

TEXAS TECHNOLOGICAL COLLEGE

LUBBOCK, TEXAS

MINUTES OF BOARD OF DIRECTORS MEETINGS

1963 - 1964

VOLUME I

MINUTES OF
BOARD OF DIRECTORS MEETING
DECEMBER 7, 1963

Lubbock, Texas
December 7, 1963

184. The Board of Directors of Texas Technological College met in regular session in the Office of the President on Saturday, December 7, 1963, at 9:30 a.m. The following directors were present: Chairman DeBusk, Vice Chairman Smith, Mr. Allison, Mr. Armstrong, Mr. Furr, Mr. Hinn, Mr. Mathews, and Mr. McLaughlin. In addition, President Goodwin, Vice President for Academic Affairs Pearce, Vice President for Business Affairs Pennington, and Secretary Wells were present.

185. Upon motion made by Mr. Mathews, seconded by Mr. McLaughlin, the Board by a unanimous vote approved the Minutes of the November 1, 1963, Board meeting.

186. Upon motion by Mr. Allison, seconded by Mr. Smith, the Board by a unanimous vote approved the agenda under the date of November 26, 1963. A copy of the approved agenda is attached and made a part of the Minutes. (Items No. 134 through No. 183, Attachment No. 1; and Items No. 2840 through No. 3012, Attachment No. 1A.)

187. Mr. McLaughlin, Chairman of the Academic Programs Committee, gave a report of the committee's meeting of December 6. He stated that each Board member would receive a copy of the minutes of all future meetings of the Council of Deans and that this would keep the Board informed concerning the addition and deletion of courses.

The committee and the Board concurred in a recommendation made by Dr. William M. Pearce, Vice President for Academic Affairs, that the annual catalog contain the courses to be offered during the academic year following the publication of the catalog, the courses required on student degree plans for the second academic year following the publication of the catalog, and all courses necessary to meet the minimum accreditation requirements of the various accreditation and professional groups. A complete listing of all approved courses will be kept up to date in the Office of the Registrar.

188. Dr. William M. Pearce, Vice President for Academic Affairs, made the following statement concerning the annual meeting of the Southern Association of Colleges and Schools:

"At its annual meeting in Memphis, Tennessee, December 1-5, 1963, the Southern Association of Colleges and Schools approved the Institutional Self-Study completed at Texas Technological College in November 1962. Satisfactory completion of this program is a requirement for continuing accreditation by the Association."

189. Dr. William M. Pearce, Vice President for Academic Affairs, made the following statement concerning the visitation from the National Council for Accreditation of Teacher Education:

"During the period November 11-13, 1963, an evaluation team representing the National Council for Accreditation of Teacher Education visited Texas Technological College for the purpose of examining the institution's teacher education program. The findings of this nine-member team will be reported to the National Council and will constitute the basis for the Council's decision on the accreditation of Texas Tech's teacher education program."

"Concurrent with the NCATE team's visit was a revisitation by four representatives of the Texas Education Agency; this group examined the teacher certification programs of the institution."

"The written reports of neither group have been received by the College."

190. The Campus and Building Committee of the Board met on Friday morning, December 6, 1963, at 11:00 a.m. in the Office of the President to consider recommendations from the Campus Planning Committee and to formulate recommendations to be made to the Board on Saturday morning, December 7, 1963. The next six (6) items, No. 191 through No. 196, will record the official action of the Board following the recommendations of the Campus and Building Committee.

191. Upon motion made by Mr. Smith, seconded by Mr. Furr, the Board by a unanimous vote approved the extension of the opening of bids for the Consolidated Food Service Units and the Central Food Facilities, designated as HHFA Project No. CH-Tex-180(S), until December 11, 1963, and instructed the Campus Planning Committee to mail to each Board member the tabulation of bids and recommendations of the Campus Planning Committee; to call each Board member for his vote on the contract award; and to recess the Board meeting at the close of business until after the award of a contract and/or contracts on the above designated project.

192. Following the request of the Board, the bids for the Consolidated Food Service Units and the Central Food Facilities, designated as HHFA Project No. CH-Tex-180(S), were mailed to each Board member along with the recommendation of the Campus Planning Committee that a contract be awarded to J. R. Francis, General Contractor, Inc., El Paso, Texas, the low bidder, in the amount of \$1,477,866.05 which included the acceptance of the alternates to delete the covered walkways and the paved courtyards. On December 20 and 21, 1963, Mr. M. L. Pennington, Vice President for Business Affairs, called each Board member by telephone for a vote on the recommendation for a contract award.

The Board by a majority vote awarded a contract to J. R. Francis, General Contractor, Inc., El Paso, Texas, in the amount of \$1,477,866.05. A copy of a memorandum from Mr. M. L. Pennington, Vice President for Business Affairs, recording the vote of each Board member is attached and made a part of the Minutes. Attachment No. 29. A copy of the tabulation of bids for general construction is attached and made a part of the Minutes. Attachment No. 22. A copy of the tabulation of bids for the mechanical and electrical construction is attached and made a part of the Minutes. Attachment No. 23. A copy of the tabulation of bids for the kitchen equipment is attached and made a part of the Minutes. Attachment No. 24. A copy of the tabulation of bids for the bakery equipment and material handling equipment is attached and made a part of the Minutes. Attachment No. 25. A summary copy of the tabulation of the low bids for the kitchen equipment, the bakery equipment, and the materials handling equipment is attached and made a part of the Minutes. Attachment No. 26. A summary copy of tabulation of bids for the two low bidders is attached and made a part of the Minutes. Attachment No. 27. A detail analysis sheet showing a comparison of the bids of the two low bidders is attached and made a part of the Minutes. Attachment No. 28.

193. Upon motion made by Mr. Smith, seconded by Mr. Armstrong, the Board by a unanimous vote approved the sale of the frame building used for the nursery school to H. A. Padgett, Lubbock, Texas, contractor for the Texas Tech College Bookstore addition, for the sum of \$1,000.00, with the understanding that he will remove the building from the campus.

194. Upon motion made by Mr. Smith, seconded by Mr. Hinn, the Board by a unanimous vote approved a contract with the Texas Highway Department, whereby the highway department will create five pits in the existing plaza lake at the northwest corner of the College farm and authorized the Chairman to sign the agreement for the College. The material from the pits, which are to be dug according to specifications, will be used as fill on the adjacent highway. The highway department will pay the College three cents (3¢) per cubic yard for the material. A copy of the agreement is on file in the Office of the Secretary of the Board.

195. Upon motion made by Mr. Smith, seconded by Mr. Hinn, the Board by a unanimous vote approved the purchase of chairs for the Speech Auditorium from the American Seating Company. The chair selected was subject to the final approval of Mr. Armstrong and his committee.

In keeping with the final approval by Mr. Armstrong and his committee, the American Seating Company was awarded the order for 308 22" chairs and 84 21" chairs, making a total of 329 fixed chairs at a total cost of \$12,963.44. In addition to the fixed chairs, 75 folding chairs will be purchased from Abel Stationers for a total cost of \$1,800.00. A copy of the tabulation of bids (original submission) is attached and made a part of the Minutes. Attachment No. 20.

196. The Board by a unanimous vote by a telephone poll on December 20-21, 1963, awarded a contract to the Texas Scenic Company, San Antonio, Texas, for the stage rigging for the auditorium in the new Speech Building for an approximate cost of \$26,133.00, the final amount to be determined by the final

196 (Continued).

charges for freight and installation labor. A copy of a memorandum from Mr. M. L. Pennington, Vice President for Business Affairs, recording the action of the Board is attached and made a part of the Minutes. Attachment No. 21.

197. Upon motion made by Mr. Smith, seconded by Mr. Allison, the Board by a unanimous vote designated land not to exceed fifteen acres located south of Fourth Street and on Indiana extended for a future site for the Texas Technological College Museum. It was understood that the metes and bounds would be determined at a later date but this action would reserve the site for future development.

198. Upon motion made by Mr. Hinn, seconded by Mr. Mathews, the Board by a unanimous vote requested the College administration to make a study to determine the possibility of entering into one contract with the City of Lubbock to cover both water and electricity.

199. Upon motion made by Mr. Hinn, seconded by Mr. Smith, the Board by a unanimous vote adopted a resolution in memory of Mr. Seth Thomas Cummings, Purchasing Agent, Emeritus. A copy of the resolution is attached and made a part of the Minutes. Attachment No. 14.

200. Upon motion made by Mr. Smith, seconded by Mr. Furr, the Board by a unanimous vote approved a contract with Sharpe's Sandwiches, Lubbock, Texas, for sandwich concession in the Texas Technological College residence halls for the period November 17, 1963, through August 31, 1965. A copy of the contract is attached and made a part of the Minutes. Attachment No. 18. This is in keeping with Item No. 112, Board Minutes of November 1, 1963.

201. Upon motion made by Mr. Allison, seconded by Mr. Hinn, the Board by a unanimous vote authorized the College to enter into a contract with the Department of Health, Education and Welfare, Office of Education, Washington, D. C., under the provisions of Title VI, Part B, Section 611, of the National Defense Education Act for the support of a modern foreign language institute during the summer of 1964, under the direction of Mr. Alfred B. Strehli, and authorized the President and/or the Vice President for Business Affairs to sign any and all papers for the College. The institute will be for secondary school teachers of Spanish and will be conducted at Tucuman, Argentina. A letter from Dr. Kenneth W. Mildenerberger, Office of Education, Washington, D. C., is attached and made a part of the Minutes. Attachment No. 19.

202. Upon motion made by Mr. Mathews, seconded by Mr. Allison, the Board by a unanimous vote accepted a grant in the amount of \$30,000.00 from The Robert A. Welch Foundation, Houston 2, Texas, for the support of the Organized Research Project "Cyanoethylation and Related Reactions" for the period May 1, 1964, through April 30, 1966. This is a renewal of Grant No. D-070 to support the research of Dr. Joe A. Adamcik, Associate Professor of Chemistry. (Account No. 391-3591; first year, \$15,000.00; second year, \$15,000.00.)

203. Upon motion made by Mr. Mathews, seconded by Mr. Allison, the Board by a unanimous vote accepted a grant in the amount of \$30,000.00 from The Robert A. Welch Foundation, Houston 2, Texas, for the support of the Organized Research Project "Synthesis of Complex Compounds of Rhenium" for the period May 1, 1964, through April 30, 1966. This is a renewal of Grant No. D-097 to support the research of Dr. Richard J. Thompson, Assistant Professor of Chemistry. (Account No. 391-3611; first year, \$15,000.00; second year, \$15,000.00.)

204. Upon motion made by Mr. Mathews, seconded by Mr. Allison, the Board by a unanimous vote accepted a grant in the amount of \$15,000.00 from The Robert A. Welch Foundation, Houston 2, Texas, for the support of the Organized Research Project "A Thermochemical Study of Some Acids and Bases in Fused Onium Salts" for the period May 1, 1964, through April 30, 1965. This is a renewal of Grant No. D-075 to support the research of Dr. Wesley W. Wendlandt, Professor of Chemistry. (Account No. 391-3621.)

205. Upon motion made by Mr. Mathews, seconded by Mr. Allison, the Board by a unanimous vote accepted a grant in the amount of \$45,000.00 from The Robert A. Welch Foundation, Houston 2, Texas, for the support of the

205 (Continued).

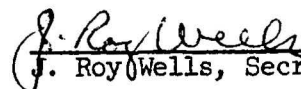
Organized Research Project "Infrared Studies of Free Radicals and Reactive Fragments at 4.2°K" for the period May 1, 1964, through April 30, 1967. This is a new Grant No. D-148 for the support of the research of Dr. Richard E. Wilde, Assistant Professor of Chemistry. (Account No. 391-3630; first year, \$15,000.00; second year, \$15,000.00; third year, \$15,000.00.)

206. Upon motion made by Mr. Mathews, seconded by Mr. McLaughlin, the Board by a unanimous vote approved integration of athletics at Texas Technological College.

207. Mr. Armstrong gave an informational report on the work of the Committee of Governing Boards.

208. Mr. W. H. Butterfield, Vice President for Development, gave a brief report on the work of his office.

209. The meeting recessed at 11:08 a.m. with the understanding that the meeting would be officially adjourned following a telephone poll concerning the award of a contract for the Consolidated Food Service Units and the Central Food Facilities. This poll was completed on December 21, 1963, at which time the meeting officially adjourned until the next meeting on February 15, 1964, in the Office of the President, Texas Technological College, Lubbock, Texas.


J. Roy Wells, Secretary

JRW/bg
December 30, 1963

ATTACHMENTS:

1. Agenda, Items No. 134 through No. 183; Item No. 186.
- 1A. Routine Items (Items No. 2840 through No. 3012); Item No. 186.
2. Budget; Reading Improvement Program; Account No. 391-1210; Dr. James Edward Kuntz; \$5,300.00; Item No. 139.
3. Budget; Texas Tech Kinderschule; Account No. 991-2740; Mr. Theodor W. Alexander; \$125.00; Item No. 144.
4. Budget; Services Relating to Counseling of Veterans; Account No. 391-1291; Dr. Theodore Andreychuk; \$16,317.37; Item No. 2928.
5. Budget; Organized Research Project; Account No. 391-3380; Dr. Thadis Wayne Box; \$3,590.38; Item No. 143.
6. Budget; Organized Research Project; Account No. 191-4325; Mr. Walter Joseph Cartwright; Item No. 138.
7. Budget; Institute of Science and Engineering; Account No. 391-3260; Dr. John R. Bradford; Item No. 141.
8. Budget; Organized Research Project; Account No. 191-4323; Dr. Lawrence Edward Bowling; Item No. 137.
9. Contract; Stout Steel Builders; Killgore Beef Cattle Center (Feed Processing Plant); Item No. 2920.
10. Contract; H. A. Padgett, Jr., Building Contractor; Texas Tech College Bookstore Addition; Item No. 2921.
11. Gifts through Texas Technological College Foundation; (\$112,549.00); Item No. 2962.
12. Letter from Dr. Gerald W. Thomas, re: Leave of Absence; Item No. 178.

13. Budget; Texas Tech Tips and Topics; Account No. 391-1580; Item No. 140.
14. Resolution in Memory of Mr. Seth Thomas Cummings; Item No. 199.
15. Security Resolution (Board); Item No. 145.
16. Security Resolution (President); Item No. 146.
17. Security Resolution (Officers): Item No. 147.
18. Contract; Sharpe's Sandwiches; Sandwich-Vending Machines in Residence Halls; Item No. 200.
19. Letter from Dr. Kenneth W. Mildenberger, Department of Health, Education and Welfare, Office of Education, Washington, D. C., concerning the modern foreign language institute for the summer of 1964; Item No. 201.
20. Bid Tabulation; Auditorium Seating for the Speech Building; Item No. 195.
21. Memorandum from the Vice President for Business Affairs concerning the awarding of a contract for the stage rigging for the Speech Auditorium; Item No. 196.
22. Bid Tabulation; General Construction for the Consolidation of Food Service Units and Central Food Facilities; Item No. 192.
23. Bid Tabulation; Mechanical Construction and Electrical Construction for the Consolidation of Food Service Units and Central Food Facilities; Item No. 192.
24. Bid Tabulation; Kitchen Equipment for the Consolidation of Food Service Units and Central Food Facilities; Item No. 192.
25. Bid Tabulation; Bakery Equipment and Material Handling Equipment for the Consolidation of Food Service Units and Central Food Facilities; Item No. 192.
26. Summary of Low Bids for the Kitchen Equipment, the Bakery Equipment, and the Material Handling Equipment for the Consolidation of Food Service Units and Central Food Facilities; Item No. 192.
27. Summary of Two Low Bids for General Construction plus all Sub-Contracts for Equipment for the Consolidation of Food Service Units and Central Food Facilities; Item No. 192.
28. Summary of Two Low Bids for the Consolidation of Food Service Units and Central Food Facilities Designated as HHFA Project No. CH-Tex-180(S); Item No. 192.

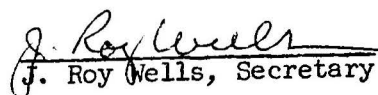
(The same project number applies to Number 22 through Number 27 above.)

29. Memorandum from the Vice President for Business Affairs concerning the awarding of a General Contract for the Consolidation of Food Service Units and Central Food Facilities; Item No. 192.

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I, J. Roy Wells, the duly appointed and qualified Secretary of the Board of Directors, hereby certify that the above and the foregoing is a true and correct copy of the Minutes of the Texas Technological College Board of Directors meeting on December 7, 1963.

COLLEGE SEAL


J. Roy Wells, Secretary

December 30, 1963

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

November 26, 1963

TO THE HONORABLE MEMBERS OF THE BOARD
OF DIRECTORS OF TEXAS TECHNOLOGICAL COLLEGE

Gentlemen:

I am submitting herewith the Agenda for Texas Techhological College for the consideration of the Board of Directors at a meeting to be held in Lubbock, Texas, on December 7, 1963:

RECOMMENDED ACTION

Agronomy and Range Management

134. Appoint Dr. Joseph Lawrence Schuster as an Assistant Professor in the Department of Agronomy and Range Management, at a salary of \$4,000.00 for four and one-half months, effective February 1, 1964, through June 15, 1964. (This salary will be paid from lapsed funds; p. 35.)

History and Anthropology

135. Revise the contract of Dr. Francis Earl Green, Texas Technological College Museum, from "Curator of Collections at a salary rate of \$585.00 per month" to "Assistant Professor of Anthropology and Curator of Collections at a salary rate of \$742.50 per month," effective February 1, 1964, through May 31, 1964, with no change in salary rate from June 1, 1964, through August 31, 1964. (Budgeted salary from Museum for 7 months \$4,095.00; the teaching salary (\$630.00) will be paid from lapsed funds.)

Physics

136. Appoint Dr. Mohammad Arfin Khan Lodhi as an Assistant Professor in the Department of Physics, at a salary of \$8,000.00 for nine months, effective November 15, 1963, through June 15, 1964. (This salary will be paid from lapsed funds; p. 87.)

Organized Research (Account No. 191-4323)

137. Approve the Organized Research Project "The Theme of Natural Order in 'The Tragedy of King Lear' "; appropriate from the unappropriated balance (Organized Research) the amount of \$1,600.00 for the project; and approve a budget in the amount of \$1,600.00 for the period December 1, 1963, through August 31, 1964. A copy of the budget is attached and made a part of the Minutes. Attachment No. 8. (Account No. 191-4323; Principal Investigator, Dr. Lawrence Edward Bowling.)

Organized Research (Account No. 191-4325)

138. Approve the Organized Research Project "An Investigation of Status Consistency Among Migrants"; appropriate from the unappropriated balance (Organized Research) the sum of \$1,225.00 for the project; and approve a budget in the amount of \$1,225.00 for the project, effective September 1, 1963, through August 31, 1964. A copy of the budget is attached and made a part of the Minutes. Attachment No. 6. (Organized Research Account No. 191-4325; Principal Investigator, Mr. Walter Joseph Cartwright.)

