and Carole Shlipak, the citizen committee, et al, would seek funding.

VOLUNTEERS AND SUGGESTIONS ARE WELCOME!

2. The board is considering a return to publishing primary Voters Guides and selling them at cost to local Leagues. Printer's copy would be available to Leagues which want to print this along with a local guide. Decision will be made at September board meeting.

I WOULD APPRECIATE COMMENTS AND TOPICS TO BE COVERED BY QUESTIONS TO CANDIDATES!

3. We will seek funding for a Citizen Participation Project. It is seen as serving a need expressed not only by Leagues, but other citizen organizations. The project would include a booklet, imaginatively illustrated, on how to be effective in all levels of government, communication with elected and appointed officials, making your views known to the public, finding allies, researching an issue, electing a candidate, and lobbying (in person, by mail, or by phone), etc., etc. We would also produce a slide-tape program to accompany the booklet or to use alone, but covering the same topics.

A basic guide for the publication of voters keys, "Your Elected Officials," and other local League citizen information publications will be produced and made available on request. A proposal for this project is being prepared for Carole Shlipak, and she will work on the financing.

I WOULD APPRECIATE COMMENTS, INCLUDING WHETHER OR NOT YOU WOULD USE THE PROJECT.

Address omitted from above: Mary Harding [redacted]

Diana Tilley (Mrs. Charles)
Publications Director
[redacted]

LWV of Texas
June 3, 1977
State Board Report
I.R.
Administration-
Publications

PUBLICATIONS: WHERE WE'VE BEEN, WHERE WE'RE GOING

Where We've Been

Last year at this time, I was carping about the League spending too much time and money talking primarily to ourselves. I maintained that we produce so many worthwhile publications that it was odd that so few of those publications reached non-League hands.

Well, I know that that's a terrible generality to make since there are some local Leagues who are quite proficient at using and distributing publications effectively. But in order to help those Leagues not so proficient (and not so incidently, to increase sales and distribution), the state League offered some direction to local Leagues and at the same time instituted the state Public Subscription Service. The PSS provided a means of reaching non-League members and provided these institutions and individuals with League material on a regular basis--and they paid! Ah, the best of both worlds.

I thought I'd be happy with 51 first-year subscriptions (always looking for a discount), but I lied. We hit 54, and I'm only mildly pleased. BUT JUST WAIT 'TIL NEXT YEAR!

Also, a direct mailing promoting the three AJ F&Issues was sent to college and univ. with law enforcement programs. It's still early for bookstores to be ordering for the fall semester, but we're hopeful that schools will begin using League publications for curriculum material. The orders we've received thus far have been encouraging.

What can I say about When You Go To Austin and Citizenship Rights of Felons and Ex-Felons in Texas. I think we done good.

So much for the pep talk (now I'm talking to myself). Let's face it; there were lots of things we (I) could have done but didn't for odd and assorted reasons. No, this isn't where I tell you my sad tale of woe: overworked and underpaid. Read on . . . . .

where We're Going

Publications income is up and enthusiasm is high--and I know that it's going to get better. It's been so encouraging to read LL VOTERs and see blurbs about new publications, order forms for the PSS and Legislative Newsletter, and subscription services, optional or otherwise, being offered to members.

For the state League's part, we'll continue to look for opportunities for non-League distribution and will publish materials which we think LL's will find useful for members and their communities as well.

A new flyer for the PSS will be out in October, hopefully with endorsements from current subscribers; there will be a League booth at the International Women's Year conference this month; we hope to have displays at educators' conferences this summer; a new We Support will be published in August; the program core is preparing publications on energy, the Texas Water Plan, open meetings, and campaign finance. There are still other items in the planning/fund-seeking stage so you can see that this will be another busy year. Brace yourselves. The ideas in Bobette Higgins' P.R. report are going to do great things for League publications. And the state League now has money to distribute LWVUS and LWV-T publications, and we'll be following national's recommendations closely.

And speaking of national publications, I hope that you're ordering Energy Dilemmas and You and Your National Government for contributors, schools, and members and are evaluating the other recent publications for similar use. Seriously consider the "total board responsibility" aspect of publications. Publications are an integral part of most board portfolios. Find time to discuss the inter-relationships of the pub. portfolio and the other portfolios, and do it now at the beginning of the League year. I won't go through my "hard sell" routine again. Re-read old memos and be sure to read Make Publications Work For You, single copies available from the state office. Now is the time for your board to commit money and person-power.

The state League has made this commitment to find ways of sharing League dialogue; how about you?

LWV of Texas
May, 1977
I. D. 2.
Admin. - Board - State

STATE BOARD TELEPHONE INFORMATION

	Best time to call me	Worst time to call me	Names of those who may answer the phone
Betty Anderson [redacted]	Anytime		John - husband Dale - 17 (both may ans. if you dial [redacted]
(only Betty will answer this number)			
Jan Albers [redacted]	7:30 - 9:00 a.m. 2:30 - 5:30 p.m.	6:00 - 7:00 p.m.	Lynn - husband Mark - 16 Kevin - 12 Charlene - 9
Beth Brown [redacted]	Anytime		Warren - husband
Lois Carpenter [redacted]	8:15 - 10:00 a.m. 2:00 - 5:30 p.m.	6:00 - 7:30 p.m. After 9 p.m.	Ken - husband Karen - 11 Artie - 10 Viola (maid) M & Th
Diana Clark [redacted]	4:00 - 5:30 p.m. After 9:30 p.m. Sat. a.m. until noon	5:30 - 9:30 p.m.	Win - husband Jim - 18
Jan Coggeshall [redacted]	7:30 - 9:00 a.m. 2:30 - 5:30 p.m.	6 - 7:00 p.m. After 9:00 p.m.	Dick - husband John - 17 Heidi - 15 Jim - 11 Josh - 9
Louise Cummins [redacted]	Anytime or after 9:00 p.m.	6:00 - 8:00 p.m.	David - husband Stephen - 12 Shelley - 10
Shirley Gleason [redacted]	7:00 - 9:00 a.m. 2:00 - 4:30 p.m. 6:00 - 9:00 p.m.	4:30 - 6:00 p.m. After 9:00 p.m.	Don - husband Debbie - daughter Danny - son
Mary Harding [redacted]	7:00 - 9:00 a.m. 4:30 - 10:00 a.m.	Middle of day	Everett - husband Susan - during school breaks
Bobette Higgins [redacted]	12:00 - 1:30 p.m. at office (788-2467 or -2501. Secy. will ans.)		Flip - husband Nash - son
Helen Hunter [redacted]	After 8:00 a.m. Before 10:00 p.m.	Before 8:00 a.m. After 10:00 p.m.	John - husband
Laura Keever [redacted]	7:00 - 9:00 a.m. 4:00 - 9:00 p.m.	7:00 - 8:00 p.m.	Phil - husband Tracey - 11 Larissa - 9

(over)

	Best time to call me	Worst time to call me	Names of those who may answer the phone
Barbara Materka [redacted]	7:30 - 9:00 a.m. 5:00 - 6:00 p.m. Noon - 1:00 p.m.	7:00 a.m. Sunday, any time	Bill - husband
Catherine Perrine [redacted]	7:00 - 9:00 a.m.	5:30 - 7:00 p.m.	Larry - husband
Carole Shlipak [redacted]	7:30 - 9:00 a.m. After 6:00 p.m.		Louis - husband Andrea - 10 Michael - 8 Viola (works in home)
Ethel Sturgis [redacted]	6:00 - 9:00 a.m. 8:00 - 10:30 p.m. Weekends		Jim - husband
Diana Tilley [redacted]	6:30 - 7:45 a.m. or anytime		Chuck - husband Paul - 10 Elizabeth - 7
Jan Wilbur [redacted]	7:00 a.m. - 10:30 p.m.		Robert - husband Rita - 9 Julie - 8 Laura - 5

(over)

SAMPLE WORKSHEET FOR STRATEGY PLANNING

S.O file

OVERALL GOAL: To promote governmental action to achieve energy conservation in Texas.

OBJECTIVES	TACTICS (steps to be taken)	Person(s) responsible	Contacts: state, League & Community	Budget (costs)	Time frame
1. Development of an effective energy conservation plan for Texas.	(a) Review final draft for public comment; summarize with recommendations to LL's for their participation at public hearings (b) Draft LWV-T response and present at appropriate hearing. (c) Encourage other groups to comment on proposals. (d) Review final plan and report to local leagues. (e) Monitor subsequent events re plan's final acceptance or rejection by FEA.	LK LK (and Higgins?)	Planergy; Governor's Office of Energy Resources; Governor's Energy Advisory Council Planergy; Texas Environmental Coalition		All above by early June.
2. Implementation of an effective energy conservation plan for Texas.	(a) Encourage state to implement plan & apply for funding (b) Monitor various strategies implemented and report to LL's (c) Work to see that an appropriate advisory body functions well (Meets and is listened to -- with adequate supportive services.) (d) Participate in development of an energy extention service for Texas (now being developed; I've agreed to serve on an "oversight" committee to prepare the application for funding to ERDA.)	LK & Others (Energy Committee?) LK	Governor Governor's Office of Energy Resources, GEAC, Texas A&M, UofH		June.
3. Prepare information for LL's regarding what can be done to promote energy conservation by local governments.	(a) Review model building code (when completed) and provide information and (hopefully) code to LL's. (b) Review FEA guidelines for local governments & provide info to LL's	LK			

SAMPLE WORKSHEET FOR STRATEGY PLANNING

OVERALL GOAL:

OBJECTIVES	TACTICS (steps to be taken)	Person(s) responsible	Contacts: state, League & Community	Budget (costs)	Time frame
4. Review and summarize for LL's legislation passed by this legislative session and assess possibilities for future action.	Should this wait till after Nat. Conservation ?				Early summer
5. Write series of fact sheets on energy resources available in Texas (i.e., coal & lignite, oil & gas, geothermal, wind and solar; nuclear.	Seek special funding; otherwise send on DPM.	LK & Elsie Colwell & others.			Continuing.
6. Design one-day conference on energy alternatives for LL delegates. Who?	One planning meeting; perhaps done in conjunction with EQ grant.	LK, Judy Allen, Pearl Wincorn, Catherine Perrine	UT Energy Institute?		Schedule for early fall
7. Appoint statewide energy committee to meet bimonthly for development of information and advice on action strategies.	Send letters; have first meeting sometime during summer.	LK			Mid summer.
8. Continue cooperative efforts with other groups in educational outreach and promotion of common action strategies.	Continue seminars with TEC; maintain contact with UT, A&M & UH	LK; Higgins	TEC; Architects; Americans for Energy Independence; et al		Continuing.
9. Monitor state agencies which have energy conservation emphases					
(a) Governor's Office of Energy Resources		LK			
(b) Texas Energy Advisory Council		LK			
(c) Public Utility Commission	(PUC may do studies on alternative rate structures)	LK			
(d) Whatever agency the governor appoints to implement weatherization programs		Coggeshall?			

SAMPLE WORKSHEET FOR STRATEGY PLANNING

OVERALL GOAL:

OBJECTIVES	TACTICS (steps to be taken)	Person(s) responsible	Contacts: state, League & Community	Budget (costs)	Time frame
10. Continue to identify legislative needs for next legislature; identify sponsors; and encourage LL's to work with their legislators to make them aware of energy issues.		LK	Sherman, Clower, Bob Bush, Wilson, Keese, Kubiak TEAC, Frank Cooksey		Continuing
11. Follow national energy conservation legislation & encourage LL's to let their congressional delegations know of our support of various conservation proposals.	Post-boards and Action Alerts.	LK			"
12. Let state elected officials know that conservation would be GOOD for Texas!	Talk & write a lot. (Even pray)	LK, Anderson, Wilbur	GOD GUV. LT. GUV. ETC.		"

S.o file

TO: State Board
FROM: Catherine Perrine

May 7, 1977

"Talking Paper" on MBO--Texas Water Plan

General Objective: Adoption and implementation of a Texas Water Plan which will assure conservation and judicious development of water resources

Explanation: The Texas Water Development Board will be mailing out this month a Review Draft of a proposed Texas Water Plan, which will update and revise the 1968 plan. This will be a hefty two-volume study, with considerable detail on projected requirements and sources of supply for each river basin. I have asked that they set aside 40 copies for the League and will need to send them a mailing list soon.

The TWDB will probably hold several public meetings in various parts of the state during the summer for comments on the Review Draft. The Legislative Committees on Natural Resources will also be studying the Review Draft this summer.

No date has yet been set for adoption of the new plan by the Water Development Board. September is a likely possibility. Following adoption of the new plan by the Board, it will be published in a more polished one-volume format and widely distributed throughout the state. Subsequent steps toward implementation of the plan will probably include a proposal for a constitutional amendment for funding in the 1979 legislative session.

Specific Objectives: While the plan is in the Review Draft stage, our principal objective will be to retain and strengthen aspects of the proposed plan which are compatible with the League's Support Positions on Natural Resources and to modify any aspects which are contrary to our Support Positions. Our principal guidelines will be the WATER and LAND USE Positions listed on page 27 of the 1977 LWV Texas Convention Workbook.

After the new Texas Water Plan has been adopted by the Water Development Board, we will need to set priorities for action to implement aspects of the Plan which we support and/or to prevent implementation of aspects which we oppose.

Tactics: While the plan is in the Review Draft stage, we must do as much as we can as fast as we can. Needed immediately is a statewide Water Committee, including League members from each river basin, aquifer area, and coastal area. Ideally, there will be at least one committee member from each League. The Committee will need to:

Digest and analyze the Review Draft in light of League Support Positions.
Find any additional information needed to develop specific League statements on the plan. Consult with other LWV members, other citizens, and local "water experts."
Write proposals for specific League statements on various aspects of the plan.

Our success on the Water Plan objective will depend at least as much on the effectiveness of our communications with the public as on the wisdom of our statements to the Water Development Board. Hence, the Water Committee members will simultaneously need to:

Identify and contact other citizen groups and individuals in each area of the state that share the League's interest in conservation and judicious development of water resources.
Develop local and area-wide strategies for communicating with the public as to why the plan is important, what the issues are, and how citizens can have input.

Meanwhile, at the State Board level, I will need a small committee for statewide coordination. We will do, at the state level, the various things suggested above for local and area Water Committee people to do. Also, we will need to:

Digest and analyze information coming in from Water Committee members.
Begin work on the LWV Texas statement on the Water Plan.
Begin work on materials for statewide distribution.

These materials would be:

A brief sheet of guidelines, to go to local League presidents and to members of the statewide LWV Water Committee, concerning content of "official" local League statements on the Water Plan and suggesting techniques for stimulating citizen input on the Water Plan.

An attractive, readable LWV Texas publication on the Water Plan (8½ by 11 front-and-back or 8½ by 22 front-and-back folded). This would be similar to LWV-US Update publications and might be called Update on the Texas Water Plan. We would aspire to as wide distribution as possible by local Leagues and by other statewide groups having an interest in the Water Plan. The publication would give highlights on: what the plan is, why it is important, what the issues are, what the LWV viewpoint is, and how citizens can have input.

Also, we will need to keep a communications process going as to what's happening in various parts of the state in the way of public meetings, press coverage, local League action, etc. Local League "official" statements will need to be reviewed by the statewide coordinating committee, as well as by Jan and Betty.

The "official" LWV Texas statement on the proposed Texas Water Plan should be approved at the September Board meeting.

"Phase II" will begin after adoption of the plan by the Texas Water Development Board. We will have to determine at that time what will be the most useful things we can do to work for implementation of aspects of the plan or to oppose specific proposals. I would hope that we can concentrate on some positive actions that can be taken at the state and local levels. For example, over 18 months we might publish additional Updates on such topics as: "Groundwater Management in Texas," "How Other States Manage Their Groundwater," "Water Rates and Water Conservation," "What Texas Cities and Counties are Doing About Flood Plain Management," "Reusing Our Wastewater," etc.

We will need to work with Legislative interim committees that are considering implementation of the plan and, beginning in February of next year, with candidates for the Legislature.

Persons Responsible: I hope that Bobette and Lucinda will help me with the statewide coordination, with advice and assistance from Jan W. and Betty. Jan A.'s help with Legislators is essential. As is Diana T.'s with publications.

Contacts: Environmental Coalition groups. Suggestions, please.

Budget: Travel, phone, postage, etc. $300 Two publications $1,000

Time Frame: Impossible! June--input from statewide Committee on Review Draft. July--guidelines to local Leagues. August--Update on Water Plan.

S. O. file

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Time Frame: Impossible! June--input from statewide Committee on Review Draft. July--guidelines to local Leagues. August--Update on Water Plan.

LWV of Texas
May 1977
Pre-Board Report

STATE BOARD MEETING AND RETREAT
May 18-20, 1977

Camp Allen
[redacted]

The Camp Allen Conference Center offers the American plan which includes double occupancy, breakfast, lunch, dinner, coffee all day, evening snacks, meeting rooms, and all audio visual equipment. Check out time is 2 P.M. The first meal will be served Wednesday evening.

Room Assignments:

Anderson and Tilley
Hunter and Harding
Higgins and Gleason
Wilbur and Cummins
Sturgis and Albers
Carpenter and Shlipak
Materka and Keever
Clark and Coggeshall
Perrine and Brown

An Overview of the Meeting:
We have reserved the conference Center from 1:00 Wednesday to 1:00 Friday--a 48-hour period. If you need transportation from Houston International, let Laura or Beth know (Anderson and Cummins need transportation Friday afternoon to HIA).

Wednesday afternoon

1:15 - 2:45	Working Together as a Board	Anderson
2:45 - 3:30	Working with Local Leagues	Hunter
3:30 - 3:45	Break	
3:45 - 5:30	Getting the Job Done	Higgins

Dinner Break

7:30	Planning Objectives	Wilbur

Thursday morning

8:15 - 9:00	AJ and HR Committees
9:00 - 9:45	Water and LU, VR, and Org.
9:45 -10:30	Energy, CI/VS, Membership, TEF Ex. Com.
10:30 -12:00	First Plenary Session

Thursday afternoon

1:00 - 3:30	TEF Board of Directors
3:30 - 3:45	Break
3:45 - 4:30	Voter and Policy committees
4:30 -5:30	Program, Organization and PR Core Committees

Thursday evening

7:00 - 8:00	Program core (cont.)
8:00	Planning and Research, Publications, Development

Friday morning

8:30 - 12:00	Second Plenary session

LWV of Texas
May 1977
Pre-Board Report

FROM: Betty Anderson

The objectives of this 48-hour meeting together are
- to begin setting a climate for work together,
- to begin to build rapport and trust as a group,
- to establish expectation levels, and
- to lay the base for our plans for the next two years.

It will be a pressure-packed time, but I expect much to be accomplished.

Organizational Structure:
The following names have been submitted to national as coordinators:
NR--Jan Wilbur
HR--Jan Coggeshall
IR--Joan Kyre
Govt--Louise Cummins

We will need to consider three decisions made at state Convention and national Council that may affect portfolio assignments or appointment of off-Board chairs:
- the possible ERA campaign and its fundraising implications
- the emphasis on Cities/Urban Crisis
- the planning for Gubernatorial Debates

TEF:
As you read the agenda, you will note I have included CI/VS, program study, and part of development in the TEF agenda. We must also elect officers and adopt the budget during the Board of Directors meeting.

National Council:
Jan and I will report to you when we get together. However, highlights included:
- Good briefings for lobbying on direct election, VR Act, air, and energy. Presentations by Sen. Baker, and Rep. Wright, Rhodes, and Brademus;
- A reception in the Rose Garden and greetings from VP Mondale;
- Farewells to Nan Waterman who resigned to become ex. dir. of Common Cause. The NB will choose another VP at their June Board meeting. Sec. Kay Fields has also resigned and Connie Fortune has assumed that post;
- PAR was referred to Convention for discussion--with no recommendation from Council;
- An ERA Task Force will examine the feasibility of 3 more states ratifying and fundraising potentials--final decision will come at June NB meeting.

Calendar
You will note the enclosed calendar includes 12 monthly SO mailings; 7 fall on 2nd Fridays; 2 on 1st Fridays, 2 on 3rd Fridays, and one on 4th Friday. I'm also suggesting a mini-Board meeting in Houston in Feb. Pres. and VPs are scheduled to meet in July and October.

PLEASE BRING WITH YOU COPIES OF BOTH BUDGETS FROM YOUR CONVENTION WORKBOOK

LWV of Texas
May 1977
Pre-Board Report

AGENDA
May 18-20, 1977

Wednesday, May 18

Orientation and Objectives

Thursday, May 19

8:15 - 9:00 Committees
AJ--Clark, Carpenter, Cummins, Hunter
HR--Coggeshall, Matterka, Gleason, Brown
(Wilbur and Albers float)

9:00 - 9:45 Committees
Water and LU--Perrine, Higgins, Harding, Clark
VR--Cummins, Sturgis, Materka, Shlipak
Leader Development--Brown, Gleason, Keever, Tilley, Carpenter, Coggeshall, Hunter

9:45 - 10:30 Committees
Energy--Keever, Perrine, Albers, Wilbur
CI/VS--Harding, Higgins, Materka, Brown, Tilleey, Carpenter
Membership--Gleason, Clark, Coggeshall, [illegible]
TEF Ex. Committee--Anderson, Hunter, Sturgis, Shlipak

10:30 - 12:00 First Plenary Session

10:30 Presidents Report
Approve Minutes
Review Budget
Decisions regarding council and convention

11:00 National Council Report Wilbur & Anderson
ERA discussion
Select participants for CZM conference in Washington in June

11:30 Organization
Membership
Leadership Development

12:00 - 1:00 Lunch

1:00 - 3:30 TEF Board of Directors

3:30 - 3:45 Break

3:45 - 4:30 Voter and Policy Committees (Voter--Materka and 3 VPs) (Policy--Clark, Perrine, Shlipak, Brown)

4:30 - 5:30 Program, Organization and PR Core Committees

5:30 - 7:00 Happy Hour (BYOB) and Dinner

Thursday, May 19

7:00 - 8:00 Program Core (cont.)

8:00 Planning and Research--Higgins, Perrine, Clark, Coggeshall, Harding, Cummins, Albers, Hunter
Publications--Tilley, Brown, Carpenter, Gleason, Materka
Development--Shlipak, Keever, Sturgis, Wilbur, Anderson

Friday, May 20

8:30 - 12:00 Second Plenary Session

8:30 - 8:45 Development, LWV-T

8:45 - 10:30 Program Action Strategies

10:30 - 10:45 Break

10:45 - 11:15 Approve Voter stories

11:15 - 12:00 Complete calendar for the year

12:00 Lunch

1:00 Depart

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND

BOARD OF TRUSTEES

May 19, 1977

I. ADMINISTRATION

Elect officers

Approve minutes

Adopt budget for 1977-78; review current budget — Sturgis

Prior Approval and Baytown Development LWV TEF — Shlipak

II. PROGRAM STUDY

Corrections — Clark

Groundwater — Perrine

III. CI/VS

Gubernatorial Debates Task Force appointments

Citizens Handbook

Possible flyers:

Government in the Sunshine

Campaign Financing

May 1977

LEAGUE OF WOMEN VOTERS OF TEXAS

State Board Calendar

1977-1978

May	31	Post-Board Deadline
June	1	Terminate lobbying
June	3	SO mailing to LLs
June	22-24	Off-Shore Development: Dialogue Toward Understanding, Galveston
July	1	Quarterly Lobbying Report
July	5	Deadline for SO mailing
July	6	Meeting of Pres. and VPs--Austin
July	8	SO mailing to LLs
August	8	Deadline for SO mailing
August	12	SO mailing to LLs
August	15	Voter copy deadline Consultants reporting deadline
August	22	Pre-Board Deadline
Sept.	6-9	Board Meeting, Rather House, Austin
Sept.	19	Post-Board deadline
Sept.	23	SO mailing to LLs
October	11	State Budget committee meeting
October	12	Meeting of Pres.and VPs--Houston
October	13-14	Conference on Carcinogens--LWV-TEF and Houston EF
October	17	Deadline for SO mailing Consultants report deadline
October	21	SO mailing to LLs
October	24	Pre-Board deadline
November	1	Voter copy deadline

Calendar--2
1977-78

November	8 - 9	Board Meeting, Dallas
November	14	Post-Board Deadline (only 6 days after Board meeting, but the next week is Thanksgiving)
November	18	SO mailing to LLs
December	5	Deadline for SO mailing
December	9	SO mailing to LLs
December	19	Consultants report deadline
January	3	Pre-Board deadline
January	9	Deadline for SO mailing
January	13	SO mailing to LLs
January	16-19	State Board meeting, Austin Budget approval
January	30	Post-Board deadline
February	3	SO mailing to LLs (includes budget)
February	13	Pre-Board deadline and Council workbook deadline
February	14	Consultants report deadline
February	15	Voter copy deadline
February	21-22	State Board meeting, Houston Complete Council details
March	6	Post Board Deadline
March	10	SO mailing to LLs, including Council workbook
March	20	Pre-Council mailing deadline
April	4-5	Council Board meeting the day before and after
April	10	Deadline for Council summary and SO mailing
April	14	SO mailing to LLs
May	8	Deadline for SO mailing
May	12	SO mailing to LLs
May	15	Voter copy deadline
June	6-8	State Board training--Program Management-- tentative

To: State Board
From: Jan Albers
Re: Legislative Office

LWV of Texas
May 1977
Pre-Board REport

I would like the State Board, Program V. P. or somebody to clearly define the duties of the legislative chair in the next year. I feel this direction is necessary because the State Board Handbook defines the portfolio in terms of a "legislative year." Also, I think that going to MBO demands that certain portfolios, especially Program V. P., Legislative Director, and Program-Action portfolios not selected as priority areas, be re-examined. I think a decision should be made as to how much and what kind of attention non-priority areas are to receive. The Program V. P. and Legislative Director, in particular, need to know what their duties are in regard to priority areas and non-priority areas.

