

2/24/79

To: Joann and Betty A.
From: Ethel
Re: Plano Project--TEF

I keep changing my mind about this one, but have "slept on" this enough now that I think I know what I think!That is, with one remaining question...Please help!

Here is what has transpired so far...moneywise...

1. Material to be mailed was shipped to S.O. C.O.D. (in error) \$59.94... It was immediately refunded by Plano. This in no way is reflected as a project expense, and thus is a completed transaction...
2. Postage^(estimated) for mailing material was \$1140.00--which has been billed to Plano, and payment received...

Remaining to be done is the billing to Plano for preparing the mailing; for the phone calls to get approval of the project; and for the 5% administration fee..... This is the way I think the bill should read:

Mailing ~~ADMINISTRATIVE~~ expenses:

Could be consolidated on bill itself to read "19 hrs." \$56.82

Office staff & overhead	21 hours @ \$5.90/hr	\$123.90
Additional help		
Donna Green	15 hrs @ \$2.70	40.50
Phyllis Mann	4 hrs @ \$2.70	10.80
Employee taxes on additional help		56.82
Soc. Sec @ 6.05%	3.11	
State Unempl @ 4%	2.05	
Fed. " @ .007%	.36	
Drayage fee S.O. to P.O.		5.52
Phone calls re: logistics		27.35
		12.60
		<u>\$220.67</u>
		220.67

ADMINISTRATIVE EXPENSES

Administration fee @ 5% on:	Postage	1071.48
	Mlg exp	1140.00
		\$220.67
		<u>\$1292.15 @ 5%</u>
		\$64.61

Phone calls to get approval for project	1.80
	<u>287.08</u>

The question I have is whether we should charge to 5% administration fee just on the mailing expenses, or on the mailing expenses plus postage..... What do you think???

Let's try to get this cleaned up before the Feb. Board meeting adjourns....(not the billing itself, Joann, just the O.K. for it)...

2/28 Betty recommended 5% fee be charged on postage + mlg expense. advises Joann 3/2/79

Total project cost	1292.15
Adm fee	64.61
Phone call	1.80
	<u>1358.56</u>
	1140.00
	<u>218.56</u>

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

PROJECT FINANCIAL REPORT

FROM: LWV of Plano Date: 5/31/79

FOR: Name of project: Mailing of Collin County Book flyer -

INCOME

Received from TEF: _____

To be received from TEF: _____

From sales: _____

Other: _____

TOTAL

EXPENDITURES

Printing: 35,716 x 34 1,071.48

Promotion: _____

Distribution: _____

Office overhead: 2 hrs @ 5.90 123.90

Volunteers' expenses: _____

Other: phone & logistix 12.60

delivery to P.O. 27.35

add'l personnel 51.30

highway 2.70 5.52

Employee taxes on 5.52

add'l help 1,292.15

Sub total 64.61

5% office on subtotal 64.61

TOTAL

1,292.15

Additional 5% (or \$5.00 minimum) administration fee for local League projects to be deducted from LL account

64.61

Receipts must be attached justifying all expenditures and should be attached to the report sent to the TEF treasurer.

Ethel E Sturgis

Signature of Project Director


Supervisor

Make four copies: Send one to state office.
one to Project Supervisor.
one to TEF Treasurer -- with receipts attached.
Keep one copy for your files.

Please submit as soon as possible following completion of the project.

this was a contractual service only - for mailing.