Reading Improvement Program (Account No. 391-1210)

139. Approve a budget in the amount of \$5,300.00 for the Reading Improvement Program, Testing and Counseling Center, effective September 1, 1963, through May 31, 1964. A copy of the budget is attached and made a part of the Minutes. (Attachment No. 2; Account No. 391-1210; Dr. James Edward Kuntz, Director.)

Texas Tech Tips and Topics (Account No. 391-1580)

140. Approve a budget in the amount of \$8,000.00 for Texas Tech Tips and Topics for the period, September 1, 1963, through August 31, 1964. This budget supersedes the one approved by the Board on November 1, 1963, (Attachment No. 7). A copy of the budget is attached and made a part of the Minutes. Attachment No. 13.

Organized Research (Account No. 391-3260)

141. Approve a budget in the amount of \$10,177.00 for the Institute of Science and Engineering for the period September 1, 1963, through August 31, 1964. This is the budget for the day-to-day operation. A copy of the budget is attached and made a part of the Minutes. Attachment No. 7. (Account No. 391-3260; Director, Dr. John R. Bradford.)

Organized Research (Account No. 391-3380)

142. Accept a grant in the amount of \$3,000.00 from the Post-Montgomery Estate for the support of the Organized Research Project "Post-Montgomery Cooperative Research in Range Management" for the period, December 1, 1963, through November 30, 1964. (Account No. 391-3380; Principal Investigator, Dr. Thadis W. Box.)

143. Approve a budget in the amount of \$3,590.38 for the Organized Research Project "Post-Montgomery Cooperative Research in Range Management" for the period, December 1, 1963, through November 30, 1964. A copy of the budget is attached and made a part of the Minutes. Attachment No. 5. (Account No. 391-3380; Principal Investigator, Dr. Thadis W. Box.)

Kinderschule Program (Account No. 991-2740)

144. Approve a budget in the amount of \$121.10 for the Kinderschule Program for the period February 1, 1964, through March 31, 1964. A copy of the budget is attached and made a part of the Minutes. Attachment No. 3.

Board Resolution (Security Clearance)

145. Adopt a resolution certifying that none of the members of the Board of Directors of Texas Technological College are required to have security clearance in order for Texas Technological College to be issued a facility clearance. A copy of the resolution is attached and made a part of the Minutes. Attachment No. 15.

146. Adopt a resolution designating the President, along with other officers of Texas Technological College, full and exclusive authority to exercise all required administrative and/or operational control over the performance of any and all classified contracts and/or subcontracts, including precontract negotiations in which the college may be engaged. A copy of the resolution is attached and made a part of the Minutes. Attachment No. 16.

147. Adopt a resolution designating the following administrative officers of the college who will require Department of Defense security clearance in order for the college to be granted a facility security clearance by the Department of Defense: The President, the Assistant to the President, the Vice President for Business Affairs, the Vice President for Academic Affairs, the Business Manager and the Comptroller. A copy of the resolution is attached and made a part of the Minutes. Attachment No. 17.

Gift (Biology)

148. Accept a gift of one centrifuge, one oven, one photometer and one electrode from the estate of the late Dr. John B. Rountree, Jr., Lubbock, Texas, for the Department of Biology and authorize the Secretary to write a letter of appreciation for the Board to Mr. John B. Rountree, Rountree Agency, Inc., P. O. Box 1694, Roswell, New Mexico. This equipment will be used in the Department of Biology research laboratory.

Gift (Library)

149. Accept a gift of technical books and other publications from the Delhi-Taylor Oil Corporation, Fidelity Union Tower, Dallas, Texas, for the College Library and authorize the Secretary to write a letter of appreciation to Mr. Lewis Gross for the Board.

In-State Leaves

I recommend your approval of the following In-State Leaves without loss of pay by the staff members listed below:

150. Grant permission to Mr. Henry Edsel Buchanan, Director of Intramural Program for Men, to go to Dallas from January 8, 1964, through January 11, 1964, to present a paper entitled "Intramural Personnel" before the National Conference of the College Physical Education Association, to serve on the panel for the intramural section, to attend section meetings regarding administration, and to secure information and material which will be

150. (continued)

utilized in and contribute to the improvement of the intramural program at Texas Technological College; expenses are to be paid from the Intramural Program for Men Maintenance, Equipment and Travel Account.

151. Grant permission to Mr. Charles E. Buzzard, Assistant Professor of Speech, to go to Dallas, Texas, on January 25-26, 1964; February 22-23, 1964; March 21-22, 1964; April 4-5, 1964; and May 16-17, 1964; to take required Military Reserve Duty without loss of pay. This is in keeping with Article 4769b-1, Revised Civil Statutes (H.B. No. 761), 53rd Legislature, 1953. Mr. Buzzard will leave on Friday afternoon preceding the first day charged as military leave.

Out-of-State Leaves

I recommend your approval of the following Out-of-State Leaves without loss of pay by the staff members listed below:

152. Grant permission to Dr. Joe Alfred Adamcik, Associate Professor of Chemistry, to go to Denver, Colorado, from January 19, 1964, through January 23, 1964, to present a paper entitled "Cyanoethylation of Alkylpyridine Methiodides" before the national meeting of the American Chemical Society; expenses are to be paid from Organized Research Account No. 391-3590.

153. Grant permission to Dr. Richard A. Berger, Assistant Professor of Health, Physical Education and Recreation for Men, to go to Washington, D. C., from May 8, 1964, through May 12, 1964, to attend the national convention of the American Association for Health, Physical Education and Recreation for the purpose of securing information for use in courses and research projects at Texas Technological College; expenses are to be paid from the Department of Health, Physical Education and Recreation for Men Maintenance, Equipment and Travel Account.

154. Grant permission to Dr. George William Berry, Associate Professor of Finance, to go to Boston, Massachusetts, from December 26, 1963, through December 30, 1963, to attend the national convention of the American Finance Association to acquire information for use in the various finance courses at Texas Technological College. The expenses are to be paid from the Department of Finance Maintenance, Equipment and Travel Account.

155. Grant permission to Dr. Thadis W. Box, Associate Professor in the Department of Agronomy and Range Management, to go to Wichita, Kansas, from February 9, 1964, through February 15, 1964, to participate in the annual meeting of the American Society of Range Management in order to obtain the latest research information for use in range management courses at Texas Tech and to represent Texas Tech on various committees of the society; expenses are to be paid from the Department of Agronomy and Range Management Maintenance, Equipment and Travel Account.

156. Grant permission to Dr. John R. Bradford, Dean of the School of Engineering, to go to Washington, D. C., New York City, New York, Wilmington, Delaware, and a selected group of colleges and universities in Pennsylvania, Ohio, Illinois and New York, for approximately eight days sometime between December 7, 1963, and February 29, 1964, to discuss with various federal agencies, private foundations and universities the possibility of research contracts and the need for new staff members; expenses are to be paid from the Institute of Science and Engineering Maintenance, Equipment and Travel Account.

157. Grant permission to Mr. William M. Gosdin, Assistant Professor of Park Administration and Horticulture and Superintendent of Grounds, to go to Kingston, Oklahoma, from February 1, 1964, through February 6, 1964, to attend the Ninth Annual Southwest Park and Recreation Training Institute; expenses are to be paid from the Southwest Park and Recreation Training Institute, Account No. 991-4200.

158. Grant permission to Dr. John C. Guilds, Professor and Head, Department of English, to go to Chicago, Illinois, from December 26, 1963, through December 29, 1963, to attend the meeting of the Modern Language Association to secure information which will be incorporated into courses taught at Texas Tech and to interview prospective staff members; expenses are to be paid from the Department of English Maintenance, Equipment and Travel Account.

159. Grant permission to Dr. Arren Maynor Hardee, Associate Professor of Foreign Languages, to go to Chicago, Illinois, from December 26, 1963, through December 29, 1963, to attend the annual meeting of the Modern Language Association for the purpose of collecting ideas and materials to be used in organizing courses taught at Texas Technological College, and to interview prospective staff members for the Department of Foreign Languages; expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

160. Grant permission to Dr. Emmett Hazlewood, Professor and Head of the Department of Mathematics, to go to Coral Gables, Florida, from January 23, 1964, through January 28, 1964, to attend a joint meeting of the American Mathematical Society and the Mathematical Association of America to study curricular and research problems of interest to the Department of Mathematics and to interview prospective staff members; expenses are to be paid from the Department of Mathematics Maintenance, Equipment and Travel Account.

161. Grant permission to Dr. Ellis W. Huddleston, Assistant Professor of Entomology, to go to Buenos Aires, Argentina, from January 17, 1964, through February 17, 1964, to perform experiments on the ecology and control of the sorghum midge in order to have information available on adequate chemical control; expenses are to be paid from Grant funds, provided such funds are made available for such a project.

162. Grant permission to Mr. John Ray Hunter, Assistant Professor, Department of Agronomy and Range Management, to go to Wichita, Kansas, from February 9, 1964, through February 15, 1964, to accompany and coach the range plant identification team, which will participate in a contest sponsored by the American Society of Range Management, and to obtain research data for use in courses at Texas Tech; expenses are to be paid from the Department of Agronomy and Range Management Maintenance, Equipment and Travel Account.

163. Grant permission to Dr. Clarence E. Kincaid, Professor of Applied Arts, to go to Minneapolis, Minnesota, from March 23, 1964, through March 26, 1964, to participate in the biennial meeting of the Western Arts Association to gain information regarding research in art which will be shared with other staff members and used in classes at Texas Tech; expenses are to be paid from the Department of Applied Arts Maintenance, Equipment and Travel Account.

164. Grant permission to Dr. Ramon W. Kireilis, Professor and Head of the Department of Health, Physical Education and Recreation for Men, to go to Jacksonville, Florida, from February 27, 1964, through March 2, 1964, to attend the Southern District Meeting of the American Association for Health, Physical Education and Recreation to secure information and research material which will be utilized in courses and research studies at Texas Tech; expenses are to be paid from the Department of Health, Physical Education and Recreation for Men Maintenance, Equipment and Travel Account.

165. Grant permission to Dr. Billy C. Lockhart, Professor and Head of the Department of Applied Arts, to go to Minneapolis, Minnesota, from March 22, 1964, through March 26, 1964, to participate in the biennial meeting of the Western Arts Association to gain information to be used in classes at Texas Tech and to interview prospective staff members for the department; expenses are to be paid from the Department of Applied Arts Maintenance, Equipment and Travel Account.

166. Grant permission to Dr. Billy C. Lockhart, Professor and Head of the Department of Applied Arts, to go to Stillwater, Oklahoma, from April 13, 1964, through April 15, 1964, to attend the Conference of Art in Home Economics to gain information for use in classes at Texas Tech, and to interview candidates for positions in the Department of Applied Arts; expenses are to be paid from the Department of Applied Arts Maintenance, Equipment and Travel Account.

167. Grant permission to Mr. James Faber McNally, Instructor in Health, Physical Education and Recreation for Men and Swim Coach, to go to Roswell, New Mexico, on January 25, 1964; to Portales, New Mexico, on February 4, 1964; to Greeley, Colorado, on February 20, 1964; to Golden, Colorado, on February 20, 1964; to Boulder, Colorado, on February 21, 1964; to Colorado

167. (continued)

Springs (Air Force Academy), Colorado, on February 22, 1964; to accompany and coach the varsity and freshman swimming teams in dual and championship meets, and to go to New Haven, Connecticut, from March 26, 1964, through March 28, 1964, to attend a meeting of the N.C.A.A. Swimming Rules Committee to secure the latest information on rules, interpretation of rules and rule changes for swimming; expenses are to be paid from the Department of Intercollegiate Athletics--Swimming.

168. Grant permission to Dr. Charles K. Megibben, Assistant Professor of Mathematics, to go to Coral Gables, Florida, from January 23, 1964, through January 28, 1964, to present a research paper entitled "On High Subgroups" to the seventieth annual meeting of the American Mathematical Society; expenses are to be paid from the Department of Mathematics Maintenance, Equipment and Travel Account.

169. Grant permission to Dr. Harley D. Oberhelman, Associate Professor and Head of the Department of Foreign Languages, to go to Chicago, Illinois, from December 26, 1963, through December 31, 1963, to attend the annual meetings of the Modern Language Association and the American Association of Teachers of Spanish and Portuguese to collect material for use in courses taught at Texas Tech and to interview prospective staff members; expenses are to be paid from the Department of Foreign Languages Maintenance, Equipment and Travel Account.

170. Grant permission to Dr. W. M. Pearce, Vice President for Academic Affairs, to go to Norman, Oklahoma, from December 26, 1963, through December 31, 1963, to complete final work on maps, illustrations, and proof of book at University of Oklahoma Press, where results of research are being published; expenses are to be paid from Organized Research Account No. 391-1160.

171. Grant permission to Dr. Milton L. Peeples, Associate Professor of Dairy Industry, to go to Atlanta, Georgia, from February 3, 1964, through February 6, 1964, to read a research paper entitled "Toluene Distillation Methods for Determining Moisture in Ice Cream" at the meeting of the Southern Association of Agricultural Workers; expenses are to be paid from the Department of Dairy Industry Maintenance, Equipment and Travel Account.

172. Grant permission to Mr. M. L. Pennington, Vice President for Business Affairs, to go to San Jose, California, from December 13, 1963, through December 23, 1963, to attend the IBM Customer-Executive Seminar, to become better acquainted with the operation of computers in order to utilize more efficiently the installation at Texas Tech; expenses are to be paid from the Office of the Vice President for Business Affairs Maintenance, Equipment and Travel Account.

173. Grant permission to Mr. Robert R. Reed, Assistant Professor in the Department of Park Administration, Horticulture and Entomology, to go to Atlanta, Georgia, from February 2, 1964, through February 5, 1964, to attend the annual meeting of the Association of Southern Agricultural Workers to obtain results of recent scientific developments in horticulture which will be of value in the horticulture courses taught at Texas Tech; expenses are to be paid from the Department of Park Administration, Horticulture and Entomology Maintenance, Equipment and Travel Account.

174. Grant permission to Mr. Levern Anthony Reis, Assistant Professor in the Department of Mechanical Engineering, to go to Tempe, Arizona, from January 27, 1964, through January 31, 1964, to attend a one-week course on Measurement Engineering to secure the information available in automatic control and optimization techniques to be used in course work and research in the Department of Mechanical Engineering; expenses are to be paid from the Department of Mechanical Engineering Maintenance, Equipment and Travel (Account No. 191-2460) and Mechanical Engineering--Cost-of-Education Grant (Account No. 391-1450).

175. Grant permission to Dr. George S. Robbert, Assistant Professor of History, to go to Philadelphia, Pennsylvania, from December 27, 1963, through December 31, 1963, to attend the annual meeting of the American Historical Association to gain new information to be incorporated into courses at Texas Tech; expenses are to be paid from the Department of History and Anthropology Maintenance, Equipment and Travel Account.

176. Grant permission to Dr. George Ross Roy, Professor of English, to go to Chicago, Illinois, from December 26, 1963, through December 30, 1963, to attend the annual convention of the Modern Language Association to acquire information which will be incorporated into classes taught at Texas Tech; expenses are to be paid from the Department of English Maintenance, Equipment and Travel Account.

177. Grant permission to Dr. R. W. Strandtmann, Professor of Biology, to go to Monterrey, Mexico, from February 8, 1963, through February 12, 1963, to attend the meeting of the Southwestern Branch of the Entomological Society of America and to present a paper based on original research entitled "The Hosts, Distribution and Possible Health Significance of the Neotropical Mite Genus Gigantolaelaps." The expenses are to be paid from the Department of Biology Maintenance, Equipment and Travel Account.

178. Grant Dr. Gerald W. Thomas, Dean of the School of Agriculture, a leave of absence without pay, from February 10, 1964 (8 a.m.) through August 31, 1964, to serve as consultant for the Cooperative State Experiment Station, Division of the United States Department of Agriculture. A copy of a letter from Dr. Thomas outlining the assignment and the handling of the Dean's duties while he is away is attached and made a part of the Minutes. Attachment No. 12.

179. Grant permission to Dr. Donald W. Tinkle, Professor of Biology, to go to Cleveland, Ohio, from December 26, 1963, through December 31, 1963, to present a research paper entitled "An Evaluation of the Density Probability Function in Determining Home Ranges of Animals" at the national meeting of the American Association for the Advancement of Science; expenses are to be paid from the Department of Biology Maintenance, Equipment and Travel Account.

180. Grant permission to Mr. Elo J. Urbanovsky, Professor and Head of the Department of Park Administration, Horticulture and Entomology, to go to Kingston, Oklahoma, from February 1, 1964, through February 6, 1964, to attend the Ninth Annual Southwest Park and Recreation Training Institute; expenses are to be paid from the Southwest Park and Recreation Training Institute, Account No. 991-4200.

181. Grant permission to Mr. Charles R. Ward, Graduate Student in the Department of Park Administration, Horticulture and Entomology, to go to Buenos Aires, Argentina, from January 17, 1964, through February 17, 1964, to perform experiments on the ecology and control of the sorghum midge in order to have information available on adequate chemical control. Expenses are to be paid from Grant funds, provided such funds are made available for such a project.

182. Grant permission to Mr. James T. Watt, Assistant Professor in the Department of Business Education and Secretarial Administration, to go to Miami, Florida, from December 26, 1963, through December 29, 1963, to the convention of the American Business Writing Association to obtain information which will be used to strengthen business communications courses at Texas Tech; expenses are to be paid from the Department of Business Education and Secretarial Administration Maintenance, Equipment and Travel Account.

183. Grant permission to Dr. Holmes A. Webb, Associate Professor of Education, to go to Chicago, Illinois, from February 8, 1964, through February 12, 1964, to attend the national convention of the Association of Secondary School Principals to secure information on the latest techniques, developments, and practices in educational administration courses for incorporating into these courses at Texas Tech; expenses are to be paid from the Department of Education and Philosophy Maintenance, Equipment and Travel Account.

Respectfully submitted,



R. C. Goodwin
President

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

November 26, 1963

TO THE HONORABLE MEMBERS OF THE BOARD
OF DIRECTORS OF TEXAS TECHNOLOGICAL COLLEGE

Gentlemen:

I am submitting herewith as Attachment No. 1A to the Agenda, the following items for information and approval of the Board of Directors at a meeting to be held in Lubbock, Texas, on December 7, 1963:

RECOMMENDED ACTION

Office of the President

2840. Employ Mrs. Billie Rae Rogers Fraser as Secretary III in the Office of the President at an annual salary of \$3,900.00, effective November 19, 1963, through August 31, 1964. (This salary will be paid from lapsed funds; p. 3.)

2841. Accept the resignation of Mrs. Ann Evalyn Alford, Secretary II in the Office of the President, at an annual salary of \$3,540.00, effective at the close of the day, November 8, 1963. (Budgeted salary \$3,540.00 for 12 months; p. 3.)

