

TEXAS TECHNOLOGICAL COLLEGE

LUBBOCK, TEXAS

MINUTES OF BOARD OF DIRECTORS MEETING

1960-61

VOLUME I

MINUTES OF  
BOARD OF DIRECTORS MEETING  
December 10, 1960



886. The Board of Directors of Texas Technological College met in regular session in the Office of the President on Saturday morning, December 10, 1960, at 9:30 a.m. The following Directors were present: Chairman Wall, Mr. DeBusk, Mr. Hinn, Mr. Lindsey, Mr. Smith and Mr. Wooldridge. In addition, President Goodwin, Academic Vice President Pearce, Vice President and Comptroller Pennington and Secretary Wells were present.

887. Upon motion made by Mr. Hinn, seconded by Mr. Lindsey, the Board by a unanimous vote, approved the Minutes of the October 21, 1960 Board Meeting.

888. Upon motion made by Mr. DeBusk, seconded by Mr. Smith, the Board by a unanimous vote, approved the Agenda under the date of November 26, 1960 and the Supplementary Agenda under the date of December 6, 1960, Items No. 643 through No. 885. A copy of the approved Agenda is attached and made a part of the Minutes. Attachments No. 1 and No. 1A.

889. Upon motion made by Mr. Lindsey, seconded by Mr. Wooldridge, the Board by a unanimous vote, approved the Small Class Report for the 1960 Fall Semester. A copy of the report, as of the 12th Class Day (October 1, 1960), is attached and made a part of the Minutes. Attachment No. 10.

890. Upon motion made by Mr. Smith, seconded by Mr. DeBusk, the Board by a unanimous vote, adopted a Resolution expressing the appreciation of the Board of Directors to each individual and/or firm providing the buffet in the Press Box for the six home football games during the 1960 season. (Copies of the Resolutions are attached and made a part of the Minutes as indicated below:

<u>Date</u>	<u>Host</u>	<u>Attachment No.</u>
September 17, 1960-----	Harvest Queen Mill and Elevator Company, Mr. Harold Hinn-----	3
October 15, 1960-----	Dunlap's, Mr. Retha Martin-----	4
October 22, 1960-----	Furr's, Mr. Roy Furr-----	5
November 5, 1960-----	First National Bank-----	6
November 12, 1960-----	Hemphill-Wells Company-----	7
November 19, 1960-----	Citizens National Bank-----	8

891. Upon motion made by Mr. Wooldridge, seconded by Mr. Smith, the Board by a unanimous vote, adopted a Resolution expressing the appreciation of the Board of Directors to each individual and/or firm participating in the Christmas Lighting on the College Campus. Copies of the Resolutions are attached and made a part of the Minutes as indicated below:

<u>Firm</u>	<u>Attachment No.</u>
Avalanche-Journal Publishing Company Mr. Parker F. Prouty, 710 Avenue J -----	32
Clearing House Association Mr. C. E. Maedgen, Sr., Lubbock National Bank -----	33
Dunlap's Mr. Retha R. Martin, 720 Texas Avenue -----	34
Furr's Mr. Roy Furr, 1708 Avenue G -----	35
Harvest Queen Mill and Elevator Company Mr. Harold Hinn, P. O. Box 35067, Dallas, Texas -----	36

892. Upon motion made by Mr. Hinn, seconded by Mr. Lindsey, the Board by a unanimous vote, accepted a Research Grant E-3251(C1) from the Department of Health, Education, and Welfare, Public Health Service, National Institutes of Health, Bethesda 14, Maryland, in support of the Research Project: "Ecology, Population Size and Mortality of Myotis", in the amount of \$6,653.00 for the period December 1, 1960 through November 30, 1961, and approved the budget for the project. This project is under the direction of Dr. Donald W. Tinkle, Assistant Professor of Biology. (Account No. 3113A). A copy of the Budget is attached and made a part of the Minutes. Attachment No. 2.

893. Upon motion made by Mr. Hinn, seconded by Mr. DeBusk, the Board by a unanimous vote, accepted a grant, in the amount of \$12,358.00, from the Department of Health, Education, and Welfare, Office of Vocational Rehabilitation, Washington 25, D. C., to support Research Project: "Modification of the Raven Progressive Matrices for Presentation to the Blind", Project No. RD-670-61, for the period February 1, 1961 through January 31, 1962, and approved the budget for the project. A copy of the Budget is attached and made a part of the Minutes. Attachment No. 22. This project will be supplemented by State Appropriated Organized Research Funds in the amount of \$3,292.00, Account No. 1673. (Re: Item No. 901 and Attachment No. 21, Board Minutes of December 10, 1960)

894. Upon motion made by Mr. Lindsey, seconded by Mr. Wooldridge, the Board by a unanimous vote, approved the purchase of the following insurance for the Athletic plant:

Press Box -- \$295,116.00 with the 80% Coinsurance  
 Clause, 5-year term ----- \$ 813.34

Athletic Office -- \$50,000.00, No Coinsurance,  
 5-year term ----- \$ 931.00

Contents Under Stadium -- \$2,000.00, No Coinsurance,  
 5-year term ----- \$ 23.86

The policies are to be dated as of October 24, 1960. (This supersedes Item No. 626, Board Minutes of October 21, 1960.)

895. Upon motion made by Mr. DeBusk, seconded by Mr. Hinn, the Board by a unanimous vote, approved paying supplementary teaching salaries, in the amount of \$112,975.00, for the period, December 1, 1960 through June 15, 1961. A detailed schedule of the approved salary supplement is attached and made a part of the Minutes. Attachment No. 23.

896. Upon motion made by Mr. DeBusk, seconded by Mr. Wooldridge, the Board by a unanimous vote, approved the 1961 Summer School Budget in the amount of \$296,130.00; lapsed the unencumbered balance in the amount of \$6,448.00 from the budgeted appropriation for Teaching Salaries for the 1961 Summer School; and lapsed the unencumbered balance in the amount of \$3,330.00 from the budgeted appropriation for Departmental Operating Salaries for the 1961 Summer School. A bound copy of the approved budget has been mailed to each individual receiving a copy of the Minutes.

897. Upon motion made by Mr. Hinn, seconded by Mr. Lindsey, the Board by a unanimous vote, approved the Budget for the 1961 Summer Institute for High School Teachers of Biology. This Institute is being financed by National Science Foundation Grant (G-13685). This will be the third summer for the Institute, and the Grant, in the amount of \$86,000.00, was accepted by the Board on August 20, 1960. A copy of the Budget is attached and made a part of the Minutes. Attachment No. 16.

898. Upon motion made by Mr. Lindsey, seconded by Mr. Hinn, the Board by a unanimous vote, requested the Administrative Officers of the College to get an outside firm to give an estimate of the cost of making a survey of Texas Technological College with the idea of setting up a job classification system for non-academic personnel, without making any commitment.

899. Upon motion made by Mr. Wooldridge, seconded by Mr. Lindsey, the Board by a unanimous vote, approved the budget for the Organized Research Project: "Texas Constitution Revision", in the amount of \$2,633.00, as presented by Attachment No. 13. A copy of the budget is attached and made a part of the Minutes. Attachment No. 13, Account No. 1672. This project will be financed from the State appropriation for Organized Research.

900. Upon motion made by Mr. Wooldridge, seconded by Mr. DeBusk, the Board by a unanimous vote, approved the budget for the Organized Research Project: "Generalization of the Effects of a Reinforcing Cue", in the amount of \$2,000.00, as presented by Attachment No. 18. A copy of the Budget is attached and made a part of the Minutes. Attachment No. 18, Account No. 1671. This project will be financed from the State Appropriation for Organized Research.

901. Upon motion made by Mr. Wooldridge, seconded by Mr. Lindsey, the Board by a unanimous vote, approved the Organized Research Project: "Modification of the Raven Progressive Matrices for Testing the Blind", and a Budget in the amount of \$3,292.00 from State Appropriated Funds for Organized Research, as presented by Attachment No. 21. A copy of the Budget is attached and made a part of the Minutes. Attachment No. 21. This is in addition to the grant funds received from the Department of Health, Education, and Welfare, Office of Vocational Rehabilitation, Project No. RD-670-61, Account No. 1673. (Re: Item No. 893 and Attachment No. 22, Board Minutes of December 10, 1960)

902. Upon motion made by Mr. Wooldridge, seconded by Mr. Hinn, the Board by a unanimous vote, approved the addition and deletion of courses as listed below:

#### ADDITION

<u>Course No.</u>	<u>Title</u>	<u>Date</u>
French 437	<u>Advanced Grammar, Composition, and Conversation</u>	Spring, 1961
Agricultural Education 433	<u>Methods in Supervised Farming</u>	Fall, 1961
Agronomy 321	<u>Wildlife Management</u>	Fall, 1961
Agronomy 4311	<u>Soil Fertility</u>	Fall, 1961
Agronomy 4312	<u>Crop Production</u>	Fall, 1961
Agronomy 532	<u>Experimental Designs and Analysis</u>	Fall, 1961

#### DELETION

<u>Course No.</u>	<u>Title</u>	<u>Date</u>
Agricultural Education 311	<u>Introduction to Agricultural Education</u>	Fall, 1961
Agricultural Education 424	<u>Organization and Administration of Vocational Agriculture</u>	Fall, 1961
Agronomy 422	<u>Dry Farm Soil Management</u>	Fall, 1961
Agronomy 423	<u>Soil Fertility</u>	Fall, 1961
Agronomy 441	<u>Crop Production</u>	Fall, 1961
Agronomy 535	<u>Research Methods</u>	Fall, 1961

The request for a new course in Speech (Speech 4312, Workshop in Speech and Hearing Problems) was not approved.

903. Upon motion made by Mr. Lindsey, seconded by Mr. DeBusk, the Board by unanimous vote, referred the proposed changes in the Tenure Policy to the Administration for further study. These changes were recommended by the Faculty Advisory Committee, the Committee on Tenure and Privilege, and the local tenure committee of the American Association of University Professors, and approved by the Faculty in a General Faculty Meeting on November 19, 1960.

904. Upon motion made by Mr. Lindsey, seconded by Mr. DeBusk, the Board by a unanimous vote, deferred action on any revision in the Resolution adopted by the Board of Directors on August 20, 1960, for filing with the Department of Defense concerning security clearance for classified contract research until the February 11, 1961 Board Meeting.

905. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved a contract with Elmer Calhoun, Lubbock, Texas, for the construction of concrete sidewalks on the Texas Technological

905. (Continued) College Campus adjacent to the Women's Gymnasium; West of Drane and Doak Halls; along street between Agriculture and Chemistry Buildings; and in the area of Architecture-Computer Building, West Engineering and Classroom-Office Buildings, as described in the plans and specifications prepared by the Landscape Architect at a contract price per unit of work done as described below:

1. Concrete sidewalk, four (4)" inch thickness, including all excavation and fill under sidewalk complete in place, per square foot. Thirty-four and twenty-five one-hundredths cents (34.25 cents).
2. Concrete sidewalks, five (5)" inch thickness, reinforced, including all excavation and fill under sidewalks complete and in place, per square foot. Forty and ninety one-hundredths cents (40.90 cents).

A copy of the Contract is attached and made a part of the Minutes. Attachment No. 24.

906. The Board approved a salary increase, in the amount of \$2,500.00 per annum, effective September 1, 1960 through August 31, 1961, for President R. C. Goodwin; \$1,500.00 from the Unappropriated Balances in lieu of house and utilities, and \$1,000.00 for non-educational time deposit interest income.

907. Upon motion made by Mr. Wooldridge, seconded by Mr. Lindsey, the Board by a unanimous vote, approved the proposed Insurance Plan for the Married Student, Spouse and Dependents. A copy of a Memorandum from Mr. M. L. Pennington, Vice President and Comptroller, explaining the reason for the insurance program is attached and made a part of the Minutes. Attachment No. 25. A copy of the Proposed Insurance Plan for the Married Student, Spouse and Dependents is attached and made a part of the Minutes. Attachment No. 26.

908. Upon motion made by Mr. DeBusk, seconded by Mr. Hinn, the Board by a unanimous vote, approved a budget in the amount of \$14,901.90, for the Organized Research Project: "Effects of Radiation Upon Cognitive Functions", for the period, September 1, 1960 through August 31, 1961. A copy of the Budget is attached and made a part of the Minutes. Attachment No. 28.

909. Upon motion made by Mr. Hinn, seconded by Mr. DeBusk, the Board by a unanimous vote, accepted a grant in the amount of \$6,390.00 from the Atomic Energy Commission for the purchase of equipment to be used in the Education and Training Program for the Department of Chemistry. This is to be used for the purchase of Isotope Development Equipment to be used in the research, education and training program, and approved a budget for this amount. A copy of the Budget is attached and made a part of the Minutes. Attachment No. 27. (Isotope Development Equipment, Account No. 3141).

910. Upon motion made by Mr. Lindsey, seconded by Mr. Hinn, the Board by a unanimous vote, accepted a supplementary grant (Contract SAV 20-61) in the amount of \$1,127.00 from the Department of Health, Education, and Welfare, Office of Vocational Rehabilitation, Washington 25, D. C., for the support of the "Institute on Psychological Aspects of Rehabilitation of the Blind" and add the entire amount to the budgeted allocation for Traineeships. (Re: Item No. 2960 and Attachment No. 15, Board Minutes of August 20, 1960, Account No. 3150).

911. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, accepted a grant in the amount of \$46,300.00 from the National Science Foundation, Washington 25, D. C., for the support of a "Summer Institute in Mathematics for High School Teachers of Mathematics", to be held at Texas Technological College, under the direction of Dr. Charles L. Riggs, Professor of Mathematics, for a period of approximately six weeks, beginning on or about June 2, 1961, and approved the budget for the Institute. A copy of a letter from Mr. Harry C. Kelly, Acting Director of the National Science Foundation is attached and made a part of the Minutes. Attachment No. 29. A copy of the Budget is attached and made a part of the Minutes. Attachment No. 30. (Account No. 3035).



912. Upon motion made by Mr. Lindsey, seconded by Mr. Hinn, the Board by a unanimous vote, approved the acceptance of an additional grant, in the amount of \$2,140.00 (HEW Grant No. E-(616)7), from the Department of Health, Education, and Welfare, National Institutes of Health, in support of Organized Research Project: "A Taxonomic and Biological Survey of the Parasitic Gamasid Mites". This supplementary grant will extend the existing project through November 30, 1961 instead of through August 31, 1961. The starting date for this project in future years will be December 1 instead of September 1. (Re: Account No. 3166D).

The Board, by the same motion, approved allocating the \$2,140.00 to the following budget line items: (1) Research Assistants, \$1,000.00; (2) Student Assistants, \$370.00; (3) Maintenance, Equipment and Travel, \$450.00; (4) OASI, \$41.00; and (5) Indirect Cost (Overhead), \$279.00. (Re: Item No. 1825, Board Minutes of September 17, 1960 and Attachment No. 24).

913. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, accepted a Research Grant, in the amount of \$40,000.00, from the United States Air Force, Office of Research, in support of a research project: "The Reaction of Thioaromatics With Strong Acids", for a period of two years. This project will be directed by Dr. Henry J. Shine, Professor of Chemistry.

914. Upon motion made by Mr. Smith, seconded by Mr. Hinn, the Board by a unanimous vote, approved a contract with the United States Department of Agriculture for the "Evaluation of Spinning and Finishing Performance of Cotton as Related to Color", in the amount of \$47,308.80, for certain investigations designed to evaluate the spinning and finishing performance of white, gray, spotted and tinged classification of cotton from the Lubbock area. The tests are to be made from the 1960 and 1961 crop years and authorized the Chairman to sign the contract for the Board. The work is to be performed by the Textile Research Laboratories. The Department of Agriculture will make an advanced payment, in the amount of \$17,308.80, to the College soon after the contract has been executed; will pay \$13,000.00 upon completion of the 1960-61 crop year investigations; will pay \$13,000.00 upon completion of the 1961-62 crop year investigations; and \$4,000.00 upon the completion of the project and the acceptance of the final reports by the designated representative of the United States Department of Agriculture.

915. Upon motion made by Mr. Lindsey, seconded by Mr. Smith, the Board by a unanimous vote, adopted a Resolution in memory of Mr. William Mann, Professor of Mechanical Engineering. (Mr. Mann expired on December 2, 1960 at 11:00 p.m.). A copy of the Resolution is attached and made a part of the Minutes. Attachment No. 31.

916. Upon motion made by Mr. Hinn, seconded by Mr. Lindsey, the Board by a unanimous vote, appropriated from the Unappropriated Balance, to the budgeted allocation for books and periodicals in the College Library, the amount of \$15,000.00 for the purchase of the Otto Muller Library consisting of over 5,000 volumes plus some 2,600 manuscript letters.

917. Upon motion made by Mr. Lindsey, seconded by Mr. Smith, the Board accepted the resignation of Mr. DeWitt Weaver as Athletic Director and Head Football Coach, and authorized the final payment on his contract on or before December 15, 1960. The motion further provided that a Resolution of appreciation from the Board be sent to Mr. Weaver. A copy of the Resolution is attached and made a part of the Minutes. Attachment No. 37.

918. Upon motion made by Mr. Lindsey, seconded by Mr. Smith, the Board approved including in the Minutes the previous action of the Board in appointing Mr. Polk Fancher Robison, Director of Athletics and Head Basketball Coach, at an annual salary of \$12,500.00, effective January 1, 1961 through May 31, 1961, and by the year thereafter; and the appointment of Mr. J. T. King as Head Football Coach, at an annual salary of \$12,000.00, effective January 1, 1961 through December 31, 1961.

919. The Building Committee met on Friday afternoon, December 9, 1960, to review the various building projects and to formulate recommendations to the Board on Saturday, December 10, 1960. The next twenty-four items reflect the action of the Board following the recommendations of the Building Committee, (Items No. 920 through No. 944).

920. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, authorized the Building Committee to award a contract for the Millwork for the Agricultural Plant Sciences Building.

921. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, granted the Warner Construction Company an extension of time in the amount of eighty-five (85) days for the completion of the Architecture-Computer Building, and approved December 1, 1960, as the final acceptance date. The contractor is to be charged with liquidated damages for six (6) days.

922. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved a change in number of drafting tables for the Architecture-Computer Building from fifty (50) to seventy-five (75).

923. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, awarded the moving contract to B & H Warehouse, Inc., of Lubbock, Texas, the low bidder, in the amount of \$1,212.50, for moving the Department of Architecture and Allied Arts to the new Architecture-Computer Building. The amount of the contract is to be paid from the Unappropriated Balance. (Moving contract \$1,197.50 plus \$15.00 for insurance above the normal amount.)

924. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, accepted the low bid of the B & H Warehouse, Inc., Lubbock, Texas, in the amount of \$150.00 to move the kiln from Building X-5 to the basement of the new Architecture-Computer Building. The amount of the contract is to be paid from the Unappropriated Balance.

925. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved the alternates to the construction contract for the new Library Building as set out in a letter from Mr. L. W. Pitts, Project Architect, under date of November 21, 1960 and addressed to Mr. Nolan E. Barrick, Supervising Architect. A copy of Mr. Pitts' letter is attached and made a part of the Minutes. Attachment No. 39.

926. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved the alternates to the construction contract for the new Library Building as set out in a letter from Mr. L. W. Pitts, Project Architect, under date of November 22, 1960, and addressed to Mr. Nolan E. Barrick, Supervising Architect. A copy of Mr. Pitts' letter is attached and made a part of the Minutes. Attachment No. 40.

927. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved the recommendation as set out in Mr. Pitts' letter of October 31, 1960, concerning the lights for the new Library Building. The recommendation is given below:

- "(a) All fluorescent lighting fixtures will be purchased from the Edwin F. Guth Company and all will be equipped with 'A' rated ballasts as manufactured by the Advanced Ballast Company.
- (1) Each fixture shall have 11 striated heavy guage Alzak finish aluminum cross louvers providing a side cutoff of approximately 40° and a longitudinal cutoff of approximately 30°.
  - (2) Generally, the Alzak reflectors were omitted under an earlier decision and, therefore, the reflectors for fluorescent fixtures will be of the painted type. This paint shall be a special Acrylic material.
  - (3) The various metal portions of the fixture shall be sealed with a special compound made for this purpose.
  - (4) It is to be noted that the requirements set forth above will apply to the Type 'A' and 'B' fixtures in the Garden Area 102 except that these particular fixtures will retain the Alzak finish for reflectors."

The use of the Guth fixture will be at no extra cost to the College.

929. The conduit will be included as set out in Mr. Pitts' letter in order that Muzak can be added at a future date, if necessary. The Muzak is not to be installed at this time. (Re: Mr. Pitts' letter of November 21, 1960, page 4; Attachment No. 39, Board Minutes of December 10, 1960.)

930. The Board, by common consent, granted J. M. Odom Construction Company, contractor for the new Library Building, an extension of time for the days lost due to steel problems.

931. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, awarded a contract to the B & H Warehouse, Inc., Lubbock, Texas, the low bidder, in the amount of \$5,925.00, to move certain equipment to the Mechanical Engineering Shops. The amount of this contract is to be paid from the Unappropriated Balance. The mover is to prepare a contract which will include the insurance coverage and furnish the College with the proper insurance certificate.

932. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, confirmed the sale of Building X-1 to the Lorenzo Independent Public School District for the sum of \$1,500.00. The College is to clear the site. (Re: Item No. 612, Board Minutes of October 21, 1960).

933. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, confirmed the sale of Building X-5 to the Lorenzo Jaycees for the sum of \$1,000.00. The College is to clear the site. (Re: Item No. 612, Board Minutes of October 21, 1960).

934. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, awarded the sale of Building X-2 to Mr. A. E. Oliphint, Lubbock, Texas, for the sum of \$700.00. The removal of the building is to be made within a reasonable time after the Department of Custodial Services has moved the materials stored in this building to the new Physical Plant Facilities building.

935. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved the purchase, on a competitive bid basis, of the shelving and pallets as listed on Attachment No. 28. A copy of the furniture list is attached and made a part of the Minutes. Attachment No. 28.

936. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved November 11, 1960 as the final acceptance date for the Agronomy Building.

937. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved November 11, 1960 as the final acceptance date for the Horticulture Building.

938. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved the final plans and specifications for the Poultry Facilities and authorized the taking of bids in time to present a recommendation on awarding a contract to the Board on February 11, 1961.

939. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved the final plans and specifications, for the Science Building Addition, subject to final polishing; and the taking of bids in time for presentation to the Board at the next meeting on February 11, 1961, for a contract award. The contract is to be based on one over-all bid, including the mechanical and electrical.

940. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, authorized the Building Committee to act between meetings for the Board in approving any and all change orders on the addition to the Student Union Building in order not to delay construction progress.

941. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved November 17, 1960 as the final acceptance date for the Tunnel and other utilities from the Anthony Company of Lubbock, Texas.

942. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved November 10, 1960 as the final acceptance date for the Switch Gear House.

943. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved the final acceptance date for the Tennis Courts, in the area of the Women's Gymnasium, as December 8, 1960, subject to satisfactory grinding of one section and an acceptable report from the last cylinders which are scheduled to be broken within a few days after the Board Meeting.

944. Upon motion made by Mr. Hinn, seconded by Mr. Lindsey, the Board by a unanimous vote, approved the use of one of the Men's Residence Halls for women for the School Year, 1961-62. This is a temporary arrangement to meet the demand for housing for women students for 1961-62.

945. The Board by common consent, elected to take no action on Workmen's Compensation Insurance for Texas Technological College.

946. The Board, by common consent, approved a Resolution expressing appreciation to General B. A. Schriever, Lieutenant General, USAF, Commander, Air Research and Development Command, United States Air Force, Andrews Air Force Base, Washington 25, D. C., for his interest in Research at Texas Tech; for his visit to Texas Tech on May 20, 1960; for sending Colonel Raymond Gilbert of the Research Division to inspect the facilities of Texas Tech during the early Fall of 1960; and for sending the Research Team to the Texas Tech Campus on Friday, November 18, 1960.

947. The Board Meeting adjourned at 11:30 a.m., until the next regular meeting on Saturday, February 11, 1961, at 9:30 a.m., in the Office of the President, Texas Technological College, Lubbock, Texas.

J. Roy Wells, Secretary

JRW:ce

December 14, 1960

ATTACHMENTS:

1. The Agenda, Item No. 888.
2. Budget for Organized Research Account No. 3113A, Item. No. 892.
3. Resolution, Harvest Queen Mill and Elevator Company, Plainview, Texas, Item No. 890.
4. Resolution, Dunlap's, Item No. 890.
5. Resolution, Furr's, Item No. 890.
6. Resolution, First National Bank, Item No. 890.
7. Resolution, Hemphill-Wells Company, Item No. 890.
8. Resolution, The Citizens National Bank, Item No. 890.
9. Letter from Representative Reed Quilliam, Item No. 695.
10. Small Class Report, Item No. 889.
11. Letter from Dr. Chas. C. Thompson, Item No. 699.
12. Letter from Representative Tom James, Item No. 696.
13. Budget, Organized Research Account No. 1672, Item No. 899.
14. Budget, Home Economics Instructional Materials, Item No. 756.
15. Letter from Representative Wayne Gibbens, Item No. 697.



- 16A. Budget, 1961 School Lunch Workshop, Item No. 688.
16. Budget, Summer Institute in Biology, Item No. 897.
17. Budget, The Kinderschule Program, Item No. 777.
18. Budget, Organized Research Account No. 1671, Item No. 900.
19. Sale of Equipment (Infirmary), Item No. 727.
20. Letter from Ben H. Carpenter, Item No. 698.
21. Budget, Organized Research Account No. 1673, Item No. 901.
22. Budget, Organized Research Account No. 3147, Item No. 893.
23. Supplementary Teaching Salaries, Item No. 895.
24. Contract for sidewalks, Mr. Elmer Calhoun, Item No. 905.
25. Memorandum from Mr. Pennington (Insurance), Item No. 909.
26. Insurance Plan for Married Students, Item No. 907.
27. Budget, Atomic Energy Commission Grant, Item No. 909.
28. Budget, Organized Research Account No. 3111C, Item No. 908.
29. Letter concerning Grant NSF-G15096, Item No. 911.
30. Budget, Institute in Mathematics, Item No. 911.
31. Resolution in memory of Mr. Mann, Item No. 915.
32. Resolution, Avalanche-Journal, Item No. 891.
33. Resolution, Clearing House Association, Item No. 891.
34. Resolution, Dunlap's, Item No. 891.
35. Resolution, Furr's, Inc., Item No. 891.
36. Resolution, Harvest Queen Mill, Item No. 891.
37. Resolution, Coach DeWitt Weaver, Item No. 917.
38. Furniture List for Physical Plant Building, Item No. 935.
39. Letter from Mr. Pitts, November 21, 1960, Item No. 925.
40. Letter from Mr. Pitts, November 22, 1960, Item No. 926.
41. Resolution, General Schriever, Item No. 946.

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I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of the Minutes of Texas Technological College Board of Directors Meeting on December 10, 1960.

