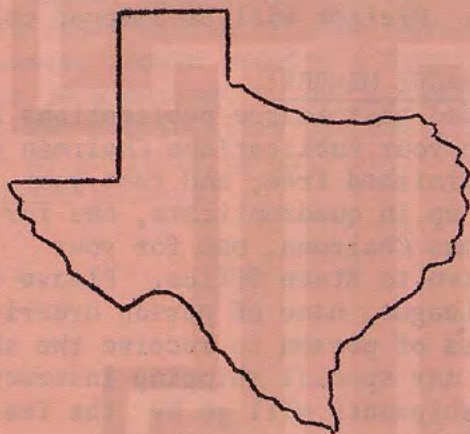


I prepared this

PUBLICATIONS CATALOG



LEAGUE OF WOMEN VOTERS

September 1965

OF TEXAS

September 1965

HOW TO ORDER PUBLICATIONS
FROM

THE LEAGUE OF WOMEN VOTERS OF TEXAS
612 North 18th Street, Waco, Texas, 76707

IF YOU ARE NOT A LEAGUE MEMBER:

Orders must be prepaid unless credit has been established. Enclose your check or money order for the correct amount. Give quantity, description and name and address of person or organization to receive the shipment. Major postage costs will be billed. Freight will be shipped collect.

IF YOU ARE A LEAGUE MEMBER:

It is recommended that League publications be ordered through your Publications Chairman on order blanks furnished free, and that your orders be made up in quadruplicate, one for your Publications Chairman, one for your Treasurer and two to State Office. Please include name of League, name of person ordering, name and address of person to receive the shipment, and give any special shipping instructions. Otherwise all shipments will go by the least expensive means.

ON ALL ORDERS:

No material may be returned for credit unless an error has been made in filling your order. Shortages in shipments must be reported immediately--otherwise no adjustments can be made.

DUPLICATE PRESIDENTS' MAILING:

Copies of all mailings sent to the local League president, unless otherwise specified on her copy, will be sent to the vice-presidents and publications chairmen automatically. Since the price will vary with the amount of material included, consult the local treasurer regarding cost.

STANDING ORDERS:

Sent to local Boards approximately four (4) times a year. Check with your local League Treasurer for costs. Number sent changes only when a local Board notifies State Office of such change. Every local Board member should receive a Standing Order. These are sent in a package to one local Board person, usually the Publications Chairman, to be distributed as soon as possible by mail or in person to the other Board members.

NOTE: For National program and other National materials order from the League of Women Voters of U.S., 1200 - 17th Street, N.W., Washington, D. C. 20036. Catalogs and order forms will be sent to you free, on request from National.

STATE PROGRAM

STATE PROGRAM 1964-66 Printed, 6 pp. 5¢
100 copies \$4.50
Flip chart of general information on the
four state program items and on choosing
and working on state League program.

State Program 1964-66 (as revised at 2¢
1965 Presidents' Council)

State Program 1964-66 (as adopted at 2¢
1964 Convention)

How We Get Current Agenda and Continuing 2¢
Responsibilities 1960

STATE-LOCAL RELATIONS--CURRENT AGENDA

BLUEPRINT FOR PLANNING 1965
Printed, Single copy 35¢
100 copies \$32.50
A layman's survey of city, metropolitan,
state, regional and federal planning;
discussion of some key planning issues
and of what is being done in Texas. In-
dispensable for this year's work on
state-local relations.

History of Urban Planning in Texas, 22¢
by Hugo and Martha Leipziger-Pearce
1965 11 pp.
An unpublished article reproduced by
permission of the authors; excellent
for resource committees.

SHAPING THE CITIES
Reprint from the Wall Street Journal 5¢
February 17, 1965

THE COUNTY THAT IS 1964 Printed, 4 pp.
Single copy 10¢
50 copies \$4.50
100 copies \$7.50

Discussion of the uniform structure and
varied functions of county government in
Texas. Basic for understanding present
county government.

THE COUNTY THAT IS--OR IS NO MORE 1964
Printed, 2 pp. Single copy 5¢
100 copies \$3.50

This leaflet questions the adequacy of
present county government in Texas and
suggests changes in the relationship of
state and local governments.

THE COUNTY THAT COULD BE 1964
Printed, 4 pp. Single copy 10¢
50 copies \$4.50
100 copies \$7.50

General information on the Model County
charter of the National Municipal League,
local government provisions of the Alaska
constitution and county reorganization in
Texas. This leaflet supplements the 1963
publication, NEW FACES.

NEW FACES 1963 Printed, 4 pp. 10¢
Brief explanation of new patterns of
local government in various states and
trends in Texas affecting local govern-
ment. Together, this leaflet and THE
COUNTY THAT COULD BE present a compre-
hensive review of significant develop-
ments in local government.

MAKING SENSE 1963 Printed, 4 pp. 10¢
A survey of local government financing
in Texas, the general property tax, the
assessment program and possibilities for
increasing revenue to local governments.

League Member's View of Alternate Forms
of Local Government 1964 4 pp. 8¢

First-hand information about Miami,
Nashville, Los Angeles, Boston and
three other cities from League dele-
gates to the 1964 National Convention.

State-Local Relations: Leader's Guide
1963 9 pp. 15¢

Although this guide is specifically
suggested for study, discussion and
decision on NEW FACES and MAKING SENSE,
it contains information useful in work
on all phases of state-local relations.

Report of the 70th Conference on Government
of the National Municipal League, San
Francisco. 1964 38 pp. 50¢

The conference dealt with regional
planning in all its ramifications, as
a part of the theme "The Urban Future -
Challenge and Opportunity". Especially
useful in this year's study of state-
local relations.

Report of the 69th Conference on Government
of the National Municipal League, Detroit
1963 37 pp. 50¢

Exploration of ways in which the confer-
ence theme, "Towards Stronger States,"
can be accomplished; topics include
state and local revenue, home rule,
judicial reform, constitutional revi-
sion, and state and regional planning.

Report of the 68th Conference on Government
of the National Municipal League,
Washington, D.C. 1962 16 pp. 25¢

A report of the 3rd and final confer-
ence on the "Web of Government" -
Exploration of State-Local Governmental
relations.

TEXAS CONSTITUTIONAL REVISION
CONTINUING RESPONSIBILITY #1

WHAT YOU SHOULD KNOW ABOUT THE FACTS
OF LIFE IN TEXAS 1965 Printed

Single copy 3¢
100 copies \$2.50

Triple-fold flyer on why revise the
Texas constitution, what the consti-
tution should contain, and how to
accomplish revision.

Constitutional Principles 1964 1 pp 2¢
The ten principles adopted at the
1958 State Convention and 1959
Presidents' Council.

Statement to the Democratic State Platform
Committee, September 1964 5¢
and

Statement to the Republican State Platform
Committee, September 1964 5¢

The two statements are identical, and
each is a clear and eloquent advocacy
of constitutional revision and improved
election procedures including a sound
voter registration system.

TCR Digest 1964 3 pp. Single copy 5¢
50 copies \$2.25
100 copies \$4.00

Supplements TCR Digest 1962; for 1962-64,
reports on the League and revision,
revision in the 1963 legislature,
what other states are doing and amend-
ments added to the Texas constitution.

TCR Digest 1962 10 pp. 15¢
Condensation of all resource material
the LWV of Texas has on the need for
general revision of the Texas constitu-
tion and the ways to work for it.

TCR CURRENT REVIEW 1962 4 pp. 10¢
 Brief resume of the TCR item, past work of the League and future expectations; bibliography. The Review and the two Digests are basic to understanding constitutional revision and the League's work on it.

How to Revise the Texas Constitution 1961 19 pp. 25¢
 Discussion of the methods of revision and the roles of the legislature and the citizen; bibliography.

Tips on TCR Talks 1962 6 pp. 5¢

TCR Opinion Survey Report 1961 36 pp. 35¢
 Survey Tables (data) 30 pp. 20¢
 Quotes From the Survey 2 pp. 2¢
 Summary - Observations and Conclusions 1¢

Tech Professor Leading Fight for Revision of Texas Constitution 1963 Single copy 5¢
 50 copies \$2.00
 100 copies \$1.50
 Reprint of article on views of Dr. J. William Davis about the fight for revision and the surprising recommendations of the Texas Legislative Council.

Summary of Final Report of Citizens' Advisory Committee for Constitutional Revision 1961 2 pp. 2¢

Summary and Report of LWV of U.S. Conference on Constitutional Revision, Chicago 1961 11 pp. 10¢
 Report of two speeches, "State Constitutions and State Functions" and "Action Programs to Achieve Constitutional Revision"; reports from the 19 state Leagues, including Texas, represented at the conference.

Report of the 66th Conference on Government of the National Municipal League, Phoenix, Arizona. 1960 15 pp. 15¢
 Development of theme "The Citizen's Dilemma in the Web of Governments", through discussions of home rule, intergovernmental relations, the modern county, constitutional revision and the citizen as lobbyist, party politician and office holder.

TCR Leaflets. Printed, illustrated. Free
 Set of five eye-catching leaflets which dramatize five arguments for constitutional revision; designed for quick reading and mass distribution.

Comparative Chart of State Court Systems 1959 Printed 10¢
 Compares New Jersey, Alaska and the Model State Constitution with the present Texas system and two proposals for its reform.

