

TEXAS TECHNOLOGICAL COLLEGE

LUBBOCK, TEXAS

MINUTES OF BOARD OF DIRECTORS MEETING

1952-1953

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February 12, 1953

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The Board of Directors of Texas Technological College met in special session in the Bluebonnet Room of the Driskill Hotel in Austin, Texas at 10:00 A. M. on Thursday, February 12, 1953. The following directors were present: Chairman Thompson, Benson, Wooldridge, Ince and Pfluger. In addition, President Jones and Vice President and Comptroller Pennington were present.

The meeting was called to order by Chairman Thompson with Mr. R. U. Simon, Vice-President of R. F. Ball Construction Company, Inc., present.

749. Upon motion by Mr. Pfluger, seconded by Mr. Benson, the Board accepted the Science Building subject to completion of the few remaining minor items, waived the late penalty clause, and authorized final payment when the remaining items are completed and approved by President Jones and Vice President and Comptroller Pennington.

Mr. Simon left the meeting.

750. President Jones presented the agenda under the date of January 31, 1953 and recommended its approval. Upon motion by Mr. Pfluger, seconded by Mr. Benson, the Board approved the first seventeen pages of the agenda (Items No. 523 to 748, inclusive). A copy of the agenda is attached and made a part of these Minutes. (Attachment No. 1).

751. President Jones presented the Summer School Budget for 1953 and recommended its approval. Upon motion by Mr. Pfluger, seconded by Mr. Benson, the Board approved the budget for Summer School, 1953, as shown in the agenda in a total amount of \$145,985.00. A bound copy of the Summer School budget is being mailed to each individual receiving a set of these Minutes.

752. Upon motion by Mr. Ince, seconded by Mr. Pfluger, the Board approved the Memoranda of Agreements between Texas Technological College and the West Texas Audio-Visual Services as set out in the agenda, and authorized Dr. Jones to sign for the college. The Memoranda of Agreements are attached to and made a part of these Minutes. (Attachment No. 4).

753. Upon motion by Mr. Ince, seconded by Mr. Benson, the Board approved Research Contract No. DA-23-072-ORD-491 in the amount of \$3,000.00 between Texas Technological College and the United States Army for research work in connection with Qualitative Kinetic Investigation of Aromatic Substituents for Sulfinic Acid Azides, and authorized Mr. M. L. Pennington, Vice President and Comptroller to sign for the college. The original copy of the contract is on file in the Office of the Vice President and Comptroller.

754. Upon motion by Mr. Wooldridge, seconded by Mr. Ince, the Board approved the agreement between Texas Technological College and The University of Texas, A. & M. College of Texas, University of Oklahoma, Oklahoma A. & M. College, University of Tulsa, and Louisiana State University for inter-institutional planning in the petroleum sciences and authorized President Jones to sign the agreement. The agreement is attached to and made a part of these Minutes. (Attachment No. 3).

755. Upon motion by Mr. Ince, seconded by Mr. Pfluger, the Board authorized the purchase from the Surplus Fund in the State Treasury of twenty-eight (28) Texas Technological College Building Bonds, Series 1949, Nos. 1011 to 1038, inclusive, denominations of \$1,000.00, interest at 1.50%, maturing June 15, 1953, from the Citizens National Bank, Lubbock, Texas, at par and accrued interest to maturity.

756. Upon motion by Mr. Benson, seconded by Mr. Ince, the Board approved the leasing of the building at 1218 Avenue H to Mr. Hugh McKelvy of Lubbock, Texas, effective February 20, 1953, for one year, with an option to renew, at a rate of \$175.00 per month, and authorized Mr. M. L. Pennington, Vice President and Comptroller, to sign the lease for the college. A copy of the contract is attached to and made a part of these Minutes. (Attachment No. 8)

757. Upon motion by Mr. Pfluger, seconded by Mr. Wooldridge, the Board approved the request from the American Business Club of Lubbock to use Jones Stadium for the 1953 Annual Boys' Club Rodeo. A copy of the Memorandum of Agreement is attached to and made a part of these Minutes. (Attachment No. 5).

758. Upon motion by Mr. Pfluger, seconded by Mr. Ince, the Board approved the request from the State Highway Department for an additional 0.284 acre for the Right-of-Way Easement through college property and the proposed bill. The property is described as follows:

A tract of land being a part of and out of the northeast 1/4 of Section 1, Block E-2 in Lubbock County, Texas, and being more particularly described by metes and bounds as follows:

Beginning at the intersection of the north boundary line of the said northeast 1/4 section and the northwest right-of-way line of the Seagraves Branch of the P & SF Railroad;

Thence West a distance of 247.6 feet with the north boundary line of the said northeast 1/4 section to a point;

Thence South a distance of 60 feet to a point;

Thence East a distance of 165.4 feet with a line 60 feet south of and parallel to the north boundary line of the said northeast 1/4 section to a point in the said northwest railroad right-of-way line;

Thence North 53° 53' East a distance of 101.8 feet with the said railroad right-of-way line to the place of beginning;

Containing 0.284 acre of land more or less.

The proposed bill is attached to and made a part of these Minutes. (Attachment No. 7).

759. Upon motion by Mr. Ince, seconded by Mr. Pfluger, the Board approved the proposed bill authorizing the Board of Directors of Texas Technological College to convey to the City of Lubbock a tract of land not to exceed seven and one-half ($7\frac{1}{2}$) acres for a site for a City Auditorium-Coliseum. The bill is attached to and made a part of these Minutes. (Attachment No. 6).

760. Upon motion by Mr. Wooldridge, seconded by Mr. Ince, the Board approved the sale of the Museum's 1950 Model Chevrolet, 1/2 Ton Pickup, Motor No. HBA 125687, to Tom C. Holden of Lubbock, Texas for \$851.56, the proceeds of the sale to be credited to the Museum account. Mr. Holden was high bidder at a public opening of bids requested through an advertisement in the Avalanche-Journal.

761. Upon motion by Mr. Wooldridge, seconded by Mr. Pfluger, the Board approved the following:

- (1) An extra to the contract with W. G. McMillan for the installation of a third coat of plaster in the Museum Rotunda in the amount of \$320.58 to be paid from the West Texas Museum Association funds.
- (2) Extras to the contract with W. G. McMillan on the Wings to the Administration Building:

Installing one deadlock at west entrance
door to basement.....\$15.00

Installing one fire lock on east basement
entrance door..... 22.50

Installing one deadlock on President's
south exterior door..... 15.00

Keying cylinder locks for master key set-up
at President's offices..... 10.00
TOTAL.....\$62.50

The extras are to be used in determining the architect's fee.

(3) Expenditures from the Building Funds of 1949 for the clocks, wire, relays and installation as follows:

Petroleum Engineering Building\$123.55

Music Building\$340.18

Science Building\$329.88

The equipment can be purchased only from IBM. The installation is to be made by the college. No credit is to be given to the architect.

(4) An extra in the amount of \$3,236.40 to the contract with Tidmore Construction Company of Lubbock for the Addition to the Stadium to compensate for the increase in labor costs caused by the unavoidable delay in securing National Production Authority's approval for the construction, as follows:

Carpenters	17,160 hrs. @ \$2.25	- \$38,610	\$2.35 -	\$40,326.00
Common Labor	17,376 hrs. @ \$1.31 $\frac{1}{4}$	- \$22,806	\$1.40 -	\$24,326.40
		<u>\$61,416</u>		<u>\$64,652.40</u>
				61,416.00
				<u>\$ 3,236.40</u>

The extra is in keeping with the terms of the contract.

762. Upon motion by Mr. Ince, seconded by Mr. Wooldridge, the Board accepted the Student Union Building from W. G. McMillan, Contractor, and authorized final payment.

763. On motion by Mr. Pfluger, seconded by Mr. Ince, the Board approved payment in the amount of \$380.00 from the Building Funds of 1949 to Frank O. Bennett of Lubbock, Texas to furnish all labor, materials and equipment necessary to change the inscription in the frieze course over the entrance to the Science Building from "Science Bldg." to "Science".

764. On motion by Mr. Wooldridge, seconded by Mr. Pfluger, the Board referred the question of the purchase of a suitable organ for the Music Department to the Finance Committee for study and recommendation to the Board. (Committee: Mr. Benson, Mr. Price and Mr. McLaughlin).

765. On motion by Mr. Ince, seconded by Mr. Wooldridge, the Board approved the requests for out-of-state leave to Mr. E. D. Walker, Auditor, Mr. C. F. Libby, Supervising Custodian, and Mr. William M. Gosdin, Superintendent of Grounds, to attend the first meeting of the Physical Plant Directors of Universities and Colleges in the Rocky Mountain Region in Albuquerque, New Mexico, on February 23, 24 and 25, 1953.

766. Upon motion by Mr. Ince, seconded by Mr. Pfluger, the Board accepted for the Department of Mechanical Engineering one six cylinder, Ford Industrial 1952 Model Motor, Serial No. 1844, Type JA-1002, valued at \$600.00 from the Lubbock Auto Company, Inc., at a total cost of \$24.00 and authorized Dr. Jones to convey the gratitude of the Board to Mr. Harry Morris, President of the Lubbock Auto Company, Inc.

767. On motion by Mr. Ince, seconded by Mr. Pfluger, the Board changed the date of the meeting scheduled on April 11, 1953 to April 18, 1953, changed the date of the meeting scheduled on May 25, 1953 to May 18, 1953, and approved the date of May 18, 1953 for the inauguration of President E. N. Jones.

768. Upon motion by Mr. Ince, seconded by Mr. Benson, the Board approved the following schedule of charges for students who use the services of the Infirmary but have not paid the Student Health and Activity Fee:

Clinic Visit.....\$ 3.00
 Hospital.....\$ 5.00 per day,
 plus charges for laboratory work and drugs.
 One suture.....\$ 5.00
 Each additional suture.....\$ 1.00
 Minor surgery.....\$10.00

769. Upon motion by Mr. Pfluger, seconded by Mr. Wooldridge, the Board instructed the Executive Committee and Dr. Jones to study the question of a Vice President for Development and to report back at a later meeting. (Committee: Mr. Price, Mr. Thompson and Mr. Benson).

770. Upon motion by Mr. Ince, seconded by Mr. Wooldridge, the Board agreed to delay the election of officers as required by the bylaws until the next meeting as only five members were present and no new appointments had been made.

Adjournment--The Board adjourned at 12:30 P. M., Thursday, February 12, 1953, until its next meeting on Saturday, April 18, 1953, to be held at 9:30 A. M. in the Office of the President, Texas Technological College, Lubbock, Texas.


 M. L. Pennington
 Acting Secretary

MLP:c(f)

February 16, 1953

Attachments:

1. The Agenda, Item No. 750.
2. Brahman Foundation Herd, Item No. 537.
3. Memorandum of Agreement for Joint Planning in Petroleum Sciences Among Institutions of the Southern Region, Item No. 754.
4. Memoranda of Agreements between "Tech" and "A.V.S.", Item No. 752.
5. Contract with American Business Club, Item No. 757.
6. Proposed Bill Authorizing Site for City Auditorium-Coliseum, Item No. 759.
7. Proposed Bill Authorizing Easement for State Highway Purposes, Item No. 758.
8. Lease-Rental Agreement, Avenue H Property, Item No. 756.

TEXAS TECHNOLOGICAL COLLEGE
OFFICE OF THE PRESIDENT
LUBBOCK, TEXAS

January 31, 1953

TO THE HONORABLE MEMBERS OF THE BOARD
OF DIRECTORS OF TEXAS TECHNOLOGICAL COLLEGE

Gentlemen:

I am submitting herewith the agenda for Texas Technological College for consideration of the Board of Directors at a meeting to be held in Lubbock, Texas, February 14, 1953:

RECOMMENDED ACTIONS

Office of the Vice President
and Comptroller (Purchasing)

523. Accept the resignation of Mrs. Helen G. Elliott as Typist, effective at the close of the day, January 31, 1953. (Budgeted salary, \$2,100.00 for 12 months).

524. Employ Miss Billie L. Berry as Typist, effective February 1, 1953 through August 31, 1953, at a salary rate of \$2,100.00 for 12 months, vice Mrs. Helen G. Elliott, resigned. (Budgeted salary).

525. Accept the resignation of Mrs. Grace D. Prigmore, Stenographer and Clerk, effective at the close of the day, January 8, 1953. (Budgeted salary, \$2,200.00 for 12 months).

526. Employ Mrs. Jeanne H. Wheeler as Stenographer and Clerk, effective January 13, 1953 through August 31, 1953, at a salary rate of \$2,200.00 for 12 months, vice Mrs. Grace D. Prigmore, resigned. (Budgeted salary).

Office of the Vice President
and Comptroller (General Services)

527. Accept the resignation of Mrs. Patsy Jean Barnes, Secretary, Alumni Office, effective at the close of the day, January 31, 1953. (Was paid as follows: \$180.00 for the month of November, 1952; \$200.00 per month for the months of December and January, 1953).

528. Employ Mrs. Winona (Mark) Killgore as Secretary, Alumni Office, effective February 1, 1953 through August 31, 1953, at a salary rate of \$180.00 per month, vice Mrs. Patsy Jean Barnes, resigned.

I.B.M. Office

529. Accept the resignation of Mrs. Nell Yarbrough, I.B.M. Operator, effective at the close of the day, December 31, 1952. (Budgeted salary, \$2,200.00 for 12 months).