COLLEGE SEAL

J. Roy Wells, Secretary

December 14, 1960

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

November 26, 1960

TO THE HONORABLE MEMBERS OF THE BOARD  
OF DIRECTORS OF TEXAS TECHNOLOGICAL COLLEGE

Gentlemen:

I am submitting herewith the Agenda for Texas Technological College for the consideration of the Board of Directors at a meeting to be held in Lubbock, Texas, on December 10, 1960:

RECOMMENDED ACTIONS

Office of the President

643. Revise the contract of Miss Carolyn Edwards, Secretary in the Office of the President, from "an annual salary of \$3,180.00" to "an annual salary of \$3,420.00", effective November 1, 1960 through August 31, 1961. The additional \$200.00 required for this salary will be paid from lapsed funds.

644. Employ Mrs. Barbara Lewis as Secretary in the Office of the President, at an annual salary of \$3,120.00, effective November 1, 1960 through August 31, 1961, vice Mrs. Jacqueline Bateman Dean, resigned. (Budgeted salary \$4,280.00 for 12 months)

645. Lapse the unencumbered balance in the amount of \$966.67 from the budgeted allocation for Secretary in the Office of the President. (Budgeted salary \$4,280.00 for 12 months)

646. Appropriate from the Unappropriated Balance the sum of \$766.67 to the Student Assistants and Part-time Help Account in the Office of the President. This amount has been lapsed from a budgeted position for Secretary.

Office of the Auditor

647. Accept the resignation of Mr. James Elwood Rodgers, Internal Auditor, Office of the Auditor, at an annual salary of \$5,600.00, effective at the close of the day, October 31, 1960. (Budgeted salary \$5,600 for 12 months, p. 6)

648. Revise the contract of Mr. Hollis R. Smith, Office of the Auditor, from "Senior Accountant at an annual salary of \$6,000.00" to "Internal Auditor at an annual salary of \$6,000.00", effective November 1, 1960 through August 31, 1961, vice Mr. James Elwood Rodgers, resigned. (Budgeted salary \$5,600.00 for 12 months; the additional \$333.33 required for this contract will be paid from funds lapsed from the budgeted allocation for Senior Accountant.)

649. Employ Mr. Doyle G. Munkres as Accountant, Office of the Auditor, at an annual salary of \$5,400.00, effective November 7, 1960 through August 31, 1961, vice Mr. Hollis R. Smith, promoted to Internal Auditor. (Budgeted salary \$6,000.00, Senior Accountant, p. 6)

650. Lapse the sum of \$333.33 from the budgeted allocation for Senior Accountant in the Office of the Auditor. This amount will be used to apply on the salary of the Internal Auditor.

651. Accept the resignation of Mrs. Clara Jo Barker, Clerk-Typist in the Office of the Auditor, at an annual salary of \$2,640.00, effective at the close of the day, November 5, 1960. (Budgeted salary \$2,640.00 for 12 months, p. 7)

652. Employ Mrs. June M. Reese as a Clerk-Typist in the Office of the Auditor, at an annual salary of \$2,640.00, effective November 7, 1960 through August 31, 1961, vice Mrs. Clara Jo Barker, resigned. (Budgeted salary \$2,640.00 for 12 months, p. 7)

Office of the Purchasing Agent

653. Appropriate from the Unappropriated Balance the sum of \$1,000.00 to the Part-time Help Account in the Office of the Purchasing Agent.

Office of the Purchasing Agent

654. Grant Miss Camille Ann Kireillis, General Clerk in the Office of the Purchasing Agent, at an annual salary of \$2,400.00, a leave of absence, without pay, effective at the close of the day, November 14, 1960. This is a temporary leave for an indefinite period. (Budgeted salary \$2,400.00 for 12 months)

655. Employ Mrs. Catherine Camille Kireillis as General Clerk in the Office of the Purchasing Agent (Temporary), at an annual salary of \$2,400.00, effective November 15, 1960 for an indefinite period, vice Miss Camille Ann Kireillis on leave, without pay. (Budgeted salary \$2,400.00 for 12 months)

Convocations, Public Lectures and Faculty Services

656. Approve an honorarium in the amount of \$350.00 to Dr. Herman E. Spivey, Vice President of the University of Tennessee, Knoxville, Tennessee, for his services as Guest Speaker at a Convocation on December 9, 1960. This is to be paid from the budgeted allocation for Convocations, Public Lectures and Faculty Services. (Budgeted \$3,600.00, p. 18)

657. Approve an honorarium in the amount of \$300.00 to Dr. Carey Croneis, President of Rice University, Houston, Texas, for his services as Guest Speaker at the Annual Board Dinner for Board Members, Past Board Members, Administrative Staff, Deans and Department Heads on December 9, 1960. This is to be paid from the budgeted allocation for Convocations, Public Lectures and Faculty Services. (Budgeted \$3,600.00, p. 18)

Agricultural Economics

658. Accept the resignation of Dr. John Warren Thomas, Assistant Professor of Agricultural Economics, at an annual salary of \$4,200.00, effective at the close of the day, October 15, 1960. (Budgeted salary \$4,200.00, p. 28; Dr. Thomas was also Part-time Research, Texas Agricultural Experiment Station, Texas A & M College.)

Horticulture and Park Management

659. Appropriate from the Unappropriated Balance the sum of \$650.00 to the Department of Horticulture and Park Management Maintenance, Equipment and Travel Account. This will be used to pay honoraria to three Consultants and Guest Lecturers for the 1960-61 Academic Year.

660. Approve an honorarium in the amount of \$200.00 to Mr. Robert Burr, Lubbock, Texas, for his services as Consultant and Special Lecturer on Planning in the Department of Horticulture and Park Management during the 1960-61 Academic Year. One hundred dollars (\$100.00) to be paid March 1, 1961 and one hundred dollars (\$100.00) to be paid on June 1, 1961. This is to be paid from the Department of Horticulture and Park Management Maintenance, Equipment and Travel Account.

661. Approve an honorarium in the amount of \$225.00 to Mr. Felix Dhainin, Landscape Architect for the Park Department, Minneapolis, Minnesota, for his services as Consultant and Guest Lecturer in the Department of Horticulture and Park Management for five days sometime during the 1960 Fall Semester. This is to be paid from the Department of Horticulture and Park Management Maintenance, Equipment and Travel Account.

662. Approve an honorarium in the amount of \$225.00 to Mr. Art Janura, Superintendent of Maintenance for Cook County Forest Preserve, Chicago, Illinois, for his services as Consultant and Guest Lecturer in the Department of Horticulture and Park Management for five days sometime during the 1961 Spring Semester. This is to be paid from the Department of Horticulture and Park Management Maintenance, Equipment and Travel Account.

Chemistry

663. Appoint Mr. Fred Charles Trussell as Assistant Professor of Chemistry, at a salary of \$6,500.00 for nine months, effective January 16, 1961 through June 15, 1961. This salary, in the amount of \$3,638.89, will be paid from lapsed funds.

Chemistry

664. Accept the resignation of Mr. Lyle E. Nesbitt, Teaching Fellow in Chemistry, at a salary of \$2,400.00 for nine months, effective at the close of the day, December 16, 1960. (Budgeted salary \$2,400.00 for 9 months, p. 44)

665. Lapse the unencumbered balance in the amount of \$200.00 from the budgeted allocation for Teaching Fellow in Chemistry. (Budgeted salary \$1,800.00 for 9 months, Mr. Tingle; \$1,600.00 of this will be used to pay the salary of Mr. Ashley.)

666. Approve an honorarium in the amount of \$200.00 to Mr. W. T. Doherty, Bank of Southwest Building, Houston, Texas, for his services as Consultant with students and faculty concerning chemical training and research, April 27, 1961 through April 29, 1961, and Guest Speaker at the Annual Chemistry Department Awards and Recognition Dinner. This will be paid from the Department of Chemistry Maintenance, Equipment and Travel Account.

English

667. Approve an honorarium in the amount of \$200.00 to Mr. Douglas Nichols, Assistant Professor of English, University of Colorado, Boulder, Colorado, for his services as Consultant and Guest Lecturer for the Department of English on November 17, 1960. This is to be paid from the Department of English Maintenance, Equipment and Travel Account.

Foreign Languages

668. Lapse the unencumbered balance in the amount of \$4,600.00 allocated to Instructor in Foreign Languages. (Budgeted salary \$4,600.00 for 9 months, Miss Curran, p. 51)

669. Appropriate from the Unappropriated Balance the sum of \$40.00 to the Student Assistants and Part-time Help Account in the Department of Foreign Languages. This is to be used to provide additional Student Assistant Help in the Language Laboratory.

History and Anthropology

670. Lapse the unencumbered balance in the amount of \$1,310.00 from the budgeted allocation for Part-time Assistant Professor of History and Anthropology. (Budgeted salary \$2,620.00, Mrs. Vigness, resigned)

671. Appropriate from the Unappropriated Balance the sum of \$232.82 to the Department of History and Anthropology Maintenance, Equipment and Travel Account.

Journalism

672. Appropriate from the Unappropriated Balance the sum of \$550.00 to the Department of Journalism Maintenance, Equipment and Travel Account. This is a special appropriation to recondition a linotype machine donated to the College by Mr. and Mrs. Bob Gardner of the Merkel Mail.

Accounting

673. Grant Mrs. Dorothy Sneed Gordon a leave of absence, without pay, from November 8, 1960 (8:00 a.m.) through November 30, 1960. (Budgeted salary \$1,800.00 for 9 months, p. 80)

674. Appoint Mrs. Janet Ann Parnell as a Temporary Teaching Fellow in Accounting, at a salary of \$153.85 for the period, November 8, 1960 through November 30, 1960, vice Mrs. Dorothy Sneed Gordon on temporary leave. (Budgeted salary \$1,800.00 for 9 months, p. 80)

Business Education and Secretarial Administration

675. Grant Miss Joy Taylor, Secretary, Department of Business Education and Secretarial Administration, a leave of absence, without pay, for three (3) days, October 28, 29 and 31, 1960.

676. Record a name change, effective October 29, 1960, for a Secretary in the Department of Business Education and Secretarial Administration from "Miss Joy Taylor" to "Mrs. Joy Taylor Howe".



Marketing

677. Lapse the unencumbered balance in the amount of \$700.00 from the budgeted allocation for Teaching Fellow in Marketing. (Budgeted salary \$1,600.00 for 9 months; Mr. Wright for the Fall Semester \$900.00; p. 89)

Architecture and Allied Arts

678. Appoint Mr. Paul Dean Hanna, Jr., as a Part-time Instructor in Architecture and Allied Arts, at a salary of \$666.67 for the period, November 1, 1960 through June 15, 1961. This salary will be paid from lapsed funds.

Civil Engineering

679. Employ Mrs. Ruth G. Charlesworth as a Part-time Secretary in the Department of Civil Engineering at an annual salary of \$1,350.00 effective January 4, 1961 through August 31, 1961. (Budgeted salary \$1,350.00 for 12 months)

680. Lapse the unencumbered balance in the amount of \$458.65 from the budgeted allocation for Part-time Secretary in the Department of Civil Engineering. (Budgeted salary \$1,350.00 for 12 months)

Electrical Engineering

681. Revise the contract of Mr. Russell Holland Seacat, Jr., from "Assistant Professor of Electrical Engineering at a salary of \$6,500.00 for nine months" to "Assistant Professor of Electrical Engineering (two-fifths time) at a salary of \$1,300.00 for four and one-half months", effective February 1, 1961 through June 15, 1961. Mr. Seacat will be issued a separate contract on Organized Research, Account No. 1604A(2) for three-fifths time in the amount of \$1,950.00 for the period, February 1, 1961 through June 15, 1961. (Budgeted salary \$6,500.00 for 9 months, p. 97)

682. Lapse the unencumbered balance in the amount of \$1,950.00 from the budgeted allocation for Assistant Professor of Electrical Engineering. (Budgeted salary \$6,500.00 for 9 months, Mr. Seacat, p. 97)

Industrial Engineering and Engineering Drawing

683. Terminate the contract of Mr. Mohamed Mohamed Ayoub, Assistant Professor of Industrial Engineering and Engineering Drawing, at a salary of \$3,250.00 for four and one-half months, effective at the beginning of the day, February 1, 1961. (Budgeted salary \$3,250.00 for four and one-half months)

684. Lapse the unencumbered balance in the amount of \$3,250.00 from the budgeted allocation for Assistant Professor of Industrial Engineering and Engineering Drawing. (Budgeted salary \$3,250.00 for four and one-half months, Mr. Ayoub)

Home Economics Education

685. Grant Miss Doris Nesbitt, Associate Professor of Home Economics Education, a leave of absence, without pay, from June 15, 1961 (8:00 a.m.) through June 30, 1961. (Budgeted salary \$8,267.00 for 12 months)

686. Lapse the amount of \$370.95 from the budgeted allocation for Associate Professor of Home Economics Education. (Budgeted salary \$8,267.00 for 12 months)

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### 1961 Summer School Budget

History and Anthropology

687. Appropriate from the Unappropriated Balance the sum of \$150.00 to the Department of History and Anthropology Student Assistants Account for the 1961 Summer School.

School Lunch Workshop

688. Approve the budget in the amount of \$3,905.00 for the School Lunch Workshop, Account No. 9580, for the 1961 Summer School. A copy of the budget is attached and made a part of the Minutes. Attachment No. 16.

Food and Nutrition

689. Appropriate from the Unappropriated Balance, the sum of \$325.00 to Student Assistants and/or Part-time Help Account in the Department of Food and Nutrition. This is to be used for planning, preparation and operation of the 1961 School Lunch Workshop.

690. Appropriate from the Unappropriated Balance the sum of \$490.00 to the Maintenance, Equipment and Travel Account for the Department of Food and Nutrition. This is to be used in the planning, preparation and operation of the 1961 School Lunch Workshop.

691. Approve the payment of professional fees to the individuals, and three (3) to be named, in the amounts listed below for their services in the School Lunch Workshop for the Summer of 1961.

<u>Name and Address</u>	<u>Amount</u>
Mrs. Nerinne Stage-----	\$ 185.00
Mrs. Barbara Richardson-----	185.00
Mrs. Juanita Zukauckas-----	185.00
Mrs. Retha Burns-----	150.00
Mrs. Doris Ann Brown-----	165.00
Miss Helen McGee-----	185.00
_____ (from Utah)-----	200.00
_____-----	150.00
_____ (from Kansas)-----	200.00

The professional fees are to be paid from the Department of Food and Nutrition Maintenance, Equipment and Travel Account.

Home Economics Education

692. Appropriate from the Unappropriated Balance the sum of \$925.00 to the Department of Home Economics Education Maintenance, Equipment and Travel Account. This is to be used to pay an honorarium to Dr. Beatrice Paolucci, Professor of Home Economics, Michigan State University, East Lansing, Michigan, for her services as Guest Lecturer and Consultant in a two weeks workshop in the Department of Home Economics Education for the first term of the 1961 Summer School.

693. Approve an honorarium in the amount of \$925.00 to Dr. Beatrice Paolucci, Professor of Home Economics, Michigan State University, East Lansing, Michigan, for her services as Guest Lecturer and Consultant in a two weeks workshop in the Department of Home Economics Education for the first term of the 1961 Summer School. This will be paid from the Department of Home Economics Education Maintenance, Equipment and Travel Account.

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1961-62 Budget

Education and Philosophy

694. Delete Item No. 585, Board Minutes of October 21, 1960, appointing Dr. Herbert LaGrone as a Professor of Education and Director of Teacher Certification. Dr. LaGrone has declined the offer for Texas Technological College.

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Homecoming

695. Incorporate a letter from the Honorable W. Reed Quilliam, Jr., a member of the Fifty-seventh Legislature, expressing appreciation for courtesies extended the members of the Fifty-seventh Legislature who visited the Texas Technological College Campus on Saturday, October 22, 1960. A copy of the letter is attached and made a part of the Minutes. Attachment No. 9.

### Homecoming

696. Approve incorporating in the Minutes a letter from Mr. Tom James, Representative from Dallas, Texas. A copy of the letter is attached and made a part of the Minutes. Attachment No. 12.

697. Approve incorporating in the Minutes a letter from Mr. Wayne Gibbens, Representative-Elect, for the Fifty-seventh Legislature. A copy of the letter is attached and made a part of the Minutes. Attachment No. 15.

### Carpenter Hall

698. Approve incorporating in the Minutes a letter from Mr. Ben H. Carpenter concerning the naming of Carpenter Hall. A copy of the letter is attached and made a part of the Minutes. Attachment No. 20.

### Former Board Members (Thompson Hall)

699. Approve incorporating in the Minutes a letter from Dr. Chas. C. Thompson, a former Board Member, Colorado City, Texas. A copy of the letter is attached and made a part of the Minutes. Attachment No. 11.

### Consulting Work

700. Approve incorporating in the Minutes for record purposes, the approval of Dr. S. M. Kennedy, Acting Dean of Arts and Sciences, for Mr. Dean Killion, Assistant Professor and Director of Bands, to go to Amarillo, Texas, on October 25, 1960, to judge at the Amarillo Regional Marching Band Contest; at no expense to the College. This is in keeping with Article VIII B of the Tenure Policy approved by the Board on November 8, 1957.

701. Approve incorporating in the Minutes for record purposes, the approval of Dr. George Heather, Dean of Business Administration, for Mr. Burl M. Abel, Associate Professor of Finance, to work with the local group of Chartered Life Underwriters candidates in their study program. This is in keeping with Article VIII B of the Tenure Policy approved by the Board of Directors on November 8, 1957.

### Official Publications

702. Approve the Graduate School Bulletin, published as Volume XXXVI, October, 1960, Number 8, as an official bulletin of Texas Technological College. A copy of the Bulletin has been mailed to all Board Members.

### Military Property Custodian

703. Accept the resignation of Miss Sharon Holt, Part-time Secretary in the Office of the Military Property Custodian, at an annual salary of \$1,200.00, effective at the close of the day, October 31, 1960. (Budgeted salary \$1,200.00 for 12 months, p. 121)

704. Employ Mrs. Dean Stout as a Part-time Secretary in the Office of the Military Property Custodian, at an annual salary of \$1,200.00, effective November 1, 1960 through August 31, 1961, vice Miss Sharon Holt, resigned. (Budgeted salary \$1,200.00 for 12 months, p. 121)

### College Library

705. Terminate the contract of Miss Rozonna Loree Griffin, Documents Clerk in the College Library, at an annual salary of \$2,580.00, effective at the close of the day, November 30, 1960. (Adjusted budgeted salary \$2,580.00 for 12 months, p. 134)

### Southwest Collection

706. Terminate the contract of Mr. Roy Sylvan Dunn, Archivist for the Southwest Collection, at an annual salary of \$7,160.00, effective at the close of the day, July 15, 1961. A separate contract is being issued for the period, July 16, 1961 through August 31, 1961 on Organized Research, Account No. 1603AI(2).

### Basic Agreement for Academic Instruction (DA41-133 AIV-4324)

707. Approve the Basic Agreement for Academic Instruction, Agreement Number DA 41-133 AIV-4324, between The United States of America and Texas Technological College which will provide instruction for students enrolled during the fiscal year, 1960-61, from the military personnel of the Department of the Army of the United States. This is a continuation of an agreement that has been in force for several years. A copy of the Basic Agreement has been filed with the Secretary of State, a copy is on file in the Office of the Auditor and in the Office of the Secretary of the Board of Directors.

Animal Husbandry Herds and Flocks

708. Approve the sale of fifty-nine (59) steers to the Supreme Beef Company, Lubbock, Texas, on October 7, 1960, for a net amount of \$13,124.49:

1	Grade 302	704 lbs. (Dressed)	@ \$38.00 cwt.---	\$ 267.52
4	Grade 302	2,632 lbs. (Dressed)	@ \$38.00 cwt.---	1,000.16
2	Grade 302	1,157 lbs. (Dressed)	@ \$38.00 cwt.---	439.66
4	Grade 32	2,875 lbs. (Dressed)	@ \$36.00 cwt.---	1,035.00
34	Grade 32	22,018 lbs. (Dressed)	@ \$36.00 cwt.---	7,926.48
11	Grade 32	6,300 lbs. (Dressed)	@ \$36.00 cwt.---	2,268.00
1	Grade 32	691 lbs. (Dressed)	@ \$34.50 cwt.---	238.39
1	Grade 303	569 lbs. (Dressed)	@ \$32.00 cwt.---	182.08
1	Condemned	624 lbs. (Dressed)	No Value ---	-0-

Total ----- \$13,357.29

Returned to Meats Laboratory for class use:

283 lbs. @ \$38.00 cwt. -----	\$107.54
341 lbs. @ \$36.00 cwt. -----	122.76
Subtotal -----	\$230.30
Freight \$.40 cwt. -----	2.50

Total ----- 232.80

Net Proceeds from Sale----- \$13,124.49

The net proceeds from this sale have been deposited in PanTech Farms Revolving Fund, Account No. 2817 (\$13,116.47) and Animal Husbandry Research, Account No. 2870 (\$8.02)

709. Approve the sale of one (1) Angus steer (dressed) to Mr. Leslie R. Ansley, Lubbock, Texas, and Dr. Arthur L. Draper, Lubbock, Texas, for the net price of \$344.95. The proceeds from the sale have been deposited as follows: \$238.00 to the Spencer Wells Scholarship, Account No. 3806 and \$106.95 to the Animal Husbandry Herds and Flocks, Account No. 63. (This is in keeping with Item No. 1597, April 9, 1960)

Building Maintenance (Administration)

710. Revise the contract of Mrs. Evalyn D. Howe, Department of Building Maintenance (Administration), from "Clerk-Typist at an annual salary of \$2,700.00" to "Secretary at an annual salary of \$2,880.00", effective November 1, 1960 through August 31, 1961. (Budgeted salary \$2,880.00 for 12 months, p. 142)

Building Maintenance (General Services)

711. Revise the contract of Mr. Mike Torrez, Laborer in Building Maintenance (General Services), from "an annual salary of \$2,500.00" to "an annual salary of \$2,580.00", effective December 1, 1960 through August 31, 1961. (Budgeted salary \$2,580.00 for 12 months, p. 149)

Building Maintenance (Maintenance and Operation)

712. Revise the contract of Mr. Aaron McDonald, Painter in Building Maintenance (Maintenance and Operation), from "an annual salary of \$3,324.00" to "an annual salary of \$3,384.00", effective December 1, 1960 through August 31, 1961. (Budgeted salary, \$3,324.00; the additional \$45.00 required for this contract will be paid from lapsed funds, p. 152)

713. Lapse the sum of \$45.00 from the budgeted allocation for Painter in Building Maintenance (Maintenance and Operation). This is to be lapsed from the budgeted position for Mr. Thomas Vester Moore. (Budgeted salary \$3,480.00 for 12 months, p. 152)

714. Revise the contract of Mr. Marvin Henry Walker, Department of Building Maintenance (Maintenance and Operation), from "Carpenter at an annual salary of \$3,420.00" to "Painter at an annual salary of \$3,420.00", effective November 1, 1960 through August 31, 1961, vice Mr. S. T. Tanner, contract terminated. (Budgeted salary \$3,480.00 for 12 months, p. 152)



Building Maintenance (Maintenance and Operation)

715. Employ Mr. Marion William Herman as Carpenter in Building Maintenance (Maintenance and Operation), at an annual salary of \$3,420.00, effective November 1, 1960 through August 31, 1961, vice Mr. Marvin Henry Walker, transferred to position of Painter. (Budgeted salary \$3,420.00 for 12 months, p. 152)

Building Maintenance (Utilities)

716. Revise the contract of Mr. Warren Walter Hagen, Physical Plant and Utilities, from "Steam Fitter at an annual salary of \$3,420.00" to "Boiler Operator at an annual salary of \$3,600.00", effective November 14, 1960 through August 31, 1961. (Budgeted salary \$3,600.00 for 12 months, p. 155)

717. Employ Mr. Joe M. Holder as a Steam Fitter in Building Maintenance (Utilities) at an annual salary of \$3,420.00, effective November 14, 1960 through August 31, 1961, vice Mr. Warren Walter Hagen, transferred to Boiler Operator. (Budgeted salary \$3,420.00 for 12 months, p. 156)

Agronomy Building

718. Approve the installation of two switches for lights in the workroom of the new metal Agronomy Building by the Department of Building Maintenance for \$16.00 to be paid from Constitutional Building Amendment Funds.

Chemical Engineering Building

719. Approve an extra in the amount of \$357.50 to the contract with Cain and Cain of Fort Worth, for the construction of the Chemical Engineering Building to provide 220 volt service to laboratory rooms on the first and second floors of the project in keeping with the plans and specifications prepared by the Project Architects and approved by the Supervising Architect.

Computer-Architecture Building

720. Approve an extra in the amount of \$49.00 to the contract with Warner Construction Company for the construction of the Computer-Architecture Building for the installation of a telephone outlet in the Reference Collection Room.

Physical Plant Facilities

721. Approve an extra in the amount of \$583.00 to the contract with H. A. Padgett, Jr., for construction of the Physical Plant Facilities to furnish and install three additional pairs of windows in keeping with the original specifications. The three windows are for the Traffic and Security Chief's office, the Traffic and Security general office and the office of the Assistant Director of Building Maintenance.

Stadium Expansion Program

722. Approve payment to the Department of Building Maintenance in the amount of \$61.21 from Stadium Construction Funds for two sets of wooden steps for the Athletic Building.

723. Approve an allocation of \$610.03 from the Stadium Expansion Funds to cover the cost of renumbering and/or relettering of seats, signs, entrances, ramps, gates and sections at Jones Stadium. This work was under the supervision of Mr. Jimmie Wilson, Business Manager of Athletics. The payment for services, materials and supplies has been made through the Auditor's Office based upon properly authenticated vouchers and/or other necessary supporting documents. This is a supplementary allocation to the \$1,500.00 as made by Item No. 2739, Board Minutes of August 20, 1960.

Veterinary Science Building

724. Appropriate from the Unappropriated Balance the sum of \$198.00 for the relocation of the entrance gate to the service yard in the rear of the Veterinary Science Building, in keeping with the plans and specifications prepared by the Office of the Supervising Architect.

Women's Gymnasium

725. Approve an installation in the amount of \$160.63 to the Taylor Plumbing Company of Lubbock to furnish the necessary materials and labor to connect the water supply to the new Women's Gymnasium.

Warner Construction Company

726. Approve an extra in the amount of \$372.00 to the Warner Construction Company of San Angelo for the necessary remodeling in West Engineering to accommodate the connecting stairway, the amount to be paid from Special Projects.

Sale of Equipment to Staff Members

727. Approve the sale of equipment to staff members as listed on Attachment No. 19.

Management

728. Accept the resignation of Mr. Vernon William Bradley, Teaching Fellow in Management, at a salary of \$1,600.00 for nine months, effective at the close of the day, November 15, 1960. (Budgeted salary \$1,600.00 for 9 months, p. 88)

729. Revise the contract of Mr. Robert E. Tyner, Teaching Fellow in Management, from "a salary rate of \$900.00 for four and one-half months" to "a salary of \$1,350.00 for four and one-half months", effective November 16, 1960, vice Mr. Vernon W. Bradley, resigned. (Budgeted salary \$900.00 for 9 months; the additional funds, in the amount of \$250.00 required for this contract will be paid from lapsed funds.)

