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# BOARD MINUTES

APRIL 11, 1942

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Lubbock, Texas  
April 11, 1942

The Board of Directors of Texas Technological College met in the office of President Clifford B. Jones at 10 o'clock a. m., Saturday, April 11, 1942.

Check of the membership roll showed the following present: Spencer A. Wells, Chairman; Charles C. Thompson, Vice-Chairman; Chanslor E. Weymouth, Milburn McCarty, and A. J. Riddle, Karl Hoblitzelle.

As there was no objection nor suggestion of correction, the minutes of the previous meeting of the Board on November 15, 1941 were approved on order of the chairman.

Upon motion by Mr. Thompson, seconded by Mr. Weymouth, the Board passed an order approving and ratifying the action of the Local Affairs Committee in connection with the budget for the summer school of 1942. The amount of the summer school budget as approved by the Committee was \$74,069.92.

Upon motion by Mr. Weymouth, seconded by Mr. Thompson, the Board passed a resolution expressing keen appreciation to Dr. R. C. Goodwin, head of the Department of Chemistry, for his decision to resign his commission in the army, and remain at his important work at the College.

Upon motion by Mr. McCarty, seconded by Mr. Thompson, the Board appointed a special committee composed of Chairman Wells, Vice-Chairman Thompson, and Board Member Weymouth. This Committee will tender to Army, Navy, and Air Departments of the government the facilities of the College in the present war effort. The Committee was given power to act.

Upon motion by Mr. Hoblitzelle, seconded by Mr. Thompson, the Board authorized the reduction of fees for correspondence courses to men in military services, as arranged by the Extension Division, said fees to be two-thirds of the usual amount.

The Board passed a resolution expressing its gratitude to faculty members who made this reduction in fees possible by



donation of a portion of their time to this good work.

The Board by unanimous vote insisted that President Clifford B. Jones be more careful with regard to his own health in the future, and to delegate to others as much of the routine work in his office as would be necessary in order that his duties would not compel him to spend long hours at his desk. (See addenda to Minutes of this date on page 1019 and 1018).

Upon motion by Mr. Hoblitzelle, seconded by Mr. Riddle, the Board passed a resolution authorizing Texas Technological College to grant degrees to students who are called into the armed forces who have spent one-half of the last semester before graduation, and the quality of whose work would indicate they were entitled to a degree.

Upon motion by Mr. Thompson, seconded by Mr. Weymouth, the Board authorized expenditure of the limited necessary funds in order to erect a temporary memorial to students who are in the armed forces of this country, and to those who have lost their lives.

Upon motion by Mr. Hoblitzelle, seconded by Mr. Riddle, the Board approved leaves for the following people: Mrs. Opal L. Miller, Instructor in the Department of Mathematics, for the second semester, 1941-42; Mrs. R. I. Lockard, Instructor in the Department of Applied Arts, first semester 1942-43; Mrs. E. R. Heineman, Assistant Professor in Clothing and Textiles, for the long session 1942-43; G. W. Parkhill, Associate Professor of Civil Engineering, March 31, 1942 to July 14, 1942, in order to serve as Sanitary Engineer for the U. S. Army Engineers in preparing plans and specifications for the new Army Air Field north of Lubbock.

Upon motion by Mr. Weymouth, seconded by Mr. Riddle, the Board approved the appointments of the following people: Dr. Jules de Launay, replacing Dr. Donald Piston, resigned, Department of Physics, effective December 15, 1941. Dr. O. H. Williams, the Department of Economics and Business Administration, for the second semester of the current Long Session, account Mr. Maurice Erickson, resigned.

Mrs. Myrtle Dunn Short, Part-time Instructor in Voice, for the second semester of the current Long Session.

Upon motion by Mr. Thompson, seconded by Mr. Riddle, the Board authorized the College authorities, in case the matter may be satisfactorily worked out, effective at the beginning of the 1942-43 Long Session, the appointment of Miss Elizabeth H. West as Librarian Emeritus; that she draw no salary as Librarian Emeritus, but that, if possible, she may be reasonably compensated out of research funds for contemplated research.

Upon motion by Mr. Weymouth, seconded by Mr. Riddle, the Board approved the President's recommendation that effective at the beginning of the next Long Session, Dr. A. W. Evans, present Head of the Department of Education and Psychology, be made Head of the Department Emeritus, with his present salary for the said next Long Session, and that his services with the College terminate at the end of the next Long Session, and that effective at the beginning of the 1942-43 Long Session, Dr. R. E. Garlin be made Acting Head of the Department.

Upon motion by Mr. Weymouth, seconded by Mr. Hoblitzelle, the Board passed a resolution thanking the Carnegie Foundation for its gift to the College of \$2,000.00 with which to strengthen the College Library.

Upon motion by Mr. Thompson, seconded by Mr. Hoblitzelle, the Board approved the creation of the new Division of Commerce which also carried the approval of the appointment of Dr. J. O. Ellsworth as Dean of that Division.

The amount of requested appropriations approved by the Board for each of the years of the next biennium is \$758,981.66. This was based upon the norm and predicated on the 1941-42 enrollment, or semester hour credit earnings.

Upon motion by Mr. Thompson, seconded by Mr. Riddle, the Board passed a resolution that the biennial budget requests be made strictly on a norm basis.



Upon motion by Mr. Thompson, seconded by Mr. McCarty, the Board expressed its pleasure that the College could cooperate with Governor Stevenson by loaning the services of Mr. J. Doyle Settle to assist the Governor in the emergency operation of the State Rationing Board which also carried approval of the expenditure of such traveling expenses incident to this work.

Upon motion by Mr. Hoblitzelle, seconded by Mr. Thompson, the Board approved the general idea of a small chapel, as proposed by the Special Faculty Committee, of which Mrs. William Dingus is chairman, which comprehends no College funds, and a proposed estimated cost of approximately \$25,000.00. The Board expressed itself as feeling that this is not a good time to solicit funds for building purposes, and advanced a suggestion that if and when such chapel is made possible by adequate donations, it might well serve as a memorial to students who have served their country in the armed forces and those who have lost their lives.

Following a rather detailed account covering operation of the College over the past school year and a statement of the present condition of finances of the College proper by President Jones, the Board Members expressed themselves as being highly pleased with the efficient and satisfactory manner with which the affairs of the College have been handled by the President.

Following this, the secretary of the Board made a statement covering operation of the four dormitories since they were opened, as well as the present condition of dormitory finances. The Board, by unanimous vote, passed a resolution as follows:

Mr. W. T. Gaston, Business Manager of the College and Secretary to this Board, having on this the 11th day of April, 1942, at a called meeting of this Board, reported and explained to the Directors present certain business and financial transactions pertaining to the school and its affairs, and said report and explanation showing so clearly the exceptional business ability of Mr. Gaston, and the efficient manner in which he is conducting the business and financial affairs of this institution, it is the desire of the members of this Board to express our appreciation of Mr. Gaston and the work he is

doing, therefore,

BE IT RESOLVED, that we do hereby put ourselves on record as recognizing the splendid services being rendered by Mr. Gaston as the Business Manager of this school and as the Secretary of this Board, and we consider Texas Technological College indeed fortunate in having as its Business Manager one so well qualified for the duties of his position and who with a true sense of loyalty is ever mindful of its best interest and one who as Secretary has always shown a spirit of co-operation and has been of much assistance to us in understanding and working out the problems of this institution; and it has been and is a real pleasure to be associated with him in our work.

At this meeting on April 11, 1942 President Jones transmitted the following communication resigning the Presidency of the College:

Board of Directors  
Texas Technological College  
Lubbock, Texas

Gentlemen:

"With much reluctance and deep regret I ask that you please accept, effective at your early convenience, my resignation as President of Texas Technological College.

"For the past year I have been laboring under a heart strain with its accompanying functional irregularity and high blood pressure which now, according to the doctors, has reached a point requiring relief from all business responsibility, but which promises a return to reasonable normality in that event.

"You will recognize, especially those of you with whom I have long served this college, with what sorrow I sever a relationship which in many respects has been the happiest and, to me, the most satisfying of a life time. From the date of my appointment in 1923 as a member of the first Board of Directors on down to the present time this continuous service has been a labor of love.



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"To have had some part in the efforts, first to establish in West Texas this college; then to participate with you and others in its administration have been highly cherished privileges.

"Warmly thanking you for the friendship and cooperation you have extended,"

Sincerely yours,

Signed: Clifford B. Jones

On motion duly made and seconded, a resolution was unanimously adopted tabling the resignation and granting to President Jones a leave of absence for six months.

(Note: Of the six months leave, President Jones took one month.)

The Board of Trustees of the College of West Texas, in its meeting held at Amarillo, Texas, on June 1, 1942, at the call of the President, the following resolutions were adopted:

Mr. Thomas H. Miller, President  
Mr. Charles C. Rogers, Vice President  
Mr. William H. Miller, Secretary  
Mr. J. L. Miller  
Mr. John C. Miller  
Mr. J. L. Miller

President Charles C. Rogers presided at the meeting, which was held at the Hotel, with a large attendance.

The minutes of the previous meeting were read and approved.  
BOARD MINUTES

Upon a motion by Mr. Rogers, seconded by Mr. Miller, the Board voted to create the office of Vice President, and to appoint President Jones, and approved a resolution of confidence in President Jones, Chairman Rogers, and J. L. Miller to select the Vice President and fix the salary.

Upon a motion by Mr. Rogers, seconded by Mr. Miller, the Board passed a resolution authorizing the purchase of a new building for the College of West Texas, and to authorize the President to execute any necessary contracts for the same.

Upon a motion by Mr. Rogers, seconded by Mr. Miller, the Board approved the selection of Miss Helen Miller to be acting Librarian for the next fiscal year.

Upon a motion by Mr. Thompson, seconded by Mr. Miller, the Board authorized the informal conferring of degrees, first, upon those persons who complete work at the end of the fifteen weeks summer school; and second, upon those persons who complete work at the end of the first semester of the 1942-43 long session.

Upon a motion by Mr. Thompson, seconded by Mr. Miller, the Board complimented the Ex-Students Association for their thought and plan to build a memorial gymnasium and included the following resolution by the President and the Executive Secretary of the Association:



Lubbock, Texas  
Monday, June 1, 1942

The Board of Directors of the Texas Technological College met in regular session in the office of Dr. Clifford B. Jones, President of the College, at ten o'clock on the morning of June 1, 1942. A check of the roll showed the following members present:

Mr. Spencer A. Wells, Chairman  
Mr. Charles C. Thompson, Vice Chairman  
Mr. Milburn McCarty  
Mr. A. J. Riddle  
Mr. John B. Collier  
Mr. C. E. Weymouth

President Clifford B. Jones and W. T. Gaston, Secretary of the Board, were also present.

The minutes of the previous meeting were approved by unanimous vote.

Upon a motion by Mr. Collier, seconded by Mr. Riddle, the Board voted to create the office of Vice-President, or Assistant to President Jones, and appointed a committee composed of President Jones, Chairman Wells, and W. T. Gaston to select the person and fix the salary.