Supplement - Judicial Structure 1960 7 pp. 14¢
 Additional information on the Texas court system and reform proposals; presents League positions on judicial structure as part of constitutional revision.

Modernizing the Courts of Texas, by Chas. T. McCormick, Professor of Law, University of Texas 1957 4 pp. 5¢
 Includes thoughtful, still timely comments on the present court system as well as a plan for improvement.

ELECTION LAWS - CONTINUING RESPONSIBILITY 2

1965 4 pp.

8¢

Listing of all LWV of Texas positions on Election Laws and Voter Registration; especially useful for resource committees and new members.

Election Laws Digest 1964 5 pp.

Single copy

10¢

50 copies

\$4.25

100 copies

\$7.00

Summary of League work during 1963 on election laws revisions, including voter registration and poll tax repeal; bibliography.

Statement to the Democratic State Platform Committee, September 1964

5¢

and

Statement to the Republican State Platform Committee, September 1964

5¢

See explanation in the TCR section of this catalog.

Sketches of Texas Election Laws

(revised 1960) (supply very limited) 37pp. 35¢

Resource material on the election laws positions adopted at the 1954 State Convention and revised in 1960; valuable background for more recent publications.

Why Change to.....1962 Printed

Single copy

3¢

1000 copies

\$22.00

Triple-fold, illustrated leaflet advocating a change to permanent uniform registration in Texas.

Texas VOTER, September 1962

Free

SELECTION AND TENURE OF APPELLATE JUDGES IN TEXAS--CONTINUING RESPONSIBILITY #3

Annotated Bibliography 1964 4 pp.

8¢

Synopsis 1964 3 pp.

6¢

Summary of the problems of court structure and administration and the League study of these in 1959; introduction to study of selection and tenure.

Excerpts from Judicial Selection in Texas -
An Exploratory Study by the University of
Houston Public Affairs Research Center

12¢

1964 6 pp.

Interesting report on what judges and lawyers think of judicial selection in Texas.

Chart Comparing Present System of Judicial Selection and Tenure with a Proposed Plan for Texas and the Model State Constitution

10¢

1964 5 pp.

Texas VOTER -- July, September 1964

Free

Reprints of Six Articles from Legal Periodicals (Courtesy of State Bar of Texas)

Free

Calvert: "Selection of Appellate Judges"

Garwood: "Judicial Selection and Tenure"

Garwood: "Judicial 'Planned Parenthood'"

Loose: "Revision Will Create Difficulties"

Morrison: "Anointed Judges"

Stovall: "Judicial Babies & Constitutional Storks"

The first three articles advocate and the last three oppose changes in the present system of judicial selection and tenure.

Consensus Statements and Principal
Addresses from the Texas Conference
on Judicial Selection, Tenure and
Administration, April 16-18, 1964
Austin, Texas. (Courtesy of State
Bar of Texas) Printed 79 pp. Free

OTHER STATE ISSUES

Family Courts - Summary Review 1960 5 pp. 5¢
Brief resume of the item, past work of
the League and future prospects.

STATE MATERIAL ON NATIONAL PROGRAM

TEXAS PROSPECTS FOR EDUCATION AND
EMPLOYMENT 1965 Printed 16 pp.
Single copy 25¢
50 copies \$12.50
100 copies \$22.50

Excellent presented, comprehensive
information on how federal legislation
on employment, education, poverty and
civil rights is being implemented in
Texas. This is a companion piece to
the National League's publication,
Prospects for Education and Employment.

Report on the United Nations Postage
1965 Tape (on loan) only
Speech by Mrs. George A. Little,
observer for the LWV of U.S. at
the UN.

Economic Policy for a Free World Postage
Tape (on loan) only
An address by Barbara Ward to
the National LWV Convention, 1964.

Texas and World Trade 1961 4 pp. 8¢
Summary of Texas' stake in world
trade, especially in oil, chemicals
and agricultural produces.

The Texas Water Pollution Control Board
1964 Printed 4 pp. Single copy 12¢
10 copies \$1.00
50 copies \$4.50
100 copies \$7.50

A study of the board which was created
in 1961 to provide coordination and
guidance of all the state agencies, the
county health units, the river authori-
ties and the water districts concerned
with control of pollution of the state's
waters.

Texas Water Pollution Control Board
Addendum 1964 6 pp. 6¢
Policy of the Board as to responsibili-
ties among state agencies for surveill-
ance of state waters and enforcement of
the Water Pollution Control Act.

What Happened to Water in Texas in 1961
1962 15 pp. 10¢
Discussion of five most significant
developments regarding water, including
the State Water Pollution Control Board,
the 20-year plan of the State Board of
Water Engineers, the 50-year plan of the
US Study Commission, the salt water con-
version plant at Freeport and the Toledo
Bend dam.

VOTERS SERVICE

Handbook for Texas Voters 1964
Printed, 53 pp.
Brief discussion of elections, voting
qualifications, voting procedures, the
organization and operation of political
parties and the duties of public officials

elected by popular vote; current maps of legislative and congressional districts included. Order from Institute of Public Affairs, University of Texas, Austin, Texas. (Price: \$1.02, includes postage)

LEGISLATIVE TOOLS

The following publications, taken together, offer a comprehensive course in League legislative activity, for the Board, for the legislative committee and for the membership.

- Tips on Interviewing 1962 2 pp. 4¢
Ten practical suggestions for interviewing legislators.
- Effective Legislative Techniques 1961 3 pp. 6¢
How a local League president and the resource chairman answered two Times for Action.
- Policies and Procedures -- League Program Legislative Action 1959 4 pp. 4¢
An excellent explanation of the steps leading to successful legislative action on local, state and national government.
- The Legislative Post 1958 8 pp. 8¢
A most useful handbook for the legislative chairman and her committee, replete with practical suggestions.

Lobby by Letter

A pocket folder, with do's and don'ts 15¢
in writing your legislators and congressmen, space for entering the names of your senators and representatives, and suggestions on how to use this tool.

CITIZENSHIP TOOLS

The following publications continue to be applicable and timely although prepared several years ago.

- A School for Jurors 1955 3 pp. 3¢
Suggestions for an all-day or several-hours session of instruction in the process of jury selection and the problems confronting a juror.
- Jury Service in State Courts in Texas 1955 3 pp. 3¢
General and specific information helpful to those eligible for jury service.
- A Guide for Jurors 1959 14 pp. 20¢
A sample booklet intended for the use of local Leagues who wish to publish their own guides for jurors.
- The League's Look at the Texas Jury System 1958 36 pp. 25¢
Full answers to virtually all questions of interest to possible jurors.
- Do's and Don'ts of Jury Service 1955 9 pp. 10¢
A skit prepared by the Abilene LWV.

LEADERSHIP TOOLS

ALL BOARD MEMBERS

State Board Reports - as issued (price per sheet	2¢
State Officers and Directors 1965-66	4¢
State Bylaws, Amended 1962 - Printed	10¢
State Budget, Adopted 1965	2¢
State Program, Revised 1965	2¢
Local League Presidents 1965-66	2¢
Proposed Current Agenda, 1964-66	4¢
Speech by Mrs. Irving Pettis, on state-local relations, at the 1964 State Convention.	
League Lingo 1963	8¢
Suggested League Work Calendar for 1965-66 (Program Making Year)	8¢
Checklist for Important Dates With Your Postman	4¢
Suggested Policy Sheet for Local Leagues	2¢
Handbook for Field Service Consultants 1965 25 pp.	30¢
Let's Have a Discussion 1964 6 pp.	12¢
Reprint of an out-of-print LWV of the US publication which is a classic in this field.	

Stimulating Discussion 1965 6 pp. 12¢
Bright gems of ideas from Leagues all over the country, gathered from National League office files, on all aspects of discussion--subject matter, leader, resource person, recorder, participants and non-participants (and how to change the latter into the former!)

Antidotes for the Anti's 1964 9 pp. 18¢
The inspiring, challenging speech by Mrs. W. S. Morgan, National Board member, at the 1964 Convention.

Antidotes for the Anti's Revisited 1964 2 pp. 4¢
Emphasizes careful pre-planning to counteract disruptive tactics which may be used at candidates meetings and at unit group or general membership meetings.

PRESIDENT

Who Me? A Local League President? 1963 3 pp. 6¢
Workable, tried-and-true suggestions on how to be a good president--what the president does is set forth in the Local League Handbook, but how she does it is equally important.

SECRETARY

Some Suggestions for Local League Secretaries 1964 4¢

VOTER (Bulletin) Editor

Tips to Local League Bulletin Editors 1965 2¢

FINANCE

Prospecting for GOLD in Texas 1964 \$1.50
59 pp.

How to plan and conduct a finance drive.

Recording: Speaking on Finance, Postage
George H. Watkins, 1958, National only
Convention. (On loan)

MEMBERSHIP

Membership Swap Shop 1963 6 pp. 10¢

A lively report of dozens of ideas and techniques for getting and keeping members--the result of membership workshops attended by local Leagues all over the state.

Report on Membership Growth in the San Antonio League 1954-65

1965 3 pp. 6¢

How this League increased its membership for a net gain of about 20% in 1964-65

PUBLIC RELATIONS

Speak for the League....And How 1962 10 pp. 10¢

Tips on Reaching Texas 1965 12 pp. 45¢

"Peanuts"-type cartoons head the chapters and decorate the cover of this very readable publication which is designed to stimulate interest in and use of Tips on Reaching the Public, National's complete guide to all facets of League-community relations.