2842. Lapse the unencumbered balance in the amount of \$2,871.33 from the budgeted allocation for Secretary II (116) in the Office of the President. (Budgeted salary \$3,540.00 for 12 months; Mrs. Ann Evalyn Alford, resigned; p. 3.)

2843. Lapse the sum of \$183.67 from the budgeted allocation for Student Assistants and/or Part-time Help Account in the Office of the President.

Office of the Comptroller (Data Processing Department)

2844. Grant Mrs. Thelma A. Holt, Tabulating Supervisor in the Data Processing Department, Office of the Comptroller, a leave of absence without pay, effective October 19, 1963 (8 a.m.) through October 31, 1963. (Budgeted salary \$4,080.00 for 12 months; p. 8.)

2845. Accept the resignation of Mrs. Nancy Vern Price, Tabulating Equipment Operator, Office of the Comptroller (Data Processing) at an annual salary of \$3,000.00, effective at the close of the day, November 15, 1963. (Budgeted salary \$3,180.00 for 12 months; p. 9.)

2846. Employ Mrs. Mary Kathleen Austin as Tabulating Equipment Operator, Office of the Comptroller (Data Processing), at an annual salary of \$3,000.00, effective November 18, 1963, through August 31, 1964, vice Mrs. Nancy Vern Price, resigned. (Budgeted salary \$3,180.00 for 12 months; p. 9.)

Office of the Purchasing Agent

2847. Approve a title change for Mrs. Barbara Ann Watt, Office of the Purchasing Agent, from "Secretary I (115)" to "Secretary II (116)" with no change in salary at this time. (Budgeted salary \$3,180.00 for 12 months; p. 10.)

2848. Employ Mrs. Phyllis Hope Shepard as Clerk-Typist I in the Office of the Purchasing Agent, at a salary of \$2,760.00 for 12 months, effective October 14, 1963, through August 31, 1964, vice Mrs. Beulah Bess Bohner, resigned. (Budgeted salary \$2,760.00 for 12 months; p. 10.)

Office of the Dean of Student Life

2849. Accept the resignation of Mrs. Joyce Nell Cabaniss, Secretary II in the Office of the Dean of Student Life, at an annual salary of \$3,360.00, effective at the close of the day, October 25, 1963. (Budgeted salary \$3,360.00 for 12 months; p. 15.)

Convocations, Public Lectures and Faculty Services (Account No. 191-1550)

2850. Approve an honorarium in the amount of \$300.00 to Miss Helen L. Poe, 4409 Westway, Dallas, Texas, for her services as guest lecturer on the Texas Tech campus on December 6 and 7, 1963. Miss Poe will deliver one lecture on December 6th and two on December 7th. This is to be paid from Convocations, Public Lectures and Faculty Services (Account No. 191-1550).

National Council for Accreditation of Teacher Education (Account No. 191-1650)

2851. Revise Item No. 2280, Board Minutes of November 1, 1963, to correct the account number for the National Council for Accreditation of Teacher Education from "Account No. 391-1530" to "Account No. 191-1650." (Budgeted \$2,500.00; p. 20.)

Public Information

2852. Employ Mr. John F. Hobbs as Informational Representative II in the Department of Public Information, at an annual salary of \$6,660.00, effective November 4, 1963, through August 31, 1964. (Budgeted salary \$6,660.00 for 12 months; p. 22.)

2853. Lapse the unencumbered balance in the amount of \$1,165.50 from the budgeted allocation for Informational Representative II in Public Information. (Budgeted salary \$6,660.00 for 12 months; p. 22.)

Official Publications

2854. Employ Mrs. Louise Crawford Allen as Editor of College Bulletins (one-third time), at a salary of \$1,500.00 for the period December 1, 1963, through May 31, 1964. (This salary will be paid from lapsed funds; p. 22.)

Stenographic Bureau and Supply Center

2855. Appropriate from the Unappropriated Balance, the sum of \$100.00 to Student Assistants and/or Part-time Help in the Stenographic Bureau and Supply Center. (Budgeted \$3,300.00 for 12 months; p. 24.)

Office of the Dean of Agriculture

2856. Transfer the amount of \$315.84 from the budgeted allocation for Student Assistants and/or Part-time Help to the line item for Secretary I (115) Part-time in the Office of the Dean of Agriculture. (Budgeted salaries \$600.00 for 12 months; p. 42.)

2857. Revise the contract of Mrs. Jo Ann Bell, Secretary I in the Office of the Dean of Agriculture, from "one-half time at an annual salary of \$1,590.00" to "five-eighths time at an annual salary of \$1,987.50," effective November 15, 1963, through August 31, 1964. (Budgeted salary \$1,590.00 for 12 months; the additional funds in the amount of \$315.84 required for this contract will be paid from lapsed funds; p. 42.)

Biology

2858. Revise the contract of Dr. Landy James McBride, Assistant Professor of Biology, at a salary of \$7,500.00 for 9 months, from "September 15, 1963, through June 15, 1964" to "October 1, 1963, through June 15, 1964." (Re: Item No. 4, Board Minutes of November 1, 1963.)

2859. Lapse the unencumbered balance in the amount of \$416.67 from the budgeted allocation for Assistant Professor of Biology. (Budgeted salary \$7,500.00 for 9 months; Dr. Landy James McBride; Board Minutes of November 1, 1963, Item No. 4.)

Chemistry

2860. Lapse the budgeted allocation in the amount of \$7,500.00 for an Assistant Professor of Chemistry for the academic year, 1963-64. (Budgeted salary \$7,500.00 for 9 months; p. 48.)

2861. Accept the resignation of Mr. Ira Leon Fletcher, Laboratory Stores Clerk in the Department of Chemistry, at an annual salary of \$3,360.00, effective at noon on October 26, 1963. (Adjusted salary \$3,360.00 for 12 months; p. 50.)

2862. Employ Mr. Henry King Hamblen as Laboratory Stores Clerk in the Department of Chemistry, at an annual salary of \$3,180.00, effective November 8, 1963, through August 31, 1964, vice Mr. Ira Leon Fletcher, resigned. (Originally budgeted \$3,540.00 for 12 months; p. 50.)

Education and Philosophy

2863. Lapse the amount of \$8,200.00 budgeted for an Associate Professor in the Department of Education and Philosophy for the academic year, 1963-64. (Budgeted salary \$8,200.00 for 9 months; p. 52.)

2864. Lapse the sum of \$2,200.00 budgeted for a Teaching Assistant in the Department of Education and Philosophy for the academic year, 1963-64. (Budgeted salary \$2,000.00 for 9 months; p. 53.)

2865. Revise the contract of Mrs. Mary McDonald Bailey, Department of Education and Philosophy, from "Clerk-Typist I at an annual salary of \$2,880.00" to "Secretary I at an annual salary of \$3,000.00," effective October 7, 1963, through August 31, 1964, vice Mrs. Joyce Marie Vancil, resigned. (Budgeted salary \$3,360.00 for 9 months; p. 53.)

2866. Employ Mrs. Helen Janette Kelley as a Clerk-Typist I in the Department of Education and Philosophy, at an annual salary of \$2,880.00, effective October 28, 1963, through August 31, 1964, vice Mrs. Mary McDonald Bailey, promoted. (Budgeted salary \$2,880.00 for 12 months; p. 53.)

2867. Lapse the unencumbered balance in the amount of \$178.58 from the budgeted allocation for Clerk-Typist I in the Department of Education and Philosophy. (Budgeted salary \$2,880.00 for 12 months; p. 53.)

English

2868. Accept the resignation of Miss Karen Anderson, Teaching Assistant in the Department of English at a salary of \$500.00 for four and one-half months, effective at the beginning of the day, February 1, 1964. (Budgeted salary \$500.00 for $4\frac{1}{2}$ months; p. 57.)

2869. Appoint Mr. Glenn Pat Patrick as a Teaching Assistant in the Department of English, at a salary of \$500.00 for four and one-half months, effective February 1, 1964, through June 15, 1964, vice Miss Karen Anderson, resigned. (Budgeted salary \$500.00 for $4\frac{1}{2}$ months; p. 57.)

Foreign Languages

2870. Revise the contract of Mr. Wolodymyr Taras Zyla, Assistant Professor in the Department of Foreign Languages at a salary of \$7,500.00 for 9 months, to read "effective November 4, 1963, through June 15, 1964" instead of "effective September 16, 1963, through June 15, 1964." (Budgeted salary \$7,500.00 for 9 months; p. 62.)

2871. Lapse the unencumbered balance in the amount of \$1,333.33 from the budgeted allocation for Assistant Professor in the Department of Foreign Languages. (Budgeted salary \$7,500.00 for 9 months; p. 62.)

2872. Accept the resignation of Mrs. Valda Lidiya Jirgensons, Part-time Instructor in the Department of Foreign Languages at a salary of \$1,060.00 for four and one-half months, effective at the close of the day, November 3, 1963. (Budgeted salary \$1,060.00 for $4\frac{1}{2}$ months; Re: Board Minutes of November 1, 1963, Item No. 2341; p. 62.)

2873. Lapse the unencumbered balance in the amount of \$683.11 budgeted for a Part-time Instructor in the Department of Foreign Languages. (Budgeted salary \$1,060.00 for $4\frac{1}{2}$ months; Re: Board Minutes of November 1, 1963, Item No. 2341; p. 62.)

2874. Accept the resignation of Mrs. Evelyn Lucille Forrest, Part-time Instructor in the Department of Foreign Languages at a salary of \$1,333.55 for approximately four months, effective at the close of the day, November 3, 1963. (Budgeted salary \$1,333.55 for approximately 4 months; Re: Board Minutes of November 1, 1963, Item No. 2342; p. 62.)

2875. Lapse the unencumbered balance in the amount of \$1,024.67 budgeted for a Part-time Instructor in the Department of Foreign Languages. (Budgeted salary \$1,333.55 for approximately 4 months; Re: Board Minutes of November 1, 1963, Item No. 2342; p. 62.)

Geosciences

2876. Accept the resignation of Mr. James Robert Conner, Teaching Assistant in the Department of Geosciences, at a salary of \$2,000.00 for nine months, effective at the close of the day October 10, 1963. (Budgeted salary \$2,000.00 for 9 months; p. 66.)

Geosciences

2877. Appoint Mr. Philip Thomas Blazey as a Teaching Assistant in the Department of Geosciences at a salary rate of \$1,000.00 for four and one-half months, effective October 15, 1963, through January 31, 1964, vice Mr. James Robert Conner, resigned. (Budgeted salary \$2,000.00 for 9 months; p. 66.)

2878. Lapse the unencumbered balance in the amount of \$28.68 from the budgeted allocation for a Teaching Assistant in the Department of Geosciences. (Budgeted salary \$2,000.00 for 9 months; p. 66; Mr. Conner and Mr. Blazey.)

Journalism

2879. Lapse the budgeted allocation in the amount of \$300.00 for a Part-time Instructor in Journalism for the academic year, 1963-64. (Budgeted salary \$300.00; p. 78.)

Mathematics

2880. Grant Dr. Waleed Abdulla Al-Salam, Associate Professor of Mathematics, a leave of absence without pay, effective February 1, 1964, through June 15, 1964. (Budgeted salary \$10,000.00 for 9 months; p. 79.)

2881. Lapse the unencumbered balance in the amount of \$5,000.00 from the budgeted allocation for Associate Professor of Mathematics. (Budgeted salary \$10,000.00 for 9 months; Dr. Waleed Abdulla Al-Salam, on leave; p. 79.)

2882. Approve an honorarium in the amount of \$100.00 to Professor Arthur Bernhart, Department of Mathematics, The University of Oklahoma, Norman, Oklahoma, for his services as consultant and guest lecturer for the Department of Mathematics on Tuesday, November 19, 1963. This will be paid from the Department of Mathematics Maintenance, Equipment and Travel Account.

Physics

2883. Revise the contract of Mr. Oliver Loyd Basford, Assistant Professor of Physics (part-time), from "a salary of \$3,250.00 for nine months" to "a salary of \$3,088.90 for approximately eight and one-half months," effective September 23, 1963, through June 8, 1964. (Budgeted salary \$3,250.00 for 9 months; Re: Item No. 9, Board Minutes of November 1, 1963; p. 87.)

2884. Lapse the unencumbered balance in the amount of \$161.10 from the budgeted allocation for Assistant Professor of Physics. (Budgeted salary \$3,250.00 for 9 months; Item No. 9, Board Minutes of November 1, 1963; p. 87.)

Psychology

2885. Lapse the unencumbered balance in the amount of \$4,000.00 budgeted for an Assistant Professor of Psychology. (Budgeted salary \$7,200.00 for 9 months; p. 90.)

Business Education and Secretarial Administration

2886. Lapse the budgeted allocation in the amount of \$1,000.00 for a Teaching Assistant in the Department of Business Education and Secretarial Administration for the academic year, 1963-64. (Budgeted salary \$1,000.00 for 9 months; p. 99.)

2887. Appoint Miss Linda Faye Miller as a Teaching Assistant in the Department of Business Education and Secretarial Administration at a salary of \$1,000.00 for four and one-half months, effective February 1, 1964, through June 15, 1964. (This salary will be paid from lapsed funds; p. 100.)

2888. Accept the resignation of Mrs. Mary Beach Reeves, Secretary II in the Department of Business Education and Secretarial Administration, at an annual salary of \$3,360.00, effective at the close of the day, October 31, 1963. (Budgeted salary \$3,360.00 for 12 months; p. 100.)

Marketing

2889. Terminate the academic leave granted Mr. John Robinson Hewitt for the academic year, 1963-64, and accept his resignation as an Assistant Professor of Marketing, effective at the close of the day October 14, 1963. (1963-64; Marketing Budget, p. 107.)

2890. Lapse the budgeted allocation in the amount of \$960.00 for a Part-time Instructor in the Department of Marketing for the academic year, 1963-64. (Budgeted salary \$960.00 for 9 months; p. 107.)

Marketing

2891. Appoint Mr. Charles Dudley Greenidge as a Part-time Instructor in Marketing, at a salary of \$1,100.00 for four and one-half months, effective February 1, 1964, through June 15, 1964. (This salary will be paid from lapsed funds; p. 107; 2/5 time for $4\frac{1}{2}$ months.)

Textile Engineering

2892. Lapse the budgeted allocation in the amount of \$2,610.00 for Technician II (one-half time) in the Department of Textile Engineering for the fiscal year, 1963-64. (Budgeted salary \$2,610.00 for 12 months; p. 127.)

Food and Nutrition

2893. Grant Mrs. Ima Cleo Benge, Laboratory Assistant in the Department of Food and Nutrition, a leave of absence without pay, effective November 1, 1963 (8 a.m.) through November 11, 1963. (Budgeted salary \$2,880.00 for 12 months; p. 135.)

2894. Lapse the unencumbered balance in the amount of \$88.00 from the budgeted allocation for Laboratory Assistant in the Department of Food and Nutrition. (Budgeted salary \$2,880.00 for 12 months; p. 135; Mrs. Ima Cleo Benge.)

2895. Revise the contract of Mrs. Ivabell Melton, Department of Food and Nutrition, from "one-half time at an annual salary of \$1,380.00" to "full-time at an annual salary of \$2,760.00," effective October 14, 1963, through November 11, 1963, and one-half time from November 12, 1963, through August 31, 1964. (Budgeted salary \$1,380.00 for 12 months. The additional funds in the amount of \$108.94 required for this contract will be paid from lapsed salaries; p. 135.)

The Graduate School

2896. Lapse the sum of \$2,400.00 from the budgeted allocation for Assistant Dean of the Graduate School. (Budgeted salary \$6,000.00 for 12 months; p. 143.)

2897. Employ Mrs. Sally Jane Kenyon Scott as Secretary I in the Graduate School at an annual salary of \$2,880.00, effective November 1, 1963, through August 31, 1964. (This salary will be paid from lapsed funds; p. 143.)

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1964 Summer School

Foreign Languages

2898. Approve the Spanish Field Courses (Spanish 4328-4329) for the second term of the 1964 Summer School. These field courses will be offered in Mexico City, Mexico, and will be directed by Dr. Thomas Earle Hamilton, Professor in the Department of Foreign Languages. This field trip is contingent upon enrollment.

2899. Waive the Student Service Fee, the Student Union Fee and the General Property Deposit for all students registering for the Spanish Field Courses (Spanish 4328-4329) for the second term of the 1964 Summer School.

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1963-64 Budget

Animal Husbandry Herds and Flocks

2900. Grant the Department of Animal Husbandry permission to exchange one (1) Quarter Horse stallion (three years old) for one (1) Quarter Horse stallion (five years old) and one (1) permanent registered Quarter Horse gelding (three years old) with Mr. Don Hollar of Guthrie, Texas.

Library

2901. Record a name change from "Miss Sandra Jeannine Spitzer" to "Miss Sandra Jeannine Spitzer Wendel (Mrs. Carlton Wendel)," effective October 12, 1963. Mrs. Wendel is employed as a Clerk-Typist I (108) in the College Library. (Budgeted salary \$2,760.00 for 12 months; p. 167.)

Library

2902. Employ Mr. Thomas Ross Carleton as Clerk I in the College Library, at a salary of \$3,000.00 for twelve months, effective October 16, 1963, through August 31, 1964, vice Mr. David Richard Kennedy, contract terminated. (Budgeted salary \$3,240.00 for 12 months; p. 168.)

2903. Grant the College Library permission to purchase a collection of English books from Dr. George Ross Roy, Professor of English, for a total purchase price of \$2,723.41.

Southwest Collection

2904. Record a name change from "Miss Louise Hodges" to "Mrs. Louise Hodges Green," Clerk I in the Southwest Collection, and grant Mrs. Green a leave of absence without pay for one day only, November 6, 1963. (Budgeted salary \$2,760.00 for 12 months; p. 169.)

Grounds Maintenance (Administration)

2905. Accept the resignation of Mrs. Mary Jo Assiter, Secretary II in Grounds Maintenance (Administration), at an annual salary of \$3,180.00, effective at the close of the day, October 29, 1963. (Budgeted salary \$3,180.00 for 12 months; p. 180.)

2906. Employ Mrs. Dorothy Ann Bell as Secretary II in Grounds Maintenance at an annual salary of \$3,180.00, effective November 1, 1963, through August 31, 1964, vice Mrs. Jo Assiter, resigned. (Budgeted salary \$3,180.00 for 12 months; p. 180.)

General Services--Central Warehouse and Receiving

2907. Accept the resignation of Mr. Thomas Ross Carleton, Delivery Man in General Services--Central Warehouse and Receiving, at an annual salary of \$3,000.00, effective at the close of the day, October 15, 1963. (Budgeted salary \$3,540.00 for 12 months; p. 185. Mr. Carleton was transferred to the College Library on October 16, 1963.)

2908. Employ Mr. Odie Ray Williams as Delivery Man in General Services--Central Warehouse and Receiving at an annual salary of \$3,000.00, effective November 1, 1963, through August 31, 1964, vice Mr. Thomas Ross Carleton, transferred to the Library. (Budgeted salary \$3,540.00 for 12 months; p. 185.)

