

TEXAS TECHNOLOGICAL COLLEGE
LUBBOCK, TEXAS
MINUTES OF BOARD OF DIRECTORS MEETING
1962-1963
VOLUME I

MINUTES OF
BOARD OF DIRECTORS MEETING
DECEMBER 8, 1962

Lubbock, Texas
December 8, 1962

741. The Board of Directors of Texas Technological College met in regular session in the Office of the President on Saturday, December 8, 1962, at 9:30 a.m. The following Directors were present: Chairman DeBusk, Vice Chairman Smith, Mr. Allison, Mr. Hinn, Mr. Mathews, Mr. McLaughlin, Mr. Wall and Mr. Wooldridge. In addition, President Goodwin, Academic Vice President Pearce, Vice President and Comptroller Pennington and Secretary Wells were present.

742. Upon motion made by Mr. Wall, seconded by Mr. Smith, the Board by a unanimous vote, approved the Minutes of the October 26, 1962 Board Meeting.

743. Upon motion made by Mr. Smith, seconded by Mr. Wall, the Board by a unanimous vote, approved the Agenda under date of November 26, 1962, Items No. 595 through Item No. 740, with the exception of Item No. 679 which was not approved. A copy of the approved Agenda is attached and made a part of the Minutes. Attachment No. 1.

744. Mr. Polk Robison, Director and Business Manager of Athletics, gave a report on Intercollegiate Athletics at Texas Technological College. A copy of the report is attached and made a part of the Minutes. Attachment No. 4.

745. Upon motion made by Mr. Wooldridge, seconded by Mr. Allison, the Board by a unanimous vote, approved the addition of twenty-four (24) new courses and the deletion of twenty-eight (28) existing courses, at the undergraduate level, as listed on Attachment No. 6.

746. Upon motion made by Mr. Wooldridge, seconded by Mr. Allison, the Board by a unanimous vote, approved the addition of twenty-one (21) new graduate courses and the deletion of one (1) existing graduate course in the School of Agriculture as listed on Attachment No. 6, pages 2 and 3.

747. Upon motion made by Mr. Wooldridge, seconded by Mr. Allison, the Board by a unanimous vote, approved the addition of twenty-five (25) new graduate level courses and the deletion of three (3) existing graduate level courses in the School of Arts and Sciences as listed on Attachment No. 6, pages 4 and 5.

748. Upon motion made by Mr. Wooldridge, seconded by Mr. Wall, the Board by a unanimous vote, approved the addition of ten (10) new graduate level courses and the deletion of six (6) graduate level courses in the School of Business Administration as listed on Attachment No. 6, pages 6 and 7.

749. Upon motion made by Mr. Wooldridge, seconded by Mr. Allison, the Board by a unanimous vote, approved the following changes in undergraduate degree programs in the School of Agriculture:

- (1) Department of Agricultural Economics: Change from
Bachelor of Science in Agriculture, Major -
Agricultural Economics to:

Bachelor of Science, Major-Agricultural Economics

- (2) Department of Agricultural Education: Change from
Bachelor of Science in Agriculture, Major -
Agricultural Education to:

Bachelor of Science, Major-Agricultural Education

- (3) Department of Agronomy and Range Management: Change
from Bachelor of Science in Agriculture,
Option - Crops
Option - Range Management
Option - Soils

To:

Bachelor of Science, Major - Crops
Major - Range Management
Major - Soils

751. Upon motion made by Mr. Allison, seconded by Mr. McLaughlin, the Board by a majority vote, authorized the preparation of a document to be presented to The Texas Commission on Higher Education requesting permission to establish a Law School at Texas Technological College. Mr. Wall voted "No" on the motion. Mr. Smith and Mr. Mathews refrained from voting.

Chairman DeBusk stated that he could not vote but if he had voted, his vote would have been against the motion. Mr. DeBusk, Mr. Mathews and Mr. Smith all stated they would be in favor of including the Law School in a "long range plan."

The document which is to be prepared for submission to The Texas Commission on Higher Education will be presented to the entire Board for review and approval before presentation to the Commission.

Mr. Allison submitted several documents to support the request for a Law School. These documents have been presented as Attachment No. 11.

752. Upon motion made by Mr. Wooldridge, seconded by Mr. Hinn, the Board by a unanimous vote, requested the Administration to study the possibility of adding a School of Education, a Department or School of Nursing and a Department or School of Pharmacy. The motion further requested the Administration to make a continuous study of needs such as other Departments and/or Schools.

753. Upon motion made by Mr. Mathews, seconded by Mr. Wooldridge, the Board by a unanimous vote referred the proposed Revised Organizational Chart for the College to the Executive Committee for review. The Executive Committee will make a recommendation to the Board at a future meeting.

754. Upon motion made by Mr. Wall, seconded by Mr. Mathews, the Board by a unanimous vote, authorized the Administration to study the feasibility of a Faculty Senate to replace the present Faculty Advisory Committee at Texas Technological College.

755. Upon motion made by Mr. Wall, seconded by Mr. Hinn, the Board by a unanimous vote, granted permission to Dr. John R. Bradford, Dean of the School of Engineering, to go to Beverly Hills, California, and San Francisco, California, from December 9, 1962 through December 15, 1962, to confer with Dr. C. B. Thornton, Chairman of the Board of Litton Industries, concerning research at Texas Technological College and to go to Stanford University to seek a staff member in Chemical Engineering and bioengineering; expenses are to be paid from the Institute of Science and Engineering, Account No. 3058.

756. Upon motion made by Mr. Wall, seconded by Mr. Mathews, the Board by a unanimous vote, granted permission to Dr. John R. Bradford, Dean of the School of Engineering, to meet with representatives of universities and colleges in Arizona, California, Oregon, Washington and Montana regarding new staff members and research programs at the individual schools and to interview potential staff for the School of Engineering for approximately eight days during the month of January, 1963; expenses are to be paid from the Office of the Dean of Engineering Maintenance, Equipment and Travel Account.

757. Upon motion made by Mr. Wall, seconded by Mr. Allison, the Board by a unanimous vote, adopted a Resolution in memory of Mr. Spencer A. Wells, a former member of the Board of Directors of Texas Technological College. A copy of the Resolution is attached and made a part of the Board Minutes. Attachment No. 7.

758. Upon motion made by Mr. Wall, seconded by Mr. Allison, the Board by a unanimous vote, approved a budget in the amount of \$17,730.00 for the Student Council. A copy of the Budget is attached and made a part of the Minutes. Attachment No. 8.

759. Upon motion made by Mr. Wall, seconded by Mr. Allison, the Board by a unanimous vote, approved a transfer from the Unappropriated Prior Year's Balance of the Reserve Parking Lot Account, the sum of \$3,400.00 to the Reserved Parking Lot Current Operating Account for the purchase of two automatic gate systems and four hundred (400) card keys.

760. Upon motion made by Mr. Wall, seconded by all Board Members, the Board by a unanimous vote, approved the conferring of an honorary Doctorate Degree on Mr. Cal Farley, Amarillo, Texas, at the 1963 Spring Commencement.

761. Upon motion made by Mr. Hinn, seconded by Mr. Wall, the Board by a unanimous vote approved a budget for the College Air Force ROTC Property Account No. 4007, in the amount of \$1,075.00, and a budget for the Air Force ROTC Uniform Commutation Account No. 4002, in the amount of \$19,825.00. A copy of each budget is attached and made a part of the Minutes. Account No. 4007 is Attachment No. 10 and Account No. 4002 is Attachment No. 9.

762. Upon motion made by Mr. Hinn, seconded by Mr. Wall, the Board by a unanimous vote approved a Resolution concerning Water Research. A copy of the Resolution is attached and made a part of the Minutes. Attachment No. 19.

763. Upon motion made by Mr. Hinn, seconded by Mr. Wall, the Board by a unanimous vote authorized the initiation of a Research Project entitled "Studies of Filtration and Recharging 'Suitable' Water into the Ogallala Formation", involving the Departments of Chemistry, Agricultural Engineering, and perhaps others as soon as funds become available. The Board also authorized the Chairman to appoint a subcommittee of the Board to approve a budget, to complete arrangements for the project, and take the necessary action to get the research underway prior to the next Board Meeting.

Chairman DeBusk appointed Mr. Hinn, Mr. Wall and Mr. Smith to this special Committee.

764. The Campus and Building Committee of the Board met on Friday afternoon, December 7, 1962 at 2:30 p.m., in the Office of the President, to consider the recommendations from the Campus and Planning Committee, and to formulate recommendations to be made to the Board on Saturday Morning, December 8, 1962. The next ten (10) items, No. 765 through 774, will record the official action of the Board following the recommendations of the Campus and Building Committee,

765. The Board approved the recommendation of the Campus Planning Committee, that the enlargement of the Texas Tech College Bookstore be scheduled for the fall of 1964 rather than for the fall of 1963.

766. The Associated Architects and Engineers presented the acoustical report on the study of the dormitories and provided each member of the Board with a detailed written report.

Upon motion made by Mr. Hinn, seconded by Mr. Wall, the Board by a unanimous vote, approved including the results of the studies in Project No.: CH-Tex-150(D), Unit A as far as possible, and, including the results of the studies in the plans and specifications for Units B and C. In addition, the Board voted to plug the holes between the rooms in Thompson, Gaston, Carpenter and Wells Halls as suggested in the report.

The Campus and Building Committee suggested that the Campus Planning Committee study the possibility of noise reduction through the installation of carpeting in the halls of the dormitories.

767. Upon motion made by Mr. Hinn, seconded by Mr. Wall, the Board by a unanimous vote awarded a construction contract to H. A. Lott, Inc., Houston, Texas, in the amount of \$6,301,635.61, subject to the approval of the Housing and Home Finance Agency, for new dormitories and dining facilities, designated as Project No.: CH-Tex-150(D), Unit B and Unit C. The loan agreement has been sent to the Washington Office for their approval. The amount of the contract was determined by:

| | | |
|--|-----------------|------------------------|
| General Construction (H. A. Lott, Inc.) | ----- | \$ 3,749,000.00 |
| Plbg.-A/C-Htg/Vent.(A. P. Kasch | | |
| & Sons)----- | \$ 1,108,059.00 | |
| Electrical(Tarver Elec. Co.)-- | 379,000.00 | |
| Furniture(National Furn. | | |
| Mfg. Co.)----- | 791,000.00 | |
| Elevators(ESCO-Unit B | | |
| Westinghouse - Unit C)----- | 200,228.00 | |
| Subtotal | ----- | 2,478,287.00 |
| 3% Fee for Assignment | ----- | 74,348.61 |
| Total Amount of H. A. Lott, Inc., Contract | --- | <u>\$ 6,301,635.61</u> |

768. Upon motion made by Mr. Hinn, seconded by Mr. Wall, the Board by a unanimous vote, approved the recommendation of the Campus Planning Committee that no plans be made for additional housing in 1965 and that steps be taken to effect other needs of the Dormitory System in the interim.

769. Upon motion made by Mr. Hinn, seconded by Mr. Mathews, the Board by a unanimous vote, approved the recommendations of the Campus Planning Committee that an over-all plan concerning Housing and Food Service be prepared and presented with a recommendation for the employment of a Consultant at the February Meeting. The plans should consider such items as the long-range dormitory plan, and methods after 1965, a combined kitchen and dining facilities for Bledsoe, Gordon, West and Sneed Halls, central food storage, bakery, athletes kitchen and dining room and the remodeling of the Office of Room Reservations.

770. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, approved the revised plans and specifications for the Killgore Beef Cattle Center, subject to the final approval by the Trustees of the Killgore Foundation; authorized the Campus and Building Committee and/or the Vice President and Comptroller to advertise for bids; to receive and open the bids; and to make a recommendation on the contract award at the February Board Meeting.

771. Mr. Harold Hinn, Chairman of the Campus and Building Committee, presented a recommendation from the Executive Committee of the West Texas Museum Board of Directors to the Texas Tech Board, along with the reasoning of the Committee. The recommendations are given briefly below:

"The recommendation of the Executive Committee of the West Texas Museum Board of Directors for a site other than Fourth Street and, as a first choice, ten acres at the northwest corner of Indiana and Nineteenth, and as a second choice, nine and a fraction acres at the triangle formed by Nineteenth Street and the Brownfield cutoff."

After careful consideration of the recommendations, the Building Committee stated that the requested sites conflict with the future uses of the College and do not fit into the over-all planning.

The Building Committee felt that the Fourth Street site is better, although it could be at another location on Fourth Street. Since Indiana will be extended through the campus in the future, the thought was expressed that it might be well to consider a site at Indiana and the freeway.

The Board stated that the Fourth Street Site had been approved by the Board and there is no real basis for changing the approved site at this time.

772. Mr. Harold Hinn, Chairman of the Campus and Building Committee presented the following informational report on the proposed facilities for Psychology and Speech:

All the items requested by the Board of Directors at the last meeting have been done, with the exception that as yet it has not been possible to get the amounts which could be negotiated from the low bidder. However, he has promised the information on Tuesday, December 11, 1962.

The Building Committee has been authorized by the Board to act on the projects, and the information will be conveyed to the members as quickly as it is available.

773. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, awarded a contract in the amount of \$50,594.90 to the Panhandle Construction Company, Lubbock, Texas, the low bidder, for the construction of a Sewage Outflow Line. The cost of this project is to be paid ninety (90%) per cent from Dormitory Funds and ten (10%) per cent from Local Building Funds. A copy of the tabulation of bids is attached and made a part of the Minutes. Attachment No. 12. A copy of the Contract is attached and made a part of the Minutes. Attachment No. 13.


774. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote, granted the City of Lubbock the necessary easement for the City to construct a sewage line from Fourth Street north to the sewage disposal plant at no expense to the College; and to dedicate additional land to widen Indiana North of Fourth Street to the Clovis Highway. These were approved with the stipulation that the City of Lubbock would secure the necessary permission from the Fifty-Eighth Legislature; the City of Lubbock will move the fences and buildings without cost to the College; that the right-of-way would extend only to the curb; and that the City would be granted permission to construct the necessary traffic control devices and street lights behind the curb.

775. The Board requested the Campus and Planning Committee to renew its study of signs to identify the Campus Buildings.

776. Upon motion made by Mr. Mathews, seconded by Mr. McLaughlin, the Board by a unanimous vote, authorized the President to file a request with the Fifty-Eighth Legislature for a change in the Workmen's Compensation Insurance Act for Texas Technological College. The proposed changes are to update the act. (Re: Workmen's Compensation Law, Vernon's Annotated Revised Civil Statutes of the State of Texas, Volume 22, Article 8309f.)

777. Mr. William H. Butterfield, Vice President for Development, gave a brief report on the work of the Office of Development during the year, 1962.

778. The Board adjourned at 2:30 p.m., until the next regular Board Meeting on Saturday, February 9, 1963, in the Office of the President, Texas Technological College, Lubbock, Texas.


J. Roy Wells, Secretary

JRW:aa
December 15, 1962

Attachments:

1. The Agenda, Item No. 743.
2. Inter-Agency Contract, Item No. 743.
3. Memorandum Re: Project No.: CH-Tex-150(D), Unit A, Item No. 638.
4. Report by Mr. Polk Robison, Item No. 744.
5. Budget for Texas Technological College Kinderschule, Account No. 9404, Item No. 642.
6. Course changes, Items No. 745, 746, 747 and 748.
7. Resolution in Memory of Mr. Spencer A. Wells, Item No. 757.
8. Budget for Student Council, Account No. 9632, Item No. 758.
9. Budget for AFROTC Uniform Commutation, Account No. 4002, Item No. 761.
10. Budget for AFROTC Property Fund, Item No. 761.
11. Materials on Proposed Law School, Item No. 751.
12. Tabulation of Bids - Sewage Outflow Line, Item No. 773.
13. Contract with Panhandle Construction Company, Sewage Outflow Line, Item No. 773.
14. Bid Tabulations, Dormitory Furniture and Elevators, Item No. 767.

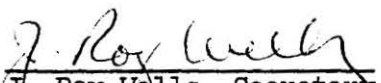
15. Bid Tabulations, Dormitory Electrical Work, Item No. 767.
16. Bid Tabulations, Dormitory Plumbing, Item No. 767.
17. Bid Tabulation, Dormitory, General Construction, Item No. 767.
18. Combined Bid Tabulation, Project No.: CH-Tex-150(D), Unit B and Unit C, Item No. 767.
19. Resolution on Water Research, Item No. 762.

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I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and the foregoing is a true and correct copy of the Minutes of Texas Technological College Board of Directors Meeting on December 8, 1962.

COLLEGE SEAL

December 15, 1962


J. Roy Wells, Secretary

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

November 26, 1962

TO THE HONORABLE MEMBERS OF THE BOARD
OF DIRECTORS OF TEXAS TECHNOLOGICAL COLLEGE

Gentlemen:

I am submitting herewith the Agenda for Texas Technological College for the consideration of the Board of Directors at a meeting to be held in Lubbock, Texas, on December 8, 1962:

RECOMMENDED ACTIONS

Office of the Purchasing Agent

595. Accept the resignation of Mrs. Mary Ann Grimm, Secretary I in the Office of the Purchasing Agent, at an annual salary of \$3,360.00, effective at the close of the day, November 30, 1962. (Budgeted salary \$3,360.00 for 12 months, p. 9.)

Office of Public Information

596. Appropriate from the Unappropriated Balance, the sum of \$5,373.00 to the Maintenance, Equipment and Travel Account of the Office of Public Information.

Animal Husbandry

597. Lapse the unencumbered balance in the amount of \$3,933.34 from the budgeted allocation for Associate Professor of Animal Husbandry. (Budgeted salary \$8,600.00; Mr. Stanley Eugene Anderson, resigned; p. 33.)

Chemistry

598. Lapse the budgeted allocation in the amount of \$6,000.00 for Teaching Assistants in Chemistry. (Budgeted salary \$6,000.00 for 9 months - 3 at \$2,000.00 each - p. 45.)

599. Appoint Mr. Everett Kay Gibson, Jr., as a Teaching Assistant in the Department of Chemistry, at a salary of \$1,000.00 for four and one-half months, effective February 1, 1963 through June 15, 1963. This salary will be paid from lapsed funds.

600. Appoint Mr. Leo Robert Pulte as a Teaching Assistant in the Department of Chemistry, at a salary of \$1,000.00 for four and one-half months, effective February 1, 1963 through June 15, 1963. This salary will be paid from lapsed funds.

601. Approve an honorarium in the amount of \$80.00 to Dr. John T. Weil, Argonne National Laboratories, Argonne, Illinois, for his services as consultant and guest lecturer on December 4 and 5, 1962. This is to be charged to the Department of Chemistry Maintenance, Equipment and Travel Account.

602. Approve an honorarium in the amount of \$100.00 to Dr. Morris F. Stubbs, New Mexico Institute of Mining and Technology, Socorro, New Mexico, for his services as Consultant and Guest Lecturer for the Department of Chemistry on November 19 and 20, 1962. This will be paid from the Department of Chemistry Maintenance, Equipment and Travel Account.