No Project Directors Report required

U.S. POSTAL SERVICE STATEMENT OF MAILING BULK RATES		MAILER: Complete all items by typewriter, pen or indelible pencil. Prepare in duplicate if receipt is desired. Check for instructions from your postmaster regarding box labelled "RCA Offices".		PERMIT NO. 144		
				NUMBER OF		
POST OFFICE AUSTIN, TX 78710		DATE 12/11/78	RECEIPT NO. 	SACKS 44	TRAYS 	OTHER CONTAINERS
<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> 1st—Letters, written matter, post cards, at presort discount rate. </div> <div> <input checked="" type="checkbox"/> 3rd—Circulars and other printed matter. </div> <div> <input type="checkbox"/> 3rd—Books or catalogs of 24 pages or more, seeds, etc., less than 16 ozs. </div> </div> <div style="text-align: right; margin-top: 10px;"> RCA Offices: </div>						
NAME AND ADDRESS OF PERMIT HOLDER (Include ZIP Code) League of Women Voters of Texas Education Fund 1212 Guadalupe, #109, Austin <input checked="" type="checkbox"/> Check if non-profit under 134.5, PSM*		TELEPHONE NO. 472-1100	Postage is being paid by: (Check one) <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Pre-canceled Stamps <input checked="" type="checkbox"/> Meter Stamps </div>			
NAME AND ADDRESS OF INDIVIDUAL OR ORGANIZATION FOR WHICH MAILING IS PREPARED (If other than permit holder)		Number of pieces in mailing: 35,716 Weight of a single piece: 0.56 ozs.				
		Postage chargeable per piece: 2.7¢ 3 ¢ metered				
NAME AND ADDRESS OF INDIVIDUAL OR ORGANIZATION FOR WHICH MAILING IS PREPARED (If other than permit holder)		<input type="checkbox"/> CHECK HERE, if mailing is not eligible for discount and mailer elects to pay the full rate.				
		PRESORT DISCOUNT IF APPLICABLE <div style="text-align: center; margin-top: 20px;"> _____ pieces at _____ ¢ discount </div>				
* The signature of a nonprofit mailer certifies that: (1) The mailing does not violate section 134.57, PSM; and (2) Only the mailer's matter is being mailed; and (3) This is not a cooperative mailing with other persons or organizations that are not entitled to special bulk mailing privileges; and (4) This mailing has not been undertaken by the mailer on behalf of or produced for another person or organization that is not entitled to special bulk mailing privileges.						
SIGNATURE OF PERMIT HOLDER OR AGENT (Both principal and agent are liable for any postage deficiency incurred) 						TELEPHONE NO. 472-1100

690 ~~227~~ 34mf

FOR USE OF POSTAL SERVICE ONLY
WEIGHING SECTION—COMPLETE APPLICABLE PART BELOW

STATION OR UNIT <i>340.</i>										PERMIT NO. 	
FINANCE NO. <i>4804120</i>			ZIP CODE <i>78710</i>			NAME OF PERMIT HOLDER <i>Wom. Voters</i>					
RECEIVED AND WEIGHED						<input type="checkbox"/> LETTER MAIL — All mail normally processed through letter cases. <input type="checkbox"/> FLATS — All mail normally processed through flat cases. <input type="checkbox"/> OTHER MAIL — Not normally distributed in letter or flat cases.				RCA OFFICES ONLY	
DATE <i>12/3/78</i>			TIME <i>8:00 A.M.</i>								
NUMBER OF						CLASS	WEIGHT OF A SINGLE PIECE	POSTAGE CHARGEABLE PER PIECE		TOTAL PIECES IN MAILING	
SACKS		TRAYS		OTHER CONTAINERS		<i>3</i>	<i>690</i>	<i>2.7</i>		<i>35,716</i>	
										NO. OF DISCOUNT PIECES	

Weighing is necessary only if sufficient quantity to qualify for bulk rate is in question or not readily identifiable.		FOR TOTAL MAILING	Weight of a single piece (oz.)	Total weight of mailing. (lbs.)	Less TARE (lbs.)	Net total weight of mailing. (lbs.)	Total number of pieces in mailing.	<p style="font-size: 1.5em; margin: 0;"><i>34mf</i></p> <p>I CERTIFY that this mailing has been inspected to verify that it qualifies for the rate of postage being paid, and that it is properly prepared (and presorted where required) and that the statement of mailing on the reverse of this form has been verified and the necessary annual fee has been paid.</p> <p style="margin-top: 20px;"><i>B. Barnes</i></p> <p style="text-align: right; margin: 0;">(Signature of Weigher)</p>

Mailing expenses:

Office staff & overhead 21 hours @ \$5.90/hr. 123.90
Additional help -- 19 hours @ \$2.70 plus
taxes 56.82
Drayage fee, S.O. to P.O. 27.35
Phone calls to Plano re logistics 12.60
\$220.67

Administration fee 5% on: Postage \$1071.48
Mlg. ex.p. 220.67
\$1292.15 64.61

Phone calls to get approval for project 1.80 1.80
289.08

Less postage paid in excess of actual cost -68.52

(Plano paid \$1140.00 on the basis of what
they estimated in advance they would be
mailing. Actual cost was \$1071.48)

Total to be billed 210.56

Invoice
2101 to
LWV Plano



barber blue sea

avg for
time wk.

