Report to ABC's Nina McCall December 10, 1980

Dear Nina.

I have mailed the election reporters's handbooks and vouchers separately, and am enclosing a talley of their expenses with this report.

I enjoyed working with you on this project and I hope we did our jobs to your satisfaction. I guess the way the election turned out, the reporting was not as critical as it usually is.

There is good news and bad news about the expense vouchers: The good news is that I'm sending only 42 expense vouchers for the 90 precincts. Many reporters did not charge any expenses. The bad news is that a few of the vouchers were excessive, I thought, for the price of meals. Suggestion: Put a limit on the cost of meals. (or maybe a suggested price range)

Several of the precincts met in places other than those in your list of key precincts - or had different addresses. They are:

Code	numbers	4409	4448
		4431	4467
		4440	1478
		1007	

These changes are noted on the front of the handbooks.

I have had some trouble betting all the handbooks returned to me. After making telephone calls to these reporters, I found that 3 said they had mailed theirs (two, the day after the election), one had lost hers, and 7 said they would mail theirs to me. Two and a half weeks later, after receiving just one more, I decided to go ahead and wrap this up. Let me know if you want me to keep working on getting the other handbooks. Also, I would like to know the results of the calling on election night when you have them, to see if these reporters did make their calls.

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Most all the reporters had positive comments on the organization of the project, had no problems, and would be willing to do it again.

As a state coordinator, I have just a few suggestions:

- 1. Don't put A.B.C.'s address for the return address on the large envelopes containing the reporters' kits. If there is a mailing problem, I would know much quicker if it were returned directly to me. You could leave it blank and we could stamp it with our address.
- 2. Your visit was very helpful, but the letter outlining responsibilities of the state coordinator could have been a little more detailed, with a time-table.
- 3. I don't know how many precincts other states had, but I feel that 90 was a lot to handle. Maybe this could be divided into a north and south area with two coordinators. Or maybe the state coordinator should not have a full-time job, because it was difficult at times for me, and it was sometimes hard for the reporters to catch me by telephone.

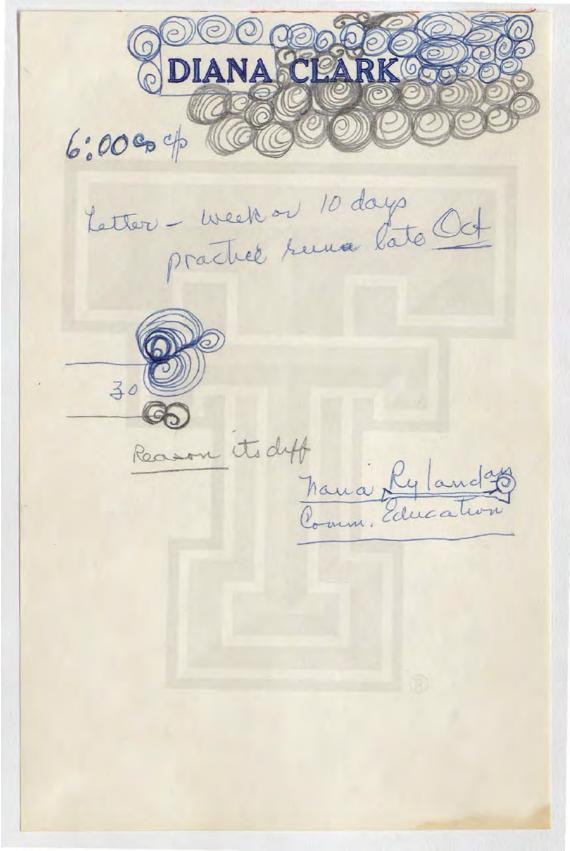
Again, I enjoyed working with you, and I really appreciate the great majority of reporters who were dependable and did a good job. I wouldn't attempt to do this job with any other organization.

Best wishes for a happy, restful holiday season.

Yours truly,

Mana Rylander

Notes for 1982 1) alert leagnes in spring orlarly summer That This will be coming, 2) Leud proj, derectors memo on state letterhead,



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Dear Local League Coordinator,

The League Of Women Voters of Texas again has been asked by ABC-TV to report the results of the president's race in the November eletion. Key precincts have been chosen across the state, and as coordinator, you will be responsible for selecting individual reporters for each key precinct assigned to your League. You may serve as a reporter if you wish.

Each reporter will be required to make one visit to the precinct judge prior to the election to introduce herself, explain the project, and to obtain the number of the closest telephone to the polling place along with permission to use it. This needs to be done well ahead of election night. If there is no phone available, the reporter must get permission from the person in charge of the building so that a special ABC telephone can be installed at her request.

Reporters will make one trial phone call to New York at a designated time on October . This phone call need not be made from the actual phone used on election night, but it is very important so that we can tell whether all systems are working properly. On November 4, each reporter will go to the assigned polling place, obtain the final count on the presidential race, and phone immediately to ABC in New York. In most cases, this will be within half an hour after the polls close. Since time is of such importance, it is necessary that the reporters be very dependable people. A reporter may want to select a teammate to go with her on election night, especially if she has to drive very far from home.

The reporter's expenses will be paid by ABC. If the precinct is such a distance that it conflicts with the dinner hour, the reporter and her team-mate may eat out as part of the incurred expenses. An expense voucher will be sent in the reporter's handbook.

Attached is a copy of the selected key precincts for your League. Will you please, as soon as possible, send me the name, address and phone number of the League reporter for each precinct no later than October 1?

I will soon be sending you a publicity kit which you may find useful in getting recognition for your League's participation in the ABC Election Night Reporting.

If you have any questions, please call me collect at 214/868-1920.

Thank you for your prompt attention to this,

Mana Rylander Rylander

Dear Local League President,

The Texas League will again be working with ABC-TV to report the November election returns. There are 90 key precincts across the state which local Leagues are asked to cover on election night.

Your League is requested to report on precincts. You will need to select a coordinator who will in turn select a reporter for each precinct. (The coordinator may also serve as a reporter.) Please send the name, address, and telephone number of your coordinator to me by September 22. I will be acting as state coordinator.

The League members who have participated in this project in the past have found the work most interesting. It also gives the local Leagues an opportunity for some good publicity.

Enclosed is a letter and information for your local coordinator. If either of you have any problems or questions feel free to call me collect at 214/868-1920.

Thank you for giving this your immediate attention.

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Coordinator's Name						
Address						
Tel. No.				- .		

Dear Election Reporter,

Election day is drawing near! I'm contacting as many of you as I can by telephone, but since I'll probably miss some of you, I want to clarify our procedures in writing.

By now, you should have:

(1) received (and read) your reporter's kit;

(2) visited your precinct's polling place and located a telephone to use on election night;

(3) returned the postcard (in your kit) telling me the number of the telephone you will use election night;

- (4) contacted the election judge at your precinct to make sure there will be no problems about your getting the results on election night:
- (5) called in your practise call October 29.

Now, here's a re-cap of the procedure for reporting on November 4:

Just as soon as you get the results, call the New York A.B.C. toll-free number (800-526-3947). Say, "This is Code #_____, and Check #____." Then report the results for the Democratic, Republican, and any 3rd Party candidate - for president only.

If you get partial results and there is going to be any kind of a wait for the rest, go ahead and call those in, stating that you are giving partial results. Then call in the others as you get them. This is where a partner comes in handy.

Remember, minutes count with A.B.C. They immediately feed your figures into their computer which halps them predict the election.

The day after the election, you will need to fold and return the election handbook to me in the brown envelope provided. Also return the expense voucher listing any expenses. Don't hesitate to list any expenses you have had, including mileage. If the reporting requires you to be away from home at dinner time and you have to eat out, that is a legitimate expense. You may also take a partner with you and include his/her expenses on your voucher. Please return this promptly because we have to wait till we get them all in before anyone can be reimbursed.