English

603. Revise the contract of Mr. Melvin Reed Roberts, Instructor in English, from "a salary of \$5,000.00 for nine months" to "a salary of \$5,300.00 for nine months", effective September 17, 1962 through June 15, 1963. (Budgeted salary \$5,300.00 for 9 months, p. 52.)

Geosciences

604. Lapse the unencumbered balance in the amount of \$1,000.00 from the budgeted allocation for a Teaching Assistant in the Department of Geosciences. (Budgeted salary \$2,000.00 for 9 months, p. 58.)

Government

605. Lapse the unencumbered balance in the amount of \$1,000.00 from the budgeted allocation for a Teaching Assistant in the Department of Government. (Budgeted salary \$2,000.00 for 9 months, p. 61.)

Government

606. Approve an honorarium in the amount of \$200.00 to Mr. Hugh W. Stephens, 1705 Dublin Drive, Silver Spring, Maryland, for his services as Consultant and Guest Lecturer for the Department of Government on November 14, 1962. This is to be paid from the Department of Government Maintenance, Equipment and Travel Account.

607. Appoint Miss Evelyn Pearlene Vestal as a Teaching Assistant in the Department of Government, at a salary of \$500.00 for four and one-half months, effective February 1, 1963 through June 15, 1963. This salary will be paid from lapsed funds.

Health, Physical Education and Recreation for Women

608. Grant Mrs. Suzanne de Verse Aker, Instructor in Health, Physical Education and Recreation for Women, a leave of absence without pay, for the 1963 Spring Semester. (Budgeted salary \$5,300.00 for 9 months, p. 64.)

609. Appoint Mrs. Joyce Davis Arterburn as a Temporary Instructor in the Department of Health, Physical Education and Recreation for Women, at a salary of \$2,650.00 for four and one-half months, effective February 1, 1963 through June 15, 1963, vice Mrs. Suzanne de Verse Aker, on leave. (Budgeted salary \$5,300.00 for 9 months, p. 64.)

History and Anthropology

610. Revise the contract of Mr. James Verdo Reese, Instructor in the Department of History and Anthropology, from "a salary of \$5,300.00 for nine months" to "a salary of \$5,500.00 for nine months", effective September 17, 1962 through June 15, 1963. (Budgeted salary \$5,500.00 for 9 months, p. 67.)

Mathematics

611. Appoint Dr. Waleed A. Al-Salam as an Associate Professor of Mathematics, at a salary of \$4,500.00 for four and one-half months, effective February 1, 1963 through June 15, 1963. This salary will be paid from lapsed funds.

Accounting

612. Accept the resignation of Mr. Ronnie Meadow Brown, Teaching Assistant in Accounting, at a salary of \$83.00 for four and one-half months, effective September 17, 1962 through January 31, 1963. (Budgeted salary \$83.00 for $4\frac{1}{2}$ months; Re: Item No. 118, Board Minutes of October 26, 1962.)

613. Revise the contract of Mr. Doyle G. Munkres, Teaching Assistant in the Department of Accounting, from "a salary of \$55.32" to "a salary of \$110.64", effective November 1, 1962 through January 31, 1963. (Budgeted salary \$83.00 for $4\frac{1}{2}$ months; the additional funds in the amount of \$55.32, required for this contract, will be paid from the budgeted allocation for Mr. Brown.)

Finance

614. Delete Item No. 127, Board Minutes of October 26, 1962, lapsing the amount of \$300.00 from the budgeted allocation for Associate Professor of Finance. This is a duplicate of Item No. 3830, Board Minutes of August 25, 1962.

Office of the Dean of Business Administration

615. Accept the resignation of Mrs. Barbara Beatrice Hickey, Secretary II in the Office of the Dean of Business Administration, at an annual salary of \$3,360.00, effective at the close of the day, October 17, 1962. (Adjusted budgeted salary \$3,360.00 for 12 months.)

616. Employ Mrs. Vauna Charlene Hill as Secretary II in the Office of the Dean of Business Administration, at an annual salary of \$3,720.00, effective at the beginning of the day, October 29, 1962, vice Mrs. Barbara Beatrice Hickey, resigned. (Adjusted budgeted salary \$3,360.00 for 12 months, p. 98; the additional funds, in the amount of \$203.55, required for this contract will be paid from lapsed funds.)

Electrical Engineering

617. Lapse the budgeted allocation in the amount of \$2,760.00 for a Laboratory Assistant in the Department of Electrical Engineering and \$640.00 from the budgeted allocation for Part-time Technical Help. This will be used to pay the salary of a Technician I.

Electrical Engineering

618. Employ Mr. Robert A. St.Clair as a Technician I in the Department of Electrical Engineering, at an annual salary of \$4,080.00, effective November 1, 1962 through August 31, 1963. This salary will be paid from lapsed funds.

619. Terminate the contract of Mr. Robert A. St.Clair, Technician I in the Department of Electrical Engineering, at an annual salary of \$4,080.00, effective at the close of the day, November 21, 1962. (Budgeted salary \$4,080.00 for 12 months.)

Food and Nutrition

620. Appoint Mrs. Clara Mueller McPherson as an Assistant Professor of Food and Nutrition, at a salary of \$6,400.00 for nine months, effective October 29, 1962 through June 15, 1963. This salary will be paid from lapsed funds.

621. Grant Mrs. Angela Rattan Boren, Instructor in the Department of Food and Nutrition at a salary of \$6,100.00 for nine months, a leave of absence without pay, effective November 1, 1962 through June 15, 1963. (Budgeted salary \$6,100.00 for 9 months, p. 118.)

622. Lapse the unencumbered balance in the amount of \$5,083.35 from the budgeted allocation for Instructor in Food and Nutrition. (Budgeted salary \$6,100.00 for 9 months; Mrs. Angela Rattan Boren, on leave, p. 118.)

* * * * *

1963 Summer School

Speech (American Theater Tour II)

623. Approve the American Theater Tour II (Speech 3312) for the Department of Speech for the 1963 Summer School. This tour will be offered and financed through the Division of Extension.

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1963-64 Budget

English

624. Grant Mrs. Dahlia Jewell Terrell, Instructor in the Department of English, a leave of absence without pay for the 1963-64 Academic Year. Mrs. Terrell will do graduate work in English at The University of Texas.

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1964 Summer School

Speech (European Theater Tour)

625. Approve the European Theater Tour (Speech 3313-3314) for the Department of Speech for the 1964 Summer School. This tour will be offered and financed through the Division of Extension.

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1962-63 Budget

Official Retirement

626. Officially retire, at his request, Mr. Seth Thomas Cummings, Purchasing Agent, effective at the close of the day, January 31, 1963. Mr. Cummings has been associated with the College for thirty-six years.

Emeritus Appointment

627. Confer upon Mr. Seth Thomas Cummings, the title "Purchasing Agent Emeritus," effective at the beginning of the day, February 1, 1963. Mr. Cummings has been associated with the College for thirty-six years and has elected to retire, effective January 31, 1963.

Institutional Membership in Organizations

628. Approve the acceptance of an invitation extended Texas Technological College to become a member of the Association of State Universities and Land-Grant Colleges and appropriate from the Unappropriated Balance, the sum of \$1,450.00 for the Membership dues for the calendar year, 1963. (Institutional Membership in Organizations, Account No. 1048.)

Sale to Staff Members

629. Approve the sale of one only typewriter, L. C. Smith, Manual, Serial No. SN1A1582842, Inventory No. 3553, Inventory Carrying Value, \$45.00, Date Acquired, August, 1952, to Mr. Nasser H. Aruri, Instructor in the Department of Government for the sum of \$2.50.

630. Approve the following sales to faculty and staff members:

| <u>Name</u> | <u>Item</u> | <u>Inventory No.</u> | <u>Carrying Value</u> | <u>Amt. Paid</u> |
|----------------------|-------------|------------------------------|-----------------------|------------------|
| Dr. Mina W. Lamb | Chairs | 30241, 30242 40243, 30244 | \$19.80 | \$8.00 |
| Mrs. Charles Wallace | Chairs | 29385, 29386 29387, 29388 | 8.00 | 8.00 |
| Mrs. Flossie Brown | Table | 29399 | 6.25 | 4.00 |

631. Approve the sale of one only typewriter, Underwood, Manual, Serial Number SN397874, Inventory No. 3596, Inventory Carrying Value, \$80.00, date acquired, October, 1953, Original Inventory, to Mr. Jack K. Masson, Instructor in the Department of Government, for the sum of \$2.00.

General Services - Central Warehouse and Receiving

632. Employ Mr. Adalberto Ramirez as Laborer II in General Services (Central Warehouse and Receiving), at an annual salary of \$2,760.00, effective November 1, 1962 through August 31, 1963, vice Mr. Domingo Lopez Cantu, resigned. (Budgeted salary \$3,000.00 for 12 months, p. 168.)

Custodial General Services

633. Appropriate from the Unappropriated Balance, the sum of \$1,953.00 to the Custodial General Services Account No. 1415, p. 171.

Water Line at Women's Gym (Account No. 7346)

634. Correct Item No. 208, Board Minutes of October 26, 1962 to read "\$72.38" instead of "\$73.28" to close account No. 7346.

Old Library Building

635. Approve an extra in the amount of \$420.00 to the contract with the Turner Construction Company for the remodeling of the Old Library Building to substitute pneumatic controls for electric controls.

Sale of Equipment

636. Approve the sale of one only milk cooler, Howard, No. 5742L, Inventory No. 48459, Date Acquired, July, 1954, Carrying Value, \$600.72, to Mr. Bill Durham, Route 3, Snyder, Texas, for the sum of \$50.00.

637. Approve the sale of one only Ford V-8 engine, 1953 Model, Inventory No. 15674, Inventory Carrying Value, \$500.00, Date Acquired, July, 1953, and one only planer, Whitcomb, Serial No. SN3117, Inventory No. 41379, Inventory Carrying Value, \$500.00, Date Acquired, July, 1954, Original Inventory, to the Commercial Metals Company of Lubbock, Texas for \$40.00 for the engine and \$25.00 for the planer.

Dormitory and Dining Facilities for Women, Project No.: CH-Tex-150(D), Unit A
638. Approve an extra in the amount of \$4,053.75 and an extra in the amount of \$1,138.00 to the contract with H. A. Lott for the construction of the New Women's Dormitory designated as HHFA Project No.: CH-Tex-150(D), Unit A. A Memorandum from the Vice President and Comptroller recording the action of the Campus and Building Committee is attached and made a part of the Minutes. Attachment No. 3. (Re: Item No. 564, Board Minutes of October 26, 1962.)

Organized Research (Account No. 1603G)

639. Approve a transfer in the amount of \$300.00 from the budgeted allocation for Research Assistant to the budgeted allocation for Student Assistants and/or Part-time Help for the Organized Research Project: "The Geographic Distribution and Origin of the Reptile and Amphibian Fauna of Northwest Texas," Account No. 1603G. (Dr. Donald W. Tinkle, Principal Investigator.)

Organized Research (Account No. 1807)

640. Appropriate from the Unappropriated Balance (Organized Research), the sum of \$200.00 to the Student Assistants and/or Part-time Help Account and \$75.00 to the Maintenance, Equipment and Travel Account for the Organized Research Project: "Relationship of Vitamin E Consumption of Albino Rats in Radiation Tolerance," Account No. 1807. (Dr. Mina W. Lamb, Principal Investigator, p. 227.)

Organized Research (Account No. 3147A)

641. Approve an honorarium in the amount of \$200.00 to Mr. William L. Smith, 98 Strathmore Road, Brighton 46, Massachusetts, for his services as Psychometrist on the Organized Research Project: "Modification of the Raven Progressive Matrices for Presentation to the Blind," for the months of September and October, 1962. This is to be paid from the Maintenance, Equipment and Travel Account, Organized Research Project No. 3147A. (Dr. Robert Paul Anderson, Principal Investigator.)

Kinderschule Program (Account No. 9404)

642. Approve a budget in the amount of \$108.10 for the Texas Tech Kinderschule Program for the 1963 Spring Semester. A copy of the budget is attached and made a part of the Minutes. Attachment No. 5.

Intramural Program for Men (Account No. 2813)

643. Appropriate the sum of \$1,331.78 from the Intramural Program for Men's Unappropriated Balances and the sum of \$168.22 from Campus Concession Balances, a total of \$1,500.00 to the Intramural Program for Men - Current Operations Account, p. 243.

Texas Technological College Research Farm

644. Accept the resignation of Mr. Richard Joseph Murray, Research Farm Foreman, Texas Technological College Research Farm, at an annual base salary of \$4,680.00 plus house and utilities valued at \$540.00 (gross \$5,220.00 for 12 months), effective at the close of the day, November 30, 1962. (Budgeted base salary \$4,680.00 plus house and utilities valued at \$540.00 for 12 months, p. 249.)

Student Union

645. Employ Mrs. Mamie Janell Moncrief as a Clerk-Typist I in the Student Union, at an annual salary of \$2,400.00, effective November 1, 1962 through August 31, 1963, vice Mrs. Leta Jane Mitchell Stacy, resigned. (Budgeted salary \$2,400.00 for 12 months, p. 256.)

Residence Halls (Telephone Service)

646. Appropriate \$8,684.00 from the Unappropriated Dormitory Balance to the current operating budget of the Dormitory System (Telephone Service) in order to employ two additional operators as of November 1, 1962, and two additional operators as of November 8, 1962, all at an annual salary of \$2,640.00.

647. Appropriate from the unappropriated dormitory balance in the amount of \$800.00 to the Part-time Help Account in the current operating Budget of the Dormitory System.

648. Accept the resignation of Mrs. Stella Mae Adams, Switchboard Operator in Residence Halls, Telephone Service, at an annual salary of \$2,640.00, effective with the close of the day, November 6, 1962. (Budgeted salary \$2,640.00 for 12 months, p. 272.)

Residence Halls (Telephone Service)

649. Employ Mrs. Lula Rachel Brown as Switchboard Operator (Residence Halls, Telephone Service), at an annual salary of \$2,640.00, effective November 1, 1962 through August 31, 1963. This salary will be paid from a special appropriation from Dormitory Funds for Telephone Service, p. 272.

650. Employ Mrs. Winifred Mary Evers as Switchboard Operator in Residence Halls (Telephone Service), at an annual salary of \$2,640.00, effective November 8, 1962 through August 31, 1963. This salary will be paid from a special appropriation from Dormitory Funds for Telephone Service, p. 272.

651. Employ Miss Cummie Elizabeth Gould as Switchboard Operator (Residence Halls, Telephone Service), at an annual salary of \$2,640.00, effective November 7, 1962 through August 31, 1963, vice Mrs. Stella Mae Adams, resigned. (Budgeted salary \$2,640.00 for 12 months, p. 272.)

652. Employ Mrs. Melverda Deloris Green as Switchboard Operator (Residence Halls, Telephone Service), at an annual salary of \$2,640.00, effective November 1, 1962 through August 31, 1963. This salary will be paid from a special appropriation from Dormitory Funds for Telephone Service, p. 272.

653. Employ Mrs. Bonnie Mobley Moore as Night Switchboard Supervisor in Residence Halls (Telephone Service), at an annual salary of \$2,760.00, effective November 11, 1962 through August 31, 1963. (Budgeted salary, p. 272.)

654. Employ Mrs. Julie Brock Rozier as Switchboard Operator (Residence Halls, Telephone Service), at an annual salary of \$2,640.00, effective November 1, 1962 through August 31, 1963, vice Mrs. Mohota Maude Hudson, resigned. (Budgeted salary \$2,640.00 for 12 months, p. 272.)

655. Employ Mrs. Imogene Valentine Waynick as Switchboard Operator in Residence Halls (Telephone Service), at an annual salary of \$2,640.00, effective November 8, 1962 through August 31, 1963. This salary will be paid from a special appropriation from Dormitory Funds for Telephone Service, p. 272.

Residence Halls (Dining Room and Kitchen)

656. Employ Mrs. Gwendolyn Gowens Gentry as Assistant to the Dietitian (Weeks Hall), at an annual base salary of \$3,405.00 plus meals valued at \$495.00 (gross annual \$3,900.00), effective November 14, 1962 through August 31, 1963. This salary will be paid from Residence Halls Food Service, p. 273.

Student Union

657. Employ Mr. Ronald Edward Burrus as Student Union Night Manager, at an annual salary of \$4,800.00, effective November 1, 1962 through August 31, 1962. (Budgeted base salary, \$4,800.00 plus 6 meals per week valued at \$163.00 per year.

Textile Research Laboratories

658. Employ Mrs. Gayle Ann Poer as Secretary-Technician, Textile Research Laboratories, at an annual salary of \$3,180.00, effective December 1, 1962 through August 31, 1963. (Budgeted salary \$3,180.00 for 12 months, p. 303.)

659. Employ Mrs. Pearl Ragle as Assistant Fiber Technician in the Textile Research Laboratories, at an annual salary of \$2,880.00, effective December 1, 1962 through August 31, 1963, vice Mrs. Oleda Jeanette Hollingsworth, resigned. (Budgeted salary \$2,700.00 for 3/4 time for 12 months, p. 303.)

Civil Engineering Testing Fund (Account No. 3046)

660. Approve a transfer in the amount of \$141.37 from the Civil Engineering Testing Fund (Account No. 3046) to the Civil Engineering Book, Elements of Statics, Account No. 3056, in order to recover the unsold copies of the Elements of Statics from the Texas Tech College Bookstore, in keeping with previous arrangements.

Reading Improvement Program (Account No. 3911)

661. Appoint Mr. James P. Forrestal as Part-time Instructor in the Reading Improvement Program, at a salary of \$133.33 for the period, November 10, 1962 through November 27, 1962. (Budgeted salary \$1,000.00 for approximately 8 weeks, Account No. 3911.)

Reading Improvement Program (Account No. 3911)

662. Appoint Dr. Murray Kovnar as a Part-time Instructor in the Reading Improvement Program, at a salary of \$466.67 for the period, November 10, 1962 through December 31, 1962. This is in addition to his full-time teaching duties in the Department of Psychology. (Budgeted salary \$1,000.00 for approximately 8 weeks, Account No. 3911.)

Gift (Account No. _____)

663. Accept a cash gift in the amount of \$2,400.00, through Texas Technological College Foundation, from Mr. Monta J. Moore, Manager, Post-Montgomery, 911 Austin Street, Levelland, Texas, for use by the Department of Agronomy for the cooperative range and livestock improvement program.

Gift (Account No. 3289)

664. Accept a cash gift in the amount of \$125.00 from The Alcoa Foundation, Mr. O. C. McCreery, Individual Trustee, Alcoa Building, Mellon Square, Pittsburgh 19, Pennsylvania, for the unrestricted use by the College. The funds have been deposited in Account No. 3289.