530. Employ Mrs. Joan Barbara Harris as I.B.M. Operator, effective January 16, 1953 through August 31, 1953, at a salary rate of \$1,800.00 for 12 months, vice Mrs. Nell Yarbrough, resigned. (Budgeted salary, \$2,200.00 for 12 months).

Placement Office

531. Accept the resignation of Miss Gladys McCormick, Clerk, effective at the close of the day, December 31, 1952. (Budgeted salary, \$2,100.00 for 12 months).

532. Employ Miss Marjorie Cone as Clerk, effective January 2, 1953 through August 31, 1953, at a salary rate of \$2,100.00 for 12 months, vice Miss Gladys McCormick, resigned. (Budgeted salary).

Agricultural Education

533. Correct Item Number 413, Board Minutes of December 6, 1953, to read from April 24, 1953 to May 5, 1953, instead of April 17, 1953 to April 29, 1953.

Agricultural Engineering

534. Transfer the sum of \$300.00 from Maintenance, Equipment and Travel, Account Number 470, to Maintenance, Equipment and Travel, Department of Agricultural Engineering. (Unallocated Maintenance)

Agricultural Engineering

535. Grant the Department of Agricultural Engineering permission to accept for instructional purposes on a permanent loan basis, a cut-away Model B John Deere Farm Tractor from the John Deere Plow Company, Dallas, Texas.

Agronomy

536. Transfer the sum of \$300.00 from Maintenance, Equipment and Travel, Account No. 470, to Maintenance, Equipment and Travel, Department of Agronomy. (Unallocated Maintenance)

Animal Husbandry

537. Grant the Department of Animal Husbandry permission to receive on a loan basis one Brahman cow and one Brahman bull from Burke Brothers of Corsicana, Texas. (See attachment No. 2).

538. Approve the sale of 9,430 pounds of sumac sorghum seed at \$10.25 per cwt., total \$966.58, to Hunt and Tipps Grain and Seed Company, Lubbock, Texas. This sale was made in November, 1952.

539. Approve the sale of 20 commercial hogs to Plains Hog Company, Lubbock Texas, on November 21, 1952, for the sum of \$915.43:

12 head tops	3,125 lbs. @ \$16.75	-- \$523.43
8 head B's	2,450 lbs. @ 16.00	-- <u>392.00</u>
Total - - - - -		<u>\$915.43</u>

540. Approve the sale of 22 commercial hogs to Plains Hog Company, Lubbock, Texas, November 26, 1952, for the sum of \$1,027.65:

13 head tops	3,405 lbs. @ \$17.00	-- \$578.85
9 head B's	2,805 lbs. @ 16.00	-- <u>448.80</u>
Total - - - - -		<u>\$1,027.65</u>

541. Approve the sale of one Hereford Bull, Tech Domino Anxiety 6th to Dunbar Estate, San Antonio, Texas, on November 26, 1952, for a net amount of \$817.50.

542. Approve the sale of 14 commercial hogs to Plains Hog Company, Lubbock, Texas, on December 12, 1952, for the sum of \$599.11:

10 tops	2,425 lbs. @ \$16.75	---\$406.18
4 B's	1,225 lbs. @ 15.75	--- <u>192.93</u>
Total - - - - -		<u>-\$599.11</u>

543. Approve the sale of 37 commercial hogs to Plains Hog Company, Lubbock, Texas, on December 17, 1952, for the sum of \$1,566.45:

29 tops	6,885 lbs. @ \$17.00	-\$1,170.45
8 B's	2,475 lbs. @ 16.00	- <u>396.00</u>
Total - - - - -		<u>\$1,566.45</u>

544. Approve the sale of 23 commercial hogs to Plains Hog Company, Lubbock, Texas, on December 19, 1952, for the sum of \$826.50:

22 tops	4,710 lbs. @ \$17.00	---\$800.70
1 hog	215 lbs. @ 12.00	--- <u>25.80</u>
Total - - - - -		<u>\$826.50</u>

545. Approve the sale of chickens and turkeys on November 26 and December 8, 1952, in the amount of \$1,075.56.

Chemistry and Chemical Engineering

546. Appoint Mrs. Margaret Kimball as Part-time Instructor in Chemistry for the spring semester, 1952-53, at a salary rate of \$1,200.00.

547. Accept the resignation of Mrs. Jimmie Lee Carr, Secretary, effective at the close of the day, December 31, 1952. (Budgeted salary, \$1,600.00 for 12 months).

Chemistry and Chemical Engineering

548. Employ Miss Margie Mitchell as Secretary, effective January 7, 1953 through August 31, 1953, at a salary rate of \$1,600.00 for 12 months, vice Mrs. Jimmie Lee Carr, resigned. (Budgeted salary).

Education

549. Accept the resignation of Mrs. Margaret Knight, Secretary, effective at the close of the day, January 27, 1953. (Budgeted salary, \$2,400.00 for 12 months).

550. Employ Mrs. Ann Payne as Secretary, effective January 28, 1953 through August 31, 1953, at a salary rate of \$2,400.00 for 12 months, vice Mrs. Margaret Knight, resigned. (Budgeted salary).

551. Accept the resignation of Miss Mary Frances Sheffield, Half-time Secretary, effective at the close of the day, December 1, 1952. (Budgeted salary, \$1,500.00 for 12 months).

552. Employ Mrs. Jean Cox as Half-time Secretary, effective December 2, 1952 through August 31, 1953, at a salary rate of \$1,500.00 for 12 months, vice Miss Mary Frances Sheffield, resigned. (Budgeted salary).

English

553. Accept the resignation of Miss Jane Gilmore, Teaching Fellow, effective at the close of the day, January 31, 1953. (Budgeted salary, \$1,000 for the long session, 1952-53). (Lapse \$500.00 appropriated to Teaching Fellows).

Foreign Languages

554. Change the title and salary of Dr. Charles B. Qualia, Professor and Head Department of Foreign Languages at a salary rate of \$6,000.00 for 9 months to Professor of Foreign Languages at a salary rate of \$5,700.00 for 9 months, effective February 1, 1953 through June 15, 1953. (At Dr. Qualia's request).

555. Change the title and salary of Mr. Alfred Bell Strehli, Assistant Professor of Spanish, at a salary rate of \$4,000.00 for 9 months to Assistant Professor of Spanish and Acting Head Department of Foreign Languages, for the spring semester, 1952-53, at a salary rate of \$4,300.00 for 9 months.

556. Appoint Mr. Carl Henninger as Associate Professor of Foreign Languages, for the spring semester, 1952-53, at a salary rate of \$1,000.00. (Modified Service).

Geology

557. Appoint Mrs. Zelda Ray Underwood as Part-time Instructor in Geology, effective February 1, 1953 through June 15, 1953, at a salary rate of \$850.00.

558. Transfer from Unallocated Salaries (Account No. 307) the sum of \$1,000.00 to the Teaching Fellows Account in Geology.

559. Appoint Mr. Walter Paul Kessinger as a Teaching Fellow in Geology, effective February 1, 1953 through June 15, 1953, at a salary rate of \$500.00 for the period.

560. Appoint Mr. Kirby E. La Prade as a Teaching Fellow in Geology, effective February 1, 1953 through June 15, 1953, at a salary rate of \$500.00 for the period.

Government

561. Grant continued leave of absence to Dr. Byron R. Abernethy, Professor of Government, for the spring semester, 1952-53.

562. Lapse the sum of \$135.00 from the budgeted amount of \$1,580.00 set up for Student Assistants. (This amount is to be reappropriated for Student Assistants in the Self-Evaluation Program). (Re: 624)

Health and Physical Education and Recreation

563. Accept a gift of \$1,000.00 from the American Business Club of Lubbock, Texas--"These funds are to be used by the Texas Tech swimming team in pursuit of its intercollegiate activities or in accordance with the wishes of the College Administration." (Re: 625)

History, Anthropology and Sociology

564. Lapse the sum of \$49.98 from the Maintenance, Equipment and Travel Account. A special appropriation of \$250.00 was made by Item No. 217, Board Minutes of November 1, 1952, to pay the travel expense of Dr. Carl C. Rister to the American Historical Association meeting in December, 1952. (This represents the unexpended balance).

Journalism

565. Transfer from Unallocated Salaries (Account No. 307) the sum of \$500.00 to Teaching Fellow Account in Journalism).

566. Lapse \$1,900.00 budgeted for Assistant Professor of Journalism for the spring semester, 1952-53. (This position will not be filled).

567. Appoint Mr. Rollin Herald as Part-time Instructor in Journalism for the spring semester 1952-53, at a salary rate of \$475.00.

567-A. Appoint Miss Jane Gilmore as a Teaching Fellow in Journalism for the spring semester 1952-53, at a salary rate of \$500.00.

568. Accept for the Journalism Department a gift of an autographed portrait of the late Colonel Louis J. Wortham, the first General Manager of the Fort Worth Star-Telegram, from Dr. Clifford B. Jones, President Emeritus of Texas Technological College. (Value \$5.00)

Music

569. Approve an honorarium in the amount of \$50.00 to Mr. Travis Shelton, Southern Methodist University, Dallas, Texas, for his services as guest conductor in the Choral Clinic on December 6, 1952. This is to be charged against Maintenance, Equipment and Travel Fund.

Physics

570. Accept the resignation of Dr. Chester Meek McKinney, Jr., Associate Professor of Physics, effective at the close of the day, January 31, 1953. (Budgeted salary, \$4,500.00 for 9 months). (Lapse the balance of \$2,250).

571. Accept the resignation of Mr. Russell Jack Steffy, Assistant Professor of Physics, effective at the close of the day, January 31, 1953. (Budgeted salary, \$3,800.00 for 9 months). (Lapse the balance of \$1,900).

572. Appoint Mr. Thomas Edward Kilpatrick as Temporary Instructor in Physics for the period, February 1, 1953 through June 15, 1953, at a salary of \$1,500.00. (Basis, \$3,000.00 for 9 months).

573. Appropriate from the unappropriated balance, the sum of \$900.00 to Student Assistants Account. (This will be used to employ additional student assistants in the laboratory since a replacement for Dr. McKinney will not be made for the spring semester).

Speech

574. Accept for the Speech Department 500 record selections from Lubbock Radio Station K F Y O. These records will be utilized in practical training of radio and television students. (Value \$25.00)

Office of the Dean of Arts and Sciences

575. Accept the resignation of Mrs. Jackie Stembridge, Secretary, effective at the close of the day, January 3, 1953. (Budgeted salary, \$2,000 for 12 months).

576. Employ Mrs. Hazel Vernon Zorns as Secretary, effective January 5, 1953 through August 31, 1953, at a salary rate of \$1,920.00 for 12 months, vice Mrs. Jackie Stembridge, resigned. (Budgeted salary, \$2,000.00 for 12 months).

Accounting

577. Lapse \$667.00 from the budgeted amount of \$1,250.00 set up for Teaching Fellows. This amount will not be needed in this account for the spring semester.

578. Appropriate from the unappropriated balance, the sum of \$350.00 to the Part-time Faculty Account. (\$667.00 has been lapsed in the account for Teaching Fellows).

579. Accept the resignation of Mr. Sam W. Chisholm, Part-time Instructor in Accounting, effective at the close of the day, December 31, 1952. (Budgeted salary, \$600.00 for the fall semester, 1952-53).

580. Appoint Mr. Curtis L. Miles as Part-time Instructor in Accounting, effective January 5, 1953 through January 31, 1953, at a salary rate of \$133.33, vice Mr. Sam Chisholm, resigned. (Budgeted salary).

Business Education and Secretarial Administration

581. Change the contract of Mr. Harrison J. Cameron, Jr., Assistant Professor of Business Education and Secretarial Administration, effective January 1, 1953 through June 15, 1953 to read: Base contract, \$4,100.00 for 9 months, plus \$200.00 for Evening Program Work.

582. Grant Mr. Harrison J. Cameron, Assistant Professor of Bus. Education permission to engage in the instruction of a specific group of employees for Clowe and Cowan Company, Lubbock, Texas, and to receive compensation from Clowe and Cowan for his services. The work will be non-credit; will meet between 12 and 18 times; and each session is to be for 90 minutes.

Clowe and Company will pay the College \$2.00 per session for the use of the College classroom facilities and will pay Mr. Cameron \$14.00 per session for his services.

Architecture

583. Grant leave of absence to Dr. Elizabeth Sasser, Assistant Professor of Architecture, for the spring semester, 1952-53.

584. Appoint Mr. John S. McKaughan as Temporary Instructor in Architecture for the spring semester 1952-53, at a salary rate of \$1,500.00.

585. Appoint Mr. Fred Beasley as Part-time Instructor in Architecture, for the spring semester 1952-53, at a salary rate of \$450.00.

Textile Engineering

586. Appoint Mr. Jack Towery as Part-time Instructor in Textile Engineering for the period, February 1, 1953 to May 31, 1953, at a salary rate of \$599.08. (To be paid from Department of Textile Engineering). Revise the contract of Mr. Towery in Cotton Research (Research Textile Engineer) from \$6,240.00 for 12 months to: \$472.73 per month for February, March, April and May, 1953; and \$520.00 per month for the months, June, July and August, 1953. (To be paid from Cotton Research Funds).