Also, I plan to keep a record of requests from program people for assistance--who makes the request, nature of request, and how handled. If the program person makes the request directly to someone in Austin besides me, I would like either the observer or the Program Chair to let me know so that the records will be complete.

Enviro-Notes

BULK RATE
U.S. POSTAGE PAID
Austin, Texas
PERMIT NO. 144

league of women voters of texas
1212 guadalupe, no. 109 • austin, texas 78701

TO: State board
FROM: Jan Albers
RE: Alternatives in School Finance

LWV of Texas
May, 1977
Pre-board Report

ALTERNATIVES IN SCHOOL FINANCE

The first question to consider is: should the LWV-Texas adopt school finance as a priority area?

PROS:

--Because education is such a large chunk of the state budget it will always be somewhat of a legislative priority item and subject to close scrutiny

--court cases in other parts of the country call into question school finance systems similar to ours--where the property wealth of a district is the primary determinant as to the amount of money available for each child's education.

--LWV-T is one of the few broad-based lobbying groups with some understanding of school finance working for reform (most groups have a special interest, i.e. teachers, administrators, board members and Special Ed. parents).

--Equal educational opportunity is basic for many of our Human Resource concerns--it impacts on job opportunities, access to housing, the welfare cycle, etc.

--We happen to have a program VP, human resource director, and legislative director with backgrounds in school finance.

CONS:

--Texas legislators have been unwilling to heed the Supreme Court's admonition in the Rodriguez case and although they know new court action is a possibility, they prefer not to make substantial changes until forced to.

--Many legislators, staff, and others interested in equity have worked long and been so frustrated that they are "burned out" on school finance.

--Legislators are under pressure in four areas: 1. to raise teacher salaries; 2. to reduce property taxes; 3. to provide equity; 4. to improve the quality of the foundation program. Because other state programs would have to be cut, or a tax bill passed, they are unwilling to allocate enough money to meet all four demands.

--If a tax bill is required to achieve an equitable system, the LWV-T would have to meet the issue head on or lose credibility.

--If Texas suffers a loss of revenue because of a nationwide energy plan or for any other reason, a tax bill might be necessary just to maintain present programs even without addressing school finance.

--If LWV-T chooses school finance as a priority area, we must then decide whether to pursue our objectives through legislation, litigation, or both.

LITIGATION

PROS:

--the whole system of school finance can be challenged at one time.

--LItigation requires less energy and womanpower than attempting to educate a public to respond to our concerns through their legislators.

--There have been other states that have been unwilling to adopt an equitable solution until the courts forced it on them.

Litigation

PROS (cont.):

--The legislature may want a scapegoat to blame (courts) if they have to pass a tax bill

--Legislators that want equity need a "stick" to help them pass legislation.

CONS:

--LItigation is expensive unless one joins another suit as a "friend of the court".

--Any new court case would probably challenge the system under the Texas Constitution and the Texas Supreme Court is fairly conservative--an unfavorable decision would set the cause back even further.

--Court cases can take as long as 6-8 years to resolve. As long as litigation is going on, legislators might be even more hesitant to deal with school finance until guidelines are known.

--A solution arrived at through force would not be as acceptable to the public as one arrived at through legislation.

--A recently-held conference on school finance litigation (attorneys involved in school finance cases through the U.S. attended) did not provide any clear direction for those interested in litigation.

--Questionable public relations for anyone undertaking a suit unless they indicate some concern for the burden felt by property owners.

LEGISLATION

PROS:

--Continuing pressure for property tax relief will probably cause extra attention to be focused on school finance in coming sessions.

--A just system of school finance arrived at through the legislative process would be more acceptable to everyone.

--It is possible, though difficult with some of our positions, to take only certain components of an equitable system and make them legislative objectives to be achieved over a long time period (such as prop erty tax reform this session).

--If a legislative objective passes with deficiencies one can always go back the next session and work to plug the holes (such as disclosure being deleted from the property tax bill).

CONS:

--School finance is so complex that educating the legislators would be a tremendous task--let alone the public.

--Although school finance is not strictly an urban-versus-rural issue, it is often perceived as such; not until the 1980 census and redistricting will Texas complete the shift of power from rural to urban (1983 legislature).

--Present state leaders are not really committed to equity in school finance.

--To reform a system of almost anything takes several legislative sessions, although bits and pieces may be won over a period of time.

--The problem has not been that no good bills have been introduced, but the fact that the legislature was unwilling to allocate enough money to fund one--therefore a "league" bill would not by itself improve the situation.

RECOMMENDATION

I think the League of Women Voters of Texas needs to have some successes, especially after our recent defeat on TCR. Therefore, I think several of the objectives we adopt now should be achievable in the near future. I do not think achieving all components that the LWV feels are important in a school finance system is politically realistic in the near future.

I suggest one or several of the following options:

--Choose school finance system as a six-year priority area--we might need a new study in 1979 or 1981.

--Adopt one or two components in school finance system as short-term objectives, i.e.:
  --Continue to work in the legislature for a property tax system which addresses all of the League's concerns;

  --Monitor the implementation of a property tax bill in order to assure that property tax administration is effective;

  --Work to pass legislation which would guarantee all school districts the opportunity to enrich to at least the average level of enrichment in Texas (the problem with this is that on first reading it appears to contradict our position to limit enrichment to 10% of foundation program).

--If a new court case is filed, consider joining it as a friend of the court (amicus curiae)

--If we agree to pursue any of the above, I think very little effort would be required this year.

Note: A draft of this information was reviewed by several people knowledgeable in school finance.

FROM: Jan Coggeshall

LWV of Texas
May, 1977
Pre-board Report

H E L P!!!

QUESTION FOR STATE BOARD:

How should HR portfolio be handled?

I feel overwhelmed at being an instant expert on child care, civil rights legislation, school integration, housing, welfare, food stamps, etc., etc.

Liz Davies has boxes and boxes of files on all this information. Do we want all this in one portfolio? What should our priorities be in this area??

IS IT A PORTFOLIO OR IS IT M.B.O.?

FROM: Jan Coggeshall

LWV-Texas
May, 1977
Pre-board Report

FOR: Discussion -- I propose we submit the following

TO: Local League presidents and HR chairs

At the state convention in Fort Worth, many local Leagues discussed the need for more information/action in the human resources area. In order for the state board to set its own priorities, we hope you will help us identify these needs through this questionnaire.

Many of you are new presidents and HR chairs. You are probably feeling overwhelmed with material and publications in this area. We hope this will not prevent you from at least indicating this on the survey so that we can begin to think of ways we might be of assistance to you.

Please return by July 1, to Jan Coggeshall
10 Dansby Drive
Galveston, Tx. 77551
713-744-5918

Name of League: _____

~~Name of H.R. Chairman (if~~

Name of H.R. Chairman, address, phone #. (If none, state none).

_____

Population of area which your local league serves_____

County_____

1. Does your community receive Community Development Funds?

Has your League been involved with the D..D. program during the past threee years?(This would include making a statement, sponsoring a meeting, helping with publicity etc.) Yes____NO_____

Are you as a League interested in how other Texas communities spend their C.D. funds? Yes___ No____

Would you (Your H.R..chairman or someone!) be willing, if the forms were provided, to conduct an interview with your local officials, on the ways your local funds have been allocated, in order to provide information for the use of other local leagues? Yes_____No_____

Interested but don't have the ~~manpower~~ personpower?_____

Does your LWV have some person particularly interested in this area and who could serve on a state committee? _Name, Address, Phone#_____

2. Does your comm nity have a Housing Authority? _____

Does your community participate in a Sec. 8 Federal Housing Program?(Sec. 8 provides rent subsidyes payments to low and moderate income families.) _____

Has your League held a housing meeting in the past two years?____

If so, what areas did it cover?

~~XXX~~ What, if any, other concerns does your league have in local housing?

3. Are you interested in more information on the food stamp ppogram? _____

Are you interested in taking action on the food stamp program? _____

4. Does your Community have a Fair Housing Ordinance? _____

Is your League interested at this time in developing a fair housing ordinance? _____

Is your Le gue concerned about local discriminatory practises in housing? ~~Kiss~~ Give examples._____

ann

Many leagues are more concerned about certain humnan resources areas than others. Would you indicate the areas that you believe your local members or board are most interested in and in which you might want (may) (plan to) act this year:

Day-child care_____

School integration_____

National welfare reform_____

School Finance Reform_____

Property tax reform_____

Women's issues, rights, equality_____

Would your H.R. chairman be interested in serving on a state H.R. committee.....?

_____

Do you have someone else who would be interested in serving on an H.R. committee on any of the above areas? Area _____ name/address phone/_____

Additional comments:

FROM: Helen Hunter

LWV of Texas
May, 1977
Pre-board Report

Recommendations to State Board
from Local League Annual Reports March, 1977

I. General

A. Suggestions for our State League require money to implement. Aside from beefing up accounting and office procedures, which the State League is in the process of doing, such recommended changes as paying off-board chairs expenses to travel to Council and Convention, etc., are too costly for the State Board to implement. Certainly, they are as acutely aware of such problems as we and would change if it were possible. They would like to have more frequent board meetings as much as we would like to see them have them.

II. A note of appreciation: Our League is assured that the suggestions that were listed in last years report are receiving attention at both the National and State level. There is an ongoing evaluation of the breadth of program, steps are being taken to adjust the financial burden, and print-outs of membership lists have improved. Thanks to all the concerned Leaguers.

III. Material on Time

A. We need the dates the consensus questions will be due, as well as the dates we can expect the program materials--by the end of July at the latest. Since we are a small League, we have a difficult time shifting around our programs at the last minute because the State League has decided to shift dates or hasn't gotten our materials to us in time for our meetings. We are still having problems getting our materials on time. If the State League doesn't start being dependable, the Orange League will be forced to eliminate all State Consensus from our program.

B. Our biggest problem this year was dealing with late program material, promised earlier than it arrived. We lost two

chairmen as the months dragged by. We would like a monthly update of the revised mailing of materials so we can schedule ourselves accordingly.

C. With our fiscal/annual year running from June through May, we recognize those problems with program material and leader's guides getting to the local Leagues. Our suggestion to state board is related to having enough lead time on program to prepare for unit meetings. Although we will have some assistance with the change in the consensus deadline for Juvenile Justice, we are faced at program calendar planning time with having to press local program chairs into early fall meetings. We are fully aware of the lack of usual committee structure at the state level in preparation of all that great material, but we are also up against the dwindling resource volunteer pool.

D. We would like to congratulate the State Board on the excellent meeting on the ADministration of Justice that was held at El Centro College in Dallas.

We would also request that the State Board send us study materials (committee guides, consensus questions, etc.) as far in advance of the consensus deadlines as possible.

E. The Board members request that national and state send the scope of consensus questions as soon as they are developed instead of waiting for a monthly mailing.

IV. Paperwork

A. We would suggest that there be a reduction in paperwork. The annual report is lengthy and redundant. A brief directive on what is wanted would be helpful. Questions leave us in the dark.

V. Training

A. In general we are very satisfied with the policies, procedures

and services the state board has provided this year. There has been a great improvement. We were, however, disappointed in the state board training offered. At the local level, we hold a meeting for portfolio swapping. This is an effective way for those going off board to acquaint those coming on with their individual and total board responsibilities. The state board had offered leadership training and group dynamics as board training but most board members felt they wasted their time and learned nothing.

VI. Consultant Assignments

A. The idea of assigning state board members to each local League is a good one in theiry. However, I would find it more helpful if the assigned board member were closer at hand. I have the advantage of 2 state board people living in Austin and I have used them when I've needed to ask questions for advice. Even though I understand the reason for having a more objective source of information, the time involved in sending and receiving answers often defeats the purpose.

VII. Program Management

A. I would hope that the State Board would concentrate on their newly established "Management by Objectives" concept and bring that to the local Leagues. This concept should enable local leagues to handle membership, organization, and program in a more effective way.

B. On the state level we have also been satisfied in most areas. We are hoping that the planned workshop at the state convention on Management by Objectives will be of help to us, especially in the area of program management.

VIII. Meetings

A. We would like to see consideration to the changing make-up of League membership. In particular, since most of our members either work or have small children, we would like to see councils, conventions, workshops, etc. scheduled for weekends, at least occasionally. The timing combined with our geographical location prevents us from attending many gatherings, thereby contributing to a sense of isolation in our League.

May 11, 1977
TO: State Board
FROM: Diana Tilley
RE: Pre-Board, Publications

Here are some of the items I think warrant discussion by the publications committee and input by the total board:

1) 1977-78 Publications Time Line for effective sales & distribution.

2) Consideration of re-printing of Citizenship Rights of Felons . . .

3) Designation of author/editor for brochure on effective communication with public officials.

4) Consideration of new publications: program updates, simplified open meetings/open records act info., other suggestions.

5) Exchange of ideas for continuation of momentum of non-League sales, subscriptions, distribution of League publications. Environmental subscription service? Consider the following excerpt from LWVUS memo: "The FACTS and ISSUES might serve as a great way to make contacts with public health groups that you have not previously dealt with; the CURRENT FOCUS should be of special interest to labor and business groups. While the national office distributes and promotes publications to national organizations, we rely on state and local Leagues to bring them to the attention of the people in their areas." How can we best do this? What will it cost? Whose responsibility? Also consider Article II of the TEF Trust Agreement, 1st paragraph, beginning with, "...and no substantial part of the activities." Fumi and Diana C. have discussed the need for someone to be knowledgeable enough about lobby laws to monitor the actions of the board on a continuing basis, not only in terms of distribution of publications, but content as well. Who is dat person?

6) Recommendation re. printing of revised We Support: same graphics with colors reversed? increase quantity, price?

I'll have the inventory, sales and subscription reports available at the board meeting. That seemed to work well at the Jan. meeting, and I'd just as soon not waste all that paper so that you can look them over in the comfort of your own home. If you think this is inadequate, let me know.

For those of you who will be training LL's: I'll bring with me extra copies of a 1971 LWVUS publication on PUBLICATIONS. I'd appreciate it if you'd pass it along to LL pub. chairs who don't have it. What appears in In League is skimpy, and this pub. says it all so well.

Coldly and aloofly yours,

Pre-board report

To: State Board

From: Diana Clark - Administration of Justice

Since the convention adopted further study of AJ-Corrections, but did not include any action under the MBO concept I am having some difficulty fitting the study into the MBO concept. This doesn't mean it can't be done; just that I don't know exactly how to do it. If we use the task forceapproach should other board members help with the research? In any case, I've had discussions with the water chair to coordinate projected plans and/or consensus deadlines so that we both do not end up asking local leagues to to studies at the same time. I should also coordinate with the energy chair in case she has plans for local league action or study, but haven't been able to do this yet.

My dates (projected) for study materials remains the same as mentioned on April 22..materials ready for distribution in Feb, 1978 (although I would prefer the calendar to say March) and consensus due either June 15 or October 15, depending on how board feels about it. Tentative consensus quetions will prepared for board approval in Sept., an off-board committee recruited immediately in post board report. Other details of printing, distribution, publicity, etc will be on work sheet brought to meeting.

I was somewhat surprised when the convention did not suggest which part of the corrections study--adult or juvenile--should come first. I can do either one but personally tend to favor adult first. There have been a number of legislative proposals (few of which are passing) to restructure the board of Pardons and Parole, add funding for TDC, change structure of Tex. Youth Council, etc. Judge Justice's farreaching decision is being appealed to the Supreme Ct. So there is lots of activity going on in both areas. What are your opinions?

Adult correction - pro: several officials already contacted for info. bibliography begun, conference attended.

Juvenile corrections - pro: member interest is already high. Coalition being formed statewide and regionally.

Juvenile corr. - con: Give task force from Tarr. Co. a rest

Adult Pro: Present director knows more than she does about juv.

Adult Con See juv. pro. above.

Confused? So am I.

LEAGUE OF WOMEN VOTERS OF TEXAS

1212 GUADALUPE • AUSTIN, TEXAS 78701

STATE BOARD REPORT

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PUBLICATIONS . . . . . .D. Tilley

This issue does not contain a report on the Education Fund

- REPORT ON THE EDUCATION FUND

Betty Anderson
President
5017 15th St.
Lubbock, TX 79416
(806) 792-5782

LWV of Texas
June, 1977
State Board Report
I. Q.
President's Letter

MEMO FROM THE PRESIDENT

Exciting plans for next year were made when the state board met at Camp Allen, located in a wooded area near Navasota. The setting was ideal as we took stock of ourselves and the League and looked at the year ahead. The organization of the board reflects the emphasis placed on program objectives (energy, water, and housing) and program adoption (administration of justice), as well as our responsibility for developing and resourcing local Leagues.

It is still too early to completely assess the success of the League legislative program in the 65th session of the Texas Legislature. Legislative Director, Barbara Nobles, Public School Finance Capitol Corps member Jan Albers, and I spent much of the day and night at the Capitol, May 30th. The madhouse antics displayed on the last day of the session reinforce our belief that our annual session position is a valid one!

Although the Governor may veto some of the bills on his desk during the month of June, early indications show some bright spots during this session:

Voting Rights--elimination of ballot stub signature
county election administration
voting rights for ex-felons
absentee ballots by mail
Commission to recodify election laws

Administration of justice--adult probation
speedy trials

Natural resources--Coastal Management bills
creation of Energy Development Fund
Texas Energy Advisory Council

Of course, failure of property tax legislation was our biggest disappointment. On the last day of the session, we presented the bill's sponsors, Representative Wayne Peveto and Senator Grant Jones with League memberships and cactus plants with this message: "We have assessed your efforts in working for our top priority, improved property tax administration, and have confirmed through ratio studies that you should be granted membership in the League of Women Voters.
The cactus represents your willingness to tackle this thorny issue. It is our hope that when you plant it in your yard, it will be appraised in an equal and uniform manner.

If you are having follow-up meetings with your legislators, consider asking these questions--in preparation for the 66th session of the Legislature:

1. What steps can the state take to encourage energy conservation?
2. What changes would you recommend to modernize the criminal justice system in Texas?
3. Would you support funding for the Jail Standards Commission?
4. Do you have suggestions to improve property tax administration in Texas?
5. Where will school finance be on your list of priorities next session? What specific elements will you be working for?

(over, please)

Jan Wilbur and I represented LWV-Texas at national Council the first week in May. By this time you have received the council summary. Besides giving direction on national program, the most significant action taken by the delegates was on the ERA ratification campaign. Details of this action were sent in letters to local League presidents May 18th. In addition to the amount pledged by you by June 3rd, the state board approved the solicitation of an additional $5,000 from outside sources. However, $688,000 must be pledged before the ratification campaign is set in motion.

In the program section of this State Board Report, you will find details on how external forces impact our state program objectives. The national emphasis on welfare/income assistance affects our planning human resources items. Releasing plans on energy conservation and water by the state of Texas this summer necessarily affects our activities in these two areas. The state energy conservation plan hearing has been tentatively set for the week of June 20 in Austin. In the energy and land use areas, five Texas League participants will be attending national conferences in Washington in June. Statewide followup activities partially funded by pass-through funds, will be planned for fall.

Related to our planning is the fact that members have requested help with techniques and methods in managing program, public relations, money, and membership. With this in mind, we are scheduling a veriety of activities, such as pilot seminars, regional workshops, and statewide conferences:

- a statewide natural resources conference in the fall
- a "big Leagues" conference November 10 in Austin
- a North Central Texas public relations workshop in the winter
- energy action conferences in February and March for Leaguers and legislators

Still on the drawing board are plans for a litigation workshop in connection with Council '78, a West Texas public relations workshop, and a pilot money-management seminar.

In the area of community and public relations, CI/VS Director Mary Harding and comiittee will explore implementing the convention resolutions to conduct gubernatorial debates next year. Funding for a Citizen Participation Project is being sought. (See the CI/VS section for more information.) The public relations division is also developing a statewide speakers bureau and public service announcements (PSAs) about the League.

You will also find in this report an update on development announcing contributions amounting to $4,100 since convention, and special recognition of three LLs.

Lubbock was chosen as the site for Council '78, and San Antonio for Convention '79. We sincerely thank Austin for their gracious invitation and hope to take a raincheck.

Enclosed with this mailing is our new 1977-78 League Directory containing material pertinent to current operations. We think you will find it useful and convenient. It is being sent on Standing Order.

DPMS and Standing Orders are being sent only to those Leagues which have ordered them for 1977-78. Subscriptions from last year have expired. A limited number of extra copies were produced to fill those orders which have not yet been placed by local Leagues (deadline was May 15.) Forms for ordering and for listing your current board were in President's Packets at convention. Please notify the state office (quickly) of your intentions for this year.

According to our Texas Education Fund (TEF) guidelines, all requests for funds must be submitted to the Board of Trustees of the Fund for its prior approval. This approval process is intended to make sure that a proposed project is one that meets Internal Revenue Service (IRS) standards for use of tax-deductible money.

Because of timing problems, obtaining prior approval for Voters Guides has sometimes been difficult. Therefore, the Board of Trustees at its May meeting changed the guidelines to make Voters Guides the one exception, if timing makes it impossible to achieve prior approval.

In the July mailing yuu will also receive guidelines on three ways to get approval for your local League TEF project leisurely...quickly...or immediately.

I will be in West Lafayette, Indiana for the summer. The state office has my address and telephone number if you need me. I will also be in the state office the week of July 4th. The three vice-presidents and the other state board members are available for assistance.

Have a good summer!

Carole Shlipak
Director, Development
[redacted]

LWV-Texas
June, 1977
State Board Report
I. I.
Administration-Development

DEVELOPMENT

1. Contributions received since convention include:

   Texas Utilities Company - $2,000
   (this includes $500 from the parent company, and $500 from each of the three subsidiaries: Texas Power & Light, Dallas Power and Light, and Texas Electric Service Co.)

   Texas AFL-CIO - $2,000 to LWV-Texas

   The Ralph B. Rogers Foundation - $100 to TEF

2. Priority for the summer - preparation and printing of the 1975-77 Biennial Report of the LWV-Texas and LWV-TEF.

3. Special recognition to:

   LWV-Waco Area - for an excellent publication on their community (and under-written by a local foundation!)

   LWV-Orange Area - for exceeding their goal in the finance drive, and involving so many of their members in the drive.

   LWV-Irving - for their handsomely-coordinated finance drive materials this year. The Irving material has served as a model for many local Leagues in Texas.

4. I hope you'll continue to send in names for state development calls.

Jan Wilbur
Program Vice-President, NR Coordinator
[redacted]

LWV of Texas
June, 1977
State Board Report
II.
Program

PROGRAM

At the May retreat and board meeting, the board...

established priorities for program action:

INPUT: Worksheets from six program development breaks at convention; research by four directors-elect assigned to the four top items from convention--Energy, Water, Housing, and Public School Finance; plus LWVUS priorities.

RESULT: All of program was assigned to one of four categories.

Category 1: Program items for major emphasis. Managed by a director with off-board persons and other directors as working members of the committees

Item	Manager
Energy--Energy Conservation Plan	Laura Keever, director
Human Resources--income assistance & employment	Jan Coggeshall, director
Water--Texas Water Plan	Catherine Perrine, director

Category 2: Program items with some activity anticipated and with a need to maintain significant awareness of the item on the part of the board of directors. Managed by directors (on-board) or assiciate directors (off-board) reporting to the program vice-president at least monthly.

