

LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY

Policy Guide - February 1988

DSW
SF FMC
MAR 31 1988 RAG
SO

I. POLITICAL ACTION/ACTIVITY

As an organization, the League of Women Voters does not support or oppose any political party or candidate for elective office. After careful study and consensus, the League may take action on issues in the public interest. These guidelines are intended to protect the League's nonpartisan position.

A. League members are encouraged to work in the political party of their choice. Members are encouraged to attend local governmental meetings and to participate as private citizens.

B. The President, [and] President-Elect and such others as are strongly identified with the League of Women Voters may not participate in any [partisan] political activities.

C. Other Board members and League leaders whose responsibilities make them highly visible in the community may not engage in conspicuous political activity. Any member may request the Board to consider whether or not an individual's political activity is placing the League's nonpartisan position in jeopardy. Individual situations may be handled by the Board or by other parties at the President's direction.

D. Board members shall submit a written resignation prior to announcing their candidacy for public office or their appointment as Campaign Manager/Treasurer. Resignation from the Board does not mean resignation from the League.

E. Not less than one month must elapse after political activity before a member may go on the Board or return to the Board after having resigned.

F. Discussion of candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except a candidate forum, where candidates may bring their own materials. Material which may not be brought to meetings includes pamphlets, clothing, buttons, tickets, or anything concerning candidates or issues the League is not studying.

II. WHO SPEAKS FOR THE LEAGUE ^P Only the President or a designated representative may ~~speak~~ speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release.

Designated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

The following complete section is an addition to the guidelines.

III. ACTION INVOLVING TWO OR MORE LEAGUES AT THE LOCAL LEVEL

On issues where two or more local Leagues share one or more jurisdictions (school district, county etc.) a local League may act only with the agreement of other local Leagues in the district. Whenever possible, testimony should be reviewed by all local Leagues in the district. Local Leagues are encouraged to work together on areas of common concern.

When one or more Leagues perceive a need for a study, the League(s) should contact the other Leagues who share the area and invite them to participate in the study. Those Leagues declining to join the study may choose to concur or not concur with the position of those Leagues studying the issue if: 1) they provide their members with the opportunity to attend the other Leagues' meetings, 2) they provide the background information ("Facts & Issues") to their members, and 3) they hold a concurrence meeting. A local League which chooses neither to join the study nor to engage in the concurrence process may not take any action either in support of or in opposition to the League(s) with a position and cannot block action by such League(s).

When two or more local Leagues study an item independently, when they reach conflicting positions, or when a League fails to concur with another's position, a conference committee shall be formed to work out disagreements and inconsistencies. Either League may initiate the formation of the committee. The committee shall be composed of the president of each local League involved, each study committee director, and one or two other board members selected by each Board. The conference committee consensus statement shall be referred to each local League Board who may concur if they determine that no substantive change to the original position has been made. Otherwise, it may need concurrence from the general membership.

In cases where conflicts cannot be resolved, the local Leagues may request that state Board members participate in a conference committee. These Board members should not be members of any of the local Leagues involved.

If the conflict is still unresolved, local Leagues are to refrain from taking unilateral action that would create an atmosphere of mistrust among neighboring Leagues. However, sections of the positions on which there is agreement between Leagues may be used.

IV. PUBLICATIONS

A. Roster - The roster shall be published annually as soon as possible after June 1. The following wording shall appear at the top of the League membership list, "FOR LEAGUE USE ONLY! All requests for the League roster should be directed to the Board."

B. Voters Guides and other copyrighted League material should contain the statement: "Reprinting in part or in whole is not allowed without the written permission of the League of Women Voters of Tarrant County." Voters Guides should also state: "The opinions of the candidates are their own and do not represent positions of the League of Women Voters."

C. The local Voter may carry announcements for the activities of other organizations if they relate directly to League program. With Board approval on a case-by-case basis, the Voter may carry announcements for fund-raising projects of other organizations.

D. Special request publications ordered for individual member(s) shall be sold at the discount price plus sales tax if such applies to the total League order.

E. A membership update should be published [as of January 1 each year] monthly in the Voter.

F. The Board will set a per copy price to include the sales tax on any materials published by the local League if these are made available for sale.

G. An annual subscription to the local Voter for non-members will cost \$15.00.

V. FINANCIAL ADMINISTRATION

A. Financial contributions may not be solicited from candidates or office holders, with the possible exceptions of League members, office holders in clearly nonpartisan positions or those who are regular supporters of the League. Exceptions should be approved by the Board. Contributions over \$500 to our local account should be approved by the Board.

B. Checks shall be signed only by the Treasurer, President, or President-Elect. The Treasurer shall be bonded.

C. A reserve fund of not less than \$2500 shall be maintained in a savings account. The interest earned by said savings account should be recorded as income. Only the President, Treasurer or President-Elect shall be allowed to withdraw funds upon approval of the Board.

D. Any expenditures of League funds shall have the approval of the proper committee chair and/or the Board. Budgeted expenditures may be made at the discretion of the Chair. For undesignated expenditures exceeding \$25 the Chair shall consult the Board.

E. The League of Women Voters of Tarrant County shall carry liability, fire and theft insurance.

[F. Babysitting expenses of Board members and committee chairs may be subsidized to allow attendance at Board meetings. At the discretion of the Board, babysitting expenses for members may be subsidized to allow attendance at unit meetings, general meetings or annual meeting.]

F. Local Board members shall not accept payment by honoraria, salaries or stipends for services rendered to the local League.

VI. UNIT OFFICERS

Unit officers for the following League year should be selected by the unit members by the last unit meeting of the program year. The recommended unit officers include: Unit Chair, Discussion Leader, Recorder, Publications Chair, Membership Chair, Telephone Chair, Finance Chair and Publicity Chair.

VII. ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the Board and voting at the Annual Meeting.

VIII. PUBLIC COMMISSIONS AND COMMITTEES

A. The Board shall encourage members' individual applications for Boards and Commissions that will forward the League's purpose of informed, active participation in government.

B. The Board may approve the appointment of League representatives to public Boards or Commissions.

IX. CANDIDATE[S] FORUMS

All co-sponsored forums must comply with the appropriate League guidelines. League participation in candidate[s] forums must be approved by the Board. [of Directors]

X. CONSENSUS

Consensus evolves from group discussion; however, members who are unable to attend consensus meetings are encouraged to submit written statements of their positions to the appropriate committee chair.

XI. PARLIAMENTARY REQUIREMENTS

A. The President and President-Elect should attend a parliamentary training session each year.

B. [The Board should have a] Parliamentary orientation should be included in Board training. [soon after taking office]

C. The Parliamentarian for the Annual Meeting should be appointed by the President several months in advance and be available for questions from members before the meeting.

D. The President and the [Parliamentarian] President-Elect should prepare and discuss the Agenda for the Annual meeting.

E. Parliamentary information should be published in the [Voter before the Annual meeting and be included in the] Annual Meeting Workbook.

XII. BYLAWS COMMITTEE

The Bylaws Committee shall consist of three to five members appointed by the Board of Directors at its first regular meeting. This committee shall solicit suggestions for change and review all bylaws suggestions submitted to it by any 10 voting members. The committee shall also review the local bylaws annually and submit suggested revisions to the Board. All properly submitted suggestions shall be reported by the Board to the membership at annual meeting with:

1. a recommendation to adopt
2. a recommendation to reject
3. a recommendation to adopt with amendment; or
4. no recommendation

XIII. BOARD RESPONSIBILITY FOR THE POLICY GUIDE

The Board shall review this Policy Guide annually and may revise it as desired. After Board approval, the Policy Guide shall be sent to every member.

IX. CONSENSUS

Consensus evolves from group discussion; however, members who are unable to attend consensus meetings shall be encouraged to submit written statements of their positions to the appropriate committee chairman.

X. PARLIAMENTARY REQUIREMENTS

A. The President and President-Elect should attend a parliamentary training session each year.

B. The Board should have a parliamentary orientation soon after taking office.

C. The parliamentarian for Annual Meeting should be appointed several months in advance and be available for questions from members before the meeting.