PUBLICATIONS

Publications Catalog Free

Publications Handbook 1964 Free

A guide in "flip-chart" format which brings together, from various sources, summarized information on the job of the publications chairman, publications services, types of orders, billing, etc.

Memo: The Innocent Bystander 1¢
1957

Practical Suggestions for that very important Board member---the Publications Chairman.

The Lifeblood of the League - 1¢
1958

Points out the importance of the Publications Chairman in promoting the growth of her League through wide and proper distribution of our Publications. Included is a graphic illustration of distribution.

LEAGUE OF WOMEN VOTERS OF TEXAS
612 North 18th Street,
Waco, Texas, 76707

SUPPLEMENT TO PUBLICATIONS CATALOG

League of Women Voters

of Texas

LOCAL LEAGUE PUBLICATIONS

September 1965

LOCAL LEAGUE PUBLICATIONS

Orders for the following publications should be sent directly to the local League which has prepared the publication. The prices quoted include postage.

Please do not send orders to the State Office

Beaumont

Know Your Jefferson County Government
Sept. 1965 Printed

50¢

Brownsville

Know Your Brownsville Schools
1964 Printed 23 pp.

25¢

Who Me? Serve on a Jury!!
(limited supply)

5¢

Dallas

The Junior College--A Community Effort
1964 Mimeographed 54 pp.

50¢

Progress Report--Schools Study
1964 Mimeographed 18 pp.

25¢

Updating of the 1962 report on Dallas
Schools.

You and Your School in Dallas
1962 Printed 34 pp.

50¢

Dallas (cont'd)

Schools--Comparative Figures
1961 Mimeographed 10 pp. 25¢
Dallas, Atlanta, New Orleans,
Philadelphia, St. Louis and
Washington, D. C. schools com-
pared in enrollment, personnel,
income and expenditures, sub-
jects taught, etc.

Study of Land Use Planning and Zoning
in Dallas County
1961 Mimeographed 10 pp. 25¢

Fort Worth

Evaluation of City-County Library
Services, Part I and Part II
1965 Mimeographed 41 pp. 35¢

Fort Worth School System Report
1964 Mimeographed 41 pp. 35¢

Guide to Your Government
1964 Printed 1 p. 5¢
Flyer with names of office holders
and their phone numbers.

Spotlight on Local Government
1960 Printed 40 pp. 25¢

Lake Jackson

Know Your County: A Survey of Brazoria
County Government
1964 Printed 15 pp. 25¢

Lubbock

A Guide for the Study of Planning
and Zoning in Lubbock, Texas.
1964 Mimeographed 17 pp. 10¢

Today's Schools - Tomorrow's Future
.....Every Citizen's Responsibility
1962 Printed 34 pp. 40¢

Midland

Tomorrow's Future Goes to School
Today
1965 Printed 40 pp. 30¢

Richardson

Three-Year Study of Richardson
Public Schools
1965 Mimeographed 50 pp. 1.10

San Antonio

Planning and Zoning in San Antonio
and Suburban Areas
1965 Mimeographed 18 pp. 30¢

Group Discussion Training Kit
1965 Mimeographed 15 pp. 25¢

Briefcase for County Home Rule
1965 Mimeographed flyer 10¢

County Home Rule Notebook
1965 Mimeographed 30 pp. 40¢

Development of Human Resources)
and) \$1.00
Human Resources II)

The above two 1965 publications
are sold as a set.

Human Resources II 1965 25¢

Planning and Zoning II 1965 25¢

Citizens' Handbook and Directory
of Bexar County
1964 Printed 71 pp. 1.10

Key to the City (San Antonio)
1961 Printed 58 pp. 60¢

Victoria

Victoria--A New Look
1964 Printed 28 pp. 30¢
A survey of the city of Victoria

April 19, 1967

Dear Elizabeth,

Thought you would like a copy of the enclosed snapshot. See on back. I've sent one each to Lois and Ruth M., also.

In some advance memos, Ruth Martin and I have already "blown up" about the change in June Board dates!

Ruth called her husband from the Driskill to verify when they could vacation in June and he's arranged his time accordingly. He's a lawyer.

Our second son (Richard) is to be married in June. Before Council he was saying "this summer", so the week really didn't matter, I thought. When I got home a letter came saying "June" and then he called the next day and said June 11th or 18th. We told him we would be there.

He's started work at the Atomic Energy Center in Idaho Falls, Idaho....and is so pleased with the change from Martin Marietta....and his "gal" teaches school in Denver. So they're just working out the best schedule they can...and we'll go along with it.

I've told Ruth J if the dates are changed, I'll be there if I possibly can...but do plan to go to the wedding. Only 2 would be absent, I believe, if we met as originally scheduled.

This re-re-reorganizing the Board is something else. Between you and me and the gatepost in this throwaway note....I am most unhappy with the Board's action in taking Veta away from TCR at this particular time... very shortsighted...and I'm sure we'll pay for it. Nor do I think she is the best one for the job... much as I like her, that isn't the point!

Well....I'll quit grumbling in my typewriter and get back to work. Transferring Program files, accepting FS files, etc. etc. is taking some real doing!!

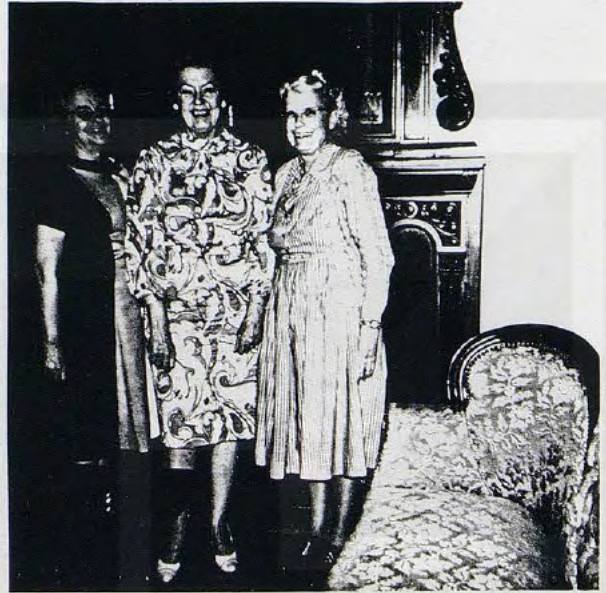
An Air Force nephew of mine "dropped in" after lunch Sunday and stayed until Tuesday morning!!! He's a dear and we're glad he felt free to come by. Guess the sad part is that we get so scheduled that something unexpected is a minor disaster.

Love,

Benelah

In mail today - my parents are coming next week for a 10 day or 2 week visit!





April 19, 1967

TO: Macdonald cc Ballard, Rosenzweig, SO. Ziegler & Brownscombe

FROM: Casperson

RE: Field Service

I'm returning the Odessa Local Board List that you sent up to me, Virginia. Non Board Consultants are to receive all pertinent State Board mailings.... and certainly this comes in that category. By now, I hope you have more of the LL Board lists so you'll begin to have a file on them.

I've made note of the fact that you've verified dates with San Antonio for May 18 and 19. Your letter to President Sexton should make it much easier for her to have all the information you need and to alert the Board members of their responsibilities in connection with Board Training.

Your report on disbanded Local Leagues is most interesting. When I see some of the names of the towns where we're now wishing we had LLs, I could cry a few League tears! Well....we learn, and your report gives us much to think about. I agree that the LWV of Texas has come a long, long way in Field Service!

the
Lucia copied and sent to me/Report on College Leagues so that one could be in the FS-VP file, as well as State Office. This also makes for fascinating reading and is valuable historical information for us. Thank you for taking the time for both these reports....for going through this kind of material is very time consuming.

*Brown Combs
FYI*

April 19, 1967

TO: Fritz, cc Martin, Macdonald, Kiegler, Braunagel, SO

FROM: Casperson

RE: Field Service

It's such a pleasure to welcome you as a Consultant, Genie. And I'm grateful to Lois Braunagel for getting a memo off to you much sooner than I possibly could have.

I did talk with both Virginia and Florence about your Consultant Training, but didn't have the opportunity to let Lois know. So I'm sure this is being arranged for...or perhaps has already taken place.

If there are any questions about the enclosed "blue-sheet" information, please let me know. We tried to think of everything, but may have missed mentioning something further you would like to know about.

The Amarillo President tells me she has written to you to start arranging for dates to come here....hope I'm in Amarillo for whatever dates are worked out, and that I might have just a little time to see you then.

Also hope that the Lubbock Board Training dates are ones that you can manage. Amarillo is most pleased to be included in the Workshop session and ~~am~~ hoping that quite a few members can attend.

It probably will be this weekend before I get the Amarillo files in the mail for you, but they will be there shortly.

Fritz not on this memo - add Ballard and Rosenzweig with blind copies of the above.
(members of Field Service Committee)

Virginia and Florence....we are most grateful to you both for undertaking this Training Session with Genie for us. With her natural ability and League know-how and your expert help, she should be an unusually fine Consultant.

And thanks, again, to you Lois for keeping things moving when it needed to be done!

