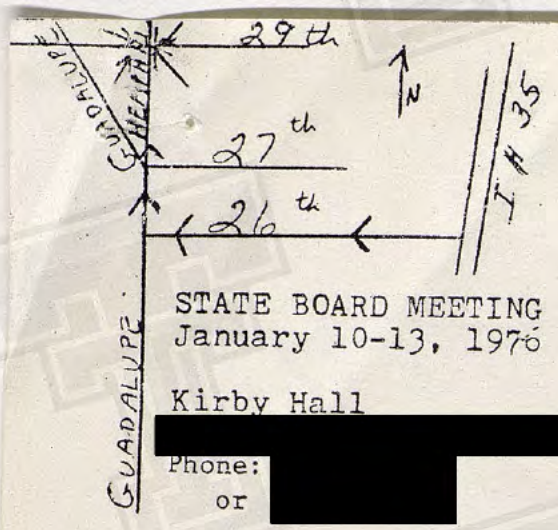

S.O. 1

LWV of Texas
January 1977
Pre-Board Report

STATE BOARD MEETING
January 10-13, 1976

Kirby Hall
[redacted]
Phone:
or [redacted]

THOSE ARRIVING ON MONDAY---Go directly to state office for meetings.
TUESDAY morning meetings will also be in S.O.

DIRECTIONS TO KIRBY HALL FROM IH 35: [redacted]

ROOM ASSIGNMENTS

Will be distributed when you arrive.

Rather House has been rented to another group for the month of January, although we will be able to have the reception for the legislators there Wednesday. We will be staying on the upper floor of Kirby Hall, and you are requested to bring sheets if you are driving.

We will be attending the opening session of the 65th Legislature as a group at noon, Tuesday, Jan. 11th. Some committees will be meeting prior to that. There will be a place for you to stay if you want to come in on Monday. Please let state office know when you will be arriving.

Here is an overall outline of the agenda:

Monday 1:00-3:00p.m.	Record keeping and state office procedures Ethel Sturgis, Jeanette Vanderwater, Jan Wilbur, Betty Anderson, Diana Tilley, and Joann Lovelace
Monday afternoon and Tues. morning Begin 3:00 p.m. 8:30-11:30 a.m.	Ad hoc Financial Support Committee Jeannette Naman, Donna Green, Ethel Sturgis, Evelyn Gould, Lucy Polter, Helen Hunter, Anderson ex-officio, Shlipak (resource), Glickman.
Tuesday morning 9:30-11:30 a.m.	Program core and Capitol Corps
Tuesday noon	Opening session of the Legislature
2:00-5:00 p.m.	Plenary session Overview, President's report, Treasurer's report, ad hoc committee, budget committee report
7:00-10:00 p.m.	Committee meetings
Wednesday morning	Committee meetings
1:00-3:00 p.m.	Texas Education Fund Board of Trustees
5:00-8:00 p.m.	Reception for legislators
Thursday morning 8:00-12:00 a.m.	Second Plenary Session Decision making time; Consideration of motions
1:00-3:00 p.m.	Third Plenary Session--Core reports

LWV of Texas
January 1977
Pre-Board Report

STATE BOARD MEETING AGENDA

January 11-13, 1976

Tuesday, January 11

9:30 - 11:30 a.m.	Program Core and Capitols Corps	Conf. Rooom 1212 Guadalupe
Noon	Opening Session	CAPITOL
2:00 - 5:00 p.m.	First Plenary Session	
2:00 - 3:00	Overview President's Report Treasurer's Report	 Anderson Glickman
3:00 - 4:00	Ad hoc Financial Support Committee	Naman
4:00 - 5:00	Budget committee report	Sturgis
5:00 - 7:00 p.m.	Dinner	
7:00 - 8:00 p.m.	AJ Committee Clark, Hunter, Headrick, Davies, Sugihara, Nobles, Titus	
	Communications Committee Materka, Brown, Shlipak, Glickman, Peterman	
	VOTER and Publications Committee Moore and Tilley, Heaberlin, Wilbur, Farmer, Leabo	
8:00 - 10:00 p.m.	Organization Meeting Hunter, Peterman, Farmer, Leabo: , Tilley, Clark	
	NR Committee Meeting Titus, Headrick, Higgins, Davies, Moon, Keever	
	Voting Rights Sugihara, Brown, Heaberlin, Nobles, Shlipak	

Wednesday, January 12

8:00 - 9:00 a.m.	TEF executive committee meeting Anderson, Hunter, Materka, Heaberlin	
	PTR, FSG, FPS Wilbur, Headrick, Davies, Glickman, Sugihara, Nobles, Titus.	

Wednesday (cont.)

8:00 - 9:00 a.m.	VS/CI	Brown, Clark, Moore, Leabo, Tilley, Higgins
	Bylaws	Peterman, Farmer, Shlipak
9:00 - 10:00 a.m.	Convention	Brown, Nobles, Anderson, Clark, Hunter, Moore, Tilley, Heaberlin
	HR	Davies, Headrick, Wilbur, Titus, Peterman, Farmer, Glickman
10:00 - 12:00	Program Core Program Making and Legislative Plans	
	Development Shlipak, Materka, Moore, Leabo, Tilley, Anderson	
Noon	Lunch	
1:00 - 3:00	TEF Board of Trustees	
5:00 - 8:00	Reception for legislators	
9:00	Free-wheeling organization discussion (a la Diana's in Sept.)	

Thursday morning

8:00 - 12:00	Second Plenary Session	
8:00 - 8:45 a.m.	Convention Plans	Brown
8:45 - 9:30	Program Making	Titus
9:30 - 10:00	Bylaws	Peterman
10:00 - 10:15	Juvenile Justice Consensus Questions	Clark
10:15 - 11:00	Legislative Program	Nobles
11:00 - 11:20	Publications	Tilley
11:20 - 11:40	Voter	Moore
11:40 - 12:00	Membership and Provisional Leagues	Farmer & Leabo
Noon	Lunch	
1:00 - 3:00	Third Plenary Session Windup and Tying Loose Ends	
1:00 - 1:45	Program	Titus
1:45 - 2:15	PR	Higgins
2:15 - 2:45	Organization	Hunter
2:45 - 3:00	Deadlines, etc.	Anderson

LWV of Texas
January 1977
Pre-Board Report

Betty Anderson

It will take much discipline to accomplish all we need to do in this short week. To my knowledge, we have never had a Jan. Board meeting this early, and it has really made havoc with deadlines and approving Convention measures--but we can do it.

Bobette, Diana T., and Donna G. have things beautifully organized for the Big Bash. This is new ground for theTexas League, but it can be terribly profitable (and exciting). Long dresses are in order for the evening.

Office.--The legislative office should be functioning by the time we arrive. Margaret Roach will be the legislative secretary.

Sissy has been accepted into nursing school, and Joann thinks she has found a neat replacement.

Convention.-- Frances Nichols, Convention "Sunday" Chairman, has extended us an invitation to have "bed and breakfast" in the homes of Tarrant County members. There are also members who will be available to meet planes and buses. They have also invited us to a casual supper party Sunday evening, April 17th at Myrtle McMahan's.

Fiscal Matters.--Bring your calculators or a sharp pencil because we will be considering ad hoc rec ommendations, as well as budget making. See Carole's report for a good word!

WORKSHEET
Please fill in the blanks

1. Recommendations to National Board

2. What are the field service needs (as far as state Board is concerned) you foresee as most important in the coming year?

3. What suggestions do you have for a smooth transition? (In shifting portfolios to incoming Board members in June)

LWV-Texas
December 1976
Pre-Board Report
I.D.2.e.
Budget

FROM: Ethel Sturgis
RE: Proposed LWV-T & LWV-TEF
Budgets for 1977-78

MERRY CHRISTMAS!! HAPPY NEW YEAR!!...and then I hope you'll find the time to study the attached material....These nine pages represent the work of a SUPER committee, and I cannot thank them enough for their diligence. Both budgets are ambitious--a necessity to impress potential contributors. Both depend upon a moderate level of support from local Leagues and a moderate level of unrestricted giving by the community--a necessity to stay "in business". Both reflect necessary changes in record keeping and office procedures--to make maximum use of tax deductible monies.

Pages 1-3 cover the brief form of the LWV-T budget. Column #1 is the original workup based on the median figures submitted to the committee by State Board members and committee chairs. Column #2 shows the adjustments the committee made to bring the income and expenditures into balance. Column #3 adds a few afterthought refinements and is the budget presented for your consideration. Analysis notes also are on Page 3.
Pages 5-8 cover the LWV-T explanation form of the budget
Page 4 contains the LWV-TEF budget in brief, and
Pages 8-9 cover the LWV-TEF explanatory budget

No budget was prepared for the LWV-PAC, but an appropriate note will be in the Workbook for Convention stating, "There is no indication at this time that a budget is needed. In the event a ballot issue surfaces, a budget will be prepared by the Board of Directors, and a separate drive for funds will be launched to support it".

As you go about reviewing the budgets, please look for budget figures you wish adjusted and why, as well as ways to improve the wording. Also note:

1. Hopefully I'll have a final LL support figure for LWV-T for Board meeting. Forms are due to me by 1/7. PLEASE HELP by checking to be sure that your LL sends it in on time.
2. The Comm. & Carole feel that the State Fund Raising figure in the LWV-T budget is reasonable and attainable. In the TEF budget, both believe that a minimum of $11,250 in UNrestricted monies can be raised. Although this is not quite enough to cover the necessary TEF expenses, it is close, and I suggest that the budget go "as is" and, if necessary, it can be revised two thirds of the way through the year by the Trustees.
3. If the Board approves the new program format, it will be necessary to establish the Board's priorities as your recommendations to the Convention. The 11 program items are:
   National: Government, IR, Cities/Urban Crises
   State: FSG(including PTR & PSF), Administration of Justice, HR, NR, Voting Rights (or is it now Citizen's Rights?), MSG, S/LR & TCR
   These could be listed as is, or with refinements such as "NR with major emphasis on _____".
4. All proposed publications--the Flyer in the LWV-T budget (G-4) and the four under C-2 in the TEF budget--need to be spelled out. Hope you have some ideas! The same applies to the Conferences and Workshops in the TEF budget, item C-1; some suggestions here have been submitted already, and are listed
5. Are we making a mistake not to include enough to cover the possibility of an extra 30 day Legislative session? LWV-T H-5
6. It has been suggested that expenditure item B3c (Administration) be deleted because it is too hard to work with.
7. The $375 (⅛) for the TEF share of LL presidents mailings has been questioned

as being too much. Would the Board be more comfortable with $300 (1/5)?

8. Finally, I would like to suggest that only ONE budget be printed in the Workbook--the long form. Is it necessary to show a comparison with last year's budget? With the new program format, it would be difficult to do, as you can readily see.

In addition to the budget itself, two policies need Board affirmation:

1. That the minimum amount of support from an established LL be $300
2. That LLs be allowed to pay ½ of their State Pledge with TEF monies. Further that the 5% administration fee is not charged in this case.

My apologies for being long winded--and for any typos!

LEAGUE OF WOMEN VOTERS OF TEXAS

December 1976
Pre-Board Report

PROPOSED BUDGET WORK UP LWV-T 1977-78

INCOME	'76-77 Approved	1st run Col. #1	2nd run Col. #2	3rd run Col. #3
A. Local League Support	33950	32305		34614
B. Member -at-large dues	450	750		750
C. Sale of Publications	5700	5100		5100
D. Interest on Savings	215	325		325
E. Contributions				
1. Member cash	250	250		250
2. Member in-kind	500	0		0
3. State Fund Raising	1416	3000	3052	3100
4. State Fund Raising in-Kind	400	600		600
F. Other Sources				
1. Election Night Reporting	2000	0		0
2. EPA Grant for 208 Workshop		6000		6000
3. Contractual Services		0		0
4. Management Workshop Grants			1500	1500
G. From Reserves	0	0		0
H. Council '78 (Convention '77)*	5000	3500		3500
I. LWV-EF Reimbursement (overhead--grants administration)*	120			
1. Office overhead	4975	5872		5740
2. Board and Administrative shared services (Trustee Meetings)*	1200	3460	5460	3147
3. VOTER				500
4. LL Presidents mailings				375
	56176	61162	64714	65501

EXPENDITURES				
A. State Office Operating Costs				
1. Equipment maintenance	720	600		600
2. General Supplies	1810	1000		1000
3. Postage	2400	1200		1200
4. Telephone	750	750		750
5. Insurance and Bonding	230	230		230
6. Rent and utilities	2700	2700		2700
7. Salaries	9550	9965	9756	9756
8. Payroll taxes	717	748	734	734
9. Audit and tax report	300	200		200
10. Capital expenses	500	225	50	50
sub total	19677	17618	17220	17220
B. Board and Administrative Costs				
1. President's Expenses				
a. Travel	775	1000	900	900
b. Per diem	200	200	180	180
c. Secretarial assistant in Lubbock)	0	355	320	320
d. Telephone	250	300	270	270
e. Representation	250	300	270	270
2. Treasurer's Expenses	100	125	112	112
3. Board of Directors				
a. Tools and materials	400	400	360	360
b. State Board meetings	4800	6000	5400	5400
c. Administration	200	200	180	180
d. Mailings to Board members		1275	1147	1147
e. Supervision of State Office		200	180	180

	'76-77	#1	#2	#3
b. Vice Presidents			150	150
5. Administrative Committees				
a. Development	200	250		250
b. Public Relations	175	300	220	220
c. Budget	150	250	225	225
d. Nominating	150	150		150
(Ad Hoc Financial Support)*	250			
sub total	7900	11305	10314	10314
C. Services to Local Leagues				
1. State Board Visits to LLs; consultations	2100	2000	1500	1500
2. Management Workshops		1500		1500
3. Services to Provisional Leagues, VALs & Pre-provisional Leagues	1075	2000	1500	1500
4. ~~Services to~~ M-A-L's Mailings	315	475		475
5. LL Presidents mailing	875	1640	1500	1500
(Local program supervision)*	25			
(Membership)*	150			
sub total	4540	7615	6475	6475
D. Convention, Council				
1. State Council '78, all costs (Convention '77)*	5000	3500		3500
2. National Convention '78, delegates expenses (Council '77)*	800	1300	1200	1200
sub total	5800	4800	4700	4700
E. National services				
1. Pledge	8654	9450		10237
2. Member-at-large PMP	135	275		275
sub total	8789	9725	9725	10512
F. VOTER sub total	1600	2200	2000	2000
G. Publications				
1. DPM's	1500	2000		2000
2. Standing Orders	1400	1750		1750
3. Legislative Wrap-up	500	100		100
4. Flyer		650		650
5. Public Subscription Service		600		600
6. Mailings & billings for publications on hand		75		75
sub total	3400	5175	5175	5175
H. Program				
1. Special attention, 2 program items @ $800 700 ea.		1600	1400	1400
2. Working with others, 3 program items @ $500 $200 ea.		1500	600	600
3. Watching Wall, 3 program items @ $75 $50 ea.		225	150	150
4. Quiet items, 3 @ $25 $10 ea.		75	30	30
5. Legislative Office				
a. Telephone	500	100	50	50
b. Director's expense	500	100	75	75
c. Secretary	1935	390	200	200
(Details next page) →	4070	3990	2505	2505

Next page for details

Proposed Budget Work Up LWV-T 1977-78 con't

	'76-77	Col. #1	Col. #2	Col. #3
		see previous page		
(H. Position support activities)*				
(1. Program supervision)*	125			
(2. State program action)*				
(a. PSF, PTR)*	125			
(b. Land use)*	125			
(c. FSG)*	125			
(d. Administration of Justice)*	200			
(e. HR)*	125			
(f. EQ)*				
(i. air)*	50			
(ii. energy)*	75			
(iii. water & solid waste)*	100			
(iv. transportation)*	50			
(g. (Voting Rights)*	50			
(h. S/LR)*	0			
(i. MSG)*	15			
(j. TCR)*	0			
(3. National program action)*				
(a. IR)*	30			
(b. Representative Gov't.)*	40			
(c. Campaign Finance)*	0			
I. Professional Assistance sub total	400	600		600
J. 208 Workshop Grant sub total		6000		6000
GRAND TOTAL EXPENDITURES	56176	69028	64714	65501

* Indicates listing/wording in '76-77 when different from '77-78

Analysis notes: '76-'77 vs. '77-'78

Generally the income increase results from adding 2 grants totalling $7500, and increasing expected community cash contributions by $1500.

The decrease in SO operating costs comesabout by transferring some of the General Supplies and Postage expenses to Board and Administrative costs. Obviously this accounts for the increase there.

The "Services to Local Leagues" category was realigned somewhat, partly by adding a special "Vice Preseident's" item under Board and Administrative costs

Program area was completely revamped in concept. The reduced program total is the result of the Legislative Office being operative only a couple of weeks rather than 4 months. Excluding this item, the '76-77 amount was $1135; Col #3 is $2180.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND

December 1976
Pre-Board Report

PROPOSED BUDGET WORK UP LWV-TEF 1977-78

	'76-77 Approved	1st run Col. #1	2nd run Col. #2
INCOME			
A. Contributions			
1. Unrestricted from community	68000	68000	62032
2. Local League Trust Funds	25000	16000	16000
3. Memorial Gifts	300	200	200
B. Interest			
1. Investment Fund	2075	2060	2060
2. Savings Account	400	400	400
C. Administration Fees	1550	750	750
D. Quarterly Support Payments	-	1000	1070
E. Publications		6000	6000
	97325	94410	88512
EXPENDITURES			
A. General Administration			
1. Office Overhead	4975	5872	5740
2. Trustees Meetings and Administrative Costs	1200	5460	3147
6.½. VOTER		[illegible]	500
7.¼. Communications		[illegible]	375
3. Treasurer and Audit		300	300
4. Legal retainer		500	500
5. Supervision of LL Projects	150	200	200
B. Voters Service Election Related	8000	8000	8000
C. ~~Educational~~ Projects for Citizen Education			
1. Conferences and Workshops			
a. Citizens Access to the Political Process (5 @ $3000) (Criminal Justice)*	16000	15000	15000
b. Administration of Justice (3 @ $3000) (Tax Burden)*	9000	9000	9000
c. PR Workshop (4 @ $2000) (Government in the Sunshine)*	4000	8000	8000
d. Energy (Other)*	-	3000	3000
2. Publications			
a. ? ("When You Go to Austin")*	4000	4000	4000
b. ? ("Know Your State)*	6000	6000	6000
c. ? (Impartial Research--Adult Crim. Justice)	3000	1000	1000
? (" "--Juvenile Just. in T.)*	3000	1000	1000
(Transportation)*	3000		
D. Monitoring Projects			
a. Administrative Procedure Act	1000	1000	1000
b. Other (Open meetings)*	1000	1000	1000
E. Research-Resource Material	500	500	500
F. Attendance at Educational Conf. & Workshops	500	750	750
G. Local League Trust Fund Projects	25000	16000	16000
H. Development	1000	1500	1500
(I. Other-to meet unexpected needs)*	2000		
I. To Reserves	4000	2000	2000
	97325	90082	88512

*Indicates listing/wording in '76-77 when different from '77-78

LEAGUE OF WOMEN VOTERS OF TEXAS PROPOSED BUDGET

1977-78 Explanation Pages

December 1976
Pre-Board Report

INCOME

A.	Local League Support	$34614	Based on 4500 members @ $3 PMP plus 18% of "defined" income = approx $35685 minus 3% for pledges paid with TEF monies
B.	Member-at-large Dues	750	Based on 50 M-A-Ls @ $15 each
C.	Sale of Publications		Gross figure based on:
1.	DPM's	2000	100 @ $20 each
2.	Standing Orders	1750	250 @ $7 each
3.	Flyer	500	5000 @ 10¢ each
4.	Public Subscription Service	750	50 @ $15 each
5.	Publications on hand	100	
D.	Interest on Savings	325	Interest on reserve fund @ 5.25%
E.	Contributions		
1.	Member cash	250	Result of fund raising efforts by State LWV
2.	Member In-Kind (Would you prefer as a title "Non-reimbursed Board and Committee Expenses"?)	0	0 budgeted since State Board and Off Board chairs should not be required to subsidize this budget. However, in order to accomplish the many things we do and stay within a budget, many phone, travel, postage and other costs are absorbed by chairs. This figure will be reflected in the Budget Analyses.
3.	State Fund Raising	3100	
4.	State Fund Raising In-Kind (Would you prefer as a title "State Fund Raising non-cash"?)	600	Covers printing, equipment, professional services and other help for which no payment is made. Offset by Expenditure item I
F.	Other Sources		
1.	Election Night Reporting	0	Not anticipated '77-'78
2.	EPA Grant for 208 Wkshop	6000	LWV-T will seek this grant. Balanced by Expenditure J
3.	Contractual Services	0	
4.	Management Workshop Grants	1500	LWV-T will seek these. Balance by Expenditure C-2
G.	From Reserves	0	
H.	Council '78	3500	Estimated 140 registrations @ $25 each. Balanced by Expenditure D-1
I.	LWV-TEF Reimbursement		
1.	Office overhead	5740	1/3 of State Office expenses based on percentage of time spent on TEF matters.
2.	Board and Administrative Shared services	3147	1/3 of Board and Administrative costs (excluding Treasurer's Expenses, Board Tools and Materials, Development & Nominating Committee) based on percentage of time, materials and services devoted to TEF matters
3.	VOTER	500	1/4 of VOTER costs for articles describing activities and projects of TEF
4.	LL Presidents' Mailings	375	1/4 of costs to cover necessary periodic reports on TEF activities and projects.
		65501	

EXPENDITURES

A. State Office Operating Costs		
1. Equipment maintenance	600	Cost of maintenance contracts on postage meter and scale, mimeograph and two typewriters, and servicing office equipment not covered by contracts. The addressograph will no longer be used. See Sec. F
2. General supplies	1000	Paper, mimeo ink and similar office supplies not charged elsewhere. Costs for mailings larger than 15 identical/similar pieces will be charged to appropriate budget item.
3. Postage	1200	Postage not charged elsewhere. For mailings larger than 15 identical/similar pieces, postage will be charged to appropriate budget.
4. Telephone	750	Base rate for 2 instruments, 1 line, plus long distance calls that cannot be charged elsewhere.
5. Insurance and bonding	230	Insurance on the office and bonding for the treasurer.
6. Rent and utilities	2700	Anticipates a raise in rent.
7. Salaries	9756	One 40 hr week @ $525/mo. = $6300; one 25 hr. week @ $2.50/hr = $3250; extra 75 hrs. @ $2.75 per hour = $206
8. Payroll taxes	734	5.85% FICA plus others as required by law
9. Audit and tax report	200	Cost of auditing the books and preparing the federal income tax forms.
10. Capital expenses	50	For purchase of handcart. If addressograph is sold, that money could be used here to purchase additional equipment.
B. Board and Administrative costs		
1. President's expenses	1940	Expenses (transportation, meals, phone) for president when conducting LWV business. Includes approx. 10hr./mo secretarial assistance @ 2.75/hr and funds for representing organization at non-League meetings.
2. Treasurer's expenses	112	Supplies, postage and telephone costs in connection with keeping the books
3. Board of Directors		
a. Tools and materials	360	18 National DPMs @ $20 each
b. State Board meetings	5400	Travel, lodging and meals for State Board meetings, based on meeting at Rather House with catering by Austin LWV. Includes costs for off-Board chairs when asked to attend, and State Board training
c. Administration	180	Intra-Board postage, phone and miscellaneous expenses not handled by State Office and not appropriately chargeable to specific portfolios
d. Mailings to Board members	1147	Costs to publish and mail pre-Board and Post Board reports & LL presidents mailings to Board and Off-Board chairs; regular weekly mailings of various material to appropriate chairs. All handled by State Office
e. Supervision of State Office	180	Transportation and other appropriate costs for supervision of State Office by Board members through rotating visits

B.	Board and Administrative costs con't		
	4. Vice Presidents	150	3 vice presidents @ $50 each to help defray phone and postage costs for overseeing portfolios under their jurisdiction
	5. Administrative Committees	845	covers transportation, lodging and meals for necessary meetings; supplies and postage; materials. For Development, Public Relations, Budget and Nominating Committees
C.	Services to Local Leagues		
	1. State Board visits to LLs; Consultations	1500	
	2. Management Workshops	1500	Area meetings and workshops to improve skills of local leagues in administrative, community relations, and program areas. WILL NOT BE HELD UNLESS FUNDED BY X SPECIFIC GRANTS
	3. Services to Provisional and Pre-Provisional Leagues, and UAL's	1500	Travel, phone, postage and publication expenses in connection with advisor/trainers work with provisional and pre-provisional Leagues; visits to prospective new leagues and UALs
	4. Mailings to M-A-Ls	475	Material sent to MALs plus postage 50 MALs @ $9.50 per MAL
	5. LL Presidents mailings	1500	Costs of printed material and postage to mail one copy of everything to LL presidents
D.	Convention/Council		
	1. State Council '78	3500	Offset by registration fees. Covers costs of material and postage; meeting place; expenses of Board members; expenses of others within the guidelines and restrictions of the Policy Guide
	2. National Convention '78	1200	Expenses for 3 delegates to National Convention in Cincinnati, Ohio
E.	National Services		
	1. Pledge	10237	Full amount based on 4550 members @ $2.25 per member
	2. Member-at-large PMP	275	For 50 MALs @ $5.50 each
F.	VOTER	2000	Cost to print and mail 4 issues
G.	Publications		
	1. DPM's	2000	Printing and mailing costs of everything sent on DPM. Not to exceed $20 per DPM Offset by income
	2. Standing orders	1750	Printing and mailing costs of everything sent on Standing order. Not to exceed $7 per Standing Order. Offset by income
	3. Legislative wrap up	100	Cost of newsletter to be sent after 6/1
	4. Flyer (needs a name)	650	Covers printing costs and postage for 7500. Cost of promotion for sale of 5000 @ 10¢ each. Balance free
	5. Public Subscription Service	600	50 @ $12 each

G.	Publications, con't.		
	6. Mailings and billings for publications on hand	75	
H.	Program		
	1. - 4. Program items	2180	Funding for the 11 program items based on their priority as approved by the Convention delegates
	5. Legislative Office	325	Based on cost for 2 weeks operation following the close of the legislative session. Director's and Capitol Corps expenses; long distance program calls
I.	Professional Assistance (Would "community assistance" be better--not all is professional)	600	To Offset Income Item E-4 for donated legal and other services, printing and equipment
J.	208 Workshop	6000	CONTINGENT UPON FUNDING

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND 1977-78

Explanation pages 12/76

INCOME

A.	Contributions		
	1. Unrestricted from community	6203	Result of State Solicitation efforts
	2. Local League Trust Funds	16000	Funds collected by local Leagues or from State League's sharing formula. Money held in escrow for LL use. Offset by Exp. G
	3. Memorial Gifts	200	Memorial contributions received by TEF from both LL and non-League sources
B.	Interest		
	1. Investment Fund	2060	6 year Certificates of Deposit @7.75%
	2. Savings Account	400	1 yr CD @6.5% plus savings @ 5.25%
C.	Administration Fees	750	Cost of administering local League trust funds at rate of 5%
D.	Quarterly Support payments	1070	Based on 3% of pledges to LWV-T being paid with money in LL Trust Fund account. No administration fee is charged in this area. (True??)
E.	Sale of publications	6000	Based on selling Voters Guide, 1 issue, $2000, and 2 other publications each realizing an income of $2000

EXPENDITURES

A.	General Administration 1. thru' 5.	9887	To cover payments to LWV-T for shared office and services; cost for separate LWV-TEF treasurer, including audit cost; legal retainer and supervision of LL projects

Expenditures, con't

A. General Administration con't		
6. Texas VOTER	500	newsletter describing activities and projects of TEF. Shared with LWV-T
7. Communications	375	Necessary periodic reports to appropriate people
B. Election Related Voter Service	8000	One Voters Guide t. $2000, offset by sale; expenses to promote voter participation in elections--media announcements, flyers, bumper stickers, etc.
C. Projects for citizen education		
1. Conferences and workshops	35000	CONTINGENT UPON FUNDING BY GRANTS
2. Publications	12000	Grants are being sought to fund these (When the Board names the four, we can determine how to allocate the income from them--and expenses for each)
D. Monitoring Projects	2000	Supplies, postage and travel costs
E. Research-Resource material	500	Purchase of background materials for portfolios conducting workshops, producing publications, monitoring laws, etc.
F. Attendance at Educational Conferences & Workshops	750	Expenses for Board and off-Board resource people to attend educational affairs relating to their portfolios. Subject to prior approval of Board of Trustees
G. LL Trust Fund projects	16000	Offset by Income A-2. Costs, including 5% administration fee, for LL Ed Fund projects undertaken after approval by TEF Board of Trustees
H. Development	1500	Supplies, postage and travel costs used in the process of securing monies for TEF
I. To Reserves	2000	Set aside to accrue interest as an ongoing income

5

December 14, 1976

LWV-Texas
I. O.
Admin.- Org.

Pre-Board Report — Administration of Justice
Diana Clark

Juvenile Justice

The committee is having weekly meetings to make final draft of the F. and I. which is due local leagues in February. It is taking considerable time and effort to make it readable and interesting. Hindsight tells me I should have tried to include some information about the work of the Texas Youth Council but it is too late now to do more than describe it and some of its goals in the publication. The 5th Circut Court of Appeals reversal of the MORALES decision which involved the closing of some TYC institutions complicates its future. We will probably cancel the March VOTER insert which was to be on status offenders and incorporate the information into the F and I. I attended a seminar for lawyers involved in defending juveniles. The manual and the speakers were worth much more than the $25.00 bucks. It will help me in "humanizing" the committee report. (The report, without it"s "humanizing" is being sent to the AJ committee with this mailing for evaluation.)

Consensus questions for the Juvenile justice study.

1. Should juvenile statistics (contacts with the system at law enforcement, intake, and court levels) be collected and reported uniformly around the state?
   If so, should one central agency be responsible for collection?

2. Should training for law enforcemet officers be expanded to include:
   1) additional hours of basic training in juvenile procedures
   2) mandatory in-service juvenile up-dating
   3) training in other areas than just juvenile procedures. If so, what?

3. Should procedures for sealing juvenile records as outlined in the Family Code be made automatic?

4. Should status offenders be left under the jurisdiction of the court?

   If not, what agency should have responsibility?

One of the peculiarities of the present Family Code is that the ways in which law enforcement personnel are allowed to handle juvenile suspects is left up to the individual jurisdictions. Guidelines for police are written by the l. e. agency and approved by the juvenile court. This results in a wide variey to methods used across the state and it is impossible in our study to find out about more than a few of them. A small sample will be in the leaders guide. Therefore the juv. committee suggests that local leagues who use the questionnaire we approved at the last board mtg. find out about their local guidelines and evaluate them using the following question for a "Local" consensus:

Should there be standards for guidelines for police procedures in dealing with juveniles?

Adult criminal justice Consensus reports are coming in very slowly. I am now an "ex-officio" member of the Dallas Area Criminal Justice Council. with another meeting to go to. I am also now a member of both the Technical and the Steering committee of the "208 committee in N. Texas
Bah-humbug-last Xmas justice games, this xmas juv. justice....happy holidays

December 17, 1976
TO: State Board
FROM: Diana Tilley
RE: Publications

Let's hear it for one page pre-bd. reports! Now I'm prevented from going into a lot of boring-to-you but fascinating-to-me details.

