

The Board of Directors of the Texas Technological College met at 10:30 a.m. on the above date in the office of the President of the Board, Mr. A. G. Carter, in the Star-Telegram Building, Fort Worth.

The meeting was called to order by President Carter as the Chair. Roll call showed that the following members of the Board were present: A. G. Carter, R. A. Underwood, Dr. J. K. Mann, Mr. Clifford E. Jones, Jr., W. Carpenter, C. W. Meadows, Mrs. E. K. Jones, President E. K. Nord, and architect, W. F. Nathan, W. G. Hedrick, and Mr. Sengulst were also present. Senator W. A. Blanton was present by invitation of the Board. Mrs. DeLoeff sent a telegram explaining that her absence was due to not being well.

The minutes of the meeting held at Dallas, Texas, on November 11th, 1924, were read and approved. On motion of Mr. Jones, seconded by Mr. Underwood, it was directed that the Secretary should write a supplement to the minutes of the meeting of November 11th, giving some account of the events of the laying of the corner stone of the Administration Building of the College.

A letter from Mr. E. K. Hobby to President Carter was read, containing a statement of the fact of the resignation of Governor Hobby from the Board of Directors of the Texas Technological College, and stating the cause for his resignation. On motion of Mr. Underwood, seconded by Mr. Meadows, it was directed that the Board assure Mr. Hobby of their regret at his resignation, and of their appreciation of his services to the college. The chairman appointed as a committee for this purpose, Mr. Underwood, Mr. Jones, and Mr. Carpenter.

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BOARD MINUTES

JANUARY 6, 1925

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that of the original money appropriated for establishing the institution, the balance on hand to date is \$61,136.03. The balance remaining in the maintenance fund (G 52) on January 1 was \$16,149.66. The President's report contained an account of the heating plant at Southern Methodist University, which is valued at \$58,000.00. The report also gave a summary of the report made by the State Board of Control in regard to recommendations for finances for the college for the coming year.

After considerable discussion it was moved by Mr. Carpenter, seconded by Mr. Jones, and unanimously carried by the Board that the firm of Sanguinet, Staats, & Hedrick be directed to let contract for tunnels, wiring, heat line, water line, and sewer line from the Power Plant to the Administration Building and the Home Economics Building. These contracts were to be let to the lowest bidders on specifications, rewritten by the architects, eliminating extra features, and the contracts were to be valid when approved and signed by A. G. Carter and J. W. Carpenter.

The architects were also instructed to put in at once approximately 400 feet of 10 inch sewer and approximately 250 feet of six inch sewer to bring the sewer line of the City of Lubbock from a point adjoining the campus of the college to where it could take care of the President's residence and also be in position to take care of other buildings of the college when they are completed. They were also authorized to put in at once a temporary sump for the President's residence.

It was then decided by the Board that the following additions to the amount recommended by the State Board of Control should be asked of the State Legislature.

For completing the heating plant, power plant, sewer lines, water works, and housing this equipment	\$ 110,000
For Equipment for Textile Building	100,000
For household economics, including cafeteria	25,000
For additional contingent fund	20,000
For dairy barn	25,000
For poultry plant	10,000

Total	\$ 290,000
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January 6, 1925

The amount above requested for heating, etc., in addition to the \$61,000 available for that purpose would amount to \$171,000. It was reported by the architects that this would be sufficient to meet the needs according to the revised specifications.

It was stated that full equipment for the Textile Building was estimated by Mr. Robert to cost \$140,000 but that \$40,000 would be donated by the manufacturers of the machinery if the State would provide the \$100,000. Attention was called to the fact that the distance of the college from the main part of the town would make the need for the cafeteria very great.

It was directed that the secretary furnish to Mr. Carpenter and the other members of the Board, also to Senator W. H. Bledsoe a statement concerning these extra needs, with a statement likewise of those items from the report of the Board of Control, which would be needed before the opening of the college.

Clifford B. Jones was appointed chairman of the Legislative Committee, with authority to call on other members of the Board to serve on the committee with him.

Dr. J. E. Nunn submitted a resolution providing that no hazing be permitted among the students of the college, and that all students guilty of hazing should be punished. Mr. Underwood seconded the resolution offered by Dr. Nunn. It was unanimously carried by the Board.

The Board adopted the following list of fifteen names to be inscribed in the rear court of the Administration Building as symbolizing the various achievements of human endeavor, which it would be well for the youth of the land to emulate:

Plato, Aristotle, Homer, Shakespeare, Michael Angelo, Beethoven, Hippocrates, Paul, Pestalozzi, Newton, Pasteur, Gladstone, Franklin, Edison, Burbank.

A letter from Mr. Welborn Wynn of Lubbock concerning the position of Superintendent of Farms was referred to the Committee on local affairs. So also was the matter of the construction of additional trackage for the railroad switch.

Mr. Hedrick was requested by the Board to take up at an early date the matter of electric light fixtures for the Administration Building, and to allow the Board the opportunity to examine samples and make selections.

Mr. Carpenter stated that he might possibly be able to secure good discounts or even donations of goods of this kind.

Mrs. F. N. Drane reported recommending that the contract for electric light fixtures for the President's residence be let to the Spencer-Nunn Electric Company for \$1,021.60. The Board on motion approved of this recommendation, and ordered the contract let accordingly.

Mrs. Drane also reported that she had received five bids on furniture, floor coverings and window draperies for the President's residence, ranging from \$17,000 down to \$3,600, but that no recommendation had as yet been made by her as to the letting of the contract. After some discussion it was requested by the Board that Mrs. Drane confer with the State Board of Control with the Comptroller and the Attorney General and that if it was the opinion of these that such a purchase would be legal, she would be authorized to make her recommendation and have the purchase made either out of the balance remaining from the \$500,000 appropriation or else out of the \$20,000 appropriation G 52.

Mrs. Drane reported that Mr. J. W. Carpenter had secured from Mr. George A. Hughes of the Electric Supply Company the donation of a \$350 electric range for the President's residence. On motion of the Board the thanks of the Board were extended both to Mr. Carpenter and to Mr. Hughes.

January 6, 1925

It was declared to be the sense of the Board that the faculty for the school should, if possible, be elected at a meeting to be held in the month of March. The matter of the place for the next meeting of the Board was left to Mr. Carter and Mr. Jones.

On motion the Board adjourned subject to call by the President.

A. G. Carter
Chairman

C. W. Meadows
Secretary

January 6, 1925

RESOLUTION

WHEREAS, the urgency and exactitude of personal business affairs have prompted the resignation of Hon. W. P. Hobby from the Board of Directors of the Texas Technological College, and

WHEREAS, as a member of the initial Board and during the creative period of the college he has given faithfully of his time and counsel and experience in public matters, of invaluable service thereto.

THEREFORE BE IT RESOLVED THAT, in the reluctant acceptance of his resignation, this Board of Directors of the Texas Technological College, on behalf of the State of Texas, express to him its heartfelt gratitude for his services, with assurances of high personal esteem and cordial good wishes always.

(SIGNED)

(Clifford B. Jones
COMMITTEE (John W. Carpenter
(R. A. Underwood

A. G. Carter
Chairman of the Board

C. W. Meadows
Secretary of Board

P. W. Horn
President of College

(This resolution was unanimously adopted at Fort Worth, Texas in Board meeting on January 6, 1925.)

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(Clifford B. Jones
John W. Carpenter
R. A. Underwood)

A. G. Carter
Chairman of the Board

C. W. Meadows
Secretary of the Board

P. W. Horn
President of the College

(This resolution was unanimously adopted at Fort Worth, Texas, in Board meeting on January 5, 1925.)

RESOLUTION

WHEREAS, the urgency and exactitude of personal business affairs have prompted the resignation of Hon. W. P. Hobby from the Board of Directors of the Texas Technological College, and

WHEREAS, as a member of the initial Board and during the creative period of the college he has given faithfully of his time and counsel and experience in public matters, of invaluable service thereto,

THEREFORE BE IT RESOLVED THAT, in the reluctant acceptance of his resignation, this Board of Directors of the Texas Technological College, on behalf of the State of Texas, express to him its heartfelt gratitude for his services, with assurances of high personal esteem and cordial good wishes always.

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COMMITTEE (Clifford B. Jones
John W. Carpenter
R. A. Underwood)

A. G. Carter
Chairman of the Board

C. W. Meadows
Secretary of the Board

P. W. Horn
President of the College

(This resolution was unanimously adopted at Fort Worth, Texas, in Board meeting on January 5, 1925.)