April 19, 1967

TO: ✓ Brownscombe May
 McKinlay Lancaster
 Prashner Duckworth

Copies to So, Martin, Winick

FROM: Casperson

Since Field Service to the local Leagues is such an important ~~total~~ Board responsibility, I felt that each of you should see what is being sent to the Consultants at the beginning of the 1967-1968 League year.

So this is just a "for your information" memo.....and enclosure.

April 19, 1967

TO: Field Service Personnel - Consultants for Local Leagues

FROM: Casperson

RE: Field Service business for immediate attention

Welcome to the 1967 - 1968 Consultant Roster. There are 15 of us this year which will mean that the 37 local Leagues, the one Provisional and the one Regional League~~s~~ can look forward to receiving unusually fine Consultant service. We have the challenge and opportunity of combining the very important Board Training and the year 'round consulting as needed, with the warm and perhaps even more important area of establishing personal relationships and communication between Field Service, State Board, local League Boards and the membership of the LWV of Texas.

Enclosed are pertinent LL Annual Report Sheets on Local, State and National Program for each Consultant. Not all reports were complete for last year. You are receiving what we have. After Board Training times with your League(s), return the Local Program sheets to me and the State and National report sheets to Ruth Martin.

THESE ARE THE MATTERS WE ALL NEED TO EXPEDITE JUST AS SOON AS POSSIBLE

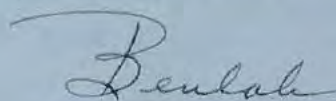
- 1) Attached is a list of recommended materials for Field Service Consultants to take with them for Board Training. You may wish to expand this or you may wish to take a bit less. Do check the list and if you do not have copies in your files, notify State Office immediately so that they may be sent to you....or ordered or prepared for you if not in stock.
- 2) Send on any Local League files from last year that go to another Consultant for this year. Please notify me when these are transmitted with a cc to SO. The complete Consultant's file for each League is to be turned into SO (or where directed) at the end of the year - this includes the provided materials.
- 3) If you have not yet heard from your assigned Local League(s), do get in touch with them right away to start making arrangements for dates for Board Training. These spring weeks go by quickly and new Presidents are inundated with "what to do next", so this will help them if they aren't sure how to go about setting it up. Ask them for a first and second choice for the 2 day training period.
- 4) Several Leagues have already verified their Board Training dates. As you make final arrangements, let me know where you will be going and on what dates. (Please send carbon copies to SO and FSSS Braunagel). This will allow for a Field Service Board Training Master Calendar to be charted. If emergencies arise that you need help with in connection with meeting planned schedules...again, let me know.
- 5) As required by State Board Policy, all Consultants do receive training before working with the Local League Boards. These training sessions have either been held or are arranged for, and we hope that all goes as scheduled in connection with this important requirement.
- 6) The five off-Board Consultants will receive the National Duplicate President's Mailing. You will also receive all State Board mailings which are pertinent (this will obviously exclude SB "housekeeping details").

7) All consultants will be: a) furnished materials b) reimbursed for total hotel or motel bills (Commercial rates are sometimes available and it's recommended that you ask about these rates) c) reimbursed for meals at the rate of \$1 for breakfast, \$1.50 for lunch and \$2.50 for dinner d) reimbursed for travel expenses. That we travel at the most reasonable rate we can manage hardly needs to be mentioned! Travel allowance is 8¢ per mile when using your car. Send your expense voucher to the State Treasurer with cc to me and to SO.

REPORTING BACK THROUGHOUT THE YEAR.....

- 1) The outline form for reporting Local League Board Training is on page 4 of your Handbook for FS Consultants. Use underlined headings for each area listed. It will make your work easier and be of greatest benefit to State Board members. Remember "warm" notes are the easiest ones to write up! All FS Reports are sent to SO....double-spaced, please.
- 2) State Board decision was to follow the directive at the bottom of page 4 and to not include names in the reports. This means that each of us will need to keep the lists of local Board members at hand to make identification with individuals as the reports are read. An exception will be an added area for reporting: DEVELOPING LEADERSHIP. This will necessarily be a name, background, present responsibility, etc. report, and in past years proved most helpful to the Nominating Committee and the State Board.
- 3) During Presidents' Workshop at Council, LL Presidents were asked to write in UNITS above Membership on Page 15 of the President's Handbook (suggested schedule for 2 day Board Training). Add this to your copy also. Some Leagues combine the two portfolios, but most of them do not and time should be allotted separately for the two items.
- 4) You will be sent instructions concerning the specific areas we will want reports about before each State Board meeting. The 2 day Training Reports will, of course, be all that is needed before the June Board meeting. Because of the statewide membership drive and contest, this will be an area you will want to closely in your Leagues. Correspondence, Voters, and Minutes give you the background for the Field Service reports during the balance of the year.
- 5) State Board Policy Sheet states that a carbon copy of all correspondence with a local League will also be sent to State Board member(s) living in that town or city as well as to SO and to me. In most instances, you will want to make the first mentioned a blind copy.
- 6) Each Consultant please check to see that no local League is carrying portfolio chairmen with a State CA or CR designation. The Board lists they ~~were~~ filled out were in error in listing them at all. With our State Program Single List, they should have chairmen for Item I - Legislature; II - TCR; etc. etc. Please see they correct this in their own files so that when Program Making time comes we will not have confusion about the status of State Program items.
- 7) There is a possibility that the Consultant's Handbook will be updated before next year. After using it this spring, please send me any suggestions concerning what you would like to see retained, included, changed, etc.

MAY YOUR CONSULTANT EXPERIENCE BE BOTH CHALLENGING AND REWARDING. BEST WISHES
WITH YOUR IMPORTANT WORK!!



Mrs. Robert E. Casperson, 1st Vice President
League of Women Voters of Texas

(If not in your files,
notify State Office)

CHECKLIST OF MATERIALS FOR FS CONSULTANTS
League of Women Voters of Texas
1841 Bingle Road, Houston, Texas 77055

GENERAL CONSULTANT MATERIAL-

State Board Handbook
Organizing Leagues (Handbook)
Latest State Board Report(s)
Latest National Board Report
Local League Handbook
Field Service Consultant's Handbook (1965)

President's Workshop Handbook (1967)
(contains "Who, Me-a LL President?"
Policy Sheet Guide for LLs and other
pertinent helps)
Policy Guide for State Board Members
FACTS about the LWV
League Lingo
Toward Better Annual Meetings
Board Members Have All the Fun

Work Calendar for 1967-68 (coming soon)
Checklist for dates with Postman(coming soon)
Consensus
Area Leagues
Inter-League Cooperation
Leadership for Effective Leagues

MEMBERSHIP-

"You Belong" (pamphlet)
How to Get and Keep Members
The Member and the League

VOTERS SERVICE -

Give the Voter a Hand
Is Politics Your Job?
Who, Me? Attend a Precinct Meeting?
(on last spring's Voters Guide)
How to Write Your Elected Officials
Role of Political Parties
You and Your National Government

VOTER EDITOR-

Tips for Bulletin Editor

TREASURER -

Guide for LL Treasurer

SECRETARY -

Suggestions for LL Secretaries

PUBLIC RELATIONS-

Tips on Reaching the Public
"Speak for the League"

FINANCE-

Prospecting for Gold in Texas
The Art of Raising Money
At Your Fingertips

BUDGET-

Budget Committee Workbook
How to Spend Money for the LWV
National Budget
State Budget (adopted budget will be in next
Texas VOTER)

PUBLICATIONS-

Latest copies: State Catalog
National Catalog
(November, 1962 Nat'l Bd Report included
"What is a Local Publications Service?" on
pages 34 -35. Perhaps you can borrow a copy
of that issue from your LL files if you do
not have one)

BYLAWS-

National Bylaws
State Bylaws (with correction sheet)

NOMINATING-

The Nominating Committee
(also refer to Pres Workshop Handbook)

PERSONNEL-

Up-to-date State Board List
(or correct list in Council Workbook I, 1967)
National Board List

PROGRAM (local)

Indiana "How-To" Handbook

PROGRAM, UNITS, MEMBERSHIP

Suggested Guide for Observers
Stimulating Discussion
Meaningful Meetings

STATE PROGRAM-

Council Workbooks I and II, 1967
(background & updating on all State Program)
State Program Flipchart

TCReview

February VOTER - Con-Con article

Blueprint for Planning

Legislature Kit & accompanying Guide

LEGISLATIVE-

All recent mailings from SB Legislative Chr.
Workbook II has background for TFA
Legislative Progress Chart(new at Council)

NATIONAL PROGRAM-

With Continued Support
Continuing Responsibilities
Foreign Aid at the Crossroads
China Puzzle
Facts & Issues: Who Pays for a Clean Stream?
P + P = Pollution
Current Review of Human Resources #3
Foreign Policy Leaders Guide #316
U.N. Pocket Reference

June, 1966 National Board Report
(contains 2 year Program plans)

The material at the bottom of the page was prepared for the non Board Consultants at the end of Council. Several SB members asked if they might have it also, so it's included with this mailing. You can update this information from your most recent mailings at Board Training time.

LEGISLATIVE ACTIVITY and PROGRAM

STATE: Voter Registration & Election Laws-

Statements: To Election Law Committee - December 16, 1966
On X Marking the Ballot (HB181 - SB59) February 6, 1967 (FOR)
Annual Registration (SB12) March 14, 1967 (AGAINST)

Time for Action: HB181 - SB59 (X marking ballot) Feb 1967
TCR Legislation - January, 1967
(Telling LLs to start writing now to urge passage of
"Governor's Bill" SB160 - HB371)
Contact with community leaders, friends, etc.