665. Accept a cash gift in the amount of \$500.00 from Fundacion Creole, Mr. S. G. Gallo, United States Representative, 15 West 51 Street, New York City 19, New York for the unrestricted use by the College. The funds have been deposited to Account No. 3289.

Gift (Texas Technological College Museum)

666. Accept the following gifts from Mr. and Mrs. Stanley Marcus, Neiman-Marcus, Dallas, Texas:

1. Corner stone, in red sandstone with two young female figures, south India, 12th and 13th century, height 15 inches.
2. Siamese shadow background figures, 18th century, 60 and 62 inches in height.

These have been evaluated by Mr. Julius Carlebach at \$1,200.00 and \$1,250.00, respectively.

Gifts and Grants

667. Accept cash gifts and/or grants in the amount of \$7,535.50 through the Texas Technological College Foundation. The donor, the purpose of the gift, the account number, and the amount of the gift are listed below:

| <u>Donor</u> | <u>Purpose of Gifts</u> | <u>Account</u> | <u>Amount</u> |
|--|--|----------------|---------------|
| City of Andrews Andrews, Texas | Grant toward cost of material and supplies in preparation of Master Plan (Department of Horticulture and Park Management at Texas Tech.) | 3011 | \$3,000.00 |
| Avalanche-Journal Pub Company 710 Avenue J Lubbock, Texas | For use of Department of Journalism at Texas Tech as directed by the Department. | 3044 | 500.00 |
| Citizens National Bank 1300 Avenue K Lubbock, Texas | Institute of Science and Engineering at Texas Tech. | 3058 | 675.50 |
| Distributive Education Clubs of Texas Sears-Roebuck Foundation 1409 South Lamar Street Dallas 2, Texas | Home Economics Instructional Material Project | 3064 | 1,000.00 |
| Mr. and Mrs. Bruce R. Thomson 601 Forest Liberty, Missouri | Southwest Collection (In memory of Dr. Earl L. Koos, entered in the name of Mrs. Earl L. Koos.) | 3205 | 5.00 |
| American State Bank 1401 Avenue Q Lubbock, Texas | American State Bank Alpha Zeta Scholarship at Texas Tech for 1962-63 Academic Year. | 3311 | 150.00 |

Gifts and Grants
667. (continued)

| <u>Donor</u> | <u>Purpose of Gifts</u> | <u>Account</u> | <u>Amount</u> |
|---|--|----------------|---------------|
| Dallas-Fort Worth Dairy Technological Society c/o Dr. Carl H. Scholle Secretary-Treasurer 2727 Oaklawn Dallas 19, Texas | Dallas-Fort Worth Dairy Technological Society Scholarship at Texas Tech for the 1962-63 School Year. | 3395 | \$ 100.00 |
| Cagle Brothers Furniture 2202 Avenue Q Lubbock, Texas | Cagle Scholarship in Applied Arts at Texas Technological College for first semester of 1962-63 School Year awarded to Jerry W. Happner. | 3552 | 250.00 |
| Dr. J. G. Morris West Texas Clinic 1312 Main Street Lubbock, Texas | Chris Mansell Memorial Fund at Texas Technological College. (In memory of Mrs. H. H. Ray.) | 3618 | 10.00 |
| Mr. Homer G. Maxey Post Office Box 6127 North College Station Lubbock, Texas | Melba Mae Maxey Scholarship at Texas Technological College for 1962-63 School Year. | 3620 | 350.00 |
| Mr. Guy Nickels, Pres. Plains Ginners Ass'n Post Office Box 1161 Lubbock, Texas | Plains Ginners' Ass'n Scholarship at Texas Tech for 1962-63 School Year. | 3664 | 150.00 |
| Prof. Raymond P. Elliott Box 4134, Tech Station Lubbock, Texas | Roberta Elliott Lindly and Phyllis Elliott Scholarship Fund at Texas Tech. | 6010 | 45.00 |
| Mr. Milton R. Reid Post Office Box 94 Patricia, Texas | Scholarship in Entomology at Texas Technological College for 1962-63 School Year. | 9026 | 100.00 |
| Hemphill-Wells Company 1212 Avenue J Lubbock, Texas | Lighting of Texas Tech campus for the 1962 Christmas Season. | 9027 | 250.00 |
| Bell Dairy Products, Inc. 201 College Avenue Lubbock, Texas | Lighting of Texas Tech campus for the 1962 Christmas Season. | 9027 | 250.00 |
| Sportmen's Clubs of Texas, Inc. 1011 San Jacinto Austin, Texas | Sportmen's Clubs of Texas Scholarship for 1962-63 School Year, awarded to Sammy Rogers. | 9446 | 300.00 |
| Trans-Mississippi Golf Association c/o Mr. James Bell, Director Olton Route Plainview, Texas | Trans-Mississippi Golf Scholarships for fall semester, 1962-63 School Year (\$200.00 each, awarded to William Richard Bush and Horst Schach. | 9446 | 400.00 |

In-State Leaves

I recommend your approval of the following In-State Leaves without loss of pay by the staff members listed below:

668. Grant permission to Mr. Darrell Keith McCarty, Assistant Professor of Music, to go to Odessa, Texas, to serve as a Consultant and Judge of Region VIII of the Interscholastic League Contest; at no expense to the College.

669. Grant permission to Dr. Donald Ashdown, Professor of Horticulture and Park Management, to go to Abilene, Texas, from November 29, 1962 through November 30, 1962, to attend the annual Pest Control Association Convention and to read two research papers entitled "Insecticides and Control Problems on Trees and Shrubs in West Texas" and "Hazards and Poison Problems Involved in Public Use of Insecticides"; expenses are to be paid from the Department of Horticulture and Park Management Maintenance, Equipment and Travel Account.

670. Grant permission to Mr. Edsel Buchanan, Instructor in Health, Physical Education and Recreation for Men and Director of the Intramural Program for Men, to go to Fort Worth, Texas, from November 29, 1962 through December 1, 1962, to attend the annual convention of the Texas Association for Health, Physical Education and Recreation and to read a research paper entitled "A Practical High School Intramural Program" and to secure information for use in the Intramural Program at Texas Technological College; expenses are to be paid from the Intramural Program for Men Maintenance, Equipment and Travel Account.

671. Grant permission to Dr. John C. Dowling, Professor and Head of the Department of Foreign Languages, to go to Fort Worth, Texas, from November 1, 1962 through November 3, 1962, to attend the annual meeting of the South-Central Modern Language Association and to present an original research paper entitled "The Taurine Works of Nicolás Fernández de Moratín" and to secure information for use in classroom instruction; expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

672. Grant permission to Mr. Ervan T. Holtmann, Assistant Professor in the Department of Business Education and Secretarial Administration, to go to Houston, Texas, from December 27, 1962 through December 29, 1962, to attend the National Convention of American Business Writing Association to discuss "How I Can Improve My Business Correspondence Teaching" and to secure the latest information available in Business Writing for use in classroom teaching at Texas Technological College; expenses are to be paid from the Department of Business Education and Secretarial Administration Maintenance, Equipment and Travel Account.

673. Grant permission to Dr. Wesley W. Wendlandt, Professor of Chemistry, to go to Dallas, Texas, from December 5, 1962 through December 8, 1962, to attend the 18th Annual Southwest Regional Meeting of the American Chemical Society and to present three papers of original research entitled: "An Automatic Recording Digital Thermobalance"; "The Thermal Decomposition of Some Hexamine Cobalt (III) Complexes"; and "A Comparison of the Subject Matter in First Year Chemistry and Physics Courses"; expenses are to be paid from AFOSR Center for Molecular Research, Account No. 3192.

Out-of-State Leaves

I recommend your approval of the following Out-of-State Leaves without loss of pay by the staff members listed below:

674. Grant permission to Mr. Mohamed Mohamed Ayoub, Assistant Professor of Industrial Engineering and Engineering Drawing, to go to Iowa City, Iowa, from November 2, 1962 through November 7, 1962, to confer with the chairman of his Doctoral Committee and to check on the research for the degree; at no expense to the College.

675. Grant permission to Mr. Theodor W. Alexander, Associate Professor of Foreign Languages, to go to Washington, D. C., from December 26, 1962 through December 30, 1962, to attend the Modern Language Association and the American Association of Teachers of German; to interview candidates for positions in German in the Department of Foreign Languages at Texas Technological College; and to secure materials and information for use in research and classroom instruction at Texas Technological College; expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

676. Grant permission to Mr. Nolan E. Barrick, Professor and Head of the Department of Architecture and Allied Arts, to go to Tucson, Arizona, from October 30, 1962 through November 2, 1962, to serve as a member of the National Architectural Accrediting Board Accrediting team to evaluate the Department of Architecture at the University of Arizona; at no expense to the College.

677. Grant permission to Dr. J. Wayland Bennett, Professor and Head of the Department of Agricultural Economics, to go to Memphis, Tennessee, from February 3, 1963 through February 6, 1963, to attend the Annual Workers Conference in order to collect information pertinent to the teaching and research projects being conducted in the Department of Agricultural Economics; expenses are to be paid from the Department of Agricultural Economics Maintenance, Equipment and Travel Account.

678. Grant permission to Dr. Lowell L. Blaisdell, Associate Professor of History, to go to Chicago, Illinois, from December 27, 1962 through December 31, 1962, to attend the annual meeting of the American Historical Association; to interview prospective staff members; and to secure up-to-date information on new research developments in European History for use in research and classroom teaching at Texas Technological College; partial expenses are to be paid from the Department of History and Anthropology Maintenance, Equipment and Travel Account.

679. Grant permission to Dr. Lawrence E. Bowling, Professor of English, to go to Washington, D. C., from December 26, 1962 through December 31, 1962, to attend the annual convention of the Modern Language Association in Washington, D. C., to secure information for use in Classroom teaching; expenses are to be paid from the Department of English Maintenance, Equipment and Travel Account.

680. Grant permission to Dr. Thadis W. Box, Associate Professor of Agronomy, to go to Rapid City, South Dakota, from February 10, 1963 through February 17, 1963, to attend the annual meeting of the American Society of Range Management to confer with leading researchers on the program at the Texas Technological College Research Farm, Pantex, Texas; and to secure information on reseeding for use at the Texas Technological College Research Farm, Pantex, Texas; expenses are to be paid from the Texas Technological College Research Farm Maintenance, Equipment and Travel Account. (Account No. 3035.)

681. Grant permission to Mr. Edsel Buchanan, Instructor in Health, Physical Education and Recreation for Men, to go to Doylestown, Pennsylvania, from March 28, 1963 through March 31, 1963, to attend the annual conference of the National Intramural Association and to discuss "Officiating" and "Records-Types and Procedures"; and to secure materials and detailed information for use in improving the Intramural Program at Texas Technological College; expenses are to be paid from the Intramural Program for Men Maintenance, Equipment and Travel Account.

682. Grant permission to Mr. Edsel Buchanan, Instructor in Health, Physical Education and Recreation for Men, to go to Minneapolis, Minnesota, from May 3, 1963 through May 7, 1963, to attend the annual convention of the American Association for Health, Physical Education and Recreation for Men; to address the association on "Interpreting Intramurals"; and to secure data and materials for use in improving the Intramural Program at Texas Technological College; expenses are to be paid from the Intramural Program for Men Maintenance, Equipment and Travel Account.

683. Grant permission to Dr. Kenneth R. Burstein, Assistant Professor of Psychology, to go to Detroit, Michigan, from November 1, 1962 through November 3, 1962, to present research findings at a Colloquium for the Graduate faculty and student body at Wayne State University; at no expense to the College.

684. Grant permission to Mr. Carl J. Childers, Jr., Assistant Professor in the Department of Architecture and Allied Arts, to go to Battle Creek, Michigan, from November 13, 1962 through November 15, 1962 to attend and participate in a briefing session called by the Department of Defense; at no expense to the College.

685. Grant permission to Dr. Beatrix Cobb, Professor of Psychology and Director of the Vocational Rehabilitation Counselor Training Program, to go to Albuquerque, New Mexico, from November 22, 1962 through November 24, 1962, to inspect internship facilities for possible use by students of Texas Technological College; and to Santa Fe, New Mexico, to discuss possibilities of referral of rehabilitation clients to the training clinic at Texas Technological College; expenses are to be paid from the Maintenance, Equipment and Travel Account, Teaching and Traineeship Grant, Account No. 3032 D.

686. Grant permission to Dr. R. L. Davidson, Professor of Education and Philosophy, to go to Denver, Colorado, from April 21, 1963 through April 26, 1963, to attend the national meeting of Department of Audio-Visual Instruction to secure information on the latest techniques, developments and practices in Audio-Visual Education for incorporating into and the improvement of the teaching program in Audio-Visual Education; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.

687. Grant permission to Dr. J. William Davis, Professor and Head of the Department of Government, to go to New York City, New York, to attend the NCAA Meeting; and to return by Kansas City, Missouri, to interview a prospective staff member for the Department of Government from October 28, 1962 through November 2, 1962; partial expenses are to be paid from the Department of Government Maintenance, Equipment and Travel Account.

688. Grant permission to Dr. J. William Davis, Professor and Head of the Department of Government, to go to Gatlinburg, Tennessee, from November 8, 1962 through November 12, 1962, to attend the meeting of the Southern Political Science Association and to interview prospective staff members for the Department of Government; expenses are to be paid from the Department of Government Maintenance, Equipment and Travel Account.

689. Grant permission to Dr. John C. Dowling, Professor and Head of the Department of Foreign Languages, to go to Washington, D. C., from December 26, 1962 through December 30, 1962, to attend the meetings of the Modern Language Association, the American Association of Teachers of French, and the American Association of Teachers of Spanish; to interview candidates for positions in the Department of Foreign Languages; and to secure information for use in research and classroom instruction at Texas Technological College; expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

690. Grant permission to Mr. Richard Duran, Associate Professor of Architecture and Allied Arts to go to Battle Creek, Michigan, from November 13, 1962 through November 16, 1962, to attend briefing conducted by the Office of Civil Defense for speakers who are to conduct workshops in several cities on Nuclear Weapons Effects, Radiation Shielding, and General Protective Considerations; at no expense to the College.

691. Grant permission to Dr. Ralph W. Durham, Professor and Head of the Department of Animal Husbandry, to go to Chicago, Illinois, from November 19, 1962 through November 26, 1962, to attend the Annual Meeting of the American Society of Animal Science at the International Livestock Exposition to keep abreast of latest developments in the field of Animal Science, and to secure information for use in research and classroom teaching; expenses are to be paid from the Department of Animal Husbandry Maintenance, Equipment and Travel Account.

692. Grant permission to Mr. Marvin J. Dvoracek, Assistant Professor of Agricultural Engineering, to go to Chicago, Illinois, from December 10, 1962 through December 15, 1962, to attend the Winter meeting of the American Society of Agricultural Engineers to read a paper based upon original research entitled "Ground Water Flow Characteristics as Influenced by the Geometry of a Recharge Pit," and to secure information and materials for use in the upgrading of the research and teaching program in Agricultural Engineering; expenses are to be paid from the Department of Agricultural Engineering Maintenance, Equipment and Travel Account.

693. Grant permission to Mr. John Leonard Ehrler, Teaching Assistant in the Department of Health, Physical Education and Recreation for Men, to go to Detroit, Michigan, from November 27, 1962 through November 30, 1962, to a national convention of amateur athletes to secure information on new legislation and rule changes; at no expense to the college.

694. Grant permission to Mr. Charles P. Elliott, Instructor in the Department of Government, to go to Iowa City, Iowa, from November 18, 1962 through November 20, 1962; at no expense to the college.

695. Grant permission to Dr. Clarence Gerald Gardner, Associate Professor of Physics, to go to New York City, New York, from January 22, 1963 through January 27, 1963, to attend the Annual Meeting of the American Physical Society to acquire information relevant to research and graduate course lectures to be used in the Department of Physics, and to try to recruit qualified personnel; expenses are to be paid from the Department of Physics Maintenance, Equipment and Travel Account.
696. Grant permission to Dr. Howard E. Golden, Associate Professor of Marketing, to go to Knoxville, Tennessee from November 12, 1962 through November 18, 1962, to attend a tour planning Committee Meeting of Pilgrim Associated Tours; at no expense to the College.
697. Grant permission to Mr. William M. Gosdin, Assistant Professor in the Department of Horticulture and Park Management and Superintendent of Grounds, to go to Kingston, Oklahoma, from February 2, 1963 through February 7, 1963, to attend the eighth annual Southwest Park and Recreation Training Institute to secure information for use in teaching and maintenance of grounds at Texas Technological College; expenses are to be paid from the Southwest Park and Recreation Training Institute, Account No. 9624.
698. Grant permission to Dr. Lawrence L. Graves, Professor of History and Anthropology, to go to Chicago, Illinois, from December 27, 1962 through December 31, 1962, to attend the annual Meeting of the American Historical Association; to interview prospective staff members; and to secure up-to-date information on new research developments in American History for use in research and classroom teaching at Texas Technological College; partial expenses are to be paid from the Department of History and Anthropology Maintenance, Equipment and Travel Account.
699. Grant permission to Dr. John C. Guilds, Professor and Head of the Department of English, to go to Washington, D. C., and to Columbia, South Carolina, from December 18, 1962 through January 3, 1963, to attend the Meeting of the Modern Language Association and to interview prospective staff members for the Department of English; expenses are to be paid by the Department of English Maintenance, Equipment and Travel Account.
700. Grant permission to Dr. James Holly Hanford, Professor of English, to go to Washington, D. C., from December 26, 1962 through December 30, 1962, to attend the annual meetings of the Modern Language Association of America to secure information and materials for use in planning and improving the graduate program in English at Texas Technological College; expenses are to be paid from the Department of English Maintenance, Equipment and Travel Account.
701. Grant permission to Dr. Clark Harvey, Professor of Agronomy, to go to Phoenix, Arizona, from March 4, 1963 through March 6, 1963, to participate in the Western Cotton Production Conference to secure the latest information on cotton irrigation, fertilization, insect control and other phases of cotton production for use in the classroom and research at Texas Technological College; expenses are to be paid from the Department of Agronomy Maintenance, Equipment and Travel Account.
702. Grant permission to Mr. Robert H. Heaberlin, Assistant Professor of Psychology, to go to Portland, Oregon, from December 4, 1962 through December 8, 1962, to attend the annual conference of Vocational Rehabilitation Counseling Coordinators to secure information for use in the Vocational Rehabilitation Counselor Training Program at Texas Technological College; at no expense to the College.
703. Grant permission to Dr. George G. Heather, Dean of the School of Business Administration, to go to Atlanta, Georgia, from November 7, 1962 through November 10, 1962, to attend the Meeting of the Southern Economics Association to interview prospective faculty members and to secure information on research, accrediting and AACSB Standards; expenses are to be paid from the Office of the Dean of Business Administration Maintenance, Equipment and Travel Account.
704. Revise Item No. 448, Board Minutes of October 26, 1962, granting permission to Dr. Gene Hemmle, Professor and Head of the Department of Music, to go to Cincinnati, Ohio, to read "November 21, 1962 through November 25, 1962" instead of "November 22, 1962 through November 25, 1962."