730. Lapse the sum of \$250.00 from the budgeted allocation for Teaching Fellow in Management. (Budgeted salary \$1,600.00 for 9 months, Mr. Bradley, p. 88)

General Research

731. Approve a transfer in the amount of sixteen cents (\$.16) from General Research, Account No. 1501, to Life and Works of Leandro Fernandez de Moratin, Account No. 1525, and close the account.

Organized Research (Account No. 1656)

732. Approve a transfer of \$100.00 from the budgeted allocation for Research Assistants to the budgeted allocation for Student Assistants and Part-time Help Account, on the budget for the Organized Project: "An X-Ray Study of Vanadium Pentoxide", Organized Research Account No. 1656.

Organized Research (Account No. 1663)

733. Revise the employment contract of Dr. Merton Lynn Dillon, Principal Investigator on Research Project: "Opposition to Slavery in the Upper South", at a salary of \$1,067.00 for one and one-half months, from "July 16, 1961 through August 31, 1961" to "June 1, 1961 through July 15, 1961". (Budgeted salary \$1,067.00, Account No. 1663)

Organized Research (Account No. 1670)

734. Revise the contract of Dr. Richard Benjamin Mattox, Principal Investigator on Research Project: "The Geology of Upheaval Dome and Salt Creek Dome, Utah", at a salary of \$1,333.00, from "July 16, 1961 through August 31, 1961" to "June 1, 1961 through July 15, 1961". (Budgeted salary \$1,333.00, Organized Research Account No. 1670)

Organized Research (Account No. 1603U(2))

735. Approve a transfer of \$300.00 from the budgeted allocation for Research Assistants to the budgeted allocation for Student Assistants and/or Part-time Help, Budget for Organized Research, Account No. 1603U(2).

Organized Research (Account No. 1724)

736. Revise the contract of Dr. Lester Samuel Levy, Principal Investigator on Research Project: "The Impact of Inflation Upon the Financial Structures of American Corporations", from "July 16, 1961 through August 31, 1961" to "June 1, 1961 through July 15, 1961", with no change in salary. (Budgeted salary \$1,250.00 for one and one-half months, Account No. 1724)

Organized Research (Account No. 1724)

737. Revise the contract of Dr. Robert Lyle Rouse, Co-Investigator on Research Project: "The Impact of Inflation Upon the Financial Structures of American Corporations", from "July 16, 1961 through August 31, 1961" to "June 1, 1961 through July 15, 1961", with no change in salary. (Budgeted salary \$783.00 for four and one-half months, Account No. 1724)

Organized Research (Account No. 1724, Dr. Levy)

738. Approve a transfer, in the amount of \$800.00, from the budgeted allocation for Research Assistant to the budgeted allocation for Student Assistants and/or Part-time Help, Organized Research Account No. 1724. (Budgeted salary \$1,600.00 for 12 months)

Organized Research (Account No. 1604A(2))

739. Appoint Mr. Russell Holland Seacat, Jr., Assistant Professor of Electrical Engineering, as the Principal Investigator on the Research Project: "Investigations in Solid-State Electronics", at a salary of \$1,950.00 (six-tenths time) for the period, February 1, 1961 through June 15, 1961 and a salary of \$1,083.00 for the period, June 1, 1961 through August 31, 1961, vice Dr. Paul Gene Griffith, resigned. (Budgeted salary \$5,903.00 for 12 months, Account No. 1604A(2)).

740. Lapse the unencumbered balance in the amount of \$2,870.00 from the budgeted allocation for Principal Investigator for the Organized Research Project: "Investigations in Solid-State Electronics", Account No. 1604A(2).

Organized Research (Account No. 3113A)

741. Employ Mr. Irvin G. Patterson as a Research Assistant on Research Project: "Ecology, Population Size and Mortality of Myotis (Bats) in Northwest Texas", at a salary rate of \$200.00 per month from November 1, 1960 through May 31, 1961. (Budgeted salary--\$200.00 will be paid from Account No. 3113 and \$1,200.00 from Account No. 3113A)

Organized Research (Account No. 3146)

742. Employ Miss Phyllis J. Kuhn as an Assistant on the United States Air Force Research Grant, at a salary of \$81.60 for the period, October 20, 1960 through January 20, 1961. This salary will be paid from the budgeted allocation for Student Assistants and/or Part-time Help.

Texas Tech College Bookstore

743. Terminate the contract of Mrs. Claudia Berl Downing, Part-time Cashier in Texas Tech College Bookstore, at an annual salary of \$1,200.00, effective at the beginning of the day, October 1, 1960. (Budgeted salary \$1,200.00 for 12 months; Re: Item No. 418, Board Minutes of October 21, 1960, p. 168)

744. Grant permission to the Texas Tech College Bookstore to purchase Classroom Materials from the following staff members:

Mr. Edsel Buchanan, purchase of

20 copies <u>Elementary Tumbling</u> @ \$1.75 each-----	\$ 35.00
40 copies <u>Handball Manual</u> @ \$1.75 each-----	70.00
90 copies <u>Basketball Manual</u> @ \$1.75 each-----	157.50
Total-----	\$ <u>262.50</u>

Dr. Ramon W. Kireillis, purchase of

60 copies <u>Advanced Swimming</u> @ \$1.70 each-----	\$ 102.00
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Dr. J. Q. Sealey, purchase of

44 copies Lab Manuals, Biology Department, @ \$1.25 each -- less 10% -----	\$ 49.50
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Dr. A. W. Young, purchase of

78 copies, Lab Manuals, <u>Beginning Soils</u> , @ \$1.40 each -- less 10% -----	\$ 98.28
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745. Grant permission to the Texas Tech College Bookstore to pay royalty on classroom materials from the following staff members:

Dr. J. J. Willingham & Staff, pay royalty on

128 copies, Dairy Industry Lab Manuals @ 25¢ each -----	\$ 32.00
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745. (Continued)

Mr. J. H. Baumgardner, pay royalty on

144 copies, Principles of Livestock Feeding,  
@ 30¢ each-----\$ 43 20

Parking and Traffic Service

746. Employ Mrs. Betty Moerbe as a Clerk-Typist in Parking and Traffic Service, at an annual salary of \$2,400.00, effective October 17, 1960 through January 16, 1961, vice Mrs. Margie Lou Stark, promoted to Secretary. (Budgeted salary \$2,580.00 for 12 months, p. 177)

Student Cooperative House (Account No. 2039)

747. Appropriate from the Unappropriated Balance (Account No. 2038), the sum of \$210.00 to the Student Cooperative House, Current Operations, Account No. 2039.

Student Health Service

748. Officially retire at her request, Mrs. Annie Elizabeth McGuire, Cook in the Student Health Service, at a salary of \$175.00 per month, effective at the close of the day, October 31, 1960. Mrs. McGuire has been a faithful, loyal and dependable employee in the Student Health Service for the past ten years. (Budgeted salary \$1,400.00 for 8 months)

Student Union

749. Lapse the sum of \$2,100.00 from the budgeted allocation for Salaries and Wages in the Student Union Budget. (Budgeted \$48,100.00, p. 182). This will be used to pay the salary of the Supervisor, Snack Bar, Student Union.

Dormitory Systems (Room Reservations)

750. Employ Mrs. Virginia Iyonne Timian as Assistant Cashier in the Office of Dormitory Reservations, at an annual salary of \$2,580.00, effective September 12, 1960 through August 31, 1961, vice Mrs. Bonnie Caudle, resigned. (Budgeted salary \$2,580.00 for 12 months; budgeted title, Clerk-Typist, p.188)

751. Lapse the unencumbered balance in the amount of \$74.42 from the budgeted allocation for Clerk-Typist in the Office of Dormitory Reservations.

City of Amarillo Project (Horticulture and Park Management) (Acct.No. 3007)

752. Accept cash gifts in the amount of \$4,400.00, through the Texas Technological College Foundation, for the City of Amarillo Project (Department of Horticulture and Park Management). A list of the donors and the amount of each contribution is given below:

<u>Donor</u>	<u>Amount</u>	<u>Donor</u>	<u>Amount</u>
Amarillo National Bank c/o Mr. C. T. Ware Amarillo, Texas	\$ 800.00	The First National Bank c/o Mr. Virgil Patterson Amarillo, Texas	\$800.00
Globe-News Publishing Co. c/o Mr. S. B. Whittenburg Amarillo, Texas	800.00	Pioneer Natural Gas Co. c/o Mr. C. I. Wall Amarillo, Texas	800.00
Southwestern Public Service Company c/o Mr. Lon Watson Amarillo, Texas	800.00	Southwestern Investment Company c/o Mr. Maurice Finley Amarillo, Texas	400.00

Gift (Account No. 3049)

753. Accept a cash gift in the amount of \$500.00, through Texas Technological College Foundation, from the Standard Oil Company of Texas, Post Office Box 1249, Houston 1, Texas, for the unrestricted use by the Department of Petroleum Engineering. (Account No. 3049)

Gift (Account No. 3220)

754. Accept a cash gift in the amount of \$74.60, through Texas Technological College Foundation, from Texas Telecasting, Inc., 7400 College Avenue, Lubbock, Texas, for the Education Television Grant to Texas Technological College, Account No. 3220.



Chemical Engineering--Cost-of-Education Grant (Account No. 3059)

755. Approve an honorarium in the amount of \$150.00, to Dr. Richard E. Waineardi, Assistant to the Dean of Engineering, Texas A & M College, College Station, Texas, for his services as Consultant and Special Lecturer for the Department of Chemical Engineering during the 1960 Fall Semester. This is to be paid from Chemical Engineering--Cost-of-Education Grant, Account No. 3059.

Home Economics Instructional Material Project (Account No. 3064)

756. Approve the budget for the Home Economics Instructional Materials Project, in the amount of \$1,500.00, as presented by Attachment No. 14, Account No. 3064. This project is being financed from The Sears-Roebuck Foundation Grant. A copy of the budget is attached and made a part of the Minutes. Attachment No. 14.

Scholarship (Account No. 3311)

757. Accept a cash gift in the amount of \$150.00, through Texas Technological College Foundation, from the American State Bank, Lubbock, Texas, for the American State Bank Alpha Zeta Scholarship for the 1960-61 Academic Year. (Account No. 3311)

Scholarship (Account No. 3311)

758. Approve the establishment of the American State Bank Alpha Zeta Scholarship, in the amount of \$150.00, effective with the 1960 Fall Semester. The catalog description is given below:

## AMERICAN STATE BANK ALPHA ZETA SCHOLARSHIP

The American State Bank of Lubbock, Texas, has established a \$150.00 Alpha Zeta Scholarship to be awarded to the student in the School of Agriculture who, at the end of his Sophomore year, has the highest academic record. Additional qualities of leadership, character and citizenship shall be considered.

Gift (Account No. 3348)

759. Accept a cash gift in the amount of \$1,146.00, through Texas Technological College Foundation, from Cabot Foundation, Inc., 77 Franklin Street, Boston, Massachusetts, for two Cabot Scholarships for the Academic Year, 1960-61. There were awarded to Mr. George B. Gibson and Mr. Jerald G. Park (\$573.00 each). Account No. 3348.

Gift (Account No. 3360)

760. Accept a cash gift in the amount of \$200.00, through Texas Technological College Foundation, from Nurserymen's Memorial Fund, c/o Mr. Ralph W. Callaway, 1032 North Mesa Street, Carlsbad, New Mexico, for the Nurserymen's Memorial Fund Scholarship for the Academic Year, 1960-61. (Account No. 3360)

Gift (Account No. 3364)

761. Accept a cash gift in the amount of \$600.00, through Texas Technological College Foundation, from Mrs. Inez Carter, 412 Combs-Worley Building, Pampa, Texas, for the renewal of the Inez Carter Scholarship for the Academic Year, 1960-61. (Account No. 3364)

Gift (Account No. 3400)

762. Accept a cash gift in the amount of \$250.00, through Texas Technological College Foundation, from Mr. Billy B. Davis, Route 1, Box 48, Pampa, Texas, for the Billy B. Davis Scholarship in Agriculture for the Academic Year, 1960-61. (Account No. 3400)

Gift (Account No. 3522)

763. Accept a cash gift in the amount of \$100.00 through Texas Technological College Foundation, from Dr. Gene L. Hemmle, Texas Technological College, Lubbock, Texas, for the Agnes Hemmle Scholarship for the 1960 Fall Semester. (Account No. 3522)

Gift (Account No. 3528)

764. Accept a cash gift in the amount of \$400.00, through Texas Technological College Foundation, from Conrad N. Hilton Foundation, 9990 Santa Monica Boulevard, Beverly Hills, California, for the renewal of the C. N. Hilton Scholarship for the Academic Year, 1960-61. (Account No. 3528)

Gift (Account No. 3618)

765. Accept a cash gift in the amount of \$4.00, through Texas Technological College Foundation, from Mrs. Ruth Craig Norris, 4714 42nd Street, Lubbock, Texas, for the Chris Mansell Memorial Fund. (Account No. 3618)

Gift (Account No. 3618)

766. Accept a cash gift in the amount of \$25.00, through Texas Technological College Foundation, from the South Plains Society of X-Ray Technicians, Mr. Billy Dale Hon, R.T., Plains Clinic, 2609 19th Street, Lubbock, Texas, for the Chris Mansell Memorial Fund. (Account No. 3618)

Gift (Account No. 3664)

767. Accept a cash gift in the amount of \$150.00, through Plains Ginners' Association, P. O. Box 1161, Lubbock, Texas, for the renewal of the Plains Ginners' Association Scholarship for the 1960-61 Academic Year. (Account No. 3664)

Gift (Account No. 3676)

768. Accept a cash gift in the amount of \$150.00, through Texas Technological College Foundation, from The Purchasing Agents Association of Texas Panhandle, c/o Mr. W. B. Chapman, Southwestern Public Service Company, Third and Polk, Amarillo, Texas, for the renewal of The Purchasing Agents Association of the Texas Panhandle Scholarship for the Academic Year, 1960-61. (Account No. 3676)

Gift (Account No. 3732)

769. Accept a cash gift in the amount of \$500.00, through Texas Technological College Foundation, from South Plains Chapter of American Petroleum Institute, c/o Mr. T. C. Williams, Jr., Chairman, Honolulu Oil Corporation, Post Office Box 67, Denver City, Texas, for the renewal of the South Plains Chapter of American Petroleum Institute Scholarship for the Academic Year, 1960-61. This scholarship was awarded to Mr. Jerry Leroy Yoes. (Account No. 3732)

Gift (Account No. 3732)

770. Accept a cash gift in the amount of \$500.00, through Texas Technological College Foundation, from South Plains Chapter of American Petroleum Institute, c/o Mr. T. C. Williams, Jr., Chairman, P. O. Box 67, Denver City, Texas, for the renewal of the South Plains Chapter of American Petroleum Institute Scholarship in Engineering for the Academic Year, 1960-61. (Account No. 3732)

Gift (Account No. 3768)

771. Accept a cash gift in the amount of \$500.00, through Texas Technological College Foundation, from the Standard Oil Company of Texas, Post Office Box 1249, Houston 1, Texas, for the renewal of the Standard Oil Company of Texas Scholarship in Petroleum Engineering for the Academic Year, 1960-61. (Account No. 3768)

Spencer Wells Scholarship in Animal Husbandry (Account No. 3806)

772. Approve the establishment of the Spencer Wells Scholarship in Animal Husbandry, in an estimated annual amount of \$250.00, effective with the 1960 Fall Semester. The catalog description is given below:

SPENCER WELLS SCHOLARSHIP IN ANIMAL HUSBANDRY

The Hemphill-Wells Company of Lubbock, Texas, has established an annual scholarship, to be awarded to an Agricultural Science Major in Animal Husbandry.

Selection will be based on scholarship, need and the student's indicated interest and ability.

The gift will be in the form of a steer purchased by the Hemphill-Wells Company at the South Plains Fat Stock Show, and the amount of the scholarship will depend upon the value of the animal when received by the College.

Inquiries should be directed to the Head of Department of Animal Husbandry.

Gift (Account No. 9014)

773. Accept a cash gift in the amount of \$100.00, through Texas Technological College Foundation, from Mr. H. L. Burgess, Jr., Varsity Book Store, 6413 Hillcrest, Dallas, Texas, for the Foundation Special Fund. (Account No. 9014)

Gift (Account No. 9027)

774. Accept a cash gift in the amount of \$10.00, through Texas Technological College Foundation, from Mrs. Colby Conkwright, Hereford, Texas, to aid in the publication of Reports on the Agricultural Industry. (Account No. 9027)

Gift (Scholarship Fund - Account No. 9027)

775. Accept cash gifts in the amount of \$734.00, through Texas Technological College Foundation, for the Margaret W. Weeks Scholarship Fund, Account No. 9027. A list of the donors and the amount of each contribution is given below:

<u>Donor</u>	<u>Amount</u>	<u>Donor</u>	<u>Amount</u>
Mrs. Paul T. Roch 122 South Third Street Apartment No. 1 Pocatello, Idaho	\$5.00	Mrs. Earl D. Camp 3704 46th Street Lubbock, Texas	\$25.00
Mrs. Billie B. Eaton 1212 Zephyr Street Plainview, Texas	5.00	Miss Mabel D. Erwin 2602 20th Street Lubbock, Texas	100.00
Mrs. M. D. Knight 2619 Live Oak San Angelo, Texas	25.00	Miss Frances C. Williams 5542 Carpenter North Hollywood, California	20.00
Miss Norris Lewis P. O. Box 1219 Southern Methodist University Dallas, Texas	5.00	Mrs. Charlotte Ritch Clark Route 4, Box 514 Pueblo, Colorado	5.00
Mrs. Bette M. Morris 4262 Lumley Road Madison, Wisconsin	5.00	Mrs. Roe Bavousett 3003 23rd Street Lubbock, Texas	25.00
Mrs. Aubrey L. Williard 1389 Santa Rosa Drive Santa Fe, New Mexico	5.00	Mrs. Glenn Lust Route 4 Dimmitt, Texas	5.00
Miss Christova Stitt Route 2, Box 500 Clewiston, Florida	25.00	Mrs. Maxine Harp Britton Bovina, Texas	5.00
Lubbock County Auditor's Office c/o Mrs. Royal Furgeson P. O. Box 630 Lubbock, Texas	6.00	Mrs. W.L. Harris Gruver, Texas	5.00
Mrs. Lila Wilkins 4116 35th Street Lubbock, Texas	5.00	Mrs. Hazel Kimbrough Littlefield, Texas	10.00
Mr. C. C. Perryman 2320 Eighth Street Lubbock, Texas	25.00	Mrs. James H. Gunter Claude, Texas	10.00
Mr. W. K. Hicks 1521 23rd Street Lubbock, Texas	5.00	Mrs. C. Paul Mills 3616 37th Street Lubbock, Texas	10.00
Mrs. J. G. Keyes 2217 31st Street Lubbock, Texas	20.00	Mrs. James T. Franklin 2807 Montclair, N.E. Albuquerque, New Mexico	5.00
		Dr. Geraldine Clewell 414 N. Gilbert Street Iowa City, Iowa	50.00
		Mrs. Lutie Vale Warren 1912 36th Street Lubbock, Texas	10.00

775. (Continued)

<u>Donor</u>	<u>Amount</u>	<u>Donor</u>	<u>Amount</u>
Mrs. Katherine Taylor 219 East Prospect State College, Pennsylvania	\$ 5.00	Mrs. Annie Margaret Turner 2111 Tenth Street Lubbock, Texas	\$10.00
Mr. Chester Gilmore Idalou, Texas	25.00	Mrs. Wilford L. Cooper 11 Lansdowne Estates Lexington, Kentucky	5.00
Mrs. Louise C. Guglietti 3129 Shipway Avenue Long Beach 8, California	10.00	Mrs. Russell Bean 2806 21st Street Lubbock, Texas	15.00
Mrs. Hazel Gruver Pearson 3221 Bowie Amarillo, Texas	5.00	Mrs. James K. Hicks P. O. Box 597 Spearman, Texas	5.00
Mrs. Josie L. Smith 3212 40th Street Lubbock, Texas	5.00	Mrs. Lula B. Moreman 1909 Sixth Street Canyon, Texas	5.00
Mrs. Eloise Eckert 14500 South State Riverdale, Illinois	25.00	Mrs. Robert M. Kral P. O. Box 611 Crosbyton, Texas	5.00
Miss Mary E. Leidigh Oklahoma State University Stillwater, Oklahoma	25.00	Mrs. W. T. Leon Petersburg, Texas	5.00
Mrs. O. V. Adams 2905 20th Street Lubbock, Texas	25.00	Mrs. W. P. Lee 1106 James Street Sweetwater, Texas	5.00
Mrs. Morlan McManigal P. O. Box 174 Happy, Texas	10.00	Mrs. Gwen Lam 3900 Lake Shore Drive Chicago 13, Illinois	25.00
Mrs. Jeral W. Jackson 2312 21st Street Lubbock, Texas	3.00	Mrs. Jonnie McCrery Michie 5314 Swiss Avenue Dallas 14, Texas	10.00
Mrs. Ilse H. Wolf 2209 Admiral Road Stillwater, Oklahoma	15.00	Miss Ruth Link P. O. Box 183 Jourdanston, Texas	10.00
Mrs. Margaret L. Parris 1611 Mason Avenue Joliet, Illinois	10.00	Mrs. Margaret K. Stalnaker 2401 28th Street Lubbock, Texas	10.00
Mrs. Laurissa B. Rawlings Brady, Texas	10.00	Mrs. Carolyn Reynolds 2111 East County Road Odessa, Texas	10.00
Mrs. Louis Welch Frona, Texas	5.00	Mrs. J. V. Morton P. O. Box 789 Levelland, Texas	15.00

Gift (Scholarship Fund - Account No. 9027)

776. Accept cash gifts in the amount of \$279.50, through Texas Technological College Foundation, for the Margaret W. Weeks Scholarship Fund, Account No. 9027. A list of the donors and the amount of each contribution is given below:

<u>Donor</u>	<u>Amount</u>	<u>Donor</u>	<u>Amount</u>
Dr. and Mrs. O. V. Adams 2905 20th Street Lubbock, Texas	\$5.00	Mrs. Tom Draper Post Office Box 671 Hereford, Texas	\$10.00
Mr. W. O. Willingham Sudan, Texas	10.00	Mrs. Garland Newson 2306 Slide Road Lubbock, Texas	10.00



776. (Continued)

<u>Donor</u>	<u>Amount</u>	<u>Donor</u>	<u>Amount</u>
Mrs. Nellie R. Lamb 2019 Loving Avenue Fort Worth, Texas	\$10.00	Mrs. C. M. McPherson Slaton, Texas	\$ 3.00
Mrs. Lila Kinchen 3406 21st Street Lubbock, Texas	10.00	Mr. and Mrs. Guy Victory 1601 13th Street Lubbock, Texas	15.00
Mrs. Willie May Wolfe c/o School of Home Economics Texas Technological College Lubbock, Texas	5.00	Mrs. Joe H. McWilliams 1210 Yonkers Street Plainview, Texas	3.00
Mrs. Emma Wood Gardner Post Office Box 1048 University Park, New Mexico	10.00	Miss Joellene Vannoy Miller's National Federation 847 National Press Building Washington 4, D. C.	5.00
Mrs. Earl D. Camp 3704 46th Street Lubbock, Texas	5.00	Mr. and Mrs. Everett Carver 4516 23rd Street Lubbock, Texas	2.00
Dean Willa V. Tinsley c/o School of Home Economics Texas Technological College Lubbock, Texas	5.00	Mrs. T. A. Rogers 3015 25th Street Lubbock, Texas	15.00
Mr. James Abbott 3019 42nd Street Lubbock, Texas	2.00	Mrs. Clyde Pugh Darrrouzett, Texas	10.00
Staff Members School of Home Economics Texas Technological College	21.50	Mrs. Ella Mae McCorkle 4910 21st Street Lubbock, Texas	5.00
Mrs. Ella Mae McCorkle 4910 21st Street Lubbock, Texas	10.00	Miss Mabel G. Tanner 1716 C Alvarado NE Albuquerque, New Mexico	10.00
Mrs. Jesse A. May, Jr. Farmington, New Mexico	5.00	Mrs. Thomas G. Lyle Ralls, Texas	5.00
Mrs. George W. Dupree, Jr. 3204 Hawthorne Amarillo, Texas	5.00	Mrs. Ethel Jane Beitler 2218 48th Street Lubbock, Texas	5.00
Mrs. Drucilla S. Barber c/o Mr. B. Y. Howze Route 5 Brownfield, Texas	3.00	Mrs. Edgar E. Chance Post Office Box 103 Sudan, Texas	5.00
Mrs. Billy Phillips 1917 48th Street Lubbock, Texas	5.00	Mrs. Lawrence H. Sides Post Office Box 96 Lubbock, Texas	10.00
Mr. and Mrs. J. G. Keyes 2217 31st Street Lubbock, Texas	5.00	Mrs. William R. Hudson Route 1, Box 39-A Old Hickory, Tennessee	5.00
Miss Nena Roberson c/o School of Home Economics The University of Manitoba Winnipeg, Canada	5.00	Mrs. Maxine O. Blankenship 3404 Manioca Road Lubbock, Texas	25.00
Mrs. Irene Osborne 2107 North Russell Pampa, Texas	5.00	Mrs. Beatrice Rubenstein Bellville, Texas	10.00

Kinderschule Program (Account No. 9404)

777. Approve a budget in the amount of \$100.60 for the Department of Foreign Languages Kinderschule Program, Account No. 9404, for the period September 16, 1960 through December 31, 1960. A copy of the budget is attached and made a part of the Minutes. Attachment No. 17.

Gift (Account No. 9446)

778. Accept a cash gift in the amount of \$125.00, through Texas Technological College Foundation, from the Baytown Lions Club, Post Office Box 354, Baytown, Texas, for the Baytown Lions Club Scholarship for the 1960-61 Academic Year. This scholarship was awarded to Mr. Travis Langford. (Account No. 9446)

Gift (Account No. 9446)

779. Accept a cash gift in the amount of \$250.00 through Texas Technological College Foundation, from the Vocational Industrial Club of Texas, c/o Mr. C. M. Allen, State Advisor, Texas Education Agency, Austin 11, Texas, for the third installment of a \$1,000.00 scholarship awarded by The Sears-Roebuck Foundation to Mr. Lynn West, for the 1960-61 Academic Year.

Texas Technological College Museum

780. Approve an honorarium in the amount of \$100.00 to Miss Laura Gilpin, Santa Fe, New Mexico, for her services as Consultant and Guest Lecturer for the Texas Technological College Museum on November 15, 1960. This is to be paid from the West Texas Museum Association, Account No. 3284.