Items of interest and concern, some of which will require committee discussion and/or board discussion/approval:
1) Publications budget; how to earn $5400 before 5/31/77. Thus far, the net take is approximately $4000. (This includes F&I sales, DPM, SO, misc. sales--but not LN subscriptions which we are budgeted for $500) I'll have a more detailed accounting, sale by sale, so that those of who who are consulting will know what your Leagues are ordering--or not, and what outside sales we're making. (This bookkeeping is for the birds, but necessary!) What we've published we're selling fairly well, but $5400 is a lot of income when we're handling only a small number of pubs.
Possible solutions: 1) Research the extent of outside-League interest in our pubs. I've asked two law enforcement instructors to critique the AJ F&I as to their suitability for use as curriculum material. Some of you might want to do the same in your burgs. Certainly would appreciate it. 2) Compile and expand VS material to market as jr. h.s. or h.s. curr. material for unit on citizenship. Beth, Helen, and I will discuss this further in Houston tomorrow (if Helen isn't in Dallas hugging her new grandson.) LWV-Wisconsin has an interesting packet which includes single-page leaderss guides--but it includes all those items we don't have; a guide to state government, a how to write gonvernment officials, etc. I've looked at the AISD curr. guides, and I think this sort of thing would fit in very well. You know the problems: revising, reprinting, funding, and TIMING. We should be prepared with materials and displays for educators' mtgs. during the summer. 3) Revise and print a citizens guide to Texas state governmt. I think most of us agree that it's time. I did a mini-survey of local Leagues re. their projection as to how many copies they THOUGHT they could sell. We all know their problems, and the response reinforced my belief that we must not count on them to sell state pubs. Potential market: schools, members, general public. Distribution: school curr. developmt. mtgs., LL's, bulk sales to book-stores--direct. Personnel: reseacher and editor. There are at least three qualified League members in Austin who might be interested. Funding: Carole--HELP. Do you think Sears or someone might be interested? Beth will have more to say on all of this. 4) Revise and print How To Write Govt. Officials. The state office has had a few requests for this. Texans for ERA probably wld. have used ours if we had had it. It could be used in a citizenship curr. unit. It'll last for a number of years. It could be inexpensive. It cld. be TEFunded. Only Marshall said they were doing their own. Opinions? 5) Felons flyer: Beth and I will have final copy & costs by the board meeting. Briefly, English on one side, Spanish on the other, 3½" x 11" (will fit in wallet--LD's idea), b&w. 6) Publications Master Plan: WE HAVE TO HAVE ONE! Our timing has not been the best, we must address ourselves to needs, and we must achieve a balance between LWV-T and LWV-TEF pubs. to help balance the sharing of state office overhd. costs. Also, someone think of something we can do in a media other than the printed page Then, someone find the money and people to do it. 7) Publications procedures, DPM, Standing Ord. Some criteria needs to be used in determing what goes to whom on what subscription mailing and when. Also, Betty has given me an old memo. re. timelines for printing and distribution plans. I'll have some version of all this for the committee to go over. 8) PSS and LN. We had a 10% response to the 1st PSS mailing. At least we can order LWVUS at discount, and this is just the first year. I'm hoping that we can use the names of this year's subscribers in next year's promotion--shall be sure to ask. The support we got from LWV-Houston, SA, and Beaumont was encouraging. I think we'll get a good response from the flyer re. LN and PSS. We did pick up another 4 PSS subs. from that one.
I'm off to SF and Lake Tahoe until 12/30. If the earthquake arrives on schedule, at least we'll have beach front property at Tahoe. Happy Holidays, Pollyanna

LWV of Texas
January, 1976
Preboard Report

TO: State Board
FROM: Helen Hunter
RE: Organization

The enclosed Unit-At-Large Guidelines are more detailed than the previous ones and in some cases repetitious, but they are intended to be used as a recruiting tool for starting new UALs and for the adviser to use in guiding new units. Our UALs have all been from local or provisional Leagues that have disbanded. We need to establish more of these units where League has never existed.

Deer Park: I have been keeping in contact with the president and the past president by phone, and will visit with them in January. The problem here is the same as in many small Leagues--a president in name only (with a full time job, children, husband and home, etc.) who just doesn't have time for League.

Tyler: I have had correspondence with them and received back minutes, Voters, etc. They are doing good voters service and seem to have been revitalized since Diana's visit. I have suggested they call Kathy.

San Marcos: A 7 week planning program on League with a meeting in February sounds great. Ask Diana T. for details.

Marshall/Harrison Co.: 51 members, good PR, great VS. No problems.

Eastern Bell County: Have asked for bylaws change to change the name to Temple Area. There are no apparent obstacles to recognition this spring. Membership-79. Research for government survey is complete except the education section.

Rockwall: 3 short of their goal of 76 in '76. Great VS and PR. Trouble with program is mostly because they just dont understand how to handle it. I have asked Meg to help. I'll go in January for board training.

Gainesville: See Kathy Leabo's and Lucinda's report.

Huntsville: Tomorrow night-Dec. 14 meeting to disband. Will report at board meeting.

Longview: Needs to get better organized. More than 1 meeting per month needed. Good VS.

On Annual Report national asks the following question: "Please explain how your League has capitalized on the visibility achieved through the 1976 Presidential Debates to further your League efforts in membership, fund raising, public relations, program, etc." This same question is being asked of local Leagues. I don't know what we can say. We will discuss this in our committee meeting. If anyone else has and comments, please let us know.

8

LWV-T
December 15, 1976
Pre-board Report
I.D.2.b.
Board, St. Board Report

FROM: Jane Peterman
RE: State of the Leagues

As of 12/14/76 consultant reports had not been received from: Clark, Davies, Farmer, Headrick, Moore, and Wilbur.

All minutes and Voters read indicated very heavy voter service activity this fall. Several Leagues had Voter Guides printed by newspapers with greater distribution and little cost to the Leagues. Some Leagues have increased their membership significantly this fall.

Because of the limited space, I will point out only a few items--also see H. Hunter's report concerning some Leagues). Listed below are Leagues for which I received no minutes (actually from the org. vp since she passes them to me) or Voters this quarter. If you have information regarding these, please let Hunter, Leabo, or me know.

Minutes	Voter
Amarillo	Brownsville
Bay Area	Deer Park
Deer Park	Edinburg-McAllen
Edinburg-McAllen	Garland
Odessa	Harlingen
Tyler	Lamar County
Waco Area	Pasadena
	Pearland Area
	Tyler

Fumi Sugihara would like to discuss with the board, after talking to D. Clark, "one of the most potentially dangerous publications I have ever seen and to think that the League put it out". Did anyone else see this--brochure listing juvenile offenses and what would happen to a child if caught?

9-
a.
b.
c.

December 1976

TO: State Board Members
FROM: Kathy Leabo
RE: Pre-board report--field service

Please--all of you--send to me now or bring to board meeting:

1. Reports of any local Leagues you know or have heard about that may be in trouble. These don't need to be long. Just what League is in what trouble and why (if you know or care to guess). And if you don't have the time to write them down, just be thinking and tell me about them before my committee meets to discuss what we can do to help.

2. Names of anyone--your own included--who might be interested in, and good at, field service first aid. These may be present board members, former state board members, or nonboard people who have a flair for organization and a helpful bedside manner. I am trying to line up a crew of field service visitors (trouble shooters, if you will) who will be available to go in to a troubled League to see what might be done and then to follow through with the remedy. They would be working with the consultants, of course, but doing more than consultants are normally expected to do.

INTERNATIONAL RELATIONS- Joan Kyre

A thirty-minute program, "North and South at the UN: The Economic Challenge" was videotaped Dec. 13th. Louise Cummins interviewed Dr. Martin Kyre of the Dept. of Political Science at Texas Tech and Betty Anderson. It has been scheduled by Corpus Christi, Galveston, Sherman, San Antonio, Orange, Lubbock, and Victoria. It will be shown on the educational channel in Lubbock Jan. 18th. A second program, "World on A String" will be taped in February. It will deal with the US and the UN.

To: State Board
From: Fumi Sugihara
Re: Sunshine laws

LWV of Texas
December, 1976
Pre-board Report

As you may have read in the newspapers, changes will be introduced in the campaign financing, lobby, open meetings, and open records laws. How closely does the state board want to have this legislation monitored, and who should do it? Campaign financing falls under election laws, but lobby laws are under modernizing state government, and open meetings and open records laws are under both modernizing state government and state and local. Local Leagues should be kept informed of developments.

A PEACEFUL, HAPPY HOLIDAY TO YOU ALL!

TO; State Board
FROM: Lucinda Headrick
RE: Water and Solid Waste

LWV of Texas
January 1976
Pre-Board Report

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BUSY BUSY BUSY--NEVER A DULL MOMENT!

TRINITY RIVER

O.K.--now the Corps of Engineers wants to get into the public participation act. So they've hired a couple of profs at Texas A&M to organize a Public Involvement Program. This is to consist of three Citizen Assistance Groups (CAG's)--one for each section of the Trinity Basin (upper, middle and lower). Each CAG is to have 40-60 persons divided evenly into thirds with representatives from city and county officials, special interest groups (that's us) and the public at large. Anyone living in the basin could sign up by Dec. 20 with the drawing of names for the CAG's to be held in College Station, Jan. 8. The CAG's will meet approximately ten times throughout the next two years studying, discussing and suggesting planning for the Trinity River to the Corps of Engineers. The Corps says it will not be bound byy what the CAG's decide but will give considerable weight to the CAG's suggestions.

At 10:30 a.m., Dec. 7 in Ennis, Texas at the First United Methodist Church--I was there--to see the unveiling of the long awaited Trinity River Master Plan as proposed by the Basin Planning Committee to the Trinity River Authority (TRA) Board of Directors. Ho-Hum-Same song, 2nd verse. To be fair, the document is more flexible than the first Master Plan. (I shall have a copy for your inspection at board meeting --cost four bucks). There are at least five options:

canal to Liberty
canal to Lake Livingston
canal to Tennesse Colony Lake
canal to the "Port of Ennis"
canal to Ft. Worth.

But the "will of the People" plus the future studies of the Corps of Engineers will determine the final outcome. A motion was made and passed to give each member of the Basin Planning Committee a plaque for an outstanding job.

SOLID WASTE

Got in on a super ground floor national workshop to explain the new Federal Solid Waste Act. Washington EPA officials came to Dallas along with the main "author" (staff on the Senate Public Works Com.) to go over point by point of the act to solid waste officials from all over the country. It is not a "solve all our problems" piece of legislation. It is only the beginning--a taste--considering recycling, resource recovery, and source reduction, besides state permitting plans. But the big news for Texas is that our state will have to close the gigantic loop hole in our Industrial Solid Waste Regs. allowing on-site disposal without a permit for industry. Such abuses you would not believe have been occurring! This will have to be done through legislation--not regulation--as some cutie way back there carefully got it worked into the state Solid Waste Act.

LWV-Texas
December 15, 1976
Pre-Board Report
II. A. 1. a.
Program-Air

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From: Becky Moon
Re: Clean Air Act Amendments

THE AUTO LOBBY BETS ON A DRAMATIC GAMBLE

General Motors insisted "demands were technologically impossible and would force car prices to soar." The electric power interests were joined by the U. S. Chamber of Commerce as they advertised and lobbied," the bill would halt industrial expansion and devastate the American economy." The oil industry complained,"the pollution control devises require lead-free gas." (a major nuisance to the industry)

> Senator Garn of Utah representing Utah's business boosters and electric companies led the assault. Declaring he'dtalk the Clean Air Act Amendments to death, he demanded the 400 page text be read aloud by the Senate Clerk. The next afternoon Congress voted to adjourn as planned, therefore killing the amendments.

The killing of the amendments insures that, come next session unless the present law is changed, cars being manufactured in Detroit will be in violation of the Act. Detroit and their allies were willing however to take their chances with another round rather than accept the new breathing space the proposed amendments offered. With nervous glee Detroit knows the pressure is now on Congress to address the problem within the first months of this year.

> Senator Muskie with angrily flashing eyes declared," If they think they can come back in the spring of 1977 and get a quick fix they better take a lot of long careful thought about."
> President of General Motors declared defiantly, "They can close the plants. They can get someone in jail - maybe me, but we're going to make cars this spring."

Bets are that the Clean Air Act Amendments will be high on the list of activities for January. The jobs-and-energy pitch promoted by the Act's adversaries will continue to prick legislators in zones of excruciating sensitivity. General Motor lobbiest, W. Chapman is revitalizing his lobby corps, an army of local car dealers. When Congress convenes the corridors of the Capital will again be alive with local-franchise auto dealers, as if new models were being shown there. The U. S. Chamber of Commerce, power industry and oil industry are purchasing advertising space in mass media publications and newspapers. Lobbying budgets have been fattened up. Goliath stands ready.

Supports of a strong bill need not stand intimidated however. We won many stunning victories last session. The coalition for orchestrating efforts is strong. Member groups, including the League of Women Voters, are urging the grassroots to "prepare". Our typewriters back in legislators' home districts must convey the depth of our commitment to attaining healthy air. The passage of a lobby law has unlocked the shackles of many previously silent environmental groups.

Breathing is unavoidable for you, your children, the sick and the aged. The qualiy of our air has a direct impact on the health of this country.

Sharpen your pencils and wits. Lay in a stock of extra typewriter ribbons. The Clean Air Act Amendments have top environmental priority while under Congressional consideration by LWV-U.S. They are counting on us. 1977 is going to be a banner year.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND

BOARD OF TRUSTEES

January 12, 1976

I. ADMINISTRATION

Minutes of September 15, 1976 meeting — Materka

Treasurer's Report — Heaberlin

Chair's Report

Sales Tax permit has been applied for; we had to deposit a $50.00 bond. The money is deposited with the First National Bank in Lubbock, as an "Assignment of Savings" No. 360-136-6. It cannot be touched for two years.

Counsel--I have conferred with Marilyn Phelan, tax attorney with the Texas Tech Law School twice. She has done special work in the area of tax-exempt non-profit organizations. She said that on paper, our set-up looks fine, but the more records we keep the better. According to Marilyn, the Tax Reform Act of 1976 permits 501 (c) 3 organizations to lobby using up to $1 million. However, that would be all levels of an organization (local, state, and national).

She advises that if we set a ratio of funding for the state office, say 2/3 and 1/3, that the Ed Fund transfers can be passed over, but records must be kept to justify the 1/3. She agrees that the amount of time the secretaries spend on TEF and educational activities could be the measure for office overhead (this is the system Houston uses). At the end of the year, if we can not show 1/3 of the time being devoted to educational activites, the next year we would base on our budget on a more realistic figure, say 1/4. She advised ledger sheets be kept, and put everything under Ed Fund that's possible--e.g., the time spent on preparation for the debates should be charged to Ed Fund when overhead is being determined.

II. STATE PROJECTS

A. Typewriter (reconditioned IBM selectric) $573.00 Tilley

B. Conference Expenses (requests were submitted before the meetings, but the Board has not met)

1. L. Headrick
   a. "Water for Texas" Conference, Texas A&M October 14-15th $ 42.65
   B. Environmental Legislation: the 65th Session Nov. 17-18 $ 16.00
2. B. Higgins
   Washington, D. C. Land Use Conf. $40.00

C. UN Video project $75.00

III. LOCAL LEAGUE PROJECTS

Directory of Elected Officials, Lubbock $200.00

AGENDA NOTES

II. State Projects

A. Typewriter

Diana Tilley polled the Board in November, but since some questions were raised, it was decided to wait until the Jan. meeting.

"The proposed typewriter will replce the 16 year old IBM selectric typewrite currently being used as second "reliable" typewriter in state office. Old typewriter would not be discarded, but rather used by legislative office which currently has a manual typewriter only. Elite, with carbon ribbon and 15" carriage. The cost is estimated between $535 and 545+ sales tax.

B. Conference Expenses

1. Lucinda Headrick

a. "Future Water Use in Texas" Conference

Fee $20.00

Mileage from Irving to Col Sta. 22.65

42.65 non-cash $22.65

b. Environmental Legislation: The 65th Session Conference, sponsored by the Institute of Applied Sciences, NTSU, Denton, Nov. 17-18

Registration $16.00

2. Bobette Higgins

Per diem for 2 days in Washington, D. C. Dec. 6-7 (invited to speak to a land use conference, transportation being padi by conference sponsors (NEDA). Also calling on EPA officer in charge of national Project SDWA, and national LWV of the United Stated Ed Fund. $40 per day requested for hotel, meals, cabs, etc. totalling, $80.00.

III. LL Project

The LWV of Lubbock is working with the Junior League of Lubbock on a directoy of elected officals and information about local boards and commissions. About 5,000 will be printed, the two organizations sharing work and expenses. $200.00 is requested from their trust account, although they are anticipating $175 from a donor, only having to draw $25.00 from their present funds.
Distribution plans: Members, contributors of both organizations, schools, community centers, Welcome Wagons.

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II. UN Video Project

Two one-hour video cassettes, containing two programs:
"North and South at the UN: The Economic Challenge"
Interview with Dr. Martin Kyre and Betty Anderson,
moderated by Louise Cummins

"World On a String" a teleplay by Joan and Martin Kyre dealing with the US and the UN, directed by the Mass Communications Department at Texas Tech and taped by the South Plains Educational Network, KTXT-TV.

The two thirty minute programs will be on each tape.

Cost of two video tapes	$53.00
Copying of script	22.00
	$75.00

III. LWV-Dallas:

1. Publication of Study of Plan A, Highland Park I. S. D. $343.52.

2. Publication of 20,000 Voters Guides, school bond election, December 11, 1976. $450.00.

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LWV-Texas
December 17, 1976
Pre-board Report
TEF

From: Titus, Materka, Shlipak

Draft revision of League of Women Voters of Texas Education Fund (1976) booklet
(Please bring your current copy with you to SB)

1) Propose inside page (yellow) be revised to read:
The League of Women Voters of Texas
Education Fund
Guidelines and Policy
(How To Use the LWV of Texas Education Fund)

2) Propose Table of Contents be revised to reverse numbering of pages 2 and 3, and add a page 5 entitled "Handling of TEF Projects"
3) Propose page 3 be revised (see copy on following page)
4) Propose adding the following to comprise page 5, and that the remaining pages be renumbered in sequence:

New 4a

HANDLING OF TEF-DIRECTED PROJECTS
Management

1. If a LWV-TEF trustee is a project director or co-director, another trustee shall be designated as project supervisor, unless the funding agency providing the grant fulfills that function.
2. A TEF project director may be paid when deemed necessary, however, no TEF trustee may serve as a paid project director.

2 3. Among the categories in the TEF approved budget appropriate for expenditure are: a) TEF spsonsored conferences and workshops, b) voter service projects, c) monitoring projects, d) research and resource materials, e) attendance at educational workshops and conferences.

3 4. All projects must be submitted for approval prior to implementation except for administrative costs not related to a specific project. Should

4 5. Included in these are costs of general administration, costs of administering development, + costs of research-resource material

All TEF trustees should watch for opportunities to submit appropriate project requests. These requests must be submitted with the pre-board report in order that trustees may thoroughly review all requests.

TEF trustees should

5 6. A TEF trustee should not submit a project request forms for funds outside her portfolio jurisdiction unless consent has been secured in advance from the appropriate chair and/or vice president.

their

NOTE: Other minor editorial changes will be proposed verbally by the committee during the SB meeting. These are not of enough significance to warrant another sheet of paper in the pre-boards.

WBA

4a

6

THE LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND: PROCEDURES FOR LOCAL LEAGUES

new p3

The trustees of the Texas EDUCATION FUND want to make handling of tax deductible gifts to the League as easy as possible. In order not to jeopardize the tax deductible status of the FUND or its contributors, TEF files must show prior approval and a complete record of every project as proof that all gifts were properly used for tax deductible purposes. The one exception to the requirement

TEF trustees hope that local Leagues will not seek tax deductible gifts under $50.00 because of the disproportionate expense of handling small gifts. The TEF will accept them ~~as memorial contributions and the like~~ but does not encourage local Leagues to request them from finance drive contributors. delete

The following procedures for local League use of the TEF must be observed:

1. Checks for deductible gifts should be made out to the LWV-T EDUCATION FUND and mailed immediately to the FUND at the state office. They will then be deposited & credited to the local League's trust fund.
2. The donor's wishes should be explained briefly as to whether the gift is restricted to a specific project or is for unrestricted use, as well as whether the gift is for the use of the local League or the TEF.

3. The Project Request Form (see sample copy in this booklet) should be sent to the TEF as soon as possible. A list of the donors and their gifts, a description of the project, and an estimated budget should be included. (The TEF will deduct a 5% fee for administrative costs.)

   Upon receipt of the check(s) and approval of the project the TEF will send a check to the local League in order that project bills may be paid as they are incurred.

4. As soon as the project is completed, a brief report of the project, a record of actual expenditures, copies of the receipted bills, and 3 copies of any materials developed as part of the project must be sent to the TEF.

5. If the local League wishes the TEF to hold tax deductible gifts in a special account until such time as a sufficient amount has accrued for a proposed project, a letter explaining this wish should accompany each such gift.

Delete

6. Gifts under $50.00 will be accepted for unrestricted use of the TEF only and will be used, of course, in accordance with IRS requirements to maintain the FUND's tax status.

p 3

for prior approval is Voter Guides. However, if time permits, prior approval is preferable.

January Pre-Board Report
Jan Wilbur

Property Tax Reform. The Property Tax Study Committee hald hearings the week of Dec. 13. PTR Lists 1, 2, and 3 received copies of the summary of the bill, letter urging them to attend, testify, and report, and a schedule of the hearings. I testified in Austin (for LWV-T) and in Houston (for LWV-H). I know of testimony being prsented by: Austin, Marshall/Harrison, Lubbock, San Antonio, Galveston, Bay Area, and Houston (we made the 6 and 10 o'clock news and the Houston POST). and Brazos Co.

Wayne Peveto wants to meet with us as soon as possible after the leg. convenes to coordinate our efforts. As I see it, a valuable contribution we could make is research, preparation and dissemination of informative materials supporting the Property Tax Code. That includes, video presentation, snappy brochures, maybe a slide presentation, traveling road show, charts, graphs, etc., etc., etc. Our lobbying capacity is largely contentrated in urban areas and, for the most part, that is not where the real fight will come. There are exceptions, of course, Longview to name one really needs our efforts. The efforts of the Farm Bureau, for example, will be needed in lobbying large areas of the state where we do not have Leagues.

Please be thinking of ways we can use our strengths in this fight. (I have already prepared a schematic of the appeals process proposed and will refine it and amend it to include changes the committee makes at its December 20,21 meeting. You can take a look at it and see what you think of it at the board meeting.)

Public School Finance. It looks like taxpayer relief is winning over equalization of financial resources (except for the teachers,who want $10,000 instead of $8,000 starting salary and are more interested in this than taxpayer relief). If we are looking at a popularity contest, taxpayer relief will win hands down over equalization. It's going to be a rough session!

I am preparing a summary of the major points/differences between each of the proposals to go into issue #1 of Leg. Newsletter (when is that due, Barbara?). Several times, the point has been made that the only solid fact we can bank on is that no more than $850 million wxxx additional money will go into PSF, i.e., the Gov is not wedded to his bill, but he is wedded to 'no new taxes'.

Financing State Government. Suggestions for re-wording to be submitted to Convention (any resemblance of this draft to the final draft is probably minuscule, but did want to give you something to think on). I suggest combining positions "Support of Constitutional Provisions...", "...Budget Execution...", and "...Measures to Increase Accountability..." into something like the following:

Support of Flexibility and Accountability within a coordinated Finance Structure in Texas.
--removal of provisions relating to dedicated funds and ad valorem tax exemptions, dollar amt on debt limitations, and other specific wording from the constitution and making them statutory.
--reorganization of fiscal responsibilities and offices to eliminate duplication and to strengthen and clarify lines of accountability.
--budget execution as a joint responsibility of the exec & leg branche
--application of appropriate fiscal mgmt and business practices to

conducting state business, e.g. accrual accounting and improved pre-audit of expenditures

Convention '77 Pre-Board
From Beth

The lost is found. On Dec. 10 Jane Peterman handed me the SB convention chair files from Beaumont and El Paso; they had been buried deep in a closet. Perusal of same has brought me to Panicsville. I don't think we can get there from here, but at least I know for sure what I should have been doing. I've really been flying blind until now.

ATTENTION, ALL HANDS: The deadline for all convention workbook material to SO is Jan. 24, 1977. This report includes assignments for the workbook. Are there items I've missed?

FACTS: 1. Eloise Wackerbarth has agreed to serve as parliamentarian.
2. Pat Greenwald & Co. have agreed to entertain the convention on Tues. night, stipulating only gasoline and meals for the group. The gasoline will be for Dallas to FW and return. If I count correctly, we will be responsible for 5 extra meals Tues. night.
3. A theme proposed by Betty A. has drawn no negative response, so presumably it is adopted. "The League and Change: Hopes and Dilemmas." Betty should address this theme in her article for the pre-convention VOTER, in her remarks to the convention, and in her introduction to the workbook.
DECISIONS NEEDED: 1. The Tarrant County League is requesting that the following be included in the proposed rules: That 1/3 of their credentials be permanent and 2/3 be transferable. This must be decided at SB meeting.
2. Registration fees. At El Paso and Beaumont delegates and full-time observers paid the same - -$15 at Beaumont, $23 at El Paso. At El Paso part-time observers paid $3 a session, plus $3 for the workbook. I suggest the following: All observers pay $3 a session, plus $3 for the workbook. The fee for a full-time observer would be $15. Betty suggests $25 fee for delegates.
3. Travel equalization. I understand nothing about this, but a decision must be made. No fee was charged for El Paso, $2.50 was charged at Beaumont, $3 at Irving and Galveston Councils.
4. Liz Carpenter was flattered to be asked and will answer definitely, I gather, in Jan. She asked for "some clue on what our budget allows." Betty suggests that we offer her expenses and $100 honorarium. Betty also thinks that this may be an insult and she may say no. The status may change by SB meeting.
4. Which SB members wish private lodging in FW on Sunday night? Pre-convention board meeting will begin early Monday a.m.
5. TC knows that SB members and others will stay three to a room at the hotel beginning Monday. Betty, may I have room assignments before SB meeting ends?

SB CONVENTION COMMITTEE: We will be responsible for the proposed agenda because of insufficient time for full board consideration. This may mean an extra committee meeting between midnight and 6 a.m, but nobody promised you a rose garden. I'll bring rough drafts for you to work from.

There are a host of other items to discuss, but space does not permit. Immediately after Christmas I hope to cope and begin to play catch-up. SB needs to be aware that this promises to be an expensive convention for delegates.

Convention Workbook Assignments

Contents	SO
Agenda	Brown
Intro. to Workbook	Anderson
Proposed Rules & Procedures	Anderson
Tips on Parliamentary Procedures	Anderson
How to be Politically Effective	Anderson
Delegate Orientation & Caucuses	Anderson
Adopted State Program 1975-1977	SO
Program Item Reports	Program Chairs
Proposed By-Laws Changes	Peterman
Financial Support Formula	Sturgis
Proposed Budget	Sturgis
Proposed State Program '77-'79	Titus
Intro. to Proposed Program	Titus
Explanation of Proposed Program	Titus
Not-Recommended Items	Titus
'75-'77 Board of Directors	SO
Off-Board Committees	SB Chairs
Nominating Committee Report	Fritz
Treasurer's Report '76-'77	Glickman
LL Support Report '76-'77	Glickman
State & National Support '77-'78	Glickman
Public Relations	Higgins
Organization	Hunter
Development	Shlipak
Field Service	Leabo
TEF Treasurer's Report	Heaberlin
TEF budget (for information only?)	Heaberlin
Travel Equalization Explanation	Brown
Travel Equalization Zones & Refund Form	Brown
Evaluation Form	Brown
Cover	?????????

DI/VS Pre-Board

Elections Voter Service: If you read LL bulletins, you know that the local leagues performed superbly in an election year fraught with potential hazards where non-partisanship is concerned. I tend to babble, gurgle, giggle, and go on at length on this subject. Please, pass the praise along in your contacts with the locals.

Felons Flyer: Fumi, Diana T., Liz, and I are pursuing this project with dithering persistence. The decision to publish has been made. Diana and I have not yet resolved the bi-lingual question. She and I will meet in Houston next week-end (12/18) and may have something definite to report at SB meeting. Diana has excellent plans for distribution.

Citizens Handbook: Diana T. & Betty want to update, revise, and publish this again and I concur. Diana sees this as the big time. I don't think it should be undertaken without an absolute committment to a first-class, high-quality product. (Cliché, thy name is Beth.)

Question I. Does the TEF board want this project pursued?
Question II. Is the TEF board willing to pay someone (not a SB member) to update and revise the information?

LWV of Texas
Human Resources
Pre-Board Report

ERA
The long-awaited material from LWVUS has finally reached the local leagues and it was worth waiting for...already we are seeing the VOTERS utilizing this material and a general upturn in ERA activity. The kits from Texans For ERA are being put together by AAUW with Jane Macon spearheading the effort. I plan to have one kit sent to each local league early in Jan. but not before holiday season and its attending chaos is over. This plan also entails "catching" Jane Macon which is no small feat in itself.

AFDC Payments
I do not know the status of the request for an increase in payments to Aid To Families With Dependent Children. I did receive in today's mail a new history of legislation and actions in the area of the AFDC Program. I will try to obtain a copy for each of the local leagues. I will be meeting with Jonathon Hole of DPW sometime before the end of Dec. and will get updated info on the AFDC Payment request.
In the packet of materials received from DPW today was also a list of topics for proposed legislation for the 65th legislature. Of the seventeen (17) enumerated topics the one of interest to the League is concerned with Protective Services for the Elderly.
"Legislation is needed to facilitate the provision of services by the Department of Public Welfare to elderly persons who are abused or neglected or otherwise unable to care for themselves".
It does seem like we are going to be called on for Action before we even consider expanding the HR position statement to include the Elderly as an entity seperate from Welfare recipients.
This does not really bother me, as it seems that the idea behind the protective services proposal is to take the same approach as was taken on the problem of Child Abuse. This I think puts League in line for supporting the intent of this legislation. We await the final form of the bill.

Hobby Commission
Of the thirty-four (34) recommendations in the Human-Service or Health and Welfare area most are not covered by League positions, such as Mental-Health/Mental Retardation legislation and resolutions, drug abuse, alcohol programs...of great interest will be the attempts to do away with Texas Department of Community Affairs. I have been told that as of now, there has been no particular piece of legislation written to do this.
Many of these recommendations are concerned with the aged and Alternate Care programs for this category of assistance.
The creation of a state agency called the Texas Department of Child and Family Resources is also a recommendation...I will reserve judgement on this til after my meeting with J. Hole, and I don't know of a position on this unless the "efficiency in govt." can really be upheld.

Other Things
I managed to help myself to a copy of the WORKBOOK for the 65th Legis. Conf. Lots of good material in it. I'll bring it to Jan Bd. Mtg. Did y'all know that our Criminal Justice Facts and Issues is included?

HAPPY HOLIDAYS TO ALL, AND TO ALL A GOOD NIGHT.

LIZ

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LWV-Texas
December 17, 1976

Pre-Board Report
II
Program

FROM: Meg Titus

The following matters will require board consideration:

1) State program making: Local League program making report forms will have been sent to state office by the January 10th deadline (Ihope). I'll probably stay up most of Monday night compiling the information for total board consideration as to whether or not to recommend any new program item(s) for consideration at convention in April.