D. The President and the parliamentarian should prepare and discuss the Agenda in detail for the Annual Meeting.

E. Parliamentary information should be published in the VOTER before Annual Meeting and be included in the Annual Meeting Workbook.

XI. BOARD RESPONSIBILITY FOR THE POLICY GUIDE

The Board shall review its policy annually and may alter, eliminate, or retain any or all parts. Prior to review, the membership shall be invited to submit possible changes. After Board approval, the Policy Guide shall be sent to every member.

LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY

Policy Guide - February 1988

DSW
SF FMC
MAR 31 1988 RAG
SO

I. POLITICAL ACTION/ACTIVITY

As an organization, the League of Women Voters does not support or oppose any political party or candidate for elective office. After careful study and consensus, the League may take action on issues in the public interest. These guidelines are intended to protect the League's nonpartisan position.

A. League members are encouraged to work in the political party of their choice. Members are encouraged to attend local governmental meetings and to participate as private citizens.

B. The President, [and] President-Elect and such others as are strongly identified with the League of Women Voters may not participate in any [partisan] political activities.

C. Other Board members and League leaders whose responsibilities make them highly visible in the community may not engage in conspicuous political activity. Any member may request the Board to consider whether or not an individual's political activity is placing the League's nonpartisan position in jeopardy. Individual situations may be handled by the Board or by other parties at the President's direction.

D. Board members shall submit a written resignation prior to announcing their candidacy for public office or their appointment as Campaign Manager/Treasurer. Resignation from the Board does not mean resignation from the League.

E. Not less than one month must elapse after political activity before a member may go on the Board or return to the Board after having resigned.

F. Discussion of candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except a candidate forum, where candidates may bring their own materials. Material which may not be brought to meetings includes pamphlets, clothing, buttons, tickets, or anything concerning candidates or issues the League is not studying.

II. WHO SPEAKS FOR THE LEAGUE ^P Only the President or a designated representative may ~~s~~peak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release.

Designated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

The following complete section is an addition to the guidelines.

III. ACTION INVOLVING TWO OR MORE LEAGUES AT THE LOCAL LEVEL

On issues where two or more local Leagues share one or more jurisdictions (school district, county etc.) a local League may act only with the agreement of other local Leagues in the district. Whenever possible, testimony should be reviewed by all local Leagues in the district. Local Leagues are encouraged to work together on areas of common concern.

When one or more Leagues perceive a need for a study, the League(s) should contact the other Leagues who share the area and invite them to participate in the study. Those Leagues declining to join the study may choose to concur or not concur with the position of those Leagues studying the issue if: 1) they provide their members with the opportunity to attend the other Leagues' meetings, 2) they provide the background information ("Facts & Issues") to their members, and 3) they hold a concurrence meeting. A local League which chooses neither to join the study nor to engage in the concurrence process may not take any action either in support of or in opposition to the League(s) with a position and cannot block action by such League(s).

When two or more local Leagues study an item independently, when they reach conflicting positions, or when a League fails to concur with another's position, a conference committee shall be formed to work out disagreements and inconsistencies. Either League may initiate the formation of the committee. The committee shall be composed of the president of each local League involved, each study committee director, and one or two other board members selected by each Board. The conference committee consensus statement shall be referred to each local League Board who may concur if they determine that no substantive change to the original position has been made. Otherwise, it may need concurrence from the general membership.

In cases where conflicts cannot be resolved, the local Leagues may request that state Board members participate in a conference committee. These Board members should not be members of any of the local Leagues involved.

If the conflict is still unresolved, local Leagues are to refrain from taking unilateral action that would create an atmosphere of mistrust among neighboring Leagues. However, sections of the positions on which there is agreement between Leagues may be used.

IV. PUBLICATIONS

A. Roster - The roster shall be published annually as soon as possible after June 1. The following wording shall appear at the top of the League membership list, "FOR LEAGUE USE ONLY! All requests for the League roster should be directed to the Board."

B. Voters Guides and other copyrighted League material should contain the statement: "Reprinting in part or in whole is not allowed without the written permission of the League of Women Voters of Tarrant County." Voters Guides should also state: "The opinions of the candidates are their own and do not represent positions of the League of Women Voters."

C. The local Voter may carry announcements for the activities of other organizations if they relate directly to League program. With Board approval on a case-by-case basis, the Voter may carry announcements for fund-raising projects of other organizations.

D. Special request publications ordered for individual member(s) shall be sold at the discount price plus sales tax if such applies to the total League order.

E. A membership update should be published [as of January 1 each year] monthly in the Voter.

AUG 10 1981

POLICY GUIDE--July 1981

I. POLITICAL ACTIVITY

After careful study and consensus, the League of Women Voters may take action on governmental issues and policies in the public interest. As an organization, the League does not "support or oppose any political party, candidate for elective office (whether running under a party designation or in a 'nonpartisan election), office holder, or any group that supports candidates." (From In League: Guidelines for League Boards.)

To preserve this nonpartisan policy for the organization, the Board of Directors of the League of Women Voters of Tarrant County recommends the following guidelines:

A. League members are encouraged to work in the party of their choice. Members are urged to attend local governmental meetings where they may participate as private citizens.

B. The President and President-Elect may not participate in any partisan political activities.

C. Other board members and League leaders whose responsibilities make them highly visible in the community may not engage in conspicuous political activity. A member, at any time, may request an item on the Board meeting agenda to consider whether or not an individual's political activity is placing the nonpartisan position in jeopardy. Individual situations may be handled by the Board or other parties at the President's discretion.

D. Board members shall submit a written resignation prior to announcing their candidacy for public office or appointment as Campaign Manager/Treasurer. Resignation from the Board does not mean resignation from the League.

E. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than one (1) month.

Discussion of all candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except a candidates' rally, where candidates may bring their own materials. Material which may not be brought to meetings includes pamphlets, buttons, tickets, or anything concerning candidates or issues the League is not studying.

II. WHO SPEAKS FOR THE LEAGUE

Only the President or a designated representative may speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release. Designated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

III. PUBLICATIONS

A. ROSTER--The following wording shall appear at the top of the League membership list: "FOR LEAGUE USE ONLY! Should members receive a request for the League roster, keep League purposes in mind and direct inquiries to the Board."

B. VOTERS GUIDES and other League publications designated by the Board shall contain the following statements: "Reprinting is not permissible in part or in whole without written permission of the League of Women Voters of Tarrant County." and "All statements contained herein are statements and opinions of the candidates and do not represent the opinions or positions of the League of Women Voters."

C. The local VOTER may carry announcements of other organizations' activities when they directly relate to League program. The local VOTER may, with Board approval on a case-by-case basis, carry announcements of other organizations for fund-raising projects other than the League.

D. Former members who no longer reside in Tarrant County may subscribe to the Tarrant County VOTER for a fee of \$4.00 per year.

When one or more Leagues perceive a need for a study, the League(s) should contact the other Leagues who share the area and invite them to participate in the study. Those Leagues declining to join the study may choose to concur or not concur with the position of those Leagues studying the issue if: 1) they provide their members with the opportunity to attend the other Leagues' meetings, 2) they provide the background information ("Facts & Issues") to their members, and 3) they hold a concurrence meeting. A local League which chooses neither to join the study nor to engage in the concurrence process may not take any action either in support of or in opposition to the League(s) with a position and cannot block action by such League(s).

When two or more local Leagues study an item independently, when they reach conflicting positions, or when a League fails to concur with another's position, a conference committee shall be formed to work out disagreements and inconsistencies. Either League may initiate the formation of the committee. The committee shall be composed of the president of each local League involved, each study committee director, and one or two other board members selected by each Board. The conference committee consensus statement shall be referred to each local League Board who may concur if they determine that no substantive change to the original position has been made. Otherwise, it may need concurrence from the general membership.

In cases where conflicts cannot be resolved, the local Leagues may request that state Board members participate in a conference committee. These Board members should not be members of any of the local Leagues involved.

If the conflict is still unresolved, local Leagues are to refrain from taking unilateral action that would create an atmosphere of mistrust among neighboring Leagues. However, sections of the positions on which there is agreement between Leagues may be used.

