

INDEX

BOARD MINUTES

For the Year, 1953-1954

TEXAS TECHNOLOGICAL COLLEGE
INDEX OF BOARD MINUTES
FOR THE PERIOD SEPTEMBER 1, 1953 THROUGH AUGUST 31, 1954

ACADEMIC PROGRAMS

Study of Academic Programs, #759, 1-23-54.
Major in Bacteriology, #760(1), 1-23-54.
Optional Program in Engineering-Physics, #760(2), 1-23-54.
Major in Agricultural Engineering administered by Engineering and Agriculture, #760(3), 1-23-54.
Ph.D. in Psychology, #1969, 8-21-54.
Six hour American History requirement, #1973, 8-21-54.

ACCOUNTING

Lapse \$4,300, Associate Professor, #130, 10-9-53.
Appoint Vernon L. Behner, #131, 10-9-53.
Appoint A. B. Segars, #132, 10-9-53.
Appoint James O. Teague, #133, 10-9-53.
Appoint Hugh Spencer Thomas, #134, 10-9-53.
Appoint Craig W. Wilkerson, #135, 10-9-53.
Correct Item #134, 10-9-53, #320, 11-7-53.
Appoint Hugh Spencer Thomas, #859, 4-12-54.
Appoint Vernon L. Behner, #860, 4-12-54.
Appoint A. B. Segars, #861, 4-12-54.
Lapse \$333 unencumbered balance, #862, 4-12-54.
Appropriate from U.B., \$333, #863, 4-12-54.
Accept resignation of Wm. E. Whittington, #1882, 8-21-54.

ACTIVITY FEE

Approve student activity fee, #1629, 6-28-54.

ADMINISTRATION BUILDING

Appropriate from U.B., \$1,925.90, #351, 11-7-53.
Accept gift (\$1033) from Senior Class of May, 1954, #1567, 6-28-54.
Lapse unencumbered balance of \$112.48, #1840, 8-21-54.

ADULT EDUCATION PROGRAM

Employ Mrs. Teddy Roberts, #579, 1-23-54.
Approve honorarium to John Vacca, Odessa, #580, 1-23-54.
Approve payment to Mrs. Mary F. Welch, #1308, 6-28-54.
Authorize transfer of \$200 from Senior Citizens Gift to Adult Education Program, #1835, 8-21-54.

AGENDA - APPROVAL OF

Presented 9-26-53, approved Items 1-290, #291, 10-9-53.
Presented 10-24-53, approved Items 310-448, #450, 11-7-53.
Presented 1-9-54, approved Items 466-750, #751, 1-23-54.
Presented 3-27-54, approved Items 769-1195, #1199, 4-12-54.
Presented two agenda 5-17-54 (Items Nos. 1224-1477) 6-17-54 (Items Nos. 1478-1673) #1682, 6-28-54.
Presented 8-7-54, approved Items Nos. 1708-1958, #1959, 8-21-54.

AGRICULTURAL EDUCATION

Employ Mrs. Jennie Nell Dyer, #52, 10-9-53.
Accept resignation of Mrs. Jennie N. Dyer, #800, 4-12-54.
Employ Mrs. Constance P. Bogan, #801, 4-12-54.

AGRICULTURAL ENGINEERING

Revise contract of Mrs. Elsie M. Jordan, #53, 10-9-53.
Lapse \$100 unencumbered balance, #54, 10-9-53.
Drying and Storage of Grain, #1196, 4-12-54.
Appropriate \$115 to M.E.&T., #1500, 6-28-54.
Lapse \$115 from M.E.&T., #1597, 6-28-54.

AGRONOMY

Revise contract of Dr. S. N. Little, #55, 10-9-53.
Accept resignation of Charles Maberry, #802, 4-12-54.
Employ Robert L. Webb, #803, 4-12-54.
Lapse \$100.04, #804, 4-12-54.
Accept resignation, Kathryn Waddington, #1243, 6-28-54.
Employ Mrs. Leta Rankin, #1244, 6-28-54.
Change contract, John E. McCaleb, #1316, 6-28-54.
Lapse \$24, #1317, 6-28-54.
Appoint Chester C. Jaynes, #1318, 6-28-54.

AGRONOMY continued

Lapse \$90.60, #1501, 6-28-54.
 Resign John E. McCaleb, #1569, 6-28-54.
 Revise contract, Chester C. Jaynes, #1570, 6-28-54.
 Lapse \$26 from Instructor, #1571, 6-28-54.
 Appropriate \$90.60 to Graduate Assistants, #1572, 6-28-54.
 Delete Judd Morrow from budget, #1598, 6-28-54.
 Appoint Dr. Clark Harvey, #1861, 8-21-54.
 Revise contract, Dr. S. N. Little, #1862, 8-21-54.
 Revise contract, Mrs. Leta Rankin, #1864, 8-21-54.

AGRONOMY FARM

Organized Activities Relating to Instructional Departments, carry forward ledger balances, #301, 10-9-54.
 Accept resignation, Charles Maberry, #934, 4-12-54.
 Employ Robert Lee Webb, #935, 4-12-54.
 Lapse \$100.04 from Nursery Foreman, #936, 4-12-54.
 Approve sale of 58 bales of cotton - Carlock & Carlock, #938, 4-12-54.
 Approve sale of 1000 gallon Propane tank - J.B. Pate, #939, 4-12-54.
 Appropriate \$2.14 to Farm Irrigation Wells, #953, 4-12-54.
 Lapse \$1200 from M.E.&T., #1546, 6-28-54.
 Appropriate from U.B., \$1200 to Miscellaneous Labor, #1547, 6-28-54.
 Lapse \$300 from M.E.&T., #1890, 8-21-54.
 Appropriate from U.B., \$300 to Secretary, P-T., #1891, 8-21-54.

AIR AND MILITARY SCIENCE AND TACTICS

Employ Jerry Nell Reeves, #157, 10-9-53.
 Accept resignation of Harold O. Purvine, #1784, 8-21-54.
 Employ Rufus D. Garth, #1785, 8-21-54.
 Appropriate from U.B., \$50 to M.E.&T., #1786, 8-21-54.
 Resolution, R. D. Garth and Military property, #1968, 8-21-54.

ALUMNI AFFAIRS

Employ Orvil Gene Nieman, #44, 10-9-53.
 Terminate contract Mrs. Winona Killgore, #483, 11-7-53.
 Employ Mrs. Arline M. Whaley, #484, 11-7-53.
 Lapse unencumbered balance \$29.63, #485, 11-7-53.
 "Texas Tech Day" and Ex-Students Assoc., #1214, 4-12-54.
 Accept resignation of Orvil G. Nieman, #1490, 6-28-54.
 Employ Mrs. Shirley C. Hammer, #1491, 6-28-54.
 Accept resignation of Mrs. Arlene Whaley, #1492, 6-28-54.
 Employ Mrs. Freddie J. Carnes, #1493, 6-28-54.

AMERICAN BUSINESS CLUB

Accepted gift of \$1000 from ABC for Varsity Swimming Team, #457, 11-7-53.

AMERICAN HERITAGE REQUIREMENT

Recommendations by College administration, #1973, 8-21-54.

ANIMAL HUSBANDRY

Appoint Dr. W. H. Cloninger, #56, 10-9-53.
 Accept resignation Nathan J. Allen, Jr., #805, 4-12-54.
 Lapse unencumbered balance \$1,950.02, #806, 4-12-54.
 Appropriate from U.B., \$694 to Student Assistant Account, #807, 4-12-54.
 Memorandum of Understanding between Texas Agri. Experiment Station and Texas Tech, #1197, 4-12-54.
 Appropriated from U.B., \$46,675 to A.H. Herds and Flocks, M.E.&T., #1198, 4-12-54.
 Revise contract Stanley E. Anderson, #1863, 8-21-54.

ANIMAL HUSBANDRY HERDS AND FLOCKS

Approve sale of 11 butcher hogs to Armour and Company, #15, 10-9-53.
 Approve sale of 7 commercial hogs to Armour and Company, #16, 10-9-53.
 Approve sale of 7 Hereford steers to Edwards and Reed, #17, 10-9-53.
 Approve sale of 28 hogs and 11 sows to Armour and Company, #18, 10-9-53.
 Accept resignation Nolan Payn, #19, 10-9-53.
 Employ Mrs. Lynn La Fon Pope, #171, 10-9-53.
 Employ Thomas T. Perry, #172, 10-9-53.
 Employ Ira C. Newberry, #173, 10-9-53.
 Employ J. W. Box, #174, 10-9-53.
 Lapse \$46.67 from Veterinary Attendant, #175, 10-9-53.
 Employ Roger McCown, Jr., #176, 10-9-53.
 Employ Paul H. Williams, #177, 10-9-53.

ANIMAL HUSBANDRY HERDS AND FLOCKS continued

Lapse \$1200 from Farm Repairman salary, #178, 10-9-53.
 Appropriate from U.B., \$1200, #179, 10-9-53.
 Permission to trade Hereford Bull and Herford cow to J. P. Stine for Hereford Bull, #180, 10-9-53.
 Organized Activities Relating to Instructional Depts., carry forward ledger balances, #301, 10-9-53.
 Grant leave without pay, Ira C. Newberry, #332, 11-7-53.
 Lapse \$251.36 from Swine Herdsman salary, #333, 11-7-53.
 Correct Item #375, #459, 11-7-53.
 Accept resignation of Jack C. Hays, #547, 1-23-54.
 Employ Clinton A. Ritter, #548, 1-23-54.
 Lapse \$70.30 from Sheep Herdsman salary, #549, 1-23-54.
 Appropriate \$70.30 from U.B. to Miscellaneous Labor Account, #550, 1-23-54.
 Approve an appropriation of \$251.36 from U.B., #551, 1-23-54.
 Approve 2 year loan of 12 ewes from Casey Magness, Farwell, #552, 1-23-54.
 Approve sale of 16 hogs to Plains Hog Company, #553, 1-23-54.
 Approve sale of 7 barrows, #554, 1-23-54.
 Approve sale of 4 dairy cows to Swift and Company, #555, 1-23-54.
 Approve sale of 23 hogs to Plains Hog Company, #556, 1-23-54.
 Approve sale of 16 hogs to R. C. Pace and V. T. Rush, #557, 1-23-54.
 Approve sale of 12 hogs to D. O. Bomar, #558, 1-23-54.
 Approve sale of 6 head of beef cattle to D. O. Bomar, #559, 1-23-54.
 Approve sale of 18 hogs to Armour and Company, #560, 1-23-54.
 Approve sale of 42 hogs to Plains Hog Company, #561, 1-23-54.
 Accept resignation of Roger McCown, Jr., #940, 4-12-54.
 Employ Henry J. Johnson, #941, 4-12-54.
 Lapse \$300 from budgeted appropriation, #942, 4-12-54.
 Appropriate from U.B., \$300 to Farm Repairman, #943, 4-12-54.
 Revise contract of Paul H. Williams, #944, 4-12-54.
 Approve sale of 3 Herefords, #945, 4-12-54.
 Approve sale of 36 cattle to Armour and Company, #946, 4-12-54.
 Approve sale of 2 bulls to Mr. Lea Aldwell, #947, 11-12-54.
 Approve sale of 2 heifers to H. W. Modeley, #948, 4-12-54.
 Approve sale of 40 hogs to Plains Hog Company, #949, 4-12-54.
 Approve sale of 5 steers and 13 lambs, #950, 4-12-54.
 Approve sale of 14 head of cattle to Swift and Company, #951, 4-12-54.
 Lapse unencumbered balance of \$69.12, #952, 4-12-54.
 Accept resignation of Ira C. Newberry, #1280, 6-28-54.
 Employ Harry Newberry, #1281, 6-28-54.
 Accept resignation of J. W. Box, #1282, 6-28-54.
 Employ Otho R. Hill, #1283, 6-28-54.
 Lapse \$14.86 from Veterinary Attendant, #1284, 6-28-54.
 Revise contract of Paul H. Williams, #1285, 6-28-54.
 Accept a gift of 1 steer from Hemphill-Wells Company, #1286, 6-28-54.
 Approve sale of 26 hogs, #1287, 6-28-54.
 Approve sale of 13 lambs to Armour and Company, #1288, 6-28-54.
 Approve sale of 10 calves to B. Price, #1289, 6-28-54.
 Approve exchange of 1 bull for 1 bull, #1290, 6-28-54.
 Approve exchange of 5 cows for 1 bull, #1291, 6-28-54.
 Grant leave without pay to Mrs. Lynn L. Pope, #1540, 6-28-54.
 Lapse unencumbered balance of \$38.46, #1541, 6-28-54.
 Approve sale of 1 mare to Jimmie Randals, #1542, 6-28-54.
 Approve sale of 84 hogs to Plains Hog Company, #1543, 6-28-54.
 Approve sale of 12 cows and 11 calves to Robert F. Fee and Son, #1544, 6-28-54.
 Approve sale of 5 steers to Lubbock Packing Company, #1544, 6-28-54.
 Approve sale of 9 cows, 1 heifer and 4 calves to Swann & Swann, #1545, 6-28-54.
 Accept resignation of Mrs. Lynn L. Pope, #1799, 8-21-54.
 Grant leave without pay to Ernest R. Bryant, #1800, 8-21-54.
 Lapse \$88.46 unencumbered balance from Cattle Herdsman, #1801, 8-21-54.
 Appropriate from U.B., \$88.46 to Miscellaneous Labor, #1802, 8-21-54.
 Approve sale of 1 bull to M. L. Simpson and Son, #1803, 8-21-54.
 Approve sale of 30 cattle to F. W. White, #1805, 8-21-54.
 Approve sale of 60 steers to Armour and Company, #1806, 8-21-54.
 Approve sale of 18 hogs to Plains Hog Company, #1807, 8-21-54.

ANNUAL LEAVE

Employees on 12 months' basis, #1903, 8-21-54.

APPLIED ARTS

Appoint Arne W. Randall, #152, 10-9-53.
 Approve transfer of \$22.67 from Picture Fund to M.E.&T., #522, 1-23-54.
 Appoint Quepha Rawls, #885, 4-12-54.

APPLIED ARTS continued

Waive General Property Deposit, #909, 4-12-54.
 Resign Mrs. Troy A. Lockard, #1334, 6-28-54.
 Lapse unencumbered balance of \$111, #1335, 6-28-54.
 Appoint Arne W. Randall, second term, #1336, 6-28-54.
 Resign Mrs. Ethel J. Beitler, #1337, 6-28-54.
 Revise contract of Mrs. Ethel J. Beitler, #1338, 6-28-54.
 Lapse unencumbered balance of \$667, #1339, 6-28-54.
 Correct Item #909, 4-10-54, #1340, 6-28-54.
 Permission for Arne W. Randall to go to Michigan, #1684, 6-28-54.
 Appropriate from U.B. \$200 to M.E.&T., #1760, 8-21-54.
 Lapse \$21.75 from M.E.&T., #1761, 8-21-54.
 Appropriate from U.B., \$125 to M.E.&T., #1762, 8-21-54.
 Lapse \$125 from M.E.&T., #1885, 8-21-54.

APPRECIATION LETTERS

Letter of appreciation to Adair Music Co., #464, 11-7-53.

ARCHITECTS

Meeting of Building Committee, #309, 10-9-53.
 First Unit of Student Service Building, #454, 11-7-53.
 Contract ratified on Infirmary between Butler-Brasher Co. and Texas Tech., #752, 1-23-54.

ARCHITECTURE AND ALLIED ARTS

Grant F. A. Kleinschmidt permission to design new front for Dom's Ltd., #515, 1-23-54.
 Approve honorarium of \$100 to M. W. Dudok, #516, 1-23-54.
 Grant W. L. Bradshaw permission to act as part-time consultant for Luther Transfer and Storage Co., #1522, 6-28-54.

ARMORY

Question of an Armory on campus referred to College administrative Officers and Building Committee, #1217, 4-12-54.
 Approve revised lease to Armory Board, #1962, 8-21-54.

ARMY RESERVE OFFICER'S TRAINING CORPS UNIT

Application and Agreement for a Training Unit, #455, 11-7-53.
 Bond of \$40,000 to insure safekeeping of military property, #456, 11-7-53.

ASSOCIATION OF GOVERNING BOARDS

Board voted to send C. C. Thompson to Annual Meeting, #465, 11-7-53.
 Discontinuance of membership, #1707, 6-28-54.