NATIONAL: U.S. - U.S.S.R. Consular Treaty

LLs have received no Alert (as did State Board) about passage of resolutions calling National Constitutional Convention...but they were told of this at Council....also that nothing is planned attempting to have the resolution withdrawn from the Texas Legislature. Climate unfavorable to try.

We have received information concerning status of OEO Program even before hearings begin. Education in good shape..."everybody loves Head Start", etc. Other Programs in real trouble. LLs have memo on this. Also Community Action Program (CAP) survey possibilities.

Report from their State Council delegates would help if they didn't attend.

LEGISLATIVE REPORT IN WORKBOOK II, Council-1967

LEGISLATIVE ROUNDUP IN WORKBOOK I, " "

Annual versus Permanent Registration Bills is charted and summarized in Workbook II.

April 25, 1967

To: Joor (carbon copies to Casperson, Martin, Winick)
From: Brownscombe
Re: June Board meeting date

I can't attend a June 6-8 Board meeting as we'll be in Cambridge for Tom's graduation from M.I.T. at that time.

As far as I'm concerned the trouble with this date is not because of my duties as secretary, for I assume you can get someone to be secretary pro tem, but rather with my assignment as Area Conference chairman. The June Board meeting was to be the one at which the Board decisions were made about the conference so that we could avoid the pitfalls regarding arrangements, material, assignments, etc., which experience has shown are inevitable when major planning for the conference is left until the September Board meeting.

Since I can't attend a June 6-8 Board meeting and since major planning for the conference should be done there, it might be better, Ruth, to replace me as conference chairman with a Board member who will attend the June 6-8 meeting. I'd like to try my hand at the chairmanship, but if in view of the circumstances you decide to replace me I'll certainly understand.

Setting the date for the June Board meeting was a very difficult decision to make at the post Council Board meeting, but the date we came up with--June 27-29--was the one that accommodated the most people. My idea would be, therefore, to keep that time but change the place. It's the time that determines who can come to Board meeting, not the place where it is held, so if a change has to be made I think it should be in the place not the time. In the Houston metropolitan area there must be many locations where we could meet June 27-29 that would involve about the same amount of mileage for Board members as would the Continental.

Austin and Waco could also be considered as meeting places. A thought occurs to me--if Mrs. McKinley will have to come from Odessa for a June 6-8 meeting but would have moved to Killeen by the June 27-29 date we'd save \$60 on her transportation (Ratie's fare from Midland to Austin for Education Fund Trustees meetings was \$65)....And last November I had a perfectly comfortable single room at the Driskill for \$5.00!

It looks as if this is one of those times when we're between the rock and the hard place, but having the Board meeting at a time that is accommodating to the most members, even though it might cost a little more, does seem to me to be the best solution possible.

[REDACTED]
March 15, 1967

Mrs. William A. Luker
[REDACTED]

Dear Mrs. Luker:

The name of the book on special districts that I told you of on Monday is: Special Districts and Authorities in Texas, by Woodworth G. Thrombley, published in 1959 by the Institute of Public Affairs, University of Texas. It is a paperback with 123 pages of text, plus appendices and bibliography.

Appendix B lists water districts in Texas as of February 1959, as nearly as could be determined, and shows Brazos County Water Control and Improvement District #2 and Brazos County Water Control and Improvement District #5. Brazos County is also within the jurisdiction of the Brazos River Authority, which is a regional type of special district. Page 634 of the 1966-67 Texas Almanac lists the 21 directors of the Authority, and one is Travis T. Bryan Jr. of Bryan. The general manager is shown as Col. Walter J. Wells, [REDACTED], who would probably be a source of brochures, etc. about the Authority.

Mr. Thrombley speaks of the impossibility of knowing how many and what water districts are in existence at any particular time, and it may well be that the two Brazos County WCID's are no longer extant. On the other hand, new ones may have been formed. Also it's quite possible that none of these districts includes territory within the boundaries of Bryan and College Station.

Bryan and College Station are almost certainly in a soil conservation district, of which there are 183 in Texas, covering about 99% of the state (Texas Almanac 1966-67). And people at A & M would be a prime source of information.

Other types of special districts Thrombley considers in his book, besides soil conservation districts and the many types of water districts, are: hospital districts, public housing and urban renewal districts, and some minor districts. He does not include school districts in his book.

I enjoyed very much meeting you, and I do hope the Know Your Town survey proceeds smoothly.

Yours,

Mrs. E. R. Brownscombe

CC: Mrs. S. E. Ziegler

*State office
Mrs. R. E. Casperson
Mrs. Herbert C. Martin*

October 27, 1966

Dear Lucia:

In the Membership Committee report Helen said the following about the "Hints from Helen" supplement sheet: "Because the many suggestions we would like to make would take up too much valuable space in the VOTER, the supplement sheet was brought out, directed to the membership chairman, to be utilized in planning for orientation, membership drives, finance, any little way of involving the member." This is all she says about the supplement sheet, and she is speaking about the one that has already come out, not about one for the future.

In Board discussion of the report I've no mention of the supplement sheet, but just of the "Hints from Helen" box in the VOTER. Only three motions were made in connection with the Membership Committee recommendations, and they all carried. One was to reproduce 5000 copies of the LWV of Topeka flyer for the area conferences with the details being left to the committee. Another was to price this flyer as close as possible to what it costs us. The third was that Membership be the main committee to be dealing with members-at-large. The Board agreed also, (but without a motion) that the Membership Committee could have, as part of the "take home" kit for the area conferences a 6-page tool on "You--the Member", "You--the Discussion Leader", "You--the Recorder", and two report forms. The Board agreed, also, that Helen could contact the dropped members-at-large and invite them to the area conferences.

Neither Membership nor Publications recommended that members-at-large receive FOREIGN AID AT THE CROSSROADS. Publications recommended, and the Board agreed, that each member-at-large receive BLUEPRINT FOR PLANNING, TEXAS CONSTITUTIONAL REVIEW, national publications catalog, new state publications catalog, local publications catalog when it is published, 25 of the November 8th VOTERS GUIDES, state program flipchart, and other state program material as it comes out.

Great news - Dorothy Brown just phoned to say that the LWV of Texas Education Fund has received tax exempt status from IRS!

Love,

P.S. Maybe Helen had already gone on that trip to Central America when you wrote her -

P.P.S. I expect the "memo" on the minutes will be ready tomorrow. I'm forging ahead, but the flurry of correspondence on the SLP and Voter Committee has slowed me down. And we did go to hear Ambassador Goldberg Tuesday night and to the dinner preceding where we sat at the same table as Mr. Fay & John Bodley -



League of Women Voters of Texas

WACO, TEXAS

10-25

Elizaheth:

I'm desperate - I've thought the minutes would be here "tomorrow", "mañana", and have not written:

What was the report of membership about the Supplement Sheet "Hints from Helen"? I've written Helen and I phoned Veta. Veta and I don't know the answer - Helen hasn't answered.

I'm terribly sorry you took my cold - believe me you didn't get all of it. I had enough left to keep me under par -

and hoarse until just recently!

I'm about decided every thing
is a continual crisis - my
word I got two SOS on Saturday
afternoon at 4 p.m.!!! Plus
a letters from Florence* & Lois!

Lucia

*I'm sure Florence thought hers
was a crisis but I'm sure
she'll live!

Was there a recommendation either
by membership or publications that
member-at-large receive "Foreign
aid at the Cross roads"?

87B

[REDACTED]
August 27, 1966

Mrs. William E. Jeor.
[REDACTED]

Dear Ruth:

I'm so glad you sent your memo of August 10th, "A Plan and a Pledge". Your courage, perceptiveness and candor in writing it sets a good example for all of us.

It seems to me that our troubles result chiefly from a lack of communication. I'm using the word "communication" in a very broad sense--to mean not only what we write and say and how clearly and tactfully we write and say it, but also how often we communicate and the appearance of our communications.

In a state the size of Texas we have to rely mostly upon the written word for communication with local Leagues and among state Board members also. For informal communication between Board members we needn't be too particular about some of the criteria I'm about to mention, but otherwise, it seems to me, we do need to practice what I'd call good communication. To my mind, good communication entails very thoughtful consideration of what is to be written, particularly from the standpoint of the recipient--will she take it as we mean it? do we show that we are thinking from her viewpoint as well as our own? do we communicate often enough so that she feels she is kept in touch, or does she feel that she hears from us only when we want her to do something? are our communications so attractive looking and neatly turned out that she wants to read them?

Communications which I consider to be too infrequent are the "S O S" (State Office Story) and the Letter to Local League Presidents. To hear once a week about what is going on in the state office would not only give me information but would also increase rapport and understanding. And the same sort of report once a month to local League presidents--a report that tells them what's going on and only in exceptional cases requests anything of them--would increase their understanding of what the state League does and why and show them that we're all working on the same jobs they and their Leagues are doing, only on a different scale.