Out-of-State Leaves

I recommend your approval of the following Out-of-State Leaves without loss of pay by the staff members listed below:

781. Grant permission to Mr. Burl M. Abel, Associate Professor of Finance, to go to St. Louis, Missouri, December 27, 1960 through December 30, 1960, to attend the annual meeting of the American Association of University Teachers of Insurance and to present a paper of original research, "Tools for Recruitment of College Men for the Insurance Industry"; expenses are to be paid from the Department of Finance Maintenance, Equipment and Travel Account.

782. Grant permission to Mrs. Vivian J. Adams, Professor and Head, Department of Home Economics Education, to go to Roanoke, Virginia, from February 20, 1961 through February 25, 1961, to attend and participate in the Southern Regional Home Economics Education Conference and to secure information which will be used to strengthen and improve Teacher Education in Home Economics; expenses are to be paid from the Department of Home Economics Education Maintenance, Equipment and Travel Account.

783. Grant permission to Mr. B. L. Allen, Associate Professor of Agronomy, to go to Las Cruces, New Mexico, from November 10, 1960 through November 12, 1960, concerning previous research work done on soils in northeastern New Mexico; at no expense to the College.

784. Grant permission to Mr. Stanley E. Anderson, Associate Professor of Animal Husbandry, to go to Denver, Colorado, January 11, 1961 through January 17, 1961, to accompany and coach the stock judging team at the National Western Stock Show, with practice workout at Hereford Ranches, enroute, including LaJara and Sellman, New Mexico; expenses are to be paid from the Department of Animal Husbandry Maintenance, Equipment and Travel Account.

785. Grant permission to Dr. William B. Arper, Jr., Professor of Geology, to go to Carlsbad, New Mexico, February 2, 1961 through February 5, 1961, to work on Organized Research Project entitled "Facies and Environment Analysis of a Portion of the Capitan Reef Complex, Guadalupe Mountains, Culberson County, Texas", and to give instruction in the geology of this area to graduate students; expenses are to be paid from the Department of Geology Maintenance, Equipment and Travel Account.

Out-of-State Leaves

786. Grant permission to Dr. Donald Ashdown, Professor of Horticulture and Park Management, to go to Kingston, Oklahoma, from February 5, 1961 through February 7, 1961, to attend the Sixth Annual Southwest Park and Recreation Training Institute; expenses are to be paid from Southwest Park and Recreation Training Institute, Account No. 9624.

787. Grant permission to Dr. J. Wayland Bennett, Professor and Head, Department of Agricultural Economics, to go to Jackson, Mississippi, from February 5, 1961 through February 9, 1961, to attend the annual Southern Agricultural Workers Conference, to collect data and information pertinent to the teaching and research projects currently being conducted at Texas Tech; expenses are to be paid from the Department of Agricultural Economics Maintenance, Equipment and Travel Account.

788. Grant permission to Dr. Lawrence E. Bowling, Professor of English, to go to Philadelphia, Pennsylvania, from December 24, 1960 through January 1, 1961, to attend the Modern Language Association Meeting in Philadelphia and secure information and materials which will be used in the Department of English; partial expenses are to be paid from English Maintenance, Equipment and Travel Account.

789. Cancel Item No. 495, Board Minutes of October 21, 1960, granting permission to Dr. John R. Bradford, Dean of the School of Engineering, to go to Beverly Hills and San Francisco, California, from November 6, 1960 through November 13, 1960. This trip will be rescheduled at a later date.

790. Grant permission to Dr. John R. Bradford, Dean of the School of Engineering, to go to Cincinnati, Ohio, Columbus, Ohio, Dayton, Ohio, Cleveland, Ohio, Chicago, Illinois, and other points in that area, January 29, 1961 through February 5, 1961, to attend a meeting of the American Society for Testing Materials and to secure information which will be incorporated into the Engineering Curricula; to interview potential staff members at Ohio State University, Case Institute of Technology and Illinois Institute of Technology; and to interview officials at Wright Patterson Air Force Base with regard to possible research contracts; expenses are to be paid from the Office of the Dean of Engineering Maintenance, Equipment and Travel Account.

791. Grant permission to Dr. Earl D. Camp, Professor and Head, Department of Biology, to go to Tulsa, Oklahoma, December 8, 1960 through December 11, 1960, to attend a meeting of Directors of Summer Institutes sponsored by the National Science Foundation; at no expense to the College.

792. Grant permission to Dr. Earl D. Camp, Professor and Head, Department of Biology, to go to Washington, D. C., from January 22, 1961 through January 25, 1961, to meet with the Director of Education of the American Association for the Advancement of Science; at no expense to the College.

793. Grant permission to Dr. Truman W. Camp, Professor and Head, Department of English, to go to Philadelphia, Pennsylvania, December 26, 1960 to December 30, 1960, to attend the annual meeting of the Modern Language Association of America and to secure information which will be used in classes at Texas Tech; expenses to be paid from Department of English Maintenance, Equipment and Travel Account.

794. Grant permission to Dr. Beatrix Cobb, Professor of Psychology and Director of the Rehabilitation Counselor Training Program, to go to Boulder, Colorado, from December 6, 1960 through December 11, 1960, to attend a meeting of the Rehabilitation Counselor Trainers and States Council on Training and to participate in a study and revision of the curriculum for the Vocational Rehabilitation Counselor Training Program; at no expense to the College.

795. Grant permission to Dr. Frank G. Coolsen, Professor of Marketing, to go to St. Louis, Missouri, December 27, 1960 through December 31, 1960, to attend the annual convention of the American Marketing Association and to present a paper of original research entitled: "Marketing Thought in the Late 19th Century", and to secure information, ideas and materials for teaching Marketing at Texas Tech; expenses are to be paid from the Department of Marketing Maintenance, Equipment and Travel Account.

Out-of-State Leaves

796. Grant permission to Dr. Mary B. Dabney, Professor and Head, Department of Health, Physical Education and Recreation for Women, to go to San Antonio, Texas, November 30, 1960 through December 4, 1960, to attend the State Physical Education Association Convention, to present a paper to the College Women's Section, and to secure information to be incorporated into the curriculum of the Department at Texas Tech; expenses are to be paid from the Department of Health, Physical Education and Recreation for Women Maintenance, Equipment and Travel Account.

797. Grant permission to Dr. J. William Davis, Professor and Head, Department of Government, to go to Pittsburg, Pennsylvania, to attend the NCAA Meeting, January 8, 1961 through January 12, 1961; at no expense to the College.

798. Grant permission to Dr. R. A. Dudek, Professor and Head, Department of Industrial Engineering to go to Dallas, Texas, Fayetteville, Arkansas and Stillwater, Oklahoma, from December 18, 1960 through December 22, 1960, to visit the Departments of Industrial Engineering at Southern Methodist University, University of Arkansas and Oklahoma State University, to obtain new ideas for further modernizing and upgrading the Bachelor of Science program in Industrial Engineering at Texas Tech; at no expense to the College.

799. Grant permission to Dr. Berlie J. Fallon, Associate Professor of Education, to go to San Francisco, California, from February 24, 1961 through February 29, 1961, to attend the Regional Meeting of the American Association of School Administrators and to secure information and materials for use in teaching courses in school administration at Texas Tech; at no expense to the College.

800. Grant permission to Mr. R. D. Garth, Military Property Custodian, to go to Lafayette, Louisiana, from November 20, 1960 through November 21, 1960, to inspect and purchase R.O.T.C. uniforms available to Texas Tech at reduced prices; expenses are to be paid from Air Force R.O.T.C. Uniform Commutation Basic Cadets, Account No. 4002.

801. Grant permission to Dr. Clarence Gerald Gardner, Assistant Professor of Physics, to go to New York City, New York, from January 31, 1961 through February 6, 1961, to attend the annual meeting of The American Physical Society, and to secure information to be used in research and classroom work at Texas Tech and to recruit personnel for the Department of Physics; expenses are to be paid from the Department of Physics Maintenance, Equipment and Travel Account.

802. Grant permission to Miss Jane Lyle Gentry, Program Director of the Student Union, to go to New Orleans, Louisiana, from November 30, 1960 through December 4, 1960, to accompany members of the Student Union Council to the Region Nine Conference of the Association of College Unions to be held at Tulane University; expenses to be paid from the Student Union, Account No. 2043.

803. Grant permission to Mr. William M. Gosdin, Superintendent, Care and Maintenance of Grounds, to go to Kingston, Oklahoma, from February 4, 1961 through February 9, 1961, to attend the Sixth Annual Southwest Park and Recreation Training Institute; expenses are to be paid from Southwest Park and Recreation Training Institute, Account No. 9624.

804. Grant permission to Dr. John C. Guilds, Professor of English, to go to Philadelphia, Pennsylvania, December 26, 1960 through December 30, 1960, to attend a meeting of the Modern Language Association of America and to secure information and materials in American Literature which will be used in classroom instruction at Texas Tech; expenses are to be paid from the Department of English Maintenance, Equipment and Travel Account.

805. Grant permission to Dr. Gene Hemmle, Professor and Head, Department of Music, to go to Albuquerque, New Mexico, on January 2, 1961, to confer with the petitioning group for a chapter of Phi Mu Alpha at New Mexico University; at no expense to the College.



Out-of-State Leaves

806. Grant permission to Miss Dorothy Hoyle, Assistant Professor or Health, Physical Education and Recreation for Women, to go to Norman, Oklahoma, November 4, 1960 through November 6, 1960, to attend the Sectional Meeting for Mortar Board; at no expense to the College.

807. Grant Mr. John R. Hunter, Instructor in Agronomy, permission to accept an invitation from the Texas Certified Seed Producers, Inc., to serve as a member of a three-man team to go on a mission to Argentina and nearby areas for a one month period in the interest of Marketing U. S. farm products in Argentina, without loss of pay. This proposed trip would be made during the 1961 Spring Semester and Mr. Hunter's classwork will be carried on by other Agronomy staff members. (This leave is contingent upon Mr. Hunter's receipt of a firm invitation at which time a regular leave of absence should be filed.)

808. Grant permission to Mr. Chester C. Jaynes, Assistant Professor of Agronomy, to go to Salt Lake City, Utah, from January 29, 1961 through February 6, 1961, to participate in the proceedings of the American Society of Range Management; at no expense to the College.

809. Grant permission to Mr. Dean Killion, Assistant Professor of Music and Director of Bands, to go to Chicago, Illinois, from December 14, 1960 through December 17, 1960, to attend a meeting of the College Band Directors National Association and to secure information and materials for use in teaching band at Texas Technological College; expenses are to be paid from the Department of Music Maintenance, Equipment and Travel Account.

810. Grant permission to Dr. Lester S. Levy, Associate Professor of Economics, to go to St. Louis, Missouri, from December 26, 1960 through December 31, 1960, to attend the annual meeting of the American Economic Association, to interview candidates for positions in the Department of Economics and to secure information and materials for use in the Department of Economics; expenses are to be paid from the Department of Economics Maintenance, Equipment and Travel Account.

811. Grant permission to Mr. Noah Roger Loter, Assistant Director of the Student Union, to go to New Orleans, Louisiana, from November 30, 1960 through December 4, 1960, to accompany members of the Student Union Program Council to the Region Nine Conference of the Association of the College Unions to be held at Tulane University; expenses are to be paid from the Student Union, Account No. 2043.

812. Grant permission to Mr. R. D. Mack, Assistant Professor of Government, to go to New York City, New York, from December 27, 1960 through December 30, 1960, to attend the meeting of the Association for Latin American Studies and to secure information and materials for use in teaching, in research, and in counseling students in the area of Latin American Studies; expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

813. Grant permission to Mr. William Mann, Professor of Mechanical Engineering, to go to Toledo, Ohio, from October 13, 1960 through October 22, 1960, for medical examination and treatment; at no expense to the College.

814. Grant permission to Dr. Richard B. Mattox, Professor of Geology, to go to Carlsbad, New Mexico, from February 2, 1961 through February 5, 1961, to direct a field trip for graduate students of the Geology Department; expenses are to be paid from the Department of Geology Maintenance, Equipment and Travel Account.

815. Grant permission to Miss Evelyn McGarrity, Instructor in Music, to go to Savannah, Georgia, December 19, 1960 through December 22, 1960 and January 4, 1961 through January 6, 1961, to present recitals in the East; at no expense to the College.

816. Grant permission for Mr. James F. McNally, Instructor in Health, Physical Education and Recreation for Men and Swimming Coach, to accompany and coach the swimming teams on the following out-of-state trips: Albuquerque, New Mexico, December 10, 1960; Roswell, New Mexico,

Out-of-State Leaves

816. (McNally - Continued)

January 21, 1961; Fort Collins, Colorado, January 24, 1961; Laramie, Wyoming, January 25, 1961; Greeley, Colorado, January 26, 1961; Golden, Colorado, January 26, 1961; and Denver, Colorado, January 27, 1961; expenses to be paid from the budgeted allocation for Swimming, Inter-Collegiate Athletics.

817. Grant permission to Dr. L. Marshall Nagle, Jr., Associate Professor of Education, to go to Chicago, Illinois, from March 11, 1961 through March 16, 1961, to attend the National Association for Supervision and Curriculum Development Annual Conference and to secure information and materials for use in classroom and research work at Texas Tech; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.

818. Grant permission to Dr. Kline A. Nall, Professor of English, to go to Chicago, Illinois, from November 23, 1960 through November 28, 1960, to attend meetings of the National Council of Teachers of English and to secure information to be used in planning the English courses for Technical and Scientific students at Texas Tech; expenses are to be paid from the Department of English Maintenance, Equipment and Travel Account.

819. Grant permission to Mr. Jimmy D. Neill, Part-time Shepherd, Department of Animal Husbandry Herds and Flocks, to go to Chicago, Illinois, from November 21, 1960 through November 28, 1960, to attend the annual meeting of the Society of Animal Production; at no expense to the College.

820. Grant permission to Dr. Harley D. Oberhelman, Assistant Professor of Foreign Languages, to go to San Diego, California, from December 27, 1960 through December 31, 1960, to attend annual meeting of the American Association of Teachers of Spanish and Portuguese and to secure information and materials dealing with research developments in the fields of language and literature which will be used in teaching languages at Texas Tech; expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

821. Grant permission to Dr. Milton L. Peeples, Associate Professor of Dairy Industry, to go to Jackson, Mississippi, from February 5, 1961 through February 8, 1961, to attend the annual meeting of Association of Southern Agriculture Workers, Inc., and to present a paper of original research, "Relationship of Surface Tension to Variations of Fluid Dairy Products" and to secure information on research in the Dairy Industry field; expenses are to be paid from the Department of Dairy Industry Maintenance, Equipment and Travel Account.

822. Grant permission to Mr. Dallas Powell, Part-time Farm Employee, Department of Animal Husbandry Herds and Flocks, to go to Chicago, Illinois, from November 21, 1960 through November 28, 1960, to attend the annual meeting of the Society of Animal Production; at no expense to the College.

823. Grant permission to Mr. Billy Keith Power, Assistant Professor in Textile Engineering and Industrial Engineering and Engineering Drawing, to go to Keesler Air Force Base, Mississippi, from January 22, 1961 through February 4, 1961, to take two weeks active duty with the Air Force Reserve, without loss of pay. This is in keeping with Article 5769b-1, Revised Civil Statutes, H.B. No. 761, Fifty-third Legislature, Regular Session, 1953.

824. Grant permission to Dr. Vernon W. Proctor, Assistant Professor of Biology, to go to the Bottomless Lakes State Park, near Roswell, New Mexico, from November 10, 1960 through November 11, 1960, to collect Bataphora for use in a research project; at no expense to the College.

825. Grant permission to Mr. Robert B. Reedy, Part-time Instructor in Management, to go to Washington, D.C., from November 15, 1960 through November 25, 1960, to appear before the Civil Aeronautics Board in behalf of the City of Lubbock; at no expense to the College.

Out-of-State Leaves

826. Grant permission to Dr. Carey T. Southall, Jr., Associate Professor of Education and Philosophy, to go to Chicago, Illinois, from February 22, 1961 through February 26, 1961, to attend the National Association of Student Teaching and to secure information to be used in supervising the Student Teacher Training Program at Texas Tech; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.
827. Grant permission to Dr. H. A. Spuhler, Professor and Head, Department of Electrical Engineering to go to Phoenix and Tucson, Arizona, November 19, 1960 through November 23, 1960, to interview prospective staff members for the Department of Electrical Engineering; expenses are to be paid from the Department of Electrical Engineering Maintenance, Equipment and Travel Account.
828. Grant permission to Miss Jacqueline Sterner, Assistant Dean of Women, to go to Norman, Oklahoma, November 4, 1960 through November 6, 1960, to attend Mortar Board Section Meeting at the University of Oklahoma, to represent national Mortar Board as Section Director and to represent Texas Technological College at the meeting; at no expense to the College.
829. Grant permission to Miss Jacqueline Sterner, Assistant Dean of Women, to go to Columbus, Ohio, November 21, 1960 through November 23, 1960, to consult with the Graduate Committee; at no expense to the College.
830. Grant permission to Miss Margret Stuart, Associate Professor of Chemistry, to go to Norman, Oklahoma, from November 4, 1960 through November 5, 1960, to attend the annual conference of Section XIV of Mortar Board as Senior Sponsor of the Forum Chapter of Mortar Board at Texas Technological College; at no expense to the College.
831. Grant permission to Dr. Gerald W. Thomas, Dean of the School of Agriculture, to go to Salt Lake City, Utah, from January 31, 1961 through February 3, 1961, to meet with the Curriculum Improvement Committee of the American Society of Range Management to secure information to be used in planning the program of the School of Agriculture and to contact prospective staff members; expenses are to be paid from the Dean of the School of Agriculture Maintenance, Equipment and Travel Account.
832. Grant permission to Dr. Donald W. Tinkle, Assistant Professor of Biology, to go to Tucson, Arizona, November 23, 1960 through November 27, 1960, to confer with individuals working on Myotis research; expenses are to be paid from Grant Funds, Account No. 3113.
833. Grant permission to Dr. Willa Vaughn Tinsley, Dean of the School of Home Economics, to go to Roanoke, Virginia, from February 20, 1961 through February 24, 1961, to attend the biennial Southern Regional Conference for Heads of Home Economics Institutions approved to train Home Economics teachers and to secure information to be used in making long range plans for Teacher Education in Home Economics; expenses are to be paid from the Office of the Dean of Home Economics Maintenance, Equipment and Travel Account.
834. Grant permission to Mr. Kirk B. Turner, Associate Professor of Animal Husbandry, to go to Kansas City, Missouri, from February 9, 1961 through February 13, 1961, to attend the annual Fact Finding Conference on Marketing for the Sixties, sponsored by the Institute of American Poultry Industry and to secure information and materials for use in classroom work at Texas Tech; expenses are to be paid from the Department of Animal Husbandry Maintenance, Equipment and Travel Account.
835. Grant permission to Mr. Elo J. Urbanovsky, Professor and Head, Department of Horticulture and Park Management, to go to Kingston, Oklahoma, February 4, 1961 through February 9, 1961, to attend the Sixth Annual Southwest Park and Recreation Training Institute; expenses are to be paid from Southwest Park and Recreation Training Institute, Account No. 9624.



Out-of-State Leaves

836. Grant permission to Mr. Elo J. Urbanovsky, Professor and Head, Department of Horticulture and Park Management, to go to Detroit, Michigan, East Lansing, Michigan, and Wheeling, West Virginia, from January 24, 1961 through January 30, 1961, to confer with Mr. Frank Vaydik, Detroit Park Department, on the Park Management program at Texas Tech; to confer with the Head of the Department of Park Management at Michigan State University on the curriculum for Park Management majors at Texas Tech; to attend the meeting of American Institute of Park Executives at Wheeling, West Virginia; to secure information and materials for use in the Park Management courses at Texas Tech; and to secure summer intern assignments for the senior students in Park Management; expenses are to be paid from the Department of Horticulture and Park Management Maintenance, Equipment and Travel Account.
837. Grant permission to Mr. Adrain Vaughan, Director of Public Information, to go to Gainesville, Florida, from February 18, 1961 through February 23, 1961, to attend the Southern Regional Science Seminar for College Public Information Officers; at no expense to the College.
838. Grant permission to Dr. D. M. Vigness, Associate Professor and Acting Head, Department of History and Anthropology, to go to Oklahoma City, Oklahoma, November 4 and 5, 1960, to attend an area conference of chairmen of Regional Interviewing Committee of the International Educational Exchange Program; at no expense to the College.
839. Grant permission to Dr. Morris S. Wallace, Professor and Head, Department of Education and Philosophy, to go to Chicago, Illinois and San Francisco, California, February 22, 1961 through February 28, 1961, to attend the annual meeting of the American Association of Colleges for Teacher Education in Chicago, Illinois (February 22-24, 1961); to attend the annual regional convention of the American Association of School Administrators in San Francisco, California (February 24-28, 1961); to read a paper, "The Superintendents Pre-Service Program--What Should be Taught and How"; and to secure information and materials for use in classroom instruction and in the planning for the Department of Education and Philosophy; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.
840. Grant permission to Mr. Rex Webster, Part-time Instructor in Marketing, to go to New Orleans, Louisiana, November 18 and 19, 1960, to attend the Governor's meeting of the American Association of Advertising Agency; at no expense to the College.
841. Grant permission to Mr. J. Roy Wells, Assistant to the President, to go to Gatlinburg, Tennessee, from February 21, 1961 through February 24, 1961, to attend a Southern Conference on New Directions in Higher Adult Education; at no expense to the College.
842. Grant permission to Dr. Wesley W. Wendlandt, Professor of Chemistry, to go to Oklahoma City, Oklahoma, November 30, 1960 through December 3, 1960, to attend the 16th Southwest Regional Meeting of the American Society in Oklahoma City, Oklahoma, to accompany two graduate students who will present research papers and to secure information which will be used in research work at Texas Tech; expenses are to be paid from the Department of Chemistry Maintenance, Equipment and Travel Account.
843. Grant permission to Dr. Olive Boone Wheeler, Associate Professor of Education, to go to Chicago, Illinois, March 11, 1961 through March 16, 1961, to attend the National Association for Supervision and Curriculum Development to secure information and materials for use in the Elementary Education Program at Texas Tech; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.
844. Grant permission to Dr. Olive B. Wheeler, Associate Professor of Education, to go to Atlantic City, New Jersey, from March 17, 1961 through March 23, 1961, to attend the annual meeting of the Department of Elementary School Principals of the National Education Association and to secure information and materials which will be used in developing the program in Elementary Education at Texas Tech; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.



Out-of-State Leaves

845. Grant permission to Miss Billie F. Williamson, Associate Professor of Home Economics Education, to go to Roanoke, Virginia, from February 20, 1961 through February 24, 1961, to attend the Southern Regional Conference for Home Economics Education and to secure information and materials to be used in the training of prospective homemaking teachers at Texas Tech; expenses are to be paid from the Department of Home Economics Education Maintenance, Equipment and Travel Account.

846. Grant permission to Dr. A. W. Young, Professor and Head, Department of Agronomy, to go to Denver, Colorado, October 29, 1960, through November 5, 1960, to represent the State of Texas as director to the annual meeting of the International Crop Improvement Association at Denver, Colorado. This meeting is a part of the duties performed as a Chairman of the Texas State Seed and Plant Board; as President of the International Crop Improvement Association, it is necessary that he preside at the meetings of the Executive Committee and the Board of Directors; expenses to be paid from the Department of Agronomy Maintenance, Equipment and Travel Account.

847. Cancel Item No. 552, Board Minutes of October 21, 1960, granting permission to Dr. A. W. Young, Professor and Head, Department of Agronomy, to go to Kansas City, Missouri, from November 19, 1960 through November 23, 1960.

848. Grant permission to Dr. A. W. Young, Professor and Head, Department of Agronomy, to go to Chicago, Illinois, November 26, 1960 through November 30, 1960, to attend the Planning Conference of the Foundation Seed Project; at no expense to the College.

849. Grant permission to Dr. Charles L. Riggs, Professor of Mathematics, to go to Tulsa, Oklahoma, from December 8, 1960 through December 11, 1960, to attend a meeting of Summer Institute Directors of the National Science Foundation; at no expense to the College.

850. Grant permission to Dr. Julius Rivera, Assistant Professor of Sociology, to go to Cambridge, Massachusetts, from January 22, 1961 through January 27, 1961, to visit and inspect the research laboratory of the Institute on Human Relations at Harvard University; at no expense to the College.

851. Grant permission to Dr. John A. Ryan, Professor and Head, Department of Marketing, to go to St. Louis, Missouri, from December 27, 1960 through December 31, 1960, to attend the Annual Convention of the American Marketing Association and to secure ideas and information to be used in planning the curricula for the Department of Marketing; expenses are to be paid from the Department of Marketing Maintenance, Equipment and Travel Account.

852. Cancel Item No. 536, Board Minutes of October 21, 1960, granting permission to Mr. Ronald Schulz, Associate Professor of Speech, to attend the Southwest Theatre Conference at Baton Rouge, Louisiana, from October 26, 1960 through October 31, 1960.

853. Grant permission to Mr. J. P. Smith, Manager of the PanTech Farms, to go to the states of Illinois and Iowa, from November 26, 1960 through December 1, 1960, to tour the corn belt feeding areas, including the states of Iowa and Illinois, to observe numerous feeding operations and compare with the experimental methods used at the PanTech Farms; expenses are to be paid from the PanTech Farms, Account No. 2035.

854. Grant permission to Mr. Edsel Buchanan, Instructor in Health, Physical Education and Recreation for Men and Director of the Intramural Program for Men, to go to Taos, New Mexico, January 22, 1961 through January 25, 1961, to accompany the Texas Tech Ski Club to Taos, New Mexico during its official school trip; at no expense to the College.

855. Grant permission to Miss Evelyn McGarrity, Instructor in Music, to go to Kansas City, Missouri, April 25 and 26, 1961, to sing recital for Biennial Convention, National Federation of Music Clubs; at no expense to the College.

Out-of-State Leaves

856. Grant permission to Mr. John R. Hunter, Instructor in Agronomy, to go to Salt Lake City, Utah, January 29, 1961 through February 6, 1961, to attend the annual meeting of the American Society of Range Management and to secure new ideas and techniques for teaching and research at Texas Tech; expenses are to be paid from the Department of Agronomy Maintenance, Equipment and Travel Account.

Respectfully submitted,

A handwritten signature in cursive script, reading "R. C. Goodwin".