2) Committee recommendations: To save time please come with your program item plans well in mind. Small committees need report only matters requiring full program core consideration at the core meeting. Program core needs to report only matters requiring total board consideration. Let's try harder (just call me Avis) not to be repetitive.

3) Proposed revision to convention rules: To date just one change has been proposed. Tarrant County has proposed the following be added as paragraph 4, page 7 (please bring your El Paso Convention Workbook, April, 1975 with you).
"Due to the number of workers needed to run a convention, the LWV-Tarrant County proposes that: 'One-third of the host League badges will be assigned on a permanent basis, and that two-thirds may be assigned on a rotating basis.'" Rationale: They need this sort of flexibility to get enough people to run the show.

4)Program core-lobby core joint meeting: We all need an opportunity to get acquainted with the total lobby corps, many of whom have "joined up" since our November meeting. I hope by now that each program chair has found a lobby corps counterpart and is communicating with her regularly. We will plan to review: the revised lobby cprps policy guide--plans for decision-making during the session--lobbying techniques and pointers--registering as a lobbyist--and any other questions you think we need to talk about together.
Please bring the following if you have them:
Old Lobby Corps Policy Guide, LWV-T, January, 1975
Basic Steps in the Texas Legislative Process, Texas Legislative Council
Tips on Testifying Before Boards..." LWV-Texas, April, 1975
Barbara: Please try to have extra copies of these last two for us.....Thanks.

IMPORTANT: All program chairs, please plan to update the files on your item in the Legislative Office if you have not already done so. Save at least an hour during your SB stay to work through it with your counterpart if possible. You should: 1) add new or updated publications, 2) delete outdated or obsolete material, except for information, 3) make certain that records of previous action on your item are a part of the file, 4) go over this materialthoroughly with your lobby corps counterpart as shell have to rely on this for accurate and complete information during the session.

WE HOPE TO BE ABLE TO DISTRIBUTE BLUE BOOKS ON NEXT SESSION'S LEGISLATORS to all SB members.

5)Convention program workshop: Plans for our workshop are well underway. It will be modeled after the very successful role-playing PTR unit meetings held in Dallas. Details forthcoming.

6) See attached sheet for proposed League of Women Voters of Texas Education Fund Guidelines revisions and additions: Submitted for SB consideration by committee consisting of Materka, Shlipak, and Titus.

HAPPY NEW YEAR!!!!!!!!

Pre-Board Report
Development

Carole Shlipak
December 13, 1976

1. Criminal Justice Conference - In my opinion, it was a tremendous success. Over 200 attended the morning session, and about 150 the afternoon session. Some 15 local Leagues were represented, from as far away as San Antionio, Houston, and Galveston. I have written a 3-page summary of the Confernce, which will be available at State Board meeting.

   Mrs. Eugene McDermott, Vice-Chairman of the Board of the Dallas County Community College District, gave a lovely dinner party in honor of the Conference the evening before. She is the widow of one of the founders of Texas Instruments, and now a future prospect for the League.

2. Kempner Foundation - As you may remember, I called on them while in Galveston in March for Council. The Trustees met in late November, and approved a contribution of $ 1,000.00 to the TEF. The letter said it was their 1977 contribution, so hopefully, this will become an annual contribution.

3. Letter to National regarding their sharing formula with state:

   I wrote a letter to Ruth Clusen; Judith Head, Dir. of Dev'p ; and the OEF, describing my concern at the lack of communication regarding solicitation calls, as well as my belief that the sharing formula i.e. 2% to state, should be revised. I enclosed our sharing formula, and related the sound relationship we have with local leagues, and the fact that we have shared 30% of what we've raised. So far, I have had one reply --- from Ruth Clusen. I will have my letter and her reply at Board Meeting for you to read. (P.S. Clusen's letter indicated no change in formula forthcoming.)

4. LWV/Tarrant County - had an excellent meeting this week with their Finance Ch., Myrtle McMahan. She brought a list of the contributors they are releasing to state, and it is a very good list. We (Myrtle and I) have an appointment next week with Lewis Bond, Chairman of the Board of a major bank holding company. They have asked me to be one of their kick-off speakers for their Finance Kick-off on January 17.

5. That's all. Wishing you all a Happy New Year. See you in January!

December 15, 1976

Pre-board Report
Barbara Nobles, Legislative Director

LOBBY LEARN_IN: Traveling around the state and meeting with local Leagues in their communities is a fascinating experience--they are all so different! 148 people from 23 Leagues attended the 5 workshops. Of those who filled out the evaluation forms, only 3 had strong objections to the regional approach. Responses to the format were twopfold. Those who were new to this area of League thought it was quite good and the "old timers" thought it was too basic. Improvements suggested were_: longer, role playing a lobbying situation; more actual how to in Austin. They loved having the legislators come to present their point of view and asked lots of questions. It was too bad that Rep. Agnich did not show in Dallas-we all missed a lot. In evaluating the effect of the workshops vs. cost, which was in excess of $200, we will have to wait to see what kind of response we get to Action Alerts during the session. It was good PR fro SB, and good from the standpoint of bringing local Leagues together. They do get to feeling isolated. I learned as much or more than the members.

CAPITOL CORPS: Meg, Fumi, and I (mostly Fumi) are working on a revision of the Capitol Corps Policy Sheet which should be ready for your approval by Jan. 11. It was decided rather late to re-do it, so it was not ready by Dec. 15. Sorry! Recruitment goes slowly, but I feel fairly sure we will have a full compliment by January. Margaret Roach will again be hhe staff (thank goodness).

LEGISLATIVE INTERVIEWS: These are trickeling in. In addition to PTR, PSF, and Criminal Justice issues, sunset laws, medical mal practice, highways, seem to be the big issues, as of yesterday, only 14 had been received, so it is too early to say for sure what all the main issues will be, but if this trend continues, we have locked into the main issues with our priorities. The main issues emerging in the Criminal Justice area seem to be bail, probation, electronic surveillance, warrants, and restitution.

GUIDELINES FOR UNITS OF THE LWV OF TEXAS

Revised December, 1976

WHAT IS THE LEAGUE OF WOMEN VOTERS?

Purpose: A nonpartisan organization whose purpose is to encourage the informed and active participation of all citizens in government and politics. As a new League member you'll join 160,000 persons in 50 states, the District of Columbia, Puerto Rico, and the Virgin Islands who care about important local, state, and national issues.

Policy: The League shall not support or oppose any political party or any candidate. This policy of nonpartisanship has always been a source of strength to the League, and it is important that League members understand and accept it. The League does take action in support of, or in opposition to, selected governmental issues and develops public support for the League's position. The League's nonpartisan policy refers to political parties and candidates, not to issues.

HOW IS THE LEAGUE ORGANIZED?

The League is organized on three levels - national, state, and local. Individuals join the League of Women Voters of the United States by enrolling in local Leagues in their communities or by becoming members-at-large of the state League. Members-at-large reside outside the area of a local League.

WHAT IS A UNIT-AT-LARGE?

When there are as many as 10 persons in a community who wish to share League study and discussion they may form a unit-at-large of the League of Women Voters of Texas. Such groups may be organized in communities where it is not possible at the time to carry on the full program of local League activities (study, action, voters service, public relations and financial development). They may have been formerly organized as a local League. A unit-at-large may be a first step in the organization of a local League. These units operate under the supervision of the state board of directors.

WHAT IS THE ROLE OF A UNIT-AT-LARGE?

In a unit-at-large, members gather together to share the invigorating climate of League. With the guidance and approval of the state board, they:

- --Meet regularly to discuss issues chosen from the national and state programs.
- --May take action on state and national program positions.
- --May provide voters services for the community.
- --May regularly observe local government meetings.
- --May sponsor community meetings or forums on both League and non-League governmental issues.
- --Must conduct a community analysis or local government survey before undertaking any program or action on a local issue.
- --May adopt a local program after the government survey has been comp leted.
- --Are strongly urged to send representatives to all state councils, conventions, and workshops.

WHO IS A MEMBER OF A UNIT-AT-LARGE?

Members of a unit-at-large are members without voting privileges of the League of Women Voters of the United States and of the League of Women Voters of Texas. Members

of units-at-large pay annual dues of $15 to the League of Women Voters of Texas state office. Dues shall be payable on the enrollment anniversary of the member. Any member who fails to pay dues within two months of the anniversary date shall be dropped from the rolls. Members of units-at-large shall be recruited from all segments of the community.

WHAT IS THE ROLE OF THE MEMBER OF A UNIT-AT-LARGE?

Becoming informed: The member of a unit-at-large studies issues that are part of the national and state League program and may always take action as an individual on the basis of state and national program position. However, the state board acts in the name of the League.

Representing the League: The member of a unit-at-large is an important contact for the League of Women Voters of Texas in promoting the purpose of the League and in establishing League presence throughout the state.

Involving the community: With the guidance and approval of the state board a member of a unit-at-large may:

--distribute voters service and program materials which have been prepared by the state and national boards.

--distribute news releases prepared by state board to the local news media.

--speak or present programs to community organizations.

--go as a League observer to school board, council, or county board meetings or any other public governmental meetings. As an observer, a member may ask questions but not express opinions.

--upon special request of the state board, speak in the name of the League to legislators about League-supported bills. The member is, of course, entitled and urged to speak with legislators about any issues, but not allowed to involve the League when doing so.

Working with other Leaguers: A member of a unit-at-large, as a member of the League of Women Voters of Texas, is especially welcome at any workshop or meeting conducted by the state League. A member may attend the state convention or council as a visitor at the business sessions and as a full participant in all other activities. A member of a unit-at-large is encouraged to transmit ideas and opinions to the state board at any time.

WHO ORGANIZES A UNIT-AT-LARGE? WHO GIVES TRAINING AND GUIDANCE?

The board of directors of the League of Women Voters of Texas organizes units-at-large and gives training and guidance. Each unit-at-large has an advisor, selected by the state board, who is a liaison between the unit-at-large and the state board.

WHEN DOES A UNIT-AT-LARGE MEET?

The unit sets its own regular pattern of discussion meetings. A minimum of nine meetings per year is recommended.

WHAT DOES A UNIT-AT-LARGE STUDY?

Units study state and national program items, using materials prepared by the state and national boards. Variations on program study will be at the discretion of the state board. They do a community analysis and a local government survey. Permission to adopt a local program may be granted by the state board after the government survey has been completed.

Calendar: The unit is advised to plan an annual program calendar, taking into account the number of members and the interests of the group as a whole. It is recommended that a unit-at-large not attempt the full scope of national and state program, but rather focus on a few selected items. The unit sends two copies of its calendar to the state

office and one copy to its adviser by September 1.

Consensus: If a unit-at-large desires to participate with local Leagues in taking consensus (a means of reaching member agreement on an issue and taking a position) on a state or national program item, members are notified in advance. Consensus questions, received from the state or national office, are discussed thoroughly and consensus forms filled out and returned by the deadline listed for that item. A unit, if it wishes, may also send suggestions for program to the state and national boards. Consideration by the state and national boards of these reports and suggestions have the same weight as those sent by any members-at-large.

WHEN MAY A UNIT-AT-LARGE TAKE ACTION?

Unit-at-large members may take action as League members on state and national program positions IF THEY HAVE BEEN SO AUTHORIZED BY THE STATE BOARD. If an Action Alert is received, it implies authorization for action, provided the unit has studied the subject. Members of a unit-at-large may not take action in opposition to a state or national position. However, members in the minority are, of course, free to speak for themselves as individuals as long as they do not involve the League in doing so.

WHAT VOTERS SERVICE ACTIVITIES MAY A UNIT-AT-LARGE PARTICIPATE IN?

The unit may conduct voters service activities providing it has received permission from the state board. This work, done with the help and guidance of the advisor, might consist of:

--Distribution of state voters guides (candidates' questionnaires and explanation of ballot issues).
--Compilation and dissemination of local voters guides.
--Publishing a local directory of public officials.
--Dissemination of voting and registration information; registering voters.
--TV or radio election night reporting, if requested by the state board.

WHAT TYPE OF FINANCE DRIVE MAY A UNIT-AT-LARGE CONDUCT?

A finance drive for community support or other fund raising activities may be undertaken with the permission of the state board and under the guidance of the advisor. The unit keeps 75% of the funds collected and sends the remainder to the state League. Proceeds shall be used to promote the work of the League in accordance with a budget approved by the state board.

WHAT DOES A UNIT-AT-LARGE MEMBER RECEIVE FOR PAYMENT OF DUES?

--National VOTER
--State VOTER
--Selected state and national program publications
--Members may purchase items from the state and national publications catalogs.

WHAT DOES A UNIT-AT-LARGE RECEIVE?

--President's mailings
--Selected leadership publications
--Advisor's services

WHEN AND TO WHOM DOES A UNIT-AT LARGE-REPORT?

Monthly reports giving details of attendance, new members, subjects discussed, and other activities, are made to the adviser.

WHAT ARE THE GROWTH STANDARDS FOR A UNIT-AT-LARGE?

When the unit has maintained a membership of at least 25 for one year, its status may be evaluated by the state board for possible formation of a provisional League.

ARE THERE OFFICERS OF A UNIT-AT-LARGE?

It is recommended that a unit-at-large keep its organization to a minimum. The unit needs a chair at first, and other officers as they become necessary. Formal bylaws are not necessary, but may be adopted.

WHAT ARE THE LEADERSHIP RESPONSIBILITIES?

Chair: The chair's prime responsibility is unit organization and membership. The chair sees that members are notified of the topics, times, and locations of meetings; appoints someone to take charge of program presentation; and is responsible for the administration of any other work of the unit. The chair is the unit's liaison with its advisor and the state board.

As the size and activities of the unit increase, the unit may find it advisable to appoint a vice-chair, secretary-treasurer, voter service chair, and public relations chair.

ALL LEAGUE OF WOMEN VOTERS ACTIVITIES IN A UNIT-AT-LARGE COMMUNITY ARE UNDER THE DIRECTION, AND WITH THE APPROVAL OF, THE STATE BOARD. ACTIVITIES MUST BE PLANNED FAR ENOUGH IN ADVANCE FOR THE STATE BOARD TO HAVE TIME TO CONSIDER THE REQUEST. A UNIT-AT-LARGE IS NOT AN INDEPENDENT AGENT AND IT DOES NOT SPEAK FOR THE LEAGUE. AT NO TIME MAY A UNIT-AT-LARGE TAKE THE INITIATIVE IN ITS COMMUNITY WITHOUT THE APPROVAL AND GUIDANCE OF THE STATE BOARD. FORMAL BYLAWS ARE NOT NECESSARY, AS A UNIT-AT-LARGE IS PRIMARILY A DISCUSSION UNIT, NOT A POLICY-MAKING BODY.

Tenneco Project
Becky Moon

12-11-76
Ed Fund Board Report
(LWV-Houston)

As I reported, the first meeting of the Steering Committee went well. January 19 is the date of the second meeting. Minutes have been sent to all members and a mailing is already developed for the second meeting. Rita, the administrative secretary, has all arrangements made for the next meeting.

Rita and I enjoyed a most informative two-hour meeting with Dr. Marcus Key, chairman of the Steering Committee. We are trying to hammer out a proposed program for a conference to present to prospective co-sponsors. The administrative capabilities and expertise which made Dr. Key an outstanding director of the Occupational Safety and Health Administration is making him a central figure within the Steering Committee. We are most fortunate.

As the planning for this endeavor is completed, we will be reviewing the budget and suggesting amendments to the board for consideration. To date, our administration expenses are in line. Other expenses are substantially lower than estimated. The two Steering Committee meetings will cost a total of $53. Considerably less than the $400 estimated. We have obtained free meeting rooms and provided homebaked refreshments. More important--committee members have been paying their own transportation expenses and have declined payment of honoraria.

Some of the "pies in the sky" which we dreamed of may become reality when we start re-evaluating the budget.

Elizabeth Burton is monitoring IRS tax restrictions on this money carefully. Jeanette is an ad hoc Steering Committee member and treasurer. Her insights and assistance are greatly appreciated. Rita is becoming the glue that holds us all together. Coordinating and serving as a member of this study effort is a joy with support staff of this quality. A major crisis is all taken in stride. Soon the committee will have a new junior ad hoc member.

December 3, 1976

TO: State Board
FROM: Betty Anderson, Diana Tilley

I. Pre-board Report

In re-examining the December work schedule for the state office, we find that the December 21 deadline for pre-board reports will make it virtually impossible for Joann and Sissy to have a Merry Christmas because they will still be mimeographing and collating when Santa slides down their chimneys. In order to solve this problem, we're asking that you do the following:

A) Submit your pre-board report in photo-ready copy form. We will be Xeroxing, rather than mimeographing the pre-board report.
B) Restrict your pre-board report to one side of one page.
C) Mail your report to the state office so that it will arrive no later than Monday, December 21. Keep in mind that the holiday season will slow down postal service so mail your report no later than Wednesday, December 15.

Anyone who does not comply will find a lump of coal in her stocking!

II. January State Board Meeting Arrival Time

It's been suggested that the state board convene prior to the state board meeting so that all of us might attend the opening of the 65th Legislature. The official opening is scheduled for Noon, Tuesday, January 11. Housing will be available to us Monday so please plan on arriving in Austin Monday. This also will give us additional time to meet formally or informally. More information will be included in the agenda for the state board meeting.

III. TEF Board of Trustees: Approval of Project Request

This is not the best way to do this, but as many of you know the state office needs another typewriter before the legislative office officially opens. We would like to have your approval/disapproval now rather than waiting for the January Board of Trustees meeting.

Proposal: Purchase of reconditioned IBM Selectric typwriter to replace 16 year old electric typewriter currently in use. The state office would then have three typewriters, two for regular office staff use and one for the legislative office/state board use.

Cost: $545. maximum plus sales tax= $572.25

Approval Deadline: December 13. Silence will be considered a vote in favor of the proposal.

Project Request Form has been submitted to TEF treasurer and chairwoman.

IV. Criminal Justice System in Texas: Courts, Trials and Sentencing

Speaking of not the best way of doing things, funding for the last AJ F&I has been changed from LWV-TEF to LWV-T funding. The decision was made by BA after examining the profit vs. cost (including office overhead) and consulting with the three vice-presidents. I (DT) apologize for not following through to the extent of advising the board of trustees of this change. Diana Clark will be submitting a revised proposal for TEF funding of the AJ program material and expenses, minus the F&I on Courts, Trials and Sentencing and Juvenile Justice.

I regret that I didn't have an exact financial report on past publications so that the board could have the necessary information to make this important decision. I'll try to do better in the future.

V. Liquid Paper for Hanakkuh/Christmas

"On the first day of Christmas, my true love gave to me, one pen that writ-- two lined tablets, a three-hole punch, a shredder for (four) paper, fiivvee bottles on correction fluid in the same color as the good stationeryyyy." Joann is going to order some, but it takes two weeks to get it so let her know if you need a bottle & you can pick it up in January.

10 January 1977

TO: STATE BOARD
FROM: BETTY ANDERSON

It is essential that details be worked out in committee this week, because plenary session time is precious. Please bring written reports for the acting secretary.

Helen and I will be attending a Membership Management meeting in Tempe Feb. 8-10. Six state Leagues, Arizona's five LLs and members of the national board and staff will explore the three major membership themes--Recruitment, Retention, and Involvement.

Huntsville

When South Jefferson County disbanded and became a UAL, they were allowed to keep their files and money. They divided the money with Orange--keeping their half for VS. If Huntsville becomes a UAL, shall we do the same?

In a letter to Helen, Harriet Payne has listed nine reasons for their demise: 1) the requirements were too complicated; members were overwhelmed by the program requirements; 2) the provisional period dragged on and interest waned; 3) could not get a real committment from enough members to carry on the League work; 4) the Board "burned out" from overwork and became discouraged; 5) not being able to work on the local scene from the beginning caused them to lose active members; 6) they became controversial by just existing; women in Huntsville may work for their church or the PTA, and belong to social clubs but nothing else; 7) many felt that Huntsville is not large enough for a League; 8) most of the members joining at the organization meeting did not receive any national pubs until it was time to renew their memberships; 9) the president did not get national DPM until they were 15 months into theprovisional period.

Bureau of National Affairs

We are cooperating with this Bureau by furnishing information on state legislative and regulatory developments. Susan Reid has agreed to do this. Eitherparty to the agreement has the right to opt out of it with a month's notice. The Bureau pays $10 per hour, and reimbursed travel costs, postage, and copying costs. Susan receives $5.00, and we will receive $5.00 an hour; she estimates this will amount to $50-60 a month for our share.

Fiscal Notes

1) New Opportunities for Tax-Exempts: A Conference on Lobbying--a conference being held in Washington Jan. 26--I'm sure national is covering it. Under the Tax Reform Act of 1976, Congress has given organizations classified under 501(c)(3) of the Internal Revenue Code a chance to spend up to 20% of their budget on lobbying.

2) Call from Judy Allen of Beaumont
Concerned they cannot get bulk rate of 2¢ as a non-profit organization; wants us to consider request for reclassification from 501 (c) 4 to (3).

(over)

(over)

ABC

We received $2750 from ABC for Election Night Reporting. Bunnie Sawin received no director's fee; please express your appreciation to her when you see her.

Ohio State Board

has sent letters to the National Budget Committee, Endangered Species Committee and State Presidents expressing their concern that the scope of program be determined by Convention delegates--not the availability of funds in form of grants. They also asked for clear and concise budget explanations. You probably read in the Jan. Houston Voter, Madeline Appel's comment that she is satisfied that LWV/US does not let grants determine program--rather it determines program projects and study and then looks for the grant; if a grant presents itself unsought, it is stringently reviewed before bei ng accepted; and national was persu aded to let LLs know what the LWV/US reserves are when the national budget is proposed and distributed and to include a glossary to explain the vocabulary used in the budget-making process.

PARs

As a result of the National Board's action to review this decision at Council, we have received letters from South Carolina, Louisiana, and Tarrant County--objecting to this action.

In a Letter to Marilyn Forney, Ruth J. Hinerfeld states that the NB is in the process of drafting a memo to appear in the winter VOTER. She also states the NB is not seeking a decision by Council to overturn the Convention's resolution--their motives are founded solely on the desire to have the issue discussed again by a delegate body of League members.

"The LWVUS, above all, wants there to be a full discussion of this issue, in state boards as well as in LLs."

NANCY DOUG AS--Appt. to Tex. Bd. of Corrections (9 members, 6 year terms)

The LWV of Houston asks that we propose Nancy Doughlas to fill a current vacancy. The appointment is to be made in January by Gov. Briscoe. I have her resume.

Misc.

1) Ruth Clusen has been nominated in recognition of the League's role in the developing the '76 Presidential Debates to the Ladies Home Journal Women of the Year. Deadline for casting votes is Feb. 15, 1977, and the official ballot is in the January LHJ. The numberof ballots each nominee receives is a major factor in the judges' decisions on who receives the rewards.

b) Transcripts of the debates are available for $1.00 a piece from national

c) Becky M. has been appointed to the Board of the National Clean Air Coalition.

LEAGUE of WOMEN VOTERS of TEXAS

1212 GUADALUPE • AUSTIN, TEXAS 78701

JANUARY 1977

STATEBOARD REPORT

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Betty Anderson
President
[redacted]

LWV of Texas
January 1977
State Board Report
I. Q.
Administration
President's Letters

MEMO FROM THE PRESIDENT

The 65th Legislature is in session, and the state board was in Austin for the opening ceremonies. Property tax reform remains our top legislative priority, and the prospects for passage look promising.

MEMBERSHIP--Membership figures are slowly coming in, and it appears that the growth statewide will be approximately 5-6 percent. Some Leagues merit special attention. Two Leagues increased over 50 percent: Wichita Falls grew from 44 to 67 members, and Amarillo expanded from 46 to 70 members. Those Leagues showing an increase of over 20 percent were Denton, Eastern Bell County (Temple Area) Provisional, Sherman, and Tarrant Co. Reflecting a 15 percent or more increase were Richardson, San Antonio, and Waco. Growing over 10 percent were Beaumont and Houston, although Houston realized the greatest numerical growth of any League--from 619 to 686. In fact, the LWV of Houston should probably receive a "Fantastic League" award for its growth in membership, its breadth of activities, and hosting the Vice Presidential Debate last fall. It is a truly remarkable League, and our hats are off to them.

A new Unit-at-Large has been organized in Atascosa County, southeast of Bexar County. We welcome them to the fold.

CONVENTION--By February 19 you should receive the Convention Workbook, complete with suggested bylaws changes, proposed program, and proposed budget. The Ad Hoc Committee on Financial Support will be bringing its report to Convention, in which they will be recommending a per-member payment (PMP), effective in 1978. Considering the alternatives, this method appears to be the most equitable. Program Management by Objective (PMBO) will be another proposal at Convention. The LWV of Tarrant County promises entertainment galore, and we are anticipating many delegates attending.

STATE BOARD--Jan Moore has assumed a remunerative position, and Barbara Materka has undertaken editorship of the Texas VOTER. Watch for the pre-Convention VOTER in mid-March.

I will be on the road in February:

- to a Membership management meeting in Tempe, Arizona the 8-10. Along with Helen Hunter and six other state Leagues and five local Leagues, we will explore recruitment, retention, and involvement.
- to a Judicial Seminar in New Orleans the 10-12. This will be the fourth in The Federalist Papers Reexamined series. The date falls on our 21st wedding anniversary and the beginning of Mardi Gras, so John and I are especially looking forward to this trip.
- to San Marcos and Austin the 17th and 18th.
- to Austin again 27 - 28 to present a seminar on Pressure Groups to a state Legislative Workshop of United Methodist Women.

(over)

ANNOUNCEMENTS

ADDRESS CHANGES AND ADDITIONS

The telephone number of Development Director, Carole Shlipak has been changed to:

The League's legislative office phone number is [redacted]

The co-chairs of the new Unit-at-large in Atascosa County are:
Denise Beck (Mrs. James)
Janie Burdett (Mrs. John) [redacted]

Off-Board Members of National LWV Committees

Did yo u know we have four off-board members from Texas serving on National LWV committees? Madeleine Appel of Houston served on the Budget Committee; Jan Coggeshall of Galveston is serving on the Endangered Species Committee, Laura Keever of Houston is serving on the Energy Committee, and Becky Moon of Houston serves on the Environmental Quality Committee.

Development

Development Director Carole Shlipak has announced a $1,000 contribution to the Texas Education Fund from the Kempner Foundation of Galveston, and a $300 gift from Arthur I. Ginsburg of Fort Worth, which was designated to be shared equally with Tarrant County. Carole is conducting finance training in Sherman and Tarrant County.

Reporting election returns to ABC netted the LWV-Texas $2750. The project was directed by Bunnie Sawin of the Bay Area LWV, and we are indebted to her and the many volunteers throughout the state who assisted on election night.

Meg Titus
Program Vice-President
[redacted]

LWV of Texas
January 1977
State Board Report
II.
Program

Program Management

Your program making reports triggered lots of concern and thought by the program core--thoughts about innovative ways for improving program action management and budgeting for it at the state level. Here's what evolved from our concern---the program core proposes an innovative technique used frequently in corporate management that is, we think, very adaptable to our planning--it's called management by objective (MBO). Th is briefly how it would work for us.

1. Our purpose in using MBO is to carry out League principles and positions with maximum effectiveness.
2. We will then suggest broad program goals (pp. 25-27, In League for definitions and charts) by presenting a list of achievable goals on which Convention delegates will give the state board direction. This would be done during program direction group discussion.
3. The incoming state board would carefully analyze the delegate input from these groups to establish the specific management objectives to implement the broad goals.

Program would still be adopted in the present manner under this plan, but it would provide the additional advantages of a) including local Leagues in making policy decisions; b) utilizing a team approach to work toward the selected goals; c) giving continuity to the state board while increasing flexibility; d) providing more effective use of our talents, personnel and financial resources.

Watch for a more detailed explanation in the next Texas VOTER of how management by objective (MBO) can be utilized by LWV-T for improved program management.

Program Making Reports

21 local Leagues responded to the program making request form by the Jan. 10th deadline. Approximately 500 of you voiced your opinions on proposed program--that's only about 1/8 of our membership. (I can't be more precise about the number as some reports did not indicate how many attended your general or unit meetings.) More LLs responded this year than in1975--21 is an improvement over 13--however, nearly the same number of you participated as in 1975.

There was no strong support for adopting a new program item, however, quite clearly you want to: expand the study of juvenile justice under the administration of justice item, not as a separate item; expand the water study to encompass groundwater; and you wish to consider rewording and consolidating some of the support positions and add wording to others. For example, Dallas LWV wants to incorporate the LWVUS human resources positions with our LWV-T positions. Lubbock wishes to delete "from within the state" from our water position, and several state board members have proposed wording changes and consolidations. Detailed counts of your responses will be coming to you soon in the Convention Workbook, therefore I'll not duplicate all that information here. The new program items which were suggested by LLs but did not receive state board recommendation for consideration at Convention are:

Children's Laws (suggested by Tarrant Co. and Amarillo)
Governmental Action and Systems as They Affect Children (proposed by Houston)
Accountability in Education (proposed by Houston)

After hearing a report on your reports, SB chose not to recommend any new study items, but did accept expanding the existing studies mentioned above.

A few of you (Richardson, Abilene, Dallas, Denton) specifically requested "No new program" but seemed to accept expanding specific present items. LLs which feel they cannot handle all the program items--and expansions of items--should be reminded that it is not required that every League study every item. Don't feel guilty if you can't do them all!

Meg Titus
Program Vice-President
[redacted]

LWV of Texas
January 1977
State Board Report
II
Program

VOTING RIGHTS PROGRAM MAKING RESULTS
Special Report

State program-making returns from LLs indicate that there was considerable confusion about the question regarding declaration of party affiliation. In recent years, some members have voiced disagreement with the LWV position, and the state board felt that it should assess the seriousness of this disagreement within the League. If a considerable number of Leagues find that their membership is split on this position, the position should be dropped.

We would appreciate your reviewing the thinking of your members in coming to a decision. To help you make an assessment, we enclose a short list of pros and cons on the issue.

LWV-T POSITION: NO DECLARATION OF PARTY AFFILIATION WHEN REGISTERING. (This position would ban any kind of durational affiliation; that is, any requirement that a voter declare affiliation well in advance of the primary election to vote. In Texas, the voter now declares affiliation at the time of voting in a primary election, and that affiliation is effective only for the balance of the voting year, March 1 to February 28.

IN FAVOR OF LWV POSITION

1. A durational affiliation often disenfranchises voters who may wish to change party affiliations and may be prevented from doing so because of the cumbersome procedures involved; i.e., appearing in person at the registrar's office more than a certain number of days before the election.
2. In a county dominated by one party, voters who want to express a choice for county offices have no alternative to voting in the primary of a county party that they oppose on the national level. Durational affiliation would make voting impossible for many.
3. Persons who belong to a minority party within a county often suffer abuse, discrimination, and ridicule. Fear of exposure may force many persons to lie about their real allegiance or to refrain from registering at all.

AGAINST LWV POSITION

1. A durational affiliation requirement would effectively prevent members of a party from voting in the opposing party's slate in order to weaken that party's slate. A healthier political climate with party nominees who are clearly the choice of the membership would result.
2. It would encourage all parties to build strong and stable grass-roots organizations. The tide in the state is running against one-party rule, and more county offices are being contested successfully in general elections.
3. The increasing strength of minority parties would militate against discriminatory practices and abusive tactics. Protection is available under federal & state statutes.