40 hrs.

2²⁰

Donna 15 hrs

2²⁰

Phyllis 4 hrs

2²⁵

Denise 15 hrs

5/7
3

Joan 6 hrs

Phone - approval 1.80
logistics 12.60

21 hrs/mo



barber blue sea

12-5

run #1

1478. 32

1357. 78

120.54 ^{spent} =

4,018

mailed

12/5/78

Donna-
4 hrs

Denise
2 hrs

Joann
3 hrs



barber blue sea

Beginning Dec. 6, 1978

Run #2
1356.29
1199.54

156.75

5,225 done

Run #3
1185.76

1115.38

70.38

2,346 done

Donna 10:00 - 12:00

1:45 - 4:45

denise
Shro

3 hrs



barber blue sea

Dec 7

begin

$$\begin{array}{r} 1115.38 \\ 726.49 \\ \hline 388.89 \end{array}$$

12,963
done

Donna
+ Rhyllis

9:00-
1:00

2 people

Denise
5 hrs

Joan 2 hrs



barber blue sea

12/7

$$\begin{array}{r} 726.49 \\ 722.74 \\ \hline \end{array}$$

$$\begin{array}{r} 3 \overline{) 3.75} \end{array}$$

1 2 5 done

$$\begin{array}{r} 722.74 \\ 715.99 \\ \hline 6.75 \end{array}$$

225 done



barber blue sea

Shelton
Spent 1071.48
Spent

12/8

begin

715.56
391.14
324.42

end
SACKS

19

14

44 sacks

10,814
done

4 hrs

15 ^{hrs}

Donna
Denise
15 hrs

35,716
sent

$$\begin{array}{r} 2.70 \\ 4 \\ \hline 10.80 \end{array}$$

$$\begin{array}{r} 10.8 \\ .0605 \\ \hline 5.40 \\ 1.480 \\ \hline 6.5340 \end{array}$$

1/22/79

on Dec. 8, 1979 1978:

For preparing the Plano mailing, Phyllis Manns was paid
for four hours @ \$2.70 per hour less .0605 Social Sec. = \$ 10.15
(LWV-T office account ck. #277) $210.80 - .65$

Donna Green was paid for 15 hours @ \$2.70 per hour less
.0605 Social Security ~~XXX~~ = $40.50 - 2.45$ 38.05
(LWV-T office account ck. #278)

$$\begin{array}{r} 2.70 \\ 15 \\ \hline 40.50 \end{array} \quad \begin{array}{r} 40.50 \\ .0605 \\ \hline 20.250 \\ 2435.00 \\ \hline 2,450.250 \end{array}$$

J. Lovelan

refunded to office
account 2/12/78
LWV TEF check #
434 51.30 sal
Less Soc Sec 3.10
48.20

LWV of Texas
 December, 1978
 LL Pres. Mailing (2)
 II. A. 2. g.
 Cities/Urban Crisis

STATE ALLOCATION OF REVENUE SHARING FUNDS

	<u>Receipts</u>	<u>Appropriations</u>	<u>Allocation</u>
FY 1972	-0-		
1973	\$129,236,059		
1974	98,488,053	\$176,356,214	Judiciary Mental Health

DEC 01 78

512 472 1100

DETAIL OF LONG DISTANCE

PAGE 2

NO. DATE TIME PLACE CALLED AREA NUMBER & MIN. AMOUNT



no Project

DEC 01 78

512 472 1100

DETAIL OF LONG DISTANCE

NO. DATE



*approve Plano
proj.
no Project
no Project*



AUSTIN, TEXAS 78701

JATCT

Do not write below this line



ROAD RUNNER DELIVERY SERVICE, INC.

11405 TEDFORD, AUSTIN, TEXAS 78753

837-6135

CHARGE CODES

DESCRIPTION OF CHARGES

1. Routine Within 4 Hours
2. Special Within 2 Hours
3. Hot Shot Within 1 Hour
4. Direct Within 30 Minutes
5. Next Day Within 24 Hours
6. Load-Unload Assembly Time
7. Power Lift Gate or Stairs
8. Extra Man or Large Truck
9. Zone
10. Mileage
11. Re-Delivery, Night, Weekend, Holiday
12. Extra Weight

DELIVERY TICKET

127797

DATE

12-13-78

ACCT. # 10

SHIPPER'S NO.