Applied Arts

587. Waive the General Property Deposit for the following Short Courses: Applied Arts 111, July 6-10; Applied Arts 113, July 6-10; and Applied Arts 513, July 6-10, 1953. (Summer School, 1953). (Applied Arts 112, July 6-10)

Foods and Nutrition and Institutional Management

588. Grant leave of absence to Miss Martha Buttrill, Assistant Professor of Foods and Nutrition as follows:

1. A leave of absence for the period beginning February 1, 1953, and continuing to the beginning of the first semester, September 16, 1953.
2. To return to teaching duty September 16, 1953 for that semester as approved and agreed upon.
3. At the close of the fall semester 1953-54, Miss Buttrill will have completed 30 years of teaching service. According to her own wishes, request for retirement will be honored and resignation accepted.

589. Revise the contract date of Mrs. Kathryn G. Conover, Part-time Instructor in Institutional Management, to read: February 1, 1953 through June 15, 1953, instead of September 15, 1952 to January 31, 1953, at a salary of \$135.00 for the period.

590. Revise the contract date of Miss Shirley Frances Schulz, Part-time Instructor in Institutional Management to read: February 1, 1953 through June 15, 1953, instead of September 15, 1952 through June 15, 1953, at a salary rate of \$450.00 for the period.

Home Economics Education

591. Transfer from the Unallocated Account, Maintenance, Equipment and Travel (Account No. 470) the sum of \$200.00 to Maintenance, Equipment and Travel Account. The additional funds are needed due to increased Travel cost necessitated by the insistence of the Texas Education Agency that the Home Economics Division use several area schools for Practice Teaching.

Graduate Studies

592. Approve the Bulletin for the Division of Graduate Studies, 1953-54, published in December 1952 as Volume XXVIII, Number 9.

Library

593. Accept the resignation of Mrs. Mary E. Lacey as Order Clerk, effective at the close of the day, December 18, 1952. (Budgeted salary, \$2,000.00 for 12 months).

594. Employ Mrs. Phyllis J. Edwards as Order Clerk, effective January 2, 1953 through August 31, 1953, at a salary rate of \$2,000.00 for 12 months, vice Mrs. Mary E. Lacey, resigned. (Budgeted salary).

595. Accept the resignation of Mrs. Beatrice Mayhon, Reference Clerk, effective at the close of the day, December 11, 1952. (Budgeted salary, \$2,100.00 for 12 months; Mrs. Mayhon's contract was for 6 months only).

596. Accept the resignation of Mrs. Naomi Barker, Order Clerk, effective at the close of the day, January 31, 1953. (Budgeted salary, \$2,200.00 for 12 months).

597. Employ Mrs. Elizabeth M. Johnson as Reference Clerk, effective January 13, 1953 through April 30, 1953, at a salary rate of \$2,100.00 for 12 months, vice Miss Beatrice Mayhon, resigned. (Budgeted salary). (Mrs. Johnson is replacing Miss Charlotte Monasch who is on leave of absence until May 1, 1953).

598. Appropriate from the unappropriated balance, the sum of \$116.73 to the Books, Periodicals and Binding Account in the Library to cover the cost of out-of-print publications dated back in the 18th and 19th centuries and giving valuable information on the background of our monetary and financial system.

599. Grant the Library permission to purchase from Dr. W. M. Pearce, Jr., Associate Professor of History, the following books: (1) The Life of George Washington, by John Marshall, Vol. 1 and 2, 1932. Price \$3.00; (2) Memoirs of the Private and Public Life of William Penn by Thomas Clarkson, 1827. Price \$2.00. The present market value of the books is in excess of the price indicated above.

600. Accept for the Library a gift of a 10-volume set of Chambers Encyclopedia from Dr. Thor J. Beck of Hanover, Indiana, a former Professor of French and German at Texas Technological College. (Value \$10.00)

Museum

601. Lapse the amount of \$207.40 from the Maintenance, Equipment and Travel Account.

602. Appropriate from the unappropriated balance, the sum of \$207.40 to the Secretary salary account.

603. Change the contract of Miss Noyce Jennings from Secretary to Technical Help for the month of January 1953, at a salary rate of \$200.00 for the month. (To be paid from Technical Help and Student Assistants Account).

604. Employ Miss Dorothy Rylander as Secretary, effective January 2, 1953 through August 31, 1953, at a salary rate of \$3,000.00 for 12 months, vice Miss Noyce Jennings, transferred to Technical Help). (Budgeted salary, \$2,600.00 for 12 months).

College

605. Accept for the Texas Technological/Museum a gift in the amount of \$2,000.00 from Dr. Clifford B. Jones, President Emeritus of Texas Technological College.

Animal Husbandry (Account No. 532)

606. Accept the resignation of Mr. W. T. Finney, Farm Repairman, effective at the close of the day, November 30, 1952. (Budgeted salary, \$1,700.00 for 12 months).

Agronomy (Account No. 535)

607. Employ Mr. Homer R. Pruett as Nursery Foreman for the period, January 12, 1953 through August 31, 1953, at a salary rate of \$2,000.00 for 12 months, plus house and utilities, vice Charles C. Maberry, resigned. (Budgeted salary, \$2,020.00 for 12 months, plus house and utilities).

608. Approve the sale of 49 bales of cotton, 25,048 pounds at 29 cents per pound, less \$25.00 compress charge and \$2.00 light bale penalty, net \$7,236.92, on January 20, 1953 to Cochran Brothers, Inc., Lubbock, Texas. The cotton was produced on the Agronomy Farm during the 1952 session.

Maintenance of Buildings and Building Equipment

609. Grant leave of absence to Mr. George W. Hartin, Painter, without pay, for the period, November 21, 1952 to February 6, 1953. (Health reasons).

610. Accept the resignation of Mr. Edwin E. Patton, Cabinetmaker, effective at the close of the day, January 26, 1953. (Budgeted salary, \$3,700.00 for 12 months, but Mr. Patton was only receiving \$3,600.00 for 12 months).

611. Employ Mr. James L. Benton as Cabinetmaker, effective January 19, 1953 through August 31, 1953, at a salary rate of \$3,400.00 for 12 months, vice Mr. Edwin E. Patton, resigned. (Budgeted salary, \$3,700.00 for 12 months).

612. Accept the resignation of Mr. Jewell E. Buster as Locksmith, effective at the close of the day, November 29, 1952. (Budgeted salary, \$2,200.00 for 12 months).

Cotton Research

613. Revise the contract of Mr. Jack Towery, Research Textile Engineer, from \$6,240.00 for 12 months to: \$472.73 per month for February, March, April and May, 1953; and \$520.00 per month for the months, June, July and August, 1953. (To be paid from Cotton Research Funds); and appoint Mr. Towery as Part-time Instructor in Textile Engineering for the period, February 1, 1953 to May 31, 1953, at a salary rate of \$599.08. (To be paid from Department of Textile Engineering).

Dormitory Systems (Maintenance and Cleaning)

614. Grant leave of absence, without pay, to Mr. Alfred T. Lynch, Maintenance Man, for the period, February 1, 1953 to June 1, 1953. (The request is necessitated due to Mr. Lynch's ill health).

Texas Tech College Bookstore

615. Change the salary rate of Mr. Dean Keller, Manager of Textbook Department, from \$3,300.00 for 12 months to \$3,600.00 for 12 months, effective January 1, 1953 through August 31, 1953.

Athletics

616. Accept the resignation of Mr. Jack Mitchell, Assistant Coach, effective at the close of the day, December 31, 1952. (Budgeted salary, \$7,000.00 for 12 months--was on 5-year contract which would have expired January 31, 1956).

617. Appoint Mr. Horace Monroe Sherrod, Jr., as Assistant Football Coach, effective January 21, 1953 through January 31, 1954, at a salary rate of \$5,800.00 for 12 months, vice Mr. Jack Mitchell, resigned. (Budgeted salary, \$7,000.00 for 12 months). (To be paid from Athletic Funds).

618. Appoint Mr. James Wyatt Posey as Assistant Football Coach, effective February 1, 1953 through January 31, 1954, at a salary rate of \$6,700.00 for 12 months. (Budgeted salary, \$6,500.00 for 12 months).

619. Appoint Mr. Wade Hampton Walker as Assistant Football Coach, effective February 1, 1953 through January 31, 1954, at a salary rate of \$6,700.00 for 12 months. (Budgeted salary, \$6,300.00 for 12 months).

620. Appoint Mr. Buist Lamb Warren as Assistant Football Coach, effective February 1, 1953 through January 31, 1954, at a salary rate of \$6,400.00 for 12 months. (Budgeted salary, \$6,000.00 for 12 months).

Athletics

621. Appoint Mr. Polk Fancher Robison as Associate Professor of Health and Physical Education and Recreation and Basketball Coach, effective June 1, 1953 through May 31, 1954, at a salary rate of \$6,400.00 for 12 months. (Salary is to be paid \$4,000.00 from Health and Physical Education and Recreation; and \$2,400.00 from Athletics). (Budgeted salary, \$6,000.00 for 12 months).

Student Health Service

622. Employ Mrs. Hattie M. Childress as Registered Nurse, effective January 15, 1953 through August 31, 1953, at a salary rate of \$225.00 per month. (Budgeted salary).

Editor, College Bulletins and Public Information

623. Appropriate from the unappropriated balance, the sum of \$400.00 to the Maintenance, Equipment and Travel Account. (This amount is to be used to help defray the expense of news releases and other expenses in planning for the National Cotton Congress which will be on the Texas Technological College campus from June 25 through 27, 1953).

General Expense, Miscellaneous

Self Evaluation Program

624. Appropriate from the unappropriated balance, the sum of \$643.00 to the Self-Evaluation program. This amount to be used to pay Dr. J. William Davis a salary of \$508.00 for half-time duties from June 5 to July 15, 1953 and to pay a Student Assistant a salary of \$135.00 for the period, June 5 to August 28, 1953. (Re: 562)

Gifts

625. Accept a gift of \$1,000.00 from the American Business Club of Lubbock, Texas--"These funds are to be used by the Texas Tech swimming team in pursuit of its intercollegiate activities or in accordance with the wishes of the College Administration." (Re: 563)

Miscellaneous

626. Approve a charge of two dollars per meeting for use of College classroom facilities by outside groups organized to study for non-credit under a member of the College faculty.

627. Correct Board Item 654, 2-9-52, to read in the amount of \$1,083.99 instead of \$1,076.40.

Scholarship

628. Approve the establishment of a Scholarship by the Alpha Sigma Chapter of Delta Kappa Gamma to help in the recruitment of promising young women for the teaching profession. This scholarship is to be designated as the Mary W. Doak Scholarship. The proposed announcement for the 28th Catalog is given below:

The Mary W. Doak Scholarship. The Alpha Sigma Chapter of Delta Kappa Gamma has established the Mary W. Doak Scholarship to help in the recruitment of promising young women for the teaching profession. The scholarship covers tuition and other entrance fees to the amount of \$40.00 each semester for one year and is to be awarded to a sophomore or junior who has been in residence at Texas Technological College for at least one year. Applications should be made to the Chairman of the Committee on Scholarships and Awards.

Lectures, Clinics and Conferences (Account No. 336)

629. Appropriate from the unappropriated balance, the sum of \$850.00 and approve an honorarium in the amount of \$850.00 to Mrs. Edna Bryte Bishop for her services in connection with a short course in the Department of Clothing and Textiles from July 20-25, 1953.

630. Appropriate from the unappropriated balance, the sum of \$350.00 and approve an honorarium in the amount of \$350.00 to Mrs. Marjorie Batchelder McPharlin for her services in connection with a workshop in the Department of Applied Arts from July 6-10, 1953.

631. Appropriate from the unappropriated balance, the sum of \$383.00 and approve an honorarium in the amount of \$383.00 to Dr. Robert G. Foster for his services in connection with a workshop in Family Relations from June 22, 1953 to July 3, 1953. The expense of this workshop to be prorated to the participating departments on the basis of enrollment.

Lectures, Clinics and Conferences (Account No. 336)

632. Appropriate from the unappropriated balance, the sum of \$225.00 and approve an honorarium in the amount of \$225.00 to Miss Edna Marie Jones for her services in connection with a workshop in Music Education from July 6-12, 1953.

633. Approve an honorarium in the amount of \$400.00 to Dr. Fred McKinney for his services in connection with a workshop in Counseling and Guidance from June 10-12, 1953. (The appropriation approved by Item Number 511, Board Minutes, December 6, 1952).

634. Appropriate from the unappropriated balance, the sum of \$1,200.00 for the 1953 cooperative workshop on Supervisory Leadership from July 20 to August 7, 1953.

Summer School, 1953

Clothing and Textiles

635. Waive the General Property Deposit for the following Short Courses: Clothing 512, July 20-25; Clothing 513, July 20-25; Clothing 511, July 27-31; and Clothing 411 (Date to be determined) for the Summer, 1953.

Geology

636. Waive the regular Student Health and Activity Fee for the student who registers for the Geology Summer Field Course during the summer of 1953. A \$2.00 Health Fee will be substituted. This fee, in turn, will be paid by the College to New Mexico Highlands University, which will supply medical care.

637. Approve the Geology Summer Field Course for the summer of 1953. The field camp is located at Highland Village, near Las Vegas, New Mexico. A fee of \$90.00, payable in advance at Texas Technological College Business Office, will be required for each six weeks term of each student. The College will pay Highland University for meals at the rate of \$2.15 per day, per student, and lodging at the rate of \$1.00 per week, per student.

Graduate Studies

638. Waive the Student Health and Activity Fee during each or both of the terms of the Summer Session 1953, for Graduate Students registered for thesis only, who are not on the campus to pursue the thesis preparation.