RESOLUTION

WHEREAS, the members of the Board of Trustees of the University of Texas at Austin have decided to recommend to the Board of Regents of the University of Texas at Austin that the Board of Trustees of the University of Texas at Austin be authorized to make such changes in the University of Texas at Austin as may be deemed advisable by the Board of Trustees of the University of Texas at Austin;

RESOLVED, that the Board of Trustees of the University of Texas at Austin be authorized to make such changes in the University of Texas at Austin as may be deemed advisable by the Board of Trustees of the University of Texas at Austin;

WHEREAS, the Board of Trustees of the University of Texas at Austin has decided to recommend to the Board of Regents of the University of Texas at Austin that the Board of Trustees of the University of Texas at Austin be authorized to make such changes in the University of Texas at Austin as may be deemed advisable by the Board of Trustees of the University of Texas at Austin;

(SIGNED)

COMMITTEE ON THE BOARD OF TRUSTEES
J. A. Anderson
J. A. Anderson

A. B. Gordon
Chairman of the Board

C. W. Anderson
Secretary of the Board

F. W. Howe
President of the College

(This resolution was unanimously adopted at the Board meeting on January 1, 1925.)

These Minutes were read and found correct in the presence of the Board of Trustees of the University of Texas at Austin on January 1, 1925.

Attest, J. A. Anderson
April 14, 1925

The Board of Trustees of the University of Texas at Austin has decided to recommend to the Board of Regents of the University of Texas at Austin that the Board of Trustees of the University of Texas at Austin be authorized to make such changes in the University of Texas at Austin as may be deemed advisable by the Board of Trustees of the University of Texas at Austin;

RESOLVED, that the Board of Trustees of the University of Texas at Austin be authorized to make such changes in the University of Texas at Austin as may be deemed advisable by the Board of Trustees of the University of Texas at Austin;

BOARD MINUTES

APRIL 14, 1925

After the reading of the minutes of the meeting of the Board of Trustees of the University of Texas at Austin held on April 14, 1925, the minutes were approved and the meeting adjourned.

Attest, J. A. Anderson, Secretary of the Board of Trustees of the University of Texas at Austin.

Administration Building	\$4,973.32
Graduate Residence	15,230.35
Stock Building	34,122.50
Textile Engineering Building	17,575.75
Library	5,715.01
Engineering Building	17,575.75
Hall	27,125.00
Other	1,000.00
Total	\$100,000.00

Fort Worth, Texas
April 14, 1925

The Board of Directors of the Texas Technological College met at ten o'clock on the above date, in special called session, in the office of President Carter in the Star-Telegram Building at Fort Worth.

Roll call showed that all members of the Board were present, as follows: President A. G. Carter, presiding; Secretary C. W. Meadows, R. A. Underwood, John W. Carpenter, Mrs. F. N. Drane, Mrs. Chas. DeGroff, Clifford B. Jones, H. T. Kimbro, and Mose Newman. The latter two were newly appointed members, attending for their first meeting. President P. W. Horn of the College was present, as were also Architects W. C. Hedrick and L. W. Robert, Jr.

After Chairman Carter had called the meeting to order, and after roll call, the minutes of the previous meeting were read and approved.

Architect W. C. Hedrick presented a statement in regard to the Total amount thus far contracted for, out of the appropriations for the Texas Technological College. The total amounts, including architects' fees, were as follows:

Administration Building	\$434,973.32
President's Residence	33,990.35
Stock Judging Pavilion	34,722.20
Textile-Engineering Building	173,075.70
Agronomy-Household Arts Bldg.	85,524.07
Wells	12,946.50
Tanks, etc	8,793.75
Railroad Switch	3,038.08
Balance on Dormitory fee	1,800.00
Total	<hr/> \$788,863.97

Total Tech Appropriations:	\$1,000,000.00
Expense for land	<u>150,000.00</u>
For Buildings	<u>850,000.00</u>
Contracted for	<u>788,863.97</u>
Balance not contracted for	61,136.03

The architect likewise presented a tabulation of the low bids for work on tunnels, heating, power plant, water pipes, sewerage, etc. Attention was called to the fact that the totals of these low bids exceeded by a very considerable amount the sum of \$168,000.00. Attention was further called to the fact that the only money available for doing this work was \$58,000.00 now remaining uncontracted for from the previous year's balance, and \$110,000 provided by the legislature for that purpose in the emergency bill.

On motion the board unanimously directed that the architects revise and cut down their specifications, in such a manner that the work could be done within the limits of the \$168,000 available. It was further directed that President Carter and Mr. Carpenter be a special committee, authorized to let contracts for this work to the lowest bidder, when the specifications had been so changed that the work could be done for \$168,000.00.

On recommendation of Mr. Hedrick the board approved the allowance of \$1000 in extras for plumbing in the chemical laboratory of the Administration Building, and \$250 for weather strips for the stock judging pavilion.

On recommendation of the architect, the Board formally accepted the Stock Judging Pavilion and the well.

On motion, it was ordered by the Board that the architects be allowed fees for the work they had done to date, in accordance with the contract covering the work of the architects.

Mr. L. W. Robert, Jr., made a statement concerning the progress of the work in securing textile equipment. The details of this equipment were referred to a committee consisting of J. W. Carpenter, L. W. Robert, Jr., P. W. Horn, and the director of textiles.

President Horn stated that it was his intention to nominate as director of textiles Mr. E. W. Camp, now of the Georgia School of Technology, at a salary of \$3500 per year. Mr. Robert, being intimately acquainted with Mr. Camp, was asked his opinion concerning him. He stated, in substance, that he considered Mr. Camp an excellent man for the position, and endorsed him fully. On motion, the board unanimously elected Mr. Camp as textile director and as a member of the faculty of the College of Engineering, at the salary above specified.

On motion, it was directed that the architects take steps for preparing plans for the Dairy Barn, the Poultry Plant, and the Cafeteria, in accordance with appropriations made by the legislature for that purpose.

The President of the College presented to the Board a certified copy of the emergency bill, passed by the Thirty-ninth Legislature, so far as it pertains to the Texas Technological College. The total amount of these emergency appropriations was \$377,500, which, in addition to the regular appropriation previously passed of \$350,000, made a total of \$727,500 available for permanent improvements for the Texas Technological College for the present year. Especial attention was called to the fact that the emergency appropriation bill included amongst other items, \$25,000 for equipment for engineering work in freshman and sophomore classes, and \$100,000 for providing textile machinery. Attention was also called to the fact that this latter item was to be supplemented by donations from manufacturers of textile machinery.

President Horn also called the attention of the Board to the fact that the legislature had specifically appropriated to the College all local fees, and all rentals received from land, these rentals to be used for the purchase of livestock for the agricultural department, or for permanent improvements for the campus. It was directed that the local funds should be expended by the Treasurer upon the authorization of a majority of the committee on local affairs. The president appointed on this committee, Clifford B. Jones, R. A. Underwood, H. T. Kimbro. It was further directed that no bond should be required to be given by the Treasurer of the Board.

It was directed that the Secretary of the Board should write a suitable letter to Dr. J. E. Nunn, expressing the appreciation of the Board for the services of Dr. Nunn, and the regret of the Board at the loss of such services.

President Horn furthermore called the attention of the Board to the fact that the regular appropriation bill for the Texas Technological College contained the following item:

"For the purpose of supplementing the salary of three deans, five hundred dollars each, fifteen hundred for the year ending August 31, 1926, and fifteen hundred for the year ending August 31, 1927."

There was some little discussion of this item on the part of the Board, with the prevailing sentiment, that at least a portion of this amount should be returned to the state, if practicable.

At this point the Board adjourned to meet again at the same place at one-thirty in the afternoon.

At one-thirty in the afternoon of April 14, the Board was again called to order by President Carter, with all members present. The President of the College also was present, and presented certain details of his report.

This report called attention to the fact that the residence had been completed and was occupied, and that most of the furniture purchased by the Board of Control had been installed. It stated that the residence was very satisfactory in many respects, but that the weather stripping around the openings as not such as to satisfactorily keep out either the dust or the rain, and that the sewerage problem had not yet been fully met. The report also called attention to the possibility that there might be a delay in the completion of the Administration Building within the time scheduled. The report also called attention to the possible shortage in housing facilities for the students at the opening of the next term. The President was of the opinion that all of these items were of a serious nature and should be called to the attention of the Board.

It was recommended by the President that in the matter of admission requirements by affiliation, there should be fifteen units required for unconditional admission, or fourteen for conditional admission; that three of these required units be in English, two in Algebra, and one in Plane Geometry, so far as pertains to the Colleges of Engineering, Household Arts, or Agriculture; and that for admission to the College of Liberal Arts there also be required two units in some foreign language; that engineering students be strongly advised to have, likewise, one unit in solid Geometry for admission. These recommendations as to admission were approved by the Board.