SHIPPER

ADDRESS

CITY

BILL TO (IF DIFFERENT FROM ABOVE)

CONSIGNEE'S NO.

CONSIGNEE

ADDRESS

CITY

ATTN. OR RM. NO.

PAYMENT BY:

☐ COD

☒ SHIPPER

☐ CONSIGNEE

☐ OTHER

DELIVERY:

☐ NEXT DAY

☐ HOT SHOT

☒ ROUTINE

☐ DIRECT

☐ SPECIAL

INTERLINE CHARGES

☐ PPD

☐ COLL.

☐ C.O.D.

NO. PCS.

DESCRIPTION AND MARKS

WEIGHT

MOOC

CHARGES

NOT RESPONSIBLE FOR FREIGHT CLAIMS AFTER 72 HOURS.
NOT RESPONSIBLE FOR CONCEALED DAMAGE.

\$50 DECLARED VALUE
UNLESS SPECIFIED HERE \$

C.O.D. AMOUNT

INTERLINE NUMBER

INTERLINE CHARGES

DRIVER

RECEIVED IN GOOD CONDITION BY

DRIVER

TOTAL

CUSTOMER COPY

PROJECT REQUEST FORM

NOV 1 1978

Supervisor:

Ethel Sturgis

From: LWV of Plano

Date 24 October 1978

Proposed project:

The mailing of 38,000 copies of a factual flyer on Collin County government and services at the non-profit organization bulk rate. A copy of the flyer is included.

Plans for execution, including distribution of any printed material:

The flyers would be shipped to Austin for stamping. They will be divided and bundled by zip code and marked with the appropriate bulk handling stickers. The envelopes will have the TEF name and return address printed on them.

Proposed Project Director: Name Melanie Vaughn

Phone: [REDACTED]

Address: [REDACTED]

Proposed budget:

Income

Expenditures

LL money on deposit: \$

Printing: \$

Donations from:

Promotion:

Grant from Collin County

Distribution: 1120.00

Commissioners' Court	1250.00
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Office Overhead: 60.00

Non-deductible funds:

Volunteers' Expenses:

Sales:

Other: telephone	20.00
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Other: _____

TOTAL

\$1250.00

TOTAL

\$1200.00 *

Approved for contractual service
for mailing only

Nancy S. Stevens
Signature of LL President or TEF Trustee

If more space is needed, use reverse side or attach a sheet.

MAKE FIVE COPIES. Send four to the state office; keep one for your files.

*Local Leagues: a 5% (\$5.00 minimum) administration fee will also be deducted from your account based on actual expenditures when PROJECT FINANCIAL REPORT is submitted.

**COLLIN COUNTY GOVERNMENT
AND PERSONAL SERVICES
(OUTLINE)**

*Funded by the Collin County Commissioners'
Court*

*Information compiled by the League of Women
Voters of Plano*

Fall, 1978

COLLIN COUNTY COURTHOUSE

McKinney, Texas 75069

COLLIN COUNTY SUB-COURTHOUSE

651 E. 18th Street, Plano, Texas 75074

Phone: 423-3035

COMMISSIONERS' COURT *meets every
Monday at 9:00 a.m.*

COUNTY JUDGE

Nathan E. White, Jr.

Phone: 542-2561, 542-2506 or
Metro 235-6311

COUNTY COMMISSIONERS

Precinct 1

Bailey Dickerson (Celina)

Phone: 542-2506 or Metro 235-6311

Precinct 2

W. C. (Bay) Sellers (Farmersville)

Phone: 542-2506 or Metro 235-6311

Precinct 3

Wallace Webb (Blue Ridge)

Phone: 542-2506 or Metro 235-6311

Precinct 4

Chuck Frisk (Plano)

Phone: 542-2506 or Metro 235-6311

What does the county judge do?

The county judge is the presiding officer and a member of the commissioners' court. He is the chief budget officer and administrative head of Collin County. His other duties include: chairing the county election board, which consists of the county clerk, sheriff, and the chairmen of the two political parties; sitting on the juvenile board with the other judges and cooperating with them in the selection of the juvenile probation officers; chairing the salary grievance committee; and approving beer and wine permits. As judge of the county court, he presides over the mental illness court, appoints guardians for minors and incompetents, and acts as probate judge to handle matters relating to the administration of estates of the deceased.