R. C. Goodwin  
President

RCG:ce

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas

December 6, 1960

TO THE HONORABLE MEMBERS OF THE BOARD  
OF DIRECTORS OF TEXAS TECHNOLOGICAL COLLEGE

Gentlemen:

I am submitting herewith the Supplementary Agenda for Texas Technological College for the consideration of the Board of Directors at a meeting to be held in Lubbock, Texas, on December 10, 1960:

RECOMMENDED ACTIONS

Health, Physical Education and Recreation for Men

857. Terminate the contract of Miss Sherry Lynn Perry as a Part-time Secretary in the Department of Health, Physical Education and Recreation for Men, at a salary of \$944.00 for twelve months, effective at the close of the day, December 2, 1960. (Adjusted budgeted salary \$944.00 for 12 months, p. 59)

Mathematics

858. Accept the resignation of Mr. Verdell James Turner, Instructor in Mathematics, at a salary of \$4,500.00 for nine months, effective at the close of the day, January 31, 1961. (Budgeted salary \$4,500.00 for 9 months, p. 68)

Mathematics (1961 Summer)

859. Revise the contract of Dr. Gordon Fuller, Professor of Mathematics, from "One-half time Professor of Mathematics for two terms, 1961 Summer School, at a salary of \$1,384.00" to "Full-time Professor of Mathematics at a salary of \$1,384.00 for the first term, 1961 Summer School". (Budgeted salary \$1,384.00 for 12 weeks)

Business Education and Secretarial Administration

860. Accept the resignation of Mrs. Joy Taylor Howe, Secretary in the Department of Business Education and Secretarial Administration, at an annual salary of \$2,700.00, effective at the close of the day, November 30, 1960. (Budgeted salary \$2,700.00 for 12 months)

Mechanical Engineering

861. Terminate the contract of Mr. William Mann, Professor of Mechanical Engineering, at a salary of \$8,100.00 for nine months, effective at the close of the day, December 2, 1960. (Budgeted salary \$8,100.00 for 9 months; Mr. Mann expired on December 2, 1960 at 11:00 p.m.)

Mechanical Engineering (1961 Summer)

862. Delete the name of Mr. William Mann, Professor of Mechanical Engineering, from the 1961 Summer School Budget. (Mr. Mann expired on December 2, 1960)

Chemistry (1961-1962 Budget)

863. Appoint Mr. Preston H. Franke, Jr., as a Teaching Fellow in Chemistry, at a salary of \$1,800.00 for nine months, effective September 16, 1961 through June 15, 1962. (1961-62 Budget)

Library

864. Revise Item No. 705, Board Minutes of December 10, 1960, terminating the contract of Miss Rozonna Loree Griffin, Documents Clerk in the College Library, effective at the close of the day, November 23, 1960 instead of at the close of the day, November 30, 1960.

865. Employ Mrs. Ingrid Parker as a Documents Clerk in the College Library, at an annual salary of \$2,700.00, effective December 1, 1960 through August 31, 1961, vice Miss Rozonna Griffin, contract terminated. (Adjusted budgeted salary \$2,580.00 for 12 months; the additional funds, in the amount of \$40.38, will be paid from lapsed funds.)

Maintenance of Grounds (Administration)

866. Accept the resignation of Mr. Larry Edwin Jones, General Foreman, Care and Maintenance of Grounds, at an annual salary of \$4,600.00, effective at the close of the day, December 5, 1960. (Budgeted salary \$4,600.00 for 12 months, p. 144)

Mechanical Engineering Shops

867. Approve an extra in the amount of \$68.00 to the contract with Hammock Brothers Construction Company of Lubbock for the Mechanical Engineering Shops to provide and install 3 No. H-74 Cutler Hammer wall switches as directed, to serve three cooling units furnished by the owner.

Organized Research (Account No. 3169)

868. Employ Dr. John A. Waters as a Post-doctoral Research Fellow on a Welch Foundation Grant, Account No. 3169, at a stipend (Fellowship) of \$5,200.00 for twelve months, effective November 28, 1960 through August 31, 1961. (Budgeted \$5,200.00 for 12 months, Account No. 3169)

Student Union

869. Employ Mr. Joseph Norwood as the Union Snack Bar Supervisor, at a salary rate of \$2,340.00 for nine months, effective September 29, 1960 through May 31, 1961. This salary will be paid from lapsed funds, budgeted allocation for Salaries and Wages, Snack Bar, Student Union. (New position, p. 182)

Dormitory Systems

870. Approve the transfer of the following amounts from the various dormitory accounts into Account No. 2239 (Dormitory Administration), for the payment of the salary of Fannie F. Young, maid:

Doak Hall (Account #2206)	\$ 172.80
Sneed Hall (Account #2208)	172.80
Drane Hall (Account #2210)	172.80
Bledsoe & Gordon (Account #2212)	367.20
Horn & Knapp (Account #2214)	367.20
Thompson & Gaston (Account #2216)	345.60
Weeks Hall (Account #2218)	194.40
Wells & Carpenter (Account #2220)	<u>367.20</u>

Total-----\$ 2,160.00

Dormitory Systems (Dining Room and Kitchen)

871. Grant Mrs. Gwendolyn Gowens Gentry, Food Service Manager, Sneed Hall, at an annual salary of \$3,800.00, plus apartment for self and husband and meals for self only, a leave of absence, without pay, for the period November 28, 1960 (8 a.m.) through December 22, 1960. (Budgeted salary \$3,800.00, plus apartment for self and husband and meals for self only)

872. Employ Mrs. Shirley Williams Warren as Dietitian, Sneed Hall, at a salary rate of \$300.00 per month, plus meals, effective November 28, 1960 through December 22, 1960, vice Mrs. Gwendolyn Gowens Gentry, on leave without pay. (Budgeted salary \$3,800.00, plus apartment for self and husband and meals for self only)

Texas Tech College Bookstore

873. Grant permission to the Texas Tech College Bookstore to purchase Classroom Materials from the following staff member:

Dr. Ramon W. Kireillis, purchase of

200 copies <u>Introduction to Physical Activities</u>	
@ \$2.00 each -----	\$ 400.00
300 copies <u>Bowling Manuals</u> @ \$1.70 each -----	510.00
200 <u>Weight Manuals</u> @ \$2.30 each -----	<u>460.00</u>
Total -----	<u>\$ 1,370.00</u>



Gift (Account No. 3289)

874. Accept a cash gift in the amount of \$500.00 from the Creole Foundation for unrestricted use by the College. This has been deposited in General Unrestricted Gifts and Grants, Account No. 3289.

Gift (Account No. 9446)

875. Accept a cash gift in the amount of \$300.00, through Texas Technological College Foundation, from Sportsmen's Clubs of Texas, Inc., 1001 San Jacinto, Austin, Texas, for the Sportsmen's Clubs of Texas Scholarship for the 1960-61 Academic Year. This scholarship was awarded to Mr. Sammy Rogers. (Account No. 9446)

Out-of-State Leaves

I recommend your approval of the following Out-of-State Leaves without loss of pay by the staff members listed below:

876. Revise Item No. 492, Board Minutes of October 21, 1960, granting permission to Mr. Cecil Ayers, Professor of Agronomy, to go to Kansas City, Missouri and Chicago, Illinois to read "November 19, 1960 through November 29, 1960" instead of "November 19, 1960 through November 27, 1960".

877. Grant permission to Mr. H. Edsel Buchanan, Instructor in Health, Physical Education and Recreation for Men and Director of Intramurals for Men, to go to Bowling Green, Kentucky, from March 23, 1961 through March 27, 1961, to attend the annual conference of the National Intramural Association and to secure materials and information for use in planning the Intramural Program for Men at Texas Tech; expenses are to be paid from the Intramural Program for Men Maintenance, Equipment and Travel Account.

878. Grant permission to Dr. D. L. Carmichael, Professor of Business Education and Secretarial Administration, to go to Chicago, Illinois, December 27, 1960 through December 30, 1960, to attend the annual convention of the National Business Teachers Association and to collect information and materials which will be used in planning the Business Teacher Education Program and for classroom instruction at Texas Tech; expenses are to be paid from the Department of Business Education and Secretarial Administration Maintenance, Equipment and Travel Account.

879. Grant permission to Dr. Beatrix Cobb, Professor of Psychology and Director of the Counselor Training Program, to go to Fort Worth, Texas, December 2, 1960 through December 4, 1960, to read a paper of original research "Implications of Psychological Stress in Cancer", at the Social Science Division of The Texas Academy of Science Meeting in Fort Worth, Texas on December 2 and 3, and to secure information on recent developments in both biological and social sciences for use in classroom instruction and research at Texas Tech; expenses are to be paid from the Department of Psychology Maintenance, Equipment and Travel Account.

880. Grant permission to Dr. Clark Harvey, Associate Professor of Agronomy, to go to Phoenix, Arizona, from March 6, 1961 through March 9, 1961, to attend the Western Cotton Production Conference and to secure the latest information on cotton fertilization, irrigation, insect control, defoliation and other important phases of cotton production for use in classroom instruction and research at Texas Tech; expenses are to be paid from the Department of Agronomy Maintenance, Equipment and Travel Account.

881. Delete Item No. 805, Board Minutes of December 10, 1960, granting permission to Dr. Gene Hemmle, Professor and Head, Department of Music, to go to Albuquerque, New Mexico on January 2, 1961.

882. Grant permission to Dr. R. W. Kireillis, Professor and Head of the Department of Health, Physical Education and Recreation for Men, to go to Taos, New Mexico, January 22, 1961 through January 25, 1961, to secure first-hand information on conditioning exercises for skiers which will be incorporated in a special weight training course for skiers at Texas Tech; expenses are to be underwritten by the Texas Tech Ski Club.

Out-of-State Leaves

883. Grant permission to Mr. John Price, Instructor in Music, to go to Cincinnati, Ohio, December 29, 1960 through December 31, 1960, to select a Baldwin Concert Grand Piano for the Department of Music which will assure the College of receiving the best available instrument; expenses are to be paid from the Department of Music Maintenance, Equipment and Travel Account.

884. Delete Item No. 844, granting permission to Dr. Olive B. Wheeler, Associate Professor of Education, to go to Atlantic City, New Jersey, from March 17, 1961 through March 23, 1961.

885. Revise Item No. 540, Board Minutes of October 21, 1960, granting permission to Dr. R. W. Strandtmann, Professor of Biology, to go to Los Angeles, California, to read "October 31, 1960 through November 6, 1960" instead of "November 5, 1960 through November 10, 1960".

Respectfully submitted,



R. C. Goodwin  
President

RCG:ce

TEXAS TECHNOLOGICAL COLLEGE  
Department of Biology  
Project: "Ecology, Population, Size and Mortality  
of Myotis (Bats) in Northwestern Texas"  
For the period, December 1, 1960 through November 30, 1961

Estimated Income: 1960-61

Estimated Balance, December 1, 1960-----\$ -0-

Department of Health, Education and Welfare  
Grant No. E-3251(C1)----- 6,653.00

Total Estimated Income-----\$6,653.00

Estimated Expenditures: 1960-61

Principal Investigator

Donald Ward Tinkle-----\$1,000.00(a)

Research Assistants----- 3,600.00

Student Assistants and/or Part-time Help----- 1,400.00

OASI----- 150.00

Maintenance, Equipment and Travel----- 635.00

Indirect Cost (Overhead)----- 868.00

Total Estimated Expenditures-----\$6,653.00

(a) For one and one-half months during the summer of 1961.

Any deviation from this budget must be approved by the Board of Directors of Texas Technological College. The Principal Investigator shall be responsible for operating this research project within the budget limitations as set forth above.

TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas  
December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, The Harvest Queen Mill & Elevator Company of Plainview, Texas, provided a buffet dinner for the seat option holders and guests on Saturday, September 17, preceding the West Texas State College-Texas Technological College football game, and

WHEREAS, The dinner added greatly to the enjoyment of the option holders and guests; assisted in the promotion of good public relations with the College; and brought to the attention of a number of friends of the College that Press Box seat options are available; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our gratitude to the Harvest Queen Mill & Elevator Company for providing the buffet.

Witness My Hand this 10th Day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary



TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas  
December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, The Dunlap Company of Lubbock, Texas, provided a buffet dinner for the seat option holders and guests on Saturday, October 15, preceding the Baylor University-Texas Technological College football game, and

WHEREAS, The dinner added greatly to the enjoyment of the option holders and guests; assisted in the promotion of good public relations with the College; and brought to the attention of a number of friends of the College that Press Box seat options are available; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our gratitude to The Dunlap Company for providing the buffet.

Witness My Hand this 10th Day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

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(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas  
December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, Furr's Inc. of Lubbock, Texas, provided a buffet luncheon for the seat option holders and guests on Saturday, October 22, preceding the Southern Methodist University-Texas Technological College football game, and

WHEREAS, The luncheon added greatly to the enjoyment of the option holders and guests; assisted in the promotion of good public relations with the College; and brought to the attention of a number of friends of the College that Press Box seat options are available; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our gratitude to Furr's Inc. for providing the buffet.

Witness My Hand this 10th Day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas  
December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, The First National Bank of Lubbock, Texas, provided a buffet luncheon for the seat option holders and guests on Saturday, November 5, preceding the Tulane University of Louisiana-Texas Technological College football game, and

WHEREAS, The luncheon added greatly to the enjoyment of the option holders and guests; assisted in the promotion of good public relations with the College; and brought to the attention of a number of friends of the College that Press Box seat options are available; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our gratitude to the First National Bank for providing the buffet.

Witness My Hand this 10th Day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas  
December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, The Hemphill-Wells Company of Lubbock, Texas, provided a buffet luncheon for the seat option holders and guests on Saturday, November 12, preceding the University of Wyoming-Texas Technological College football game, and

WHEREAS, The luncheon added greatly to the enjoyment of the option holders and guests; assisted in the promotion of good public relations with the College; and brought to the attention of a number of friends of the College that Press Box seat options are available; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our gratitude to The Hemphill-Wells Company for providing the buffet.

Witness My Hand this 10th day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary



TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas  
December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, The Citizens National Bank of Lubbock, Texas, provided a buffet luncheon for the seat option holders and guests on Saturday, November 19, preceding the University of Arkansas-Texas Technological College football game, and

WHEREAS, The luncheon added greatly to the enjoyment of the option holders and guests; assisted in the promotion of good public relations with the College; and brought to the attention of a number of friends of the College that Press Box seat options are available; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our gratitude to the Citizens National Bank for providing the buffet.

Witness My Hand this 10th Day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

W. REED QUILLIAM, JR.  
Attorney at Law  
Petroleum Building - 1802 Avenue Q  
Lubbock, Texas

October 25, 1960

Dr. R. C. Goodwin, President  
Texas Technological College  
Lubbock, Texas

Dear Dr. Goodwin:

Myrna and I want to let you know how much we enjoyed your kind hospitality at the luncheon and game last Saturday. We certainly enjoyed ourselves, and from the comments that we heard from other legislators, and in particular our week-end guest, Tom James, we know that everyone had as good a time as we did.

We would appreciate it if you would convey our appreciation to the Board and to the officials of the college who contributed so greatly to a most enjoyable afternoon.

Kindest personal regards,

/s/ Reed Quilliam

Reed Quilliam

TEXAS TECHNOLOGICAL COLLEGE  
Report on Small Classes  
Organized Classes Only, 1960 Fall Semester  
As of the 12th Class Day (October 1, 1960)

Reported by Program, Course Number, Course Title, Enrollment and Justification

Justification Code: The following justification statements are those most frequently used by academic institutions and appear to cover a majority of classes listed in past small class reports. Some classes may require more than one code. If necessary, use an additional sheet for listing the statements of justification.

1. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, may affect date of graduation of those enrolled.
2. Required course for graduating seniors in one or more degree programs.
3. Required course for majors in this field and should be completed this semester (or term) to keep proper sequence in courses.
4. Course for which students pay a supplementary fee, and the usual requirements of class size are not considered applicable. (Example: Class Instruction in Applied Music or Applied Arts.)
5. Limited laboratory facilities make it necessary to establish an additional section of this course.
6. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.
7. Graduate course that is required for completion of an advanced degree.
8. Interdepartmental course meeting with the same course in another department.
9. Others (please specify) (a) Workshop--enrollment incomplete on the 12th class day. (b) Class meets with another class at the same hour. (c) Class for students from other countries. (d) Dropped below 10 after close of registration. (e) Laboratory only--facilities limited.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Code
			Under- Grad.	Grad.	
<u>Liberal Arts</u>					
English 131-76	College Rhetoric	3	6	-	9c
English 231-25	Masterpieces of Literature	3	8	-	9c
Journalism 333-1	Newspaper Management, Promotion and Circulation	3	9	-	2
Journalism 3311-1	Agricultural and Home Eco- nomics Journalism	3	9	-	2
Psychology 5318-1	Practicum in Techniques of Counseling	3	-	4	7
Speech 333-1	Stagecraft	3	8	-	1
Speech 333-A	Stagecraft (Lab)	0	8	-	1
Speech 335-1	Fundamentals of Radio and Television Broadcasting	3	9	-	1
Speech 335-A	Fundamentals of Radio and Television Broadcasting (Lab)	0	9	-	1
Speech 434-1	Principles of Audiometry	3	7	2	9d
Speech 4352-1	History of Theater	3	6	3	9d
Latin 331-1	Latin Readings	3	7	-	2

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Code
			Under- Grad.	Grad.	
<u>Sciences</u>					
Bacteriology 431-A	Problems in Bacteriology	3	3	1	2
Chemistry 141-MM	General Chemistry (Lab)	0	4	-	3
Chemistry 353-D	Organic Chemistry (Lab)	0	4	-	3
Chemistry 431-1	Qualitative Organic Analysis	3	6	3	9d
Chemistry 431-A	Qualitative Organic Analysis (Lab)	0	6	3	9d
Chemistry 5347-1	Advanced Thermodynamics	3	-	4	9d
Geology 234-1	Mineralogy and Petrography for Petroleum Engineers	3	7	-	3
Geology 234-B	Mineralogy and Petrography for Petroleum Engineers (Lab)	0	7	-	3
Geology 332-1	Structural Geology	3	8	-	3
Geology 332-A	Structural Geology (Lab)	0	8	-	3
Geology 433-1	Petroleum Geology	3	9	-	9d
Geology 436-1	Micropaleontology	3	8	-	2
Geology 436-A	Micropaleontology (Lab)	0	8	-	2
Physics 241-B	Principles of Physics (Lab)	0	8	-	9d
Physics 312-A	Atomic and Nuclear Physics Laboratory	1	8	-	9e
Physics 312-B	Atomic and Nuclear Physics Laboratory	1	7	-	9e
Physics 314-A	Intermediate Laboratory	1	8	-	5
<u>Fine Arts</u>					
Allied Arts 328-A	Advanced Lettering and Art Layout	2	8	-	2
Allied Arts 426-A	Advanced Painting	2	9	-	2
Applied Music 2113-1	Voice	1	3	-	3
Music Ensemble 313-C	Stage Band (a)	1	6	-	9b
<u>Teacher Education</u>					
Home Economics Education 332-2	Advanced Methods of Teaching Home Economics	3	9	-	9d
<u>Agriculture</u>					
Agricultural Engineering 220-2	Farm Shop Woodwork	2	6	-	3



Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Code
			Under- Grad.	Grad.	
<u>Agriculture (Continued)</u>					
Agricultural Engineering 220-B	Farm Shop Woodwork (Lab)	0	6	-	3
Agricultural Engineering 430-1	Agricultural Engineering Problems	3	4	-	2
Agronomy 333-A	Range Plants (Lab)	0	9	-	9d
Agronomy 430-1	Agronomy Problems	3	5	-	2
Agronomy 511-1	Agronomy Seminar	1	-	2	7
Animal Husbandry 421-A	Advanced Judging of Livestock, Wool, or Meats	2	9	-	2
Animal Husbandry 435-1	Dairy Cattle Production	3	5	1	2
Dairy Industry 313-A	Dairy Products Judging	1	9	-	2
Dairy Industry 437-1	Creamery Management and Merchandising	3	3	-	2
Dairy Industry 451-1	Butter and Cheese Making	5	6	-	2
Dairy Industry 451-A	Butter and Cheese Making (Lab)	0	6	-	2
Entomology 231-B	Introductory Entomology (Lab)	0	9	-	9d
Entomology 324-B	Applied Entomology (Lab)	0	9	-	1
Entomology 335-1	Insect Taxonomy	3	4	1	2
Entomology 335-A	Insect Taxonomy (Lab)	0	4	1	2
Horticulture 231-A	Vegetable Gardening (Lab)	0	8	-	9d
Horticulture 441-1	Landscape Design	4	7	-	2
Horticulture 441-A	Landscape Design (Lab)	0	7	-	2
<u>Engineering</u>					
Architecture 326-B	Anatomy and Life Drawing	2	9	-	1
Chemical Engineering 435-A	Instrumentation (Lab)	0	6	-	9e
Chemical Engineering 5397-1	Nuclear Radiations Laboratory	3	-	4	7
Chemical Engineering 5397-A	Nuclear Radiations Laboratory (Lab)	0	-	4	7
Civil Engineering 312-D	Fluid Mechanics Laboratory	1	5	-	9e
Civil Engineering 437-A	Water Supply and Treatment (Lab)	0	7	1	9e

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Code
			Under- Grad.	Grad.	
<u>Engineering (Continued)</u>					
Civil Engineering 534-1	Advanced Structural Analysis	3	-	3	7
Civil Engineering 539-1	Flow in Porous Media	3	-	3	7
Electrical Engineering 312-F	Alternating Current Circuits Laboratory	1	9	-	9e
Electrical Engineering 4115-D	Vacuum Tube Circuits Laboratory	1	7	-	9e
Engineering Seminar 412-3	Engineering Seminar	1	3	-	2
Industrial Engineering 331-A	Motion and Time Study (Lab)	0	9	-	9e
Industrial Engineering 331-B	Motion and Time Study (Lab)	0	5	-	9e
Industrial Engineering 439-1	Analysis of Industrial Operations	3	7	-	2
Mechanical Engineering 533-1	Heat Transmission	3	-	2	7
Textile Engineering 333-1	Textile Bleaching	3	3	-	2
Textile Engineering 333-A	Textile Bleaching (Lab)	0	3	-	2
Textile Engineering 341-1	Principles of Fiber Processing I	4	3	-	2
Textile Engineering 341-A	Principles of Fiber Processing I (Lab)	0	3	-	2
<u>Home Economics</u>					
Clothing 531-1	Special Problems in Clothing and Textiles	3	-	2	7
Clothing 531-A	Special Problems in Clothing and Textiles (Lab)	0	-	2	7
Food and Nutrition 432-1	Advanced Human Nutrition	3	7	2	2
<u>Physical Education</u>					
Physical Education 328-1	Technique of Sports	2	9	-	2

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Code
			Under- Grad.	Grad.	
<u>Business Administration</u>					
Marketing 4318-1	Mechanical Production of Advertising	3	7	-	2

(a) Music Ensemble 013-C and Music Ensemble 313-C are taught together.

APPROVAL OF SMALL CLASSES  
1960 FALL SEMESTER

Approved by the Board of Directors of Texas Technological College  
on December 10, 1960.

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

By /s/ C. I. Wall  
Chairman

\* \* \* \* \*

I, J. Roy Wells, Secretary of the Board of Directors of Texas  
Technological College, do hereby certify that the Small Class Report for the 1960  
Fall Semester was approved by the Board of Directors of Texas Technological  
College on December 10, 1960.

Witness my hand this the 10th day of December, 1960.

(SEAL)

/s/ J. Roy Wells  
Secretary  
Board of Directors

THE CITY NATIONAL BANK  
Colorado City, Texas

October 31, 1960

Dr. R. C. Goodwin  
President, Texas Tech  
Lubbock, Texas

Dear Bob:

I was delighted and indeed grateful when I read your letter of October 25th in which you advised me that the Board had so graciously named a dormitory for me.

I want you and the Board to know that I am sincerely grateful for this great honor that has been given to me. I hope that in some small measure I am worthy of the confidence and respect shown in me by the people of Texas Tech.

I shall always remember with pride the years spent as a member of the official family. I will always push for Texas Tech when the opportunity is presented.

Thank you and with all good wishes to all of you, I am

Sincerely yours,

/s/ Charlie

Chas. C. Thompson

CCT:jb:ce

C O P Y

MELTON & JAMES  
Attorneys and Counselors  
Dallas 20, Texas

November 1, 1960

Doctor R. C. Goodwin  
President Texas Technological College  
Lubbock, Texas

Dear Doctor Goodwin:

I want you to know how much I appreciated your fine hospitality at the homecoming Saturday a week ago. I don't think the same thing holds true for the SMU football team which met disaster at the hands of the Texas Tech Red Raiders.

Seriously, the cordiality of your welcome, the graciousness of your hospitality made it a memorable weekend for us. I hope that if I can ever reciprocate, that you will call upon me.

Cordially yours,

/s/ Tom James

Tom James

TJ:jh:ce

C O P Y



TEXAS TECHNOLOGICAL COLLEGE  
Department of Government  
Organized Research Account No. 1672  
Project: "Texas Constitutional Revision"  
For the period, September 1, 1960 through August 31, 1961

<u>Estimated Expenses:</u>	<u>1960-61</u>
Principal Investigator	
J. William Davis -----	\$1,566.00(a)
Co-Investigator	
William E. Oden -----	1,067.00(b)
Student Assistants and/or Part-time Help -----	-0-
Maintenance, Equipment and Travel -----	-0-
Total -----	<u><u>\$2,633.00</u></u>

(a) Contract to be dated July 17, 1961 through August 31, 1961.

(b) Contract to be dated June 1, 1961 through July 15, 1961.

The project and budget was approved by President R. C. Goodwin on November 3, 1960.

The established pay rates for Student Assistants and the regular College policies concerning travel are to be followed.

Any deviation from this budget should be approved in advance by the Dean of the Graduate School and the President.

TEXAS TECHNOLOGICAL COLLEGE  
School of Home Economics  
Home Economics Instructional Material Project  
For the period, February 1, 1961 through August 31, 1961

<u>Estimated Income:</u>	<u>1961</u>
Estimated Balance, January 31, 1961, The	
Sears-Roebuck Foundation Grant -----	\$ <u>1,500.00</u>
Total Estimated Income -----	\$ <u>1,500.00</u>

<u>Estimated Expenses:</u>	<u>1961</u>
Staff Salary	
Billie Frances Williamson -----	\$ 500.00(a)
Student Assistants and/or Part-time Help -----	150.00
OASI -----	19.50
Maintenance, Equipment and Travel -----	<u>830.50</u>
Total Estimated Expenses -----	\$ <u>1,500.00</u>

(a) Part-time from July 17, 1961 through August 31, 1961; also part-time on the Budget for Home Economics Education at a salary of \$371.00.

WAYNE GIBBENS  
State Representative-Elect

November 6, 1960

R. C. Goodwin, President  
Texas Technological College  
Lubbock, Texas

Dear Dr. Goodwin:

Thank you for your part in making my homecoming visit to Texas Tech most enjoyable.

I, with you I am sure, take great pride in the fact that Tech is constantly raising its standards and expanding its sphere of activities, especially academically. Under your guidance, I am sure that the future of Tech is unlimited.

I look forward to visiting with you again.

