

Betty Anderson
President

LWV of Texas
February 3, 1978
State Board Report
I. Q.
President's Letter

As you read this report of the board meeting that took place January 16-19, I hope you will catch some of the enthusiasm generated by the 17 members at that meeting. The week was busy, harried, and cold in Austin. Wrapped in blankets at Rather House, state board members made plans for state council, approved the proposed budget, discussed national convention issues, worked on election-year activities, and looked through a crystal ball toward the 66th Legislature, which will convene in 1979.

Council. The April 4-5 State Council meeting in Lubbock promises to be a significant event. LWV-US Vice President, Joanne Hayes, will be with us and will conduct a litigation workshop. Also sharing her expertise will be Carole Shlipak, who will present a money management workshop. In advance of the opening session of council, there will be a professionally-conducted training course in public relations. This hands-on workshop, developed in response to oft-expressed desires of League members to improve their media skills, will be an experiential or participatory workshop. We will learn by doing. This no-fee workshop will be conducted by Anne Blocker of La Mancha, Inc., and Mary Beth Rogers. It is being funded through our workshop budget line item. We think you will find it worthwhile, and we urge you to attend. It will be held the afternoon of April 3, and the morning of April 4th. Additional information will be coming to you from Bobette Higgins, who has been battling the flu.

Budget. The proposed budget is enclosed in the presidents' mailing and on DPM. The \$58,566 budget proposed for 1978-79 is based on 3,875 members at \$7.00 per member payment (PMP), and 100 members-at-large based on \$20.00 per member. The LWV-TEF budget will be included in the Council Workbook.

National Convention Issues. After extended discussions, the state board chose to take no position on the recommended national PMP of \$10 for 1978-79, and \$11 for 1979-80. National budget chair and newly-appointed Texas VOTER editor, Madeleine Appel, carefully explained the committee and the national board's recommendation for the PMP increase. We also took note of correspondence from other state and local Leagues opposing the increase and weighed the concerns of local Leagues in Texas which would probably have to increase dues. Seeing merit on both sides of the issue, we opted to wait and hear the debate on the issue at national convention. We urge you to listen and to contribute to the discussion at state council on this issue before locking your League into a position.

On the Political Accountability Rating (PAR) issue, we voted to support continuation of the present system (voting records without percentages). When all the factors were weighed, we decided that the disadvantages of individual percentage ratings to some local Leagues outweighed the benefits to the national legislative effort.

Helen Hunter, Jan Wilbur, and I were chosen to represent the state board in Cincinnati at national convention, May 1-5.

Election-Year plans. LWV-US Director of Public Relations and past-president of LWV-TX., Veta Winick, has agreed to head the Steering Committee for the Gubernatorial Debates. We are delighted that Veta has agreed to help us with this project; we will be conferring in Austin this month.

Work on the primary Voters Guides is progressing. Please place your order for the Guides by March 1. See Diana Tilley's report for additional information. We regret that Mary Harding has resigned as director of Citizen Information/Voters Service. Diana Tilley has assumed this post.

(over, please)

LWV-Texas Update.

. Briefings and interviews with Rep. John Bryant (Dallas) and Speaker Billy Clayton provided state board members with information to begin legislative strategies for 1979.

. Twenty-two Leagues were represented at the Coastal Management Conference, Jan. 25-26 in Corpus Christi. 120 participants discussed ways to make the coastal management program work. Representatives Mary Jane Bode of Austin, David Cain (Dallas), Bob Simpson (Amarillo), and Pete Laney (Lubbock & Hale Center) were among the public officials attending the conference. We appreciate June Kachtik's directing the project.

. The physical, economic, and legal aspects of ground water management were analyzed in the seminar the afternoon of Jan. 26th. Member agreement will be sought on the subject next fall.

. Since the issue of a state board member running for local office had arisen, the following addition was made to the state Policy Guide, "Should a state board member decide to accept appointment to, or run for, local elective office, s/he may do so only if: 1) there is no political party label on the office; and 2) the board of the local League involved approves.

. We hope you have seen our new membership Public Service Announcements (PSAs) created by Bobette Higgins, on television recently. Please check Bobette's enclosed report and contact your local station managers.

. A task force is looking into increasing our legislative action responses. Please help with the mini-survey enclosed.

. Monies to the ERA Campaign from Texas have amounted to \$9,877 by Feb. 1. \$6,073 is needed to meet our pledge.

Board Happenings. Catherine Perrine will speak on "Water Development and the Texas Voter" at the Annual Meeting of the Texas Water Conservation Association in Galveston, February 24.

. Laura Keever is the new vice-chair of the Advisory Committee of the Texas Energy Advisory Council. Former Senator Max Sherman chairs the committee, and both he and Laura serve on the Council.

. During February, Carole Shlipak will be conducting five local finance workshops in Tarrant Co., Brazos Co., Marshall/Harrison Co., Dallas, and San Antonio.

. Shirley Gleason, 208 representative in the Beaumont area, attended the meeting of the Texas Dept. of Water Resources in Austin, January 20. LWV-Texas presented a written statement.

. Diana Clark is attending monthly meetings of the Texas Adult Probation Commission. It meets in various locations throughout the state.

. I have been appointed to serve on the Texas Committee for the Humanities and Public Policy. Committee members serve for four-year terms.

STATE BOARD MEETING
January 16-19, 1978

Rather House
[REDACTED]

S.O. copy
do not remove

LWV of Texas
January, 1978
Preboard Report

ROOM ASSIGNMENTS

Upstairs North Bdr./Bath

Anderson
Perrine

Old Rape Crisis Office

Carpenter
Cummins
Shlipak

Carriage House

Appel (~~will be in Wash. part of time~~)
Coggeshall
Sturgis

West Room (2 beds) (haunted room)

Clark
Wilbur

East Room (3 beds)

Higgins
Brown
Keever

Room adjoining Rape Crisis Office (North Bdr)

Gleason
Hunter

OVERVIEW OF SCHEDULE

Monday, Jan. 16

Lunch at 12:00

Afternoon -- committee meetings

Evening -- Planning & Research Comm. and Committee of the
Whole on program

Tuesday, Jan. 17

Morning -- First Plenary Session
Core meetings

Afternoon -- TEF Executive Committee meeting, program
committee of the whole, Second Plenary Session & guest.

Evening -- Eat out; no meetings

Wed., Jan. 18

Morning -- Third Plenary Session

Afternoon -- TEF

Evening -- Committees on VOTER and Council

Thurs., Jan. 19

Morning -- Final Plenary Session

Adjourn with sandwich lunch

Living Room = LR
Music Room = MR

AGENDA

January 16-19, 1978

Monday, Jan. 16

Noon to 1:00 p.m. Lunch

1:00 - 5:20 p.m. COMMITTEE MEETINGS:

1:00 - 1:55 AJ--Clark, Carpenter, Cummins, Hunter, (LR)
HR--Coggeshall, Brown, Gleason, Appel (MR)

1:55 - 2:50 Publications--Tilley, Brown, Carpenter, Gleason, Appel (LR)
Development--Shlipak, Anderson, Keever, Sturgis, Wilbur (MR)

2:50 - 3:45 Field Service--Brown, Carpenter, Coggeshall, Gleason, Hunter, Keever, Tilley (LR)
Water & Land Use--Perrine, Higgins, Clark, Cummins (MR)

3:45 - 4:40 CI/VS--Higgins, Brown, Carpenter, Appel, Tilley (LR)
Membership--Gleason, Clark, Coggeshall, Hunter, Shlipak, Albers (MR)

4:40 - 5:25 Energy--Keever, Albers, Higgins, Perrine, Wilbur (LR)
Gov't.--Cummins, Appel, Shlipak, Sturgis (MR)

5:30 - 7:00 Happy hour & dinner

7:00 - 8:00 Program Objectives--Committee of the Whole Bd.--Wilbur

8:00 - 10:00 Planning & Research--Higgins, Albers, Clark, Coggeshall, Cummins, Appel, Hunter, Perrine
"How to Operate More Effectively During the Legisl. Session"

Tuesday, Jan. 17

8:00 - 9:00 a.m. Policy Comm.--Brown, Clark, Perrine, Shlipak, Wilbur (MR)
Bylaws--Gleason, Appel, Hunter, Sturgis (LR)

9:00 - 10:00 Core meetings:
Program--LR
Organization--MR
PR--Sun Room

10:00 - 12 noon FIRST PLENARY SESSION

10:00 - 11:00 President's report Anderson
Minutes Carpenter
Treasurer's report Sturgis

11:00 - 12 noon National Convention decisions
Election of delegates Anderson
Briefing at Council "
PMP position if any "
Bylaws recommendations if any Gleason
National program recommendations Wilbur

12 noon Lunch

Agenda (cont.) TUESDAY

-3-

12:30 - 1:30 p.m. TEF Executive Comm.--Anderson, Shlipak, Carpenter, Sturgis (MR)

1:30 - 3:00 Program & legislative planning--Committee of the Whole

3:00 - 4:00 SECOND PLENARY SESSION
Policy Committee Report Brown

4:00 - 5:30 Guest speaker

Evening Free evening. Dinner at restaurant of your choice.

Wednesday, Jan. 18

8:00 a.m. - 12 noon THIRD PLENARY SESSION

8:00 - 9:30 a.m. Program Action
LL Action on state & national Action Alerts Wilbur
ERA Wilbur
Revenue Sharing & Justice Dept. Anderson
JJ Corrections questions for membership
agreement Clark
Water Perrine
Energy Keever
Government Cummins
HR Coggeshall

9:30 - 10:15 Public Relations
PR Higgins
Publications Tilley
Media Appel

10:15 - 10:45 Organization
Membership Hunter
Field Service Gleason
Brown

10:45 - 12 noon Budget
Budget implications Polter
Recommendations for MAL dues amount Hunter
Plan for implementing no tax deductible
money for PMP use

12 noon Lunch

1:00 - 5:00 p.m. TEXAS EDUCATION FUND

1:00 - 2:00 Chair's Report
Minutes Anderson
Treasurer's report Carpenter
Solid Waste Conference Sturgis
TEF Policy Klein
Brown

2:00 - 2:30 CI/VS
Debates Higgins
Citizen Participation Packet

Agenda (cont.) WEDNESDAY

-4-

2:30 - 3:30

Conferences

Evaluations

Energy: A Dialogue
Air (Meg's report)

Keever
Wilbur

Plans

CZM
Water
Energy

Higgins
Perrine
Keever

3:30 - 4:00

Local League projects

Dallas

Update of DHA (received with Dallas VOTER)
Urban Crisis speaker, etc.

Clark

No LL project requests have been received

4:00 - 5:00

Program not related to action

No state requests have been received

Program not related to action

HR
Water
Government
AJ/JJ

Coggeshall
Perrine
Cummins
Clark

5:30 - 7:00

Happy hour & dinner

7:00 - 8:00

Council comm. meeting (Cummins, Tilley, Wilbur, Appel)

8:00 - 9:00

VOTER comm. meeting (Appel, Anderson, Hunter, Higgins, Wilbur)

Thursday, Jan. 19

8:30 - 9:15 a.m.

Council

Cummins

9:15 - 10:00

VOTER

Appel

10:00 - 11:00

Finalize program plans

Wilbur

11:00 - 12 noon

Update calendar, windup

Anderson

Lunch, adjourn.

TO: State Board
FROM: Betty Anderson

LWV of Texas
January, 1978
Preboard Report

Important decisions will be made at this board meeting as we chart the year ahead and plan for the '79 legislative session. We must also decide on issues facing national Convention and state Council, policy decisions, and budget implications. Please review the issues found in the agenda and start thinking through your views on the subjects.

We will need to fill Mary Harding's position on the board. She wrote a letter of resignation in December -- stating that she felt she made a mistake in accepting the position, and that she could not work well or comfortably on the board. She said that she found excitement and stimulation with her contacts on the board, but that it did not carry over when she reached home--and that local responsibilities took precedence over state ones. 1978 will be a big CI/VS year, so please give her replacement some thought.

Committee assignments -- additions and shifts

- . Jan W. was added to the Policy Comm. at the last board meeting.
- . Madeleine will take Barbara M.'s committee assignments, plus Bylaws, Council, and Planning & Research -- that is, if she's willing. (This is what you call indoctrination by fire).
- . Louise C. will replace Mary H. on water/LU
- . Jan A. and Carole S. to membership -- that's a small committee, and you two are free when it meets.

For reference, please bring your proposed budget from a previous (Oct. or Nov.) mailing.

Also, those of you possessing the book on "managing volunteers," please bring to meeting.

Solid Waste -- About the middle of December, I received a call from Sally Valdes-Cogliano, EQ national staff person, inviting a Texas League member to a Solid Waste Conference January 9-11. The late notice was due to the fact that some of the original invitees could not attend. Joyce Klein is attending for us. Ten states and ten local Leagues have been invited to the conference; then five states and seven LLs will carry through with statewide programs. In the telephone conversation I was told we could apply for pass-through funds if we wanted to. The followup letter asks all ten states to apply, and five will be chosen. The conference will provide information on implementation of the Resource Conservation and Recovery Act of 1976 (RCRA). RCRA will have major effects in two areas of solid waste concern--hazardous waste disposal and replacement of dumps with sanitary landfills. A state pass-through grant would be for \$4,000 plus \$750 for a director. A task force would be responsible for carrying out public participation, monitoring, and coordinating activities.

National lists as grant benefits:

- . Pass-through funds can benefit the League budget through use of office space, personnel, etc.
- . Opportunity to train previously uninvolved League members.
- . Increases League's visibility
- . Can benefit your League's reputation, thus making the jobs of raising funds and increasing membership easier.

(It is suggested that a state board member be responsible for liaison with the project director.)

Joyce Klein will give us a report on the 18th.

(over)

Communications from other Leagues:

1. National PMP

a. Pat Parker, Georgia State President

The Georgia LL presidents were dismayed by the \$10 and \$11 amounts; they feel that member dues should cover state and national support payments; they consider a \$2 or \$3 increase as unrealistic. There was a fairly prevalent view that LWVUS should make a concerted effort to cut back. They suggest \$8 for 1978-79 and \$9 for the succeeding FY. The PMP which is voted through by a majority at Convention is more or less binding on a minority, which is in sharp contrast to the old pledge method by which each League specifically accepted a pledge, which might differ from the asked amount.

b. LWV of the City of New York suggested a PMP of \$8 for 1978-79 and \$8.50 for 1979-80. They feel that they cannot raise their local dues nor expect enough outside funding to make possible continuation of a viable LL.

c. Ruth Mary Meyer, Pres. LWV of North Carolina. An enclosed chart indicated why the state Leagues feel caught in the squeeze between ever-increasing payments to national and a need to increase their state PMP periodically. NC has a state PMP of \$9 since 1973, although it was increased to \$9.25 last year to meet their national pledge. They have felt inhibited in asking for any increase for themselves because national increases were forcing dues ever higher. They fear a jump to \$20 dues may result in a loss of some of their small Leagues. (This was a letter to Madeleine requesting the budget committee cut the budget in January.)

d. LWV of Cedar Rapids-Marion, Iowa. Proposed by Amendment: ARTICLE XIV. FINANCIAL ADMINISTRATION, Sec. 2. (b) Members who are enrolled in LLs shall pay annual dues to the LL. Each LL shall make a per member payment directly to the LWV of the US, the amount of such payment to be determined by the convention by a three-fifths vote of those present and voting, to be effective at the beginning of the next fiscal yr... They have added the underlined portion. Their purpose is to stop retroactive raises in PMPs. They insist that any raise in their payment to LWVUS, adopted in May of any year, should not be made effective retroactive to April 1 of that same year. The LWVUS would be asked to operate on the present \$5.50 PMP plus the LL's portion of its state pledge to LWVUS until April 1, 1979. Then the amount determined by the 1978 national convention would be effective April 1, 1979 for FYs 1979-1980 and 1980-81. LLs could prepare local budgets and set finance drive goals to meet their financial obligations knowing the amount of their payment to the LWVUS as well as the amount of their support for their state League.

They ask that LL and state Leagues submit the proposed amendment by Jan. 31 and vote for its adoption at convention.

2. PROGRAM MAKING

a. LWV of Westchester, New York:

Urge including Cities/Urban Crisis because:

1. the problems have not gone away
2. Congress and the President are working on a new Urban Policy and input is needed
3. LWV is ideally suited to be a national group to lobby for equitable provisions to aid the quality of urban life

(more)

Program Making (cont.)

b. LWV of New York City

recommending two more years of UC study to end with consensus on

1. should an Urban Development Bank be established?
2. should the federal government provide backing for state and municipal bonds? if so, what kind of backing?
3. should subsidies and/or incentives be given to businesses that provide jobs? to businesses that locate in depressed areas?

Possible wording: "Study and evaluation of government funding mechanism with a view toward helping the depressed areas of our nation."

PLEASE USE TEAROFF BELOW

Please fill in and return to Betty A. at board meeting. We will discuss your suggestions.

RECOMMENDATIONS TO NATIONAL LEAGUE BOARD:

If your state League board has any suggestions for changes or improvements in policies, procedures, and services of the national board, please describe--give reasons:

TO: State Board
FROM: Louise Cummins
RE: State Council

LWV of Texas
January 1978
Preboard Report

Would all state board people please bring a brief biographical sketch to SB meeting for me? Halcyon Baggett, the Council PR Chair, is preparing a press kit for the media and would like to include biographical sketches of the SB. If you have such data on file in the SO I can use that but please let me know if that is what you want in your sketch or prepare one and bring it to me.

More on Council at board meeting. The local committee is meeting next week--too late for pre-board deadline.

TO: State Board
FROM: Ethel Sturgis

December 1977
Pre-Board
I.D.2.e.

1. LWV-T Financial Forecast--roughly

Balance on hand	17730
Anticipated INCOME	
Support payments	13724
Convention Account bal.	2665
PSS sales	200
Interest	170
TEF Reimbursement	6298
	<u>40787</u>

Anticipated EXPENSES	
State Office	8094
Bd & Admin.	5220
Serv. to LL	2589
Nat'l Conv.	1200
Pledge	2164
VOTER	528
Publications	2371
Program	1255
Convention committee	300

23721

Reserve (based on $\frac{1}{4}$ of budget	<u>15090</u>
--	--------------

38811

Expenses were based on budgeted amounts less amounts actually spent; completed items (ie: Board Training) were not included. No figure was included to take care of program and other items where the budget has already been exceeded.

2. LWV-TEF Financial Status--guesstimates excluding LL Trust Funds

Balance on hand	7519
Anticipated INCOME	
Contrib: , Kempner, Ginsburg, Tx Eastern	1100
Interest	1176
Support	142
	<u>9937</u>

Anticipated EXPENSES:	
Sales and Use tax	149
Office overhead	3123
Trustees Mtgs	2074
Treasurer	75
VOTER	326
Communications	132
Debates	1000
Clean Air bal due	157
Water Workshop	300
Open Mtgs flyer	225
Environotes	316
Monitoring APA (12)	350
AJ Corrections	675
Ground Water Study	300
Background mat.	457
Keever to Tx Env Conf	50
Perrine to A&M	40
Davies to Austin	30
Albers to CZM	25
Development (3/4)	748
Braunagel Fund	260

Ouch! 10812

3. RE: Long Distance phone calls from state office --LWV-T Budget

It is my recommendation that beginning 1/1/78 the amount budgeted for the state office phone (N.4) include ALL long distance calls except those over \$2 that can be charged to restricted grants.

Currently, this budget item covers only those long distance calls that cannot be charged elsewhere. The current process of posting each of these LD calls to different accounts, notifying chairs of charges against their accounts, billing TEF for their calls and writing a check to refund LWV-T, etc. becomes a time consuming operation.

The long distance calls from S.O. spread pretty well over all League portfolios and the total money involved is a relatively small part of our overall expenses. In the first six months of this League year, there were 76 long distance calls charged to 28 different portfolios. These calls range from 28¢ to \$5.67; average \$1.77. The total for the six month period was \$134.67.

Although knowing the EXACT cost per portfolio is desirable, I believe a treasurer's League time could be better spent than on this detailed operation for the relatively small amount of money involved.

To implement this as of 1/1/78 will not necessitate a budget adjustment, either in the current budget or in the proposed budget for '78-'79--except to correct the explanation. The 1/3 TEF sharing would apply just as it does now.

Option: that the amount budgeted for S.O. phone include all long distance calls except those over \$2 that can be charged to restricted grants; and any in excess of \$6.

4. LWV-TEF Use Tax Exemption

As of 10/31/77, the LWV-TEF ONLY is exempt from paying sales tax for purchases of things that will be used within the organization--that covers everything except what is purchased for a project/publication for resale. CARE MUST BE EXERCIZED TO INSURE THAT SUCH PURCHASES ARE FOR ED FUND USES ONLY, AND NOT SHARED WITH LWV-T USE. Exemption Certificate forms should be used in lieu of paying the sales tax. These will be available at Board meeting and from S.O.

5. It is now nearly 5 pm on New Year's Eve and, finally, this pre-Board is ready to be mailed....HAPPY NEW YEAR!!!

LEAGUE OF WOMEN VOTERS OF TEXAS
BUDGET ANALYSIS
June 1, 1977 thru' December 31, 1977

December 1977
Pre-Board Report
I.D.2.e.