General Services--Campus Security Service

2909. Revise the contract of Mr. Stephen Edward Shultz in General Services--Campus Security Service, from "Radio Operator at an annual salary of \$1,800.00" to "Traffic-Security Patrolman at an annual salary of \$3,600.00," effective November 1, 1963, through August 31, 1964, vice Mr. Lynward Hume Turner, resigned. (Budgeted salary \$3,720.00 for 12 months; p. 189.)

2910. Employ Mr. Ted Price as Radio Operator in General Services--Campus Security Service, at an annual salary of \$1,800.00, effective November 1, 1963, through August 31, 1964, vice Mr. Stephen Edward Shultz, promoted to Traffic-Security Patrolman. (Budgeted salary \$1,800.00 for 12 months; p. 189.)

2911. Approve a transfer in the amount of \$310.00 from the line item for salary Traffic-Security Patrolman to Maintenance, Equipment and Travel in General Services--Campus Security Service. (Budgeted salary \$3,720.00 for 12 months; Mr. Lynward Hume Turner, resigned; p. 189.)

Building Maintenance (Operation and Maintenance)

2912. Accept the resignation of Mr. Clarence E. Chumley, Electrician in Building Maintenance (Operation and Maintenance), at an annual salary of \$4,080.00, effective at the close of the day, November 15, 1963. (Budgeted salary \$4,080.00 for 12 months; p. 191.)

2913. Revise the contract of Mr. Floy Zeldon Hodgson, Building Maintenance (Operation and Maintenance), from "Journeyman's Helper at an annual salary of \$3,360.00" to "Electrician at an annual salary of \$3,900.00," effective November 1, 1963, through August 31, 1964, vice Mr. James Weldon Greenwood, resigned. (Budgeted salary \$4,080.00 for 12 months; p. 191.)

2914. Employ Mr. Myrkle Turner as Journeyman's Helper in Building Maintenance (Operation and Maintenance) at an annual salary of \$3,360.00, effective November 1, 1963, through August 31, 1964, vice Mr. Floy Zeldon Hodgson, transferred to electrician. (Budgeted salary \$3,360.00 for 12 months; p. 191)

Building Maintenance (Operation and Maintenance)

2915. Revise Item No. 2592, Board Minutes of November 1, 1963, granting Mr. Mariano Garduno Muniz, Journeyman's Helper in Building Maintenance (Operation and Maintenance), a leave of absence without pay, to read "effective October 7, 1963, through October 20, 1963" instead of "an indefinite leave of absence without pay, effective October 7, 1963." (Budgeted salary \$3,540.00 for 12 months; p. 191.)

Old Library Account No. 191-9050

2916. Appropriate from the Unappropriated Balance, the sum of \$103.15 to the conversion of the Old Library Account No. 191-9050.

Killgore Beef Cattle Center

2917. Approve Change Order No. 1 to the contract with Walter E. Wirtz for the construction of the Killgore Beef Cattle Center, which will increase the amount of the contract by \$195.00, to widen the chute from the diversion gate to the show ring from 2'-2" to 2'-6".

2918. Approve an extra in the amount of \$40.92 to install one 2", one 1 $\frac{1}{4}$ " and one 1" crane #440 gate valves in the individual water service lines as they enter the buildings. (Killgore Beef Cattle Center.)

2919. Approve Change Order No. 3 which would result in an extra in the amount of \$145.64 to install valves on the water and gas lines at the point where these supplies were taken from the existing system. (Killgore Beef Cattle Center.)

2920. Incorporate in the Board Minutes for record purposes a copy of the contract with Stout Steel Builders, Inc., Tulia, Texas, for the erection of a MESCO metal building for the Killgore Beef Cattle Center. A copy of the contract is attached and made a part of the Minutes. Attachment No. 9.

Texas Technological College Bookstore Addition

2921. Incorporate in the Minutes a contract with H. A. Padgett, Jr., Building Contractor, Lubbock, Texas, for the construction of certain additions to the Texas Technological College Bookstore on the campus of Texas Technological College. This is in keeping with Item No. 114, Board Minutes of November 1, 1963. A copy of the contract is attached and made a part of the Minutes. Attachment No. 10.

Sale of Equipment

2922. Approve the sale of one only piano, Miessner; Serial No. 10622; Inventory No. 14943; Inventory Carrying Value, \$150.00; date of acquisition, December 1953; Original Inventory; to Mr. John A. Anderson, Assistant Professor of Chemistry, for the sum of \$56.60. Mr. Anderson was the high bidder.

2923. Approve the sale of one only Friden calculator, Serial No. 476428; Inventory No. 2220; date of acquisition, May 1963; Inventory Carrying Value, \$628.75 to the Monroe Calculating Company of Lubbock, the high bidder, for the sum of \$325.00.

Inventory Deletions

2924. Approve the deletion of the following items from the inventory of Herds and Flocks:

1. One only truck, GMC, 2 $\frac{1}{2}$ ton; Serial No. 418570-2; Motor No. 270609781; Inventory No. 48328; Carrying Value, \$750.00; date acquired, August 1954; on the original inventory.
2. One only truck, Ford 1953 F-600, F60M3021532; Inventory No. 48376; Carrying Value, \$1,855.00; date of acquisition, January 1954.

Organized Research (Account No. 191-4714)

2925. Lapse the unencumbered balance in the amount of \$20.00 from the budgeted allocation for a Research Assistant on the Organized Research Project "Dispersal of Snails by Migratory Waterfowl." (Organized Research Project, Account No. 191-4714; Principal Investigator, Dr. Vernon W. Proctor; p. 219.)

Geosciences Cost-of-Education Grant (Account No. 391-1150)

2926. Approve an honorarium in the amount of \$50.00 to Dr. Francis A. Richards, Associate Professor of Oceanography, University of Washington,

Geosciences Cost-of-Education Grant (Account No. 391-1150)

2926. (continued)

Seattle 5, Washington, for his services as a guest lecturer for the Department of Geosciences from November 10, 1963, through November 12, 1963. This is to be paid from Geosciences Cost-of-Education Grant Account No. 391-1150.

2927. Approve an honorarium in the amount of \$50.00 to Dr. Arthur W. Green, Jr., Advanced Systems Development Department, Apparatus Division, Texas Instruments, Inc., 6000 Lemmon Avenue, Dallas, Texas, for his services as consultant and guest lecturer on November 18-19, 1963. This will be paid from Geosciences Cost-of-Education Grant, Account No. 391-1150.

Services Relating to the Counseling of Veterans (Account No. 391-1291)

2928. Approve a revised budget in the amount of \$16,317.37 for the Services Relating to the Counseling of Veterans for the period March 1, 1963, through February 29, 1964. A copy of the revised budget is attached and made a part of the Minutes. Attachment No. 4.

2929. Employ Mrs. T. Gail Knox as Secretary I on the Project: "Services Relating to the Counseling of Veterans" at an annual salary of \$2,880.00, effective September 23, 1963, through August 31, 1964. (Budgeted salary; Account No. 391-1291; Director, Dr. Theodore Andreychuk.)

Organized Research (Account No. 391-3041)

2930. Employ Dr. Horst Kurt Seeger as a Post-doctoral Research Fellow on the Organized Research Project "AFOSR Center for Molecular Research" at a salary of \$600.00 for one month, effective December 1, 1963, through December 31, 1963. This salary will be paid from Organized Research Project Fund, Account No. 391-3041. (Principal Investigator, Dr. Henry J. Shine.)

Texas Tech Tips and Topics (Account No. 391-1580)

2931. Revise the contract of Mrs. Laura F. Thornton Osment, Secretary I in the School of Home Economics, from "one-third time in Applied Arts, one-third time in Clothing and Textiles and one-third time on Tips and Topics at an annual salary of \$2,880.00" to "one-third time in Applied Arts and one-third time in Clothing and Textiles at an annual salary of \$1,920.00," effective December 1, 1963, through August 31, 1964. (Budgeted salary \$960.00 Applied Arts; \$960.00 Clothing and Textiles; p. 131 and p. 132.)

Organized Research (Account No. 391-3041)

2932. Employ Dr. Guey-Shuang Wu as a Post-doctoral Research Fellow (four-fifths time) on the Organized Research Project: "AFOSR Center for Molecular Research," at an annual salary of \$5,000.00, effective November 1, 1963, through August 31, 1964, vice Mr. Clifford Evans, resigned. (Budgeted salary \$6,500.00 for 12 months; Account No. 391-3041; Principal Investigator, Dr. Henry J. Shine.)

2933. Delete Item No. 2643, Board Minutes of November 1, 1963, awarding a Post-doctoral Research Fellowship to Mr. B. C. Menon on the Organized Research Project: "AFOSR Center for Molecular Research." (Organized Research Account No. 391-3041; Principal Investigator, Dr. Henry J. Shine.)

Organized Research (Account No. 391-3130)

2934. Approve an honorarium in the amount of \$225.00 to Mr. William Dauterman, Chief Vocational Services, Division of Rehabilitation Medicine, Stanford University School of Medicine, 300 Pasteur Drive, Palo Alto, California, for his services as Psychometrist consultant on the Organized Research Project: "Modification of the Raven Progressive Matrices for Presentation to the Blind," for the period, June 1, 1963, through October 17, 1963. This is to be paid from the line item "Consultant," Account No. 391-3130. (Principal Investigator, Dr. Robert P. Anderson.)

Organized Research (Account No. 391-3151)

2935. Revise Item No. 32, Board Minutes of November 1, 1963, to read "Organized Research Account No. 391-3151" instead of "Organized Research Account No. 390-3150." (Principal Investigator, Dr. Russell W. Strandtmann; Account No. 391-3151.)

Organized Research (Account No. 391-3325)

2936. Approve an honorarium in the amount of \$35.00 to Mr. Garry W. Knopf, Graduate Assistant, Department of Zoology, The University of Colorado, for his services on the Organized Research Project: "Population Ecology of *Uta Stansburiana*," for the period October 24, 1963, through October 27, 1963. This is to be paid from the budgeted allocation for the Maintenance, Equipment and Travel for the Organized Research Project. (Account No. 391-3325; Principal Investigator, Dr. Donald Ward Tinkle.)

Organized Research (Account No. 391-3380)

2937. Award a Pre-doctoral Fellowship to Mr. Joseph Daniel Rodgers on the Organized Research Project: "Post-Montgomery Cooperative Research in Range Management," at a stipend of \$200.00 per month, effective December 1, 1963, through August 31, 1964. (Budgeted \$1,800.00 for 9 months; Account No. 391-3380; Principal Investigator, Mr. Joseph Daniel Rodgers.)

Sanford Reservoir Archaeological Salvage Project (Account No. 391-3535)

2938. Employ Mr. James Robert Conner as Assistant Archaeologist for the "Sanford Reservoir Archaeological Salvage Project" at a salary rate of \$300.00 per month, effective October 28, 1963, through January 31, 1964. This salary will be paid from the budgeted allocation for Student Assistants and/or Part-time Help. (Account No. 391-3535; Archaeologist, Dr. Francis Earl Green.)

Organized Research (Account No. 391-3580)

2939. Revise the contract of Dr. Robert Ernest Spillet, Post-doctoral Research Fellow on the Organized Research Project "Hydrocarbon Oxidation and the Reactions of Acyloxy Radicals," at an annual stipend of \$6,500.00, to read "effective November 4, 1963, through October 31, 1964" instead of "November 1, 1963, through October 31, 1964." (Budgeted \$6,500.00 for 12 months; Account No. 391-3580; Dr. Henry J. Shine, Principal Investigator.)

2940. Appoint Dr. Colin Harris as a Post-doctoral Research Fellow on the Organized Research Project "Hydrocarbon Oxidation and the Reactions of Acyloxy Radicals," at an annual stipend of \$6,500.00, effective November 1, 1963, through October 31, 1964. (Budgeted \$6,500.00 for 12 months; Account No. 391-3580; Dr. Henry J. Shine, Principal Investigator.)

Organized Research (Account No. 391-3590)

2941. Approve a transfer in the amount of \$105.30 from the budgeted allocation for OASI to the line item Maintenance, Equipment and Travel for the Organized Research Project "Studies of the Cyanoethylation Reaction" and increase the travel allocation from \$250.00 to \$400.00. (Organized Research, Account No. 391-3590; Dr. Joe Alfred Adamcik, Principal Investigator.)

Fellowships and Scholarships (Account No. 191-8010)

2942. Incorporate in the Minutes for record purposes the award of Fellowships and/or Scholarships for the 1963-1964 academic year as given below: (Re: Budget, pp. 266-268.)

<u>Name</u>	<u>Department</u>	<u>Amount</u>
Garvin Farris Alfrey	Agricultural Engineering	\$ 300.00
Lucy May Burrus	Food and Nutrition	200.00
Subtotal-----		\$ 500.00
Total of Agenda Items, November 1, 1963-----		11,600.00
Total Awarded through November 21, 1963-----		<u>\$ 12,100.00</u>
Total Budgeted for Fellowships and Scholarships-----		\$ 40,000.00
Total Awarded through November 21, 1963-----		12,100.00
Unencumbered Balance on November 21, 1963-----		<u>\$ 27,900.00</u>

Texas Tech College Bookstore

2943. Grant permission to the Texas Tech College Bookstore to purchase classroom materials as follows:

From Mimeo Steno Service, in care of
Dr. Ramon W. Kirellis, purchase of:

87 Introduction to Physical Activities @ \$2.00 each . . . \$174.00.

2944. Employ Mr. Billy Thurman Rhodes as Bookstore Section Manager II in the Texas Tech College Bookstore, at an annual salary of \$4,080.00, effective October 15, 1963, through August 31, 1963. (Budgeted salary \$4,080.00 for 12 months; p. 274.)

Texas Technological College Research Farm

2945. Revise the contract of Mr. Harold Stinson Roberts, Texas Technological College Research Farm, from "Farm Equipment Mechanic (386) at an annual base salary of \$3,540.00 plus house and utilities valued at \$540.00" to "Research Farm Foreman (594) at an annual base salary of \$3,720.00 plus house and utilities valued at \$540.00," effective November 1, 1963, through August 31, 1964. (Budgeted base salary \$4,680.00 plus house and utilities valued at \$540.00; p. 290.)

The Toreador

2946. Accept the resignation of Miss Carmen Maria Ray, Copy Editor of The Toreador at a salary of \$270.00 for nine months, effective at the close of the day, November 15, 1963. (Budgeted salary \$270.00 for 9 months; p. 304.)

2947. Employ Mr. Julian Stanley Nolen as Copy Editor of The Toreador, at a salary of \$270.00 for nine months, effective at the beginning of the day, November 16, 1963, through May 31, 1964, vice Miss Carmen Maria Ray, resigned. (Budgeted salary \$270.00 for 9 months; p. 304.)

Parking and Traffic Service

2948. Revise the contract of Mr. Leo Roland LaBerge, Jr., Traffic-Security Patrolman, Parking and Traffic Service, to read "at an annual salary of \$3,710.00" instead of "at an annual salary of \$3,600.00," effective November 1, 1963, through August 31, 1964. (Budgeted salary \$3,900.00 for 12 months; Mr. Eldor J. Beesinger, resigned; p. 292.)

Residence Halls (Office of Room Reservations)

2949. Accept the resignation of Mrs. Shirley Jo Head, Clerk-Typist II in Residence Halls (Office of Room Reservations), at an annual salary of \$3,000.00, effective at the close of the day, November 1, 1963. (Budgeted salary \$3,000.00 for 12 months; p. 321.)

Residence Halls (Telephone Service)

2950. Terminate the leave of absence without pay granted Mrs. Ruby Lavada Burch, Switchboard Operator in Residence Halls, and accept her resignation effective at the close of the day, October 5, 1963. (Budgeted salary \$2,760.00 for 12 months; p. 325; Re: Item No. 2718, Board Minutes of November 1, 1963.)

2951. Employ Mrs. Ethel Marie Taylor as Switchboard Operator in Residence Halls (Telephone Service), at an annual salary of \$2,640.00, effective November 8, 1963, through August 31, 1964, vice Mrs. Ruby Lavada Burch, resigned. (Budgeted salary \$2,760.00 for 12 months; p. 325.)

2952. Transfer the unencumbered balance in the amount of \$351.65 from the budgeted allocation for Switchboard Operator to Student Assistants and/or Part-time Help Account in the Residence Halls, Telephone Service. (Budgeted salary \$2,760.00 for 12 months; p. 325.)

Residence Halls (Dining Room and Kitchen)

2953. Employ Mrs. Pauline Duncan Galloway as Assistant Dietitian in Drane Hall at an annual base salary of \$2,985.00 plus apartment and meals valued at \$915.00 per year, effective November 18, 1963, through August 31, 1964, vice Mrs. Lutie Vale Koistra, resigned. (This salary will be paid from Residence Halls, Dining Room and Kitchen; p. 327.)

2954. Accept the resignation of Mrs. Opal Johnson Denman, Assistant Food Service Manager in Drane Hall, at an annual base salary of \$3,225.00 plus meals valued at \$495.00, effective at the close of the day, October 14, 1963. (Budgeted base salary \$3,405.00 plus meals valued at \$495.00 per year; p. 328.)

2955. Employ Mrs. Lutie Vale Koistra as Assistant Food Service Manager in Drane Hall at an annual base salary of \$3,225.00 plus meals valued at \$495.00 per year, effective October 18, 1963, through August 31, 1964, vice Mrs. Opal Johnson Denman, resigned. (Budgeted annual base salary \$3,405.00 plus meals valued at \$495.00 per year; p. 328.)

Residence Halls (Dining Room and Kitchen)

2956. Accept the resignation of Mrs. Lutie Vale Koistra, Assistant Food Service Manager in Drane Hall, at an annual base salary of \$3,225.00 plus meals valued at \$495.00 per year, effective at the close of the day, November 30, 1963. (Budgeted annual base salary \$3,405.00 plus meals valued at \$495.00 per year; p. 328.)

Residence Hall Supervision

2957. Employ Mr. Sidney Lowe Waynick as Supervisor of West Hall at a base salary of \$2,970.00 for nine months plus apartment for twelve months for supervisor and wife and meals for both during the time the dining hall is in operation for nine months, valued at \$1,125.00. (New position.)

Texas Technological College Museum

2958. Revise the contract of Dr. Francis Earl Green, Texas Technological College Museum, from "Curator of Collections at a salary rate of \$585.00 per month" to "Assistant Professor of Anthropology and Curator of Collections at a salary rate of \$742.50 per month," effective February 1, 1964, through May 31, 1964, with no change in salary rate from June 1, 1964, through August 31, 1964. (Budgeted salary from Museum for 7 months \$4,095.00; the teaching salary (\$630.00) will be paid from lapsed funds.)