IV. PUBLICATIONS

A. Roster - The roster shall be published annually as soon as possible after June 1. The following wording shall appear at the top of the League membership list, "FOR LEAGUE USE ONLY! All requests for the League roster should be directed to the Board."

B. Voters Guides and other copyrighted League material should contain the statement: "Reprinting in part or in whole is not allowed without the written permission of the League of Women Voters of Tarrant County." Voters Guides should also state: "The opinions of the candidates are their own and do not represent positions of the League of Women Voters."

C. The local Voter may carry announcements for the activities of other organizations if they relate directly to League program. With Board approval on a case-by-case basis, the Voter may carry announcements for fund-raising projects of other organizations.

D. Special request publications ordered for individual member(s) shall be sold at the discount price plus sales tax if such applies to the total League order.

E. A membership update should be published [as of January 1 each year] monthly in the Voter.

LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY, TEXAS

AUG 10 1981

POLICY GUIDE---July 1981

I. POLITICAL ACTIVITY

After careful study and consensus, the League of Women Voters may take action on governmental issues and policies in the public interest. As an organization, the League does not "support or oppose any political party, candidate for elective office (whether running under a party designation or in a 'nonpartisan election'), office holder, or any group that supports candidates." (From In League: Guidelines for League Boards.)

To preserve this nonpartisan policy for the organization, the Board of Directors of the League of Women Voters of Tarrant County recommends the following guidelines:

A. League members are encouraged to work in the party of their choice. Members are urged to attend local governmental meetings where they may participate as private citizens.

B. The President and President-Elect may not participate in any partisan political activities.

C. Other board members and League leaders whose responsibilities make them highly visible in the community may not engage in conspicuous political activity. A member, at any time, may request an item on the Board meeting agenda to consider whether or not an individual's political activity is placing the nonpartisan position in jeopardy. Individual situations may be handled by the Board or other parties at the President's discretion.

D. Board members shall submit a written resignation prior to announcing their candidacy for public office or appointment as Campaign Manager/Treasurer. Resignation from the Board does not mean resignation from the League.

E. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than one (1) month.

Discussion of all candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except a candidates' rally, where candidates may bring their own materials. Material which may not be brought to meetings includes pamphlets, buttons, tickets, or anything concerning candidates or issues the League is not studying.

II. WHO SPEAKS FOR THE LEAGUE

Only the President or a designated representative may speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release. Designated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

III. PUBLICATIONS

A. ROSTER--The following wording shall appear at the top of the League membership list: "FOR LEAGUE USE ONLY! Should members receive a request for the League roster, keep League purposes in mind and direct inquiries to the Board."

B. VOTERS GUIDES and other League publications designated by the Board shall contain the following statements: "Reprinting is not permissible in part or in whole without written permission of the League of Women Voters of Tarrant County." and "All statements contained herein are statements and opinions of the candidates and do not represent the opinions or positions of the League of Women Voters."

C. The local VOTER may carry announcements of other organizations' activities when they directly relate to League program. The local VOTER may, with Board approval on a case-by-case basis, carry announcements of other organizations for fund-raising projects other than the League.

D. Former members who no longer reside in Tarrant County may subscribe to the Tarrant County VOTER for a fee of \$4.00 per year.

E. Special request publications ordered for individual member/s shall be sold at the discount price plus sales tax, if such applies to the total local League order.

F. A Membership update should be published as of January 1 of each year.

G. The board will set a per copy price on any materials published by the local league if these are made available for sale.

IV. FINANCIAL ADMINISTRATION

A. Annual dues as set at Annual Meeting (\$20.00 for 1981-82) shall be payable on the first day of the Anniversary Month of the member's joining the League, and shall be deposited to the General Fund. The per-member-payment (PMP) to LWV/US (\$11.00 for 1981) and LWV/Texas (\$8.25 for 1981) shall be paid from the General Fund.

B. Financial contributions may not be solicited from candidates or office holders, with the possible exceptions of office holders in clearly nonpartisan positions or those who are regular supporters of the League. Exceptions should be approved by the Board. Contributions over \$500 to our local account should be approved by the Board. All money contributions shall go through the Finance Chairman to the General Fund unless specified Education Fund or Memorial Fund.

C. Checks shall be signed only by the Treasurer, President, or President-Elect. The Treasurer shall be bonded.

D. A reserve fund of not less than \$2,500 shall be maintained in the savings account. The interest earned by said savings account should be recorded as income. Only the President, Treasurer or President-Elect shall be allowed to withdraw funds upon approval of the Board.

E. Expenditures of a committee shall be at the discretion of the chairman in spending budgeted amounts; however, in the case of undesignated expenditures exceeding \$25, the chairman shall consult the Board. Others making expenditures of League funds shall have the approval of the proper chairman, and/or the Board.

F. The League of Women Voters of Tarrant County shall carry liability, fire, and theft insurance.

G. Baby sitting expenses may be subsidized for attendance at Board meetings for all Board members and for Committee Chairs who are on the Agenda.

H. Baby sitting expenses for unit meetings may be subsidized for a League-sponsored nursery under the following formula: \$1.50 per first child and \$1.00 for each additional child in the family shall be paid by persons using the nursery; the local League will subsidize any remaining sitter fees up to the amount of \$10.00 per meeting.

V. UNIT OFFICERS

Unit officers for the following League year should be selected by the unit members by the last unit meeting of the program year. The recommended unit officers should include: Unit Chairman, Discussion Leader, Recorder, Publications Chairman, Membership Chairman, Telephone Chairman, Finance Chairman, and Voters Service Chairman.

VI. ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the Board and voting at Annual Meeting.

VII. PUBLIC COMMISSIONS AND COMMITTEES

The Board shall encourage members' individual applications for Boards and Commissions that will forward the League's purpose of informed, active participation in government.

VIII. CANDIDATES RALLIES

All co-sponsored rallies must comply with the League guidelines as recorded with the Voters Service Chairman. League participation in candidates' rallies must be approved by the board of directors.

VII. PUBLIC COMMISSIONS AND COMMITTEES

The Board shall encourage members' individual applications for Boards and Commissions that will forward the League's purpose of informed, active participation in government.

VIII. CANDIDATES RALLIES

All co-sponsored rallies must comply with the League guidelines as recorded with the Voters Service Chairman. League participation in candidates' rallies must be approved by the board of directors.

IX. CONSENSUS

Consensus evolves from group discussion; however, members who are unable to attend consensus meetings shall be encouraged to submit written statements of their positions to the appropriate committee chairman.

X. PARLIAMENTARY REQUIREMENTS

A. The President and President-Elect should attend a parliamentary training session each year.

B. The Board should have a parliamentary orientation soon after taking office.

C. The parliamentarian for Annual Meeting should be appointed several months in advance and be available for questions from members before the meeting.

D. The President and the parliamentarian should prepare and discuss the Agenda in detail for the Annual Meeting.

E. Parliamentary information should be published in the VOTER before Annual Meeting and be included in the Annual Meeting Workbook.

XI. BOARD RESPONSIBILITY FOR THE POLICY GUIDE

The Board shall review its policy annually and may alter, eliminate, or retain any or all parts. Prior to review, the membership shall be invited to submit possible changes. After Board approval, the Policy Guide shall be sent to every member.

Policy Guide - August 1982

LAV/Tarrant County, Texas

VII. PUBLIC COMMISSIONS AND COMMITTEES
The Board shall encourage members' individual applications for boards and commissions that will benefit the League's purpose of informing, educating and motivating the electorate.

VIII. CANDIDATE RATINGS
All endorsed ratings must comply with the League guidelines as provided with the Voter Rating Chart. League participation in candidate ratings must be approved by the Board of Directors.

IX. CONSENSUS
Consensus evolves from group discussion. However, members who are unable to reach consensus should be encouraged to submit written statements of their positions to the appropriate committee chairperson.

X. PARLIAMENTARY REQUIREMENTS
A. The President and President-Elect should attend a parliamentary training session each year.
B. The Board should have a parliamentary officer soon after taking office.
C. The parliamentary officer should be appointed several months in advance and be available for questions from members before the meeting.
D. The President and the parliamentary officer should prepare and discuss the agenda in detail for the annual meeting.
E. Parliamentary education should be published in the Voter before Annual Meeting and be included in the Annual Meeting Workbook.