A.B.C. is paying the state leagues for this service, so you deserve a big thank you in advance for helping earn these funds. I also want to thank you, because my job of getting 90 precincts covered in Texas would be a little scary, if I didn't know that I could depend on you! Have lots of fun on election night, and call me collect () if you need to.

Yours truly,

Nana Rylander

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December 10, 1980

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Code	numbers	11409	4448
2 1		4431	4467
		4440	1,1,78
		4441	1

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Best wishes for a happy, restful holiday season.

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Mana Rylander

Expenses of Reporters

4402 -	5.60	44,	53 -	10.00		
4403 -	6.60	412	454 -	6.00		
4405 -	16.50	41	455 -	11.67		
4406 -	4.60	4	456 -	17.42		
4407 -	17.95		1457 -	5.18		
4408 -	6.40	L	1461 -	20.53		18
4412 -	5.00	2	4462 -	2.00		
4413 -	5.60	4	4465 -	1,20		
4414 -	16.19	1	4467 -	23.48		
44157	57.68	4	4468 -	16.75		
44165		L	4472 -	3, 20		
4417	32.00		4473 -	8.00	-	
4419	2,00		4477 -	7.38		
4420	2.20		4479 -	16.00		
4421	2,40		4480 -	2.00		-
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4447	10.00					
4450	11.64					
4451	12,45					

STATE TEXAS - 90 KEYS

	,	PRECINCT IDENTIFICATION	M	PRECINCT ADDRESS &	REPORTER ADDRESS
CODE #	COUNTY	CITY/TOWN	PREGINCI'	ELECTION NIGHT PHONE	& HOME PHONE
CODE: 4401 CHECK: 5598	Bell	(checkers) Temple	• West Country 19		
4402 5597	Bexar	Hollywood Park	350	Hollywood Park Fire Station 2 Mecca, Hollywood Park	
4403 5596	Bexar	Losoya	443	Buena Vista School 1927 So. Flores Rd., Losoya	
4404 5595	Bexar	Mac Dona	143	Southwest Independent High School Pearsall Rd., Mac Dona	
4405 5594	Bexar	Martinez	445	Skloss Store St. Hedwig Rd., Martinez Bahr's Corner St. Hedwig Rd.	
3					

STATE

TEXAS

		PRECINCT IDENTIFICATION)N	PRECINCT ADDRESS & 1	REPORTER ADDRESS
CODE #	COUNTY	CITY/TOWN	PRECINCT	ELECTION NIGHT PHONE	& HOME PHONE
CODE: 4406 CHECK: 5593	Bexar	San Antonio	• 105	Barclay Elem. School 1112 So. Zarzamora, San Antonio	
4407 5592	Bexar	San Antonio	127	Vestal Elem. School 1111 W. Vestal Pl., San Antonio	
(4408 5591)	Bexar	San Antonio	410	Smith Elem. School 823 So. Gevers St., San Antonio	
4409 5590	Bexar	Sayers	454	Oak Crest Jr. High School 9787 Sulphur Springs Rd., Sayers	
4410 5589	Cameron	Brownsville	12	Russell Elem. School 1800 Lakeside Blvd. Brownsville	
			0		

STATE ___

TEXAS

CODE #	COUNTY	PRECINCT IDENTIFICATIO CITY/TOWN	N PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE: 4411 CHECK: 5588	Cameron	Brownsville	• 15	R.L. Martin School Stanford & Old Alice Rd. Brownsville	
(4412 5587	Cameron	Harlingen	39	Crockett School 1406 W. Jefferson St., Harlingen	
4413 5586	Cameron	San Benito	22	Cameron Co. Water Dist. #2 216 So. Sam Houston, San Benito	
4414 5585	Dallas	Dallas	. 121	Northwood Jr. High School 13630 Coit Rd., Dallas	
4415 5584	Dallas	Dallas	141	Stephen Foster Elem. School 3700 Clover Lane, Dallas	
			0		

CODE #	COUNTY	PRECINCT IDENTIFICATION CITY/TOWN	PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE: 4416 CHECK: 5583	Dallas	Dallas	152	Walnut Hill Library 9495 Marsh Lane, Dallas	
4417 5582	Dallas	Dallas	239	Fire Station #17 6045 Belmont, Dallas	
4418 5581	Dallas	Dallas	254	Mt. Auburn Elem. School 6012 E. Grand, Dallas	
4419 5580	Dallas	Dallas	355.	Forrester Field House 8133 Military Pkwy., Dallas	
4420 5579	Dallas	Dallas	434	Sunset High School 2120 W. Jefferson Blvd., Dallas	

CODE #	COUNTY	PRECINCT IDENTIFICATION CITY/TOWN	PRECINCI	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE: 4421 CHECK: 5578	Dallas	Dallas	470	Dallas Public Library 2210 W. Illinois, Dallas	
4422 5577	Dallas	Highland Park	349	John S. Armstrong Elem. School 3600 Cornell, Highland Park	
4423 5576	Dallas	Hutchins	365	Hutchins Elem. School 500 Palestine St., Hutchins	
4424 5575	Dallas	Irving Irving	158	Irving Fire Station #2 1306 No. Storey Rd., Irving	
4425 5574 P	Denton	. Krum	4-C	Hattie Dyer Elem. School Krum	
, ,			37		

		PRECINCT IDENTIFICATION		PRECINCT ADDRESS & REPORTER ADDRESS
CODE #	COUNTY	CITY/TOWN	PRECINCT	ELECTION NIGHT PHONE & HOME PHONE
CODE: 4426 CHECK: 5573	Galveston	Dickinson	39	Dickinson Primary School 2218 Timber Dr., Dickinson
4427 5572	Galveston	Friendswood	57	West Wood Elem. School 506 West Wood, Friendswood
4428 5571	Galveston	Galveston	5	Harold Stuble ResGarage put envelope in 119 Marlin, Galveston mailbox - it decappeared
4429 5570	Gregg	White Oak	. 12	White Oak Community Bldg. Old Hwy. 80, White Oak (6 mis. W. of Longview)
4430 5569	Harris	Baytown	149	San Jacinto Elem. School 2602 Kentucky St., Baytown

STATE _

TEXAS

CODE #	PRECINCT	IDENTIFICATION CITY/TOWN	PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE; 4431 CHECK; 5568	Harris	Bellaire •	214	Presidential Ins. Bldg. 6033 So. Rice, Bellaire	d note Thore
4432 5567	Harris - Baytown	Deer Park	420	Deer Park Comm. Center 610 E. San Augustine Deer Park	
(4433) 5566	Harris Pasadena	Galena Park	81,	Galena Park Recreation Center King & 12th St., Galena Park Keene	
4434 5565	Harris	Houston-	25 =	Calvary Baptist Church 3019 Dennis & Brailsfort Houston	
4435 5564	Harris	Houston	64 =	Y.W.C.A. Bldg. 7300 Navagation Blvd., Houston	
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CODE #	COUNTY	PRECINCT	IDENTIFICAT	PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
©CDE: 4436 CHECK: 5563	Harris	4	Houston	• 73	Garden Oaks Elem. School 801 W. 41st St., Houston	G NOME THOME
4437 5562	Harris		Houston	117	Ben Brook Elem, School 4026 Bolin, Houston	
4448 5561	Harris		Houston	154	Southmaud Elem. School 1800 Coral St., Houston	
4439 5560	Harris) .	Houston	203	Jerry Sharp Civic Center 3234 Chaffin St., Houston	
4440 5559	Harris	(Houston	401	East Houston Elem. School 8115 E. Houston Rd., Houston	