What does the commissioners' court do?

The commissioners' court, comprised of the four commissioners and the county judge, is the central policy making body of the county. Court members approve expenditure of all county money; set the annual tax rate; set the county budget; approve the tax roll, and function as precinct road managers. They also appoint most non-elected department heads and standing committees, as well as represent the county in state and regional matters. In addition, members have administrative and semi-judicial duties. They do not set or direct policies of various other elected office holders.

TAX ASSESSOR-COLLECTOR

Helen Lawson

Phone: 542-2411 - Metro 235-5924

What does the tax assessor-collector's office do?

This office has responsibility for appraising, assessing and collecting taxes on real and personal property in the county. It also collects the state ad valorem tax and issues vehicle licenses. The tax rate is set by the commissioners' court.

COUNTY CLERK

James Webb

Phone: 542-3521 - Metro 235-5929

What does the county clerk's office do?

The county clerk is the ex-officio clerk of the commissioners' court and keeps a record of the proceedings available for public inspection. This office serves as clerk of the mental illness court, probate court and county court-at-law; files, indexes, and records all legal documents affecting real property; records chattel mortgages; issues marriage licenses; and is responsible for punch card voting machine and voter registration records. It also qualifies notaries public and has other licensing and recording duties.

AUDITOR

Bill Eubanks

Phone: 542-2852 - Metro 235-6311

What does the auditor's office do?

This office is responsible for auditing all funds for the county after approval by the commissioners' court, but prior to disbursement by the county treasurer. The auditor is appointed by the district judges.

COUNTY TREASURER

Ada Wilson

Phone: 542-7351 - Metro 235-6311

What does the county treasurer's office do?

This office is responsible for handling money received and spent by the county. It disburses funds with the approval of the commissioners' court and makes monthly and annual reports to the court on receipts and disbursements.

SHERIFF

Jerry Burton

Phone: 542-4401 - Metro 235-9963

What does the sheriff's office do?

The sheriff and his deputies (including reserves) are responsible for law enforcement outside the incorporated areas of the

county. They work with seven city police departments in the county and with state and federal law enforcement agencies. This office is funded largely by the commissioners' court. However, sometimes federal and state grants are used. The Collin County Jail is under the sheriff's jurisdiction.

DISTRICT ATTORNEY

Tom O'Connell

Phone: 542-4416 - Metro 235-2241

What does the district attorney's office do?

The district attorney is the chief legal advisor for the county and has the responsibility of representing the state in all criminal prosecutions in Collin County. He has statutory responsibility to represent individual county employees and elected officials if they are sued for acts or omissions arising from performance of their jobs. He also handles "hot check" complaints.

DISTRICT COURTS

199th District Court

Judge Tom Ryan

Phone: 542-3348 - Metro 235-2241

219th District Court

Judge John McGraw, Jr.

Phone: 542-2322 - Metro 235-8040

What does the district court do?

The court handles all felony, domestic relation, and major civil cases. Jurors for the district court are called by the jury clerk.

DISTRICT CLERK

Jean Young

Phone: 542-3011 - Metro 235-8040

What does the district clerk's office do?

This office files all cases heard in the district courts and keeps records of all proceedings in those courts.

COUNTY COURT-AT-LAW

Judge William Jouette

Phone: 542-0601 - Metro 235-5924

What does the county court-at-law do?

This court, created in 1976, handles misdemeanor and minor civil cases, as well as appeals from the justice of the peace courts and municipal courts.

JUSTICES OF THE PEACE

Precinct 1 - Place 1 - Glen Swaner

Courthouse, McKinney - 542-3481

Precinct 1 - Place 2 - Johnnie B. Pleasant

Route 1, Melissa - 542-2732

Precinct 2 - Riley Humphries

Farmersville - 782-6141

Precinct 3 - John K. Newton

Box 826, Wylie - 442-3222

Precinct 4 - J. A. Roller, Jr.

Box 10, Celina - 382-2711

Precinct 5 - Place 1 - Joe Steenbergen

651 E. 18th Street, Plano - 423-3035

Precinct 5 - Place 2 - (Will be filled January 1, 1979)

What do the justices of the peace do?