Upon a motion by Mr. Weymouth, seconded by Mr. Thompson, the Board passed a resolution providing that no person of Japanese heritage or ancestry would be permitted to enter Texas Technological College.

Upon a motion by Mr. Thompson and seconded by Mr. Weymouth, the Board approved the selection of Miss Emma Main to be acting Librarian for the next fiscal year.

Upon a motion by Mr. Thompson and seconded by Mr. Riddle, the Board authorized the informal conferring of degrees, first, upon those persons who complete work at the end of the fifteen weeks summer school; and second, upon those persons who complete work at the end of the first semester of the 1942-43 long session.

Upon a motion by Mr. Thompson, seconded by Mr. Collier, the Board complimented the Ex-Students Association for their thought and plan to build eventually a memorial gymnasium and included the following resolution by the President and the Executive Secretary of the Association:



"Whereas our Country is now engaged in a war for the preservation of the ideals sacred to all Americans; and

"Whereas, many sons of Tech have answered and shall answer the call of duty to serve our country in this conflict; and

"Whereas our young men are serving and shall serve with distinction and honor, carrying to the fields of battle all over the world today the true American standards of bravery, valor, loyalty and allegiance to duty; and

"Whereas, it is inevitable that many of these young men will sacrifice their lives in this valiant effort to preserve our Democracy:

"Therefore, Be it resolved:

"That the Texas Tech Alumni and Ex-Students Association now and hereby dedicate ourselves to the end that there may be built on the campus of the College a Memorial, commemorating the lives of those who shall not return from the grim struggle, and honoring those who shall have fought through to a glorious victory and returned to fill their places in our American way of life;

"That the memorial to these valiant sons of Tech be a project that will render a useful and continuing service to the College through all its future;

"That the goal toward which our efforts will be directed shall be a Memorial Gymnasium;

"That this purpose shall be accomplished by the creating, soliciting, and preserving of a Memorial Fund over a 5 year period or until such time that the goal shall be accomplished; subscriptions to said Memorial Fund to be in Defense Bonds or stamps, or if in money, to be converted to Defense Bonds.

"Be it further resolved:

"That for the accomplishment of the purposes herein above stated, there is hereby created a Memorial Fund Committee, which shall function under the corporate authority of the Texas Tech Alumni and Ex-Students Association, and is hereby made the agent of said Association for the general aims and purposes herein before set out; and said Committee is hereby empowered to pass such by-laws, appoint such sub-committees, and exercise such administrative authority as may be necessary for the attainment of the goal set out by this resolution.

"Be it further resolved:

"That the said Memorial Fund Committee shall receive contributions, pledges and subscriptions in the name of the Texas Tech Memorial Fund and shall deposit said fund with the Business Manager of the College, who shall be custodian thereof, and the said fund shall be carried on the books of the College subject to audit in the same manner as other accounts.

"Be it further resolved:

"That the said Memorial Fund Committee be composed of two continuing members of the Association to be appointed by the President of the Association; two continuing members from the College to be appointed by the President of the College; the Chairman of the Board of Directors of the College as a continuing member; and the President and Administrative Secretary of the Association each year.

"Be it further resolved:

"That a copy of this resolution be submitted to the President of the College, and a copy to the Board of Directors of the College, for their consideration, earnestly soliciting their support and cooperation, and pledging in all things our support and loyalty to the College.

"Submitted this Memorial Day, May 30, 1942."

(Signed) Lloyd Croslin  
President

(Signed) Royal Furgeson  
Executive Secretary

Upon a motion by Mr. Thompson, seconded by Mr. McCarty, the Board authorized the Physical Education Department to provide faculty members to replace the men who have left that department to go into the armed services of the country.

The administration was also given authority to provide faculty for the other divisions.

Upon a motion by Mr. Thompson, seconded by Mr. McCarty, the Board voted that full authority be given to W. T. Gaston, Business Manager of the College and Secretary of the Board of Directors, to sign, execute, and acknowledge all documents in connection with permits for the use of tax free alcohol by the various departments of the College on behalf of the College for the next fiscal year.

Application of Lubbock General Hospital for a contract covering medical services and hospitalization to students for the school year beginning September 1, 1942 and extending through August 31, 1943, was passed as approved. The letter of application follows:



Lubbock, Texas  
6 1 '42

To the Board of Directors  
Texas Technological College  
Lubbock, Texas

Dear Sirs:

We hereby make formal application to be designated to furnish medical and hospital care to the students during the next school year.

We are sure you are acquainted to some extent with the fact that a large number of doctors are being called into the Army and Navy service. Three of our group have already gone and three others are expecting to go before very long and the medical department of the government has stated that if the war continues very long, that every able bodied physician under the age of forty-five will be called to service.

Notwithstanding this, we are sure we can furnish adequate care, as we have two of our younger doctors who will not likely be called, and with the cooperation of all the other doctors in our group, we are sure the students will have full and proper care.

Yours truly,

Lubbock General Hospital & Clinic

(Signed) J. T. Krueger

(Signed) M. C. Overton

(Signed) J. T. Hutchinson

The Board heard and considered excerpts from reports from the various divisions and departments of the College covering the 1941-42 school year.

The Board viewed with interest and appreciation the sketch of the mechanical grasshopper bait spreader conceived or designed by Dr. Young, Mr. Clay, and Mr. Howell of the Division of Agriculture. This spreader is proving a boon to the farmers of West Texas and represents a splendid type of public service.

The Board received a report of doctorates received during the past year by various members of our College faculty. The officials of the College desire to encourage such advancement.

The Board viewed with appreciation the temporary memorial to students in the armed services of this country and to those who have lost their lives. The memorial has been placed in the sally-port of the Administration Building by our Engineering Department, and the Board especially expressed appreciation to Professors Kleinschmidt and Lockard for the planning and execution of the memorial; also to Mrs. Lockard for her contribution in this regard.

The Board received with regret advices from the officials of Sigma Xi withholding membership of the Texas Technological College until it may be ascertained whether or not the Legislature will continue to support our Research Program.

A report was made with regard to defense bonds and stamps purchased by the officials and the faculty of the College, which hold at this time \$76,693.65 of such securities as of May 4, 1942.

The Board authorized the expenditure of necessary funds to construct on the campus six courts for tennis and handball in keeping with recommendations of Morely Jennings, Director of Athletics. In this connection, the Board authorized the charge of a \$1.00 fee per semester per student to be paid by all requiring physical education.

President Jones requested and received authority to defer appointment of acting head of the Department of Textile Engineering.

The Board of Directors approved the budget for the 1942-43 long session, amounting to \$842,826.00, with authority for such changes as may be found essential and authorizing the reservation of fifteen per cent of our maintenance over \$250.00 of any department or division until the second semester registration is known, at which time the officials of the College are authorized to release or to withhold the said fifteen per cent.

Detailed itemization of the budget follows:



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1056

## RECAPITULATION

DIVISION	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
AGRICULTURE	\$ 67,120.	\$ 5,143.	\$ 11,700.	\$ 83,963.	\$ 19,970	\$103,933.
ENGINEERING	85,290.	785.	7,200.	93,275.	15,070.	108,345.
HOME ECONOMICS	49,250.	2,850.	5,842.	57,942.	8,440.	66,382.
ARTS & SCIENCES	264,950.	1,900.	6,340.	283,190.	26,400.	309,590.
COMMERCE	25,800.	500.	2,600.	28,900.	3,500.	32,400.
MILITARY SCIENCE & TACTICS	1,520.			1,520.	1,000.	2,520.
GRADUATE STUDIES	1,600.		500.	2,100.	400.	2,500.
ADMINISTRATION	62,190.	1,775.	8,150.	72,115.	10,400.	82,515.
GENERAL SERVICE	59,420.	1,846.	675.	61,941.	72,700.	134,641.
TOTALS	\$617.140.	\$ 14,799.	\$ 53,077.	\$684.946.	\$157.880.	\$842.826.

## DIVISION OF AGRICULTURE

(All Departments on 9 Months Basis Unless Otherwise Specified)

## OFFICE OF THE DEAN

Appro. Bill Item No.	Salaries (State Ap- propriation)	Salaries (Local Sup- plement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
1. A.H. Leidigh, Dean & Prof. of Agronomy (11 mos.)	\$5,200.00			\$ 5,200.00		
2. Ruth Craig, Secretary (12 mos.)	1,400.00			1,400.00		
3. Student Assistants	500.00	\$ 125.00		625.00		
249. Asst. Sec., Catalog Clerk (Feb. 1, 1943 to Aug. 31, 1943) ONLY	1,400.00			1,400.00		
Maintenance					\$750.00	
TOTALS	\$8,500.00	\$ 125.00		\$8,625.00	\$750.00	\$9,375.00

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1055  
MADE IN U. S. A.

FORM 60149

Appro. Bill Item No.	Salaries (State Ap- propriations)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
AGRI. ECO., FARM MANAGEMENT, R. SOC.						
4 E.L. McBride, Prof. & Head	\$3,600.			\$3,600.		
5 M.B. Harrison, Assoc. Prof.	2,700.			2,700		
6 Student Assistants	300.			300.		
Maintenance					300.	
TOTALS	\$6,600.			\$6,600.	\$300.	\$6,900.

## AGRICULTURAL EDUCATION

29 R.L. Chappelle, Prof. & Head, (12 mos.)	\$2,400.	\$2,400.		\$4,800.		
30 T.L. Leach, Assoc. Prof. & It. Teacher Trainer (12 mos.)	1,600.	1,600		3,200.		
O.T. Ryan, Teacher Trainer, Part-time (12 mos.)			\$ 600.	600.		
Lila J. Winn, Sec. (12 mos.)		1,200.		1,200.		
31 Clerical help	360.			360.		
Maintenance					\$2,760.	
TOTALS	\$4,360	\$4,000.	\$1,800.	\$10,160.	\$2,760.	\$12,920



Appro. Bill Item No.	Salaries (State Ap- propria- tion)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- ten- ance	Total Salaries & Main- tenance
<u>ANIMAL HUSBANDRY</u>						
7 W.L. Stangel, Prof. & Head (12 mos.)*	\$ 4,500.			\$ 4,500.		
8 R. C. Mowery, Prof.	3,150.			3,150.		
9 F. G. Harbaugh, Prof & Vet.	3,000.			3,000.		
10 Jimmy Caviness Asst. Prof.	2,250.	\$ 100		2,350.		
J. D. Strickland, Asst. Prof.			\$ 2,500.	2,500.		
Winona C. Puckett (Sec. 12 mos.)	1,020.	120***		1,140.		
11 R.C. Middleton, Supt. of Farms (12 mos.)	1,800.	90**		1,890.		
W.H. Rodgers, Horseman (12 mos)		60**	1,200.	1,260.		
13 G.O. Kent, Dairy Cattle Herdsman (12 mos.)	1,200	120.		1,320.		
15 B. Odell, Swine Herdsman (12 mos)	960.	48**		1,008.		
14 Voyd Smith, Poul- tryman (12 mos)	960	48		1,008.		
Earl Wilson, Shep- herd (12 mos.)			960.	960.		
Beef Cattle Herds- man (12 mos.)			1,200.	1,200.		
12 Student Assistants	700.		1,000.	1,700.		
Repairs & Replacements				\$ 2,500.		
Maintenance				5,660.		
	\$19,540.	\$ 268.	\$6,860.	\$26,668.	\$ 8,160.	\$34,828. plus 198.Dept.Sale
		plus 198.Dept.Sale				

\*Mr. Stangel is to receive \$300 additional from Summer Session Funds.