Item	Manager
Land Use/Coastal Management	Bobette Higgins, PR vice-president
Air	Meg Titus, associate director
Voting Rights--Campaign Finance	Louise Cummins, director

Category 3: Program items essentially in holding pattern to maintain capability to respond to local League or national League concerns. Managed by directors (on-board) or program consultants (off-board) reporting to program VP as needed.

Item	Mnnager
Public School Finance	Jan Albers, director
Property Tax Reform	Kay Irvin, consultant
HR--fair housing, revenue sharing, food stamps, welfare, housing & community development	Jan Coggeshall, director
State Government--judiciary	Helen Hunter, org. VP
NR--solid waste	Joyce Klein, consultant
NR--transportation	Jan Wilbur, prog. VP
State Government--voting rights, right to vote, election laws, rep. govt.	Louise Cummins, director

Category 4: Program items on the shelf. Files will be maintained and added to, but no attempt will be made to keep up to date.

Single-member districts; status of women; integration in education; under state government: financing state government, executive, legislative, Texas constitutional revision, and state-local relations.

(over, please)

...named national program coordinators...

Human Resources--Jan Coggeshall
Natural Resources--Jan Wilbur
International Relations--Joan Kyre
Government--Louise Cummins

Basically this first step was little different in result from the practice previously followed, except that the total board shared in the decision making, setting the emphasis that should be placed on each item at this time.

A key element in priority setting is the necessity for maintaining flexibility. We will be ever watchful for changes in the situation and will move items up or down the scale of activity when a good case can be made for such action.

We will make systematic evaluation of our priorities and objectives every six months. Informal evaluation and assessment takes place day by day as we read newspapers, talk with elected officials, discuss with each other, and HEAR FROM YOU.

...and took a leap of faith.

In view of the short notice and the timing of the call for pledges for the ERA rativication campaign, the state board took a "leap of faith" and voted to pledge an amount $5000 over the amount pledged by local Leagues by the deadline.

We took this action to demonstrate our support for the ERA and our commitment to aiding our sisters in the unratified states. The tactics and funding for the campaign must be changed to win by March 22, 1979--and the League can do it.

Our faith is that some of the Leagues which did not take action by the daedline will take positive action later. Perhaps some Leagues who chose not to make the commitment now will see a way clear to reconsider and raise some amount of money. We pledge ourselves to assist those who have pledged to surpass their goal, if possible.

In short, the state board is committed to passage of the ERA and has faith that you are, too. We do not anticipate the necessity for a major fund raising effort outside of assisting you is your community. We are, however, firm in our commitment to seeing that the pledge from Texas is met.

Meanwhile, we speak out...

Meg Titus, outgoing program vice-president and natural resources coordinator, was in Washington during the week of May 16 to lobby against the extension of the auto emissions compliance schedule. (See ACTION ALERT, May 18, 1977.)

The next week, on May 25, Meg testified at the Texas Air Control Board meeting in Houston. This time we were urging the TACB to "carefully and vigorously" enforce the offset policy of the Environmental Protection Agency. (This policy requires that in already-polluted areas, an increase in pollution from new or expanded plants must be balanced by a decrease in existing pollution before a permit can be issued.) For a full copy of the statement, contact the LWV-T state office. Ask for "Statement to TACB, May 25, 1977."

...and will speak out...

at the Urban Growth Forum in Dallas, June 8-9. Bobette Higgins, PR vice-president and land use chair, will present a statement with input from Jan Coggeshall, human resources director.

...and so can you. Dot Ridings, our nat'l HR chair, relates that the School Data Collection Survey (done by Office of Civil Rights since 1966) is in grave jeopardy. If you wish to take action to protect this valuable information source & need further information, please contact me.

Diana Clark
Director, Administration of Justice
[redacted]

LWV of Texas
June 1977
State Board Report
II. C. 1.
Program-State-AJ

ADMINISTRATION OF JUSTICE

Juvenile Justice

The state League has joined the Texas Coalition for Juvenile Justice, an organization of groups involved in improving services to youth within the juvenile justice system. Local Leagues are encouraged to get in touch with this new organization as the state is being divided into five regions and they may wish to participate in organizing their region. The main office is:

Texas Coalition for Juvenile Justice
[redacted]

Region 1 from Wichita Falls west and includes Abilene
Region 2 Fort Worth east to state line and south to Waco
Region 3 from Temple east to state line and including Houston
Region 4 from Austin south including San Antonio and Victoria
Region 5 Midland-Odessa west to El Paso

Organization dues are $25.00 which entitles the state League to 5 votes at statewide meetings. Individuals are encouraged to join if they wish at a lesser amount.

Other juvenile justice news--My newspaper reports that a bill has been passed by both houses and sent to the governor which will allow juveniles adjudged delinquent and those adjudged status offenders to be commingled in Texas Youth Council facilities. Seemingly, this will violate the agreement to participate in the federal Juvenile Delinquency Prevention Act beginning in September, 1977. When we can find out more about the ramifications of this measure we will let you know.

For those Leagues who have used the J.J. questionnaire and are sending their answers to the state office or to me, PLEASE put the name of the League and your name on the copy. We neglected to provide a place for you to do that automatically.

Adult Justice

A wrap-up of criminal justice legislation will be forthcoming from the legislative office. Court administration, speedy trials, and adult probation are our successes. Bail bond reform was introduced too late in the session, the jail standards budget is in limbo unless federal money is available after August when their present grant is supposed to end.

New Business

The convention delegates agreed to further study of both adult and juvenile justice for the next biennium. At the May board meeting, the decision was made to finish the adult portion first with materials on the Texas Department of Corrections and parole and pardons.

A definite outline and timetable have not yet been finalized but local Leagues should look for information on the above in early spring, 1978. There should be little need for additional work by local Leagues in contacting local officials on adult corrections. If there are League members who would be interested in participating in research on the above topics this summer, I would appreciate hearing from you immediately. Members from Brazos County, members-at-large from Huntsville, and others with particular knowledge of aspects of corrections are particularly needed.

Juvenile justice will not be neglected if several League members would agree to monitor board meetings of the Texas Youth Council in Austin and participate in Youth Council advisory boards (or monitor them) if you have a facility in your area. All this would be of great value for the juvenile study which will commence when adult corrections materials have been finished.

A word about scheduling meetings. Please DO NOT schedule meetings during the month immediately after printed program materials are scheduled to arrive. A very long time has been allowed before consensus deadline (see calendar) both to allow local Leagues flexibility in scheduling and to allow for unanticipated delays in the production of information.

Jan Coggeshall
Director, Human Resources
[redacted]

LWV of Texas
State Board Report
June, 1977
II. A. 2.
Program - Human Resources

HUMAN RESOURCES

At convention in Fort Worth, many local Leagues discussed the need for more information/action in the human resources area. At the state board meeting in May, we agreed to assist you in two ways.

1. By now, you have received material from the national League stating that income assistance/employment is the #1 HR priority this year, and urging local Leagues to hold meetings on this subject in the fall. The state board, to the best of our ability, will assist you in this task.

2. Because you have asked for help in housing, and because of our strong position supporting expansion of the housing supply for low-income families, we are urging LLs to use the Community Development Act as one method of achieving this end. The state HR committee will provide you with as much information as possible so that you may act in your own community. (We are aware that some Texas Leagues have already done a spectacular job in this area, and we hope to use your successes in helping other LLs to do likewise.)

INCOME ASSISTANCE/EMPLOYMENT:

This is a great year to have an exciting meeting(s) in the human resources area. It is a "gut" level subject for both members and the public. The spinoff will be enormous, as you will be learning more about the Texas welfare system and local welfare practices at the same time. (This three-for-one learning bargain should not be missed!)

1. Many local Leagues do not have an HR chair. This can be an on- or off-board position. The goal for an HR chair is to provide information in this area, not to take consensus.

2. Remember, the goal is to educate the public about the inadequacies of present national welfare programs, and to be able to discuss the new welfare proposals with your own members, and ultimately with your legislators.

3. Find the April 15 memo from the national League, called "Guide to Analyzing State and Local Welfare Programs" and discuss it at your next board meeting. At this point, your board should consider whether or not you want to do something about the survey and/or hold a meeting this fall.

(over, please)

4. Order the new national Current Focus called, "To Promote the General Welfare," at least for your committee. Consider where it might be sold or donated in the community.

5. The state HR committee will begin immediately to initiate plans to find visual aids, state welfare information aids, and material which might assist you when it comes to "talking Texas" in the welfare area. We will attempt to send out memos to your HR chairs this summer.

COMMUNITY DEVELOPMENT ACT:

Local League presidents in Texas have recently received a copy of "Housing in the South, Needs and Responses." In addition, a new national publication, a Current Focus called "Growth and Housing" is en route. We hope you will find it useful in analyzing your local housing situation.

The Community Development Act has two major areas which include the Community Development Block Grants and the Section 8 Housing.

We will begin to get out memos to local HR chairs throughout this coming year. Meanwhile, getting a copy of the Act will be helpful to you, as will reading the material referred to above. You might send an observer, if this is not already being done, to attend your local housing authority meetings to see how they are handling Sec. 8 Housing.

- -

All local League presidents: Please clip and send to: Jan Coggeshall [redacted]

From LWV of _____

1. Hooray! We have an HR Chair: Name _____

2. We do not have an HR Chair_____ Address _____

3. We are looking for an HR Chair_____ _____

Zip

COMMENTS:

_____

PHONE

Bobette Higgins
Director, Land Use
[redacted]

LWV of Texas
June 1977
State Board Report
II. A. 1. d.
Program - Land Use

HOW SWEET IT IS!

By now, you have possibly heard whether or not the Governor signed the bills implementing the Texas Coastal Management Program. But as I write this, we have only just now learned that the entire package has passed both houses of the legislature. So while this report may seem old hat by the time you read it, I am still in a state of euphoria.

As you are aware, this has been an intensely-fought battle. League participation has been vigorous and effective. (At the height of the debate on the floor of the House, League position was quoted/misquoted, and I received a hurried phone call from a legislative aide, while the legislator held the back mike). Now, if the Guv doesn't thwart The Will of the People, we're home free. (No, indeed, we are not. Assuring the carrying out of the intent of the legislation will be an uphill battle for years.)

In the meantime...HOW SWEET IT IS!

"Offshore Development" Conference

The General Land Office is sponsoring a national conference on impacts of offshore development. The League of Women Voters of Texas will be co-sponsors of the conference, along with the Environmental Policy Center of Washington, D.C., and the American Petroleum Institute. The conference will be held at the Hotel Galvez in Galveston on June 22, 23, 24. LEAGUE MEMBERS WILL BE ALLOWED A SPECIAL REGISTRATION FEE FOR THIS OF $15. (The regular fee is $50.) This includes two lunches, a reception, a tour, and all conference materials. IF YOU WISH TO ATTEND, CONTACT YOUR LOCAL LEAGUE PRESIDENT WHO HAS RECEIVED COMPLETE INFORMATION ON THIS MOST SIGNIFICANT AND TIMELY EVENT. SEND IN YOUR REGISTRATION FORM AND MARK IT SPECIAL REGISTRATION FEE, LWVT. Galveston Leaguers are assisting with the registration etc., and have asked that if Leaguers wish, they will be happy to arrange a special League get-together. So LET ME KNOW IF YOU ARE PLANNING TO ATTEND, AND I WILL NOTIFY GALVESTON.

Catherine Perrine
Director, Water
[redacted]

LWV of Texas
June, 1977
State Board Report
II. A. 1. g.
Program - Water

WATER

Our Objective: One of our three newly-selected LWV-Texas priority objectives is: Adoption and implementation of a Texas Water Plan which will assure conservation and judicious development of water resources.

A new Texas Water Plan, which will update and supersede the 1968 Plan, may be adopted by the Texas Water Development Board this fall. Our immediate goal will be to work for a Plan that conforms to our League positions. (See back of this page.)

A Review Draft of the new Water Plan is scheduled to be released soon. Each local League president will be mailed a copy. The TWDB staff anticipates that three to four months will be allowed for public comment before the new Texas Water Plan is adopted by the Board. Public hearings will probably be held during this period.

The Review Draft will be a hefty two-volume study--probably not every League member's idea of fascinating summer reading. Nevertheless, we will need to start reading and planning right away for our views to have an impact on the Plan.

Getting Started: Our LWV-Texas statements and action on the Water Plan should reflect the thinking of League members throughout the state, I want to hear from you! So please find people in your League now who will:

--read and analyze the Review Draft in light of our League support positions
--consult with other citizen groups and "water experts" who share the League's interests in water planning
--suggest League positions on the proposed Plan and strategies for League action.

If additional copies of the Review Draft would be useful, suggest that individuals request these now from: Texas Water Development Board, [redacted]. They should also ask to be placed on the mailing list for Water for Texas, the TWDB's monthly magazine. (People already on this list will receive the Review Draft.)

For background information, see The Texas Water Plan - Now and Then, which accompanied the September 1974 Texas VOTER. It has a useful bibliography.

By June 10, please mail me a list (with addresses and phone numbers) of:

(1) the person in your League who will be coordinating local action on the Water Plan
(2) other League members who will be working on this objective and who should get mailings from me about the Water Plan
(3) citizen groups and "water experts" who can work with us on this objective.

Within three weeks after the Review Draft reaches you, I would like to have your League's first suggestions as to our positions and actions on the proposed Plan: What aspects of the Plan should we support? What changes should we suggest? What data can we use to support our positions? How can we get public support, and the support of the Water Development Board, for our positions?

Why the rush? Limited time will be available for public review of the proposed Plan. We want to spend most of that time advocating our positions--not arriving at them. As your first suggestions come in, the state board's Water Committee will work out general League positions, which can become more specific later on.

(over, please)

At the April 1977 State Convention, the League of Women Voters of Texas adopted the following item as a part of the 1977-79 state program:

NATURAL RESOURCES

Focus: Study of groundwater management and protection

Action to achieve conservation and judicious development of land and water resources, the improvement of water and air quality, and the conservation of energy. Support of development of public transportation.

Specific LWV-Texas support positions reached through past consensus include:

WATER (1956 & 1970)

- state government should have the responsibility for water planning and development in Texas
- all such planning must take into consideration its social, environmental, economic, and land use implications
- development of adequate water supplies should be achieved by ecologically and financially sound means, and as a result of a long-range water plan for Texas**
- use of present water supplies must afford protection for the land and the fragile ecosystems, and should be accomplished through such measures as conservation, re-use, and increased research into the wise and efficient use of the state's land and water resources.

LAND USE (1976) Support of a Comprehensive State Land Use Policy Which Would Provide for the Orderly Development of the State in a Manner Which Assures Adequate Protection of the Environment, Improvement of the Quality of Life, and Wise Use of Our Natural Resources

- land should be used according to its carrying capacity based on a thorough inventory of our land and natural resources
- growth and development of an area should be compatible with the availability of the essential natural resources of that area
- care must be taken to protect the traditional rights of ownership of property, but where there are conflicts between private interest and public welfare, public interest should take precedence
- agricultural lands and desirable open space should be preserved with preferential tax treatment for both of these
- preferential tax treatment should be given for maintenance of the built environment
- a state land use management agency should be established
- areas of particular significance should be identified and protected: historical, archaeological, aesthetic, recreational, and rare or fragile ecosystems
- the main thrust of land use planning should be carried out at the local level, with an equitable system of enforcement

**Note: This support position is shown as amended by the 1977 convention. The convention voted to delete the words "from within the state" which previously followed the word "achieved."

Laura Keever
Director, Energy
[redacted]

LWV of Texas
June, 1977
State Board Report
II. A. 1. b.
Program - Energy

ENERGY

The hearing for the state energy conservation plan has been tentatively scheduled for the week of June 20. The exact date will be posted in the Texas Register, which can be found in most public libraries. There will be only one hearing, which will be in Austin. I am hopeful of having the Executive Summary (if not the entire plan) sent to each League--please forward it to your energy chairperson. If your League wishes to make an oral statement, please inform me for coordinating purposes. Otherwise, if the information is received early enough, I encourage you to make written comments. I will make an oral statement on behalf of the League of Women Voters of Texas. I hope all of you familiarize yourself with the plan and respond appropriately. I think it will form the basis for much of the energy conservation effort in Texas.

Pearl Wincorn of Dallas and Judy Allen of Beaumont will be attending a conference in Washington next week on energy alternatives in preparation for our forthcoming consensus. I will also be attending that conference (as a member of the LWVUS Energy Committee), and Joe Ventura, Executive Director of the Governor's Energy Advisory Council, has accepted our invitation to be the third participant from Texas. Hopefully, pass-through funds will be available to Texas for an energy conference for LL delegates.

Other plans in the energy area for the next year include several fact sheets ~~on various~~ energy issues, and a series of three conferences for local Leagues and their legislators. These are tentatively scheduled for February and March--more about them when plans are more definite.

Texas is submitting a proposal for $1.1 million to ERDA for an energy extension service, and chances are good that we may receive one of the ten grants available. I am serving on the steering committee for that proposal and will keep you informed of the status thereof.

I hope you have communicated with your national legislators in response to the request in the last Report from the Hill. It is particularly important that Texas legislators know that the League supports various portions of the Carter conservation proposals.

I know you are looking forward to consensus in the fall--please give me a call if I can be of assistance.

Helen Hunter
Organization Vice-President
[redacted]

LWV of Texas
June, 1977
State Board Report
II. E. 2.
Program - Meaningful Mtgs.

INFORMATION POOL

LWV-Houston offers the following presentation to Leagues which are no more than 1½ to 2 hours of travel time by car.

1. A slide show and program on 208 water planning which could be used for unit presentations or community meeting. It is ready now.

2. A slide show on how to vote and a "get-out-the-vote" talk which works well for community meetings; it can be augmented by having two elected officials representing the two major political parties speak--i.e. a workshop. Also same for water planning slide show above. These are ready now.

3. An action plan used in fighting a breakaway school district which involved research, litigation, forming a coalition, and lobbying the legislature. Can be put into written outline upon request.

Depending on the date, etc., would be willing to travel within 1½ to 2 hours by car. The slide shows, speeches, and workshop outlines could be mailed to any other League for use, however.

Brazos County LWV would be willing to send copy(ies) of their local program material. Contact them for further information.

Shirley Gleason
Director, Membership
[redacted]

LWV of Texas
June, 1977
State Board Report
I. K.
Admin. - Membership

Dear Membership Chairs:

Hope to meet you soon, but until then, would like to correspond with you. At the state board meeting we made plans to provide each of you with a membership kit which will include successful membership strategies. If you have suggestions for the kit, please contact me.

In the meantime, do read the Membership Management publication! (National LWV publication # 495. If you do not have it, order from LWVUS, 1730 M St., N.W., Washington, D.C. 20036. Cost is $1.50.) This tool is an absolute MUST for the membership chair.

For those of you who have just accepted the membership portfolio, I would like to o fer a few hints. Right now is the time to update your membership list and send the adds and drops to the national and state offices (yellow forms for this are free from national office.) We must pay 25¢ for each Texas VOTER returned with an incorrect address. Also, please send to the state office a copy of your local membership roster when it is produced. Contact your treasurer and be sure each of you clearly understands who receives the dues and keeps the records for dues renewal, and who is responsible for informing the board members or your VOTER editor about new members.

When your board is planning its program calendar, emphasize the need for FUN meetings. Talk up night or weekend meetings that the community would be interested in attending. Make plans now for orientation of new members. Set up a "buddy" system giving members the responsibility of contacting and bringing the new or prospective members to meetings. Talk to each new member to determine interests, and try assigning him or her to several committees, with the understanding that changes can be made at a later time. This could involve being on the observer corps and in program or voters service activities.

For refreshing ideas, read the local League VOTERS your president receives from each League.

And now I ask a favor of you. Please mention in your VOTER that as your members travel around the state, each one is ideally a salesperson for the League. If there is no League in that particular area, interested persons can become members-at-large (MALs). All they have to do is contact the League of Women Voters of Texas, 1212 Guadalupe, #109, Austin, Texas 78701, for information. Dues for MALs are $15.00/year.

Again, a reminder to read your membership management publication, and I'm looking forward to hearing from each of you soon.

Bobette Higgins
Vice-President, Public Relations
[redacted]

LWV of Texas
June, 1977
State Board Report
I. S.
Public Relations

TOOTING OUR OWN HORN

Look out world, here we come!

It was decided at our board meeting, after LOTS of storming of brains- that we would prepare and distribute public service announcements to television stations all over the state, aimed at spreading the word about the League and what we offer. We plan to do spots on our publications, on general League activities, with special emphasis on attracting new members, and information on how to start a League. We will send slides with these, so be watching. (Takes a long time to gear up, so don't expect to see them soon.)

Different types of PSAs will be prepared for radio.

We are also setting up a state Speakers' Bureau, which will formalize our efforts at public speaking, and make other organizations aware of our interest areas.

We intend to seek funding for a radio talk show which will be put on cassettes and distributed to radio stations over the state.

And PERHAPS we can swing some PR workshops. If your League would like one, let us know. And let us know specifically what you'd like us to emphasize.

Mary Harding
Director, CI/VS

[redacted]

LWV-Texas
June, 1977
State Board Report
III.
Citizen Information/Voters Service

CITIZEN INFORMATION/VOTERS SERVICE

1. The full board gave the go-ahead on planning for the gubernatorial debates, tentatively including forums during the primaries. First step--a statewide League committee for setting League goals. Second step--a citizen committee, including media and political representatives, for steering the entire program. Third step--and perhaps the most important: seek funding. The League committee would prepare a proposal and Carole Shlipak, the citizen committee, et al, would seek funding.

VOLUNTEERS AND SUGGESTIONS ARE WELCOME!

2. The board is considering a return to publishing primary Voters Guides and selling them at cost to local Leagues. Printer's copy would be available to Leagues which want to print this along with a local guide. Decision will be made at September board meeting.

I WOULD APPRECIATE COMMENTS AND TOPICS TO BE COVERED BY QUESTIONS TO CANDIDATES!

3. We will seek funding for a Citizen Participation Project. It is seen as serving a need expressed not only by Leagues, but other citizen organizations. The project would include a booklet, imaginatively illustrated, on how to be effective in all levels of government, communication with elected and appointed officials, making your views known to the public, finding allies, researching an issue, electing a candidate, and lobbying (in person, by mail, or by phone), etc., etc. We would also produce a slide-tape program to accompany the booklet or to use alone, but covering the same topics.

A basic guide for the publication of voters keys, "Your Elected Officials," and other local League citizen information publications will be produced and made available on request. A proposal for this project is being prepared for Carole Shlipak, and she will work on the financing.

I WOULD APPRECIATE COMMENTS, INCLUDING WHETHER OR NOT YOU WOULD USE THE PROJECT.

Address omitted from above: Mary Harding

[redacted]

Diana Tilley (Mrs. Charles)
Publications Director
[redacted]

LWV of Texas
June 3, 1977
State Board Report
I.R.
Administration-
Publications

PUBLICATIONS: WHERE WE'VE BEEN, WHERE WE'RE GOING

Where We've Been

Last year at this time, I was carping about the League spending too much time and money talking primarily to ourselves. I maintained that we produce so many worthwhile publications that it was odd that so few of those publications reached non-League hands.

Well, I know that that's a terrible generality to make since there are some local Leagues who are quite proficient at using and distributing publications effectively. But in order to help those Leagues not so proficient (and not so incidently, to increase sales and distribution), the state League offered some direction to local Leagues and at the same time instituted the state Public Subscription Service. The PSS provided a means of reaching non-League members and provided these institutions and individuals with League material on a regular basis--and they paid! Ah, the best of both worlds.

I thought I'd be happy with 51 first-year subscriptions (always looking for a discount), but I lied. We hit 54, and I'm only mildly pleased. BUT JUST WAIT 'TIL NEXT YEAR!

Also, a direct mailing promoting the three AJ F&Issues was sent to college and univ. with law enforcement programs. It's still early for bookstores to be ordering for the fall semester, but we're hopeful that schools will begin using League publications for curriculum material. The orders we've received thus far have been encouraging.

What can I say about When You Go To Austin and Citizenship Rights of Felons and Ex-Felons in Texas. I think we done good.

So much for the pep talk (now I'm talking to myself). Let's face it; there were lots of things we (I) could have done but didn't for odd and assorted reasons. No, this isn't where I tell you my sad tale of woe: overworked and underpaid. Read on . . . . .

Where We're Going

Publications income is up and enthusiasm is high--and I know that it's going to get better. It's been so encouraging to read LL VOTERs and see blurbs about new publications, order forms for the PSS and Legislative Newsletter, and subscription services, optional or otherwise, being offered to members.

For the state League's part, we'll continue to look for opportunities for non-League distribution and will publish materials which we think LL's will find useful for members and their communities as well.