705. Grant permission to Dr. W. C. Holden, Professor of History and Director of the Museum, to go to the town of Sinaloa in the State of Sinaloa, Mexico, to examine the Church records for information for use in research, November 20, 1962 through November 26, 1962; at no expense to the College.

706. Grant permission to Dr. Alexander P. Hull, Jr., Assistant Professor of Foreign Languages, to go to Washington, D. C., from December 26, 1962 through December 30, 1962, to attend the meetings of the Modern Language Association and the American Association of Teachers of German and to interview prospective candidates for positions in German in the Department of Foreign Languages at Texas Technological College; partial expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

707. Grant permission to Mr. John R. Hunter, Assistant Professor of Agronomy, to go to Rapid City, South Dakota, from February 10, 1963 through February 17, 1963, to accompany and coach the range plant identification team to the annual meeting of the American Society of Range Management and to gather materials and information for use in research and classroom instruction at Texas Technological College; expenses are to be paid from the Department of Agronomy Maintenance, Equipment and Travel Account.

708. Grant permission to Mr. Chester C. Jaynes, Assistant Professor of Agronomy, to go to Rapid City, South Dakota, from February 10, 1963 through February 18, 1963, to attend the annual meetings of the American Society of Range Management to secure information and materials for use in range plant research being conducted at Texas Technological College; at no expense to the College.

709. Revise Item No. 531, Board Minutes of October 26, 1962, granting permission to Mr. W. L. Jenkins, Associate Professor of Industrial Engineering, to go to Monterrey, Mexico, to read "partial expenses are to be paid from the Dean of Engineering Cost-of-Education Grant" instead of "at no expense to the College."

710. Grant permission to Mr. M. Dean Killion, Associate Professor of Music and Director of Bands, to go to Hurst, Texas, October 30-31, 1962, and to Lincoln, Nebraska, November 9-10, 1962, to serve as Consultant and Judge for the Marching Contest; at no expense to the College.

711. Grant permission to Dr. Clarence E. Kincaid, Associate Professor of Applied Arts, to go to Kansas City, Missouri, from March 11, 1963 through March 16, 1963, to attend the National Art Education Association Meeting to gain new information and materials for use in classroom teaching at Texas Technological College; expenses are to be paid from the Department of Applied Arts Maintenance, Equipment and Travel Account.

712. Grant permission to Dr. R. W. Kireilis, Professor and Head of the Department of Health, Physical Education and Recreation for Men, to go to San Francisco, California, from December 26, 1962 through January 1, 1963, to attend the annual College Physical Education Convention to secure information and ideas for use in planning the Physical Education program at Texas Technological College; expenses are to be paid from the Department of Health, Physical Education and Recreation for Men Maintenance, Equipment and Travel Account.

713. Grant permission to Mrs. Edith Kuhnley, R.N., Student Health Service, to go to Stillwater, Oklahoma, from December 1, 1962 through December 4, 1962, to attend area conference meeting of American College Health Service to secure information on the many health problems for use in the health program at Texas Technological College; expenses are to be paid from the Student Health Service Maintenance, Equipment and Travel Account.

714. Grant permission to Dr. Bill C. Lockhart, Professor and Head of the Department of Applied Arts, to go to Kansas City, Missouri, from March 11, 1963 through March 16, 1963, to attend the National Art Education Association Meeting to secure information and materials for classroom instruction; and to Ames, Iowa, from March 17, 1963 through March 20, 1963, to secure information on the Applied Arts Program at Iowa State College, which will be used in planning the program at Texas Technological College; and to interview prospective staff members; expenses are to be paid from the Department of Applied Arts Maintenance, Equipment and Travel Account.

715. Grant permission to Dr. Bill C. Lockhart, Professor and Head of the Department of Applied Arts to go to Denton, Texas, and Norman, Oklahoma, from April 5, 1963 through April 9, 1963, to visit the Department of Applied Arts at Texas Women's University to secure information on the interior design program; and to visit the Department of Applied Arts at the University of Oklahoma, to secure information on the design program and facilities for use in planning the program at Texas Technological College; expenses are to be paid from the Department of Applied Arts Maintenance, Equipment and Travel Account.

716. Grant permission to Mrs. Troy A. Lockard, Assistant Professor of Applied Arts, to go to Denter, Texas, and Norman, Oklahoma, from April 5, 1963 through April 9, 1963, to visit the Applied Arts Department of Texas Women's University and the University of Oklahoma, to secure information on the interior design program and facilities for use in planning the program and facilities at Texas Technological College; expenses are to be paid from the Department of Applied Arts Maintenance, Equipment and Travel Account.

717. Grant permission to Mr. Keith R. Marmion, Professor and Acting Head of the Department of Civil Engineering, to go to Chicago, Illinois, from December 11, 1962 through December 14, 1962, to attend the American Society of Agricultural Engineers to present a paper based on original research entitled "Hydraulics of Ground Water Mounds in Artificial Recharge," and to secure information and materials for use in strengthening the course in the Department of Civil Engineering; expenses are to be paid from the Department of Civil Engineering Maintenance, Equipment and Travel Account.

718. Grant permission to Dr. Joseph T. McCullen, Jr., Professor of English, to go to Washington, D. C., to attend the annual meeting of the American Folklore Society and to read an original research paper, entitled "The Runaway Mop: Traditional Hiring Fairs in England," and to secure information for use in classroom teaching; expenses are to be paid from the Department of English Maintenance, Equipment and Travel Account.

719. Grant permission to Dr. L. Marshall Nagle, Associate Professor of Education, to go to Philadelphia, Pennsylvania, from March 28, 1963 through April 3, 1963, to attend the National Science Teachers Association to learn the latest techniques, developments and practices in the field of science instruction for incorporation into and to improve the classroom instruction of elementary science teachers; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.

720. Grant permission to Miss Doris Nesbitt, Associate Professor of Home Economics Education, to go to St. Louis, Missouri, from March 10, 1963 through March 15, 1963, to attend the National Meeting of the Association for Supervisors and Curriculum Development to gain new ideas and information for curriculum building in Home Economics Education for use in the program at Texas Technological College; expenses are to be paid from the Department of Home Economics Education Maintenance, Equipment and Travel Account.

721. Grant permission to Dr. Dan D. Nimmo, Assistant Professor of Government, to go to Gatlinburg, Tennessee, from November 8, 1962, through November 10, 1962, to attend the annual meeting of the Southern Political Science Association to secure material and information to be incorporated into certain Government courses at Texas Technological College; expenses are to be paid from the Department of Government Maintenance, Equipment and Travel Account.

722. Grant permission to Mrs. Iris Jane Norman, Superintendent of Nurses, Student Health Center, to go to Stillwater, Oklahoma, from December 1, 1962 through December 4, 1962, to attend the area conference meeting of American College Health Service to secure information on many student health problems for use in the program at Texas Technological College; expenses are to be paid from the Student Health Service Maintenance, Equipment and Travel Account.

723. Grant permission to Dr. Milton L. Peeples, Associate Professor of Dairy Industry, to go to Memphis, Tennessee, from February 3, 1963 through February 6, 1963, to attend the Southern Agricultural Workers Meeting and to present an original research paper entitled "Values for the Forced Convection Heat Transfer Coefficients of Several Dairy Products"; expenses are to be paid from the Department of Dairy Industry Maintenance, Equipment and Travel Account.

724. Grant permission to Dr. Milton L. Peeples, Associate Professor of Dairy Industry, to go to Stillwater, Oklahoma, from November 14, 1962 through November 15, 1962, to attend the annual Dairy Conference to present three papers based upon original research entitled: "Water Problems on the Farm and in Dairy Plants"; "Production, Purchase and Utilization of Solids - not fat"; and "Sugars in Ice Cream"; at no expense to the College.

725. Grant permission to Mr. George S. Robbert, Assistant Professor of History, to go to Chicago, Illinois, from December 27, 1962 through December 31, 1962, to attend the annual meeting of the American Historical Association to secure the latest up-to-date information to be incorporated into classroom lectures in the Department of History; partial expenses are to be paid from the Department of History and Anthropology Maintenance, Equipment and Travel Account.

726. Grant permission to Mr. Robert R. Reed, Assistant Professor in the Department of Horticulture and Park Management, to go to Memphis, Tennessee, from February 2, 1963 through February 6, 1963, to attend the annual meeting of the Association of Southern Agricultural Workers in order to obtain results of recent scientific developments in Horticulture and to secure information to be used in teaching the basic horticulture and vegetable courses; expenses are to be paid from the Department of Horticulture and Park Management Maintenance, Equipment and Travel Account.

727. Grant permission to Mr. Robert B. Reedy, Part-time Instructor in the Department of Management, to go to Pittsburgh, Pennsylvania, from November 12, 1962 through November 17, 1962, to attend the National Industrial Traffic League Meeting; at no expense to the College.

728. Grant permission to Mr. Charles C. Rich, Research Assistant in the Department of Psychology, to go to Muskogee, Oklahoma, from November 4, 1962 through November 11, 1962, to test forty-nine children at Oklahoma School for the Blind to continue the development of the Raven Progressive Matrices test for the Blind; expenses are to be paid from Grant Funds, Account No. 3147D.

729. Grant permission to Mrs. Marym Robinson, Secretary in the Department of Education and Philosophy, to go to Ransom, West Virginia, from October 29, 1962 through November 1, 1962; at no expense to the College.

730. Grant permission to Dr. Carey T. Southall, Jr., Associate Professor of Education, to go to Chicago, Illinois, from February 12, 1963 through February 17, 1963, to attend the national meeting of the Association for Student Teaching to learn the latest techniques, developments and practices in the field of student teaching for incorporating into and for the improvement of the program at Texas Technological College; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.

731. Grant permission to Mr. Alfred B. Strehli, Professor of Foreign Languages, to go to Washington, D. C., from November 7, 1962 through November 10, 1962, to attend a conference of representatives of Colleges and Universities proposing National Defense Education Act Summer Language Institutes abroad in 1963 to secure information for use in planning an institute to be conducted by Texas Technological College; expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

732. Grant permission to Mr. Haskell G. Taylor, Professor of Accounting, to go to Boston, Massachusetts, from November 9, 1962 through November 11, 1962, to accompany the football team to Boston; expenses will be paid from Athletic Funds.

733. Grant permission to Dr. Gerald W. Thomas, Professor and Dean of the School of Agriculture, to go to Rapid City, South Dakota, to attend the American Society of Range Management to interview a prospective staff member and to secure information and material for use in upgrading the research and classroom instruction in Range Management; expenses are to be paid from the Office of the Dean of the School of Agriculture Maintenance, Equipment and Travel Account.

734. Grant permission to Dr. Henry C. Thomas, Professor and Head of the Department of Physics, to go to New York City, New York, from January 22, 1963 through January 26, 1963, to attend the annual meeting of the American Physical Society to acquire information to be used in classroom instruction and to attempt to find new staff members for the Department of Physics; expenses are to be paid from the Department of Physics Maintenance, Equipment and Travel Account.

735. Grant permission to Mr. Elo J. Urbanovsky, Professor and Head of the Department of Horticulture and Park Management, to go to Kingston, Oklahoma, from February 2, 1963 through February 7, 1963, to attend the eighth annual Southwest Park and Recreation Training Institute; expenses are to be paid from the Southwest Park and Recreation Training Institute, Account No. 9624.

736. Grant permission to Miss Mary Jeanne Van Appledorn, Associate Professor of Music, to go to Rochester, New York, from December 15, 1962 through December 19, 1962 to confer with thesis advisers at the Eastman School of Music; at no expense to the College.

737. Cancel Item No. 495, Board Minutes of October 26, 1962, granting Dr. David M. Vigness permission to go to Chicago, Illinois, from December 27, 1962 through December 30, 1962.

738. Grant permission to Mr. Charles W. Wendt, Assistant Professor of Agronomy, to go to Memphis, Tennessee, from February 3, 1963 through February 6, 1963, to attend the 1963 Meeting of the Association of Southern Agricultural Workers and to secure information that will be significant in teaching and research work in the Department of Agronomy; expenses are to be paid from the Department of Agronomy Maintenance, Equipment and Travel Account.

739. Grant permission to Mr. John Wittman, Jr., Assistant Professor of Economics, to go to Pittsburg, Pennsylvania, from December 26, 1962 through December 31, 1962, to attend the annual meeting of the American Economic Association to gather ideas and information for use in improving classroom instruction; expenses are to be paid from the Department of Economics Maintenance, Equipment and Travel Account.

740. Grant permission to Dr. Paul J. Woods, Associate Professor of History, to accompany, as a member of the Athletic Council, the Texas Technological College football team to Boston, Massachusetts, from November 9, 1962 through November 11, 1962; expenses are to be paid from the Department of Intercollegiate Athletics.

Respectfully submitted,



R. G. Goodwin
President

Board Minutes
December 8, 1962
Attachment No. 3

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

M E M O R A N D U M
From
Office of the Vice President
and Comptroller

Board Minutes
December 8, 1962
Attachment No. 2

INTER-AGENCY COOPERATION CONTRACT
BETWEEN
TEXAS TECHNOLOGICAL COLLEGE
AND
THE UNIVERSITY OF TEXAS

STATE OF TEXAS

Contract No. 4413 709

COUNTY OF LUBBOCK

WHEREAS, Texas Technological College, hereinafter called the Receiving Agent, and The University of Texas, hereinafter called the Performing Agent, acting under and by virtue of the authority set out in House Bill 312, Acts of the 53rd Legislature of the State of Texas meeting in regular session, subject to the approval of the respective administrative heads of the above-named institutions and further subject to the approval of the Board of Control of the State of Texas, and in compliance with the provisions of the above-mentioned House Bill 312, have agreed as follows:

During the fiscal year beginning October 15, 1962, and ending August 31, 1963, the Performing Agent agrees to furnish visual instructional films and other instructional aids and the Receiving Agent agrees to pay the Performing Agent for such service in the amount set out in the Performing Agent's catalogues "Educational Motion Pictures" and publications by the Visual Instruction Bureau of The University of Texas, Austin, Texas, in accordance with the provisions of Section 6 of House Bill 312 with the provision that the grand total of all payments for the period covered by this agreement shall not exceed \$250.00.

For the faithful performance of all the terms of this contract, the parties hereto bind themselves on this 2nd day of October, 1962.

TEXAS TECHNOLOGICAL COLLEGE
Receiving Agency

THE UNIVERSITY OF TEXAS
Performing Agency

By /s/ R. C. Goodwin
President

By /s/ Norman Hackerman
President

Examined and approved this 15th day of October, A. D., 1962.

October 15, 1962
ATTEST:

STATE BOARD OF CONTROL

/s/ Charles W. Croslin
Secretary
Chief Administrative Services

By /s/ Wm. J. Burke
Executive Director

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

M E M O R A N D U M

From
Office of the Vice President
and Comptroller

TO: Mr. J. Roy Wells DATE: November 15, 1962
SUBJECT: Dormitory and Dining Facilities for Women, Project No. CH-Tex-150(D), Unit A

At the last meeting, the Board of Directors referred the acoustical report on the dormitories by the architects to the Campus Planning Committee.

The full report has yet to be made, but on the suggestion of Bolt, Barenak and Newman, some changes could be made in the women's dormitory now under construction. As soon as enough information was available, the following recommendation was made to the members of the Building Committee:

1. Approve an extra in the amount of \$4,053.75 to the contract with H. A. Lott for the construction of the new women's dormitory to place 1" blankets of 1# density Gustin Bacon Ultralite insulation (36" wide and 9' 3" long - to lap back approximately 2" on walls, ceilings and floors) on both sides of all 2 $\frac{1}{4}$ " plaster partitions between wardrobe units. This material is easily compressed and will fill all the void at this location when the wardrobe is placed.
2. Approve an extra in the amount of \$1,138 for the same project to place 1" blankets of 2# or heavier density Gustin Bacon Ultralite insulation or equal between the channels in the 4 $\frac{1}{2}$ " double plaster walls between all bedrooms where lathing has not been installed. (This is 66 locations, mainly in the four-story wing of Unit C.)

The voting was as follows:

| | |
|-------------------------|--|
| Mr. Harold Hinn | "Aye" |
| Mr. Wilmer Smith | "Aye" |
| Mr. R. Wright Armstrong | Out of the city and could not be reached |

/s/ M. L. Pennington

M. L. Pennington
Vice President and Comptroller

MLP:b

| | |
|-------------------------|--|
| cc: Mr. Harold Hinn | Mr. Nolan E. Barrick |
| Mr. Wilmer Smith | Mr. Robert L. Mason |
| Mr. R. Wright Armstrong | Mr. O. R. Downing |
| Dr. R. C. Goodwin | Mr. John G. Taylor |
| Mr. E. J. Urbanovsky | Associated Architects and Engineers |

REPORT TO THE BOARD OF DIRECTORS

TEXAS TECHNOLOGICAL COLLEGE

on December 8, 1962

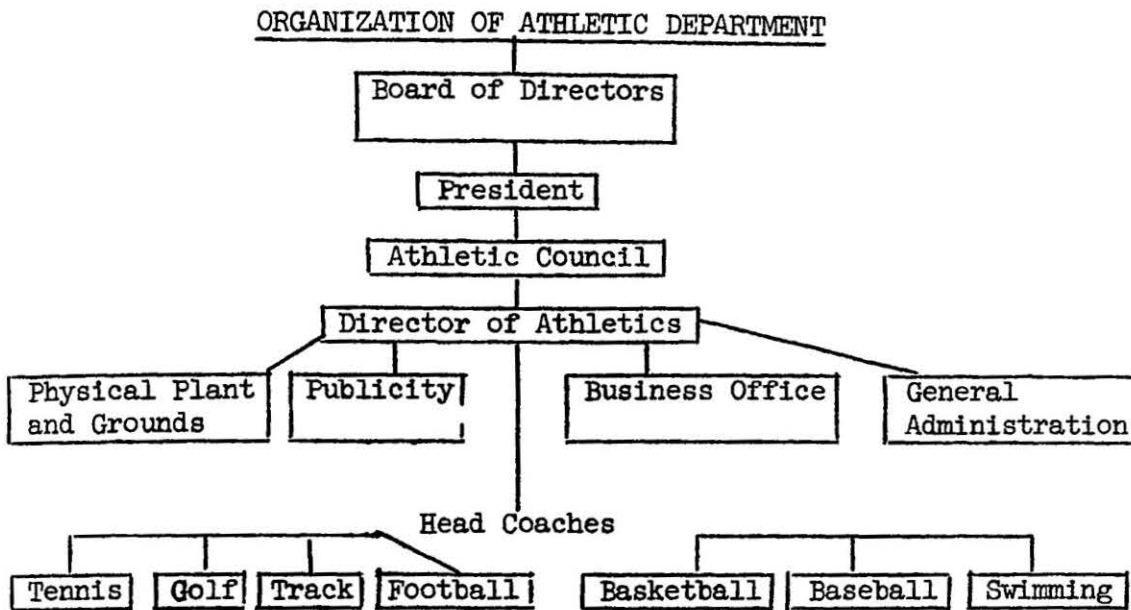
By: Polk Robison, Director of Athletics

I appreciate the opportunity of meeting with you gentlemen and discussing with you the purposes, organization, finances, staff, problems and projected outlook of the Department of Intercollegiate Athletics at Texas Tech.