\*\*From Department Sales

\*\*\*\$1,020. from SB and \$120 from Athletic Funds; Total Salary \$1,140.

Note:

In addition to the above, there is budgeted \$17,015.00 for maintenance and \$9,800.00 for buildings and improvements, both items to be paid from departmental sales at such time as the total for sales justifies the President in releasing any part or all of either of these amounts.

Appro. Bill Item No.	Salaries (State Ap- propria- tion)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- ten- ance	Total Salaries & Main- tenance
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#### DAIRY MANUFACTURES

16 K.M. Renner, Prof. & Head	\$ 3,600.			\$ 3,600.		
17 M.G. Pederson, Assoc. Prof.	2,500.			2,500.		
18 L.G. Harmon, Asst. Prof.	2,000.			2,000.		
19 James Huffman, Inst.&Creamery Supt. (12 mos.)	1,800.			1,800.		
Bessie Baker, Sec.&Clerk (12)			\$1,140.	1,140.		
20 Student ASst.	500.	\$ 500.		1,000.		
Maintenance					\$4,000.	
TOTALS	\$10,400.	\$ 500.	\$ 1,140	\$12,040.	\$4,000.	\$16,040.

#### PLANT INDUSTRY

21 A.W. Young, Prof. & Head	\$3,600.			\$3,600.		
22 O.B. Howell, Prof. of Hort.	3,100			3,100.		
23 W.W. Yocum, Asso. Prof. of Hort.	2,800	\$ 50		2,850.		
24 H.P. Clay, Asst. Prof. of A. Eng.	2,500.			2,500.		
25 E.L. Mader, Asst. Prof. of Agron.*	2,000.			2,000.		
26 G.O. Elle, Inst. in Hort.	1,900.			1,900.		
27 Mrs. A.R. Dorn- well, Steno. & Off. Clerk (11 mos)	900.			900.		
28 Student Assts	800.	200.		1,000.		
Instr. Maintenance			\$1,900.	1,900.		
TOTALS	\$17,600.	\$250.	\$1,900.	\$19,750.	\$4,000.	\$23,750.

#### DIVISIONAL

TOTALS	\$67,000.	\$5,143.	\$11,700.	\$83,843.	\$19,970.	\$103,813 .
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\*\$500. additional to be paid Mr. Mader from Research Funds. Item #311 for Summer Session.



DIVISION OF ENGINEERING

(All Departments on 9 Months Basis Unless Otherwise Specified)

OFFICE OF THE DEAN

Appro. Bill Item No.	Salaries (State Ap- propria- tions)	Salaries (Local Supple- ments)	Salaries (Local Funds)	Total Salaries	Main- ten- ance	Total Salaries & Main- tenance
32 O.V. Adams, Dean & Prof. (11 mos)	\$5,200.			\$5,200.		
33 Georgina Conner Sec. (12 mos.)	1,400.			1,400.		
308 Dorothy Rylander Lib. & Sec. to Eng. Faculty (12 mos.)	1,140. SB			1,140		
34 Student Assts.	400.	\$ 40		440.		
Equipment for Pre-Engineering & Orientation Work Maintenance					\$ 100. 970.	
TOTALS	\$8,140.	\$ 40		\$8,180.	\$1070.	\$ 9,250.

ARCHITECTURE AND  
ALLIED ARTS

35 F.A. Kleinschmidt Prof. & Head	3,600.			3,600.		
36 W.L. Bradshaw, Assoc. Prof.	2,900.			2,900.		
37 R.I. Lockard, Asst. Prof.	2,350.			2,350.		
38 Edna Houghton, Instructor	1,700.			1,700.		
39 R.H. Williams, Instructor	1,900.	\$ 50.		1,950.		
40 Student Assts.	350.			350.		
Maintenance					\$2,000.	
TOTALS	\$12,800.	\$ 50.		\$12,850.	\$2,000.	\$14,850.

Appro. Bill Item No.	Salaries (State Ap- propria- tion)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- ten- ance	Total Salaries & Main- tenance
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CHEMICAL ENGINEERING

R.C. Goodwin, Prof. & Head	(See Dept. of Chem. for salary, duties, etc.)					
41 Valerie Schneider, Asso. Prof.	\$2,850.			\$2,850.		
42 A.G. Oberg, Asst. Prof.	1,950.	\$ 250.		2,200.		
Maintenance					\$ 350.	
TOTALS	\$4,800	\$ 250.		\$ 5,050.	\$ 350.	\$5,400.

CIVIL ENGINEERING

43 J.H. Murdough, Prof. & Head	3,700.			3,700.		
44 F.L. McRee, Prof.	2,900.			2,900.		
45 G.W. Parkhill, Assoc. Prof.	2,700.			2,700.		
46 E.V. Middleton, Asst. Prof.	2,100.	\$ 100.		2,200.		
47 L.V. Nothstine, Inst.	1,950.			1,950.		
48 G.G. Decker, Asst. Prof.	2,000.			2,000.		
49 Student Assts. & Office Asst. Inst.	600.	195.	\$ 1,800.	795. 1,800		
Maintenance & equipment					\$ 1,800.	
TOTALS	\$15,950.	\$ 295	\$ 1,800.	\$18,045.	\$1,800.	\$19,845.

ELECTRICAL ENGINEERING

50 C.V. Bullen Prof. & Head	3,600.			3,600.		
51 W.F. Helwig, Prof.	3,000.			3,000.		
52 W.F. Gray, Asst Prof. Inst.	2,100.		\$ 1,800.	2,100. 1,800.		
53 Student Assts.	600.	60.		660.		
Maintenance & equip.					\$2,500.	
TOTALS	\$ 9,300.	\$ 60.	\$ 1,800.	\$11,160.	\$2,500.	\$13,660.



Appro. Bill Item No.	Salaries (State Ap- propriation)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Mainten- ance	Total Salaries & Mainte- nance
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INDUSTRIAL ENGINEERING &  
ENGINEERING DRAWING

54	O.A. St.Clair, Prof. & Head	\$3,600.		\$3,600.		
55	C.C. Perryman, Assoc. Prof.	2,700.		2,700.		
56	R.S. Stainton, Asst. Prof.	2,500.		2,500.		
47	Margaret B. At- kinson, Asst. Prof.	1,800.		1,800.		
	Fred B. Robson, Instructor		\$1,800.	1,800.		
	Maintenance & equipment				\$ 850.	
TOTALS		\$10,600.	\$1,800.	\$12,400.	\$ 850.	\$13,250.

MECHANICAL ENGINEERING

58	H.F. Godeke, Prof. & Head	3,600		3,600.		
59	H.L. Kipp, Assoc. Prof.	2,900.		2,900.		
60	J.C. Hardgrave, Assoc. Prof. in Charge of Shops	2,900.		2,900.		
61	Asst. Prof.	2,000.		2,000.		
62	R.L. Newell, Instructor	1,850.		1,850.		
	R.L. Mason, Instructor		\$1,800.	1,800.		
63	Student Assts.	900.	\$ 90.	990.		
	Maintenance(Shop)				\$2,300	
	Maintenance				1,200.	
TOTALS		\$14,150.	\$ 90.	\$1,800.	\$16,040.	\$3,500. \$19,540.

Appro. Bill Item No.	Salaries (State Ap- propriation)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- ten- ance	Total Salaries & Main- tenance
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PETROLEUM ENGINEERING

	L.T. Patton, Prof. & Head	(See Department of Geology for salary, etc.)				
64	C. R. Horn, Asst. Prof.	\$2,000.		2,000.		
	Maintenance				\$ 500.	
TOTALS		\$ 2,000.		\$ 2,000.	\$ 500.	\$ 2,500.

TEXTILE ENGINEERING

65	Prof. & Head	\$ 3,600.		\$ 3,600.		
66	L.H. Jackson, Instructor	2,000.		2,000.		
67	Instructor & Mechanician (12 mos)	1,800*		1,800.		
68	Student Assts.	150.		150.		
	Maintenance & equipment				\$2,500.	
TOTALS		\$ 7,550.		\$ 7,550.	\$2,500.	\$10,050.

\*\$180. supplement from appropriations under S.B. #403  
(Cotton Research Funds).

DIVISION TOTALS	\$85,290.	\$ 785.00	\$ 7,200.	\$93,275.	\$15,070.	\$108,345.
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# DIVISION OF HOME ECONOMICS

(All departments on 9 months basis unless otherwise specified)

Appro. Bill Item No.	Salaries (State Ap- propriation)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>OFFICE OF THE DEAN</u>						
69 Margaret W. Weeks, Dean & Prof. of Nutri- tion (11 mos.)	\$5,200.			\$5,200.		
70 Katherine O. Horn, Sec. (12 mos.)	1,400.			1,400.		
71 Student Assts.	300.			300.		
Maintenance					\$ 700.	
	\$ 6,900.			\$ 6,900.	\$ 700.	\$ 7,600.
<u>APPLIED ARTS</u>						
72 Martye Poindex- ter, Prof. & Head	\$3,050.	\$ 50.		\$3,100.		
73 Elizabeth Haw- ley, Asst. Prof.	2,150.			2,150.		
74 Troy Allen Lockard, Inst. (Spring Semes- ter only)	925.			925.		
74 , Inst. (Fall Semester only)	925.			925.		
75 Student Assts. Janitress	540.		\$ 90.	540.		
Maintenance					\$750.	
TOTALS	\$ 7,590.	\$ 50.	\$ 90.	\$ 7,730.	\$750.	\$ 8,480.

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
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## CHILD DEVELOPMENT & FAMILY RELATIONS

93 Sannie Callan, Prof. & Head	\$ 2,800.			\$ 2,800.		
Bernice Borgman Asst. Prof.			\$ 2,000.	2,000.		
94 Student Assts.	500.				500.	
Maintenance					\$ 500.	
TOTALS	\$ 3,300.		\$ 2,000.	\$ 5,300.	\$ 500.	\$ 5,800.

## CLOTHING & TEXTILES

76 Mabel D. Erwin, Prof. & Head	\$ 3,200.			\$ 3,200.		
77 Edna Buster, Assoc. Prof.	2,450.			2,450.		
78 Josephine Looney Asst. Prof.	2,050.			2,050.		
79 Asst. Prof.*	1,850.			1,850.		
80 Lila Allred, Instructor	1,850.			1,850.		
81 Student Assts. Janitress, Part-time	500.			500.		
Maintenance			\$ 108.	108.	\$ 2,000.	
TOTALS	\$11,900.		\$ 108.	\$12,008.	\$ 2,000.	\$14,008.