A new flyer for the PSS will be out in October, hopefully with endorsements from current subscribers; there will be a League booth at the International Women's Year conference this month; we hope to have displays at educators' conferences this summer; a new We Support will be published in August; the program core is preparing publications on energy, the Texas Water Plan, open meetings, and campaign finance. There are still other items in the planning/fund-seeking stage so you can see that this will be another busy year. Brace yourselves. The ideas in Bobette Higgins' P.R. report are going to do great things for League publications. And the state League now has money to distribute LWVUS and LWV-T publications, and we'll be following national's recommendations closely.

And speaking of national publications, I hope that you're ordering Energy Dilemmas and You and Your National Government for contributors, schools, and members and are evaluating the other recent publications for similar use. Seriously consider the "total board responsibility" aspect of publications. Publications are an integral part of most board portfolios. Find time to discuss the inter-relationships of the pub. portfolio and the other portfolios, and do it now at the beginning of the League year. I won't go through my "hard sell" routine again. Re-read old memos and be sure to read Make Publications Work For You, single copies available from the state office. Now is the time for your board to commit money and person-power.

The state League has made this commitment to find ways of sharing League dialogue; how about you?

S.O. File Copy
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LWV of Texas
August 1977
Pre-Board Report

STATE BOARD MEETING
Sept. 6-9, 1977

Rather House
[redacted]

ROOM ASSIGNMENTS

Upstairs North Bedroom/Bath
Anderson
Coggeshall

Grad Visitors Suite (in the outside bldg.)
Albers, Brown, Keever, Materka

East Room (with three beds)
Harding, Polter, Gleason

Room adjoining Rape Crisis Ofc.
Clark, Cummins

Bishop's Suite
Higgins
Carpenter

Old Rape Crisis Ofc.
Wilbur, Perrine

West Bedroom (2 beds)
Hunter, Shlipak

OVERVIEW OF SCHEDULE

Tuesday, Sept. 6 -- Lunch at 12:00
Committee mettings from 1:00 to 5:30
Plenary session including Budget & Policy 7:00 - 9:30 p.m.

Wed., Sept 7 -- Core meetings 8:00 - 9:30 a.m.
Second Plenary session of LWV-T (PR & Org.) 9:30 - 12 noon
Third plenary session of LWV-T Program-Action 1:00 - 4:00
Dialogue with TWDB officials 4:00
Evening out, swim & dinner at Diana T.'s if you have no other plans

Thurs., Sept. 8 -- Fourth plenary session 8:45 - 12 noon TEF
Time to make Austin official contacts 12 - 3:00 p.m.
Fifth plenary session TEF 3:00 - 5:00 p.m.
Planning and Res. Committee 7:30 p.m.

Fri., Sept 9 -- Final plenary session
Adjourn with sandwich luncheon

LWV-Texas
August 1977
Pre-board Report

AGENDA

September 6 - 9, 1977

Tuesday, Sept. 6

Noon to 1:00 p.m.	Lunch	
1:00 - 5:30 p.m.	COMMITTEE MEETINGS	
1:00 - 1:45	Field Service, Brown, Carpenter, Coggeshall, Gleason, Keever, Tilley	
	Water & Land Use, Perrine, Higgins, Clark, Harding	
1:45 - 2:30	AJ--Clark, Carpenter, Cummins, Hunter	
	HR--Coggeshall, Brown, Gleason, Materka	
2:30 - 3:15	CI/VS--Harding, Brown, Carpenter, Materka, Tilley	
	Membership--Gleason, Clark, Coggeshall	
3:15 - 4:00	Energy--Keever, Albers, Higgins, Perrine	
	Gov't.--Cummins, Harding, Materka, Shlipak, Sturgis	
4:00 - 4:45	Publications--Tilley, Brown, Carpenter, Gleason, Materka	
	Development--Shlipak, Anderson, Keever, Sturgis, Wilbur	
4:45 - 5:30	TEF Ex. Committee--Anderson, Carpenter, Shlipak, Sturgis	
5:30 - 7:00	Happy hour & dinner	
7:00 - 9:30	First Plenary Session	
7:00 - 8:00	President's report	
	Minutes	Carpenter
	Treasurer's report	Sturgis
8:00 - 8:45	Next year's budget considerations	Polter
8:45 - 9:30	Policy committee report	Brown

Wed., Sept. 7

7:30 - 8:00 a.m.	Breakfast	
8:00 - 9:30 a.m.	Program, Organization, and PR Core meetings	
9:30 - 12 noon	Second Plenary Session - LWV-Texas	
9:30	Pub. Rel. (PR Workshop)	Higgins
	Media	Materka
	Publications	Tilley
10:30	Organization	Hunter
	Membership	Gleason
	Field Service	Brown
12 noon	Lunch	

Wednesday

1:00 - 4:00	Third Plenary Session - Program Action, LWV-T	
	Program Management	Wilbur
	ERA	Wilbur
	Evaluation of Special Session & future legislative action plans	Albers
	AJ Action	Clark
	HR Action	Coggeshall
	Water/LU Action	Perrine, Higgins
	Energy Action	Keever
	Government Action	Cummins
4:00	Dialogue with new acting exec. dir. of 'super water agency' & Dr. Herb Grubb, TWDB, plus others.	
Evening	Swim & dinner at Diana T.'s if you have no other plans	

Thursday, Sept. 8

7:30 - 8:00 a.m.	Breakfast	
8:00 - 8:45	VOTER Committee meeting - Materka, Higgins, Hunter, Wilbur	
8:45 - 12 noon	Fourth Plenary Session - Tex. Ed. Fund	
8:45	Minutes	Carpenter
	Treasurer's report	Sturgis
9:30	CI/VS	Harding
10:30	Publications	Tilley
10:45	LL Projects	
Noon - 3:00 p.m.	Lunch	
	Time to meet with government officials	
2:15 3:00 - 5:00	Program not related to action	
	Government	Cummins
	Energy	Keever
	Water/LU	Perrine, Higgins
	HR	Coggeshall
	AJ	Clark
6:30	Dinner	
7:30 p.m.	Planning & Research Committee	

Friday, Sept. 9

7:30 - 8:00 a.m.	Breakfast	
8:00 - 8:45	Council comm. mtg. - Cummins, Harding, Tilley, Wilbur	
8:45	VOTER	Materka
9:30	Council	Cummins
10:00	Program Management review	Wilbur
10:45	Update Calendar	
11:15	Windup Lunch - Adjourn	

TO: State Board
FROM: Betty Anderson
RE: President's Pre-board

LWV of Texas
August 1977
Pre-Board Report

September board meetings are always important ones--this one is particularly so, for we must:

- assess our management of program
- gear up for gubernatorial or senatorial debates
- finalize plans for workshops and conferences that we have planned
- begin thinking imaginatively about membership.

You will remember that we agreed to meet over a four-day period for this September board meeting. To relieve the tension and the hectic pace, we have scheduled a free evening Wednesday. Have a leisurely, informal dinner and swim at Diana T.'s, or hibernate if you want to get away from everyone else, or do--whatever. Also scheduled is some free time Thursday afternoon, beginning at 12 noon if you need to make contacts with state officials or others in Austin. PLEASE MAKE THOSE APPOINTMENTS AS SOON AS POSSIBLE.

Money, money, money -- I don't think we will have the battle of the budget this year. The financial situation looks good. However, don't breathe too easily. I have asked Budget Chair Lucy Polter to be with us Tuesday evening. Please be ready to make suggestions about next year's budget to her at that time.

Barbara Ellis of Austin audited the LWV-T books for us the past two years. She did an excellent job, for which we paid her $150.00. We have asked her to audit last year's books. If you know of other persons eager for this job, let me know and we will consider them for next year.

Convention -- Those of you from whom I heard thought we should not change our decision about going to San Antonio for Convention '79. I have written Nancy Price to get additional information about St. Anthony facilities or outlying motels.

Agenda -- You will note that many of you have two slots on the agenda--once under Texas and once under TEF. Program will be considered under TEF, except for action and consensus questions. VPs, please note that you will need to divide up your "chunks" of time depending on the business that needs to be considered under each portfolio.

I'm looking forward to seeing each of you. As I read materials and reports from other states, I am convinced that we must have the best state board in existence. I do appreciate all the time and energy you devote to the state organization. You are a joy to work with.

TO: State Board and Off-Board Personnel
FROM: Ethel Sturgis, Treasurer, LWV-T and TEF
RE: 8/77 Budget Analyses enclosed in this mailing
General concerns

August 1977
Pre-Board Report
I.D.2.e.

1. LWV-T Budget Analysis Comments

A. FYI - Total costs for May Retreat were split 1/4 for Board Training; 3/4 for Board Meetings

B. Budget Analysis does not reflect income or expenses handled in the '76-'77 accounting towards this budget. I had a meeting scheduled with Barbara Ellis, who will again audit our books, to learn how to handle this, and had planned to do the budget analysis after this meeting. However, because of an ill Mother, I will be leaving for New Jersey in the next day or two (this being the 18th of August). As a result I had to forego the meeting with Barbara and get the budget analyses done before I left. These figures will be included next time. Significant is $1000--clear--to be added to State Fund Raising (E3) account.

2. Budget Analyses Format and Budget Control

Would appreciate any comments--that is what you don't like--about the format for the analyses. You will note I have omitted the "variance" column. Also there are now letter references to identify budget categories...and analysis is as detailed as possible, including program amounts as approved by the Board in May. As soon as I get a "round Tuit", I'll have some guidelines for budget control for you that I hope will help "the right hand know what the left hand is doing"--or something like that!

3. Unpaid invoices and LL pledges

A. Can someone shed some light on what is being done about unpaid invoices--both those for LL and non-League purchases? And about delinquent pledge payments? Who authorizes charge-offs for unpaid invoices? For unpaid pledge payments? Any suggestions????

B. List of Leagues from whom no payment has been received as of 8/15/77 for first quarter which was due 6/15/77: Abilene, Amarillo, Bay Area, Brownsville, Corpus Christi, Deer Park, Gainsville, Lamar County, Longview*, Odessa, Richardson, Rockwall County*, San Antonio Area, San Marcos, Temple Area. (*Provisionals)

4. TEF 5% Administration Fee

A. Recommend TEF Trustees approve applying the 5% administration fee for LL Trust Funds at the time funds are used, rather than at the time funds are deposited with the TEF as it is currently done. Further recommend that this fee be applied to projects only--not to publications orders and not to support payments. (Currently it is charged for pub. orders; not for support payments).

B. I believe that this would simplify accounting for LLs, be good PR, and make it easier for them to include this fee when writing proposals for grants.

C. To convert to this now would mean returning about $475 to LL accounts from our General Operating account--which would come back to us gradually.

5. "Guestimate" of TEF Funds Committed as of August, 1977

General Administration:

Office Overhead		$ 5,290.00
Trustees Meetings and Admin. Costs		3,147.00
Treasurer		150.00
Supervision of LL Projects		200.00
VOTER		500.00
Communications		300.00
"Environotes" (Restricted Funds)		667.00 + $200.00 in kind
Monitoring APA (½ of budgeted amt.)		375.00
A J Study of Corrections (approved project)		750.00
Development	approx.	1,000.00
Braunagel Memorial (Restricted Funds)		255.00
TOTAL		$12,364.00

LEAGUE OF WOMEN VOTERS OF TEXAS
BUDGET ANALYSIS
June 1, 1977 thru' August 15, 1977

August 1977
State Board
I.D.2.e.

INCOME	BUDGETED	ACTUAL	IN KIND
A. Local League Support	34,977	8,248.74	
B. Members-at-large Dues	750	405.00	
C. Sale of Publications			
1. DPMs	2,000	1,090.00	
2. Standing Orders	1,750	886.00	
3. Parole & Corrections F&I	1,350	0	
4. Public Subscription Services	750	60.00	
5. Publications on hand	100	269.23	
6. "We Support"	0	0	
D. Interest on Savings	325	76.72	
E. Contributions			
1. Member Cash	250	10.00	
2. State Board and Committees, non-cash	0		193.25
3. State Fund Raising (This is based on raising $4650, sharing $1550 with LLs. To date amount raised $3100; shared $920)	3,100	2,180.00	
4. State Fund Raising, non-cash	600	0	
F. Contractual Services			
1. Election Night Reporting	0	0	
G. Council '78	3,500	0	
H. LWV-TEF Reimbursement			
1. Office Overhead	5,740	0	
2. Board and Administrative shared services	3,147	0	
3. VOTER	500	0	
4. LL Presidents Mailings	300	0	
I. Unbudgeted			
1. '76-'77 payments	0	2,008.94	
2. Other	0	374.67	
J. EQ Grant carried forward from '76-'77	0	500.00	
K. Suspense	0	(576.79)	
TOTALS	59,139	15,532.51	193.25

EXPENDITURES

N. State Office			
1. Equipment Maintenance	600	89.68	
2. General Supplies	1,050	(304.14)	
3. Postage	1,200	386.14	
4. Telephone	750	147.62	
5. Insurance and Bonding	230	124.00	
6. Rent and Utilities	2,700	890.00	
7. Salaries	9,756	2,300.00	
8. Payroll Taxes	734	223.92	
9. Audit and Tax Report	200	0	
10. Capital Expenses	217	142.92	

LWV-T Budget Analysis 8/77, continued, P2

	BUDGETED	ACTUAL	IN KIND
O. Board and Administration			
1. President's Expenses			
a. Travel	900	90.00	6.50
b. Per Diem	180	20.00	12.00
c. Secretarial Assistant	320	0	
d. Telephone	270	34.61	
e. Representation	270	34.75	
2. Treasurer's Expenses	112	89.06	
3. Board of Directors			
a. Tools and Training			
(1) National DPMs	360	80.00	
(2) Other Materials	100	63.00	
(3) Board Training	500	332.03	13.75
b. Board Meetings	5,400	1,000.28	36.10
c. Administration			
1. Intra-Board expenses	180	53.50	
2. Ad hoc committees-of-the-Board	0	277.31	6.50
d. meetings			
Mailings to Board	1,147	0	
e. State Office Supervision	180	0	
4. Vice Presidents	150	0	
5. Administrative Committees			
a. Budget	225	0	
b. Development	250	48.77	3.00
c. Membership	50	82.49	
d. Nominating	150	1.51	
e. Public Relations	220	61.51	
P. Services to Local Leagues			
1. State Board visits to LLs; consultations	1,500	744.65	110.40
2. Management Workshops	1,200	0	
3. New League and UAL Services	1,500	88.29	
4. Mailings to M-A-Ls	375	36.44	
5. LL Presidents Mailings	1,500	418.97	
Q. Convention/Council			
1. State Council '78	3.500	1.51	
2. National Convention	1,200	0	
R. National Services			
1. Pledge	8,654	2,163.50	
2. Members-at-large PMP	209	209.00	
S. VOTER	2,000	696.08	5.00
T. Publications			
1. DPMs	2,000	243.26	
2. Standing Orders	1,750	375.96	
3. Legislative Wrap-Up	100	0	
4. Facts and Issues	850	0	
5. Public Subscriptions	700	0	
6. Mailings and billings for publications on hand			
7. "We Support"	75	.30	
U. Program	0	0	
1. Four Program Goals			
a. Energy	500	0	
b. Water	700	32.20	
c. Housing	200	0	
d. Uncommitted	700	0	

LWV-T Budget Analysis 8/77, continued, P3

	BUDGETED	ACTUAL	IN KIND
U. Program, continued			
2. Other Program Expenses			
a. Administration of Justice	100	6.21	
b. Air	25	12.26	
c. Government	125	24.82	
d. Human Resources	100	35.96	
e. International Relations	25	5.00	
f. Land Use	100	8.84	
g. Uncommitted	125	12.65	
h. EQ Grant	0	0	
3. Legislative Office			
a. Telephone	50	(2.56)	
b. Director's Expenses	75	22.52	
c. Secretary	200	0	
V. Professional Assistance	600	0	
W. Unbudgeted			
1. '76-'77 Expenses	0	81.47	
2. Other	0		
TOTALS	$ 59,139	11,486.29	193.25

BALANCE SHEET August 15, 1977

Bank Accounts	6/1/77 Balance	Income	Expenditures	8/15/77 Balance
General Operating	5,284.19	16,462.74	12,993.24	8,753.69
LWV-T Office	310.00			310.00
Regular Savings	4,318,09			4,318.09
Timed Deposits	4,507.36	76.72		4,584.08
	14,419.64	16,539.46	12,993.24	17,965.86

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6/1/77 Balance	Less ppd for '77-'78	Income	Expenditures	8/15/77 Balance
14,419.64	500.00	15,532.51	11,486.29	1[illegible],965.86

To: State Board, Attention Program Core,
From: Jan Albers
Re: Budget

LWV of Texas
August 1977
Pre-Board Report

The LWV-T Budget Committee will meet Oct. 10 and 11. Since I am supposed to be representing the program areas on the budget committee, I will need input from all program chairs. I hope your budget requests for your program area will include several options, i.e., "dream," "realistic," and "rock bottom" budgets. Please indicate how additional money can increase your effectiveness or services provided. I would also be delighted to receive suggestions from non-program people--you may be better able than we are to see the "forest." And Beware, if I don't receive any input (in writing please), I may assume your program area is due for "sunset legislation."

Re: Constitutional Amendments

I have checked with the Secretary of State's office and they have said that if the LWV-T supports any of the proposed constitutional amendments and communicates that support to local Leagues through our regular means of communication with them, we will not have to file reports before and after the election. If we choose to spend money in our Action account to more widely publicize our support, we then have to file. The same goes for local Leagues--they can communicate the League's support to their members through their bulletins without having an action committee or filing. Also, a new directive on Action committees, incorporating changes made in last legislative session, is being written by the Secretary of State and should be ready this fall.

Re: School Finance

Rep. Robbins, Lubbock, is drafting an income tax bill to file next session. He not only cites reasons mentioned in Special Session Wrap-Up, but is concerned about possible loss of state revenue due to Carter's energy proposals.
The August 12 Texas Observer has a good report on school finance called "School Days--Who Pays?"

To: State Board
From: Carole Shlipak
Re: Development

LWV of Texas
August 1977
Pre-Board Report

1. Annual Report - the copy is at the Bloom Agency, and I proof read it today. It looks great! Thanks to Betty Anderson, Barbara Materka, Ethel Sturgis, and Diana Tilley for their assistance.
Note: When I called on Mr. Bloom to again print the Annual Report, I stated that we could include info for two years. He replied that the business community expects an annual report to be annual, not biennial; and he "intimated" that the Agency would do the Report each year!!

2. Contributions received since May Board meeting:

Zale Corp.	$ 250	(in-kind) for Conference registration at Int'l Business conf. (met Chairman of Halliburton Corp. there, and . . .
Halliburton Corp.	$ 500	TEF
Texas AFL-CIO	$2000	T
Tex. Utilities	$2000	1500 to T; 500 to TEF
Ralph Rogers Found.	$ 100	TEF
Tracor	$ 100	TEF
Bloom Agency	$1000(or more)	in-kind; 500 to T; 500 to TEF
Liquid Paper	$ 600	T
Champlin Petroleum	$2000	TEF

3. Conference(s) on uses of TEF - would like you to consider a Money Management Workshop dealing with TEF requirements, kinds of projects, etc. It could be included in the Big Leagues Workshop, or could be separate. The advantage of focusing on TEF in money matters is that it becomes a legitimate TEF administrative expense, and thus TEF can pay or share expenses of such a meeting (with the T Budget under Field Service and/or program).

4. We'll be seeking Big Money for:
   (1) Televised Debates
   (2) Citizen Participation booklet
   (3) League Radio series
   (4) etc.

I need to have the proposals, so we can start fund-raising in early fall. . .

5. Have a nice Labor Day week-end . . .

LEAGUE OF WOMEN VOTERS OF TEXAS
SUITE 109 • 1212 GUADALUPE • AUSTIN, TEXAS 78701

Pre-board Report
Policy Review Committee (Brown, Clark, Perrine, Shlipak)
From Beth Brown, Chair

In so far as possible our Policy Guide should not duplicate material already in the bylaws, In League, State Board Handbook, Organizational Guidelines, or the Trust Agreement. The Policy Guide should contain broad general principles, but give specifics when necessary.

The committee used the above guidelines in making its recommendations. We were also interested in logic, clarity, and simplicity. The changes are extensive; you are urged to study them with the present Policy Guide close at hand.

We covered many subjects in our five-hour meeting and forward the following as suggestions only.

SB members need a page on the pros and cons of profit-making in publications, T vs TEF. Something similar to a memo by Diana T. that all of us remembered, but could not find. This should not be a part of the Policy Guide, but should be available for publications decisions on a case-by-case basis.

To Budget Committee: Child care expenses for trainers and all others is something to dream about - - not total expenses, but a portion - - for meetings other than SB meetings.

The committee debated the following, but came to no consensus. We transmit it to the board without comment.

CONFLICT OF INTEREST

Persons serving as members of the state board will not accept payment of honoraria, salaries, or stipends for services rendered to the League.

****

The committee recommendations follow. As the person who compiled the report, I apologize for its form, or lack of form. I wish to acknowledge the help and support of my roommate in getting it reproduced.

POLICY GUIDE FOR THE LEAGUE OF WOMEN VOTERS OF TEXAS

NONPARTISAN POLITICAL POLICY: Delete everything in the first paragraph following "as set forth in In League." Second sentence of first paragraph to read: Members of the state board may not contribute to or work on behalf of any political candidate for elective office or any political party. It is acceptable to attend functions honoring already elected officials.

Retain second and third paragraphs as presently worded.

Reasons: The LWVUS State Board Handbook has been declared inoperative by the Nat'l. office; the LWVT State Board Handbook contains no reference to the nonpartisan political policy. The present second sentence is deleted because with the specificity of the new sentences, SB should not need to be consulted on individual cases. The new sentences reflect the committee's belief that SB policy should be specific in this regard. It need not be as restrictive as the most conservative local Leagues nor as permissive as the most liberal, but should lean toward the conservative.

PUBLIC RELATIONS: Retain as is.

PROGRAM: Eliminate present paragraph. Substitute: Consensus positions shall be adopted by the state board of directors after careful consideration of majority and minority opinions submitted by all local Leagues that respond by the previously announced consensus deadline.

Reasons: The present paragraph is useless and not adhered to. But SB does need guidelines on how long to wait to receive consensus reports from local Leagues. We also need some help in accepting the fact that less than a majority of LLs might participate - - and we shouldn't worry about it.

PUBLIC COMMISSIONS AND COMMITTEES: Retain as is.

ORGANIZATION: Eliminate all three paragraphs of the present section and substitute: The organization personnel shall include the organization vice-president, field service director(s), and the membership chairperson. The organization department's responsibility shall be to serve in an advisory capacity to local Leagues; to provide local League board training; to keep records and make written reports to state board after each visit to a local League; to establish new Leagues and state ~~units; to~~ provide aids to local Leagues for membership growth and development.

Reasons: The organization vice-president considers that this one paragraph is all that is needed. (My typewriter snapped at me; I didn't mean to cross out those words.)

PROVISIONAL LEAGUES: Delete entire section. All of this appears in the Organizational Guidelines, its proper place.

ACTIVITIES OF PROVISIONAL LEAGUES: Delete for the same reason as above.

LOCAL LEAGUE BYLAWS: Eliminate present paragraph and substitute: All proposed revisions of local League bylaws must be submitted for consideration to the state bylaws chairperson three (3) months before the local League annual meeting. The local Leagues shall be notified of this requirement by October 1.

Reasons: Few local Leagues have Jan. or Feb. annual meetings The three mos. requirement eliminates specific dates. The present final sentence is dumb. SIMPLIFY, SIMPLIFY!

THE TEXAS VOTER: Retain as is.

STATE SUPPORT: Section to include the first three paragraphs as is, after correcting the spelling of 'receives'. Following the third paragraph insert a new heading:

STATEWIDE FUNDRAISING: Retain as is beginning with "The state League development committee shall---". At the end add:

4. Restricted Contributions--Occasionally, the state League may seek a restricted cash contribution for a major project. If the local League approved this solicitation, and the solicitation is successful, 1% of the contribution (but not less than $100) will be credited to the local League. In addition, the amount of the last regular contribution shall be paid annually, until the name of the contributor is returned to the local League solicitation list.

Reasons: Action taken by membership at Convention.

BUDGET: Delete all in this section except the final paragraph: If reallocation of funds in the state League budget becomes necessary, the president, treasurer, development chairperson, and budget chairperson shall propose such changes and present them for approval at the next state board meeting.

Reasons: Paragraph 1 of the present section is covered in bylaws. Paragraph 2 is needless since we have no plans to move the state office. Expenses of nominating committee and budget chairperson should be in a separate section.