These judges handle traffic tickets issued by the state highway patrol. They also serve as small claims courts (under \$200), handle evictions, search warrants, peace bonds, drivers' license hearings, safety responsibility hearings, examining trials, and school violations. Justices of the peace can file and set bond on felony cases and arraign prisoners for traffic tickets. At times they are called for inquests. The budgets for justices of the peace are set by the commissioners' court.

CONSTABLES

Precinct 1 - Grady Mills

Courthouse, McKinney

Precinct 2 - George Arie, Blue Ridge

Precinct 3 - Lewis Hoffard, Wylie

Precinct 4 - J. P. Loftice, Celina

Precinct 5 - Robert Bell, Plano

What do the constables do?

The constables serve subpoenas and other legal papers and have the same authority as deputy sheriffs.

COUNTY PERSONNEL DIRECTOR

Mike Melton

What does the personnel director's office do?

This office handles job applications and personnel services for the county. The director is appointed by the commissioners' court.

BUILDING SUPERINTENDENT

Glen E. Renfro

What does the building superintendent do?

The building superintendent is responsible for all Collin County government building maintenance, grounds and housekeeping. Responsibilities also include planning and coordination for Collin County Youth Park maintenance and expansion plans.

What are the standing boards and committees appointed by the commissioners' court?

CHILD WELFARE BOARD

Wayne Owen, Chairman — 424-3967

COLLIN MEMORIAL HOSPITAL BOARD

Early B. Milstead, Chairman — 542-5126

GRIEVANCE COMMITTEE

Judge White, Chairman — 542-2561

(Elected officials appeal board)

HISTORICAL COMMISSION

Elisabeth Pink, Chairman — 377-2949

JUVENILE BOARD

Judge White, Chairman — 542-2561

TRI-COUNTY MENTAL HEALTH BOARD

542-9411

(Collin County representatives)

Kay Goodman

Dr. William R. Tooley

Richard Houk

VETERAN'S LAND BOARD

(Three members appointed at-large)

YOUTH PARK BOARD

Norman Gidney, Chairman — 837-2985

COLLIN COUNTY PERSONAL SERVICES

COLLIN MEMORIAL HOSPITAL

Mr. Pete Huey, Administrator
Highway 380, McKinney 75069
Phone: 542-2641

The hospital is owned and operated by Collin County and is an acute emergency hospital open to all citizens. It has four major wards and a seven bed intensive care unit. A doctor is on duty at all times in the emergency room. It has a School of Vocational Nursing and a School of Radiological Technology which are open to residents of Collin County.

VETERANS' SERVICE OFFICE

Troy B. Corzine, Director
Courthouse, McKinney 75069
Phone: 542-5061

This office handles inquiries and questions regarding veterans' benefits for all veterans regardless of when they served.

TEXAS DEPARTMENT OF HUMAN RESOURCES*

CHILD WELFARE

Dee Roessler, Director
805 N. McDonald
McKinney 75069
Phone: 542-0221

The major responsibilities of this department are to place and to supervise the care of foster children as well as abused or neglected children.

ADULT SERVICES

James Blakeley, Director
805 N. McDonald, McKinney 75069
Phone: 542-0221

This department handles the adult social services for the aged, blind, and disabled; Medicaid, primarily for nursing home patients; food stamps; and aid to families with dependent children.

COUNTY HEALTH UNIT

Winifred Taylor, Registered Sanitarian
130 S. Chestnut, McKinney 75069
Phone: 542-5211

The health unit is operated in conjunction with the City of McKinney. It is responsible for restaurant inspection and septic tank inspection in rural areas. It also supplies immunization vaccines for all children who are residents of Collin County.

MENTAL HEALTH CLINIC*

Ed Lucas, Director
281 E. Virginia, McKinney 75069
Phone: 542-0394

This clinic, which is an outreach facility of the Wichita Falls State Hospital, is open to all residents of the county with fees graduated according to the ability to pay. The tuberculosis clinic is included in this facility, as is counseling for alcoholics.

PAUPER CARE AND CHARITY

This service is administered directly by the County Judge. Money is provided for immediate emergency relief for citizens when all other avenues for funding have been exhausted, such as welfare, Red Cross and the Salvation Army. This money may be used for food, dry goods, medical expenses, or the burial of destitute or unidentified persons. When the family is unable to pay them, the county may pay court costs, attorney's fees, and sheriff's fees for mental illness patients sent to Wichita Falls State Hospital.