\*Temporary appointment only. Mrs. Edna L. Heineman has been granted leave of absence for the 1942-43 Long Session.

## FOODS & NUTRITION

82 Jonnie McCreary, Prof. & Head	\$ 3,200.			\$ 3,200.		
83 Mayme Twyford, Assoc. Prof.	2,750.			2,750.		
84 Mina W. Lamb, Asst. Prof.	2,100.	\$ 100.		2,200.		
85 Inst.	1,850.			1,850.		
86 Student Assts. Janitress, Part-time	810.			810.		
Maintenance			\$ 144.		\$ 2,790.	
TOTALS	\$10,710.	\$ 100.	\$ 144.	\$10,954.	\$ 2,790.	\$13,744.



1046

Appro. Bill Item No.	Salaries (State Appropri- ation)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>HOME MANAGEMENT</u>						
87 Doris Hittle, Asst. Prof.	\$ 2,300.			\$ 2,300.		
Maintenance					\$ 500.	
TOTALS	\$ 2,300.			\$ 2,300.	\$ 500.	\$ 2,800.

HOME ECONOMICS EDUCATION

88 Vivian John- son, Prof. & Head	\$ 1,550.	\$ 1,550.		3,100.		
89 Ella Mae Lyle, Asst. Prof. (11 mos.)	1,950.*			1,950.		
90 John Bowles, Asst. Prof. Ilse Wolf, It. Teacher-Trainer (10 mos.)	1,050.	1,150.		2,200.		
			\$ 2,300.**	2,300.	(Contract to await Mr. Huey's approval.)	
Verna Crump, Sec. (12 mos.)			1,200.	1,200.		
91 Student Assts. Maintenance	800.			800.		\$ 1,200.
TOTALS	\$ 5,350.	\$ 2,700.	\$ 3,500.	\$ 11,550.	\$ 1,200.	\$ 12,750.

\*Miss Lyle is to receive \$500. additional from Summer Session Funds.

\*\*Reimbursable 100%.

INSTITUTIONAL MANAGEMENT

92 Mozelle Craddock, Prof. & Head & Manager of Dormi- tories (12 mos.) Part-time	\$ 1,200.			\$ 1,200.		
TOTALS	\$ 1,200.			\$ 1,200.		

DIVISIONAL TOTALS	\$ 49,250.	\$ 2,850.	\$ 5,842.	\$ 57,942.	\$ 8,440.	\$ 66,382.
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1047

MADE IN U. S. A.

DIVISION OF ARTS AND SCIENCES

(All departments on 9 months basis unless otherwise specified)

Appro. Bill Item No.	Salaries (State Appropri- ation)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>OFFICE OF THE DEAN</u>						
95 J. M. Gordon, Dean & Dir. of Summer Session etc. (11 mos.)	\$ 5,200.			\$ 5,200.		
Albert Barnett, Asst. Dean			\$ 100.	100.		
96 Mrs. J. A. Jenkins, Sec. (12 mos.)	1,500.			1,500.		
Marian H. Reed, Asst. Sec. (12 mos.)			1,020.	1,020.		
97 Student Assts.	400.			400.		
Testing materials					\$ 200.	
Maintenance					1,000.	
TOTALS	\$ 7,100.		\$ 1,120.	\$ 8,220.	\$ 1,200.	\$ 9,420.

BIOLOGY

98 R. A. Studhalter, Prof. & Head	\$ 3,600.			\$ 3,600.		
99 E. L. Read, Prof. of Botany	3,000.			3,000.		
100 M. F. Landwer, Assoc. Prof. of Zoology	2,600.			2,600.		
101 Bessie League, Assoc. Prof. of Zoology	2,600.			2,600.		
102 J. Q. Sealey, Asst. Prof. of Bacteriology	2,000.	\$ 200.		2,200.		
103 H. M. Hefley, Inst. in Biology	1,900.			1,900.		
104 D.R. Parker, Inst. in Biology	1,900.			1,900.		
105 A.I. Smith, Inst. in Botany	1,900.			1,900.		
106 Student Assts. Maintenance	2,100.			2,100.		\$ 2,500.
TOTALS	\$21,600	\$ 200.		\$21,800.	\$ 2,500.	\$ 24,300.



1044

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>CHEMISTRY</u>						
107 R. C. Goodwin, Prof. & Head (11 mos.)*	\$ 3,600.			\$ 3,600.		
108 W. M. Craig, Prof.	3,200.			3,200.		
109 W. M. Slagle, Assoc. Prof.	2,400.			2,400.		
110 Hulda W. Marshall, Asst. Prof.	2,000.			2,000.		
111 C. C. Galbraith, Asst. Prof.	2,000.			2,000.		
112 Joe Dennis, Asst. Prof.	2,000.	\$ 200.		2,200.		
113 J. W. Melton, Inst.	1,900.			1,900.		
Inst.			\$ 1,800.	1,800.		
114 Stock Clerk, (12 mos.)	1,500.			1,500.		
115 Student Assts. Maintenance	3,600.			3,600.		
TOTALS	\$22,200.	\$ 200.	\$ 1,800.	\$24,200.	\$ 6,000.	\$30,200.

\*See Graduate Division for remainder of salary.

1043  
MADE IN U. S. A.

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>EDUCATION &amp; PSYCHOLOGY</u>						
128 A. W. Evans, Emeritus Head & Prof. - No administrative duties	\$ 3,600.			\$ 3,600.		
129 R. E. Garlin, Prof. and Acting Head	3,200.			3,200.		
130 Albert Barnett, Prof. & Asst. Dean of Arts & Sciences	3,100.			3,100.		
131 D. D. Jackson, Prof.	2,800.			2,800.		
132 Bonnie K. Dysart, Assoc. Prof.	2,800.			2,800.		
133 J. T. Shaver, Assoc. Prof.	2,800.			2,800.		
134 Agnes True, Assoc. Prof.	2,800.			2,800.		
L. B. Cooper, Assoc. Prof.			\$ 2,800.	2,800.		
135 Critic Teachers in Public Schools	700.			700.		
136 Student Assts.	600.	\$ 50.		650.		
Maintenance and equipment					\$ 800.	
TOTALS	\$22,400.	\$ 50.	\$ 2,800.	\$25,250.	\$ 800.	\$26,050.



Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>ENGLISH</u>						
137 W. B. Gates, Prof. & Head	\$ 3,600.			\$ 3,600.		
138 R. A. Mills, Prof.	3,300.			3,300.		
139 Ruth Horn, Asst. Prof.	2,000.			2,000.		
140 A. B. Cunningham, Prof.	3,100.			3,100.		
141 Geo. Smallwood, Prof.	2,900.			2,900.		
142 A. L. Strout, Prof.	2,950.			2,950.		
143 Mary W. Doak, Prof. & Dean of Women (Part-time)	1,200.			1,200.	(See Dean of Women)	
144 A. M. F. Gunn, Assoc. Prof.	2,300.			2,300.		
145 Donald Murphy, Assoc. Prof.	2,550.			2,550.		
146 Lucile Gill, Asst. Prof.	1,900.			1,900.		
147 Gussie Teague, Asst. Prof.	1,900.			1,900.		
148 Olga M. Carter, Inst.	1,900.			1,900.		
149 T. W. Camp Asst. Prof.	2,000.			2,000.		
150 A. F. Herr, Inst.	1,900.			1,900.		
151 Oneida Kennedy, Inst.	1,900.			1,900.		
152 Fred Griffin, Inst.	1,350.	\$ 200.		1,550.		
153 Mary L. Breedlove, Inst.	1,250.	550.		1,800.		
254 J. G. Allen, Dean of Men & Part-time Prof. (12 mos.)	1,400.*			1,400.	(See Dean of Men)	
154 Student Assts.	800.			800.		
Maintenance					\$ 250.	
TOTALS	\$40,200.	\$ 750.		\$40,950.	\$ 250.	\$41,200.

\*Any summer school teaching to be covered by this contract.

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>FOREIGN LANGUAGE</u>						
155 C. B. Qualia, Prof. & Head	\$ 3,600.			\$ 3,600.		
156 Eunice J. Gates, Assoc. Prof.	2,700.			2,700.		
157 D. W. Alden, Asst. Prof.	2,700*			2,700.		
158 Carl Henninger, Assoc. Prof.	2,600.			2,600.		
159 A. B. Strehli, Asst. Prof.	2,400.			2,400.		
160 Mrs. W. Dingus, Asst. Prof.	2,100.			2,100.		
161 T. Earle Hamilton, Inst.	1,900.			1,900.		
162 Student Assts.	270.			270.		
Maintenance					\$ 300.	
TOTALS	\$18,270.			\$18,270.	\$ 300.	\$18,570.

\*See Dean's request for Summer Session employment.

GEOLOGY

163 L. T. Patton, Prof. & Head	\$ 3,600.			\$ 3,600.		
164 M. A. Stain- brook, Prof.	3,100.			3,100.		
165 W. I. Robinson, Assoc. Prof.	2,900.			2,900.		
166 R. G. Sidwell, Assoc. Prof.	2,500.			2,500.		
167 W. S. Glock, Assoc. Prof.	2,400.			2,400.		
168 Student Assts.	1,360.			1,360.		
Maintenance					\$ 2,500.	
TOTALS	\$15,860.			\$15,860.	\$ 2,500.	\$18,360.



Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>GOVERNMENT</u>						
169 H. C. Pender, Prof. & Acting Head	\$ 3,600.			\$ 3,600.		
170 J. W. Jackson, Assoc. Prof.	2,800.			2,800.		
171 J. W. Davis, Assoc. Prof.	2,500.			2,500.		
172 L. C. Riethmayer, Asst. Prof.	2,100.			2,100.		
Inst.			\$ 1,900.	1,900.		
173 D. R. Larson, Inst.	1,900.			1,900.		
B. R. Abernathy, Inst.			1,800.	1,800.		
174 Student Assts. Maintenance	1,000.			1,000.	\$ 600.	
TOTALS	\$13,900.		\$ 3,700.	\$17,600.	\$ 600.	\$18,200.

HISTORY AND ANTHRO-  
POLOGY

175 W. C. Holden, Prof. & Head	\$ 4,250.*			\$ 4,250.*		
176 S. S. McKay, Prof.	3,100.			3,100.		
177 C. D. Eaves, Prof.	3,000.			3,000.		
178 O. A. Kinchen, Prof.	2,600.			2,600.		
179 Ernest Wallace, Asst. Prof.	1,900.			1,900.		
W. M. Pearce, Inst.			\$ 1,900.	1,900.		
180 Student Assts. Maintenance	1,000.			1,000.	\$ 250.	
TOTALS	\$15,850.		\$ 1,900.	\$17,750.	\$ 250.	\$18,000.

\*Dr. Holden is to receive \$950.00 for two months of work during the 1943 Summer Session. This \$950.00 is to be paid from Summer Session Funds. His Salary is: \$4250.00 for 9 months; \$950.00 from Summer Session Funds; Total Salary for 11 months \$5,200.00.