XI. BOARD RESPONSIBILITIES FOR THE POLICY GUIDE
The Board shall review the policy annually and may amend, delete, or retain any or all parts. To review the membership shall be invited to submit possible changes. After board approval, the Policy Guide shall be sent to every member.

The League of Women Voters of Tarrant County

Address Correction Requested

Non-Profit
U.S. POSTAGE
PAID

Permit No. 263

*League of Women Voters of Texas
Penthouse Suite 109*

SEP - 2 1982

LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY, TEXAS

POLICY GUIDE--August 1982

I. POLITICAL ACTIVITY

After careful study and consensus, the League of Women Voters may take action on governmental issues and policies in the public interest. As an organization, the League does not "support or oppose any political party, candidate for elective office (whether running under a party designation or in a 'nonpartisan election'), office holder, or any group that supports candidates." (From In League: Guidelines for League Boards.)

To preserve this nonpartisan policy for the organization, the Board of Directors of the League of Women Voters of Tarrant County recommends the following guidelines:

A. League members are encouraged to work in the party of their choice. Members are urged to attend local governmental meetings where they may participate as private citizens.

B. The President and President-Elect may not participate in any partisan political activities.

C. Other board members and League leaders whose responsibilities make them highly visible in the community may not engage in conspicuous political activity. A member, at any time, may request an item on the Board meeting agenda to consider whether or not an individual's political activity is placing the nonpartisan position in jeopardy. Individual situations may be handled by the Board or other parties at the President's discretion.

D. Board members shall submit a written resignation prior to announcing their candidacy for public office or appointment as Campaign Manager/Treasurer. Resignation from the Board does not mean resignation from the League.

E. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than one (1) month).

Discussion of all candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except a candidates' rally, where candidates may bring their own materials. Material which may not be brought to meetings includes pamphlets, buttons, tickets, or anything concerning candidates or issues the League is not studying.

II. WHO SPEAKS FOR THE LEAGUE

Only the President or a designated representative may speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release. Designated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

III. PUBLICATIONS

A. ROSTER--The following wording shall appear at the top of the League membership list: "FOR LEAGUE USE ONLY! Should members receive a request for the League roster, keep League purposes in mind and direct inquiries to the Board."

B. VOTERS GUIDES and other League publications designated by the Board shall contain the following statements: "Reprinting is not permissible in part or in whole without written permission of the League of Women Voters of Tarrant County." and "All statements contained herein are statements and opinions of the candidates and do not represent the opinions or positions of the League of Women Voters."

C. The local VOTER may carry announcements of other organizations' activities when they directly relate to League program. The local VOTER may, with Board approval on a case-by-case basis, carry announcements of other organizations for fund-raising projects other than the League.

D. Former members who no longer reside in Tarrant County may subscribe to the Tarrant County VOTER for a fee of \$5.00 per year.

E. Special request publications ordered for individual member/s shall be sold at the discount price plus sales tax, if such applies to the total local League order.

F. A Membership update should be published as of January 1 each year.

G. The board will set a per copy price on any materials published by the local League if these are made available for sale.

IV. FINANCIAL ADMINISTRATION

A. Annual dues as set at Annual Meeting (\$25.00 for 1982-1983) shall be payable on the first day of the Anniversary Month of the member's joining the League, and shall be deposited to the General Fund. The per-member-payment (PMP) to LWV/US (\$12.00 for 1982) and LWV/Texas (\$8.25 for 1982) shall be paid from the General Fund.

B. Financial contributions may not be solicited from candidates or office holders, with the possible exceptions of office holders in clearly nonpartisan positions or those who are regular supporters of the League. Exceptions should be approved by the Board. Contributions over \$500 to our local account should be approved by the Board. All money contributions shall go through the Finance Chairman to the General Fund unless specified Education Fund or Memorial Fund.

C. Checks shall be signed only by the Treasurer, President, or President-Elect. The Treasurer shall be bonded.

D. A reserve fund of not less than \$2,500 shall be maintained in the savings account. The interest earned by said savings account should be recorded as income. Only the President, Treasurer, or President-Elect shall be allowed to withdraw funds upon approval of the Board.

E. Expenditures of a committee shall be at the discretion of the chairman in spending budgeted amounts; however, in the case of undesignated expenditures exceeding \$25, the chairman shall consult the Board. Others making expenditures of League funds shall have the approval of the proper chairman, and/or the Board.

F. The League of Women Voters of Tarrant County shall carry liability, fire, and theft insurance.

G. Baby sitting expenses may be subsidized for attendance at Board meetings for all Board members and for Committee Chairs who are on the Agenda.

H. Baby sitting expenses for unit meetings may be subsidized for a League-sponsored nursery under the following formula: \$1.50 per first child and \$1.00 for each additional child in the family shall be paid by persons using the nursery; the local League will subsidize any remaining sitter fees up to the amount of \$10.00 per meeting.

V. UNIT OFFICERS

Unit officers for the following League year should be selected by the unit members by the last unit meeting of the program year. The recommended unit officers should include: Unit Chairman, Discussion Leader, Recorder, Publications Chairman, Membership Chairman, Telephone Chairman, Finance Chairman, and Publicity Chairman.

VI. ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the Board and voting at Annual Meeting.

F. The Board will set a per copy price to include the sales tax on any materials published by the local League if these are made available for sale.

G. An annual subscription to the local Voter for non-members will cost \$15.00.

V. FINANCIAL ADMINISTRATION

A. Financial contributions may not be solicited from candidates or office holders, with the possible exceptions of League members, office holders in clearly nonpartisan positions or those who are regular supporters of the League. Exceptions should be approved by the Board. Contributions over \$500 to our local account should be approved by the Board. ?

B. Checks shall be signed only by the Treasurer, President, or President-Elect. The Treasurer shall be bonded.

C. A reserve fund of not less than \$2500 shall be maintained in a savings account. The interest earned by said savings account should be recorded as income. Only the President, Treasurer or President-Elect shall be allowed to withdraw funds upon approval of the Board.

D. Any expenditures of League funds shall have the approval of the proper committee chair and/or the Board. Budgeted expenditures may be made at the discretion of the Chair. For undesignated expenditures exceeding \$25 the Chair shall consult the Board.

E. The League of Women Voters of Tarrant County shall carry liability, fire and theft insurance.

[F. Babysitting expenses of Board members and committee chairs may be subsidized to allow attendance at Board meetings. At the discretion of the Board, babysitting expenses for members may be subsidized to allow attendance at unit meetings, general meetings or annual meeting.]

F. Local Board members shall not accept payment by honoraria, salaries or stipends for services rendered to the local League.

VI. UNIT OFFICERS

Unit officers for the following League year should be selected by the unit members by the last unit meeting of the program year. The recommended unit officers include: Unit Chair, Discussion Leader, Recorder, Publications Chair, Membership Chair, Telephone Chair, Finance Chair and Publicity Chair.

VII. ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the Board and voting at the Annual Meeting.

Consensus ?

VIII. PUBLIC COMMISSIONS AND COMMITTEES

A. The Board shall encourage members' individual applications for Boards and Commissions that will forward the League's purpose of informed, active participation in government.

B. The Board may approve the appointment of League representatives to public Boards or Commissions.

IX. CANDIDATE[S] FORUMS

All co-sponsored forums must comply with the appropriate League guidelines. League participation in candidate[s] forums must be approved by the Board. [of Directors]

X. CONSENSUS

Consensus evolves from group discussion; however, members who are unable to attend consensus meetings are encouraged to submit written statements of their positions to the appropriate committee chair.

XI. PARLIAMENTARY REQUIREMENTS

A. The President and President-Elect should attend a parliamentary training session each year.

B. [The Board should have a] Parliamentary orientation should be included in Board training. [soon after taking office]

C. The Parliamentarian for the Annual Meeting should be appointed by the President several months in advance and be available for questions from members before the meeting.