ATHLETIC BUDGET

Report of Athletic situation at Texas Tech, #1677, 6-28-54.

ATHLETIC TICKET BOOTH

Booths at Hemphill-Wells and Dunlaps on alternating years, #1210, 4-12-54.

ATHLETIC TICKETS

Price of football ticket to be determined for 1954 season, #1201, 4-12-54.
 Approved maintaining ticket booths at Hemphill-Wells and Dunlaps on alternating years, #1210, 4-12-54.
 Approved price of tickets for 1954 season, #1687, 6-28-54.

AUDIO-VISUAL SERVICES

Appoint Henry R. McCarty, #228, 10-9-53.

BALANCES (LEDGER BALANCES, AUGUST 31)

Carry forward ledger balances, #301, 10-9-53.
 Approve carrying forward to 1953-54, \$19,227.23 balance as of 8-31-53 in Extension Division, #303, 10-9-53.

BIOLOGY

Appoint Mrs. Virginia C. Riggs, #57, 10-9-53.
 Appropriate from U.B., \$500 to Teaching Fellows, #58, 10-9-53.
 Appoint Mrs. Mary G. Duran, #59, 10-9-53.
 Appoint Kathleen Martin, #60, 10-9-53.
 Appropriated \$37,750 from U.B., #304, 10-9-53.
 Appropriate from U.B., \$1000 to Student Assistants Account, #312, 11-7-53.
 Employ Judson E. Leslie, #498, 1-23-54.
 Appropriate from U.B., \$1844.50, #499, 1-23-54.
 Appoint Mrs. Virginia C. Riggs, #812, 4-12-54.

BIOLOGY continued

Lapse unencumbered balance, \$347.60, #1506, 6-28-54.
 Appropriate from U.B. \$85 to Student Assistants, #1574, 6-28-54.
 Correct Item #1506, 6-28-54, #1745, 8-21-54.
 Appoint 4 teaching fellows, #1868, 8-21-54.
 Appropriate \$10,000 from U.B., #1963, 8-21-54.

BOARD ADJOURNMENT

Adjourned at 10:00 P.M., 10-9-53.
 Adjourned at 12:05 P.M., 11-7-53.
 Adjourned at 3:15 P.M., 1-23-54.
 Adjourned at 2:55 P.M., 4-10-54, 4-12-54.
 Adjourned at 3:55 P.M., 6-28-54.
 Adjourned at 2:50 P.M., 8-21-54.

BOARD ATTACHMENTS

Attachments 1A-10, 10-9-53.
 Attachments Nos. 1-8, 11-7-53.
 Attachments Nos. 1-8, 1-23-54.
 Attachments Nos. 1-7, 4-12-54.
 Attachments Nos. 1-15, 6-28-54.
 Attachments Nos. 1-13, 8-21-54.

BOARD ATTENDANCE

10-9-53, 7 members present, Francis and Abbott absent.
 11-7-53, 6 members present, Francis, Moore and McLaughlin absent.
 1-23-54, 7 members present, Francis and Abbott absent.
 4-12-54, 7 members present, Francis and Pfluger absent.
 6-28-54, 9 members present.
 8-21-54, 7 members present, Francis and McLaughlin absent.

BOARD COMMITTEES

Athletic Committee; Watkins, McLaughlin and Pfluger, #767, 11-7-53.
 Election of officers, #1223, 4-12-54.
 Attachment #6, Officers, Standing Committees and Special Committees, 4-12-54.

BOARD MEETING DATES

Approval of meeting dates for 1954-55, #1703, 6-28-54.

BOARD OFFICERS

J. Roy Wells elected Secretary, #295, 10-9-53.
 Approval of increase in salary for J. Roy Wells, #452, 11-7-53.
 Officers elected, #1223, 4-12-54.

BOOKSTORE

Employ Mrs. Flo Ann Sheppard, #201, 10-9-53.
 Revise contract of Mrs. Mary Ina Bell, #202, 10-9-53.
 Revise contract of Mrs. Clara Lawrence, #203, 10-9-53.
 Revise contract of Mrs. Laura M. McGee, #204, 10-9-53.
 Revise contract of Mrs. Louise Wilson, #205, 10-9-53.
 Revise contract of Mrs. Wanda Rice, #206, 10-9-53.
 Grant permission to pay J. H. Murdough for "Elements of Dynamics", #207, 10-9-53.
 Approve \$200 for Faculty Club, #208, 10-9-53.
 Permission to pay staff members for royalties, #341, 11-7-53.
 Approve purchase and/or royalty payment to faculty members, #979, 4-12-54.
 Accept resignation of Mrs. Joe McKee, #1302, 6-28-54.
 Accept resignation of Mrs. Louise Wilson, #1303, 6-28-54.

BUDGET ADJUSTMENTS

Reallocation of budgeted salaries for years ending 8-31-54 and 8-31-55, #1564, 6-28-54.
 Lapse \$1933.60 from budgeted appropriations, #1683, 6-28-54.
 Approve a resolution authorizing transfer of unused balance, #1966, 8-21-54.

BUDGETS APPROVED

Summer School Budget, 1954, #763, 1-23-54.
 General Operating Budget, #1200, 4-12-54.
 Revised Budget for 1954-55 with salary increases, #1686, 6-28-54.

BUDGET DELETIONS

Delete Judd Morrow, #1598, 6-28-54.
 Delete names, #1631, 6-28-54.

BUDGET DELETIONS continued
Delete names #1905, 8-21-54.

BUILDING FUND

Appropriated from U.B., Bldg. Funds of 1949, \$37,750 to Biology, Physics and Geology, #304, 10-9-53.
Appropriate from U.B., Bldg. Funds of 1949, \$1,925 to Administration Building Wings, #351, 11-7-53.
Appropriate from U.B., 1949 Bldg. Funds, \$1000 to Department of Marketing Equipment Fund, #1268A, 6-28-54.
Issuance of a 2% Promissory Note for \$1,200,000 (changed to two notes of \$1,500,000), #1960, 8-21-54.
Appropriate \$10,000 from U.B., 1949 Bldg. Funds to Biology Equipment Fund, #1963, 8-21-54.
Appropriate \$10,000 from U.B., 1949 Bldg. Funds to Geology Equipment Fund, #1964, 8-21-54.
Appropriate \$10,000 from U.B., 1949 Bldg. Funds to Physics Equipment Fund, #1965, 8-21-54.

BUSINESS EDUCATION AND SECRETARIAL ADMINISTRATION

Grant H. J. Cameron permission to instruct a group, #512, 1-23-54.
Accept resignation of Mrs. Helen B. Morris, #513, 1-23-54.
Appoint Mrs. Ettie C. Quicksall, #514, 1-23-54.
Revise contract of Mrs. Ettie C. Quicksall, #868, 4-12-54.
Resign H. J. Cameron, #1331, 6-28-54.
Lapse \$358, #1332, 6-28-54.
Grant leave of absence to Robert C. Hurmence, #1348, 6-28-54.
Resign Mrs. Ettie C. Quicksall, #1349, 6-28-54.
Lapse \$2,700, #1350, 6-28-54.
Appropriate from U.B., \$2,200, #1351, 6-28-54.
Appoint Nancy S. Darsey, #1352, 6-28-54.
Appoint Billie G. Webb, #1353, 6-28-54.

CAMPUS PARKING

Resolution for Control of Parking Areas, #463, 11-7-53.

CAMPUS SURVEY (ENGINEERING)

Employment of Parkhill, Smith and Cooper to make topographic map of part of campus, #1971, 8-21-54.

CARTER, DR. AMON G.

Chairman requested to write letter regarding proposed new Gymnasium, #1706, 6-28-54.

CHEMISTRY BUILDING

Appropriation from U.B. for \$13,600, #1212, 4-12-54.
Appropriated from U.B., \$2,182.41, #1215, 4-12-54.
Employ Lindon T. Irwin, #1871, 11-21-54.
Employ Jesse N. Cox, #1872, 11-21-54.

CHEMISTRY AND CHEMICAL ENGINEERING

Employ Cull W. Whitley, #61, 10-9-53.
Appoint Jewell Brock, #62, 10-9-53.
Appoint Dolores Y. Gryder, #63, 10-9-53.
Lapse \$1400 from Teaching Fellows, #64, 10-9-53.
Accept resignation of Mrs. Willene E. Landon, #65, 10-9-53.
Employ Mrs. Betty A. James, #66, 10-9-53.
Appoint Frederick G. Subt, #67, 10-9-53.
Appropriated \$37,750 from U.B., 1949 Bldg. Funds to Biology, Physics and Geology, #304, 10-9-53.
Employ Henry L. King, #349, 11-7-53.
Appoint Dolores Y. Gryder, #500, 1-23-54.
Accept the resignation of Mrs. Betty James, #813, 4-12-54.
Employ Mrs. Billie J. Perry, #814, 4-12-54.
Approve an honorarium to Wesley Wendlandt, #815, 4-12-54.
Appropriation from U.B., \$13,600, #1212, 4-12-54.
Appropriated from U.B., \$2,182.41, #1215, 4-12-54.
Appoint Dolores Y. Gryder, #1341, 6-28-54.
Lapse \$200, #1342, 6-28-54.
Appoint Elizabeth Hollek, #1343, 6-28-54.
Accept resignation of Fred A. Brooks, #1507, 6-28-54.
Lapse \$600.02, #1508, 6-28-54.
Revise contract of Margret R. Stuart, #1575, 6-28-54.

CHEMISTRY AND CHEMICAL ENGINEERING continued

Revise contract of Dr. R. C. Wilhoit, #1576, 6-28-54.
 Appoint Frederick G. Subt, #1602, 6-28-54.
 Appoint William W. Summitt, #1603, 6-28-54.
 Appoint Fred D. Fisher, #1604, 6-28-54.
 Appoint John B. Sewell, #1605, 6-28-54.
 Accept resignation of Dolores Gryder, #1869, 8-21-54.
 Accept resignation of William Summitt, #1870, 8-21-54.
 Employ Lindon T. Irwin, #1871, 8-21-54.
 Employ Jesse N. Cox, #1872, 8-21-54.

CHILD DEVELOPMENT AND FAMILY RELATIONS

Employ Mrs. Charlotte Camp, #153, 10-9-53.

CHIMES

Accept gift of \$1,033, #1567, 6-28-54.

CIVIL ENGINEERING

Lapse \$282.15, #1523, 6-28-54.
 Appropriate from U.B., \$150, #1592, 6-28-54.
 Authorize transfer of \$70 from Test Funds to M.E.&T., #1759, 8-21-54.
 Appoint G. A. Whetstone, #1783, 8-21-54.

CLASSIFIED RESEARCH

Clearance for Classified research contracts, #1704, 6-28-54.
 Secure clearance for classified contract research, #1974, 8-21-54.

CLOTHING AND TEXTILES

Waive General Property Deposit, #910, 4-12-54.

COLLEGE FARM BUILDINGS

Appropriated \$12,500 from U.B. for repairs on College Farm, #1213, 4-12-54.

COLLEGE SEAL

Seal now in use by College, declared Official College Seal, #296, 10-9-53.

CONCESSIONS

Contracts with Dr. Pepper and Coca-Cola Bottling Companies, #292, 10-9-53.

CONFERRING OF DEGREES

Policy for selecting individuals for Honorary Degrees, #458, 11-7-53.
 Approve conferring degrees May 31, 1954, #1565, 6-28-54.
 Approve conferring degrees August 27, 1954, #1836, 8-21-54.

CONSTITUTIONAL BUILDING AMENDMENT MONEY

Feasibility of issuing notes for Infirmary and Gymnasium, #1203, 4-12-54.
 Finance Committee report on feasibility of issuing notes for Infirmary and Gymnasium, #1696, 6-28-54.
 Proposal of First Southwest Company, Dallas, #1696, 6-28-54.
 Prepare preliminary plans for first unit of new Gymnasium, #1697, 6-28-54.
 Proposal for Bond Resolution to be presented, #1698, 6-28-54.
 Approval and changes of Resolution for 2% Promissory Note, #1960, 8-21-54.
 Action delayed on issuance of Revenue Bonds for addition to Student Union Building, #1960A, 8-21-54.
 Authorized preparation of schematic plans for Gymnasium, #1961, 8-21-54.

CONSULTING SERVICES

Grant Dr. Robert L. Rouse permission to instruct group of insurance men, #322, 11-7-53.
 Grant Harrison J. Cameron permission to instruct employees of Clowe and Cowan Co., #512, 1-23-54.
 Grant F. A. Kleinschmidt permission to design new front of Dom's Ltd., #515, 1-23-54.
 Grant Donald J. Helmers permission to act as part-time consultant for APBM Building Material, #1251, 6-28-54.
 Grant W. L. Bradshaw permission to act as part-time consultant to Luther Transfer #1522, 6-28-54.

COOPERATIVE AGREEMENTS (ACADEMIC PROGRAMS)

Division of Engineering - Abilene Christian and Texas Tech, #1972, 8-21-54.

COOPERATIVE AGREEMENT WITH A.&M. COLLEGE, LIVESTOCK RESEARCH

Memorandum of Understanding - Relative to Cooperative Livestock Research, #1197, 4-12-54.

COTTON RESEARCH

Approve Budget, 1953-54, #224, 10-9-53.
 Accept resignation of Mrs. Vilia H. Y. Ma, #225, 10-9-53.
 Employ Mrs. Iris I. Chetty, #226, 10-9-53.
 Lapse \$2530 from M.E.&T., #346, 11-7-53.
 Appropriate from U.B., \$2530, #347, 11-7-53.
 Employ C. H. Raymer, #348, 11-7-53.
 Grant leave without pay to C. H. Raymer, #576, 1-23-54.
 Grant leave without pay to Mrs. Betty W. Price, #577, 1-23-54.
 Grant leave without pay to Mrs. Iris I. Chetty, #578, 1-23-54.
 Correct Item #577 to read the same as #578; #578 to read #577, #984, 4-12-54.
 Lapse \$191.67 from M.E.&T., #985, 4-12-54.
 Appropriate from U.B., \$191.67, #986, 4-12-54.
 Employ Sidney Mack, #987, 4-12-54.
 Lapse \$442.50 from M.E.&T., #1558, 6-28-54.
 Appropriate from U.B., \$442.50, #1559, 6-28-54.
 Employ Sidney Mack, #1560, 6-28-54.
 Lapse \$600 from M.E.&T., #1561, 6-28-54.
 Appropriate from U.B., \$600, #1562, 6-28-54.
 Employ Mrs. Betty W. Price, #1563, 6-28-54.
 Appoint R. K. Flege, #1628, 6-28-54.
 Accept resignation of Mrs. Iris Chetty, #1832, 8-21-54.
 Revise contract of Mrs. Betty W. Price, #1833, 8-21-54.
 Grant leave without pay to Mary Ann Ricketts, #1834, 8-21-54.
 Employ Mrs. Betty W. Price, #1899, 8-21-54.

DAIRY INDUSTRY (ORGANIZED ACTIVITIES)

Carry forward ledger balances and excess income, #301, 10-9-53.
 Lapse \$583.35, #954, 4-12-54.
 Appropriate from U.B., \$355.80, #955, 4-12-54.
 Revise contract of Robert L. Hicks, #956, 4-12-54.
 Lapse \$2,000 from M.E.&T., #1278, 6-28-54.
 Appropriate from U.B., \$2,000, #1279, 6-28-54.

DAIRY INDUSTRY (DEPARTMENT)

Changing of name of department, #761, 1-23-54.
 Accept resignation of K. R. Renner, #808, 4-12-54.
 Lapse \$2,000.02, #809, 4-12-54.
 Revise contract of Milton L. Peeples, #810, 4-12-54.
 Lapse \$241.70, #811, 4-12-54.
 Revise contract of Laurence G. Harmon, #1573, 6-28-54.
 Accept resignation of L. G. Harmon, #1865, 8-21-54.

DALLAS STATE FAIR

Participation by Texas Tech in 1954 State Fair, #1705, 6-28-54.

DEGREE REQUIREMENTS

American History - results of requiring 6 hours, #1676, 6-28-54.
 Approval of a degree requirement of 6 hours of Government, #1688, 6-28-54.
 In lieu of a 6 hour American History requirement, #1973, 8-21-54.