COLLIN COUNTY DEVELOPMENT CENTER*

Jeanne Reeves, Director
1200 N. Tennessee Street, Apts. 67-68
McKinney 75069
Phone: 542-1072

This is the county's only school for handicapped children. It accepts children from infancy to 15 years old, and qualification testing is done at Denton State School. The center is guided by a board of directors, Billy Barbo being the current president.

YOUTH PARK

Rollin Road, McKinney 75069

Land for this park was donated to the county by John F. Myers and is used primarily for a show barn for 4-H, Future Farmers of America, and the Boys Scouts. Part of this park is to be used for the proposed Farm Museum planned by the Collin County Historical Commission.

COLLIN COUNTY UNITED SENIOR ACTIVITIES

Norma Sessoms, Project Director
400 W. Louisiana, McKinney 75069
Phone: 542-0106

These activities are sponsored by the Collin County Committee on the Aging. Main goals are to supply transportation service, and a nutrition program for the elderly. There are four sites: McKinney, Farmersville, Anna and Plano. Meals-on-Wheels are supplied to the McKinney area housebound aged through donations.

FIRE MARSHALL/CIVIL DEFENSE

Jimmy Belden
105 N. Chestnut, McKinney 75069
Phone: 542-3712

This office investigates fires outside city limits. The county contracts with the Collin County Firemen's Association to give fire protection to the unincorporated areas of the county. The county also underwrites the fees for ambulance runs into the unincorporated areas of the county.

COLLIN COUNTY HISTORICAL COMMISSION

Elisabeth Pink, Chairman
Phone: 377-2949

The CCHC is appointed by the commissioners' court for two year terms. It is an arm of the Texas Historical Commission and carries on a continuing survey of the county to determine the existence of historical building sites and other historical data within the county. Meetings are held in the McKinney Public Library at 3:00 p.m. the last Wednesday of each month

except December and are open to any interested person. Inquiries may be sent to the courthouse, McKinney.

AGRICULTURAL EXTENSION SERVICE*

James Risinger, County Agent
Jean Carlton, Home Demonstration Agent
203 W. Louisiana, McKinney 75069
Phone: 542-4413

Both agents are available to all citizens of Collin County. The agricultural agent will provide help with growing things from wheat in the fields to grass in your lawn. The home demonstration agent is available for advice on anything from nutrition and budgeting to how to operate a microwave oven.

LIBRARY SERVICES

In order that free services can be available to all county citizens, Collin County provides partial funding for the following libraries: Allen, McKinney, Plano, and Wylie.

COLLIN COUNTY LAW LIBRARY

Courthouse, McKinney 75069

A complete law library, established by the commissioners' court and funded by a filing fee from all civil suits, is located in the courthouse. It is supervised by the Collin County Bar Association and is available to all Collin County residents as well as to jail inmates.

*Indicates a State Agency

QUESTIONS ON VOTING

Who may vote?

Citizens of the United States, at least 18 years old and residents of Collin County, Texas, for at least 30 days prior to election day, may vote. A valid Voter Registration Certificate must be presented when voting.

Where to register to vote?

You may register by mail, in person, or by agent (husband, wife, father, mother, son, or daughter if the relative is a qualified voter) at the office of the county clerk, the courthouse, in McKinney or at the sub-courthouse in Plano. Other selected locations can be authorized for deputy registrars.

When to register?

Applications are accepted year round. To vote in a specific election application must be made for registration at least 30 days before the election. Voter Registration Certificates become valid 30 days from the date issued. Each odd numbered year registration will be renewed between November 1 and December 15. The county clerk will mail new nonforwardable Voter Registration Certificates to all on the rolls each October 31st. If a new address is known for those whose certificates are returned, a notice will be sent requesting verification of address.

Lost certificate?

Do NOT re-register. You may obtain a replacement certificate from the county clerk's office or sign a lost registration certificate affidavit at your election polling place.

Change of address?

If you move within the same precinct, you must report your new address to the county clerk's office. If you move from one precinct in the county to another you must transfer your registration at the county clerk's office at least 30 days prior to an election in which you wish to vote. You may vote in your old precinct the first 90 days after moving. If you move from one county to another, you must register as a new resident. If during

your first 90 days in the new county you do not register but were previously registered, you may vote a limited ballot at the county clerk's office between 20 and 4 days before an election.