<u>INCOME</u>	<u>BUDGETED</u> <u>1977-78</u>	<u>ACTUAL</u> <u>TO 12/31</u>	<u>IN KIND</u> <u>TO 12/31</u>
A. <u>Local League Support</u>	34,977	21,253.37	
B. <u>Members-at-large Dues</u>	750	1,005.00	
C. <u>Sale of Publications</u>			
1. DPMs	2,000	1,763.00	
2. Standing Orders	1,750	1,382.00	
3. Parole & Corrections F&I	1,350	0	
4. Public Subscription Services	750	255.00	
5. Publications on hand	100	492.90	
6. "We Support"	0	352.85	
7. VOTER	0	1.00	
D. <u>Interest on Savings</u>	325	154.72	
E. <u>Contributions</u>			
1. Member Cash	250	20.00	
2. State Board and Committees, non-cash	0		430.67
3. State Fund Raising (This is based on raising \$4650, sharing \$1550 with LLs. To date amount raised \$4100; shared \$920)	3,100	3,180.00	
4. State Fund Raising, non-cash	600	1,526.33	250.00
F. <u>Contractual Services</u>			
1. Election Night Reporting	0	0	
G. <u>Council '78</u>	3,500	0	
H. <u>LWV-TEF Reimbursement</u>			
1. Office Overhead	5,740	2,167.13	
2. Board and Administrative shared services	3,147	879.78	
3. VOTER	500	174.02	
4. LL Presidents Mailings	300	167.81	
I. <u>Other Income</u>			
1. '76-'77 payments	1,220**	2,129.17	
2. Unbudgeted.	0	375.10	
K. <u>Suspense</u>	0	(51.45)	
TOTALS	60,359	37,227.73	680.67

EXPENDITURES

N. <u>State Office</u>		
1. Equipment Maintenance	600	575.16
2. General Supplies	1,050	289.56
3. Postage	1,200	511.94
4. Telephone	750	247.49
5. Insurance and Bonding	230	124.00
6. Rent and Utilities	2,700	1,810.00
7. Salaries	10,136**	5,337.50
8. Payroll Taxes	774**	500.42
9. Audit and Tax Report	200	200.00
10. Capital Expenses	217	165.97
11. Applied Overhead	0	(1,701.90)

LWV-T Budget Analysis 12/31/77, continued P.2

	BUDGETED	ACTUAL	IN KIND
<u>O. Board and Administration</u>			
1. President's Expenses			
a. Travel	820*	337.05	11.50
b. Per Diem	180	106.25	12.00
c. Secretarial Assistant	320	0	
d. Telephone	270	140.75	
e. Representation	270	99.75	9.00
2. Treasurer's Expenses	112	121.63	3.04
3. Board of Directors			
a. Tools and Training			
(1) National DPMs	360	320.00	
(2) Other Materials	100	63.00	
(3) Board Training	500	357.03	13.75
b. Board Meetings	5,480* **	3,141.65	69.86
c. Administration			
(1) Intra-Board expenses	180	190.20	19.08
(2) Committees-of-the-Board meetings	500*	434.33	6.50
d. Mailings to Board	1,147	491.02	
e. State Office Supervision	180	0	
4. Vice Presidents	150	19.19	
5. Administrative Committees			
a. Budget	225	246.53	11.46
b. Development	250	60.04	256.40
c. Membership	300**	123.82	
d. Nominating	150	4.50	
e. Public Relations	220	116.55	
<u>P. Services to Local Leagues</u>			
1. State Board visits to LLs; consultations	1,500	1,195.05	130.20
2. Management Workshops			
a. Big Leagues	300**	318.19	
b. Water	200**	0	
c. P.R.	700**	0	
3. New League & State Unit Services	1,250**	430.44	23.00
4. Mailings to Members-at-large	375	134.37	
5. LL Presidents Mailings	1,500	1,158.86	
<u>Q. Convention/Council</u>			
1. State Council '78	3,500	1.51	
2. National Convention	1,200	0	
<u>R. National Services</u>			
1. Pledge	8,654	6,490.50	
2. Members-at-large PMP	209	209.00	
<u>S. VOTER</u>	2,300**	1,771.85	10.00
<u>T. Publications</u>			
1. DPMs	2,000	857.87	
2. Standing Orders	1,750	736.35	
3. Legislative Wrap-Up	100	0	
4. Facts and Issues	850	0	
5. Public Subscriptions	700	485.41	
6. Mailings/billings for publications on hand	75	(7.03)	
7. "We Support"	0	630.19	4.00
<u>U. Program</u>			
1. Four Program Goals			
a. Energy	500	199.51	59.00
b. Water	700	165.71	
c. Housing	200	0	
d. Uncommitted	700	0	

LWV-T Budget Analysis 12/31/77, continued P.3

	<u>BUDGETED</u>	<u>ACTUAL</u>	<u>IN KIND</u>
U. Program, continued			
2. Other Program Expenses			
a. Administration of Justice	100	37.79	
b. Air	25	38.14	36.00
c. Government	125	135.69	5.88
d. Human Resources	100	137.17	
e. International Relations	25	5.00	
f. Land Use	100	100.24	
g. Uncommitted	125	12.65	
3. Legislative Office			
a. Telephone	50	(2.56)	
b. Director's Expenses	75	48.77	
c. Secretary	200	39.07	
V. Professional Assistance	600	1,526.33	
W. Unbudgeted			
1. '76-'77 Expenses	0	175.75	
2. Other	0	0	
TOTALS	60,359	31,465.25	680.67

* As adjusted at September Board meeting

**As adjusted at November Board meeting

BALANCE SHEET December 31, 1977

<u>Bank Accounts</u>	<u>6/1/77</u> <u>Balance</u>	<u>Income</u>	<u>Expenses</u>	<u>12/31/77</u> <u>Balance</u>
General Operating	5,284.19	38,237.47	35,081.67	8,439.99
LWV-T Office	310.00	0	0	310.00
Regular Savings	4,318.09	0	0	4,318.09
Timed Deposits	4,507.36	154.72	0	4,662.08
	14,419.64	38,392.19	35,081.67	17,730.16

<u>6/1/77</u> <u>Balance</u>	<u>Less net ppd***</u> <u>for '77-'78</u>	<u>Income</u>	<u>Expenses</u>	<u>12/31/77</u> <u>Balance</u>
14,419.64	2,451.96	37,227.73	31,465.25	17,730.16

*** Represents income and expenses prepaid in '76-'77 towards '77-'78 budget
as follows: Income 3,270.00; Expenses 818.04

SPECIAL ACCOUNTS - Balances and Notes

Convention Account, City National Bank, Fort Worth
Balance 12/31/77
Committed of this balance
For San Antonio Convention Account 500.00
For Convention Committee 300.00

3,164.67

Political Action Accounts,
Checking balance 12/31/77
Savings balance 12/31/77

6.30
287.30

1977-1978 LOCAL LEAGUE SUPPORT--AS OF DECEMBER 31, 1977

for

LEAGUE OF WOMEN VOTERS OF TEXAS AND LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND

	<u>PLEGDED FOR 1977-78</u>		<u>PAID AS OF 12/31/77</u>	
	<u>LWV-T</u>	<u>LWV-TEF</u>	<u>LWV-T</u>	<u>LEV-TEF</u>
Abilene	359		359.00	
Amarillo	765		382.75	
Austin	2113		1584.94	
Bay Area	510		462.50	47.50
Baytown	598		150.00	150.00
Beaumont	943		707.25	
Brazos County	795		795.00	
Brownsville	300			
Corpus Christi	1117			
Dallas	3321	1107	1100.00	1107.00
Deer Park	300			
Denton	628	210	428.50	200.00
Edinburg-McAllen	300		300.00	
El Paso	806		420.00	
Gainsville	300		50.00	
Galveston	1600		800.00	
Garland	300		150.00	
Harlingen	300		300.00	
Houston	6407		4805.25	
Irving	1409		709.19	350.00
Lamar County	450		350.00	
Longview Provisional	300		150.00	
Lubbock	615	205	817.28	
Marshall-Harrison Co. Provisional	300		300.00	
Midland	600		600.00	
Odessa	300		150.00	
Orange Area	300		300.00	
Pasadena (now State Unit)	300		300.00	
Pearland	304		304.00	
Flano	302		226.50	
Richardson	673		336.50	
Rockwall County Provisional	300			
San Antonio Area	1554		777.00	
San Marcos	366		183.00	
Sherman	822		616.21	
Tarrant County	1872	624	1248.00	
Temple Area	325		325.00	
Tyler	300		300.00	
Victoria	600		150.00	150.00
Waco Area	592			
Wichita Falls	631		315.50	
TOTALS	34977	2146	21253.37	2004.50

TO: State Board
FROM: Jan Wilbur
RE: 1979 Legislative Priorities

LWV of Texas
January 1978
Preboard Report

I think that as life is action and passion, it is required of the League that it should share the passion and action of its time at peril of being judged not to have existed.

--paraphrase of Supreme Court Justice
Oliver Wendell Holmes, 1884.

A. Long range planning for legislative action in 1979.

The January board meeting marks the beginning of the long process of planning ahead for what will ultimately be our legislative action package for the 66th Legislative Session. We'd like to come out of this meeting with a list of 15-20 pieces of legislation that we could support, that we think League members and others are interested in and think important, and that the board considers important to achieve during the next legislative session (in that order of importance). We will do this in three sessions.

1. Session I.

Directions: Connect the dots with four . . .
(no more) straight lines, without . . .
raising your pencil from the paper. . . .

The total board will look at all League program items and compile a comprehensive list of action possibilities. We will include the objectives we listed a year ago, the direction given us at Convention, legislation we supported during the 65th Legislative Session, and the objectives we outlined during our May 1977 retreat. During Session I we need to look at what is important to League members and other citizens of Texas. This may or may not be what we think they should be interested in. Also, let us not at this time concern ourselves overmuch with how we will fund it and who will do it.

We will need for this session: WE SUPPORT, Legislative Newsletter file (if you have one), and Legislation List--First Draft (coming to you before the board meeting). If you have any additions, corrections, deletions to LL--First Draft, please get them to me before the Monday evening session. Thanks.

2. Session II:

The long list will be divided (rather arbitrarily) into three lists:

- a. Environmental Quality and Energy
- b. Human Resources and Administration of Justice
- c. State government and Voting Rights

State board will be divided (somewhat arbitrarily) into three groups to look at each of the items and come up with an analysis of each item to include: how difficult (i.e., how much effort would be required) to accomplish it; plus factors for doing it and negative factors; friends and enemies list; and possible outside resources (money and persons).

We will need for this session:

- Interview reports with legislators and local chapters or selected statewide groups--their priorities and what they think the legislature's priorities will be (see Dec. 22, 1977 memo from me to you).
- List of pertinent interim committees and any info we have about what their charge is and what they have done or will be doing.
- IN LEAGUE, the list of questions (p. 35) to consider in proposing program are equally applicable to choosing action opportunities.

2. Session II (cont.)

The section "Total Board Planning" on pp. 25-27 can also be helpful IF we don't get bogged down over which words we use.

--Seven Sure Steps to Stagnation.

- (1) We're not ready for that.
- (2) We're doing all right without it.
- (3) We've never done it that way before.
- (4) We tried that once before.
- (5) It costs too much.
- (6) That's not our responsibility.
- (7) It just won't work.

3. Session III.

The total board will narrow the list down to 15-20 possibles; define preliminary way of handling and what needs to be done for further evaluation, and who is to do it.

Future steps after January board meeting.

1. Follow through assigned tasks.
2. Circulate list of possible objectives to all LLs, put in Council workbook, and ask for input regarding League interest (or lack of same) at Council.
3. Program Workshop at Council will be designed to find out as explicitly as possible from LLs what to do (legislative priorities) and how to do it (involve LLs) and where to get the money.
4. At May SB Meeting: A progress report on assignments. Narrow list down to 7-10 (assign level of activity for objectives). Decide whether we need to write the legislation and get sponsors, etc. Assign people to interview candidates to get commitments (publicly or privately) on our selected issues. Firm up list of allies and opponents on each issue. Follow up contacts with same.
5. After that: We put out our list of legislative priorities--booklet or whatever--and push forward.

FROM: Jan Wilbur

RE: ERA Campaign

TOTALS as of January 4, 1978:

Local Leagues	<u>Pledged</u> \$10,950	<u>Received</u> \$7,647
VOTER	<u>Expected</u> \$ 500	<u>Received</u> All accounted for elsewhere
Unpledged LLs	<u>Expected</u> \$ 3,000	<u>Received</u> \$1,485
State Units/MALs	<u>Expected</u> \$ 500	<u>Received</u> \$ 15
State Board Members	<u>Expected</u> \$ 1,000	<u>Received</u> \$ 170
<u>TOTAL</u>	<u>Expected</u> \$15,950	<u>Received</u> \$9,317

TO: State Board
FROM: Jan Albers
RE: Legislative Office

LWV of Texas
January 1978
Preboard Report

The following are some miscellaneous thoughts--I hope to do better in the future.

If you have not already done so, program chairs need to bring to board meeting several possible questions that we can suggest local Leagues include in their Voters Guides for the legislative primaries.

I offer my opinion in response to a memo from Jan W. to Jan C. I think the LWV-T HR priority should be stimulating local Leagues to act on the federal welfare reform proposals and informing the public about these proposals. The Texas Legislature will be in no mood to do much on welfare until the federal legislation is resolved and the Jan. 2 issue of Newsweek points out that "the bulk of new welfare legislation may have to wait until 1979 at the earliest." If it should pass before the end of our '79 session and includes incentives for states to supplement then we could add welfare to our priorities. If the HR coalition doesn't agree that Congress holds out more hope than the legislature, then maybe we should get out.

As to other HR goals, I think funding of the Rehabilitation Loan Fund for low income homeowners or landlords and a constitutional amendment to permit cities to give tax relief for rehabilitation of housing would be more feasible than working on landlord-tenant legislation.*

We might also want to look at preserving and increasing the flexibility of the mass transportation fund.

I think HR issues that relate to energy problems will stand a much better chance than civil rights issues.

I think the session will produce some monumental battles over tax relief. Should the League become more vocal in supporting ag use values, but also insist that we amend the constitution to delete some personal property and all intangible property from the tax base? If the San Augustine court case doesn't force the collection of intangible property taxes, the rural lawmakers will try and force the issue. So according to League positions, what is needed is an amendment to redefine the tax base. And another question--if elderly and low income persons (this could include farmers) are burdened by high property taxes why shouldn't they all be granted some relief at state expense using the circuit-breakers approach? Finally, I think LWV-T needs to decide if we would support any new sources of revenue besides personal or corporate income tax.

I'm really worried about the possible composition of the next state Senate. Perhaps we should be worrying less about what we want to pass and more about how to get 11 "sure" votes to kill what we want to kill.

Betty passed on some info from N.J. LWV which made me re-think the timing of legislative interviews. They do theirs 3-4 weeks after the start of a session.

*These are some suggestions of Masterson of Dallas LWV.

I have set up a meeting with Speaker Clayton on Jan. 19 (couldn't get it early in week) so that Betty, Jan W., and I can learn about his legislative priorities.

I've visited briefly with Senator Doggett (he's sending more info) about next session and he points out that the primaries may well tell us what is feasible next session. He's personally very involved in the sunset implementation. add a

Also talked to Shari Stanford, legislative staff person for Texas PTA. None of the things their delegates seemed most concerned about fit in very well with League program. Their legislative priorities will be adopted by delegates to their state convention next fall.

TO: State Board
FROM: Laura Keever
RE: Energy

LWV of Texas
January 1978
Preboard Report

I am very pleased with the conference we cosponsored with Texas Utilities. While there was not enough time for interaction on the first day, that problem was rectified on the second. I am positive that the "officialdom" of Texas Utilities thinks more of the League.

The Dallas, Austin, and Houston conferences are coming on apace. Speakers are being finalized and invitations prepared. I'm looking forward to them all. I am also attending the TEC Annual Meeting in Dallas--what a way to have an annual meeting!

I am now the vice chairman of the Advisory Committee to the Texas Energy Advisory Council, which gives me a seat on the Council itself. This was after an election between a representative of the Texas Consumer Council (I think), Bill Fisher, Louis Austin, and me. Louis Austin and I were in a runoff and he won (I needed 3 more votes). He was not present, however, and has declined in my favor. I've already approved my first letter for the staff--what fun!

Bill Hobby asked me to be a sponsor for a fund-raising cocktail party for him in Houston. It was very hard for me to say no for I do not think it would have been to the detriment of the League. In fact, I do not think the League should have had anything to do with that decision for it was asked of me personally, not to me as a board member of LWV, and I have to tell you that I think my personal rights are being infringed upon as well as my constitutional rights of political expression. (I'm sure this is news to all of you!) I just want you to know that some of us have to live with those rules we write.

I hope all of you had happy holidays. I think we are going to have a marvelous year--I'm looking forward to it.

next to you
WPI v. v. v. v. v.
Preboard Report

LWV of Texas
January 1978
Preboard Report

TO: State Board

FROM: Bobette Higgins

RE: PR

Well, the Company has a new Selectric typewriter, IBM job, very fancy. The secretary loves it. Liz Gunter loves it. But it does not do a thing for me. They both say any fool can learn to type on it. This fool cannot.

IMPORTANT: FOR THOSE OF YOU IN THE DALLAS-FT. WORTH AREA, I NOW HAVE A METRO LINE, CALLS ARE FREE, SO DON'T HESITATE TO CALL ME WHEN YOU NEED. ALSO THIS MAY COME IN HANDY FOR THOSE OF YOU WHO PASS THROUGH THE AREA AND HAVE SOMETHING TO TALK OVER. THE NUMBER IS 434-1219. No area code or anything. My business phone number is 566-3424, (NOT free) and the house phone is the same.

ABOUT THE PSA SLIDES:

I've distributed almost all of them, to almost 50 stations over the state. Be looking for them. I'll bring copies to board meeting so we can have a showing.

PLANNING AND RESEARCH COMMITTEE: We are going to have a look at how our entire league lobbying efforts work, how the Capitol Corps functions, how board members who are not program slots can/should be involved during the legislative year. And we will make recommendations to the board for change if this seems feasible and necessary. Jan A., COULD YOU GIVE US AN EVALUATION OF THE LEGISLATIVE LOBBYING ROUTINE AS CURRENTLY PRACTICED BY THE LEAGUE?

EVERYBODY: THINK FRESH!!!!!!

TO: State board
FROM: Jan Coggeshall

LWV of Texas
January, 1978
Preboard Report

HAPPY NEW YEAR everyone!!

I. Urban Crisis Workshop evaluation:

Date: November 9-10, 1977. Date seemed ok.

Time: Noon to noon. Time seemed ok.

Cost: Motel rooms paid for. Leaguers liked this. (Next time get written contract on room rates.)

Travel provided by LLs. Costs seemed ok. No comments from LLs.

Location: Rooms and motel and meetings at LBJ School. Favorable response to this arrangement.

Meals: Dinner at historic location and breakfast provided at LBJ School. Very favorable response.

Content of Urban Crisis Workshop: Indications are that content was good. Main complaint was lack of time for discussion.

Content of Big League counterpart sessions: Favorable. (Main complaint was lack of time or tired at night.) "Some of the best inter-League exchanges I've ever been a part of." Biggest criticism by Leaguers was that organization people wanted more big League management sessions and less urban crisis discussion. (Did not receive opposite complaint.) Only 11 of 40 evaluations were returned.

My comments: 1. I thought the workshop went well as far as the way I had planned it. I.e., speakers all showed up. logistice worked well, speakers talked on what they were supposed to. If a Leaguer was disappointed in a speaker, that person should have taken it as a reflection on that person's leadership or ability, etc., rather than a concern that he didn't talk about just what that person wanted to hear. Actually, there weren't many bad comments.

2. I thought the logistics were great!

3. I have reservations about this organization/program combination again. It was so clear on the agendas that we were going to discuss the urban crisis for two days that comments such as Jeanette Vanderwater's were hard to take: "I thought the goal of this two-day meeting was 'managers' techniques' for big-city Leagues."

4. It was interesting to me that we had so many Austin people come to the night session on organization, and not to the day sessions.

5. Did we learn about big League management? The format was excellent. Each League presented its strong points in a prepared assigned presentation. I am only sorry that they were concurrent. Everyone seemed to like this format. It was interesting to see all the Leagues intrigued as they each complained about low unit attendance, thinking that was unique to only their League, and how close the percentages on unit attendance for the Leagues turned out to be.

6. Did we learn about the urban crisis in Texas? I thought the speakers covered a broad range of subjects and we got a varied viewpoint. Although it was not planned, I found that the conclusions were interesting, with Friedman saying yes, Untermeyer yes and no, and Brown saying no.

7. Summaries: This is my first attempt at typing up hours of tapes and has taken much longer than I thought. But I will persist until completed. I then hope one copy can be mailed to each League, perhaps in the presidents' mailing or something.

8. I would like a few minutes to discuss all this at the board meeting. I have sent a short one-page evaluation to the six presidents which I will bring to board meeting.

9. Budgeted costs: \$250.00, expenses to date: \$203.58, anticipated \$243.27.

(over)

Jan Coggeshall -- Preboard - cont.

II. Housing survey sent to all LLs in December. I have one response so far.

III. Welfare Reform: You should have a memo from Jan W. on the subject of Texans for Welfare Reform coalition. We plan to attend the next meeting on January 16 in Austin prior to the board meeting. I'll report on it then.

IV. National legislation on Welfare Reform: You all have the recent issues of "Report From the Hill." The house subcommittee voted Dec. 8 (16-12) to cash out the food stamp program, an administration victory. The League, however, supports continuation of this program.

The Social Security Bill, HR 9346, is much more dangerous and letters have been written to delete ominous amendments. It is going to be well into 1978 before action on this package is taken.

V. Priorities for 1979 legislative session: If we decide to take on some HR priorities these are some possibilities:

1. Increase AFDC payments. Jonathan Hole wants to discuss this with me our week in Austin
2. Landlord-tenant warrant of habitability. (Dallas is interested in this and Jan W. says Rep. Ron Waters has it as a #1 priority)
3. School finance reform
4. Property tax reform
5. Funding the Dept. of Community Affairs Housing Rehabilitation program. (Authorized and not funded in 1977)

Others: day care, status offenders, or issues related to the JJ study.

VI. I will talk with our legislators here before the board meeting on their priorities as Jan suggested and report back. I can't do much before Jan. 1 on this subject.

VII. I talked with Bill Rider on the debates and he feels there is NO WAY that Briscoe will ever debate. And he is very confident he will overwhelm Hill in the primary.