DOAK HALL

Contract with Anthony Co., Women's Dormitory #1, #1692, 6-28-54.
 Contract with Pittsburg Plant Glass Co., Women's Dorm. #1, #1693, 6-28-54.
 Contract with Jack C. Thomas and Son, Women's Dorms. 1, 3 & 4, #1694, 6-28-54.
 Approve an extra in the contract with Anthony Co., #1820, 8-21-54.

DOCTORAL DEGREE PROGRAM

Psychology department to offer Psychology major for Ph.D., #1969, 8-21-54.

DORMITORY SUPERVISION

Appoint W. R. Geisert, #20, 10-9-53.
 Approve an honorarium to Frances Freese, #21, 10-9-53.
 Approve payment of \$100, #25, 10-9-53.
 Appoint W. R. Geisert, #209, 10-9-53.
 Revise contract of Frances Freese, #210, 10-9-53.
 Correct Item #1572, #211, 10-9-53.
 Correct Item #1573, #212, 10-9-53.
 Employ Bobbie Callaway, #221, 10-9-53.
 Employ Mrs. Lucille Pontius, #222, 10-9-53.
 Lapse \$315, #223, 10-9-53.
 Approve room rent in Drane Hall for E. W. Zukauckas, Jr., #1305, 6-28-54.
 Grant leave of absence to Frances Freese, #1306, 6-28-54.

DORMITORY SUPERVISION continued

Appoint Mrs. Martha H. Hall, #1307, 6-28-54.
 Appoint Mrs. Martha H. Hall, #1355, 6-28-54.
 Employ Louis Stamatakos, #1557, 6-28-54.
 Accept resignation of Jack V. Collins, #1625, 6-28-54.
 Accept resignation of George W. Rogers, #1626, 6-28-54.
 Accept resignation of Mrs. Edna W. Eikel, #1627, 6-28-54.
 Employ Mrs. Mattie H. Baker, #1900, 8-21-54.
 Appoint Lynn A. Phillips, #1901, 8-21-54.

DORMITORY SYSTEMS

Accept resignation of Melvin T. Renfro, #215, 10-9-53.
 Employ Mrs. Ruby M. Swift, #216, 10-9-53.
 Lapse \$54.06, #217, 10-9-53.
 Employ Mrs. Daulma N. Stribling, #218, 10-9-53.
 Lapse \$444.72, #219, 10-9-53.
 Employ Carl R. Grimsley, #342, 11-7-53.
 Lapse \$182.79, #343, 11-7-53.
 Employ Mary Lu J. Keller, #344, 11-7-53.
 Lapse \$590.32, #345, 11-7-53.
 Approve transfer of \$29.16 from Drane Hall Operating Fund to Women's Dorm.
 Association #2 Drane Hall, #980, 4-12-54.
 Accept gifts from present residents of Knapp Hall, #981, 4-12-54.
 Approved the use of Drane Hall for women - 1954-55, designated facilities
 for freshman women, approved publication about Texas Tech, #1218, 4-12-54.
 Redecorating of dorms planned, #1219, 4-12-54.
 Employ Trumie A. Morris, #1304, 6-28-54.
 Employ Mrs. Leda M. Self, #1555, 6-28-54.
 Employ Forrest G. Winton, #1556, 6-28-54.
 Employ Mrs. Patricia T. Smathers, #1623, 6-28-54.
 Employ Mrs. Dorothy Y. Hicks, #1624, 6-28-54.
 Contract with Anthony Co. for Dorm. #1, #1692, 6-28-54.
 Contract with Pittsburg Plate Glass Co. for Dorm #1, #1693, 6-28-54.
 Contract with Jack C. Thomas & Son, Amarillo for Dorms. 1, 3 & 4, #1694,
 6-28-54.
 Approve an extra with Anthony and Co., #1820, 8-21-54.
 Grant leave without pay to Elizabeth Elliott, #1830, 8-21-54.

DORMITORY REPAIRS

Redecorating of dorms planned, #1219, 4-12-54.
 Contract with Anthony Co. for Dorm. #1, #1692, 6-28-54.
 Contract with Pittsburg Plate Glass Co. for Dorm. #1, #1693, 6-28-54.
 Contract with Jack C. Thomas & Son, Amarillo; Dorms. 1, 3 & 4, #1694, 6-28-54.
 Approve an extra with Anthony & Co., Dorm #1, #1820, 8-21-54.

DRYING AND STORAGE OF GRAIN (RESEARCH PROJECT)

Approved Project and Project Statement, #1196, 4-12-54.

ECONOMICS

Accept resignation of W. D. Moore, #138, 10-9-53.
 Lapse \$4,500, #139, 10-9-53.
 Appoint Jarvis Witt, #140, 10-9-53.
 Grant R. L. Rouse permission to instruct insurance men, #322, 11-7-53.
 Appoint Jarvis Witt, #869, 4-12-54.
 Appropriate \$150 from Research Funds to help finance a book by Dr. Clover,
 #1309, 6-28-54.
 Change contract of Harry Walker, #1333, 6-28-54.

EDUCATION

Lapse \$5,000, #69, 10-9-53.
 Lapse \$51.90, #70, 10-9-53.
 Revise contract of Dr. T. E. Edwards, #71, 10-9-53.
 Appoint Mrs. Merial C. Stuart, #72, 10-9-53.
 Employ Mrs. Ida F. Shields, #73, 10-9-53.
 Employ Mrs. George Ann Payne, #74, 10-9-53.
 Accept resignation of Mrs. George Ann Payne, #501, 1-23-54.
 Lapse \$540, #502, 1-23-54.
 Accept resignation of Donald McDonald, #816, 4-12-54.
 Appoint Bruce C. Browning, #817, 4-12-54.
 Employ Mrs. Dorothy Duffey, #818, 4-12-54.
 Lapse \$203.70, #819, 4-12-54.
 Appoint Bruce C. Browning, #892, 4-12-54.
 Appropriated \$1250 from U.B., for remodeling Bldg. X-17, #1220, 4-12-54.

EDUCATION continued

Approve payment of \$13.00 to Mrs. Mary Welch, #1308, 6-28-54.
 Appoint John S. Nicoll, #1319, 6-28-54.
 Accept resignation of Mrs. Mary Welch, #1509, 6-28-54.
 Employ Mrs. Connie Sweeney, #1510, 6-28-54.
 Grant temporary leave without pay to Mrs. Dorothy Duffey, #1511, 6-28-54.
 Lapse \$100, #1512, 6-28-54.
 Approve transfer of \$84 from 1st term to 2nd term Student Assistants, #1577, 6-28-54.
 Terminate temporary leave without pay of Mrs. Dorothy Duffey, #1746, 7-21-54.
 Correct Item 1510, 6-28-54, #1747, 8-21-54.
 Lapse \$.96 from Education Equipment Fund, #1841, 8-21-54.

EDUCATION EQUIPMENT FUND

Lapse \$ 96, #1841, 8-21-54.

ELECTRICAL ENGINEERING

Employ I. C. Lankford, #148, 10-9-53.
 Lapse \$1350, #517, 1-23-54.
 Appoint Charles V. Bullen, #1782, 8-21-54.

ELEVATOR

Approve installation of an elevator in Student Union, Hunter-Hayes, #1552, 6-28-54.
 Ratify a contract between Texas Tech and Hayes Elevator Co., #1825, 8-21-54.

EMERITUS FACULTY

Approve Emeritus appointment for Mr. Carl Henninger, #1246, 6-28-54.

EMPLOYMENT POLICY

Faculty or Staff may not appoint members of immediate family, #1314, 6-28-54.

ENGLISH

Appoint J. A. Rushing, #75, 10-9-53.
 Appoint Mrs. Alice M. Mizell, #76, 10-9-53.
 Appoint Mrs. Emma C. Reeves, #77, 10-9-53.
 Lapse \$896.15, #78, 10-9-53.
 Appropriate from U.B., \$896.15, #79, 10-9-53.
 Employ Mrs. Betty W. Price, #80, 10-9-53.
 Appropriate from U.B., \$200, #81, 10-9-53.
 Accept resignation of Miss Jane Gilmore, #82, 10-9-53.
 Appoint Mrs. Ann K. Cooke, #83, 10-9-53.
 Appoint Mr. Sidney Turner, #84, 10-9-53.
 Appoint George T. Prigmore, #85, 10-9-53.
 Correct Item No. 1535, #86, 10-9-53.
 Grant leave of absence to John N. Kelley, Jr., #820, 4-12-54.
 Appoint Mrs. Emma C. Reeves, #821, 4-12-54.
 Appropriate from U.B., \$250, #822, 4-12-54.
 Appoint George Prigmore, #823, 4-12-54.
 Resign Marie Miles, #893, 4-12-54.
 Revise contract Mrs. Ruth W. Russell, #894, 4-12-54.
 Lapse salary appropriated, #895, 4-12-54.
 Grant leave to Dr. J. T. McCullen, Jr., 1954-55, #1245, 6-28-54.
 Resign Dr. R. R. Male, Jr., #1320, 6-28-54.
 Lapse \$700, #1321, 6-28-54.
 Revise contract of Gussie L. Teague, #1322, 6-28-54.
 Revise contract of Donald V. D. Murphy, #1323, 6-28-54.
 Accept resignation of Tom Copeland, #1344, 6-28-54.
 Lapse \$80 from M.E.&T., #1513, 6-28-54.
 Revise contract of Kline A. Nall, #1578, 6-28-54.
 Appropriate from U.B., \$80, #1579, 6-28-54.
 Lapse \$4800, #1606, 6-28-54.
 Revise contract L. E. Bowling, #1607, 6-28-54.
 Revise contract Mary Sue Carlock, #1608, 6-28-54.
 Appoint Jane Gilmore, #1609, 6-28-54.
 Appoint John West, #1610, 6-28-54.
 Appoint James Albert Hense, #1611, 6-28-54.
 Resign Mary S. Carlock, #1766, 8-21-54.
 Lapse \$292, #1767, 8-21-54.
 Revise contract of L. E. Bowling, #1768, 8-21-54.
 Resign Mrs. Betty W. Price, #1873, 8-21-54.

EXTENSION DIVISION

Employ Mrs. Shirley A. Rushing, #168, 10-9-53.

EXTENSION DIVISION continued

Lapse \$180, #169, 10-9-53.
 Approve \$250, #170, 10-9-53.
 Approved carrying forward to 1953-54, \$19,227.23, #303, 10-9-53.
 Lapse \$2,000, #926, 4-12-54.
 Accept resignation of Mrs. Shirley A. Rushing, #927, 4-12-54.
 Employ George M. Billingsley, #928, 4-12-54.
 Lapse \$19.26, #929, 4-12-54.
 Employ Anita M. Lance, #1535, 6-28-54.
 Accept resignation of George M. Billingsley, #1797, 8-21-54.
 Employ Joy J. Boyd, #1798, 8-21-54.

FACULTY CLUB

Approve \$200 from Bookstore Account to assist Faculty Club, #208, 11-9-53.

FACULTY STATUS

Approve faculty status for professional staff in Library, #1266, 6-28-54.

FEES

Exempt some students from Student Union Fee for 1953-54, #193, 10-9-53.
 Exemption for faculty and staff, #194, 10-9-53.
 Approve fee of \$4.00 for Graduate Record Examination, #1263, 6-28-54.
 Approve a non-resident registration fee six weeks and 1954-55 long session, #1312, 6-28-54.
 Approve a compulsory Student Union Fee of \$5.00 per semester, \$2.50 per summer term, #1621, 6-28-54.
 Approve Student Activity Fee \$15.00 (Fall); \$8.00 (Spring), #1629, 6-28-54.
 Fee (\$.30) for identification cards and photograph, #1689, 6-28-54.
 Approve a compulsory Student Union Fee of \$5.00 per semester, \$2.50 per summer term, #1895, 8-21-54.
 Exempt students who register in evening classes, short courses, etc., from fee, '54-55, #1896, 8-21-54.
 Exempt all faculty and staff registered for regular evening classes and special courses, #1897, 8-21-54.

FEES (WAIVE)

General property deposit for students in Geology Summer Field Course, 1954, #529, 1-23-54.
 General property deposit for European Travel Course for Summer, 1954, #530, 1-23-54.
 General property deposit for Anthropology 433 and 434, #532, 1-23-54.
 General property deposit for Spanish 4310 and 4311, 2nd 6 weeks, 1954, #897, 4-12-54.
 General property deposit for Music Education 4112, #907, 4-12-54.
 General property deposit for Applied Arts 111, 112, 113, #909, 4-12-54.
 General property deposit for Clothing and Textiles 411, 413, 511, 512, 513, #910, 4-12-54.
 General property deposit for Home Economics Education 413, #911, 4-12-54.
 General property deposit for Health and Physical Education 310, #1330-A, 6-28-54.
 Approve Compulsory Fee of \$5.00 for each semester, \$2.50 for each summer term, regular students, #1895, 8-21-54.
 Exempt students in evening classes, short courses, summer field trips, 1954-55, #1896, 8-21-54.
 Exempt faculty and staff who are registered for regular evening classes, #1897, 8-21-54.

FIDELITY BOND COVERAGE

Reported and asked that definite recommendations be deferred, #293, 10-9-53.
 Recommendation approved, #451, 11-7-53.

FIELD SCHOOLS

Approve Foreign Languages summer Spanish 4310 and 4311, #525, 1-23-54.
 Approve Geology summer Field Course, 1954, #526, 1-23-54.
 Approve \$90 per student per term for 1954 Geology Field Course, #527, 1-23-54.
 Approve \$3.00 per student per term for 1954 Geology Field Course, #528, 1-23-54.
 Waive general property fee for students in Geology Summer Field Course, 1954, #529, 1-23-54.
 Waive general property fee for students in European Travel Courses, 1954, #530, 1-23-54.
 Approve field courses, Anthropology 433 and 434, #531, 1-23-54.
 Waive general property fee for Anthropology 433 and 434, #532, 1-23-54.
 Approved History #3314 and #3315 involving travel to Europe, #762, 1-23-54.

FINANCE

Appoint Amos H. Howard, Jr., #136, 10-9-53.
 Appoint R. Briggs Irvin, #137, 10-9-53.
 Appoint Roy B. Bass, #321, 11-7-53.
 Appropriate from U.B., \$450, #864, 4-12-54.
 Appoint Roy B. Bass, #865, 4-12-54.
 Appoint Amos H. Howard, Jr., #866, 4-12-54.
 Appoint R. Briggs Irvin, #867, 4-12-54.
 Revise contract of Dwayne L. Oglesby, #1781, 8-21-54.

FIRE PREVENTION AND SAFETY COMMITTEE

Appropriate from U.B., \$150 to M.E.&T., #350, 11-7-53.

FOODS AND NUTRITION

Lapse from unencumbered balance, \$471.72, #886, 4-12-54.
 Appropriate from U.B., \$385 to M.E.&T., #1525, 6-28-54.
 Accept resignation of Mayme Twyford, #1619, 6-28-54.

FOREIGN LANGUAGES

Lapse \$3,600, #87, 10-9-53.
 Appoint Carl Henninger, #88, 10-9-53.
 Approve summer course at Mexico City, #525, 1-23-54.
 Appoint Carl Henninger, #824, 4-12-54.
 Lapse \$500, #825, 4-12-54.
 Appropriate from U.B., \$500 to M.E.&T., #826, 4-12-54.
 Lapse \$150, #827, 4-12-54.
 Appropriate from U.B., \$150, #896, 4-12-54.
 Waive deposit fee for Spanish 4310 and 4311, #897, 4-12-54.
 Approve Emeritus for Carl Henninger, #1246, 6-28-54.
 Appoint William Roberts, #1345, 6-28-54.
 Appoint Theodor W. Alexander, #1769, 8-21-54.
 Appoint Jean S. Smith, #1874, 8-21-54.

FOUNDATION BOARD

Appointment to membership, Weymouth, Holcomb, Stangel and Jones, #297, 10-9-53.
 Appointment to membership, Hinn, Kelley, Martin, #462, 11-7-53.
 Resignation of H. E. Chiles, Jr., #1678(4), 6-28-54.
 Appointment of J. P. Gibbins to membership, #1678(5), 6-28-54.

FRATERNITIES AND SORORITIES

Report by Dr. Jones on leasing land for lodges, #306, 10-9-53.
 Alpha Tau Omega granted permission to lease lodge from ATO Alumni, #1695, 6-28-54.

GENERAL ITEMS

Statement as a College Policy on Faculty - Staff Trips, #757, 1-23-54.
 Subject of jurisdiction over employment, #1314, 6-28-54.