It was further recommended by the President and approved by the Board that the work be conducted in four quarters to the year, three of them being in the regular session; that work be given six days each week, and that the calendar for 1925-26 should include the following:

Entrance examinations, September 28-29
Registration, September 29-30
First day of recitations, October 1
First quarter ending, December 23.
Holidays - November 11, November 26,
December 24 to January 3, inclusive,
February 22, March 2, and April 21.

It was furthermore ordered that there be the following schedule of fees:

Registration and Incidental Fees, \$8 per quarter;
Medical Fee, \$1.75 per quarter to be paid by all students;
Library fee, \$1 per quarter to be paid by all students;
Student's Activity Fee, \$3 per year not compulsory; and
Artists' Course \$2.50 per year, not compulsory.

The President was authorized to take immediate steps for getting out the catalog, and for getting out such other forms of publicity as might be necessary.

The matter of the streets on the college campus was brought to the attention of the Board. The Board ordered that all of the streets of Lubbock leading toward the west and intersecting the line of the College campus should be continued on the College campus to intersect with the street running north and south, one hundred feet beyond the campus line. It was furthermore ordered that in case property owners along the city line and adjacent to the campus would agree to put certain reasonable restrictions the buildings to be erected on their property adjacent to the campus, the Board would then agree to open up a street on the College campus, immediately adjacent to the city line. The President appointed Mr. J. W. Carpenter and Mr. H. T. Kimbro as a special committee to investigate this matter, and to ascertain the attitude of the property owners in regard to it.

It was furthermore directed that the architects should provide plans and specifications for streets and walks to be constructed on the campus, to an extent such as is authorized by the appropriations provided for that purpose.

³⁰⁹ The President of the College reported that he had paid out of the Tech Travel Fund \$300 to the Lubbock State Bank in re-paying a loan which that bank had made for money to be used in the Incidental Fund. It was directed that the Treasurer should re-imburse the Travel Fund to the extent of that amount.

Attention was called to the fact that there remains \$9,184.44 out of the \$20,000 Fund appropriated for the expenses of the College up to August 31, 1925.

The President of the College presented to the Board the question of applying to the United States Government for the establishment of a Senior Unit of the Reserve Officers Training Corps, to be used for the purpose of military instruction for those of the male students who might desire to obtain it. The Board authorized the President to apply to the War Department for the establishment of such an unit, upon an optional basis.

The President then brought to the attention of the Board two propositions which had been made by Lubbock physicians for doing the medical work for the students of the College, during the school year, 1925-26. The Board by vote unanimously elected for the purpose of

doing this medical work, Doctors Kreuger, Hutchinson, and Overton, of the Lubbock Sanitarium. It was agreed that these gentlemen were to receive \$5 per year for each student, to be collected quarterly. In return for this amount the physicians named agreed to give the following service:

(1). Give a thorough physical examination at the beginning of the session. In case of abnormalities, we will advise with the student, recommending the treatment or exercises indicated.

(2). We will consult with the university students at any time they may wish to see a doctor.

(3). We will make necessary calls at the student's home and all visits that may be necessary while the student is confined to the sanitarium.

(4). We will give our sanitarium facilities which includes board, lodging and general nursing at the sanitarium in case of necessity, at such time not to exceed twenty-one days. In the event of an epidemic or an unusual amount of sickness, this limit may be reduced and likewise in case of necessity, the limit may be extended. Any reductions or extensions will be made only upon the recommendation of the President. These provisions apply only to the relief of acute conditions and do not include special nursing unless authorized by the President of the College in cases where students are financially unable to employ a special nurse.

(5). If an ambulance or carriage is required to carry the student to the hospital, we will furnish this without additional charge.

(6). We will do any pathological or X-Ray examination which may be indicated.

(7). We will perform minor surgical operations as may be indicated such as cuts, sprains, and simple fractures.

(8). We will do any eye, ear, nose, and throat examinations and treatments, this not to include operations for the removal of tonsils or for chronic nasal diseases for special operations on the eyes or ears.

As stated previously, our staff is composed of specialists in different lines, all working together in a group. With our sanitarium facilities, we will be prepared at any time to take care of any general sickness or emergencies and any member of our staff will be at the disposal of the students at any time".

The Board then entered upon the consideration of the recommendations of the President, for the faculty for the coming school year. The first nomination for was that of Mr. R. M. Chitwood of Sweetwater, for Business Manager of the school. This recommendation was unanimously adopted by the Board. Mr. Chitwood was called before the Board, and expressed his appreciation of his election, but asked for further time for definitely making up his mind, in regard to his acceptance. The Board unanimously agreed that he should be allowed until May 8 for that purpose.

When the matter of the selection of a coach was reached, the question of salary was discussed. The fact was brought out that the legislature has allowed \$3250 for the year for a professor of physical training. It was the sentiment of the Board that steps be taken to see if this amount could not be supplemented by private subscriptions. The President of the college stated, that if this salary were largely supplemented, he would prefer that the Board should take the responsibility of finding and selecting a man for this purpose. To this suggestion, the Board agreed.

For various reasons the Board agreed to defer until the next meeting the selection of the Dean of the College of Liberal Arts, the Professor of Geology, the professor of History, and the Athletic Coach. With these exceptions, the Board in full approved of all of the nominations made by the President for faculty positions. It was ordered by the Board, however, that on account of the fact that the work had not been altogether completed, no publication should for the time being be made of the list of those elected. It was, however, directed, that the President of the College should notify all those who had been elected to places in the faculty, and should undertake to obtain their acceptances; and that the places of any who might not accept, as well as the places on which action was deferred, should be taken at the next meeting. It was directed, therefore, that the entire faculty list should not be published until after the next meeting of the Board.

It was ordered that specifications for equipment to be purchased for the college should be approved by Sanguinet, Staats & Hedrick, architects, and also by the President of the College, and then should be placed in the hands of the State Board of Control, and of Sanguinet, Staats & Hedrick. It was directed that the State Board of Control be requested to advertise for bids on these specifications, such bids to be in, if practicable, by May 8. It was further directed that the next meeting of the Board should be held in Fort Worth on May 8.

On motion the Board adjourned to meet in Fort Worth on May 8.

A. G. Carter

Chairman

C. W. Meadows

Secretary

BOARD MINUTES

MAY 8, 1925

Fort Worth, Texas
May 8, 1925

At ten a.m. on May 8, 1925, the Board of Directors of the Texas Technological College met pursuant to the call of the Chairman, in the editorial rooms of the Star-Telegram in Fort Worth, Texas. Roll call showed that the following directors were present: C. W. Meadows, Secretary; H. T. Kimbro, and Mose Newman. The President of the College was present, as was also architect, W. C. Hedrick. A letter was read from Chairman Carter, explaining his absence, and there were similar telegrams from five other members of the board.

There being no quorum present, the only action which the board could take was that of adjourning to a specified time and place. Accordingly, on motion of Mr. Kimbro, seconded by Mr. Newman, the Board adjourned to meet in Dallas at 8 p.m. on the same date.

s/ A. G. Carter
Chairman

C. W. Meadows
Secretary

Dallas, Texas
May 8, 1925

Pursuant to the adjournment of the forenoon, the Board of Directors of the Texas Technological College met at 8 p.m. on May 8, 1925, in the Jefferson Hotel in Dallas, Texas. Roll call showed that there were present: Mr. John W. Carpenter, Mrs. F. N. Drane, C. W. Meadows, Mose Newman, and H. T. Kimbro. The President of the College and Mr. W. C. Hedrick, architect, were also present.

In the absence of the President and the Vice-President, the Board elected John W. Carpenter, acting president for the meeting.

The Minutes of the Meeting of April 14th were read and approved.

Mr. W. C. Hedrick, architect, reported that in accordance with directions given by the Board on April 14th, the plans and specifications on certain work had been so revised that the low bids came within the limits of the amount of money available for the purpose. He reported that the low bidder in each instance was as follows:

Electric Wiring, The Eugene Ash Electric Co.	\$17,000.00
Heating, Kennison Brothers	23,500.00
Plumbing, The Koriath Plumbing & Heating Co.	62,500.00
Tunnell & Power Plant, Theo Montgomery	56,284.00
	<hr/> \$159,284.00

On recommendation of the Committee, authorized to attend to these matters, namely, Mr. Carter and Mr. Carpenter, the Board authorized that these contracts be let to the lowest bidders as above stated, and at the figures above mentioned. The motion to this effect was made by Mr. Meadows and seconded by Mrs. Drane.