VIII. Follow-up of LWV-T letter on Section 8 housing problem in Galveston. For details, watch next Galveston VOTER. But basically, the HUD people came down here and explained how in existing administrative regulations, rent payments could be raised by at least 20% without any new action by HUD. The Housing Authority here just didn't understand all the regulations. The LL got good results out of their efforts and the City Council is well aware of the League help on this issue.

IX. Welcome to Madeleine on the state board.

X. Have done LL training for the Bay Area League. Helen has details.

TO: State Board
FROM: Helen Hunter
RE: Organization

LWV of Texas
January 1978
Preboard Report

We must make a decision on dues for MALs, SUS, and provisional Leagues. At the last board meeting we set the provisional dues at \$20, but I would like to hold this until we decide on MAL and state unit dues. I think that all dues set by state must be the same.

When I receive an inquiry about starting a League I send guidelines and a personal letter and also mention state units as a possibility and invite them to become a MAL if there are not enough interested persons. I can't quote more than one dues amount.

As we consider setting the dues you may be interested to know what the local Leagues dues amounts are. I have tried to separate subscription service from dues but some are question marks.

League	Dues	Subs.Serv. Incl.	Subs.Serv. Extra	No Subs. Serv.	Proposed Increase
Abilene	15.00		3.00		
Amarillo	12.50	2.50			
Austin	17.50				
Bay Area	18.00				
Baytown	15.00				
Beaumont	15.00				
Brazos Co.	17.50		2.50 Opt.		
Brownsville	10.00				
Corpus Christi	15.00			X	
Dallas	15.00		3.00		
Deer Park	12.50				
Denton	18.00	X			
Edinburg/McAllen	15.00	X			
El Paso	15.00		3.00		
Gainesville	15.00			X	
Galveston	12.00				
Garland	13.00	3.00			
Harlingen	12.00	X			
Houston	17.00	2.50			
Irving	15.00				
Lamar Co.	10.00				
Longview Prov.	15.00				
Lubbock	15.00	X			
Marshall/Harrison Co.	15.00				
Midland	15.00		5.00		
Odessa	10.00				
Orange	15.00				
Pearland	13.00				
Plano	15.00				
Richardson	12.00		3.00		
Rockwall Prov.	15.00				
San Antonio	15.00		2.50		
San Marcos	15.00			X*	
Sherman	12.50			X*	
Tarrant Co.	15.00		2.75		20.00

League	Dues	Subs. Serv. Incl.	Subs. Serv. Extra	No Subs. Serv.	Proposed Increase
Temple	15.00		27.75		
Tyler	12.00	5.00	Added Value Tax		
Victoria	10.00			X	
Waco	15.00	X			
Wichita Falls	15.00			X*	

*Although these Leagues do not have what they call a subscription service they do send publications to be used in units to their members but there is no set amount.

The following is the current list of expenses for Montgomery County State Unit from the first inquiry til the present date:

Travel	14.10	
Postage	1.36	
Phone	5.67	
Pubs	20.56	Although part of this charge is for leadership material that should be passed along to new leadership, future leadership tools will also be supplied.
DPMs state & Nat'l	40.00	
	61.13	Average for 18 members 3.39
		Nat'l PMP 10.00
		13.39

In addition we must send them program materials including Leaders Guides, (depending on their chosen studies), all new F&Is, Voters Guides, Legislative Newsletters, Environotes, State VOTERS, etc.

Karen Shaw, Chairperson, called this morning. They are having their program planning meeting Jan. 9. She thinks they will choose JJ and Water. They now have the first material on JJ. We will need to furnish 1 Leaders Guide and 18 (or one each) F&I on new JJ study. Plus whatever Catherine thinks they will need for Water, if that is what they choose. I can't figure these costs now. If anyone can help please do so. We won't know what will be available next fall--to complete the full year costs. You can see what is left of their \$15 dues.

In their second year they must send 1/4 of their finance drive proceeds to LWV-T which will help--if they have a successful drive.

State Unit Guidelines--What about Voters Guides?

According to the provisional guidelines state provides "up to 5,000 Voters Guides during the first year". According to MAL guidelines, MALs receive "Copies of each printing of state Voters Guides" and that they may distribute Voters Guides to their community. (Number not stated but in the past I believe that this was set at 50 each.) The State Unit guidelines states only that "state units may distribute Voters Guides". I suggest that guidelines read "State provides up to 3,000 Voters Guides." The amount for each individual unit could be decided each printing with a recommendation from their adviser.

Provisional Guidelines

When we omitted the portion of the policy guide pertaining to provisionals some of the provisions had to be incorporated into the provisional guidelines. I have done this and the organization committee is now reading this material. I am suggesting one change (or rather, addition). I recommend that a provision stating "A subscription service of at least _____ must be provided as part of the dues." be added to the guidelines. We will have a recommendation for the amount at the board meeting.

TO: State Board
FROM: Beth Brown
RE: Big Leagues Conference Evaluation

LWV of Texas
January 1978
Preboard Report

39 local League delegates registered. 12 evaluation forms were sent to me. Jan C. will report on the urban crisis sessions.

The reactions to the evening counterparts on big League management problems ranged from quite critical to very enthusiastic. Those delegates especially interested in these counterparts were very eager--had high expectations and we failed to meet those expectations. Criticisms included the following: Not very helpful; not tightly planned - too loose! Too short a time.

We did not think through the justification for excluding all but the six big Leagues. Originally this was done to allow those Leagues to share concerns about management problems peculiar to big Leagues. Yet that part of the conference was given comparatively short shrift. Since the bulk of the conference time was devoted to urban crisis discussion, we were perhaps not justified in excluding such Leagues as Plano, Garland, Richardson, Bay Area, Baytown, Deer Park, Pasadena, Pearland. These Leagues, though small, are operating in the middle of the urban crisis just as surely as the six big Leagues. In future, it would perhaps be best not to mix program and organization concerns in the same conference. Some who came were interested in one or the other, not both. If a mix is attempted, we should try for separate concurrent sessions, with a coming together at the end.

Despite the foregoing, the conference was worthwhile. We indeed identified a need in bringing up big League management problems. Sometime in the future we should do something more intensive on this subject; several of the evaluations requested same.

The physical arrangements were apparently extremely satisfactory. Diana T.'s dinner was especially appreciated and thanks were also expressed for the breakfast. My personal thanks to Diana T., Jan A. and Jan C., Joann L., Helen and all who filled the breach when family concerns prevented me from being of any use at all.

RE: Off-Board Field Service Representatives for next year.

As of Dec. 29, the following have accepted: Fumi, Lucy Edwards, Alice May Berthelsen. Nana Rylander is still debating and will let me know by Jan. 1. Kathy Leabo and Mary Beth Brient declined, although both said they were tempted. Everyone approached thus far has been enthusiastic about the regional, off-board approach.

When the six have been secured, Helen and I will meet with them to discuss ways, means, possible problems, how to make the system work. They will be experienced Leaguers with ideas to share. The success of the system will depend in part on the field service reps' involvement in the planning as well as in the doing. We recommend that any leadership training anticipated for SB include the field service representatives. Please let Helen or me know of any concerns you have regarding ways, means, problems, etc.

The FS Reps will report to me before SB meetings as consultants do now, except that they will report LL problems immediately either to me or to Helen. The rep & Helen & I will then agree on what specific help is called for and by whom. It will be at this point that other SB members may become involved.

TO: State Board
FROM: Beth Brown
RE: State of the Leagues

LWV of Texas
January 1978
Preboard Report

AMARILLO: We think they are doing fine. Poor attendance at Oct. board meeting-- may have been a fluke. No minutes since then.

BRAZOS COUNTY: Seems to be doing fine. President very efficient in correspondence with consultant. Shlipak will do a finance workshop for them in Feb.

BROWNSVILLE: Nov. minutes report 24 members. A committee has been formed to produce a Community Services Bulletin. This League is quite concerned about illegal alien problem; a board member has been directed to write a letter to "60 Minutes" regarding the matter. As of 12/15, no support payments to LWV-T had been received.

DALLAS: Excellent in program and PR; won Dallas Times Herald Award for Community Service. The grapevine indicates that there are intraboard tensions because of friction between president and some board members. This League continues to lose members.

EDINBURG/McALLEN: Sept. minutes latest received; no VOTERS received since beginning of this fiscal year. Talked with president in Sept. regarding a voting rights problem. Nothing since then. Is anyone out there?

DEER PARK: The primary problem is a do-nothing president. Helen will meet with them on Jan. 5 and will report at SB meeting.

HARLINGEN: Latest VOTER was an omnibus Sept., Oct., Nov. issue. No minutes received since last March. An unbelievable mishmash surrounded a tour of the coast involving Bobette and the three Valley Leagues and allegedly "planned" by Harlingen president. In spite of all, I intuit that this League continues as an asset in the community.

HOUSTON: In glowing health in all areas!

LAMAR COUNTY: No VOTER or meetings in Dec. President has requested finance workshop in Jan. or Feb., but hasn't contacted Carole for a definite date. President also requested board training for April or May. I will think about that later-- not convinced she really wants it.

LUBBOCK: Had best finance drive on record this fall. No serious problems.

MARSHALL/HARRISON COUNTY: Overall health seems stable but not improving. Finance and membership are principal problems. Also needs to develop new leadership. Operating with a full board plus 4 off-board chairs, which is progress.

SAN ANTONIO: Definitely action oriented. New local government handbook is out @ \$5.25. Poor unit attendance for the energy consensus. Members may prefer action committee meetings to regular units. This League uses media well both for CI/VS and for action goals.

TARRANT COUNTY: Active and healthy. President does not expect loss in membership that had been previously predicted. Brown Bag unit is going very well. No apparent problems.

VICTORIA: Busy and productive in all areas; very successful finance drive. Extremely concerned about the proposed increase in Nat'l PMP.* Do they realize that their proposed \$25 family membership will not cover Nat'l/State PMP's for two persons?

WICHITA FALLS: After a summer of silence, activity in all directions. 13 new members reported in Oct. Brown Bag unit organized in Nov. Good program, PR, VS, and action. Overworked board members, but efforts are being made to develop leadership.

*Pearland is also "horrified" at raises in state and nat'l PMP's.

LEAGUE OF WOMEN VOTERS OF TEXAS PROPOSED BUDGET 1978-79

DECEMBER 1977

INCOME

Support:

1. Local League Members PMP	\$ 28,000	-Based on 4000 LLmembers @ \$7
2. State Unit Members PMP	1,400	-Based on 70 State Unit members @ \$20
3. Member-at-Large PMP	500	-Based on 25 MAL's @ \$20
4. Local League Contributions	-0-	-Voluntary Contributions over and above PMP
5. Provisional League Support	400	-Provisional League Support 2 @ \$200
Interest on Savings	500	-Interest on Reserve Fund
Sale of Publications	5,930	-95 DPMs @ \$20=\$1900; 240 St. Orders @ \$7=\$1680; 150 Legislative News @ \$7=\$1050; Program Action Publication \$1000; Other \$300

Contributions:

1. Member Cash	150	-Fund raising by state LWV
2. State Board and Committees non-cash	-0-	-Non-reimbursed board and committee expenses; St. League expenses of phone, travel, etc. personally absorbed by board and off-board chairs and committee members
3. State Fund Raising non-member cash	5,000	-State fund raising from non-members of which approximately \$1700 would be shared with LLs according to State Sharing formula
4. State Fund Raising non-member non-cash	600	-Covers donated professional service, printing, and equipment

Contractual Services:

1. Election Night Reporting	3,000	-Election reporting November 1978
LWV-TEF Reimbursement		
1. Office overhead	6,228	-1/3 of state office expenses; excludes capital reserve and tax audit; based on percent of time spent on TEF matters
2. Board and Administrative shared Services	3,598	-1/3 of cost based on percent of time materials and services devoted to TEF matters. Excludes Bd. Tools and Training, Development, and Nominating
3. Voter	625	-1/4 of Voter cost for articles describing activities and projects of TEF
4. Local League Pres, St. Unit, and MAL mailings	333	-1/5 cost of communications to cover necessary periodic reports of TEF projects and activities to LLs, St. Units, and MALs.

TOTAL INCOME	\$ 56,264
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EXPENDITURES

State Office:

1. Equipment Maintenance	600	-Cost of Maintenance contracts on postage meter and scale, memeo, and typewriter, servicing equipment not covered by contracts
2. General Supplies	1,100	-Paper, memeo ink and similar office supplies not charged to budget items
3. Postage	1,200	-Postage not charged to budget items
4. Telephone	750	-Base rate for two instruments plus long distance calls not charged elsewhere.
5. Insurance	230	-Insurance on the office and bond for treasurer and publications director
6. Rent and Utilities	2,760	-Rent and utilities
7. Salaries	10,880	-One 40 hr. wk. @ \$600/mo.= \$7200; one clerk typist 25hr. wk. for 24 wks @ \$2.75 and 24 wks @ \$2.90= \$3390; extra 100 hrs @ 2.90 = \$290
8. Payroll Taxes	1,165	-Covers FICA, Fed. and St unemployment taxes and workmens comp.
9. Audit and Tax Report	250	-Cost of auditing the books and preparing Fed. income tax forms.
10. Capital Reserve	200	-Accrual for future equipment
Board and Administration:		
1. President's Expenses		
a. Travel, Representation, Per diem	1,200	-Includes representing LWV at non-League meetings; <i>visits to St. Office</i>
b. Secretarial assistance	305	-Approx 9 hrs/mo @ \$2.75 and \$2.90.
c. Telephone	350	
2. Treasurer's Expenses	270	-Supplies, postage, and telephone cost in connection with keeping the books
3. Board of Directors		
a. Tools and Training	1,200	-Includes Nat'l DPMs, board and off-board materials and training
b. Board Meetings	6,400	-Travel, lodging and meals based on meeting at Rather House with catering by Austin LWV. Includes cost of off-board chairs when asked to attend. Includes \$1128 for expenses of SB members to state convention.
c. Administration	225	-Intra-board postage, phone, and misc. expenses not handled by SO or charged to specific portfolios.
d. Mailings to Board	1,000	-Cost to publish and mail pre-board and post board reports & LL pres. mailings to board & off-board chairs Regular weekly mailings of various material to chairs by SO
4. Vice Presidents Expenses	150	-Three vice presidents @ \$50 to help defray phone and postage cost for overseeing portfolios

5. Administrative Committees

a. Budget	325	-Covers transportation, lodging, & meals for necessary meetings, supplies & postage, & materials
b. Development	250	
c. Interim Committees	350	Same for all administrative committees
d. Nominating	250	
e. Public Relations	220	

Organization:

1. Field Service	2,000	-Travel, meals, lodging, DPMs for six off-board regional consultants plus additional services and cost incurred in serving consultants and LLs. Expenses of Director
2. Workshops	730	-Covers four regional pres. workshops for \$130; other workshops to assist LLs \$600.
3. New Leagues	450	-Cost of servicing pre-provisional Leagues
4. State Units	250	-Cost of special services to State Units
5. Provisional Leagues	400	-Cost of servicing provisional Leagues
6. Membership	250	-Committee expenses for recruitment, meetings, etc.
7. Mail to MALs	125	-Material plus postage 25 @ \$5
8. Publications to State Units	340	-Cost of mailing selected publications and communications to St. Units
9. Mail to LL presidents	1,200	-Publications and postage
Voter	2,500	-Cost to print and mail 4 Voters of about 4500 copies
National Council	900	-Two delegate expenses
National Services:		
1. MAL PMP	250	-25 members @ \$10
2. St. Unit Members PMP	700	-70 members @ \$10
Publications:		
1. DPMs	1,900	-Printing and mailing cost, 95 DPMs @ \$20. Off set by income
2. Standing Orders	1,680	-Printing and mailing cost of 240 @ \$7. Off set by income
3. Program Action Publication	1,000	-Printing and distribution cost
4. Legislative News	1,050	-Printing and mailing 150 @ \$7. Off set by income.
5. Other publications	80	-Mailings and billings for other pub.
Program Action		
1. Program Goals	2,100	-Program action in support of selected priorities
a.		
b.		
c.		
d.		
2. Other Program Expenses	663	-To cover other program cost unrelated to program goals.
3. Coalitions	100	-Cost of working with other organizations toward common goals

LWV-T PROPOSED BUDGET

4

Legislative Office:

1. Lobby Day	100	-Materials and arrangements
2. Telephone	423	-Includes calls to program chairs and LLs.
3. Directors Expenses	200	-Parking and other expenses
4. Secretary	2,300	-30 hr/22 wks @ \$3/hr. plus parking and taxes
5. UT Student	240	-Work study program for observing and assisting. 20% of salary, 18 hrs per wk for 22 wks @ approx. \$2.75/hr
6. Supplies and Postage	153	-Materials and mailing
7. Blue Book	-0-	
Professional Assistance	600	-Donated service, printing and equipment
Contract Services	250	-Expenses of Director of Election Night Reporting
Local League Share of St Fund Raising	1,700	
GRAND TOTAL	\$ 56,264	

NOTES AND DECISIONS LWV-T BUDGET

1. Should we add \$3050 to Contributions [State Fund Raising non-member non-cash] for a total of \$3650, balanced by adding \$3050 to Professional Assistance under Expenditures re: Carol Schlipak's report on printing of the Annual Report.
2. MAL and State Unit member PMPs have been figured at \$20 though the Board has not decided what that PMP will be. The difference between \$15 and \$20 PMP is \$475. Where and how could we cut \$475 if necessary?
3. If a possible \$2500 in PMPs is paid to LWV-TEF, then your suggestions are needed as to where and how much to cut the T Budget, and what can be shifted to the TEF Budget.
4. If you wish to add to a budget item, please be prepared to suggest an equal cut or an appropriate and possible increase in income.
5. Should the proposed in and out item for State Convention and Council be reflected in the budget? I believe that the proposed amount is \$500 as advance money to be returned to the State League after the meetings.
6. Membership will varify the membership figures used for LLs, MALs and St. Unit Members.

LWV-TEF PROPOSED BUDGET 1978-79

DECEMBER 1977

INCOME

Contributions:

1. Unrestricted	\$ 10,000	-Result of state solicitation efforts after sharing with LLs
2. Restricted	-0-	-State solicitation efforts or grants for specific projects
3. Local League Trust Funds	10,450	-Result of LL solicitations (estimated at \$6000) or from state League's sharing formula (estimated at \$5000) less 5% administration fee
4. Memorial Gifts		
a. Braunegal Fund	200	-Memorial contributions received by TEF from League and non-League sources
Interest		
1. Investment Fund	2,128	-Results from Investments
2. Savings Account	477	-Interest
Administration Fees	550	-Cost of administering LL Trust Funds at rate of 5%
Sale of Publications	5,800	-Based on one issue of Voters Guides at \$3000; When You Go to Austin \$200; Adult Corrections \$1700; PSS-60 @ \$15=\$900

TOTAL \$ 29,605
EXPENDITURES

General Administration:

1. Office Overhead	6,228	-Payment to LWV-T for general shared office use
2. Trustee meetings and Administration	3,598	-Payment to LWV-T for cost applicable to LWV-TEF
3. Audit and Tax Reports	125	
4. Legal Retainer	-0-	
5. Voter	625	-Reimbursement to LWV-T for Newsletter describing activities
6. LL Pres., St. Unit, and MAL Mailings	333	-Reimbursement to LWV-T for 1/5 cost of mailings of periodic reports, etc.
7. Communications	200	-Distribution of projects and selected communications to members and the community

Election Related Voters Service:

1. Voters Guides	3,000	-One Voters Guide \$3000
2. Voter Participation	-0-	-
3. 1978 Gubernatorial Debates	-0-	-

Projects for Citizen Education:

1. Publications	3,440	-Adult Corrections F&I-\$800; When You Go to Austin-\$1800; PSS-\$840
2. Projects	-0-	-Citizen Participation Projects

LWV-TEF PROPOSED BUDGET

2

3. Monitoring	200	-Monitoring selected governmental agencies
a.		
b.		
4. Conferences	-0-	-
Research and Resource Activities	405	-Purchase of background material for portfolios, conducting workshops, producing publications, monitoring, etc.
Attendance at Educational Conferences and Workshops	-0-	-Expenses for Board and off-Board resource people to attend educational affairs relating to their portfolios.
Local League Trust Fund Projects	10,450	-Cost excluding 5% administration fee for LL Ed. Fund Projects. Based on LL Trust Funds of \$11,000
Development	1,000	-Supplies, postage, and travel costs used in the process of securing monies for TEF
Reserves	-0-	-Set aside to accrue interest as an ongoing income
GRAND TOTAL	\$29,605	

NOTES AND DECISIONS LWV-TEF BUDGET

1. Should we add \$1525 to Contributions [Restricted] for donated services balanced by \$1525 under Expenditures for a new item "Professional Assistance" or "Annual Report" for professional services re: Carol Schlipak's report on printing of the Annual Report.
2. Should Income show \$1000 from reserves or 1977-78 Budget plus perhaps other donated cash and in-kind contributions to be balanced by an equal expenditure for the proposed 1978 Gubernatorial Debates. [Restricted]
3. If you wish to add to a budget item, please be prepared to suggest an equal cut or an appropriate and possible increase in income.
4. The LWV-TEF proposed budget that you are working with is the real budget. The expanded budget for development can be easily plugged in once the Board has made the hard decisions regarding essentials. You asked for reality and here it is.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
BUDGET ANALYSIS
June 1, 1977 thru December 31, 1977

December 1977
Pre-Board Report
I.D.2.e.