GENERAL SERVICES

Employ Orvil G. Nieman, #44, 10-9-53.
 Resign Mrs. Wilma J. Oliver, #45, 10-9-53.
 Employ Marshall A. Winegar, #46, 10-9-53.
 Lapse \$180, #47, 10-9-53.
 Terminate contract of Mrs. Winona Killgore, #483, 1-23-54.
 Employ Mrs. Arline Whaley, #484, 1-23-54.
 Lapse \$29.63, Alumni Office, #485, 1-23-54.
 Accept resignation of Orvil G. Nieman, #1490, 6-28-54.
 Employ Mrs. Shirley Hammer, #1491, 6-28-54.
 Accept resignation of Mrs. Arlene Whaley, #1492, 6-28-54.
 Employ Mrs. Freddie J. Carnes, #1493, 6-28-54.

GEOLOGY

Lapse \$3500, #89, 10-9-53.
 Revise contract of Dr. R. G. Sidwell, #90, 10-9-53.
 Grant leave of absence to George F. Warn 1953-54, #91, 10-9-53.
 Appoint W. B. Arper, Jr., #92, 10-9-53.
 Appoint W. T. O'Gara, #93, 10-9-53.
 Appoint Francis E. Green, #94, 10-9-53.
 Appropriated \$11,000 from U.B., 1949 Bldg. Funds, #304, 10-9-53.
 Lapse \$3500, #503, 1-23-54.
 Approve summer field course at Las Vegas, N.M., #526, 1-23-54.

GEOLOGY continued

Approve a charge of \$90 per student per term for field course, #527, 1-23-54.
 Approve a charge of \$3.00 per student per term for field course, #528,
 1-23-54.
 Waive deposit fee for students who register for field course 1954, #529,
 1-23-54.
 Appoint Albert E. Lee, Jr., #828, 4-12-54.
 Lapse \$500, #829, 4-12-54.
 Appoint Dr. F. A. Wade, #898, 4-12-54.
 Resign G. F. Warn, #1324, 6-28-54.
 Lapse \$1500, #1325, 6-28-54.
 Appoint Dr. R. B. Mattox, #1326, 6-28-54.
 Accept resignation of P. Eldon Dennis, #1346, 6-28-54.
 Appoint R. H. Bond, #1580, 6-28-54.
 Appropriate from U.B., \$72, #1581, 6-28-54.
 Appoint C. B. Williamson, #1877, 8-21-54.
 Appoint A. G. Hatley, Jr., #1878, 8-21-54.
 Appropriation approved for \$10,000 from U.B., 1949 Bldg. Funds, #1964, 8-21-54.

GIFTS

Gas receiver or tank from Transcontinental Pipe Line Corp., #300, 10-9-53.
 \$1000 from ABC for Tech Swimming Team, #457, 11-7-53.
 Two books from Southwestern Life Insurance Co., #537, 1-23-54.
 \$507.35 from 1953 Senior Class for campus lights, #581, 1-23-54.
 One TV set and 2 mirrors for Knapp Hall from residents, #981, 4-12-54.
 Hereford Steer from Hemphill-Wells Co., #1286, 6-28-54.
 Clock from Beta Sigma Chapter of Alpha Phi Omega, #1297, 6-28-54.
 Items from Amerada Petroleum Corp. and Geophysical Research Corp.,
 #1566, 6-28-54.
 \$1033 from May, 1954 Senior Class, #1567, 6-28-54.
 Weight lifting set from S. H. Baldwin, Arizona, #1750, 8-21-54.
 Two registered bulls from C. T. McLaughlin, #1838, 8-21-54.
 Declined a gift of 1 locomotive from Santa Fe and 1 from Burlington
 Railroad, #1977, 8-21-54.

GOVERNMENT

Revise contract of Dr. S. M. Kennedy, Jr., #95, 10-9-53.
 Lapse \$880, #96, 10-9-53.
 Appoint James A. Ellis, #97, 10-9-53.
 Appoint H. E. Griffith, #98, 10-9-53.
 Appoint Kenneth W. Street, #99, 10-9-53.
 Correct Item #1537, #100, 10-9-53.
 Accept resignation of James F. Adams, #830, 1-23-54.
 Accept resignation of Dean I. Dauley, #831, 4-12-54.
 Lapse \$1,161.12, #832, 4-12-54.
 Grant leave of absence to Dr. B. R. Abernethy, #833, 4-12-54.
 Lapse \$2,750, #834, 4-12-54.
 Appropriate from U.B., \$1000, #835, 4-12-54.
 Revise contracts for 4 Teaching Fellows, #836, 4-12-54.
 Appoint James A. Ellis, #837, 4-12-54.
 Appoint Mr. H. E. Griffith, #838, 4-12-54.
 Lapse \$100, #839, 4-12-54.
 Lapse \$633, #899, 4-12-54.
 Revise contract of J. W. Jackson, #900, 4-12-54.
 Revise contract of B. R. Abernethy, #901, 4-12-54.
 Revise contract of Sterling H. Fuller, #902, 4-12-54.
 Revise contract of Sabe M. Kennedy, #903, 4-12-54.
 Resign Raymond D. Mack, #904, 4-12-54.
 Appropriate from U.B., \$100, #905, 4-12-54.
 Government requirement, #1688, 6-28-54.
 Resign Dr. B. R. Abernethy, #1770, 8-21-54.
 Lapse \$917, #1771, 8-21-54.
 Appoint Dr. J. W. Davis, #1772, 8-21-54.
 Appoint J. W. Jackson, #1773, 8-21-54.
 Appoint Edwin W. Gaston, Jr., #1875, 8-21-54.
 Appoint Joe E. Ericson, #1876, 8-21-54.

GRADUATE ASSISTANTSHIPS AND TEACHING FELLOWSHIPS

Approve salary schedule, #524, 1-23-54.

GRADUATE PROGRAMS

Approve salary schedule, #524, 1-23-54.
 Change Graduate Division to Graduate School, #758, 1-23-54.
 Approved offering a Psychology major for the Ph.D., #1969, 8-21-54.

GRADUATE RECORD EXAMINATIONS

Approve a fee of \$4.00 for Graduate Record Examination, #1263, 6-28-54.

GREENHOUSES

Carry forward ledger balances, #301, 10-9-53.

GUINN ESTATE

Report on the Guinn Estate, #768, 1-23-54.
 Report on the Guinn Estate, #1207, 4-12-54.
 Report on the Guinn Estate, #1700, 6-28-54.

GYMNASIUM

Feasibility of issuing notes to secure funds for Infirmary and Gymnasium, #1203, 4-12-54.
 Report on the feasibility of issuing notes to secure funds for Infirmary and Gymnasium, #1696, 6-28-54.
 Requested Dr. Jones to have preliminary plans prepared for Gymnasium, #1697, 6-28-54.
 Report for Finance Committee on the feasibility of retiring the outstanding bonds, #1698, 6-28-54.
 Request to write a letter to Amon G. Carter re: Gymnasium, #1706, 6-28-54.
 Approved and authorized the preparation of schematic plans for a Gymnasium, #1961, 8-21-54.

HEALTH AND PHYSICAL EDUCATION AND RECREATION

Grant leave without pay to Mary J. Wiley, #7, 10-9-53.
 Employ Carolyn Edwards, #8, 10-9-53.
 Employ L. C. Carpenter, #101, 10-9-53.
 Lapse \$17.31, #102, 10-9-53.
 Employ C. R. Brock, #103, 10-9-53.
 Lapse \$2000, #313, 11-7-53.
 Appropriate from U.B. \$858, #314, 11-7-54.
 Appoint Dee Gus Andros, #840, 4-12-54.
 Approve supplementary salary payment of \$200, George R. Philbrick, #975, 4-12-54.
 Accept resignation of Mary Wiley, #1247, 6-28-54.
 Employ Ann Standifer, #1248, 6-28-54.
 Lapse \$52.50, #1249, 6-28-54.
 Waive General Property Deposit for 310, #1330-A, 6-28-54.
 Accept resignation of C. R. Brock, #1514, 6-28-54.
 Appoint George R. Philbrick, #1582, 6-28-54.
 Lapse \$172.67, #1748, 8-21-54.
 Employ James F. McNalley, #1749, 8-21-54.
 Accept a weight lifting set, #1750, 8-21-54.

HISTORY, ANTHROPOLOGY AND SOCIOLOGY

Accept the resignation of Dr. A. H. Dupree, #104, 10-9-53.
 Accept resignation of Frank Cecil Moore, #105, 10-9-53.
 Lapse \$4,000, #106, 10-9-53.
 Appoint W. J. Hughes, #107, 10-9-53.
 Appoint Zane A. Mason, #108, 10-9-53.
 Resign Dr. W. H. Gordon, #315, 11-7-53.
 Lapse \$200, #316, 11-7-53.
 Accept resignation of Dr. W. H. Gordon, #506, 1-23-54.
 Lapse \$200, #507, 1-23-54.
 Lapse, \$2,000, #508, 1-23-54.
 Waive deposit for students registering for European Travel Course, #530, 1-23-54.
 Approve field courses, Anthropology 433 and 434, #531, 1-23-54.
 Waive deposit for Anthropology 433 and 434, #532, 1-23-54.
 History courses 3314 and 3315 approved, #762, 1-23-54.
 Appoint W. J. Hughes, #841, 4-12-54.
 Appoint Zane A. Mason, #842, 4-12-54.
 Lapse \$130, #843, 4-12-54.
 Appropriate from U.B., \$130, #906, 4-12-54.
 Appoint Zane A. Mason, #1583, 6-28-54.
 Study of curricula to see about adding 6 hours of American History, #1676, 6-28-54.
 Employ Dr. W. M. Pearce, #1839, 8-21-54.
 History requirement approved, #1973, 8-21-54.

HISTORY REQUIREMENT

Study of curricula to see about adding 6 hours of American History, #1676, 6-28-54.
 History requirement approved, #1973, 8-21-54.

HOLIDAYS

Legal holidays and Texas Tech holidays, #1904, 8-21-54.

HOME ECONOMICS EDUCATION

Correct Item #256, #324, 11-7-53.
 Appropriate from U.B., \$540, #518, 1-23-54.
 Accept resignation of Mrs. Thelma MacManus, #887, 4-12-54.
 Employ Mrs. Ethel Leonard, #888, 4-12-54.
 Waive General Property Deposit for H. E. Education 413, #911, 4-12-54.
 Grant leave without pay to Mrs. Ethel Leonard, #1253, 6-28-54.
 Employ Mrs. Thelma MacManus, #1254, 6-28-54.
 Lapse \$7.69, #1255, 6-28-54.
 Lapse \$10.00, #1526, 6-28-54.
 Appropriate from U.B., \$60, #1763, 8-21-54.
 Appropriate from U.B., \$25, #1764, 8-21-54.

HOME ECONOMICS NURSERY SCHOOL

Carry forward ledger balances, #301, 10-9-53.
 Lapse \$250.85, #1548, 6-28-54.
 Appropriate from U.B., \$250.85, #1549, 6-28-54.

HOME MANAGEMENT

Revise contract of Lola M. Drew, #1594, 6-28-54.

HONORARIUM

Frances Freese, #21, 10-9-53.
 Dr. G. B. Strother, #22, 10-9-53.
 Mercedes Erro, Education, #23, 10-9-53.
 Nadine Hinch, Education, #24, 10-9-54.
 Dr. Maurice Ahrens, Education, #26, 10-9-53.
 Mr. Jan C. Bonsma, Animal Husbandry, #233, 10-9-53.
 Frau Renee von Bronneck, Foreign Languages, #486, 1-23-54.
 Dr. Vincent Kelley, Geology, #487, 1-23-54.
 Professor Allan Nevins, History, #488, 1-23-54.
 Dr. Elvin S. Eyster, Business Education, #489, 1-23-54.
 William Dudok, Architecture and Allied Arts, #516, 1-23-54.
 John Vacca, Adult Education, #580, 1-23-54.
 Dr. C. P. Froehlick, #792, 4-12-54.
 Dr. Lara Hoggard, Music, #793, 4-12-54.
 Harold Bachman, Music, #794, 4-12-54.
 Mrs. Edna B. Bishop, Clothing and Textiles, #795, 4-12-54.
 Dr. S. J. Kaplan, Psychology, #797, 4-12-54.
 Dr. F. A. Wade, Geology, #798, 4-12-54.
 W. W. Wendlandt, Chemistry and Chemical Engineering, #815, 4-12-54.
 Burton W. Jones, Mathematics, #848, 4-12-54.
 Dr. S. J. Kaplan, Psychology, #857, 4-12-54.
 D. E. Andros, Intercollegiate Athletics, #973, 4-12-54.
 Dean Henry Eyring, Physics, Biology, Chemistry and Geology, #1240, 6-28-54.
 Dr. Ciwa Griffiths, Speech, #1242, 6-28-54.
 Dr. S. J. Kaplan, Psychology, #1250, 6-28-54.
 George E. Pfeifferberger, Textile Engineering, #1252, 6-28-54.
 Bonnie Fitzwater, Dean of Student Life, #1484, 6-28-54.
 Raymond K. Flege, Textile Engineering, #1499, 6-28-54.
 Dr. S. J. Kaplan, Psychology, #1516, 6-28-54.

HONORARY DEGREES

Approval of policy to be followed when selecting people for Honorary Degrees, #458, 11-7-53.

HORTICULTURE AND PARK MANAGEMENT

Lapse \$1,365.38, #1502, 6-28-54.
 Lapse \$6,000, #1599, 6-28-54.
 Accept resignation of Mrs. Lois Thompson, #1741, 8-21-54.
 Employ Mrs. Delores M. Nutt, #1742, 8-21-54.
 Employ Mrs. Margaret A. Blackburn, #1743, 8-21-54.
 Correct Item 1683, #1744, 8-21-54.
 Employ Mrs. Margaret A. Blackburn, #1866, 8-21-54.

IDENTIFICATION CARDS (STUDENT)

Approval of a special fee, #1689, 6-28-54.

INFIRMARY

Possibility of erecting first unit of Student Service Building, #308, 10-9-53.

INFIRMARY continued

Contact architectural firms regarding Infirmary, #309, 10-9-53.
 Approval of constructing the first unit of Infirmary, #454, 11-7-53.
 Approval of a contract for architectural services, Butler-Brasher Co., #752, 1-23-54.
 Three sites proposed for Infirmary, #765, 1-23-54.
 Board approved recommendation of Building Committee and selected the site, #1202, 4-12-54.
 Feasibility of issuing notes to secure additional funds, #1203, 4-12-54.
 Board approved schematic layout for Infirmary, #1681, 6-28-54.
 Board approved preliminary plans for "Len and Harriett McClellan Memorial Infirmary," #1970, 8-21-54.

INSTITUTE OF AMERICANISM

Appoint J. Evetts Haley, #235, 10-9-53.
 Study curricula to see about adding 6 hours of American History to degree requirement, #1676, 6-28-54.
 Approval of 6 hour American History requirement, #1973, 8-21-54.

INTERCOLLEGIATE ATHLETICS

Revise contract of W. W. Holmes, #200, 10-9-53.
 Budget approved for Gator Bowl Trip, #755, 1-23-54.
 Athletic Committee appointed, #767, 1-23-54.
 Appoint Dee Gus Andros, #840, 1-23-54.
 Accept resignation of Mrs. Donna Blackwell, #965, 4-12-54.
 Appoint Wade H. Walker, #966, 4-12-54.
 Appoint Robert F. Kellogg, #967, 4-12-54.
 Appoint James W. Posey, #968, 4-12-54.
 Appoint Buist L. Warren, #969, 4-12-54.
 Appoint Horace M. Sherrod, Jr., #970, 4-12-54.
 Appoint William B. Feathers, #971, 4-12-54.
 Appoint Dee Gus Andros, #972, 4-12-54.
 Approve an honorarium to D. E. Andros, #973, 4-12-54.
 Employ Warren Cantrell, #974, 4-12-54.
 Approve a supplementary salary payment to George R. Philbrick, #975, 4-12-54.
 Approve a transfer of \$25,000, #976, 4-12-54.
 Approve payment of \$1,257.89 from U.B. to Tidmore Construction Company, #977, 4-12-54.
 Price of football tickets for 1954 season to be determined, #1201, 4-12-54.
 Downtown ticket booth approved for sale of football tickets, #1210, 4-12-54.
 Employ Mrs. Helen Adair, #1297A, 6-28-54.
 Approve an expense account of \$61.10 for D. Andros, #1298, 6-28-54.
 Accept resignation of Walter Wilson, #1299, 6-28-54.
 Employ Willard DeBruhl, #1300, 6-28-54.
 Appoint W. A. Miller, #1301, 6-28-54.
 Accept resignation of Willard DeBruhl, #1553, 6-28-54.
 Employ Tim Davis, #1554, 6-28-54.
 Report on general athletic situation at Texas Tech, #1677, 6-28-54.
 Transfer of funds (\$6,000), #1685, 6-28-54.
 Price of football tickets for 1954 season, #1687, 6-28-54.
 Approve \$26,755 for cinder track, #1819, 8-21-54.
 Accept resignation of William A. Miller, #1826, 8-21-54.
 Employ Mrs. Myrtle C. Varnell, #1827, 8-21-54.
 Accept resignation of Mrs. Anita J. Carter, #1828, 8-21-54.
 Ratify contract for broadcasting rights during 1954 season, #1829, 8-21-54.
 Approve a contract with Humble Oil, #1902, 8-21-54.
 Rejected all bids for construction of two tennis courts, #1975, 8-21-54.