- - - -

CONVENTION WORKSHOP ON PROGRAM

Plans are progressing well in preparing a role-playing game to use during the workshop time. It relates to property tax reform (PTR). This will be modeled after a very successful series of unit meetings held by the Dallas League in which members simulated a State Senate Legislative Committee created to draft PTR legislation. The object of the game is to have each of the groups participating draft specific proposals for a PTR bill. Players assume the roles of lobbyist, committee members, or staff assistants with dialogue provided to start the committee meeting--your creativity in playing these roles will provide the rest of the debate. We'll compare the draft proposals from each group at the end of the workshop. It should be a great learning experience and lots of fun as well.

Another feature planned for the workshop is a poster display illustrating a particularly innovative or successful local League meeting you've held. Example: Victoria held their Administration of Justice meeting in a courtroom and got not only broad participation but good press coverage. Please, Victoria, make a poster with all the pictures and stories from your local newspaper for us to see--and learn from. Every LL, I feel sure, has had some unique and successful program that will provide ideas for others. It would be great to have a poster from every League to display. (Put it on stiff, self-standing paper, please). Use the tear-off below to let us know about your poster plans.

NOTE: There is another form on reverse side which your League may wish to utilize.

- - - -

Jan Wilbur
PTR/PSF/FSG Director
[redacted]

LWV of Texas
January 1977
State Board Report
II. C. 2. c.
Program - State
Revenue Governance & Distr.

PROPERTY TAX REFORM

We were correct in our projection of property tax reform as the most significant issue in the legislature and the most important action we can take to improve the school financing picture in Texas. We have maintained close contact with the property tax reform study committee of the Legislative Council as it has developed the proposed property tax code which meets our criteria for taking positive steps toward meaningful property tax reform in Texas.

We have identified and developad a corps of knowledgeable League PTR specialists across the state. Their competence and willingness to respond was admirably demonstrated by their valuable testimony and reports of the public hearings on the property tax code. Our response and reports of other responses to the code are detailed in the second issue of the Legislative Newsletter. If you (or your PTR specialist) have not subscribed, it is URGENT that you do so at once. Events occur rapidly during the session, and the only way we can be of service in keeping you informed is through the Legislative Newsletter. Watch for further developments there.

PUBLIC SCHOOL FINANCE

See the Legislative Newsletter!

- -

TO: LWV-Texas
1212 Guadalupe, #109
Austin, TX 78701

Please send me the Legislative Newsletter. I enclose $5.00 for the subscription.

NAME _____

ADDRESS _____

CITY _____ ZIP _____

Fumi Sugihara (Mrs. Thomas)
Director, Voting Rights & Election Laws
[redacted]

LWV of Texas
January, 1977
State Board Report
II. A. 3.
Program - Vertical
Voting Rights

The studies of the House Committee on Elections during the interim have borne fruit in the form of a thick volume of recommendations to the 65th Legislature. It includes drafts of a new Article VI of the Texas Constitution, a presidential primary bill, and the bill on a single county election officer, as well as reports and suggestions for appropriations for the Elections Division of the Secy. of State's office, recodification of the election laws, and reforms of the laws on punch-card voting systems With the exception of the presidential primary bill on which we have no substantive position, we shall be closely tracking developments on all the recommended items. Because of our position on fiscal accountability and our interest in increasing and improving the services of the Secy. of State's office to local governments and the voters of the state, we shall be scrutinizing appropriations for elections very carefully.

County Elections Officer bill

As of this writing, the version drafted by the McBee Subcommittee has no sponsor, but many legislators have expressed an interest in it. Rep. Ron Bird of San Antonio has adopted the bulk of its provisions in his bill to establish a county elections administrator in counties having a population of more than 800,000 persons. Only Bexar, Dallas, Harris, and Tarrant Counties would be affected, and other counties would continue to have election functions split between the county clerk and the tax assessor-collector. The League advocates having a single elections office in all counties, and while we prefer that the responsible officer be an appointed administrator of elections, we acknowledge that the county clerk or the tax assessor-collector could conceivably serve effectively in some counties. We will need your all-out efforts to push this legislation in both houses if a bill that we can support is introduced. Watch the Legislative Newsletter for Action Alerts and suggestions about persons to contact in your communities.

Secret ballot legislation

At least one proposal is being prepared that will eliminate the ballot stub altogether in paper-ballot and punch-card systems. While we support such legislation, we think that it could be incorporated into a general bill dealing with ballot secrecy and security where it might have a better chance for passage. Besides eliminating the ballot signature requirement, such a bill might include changes in ballot counting and handling procedures, changes in write-in procedures in punch-card and lever-machine systems, training of polling place workers, easing restrictions on pollwatchers, changes in the challenge procedure, and requiring voters to sign their own application for registration.

Local Leagues vigilant during November general election

We have had detailed reports of irregularities from El Paso, Tarrant Co., Edinburgh-McAllen, Brazos Co., and San Antonio. Lubbock and Sherman published in their VOTERs accounts of problems in their communities. Your accounts of election problems are used directly as examples when we testify before election committees or urge legislators to vote for a specific reform. The information you supply is the most potent ammunition we have in our lobby arsenal. Please keep those reports coming!

For your information only

The presidential primary bill introduced by Sarah Weddington is a great improvement over last year's temporary law from the point of view of voter convenience and comprehension. Read Legislative Newsletter for a summary.

Liz Davies
Director, Human Resources
[redacted]

LWV of Texas
January 1977
State Board Report
II. A. 2. f.
Program - Vertical
HR - Welfare

TEXAS, THE WELFARE STATE???

National attention has been focused recently on the welfare program in Texas. Articles on the front page of the Wall Street Journal and other publications are certainly arousing the interest of the general public in welfare reform. Here in Texas we find that we are being pointed to as somewhat of a "model" due to the fact that our recipient rolls are decreasing in an economy that finds jobs harder to acquire every day. This dubious honor comes as a result of the texas-tough approach to providing for the state's needs. Never mind that a Houston mother can be quoted as saying, "It's a terrible thing to be poor. It's worst to be poor in Texas". (She supports herself and six children on a $164 monthly welfare check...abandoned by her husband and unable to work).

This texas-tough approach does allow the Texas Dept. of Public Welfare to run a tight ship, dispensing about one dollar per day to only 18% of the state's half-million poor, and spending less than itslegislative allowance. The Texas Constitution still limits the cash-assistance ceiling to $80 million with the general thrust being to keep the payments so low that the goal "to get people to work' will be realized.

Of great concern to the League is the fact that it is really children and their basic needs that are being ignored. Out of the nearly one billion dollars to be spent on welfare in Texas this year, most of it will go to Medicaid, social-service programs, and administration...with only about $10.2 million per month paid to 236,464 children state-wide through the program known as Aid To Families With Dependent Children (AFDC). A needs assessment and an increase in payments has not taken place since 1969. During the current session of the Texas legislature an increase will be requested. This request has been turned down by the Legislative Budget Board, thus making the likelihood of the increase somewhat dim, but still on the front burner for those determined to see the problem addressed.

The position of the League on this issue is clear...benefits to welfare recipients should be sufficient to provide decent, adequate standards for food, clothing and shelter. These benefits should be revised periodically to take into account changes in the purchasing value of the dollar. Our concern for the quality of life for all leads us to a position of advocacy on this issue.

Accompanying this report is a publication: Assistance to Needy Families in Texas. (One copy per League). Prepared by the Texas Dept. of Public Welfare, it gives a history and description of the AFDC program. It presents the positive and negative aspects of the program and offers no recommendations. I hope this publication will help to provide background material for Human Resources Chairs to inform the local League members and their communities of the true picture of welfare in Texas and the need for a change. You will be hearing more on this subject and the need for your own League's legislative action as the session continues. Please utilize your VOTER for an article on this item; ask to be on the agenda at your next general meeting to brief the members; alert your HR committee to be ready for the Big Legislative Push on this issue.

Diana Clark
Director, Administration of Justice
[redacted]

LWV of Texas
January 1977
State Board Report
II. C. 1.
Program-State-AJ

ADMINISTRATION OF JUSTICE

Second-round consensus - Courts, Trials & Sentencing. 868 members from 28 Leagues and two provisional Leagues participated.

I'm sure you are as disappointed as the board and I were that we could not reach consensus on four of the 13 questions. After very careful evaluation of all the responses, together with qualifications and exceptions listed by many of you, it was evident that we were too evenly divided to take any position. For example, on the question of oral confessions, the result was 7 Leagues YES, 9 Leagues NO, 10 Leagues undecided or "no consensus". For comparison purposes, we added up the numbers participating--the results were the same. Therefore, we will not have any position on the Speakers Task Force proposals on denial of bail, oral confessions, evidentiary search warrants, and expansion of the death penalty (the latter may not come up at all in this session). But League consensus truly means a meeting of the minds on support or opposition to an issue, not just quick reactions to popular or controversial issues. Learning about the ramifications of these issues has helped all of us understand the criminal justice system better. It was interesting to me that differences of opinion were scattered; no one area of the state had one particular veiwpoint, and big Leagues were as equally divided as were medium and small Leagues.

From your reports, many of you found it particularly difficult to consider the death penalty question solely on the basis of whether or not it should be expanded to cover other crimes. Many of the "yes" answers were so qualified on whether to have a death penalty at all, that the board decided that even though the "yes" answers added up to more than a majority, the qualifications made it better to take no position at all.

Although the League will be supporting enhancement of a sentence when a crime is committed with a deadly weapon (not just a firearm), the final proposal from the Task Force is written to deny probation to a person carrying a deadly weapon -- a question we did not discuss. Unfortunately, at the time our material was prepared and the consensus questions drawn up, the Task Force was just beginning its work. Our only concrete information was derived from speeches made by the Governor and Speaker of the House. By the time the Leaders Guide for AJ was prepared in September, there was some inkling that denial of probation both for carrying a weapon and for certain violent crimes might be recommended, but by that time it was too late to develop information pro and con on such proposals. The Penal Code presently allows indictment for a higher degree of a crime, e.g. aggravated robbery instead of robbery, when it is committed with a weapon of some sort. Therefore, our consensus statement, which is included with, but not attached to, this report includes "enhancement" with an overall revision of the punishments sections of the Penal Code. There was very strong consensus on making sentences more uniform around the state and for narrower ranges between the minimum and maximum years for a sentence. You also supported a formula for considering aggravating or mitigating circumstances which included enhancement for convictions after the first one.

Support of state help for adult probation services, and for a state jail commission with powers to set and enforce standards was very strong. A "speedy trial" law was nearly unanimously agreed upon, as was the abolition of sentencing by a jury. A strong court administration system was approved, with support about equally divided between Judicial Council and Supreme Court management. Support of appellate review of sentences was heavily endorsed. Clear consensus was achieved on opposition to any state law on allowing wiretappong or electronic surveillance.

Although the Task Force proposals probably will be in the headlines, much other necessary criminal justice legislation will be introduced with less fanfare and we will be looking

at all of it vis a vis this consensus as well as our earlier positions. Watch the Legislative Newsletter for further information. If possible, order a subscription for your Administration of Justice Chair. It's $5.00 for the session, and will be coming out weekly. That's where you'll find the latest news on all AJ issues before the legislature.

Mary Blackstock of the Austin League will be the main Capitol Corps observer for the AJ positions. She has worked as a volunteer in probation and is finishing up her masters degree in criminal justice at UT. We are very lucky to have her devoting her talents and time as our eyes and ears in the 65th Legislature.

Finally, remember that our consensus is for the future as well as now. We cannot expect to achieve our ideals in one year (remember the Texas Constitution!). But we are learning a lot about the system and that knowledge will stand us in good stead for a long, long time. There are many ways to improve the criminal justice system in Texas and not all of them require acts of the legislature. Having the League identified as an organization interested in and understanding criminal justice problems can lead to appointment to policy-making boards in local communities.

A number of Leagues had questions or comments on justice in their consensus reports. I will begin to answer these individually in the next few weeks.

Since the next Texas VOTER will be full of convention news, I hope you will be able to print the state AJ consensus in your local VOTERS--plus any of the explanations you wish.

After vowing never to make another "Justice Game", I made two more during the holidays. One is for the state League to rent to any local League for $2.50 (prepaid) to cover mailing costs. Several Leagues have used the game in general meetings, for study courses for other groups, and with classes in jr. and sr. high schools and community colleges. Give the state office several weeks' notice--hopefully you will not all want it at once. You may also rent it from me and make one of your own--all you need is several packages of colored paper, colored file cards, "Marks-a-Lots", and 12 hours of patience. The game is in Lubbock at the moment, but will be returned by the middle of February.

One final note: The two Administration of Justice Facts & Issues were the only outside publications included in the workbooks given to new legislators attending the pre-session course at the LBJ School of Public Affairs at UT-Austin. How 'bout that!

Diana Clark
Director, Administration of Justice
[redacted]

LWV of Texas
January 1977
State Board Report
II. C. 1. a.
Program - State
Juvenile Justice

JUVENILE JUSTICE

The Facts & Issues on Juvenile Justice is being polished by me and edited by Barbara Materka after being written by the Tarrant Co. Juvenile Justice Task Force, reviewed by two judges and subjected to rigorous critiques by several knowledgeable people. It is due to be mailed to local Leagues in middle-to-late February.

Included with this mailing is the leaders guide, researched by many of the committee members and written mostly by Carol Lee, the Task Force Coordinator. This guide contains just about everything anyone needs or wants to know about the process under which juveniles are handled from the time they are taken into custody until disposition of the case. Besides being fascinating reading, the guide is an integral part of the study, as it greatly amplifies information in the every-member Facts & Issues. Every League will need it as additional background for a sound understanding of the comp lexities of the system and for the consensus questions. Each League and DPM will receive one copy; additional copies may be ordered for your resource committees and other interested citizens--League and non-League. The price is $1.50

Even though the questionnaire for use in interviewing local juvenile officials is contained within the guide, one additional copy is being sent to each League and DPM. We hope you find this questionnaire useful in understanding your local system and we hope you will return to us the answers you get from your local people. If officials are reluctant to be candid in their responses, assure them that no identifiable results will be published without their permission. We really plan to use the results in a survey to determine if there is much difference in treatment of juveniles by police, juvenile probation departments, and courts in one jurisdiction as compared to another, but in a general, non-specific way.

Following are the board-approved consensus questions. ONLY FOUR QUESTIONS--plus one which you may use for local consensus if you wish. Remember, the consensus deadline has been changed to October 7, 1977 to give every League ample time to develop local information if you wish (and to use as a good subject for your September meetings).

CONSENSUS QUESTIONS FOR JUVENILE JUSTICE

1. a. Is it necessary to collect uniform statistics on juvenile contacts with the system at all levels (law enforcement, intake, courts)?
   b. If not, at what level should they be collected?
   c. Should reporting of such statistics to the state be mandatory?
   d. If so, which state agency should be responsible for collection?

2. Should juvenile training for law enforcement officers be expanded? If so, what should it include?

3. The Family Code outlines procedures for sealing of juvenile records. Should this process be automatic? Why or why not?

4. What are your recommendations for the proper handling of status offenders?
   a. remove from the courts
   b. retain present methods
   c. other
   Please give reasons for your choice.

Optional for local League consensus: After reviewing your local guidelines for police procedures in handling juveniles, do you find them adequate or inadequate? Explain.

(over)

Coming your way shortly (one per League, no DPM) is a publication on status offenders. Each League has already received one copy of the Texas Family Code (Title 3 is what we are concerned with), the 1976 Criminal Justice Plan for Texas and a bibliography. Additional copies of the latter are available from the state office.

** Carol Lee has just discovered that the copy of the Family Code sent to you earlier is missing a section--be sure you add the page sent with this report (to LL presidents only) to your Code.

Lucinda Headrick
Director, Water & Solid Waste
[redacted]

LWV of Texas
January 1977
State Board Report
II. A. 1. e & g.
Program - Vertical
Water & Solid Waste

Roll your sleeves up, crew! Our work is cut out for us, as we face the 65th Legislature on water and solid waste. How desperately you will be needed to rally the troops in lobbying your legislators when the cry goes out. So watch those Legislative Newsletters and Action Alerts. The following laundry list indicates some of the pieces of legislation we will be actively watching and working on:

WATER LEGISLATION

Word is out that the new Water Plan is supposed to be released about mid-February. However, as of this writing, the Texas Water Development Board (TWDB) can give no details. We continue to urge the TWDB to release the Plan early, before any public hearings are held. The plan is then to go to the legislature for approval.

We will be watching emerging legislation concerning consolidation of water agencies. It is difficult to determine where we will stand on the total subject at this time because of the enormous implications on each point of change. Be sure to read the upcoming Environotes for a summary of the Hobby Commission recommendations.

We definitely are interested in legislation introduced giving the Attorney General the right to initiate suits against polluters.

No question about another Water Bond Constitutional Amendment being introduced this session. It will be.

SOLID WASTE LEGISLATION

As most of you know, last year's Congress passed the Federal Solid Waste Act. It is not a "solve all our problems" piece of legislation. It is only the beginning--a taste--considering recycling, resource recovery, and source reduction, besides state-permitting plans. But the big new for Texas is that our state will have to close the gigantic loophole in our Industrial Solid Waste Regulations allowing on-site disposal without a permit for industry. Abuses that you would not believe have been occurring! Changes will have to be made through legislation--not regulation--as somebody 'way back there carefully inserted it into the state Solid Waste Act.

The latest on the TRINITY RIVER--

The U.S. Army Corps of Engineers has contracted with Texas A & M to organize a Public Involvement Program. This is to consist of three Citizen Assistance Groups (CAGs)--to meet during the next two years. There will be one for each section of the Trinity Basin (upper, middle, and lower). Each CAG is to have 40-60 persons divided evenly into thirds, with representatives from city and county officials, special interest groups and the public at large. During the month of December, public meetings were held throughout the Basin, explaining the program and to gather names of those interested in serving on these CAGs. On Jan 8, 1977 a public drawing was held in College Station. From a preliminary review of the names drawn, we are aware of three League members who will serve at least on the Upper Basic CAG--Shirley Johnson (Tarrant Co. LWV), Isabel Miller (Denton LWV), and myself.

December 7 the Trinity River Authority's Basin Planning Committee released their proposed Trinity River Master Plan. A copy of the plan can be obtained from the:

Trinity River Authority, [redacted]

CARTER TRANSITION TEAM

--has released a list of Dept. of Interior water projects it wants to review. The projects are listed as "high priority projects for re-evaluation." The projects in Texas are, Palmetto Bend, Lakeview, Taylor's Bayou, and Trinity River Tennessee Colony.

Bobette Higgins
Director, Land Use
[redacted]

LWV of Texas
January 1977
State Board Report
II. A. 1. d.
Program - Land Use

COASTIN' ALONG

One minute it looks good--the next, shaky. I'm talking about prospects for passing the Texas Coastal Management Program legislative package in this session. Right now, it looks good, and I'm cautiously optimistic.

Many representatives from coastal Leagues met in Houston last month to hear Jep Hill do a once-over-lightly on the package. (He was so impressed with how knowledgeable the group was. So was I.)

The proposed legislation has not yet been introduced. As soon as it is approved by the advisory committee, introduced, and assigned to a committee,

LEAGUES WITH MEMBERS ON THAT COMMITTEE WILL BE ASKED TO CONTACT THOSE MEMBERS (SO EVEN IF YOU'RE AN INLAND/UPLAND LEAGUE, YOU MAY BECOME ESPECIALLY IMPORTANT IN OUR LOBBYING EFFORTS).

Watch the Legislative Newsletter for bill analysis and lobbying tips. And when the whistle blows at the end of the session, let's chalk up a win!

* *

Bobette Higgins, Director
Project Safewater Task Force

GET YOUR FEET WET

I hope the packet of material we sent you in November did not get lost in the blizzard of holiday greeting cards. It contains excellent program material prepared by the members of our Project Safewater task force. Use it, pass it on to others. (Those brief fact sheets are just the right length for your VOTER articles, so we hope to see them popping up there, since that's an excellent way to inform your members.)

Our state board secretary, Sue Heaberlin from Decatur (no League in her town, she's a member-at-large, and a one-women band) has been affectively spreading the word about the Safe Drinking Water Act and our project. She contacted authorities in Decatur about the effects of the SDWA on local water supply, got a lengthy reply, and wrote it all up in a long and informative letter to the editor, which was published in her local paper. Thanks, Sue!

The slide show is ready to be borrowed, so send for it.

Possibilities are good for a follow-up grant from the EPA for LWV-T to develop a demonstration program informing the public concerning underground injection wells, so be expecting a sequel next fall. (Son of Safewater?)

Laura Keever
Energy, Off-board
[redacted]

LWV of Texas
January 1977
State Board Report
II. A. 1. b.
Program - Vertical
Energy

Events are moving so rapidly in the energy area that a report written one day will be out of date the next. I therefore encourage you to follow your newspapers closely to keep abreast of this ever-fluid field.

When the Council on Environmental Quality held its hearing in Austin in December, the League was there. You are receiving in this mailing (LL presidents & energy chairs) a copy of the statement which was presented. It was well received, and hopefully someone will listen! Our primary point was budgetary, for even though energy conservation receives top priority billing in ERDA's list of goals, it receives a miniscule portion of the budget.

Similarly, our energy goals on the state level pertain in part to budgetary matters. The Legislative Budget Board has eliminated the energy conservation funds of the Governor's Energy Advisory Council (GEAC) budget. RESTORING THOSE FUNDS WILL BE A MAJOR EFFORT UNDER THE ENERGY PORTFOLIO. Further negative news comes from the Governor's proposed budget, which does not fund GEAC AT ALL. It does, however, provide funds for an "Energy Office" within the Office of the Governor. According to the Governor's Office of Budget and Planning, the functions of the Energy Office will be "to assist the Governor in his planning responsibilities, to analyze energy information, to provide information on the impacts and implications of energy policy developments, and to monitor changes in the national energy policy and determine probable effects on the state." The primary functions of GEAC are to develop policy, as well as develop information and speak to matters pertaining to energy conservation and development. All of these functions are essential if we are to approach the energy problems of this state in a comprehensive manner. A bill to extend the life of the GEAC has not yet been introduced; however, I expect one soon.

The primary efforts of the GEAC in the past several weeks have been directed toward drafting a set of policy statements relating to energy. These statements were published in the January 7 Texas Register, and a hearing thereon was held on January 21 in Austin. A large number of statements were presented reflecting a fairly good balance between university, private and public interest groups. Elsie Colwell, energy chair for the LWV-Houston, presented an excellent statement on behalf of LWV-Texas, and I was sitting as a member of the hearing panel. The advisory committees to GEAC will be meeting this week to finalize the policy recommendations after considering the statements given at the hearing. Essentially the statements dealt with particular industry concerns, plus recommending that the environmental and conservation portions be made stronger and more explicit. I expect both of those suggestions to be reflected in the revised policy statements. This revision will then be submitted to the Council members, who will adopt a final polciy statement, probably on February 7.

The Governor has finally designated an agency to develop the state energy conservation plan! The $132,991 planning grant will go the the Governor's Office of Budget and Planning, and they are contracting with Wayne Brown to develop the plan. The deadline (which will probably not be met) for completion of the plan is March 28. Nevertheless, plans are going on apace, and I expect that the Conservation Advisory Subcommittee to the Governor's Energy Advisory Council will form the nucleus of an advisory group for developing the plan. I will keep you advised of whatever means develop for public participation and comment on the plan.

Joan Kyre
International Relations - Off-board
[redacted]

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State Board Report
II. B. 1.
Program - National
International Relations

UN UPDATE

Following Betty Anderson's idea to provide information using video cassettes on UN consensus items, a 30-minute talk show was produced in December. It is now available to requesting Leagues. A second show, a 30-minute teleplay on the UN Update item will, hopefully, be ready soon. The programs have been booked by several Leagues for committees, general meetings, and educational television showings.

We had some problems with our video project. A small grant from the LWV-TEF helped defray the cost of the tapes. However, production expenses had to be arranged gratuitously. Gaining access to studio facilities and eliciting the help of TV personnel imposed a special requirement on the shows' contents. They had to have TV broadcast appeal, as well as League approval.

Consequently, the talk show was semi-scripted and the teleplay fully scripted. Delays in comp leting the teleplay shooting were caused by the need to work within the schedules of KTXT-TV and the Texas Tech departments of Mass Communications and Political Science. The campus cooperation has been outstanding in every respect.

We now have two tapes circulating, so we hope scheduling problems have been solved.

See the September State Board Report for order blank.

CHINA

As state IR Chair, I was invited to the formative session of the Texas China Council, a regional branch of the Asia Society. Its purpose is disseminating authoritative data about China to groups studying public affairs. While United States-Chinese policy is not now a consensus item, it is one of our continuing concerns.

Those Leagues wishing resource materials from the China Council can write directly to: F. T. Jannuzi, Director of the Center for Asian Studies, Speech Building, University of [redacted].

I hope that our Texas Leagues can work closely with this group next year. More information will be available after I attend another Council meeting in April.

Becky Moon
Director, Off-board - Air
[redacted]

LWV of Texas
January 1977
State Board Report
II. A. 1. a.
Program-Vertical-Air

THE AUTO LOBBY BETS ON A DRAMATIC GAMBLE

General Motors insisted "demands were technologically impossible and would force car prices to soar." The electric power interests were joined by the U.S. Chamber of Commerce as they advertised and lobbied, "the bill would halt industrial expansion and devastate the American economy." The oil industry complained, "the pollution control devices require lead-free gas." (a major nuisance to the industry).

> Senator Garn of Utah representing Utah's business boosters and electric companies, led the assault. Declaring he'd talk the Clean Air Act Amendments to death, he demanded the 400-page text be read aloud by the Senate Clerk. Tne next afternoon, Congress voted to adjourn as planned, thereby killing the amendments.

The killing of the amendments insures that, come next session, unless the present law is changed, cars being manufactured in Detroit will be in violation of the Act. Detroit and its allies were willing, however, to take their chances with another round, rather than accept the new breathing space offered by the proposed amendments. Detroit knows the pressure is now on Congress to address the problem within the first months of this year.

> Senator Muskie with angrily flashing eyes declared, "If they think they can come back in the spring of 1977 and get a quick fix, they'd better take a lot of long, careful thought about it."
> The president of General Motors declared, "They can close the plants. They can put someone in jail--maybe me, but we're going to make cars this spring."

Bets are that the Clean Air Act Amendments will be high on the list of activities for January. The jobs-and-energy pitch promoted by the Act's advocates will continue to prick legislators in areas of great sensitivity. General Motor lobbyist, W. Chapman, is revitalizing his lobby corps, an army of local car dealers. When Congress convenes, the corridors of the Capitol will again be alive with local-franchise auto dealers, as though new models were being shown there. The U.S. Chamber of Commerce, power industry, and oil industry are purchasing advertising space in media publications and newspapers. Lobbying budgets have been fattened. Goliath stands ready.

Supporters of a strong bill need not stand intimidated, however, We won many stunning victories last session. The coalition for orchestrating efforts is strong. Member groups, including the League of Women Voters, are urging the grassroots to "prepare". Typewriters back in legislators' home districts must convey the depth of our commitment to attaining healthful air. The passage of a lobby law has unlocked the shackles of many previously silent environmental groups.

Breathing is unavoidable for you, your children, the sick and the aged. The quality of our air has a direct impact on the health of this country.

Sharpen your pencils and wits. Lay in a stock of extra typewriter ribbons. The Clean Air Act Amendments have top environmental priority while under Congressional consideration by LWVUS. They are counting on us. 1977 is going to be a banner year.

Barbara Nobles
Legislative Director
[redacted]

LWV of Texas
January 1977
State Board Report
I. A. 2.
Administration
Action - State

LEGISLATIVE

LOBBY LEARN-INs were held as scheduled in November. 148 people from 23 Leagues attended the five workshops. We learned much that will be useful during the session.

LEGISLATIVE OFFICE: The office officially opened on Jan. 10, 1977. Margaret Roach is again our staff. Please note the phone number: [redacted]. By the time you receive this board report, at least one Legislative Newsletter will have been published. If you are not getting your newsletter promptly, be sure to let us know. One copy will come to your LL president, and one to your legislative chair. Others may subscribe for $5.00. At the suggestion of several Leagues, Action Alerts will be on the front page of the newsletter, so you can't miss them. If your League would set up some sort of telephone "tree", member response and involvement will be increased. Respond as INDIVIDUALS--only the president can speak for the League.

LEGISLATIVE INTERVIEWS: Most legislators feel that property tax reform, public school finance, criminal justice, sunset laws, highway funding, and medical malpractice insurance will be the most challenging issues that will have to be dealt with during the session. Please continue to send clippings from your local papers and anything else of interest concerning your legislators to keep the files up to date.

COMING TO AUSTIN: State board is working out procedures for a lobby liaison chair to work with local Leagues on their visits to Austin. Planning will be greatly facilitated if you will fill out and return the following form:

-- -

Do you plan to come to Austin during the session?_____

When will it best fit your calendar?_____

What particular issues are of interest to your League?_____

_____

Would you like to combine your visit with other Leagues in your area?_____

If so, which Leagues?_____

Your name_____

LWV of_____

Address_____

_____ PHONE_____

Return to: LWV of Texas
1212 Guadalupe, #109
Austin, TX 78701

Diana Tilley (Mrs. Charles)
Publications Director/State Office Coordinator
[redacted]

LWV of Texas
January 28, 1977
State Board Report
I.R.
Administration-
Publications

PUBLICATIONS

Brace yourselves and start planning a distribution strategy--new state publications and new publications policies are about to descend upon you! This will be a great opportunity for local Leagues to distribute League material to those who can best use it, garner some good public relations and perhaps even make some money (finance chairs please note).

NEW PUBLICATIONS POLICIES

1) Member discounts have been changed to conform to LWVUS policies. Please consult the enclosed new LWV-T Publications Catalog for specifics. It's our hope that this increase in discounts will be an incentive to local Leagues to sell more state publications, particularly in large quantities to non-members (no, I still haven't given up on having League publications be used as required curriculum material.)Our problem has been communication. The Public Subscription Service is going to help, but you can do even more by showing, for instance, the AJ Facts and Issues to law enforcement teachers at your community college--or the FSG Facts and Issues to government teachers. And don't forget LWVUS publications. Let's share all this good stuff so many of us have worked so hard on. Be sure to include a state and national catalog while you're at it--and attach the "compliemnts of" card available from national. We're trying hard at the state level--the hardest that MONEY and TIME will allow, but I'm convinced that a big upswing in publications sales will occur only when local Leagues place a higher value on publications--for whatever reason. And I know that many of you are already pedaling (peddling?) as fast as you can with all the other local League responsibilities. Give it a think though. Thanks.

2) In order to relieve the state office of a majority of the billing workload, while at the same time conform to LWVUS policies, we're asking that all publications orders be pre=paid. It's understood, of course, that emergency orders will require other arrangements. Also, all prices will include postage--but not sales tax. Be sure to add 5% sales tax to your publications orders.

NEW PUBLICATIONS

(Please read Beth Brown, Diana Clark and Betty Anderson's board reports for information regarding the contents and funding of these publications.) The Juvenile Justice F&I is being edited now and will be out no later than 2/21/77. When You Go To Austin, A Guide To The 65TH Legislature and Citizenship Rights of Felons and Ex-Felons will be ready for distribution around 2/4/77. You can use the enclosed new publications order form to pre-order. And don't forget the pre-payment policy and the sales tax.