I feel also that the appearance of much that has gone out from the state office does not do us credit nor give the impression that we are careful or imaginative workmen. For example, in the 17 pages of the June post-Board report I noticed 19 errors, all of which would be apparent to a good many of our readers and some, at least, to all of them. (And I was just reading, I wasn't proof-reading.) Eleven of these were misspellings, letters omitted, and extra letters put in. Three were wrong words: "Dallon" and "McClendon" counties for Dallam and McLennan, and "State Convention" for Presidents' Council on the Treasurer's Quarterly Report. Five were words left out, including the line for Total Income in the Treasurer's Quarterly Report; a missing word (probably "have") in "Hints from Helen"; and the price on the order blank for the November Voters Guides. And there is the big "boo-boo" in the August duplicate Presidents' mailing where the Miscellaneous Fact Sheet starts on page 1 and continues on page 3 instead of page 2, with page 2 being used for a separate article.

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I do hope we can have colored paper again, each color associated with certain portfolios, and a supply of paper in each color that has the stenciled heading of our name and address. Both of these add greatly to the attractiveness of our material and differentiate it from material of other Leagues. I know this would cost additional money, and that it would have cost money to scrap the botched Miscellaneous Fact Sheets of the August mailing and rerun them in proper sequence. But shouldn't decisions like this be based primarily on PR value? And if we keep good communication and good public relations uppermost in our contacts with the local Leagues, are not they more likely to understand and support an increased budget for the state League?

One more matter has been bothering me--the billing to local Leagues for the returned TEXAS VOTERS of their members. This seems to me to be very bad public relations and productive of so little money (\$1.40 from 12 Leagues for returned May VOTERS, if I remember correctly) that it is negligible as an economy measure. (National, I understand, sends a notice of wrong addresses to the local Leagues, but does not bill them, considering instead that the return postage cost is a part of National's expense of doing business.) My third, and most basic, objection to charging the local Leagues is that this is a matter of policy which should be decided by the Board.

On the general subject of rubs and misunderstandings among the Board it seems to me that there are bound to be some, and I'd suggest, therefore, that there be a half hour or an hour, say, at the start of each Board meeting for an unofficial, informal session at which things could be talked over.

As I'm sure you've guessed by now, my suggestion for our training by National Board members Mrs. Law and Mrs. Morgan is the whole broad field of communications and public relations as related to the state Board and the local Leagues.

With love,

[redacted]
August 27, 1966

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(R)

page

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I do hope we can have colored paper again, each color associated with certain portfolios, and a supply of paper in each color that has the stenciled heading of our name and address. Both of these add greatly to the attractiveness of our material and differentiate it from material of other Leagues. I know this would cost additional money, and that it would have cost money to scrap the botched Miscellaneous Fact Sheets of the August mailing and rerun them in proper sequence. But shouldn't decisions like this be based primarily on PR value? And if we keep good communication and good public relations uppermost in our contacts with the local Leagues, are not they more likely to understand and support an increased budget for the state League?

One more matter has been bothering me--the billing to local Leagues for the returned TEXAS VOTERS of their members. This seems to me to be very bad public relations and productive of so little money (\$1.40 from 12 Leagues for returned May VOTERS, if I remember correctly) that it is negligible as an economy measure. (National, I understand, sends a notice of wrong addresses to the local Leagues, but does not bill them, considering instead that the return postage cost is a part of National's expense of doing business.) My third, and most basic, objection to charging the local Leagues is that this is a matter of policy which should be decided by the Board.

On the general subject of rubs and misunderstandings among the Board it seems to me that there are bound to be some, and I'd suggest, therefore, that there be a half hour or an hour, say, at the start of each Board meeting for an unofficial, informal session at which things could be talked over.

As I'm sure you've guessed by now, my suggestion for our training by National Board members Mrs. Law and Mrs. Morgan is the whole broad field of communications and public relations as related to the state Board and the local Leagues.

With love,

To the state Board

August 10, 1966

A Plan and a Pledge

From Ruth Joor

Quoting from a state office memo date 1953, "That august position known to all women's clubs as The Chair is more apt to be electric than easy."

Although I have not found it too easy as yet, I have not found it electric, either. However, I can feel at times some electric impulses that could be caused by any number of things, and I would think that the best way to avoid an electric hot seat for the president would be for communication and candor between the Board and the Chair. If in the next two years any of you feel resentment or frustration, come to me, don't sputter to others or keep it bottled up inside. Usually the "wife" or in this case the "president" is the last one to hear, they say. I would like very much not to be the last to hear, and will do my utmost to have a smooth running harmonious state Board. For unless we are happy in our work, we cannot do our best.

I shall, in as far as is humanly possible, try not to show favoritism nor sponsor one point of view vs. another. I do have strong feelings about problems, however, and hope I can express my point of view without being accused of partisanship toward one person or another. I do not expect to be "run" by anyone, and any point of view I take will be strictly my own. If I do not agree, I will say so, and vice versa. What I wish to avoid like the plague are cliques or schisms on the Board.

So if you have problems, please talk them over with me. Let me know what is troubling you and let us see if it can be straightened out quickly before any festering wound results. I do not wish to live in an ivory tower believing everything is sweetness and light -- if it is not.

I am proud of the state Board of 1966-68. Let us make the coming years stimulating, enjoyable and rewarding ones, with a minimum of friction.



8/75 Sawe.

TO: State Board
FROM: Veta Winick, Presidents' Council Chairman
RE: Proposed Timed Council Agenda

Pre-Board Mailing
LWV of Texas Sept. 1966

1967 Presidents' Council
Driskill Hotel, Austin, Texas
April 5 and 6, 1967

Wednesday, April 5, 1967

9:30-12:00 Noon Registration for Council and for Lobbying Mezzanine

Registration for Council - Austin League

SB Consultant - Winick

Registration for Lobbying - Austin League *will have someone do this*

SB Consultant - May

Publication Display - SB Consultant - Zeigler

10:30-12:00 Noon Buffet Mezzanine

Buffet on Mezzanine

ff Presidents carry plates to Provincial Suite

In Suite: Personnel to be assigned *3 UP's + May eat with 20 pres.*

Balance of SB on Mezzanine with Delegates and Observers

12:00 Noon-1:00PM Opening Session Crystal Ballroom

Presiding: Joor

Platform: Stuart on platform at all sessions, Joor, *Austin pres.*
Thyler Ramey, Brownscombe, Mayor, Reed, *Parliamentary, don't hang up*

12:00-12:10 Welcome by Mayor - Introduced by Janet Reed
Austin Pres. Reed and Mayor leave platform

12:10-12:25 Organization of Council

Appointment of Parliamentarian - Joor *(Lois appointed)*

Adoption of Agenda

Appointment of Tellers (4) - Joor (Connelly to Joor)

Appointment of Credentials Committee (Connelly to Joor)

Ruth says see minutes for this Minutes of 1965 Council - Brownscombe

Treasurer's Report - Ramey *Taylor* *I just say that minutes of last Council (?) have been approved*

(Start tape recorder)

12:25-12:40 President's Report - Joor
(Stop tape recorder)

12:40-12:50 Presentation of state Board - Joor

12:50-1:00 Roll Call of local Leagues - Brownscombe

Presentation of Nom. Comm

Proposed Timed Council Agenda for 1967 Presidents' Council - Winick

Pre-Board Mailing
LWV of Texas - Sept. 1966

1:00-1:30

Budget Session

Crystal
Ballroom

Presiding - Joor

Platform - Joor, Linehan, Olson, Selman, Ramey, Rosenzweig

Introduction of Budget Committee - Linehan

Presentation of State Budget - Linehan (don't give any explanation as
(Start tape recorder) pledges have already been made

Local League Pledges - Linehan

At blackboard - Olson

At adding machine - Ramey Taylor

At floor mike - Selman

Pledge page in kit and to receive checks - Rosenzweig
(Stop tape recorder)

Announcements - Joor

Presidents' Workshop

Conversation Corners - Swapshop

Extra lobby registration forms for members coming
in for Legislators' Breakfast - from desk (reg.)

Coffee in Travis Room and Mezzanine

1:30-3:00

Presidents' Workshop

Travis Room

Presiding - Pollard

Head table - Pollard, Braunagel, Winick, Hausman
(Recorder)

1:30-3:00

Swapshop alias Conversation Corners(?)

Mezzanine(?)

Program -

Membership -

Finance -

Public Relations -

Legislative -

3:00-4:00

Program Session

Crystal
Ballroom

Presiding - Casperson

Platform - Nolle, Wackerbarth, Winick, Lancaster
(Start tape recorder)

3:00-3:02

Introduction - Casperson

3:02-3:12

National Program - Nolle

3:12-3:22

Texas Legislature - Wackerbarth

3:22-3:32

Texas Constitutional Revision - Winick

3:32-3:42

State - Local Relations - Lancaster

3:42-3:52

Voter Registration and Election Laws

→ Educ. Fund

Proposed Timed Council Agenda for 1967 Presidents' Council - Winick

Pre-Board Mailing

- 3 -

LWV of Texas - Sept. 1966

3:52-3:55

Recap - Casperson
(Stop tape recorder)

3:55-4:00

Attendance Report - Joor
(Connelly to Joor - introduce Connelly)

Announcements - Joor

4:00-5:30 PM

Little Meetings

Maximillian Room - Group A

Discussion Leader-
Recorder-

4:00-4:30 - Legislature -

4:30-5:00 - Legislation - May

5:00-5:30 - National -

Colonial Room - Group B

Discussion Leader-
Recorder-

4:00-4:30 - Legislature -

4:30-5:00 - Legislation -

5:00-5:30 - National -

6:30-7:30 PM

Social Hour

Provincial Suite

State Board and Mrs. Stuart

7:30-9:30 PM

Dinner Meeting

Crystal
Ballroom

Presiding: Joor (Silent Grace)

Head table: Joor, Stuart (Others will be assigned to head table.)