History, Anthropology and Sociology

639. Approve the Anthropology Summer Field Courses for the summer of 1953. The students in these courses pay the regular tuition fees, receive resident credit on their work and pay their own board and lodging.

640. Waive the Student Health and Activity Fee for students taking Anthropology 336 and 337 for the second term of the Summer School, 1953. (This is a field course and will take the student out of the State).

Home Economics Education

641. Waive the General Property Deposit for the following Short Course in Home Economics Education 413, July 23-28, 1953.

Home Management

642. Waive the General Property Deposit for the following Short Courses: Home Management 411, June 3-16; Home Management 412, June 17-27; and Home Management 413, June 30 to July 10, 1953.

Miscellaneous (Non-Resident Registration Fee)

643. Approve the non-resident registration fee of \$50.00 for six-week term of Summer School. For non-resident students who enroll for less than 4 semester hours in any six-week term, the registration fee is \$12.50 per semester hour.

Out-of-State Leaves: I recommend your approval of the following out-of-state leaves without loss of pay by the staff members listed below:

644. Grant permission to Mr. Stanley E. Anderson, Assistant Professor of Animal Husbandry, to go to Oklahoma City, Oklahoma, March 12-16, 1953, to coach and accompany Livestock Judging Team which is to compete in Inter-collegiate Livestock Judging Contest; expenses to be paid from Department of Animal Husbandry Maintenance Account.

645. Grant permission to Dr. Donald Ashdown, Director of Greenbug Research, to go to Omaha, Nebraska, January 28-February 1, 1953, to attend the Annual Meeting of the National Association of Wheat Growers and to make progress report on Greenbug Research being conducted at PanTech Farms by Texas Technological College in cooperation with the U. S. Department of Agriculture; expenses to be paid from Greenbug Research Funds.

646. Grant permission to Mr. W. P. Clement, Registrar and Director of Admissions, to go to Minneapolis, Minnesota, April 18-22, 1953, to attend the Annual Meeting of the American Association of Collegiate Registrars and Admissions Officers; expenses to be paid from Office of the Registrar Maintenance Account.

647. Grant permission to Mr. W. C. Cole, Manager of Texas Tech College Bookstore, to go to New York City, New York, April 18-23, 1953, to attend Annual Meeting of the National Association of College Stores; expenses to be paid from Texas Tech College Bookstore Funds.

648. Grant permission to Mr. Joseph S. Dwyer, Professor and Head Department of Industrial Engineering and Engineering Drawing, to go to Stillwater, Oklahoma, January 12-14, 1953, to attend Management Conference on Work Planning for Effective Accomplishment; expenses to be paid from Department of Industrial Engineering and Engineering Drawing Maintenance Account.

649. Grant permission to Mr. Gordon E. Gatherum, Assistant Professor of Agronomy, to go to Albuquerque, New Mexico, January 20-23, 1953, to attend the 1953 Annual Meeting of the American Society of Range Management, at no expense to the College.

650. Grant permission to Mr. Joe L. Haddon, Assistant Professor of Music, to go to Stillwater, Oklahoma, April 29-May 1, 1953, to act as adjudicator at Oklahoma State Band Festival, at no expense to the College.

651. Grant permission to Dr. F. G. Harbaugh, Professor of Animal Husbandry and Veterinarian, to go to Knoxville, Tennessee, December 29, 1952-January 2, 1953, to examine a herd of cows in connection with a study of fluorosis for the Aluminum Company of America, at no expense to the College.

652. Grant permission to Dr. Emmett Hazlewood, Professor and Head Department of Mathematics, to go to State College, New Mexico, January 1-4, 1953, to attend a meeting of the Southwestern Section of the Mathematical Association of America; expenses to be paid from Department of Mathematics Maintenance Account.

653. Grant permission to Mr. J. Russell Heitman, Professor and Head Department of Journalism, to go to Washington, D. C., January 17-24, 1953, to attend the Presidential Inauguration, at no expense to the College.

654. Grant permission to Dean Dysart E. Holcomb, Division of Engineering, to go to Charlottesville, Virginia and other cities in the southeast, March 6-12, 1953, to meet with Textile Engineering Advisory Committee (in Atlanta, Georgia) and to interview applicants for the position as Head of the Textile Engineering Department; expenses to be paid from Office of the Dean of Engineering Maintenance Account.

655. Grant permission to Dr. P. Merville Larson, Professor and Head Department of Speech, to go to Greenville, South Carolina, March 27-April 6, 1953, to accompany students to the Southern Speech Association Forensic Meet and Student Congress and to attend meetings of the faculty sessions of the Southern Speech Association; expenses to be paid from from Maintenance Account in the Department of Speech and from Account Number 1105, Forensic Activities.

656. Grant permission to Dr. P. Merville Larson, Professor and Head Department of Speech, to go to Chicago, Illinois, April 7-12, 1953, to accompany students to National Students Congress of Delta Sigma Rho and to participate in the functions of the faculty advisory and evaluation committees of same; expenses to be paid from Account Number 1105, Forensic Activities.

Out-of-State Leaves (continued)

657. Grant permission to Mr. Archie L. Leonard, Associate Professor of Agricultural Economics, to go to Oklahoma City, Oklahoma, December 11-13, 1952, to attend the Annual Meeting of the Oklahoma Society of Farm Managers and Rural Appraisers, at no expense to the College.

658. Grant permission to Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Sayre, Oklahoma, February 24-25, 1953, to judge Aberdeen Angus Sale cattle being exhibited by the Southwestern Aberdeen Angus Breeders, at no expense to the College.

659. Grant permission to Mr. Koy L. Neeley, Associate Professor of Animal Husbandry, to go to Broadview, New Mexico, January 15, 1953, to attend Dairy Meeting, at no expense to the College.

660. Grant permission to Mr. Ronald E. Schulz, Assistant Professor of Speech, to go to Cincinnati, Ohio, December 27, 1952-January 1, 1953, to attend convention of Speech Association of America and Educational Theatre Association, at no expense to the College.

661. Grant permission to Dr. Per G. Stensland, Head Adult Education Program, to go to Chicago, Illinois, December 1-7, 1952, to take part in the planning and orientation work set up by the Fund for Adult Education; to serve as leader of two of the planning sessions on Methods of Adult Education and of the Test Region, at no expense to the College.

662. Grant permission to Dr. Per G. Stensland, Head Adult Education Program, to go to Chicago, Illinois, January 18-21, 1953, to attend a meeting of the Mass Media Development Committee of the Fund for Adult Education, at no expense to the College.

663. Grant permission to Dr. R. W. Strandtmann, Professor of Biology, to go to Santa Fe, New Mexico, January 28-February 3, 1953, to serve as special consultant for the Federal Security Agency, Public Health Service, at no expense to the College.

664. Grant permission to Dr. Donald J. Tate, Professor and Head Department of Business Education and Secretarial Administration, to go to Chicago, Illinois, February 11-16, 1953, to attend the annual convention of the National Association of Business Teacher Training Institutions; expenses to be paid from Department of Business Education and Secretarial Administration Maintenance Account.

665. Grant permission to Dr. R. S. Underwood, Professor of Mathematics, to go to State College, New Mexico, January 1-4, 1953, to attend a meeting of the Southwestern Section of the Mathematical Association of America; expenses to be paid from Department of Mathematics Maintenance Account.

666. Grant permission to Dean Margaret W. Weeks, Division of Home Economics, to go to Kansas City, Missouri, June 23-26, 1953, to attend the 44th Annual Meeting of the American Home Economics Association; expenses to be paid from Office of the Dean of Home Economics Maintenance Account.

Short Leaves: The following short leaves of absence without loss of pay have been granted staff members listed below:

667. Mr. O. V. Adams, Professor of Civil Engineering, to go to Amarillo, Texas, January 21, 1953, to attend a meeting of the Texas Society of Professional Engineers, at no expense to the College.

668. Mr. Stanley E. Anderson, Assistant Professor of Animal Husbandry, to go to Fort Worth, Texas, January 30-February 3, 1953, to accompany Livestock Judging Team to participate in the Intercollegiate Contest; expenses to be paid from Department of Animal Husbandry Maintenance Account.

669. Dr. Albert Barnett, Professor of Education and Psychology and Director of Testing and Counseling Center, to go to Austin, Texas, December 4-6, 1953, to attend the annual meeting of the Texas Psychological Association; expenses to be paid from Guidance Center Funds.

670. Mr. Bartley E. Bess, Jr., Teaching Fellow in Psychology, to go to Austin, Texas, December 4-6, 1952, to attend the annual meeting of the Texas Psychological Association; expenses to be paid from Guidance Center Funds.

Short Leaves (continued)

671. Mr. W. A. Blackwell, Assistant Professor of Electrical Engineering, to go to Earth, Amarillo and Abernathy, Texas, December 1, 1952, to accompany group of Electrical Engineering students on inspection tour of Southwestern Public Service Company facilities, at no expense to the College.

672. Mr. Fred W. Boren, Assistant Professor of Animal Husbandry, to go to Fort Worth, Texas, January 31-February 5, 1953, to accompany Meats Judging Team to participate in the contest in conjunction with the Exposition and Fat Stock Show; expenses to be paid from Department of Animal Husbandry Maintenance Account.

673. Dr. John S. Carroll, Professor and Head Department of Education, to go to Wichita Falls, Texas, to attend the annual conference of the Texas Congress of Parents and Teachers, and Sweetwater, Texas, to attend a session of the In-Service Education Program which Texas Tech is directing; expenses to be paid from Adult Education Department Funds and from Department of Education Maintenance Account. (November 18-21, 1952).

674. Dr. John S. Carroll, Professor and Head Department of Education, to go to the Gail School District, December 9, 1952, to follow up on the work of the Gail Extension Class and to prepare a study in collaboration with the Texas Education Agency, at no expense to the College.

675. Dr. John S. Carroll, Professor and Head Department of Education, to go to Austin, Gladewater and Galveston, Texas, to attend annual Midwinter Conference called by State Commissioner of Education, to check further on IBM experiment directed by Tech, and attend Annual Meeting of Texas Association for Supervision and Curriculum Development; expenses to be paid from Department of Education Maintenance Account. (Jan. 8-10; 12-13; 14-16, 1953).

676. Miss Geraldine Clewell, Associate Professor of Home Economics Education, to go to Lamesa, Texas, February 7, 1953, at the invitation of Dr. J. W. Edgar, Commissioner of Education, Texas Education Agency, Austin, Texas, to assist as consultant in the In-Service training meeting for teachers of homemaking in supervisory Area II; expenses to be paid from Department of Home Economics Education Maintenance Account.

677. Miss Geraldine Clewell, Associate Professor of Home Economics Education, to go to Snyder, Texas, February 14, 1953, at the invitation of Dr. J. W. Edgar, Commissioner of Education, Austin, Texas, to assist as consultant in the In-service Training Meeting for teachers of homemaking in supervisory Area II; expenses to be paid from Department of Home Economics Education Maintenance Account.

678. Mr. Herbert Colvin, Instructor in Music, to go to Brownwood, Texas, February 9, 1953, to accompany Louis Roney, Tenor, in Civic Music Concert, at no expense to the College.

679. Dr. J. William Davis, Professor and Head Department of Government, to go to El Paso, Texas, December 12-14, 1953, to attend a meeting of the Border Conference; expenses to be paid from Athletic Department Funds.

680. Miss Lola Marie Drew, Associate Professor of Home Management, to go to Dallas, Texas, February 1-4, 1953, to attend the American Gas Association Home Service Workshop; expenses to be paid from Department of Home Management Maintenance Account.

681. Mr. W. L. Ducker, Professor and Head Department of Petroleum Engineering, to go to Amarillo, Texas, January 21-23, 1953, to attend the annual meeting of the Texas Society of Professional Engineers; expenses to be paid from Petroleum Engineering Fund.

682. Mr. W. L. Ducker, Professor and Head Department of Petroleum Engineering, to go to Austin, Texas, January 28-31, 1953, as a member of the Education Committee of the Texas Society of Professional Engineers, to confer with Dean Woolrich and Professor Ferguson of same committee, on business originating at Annual Meeting in Amarillo, Texas; expenses to be paid from Petroleum Engineering Funds.

683. Mr. Joseph S. Dwyer, Professor and Head Department of Industrial Engineering and Engineering Drawing, to Fort Worth, Texas, December 1-2, 1953, to attend lecture given by Warren Lamb, Manchester, England, on the Laban-Lawrence system of personal effort assessment, at no expense to the College.

Short Leaves (continued)

684. Mr. Edward Dwyer, Student Helper, Animal Husbandry, to go to Fort Worth, Texas, January 28-February 9, 1953, to accompany Beef Cattle Herdsman and assist with care and showing of beef cattle entered in the Southwestern Exposition & Fat Stock Show; expenses to be paid from Department of Animal Husbandry Maintenance Account.

685. Mr. Ted E. Edwards, Assistant Professor of Education, to go to Austin Texas, December 8-10, 1952, to represent Texas Tech College at the Second Annual Southwestern College Conference on Educational Administration at The University of Texas, at no expense to the College.

686. Miss Katherine Evans, Associate Professor of Education, to go to Gail School District, December 9, 1952, to follow up on the work of the Gail Extension Class, and to prepare a study in collaboration with the Texas Education Agency, at no expense to the College.