W. C. Hedrick reported that plans and specifications were nearly completed for the equipment on the new buildings. He stated that these were so drawn as, in his judgment, to permit the substitution of equivalent articles, and to make the competition open to all. However, in order to make it perfectly clear that the competition is open to all, he recommended that a paragraph be added to the specifications, permitting the substitution of equivalent articles for any specific articles mentioned. On motion of Mr. Kimbro, seconded by Mr. Newman, the Board ordered that such a paragraph be added to the specifications.

It was stated that the bids would probably be in the office of the State Board of Control by June 9th or 10th. On motion of Mr. Meadows, seconded by Mr. Kimbro, the Chairman was authorized to appoint a committee of the Board to co-operate with the State Board of Control in making the purchase. Chairman Carpenter appointed the following committee: Mr. Meadows, Mrs. Drane, Mr. Kimbro, with the President of the College to act as ex-officio member of the Board.

May 8, 1925

The Board on motion, duly seconded, directed the architects to see that specifications were prepared for all those articles which should be necessary for the equipment of the school at its opening. Among the items specified were: electric light fixtures for all buildings, chemistry equipment, physics equipment, library equipment, all needed equipment for the various offices, all needed seating for students, all needed desks for instructors, all equipment necessary by registrar, bursar, business representative, floor covering, wherever needed, window shades wherever needed in any of the buildings, agronomy equipment, domestic science equipment with electric stoves and other fixtures on separate lists. It was directed that Mr. Carpenter be furnished a list of all the electric light fixtures and all the electric stoves needed. It was the intention of the Board to see to it that out of the funds available we should secure all those things needed for the starting of school in September.

It was also directed that the architects take steps at once, draw plans and specifications for the dairy barn, poultry plant, cafeteria, and for streets and walks on the campus, with special reference to the work that can be done with the money now available.

A report was presented from Messrs. Carpenter and Kimbro, who at the last meeting of the Board were appointed a Special Committee to investigate and make a report, concerning the matter of a street on the college campus, adjacent to the city limits. This report comprised three main items:

- (1). A recommendation that a street one hundred feet wide, preferably parked in the middle, be established on the college campus, adjacent to the line between the campus and the city.
- (2). A recommendation that competent landscape artists be selected to prepare plans for properly laying out streets and walks on the campus, and for the beautification of the campus.
- (3). A statement that an observation of the condition of the Administration Building at the immediate time, leads the committeemen to seriously fear that this

building may not be ready at the opening of the college.

"It was moved by Mr. Newman and seconded by Mr. Kimbro that the report of this committee be adopted, and that such street be opened, and that the help of the county and city and highway commission be enlisted to have it properly improved. The result of the vote was Directors C. W. Meadows and Mrs. F. N. Drane voting against the motion; Directors Kimbro and Newman voting for the motion; Chairman Carpenter voting off the tie in favor of the motion, and the opening of the street was ordered."

Action on the second recommendation was deferred until a later meeting.

A letter from Chairman Carter, addressed to Mr. Underwood as Vice-Chairman, was read to the Board. This letter explained that Mr. Carter was unavoidable absent and made certain suggestions in regard to matters to come before the Board. It was expressed a willingness to abide by any action taken by a majority of any members of the Board.

The President of the College read a telegram from Mr. Chitwood in which he requested that two weeks more of time be allowed him for his final answer, with reference to accepting the position of Business Manager of the College, to which position he was elected on April 14th. This telegram was supplemented by a statement from Mr. Newman, who had talked to Mr. Chitwood. On motion of Mr. Newman, seconded by Mrs. Drane, Mr. Chitwood was allowed two weeks more, as he requested.

The matter of the selection of an athletic coach was referred to Chairman Carter and President Horn, with power to take final action.

The selection of a Dean of Agriculture was referred to Mr. Underwood, Mr. Jones, and President Horn, with power to take final action.

MADE IN U. S. A.
May 8, 1925

The matter of the erection of a fence and the matter of local insurance was referred to the committee on local affairs, with power to act.

President Horn reported that he had received definite acceptance from most members of the faculty elected at the last meeting of the Board, and had received a few resignations. Accordingly, the following members of the faculty were declared elected, at the salary specified:

Business Manager, R. M. Chitwood	\$3500.00
Registrar, E. L. Dohoney	3000.00
Librarian and Prof. of English, Elizabeth H. West, A.M.	3000.00
Professor Animal Husbandry, W. L. Stangel, M. C..	3500.00
Associate Professor of Horticulture, Chas. H. Mahoney	2750.00
Supt. of Farms, Marvin T. Warlick, A. B.	1800.00
Prof. of Biology, R. A. Studhalter, A.M.	3750.00
Prof. of Chemistry, W. T. Read, Ph.D. Yale	3750.00
Prof. of Chemistry, W. L. Ray, Ph.D. Chicago	3500.00
Asso. Prof. of Chemistry, F. D. Galbraith, A.M.	2750.00
Dean & Prof. of Engineering, W. J. Miller, M. S.	4250.00
Prof. Textile Engineering, E. W. Camp, M.S. Ga Tech	3500.00
Prof. of English, R. C. Harrison, A.M.	3750.00
Prof of English, Dean of College of Liberal Arts, Loring Click, Ph.D.	4250.00
Prof. of English, George Smallwood, A.M.	2750.00
Asso. Prof. of English, W. B. Gates, A.M.	2500.00
Ad. Prof. of English, Miss Flora McGee, A.M.	2000.00
Prof. of Education, A. W. Evans, A.M.	3750.00
Prof. of French and German, L. A. Pfleuger, Ph.D.	3300.00
Prof. of Geology, Leroy T. Patton, Ph.D.	3750.00
Prof. of History, John C. Granbery, Ph.D., or if he declines Donald McDonald, A.M. Yale	3750.00
Prof. of History, Gus L. Ford, A. M.	3000.00
Prof. of History, C. D. Eaves, A. M.	3000.00
Asso. Prof. of History, Lalla R. Boone, A.M.	2000.00
Dean & Prof. of Home Economics, Margaret Weeks	4250.00
Prof. Home Economics, Johnnye McGrery, A.M.	3500.00
Ad. Prof. Home Economics and Director of Cafeteria, Dorothy McFarlane, A.M.	3000.00
Prof. Mathematics, J. N. Michie, A. M.	3750.00
Prof. Mathematics, Donald A. Flanders, Ph.D. Princeton	3250.00
Asso. Prof. of Math, W. M. Whyburn, A.M.	2700.00
Ad. Prof. of Math, Elizabeth S. Stafford, A. M.	2000.00

Prof. of Music, W. R. Waghorne	\$3500.00
Prof. of Physics, E. F. George, Ph.D. (U of Ohio)	3750.00
Asso. Prof. of Physics, C. S. Mast	3000.00
Prof. of Philosophy and Economics, W. A. Jackson, Ph.D.	3750.00
Instr. of Physical Ed for Women, Johnnie Gilkerson, A.M.	1800.00
Prof. of Public Speaking & Physical Ed, Olivia Hobgood	3000.00
Dean of Women & Prof. of English, Mrs. Mary Doak, A.B.	3300.00
Prof. of Spanish, C. B. Qualia, A.M.	3750.00
Asso. Prof. of Spanish, Frances Whatley, A.M.	2750.00
Dean of Agriculture, A. H. Leidigh, M.S. (confirmed by committee consisting of Messrs. Underwood, Jones & Horn)	4500.00

The Board unanimously passed a resolution to the effect that it believed that members of the faculty should not take any active part in political affairs.

On motion the Board adjourned.

A. G. CARTER

Chairman

C. W. MEADOWS

Secretary

BOARD MINUTES

JUNE 26, 1925

At a meeting of the Board of Trustees of the College of William and Mary, held at the College on June 26, 1925, the following resolutions were adopted:

Resolved, That the Board of Trustees of the College of William and Mary, do hereby approve the report of the Faculty of the College of William and Mary, for the year 1924-1925, and do hereby recommend the same to the Board of Trustees of the College of William and Mary.

Resolved, That the Board of Trustees of the College of William and Mary, do hereby approve the report of the Faculty of the College of William and Mary, for the year 1924-1925, and do hereby recommend the same to the Board of Trustees of the College of William and Mary.

Lubbock, Texas
June 26, 1925

On the above date the local affairs committee of the board of directors of the Texas Technological College met in the office of the President of the College at 10:30 a.m. There were present for the committee, Clifford B. Jones, R. A. Underwood, and H. T. Kimbro. The President of the College and the Business Manager of the College were also present.