CODE #	COUNTY	PRECINCT IDENTIFICATION CITY/TOWN	PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE: 4441 CHECK: 5558	Harris	Hufsmith	• 114	Dan Bog's Garage 24923 Hufsmith-Conroe Rd. Hufsmith (near Tomball) Tgomery Co. AW.V.	
4442 5557	Harris	Jersey Village	74	E.S. Post Elem. School Ecuador & Jersey Dr. Jersey Village	
4443 5556	Harris	Pasadena \	243	Fire Station #2 604 S. Witter & Texas, Pasadena	
5555	Harris	Pasadena	246	So. Richfe Elem. School 700 So. Richfe, Pasadena	
4445 5554	Harris	Spring	112	Klein Elementary School 7200 Spring Cypress Rd., Spring	

CODE #		COUNTY	PRECINCT IDENTIFICATION CITY/TOWN	ON PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE: 4446 CHECK: 5553	. (Harrison	Marshall .	. 1	- Panola Harrison Elec. Corp. E. Houston St., Marshall	
4447 5552	1	Harrison	Marshall	3, –	William B. Travis School Carolanna Lane, Marshall	
4448 5 551		Hidalgo	McAllen	67	Fire Station, Main + Milan School Harvey 3800 No. Main, McAllen	
4449 5550		Hidalgo	San Manuel	19	St. Anne's Parish Hall Hwy. 281, No. of San Manuel	
4450 5549		Hidalgo	South Alamo	4	Community Building 9th & Austin, South Alamo	

CODE #	COUNTY	NCT IDENTIFICATION CITY/TOWN	PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE:	Hidalgo McAllen	Weslaco	- 2	Civic Center Weslaco	
4452 5547 E	Lubbock	Abernathy	45	Joe Thompson Implement Co. 105 Ave. D., Abernathy	
4453 5546	Lubbock (Roosevelt ch	anged to	Acuff Coop. Gym Acuff	
4454 5545	Lubbock	Idalou	41	Idalou High School 7th & Walnut, Idalou	
4455, 5544	Lubbock	Lubbock	20 .	Ella Iles Jr. High School Lubbock	
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CODE #	COUNTY	PRECINCT IDENTIFICATI CITY/TOWN	ON PRECINCT	PRECINCT ADDRESS & REPORTER ADDRE ELECTION NIGHT PHONE & HOME PHONE	SS
CODE; 4456 CHECK; E 5543	Lubbock	Slaton Slaton	• 36	Community Club House 750 W. Garza, Slaton	
4457 5542	Lubbock	Wolfforth	32	Friendship School Wolfforth	
4458 5541 P	McLennan	Bosqueville	28	Bosqueville School Rock Creek Rd., Bosqueville (1 mi. No. of Farm-to-Market Rd)	
4459 5540	McLennan	Waco	. 2	Sal Ross Rec. Center 15th & Waco Dr., Waco	
4460 5539	McLennan	Waco	7	Waco School Admin. Bldg. 3420 W. Waco Dr., Waco	

CODE 1		RECINCT IDENTIFICA		PRECINCT ADDRESS &	REPORTER ADDRESS
CODE #	COUNTY	CITY/TOWN	PRECINCT	ELECTION NIGHT PHONE	& HOME PHONE
CODE: 4461 CHECK: 7 5538	McLennan	Waco	• 8B	Tennyson Jr. High School 6100 Tennyson & 60th St., Waco	
4462 5537	Midland	Mîdland	6	W. Elem. far W. get Midland High School 800 Block W. Illinois St. Midland	address
4463 5536	Midland	Midland	8	Fannin Elementary School Laham & Frontier Sts., Midland	
4464 5535	Midland	Midland	14	Fire Station #15 Garfield & Golf Course Rds. Midland	
4465 5534	Midland	Midland .	15	Robert E. Lee High School 3500 block Neely, Midland	
			(7)		

CODE #	COUNTY	PRECINCT IDENTIFICATION CITY/TOWN	PRECINCT		EPORTER ADDRESS HOME PHONE
CPDE: 4466 . CHECK: 5533	Midland	Midland	23	Sam Jacinto High School Community Land & Garfield Rd. Midland	
4467 5532	Nueces	Aqua-Dulce	11	County Court House Main & 2nd St., Aqua-Dulce	
4468 5531	Nueces	Bishop	14	True Gin Office Hwy. 70, E. of Bishop	
4469 5530	Nueces	Corpus Christi	5	Hamlin Jr. High School 3900 block Ham lin & Broad Corpus Christi	
4470 5529	Nueces	Corpus Christi	67	Alphonse Le Maire ResGarage 518 Harrison St., Corpus Christi	

CODE #		COUNTY PRECINCT	IDENTIFICATION CITY/TOWN	PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS
CODE: 4471 CHECK: P 5528	1	Orange	Orange •	7	National Guard Armory 4103 Meeks Dr.,Orange	
4472 5527	, (Orange	Orange	10	Martin Thomen Comm. Center 20th & Burton, Orange	
4473 5526		San Patricio	Portland orpus C	19	City Hall Fine Stalion 900 Moore Ave. Portland Near 5th	my be
4474 5525		Smith	Tyler	2	Douglas School 1508 W. Hognie, Tyler	
4475 5524	2	Smith	Tyler	20	Hogg Jr. High School 920 So. Broadway, Tyler	
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CODE #	COUNTY	PRECINCT IDENTIFICATION CITY/TOWN	PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE: 4476 CHECK: 5523	Smith	Tyler •	36	Birdwell School 1919 So. Kennedy St., Tyler	
4477 5522	Tarrant	Fort Worth	104	Bradley Center 2401 Timberline Dr., Fort Worth	
4478 5521	Tarrant	Fort Worth	125	Sleepy Hollow Mobile Home Club House 1170 Sleepy Hollow (Meeker St. Ent.) Fort Worth	may may to Cloudy Sapt. Cl. Trimit Bapt. Cl. 620 Churchill
4479 5520	Tarrant	, Fort Worth	127	Dumbar Jr. High School 5100 Willie St,, Fort Worth	620 Churchill
4480 5519	Tarrant	Fort Worth	231	Diamond Hill-Jarvis Hts. H.S. 1411 Maydell St., Fort Worth	
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CODE #	COUNTY	PRECINCT IDENTIFICATION CITY/TOWN	PRECINCT	PRECINCT ADDRESS & ELECTION NIGHT PHONE	REPORTER ADDRESS & HOME PHONE
CODE: 4481 CHECK: 5518	Tarrant	Haltom City •	42	Birdville Elem. School Solana St., Haltom City	
4482 5517	Tarrant	Mansfield	33	Mansfield City Hall 100 E. Broad St., & Main Mansfield	
4483 5516 E	Taylor	Abilene	5	Johnston School 3602 No. 12th St., Abilene	
4484 5515	Taylor	. Abilene	7	Y.M.C.A. 3250 State St., Abilene	
4485 5514	Taylor	Abilene (outside)	20	Caps Baptist Church Rt. 3, outside Abilene	
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Election Reporters 1980 Temple 4401 - annabeth Hill Coordinator - Martha Lankford 4402 - Sally Coughlin -4403 - Rowena Rodgers -4404 - Barbara luy 4405 - Suganne Comarda 4406- Mary Roper 4407 - Laura Morales 4408 - Moyelle Gonzales - 355 4409 - Mary Masty 4410 - Rachel Perelman (Pres.)-substituted lide + 4411 - Ophenia Rios

2, Harlengen 4412 - alice Lypes -4413 - Rovaine Simpson (sent to Alice Lykes' adolress) Coordinator - Julie Lowenberg 4414 - Stephanie Marcus 4415 - Patti Crumley 4416 - Carolyn Morgaard 4417 - Donna Jordon 4418 - Margaret Merriam 4419 - Suzanne Wills 4420 - Mary Angger 4421 - Kathlean Soch 4422 - Donna Buja 4423 - Richard Fields

3 4424 - Sally Wilso Denton 4425 - Sue Smith Bay area grea coordinator also 4427 - Connie Myquist 4428 - Eileen Tyler 4474 - Doris Stanley 4475 - Jean Fuller 4476 - Pauline Piles Beuxtown 4430 - Phil Dignam 4432 - Cary Burnley