687. Miss Katherine Evans, Associate Professor of Education, to go to Galveston, Texas, January 13-17, 1953, to meet with representatives of cooperating institutions to make plans for the State Supervision Workshop which is to be held at Texas Tech July 20-August 8, 1953, and to serve as leader for three Section meetings of the Texas Association of Supervision and Curriculum Development; expenses to be paid from Department of Education Maintenance Account.

688. Miss Jean K. Ewing, Assistant Dean of Women, to go to El Paso, Texas, November 27-December 1, 1952, to attend sessions of the Texas State Teachers' Association and Texas State Deans' Association; expenses to be paid from Office of the Dean of Women Maintenance Account.

689. Dr. N. C. Fine, Assistant Dean of Agriculture, to go to Mineral Wells Texas, January 22-23, 1953, to attend an Annual Meeting of the Association of Texas Soil Conservation District Supervisors; expenses to be paid from Office of the Dean of Agriculture Maintenance Account.

690. Dr. Sterling H. Fuller, Assistant Professor of Government, to go to Dallas, Texas, December 12-15, 1952, to attend the Regional Conference on Universities and World Affairs; expenses to be paid from Department of Government Maintenance Account.

691. Mr. Charles Golightly, Student Helper, Animal Husbandry Department, to go to Fort Worth, Texas, February 7-9, 1953, to accompany experimental steers to market in Fort Worth and obtain slaughter weights, grade and dressing percentages for class reports on experiment; expenses to be paid from Department of Animal Husbandry Maintenance Account.

692. Mr. W. M. Gosdin, Superintendent of Care and Maintenance of Grounds, to go to College Station, Texas, December 1-3, 1952, to attend the annual meeting of the Texas Turf Conference; expenses to be paid from Care and Maintenance of Grounds Maintenance Account.

693. Mr. Joe L. Haddon, Assistant Professor of Music, to go to Galveston, Texas, February 11-15, 1953, to attend Texas Music Educators Annual Clinic, at no expense to the College.

694. Mr. Joe L. Haddon, Assistant Professor of Music, to go to Weslaco, Texas, April 16-19, 1953, to act as adjudicator at Interscholastic League Music Festival, Region 9, at no expense to the College.

695. Dr. T. Earle Hamilton, Associate Professor of Foreign Languages, to go to Houston, Texas, January 9-11, 1953, to preside at the installation of a Chapter of Sigma Delta Pi at The University of Houston, at no expense to the College.

696. Mr. L. G. Harmon, Professor of Dairy Manufactures, to go to Muenster, Texas, December 18, 1952, to study cheddar cheese manufacturing processing with students in Dairy Manufactures 431, Cheesemaking; expenses to be paid from Dairy Manufactures Maintenance Account.

697. Dr. Horace C. Hartsell, Assistant Professor of Education, to go to the Gail School District, December 9, 1952, to follow up on the work of the Gail Extension Class, and to prepare a study in collaboration with the Texas Education Agency, at no expense to the College.

Short Leaves (continued)

698. Dr. Lyle E. Hessler, Research Associate, Cotton Research, to go to El Paso, Texas, December 2-5, 1952, to do cooperative work with the El Paso Area and Cotton Merchandising Economics at The University of Texas; expenses to be paid from Cotton Research Funds.

699. Dr. Lyle E. Hessler, Research Associate, Cotton Research, to go to Austin, Texas, December 15-16, 1953, to attend a Conference of Cotton Research Committee leaders called by the Director; expenses to be paid from Cotton Research Funds.

700. Dr. Lyle E. Hessler, Research Associate, Cotton Research, to go to Dallas, Texas, January 16-17, 1953, to attend a meeting of the American Cotton Congress Committee to plan and make arrangements for the Congress coming to Lubbock; expenses to be paid from Cotton Research Funds.

701. Mr. Robert J. Hoey, Assistant to the Registrar, to go to Austin, Texas, December 4-6, 1952, to attend a meeting of the State Psychological Association, at no expense to the College.

702. Mr. R. Briggs Irvin, Legal Counsel, Part-time, to go to Austin, Texas, January 8-11, 1953, to consult Mr. F. L. Cox, Legal Advisor to the Registrar, The University of Texas; expenses to be paid from Miscellaneous General Expense.

703. Mr. William L. Jenkins, Assistant Professor of Industrial Engineering and Engineering Drawing, to go to Fort Worth, Texas, December 1-2, 1952, to attend lecture given by Warren Lamb, Manchester, England, on the Labon-Lawrence system of personal effort assessment, at no expense to the College.

704. Mr. George C. Keith, Beef Cattle Herdsman, Animal Husbandry Department, to go to Fort Worth, Texas, January 28-February 9, 1953, to accompany and tend beef cattle entered in the Southwestern Exposition & Fat Stock Show; expenses to be paid from Department of Animal Husbandry Maintenance Account.

705. Dr. S. M. Kennedy, Jr., Assistant Professor of Government and Assistant Dean of Arts and Sciences, to go to Dallas, Texas, December 12-14, 1952, to represent the College at the Dallas Regional Conference on "Universities and World Affairs"; expenses to be paid from the Office of the Dean of Arts and Sciences Maintenance Account.

706. Dr. R. W. Kireilis, Professor and Head Department of Health and Physical Education and Recreation, to go to Austin, Texas, January 8-9, 1953, to participate in a meeting of the Committee on the "Proposed School Health Program" for the Texas Schools; expenses to be paid from Department of Health and Physical Education and Recreation Maintenance Account.

707. Dr. P. Merville Larson, Professor and Head Department of Speech, to go to Austin, Texas, December 7-10, 1952, to attend a State-wide Meeting of College and Public School Representatives to consider the potentialities of educational television.

708. Dr. P. Merville Larson, Professor and Head Department of Speech, to go to Waco, Texas, February 5-7, 1953, to accompany students to Baylor University Forensic Meet and to judge speech events therein as required of all faculty sponsors; expenses to be paid from Department of Speech Maintenance Account and Account 1105, Forensic Activities.

709. Dr. P. Merville Larson, Professor and Head Department of Speech, to go to Abilene, Texas, February 13-14, 1953, to accompany students to Abilene Christian College Speech Meet, and to judge events therein as required of all faculty sponsors for speech groups; expenses to be paid from Department of Speech Maintenance Account and Account 1105, Forensic Activities.

710. Mr. T. L. Leach, Professor of Agricultural Education, to go to Canadian, Texas, January 21-22, 1953, to teach Extension Class, Agricultural Education 423; expenses to be paid from Department of Agricultural Education Maintenance Account.

711. Mr. Archie L. Leonard, Associate Professor of Agricultural Economics, to go to Wellington, Texas, January 15-16, 1953, to be guest speaker at the Annual Chamber of Commerce Meeting, at no expense to the College.

Short Leaves (continued)

712. Mr. Charles F. Libby, Custodian Supervisor, to go to Austin, Texas, January 6-12, 1953, to discuss problems of purchasing procedure with members of the State Board of Control and determine methods used by The University of Texas in the purchase of their equipment and supplies; expenses to be paid from Custodial and Building Operation Service Funds.

713. Mr. Donald McDonald, Assistant Professor of Education, to go to Galveston, Texas, January 13-17, 1953, to attend the Annual Meeting of the Texas Association for Supervision and Curriculum Development; expenses to be paid from Department of Education Maintenance Account.

714. Mr. F. L. McRee, Professor of Civil Engineering, to go to Silverton, Texas, January 10, 1953, to conduct highway classes on an inspection trip; expenses to be paid from Department of Civil Engineering Maintenance Account.

715. Dr. George P. Mecham, Associate Professor of Education, to go to Austin, Texas, December 8-10, 1952, to attend the Second Annual Southwestern College Conference on Educational Administration, at no expense to the College.

716. Mr. Roy V. Miller, Student Helper, Animal Husbandry Department, to go to Fort Worth, Texas, to assist with care and showing of beef cattle entered in the Southwestern Exposition and Fat Stock Show; expenses to be paid from Department of Animal Husbandry Maintenance Account.(1-12-13, 1953).

717. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Plainview, Texas, December 30, 1952, to inspect Aberdeen-Angus calves that might be available to purchase; expenses to be paid from Department of Animal Husbandry Maintenance Account.

718. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Fort Worth, Texas, January 30-February 3, 1953, to accompany the Livestock Judging Team to the Southwestern Exposition & Fat Stock Show, at no expense to the College.

719. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Perryton, Texas, February 9-10, 1953, to judge the Junior Livestock Show, at no expense to the College.

720. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Olton, Texas, February 14-16, 1953, to judge beef cattle at the FFA 8th Annual Fat Stock Show, at no expense to the College.

721. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Roby, Texas, February 21, 1953, to judge Fisher County Livestock Show, at no expense to the College.

722. Mr. Koy L. Neeley, Associate Professor of Animal Husbandry, to go to Fort Worth, Texas, January 28-February 3, 1953, to accompany team to compete in the Southwestern Intercollegiate Dairy Cattle Judging Contest to be held in connection with the Southwestern Exposition and Fat Stock Show; expenses to be paid from Department of Animal Husbandry Maintenance Account.

723. Mr. Koy L. Neeley, Associate Professor of Animal Husbandry, to go to Gainesville, Texas, April 9-10, 1953, to judge at Dairy Cattle Classification Day, at no expense to the College.

724. Mrs. Marjorie M. Neely, Dean of Women, to go to El Paso, Texas, November 27-December 1, 1952, to attend sessions of the Texas State Teachers' Association and Texas State Deans' Association; expenses to be paid from Office of the Dean of Women Maintenance Account.

725. Mr. Jess Parrish, Recreation Hall Director, to go to College Station, Texas, December 5-8, 1952, to attend a Joint Regional Conference, Regions 13 and 14 of the Association of College Unions; expenses to be paid from Recreation Programs Funds.

726. Dr. John M. Penick, Associate Professor of Industrial Engineering and Engineering Drawing, to go to Fort Worth, Texas, December 1-2, 1952, to attend lecture given by Warren Lamb, Manchester, England, on the Laban-Lawrence system of personal effort assessment, at no expense to the College.

Short Leaves (continued)

727. Mr. Jules Renard, Assistant Professor of Chemistry and Chemical Engineering, to go to College Station, Texas, January 27-31, 1953, to attend the Eighth Annual Symposium on "Instrumentation for the Processing Industries"; expenses to be paid from Department of Chemistry and Chemical Engineering Maintenance Account.

728. Mr. Aubrey L. Shouse, Director of Public Information, to go to Amarillo, Texas, January 21, 1953, to attend an Executive Committee Meeting of Amarillo Ex-Students Chapter, at no expense to the College.

729. Dr. Raymond Sidwell, Professor and Head Department of Geology, to go to Houston, Texas, March 22-26, 1953, to attend a meeting of the American Association of Petroleum Geologists; expenses to be paid from Department of Geology Maintenance Account.

730. Dean W. L. Stangel, Division of Agriculture, to go to Fort Worth, Texas, December 28-30, 1953, to meet with representatives of the Southwestern Exposition and Fat Stock Show, at no expense to the College.

731. Dean W. L. Stangel, Division of Agriculture, to go to Fort Worth, Texas, January 9-10, 1953, to attend a Cattle Breeders' Association meeting, at no expense to the College.

732. Dean W. L. Stangel, Division of Agriculture, to go to Fort Worth, Texas, January 15, 1953, to attend a meeting of the Superintendents of the Southwestern Exposition and Fat Stock Show, at no expense to the College.

733. Dean W. L. Stangel, Division of Agriculture, to go to Amarillo, Texas, January 17, 1953, to attend a meeting of Area I Midwinter Conference for Teachers of Vocational Agriculture; expenses to be paid from Office of the Dean of Agriculture Maintenance Account.

734. Dean W. L. Stangel, Division of Agriculture, to go to Fort Worth, Texas, January 29-February 2, 1953, and February 5-6, 1953, to serve as Superintendent of the Steer Department and Junior Steer Show at the Fat Stock Show, at no expense to the College.

735. Dr. Per G. Stensland, Head Adult Education, to go to Wichita Falls, Texas, November 19-21, 1953, to attend the State Convention of the Texas Congress of Parents and Teachers; expenses to be paid from Adult Education Funds.

736. Dr. Per G. Stensland, Head Adult Education, to go to Odessa, Texas, December 9-11, 1952, to attend the 4th Meeting with Odessa Junior College to further steps in its adult education program; expenses to be paid from Adult Education Funds.

737. Dr. Per G. Stensland, Head Adult Education, to go to Borger, Texas, December 12-14, 1952, to participate in a planning session with the Adult Education Committee of Borger; expenses to be paid from Adult Education Funds.

738. Dr. Per G. Stensland, Head Adult Education, to go to Borger, Texas, January 5-6, 1953, to conduct sessions in a leadership clinic for Adult Education leaders in the area; Odessa, Texas, January 7, 1953, to meet with students for individual study; Midland, Texas, January 8, 1953, to speak before the Midland Rotary Club; expenses to be paid from Adult Education Funds.

739. Dr. Per G. Stensland, Head Adult Education, to go to Galveston, Texas, January 14-16, 1953, to serve as a resource person at a conference of the Texas Association for Supervision and Curriculum Development; Abilene, Texas, January 17, 1953, to be leader of the Texas Library Association; expenses to be paid from Adult Education Funds.

740. Mr. Jack D. Towery, Research Engineer, Cotton Research, to go to El Paso, Texas, December 2-5, 1952, to do cooperative work with the El Paso Area and Cotton Merchandising Economics at the University of Texas; expenses to be paid from Cotton Research Funds.