CONVENTION EXPENSES: New section to read as follows: The chairperson of the Budget Committee and the chairperson of the Nominating Committee shall attend the Convention as observers. They shall be reimbursed for travel and living expenses according to the schedule below. Nominees and appointees to the state board may attend as observers and may be reimbursed for these expenses if funds are available. If any of the above are local League delegates, their expenses shall be paid by their local Leagues.

COUNCIL EXPENSES: New section to read as follows: The chairperson of the Budget Committee and all members of the Nominating Committee shall attend Council as observers. They shall be reimbursed for travel and living expenses according to the schedule below. If any of the above are local League delegates, their expenses shall be paid by their local Leagues.

BOARD AND COMMITTEE EXPENSES: Retain as is with the addition of the following first sentence: Within the limits set in the state budget, board and committee members (including Budget and Nominating committee members) shall be reimbursed for expenses according to the following schedule

1. Travel . . . etc.

RESERVE FUND: Change the first paragraph to read: Sufficient funds shall be placed in reserve to permit the League of Women Voters of Texas to meet operating expenses for a six-month period.

Reason: Explanation in present paragraph is unnecessary.

Change second paragraph to read: A planned withdrawal from the reserve fund may be stated in the budget under "sources of income." In case of emergency, funds may be withdrawn at the discretion of the state board. Withdrawals from the reserve fund shall be restored as soon as possible, preferably during the next fiscal year.

Retain final sentence as is.

BEQUESTS AND DEFERRED GIVING: Delete this section. It is too restrictive because it precludes the possibility of bequests to T budget, which seems silly.

PURCHASING AND CONTRACTING: New section to read as follows: Expenditures of more than $400 shall be made on the basis of two or more cost estimates when feasible. Union firms shall be used for printing and other services when their cost estimates are within 10% of those of comparable non-union firms.

BOARD MEETINGS: Retain as is.

BOARD ADMINISTRATION: Delete first sentence as unnecessary now that a state office is maintained; it was adhered to during the previous biennium. Section now to read: Close contact, by letter or in person, between the president and vice-presidents should be maintained. The president and the vice-presidents shall not constitute an executive committee to take action between board meetings. The president and the vice-presidents may meet between board meetings and submit their recommendations to the board for approval.

FILES OF STATE BOARD MEMBERS AND OFFICIAL OFF-BOARD PERSONNEL: Retain first paragraph as is.

Second paragraph reworded to read: Copies of organization reports shall be retained in the files of the organization vice-president and the state office. Except for the consultant's file on specific Leagues, which shall be kept intact for two years, all other copies of organization reports shall be destroyed at the end of the League year.

OFF-BOARD COMMITTEE MEMBERS: Retain as is.

~~OFF-BOARD COMMITTEE~~

OFF-BOARD PROGRAM COMMITTEE CHAIRS: Retain as is.

LWVT ACTION COMMITTEE: Retain as is.

RELATIONS TO LOCAL LEAGUES: Retain as is.

VOTERS SERVICE MATERIALS: Retain as is.

PARLIAMENTARY ADVISER: Change to read: A parliamentary adviser shall be appointed by the president to serve at the state Convention and Council. When feasible, she adviser shall be a League member.

MEMBERS-AT-LARGE: Delete this section. It is in the Organization Guidelines, its proper place.

TEXAS EDUCATION FUND: Delete this section. This is covered in the Trust Agreement.

DISTRIBUTION OF POLICY GUIDE: Retain as is.

Sorry about the typos, etc. My typewriter hates me and the feeling is, for the present, mutual.

To: State Board
From: Helen Hunter
Re: Organization

LWV of Texas
August 1977
Pre-Board Report

I have several matters to discuss and recommendations to make regarding state units, provisional surveys and requests for recognition, LL dues, and an organization calendar.

For requests for recognition by organizing and provisional Leagues I recommend that we have a committee to read all requests, including community and local government surveys, budget, bylaws, etc. and make a recommendation to state board regarding their acceptance. The president and organization vice-president would, of course, always be members of the committee. Other suggestions: other 2 vps and field service director; field service director and organization core (too many, I think); just president and 3 vps or someone designated from PR and program core. Should treasurer be added to all suggested lists?

State unit guidelines state that ¼ of funds collected in a finance drive must be sent to state. Leagues which disband and become state units usually have a finance base and can handle this. Should new units also send ¼ of their first attempt at a finance drive? Remember that state units do not have any income from member dues. The entire $15 dues is paid to state. The cost of publications we send, plus expenses of advisers more than exceed amounts received from these $15 dues. One reason for the increase is the cost of the adviser. In the past, membership chair was the adviser and this was handled by letter or phone. Again, these were state units formed from disbanded Leagues with experienced Leaguers but many of them failed as units. Would they have survived if they had had an adviser giving them more personal attention? Now we assign new units a specific adviser who visits the unit just as we do for a provisional League. I got a little off the mark. The new unit's first finance drive is for their operating cost and voters service. Do we keep the policy that ¼ must be sent to state??

Bylaws state that "all funds held by a local League from which recognition has been withdrawn shall be paid to the LWV-T." I recommend that we add to the guidelines "If a local League disbands and becomes a state unit, ½ of their remaining funds shall be paid to LWV-T and ½ retained by the unit for voters service activities."

Should the state board bylaws chair recommend to local Leagues that a dues amount be eliminated from the bylaws?

I have been putting together all the local League "aids" that we have sent in the past. All sent in a haphazard fashion. Some need to be sent to LLs again; some need to be revised and updated; some need to be sent every 2 years; and some need to be dropped. Some new ones need to be added. I will have some suggestions for a calendar for organization materials. I have some suggestions, some questions on what should be sent, and some samples:
Reminders to activate committees & aids on
Policy sheet (something on nonpartisan?)
Bylaws
Nominating committee
Annual meeting
A Smooth Transition or 6 Steps to a Successful Transition - for presidents
Secretary
Budget

I have been working on guidelines for "Choosing and Developing Local Program". I hope to have a first draft ready by board meeting. This is badly needed by new Leagues and many small Leagues.

Re: Provisionals

Longview Has had regular board meetings and general meetings during summer months. There has been emphasis for members to observe governmental bodies. VOTERs have been printed regularly. This group needs something to get them going again or they are in serious trouble. Jane Peterman, their adviser, reports, "My last visit was in May. The interim report was not complete but promised. I still have not seen it. They need board training, but that has not been scheduled. I feel my presence at board meetings is not worth the cost until they have training or somehow become more committed to their tasks. No individual or group conferences (other than with the presidents) have been set up during the last year as initially suggested."

Rockwall Prov. Interim report received and forwarded to national. This League has problems in maintaining a full board. Many have moved, some have quit, some personality conflicts. Hopefully Lucinda's and Barbara M's TLC will pull them through. VS good.

To: State Board
From: Beth Brown, Field Service
Re: State of the Leagues

LWV of Texas
August 1977
Pre-Board Report

My thanks to those consultants who reported. The following Leagues have been trained or have training scheduled. Please refer to the training reports as they appear.

Abilene, Amarillo, Austin, Bay Area, Baytown, Beaumont, Brazos Co., Brownsville, Corpus Christi, Dallas, Deer Park, Denton, Edinburg/McAllen, El Paso, Gainesville, Harlingen, Lubbock, Midland, Pearland, Richardson, San Antonio, San Marcos, Sherman, Tarrant Co., Temple, Victoria, Waco. (Edinburg/McAllen, Midland, Abilene reports are in process.)

Galveston: VOTERs indicate a strong League. Keever met with the board at portfolio exchange in June. No SB training desired; president would like to arrange a counterpart with the Houston board, but this is doubtful.

Garland: Has kept active during the summer with VS for a special legislative election, program committee meetings, plans for fall, etc. The Water Plan has brought about the greening of President Betty Herrmann.

Houston: No training request; none anticipated. Finance drive exceeded budgeted income figure by almost $16,000. No apparent problems, although they feel they are not doing as well as they should in membership and membership involvement.

Irving: Harding met with the board at portfolio exchange in June. She and the president agree that full SB training is unnecessary. This League knows where it is going and what it wants from us. See p. 8 of August VOTER.

Lamar County: There has been a communications blackout with this League. June VOTER (last received) short, but in good spirits. President seemed enthusiastic at Convention. Is anybody out there?

Odessa: Field Service has received nothing but a note stating that they would request training after their June 2 board meeting (!) Is anybody out there?

Orange Area: Nothing received. Is anybody out there?

Plano: Minutes indicate that Clark has agreed to train after school begins, although Field Service has received no formal request, which is plenty OK. President seems weak and confused. This League seems to FS director to be continually poised on the brink of going down. Its problems are typical of Leagues in bedroom communities.

Tyler: Nothing received. Is anybody out there?

Wichita Falls: Minutes not specific, inadequate. Local program adopted as presented, but no hint of what in minutes. Amount of budget not mentioned in minutes. President did not seem very enthusiastic at Convention. No training request received, but good nuts and bolts training is desperately needed.

Marshall/Harrison Co. Provisional: Local survey hoped for in September. Problem of a dozen people doing everything; no member involvement outside the board. President is challenged and excited by League work, but is contemplating resignation in order to take a paying job. Let prayers ascend that she doesn't make that decision; the Marshall League needs her.

Re: Provisionals

Longview Has had regular board meetings and general meetings during summer months. There has been emphasis for members to observe governmental bodies. VOTERs have been printed regularly. This group needs something to get them going again or they are in serious trouble. Jane Peterman, their adviser, reports, "My last visit was in May. The interim report was not complete but promised. I still have not seen it. They need board training, but that has not been scheduled. I feel my presence at board meetings is not worth the cost until they have training or somehow become more committed to their tasks. No individual or group conferences (other than with the presidents) have been set up during the last year as initially suggested."

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To: State Board
From: Jan Coggeshall
Re: Human Resources

LWV of Texas
August 1977
Pre-Board Report

August 15 - It is difficult to come to grips with the LWV or welfare or the urban crisis in a secluded forest by a lake...but here is my feeble effort.

I. HR Kit #1 is done. According to S.O., only seven have been requested. It is hard to know whether any or how many Leagues are going to attempt to deal with this subject this fall. I have no indication. I am still awaiting the income assistance survey from DPW for a going-over and have written them another note about it this week.

II. Without consulting me, President Carter just missed the LL mailing and VOTER deadline when he announced his welfare (better jobs and income) proposals last week-end. Consequently this will have to go out in the September mailing. I expect to hear soon from LWV-US on the action/reaction to all the proposals. I would say briefly that in my opinion the proposals have been well received, are still very complex, are expensive, have many unknowns, eliminate some inequities between states, and have a greater emphasis than ever on the creation by state and local governments of new jobs. Of particular concern to many is that the program would not begin for three years. There are still many controversial areas, such as when a mother should be required to work, etc., and many burdens remaining on local governments. The resulting payments are still below the poverty line.

III. Some of you received a carbon of a letter to the six League presidents requesting their assistance in planning the urban crisis workshop in November. I have asked for replies and have heard from two Leagues so far. The basic strategy is to have speakers/seminars on the first afternoon and a League urban crisis planning session the next morning. In my mind, the emphasis could be on the urban crisis and the Texas legislature, i.e., Has the urban crisis come to Texas? and How does the Texas legislature impact on cities in Texas and the urban crisis?
Since we have not even discussed this as a board, I don't intend to make any commitments until our meeting. I hope my brain cells are more in order by then with some recommendations.
You will have to appreciate the fact that with the local school opening delayed one more week (thanks to you-know-who), it gives me even less time to get something together in August on my return. I would like to request thinking time on the workshop with Jan A., Joanne L., Jan W. (and anyone else...non J's are no excluded!) before I am asked to report to you at the meeting.

IV. Meanwhile, my files continue to expand with new and interesting reports and books. The first draft of my VOTER article was 1,283 words, the second draft was 628, and I sent something at 371, eliminating four out of five subjects. (I may have been assigned only 50 words!) My goal: For every new file folder, I throw out the contents of an old L.D. file folder.

V. Some information on the Community Development Block Grant program is ready for mailing to LLs.

VI. I end with a non-fable. At the end of our rural farm road in Michigan are two sisters. Linda, 21, has a 5 year old illegitimate son, stays at home and lives with her parents, who refuse to support her, and receives over $300 a month from AFDC. (In Texas she would get $86.) Her sister Ruth, 19, has a 3 year old son, erratically unemployed husband, and lives across the street in a trailer, for which they have been delinquent in their payments for six months. She receives nothing in welfare and deeply resents Linda's situation. Their third sister, Letitia, (one of the nine children) was just married at 16. The maiden name of all the girls is Savage.

To: State Board
From: Catherine Perrine
Re: Water

LWV of Texas
August 1977
Pre-Board Report

For my summer news, please see the Local League Presidents Mailings (blue sheets) and the electric-green Enviro-notes.

I am still putting together comments on the Phase I TWDB reports & have asked for (and received) an extension to mid-September on this. My main concern, and that of several of the LL people who commented, is that the TWDB not go ahead and approve projects until the costs, environmental effects, energy requirements, etc., have been analyzed. And these studies come in Phase II, which is not out yet. Hence the attached letter.

No public meeting on the Water plan will be held until October, at the earliest--probably later. The TWDB is concentrating on re-organizing and consolidating into the new Texas Department of Water Resources.

Dr. Herb Grubb
Director of Planning
Texas Water Development Board
[redacted]

Dear Dr. Grubb:

We commend and thank the Texas Water Development Board and its staff for making available to the public the very comprehensive information on the State's water resources contained in the Phase I draft planning volumes, which are a part of the Board's Continuing Water Resources Planning and Development for Texas. This information is basic to the formulation of a Water Resources Plan that will meet the needs of the State in the most economical and beneficial way.

The League's principal concern is with the planning process and with the use that will be made of the planning documents.

Trying to get a total picture of Texas Water Resources Planning from the Phase I information is something like trying to put together a jigsaw puzzle with only half the pieces on hand. The cover letter for these volumes indicates that Phase II information will include:

detailed hydrologic and river basin operation studies,

environmental analyses,

analyses of energy needs and available energy supplies necessary to implement needed water resources projects,

opportunities for conservation and more efficient use of the State's available water resources, and

funding needs and alternative methods of financing future water resources development.

Without the Phase II data, it is impossible to judge the merits of the various preliminary plan elements which are included in the River and Coastal Basin Analyses and in the Summary Tables and Maps included in the second volume of the Phase I Study.

We therefore urge that the Phase II data on costs and financing arrangements, energy requirements, environmental effects, conservation opportunities, and basin operations be made available prior to any consideration of the specific plan proposals.

We believe, also, that it is important to develop a clear statement of goals and policies to serve as guidelines for the planning process. Some general consensus--acceptable to the Water Development Board, the people of Texas, and the Legislature--must be reached as to what purposes should be served by Water Resources Planning.

The first volume of the current study discusses a number of topics which might be considered in the formulation of goals: meeting the residential water needs of all Texas citizens, encouraging economic growth, maintaining agricultural productivity, protecting natural resources, conserving water, improving water quality, reducing the potential for flood and hurricane damage, assuring the cost-effectiveness of water development projects, and others.

Issues addressed by a policies statement might include: priorities for planning and plan implementation; procedures for evaluating plans in light of the goals; the responsibilities of State and local governments, special districts, and industry for implementing the goals; and coordination of water policies with State policies in related areas.

A broadly representative and carefully balanced citizen advisory group could, we believe, be most helpful to the Water Development Board in formulating goals and policies which will be widely acceptable. The legislation creating the Texas Department of Water Resources specifically authorizes the Water Development Board to create and consult with an Advisory Council.

We urge that such an Advisory Council, with representation from all regions of the state and from varied interests in water planning, be appointed promptly. The Council's initial charge should be to review thoroughly the Phase I and Phase II planning documents and to recommend to the Board a statement of goals and policies for Water Resource Planning for Texas.

Public meetings on the suggested goals and policies, with information from the planning documents presented in an accessible format, should be held by the Board and Advisory Council in various areas of the state prior to Board adoption of a goals and policies statement. Staff work on the proposed Water Resources Plan could go forward simultaneously, so that plan proposals could be considered by the Board, the Advisory Council, the public, and the Legislature soon thereafter.

One important function of an Advisory Council would be to stimulate public interest and involvement in the planning process throughout the state, with the ultimate goal of a Water Resources Plan that will be widely and enthusiastically supported. A recent EPA publication on working with Advisory committees, which offers numerous specific and useful suggestions on this topic,is enclosed.

Our comments on the Phase I planning documents will follow.

Sincerely,

Betty Anderson, President

Catherine Perrine, Water Director

cc - Members of the Texas Water Development Board: Dolph Briscoe, Governor of Texas
A.L. Black, Chairman
Robert B. Gilmore, Vice-Chairman
Milton Potts
John Garrett
George W. McCleskey
Glen E. Roney

Mr. Charles Nemir, Acting Director, TWDB

Enclosure: Working Effectively with Advisory Committees EPA, May 1977

TO: State Board
FROM: Laura Keever
RE: Energy

LWV of Texas
August 1977
Pre-board Report

First -- what's happened in the past three months. June found me in Washington for two separate weeks--first for the national energy conference (with Pearl Wincorn, Judy Allen & Joe Ventura), then for the coastal zone management conference (with Bobette and June Kachtik). The energy conference was filled with information giving; however, as I was responsible for some of it, I wasn't able to just sit back and "enjoy" it, as I did the CZM conference. My specific responsibilities were to "meet and greet" Schlesinger and to introduce (and have lunch with) Congressman Ashley, who chairs the Ad Hoc Energy Committee. Fortunately, I had heard Schlesinger in Houston earlier when he was a guest of John Connally (so we had something to talk about)--and Ashley was very impressed with my introduction--so that was nice! We was just lovely--admitted that he didn't know what an ad hoc committee was supposed to do at first either; he had to ask Tip O'Neill. Schlesinger stayed longer than his schedule allowed (he just couldn't not answer those fantastic League questions!) What I found most memorable was his admission that they were asked to come up with a full-term baby in three months, and that that produced its own distortion. He was very willing to admit that the Carter plan needed perfecting in many areas (but he didn't go into which ones!) While we were there Schlesinger made a statement before one of the congressional committees which Krueger immediately challenged. I asked his press secretary from the floor about the discrepancies, and his response was that "he had some figures on the back of an envelope and just took the higher ones." A little scary--but it makes it all human at least.

The energy committee also had responsibility of entertaining representatives of those who had contributed to the energy study as well as developing consensus questions. It was an impossible order to begin with, and it didn't work. Fortunately, the CZM conference was upcoming, and the energy committee had been invited. We completed the consensus questions there (I do not want to tell you the midnight hours we spent) and, on the whole, I am exceedingly pleased with them. I will be interested in your estimations. Judy Allen, Joe Ventura, and I also took Terry O'Rourke (FEA Asst. Deputy Administrator for Policy) to breakfast. He is working on how to have effective citizen input into energy decisions and is interested in working with the LWV toward this end.

At the end of June several of my on- and off-board committee members had the pleasure of being guests of Texas Utilities for a non-to-noon meeting in Fairfield, the site of their first lignite mine mouth power plant. Louis Austin, Chairman of the Board; Howard Drew and Perry Brittain, VPs; Dick White, Environmental manager; and Gene Sellar, Rate Structure Analyst, let us through 24 hours of discussion, field trips, mini lectures, and "dreming"--with everyone in high form. Thanks to Jan Wilbur and Carole Shlipak for joining us; for me it was a fascinating experience. An acceptable way to apologize for the apple pie remark! You will be interested in L. Austin's followup letter to me which stated that "the only hope for our Democratic society over the long run is when honest, open people sit down and start working on problems instead of working on one another." I'm going to frame it.

As you probably know, the Texas Energy Conservation Plan was submitted to FEA and is due to be funded hopefully before the end of August. There was no public hearing, and none was required. I lamented this fact in my remarks concerning the plan; however, I am persuaded that if printing problems had not intervened so that the plan wouldn't have been ready before the hearing that we would have had one. In any event I did prepare written comments (while on vacation in Colorado) and sent them to the governor's office and FEA. I also sent a copy to Bill Hobby, whose aide, Harry Ledbetter, told me that they were "excellent." Harriett Hahn of FEA also indicated her pleasure that we had written them, and said that they agreed that "it was not a bold plan, but was a good information outreach." She does not think it will be changed. I received a letter from Gov. Briscoe (signed by the man himself) thanking me for serving on the advisory comm. Included in the plan is an on-going advisory committee to evaluate progress of the plan; hopefully the League will be represented.

As I indicated to you on the goals and objectives form, I was asked to serve on a steering committee to prepare an application to ERDA for an energy extension service. I hope you know by now that Texas was chosen as one of the ten states for the energy extension service--the EES in combination with the Conservation Plan have the potential of bringing in excess of $11.6 million dollars to Texas by 1980 for energy conservation programs. Like WOW! We issued a press release commending the governor for his actions relating to these two programs as well as vetoing the "painless speeding bill." It was mentioned in the Austin Citizen and Austin Report--did anyone else see it? Do we make efforts to work with the Austin press corps?

My off-board committee met in Austin on Aug. 11 with, unfortunately, some of my key people absent, specifically Pearl Wincorn and Judy Allen. Nonetheless, we had a good meeting (thank you for coming, Jan Albers), with Mike Thomasson joining us after lunch for a review of energy legislation which was introduced this past session. (Senator Clower introduced most of the energy conservation legislation last session, and Mike wrote most of it). However, most of that legislation was assigned to the Natural Resources Committee and, except for the apartment metering bill, was never heard in that committee. Mike thinks that there was a decision "higher up" not to consider energy legislation until the national plan is passed. All I can say is that that may well be true. I do not know what that bodes for the next session.

Which brings Lt. Gov. Hobby to mind, whom I also saw during the summer to ask if he (1) expe cted to be active nationally with regard to legislation once he is chairman of the TEAC (Texas Energy ADvisory Council); and (2) if he wanted the conservation committee to review the conservation portions of the Carter plan and make recommendations to him. He let me know in no uncertain term s that the answer was "yes" and when did we expect to begin? Well, we began four weeks ago and are meeting weekly until the end of this month. Congress convenes on Sept. 7 and our recommen-ations will be to him before that time. My committee has taken on this task eagerly, though it means untold hours of preparation and very lively and lengthy committee meetings. You will be interested to know that they are not for a gas -guzzler tax (Jack Howell and I were the only ones to hold out for that), but they were for a gasoline tax if deregulation does not occur. I will send you a copy of the final recommendations.

Now for future plans. Several members of my off-board committee have accepted the responsibility of writing one of the Texas Energy briefs. Which must be renamed because there already is a publication so named--how about Texas Energy Facts? Give me your suggestions. In any event, Philip has agreed to have them published by Union Texas Petroleum (1,000 each) and the committee members have agreed to write the following: Coal & Lignite - Elsie Colwell - Sept. 30. Dorothy Power - Fusion, Oct. 30, Pat Brandt - Wind & Solar, Jan. 31.

They are also looking into the feasibility of making a videotape on energy; I hope to have more information on this by board meeting (i.e. they are researching that's already available, need, etc.) They are a great group and give me much additional enthusiasm.

Additional information I would like to get to local Leagues includes: detailed summary of the Conservation Plan; detailed summary of the energy extension service; summary of potential impacts of the Carter Plan on Texas (I would like this one to go out in the Sept. mailing) and one on mass transit expenditures in Texas. I can either do these as Texas Energy Facts or as DPM mailouts. What is your pleasure?

I am calling tomorrow to see if I can make appointments for Jan W. and myself to see Senators Tower & Bentsen while they are on recess. The Senate will consider the Carter Plan whey they return--our senators need to know that we are interested in energy conservation. I regret to inform you that NOT ONE local League responded to the past three Reports from the Hill and write to their representatives that we were supportive of

energy conservation measures. (Or if they did they did not send a copy to the SO). I find this alarming but not unbelievable. I think that LLs respond to Times for Action and not to all the action alternatives mentioned in R/H. Can we do something, not just on energy, to have LLs more active nationally? an A., I want to talk to you about this. Texas Leagues can have an impact on Congress--but obviously, they need a little push!

One of the areas I would like to pursue over th e next few months is developing a "loose" coalition to deal with energy information outreac . I suggest that we try to identify those groups that might be interested in such a progaam and have a meeting to see if we can identify common goals. My suggestion to you is that the LWV agree to fund at least a monthly newsletter to those interested as well as the funds necessary for invitations to meetings (once every three months?) How does $150 sound?

Now to the "biggie" effort. Texas is entitled to $3750 from the LWVUS for an education outreach effort. The Planning Committee for the Houston Conference is meeting next Monday, and I can give you a detailed agenda at the board meeting. Meanwhile, please see the attached project application form for details.