PURPOSE I am certain that we all realize the real purposes and reasons for the existence of such a department as an integral part of the overall program at Texas Tech. I would be the first to admit that keeping the athletic program apace with Texas Tech's academic strides is not an easy assignment. We realize, as President Goodwin has suggested on at least one occasion, "that athletics can be the show window of a college." We want our teams to reflect the progress made by Texas Tech in its basic function - of educating our youth. We believe, therefore, in athletics remaining in proper perspective.

A college president was quoted as saying that whenever he gets the urge to exercise, he lies down on his couch until that urge passes. Another administrator has said, after his institution had experienced a very successful season on the gridiron, "Now, we must begin to build a university of which the football team can be proud." I think that somewhere between these two extremes is the type of program that we want at Texas Tech.

ORGANIZATION The chart shown on the following page indicates the general organizational structure of the athletic program at Texas Tech. It is through this structure that athletic policies are determined and administered.



All lines of authority and responsibility are observed as indicated in organizational chart.

Overall authority is in the President, with responsibilities delegated as indicated.

Chairman of Athletic Council acts as deputy of President in supervision of athletic program and as faculty representative to Southwest Conference and N.C.A.A.

Athletic Council, as faculty committee of the President, sets general policy, budget, standards of eligibility, procedures; approves schedules and relates the general program of athletics to the academic program.

Director of Athletics administers the program of the department, supervises all activities, and makes recommendations to the Athletic Council. He is responsible for the observance of the regulations of the institution, the conference, and the N.C.A.A. He is to administer the budget and adhere to the policies set up for the department.

The head coach of each sport is responsible for the conduct of his sport, including recruiting, budget control, and observance of all institutional, conference, and N.C.A.A. regulations.

ORGANIZATION (Continued)

In our program, we have made every effort to support our aims and purposes of the Department of Athletics in a sound and constructive way. Our plan is to build a solid program on a sound foundation in every area of the seven sports in which we participate. I would like to visit with you for awhile in regard to analyzing our football program. At the time of selection of our present football staff two years ago, Texas Tech was confronted with a number of problems that were not visible to the general public. Aside from our financial problem, we were most concerned with the respect which our program held in the minds of our student body, professors, administration, and public. This football staff, under Coach J. T. King, took this under consideration and has proceeded to build in the right way a program of which we hope all will be proud. Despite the unusual adversities and our disappointment with the record of the 1962 football season, there are a large number of encouraging developments that have taken place which we feel will have a positive bearing on reaping the fruits of victory in the future.

1. Discipline - A strongly disciplined program under a disciplined football staff. This was evidenced by the morale of the 1962 football team under most severe circumstances. This discipline evidenced itself among the freshman squad as well as among the varsity. These attitudes were not confined to athletics but were displayed in the fields of academics and student government participation.
2. Academics - With the increasing demands academically, we in athletics must strengthen our program in that area. This the staff is doing in its selection of personnel, its discipline which positively affects the athletes not only in athletics but also in their academic pursuits. We have secured an Academic Counselor, Mr. Clyde Prestwood, who this year is on a full-time basis. It is his duty to assist the athletes in helping them to help themselves in the following ways:

1. Giving advice, counsel and personal interest in academic achievement.
2. Teaching them how to budget their time and how to study.
3. Conducting of special study hall periods under supervision.
4. Furnishing, in certain cases, special instruction in reading improvement.
5. Providing liaison between faculty and Department of Athletics.
6. Regular checks on grades and absences through the cooperation of the professors.
7. Motivating the proper attitudes toward securing an education at Texas Tech.
8. Advising and counseling on schedules.
9. Selecting special tutors through the recommendation of the head of the academic department concerned.

We know that the records show this program to be making rapid strides in this important area. This is not only a sound financial investment and will enable us to more quickly reach our goal in athletics, but also a fine investment in the future of these young men in our athletic program.

RECRUITMENT OF ATHLETES During the four year period of being in no conference, our football recruiting of top personnel was a real problem. This, combined with the high attrition rate due to academics and other reasons, left the new staff with very little manpower of comparable ability with any of the Southwest Conference Teams which had established S.W.C. caliber squads built up over years and strengthened through "red shirt" programs. The 1961 recruitment was good but not comparable to most S.W.C. institutions; however, some of the key men recruited in 1961 had academic difficulties during the fall semester. These men or most of them were on the "red shirt" squad this fall. The football staff feels that the 1962 recruits were comparable to most of the SWC teams and better than some. The backfield talent with speed and the quarterback prospects stand out. From this squad of some fifty-five

prospects, there will come the first true "red shirt" program at Texas Tech. Possibly 20-30 of these young men will be held out of competition during their sophomore year. This will give experience, maturity, and fundamental development to a group of young athletes who have ability but need more seasoning. I predict it will take two true "red shirt" programs for Texas Tech to be on a par with all other teams in the S.W.C.

HOUSING AND DINING OF ATHLETES It was the opinion of the Athletic Director and the coaches, supported by the Athletic Council and the Administration, that better relations could exist among students, faculty and athletes if our athletes could be housed in regular campus dormitories as other men students at Texas Tech are housed. Through the administration, the Department of Athletics was allotted 130 reservations in the Sneed, Bledsoe and Gordon Men's Dorms. A suitable financial arrangement was made whereby these student-athletes could also eat their breakfast meal with the other students housed in these dorms. This, we feel, has brought our student-athletes into a closer relationship with the other students on our campus and has enhanced the student support of our athletic program. Our student-athletes are under the same supervisory control as are other students in these dormitory areas. The student body, under the direction of the student council, has helped us greatly in our recruitment program. This still further ties them in with the program of intercollegiate athletics. We feel that the support given our program by the student council, all student organizations, the student press, and the students at large has been outstanding.

We feel that our athletic dining facilities are inadequate, not comparable to the dining and kitchen facilities of the other men students, and certainly not on a par with athletic dining facilities at other Southwest Conference institutions. We feel that this is the major weakness of our physical plant and affects the morale of our athletic teams and the success of our recruitment program. After discussing this problem at length with the Athletic Council, we would like to recommend that an adequate athletic dining facility be built

in the area of Bledsoe and Gordon Halls. We recommend that the facility be so constructed that it could be used for the following purposes.

1. Preparation and service of food for the student-athletes.
2. Use as a study hall with four smaller areas for tutoring sessions with small groups.
3. After-lunch skull sessions. (The football staff meets with the squad immediately following their noon meal for a thirty minute classroom session. This avoids the holding of any "skull sessions" at night.)
4. Housing of visiting prospective athletes. (We like to keep these visiting athletes on the campus and foresee how a portion of this facility could be used for temporary housing of visiting athletes during the recruitment period.)

FINANCES As you gentlemen know, the Department of Athletics is a department on our campus which receives no tax subsidy or appropriated funds. We are not only responsible for making what we spend in the way of salaries and operational costs, but must amortize our building indebtedness, which includes a rather expensive stadium. We must be self-sustaining, and our expenditures must not exceed our income. This has been most difficult to do in years past, and we appreciate the support given this program by the Board of Directors and college Administration during some most difficult years. I am happy to report to you that the Department of Athletics is on a sound financial basis at the present time.

As this report from the Auditor's office shows, we are presently in a position to call in the \$300,000.00 Revenue bond, which can be done on next November 10, 1963.

STADIUM REVENUE BONDS 4 3/4% SERIES 1960 BOND INTEREST AND SINKING
FUND BALANCE AT NOVEMBER 30, 1962

| | | |
|---|-------------------|-------------------|
| August 31, 1962 Balance | | |
| Prior Year Income | | \$164,075.24 |
| Transfers in from unencumbered balances of Intercollegiate Athletics | | |
| 1960-61 | \$ 47,980.38 | |
| 1961-62 | <u>132,277.46</u> | <u>180,257.84</u> |
| Total August 31, 1962 | | \$344,333.08 |

| | | |
|----------------------------------|---------------|--------------|
| Income since 9-1-62 from: | | |
| Seat Option Sales | \$ 7,618.00 | |
| Surcharge on Season Ticket Sales | 14,540.00 | |
| Investments | <u>112.50</u> | |
| Total Income | | \$ 22,270.50 |

| | | |
|---|-----------------|--------------|
| Transfer from Athletic Operating Funds per Bond Resolution | \$ 14,250.00 | |
| Less: Interest Payment 11-1-62 | <u>7,125.00</u> | \$ 7,125.00 |
| Available to call Bonds (callable 11-1-63) | | \$373,728.58 |

Future Requirements to 11-1-63 Call Date:

| | | |
|---------------------|----------------------|---------------------|
| Regular Interest | \$ 14,250.00 | |
| Call Premium 4 3/4% | 14,250.00 | |
| Principal | <u>\$ 300,000.00</u> | <u>\$328,500.00</u> |

| | | |
|--|-------|---------------------|
| Excess Balance in Sinking Fund to apply on 1959 Stadium Bonds | ----- | <u>\$ 45,228.58</u> |
|--|-------|---------------------|

| | | |
|---|-------|---------------------|
| Seat Options Outstanding Accounts Receivable at December 4, 1962 | ----- | <u>\$ 38,590.03</u> |
|---|-------|---------------------|

During the past two years, this department has operated well within its budget, as we will expect to do in the future. Our income has exceeded our expectations during these two years, and we have been able to accumulate some \$170,000.00 in reserve. It is very important that we maintain an adequate reserve, for it is most difficult to accurately anticipate income due to the unforeseeable circumstances with which we might be involved, such as weather, win-loss record and schedule. These elements must be considered both at home and away so we must also consider the strengths and weaknesses of the opponents.

Although we have not received any game reports from our out-of-town football games, we predict that we will receive the anticipated income in football that is shown on our 1962-63 budget. This will be possible as the result of a financial cushion gained from our first three home football games. Basketball income will definitely meet our expectations for the current season.

I feel confident that we will operate soundly within the structure of our 1962-63 athletic budget both in regard to income and expenditures.

SEE ATTACHED BUDGET

SUMMARY OF THE PAST SEASON RESULTS

Basketball - The basketball team, under the direction of Coach Gene Gibson, earned a S.W.C. co-championship and defeated S.M.U. in a playoff game. The team represented Texas Tech in the N.C.A.A. Regional held in Manhattan, Kansas.

Swimming - The swimming team, coached by Jim McNally, had the best record shown in our participation in that sport. We ended the season in fourth place in the S.W.C. and were a winning team in dual meet participation against strong opposition. Highlight was a victory over Texas at Austin.

Baseball - Coach Berl Huffman led the varsity baseball team to a successful season, winning the most baseball games in Texas Tech's baseball history.

Golf - Without any returning lettermen, Coach Jay McClure's golf team ended up in sixth place in the S.W.C. race. Their highlight performance was defeating the championship A & M Team 5-1 in the last match of the season. Only one letterman will be lost from last year's team.

Track - Some institutional records were broken in track, and Bob Swafford won the 440 yard hurdles at both the Texas and Kansas Relays. The team ended its season in seventh place in the S.W.C.

Tennis - Coach George Philbrick with three sophomores and a junior had an outstanding record in tennis. The Texas Tech doubles team won the S.W.C. and represented Texas Tech at Stanford in the N.C.A.A. The team ended its season in third place in the S.W.C.

SUMMARY OF THE PAST SEASON RESULTS (Continued)

Football - Despite the lack of depth and most unusual physical adversities, the football squad, disciplined as they were, held together with a spirit that was unusual in the face of so many tough breaks. (Twenty-one men of the varsity squad were lost for one or more games due to injuries. This included the first two quarterbacks who were lost for most of the season.) Such must be considered in evaluating the success or failure of a staff or a team.

Those of us who are very close to the situation were disappointed in this season's record but not at all discouraged in the program which is being carried on by Coach King and his staff. We feel that a sound approach is being made and a solid program is evolving which in due time will bring about the football success we all desire for Texas Tech.

Most of the institutions against whom we are competing have built up their varsity squads through a series of "Red Shirt" programs. This is a necessity in present football build-ups. Our varsity squad will be joined by what we all feel to be the strongest frosh team we have ever had here at Texas Tech. It will also be bolstered by eight to ten "red shirts", who are considered to be fine football players.

OUTLOOK FOR THE COMING YEAR

Basketball - Due to the loss of four outstanding starters from last year's co-championship team, the team naturally will not be as strong. This year's team may surprise some predictors in finishing higher in the Conference than expected. The continued interest is evident by the season ticket sale and by the largest opening game attendance ever (8,300). A strong frosh team will bolster the varsity in 63-64 and another upper bracket or championship contender is in the making.

Swimming - Better times are already being shown by the year's varsity swimming team, which is aided by several strong performances from last year's frosh team.

Tennis - All lettermen have returned from last year's third place team including the championship doubles team which represented the Conference in N.C.A.A. competition last summer.

Golf - Best prospects since the S.W.C. championship team of 1959. Only one letterman lost from last year's team.

Baseball - Though the baseball team is not competing for S.W.C. championship, a full schedule will be played including some S.W.C. competition. Most of last year's winning team are returning.

Track - Should be improved over last season, but will not be a championship contender. Strong relay team contenders are expected but overall strength will probably not be of upper bracket caliber.

Football - Should be the strongest squad since the Gator Bowl Team of 1953. Some "red shirt" personnel will strengthen the varsity. Anderson, Gatlin, and Lowery are outstanding backs of the "red shirt" squad. Carroll, Dorethy, McLelland, and Bentley should bolster the line. The freshman team will give speed, depth and two of the most highly sought after quarterbacks to the varsity next fall. From this freshman team, there should come a good "red shirt" squad. This will be the first true "red shirt" program that Texas Tech has had.

Much continued work is ahead of us in promoting and building interest in the 1963 football season. It is only natural that this year's record has been a set back. This may be evidenced in our season ticket sale, and certainly, this season's results have delayed a strong option seat sale. We realize that there has been much criticism of our present football staff due to the poor record. We also know that there is much loyalty, praise and understanding of this staff and the rather unusual problems with which they have been confronted. I believe the vast majority of our alumni, friends and supporters desire a sound building program handled in the right way in preference to a flash program built on questionable practices though the latter might have shown more visible results at an earlier date.

We appreciate your loyal support of the continued efforts of our entire staff.

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas
Texas Tech Kinderschule (German for Children)
For the period, January 31, 1963 through March 21, 1963

| | |
|---|------------------|
| <u>Estimated Income:</u> | <u>1963</u> |
| Estimated Income from Fees (25 Students at \$5.00)----- | \$ <u>125.00</u> |
| Total Estimated Income ----- | \$ <u>125.00</u> |

| | |
|--|------------------|
| <u>Estimated Expenses:</u> | <u>1963</u> |
| Associate Professor and Director | |
| Theodor W. Alexander----- | \$ -0- |
| Teaching Assistant | |
| Mrs. Robert M. Adair ----- | \$ 35.00 |
| Student Assistants and/or Part-time Help ----- | \$ 16.50 |
| OASI ----- | \$ 1.60 |
| Maintenance, Equipment and Travel ----- | \$ <u>55.00</u> |
| Total Estimated Expenses ----- | \$ <u>108.10</u> |

Note: This budget is approved subject to the realization of the estimated income.

| | | |
|------------------|--|-----------------|
| Animal | | |
| Husbandry 325 | <u>Meat Grading and Evaluation</u> | September, 1963 |
| Animal | | |
| Husbandry 334 | <u>Wool and Mohair</u> | September, 1963 |
| Animal | | |
| Husbandry 433 | <u>Sheep Production</u> | September, 1963 |
| Horticulture 423 | <u>Design and Operation of Park and Recreational Systems</u> | September, 1963 |

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

SCHOOL OF AGRICULTURE

| <u>Course No.</u> | <u>Title</u> | <u>Effective Date</u> |
|-------------------------------------|--|-----------------------|
| <u>ADDITIONS</u> (Undergraduate) | | |
| Range Management 332 | <u>Range Ecology</u> | February, 1963 |
| Animal Husbandry 338 | <u>Meat Processing and Merchandizing</u> | September, 1963 |
| Animal Husbandry 430 | <u>Special Problems in Animal Husbandry</u> | September, 1963 |
| Animal Husbandry 437 | <u>Livestock Record Systems</u> | September, 1963 |
| Animal Husbandry 441 | <u>Sheep, Wool, and Mohair Production</u> | September, 1963 |
| Horticulture 3314 | <u>Fundamentals of Home Landscape Design</u> | September, 1963 |
| Agricultural Engineering 4311 | <u>Advanced Farm Shop Techniques</u> | September, 1963 |
| Agricultural Education 434 | <u>Methods of Teaching Vocational Agriculture in the High School</u> | September, 1963 |
| Agricultural Education 435 | <u>Methods in Supervised Farming and Future Farmer Work</u> | September, 1963 |
| <u>DELETIONS</u> (Undergraduate) | | |
| Animal Husbandry 231 | <u>Breeds of Livestock</u> | September, 1963 |
| Animal Husbandry 313 | <u>Livestock Judging</u> | September, 1963 |
| Animal Husbandry 323 | <u>Dairy Cattle Judging</u> | September, 1963 |
| Animal Husbandry 325 | <u>Meat Grading and Evaluation</u> | September, 1963 |
| Animal Husbandry 334 | <u>Wool and Mohair</u> | September, 1963 |
| Animal Husbandry 433 | <u>Sheep Production</u> | September, 1963 |
| Horticulture 423 | <u>Design and Operation of Park and Recreational Systems</u> | September, 1963 |

| <u>Course No.</u> | <u>Title</u> | <u>Effective Date</u> |
|--------------------------------|--|-----------------------|
| Dairy Industry 412 | <u>Starters and Cultured Milk</u> | September, 1963 |
| Dairy Industry 422 | <u>Condensed and Powdered Milk</u> | September, 1963 |
| Agricultural Education 425 | <u>Methods in Future Farmer Work</u> | September, 1963 |
| Agricultural Education 433 | <u>Methods in Supervised Farming</u> | September, 1963 |
| Agricultural Education 443 | <u>Methods of Teaching Vocational Agriculture in the High School</u> | September, 1963 |
| <u>ADDITIONS</u> (Graduate) | | |
| Agricultural Economics 531 | <u>Advanced Production Economics</u> | September, 1963 |
| Agricultural Economics 532 | <u>Seminar in Agricultural Policy</u> | September, 1963 |
| Agronomy 533 | <u>Pedology</u> | September, 1963 |
| Agronomy 537 | <u>Methods in Plant Breeding</u> | September, 1963 |
| Range Management 531 | <u>Comparative Synecology</u> | September, 1963 |
| Range Management 532 | <u>Vegetation Influences</u> | September, 1963 |
| Range Management 534 | <u>Range Research</u> | September, 1963 |
| Animal Husbandry 511 | <u>Graduate Seminar</u> | September, 1963 |
| Animal Husbandry 536 | <u>Biometry</u> | September, 1963 |
| Animal Husbandry 537 | <u>Advanced Animal Breeding</u> | September, 1963 |
| Animal Husbandry 538 | <u>Advanced Animal Nutrition</u> | September, 1963 |
| Animal Husbandry 539 | <u>Physiology of Reproduction</u> | September, 1963 |
| Animal Husbandry 541 | <u>The Science of Meat and Meat Products</u> | September, 1963 |
| Horticulture 532 | <u>Horticultural Crop Behavior</u> | September, 1963 |
| Horticulture 533 | <u>Horticultural Plant Evaluation Techniques</u> | September, 1963 |

| <u>Course No.</u> | <u>Title</u> | <u>Effective Date</u> |
|----------------------------|--|-----------------------|
| Park Administration 531 | <u>Park Administration Research</u> | September, 1963 |
| Park Administration 540 | <u>Advanced Park Administration</u> | September, 1963 |
| Park Administration 541 | <u>Advanced Park Planning and Design</u> | September, 1963 |
| Park Administration 542 | <u>Advanced Park Planning and Design</u> | September, 1963 |
| Entomology 521 | <u>Advanced Economic Entomology</u> | September, 1963 |
| Agricultural Education 536 | <u>Advanced Methods of Teaching Farm Mechanics</u> | September, 1963 |