<u>INCOME</u>	<u>BUDGETED</u> <u>1977-78</u>	<u>ACTUAL</u> <u>to 12/31</u>	<u>IN KIND</u> <u>to 12/31</u>
<u>A. Contributions</u>			
1. Unrestricted	61,000	2,572.00	
2. Local League Trust Funds	17,100	3,265.09	
a. Collected by LLs	2120.16		
b. State Sharing	1024.10		
c. Administration fee refunds	120.83		
	3265.09		
3. Memorial Gifts	200	10.00	
4. Restricted	0	6,596.50	
a. CZM Conference	5000.00		
b. Energy Workshops	500.00		
c. Clean Air Workshop	596.50		
d. E. Q. Grant	500.00		
	6596.50		
5. Non-cash			
a. Non-League	0	3,052.67	
b. State Board	0		133.12
<u>B. Interest</u>			
1. Investment Fund	2,060	1,074.14	
2. Savings Account	400	209.88	
<u>C. Administration Fees</u>	900	42.79	
<u>D. Quarterly Support Payments</u>	2,146	2,004.50	
<u>E. Sale of Publications</u>			
1. Voters Guides			
a. Amendment	0	996.00	
b. Primary	2,000	0	
2. Other	4,000		
a. Campaign Finance Flyer		27.05	
b. Other		1.00	
3. Juvenile Justice Leader's Guide	0	16.50	
<u>F. Forwarded from '76-'77 - Restricted</u>			
1. "Environotes"	0	667.04	
2. Lois Braunagel Memorial	0	260.00	
<u>G. Unbudgeted</u>	0	20.00	
<u>H. Suspense</u>	0	35.35	
 TOTALS	 89,806	 20,850.51	 133.12

EXPENDITURES

<u>N. General Administration</u>			
1. Office Overhead	5,290	2,167.13	
2. Trustees Meetings & Administration	3,147	1,072.64	18.63
3. Treasurer and Audit	300	188.77	6.48
4. Legal Retainer	500	0	
5. Supervision of LL Projects	200	0	
6. VOTER	500	174.02	
7. Communications	300	167.81	

	BUDGETED	ACTUAL	IN KIND
O. <u>Election Related Voters Service</u>			
1. Voters Guides			
a. Amendment	0	936.20	10.00
b. Primary	2,000	0	
2. Voter Participation	5,000	3.02	
3. Gubernatorial Debates	1,000	36.60	
P. <u>Projects for Citizen Education</u>			
1. Conferences and Workshops			
a. Citizens Access to the Pol. Process	15,000		
b. Administration of Justice	9,000		
c. PR Workshops	8,000		
d. Regional Energy Conferences	3,000	503.78	
e. CZM Conference	0	5,004.00	
f. Big League/Urban Crisis Conference	0	203.58	6.00
g. Clean Air Conference	0	333.48	
h. Water Workshop	0	4.62	
2. Publications and Projects	12,000		
a. Citizens Participation Project		10.37	
b. Campaign Financing & Open Mtgs. Brochures		117.50	
c. Energy Briefs		0	
d. Material for Public Distribution		0	
e. "Environotes"		350.66	
f. Welfare Reform Slides		23.01	
Q. <u>Monitoring Projects</u>			
1. Administrative Procedures Act	750	26.25	
2. Other	1,000	36.20	
R. <u>Research-Resource Activities</u>			
1. Administration of Justice	750	77.33	3.60
2. Water	450	3.80	
3. Background Material for Portfolios	500	43.45	
S. <u>Attendance at Workshops and Conferences</u>	750		
1. Funded by EQ Grant		110.00	63.51
2. Other		95.00	
T. <u>LL Trust Fund Projects</u>	17,100	3,336.78	
1. Projects	1682.28		
2. Support Payments	1654.50		
	3336.78		
U. <u>Development</u>	1,500	377.49	24.90
V. <u>Professional Assistance</u>	0	3,052.67	
W. <u>To Reserves</u>	1,769	0	
X. <u>Unbudgeted</u>	0	9.71	

TOTALS	89,806	18,465.87	133.12
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	6/1/77 Balance	Less ppd for 77-78	Income Incl. ppd	Expenses	12/31/77 Balance
General Operating	6,339.90	1,277.04	17,585.42	15,129.09	7,519.19
Bond Assignment	50.00				50.00
Investments	26,600.00				26,600.00
LL Trust Funds	9,507.27		3,265.09	3,336.78	9,435.58
	42,497.17	1,277.04*	20,850.51	18,465.87	43,604.77

*For "Environotes" \$667.04, Braunagel Fund \$260.00, and support payments \$350.00

BALANCE SHEET December 31, 1977

<u>Bank Accounts</u>	<u>6/1/77</u> <u>Balance</u>	<u>Income</u>	<u>Expenses</u>	<u>12/31/77</u> <u>Balance</u>
Texas State Bank, Austin	7,643.32	13,498.48	13,518.40	7,623.40
First Federal Savings & Loan, Waco	5,173.07	207.75		5,380.82
Dallas Federal Savings	2,952.52			2,952.52
First National, Lubbock	50.00	2.13		52.13
Capitol City Savings & Loan	4,000.00			4,000.00
Franklin Savings Assn, Austin	18,600.00	756.50		19,356.50
Lamar Savings, Austin	4,078.26	161.14		4,239.40
	<u>42,497.17</u>	<u>14,626.00</u>	<u>13,518.40</u>	<u>43,604.77</u>

STATEMENT OF LOCAL LEAGUE ACCOUNTS
December 31, 1977

Amarillo	6.25
Austin	857.01
Bay Area	2.38
Baytown	263.26
Beaumont	132.75
Corpus Christi	182.75
Dallas	2,734.45
Denton	532.52
Edinburg-McAllen	28.50
El Paso	28.46
Galveston	313.50
Hunt County	9.50
Irving	453.09
Lubbock	496.30
Marshall-Harrison	126.75
Midland	162.12
Richardson	31.00
San Antonio	290.75
San Marcos	158.50
Sherman	133.00
Tarrant County	2,039.34
Victoria	133.25
Waco	320.15
	<u>9,435.58</u>

LWV of Texas
January 1978
Preboard Report

TO: State Board
FROM: Bobette Higgins
RE: Land Use

I hope all of you have received your copy of the program announcements for the CZM conference in Corpus. Everything goes fairly well. I've had lots of calls from local Leagues regarding funding and selection of their "official" and will divvy up extra money from those who will not be sending their full contingent with those Leagues who need more \$\$\$ and are dying to have their representatives there. Gave permission for Jana Hipes of Amarillo to receive the regular funding for her and a legislator, even though they can only attend the second day of the conference but hope there are no more requests like that.

The Coastal Management Advisory Committee starts meeting in Austin, and will continue to meet there from now on, since flying there is now cheaper. We have a meeting on the 11th at the Villa Capri -- Jan A. you want to spread the word to the locals that they are welcome to attend, URGED to attend? The new head of the Natural Resources Council, Frank Sheffield, visited our last meeting, he used to be the staff for the land use committee back when we could talk about land use, a fine guy, very bright and capable. So I was glad he got the nod.

TO: State Board
FROM: Carole Shlipak
RE: Development

LWV of Texas
January 1978
Preboard Report

1. Thank you for your get-well cards and notes. I made A+ in recovery, and am delighted to have it behind me. My stamina is fully returned, and no more gall stones to restrict my diet.

2. Re the Garwood contribution: I recommend that it be simply listed as the Judge and Mrs. W. St. John Garwood Endowment Fund, and listed as such in our highest category, i.e.,

Gifts of \$1,000 and over;

American Income Life Insurance

Champlin Petroleum Company

Judge and Mrs. W. St. John Garwood Endowment Fund
etc.

3. Money - Many contributions are pending from development calls made in October and November; we should be hearing definite word from several in January. Will be receiving word from Fikes Foundation re grant proposal in the next week. . . . ???????

That's all. . . See you on Jan. 16th. . .

Happy New Year!

Pre-board Report -- Jan Wilbur
January 1978

JAN 12 1978

In your packet from state office you received the proposed procedure for developing our legislative package for the 1979 Legislature. At the January board meeting we need to look at all the data we have now and use our political savvy to compile a list of 15 to 20 important pieces of legislation we could work for in the 66th Legislature. We would plan to narrow the list as the year goes along. It would be satisfying not to have to add to the list because we forgot to consider something during this initial, wide-angle survey. Of course, circumstances (like the Governor's race) could require an extensive overhaul of our expectations.

I've tried to glean all the historical data on issues and legislation the League has considered or worked on during the last year so we could all have it in one place. Part A is the list of objectives we compiled a year ago for presentation to State Convention in the management-by-objective workshops. Part B is a compilation of the sheets from those workshops and pertinent information from the program direction.

Parts C and D are bills the League supported which did pass and didn't pass, respectively. You will notice (I hope) that public school finance is listed on neither sheet. We supported parts and opposed other parts and all the info I get including Jan A.'s assessment is that we will not get what we want through legislation anyway.

Would you take these data and WE SUPPORT and compile a list of ten (10) bills you would like to see us work on during the next session. Program people, please do not put more than four items from your own area. Off-board people, please get your list to the nearest board member if you are not going to be at the meeting in Austin. Organization and PR people please make a list, too!

I've tried to distill the information to go on the lists but if you want/need amplification of any of the issues on Parts C and D, please refer to Legislative Newsletters and especially the wrapup issue, #19. The July-August ENVIRO-NOTES has a list of the energy legislation that didn't get through (including a couple bills that did not get in the Legislative Newsletter).

--J. Wilbur, 1/7/78

A. List of objectives/goals formulated by SB January 1977 from which the four starred goals were selected for presentation for convention consideration:

1. Achievement of ordinance-making for counties.*
2. Action to achieve equitable public school finance.*
3. Development and implementation of a water plan beneficial to all Texans.*
4. Development of satisfactory pre-trial release programs throughout the state.*
5. Development and implementation of an energy conservation plan for Texas.
6. Citizen input into the election code.
7. An election office in each county in Texas.
8. Getting state agencies to address toxic substances controls.
9. Citizen input through the Administrative Procedures Act.

B. From Convention workshops - ranked but roughly:

- | | |
|---------------------------------------|---|
| 1. Energy Conservation | 14. 208 planning |
| Tie [2. Water Plan | 15. Jail Cmn |
| 3. Public School Finance | 16. Elim Racial Disc/Deseg School |
| 2 [4. Pre-trial release | 17. Nuclear Waste Disposal |
| 5. Fair Housing | 18. Removal of Status Offender from Courts. |
| 4 [6. County ordinance making | Tie [18. Displaced Homemakers |
| 7. Ballot stub | |
| 8. Housing needs (?) | |
| 9. Transportation (?) | |
| 10. Property Tax | |
| 11. CZM | |
| 12. Probation Cmn | |
| Tie [13. Uniform Election Procedures | |
| 13. Planning for Growth policy | |

January 1978

c. During the 65th Legislature, the League supported the following legislation which passed. Question: are there changes or additions we wish to make this time around?

1. Adult Probation Commission.
2. Establish county elections office.
3. Elimination of the ballot stub.
4. Coastal Management package:
 - Natural Resources Council Act
 - Coastal Coordination Act
 - Coastal Wetlands Acquisition Act
 - Corps 404 Delegation Bill
5. Establish Texas Energy Advisory Council.
6. Displaced homemaker pilot project.
7. ~~County ordinance making (weakened)~~. (Did not pass Senate, excuse me.)
8. Speedy trials.
9. Implementation of Safe Drinking Water Act.
10. Amend Solid Waste Disposal Act (SWDA).
11. Consolidation of Water Agencies (did we support the final version?).
12. Create Election Code Revision Commission.
13. Create Energy Development Fund.
14. Procedure for accepting a voter at polling place.
15. Interim committee to study state's ground water resources.
16. Recodification of the Natural Resources Statutes
17. Pilot project for training for AFDC recipients in non-traditional jobs.
18. Restoration of voting rights for ex-felons.
19. Increased pay for election judges and clerks and training.
20. Absentee voting for disabled.
21. Fund energy conservation program.
22. Requiring individual meters on apartments.
23. Ask PUC (Public Utilities Cmn) to do study of rate structures.
24. Making permanent the four standard election dates.
25. Mandating police training within 6 months after hiring.
26. Enhancement of sentence for use of firearms.

-- J. Wilbur 1/7/78

Pre-Board - J. Wilbur
January 1978

D. During the 65th Legislature the League supported the following legislation which did not pass. Do we want to try again?

1. Property Tax Reform.
2. Increase AFDC payments by \$8 (was increased by \$5).
3. Merit selection of judges
4. Dept/Cmn on Status of Women (was created as part of Gov. office).
5. Exempt wind-powered energy devices from sales tax (~~will be~~ ^{will be} exempted from prop. tax if voters approve constitutional amendment).
6. Require state-local cooperative purchasing thru St. Bd of Control.
7. Protective services for the el derly.
8. Incentive pay for police and fire fighters to get higher educ.
9. Several campaign finance measures:
 - report occupation and employer of contributors;
 - partial public financing for candidates for Railroad Cmn;
 - prohibit reprisals to force contributions to political funds;
 - create a State Elections Commission; and
 - close loopholes in reporting requirements.
10. Restitution for victims of crimes.
11. Thermostat setting in state buildings.
12. Extends city building codes to their ETJ.
13. Warrant of habitability (landlord-tenant legislation).
14. Requiring voting places be accessible to the handicapped.
15. Except for elections officers, no person may assist more than 3 voters to vote.
16. Pre-trial release, bail reform, and some 'citation-in-lieu-of-arrest'.
17. Funding for Jail Standards Commission (\$890,000 for the biennium).
18. Require State Bd. of Control to evaluate energy conservation potential of state-owned buildings.
19. Creates 16 principal department within Exec. branch.
20. 1¢ tax on non-returnable containers.
21. State Commission on Human Rights
22. Require employers to allow employees 2 hours off to vote.
23. Procedures relating to challenges to registration of a voter.

Pre-board-J.W.
January 1978

Ten most important bills the League should work on in the 66th Legislature.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

January 17-19, 1978

GUIDE TO THE MINUTES

1. President's Report
2. Minutes
3. Treasurer's Report
4. National Convention Decisions--Delegates, Recommendations,
PMP, Bylaws, PAR, Program
5. Policy
6. Program--Action Committee, ERA Fundraising, AJ, Water,
Energy, Government, HR
7. Public Relations
8. Organization
9. Proposed Budget
10. Membership
11. Field Service
12. Council
13. VOTER
14. Legislative Priority Development
15. Board Vacancy
16. Miscellaneous
17. Calendar

LEAGUE OF WOMEN VOTERS OF TEXAS

MINUTES

Rather House
501 East 32nd
Austin, Texas

January 17-19, 1978

FIRST PLenary SESSION, JANUARY 17, 1978

PRESENT: Albers, Anderson, Appel, Carpenter, Clark, Coggeshall, Cummins, Gleason, Higgins, Hunter, Keever, Perrine, Shlipak, Sturgis, Tilley and Wilbur.

ABSENT: None.

President Anderson called the meeting to order at 10:15 a.m.

1. PRESIDENT'S REPORT.

Appel

Anderson officially welcomed Madeleine Appel to the board. Appel's title will be VOTER Editor and Editorial Consultant. She replaces Media Director Barbara Materka whose resignation was accepted at the November board meeting.

Resignations

Anderson announced receipt of the resignation of Mary Harding, CI/VS Director. Shlipak MOVED the resignation be accepted. SECONDED AND CARRIED. Diana Tilley, Publications Director, agreed to accept the addition of the CI/VS portfolio. Several names were suggested to fill the board vacancy. It was generally agreed the vacancy should be filled in time for Council.

Susan Reid, Associate Director for monitoring the Administrative Procedures Act (APA) has also resigned. It was agreed that rather than try to find a replacement the program chairs will report on their experiences with rulemaking and APA and work with government agencies and the legislature.

Appointment.

Anderson has been appointed to the Texas Committee for the Humanities and Public Policy (TCH) following our recommendation in September.

Revenue Sharing Suit

Anderson announced she had received word from Marlene Provise in Washington in December that the Justice Department may soon be bringing suit against Texas on the three year old revenue sharing complaint charging racial and sexual discrimination and lack of importance given to employment records of funded agencies. Board members are asked to bear this in mind and if we hear anything more or see anything in the press about it, to please inform Anderson.

Conference

We have received forms for the Campaign Techniques Institute for Women in Irving, February 23-26, sponsored by the National Women's Education Fund.

Annual Reports

Anderson reminded board members who need to complete national annual reports on program to send them to S.O. by March 1.

2. MINUTES.

Minutes of the November 7-8, 1977, meeting were approved with the following corrections:

Page 1, add Sturgis to the list of those present for the first plenary session.

Page 3, No. 6, delete entirely and insert in the November 8, 1977, TEF minutes, page 4, under V. PROJECTS, B. State.

Page 4, No. 8, third line, insert Coggeshall after "discussion."

2. Minutes, continued

Page 4, No. 9 DEVELOPMENT, delete sections on "Development Progress" and "Endowment Fund," and insert them in the November 8, 1977 TEF minutes under I. ADMINISTRATION as C. Development.

Page 5, No. 10, JUVENILE JUSTICE CONSENSUS, insert new first line: Twenty-nine LLs and two provisional Leagues participated in consensus.

Page 6, No. 13, FIELD SERVICE, New Field Service Concept, fourth sentence, insert 1978 to read, "The draft LWV-T Budget for FY 1978-1979 includes. . ." Same section, last line, insert 1977 to read, ". . . borne by the FY 1977-1978 budget."

Page 8, No. 19, ACTION RESULTS FROM CONVENTION REPORT, last paragraph, last line, add and a representative of a small League.

3. TREASURER'S REPORT.

Sturgis's report shows a balance of \$17,730.16 on Dec. 31, 1977.

It was agreed to amend budget category C.3. to read Juvenile Corrections F & I.

Cummins cautioned that Council may cost \$850 more than budgeted. Sturgis indicated this may come from the Convention 1977 surplus.

Adjustments

Brown MOVED a new budget category for training the new field service representatives be added in the amount of \$275: SECONDED AND CARRIED. Sturgis MOVED the amount budgeted for the SO phone (N. 4.) include all long distance calls except those over \$2 that can be charged to restricted grants, and any calls in excess of \$6. There were other informal adjustments.

4. NATIONAL CONVENTION DECISIONS.Convention Delegates

Anderson will serve as one of our three delegates to national convention in May. Higgins, Hunter, Keever, Shlipak and Wilbur were nominated to fill the other two delegate positions. Hunter and Wilbur were elected.

Recommendations to National Board

Several recommendations to the national League board for changes in policies, procedures and services were suggested as follows:

Albers requested a reconsideration of guidelines for operating a League observer corps as described in In League and other publications. She would like consideration of the possibility that an observer corps could also serve as a lobby corps.

Sturgis recommended adequate time be allowed at national convention for giving program direction. We agreed to send this as a state board recommendation.

Shlipak asked that the national board critically examine their development operations with particular attention given to the sharing formula, committee functions, and the cost of raising money versus the amount raised. It was agreed to send this as a state board recommendation.

Sturgis also recommended that annual reports be required at the end of the fiscal year rather than on a calendar year basis.

PMP

With the recommendation of the Bylaws Committee Gleason MOVED we support a national per member payment of \$9 for the first year of the 1978-80 biennium and \$10 for the second year. SECONDED. The national budget committee, chaired by Appel, has recommended \$10 the first year and \$11 the second. Appel explained the budget difficulties of coping with inflation, paying for appropriate professional assistance, managing the national office, and handling national program and action the way local Leagues want it done. She pointed out that even the recommended \$10 and \$11 PMP would give the LWVUS a tight budget. Gleason's motion FAILED.

Adjourned 12:20 p.m.

4. National Convention Decisions, continued Recommendations, continued

SECOND PLENARY SESSION, JANUARY 17, 1978

Called to order at 2:45 p.m., all present.

Keever MOVED the SB support a national PMP of \$10 the first year and \$11 the second. SECONDED AND FAILED.

Appel report on PMP at the national convention briefing at Council.

Bylaws

The amendment to ARTICLE XIV, Sec. 2. (b) proposed by the LWV of Cedar Rapids-Marion, Iowa providing for a per member payment determined at convention one year to take effect at the beginning of the next fiscal year was discussed. No action for our support or opposition was taken.

Political Accountability Rating

Shlipak MOVED that we support continuation of the policy of producing PARs without percentage ratings. SECONDED. It was suggested in discussion that the difficulties created by the percentage ratings for some LLs were perhaps greater than the benefits derived by national.

National Program

Discussion centered on the following topics:

1. Urban Crisis
 - a. Continue as is
 - b. Study of Urban Development Bank, bond guarantees and the like
 - c. Study urban crisis impact on the taxpayer
 - d. Study of urban policy
 - *e. Determination of urban policy positions from current League positions.
2. Energy
 - a. Continued study
 - *b. Action on energy, but no more study
3. Study of the U.S. economic system
- *4. Natural Resources--study of the economic impact of League environmental positions.
5. National water policy

We voted to recommend items marked with an asterisk above.

Higgins MOVED we also recommend giving the International Relations item low priority for the next biennium and reducing the national staff accordingly. SECONDED AND CARRIED.

Further discussion on priorities included general agreement that: (1) Water and Energy items should have high priority, but other Natural Resources items only medium priority, and (2) under the Government item, Direct Election of the President and Voting Rights should receive high priority. Further specific comments on national program were noted by program V-P Wilbur.

Later, after the business on Policy was completed, Higgins MOVED TO RECONSIDER the vote on our recommendation of no further study, just action, on the energy item. SECONDED AND CARRIED. She then MOVED our program recommendation on energy be for continued study of energy and emphasis on action. SECONDED AND CARRIED.

5. POLICY.

Bylaws

Brown reported the Policy Committee recommended not changing the bylaws to permit the Nominating Committee chairperson to attend convention as a delegate. The recommendation was accepted.

Convention Expenses

Brown MOVED the following addition to the Convention Expense section of the Policy Guide: If the chairperson of the Nominating or Budget Committees attends convention as a LL delegate, the SB will supplement those expenses not provided by LL according to the schedules outlined in the Board and Committee expense section. SECONDED AND FAILED.