A copy of each publication will be sent in the February local League Presidents and DPM mailings, along with a sample press release for each. It's hoped that the press release will make it easier for LL PR chairs to deal with newspapers and radio and TV stations. Also, LL VOTER editors can use the press releases for the local VOTER.

OLD BUSINESS

Public Subscription Service: The response has been very encouraging, and I must thank many of you for your support. The majority of subscriptions has come from college libraries, with the remainder a mixed bag of high school social studies depts., public libraries, newspapers, radio stations, a trade association, businesses and private citizens. It's not too late for additional subscribers for the PSS and the Legislative Newsletter. People just don't know what they're missing--so tell them. Yes, the PUSHY PERSON LIVES !!

Beth Brown
CI/VS Director
[redacted]

LWV of Texas
January 1977
State Board Report
III. G.
CI/VS

Citizen Information/Voters Service

I want to alert you to two new publications that will be available very shortly. First is "Citizenship Rights of Felons and Ex-Felons." It is a flyer explaining in the simplest possible language what a person convicted of a felony in Texas must do to obtain restoration of citizenship rights. The information appears in English on one side and in Spanish on the other. LWV/T plans to distribute it through the Texas Corrections Association, the AFL/CIO, and other groups. Local Leagues should be thinking of outlets in your communities for this hitherto hard-to-come-by information, i.e., jails and other correctional institutions, bar associations, the judicial system, minority groups, other.

The second publication is also very near completion and is tentatively entitled, "When You Go to Austin--A Guide to the 65th Legislature." It will contain such information as: the office location and telephone numbers of House and Senate members; makeup of the committees of both houses; House and Senate floor charts; a map of the Capitol complex; information on other elected and appointed officers such as the Governor, the Secretary of State, etc. This will be invaluable not only to League members, but also to other citizens.

Both publications represent different and important approaches to citizen information. Both are free. Plan to make the most of them in your communities. Please refer to Diana Tilley's report for more specific details re publishing dates and pre-ordering.

I hope that in the brief breathing space after the Ncvember elections you reflected with satisfaction on the superb job all of you did under sometimss trying circumstances. Voter turnout was much higher than the nationawide average in many of your communities, and you should be proud of the part the League's get-out-the-vote efforts played.

Your bulletins reveal continuing election voter service in special district elections as well as preparation for the important local elections in the spring. Don't fail to make good use of "Register and Vote in Texas." Despite the notation "1976" on the cover, it is not out of date.

I read in your bulletins of interesting local League publications in the CI/VS area. I hope to see all of them in the Publications Room at Convention.

Barbara Glickman
Treasurer, LWV-Texas
[redacted]

LWV of Texas
January 1977
State Board Report
I. D. 2. e.
Administration
Board - State Budget

BUDGET ANALYSIS FOR 7 MONTHS
June 1, 1976 through December 31, 1976

INCOME	BUDGETED	ACTUAL	IN-KIND	VARIANCE
A. Pledges	33950.00	23864.04		10085.96
B. Members-at-Large dues	450.00	270.00		180.00
1. MAL $90.00				
2. UAL 180.00				
C. Publications	5700.00	5788.99		(88.99)
1. DPM $1365.00				
2. SO 1623.00				
3. Leg. NL 40.00				
4. Other 2540.99				
5. Pub. S.erv. $210.00				
D. Interest on Savings	215.00	144.96		70.04
E. Contributions				
1. Member cash	250.00	10.00		240.00
2. Member in kind	500.00		977.65	(477.65)
3. Non-mem. cash	1416.00	1200.00		216.00
4. Non-mem. non-cash	400.00	0		400.00
F. Election Night Reporting	2000.00	2750.00		(750.00)
G. Anticipated cash reserves*	0	1278.04		(1278.04)
H. Convention '77	5000.00	0		5000.00
I. LWV-TEF Reimbursement				
1.Overhead grants administration	120.00	0		120.00
2. Office - 1/4 SO cost**	4975.00	273.60		4701.40
3. Trustees Meetings - 1/4 SB meeting cost**	1200.00	407.45		792.55
TOTAL	56176.00	35987.00	977.65	19211.27

* Balance in General Operating Account

** For 1975-76 expenses

EXPENSES	BUDGETED	ACTUAL	IN-KIND	VARIANCE
A. State Office Operating Costs				
1. Equip. Maintenance & Contracts	720.00	163.00		557.00
2. General Supplies	1810.00	1908.42	1.92	(100.34)
3. Postage	2400.00	1134.73		1265.27
4. Telephone	750.00	421.69		328.31
5. Insurance & Bonding	230.00	17.00		213.00
6. Fixed Costs				
a. Rent & Utilities	2700.00	1600.00		1100.00
b. Salaries	9550.00	5963.75		3586.25
c. Payroll taxes	717.00	535.67		181.33
7. Audit & Tax report	300.00	27.06		272.94
8. New equipment (inc. accrual)	500.00	0		500.00
Subtotal	19677.00	11771.32	1.92	7903.76
B. Board & Administrative Costs				
1. President				
a. Travel	775.00	248.20	56.25	470.55
b. Per diem	200.00	26.21	20.50	153.29
c. Secretarial asst. in Lubbock	0	0		0
d. Telephone	250.00	99.89		150.11
3. Representation	250.00	115.55	38.20	96.25
2. Treasurer	100.00	79.87	8.34	11.79
3. Board				
a. Tools & Materials	400.00	422.70	23.25	(45.95)
b. State board meetings	4800.00	1374.15	40.81	3385.04
c. Administration	200.00	122.81	29.10	48.09
4. Administrative Committees				
a. Development	200.00	54.50		145.50
b. Public Relations	175.00	117.78		57.22
c. Budget	150.00	147.12	8.50	(5.62)
d. Nominating	150.00	35.31	16.00	98.69
e. Ad Hoc Financial Support	250.00	0		250.00
Subtotal	7900.00	2844.09	240.95	4814.96
C. Services to Local Leagues				
1. Organization				
a. Serv. to current LLs	2100.00	1047.80	159.77	892.43
b. Serv. to Prov. & Pre-Prov.LLs	1075.00	651.31	134.86	288.83
c. Members-at-large	315.00	65.19		249.81
2. Presidents' mailings	875.00	821.07		53.93
3. Local Program Supervision	25.00	7.33		17.67
4. Membership	150.00	22.69	8.09	119.22
Subtotal	4540.00	2615.39	302.72	1621.89
D. Convention, Council				
1. State Conv. '77, all costs	5000.00	0		5000.00
2. National Council '77, Del. Exp.	800.00	0		800.00
Subtotal	5800.00			5800.00
E. National Services				
1. Pledge	8654.00	6490.50		2163.50
2. MAL PMP, 30 @ $4.50	135.00	159.50*		(24.50)
Subtotal	8789.00	6650.00		2139.00

* This was for 29 MAL @ $5.50

Budget Analysis	BUDGETED	ACTUAL	IN-KIND	VARIANCE
F. VOTER	1600.00	1293.34	2.85	303.81
G. Publications, Prod. & Dist. Costs				
1. Dup. Pres. Mailings-100 @ $15	1500.00	611.93		888.07
2. Standing Orders=200 @ $7	1400.00	862.38		537.62
3. Leg. News1.-100 @ $5	500.00	0		500.00
4. Outside printing	0	1862.60		(1862.60)
5. Other, inc. chairman	0	43.73		(43.73)
6. Public Sub. Service	0	4.13		(4.13)
Subtotal	3400.00	3384.77		15.23
H. Position Support Activities				
1. Program supervision	25.00	66.78	65.49	(107.27)
2. State Program Action				
a. PSF & PTR	125.00	66.75	24.00	34.43
b. Land Use	125.00	30.00		95.00
c. FSG	125.00	10.85		114.15
d. Admin. of Jus.	200.00	32.09		167.91
e. Human Resources	125.00	27.17	7.50	90.33
1. ERA $15.95				
2. Housing 2.81				
3. Rev. Sharing 2.80				
4. Welfare 2.89				
5. Educ. 2.81				
f. Environmental Quality				
1. Air	50.00	55.86	116.98	(122.84)
2. Energy	75.00	49.12	114.66	(88.78)
3. Water & Solid Waste	100.00	100.70	74.17	(74.87)
4. Transportation	50.00	6.25		43.75
g. Voting Rights	50.00	20.59	26.41	3.00
h. State-Local Rel.	0			0
j. Modernizing St.Govt.	15.00			15.00
3. National Program Action				
a. Internatinnal Relations	30.00			30.00
b. Representative Govt.	40.00			40.00
c. Campaign Finance	0			0
4. Legislative Office				
a. Telephone	500.00			500.00
b. Dir. Exp., inc. sup,post	500.00			500.00
c. Secretary	1935.00			1935.00
Subtotal	4070.00	465.98	429.21	3174.81
I. Professional assistance	400.00	0		400.00
GRAND TOTAL	56176.00	29024.89	977.65	26173.46

Bank Accounts	Bal 6/1/76	Deposits	Expend.	Bal 12/31/76
Gen. Operating Acct.	1278.04	35868.64	28881.11	8265.57
TEF (Returned to TEF)	652.47		652.47	0
Time Deposits	4212.84	144.96		4357.80
Reserves (savings acct.)	2228.43			2228.43
TOTAL	8371.78	36913.60	29533.58	14851.80
Suspense Accounts				
Texans for ERA	0	40.00	40.00	0
Project SAFEWATER	0	63.82	16.04	47.78
Johnson & Johnson	0	650.00	535.00	115.00

LOCAL LEAGUE PLEDGE ACCOUNTS
June 1, 1976 - December 31, 1976

LEAGUE	PLEDGED	Amount paid to: GEN. OPER.	TEF	BALANCE
Abilene	340.00	170.00		170.00
Amarillo	770.00	609.44		160.56
Austin	1770.00	1326.87		443.13
Bay Area	700.00	700.00		0
Baytown	555.00	416.25		138.75
Beaumont	315.00	408.50		(93.50)
Brazos County	750.00	750.00		0
Brownsville	310.00	0		310.00
Corpus Christi	1015.00	1015.00		0
Dallas	4335.00	3251.25		1083.75
Deer Park	300.00	0		300.00
Denton	810.00	606.75		203.25
*Eastern Bell County	225.00**	225.00		0
Edinburg-McAllen	320.00	320.00		0
El Paso	965.00	350.00		615.00
*Gainesville	300.00	100.00		200.00
Galveston	1600.00	1200.00		400.00
Garland	394.00	197.00		197.00
Harlingen	300.00	300.00		0
Houston	5500.00	4125.00		1375.00
*Huntsville	300.00	0		300.00
Irving	1380.00	1050.20		329.80
Lamar County	480.00	200.00		280.00
*Longview	200.00***	200.00***		0
Lubbock	350.00	0		350.00
Marshall-Harrison Co.	200.00	200.00		0
Midland	535.00	535.00		0
Odessa	300.00	150.00		150.00
Orange Area	300.00	375.00		(75.00)
Pasadena	300.00	150.00		150.00
Pearland	300.00	75.00		225.00
Plano	300.00	150.00		150.00
Richardson	540.00	271.10		268.90
San Antonio Area	1500.00	750.00		750.00
San Marcos	420.00	210.00		210.00
Sherman	685.00	685.00		0
Tarrant Co.	2270.00	1740.00		530.00
Tyler	335.00	247.50		87.50
Victoria	600.00	300.00	150.00	150.00
Waco Area	510.00	254.18		255.82
Wichita Falls	500.00	250.00		250.00
Subtotal	33879.00	23864.04	150.00	9864.96
Added since Council:				
Rockwall	200.00	200.00		0
TOTAL	34009.00	24064.04****	150.00	9864.98

* Provisional League
** Prorated for fiscal year
*** Paid in 1975-76 fiscal year
**** Includes $200 paid in 1975-76 fiscal year

LWV of Texas
January 1977
I. E. 2
Administration-Budgets

PROPOSED LOCAL LEAGUE SUPPORT FOR 1977-78 STATE BUDGET

League	Proposed 1977-78
Abilene	359
Amarillo	~~708~~ 765
Austin	2,113
Bay Area	505
Baytown	598
Beaumont	943
Brazos County	795
Brownsville	300
Corpus Christi	1,117
Dallas	4,428
Deer Park	300
Denton	838
*Eastern Bell County	300
Edinburg-McAllen	300
El Paso	806
*Gainesville	300
Galveston	1,501
Garland	300
Harlingen	300
Houston	6,407
Irving	1,409
Lamar County	410
*Longview	300
Lubbock	817
*Marshall-Harrison County	300
Midland	600
Odessa	300
Orange Area	300
Pasadena	300
Pearland	304
Plano	302
Richardson	673
*Rockwall County	300
San Antonio Area	1,554
San Marcos	366
Sherman	822
Tarrant County	2,496
Tyler	300
Victoria	635
Waco Area	592
Wichita Falls	631
	$36,~~929~~ 986

*Provisional

Up to $\frac{1}{4}$ of local League support payments may be paid with tax deductible money through the LWV/TEF. No administration fee will be charged on such payments.

Carole Shlipak
Director, Development
[redacted]

LWV of Texas
January 1977
State Board Report
I. I.
Administration - Development

1. Criminal Justice Conference (co-sponsored by the LWV-Texas Education Fund and Dallas County Community College District (DCCCD) and held in Dallas on Nov. 11, 1977).

   Over 200 attended the morning session (keynoted by Atty. Gen. John Hill), and 150 attended the afternoon session. Some 15 local Leagues were represented, coming from as far away as Galveston.

   I want to share part of a letter to Anne Pfaff and myself, who served as Conference co-directors, from Dr. Bill J. Priest, Chancellor of the DCCCD.

   > "...I agree with you that the Conference was an "unqualified success", and I am proud of the contribution that the District and the League were able to offer to the citizens of Dallas County.
   >
   > It was a pleasure working with your group. I hope that every future project you undertake for community service will be as successful as this program. In light of your energy, enthusiasm, and intelligence, I am sure they will be."

2. Contributions received by the Texas Education Fund since my last board report:

   Kempner Fund of Galveston - $1,000; LWV-Galveston share - $280.
   Arthur I. Ginsburg, Ft. Worth - $300; LWV-Tarrant Co. share - $150.
   Texas American Bancshares, Inc., Ft. Worth - $150; LWV-Tarrant Co. share - $125.

3. Special Recognition to:
   LWV-Gainesville Provisional - for a successful finance drive, and for utilizing the front page of their VOTER to announce it.

   LWV-Dallas for using imagination in securing non-cash contributions for their finance drive, e.g. typesetting for printing their finance brochure was donated; printing of brochure is being done at a discount; and paper for the brochure was donated. Thus, League money saved can be used for other projects and services.

   LWV-Bay Area - for an excellent report on their Finance Drive in their VOTER, including a graph showing "A Decade and One Years of Successful Finance Drives".

4. Good luck to all of you in your 1977 Finance Drives. Let me know if I can help you!

Helen Hunter
Organization Vice-President
[redacted]

LWV of Texas
January 1977
State Board Report
I. O.
Administration - Organization

Two years ago we produced guidelines for a Temporary Alternative program for Leagues which were unable to maintain full-scale League activity. Last year we presented a "Module" unit plan suggesting alternatives for handling League activities within the unit system.

As you plan your Annual Meeting and start your program planning for next year, stop and analyze your League's organization policies and program workload. Is a full workload of current League activity impossible to maintain? Are you driving members away with overpowering program? Are board members burned out from overwork? Do you feel encumbered by League "do everything ourselves" tradition? Must we continue to operate in the same old way? Should we adopt new and innovative ways to handle League activity and strengthen League membership through organizational changes? Can you skip some League program and not feel "guilty"? Can you accept consensus from other Leagues when you have not participated?

If you operated on a 1-1-1 basis-- 1 local, 1 state, and 1 national program item for 1 year would this enable you to recruit new members and strengthen your organization for increased League activity in the future?

Or even a 1-program year? One local program item so exciting that you would involve all your members, recruit new members, obtain greater community visibility, and strengthen your organization so you could gradually increase to full scale League activity?

Would you like to operate for one year with your main emphasis on Citizen Information/ Voters Service? This would require Citizen Information forums with emphasis on selective League program items, plus other voters service activity.

Any group about to embark on such an organizational change will work with their consultant in order to learn of experiences of other Leagues which have tried this organizational change and to share your experiences with other Leagues in the future.

The program core is now working on a new and innovative concept of program management by objective (PMBO) (achievable goal) rather than traditional program management. Watch for material relating to this new and exciting concept in the Convention Workbook.

Did you ever wish you could borrow a full-fledged presentation from another League? Or conversely, did you ever think that something your League prepared was so good that it was a shame to hide your light under a bushel? The state League would be glad to act as a clearing house for such material. Fill in the enclosed form and send it to us. We will make a compilation and send it out when we get returns from the Leagues.

Director, Communications
Texas VOTER Editor
[redacted]

LWV of Texas
January 1977
State Board Report
I. S. and I. W.
Administration
PR and VOTER

LET IT SNOW! LET IT SNOW! LET IT SNOW!

Ice may have been forming regularly on my driveway, but the influx (a veritable snowfall) of clippings in response to "Request Number One" in my September Bd. Report has been warming indeed! So many of you, LLs from A to V (Abilene to Victoria), have really kept my mail box stuffed; please don't stop. Included in the coverage were many newspaper photos of everything some of the LLs had done, from membership coffees to candidates' rallies. Muchas gracias.

And that brings me to a new request. (Do we ever stop asking?) In my new capacity as at least temporary VOTER editor I'm looking forward to a time when we can use many more photographs in the Texas VOTER. In particular, I'm thinking of pictures of innovative and unusual LL activities, real attention-getters to share with each other and to catch the eye of non-members. A "for instance" is a project that Sherman is undertaking in Voters Service. We've all registered voters and produced Voters Guides, but how many have painted precinct numbers over old metal real estate signs to be placed outside polling places at the time of elections? Sherman LWV thought of it and an action shot of that activity, together with a few words of description, would be exactly the sort of thing I have in mind.

Two things I want to stress: 1) the photo must be a black and white glossy print in sharp focus, and 2) it must illustrate some LWV activity that is out of the ordinary and show it actually happening. Photos made for newspapers by professionals are your best bet, so invite the local press to shoot your "happening", They will generally give you a copy of their glossy later, on request. I'll be waiting for your results.

In September, Jan Moore gave you some invaluable ideas for making a good impression with your own VOTERs. Do put those pages in your permanent portfolio and refer to them frequently. Did you notice the Beaumont VOTER's new look? It's super.

Bobette Higgins
PR Vice-President
[redacted]

LWV of Texas
January 1977
State Board Report
I. S.
Administration - PR

THE BIG BASH: THE WAY IT WAS

Our last state board meeting was a stem-winder. Not only did we have a business-as-usual board meeting, we also attended the opening of the legislative session, and honored legislators at a reception. That was the week that was!

Here's a knothole view of the reception:

We held it in Rather House, a very lovely old home on the grounds of the Episcopal Seminary in Austin.
We had candles and flowers everywhere.
And flowers for the lapels of the newly-elected legislators.
We had champagne punch.
And delicious nibblies.
We had musicians (eight) who played on the balcony over our heads.
We had many interesting displays of League publications scattered throughout the rooms.
The Project SAFEWATER slide show, "The Water We Drink" was shown.
We welcomed many legislators, wives, and administrative aides who talked and listened and visited with us, and with each other, for three hours.
We had one GLORIOUS fiasco, the kind that all present will remember with fondness for years. During the height of the festivities, a musician dropped his cymbals, which rolled down two flights of wide, bare, wooden stairs, with the most spectacular tintinnabulation you can imagine. After an astonished pause, and with deafened ears, the whole gathering roared with laughter, the musician recovered the lost, and the reception resumed on a newly relaxed and casual note.
Afterwards, we compared notes on all the fascinating and informative conversations we had with "the decision-makers."
And we thanked Donna Green and the Capitol Corps and Austin League members, and President Nancy Bene, all of whom made arrangements, and cooked, and polished silver, and washed dishes, and coped, and coped, and COPED, with smiles and great good humor, all on a nickel-and-dime budget.
We determined that it was exciting, and worthwhile, and we made important and significant contacts.
But did our feet ever hurt.

TO: LL Presidents
FROM: Helen Hunter, Organization V-P

LWV of Texas
January 1977
State Board Report

LEAGUE OF WOMEN VOTERS INFORMATION AND HARD FACTS POOL

Date_____

LWV of_____

Committee/Item_____

1. Do you have one or more unit presentations you would be willing to present to other Leagues?

2. Do you have written material for bulletin or unit use you would be willing to share? Cost?

3. Do you have plans for special kinds of community or League meetings that might be useful for another League?

4. Do you have action plans that you could share?

5. What are the dates by which you will have any/all of the above?

6. How far would the committee or members of your League be willing to travel to make a presentation to another League or group of Leagues?

PLEASE USE OTHER SIDE IF NECESSARY.

RETURN TO: League of Women Voters of Texas
1212 Guadalupe, #109
Austin, TX 78701

Betty Anderson
Chairwoman, LWV-Texas Education Fund
[redacted]

LWV of Texas
January 1977
State Board Report
I. U. 2.
Administration
Ed. Fund - Texas

REPORT ON THE TEXAS EDUCATION FUND

Highlights of the LWV-Texas Education Fund Board of Trustees meeting January 12, 1977:

Proposed Budget for 1977-78

The budget for LWV-T which will appear in the Convention Workbook has recommended increases in the Ed. Fund portion for shared services: 1/3 for state office operating costs and certain board and administrative services, and 1/4 for the Texas VOTER and local League presidents mailings.

State-directed projects approved include:

. 50,000 copies of "When You Go To Austin--A Guide to the Texas Capitol," including Senate and House committees, directory of legislators' offices and telephone numbers, listing of state officials, House & Senate seating charts, and map of the Capitol complex.

. 10,000 copies of "Citizenship Rights of Felons and Ex-Felons"; a bilingual flyer describing voting rights of felons and ex-felons.

Local League Approved Projects

. Dallas - Publication of a "Study of Plan A, Highland Park Independent School District".
. Lubbock - a directory of elected officials and boards & commissions, in cooperation with the Junior League.

April 4 -- Deadline for submitting project proposals to be considered at April 18 TEF Board of Trustees meeting.

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS
1212 Guadalupe, #109
Austin, Texas 78701

MINUTES
January 11-13, 1977

GUIDE TO TOPICS IN MINUTES

1. Ad Hoc Committee on Financial Support
2. President's Report
3. "Big Bash" Plans
4. Minutes
5. Treasurer's Report
6. Portfolio Publications List
7. Proposed Budget
8. Convention Plans
9. February Mini Board Meeting
10. Development
11. Proposed Bylaw Amendments
12. Juvenile Justice Consensus Questions
13. Administration of Justice Consensus
14. Big Bash (Crash)
15. Legislative Office
16. Publications
17. F&I Publications--Budget
18. 1978-79 Per Member Payment
19. Convention Rules
20. Texas VOTER
21. Organization
22. Field Service
23. Program
24. Project Safewater
25. Nominating Committee Report
26. Financing State Government
27. Human Resources
28. Atascosa County Unit-at-large
29. Dates to Remember

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS
1212 Guadalupe, Suite 109
Austin, Texas 78701

MINUTES
January 11-13, 1977
Kirby Hall
Austin, Texas

Monday afternoon a committee concerned with record-keeping and state office procedures met. The Ad Hoc Committee on Financial Support met Monday afternoon and Tuesday morning. State board committees met Tuesday evening, Wednesday morning and evening. Tuesday morning the Program Core and Capitol Corps met at the state office. Members of the board attended the opening session of the Texas 65th Legislature Tuesday.

PLENARY SESSION, TUESDAY, January 11, 1977

PRESENT: Anderson, Brown, Clark, Davies, Glickman, Headrick, Higgins, Hunter, Leabo, Materka, Nobles, Peterman, Shlipak, Sugihara, Tilley, Titus, Wilbur; Ad hoc committee FSSL chair Naman and Gould; Budget chair Sturgis; and Joann Lovelace.

ABSENT: Farmer, Heaberlin, Moore.

Pro President Anderson called the meeting to order at 2:10 p.m. The agenda was changed to immediately to allow the report of the ad hoc committee on financial support.

1. AD HOC COMMITTEE ON FINANCIAL SUPPORT. Naman reported that the ad hoc committee on financial support will remain organized until convention, at which time it will report. The committee recommends that 1978-79 local League support for the LWV-T be a per member payment (PMP). This seems most equitable, is easy to administer, allows for a more predictable income figure for the budget process, allows for long-range financial planning, and local Leagues are now conditioned to a PMP. The PMP does not preclude additional financial support from any local League. Bylaw amendment proposals from the ad hoc committee to Article VII Financial Administration were read. A tentative $7.00 PMP figure for 1978-79 was estimated. Wilbur MOVED the concept of a per member payment for local League funding of LWV-T for 1978. SECONDED, CARRIED.

2. PRESIDENT'S REPORT. President Anderson recognized new board member Kathy Leabo, field service director. Jane Peterman will serve as secretary pro tem for this meeting. Jan Moore has taken a remunerative position. It was announced that Barbara Materka will edit and oversee the printing of the next issue of the VOTER.

Anderson highlighted activities in her January 10 report to the board. She and Hunter will attend a Membership Management meeting in Tempe, Arizona, February 8-10. Huntsville Provisional probably will become a UAL and will keep their files and funds as did South Jefferson County. Susan Reid agreed to be the League representative to furnish the Bureau of National Affairs information on state legislative and regulatory developments, particularly in housing and consumer education. Susan receives expenses and $5.00 an hour. The LWV-T also receives $5/hr. that Susan works. In order to qualify for a nonprofit postal permit, LWV of Beaumont requested LWV-T consider reclassification from 501 (c) 4 to (3). It was decided to take no action until regulations of 1976 Tax Reform Act are studied. Appreciation was expressed for the effort of Bunnie Sawin, director of the ABC Election Night Reporting, which netted $2750. The program core was directed to provide an opportunity at Convention for delegate discussion of the PAR. The resultsxwill be given to our delegates to Council because PARs will be reviewed. Ruth Clusen, in recognition of the League's role in developing

2. PR (cont'd)

the '76 Debates, has been nominated to the Ladies Home Journal Woman of the Year. The official ballot is in the January issue and the deadline is February 15, 1977. Debate transcripts are available from LWV-US at $1.00 each. Becky Moon has been appointed to the board of the National Clean Air Coalition. Lucy Wilson Benson was appointed as a top-ranking official in the Dept. of State.

LWV-Houston requested we recommend Nancy Douglas to fill a vacancy on the Texas Board of Corrections. This request was MOVED by Brown, SECONDED, and CARRIED.

Anderson asked that we pass to her the preboard worksheet with recommendations to the national board and for field service.

3. BIG BASH PLANS. Plans and last minute alterations for the Big Bash (reception for legislators) at Rather House were given by Higgins. The press release has gone out. Each state board member needs to telephone her legislator as a reminder to attend. Each is to keep an eye open for her legislator and see that Betty Anderson meets her or him.

4. MINUTES. The September 14-16, 1976 minutes were approved with the following corrections:
p. 3, #4, line 3 -- change F&I distribution date to read Consensus deadline,
change February to April 16, 1977 to read April 16 to October 7, 1977.
p. 3, #7, Par. 2, line 2 -- delete Rep.
p. 4, #10, Par. 4, line 2 -- add after reported in March of '76
last sentence -- change hearing to trial; add former; change Rose to Burleigh; change had stated to testified. The sentence now reads: Duke said that at an earlier trial in Victoria, former Executive Director Burleigh testified that it was not and she agreed to send Headrick the information.
p. 7, #16, Par. 2, line one -- change LWV-T to LWV-TEF
line four - change LWV-T to LWV-T/LWV-TEF
P. 9, #23, Par. 1, line 10 -- change Senator to Representative Agnich
Par. 2, last line -- change year to session
p. 10, #29, Par. 2 -- delete the second sentence
p. 11, #29, line 4 -- change material to publications list
line 6 -- delete showing a simple way to handle program
change to read amplifying the program

5. TREASURER'S REPORT. Glickman referred to the preboard Budget Analysis for 7 Months. The following corrections were made:
p. 2--B.3.b. change $1324.15 to $1374.15
change 3435.04 to 3385.04
B.4.c. change 197.12 to 147.12
change 55.62 to 5.62
p. 3--added to G. Publications, Prod. & Dist. Costs are 3 new line items:
4. Outside printing, 5. Other expense incl. chairman, 6. Public Sub Servide.

The difference between the cost of the president's mailing and the DPM was questioned. A primary reason for the greater president's mailing cost is the inclusion of second copies for portfolio chairs. Discussion followed and several people indicated some local League presidents do not like and often do not pass on material to the appropriate chairs.

5. TR (cont'd):

Educational materials procured by board members and donated to LWV-T should be billed to LWV-TEF. To date this has been separated out and so billed by the treasurer. The report of the auditor has been completed and is in the state office.

Board members were instructed to send a Work Order and the material to both state office and Betty Anderson. The state office copy of the Work Order with computed costs will be sent to the treasurer for posting.

We are experiencing the best financial situation in some time. Three-fourths of the pledge to national has been paid. We must continue our limited spending and close adherance to the budget. The Treasurer's Report was accepted.

6. PORTFOLIO PUBLICATIONS LIST. Hunter displayed the Suggested Portfolio Publications List from national that she will circulate. She reminded all persons to check the list and return to her the completed form for their portfolio.

7. PROPOSED BUDGET. Budget chair, Ethel Sturgis, presented the proposed budgets for LWV-T and TEF as printed in the preboard report. Only 11 out of 41 financial support formula reports have been received. The 4500-member projection, in her judgment, will not be attained. The membership increase appears to be about 7%. The expense figure for DPM's should cover all costs, therefore, a $20.00 charge is recommended for next fiscal year. After board discussion, there was agreement that income categories for Other Sources will be contributions, grants, and contractual services. It was also agreed that one-fourth the total local League support, which may be paid with TEF local trust funds would not be charged the 5% administrative fee. Membership should be a line item under administrative committees.

Davies MOVED F&I's be published by LWV-T with income going to LWV-T. SECONDED. Discussion followed relative to the merits of F&I publications being in T or EF budgets. Davies MOVED to table the motion.

After discussion it was agreed the budgets printed in the Convention Workbook would show figures for 1976-77, 1977-78, and the explanation.

It is apparent that the proposed budget has to be cut, even though all actual local League financial support figures are not available. The committee recommends the following:

Expenditures:		
B.3.b	state board meetings	- $200.
B.3.d.	mailings to board members	- 100.
C.1	state board visits to local Leagues	- 100.
C.3	services to Prov. UALs & pre prov.	- 100.
C.4	services to MALs	- 112.
C.5	LL presidents mailings	- 100
F	VOTER	- 200.
H.1	Program--special attention	- 200.
H.2	Program--working with others	- 100.
Income:		
C.	sale of publications	+ 100.
E.1	member cash	+ 125.

7. PB (cont'd)

The board agreed to accept these recommendations at this time. When complete figures are available, and if the income is greater than projected, the first money ought to go to C.1 (state board visits to LL), C.3 (services to Prov.), B.5.e (membership) up to $50, F. (VOTER), B.3.b (state board meetings) and remove C.2 (management workshops). Wilbur MOVED general direction for the budget committee is to accept the cuts in expenditures and increases in income as recommended by Sturgis. SECONDED, CARRIED. Anderson suggested reducing B.1.a (President, travel) from $900. to $800. There was agreement to print Income E.2. non-cash income.