DELETIONS
(Graduate)

| | | |
|---------------------------|-----------------|-----------------|
| Agriculture Education 511 | <u>Problems</u> | September, 1963 |
|---------------------------|-----------------|-----------------|

SCHOOL OF ARTS AND SCIENCES

ADDITIONS
(Undergraduate)

| | | |
|------------------|--|-----------------|
| Biology 431 | <u>Biological Techniques</u> | September, 1963 |
| Zoology 438 | <u>Cellular Physiology</u> | September, 1963 |
| Education 4339 | <u>Teaching the Exceptional Child</u> | September, 1963 |
| English 332 | <u>Introduction to Literary Criticism</u> | June, 1963 |
| English 333 | <u>English Literature of the Seventeenth Century</u> | June, 1963 |
| English 3322 | <u>British Literature of the Twentieth Century</u> | June, 1963 |
| English 3329 | <u>Major American Poets</u> | June, 1963 |
| English 431H | <u>Senior Honors Seminar</u> | June, 1963 |
| English 432H | <u>Senior Honors Seminar</u> | June, 1963 |
| English 433 | <u>Chaucer</u> | June, 1963 |
| Mathematics 136 | <u>Elements of Mathematical Systems</u> | September, 1963 |
| Mathematics 4318 | <u>Finite Mathematical Structures</u> | September, 1963 |

| <u>Course No.</u> | <u>Title</u> | <u>Effective Date</u> |
|-------------------------------------|---|-----------------------|
| <u>DELETIONS</u> (Undergraduate) | | |
| Botany 431 | <u>Botanical Microtechnique</u> | September, 1963 |
| Zoology 436 | <u>Zoological Technique</u> | September, 1963 |
| English 234 | <u>Technical Writing for Students of Agriculture</u> | June, 1963 |
| English 432 | <u>Shakespeare</u> | June, 1963 |
| English 436 | <u>The Later Romantic Poets</u> | June, 1963 |
| English 4312 | <u>Age of Johnson</u> | June, 1963 |
| English 4322 | <u>The Later Victorians</u> | June, 1963 |
| English 4326 | <u>The American Novel after 1900</u> | June, 1963 |
| English 4328 | <u>English and Foreign Fiction from 1825 to 1910</u> | June, 1963 |
| English 4353 | <u>Modern European Drama</u> | June, 1963 |
| Mathematics 436 | <u>Introduction to Finite Groups</u> | September, 1963 |
| Mathematics 032 | <u>Introductory Geometry</u> | September, 1963 |
| <u>ADDITIONS</u> (Graduate) | | |
| Entomology 522 | <u>Literature and History of Entomology</u> | September, 1963 |
| Entomology 523 | <u>Advanced Insect Taxonomy</u> | September, 1963 |
| Botany 536 | <u>Taxonomy of Lower Green Plants</u> | September, 1963 |
| Botany 537 | <u>Morphology of the Vascular Plants</u> | September, 1963 |
| Zoology 536 | <u>Mammalogy</u> | September, 1963 |
| Education 5311 | <u>Audio-Visual Education</u> | January, 1963 |
| English 5312 | <u>Studies in Drama</u> | June, 1963 |
| English 5322 | <u>Studies in Modern British Literature</u> | June, 1963 |
| English 5323 | <u>American Literature to 1865</u> | June, 1963 |
| English 5324 | <u>American Literature Since 1865</u> | June, 1963 |
| English 5325 | <u>American Novel to 1900</u> | June, 1963 |
| English 5326 | <u>American Novel Since 1900</u> | June, 1963 |
| English 5337 | <u>Studies in Linguistics: Grammar and Related Topics</u> | June, 1963 |

| <u>Course No.</u> | <u>Title</u> | <u>Effective Date</u> |
|-------------------|--|-----------------------|
| English 5351 | <u>Studies in Later Victorian Literature</u> | June, 1963 |
| English 5381 | <u>Studies in Later English Romantics</u> | June, 1963 |
| English 5391 | <u>Studies in the Age of Johnson</u> | June, 1963 |
| Mathematics 511 | <u>Graduate Seminar</u> | September, 1963 |
| Mathematics 512 | <u>Graduate Seminar</u> | September, 1963 |
| Sociology 533 | <u>Seminar in Contemporary Sociological Theory</u> | September, 1963 |
| Sociology 534 | <u>Seminar in Sociological Research Methods</u> | September, 1963 |
| Speech 538 | <u>Educational Television</u> | September, 1963 |
| Speech 5311 | <u>Advanced Organic Speech Disorders</u> | September, 1963 |
| Speech 5312 | <u>Stuttering - Theories and Therapies</u> | September, 1963 |
| Speech 5313 | <u>Aural Rehabilitation</u> | September, 1963 |
| Speech 5314 | <u>Advanced Audiology</u> | September, 1963 |

DELETIONS
(Graduate)

| | | |
|---------------|--------------------------------------|------------|
| English 511 | <u>Seminar in Literary Research</u> | June, 1963 |
| English 5321 | <u>Individual Study</u> | June, 1963 |
| Sociology 532 | <u>Sociological Research Methods</u> | June, 1963 |

SCHOOL OF BUSINESS ADMINISTRATION

ADDITIONS
(Undergraduate)

| | | |
|---------------------------|---|------------|
| Business Education 432 | <u>Methods of Teaching Business Subjects I</u> | June, 1963 |
| Business Education 433 | <u>Methods of Teaching Business Subjects II</u> | June, 1963 |

DELETIONS
(Undergraduate)

| | | |
|---------------------------|---|------------|
| Business Education 422 | <u>Improvement of Instruction in Bookkeeping and the Social-Business Subjects</u> | June, 1963 |
|---------------------------|---|------------|

| <u>Course No.</u> | <u>Title</u> | <u>Effective Date</u> |
|--------------------------------|---|-----------------------|
| Business Education 423 | <u>Improvement of Instruction in Typewriting and Shorthand</u> | June, 1963 |
| Business Education 424 | <u>Improvement of Instruction in Basic Business</u> | June, 1963 |
| <u>ADDITIONS</u> (Graduate) | | |
| Accounting 538 | <u>Advanced Corporation Accounting</u> | September, 1963 |
| Accounting 539 | <u>Seminar in Federal Taxes</u> | September, 1963 |
| Business Education 530 | <u>Foundations of Business Education</u> | June, 1963 |
| Business Education 536 | <u>Research and Improvement of Instruction in Bookkeeping</u> | June, 1963 |
| Business Education 537 | <u>Research and Improvement of Instruction in Office Procedures</u> | June, 1963 |
| Business Education 538 | <u>Research and Improvement of Instruction in Shorthand</u> | June, 1963 |
| Business Education 539 | <u>Research and Improvement of Instruction in Typewriting</u> | June, 1963 |
| Finance 532 | <u>Seminar in Business Financial Policy</u> | January, 1963 |
| Finance 533 | <u>Seminar in Investment Analysis</u> | June, 1963 |
| Finance 535 | <u>Seminar in Current Banking Problems</u> | September, 1963 |
| <u>DELETIONS</u> (Graduate) | | |
| Business Education 511 | <u>Individual Directed Study</u> | June, 1963 |
| Business Education 522 | <u>Foundations of Business Education</u> | June, 1963 |
| Business Education 523 | <u>Evaluation of Current Literature in Business Education</u> | June, 1963 |
| Business Education 531 | <u>Improvement of Instruction in Business Subjects</u> | June, 1963 |

| <u>Course No.</u> | <u>Title</u> | <u>Effective Date</u> |
|------------------------------------|---|-----------------------|
| Business Education 532 | <u>Tests and Measurements in Business Education</u> | June, 1963 |
| Business Education 533 | <u>Guidance in Business Education</u> | June, 1963 |
| <u>SCHOOL OF HOME ECONOMICS</u> | | |
| <u>ADDITION</u> (Undergraduate) | | |
| Food and Nutrition 421 | <u>Advanced Food Production Management</u> | September, 1963 |
| <u>DELETION</u> (Undergraduate) | | |
| Food and Nutrition 420 | <u>Cultural Aspects of Food and Nutrition</u> | September, 1963 |

Board Minutes
December 8, 1962
Attachment No. 7

TEXAS TECHNOLOGICAL COLLEGE
OFFICE OF THE BOARD OF DIRECTORS
LUBBOCK, TEXAS

December 8, 1962

IN MEMORY OF
MR. SPENCER A. WELLS

In the death of Mr. Spencer A. Wells, Texas Technological College has lost a friend and staunch supporter who, for the thirty-eight year life of the College, was ever available and anxious to help through his advice, counsel, experience and financial contributions. The College was fortunate in having him on its Board wherein he served both as Chairman and Vice Chairman. He was one of the founders of the Matador Club, the forerunner of the present Red Raider Club. He was interested in the Band, in Agriculture, in Textile Engineering, and in many other activities of the College. But he was principally interested in the students. Hundreds of these he enabled to complete their college education and his greatest rewards came from seeing his proteges make good. Through them his influence lives on and to the third and fourth generation this College will continue to reflect his personality.

THEREFORE, BE IT RESOLVED, That the Board of Directors of Texas Technological College acknowledge with sincere and grateful appreciation the services rendered this College by Mr. Wells.

AND, BE IT FURTHER RESOLVED, That this expression be recorded into the Minutes of the Board of Directors and that copies be tendered to Mr. Bill Collins and Mr. Barney Rushing, representing the Hemphill-Wells organization.

WITNESS MY HAND AND SEAL OF OFFICE this 8th day of December, 1962,
A.D.

ATTEST:

BOARD OF DIRECTORS
TEXAS TECHNOLOGICAL COLLEGE

/s/ J. Roy Wells
J. Roy Wells, Secretary

By /s/ Manuel DeBusk
Manuel DeBusk, Chairman

Board Minutes
December 8, 1962
Attachment No. 8
Account No. 9632

TEXAS TECHNOLOGICAL COLLEGE
Budget for the Student Council
For the period, September 1, 1962 through May 31, 1963

| <u>Estimated Income:</u> | <u>1962-63</u> |
|---|---------------------|
| 1962-63 Allocation from Student Services Fee----- | \$ <u>17,730.00</u> |
| Total Estimated Income ----- | \$ <u>17,730.00</u> |
| <u>Estimated Expenses:</u> | <u>1962-63</u> |
| President (9 months) | |
| Charles Franklin Aycock ----- | \$ 675.00 |
| Vice President (9 months) | |
| George Elliott Parsons ----- | \$ 540.00 |
| Business Manager (9 months) | |
| T. Kenneth Abraham ----- | \$ 540.00 |
| Secretary (9 months) | |
| Karen Anderson ----- | \$ 540.00 |
| Part-time Help ----- | \$ 352.85 |
| OASI ----- | \$ 90.15 |
| Maintenance, Equipment and Travel ----- | \$ 2,284.00 |
| Allocation to Student Organizations ----- | \$ <u>12,708.00</u> |
| Total Estimated Expenses ----- | \$ <u>17,730.00</u> |

TEXAS TECHNOLOGICAL COLLEGE
Air Force ROTC Uniform Commutation Account
For the period, September 1, 1962 to August 31, 1963

| <u>Estimated Income:</u> | <u>1962-63</u> |
|------------------------------------|---------------------|
| Estimated Income for 1962-63 ----- | \$ <u>19,825.00</u> |
| Total Estimated Income ----- | \$ <u>19,825.00</u> |

| <u>Estimated Expenses:</u> | <u>1962-63</u> |
|---|---------------------|
| Uniforms and Maintenance of Uniforms ----- | \$ 16,605.00 |
| Awards, Sabre Flight Equipment and Transportation, Rifle Team Equipment, Angel Flight Uniforms, Per Diem and other expenses ----- | \$ <u>3,220.00</u> |
| Total Estimated Expenses ----- | \$ <u>19,825.00</u> |

TEXAS TECHNOLOGICAL COLLEGE
College Air Force ROTC Property Account
For the Period, September 1, 1962 through August 31, 1963

| | |
|---|--------------------|
| <u>Estimated Income:</u> | <u>1962-63</u> |
| Estimated Income for 1962-63 ----- | \$ 825.00 |
| Prior Year Balances ----- | \$ <u>250.00</u> |
| Total Estimated Income ----- | \$ <u>1,075.00</u> |
| <u>Estimated Expenses:</u> | <u>1962-63</u> |
| Maintenance, Equipment and Travel ----- | \$ <u>1,075.00</u> |
| Total Estimated Income ----- | \$ <u>1,075.00</u> |

R E S O L U T I O N
And Other Materials
on
A LAW SCHOOL AT TEXAS TECH

Submitted to the Board
on
December 8, 1962
by
Alvin R. Allison
Board Member

ALLISON, MANN & ALLISON
Attorneys at Law
719 Houston Street
Levelland, Texas

December 8, 1962

To the Board of Directors
Texas Technological College
Lubbock, Texas

Gentlemen:

When he affixed his signature to the Bill creating the Texas Technological College, Governor Neff said,

"Gentlemen, I look on this act that I have just concluded as one of the greatest accomplishments of my Administration as Governor of Texas. I sincerely hope that this Technological College will grow and prosper and not only grow into an institution that will benefit the boys and girls and the people of West Texas, but one of which the entire state will be proud, and that it will reflect proper credit upon the Lone Star State of Texas."

This concluded a fight that began in 1896 for the establishment of a State supported institution to be located North of the 29th parallel and West of the 98th meridian.

Nearly all of this area of Texas was described as an arid range land and very sparsely settled. At that time the City of Lubbock had a population of 4500. In a resolution by the West Texas Chamber of Commerce in 1920, it was said that because of its location that West Texas, by far the largest area of the State, the sons of West Texas seeking an education find it necessary to matriculate in colleges outside of Texas. The Honorable Clifford B. Jones, a member of the original Board of Directors and the Past President of our school "envisioned Texas Technological College as one of the greatest in Texas and he was certain that these ambitions would be realized because of the spirit of West Texas and of the fine men and women who were to guide its destinies during the formative period". But yet, while the Legislature was still trying to pass a bill to create the school, Representative M. E. Rosser, during the Thirty-seventh legislature gathered some statistics as to the need for such a college, which are as follows:

1. Within the boundaries mentioned there are 107 counties and 18 border counties within the same, almost one-half the total counties of the State.
2. Within the boundary there are 119,706 square miles, there being 265,780 square miles in the State, thus giving the territory almost one-half the entire area of Texas.
3. Within the boundary there is a population of 855,034 people. The population of the entire state is 4,663,228, giving this section approximately one-fourth of the population of Texas.
4. The counties within the boundary, as shown by the tax records, have rendered taxable values in the amount of \$972,798,088.00, while the total rendered value of the State was slightly in the excess of 3 billion.

The numbers of counties and the numbers of square miles remain the same today but the population in 1960 had grown to 2,036,279 people, while the counties within this boundary as shown by the tax records of the State Comptroller's Department have rendered taxable values in the amount of \$3,476,076,368.00.

Our school has grown from an enrollment of slightly more than 1,000 students in 1925 to more than 11,000 students now registered at Texas Tech.

While the great band of West Texans were still trying to obtain the college, one special fact pointed out in their brief was that the report of the United States Department of Agriculture showed that out of 3,405,873 bales of cotton produced in the State of Texas in 1916, 1,020,474 were produced in the region known as West Texas, the section that within a decade had been transported from a great cattle region to an agricultural section. Today in only 25 counties surrounding Lubbock there is more cotton produced than in any other producing cotton state.

In the self study report, Dr. Pearce pointed out to this Board that almost from the beginning, Texas Tech gave something to an area

within a 300 mile radius around Lubbock.

Dr. Gates, in his report to this Board, at its August meeting in 1962, reported that the first Doctor's degree was conferred here in 1952 and that we have now awarded 74 Doctorates and that every doctor turned out by this college is currently holding a position of responsibility. He further pointed out, with such a background, that suggestions for strengthening the graduate school and the institution as a whole, should be given much consideration by this Board; saying further that:

"In addition to the new doctoral programs offered in engineering, government, mathematics, physics and business administration, that we should consider further expansion of our school."

In closing, Dr. Gates said to this Board of Directors,

"We too must move resolutely forward without delay, not only in our graduate programs, but in all aspects of the University."

Our own President, Dr. R. C. Goodwin, was quoted in the Avalanche Journal on October 8, 1962, when he said:

"Just as industry constantly revamps its program, so the College changes its curriculum to meet new needs. We can't sit back and wait", said President Goodwin. "We must go ahead, be flexible and ready to shift gears."

When Texas Technological College came into existence, Southern Methodist University, Baylor University and Texas University all had law schools. Since that time the following law schools have been created at the University of Houston College of Law in Houston, Texas; St. Mary's University Law School, San Antonio, Texas; South Texas College of Law, Houston, Texas; and Texas South University Law School in Houston, Texas. There is a distance of 400 miles from Lubbock to San Antonio, 380 miles to Austin, 352 miles to Waco, 323 miles to Dallas, and 513 miles to Houston. When Texas Tech came into being Lubbock had fewer than 15 lawyers. Today there are 232 lawyers in Lubbock. There were very few lawyers in the outlying counties but now all of the smaller places, such as Littlefield, Levelland, Brownfield and others have numbers of lawyers and it is my opinion that a very large per cent of the lawyers practicing in the area surrounding Lubbock have gone to one of the four above named schools for their legal education.