Gift (Animal Husbandry)

2959. Accept a gift of one (1) Charolais Brahma cross bull from Walsh Ranches, Fort Worth, Texas, for use in the breeding program. When this animal is of no use to the college it will be sold and the proceeds used as a scholarship for some worthy farm boy in the field of Animal Husbandry. The estimated value of the animal is \$300.00.

Gift (Chemistry Department)

2960. Accept a gift of one Beckman IR-3 spectrophotometer from the Battelle Memorial Institute of Columbus, Ohio, for use in the Chemistry Department and authorize the Secretary to write a letter of appreciation for the Board.

Gift (Speech)

2961. Accept a gift of fifteen (15) tuxedos from the Hemphill-Wells Company for the Department of Speech. These are a welcome addition to the costume supply for the Department of Speech and are valued at \$1,380.00.

Gifts (Through the Office of Development)

2962. Accept cash gifts in the amount of \$112,549.00 through the Texas Technological College Foundation. The donor, the purpose of the gift, the account number, and the amount of each gift is listed on Attachment No. 11. This attachment has been made a part of the Minutes.

In-State Leaves

I recommend your approval of the following In-State Leaves without loss of pay by the staff members listed below:

2963. Grant permission to Dr. John A. Anderson, Assistant Professor of Chemistry, to go to Houston from December 5, 1963, through December 7, 1963, to present a paper entitled "Lipid Composition of Respiratory Particles from *Claviceps purpurea* (Ergot)" (in collaboration with Feng-Kang Sun) before the Southwest Regional American Chemical Society; expenses are to be paid from the Department of Chemistry Maintenance, Equipment and Travel Account.

2964. Grant permission to Dr. Arthur L. Draper, Associate Professor of Chemistry, to go to Houston, Texas, from December 5, 1963, through December 7, 1963, to present two research papers, entitled "The System NiO-MoO₃. II. Water Vapor Adsorption on NiO-MoO₃-NiMoO₄ Mixtures" and "The Structure and Reactivity of 2,4-Dinitrophenylhydrazines," before the Southwest Regional American Chemical Society; expenses are to be paid from the Department of Chemistry Maintenance, Equipment and Travel Account.

2965. Grant permission to Mr. Charles H. Stenbridge, research fellow in the Department of Chemistry, to go to Houston from December 4, 1963, through December 7, 1963, to present a research paper entitled "The Kinetics of the High Vacuum Thermal Rearrangement and Dissociation of Some $[\text{Cr(en)}_3]\text{X}_3$ Complexes" at the Southwest Regional Meeting of the American Chemical Society; expenses are to be paid from Organized Research Account No. 391-3620.

Out-of-State Leaves

I recommend your approval of the following Out-of-State Leaves without loss of pay by the staff members listed below:

2966. Grant permission to Dr. Robert Daniel Amason, Associate Professor of Marketing, to go to Roanoke, Virginia, from November 13, 1963, through November 16, 1963, to attend the annual conference of the Southern Economic Association for the purpose of obtaining new ideas and information for use in classroom instruction and to interview prospective staff members for the Department of Marketing; expenses are to be paid from the Department of Marketing Maintenance, Equipment and Travel Account.

2967. Grant permission to Mr. Dallas Biggers, Assistant Director of the Student Union, to go to Pine Bluff, Arkansas, from October 21, 1963, through October 24, 1963; at no expense to the college.

2968. Grant permission to Dr. Floyd D. Boze, Dean of Admissions and Registrar, to go to Memphis, Tennessee, from November 30, 1963, through December 5, 1963, to attend the annual meeting of the Southern Association of Colleges and Schools, in connection with the performance of his duties as Registrar; expenses are to be paid from the Office of the Registrar Maintenance, Equipment and Travel Account.

2969. Cancel Item No. 61, Board Minutes of November 1, 1963, granting permission to Dr. John R. Bradford, Dean of the School of Engineering, to go to Chicago, Illinois, from November 10, 1963, through November 14, 1963.

2970. Grant permission to Dr. Beatrix Cobb, Professor of Psychology and Director of the Vocational Rehabilitation Counselor Training Program, to go to Washington, D. C., on November 5-6, 1963, to attend a meeting of the American Association of Workers for the Blind to secure information and materials for use in the program at Texas Tech; expenses are to be paid from Teaching and Traineeship Grants, Account No. 391-1262.

2971. Grant permission to Dr. J. William Davis, Professor and Head, Department of Government, to go to New Orleans, Louisiana, from November 30, 1963, through December 4, 1963, to attend the meeting of the NCAA infractions committee; and to go to Dallas, Texas, from December 5, 1963, through December 7, 1963, to attend a meeting of the Southwest Conference; at no expense to the college.

2972. Grant Mr. Manuel DeBusk, Chairman of the Board of Directors, permission to go to the Pennsylvania State University, University Park, Pennsylvania, from October 12, 1963, through October 17, 1963, to attend the annual meeting of the Association of Governing Boards of State Universities and Colleges to participate in the meeting and to secure information on the duties and responsibilities of a Board Member; expenses are to be paid from the Board of Directors Maintenance, Equipment and Travel Account.

2973. Grant permission to Mr. O. R. Downing, Director of Building Maintenance and Utilities, to go to Idlewild Airport, New York City, New York, on November 21-22, 1963, to inspect heating and air conditioning facilities at Idlewild Airport and to tour Carrier Air Conditioning Manufacturing plant and to receive instructions on the operation of absorption systems; at no expense to the college.

2974. Grant permission to Mr. Marvin J. Dvoracek, Assistant Professor of Agricultural Engineering, to go to Roswell, New Mexico, from October 30, 1963, through October 31, 1963, to accompany students enrolled in Agricultural Engineering 442 on a tour of the Roswell Saline Water Conversion Plant; expenses are to be paid from the Department of Agricultural Engineering Maintenance, Equipment and Travel Account.

2975. Grant permission to Dr. George F. Ellis, Jr., Manager of Texas Technological College Research Farm, to go to Clovis, New Mexico, and other points on the Livestock Feeding Tour, from October 28, 1963, through October 30, 1963, conducted by the West Texas Chamber of Commerce to observe the beef cattle industry in West Texas to secure information for use in the research program at Texas Technological College Research Farm; expenses are to be paid from Texas Technological College Research Farm Maintenance, Equipment and Travel Account.

2976. Grant permission to Dr. Gordon Fuller, Professor of Mathematics, to go to Boulder, Colorado, from August 24, 1963, through August 31, 1963, to attend a joint national meeting of the Mathematical Society and the Mathematical Association of America to secure information and material for use in classroom teaching and research. The expenses are to be paid from the Department of Mathematics Maintenance, Equipment and Travel Account.
2977. Grant permission to Dr. R. C. Goodwin, President, to go to Fort Lauderdale, Florida, from December 4, 1963, through December 6, 1963, to attend a conference on a Regional Approach to Educational Television Programing; at no expense to the college. The conference is being sponsored by the Southern Regional Education Board.
2978. Grant permission to Mr. Preston F. Gott, Associate Professor of Physics, to go to Holloman Air Force Base, New Mexico, from November 14, 1963, through November 17, 1963, to prepare a classified report for White Sands Missile Range; at no expense to the college.
2979. Grant permission to Mrs. Barbara Ruth Gray, R.N., Student Health Service, to go to Baton Rouge, Louisiana, from December 7, 1963, through December 10, 1963, to attend an area conference meeting of the American College Health Service to gain information which will help the Student Health Service better to serve the students; expenses are to be paid from the Student Health Service Maintenance, Equipment and Travel Account.
2980. Grant permission to Dr. Alan M. F. Gunn to go to Fayetteville, Arkansas, from November 22, 1963, through November 25, 1963, to represent the Athletic Council on a scheduled trip of the football team for a game with the University of Arkansas; at no expense to the college.
2981. Grant permission to Dr. Robert E. Heaberlin, Assistant Professor of Psychology, to go to Tucson, Arizona, from November 11, 1963, through November 15, 1963, to act as coordinator for a group of persons attending a Community Workers Rehabilitation Workshop sponsored by the Vocational Rehabilitation Administration and conducted by the University of Arizona Rehabilitation Center staff; at no expense to the college.
2982. Grant permission to Dr. George Heather, Dean of the School of Business Administration, to go to Fayetteville, Arkansas, on November 22-23, 1963. The expenses will be paid by the Department of Intercollegiate Athletics.
2983. Revise Item No. 2795, Board Minutes of November 1, 1963, granting permission to Dr. Frank A. Hudson, Associate Professor of Animal Husbandry, to go to Moscow, Idaho, to read "from October 27, 1963, through October 31, 1963" instead of "October 28, 1963, through October 31, 1963."
2984. Grant permission to Dr. William K. Ickes, Associate Professor in the Department of Speech, to go to Chicago, Illinois, from November 2, 1963, through November 6, 1963, to attend the annual convention of the American Speech and Hearing Association to secure the latest information available in clinical procedures for use in classroom instruction, clinical training and research at Texas Tech; partial expenses are to be paid from the Department of Speech Maintenance, Equipment and Travel Account.
2985. Grant permission to Mr. Roy Dewayne Ikenberry, Teaching Assistant in the Department of Biology, to go to Capitan, New Mexico, from October 26, 1963, through October 27, 1963, on a field trip required in Bio-Ecology 331; at no expense to the college.
2986. Grant permission to Mr. Walter W. Kendall, Technician III in the Department of Chemistry, to go to Palo Alto, California, from November 15, 1963, through November 26, 1963, to attend a Varian A-60 Nuclear Magnetic Resonance seminar being conducted by Varian Associates to learn to service Texas Tech's A-60 apparatus; expenses are to be paid from the Department of Chemistry Maintenance, Equipment and Travel Account.
2987. Delete Item No. 2220, Board Minutes of November 1, 1963, granting Mr. Lee Henry Kennedy, Instructor in Mathematics, a military leave from July 29, 1963, through August 10, 1963.

2988. Grant permission to Dr. Clarence E. Kincaid, Professor of Applied Arts, to go to Taos, New Mexico, from November 4, 1963, through November 5, 1963; at no expense to the college.

2989. Grant permission to Dr. Clarence E. Kincaid, Professor of Applied Arts, to go to Tucson, Arizona, from November 11, 1963, through November 15, 1963, to participate in the Sixth Annual Community Workers Rehabilitation Workshop sponsored by the University of Arizona; at no expense to the college.

2990. Grant permission to Dr. Lester S. Levy, Professor of Economics, to go to Roanoke, Virginia, from November 13, 1963, through November 16, 1963, to attend the meeting of the Southern Economic Association to gather information and ideas for course materials and to interview candidates for positions in the Department of Economics; expenses are to be paid from the Department of Economics Maintenance, Equipment and Travel Account.

2991. Grant permission to Miss Helen Lindell, Assistant Professor in the Department of Speech, to go to Chicago, Illinois, from November 2, 1963, through November 6, 1963, to attend the annual convention of American Speech and Hearing Association to secure the latest information available concerning clinical training activities, functioning of speech mechanism, and recent research findings for use in classroom instruction in speech therapy; expenses are to be paid from the Department of Speech Maintenance, Equipment and Travel Account.

2992. Grant permission to Dr. Billy C. Lockhart, Professor and Head, Department of Applied Arts, to go to Little Rock, Arkansas, on November 6-7, 1963, to participate in the state meeting of the Arkansas Education Association; at no expense to the college.

2993. Grant permission to Mr. Guy J. Moore, Director of Residence Halls, to go to University Park, New Mexico, from November 5, 1963, through November 9, 1963, to attend the Housing Institute of Management in order to secure information and material which will be of use in the Residence Halls program at Texas Tech; expenses are to be paid from the Office of the Director of Residence Halls Maintenance, Equipment and Travel Account.

2994. Grant permission to Dr. Dan Dean Nimmo, Assistant Professor of Government, to go to Gatlinburg, Tennessee, from October 31, 1963, through November 2, 1963, to attend the annual sessions of the Southern Political Science Association; at no expense to the college.

2995. Grant permission to Mrs. Iris Jane Norman, R.N., Student Health Service, to go to Baton Rouge, Louisiana, from December 7, 1963, through December 10, 1963, to attend the area conference meeting of the Southwestern College Health Association to gain information which will help the Student Health Service better to serve the students; expenses are to be paid from the Student Health Service Maintenance, Equipment and Travel Account.

2996. Grant permission to Dr. W. M. Pearce, Vice President for Academic Affairs, to go to Fayetteville, Arkansas, on November 22-23, 1963. The expenses will be paid by the Department of Intercollegiate Athletics.

2997. Grant permission to Mr. Charles W. Post, Assistant Professor of Music, to go to Norman, Oklahoma, from November 10, 1963, through November 13, 1963, to serve as an adjudicator of student auditions at the regional convention of National Association of Teachers of Singing and to gather materials on vocal methods and pedagogy to be incorporated into courses taught at Texas Tech; expenses are to be paid from the Department of Music Maintenance, Equipment and Travel Account.

2998. Grant permission to Mr. Clyde R. Powell, Teaching Assistant in the Department of Biology, to go to Capitan, New Mexico, from October 24, 1963, through October 27, 1963, on a Biology field trip; at no expense to the college.

2999. Grant permission to Dr. Vernon W. Proctor, Professor of Biology, to go to Capitan, New Mexico, from November 15, 1963, through November 17, 1963, to accompany students of Botany 231 on a field trip; at no expense to the college.

3000. Grant permission to Mr. Robert B. Reedy, Part-time Instructor in Management, to go to St. Louis, Missouri, from November 18, 1963, through November 22, 1963, to attend the annual meeting of the National Industrial Traffic League; at no expense to the college.

3001. Grant permission to Dr. Russell H. Seacat Associate Professor of Electrical Engineering, to go to Urbana, Illinois, from November 13, 1963, through November 18, 1963, to deliver an original research paper entitled "A Method of Network Analysis Using Residual Networks" to the Allerton House Conference on Circuit Theory; expenses are to be paid from the Department of Electrical Engineering Maintenance, Equipment and Travel Account.

3002. Grant permission to Dr. Jesse Q. Sealey, Professor of Biology, to go to Natick, Massachusetts, from November 18, 1963, through November 22, 1963, to attend a Conference on Food Science at the U. S. Army Natick Laboratories to acquire information which will be incorporated into bacteriology courses taught at Texas Tech; expenses are to be paid from the Department of Biology Maintenance, Equipment and Travel Account.

3003. Grant permission to Dr. Arthur B. Sweney, Associate Professor of Psychology, to go to Boulder, Colorado, from November 14, 1963, through November 16, 1963, to present a research paper entitled "Unique Scaling-- A Method of Applying Psychological Data" at a Conference for the Society of Multivariate Experimental Psychology; expenses are to be paid from the Department of Psychology Maintenance, Equipment and Travel Account.

3004. Grant permission to Mr. Haskell Grant Taylor, Professor of Accounting, to go to the University of Arkansas, Fayetteville, Arkansas, on November 22-23, 1963. The expenses are to be paid by the Department of Intercollegiate Athletics.

3005. Grant permission to Dr. Gerald W. Thomas, Dean of the School of Agriculture, to go to Clovis, New Mexico, and other points of interest on the West Texas Livestock Feeders Tour, from October 28, 1963, through October 30, 1963, to secure the latest information available in livestock feeding and research for use in planning the educational and research programs at Texas Tech. The expenses are to be paid from the Office of the Dean of Agriculture Maintenance, Equipment and Travel Account.

3006. Grant permission to Dr. Gerald W. Thomas, Dean of the School of Agriculture, to go to Dallas from October 30, 1963, through November 1, 1963, to present a paper entitled "Variation in the Climate and Vegetation of Texas" at the annual meeting of the Texas Agricultural Workers Association; expenses are to be paid from the Office of the Dean of Agriculture Maintenance, Equipment and Travel Account.

3007. Grant permission to Dr. Gerald W. Thomas, Dean of the School of Agriculture, to go to Carlsbad, New Mexico, from November 8, 1963, through November 9, 1963, to present a paper entitled "The Interrelationships between Agriculture and Industry" to a group of agricultural leaders; expenses are to be paid from the Office of the Dean of Agriculture Maintenance, Equipment and Travel Account.

3008. Grant permission to Dr. Henry C. Thomas, Professor and Head, Department of Physics, to go to Lexington, Kentucky, from November 6, 1963, through November 10, 1963, to attend a meeting of the American Physical Society to acquire information to be used in courses at Texas Tech, and to interview prospective staff members; expenses are to be paid from the Department of Physics Maintenance, Equipment and Travel Account.

3009. Grant permission to Dr. Erwin R. Tichauer, Visiting Associate Professor, Department of Industrial Engineering and Engineering Drawing, to go to Kansas City, Missouri, from November 7, 1963, through November 10, 1963, to discuss details of a research proposal submitted to Western Electric Company; at no expense to the college.

3010. Grant permission to Dr. E. R. Tichauer, Visiting Associate Professor in the Department of Industrial Engineering and Engineering Drawing, to go to Philadelphia, Pennsylvania and New York, New York, from November 19, 1963, through November 23, 1963, to attend the ASME National Conference,

3010. (continued)

Human Factors and Biomechanics, to secure information concerning the latest technical and experimental developments and advances in the human factors field; to confer with the Research Coordinator of the Biomechanics Laboratory, New York University, and Veteran's Administration in New York City, to consider possible cooperative research projects; and to secure information for the instructional and research programs for the Department of Industrial Engineering; expenses are to be paid from the Department of Industrial Engineering and Engineering Drawing Maintenance, Equipment and Travel Account.

3011. Grant permission to Dr. Robert K. White, Assistant Professor of Psychology, to go to Washington, D. C., from December 3, 1963, through December 7, 1963, to present three separate papers on different aspects of the general topic of the effects of radiation on aging at a conference sponsored by the Atomic Energy Commission; at no expense to the college.

3012. Revise Item No. 2839, Board Minutes of November 1, 1963, granting permission to Miss Willie May Wolfe, Assistant Professor in the Department of Home and Family Life, to go to University Park, Pennsylvania, to read "October 29, 1963, through November 3, 1963" instead of "October 30, 1963, through November 3, 1963." (Re: Item 2839; Board Minutes of November 1, 1963.)

Respectfully submitted,

A handwritten signature in cursive script, reading "R. C. Goodwin".

R. C. Goodwin
President

RCG:brf

TEXAS TECHNOLOGICAL COLLEGE
Reading Improvement Program
Testing and Counseling Center
For the Period September 1, 1963, through May 31, 1964

<u>Estimated Income:</u>	<u>1963-64</u>
Estimated Balance, September 1, 1963 -----	\$ 300.00
Estimated Income for Nine Months -----	<u>5,000.00</u>
Total Estimated Funds Available -----	\$ <u>5,300.00</u>
 <u>Estimated Expenses:</u>	 <u>1963-64</u>
Director and Professor	
James Edward Kuntz -----	\$ -0-
Supervisor	
Murray R. Kovnar -----	1,000.00(a)
Teaching Assistants -----	3,500.00(b)
-----	()
-----	()
-----	()
-----	()
-----	()
-----	()
Student Assistants and/or Part-time Help -----	200.00
OASI -----	170.38
Maintenance, Equipment and Travel -----	<u>429.62</u>
Total Estimated Expenses -----	\$ <u>5,300.00</u>

(a) Contract dated from September 1, 1963, through May 31, 1964.
(b) The contract or contracts for teaching assistants will be issued for nine weeks at a time.