IRRIGATION WELLS

Appropriate from U.B., \$2.14, #953, 4-12-54.

JOURNALISM

Lapse unencumbered balance of \$450, #844, 4-12-54.

LEASES

Lease between Tech and County of Carson, #1675, 6-28-54.
 Report of building committee on use of College land for proposed Armory, #1679, 6-28-54.
 Lease between Adair Grain Company and Tech, #1691, 6-28-54.
 Revised lease on land between Tech and Texas National Guard Armory Board, #1962, 8-21-54.

LEAVES - ACADEMIC

G. F. Warn, 1953-54 session, #91, 10-9-53.
 John N. Kelley, Jr., 1954-55 session, #820, 4-12-54.
 Byron R. Abernethy, 1953-54 spring semester, #833, 4-12-54.
 Frances Freese, 6-1-54--8-31-54, #1233, 6-28-54.
 Joseph T. McCullen, Jr., 1954-55 academic year, #1245, 6-28-54.
 Robert C. Hurmence, 1954-55 school year, #1348, 6-28-54.
 N. C. Fine, 6-9-54--8-31-56, #1503, 6-28-54.

LEAVES - MILITARY

Robert B. Price, 7-15-54, #1712, 8-21-54.
 William M. Pearce, 8-29-54--9-12-54, #1941, 8-21-54.

LEAVES WITHOUT PAY

Mary J. Wiley, #7, 10-9-53.
 Gloria Snell, #289, 10-9-53.
 Jesse H. Parrish, Jr., #290, 10-9-53.
 Ira C. Newberry, #332, 11-7-53.
 Charles H. Raymer, #576, 1-23-54.
 Mrs. Betty W. Price, #577, 1-23-54.
 Mrs. Iris Inez Chetty, #578, 1-23-54.
 Patsy Ruth Mullin, #779, 4-12-54.
 Mrs. Ethel Leonard, #1253, 6-28-54.
 Mrs. Anne Brown, #1480, 6-28-54.
 Joyce J. Thomas, #1482, 6-28-54.
 Mrs. Dorothy F. Duffey, #1511, 6-28-54.
 Lillian Norwood, #1527, 6-28-54.
 Mrs. Lynn L. Pope, #1540, 6-28-54.
 Terminate temporary leave, Mrs. Dorothy F. Duffey, #1746, 8-21-54.
 Mrs. Betty J. Arper, #1790, 8-21-54.
 Charlotte L. Monasch, #1794, 8-21-54.
 Ernest R. Bryant, #1800, 8-21-54.
 Elizabeth Elliott, #1830, 8-21-54.
 Mary Ann Ricketts, #1834, 8-21-54.

LECTURES, CLINICS AND CONFERENCES

Honorarium to Dr. George B. Strother, Psychology, #22, 10-9-53.
 Honorarium to Jan C. Bonsma, Animal Husbandry, #233, 10-9-53.
 Honorarium to Frau Renee von Bronneck, Foreign Languages, #486, 1-23-54.
 Honorarium to Dr. Vincent Kelley, Geology, #487, 1-23-54.
 Honorarium to Professor Allan Nevins, #488, 1-23-54.
 Honorarium to Dr. Elvin S. Eyster, Business Education, #489, 1-23-54.
 Appropriate from U.B., \$385 for Workshop in Counseling and Guidance, #791, 4-12-54.
 Honorarium to Dr. Clifford P. Froehlick, Counseling and Guidance, #792, #4-12-54.
 Honorarium to Dr. Lara Hoggard, Choral Workshop, #793, 4-12-54.
 Honorarium to Harold Bachman, Band Workshop, #794, 4-12-54.
 Honorarium to Mrs. Edna B. Bishop, Clothing and Textiles, #795, 4-12-54.
 Appropriate from U.B., \$800, #796, 4-12-54.
 Honorarium to Dr. S. J. Kaplan, Psychology, #797, 4-12-54.
 Honorarium to Dr. F. A. Wade, Geology, #798, 4-12-54.
 Honorarium to Dean Henry Eyring, #1240, 6-28-54.
 Appropriate from U.B., \$250 Speech Workshop, #1241, 6-28-54.
 Honorarium to Dr. Ciwa Griffiths, Speech Workshop, #1242, 6-28-54.
 Honorarium to Raymond K. Flege, Textile Engineering, #1499, 6-28-54.
 Correct Item #794, #1740, 8-21-54.

LEGISLATIVE BUDGET BOARD

Prepare and submit Budget Requests for Fiscal Years ending 8-31-56 and 8-31-57 for Tech and Tech Museum, #1216, 4-12-54.

LIBRARY

Employ Mrs. M. Corene Morton, #12, 10-9-53.
 Correct Item #1558, #13, 10-9-53.
 Employ Ann S. Eskin, #14, 10-9-53.
 Employ Mrs. Emma O. Pope, #158, 10-9-53.
 Lapse \$852.76, #159, 10-9-53.
 Appropriate from U.B. \$852.76, #160, 10-9-53.
 Accept resignation of Mrs. Wenda Nickell, #161, 10-9-53.
 Employ Mrs. Eva M. Hughes, #162, 10-9-53.
 Change title on contract of Mrs. Alta L. Johnson, #163, 10-9-53.
 Employ Mrs. Erma E. Hallmark, #164, 10-9-53.

LIBRARY continued

Employ Anne S. Eskin, #165, 10-9-53.
 Accept resignation of Mrs. Elizabeth H. Young, #166, 10-9-53.
 Employ Wallace M. Caldwell, #167, 10-9-53.
 Appropriate from U.B., \$12.10, #213, 10-9-53.
 Accept resignation of J. Norman Heard, #326, 11-7-53.
 Revise contract of Mrs. Charlotte M. Brand, #327, 11-7-53.
 Lapse \$166.68 from Order Librarian, #328, 11-7-53.
 Accept resignation of Mrs. Petty Page, #329, 11-7-53.
 Employ Mrs. Jean A. Paulk, #330, 11-7-53.
 Lapse \$155.78 from Engineering Clerk, #331, 11-7-53.
 Accept resignation of Mrs. Sibyl P. Morrison, #533, 1-23-54.
 Accept resignation of Anne S. Eskin, #534, 1-23-54.
 Employ Mrs. Clara E. Hunsucker, #535, 1-23-54.
 Lapse \$14.35 from Order Clerk, #536, 1-23-54.
 Accept a gift of two books from Southwestern Life Insurance Co., #537, 1-23-54.
 Appropriate from U.B., \$1,639.20, #538, 1-23-54.
 Lapse \$12.10 from Library Fluorescent Lighting Account, #539, 1-23-54.
 Accept resignation of Katherine Bridges, #912, 4-12-54.
 Employ Mrs. Betty P. Arper, #913, 4-12-54.
 Lapse \$75 from Reference Librarian, #914, 4-12-54.
 Accept resignation of Mrs. Erma Hallmark, #915, 4-12-54.
 Employ Mrs. Venita Gamblin, #916, 4-12-54.
 Lapse \$70.31 from Reference Clerk, #917, 4-12-54.
 Lapse \$1133.32 from Assistant Cataloguer, #918, 4-12-54.
 Appropriate from U.B., \$392 to M.E.&T., #919, 4-12-54.
 Accept resignation of Mrs. Mary R. Bell, #920, 4-12-54.
 Employ Ida Neale, #921, 4-12-54.
 Accept resignation of Mrs. Mary Spinks, #922, 4-12-54.
 Employ Mrs. Mary R. Small, #923, 4-12-54.
 Accept resignation of Mrs. Clara E. Hunsucker, #924, 4-12-54.
 Employ Lois A. Swartz, #925, 4-12-54.
 Appropriated from U.B., \$10,000 for books, periodicals and binding, #1211, 4-12-54.
 Approve faculty status for professional staff in Library, #1266, 6-28-54.
 Employ Mrs. Laura L. Willwater, #1267, 6-28-54.
 Lapse \$523.10 from Order Librarian, #1268, 6-28-54.
 Accept resignation of Ruth Williams, #1269, 6-28-54.
 Employ Mrs. Geraldine Bridges, #1270, 6-28-54.
 Lapse \$92.50 from Circulation Clerk, #1271, 6-28-54.
 Accept resignation of Mrs. Venita Gamblin, #1272, 6-28-54.
 Employ Mrs. Ola Faye Hendrickson, #1273, 6-28-54.
 Lapse \$49.16 from Reference Clerk, #1274, 6-28-54.
 Accept resignation of Mrs. Ida J. Neale, #1275, 6-28-54.
 Accept resignation of Mrs. Mona C. Morton, #1276, 6-28-54.
 Employ Mrs. Wanda G. Lawlis, #1277, 6-28-54.
 Grant leave without pay to Lillian Norwood, #1527, 6-28-54.
 Lapse \$166.67 from Assistant Cataloguer, #1528, 6-28-54.
 Accept resignation of Mrs. Emma O. Pope, #1529, 6-28-54.
 Lapse \$403.12 from Assistant Cataloguer, #1530, 6-28-54.
 Employ Janice M. Owen, #1531, 6-28-54.
 Lapse \$6.96 from Catalogue Clerk, #1532, 6-28-54.
 Appoint Mrs. Delia Westbrook, #1533, 6-28-54.
 Lapse \$1,175.66 from Assistant Reference Librarian, #1534, 6-28-54.
 Lapse \$.95 from Library Reserve Reading Room Account, #1568, 6-28-54.
 Employ Kenneth Irish, #1787, 8-21-54.
 Employ Mrs. Helen L. Murphy, #1788, 8-21-54.
 Accept resignation of Mrs. Betty D'Spain, #1789, 8-21-54.
 Grant leave without pay to Mrs. Betty J. Arper, #1790, 8-21-54.
 Lapse \$147.22 from Reference Librarian, #1791, 8-21-54.
 Accept resignation of Mrs. Jean Paulk, #1792, 8-21-54.
 Employ William J. Hughes, #1793, 8-21-54.
 Grant leave without pay to Charlotte L. Monasch, #1794, 8-21-54.
 Lapse \$298.22 from Catalog Clerk, #1795, 8-21-54.
 Approve closing \$5.37 overdraft in Photo Duplicating Account, #1796, 8-21-54.
 Employ William J. Hughes, #1889, 8-21-54.

LIMITATION ON COURSES OF STUDY

Approved a report of Academic Programs, #759, 1-23-54.
 Approve a major in Bacteriology, optional program in Engineering-Physics,
 revision of major in Agricultural Engineering, #760, 1-23-54.
 Approve a Resolution "Limitation on Courses of Study", #1837, 8-21-54.

LOAN FUNDS

Approve transfer of \$3.50 from Memorial Loan Fund to Dean of Student Life Loan Fund, #930, 4-12-54.

LOAN TO COLLEGE (LIVESTOCK, EQUIPMENT, ETC.)

Approve a two-year loan of 12 ewes from Casey Magness, #552, 1-23-54.
Authorized M. L. Pennington to sign Educational Loan Agreements between Tech and manufactures of farm machinery, #756, 1-23-54.

LOCOMOTIVES (SANTA FE AND BURLINGTON)

Declined a proposed gift of one locomotive from Santa Fe and one from Burlington Railroad, #1977, 8-21-54.

MANAGEMENT

Appoint Mr. Jack A. Hill, #141, 10-9-53.
Lapse \$1,000 from Associate Professor, #142, 10-9-53.

MARKETING

Lapse \$5,200 from Associate Professor, #143, 10-9-53.
Appoint Mr. Lloyd Buzan, #144, 10-9-53.
Appoint Mr. William L. Byrd, #145, 10-9-53.
Appoint Rex Webster, #146, 10-9-53.
Lapse \$4,300 from Assistant Professor, #147, 10-9-53.
Appoint William W. Brown, #870, 4-12-54.
Appoint Lloyd Buzan, #871, 4-12-54.
Appoint William L. Byrd, #872, 4-12-54.
Appoint Mrs. Laura L. McKee, #873, 4-12-54.
Appoint Rex Webster, #874, 4-12-54.
Appropriate from U.B., 1949 Bldg. Funds, \$1,000, #1268A, 6-28-54.

MATHEMATICS

Revise contract of Burnett T. Smith, #109, 10-9-53.
Lapse \$103.33 from Instructor, #110, 10-9-53.
Appoint Mrs. Vera Berg Young, #111, 10-9-53.
Appoint Mrs. Mary R. Strandtmann, #112, 10-9-53.
Appoint Mrs. Amelia R. Madden, #113, 10-9-53.
Appropriate from U.B., \$1,100 to Teaching Fellows, #114, 10-9-53.
Appoint Mrs. Bonita C. Herrick, #115, 10-9-53.
Appoint Jack W. Grigsby, #116, 10-9-53.
Appoint Roger L. Hall, #117, 10-9-53.
Revise contract of Bonita C. Herrick, #317, 11-7-53.
Appoint T. W. Bridges, #318, 11-7-53.
Appoint Mrs. Mary Ruth Strandtmann, #845, 4-12-54.
Appropriate from U.B. \$500 to Teaching Fellow Account, #846, 4-12-54.
Appoint Roger L. Hall, #847, 4-12-54.
Approve an honorarium for \$110 to Burton W. Jones, #848, 4-12-54.
Revise contract of Dr. Emmett Hazlewood, #1327, 6-28-54.
Resign Horace Woodward, #1328, 6-28-54.
Lapse \$650 from Assistant Professor, #1329, 6-28-54.
Revise contract of Mrs. Virginia B. Roberts, #1330, 6-28-54.
Appoint Burnett T. Smith, #1584, 6-28-54.
Appoint Lillian E. McGlothlin, #1585, 6-28-54.
Appoint Dr. D. C. B. Marsh, #1612, 6-28-54.
Appoint Lillian E. McGlothlin, #1774, 8-21-54.

MECHANICAL ENGINEERING

Accept resignation of Floyd L. Williams, #149, 10-9-53.
Lapse \$4,700 from Associate Professor, #150, 10-9-53.
Terminate contract of Dr. J. C. Hardgrave, #518, 1-23-54.
Lapse \$3,542.68, #519, 1-23-54.
Appropriate from U.B., \$750 to Student Assistants Account, #520, 1-23-54.
Correct Item #766, #875, 4-12-54.
Lapse \$580 from Laboratory Mechanician, #876, 4-12-54.
Lapse \$320 from Student Assistant Account, #877, 4-12-54.
Appropriate from U.B., \$900 to Assistant Mechanician, #878, 4-12-54.
Employ Irving L. Reese, #879, 4-12-54.
Revise contract of Alfred O. Monasch, #908, 4-12-54.
Grant Donald J. Helmers permission to to consulting work, #1251, 6-28-54.
Appoint Robert E. Martin, #1354, 6-28-54.

MILITARY PROPERTY CUSTODIAN

Employ Jerry N. Reeves, #157, 10-9-53.
Accept resignation of Harold O. Purvine, #1784, 8-21-54.

MILITARY PROPERTY CUSTODIAN continued

Employ Rufus D. Garth, #1785, 8-21-54.
 Appropriate from U.B., \$50 to M.E.&T., #1786, 8-21-54.
 Resign Harold O. Purvine, #1886, 8-21-54.
 Employ Rufus D. Garth, #1887, 8-21-54.
 Accept resignation of Jerry Nell Reeves, #1888, 8-21-54.
 Resolution granting Rufus D. Garth authority to handle Military property,
 #1968, 8-21-54.