Brown MOVED the budget chair, acting with the direction of this board, prepare a proposed budget for the Convention Workbook in conference with the president and three vice presidents. SECONDED, CARRIED.

Recessed 6:00 p.m.

Reconvened 8:45 a.m. January 13, 1977. Davies will leave at 9:00 a.m. to attend Texans for ERA, women's press conference, coordinated by NOW.

8. CONVENTION PLANS. Brown reported plans for the convention. Fritz requested time for a 4-7 minute slide show on the Overseas Education Fund. It was suggested that time be allowed at the beginning of some session for this.

Tarrant County requests permission to have a money raising project (tote bags?) and needs to know if the proceeds are shared with the state League. It was agreed that they may have a money raising project and may keep all the proceeds.

The pre-registration deadline is April 5. The pre-registration fee will not be returned on cancellations after April 12. The registration form will go with the Workbook.

The Blue Jeans Barbecue has been cancelled because the cost is excessive. Wednesday night will be "eat on your own" with workshops following. Other expenses will be:

$25.00		delegate registration fee
15.00		full-time observer fee
3.00		per session fee
3.00		travel equalization
4.00		Tuesday morning historic tour with box lunch
4.00		Thursday box lunch in Water Gardens
1.50		Museum tour
Rooms:	$24.00	single
	32.00	double
	36.00	triple
	40.00	quadruple

Hotel reservation forms will be mailed with the Workbook. State board members will have to send in their own hotel reservation form.

Seven (7) persons need Sunday overnight accommodations with Tarrant County members. All but two (2) board members will attend dinner Sunday evening. A post-convention board meeting will be held at the hotel Thursday afternoon. Overnight lodging will be provided by members living in the area (Titus, Shlipak 2, Headrick 2, Higgins 2, Clark 4, Materka 2). The board will meet at the home of Meg Titus on Friday until 4 p. 4:00 p.m.

8. CP (cont'd)

A speaker for the Wednesday luncheon has not been confirmed. Liz Carpenter and Lady Bird Johnson declined. Jim Wright has been invited. In the event he declines, other suggestions are Ray Marshall, Lucy Wilson Benson, Leon Jaworski, and Wilhelmina Delco.

January 24 is the deadline for Convention Workbook assignments listed in the preboard report to be to state office. January 31 was reset for program assignments.

9. FEBRUARY MINI-BOARD MEETING. Anderson announced the February mini-board meeting is cancelled. Funds for this meeting can better be spent for individuals going to Austin, core meetings, or committee meetings.

10. DEVELOPMENT. Shlipak reported that a Summary Report of the Criminal Justice Conference is in the state office. The Kempner Foundation approved a $1,000. contribution for 1977 to the TEF. Arthur Ginsberg in Tarrant Co. made a $300. contribution to be shared 50/50 by Tarrant Co. and the state League. Sears, Roebuck and Co. was suggested as a possible source for funding a Citizens Handbook; approximately 10 to 12 thousand dollars would be needed.

Shlipak read a letter she had written to LWV-US and OEF. Concerns expressed were for consideration of the Texas sharing formula, communication, and the desire for consultation and contact with local and state Leagues. A letter from President Clusen stated the development committee does review their sharing formula regularly, 8% to local Leagues and 2% to state Leagues for unrestricted corporate gifts of $1,000 or more. They do obtain clearance for any solicitation, but this clearance, once given, cannot be retracted. OEF indicated they are open to consultation. Possible action was discussed. A letter stating our concern over the national sharing formula could be sent to other state Leagues or we could do nothing further. Clark MOVED we circulate information to all state League presidents. SECONDED. Shlipak amended the motion to write and have Betty Anderson sign and send the letter. SECONDED, CARRIED. The main motion as amended CARRIED.

11. PROPOSED BYLAW AMENDMENTS. The following proposals for amendment from the bylaw committee were presented by Peterman.

ARTICLE II. Purpose and Policy.
Section 1. Purpose. The purpose of the League of Women Voters of Texas shall be to promote political responsibility through informed and active participation of citizens in government and to act on selected governmental issues.
Section 2. Political Policy. The League shall not support or oppose any political party or any candidate.

ARTICLE III. Membership
Section 2. (a) Voting members shall be those citizens at least 18 years of age who are enrolled in recognized local Leagues or the state League.
(d) Life membership may be granted to any voting member of the League of Women Voters who attained 50 years as a member of the LWV-US. No further dues will be collected and all privileges will be retained as a voting member.

Proposed by the LWV of Dallas; recommended by the committee. Changes to make LWV-T bylaws consistent with LWV-US. Convention delegate note is not necessary.

11. PBA (cont'd)

ARTICLE V. Section 3. Add: after Directors, except the president, and delete (by reason of the resignation, death, or disqualification of a member). Recommended by the committee. Article IV. Section 3 provides the process for filling a vacancy in the office of president.

Section 4. Delete (including transmission of funds toward the support of an adequate national budget). Include the proviso Effective 1978. Recommended by the committee. Transmission of funds by state Leagues will not apply beginning League year 1978.

ARTICLE VII. Financial Administration

Section 2. Local and Provisional League Financial Support. (Effective June 1, 1978)

(a) Financial responsibility for the work of the League of Women Voters of Texas shall be assumed annually by the local Leagues.

(b) Each local League shall support the state League by an annual per member payment, based on membership as of January 1st. The amount of such payment for each year of the biennium shall be determined by a three-fifths vote of those present and voting at convention.

(c) Annual minimum state support payment shall be established for local Leagues, as determined by a three-fifths vote of those present and voting at convention.

(d) Annual support payments from provisional Leagues shall be determined by the Board of Directors.

Section 3. Statewide Fundraising

(a) Responsibility for additional support for the League of Women Voters of Texas shall be assumed by the Board of Directors, through a Development Committee which shall develop and solicit other sources for funding the state League.

(b) Solicitation of outside sources in local League areas shall be shared with the respective League under a policy approved by a majority vote at convention.

Section 4. The Budget and Budget Committee

(a) The Board of Directors shall submit to convention or council for adoption a proposed budget for the ensuing year. A copy of this proposed budget shall be sent to each local League president at least six weeks in advance of convention or council.

(b) The proposed budget shall be prepared by a committee which shall be appointed for that purpose at least four months in advance of convention or council. The treasurer shall be ex-officio a member of the budget committee, but shall not be eligible to serve as chairperson.

Section 5. Present Section 4.

Proposed by the Ad hoc Committee on Financial Support of the State League. Recommended by the state board. Effective 1978, these sections will be the provisions for LWV-T financial administration. Section 2 and 3 are new, present Sections 2 and 3 are combined in the new Section 4, and the present Section 4 becomes Section 5.

11. PBA (cont'd)

ARTICLE VII. Section 2. The Budget. The board shall submit to the convention or council for adoption a budget for the ensuing year. (This budget shall provide for the support of the League of Women Voters of the United States as well as for the state League.) A copy of the budget shall be sent to each local League president at least two months in advance of the convention or council.

Proposed by the LWV of Houston. Not recommended by the committee because of preference to the proposal by AHSFS committee.

Section 5. Support. Financial support for the work of the League of Women Voters of Texas shall be by state dues and by such additional support as approved at state convention or council. The amount of such dues to be determined by the convention by a three-fifths vote of those present and voting.

Section 6. Funding. In addition to support from local Leagues, the state League Development Committee shall be responsible for developing and soliciting sources for funding the state budget. When a prospective source for state funding is within the geographic boundaries of an established local League, prior consent must be secured from that League.

Successful state League solicitation of a source formerly contributing to a local League guarantees the amount the local League is currently receiving plus 20% of the additional money received by the state League for each year a contribution is received. A contribution from new sources within the geographic boundaries of an established local League guarantees that local League 30% each year the contribution is received. Local Leagues submitting to state a new source receive an additional one-time 10% finder's fee.

Portions paid to a local League will be made in the same kind of money received in that contribution.

Proposed by the LWV of Tarrant County. Not recommended by the committee because of preference to the proposal by the AHSFS committee.

ARTICLE VIII. Convention

Section 4. Representation. The members of the League of Women Voters of the United States who are organized into recognized local Leagues in the state of Texas shall be entitled to one delegate for the first (15) 25 voting members and one delegate for every (10) 20 additional voting members or major fraction thereof belonging to said local League on January 1 of said year. The record in the state office of paid voting members shall determine the official membership count for this purpose.

Proposed by the LWV of Tarrant County. Not recommended by the committee because conventions are opportunities for learning as well as for transacting business and this would authorize a smaller convention. Also, it might dilute the strength of small and medium sized local Leagues.

IX

ARTICLE IX Change Section 1 to Section 2.

Change Section 2 to Section 1.

Section 4. Change (more) to less.

Recommended by the committee but agreed these were editorial changes that do not need convention action.

11. PBA (cont'd)

ARTICLE XI. Section 3. Program Selection.
(a) delete (by January 10 of the year of Convention.) and add at least three months prior to convention.

(d) change to three months prior to convention to conform with (a).
Proposed by LWV-Houston. Recommended by the committee to remove a specific date from the bylaws and to allow greater flexibility.

Peterman MOVED beginning in 1978, local Leagues do not pay the per member payment for 50-year members. SECONDED, CARRIED.

12. JUVENILE JUSTICE CONSENSUS QUESTIONS. Clark reported that this committee is great and she would like to continue with them. Consensus questions (page 5 of the preboard) were discussed and a few word changes made to read:

1. What, if any, juvenile statistics (contacts with the system at law enforcement, intake, and court levels) should be collected and reported uniformly around the state?
If so, should one central state agency be responsible for collection?

2. Should training for law enforcement officers be expanded to include:
a) additional hours of basic training in juvenile procedures
b) mandatory in-service juvenile training
c) training in areas other than juvenile procedures. If so, what?

3. Should procedures for sealing juvenile records as outlined in the Family Code be made automatic?

4. Should all status offenders be removed from the jurisdiction of the court? If not, what agency should have responsibility?

Optional for local consensus:

5. After reviewing your local guidelines for police procedures in dealing with juveniles, do you find them adequate?

Clark MOVED adoption of the Juvenile Justice consensus questions. SECONDED, CARRIED.

13. ADMINISTRATION OF JUSTICE CONSENSUS. Clark reported consensus response to date from 24 local Leagues and 1 provisional League of the 36 participating. Total of members participating was 796. Tabulations indicate there is no consensus on question #1 bail denial, #4 oral confessions, #5 evidentiary search, and #10 death penalty. Tabulations indicate agreement on question #2 to support a statewide system of court administration, #3 for speedy trial, #6 to oppose electronic surveillance, #7 to abolish sentencing by jury, #8 to support measures toward more uniform sentences by narrowing the range between minimum and maximum sentences and by assumptive sentences, #9 to support enhancement for a crime committed with a firearm, #11 to support review of a sentence by the court of criminal appeals, #12 to support an adult probation authority, adequately funded, and that the services be made available statewide, #13 to support a state commission, adequately funded, to set and enforce minimum standards for city and county jails.

The board accepted the report for consensus. Anderson appointed Clark, Headrick, Materka and Titus to write the position statement, which will be mailed with the post board report.

13. AJC (cont'd)

The Notebook for Orientation given new legislators at the pre-legislative seminar at the LBJ School of Public Affairs included the two administration of justice Facts and Issues. The notebook was displayed.

The National Council of Women wish to form a coalition to consider problems and solutions of "Youth in Trouble". Clark and Titus will attend as observers at the pre-organization meeting January 24th.

14. BIG BASH (CRASH). Nobles reported that 75 legislators or their aides attended the reception last evening. Names of those who attended will be listed in the post board report. Enormous thanks to B. Higgins for the idea, D. Tilley, D. Green and crew, LWV of Austin, and the Capitol Corps for making it such a success.

15. LEGISLATIVE OFFICE. Nobles reported that the Legislative Office opened the week before the start of the session. It appears House and Senate rules will be much the same as last year. Subcommittees will be working two hours after sessions end. Margaret Roach is the secretary again this year. Recruiting Capitol Corp members continues. Ten have been secured so far. Nobles and the Capitol Corp will secure two copies of bills. One will remain in the Legislative Office and one will be sent to the appropriate program chair. It was suggested that an original copy of any bill may be secured from the sponsor. Local League interviews with five senators and thirty representatives have been received. The big issues seem to be PTR, PSF, criminal justice, sunset laws, medical malpractice insurance, and highways.

The first issue of the Legislative Newsletter will be mailed next week. There will be one each week if possible. As of Monday, 86 subscriptions have come in plus local League presidents and state board. It is essential that program chairs have material in the Legislative Office by Tuesday before the Friday mailing.

We will know the effectiveness of the Lobby Learn-In when we see what happens this session. Nobles felt that the regional approach was good--they are all so different. The program format could be improved. Asking local Leagues to come to Austin to lobby on short notice presents problems. Nobles, Brasher, and Titus will work out a schedule in February.

16. PUBLICATIONS. Tilley presented the following summary: Legislative Newsletter subscriptions are coming in nicely, Standing Orders are ok, two-thirds of the budgeted amount has been expended for DPM's, 30 Public Subscription Service orders have been received (11 in the last days), and a Publication Catalog will be sent on the next Standing Order. The catalog will state that orders shall be prepaid. This will eliminate billing and collection costs. Prepayment necessitates standardized discounts. After discussion Tilley MOVED orders shall be prepaid and that discounts parallel national publications. SECONDED, CARRIED.

A summary of local League publication sales was shown and circulated. Consultants were asked to note the sales to their Leagues.

Davies returned.

Reconvened at 11:50 a.m.

17. F & I PUBLICATIONS--BUDGET. Davies MOVED to remove from the table the motion to reconsider publishing F&I's by LWV-T. SECONDED, CARRIED. Davies MOVED F&I's of active study items, "consensus related", be published by LWV-T with income from sales going to LWV-T. SECONDED. She stated that local Leagues understand the state League financial problems and the need for income. Wilbur called the question. SECONDED, CARRIED. The main motion CARRIED. Anderson asked Shlipak to tell Sturgis that one F&I is predicted for next year and to be included in the 1977-78 LWV-T proposed budget.

The program core will meet during lunch.

Recessed 12:05 p.m.

Glickman left.

Reconvened 1:20 p.m.

18. 1978-79 PMP. Wilbur MOVED to recommend to convention delegates the $7.00 PMP for 1978-79, as projected by Naman. SECONDED, CARRIED.

19. CONVENTION RULES. Titus stated the Rules for the Convention will be the same as in the past.

Titus MOVED that one-half of the host League badges be assigned on a permanent basis, and that one-half be assigned on a rotating basis. SECONDED. CARRIED.

20. Texas VOTER. Materka will replace Moore as VOTER editor. An updated "Mechanics for Submitting VOTER Copy" was printed and distributed to replace the 1975 issue. Attention was directed to #12, pictures. Black and white glossy prints reproduce best, and activity pictures are desired.

Materka stated the focus of the March VOTER is the convention in Fort Worth with the cover story and pictures assigned to the Convention Committee, with Brown as liaison. Other assignments are: Proposed program, Titus; Bylaws--including proposal, Peterman; Nominating committee report (with pictures if space and cost allow), Fritz; and Proposed budget (short form) with brief explanation, Sturgis.

21. ORGANIZATION. Hunter reported that the committee recommends the post board report include permission for local Leagues to consider at their annual meeting calendaring for 1 local, 1 state, and 1 national program item. This is not a "must" directive, but perhaps it will enable better program management for some local Leagues.

Hunter also reported that ten members have paid dues to form the Atascosa County UAL. The updated UAL guidelines will be sent to Frankie Davenport of Plainview. Huntsville Provisional may retain their funds (less Hunter's expenses) and files if they decide to become a UAL. The UAL Guidelines need to be amended to reflect this. One MAL from Brazosport attended the Lobby Learn-In and brought 2 guests with her.

In preparation for the convention membership workshop, a questionnaire and request for success stories will be mailed to local League presidents this Friday. Information from these and other membership matters will be reproduced by Hunter and Peterman at LWV of Houston office for distribution to each local League, and as long as they last, to those attending the workshop.

Comments for inclusion in the Annual Report to national regarding membership, fund raising, public relations, program, etc. impact from the Debates should be given to Hunter.

22. FIELD SERVICE. Leabo encouraged consultants to establish good rapport with their Leagues, if not already achieved, as this is essential. Organization persons will watch local VOTERs carefully during the session for program chair consultants. Development or local program workshops with program specialists will be scheduled if requested.

Considerable time was spent last night discussing possible action regarding a local League when it is not "putting out" after state board attempts to help. It was suggested that sanctions be considered, a probationary period be established (perhaps one year to show progress), and $300, minimum support be set. This is not recommended as policy at this time.

Names of persons and their specialty (such as finance, membership, PR, programs, etc.) in various parts of the state were requested. Persons recommended will be contacted to see if they have the time and desire to be resource, training, or specialty consultants to local Leagues near them.

Leabo requested that profit from publication sales over the budgeted amount be used for expense C.l.a. Organization, Services to local Leagues.

23. PROGRAM. Titus reported that 21 local Leagues involving approximately 500 members responded to the program making report form by the January 10th deadline. Detailed information was given about local League responses to each state program item. Following the report, Titus MOVED that no new program items be recommended by the state board for adoption at convention; that juvenile justice be studied further, not as a separate item, but under administration of justice; that our water study be expanded to include a study of groundwater; and that all other program items be retained. SECONDED, CARRIED. Proposed rewording of "We Support" position statements were presented by Wilbur for FSG, by Clark for MSG Judicial statement, and by Sugihara for Voting Rights. The proposed rewording will be in the Convention Workbook in preparation for program debate. The Workbook will also contain detailed information on program making reports.

The program workshop planned for convention will be role playing to aid understanding of property tax reform. The model was created for PTR unit meetings by the LWV of Dallas. Local Leagues will be asked to bring for display posters showing examples of unique or particularly successful programs.

The program core, presented a new concept for improved program management based on the concept of MBO (management by objective). It was decided that the program core would meet in Austin, January 24 and 25 to develop a plan for presenting this revised program management plan. This would be detailed in the Convention Workbook for consideration during program debate.

24. PROJECT SAFEWATER. Higgins requested we watch for and report to her if PBS stations in our area use the slide show.

25. NOMINATING COMMITTEE REPORT. Brown read the report of the nominating committee of nominees for elected officers, directors, and the nominating committee.

26. FINANCING STATE GOVERNMENT. Wilbur reported that she met in Austin Monday afternoon with representatives of Intercultural Development Research Association (IDRA) from San Antonio. This group is interested in school finance reform and property tax inequities. They have money, computer data, and want to work with LWV-T to set up

26. FSG (cont'd)

conferences with leaders in communities. These are scheduled from January 19 to February 14. IDRA will pay a $25.00 stipend to the coordinator and would like to work in areas where we have PTR specialists. Wilbur MOVED the League work with Intercultural Development Research Association on as many of the School Finance/ Property Tax Reform Conferences that they have scheduled between January 19 and February 14 as we deem feasible. SECONDED, CARRIED.

27. HUMAN RESOURCES. Davies reported that the committee would like to monitor and impact protective services for the elderly. Davies MOVED we support legislative measures that effect protective services for the elderly in Texas. SECONDED, CARRIED.

28. ATASCOSA COUNTY UAL. Hunter reminded Anderson to send a Call to Convention to the Atascosa County UAL.

29. DATES TO REMEMBER.

Saturday	Legislative Newsletter reports in mail for receipt Tuesday
January 24	Postboard reports
	Convention Workbook reports
	4:00 p.m., Meeting of program core in state office
January 26	Postboard mailing
February 1	VOTER copy to Materka
wk. of Feb. 7	Convention Workbook mailing
	Meeting of Legislative Corp with Titus
February 14	Deadline for President's mailing
February 18	President's mailing
March 14	Deadline for President's mailing
March 15	VOTER mailing
March 18	President's mailing
April 19-21	LWV-T Convention, Fort Worth

Adjourned 3:24 p.m.

Respectfully submitted,

Jane Peterman, Secretary pro tem

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS
1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

FORT WORTH HILTON INN
Ft. Worth, Texas

April 18, 1977

During the morning Carole Shlipak updated the development report before leaving to attend a funeral.

The business meeting was called to order by President Anderson at 1:32 p.m.

PRESENT: Anderson, Brown, Clark, Davies, Farmer, Glickman, Heaberlin, Hunter, Leabo, Materka, Nobles, Peterman, Sugihara, Tilley, and Joann Lovelace. Headrick, Higgins, Titus, and Wilbur arrived at 1:45 p.m.

ABSENT: Shlipak

1. TREASURER'S REPORT. The budget analysis was reviewed and Nobles called attention to funds charged to Legislative Director's expenses which should have been posted as Legislative Newsletter costs.

In calling attention to monies involved in three grants which do not appear in the budget analysis, Glickman suggested the need for some new categories and appealed to board members to help make sure the treasurer knows what is going on. Discussion followed about how the figures could best be reported so that convention delegates understand the total financial status of LWV-T, and Glickman was requested to take the sense of prior discussion and prepare an additional statement.

2. MINUTES. Minutes of the January 11-13 meeting were approved with the following corrections:

No. 1, the motion should read,
"Wilbur MOVED that the board recommend to the 1977 convention a per- member- payment for local League funding of LWV-T for 1978."
No. 2, Par. 2, Line 7 - the sentence should read,
"The LWV-T also receives $5/hr. for each hour that Susan works."
In the same paragraph as above, on P. 2, Line 1 - change "to" to "for" and change the last sentence to read,
"Lucy Wilson Benson was appointed as Under Secretary of State for International Arms."
No. 3, verb tense should be changed:
Line 2, "has" to "had"
Line 3, "needs" to "needed"
Line 4, "is" to "was" and "meets" to "met".

Page 5, last line - "note" should be "vote".
Page 9, Par. 2 should read, "The National Council of Jewish Women is forming a coalition.... Clark and Davies will attend as ....
No. 19 - motion should read, "Titus MOVED that all badges of the host League delegation be assigned on a permanent basis. SECONDED. CARRIED." (Since this board decision was made under a misapprehension, it was later changed by an executive decision.)
No. 23, last line should read,"...consideration during program development breaks."
No. 27, Line 2 - change "impact" to "take action on."

3. CONVENTION RULES. Leabo MOVED that the board confirm Anderson's executive decision to allow the host League to assign one-half of its delegate badges on a rotating basis. SECONDED and CARRIED.

4. AUDIT. Anderson discussed the completion of the audit of LWV-T books and her "Highlights" report of April 8. Barbara Ellis of LWV-Austin audited two years, 1974-75 and 1975-76, and the board APPROVED a MOTION to mail her a check for $150, with great appreciation for her efforts.

5. NEW NATIONAL PUBLICATIONS. Anderson called attention to two recent national publications, "Showing It Like It is: The Real Picture of State League Income and Expenses", and "State League Treasurer: Manager and Consultant", and stated that some copies have been distributed and otherswill be available to the nominating committee when recruiting a state board treasurer.

6. DISADVANTAGES OF PMP. Clark stated that some LL's are attempting to develop associate memberships which may present difficulty with PMP. There was general agreement that LL problems with PMP should be discussed at the retreat in May.

7. ORGANIZATION. Hunter reported that LWV-Huntsville paid nothing to national last year. There is $19.00 left in their funds, and she has written to national inquiring about LWV-T liability. As yet there has been no answer. Anderson stated that LWV-T should have acted quicker in taking them off mailing lists, etc.

Hunter also reported that PLWV-Rockwall has paid national for three quarters and has a credit, as they were only obligated for two quarters.

LWV-Tyler had discussed disbanding; however, they have changed their minds and are going on reorganization basis; Lucy Roush is the new president.

Hunter MOVED that LWV-T recommend to national that PLWV-Gainesville be recognized as a local League. SECONDED and CARRIED.

She then MOVED that LWV-T recommend to national that PLWV-Temple Area be recognized as a local League. SECONDED and CARRIED.

Application for recognition and accompanying material have been received from PLWV-Marshall/Harrison Co., but since all board members have not yet seen the material, action on the application was postponed.

It was generally agreed that PLWV-Gainesville and PLWV-Temple Area would be given floor privileges at convention.

8. TEXAS COALITION FOR JUVENILE JUSTICE. Clark MOVED and it was SECONDED that LWV-T join the Texas Coalition for Juvenile Justice. Dues are $25.00 per year which entitles the League to five votes. Dues would be paid by LWV-TEF if the Coalition receives their tax exempt status. Motion CARRIED.

9. ENVIRONMENTAL QUALITY GRANT. Titus has received a letter from Jean Anderson of LWVUS indicating that LWV-T will receive $500 in 1977 to be used for educational activities. She suggested that $300 be used for an intra-state meeting, bringing together LL EQ chairs and that $200 be used to send state board EQ people to educational conferences. Wilbur agreed to answer the letter.

10. 208 LETTER. It was announced that a letter signed by Anderson, Titus, Higgins, and Headrick had been sent to Dr. Peggy W. Glass, Chief of Planning, Administrative Operations Division of the Texas Water Quality Board, with suggestions for implementing successful public participation in water problems.

11. PROGRAM MONEY. Titus asked for clarification on the use of program money allocated in the 1977-78 budget. Titus MOVED that the four Program Goals line item apply to action items chosen as objectives. SECONDED and CARRIED, with Anderson breaking the tie vote. It was generally agreed to fund new items under TEF Research-Resource Activities. $600 is allocated to "other program expenses."

12. VIP LIST. Materka reported that the list will be distributed to board members and asked them to use it and keep it updated. She cautioned about overworking the office staff, and it was agreed to develop sensible use of it as it is adapted.

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14. COASTAL MANAGEMENT PROGRAM. Higgins reported that Research and Planning Consultants (developers of the Texas Coastal Management Program) have invited LWV-T to co-sponsor a conference on off-shore development. It will be held June 22-24 at the Hotel Galvez in Galveston. Davies MOVED that the LWV-T co-sponsor the conference, "Off-shore Development: Dialogues Toward Understanding" with the Texas General Land Office, the Institute of Applied Sciences of North Texas State University, and others. SECONDED and CARRIED.

15. VOTING RIGHTS. Sugihara reported that LWV-Abilene has written her concerning HB841, allowing registration at the polling place on election day. She said that LWVUS is supporting the Universal Voter Registration Act. She will contact Abilene.

Adjourned 4:30 p.m.

Respectfully submitted,

Sue Heaberlin, Secretary

BOARD OF DIRECTORS
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Sue Heaberlin, Secretary

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS
1212 Guadalupe, Suite 109
Austin, Texas 78701

MINUTES

Home of Meg Titus
Plano, Texas
April 22, 1977

JOINT PLENARY SESSION OF 1976-77 and 1977-78 BOARDS

PRESENT: (Old Board) Anderson, Clark, Farmer, Heaberlin, Headrick, Hunter, Leabo, Materka, Nobles, Peterman, Shlipak, Sugihara, Tilley, Titus, Wilbur; and Joann Lovelace. (Higgins and Brown arrived later.)
(New Board) Albers, Carpenter, Coggeshall, Gleason, Harding, Keever, Perrine, Sturgis
ABSENT: (Old Board) Davies, Glickman
(New Board) Cummings

President Anderson called the meeting to order at 9:25 a.m.

1. PROGRAM MANAGEMENT BY OBJECTIVE. With Wilbur's guidance the board attempted to arrive at tentative goals and structures, which will be solidified in May, under the new concept of "management by objective". Wilbur's committee, last night, had taken under consideration the priorities expressed in the program development groups at Convention yesterday, and she reported the four priority program items are: Energy, Public School Finance, Water, and Housing.

Possible goals under housing were discussed, and it was generally agreed that a fair housing ordinance in each city might be a more preferable goal than a statewide housing law. Also mentioned were working with the Housing Administration and Councils of Government.

Mention was made that Administration of Justice was largely ignored during program development breaks, possibly because study and action under that area was already assumed.

At least one group had expressed a need to be kept more up to date in program and to achieve action on the local level. Discussion followed on some local League problems and possible solutions:

PROBLEMS	SOLUTIONS
Lack of professionalism and standards for programs.	State-level "Resource Bank" (both materials & people) for program supplements.
Increasing gap between some LWVUS positions and state or local leagues.	Include the LL area in planning structure under PMBO.
LL's have been asked what training they wish, but don't always articulate actual needs.	Develop cassette or slides for training, taking into consideration differences in LL requirements.
Organization plans on paper don't always actualize.	Personal contact by sensitive persons who can pinpoint problems.

1. (CONT'D)

Services to LL's neglected; they are not sure what they are receiving for their money.

Equal emphasis on organization and program.

More direct contact with counterparts.

One person to act as "Clearing House" to coordinate state-LL relations.

Higgins and Brown arrived at 9:50 a.m.

There was general agreement that local Leagues should be served better and that through this morning's session of "brainstorming", definite plans could be solidified in May.

Wilbur reviewed a chart which she had prepared as a beginning point in planning tentative goals. She questioned whether the intent of the board at the Monday board meeting was to continue after convention the action emphasis on program priorities. Discussion revealed there evidently had not been agreement as to whether program study should be included in long range goals under PMBO. Wilbur added that our aim is to produce a flexible plan that could be changed in emphasis in six months so that objectives may be timely.

It was brought out that there is also a need to continue monitoring the implementation of open meeting and open records laws and for development of information on them. Higgins stressed that in order to use MBO we must limit top priorities.

Further discussion on priority positions indicated that AJ and groundwater should take lower positions than the other four for the present; PSF may need less emphasis over the long haul; the convention gave directions for some priority in Human Resources; and indecision about whether or not objectives should include both study and action. Perrine stated that it would be helpful in developing goals if Wilbur and Albers could furnish the board with possibilities for legislative action in the future.

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All material should reach Materka by May 15, with the exception of PMBO which will be finalized at May board meeting.

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13. CONSULTANTS. Leabo went over consultant assignments and some material they had been given previously, making some changes and giving further guidelines.

Adjourned 4:00 p.m.

Respectfully submitted,

Sue Heaberlin, Secretary

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS
1212 Guadalupe, Suite 109
Austin, Texas 78701

MINUTES

Home of Meg Titus
Plano, Texas
April 22, 1977

JOINT PLENARY SESSION OF 1976-77 and 1977-78 BOARDS

PRESENT: (Old Board) Anderson, Clark, Farmer, Heaberlin, Headrick, Hunter, Leabo, Materka, Nobles, Peterman, Shlipak, Sugihara, Tilley, Titus, Wilbur; and Joann Lovelace. (Higgins and Brown arrived later.)
(New Board) Albers, Carpenter, Coggeshall, Gleason, Harding, Keever, Perrine, Sturgis
ABSENT: (Old Board) Davies, Glickman
(New Board) Cummings

President Anderson called the meeting to order at 9:25 a.m.

1. PROGRAM MANAGEMENT BY OBJECTIVE. With Wilbur's guidance the board attempted to arrive at tentative goals and structures, which will be solidified in May, under the new concept of "management by objective". Wilbur's committee, last night, had taken under consideration the priorities expressed in the program development groups at Convention yesterday, and she reported the four priority program items are: Energy, Public School Finance, Water, and Housing.

Possible goals under housing were discussed, and it was generally agreed that a fair housing ordinance in each city might be a more preferable goal than a statewide housing law. Also mentioned were working with the Housing Administration and Councils of Government.