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Maintenance	Total Salaries & Main- tenance
<u>JOURNALISM</u>						
181 Cecil Horne, Prof. & Head	\$ 3,600.			\$3,600.		
182 Louise Allen, Asst. Prof.	1,900.			1,900.		
183 J. B. Cowan, Asst. Prof.	1,900.	100.		2,000.		
Equipment Maintenance					\$ 250. 300.	
	\$ 7,400.	100.		7,500.	550.	\$ 8,050.
<u>MATHEMATICS</u>						
184 J.N. Michie, Prof. & Head	3,600.			3,600.		
185 F.W. Sparks, Prof.	3,100.			3,100.		
186 R.S. Underwood, Prof.	3,000.			3,000.		
187 E.L. Thompson, Prof.	2,700.			2,700.		
188 E.R. Heineman, Assoc. Prof.	2,500.			2,500.		
189 E.A. Hazlewood, Assoc. Prof.	2,400.			2,400.		
190 L.C. Christianson, Asst. Prof.	1,900.			1,900.		
192 Virginia Waker- ling, Inst.	1,300.			1,300.		
193 H.E. Woodward, Inst.	1,300.	200.		1,500.		
195 R.K. Wakerling, Inst.	1,850.			1,850.		
191 P.W. Gilbert, Inst.	1,850.			1,850.		
194 Lida B. May, Inst.	1,100.	200.		1,300.		
F.D. Rigby Inst.			1,800.	1,800.		
196 Student Assts.	250.			250.		
Maintenance					\$ 250.	
TOTALS	\$26,850.	\$400.	\$1,800.	\$29,050.	\$ 250.	\$29,300.



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Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
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MUSIC

197	J.P.Blitz, Prof. & Head	3,600.			\$3,600	
198	D.O.Wiley, Prof. & Band Director	3,100.			3,100	
	James Nevins, Asst. Band Dir. & Inst.		\$1,800.	1,800.		
	Myrtle Dunn Short, Pt. time Inst. in Voice		400.	400.		
	Ann Alden Trotter, Inst. in Music, 1/5th time		300.	300.		
199	Student Assts.	500.			500.	
	Band Instruments Maintenance				\$ 500. 1,000.	
		\$7,200.	\$2,500.	\$9,700.	\$1,500.	\$11,200.

PHILOSOPHY & SOCIOLOGY

200	A.J. Bahm, Assoc. Prof.	\$2,400.			\$2,400.	
	Maintenance				\$ 200.	
	TOTALS:	\$2,400.		\$2,400.	\$ 200.	\$ 2,600.

1039  
MADE IN U. S. A.

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
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PHYSICAL EDUCATION FOR MEN

207	Morley Jennings, Prof. & Head (12 mos.)*	3,600			\$3,600.	
208	J.O. Morgan, Prof. & Coach (12 mos.)**	3,200			3,200.	
209	Assoc. Prof. & Coach (12 mos.) ***	2,700.			2,700.	
210	Walker Nichols, Instr., Freshman Coach ****	1,800.			1,800.	
212	Asst. Inst.	850.			850.	
211	Student Assts.	2,000.			2,000.	
	Maintenance				\$4,000.	
	TOTALS	\$ 14,150.			\$14,150.	\$4,000. \$18,150.

\*Mr. Jennings is to receive additional amounts as follows: From Summer Session, \$925.72; from Athletics, \$474.28, making a total salary of \$5,000.00 for the twelve months.

\*\*Mr. Morgan is to receive additional salary as follows: From Athletics, \$1,800.00, making total salary for twelve months of \$5,000.00.

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\*\*\*\*Mr. Nichols is to receive additional salary as follows: From Summer Session funds, \$282.86 (whether one or two terms not stated); from Athletics, \$400.00; making a total salary of \$2,482.46.



Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
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PHYSICAL EDUCATION FOR WOMEN

213	Mrs. J.G.Langford, Assoc.Prof.& Head	2,800.		\$2,800.		
214	Margaret Baskin, Asst. Prof.*	2,350.		2,350.		
215	Velma Floyd, Instr.	1,700.		1,700.		
216	Student Assts. Nina R. Todd, Accom-Sec. Maintenance	350.		350.		
			\$ 720.	720.	\$2,500.	
	TOTALS	\$ 7,200.	\$ 720.	\$7,920.	\$2,500.	\$10,420.

\*Contract agreement, September, 1941.

PHYSICS

201	C.C. Schmidt, Prof. & Chair- man of Committee	3,000.*		3,000.		
202	Harry Hill, Prof. & Member of Com.	3,000.		3,000.		
203	Jules de Launay, Assoc.Prof. & Member of Com.	2,650.		2,650.		
204	Assoc.Prof.	2,500.		2,500.		
205	J.H.Rush, Inst.	1,450.	\$ 200.	1,650.		
206	Student Assts. Maintenance	1,500.		1,500.		
					\$2,500.	
	TOTALS	\$14,100.	\$ 200.	\$14,300.	\$2,500.	\$16,800.

\*On Bill at \$3,600.

SPEECH

217	Annah Jo Pendleton, Prof. & Head	3,300.		3,300.		
218	H.L. Curry, Assoc. Prof.	2,800.		2,800.		
219	J.N.Watson, Asst.Prof.	1,900.		1,900.		
220	Student Assts. Maintenance	270.		270.		
	TOTALS:	\$8,270.		\$8,270.	\$ 500.	\$ 8,770.

DIVISION

TOTALS:	\$264,950.	\$1,900.	\$16,340.	\$283,190.	\$26,400.	\$309,590.
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DIVISION OF COMMERCE

(All departments on 9 months basis unless otherwise specified.)

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
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OFFICE OF THE DEAN

116	J.O.Ellsworth, Dean & Prof.	\$3,600.		\$3,600.		
127	Secretary	900.		900.		
127	Student Assts.* Maintenance	1,600.	\$ 300.	1,900.		
					\$3,500.	
	TOTALS	\$6,100.	\$ 300.	\$6,400.	\$3,500.	\$ 9,900.

ECONOMICS AND MANAGEMENT

118	E.H.Plank, Prof. & Asst. Hd.	\$ 2,800.		\$2,800.		
	T.F.Wiesen, Prof.				\$2,600.	2,600.
124	H.A.Anderson, Assoc.Prof.	1,900.	\$ 100.	2,000.		
121	O.H.Williams, Visiting Prof.	1,900.		1,900.		
	Student Assts. (See Dean's Office) Maintenance	"	"	"		
	TOTALS:	\$ 6,600.	\$ 100.	\$2,600.	\$ 9,300.	\$ 9,300.

FINANCE AND ACCOUNTING

117	T.C. Root, Prof. & Head	\$ 2,900.		\$ 2,900.		
119	Reginald Rush- ing, Assoc. Prof.	2,200.		2,200.		
122	H.G. Taylor, Asst. Prof.	1,800.	\$ 100.	1,900.		
	Student Assts. (See Dean's Office.) Maintenance	"	"	"		
	TOTALS	\$ 6,900.	\$ 100.	\$ 7,000.		\$ 7,000.



Appro. Bill Item No.	Salaries (State Appro- priation)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Sal- aries	Main- ten- ance	Total Salaries & Main- tenance
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MARKETING, SALESMANSHIP,  
GENERAL BUSINESS & SECRETARIAL STUDIES

Prof. & Head (Dr. J. O. Ellsworth Acting; see Office of Dean  
for salary.)

123	J.I.Kilpatrick, Pt.time Prof.	\$ 900.00		\$ 900.00		
120	Mamie W. Jack- son, Asst.Prof.	2,000.00		2,000.00		
125	Asst.Prof.	1,800.00		1,800.00		
126	Luta P. Eaves, Inst.	1,500.00		1,500.00		
	Student Assts.	(See Dean's Office.)				
	Maintenance	" "	" "			
TOTALS:		\$6,200.		6,200.		\$6,200.
DIVISION						
TOTALS		\$25,800.	\$500.	\$2,600.	\$28,900.	\$3,500. \$ 32,400.

DIVISION OF MILITARY SCIENCE AND TACTICS

(All departments on twelve months basis unless otherwise specified.)

Appro. Bill Item No.	Salaries (State Appro- priation)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
221	Prof. & Head	\$ 300.		\$ 300.		
222	Asst. Prof.	300.		300.		
223	Asst. Instr. & Military Prop- erty Custodian & secretary	720.		720.		
224	Student Assts.	200.		200.		
Maintenance					\$1,000.	
TOTALS		\$1,520.		\$1,520.	\$1,000.	\$ 2,520.



## DIVISION OF GRADUATE STUDIES

(All departments on twelve months basis unless otherwise specified)

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
225 R.C. Goodwin, Head of Chem., additional salary as Dean of Graduate Studies (Pt.-time, 11 mos.)	\$1,600.			\$1,600.		
Betty Huffman, Sec., Pt.-time 9 mos., full time 3 mos.*			\$ 500.	500.		
Maintenance					\$400.	
TOTALS	\$ 1,600.	\$ 500.	\$ 2,100.	\$400.	\$2,500.	

\*Mrs. Huffman is to receive \$300. additional salary from Summer Session Funds.

## DIVISION OF ADMINISTRATION

(All departments on twelve months basis unless otherwise specified)

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>OFFICE OF THE PRESIDENT</u>						
226 Clifford B. Jones, Pres.	\$ 7,500.	\$ 500.		\$8,000.		
227 H.L. Kent, Admin- istrative Asst. (9 mos.)	* 3,600.	100.		3,700.		
228 Lucile Robinson, Sec.	1,800.	100.		1,900.		
Ruby Jo Popejoy, Asst. Sec.			\$1,140.	1,140.		
229 Student Assts. & Additional Help	1,200.			1,200.		
Maintenance					\$2,000.	
TOTALS	\$14,100.	\$ 700.	\$1,140.	\$15,940.	\$2,000.	\$17,940.

\*Dr. Kent is to be employed for two months during the summer and is to be paid for such services out of Summer Session Funds. The two months period of employment is to be fixed by the President.

FISCAL OFFICE

230 W.T. Gaston, Bus. Mgr. & Sec. of Bd.	\$5,750.	\$250.		\$ 6,000.		
232 S.T. Cummings, Pur. Agent.	2,900.	100.		3,000.		
233 G.W. McCleary, Auditor	2,750.			2,750.		
234 H.L. Burgess Cashier & Bkpr.	1,800.			1,800.		
235 Flossie Burkholder, Cashier & Bkpr.	1,800.			1,800.		
236 Mary Snyder, Clk.	1,350.	135.		1,485.		
237 Verna Alder, Sec. to Bus. Mgr.	1,350.			1,350.		
238 Mary Jo Cole, Sec. to Pur. Agent	1,350.			1,350.		
Chief Clerk in Pur. Agent's Office			\$1,800.	1,800.		
Juanita Kerr, Inv. Clerk			1,020.	1,020.		
Virginia Snelling, Utility Clerk			1,260.	1,260.		
Marjorie Sneed, Bkpr.			1,020.	1,020.		