The President of the College read to the Committee a letter, dated June 20, from L. W. Robert, Jr., concerning the matter of the selection of textile machinery for the Textile Engineering Building. In this letter reference was made to fifty (50%) per cent discount on certain machinery, but no reference was made to donations of machinery. The committee called attention to the fact that in asking the legislature for an appropriation of \$100,000 for textile machinery, the statement had been made if this appropriation were made, the manufacturers of the machinery would donate \$40,000 worth of equipment.

In order to keep faith with the legislature in this statement, the committee requested that Mr. Robert list separately all donations made, showing amounts given. The committee also requested that Mr. Robert have everything in shape, so that contracts for the entire amount could be let at the meeting of the board to be in Lubbock on July 15. It was requested that, if practicable, Mr. Robert be present at that meeting.

A letter was read from the State Board of Control to the effect that this machinery could be purchased by the college without going through the medium of the State Board of Control. Mr. Robert was urged to have everything ready for the letting of contracts on July 15.

The committee also went on record as believing that the large room on the first floor of the Textile Engineering Building on the west side should be reserved for freshman and

sophomore classes for the coming year, and that nothing should be installed in it, except drawing equipment and machinery for shop work.

President Horn read to the committee a letter from Dean A. H. Leidigh, dated June 22, and one from Professor W. L. Stangel, addressed to Sanguinet, Staats & Hedrick of same date, relative to plans for the dairy barn.

The committee voted to approve these plans, in accordance with the letter of Mr. Stangel, provided the plans, when completed, should meet with the approval of Professor Stangel and Dean Leidigh. The committee, however, called attention to the fact that \$5,000 should be reserved for equipment for the milk room, silage cutters, machinery, etc.; and so requested the architects to be exceedingly careful that the cost of the barn proper did not run above \$20,000. The committee specifically approved all of the recommendations made in the letter by Professor Stangel, concerning the details of this barn.

President Horn, also, submitted to the committee blue prints prepared by architect William Ward Watkin, concerning the Poultry Plant. The committee formally approved these plans, provided the finished product should be approved by either Professor Stangel or Dean Leidigh. The committee specifically called attention of these gentlemen and of the architects the fact that in West Texas climatic conditions are such that ordinarily it is needful that the incubating room be either wholly or partially underground.

The committee further called attention to the fact that it would be desirable for at least a portion of the \$10,000 for Poultry Plant to be reserved for the purchase of poultry and requested the architects, if possible, to bring the cost of this Poultry Plant within \$8,000 or \$9,000, so that the remainder could be used for purchasing poultry.

The amounts specified concerning both of these items were specifically to include architects' fees.

June 26, 1925

The committee examined carefully the old green residence, which it has been proposed to use as a portion of the cafeteria. Architect Hedrick had recommended that this building be sold, since it was not worth spending money on for repairs. H. T. Kimbro placed before the committee several bids, which upon due advertisement, had been received for the purchase of this residence. The highest bid was \$1500, made by Marvin T. Warlick. Accordingly, the committee recommended that this building be sold to Mr. Warlick for \$1500 to be removed by him from the college grounds by July 1, or as soon thereafter as possible. The committee was unanimous in confirming Mr. Hedrick's opinion that the condition of the building was not such as to justify spending large repair money upon it.

The committee, furthermore, unanimously expressed the opinion that it would be wise for the cafeteria to be, if possible, constructed in permanent fashion, so that the money spent would not be wasted. Accordingly, President Horn was directed to confer with Architect Hedrick, and see if the cafeteria could not be housed in a permanent extension to the Home Economics Building, either on the north or the east, where the building is to be some day extended.

Attention was further called to the fact that walks should, beyond question, be laid before the opening of school. It was specifically requested that Sanguinet, Staats & Hedrick have sketches and suggestions for these walks, with estimates on an unit basis, ready for presentation to the Board of Directors at the meeting to be held on July 15. It was hoped that work on at least some portions of these walks might be begun immediately after July 15.

The committee made an extensive inspection of the various buildings of the college now under construction. It expressed pleasure at the progress being made on the Home Economics Building and on the Textile Engineering Building. It was the belief of the committee that these two buildings would be practically completed by July 15. The committee, however, expressed itself as being of the opinion that there was grave danger that the Administration Building might not be ready for occupancy in time for equipment to be installed, so that school might be opened without delay the latter part of September. The committee, therefore, urged the architects

and the contractors to do everything possible to complete the Administration Building, so that things could be shaped up for the opening session. It was the opinion that all rubbish should be out of the way by September 1, at the latest, so as to permit the laying of walks and the cleaning up of the grounds.

The committee received from Superintendent Porter the statement that the president, registrar and business manager could move into their respective offices on July 12, and that the Board of Directors could have its meeting in the Administration Building on July 15. The committee expressed pleasure at hearing this, but expressed unwillingness to move in on this date, unless some written instrument could be prepared, showing that such moving in would not in any manner effect the question of the acceptance of the building, or the possible penalty for delay. This particular matter was referred to the consideration of Mr. Hedrick.

The committee authorized the president of the college, upon his recommendation, to have the registrar of the college go to work on July 1, feeling that there would be urgent need for him to be on the job during the months of July and August.

President Horn read to the committee a statement, showing the amount of funds on hand for the equipment of the college, and the amounts of the contracts let by the State Board of Control on June 12. The showing was to the effect that this equipment could be purchased within the limits of the amounts available. The president also read a communication from Wm. J. Miller, dean of engineering. This included a statement of drawing equipment to be purchased but suggested that no shop work equipment be purchased until after Mr. Miller arrived in Lubbock, President Horn was directed to call the attention of Mr. Miller to the need of having all of this equipment installed, if practicable, before the opening of school. His attention was also to be called to the fact that there was at least danger that the \$25,000 emergency appropriation would lapse, in case it were not at least contracted for by August 31 of this year. The committee, therefore, requested that Dean Miller have specifications prepared for the purchase of equipment, including this entire amount of money, ready by July 15. The committee also urged that Mr. Miller himself be present at this meeting on July 15, and recommended that his expenses in attendance upon this meeting be paid.

There being no further business the committee adjourned.

Copies mailed by Dr. Horn per his letter.

BOARD MINUTES

JULY 18, 1925

Lubbock, Texas
July 20, 1925

The Board of Directors of the Texas Technological College met at 10 A.M. on July 18, 1925, in special called session, in the temporary offices of the president of the college, in the Home Economics building on the college campus.

The meeting was called to order by Vice President, R. A. Underwood, who presided. Roll call showed that there were present trustees Underwood, Carpenter, Meadows, Kimbro, Newman, Mrs. Drane, and Clifford B. Jones.

Telegrams were read from the Chairman, Mr. Amon G. Carter, and from Mrs. De Groff, explaining that their absence was unavoidable, and expressing their regret for the absence.

There were also present at the meeting the following:
P. W. Horn, President of the college; W. C. Hedrick, architect;
R. M. Chitwood, business manager; E. L. Dohoney, registrar;
E. Y. Freeland, athletic director; W. L. Stangel, professor of animal husbandry; E. W. Camp, professor of textile engineering;
E. O. Shannon, representing the architectural firm of Robert & Company; C. H. Porter, superintendent of construction, S. A. Guy; Lieutenant Hugh Killin.

On recommendation of the President, J. M. Gordon, LL.D., A. M. was elected dean of the college of liberal arts, and professor of English, at a salary of \$4500 per year, payable in nine monthly installments. Mrs. F. N. Drane and Mr. J. W. Carpenter both spoke in complimentary manner concerning Doctor Gordon.

The President called attention to the fact that the Board of Control and the Comptroller had stated that no fees would be allowed the architects for equipment purchased by the college. Since the College had made a contract to allow the architects fees

for writing specifications and making selections of equipment, the Board directed that when bill for such fees was presented by the architects, the treasurer should voucher these in the usual way, and send the voucher to the Comptroller for payment. It was directed that this be done promptly, so that if the money were not allowed the architects, it would still be expended by the college for needful purposes before September 1st.

The President read a tentative outline for the formal opening of the college on September 30 and October 1. The Board approved this program, as outlined, and referred the carrying out of this program to Mr. Horn and Mr. Chitwood.

At this juncture Coach E. Y. Freeland was introduced to the Board. He discussed with the Board the matter of the athletic budget for the year, suggesting that it be set at \$10,000.00. The Board on motion directed that Mr. Freeland be allowed, within the next thirty days, to spend \$2000 on this athletic budget. Individual members of the Board and others present guaranteed this amount. A telegram was read from the absent chairman, Mr. A. G. Carter, expressing willingness to help liberally with this budget.