I have a question about LLs receiving a copy of statements made on behalf of LWV-T. I have looked in the minutes and cannot find where the decision was made to discontinue sending those statements to LLs. I personally think that LLs find th s atements of benefit and, in fact, deserve to know exactly what is being said on their behalf. When I was a LL chairperson I used those statements frequently when I was preparing my own--furthermore, I felt t was the responsibility of both the LWVUS and LWV-T to provide me with their statements for my own information. (I might add to, or object to, or whatever). Therefore, I recommend that we reinstate our practice of sending statements of LLs. If we cannot afford to do so, perhaps we can send a list of specific program areas to LLs and ask them which areas they would like to receive additional information in. It is unfair to ask them to write and ask for everything--we should at least make it easy for them to get information.

I know this board report is uncommonly long. I apologize. But many things are happening! Energy is an exciting place to be.

To: State Board

From: Louise Cummins

Re: Government Portfolio
Potpourri

A. What's been happening

1) Conferred with Midland League about advisability of commenting on district lines for Hospital District Elections.
2). Conferred with Houston League about commenting to Justice D. on law establishing uniform election days.
3) Conferred with Amarillo League on Voters Key.
4) Corresponded with Waco League about new VR study their league is starting.
5). Conferred with Midland League about County Commissioners redrawing precinct lines.
6) Spent one day in Austin meeting with people in Election Div. of /Secy. of States office.

B. What will happen

1) Brochure on Campaign Financing is being readied for publication.
2) Will send a digest of all laws which deal with election laws to the Local Leagues. As I write this the printing of the session laws is still not complete.
3) Secretary of States office is doing a publication which will be like a Voters Key. They would like the League to help distribute them. Diana T. and I have discussed this and decided that the Secy of State could send 100 to each LL and the LL could order more as needed.

C. For your consideration

1) Would like to ask the local leagues to monitor HB 1122 which establishes new voter registration procedures -- mainly the bill provides for better ways of purging voter registration lists

2) Would like to ask the local leagues to monitor H.B. 1125 establishing County Election Administrators

3) What to do about Universal Voter Registration--see separate memo.

To: State Board
From: Louise Cummins
Re: The Continuing Saga of Universal Voter Registration
(sometimes referred to as Election Day Registration)

LWV of Texas
August 1977
Pre-Board Report

THE STORY THUS FAR

On the National Scene:

In March of this year President Carter submitted to Congress legislation to provide for universal voter registration. On March 22 the LWV-US board agreed to support the concept of Carter's proposed legislation. In April, Ruth Clusen testified before the House Administration Committee to support election registration reform and to suggest strengthening amendments to the bill. In May, Ms. Clusen testified before the Senate Committee on Rules and Administration. Also testifying in support of the measure were the president-elect of the LWV of Wisconsin and the president of the LWV of Pennsylvania. On June 9 the LWV-US sent an Action Alert to all state and local League presidents asking for letters to our senators and representatives in support of universal voter registration. I sent letters to Senators Tower and Bentsen on behalf of the LWV of Texas. Bentsen responded that he is watching the bill carefully and has not made up his mind. He has some reservations. Sen. Tower is opposed to the bill.

I note in reading the local VOTERs that the San Antonio League board decided not to respond to the Action Alert.

On the State Scene:

House Bill 841 by Ben Reyes was a bill which would permit a citizen who was not registered on election day to cast a ballot at a polling place after presenting an application for registration to the presiding election judge in the precinct of residence. LWV Texas supported this bill which did not pass, but did receive considerable attention. I believe that Fumi polled the board and went ahead based on the board's response. Abilene, Beaumont, Orange Area, and Fort Worth objected to support of such legislation.

The state board based its decision to support in part on the "desire to eliminate traditional barriers to voting, and at the same time, to maintain reasonable safeguards against fraudulent practices". . .quote from a memo by Fumi.

As our scene opens we find Congress considering the idea of passing universal voter registration on a state's option basis. It seems likely that the subject of election day registration may very well be decided by each state legislature. If this is the case, what should be the response of the LWV of Texas?

As I see it we have these options:

1) Do nothing now. If a bill comes up, continue to support, based on the reasoning used for H.B. 841.
2) Send the matter to the local Leagues with complete background material and let them a) concur on the question; b) do study and consensus; c) use a VOTER tear off to poll the local Leagues; d) YOUR SUGGESTION.
3) Wait and bring the matter to Council where the Leagues can decide how they want it dealt with.
4) None of the above. Instead _____.
YOUR SUGGESTION

Reasons for allowing local League action:

1) Election day registration is very controversial and while it fits into the proper support criteria for the League, perhaps it is something which should not be supported without thorough study and discussion.
2) The fact that five local Leagues have already been disinclined to go along with the concept is worth consideration.
3) There are some distortions about the bill which have been fostered by the media. A thorough understanding by League members across the state (and the nation) would do much to dispell false concepts.

Reasons for leaving the situation as is.

1) It is quite possible that the Congress will take no action on UVR during this session. However, I believe legislation will continue to be proposed in Congress dealing with UVR. If the LWV of Texas should study and conclude that we oppose UVR in Texas we would be in opposition to the LWV-US position. (The Illinois League has said they cannot support the national position.)

There are probably other pro and con reasons and I hope you will think about the problem so that we might be able to discuss it and come to some decision as to what we should do about it.

To: State Board
From: Meg Titus, Air Assoc. Director
Re: Air

LWV of Texas
August 1977
Pre-Board Report

TACB vs. EPA

The TACB's indication at their May 25th meeting that they will consider filing suit against the EPA for unequal implementation of the offset policy among the states (allows new pollution sources in non-attainment areas if emissions are reduced from other existing sources) has not yet materialized. However, the required (Sec. 304 of CAA) notice has been filed with the EPA by the AG's office. I'll watch for further developments after the TACB's August board meeting. The question may be moot, though, because of an agreement reached on clean air amendments by the House-Senate Conference Committee. A new section to the act would give states a "way out" of offset policy enforcement by simply requiring state air quality agencies to promise to attain federal air quality standards by 1982 - or 1987 at the latest. States would be allowed, however, to impose tougher "California" rules on auto emissions if they wished.

FEDERAL CLEAN AIR AMENDMENTS

A House-Senate Conference Committee "legalized" 1978 model cars "just in the nick of time" before their August break. They agreed to allow 1977 standards to remain in effect for two more years--1.5 grams per mile of hydrocarbons; 15 gpm of carbon monoxide; and 2 gpm of nitrogen oxide. 1980 models will require 0.41 gpm hydrocarbons, 7 gpm carbon monoxide with nitrogen oxide standards remaining the same. Further 1981 tightening would then finally reach the targets originally set in the 1970 act.
I wrote Collins, Krueger, Gammage and Eckhardt on behalf of LWV-T just before the conference committee met (Texas had no one on it) as they are all influential members of the related Interstate and Foreign Commerce Committee. Had responses from all. Conferees agreed to accept most of the Breaux Amendment (allows additional smokestack pollution if it can be proven that it would occur less than 18 days per year) but surrounded the waiver with a lot of red tape that governors, the Secretary of Commerce and the executive branch could impose. This helped. The House-adopted $5000 per day ceiling on penalties was changed by conferees to set no limit--also good. The results could have been worse--it's a passable compromise against heavy industry and labor lobbying.

EPA ORDERS TEXAS CARPOOLING

The EPA Region VI office published new air pollution regulations for the Texas metro areas of Dallas, Fort Worth, Houston-Galveston and San Antonio on July 21st. Any business with more than 250 employees must plan carpool "incentive programs" by fall, 1978. Lots of large cities with heavy pollution already have met these requirements. The TACB will be monitoring the photochemical oxidants in these Texas metro areas to see that they don't 0.08 parts per million for an hourly average more than once a year. (Dalllas exceeded this 37 times in May - 49 times in June hitting a "high" of 0.199 which is twice the limited amount.)

How about brainstorming at the NR core meeting how we can help LLs educate the public, businessmen and local politicians about the need for carpooling? The Houston League tried to do this in I think 1972. How about a meeting of our air chairs from the above metro areas to plan a program for impacting the above mentioned groups in order that local plans which are acceptable to all can be prepared? PR and media could help lots--and grantswomen: I wish we could find a way to get a small part of that recent $6,000,000 congressional grant to the TACB for air pollution "research" applied to an educational effort on carpooling. I'd like us to try.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
BUDGET ANALYSIS
June 1, 1977 thru' August 16, 1977

August 1977
State Board
I.D.2.e.

INCOME

		BUDGETED	ACTUAL	IN KIND
A. Contributions				
1. Unrestricted		61,000	822.00	9.88
2. Local League Trust Funds		17,100	760.01	
a. Collected by LLs	439.31			
b. State Sharing	264.10			
d. Administration fee refunds	56.60			
	760.01			
3. Memorial Gifts		200		
4. Restricted		0		
B. Interest				
1. Investment Fund		2,060	914.54	
2. Savings Account		400	2.13	
C. Administration Fees		900	(21.45)*	
D. Quarterly Support Payments		2,146	1,332.00	
E. Sale of Publications				
1. Voters Guides		2,000		
2. Other		4,000	1.00	
F. Forwarded from '76-'77 - Restricted				
1. "Environotes"		0	667.04	
2. Lois Braunagel Memorial		0	255.00	
TOTALS		89,806	4,732.27	9.88

*. This reflects the fact that to date more has been refunded for support payments than has been received from the 5% fee on new contributions.

EXPENDITURES

N. General Administration			
1. Office Overhead	5,290		
2. Trustees Meetings & Administration	3,147		
3. Treasurer and Audit	300	13.01	6.48
4. Legal Retainer	500		
5. Supervision of LL Projects	200		
6. VOTER	500		
7. Communications	300		
O. Election Related Voters Service			
1. Voters Guides	2,000		
2. Voter Participation	5;000		
3. Gubernatorial Debates	1;000		
P. Projects for Citizen Education			
1. Conferences and Workshops			
a. Citizens Access to the Political Process	15,000		
b. Administration of Justice	9,000		
c. PR Workshops	8,000		
d. Regional Energy Conferences	3,000		

LWV-TEF Budget Analysis August 1977, continued

		BUDGETED	ACTUAL	IN KIND
2. Publications and Projects		12,000		
a. Citizens Participation Project				
b. Campaign Financing & Open Meetings law brochures				
c. Energy Briefs				
d. Material for public distribution				
e. "Environotes"			31.11	
Q. Monitoring Projects				
1. Administrative Procedures Act		750		
2. Other		1,000		
R. Research-Resource Activities				
1. Administration of Justice		750		
2. Water		450		
3. Background material for portfolios		500	3.00	
S. Attendance at Conferences and Workshops		750		
T. LL Trust Fund Projects		17,100	1,666.05	
a. Projects	684.05			
b. Support payments	982.00			
	1,666.05			
U. Development		1,500	109.92	3.40
V. To Reserves		1,769		
W. Unbudgeted		0		
TOTALS		89,806	1,823.09	9.88

BALANCE SHEET August 15, 1977

Bank Accounts	6/1/77 Balance	Income	Expenditures	8/16/77 Balance
Texas State Bank, Austin	7,643.32	1,639.81	841.09	8,442.04
First Federal Savings & Loan, Waco	5,173.07			5,173.07
Dallas Federal Savings	2,952.52			2,952.52
First National, Lubbock	50.00	2.13		52.13
Capitol City Savings & Loan	4,000.00			4,000.00
Franklin Savings Assn, Austin	18,600.00	756.50		19,356.50
Lamar Savings, Austin	4,078.26	79.79		4,158.05
	42,497.17	2,478.23	841.09	44,134.31

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Capital	6/1/77 Balance	Less ppd for '77-'78	Income includes ppd	Expenditures	8/16/77 Balance
General Operating	6,339.90	1,272.04	3,972.26	157.04	8,883.08
Bond Assignment	50.00				50.00
Investments	26,600.00				26,600.00
LL Trust Funds	9,507.27		760.01	1,666.05	8,601.23
	42,497.17	1,272.04 *	4,732.27	1,823.06	44,134.41

$667.04 for "Environotes"
225.00 for Braunagel Fund
350.00 for support payments

LWV-Texas Education Fund
August 1977
Pre-board report

TEF LL PROJECT REQUEST

LWV of Midland

Project Director: Evelyn Gould
2819 Fannin
Midland, TX 79702
(915) 694-1880

Proposed Project: Publication of a "Guide to Elected Officials"

4,000 copies

Printing to be done by Midland National Bank printing dept. Only cost to LWV will be for paper ($53.00) plus cost of typesetting ($25.00).

To be distributed at League activities, through voter registration drives, candidates' meetings, and to newcomers.

In-kind contribution of printing by Midland National Bank.

Expenditures: $78.00

Suggested project supervisor: Lois Carpenter

Proposal for Pass-through Grant
for State League Energy Education Program

Date: September 10, 1977

League: League of Women Voters of Texas
1212 Guadalupe
Austin, Texas 78701
512/472-1100

State President: Betty Anderson
[redacted]

Project Manager: Laura Keever
[redacted]

Treasurer (if appointed):

****

1. Describe your overall project: A series of four one-day energy conferences emphasizing conservation. The conferences will be held in February and March in Austin, the Dallas area, Houston, and a city in West Texas. Conference coordinator(s) will be selected for each conference. The conferences will be planned by a Planning Committee for each city. The members of the Planning Committee will be: Project Director, Conference Coordinator(s), and representatives of cosponsors. Potential cosponsers include the Texas Energy Advisory Council, the Federal Energy Administration - Region 6, and a local university.

2. Objectives

   a. What are your specific objectives in carrying out this Project: How will the project fill the need for public education about energy problems and issues in your state?

      While each of the conferences will vary locally, in all probability (Texas is a very large state with regional differences), all of them will emphasize conservation. Texas is the largest producer state in the country, and the emphasis legislatively is on production and not conservation. Legislators are the farthest behind in energy conservation information. It is therefore the primary objective of this project to make energy conservation information easily available to a large number of legislators, League members, and other community leaders.

   b. Which groups in your state do you expect to reach?

      Leaguers and legislators.

   c. Who will be the major audience(s) of your project?

      Leaguers, legislators, and community leaders.

   d. Does your project present the national as well as the state (and possibly local) energy perspectives? Explain.

      Included in an energy conservation emphasis must necessarily be the need for energy conservation. Need will be established by presenting both national and state facts about the energy problem in general, i.e., rates of energy growth and alternative supplies. Conservation itself will be addressed through both national and state perspectives--review of national legislation as well as state legislation will provide both perspectives.

3. If the proposal is for a conference, seminars, workshops, etc.--

a. Format and Content of Sessions

While the content may vary slightly for each of the conferences, essentially the topics covered will be:

Morning: Energy Forecasting
Energy Alternatives
The Need for Energy Conservation

Afternoon: National Energy Conservation Legislation
State Energy Conservation Legislation
Energy Conservation Legislation in Other States

b. Participants - Kinds and Numbers

Leaguers, Legislators, & Community Leaders
Approximately 75 x 4 = 300

Timetable - Briefly describe the projected goals and related activities you aim to undertake during each time period.

Present - September: Appoint conference coordinators
Establish responsibilities of conference coordinators
Have planning meeting for first conference
Begin identifying cosponsors

October - December: Have planning meetings for remaining three conferences
Begin writing review of state legislation
Invite speakers

January - March: Prepare packet materials
Invite conference participants
Make final arrangements for meeting rooms, coffee, etc.
Have conferences

Additional Information:

Houston Conference Coordinators: Judy Allen [redacted] Elsie Colwell [redacted]

Dallas Conference Coordinator: Pearl Wincorn [redacted]

Austin Conference Coordinator: Dorothy Power [redacted]

West Texas Conference Coordinator:

Responsibilities of Conference Coordinators:

- Attend Planning Committee Meeting
- Develop invitation list with project director
- Prepare invitations and mail
- Keep list of acceptances
- Coordinate follow-up calls to legislators by LLs
- Prepare Packet materials
- Make arrangements for meeting place, coffee, and registration

Budget

	Houston	Austin	Dallas	W. Texas
Conf. Coordinators Stipend	$ 93.75	$ 93.75	$ 93.75	$ 93.75
Planning Committee	60.00	36.00	36.00	36.00
Participant's Packets	150.00	150.00	150.00	150.00
Coffee	40.00	40.00	40.00	40.00
Secretarial Services	75.00	75.00	75.00	75.00
Supplies	50.00	50.00	50.00	50.00
Telephone & postage	100.00	100.00	100.00	100.00
Printing	50.00	50.00	50.00	50.00
Travel-Project Director		50.00	120.00	200.00
Speakers	200.00	200.00	200.00	377.00
Totals	$818.75	$844.75	$914.75	$1171.75

To: State Board
From: Bobette Higgins
Re: Land Use

LWV of Texas
August 1977
Pre-Board Report

I am fighting a losing battle with hives, so this will necessarily be brief.

June Kachtik and I have been working spasmodically on the plans for the CZM conference, funded by the passthrough grant from NOAA via LWVUS, and the added $4000 from the General Land Office. The Coastal Management guys in that office have been swamped (no pun intended) with work on the fourth year plan for the state, and have been unable to meet with us to get very specific about the plans for the conference. They say they can get together in about a week. We are working on an advisory committee to plan the do, and June has corresponded with coastal Leagues about suggestions for speakers, location, other arrangements. Looks like the date as of now will need to be the third week in November.

Re: PR

On the seventh at four o'clock, we will have a visit from Herb Grubb of the Water Development Board, the new acting director (a Mr. Nemir, as in femur) and assorted members of the TWDB. Herb also asked to invite Dick Whittington of the TWQB. I had asked only Herb and whoever came out on top when the dust settled, but he asked to bring along others, so it looks like we will have a motley crew, as the saying goes. So brush up your water plan. They are taking this meeting VERY seriously, and we should also. In fact, THEY are taking it TOO seriously, I think, I've had four calls from Herb so far about it. I think we might run over on time, so be prepared to go a little longer than our usual hour.

There is time on the agenda to report on plans for the PR workshop.
Beth, I have not heard one more word from the Harlingen/Brownsville outfit since we talked. Ain't it a puzzlement?

To: State Board
From: Barbara Materka
Re: VOTER, Media

LWV of Texas
August 1977
Pre-Board Report

About the VOTER: Thanks to everyone who sent copy in on time (Aug. 15 deadline). Some is of necessity going to be late and this means we are going to be hard pressed to get this next issue out before the end of Sept. For the December issue, please each of you think of what is coming up in your department that would make good VOTER copy and come to the next board meeting with your suggestions in hand to give to your vice-president prior to the meeting of the VOTER committee. We had hoped to highlight membership in Sept. but our little ole mapmaker didn't come through; my thought is to continue to pursue the idea for page 1 in Dec. In addition to the map, showing exactly where our LLs and MALs are located, we need everyone's ideas on what direction to take in arousing enthusiasm for all-out membership drives.

On mechanics: Please take your copy of the Jan. 11 Memo, Mechanics for Submitting VOTER COPY, and make the ff. changes: 1. 43-48 characters per line, right margin on 63. 4. Use 5 additional spaces, etc. Add a No. 14.: There are approximately 72 lines to a column of print on pp. 2, 3, and 4. Page 1 contains approximately 38 lines per column. (These changes are necessary due to the size of type we are presently using. If you would prefer going to a larger size, please let me know.)

About a SPEAKERS BUREAU for LWV-T: To date I have received 0 replies to the request that you send me titles of speeches you have made or would be willing to make on League topics, along with a resume of qualifications. We had hoped to assemble these, produce a brochure, and mail to organizations that would be interested. If you still want to set up the bureau, please bring the requisite information to board meeting or mail it to me in advance. Summer doldrums and summer vacations have taken their toll and I'm as guilty as anybody. Let's hope fall will revive us all!

To: State Board
From: Louise Cummins
Re: Plans for Council '78

LWV of Texas
August 1977
Pre-Board Report

Place - Hilton Inn, 505 Avenue Q, Lubbock, Texas 79401

In charge of arrangements are Linda McGowan, Local Chair, and Pat Tucker, Co-Chr. Linda and Pat have assembled a great group of people to serve as chairs of the various committees including Halcyon Baggett, former PR Chair for LWV of Texas, who will take care of PR for Council.

The Hilton has quoted us rates of $26/single with $8.00 for each additional person. These rates will probably go up by a couple of dollars in October. The president's suite and all meeting rooms, with the exception of one room for publications, will be complimentary if we use 40 rooms for guests. Food prices start at $5.50--probably can get lunch for $5.50 and dinner for $8.00. In addition to the Hilton Coffee Shop there are several good breakfast type restaurants in walking distance. We have reserved rooms for the state board meeting on Monday, for state board and some delegates for Monday night, and complete facilities for the Council for Tuesday, Tuesday night, and Wednesday until noon. We have planned for a room for the state board meeting on Thursday.

There are now "Peanut" specials from Lubbock to most parts of the state on Southwest Airlines, Continental and Texas International. Some rates are: Lubbock to Dallas $15.00, Lubbock to Houston $25.00, and Lubbock to Corpus Christi $30.00, on the early morning and late evening flights.

Because of the "Hands-On" Workshop prior to Council I will need to know

1) Does this type workshop require a large area? If so, I think we would need to locate another place away from the Hotel for the workshop. There are a couple of places near the hotel which we could probably use. Linda and I have talked about the Downtown Reddy Room where it is also possible to have a catered lunch.
2) Would the state board be at the workshop or would it be meeting? If the former, we will need to arrange for a meeting room for State Board for another time.

Following is a time schedule for Council for your reflection and comment. The dates cannot be changed but, as far as I am concerned, the rest of the schedule is negotiable.

MONDAY, APRIL 3

12:00 noon to 12:00 noon Tuesday	Hands-On Workshop (and/or State Board Meeting)
6:00 - 7:30	Lubbock Board entertains State Board at Dinner
8:00	State Board's Wine and Cheese Party for Delegates

TUESDAY, APRIL 4

To 12:00 noon	Hands-On Workshop continues
11:00 - 12:00	Tour of Ranching Heritage Center
1:30 - 3:30	Opening Session - Council
3:30 - 5:00	Litigation Workshop
6:15 - 7:15	Cash Bar
7:30 - 9:00	Dinner - Speaker not yet known

WEDNESDAY, APRIL 5

7:30 - 8:30	President's Breakfast
8:45	Second Council Session
10:00 - 11:30	Workshops - Counterparts or whatever
12:15	Lunch - Speaker, Joann Hays, LWV-US
2:00	Adjourn
3:00	Because of late evening flights, the tour would be repeated if there were enough people interested.

THURSDAY, APRIL 6 — State Board Meeting

The only planned meals would be a catered lunch for the workshop, the president's breakfast, Tuesday dinner, and Wednesday lunch.

We also need a theme (or do we?).

Pre-board report
August 1977
Jan Wilbur, ERA coordinator

SEP 6 1977

Summary of LL pledges to ERA campaign:

1. 6 Local Leagues (Brownsville, Denton, Edinburg/McAllen, Houston, Plano (?), and Sherman) pledged the full recommended amount.

2. 13 LLs pledged "0" or no specific amount (includes Austin, Dallas, El Paso, and San Antonio). Of the 13, five said they'd do what they could to encourage individuals to contribute.

3. 14 Local Leagues sent no reply (includes (ahem!) Lubbock, Irving, and Wichita Falls).

4. The remaining 8 Leagues pledged some amount.

Plan of Action for Assuring the $5,000 increment is met:

1. Estimate of expected sources of the $5,000:

a. VOTER article:	$ 500
b. Special Push in selected Leagues	$3,000
c. Units/Members-at-Large	$ 500
d. St. Bd. Members Individual Efforts	$1,000
TOTAL	$5,000

2. The VOTER article and a tear-off are in the Sept. VOTER and we are just waiting for the money to roll in. We plantoissue a press release while we are in Austin--I will bring a rough draft.

3. Those of you whose LL has not pledged (or pledged zero)--could you please come with a plan of action for me, i.e., should I write a letter to the pres.? Do you know someone who would be interested in heading up a local effort? Do you want to pursue whatever action is taken? Should we take no action?

4. I would like to send a letter to the chair of the UALs urging their UAL to support but hold up on a letter to the MALs until we see whether it is needed or not. They may respond to the VOTER article!

5. When all else fails, I'd like to be able to count on state board members who can and who want to, to beat the bushes among their wealthy friends, supporters, and influential acquaintances for the remainder of the $5,000 IF IT IS NEEDED.

All suggestions, amendments to the above, and constructive criticism will be gratefully accepted! GO ERA!!!