741. Mr. E. J. Urbanovsky, Head Department of Horticulture and Park Management, to go to College Station, Texas, November 28-December 3, 1952, to attend the Annual Meeting of the Texas Turf Association; expenses to be paid from Care of Maintenance and Grounds Department Maintenance.

Short Leaves (continued)

742. Mr. E. J. Urbanovsky, Head Department of Care & Maintenance of Grounds, to go to Houston, Texas, January 12-13, 1953, to attend an Executive Committee meeting of the Texas Turf Association; expenses to be paid from Department of Care & Maintenance of Grounds Account.

743. Dr. George A. Whetstone, Associate Professor of Civil Engineering, to go to Amarillo, Texas, January 23, 1953, to attend a meeting of the newly-formed High Plains Branch of the Texas Section of the American Society of Civil Engineers, at no expense to the College.

744. Mr. D. O. Wiley, Professor of Music and Director of Bands, to go to Houston, Texas, December 6, 1952, to help judge Region V Marching Contest, at no expense to the College.


745. Mr. D. O. Wiley, Professor of Music and Director of Bands, to go to Galveston, Texas, February 11-14, 1953, to attend the Annual Texas Music Educators Association Clinic Convention, at no expense to the College.

746. Dr. J. J. Willingham, Professor and Head Department of Dairy Manufactures, to go to Fort Worth, Texas, January 8-10, 1952, to attend the annual meeting of the Texas Agricultural Workers Association; expenses to be paid from Department of Dairy Manufactures Maintenance Account.

747. Dr. A. W. Young, Professor and Head Department of Agronomy, to go to Amarillo, Texas, January 10, 1953, to attend a Greenbug Conference; expenses to be paid from Greenbug Research Funds.

748. Dr. A. W. Young, Professor and Head Department of Animal Husbandry, to go to Dallas, Texas, January 15-17, 1953, to attend a meeting of State Seed and Plant Board, at no expense to the College.

Respectfully submitted,


E. N. Jones
President

ENJ:g

BRAHMAN FOUNDATION HERD

On December 1, 1952, Item #472, the Board accepted a group of Brahman females, from individual breeders of the American Brahman Breeders Association, to establish a foundation Brahman herd at Texas Technological College. On February 9, 1952 a partial list of donors was given. A complete list of donors and other information is given below:

LIST OF BRAHMAN HEIFERS DONATED TO TEXAS TECH BY BRAHMAN BREEDERS OF TEXAS-LOUISIANA

Brahman female: Lady Jaceto Mansuco, No. 73415 - Calved: 10-14-49
Value \$1,000.00 Donated by Burke Bros., Corsicana, Texas, 6-14-52

Brahman female: Miss Dickey, No. 84754 - Calved: 1-31-50
Value \$500.00 Donated by J. W. Pate, Hidalgo, Texas, 12-1-51

Brahman female: Lady Felicia, No. 86589 - Calved: 4-4-50
Value \$500.00 Donated by B. H. Willis Est., Beaumont, Texas, 12-1-51

Brahman female: Miss Gilbert's David, No. 88354 - Calved: 4-15-50
Value \$600.00 Donated by C. K. Boyt, Devers, Texas, 12-1-51

Brahman female: Fama Manso, No. 88219 - Calved: 5-16-50
Value \$500.00 Donated by Gail Whitcomb, Houston, Texas, 12-1-51

Brahman female: Rito Manso, No. 84477 - Calved: 5-17-50
Value \$400.00 Donated by O. J. Flowers, Menard, Texas, 12-1-51

Brahman female: Pauline Keene, 3rd., No. 87827 - Calved: 5-30-50
Value \$1,000.00 Donated by Henry C. Koontz, Inez, Texas, 12-1-51

Brahman female: J. D. H. Lady DeManso, No. 81980 - Calved: 6-8-50
Value \$1,000.00 Donated by J. D. Hudgins, Hungerford, Texas, 12-1-51

Brahman female: Herlor's Queen Houston, No. 83908 - Calved: 12-12-50
Value \$600.00 Donated by H. T. Taylor, H. T. Stock Farm, Natchitoches, Louisiana, 6-14-52

Brahman female: Name not known.
Value \$600.00 Donated by A. P. George, Richmond, Texas, 12-1-51

ON LOAN TO TEXAS TECH FROM BURKE BROTHERS, CORSICANA, TEXAS

Brahman female: Lady Monarca Hilar, No. 65773 - Calved: 9-2-48
Loaned by Burke Brothers, Corsicana, Texas, 6-14-52

Brahman bull: Jaceto Osrigo, 1st., No. 47779 - Calved: 12-8-49
Loaned by Burke Brothers, Corsicana, Texas, 6-14-52

EXCERPTS FROM A LETTER DATED JANUARY 23, 1953 FROM W. L. STANGEL, DEAN OF AGRICULTURE:

"Ten Brahman heifers were donated to Texas Technological College by ten breeders of Texas and Louisiana. We have received registration papers on eight of the heifers showing that they have been transferred on the records of the American Brahman Breeders' Association to Texas Technological College. We are still lacking two registrations. These, I am sure, will come through in due time.

"We also have one Brahman cow that was loaned to us by Burke Bros. of Corsicana. This was an outstanding female: One of their show cows. We are to keep her until she has two calves. We are to keep one of the calves. She has already given birth to one, an outstanding bull which, in all probability, will be the one we will keep. When she calves again, we will make our decision.

"Burke Bros. have also loaned us an outstanding bull which we have bred to our foundation females. For this loan and the loan of the outstanding cow, we are deeply grateful to Burke Bros.

"There are no restrictions on the ten heifers that were donated to the college except that they are anxious that the college build a creditable herd of Brahman cattle."

Memorandum of Agreement
For Joint Planning in Petroleum
Sciences Among Institutions of the Southern Region and
The Southern Regional Education Board

I. Relationship to the Regional Education Program

Legislatures of fourteen southern states have approved a compact under which these states have established the Southern Regional Education Board "to explore fully, recommend, where desirable, and develop, where needed, interstate collaboration in the support, expansion, or establishment of regional services or schools for graduate, professional and technical education." With the assistance of the Board, states and institutions have been jointly identifying ways in which they can work together and have been developing, through cooperation, education and research programs to "advance knowledge and to improve the social and economic level of the region." They have recognized the importance of the petroleum resources of the South and the large burden which the South carries in supplying petroleum resources to the nation. They have also recognized the increasing spread of all types of petroleum activity throughout the South, with the consequent need for manpower to carry the technical load of this activity and the need for general knowledge on the impact of this growth on the region's economy. It is agreed that the problems of all phases of the petroleum industry are important to the economy and are inter-related. It is also agreed that the growth of several fields of basic knowledge are intimately associated with the petroleum industry, and that these fields of knowledge lend themselves to a coordinated regional development because of this common industrial impetus.

II. Purpose of Agreement

The following colleges and universities conducting graduate and professional programs in the petroleum sciences and located within the states approving the regional education compact (hereinafter named "Institutions") and the Southern Regional Education Board (hereinafter named "Board") express through this statement of intent their agreement on a means of joint planning and cooperative action by which the several Institutions can coordinate and supplement their respective petroleum science educational and research programs to meet more effectively the present and future needs of the region:

Agricultural and Mechanical College of Texas
Louisiana State University
Oklahoma Agricultural and Mechanical College
Texas Technological College
University of Oklahoma
University of Texas
University of Tulsa

The Institutions express also by this statement of agreement their intent of administrative support for institutional emphasis in petroleum sciences.

Other accredited institutions may become parties to this agreement, with the concurrence of the Board, by accepting the terms of the agreement.

III. Means of Operation

There shall be a Regional Committee on Petroleum Sciences responsible for the study and planning indicated by this agreement. The Committee shall be composed of one or more representatives designated by the Board and one or more representatives designated by each Institution. The Committee will meet at least once a year and more often if requested by at least a third of the Institutions. The Committee on Petroleum Sciences will have the following functions:

- A. To develop methods and procedures for fulfilling the objectives within the scope of this agreement, providing for subcommittee work in special sub-regional areas or in specific professional fields.
- B. To carry on studies indicated for the development of regional planning.
- C. To formulate specific plans for regional activities.
- D. To advise other institutions on how they can participate in and contribute to the program.
- E. To facilitate the exchange of information among the several educational institutions with respect to educational programs, requirements, and research activities.
- F. To develop and recommend methods and procedures to effectuate cooperation among member educational Institutions, and industry and governmental agencies with respect to financial aid, personnel and facilities in research and education.
- G. To seek the advice of specialists in industry, government, and private service to appraise, help formulate, and conduct regional programs.

IV. Institutional Authority

Each Institution will consider the needs of the region and the activities and plans of other institutional petroleum science programs in reaching decisions affecting its own education and research program in the petroleum sciences. It is expected that the Committee on Petroleum Sciences established by this agreement may recommend additional agreements beyond this one. Such agreements are subject to review of each Institution and the Board and do not bind the parties until approved by them.

V. Function of the Board

The Board will assist in the development of the joint planning proposed by this agreement by:

- A. Providing secretariat, consultative and research services as needed in formulating and executing the program.
- B. Assisting the Institutions upon request in obtaining additional support from legislatures, foundations, industry, government and private donors to establish and strengthen the program undertaken in accordance with the regional program. The Board's assistance to Institutions with requests to any state legislature under this provision shall be at all times conditioned upon and subject to prior approval of the Governor of the state in which such legislature is located.
- C. Publicizing the regional program and joining with the Institutions to secure recognition and support for it.
- D. Assembling and providing information regarding opportunities for research contracts, and otherwise assisting with the development of relationships with industry and government.
- E. Advising concerning and assisting in executing supplementary memoranda of agreement or other instruments which may be needed to clarify the benefits from contributions to the regional program on the part of the participating states and Institutions.

VI. Establishment and Duration of Agreement

This agreement shall become effective upon signature by the parties to it, and shall continue in effect for each Institution and the Board without limit of time; provided, however, that any Institution or the Board may withdraw from this agreement at any time by written notice to other signatories to the agreement. Such withdrawal shall in no way invalidate obligations undertaken under other agreements.

IN WITNESS WHEREOF each party to this agreement has affixed its seal and signature on the date indicated:

Date _____	AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS By _____ <div style="text-align: right;">President</div>
Date _____	LOUISIANA STATE UNIVERSITY By _____ <div style="text-align: right;">President</div>
Date _____	OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGE By _____ <div style="text-align: right;">President</div>
Date _____	TEXAS TECHNOLOGICAL COLLEGE By _____ <div style="text-align: right;">President</div>

Date _____

UNIVERSITY OF OKLAHOMA

By _____
President

Date _____

UNIVERSITY OF TEXAS

By _____
President

Date _____

UNIVERSITY OF TULSA

By _____
President

Date _____

BOARD OF CONTROL FOR SOUTHERN REGIONAL
EDUCATIONBy _____
Director

MEMORANDA OF AGREEMENTS

BETWEEN

TEXAS TECHNOLOGICAL COLLEGE, HEREINAFTER REFERRED TO AS "TECH",

THE WEST TEXAS COOPERATIVE AUDIO-VISUAL SERVICES,

HEREINAFTER REFERRED TO AS "A.V.S."

The development of the West Texas Cooperative Audio-Visual Services has been a cooperative enterprise between Texas Technological College and the several school districts of West Texas. Representing the President of "Tech" in the negotiations with this organization has been the Department of Education. Representing the several school districts has been the steering committee, composed of representative school district superintendents. The chairman of this steering committee, as well as the recently elected chairman for the newly established Interim Board of Directors of the "A.V.S." is the Superintendent of schools for the Lubbock Independent School District.

The following enumerated items are ones which specify the agreements which have been agreed upon between "Tech" and "A.V.S."

1. Representation on the "A.V.S." Board by "Tech" as provided for in the Constitution of the "A.V.S." The Board of Directors, made up of seven persons, includes a "Tech" Representative appointed to the Board by the "Tech" President (Acting in this capacity at the present time is Dr. George Mecham Associate Professor of Education, Department of Education).
2. Constitutional Provisions for "Tech" by "A.V.S." Attached to these memoranda (Exhibit A) is a copy of the constitution of the West Texas Cooperative Audio-Visual Services. Section 4 therein (Organization) indicates the provisions for "Tech" Representative described above. Section 5 (Financial Structure) provides that "Tech's" membership is based on factors other than a financial contribution each year on a scholastic basis. This is detailed in Item 4 to follow.
3. The Director of "A.V.S." It is agreed that the Board of Directors, working cooperatively with the "Tech" Administration shall recommend an individual to the "Tech" Administration for the position of "A.V.S." Director. The "Tech" Administration, when a suitable individual thus has been recommended, will offer a contract for appropriate faculty rank to the individual.

It is agreed that the "A.V.S." Director will be subject to the usual "Tech" policies and procedures and that he will have

the responsibility of administering the "Tech" film collection, which has been administered heretofore by the Extension Division, for "Tech".

It is agreed that the duties of the "A.V.S." Director shall be as assigned by the "A.V.S." Board of Directors and that this board shall make periodic deposits to the credit of the designated "Tech" account for the purpose of having "Tech" issue salary checks in the amount specified by contract with the "A.V.S." Director.