1030  
 Appro.  
 Bill  
 Item  
 No.

Salaries  
 (State  
 Appropria-  
 tion)  
 Salaries  
 (Local  
 Supple-  
 ment)  
 Salaries  
 (Local  
 Funds)  
 Total  
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## FISCAL OFFICE - CONTINUED

308	Jimmie V. Landis, Sec. to Auditor	\$ 700.SB		\$ 620.	\$1,320.	(ESMDT Funds)
239	Student Assts.- Pur.Agt's. Of.	500.			500.	
240	Registration help & other help in auditor's office	500.	\$ 100.		600.	
241	Clerical Asst. in Of.of Pur.Agt.	500.	100.		600.	
288	Student extra help as needed, Audi- tor's office	200.			200.	
	Maintenance				\$4,500.	
TOTALS		\$21,330.	\$ 685.	\$5,840.	\$27,855.	\$4,500. \$32,355.

## OFFICE OF REGISTRAR

242	W.P.Clement, Reg.	\$4,000.			\$4,000.	
243	Evelyn Clewell, Asst.Reg.	2,250.	\$ 50.		2,300.	
244	Anna.B.Gibson, Sec.	1,320.			1,320.	
245	Clerk (Settle)	1,200.			1,200.	
246	Genevieve Caldwell, Clerk	900.	240.		1,140.	
247	Clerk, Thelma Payne	900.		\$ 90.	990.	
308	Loucille Thompson, Dir.of Transcript Service	1,140.SB			1,140.	
	Jane Hill, Inform- ation Clerk			\$1,080.	1,080.	
Part of						
309	Labor	710.	100.		810.	
248	Student Assts.	1,000.			1,000.	
	Maintenance				\$3,000.	
TOTALS		\$13,420.	\$ 390.	\$1,170.	\$14,980.	\$3,000. \$17,980.

1029  
 MADE IN U. S. A.

Appro.  
 Bill  
 Item  
 No.

Salaries  
 (State  
 Appropria-  
 tion)

Salaries  
 (Local  
 Supple-  
 ment)

Salaries  
 (Local  
 Funds)

Total  
 Salaries

Main-  
 tenance

Total  
 Salaries  
 & Main-  
 tenance

## DEAN OF MEN

254	J.G.Allen, Dean of Men & Prof. of English	\$3,100.			\$3,100.	
255	Elva Baker, Asst. to Dean of Men	1,800.			1,800.	
257	Lorene Harding, Sec.	1,320.			1,320.	
256	Stud. Assts.	500.			500.	
	Maintenance				\$ 400.	
TOTALS		\$ 6,720.			\$ 6,720.	\$ 400. \$ 7,120.

## DEAN OF WOMEN

143	Mary W. Doak, Dean of Women & Pt.-time Prof.of English (9 mos.)	\$ 2,400.			\$ 2,400.	
251	Mrs. E.M.Chit- wood, Asst. Dean	2,500.			2,500.	
252	Juanita Price, Sec.	1,320.			1,320.	
253	Stud.Assts.	400.			400.	
	Maintenance				\$ 500.	
TOTALS		\$ 6,620.			\$ 6,620.	\$ 500. \$ 7,120.
DIVISION TOTALS		\$ 62,190.	\$1,775.	\$8150.	\$72,115.	\$10,400. \$ 82,515.



973  
1028

## DIVISION OF GENERAL SERVICE

(All departments on twelve months basis unless otherwise specified)

Appro. Bill Item No.	Salaries (State Ap- propria- tion)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Sal- aries	Main- ten- ance	Total Salaries & Main- tenance
<u>PUBLICITY DEPARTMENT</u>						
	Cecil Horne, Di- rector (See Bud- get for Journa- lism)					
249	Wm.A. Parker, Asst. Director (5 mos.)	\$1,000. (On Ap. Bill \$2400.)		\$1,000.* (For 5 months only. Sept. 1, 1942 to Feb. 1, 1943 only)		
250	Student Assts. Maintenance	300.		300.	\$ 750.	
TOTALS		\$ 1,300.		\$1,300.	\$ 750.	\$ 2,050.

\*Balance to be used for Catalogue Editor and Publicity Work under direction of Catalogue Committee, February 1, 1943 to August 31, 1943.

LIBRARY

258	Emma Main, Librarian*	\$ 3,000. (On Bill at \$3100.)		\$3,000.		
259	Lulu Stine, Asst. Librarian	2,400.		2,400.		
260	Violet M. Baird, Cataloguer & Document Lib'n.	2,000.		2,000.		
261	Luella Rystrom, Ref. Lib.	1,900.		1,900.		
262	Ruth Spalding, Loan Lib.	1,700.		1,700.		
264	Gertrude Brandes, Loan & Ref. Asst.	1,500.		1,500.		
263	Stenographer	1,080.		1,080.		
265	Student Assts. Books, Periodicals & Binding Maintenance	2,500. \$1,000.		3,500.	\$15,000. 1,900.	
TOTALS		\$16,080.	\$1,000.	\$17,080.	\$16,900.	\$33,980.

\*Elizabeth H. West is to be Librarian Emeritus and placed on Research Funds. She is to have no administrative duties.

FORM 60149

972

1029  
MADE IN U. S. A.

Appro. Bill Item No.	Salaries (State Appropria- tion)	Salaries (Local Supple- ment)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>MAINTENANCE OF BUILDINGS &amp; EQUIPMENT</u>						
268	J.H. Grimsley, Supt. of Bldgs. & Grounds	\$2,300.			\$2,300.	
270	T.A. Brown, Carpenter	1,500.			1,500.	
273	J.M. Pipkin, Plumber	1,500.	\$ 300.		1,800.	
271	J.B. Galland, Carpenter	1,500.			1,500.	
272	Pt-Time Carp.	600.			600.	
274	Electrician	1,350.			1,350.	
278	Jack Hightower, Nightwatchman	1,200.			1,200.	
279	Wade Hardy, Nightwatchman	1,200.			1,200.	
301	Ira Wilcox, Painter	1,500.			1,500.	
289-	Janitors (12 mos.)					
300	& stud. jani- Pt. tors	9,360.			9,360.	
309		340.			340.	
Maintenance					\$9,000.	
TOTALS		\$22,350.	\$ 300.		\$22,650.	\$9,000 \$31,650.

MAINTENANCE OF CAMPUS

302	Laborer & Truck Driver	\$ 960.	\$ 96.		\$1,056.	
303	Laborer	900.	90.		990.	
304	Laborer	900.	90.		990.	
305	Laborer, Pt- time	540.			540.	
306	Extra help as needed	300.			300.	
Pt.						
309	Labor	700.			700.	
307	Campus Gardener	900.	90.		990.	
Maintenance & Equipment					\$3,000.	
TOTALS		\$ 5,200.	\$ 366.		\$5,566.	\$3,000. \$ 8,566.



Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>MUSEUM</u>						
	Director (See Budget of Hist. & Anthropol. for salary & other duties)					
231	J. Doyle Settle, Field Rep.	\$ 3,600.	\$ 100.			\$3,700.
267	Asst. Custodian (12 mos.)	720.			720.	
266	Archaeologist (12 mos.)	1,800.			1,800.	
	Pt.-time Paleontologist (12 mos.)		\$ 550.	550.		
	Stud. Assts.		\$ 125.	125.		
	Maintenance				\$ 800.	
	Maintenance, Travel Expense				200.	
	Maintenance				200.	
TOTALS		\$ 6,120.	\$ 100.	\$ 675.	\$6,895.	\$1,200.
						\$ 8,095.

GENERAL EXPENSE

280	Chief Telephone Operator	\$ 900.		\$ 900.		
281	Student Tel. Op.	188.		188.		
282	" " "	188.		188.		
283	" " "	187.		187.		
284	" " "	187.		187.		
285	Mimeographer. Meter Mailing Machine Operator & Assts	450.		450.		
Pt.						
309	" " " "	250.		250.		
286	Mail Carriers	360.	\$ 80.	440.		
287	Express Carrier	60.		60.		
	Maintenance				\$17,850.	
TOTALS		\$ 2,770.	\$ 80.	\$ 2,850.	\$17,850.	\$ 20,700.

Appro. Bill Item No.	Salaries (State Appropriation)	Salaries (Local Supplement)	Salaries (Local Funds)	Total Salaries	Main- tenance	Total Salaries & Main- tenance
<u>OPERATION OF POWER PLANT</u>						
269	J.A. Pipkin, Chief Utility Operator	\$2,000.		\$2,000.		
275	Harvie Downing, Fireman	1,200.		1,200.		
276	O.R. Downing, Fireman	1,200.		1,200.		
277	N.L. Luck, Fireman	1,200.		1,200.		
	Maintenance				\$23,000.	
TOTALS	\$ 5,600.			\$ 5,600.	\$23,000.	\$ 28,600.
<u>MISCELLANEOUS GENERAL EXPENSE</u>						
	Maintenance Subject to President's orders				\$ 1,000.	
TOTALS					\$ 1,000.	\$ 1,000.
DIVISION TOTALS:	\$59,420.	\$1,846.	\$ 675.	\$61,941	\$72,700.	\$134,641.

When passing the foregoing budget, the Board of Directors was fully cognizant of the fact that the salaries indicated below have been increased by more than ten per cent of the appropriated salaries and therefore sets forth the following reasons for such increased salaries:

Item 42: Assistant Professor of Chemical Engineering, Dr. A. B. Oberg, appointed to position. Appropriated salary \$1,950.00; supplementary salary, \$250.00; total salary, \$2,200.00. This increase in salary, in the judgment of the Board, is necessary because of the growing scarcity of men adequately trained in chemistry, and therefore competition on the part of other institutions and chemistry industries for such men. In the judgment of the Board, this salary is necessary in order to retain the services of Dr. Oberg, who has been rendering highly satisfactory services on the staff of the College since 1936.



Item 153: Instructor in English, Dr. Mary L. Breedlove, appropriated salary \$1,250.00; supplement \$550.00; total salary \$1,800.00. The instructor formerly drawing the appropriated salary resigned during the spring semester to accept a better paying position. The appropriated salary is on the high school level, and it is essential that better trained teachers of English be employed. Dr. Breedlove has qualifications which the Board feels justify the increased salary in order to secure her services.

Item 194: Instructor in Mathematics, Miss Lida B. May, appropriated salary \$1,100.00; supplement \$200.00; total salary \$1,300.00. The additional supplement is necessary for the same reasons given under the preceding item. Miss May has been on the staff of the department since 1938.

Item 205: Instructor in Physics, Mr. J. H. Rush, appropriated salary \$1,450.00; supplement \$200.00; total salary \$1,650.00. The low salary of \$1,450.00 and the demand on the part of the government and defense industries have depleted the supply of teachers of physics. In order to assure the services of Mr. Rush, the increase in salary is necessary. The Department of Physics must be maintained with a full staff because of the increased load in that department due to students preparing for service in the armed forces.

Item 246: Clerk in the Office of the Registrar, Mrs. Genevieve Caldwell, appropriated salary \$900.00; supplement \$240.00; total salary \$1,140.00. The growing demand for adequately trained clerical help due to many clerical workers going into Civil Service or other governmental agencies, and especially the Air Bases near Lubbock, makes it necessary that the Board shall authorize salaries that will at least in part meet offers of increased salaries which are depleting the institution of its trained clerical workers.