Had a law school been established at Tech this would not have been necessary. According to the November, 1962, Texas Bar Journal all of the law schools in Texas have shown great gains, percentagewise, in enrollment.

The Board, in its May, 1962, meeting, authorized a study for the establishment of a law school at Texas Tech. The foregoing is information regarding the area. Attached hereto are resolutions from various bar associations in West Texas that have recommended that we establish a law school at Texas Tech. Also attached is a Resolution from the Lubbock certified public accountants supporting the founding of a law school at Tech. Attached hereto are letters from various law book companies, who have already voiced their desire to help start a law library at Tech gratis from their respective companies.

In the spirit of the statement made by our own President,
Dr. Goodwin,

"We can't sit back and wait. We must go ahead, be flexible and ready to shift gears,"

it is now my pleasure to make a motion that permission be requested from the Commission on Higher Education to the end that we may at the earliest possible date establish a law school at Texas Tech. Mr. Chairman, I so move.

/s/ Alvin R. Allison
Alvin R. Allison, Member
Board of Directors

VERNON LAW BOOK COMPANY

915 Grand Avenue
Kansas City 6, Mo.

October 10, 1962

Mr. Alvin R. Allison, Attorney
719 Houston Street
Levelland, Texas

Dear Mr. Allison:

Thank you for your letter of October 4th advising us that a law school might be established at the Texas Technological College in Lubbock. If the school is established, we would be very happy to donate a set of Vernon's Annotated Texas Statutes to the Library.

It is always nice to hear from you, and I hope everything has been going well for you in and around Levelland.

With kindest personal regards, I am

Very cordially yours,

/s/ F. J. Meurer

F. J. Meurer

FJM:rsn
cc HRT

C O P Y

MARTINDALE - HUBBELL, INC.

Established 1868

One Prospect Street

Summit, New Jersey

October 9, 1962

Mr. Alvin R. Allison
of Allison, Mann & Allison
719 Houston Street
Levelland, Texas

Dear Mr. Allison:

Your letter of October 4th regarding Texas Technological College has been referred to me for acknowledgment by Mr. William Hildebrand, Jr., one of our Vice Presidents.

Mr. Hildebrand has authorized me to tell you that Martindale - Hubbell will be very happy to contribute one complete set of the Martindale - Hubbell Law Directory to the new law school when it is established.

Very truly yours,

MARTINDALE - HUBBELL, INC.

/s/ Dorothea I. Beyer

Dorothea I. Beyer

DIB:ma

C O P Y

August 17, 1962

Chairman
Board of Directors
Texas Tech
Lubbock, Texas

Dear Sir:

It has come to our attention that it has been proposed that a law school be created at your institution. This is to assure you that the members of the Lamb County Bar Association certainly believe that this would be a very wonderful program, and that we heartily endorse this program and urge that every consideration be given to the same.

As you are aware, there is no place for our young people to secure legal training in a western part of the state. A school at Lubbock for those aspiring to the law would be a great convenience, and might be a considerable inducement to many young people who would otherwise not have the opportunity to pursue legal training. We believe that legal training is a most valuable asset to those who might seek to enter many different kinds of business activities. The learning to use their faculties and to understand some of the complexities of the law is a tremendously valuable asset to anyone, and particularly future business executives.

We urge your most serious consideration and efforts in the development of such a program for your great institution.

LAMB COUNTY BAR ASSOCIATION

/s/ Pat Boone, Jr.

/s/ Robb Kirk

RK: jr

C O P Y

CAMPBELL AND ROBINSON
Certified Public Accountants
Lubbock, Texas

June 13, 1962

Al Allison
Attorney-at-Law
Levelland, Texas

Dear Mr. Allison:

I have enclosed a letter addressed to the Texas Tech Board of Directors over the signature of numerous Lubbock certified public accountants. I shall appreciate your submitting the letter to the board.

The response received was quite good, as a matter of fact, not one CPA contacted had any hesitancy in signing the letter. I feel that the signatures are quite representative as at least one partner in almost every firm in our city was contacted.

I personally feel that we have a rather self-sustaining economy in our area. There would seem to be no reason why our educational facilities should not be the same. This would, of course, mean the eventual establishment of a school of law and medicine. Our rather large area should support both without difficulty. It would appear from a pure economical standpoint, that a law school should logically come first.

It has been a pleasure to assist you in this matter. Please convey our very best wishes to your fellow board members and contact me if I can be of further service.

Very truly yours,

/s/ Ben F. Robinson
Ben F. Robinson
Certified Public Accountant

BFR/ck

C O P Y

May 31, 1962
Lubbock, Texas

Board of Directors
Texas Technological College
Lubbock, Texas

Gentlemen:

We noted with great interest your recent plans to study the possibility of establishing a School of Law at Texas Tech. We believe this action to be consistent with the long-standing policy of the college in providing our area with the very finest educational opportunities.

We trust that subject to a complete study, such proposal will become a reality in the near future.

Respectfully submitted,

/s/ Crayton Campbell
Crayton Campbell, CPA

/s/ L. Edwin Smith
L. Edwin Smith, CPA

/s/ Harold J. Douglas
Harold J. Douglas, CPA

/s/ Edwin E. Merriman
Edwin E. Merriman, CPA

/s/ Donald W. Dorman, CPA
Donald W. Dorman, CPA

/s/ Kenneth C. Durbin
Kenneth C. Durbin, CPA

/s/ C. N. Hallmark
C. N. Hallmark, CPA

/s/ Hal Sandefer, CPA
Hal Sandefer, CPA

/s/ Max B. Caraway
Max B. Caraway, CPA

/s/ Don W. Nickels, CPA
Don W. Nickels, CPA

/s/ H. A. Bolinger,
H. A. Bolinger, CPA

/s/ Donald D. Williams, CPA
Donald W. Williams, CPA

/s/ J. C. Armstrong
J. C. Armstrong, CPA

/s/ Russell Crocker
Russell Crocker, CPA

/s/ S. P. Berry
S. P. Berry, CPA

/s/ Billy Carl Morton
Billy Carl Morton

/s/ C. L. Boggs
C. L. Boggs, CPA

/s/ Bill F. Sims
Bill F. Sims, CPA

/s/ Steve P. Warren
Steve P. Warren, CPA

/s/ Curtis E. Pryor
Curtis E. Pryor, CPA

/s/ B. Randolph Swindle, CPA
B. Randolph Swindle, CPA

/s/ J. M. Cassel
J. M. Cassel, CPA

C O P Y

Board of Directors

-2-

May 31, 1962

/s/ J. B. Cassel
J. B. Cassel, CPA

/s/ Boy P. Millsap, CPA
Boyd P. Millsap, CPA

/s/ Orrin L. Gross
Orrin L. Gross, CPA

/s/ Rex D. Saffle, CPA
Rex D. Saffle, CPA

/s/ Joe W. Robert
Joe W. Robert, CPA

/s/ C. Wayne Smith, CPA
C. Wayne Smith, CPA

/s/ Ben F. Robinson
Ben F. Robinson, CPA

C O P Y

ALDRIDGE, ALDRIDGE & HARDING

LAWYERS

P. O. Box 286

Farwell, Texas

July 31, 1962

Mr. Alvin R. Allison
Attorney at Law
719 Houston Street
Levelland, Texas

Dear Al:

Here is the resolution you requested for a law school at Tech,
and I think this is an excellent idea and should have been done
a long time ago.

Yours very truly,

/s/ Sam Aldridge

Sam Aldridge

SA/jfl
Encl

C O P Y

RESOLUTION

BE IT RESOLVED by the Parmer County Bar Association that on this the 31st day of July, A. D. 1962, there being a special called meeting and all members being present or voting by proxy, the matter came on to be considered of the immediate necessity for a law school at Texas Tech College at Lubbock; and it was made known that the geographical status of Texas is such that the students of the High Plains and surrounding area desiring to enroll in law school are forced to leave this part of the state to acquire the necessary subjects and that there is no law school serving the High Plains area; that Texas Tech is an established State-supported school of great accomplishments and considerable renown and should immediately serve North Texas with a law school.

It is RESOLVED that this Association go on record as requesting the Board of Directors of Texas Tech to immediately start planning for the opening and continuation of a law school.

/s/ Sam Aldridge

President, Parmer County Bar Association

ATTEST:

A true copy.

/s/ Bill Sheehan

Secretary

C O P Y

To the Honorable Board of Directors
of Texas Tech College

Lubbock, Texas

We, the undersigned members of the Lynn County
Bar Association most respectfully request that you study the
need for a Law School at Texas Tech College, and after such
study, if the facts justify such action as we feel confident
they will, that you initiate such action as may be necessary
to establish a Law School at Texas Tech, which we feel is
needed in the West Texas area.

Respectfully submitted, this the 1st day of
August, 1962.

/s/ Mitchell Williams

/s/ Calloway Huffaker

/s/ Harold Green

/s/ Truett Smith

C O P Y

FRANK B. KISER, JR.

Attorney at Law

Levelland, Texas

August 3, 1962

Mr. Alvin R. Allison
Allison, Mann & Allison
Attorneys at Law
Levelland, Texas

Dear Al:

Enclosed is a copy of the Resolution adopted by our Bar Association in support of the proposed law school at Texas Tech. We sincerely hope that this law school will become a reality and pledge our support in any manner.

Yours very truly,

/s/ Frank

FRANK B. KISER, JR.

FBK:bj
Enclosure

C O P Y

RESOLUTION

AT A REGULAR MEETING OF THE HOCKLEY-COCHRAN
COUNTY BAR ASSOCIATION HELD AT THE SAN ANDRES
HOTEL IN LEVELLAND, TEXAS ON JULY 28, 1962.
THE FOLLOWING RESOLUTION WAS ADOPTED:

BE IT RESOLVED BY THE HOCKLEY-COCHRAN COUNTY BAR ASSOC ATION:

This Bar Association respectfully requests the Board
of Directors of Texas Technological College to use their best
endeavors in obtaining a fully accredited law school for Texas
Tech.

This Bar Association is 100% behind the application
of the Board of Directors of said college for said law school.

We feel that this law school is needed in this area for
the following reasons:

1. This area is rather densely populated at this time, as contrasted
with the time that Texas Tech was founded.
2. Texas Tech is the hub of a large agricultural area.
3. In our Bar Association, we have recently received several
requests from students intending to study law. All of these
students must attend a school at least 375 miles away from
home. We feel that this is an unnecessary situation and
that many law students attending a law school at Tech could
remain at home and commute. This could be accomplished at a
great savings to the students.

THEREFORE, our Bar Association respectfully urge the
establishment of this law school and pledge our assistance thereto.

PASSED, APPROVED AND ADOPTED on this the 28th day of
July, 1962.

/s/ Frank B. Kiser, Jr.
Frank B. Kiser, Jr., President
Hockley-Cochran County Bar Association

C O P Y

LAMESA BAR ASSOCIATION
Lamesa, Texas

August 14, 1962

Mr. Alvin R. Allison
Attorney at Law
719 Houston Street
Levelland, Texas

Dear Mr. Allison:

George Hansard, a lawyer of Lamesa, Texas, referred your letter to me, requesting that the Lamesa Bar Association pass a resolution urging the establishment of a law school at Texas Tech.

We were very happy to do this and I am happy to report that it unanimously carried. We enclose an original and copy of said resolution.

We feel that there is a great need for such an institution as this, and anything that our Bar Association can do to help, please do not hesitate to call upon us.

Thanking you, I remain

Yours very truly,

/s/ Willis E. Gresham

Willis E. Gresham
President

WEG:mj
Enclosure

C O P Y

R E S O L U T I O N

WHEREAS, the people of West Texas, and in particular the people of the Lamesa and Dawson County, Texas, are great distances from any of the Texas law schools, and

WHEREAS, many of the students from the Lamesa and Dawson County area are students at Texas Technological College and a large number of the students from the Lamesa and Dawson County area attending Texas Technological College are studying pre-law work, upon the completion of which they will be forced to travel many miles to obtain a legal education, and

WHEREAS, there exists a great need for the people of West Texas to have a law school in their area, and

WHEREAS, Texas Technological College would be the ideal place to have such law school due to its large enrollment, its academic atmosphere and its central location, and

WHEREAS, the members of the Lamesa Bar Association are in unanimous agreement that the need for such an institution exists.

NOW, THEREFORE BE IT RESOLVED by the members of the Lamesa Bar Association that the Board of Directors of Texas Technological College are herewith urged that a law school be brought into being at Texas Technological College and that plans to institute such law school be started immediately with a view of establishing this law school at a very early time.

LAMESA BAR ASSOCIATION

ATTEST:

By/s/Willis E. Gresham
Willis E. Gresham, Jr.
President

/s/ Ed M. Brown
Ed M. Brown
Secretary

C O P Y

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

SANITARY SEWER IMPROVEMENTS

Bids Received Until 2:00 P.M.
November 29, 1962

TABULATION OF BIDS

| Bidder | Amount |
|--|-------------|
| Hemphill Contracting Co. 4317 - 32nd Street Lubbock, Texas | \$52,272.14 |
| Plains Utility Co. 2232 Auburn Lubbock, Texas | \$50,679.23 |
| R. B. Hodgson Co. P. O. Box 5136 Midland, Texas | \$59,724.40 |
| Panhandle Construction Co. P. O. Box 1500 Lubbock, Texas | \$50,594.90 |
| Brown-McKee, Inc. 2205 Avenue E Lubbock, Texas | \$60,608.16 |

CONTRACT

STATE OF TEXAS §
 §
COUNTY OF LUBBOCK §

THIS AGREEMENT, made and entered into this 8th day of December A.D. 1962, by and between Texas Technological College of the County of Lubbock and State of Texas, acting through Manuel DeBusk, Chairman of the Board thereunto duly authorized so to do, Party of the First Part, hereinafter termed Owner, and Panhandle Construction Company of the City of Lubbock, County of Lubbock, and State of Texas, Party of the Second Part, hereinafter termed Contractor.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (Owner), and under the conditions expressed in the bond bearing even date herewith, the said Party of the Second Part (Contractor), hereby agrees with said Party of the First Part (Owner) to commence and complete the construction of certain improvements described as follows:

Sanitary sewer improvements for Texas Technological College as shown on sheets 1 to 6, inclusive, of plans entitled "Texas Technological College, Sanitary Sewer Improvements" dated October 1962, and as specified in the attached specifications and at the unit and lump sum prices stated in the proposal and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement; and at his (or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said construction, in accordance with the conditions and prices stated in the Proposal attached hereto, and in accordance with all the General Conditions of the Agreement, and in accordance with the Plans, which includes all maps, plats, blue prints, and other drawings and printed or written explanatory matter thereof, and the Specifications therefor, as prepared by Parkhill, Smith and Cooper, Consulting Engineers, Lubbock, Texas, herein entitled the Engineer, each of which has been indented by the endorsement of the Contractor and the Engineer thereon, together with the Contractor's written Proposal, the General Conditions of the Agreement,

and the Construction Bond hereto attached; all of which are made a part hereof and collectively evidence and constitute the entire contract.

The Contractor hereby agrees to commence work within ten (10) days after the date written notice to do so shall have been given to him, and to substantially complete same --

a. on or before March 15, 1963

The Owner agrees to pay the Contractor in current funds for the performance of the contract in accordance with the Proposal submitted therefor, subject to additions and deductions, as provided in the General Conditions of the Agreement, and to make payments on account thereof as provided therein.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

Party of the First Part (Owner)

ATTEST:

TEXAS TECHNOLOGICAL COLLEGE

By /s/ J. Roy Wells
J. Roy Wells, Secretary

By /s/ Manuel DeBusk
Manuel DeBusk, Chairman of Board

Party of the Second Part (Contractor)

ATTEST:

PANHANDLE CONSTRUCTION COMPANY

By /s/ J. R. Moxley
J. R. Moxley, Secretary

By /s/ Homer D. Grant
Homer D. Grant, President

DORMITORY AND DINING FACILITIES FOR WOMEN HHFA PROJECT NO. CH-TEX-150(D) UNIT B
DORMITORY AND DINING FACILITIES FOR MEN HHFA PROJECT NO. CH-TEX-150(D) UNIT C

Texas Technological College

ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK

Stiles, Roberts & Messersmith - McMurtry & Craig - Schmidt & Stuart

BID TABULATION

Built-In Furniture & Elevators

December 4, 1962 10:00 A.M.

BUILT-IN FURNITURE

| BIDDER | ACK ADDA. | BASE BID A WOMENS DORM | ALT. NO. 1 BASE BID A | BASE BID B MENS DORM | ALT. NO. 1 BASE BID B | COMB. BID C WOM & MENS | BREAKDOWN | | ALT. NO. 1 COMB BID C | BREAKDOWN | | BID SEC. |
|-------------------|--------------|---------------------------|--------------------------|-------------------------|--------------------------|---------------------------|----------------------------|------------|--------------------------|--------------------------|------------|-------------|
| AUSTIN INDUSTRIES | X | \$359,560.00 | \$-14,240.00 | \$448,920.00 | \$-13,920.00 | \$799,225.77 | \$359,560.00 439,665.77 | WOM MEN | \$-28,160.00 | \$14,240.00 13,920.00 | WOM MEN | X |
| NAT.FURN.MFG.CO. | X | \$353,500.00 | \$-12,722.00 | \$437,500.00 | \$-12,033.00 | \$791,000.00 | \$353,500.00 437,500.00 | WOM MEN | \$-24,755.00 | \$12,722.00 12,033.00 | WOM MEN | X |
| TERRILL MFG. CO. | X | \$359,694.00 | \$-14,293.00 | \$469,984.00 | \$-14,573.00 | \$829,678.00 | \$354,694.00 474,984.00 | WOM MEN | \$-28,866.00 | \$14,293.00 14,573.00 | WOM MEN | X |
| THONET INDUSTRIES | | | | | | | | WOM MEN | | | WOM MEN | |

ELEVATORS

| BIDDER | ACK ADDA. | BASE BID A WOMENS DORM | BASE BID B MENS DORM | COMBINED BID C WOM & MENS DORM | BREAKDOWN | | BID SECURITY |
|--------------------|--------------|---------------------------|-------------------------|-----------------------------------|----------------------------|--------------|-----------------|
| ESCO ELEVATORS | X | \$83,316.00 | — | — | | WOMEN MEN | X |
| HUNTER-HAYES ELEV. | X | 86,490.00 | \$121,860.00 | \$207,500.00 | \$ 86,140.00 121,360.00 | WOMEN MEN | X |
| OTIS ELEVATORS | X | — | \$118,927.00 | — | | WOMEN | |
| OTIS ELEVATORS | X | — | 118,927.00 | — | | MEN | X |
| WESTINGHOUSE ELEV. | X | — | \$116,912.00 | — | | WOMEN MEN | X |

BUILT-IN FURNITURE ALTERNATES

Alternate No. 1 (Base Bid A) - Omit 16 Student Bedrooms (Womens Dorm)

Alternate No. 1 (Base Bid B) - Omit 16 Student Bedrooms (Mens Dorm)

Alternate No. 1 (Combined Bid C) - Omit 16 Student Bedrooms (Womens Dorm)
and

Omit 16 Student Bedrooms (Mens Dorm)

Board Minutes
December 8, 1962
Attachment No. 14

DORMITORY AND DINING FACILITIES FOR WOMEN HHFA PROJECT NO. CH-TEX-150(D) UNIT B
DORMITORY AND DINING FACILITIES FOR MEN HHFA PROJECT NO. CH-TEX-150(D) UNIT C

Texas Technological College
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK
Stiles, Roberts & Messersmith - McMurtry & Craig - Schmidt & Stuart

BID TABULATION
Built-In Furniture & Elevators
December 4, 1962 10:00 A.M.