8:30-9:30 PM

Speaker - Mrs. Stuart

Thursday, April 6, 1967

7:30-9:00 AM

Legislative Breakfast

Crystal
Ballroom

Presiding: Joor

State Board Hostess to non-League Legislators (May Design St Bd members as hostess)

List Legislators

7:45

Welcome - Joor

9:00

Dismissal - Joor

9:00-10:15

Capitol Scoops

Crystal
Ballroom

Presiding - May Martin
(Start tape recorder)
(Stop tape recorder)

Proposed Timed Council Agenda for 1967 Presidents' Council - Winick

Pre-Board Mailing

- 4 -

LMV of Texas - Sept. 1966

Thursday, April 6, 1967 (Cont.)

~~9:00-10:15~~ ^{10:20} Announcements - May
Chartered buses leave promptly at 10:25 from Brazos
Street entrance of Driskill Hotel
Lunch on your own (Direction maps)
Final business session at 1:30

10:25-12:00 Noon Trip to Capitol

12:00-1:30 Lunch on your own

1:30-4:00 Final Business Session

Crystal
Ballroom

Presiding - Joor

Platform - Joor, Linehan, ^{Taylor} Ramey, Rosenzweig, ^{Budget Adjustment Comm.}
~~Olson, Selman, Blountscombe, Braunagel~~

1:30-1:35

Announcements - Joor

Appointment of Tellers - Joor

(Connelly to Joor)

Final Attendance Report - Joor

(Connelly to Joor)

(Start tape recorder)

^{3:15-3:30}
1:35-1:50

Adoption of state Budget - Linehan

(Adoption moved by Linehan)

(Linehan, Ramey, Rosenzweig, ^{Budget Adjustment Comm.} Olson, Selman leave
platform)

(Casperson, Winick, Lancaster, Wackerbarth, Nolle
to platform)

^{1:35-3:15}
1:50-3:30

Program Discussion and Direction

Presiding - Casperson

Platform - Joor, Casperson, Winick, Nolle,

Wackerbarth, Lancaster, ^{Budget Adjustment Comm.} Blountscombe, Braunagel

3:30-4:00

Other Business

Presiding - Joor

(Stop tape recorder)

Introduction of Local Arrangements Committee

(Connelly to Joor)

Announcements - Joor

1968 Convention

Minutes will be approved by a Comm. ✓ St Bd

4:00

Adjourn

Proposed Timed Council Agenda for 1967 Presidents' Council - Winick

- 5 -

Pre-Board Mailing
LWV of Texas - Sept. 1966

Remarks: Please take into consideration when reading this Timed Agenda that I have left blanks where I do not know what names to put in. I also put names in which could be incorrect and this is SUBJECT TO CHANGE by the whole Board. This is to give you all an idea on the timing and please feel very free to make corrections when this is taken under discussion.

I have asked that an extra copy of this Timed Agenda be run off for Katy Linehan and one for Peggy Connelly to also give them an idea of scheduling. Perhaps Chris Selman and Donna Olson should have one too since they are members of the Budget Committee and will be involved with Council. I would like this done before changes are made so that they will be in touch with the whole process ahead of time.

Veta Winick
Presidents' Council Chairman

8/75 Dave - because Virginia did this

TO: State Board
FROM: Virginia Macdonald
RE: Board Orientation - Thursday night, March 19, 1964. From 8:45-9:30 P.M.

It's a funny thing - there seems to be a first time for everything - even when you've been in League work as long as I have been. When I realized that I had been given 45 minutes to help orient the new members in the way of the State Board and to recall with the others some things that may have slipped their minds, I felt like a novice - and I still do!

In Field Service we keep telling the LL Boards that if each member would read and know what is in the LL Handbook there would be little need for FS to do anything. This 45 minutes couldn't possibly take the place of reading the State Handbook - the counterpart of the LL Handbook - but because you just may not get around to reading it from cover to cover, mind you before your first official Board meeting tomorrow morning, let's see if we can talk about some things that will help you get started.

There are similarities between local and state Board service - for instance: 1) your first responsibility is to the total planning for the work to be done. To make this easier and to give you experience, each of you will be assigned to several committees this year - and to different ones next year and soon you will have a much wider knowledge of most of the portfolios. Serving on a committee will indoctrinate you thoroughly in what is called "the onion skin routine" which substitutes really for not being able to pick up the telephone to do committee business nor to be able to have committee meetings often. You write your message - or comments - and send onion skin carbons to each committee member and the President.

2) You make regular written reports to each Board meeting - these written reports are to be in SO for mimeographing at least ten days before the Board meeting - then all the reports are sent to you - along with the agenda about a week before the Board meets. It is your individual responsibility to tell the President - well in advance - that you want and need Board time. Always bring these reports and the minutes with you to Board meeting. One of the most valuable contributions you can make to the quality of Board discussion is to have read each Board report before you come to the meeting.

YOU'll need at least - one big fat notebook - a punch - and stapler (this to me has been business's greatest contribution to League Board life!!)

3) You maintain the non-partisan policy of the LWV with complete sincerity.

4) You recognize that the important things that go on in Board meeting are confidential (this still leaves you some things to talk about outside the meeting!)

5) You don't criticize the League to outsiders;

There are also some dissimilarities from local Board service:

1) You are not on this Board to represent YOUR League - as tempting and as worthy a crusade as this may be - you represent THE LEAGUE - local, state and national. If you feel you're losing your identity you are somewhat - but much of it gets restored during the social hours and when you are with your roommate!

2) Some of you will be doing Field Service - and this is a VERY interesting assignment and it is surely the best way to learn about other Leagues (the better to plan

for them). For those of you who don't do FS, the reports will be prepared for each League for each Board meeting and these, plus the fact that each of you will get the Voters from every League will help every Board member to know the Leagues better - and remember your responsibility to develop and maintain effective Leagues.

3) Local League Board members are encouraged by FS to write their counterpart on the State Board for assistance. Such letters are to be answered within ten days - with copies sent to SO and the Area FS chairman. This is part of the whole area of inter-board communication - or between Board meetings - and this is a most important matter - you'll probably decide how you want to do it at an early meeting. Each Board member's business should be a matter of common knowledge to the entire Board (page 10-SHB).

As soon as you can, look in the note book passed on to you to see if there are copies of these things in it:

1. State Handbook, Local League Handbook and Organizing Leagues.
2. State and National BYLAWS
3. Policy Guide for Members of the State Board
4. Tips for New State Board Members
 - a. You will attend 4 Board meetings a year and before you leave here you will know when and where they will be.
5. State and National Publications Catalogues
6. Important Dates with Your Postman and the year's Calendar
7. You will receive a Special National Subscription Service
8. You will receive the State SO that goes to the LLs and the State Board reports.
9. Each week you will get a copy of "Collection Basket" - new and happy feature of Mrs. Brown's administration - it's a sort of summary of the week's events in State Office (a counterpart to the currently popular TV show "That was the Week the Was")

By the June Board meeting you will know what your notebook lacks - assuming, of course, that there is agreement on what should be in them. LL Presidents have a list of what should be in their notebooks - maybe there is need for something like this for State Board members.

Oftentimes the most useful part of any orientation results from discussing questions that may have occurred to you, so I'll close this part now by quoting directly from the SHB:

"The description of a Good Board member in the LLH applies to State as well as Local Boards. State Boards are information-giving idea people, ready with plenty of practical advice on how-to, and sometimes on how-not-to. In essence their achievement is a product of experience - well laced with imagination and served with a generous portion of encouragement. One gentle reminder - The LWV is composed of members joined together in voluntary association."

8/75 Save because I wrote this

June 3, 1965

TO: State Board

FROM: Mrs. E. R. Brownscombe, recorder

RE: Regional meeting of Leagues in North Central Texas area on May 17, 1965, at home of Mrs. S. E. Ziegler

Those attending the meeting were: Dallas - Mrs. Sam R. Faris, President, Mrs. Ralph I. Bubis, Vice-President, and Mrs. Henry Lanz, Vice-President; Denton- Mrs. Alton C. Donsbach, President, Mrs. Richard Hampleman, Vice President, and Mrs. H. R. Dalrymple, Vice-President; Irving - Mrs. Raymond J. Belken, President, Mrs. Douglas Hilchie, Vice-President, Mrs. Carl Schwind, Vice-President, and Mrs. J. T. Vaughan, ~~Mr.~~, Finance Chairman; Richardson - Mrs. Chas. Connors, President, and Mrs. Carl Aichholtz, Vice-President; State Board - Mrs. Raymond Freedman, Mrs. E. R. Brownscombe and Mrs. S. E. Ziegler, chairman of the meeting. Fort Worth was unable to send representatives.

Introduction -

At Presidents' Council after the Voters Service "Little Meetings", the presidents of the Richardson and Irving Leagues suggested that they meet together with Dallas to exchange ideas and discuss possible cooperation in various areas of League work. The idea grew to include Denton and Fort Worth, notable cooperators with the other three Leagues. At the invitation of Mrs. Ziegler the group met for a 10:00 A.M. - 2:00 P.M. meeting, with lunch, on May 17th, at her home. Fort Worth was unable to attend, to the regret of all.