Pre-board report
Jan Wilbur, ERA Coordinator
August 1977

Report of Local League response:

League	Amount	Comments
Abilene	-0-	'...not an anti-ERA vote...'
Amarillo	$500	'We will try to raise more...'
Austin	-0-	have not reached operating fund goa have raised dues, too controvers'l
Bay Area	no reply	Decidng at August bd. mtg.
Baytown	no reply	
Beaumont	-0-	Sorry, no commitment possible at this time.
Brazos Co.	$100	
Brownsville	$300	
Corpus Christi	$150	
Dallas	-0-	Will try to locate other enthusiastic supporters willing to give to this campaign.
Deer Park	no reply	
Denton	$1,000	
Edinburg/McAllen	$320	
El Paso	-0-	Pledges to raise 'as much as we we can'...members are not as anxious as they might be...'
Gainesville	no reply	
Galveston	$250	
Garland	-0-	Does not 'have the support of our membership or community'...
Harlingen	no reply	
Houston	$6,900	
Irving	no reply	
Lamar Co.	no reply	
Longview Prov.	-0-	
Lubbock	no reply	
Marshall/Harrison Co. Prov.	no reply	
Midland	-0-	finance drive fell short by $400, will make plea in VOTER.
Odessa	$100	
Orange Area	$90	
Pasadena	no reply	
Pearland Area	no reply	
Plano	$330	
Richardson	-0-	'no specific amt, will have drive in fall.
Rockwall Prov.	no reply	
San Antonio Area	-0-	'no specific amt, encourage members to contribute at the appropriate time.'

League	Amount	Comments
San Marcos	no reply	
Sherman	$650	
Tarrant Co.	-0-	'cannot respond in a positive way. the $10/member pledge was not realistic for this League..."
Temple Area	-0-	'will encourage individual contr..
Tyler	$60	PAID
Victoria	-0-	'severe financial difficulties... will encourage ind. contr. and put plea in VOTER...'
Waco	$200	
Wichita Falls	no reply	
	$10,950	
St. Bd. Increment	5,000	
TOTAL pledged from Texas	$15,950	

SEP 6 1977

Pre-board report
August 1977
Jan Wilbur

1. Management by Objective: Laura and I met Friday to develop objectives under the goal of 'heighten public awareness...' What do you think of them?

You will note that under objective 5, 'person responsible' a question mark is shown. That means we have an off-board slot to fill if we adopt this goal and these objectives. It seems to me that this person should be one with high verbal and writing skills. One who can communicate well and perhaps 'politick'. Some knowledge of energy would be helpful but Laura and her committee could provide the background needed there.

If we accept objectives 5-8 (or some modification thereof) we will have to re-allocate $100 (est.) either from the program objectives budget or somewhere else. Is that your will?

2. Format of strategy sheet: We considered devising a form which would fit on an 8½ x 11 sheet. We tried it out and decided to stay with the format of these sheets instead. Joann says the long form is no problem--at least not any more of a problem than the short one would be. We think this format is easier to read and comprehend. Do you agree? We added a 'status' column. Can you think of anything else (besides 'funding source') we need to include?

I would rather that we not take a lot of time reviewing our objectives at this meeting. (Please compare the new Energy Strategy with the copy you have, however, and be prepared to accept or amend or reject the new and revised objectives, of course.) What I would like us to do is evaluate the objectives and our strategies IN DEPTH at either the November or January board meeting and see where we are and where we want to go from there.

3. Member agreements: We have the adult corrections study scheduled (due) in November 1978. Jan A. brought up the point that if we are to take effective action in the next legislative session, we need to finish up the JJ study early next fall. AND we have the unfinished business of member agreement on groundwater. How can (should) we schedule all of this from June to December 1978? Is there any way to tie the adult and juvenile corrections studies together. What will LLs feel most comfortable with? Will they feel too pushed if we schedule three member agreements in six months? Can they do it? Can we do it?

SEP 6 1977 (1)

ENERGY STRATEGY PLANNING

OVERALL GOAL: A. To promote state governmental action to achieve energy conservation in Texas.

STATUS	OBJECTIVES	TACTICS	PERSON(S) RESPONSIBLE	BUDGET	TARGET DATE
a. Plan reviewed but no public hearing held. b. DONE! But mailed instead of presented at hearing. c. Inappropriate. d. Briefly summarized in VOTER In depth summary in progress e. In progress	1. Participation in the development of an effective EPCA-REquired energy conservation plan for Texas	a. Review final draft for public comment; summarize with recommendations to LL's for their participation at public hearings b. Draft LWV-T response and present at appropriate hearing. c. Encourage other groups to comment on proposals. d. Review final plan and report to local leagues. e. Monitor subsequent events re plan's final acceptance or rejection by FEA.	LK LK LK LK		All above by early June. September 19
a. DONE! Funding imminent. b. In progress. c. d. According to the Plan, the first Advisory Committee is meeting is to be during the 1st quarter of 1978.	2. Monitor implementation of EPCA-required energy conservation plan for Texas.	a. Encourage state to implement plan and apply for funding. b. Communicate with Governor's Office of Energy Resources and Planergy regularly to obtain implementation updates c. Invite representatives of Planergy & GOER to give update to LWV-T Energy Committee d. Work to see that an appropriate advisory body functions well (Meets and is listened to -- with adequate supportive services.)	LK (and Higgins?) LK LK LK		Quarterly May, 1978 Continuing
a. DONE! The application was granted. a. Briefly summarized in VOTER In depth summary in progress b. In progress. c.	3. Participation in the development of an application to ERDA for an energy extension service for Texas 4. Monitor implementation of the energy extension service for Texas.	a. Serve on oversight committee to prepare application. a. Prepare summary of plan for LL's b. Communicate with GOER and UTAM for information updates c. Invite representatives of GOER & UTAM to give update to LWV-T Energy Committee	LK LK LK		May & June, 1977 September 19 Quarterly May, 1978

ENERGY STRATEGY PLANNING

STATUS	OBJECTIVES	TACTICS	PERSON'S RESPONSIBLE	BUDGET	TARGET DATE
(a) In progress.	5. Monitor state agencies which have energy conservation emphases (i) Governor's Office of Energy Resources	(a) Continuing communication.	LK	$25	Continuing
(a) In progress (a)	(ii) Texas Energy Advisory Council (iii) Public Utility Commission	(a) Continuing communication. (a) Appointment with Caroline Smith to determine status of rate structure studies	LK LK	$25 $10	Continuing October
(a)	(iv) Whatever agency the governor appoints to implement weatherization programs	(a) Review weatherization plan and report to LL's	Coggashall		October 21
(a) (b)	(v) Texas Public Transportation Agency	(a) Appointment with Phillip Wilson (b) Update to LL's	LK & Wilbur " "		September 8 Oct. 21
(a) DONE! (b) Next meeting scheduled for October 3.	6. Appoint statewide energy committee to meet bimonthly for development of information and advice on action strategies.	(a) Send letters; have first meeting sometime during summer. (b) Meet bimonthly thereafter.	LK	$100	October 3
(a) DONE! In July Enviro-notes. (b) Plans in progress.	7. Continue to identify legislative needs for next legislature; identify sponsors; and encourage LL's to work with their legislators to make them aware of energy issues.	(a) Review and summarize for LL's legislation passed by this legislative session and assess possibilities for future action. (b) Conduct League-legislator conferences	LK		Early summer February, March
(a) (b) (c)	8. Develop loose coalition to work on common legislative goals.	(a) Formulate legislative goals (b) Contact appropriate organizations and plan strategy (c) Establish communications frame work, funding, etc.	Board LK, Albers LK	$100	March, 1978 Summer, 1978 September, 1978

ENERGY STRATEGY PLANNING

OVERALL GOAL: 3. Heighten public awareness in Texas of the energy problem.

STATUS	OBJECTIVE	TACTICS	PERSON'S RESPONSIBLE	BUDGET	target DATE
a. Essentially DONE! b. Identified for all but West Texas c. Identified for Houston d. Houston Planning Meeting on August 29 e. f. In progress g.	1. Conduct series of four conferences with leaguers, legislators, & community leaders on "Energy Options for Citizens and Legislators" with an energy conservation emphasis	a. Develop general plan b. Identify conference coordinator c. Identify cosponsors d. Hold Planning Meetings e. Develop pub on legislative history re conservation in Texas (beirfly that of other states) f. Communicate continually with conference coordinators g. Hold conferences.	LK, Board LK, Board LK, Conf. Coord. LK, " " LK LK LK, Conf. Coord.	$3750	September 8 September 15 September 30 Sept. - Oct. November 30 Ongoing February, March
a. b.	2. Cosponsor energy conference with TEC.	a. Attend conference. b. Serve on Planning Committee?	LK	$30	Fall
a. DONE! Union Texas Petroleum is contributing (in-kind) b. c. d. e.	3. Publish series of fact sheets on energy resources available in Texas (i.e., coal & lignite, oil & gas, geothermal, wind & solar; nuclear	a. Seek special funding b. Write Fact Sheet on coal & lignite c. Write Fact Sheet on nuclear d. Write Fact Sheet on wind & solar e. Write Fact Sheet on geothermal	LK Elsie Colwell Dorothy Powell Pat Brandt LK		Summer September 30 October 30 January 31 November 30
a. Done for June & July. b. Done for September c.	4. Prepare articles for inclusion in various state-wide publications (a) Environotes (b) LWV-T VOTER (c) Others to be identified		LK		
a. b. c. d.	5. Establish contact/coordination/ copperation with at least five statewide organizations who will share our goal. Optional: At least one statewide organization which is rural/conservative.	a. Find someone within LWV to coordinate b. Identify possible groups & what we have done with them in the past. c. Compile list of pertinent lobbyists/ exec. direct. etc. d. Interview those identified: offer speakers, pubs., etc.	Wilbur, Keever (?), Keever, Wilbur, Abbers K (?) (?)	$100	October 1 Nov. 1 Nov. 1 Dec. 1

ENERGY STRATEGY PLANNING

STATUS	OBJECTIVES	TACTICS	PERSONS RESPONSIBLE	budget	TARGET DATE
a.	6. Develop energy speakers bureau.	(a) Identify speakers	Materka Higgins, LK		November 1
b.		(b) Develop sample speech.	LK ,		December 1
a.	7. Develop publications packet.	(a) (?) and Keever Identify publications	(?) and LK		Nov. 1
(a)		(b) Seek funding	Shlipak, Keever		Dec. 1
a.	8. Develop statewide energy PR plan	(a) Identify potential areas for press releases & press conferences	Higgins, Materka, Keever, Wilbur		September 9
b.		(b) Issue and hold same.	Keever, Materka		Continuing
a.	9. Attend pertinent energy ~~xxxxx~~ conferences and encourage LL's to do so	(a) Attend and report to LL's re natl. Seirra Club energy conservation conf. Oct. 1-2	LK	$36	October 1-2
b.		(b) Provide information for 3rd Annual Energy Forecastig Conf. - UTAH	LK		October 21

(5)

ENERGY STRATEGY PLANNING

OVERALL GOAL: C. Promote action at local level to encourage energy conservation.

STATUS	OBJECTIVES	TACTICS	PERSON'S RESPONSIBLE	COST	TARGET DATE
a.	1. Prepare information for LL's regarding what can be done to promote energy conservation by local governments.	(a) Review model building code (when completed) and provide information and (hopefully) code to LL's.	LK		January 31
b.		(b) Review FEA guidelines for local governments & provide info to LL's	LK		December mailing
a.	2. Work with ENV-T energy committee and other LL energy chairs to develop energy conservation action plans at local level	(a) Invite FEA rep. to next committee meeting	LK		October 3
b.		(b) Areawide counterpart workshops with LL chairs in Houston and Dallas.	LK	$40	Houston - Dec. Dallas - Jan.

ENERGY STRATEGY PLANNING

OVERALL GOAL: To promote national governmental action on energy conservation.

STATUS	OBJECTIVES	TACTICS	PERSONS RESPONSIBLE	BUDGET	TARGET DATE
a. In progress.	1. Communicate with our MCs regarding our conservation concerns.	a. Write letters to Texas senators conveying our conservation concerns	LK		September 9
b. In progress - I may have to see them when I am in Washinton Sept 27.		b. Seek appointments with senators to verbally reinforce concerns	Keever, Wilbur	Possible $30.	September 27
a.	2. Encourage LL's to communicate with Texas MCs re conservation.	a. Write summary of GEAC review of Texas impacts of Carter energy plan	LK		September 19
b.		b. Send TFA(s) to local league to write their senators	LK		September 19
c.		c. Send special letter(s) to committee members encouraging response to TFA	LK		September 19
a.	3. Encourage other Texas organizations to communicate conservation concerns	a. Contact TEC and AIA to write.	LK		September 19

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS
1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

Rather House
Austin, Texas

September 6-9, 1977

FIRST PLENARY SESSION, SEPTEMBER 6, 1977

PRESENT: Albers, Anderson, Brown, Carpenter, Clark, Coggeshall, Cummins, Gleason, Hardin, Higgins, Hunter, Keever, Materka, Perrine, Shlipak, Tilley, Wilbur and off-board budget chair Lucy Polter of Dallas.

ABSENT: Sturgis

President Anderson called the meeting to order at 7:15 p.m.

1. PRESIDENT'S REPORT. Anderson pointed out the need to elect a president pro tem. Helen Hunter was nominated and elected unanimously.

Anderson announced that Diana Clark would be sworn in as a member of the Texas Adult Probation Commission at 10:00 a.m. Thursday, Sept. 8. Agenda changes were noted to enable board members to attend the ceremony.

Our proposal for CETA funding for a research assistant to produce a Citizen Participation Kit has been sent to Manpower in Austin. If the grant is received, Pat Arnold will be hired for this position.

Diana Tilley was commended for good work on the State Directory, Voter Editor's Kit, We Support and administrative assistance to the president.

2. MINUTES.

May Board Meeting - Minutes of the May 19, 20, 1977 meeting were approved as circulated with the request that program priorities that were decided upon prior to the first plenary session be added. They are:

Energy - Energy Conservation Plan
Human Resources - income assistance and employment
Water - Texas water planning

Convention - Minutes of the Sixteenth Biennial Convention April 19-21, 1977, were approved with the following corrections:

Page 2, Recognition of Provisional Leagues, first paragraph should read, "Organization Vice-President Helen Hunter announced that state board had reviewed the applications for recognition of the Provisional LWVs of Gainesville and Temple Area and voted to recommend their acceptance as local Leagues to the LWVUS. She also announced that application for recognition from the Provisional LWV of Marshall/Harrison County had been received and was being reviewed by the state board. She felt that recommendation for their acceptance would be forwarded to the LWVUS in a few weeks. She also announced a new unit-at-large, UAL - Atascosa County." Second paragraph, the word "recognized" should be changed to recommended to correspond with above wording.

2. MINUTES, Convention (continued)

Page 5, Development, Allied Bancshares contribution should read, "$100 to LWV-Houston Ed Fund and $100 to TEF." An additional contributor should then be listed as Texas Eastern Transmission Corporation--$350 to TEF.
Page 9, Legislative Action, Lynn Johnson of Houston, not "Galveston."

3. TREASURER'S REPORT.

Review of Budget Analysis June 1, 1977 - August 15, 1977
The first budget analysis for FY 1978 was reviewed. Keever asked that income item reading, "K. Suspense, ($576.79)" be explained. Clark replied that it represented unbudgeted funds that have already been spent. Materka suggested this item belongs on a treasurer's report rather than a budget analysis.

Shlipak reported the addition of $860.00 to income item "E.3. State Fund Raising." This changes the figure in the "Actual" column from "$2,180.00" to $3,040.00 and the total from "$15,532.51" to $16,392.51.

Materka requested an explanation of expenditure item "0.3.c.2. Ad hoc committees-of-the-board meetings." Anderson said it was her July meeting in Austin with the vice-presidents and probably includes the policy committee meeting. It was suggested and agreed to amend the budget so that the item 0.3.c.2. for ad hoc committees is budgeted for $500 instead of zero. This was done by reducing two other categories:

0.1.a. President's travel by $80 from $900 to $820
0.3.b. Board meetings by $420 from $5,400 to $4,980.

Budget categories
Anderson announced Ethel Sturgis will be sending information to baord members about budget categories to help us with our voucher forms.

FY 1977 Budget Analysis
Tilley asked whether the budget analysis for fiscal year 1977 goes to local Leagues. After some discussion Keever MOVED that the FY 1977 budget analysis be sent on DPM as soon as the Convention '77 finance report can be incorporated into it. SECONDED AND CARRIED.

4. BUDGET FOR FY 1979.
Polter reviewed budget concerns she already knows, and passed out budget information forms for each board member. These forms should be returned to Lucy Polter by Oct. 1.** The question of whether to budget for a joint meeting of outgoing and incoming board members was discussed but unresolved. Budgeted funds were requested for ad hoc committees, legislative lobbying, and more part-time secretarial help in the state office. The budget committee will meet October 10 and 11 in Austin. Polter urged each board member keep a ledger sheet or some sort of record of portfolio expenses. Coggeshall suggested we plan a BIG Lobby Day (without regional meetings first) for the 1979 legislative session.

5. POLICY COMMITTEE.

Nonpartisan Political Policy
Brown MOVED to delete everything in the first paragraph following "as set forth

**Denotes requests for total board response.

5. POLICY COMMITTEE, Nonpartisan Political Policy (continued)

in In League." She further MOVED that the next sentences of the first paragraph should read, Members of the state board may not contribute to or work on behalf of any political candidate for elective office or any political party. It is acceptable to attend functions honoring already elected officials. SECONDED.

Wilbur MOVED TO AMEND by inserting after the words "state board" the words except for the president and voters service chair and striking the word not. SECONDED AND FAILED.

Materka MOVED TO AMEND by striking the last sentence in the motion. SECONDED AND CARRIED.

Higgins MOVED TO AMEND by striking the proposed second sentence and inserting the sentence, Members of the state board may contribute to a political party or candidate for elective office, but may not work on behalf of any political party or candidate for elective office. This motion to amend was SECONDED AND CARRIED. The main motion then CARRIED. There was general agreement to retain the present final sentence which begins, "The state board shall be consulted."

Program
Brown MOVED to delete the present paragraph and substitute: Consensus positions shall be approved by the state board of directors after careful consideration of majority and minority opinions submitted by all local Leagues that respond by the previously announced consensus deadline. SECONDED AND CARRIED.

Organization
Brown MOVED to eliminate all three paragraphs of the present section and substitute: The organization personnel shall include the organization vice-president, field service director(s), and the membership chairperson. The organization department's responsibility shall be to serve in an advisory capacity to local Leagues; to provide local League board training; to keep records and make written reports to state board after each visit to a local League; to establish new Leagues and state units; to provide aids to local Leagues for membership growth and development; to recruit and serve members-at-large. SECONDED AND CARRIED.

Provisional Leagues
Brown MOVED to delete the entire section. SECONDED AND CARRIED.

Local League Bylaws
Brown MOVED to eliminate the present paragraph and substitute: All proposed revisions of local League bylaws must be submitted for consideration to the state bylaws chairperson three months before the local League annual meeting. The local Leagues shall be notified of this requirement by October 1. SECONDED AND CARRIED.

State Support
Spelling of "receives" in first paragraph will be corrected. Albers MOVED to delete "and national" from the first paragraph to correspond with forthcoming financial support methods for the LWVUS. SECONDED AND CARRIED. (See also item #11, POLICY GUIDE in these minutes.)

Brown MOVED to insert a new heading, STATEWIDE FUNDRAISING, following the third paragraph. The remainder of the current STATE SUPPORT policy to follow under the new heading. At the end add: 4. Restricted Contributions--

5. POLICY COMMITTEE, State Support (continued)

Occasionally, the state League may seek a restricted cash contribution for a major project. If the local League approved this solicitation, and the solicitation is successful, 1% of the contribution (but not less than $100) will be credited to the local League. In addition, the amount of the last regular contribution shall be paid annually until the name of the contributor is returned to the local League solicitation list. SECONDED AND CARRIED.

Budget
Brown MOVED to delete the entire budget section from the Policy Guide. SECONDED AND CARRIED.

Brown MOVED to insert (following STATEWIDE FUNDRAISING) two new sections to read: CONVENTION EXPENSES: The chairperson of the Budget Committee and the chairperson of the Nominating Committee shall attend the Convention as observers. They shall be reimbursed for travel and living expenses according to the schedule below. Nominees and appointees to the state board may attend as observers and may be reiumbursed for these expenses if funds are available. If any of the above are local League delegates, their expenses shall be paid by their local League. and COUNCIL EXPENSES: The chairperson of the Budget Committee and all members of the Nominating Committee shall attend Council as observers. They shall be reimbursed for travel and living expenses according to the schedule below. If any of the above are local League delegates, their expenses shall be paid by their local Leagues. SECONDED AND CARRIED.

Board and Committee Expenses
Brown MOVED insertion of the following first sentence: Within the limits set in the state budget, board and committee members (including budget and nominating committee members) shall be reimbursed for expenses according to the following schedule. SECONDED AND CARRIED.

Reserve Fund
Brown MOVED to change the first and second paragraphs to read: Sufficient funds shall be placed in reserve to permit the League of Women Voters of Texas to meet operating expenses for a six-month period. and A planned withdrawal from the reserve fund may be stated in the budget under "sources of income." In case of emergency, funds may be withdrawn at the discretion of the state board. Withdrawals from the reserve fund shall be restored as soon as possible, preferably during the next fiscal year. SECONDED AND CARRIED.

Requests and Deferred Giving
Brown MOVED to delete the entire section. SECONDED AND CARRIED.

Brown MOVED to insert a new section to read: PURCHASING AND CONTRACTING: Expenditures of more than $400 shall be made on the basis of two or more cost estimates when feasible. Union firms shall be used for printing and other services when their cost estimates are w/in 10% of those of comparable non-union firms.

Board Administration
Brown MOVED to change this section to read: The president and the vice-presidents shall not constitute an executive committee to take action between board meetings. The president and the vice-presidents may meet between board meetings and submit their recommendations to the board for approval. SECONDED AND CARRIED.

5. POLICY COMMITTEE, Board Administration (continued)

Keever MOVED to add the following to the section on BOARD ADMINISTRATION: Non-board-approved action which must be taken between board meetings should be approved by the president, appropriate vice-president, and chairperson. SECONDED AND CARRIED.

Keever MOVED insertion of the following final paragraph under the heading of BOARD ADMINISTRATION: Persons serving as members of the state board will not accept payment of honoraria, salaries, or stipends for services rendered to the League. SECONDED AND CARRIED.

Files of State Board Members and Official Off-Board Personnel
Brown MOVED the second paragraph be reworded to read: Copies of organization reports shall be retained in the files of the organization vice-president and the state office. Except for the consultant's file on specific Leagues, which shall be kept intact for two years, all other copies of organization reports shall be destroyed at the end of the League year. SECONDED AND CARRIED.

Brown MOVED the section entitled "OFF-BOARD PROGRAM COMMITTEE CHAIRS" be changed to OFF-BOARD PROGRAM ASSIGNMENTS. SECONDED AND CARRIED.

Parliamentary Adviser
Brown MOVED this section be changed to read: A parliamentary adviser, preferably a League member, shall be appointed by the president to serve at the state Convention and Council. SECONDED AND CARRIED.

Brown MOVED to delete the sections entitled "MEMBERS-AT-LARGE" and "TEXAS EDUCATION FUND." SECONDED AND CARRIED.

It is understood any sections of the Policy Guide not mentioned heretofore will be retained as they are.

Adjourned 10:30 p.m.

SECOND PLENARY SESSION, SEPTEMBER 7, 1977

All board members present except Sturgis. The board's budgetary business being completed, Lucy Polter left.

Called to order by president at 9:45 a.m.

6. MEDIA

Speakers Bureau
Materka still needs copies of speeches and resumes from board members on their speaking experience. She will send out a questionnaire for board members response.**

Publicity
There will be two news releases from this board meeting, one on the ERA promotion and fundraising and one on Diana Clark's appointment to the Texas Adult Probation Commission.

7. WORKSHOPS

Public Relations
Higgins is working with Ann Blocker and Cynthia Mondell, both of Dallas, on plans for the PR workshop prior to council. It will probably be held at the public library, and they are trying to make arrangements so the state board can meet on Monday morning (April 3, 1978) and then all attend the workshop.

Budget Reallocations
Keever MOVED to reallocate workshop funding so that the Big Leagues Workshop will be allowed $300 and the PR Workshop $900 for a total of $]200. CZM and water workshop allowances will come from pass-through funds and the "money" workshop will be funded by TEF. SECONDED AND CARRIED.

Coastal Zone Management/Water Conference
Higgins reported this will be postponed until January 25 and 26. It will be held in Corpus Christi with 1 1/2 days devoted to CZM and 1/2 day to water.