Sincerely yours,

/s/ Wayne Gibbens

Wayne Gibbens

C O P Y

TEXAS TECHNOLOGICAL COLLEGE  
Department of Biology  
Summer Institute for High School Teachers of Biology  
For the period, June 1, 1961 through September 15, 1961

<u>Estimated Income:</u>	<u>1961</u>
National Science Foundation Grant (G-13685) -----	\$86,000.00
Total amount available -----	<u>\$86,000.00</u>

<u>Estimated Expenses:</u>	<u>1961</u>
Director and Professor	
Earl D. Camp -----	3,500.00(a)
Instructor	
Mrs. Gail Tyson Henderson -----	750.00(b)
Mrs. Virginia Casterson Riggs -----	750.00(b)
Unallocated Teaching Salaries -----	1,650.00
Teaching Fellow	
Joe W. Devenport -----	600.00(c)
Robby Roy Eller -----	600.00(c)
William Hahn -----	600.00(c)
Charles Ray Saunders -----	600.00(c)
Lecturers -----	450.00
Secretary	
-----	500.00

- (a) Contract dated June 1, 1961 through September 15, 1961.  
(b) Contract dated June 1, 1961 through July 15, 1961.  
(c) Contract dated June 1, 1961 through August 31, 1961.

Summer Institute for High School Teachers of Biology  
Account No. 3034B

<u>Estimated Expenses (continued):</u>	<u>1961</u>
Student Assistants and/or Part-time Help -----	250.00
OASI -----	308.00
Tuition and Fees -----	3,200.00(a)
Participant Support	
Stipends (60 @ \$675.00) -----	40,500.00
Dependencies (150 @ \$135.00) -----	20,250.00
Travel (60 @ \$50.00) -----	3,000.00
Maintenance, Equipment and Travel -----	5,589.00
Indirect Cost (NSF Overhead) -----	<u>2,903.00</u>
Total Estimated Expenditures -----	<u><u>\$86,000.00</u></u>

(a) The College is paying the salaries of two staff members, in the amount of \$3,022.00.



TEXAS TECHNOLOGICAL COLLEGE  
Department of Food and Nutrition  
1961 School Lunch Workshop  
For the period, September 1, 1960 through August 31, 1961

<u>Estimated Income:</u>	<u>1960-61</u>
360 People @ \$22.00 -----	\$ 7,920.00
90 People @ \$12.00 -----	1,080.00
Estimated Income from Exhibitors -----	<u>250.00</u>
Total Estimated Income -----	\$ <u>9,250.00</u>

<u>Estimated Expenses:</u>	<u>1960-61</u>
----------------------------	----------------

Estimate for Tuition and Fees:

Tuition for 405 @ \$10.00 -----	\$4,050.00
Reserve for refunds 35 @ \$22.00---	770.00
Reserve for refunds 10 @ \$12.00---	120.00
Student Health Fees 405 @ \$1.00---	<u>405.00</u>
Total Estimated Tuition and Fees -----	\$ 5,345.00

Estimated Dormitory Rental and Food Service

Dormitory Expense -----	3,750.00(a)
Student Union Food Service -----	<u>155.00(a)</u>
Total -----	\$ <u>9,250.00</u>

(a) Net amount for the School Lunch Workshop Account No. 9580---  
\$3,905.00.

Note: Authorize the President to make any and all adjustments necessary in this budget. This workshop will be from June 12, 1961 through June 17, 1961, and it now appears that the enrollment estimates used above are too low.

TEXAS TECHNOLOGICAL COLLEGE  
Department of Foreign Languages  
The Kinderschule Program

For the period, September 16, 1960 through December 31, 1960

<u>Estimated Income:</u>	<u>1960</u>
Income from Special Fees -----	<u>\$125.00</u>
Total Estimated Income -----	<u>\$125.00</u>

<u>Estimated Expenses:</u>	<u>1960</u>
Program Assistant	
Mrs. Robert M. Adair -----	\$ 20.00
OASI -----	.60
Maintenance, Equipment and Travel -----	<u>80.00</u>
Total Estimated Expenses -----	<u>\$100.60</u>

This budget was approved by President Goodwin on November 12, 1960.

TEXAS TECHNOLOGICAL COLLEGE  
Department of Psychology  
Organized Research Account No. 1671  
Project: "Generalization of the Effects of a Reinforcing Cue"  
For the period, September 1, 1960 through August 31, 1961

<u>Estimated Expenses:</u>	<u>1960-61</u>
Principal Investigator	
William Howard Melching -----	\$1,150.00(a)
Student Assistants and/or Part-time Help -----	750.00
Maintenance, Equipment and Travel -----	<u>100.00</u>
Total -----	<u>\$2,000.00</u>

(a) The employment contract is to be dated June 1, 1961 through July 15, 1961.

This project and budget was approved for presentation to the Board by President R. C. Goodwin on November 12, 1960. (Allowance for Travel -- None)

The established pay rates for Student Assistants and the regular College policies concerning travel are to be followed.

Any deviation from this budget should be approved in advance by the Dean of the Graduate School and the President.

STUDENT HEALTH SERVICE  
Equipment Sold to College Staff Members  
November 7, 1960

Inventory Number	Description	Carrying Value	Sold To	Amount	Cash Receipt No.	Date
56404	Desk, single ped, metal	\$ 20.00	Kenneth Wright	\$5.00	94332	11/3/60
56580	Desk, single ped, metal	20.00	Edith A. Kuhnley	5.00	93928	10/18/60
56520	Desk, dbl ped, walnut	40.00	John Ryan	9.50	93977	10/26/60
56594	Cabinet, bedside	7.50	Edith A. Kuhnley	1.00	93928	10/18/60
56547	Cabinet, bedside	7.50	Opal Bond	1.00	93912	10/15/60
56396	Cabinet, bedside, wood	7.50	Gladys Duvall	1.00	93913	10/15/60
56512	Cabinet, bedside, wood	7.50	Lucille Benford	1.00	93963	10/24/60
56393	Cabinet, bedside, wood	7.50	Edith A. Kuhnley	1.00	93928	10/18/60
56477	Mattress, single	10.00	Gladys Duvall	5.00	93913	10/15/60
56517	Cabinet, 18 drawer, wood	90.00	Fred Kallina	25.00	94331	11/2/60
56549	Cabinet, portable, med	5.00	Opal Bond	2.50	93912	10/15/60
56410	Cabinet, metal, 6 shelf	5.00	Estelle Carroll	2.50	93496	10/12/60
56413	Stand, cabinet, metal	1.50	Hattie M. Childress	2.50	93953	10/24/60
56412	Cabinet, 2 drawer, metal	5.00	Hattie M. Childress	2.50	93953	10/24/60
56478	Mattress, single	5.00	Edith A. Kuhnley	5.00	93928	10/18/60
56416	Bed and springs, hospital	5.00	Joe Winegar	4.50	93943	10/20/60
56389	Chair, revolving	5.00	Lucille Benford	.75	93963	10/24/60
56384	Chair, straight, oak	3.00	Lucille Benford	.75	93963	10/24/60
56508	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60
56635	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60
56504	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60
56509	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60
56612	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60
56507	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60
56634	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60
56646	Cabinet, bedside	7.50	Estelle Carroll	1.00	93496	10/12/60
56484	Bed and springs, hospital	5.00	Joe Winegar	5.00	93944	10/20/60
56485	Bed and springs, hospital	5.00	Mina W. Lamb	12.50	93442	10/4/60
56483	Bed and springs, hospital	5.00	Edith A. Kuhnley	5.00	93928	10/18/60
56595	Chair, straight, oak	3.00	Lucille Benford	.75	93963	10/24/60
56506	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60
56599	Ash Stand	2.50	John Ryan	.50	93977	10/26/60
56505	Ash Stand	2.50	Iris Norman	.25	93964	10/24/60

SOUTHLAND LIFE INSURANCE COMPANY  
Dallas, Texas

November 15, 1960

Mr. R. C. Goodwin, President  
Texas Technological College  
Lubbock, Texas

Dear Mr. Goodwin:

This is to acknowledge receipt of your very nice letter notifying me of the action of the Board of Directors of Texas Tech in naming one of the new men's dormitories Carpenter Hall in honor of my father, John W. Carpenter.

On behalf of my mother and all members of my family, I want to express to you and to the Board of Directors of the college our sincere appreciation for this action. You and your associates are most thoughtful and kind to give this consideration to the memory of my father.

He was always extremely interested in Texas Tech from even before its beginning when it was only an idea and objective. Although he was not a college graduate himself, he always referred to Texas Tech as his alma mater, and he was indeed devoted to its welfare and interest.

Whenever I can be of service to the college in any way, please do not hesitate to call upon me, for I would consider it an honor to be of assistance to it. I would appreciate it very much if you would send to me, if it is available, a photograph of Carpenter Hall so that I may show it to my mother.

Sincerely yours,

/s/ Ben H. Carpenter

Ben H. Carpenter  
Chairman of the Board

BHC/jp/ce

C O P Y



TEXAS TECHNOLOGICAL COLLEGE  
Department of Psychology  
Organized Research Account No. 1673  
Project: "Modification of the Raven Progressive  
Matrices for Testing the Blind"  
For the period, February 1, 1961 through August 31, 1961

<u>Estimated Expenses:</u>	<u>1961</u>
Principal Investigator	
Robert Paul Anderson -----	\$ 1,927.00(a)
Co-Investigator	
William Howard Melching -----	690.00(b)
Secretary (Part-time)	
-----	400.00
Maintenance, Equipment and Travel -----	<u>275.00</u>
Total Estimated Expenses -----	\$ <u>3,292.00</u>

- (a) Organized Research Contract two-fifths time for Spring Semester, (\$1,360.00) and one-half time for the First Term of Summer School (\$567.00). Teaching three-fifths time for the Spring Semester (\$2,040.00).
- (b) One-fifth time. Also teaching three-fifths time for the Spring Semester (\$2,070.00) and on Organized Research Grant Fund, one-fifth time (\$690.00), Account No. 3118D.

This project budget was approved for submission to the Board by President Goodwin on November 18, 1960. (Allocation for Travel--None)

The established pay rates for Student Assistants and the regular College policies concerning travel are to be followed.

This is to supplement the Federal Grant funds, in the amount of \$12,358. for the support of Project No. RD-670-61, Account No. 3147.

Any deviation from this budget must be approved by the Board of Directors of Texas Technological College. The Principal Investigator shall be responsible for operating this research project within the budget limitations as set forth above and in keeping with the Grant provisions.

TEXAS TECHNOLOGICAL COLLEGE  
Department of Psychology  
Department of Health, Education and Welfare  
Office of Vocational Rehabilitation  
Project: "Modification of the Raven Progressive  
Matrices for Presentation to the Blind"  
For the period, February 1, 1961 through January 31, 1961

<u>Estimated Income:</u>	<u>1961-62</u>
Department of Health, Education and Welfare, Office of Vocational Rehabilitation, Project No. RD-670-61---	\$ <u>12,358.00</u>
Total Estimated Income -----	\$ <u>12,358.00(a)</u>

<u>Estimated Expenses:</u>	<u>1961-62</u>
Principal Investigator	
Robert Paul Anderson -----	\$ -0-
Co-Investigator	
William Howard Melching-----	-0-
Unallocated Salaries-----	1,937.00(b)
Secretary (Part-time)-----	
-----	400.00
Research Assistants-----	5,600.00
Consultants -----	150.00(c)
OASI-----	238.11

See Second Page for Footnotes

Department of Health, Education and Welfare  
Office of Vocational Rehabilitation  
Project: "Modification of the Raven Progressive  
Matrices for Presentation to the Blind"

<u>Estimated Expenses (continued)</u>	<u>1961-62</u>
Maintenance, Equipment and Travel-----	\$ 2,420.89
Indirect Cost (Overhead)-----	<u>1,612.00</u>
Total Estimated Expenses-----	\$ <u><u>12,358.00</u></u>

- (a) This grant is being supplemented from State appropriated Organized Research Funds in the amount of \$3,292.00, Account No. 1673.
- (b) Funds for the 1961 Fall Semester.
- (c) Consultants must be approved by the President before commitments are made.

Any deviation from this budget must be approved by the Board of Directors of Texas Technological College. The Principal Investigator shall be responsible for operating this research project within the budget limitations as set forth above and in keeping with the Grant provisions.

TEXAS TECHNOLOGICAL COLLEGE  
LUBBOCK, TEXAS  
SUPPLEMENTARY TEACHING SALARIES  
EFFECTIVE DECEMBER 1, 1960 THROUGH JUNE 15, 1961

NAME	RANK	AMOUNT
<u>SCHOOL OF AGRICULTURE</u>		
<u>Agricultural Economics</u>		
James Wayland Bennett	Head and Professor	\$ 400.00
Archie Leroy Leonard	Associate Professor	350.00
Walter Bob Rogers	Assistant Professor	250.00
Harold Leon Mathes	Instructor	200.00
Subtotal for Agricultural Economics -----		\$ <u>1,200.00</u>
<u>Agricultural Education</u>		
Ray Leon Chappelle	Head and Professor	\$ 400.00
George O. Elle	Professor	400.00
Gerald W. Thomas	Professor	350.00
Thomas Luther Leach	Professor	400.00
Levi Marlin Hargrove	Associate Professor	350.00
Subtotal for Agricultural Education -----		\$ <u>1,900.00</u>
<u>Agricultural Engineering</u>		
Ira Lawson Williams	Acting Head and Professor	\$ 350.00
William Frederick Schwiesow	Assistant Professor	250.00
Douglas Charles Rattan	Instructor	200.00
Subtotal for Agricultural Engineering -----		\$ <u>800.00</u>
<u>Agronomy</u>		
Arthur Wesley Young	Head and Professor	\$ 400.00
Cecil Irvy Ayers	Professor	400.00
Bonnie L. Allen	Associate Professor	300.00
Clark Harvey	Associate Professor	300.00
Chester Cartwright Jaynes	Assistant Professor	300.00
John Ray Hunter	Instructor	200.00
Charles William Wendt	Instructor	200.00
Subtotal for Agronomy -----		\$ <u>2,100.00</u>
<u>Animal Husbandry</u>		
Ralph Marion Durham	Head and Professor	\$ 350.00
Fred George Harbaugh	Professor	400.00

NAME	RANK	AMOUNT
<u>Animal Husbandry (Continued)</u>		
Stanley Eugene Anderson	Associate Professor	\$ 350.00
John Henry Baumgardner	Associate Professor	350.00
Koy L. Neeley	Associate Professor	350.00
Kirk B. Turner	Associate Professor	350.00
Frank Alden Hudson	Assistant Professor	<u>250.00</u>
Subtotal for Animal Husbandry -----		\$ <u>2,400.00</u>
<u>Dairy Industry</u>		
Juddie Johnson Willingham	Head and Professor	\$ 400.00
Milton Lester Peebles	Associate Professor	300.00
Ronald Max Miller	Instructor	<u>200.00</u>
Subtotal for Dairy Industry -----		\$ <u>900.00</u>
<u>Horticulture and Park Management</u>		
Elo Joe Urbanovsky	Head and Professor	\$ 400.00
Donald Ashdown	Professor	350.00
Warren Watson Yocum	Professor	400.00
Ellis Wright Huddleston	Assistant Professor	187.50
Edward William Zukauckas, Jr.	Assistant Professor	250.00
Donnie Joe Johnson	Instructor	200.00
Robert Rentoul Reed	Instructor	200.00
William Marcus Gosdin	Instructor (Part-time)	<u>50.00</u>
Subtotal for Horticulture and Park Management -----		\$ <u>2,037.50</u>
Total for School of Agriculture -----		\$ <u>11,337.50</u>



TEXAS TECHNOLOGICAL COLLEGE  
LUBBOCK, TEXAS  
SUPPLEMENTARY TEACHING SALARIES  
EFFECTIVE DECEMBER 1, 1960 THROUGH JUNE 15, 1961

NAME	RANK	AMOUNT
<u>SCHOOL OF ARTS AND SCIENCES</u>		
<u>Biology</u>		
Earl D. Camp	Head and Professor	\$ 400.00
James Cecil Cross	Professor	400.00
Milton Frederic Landwer	Professor	400.00
Jesse Q. Sealey	Professor	400.00
Russell William Strandtmann	Professor	400.00
Elsie Bodemann	Associate Professor	300.00
Paul Verdayne Prior	Associate Professor	300.00
Billy Glenn Cumbie	Assistant Professor	250.00
Lyle Carlton Kuhnley	Assistant Professor	250.00
Ellis Wright Huddleston	Assistant Professor	62.50
Vernon Willard Proctor	Assistant Professor	250.00
Dale James Osborn	Assistant Professor	250.00
Chester Morrison Rowell, Jr.	Assistant Professor	250.00
Donald Ward Tinkle	Assistant Professor	250.00
Mrs. Gail Tyson Henderson	Instructor	200.00
Mrs. Virginia Casterton Riggs	Instructor	200.00
Mrs. Polly Imogene Tilton	Instructor	250.00
Subtotal for Biology	-----	\$ 4,812.50
<u>Chemistry</u>		
Joe Dennis	Head and Professor	\$ 400.00
Henry Joseph Shine	Professor	350.00
Wesley William V. Landt	Professor	350.00
Samuel Hunt Lee, Jr.	Associate Professor	350.00
Oscar Clarence Southall	Associate Professor	350.00
Margret Russell Stuart	Associate Professor	350.00
Joe Alfred Adamcik	Assistant Professor	250.00
Arthur Lincoln Draper, Jr.	Assistant Professor	250.00
Clinton Marsud McPherson	Assistant Professor	250.00
Melvin Lee Morris	Assistant Professor	250.00

NAME	RANK	AMOUNT
<u>Chemistry (Continued)</u>		
Robert George Rekers	Assistant Professor	\$ 250.00
Kenneth Norman Yarbrough	Assistant Professor	250.00
Charles Edward Wilson, Sr.	Instructor	<u>200.00</u>
Subtotal for Chemistry -----		\$ <u>3,850.00</u>
<u>Education and Philosophy</u>		
Morris Sheppard Wallace	Head and Professor	\$ 350.00
Albert Barnett	Professor	100.00
Lewis Briscoe Cooper	Professor	400.00
Raymond Ernest Garlin	Professor	400.00
Ivan Lee Little	Professor	400.00
Thomas Brooks Livingston	Professor	400.00
George Peyton Mecham	Professor	400.00
Earl Roland Sifert	Part-time Professor	150.00
Raymond Leon Davidson	Associate Professor	350.00
Berlie Joseph Fallon	Associate Professor	300.00
Levi Marshall Nagle, Jr.	Associate Professor	300.00
Carey Thomas Southall, Jr.	Associate Professor	300.00
Holmes Andrew Webb	Associate Professor	300.00
Mrs. Olive Boone Wheeler	Associate Professor	300.00
Mrs. Mildred Lucile Corhn	Assistant Professor	300.00
James Rankin Gammill	Assistant Professor	250.00
Mrs. Billy Cotton Everton	Instructor	<u>200.00</u>
Subtotal for Education and Philosophy -----		\$ <u>5,200.00</u>
<u>English</u>		
Truman Wildes Camp	Head and Professor	\$ 400.00
James George Allen	Professor	400.00
Lawrence Edward Bowling	Professor	350.00
William Bryan Gates	Professor	400.00
John Caldwell Guilds, Jr.	Professor	350.00
Everett Alden Gillis	Professor	400.00
Alan Murray Finlay Gunn	Professor	400.00

NAME	RANK	AMOUNT
<u>English (Continued)</u>		
Joseph Thomas McCullen, Jr.	Professor	\$ 400.00
Kline Allen Nall	Professor	400.00
Alan Lang Strout	Professor	400.00
Faye LaVerne Bumpass	Associate Professor	150.00
Lola Beth Green	Associate Professor	350.00
Donald Van Dale Murphy	Associate Professor	350.00
Roger Leon Brooks	Assistant Professor	250.00
Mary Sue Carlock	Assistant Professor	250.00
Quanah Belle Lewis	Assistant Professor	300.00
Marie Agnes Miles	Assistant Professor	300.00
Mrs. Ruth Wilson Russell	Assistant Professor	300.00
Mrs. Ruth Donald Tracy	Assistant Professor	300.00
Mrs. Grace Pleasant Wellborn	Assistant Professor	300.00
Mrs. Nancy Smith Boze	Instructor	200.00
Charles Thomas Bruce	Instructor	200.00
Kenneth Waldron Davis	Instructor	200.00
Floyd Eugene Eddleman	Instructor	200.00
Mrs. Neva Rogers Gahring	Instructor	250.00
John Everett Godfrey, Jr.	Instructor	200.00
Mrs. Carol Conway Hilton	Instructor	200.00
Keneth Kinnamon	Instructor	200.00
Mrs. Emma Cornelia Reeves	Instructor	200.00
James Arthur Rushing	Instructor	200.00
Mrs. Mary Elizabeth Strout	Instructor	200.00
Mrs. Ruth Taylor Todasco	Instructor	200.00
Mrs. Dahlia Jewell Terrell	Instructor	200.00
Mrs. Lenore M. Tunnell	Instructor	200.00
George Arthur Young	Instructor	200.00
Subtotal for English		\$ 9,800.00

Foreign Languages

John Clarkson Dowling	Head and Professor	\$ 350.00
Eunice Joiner Gates	Professor	400.00

NAME	RANK	AMOUNT
<u>Foreign Languages (Continued)</u>		
Thomas Earle Hamilton	Professor	\$ 400.00
Charles Blaise Qualia	Professor	400.00
Theodor Walter Alexander	Associate Professor	350.00
Faye LaVerne Bumpass	Associate Professor	150.00
Elfrieda Frank	Associate Professor	300.00
Alfred Bell Strehli	Associate Professor	350.00
Scotti Mae Tucker	Associate Professor	350.00
Erwin Clarence Bleckley	Assistant Professor	125.00
Elaine Ernesette Boney	Assistant Professor	250.00
Alexander Pope Hull, Jr.	Assistant Professor	250.00
Harley Dean Oberhelman	Assistant Professor	250.00
Mrs. Beatrice Witte Alexander	Instructor	<u>250.00</u>
Subtotal for Foreign Languages -----		\$ <u>4,175.00</u>

Geology

Franklin Alton Wade	Head and Professor	\$ 350.00
William Burnside Arper, Jr.	Professor	350.00
John Paul Brand	Professor	400.00
Richard Benjamin Mattox	Professor	350.00
Deskin Hunt Shurbet, Jr.	Associate Professor	300.00
John Gordon Dennis	Assistant Professor	250.00
Rae Lawrence Harris, Jr.	Assistant Professor	250.00
Alonzo David Jacka	Assistant Professor	250.00
Edward Sturm	Assistant Professor	250.00
Corwin C. Reeves, Jr.	Instructor	200.00
Vestal Liarly Yeats	Instructor	<u>200.00</u>
Subtotal for Geology -----		\$ <u>3,150.00</u>

Government

James William Davis	Head and Professor	\$ 400.00
Sterling Hale Fuller	Professor	400.00
J. W. Jackson	Professor	400.00
Sabe McClain Kennedy	Professor	400.00

NAME	RANK	AMOUNT
<u>Government (Continued)</u>		
William Eugene Oden	Associate Professor	350.00
Raymond DeElmont Mack	Assistant Professor	300.00
Tod Atkins Baker	Instructor	200.00
Ruth Evans Cowart	Instructor	200.00
William Ryall Martin	Instructor	200.00
Don Eldon Kash	Instructor	200.00
George Suleiman Masannat	Instructor	200.00
James Alvis Ellis	Part-time Instructor	100.00
Horace Ernest Griffith	Part-time Instructor	100.00
Subtotal for Government -----		\$ <u>3,450.00</u>

Health, P.E. and Recreation for Men

Ramon Walter Kireillis	Head and Professor	\$ 400.00
William Morley Jennings	Professor	200.00
George Rex Philbrick	Associate Professor	350.00
John William Cobb, Jr.	Assistant Professor	250.00
Henry Edsel Buchanan	Part-time Instructor	200.00
James Faber McNally	Instructor	<u>150.00</u>
Subtotal for Health, P.E. and Recreation for Men -----		\$ <u>1,550.00</u>

Health, P.E. and Recreation for Women

Mary Burwell Dabney	Head and Professor	\$ 350.00
Sue Ava Rainey	Associate Professor	350.00
Dorothy Beatrice Hoyle	Assistant Professor	250.00
Carol Louise Baughman	Instructor	200.00
Diane Elizabeth Burke	Instructor	200.00
Ethel Todd Rollo	Instructor	<u>200.00</u>
Subtotal for Health, P.E. and Recreation for Women-----		\$ <u>1,550.00</u>

History and Anthropology

Seymour Vaughan Conner	Professor	\$ 350.00
William Curry Holden	Professor	400.00
Oscar Arvle Kinchen	Professor	200.00

NAME	RANK	AMOUNT
<u>History and Anthropology (Continued)</u>		
Seth Shepard McKay	Professor	\$ 200.00
Ernest Wallace	Professor	400.00
Lowell Lawrence Blaisdell	Associate Professor	300.00
Merton Lynn Dillon	Associate Professor	300.00
Lawrence Lester Graves	Associate Professor	300.00
Paul Joseph Woods	Associate Professor	300.00
Van Mitchell Smith, Jr.	Associate Professor	300.00
David Martell Vigness	Acting Head and Associate Professor	300.00
Timothy Paul Donovan	Assistant Professor	250.00
Harry De La Rue	Assistant Professor	250.00
David Humiston Kelley	Assistant Professor	250.00
Ronald Dean Ware	Assistant Professor	250.00
Subtotal for History and Anthropology -----		\$ <u>4,350.00</u>
<u>Journalism</u>		
Wallace Earl Garets	Head and Professor	\$ 350.00
Mrs. Louise Crawford Allen	Associate Professor	350.00
Ralph Louis Sellmeyer	Assistant Professor	<u>250.00</u>
Subtotal for Journalism-----		\$ <u>950.00</u>
<u>Mathematics</u>		
Emmett Allen Hazlewood	Head and Professor	\$ 400.00
Gordon Fuller	Professor	400.00
Ellis Richard Heineman	Professor	400.00
Charles Latham Riggs	Professor	350.00
Fred Winchell Sparks	Professor	400.00
Ralph Sylvester Underwood	Professor	400.00
Mohammed Ali Bassam	Associate Professor	300.00
Robert Marshall Parker	Associate Professor	350.00
Earl Howard Gilmore	Associate Professor	300.00
Horace Eugene Woodward, Jr.	Associate Professor	350.00
Newton Stelle Andrews	Assistant Professor	250.00



NAME	RANK	AMOUNT
<u>Mathematics</u>		
Mrs. Marguerite Sivells Bailey	Assistant Professor	\$ 300.00
Lillian Etta McGlothlin	Assistant Professor	300.00
Mrs. Virginia Bowman Roberts	Assistant Professor	300.00
Mrs. Annie Norman Rowland	Assistant Professor	300.00
Gerald Lynn Shurbet	Assistant Professor	250.00
Burnett T. Smith	Assistant Professor	300.00
Mrs. Mary Ruth Strandtmann	Assistant Professor	300.00
Carl Hammel Willingham	Assistant Professor	250.00
Mrs. Ann Taylor Andrews	Instructor	200.00
Mrs. Ila Mae Carpenter	Instructor	200.00
Truman Orville Lewis	Instructor	200.00
Elwyn Wade Morton	Instructor	200.00
Mrs. Ruth Stewart Power	Instructor	200.00
Charles Dale Scott	Instructor	200.00
Mrs. Ara Cox Sullenberger	Instructor	200.00
Mrs. GERALINE P. Caraway	Part-time Instructor	100.00
Mrs. Sarah Ann Kennedy	Part-time Instructor	100.00
Mrs. Shirley Kathryn Rekers	Part-time Instructor	100.00
Mrs. Georgia Terhune Waldron	Part-time Instructor	100.00
Mrs. Vera Berg Young	Part-time Instructor	100.00
Subtotal for Mathematics		\$ <u>8,100.00</u>