Mrs. Ziegler opened the meeting by complimenting the Leagues on their past and current cooperation. She mentioned that in keeping with general League policy the decisions made at this meeting would not be binding on future Boards.

It was decided to discuss cooperation in the following areas: legislative activities; local, state and national program; finance (including public relations as related to finance); and unit leader training.

Legislative Activities -

The desire to cooperate in legislative activities was expressed by all three Dallas County Leagues. Almost all of the discussion was on state legislative work, but the possibility of joint interviewing of the Dallas County congressman and the congressman-at-large was also mentioned. Two plans of operation were discussed: (1) a group composed of a representative from each League initiating and maintaining contact with each of the legislators, or (2), as suggested by Irving, each League concentrating on different legislators, interviewing them, contacting them about legislation, etc. The advantage of the first plan is that all three Leagues would have contacts with all legislators from the county, and that making their calls as a delegation of three would save legislators' time (as contrasted with three individual calls) and would demonstrate the collective strength of the Leagues of Dallas County. The advantage of the second plan is that by concentrating on a few legislators, each League would be better acquainted with those men and, presumably, be in a more influential position with them. It was agreed that with legislators varying as they do, both plans might advantageously be followed, one with some legislators, the other with others. Dallas has tried this year within its own League a plan similar to Irving's suggestion. Each unit group has "adopted" a legislator. The legislative chairman telephones each unit leader to ask her to write and ask her group to write to "their" man or men when legislative action is called for. It is not known how successful this is in getting letters written to legislators.

Richardson initiated discussion of legislative activity when the legislative chairman is off Board. Dallas' chairman was on Board last year through most of the current legislative session, but because of personal circumstances the same legislative chairman is off Board this year. Dallas felt this was working satisfactorily because the chairman both years is the same person and had been on the Board during most of the session. The comment was made that an on Board legislative chairman is better able to get her fellow Board members to write to legislators than is, usually, an off Board chairman who probably would not have as close personal association with the Board. It was pointed out, however, that this situation would be less the case in a smaller League where the whole group of active members, Board and non-Board, would probably be well acquainted with each other.

In discussing how Dallas, Irving and Richardson might work together in legislative matters, all three Leagues stressed the value of keeping in touch with each other. It was agreed that communications should go through the League presidents, with them, in turn, passing them on to their legislative chairmen.

Dallas feels that they have done quite well with the new legislators--those who are presently serving their first term--but that they have worked less well with the "old" ones. Dallas asked for ideas on working with the latter. It was suggested that it might help to have the three Leagues join forces in contacting these men.

In a general discussion of legislative effectiveness, Denton pointed out the value of League members writing as individuals or as members of a group other than the League. The president of the League writes for the League, and the legislator, who has a good idea of the League's membership, figures that number of voters are watching him on the issue. If a League member then writes and says she is a member of the League, she does not add to this total, but if she writes as an individual she does add to it, and if it is legitimate for her to write and mention another organization she may add more to the total in the legislator's calculation.

There was general praise for the communications from the legislative chairman of the State Board. Particularly praised was her evaluation of the factors affecting legislators' actions regarding poll tax repeal and annual voter registration. Greatly appreciated, too, was her careful analysis of the points to be considered in determining League support ~~of~~ non-support of the poll tax repeal amendment. There were several comments to the effect that she had made a complex subject understandable and had appreciably enlarged our legislative education.

In discussing the question of how soon should we contact our newly elected legislators, Denton commented that they should be contacted right after they are elected, for the purpose of getting acquainted and leaving literature, as that is when they have the most time for reading. Once the session starts there is little time to read, even the bills. Mrs. Hampleman cited a couple of instances where one of their legislators supported a bill because of material he'd been given soon after he was elected.

Dallas didn't know how successful, legislatively speaking, had been the dinner last November, in a private home, for the legislators and their wives and an equal number of League members and their husbands. It had presented many difficulties in planning in addition to the usual one of how many legislators will actually attend. Several League members and their husbands had to hold themselves available to attend at last minute notice, and League members expecting to attend understood that they might not do so if the number of legislators coming decreased. All League members concerned were carefully briefed on our legislative program, and there was discussion, also, of conversational tactics, etc.

Fort Worth meets with their legislators after the end of the session to express appreciation of their support of League measures and to hear about the session from the legislators themselves. A similar meeting with the three Dallas County Leagues as hostesses was discussed.

Since there are many fields in which the Leagues can cooperate, Dallas suggested an area committee of the five Leagues to oversee all types of cooperation. Mrs. Ziegler felt that this would be a little too formal, rather similar to a County Council, and would have the disadvantage of adding another layer of League "government." Other forms for cooperating were explored--notices in VOTERS, letters between presidents, a separate joint committee for each occasion of cooperation, etc.

The upshot of the discussion was that there will be a meeting in June of the legislative chairmen and presidents of the three Dallas County Leagues (Dallas, Irving and Richardson) to explore further and perhaps plan a meeting with Dallas County legislators after the end of the session. Mrs. Schwind will call the meeting.

Program - Local, State and National -

It was agreed that the president or program vice-president of each of the Dallas County Leagues will let the other League presidents know of any county items that will be, or are likely to be, proposed for local program.

Dallas foresaw that situations could arise in which one League might be unhappy over the program choice of another. What would be the responsibilities of the two Leagues in such a case? Could one League, to put it bluntly, exercise a veto over another's choice of program? The trend of the discussion indicated that such a situation is unlikely to develop, but that if it were to, the chance for settlement agreeable to both Leagues would be increased by letting Leagues know as soon as possible of any prospective county item (the county being the local program area in which the three Leagues have a joint concern).

Discussed also was the situation in which two Leagues might have studied the same county item and come up with opposed consensus. Denton pointed out that if two Leagues study the same situation at the same time and arrive at conflicting consensus positions, then the material used by both Leagues should be re-examined!

The Leagues will make a special effort to keep each other informed of their meetings, especially on state-local relations and the national items. Dallas invited the other Leagues to send representatives to resource committee meetings, briefing sessions, etc. (Both Irving and Richardson representatives attended State-Local Relations resource committee meetings last year and were thought of as members of the committee, receiving notices of meetings, committee-prepared material, agendas, etc.) Denton would not be able to regularly attend, because of distance, but last year had attended some of Dallas' Human Resources and East-West Trade resource committee meetings. Dallas mentioned that the calendar for the month, in a box on the first page of each issue of the VOTER, carried a notice of all meetings.

Dallas spoke of the proposed go-see tour of the new Dallas County courthouse, scheduled for January 19, 1966, and invited the attendance of Richardson and Irving.

As cooperation progresses, it was felt that there may develop joint preparation of resource or every-member material or of plans for unit meetings on state and national program items. The problems of meshing the program calendars of the three Leagues were briefly mentioned. Mrs. Ziegler mentioned that there could be cooperation in doing the local survey for the National Human Resources item, to save duplication of interviewing.

Finance -

Among problems discussed were:

1. When to contact business contributors so as to get on their budgets. Irving mentioned that the time is now for some contributors, and that a League can frequently find what the proper time is by asking the public relations department of the company concerned. Irving said that Wyatt Food Stores asks for a letter in November to submit to their Board in order to get a donation during the first quarter of the year.
2. What companies allow their branches to donate, and for what companies is it necessary to apply to headquarters? No answers were forthcoming at the meeting, but it was agreed that answers should be sought by the local Leagues.
3. Overlapping between Leagues in regard to contributors. This is an increasing problem in a metropolitan area. Two examples were given: Sanger-Harris with several department stores in Dallas and one in Irving; and Bell Helicopter, in Hurst between Dallas and Fort Worth. It was agreed that each League should try to get contributions from companies that have branches in their areas and that there should be prior consultation on all such cases, among the interested Leagues.

There was agreement on the close relationship between public relations and finance. Irving, recognizing this, is going to have a combined meeting of its PR and finance people this summer. Denton has run commendations of the League from various Dentonites as paid ads in the town newspaper. Reprints were in the finance workers' kits. Irving Finance people called on Irving business men for advice on contacting contributors. All of these business men increased their own contributions!

More coordination between the finance drives of the three Dallas County Leagues was discussed, and having all the drives begin on the same day was talked of. It was felt, however, that to have them all in the same month (February) as is presently done, was as close timing as is feasible.

There will be further discussion of finance at a meeting to which the presidents and finance chairmen of the Dallas, Irving and Richardson Leagues will be invited. Mrs. J. T. Vaughan, Jr., of Irving, will call the meeting, which will be for the purpose of going over finance lists, exchanging information, etc.

Unit Leader Training -

Dallas is doing unit leader training on September 24th, after the first unit meetings. It was felt that the leaders would then have more practical experience of the problems they will meet than would be the case with training before units have had meetings. The training session will be in the home of the unit organization director. Unit secretaries and the Board will not be present. Dallas talent will be used for the training.

Mrs. Ziegler reported that the Fort Worth League would like a meeting this summer on discussion training. Irving and Richardson will bring the matter to their Boards and send their Board recommendations to the State League.

Conclusion -

The participants appreciated and enjoyed the meeting. It was agreed that a meeting of this kind should be held once a year, after the new Boards come into office.