This budget is contingent upon income.

TEXAS TECHNOLOGICAL COLLEGE
Texas Tech Kinderschule (German for Children)
For the Period February 1, 1964, through March 31, 1964

<u>Estimated Income:</u>	<u>1964</u>
Estimated Income from Fees (25 Students @ \$5.00) -----	\$ <u>125.00</u>
Total Estimated Income -----	\$ <u>125.00</u>

<u>Estimated Expenses:</u>	<u>1964</u>
Associate Professor and Director	
Theodor W. Alexander -----	\$ -0-
Teaching Assistant	
Mrs. Robert M. Adair -----	35.00
Student Assistants and/or Part-time Help -----	16.50
OASI -----	1.60
Maintenance, Equipment and Travel -----	<u>68.00</u>
Total Estimated Expenses -----	\$ <u>121.10</u>

TEXAS TECHNOLOGICAL COLLEGE
Department of Psychology
Services Relating to the Counseling of Veterans
For the Period March 1, 1963, through February 29, 1964

<u>Estimated Income:</u>	<u>1963-64</u>
Contract with the United States of America, Veterans Administration, Contract No. V3061V-1291 -----	\$ <u>16,316.37</u>
Total Estimated Income -----	\$ <u>16,317.37</u>
<u>Estimated Expenses:</u>	<u>1963-64</u>
Professor and Director	
Theodore Andreychuk -----	\$ -0-
Counselor	
William James Bean -----	2,125.81(a)
Counselors -----	6,874.19
Secretary I (115)	
Mrs. Patricia Elliott McPeak -----	1,209.68(b)
Mrs. Ruby Ann Dukes -----	2,880.00(c)
Mrs. T. Gail Knox -----	1,264.00(d)
Student Assistants and/or Part-time Help -----	526.32
OASI -----	539.40
Maintenance, Equipment and Travel -----	120.00(e)
Indirect Cost (Overhead) -----	<u>776.97</u>
Total Estimated Expenses -----	\$ <u>16,316.37</u>

- (a) Full-time from March 18, 1963, through May 31, 1963, at a salary of \$500.00 per month; three-fifths time from June 1, 1963, through August 31, 1963.
(b) Salary rate, \$3,000.00 from March 1, 1963, through July 26, 1963.
(c) Salary rate, \$2,880.00; contract September 1, 1963, through August 31, 1964.
(d) Salary rate, \$2,880.00 from September 23, 1963, through February 29, 1964.
(e) Allocation for travel--none.

TEXAS TECHNOLOGICAL COLLEGE
Department of Agronomy and Range Management
Project: "Post-Montgomery Cooperative Research in Range Management"
For the Period December 1, 1963, through November 30, 1964

<u>Estimated Income:</u>	<u>1963-64</u>
Estimated Balance on December 1, 1963 -----	\$ 590.38
Post-Montgomery Estate Grant -----	<u>3,000.00</u>
Total Estimated Amount Available -----	\$ <u>3,590.38</u>
 <u>Estimated Expenses:</u>	 <u>1963-64</u>
Principal Investigator	
Thadis Wayne Box -----	\$ -0-
Pre-doctoral Fellowship	
Joseph Daniel Rodgers -----	1,800.00(a)
-----	600.00(b)
Student Assistants and/or Part-time Help -----	-0-
OASI -----	-0-
Maintenance, Equipment and Travel -----	<u>1,190.38(c)</u>
Total Estimated Expenses -----	\$ <u>3,590.38</u>

- (a) To be paid from December 1, 1963, through August 31, 1964 at the rate of \$200.00 per month.
(b) To be paid from September 1, 1964, through November 30, 1964, at the rate of \$200.00 per month.
(c) Allocation for travel--\$600.00.

TEXAS TECHNOLOGICAL COLLEGE
Department of Sociology
Project: "An Investigation of Status Consistency Among Migrants"
For the Period September 1, 1963, through August 31, 1964

<u>Estimated Expenses:</u>	<u>1963-64</u>
Principal Investigator	
Walter Joseph Cartwright -----	\$ 1,200.00(a)
Research Assistant	
-----	-0-
Student Assistants and/or Part-time Help -----	-0-
Maintenance, Equipment and Travel -----	<u>25.00(b)</u>
Total Estimated Expenses -----	\$ <u>1,225.00(c)</u>

(a) Contract dated from July 16, 1964, through August 31, 1964.
(b) Budgeted allocation for travel--none.
(c) Any deviation from this budget should be approved in advance by the Dean of the Graduate School, the Vice President for Academic Affairs, and the President.

TEXAS TECHNOLOGICAL COLLEGE
School of Engineering
Institute of Science and Engineering
For the Period September 1, 1963, through August 31, 1964

<u>Estimated Income:</u>	<u>1963-64</u>
Allocation from Institute of Science and Engineering	
for Day-to-Day Operations -----	\$ <u>10,177.00</u>
Total Estimated Income Available -----	\$ <u>10,177.00</u>
 <u>Estimated Expenses:</u>	 <u>1963-64</u>
Director	
John R. Bradford -----	\$ (a)
Technical Assistant	
Mrs. Mary Maxine Daly -----	3,900.00
OASI -----	177.00
Maintenance, Equipment and Travel -----	<u>6,100.00</u>
Total Estimated Expenses -----	\$ <u>10,177.00</u>

(a) Also Dean of the School of Engineering.

TEXAS TECHNOLOGICAL COLLEGE
Department of English
Project: "The Theme of Natural Order in 'The Tragedy of King Lear'"
For the Period December 1, 1963, through August 31, 1964

<u>Estimated Expenses:</u>	<u>1963-64</u>
Principal Investigator	
Lawrence Edward Bowling -----	\$ 1,500.00(a)
Research Assistant	
-----	-0-
Student Assistants and/or Part-time Help -----	-0-
Maintenance, Equipment and Travel -----	<u>100.00(b)</u>
Total -----	\$ <u>1,600.00</u>

- (a) Contract to be dated from June 1, 1964, through July 15, 1964.
(b) Budgeted allocation for travel--none.

STATE OF TEXAS §
 §
COUNTY OF LUBBOCK §

THIS AGREEMENT MADE THE 22nd day of July, 1963 by and between the Board of Directors of Texas Technological College, Lubbock, Lubbock County, Texas, acting herein by and through Manuel DeBusk, Dallas, Dallas County, Texas, Chairman of the Board of Directors hereinafter called the Owner and Stout Steel Builders, Inc. of Tulia, Texas, hereinafter called the Contractor.

WITNESSETH, That the Owner and Contractor for the considerations herein-after named agree as follows:

ARTICLE 1 SCOPE OF THE WORK: The Contractor shall furnish all the material and equipment and shall perform all the work for the delivery and erection of a MESCO metal building such work to include all phases of the work as covered in the Drawings, Specifications and Addenda listed hereinafter in Article 8, prepared by Dr. Ulich, Texas Technological College and the Office of the Supervising Architect hereinafter called the Architects, and such work shall be performed in such manner as to receive the complete approval of said Architects.

ARTICLE 2 CONTRACT SUM: The Owner shall pay to the Contractor for the full performance of the contract subject to additions and deductions provided therein, in current funds the sum of Nine Thousand Six Hundred Seventy-Eight Dollars and No Cents. \$9,678.00

It is recognized that the low base bid submitted by the contractor was in the amount of \$9,795.00 and that an allowance of \$117.00 was offered by the contractor and accepted by the Owner for the deletion of certain toilet facilities; and an additional 3' x 7' sliding window was to be provided in the office at no additional cost to the Owner.

ARTICLE 3 COMPLETION OF THE CONTRACT: Work on this contract shall be commenced immediately after the Contractor has been notified in writing by the Owner and the work shall be coordinated with the general construction on the installation of feed-mill equipment so as to avoid delay in the work of other contractors.

ARTICLE 4 METHOD OF PAYMENT: There being no default on the part of the Contractor existing, the Owner shall make payments to the Contractor on certificate of the Architect approximately every thirty (30) days, it being understood that payments shall be made upon ninety per cent (90%) of the value of labor and material in the work and materials suitably stored at the site, with the provision that no payment ever shall be made which in the judgment of the Architect will leave less than an amount sufficient to complete the work.

ARTICLE 5 COMPLETION AND FINAL PAYMENT: Upon completion of the entire work as certified by the Architects there shall be paid to the Contractor within thirty (30) days the amount necessary to complete payment of the entire amount of the contract sum stipulated in Article 2 together with approved additions and deductions subject to the terms of the Contract and the General Conditions.

Before this final certificate is issued, the Contractor shall submit evidence satisfactory to the Architect showing payment for all labor and material used or furnished for use in the work, whether secured by a lien or not, and whether furnished by the Contractor or Sub-contractors, and that all obligations of the Contractor under the Contract, Plans, Specifications and General Conditions have been fully performed.

ARTICLE 6 The Contractor shall comply with and conform to all labor laws of the State of Texas and the various acts amendatory and supplementary thereto and to all laws, ordinances, and legal requirements applicable thereto.

ARTICLE 7 BOND: The Contractor shall provide to the Owner Surety Bonds from a reputable bonding company in the full amount of the Contract Sum, payable to the State of Texas covering the full and faithful performance of the Contract and the payments of all obligations arising thereunder.

ARTICLE 8 CONTRACT DOCUMENTS:

- a. Plans and Specifications entitled "Feed Processing Plant, Killgore Beef Cattle Center; sheets 1 through 6 inclusive, dated 12-30-62, 12-31-62, 12-20-62, 12-19-62, 12-8-62.
- b. Brown-McKee, Inc. drawing entitled "Feed Processing Plant - Killgore Beef Cattle Center; Sheet P-1 dated 5-20-63, revised 6-1-63 and Sheet E1 dated 5-21-63 revised 6-1-63.

- c. Revised submission from Stout Steel Builders, Inc. dated June 5, 1963 with accompanying submittal data.

IN WITNESS WHEREOF the two parties hereto have executed this agreement the day and year first above written.

OWNER:
BOARD OF DIRECTORS
TEXAS TECHNOLOGICAL COLLEGE

ATTEST:

/s/ Manuel DeBusk
Manuel DeBusk, Chairman

/s/ J. Roy Wells
Secretary

(SEAL)

CONTRACTOR:
STOUT STEEL BUILDERS, INC.

ATTEST:

By: /s/ Jimmy Stout

/s/ May Ardis
Secretary

Title President

(SEAL)

STATE OF TEXAS

COUNTY OF LUBBOCK

THIS AGREEMENT made the 5th day of November, 1963 by and between the Board of Directors of Texas Technological College, Lubbock, Lubbock County, Texas, acting herein by and through Manuel DeBusk, Dallas, Dallas County, Texas, Chairman, hereinafter called the Owner and H. A. Padgett, Jr., Building Contractor, Lubbock, Lubbock County, Texas, hereinafter called the Contractor.

WITNESSETH, that the Owner and the Contractor for the considerations hereinafter named agree as follows:

ARTICLE 1: SCOPE OF THE WORK: The Contractor shall furnish all the material and equipment and shall perform all the work for the construction of certain additions to the Texas Tech Bookstore on the Campus of Texas Technological College, such work to include all phases of the work as covered in the Drawings, Specifications and Addenda listed hereinafter in Article 8, prepared by Maeker, Jordan, Stephens and Associates, Architects and Engineers, hereinafter called the Architects, and such work shall be performed in such manner as to receive the complete approval of said Architects and of the Supervising Architect of Texas Technological College.

ARTICLE 2: CONTRACT SUM: The Owner shall pay to the Contractor for the full performance of the contract subject to additions and deductions provided therein, in current funds the sum of Two Hundred Thirty Eight Thousand Four Hundred Ninety-Nine dollars and no cents. \$238,499.00. The Contract sum consists of \$158,999.00 for materials and \$79,500.00 for labor.

ARTICLE: COMPLETION OF THE CONTRACT: Work on this contract shall be commenced immediately after the Contractor has been notified in writing by the Owner and shall be substantially completed on the 1st day of August, 1964. The Contractor further agrees that the Owner may retain the sum of \$100.00 for each day after the stipulated time, Sundays and Holidays included that the work remains uncompleted, this sum being agreed as the proper measure of liquidated damages the owner will sustain, per diem, by the failure of the Contractor to complete the work as set forth above.

ARTICLE 4: METHOD OF PAYMENT: There being no default on the part of the Contractor existing, the Owner shall make payments to the Contractor on certificate of the Architect approximately every thirty (30) days, it being understood that payments shall be made upon ninety per cent (90%) of the value of labor and material in the work and materials suitably stored at the site, with the provision that no payment ever shall be made which in the judgment of the Architect will leave less than an amount sufficient to complete the work.

ARTICLE 5: COMPLETION AND FINAL PAYMENT: Upon completion of the entire work as certified by the Architects there shall be paid to the Contractor within thirty (30) days the amount necessary to complete payment of the entire amount of the contract sum stipulated in Article 2 together with approved additions and deductions subject to the terms of the Contract and the General Conditions.

Before this final certificate is issued, the Contractor shall submit evidence satisfactory to the Architect showing payment for all labor and material used or furnished for use in the work, whether secured by a lien or not, and whether furnished by the Contractor or Sub-contractors, and that all obligations of the Contractor under the Contract, Plans, Specifications and General Conditions have been fully performed.

ARTICLE 6: The Contractor shall comply with and conform to all labor laws of the State of Texas and the various acts amendatory and supplementary thereto and to all laws, ordinances, and legal requirements applicable thereto.

ARTICLE 7: BOND: The Contractor shall provide to the Owner Surety Bonds from a reputable bonding company in the full amount of the Contract Sum, payable to the State of Texas covering the full and faithful performance of the Contract and the payments of all obligations arising thereunder.

ARTICLE 8: CONTRACT DOCUMENTS:

1. Instructions to Bidders, Special Conditions, General Conditions, General Provisions for Mechanical and Electrical Work and Specifications bound under Cover entitled "Additions and Alterations to the Bookstore, Texas Technological College".

2. Addendum Number one to the Specifications consisting of ten (10) pages dated October 25, 1963, and 7 sheets of drawings, numbers: 1, 2, 3, 3A, 4, 5, 6 to accompany addendum number 1, and the proposal, Two (2) pages, identified as C2-1 and C2-2.
3. Addendum Number 2 to the Specifications consisting of 2 pages dated October 29, 1963.
4. Drawings sheets 1 thru 14 of 14 inclusive entitled "Additions and Alterations to Texas Tech College Bookstore, Texas Technological College, Lubbock, Texas" and further identified as number "635" dated October 14, 1963.

In Witness Whereof, the parties hereto have executed the agreement the day and year first above written.

Attest:

(College Seal)

/s/ J. Roy Wells
Secretary

Owner
Board of Directors
Texas Technological College

By: /s/ Manuel DeBusk
Manuel DeBusk, Chairman

Contractor
H. A. PADGETT, JR.
By: /s/ H. A. Padgett, Jr.

Owner
(Title)

TEXAS TECHNOLOGICAL COLLEGE
Cash Gifts to the College through
Texas Technological College Foundation

<u>Donor and Number</u>	<u>Purpose of Gift</u>	<u>Account</u>	<u>Amount</u>
Houston Endowment Inc. Houston 52, Texas 2715	Scholarship	991-2940	\$ 500.00
Mrs. Troy Snodgrass Lubbock, Texas 2716	Student Loan Fund	591-0560	5.00
Mrs. Hobby Thomas, Jr. Hale Center, Texas 2717	Speech Scholarship Fund	391-8400	20.00
Mr. Travis Pennington Lubbock, Texas 2718	Speech Clinic	391-1230	20.00
Western Electric Fund Lee's Summit, Missouri 2719	Scholarship-- Engineering	391-8820	400.00
Bryant Radio and Television, Inc. Lubbock, Texas 2720	Educational Television Grant	391-2500	837.00
Professor John R. Hunter Lubbock, Texas 2721	Scholarship--Range Management	991-0170	100.00
Mr. Hubert L. Burgess, Jr. Dallas, Texas 2722	Foundation Special Fund	991-0060	100.00
Conrad N. Hilton Foundation Beverly Hills, California 2723	Scholarships	391-7040	400.00
Fannie and John Hertz Engineering Scholarship Foundation Los Angeles 24, California 2724	Scholarship-- Engineering	991-2940	487.50
The Maytag Company Foundation, Inc. Newton, Iowa 2726	Grant	991-2940	50.00
Professor Raymond P. Elliott Lubbock, Texas 2728	Scholarship Fund	691-0180	91.00
Mrs. Fred J. Henry Muleshoe, Texas 2728	Speech Scholarship Fund	391-8400	10.00
Mr. Winston Lester Post, Texas 2730	Speech Clinic	391-1230	10.00
Mr. Billy B. Davis Pampa, Texas 2731	Scholarship-- Agriculture	391-6540	250.00
J. M. Huber Corporation New York 17, New York 2732	Unrestricted Grant	391-2650	20.00
Mrs. B. Sherrod Buchanan Dam, Texas 2733	Scholarship--Applied Arts	991-2940	100.00
Art Club of Littlefield Littlefield, Texas 2735	Scholarship--Applied Arts	991-2940	50.00
Mrs. James Moss Lubbock, Texas 2736	Speech Scholarship Fund	391-8400	5.00

<u>Donor and Number</u>	<u>Purpose of Gift</u>	<u>Account</u>	<u>Amount</u>
Mr. Roy Riddel Lubbock, Texas 2737	Speech Clinic Building Fund	780-0000	\$ 500.00
Mrs. Donald S. Higgins Lubbock, Texas 2738	Speech Clinic	391-1230	10.00
Miss Sybil N. Crump Plainview, Texas 2740	Speech Clinic	391-1230	2.50
Mrs. Edward J. Huxen Lubbock, Texas 2741	Speech Clinic Building Fund	391-1430	10.00
Mr. L. Edwin Smith Lubbock, Texas 2742	Pete Cawthon Memorial Award	391-6360	25.00
Mrs. Ray C. Mowery Lubbock, Texas 2743	Scholarship Fund	611-0200	5.00
Bryant Radio and Television, Inc. Lubbock, Texas 2744	Educational Television Grant	391-2500	833.00
Grayson Enterprises, Inc. Lubbock, Texas 2745	Educational Television Grant	391-2500	2,000.00
Lubbock City Panhellenic Lubbock, Texas 2746	Scholarships (three at \$150 each)	391-7420	450.00
Pancake Restaurants, Inc. Lubbock, Texas 2747	Scholarship--Food and Nutrition	391-6960	125.00
Kuykendall Foundation Lubbock, Texas 2748	Scholarships (five at \$200 each)	391-7200	1,000.00
California Chemical Company Ocoee, Florida 2749	Grant for "Herbicide Research on Vegetable Crops"	391-3250	200.00
Humble Oil and Refining Company Education Foundation Houston 2, Texas 2750	Unrestricted Grant-- Engineering	391-1430	2,500.00
Professor Raymond Elliott Lubbock, Texas 2753	Scholarship Fund	691-0180	40.00
The Paul and Alta Cates Religious Foundation Lubbock, Texas 2754	Foundation Special Fund	991-0060	100.00
Florence Lee and C. L. Killgore Foundation Amarillo, Texas 2755	Installment on Killgore Beef Cattle Center Building	791-0301	100,000.00
Mrs. Ray C. Mowery Lubbock, Texas 2756	Scholarship Fund	691-0200	5.00
Mrs. Truman Green Jefferson City, Missouri 2757	Scholarship Fund	391-6040	5.00
Plains Ginners Association Lubbock, Texas 2759	Scholarship	391-7880	150.00
Mr. Bill Sharpley Lubbock, Texas 2760	Pete Cawthon Memorial Award	391-6360	25.00

<u>Donor and Number</u>	<u>Purpose of Gift</u>	<u>Account</u>	<u>Amount</u>
Bryant Radio and Television, Inc. Lubbock, Texas 2761	Educational Television Grant	391-2500	\$ 833.00
Parent-Teacher Association Post, Texas 2762	Scholarship	991-2940	125.00
Ford Motor Company Fund Dearborn, Michigan 2764	Scholarship Fund	391-6040	50.00
Dallas-Fort Worth Dairy Technological Society Dallas, Texas 2765	Scholarship	391-6520	100.00

TEXAS TECHNOLOGICAL COLLEGE
School of Agriculture
Lubbock, Texas

Office of the Dean

November 14, 1963

Dr. R. C. Goodwin
President
Campus

Dear Dr. Goodwin:

An unusual opportunity for strengthening the administration of agricultural research and education programs at Texas Tech has been presented to me by the Cooperative State Experiment Station Division of USDA. This is a request to serve as Consultant for "Intensive Reviews of Agricultural Research" in several states and in Washington, D. C.