D. The President and the [Parliamentarian] President-Elect should prepare and discuss the Agenda for the Annual meeting.

E. Parliamentary information should be published in the [Voter before the Annual meeting and be included in the] Annual Meeting Workbook.

XII. BYLAWS COMMITTEE

The Bylaws Committee shall consist of three to five members appointed by the Board of Directors at its first regular meeting. This committee shall solicit suggestions for change and review all bylaws suggestions submitted to it by any 10 voting members. The committee shall also review the local bylaws annually and submit suggested revisions to the Board. All properly submitted suggestions shall be reported by the Board to the membership at annual meeting with:

1. a recommendation to adopt
2. a recommendation to reject
3. a recommendation to adopt with amendment; or
4. no recommendation

XIII. BOARD RESPONSIBILITY FOR THE POLICY GUIDE

The Board shall review this Policy Guide annually and may revise it as desired. After Board approval, the Policy Guide shall be sent to every member.

LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY, TEXAS

JUL 31 1980

POLICY GUIDE---July 1980

I. POLITICAL ACTIVITY

After careful study and consensus, the League of Women Voters may take action on governmental issues and policies in the public interest. As an organization, the League does not "support or oppose any political party, candidate for elective office (whether running under a party designation or in a 'nonpartisan' election), office holder, or any group that supports candidates." (From In League: Guidelines for League Boards.)

To preserve this nonpartisan policy for the organization, the Board of Directors of the League of Women Voters of Tarrant County recommends the following guidelines:

A. League members are encouraged to work in the party of their choice. Members are urged to attend local governmental meetings where they may participate as private citizens.

B. The President and President-Elect may not participate in any partisan political activities.

C. Other board members and League leaders whose responsibilities make them highly visible in the community may not engage in conspicuous political activity. A member, at any time, may request an item on the Board meeting agenda to consider whether or not an individual's political activity is placing the nonpartisan position in jeopardy. Individual situations may be handled by the Board or other parties at the President's discretion.

D. Board members shall submit a written resignation prior to announcing their candidacy for public office or appointment as Campaign Manager/Treasurer. Resignation from the Board does not mean resignation from the League.

E. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than three (3) months.

Discussion of all candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except a candidates' rally, where candidates may bring their own materials. Material which may not be brought to meetings includes pamphlets, buttons, tickets, or anything concerning candidates or issues the League is not studying.

II. WHO SPEAKS FOR THE LEAGUE

Only the President or a designated representative may speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release. Designated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

III. PUBLICATIONS

A. ROSTER---The following wording shall appear at the top of the League membership list: "FOR LEAGUE USE ONLY. Should members receive a request for the League roster, keep League purposes in mind and direct inquiries to the Board."

B. VOTERS GUIDES and other League publications designated by the Board shall contain the following statements: "Reprinting is not permissible in part or in whole without written permission of the League of Women Voters of Tarrant County." and "All statements contained herein are statements and opinions of the candidates and do not represent the opinions or positions of the League of Women Voters."

C. The local VOTER may carry announcements of other organizations' activities when they directly relate to League program. The local VOTER may, with Board approval on a case-by-case basis, carry announcements of other organizations for fund-raising projects other than the League.

D. Former members who no longer reside in Tarrant County may subscribe to the Tarrant County VOTER for a fee of \$4.00 per year.

E. Special request publications ordered for individual member/s shall be sold at the discount price plus sales tax, if such applies to the total local League order.

F. A Membership update should be published as of January 1 of each year.

IV. FINANCIAL ADMINISTRATION

A. Annual dues as set at Annual Meeting (\$20.00 for 1980-1981) shall be payable on the first day of the Anniversary Month of the member's joining the League, and shall be deposited to the General Fund. The per-member-payment (PMP) to LWV/US (\$10.50 for 1980) and LWV/Texas (\$8.00 for 1980) shall be paid from the General Fund.

B. Financial contributions may not be solicited from candidates or office holders, with the possible exceptions of office holders in clearly nonpartisan positions or those who are regular supporters of the League. Exceptions should be approved by the Board. Contributions over \$500 to our local account should be approved by the Board. All money contributions shall go through the Finance Chairman to the General Fund unless specified Education Fund or Memorial Fund.

C. Checks shall be signed only by the Treasurer, President, or President-Elect. The Treasurer shall be bonded.

D. A reserve fund of not less than \$2500 shall be maintained in the savings account. The interest earned by said savings account should be recorded as income. Only the President or the Treasurer shall be allowed to withdraw funds.

E. Expenditures of a committee shall be at the discretion of the chairman in spending budgeted amounts; however, in the case of undesignated expenditures exceeding \$25, the chairman shall consult the Board. Others making expenditures of League funds shall have the approval of the proper chairman, and/or the Board.

F. The League of Women Voters of Tarrant County shall carry liability, fire, and theft insurance.

G. Baby sitting expenses may be subsidized for attendance at Board meetings for all Board members and for Committee Chairs who are on the Agenda.

H. Baby sitting expenses for unit meetings may be subsidized for a League-sponsored nursery under the following formula: \$1.50 per first child and \$1.00 for each additional child in the family shall be paid by persons using the nursery; the local League will subsidize any remaining sitter fees up to the amount of \$10.00 per meeting.

V. UNIT OFFICERS

Unit officers for the following League year should be selected by the unit members by the last unit meeting of the program year. The recommended unit officers should include: Unit Chairman, Discussion Leader, Recorder, Publications Chairman, Membership Chairman, Telephone Chairman, Finance Chairman, and Voters Service Chairman.

VI. ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the Board and voting at Annual Meeting.

VII. PUBLIC COMMISSIONS AND COMMITTEES

The Board shall encourage members' individual applications for Boards and Commissions that will forward the League's purpose of informed, active participation in government.

VIII. CANDIDATES RALLIES

All co-sponsored rallies must comply with the League guidelines as recorded with the Voters Service Chairman. League participation in candidates' rallies must be approved by the board of directors.

IX. CONSENSUS

Consensus evolves from group discussion; however, members who are unable to attend consensus meetings shall be encouraged to submit written statements of their positions to the appropriate committee chairman.

SEP 4 1979

LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY, TEXAS

POLICY SHEET--July 1979

I. POLITICAL ACTIVITY

After careful study and consensus, the League of Women Voters may take action on governmental issues and policies in the public interest. As an organization, the League does not "support or oppose any political party, candidate for elective office (whether running under a party designation or in a 'nonpartisan' election), office holder, or any group that supports candidates." (from In League: Guidelines for League Boards.)

To preserve this nonpartisan policy for the organization, the Board of Directors of the League of Women Voters of Tarrant County recommends the following guidelines:

A. League members are encouraged to work in the party of their choice. Members are urged to attend local governmental meetings where they may participate as private citizens.

B. The President and President-Elect may not participate in any partisan political activities.

C. Board members and other League leaders whose responsibilities make them highly visible in the community may not engage in conspicuous political activity. A member, at any time, may request an item on the Board meeting agenda to consider whether or not an individual's political activity is placing the nonpartisan position in jeopardy. Individual situations may be handled by the Board or other parties at the President's discretion.

D. Board members shall submit a written resignation prior to announcing their candidacy for public office or appointment as Campaign Manager/Treasurer. Resignation from the Board does not mean resignation from the League.

E. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than three (3) months.

Discussion of all candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except a candidates' rally, where candidates may bring their own materials. Material which may not be brought to meetings includes pamphlets, buttons, tickets, or anything concerning candidates or issues the League is not studying.

II. WHO SPEAKS FOR THE LEAGUE

Only the President or a designated representative may speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release. Designated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

III. PUBLICATIONS

A. ROSTER--The following wording shall appear at the top of the League membership list: "FOR LEAGUE USE ONLY! Should members receive a request for the League roster, keep League purposes in mind and direct inquiries to the Board."

B. VOTERS GUIDES and other League publications designated by the Board shall contain the following statements: "Reprinting is not permissible in part or in whole without written permission of the League of Women Voters of Tarrant County." and "All statements contained herein are statements and opinions of the candidates and do not represent the opinions or positions of the League of Women Voters."