5. Policy, continued

Nonpartisan Political Policy

Brown MOVED the following addition to the nonpartisan policy: State board members can be appointed to or run for some elective offices. The forbidden offices shall be state offices except constitutional conventions, county offices, city council, and school board. SECONDED AND FAILED.

Shlipak MOVED THE FOLLOWING ADDITION to the nonpartisan political policy: Should a state board member decide to accept appointment to, or run for, local elective office she/he may do so only if: (1) there is no political party label to the office, and (2) the board of the local League involved approves. SECONDED AND CARRIED.

Adjourned 5:05 p.m.

THIRD PLENARY SESSION, JANUARY 18, 1978

All present except Albers. Called to order at 8:10 a.m.

6. PROGRAM.

Ad Hoc Action Committee

Wilbur reported on a Jan. 12 meeting of the Ad Hoc Action Committee consisting of Coggeshall, Hunter, Brown, Keever and Wilbur from the SB, and from the LWV-Galveston, Pres. Martha Sarles, Program V-P Olivia Meyer and organization V-P Eleanor Grant as well as a member from the LWV-Bay Area, Carol Hodgson. Purpose of the meeting was to assess, facilitate and increase LL response to national TFAs and action opportunities, specifically, should state send out TFAs calling for national action?

The Committee felt a state TFA would not significantly increase response to a national TFA. For national action options in "Report from the Hill" for which there is no national TFA, they recommend:

1. Postboard memo from Program V-P outlining responsibility for action called for in R/H, stressing SPOTMASTER, reminding LLs to notify SO or send carbons (and explaining reason for such notification), suggesting a regular routine for reporting action responses, putting program-action-response report/notification on checklist for LLs, and sending SO address labels to LLs.

2. Postboard report form be sent to LLs in Jan. so they can log their responses, return form by March 1, and results can be compiled in time for Council discussion.

3. SB send TFAs on SELECTED national items or national TFAs. They should: be specific; be readily identifiable; remind where copies are to be sent; and have a tear-off to return to SO if response was by telephone or telegraph.

The Committee also considered how to increase state action and made the following recommendations about the Legislative Newsletter:

1. Send it first class.

2. TFAs should be specific, have good explanations, and list members of specific committees to contact.

3. SB should decide whether LNL is an in-house organ or not. Include that decision, the purpose, marketing hints, explanation of symbols, a note to save copies, and sample copies in a letter to LLs before the session.

The report was approved by general agreement. No decision was made at this time on whether or not the LNL is an in-house organ.

ERA Fund-raising

Wilbur reported that we are \$6,633 short of our goal of \$15,950. She thinks Amarillo has sent their \$500 directly to national. We are \$597 overpaid on LL pledges.

Administration of Justice

Clark reported she just received the Texas Youth Council material for the juvenile corrections F & I a few days ago, but will still try to meet the March 10 deadline. She suggests the following subject areas for consensus or concurrence:

6. Program, continued

Administration of Justice, continued

Conflicts between treatment or punishment theories of juvenile corrections.
 Budget flexibility for TYC
 Options to detention (diversion alternatives)
 How to finance: probation departments, diversion programs? with state funds?
 with local funds as at present?
 What changes, if any, would your League support in the juvenile corrections system?

Water

Water Task Force--Perrine reported Gov. Briscoe has issued an Executive Order re-establishing his Water Task Force to urge continued federal participation in water resource development and to initiate "a strong action program" to implement the updated State Water Plan now being proposed. She said this looks like a re-run of the 1976 activity. She suggested she write a personal letter (on her own stationery) to Briscoe asking for an appointment with him or a staff member in order to ask for full citizen participation and consideration of economic and environmental factors. It was agreed she should do this.

208 Planning--Perrine pointed out the importance of citizen participation in statewide planning for water quality management in accordance with Section 208 of PL 92-500, which must be completed by Nov. 1, 1978. Workshops and public hearings continue at an accelerated pace. She referred us to Environotes, Vol. II, No. 6, and urged participation.

Ground water--A memo will be sent to LLs this week about the Ground Water Management workshop to be held on Jan. 26 in Corpus Christi. Speakers and resource persons will be Dr. T. R. Knowles, Director of the Ground Water Division, Texas Dept. of Water Resources, Dr. Herb Grubb, Director of Planning and Development, also with TDWR, and Prof. Vince Taylor of St. Mary's University Law School. Discussion groups will be on physical management issues, led by Jana Hipes, LWV-Amarillo, economic issues, led by Nana Rylander, LWV-Sherman, and legal issues, led by Lynne Johnson, LWV-Houston.

Perrine will apply to the National Science Foundation for funding for a public educational effort on ground water protection policy.

Albers arrived and Budget Chair Polter arrived.

Energy

Keever has reviewed the Texas Energy Preparedness Plan and commented on it to the Texas Energy Advisory Council.

Keever reported that Louis Austin of Texas Utilities and Philip Mause of the Environmental Defense Fund, who met with us at dinner Jan. 16, are involved in a new national organization called Resolve, which is working to solve energy problems. Keever suggested a similar coalition at the state level is needed.

Government

Cummins reported that former SB member Fumi Sugihara has agreed to serve as the League representative to the Advisory Committee to the Election Code Commission working on Texas election code revision.

Cummins said there is concern about campaign finance law enforcement, and she has had a letter from LWV-Midland about a group that failed to report.

Letters from Rep. Jack Brooks' area (Beaumont) have been sent to him supporting D.C. representation.

Human Resources

Coggeshall reported that Texas for Welfare Reform is a new statewide action group. She suggested we send Liz Davies, former SB member from San Antonio, to their meetings at a cost of under \$10 by bus. General consent granted.

The Dept. of Human Resources has sent a lengthy questionnaire to interested Texas groups, including LWV-T, to help with their budget priority decisions. Coggeshall will respond for us.

7. PUBLIC RELATIONS.

Higgins showed us the membership PSA slides. Two or three slides with appropriate script have been sent to all 46 TV stations in Texas. In her postboard she will ask LLs to contact their station managers to encourage use of the slides. Copy sent was varied in length (3 choices per slide) and geared to the area to which it was sent.

8. ORGANIZATION

Progress Report

Hunter reported that LWV-Deer Park has a new president, Frances Robb. They are planning a membership drive in February and a school board candidates rally.

Pasadena State Unit has 21 members.

Montgomery County SU has 21 members and is planning an ERA update.

Profile

Hunter is preparing a LL Profile for the Council Workbook to contain such information as the date the League was organized, the local area's population, number of members, number of male members, dues and budget amounts, distance from SO, number of DPMs and standing orders, and number of state League meetings attended.

Provisional Guidelines

Hunter has revised these to include information removed from the Policy Guide. They will be in the same format as SU and MAL guidelines. Hunter MOVED the Guidelines include a publications service requirement of at least \$3.00 per member. SECONDED AND CARRIED.

State Unit CI/VS

It was agreed to provide SUS up to 3000 Voters Guides the first year and up to 1500 the second year.

9. PROPOSED 1978-79 BUDGET

LL membership totals were reviewed with updated figures resulting in a total closer to 3900 than 4000. The expected PMP income figure was lowered accordingly by \$700 to \$27,300. Expenses were also adjusted and the order of budget items was re-arranged.

Recessed for lunch 12:20 p.m.

Reconvened 1:30 p.m. Joined by Joyce Klein, Solid Waste Consultant. Albers absent.

Coggeshall MOVED MAL and SU dues be raised to \$20 (from \$15). SECONDED AND CARRIED. (MAL anniversary dues will go to \$20 as of June 1, 1978.)

Perrine MOVED we add \$1525 to Contributions (State Fund Raising non-member non-cash) to be balanced by adding \$1525 to Professional Assistance under Expenditures in order to include in the budget the in-kind contributed costs of publishing the Annual Report. SECONDED AND CARRIED.

Perrine MOVED that the \$500 carried over for Convention expenses be shown as Income and that the \$500 to be carried over for the 1981 Convention be shown as an Expenditure with a footnote added saying that Convention expenses will be covered by registration fees of delegates. SECONDED AND CARRIED.

Total proposed budget is \$58,089.

Cummins MOVED Council and Convention Treasurers be directed to submit a financial statement to the LWV-T Board as soon as possible following the Council or Convention meeting. SECONDED AND CARRIED.

Recessed 2:00 p.m.

FOURTH PLENARY SESSION, JAN. 19, 1978

All present except Higgins. Called to order at 8:25.

10. MEMBERSHIP.

Gleason has asked Anderson to meet with LLPs at Council to stress full board responsibility for membership.

10. Membership, continued

All LLs are asked to bring their LL membership materials for display and sharing at Council.

She asked that MALs be notified of the possibility of their receiving Voters Guides for community distribution.

11. FIELD SERVICE.Workshop

Brown announced that LWV-Irving is sponsoring a counterpart workshop for the North Texas Leagues. She urged all North Texas SB members to attend.

New Field Service Plan

The new Field Service Representatives (FSRs) will be Rachel Gooch of LWV-Tarrant Co.; Alice Mae Berthelson, LWV-Houston; Nana Rylander, LWV-Sherman; Fumi Sugihara, LWV-Brazos Co.; Lucy Edwards, LWV-Waco; and Rowena Rodgers, LWV-San Antonio. Brown reported positive reactions to the new field service concept from everyone who had been approached about it. These representatives are to begin receiving SB mailings immediately. They will meet for training as soon as possible. LLs will be notified of the plan in the postboard. The FSRs will be invited to board meetings whenever a meeting is in their area. Brown cautioned board members to remember to praise LLs, send notes or call, as always, but any criticism should go through the FSR. There will be an article on the FSRs in the June VOTER.

State of the Leagues

Several LLs who had seemed inactive and non-communicative in the fall, are now functioning and contacting state. Plano received a \$7000 grant from their County Commissioners Court for Know Your County materials for Cullen County citizens.

The question of whether or not a state-of-the-Leagues report should be put in writing for SB discussion was reviewed. It was agreed SB cannot always help with LL intra-board problems, but we have much experience to offer and sometimes problems can be understood and aided in consultation. We should use the Standards for Local Leagues on page 7 of In League for evaluation. Shlipak suggested the State-of-the-Leagues report should be handed out at board meeting but not included in the regular preboard. Coggeshall cautioned we should all use discretion in passing on files to a successor.

12. COUNCIL.Speaker

Suggestions for outside speaker(s) for Council were: Republican and Democratic gubernatorial candidates, Rep. & Dem. senatorial candidates, or former state senator Max Sherman, now President of West Texas State University.

Council Decisions

Publications on litigation, money management, and PR will be accented at Council. There will be no travel equalization. Windmills will be used as logos, but there will be no particular theme. Feb. 13 is deadline for Council Workbook.

Pre-Council Schedule for SB

Sun. Apr. 2, 6:00 p.m.	LWV-Lubbock board will host dinner for SB
8:00--10:00	SB meeting
Mon. Apr. 3, 8:00-12:00 a.m.	SB meeting
1:00-5:00 p.m.	PR workshop
no dinner plans	
8:00 p.m.	SB hosts wine and cheese party in Pres. suite
Tues., Apr. 4 8:30-11:30 a.m.	PR workshop

12. Council, continued

Council Schedule

This schedule includes revisions made at this meeting.

Tues., Apr. 4, 1:30-3:00 p.m.	Opening session
3:00 p.m.	Money Management Workshop, Shlipak
5:15	National Convention Briefing
6:30	Happy hour, poolside
7:30	Dinner
8:15	Speaker
9:30-10:30	SB members available in their rooms for consultation
Wed., Apr. 5, 7:30 a.m.	President's breakfast
8:45-11:30 a.m.	Council session
12:00 noon	Lunch
12:30 p.m.	Speaker, Joanne Hayes, LWVUS
1:15 p.m.	Litigation workshop
2:30 p.m.	Adjournment

Coggeshall suggested we should all write LLs we consult and encourage them to come for the PR workshop.

Cummins MOVED delegates be charged \$25 and observers \$15 for registration. Workbook will be sold to observers at cost. SECONDED AND CARRIED.

13. VOTER.

Appel reported she is still in the process of deciding on a printer, but the VOTER will most likely have to be newsprint tabloid for next year. She will seek professional help with layout and masthead design.

March VOTER deadline is Feb. 15. Theme will be Council. Assignments were made by Appel.

Ad and illustration for Council.

The postboard and the Council Workbook will contain a survey of the VOTER readership that is to be returned at Council.

14. LEGISLATIVE PRIORITY DEVELOPMENT.

The board met once on Jan. 16 and again on Jan. 17 as a Committee of the Whole to start development of legislative priorities for the 1979 Legislature. Wilbur reported our 55 suggestions had been narrowed down to 28 at the end of the second session. After some discussion we cut the list to approximately six items. Wilbur will send us a memo listing the items, and we are to start gathering clippings and any other information. These should be sent to SO for Albers to organize and assess.

Wilbur asked for all program information for Council Workbook by Feb. 6. It should include what is going on in each chairperson's area and ask pertinent questions if it is on our list of emerging priorities. Each item will be presented at Council with a strict time limit.

15. BOARD VACANCY.

We discussed portfolio possibilities for a person who might be appointed to fill the board vacancy. Areas of need are for an assistant treasurer, a grants person, or an AJ assistant.

16. MISCELLANEOUS.

Anderson will include the nonpartisan political policy addition in the President's Letter.

16. Miscellaneous, continued

Board meeting in Houston at Christ the King Lutheran Church will start at 10:00 a.m. Tues., Feb. 21, and end by 3:00 p.m., Wed., Feb. 22. Coggeshall will bring a van to meet incoming flights at Hobby before 10:00 a.m. Feb. 21. Brown will make arrangements for overnight lodging for SB.

17. CALENDAR.

Jan. 25-26	CZM and Ground Water conferences, Corpus Christi
Jan. 30	Postboard deadline
Feb. 3	Postboard to be mailed to LLs
Feb. 13	Preboard and Council Workbook deadline
16-17	Energy Conservation Conference, Dallas
20	Energy Conservation Conference, Houston
21, 22	SB Meeting, Houston
Mar. 6	Postboard Deadline
Mar. 7	Energy Conservation Conference, Austin
Mar. 10	SO mailing to LLs, including Council Workbook
Mar. 13	Consultant Reports to Brown
	Vouchers to Sturgis
Mar. 20	Deadline for pre-Council mailing

Adjourned 11:45.

Lovelace

FEB 13 1978

TO: The rest of the SB
FROM: Beth for the Hou/Gal contingent
RE: SB meeting Feb. 21-22

TRANSPORTATION. Maps are being provided to SO for Albers, Lovelace, and Tilley; to Shirl in Beaumont; to Jan C. in Galveston. It is assumed that all others will fly into and out of Hobby. Please arrange to arrive at Hobby no later than 9:20 a.m. Tues., Feb 21. Jan C. will be at Hobby by that time to transport all of you in her bus to the church. (Christ the King Lutheran Church, 2353 Rice Blvd., corner of Green briar and Rice Blvd. Tel. 713/523-2864) Adjournment is set at 3 p.m. Wed., Feb. 22. Jan C. will leave immediately and will take any or all to Hobby on her way home. Plan to bring your luggage to the church on Wed. morning. A tear-off appears at the end of this memo. It must be in my hands no later than Sat., Feb. 18.

HOUSING. Betty will arrive Mon. a.m. to be met and housed on Monday night by Helen. Housing assignments for Tues. night are:

Appel - Clark, Gleason, Higgins
Brown - Albers, Lovelace, Sturgis, Tilley
Hunter - Anderson, Cummins
Keever - Carpenter, Perrine
Wilbur - Coggeshall, Shlipak

If you have made other housing arrangements, please indicate same on tear-off provided.

EDIBLES AND POTABLES. The Hou/Gal gals will provide two simple sandwich lunches and one simple supper. All meals will be at the church so as to make best use of our limited time. Pre-dinner drinks will not be inappropriate, but each is responsible for supplying her own liquor. Mixers will be provided.

If there are any hitches, glitches, hang-ups, or fall-aparts, you will let me know, wontcha? See you then.

B.

Indication of Rice & Greenbean marked



LEAGUE of WOMEN VOTERS of TEXAS

1212 GUADALUPE • AUSTIN, TEXAS 78701

FEBRUARY, 1978

STATE BOARD REPORT

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Betty Anderson
President

LWV of Texas
February 3, 1978
State Board Report
I. Q.
President's Letter

As you read this report of the board meeting that took place January 16-19, I hope you will catch some of the enthusiasm generated by the 17 members at that meeting. The week was busy, harried, and cold in Austin. Wrapped in blankets at Rather House, state board members made plans for state council, approved the proposed budget, discussed national convention issues, worked on election-year activities, and looked through a crystal ball toward the 66th Legislature, which will convene in 1979.

Council. The April 4-5 State Council meeting in Lubbock promises to be a significant event. LWV-US Vice President, Joanne Hayes, will be with us and will conduct a litigation workshop. Also sharing her expertise will be Carole Shlipak, who will present a money management workshop. In advance of the opening session of council, there will be a professionally-conducted training course in public relations. This hands-on workshop, developed in response to oft-expressed desires of League members to improve their media skills, will be an experiential or participatory workshop. We will learn by doing. This no-fee workshop will be conducted by Anne Blocker of La Mancha, Inc., and Mary Beth Rogers. It is being funded through our workshop budget line item. We think you will find it worthwhile, and we urge you to attend. It will be held the afternoon of April 3, and the morning of April 4th. Additional information will be coming to you from Bobette Higgins, who has been battling the flu.

Budget. The proposed budget is enclosed in the presidents' mailing and on DPM. The \$58,566 budget proposed for 1978-79 is based on 3,875 members at \$7.00 per member payment (PMP), and 100 members-at-large based on \$20.00 per member. The LWV-TEF budget will be included in the Council Workbook.

National Convention Issues. After extended discussions, the state board chose to take no position on the recommended national PMP of \$10 for 1978-79, and \$11 for 1979-80. National budget chair and newly-appointed Texas VOTER editor, Madeleine Appel, carefully explained the committee and the national board's recommendation for the PMP increase. We also took note of correspondence from other state and local Leagues opposing the increase and weighed the concerns of local Leagues in Texas which would probably have to increase dues. Seeing merit on both sides of the issue, we opted to wait and hear the debate on the issue at national convention. We urge you to listen and to contribute to the discussion at state council on this issue before locking your League into a position.

On the Political Accountability Rating (PAR) issue, we voted to support continuation of the present system (voting records without percentages). When all the factors were weighed, we decided that the disadvantages of individual percentage ratings to some local Leagues outweighed the benefits to the national legislative effort.

Helen Hunter, Jan Wilbur, and I were chosen to represent the state board in Cincinnati at national convention, May 1-5.

Election-Year plans. LWV-US Director of Public Relations and past-president of LWV-TX., Veta Winick, has agreed to head the Steering Committee for the Gubernatorial Debates. We are delighted that Veta has agreed to help us with this project; we will be conferring in Austin this month.

Work on the primary Voters Guides is progressing. Please place your order for the Guides by March 1. See Diana Tilley's report for additional information. We regret that Mary Harding has resigned as director of Citizen Information/Voters Service. Diana Tilley has assumed this post.

(over, please)

LWV-Texas Update.

. Briefings and interviews with Rep. John Bryant (Dallas) and Speaker Billy Clayton provided state board members with information to begin legislative strategies for 1979.

. Twenty-two Leagues were represented at the Coastal Management Conference, Jan. 25-26 in Corpus Christi. 120 participants discussed ways to make the coastal management program work. Representatives Mary Jane Bode of Austin, David Cain (Dallas), Bob Simpson (Amarillo), and Pete Laney (Lubbock & Hale Center) were among the public officials attending the conference. We appreciate June Kachtik's directing the project.

. The physical, economic, and legal aspects of ground water management were analyzed in the seminar the afternoon of Jan. 26th. Member agreement will be sought on the subject next fall.

. Since the issue of a state board member running for local office had arisen, the following addition was made to the state Policy Guide, "Should a state board member decide to accept appointment to, or run for, local elective office, s/he may do so only if: 1) there is no political party label on the office; and 2) the board of the local League involved approves."

. We hope you have seen our new membership Public Service Announcements (PSAs) created by Bobette Higgins, on television recently. Please check Bobette's enclosed report and contact your local station managers.

. A task force is looking into increasing our legislative action responses. Please help with the mini-survey enclosed.

. Monies to the ERA Campaign from Texas have amounted to \$9,877 by Feb. 1. \$6,073 is needed to meet our pledge.

Board Happenings. Catherine Perrine will speak on "Water Development and the Texas Voter" at the Annual Meeting of the Texas Water Conservation Association in Galveston, February 24.

. Laura Keever is the new vice-chair of the Advisory Committee of the Texas Energy Advisory Council. Former Senator Max Sherman chairs the committee, and both he and Laura serve on the Council.

. During February, Carole Shlipak will be conducting five local finance workshops in Tarrant Co., Brazos Co., Marshall/Harrison Co., Dallas, and San Antonio.

. Shirley Gleason, 208 representative in the Beaumont area, attended the meeting of the Texas Dept. of Water Resources in Austin, January 20. LWV-Texas presented a written statement.

. Diana Clark is attending monthly meetings of the Texas Adult Probation Commission. It meets in various locations throughout the state.

. I have been appointed to serve on the Texas Committee for the Humanities and Public Policy. Committee members serve for four-year terms.

Carole Shlipak
Director, Development
[REDACTED]

LWV-Texas
January, 1978
State Board Report
I. I.
Admin. - Development

DEVELOPMENT/FINANCE

1. We continue to contact prospective contributors for the state League.
Recent contributions to the LWV/Texas Education Fund include:

\$500.00 from the Hershey Foundation for the publication of Environotes
during 1978

\$5,000.00 from the Fikes Foundation; \$1,500.00 (30%) shared with the
LWV/Dallas

\$250.00 from the Harris and Eliza Kempner Fund (\$75.00 shared with the
LWV/Galveston)

\$250.00 from Ruth and Harris Kempner, Sr. (\$75.00 shared with the
LWV/Galveston).