Mention was made that Administration of Justice was largely ignored during program development breaks, possibly because study and action under that area was already assumed.

At least one group had expressed a need to be kept more up to date in program and to achieve action on the local level. Discussion followed on some local League problems and possible solutions:

PROBLEMS	SOLUTIONS
Lack of professionalism and standards for programs.	State-level "Resource Bank" (both materials & people) for program supplements.
Increasing gap between some LWVUS positions and state or local leagues.	Include the LL area in planning structure under PMBO.
LL's have been asked what training they wish, but don't always articulate actual needs.	Develop cassette or slides for training, taking into consideration differences in LL requirements.
Organization plans on paper don't always actualize.	Personal contact by sensitive persons who can pinpoint problems.

1. (CONT'D)

Services to LL's neglected; they are not sure what they are receiving for their money.

Equal emphasis on organization and program.

More direct contact with counterparts.

One person to act as "Clearing House" to coordinate state-LL relations.

Higgins and Brown arrived at 9:50 a.m.

There was general agreement that local Leagues should be served better and that through this morning's session of "brainstorming", definite plans could be solidified in May.

Wilbur reviewed a chart which she had prepared as a beginning point in planning tentative goals. She questioned whether the intent of the board at the Monday board meeting was to continue after convention the action emphasis on program priorities. Discussion revealed there evidently had not been agreement as to whether program study should be included in long range goals under PMBO. Wilbur added that our aim is to produce a flexible plan that could be changed in emphasis in six months so that objectives may be timely.

It was brought out that there is also a need to continue monitoring the implementation of open meeting and open records laws and for development of information on them. Higgins stressed that in order to use MBO we must limit top priorities.

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Sue Heaberlin, Secretary

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BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS
1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

Camp Allen
Navasota, Texas

May 19, 20, 1977

FIRST PLENARY SESSION, MAY 19, 1977

PRESENT: Albers, Anderson, Brown, Carpenter, Clark, Coggeshall, Cummins, Gleason, Harding, Higgins, Hunter, Keever, Materka, Perrine, Shlipak, Sturgis, Tilley, Wilbur.

ABSENT: None

President Anderson called the meeting to order at 10:40 a.m.

1. BOARD APPOINTMENTS. Materka MOVED the following persons be appointed Directors of the LWV-T: Beth Brown, Diana Clark, Shirley Gleason, Louise Cummins, and Carole Shlipak. SECONDED AND CARRIED.

2. PRESIDENT'S REPORT. Anderson announced she can give checks for board meeting travel expenses to those who want them before they leave.

Anderson's address for receiving mail June 7 through August 15 will be:
2311 Carmel Dr., West Lafayette, Indiana 47906, Area Code 317-463-5262.

3. MINUTES. Minutes of the April 18, 1977, meeting were approved as circulated. Minutes of the April 22, 1977 meeting were approved with the following corrections:

No. 1, page 2, par. 3 beginning "Wilbur reviewed," last sentence should read, "Wilbur added that our aim is to produce a flexible plan that could be changed in emphasis in six months, if it becomes necessary, so that objectives may be timely.

No. 3, should read, "Organization director Hunter was asked to come to May board with some separate organization goals and plans, and all board members were asked to make suggestions to her.

4. BUDGET. General agreement on suggestion by Higgins to change wording on adopted budget under EXPENDITURES, Program, No. 1, to read, "Three Program Goals to be action oriented."

Sturgis announced budget analyses will be included in preboard reports, and quarterly analyses will be sent to LLs only on request.

** Anderson asked for suggestions for members of LWV-T Budget Committee.

5. CONVENTION AND COUNCIL. Perrine MOVED that the 1979 LWV-T Convention be held in San Antonio. SECONDED. Discussion points included that it might be ore fun to meet in Austin during the '79 legislative session, but that it would be difficult to keep delegates at convention sessions if the legislature was in session. Another suggestion

** Denotes requests for total board response.

was to meet in Austin for council in a non-legislative year. MOTION CARRIED 12-3.

Wilbur MOVED that Convention '79 be held on a weekend rather than during the middle of the week. SECONDED AND CARRIED.

Harding MOVED that Convention'79 be extended to four days. MOTION WITHDRAWN for referral to a convention planning committee.

Higgins MOVED that the LWV-T Council '78 meet in Lubbock. SECONDED AND CARRIED.

Coggeshall suggested if convention is not to be in Austin during a legislative session, it would be a good idea to plan a really BIG Lobby Day for the '79 legislature.

6. NATIONAL COUNCIL AND ERA CAMPAIGN. Two packets of materials from Council '77 are available for perusal in the state office. Anderson and Wilbur attended and lobbied on several issues while there.

Wilbur reported an ad hoc committee was appointed to make recommendations to the LWV-US June board meeting on approach and financial support for the Equal Rights Am endment campaign. A memo on this is being sent from the SO to LLs for response by June 3. Council delegates are asking state Leagues to assess whether or not they can raise the equivalent of $10 per member, or roughly $1 million to fund the ERA ratification campaign. Wilbur MOVED:

> WHEREAS the Equal Rights Amendment to the U. S. Constitution requires ratification by 38 states to become a part of said document, and
>
> WHEREAS ratification has been accomplished by 35 states, and
>
> WHEREAS ratification is needed by at least three more states by March 22, 1979, and
>
> WHEREAS if ratification by the requisite 38 states is not accomplished by that deadline, Texas' voter-approved ratification will have been for naught, and we will be forced to join that fight again,
>
> Therefore, be it resolved that the League of Women Voters of Texas pledges itself to see that $41,000 is raised within the next two years from persons within Texas toward a major, hard-nosed political fight conducted by the LWV-US to achieve ratification in three more states by the March 22, 1979, deadline.

SECONDED. Wilbur pointed out ahat the LWV of Houston at its recent annual meeting had agreed to raise $6900 as its share. Discussion points included:

> Many Leaguers prefer giving to candidates.
> We have already asked our members for money too often.
> This effort has built-in failure. Whether we decide not to try to raise the money or to try to raise it, but fail to do so, peop le will say the League does not care.
> This board cannot commit our state members to that large an amount.

Wilbur MOVED the motion be tabled. SECONDED AND CARRIED.

Recessed 12:00 noon.

Reconvened 3:10 p.m.

7. CZM CONFERENCE. Suggested non-board delegates to the Coastal Zone Management Conference in Washington, D.C. in June were Lynn Johnson of Houston, Beverly Smrha of Houston, and June Kachtik of San Antonio. Albers MOVED our delegates should be Higgins and one of the three suggested. If none of those can go, Higgins may use her own best judgement in selecting the other delegate. SECONDED AND CARRIED.

8. ERA CAMPAIGN. A MOTION was made to remove Wilbur's motion regarding ERA campaign funding from the table. SECONDED AND CARRIED. Shlipak then MOVED A SUBSTITUEE MOTION to include the first four paragraphs of Wilbur's motion plus the following last paragraph: Therefore, be it resolved that the LWV-T pledges itself to raise $5000 in addition to the amount pledged by LLs by June 3, 1977, within the next two years from persons within Texas toward a major hard-nosed political fight conducted by the LWV-US to achieve ratification in three more states by the March 22, 1979 deadline." The SUBSTITUTE MOTION WAS SECONDED AND CARRIED.

9. ORGANIZATION. Harding asked why LWV-T uses only a single slate of nominees for officers and directors. It was suggested we obtain and listen to the LWV-US tape recording on the question of single versus double slates. LWV-T Nominating Committee members should also listen to the tape and discuss the issue.

Anderson explained that the purpose of the planned summer 1977 meeting of the president and three vice-presidents is for communication and coordination. Discussion followed on whether the LWV-T should have an organized executive committee. No decision.

Brown said she would like to see a line item in the budget for expenses for state board members to attend state convention rather than having this expense be a portion of convention registration.

Anderson asked for suggested persons to fill state board vacancies which may arise during the biennium. Suggestions were given.

Louise Cummins was appointed to chair Council '78 in Lubbock.

Recessed 3:45 p.m.

Reconvened 8:15 p.m.

10. PMP. The question of how LLs feel about state per-member-payment was discussed. The Austin League has instituted a lower-than-dues fee for persons wishing to be considered contributors and to receive the Austin League's subscription service. President Anderson instructed Hunter and Brown to handle this question with Austin.

11. FIELD SERVICE. Hunter MOVED that dues for LWV-T members-at-large be $15.00 annually. SECONDED AND CARRIED.

Brown asked that her portfolio be termed "field service" rather ahan "leadership development." General agreement to do so. Field service this year will offer LLs board orientation, portfolio training, and leadership training. Workshop suggestions are as follows:

A. Litigation Workshop at Council '78. JoAnn Hayes of LWV-US will be asked to lead it.

B. Regional Workshops during biennium.j
   1. Money Management - to include grantsmanship, development, and finance. Dates and loca tions t.b.a.
   2. Program Workshops
      a. Three Energy Conservation Action workshops - see no. 17.
      b. Human Resources workshops - Coggeshall. Dates & locations later.

Regional Workshops (cont.)

3. Public Relations

a. LWV-T to co-sponsor P.R. workshop with Women in Communications in Ft. Worth. Date later

b. Efforts will be made to plan a P.R. workshop for West Texas the day before Council '78 by asking former state board members Halcyon Baggett and Kathy Leabo to conduct it.

C. Managing a "Big League" workshop in Austin on Nov. 10, 1977.

D. Natural Resources workshop in the fall of 1977.

E. Membership Management workshop for Convention '79.

** Coggeshall asked to receive statistical information on LLs--size, population, area served, etc.

12. MEMBERSHIP. Gleason reported membership goals are for increased member participation as well as increasing the numbers of regular members, members-at-large, and units-at-large. Membership kits will be distributed to LLs.

Anderson suggested targeting extra consultative assistance for six LLs that are losing members. The membership committee was requested to explore this.

Adjourned 9:05 p.m.

SECOND PLENARY SESSION, MAY 20, 1977

All board members present.

Called to order by President at 8:35 a.m.

13. DEVELOPMENT. Shlipak will give top priority to preparing the biennial Development Report for late summer publication, hopefully as a contribution from the Bloom Agency. Solicitation plans are in operation, with Laura Keever assisting with development calls in Houston. Recent contributions to LWV-T include $2000 from Texas Utilities, and a commitment by Texas AFL-CIO to contribute an amount undetermined at present. Shlipak plans to seek a restricted contribution for the Citizen Participation Project which is to include a booklet plus slide show and tape recording.

14. OFFSHORE DEVELOPMENT. ** Higgins announced that state board members are urged to inform their LLs that on Offshore Development Conference to be co-sponsored by LWV-T, the General Land Office, the American Petroleum Institute, and the Environmental Policy Center in Washington D.C. will be held in Galveston, June 22-24. A greatly-reduced registration fee of $15.00 will be allowed League members. It will include two lunches, a reception, and a tour.

15. PUBLIC RELATIONS. Higgins outlined the plan. LWV-T will produce an interview-type radio talk show to be put on cassettes and distributed to LLs. Shlipak will seek funding for this after Tilley completes a preliminary cost investigation. Higgins will furnish a pre-proposal to Shlipak by late summer.

Promotional public service announcements for TV and radio will be developed and provided to LLs. They will be both general and topical and some will deal with publications. There may also be PSAs developed for radio.

Materka will develop plans for a Speakers' Bureau. ** Board members should let her know past speaking locations and topics, as well as special interests. She needs copies of past speeches and names (with biographical information) of non-state board members with speaking talents.

** Please submit press release request forms to Materka.

16. PLANNING AND RESEARCH. Higgins announced that Representative Wayne Peveto will be made an honorary member of the LWV-T and named our Member of the Year in recognition of his diligent, though still unrewarded, pursuit of property tax reform. An appropriate token of our esteem, such as flowers or a plaque, will be presented to him.

** Anderson asked for suggestions for names of state officials who might visit the September SB meeting. Dr. Herb Grubb or another water speaker was suggested. Keever suggested Lt. Gov. Bill Hobby might speak on energy. Please send names to Higgins.

17. PROGRAM STRATEGIES. Wilbur announced that the $2100 budgeted for "Three program goals to be action oriented" will be allocated as follows:

Water	$ 700
Energy	500
Housing	200
Contingency	700
TOTAL	$2100

The $660 budgeted for "Other Program Expenses" will be allocated as follows:

AJ	$ 100
Land Use-CZM	100
Gov't.	125
Human Resources	100
Air Quality	25
IR	25
Contingency	125
TOTAL	$ 600

Albers will represent program interests on tbe Budget Committee.

Urban Crisis. There will be an Urban Growth Citizens' Forum sponsored by HUD in Dallas June 8 and 9. Higgins will make a statement and Coggeshall will assist.

Government. Cummins will check into the need for publication of brochures on "government in the sunshine" and campaign finance.

Human Resources. Coggeshall will gather housing information from LLs and prepare to assist them with fall units on the income assistance question.

Energy. Keever reported that energy action strategies will follow the plan sent out in the preboard report, the overall GOAL being to promote governmental action to achieve energy conservation in Texas. She will review and comment on any forthcoming energy plan. Keever MOVED that the LWV-T and the Texas Environmental Coalition co-sponsor a conference on energy alternatives in the fall of 1977. SECONDED AND CARRIED.

Keever and Higgins have served on the planning committee for, and will participate in, a conference funded by Exxon Corporation called Energy Production and Environmental Regulation, May 26 & 27 in Austin.

Keever's plan includes publication and distribution of a series of fact sheets on energy resources available in Texas. There was general agreement these could be funded by TEF and they will appear at intervals during the year.

Energy (cont.)
Keever MOVED that LWV-T sponsor three energy conservation action workshops to be held in spring, 1978, before primary election time, probably in Feb. and March. Content of the workshops is to be regional in nature, and there will be one workshop in each of three locations--Dallas-Ft. Worth area, Austin, and Houston. SECONDED & CARRIED.

Water. Perrine will review the new state water plan currently being drafted whenever it comes out, hopefully this summer. She is looking for non-state board help in this review and on forthcoming hearings.

Legislative Chair.
Albers plans to work especially closely with water and energy chairs as well as keeping a close watch on administration of justice and voting rights items. ** She called attention to the need for a good public relations person on the Capitol Corps and would appreciate board members' suggestions.

We Support. With the recommendation of the Program Core Committee, Wilbur MOVED that approximately 7500 copies of "We Support" pamphlets be published as soon as possible with the state program positions. SECONDED AND CARRIED.

Coordination. State board water and energy chairs will try to meet with Anderson and the vice-presidents when Anderson is in Austin in July.

Corporate Funds. Anderson and 2 LLPs, Brenda Gehan of Houston, and Eleanor Sutherland of Dallas, met recently with Secretary of State Mark White to discuss the legality of using corporate funds in voter registration and get-out-the-vote drives. Secretary White agreed to help alleviate any barriers to the League's voters service activities.

18. POSTBOARD REPORTS. ** Anderson requests drafts of post-boards be sent to her so that she can coordinate the report.

19. DIRECTORY. Such items as the revised adopted budget and program, officers' lists, and calendars are to be assembled in a State League Directory and distributed to LLs.

20. THE VOTER. Materka's operating premise is that the VOTER must be directed primarily to the individual League member. Approximately 4500 copies of each issue will be printed. The next issue is due to be mailed in mid-June. The September VOTER will contain articles on the following topics:

Plans for priority program items
Diary--a month in the life of Helen Hunter
Workshops--future plans and news of workshops past
List of MALs and their addresses
Reports on energy and offshore development conferences

Deadline for Sept. VOTER copy is Aug. 15.

** Materka pointed out the need for each LL member to receive the VOTER, therefore up-to-date address lists are essential. Also, each returned VOTER costs us 25¢, so SB members please spread this word to LLs you have contact with.

21. HUNTER APPOINTMENT. Organization VP Helen Hunter has been appointed by President Carter to the U.S. Circuit Judge Nominating Commission, whose job is to select nominees for a vacancy on the Fifth Circuit Court in New Orleans. Hunter has been interviewed by Texas Monthly, Houston Post, and Houston Chronicle. Her name was submitted for this appointment by the Texas Judicature Society.

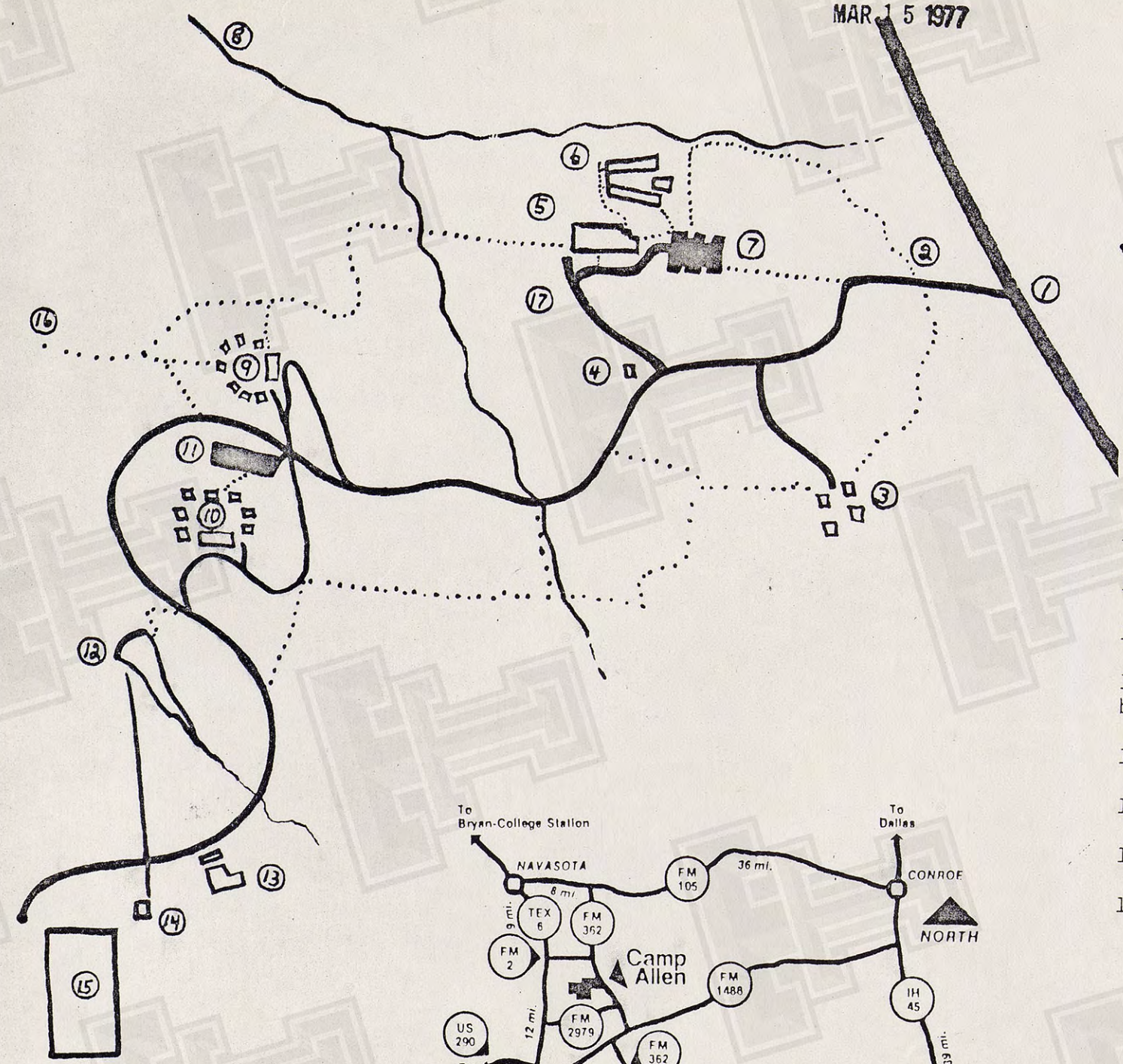
22. CALENDAR. Adjustments were made in the SB calendar.

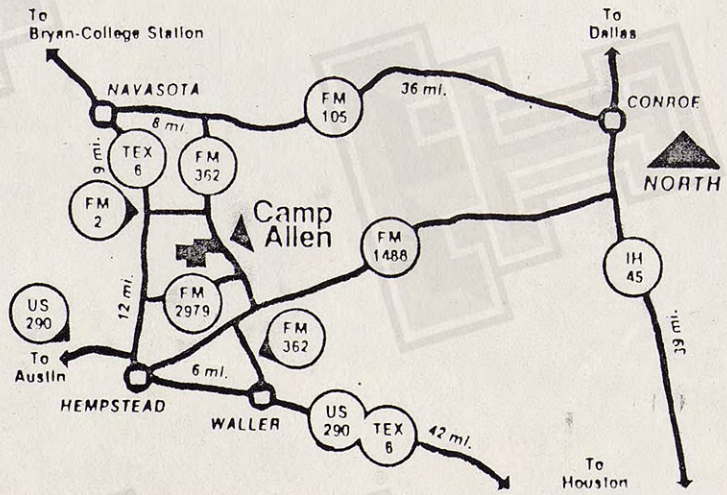
23. VOTERS GUIDES. ** Harding requests suggested questions for primary VOTERS GUIDES.

24. SPEAKER FOR COUNCIL. Albers MOVED that Secretary of Housing and Urban Development Patricia Harris be asked to speak to Council '78. SECONDED AND CARRIED. If she cannot accept, other suggested speakers are: FEA Administrator James Schlesinger, Secretary of the Interior Cecil Andrus, or HEW Secretary Joseph Califano.

Adjourned 12:05 p.m.

MAR 15 1977





1. Main Entrance to Camp Allen off FM 362.

2. Trails are indicated by ...

3. Maintenance yard, shop, and Maintenance Supervisors res.

4. The Rector's home.

5. Camp Allen Center and administrative offices.

6. Motel type housing and 40' pool - 32 rooms - capacity 96.

7. Parking lot.

8. Creek.

9. Campsite #1 - capacity 65.

10. Campsite #2 - capacity 65.

11. Parking lot.

12. Lake and picnic grounds.

13. 50 meter olympic pool and bathhouse.

14. Lodge - capacity 26.

15. Athletic field.

16. To wilderness campsites.

17. Site of future chapel.

Camp Allen
Rt. 1, Box 146
Navasota, Tx. 77868
(713) 825-7175

SO copy

MAY 16 1977

TO: STATE BOARD
FROM: HIGGINS
RE: PREBOARD REBORT

Land Use First (last, and always)

Word from the guys at the TCMP is that the bills are really stuck tight in the Calendar Committee. If you know any of them, please ask that these be placed on the Major State Calendar for action.

Call from Betty says the CZM conference is set for Washington on the 13th, 14th, and 15th. In the conversation, we talked over possibilities of pooling the $1000 pass through with other NR Energy money, and doing something SPLENDID with it, related to whatever our tpp MBO priorities seems to indicate. Need to talk this over.

The conference cosponsored by LWVT on Outercontàntinental shelf development is moving along GREAT. Spent today (Friday) in Galveston going voer plans with hotels, etc., and met Jan C. and her crew for lunch and got lots of good ideas for tours etc. (THANKS,JAN!)

WHAT I'VE BEEN UP TO:

Spoke at the annual meeting in Rockwall. And at the annual meeting in Wichita Falls. The WIShita Falls thing turned out to be most interesting, all land usey and I had a ball. Want to help this league LOTS next year, they got a good thing going with land use action.

HELEN and BETH:

Got a request from Harlingen to do a two day board leadership training thing, and CZM workshop, for Beth and Me. Is that OK helen? They will let us work out our own dat%s, and combine with Edinburg, McAllen and Brownsville, so should be interesting. I have never seen that lower coast part, look forward to this with great interest. Whaddya say, Beth?

MATERKA:

I think your summary on the RR questionnaire should go in on 3rd Friday mailing -- it's a bit longish for a board report. I THINK. Besides, lots of things get sort of lost in a board report. Barbara, sooner or later we are going to have to reach consensus on the word "hopefully."

EVERYBODY, BUT ESPECIALLY MARY H.AND BETH.
Beth and I were asked by Betty to mull over ideas for the Citizen's Guide thing, and we did. We sort of decided that MOST of the considerations for the way it should be were not directed. The guy who wrote the critique of the NJ one said it all when he very carefully wondered to whom theirs was directed. I therefore favor aiming our deliberately and carefully at those citizens groups who are seeking specific information on getting into the citizen participation act. I'm thinking of groups who nibble at the edges, but are afraid to get their feet wet. Beth and I will talk to you about this idea whenever we get the word. WON'T WE, BETH! Beth feels that this is in Mary's bailiwick, now, and she should take over this responsibility, if she is willing, as soon as we all come to terms on what we want. IS IT POSSIBLE THAT WE CAN?

See you guys next week.

LWV of Texas
May, 1977
Pre-board Report

TO: Trainers and consultants
FROM: Beth Brown
RE: Training Report Outline and Local League Checklist

The Training Report Outline is changed from that used in the past; it is much less detailed. The portfolio-by-portfolio approach seemed of limited value because the makeup of local boards often changes during a year. Trainers are urged to use the Local League Checklist in preparing your report; the Checklist is for your use only. It should aid in assessing the general, as well as the specific, strengths and problems of each League. Trainers will, of course, include reference to specific portfolios when they represent either serious problems or outstanding strengths. The new report outline is intended to provide the trainers more flexibility in reporting. It does not imply any change in the training process itself.

Consultants are urged to use the Local League Checklist in preparing their quarterly State-of-the-Leagues report. Consultants should also review the training report regularly in order to note progress made on problems and/or incursions made on strengths.

LWV of Texas
May, 1977
I. D. 3.
Administration
Board - Local

TRAINING REPORT OUTLINE

Name of trainer(s):

Date of training:

Name of League trained:

Number of members: Increase or decrease since last year?

Amount of dues: Is subscription service included?

Size of adopted budget: Is budget in good order?

Policy sheet in good order?

Bylaws in good order?

Number of national DPMs received:

" " state DPMs received:

" " state standing orders received:

Upon how many members is the national PMP based?

What is the total amount of state and national support? How does the League plan to pay? Quarterly, in one payment, or ???

Strengths, general and specific:

Problems, general and specific:

Recommendations, general and specific:

Potential state board members, by name, not by board position:

LWV of Texas
May, 1977
I.D.c.
Administration
Board-Local

LOCAL LEAGUE CHECKLIST

You might either make a check in those areas where the League is particularly strong or indicate yes or no to get the "feel" of the general characteristics of the Local League.

The League of Women Voters of _____:

_____ feels a part of the whole League - state and national.

_____ understands the League as an organization. Considers action as well as Voters Service.

_____ functions as a study group.

_____ understands the procedures of consensus and action.

_____ has a high degree of membership commitment to the League.

_____ members attend state meetings regularly.

_____ has a good record of membership partic ipation.

_____ has good communication between local board and membership.

_____ is developing new leadership.

_____ whole group has a positive attitude.

_____ board works well together--without personality conflicts.

_____ board understands "total board responsibility" concept.

_____ good board meetings with advance agendas and adequate minutes for members.

_____ good program management - good planning of year's calendar to cover as much as possible.

_____ has good committee system.

_____ good program committee work - used variety of state and national materials plus research of their own. Uses a variety of unit presentations.

_____ uses outside speakers with discretion - mainly relying on membership presenting programs.

_____ finance drive meets goal and maintains adequate budget for League work.

_____ Voters Service work spread over entire year.

LWV of Texas
May, 1977
Pre-board Report

TO: State board
FROM: Beth Brown
RE: Final (for the moment) consultant assignments, 1977-78

Jan Albers	San Antonio Tarrant County Victoria
Beth Bro n	Brownsville Harlingen Edinburg/McAllen
Lois Carpenter	Amarillo Lubbock Wichita Falls
Diana Clark:	Plano Richardson Sherman
Jan Coggeshall	Beaumont Corpus Christi Bay Area
Louise Cummins	Abilene El Paso Odessa
Shirley Gleason	Baytown Orange Area Tyler Hunt County UAL
Mary Harding	Denton Irving Waco Area
Bobette Higgins	Gainesville
Laura Keever	Deer Park Galveston Pasadena
Barbara Materka	Rockwall Houston Marshall/Harrison Co.
Carole Shlipak	Brazos Co. Dallas Lamar Co.
Diana Tilley	Atascosa Co. UAL San Marcos Temple Area Austin
Helen Hunter	Garland Longview Midland New provisionals
Jan Wilbur	Pearland

LWV of Texas
May, 1977
Pre-board Report

TO: State board
FROM: Beth Brown
RE: Consultant assignments of outgoing board.
It is the responsibility of old and new consultants to arrange the transfer of consultant files. This list is provided for that purpose.