I, the undersigned authority, the duly appointed and acting
recording officer, do hereby certify that the attached and foregoing
tabulation of bids for the Dormitory and Dining Facilities for Men,
HHFA Project No.: CH-Tex-150(D) Unit C, and the Dormitory and Dining
Facilities for Women, HHFA Project No.: CH-Tex-150(D) Unit B, Texas
Technological College, Lubbock, Texas, is true and correct.

Witness my hand the 8th day of December, 1962.

(Seal)

J. Roy Wells, Secretary
Board of Directors

Board Minutes
December 8, 1962
Attachment No. 14
Page 2

DORMITORY AND DINING FACILITIES FOR WOMEN HHFA PROJECT NO. CH-TEX-150(D) UNIT B
DORMITORY AND DINING FACILITIES FOR MEN HHFA PROJECT NO. CH-TEX-150(D) UNIT C

Texas Technological College
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK
Stiles, Roberts & Messersmith - McMurtry & Craig - Schmidt & Stuart

BID TABULATION
Electrical Work
December 4, 1962
10:00 A.M.

ELECTRICAL WORK

| BIDDER | ACK 2 ADDA. | BASE BID A WOMENS DORM | ALT. NO. 1 BASE BID A | BASE BID B MENS DORM | ALT NO. 1 BASE BID B | ALT NO. 2 BASE BID B | COMBINED BID C WOM. & MENS DORM | ALT. NO. 1 BASE BID C | ALT. NO. 2 BASE BID C | BID SECURITY |
|---------------------------|----------------|---------------------------|--------------------------|-------------------------|-------------------------|-------------------------|------------------------------------|--------------------------|--------------------------|-----------------|
| AMCO ELECTRIC CO. | X | \$185,500.00 | \$-2,040.00 | \$213,000.00 | \$-5,700.00 | \$-2,040.00 | \$396,000.00 | \$-5,700.00 | \$-4,080.00 | X |
| EUGENE ASHE ELECTRIC CO. | X | — | — | — | — | — | \$446,342.00 | \$- 740.00 | \$-4,400.00 | X |
| CHARLES NELSON ELEC. CO. | X | \$180,440.00 | \$-2,650.00 | \$224,242.00 | \$- 190.00 | \$-2,300.00 | \$392,541.00 | \$- 190.00 | \$-4,800.00 | X |
| JACK NELSON ELEC. CO. | X | \$184,000.00 | \$-2,406.00 | \$222,144.00 | \$- 121.00 | \$-2,406.00 | \$405,144.00 | \$- 121.00 | \$-4,812.00 | X |
| PICKETT ELECTRIC CO. | X | — | — | — | — | — | \$402,931.00 | \$- 65.00 | \$-5,400.00 | X |
| REYNOLDS ELEC. & ENG. CO. | X | \$211,888.00 | \$-3,060.00 | — | — | — | — | — | — | X |
| TARVER ELECTRIC CO. | X | — | — | — | — | — | \$379,000.00 | \$- 110.00 | \$-4,000.00 | X |
| CLARK ELECTRIC CO. | X | \$179,664.00 | \$-2,958.00 | — | — | — | — | — | — | X |

ALTERNATES:

Alternate No. 1 (Base Bid A) - Omits 16 Student Bedrooms (Womens Dorm)
Alternate No. 1 (Base Bid B) - Omits Terrace Area (Mens Dorm)
Alternate No. 2 (Base Bid B) - Omits 16 Student Bedrooms (Mens Dorm)

Alternate No. 1 (Combined Bid C) - Omits Terrace Area (Mens Dorm)
Alternate No. 2 (Combined Bid C) - Omits 16 Student Bedrooms (Womens Dorm) and
Omits 16 Student Bedrooms (Mens Dorm)

Board Minutes
December 8, 1962
Attachment No. 15

DORMITORY AND DINING FACILITIES FOR WOMEN HHFA PROJECT NO. CH-TEX-150(D) UNIT B
DORMITORY AND DINING FACILITIES FOR MEN HHFA PROJECT NO. CH-TEX-150(D) UNIT C

Texas Technological College
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK
Stiles, Roberts & Messersmith - McMurtry & Craig - Schmidt & Stuart

BID TABULATION
Electrical Work
December 4, 1962
10:00 A.M.

I, the undersigned authority, the duly appointed and acting recording officer, do hereby certify that the attached and foregoing tabulation of bids for the Dormitory and Dining Facilities for Men, HHFA Project No.: CH-Tex-150(D) Unit C, and the Dormitory and Dining Facilities for Women, HHFA Project No.: CH-Tex-150(D) Unit B, Texas Technological College, Lubbock, Texas, is true and correct.

Witness my hand the 8th day of December, 1962.

(Seal)

J. Roy Wells, Secretary
Board of Directors

Board Minutes
December 8, 1962
Attachment No. 15
Page 2

DORMITORY AND DINING FACILITIES FOR WOMEN HHFA PROJECT NO. CH-TEX-150(D) UNIT B
DORMITORY AND DINING FACILITIES FOR MEN HHFA PROJECT NO. CH-TEX-150(D) UNIT C

Texas Technological College

ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK

Stiles, Roberts & Messersmith - McMurtry & Craig - Schmidt & Stuart

BID TABULATION

Combination Plumbing-Heating, Ventilating
& Air Conditioning Work

December 4, 1962 10:00 A.M.

COMBINATION PLUMBING-HEATING, VENTILATING & AIR-CONDITIONING WORK

| BIDDER | ACK. 2 ADDA. | BASE BID A WOMENS DORM | ALT. PH-1 BASE BID A | BASE BID B MENS DORM | ALT. PH-1 BASE BID B | ALT. PH-2 BASE BID B | COMBINED BID C WOM. & MENS DORM | ALT. NO. 1 BASE BID C | ALT. NO. 2 BASE BID C | BID SECURITY |
|----------------------|-----------------|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------------------|--------------------------|--------------------------|-----------------|
| ANTHONY CO. | X | \$497,500.00 | \$-4,400.00 | — | | | — | | | X |
| BURDEN BROTHERS | | | | | | | | | | |
| A. P. KASCH & SONS | X | — | — | — | — | — | \$1,108,059.00 | \$-1,000.00 | \$-12,000.00 | X |
| ROCHE-NEWTON & CO. | X | \$508,980.00 | \$-5,200.00 | \$658,777.00 | \$+ 700.00 | \$-5,700.00 | \$1,164,700.00 | \$+ 700.00 | \$-10,900.00 | X |
| R. M. WELLS CO. INC. | X | — | — | — | — | — | \$1,179,193.00 | \$-4,665.00 | \$- 7,511.00 | X |
| DREW WOODS, INC. | X | \$483,900.00 | \$-3,400.00 | \$673,600.00 | \$-1,400.00 | \$-3,600.00 | \$1,146,000.00 | \$-1,400.00 | \$- 7,000.00 | X |

ALTERNATES:

Alternate PH-1 (Base BidA) - Omits 16 Student Bedrooms (Womens Dorm)

Alternate PH-1 (Base BidB) - Omits Terrace Area (Mens Dorm)

Alternate PH-2 (Base Bid B) - Omits 16 Student Bedrooms (Mens Dorm)

Alternate No. 1 (Combined Bid C) - Omits Terrace Area
(Mens Dorm)

Alternate No. 2 (Combined Bid C) - Omits 16 Student
Bedrooms (Womens Dorm) and
Omits 16 Student Bedrooms (Mens Dorm)

Board Minutes
December 8, 1962
Attachment No. 16

DORMITORY AND DINING FACILITIES FOR WOMEN HHFA PROJECT NO. CH-TEX-150(D) UNIT B
DORMITORY AND DINING FACILITIES FOR MEN HHFA PROJECT NO. CH-TEX-150(D) UNIT C

Texas Technological College
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK
Stiles, Roberts & Messersmith - McMurtry & Craig - Schmidt & Stuart

BID TABULATION
Combination Plumbing-Heating, Ventilating
& Air Conditioning Work
December 4, 1962 10:00 A.M.

I, the undersigned authority, the duly appointed and acting recording officer, do hereby certify that the attached and foregoing tabulation of bids for the Dormitory and Dining Facilities for Men, HHFA Project No.: CH-Tex-150(D) Unit C, and the Dormitory and Dining Facilities for Women, HHFA Project No.: CH-TEX-150(D) Unit B, Texas Technological College, Lubbock, Texas, is true and correct.

Witness my hand the 8th day of December, 1962.

(Seal)

J. Roy Wells, Secretary
Board of Directors

Board Minutes
December 8, 1962
Attachment No. 1d
Page 2

DORMITORY AND DINING FACILITIES FOR WOMEN HHFA PROJECT NO. CH-TEX-150(D) UNIT B
DORMITORY AND DINING FACILITIES FOR MEN HHFA PROJECT NO. CH-TEX-150(D) UNIT C

Texas Technological College

ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK

Stiles, Roberts & Messersmith - McMurtry & Craig - Schmidt & Stuart

BID TABULATION

General Construction

December 5, 1962

2:00 P.M.

GENERAL CONSTRUCTION

| BIDDER | ACK 3 ADDA. | BASE BID "A"/WOMENS DORM | ALT.#1 BASE BID "A" | ALT.#2 BASE BID "A" | BASE BID "B"/MENS DORM | ALT.#1 BASE BID "B" | ALT.#2 BASE BID "B" | ALT.#3 BASE BID "B" | COMB. BID "C"/WOM & MENS DORM | ALT.#1 BASE BID "C" | ALT.#2 BASE BID "C" | ALT.#3 BASE BID "C" | FEE % | BID SEC. |
|---------------------|----------------|--------------------------------|---------------------------|---------------------------|------------------------------|---------------------------|---------------------------|---------------------------|-------------------------------------|---------------------------|---------------------------|---------------------------|-------------------|-------------|
| T. C. BATESON | X | — | — | — | — | — | — | — | \$4,072,440 | \$28,000 | \$17,000 | \$60,000 | 2% | X |
| R. G. FARRELL | X | \$1,747,000 | \$13,000 | \$30,000 | \$2,097,000 | \$18,000 | \$16,000 | \$28,000 | \$3,800,000 | \$30,000 | \$16,000 | \$58,000 | 2% | X |
| GRANITE CONST. CO. | X | — | — | — | — | — | — | — | \$3,835,000 | \$26,000 | \$18,000 | \$62,000 | 2% | X |
| A. P. KASCH & SONS | X | — | — | — | — | — | — | — | \$3,928,396 | \$32,000 | \$19,500 | \$55,000 | 1% | X |
| REX KITCHENS | | — | — | — | — | — | — | — | \$3,897,333 | \$26,000 | \$18,000 | \$58,000 | 2 $\frac{1}{4}$ % | X |
| H. A. LOTT | X | \$1,675,000 | \$10,500 | \$27,500 | \$2,087,000 | \$11,000 | \$10,500 | \$27,500 | \$3,749,000 | \$21,500 | \$10,500 | \$55,000 | 3% | X |
| MANHATTEN CONST.CO. | X | \$1,999,000 | \$13,640 | \$36,000 | \$2,331,000 | \$18,330 | \$ 4,200 | \$31,700 | \$4,315,000 | \$31,970 | \$ 4,200 | \$67,700 | 1.5% | X |

ALTERNATES

Alternate No. 1 (Base Bid A) - Change to lighter Aluminum Window (Womens Dorm)
Alternate No. 2 (Base Bid A) - Omits 16 Student Bedrooms (Womens Dorm)
Alternate No. 1 (Base Bid B) - Change to lighter Aluminum Window (Mens Dorm)
Alternate No. 2 (Base Bid B) - Omit Terrace Area (Mens Dorm)
Alternate No. 3 (Base Bid B) - Omits 16 Student Bedrooms (Mens Dorm)
Alternate No. 1 (Base Bid C) - Change to lighter Aluminum Window (Womens Dorm)
and
Change to lighter Aluminum Window (Mens Dorm)

Alternate No. 2 (Base Bid C) - Omits Terrace Area
(Mens Dorm)
Alternate No. 3 (Base Bid C) - Omits 16 Student
Bedrooms (Womens Dorm)
and
Omits 16 Student Bedrooms (Mens Dorm)

Board Minutes
December 8, 1962
Attachment No. 17

DORMITORY AND DINING FACILITIES FOR WOMEN HHFA PROJECT NO. CH-TEX-150(D) UNIT B
DORMITORY AND DINING FACILITIES FOR MEN HHFA PROJECT NO. CH-TEX-150(D) UNIT C

Texas Technological College
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK
Stiles, Roberts & Messersmith - McMurtry & Craig - Schmidt & Stuart

BID TABULATION
General Construction
December 5, 1962
2:00 P.M.

I, the undersigned authority, the duly appointed and acting recording officer, do hereby certify that the attached and foregoing tabulation of bids for the Dormitory and Dining Facilities for Men, HHFA Project No.: CH-Tex-150(D) Unit C, and the Dormitory and Dining Facilities for Women, HHFA Project No.: CH-TEX-150(D) Unit B, Texas Technological College, Lubbock, Texas, is true and correct.

Witness my hand the 8th day of December, 1962.

(Seal)

J. Roy Wells, Secretary
Board of Directors

Board Minutes
December 8, 1962
Attachment No. 17
Page 2

TEXAS TECHNOLOGICAL COLLEGE
Dormitories and Dining Facilities

COMBINATION BIDS FOR PROJECT NO. CH-TEX-150(D)
UNITS B AND C

COMBINATION

| | | |
|--|----------------|-----------------------|
| General Construction (H. A. Lott, Inc.) | | \$3,749,000.00 |
| Plbg-A/C-Htg/Vent (A. P. Kasch and Sons) | \$1,108,059.00 | |
| Electrical (Tarver Electric Co.) | 379,000.00 | |
| Furniture (National Furniture Mfg. Co.) | 791,000.00 | |
| Elevators (Esco - Unit B) | | |
| (Westinghouse - Unit C) | 200,228.00 | |
| Subtotal | | 2,478,287.00 |
| 3% Fee for Assignment | | 74,348.61 |
| TOTAL BUILDING COST | | \$6,301,635.61 |
| Architect-Engineering Fees | | |
| 3.5% on \$2,788,420.48 = | \$ 97,594.72 | |
| 5.0% on \$3,513,215.13 = | 175,660.76 | 273,255.48 |
| Site Improvement | \$ 91,600.00 | |
| Utility Connections | 185,000.00 | |
| Equipment (Fixed) | 190,000.00 | |
| Contingencies | 193,300.00 | 659,900.00 |
| Legal and Administrative Fees | \$ 17,000.00 | |
| Interest During Construction | 288,560.00 | |
| Government Field Expense | 15,000.00 | |
| Project Contingencies | 45,000.00 | 365,560.00 |
| Project Grand Total - B and C | | <u>\$7,600,351.09</u> |
| Application Total | | \$8,123,000.00 |
| Difference | | (\$ 522,648.91) |

UNIT B FOR WOMEN

| | | |
|-----------------------------------|----------------|-----------------------|
| General Construction | | \$1,669,000.00 |
| Plb-A/C-Htg-Vent | \$ 474,000.00 | |
| Electrical | 176,000.00 | |
| Furniture | 353,500.00 | |
| Elevator | 83,316.00 | |
| Subtotal | \$1,086,816.00 | |
| 3% Fee | 32,604.48 | 1,119,420.48 |
| TOTAL BUILDING COST | | \$2,788,420.48 |
| Architect-Engineering Fees (3.5%) | | 97,594.72 |
| Site Improvement | \$ 40,700.00 | |
| Utility Connections | 92,500.00 | |
| Equipment (Fixed) | 90,000.00 | |
| Contingencies | 50,000.00 | 273,200.00 |
| Legal and Administrative Fees | \$ 8,500.00 | |
| Interest During Construction | 125,560.00 | |
| Government Field Expense | 7,500.00 | |
| Project Contingency | 25,000.00 | 166,560.00 |
| Total - Project B | | <u>\$3,325,775.20</u> |
| Application Total | | \$3,750,000.00 |
| Difference | | (\$ 424,224.80) |

UNIT C FOR MEN

| | | |
|---------------------------------------|----------------|----------------|
| General Construction ----- | | \$2,080,000.00 |
| Plbg-A/C-Htg/Vent ----- | \$ 634,059.00 | |
| Electrical ----- | 203,000.00 | |
| Furniture ----- | 437,500.00 | |
| Elevator ----- | 116,912.00 | |
| Subtotal ----- | \$1,391,471.00 | |
| 3% Fee ----- | 41,744.13 | 1,433,215.13 |
| TOTAL BUILDING COST ----- | | \$3,513,215.13 |
| Architect-Engineering Fees (5%) ----- | | 175,660.76 |
| Site Improvement ----- | \$ 50,900.00 | |
| Utility Connections ----- | 92,500.00 | |
| Equipment (Fixed) ----- | 100,000.00 | |
| Contingencies ----- | 143,300.00 | 386,700.00 |
| Legal and Administrative Fees ----- | \$ 8,500.00 | |
| Interest During Construction ----- | 163,000.00 | |
| Government Field Expense ----- | 7,500.00 | |
| Project Contingencies ----- | 20,000.00 | 199,000.00 |
| Total - Project C ----- | | \$4,274,575.89 |
| Application Total ----- | | \$4,373,000.00 |
| Difference ----- | | (\$ 98,424.11) |

Board Minutes
December 8, 1962
Attachment No. 19

R E S O L U T I O N

Because of the importance of water to Texas and the Nation;

Because there is a critical need for more research and a more concentrated effort to solve the water problems of the High Plains;

And because Lubbock is situated in a strategic position from the standpoint of water resources and problems -

It is proposed that an Annual Water Conference or Water Congress be held at Texas Technological College for the purpose of bringing together scientists, technicians, and other persons interested in the water problem to discuss, coordinate and plan activities to make more productive use of money and manpower and to focus attention on water for the future of West Texas and the Nation.

It is further proposed that an Advisory Committee be formed to aid in planning and conducting this conference and that this advisory committee be constituted of representatives from agencies and groups with an active interest in, and concern for, water in West Texas.

Confirmation having been received from many of the suggested members of this proposed advisory committee; it is hereby proposed that the date of Friday, February 1, 1963 be designated as the date for the First Annual Water Conference at Texas Technological College.