President Horn called the attention of the Board to the fact that by the expenditure of two hundred dollars additional, a large room could be provided in the basement of the Administration Building, suitable for use as bookstore and postoffice. The Board authorized the President to have this expenditure made, but cautioned him that it should not be made in such manner, or at such time as to constitute an acceptance of the building, or jeopardize the rights of the Board in matters of penalty.

President Horn read to the Board a statement from Hon. Lynch Davidson, offering an annual scholarship to that student of the Texas Technological College who would show the greatest excellence in oratory. Similarly Mr. J. W. Carpenter, expressed his purpose to give an annual scholarship of \$250.00 to that student doing the best work in textile engineering. Mr. Clifford B. Jones, likewise, expressed his intention to give an annual scholarship of \$250.00 to that student who would do the best work in agriculture. Mr. W. C. Hedrick, likewise, offered a scholarship of \$250.00 for that student who should have the highest standing for work in the college of liberal arts. President Horn also stated that the club women of Lubbock

were offering a scholarship of \$100.00 for some woman to be selected by themselves. The Board on motion accepted all these scholarships and thanked the donors of them. All scholarships were to be awarded under rules to be prescribed by the faculty.

The question of a two weeks' vacation for Miss Robinson, stenographer in the president's office, was referred to the President with power to act.

At this juncture Lieutenant Hugh Killin, formerly of John Tarleton College, was introduced to the Board. He stated that he had been in actual service across seas, and had taken part in several of the major engagements.

The President of the college was authorized to employ Mr. Killin as instructor in military tactics for the coming year, provided the Department of War would approve his selection, and provided equipment could be obtained for a company of not fewer than one hundred students, who might select a course of this kind.

The matter of insurance on the college buildings was brought up. It was directed that business manager, R. M. Chitwood, should make a study of the practice of the state at other schools, and of insurance rates on various kinds of policies; and that he be directed to make a report on this subject with suitable recommendations at the next meeting of the Board.

The condition of construction at the Administration Building and the status of possible penalties on the contractors for the delay in completion was next brought to the attention of the board. Secretary Meadows and business manager Chitwood were appointed a special committee to secure legal advice, and to handle this matter. They were instructed to send legal notifications to the architects, the contractors, and the bondsmen of the contractors, to the effect that the building was not completed on July 1st, as the contract calls for, and that penalties were accruing at the rate of five hundred dollars per day since that time. They were also instructed to take legal advice as to what

steps should be taken in regard to paying further estimates on that building, and to be guided accordingly. They were also to get legal advice as to the effect on the contract if they should take partial possession of the building, provided the contractors signed waivers as to this possession constituting an acceptance.

On motion the Board directed that Mr. Kimbro, Mr. Chitwood, and Mr. Horn be appointed a committee to go before the Chamber of Commerce and undertake to secure financial help in raising a budget for athletics to the extent of \$10,000.00 per annum for the total budget.

Secretary Meadows was appointed a committee of one to act with the architects in opening bids on several buildings for which bids had been duly called by advertisement.

On the poultry plant all the bids received were much above the limit of the \$10,000.00 available. Accordingly, all bids on the poultry plant were rejected, and the architects were directed to revise their specifications, and ask for new bids, to be in at as early a date as might be practicable.

In the matter of sidewalks, there were four bids presented, only two of which were in exact accordance with specifications. The contract was let to the lower of these two bidders, namely, to Theo Montgomery, at twenty cents per square foot, for approximately twenty-five thousand square feet of sidewalk, the location for which was to be furnished by the architects.

In the matter of the cafeteria, the contracts were let to the lowest bidders, as follows:

General contract, Ramey Bros.	\$17.465 00
Plumbing, Korieth	4 000 00 4,485.00
Wiring, Ashe	3 140 00 5,490.00
Total	\$24 605 00 27,440.00

It was directed that a feeder should also be installed for \$2,450.00 to be charged against the engineering equipment.

The Board then adjourned at 12:50 for the purpose of taking lunch at the President's residence, and of returning to a session at 2 P.M.

At 2 P.M. the Board re-assembled with Vice-President Underwood presiding, with the same members present that were present at the morning session.

The architect stated that they had revised and cut down the specifications for the dairy barn, so that the bids at present were within the limits. The deductions were approved by Mr. W. L. Stangel, professor of animal husbandry. Accordingly, contracts were let for the dairy barn as follows:

General work, Ramey Bros.	\$18 000 00	20,520.
Plumbing, Korieth	3 000 00	2,720
Wiring, Ashe	1 020 00	
Total	\$22 020 00	24,270.00

Professor Stangel was notified that he might order equipment for the dairy barn to the extent of not more than \$6,000.00, provided orders for all the equipment were placed not later than August 15th. It was stated that any money remaining after that time would be expended for the general purposes of the institution.

There was some discussion of the exact location for the dairy barn. The Board expressed a willingness to allow Professor Stangel to select location, but stated that if it were practicable, to keep the location where it had originally been planned, they would prefer that this be done. The matter was left in the hands of a committee consisting of Messrs. Horn,

Hedrick and Stangel, with power to act. Mr. Stangel finally promised to wire his preference in the matter, not later than Wednesday, July 22nd.

Architect Hedrick reported that the Textile Building and home economics building were practically completed, lacking a few finishing touches. The Board had already carefully inspected these buildings. On motion the Board duly ordered that W. C. Hedrick be given authority to finally accept these buildings, and to make final payment for same as soon as in his judgment the few remaining touches on the building should be completed.

After some discussion the Board ordered that oil should be used as fuel in the heating plant. Business Manager Chitwood was given authority to make final contract for this oil.

Secretary C. W. Meadows presented a communication from Wilcox & Flood, accountants, offering to install a system of book-keeping for the college, and to supervise its start at a cost not to \$425.00. The matter was referred to the secretary and the business manager, with power to act.

The matter of electric light fixtures for the Administration Building and the Home Economics Building was discussed. Two bids had been submitted. One from the Egan Fixture Company of Dallas, \$4,116.15, not including lamps. The other from the General Electric Company, amounting to \$3,048.63. A letter was presented from the Independent Electric Company of El Paso, asking for delay until they could submit bids. The Board declined to make this delay on the ground that the Independent Electric Company had had the same opportunity as others to obtain specifications from the office of the State Board of Control, and to bid upon them.

Accordingly, Mr. Hedrick was instructed to go carefully over the lists submitted by the Egan Company and the General Electric Company, and to award the contract to the General Electric Company as the lowest bidder unless, in his judgment, there were sufficient differences in the style of fixtures to be furnished to justify taking the higher bid.

A communication was presented from H. D. Phillips, manager of the Lubbock Telephone Company, discussing the matter of individual telephone service versus a PEX board service.. Mr. Phillips recommended the latter. He offered to put in one thirty line switch board at \$6.00 monthly, four central office trunks at \$7.50, or \$30.00 monthly, and individual stations at \$1.50 each monthly.

On motion, the Board ordered that the private exchange service be installed on this basis.

It was reported to the Board that the following purchases of equipment for the Texas Technological College had been made by the State Board of Control on June 12th, 1925:

C. A. Bryant Company, Dallas	D. S.	\$ 3 633 14
Singer Sewing Machine, Austin	6 machines D.S.	328 32
Library Bureau, Dallas	Library	1 163 10
Voss & Koock, Austin	D. S.	256 50
Rix Furniture Company, Lubbock	Lib.	199 00
Wichita School Supply Co., Wichita Falls	Chem.	7 468 42
Wichita School Supply Co., Wichita Falls	Phys.	5 657 65
Wichita School Supply Co., Wichita Falls	Bio.	2 272 61
Wichita School Supply Co., Wichita Falls	Chem.	1 016 90
Wichita School Supply Co., Wichita Falls	Agr.	2 840 84
Bickley Bros., Houston, Texas	D.S.	5 761 81
Swann-Schulle, Austin	D.S.	222 48
Swann-Schulle, Austin	General	14 015 59
Swann-Schulle, Austin	Lib.	63 99

Not yet awarded:

Electric Range	\$ 99 00
Electric Washing Mach	145 00
Electric Stove	235 00

Dining room suite	200 00
Gas Machine	3485 00
Lantern	330 00
Lantern	330 00
Light Fixtures	3048 63

\$ 7872 63

Recapitulation:

Biology	\$ 5 000 00	2272 61	2727 39
Chemistry	15 000 00	11970 32	3029 68
Domestic S	18 000 00	10881 25	7118 75
Physics	10 000 00	6317 65	3682 35
General	20 000 00	19905 06	94 94
Library	7 500 00	1426 09	6073 91

\$ 75 500 00 \$53,962 98 \$ 21,537 91

The President presented a list of equipment asked for by the dean of the engineering college, for general engineering purposes. The president and the dean of engineering were authorized to let contracts on this equipment to the lowest bidders in their judgment, all contracts to be placed not later than August 15th, and not to exceed in total amount the \$25,000.00 appropriation for that purpose.