C. The local VOTER may carry announcements of other organizations' activities when they directly relate to League program. The local VOTER may, with Board approval on a case-by-case basis, carry announcements of other organizations for fund-raising projects other than the League.

D. Former members who no longer reside in Tarrant County may subscribe to the Tarrant County VOTER for a fee of \$4.00 per year.

E. A Membership update should be published as of January 1 of each year.

IV. FINANCIAL ADMINISTRATION

A. Annual dues as set at Annual Meeting shall be payable on the first day of the Anniversary Month of the member's joining the League. (\$20.00 was set for 1979-1980. Of this amount, \$10.00 per member payment is sent to LWV/US and \$7.50 per member payment is sent to LWV/Texas.)

B. Financial contributions may not be solicited from candidates or office holders, with the possible exceptions of office holders in clearly nonpartisan positions or those who are regular supporters of the League. Exceptions should be approved by the Board. Contributions over \$500 to our local account should be approved by the Board. All money contributions shall go through the Finance Chairman to the General Fund unless specified Education Fund or Memorial Fund.

C. Checks shall be signed only by the President or the Treasurer. Both shall be bonded.

D. A reserve fund of not less than \$2500 shall be maintained in the savings account. The interest earned by said savings account should be recorded as income. Only the President or the Treasurer shall be allowed to withdraw funds.

E. Expenditures of a committee shall be at the discretion of the chairman in spending budgeted amounts; however, in the case of undesignated expenditures exceeding \$25, the chairman shall consult the Board. Others making expenditures of League funds shall have the approval of the proper chairman and/or the Board.

F. The League of Women Voters of Tarrant County shall carry liability, fire, and theft insurance.

G. Baby sitting expenses may be subsidized for attendance at Board meetings for all Board members and for Committee Chairs who are on the Agenda.

H. Baby sitting expenses for unit meetings may be subsidized for a League-sponsored nursery under the following formula: \$1.50 per child and \$1.00 for each additional child in the family shall be paid by persons using the nursery; the local League will subsidize any deficit up to the amount of \$6.00 per meeting.

V. UNIT OFFICERS

Unit officers for the following League year should be selected by the unit members by the last unit meeting of the program year. The recommended unit officers should include: Unit Chairman, Discussion Leader, Recorder, Publications Chairman, Membership Chairman, Telephone Chairman, Finance Chairman, and Voters Service Chairman.

VI. ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the board and voting at Annual Meeting.

VII. PUBLIC COMMISSIONS AND COMMITTEES

The Board shall encourage members' individual applications for Boards and Commissions that will forward the League's purpose of informed, active participation in government.

VIII. CANDIDATES RALLIES

All co-sponsored rallies must comply with the League guidelines as recorded with the Voters Service Chairman. League participation in candidates' rallies must be approved by the board of directors.

IX. CONSENSUS

Consensus evolves from group discussion; however, members who are unable to attend consensus meetings shall be encouraged to submit written statements of their positions to the appropriate committee chairman.

X. BOARD RESPONSIBILITY FOR THE POLICY SHEET

The Board shall review its policy annually and may alter, eliminate, or retain any or all parts. Prior to review, the membership shall be invited to submit possible changes. After Board approval, the Policy Sheet shall be sent to every member.

LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY, TEXAS

AUG 24 1978

Policy Sheet--August 1978

I. POLITICAL ACTIVITY

After careful study and consensus, the League of Women Voters may take action on governmental issues and policies in the public interest. As an organization, the League does not "support or oppose any political party, candidate for elective office (whether running under a party designation or in a 'nonpartisan' election), office holder, or any group that supports candidates." (from In League: Guidelines for League Boards.)

To preserve this nonpartisan policy for the organization, the Board of Directors of the League of Women Voters of Tarrant County recommends the following guidelines:

A. League members are encouraged to work in the party of their choice. Members are urged to attend local governmental meetings where they may participate as private citizens.

B. The President and President-Elect may not participate in any partisan political activities.

C. Board members and other League leaders whose responsibilities make them highly visible in the community may not engage in conspicuous political activity. A member, at any time, may request an item on the Board meeting agenda to consider whether or not an individual's political activity is placing the nonpartisan position in jeopardy. Individual situations may be handled by the Board or other parties at the President's discretion.

D. Board members shall submit a written resignation prior to announcing their candidacy for public office or appointment as Campaign Manager/Treasurer. Resignation from the Board does not mean resignation from the League.

E. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than three (3) months.

F. Discussion of all candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except a candidates' rally, where candidates may bring their own materials. Material which may not be brought to meetings includes pamphlets, buttons, tickets, or anything concerning candidates or issues the League is not studying.

II. WHO SPEAKS FOR THE LEAGUE

Only the President or a designated representative may speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release. Designated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

III. PUBLICATIONS

A. ROSTER--The following wording shall appear at the top of the League membership list: "FOR LEAGUE USE ONLY! Should members receive a request for the League roster, keep League purposes in mind and direct inquiries to the Board."

B. VOTERS GUIDES and other League publications designated by the Board shall contain the following statements: "Reprinting is not permissible in part or in whole without written permission of the League of Women Voters of Tarrant County." and "All statements contained herein are statements and opinions of the candidates and do not represent the opinions or positions of the League of Women Voters."

C. The local VOTER may carry announcements of other organizations' activities when they directly relate to League program. The local VOTER may, with Board approval on a case-by-case basis, carry announcements of other organizations for fund-raising projects other than the League.

D. Former members who no longer reside in Tarrant County may subscribe to the Tarrant County VOTER for a fee of \$4.00 per year.

IV. FINANCIAL ADMINISTRATION

A. Annual dues as set at Annual Meeting shall be payable on the first day of the Anniversary Month of the member's joining the League. (\$20.00 was set for 1978-1979. Of this amount, \$9.00 per member payment is sent directly to LWV/US and \$7.00 per member payment is sent to LWV/Texas.)

B. Financial contributions may not be solicited from candidates or office holders, with the possible exceptions of office holders in clearly nonpartisan positions or those who are regular supporters of the League. Exceptions should be approved by the Board. Contributions over \$500 to our local account should be approved by the Board. All money contributions shall go through the Finance Chairman to the General Fund unless specified Education Fund or Memorial Fund.

C. Checks shall be signed only by the President or the Treasurer. Both shall be bonded.

D. A reserve fund of not less than \$2500 shall be maintained in the savings account. The interest earned by said savings account should be recorded as income. Only the President or the Treasurer shall be allowed to withdraw funds.

E. Expenditures of a committee shall be at the discretion of the chairman in spending budgeted amounts; however, in the case of undesignated expenditures exceeding \$25, the chairman shall consult the Board. Others making expenditures of League funds shall have the approval of the proper chairman and/or the Board.

F. The League of Women Voters of Tarrant County shall carry liability, fire, and theft insurance.

G. Baby sitting expenses may be subsidized for attendance at Board meetings for all Board members and for Committee Chairs who are on the Agenda.

Baby sitting expenses for members and guests attending unit meetings may be subsidized up to \$4.00 per meeting in excess of \$1.50 per child and \$1.00 for each additional child in the same family, when using a League-sponsored nursery.

V. UNIT OFFICERS

Unit officers for the following League year should be selected by the unit members by the last unit meeting of the program year. The recommended unit officers should include: Unit Chairman, Discussion Leader, Recorder, Publications Chairman, Membership Chairman, Telephone Chairman, Finance Chairman, and Voters Service Chairman.

VI. ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the Board and voting at Annual Meeting.

VII. PUBLIC COMMISSIONS AND COMMITTEES

The Board shall encourage members' individual applications for Boards and Commissions that will forward the League's purpose of informed, active participation in government.

VIII. CANDIDATES RALLIES

All co-sponsored rallies must comply with the League guidelines as recorded with the Voters Service Chairman. League participation in candidates' rallies must be approved by the board of directors.

IX. CONSENSUS

Consensus evolves from group discussion; however, when members are unable to attend consensus meetings, they shall be allowed to submit a written statement of their positions to the appropriate committee chairman.

X. BOARD RESPONSIBILITY FOR THE POLICY SHEET

The Board shall review its policy annually and may alter, eliminate, or retain any or all parts. Prior to review, the membership shall be invited to submit possible changes. After Board approval, the Policy Sheet shall be sent to every member.