Brown	Abilene
	Irving
Clark:	Garland
	Plano
	Richardson
	Tyler
Davies	Brownsville
	Edinburg/McAllen
	Harlingen
	Midland
Farmer	Amarillo
	Lamar County
	Lubbock
	Odessa
Headrick	Denton
	Tarrant Co.
	Waco Area
	Wichita Falls
Hunter	Austin
	Dallas
	Orange Area
Materka	Houston
	Sherman
	Hunt Co. UAL
Moore	Bay Area
	Beaumont
	Pearland
Nobles	Brazos Co.
	San Antonio
Peterman	Baytown
	Galveston
Sugihara	El Paso
	Corpus Christi
	Victoria
Tilley	San Marcos
	Deer Park
	Pasadena

LWV of Texas
May, 1977
I. D. 2.
Admin. - Board - State

STATE BOARD TELEPHONE INFORMATION

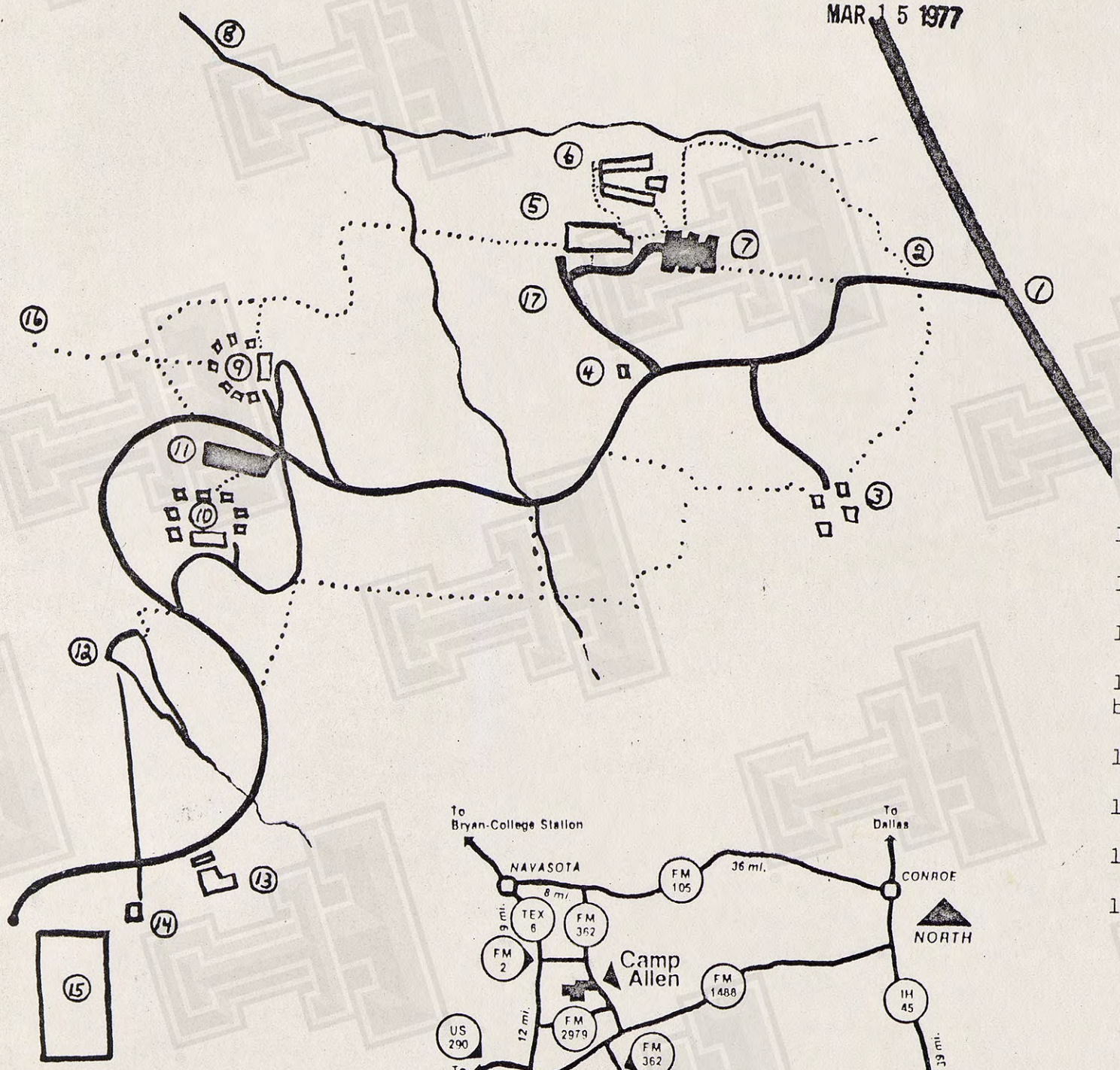
	Best time to call me	Worst time to call me	Names of those who may answer the phone
Betty Anderson [redacted] (only Betty will answer this number)	Anytime		John - husband Dale - 17 (both may ans. if you dial [redacted]
Jan Albers [redacted]	7:30 - 9:00 a.m. 2:30 - 5:30 p.m.	6:00 - 7:00 p.m.	Lynn - husband Mark - 16 Kevin - 12 Charlene - 9
Beth Brown [redacted]	Anytime		Warren - husband
Lois Carpenter [redacted]	8:15 - 10:00 a.m. 2:00 - 5:30 p.m.	6:00 - 7:30 p.m. After 9 p.m.	Ken - husband Karen - 11 Artie - 10 Viola (maid) M & Th
Diana Clark [redacted]	4:00 - 5:30 p.m. After 9:30 p.m. Sat. a.m. until noon	5:30 - 9:30 p.m.	Win - husband Jim - 18
Jan Coggeshall [redacted]	7:30 - 9:00 a.m. 2:30 - 5:30 p.m.	6 - 7:00 p.m. After 9:00 p.m.	Dick - husband John - 17 Heidi - 15 Jim - 11 Josh - 9
Louise Cummins [redacted]	Anytime or after 9:00 p.m.	6:00 - 8:00 p.m.	David - husband Stephen - 12 Shelley - 10
Shirley Gleason [redacted]	7:00 - 9:00 a.m. 2:00 - 4:30 p.m. 6:00 - 9:00 p.m.	4:30 - 6:00 p.m. After 9:00 p.m.	Don - husband Debbie - daughter Danny - son
Mary Harding [redacted]	7:00 - 9:00 a.m. 4:30 - 10:00 a.m.	Middle of day	Everett - husband Susan - during school breaks
Bobette Higgins [redacted]	12:00 - 1:30 p.m. at office (788-2467 or -2501. Secy. will ans.)		Flip - husband Nash - son
Helen Hunter [redacted]	After 8:00 a.m. Before 10:00 p.m.	Before 8:00 a.m. After 10:00 p.m.	John - husband
Laura Keever [redacted]	7:00 - 9:00 a.m. 4:00 - 9:00 p.m.	7:00 - 8:00 p.m.	Phil - husband Tracey - 11 Larissa - 9

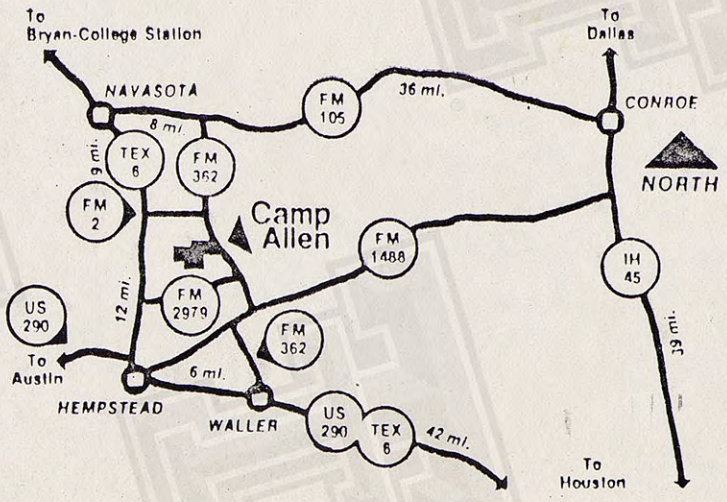
(over)

	Best time to call me	Worst time to call me	Names of those who may answer the phone
Barbara Materka [redacted]	7:30 - 9:00 a.m. 5:00 - 6:00 p.m. Noon - 1:00 p.m.	7:00 a.m. Sunday, any time	Bill - husband
Catherine Perrine [redacted]	7:00 - 9:00 a.m.	5:30 - 7:00 p.m.	Larry - husband
Carole Shlipak [redacted]	7:30 - 9:00 a.m. After 6:00 p.m.		Louis - husband Andrea - 10 Michael - 8 Viola (works in home)
Ethel Sturgis [redacted]	6:00 - 9:00 a.m. 8:00 - 10:30 p.m. Weekends		Jim - husband
Diana Tilley [redacted]	6:30 - 7:45 a.m. or anytime		Chuck - husband Paul - 10 Elizabeth - 7
Jan Wilbur [redacted]	7:00 a.m. - 10:30 p.m.		Robert - husband Rita - 9 Julie - 8 Laura - 5

(over)

MAR 15 1977





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13. 50 meter olympic pool and bathhouse.
14. Lodge - capacity 26.
15. Athletic field.
16. To wilderness campsites.
17. Site of future chapel.

Camp Allen
Rt. 1, Box 146
Navasota, Tx. 77868
(713) 825-7175

LWV of Texas
May 1977
Pre-Board Report

STATE BOARD MEETING AND RETREAT
May 18-20, 1977

Camp Allen
[redacted]

The Camp Allen Conference Center offers the American plan which includes double occupancy, breakfast, lunch, dinner, coffee all day, evening snacks, meeting rooms, and all audio visual equipment. Check out time is 2 P.M. The first meal will be served Wednesday evening.

Room Assignments:

Anderson and Tilley
Hunter and Harding
Higgins and Gleason
Wilbur and Cummins
Sturgis and Albers
Carpenter and Shlipak
Materka and Keever
Clark and Coggeshall
Perrine and Brown

An Overview of the Meeting:
We have reserved the conference Center from 1:00 Wednesday to 1:00 Friday--a 48-hour period. If you need transportation from Houston International, let Laura or Beth know (Anderson and Cummins need transportation Friday afternoon to HIA).

Wednesday afternoon

1:15 - 2:45	Working Together as a Board	Anderson
2:45 - 3:30	Working with Local Leagues	Hunter
3:30 - 3:45	Break	
3:45 - 5:30	Getting the Job Done	Higgins

Dinner Break

7:30	Planning Objectives	Wilbur

Thursday morning

8:15 - 9:00	AJ and HR Committees
9:00 - 9:45	Water and LU, VR, and Org.
9:45 -10:30	Energy, CI/VS, Membership, TEF Ex. Com.
10:30 -12:00	First Plenary Session

Thursday afternoon

1:00 - 3:30	TEF Board of Directors
3:30 - 3:45	Break
3:45 - 4:30	Voter and Policy committees
4:30 -5:30	Program, Organization and PR Core Committees

Thursday evening

7:00 - 8:00	Program core (cont.)
8:00	Planning and Research, Publications, Development

Friday morning

8:30 - 12:00	Second Plenary session

LWV of Texas
May 1977
Pre-Board Report

FROM: Betty Anderson

The objectives of this 48-hour meeting together are
- to begin setting a climate for work together,
- to begin to build rapport and trust as a group,
- to establish expectation levels, and
- to lay the base for our plans for the next two years.

It will be a pressure-packed time, but I expect much to be accomplished.

Organizational Structure:
The following names have been submitted to national as coordinators: NR--Jan Wilbur
HR--Jan Coggeshall
IR--Joan Kyre
Govt--Louise Cummins

We will need to consider three decisions made at state Convention and national Council that may affect portfolio assignments or appointment of off-Board chairs:
- the possible ERA campaign and its fundraising implications
- the emphasis on Cities/Urban Crisis
- the planning for Gubernatorial Debates

TEF:
As you read the agenda, you will note I have included CI/VS, program study, and part of development in the TEF agenda. We must also elect officers and adopt the budget during the Board of Directors meeting.

National Council:
Jan and I will report to you when we get together. However, highlights included:
- Good briefings for lobbying on direct election, VR Act, air, and energy. Presentations by Sen. Baker, and Rep. Wright, Rhodes, and Brademus;
- A reception in the Rose Garden and greetings from VP Mondale;
- Farewells to Nan Waterman who resigned to become ex. dir. of Common Cause. The NB will choose another VP at their June Board meeting. Sec. Kay Fields has also resigned and Connie Fortune has assumed that post;
- PAR was referred to Convention for discussion--with no recommendation from Council;
- An ERA Task Force will examine the feasibility of 3 more states ratifying and fundraising potentials--final decision will come at June NB meeting.

Calendar
You will note the enclosed calendar includes 12 monthly SO mailings; 7 fall on 2nd Fridays; 2 on 1st Fridays, 2 on 3rd Fridays, and one on 4th Friday. I'm also suggesting a mini-Board meeting in Houston in Feb. Pres. and VPs are scheduled to meet in July and October.

PLEASE BRING WITH YOU COPIES OF BOTH BUDGETS FROM YOUR CONVENTION WORKBOOK

LWV of Texas
May 1977
Pre-Board Report

AGENDA
May 18-20, 1977

Wednesday, May 18

Orientation and Objectives

Thursday, May 19

8:15 - 9:00 Committees
AJ--Clark, Carpenter, Cummins, Hunter
HR--Coggeshall, Matterka, Gleason, Brown
(Wilbur and Albers float)

9:00 - 9:45 Committees
Water and LU--Perrine, Higgins, Harding, Clark
VR--Cummins, Sturgis, Materka, Shlipak
Leader Development--Brown, Gleason, Keever, Tilley, Carpenter, Coggeshall, Hunter

9:45 - 10:30 Committees
Energy--Keever, Perrine, Albers, Wilbur
CI/VS--Harding, Higgins, Materka, Brown, Tilleey, Carpenter
Membership--Gleason, Clark, Coggeshall, Hunter
TEF Ex. Committee--Anderson, Hunter, Sturgis, Shlipak

10:30 - 12:00 First Plenary Session

10:30 Presidents Report
Approve Minutes
Review Budget
Decisions regarding council and convention

11:00 National Council Report — Wilbur & Anderson
ERA discussion
Select participants for CZM conference in Washington in June

11:30 Organization
Membership
Leadership Development

12:00 - 1:00 Lunch

1:00 - 3:30 TEF Board of Directors

3:30 - 3:45 Break

3:45 - 4:30 Voter and Policy Committees (Voter--Materka and 3 VPs) (Policy--Clark, Perrine, Shlipak, Brown)

4:30 - 5:30 Program, Organization and PR Core Committees

5:30 - 7:00 Happy Hour (BYOB) and Dinner

Thursday, May 19

7:00 - 8:00 Program Core (cont.)

8:00 Planning and Research--Higgins, Perrine, Clark, Coggeshall, Harding, Cummins, Albers, Hunter
Publications--Tilley, Brown, Carpenter, Gleason, Materka
Development--Shlipak, Keever, Sturgis, Wilbur, Anderson

Friday, May 20

8:30 - 12:00 Second Plenary Session

8:30 - 8:45 Development, LWV-T

8:45 - 10:30 Program Action Strategies

10:30 - 10:45 Break

10:45 - 11:15 Approve Voter stories

11:15 - 12:00 Complete calendar for the year

12:00 Lunch

1:00 Depart

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND

BOARD OF TRUSTEES

May 19, 1977

I. ADMINISTRATION

Elect officers

Approve minutes

Adopt budget for 1977-78; review current budget — Sturgis

Prior Approval and Baytown Development LWV TEF — Shlipak

II. PROGRAM STUDY

Corrections — Clark

Groundwater — Perrine

III. CI/VS

Gubernatorial Debates Task Force appointments

Citizens Handbook

Possible flyers:

Government in the Sunshine

Campaign Financing

May 1977

LEAGUE OF WOMEN VOTERS OF TEXAS

State Board Calendar

1977-1978

May	31	Post-Board Deadline
June	1	Terminate lobbying
June	3	SO mailing to LLs
June	22-24	Off-Shore Development: Dialogue Toward Understanding, Galveston
July	1	Quarterly Lobbying Report
July	5	Deadline for SO mailing
July	6	Meeting of Pres. and VPs--Austin
July	8	SO mailing to LLs
August	8	Deadline for SO mailing
August	12	SO mailing to LLs
August	15	Voter copy deadline Consultants reporting deadline
August	22	Pre-Board Deadline
Sept.	6-9	Board Meeting, Rather House, Austin
Sept.	19	Post-Board deadline
Sept.	23	SO mailing to LLs
October	11	State Budget committee meeting
October	12	Meeting of Pres.and VPs--Houston
October	13-14	Conference on Carcinogens--LWV-TEF and Houston EF
October	17	Deadline for SO mailing Consultants report deadline
October	21	SO mailing to LLs
October	24	Pre-Board deadline
November	1	Voter copy deadline

Calendar--2
1977-78

November	8 - 9	Board Meeting, Dallas
November	14	Post-Board Deadline (only 6 days after Board meeting, but the next week is Thanksgiving)
November	18	SO mailing to LLs
December	5	Deadline for SO mailing
December	9	SO mailing to LLs
December	19	Consultants report deadline
January	3	Pre-Board deadline
January	9	Deadline for SO mailing
January	13	SO mailing to LLs
January	16-19	State Board meeting, Austin Budget approval
January	30	Post-Board deadline
February	3	SO mailing to LLs (includes budget)
February	13	Pre-Board deadline and Council workbook deadline
February	14	Consultants report deadline
February	15	Voter copy deadline
February	21-22	State Board meeting, Houston Complete Council details
March	6	Post Board Deadline
March	10	SO mailing to LLs, including Council workbook
March	20	Pre-Council mailing deadline
April	4-5	Council Board meeting the day before and after
April	10	Deadline for Council summary and SO mailing
April	14	SO mailing to LLs
May	8	Deadline for SO mailing
May	12	SO mailing to LLs
May	15	Voter copy deadline
June	6-8	State Board training--Program Management-- tentative

To: State Board
From: Jan Albers
Re: Legislative Office

LWV of Texas
May 1977
Pre-Board REport

I would like the State Board, Program V. P. or somebody to clearly define the duties of the legislative chair in the next year. I feel this direction is necessary because the State Board Handbook defines the portfolio in terms of a "legislative year." Also, I think that going to MBO demands that certain portfolios, especially Program V. P., Legislative Director, and Program-Action portfolios not selected as priority areas, be re-examined. I think a decision should be made as to how much and what kind of attention non-priority areas are to receive. The Program V. P. and Legislative Director, in particular, need to know what their duties are in regard to priority areas and non-priority areas.

Also, I plan to keep a record of requests from program people for assistance--who makes the request, nature of request, and how handled. If the program person makes the request directly to someone in Austin besides me, I would like either the observer or the Program Chair to let me know so that the records will be complete.

Enviro-Notes

BULK RATE
U.S. POSTAGE PAID
Austin, Texas
PERMIT NO. 144

league of women voters of texas
1212 guadalupe, no. 109 • austin, texas 78701

TO: State board
FROM: Jan Albers
RE: Alternatives in School Finance

LWV of Texas
May, 1977
Pre-board Report

ALTERNATIVES IN SCHOOL FINANCE

The first question to consider is: should the LWV-Texas adopt school finance as a priority area?

PROS:

--Because education is such a large chunk of the state budget it will always be somewhat of a legislative priority item and subject to close scrutiny

--court cases in other parts of the country call into question school finance systems similar to ours--where the property wealth of a district is the primary determinant as to the amount of money available for each child's education.

--LWV-T is one of the few broad-based lobbying groups with some understanding of school finance working for reform (most groups have a special interest, i.e. teachers, administrators, board members and Special Ed. parents).

--Equal educational opportunity is basic for many of our Human Resource concerns--it impacts on job opportunities, access to housing, the welfare cycle, etc.

--We happen to have a program VP, human resource director, and legislative director with backgrounds in school finance.

CONS:

--Texas legislators have been unwilling to heed the Supreme Court's admonition in the Rodriguez case and although they know new court action is a possibility, they prefer not to make substantial changes until forced to.

--Many legislators, staff, and others interested in equity have worked long and been so frustrated that they are "burned out" on school finance.

--Legislators are under pressure in four areas: 1. to raise teacher salaries; 2. to reduce property taxes; 3. to provide equity; 4. to improve the quality of the foundation program. Because other state programs would have to be cut, or a tax bill passed, they are unwilling to allocate enough money to meet all four demands.

--If a tax bill is required to achieve an equitable system, the LWV-T would have to meet the issue head on or lose credibility.

--If Texas suffers a loss of revenue because of a nationwide energy plan or for any other reason, a tax bill might be necessary just to maintain present programs even without addressing school finance.

--If LWV-T chooses school finance as a priority area, we must then decide whether to pursue our objectives through legislation, litigation, or both.

LITIGATION

PROS:

--the whole system of school finance can be challenged at one time.

--LItigation requires less energy and womanpower than attempting to educate a public to respond to our concerns through their legislators.

--There have been other states that have been unwilling to adopt an equitable solution until the courts forced it on them.

Litigation
PROS (cont.):

--The legislature may want a scapegoat to blame (courts) if they have to pass a tax bill

--Legislators that want equity need a "stick" to help them pass legislation.

CONS:
--LItigation is expensive unless one joins another suit as a "friend of the court".

--Any new court case would probably challenge the system under the Texas Constitution and the Texas Supreme Court is fairly conservative--an unfavorable decision would set the cause back even further.

--Court cases can take as long as 6-8 years to resolve. As long as litigation is going on, legislators might be even more hesitant to deal with school finance until guidelines are known.

--A solution arrived at through force would not be as acceptable to the public as one arrived at through legislation.

--A recently-held conference on school finance litigation (attorneys involved in school finance cases through the U.S. attended) did not provide any clear direction for those interested in litigation.

--Questionable public relations for anyone undertaking a suit unless they indicate some concern for the burden felt by property owners.

LEGISLATION

PROS:
--Continuing pressure for property tax relief will probably cause extra attention to be focused on school finance in coming sessions.

--A just system of school finance arrived at through the legislative process would be more acceptable to everyone.

--It is possible, though difficult with some of our positions, to take only certain components of an equitable system and make them legislative objectives to be achieved over a long time period (such as prop erty tax reform this session).

--If a legislative objective passes with deficiencies one can always go back the next session and work to plug the holes (such as disclosure being deleted from the property tax bill).

CONS:
--School finance is so complex that educating the legislators would be a tremendous task--let alone the public.

--Although school finance is not strictly an urban-versus-rural issue, it is often perceived as such; not until the 1980 census and redistricting will Texas complete the shift of power from rural to urban (1983 legislature).

--Present state leaders are not really committed to equity in school finance.

--To reform a system of almost anything takes several legislative sessions, although bits and pieces may be won over a period of time.

--The problem has not been that no good bills have been introduced, but the fact that the legislature was unwilling to allocate enough money to fund one--therefore a "league" bill would not by itself improve the situation.

RECOMMENDATION

I think the League of Women Voters of Texas needs to have some successes, especially after our recent defeat on TCR. Therefore, I think several of the objectives we adopt now should be achievable in the near future. I do not think achieving all components that the LWV feels are important in a school finance system is politically realistic in the near future.

I suggest one or several of the following options:

--Choose school finance system as a six-year priority area--we might need a new study in 1979 or 1981.

--Adopt one or two components in school finance system as short-term objectives, i.e.:
  --Continue to work in the legislature for a property tax system which addresses all of the League's concerns;

  --Monitor the implementation of a property tax bill in order to assure that property tax administration is effective;

  --Work to pass legislation which would guarantee all school districts the opportunity to enrich to at least the average level of enrichment in Texas (the problem with this is that on first reading it appears to contradict our position to limit enrichment to 10% of foundation program).

--If a new court case is filed, consider joining it as a friend of the court (amicus curiae)

--If we agree to pursue any of the above, I think very little effort would be required this year.

Note: A draft of this information was reviewed by several people knowledgeable in school finance.

FROM: Jan Coggeshall

LWV of Texas
May, 1977
Pre-board Report

H E L P!!!

QUESTION FOR STATE BOARD:

How should HR portfolio be handled?

I feel overwhelmed at being an instant expert on child care, civil rights legislation, school integration, housing, welfare, food stamps, etc., etc.

Liz Davies has boxes and boxes of files on all this information. Do we want all this in one portfolio? What should our priorities be in this area??

IS IT A PORTFOLIO OR IS IT M.B.O.?

FROM: Jan Coggeshall

FOR: Discussion -- I propose we submit the following

TO: Local League presidents and HR chairs

LWV-Texas
May, 1977
Pre-board Report

At the state convention in Fort Worth, many local Leagues discussed the need for more information/action in the human resources area. In order for the state board to set its own priorities, we hope you will help us identify these needs through this questionnaire.

Many of you are new presidents and HR chairs. You are probably feeling overwhelmed with material and publications in this area. We hope this will not prevent you from at least indicating this on the survey so that we can begin to think of ways we might be of assistance to you.

Please return by July 1, to Jan Coggeshall [redacted]

Name of League: _____

~~Name of H.R. Chairman (if you have one)~~ _____

Name of H.R. Achirman, address, phone #. (If none, state none).

_____

Population of area which your local league serves_____

County_____

1. Does your community receive Community Development Funds?

Has your League been involved with the D..D. program during the past threee years?(This would include making a statement, sponsoring a meeting, helping with publicity etc.) Yes____NO_____

Are you as a League interested in how other Texas communities spend their C.D. funds? Yes___ No____

Would you (Your H.R..chairman or someone!) be willing, if the forms were provided, to conduct an interview with your local officials, on the ways your local funds have been allocated, in order to provide information for the use of other local leagues? Yes____No_____

Interested but don't have the ~~manpower~~ personpower?_____

Does your LWV have some person particularly interested in this area and who could serve on a state committee? _Name, Address, Phone#_____

2. Does your comm nity have a Housing Authority? _____

Does your community participate in a Sec. 8 Federal Housing Program?(Sec. 8 provides rent subsidyes payments to low and moderate income families.) _____

Has your League held a housing meeting in the past two years?____

If so, what areas did it cover?

XXX What, if any, other concerns does your league have in local housing?

3. Are you interested in more information on the food stamp ppogram? _____

Are you interested in taking action on the food stamp program? _____

4. Does your Community have a Fair Housing Ordinance? _____

Is your League interested at this time in developing a fair housing ordinance? _____

Is your Le gue concerned about local discriminatory practises in housing? ~~Fixx~~ Give examples._____

over

Many leagues are more concerned about certain humnan resources areas than others. Would you indicate the areas that you believe your local members or board are most interested in and in which you might want (may) (plan to) act this year:

Day-child care_____

School integration_____

National welfare reform_____

School Finance Reform_____

Property tax reform_____

Women's issues, rights, equality_____

Would your H.R. chairman be interested in serving on a state H.R. committee.....?

_____

Do you have someone else who would be interested in serving on an H.R. committee on any of the above areas? ~~from~~ area _____ name/address phone/_____

Additional comments:

FROM: Helen Hunter

LWV of Texas
May, 1977
Pre-board Report

Recommendations to State Board
from Local League Annual Reports March, 1977

I. General

A. Suggestions for our State League require money to implement. Aside from beefing up accounting and office procedures, which the State League is in the process of doing, such recommended changes as paying off-board chairs expenses to travel to Council and Convention, etc., are too costly for the State Board to implement. Certainly, they are as acutely aware of such problems as we and would change if it were possible. They would like to have more frequent board meetings as much as we would like to see them have them.

II. A note of appreciation: Our League is assured that the suggestions that were listed in last years report are receiving attention at both the National and State level. There is an ongoing evaluation of the breadth of program, steps are being taken to adjust the financial burden, and print-outs of membership lists have improved. Thanks to all the concerned Leaguers.

III. Material on Time

A. We need the dates the consensus questions will be due, as well as the dates we can expect the program materials-- by the end of July at the latest. Since we are a small League, we have a difficult time shifting around our programs at the last minute because the State League has decided to shift dates or hasn't gotten our materials to us in time for our meetings. We are still having problems getting our materials on time. If the State League doesn't start being dependable, the Orange League will be forced to eliminate all State Consensus from our program.

B. Our biggest problem this year was dealing with late program material, promised earlier than it arrived. We lost two

chairmen as the months dragged by. We would like a monthly update of the revised mailing of materials so we can schedule ourselves accordingly.

C. With our fiscal/annual year running from June through May, we recognize those problems with program material and leader's guides getting to the local Leagues. Our suggestion to state board is related to having enough lead time on program to prepare for unit meetings. Although we will have some assistance with the change in the consensus deadline for Juvenile Justice, we are faced at program calendar planning time with having to press local program chairs into early fall meetings. We are fully aware of the lack of usual committee structure at the state level in preparation of all that great material, but we are also up against the dwindling resource volunteer pool.

D. We would like to congratulate the State Board on the excellent meeting on the ADministration of Justice that was held at El Centro College in Dallas.

We would also request that the State Board send us study materials (committee guides, consensus questions, etc.) as far in advance of the consensus deadlines as possible.

E. The Board members request that national and state send the scope of consensus questions as soon as they are developed instead of waiting for a monthly mailing.

IV. Paperwork

A. We would suggest that there be a reduction in paperwork. The annual report is lengthy and redundant. A brief directive on what is wanted would be helpful. Questions leave us in the dark.

V. Training

A. In general we are very satisfied with the policies, procedures

and services the state board has provided this year. There has been a great improvement. We were, however, disappointed in the state board training offered. At the local level, we hold a meeting for portfolio swapping. This is an effective way for those going off board to acquaint those coming on with their individual and total board responsibilities. The state board had offered leadership training and group dynamics as board training but most board members felt they wasted their time and learned nothing.

VI. Consultant Assignments

A. The idea of assigning state board members to each local League is a good one in theiry. However, I would find it more helpful if the assigned board member were closer at hand. I have the advantage of 2 state board people living in Austin and I have used them when I've needed to ask questions for advice. Even though I understand the reason for having a more objective source of information, the time involved in sending and receiving answers often defeats the purpose.

VII. Program Management

A. I would hope that the State Board would concentrate on their newly established "Management by Objectives" concept and bring that to the local Leagues. This concept should enable local leagues to handle membership, organization, and program in a more effective way.

B. On the state level we have also been satisfied in most areas. We are hoping that the planned workshop at the state convention on Management by Objectives will be of help to us, especially in the area of program management.

VIII. Meetings

A. We would like to see consideration to the changing make-up of League membership. In particular, since most of our members either work or have small children, we would like to see councils, conventions, workshops, etc. scheduled for weekends, at least occasionally. The timing combined with our geographical location prevents us from attending many gatherings, thereby contributing to a sense of isolation in our League.

May 11, 1977
TO: State Board
FROM: Diana Tilley
RE: Pre-Board, Publications

Here are some of the items I think warrant discussion by the publications committee and input by the total board:

1) 1977-78 Publications Time Line for effective sales & distribution.

2) Consideration of re-printing of Citizenship Rights of Felons . . .

3) Designation of author/editor for brochure on effective communication with public officials.

4) Consideration of new publications: program updates, simplified open meetings/open records act info., other suggestions.

5) Exchange of ideas for continuation of momentum of non-League sales, subscriptions, distribution of League publications. Environmental subscription service? Consider the following excerpt from LWVUS memo: "The FACTS and ISSUES might serve as a great way to make contacts with public health groups that you have not previously dealt with; the CURRENT FOCUS should be of special interest to labor and business groups. While the national office distributes and promotes publications to national organizations, we reply on state and local Leagues to bring them to the attention of the people in their areas." How can we best do this? What will it cost? Whose responsibility? Also consider Article II of the TEF Trust Agreement, 1st paragraph, beginning with, "...and no substantial part of the activities." Fumi and Diana C. have discussed the need for someone to be knowledgeable enough about lobby laws to monitor the actions of the board on a continuing basis, not only in terms of distribution of publications, but content as well. Who is dat person?

6) Recommendation re. printing of revised We Support: same graphics with colors reversed? increase quantity, price?

I'll have the inventory, sales and subscription reports available at the board meeting. That seemed to work well at the Jan. meeting, and I'd just as soon not waste all that paper so that you can look them over in the comfort of your own home. If you think this is inadequate, let me know.

For those of you who will be training LL's: I'll bring with me extra copies of a 1971 LWVUS publication on PUBLICATIONS. I'd appreciate it if you'd pass it along to LL pub. chairs who don't have it. What appears in In League is skimpy, and this pub. says it all so well.

Coldly and aloofly yours,

Pre-board report

To: State Board

From: Diana Clark - Administration of Justice

Since the convention adopted further study of AJ-Corrections, but did not include any action under the MBO concept I am having some difficulty fitting the study into the MBO concept. This doesn't mean it can't be done; just that I don't know exactly how to do it. If we use the task force approach should other board members help with the research? In any case, I've had discussions with the water chair to coordinate projected plans and/or consensus deadlines so that we both do not end up asking local leagues to to studies at the same time. I should also coordinate with the energy chair in case she has plans for local league action or study, but haven't been able to do this yet.

My dates (projected) for study materials remains the same as mentioned on April 22..materials ready for distribution in Feb, 1978 (although I would prefer the calendar to say March) and consensus due either June 15 or October 15, depending on how board feels about it. Tentative consensus quetions will prepared for board approval in Sept., an off-board committee recruited immediately in post board report. Other details of printing, distribution, publicity, etc will be on work sheet brought to meeting.

I was somewhat surprised when the convention did not suggest which part of the corrections study--adult or juvenile--should come first. I can do either one but personally tend to favor adult first. There have been a number of legislative proposals (few of which are passing) to restructure the board of Pardons and Parole, add funding for TDC, change structure of Tex. Youth Council, etc. Judge Justice's farreaching decision is being appealed to the Supreme Ct. So there is lots of activity going on in both areas. What are your opinions?

Adult correction - pro: several officials already contacted for info. bibliography begun, conference attended.

Juvenile corrections - pro: member interest is already high. Coalition being formed statewide and regionally.

Juvenile corr. - con: Give task force from Tarr. Co. a rest

Adult Pro: Present director knows more than she does about juv.

Adult Con See juv. pro. above.

Confused? So am I.