Music

Gene LeClair Hemmle	Head and Professor	\$ 400.00
Raymond Pruitt Elliott	Professor	400.00
Mary Jeanne Van Appledorn	Assistant Professor	300.00
Paul Raymond Ellsworth	Assistant Professor	250.00
Gene Kenney	Assistant Professor	250.00
Darrell Keith McCarty	Assistant Professor	250.00
Charles Alfred Lawrie	Assistant Professor	250.00
Marlin Dean Killion	Assistant Professor	250.00
John Clifford Gleason	Instructor	200.00

NAME	RANK	AMOUNT
<u>Music (Continued)</u>		
Sarah Evelyn McGarrity	Instructor	\$ 200.00
Charles W. Post	Instructor	200.00
John Edward Price	Instructor	200.00
Benjamin Neal Smith	Instructor	200.00
Richard Earl Tolley	Instructor	200.00
Mrs. Kathleen A. Thomerson	Part-time Instructor	100.00
Subtotal for Music-----		\$ 3,650.00
<u>Physics</u>		
Henry Coffman Thomas	Head and Professor	\$ 350.00
William Walter Merrymon	Professor	200.00
Clarence Carl Schmidt	Professor	400.00
James Wendell Day	Associate Professor	350.00
Preston Frazier Gott	Associate Professor	350.00
Billy Joe Sandlin	Associate Professor	300.00
Oliver Loyd Basford	Assistant Professor	250.00
Clarence Gerald Gardner	Assistant Professor	250.00
Willie Edward Phillips	Assistant Professor	250.00
Glen Alan Mann	Assistant Professor	250.00
Dean Charles Severance	Assistant Professor	250.00
Nolon Henson, Jr.	Instructor	200.00
Subtotal for Physics-----		\$ 3,400.00
<u>Psychology</u>		
Albert Barnett	Professor	\$ 100.00
Aldrena Beatrix Cobb	Professor	350.00
James Edward Kuntz	Professor	400.00
Robert Paul Anderson	Associate Professor	250.00
William Howard Melching	Associate Professor	300.00
William Robert Reevey	Associate Professor	300.00
Carolyn Adams Attneave	Assistant Professor	250.00
Bernard Alter Landes	Assistant Professor	83.00
Andrew Clinton Pereboom	Assistant Professor	250.00

NAME	RANK	AMOUNT
<u>Psychology (Continued)</u>		
Paschael Neilson Strong, Jr.	Assistant Professor	\$ 250.00
Dixie Boyd	Instructor	200.00
Subtotal for Psychology -----		\$ <u>2,733.00</u>
<u>Sociology</u>		
Winfred George Steglich	Head and Professor	\$ 350.00
Sam Schulman	Associate Professor	300.00
Fred Emil Katz	Assistant Professor	250.00
Julius Rivera	Assistant Professor	250.00
Roy Sylvan Dunn	Assistant Professor	250.00
Houston Clyde Wilson	Assistant Professor	<u>250.00</u>
Subtotal for Sociology-----		\$ <u>1,650.00</u>
<u>Speech</u>		
Paul Merville Larson	Head and Professor	\$ 400.00
Annah Joe Pendleton	Professor	400.00
Ronald Edward Schulz	Associate Professor	300.00
Bernard Alter Landes	Assistant Professor	167.00
Helen Alma Lindell	Assistant Professor	300.00
Mrs. Sylvia Delia Mariner	Assistant Professor	250.00
Shirley Mae Cadle	Instructor	<u>200.00</u>
Subtotal for Speech-----		\$ <u>2,017.00</u>
Total for School of Arts and Sciences		<u><u>\$64,387.50</u></u>

TEXAS TECHNOLOGICAL COLLEGE  
LUBBOCK, TEXAS  
SUPPLEMENTARY TEACHING SALARIES  
EFFECTIVE DECEMBER 1, 1960 THROUGH JUNE 15, 1961

NAME	RANK	AMOUNT
<u>SCHOOL OF BUSINESS ADMINISTRATION</u>		
<u>Accounting</u>		
Reginald Rushing	Head and Professor	\$ 400.00
Fred Wayland Norwood	Professor	350.00
Haskell Grant Taylor	Professor	400.00
Samuel Whitten Chisholm	Associate Professor	300.00
Arthur Theophile Roberts	Associate Professor	300.00
Gilford William Cox	Assistant Professor	250.00
Mrs. Luta Pelham Eaves	Assistant Professor	300.00
Raymond Ackerly Green	Assistant Professor	<u>250.00</u>
Subtotal for Accounting -----		\$ <u>2,550.00</u>
<u>Business Education and Secretarial Administration</u>		
William Robert Pasewark	Head and Professor	\$ 350.00
Denzel Loren Carmichael	Professor	350.00
Mrs. Charlotte Keith Ewing	Assistant Professor	250.00
Mrs. Ernestine Delores Kilchenstein	Instructor	200.00
James Taggart Watt	Instructor	<u>200.00</u>
Subtotal for Business Education and Sec. Admin. -----		\$ <u>1,350.00</u>
<u>Economics</u>		
Robert Lyle Rouse	Head and Professor	\$ 400.00
Vernon Thomas Clover	Professor	400.00
Thomas Ferdinand Wiesen	Professor	400.00
Hugh Allen Anderson	Associate Professor	350.00
Lester Samuel Levy	Associate Professor	300.00
John Wittman, Jr.	Assistant Professor	250.00
Harry Stuart Walker	Assistant Professor	250.00
Jarvis Witt	Assistant Professor	<u>250.00</u>
Subtotal for Economics -----		\$ <u>2,600.00</u>
<u>Finance</u>		
George Gail Heather	Dean and Professor	\$ 400.00
Burl Monroe Abel	Associate Professor	300.00

NAME	RANK	AMOUNT
<u>Finance (Continued)</u>		
Charles Edwin Dale	Associate Professor	\$ 300.00
John Hayes Reese	Assistant Professor	250.00
George William Berry	Assistant Professor	250.00
Amos H. Howard, Jr.	Part-time Instructor	75.00
Russell Briggs Irwin	Part-time Instructor	50.00
Subtotal for Finance -----		\$ <u>1,625.00</u>
<u>Management</u>		
Freedis Lloyd Mize	Head and Professor	\$ 400.00
William Gaston Cain	Associate Professor	300.00
John Elzie Harding	Assistant Professor	300.00
Chester Burl Hubbard	Assistant Professor	300.00
Robert Baldrige Reedy	Part-time Instructor	75.00
Subtotal for Management -----		\$ <u>1,375.00</u>
<u>Marketing</u>		
John Allen Ryan	Head and Professor	\$ 350.00
Frank Gordon Coolsen	Professor	350.00
Howard Eldon Golden	Associate Professor	350.00
Laura Louise Luchsinger	Assistant Professor	250.00
Subtotal for Marketing -----		\$ <u>1,300.00</u>
Total for School of Business Administration -----		\$ <u><u>10,800.00</u></u>

TEXAS TECHNOLOGICAL COLLEGE  
LUBBOCK, TEXAS  
SUPPLEMENTARY TEACHING SALARIES  
EFFECTIVE DECEMBER 1, 1960 THROUGH JUNE 15, 1961

NAME	RANK	AMOUNT
<u>SCHOOL OF ENGINEERING</u>		
<u>Architecture and Allied Arts</u>		
Nolan Ellmore Barrick	Head and Professor	\$ 350.00
Weldon Leroy Bradshaw	Professor	400.00
Florian Arthur Kleinschmidt	Professor	400.00
Robert Ivan Lockard	Professor	400.00
Edmond Morgan MacCollin	Professor	350.00
Richard Duran	Associate Professor	350.00
Edna Nawanna Houghton	Associate Professor	350.00
Elizabeth Skidmore Sasser	Associate Professor	350.00
Carl John Childers, Jr.	Assistant Professor	250.00
Eugenia Morse	Assistant Professor	250.00
Roderick Parkinson	Assistant Professor	300.00
Richard Krause Tracy	Assistant Professor	300.00
Bernard Emmitt Farrell	Instructor	200.00
James Dean Howze	Instructor	200.00
Mrs. Frances Kells MacCollin	Instructor	200.00
Arthur Dudley Thompson	Instructor	200.00
Mrs. Zelda Mae Farrell	Instructor	200.00
Subtotal for Architecture and Allied Arts -----		\$ <u>5,050.00</u>
<u>Chemical Engineering</u>		
Aaron Gustaf Oberg	Professor	\$ 400.00
Jules Alexander Renard	Associate Professor	<u>350.00</u>
Subtotal for Chemical Engineering -----		\$ <u>750.00</u>
<u>Civil Engineering</u>		
James Harold Murdough	Head and Professor	\$ 400.00
Otto Vincent Adams	Professor	200.00
Charles Garfield Decker	Professor	400.00
George Arthur Whetstone	Professor	400.00
Cliff Hutchinson Keho	Associate Professor	300.00
John Joseph Reid	Associate Professor	300.00



NAME	RANK	AMOUNT
<u>Civil Engineering (Continued)</u>		
Albert Joseph Sanger	Associate Professor	\$ 300.00
John Drake Bristor	Assistant Professor	250.00
Stanley Dale Foreman	Assistant Professor	250.00
Ernst Willie Kiesling	Assistant Professor	250.00
Weldon Wayne Aldridge	Instructor	200.00
Elbert Walter LeFevre, Jr.	Instructor	200.00
Billy Marvin Schnerr	Instructor	<u>200.00</u>
Subtotal for Civil Engineering -----		\$ <u>3,650.00</u>
<u>Electrical Engineering</u>		
Harold Aylesworth Spuhler	Head and Professor	\$ 350.00
Charles Ernest Houston	Professor	250.00
Tom Basil Stenis	Associate Professor	250.00
John Paul Craig	Assistant Professor	250.00
Billy Howard Easter	Assistant Professor	250.00
Leonard Lee Grigsby	Assistant Professor	250.00
Russell Holland Seacat, Jr.	Assistant Professor	250.00
Bob Frank Goodson	Instructor	200.00
Robert Doshier Meeks	Instructor	<u>200.00</u>
Subtotal for Electrical Engineering -----		\$ <u>2,250.00</u>
<u>Industrial Engineering and Engineering Drawing</u>		
Richard Albert Dudek	Head and Professor	\$ 350.00
Conner Columbus Perryman	Professor	400.00
William Loyd Jenkins	Associate Professor	350.00
Lee Claire Lindenmeier	Associate Professor	300.00
Horace Jurs MacKenzie	Associate Professor	350.00
Lyman Moody Graham, Jr.	Assistant Professor	250.00
Billy Keith Power	Assistant Professor	250.00
Charles Louis Burford	Instructor	200.00
Richard Newton Miller	Instructor	200.00
Robert Wilson Reeves	Instructor	<u>200.00</u>
Subtotal for Industrial Engineering and Engineering Drawing -----		\$ <u>2,850.00</u>

NAME	RANK	AMOUNT
<u>Mechanical Engineering</u>		
Louis John Powers	Head and Professor	\$ 400.00
Robert Louis Mason	Professor	400.00
Robert Lee Newell	Assistant Dean & Professor	400.00
Donald Jacob Helmers	Associate Professor	350.00
Robert Edward Martin	Associate Professor	300.00
James Harold Lawrence, Jr.	Assistant Professor	250.00
Andrew Joseph Edmondson, Jr.	Instructor	200.00
Levern Anthony Reis	Instructor	200.00
Subtotal for Mechanical Engineering -----		\$ <u>2,500.00</u>
<u>Petroleum Engineering</u>		
William Lyon Ducker	Head and Professor	\$ 400.00
Phillip Johnson	Associate Professor	350.00
Duane Austin Crawford	Assistant Professor	250.00
James Turner Rodgers	Assistant Professor	250.00
Subtotal for Petroleum Engineering -----		\$ <u>1,250.00</u>
<u>Textile Engineering</u>		
Raymond Kennett Flege	Head and Professor	\$ 350.00
L. E. Parsons	Professor	400.00
Subtotal for Textile Engineering -----		\$ <u>750.00</u>
Total for School of Engineering -----		<u>\$19,050.00</u>

TEXAS TECHNOLOGICAL COLLEGE  
LUBBOCK, TEXAS  
SUPPLEMENTARY TEACHING SALARIES  
EFFECTIVE DECEMBER 1, 1960 THROUGH JUNE 15, 1961

NAME	RANK	AMOUNT
------	------	--------

SCHOOL OF HOME ECONOMICS

Applied Arts

Billy Clarence Lockhart	Head and Professor	\$ 350.00
Clarence E. Kincaid, Jr.	Associate Professor	300.00
Mrs. Ethel Jane Beitler	Assistant Professor	300.00
Mrs. Tony Allen Lockard	Assistant Professor	300.00
John William Queen	Instructor	<u>200.00</u>
Subtotal for Applied Arts-----		\$ <u>1,450.00</u>

Clothing and Textiles

Martha Gene Shelden	Head and Professor	\$ 350.00
Mrs. Lila Allred Kinchen	Associate Professor	350.00
Mary Agnes Gerlack	Assistant Professor	250.00
Anna Lee Messer	Assistant Professor	<u>250.00</u>
Subtotal for Clothing and Textiles -----		\$ <u>1,200.00</u>

Food and Nutrition

Mrs. Mina Wolf Lamb	Head and Professor	\$ 400.00
Mrs. Gladys Keen Holden	Assistant Professor	250.00
Mrs. Ruby Cannon Martin	Instructor	200.00
Mrs. Clara Mueller McPherson	Instructor	200.00
Opal Lanier Wood	Instructor	<u>200.00</u>
Subtotal for Food and Nutrition-----		\$ <u>1,250.00</u>

Home Economics Education

Mrs. Vivian Johnson Adams	Head and Professor	\$ 400.00
Mrs. Jessie Adele Bateman	Professor	350.00
Willia Vaughn Tinsley	Professor	350.00
Doris Nesbitt	Associate Professor	350.00
Billie Frances Williamson	Associate Professor	<u>300.00</u>
Subtotal for Home Economics Education-----		\$ <u>1,750.00</u>

Home and Family Life

Elmer Myler Knowles	Head and Professor	\$ 350.00
Lola Marie Drew	Associate Professor	350.00

NAME	RANK	AMOUNT
<u>Home and Family Life</u> (Continued)		
Mrs. Estelle Hays Wallace	Associate Professor	\$ 300.00
Mrs. Hattie Charlotte Camp	Assistant Professor	300.00
Mrs. Winnifred Garland Gifford	Assistant Professor	250.00
Mrs. Angela Rattan Boren	Instructor	<u>200.00</u>
Subtotal for Home and Family Life		\$ <u>1,750.00</u>
Total for School of Home Economics-----		\$ <u><u>7,400.00</u></u>

#### SUMMARY

#### SUPPLEMENTARY TEACHING SALARIES

<u>School</u>	<u>Amount</u>
School of Agriculture	\$ 11,337.50
School of Arts and Sciences	64,387.50
School of Business Administration	10,800.00
School of Engineering	19,050.00
School of Home Economics	<u>7,400.00</u>
Total -----	\$ <u><u>112,975.00</u></u>

STATE OF TEXAS        0  
                          0  
COUNTY OF LUBBOCK   0

THIS AGREEMENT made the 24th of October, 1960 by and between the Board of Directors, Texas Technological College, Lubbock, Texas, acting herein by and through C. I. Wall, Amarillo, Potter County, Texas, Chairman of the Board of Directors, hereinafter called the Owner, and Elmer Calhoun, Lubbock, Lubbock County, Texas, hereinafter called the Contractor.

WITNESSETH, that the Owner and Contractor for the considerations hereinafter named agree as follows:

ARTICLE 1. SCOPE OF THE WORK - The Contractor shall furnish all labor, superintendence, materials, and equipment to construct concrete sidewalks on the Texas Technological College Campus Adjacent to Womens Gymnasium; west of Drane and Doak Halls; along street between Agriculture and Chemistry Buildings; and in area of Architecture-Computer, West Engineering and Classroom Office Buildings, as described in the specifications and as noted in the Notice to Bidders form prepared by the Office of the Landscape Architect, Texas Technological College; all in accordance with the contract document.

ARTICLE 2. CONTRACT SUM - The Owner shall pay the Contractor for full performance of the contract the sum per unit of work done:

1. Concrete sidewalk, four (4)" inch thickness, including all excavation and fill under sidewalk complete in place, per square foot. Thirty four and twenty five one hundredths cents (34.25 cents)
2. Concrete sidewalks, five (5)" inch thickness, reinforced, including all excavation and fill under sidewalks complete and in place, per square foot - Forty and ninety one-hundredth cents (40.90 cents)

ARTICLE 3. COMPLETION OF THE CONTRACT - The work shall be completed within the time allotted on the Bid Proposal.

ARTICLE 4. BOND - The Contractor shall provide to the Owner a performance bond in the amount of One Hundred (100) percent of the contract sum, without recourse, to the State of Texas, covering the faithful performance of the contract and the payment of all obligations arising thereunder.

ARTICLE 5. ACCEPTANCE AND FINAL PAYMENT - The Owner shall, upon completion of the work, make such payment within Thirty (30) days after acceptance by the Owner as will be necessary to complete the total payment of the contract, provided that the contract be then fully performed.

ARTICLE 6. CONTRACT DOCUMENTS -

- (a) Notice to Bidders - One (1) sheet.
- (b) Proposal No. 1 - Two (2) sheets.
- (c) Specifications - Ten (10) sheets.

IN WITNESS WHEREOF, they have executed this agreement the day and year first above written.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
Secretary

By /s/ C. I. Wall  
Chairman of its Board of  
Directors

By /s/ Elmer Calhoun  
Contractor



TEXAS TECHNOLOGICAL COLLEGE  
Office of the Vice President and Comptroller  
Lubbock, Texas

MEMORANDUM

TO: Mr. J. Roy Wells

DATE: November 30, 1960

SUBJECT: Insurance for Married Students

The current Student Hospitalization and Insurance Program at Texas Tech has no provisions for the spouse or dependents of married students.

Some time back, a committee representing the married students called on me with the request that the married students be allowed to secure coverage for their spouses and dependents. As a result, Mr. Bill Holmes of the North American Company for Life, Accident and Health Insurance, Chicago, Illinois, worked up the attached proposal which was presented to the Dames Club (Married Students' Wives Club) for consideration and recommendation. By letter dated November 20, 1960, a group of the married students notified me that the proposal meets with their approval and requested that permission be granted by the Board of Directors to allow them to secure the coverage.

A meeting was held on November 29, 1960, with Mr. Paschetag, Mr. Morman and Mr. Bill Holmes to be sure that all were in accord to present the request to the Board of Directors.

I spent a good bit of time during the study with Bill Holmes in attempting to see that he provide the coverage at the least possible cost to the student. He even attempted to get prices from other insurance companies, without success, offered to submit a competitive bid and made the best offer his company would permit. It would be impractical to have part of the insurance program with any other company and after a good bit of checking, it seems to me that the prices offered by Bill Holmes are reasonable and the married students have specifically stated that they concur.

Will you please place an item in the Agenda for the Board of Directors at the next meeting to consider an addition to the Students Hospitalization and Insurance Program to cover married students as set out in the attached mimeographed statement. I think that it should appear on the Agenda for the appropriate committee to handle such insurance.

/s/ M. L. Pennington

M. L. Pennington  
Vice President and Comptroller

MLP:d:bl

Enclosure

cc: President R. C. Goodwin  
Mr. John G. Taylor

C O P Y

PROPOSED INSURANCE PLAN FOR STUDENTS, SPOUSE & DEPENDENTS

This proposed plan would protect the Students, the student's spouse (residing with the insured student), and unmarried children over 14 days old (including step-children) who are not self-supporting and reside with the insured student, and for whom written application is made and premium paid. Coverage would become effective on January 23, 1961 and continue until 12:01 A. M., September 12, 1961.

Protection is in effect during all interim vacation periods. Participation in all athletic activities other than inter-collegiate sports is covered except for first aid treatment. Benefits are payable in addition to any other coverage the student, or family unit, may have.

Accidental Injury Benefits

This plan provides up to \$500.00 blanket medical expense reimbursement for each accident. Payment will be made for treatment and hospital confinement incurred in 12 months following the accident, if treatment begins within 30 days after the accident. Such medical expenses include:

1. Medical and surgical treatment by a physician or surgeon.
2. Hospital confinement and special nurses.
3. Miscellaneous hospital expenses such as operating room, anesthetics, medicines, drugs, and laboratory tests.
4. Services rendered by the College Infirmary or Health Service for which the student is normally charged.
5. Dental treatment made necessary by injury to sound, natural teeth.

Sickness Benefits

When an insured student, or a member of an insured family unit, requires medical services because of sickness, this plan will pay for such services according to the following schedule:

Hospital (not infirmary) room and board, maximum of 30 days per sickness, each day up to ----- \$10.00

Miscellaneous expenses while confined in hospital (not infirmary), maximum of 30 days per sickness, including: operating room, anesthetics, medicines, drugs, laboratory tests, up to ----- \$100.00

Surgeon's fees for operations due to sickness, from \$10.00 to \$200.00 per operation according to the schedule on file at the Student Health Service.

Doctor's visits for non-surgical cases, \$3.00 per day for visits to patients confined in a hospital to a limit each illness of ----- \$90.00

Eligibility and Costs

All students, the spouse of a student, and dependent children of a student are eligible. The student must be taking at least six semester hours.

For those students who have already purchased 12 months coverage:

\$13.50 additional for spouse only  
22.00 additional for spouse and children

For those students who have laready purchased nine months coverage:

\*\$15.50 additional for spouse only

24.00 additional for spouse and children

\*The additional two dollars is to convert the student  
from the nine month plan to the twelve month plan.

For those students who are enrolling for the first time:

\$ 7.75 (pro-rata single student rate for second semester  
and summer.)

13.50

\$21.25 for student and spouse

\$ 7.75

22.00

\$29.75 for student and spouse and dependent children

#### Limitations

Services rendered by the College Health Service; war, or any acts of war; eyeglasses or prescriptions thereof; private, or chartered non-scheduled flying; dental treatment except that made necessary by injury to natural teeth; preventive medicine or vaccines; pregnancy, child-birth, or miscarriage; or injuries sustained as the result of play or practice of inter-collegiate sports.

TEXAS TECHNOLOGICAL COLLEGE  
Department of Chemistry  
Atomic Energy Commission  
Grant for Equipment--Education and Training Program  
For the period November 28, 1960 through November 30, 1961

Estimated Income: 1960-61

Atomic Energy Commission Grant for the purchase  
of Equipment to be used in the Education and  
Training Program ----- \$ 6,390.00  
Total Estimated Income ----- \$ 6,390.00

Estimated Expenses: 1960-61

Professor  
Wesley W. Wendlandt ----- \$ -0-  
Maintenance, Equipment and Travel ----- 6,390.00(a)  
Total Estimated Expenses ----- \$ 6,390.00

(a) This is to be used to purchase "Isotope Development Equipment".

TEXAS TECHNOLOGICAL COLLEGE  
Budget for Research Grant B-673(C5)  
Department of Health, Education and Welfare Grant  
Project: "Effects of Radiation Upon Cognitive Functions"  
For the period September 1, 1960 through August 31, 1961

Estimated Income: 1960-61

Department of Health, Education and Welfare,  
Grant No. B-673(C5)-----\$ 14,901.90

Total Estimated Income-----\$ 14,901.90

Estimated Expenses: 1960-61

Principal Investigator

Sylvan Julian Kaplan-----\$ -0-

Research Associate (One-half time)

Richard E. Belleville----- 2,333.34(a)

----- 1,166.66

Research Assistants----- 6,573.00

OASI----- 302.19

Maintenance, Equipment and Travel----- 2,589.47

Indirect Cost (Overhead to Texas Tech)----- 1,937.24

Total Estimated Expenses-----\$ 14,901.90

(a) Assistant Professor of Psychology with a base salary of \$6,000.00 for nine months. Also one-half time on Organized Research Account No. 3118D at a salary of \$2,333.33 for seven months.

National Science Foundation  
Office of the Director  
Washington 25, D. C.

December 3, 1960

Dr. R. C. Goodwin, Acting President  
Texas Technological College  
Lubbock, Texas

Grant NSF-G15096

Dear Dr. Goodwin:

I am pleased to inform you that the sum of \$46,300 is hereby granted by the National Science Foundation to Texas Technological College, for support of a "Summer Institute in Mathematics for High School Teachers of Mathematics," to be held at Texas Technological College, under the direction of Charles L. Riggs, Department of Mathematics, for a period of approximately six weeks, beginning on or about June 2, 1961. Unless otherwise notified, payments under this grant will be made as follows: \$3,000 on or about two weeks from date of this letter; and \$43,300 on or about May 15, 1961.

It is a condition of this grant that it may be revoked in whole or in part by the Foundation after consultation with the grantee, except that a revocation shall not affect any commitment which, in the judgment of the Foundation and the grantee, had become firm prior to the effective date of the revocation; and that funds not committed by the grantee prior to the conclusion of the work contemplated under this grant shall be returned to the Foundation.

The Foundation desires that this grant be administered in general accordance, insofar as applicable thereto, with the Foundations's policies for research grants as stated in "Grants for Scientific Research," January 1960, and in conformity with the other understandings reached between the Foundation and the grantee relating to this grant.

Please acknowledge receipt and acceptance of this grant at your earliest convenience, including reference to the above grant number.

Sincerely yours,

Harry C. Kelly  
Acting Director



National Science Foundation  
Office of the Director  
Washington 25, D. C.

December 3, 1960

Dr. Charles L. Riggs  
Department of Mathematics  
Texas Technological College  
Lubbock, Texas

Refer to: EL/2/0063

Dear Dr. Riggs:

It is a pleasure to forward to you a copy of the grant for the purpose of conducting a summer institute for high school teachers during the summer of 1961.

The key role played by our teachers of science and mathematics in increasing the scientific potential of our nation is now generally recognized and accepted. Your efforts to help these teachers maintain and improve their competence in their subject specialties are most timely. Because of the importance of sustaining our country's scientific and technical leadership, we welcome your efforts to help our teachers fulfill their role in high quality education in the sciences.