Houston (Pres. coordinated) 4431 - Gretchen anderson 4434 - Greta Peterman 4435 - Greta Peterman 1 4436 - Maxine Carson 4437 - Greta Peterman 1 4438 - Greta Peterman 1 4439 - Marge adams 4440 - Sarah Johnson 4442 - Beth Brown -4445 - Raura Reever Montgomery a. 4441 - Karen Shaw Pasadena Coordinates Ruth John 21433- Dorothea Kassell 4444 - Rutt Jobes 1 4444 - Barbara Reebie 0

Marshall 4447 - Carolyn Duma Edinburg/Mcallen Coordinator - Susie Smith 4448 - Martha Stover 21449 - Susan Smith > 4450 - Bothy Sisson 4451 - Penny Mc Leish Lubbock Coordinator - Pat Nichell 4452 - Cuelyn Berry 4453 - Pat Nichell 4454 - Maria Roberts send to Pat 1 4455 - Eve Samples 4456 - Mariann Hoover 4457 - Mancy Whiener Waco Jean Meier

(Waco) 4458 - Romi Wittstruck 4459 - Jean Meier (above) 4460 - Penny Rong -4461 - Patti Mc Kaughlin Midland (Pres. coordinated) 4462 - Beth Bourland 4463 - Jane Blanchard 4464 - Lois Carpenter 4465 - Jane Pritchett 4466. Coopie Wetendorf Corpus Christi Coordinator - Nita Clark 4467 - Galen Westwick 4468 - Marge Morrill 4469 - Neva Jones 4470 - Mita Clark (above)

(Corpus Christi) 44 73 - Gerry Taylor Orange Coordinator - anita Van Ouwerberk 4471 - gennie Mills 4472 - Laurie Cardella -Fort Worth Coordinator - Georgia Kidwell 44 77 - Mary Strom 4478 - Jami Luebbehuser 4479 - Rinda Hanratty 1 4480 - Christi Campbell 4481 - Teddi Brogan 4482 - Barbara Taylor abilane 4483 Shirley Glandon 4484 4485 4486

Handbooks not received: 12/15/80: 4404 - San Antonio - was prepared for mailing, will check 4410 > Browsville - o.k., will send" 4428 - Galveston - put in mail at office, got lest 4434 Houston - will check on

4438 Houston - didn't cover because afraid of neighbor 4445 - Houston - will send 4446 - Marshall - could not reach 4447 - Marshall - mailed it day after election 4469 - Corpus Christi - lost handbook, but made call 4488 - Victoria - gave wife message - he called, said he would send it By Door I I had not received handbooks from 12 reporters. On DNOV. 24 I made telephone calls to them. although many said they would send it, only one did so by the time I pent the report

Field Organizer's Briefing

How the system works

What the sample is

National sample-4600 reporters in '82

Races covered

Computer input room - LWV members answer phones

LWV performance over the yearss

ABC's record over the years

ABC Policy re. exit polling

Coordinator's work schedule

Recruiting - start as soon as you recipeve the precinct list.

ABC phone installed by Sept. 1st - earlier if needed

Kits mailed to reporters in early October

First call to reporters - week after the kits are mailed

Second call to reporters - two weeks before the election call reporters who have not returned the telephone post card.

Mail reminder post cards to reporters

Test night is October 27th. You must be home that evening.

The week before the election, you and your asst. coordinator must call all the reporters to make sure everything is in place. Do not delegate to any local recruiters.

The following points should be made:

- 1. Get to the polls early on election night.
- Make sure the phone you are planning to use is working and not locked up (as happens in schools)
- 3. Speed and accuracy are very important.

- 4. If an emergency arises and the reporter cannot fulfill her commitment, she is expected to get a substitute, call you, and give you the new reporters name and phone number.
- 5. ABC absolutely needs all the precincts -- regardless of whether the election has been called.
- 6. Remind reporter she can call you collect at any time a problem arises.
- 7. Remind reporter to call you about any vote collection delays on election night.
- 8. Return handbook, complete, along with expense voucher, immediately after the election preferably on the way home form the polls!

Election Night - November 2nd

Be at home all evening. We will try to call you at some time during the night to report on missing keys or to tell you all keys are in.

Plan some stategy to recover votes on election night if a reporter should fail. Local or county officials, party headquarters, candidates headquarters, police or whatever.

Reporter's kits

Order a stamp made with your name, address, & ABC phone no. Add cost to expense account.

Buy 5 part mailing labels, add cost to expense account.

3 places in handbook require codes and checks filled in. Front page, test tally page, and talley page. Codes and checks columns add to 9.

Fill in polling place, location and reporters name on first page.

Add extra tally sheets to multi-precinct tab center handbooks.

Add extra postage to 9+1/2 x 6+1/2 inch envelopes according to the number of extra tally pages added.

Attach the telephone post card to the front of the handbook with a paper clip.

Special problems

NES or pool reporting -- ABC first!

Special state problems such as access, ballot designations, may require an explanation sheet prepared by you for each kit. (Put xeroxing cost on expense account)

Polling place changes -- how to handle. Important

Expenses and payments

State treasurer can advance expense money, if you wish.

Reporter may donate to LWV

Meals charges

Return pages 1 & 2 of expense vouchers to ABC.

Reporting check from ABC is sent the day after the election.

Payment for expenses is made after all books and vouchers are returned to ABC

Post-election mop-up

Allow 1 week for handbooks and expenses to be returned. Then call for missing ones.

Send a box with all handbooks, expenser vouchers and left-over supplies to ABC along with a copy of reporter's lists.

Prepare a report for the next coordinator re. trouble spots

Prepare a report for ABC

Let us know if the ABC phone has been removed by a month after the election

ON TEST NIGHT AND ELECTION NIGHT WE CAN BE REACHED AT THE COMPUTER CENTER 201-487-0433. We need to know when a reporter will be delayed or is having problems.

ABC Election Night Reporting

For the factor of the feletism files

League Members Expenses - Checks written January 27, 1981 might files

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RESPONSIBILITIES OF THE STATE COORDINATOR

The Coordinator organizes and supervises the key precinct reporting system in each state. You will soon receive a list of the key precincts (election districts in some states) which have been selected in your state. This list gives the name or number and the address of each key precinct, and has space for the name, address and phone number of the reporter assigned to it.

Your first job is to recruit the reporters. This is usually done by contacting local League Presidents or Members-at-Large, to get the names of potential reporters. In states with many Leagues, recruiting may be delegated, but the complete list must be kept by the Coordinator.

In counties or cities with many key precincts, especially metropolitan areas, reporters must be supplied with the name of the official in charge of each key, because it is impractical for county boards or commissioners to give out this information to numerous individuals. The Coordinator should appoint a deputy to get the required names and phone numbers in a single visit, and to distribute them to the reporters either directly or through the state Coordinator. This eliminates much friction with public officials.

Early in September, you will receive a package containing the literature and forms for the reporters' kits. You will also receive dummy figures to be used in the computer systems test. The kit materials include:

- I. Key Precinct Handbook
- 2. Letter to reporters explaining operation
- 3. Letter of introduction to local election official
- 4. Reporter badges (2 in each kit)
- 5. Telephone order form and mailing envelope
- 6. Stamped postcard to inform Coordinator of reporter's Election Night telephone number
- 7. Expense form
- 8. Stamped, addressed 9 $1/2 \times 6 \cdot 1/2$ envelopes for returning handbooks and expense forms to Coordinator.

The Key Precinct Handbook contains instructions on reporting procedures. Its cover provides spaces for the identity of each precinct, its address, code number, etc., plus spaces for the name, address and phone number of the reporter. These blanks are to be filled in by the Coordinator from the information on the key precinct list. Elsewhere in the handbook are Computer Test instructions, including spaces in which the dummy figures are to be entered by the Coordinator.