Item 273: Plumber, appropriated salary \$1,500.00; local supplement, \$300.00; total salary \$1,800.00. The growing demand for skilled workmen to go into wartime industries and construction has made it necessary that the larger salaries being offered for such work shall in part be met by the College, or the services of such skilled workmen will be lost, and the College will be unable to retain on its staff a satisfactory plumber, especially one who knows the plumbing installation of the institution.

## BOARD MINUTES

NOVEMBER 7, 1942



Lubbock, Texas  
November 7, 1942

The Board of Directors of Texas Technological College met in regular session in the Ballroom of the Hilton Hotel, Lubbock, Texas, at noon, November 7, 1942, with the following members present:

Mr. Spencer A. Wells, Chairman; Mr. Charles C. Thompson, Vice-Chairman; Mr. Mark McGee; Mr. Milburn McCarty; Mr. C. E. Weymouth; Mr. Karl Hoblitzelle.

President Clifford B. Jones was also present.

Mr. W. T. Gaston, Secretary of the Board, was unable to attend on account of illness.

The minutes of the previous meeting held June 1, 1942, were approved by unanimous vote.

The Board heard a report by President Jones on the condition of the college.

Upon motion by Mr. Thompson, seconded by Mr. McGee, the Board ratified the employment of the following faculty members and others, who, since the approval of the budget at the June meeting, have been engaged in replacement of withdrawals in the interim, namely:

*Jamie N. Caviness	Instructor	Animal Husbandry
Cecil Ayres	Instructor	Plant Industry
Marion C. Royalty	Instructor	Electrical Engineering
Herbert Brasher (etime)	Instructor	Industrial "
Fred B. Robson	Instructor	" "
Louis John Powers	Assoc.Prof.	Mechanical "
L. E. Parsons	Acting Head	Textile "
Arthur James Foster	Instructor	" "
Doris Piper	Instructor	Applied Arts
Jewel Golden	Assist.Prof.	Clothing and Textiles
Neva D. Bavousett	Instructor	Foods and Nutrition
Frances Urban	Assist.Prof.	Home Management
Ernestine S. Carr	Secretary	Home Eco. Education
B. J. Bruton	Assist.Prof.	Chemistry
Ruth D. Hayford	Instructor	English
Martha B. Alden	Instructor	Foreign Languages
Grayson F. Meade	Assoc.Prof.	Geology
Clark H. Schooley	Assist.Prof.	Journalism
Fred Assadourian	Assoc.Prof.	Mathematics
Annie N. Rowland	Instructor	Mathematics

\*Resigned to enter the Army



D. L. Webb	Assist.Prof.	Mathematics
Charles S. Eskridge ( $\frac{1}{2}$ time)	Instructor	Music
Polk Robinson	Instructor	Physical Ed.for Men
R. L. Dolecek	Assoc. Prof.	Physics
Jules de Launay	Assoc.Prof.	Physics
Avlin V. Pershing	Assoc.Prof.	Physics
James G. Wilhite	Instructor	Physics
Helene Blattner	Assoc.Prof.	Speech
Mrs. L.G. Crabtree	Instructor	Speech
Paul Arnolds-Patron	Assist.Prof.	Division of Commerce
Luta Baves	Assist.Prof.	Division of Commerce
Clarence Whiteside ( $\frac{3}{4}$ time)	Professor	Division of Commerce
Lonnie Langston ( $\frac{1}{2}$ time)	Professor	Division of Commerce
Ethel Terrell	Assist.Prof.	Division of Commerce
Ione Sides	Instructor	Division of Commerce
LoRee Kent Taggart ( $\frac{3}{4}$ time)	Instructor	Division of Commerce
Betty L. Huffman	Instructor	Division of Commerce
Mary Lois Clark ( $\frac{1}{2}$ time)	Secretary	Graduate Division
Anna Burt Gibson	Secretary	President's Office
Verna Alder	Secretary	President's Office
Anne Snyder	Secretary	Business Manager
George B. Long	Chief Clerk	Purchasing Agent
Evelyn Lipscomb	Utility Clerk	Purchasing Agent
Ruby Dee Mayhew	Invoice Clerk	Purchasing Agent
Marettta Baumgardner	Secretary	Registrar
Claire Marie Doak	Clerk	Registrar's Office
Jane Hill	Information Clerk	Registrar's Office
Ferrelline Tucker	Stenographer	Library
Lucile Robinson	Assist.Prof.	Division of Commerce

Upon motion by Mr. Hoblitzelle, seconded by Mr. McGee, the Board took formal cognizance of and approved increases in compensation over above state appropriated salaries in the amounts hereinafter specified, and for the reasons hereinafter delineated:

Item 10: Assistant Professor of Animal Husbandry (in charge of poultry husbandry). Professor J. D. Strickland appointed to position. Appropriated salary, \$2,250.00; supplementary salary, \$250.00; total salary, \$2,500.00. This increase in salary, in the judgment of the Board, is necessary because of the scarcity of men trained for such work, the increasing demand for men so trained for services in agricultural colleges and various agencies of the U.S. Department of Agriculture, and the increased salaries being paid for men so trained. In order that the institution may retain the services of a qualified man for teaching poultry husbandry and management of the poultry work at the College, it is necessary that the increasing scale of salaries be met, and the Board therefore authorizes the payment of the appropriated salary and a supplement of \$250.00.

Item 11: Superintendent of Farms, R. C. Middleton, 12 months' employment. Appropriated salary, \$1,800.00; supplement \$90.00; total salary, \$1,890.00. Necessary because of increasing salaries paid to competent farm superintendents and laborers.

Item 13: G. O. Kent, Dairy Cattle Herdsman, 12 months. Appropriated salary, \$1,200.00; supplement, \$120.00; total salary, \$1,320.00. Necessary if employee is to be retained, because of increasing demands and higher salaries for men trained for this type of work.

Item 14: Voyd Smith, Poultryman, 12 months. Appropriated salary, \$960.00; supplement, \$48.00; total salary, \$1,008.00. Increase necessary to hold employee because of increases in wages for capable farm employees.

Item 15: B. Odell, Swine Herdsman, 12 months. Appropriated salary, \$960.00; supplement, \$48.00; total salary, \$1,008.00. Increase necessary to retain employee because of scarcity of farm labor and higher wages being paid such labor.

Item 17: M. G. Pederson, Associate Professor of Dairy Manufactures. Appropriated salary, \$2,500.00; supplement, \$250.00; total salary, \$2,750.00. Men trained in dairy manufactures are exceedingly scarce because of the demand for men qualified to process the increased volume of dairy products required by wartime necessity. This supplement necessary in order to hold Professor Pederson, who has been offered a still larger salary to go into private employment.

Item 23: W. W. Yocum, Associate Professor of Horticulture (Department of Plant Industry). Appropriated salary, \$2,800.00; supplement, \$50.00; total salary, \$2,850.00. Supplement necessary because of increasing responsibilities of employee, scarcity of men so trained, and increased cost of living.

Item 39: R. H. Williams, Instructor in the Department of Architecture and Allied Arts. Appropriated salary, \$1,900.00; supplement, \$50.00; total salary, \$1,950.00. Necessary in order to hold employees of Mr. Williams' qualifications during the period of demand for men of Mr. Williams' training, and higher salaries.

Item 42: A. G. Oberg, Assistant Professor of Chemical Engineering. Appropriated salary, \$1,950.00; supplement, \$250.00; total salary, \$2,200.00. This increase in salary, in the judgment of the Board, is necessary because of the growing scarcity of men adequately trained in chemistry, and



therefore competition on the part of other institutions and chemistry industries for such men. In the judgment of the Board, this salary is necessary in order to retain the services of Dr. Oberg, who has been rendering highly satisfactory services on the staff of the College since 1936.

Item 44: F. L. McRee, Professor of Civil Engineering, Appropriated salary, \$2,900.00; supplement, \$100.00; total salary, \$3,000.00. Necessary to hold employee during the period of increasing demands for engineers at higher salaries.

Item 46: C. G. Decker, Assistant Professor of Civil Engineering. Appropriated salary, \$2,100.00; supplement, \$100.00; total salary, \$2,200.00. Necessary to hold employee because of the increased demand at better salaries, for men trained in engineering.

Item 72: Martye Poindexter, Professor and Head, Department of Applied Arts. Appropriated salary, \$3,050.00; supplement, \$50.00; total salary, \$3,100.00. Increase necessary because of demand for persons of equal training, and higher salaries.

Item 84: Mima W. Lamb, Assistant Professor of Foods and Nutrition. Appropriated salary, \$2,100.00; supplement, \$100.00; total salary, \$2,200.00. Increase necessary because of increasing demand at higher salaries for persons of similar advanced training and ability.

Item 130: Albert Barnett, Professor of Education and Assistant Dean of Arts and Sciences. Appropriated salary (as professor) \$3,100.00; supplement, \$100.00; total salary, \$3,200.00. Supplement ordered because of increased duties and responsibilities as Assistant Dean of Arts and Sciences, plus regular teaching load.

Item 102: J. Q. Sealey, Assistant Professor of Bacteriology. Appropriated salary, \$2,000.00; local supplement, \$200.00; total salary, \$2,200.00. Increase deemed necessary because of increasing wartime demands for bacteriologists at higher salaries.

Item 112: Joe Dennis, Assistant Professor of Chemistry. Appropriated salary, \$2,000.00; supplement \$200.00; total salary \$2,200.00. Increase deemed necessary to retain employee because of wartime demands at higher salaries, for men so trained in chemistry.

Item 153: Mr. Fred Griffin, Instructor in English. Appropriated salary, \$1,250.00; supplement from local funds, \$550.00; total salary, \$1,800.00. The appropriated salary of \$1,250.00 is approximately the same as a low high school salary for men of Mr. Griffin's training, and the growing scarcity of teachers makes it imperative that better salaries be paid in order to hold proven members of the staff. Mr. Griffin has been an instructor of the college staff since 1937. Therefore, the Board directs that the small appropriated salary be supplemented by \$550.00 from local funds.

Item 173: B. R. Abernethy, Instructor in Government. Appropriated salary, \$1,900.00; supplement, \$100.00; total salary, \$2,000.00. Increase necessary because of increasing demand for, and shortage of men of similar training at increased salaries.

Item 183: Clark H. Schooley, Assistant Professor of Journalism. Appropriated salary, \$1,900.00; supplement, \$100.00; total salary, \$2,000.00. Mr. Schooley replaces an employee who resigned to enter wartime services. Increase necessary to secure properly qualified instructor during a period of shortage and increasing salaries paid to men of similar qualifications.

Item 193: H. E. Woodward, Instructor in Mathematics. Appropriated salary, \$1,300.00; supplement, \$200.00; total salary, \$1,500.00. The appropriated salary is on the high school level, and the growing demand for mathematics, both as college teachers and in wartime activities, makes it essential that the salary shall be increased to a point which will enable the institution to hold the services of Mr. Woodward, who has been on the college staff since 1937.