MISCELLANEOUS GENERAL EXPENSE

Lapse \$3,000 from Annual Audit, #789, 4-12-54.
 Lapse \$250 from Miscellaneous General Expense, #1497, 6-28-54.
 Lapse \$200 from Miscellaneous General Expense, #1739, 8-21-54.

MUSEUM

Honorarium to Dr. Bruno Gebhard, #236, 10-9-53.
 Resign Jesus Saragosa, #237, 10-9-53.
 Employ Marcelo P. Maldonado, #238, 10-9-53.
 Lapse \$100 from Custodian, #239, 10-9-53.
 Appropriate from U.B., \$100 to Technical Help and Student Assistants,
 #240, 10-9-53.
 Approve payment to Peter Hurd, Taos, N.M., \$2,065.50 to execute one fresco
 mural, #989, 4-12-54.
 Approve transfer of \$2,065.50 from Rotunda Fund to Museum Operating Fund,
 #1315, 6-28-54.

MUSEUM (ROTUNDA FRESCO MURAL)

Approve payment to Peter Hurd, Taos, N. M., \$2,065.50 to execute one fresco
 mural, #989, 4-12-54.
 Approve transfer of \$2,065.50 from Rotunda Fund to Museum Operating Fund,
 #1315, 6-28-54.

MUSIC

Appoint Mrs. Helen M. Taylor, #319, 11-7-53.
 Letter of appreciation to Adair Music Co., #464, 1-23-54.
 Honorarium to Shelby Collier, #509, 4-12-54.
 Appropriate from U.B., \$200, #849, 4-12-54.
 Appoint Mrs. Helen May Taylor, #850, 4-12-54.
 Revise contract of Mrs. Mary H. McCarty, #851, 4-12-54.
 Waive General Property Deposit for Music Education 4112, #907, 4-12-54.
 Appropriate from U.B., \$300 to M.E.&T., #1515, 6-28-54.
 Appoint Otis H. Colvin, Jr., #1586, 6-28-54.
 Appoint Ira J. Schantz, #1587, 6-28-54.
 Appropriate from U.B., \$90 for Student Assistants, #1588, 6-28-54.
 Revise contract of Mrs. Helen M. Taylor, #1613, 6-28-54.
 Lapse \$200 from M.E.&T., #1614, 6-28-54.
 Appoint Raymond P. Elliott, #1775, 8-21-54.
 Appoint Ira J. Schantz, #1776, 8-21-54.
 Appoint Otis H. Colvin, #1777, 8-21-54.
 Appoint Paul R. Ellsworth, #1879, 8-21-54.

NEW BUILDINGS

Consideration of erecting the first unit of Infirmary, #308, 10-9-53.
 Various architectural firms to be contacted regarding Infirmary planning,
 #309, 10-9-53.
 Approval of construction of first unit of Infirmary, #454, 11-7-53.
 Sites for Infirmary discussed, #765, 11-7-53.
 Site selected for Infirmary, #1202, 4-12-54.
 Feasibility of issuing notes to secure building funds for Infirmary and
 Gymnasium, #1203, 4-12-54 (action deferred)
 Feasibility of issuing notes, First Southwest Co., Dallas, #1696, 6-28-54.
 Preliminary plans for first unit of Gym to be prepared by Mr. Barrick,
 #1697, 6-28-54.
 Mr. Benson to prepare Bond Resolution for Board, #1698, 6-28-54.
 Approval of resolution with 5 changes, #1960, 6-28-54.
 Board delayed action on issuance of Revenue Bonds, #1960A, 8-21-54.
 Authorized preparation of schematic plans for Gym for Men, #1961, 8-21-54.
 Approved preliminary plans for Infirmary, #1970, 8-21-54.

NON-RESIDENT FEE

Approve fee for 6 week term, \$50; \$150 for long session per semester,
 #1312, 6-28-54.

OFFICE OF DEVELOPMENT

Revise contract of Dorothy Thompson, #786, 4-12-54.
 Accept resignation of E. W. Smith, #1236, 6-28-54.
 Resignation of E. W. Smith accepted, #1674, 6-28-54.
 Approval of Tech's participation in 1954 State Fair, #1705, 6-28-54.
 Appoint W. H. Crenshaw, #1736, 8-21-54.
 Appoint W. H. Crenshaw, #1849, 8-21-54.

OFFICE OF THE DEAN OF AGRICULTURE

M. L. Pennington to sign Educational Loan Agreements between Tech and manufactures of farm machinery that place machinery on loan basis, #756, 1-23-54.
 Request of Sheriff's Posse to establish headquarters on campus refused, #764, 1-23-54.
 Grant leave without pay to Dr. N. C. Fine, #1503, 6-28-54.
 Appoint George O. Elle as Assistant Dean of Agriculture (T), #1504, 6-28-54.
 Lapse \$136.54 from Assistant Dean, #1505, 6-28-54.
 Appoint Dr. George O. Elle, #1600, 6-28-54.
 Lapse \$667.50 from Assistant Dean, #1601, 6-28-54.
 Appoint Dr. George O. Elle, #1867, 8-21-54.

OFFICE OF THE DEAN OF ARTS AND SCIENCES

Employ Mrs. Barbara J. Ballard, #127, 10-9-53.
 Lapse \$20.00 from Secretary, #128, 10-9-53.
 Appropriate from U.B., \$983.33 to Freshman Counselors, #129, 10-9-53.
 Accept resignation of Mrs. Barbara Ballard, #1519, 6-28-54.
 Employ Sarah M. Simonds, #1520, 6-28-54.
 Lapse \$197.31 from Secretary, #1521, 6-28-54.
 Employ Mrs. Barbara M. Carr, #1756, 8-21-54.
 Revise contract of Sarah M. Simonds, #1757, 8-21-54.
 Appropriate from U.B., \$226.67 to Student Assistants, #1758, 8-21-54.

OFFICE OF THE DEAN OF ENGINEERING

Accept resignation of Mrs. Charlene Miller, #883, 4-12-54.
 Cooperative plan with Abilene Christian College, #1972, 8-21-54.

OFFICE OF THE DEAN OF THE GRADUATE SCHOOL

Accept resignation of Mrs. Jane W. Moore, #10, 10-9-53.
 Employ Mrs. Irene F. Temple, #11, 10-9-53.
 Appropriate from U.B. \$810 to M.E.&T., #325, 11-7-53.
 Approve salary schedule for Graduate Assistantships, #524, 1-23-54.
 Change the name from Graduate Division to the Graduate School, #758, 1-23-54.
 Approve a fee of \$4.00 for Graduate Record Examination, #1263, 6-28-54.
 Lapse \$300 from M.E.&T., #1264, 6-28-54.
 Appropriate from U.B. \$25 to Student Assistant Account, #1265, 6-28-54.

OFFICE OF THE DEAN OF HOME ECONOMICS

Employ Mrs. Sandra Haynes, #154, 10-9-53.
 Lapse \$48.46 from Secretary, #155, 10-9-53.
 Accept resignation of Mrs. Sandra Haynes, #519, 1-23-54.
 Employ Mrs. Barbara Benson, #520, 1-23-54.
 Accept resignation of Mrs. Constance L. Walker, #521, 1-23-54.
 Employ Mrs. Barbara Benson, #522, 1-23-54.
 Employ Mrs. Hazel F. Elliott, #523, 1-23-54.
 Accept resignation of Mrs. Hazel F. Elliott, #889, 4-12-54.
 Employ Mrs. Peggy J. Crane, #890, 4-12-54.
 Accept resignation of Mrs. Peggy J. Crane, #891, 4-12-54.
 Accept resignation of Mrs. Barbara Benson, #1256, 6-28-54.
 Employ Mrs. Dorothy Smiley, #1257, 6-28-54.
 Lapse \$17.34 from Secretary, #1258, 6-28-54.
 Employ Mrs. Nina Thurmond, #1259, 6-28-54.
 Lapse \$88.85 from Divisional Secretary, #1260, 6-28-54.
 Appropriate from U.B., \$88.85 to Student Assistants, #1261, 6-28-54.
 Appropriate from U.B., \$100 to M.E.&T., #1262, 6-28-54.
 Lapse \$60 from M.E.&T., #1765, 8-21-54.

OFFICE OF THE DEAN OF STUDENT LIFE

Retire Mrs. Eleanor M. Chitwood, #4, 10-9-53.
 Revise contract of Frances Freese, #38, 10-9-53.
 Lapse \$315 from Assistant Dean of Women, #39, 10-9-53.
 Resign Sara Daviss, #40, 10-9-53.
 Employ Mrs. Emma Jene Maniss, #41, 10-9-53.
 Accept resignation of Gwendolyn Wilkinson, #42, 10-9-53.

OFFICE OF THE DEAN OF STUDENT LIFE continued

Employ Mrs. Carol Collins, #43, 10-9-53.
 Appropriate from U.B., \$477.34 to M.E.&T., #784, 4-12-54.
 Appropriate from U.B., \$100 to M.E.&T., #785, 4-12-54.
 Grant leave of absence to Frances Freese, #1233, 6-28-54.
 Accept resignation of Mrs. Beatrice E. Munn, #1234, 6-28-54.
 Employ Mrs. Helen P. Fortenberry, #1235, 6-28-54.
 Appoint Mrs. Martha H. Hall, #1307, 6-28-54.
 Honorarium to Bonnie Fitzwater, #1484, 6-28-54.
 Accept resignation of Mrs. Carol Collins, #1485, 6-28-54.
 Employ Mrs. Beulah L. Peticolas, #1486, 6-28-54.
 Lapse \$232.53 from Assistant Dean of Women, #1487, 6-28-54.
 Accept resignation of Mrs. Marjorie M. Neely, #1732, 8-21-54.
 Appropriate from U.B., \$59 to M.E.&T., #1733, 8-21-54.
 Accept the resignation of Mrs. Marjorie M. Neely, #1850, 8-21-54.
 Accept resignation of Frances Freese, #1851, 8-21-54.

OFFICE OF THE PRESIDENT

Employ Mrs. Patricia A. Middleton, #27, 10-9-53.
 Accept resignation of Mrs. Patricia A. Middleton, #769, 4-12-54.
 Employ Mrs. Barbara A. Peacock, #770, 4-12-54.
 Lapse \$608.38 from Receptionist, #771, 4-12-54.
 Appropriate from U.B., \$1,508.38 to Student Assistants, #772, 4-12-54.
 Appropriate from U.B., \$2,100 to M.E.&T., #1224, 6-28-54.
 Authorize a new position, Secretary, #1478, 6-28-54.
 Increase in salaries approved for President, #1678(2); vacation for Mr. Pennington, #1678(3); accepted resignation of H. E. Chiles, #1678(4); approved appointment of J. P. Gibbins to Tech Foundation Board, #1678(5), 6-28-54.
 Accept resignation of Mrs. Barbara A. Peacock, #1708, 8-21-54.
 Lapse \$516.66 from Secretary, #1709, 8-21-54.
 Lapse \$345.69 from Receptionist, #1710, 8-21-54.
 Appropriate from U.B., \$1,074.96 to P-T Help, #1711, 8-21-54.

OFFICE OF THE REGISTRAR

Employ Evelyn S. Burks, #5, 10-9-53.
 Employ Mrs. Dale M. Simpson, #6, 10-9-53.
 Employ Mrs. Evelyn Burks Smith, #34, 10-9-53.
 Accept resignation of Mrs. Elizabeth Hawkins, #35, 10-9-53.
 Employ Mrs. Carla J. Wells, #36, 10-9-53.
 Approve an additional appropriation of \$440 to Student Assistants, #37, 10-9-53.
 Accept resignation of Mrs. Mavis Crittenden, #490, 1-23-54.
 Revise contract of Mrs. Evelyn Smith, #491, 1-23-54.
 Employ Patsy R. Mullin, #492, 1-23-54.
 Lapse \$63 from Clerk, #493, 1-23-54.
 Appropriate from U.B., \$360 to Student Assistants, #494, 1-23-54.
 Approved a contract for remodeling work, #754, 1-23-54.
 Grant leave without pay to Patsy Mullin, #779, 4-12-54.
 Lapse \$218.75 from Clerk, #780, 4-12-54.
 Appropriate from U.B., \$168 to Student Assistants, #781, 4-12-54.
 Lapse \$191 from Secretary to Registrar, #782, 4-12-54.
 Revise contract of Mrs. Evelyn Smith, #783, 4-12-54.
 Accept resignation of Mrs. Carla Wells, #1729, 8-21-54.
 Lapse \$584.68 from M.E.&T., #1730, 8-21-54.
 Appropriate from U.B., \$584.68 to Student Assistants, #1731, 8-21-54.

OFFICE OF THE SUPERVISING ARCHITECT

Appropriate from U.B., \$166.25 to M.E.&T., #562, 1-23-54.
 Employ Ben L. Wilson, #957, 4-12-54.

VICE PRESIDENT AND COMPTROLLER

Authorized Mr. Pennington to sign all Educational Loan Agreements between Texas Tech and manufactures of machinery that place machinery with College on a loan basis, #756, 1-23-54.
 Lapse \$5,000 from Administrative Assistant, #773, 4-12-54.
 Increase salary for Dr. Giesecke, #1678(1), 6-28-54.
 Salary for the President authorized, #1678(2), 6-28-54.
 Paid vacation for M. L. Pennington, #1678(3), 6-28-54.
 Employ Vernon E. Thompson, #1842, 8-21-54.

VICE PRESIDENT AND COMPTROLLER (AUDITING)

Accept resignation of Marilyn M. Larsen, #1, 10-9-53.
 Lapse \$2,560 from Bookkeeper, #28, 10-9-53.

VICE PRESIDENT AND COMPTROLLER (AUDITING)

Lapse \$720 from Student Clerk, #29, 10-9-53.
 Lapse \$100 from Clerk-Typist, #30, 10-9-53.
 Employ Robert B. Price, #31, 10-9-53.
 Employ Vernon E. Thompson, #32, 10-9-53.
 Employ Mrs. Buena J. Felty, #33, 10-9-53.
 Approve supplementary payment to Gerie L. Pirkey, #466, 1-23-54.
 Accept resignation of Mrs. Geraldine Bridges, #467, 1-23-54.
 Employ Mrs. Ollie J. Eaton, #468, 1-23-54.
 Accept resignation of Mrs. Lulabel Van Duist, #469, 1-23-54.
 Employ Mamie L. Gibbons, #470, 1-23-54.
 Lapse \$15.77, #471, 1-23-54.
 Approve sale of typewriter to Thomas Bros. Co., #472, 1-23-54.
 Accept resignation of Mary K. Prim, #774, 4-12-54.
 Employ Mrs. Anne Brown, #775, 4-12-54.
 Grant military leave of absence to Robert B. Price, #1225, 6-28-54.
 Lapse \$1,032.31 from Accountant, #1226, 6-28-54.
 Revise contract of Gerie Pirkey, #1227, 6-28-54.
 Revise contract of Mrs. Mildred P. Daws, #1228, 6-28-54.
 Accept resignation of Mrs. Buena J. Felty, #1229, 6-28-54.
 Employ Mrs. Patsy J. Farrell, #1230, 6-28-54.
 Lapse \$25.00 from Clerk-Typist, #1231, 6-28-54.
 Approve exchange of posting machine for adding machine with Thomas Bros. Lubbock, #1232, 6-28-54.
 Cancel Items Nos. 1225, 1226, 1227 and 1228, 5-17-54, #1479, 6-28-54.
 Grant leave without pay to Mrs. Anne Brown, #1480, 6-28-54.
 Lapse \$52.50 from Clerk & Stenographer, #1481, 6-28-54.
 Revise contract of E. D. Walker, #1595, 6-28-54.
 Grant a military leave of absence to Robert B. Price, #1712, 8-21-54.
 Lapse \$30.37 from Accountant, #1713, 8-21-54.
 Revise contract of Gerie Pirkey, #1714, 8-21-54.
 Lapse \$183.52 from Accounts Payable Supervisor, #1715, 8-21-54.
 Revise contract of Mrs. Mildred Pauline Daws, #1716, 8-21-54.
 Lapse \$7.62 from Voucher Clerk, #1717, 8-21-54.
 Revise contract of Mrs. Mamie L. Gibbons, #1718, 8-21-54.
 Accept resignation of Mrs. Wilma Hardin, #1719, 8-21-54.
 Accept resignation of Mrs. Ollie J. Eaton, #1720, 8-21-54.
 Employ Mrs. Joanne James, #1721A, 8-21-54.
 Lapse \$250 from Student and P-T Help, #1722, 8-21-54.
 Appropriate from U.B., \$250 to M.E.&T., #1723, 8-21-54.
 Correct Item Nos. 1480 and 1481, #1724, 8-21-54.
 Lapse \$11.54 from Bookkeeping Machine Operator, #1725, 8-21-54.
 Employ Vernon E. Thompson, #1842, 8-21-54.
 Resign Wilma F. Hardin, #1843, 8-21-54.
 Resign Mrs. Ollie J. Eaton, #1844, 8-21-54.
 Employ Mrs. Joanne James, #1845, 8-21-54.
 Employ Mrs. Mamie L. Gibbons, #1846, 8-21-54.
 Employ Mrs. Peggy L. Blanton, #1847, 8-21-54.