ABC will provide each Coordinator with a telephone credit card number early in the project, to simplify record-keeping.

This is your card number for the current year: 2/2 - 787 - 4/3/ - 074/. It may be used from any phone, anywhere. Early in September, ABC will install a special telephone in the Coordinator's home, so that the family phone will not be tied up with election business, and also to eliminate operator-assisted calling.

We have learned that it is best for the Coordinator or a reliable deputy to personally telephone each reporter shortly after the kits have been mailed out. This will assure that the kits have been received and have been opened, and that the need for early preparation is understood. This is especially important for keys in which an ABC telephone is to be installed.

As the election approaches, the Coordinator must follow up on the telephone number postcards to see that they are all returned. Check those missing by phone. Then, during the last few days before the election, a final call should be made to each reporter. This will help smooth out last-minute kinks and assure reporter readiness.

Immediately after the election, the reporters will mail their handbooks and expense vouchers to you as Coordinator. If a reporter returns a handbook with important blanks unfilled, such as the final results, please telephone the reporter and get the missing information. Add up the expenses, and send ABC News a covering statement including your own expenses, along with two copies of the reporter vouchers, with receipts. ABC will send you a single check for all expenses.

Write a brief report about how the project went. Tell us about any problems you or your reporters encountered, and let us have your suggestions. The operation has become increasingly efficient over the years as a result of your reports and comments.

WE WANT TO HEAR FROM YOU DURING THE PRE-ELECTION WEEKS IF ANYTHING UNEXPECTED HAPPENS, OR IF YOU HAVE ANY QUESTIONS. ABC NEWS CONSIDERS DIRECT TELEPHONE CONTACT AT EVERY LEVEL WELL WORTH THE COST. NOTHING IS MORE EXPENSIVE THAN MISUNDERSTANDING.

OUR NUMBER IS (212) 887-4322

Computer Room & merguny 20: 201-231-0330



Election Reporter's Handbook

Tabulation Center Reporting

			November, 1982
thru			
		State	County
	Tabulation Center	Building	
	Location		
Official in Charge		Repo	orter's Name
Phone Number		Reporter	's Phone Number
		Team	mate's Name
		Teammate	's Phone Number

CALENDAR

IMMEDIATELY:

Read through this book.

Check out the reporting location.

Check phone arrangements.

Send the phone postcard to coordinator.

OCTOBER 27th:

Systems test night

NOVEMBER 2nd:

Election Night

POST-ELECTION:

Obtain the final returns (if not available on

Election Night), fill our Post Election Report on the last page and return complete handbook and the

expense form to coordinator.

IMMEDIATELY

Contact the chief election official in your county.

Find out the following:

- 1. Location of the Tabulation Center.
- 2. Person in charge on election night.
- 3. If special credentials are necessary for building access.
- 4. How vote returns will be released to the media (PRINTOUT, SCREEN or COPY RELEASE).
 - A. IF PRINTOUT: Are they coded or easy to read?
 - B. IF SCREEN: How it will be operated?
 - C. IF COPY RELEASE: Will there be a copy for each reporter?

We recommend a pre-election visit for clarification.

- If there is a phone available for your use: Explain you will be calling a
 toll-free number; there will be no cost to the county. Send your tabulation
 center phone number to your coordinator on the postcard provided in your
 kit.
- 6. If the county cannot provide a phone, ask for permission to install one. Fill out the telephone order form and mail to ABC-NY. All phone installations must originate in New York.

LINE UP A TEAMMATE - OR TWO

Tabulation Center reporting requires at least two reporters.

Your coordinator will advise you on this.

COMPUTER SYSTEM TEST

Wednesday, October 27th ABC will conduct a nationwide test of its entire communications and tabulation system. For this we need a call or calls from you as listed below. The test calls can be made from your home or wherever you happen to be at the time specified. If you are unable to make the test calls, have someone else do them. Because you will use a toll-free number, there will be no charge against the phone you used.

TEST NIGHT

October 27th at local time (or times) listed

Call: 800-526-0150

Give the code and check numbers and the dummy figures as listed below:

If you can't get through immediately, keep trying!

If you forget to call at the exact time, it is better to call late than not at all.

ABC CODE	PRECINCT		
CHECK			
	DEMOCRAT	REPUBLICAN	TIME TO PHONE
SENATOR			PM
GOVERNOR			PM
U.S. HOUSE			PM

FOR TABULATION CENTERS WITH MULTIPLE PRECINCTS, MORE TALLY SHEETS FOLLOW.

CHECKLIST

Be sure you are at your tabulation center well before poll closing time.

Introduce yourself to the person distributing the printouts.

Check out your telephone - make sure it is working!

As soon as a key precinct appears on a computer printout or screen, make a call to ABC headquarters. Precincts in states that do not pick up the ballots early can come in at any time. Some may be quite late.

If during the evening, you find you have called in some wrong figures, make another call. Give your code and check and say, "This is a correction."

Please remember to put down the time you made each phone call in space provided on the tally sheets.

If you are unable to get final returns on election night, get them the next day or as soon as possible and fill in the tally pages. 1-800

ELECTION NIGHT

Call ABC Election Headquarters: 800-526-0150

Give code and check numbers and election results in order below.

ABC CODE	PRECINCT		
CHECK		REPUBLICAN	TIME PHONED
SENATOR			PM
			PM
GOVERNOR			PIVI
			PM
U.S. HOUSE			PM
			PiM
ABC CODE	PRECINCT		
CHECK	DEMOCRAT	REPUBLICAN	TIME PHONED
SENATOR			PM
			PM
GOVERNOR			PIM
			PM
U.S. HOUSE			PM
			(B)PM

POS	T ELECTION REPORT	
1.	Have you been a reporter before?	Will you again?
2.	In the Tabulation Center, were you located close to where the ballots were tabulated?	
3.	Did you have difficulty obtaining a copy of the precinct printouts or vote totals on the computer screen?	
4.	Do you know if ballot boxes containing key precincts were expedited through the system?	
5.	Any unforeseen difficulties?	
6.	Any suggestions for next time? (Your input is carefully read and considered.)	

AS SOON AS POSSIBLE, PLEASE MAIL THIS HANDBOOK, INTACT, ALONG WITH YOUR EXPENSE REPORT, TO YOUR STATE COORDINATOR, IN THE STAMPED, ADDRESSED ENVELOPE PROVIDED IN YOUR KIT. DO NOT RETURN ANY OTHER MATERIALS.

STATE TEXAS

PAGE 18

	COUNTY	PRECINCT	IDENTIFICATION CITY/TOWN	PRECINCT	PRECINCT ADDRESS &	REPORTER ADDRESS & HOME PHONE
CODE # CODE: 4486 CHECK: 5513	Taylor		Abilene •	26	Fire Station 2239 So. 19th St., Abilene	& HOME PHONE
4487 5512	Victoria		Victoria	7	O'Connor School 3402 Bobolink, Victoria	
4488 5511	Victoria		Victoria (outside)	18	Aloe School Goliad Hwy., outside Victoria	
4489 5510	Victoria	<i>.</i>	Victoria	21	Vickers School 708 Glasgow, Victoria	
44 90 5509	Victoria		Victoria	30	Parish Hall Our Savior's Lutheran Church 4102 N. Ben Jordan, Victoria	
			•			