In accordance with provisions of the grant instrument, the Foundation desires to confirm the "understandings" referred to therein, among which are the following:

1. The grantee accepts the responsibility for carrying out the general provisions of the proposal received by the Foundation.
2. The objectives of the institute will be:
  - a. To improve the subject-matter competence of the participating teachers;
  - b. To strengthen the capacity of these teachers for motivating able students to consider careers in science;
  - c. To bring these teachers into personal contact with prominent scientists who participate in the institute with a view to stimulating the interest of the teachers; and

- d. To create greater mutual understanding and appreciation of each other's teaching problems among teachers of science and mathematics at both the high school and college levels.
3. The stipends awarded to participants should be in substantial agreement, in amount and number, with the quantities listed in item (A)(1) of the accompanying Budget Summary. Major deviations from these quantities should be discussed with the Foundation. The stipend awarded to a participant may not in any case exceed seventy-five dollars per week. The allowance to a participant for dependents may not exceed fifteen dollars per week per dependent up to a maximum of four dependents.
4. Stipend holders are not to be charged tuition or fees.
5. Participation need not be limited to stipend holders.
6. A travel allowance for a single round trip at a rate of up to four cents per mile from his home to the institute may be paid each stipend holder. With few exceptions, the travel allowance to a participant should not exceed \$80 except by agreement with the Foundation.
7. The primary criterion for selection of participants should be the capacity of the applicant to develop as a teacher and to profit from the program. The mechanism of selection will be that outlined in your proposal as modified by any subsequent agreement with the Foundation.
8. The teaching staff shall be chosen from outstanding scientists and teachers from the faculty of the host institution and/or from other institutions.
9. The awarding of this grant for a summer institute does not and cannot imply a commitment on the part of the Foundation for further support of a continuing or subsequent program at a later time.
10. The director will submit items of information as requested by the National Science Foundation, and will submit a final report to the Foundation within three months after the close of the institute. The final report will include a general synopsis of the institute proceedings and the director's evaluation thereof.

11. The director or his representative will attend one of the regional meetings of Institute Directors to be held by the Foundation in December. At these meetings the principles for the guidance of institute operation will be considered. As in the past, a "Guidebook for Summer Institute Directors" in which the principles are summarized will be issued. We hope to distribute it to directors before the December meetings.
12. It is strongly urged that the following dates be adhered to by all institutes. These dates have been arrived at after a study of reports from 1960 institute directors.

February 15, 1961 - applications must be postmarked by this date to guarantee that they will be considered.

March 15, 1961 - All initial stipend offers should be made on or before March 15 but not before March 5, with the understanding that recipients have until April 1, 1961, to accept or decline. No recipient should be asked to reply prior to April 1 unless he so desires and he should then have the opportunity to withdraw his acceptance without prejudice until April 1.

In behalf of the Foundation, let me wish you every success in your undertaking. We are confident not only that it will contribute directly and substantially to the strengthening of education in the sciences, but that much will be learned of value to similar undertakings in the future.

Sincerely yours,

/s/ Harry C. Kelly

Harry C. Kelly  
Associate Director (Educational  
and International Activities)

Enclosures

C O P Y

TEXAS TECHNOLOGICAL COLLEGE  
Department of Mathematics  
Summer Institute in Mathematics for High School  
Teachers in Mathematics  
For the period February 1, 1961 through August 31, 1961

<u>Estimated Income:</u>	<u>1960-61</u>
National Science Foundation Grant - G15096 -----	\$46,300.00
Total Estimated Income -----	<u>\$46,300.00</u>

<u>Estimated Expenses:</u>	<u>1960-61</u>
Professor and Director	
Charles Lathan Riggs -----	\$ 2,400.00(a)
Professor	
Gordon Fuller -----	(b)
Associate Professor	
Robert Marshall Parker -----	(b)
Lecturers -----	450.00
Secretarial and/or Clerical Help -----	900.00
Student Assistants and/or Part-time Help -----	534.00
OASI -----	115.00
Tuition and Fees -----	2,516.00
Participant Support	
Stipends (50 @ \$450.00) -----	22,500.00
Dependencies (125 @ \$90.00) -----	11,250.00
Travel (50 @ \$50.00) -----	2,500.00

(a) Contract dated June 1, 1961 through August 31, 1961.

(b) This salary will be paid from the Summer School Teaching Budget.

TEXAS TECHNOLOGICAL COLLEGE  
Department of Mathematics  
Summer Institute in Mathematics for High School  
Teachers in Mathematics  
For the period February 1, 1961 through August 31, 1961

<u>Estimated Expenses:</u> (Continued)	<u>1960-61</u>
Maintenance, Equipment and Travel -----	\$ 1,822.00
Indirect Cost (NSF Overhead) -----	<u>1,313.00</u>
Total Indirect Cost -----	<u>\$46,300.00</u>

Any deviation from this budget must be approved in advance by the President.

The Director of the Summer Institute shall be responsible for conducting this Institute and submitting the Reports in keeping with the provisions of the grant.

TEXAS TECHNOLOGICAL COLLEGE  
Office of the Board of Directors  
Lubbock, Texas

December 10, 1960

IN MEMORY OF  
MR. WILLIAM MANN

WHEREAS, The Members of the Board of Directors of Texas Technological College have learned with deep sorrow of the death on December 2, 1960, of Mr. William Mann, a member of the College faculty, be it

RESOLVED, That the Board of Directors expresses its appreciation for the contribution which he made to the College during the fifteen months he served as a member of the Faculty in the Department of Mechanical Engineering, and

BE IT FURTHER RESOLVED, That a copy of this resolution be made a part of the Minutes of the Board of Directors of Texas Technological College and that copies be sent to his family as an expression of the Board's sympathy in its bereavement.

Adopted the 10th day of December, 1960, A.D.

/s/ J. Roy Wells  
J. Roy Wells, Secretary  
Board of Directors

/s/ C. I. Wall  
C. I. Wall, Chairman  
Board of Directors



TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas

December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, the Avalanche-Journal Publishing Company, 710 Avenue J, Lubbock, Texas, along with other friends of the College, made possible the lighting of several of the College Buildings during the Christmas Season, and

WHEREAS, the lighting has added a great deal to the enjoyment of the Christmas Season by the College Community, the Citizens of Lubbock and the Lubbock Trade Area, and brought to the attention of thousands of citizens of this vast West Texas area the scope and magnitude of Texas Technological College; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our sincere appreciation and gratitude to the Avalanche-Journal Publishing Company for their participation in the Christmas Lighting for the College Campus.

Witness My Hand, This 10th day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas

December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, the Lubbock Clearing House Association, Lubbock, Texas, along with other friends of the College, made possible the lighting of several of the College Buildings during the Christmas Season, and

WHEREAS, the lighting has added a great deal to the enjoyment of the Christmas Season by the College Community, the Citizens of Lubbock and the Lubbock Trade Area, and brought to the attention of thousands of citizens of this vast West Texas area the scope and magnitude of Texas Technological College; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our sincere appreciation and gratitude to the Lubbock Clearing House Association for their participation in the Christmas Lighting for the College Campus.

Witness My Hand, This 10th day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas

December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, The Dunlap Company, Lubbock, Texas, along with other friends of the College, made possible the lighting of several of the College Buildings during the Christmas Season, and

WHEREAS, the lighting has added a great deal to the enjoyment of the Christmas Season by the College Community, the Citizens of Lubbock and the Lubbock Trade Area, and brought to the attention of thousands of citizens of this vast West Texas area the scope and magnitude of Texas Technological College; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our sincere appreciation and gratitude to The Dunlap Company for their participation in the Christmas Lighting for the College Campus.

Witness My Hand, This 10th day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas

December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, Furr's, Inc., Lubbock, Texas, along with other friends of the College, made possible the lighting of several of the College Buildings during the Christmas Season, and

WHEREAS, the lighting has added a great deal to the enjoyment of the Christmas Season by the College Community, the Citizens of Lubbock and the Lubbock Trade Area, and brought to the attention of thousands of citizens of this vast West Texas area the scope and magnitude of Texas Technological College; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our sincere appreciation and gratitude to Furr's, Inc., for their participation in the Christmas Lighting for the College Campus.

Witness My Hand, This 10th day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

TEXAS TECHNOLOGICAL COLLEGE  
Board of Directors  
Lubbock, Texas

December 10, 1960

KNOW ALL MEN BY THESE PRESENTS: That on the 10th day of December, 1960, the Board of Directors of Texas Technological College regularly met, and passed and duly recorded the following resolution:

WHEREAS, the Harvest Queen Mill and Elevator Company, Plainview, Texas, along with other friends of the College, made possible the lighting of several of the College Buildings during the Christmas Season, and

WHEREAS, the lighting has added a great deal to the enjoyment of the Christmas Season by the College Community, the Citizens of Lubbock and the Lubbock Trade Area, and brought to the attention of thousands of citizens of this vast West Texas area the scope and magnitude of Texas Technological College; now

BE IT THEREFORE RESOLVED by the Board of Directors of Texas Technological College that we hereby express our sincere appreciation and gratitude to the Harvest Queen Mill and Elevator Company for their participation in the Christmas Lighting for the College Campus.

Witness My Hand, This 10th day of December, 1960.

ATTEST:

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

\* \* \* \* \*

I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and foregoing is a true and correct copy of action taken by the Board of Directors of Texas Technological College on December 10, 1960.

(College Seal)

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas  
December 10, 1960

IN APPRECIATION OF  
DeWITT THOMPSON WEAVER

WHEREAS, Mr. DeWitt Thompson Weaver joined the Staff of Texas Technological College as Director of Athletics and Head Football Coach in February, 1951; and

WHEREAS, Mr. Weaver has served the College continuously as Director of Athletics and Head Football Coach and, whereas, we recognize his energetic and enthusiastic work for the College; for his efforts in helping to develop the entire athletic program at Texas Technological College; and more especially for his efforts in behalf of Texas Technological College while seeking and gaining admission into the Southwest Conference, and

WHEREAS, Mr. Weaver has submitted his resignation to become the distributor of Petroleum Products in the Mobile, Alabama, area for the Phillips Petroleum Company; be it therefore

RESOLVED, That the Board of Directors of Texas Technological College, in a meeting on December 10, 1960, does hereby express its appreciation to Mr. Weaver for his contribution to the various phases of the Athletic Program of the College; and be it further

RESOLVED, That the Board of Directors convey to Mr. Weaver its best wishes for success in this new and all future ventures; and be it

RESOLVED, That this expression of appreciation be made a part of the Minutes of this Board Meeting and that a copy be sent to Mr. Weaver and Texas Technological College Athletic Council.

WITNESS MY HAND, This 10th day of December, 1960.

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

ATTEST:

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman

PHASE #1 FOR PHYSICAL PLANT BUILDING

FURNITURE FOR CENTRAL WAREHOUSE

Item	Description	Quantity (Sections)	Unit Price	Cost
1	Metal Shelving (15 <sup>1</sup> / <sub>4</sub> - 3'x1'x7') ( 14 - 3'x1 <sup>1</sup> / <sub>2</sub> 'x7') ( 14 - 3'x2'x7')	182	\$ 66.00	\$ 12,012.00
2	Slotted Angle & Plywood Shelving (10'x3'x7')	24	91.67	2,200.08
3	Wooden Pallet (3'x4')	25	4.50	<u>112.50</u>
Subtotal-----				\$ <u>14,324.58</u>

CARE AND MAINTENANCE OF GROUNDS SHOPS

4	Parts Bins, Lyon #3815	2	\$ 70.15	\$ 140.30
5	Parts Bins, Lyon #3810	4	50.40	201.60
6	Parts Bins, Lyon #3805	2	45.20	90.40
7	Closed Type Shelving, Lyon #3051	16	43.55	696.80
8	Mounting Panels, Lyon #4210	12	5.95	71.40
9	Sorting File, Lyon #1300	1	15.90	15.90
10	Tool Cabinet - Bench, Lyon #3000	1	37.85	37.85
11	Tool Hanging Cabinet, Lyon #3020	1	29.65	29.65
12	Slotted Angle Gen. Storage Rack (Acme Detail #16)	1	175.41	175.41
13	Slotted Angle Gen. Storage Rack (Acme Detail #17)	1	164.70	164.70
14	Slotted Angle Garden Tool Rack (Acme Detail #18)	1	42.10	42.10
15	Slotted Angle Garden Tool Rack (Acme Detail #19)	1	41.00	41.00
16	Slotted Angle Workbench (Acme Detail #20)	1	81.53	81.53
17	Slotted Angle Workbench (Acme Detail #21)	1	61.08	61.08
18	Slotted Angle Workbench (Acme Detail #22)	3	43.85	131.55
19	Slotted Angle Welding Bench (Acme Detail #23)	1	58.96	58.96
20	Slotted Angle Point and Sign Storage Rack (Acme Detail #24)	1	149.39	<u>149.39</u>
Subtotal-----				\$ <u>2,189.62</u>
21	Metal Shelving	26	\$ 98.03	\$ 2,548.78
222	Slotted Angle	13	63.53	<u>825.89</u>
Subtotal-----				\$ <u>3,374.67</u>
TOTAL-----				\$ <u>19,888.87</u>



P I T T S   M E B A N E   &   P H E L P S  
Architects & Engineers  
Beaumont, Texas

1872 Calder Avenue

November 21, 1960

Mr. Nolan E. Barrick  
Supervising Architect  
Texas Technological College  
Lubbock, Texas

Re: A Library Building  
Texas Technological College  
Lubbock, Texas

Dear Nolan:

Pursuant to our several recent telephone conversations we are pleased to summarize our recommendations, as follows:

Under the present contract, exposed architectural concrete is to be smooth finish and painted. This particular finish includes the columns and thin shell arches of the tower of the building and embraces a considerable area. The cornices of the one story wings and the cornice at the second floor line of the tower are limestone under the present contract.

In an effort to eliminate the maintenance problem that might arise from the painted concrete we have conducted a rather extensive investigation, with the contractor, to see if other finishes might be substituted for paint on the architectural concrete. In order to provide a consistency of finish and color, these investigations have contemplated the elimination of the limestone, from the exterior of the building, and the replacement with concrete finished to match the columns, shells, etc., of the tower.

Our investigations have been aimed at two possible finishes. Finish No. 1 would consist of concrete members being poured quite precisely and neatly and then sandblasted to provide a mechanical "key". All existing concrete scale would be removed. After the surfaces had been roughened by sand-blasting, they would be washed down to remove all dust or loose particles. Subsequently, these surfaces would be finished with new formula Oriental exterior stucco applied with a special spray machine. This is the same finish which we applied some twelve months ago to exterior concrete surfaces of the Administration Building at Lamar State College of Technology, and which has stood up quite excellently. The particular color for the subject project, however, would be tinted toward a warm ivory color, and would blend and closely approach the color of the limestone on the campus.

We are enclosing herewith two (2) copies of a letter we have received from the United States Gypsum Company dated November 18, 1960, relating to the subject.

Finish No. 2 would consist of concrete members being poured quite precisely and neatly. In order to provide a texture for the finished concrete, the forms for all exposed surfaces would be of embossed plywood. The actual concrete for the exposed members would consist of white cement, imported sand and local aggregate.

After some weeks of working with both possible finishes, the Contractor and our office have become apprehensive of Finish No. 2. There are many places where form ties would be required, and these would necessitate subsequent patching which would probably show as blemishes in the architectural concrete. In addition to this, we have some concern about the neatness of the edges where the embossed plywood members would join. We have a further concern about protecting these surfaces and leaving them in first-class condition when the job is completed. This results from the fact that the exterior architectural concrete members would, of necessity, be poured in the early stages of the job and would require protection for many months.

In the instance of Finish No. 1. this can be applied toward the end of the job. Any damaged concrete surfaces can be patched prior to applying the finish, and in our opinion, this has a very distinctive advantage at only a reasonable increase in cost. After very careful consideration, it is our strong recommendation that we abandon the limestone cornices and painted concrete of the present contract, and that we substitute architectural concrete members which would be finished as described above in "Finish No. 1." Under this recommendation, the cornices for the one story wings would be poured of concrete-in-place except the frieze, which would be of precast concrete members so that flashing and waterproofing can be carried behind the frieze. The poured-in-place concrete members would have expansion and contraction joints at intervals of approximately 27 feet on center. Under this recommendation, the cornice at the second floor line of the tower would be of precast concrete members. These members would be placed in the forms prior to the pouring of the cantilevered concrete projection and would be anchored to the principal concrete members by protruding steel reinforcing bars. The joint between the precast and poured-in-place members would be separated by building paper. The purpose of this method of construction is to overcome the possibility of expansion and contraction joints which might appear in the exterior concrete members. Further, under this recommendation, the upper concrete columns and concrete shells would be poured as now detailed and specified. When all concrete is in place and the damaged areas have been carefully patched, the spray finish would be applied toward the conclusion of the project. Following this a heavy coating of silicone waterproofing would be applied to all such surfaces.

In addition to these recommendations, we suggest that consideration be given to the use of dark green or black polished Agradon for two sides of the columns in the Garden and Lobby areas. We further suggest that polished Agradon be used for the pool coping and polished or textured Agradon be used on the interior and exterior benches. As you know, the Contractor has quoted an optional credit for the use of run-in-place terrazzo for the interior stairs. This would be in lieu of precast terrazzo and it is our recommendation this credit be taken. We have had a proposal made for the use of Agradon exterior steps at an additional cost of \$2,248.00. In the event we are unable to include this additional cost, we would be quite satisfied with the present contract arrangement which provides run-in-place washed terrazzo steps on the exterior of the building. The color and texture of the washed terrazzo could be similar to Agradon sample which is now at the job site.

For your consideration, we summarize below the cost data relative to our recommendations discussed above.

Concrete Finishes, Exterior Steps, First Floor Columns, Etc.  
Refer to J. M. Odom's letter to L. W. Pitts dated July 26,  
1960--copy enclosed.

Proposal #3C add sprayed stucco finish on all fascias, friezes, exterior precast columns, concrete vaults, etc. This includes the necessary scaffolding to permit plasterers to work in the area involved and includes sandblasting and cleaning concrete surfaces on which the spray plaster finish is to be applied.

Add ----- \$13,320.00

Agradon columns. (Separate Proposal)

Add ----- 5,000.00

Total Add ----- \$18,320.00

Proposal #3A change cut stone fascias and frieze to concrete--removable section of low cornice to be precast concrete.

Deduct ----- \$ 8,261.00

Proposal #3B omit painting of exterior concrete columns, vaults, etc., specified in Base Bid.

Deduct ----- 3,933.00

Use run-in-place terrazzo interior stairs.  
See Owner's Option #D 1 f., Page 11 of  
the contract.

Deduct ----- \$ 4,107.00

Total Deductions ----- \$ 16,301.00

NET ADD ----- \$ 2,019.00

Proposal #5 for the application of one heavy  
coat of colorless silicone waterproofing on  
all sprayed plaster surfaces.

Add ----- \$ 3,520.00

Total Add ----- \$ 5,539.00

Use polished Agradon pool coping and polished  
or textured Agradon benches inside and outside.  
(Separate Proposal).

Deduct ----- 1,364.00

Add ----- \$ 4,175.00

During conferences with Mr. Morton in Beaumont  
on November 17, 1960, the Architects introduced,  
for the first time, the use of precast concrete  
members at the second floor cornice line at the  
tower. The use of precast members in lieu of  
poured-in-place members at this location.

Add ----- \$ 1,160.00

Total Add ----- \$ 5,325.00

In the event that the College desired to use  
precast Agradon for the exterior stairs in lieu  
of poured-in-place terrazzo members.

Add ----- \$ 2,248.00

Total Add ----- \$ 7,573.00

NOTE: Attention is invited to the fact that  
the following deductions could be made from  
this analysis.

Use limestone columns as now specified, in lieu  
of Agradon columns.

Deduct ----- \$ 5,000.00

Use run-in-place washed terrazzo exterior stairs  
in lieu of Agradon.

Deduct ----- 2,248.00

Total Deductions ----- \$ 7,248.00

By deducting this from the \$7,573, we have a balance of \$325. This is the  
actual difference in cost between using the recommended finish #1 and the  
contract as now written if credit is taken for the run-in-place terrazzo  
interior stairs.

Possible offsetting savings:

Hardware Allowance ----- \$ 7,771.00

Actual Hardware Purchase -- 5,112.10

Savings ----- \$ 2,658.90

Muzak Credit--Approximate:

Base Bid Credit ----- \$ 6,542.53

North Basement ----- 1,224.05

\$ 7,766.58

Provide conduit--approximate ----- 2,000.00

Net Credit--approximate ----- \$ 5,766.58

A credit will also accrue to the College for the omission of the partitions in the basement between the North area and the Central area.

Another credit will accrue to the College for the temporary partitions in lieu of the permanent partitions between the Central area and the South Basement area.

After reflecting on the matter of the Muzak, it is our definite recommendation that the complete Muzak system be omitted at this time; however, we firmly recommend that conduit be installed, exclusive of speaker cans in the initial building so that the system could be installed at some future date without inconvenience or excessive cost.

As discussed with you by telephone, the Contractor is fast approaching the construction of the concrete members around the one story cornice of the south wing. It is our understanding that he will be placing the steel in these members sometime the latter part of this week. In view of this, we would appreciate it very much if a decision could be made on the finish for the exterior concrete at the earliest possible time.

Cordially yours,

PITTS, MEBANE & PHELPS

/s/ L. W. Pitts

L. W. Pitts

LWP:la(d)

Enclosures

cc: J. M. Odom Construction Company (Attn: Mr. Charles Morton)  
Mr. Richard R. Phelps

PITTS MEBANE & PHELPS . ARCHITECTS & ENGINEERS  
1872 Calder Avenue                      Beaumont, Texas                      Telephone TE 2-2567

---

ARCHITECTS

Llewellyn W. Pitts, F.A.I.A.  
Mike Mebane, A.I.A.

ENGINEERS

Russell R. Phelps,  
F.A.S.C.E.

ASSOCIATES

Robert P. White, A.I.A.  
Dorcy L. H. Watler, A.I.A.  
Frank F. Beadle, Jr.

ASSOCIATES

J. B. Nichols  
T. R. Ogden  
John W. Godsey  
E. M. Curtis, Jr.

November 22, 1960

Mr. Nolan E. Barrick  
Supervising Architect  
Texas Technological College  
Lubbock, Texas

Re: A Library Building  
Texas Technological College  
Lubbock, Texas

Dear Nolan:

This letter is written to refresh your memory on certain provisions in the construction contract for the subject project relating to deductive alternates which were to expire within a 90 day period and a six months period from date of contract. Please also refer to our Conference Memorandum of August 25, 1960.

Contract Article 8--Owner's Option.

Part B

Items #1, #2, and #3 - These items relate to the color inserts in the solar screens. During my last trip to Lubbock, Mr. Morton agreed to postponing a decision on the use of colored inserts until a sample of the screen can be erected at the second floor line.

Item #4 - This item relates to the painting behind the solar screens. Mr. Morton has agreed to a postponement of a decision on this item until a substantial amount of the screen can be erected as an aid in determining the amount to be painted.

Item #5 - This has been accepted.

Item #6 - This has been rejected.

Item #7 - This has been rejected.

Item #8 - This has been rejected.

Item #9 - This has been accepted.

Item #10 - No final action has been taken on finishing of the Third Floor. A decision should be reached on this in the near future.

Item #11 - This item is involved in the finishes for the exterior architectural concrete.

- Item #12 - This item is involved in the finishes for the exterior architectural concrete.
- Item #13 - This item has been rejected.
- Item #14 - This item has been rejected.
- Item #15 - This has been accepted.
- Item #16 - In my letter of November 21, 1960, we have recommended that only the empty conduit be included in the building at this time and that the remaining portion of the Muzak system be omitted. College action should be taken in the near future.
- Item #17 - It was decided to retain the heavier gauge lighting louvers and not to accept this item.
- Item #18 - Credit was taken for the painted lighting reflectors.

Part C

- Item #1 - Finish South Basement - As I understand it, no official action has been taken on this. It should be noted the contract is dated June 10, 1960 and that this option expires in six months from that date which is December 10, 1960. You will undoubtedly wish to have some official action taken on this item. In the event you feel that the Board is likely to finish this area, I suggest you immediately notify the contractor of such possibility and request an extension of time for several days to permit their action during the December 9th and 10th meeting.
- Item #2 - Finish North Basement - This decision has already been made.
- Item #3 - Finish Third Floor - Our comments on this are similar to Item #1.

Part D

- Item #1a - This was rejected.
- Item #1b - This was rejected.
- Item #1c - This was rejected.
- Item #1d - The contractor was agreeable to postponing decision on this item; however, you may be in a position to resolve the question at this time. We strongly recommend that the Display Cases be fabricated by the contractor following the details shown on our drawings and that you do not accept this deduction of \$3,200.
- Item #1e - This was rejected.
- Item #1f - We have recommended in our letter to you of November 21 that this credit be taken.
- Item #2a - This has been rejected.
- Item #2b - This has been accepted.
- Item #2c - This has been rejected.

Item #2d - This has been rejected.

Item #2e - This has been rejected.

Item #2f - This item has been accepted and is predicated upon installation of isolators between dissimilar metal.

Item #2g - This has been accepted.

Item #2h - This has been rejected.

Item #2i - This has been rejected.

Item #2j - This has been rejected.

Item #2k - This has been rejected.

Item #2l - This has been rejected.

Item #2m - This has been accepted.

Item #3a - This has been rejected.

Item #3b - This has been rejected.

Item #3c - This has been rejected.

Item #3d - This has been accepted.

Item #3e - This has been rejected.

Item #3f - This has been rejected.

Item #3g - This has been rejected.

I believe the primary decisions to be made concern finishing the South Basement and the Third Floor and related alternates. Should you need any further comments on our part, please advise.

Cordially yours,

PITTS, MEBANE & PHELPS

/s/ L. W. Pitts

L. W. Pitts

LWP:la(d)

cc: J. M. Odom Construction Company (Attn: Mr. Morton)  
Richard R. Phelps

P. S. It should be noted that we have an alternate in the Hardware Specifications relating to the furnishing of the hardware for the Third Floor. Obviously, the decision relating to finish of this area will bear upon this alternate.



TEXAS TECHNOLOGICAL COLLEGE  
Lubbock, Texas  
December 10, 1960

IN APPRECIATION OF  
GENERAL B. A. SCHRIEVER

WHEREAS, General B. A. Schriever, Air Research and Development Command, United States Air Force, Washington, D. C., made a personal visit to Texas Technological College on May 20, 1960; made it possible for Colonel Raymond Gilbert to inspect the research facilities of the College during the early fall of 1960; and authorized a visit by some of The United States Air Force's top research executives to inspect the facilities and discuss possible research with the officials of Texas Technological College on November 18, 1960; and

WHEREAS, The College has been complimented with several Research Grants and/or Contracts by the United States Air Force Office of Scientific Research; be it therefore

RESOLVED, That the Board of Directors of Texas Technological College, in a meeting on December 10, 1960, does hereby record its sincere appreciation to General Schriever and his staff for the consideration that has been given Texas Technological College in the past and a sincere desire to continue and to increase both the quality and quantity of Research now being done for the United States Air Force Office of Scientific Research; and be it further

RESOLVED, That the Board of Directors convey to General Schriever its sincere appreciation for his interest in the Research program at Texas Technological College and that a copy of this expression be sent to General Schriever and made a part of the Board Minutes.

WITNESS MY HAND, This 10th day of December, 1960.

BOARD OF DIRECTORS  
TEXAS TECHNOLOGICAL COLLEGE

ATTEST:

/s/ J. Roy Wells  
J. Roy Wells  
Secretary

By /s/ C. I. Wall  
C. I. Wall, Chairman