OCT 19 1977

I. POLITICAL ACTIVITY

After careful study and consensus, the League of Women Voters may take action on governmental issues and policies in the public interest. As an organization, the League does not "support or oppose any political party, candidate for elective office (whether running under a party designation or in a 'nonpartisan' election), office holder, or any group that supports candidates." (from In League: Guidelines for League Boards.)

To preserve this nonpartisan policy for the organization, the Board of Directors of the League of Women Voters of Tarrant County recommends the following guidelines:

A. All League members are encouraged to work in the party of their choice. Members are urged to attend local governmental meetings where they may participate as private citizens.

B. Discussion of all candidates should be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. No partisan material should be brought to any League function except at candidates' rally, where candidates may bring their own material. Material which may not be brought to meetings includes pamphlets, buttons, tickets, or anything concerning candidates or issues the League is not studying.

C. Board members shall submit a written resignation prior to announcing their candidacy for public office. Resignation from the Board does not mean resignation from the League.

D. The President and President-Elect may not participate in any partisan political activities.

E. Board members and other League leaders whose responsibilities to the Board make them highly visible in the community may not engage in conspicuous political activity. A member, at any time, may request an item on the Board meeting agenda to consider whether or not an individual's political activity is placing the nonpartisan position in jeopardy. Individual situations may be handled by the Board or other parties at the President's discretion.

F. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than three (3) months.

II. WHO SPEAKS FOR THE LEAGUE

Only the President or designated representative may speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release. Delegated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member attends a meeting as an official League observer, the member may not speak or comment.

III. PUBLICATIONS

A. ROSTER--The following wording shall appear at the top of the League membership list: "FOR LEAGUE USE ONLY! Should members receive a request for the League roster, keep League purposes in mind and direct inquiries to the Board."

B. VOTERS GUIDES and other League publications designated by the Board shall contain the following statements: "This publication may not be reproduced in any form without the written consent of the Board of Directors of the League of Women Voters of Tarrant County," and "All statements contained herein are statements and opinions of the candidates and do not represent the opinions or positions of the League of Women Voters."

C. The local VOTER may carry announcements of other organizations' activities when they directly relate to League program. The local VOTER may, with Board approval on a case-by-case basis, carry announcements of other organizations for fund-raising projects other than the League.

D. Former members who no longer reside in Tarrant County may subscribe to the Tarrant County VOTER for a fee of \$4.00 per year.

IV. FINANCIAL ADMINISTRATION

A. Annual dues of \$15.00 shall be payable on the first day of the anniversary month of the member's joining the League. [Of this amount, \$5.50 Per Member Payment is sent directly to LWV/US. In addition, \$9.50 per member is pledged to LWV/Texas.]

D. Financial contributions may not be solicited from candidates or office holders, with the possible exceptions of office holders in clearly nonpartisan positions or those who are regular supporters of the League. Exceptions should be approved by the Board. Contributions over \$500 to our local account should be approved by the Board. All money contributions shall go through the Finance Chairman to the General Fund unless specified Education Fund.

C. Checks shall be signed only by the President or the Treasurer.

D. A reserve fund of not less than \$2500 shall be maintained in the savings account. The interest earned by said savings account should be recorded as income. Only the President or the Treasurer shall be allowed to withdraw funds.

E. Expenditures of a committee shall be at the discretion of the chairman in spending budgeted amounts; however, in the case of undesignated expenditures exceeding \$25, the chairman shall consult the Board. Others making expenditures of League funds shall have the approval of the proper chairman and/or the Board.

F. Baby-sitting may be subsidized for attendance at Board meetings for all Board members and for Committee Chairs who are on the Agenda. Baby-sitting may be subsidized up to \$4.00 for costs in excess of \$1.50 per child and \$1.00 for each additional child in the same family for members and guests attending unit meetings when using a League-sponsored nursery.

V. UNIT OFFICERS

Unit officers for the following League year shall be selected by the unit members by the last unit meeting of the program year. The recommended unit officers should include: Unit Chairman, Discussion Leader, Recorder, Publications Chairman, Membership Chairman, Telephone Chairman, Finance Chairman, and Voters Service Chairman.

VII. ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the Board and voting at Annual Meeting.

VII. PUBLIC COMMISSIONS AND COMMITTEES

The Board shall encourage members' individual applications for Boards and Commissions that will forward the League's purpose of informed, active participation in government.

VIII. CANDIDATES RALLIES

All co-sponsored rallies must comply with the League guidelines as recorded with the Voters Service Chairman.

IX. CONSENSUS

Consensus evolves from group discussion; however, when members are unable to attend consensus meetings, they shall be allowed to submit a written statement of their positions to the appropriate committee chairman.

X. BOARD RESPONSIBILITY FOR THE POLICY SHEET

The Board shall review its policy annually and may alter, eliminate, or retain any or all parts. Prior to review, the membership shall be invited to submit possible changes. After Board approval, the Policy Sheet shall be sent to every member.

LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY

Adopted October 3, 1973

OCT 29 1973

POLICY SHEET

The following policies have been established by the Board of Directors of the League of Women Voters of Tarrant County, Texas:

NONPARTISANSHIP

The League urges its members, except those serving as officers or Board members (and in some instances other League leaders as decided by the Board), to work as INDIVIDUALS in the party of their choice.

The By-Laws of the League of Women Voters state that the League "shall not support or oppose any political party or any candidate." Partisanship is not limited to political party activity but includes participation in any group supporting candidates or individual public activity in support of any candidate for public office, whether or not they run under party designation. Recognizing that the strength and effectiveness of the League rest in its unique non-partisan status, it is the responsibility of each individual League member to guard carefully the League's reputation for nonpartisanship. One League cannot violate the spirit of the letter of this policy without jeopardizing the reputation of every other League.

BOARD MEMBERS

1. Board members may:
 - a. Attend precinct meetings and vote in them.
 - b. Serve as election officials for all except primary elections.
 - c. Make anonymous financial contributions to candidates or parties.
 - d. Work at campaign or candidate headquarters if not publicly identified.
2. Board members may not engage in such activities as:
 - a. hosting a coffee for candidates or their spouses.
 - b. serving as a delegate to district conventions.
 - c. speaking at political meetings.
 - d. making political preference known publicly when identified as a member of the Board.
 - e. attending rallies where only one party or one candidate is represented where any fee is charged (this does not refer to meetings where all candidates and all parties are represented).
3. A Board member may not take a leave of absence for political activity. She must resign her position before announcing her candidacy for an elective public office.
4. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than six (6) months to a year and provided there is no further political activity on her part. Final decision regarding time and the situation is left to the discretion of a committee composed of the seven officers of the League.
5. Any activity or position that might reflect a conflict of interest with League work or stated position should be discussed with the Board and decided on a case-to-case basis. If the Board feels that there is conflict of interest, the Board may request the individual to resign.

ALL MEMBERS

Discussion of candidates must be avoided at all League meetings including unit meetings, except in connection with Voters Service activities. Likewise, no partisan material may be brought to any League function. This includes pamphlets, tickets, or anything concerning candidates or issues the League is not studying.

WHO SPEAKS FOR THE LEAGUE

Only the President or whomever she delegates may speak for the League. Letters, press releases, speeches, etc., in the name of the League shall be approved by the President before release. Delegated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member goes to any meeting as an official League observer she may not speak or comment.

ROSTER

The following wording shall appear at the top of League membership lists: "This directory is for the convenience of League members. Without the consent of the Board of Directors it is not to be given to or used by non-members or for non-League projects. Any use of this mailing list by a member must have approval from the Board of Directors."

PUBLICATIONS

Voters Guides and other League publications designated by the Board shall contain the following statement: "This publication may not be reproduced in any form without the written consent of the Board of Directors of the League of Women Voters of Tarrant County."

The local Voter shall not carry any announcements for fund raising projects other than League. The local Voter shall not carry any announcements of other organizations' activities unless they directly relate to League program. Announcements of a nonpartisan organization may be printed in the Voter after Board approval.