AB C Electroning December 17, 1980 Dear Diana. Enclosed is the report I sent to Nina McCall, a list of reporters who did not return their handbooks and why, and a copy of a letter I mailed to all reporters on October 28th (I believe I have sent you copies of the earlier mailings). I have sorted out, and organized the material from this year and previous ones that I believe will help the next state coordinator. I'm mailing this to the state office. I presume things went all right on election night, but I haven't received a final report from Nina yet. A.B.C had computer problems on election night. They lost some information and had to feed it in again, so they were very disappointed. But I think most of our reporters called in promptly because I noticed that they predicted Texas' results 33 minutes after the polls closed. There are still ll reporters who have not returned their handbooks, 6 of whom told me on the phone they would mail it. (See list for details.) I really appreciate the great majority of reporters who did a good efficient job. Some went to lots of trouble to get their information in, and half of them didn't even charge expenses. There were 2-3, however, who really must have had a fine dinner on A.B.C., from the looks of their bill! I would have enjoyed this endeavor more - and probably have done a better jobif I hadn't been working full time. I think that the next coordinator should not be employed. It will be easier for her, and easier for the reporters to contact her by phone. On election night I began to question the League's role in this task. When the results in many states are announced before polls are closed in many others, I think that it has a definite effect on those who haven't voted - even when it isn't a landslide. I don't think the LWV would want to have a part in influencing the outcome of an election. If the polls closed at the same time everywhere, that would be a different story. I think the state board should discuss this. I have just two suggestions, if we do this again: 1. We should let the local league presidents know about the project loud and clear as soon as we know that we'll be involved in it. 2. Maybe we sould pay the reporters a little, as it is getting more difficult to recruit volunteers, and this might make them make more of a committment. Also, some leagues were doing reporting for other groups who do pay them. By the way, I kept a fairly accurate time sheet on this project, and the pay came to about \$10 per hour, which I feel is adequate reimbursement. I guess that's about it. I'm glad we made a little money for the League, your truly Mana Rylander and I do appreciate your help, Diana.

Dear Election Reporter,

Election day is drawing near! I'm contacting as many of you as I can by telephone, but since I'll probably miss some of you, I want to clarify our procedures in writing.

By now, you should have:

(1) received (and read) your reporter's kit;

(2) visited your precinct's polling place and located a telephone to use on election night;

(3) returned the postcard (in your kit) telling me the number of the telephone you will use election night;

- (4) contacted the election judge at your precinct to make sure there will be no problems about your getting the results on election night:
- (5) called in your practise call October 29.

Now, here's a re-cap of the procedure for reporting on November 4:

Just as soon as you get the results, call the New York A.B.C. toll-free number (800-526-3947). Say, "This is Code #_____, and Check #____." Then report the results for the Democratic, Republican, and any 3rd Party candidate - for president only.

If you get partial results and there is going to be any kind of a wait for the rest, go ahead and call those in, stating that you are giving partial results. Then call in the others as you get them. This is where a partner comes in handy.

Remember, minutes count with A.B.C. They immediately feed your figures into their computer which helps them predict the election.

The day after the election, you will need to fold and return the election handbook to me in the brown envelope provided. Also return the expense voucher listing any expenses. Don't hesitate to list any expenses you have had, including mileage. If the reporting requires you to be away from home at dinner time and you have to eat out, that is a legitimate expense. You may also take a partner with you and include his/her expenses on your voucher. Please return this promptly because we have to wait till we get them all in before anyone can be reimbursed.

A.B.C. is paying the state leagues for this service, so you deserve a big thank you in advance for helping earn these funds. I also want to thank you, because my job of getting 90 precincts covered in Texas would be a little scary, if I didn't know that I could depend on you! Have lots of fun on election night, and call me collect (214/868-1920) if you need to.

Yours truly,

Nana Rylander

Lillian Scott-x Press. Virginia Sletner ABC News 7 West 66 Street New York, New York 10023 Telephone 212 LT1-7777 Dear Nana, We have had to change to another precinct in Lubbock county Note key code number 14153, the new precincts should be Roosevelt 39 I am still negotiating with Frank Guess, County Clerk in Lubbock trying to get him to do an in-precinct count of all the Lubbock precincts. If he agrees, it means we will need reporters for all precincts. If he doesn't, it means all precincts will be counted in the central tabulation center and we will need only two reporters. I guess the thing to do is get 6 reporters for Lubbock with the understanding some may not have to work. punch cards In Abilene, when I was there, they promised to put Precinct Ballot Counters in our precints. So we will need four reporters, three going to the precincts and one at the county tab center. Will letyou know more about this. In the meantime hold on to the kits for those two counties until we talk. I will have to calll you after Oct. 1st, Frank's deadline. Actually, I was trying to reach you and then remembered I had to call at night. But anyway, here it is in writing. Best, mina

November 6, 1980

Dear State Coordinator,

I am not writing a personal message today because I want to get the enclosed check in the mail.

We had serious computer problems Election night and as a result are unable at this time to tell you exactly how the reporting in your state fared. We do know that you were on the job, that you and the reporters did very well, and that we are grateful for your wonderful hard work, cooperation and dedication to excellence.

We will get back to each of you in due time with a run-down of your state and an analysis of the project. Until then, thank you most sincerely for being a coordinator which gave me the opportunity and pleasure of meeting and working with you.

Minn

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INVENTORY

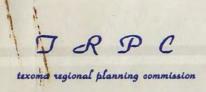
MATERIALS SUPPLIED TO COORDINATOR ONLY

- 1. List of Key Precincts, including ABC codes, identities and addresses to be inserted in Handbooks by Coordinator Delivered
- 2. Stamped postcards with reminder to reporters about Computer Test before the election, to be addressed and mailed by Coordinator
 - 3. Computer Test Data to be inserted in Handbooks Later
- 4. Rubber stamp with Coordinator's name and address, plus pad
- √5. Large white envelopes for mailing Reporter kits, to be addressed and stamped by Coordinator
- 6. "Responsibilities of the State Coordinator"

MATERIALS IN KEY PRECINCT REPORTER KITS (TO BE ASSEMBLED BY COORDINATOR)

- 1. ABC News Key Precinct Handbook Lubbock 6 Keys

 Abilene 4 Keys
- 2. Letter to Reporters explaining operation
 - 3. Letter of introduction to local election official
- 73 74. Reporter badges (2 in each kit)
 75. Telephone Order Form
- (12) 6. Telephone Order Form envelopes addressed to Political Unit, ABC News
 - 1. Stamped postcard to inform Coordinator of Reporter's Election Night Telephone Number
- 13 / 8. Expense forms for reporters
 - 9. Stamped, addressed 9½ X 6½ inch envelopes for returning Handbook and expense form to Coordinator



Contents of Reporters'
Election Kits
1980

ABCNEWS

Election Reporter

TO ELECTION REPORTER REMINDER

Please make the test call on

_____a

time

per instructions in handbook.

TELEPHONE POSTCARD

URGENT

Please mail this	as soon as possible so we will	be able to	reach
you on election	night if necessary.		

Phone number	where you	can be rea	ched at yo	our reporti	ng station:

Area	Code	Number	Ext.	

Number after you have left:

Your Name: _____ ABC Code _____

Political Unit, ABC News 7 West 66th Street New York, NY 10023

TELEPHONE ORDER

To the Election Official:

Your voting place has been selected as a key precinct. It has been chosen demographically to aid us in projecting and analyzing major races.

The member of the League of Women Voters who is presenting this letter will act as our reporter in your precinct on election night.

We appreciate your help in expediting the vote totals of the specified races so that our reporter can call them to us in our computer center. The sooner we receive your vote count, the sooner ABC can release the information to the American voter.

We believe this is a valuable service which helps to promote public interest in the electoral process.

Reporter's name

Telephone

ABC NEWS TELEPHONE ORDER FORM

ABC CODE _
Reporter's name
Reporter's address
City, State
Reporter's telephone number
Where should the ABC News telephone be installed?
Type of building (or name of building; e.g. Washington High School, First Methodist Church)
Address
City
Where in building (e.g., specific room. Be sure use of phone will not interfere with vote counting.)
Any specific location within room (e.g., northeast corner)? Note if wall phone is needed.
Person in building who gave permission for ABC Election phone to be installed.
His (her) phone number(Very important)
(to be filled in by ABC)
APC phone number

To our Election Reporter:

To clarify voting patterns for our news analysts on the air and our political scientists out of camera range, ABC selects "key precincts" in every state.*

Each key precinct is part of a statewide sample which is a miniature of the state in terms of major factors which yield voting patterns. Among these factors are geography, urbanization, ethnic background, religion, economic levels and, of course, past voting history.