In summary, by the nature of having "A.V.S." housed on the Tech Campus and by reason of having faculty rank extended to the "A.V.S." Director, together with state retirement and related benefits, it is essential that "Tech" have the initial and final authority in relation to the Director. By similar token, because of the cooperative arrangement with "A.V.S." and because of the service responsibilities which "Tech" bears to the constituent region, it is evident that the "A.V.S." Director should look to the "A.V.S." Board for specific assignments.

It is agreed that the contract with the "A.V.S." Director may be terminated either upon the recommendation of the "A.V.S." Board or upon the recommendation of the "Tech" Administration. Similarly the contract may be renewed by joint recommendation of the "A.V.S." Board and the "Tech" Administration.

4. "In-lieu" Contributions of "Tech" (rather than cash payments of annual dues).

- (a) Housing. It is agreed that "Tech" will house "A.V.S." according to current arrangements, in the ground floor of the east end of the Library building. The numbers of the rooms which have been set aside for this purpose and related purposes are room 4, office 5, including the kitchen and rest room adjoining office 5, room 11 and room 12. Room 4 is the room located in the northeast corner of the ground floor of the Library building. This room will be used for the film stacks and for the processing of the films and for joint activities held in relationship with the Audio-Visual Section of the Department of Education. Office 5 will be designated as the office for the Director of the "A.V.S." and what is now the kitchen will be used for production activities of a photographic nature. Rooms 11 and 12 will have the intervening partition removed by "Tech"

and the theatre type chairs used in the Extension Division Auditorium will be installed in this elongated room by "Tech", plus darkening curtains for the windows, for use by "Tech" classes as a projection room. This room will also be used by "A.V.S." as a screening room. "A.V.S." will provide as needed a projectionist in this projection room for "Tech" classes, and will serve as the booking clerk for use of the projection room by "Tech" classes. If this service exceeds the available resources of "A.V.S." this policy will be reviewed.

The responsibility for the "housekeeping" functions, including janitorial service and maintenance service, as well as utilities, are part of "Tech's" contribution to the "A.V.S." program.

- (b) Telephone It is agreed that "A.V.S." will have a private phone service installed directly to the "A.V.S." office by the telephone company, with all bills going directly to the "A.V.S."
- (c) Extension Division film collection shall be made a functional part of the total "A.V.S." library and in the remote event that the "A.V.S." film library is dissolved, "Tech" shall receive its proportionate share of the then existing collection -- which share in any case would not be less in value than the current Extension Division collection. The inventory of the films being deposited with the "A.V.S." by the Extension Division is as contained in Exhibit B in the Appendix to these Memoranda.

In addition to assuming the responsibility for the circulation of the above indicated "Tech" Extension Division film collection, "A.V.S." also agrees to assume the responsibility of films in the "Tech" Extension Division collection which have been placed there on a free loan basis. An inventory of these films is contained in Exhibit C in the Appendix to these Memoranda. "A.V.S." agrees to continue the necessary correspondence with the depositors of such free loan films. "A.V.S." also agrees to complete the unfinished Club Plans initiated in film circulation by "Tech's" Extension Division. It is agreed by both "A.V.S." and "Tech" that the payments which have been thus far received

by Club Plan districts will be retained by the Extension Division. Exhibit D in the Appendix to these Memoranda contains the detail of the unfinished Club Plan.

It is agreed by "A.V.S." and "Tech" that all school districts which have subscribed to "Tech's" Extension Division Club Plan and which have paid in balances on which they still have service coming will receive such services in terms of number of films circulated to them, over and beyond the number of films which they will receive because of their membership in "A.V.S." It is further agreed that "A.V.S." will bear the cost of circulating these Club Plan films to the members, rather than have this cost paid for by "Tech's" Extension Division.

It is further agreed that the film bookings of the Extension Division films will be filled by "A.V.S." and that the charges collected from date of effective transfer forward for this type of booking will go to "A.V.S." to defray the cost of such circulation and also to help defray the cost of the completion of the Club Plan's film circulation. The materials of "A.V.S." will be made available to local organizations and people on a short-term booking basis. However, schools who are not Members of "A.V.S." will not be extended such service.

- (d) Board Representation. As indicated in the above item on constitutional provisions, there is a proviso for "Tech's" representative to hold membership on the Board of Directors of "A.V.S." In effect, this also represents a contribution by "Tech" to the welfare of "A.V.S."
- (e) Depository Films. It is agreed that "Tech" personnel will help in the acquisition of depository films for "A.V.S." so as to enrich the depository film collection.
- (f) Advisory Personnel. It is agreed that qualified advisory personnel from "Tech's" faculty, particularly in the Department of Education, will serve in advisory capacities to "A.V.S."
- (g) Audio-Visual Education. It is agreed that there will be a close relationship between personnel of "A.V.S." and the audio-visual personnel on the "Tech" faculty, particularly in reference to the pre-service and in-service audio-visual program.

(h) Graduate and Research Work. It is further agreed that all personnel will cooperate in continuing to improve the significant graduate and research work in the field of audio-visual education.

5. On-Campus Services. It is agreed that "Tech" shall share in the Formula-Utilization of available "A.V.S." films on the basis of the number of students enrolled at "Tech" just as cooperating school districts will share in the Formula-Utilization of available films in the "A.V.S." Collection according to the number of scholastics in the particular school system.

Further, as indicated above, "Tech" classes may call upon the projectionist resources of "A.V.S." for classes who wish to use the above described projection room on the ground floor of the library, including instruction in projection operations. It is expected that requests for such services should be scheduled ahead, so as to make possible the services of projectionist personnel. It is agreed that members of the "Tech" faculty and all divisions of "Tech" may book films from the "A.V.S." library, according to the above formula idea, for use in groups and classes on the "Tech" campus or under the "Tech" jurisdiction. In such instances, projectors and projectionists shall be furnished by the faculty members and departments concerned.

6. Film Procurement. It is agreed that a proportionate share, in terms of Formula-Utilization, as before mentioned, of new films purchased by "A.V.S." will be from lists recommended by a "Tech" Campus Advisory Committee on film purchases. A policy relative to such purchases will take into account the relative usability and potential popularity of the films requested. These latter are weighing factors operative in relation to film procurement requests from all members of the "A.V.S."

As further items arise which are of mutual interest to the "Tech" Administration and to the Board of Directors of "A.V.S.", they will be delineated in specific itemized manner, as in the above. Insofar as such items as the utilization-formula are concerned, these are in the process of being developed and will be submitted to the Board of Directors of "A.V.S." for initial approval. "Tech's" representative to this Board will see that "Tech's" interests are protected at all times.

It is mutually agreed by the "Tech" Administration and by the Board of Directors of "A.V.S." that problems of mutual concern may be

raised by either party and that in the event there should be any reason, as yet unforeseen, for the termination of this working agreement between "Tech" and "A.V.S." such can be accomplished in whatever reasonable time is agreed upon.

Texas Technological College West Texas Cooperative Audio-Visual Services

By _____ By _____
Nat Williams, Chairman, Board of Directors

_____ Date _____ Date

C O P Y

AMERICAN BUSINESS CLUB
Sponsor of Lubbock Boys Club
Regular Weekly Luncheon Each Friday

Lubbock, Texas

Memorandum of Agreement between A.B.C. Club of Lubbock, Texas and Texas Technological College Athletic Department in regard to use of Jones Stadium for Rodeo in May, 1953.

The facilities of Jones Stadium including field, lights, toilets, concessions, ticket booths, etc. for said rodeo shall be available as per terms set forth by Texas Tech Board of Trustees. Rental considerations \$1300.00.

The A.B.C. Club agrees to protect the said property as per the following items:

1. Chutes will be constructed back of goal posts off playing field at one end of field. Arena fence and holding pens will be constructed off the playing field proper.
2. Any substance put on surface of football field must be passed upon by Athletic Director of Texas Tech. No trucks will be allowed upon football field in case the field is soft enough to cut ruts or track heavily. It is contemplated that good loam soil will be put on field at a depth of from 1/2 inch to one inch so as to enable unshod stock enough footing to keep from slipping on turf. No sand shall be used. If field is not dry enough for trucks to be used, this top dressing shall be put on by hand.
3. Fences, chutes, etc. must be removed from stadium within three days after close of rodeo so that field may be leveled and re-top dressed if necessary.
4. Responsibility for putting field, stands, facilities, shrubbery, etc. back in same condition as prior to rodeo shall be assumed by A.B.C. Club.
5. All expenses involved in meeting the above four numbered conditions shall be paid by the A.B.C. Club. It is estimated that it will cost from \$500.00 to \$800.00 to cover above numbered items 2 and 4.
6. The A.B.C. Club agrees to relieve Texas Tech College from any liability incurred for injuries to contestants or spectators.
7. Because of the removal of stands on east side of old stadium and changing of fencing around the old Athletic field, the area under the old stands is not available for parking of trailers and keeping rodeo stock as was done previous to 1949. It will, therefore, be necessary for the A.B.C. Club to arrange for and take charge of such facilities.

This Memorandum of Agreement signed by:

J. William Davis, Chairman
Athletic Council
Texas Technological College

DeWitt Weaver, Athletic Director
Texas Technological College

A.B.C. Club, President

A.B.C. Club, Committee Chairman

CITY AUDITORIUM-COLISEUM

The 48th Legislature passed House Bill No. 467 during the Regular Session in 1943. This bill gave the Board of Directors permission to convey to the City of Lubbock a tract of land for a City Auditorium. The proposed bill which is attached will authorize the Board to convey the land for a City Auditorium-Coliseum instead of a City Auditorium only.

The proposed bill which is attached is being sent for your consideration at the Board Meeting on February 14, 1953. (Other Matters for Consideration, Item #9).

Excerpts from Board Minutes dealing with the Auditorium-Coliseum are given below:

April 21, 1952, Item No. 986. Doctor Wiggins discussed with the Board the request of the City of Lubbock for Board permission to erect a Coliseum on College property. (H. B. No. 647, Chapter 185, 48th Legislature, April 27, 1943). The Board requested Doctor Wiggins and the Building Committee to represent the Board while working out details on this proposed project and report to the Board at a future meeting. (Building Committee: Mr. C. E. Weymouth, Chairman, Mr. Leon Ince and Mr. Robert Price).

June 21, 1952, Item No. 1161. Upon motion made by Mr. Pfluger, seconded by Mr. Price, the Building Committee was empowered to act for the Board on the proposed City Auditorium-Coliseum. The Board also expressed a willingness to go to the Legislature and request funds to help pay the maintenance cost on the Auditorium-Coliseum, if located on the campus. (Building Committee: Mr. Weymouth, Mr. Ince and Mr. Price).

September 27, 1952, Item No. 180. Upon motion made by Mr. Abbott, seconded by Mr. Pfluger, Chairman Thompson was asked to appoint a special committee of the Board to work with the Officials of the College and a Committee and/or Committees from the City of Lubbock on the proposed City Auditorium-Coliseum. (Committee: Mr. McLaughlin, Mr. Benson and Mr. Thompson).

November 1, 1952, Item No. 370. Mr. McLaughlin gave a report for the Special Committee of the Board appointed to confer with a committee and/or committees from the City of Lubbock on the proposed City Auditorium-Coliseum. The Committee recommended that:

- (1) The Board of Directors submit two proposed sites to the City of Lubbock.
 - (A) The site at the corner of Fourth and College to be used for a City Auditorium only.
 - (B) The site west of the Jones Stadium to be used for a City Auditorium or for a combined City Auditorium-Coliseum.
- (2) The deed contain a reversion of title to such tract and improvements thereon to the College in the case of abandonment of the use of the building or buildings for Auditorium or Auditorium-Coliseum purposes at some future time.
- (3) Such conveyance shall be with the understanding that the College will be granted the right to use the Auditorium and/or Coliseum for activities and programs of the College on a (a) cost basis for activities when there is no admission charge; and (b) on a cost plus basis when admissions are charged.
- (4) The City of Lubbock will operate and maintain the building.
- (5) The City Location Committee will recommend that the parking areas be paved.
- (6) The architecture of the building conform to the general architecture of the Campus.
- (7) The special committee of the Board recommends this as a desirable project for the Campus.

Upon motion made by Mr. Weymouth, seconded by Mr. Benson, the Board approved the recommendations of the special committee.

A PROPOSED BILL AUTHORIZING THE BOARD OF DIRECTORS
OF TEXAS TECHNOLOGICAL COLLEGE TO CONVEY TO THE
CITY OF LUBBOCK A TRACT OF LAND FOR A SITE FOR
A CITY AUDITORIUM-COLISEUM

TO BE SUBMITTED TO THE 53rd LEGISLATURE, REGULAR SESSION

(This proposed Bill is to supersede H. B. No. 647, passed by the 48th Legislature, Regular Session, 1943, as recorded in the General and Special Laws of Texas, page 290.)

SECTION 1. The Board of Directors of Texas Technological College is hereby authorized and empowered to select a tract of land not exceeding seven and one-half (7.5) acres upon the campus of the Texas Technological College at Lubbock, Texas, and to convey such tract of land so selected to the City of Lubbock, a Municipal Corporation of Lubbock County, Texas, for the purpose of erection thereon by said City of Lubbock at its expense, a public building to be jointly used for auditorium-coliseum purposes, said conveyance to provide that title to said tract of land and buildings thereon shall revert to Texas Technological College should the City of Lubbock permanently abandon said structure and tract of land for auditorium-coliseum purposes, said conveyance to contain such other considerations as may be mutually agreeable to the Board of Directors and the City; said Board of Directors of Texas Technological College being also authorized and empowered to further contract with the City of Lubbock, in connection with the joint use of said structure, to provide adequate lands adjacent to and near said structure for parking areas; to dedicate right-of-way and/or grant easements to the City of Lubbock to right of way for such publicways as will provide adequate ingress and egress by the public in using the auditorium-coliseum and appurtenances.