2. National Reports - by now you have probably completed the reports requested
by the National Office for Calendar Year 1977. Our state report to
National indicated:

Total funds raised in 1976: \$12,810.

Total funds raised in 1977: \$27,177

This represents an increase of 112%!

3. Your local VOTERS indicate that many Finance Drives are now getting
underway.

I wish you GREAT SUCCESS!

LEAGUE OF WOMEN VOTERS OF TEXAS
BUDGET ANALYSIS
June 1, 1977 thru December 31, 1977

December 1977

I.D.2.e.

INCOME

	BUDGETED 1977-78	ACTUAL TO 12/31	IN KIND TO 12/31
A. Local League Support	34,977	21,253.37	
B. Members-at-large Dues	750	1,005.00	
C. Sale of Publications			
1. DPMs	2,000	1,763.00	
2. Standing Orders	1,750	1,382.00	
3. Parole & Corrections F&I	1,350	0	
4. Public Subscription Services	750	255.00	
5. Publications on hand	100	492.90	
6. "We Support"	0	352.85	
7. VOTER	0	1.00	
D. Interest on Savings	325	154.72	
E. Contributions			
1. Member Cash	250	20.00	
2. State Board and Committees, non-cash	0		430.67
3. State Fund Raising	3,100	3,180.00	
(This is based on raising \$4650, sharing \$1550 with LLs. To date amount raised \$4100; shared \$920)			
4. State Fund Raising, non-cash	600	1,526.33	250.00
F. Contractual Services			
1. Election Night Reporting	0	0	
G. Council '78	3,500	0	
H. LWV-TEF Reimbursement			
1. Office Overhead	5,740	2,167.13	
2. Board and Administrative shared services	3,147	879.78	
3. VOTER	500	174.02	
4. LL Presidents Mailings	300	167.81	
I. Other Income			
1. '76-'77 payments	1,220**	2,129.17	
2. Unbudgeted	0	375.10	
K. Suspense	0	(51.45)	
TOTALS	60,359	37,227.73	680.67

EXPENDITURES

N. State Office		
1. Equipment Maintenance	600	575.16
2. General Supplies	1,050	289.56
3. Postage	1,200	511.94
4. Telephone	750	247.49
5. Insurance and Bonding	230	124.00
6. Rent and Utilities	2,700	1,810.00
7. Salaries	10,136**	5,337.50
8. Payroll Taxes	774**	500.42
9. Audit and Tax Report	200	200.00
10. Capital Expenses	217	165.97
11. Applied Overhead	0	(1,701.90)

LWV-T Budget Analysis 12/31/77, continued P.2

	BUDGETED	ACTUAL	IN KIND
<u>O. Board and Administration</u>			
1. President's Expenses			
a. Travel	820*	337.05	11.50
b. Per Diem	180	106.25	12.00
c. Secretarial Assistant	320	0	
d. Telephone	270	140.75	
e. Representation	270	99.75	9.00
2. Treasurer's Expenses	112	121.63	3.04
3. Board of Directors			
a. Tools and Training			
(1) National DPMS	360	320.00	
(2) Other Materials	100	63.00	
(3) Board Training	500	357.03	13.75
b. Board Meetings	5,480* **	3,141.65	69.86
c. Administration			
(1) Intra-Board expenses	180	190.20	19.08
(2) Committees-of-the-Board meetings	500*	434.33	6.50
d. Mailings to Board	1,147	491.02	
e. State Office Supervision	180	0	
4. Vice Presidents	150	19.19	
5. Administrative Committees			
a. Budget	225	246.53	11.46
b. Development	250	60.04	256.40
c. Membership	300**	123.82	
d. Nominating	150	4.50	
e. Public Relations	220	116.55	
<u>P. Services to Local Leagues</u>			
1. State Board visits to LLs; consultations	1,500	1,195.05	130.20
2. Management Workshops			
a. Big Leagues	300**	318.19	
b. Water	200**	0	
c. P.R.	700**	0	
3. New League & State Unit Services	1,250**	430.44	23.00
4. Mailings to Members-at-large	375	134.37	
5. LL Presidents Mailings	1,500	1,158.86	
<u>Q. Convention/Council</u>			
1. State Council '78	3,500	1.51	
2. National Convention	1,200	0	
<u>R. National Services</u>			
1. Pledge	8,654	6,490.50	
2. Members-at-large PMP	209	209.00	
<u>S. VOTER</u>	2,300**	1,771.85	10.00
<u>T. Publications</u>			
1. DPMS	2,000	857.87	
2. Standing Orders	1,750	736.35	
3. Legislative Wrap-Up	100	0	
4. Facts and Issues	850	0	
5. Public Subscriptions	700	485.41	
6. Mailings/billings for publications on hand	75	(7.03)	
7. "We Support"	0	630.19	4.00
<u>U. Program</u>			
1. Four Program Goals			
a. Energy	500	199.51	59.00
b. Water	700	165.71	
c. Housing	200	0	
d. Uncommitted	700	0	

LWV-T Budget Analysis 12/31/77, continued P.3

	BUDGETED	ACTUAL	IN KIND
U. Program, continued			
2. Other Program Expenses			
a. Administration of Justice	100	37.79	
b. Air	25	38.14	36.00
c. Government	125	135.69	5.88
d. Human Resources	100	137.17	
e. International Relations	25	5.00	
f. Land Use	100	100.24	
g. Uncommitted	125	12.65	
3. Legislative Office			
a. Telephone	50	(2.56)	
b. Director's Expenses	75	48.77	
c. Secretary	200	39.07	
V. Professional Assistance	600	1,526.33	
W. Unbudgeted			
1. '76-'77 Expenses	0	175.75	
2. Other	0	0	
TOTALS	60,359	31,465.25	680.67

* As adjusted at September Board meeting

**As adjusted at November Board meeting

BALANCE SHEET December 31, 1977

<u>Bank Accounts</u>	6/1/77 <u>Balance</u>	<u>Income</u>	<u>Expenses</u>	12/31/77 <u>Balance</u>	
General Operating	5,284.19	38,237.47	35,081.67	8,439.99	
LWV-T Office	310.00	0	0	310.00	
Regular Savings	4,318.09	0	0	4,318.09	
Timed Deposits	4,507.36	154.72	0	4,662.08	
	<u>14,419.64</u>	<u>38,392.19</u>	<u>35,081.67</u>	<u>17,730.16</u>	

	6/1/77 <u>Balance</u>	Less net ppd*** for '77-'78	<u>Income</u>	<u>Expenses</u>	12/31/77 <u>Balance</u>
	14,419.64	2,451.96	37,227.73	31,465.25	17,730.16

*** Represents income and expenses prepaid in '76-'77 towards '77-'78 budget
as follows: Income 3,270.00; Expenses 818.04

SPECIAL ACCOUNTS - Balances and Notes

Convention Account, City National Bank, Fort Worth
Balance 12/31/77 3,164.67
Committed of this balance
For San Antonio Convention Account 500.00
For Convention Committee 300.00

Political Action Accounts,
Checking balance 12/31/77 6.30
Savings balance 12/31/77 287.30

1977-1978 LOCAL LEAGUE SUPPORT--AS OF DECEMBER 31, 1977

for

LEAGUE OF WOMEN VOTERS OF TEXAS AND LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND

	<u>PLEDGED FOR 1977-78</u>		<u>PAID AS OF 12/31/77</u>	
	<u>LWV-T</u>	<u>LWV-TEF</u>	<u>LWV-T</u>	<u>LEV-TEF</u>
Abilene	359		359.00	
Amarillo	765		382.75	
Austin	2113		1584.94	
Bay Area	510		462.50	47.50
Baytown	598		150.00	150.00
Beaumont	943		707.25	
Brazos County	795		795.00	
Brownsville	300			
Corpus Christi	1117			
Dallas	3321	1107	1100.00	1107.00
Deer Park	300			
Denton	628	210	428.50	200.00
Edinburg-McAllen	300		300.00	
El Paso	806		420.00	
Gainsville	300		50.00	
Galveston	1600		800.00	
Garland	300		150.00	
Harlingen	300		300.00	
Houston	6407		4805.25	
Irving	1409		709.19	350.00
Lamar County	450		350.00	
Longview Provisional	300		150.00	
Lubbock	615	205	817.28	
Marshall-Harrison Co. Provisional	300		300.00	
Midland	600		600.00	
Odessa	300		150.00	
Orange Area	300		300.00	
Pasadena (now State Unit)	300		300.00	
Pearland	304		304.00	
Plano	302		226.50	
Richardson	673		336.50	
Rockwall County Provisional	300			
San Antonio Area	1554		777.00	
San Marcos	366		183.00	
Sherman	822		616.21	
Tarrant County	1872	624	1248.00	
Temple Area	325		325.00	
Tyler	300		300.00	
Victoria	600		150.00	150.00
Waco Area	592			
Wichita Falls	631		315.50	
TOTALS	34977	2146	21253.37	2004.50

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
BUDGET ANALYSIS
June 1, 1977 thru December 31, 1977

December 1977

I.D.2.e.

<u>INCOME</u>	<u>BUDGETED</u> <u>1977-78</u>	<u>ACTUAL</u> <u>to 12/31</u>	<u>IN KIND</u> <u>to 12/31</u>
<u>A. Contributions</u>			
1. Unrestricted	61,000	2,572.00	
2. Local League Trust Funds	17,100	3,265.09	
a. Collected by LLs	2120.16		
b. State Sharing	1024.10		
c. Administration fee refunds	120.83		
	3265.09		
3. Memorial Gifts	200	10.00	
4. Restricted	0	6,596.50	
a. CZM Conference	5000.00		
b. Energy Workshops	500.00		
c. Clean Air Workshop	596.50		
d. E. Q. Grant	500.00		
	6596.50		
5. Non-cash			
a. Non-League	0	3,052.67	
b. State Board	0		133.12
<u>B. Interest</u>			
1. Investment Fund	2,060	1,074.14	
2. Savings Account	400	209.88	
<u>C. Administration Fees</u>	900	42.79	
<u>D. Quarterly Support Payments</u>	2,146	2,004.50	
<u>E. Sale of Publications</u>			
1. Voters Guides			
a. Amendment	0	996.00	
b. Primary	2,000	0	
2. Other	4,000		
a. Campaign Finance Flyer		27.05	
b. Other		1.00	
3. Juvenile Justice Leader's Guide	0	16.50	
<u>F. Forwarded from '76-'77 - Restricted</u>			
1. "Environotes"	0	667.04	
2. Lois Braunagel Memorial	0	260.00	
<u>G. Unbudgeted</u>	0	20.00	
<u>H. Suspense</u>	0	35.35	
 TOTALS	 89,806	 20,850.51	 133.12

EXPENDITURES

<u>N. General Administration</u>			
1. Office Overhead	5,290	2,167.13	
2. Trustees Meetings & Administration	3,147	1,072.64	18.63
3. Treasurer and Audit	300	188.77	6.48
4. Legal Retainer	500	0	
5. Supervision of LL Projects	200	0	
6. VOTER	500	174.02	
7. Communications	300	167.81	

	BUDGETED	ACTUAL	IN KIND
<u>O. Election Related Voters Service</u>			
1. Voters Guides			
a. Amendment	0	936.20	10.00
b. Primary	2,000	0	
2. Voter Participation	5,000	3.02	
3. Gubernatorial Debates	1,000	36.60	
<u>P. Projects for Citizen Education</u>			
1. Conferences and Workshops			
a. Citizens Access to the Pol. Process	15,000		
b. Administration of Justice	9,000		
c. PR Workshops	8,000		
d. Regional Energy Conferences	3,000	503.78	
e. CZM Conference	0	5,004.00	
f. Big League/Urban Crisis Conference	0	203.58	6.00
g. Clean Air Conference	0	333.48	
h. Water Workshop	0	4.62	
2. Publications and Projects	12,000		
a. Citizens Participation Project		10.37	
b. Campaign Financing & Open Mtgs. Brochures		117.50	
c. Energy Briefs		0	
d. Material for Public Distribution		0	
e. "Environotes"		350.66	
f. Welfare Reform Slides		23.01	
<u>Q. Monitoring Projects</u>			
1. Administrative Procedures Act	750	26.25	
2. Other	1,000	36.20	
<u>R. Research-Resource Activities</u>			
1. Administration of Justice	750	77.33	3.60
2. Water	450	3.80	
3. Background Material for Portfolios	500	43.45	
<u>S. Attendance at Workshops and Conferences</u>	750		
1. Funded by EQ Grant		110.00	63.51
2. Other		95.00	
<u>T. LL Trust Fund Projects</u>	17,100	3,336.78	
1. Projects	1682.28		
2. Support Payments	1654.50		
	3336.78		
<u>U. Development</u>	1,500	377.49	24.90
<u>V. Professional Assistance</u>	0	3,052.67	
<u>W. To Reserves</u>	1,769	0	
<u>X. Unbudgeted</u>	0	9.71	
TOTALS	89,806	18,465.87	133.12

	6/1/77 Balance	Less ppd for 77-78	Income Incl. ppd	Expenses	12/31/77 Balance
General Operating	6,339.90	1,277.04	17,585.42	15,129.09	7,519.19
Bond Assignment	50.00				50.00
Investments	26,600.00				26,600.00
LL Trust Funds	9,507.27		3,265.09	3,336.78	9,435.58
	42,497.17	1,277.04*	20,850.51	18,465.87	43,604.77

*For "Environotes" \$667.04, Braunagel Fund \$260.00, and support payments \$350.00

BALANCE SHEET December 31, 1977

<u>Bank Accounts</u>	<u>6/1/77</u> <u>Balance</u>	<u>Income</u>	<u>Expenses</u>	<u>12/31/77</u> <u>Balance</u>
Texas State Bank, Austin	7,643.32	13,498.48	13,518.40	7,623.40
First Federal Savings & Loan, Waco	5,173.07	207.75		5,380.82
Dallas Federal Savings	2,952.52			2,952.52
First National, Lubbock	50.00	2.13		52.13
Capitol City Savings & Loan	4,000.00			4,000.00
Franklin Savings Assn, Austin	18,600.00	756.50		19,356.50
Lamar Savings, Austin	4,078.26	161.14		4,239.40
	<u>42,497.17</u>	<u>14,626.00</u>	<u>13,518.40</u>	<u>43,604.77</u>

STATEMENT OF LOCAL LEAGUE ACCOUNTSDecember 31, 1977

Amarillo	6.25
Austin	857.01
Bay Area	2.38
Baytown	263.26
Beaumont	132.75
Corpus Christi	182.75
Dallas	2,734.45
Denton	532.52
Edinburg-McAllen	28.50
El Paso	28.46
Galveston	313.50
Hunt County	9.50
Irving	453.09
Lubbock	496.30
Marshall-Harrison	126.75
Midland	162.12
Richardson	31.00
San Antonio	290.75
San Marcos	158.50
Sherman	133.00
Tarrant County	2,039.34
Victoria	133.25
Waco	320.15
	<u>9,435.58</u>

Jan Wilbur
Vice President, Program; NR Coordinator

LWV of Texas
January, 1978
State Board Report
II.
Program

PROGRAM

- A. Looking ahead to study: Both the Juvenile Corrections and the Ground Water member agreement reports will be due in the state office on the first Friday in November, 1978. We call this to your attention now so you can work it into your schedule. We hope this advance notice will allow you sufficient flexibility in planning. The Juvenile Corrections information will reach you in late March and the Ground Water material in May. This allows you six months (May to October) to plan two member agreements.
- B. Looking ahead to action: The state board at its January meeting took a long look ahead at legislative priorities for the 66th Legislature in 1979. The Council Workbook will include some questions we want to discuss with your delegates and observers at State Council in Lubbock the first week of April. We suggest that you schedule, if possible, some time at your board meeting OR a general meeting in late March so the views of your membership can be sought to be relayed to the state board at Council. We want to know what YOU think we should do.
- C. Another Action note: At its September board meeting state board asked the question, "How effective are we at the national level?" (See September State Board Report). The discussion at that time led to two hypotheses:
Either:
1. Local Leagues in Texas are responding but may not be letting the state office (and the national office) know they have done so; OR
 2. National action from Texas Leagues on national program has decreased because national has shifted emphasis from Action Alerts (which require the local League to respond) to the more permissive 'what you can do' paragraphs in Report from the Hill.

An Ad Hoc Action Committee was asked to explore the question of which of these two hypotheses is correct and if the second is correct what, if anything, the state board can do about it.

We are grateful for the participation of leaders of the Galveston LWV and of the Bay Area League on that committee which reached the following conclusions:

1. There are probably some Leagues which do not realize the importance of reporting their action to the state and national offices, and
2. because this is so, it is impossible at this time to determine whether #1 or #2 is correct.

The committee recommended that a report form be sent to local Leagues to record national action taken; that a memo be sent to local Leagues outlining importance of and method of responding to national calls for action and reporting the action taken to state and national office; and that the state board send a limited number of Times-for-Action on national items that are perceived as being high priority for Texas. These recommendations were approved by state board and accordingly you are being sent two things with the report:

1. A report form to be completed and sent to the state office by

March 15, 1978. This log of action your League takes at the national level on national legislation will give some base line data for evaluation of any steps the state board may take to address the effectiveness of Texas's lobbying efforts.

If you are already sending carbons and notifying state and national offices, please do not stop doing so. But we would appreciate your taking a little extra time to fill out this form, too. Thanks for your help.

2. A primer on national action on national items. If you already have a functioning action procedure, you probably won't need this. You might check it over to see if all functions--including reporting--are being carried out. If you have some new people doing this job or have not considered taking action on national items before, we hope you will use this primer and feel free to write the state board (program vice president) if you have any questions that are not answered by this sheet (refer also to IN LEAGUE, section on Program Action).

We cannot stress too much the importance of any response you make to opportunities for taking action. Lobbying done by the state board OR the national Legislative Action Division depends for a great deal of its validity on your letters, telegrams, and calls to your representatives and senators. We depend on your responses to alert us to any special problems or situations in your local community that will be solved or alleviated by the intended legislation, for example, so that we can use that information in our lobbying efforts. It is often important for us to be able to point up the fact that "X" number of Leagues in Texas have written to the elected official supporting this legislation and, thus, hold him or her accountable for her or his position.

E.R.A. FUND DRIVE

You all are doing a superb job! As of January 4, 1978, \$9,317 of Texas's pledge of \$15,950 had been sent in--58% of the total. Contributions have been received from 27 local Leagues.

Honorable mention department. Corpus Christi pledged \$150 but has sent in \$550 so far. Galveston has already exceeded its \$250 pledge by \$197. Houston has sent \$5,270 of its \$6,900 pledge. Many thanks and congratulations!

If your League has sent money directly to national but has not notified the state office of the amount sent, please do so. State office needs to keep a tally of the amounts sent in so we can judge if further (more drastic) measures are required of the state board to assure that Texas meets its total pledge.

A final note for those who hesitate to solicit contributions from friends and neighbors for fear they may not approve of your support of the ERA--"why not go out on a limb. That's where all the fruit is!" Keep those dollars rolling in!

Jan Wilbur
Vice President, Program; NR Coordinator

LWV of Texas
January, 1978
State Board Report
I.A.I.
Action - National

A PRIMER FOR ACTION ON NATIONAL ITEMS AT NATIONAL LEVEL -- JANUARY 1978

HOW THE CALL FOR ACTION REACHES YOU:

1. Action Alert (formerly Time for Action, TFA). A separate sheet (or sheets) that comes on DPM or LAS (see below), conspicuously identified, with specific points to be addressed and persons to be contacted. When an Action Alert comes it is considered obligatory for the League to respond or notify the LWVUS and LWV-T why it is not responding.
2. Calls for action in the Report from the Hill (R/H). R/H is a monthly newsletter which comes from the national office either as a part of the national Duplicate President's Mailing (DPM) at a cost of \$20, or as a separate subscription from national to the League Action Service (LAS) at a cost of \$7.50 per year (March 1 to April 30). Your response to the calls for action included in the R/H is permissive rather than obligatory. The information included in each issue is less comprehensive than that in an Action Alert, but background material for your response can usually be found in back issues of R/H.
3. National sometimes communicates directly with the local League whose representative's vote is particularly crucial on a certain issue.
4. SPOTMASTER--a recorded telephone message updated each week with the latest developments on League issues. The number, (202) 296-0218, can be called from 1 p.m. on Fridays to 3 p.m. on Mondays (EST) while Congress is in session. (See the upper right hand corner of each R/H for SPOTMASTER announcement.) Your League might want to consider budgeting for someone to call the number on a regular basis. (From Houston, at night & weekend rates, the first minute costs 20¢ and 15¢ for each additional minute.)
5. State TFAs on national items. On selected issues and with due deliberation and great caution, the state office will send a TFA on a national item which we consider of great importance to our state. This TFA will:
 - a. be as specific as possible,
 - b. be on readily identifiable (conspicuous) paper,
 - c. remind where copies are to be sent, and
 - d. have a tear-off to return to state office.

MANAGING FOR ACTION.

These are the functions which must be performed. Who carries them out and the mechanism for carrying them out are as varied as Leagues are because they must fit your situation.

1. Reading the material, deciding when action should be taken and what action should be taken, and setting the response mechanism in motion.
The person with this responsibility must get either a national DPM or LAS (see above). Ideally, this person should probably be the Program Vice President. The president may wish the program vp to consult with her or him or with the board--this is up to your League but should be decided and communicated to all who are concerned with carrying out this function. If there is an Action Alert, either the response mechanism (see below) should be initiated or national and state should be notified that no action will be taken and why. It is extremely important for both LWVUS and LWV-T to know if your League disagrees with the action called for OR simply does not have the

time or interest in acting on the issue at this time. EITHER is an acceptable reason for NO ACTION.

If there is no Action Alert, scan the "what you can do" sections for each item in the Report from the Hill.