On election night, all the demographic data about each key precinct are stored in a computer memory. When you, as an election reporter, telephone the voting returns from your key precinct, your information is entered into the computer, which compares the new returns with the stored data. This enables us to detect the trend of the voting well in advance of the final outcome.

The information we broadcast to our election night audience of millions depends upon fast key precinct reports. Every few minutes -- sometimes every few seconds -- fresh reports are summoned from the computer for the political scientists working with us. They are among the leading experts in the nation in the field of voting behavior.

ABC News tries to maintain the quality of the key precinct reports in two ways. First, by care in selecting key precincts. Second, by choosing intelligent, dependable reporters. This is why ABC originally sought out Leagues of Women Voters across the nation as working partners in telling this vital news to our democracy; reporting the decisions of the people to the people.

Experience has shown that no other organization can match the League in election reporting. In state after state, 100% of our sample is reported. If there are 50 key precincts in a state, 50 reporters will telephone, often in spite of considerable local difficulty. And they will call promptly, so that the sample takes meaningful shape quickly.

In return, ABC News contributes a fixed sum to each State League for each key precinct covered, plus a state organizing fee. Of course ABC pays all expenses in addition. In election years, League treasuries are enlarged by a total of more than \$100,000, above expenses. This is a reliable and continuing source of revenue.

If you have been an election reporter before, we are glad to have you with us again. If this is your first election, welcome to the team!

^{*}In some states "election districts."

ABC ELECTION REPORTER EXPENSE VOUCHER

Name	ABC Code No Check No		
Address	Date		
	State Zip		
DATE	EXPENSE DESCRIPTION; If none, state "none." Supply receipts if possible.	AMOL	INT
			L.
	TOTAL AMOUNT EXPENDED		

Allow 20 cents a mile for your car. Cost of meals may be claimed only when they are taken in the course of travel away from your home town. Please submit receipts for restaurant meals and hotels. Attach receipts to top copy and mail the first three copies, along with your handbook, intact, to your coordinator, in the stamped, addressed envelope provided. The fourth copy is for your records. Please do this promptly, so that all reporters can be reimbursed as soon as possible.



Election Reporter's Handbook

Lever Machine Voting

ABC Code <u>4401</u> Check <u>5598</u>	Texas 80 State & Date	Bell County
Temple City or Town	Ward or District	West Country 19 Precinct, E.D. or Box
LOCATION OF POLLING PLACE (If polling place address is incorrect, notify your Coordinator immediately.)	Trinity Bak Building	otist Church Identification
		to-Market Road Temple ress/Community
Name of Official in Charge of Polling Place		Reporter's Name
Official's Phone Number	R	eporter's Phone Number
State Coordinator's Name, Address and Telephone Number:		

SUCCESS OF THE WHOLE ABC-LWV ELECTION OPERATION DEPENDS ON FAST, RELIABLE REPORTING. SPEED IS THE WATCHWORD!

- POLLING PLACE ACCESS. All states have rules governing who may be present in polling places, and when. In many states, special credentials must be obtained in advance for admission to the polls. Such materials are usually supplied to the reporters through the Coordinators, but if you are in doubt, call your Coordinator.
- 2. THE POLLING PLACE OFFICIAL. In most counties* you can get the name of the person in charge of the polling place from the chief election official of the county. In counties (or cities) with many key precincts, the state or city Coordinator will obtain a list of the names of polling place officials, and distribute them to the reporters. When you have learned the official's name, make contact by phone or in person, and explain your assignment.
- 3. **RESULTS.** Learn whether the results will be announced in coded form rather than by candidate name, which is often the case.
- 4. PARTIAL RETURNS. Many precincts with Lever Voting Machines have more than one machine. The results from each machine represent "partials," or sub-totals of the vote. It is very helpful if the official in charge will give you the results from each machine as it is opened, and this should be arranged in advance. When the first machine is opened, have your teammate phone in that result to ABC while the next machine is being opened, and so on. Of course, nothing is to be given out until after the polls close. The ABC computer will add each new partial to the last, so you must not total the results.
- 5. "TOP OF THE TICKET." If you can arrange with officials to give you the "top of the ticket" first, much time will be saved. This means that the official reads off the results of the main statewide offices (President, Senator, Governor) from each machine as it is opened, instead of going through the results of all the other contests on the ballot. The main results may then be phoned in while the rest are counted.
- 6. **ABSENTEE BALLOTS.** If the absentees are counted at the polling place, you must know how and when. If you can get the absentee votes within 30 minutes of the time you phone your last report to ABC, phone them in at once. If they are delayed longer than that, ignore them.
- LINE UP A TEAMMATE. Enlist a member of your family or a neighbor. It takes two people to do
 the ABC tallying and reporting fast. And teammates also act as backups in case of emergency.

^{*}In some states, the cities and towns

YOU'LL NEED A TELEPHONE

Visit the place you will be reporting from and find a phone which you can be sure will be accessible to you on Election Night. Ask the person responsible for the phone for permission to use it Election Night, explaining that you will be calling a toll-free number, so there will be no charge against the phone.

When you have learned the number of the phone you will use, fill out the stamped "Telephone Postcard" and mail it to your State Coordinator. The Coordinator must be able to reach you on Election Night if any problems arise or if, later, you are no longer needed.

If no phone is available, ABC will install a special one for you. Fill out the Telephone Order Form in your reporter's kit and mail it to ABC in the envelope provided. This must be done as early as possible, to allow time for the installation. If you do order a special phone, ABC will inform your Coordinator of the number. So you simply return the Telephone Postcard marked "ABC Phone." (All phones must be ordered through ABC New York; do not order any installation locally.)

ORDER A SPECIAL ONE THROUGH ABC DON'T LET FALSE ECONOMY SLOW YOU DOWN

There are different methods of making long-distance calls in different parts of the country. You must find out in advance from the local telephone company how it is done in the area from which you will report.

THE COMPUTER SYSTEMS TEST

A few days before the election, ABC News conducts a nationwide test of its entire communication and tabulation system. For this we need a brief phone call from each reporter, as described below.

Make the call from your home, or wherever you happen to be at the time specified. Don't try to call from your election night station; it is not necessary and most likely impossible. If you can't make the call, have someone else do it, because it is our only pre-election chance to check out the whole operation, and it takes only a minute. Because you will use a toll-free number, there will be no charge against whatever phone you use.

TEST PROCEDURE: On Wednesday, October 29, at	P.M., local time, call ABC Election
Headquarters at 800-526-3947. (This call, like those on Election I	
member in ABC's Computer Center.) Give your Code and Check	numbers, and read off the dummy
figures on the Test Tally below. If you can't get through after severa	al attempts, call the emergency-only
number COLLECT: 201-231-0330.	

CHECK ____

	DEMOCRAT	REPUBLICAN	
PRESIDENT			
SENATOR			
GOVERNOR			

Wait for the receiving operator to read back the figures for accuracy.

FOR TABULATION CENTERS WITH MULTIPLE KEYS TO REPORT, MORE TALLY SHEETS FOLLOW

(If you forget to call at the exact time, it is better to call later than not at all.)

"THIS IS CODE _

CHECKLIST

- Be at your reporting station before poll-closing time and introduce yourself.
- 2. See that the telephone you will use is available and working. Carry dimes to reach the operator if you use a pay phone.
- 3. Check the exact method by which you will receive the results. Find out the letter or number assigned to each candidate, if a coding system is used.
- 4. If you find that your report is likely to be seriously delayed, inform your Coordinator.
- 5. In some cities voters from two or more precincts vote in the same polling place. Report only the results from the precinct you are assigned to. If there is doubt about the location, go with the precinct number, not the address.
- 6. Make your calls to ABC using the ABC Election Headquarters number given on the tally sheet. If the line is busy, try again in 30 seconds. If you can't get through, use the emergency number. If you still can't get through, call your Coordinator.