VICE PRESIDENT AND COMPTROLLER (PURCHASING)

Accept resignation of Mrs. Wilma J. Oliver, #2, 10-9-53.
 Employ Marshall A. Winegar, #3, 10-9-53.
 Accept resignation of Mrs. Evelyn L. McCulloch, #473, 1-23-54.
 Advance Billie L. Berry, #474, 1-23-54.
 Lapse \$203.34 from Secretary and Clerk, #475, 1-23-54.
 Employ Mrs. Trenna S. King, #476, 1-23-54.
 Accept resignation of Billy L. Berry, #477, 1-23-54.
 Employ Mrs. Wanda G. Starcher, #478, 1-23-54.
 Accept resignation of Mrs. Jeanne H. Wheeler, #479, 1-23-54.
 Employ Mrs. Clela B. Bird, #480, 1-23-54.
 Lapse \$69.86 from Stenographer and Clerk, #481, 1-23-54.
 Lapse \$122 from Typist, #482, 1-23-54.
 Accept resignation of Mrs. Clela B. Bird, #776, 4-12-54.
 Employ Joyce Thomas, #777, 4-12-54.
 Lapse \$43.52 from Stenographer and Clerk, #778, 4-12-54.
 Grant leave without pay to Joyce J. Thomas, #1482, 6-28-54.
 Lapse \$43.27 from Stenographer-Clerk, #1483, 6-28-54.
 Accept resignation of Donald E. Longbotham, #1726, 8-21-54.
 Employ William R. Franks, #1727, 8-21-54.
 Lapse \$5.59 from Invoice Clerk, #1728, 8-21-54.

OFFICIAL COLLEGE SEAL

Designated seal now in use as Official College Seal, #296, 10-9-53.

OFFICIAL FUNCTIONS

Appropriate from U.B., \$250, #1498, 6-28-54.

OFFICIAL PUBLICATIONS

Appropriate from U.B., \$700, #790, 4-12-54.

Approved use of Drane Hall for women students, 1954-55, designated dorm. facilities for freshmen women, approved publication about Texas Tech, #1218, 4-12-54.

Approve Summer Session Catalogue and 29th Catalogue, #1310, 6-28-54.

Appropriate from U.B., \$740.88 for Bulletin (Item 1218), #1311, 6-28-54.

ORGANIZED RESEARCH

Approve budget for work by Dr. S. H. Lee, #229, 10-9-53.

Approve budget for work by Dr. R. W. Strandtmann, #230, 10-9-53.

Approved Supplemental Agreement No. 1 to contract No. DA-23-072-ORD-491 (\$4200), Dr. S. H. Lee, #299, 10-9-53.

Employ Henry L. King, #349, 11-7-53.

Appropriate \$150 from Research Funds, Account #588 to Account 1342, Dr. V. T. Clover, #1309, 6-28-54.

Employ Dr. W. M. Pearce to do historical research, #1839, 8-21-54.

PANTECH FARMS

Employ Mrs. Viola Ruth Morris, #192, 10-9-53.

Report on present status of PanTech, #307, 10-9-53.

Proposal for settlement made by Mel R. Summers accepted, #449, 11-7-53.

Approved a Consent Instrument and leased Building No. 7, Zone 9 of Pantex Ordnance Plant to Phillips Chemical Company, #461, 11-7-53.

Revise contract of L. A. Maddox, #565, 1-23-54.

Revise contract of L. A. Maddox, Jr., #566, 1-23-54.

Accept resignation of O. D. Riggs, #567, 1-23-54.

Revise contract of Joe S. Ables, #568, 1-23-54.

Revise contract of Robert J. Moore, #569, 1-23-54.

Employ Richard J. Murray, #570, 1-23-54.

Employ Martin L. Vance, Jr., #571, 1-23-54.

Lapse \$2475 from Assistant Animal Husbandman, #572, 1-23-54.

Lapse \$666.67 from Animal Husbandman, #573, 1-23-54.

Lapse \$1,258.33 from M.E.&T., #574, 1-23-54.

Appropriate from U.B., \$4,400, #575, 1-23-54.

Memorandum of Agreement and Understanding and Revised Educational Use Plan for PanTech Farms incorporated in the Minutes, #753, 1-23-54.

Grant Joe S. Ables a temporary leave without pay, #964, 4-12-54.

Report by Mr. Pennington concerning PanTech, #1222, 4-12-54.

Grant L. A. Maddox, Jr., leave without pay, #1551, 6-28-54.

Approved a revision in the lease between County of Carson and Tech, #1675, 6-28-54.

Approved a lease between Adair Grain Co., Wichita, Kansas and Tech, #1691, 6-28-54.

Progress report on PanTech, #1702, 6-28-54.

Revise contract of J. P. Smith, #1821, 8-21-54.

Accept resignation of Mrs. Viola Morris, #1822, 8-21-54.

Correct Item #1702, #1823, 8-21-54.

Lapse \$1,640.42 from Account 668 to PanTech Farm Account, #1824, 8-21-54.

Approve budget changes for PanTech Farm, #1898, 8-21-54.

PARKING AREAS, CONTROL OF

A Resolution for the Control of Parking Areas passed, #463, 11-7-53.

PETROLEUM ENGINEERING

Accepted a gift from Transcontinental Pipe Line Corp., Houston, #300, 10-9-53.

Appoint Norman Lamont, #982, 4-12-54.

Appoint Philip Johnson, #983, 4-12-54.

Lapse \$417.68 from Student Assistants, #1524, 6-28-54.

Accept a gift from Amerada Petroleum Corp. and Geophysical Research Corp., Tulsa, Oklahoma, #1566, 6-28-54.

Revise contract of Norman Lamont, #1617, 6-28-54.

Accept resignation of Norman Lamont, #1883, 8-21-54.

Appoint Howard W. Benischek as Visiting Professor, #1884, 8-21-54.

PETROLEUM ENGINEERING FUND

Appoint Norman Lamont, #982, 4-12-54.

Appoint Philip Johnson, #983, 4-12-54.

PHYSICAL PLANT (BUILDING MAINTENANCE)

Employ Howard D'Spain, #181, 10-9-53.
 Lapse \$500 from Assistant to Director, #182, 10-9-53.
 Lapse \$180 from Secretary, #183, 10-9-53.
 Employ Mrs. Carolyn McAdams, #184, 10-9-53.
 Revise contract of W. L. Bearden, #185, 10-9-53.
 Employ Louis J. Randolph, #186, 10-9-53.
 Accept resignation of Melvin T. Renfro, #187, 10-9-53.
 Employ Carl R. Grimsley, #334, 11-7-53.
 Lapse \$507.22 from Locksmith, #335, 11-7-53.
 Revise contract of Howard D'Spain, #958, 4-12-54.
 Accept resignation of Mrs. Carolyn McAdams, #959, 4-12-54.
 Employ Mrs. Helen L. Scales, #960, 4-12-54.
 Accept resignation of Thomas D. Davis, #961, 4-12-54.
 Lapse \$225 from Assistant to Director, #962, 4-12-54.
 Appropriate from U.B., \$5000 for seal coating streets, #1292, 6-28-54.
 Accept resignation of James L. Benton, #1293, 6-28-54.
 Employ Mr. P. M. Porter, #1294, 6-28-54.
 Lapse \$47.15 from Cabinetmaker, #1295, 6-28-54.
 Employ Herbert H. Garrett, #1296, 6-28-54.
 Accept resignation of Harold D'Spain, #1550, 6-28-54.
 Employ Leroy Cox, #1808, 8-21-54.
 Accept resignation of Herbert H. Garrett, #1809, 8-21-54.
 Employ Carl Warn, #1810, 8-21-54.
 Lapse \$8.91 from Carpenter, #1811, 8-21-54.
 Appropriate from U.B., \$2,500 to M.E.&T., #1812, 8-21-54.
 Approve transfer of \$1,208.28 from M.E.&T. to Miscellaneous Labor Account, #1813, 8-21-54.
 Approve title change for P. M. Porter, #1892, 8-21-54.

PHYSICAL PLANT (CAMPUS POLICE-TRAFFIC)

Employ W. W. Webb, #189, 10-9-53.
 Approve an appropriation from U.B., \$4,700 and approve budget for 1953-54, #190, 10-9-53.
 Employ E. D. Hart, #337, 11-7-53.
 Lapse \$128.34 from Traffic Officer, #338, 11-7-53.
 Lapse \$222.22 from Traffic Officer, #339, 11-7-53.
 Appropriate from U.B., \$350.56 to Part-time Help, #340, 11-7-53.
 Appropriate from U.B., \$1,736.74 to M.E.&T., #1818, 8-21-54.

PHYSICAL PLANT (CARE AND MAINTENANCE OF GROUNDS)

Appropriate from U.B., \$540 to M.E.&T., #563, 1-23-54.
 Accept resignation of Mrs. Lois Thompson, #1814, 8-21-54.
 Employ Mrs. Delores M. Nutt, #1815, 8-21-54.
 Employ Mrs. Margaret A. Blackburn, #1816, 8-21-54.
 Approve an extra to the contract with Kerr and Middleton, Lubbock, #1817, 8-21-54.
 Employ Mrs. Margaret Blackburn, #1893, 8-21-54.

PHYSICAL PLANT (CUSTODIAL AND BUILDING OPERATION SERVICE)

Retire James A. Martin, 8-31-53, #336, 11-7-53.

PHYSICAL PLANT (PLANT EXTENSION)

Appropriate from U.B., \$12.10 to Library Lighting Account, #213, 10-9-53.
 Designate 9-21-53 as acceptance date of Stadium Addition, #214, 10-9-53.
 Employ Lindon T. Irwin, #227, 10-9-53.
 Approved contract for remodeling Registrar's office, #754, 1-23-54.
 Appropriate from U.B., \$2,175 for reroofing Textile Engineering Bldg., #963, 4-12-54.
 Approve payment of \$1,257.89 from U.B. in Football Account to Tidmore Construction Co. to install Chairs, #977 and 978, #4-12-54.
 Contract with Texas Roofing Co. for reroofing Textile Engineering Building, #1208, 4-12-54.
 Approved an appropriation from U.B., \$12,500 for College Farm, #1213, 4-12-54.
 Appropriated from U.B., \$2,182.41 for remodeling Room C-D in Chemistry Building, #1215, 4-12-54.
 Appropriate from U.B., \$5,000 for seal-coating streets, #1292, 6-28-54.
 Lapse \$.95 from Library Reserve Reading Room Account, #1568, 6-28-54.
 Board ratified a contract between Anthony Co. and Tech, #1692, 6-28-54.
 Board ratified a contract between Pittsburg Plate Glass Co. and Tech, #1693, 6-28-54.
 Board ratified a contract between Jack C. Thomas and Tech, #1694, 6-28-54.

PHYSICAL PLANT (PLANT EXTENSION) continued

- Approve an extra to the contract with Kerr and Middleton for construction of parking lot, #1817, 8-21-54.
- Ratify a contract between Tech and Kerr & Middleton, Lubbock, for cinder track, #1819, 8-21-54.
- Approve an extra to the contract with the Anthony Co., Re: Item #1692, #1825, 8-21-54.
- Ratify a contract between Tech and Hunter-Hayes Elevator Co., Dallas, #1825, 8-21-54.
- Approved employment of Parkhill, Smith and Cooper, Lubbock, to make a topographic map of a portion of Tech, #1971, 8-21-54.
- Board voted to reject all bids for 2 tennis courts, #1975, 8-21-54.

PHYSICAL PLANT (POWER PLANT OPERATION AND UTILITIES)

- Approve an increase in pay to Sam J. Koop, #188, 10-9-53.

PHYSICAL PLANT (TRAFFIC SIGNAL SYSTEM)

- Approve an appropriation from U.B., \$690 to Traffic Signal System, #191, 10-9-53.

PHYSICS

- Appoint David J. Besdin, #118, 10-9-53.
- Appoint John C. Resler, #119, 10-9-53.
- Lapse \$700 from Assistant Professor, #120, 10-9-53.
- Appoint J. L. Collins, #121, 10-9-53.
- Appropriate from U.B., \$500 to Teaching Fellows, #852, 4-12-54.
- Appoint J. H. Robinson, III, #853, 4-12-54.
- Appropriate from U.B., \$200 to Student Assistants, #854, 4-12-54.
- Appropriate from U.B., \$210 to Student Assistants, #1589, 6-28-54.
- Appoint J. W. Day, #1778, 8-21-54.
- Appoint W. W. Merrymon, #1779, 8-21-54.
- Board approved an appropriation of \$10,000 from U.B., 1949 Building Funds, #1965, 8-21-54.

PLACEMENT OFFICE

- Appropriate from U.B., \$1,500 to M.E.&T., #310, 11-7-53.
- Accept resignation of Mrs. Marjorie Kastman, #495, 1-23-54.
- Employ Mrs. Edith S. King, #496, 1-23-54.
- Lapse \$8.00 from Clerk-Interviewer, #497, 1-23-54.
- Accept resignation of Mrs. Edith King, #787, 4-12-54.
- Employ Mrs. Joanne W. Cobb, #788, 4-12-54.
- Accept resignation of Mrs. Beulah L. Peticolas, #1488, 6-28-54.
- Employ Mrs. Wanda R. McMinn, #1489, 6-28-54.
- Accept resignation of Mrs. Joanne W. Cobb, #1734, 8-21-54.
- Employ Betty J. Mills, #1735, 8-21-54.
- Employ Betty J. Mills, #1848, 8-21-54.

PROMISSORY NOTE, ARTICLE VII, SECTION 17

- Feasibility of issuing a note or notes for first unit of Infirmary and Gymnasium. Proposal submitted by First Southwest Company, #1696, 6-28-54.
- Requested President to have preliminary plans prepared by College Architect, #1697, 6-28-54.
- Bond resolution to be prepared by First Southwest Co. and/or Blyth and Company, #1698, 6-28-54.
- 2% Promissory Note proposed with First National Bank, Dallas, \$1,200,000 with 5 changes, #1960, 8-21-54.

PSYCHOLOGY

- Approve a supplementary salary payment to Dr. Kuntz, #9, 10-9-53.
- Lapse \$3,000 from Professor and Head, #122, 10-9-53.
- Revise contract of Dr. J. E. Kuntz, #123, 10-9-53.
- Revise contract of Frances Freese, #124, 10-9-53.
- Appropriate from U.B., \$250 to Teaching Fellows, #125, 10-9-53.
- Appoint H. H. Hahn, #126, 10-9-53.
- Lapse U.B., \$3,000 from Head and Professor, #510, 1-23-54.
- Appoint Dr. R. K. O'Loughlin, #511, 1-23-54.
- Appropriate from U.B., \$250 to Teaching Fellow Account, #855, 4-12-54.
- Revise contract of H. H. Hahn, #856, 4-12-54.
- Honorarium to S. J. Kaplan, #857, 4-12-54.
- Appropriate from U.B., \$850, #858, 4-12-54.
- Honorarium to Dr. S. J. Kaplan, #1250, 6-28-54.
- Honorarium to Dr. S. J. Kaplan, #1516, 6-28-54.
- Lapse \$35 from Assistant Professor, #1517, 6-28-54.