The period of requested services would be February 10 to August 31, 1964. The states visited (approximately 10) would be selected by me. The time spent in Washington, D. C. would be concerned with review and evaluation of research reports on studies conducted in the Nations Agricultural Experiment Stations, primarily in the Range, Forage and Livestock Field.

During the period of this temporary assignment, if approved, I would develop a Texas Tech Research Project to study:

- 1) The relationship of research and resident instruction in the states visited.
- 2) The administration of agricultural research and education programs.
- 3) Opportunities for new research or improvement of procedures as applicable to Texas Tech's School of Agriculture.

The U. S. Department of Agriculture would pay my salary up to the equivalent annual rate of \$15,655, which is their maximum for such a temporary assignment. This would mean a salary loss to me of approximately \$600 which I would hope to obtain from Tech in support of the research proposal mentioned above. All travel expenses would be borne by USDA. Many indirect benefits to Texas Tech could result from this assignment with the contacts made in Washington and the states visited.

Since this proposal offered such an excellent opportunity I have checked into the required adjustments here on our staff during the Spring Semester and Summer period:

Page 2, Dr. R. C. Goodwin, November 14, 1963

1. Dr. Bennett would take charge as Associate Dean.
2. Dr. Elle would move back into the office as Assistant Dean.
3. Mr. Urbanovsky believes he can hire temporary help to replace Dr. Elle during the Spring Semester.

I have discussed this proposal with Dr. Pearce and will welcome the opportunity to meet with you at your convenience. Because of the late date an early decision will be required.

Sincerely yours,

/s/ Gerald W. Thomas

Gerald W. Thomas
Dean of Agriculture

GWT:jab

cc: Dr. W. M. Pearce

C O P Y

TEXAS TECHNOLOGICAL COLLEGE
School of Home Economics
Texas Tech Tips and Topics
For the Period September 1, 1963, through August 31, 1964
(Former Account No. 3240)

<u>Estimated Income:</u>	<u>1963-64</u>
From Subscriptions -----	\$ 5,000.00
From Sale of Back Issues -----	<u>3,000.00</u>
Total Estimated Income -----	\$ <u>8,000.00</u>

<u>Estimated Expenses:</u>	<u>1963-64</u>
Associate Professor and Editor	
Billie Frances Williamson -----	\$ -0-
Secretary I (12 Months, 115)	
Mrs. Laura F. Thornton Osment -----	240.00(a)
-----	1,200.00(b)
Student Assistants and/or Part-time Help -----	700.00
OASI -----	77.58
Maintenance, Equipment and Travel -----	<u>3,800.00</u>
Total Estimated Expenses -----	\$ <u>6,017.58</u>

- (a) One-third time for 3 months, September 1, 1963, through November 30, 1963.
(b) One-half time for 9 months, December 1, 1963, through August 31, 1964.
(c) This budget supersedes the one approved by the Board on November 1, 1963, Attachment No. 7.

TEXAS TECHNOLOGICAL COLLEGE
Office of the Board of Directors
Lubbock, Texas

December 7, 1963

IN MEMORY OF
SETH THOMAS CUMMINGS

WHEREAS, Seth Thomas Cummings served Texas Technological College for over thirty-six years as Purchasing Agent;

WHEREAS, in his tenure Seth Cummings exemplified, by his consistent attitude of firmness and fair play, the qualities of leadership so badly needed during several critical periods in the growth of the College;

AND WHEREAS, Seth Cummings, throughout his service to Texas Technological College, endeared himself to the faculty and staff, the staff of various state agencies, and the public in a manner that earned respect and esteem for himself and the College;

BE IT THEREFORE RESOLVED, that the Board of Directors of Texas Technological College express its admiration for Seth Cummings, its gratitude for his fine service to the College, and its sorrow at his untimely passing.

BE IT THEREFORE RESOLVED, that a copy of this Resolution be made a part of the minutes of this Board meeting and that copies be presented to the family of Seth Cummings in order that this tribute may be preserved by those to whom it will have special meaning in the years to come.

IN WITNESS WHEREOF, we have hereunto set our hand this 7th day of December, 1963, A.D.

ATTEST:

(SEAL)

/s/ J. Roy Wells
J. Roy Wells, Secretary

BOARD OF DIRECTORS
TEXAS TECHNOLOGICAL COLLEGE

By /s/ Manuel DeBusk
Manuel DeBusk, Chairman

TEXAS TECHNOLOGICAL COLLEGE
OFFICE OF THE BOARD OF DIRECTORS
LUBBOCK, TEXAS

December 7, 1963

WHEREAS, Texas Technological College is engaged in contract research for the United States of America; and

WHEREAS, None of the members of the Board of Directors of Texas Technological College are required to have security clearance in order for Texas Technological College to be issued a facility clearance, on condition that the entire Board of Directors agree in formal session at which a quorum is present that they all be denied access to any and all classified material and/or information which may be entrusted to the College.

THEREFORE, BE IT RESOLVED, That no member of the Board of Directors of Texas Technological College will require nor shall he have access to any classified material and/or information which may be entrusted to any department of the College; and the administrative organization of the College is such that all members of the Board can be effectively denied such access; and no member thereof occupies a position whereby he can affect adversely the performance of any contract between the College and the Department of Defense or any other government agency or any prime contractor.

This resolution cannot be changed or amended without prior written notification to the cognizant security officer.

WITNESS MY HAND This the 7th day of December, 1963, A.D.

ATTEST:

BOARD OF DIRECTORS
TEXAS TECHNOLOGICAL COLLEGE

J. Roy Wells, Secretary

By Manuel DeBusk, Chairman

TEXAS TECHNOLOGICAL COLLEGE
OFFICE OF THE BOARD OF DIRECTORS
LUBBOCK, TEXAS

December 7, 1963

WHEREAS, Texas Technological College is engaged in contract research for the United States of America; and

WHEREAS, All members of the Board of Directors of Texas Technological College have agreed to exclude themselves, both individually and collectively, from access to any and all classified material and/or information which may be entrusted to the College; and such action by the Board has been made a matter of official record in the minutes of that body.

THEREFORE, BE IT RESOLVED, That the President, along with other officers of Texas Technological College, is hereby granted full and exclusive authority to exercise all required administrative and/or operational control over the performance of any and all classified contracts and/or subcontracts, including precontract negotiations in which the College may be engaged; and this authority is to include control over all personnel of the College who are or who may become involved in the performance of any contract or subcontract as indicated above.

This resolution cannot be changed or amended without prior written notification to the cognizant security officer.

WITNESS MY HAND This the 7th day of December, 1963, A.D.

ATTEST:

BOARD OF DIRECTORS
TEXAS TECHNOLOGICAL COLLEGE

J. Roy Wells, Secretary

By Manuel DeBusk, Chairman

TEXAS TECHNOLOGICAL COLLEGE
OFFICE OF THE BOARD OF DIRECTORS
LUBBOCK, TEXAS
December 7, 1963

WHEREAS, Texas Technological College is engaged in contract research for the United States of America; and

WHEREAS, The President, the Assistant to the President, the Vice President for Business Affairs, the Vice President for Academic Affairs, the Business Manager, and the Comptroller are the only officers of administration of Texas Technological College who will require Department of Defense security clearance in order for the College to be granted a facility security clearance by the Department of Defense.

THEREFORE, BE IT RESOLVED, That all officers of administration of Texas Technological College other than those above named will be excluded from access to any and all classified material and/or information which may be entrusted to the College in connection with the performance of any contract with the Department of Defense or any other government agency or any prime contractor. All such officers of administration other than those above named can be effectively denied access to such classified information, and none of them occupies a position which would enable him to affect adversely the performance of any such contract by the College.

This resolution cannot be changed or amended without prior written notification to the cognizant security officer.

WITNESS MY HAND This the 7th day of December, 1963, A.D.

ATTEST:

BOARD OF DIRECTORS
TEXAS TECHNOLOGICAL COLLEGE

J. Roy Wells, Secretary

By Manuel DeBusk, Chairman

THIS AGREEMENT, made and entered into by and between Sharpe's Sandwiches, owned by Mr. Claude Sharpe and Mr. Patrick Sharpe, hereinafter referred to as the "Vendor," and Texas Technological College, located at Lubbock, Texas hereinafter called "the College."

WHEREAS, the College is desirous of making available and the Vendor is desirous of supplying requirements of sandwiches for the purpose of sale on the premises of the College located at Lubbock, Texas;

NOW, THEREFORE, in consideration of the premises and promises herein contained, the parties agree that:

1. The Vendor will install on the premises of the College, at locations specified by the College, a minimum of one (1) manually-operated sandwich-vending machine in each residence hall on the campus. All machines installed must be adequate in size and must be new or a relatively recent model so as to compare favorably in appearance and performance with the best machines available.
2. By mutual consent, additional machines over and above the minimum specified may be installed.
3. Subject to the conditions outlined in Paragraph 10 hereof, title to the vending machines shall remain the property of the Vendor. The Vendor shall install the machines in conformity with all Federal, State and local building and other applicable laws.
4. The Vendor shall have the right to enter upon the premises of the College at all reasonable times for the purpose of servicing and inspecting said machines and for removal of such machines upon the termination of this contract. The Vendor shall service the machines as many times per day as necessary to keep the vending machines properly supplied with sandwiches and in good working order. It is understood that the machines in the women's residence halls will be serviced from 11 a.m. to 3 p.m. or at other times acceptable to the College. The Vendor shall be required to keep the vending machines and the areas adjacent thereto in neat and sanitary condition at all times. The Vendor shall protect college property during the servicing of machines.
5. All sandwiches supplied by the Vendor shall conform in all respects to all State and Federal laws relating to the adulteration of food and drink and, in all respects, shall be suitable for human consumption; and the Vendor will indemnify the College for all or any damage suffered by it for breach of said warranty.
6. The Vendor will indemnify the College against any damages or claims arising from the negligence of the Vendor, its agents and employees. In addition, the Vendor will be required to carry property damage and public liability insurance in appropriate amounts as agreed with the College.
7. The College will promptly notify the Vendor in writing of any claims made against it arising out of a breach of said warranty, and such claims shall be handled by the Vendor. In the event of a suit on a claim, the College shall promptly forward to the Vendor every summons or other process. The Vendor shall have a right to defend, adjust or settle any such claims. No expense shall be incurred and no settlement shall be attempted without the Vendor's written consent.
8. The College reserves the right to install other vending machines such as milk, ice cream and soft drink, anywhere on the campus it so desires, including educational buildings.

9. All sandwiches shall be sold for thirty-five cents (35¢) each. The College reserves the right to install vending machines at any location where the Vendor will not agree to place a vending machine. The College will receive 15 percent (15%) of gross sales, and the Vendor guarantees \$2,756.25 annually for the period of this contract.
10. Settlement shall be made to the College on a monthly basis. The Vendor agrees to submit monthly sworn statements showing proper accounting details in accordance with this contract within ten (10) days after the end of each month. Simultaneously with the submission of a sworn statement, the Vendor shall make payment to the College. The Vendor shall render such reports in a manner acceptable to the College and shall further permit the College to make any reasonable auditing check which it desires of the operation. The amount of the minimum annual guarantee shall accrue and be payable one-twelfth (1/12) each month, with excess payments in any month over and above the minimum guarantee to be credited against the accumulated minimum guarantee. The College shall retain a lien on the machines pending payment of the guarantee or any balance due under this contract.
11. This contract shall become effective November 17, 1963, and shall expire on August 31, 1965. This contract may be extended from year to year thereafter, upon the agreement of both parties.
12. The College reserves the right to cancel this contract on ten (10) days written notice if the Vendor fails to comply with any of the foregoing stipulations.
13. This contract is not transferable or assignable except upon written approval of the College.

IN WITNESS WHEREOF, the parties hereto have executed this contract at Lubbock, Texas, in duplicate, each of which shall be considered an original, by their duly authorized officers this the 29th day of November, 1963.

ATTEST:

FOR THE VENDOR:

Sharpe's Sandwiches

By /s/ Patrick Sharpe
Patrick Sharpe

ATTEST:

(COLLEGE SEAL)

/s/ J. Roy Wells

BOARD OF DIRECTORS
TEXAS TECHNOLOGICAL COLLEGE

By /s/ Manuel DeBusk
Manuel DeBusk, Chairman

DEPARTMENT OF
HEALTH, EDUCATION, AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

Bureau of Educational
Assistance Programs

November 25, 1963

AIR MAIL

Dr. R. C. Goodwin
President, Texas
Technological College
Lubbock, Texas

Dear Dr. Goodwin:

I am pleased to inform you of our intent to enter into a contract with Texas Technological College under the provisions of Title VI, Part B, Section 611 of the National Defense Education Act for the conduct of a Modern Foreign Language Institute during the summer of 1964, under the direction of Professor Alfred B. Strehli, in accordance with your attached proposal. You are authorized to begin the preliminary preparation of the institute effective December 4, 1963, and to spend up to but not exceeding \$3,000 for the cost of travel and per diem for the Director to attend conferences called for by this Office, procurement of office supplies, publicity, salaries and related benefits for the Director, and secretarial assistance.

Dr. D. Lee Hamilton, Director, Language Development Branch, through Mr. F. H. Hundemer, Jr., Program Officer, and Dr. James M. Spillane, Chief, Language Institute Section will work with you and your staff to complete the negotiations of a mutually acceptable Plan of Operation. Upon completion of the negotiations a formal cost reimbursement contract will then be sent to your institution for signature. The contract period will be from December 4, 1963, through October 31, 1964.

After the date of this letter contract and until a definitive contract is negotiated, the parties shall be governed by the terms and conditions as set forth in the attached instrument. This instrument includes several of the clauses which appear in the standard definitive contract used by the Office of Education in contracting for Language Institutes.

In the event that this letter contract is not superseded by a definitive contract, the contractor shall be compensated in accordance with Article 9 of the attached instrument, but not to exceed the amount reflected in paragraph one above.

This letter contract shall expire on February 15, 1964, unless superseded by a definitive contract prior to such date.

We appreciate your cooperation and willingness to make the resources of Texas Technological College available for furthering the Language Development Program. If you agree to proceed with the institute on December 4, 1963, within the limitation of the amount specified and the terms of this letter, it is requested that you sign the enclosed copy on the line designated and return it no later than December 2, 1963.

Sincerely yours,

/s/ Kenneth Mildenberger

Kenneth W. Mildenberger
Contracting Officer
Director, Division of College
and University Assistance

Enclosures

cc: Professor Alfred B. Strehli

By: /s/ R. C. Goodwin

Title: President

Date: November 29, 1963

C O P Y

TEXAS TECHNOLOGICAL COLLEGE
 BID TABULATION AUDITORIUM SEATING FOR SPEECH BUILDING, OPEN DECEMBER 4, 1963, AT 2:00 P.M.
 ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK, LUBBOCK, TEXAS

BIDDER	BASE BID A		BASE BID B		BASE BID C			TIME	BID BOND
	MANUFACTURER AND MODEL NO.	AMOUNT	MANUFACTURER AND MODEL NO.	AMOUNT	MANUFACTURER AND MODEL NO.	NO. OF FIXED	NO. OF FOLDING	AMOUNT	
Abel Stationers	Peabody #62-80 chair w/#32 Standard	\$11,798.00	Hampton #304	\$ 648.00	Peabody #62-80 and Hampton #304	421	27	\$12,446.00	2 wks. X
American Desk	No Bid		No Bid		American Desk #2300 & Hampton #304 Riser Mount	430	27	\$12,521.20	30 days X
					American Desk #2300 & Hampton #304 Floor Mount	430	27	\$12,119.00	30 days X
American Seating	Am. Seating #16002 Fixed & #70 Folding	\$12,771.33	Am. Seating #16002 Fixed & #70 Folding	\$12,590.30	Am. Seating #21M Fixed & #70 Folding	421	27	\$13,996.44	14 days X
Avants Associates	No Bid		No Bid		No Bid				
Foremost Equip.Co.	Ideal #810-N331AF704 and #104	\$11,689.00	Ideal #810-N331AF704 and #104	\$10,979.00	No Bid				
Herman Miller	No Bid		No Bid		Herman Miller Eames & DSS-7	336	27	\$18,432.23	90 days ck. \$921.60
Joe Toombs Co.	No Bid		No Bid		Irwin #5552 and Clarin #3417-NN-AC	421	27	\$10,621.85	75 days X

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

Office of the Vice President
for Business Affairs

December 27, 1963

M E M O R A N D U M

TO: Mr. J. Roy Wells

SUBJECT: Speech Auditorium - Stage Rigging

At the meeting of the Campus Planning Committee on December 19, 1963, it was agreed to recommend a contract award for the Stage Rigging in the Speech Auditorium to the Texas Scenic Company of San Antonio in the amount of approximately \$25,568.00, the final amount to be determined by changes in freight and installation labor. It was recognized that it will be necessary to secure the two lighting towers which were deleted as it would be more economical to make them at an estimated cost of \$800.00

After consultation by Mr. Barrick with Professor Schulz, the CPC voted to add back the black cyclorama on the side stages at \$565.00, which would make the total cost approximately \$26,133.00 and to make the recommendation to the Board of Directors by phone.