HOW TO CORRECT AN ERROR

If you find that you have transmitted wrong figures in any telephone report, make a new call. Then say:

"This is a correction."

That phrase will assure that your call is given to a special operator. When she comes on the line, give your code and check numbers and explain the error to her.

ABC ELECTION HEADQUARTERS: 800-526-3947. Special Emergency Number: COLLECT 201-231-0330

When the ABC receiving operator answers, give your code and check number and read off the results you have tallied for each party in each election, in the order set forth below. Then wait for the operator to read back your figures for accuracy.

Design and the second s					
CODE	CHECK	/Diagon identify	variantle by	Landa and a	check numbers only)
CODE	CHECK	Triease identity	voursemb	v code and c	neck numbers only)

REPORT ONLY THE RESULTS FOR THE OFFICES AND PARTIES LISTED ON THIS TALLY

PRESIDENT	DEMOCRAT	REPUBLICAN	THIRD	TIME YOU PHONED
Report #1				PM
Report #2			1	PM
Report #3				PM
Report #4		-	-	PM
Report #5	-			PM
SENATOR				a de la companya de l
Report #1				PM
Report #2	-	-		PM
Report #3			1	PM
Report #4				PM
Report #5	-			PM
GOVERNOR				
Report #1				PM
Report #2	-			PM
Report #3			*	PM
Report #4		-	-	PM
Report #5				PM

POST-ELECTION REPORT AND SUGGESTION FORM

(Items 1 and 2 do not apply to Tabulation Center Reporting.)

1. Time poll actually closed 2. If there was any delay in the closing of the poll, what was the cause? Were the officials cooperative? 4. If you encountered any difficulty in obtaining returns, such as telephone access problems, please describe it. How many times have you been a reporter? _____ Would you do it again? _____ 6. Have you any suggestions? (Your comments are very important to our evaluation.)

THE DAY AFTER THE ELECTION, PLEASE MAIL THIS HANDBOOK, INTACT, ALONG WITH YOUR EXPENSE REPORT, TO YOUR STATE COORDINATOR, IN THE STAMPED, ADDRESSED BROWN ENVELOPE PROVIDED IN YOUR KIT. DO NOT RETURN ANY OTHER MATERIALS.

June 4, 1980

Mr. John H. Thompson Manager, Political Unit ABC News 7 West 66 Street New York, New York 10023

Dear Mr. Thompson:

This is to let you know that we have appointed as state coordinator for Election Night reporting:

Mrs. Nana Rylander 2428 North Ricketts Sherman, Texas 75090 (214) 892-6843

We are delighted that Nana was available. She has lots of league experience and she is looking forward to the project.

Could you give us some idea of when the key precincts will be chosen so we can begin our planning?

I enjoyed meeting you and your staff in Washington. I appreciated the lunch too.

Sincerely,

Diana Clark President

c: Nana Rylander

November, 1980

To: Nana Rylander

From: Diana Clark and the state board

Attached is a check for your stipend as project director for ABC Elec+40n Night reporting. We very much appreciate your willingness to take on this effort. The state league realized over \$2000 which helps out on the budget considerably.

\$625

When you have time, we would appreciate a brief report from you on how

Dear Local League President,

The Texas League will again be working with ABC-TV to report the November election returns. There are 90 key precincts across the state which local Leagues are asked to cover on election night.

Your League is requested to report on _____ precincts. You will need to select a coordinator who will in turn select a reporter for each precinct. (The coordinator may also serve as a reporter.) Please send the name, address, and telephone number of your coordinator to me by September 22. I will be acting as state coordinator.

The League members who have participated in this project in the past have found the work most interesting. It also gives the local Leagues an opportunity for some good publicity.

Enclosed is a letter and information for your local coordinator. If either of you have any problems or questions feel free to call me collect at 214/868-1920.

Thank you for giving this your immediate attention.

Yours truly.

Hana Rylandir

									2428 N. Ricketts Sherman, Tx. 75090												
* * * * *	* * *	* *	* *	* :	ie sie	*	*	*	*	*	米	*	米	*	*	*	*	*	*	*	*
Name of Le	ague	-					-			i e		-									
Coordinato	r's Nam	me								- China						1					
	Addre	ss		dr-war-															-		
	Tel. No	o •										-									

Dear Local League Coordinator,

The League Of Women Voters of Texas again has been asked by ABC-TV to report the results of the president's race in the November eletion. Key precincts have been chosen across the state, and as coordinator, you will be responsible for selecting individual reporters for each key precinct assigned to your League. You may serve as a reporter if you wish.

Each reporter will be required to make one visit to the precinct judge prior to the election to introduce herself, explain the project, and to obtain the number of the closest telephone to the polling place along with permission to use it. This needs to be done well ahead of election night. If there is no phone available, the reporter must get permission from the person in charge of the building so that a special ABC telephone can be installed at her request.

Reporters will make one trial phone call to New York at a designated time on October . This phone call need not be made from the actual phone used on election night, but it is very important so that we can tell whether all systems are working properly. On November 4, each reporter will go to the assigned polling place, obtain the final count on the presidential race, and phone immediately to ABC in New York. In most cases, this will be within half an hour after the polls close. Since time is of such importance, it is necessary that the reporters be very dependable people. A reporter may want to select a teammate to go with her on election night, especially if she has to drive very far from home.

The reporter's expenses will be paid by ABC. If the precinct is such a distance that it conflicts with the dinner hour, the reporter and her team-mate may eat out as part of the incurred expenses. An expense voucher will be sent in the reporter's handbook.

Attached is a copy of the selected key precincts for your League. Will you please, as soon as possible, send me the name, address and phone number of the League reporter for each precinct no later than October 1?

I will soon be sending you a publicity kit which you may find useful in getting recognition for your League's participation in the ABC Election Night Reporting.

If you have any questions, please call me collect at 214/868-1920.

Thank you for your prompt attention to this,

Mana Rylander

Nana Rylander

September 9, 1980

Dear Local League President,

The Texas League will again be working with ABC-TV to report the November election.returns. There are 90 key precincts across the state which local Leagues are asked to cover on election night.

Your League is requested to report on _____ precincts. You will need to select a coordinator who will in turn select a reporter for each precinct. (The coordinator may also serve as a reporter.) Please send the name, address, and telephone number of your coordinator to me by September 22. I will be acting as state coordinator.

The League members who have participated in this project in the past have found the work most interesting. It also gives the local Leagues an opportunity for some good publicity.

Enclosed is a letter and information for your local coordinator. If either of you have any problems or questions feel free to call me collect at 214/868-1920.

Thank you for giving this your immediate attention.

Yours truly,

Dear Local League Coordinator,

The League Of Women Voters of Texas again has been asked by ABC-TV to report the results of the president's race in the November eletion. Key precincts have been chosen across the state, and as coordinator, you will be responsible for selecting individual reporters for each key precinct assigned to your League. You may serve as a reporter if you wish.

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Thank you for your prompt attention to this,

Mana Rylander

June 4, 1980

Mr. John H. Thompson Manager, Political Unit ABC News 7 West 66 Street New York, New York 10023

Dear Mr. Thompson:

This is to let you know that we have appointed as state coordinator for Election Night reporting:

Mrs. Nana Rylander

We are delighted that Nana was available. She has lots of league experience and she is looking forward to the project.

Could you give us some idea of when the key precincts will be chosen so we can begin our planning?

I enjoyed meeting you and your staff in Washington. I appreciated the lunch too.

Sincerely,

Diana Clark President

c: Nana Rylander