FINANCIAL ADMINISTRATION

1. Dues: Dues shall be as stated in the By-Laws and uniform for everyone. Those persons joining the League for the first time on or after March 1 shall have paid-up memberships until May 31 of the following year.
2. Finance: Contributions may not be solicited from candidates or office holders, with the possible exceptions of office holders in clearly non-partisan positions or those who were regular supporters of the League for a long time before becoming office holders. Such exceptions shall be approved by the Board.
3. Checks: Only the President and the Treasurer may be authorized to sign League checks.
4. Reserve Fund: A reserve fund shall be maintained in a savings account. The interest earned by said savings account shall be recorded as income.
5. Expenditures: A chairman shall have discretion in spending budgeted amounts; however, in the case of exceptional expenditures they shall consult the board. Others making expenditures of League funds shall have approval of the proper chairman and/or the Board.

LOCAL BUDGET COMMITTEE

The Finance Chairman should be on the Budget Committee. A member who has attended Presidents Council, The State or National Conventions should be considered for appointment to the Budget Committee since her experience would be valuable in making the local, state and national budgets more clearly understood.

BOARD PLANNING

Plans made by the Board at the beginning of the League year for all League activities should be made to carry through June of the following year.

NOMINATING COMMITTEE

The nominating committee shall review the provisions of this policy sheet and the By-Laws with each prospective member of the Board.

UNIT OFFICERS

Unit Chairman, Discussion Leader, Recorder, Publications Chairman, Membership Chairman, and Telephone Chairman shall be elected by the unit members. At least three (3) of the elected unit officers should serve as a nominating committee to present a slate of officers to be voted on by the last unit meeting of the program year.

Finance Chairman, Voters Service Chairman and Legislative Action Chairman shall be appointed by the Tarrant County Chairmen after consultation with the Unit Chairmen.

ASSOCIATE MEMBERSHIP

Associate members have all privileges of membership except serving on the Board and voting at Annual Meeting.

PUBLIC COMMISSIONS AND COMMITTEES.

The Board shall solicit appointments of individuals and League representatives on area commissions and committees that will forward the League's purpose of informed active participation in government.

CONSENSUS

Consensus evolves from group discussion; however, when informed members are unable to attend consensus meetings, they shall be allowed to submit statements of their positions to the committee.

BOARD RESPONSIBILITY FOR THE POLICY SHEET

The Board shall review the policy sheet annually and may alter, eliminate, or retain any or all parts of it. After it is approved by the Board, it should be sent to every member. If desired, the membership may participate in deciding the content of the policy sheet.

DOI: 10.1002/for

THIS IS YOUR TARRANT COUNTY VOTER



LEAGUE OF WOMEN VOTERS OF TARRANT COUNTY

NOV 20 1970

Adopted September 16, 1970

POLICY SHEET

The following policies have been established by the Board of Directors of the League of Women Voters of Tarrant County, Texas:

NONPARTISANSHIP

The League urges its members, except those serving as officers or Board members (and in some instances other League leaders as decided by the Board), to work as INDIVIDUALS in the party of their choice.

The By-Laws of the League of Women Voters state that the League "shall not support or oppose any political party or any candidate." Partisanship is not limited to political party activity but includes participation in any group supporting candidates or individual public activity in support of any candidate for public office, whether or not they run under party designation. Recognizing that the strength and effectiveness of the League rests in its unique nonpartisan status, it is the responsibility of each individual League member to guard carefully the League's reputation for nonpartisanship. One League cannot violate the spirit or the letter of this policy without jeopardizing the reputation of every other League.

BOARD MEMBERS:

1. Board members may not engage in any partisan political activity during their term of League leadership. Such activities include:
 - a. hosting a coffee for candidates or their wives
 - b. serving as a delegate to county conventions
 - c. working at party or candidate headquarters or distributing party or candidate's literature, or counting ballots
 - d. speaking at political meetings
 - e. making political preference known publicly when identified as a Board member
 - f. attending rallies where only one party or one candidate is represented where any fee is charged (this does not refer to meetings where all candidates and all parties are represented).
2. A Board member may not take a leave of absence for political activity. She must resign her position before announcing her candidacy for an elective public office, and this resignation should be made public by the Board, explaining the policy which makes it necessary.
3. A Board member shall resign if a member of her family becomes a candidate for public office or a holder of a partisan public office.
4. The time which must elapse after political activity before a member may go on the Board or return to the Board after having resigned shall be not less than 6 months to a year and provided there is no further political activity on her part. Final decision regarding time and the situation is left to the discretion of a committee composed of the seven officers.
5. Any activity or position that might reflect a conflict of interest with League work or stated position should be discussed with the Board and decided on a case-to-case basis. If the Board feels that there is conflict of interest, the Board may request the individual to resign.
6. Board members may attend precinct conventions, except those whose names are frequently before the public, such as the President, Voters Service Chairman, and TV Coordinator.

ALL MEMBERS:

Discussion of candidates must be avoided at all League meetings including unit meetings, except in connection with Voters Service activity. Likewise, no partisan material may be brought to any League meetings. This includes pamphlets, tickets, or anything concerning candidates or issues the League is not studying.

WHO SPEAKS FOR THE LEAGUE

Only the President or whomsoever she delegates may speak for the League. Letters, press releases, speeches, etc. in the name of the League shall be approved by the President before release. Delegated representatives of the League may not make binding commitments on major matters without the approval of the Board. When a League member goes to any meeting as an official League observer she may not speak or comment.

ROSTER

The following wording shall appear at the top of League membership lists: "This directory is for the convenience of League members. Without the consent of the Board of Directors it is not to be given to or used by non-members or for non-League projects. Any use of this mailing list by a member must have approval from the Board."

PUBLICATIONS

Voters Guides and other League publications designated by the Board shall contain the following statement: "This publication may not be reproduced in any form without the written consent of the Board of Directors of the League of Women Voters of Tarrant County."

The local Voter shall not carry any announcements for fund raising projects other than the League. The local Voter shall not carry any announcements of other organizations' activities unless they directly relate to League program.

FINANCIAL ADMINISTRATION

1. DUES: Those persons joining the League for the first time on or after November 1 will pay dues of \$5.00 for the balance of the League fiscal year ending March 31.
2. FINANCE: Contributions may not be accepted from candidates or office holders, with the possible exceptions of office holders in clearly nonpartisan positions or those who were regular supporters of the League for a long time before becoming office holders. Such exceptions shall be approved by the Board.
3. CHECKS: Only the President and the Treasurer may be authorized to sign League checks.
4. RESERVE FUND: A reserve fund shall be maintained in a savings account. The interest earned by said savings account shall be transferred to the League checking account and recorded as income.

LOCAL BUDGET COMMITTEE

A member who has attended Presidents Council, the State or National Conventions should be considered for appointment to the budget committee since her experience would be valuable in making the local, state and national budgets more clearly understood.

BOARD PLANNING

Plans made by the Board at the beginning of the League year for all League activities should be made to carry through June of the following year.

NOMINATING COMMITTEE

The nominating committee shall review the provisions of this policy sheet with each prospective member of the Board.

BOARD RESPONSIBILITY FOR THE POLICY SHEET

The Board shall review the policy sheet annually and may alter, eliminate, or retain any or all parts of it. After it is approved by the Board, it should be sent to every member. If desired, the membership may participate in deciding the content of the policy sheet.

X. PARLIAMENTARY REQUIREMENTS

- A. The President and President-Elect should attend a parliamentary training session each year.
- B. The Board should have a parliamentary orientation soon after taking office.
- C. The parliamentarian for Annual Meeting should be appointed several months in advance and be available for questions from members before the meeting.
- D. The President and the parliamentarian should prepare and discuss the Agenda in detail for the Annual Meeting.
- E. Parliamentary information should be published in the VOTER before Annual Meeting and be included in the Annual Meeting Workbook.

XI. BOARD RESPONSIBILITY FOR THE POLICY SHEET

The Board shall review its policy annually and may alter, eliminate, or retain any or all parts. Prior to review, the membership shall be invited to submit possible changes. After Board approval, the Policy Sheet shall be sent to every member.