The President likewise reported that on recommendation of Robert & Company contracts for textile equipment had been awarded as follows:

	Regular Selling Price	Special Price to Texas Tech
Saco-Lowell	\$ 8630 61	\$ 5508 68
H & B Amer Machine Co	5810 35	2905 18
Edwin Howard	4151 14	2075 58
Whitin Machine Works	18001 21	9529 11
Foster Machine Co.	400 00	200 00

	Regular Selling Price	Special Price to Texas Tech
Universal Winding Co.	\$ 1480 00	\$ 740 00
C. B. Sargent Sons Corp	718 00	359 00
Draper Corporation	1339 75	
C. & K. Loom Works	3338 00	1669 00
Stafford Company	1090 25	545 13
Hopedale Mfg. Co.	547 90	272 45
John Royle & Sons	600 00	600 00
Warp Com. Mach. Co.	579 50	289 75
Sipp Machine Co.	800 00	800 00
Curtis & Marble Mch. Co.	2865 00	1910 08
Hemphill Co.	3250 00	1625 00
Scott & Williams	1140 00	570 00
Williams Mfg. Co.	242 00	121 00
H. Brinton Co.	649 80	324 90
Sou. Tex. Mch. Co.	410 00	305 00
Paramount Tex. Mch. Co.	172 00	86 00
Marrow Machine	380 00	190 00
H. G. Mayer	1610 00	1410 00
Amer. Foundry Mch. Co.	490 50	245 25
Franklin Process Co.	375 00	187 50
Hussong Dey Machine Co.	325 00	162 50
Henry L. Scott & Co.	1283 00	1165 00
Browne & Sharpe Mfg. Co.	101 00	101 00
Woonsocket Nap. Mch. Co.	2840 00	1420 00
Totals	<u>\$ 63620 00</u>	<u>\$ 35318 11</u>

On motion the Board approved all of the above contracts as recommended by Mr. Robert.

The following estimates were submitted by Mr. Robert, Mr. Shannon, and Mr. Camp:

	<u>Selling Price</u>	<u>Cost to Texas Tech</u>
1. Additional textile machinery	\$ 20000 00	\$ 20000 00
2. Freight and erection	10000 00	10000 00
3. Shafting, hangers, pulleys	500 00	500 00
4. Air cleaning & card stripping system	5000 00	3300 00
5. Humidifying system	4700 00	3500 00
6. Motors and electrical appa.	10000 00	6000 00
7. Chains and chain cases	2250 00	1350 00
8. Power wiring (6200 00)	6200 00	6200 00
9. General Supplies	8000 00	8000 00
Contracts let see above	63620 00	35318 11
Totals	\$ 130270 00	\$ 95168 11

On motion the Board authorized the same committee consisting of Robert Shannon, Camp, and Horn to let contracts in accordance with the above estimates, provided that all such contracts can be let by August 15th, with the understanding that any amounts contracted for by that time may be expended for other allied purposes needful for the institution.

Specific attention was called to the fact that all items in the emergency appropriation will lapse and return to the general treasury of the state, unless at least contracted for by August 31st, 1925. The president was given authority to see that any amounts available not otherwise contracted for were expended for purposes needed by the institution, not later than August 31st.

The president reported that expenditures for dishes, for cafeteria, and for domestic science department were being selected by Misses Harris and Weeks, and that expenditures for geological department were being made by Dr. Patton of that department.

On motion the Board adjourned to meet again in Lubbock on August 15th, on which date the architects assured the Board the Administration Building would be ready for acceptance.

Signed

C. W. Meadows, Sec'y.

BOARD MINUTES

AUGUST 15, 1925

Chairman Carter read a communication from the Board of the State of Texas, dated August 10, 1925, in relation to the placing of the building. It was also stated that Mr. Richard of the State of Texas, who was to be heard on the matter, had been given a hearing.

Architect Reardon reported that the Administration Building was complete, except for the two stairways and the entrance to the building. He stated that there had been a delay in the completion of the building, but that it was now ready for acceptance.

Fort Worth, Texas
August 15, 1925

Pursuant to adjournment on July 18th, the Board of Directors of the Texas Technological College met at 10 a.m., August 15th, 1925, in the office of President A. G. Carter, in the Star-Telegram Building, in Fort Worth, Texas.

Roll call showed that there were present: Chairman A. G. Carter, who presided; R. A. Underwood, Mose Newman, H. T. Kimbro, and Mrs. F. N. Drane. President P. W. Horn, Business Manager R. M. Chitwood, Architect W. C. Hedrick, and Professor Wm. J. Miller, dean of engineering, were also present. Telegrams were read from Mr. Carpenter and Mrs. DeGroff, explaining the cause of their absence. There was also a telephone communication from Mr. Meadows, giving similar explanation. It was stated that Mr. Clifford B. Jones was not in the state.

Chairman Carter read a communication from the regent of the Texas Rooms of the Confederate Memorial Literary Society, in regard to the placing of the medallion of Abraham Lincoln with those of others on the Administration Building of the college. It was also stated that Mr. Richard of Weatherford was present and would like to be heard on the matter. The hour of 2:30 was set apart for giving him a hearing.

Architect Hedrick reported that the Administration Building was complete, except for the two stairways near the center of the building. He stated that these had been delayed on account of the non-arrival of the last cars of artificial stone. He stated, however, that the final car of this stone had already been shipped from Fort Worth, and that the remainder would be sent by express within three days. He stated definitely that the building would be completed by August 25th.

On motion of Mr. Kimbro, seconded by Mr. Newman, the Board unanimously ordered that the building be tentatively accepted now, and that it be regarded as complete, and that full payment

be made when such payment should be authorized by a committee consisting of Underwood, Newman, Chitwood, Kimbro, Horn, and Hedrick. The same motion also provided that the building be not entered until waivers were signed by Ramey Brothers, to the effect that such occupancy would not constitute a final acceptance. It was ordered that fifteen thousand dollars be with-held from complete payment until final acceptance was recommended by the committee named. It was also ordered by the Board, in the same motion, that the same conditions apply to the Textile Building.

On motion of Mrs. Drane, seconded by Mr. Newman, the architects were authorized to expend \$77 for two sump drains for the Administration Building.

Architect Hedrick also reported having received bids from several contractors for laying a four-inch pipe line from the oil storage tank to the power house. He recommended that the contract be let to the lowest bidders, namely, Young & Pratt, for \$1.10 per foot for approximately thirteen hundred feet of this pipe. On motion the Board unanimously adopted this recommendation.

Attention was called to the fact that officers for the Board for the calendar year, 1925, had never been selected. The following were unanimously elected: Chairman, A. G. Carter; Vice Chairman, R. A. Underwood; Treasurer, Clifford B. Jones; Secretary, R. M. Chitwood.

Mrs. Drane reported having received a bill from Ellison Brothers for \$3,905.25 for furniture. It was moved by Underwood, seconded by Newman, and unanimously ordered by the Board that this bill be approved for payment when approved by Mrs. Drane.

Bids were opened in regard to the erection of the poultry plant. All these bids were higher than the amount available, and hence all were rejected. The matter was referred back to a committee consisting of A. H. Leidigh, W. L. Stangel, W. C. Hedrick, and P. W. Horn with power to act, and to let the contract when it could be done within the limits of the money available.

Bids were also opened for the wiring and the installation of the power in the Textile Building. These bids ran as follows:

August 15, 1925

Eugene Ashe Electric Company	\$ 4500 00
Schroeder Electric Company	5508 00
The Independent Electric Company	14000 00

On motion it was ordered by the Board that the contract be let to the lowest bidders, namely, to the Eugene Ashe Electric Company for \$4,500.00.

It was moved by Mr. Kimbro, and seconded by Mr. Newman, that the salary of Mr. Chitwood as secretary of the Board be placed at \$4,250 provided in the opinion of competent legal advisers it would be legal for this to be done, and that such transfer of title and duties and salaries should become effective September 1st. The Board unanimously so ordered.