The members of the Board of Directors were polled on December 20, and 21, 1963, and all voted "Aye."

/s/ M. L. Pennington

M. L. Pennington
Vice President for
Business Affairs

MLP:g

Copies to Mr. Wilmer Smith

Mr. Harold Hinn

Mr. R. Wright Armstrong

Mr. Manuel DeBusk

Mr. Herbert Allen

Mr. Al Allison

Mr. Roy Furr

Mr. Charles D. Mathews

Mr. J. Edd McLaughlin

Dr. R. C. Goodwin

Dr. P. Merville Larson

Prof. Ronald Schulz

Mr. E. J. Urbanovsky

Mr. Nolan E. Barrick

Mr. John G. Taylor

Mr. R. B. Price

C O P Y

TEXAS TECHNOLOGICAL COLLEGE
CONSOLIDATION OF FOOD SERVICE UNITS AND CENTRAL FOOD FACILITIES
H.H.F.A. PROJECT CH-TEX-180(S); BID TABULATION FOR GENERAL CONSTRUCTION
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK; BIDS OPENED DECEMBER 11, 1963 at 3:00 P.M.

GENERAL CONSTRUCTION

BIDDER	ACK. 3 ADD.	BASE BID	ALTERNATE #1	ALTERNATE #2	ALTERNATE #3	FEE FOR SUBS.	BID SECURITY
J. R. Francis	X	\$ 817,745	(-) \$ 7,403	(-) \$ 66,440	(-) \$ 122,201	0	X
A. P. Kasch & Sons	X	856,837	(-) 8,416	(-) 65,391	(-) 118,940	5%	X
H. A. Lott	X	787,000	(-) 7,200	(-) 57,500	(-) 108,000	3%	X
H. A. Padgett	X	788,963	(-) 6,286	(-) 57,500	(-) 100,000	3%	X
Rose Construction Company	X	822,950	(-) 5,000	(-) 51,000	(-) 90,000	2%	X
V & N Construction Company	X	826,960	(-) 7,800	(-) 57,800	(-) 111,000	1.75%	X

ALTERNATE #1: Omits courtyard paving.

ALTERNATE #2: Omits enclosed walkway.

ALTERNATE #3: Omits enclosed walkway and four stair towers.

I, the undersigned authority, the duly appointed and acting recording officer, do hereby certify that the bids listed above for the General Construction for the Consolidation of Food Service Units and Central Food Facilities, designated as H.H.F.A. Project CH-Tex-180(S), Texas Technological College, Lubbock, Texas, is true and correct.

Witness my hand the 20th day of December, 1963.

(College Seal)

J. Roy Wells, Secretary
Board of Directors

TEXAS TECHNOLOGICAL COLLEGE
CONSOLIDATION OF FOOD SERVICE UNITS & CENTRAL FOOD FACILITIES
H.H.F.A. PROJECT CH-TEX-180(S); BID TABULATION FOR MECHANICAL AND ELECTRICAL
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK

MECHANICAL CONSTRUCTION

BIDDER	ACK. 4 ADD.	BASE BID	ALTERNATE #1	ALTERNATE #2	ALTERNATE #3	BID SECURITY
ANTHONY COMPANY	X	\$ 294,400	Does	(-) \$ 100	(-) \$ 1,600	X
A. P. KASCH & SONS	X	327,336	not	(-) 90	(-) 617	X
ROUNDTREE COMPANY	X	289,700	apply	(-) 175	(-) 1,350	X
R. M. WELLS	X	284,578		(-) 258	(-) 1,371	X

ELECTRICAL CONSTRUCTION

BIDDER	ACK. 4 ADD.	BASE BID	ALTERNATE #1	ALTERNATE #2	ALTERNATE #3	BID SECURITY
AMCO ELECTRIC	X	\$ 106,649	Does	(-) \$ 1,971	(-) \$ 3,745	X
BOSS-LINAM ELECTRIC, INC.	X	99,656	not	(-) 1,917	(-) 3,277	X
CLARK ELECTRIC	X	98,546	apply	(-) 1,373	(-) 3,117	X
MODERN ELECTRIC	-0-	-0-	-0-	-0-	-0-	-0-
CHARLES NELSON	X	106,386	-0-	(-) 1,650	(-) 3,450	X
JACK NELSON	X	150,560	-0-	(-) 2,632	(-) 3,920	X
PETERSON ELECTRIC CORP.	X	105,929	-0-	(-) 1,192	(-) 2,260	X
JOHN C. PICKETT	X	113,147	-0-	(-) 1,460	(-) 2,970	X
TARVER ELECTRIC	X	103,900	-0-	(-) 2,500	(-) 4,000	X

ALT. #1 - Omits courtyard paving. ALT. #2 - Omits enclosed walkway. ALT. #3 - Omits enclosed walkway and stairs.

TEXAS TECHNOLOGICAL COLLEGE, LUBBOCK, TEXAS
CONSOLIDATION OF FOOD SERVICE UNITS AND CENTRAL FOOD FACILITIES
DESIGNATED AS H.H.F.A. PROJECT CH-TEX-180(S); BID TABULATIONS FOR MECHANICAL
CONSTRUCTION AND ELECTRICAL CONSTRUCTION; BIDS OPENED ON DECEMBER 11, 1963, AT 10:00 A.M.
ASSOCIATED ARCHITECTS AND ENGINEERS OF LUBBOCK, LUBBOCK, TEXAS

I, the undersigned authority, the duly appointed and acting recording officer, do hereby
certify that the attached and foregoing tabulation of bids for the Mechanical and Electrical
Construction for the Consolidation of Food Service Units and Central Food Facilities, H.H.F.A.
Project CH-Tex-180(S), Texas Technological College, Lubbock, Texas, is true and correct.

Witness my hand the 20th day of December, 1963.

(College Seal)

J. Roy Wells, Secretary
Board of Directors

TEXAS TECHNOLOGICAL COLLEGE
CONSOLIDATION OF FOOD SERVICE UNITS & CENTRAL FOOD FACILITIES
H.H.F.A. PROJECT CH-TEX-180(S); BID TABULATION, KITCHEN EQUIPMENT
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK; BIDS OPENED DECEMBER 18, 1963 at 2:00 P.M.

BIDDER	ACK. 4 ADD.	SUBTOTAL FIXED	SUBTOTAL PORTABLE	GRAND TOTAL - BASE BID	BID SECURITY
American Products Co.	-0-	-0-	-0-	-0-	-0-
Bivens & Company ¹	X	\$ 126,244.00	\$ 45,201.00	\$ 171,445.00	X
Commercial Kitchens, Inc. ²	X	121,847.00	40,873.00	162,720.00	X
Dallas Fountain & Fixture Co. ³	X	128,421.06	42,014.54	170,435.60	X
Fort Worth Hotel & Supply	X	138,804.20	46,885.63	185,689.83	X
National Restaurant Supply	X	127,327.18	42,871.36	170,198.54	X

¹See Bivens' letter on deducts for total award (\$7,538.00 total).

²See letter re connection credit, etc., in amount of \$1,450.00.

³Deduct \$3,000.00 if awarded all kitchen equipment and food handling equipment.

I, the undersigned authority, the duly appointed and acting recording officer, do hereby certify that the tabulation of bids given above for the Kitchen Equipment for the Consolidation of Food Service Units and Central Food Facilities, designated as H.H.F.A. Project No.: CH-Tex-180(S), Texas Technological College, Lubbock, Texas, is true and correct.

Witness my hand the 20th day of December, 1963.

(College Seal)

J. Roy Wells, Secretary
Board of Directors

Board Minutes
December 7, 1963
Attachment No. 24

TEXAS TECHNOLOGICAL COLLEGE
CONSOLIDATION OF FOOD SERVICE UNITS & CENTRAL FOOD FACILITIES
H.H.F.A. PROJECT CH-TEX-180(S); BID TABULATION FOR BAKERY EQUIPMENT AND MATERIAL HANDLING EQUIPMENT
ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK; BIDS OPENED DECEMBER 18, 1963 at 2:00 P.M.

BAKERY EQUIPMENT

BIDDER	ACK. 4 ADD.	SUBTOTAL FIXED	SUBTOTAL PORTABLE	GRAND TOTAL - BASE BID	BID SECURITY
American Products Company	X	\$ 127,569.30	\$ 38,665.75	\$ 166,235.05	X
Bivens & Company	X	134,915.00	34,552.00	169,467.00	X
Commercial Kitchens, Inc.	-0-	-0-	-0-	-0-	-0-
Dallas Fountain & Fixture Co.	-0-	-0-	-0-	-0-	-0-
Fort Worth Hotel & Supply	-0-	-0-	-0-	-0-	-0-
National Restaurant Supply	-0-	-0-	-0-	-0-	-0-

MATERIAL HANDLING EQUIPMENT

BIDDER	ACK. 4 ADD.	SUBTOTAL FIXED	SUBTOTAL PORTABLE	GRAND TOTAL - BASE BID	BID SECURITY
American Products Company	-0-	-0-	-0-	-0-	-0-
Bivens & Company	X	-0-	-0-	\$ 23,516.00	X
Commercial Kitchens, Inc.	-0-	-0-	-0-	-0-	-0-
Dallas Fountain & Fixture Co.	X	\$ 975.60	-0-	24,996.60	X
Fort Worth Hotel & Supply	-0-	-0-	-0-	-0-	-0-
National Restaurant Supply	-0-	-0-	-0-	-0-	-0-

TEXAS TECHNOLOGICAL COLLEGE, LUBBOCK, TEXAS
BID TABULATION FOR BAKERY EQUIPMENT AND MATERIAL HANDLING EQUIPMENT FOR THE
CONSOLIDATION OF FOOD SERVICE UNITS AND CENTRAL FOOD FACILITIES DESIGNATED AS
H.H.F.A. PROJECT CH-TEX-180(S); BIDS OPENED DECEMBER 18, 1963 at 2:00 P.M.
ASSOCIATED ARCHITECTS AND ENGINEERS OF LUBBOCK, TEXAS

I, the undersigned authority, the duly appointed and acting recording officer,
do hereby certify that the attached and foregoing tabulation of bids for the Bakery
Equipment and Material Handling Equipment, for the Consolidation of Food Service Units and
Central Food Facilities, designated as H.H.F.A. Project CH-Tex-180(S), Texas Technological
College, Lubbock, Texas, is true and correct.

Witness my hand the 20th day of December, 1963.

(College Seal)

J. Roy Wells, Secretary
Board of Directors

ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK
3134 Thirty Fourth Lubbock, Texas

Stiles, Roberts & Messersmith	McMurtry & Craig	Schmidt & Stuart
SWift 5-6431	SWift 5-5662	POrter 5-8881

FOOD EQUIPMENT BID ANALYSIS

ORIGINAL PROPOSALS - LOW BIDDERS:

	FIXED	PORTABLE	TOTAL
1. Kitchen Equipment			
Commercial Kitchens, Inc.	\$121,847.00	\$40,873.00	\$162,720.00
2. Bakery Equipment			
American Products Co.	127,569.30	38,665.75	166,235.05
3. Material Handling Equipment			
Bivens & Company	<u>6,568.00</u>	<u>16,948.00</u>	<u>23,516.00</u>
Total	<u>\$255,984.30</u>	<u>\$96,486.75</u>	<u>\$352,471.05</u>

PROPOSALS WITH ITEMS 7, 8, 32, 34 & 45 changed to portable:

Item #7 =	\$ 7,040.00 - Roll Divider & Rounder
Item #8 =	3,903.30 - Twin Roll Moulder
Item #32 =	1,010.00 - Milk Pie Filler
Item #34 =	1,633.00 - Cake Depositor
Item #45 =	<u>4,900.00</u> - Pan Greasing Machine
Total	<u>\$18,486.30</u>

All items are in Bakery Equipment Bid:

Therefore: Revised totals are as follows:

2. Bakery Equipment	<u>\$109,083.00</u>	<u>\$ 57,152.05</u>	<u>\$166,235.05</u>
NEW TOTALS	<u>\$237,498.00</u>	<u>\$114,973.05</u>	<u>\$352,471.05</u>

ASSOCIATED ARCHITECTS & ENGINEERS OF LUBBOCK
3134 Thirty Fourth Lubbock, Texas

Stiles, Roberts & Messersmith
Swift 5-6431

McMurtry & Craig
Swift 5-5662

Schmidt & Stuart
Porter 5-8881

FOOD EQUIPMENT BID ANALYSIS

BASE BID ONLY - INCLUDING ALL SUBS & EQUIPMENT

NOTE: Following totals do not include bond for Food Equipment (\$2,291.06)

	<u>H. A. Lott</u>	<u>J. R. Francis</u>
General Construction	\$ 787,000.00	\$ 817,745.00
Mechanical	284,578.00	284,578.00
Electrical	98,546.00	98,546.00
Kitchen Equipment	162,720.00	162,720.00
Bakery Equipment	166,235.05	166,235.05
Material Handling Equipment	23,516.00	23,516.00
3% of Subs	22,067.85	0.00
TOTAL	<u>\$1,544,662.90</u>	<u>\$1,553,340.05</u>

WITH ALTERNATE #1:

G. C. (Court Paving)	\$ 779,800.00	\$ 810,342.00
Others Same as Above		
TOTAL	<u>\$1,537,462.90</u>	<u>\$1,545,937.05</u>

WITH ALTERNATE #2: (ONLY)

G. C.	\$ 729,500.00	\$ 751,305.00
Mechanical	284,320.00	284,320.00
Electrical	97,173.00	97,173.00
Total of Food Equipment	352,471.05	352,471.05
3% on Subs	22,018.92	0.00
TOTAL	<u>\$1,485,482.97</u>	<u>\$1,485,269.05</u>

WITH ALTERNATE #1 & #2:

G. C.	\$ 722,300.00	\$ 743,902.00
All Subs + %	755,982.97	733,964.05
TOTAL	<u>\$1,478,282.97</u>	<u>\$1,477,866.05</u>

TEXAS TECHNOLOGICAL COLLEGE
CONSOLIDATED FOOD SERVICE UNITS FOR WEST, SNEED, BLEDSOE
AND GORDON HALLS, AND CENTRAL FOOD FACILITIES
PROJECT CH-TEX-180(S)

December 19, 1963

	<u>H. A. Lott</u>		<u>J. R. Francis</u>	
Mechanical Bid (R. M. Wells Company) -----	\$ 284,578.00	\$ 284,578.00	\$ 284,578.00	\$ 284,578.00
Less Alternate No. 2 - Covered Walks -----	<u>-0-</u>	<u>258.00*</u>	<u>-0-</u>	<u>258.00*</u>
Total -----	\$ 284,578.00	\$ 284,320.00	\$ 284,578.00	\$ 284,320.00
Electrical Bid (Clark Electric) -----	98,546.00	98,546.00	98,546.00	98,546.00
Less Alternate No. 2 - Covered Walks -----	-0-	1,373.00*	-0-	1,373.00*
Equipment				
Kitchen (Commercial Kitchens) -----	162,720.00	162,720.00	162,720.00	162,720.00
Bakery (American Products) -----	166,235.05	166,235.05	166,235.05	166,235.05
Material Handling (Bivens) -----	<u>23,516.00</u>	<u>23,516.00</u>	<u>23,516.00</u>	<u>23,516.00</u>
Total Subcontracts -----	\$ 735,595.05	\$ 733,964.05	\$ 735,595.05	\$ 733,964.05
General Contractor -----	787,000.00	787,000.00	817,745.00	817,745.00
Less Alternate No. 1 (Paved Courtyard) -----	-0-	7,200.00*	-0-	7,403.00*
Less Alternate No. 2 (Covered Walks) -----	-0-	57,500.00*	-0-	66,440.00*
Plus Handling Fee to Supervise Subcontractors -----	<u>22,067.85</u>	<u>22,018.92</u>	<u>-0-</u>	<u>-0-</u>
Total Construction Cost -----	\$1,544,662.90	\$1,478,282.97	\$1,553,340.05	\$1,477,866.05
Amount in HHFA Application for Construction & Equipment	1,516,900.00	1,516,900.00	1,516,900.00	1,516,900.00
	<u>\$ 27,762.90*</u> (a)	<u>\$ 38,617.03</u>	<u>\$ 36,440.05*</u>	<u>\$ 39,033.95</u> (b)

Board Minutes
December 7, 1963
Attachment No. 28

- (a) Low bidder if alternates are not taken. The \$27,762.90 plus the extra on portable equipment would have come from college funds.
- (b) Low bidder if alternates are taken. HHFA portion of project would be within the total funds available.
- * Deduct

Footnote:

<u>Equipment</u>		
<u>Fixed</u>	<u>Portable</u>	<u>Total</u>
\$ 237,498.00	\$ 114,973.05 (1)	\$ 352,471.05

- (1) Must come from college funds and is \$26,073.05 above estimated costs.

TEXAS TECHNOLOGICAL COLLEGE
Lubbock, Texas

Office of the Vice President
for Business Affairs

December 27, 1963

M E M O R A N D U M

TO: Mr. J. Roy Wells

SUBJECT: Consolidated Food Service Units and Central Food Facilities

At the meeting of the Campus Planning Committee on December 19, 1963, the members voted to recommend the acceptance of the alternates to delete the paved courtyards and the covered walks, which would make J. R. Francis, General Contractor, Inc., of El Paso, the low bidder, in the amount of \$1,477,866.05.

In keeping with the arrangements made at the last meeting of the Board of Directors, the members of the Board were polled by phone on the recommendation of the Campus Planning Committee, and the voting was as follows:

(All members voted for the project, and the "No" votes are for the covered walkways only. The covered walkways determined the low bidder.)

Mr. Smith	12-20-63	"Aye"
Mr. Hinn	12-20-63	"No"
Mr. Armstrong	12-20-63	"Aye"
Mr. DeBusk	12-20-63	"No"
Mr. Allen	12-20-63	"Aye"
Mr. Allison	12-21-63	"Aye"
Mr. Furr	12-21-63	"Aye"
Mr. Mathews	12-21-63	"Aye"
Mr. McLaughlin	12-20-63	"Aye"

The award is subject to HHFA approval.

Mr. DeBusk requested that the individual votes not be made public.

/s/ M. L. Pennington

M. L. Pennington
Vice President for
Business Affairs

MLP:g

Copies to Mr. Wilmer Smith
Mr. Harold Hinn
Mr. R. Wright Armstrong
Mr. Manuel DeBusk
Mr. Herbert Allen
Mr. Al Allison
Mr. Roy Furr
Mr. Charles D. Mathews

Mr. J. Edd McLaughlin
Dr. R. C. Goodwin
Mr. E. J. Urbanovsky
Mr. Nolan E. Barrick
Mr. John G. Taylor
Mr. R. B. Price
Mr. Guy J. Moore

C O P Y