Questions to consider: Are any of your legislators on the list of targeted persons? Is this subject important to your League? To your community? Does your League have some local input (survey, study, pertinent examples) which would be of use in lobbying this issue?

When the decision to act on a particular issue has been made, the response mechanism should be set in motion.

2. The response mechanism includes writing the response, getting approval from the appropriate person of the wording of the response, putting the response in final form, and sending it to the targeted individual or office.

This is done by an Action Chair, or National Program Chair, or individual Program Item Chair depending on how your League is structured. (This would be an ideal job for a Leaguer who works, can write well, and is interested in League work but cannot attend all the meetings.) Generally, the response should be made in the name of the President of the League unless the board or the President directs otherwise for just cause.

3. Closing the loop: Notifying the appropriate offices and persons that the response has been made and what it said.

A copy of every communication with national elected officials and bureaucrats should be sent to the LWVUS and LWV-T offices:

LWVUS
1730 "M" Street, N.W.
(Washington, D.C. 20036)

LWV-T
1212 Guadalupe, #109
Austin TX 78701

Some person or persons in your local League may need to keep a file as well. In any event, the Program Vice President and President should be notified that the response has been made.

A note about communication: It is extremely helpful to state and national lobbying efforts to know how many Leagues communicated and with whom on a given issue and at least briefly what you said. One way of reporting to state office (if you do not already do so) would be to jot down on a piece of paper all the communications you have made, with whom you communicated and the subject of the communication (along with any carbon copies of any letters you sent) each month and include that when you send the three copies of your minutes to the state office each month. Some Leagues report in their VOTER--even to reproducing the letter--when they communicate with elected officials. It might be helpful to report at board meetings and include in your minutes contacts you've had with government. Only you can decide what works best for your League.

AT ALL TIMES, remember that the state board is available to serve you, represent you, and to assist you. Your communication to us allows us to carry out those functions better.

Diana Clark
Director, Administration of Justice

LWV of Texas
January, 1978
State Board Report
II.C.1
Program - State, AJ

ADMINISTRATION OF JUSTICE

Because of foreseen and unforeseen delays, I was not prepared to ask for state board approval of specific consensus questions for Juvenile Corrections in Texas. However, the following areas were discussed and approved with the final concrete, specific questions to be presented at the "mini" board meeting toward the end of February.

- conflicts between treatment or punishment theories
- budget flexibility (TYC)
- options to detention (diversion alternatives)
- how to finance: a. probation departments
b. diversion programs
with state funds? local funds as at present?
- state standards for juvenile probation officers qualifications?
- what changes in juvenile corrections would you League support?

Remember these are only tentative areas for questions. It is entirely possible that, when the final material is ready for the printer, some of the above areas will have to be eliminated and therefore no question would be asked.

I will be encouraging local Leagues to add local consensus questions to those proposed by the state if a local League has developed information on their individual situation. More and more juvenile corrections are being carried out at the local level although funded through either the Texas Youth Council or the CJD.

Please do not schedule meetings based on materials from state until May. The consensus deadline remains the first Friday in November--there will not be a leaders guide as such but there will be a guide to consensus, some background statistics, and a small bibliography.

Louise Cummins
Director, Government

LWV of Texas
January, 1978
State Board Report
II.A.3.a.
Program - Election Laws

ELECTION LAWS

REMINDER Part I of the Voter Registration monitoring project is due by March 20.

Here are two important toll free numbers to keep handy at election time:

Elections Division, Secretary of State's Office, [REDACTED]
This office can supply you with general information regarding all aspects of conducting an election.

Voter Registration Division, Secretary of State's Office, 1-800-252-9333.*
This office deals with specific problems regarding voter registration.

SCHOOLS FOR ELECTION WORKERS---Please remember that people from the Elections Division of the Secretary of State's Office will go anywhere in the state to conduct schools for election workers. These schools may be arranged by local government officials, party officials, or local Leagues. If you would like to know if a school has been scheduled in your area you may contact Lucille C'deBaca at the Elections Division [REDACTED]. With the many changes in the election laws it would be most helpful if all people who will be working in any election were to attend a school.

RECODIFICATION OF THE ELECTION CODE---The League of Women Voters of Texas has been invited to participate in the work of the Texas Election Code Revision Commission in an advisory capacity. We have named Fumi Sugihara to serve on the advisory panel. Fumi is the former government director of the LWV of Texas and has worked closely with election laws for a number of years.

The Election Code Revision Commission was established by the 65th Legislature and is to prepare a recodification of the state's election laws for submission to the 66th Legislature when it convenes in January, 1979. The main objective of the recodification is to reorganize the present Election Code in accordance with a uniform format, language style, and numbering system consistent with the general recodification program that is now in progress in Texas. According to the Secretary of State, the legislative intent was to authorize the commission to propose substantive changes for the purpose of eliminating conflicts, inconsistencies, and unrealistic procedures in the provisions of the present code.

I am listing below the members of the commission, where they live, and the person or group by whom they were appointed. Authority to appoint was granted by the statute creating the commission. We will be following the work of the commission very closely.

over, please

*If you are in Austin, call [REDACTED] for the Elections Division, [REDACTED] for the Voter Registration Division.

Chairman - Steven C. Oaks, Austin, Secretary of State

Vice Chairman - Representative Herman Adams, Silsbee, Chairman of House Elections Committee

Vice Chairman - Senator Jack Ogg, Houston, Chair of the Subcommittee on Elections of the Senate Committee on State Affairs

Senator Don Adams, Jasper, appointed by the Lt. Governor

Representative Susan McBee, Del Rio, appointed by the House Speaker

Dave Kendall, Austin, appointed by the Attorney General

Ralph Brock, Lubbock, appointed by the Texas Bar Association

Larry Murdock, Dallas, appointed by the Association of District Clerks

Tollie Moore, Bell County, appointed by the Association of Tax Assessor-Collectors

Sam Renshaw, Decatur, appointed by the Association of City Clerks and Secretaries

Calvin Guest, Bryan, appointed by the Democratic Party

Nancy Palm, Houston, appointed by the Republican Party

Representative Senfronia Thompson, Houston, appointed by the Governor

Gaylord Armstrong, Austin attorney, appointed by the Governor

RECOMMENDATION OF THE ELECTION CODE REVISION COMMISSION
The Election Code Revision Commission was established by the 63rd Legislature and is to prepare a recodification of the state's election laws for submission to the 64th Legislature when it convenes in January, 1975. The main objective of the recodification is to reorganize the present Election Code in accordance with a uniform format, language style, and numbering system consistent with the general recodification program that is in progress in Texas. According to the Secretary of State, the legislative intent was to authorize the commission to propose substantive changes for the purpose of eliminating conflicts, inconsistencies, and obsolete provisions in the provisions of the present code. I am listing below the results of the commission, where they have been requested or given by those that were appointed. According to request was granted by the statute creating the commission. We will be following the work of the commission very closely.

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Jan Coggeshall
Director, Human Resources

LWV of Texas
January 1978
State Board Report
II.A.2.
Program - Human Resources

I. Housing

I hope that those of you who have not sent in the Housing Survey, due January 15, will do so shortly. If you have not had any experience in housing in your League, you might have someone take it to your local housing director or city manager and have that person help you check it off. In order that we have a fairly complete survey of all our Texas Leagues, I am hoping (hint hint) it will come in soon. (This is a result of your requests at Convention last year.)

II. Next Year

It is not too early to begin thinking about program and calendars for next year and whether you are interested in meetings on H.R. areas at the local, state, and national levels. If you are interested in a local program, or perhaps what other Leagues are doing in this area, check the LWV-T publication called How to Enjoy Local Program (1976) which lists the wording and subjects of local programs of other Texas Leagues. Your president should have a copy.

On the other hand, you may want to have units or a general meeting on national program. You do not have to have a study or consensus to do this. In fact, many Leagues have just a program update, with speakers on a particular area. Recently the Galveston LWV held a program on the Government Role in Transportation, which was neither a study or consensus, but it was held in conjunction with our national program.

If you found interest high on the area of income assistance, you could, of course, hold another set of units on this. It may be well into 1979 before the Congress acts on these areas of welfare reform and a program next year would not be too late to inform members on this issue.

Some Leagues may want to take their first look at the Urban Crisis. Material continues to be published by LWV-US. As delegates to the National convention, you will need to be prepared to decide how much emphasis you want on the urban crisis at the national level for the next two years. You may want to consider now, however, whether to have meetings on this in your local League.

Presidents will soon receive a LWV-US committee guide called Monitoring Your CDBG Program. It suggests ways that Leagues can monitor this program in your community.

Those of you who have CETA programs in your area might be interested in monitoring and evaluating this program. It is bound to grow in size according to the present Carter proposals.

Local Leagues might want to take one area of Housing Assistance to study, monitor, or evaluate. Some Leagues are just looking at the Section 8 program, or just looking at the Housing Authority.

Some Leagues are interested in child care issues, day care centers, women's issues, employment. All of these are interesting and should be attractive to your members. Check the criteria for forming new local program... (Need in the community, League interest, effectiveness etc., p. 35, In League.)

III. Human Resources Action

We anticipate some Time for Action's from the LWV-US on Income Assistance. You should discuss now who will write the letters on this issue. Some Leagues have H.R. chairmen do this, others have an Action chairman. (All the letters written on behalf of your Leagues should have the approval of the President.)

Some of you may never have called SPOTMASTER in Washington, (202)296-0218. The usual procedure is that the LWV-US tapes messages for League action on Fridays and runs the recording over the week end, picking out three or four areas which need attention. This, incidentally, is a great job for a working member. (You may, however, have to budget some local League money for these phone calls.)

Statewide, the Midland League receives the earliest 1978 condolences. Their city council has refused to apply for CDBG funds, having been turned down the last two years because of their refusal to include a housing assistance program. Mary orter has worked very hard on this issue for the League. (It particularly depresses me because I have seen the programs my own city has benefited from and the tax savings this has meant to many of us in our own areas, using CDBG funds.)

You might want to check recent Galveston LWV VOTERS which tell about their local action on the Section 8 program.

The Dallas League has also put out a very good update on their Local Housing Authority.

Keep in touch with me if your local League has a good project in the HR area. We want to share our successes with each other.

I will look forward to hearing any program direction from you for the state League at Council in Lubbock. Also, I encourage all of you local League presidents to come a day early for the P.R. workshop. It is free to you and can give you some good ideas about creative tools for getting the message across on issues of concern to your local community. Ann Blocker's firm is terrific and this is a great opportunity for some advice from a pro.

Catherine Perrine
Director, Water
[REDACTED]

LWV of Texas
February 3, 1978
State Board Report
II. A. 1. g.
Program - Water

WATER

Ground Water Workshop: For me, the best thing about the Corpus Christi gatherings last week was the opportunity to meet and talk with local League people -- especially those I'd been hearing from on water issues. Watch for a summary of ideas discussed at the workshop in the next issue of Enviro-Notes.

Calendar Planning: Materials for your meetings on the state League study of ground water management and protection will reach you by June. Statewide consensus is to be completed by the first week in November, so please plan your ground water meeting(s) for September or early October.

Bobette Higgins
Director, Land Use

LWV of Texas
January, 1978
State Board Report
II.A.1.d.
Program - Land Use

SUPERLATIVES, SUPERLATIVES!!!
IT WAS TRULY A BEAUTIFUL, INFORMATIVE INTERESTING, WELL-ATTENDED
CONFERENCE ON COASTAL MANAGEMENT: MAKING IT WORK IN TEXAS.

Our speakers were excellent. (Bob Armstrong saved the day by sending his GLO plane to rescue Bob Knecht, our stranded luncheon speaker.)

About 130 people, from all over the state, including Leaguers, legislators, representatives from every conceivable coastal interest, representatives from regional, state and federal agencies, all gathered in Corpus Christi (it IS a sparkling city by the sea), and all of us benefitted from the exchange of ideas.

THERE WILL BE A MORE SUBSTANTIVE REPORT LATER, BUT I COULDN'T WAIT TO LET YOU KNOW THAT IT WAS GREAT, AND THAT JUNE KACHTIK AND THE EAGER LEAGUERS FROM CORPUS CHRISTI WHO HELPED SMOOTH THE WAY EARNED OUR GRATITUDE AND THANKS.

There will be a meeting of the Coastal Management Advisory Committee in Austin on February 15, 9:00 a.m. at the Sheraton Crest. Please feel free to attend.

IT'S YOUR COAST TOO!

Laura Keever,
Director, Energy

LWV of Texas
January, 1978
State Board Report
II.A.1.b.
Program - Energy

ENERGY

Energy conferences are the order of the day during the next several months. For those of you in the Dallas area, I encourage you to attend:

Energy During a Time of Transition

February 16-17, 1978 8:30 a.m.

Executive Inn

sponsored by the Texas Environmental Coalition and the LWV-Texas.

For those of you in the Houston area, the information is:

Energy Options for Citizens and Lawmakers

February 20, 1978 9:30 a.m. - 3:30 p.m.

Continuing Education Center

And if you live in the Austin area:

Energy Options for Citizens and Lawmakers

March 7, 1978 8:45 a.m.

Joe C. Thompson Conference Center

We have outstanding speakers for each of the conferences and I strongly encourage you to come and bring your friends and legislators!

In November, we had the opportunity of cosponsoring "Energy: A Dialogue" with Texas Utilities Company and the Environmental Defense Fund of Washington, D.C. The goal of this conference was to bring together utility, consumer, environmental, governmental, and educational representatives to explore frequently differing points of view. Panels were held on solar, conservation, utility rate structures, and cogeneration. David Israel, Associate Director of the Department of Energy, stated that "Coal will regain its position as a leading source of energy by the end of the century. We can't rely on oil shale, synthetic fuel, municipal solid waste, geothermal, solar, and the breeder reactor as alternative sources of energy. None of these I believe is a winner." Llewellyn King, editor of Energy Daily, stated, however, that projections used by Israel and other speakers on the amount of energy which will be demanded and supplied were "a waste of time" and that the Carter administration "grasps the seriousness of the shortage" but lacks the tools to correct the problem.

In the solar area, similar differing points of view were expressed. For example, Alvin Askew of the Governor's Office of Energy Resources, stated that the maximum demand for electricity by solar customers frequently coincides with utilities' peak demands. Steven Feldman, with the Russell Sage Foundation, however, indicated that on actual weather studies in three states differing results were found. In Georgia, the conventional utilities peak load demand and

over, please

the solar building's demand for back-up electricity coincided in one of the ten years studied. In Arizona, the study showed that solar never demanded conventional energy during the entire ten years. In New Mexico, the solar and utility peak were equivalent for two of the years. Feldman agreed with utility representatives that a high market penetration of solar buildings also would create cost forecasting problems for utilities.

The utility rate structure panel, chaired by George Cowden of the Public Utility Commission, had peak load pricing as a common theme. The panelists all agreed to the validity of the concept, but disagreed as to implementation.

Conservation was the concept which had broadest support with Grant Thompson of the Environmental Law Institute stating that utilities can take several steps to promote conservation--ranging from a low-keyed educational program to a radical redefinition of the nature of energy.

Cogeneration was also seen as an idea whose time has come; though it was also agreed that it was a very site-specific form of energy conservation.

He has outstanding speakers for each of the conference and strongly encourage you to come and bring your friends and colleagues. In November, we had the opportunity of participating in a dialogue with Texas Institute of Energy and the Environmental Defense Fund of Washington, D.C. The goal of this dialogue was to bring together utility, government, environmental, and educational representatives to explore mutually differing points of view. Points were made on solar, conservation, utility rate structure, and cogeneration. David L. Brown, Associate Director of the Department of Energy, stated that "Coal will remain a leading source of energy by the end of the century. The coal is in all states, synthetic fuel, municipal solid waste, geothermal, solar, and the nuclear reactor as alternative sources of energy. None of these I believe is sufficient. However, I believe that we must be able to produce energy which will be demanded and utilized over a wide range of time" and that the "energy crisis" is not the shortage of the storage" but lack of ability to convert the energy. In the solar panel, similar differing points of view were expressed. For example, David L. Brown of the Department of Energy Resources stated that the maximum demand for electricity by solar buildings frequently coincides with utility peak demands. David L. Brown, with the Russell Sage Foundation, however, indicated that on actual weather studies in Texas areas differing results were found. In Georgia, the conventional utility peak load demand and

Meg Titus
Associate Director, Air Quality
[REDACTED]

LWV of Texas
January, 1978
State Board Report
II.A.1.a.
Program - Air

AIR

COMING SOON!!!!!! The long-promised six-page report of the workshop held in Dallas on December 5, 1977 on the new amendments to the Clean Air Act. One of our co-sponsors of the workshop, the American Lung Association, has agreed to underwrite the cost of printing and mailing this comprehensive summary, but, with the holiday Christmas Seal season in the interim, the report has been delayed. It should be in your hands in early February.

THANK YOU!!!!!! For sending the names of League members in your area who would be willing to serve on a regional citizen's advisory committee to the Texas Air Control Board. These regional committees will be replacing the state-wide committee and is something that League has asked for in a number of statements. BUT there seems to be a problem. To date I know of only two regional advisory committees which have been formed--one in Houston and one in Dallas.

If your regional supervisor for the TACB has not appointed an advisory committee please call to say that League believes that such a committee can be a valuable means of providing meaningful public participation. You might also call or write Bill Stewart, Executive Director of the TACB in Austin, to ask him to see that regional committees are established in each region. I have mentioned this in several letters recently and in at least two conversations, but I think he needs some "grass-roots" requests also. I have forwarded to him all of the names you have suggested from the local Leagues--we may now have to urge them to follow through on the formation of these advisory committees.

RECENT TACB HAPPENINGS: The Region VI office of EPA denied the TACB request that they be granted a waiver of the offset policy as you no doubt know from the news. They were officially notified of this by a letter from Douglas Costle on December 9, 1977. At the TACB January board meeting a resolution was passed to implement the "offset" policy as set out in the new amendments to the Clean Air Act. This action will enable them to avoid the loss of \$2 million of their \$8 million TACB budget which would have happened if they had defied the EPA decision to deny the waiver. For details of this and of the final recommendations made by the TACB on designating "attainment" and "non-attainment" areas in the state for all pollutants, watch for the next issue of Enviro-Notes.

Beth Brown
Director, Field Service

LWV of Texas
January, 1978
State Board Report
I.O.
Organization

FIELD SERVICE

This portion of the state Board Report is intended as an introduction to a new (to Texas*) system for consulting local Leagues. I am not satisfied that the current method of serving local Leagues has been as effective and helpful as it should be. Board training in the past has been either too much, too little, or, most often, simply not directed to the specific needs/problems of the individual Leagues.

The new process establishes a new Field Service network. Six off-board Field Service Representatives will be working closely with me, the Field Service Director on the board, to meet the specific needs of local Leagues. The Field Service Reps will hope to be in regular contact by telephone or letter with each of their local Leagues. They will be prepared to visit each League at least once during the year, if they and the local president and/or board deem it necessary and appropriate.

The local Leagues should feel free to call their Field Service Rep at any time. Having problems with your Annual Meeting? Call your FS Rep. What to do about joining a coalition? Nonpartisanship? Administrative problems? Membership? Finance? Bylaws? Call your FS Rep. It is not implied that the Field Service Representatives will know all answers or be able to fill all needs. They will not, for example, necessarily do all local board training. But by working with the local president and the local board they can pinpoint areas of concern and then recommend to me what specific training or help is needed. It will be my responsibility, working with the Organization Vice President and the rest of the state board, to see that training or help is provided. The intent is to tailor whatever training is necessary to the actual needs of the local Leagues, rather than the scatter-shot approach of old. The FS Reps will also be your physical link to the state board.

The Field Service network will be in place by the time of Council. The Council Workbook will include a list of the Field Service Reps and their respective Leagues. Please withhold local board training requests until you and your FS Rep have had ample opportunity to discuss the state of your League and its needs.

*Similar systems exist in such states as Connecticut, New Jersey, Illinois, and California.

Shirley Gleason
Director, Membership

LWV of Texas
January, 1978
State Board Report
I.K.
Administration - Membership

MEMBERSHIP

It will soon be time for Council, which will be held in Lubbock on April 4th and 5th. I really hope you will be there! There will also be a PR workshop on Monday and Tuesday which will be an actual "doing" experience!

As a help to all the Leagues in our state, I'm asking each League to send a copy of their workbooks and handbooks to be used in a membership display at Council. For example, we are interested in your annual meeting workbook, new member handbook, membership handbook, orientation handbook - anything you have for your membership or prospective members.

Please alert your membership and publications chairs that this is to be done. You will be receiving the information and forms regarding displays at Council.

I also plan to have at Council, for you to look through, as many of the publications listed in the national publications catalog pertaining to membership as I can obtain.

This spring there will be opportunities for you to distribute membership information while you are registering voters and conducting candidate forums. Also, be sure information on joining your League is printed in your Voters Guides.

Whenever your League submits information or news releases to the news media be sure information about joining your League is included!

Please drop me a note telling me of the other methods you have thought of using.

Some Leagues have had different types of meetings such as brown bag lunch meetings; arrangements with a cafeteria for the use of a room after they go through the line; evening dinner meetings held as the people get off work; evening meetings held in a "safe" public place that is easy to reach with well-lit guarded parking. You may be interested in trying some of these ideas. Be sure to advertise these meetings so the general public will become interested in attending and feel welcome.

If you have any suggestions or questions please contact me.

Looking forward to seeing you at Council -

Bobette Higgins
Vice-President, Public Relations
[REDACTED]

LWV of Texas
January, 1978
State Board Report
I.S.
Administration - Public Relations

(& you)
WOULD YOU DO ME/A SMALL FAVOR?

I have sent LWV Public Service Announcements (including slides and voice-over copy) to 46 TV stations all over the state. The copy concerns League membership, how to form a local League, etc. The slides are of good quality, and varied, so each station has a selection from which to choose.