8. PUBLICATIONS - Tilley requested that all board members review page 51, "Publications," in the State Board Handbook, and consider sending publications to state officials and/or others on the VIP list.** She may send us a form for this purpose.

9. ORGANIZATION

State Units
Hunter MOVED the following addition to the State Unit Guidelines under the heading "What type of finance drive may a state unit conduct?": A new state unit keeps all of the funds collected in their first finance drive. When a local League disbands and becomes a state unit, half of any funds on hand shall be paid to the League of Women Voters of Texas. The other half shall be retained for voters service. SECONDED AND CARRIED.

Recognition Committee
Hunter MOVED the formation of a recognition committee to read surveys and requests for recognition from provisional local Leagues. The committee is authorized by state board to make recommendations to LWVUS. Members of this committee will be the president, organization vice-president, field service director, treasurer, and one representative of the state board. SECONDED AND CARRIED.

Dues
There was discussion on whether or not to recommend to LLs that a dues amount be eliminated from the bylaws. It was agreed not to make the recommendation because standard bylaws still indicate a place to specify a dues amount.

10. MEMBERSHIP

Handbook
Gleason reported preparations are underway for a membership chairperson's handbook to be distributed soon. It will contain help on prospect contacts, member involvement, understanding committee work, how to organize a committee, new member tools, annual meeting handbook and what to expect at Convention and Council. Clark suggested this be edited by Mary Sieber and distribution postponed until December. Hunter agreed to contact Sieber about it.

10. MEMBERSHIP.(continued)

State Unit Possibilities
Possible locations of new state units were discussed. Anderson asked Hunter to form a committee to make recommendations on approaching one of these areas to create a new state unit. Hunter is to give this committee's report at the next state board meeting.

11. POLICY GUIDE.- Brown pointed out the action taken during the first plenary session to delete the words "and national" from the state support item was too hasty. New LWVUS financial support system will not take effect until next year. It was agreed to retain "and national" in the forthcoming issue of the Policy Guide.

12. FIELD SERVICE.

Training and Consulting
Brown reported thirty Leagues have either had board training or have it scheduled. She will send consultants a sample form for their reports.

Big Leagues Conference
Brown outlined plans for the Big Leagues/Urban Crisis Conference in Austin, November 9 and 10. The LWV-T budget will pay for eight rooms for four persons each at the Stephen F. Austin Hotel for representatives for the six largest Texas Leagues--Houston, Dallas, Tarrant County, Austin, San Antonio, and Galveston. Urban crisis questions will be considered the first afternoon. Dinner will be at an inner city location followed by evening sessions on management problems of big Leagues, to be led by members of those Leagues:

Houston - office management
Dallas - program management
Tarrant County - unit management
Austin - involving working members.

The next morning sessions will work on developing a Texas urban strategy. Jan Coggeshall is locating speakers to address the urban crisis and strategy topics.

New Field Service Plan
Brown reported on a plan she and Hunter have developed to divide the state into six areas for consulting work by six off-board Leaguers who would each consult with the six or seven local Leagues in her (his) specific area. Consultants would visit LLs at least once as early in the League year as possible to assess the need for further training or assistance from state. They would establish personal contact with LL leaders and telephone the League once a month. Names for these positions were suggested to Brown and she was directed to refine these plans for presentation at the November SB meeting. There was also a suggestion that the state president might meet annually with LL presidents at regional meetings.

State of the Leagues
There was concerned discussion about some of the LLs with which LWV-T has had no contact in recent months.

13. ERA FUNDRAISING. ERA coordinator Wilbur reported six LLs (Brownsville, Denton, Edinburg/McAllen, Houston, Plano and Sherman) pledged the recommended $10 per member. Eight Leagues pledged some amount, thirteen pledged zero or

13. ERA FUNDRAISING. (continued)
no specific amount with five of those encouraging individual contributions. Fourteen Leagues sent no reply. Wilbur will send suggestions for ERA fundraising to selected Leagues.

It is hoped the LWV-T pledge of $5,000 can be raised through the following sources:

VOTER article	$ 500
Special push in selected Leagues	3,000
Units/members-at-large	500
Individual efforts by state board members	1,000
TOTAL	$5,000

Adjourned 12:15 p.m.

THIRD PLENARY SESSION, SEPTEMBER 7, 1977

All board members present except Sturgis and Higgins, who left due to illness.

Called to order by president at 1:15 p.m.

14. PROGRAM

November SB Meeting
It was agreed to invite off-board program directors/consultants Kay Irvin, Carol Lee and Meg Titus to the November board meeting. They live in the Dallas area where the meeting is to be.

Action
Keever pointed out there has been a noticeable lack of letters to congressmen from Texas Leagues. After discussion Wilbur was asked to appoint a committee to consider how to motivate LLs to respond to pleas for action.

Guest Speaker for Council
Most of the previously suggested speakers are unavailable. Suggestions were to try first to get Secretary of the Interior Cecil Andrus. Other suggestions were Senator Bentsen, Eddie Bernice Johnson, now a regional HEW director, Adelyn Harrison, _____, or a panel on water.

Administration of Justice
Albers announced that the August issue of P.T.A. Forum has an article on juvenile justice in which LWV-T material is quoted extensively.

Clark reported juvenile justice consensus reports have been received from eleven LLs so far. She will have recommendations ready for the next SB meeting.

Clark plans to point out two AJ action possibilities in her postboard report:
1. Local Leagues can check on the status of their local jails with the Jail Standards Commission, which has now finished its local examinations. Leagues may investigate local officials plans for compliance.
2. Leagues can act locally on state AJ positions. There is also the possibility of pushing for adoption of an AJ study by LWVUS.

Human Resources
Coggeshall reported the HR Kit #1 is done, and LLs may request it. The Income Assistance Survey has been sent to LLs and a slide show will be available soon.

14. PROGRAM. Human Resources (continued)

The Department of Human Resources may hold regional forums on the projected impact on Texas of President Carter's welfare reform proposals. It was agreed that Coggeshall should cautiously investigate whether or not LLs should help to organize and promote these.

Energy

Wilbur presented the Energy Strategy Plan which she and Keever had prepared, calling special attention to Goal B, Objective #5, which is estimated to cost $100. This objective calls for establishment of contact/coordination/cooperation with at least five statewide organizations who will share our goal to heighten public awareness in Texas of the energy problem.

Keever reported that the Texas Energy Advisory Council subcommittee on energy conservation, which she chairs, has prepared thorough commentary on the Texas Energy Plan. She pointed out the probable need for tax reform.

She will work on plans for an energy conservation action coalition and for energy conservation action at the local level. She expects to see Bentsen and Tower in Washington, D.C., later this month.

Program Statements

Keever suggested that LWV-T send to LLs statements made on behalf of LWV-T. These would be useful in LL action work. After much discussion, it was agreed to do this.

(2:35 p.m. - Clark left to meet with Judge Greenhill.)

Government

Cummins asked for board direction on proposed congressional legislation on universal voter registration. It was decided to provide answers to questions about UVR in the October DPM.

Natural Resources

There was discussion on whether or not to urge appointment of a Leaguer to the Governor's Advisory Committee on Natural Resources. It was decided that we might recommend Catherine Perrine, but this depends on what Higgins finds when she checks with Land Commissioner Bob Armstrong.

Legislation

Albers gave her assessment of the special legislative session in July. It was good that there was a school finance bill we could support, even though it had little chance of passage.

The sunset legislation sets forth specific items, only a few of which relate to League. Cummins will review these and make recommendations for our November board meeting.

Albers has information available on interim committees.

We adjourned at 3:15 p.m. to meet with the following representatives of the new Texas Department of Water Resources:

Charles Nemir	Acting Executive Director
Dick Whittington	Acting Deputy Xirector
Gene Richardson	Acting Executive Assistant

Dr. Herb Grubb	Acting Director of Planning
Allen White	Acting Deputy Director of Planning
Seth Burnitt	Acting Executive Assistant
Dr. Peggy Glass	Acting Director of Water Quality Planning
Emory Long	Acting Executive Assistant

We were joined by Joyce Klein, off-board solid waste consultant for LWV-T and Nan Clayton, water resources chair for the LWV-Austin.

FOURTH PLENARY SESSION, SEPTEMBER 9, 1977

All present except Sturgis, Higgins and Keever.

Called to order by the president at 8:55 a.m.

15. NON-LEAGUE APPOINTMENTS.

Natural Resources
The new Natural Resources Council has an advisory group written into the legislation. Perrine MOVED we recommend the appointment of either herself or Anderson or both to the Natural Resources Council's advisory group depending on whether expertise or geographic residence seems to be the more important criteria. Second choice to be Terry Hershey of Houston. SECONDED AND CARRIED.

TCH
Albers MOVED we nominate Anderson to the board of the Texas Committee for the Humanities and Public Policy. SECONDED AND CARRIED.

16. EFFECTIVE ACTION. (See also #14 Action) - Regarding the question of how to measure and to increase our effectiveness at the national level, Wilbur stated it is unanswerable at present. She will observe LL action, keep a record, and report on it at Council through use of a form to be sent to LLs. Shlipak said this could lead to recommendations at national convention.

17. PREBOARD REPORT BUDGET CONCERNS.

Variance Column
Should the "variance" column be included in the budget analysis? One spoke in favor of it; others thought it unnecessary.

Dates
There was a request that on the budget analysis columns, it would help to include dates. For example: "Budgeted, 6-1-77 to 6-1-78," and "Actual, 3 mos."

Unpaid Invoices
How should unpaid invoices be handled? Joann Lovelace has a rubber stamp that reads "friendly reminder" and may be used. For unpaid state support the board recommended the treasurer send LL presidents non-threatening, businesslike reminders.

18. VOTER - In two weeks Materka will send each V-P her assignment of December VOTER space. Individual assignments of the number of lines for specific writers will be sent after she hears from the V-Ps on what they want. Materka called attention to spacing changes for VOTER copy announced in the preboard. She is planning maps showing membership geographic distribution and original Texas Leagues. A list of members-at-large and their locations on the map will be included.

18. VOTER. (continued)

Articles for December VOTER: (Deadline - Nov. 1)
- Big Leagues Workshop - Brown
- CZM Conference in Jan. - Higgins
- Sierra Club meeting on energy conservation - Keever
- Announcement on Council
- Follow-up on Environmental Cancer: Report to the Public - Madeleine Appel
- Reminder to local leaders to watch for public service announcements
- Board members' activities - Hunter
- LL ERA fundraising activities - Wilbur
- LL TEF projects - Shlipak
- (Possibly) Progress report on Probation Commission - Clark
- Welfare reform - Coggeshall
- New publications - Tilley

Materka will look into cost possibilities of a one-page insert on a program item which could be pulled out separately to put with program material.

19. COUNCIL. Tentative schedule is in preboard report. State board members should arrive in Lubbock Sunday, April 2, and the dinner hosted by the Lubbock board will be Sun. instead of Mon. SB will meet Mon. morning and be able to attend PR workshop Mon. noon to Tues. noon. Wilbur is still looking for a Tuesday evening speaker. After dinner Tuesday, SB members will offer counterpart help in their rooms. The Council session Wed. morning will end at 10:45. From 11:00 to 12:15 will be a money management workshop. Lunch will be at 12:30. A discussion of national Convention direction will be at 2:00 with adjournment at 2:30. SB may not need to meet on Thursday.

20. NATIONAL CONVENTION. Anderson has received first call to Convention in Cincinnati May 1-5, 1978. SB will elect three delegates in January.

21. STATE CONVENTION, 1979 AND COUNCIL, 1980. Anderson received information from Nancy Price on hotel accommodations. By general agreement it will be at the St. Anthony Hotel. Dates - March 30, 31 and April 1, 1979. Convention chair on SB still unappointed. Anderson suggested we look for a retreat setting for Council 1980.

22. CALENDAR.

Organization
Distribution dates:
- Sept. 23 - Memo to LL secretaries - Carpenter
  Memo on LL bylaw changes - Gleason
  Choosing and Developing LL Program - Hunter
- Oct. 21 - Nominating information - Hunter
- Nov. 18 - Memo to LL treasurers on sales tax - Sturgis
- Apr. 4 - Policy Sheet information - Brown
  Memo on development and finance - Shlipak
  How to handle state and national program - Wilbur

22. CALENDAR. (continued)

Workshops
Dates and places:

October 12, 13	Environmental Cancer: Report to the Public	Houston
November 9, 10	Big Leagues Conference	Austin
January 25,26	CZM/Water Conference	Corpus Christi
February 20	Energy Conservation Workshop	Houston
April 3,4	PR Workshop	Lubbock

November Board Meeting
Content to include candidates questions, juvenile justice consensus, national program making, national bylaws, program management objectives, Council plans, Tarrant hounty LWV's report from Convention '77, and new field service plan for consultants.

State Board Calendar

Oct. 1	Budget request form to Polter
Oct. 10,11	State Budget committee meeting, Austin
Oct. 11	Meeting of president and vice-presidents, Houston
Oct. 17	Deadline for SO mailing, consultant reports and vouchers
Oct. 24	Preboard deadline
Nov. 1	VOTER copy deadline
Nov. 7,8	Board meeting, Dallas

Advance Board Report
Advance board report to LLs Sept. 12 to contain:
- Big Leagues conference announcement
- Revised calendar
- Voters Guides order form
- Request from Waco to hear from other Leagues with tri-ethnic committee experience
- Reminder to submit proposed bylaw changes

Adjourned 11:40.

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS
1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

Rather House
Austin, Texas

September 6-9, 1977

FIRST PLENARY SESSION, SEPTEMBER 6, 1977

PRESENT: Albers, Anderson, Brown, Carpenter, Clark, Coggeshall, Cummins, Gleason, Hardin, Higgins, Hunter, Keever, Materka, Perrine, Shlipak, Tilley, Wilbur and off-board budget chair Lucy Polter of Dallas.

ABSENT: Sturgis

President Anderson called the meeting to order at 7:15 p.m.

1. PRESIDENT'S REPORT. Anderson pointed out the need to elect a president pro tem. Helen Hunter was nominated and elected unanimously.

Anderson announced that Diana Clark would be sworn in as a member of the Texas Adult Probation Commission at 10:00 a.m. Thursday, Sept. 8. Agenda changes were noted to enable board members to attend the ceremony.

Our proposal for CETA funding for a research assistant to produce a Citizen Participation Kit has been sent to Manpower in Austin. If the grant is received, Pat Arnold will be hired for this position.

Diana Tilley was commended for good work on the State Directory, Voter Editor's Kit, We Support and administrative assistance to the president.

2. MINUTES.

May Board Meeting - Minutes of the May 19, 20, 1977 meeting were approved as circulated with the request that program priorities that were decided upon prior to the first plenary session be added. They are:

Energy - Energy Conservation Plan
Human Resources - income assistance and employment
Water - Texas water planning

Convention - Minutes of the Sixteenth Biennial Convention April 19-21, 1977, were approved with the following corrections:

Page 2, Recognition of Provisional Leagues, first paragraph should read, "Organization Vice-President Helen Hunter announced that state board had reviewed the applications for recognition of the Provisional LWVs of Gainesville and Temple Area and voted to recommend their acceptance as local Leagues to the LWVUS. She also announced that application for recognition from the Provisional LWV of Marshall/Harrison County had been received and was being reviewed by the state board. She felt that recommendation for their acceptance would be forwarded to the LWVUS in a few weeks. She also announced a new unit-at-large, UAL - Atascosa County." Second paragraph, the word "recognized" should be changed to recommended to correspond with above wording.

2. MINUTES, Convention (continued)

Page 5, Development, Allied Bancshares contribution should read, "$100 to LWV-Houston Ed Fund and $100 to TEF." An additional contributor should then be listed as Texas Eastern Transmission Corporation--$350 to TEF.
Page 9, Legislative Action, Lynn Johnson of Houston, not "Galveston."

3. TREASURER'S REPORT.

Review of Budget Analysis June 1, 1977 - August 15, 1977
The first budget analysis for FY 1978 was reviewed. Keever asked that income item reading, "K. Suspense, ($576.79)" be explained. Clark replied that it represented unbudgeted funds that have already been spent. Materka suggested this item belongs on a treasurer's report rather than a budget analysis.

Shlipak reported the addition of $860.00 to income item "E.3. State Fund Raising." This changes the figure in the "Actual" column from "$2,180.00" to $3,040.00 and the total from "$15,532.51" to $16,392.51.

Materka requested an explanation of expenditure item "0.3.c.2. Ad hoc committees-of-the-board meetings." Anderson said it was her July meeting in Austin with the vice-presidents and probably includes the policy committee meeting. It was suggested and agreed to amend the budget so that the item 0.3.c.2. for ad hoc committees is budgeted for $500 instead of zero. This was done by reducing two other categories:

0.1.a. President's travel by $80 from $900 to $820
0.3.b. Board meetings by $420 from $5,400 to $4,980.

Budget categories
Anderson announced Ethel Sturgis will be sending information to baord members about budget categories to help us with our voucher forms.

FY 1977 Budget Analysis
Tilley asked whether the budget analysis for fiscal year 1977 goes to local Leagues. After some discussion Keever MOVED that the FY 1977 budget analysis be sent on DPM as soon as the Convention '77 finance report can be incorporated into it. SECONDED AND CARRIED.

4. BUDGET FOR FY 1979.
Polter reviewed budget concerns she already knows, and passed out budget information forms for each board member. These forms should be returned to Lucy Polter by Oct. 1.** The question of whether to budget for a joint meeting of outgoing and incoming board members was discussed but unresolved. Budgeted funds were requested for ad hoc committees, legislative lobbying, and more part-time secretarial help in the state office. The budget committee will meet October 10 and 11 in Austin. Polter urged each board member keep a ledger sheet or some sort of record of portfolio expenses. Coggeshall suggested we plan a BIG Lobby Day (without regional meetings first) for the 1979 legislative session.

5. POLICY COMMITTEE.

Nonpartisan Political Policy
Brown MOVED to delete everything in the first paragraph following "as set forth

**Denotes requests for total board response.

5. POLICY COMMITTEE, Nonpartisan Political Policy (continued)

in In League." She further MOVED that the next sentences of the first paragraph should read, Members of the state board may not contribute to or work on behalf of any political candidate for elective office or any political party. It is acceptable to attend functions honoring already elected officials. SECONDED.

Wilbur MOVED TO AMEND by inserting after the words "state board" the words except for the president and voters service chair and striking the word not. SECONDED AND FAILED.

Materka MOVED TO AMEND by striking the last sentence in the motion. SECONDED AND CARRIED.

Higgins MOVED TO AMEND by striking the proposed second sentence and inserting the sentence, Members of the state board may contribute to a political party or candidate for elective office, but may not work on behalf of any political party or candidate for elective office. This motion to amend was SECONDED AND CARRIED. The main motion then CARRIED. There was general agreement to retain the present final sentence which begins, "The state board shall be consulted."

Program
Brown MOVED to delete the present paragraph and substitute: Consensus positions shall be approved by the state board of directors after careful consideration of majority and minority opinions submitted by all local Leagues that respond by the previously announced consensus deadline. SECONDED AND CARRIED.

Organization
Brown MOVED to eliminate all three paragraphs of the present section and substitute: The organization personnel shall include the organization vice-president, field service director(s), and the membership chairperson. The organization department's responsibility shall be to serve in an advisory capacity to local Leagues; to provide local League board training; to keep records and make written reports to state board after each visit to a local League; to establish new Leagues and state units; to provide aids to local Leagues for membership growth and development; to recruit and serve members-at-large. SECONDED AND CARRIED.

Provisional Leagues
Brown MOVED to delete the entire section. SECONDED AND CARRIED.

Local League Bylaws
Brown MOVED to eliminate the present paragraph and substitute: All proposed revisions of local League bylaws must be submitted for consideration to the state bylaws chairperson three months before the local League annual meeting. The local Leagues shall be notified of this requirement by October 1. SECONDED AND CARRIED.

State Support
Spelling of "receives" in first paragraph will be corrected. Albers MOVED to delete "and national" from the first paragraph to correspond with forthcoming financial support methods for the LWVUS. SECONDED AND CARRIED. (See also item #11, POLICY GUIDE in these minutes.)

Brown MOVED to insert a new heading, STATEWIDE FUNDRAISING, following the third paragraph. The remainder of the current STATE SUPPORT policy to follow under the new heading. At the end add: 4. Restricted Contributions--

5. POLICY COMMITTEE, State Support (continued)

Occasionally, the state League may seek a restricted cash contribution for a major project. If the local League approved this solicitation, and the solicitation is successful, 1% of the contribution (but not less than $100) will be credited to the local League. In addition, the amount of the last regular contribution shall be paid annually until the name of the contributor is returned to the local League solicitation list. SECONDED AND CARRIED.

Budget
Brown MOVED to delete the entire budget section from the Policy Guide. SECONDED AND CARRIED.

Brown MOVED to insert (following STATEWIDE FUNDRAISING) two new sections to read: CONVENTION EXPENSES: The chairperson of the Budget Committee and the chairperson of the Nominating Committee shall attend the Convention as observers. They shall be reimbursed for travel and living expenses according to the schedule below. Nominees and appointees to the state board may attend as observers and may be reiumbursed for these expenses if funds are available. If any of the above are local League delegates, their expenses shall be paid by their local League. and COUNCIL EXPENSES: The chairperson of the Budget Committee and all members of the Nominating Committee shall attend Council as observers. They shall be reimbursed for travel and living expenses according to the schedule below. If any of the above are local League delegates, their expenses shall be paid by their local Leagues. SECONDED AND CARRIED.

Board and Committee Expenses
Brown MOVED insertion of the following first sentence: Within the limits set in the state budget, board and committee members (including budget and nominating committee members) shall be reimbursed for expenses according to the following schedule. SECONDED AND CARRIED.

Reserve Fund
Brown MOVED to change the first and second paragraphs to read: Sufficient funds shall be placed in reserve to permit the League of Women Voters of Texas to meet operating expenses for a six-month period. and A planned withdrawal from the reserve fund may be stated in the budget under "sources of income." In case of emergency, funds may be withdrawn at the discretion of the state board. Withdrawals from the reserve fund shall be restored as soon as possible, preferably during the next fiscal year. SECONDED AND CARRIED.

Requests and Deferred Giving
Brown MOVED to delete the entire section. SECONDED AND CARRIED.

Brown MOVED to insert a new section to read: PURCHASING AND CONTRACTING: Expenditures of more than $400 shall be made on the basis of two or more cost estimates when feasible. Union firms shall be used for printing and other services when their cost estimates are w/in 10% of those of comparable non-union firms.

Board Administration
Brown MOVED to change this section to read: The president and the vice-presidents shall not constitute an executive committee to take action between board meetings. The president and the vice-presidents may meet between board meetings and submit their recommendations to the board for approval. SECONDED AND CARRIED.

5. POLICY COMMITTEE, Board Administration (continued)

Keever MOVED to add the following to the section on BOARD ADMINISTRATION: Non-board-approved action which must be taken between board meetings should be approved by the president, appropriate vice-president, and chairperson. SECONDED AND CARRIED.

Keever MOVED insertion of the following final paragraph under the heading of BOARD ADMINISTRATION: Persons serving as members of the state board will not accept payment of honoraria, salaries, or stipends for services rendered to the League. SECONDED AND CARRIED.

Files of State Board Members and Official Off-Board Personnel
Brown MOVED the second paragraph be reworded to read: Copies of organization reports shall be retained in the files of the organization vice-president and the state office. Except for the consultant's file on specific Leagues, which shall be kept intact for two years, all other copies of organization reports shall be destroyed at the end of the League year. SECONDED AND CARRIED.

Brown MOVED the section entitled "OFF-BOARD PROGRAM COMMITTEE CHAIRS" be changed to OFF-BOARD PROGRAM ASSIGNMENTS. SECONDED AND CARRIED.

Parliamentary Adviser
Brown MOVED this section be changed to read: A parliamentary adviser, preferably a League member, shall be appointed by the president to serve at the state Convention and Council. SECONDED AND CARRIED.

Brown MOVED to delete the sections entitled "MEMBERS-AT-LARGE" and "TEXAS EDUCATION FUND." SECONDED AND CARRIED.

It is understood any sections of the Policy Guide not mentioned heretofore will be retained as they are.

Adjourned 10:30 p.m.

SECOND PLENARY SESSION, SEPTEMBER 7, 1977

All board members present except Sturgis. The board's budgetary business being completed, Lucy Polter left.

Called to order by president at 9:45 a.m.

6. MEDIA

Speakers Bureau
Materka still needs copies of speeches and resumes from board members on their speaking experience. She will send out a questionnaire for board members response.**

Publicity
There will be two news releases from this board meeting, one on the ERA promotion and fundraising and one on Diana Clark's appointment to the Texas Adult Probation Commission.