President Horn announced that Doctor Splawn, Doctor Bizzell, Senator Mayfield, and President R. Q. Lee have accepted invitations to speak at the opening exercises of the college on September 30th and October 1st. He expressed the hope that all members of the Board who could conveniently do so would be on hand at that time. The Board especially directed that the locating committee of the college and Governor Neff be remembered when invitations to attend these exercises were sent out.

Attention was called to the fact that expense accounts by Board members or others be presented promptly so that they could be paid before the end of the fiscal year, August 31st.

Architect Hedrick reported that the bidders on the Dairy Barn had been under a misunderstanding as to the matter of plastering, and hence had omitted \$1,500 on this item. He recommended that the Board allow \$800 additional for this purpose, with the understanding that Ramey Brothers stand the expense of the remainder. This was adopted by the Board.

In the matter of athletics, Chairman Carter announced that he would subscribe \$500 additional to the athletic fund, thus supplementing the amount subscribed by other members of the Board at the previous meeting.

The matter of changing the location of the athletic field was referred to a committee, consisting of Freeland, Hedrick, and Horn, with power to act.

The President was instructed to look carefully into the matter of the proper presentation of bills at the close of the fiscal year, and the proper expenditure of any surplus that might remain in any of the funds.

Chairman Carter announced the appointment of the following committees of the board as standing committees for the year:

Executive Committee: Carter, Underwood, Jones, Mrs. Drane
 Building Committee: Carpenter, Kimbro, Mrs. DeGroff
 Local Affairs Committee: Underwood, Kimbro, Jones
 Finances Committee: Meadows, Newman, Underwood
 Legislative Matters: Jones, Newman, Carpenter

In each instance the first named is chairman of the committee. The chairman of the Board and the President of the College are ex-officio members of all committees. The Board ratified the appointment of these committees.

At the hour of 2:30, Mr. Richard of Weatherford and a group of ladies from Ft. Worth representing the various Confederate Memorial organizations, appeared before the Board, and were given a full hearing, on the matter of the Lincoln medallion. Members of the committee asked for an expression of sentiment on the part of the Board. Mr. Underwood spoke for the Board, and then called upon President

August 15, 1925

Horn to make a statement. It was pointed out that eight of the nine men born in America were outstanding Southern men, two of them were Confederate Generals, and none of them was born north of Mason & Dixon's Line. Attention was also called to the fact that it was the intention of the Board, in due time, to honor many others of the outstanding people of America. It was agreed that they would be glad to place in a prominent portion of the building a bust or statue or oil painting of Jefferson Davis. This seemed to meet with somewhat general approval.

On motion the Board adjourned.

 Chairman

 Secretary

Fort Worth, Texas
October 27, 1925

The Board of Directors of the Texas Technological College met in regular session at 10:00 o'clock on Tuesday, October 27th, 1925, in the office of the Chairman, Mr. Amon G. Carter, in the Fort Worth Star-Telegram Building.

Chairman Carter not being present, Vice-Chairman R. A. Underwood presided at the meeting. Roll call showed the following members present: R. A. Underwood, C. B. Jones, Mose Newman, Mrs. F. N. Drane, C. W. Meadows, and H. T. Kimbro.

Dr. P. W. Horn, President of the College, and R. M. Chitwood, Secretary to the Board, were also present.

The minutes of the special meeting of August 15, were read and approved without change. President Horn submitted the enrollment figures of the college of the date of October 22, 1925, as follows:

	Freshmen	Advanced	Total
Agriculture	52	8	60
Home Economics	52	14	66
Engineering	272	40	312
Liberal Arts	<u>351</u>	<u>117</u>	<u>468</u>
Total	727	179	906
Men	649		
Women	<u>265</u>		
Total	906		

On motion of Mr. Clifford B. Jones, seconded by Mrs. Drane, the thanks of the Board was tendered President Horn and Secretary Chitwood for the able manner in which the affairs of the College had so far been conducted.

President Horn submitted the following recommendations for faculty appointments:

Edgar Shelton, Assoc. Prof. of Drawing and Architecture,	at \$375.00 per month
James D. Murdough, Assoc. Prof. of Civil Engineering,	at 412.50 per month
Robert D. Campbell, Instructor in Drawing,	at 225.00 per month
Louis D. Ames, Prof. of Mathematics, at	300.00 per month
Mrs. Eunice J. Gates, Instructor in English, at	133.33 per month
Mrs. R. A. Studhalter, Instructor in Biology, at	133.33 per month
Mrs. J.M. Marshall, Instructor in Chemistry, at	100.00 per month

On motion of Mr. Meadows, seconded by Mr. Kimbro, the Board approved the appointments recommended by President Horn.

President Horn made a full statement to the Board concerning the accident and death of George Crow who had been a student in the College but who died from injuries received in a football game. On motion of Mr. Jones, seconded by Mr. Meadows, payment of Crow's hospital bills from local funds was authorized by the Board.

There was discussion by President Horn and the members of the Board of the desirability of arranging for a painting, bust, or statue of Jefferson Davis, to be placed in one of the buildings, or on the campus.

There was also discussion of the placing of a tablet on the campus to contain suitable wording in commendation of the work done by the West Texas Chamber of Commerce and other citizens of the West Texas in creating sentiment in behalf of the establishment of the college. On motion of Mr. Jones, seconded by Mr. Meadows, the Chairman was authorized to appoint a committee of three to consider these two matters. The Chairman named on this committee Messrs. Kimbro, Jones, and Carter.

On motion of Mrs. Drane, seconded by Mr. Meadows, Mr. Jones was appointed to procure expert advice on the design of the

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heating plant.

On motion by Mr. Newman, seconded by Mr. Kimbro, the secretary was instructed to request Mr. John W. Carpenter, chairman of the building committee, to send from his organization an expert to look over the heating plant and report whether, in his judgment, the plant had been properly and substantially built. Mr. Carpenter had previously stated that he would be glad to send a man from his company to make this inspection.

The secretary was instructed to consult an attorney for the purpose of ascertaining whether it would be legal to withhold payment to Ramey Brothers of \$5,323.80, due them for work on the Cafeteria Building until after Ramey Brothers had satisfied the Board that all mechanics' liens against the Administration Building had been satisfied.

The Textile Building having been certified by the architects as in all respects finished, payment to the contractor of the full amount of the contract price was ordered.

The secretary was instructed to confer with the members of the Board of Control with regard to the bond made by Bickley Brothers, and other furniture dealers, guaranteeing the delivery of furniture purchased from them by October 1st, and, if possible, to collect the amount of the bond from those dealers who had delayed their shipments.

On motion by Mr. Newman, seconded by Mr. Jones, the secretary was instructed to thank Governor Miriam A. Ferguson in behalf of the Board for her recent action in granting a deficiency warrant to the Texas Technological College in the sum of \$58,180.00.

The following is a copy of the deficiency warrant presented to and approved by Governor Ferguson:

TEXAS TECHNOLOGICAL COLLEGE

ADMINISTRATION - Contingent
For Teachers' salaries:

"Chemistry"	6,000.00
"Engineering"	9,000.00
"English"	2,500.00
"Mathematics"	2,500.00

Departmental Maintenance

"Contingent"-	5,000.00
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Total	58,180.00
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After discussion by members of the Board, on motion of Mr. Meadows, seconded by Mrs. Drane, the question of insurance on the college buildings and contents was referred to the Local Affairs Committee with power to act.

Mr. Kimbro offered the following written motion: In view of the Law forbidding the expenditure of any money appropriated by the State of Texas to the state institutions without authorization and supervision of the Board of Directors, I move that the Chairman appoint a committee of three members of the Board, or as many as he may see fit, to serve as committee on expenditures and business management; that the secretary of the Board be made the Secretary of this committee and that he be instructed to request all administrative officers and heads of all departments of the college to submit an itemized statement of their probable necessities for the year ending August 31, 1926; and that no contracts or purchases whatever be made by any employee of the institution without the approval of the Secretary and this committee.

On motion of Mr. Newman, seconded by Mr. Meadows, the motion was adopted after being amended to read as follows: In view of the Law forbidding the expenditure of any money appropriated by the State of Texas to the state institution without authorization and supervision of the Board of Directors, I move that the Local Affairs Committee of this Board serve as a Committee on expenditures and business management; that the secretary of this committee and that he is instructed to request all administrative officers, and heads of all departments of the College to submit an itemized statement of their probable necessities

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for the year ending August 31, 1926; and that no contracts or purchases whatever be made by any employee of the institution without the approval of the Secretary and this Committee.

There being no further business, the Chairman declared the meeting adjourned.

(A. G. Carter)

Chairman

R. M. Chitwood

Secretary