PSYCHOLOGY continued

Appropriate from U.B., \$300 for a P-T Secretary, #1590, 6-28-54.
 Lapse \$176.40 from Research Assistant, #1751, 8-21-54.
 Employ Mrs. Anne S. McIlroy, #1752, 8-21-54.
 Lapse \$42.31 from Secretary, #1753, 8-21-54.
 Approve the purchase of a window cooler from Dr. Gene Hemmle, #1754, 8-21-54.
 Appropriate from U.B., \$176.40 for Student Assistants, #1780, 8-21-54.
 Accept resignation of Frances Freese, #1880, 8-21-54.
 Psychology major approved for Ph.D. degree, #1969, 8-21-54.

PURCHASES FROM STAFF MEMBERS

Approve purchase of a window cooler from Dr. Gene Hemmle, #1754, 8-21-54.
 Approve purchase of a typewriter from Dr. John A. Manning, #1755, 8-21-54.

RADIO BROADCASTING OF ATHLETIC EVENTS

Ratify contract between Humble Oil and Texas Tech for broadcasting rights, 1954, #1829, 8-21-54.

RESOLUTIONS

Control of Parking Areas, #463, 11-7-53.
 Limitation on Courses of Study, #1837, 6-28-54.
 Transfer unused balance in All Other General Administrative Salaries to General Operating Expense, #1966, 8-21-54.
 Authorized Rufus D. Garth to handle military property, #1968, 8-21-54.

RETIRED FACULTY AND STAFF MEMBERS

Retire Mrs. Eleanor M. Chitwood, 8-31-53, #4, 10-9-53.
 Retire James A. Martin, 8-31-53, #336, 11-7-53.

ROTC BOND

Request for \$40,000 bond approved, #456, 11-7-53.

SALE OF CARS

Dairy Manufactures 1949 Chev. Sedan, Alfred Hicks, Lubbock, #234, 10-9-53.
 Administrative 1951 Chev. Sedan, Poindexter Motor Co., Lubbock, #234, 10-9-53.
 Animal Husbandry 1950 Chev. Coupe, Alfred Hicks, Lubbock, #234, 10-9-53.
 Dairy Manufactures Creamery International Truck, Edwards Parts Co., #234, 10-9-53.

SCHOLARSHIPS

Kuykendall Foundation, designed for Freshman, #231, 10-9-53.
 General Electric Company, #232, 10-9-53.
 Dallas Textile Club, #540, 1-23-54.
 The Clayton Fund Scholarship, #541, 1-23-54.
 Socony Vacuum, #542, 1-23-54.
 National Farm Life Insurance Co., #543, 1-23-54.
 Carl B. King, #544, 1-23-54.
 Gifford-Hill Western Incorporated Graduate Fellowship, #545, 1-23-54.
 Phillips Petroleum Company Graduate Fellowship in Agronomy, #546, 1-23-54.
 Ethel Foster Scholarship Fund, #931, 4-12-54.
 Lubbock Real Estate Board Scholarship, #932, 4-12-54.
 Ex-Students Association Scholarships, #933, 4-12-54.
 Music Scholarship Fund, #1313, 6-28-54.
 Junior Scholarship, #1536, 6-28-54.
 Phi Eta Sigma Scholarship, #1537, 6-28-54.
 Lapse \$370 from Foreign Students Scholarships, #1538, 6-28-54.
 Lapse \$125 from Latin-American Scholarships, #1539, 6-28-54.

SEISMOLOGICAL OBSERVATORY

Lapse the Seismological Observatory Account as of 8-31-53, #302, 10-9-53.

SELF-EVALUATION PROGRAM

Lapse \$94.65 from the Budgeted appropriation Self-Evaluation Program (General Expense), #799, 4-12-54.

SHERIFF'S POSSE

Request to headquarter on College Farm not granted, #764, 1-23-54.

SMALL CLASS REPORTS

Continue classes of 11 or below listed on Attachment #5, #305, 10-9-53.
 Continue 3 additional classes with 11 or below, also corrections on Attachment #2, #453, 11-7-53.
 Continue such small classes during Spring Semester as justifiable, #766, 1-23-54.
 Approved incorporating the Small Class Report in Minutes, #1206, 4-12-54.

SMALL CLASS REPORTS continued

Approved Report on Small Classes, 1st Term, Summer Session, #1690, 6-28-54.
Approved Small Class Report for 2nd Term, Summer Session, #1967, 8-21-54.

SOUTH PLAINS INSTITUTE

Proposal given to establish a Southern Plains Institute at the College,
#1976, 8-21-54.

SPEECH

Closed-circuit television installation discussed, #1209, 4-12-54.
Lapse \$1,000 from budgeted appropriation for Teaching Fellows, #1347, 6-28-54.
Lapse \$44.50 from Student Assistants, #1518, 6-28-54.
Appropriate from U.B., \$44.50 to Student Assistants, #1591, 6-28-54.
Lapse \$36 from Teaching Fellows, #1615, 6-28-54.
Approve promotion in rank to Dr. Isabel C. Thompson, #1616, 6-28-54.
Approximately \$78,000 included in LBB requests for closed-circuit
T-V installation, #1699, 6-28-54.
Approve purchase of one typewriter from Dr. J. A. Manning, #1755, 8-21-54.
Appoint Patti M. Grubb, #1881, 8-21-54.

STADIUM ADDITION

Designate 9-21-53 as acceptance date of Stadium Addition from Tidmore
Construction Co., #214, 10-9-53.
Approve payment of \$1,257.89 from U.B. in Football Account for
installation of chairs, #977, 4-12-54.

STREETS, PAVEMENT AND SIDEWALKS

Appropriate from U.B., \$5,000 for seal-coating streets on campus, #1292,
6-28-54.
Approve an extra to contract with Kerr and Middleton, #1817, 8-21-54.

STUDENT ASSISTANTS (RATE OF PAY)

Change of wage scale for Student Assistants, #1630, 6-28-54.

STUDENT HEALTH SERVICE

Employ Mrs. Mildred Cannon, #48, 10-9-53.
Employ Mrs. Marjorie Mathewson, #49, 10-9-53.
Lapse \$85 from Registered Nurse, #50, 10-9-53.
Lapse \$85 from Registered Nurse, #51, 10-9-53.
Employ Mrs. Elizabeth McGuire, #311, 11-7-53.
Appropriated from U.B., \$5,000 to M.E.&T., #1221, 4-12-54.
Lapse \$1,100 from Registered Nurse, #1237, 6-28-54.
Lapse \$10.00 from Nurses Aides, #1238, 6-28-54.
Lapse \$68 from Kitchen Help, #1239, 6-28-54.
Accept resignation of Mrs. R. M. Jenkins, #1494, 6-28-54.
Employ Mrs. Mildred Cannon, #1495, 6-28-54.
Lapse \$30 from Night Nurse, #1496, 6-28-54.
Accept resignation of Mrs. Lois Reeves, #1737, 8-21-54.
Employ Mrs. Vivian L. Stout, #1738, 8-21-54.
Employ Mrs. Mildred Cannon, #1852, 8-21-54.
Employ Mrs. Ercella Jones Straley, #1853, 8-21-54.
Employ Mrs. Climmie Velma Squyres, #1854, 8-21-54.
Employ Mrs. Ada E. Carroll, #1855, 8-21-54.
Employ Mrs. Minnie F. Bryant, #1856, 8-21-54.
Employ Mrs. Neva C. Kennedy, #1857, 8-21-54.
Employ Mrs. Frances G. Roberts, #1858, 8-21-54.
Employ Mrs. Bertha M. Ponder, #1859, 8-21-54.
Employ Mrs. Julia L. Benford, #1860, 8-21-54.

STUDENT UNION

Correct name of Director of Student Union, #195, 10-9-53.
Lapse \$416.67 from Assistant Director, #196, 10-9-53.
Employ Amil D. Anderson, #197, 10-9-53.
Employ Mrs. DeLores G. Seale, #198, 10-9-53.
Employ Mrs. Gertrude Morse, #199, 10-9-53.
Approve payment of \$65.81 on an announcement board, #564, 1-23-54.
Accept 1953 Senior Class gift, \$507.35, #581, 1-23-54.
Feasibility of retiring outstanding Student Union Bldg. Bonds discussed,
#1204, 4-12-54.
People approved for membership on Student Union Board, #1205, 4-12-54.
Accept a gift of a clock from Beta Sigma Chapter of Alpha Phi Omega,
#1297, 6-28-54.
Approve installation of an elevator, #1552, 6-28-54.

STUDENT UNION continued

Employ Carol H. Seibert, #1620, 6-28-54.
 Approve compulsory Student Union Fee, #1621, 6-28-54.
 Ratify contract between Texas Tech and Hunter-Hayes Elevator Co., #1825, 8-21-54.
 Employ Mrs. Lorna Miller, #1894, 8-21-54.
 Approve compulsory Student Union Fee, #1895, 8-21-54.
 Students exempt from Student Union Fee for fiscal year, 1954-55, #1896, 8-21-54.
 Faculty and staff who are exempt from Student Union Fee for fiscal year, 1954-55, #1897, 8-21-54.

STUDENT UNION BOARD

People approved for membership to Student Union Board, #1205, 4-12-54.

STUDENT UNION BUILDING ADDITION

Feasibility of retiring outstanding Student Union Bonds discussed, #1204, 4-12-54.
 Action delayed on issuance of Revenue Bonds to provide for addition, #1960A, 8-21-54.

STUDENT UNION FEE

Students exempt from fee, 1953-54, #193, 10-9-53.
 Faculty and staff exempt from fee, 1953-54, #194, 10-9-53.
 Approve compulsory fee of \$5.00 for each semester and \$2.50 for each summer term, #1621, 6-28-54.
 Approve compulsory fee of \$5.00 for each semester and \$2.50 for each summer term for regular students, #1895, 8-21-54.
 Students exempt from fee, 1954-55, #1896, 8-21-54.
 Faculty and staff exempt from fee, 1954-55, #1897, 8-21-54.

SUMMER SCHOOL BUDGET

Budget approved for 1954 Summer School, #763, 1-23-54.

SUPPLEMENTARY SALARY PAYMENTS

Dr. James E. Kuntz, #9, 10-9-53.
 Dr. Robert L. Rouse, #322, 11-7-53.
 Gerie L. Pirkey, #466, 1-23-54.
 Harrison J. Cameron, #512, 1-23-54.
 F. A. Kleinschmidt, #515, 1-23-54.
 George R. Philbrick, #975, 4-12-54.
 Donald J. Helmers, #1251, 6-28-54.
 W. L. Bradshaw, #1522, 6-28-54.

TECH RODEO ASSOCIATION

New site to be selected for Tech Rodeo Association, #1680, 6-28-54.

TELEVISION

Discussion on possibility of closed-circuit T-V installation at Tech, #1209, 4-12-54.
 Approximately \$78,000 to be included in LBB for closed-circuit T-V at Tech, #1699, 6-28-54.

TENNIS COURTS

All bids rejected for construction of two tennis courts, #1975, 8-21-54.

TEXAS TECHNOLOGICAL COLLEGE FOUNDATION

Memberships approved for Board, #297, 10-9-53.
 Board ratified Article V, Section 7 of the new By-laws, #298, 10-9-53.
 Approval of appointments to Board, #462, 11-7-53.
 Accepted resignation of Edward W. Smith, #1674, 6-28-54.
 Increase in salary for Dr. Giesecke, #1678(1), 6-28-54.
 Salary for the President authorized, #1678(2), 6-28-54.
 Paid vacation for M. L. Pennington, #1678(3), 6-28-54.
 Accepted resignation of H. E. Chiles, Jr., Midland, #1678(4), 6-28-54.
 Approved appointment of J. P. Gibbins, Midland, #1678(5), 6-28-54.
 Approved participation by Tech in the 1954 State Fair, Dallas, #1705, 6-28-54.
 Employ Dr. W. M. Pearce to do research work with Dr. C. C. Rister, #1839, 8-21-54.

TEXAS TECH PRESS

Permission granted to print a book in summer of 1954, #1701, 6-28-54.
 Approve sale of used Linotype typesetting machine to Keith Blaylock, Iowa Park, Texas, #1831, 8-21-54.
 Contract approved between Texas Tech Press and West Texas Chamber of Commerce to publish manuscript, #1978, 8-21-54.

TEXAS STATE AGENCY FOR SURPLUS PROPERTY

Lapse \$478.50 from Texas State Agency for Surplus Property, to the Education and General Fund Surplus, #988, 4-12-54.

TEXTILE ENGINEERING

Lapse \$2,083 from Professor and Head, #151, 10-9-53.
 Revise contract of Mr. L. E. Parsons, #323, 11-7-53.
 Lapse \$2,917 from Professor and Head, #521, 1-23-54.
 Lapse \$200 from Student Assistants and \$400 from M.E. & T., #880, 4-12-54.
 Appropriate from U.B., \$240 to Part-time Loomfixer, #881, 4-12-54.
 Employ Sidney Mack, #882, 4-12-54.
 Appropriate from U.B., \$2,175 for reroofing the Textile Engineering Building, #963, 4-12-54.
 Contract between Texas Roofing and Texas Tech, #1208, 4-12-54.
 Approve consultant fee \$70 to George E. Pfeiffenberger for consultation services, #1252, 6-28-54.
 Appoint R. K. Flege, #1618, 6-28-54.

TEXTILE ENGINEERING BUILDING

Appropriate from U.B., \$2,175 for reroofing Textile Engineering Building, #963, 11-7-53.
 Contract approved with Texas Roofing Company, #1208, 4-12-54.

TEXAS TECH DAY

Board proclaimed an official "Texas Tech Day" each year, #1214, 4-12-54.

TOPOGRAPHIC MAP OF CAMPUS

Board approved employment of Parkhill, Smith and Cooper to make a topographic map of part of campus, #1971, 8-21-54.

TRACK

Board approved transfer of funds \$6,000 from 6th Street Account #876 to Track and Field Account #878, #1685, 6-28-54.
 Ratify contract between Tech and Kerr and Middleton for cinder track, #1819, 8-21-54.

TRADE AND/OR EXCHANGE OF COLLEGE PROPERTY

Sale of Vehicles

Dairy Manufactures, 1948 Chev. to Alfred Hicks, Lubbock, #234, 10-9-53.
 Administrative 1951 Chev. to Poindexter Motor Co., #234, 10-9-53.
 Animal Husbandry 1950 Chev. to Alfred Hicks, #234, 10-9-53.
 Dairy Manufactures Creamery 1949 International Truck, Edwards Parts Co., #234, 10-9-53.
 Approve exchange of Hereford bull for one Hereford bull, #1290, 6-28-54.
 Approve exchange of five Jersey cows for one Jersey bull, #1291, 6-28-54.
 Approve sale by Tech Press one used Linotype typesetting machine to Keith Blaylock, Iowa Park, Texas, #1831, 8-21-54.

TRANSFER OF FUNDS

Approved transfer of unused balance in All Other General Administrative Salaries to General Operating Expenses, #1966, 8-21-54.

TRAVEL (COLLEGE POLICY)

Statement approved re: College Policy on Faculty-Staff Trips, #757, 1-23-54.

USE OF JONES STADIUM

General Recommendations for the Use of Jones Stadium approved, #294, 10-9-53.

WEST HALL

Report on General Athletic situation at Texas Tech, #1677, 6-28-54.

WEST TEXAS CHAMBER OF COMMERCE

Permission granted to Tech Press to print book during summer of 1954, #1701, 6-28-54.
 Board approved contract between Chamber of Commerce and Texas Tech Press for publication of manuscript, #1978, 8-21-54.

WORKSHOPS

Honorarium to Mercedes Erro, Education, #23, 10-9-53.
 Honorarium to Nadine Hinch, Education, #24, 10-9-53.
 Approve payment of \$100 from Account 1310 to Dorm. System, Drane Hall, #25, 10-9-53.

WORKSHOPS continued

Honorarium to Dr. Maurice Ahrens, Education, #26, 10-9-53.

Appropriate from U.B., \$300 to Dr. Elvin S. Eyster, Business Education, #489, 1-23-54.

Appropriate from U.B., \$100 to M.E.&T., Office of the Dean of Student Life, #785, 4-12-54.

Appropriate from U.B., \$250 for Speech Workshop, #1241, 6-28-54.

Honorarium to Dr. Ciwa Griffiths, Speech, #1242, 6-28-54.

X-BUILDINGS

Appropriated from U.B., \$1,250 for remodeling Building X-17, #1220, 4-12-54.