SECTION 2. The term "joint use" as that term is used herein shall be construed to mean the opportunity of use by Texas Technological College of the auditorium-coliseum building, all facilities and appurtenances, for college-authorized activities and programs on a cost basis for activities when there is no admission charge, and on a cost plus basis when admissions are charged.

SECTION 3. That the Board of Directors of Texas Technological College by its Chairman or Vice-Chairman and its Secretary be and are hereby authorized to execute and deliver to the said City of Lubbock a deed conveying the said tract so selected to said City of Lubbock; and the Board of Directors is further empowered to do any and all things necessary and convenient to carry out the purpose and intent of this law.

SECTION 4. If any section, sentence, clause, phrase, or part of this Act shall be held to be invalid for any reason, such invalidity shall not affect the remainder of the Act.

SECTION 5. All laws and parts of laws in conflict herewith are hereby expressly repealed to the extent of such conflict only.

SECTION 6. The rapid growth of said Texas Technological College and of the City of Lubbock, and the fact that both the said College and the City of Lubbock are now in great need of a building and structures to be used for auditorium and coliseum purposes and a site upon which to erect such building; and the fact that the said Texas Technological College has not been provided by appropriations with funds to be used for the erection of such structures; and the fact that the City of Lubbock may be willing to erect such structures in accordance with the provisions of this Act, creates an emergency and an imperative public necessity that the Constitutional Rule requiring bills to be read on three several days in each House be suspended, and said Rule is hereby suspended, and that this Act take effect and be in force from and after this passage, and it is so enacted.

STATE HIGHWAY ACROSS THE COLLEGE CAMPUS

By Senate Concurrent Resolution No. 35, 52nd Legislature, Regular Session, 1951, the Board of Directors was empowered to grant an easement to the State Highway Commission for the State of Texas to the land described in the Resolution for a highway right-of-way.

Excerpts from Board Minutes of August 9, 1952:

Item 1479. Upon motion made by Mr. McLaughlin, seconded by Mr. Weymouth, the Board granted an easement to the State Highway Commission of a tract of land as described in S. C. R. No. 35, General and Special Laws, Texas 52nd Legislature, Regular Session, 1951, p. 1514, for the purpose of building a highway. A copy of S. C. R. No. 35 is attached. Attachment No. 9.

Item 1480. Upon motion made by Mr. Weymouth, seconded by Mr. Price, the Board entered into an agreement between Texas Technological College and the City of Lubbock, for the purpose of defining obligations assumed by the City in consideration of the granting of all right-of-way required for U.S. Highway, 62 Loop. A copy of the Agreement is attached. Attachment No. 10.

In the agreement referred to above the Board agreed to request permission from the 53rd Legislature to grant an easement to the land described as Tract No. 1 and Tract No. 2 in the proposed Legislative Bill. Tract No. 3 is described in Item #8 under Other Matters for Consideration.

The attached proposed bill is being sent for your consideration at the Board Meeting on February 14, 1953.

A PROPOSED BILL AUTHORIZING THE BOARD OF DIRECTORS
OF TEXAS TECHNOLOGICAL COLLEGE TO GRANT TO THE
STATE HIGHWAY COMMISSION AN EASEMENT FOR STATE
HIGHWAY PURPOSES

TO BE SUBMITTED TO THE 53rd LEGISLATURE
REGULAR SESSION
1953

WHEREAS, The State Highway Commission is desirous of constructing a State Highway across the hereinafter described portion of the campus of Texas Technological College and for such purpose requires a conveyance by the Board of Directors of said college to the State Highway Commission of an easement for highway purposes in and to the following described tract of land, to-wit:

TRACT NO. 1: Being a part and out of Section No. 2 in Block E-2 in Lubbock County, Texas, more particularly described by metes and bounds as follows:

BEGINNING at a point on the north right-of-way line of 19th Street (City of Lubbock) a distance of 586.5 feet east of the intersection of the said 19th Street right-of-way line and the southeasterly right-of-way line of the Seagraves branch of the Panhandle & Santa Fe Railway, said 19th Street right-of-way line being 60.0 feet north of and parallel to the center line of 19th Street; said 19th Street right-of-way line coinciding with the south boundary line fence of the Texas Technological College property;

THENCE north a distance of 15.0 feet;

THENCE west a distance of 300.0 feet with a line 15.0 feet north of and parallel to the said 19th Street north right-of-way line;

THENCE north $36^{\circ} 07'$ west, a distance of 21.9 feet;

THENCE north $53^{\circ} 53'$ east, a distance of 500.0 feet;

THENCE north $45^{\circ} 21'$ east, a distance of 101.1 feet;

THENCE north $53^{\circ} 53'$ east, a distance of 163.8 feet;

THENCE south $41^{\circ} 31'$ west, a distance of 284.0 feet;

THENCE south $28^{\circ} 31'$ west, a distance of 148.0 feet;

THENCE south $16^{\circ} 29'$ east, a distance of 77.1 feet;

THENCE south $67^{\circ} 45'$ east, a distance of 207.0 feet to a point in the said 19th Street north right-of-way line;

THENCE west a distance of 250.0 feet with the said 19th Street north right-of-way line, to the PLACE OF BEGINNING.

TRACT NO. 2: Being a part of and out of Section No. 1 in Block E-2 in Lubbock County, Texas, being more particularly described by metes and bounds as follows:

BEGINNING at the intersection of the north boundary line of the said Section No. 1 and the southeasterly right-of-way line of the Seagraves branch of the Panhandle & Santa Fe Railway;

THENCE south $53^{\circ} 53'$ west, a distance of 918.9 feet with the said Railway right-of-way line;

THENCE in a northeasterly direction, a distance of 559.8 feet with a circular arc, the radius of which is 2924.93 feet, the center of said circular arc bearing south $36^{\circ} 07'$ east from its beginning, central angle to said circular arc being $10^{\circ} 58'$;

THENCE north $64^{\circ} 51'$ east, a distance of 366.9 feet;

THENCE in a northeasterly direction, a distance of 292.3 feet with a circular arc, the radius of which is 1697.28 feet, to a point in the north boundary line of the said Section No. 1, said arc being tangent to the preceding call at its beginning;

THENCE west a distance of 344.63 feet, to the PLACE OF BEGINNING.

TRACT NO. 3: Being a part of and out of the northeast $1/4$ of Section 1, Block E-2 in Lubbock County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at the intersection of the north boundary line of the said northeast $1/4$ section and the northwest right-of-way line of the Seagraves Branch of the P & SF Railroad;

THENCE west a distance of 247.6 feet with the north boundary line of the said northeast $1/4$ section to a point;

THENCE south a distance of 60 feet to a point;

THENCE east a distance of 165.4 feet with a line 60 feet south of and parallel to the north boundary line of the said northeast $1/4$ section to a point in the said northwest railroad right-of-way line;

THENCE north $53^{\circ} 53'$ east a distance of 101.8 feet with the said railroad right-of-way line to the PLACE OF BEGINNING.

The tracts contain the following areas of land more or less;

Tract No. 1 -- 1.70 acres

Tract No. 2 -- 1.33 acres

Tract No. 3 -- 0.284 acre

RESOLVED, By the Senate of Texas, the House of Representatives concurring, that the Board of Directors of Texas Technological College be, and it is hereby, authorized and directed, in consideration of the benefits accruing to the State from the construction of said State highway, to convey to the State Highway Commission for the State of Texas, an easement to the said above described tract of land for use for highway purposes upon the terms and conditions agreeable to said Board of Directors of Texas Technological College; and the President of the Board of Directors of Texas Technological College is hereby authorized, for and on behalf of said Board of Directors of Texas Technological College, to execute, acknowledge and deliver to the State Highway Commission such conveyance.

LEASE-RENTAL AGREEMENT

STATE OF TEXAS §

COUNTY OF LUBBOCK §

KNOW ALL MEN BY THESE PRESENTS:

Texas Technological College, Lubbock, Texas, acting herein by its duly authorized agent, M. L. Pennington, hereinafter called Lessor, and Hugh McKelvy, hereinafter called Lessee, have entered into the following lease-rental agreement:

I.

Lessor is the owner of the premises located on Lot Twelve (12), Block One Hundred Thirty-Four (134), Original Town of Lubbock, Lubbock County, Texas, and known as 1218 Avenue H, Lubbock, Texas, and has agreed to lease said premises unto the Lessee for a period of one (1) year beginning February 20, 1953, and ending February 19, 1954, at a monthly rental of \$175.00 per month, payable monthly in advance to the Lessor at Lubbock, Texas.

II.

The Lessee agrees to pay \$2100.00 unto Lessor for said lease at the rate of \$175.00 per month, payable monthly in advance during the term of this lease. Lessee shall have the option of renewing said lease for an additional term of one (1) year at the expiration thereof at the same rental price and payable in the same manner as above stated provided Lessee gives the Lessor notice in writing ninety (90) days prior to the expiration of the original term hereof.

III.

It is further agreed that the Lessee may sub-let all or any part of said premises during the term thereof, provided the written consent thereto is first obtained from the Lessor. No subleasing hereunder shall relieve the Lessee from any of his obligation hereunder and said Lessee shall remain liable on the terms and conditions set out in this agreement.

IV.

The Lessor reserves the right to sell said premises during the term of this lease or any extension thereof, but shall be required to give Lessee written notice ninety (90) days prior to the date of possession, and the rentals shall be prorated down to the date of delivery of possession by the Lessee.

V.

It is understood and agreed by the parties that Lessor shall be responsible for the up-keep and repair of the roof on said building and that the Lessee at his own expense shall be responsible for all other repairs necessary to the proper maintenance of said building during the term of said lease.

VI.

The Lessee agrees to carry sufficient insurance on all plate glass windows in said building at his own expense and to replace said glass if broken or damaged. The Lessee is further obligated to comply with all governmental regulations during the term of this lease and at the end of this lease or other expiration, shall deliver up the demised premises in good order and condition, natural deterioration and damage by fire and the elements only excepted.

VII.

The Lessee at his own expense is hereby granted the right to erect partitions in said building and shall have the right to remove same at the expiration of the term provided that damage done to said building shall be repaired at Lessee's expense. The lights and fixtures in said building, with the exception of the heater and air conditioner, belong to Lessor, and said property shall be returned to Lessor in good condition at the end of the term hereof.

VIII.

The Lessee shall, in case of fire, give immediate notice to the Lessor, who shall thereupon cause the damage to be repaired forthwith; but if the premises be by the Lessor deemed so damaged as to be unfit for occupancy, or if the Lessor shall decide to rebuild or remodel the said building, the lease shall cease, and the rent be paid to the time of the fire.

IX.

In case of default in any of the covenants herein, Lessor may enforce the performance of this lease in any modes provided by law, and this lease may be forfeited at Lessor's discretion if such default continue for a period of ten days after Lessor notifies said Lessee of such default and his intention to declare the lease forfeited, such notice to be sent by the Lessor by mail or otherwise to the demised premises; and thereupon (unless the Lessee shall have completely removed or cured said default) this lease shall cease and come to an end as if that were the day originally fixed herein for the expiration of the term hereof, and Lessor's agent or attorney shall have the right without further notice or demand, to re-enter and remove all persons and Lessee's property therefrom without being deemed guilty of any manner of trespass, and without prejudice to any remedies for arrears of rent or breach of covenant, or Lessor's agent or attorney may resume possession of the premises and re-let the same for the remainder of the term at the best rent said agent or attorney may obtain, for account of the Lessee, who shall make good any deficiency; and the Lessor shall have a lien as security for the rent aforesaid upon all the goods, wares, chattels, implements, fixtures, furniture, tools and other personal property which are or may be put on the demised premises.

X.

The Lessor shall not be liable to Lessee or the Lessee's employes, patrons, or visitors, for any damage to person or property, caused by the act of negligence of any other tenant of said demised premises, or due to the building on said premises or any appurtenances thereof being improperly constructed, or being or becoming out of repair, nor for any damages from any defects or want of repair of any part of the building of which the leased premises form a part, but the Lessee accepts such premises as suitable for the purposes for which same are leased and accepts the building and each and every appurtenance thereof, and waives defects therein and agrees to hold the Lessor harmless from all claims for any such damage.

XI.

The Lessee shall not place any signs at, on or about the premises except as and where first approved by the Lessor; and the Lessor shall have the right to remove any sign or signs in order to paint the building or premises or make any other repairs or alterations.

XII.

In event that the Lessee shall become bankrupt or shall make a voluntary assignment for the benefit of creditors, or in the event that a receiver of the Lessee shall be appointed, then, at the option of the Lessor and upon five (5) days' notice to the Lessee of the exercise of such option, this lease shall cease and come to an end.

XIII.

It is agreed and understood that any holding over by the Lessee of the hereby leased premises after the expiration of this lease shall operate and be construed as a tenancy from month to month at a rental of \$250.00.

IN TESTIMONY WHEREOF, The parties to this agreement have hereunto set their hands in duplicate, this ____ day of February, A.D. 1953.

TEXAS TECHNOLOGICAL COLLEGE

BY

M. L. Pennington, Lessor

Hugh McKelvy, Lessee