Item 195: D. L. Webb, Assistant Professor of Mathematics. Appropriated salary, \$1,850.00; supplement, \$150.00; total salary, \$2,000.00. Dr. Webb replaces an employee who resigned to accept a better salary. The supplement is necessary to secure a properly trained man during the period of excessive demands for men properly trained in mathematics.

Item 207: Morley Jennings, Professor and Head, Department of Physical Education for Men. Appropriated salary, (9 months) \$3,600.00; Mr. Jennings is employed for a period of 12 months; the 9 months salary to be supplemented as follows:

From Summer Session funds	\$925.72
From Athletic funds	474.28

making the total salary for 12 months, \$5,000.00. This increase deemed necessary in order to retain the services of a properly qualified director of physical education for men during a period when the armed forces are seeking the services of physical training directors at increased salaries.



Item 208: J. O. Morgan, Professor of Physical Education for Men, and Football Coach; employment for 12 months. Appropriated salary for 9 months, \$3,200.00; supplements to cover employment for a period of 12 months, from athletic funds, \$1,800.00; making a total salary for 12 months of \$5,000.00. This total salary necessary in order to hold properly qualified men during a period when the armed forces are taking men for physical training work at higher salaries than heretofore paid such men.

Item 205: James G. Wilhite, Instructor in Physics. Appropriated salary, \$1,450.00; supplement, \$200.00; total salary, \$1,650.00. The low salary of \$1,450.00 and the demand on the part of the government and the defense industries has depleted the supply of teachers of physics. In order to assure the services of Mr. Wilhite, the increase in salary is necessary. The Department of Physics must be maintained with a full staff because of the increased load in that department due to students preparing for service in the armed forces.

Item 226: Clifford B. Jones, President, 12 months. Appropriated salary, \$7,500.00; supplement, \$500.00; total salary, \$8,000.00. Supplemental increase deemed necessary because of increased duties and responsibilities and attendant expense due to increased wartime activities on the part of the President of the institution.

Item 227: H. L. Kent, Administrative Assistant, 9 months. Appropriated salary, \$3,600.00; supplementary salary, \$300.00; total salary, \$3,900.00. Increase deemed necessary because of increased duties and responsibilities because of institution's participation in wartime activities.

Item 230: W. T. Gaston, Business Manager, and Secretary of the Board of Directors, 12 months. Appropriated salary, \$5,750.00; supplement, \$250.00; total salary, \$6,000.00. Supplement deemed necessary because of increased duties and responsibilities.

Item 232: S. T. Cummings, Purchasing Agent, 12 months. Appropriated salary, \$2,900.00; supplement, \$100.00; total salary, \$3,000.00; Increase deemed necessary because of increasing duties and responsibilities due to wartime control of commodities and therefore purchasing regulations, and because of increasing demand for experienced men at higher salaries.

Item 236: Mary Snyder, clerk in fiscal office, 12 months. Appropriated salary, \$1,350.00; supplement, \$135.00; total salary, \$1,485.00; supplement necessary in order to hold competent and experienced help due to competition of government services and private employers who are paying higher salaries.



Item 237: Anne Snyder, Secretary to business manager, 12 month. Appropriated salary, \$1,350.00; supplement, \$135.00; total salary, \$1,485.00. Supplement necessary in order to hold competent and experienced help due to competition of government services and private employers who are paying higher salaries.

Item 243: Evelyn Clewell, Assistant Registrar, 12 months. Appropriated salary, \$2,250.00; supplement, \$50.00; total salary, \$2,300.00. Supplement necessary to hold employee in the face of increasing salaries for persons of employee's experience and attainments.

Item 246: Mrs. Genevieve Caldwell, clerk in registrar's office, 12 months. Appropriated salary, \$900.00; supplement, \$240.00; total salary, \$1,140.00. The growing demand for adequately trained clerical help, due to many clerical workers going into Civil Service or other governmental agencies, and especially the Air Bases near Lubbock, makes it necessary that the Board shall authorize salaries that will at least in part meet offers of increased salaries which are depleting the institution of its trained clerical workers.

Item 247: Claire Marie Doak, clerk in registrar's office, 12 month. Appropriated salary, \$900.00; supplement, \$90.00; total salary, \$990.00. Increase necessary to meet competition on the part of government services and private employers who are paying higher salaries.

Item 273: J. M. Pipkin, plumber. Appropriated salary, \$1,500.00; local supplement, \$300.00; total salary, \$1,800.00. The growing demand for skilled workmen to go into wartime industries and construction has made it necessary that the larger salaries being offered for such work shall in part be met by the College, or the services of such skilled workmen will be lost, and the College will be unable to retain on its staff a satisfactory plumber, especially one who knows the plumbing installation of the institution.

Item 302: Laborer and Truck Driver, 12 months. Appropriated salary, \$960.00; supplement, \$96.00; total salary, \$1,056.00. Increase necessary to hold employee in the face of increased salaries for laborers.

Item 303: Laborer, 12 months. Appropriated salary, \$900.00; supplement, \$90.00; total salary, \$990.00. Supplement necessary in order to meet competition of private industry paying higher salaries for laborers.

Item 304: Laborer, 12 months. Appropriated salary, \$900.00; supplement, \$90.00; total salary, \$990.00. Supplement necessary in order to meet competition of private industry paying higher salaries for laborers.

Item 307: Campus Gardener, 12 months. Appropriated salary, \$900.00; supplement, \$90.00; total salary, \$990.00. Supplement necessary in order to meet competition of private industry paying higher salaries for laborers.

Item 231: Field Representative, 12 months. Appropriated salary, \$3,600.00; supplement, \$100.00; total salary, \$3,700.00. Increase deemed necessary because of increasing responsibilities and competition on the part of private industry for men of equal experience and attainments.

With gratification, the Board noted authorization by the War Department of a new Signal Corps R.O.T.C. Unit at Texas Technological College effective at the beginning of the current semester, in which approximately one-hundred men are now enrolled. This Unit is in addition to the Senior Engineering Unit established at this campus by the War Department in 1936, in the latter of which there are now enrolled four hundred and fifty men.

Upon motion by Mr. Hoblitzelle, seconded by Mr. Thompson, the Board of Directors instructed the college authorities to grant to John Jackson McKee a degree, Bachelor of Science in Civil Engineering, as of June 1, 1942. Thus an exception to previously adopted policy is made in the case of this student, who, owing to his status as an officer in the Reserves, was called to service without privilege of deferment and was unable to remain in college for the full last semester of his last college year, and who lacked at the time of his withdrawal eleven semester hours of his advanced Civil Engineering courses. The Board was actuated in this matter by the outstanding work in college done by this student and by his splendid qualifications.

Upon motion by Mr. McGee, seconded by Mr. McCarty, leave of absence was granted to Mr. J. Doyle Settle, Field Representative, for the period November 9, 1942, to September 1, 1943, in order that Mr. Settle, in the present emergency, may accept the position of District Rationing Officer, Office of Price Administration, Lubbock, Texas, and with the understanding that Mr. Settle will be re-employed by the college at the expiration of the said leave, provided appropriations to the college or the funds of the college will permit.

At this juncture the Board of Directors adjourned for the football game with Texas Christian University to reconvene later in the afternoon of the same day at the conclusion of said game.

At five o'clock on the afternoon of November 7, 1942, the Board of Directors reconvened in the office of the President with the following members present:

Mr. Spencer A. Wells, Chairman; Mr. Charles C. Thompson, Vice-Chairman; Mr. Mark McGee; Mr. Milburn McCarty; Mr. C. E. Weymouth; Mr. Karl Hoblitzelle



President Clifford B. Jones was also present.

Mr. W. T. Gaston, Secretary of the Board, was unable to attend on account of illness.

Upon motion by Mr. Weymouth, seconded by Mr. Hoblitzelle, the Board authorized the employment of Mr. Russell Hedrick as Field Representative vice Mr. J. Doyle Settle, resigned. Mr. Hedrick's employment is for the period November 16, 1942, to the end of the current school fiscal year at the appropriated salary of \$3,600.00 prorated. It is contemplated that Mr. Hedrick will be in charge of campus buildings and appurtenances.

Upon motion by Mr. Hoblitzelle, seconded by Mr. Weymouth, the following resolution was adopted with respect to the services as a member of the Board of Directors of Mr. A. J. Riddle of Denison, Texas, who recently was compelled to resign on account of removal from the state of Texas:

The Board of Directors, Texas Technological College, take formal cognizance of the recent resignation of Mr. A. J. Riddle of Denison, Texas, who has moved to Chicago, Illinois.

A member of the Board since 1939, Mr. Riddle has rendered valued service to Texas Technological College and to this state, particularly in the field of Agriculture. He has been General Manager in Texas for the Kraft Cheese Corporation and its allied interests for several years, and has been signally instrumental in advancing the dairy products work at Texas Technological College and in this state.

The Board is desirous of conveying its gratitude to Mr. Riddle and its best wishes for his continued success and personal welfare.

The Board expressed particular interest in the new courses being offered on the campus, particularly the course in Chinese by Dr. Ling of Shanghai, China, and the course in Portuguese by Dr. Eunice Gates formerly of Brazil.

Chairman Wells was requested to appoint a committee from the Board of Directors, with Secretary Gaston and President Jones, ex officio members thereof, to recommend to the Board of Directors permanent and official names for the two women's residence halls.

The Board of Directors took cognizance of the recent correspondence between the College and Secretary of War; Secretary of Navy; Governor of Texas; officials of the Eighth Corps Army Area at Fort Sam Houston, Texas; the Eighth Naval District at New Orleans, Louisiana; Senator Connally and Congressman George Mahon, with reference to the further tender of college facilities for men in the Armed Services or preparation incident thereto. The Board expressed the hope that something constructive and worthwhile might develop as a result of these negotiations for submission to the Board for its decision.

Consideration was given to the probable effect upon college enrollment of the early contemplated passage by Congress of draft of men of 18 and 19 years of age. An analysis of our present enrollment shows that 48.5% of our men students are of age 18-19, and that 75.3% of our men students are of age 18 and over.

In conformity with Chapter 25 (6) of the Acts of the 47th regular session of the Texas Legislature entitled, "Student Exchange Between American Republics," (amending article No. 2654) The Board of Directors upon motion by Mr. McCarty, seconded by Mr. Hoblitzelle, unanimously adopted a resolution permitting entry to Texas Technological College of the following students, waiving, in accordance with the terms of said act, the payment of tuition fees, namely:

Jos Angel de Leon, a Panamanian, who has been approved, as required, by the State Board of Education and whose official certification by his country has been evidenced.

Cecilio Velasco, a student of Mexico, who has been approved, as required, by the State Department of Education, and whose official certification by his country has been evidenced.

Carlos Rios, a student of Mexico, who has been approved, as required, by the State Department of Education, and whose official certification by his country has been evidenced.

After general discussion of various college problems, without action thereon, and there being no further business, the Board adjourned sine die.