IMPORTANT NUMBERS

Austin Legislative Hotline	1-800-252-9693
Texas Secretary of State Hotline	1-800-292-9679
Collin County Democratic Party	542-0169
Collin County Republican Party	424-2122
Federal Information	749-2131
McKinney number	542-2617
Information and Referral Center of Plano	422-1850
Civil Defense	542-3712
League of Women Voters of Plano	596-9001

The new Collin County Courthouse will have a new phone system. The main courthouse number will be 542-9441, Metro 231-7170; Sheriff 542-9431, Metro 231-7153.

I have obtained local funding to
publish 700 copies of their local survey!

MAR 18 1976

4408 ANGUS DRIVE
FORT WORTH, TEXAS 76116

C-145

✓
To: Brown, Anderson, Heaberlin, SO
From: Hunter
Re: Project request to TEF from Plano League.

MAR 5 1976

I heartily approve you advice to Plano to submit a project request contingent upon direct local funding not being obtained and their getting Ed Fundable money. They must be able to to get this done when they are ready. I am not in favor of stifling thim in any way. They have worked too hard and too long to be held back. Let's encourage them in every way we can.

Wish them good luck for me.

Told H.H. - glad she is pushing for prov. attention; will try to stay out
of her hair
Told B.B. - Thanks & ditto above.

XX

March 2, 1976

To: Beth Brown
From: Sue Heeberlin
Re: PLMV-Plano's publication of Survey.

In my opinion there is certainly nothing wrong with what you told PLMV-Plano about using TEF funds for the above. Since I have only one project request form in my file, it would be an absolute joy to have another one even though it's not yet funded!

Meanwhile, I hope they will still explore the possibilities of getting direct local funding to publish the survey. Banks and Savings & Loans have been particularly receptive in the past in having their name put on such a community service as the "objective, informative booklet so valuable to all citizens" that a provisional League usually produces! There just might be greater appeal from the community service standpoint than from the tax deductibility one, especially if you could obtain copies of other provisional surveys, with contributors names listed, as an example for them to see the type thing being done.

My typewriter is about gone

cc. SO. Anderson
Hunter

Feb. 23, 1976

FEB 24 1976

TO: Anderson, Hunter, Heaberlin, SO

FROM: Beth Brown

RE: Project request to TEF from Plano League

Plano is seeking funds to publish and distribute its local survey. If funds cannot be found in the very near future, Plano plans to seek Ed Fund contributions to cover the cost during its April finance drive. President Judy Shrader is concerned about the timing, specifically the prior approval requirement. I have advised her to submit a project request form as soon as possible stating that the request is contingent upon direct local funding not being obtained and contingent also upon Ed Fund contributions being obtained during the finance drive.

If this is improper procedure, blame me. Shrader wants to honor the letter as well as the spirit of TEF requirements and also wants to be able to move quickly to publish if Ed Fund monies are found. If aught is in error here, please address your remarks directly to me, bypassing Shrader until you get my head straight.

Thanks awfully,

Beth

MAR 8 1976

PROJECT REQUEST FORM

TO: LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, #109
Austin, Texas 78701

DATE March 2, 1976

FROM: Name Judy Shrader, President

PROJECT DIRECTOR Jodi Foran
(Name)

Provisional League of Women Voters of Plano

Address [REDACTED]

Address [REDACTED]

Telephone [REDACTED]

Proposed Project:

Publishing of our Local Survey

Details of the project to be considered, including plans for execution:

1,000 copies to be printed. Forty pages long with three sketches. Cover white with a tri-color Plano Bicentennial logo. Pocket in back for brochures. Typeset.

Donor(s):

Will know after our finance drive

Proposed budget for the use of the grant (5% overhead is deducted from the account by the TEF treasurer):

Income

\$622.00

Expenditures

\$590.00 Printing
32.00 TEF
\$622.00

Distribution plans for printed material (if such material is part of the project):

	No. of Copies		
Donors	500	2 Banks	22
Plano League	50	Savings & Loan	5
Advisor	1	Library	5
National	3	Finance Drive	100
State	3	AAUW	100
PISD	10	BPW	75
Chamber Commerce	50	City Council	10
		Civic groups	86
	617		383
			617

Because prior approval is needed, we are submitting 1,000
This is tentative. We may not have to use the TEF.

not used.