PLEASE CALL YOUR LOCAL TV STATIONS, AND ASK THEM IF THEY HAVE RECEIVED THIS MATERIAL (THEY HAVE!) IN YOUR MOST WINNING AND PERSUASIVE MANNER, TELL THEM HOW VERY MUCH YOU WOULD APPRECIATE THEIR RUNNING THESE P.S.A.'S. PUT A BRIEF NOTICE IN YOUR LOCAL VOTER, ASKING MEMBERS TO WATCH FOR THE SLIDES, AND TO CALL TV STATIONS AND THANK THEM WHEN THE SLIDES ARE USED.

Diana Tilley
Citizen Information/Voters Service Director

LWV of Texas
February 3, 1978
State Board Report
III.
Citizen Information/
Voters Service

CITIZEN INFORMATION/VOTERS SERVICE

All together now, repeat after me, "We WILL make it through the end of the year with our sanity and budgets intact." I'm not convinced either.--I probably don't have to tell you that we are facing a tremendously important and challenging period of CI/VS activity. Since I've just assumed this portfolio on the state board, I've had the opportunity to research and regroup, which is something I'd like to touch on in this report. BUT FIRST, THE TASK AT HAND:

State Voters Guide

The state League will be publishing a Voters Guide covering the statewide offices for the primary election and the general election. I'll confine my remarks to the primary VG for now. It will include the opposed candidates and the unopposed candidates in those races in which there are opposed candidates in one of the other party primaries. For example, if there are multiple candidates in one party primary and unopposed candidates in the other party primaries, we will print the responses from the opposed AND unopposed candidates. If all candidates in the various primaries are unopposed (in a single race), we will print only their name, party and information about the office. I hope you understand this format and our intent. The Guide will contain photographs of the candidates so those of you who will be reprinting the state Guide should contact the state office to make arrangements for negatives, copy or whatever your printer will require. You might also want to consider planning your format to conform with the state format which, at this point, I think will be much like LWV-Houston Nov. 1977 VG--which was much like a previous one from LWV-San Antonio--which was much like a--forget it! Since this is being written prior to the filing deadline, I can't tell you exactly what the size and price will be. I am guesstimating 8 pages and around \$22 per thousand, including shipping. We are going to have to have your orders by March 1 and will be sending you more information about this and other CI/VS matters within the next two weeks. (This is in addition to the memo covering questions for U.S. Rep., state legislators and board of education and information on frequently asked questions about voter registration which is being mailed today.) You can expect the state Voters Guides to be in your hands by April 1 (no April fool).

Voter Registration

I met last week with Jose Antonio "Sporty" Garcia, director of voter registration for the Secretary of State. In an effort to re-register those people whose names will be purged from the voter list March 1, the Sec. of State's office is in the process of mailing three million postage paid registration cards (with display boxes) to grocery store chains (two or more stores), convenience stores, high schools, and groups who have requested the cards; LULAC, AFL/CIO, etc. Also, they have in the works PSA/s on radio and television--all of which brings me to the next topic: REGROUPING

(OVER)

REGROUPING

So where does this leave the League of Women Voters? How can we augment, rather than duplicate the Secretary of State's voter registration campaign? Where are the gaps in your community? Senior citizens, 17 year olds who will be 18 by election day, who else? If these gaps are in fact filled, what then? FUNNY YOU SHOULD ASK!

I think that the actual use of these cards being sent to convenience stores, grocery stores, etc. should be monitored, and Mr. Garcia tells me that such monitoring is not part of their plan. Nancy Bene' of the Austin League is working on a county voter registration committee and that committee is having a logo designed to put in the windows of those places where the postage paid cards and/or registrars are available. I'll have more information on this in the next memo.

AND/OR

Should we consider a shift in CI/VS emphasis from voter registration to planning a get-out-the-vote campaign (make that get-out-the-informed-vote campaign) using a variety of tactics, especially ones involving community leaders, business and audio-visual media. Note that I'm saying emphasis and that my concern is directly related to the highest and best use of League person-power, some of which we burn out before we ever get to election day.

Give some thought to a shift in emphasis. It will require board effort and commitment---and Heaven knows, a COMMITTEE.

For the state League's part, our immediate regrouping plans include an emphasis on attending precinct conventions and casting informed votes. The state Voters Guide will contain catchy (I'll be the judge of that!) information on precinct conventions ("How To Be the Life of Your Party") and some of the "Pick A Candidate" material. Even better, Bobette Higgins is developing public service announcements on precinct conventions for radio and television--more about that later. The PSA's Bobette has done on League membership are excellent. I hope your television station is showing them.

And don't forget that local Leagues will have an opportunity to learn exactly how to do their own PSA slides on local matters at the "Hands On" P.R. Workshop the day before Council in Lubbock--don't miss it!

(OVER)

Madeleine Appel
VOTER Editor
5223 Ariel
Houston, Texas 77096
[REDACTED]

LWV of Texas
January, 1978
State Board Report
I.W.
Administration - VOTER

It is somehow reassuring that once again I should be writing VOTER Editor after my name. That is how I started out in the League lo these eight years ago! It is like coming home.

It will be difficult to follow in the shoes of Barbara Materka, who, during her stint as VOTER editor produced a publication of professional appearance and content, by far the handsomest of any I have seen. And at the same time, she was able to do it at no more expense than a less attractive, less enticing format would have cost. In addition, she added zest to the media area from which we all benefitted. I was fortunate enough to sit in on one of her media workshops and thoroughly enjoyed it. I know I speak for all of us when I wish her happy "retirement" and a swift recovery for her husband, Bill.

I see my own role as threefold: to produce a state VOTER which attracts a high readership among League members and provides communication between Leagues and between local Leagues and the state League; to provide what counsel and help I can to VOTER editors across the state who may wish it; and to provide guidelines for media releases as well as some of the releases for projects, action, and programs in which the state League is involved. (I have also promised to be "word lady" for the Board!)

I hope all of you local VOTER editors will feel free to write or call whenever I can be of help.

Meanwhile, I need your help in getting a feel for my job. Included in this Board report is a survey which attempts to determine what members want in the way of a state VOTER. I would appreciate VOTER editors or League presidents sampling their membership in order to answer the questions. Your sampling need not be scientific or lengthy. You can survey the membership (or even you board) via you own VOTER, at the next general or unit meeting, or over the telephone. Don't spend a lot of time and person-power on the project. But whatever you can report will help me and the State Board get a handle on the kind of publication the membership would find most useful and would most enjoy. Return the questionnaire to me by mail or send it along with your delegates to Council in April. No matter how small your sampling, however, do respond.

For the immediate future the VOTER will continue in its present format.

FYI: Many of you may have received a memo from Veta Winick, LWV-US Public Relations Chairman, reminding us that on February 14 the League of Women Voters will celebrate its 58th anniversary. That, in the lingo, makes for a good "media opportunity."

The memo suggests that the theme to pursue is the League as an excellent training ground for women who want to pursue careers in the political world. Is there a League member in your community who holds elective or appointive office whom you can use as an example of this theory? If you have no politicians, are there Leaguers who are leaders in the community in other areas--education, health, child care, community services of any kind? If all else fails, the national memo

provides an interesting statistic: A March 1976 summary of questionnaires sent to 150 Democratic women state legislators indicated that "the League of Women Voters led the list (over 40%) of organizations to which the women legislators belonged, with more than twice as many members as the P-TA and church organizations which tied for second place."

QUESTIONNAIRE

Survey of VOTER Readers

1. Approximately what percentage of your members read the state VOTER?
2. Why do they read the Voter?
 - news about program areas
 - news about action areas
 - idea exchange between Leagues
 - personal glimpse of state Board members
 - in depth program area information
 - League names in the news
 - contact with State organization
 - other (explain)
3. Why don't they read the VOTER?
 - articles don't interest them
 - not enough time
4. Do members feel the VOTER is an important State service?
5. Does the format in which the VOTER is laid out (either now or in the future) affect readership?
 - attract readers
 - discourage readers
 - has no bearing on readership
6. What would members like to see in the VOTER that is not now there?
7. What would members like to see dropped from the VOTER that is there now?

PLEASE BRING RESULTS OF THIS SURVEY TO COUNCIL IN APRIL OR MAIL TO

Madeleine Appel, [REDACTED]

Diana Tilley
Director, Publications

LWV of Texas
January, 1978
State Board Report
I.R.
Administration-Publications

PUBLICATIONS

For this quarter's "spilling of my brains" report, I offer these thoughts on publications:

- 1) If you haven't already sent "Financing Campaigns in Texas" to your local candidates, do it now! And if you haven't delivered a bunch to the county and city clerks and local party headquarters, do it now! You can order copies from the state office (pub. #106, first 10 copies free, add. copies 50/\$1.00)
- 2) "Register and Vote in Texas" is STILL available---FREE. Now you can't beat a deal like that.
- 3) The Austin League's publications committee (Barbara Douglas, director) has put together a packet of League publications and will be visiting all the high school social studies departments in order to familiarize teachers with League publications. Next they'll put together an NR (old EQ) packet for science teachers and also visit libraries and perhaps newspapers to promote the Public Subscription Service. Sally Green of the Temple League set up a display of League publications in the Temple Library.
See what you can do with a committee, the will to succeed, and a state board person breathing down your neck. (Speaking of succeeding, I believe that in the League we should equate success with making an attempt---it's less demoralizing.)
- 4) The 1978 subscriptions for the state Public Subscription Service (PSS) have been crawling in steadily. We have twice as many subscribers as we did last year at this time. Some of the renewals will be slow to come because of budget schedules---now that I've said that, it surely will be so. How could they NOT renew. Our new subscribers include Rep. Wayne Peveto, Texas AFL/CIO, Mesquite Public Library, Pearland Public Library (paid by LWV-Pearland,) and Orange Public Library (paid by LWV-Orange). Leagues and individual members have continued to donate subscriptions for their libraries and schools. It certainly is a painless way for a local League to insure that League material is available in its community without having to keep track of who was sent what when. If your budget doesn't allow for the \$15 expenditure, you might put something in your VOTER asking individual members to pick up the tab for specific subscribers.
- 5) Here are some ideas I've come across for displaying publications (promise not to laugh): use a wooden clothes drying rack draped with open publications; inflate balloons and add messages using magic markers advertising publications (if you rub them on your clothes, they'll stick to things); fill napkin or toast holders with publications and use for table decorations. IF ALL ELSE FAILS, if you can't get anyone to read or buy publications, this final idea, submitted by our own Joann Lovelace (who found it in L.M. Boyd's column) is a sure thing; "What the student editors of Valdosta State College wanted to do was boost the sales of their annual publication, "The Pine Cone." So they inserted \$5, \$10, and \$20 bills in the pages of some volumes at random. Highly pleased buyers, the lucky, found them, and bruted it about. Sales soared." Now you can laugh.

HIGH ACHIEVERS OF THE YEAR AWARD: Susan Olsen, new editor of the Beaumont VOTER and her husband, Mr. Susan Olsen. I've seen some good VOTERS but this is incredible! Don't miss the January issue. I am in awe and am wondering if Susan's husband has an unmarried brother.

BE SURE TO READ THE MEMO INCLUDED IN THIS MAILING TO LL PRESIDENTS REGARDING STATE SALES AND USE TAX. THIS INFORMATION IS PARTICULARLY IMPORTANT TO PUBLICATIONS CHAIRS.

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

February 21-22, 1978

GUIDE TO THE MINUTES

1. Minutes
2. President's Report
3. Treasurer's Report
4. Administration of Justice
5. Ground Water
6. Public Relations
7. VOTER and Media
8. Policy
9. Council
10. Program: HR, Non-League Conferences, ERA, PTR, Energy, Legislation
11. Miscellaneous: Women's Lobby, League Testimony, Nominating Committee, Board Vacancies
12. Field Service
13. Proposed Budgets
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20. Calendar

LEAGUE OF WOMEN VOTERS OF TEXAS

MINUTES

Christ the King Lutheran Church
2353 Rice Boulevard
Houston, Texas

February 21-22, 1978

FIRST PLENARY SESSION, FEBRUARY 21

PRESENT: Albers, Anderson, Appel, Brown, Carpenter, Clark, Coggeshall, Cummins, Gleason, Hunter, Keever, Perrine, Shlipak, Sturgis, Tilley, and Wilbur.

ABSENT: Higgins.

President Anderson called the meeting to order at 10:25 a.m.

1. MINUTES.

Minutes of the January 17-19 meeting were corrected as follows:

Page 3, No. 4, National Convention Decisions, National Program, 4. Natural Resources, strike "study of" and insert focus on in its place.

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Coggeshall left for airport to meet Higgins.

2. PRESIDENT'S REPORT.

Anderson pointed out the notice in the preboard of a proposed LWVUS Bylaw change from the LWV of Pueblo, Colorado, suggesting a change in the fiscal year.

She announced that the part-time SO secretary Judy Searcy had resigned and Mary Catron has been hired to fill that position.

3. TREASURER'S REPORT.

Sturgis handed out copies of a budget analysis which showed an operating balance of \$14,523 on Feb. 15, 1978. Total anticipated assets are \$34,610.

If spending occurs as planned, she expects we will end the fiscal year with approximately \$1,000 in unbudgeted funds.

4. ADMINISTRATION OF JUSTICE.

Clark proposed several consensus questions for the juvenile corrections study. After some discussion it was agreed to reword the questions for approval later. (See No. 17.)

5. GROUND WATER.

Perrine reported she is still considering topics for membership agreement on the ground water study and has not yet decided whether to try consensus or concurrence. Nothing specific was recommended.

Higgins and Coggeshall arrived during the ground water discussion.

6. PUBLIC RELATIONS.

Higgins distributed flyers explaining the PR Hands-On Workshop to be held just prior to Council and requesting LL publications be sent to her immediately so the PR consultants can evaluate them. Professionals who will present the workshop are Anne Blocker and Gladney Flatt of La Mancha, Inc. and Mary Beth Rogers, who heads an Austin PR firm. It was agreed that SB will meet with the workshop leaders from 7:00 to 8:30 p.m., April 3, in the president's suite.

7. VOTER AND MEDIA.

VOTER. Appel announced she has found a Houston printer who will print our VOTER in the same form we have been using for only \$30 more per issue than the printer in Dallas. She said SO secretary Lovelace thinks we can still manage well if we update the mailing list only twice a year. Therefore the VOTER will be printed as before. She also reported the cost of inserting extra pages would be \$80 per side of page.

Appel would like to develop symbols for each program area; she would welcome ideas.

Deadline for the June VOTER is May 10. The theme will be "new beginnings" with the lead article on the new field service plan. Assignments for articles will be made at the April board meeting.

Media. Appel explained that our LWV-T press releases are given to the Capitol Press Corps. She wants LLs to receive them as soon as possible after release. Regional meeting releases will go to the region's media. Project directors should use LL media lists and be sure to have a local media contact person.

Appel volunteered to edit Enviro-Notes, an offer which was gratefully accepted. (See also No. 15.)

Recessed for lunch 12:40 p.m.

Reconvened 1:12 p.m. All present.

8. POLICY.

Clark MOVED to add the word state to the LWV-T policy on Board Administration, third paragraph to read "Persons serving as members of the state board shall not accept payment of honoraria, salaries, or stipends for services rendered to the state League." SECONDED. Shlipak MOVED TO AMEND to read "rendered to the state or local Leagues." SECONDED. Keever MOVED TO TABLE THE MOTION. SECONDED AND FAILED. Lengthy concerned discussion about what constitutes conflict of interest followed. It was pointed out that we set policy for the SB only, not LLs. This was countered with the argument that we do, however, set policy for SB members and that could call for them to refuse payment for services to a LL. When the question was called, the AMENDMENT FAILED and the MAIN MOTION CARRIED.

Keever MOVED that Anderson write the LWVUS Legal Department and ask for an explanation of fiduciary responsibility as well as for their recommendation regarding SB members' acceptance of payment from other Leagues. SECONDED AND FAILED.

Recessed 2:50 p.m.

Reconvened 3:40 p.m. All present except Higgins, who had left to go to Washington, D.C. on business.

9. COUNCIL.

Cummins passed out copies of the detailed Council schedule which will be in the Council Workbook.

Wilbur will make suggestions to Joanne Hayes (litigation workshop leader) about program topics for possible litigation consideration.

Cummins will make SB hotel reservations only. SB members should send in all other forms and mark them state board.

Hunter reviewed the contents of the LL president's packets.

10. PROGRAM.

Wilbur reviewed information in the preboard.

HR. Coggeshall reviewed points made in a letter to Jonathan Hole of DHR about our concerns as they relate to DHR's development of goals and priorities. DHR will be holding meetings in several locations to work on goals and priorities development.

Non-League Conferences. Wilbur announced two conferences: (1) Environmental Law Institute in Houston Feb. 23-25 sponsored by the State Bar, and (2) "Growth in Texas: Who Plans? Who Pays? Who Profits?" sponsored by the Southwest Center for Public Policy at UT-Austin, April 20-21.

ERA. Concern was voiced by several directors about how LWVUS decides in which states to spend the money raised in the fundraising campaign to support ERA ratification.

PTR. It was pointed out that property tax reform is an item on our list of emerging priority issues, but that it is currently headed by an off-board consultant who does not plan to travel and/or lobby.

Energy. Keever reported that efforts to obtain release of tapes of the data and models for Carter's energy proposals have met with some success. We in Texas are receiving more of this information than any other state or group of organizations. She sent a telegram to DOE Sec. Schlesinger thanking him for the information.

Legislation. Albers reported she, Wilbur, and Anderson met with Speaker Clayton just after the January board meeting. He was excited about the possibilities for legislation on energy issues. Regarding AJ issues he echoed concerns of TYC Director Ron Jackson. Albers suggested we might work on the Available School Fund in the next session.

Decisions for future board meetings will include:

- 1) Lobby Day--Albers suggests a wine and cheese party at the cocktail hour. Then any LL people there could take their legislators to dinner if they choose.
- 2) Timing of legislative interviews.
- 3) Decision on whether or not the Legislative Newsletter is a public or in-house organ.

Appel suggested Albers should have a regular column in the state VOTER.

Recessed 5:30 p.m.

Reconvened 6:45 p.m. All present except Higgins.

11. MISCELLANEOUS.

Women's Lobby. The Texas Women's Political Caucus has proposed a Women's Lobby to concentrate on such issues as insurance, ERA, welfare, and child care. They would employ a lobbyist and administrative assistant on a \$20,000 budget funded by direct and mail solicitations. It would be directed by a steering committee. Albers and Anderson had met with Caucus representatives. However, the Board decided not to participate in a Women's Lobby at this time.

League Testimony. A Tarrant County contributor complained that League testimony before governmental groups was too long. Anderson cautioned against overly long or involved testimony.

Nominating Committee. Due to Tilley's current multi-portfolios, she was replaced by Helen Hunter on the Nominating Committee by general consent.

Board Vacancies. Possible portfolios for one or two new directors include juvenile justice, PTR, PSF, grantsperson, and either CI/VS or publications. Names of prospective directors were submitted. (See also No. 19.)

12. FIELD SERVICE.

Brown distributed the State of the Leagues report. She pointed out the provisional LWV of Longview has disbanded under the supervision of Jane Peterman. Deer Park may be disbanding.

Adjourned 8:00 p.m.

SECOND PLENARY SESSION, FEBRUARY 22

ABSENT: Carpenter, Higgins, Kever, Perrine.
Called to order by President Anderson at 9:22 a.m. SO secretary Lovelace was appointed to record minutes.

13. PROPOSED BUDGETS.

Sturgis informed the board that she will request the following announcements by Polter at Council regarding explanations to the proposed budget:

1. Under "Equipment Maintenance" add and rental contracts.
2. Under "Salaries" change working to read one clerk typist for 25 hours per week at \$290 per month until Jan. 1, 1979 and \$310 per month for the balance of the year for a total of \$3580; additional typist as required.
3. In TEF proposed budget under expenditures for Voters Guides add including in-house mailings.

Albers requested the wage amount be deleted from the Legislative Office, U.T. student wage explanation, since the amount specified would be below minimum wage.

14. DEVELOPMENT.

Shlipak reported three contributions to LWV-T since the last board meeting:

- 1) General Motors, \$100 to be shared with LWV-Tarrant County. LWV-T will receive \$60.

14. DEVELOPMENT (continued)

2) Texas Refining Corporation, \$100 to be shared with LWV-Tarrant County. LWV-T will receive \$60.

3) Ling-Temco-Vaught, \$100 to be shared with LWV-Dallas. LWV-T will receive \$60 or \$70, to be determined by sharing formula.

Shlipak also reported on finance field visits. Those to Brazos County and Dallas were cancelled due to bad weather. She visited Tarrant County Feb. 1, where they had a good turnout and finance drive. She did a combination board training/finance drive workshop for Marshall/Harrison County. They function with a large percentage of board members having outside employment. She will visit San Antonio next week for a finance workshop as well as state development calls.

9:30--Carpenter, Keever and Perrine arrive. Carpenter begins taking minutes.

15. PUBLIC RELATIONS.

Appel announced she will send PR material on SB members to LLs preceding a visit by SB member. All SB members should send pictures of themselves to Appel.

16. ORGANIZATION.

Hunter reported that the Provisional LWV of Rockwall is in a leadership transition. She is working on guidelines for organizing state units with help from a booklet on SUs published by the LWV of Alaska. The PR core will work on the concept of producing a slide show on the theme of introduction to the League for showing to organizing SUs. She will ask for names of possible MALs at Council.

17. JUVENILE JUSTICE.

The following questions for membership agreement were presented by Clark and approved by the board:

1) The National Task Force on Juvenile Justice and Delinquency Prevention recommends that states have a single state agency which would supervise juvenile intake, probation, and corrections. This agency would:

- a) develop and coordinate juvenile probation services and community based corrections.
- b) set standards and qualifications for all personnel and agencies which deal with juveniles.
- c) finance dispositional alternatives, probation departments, and correctional facilities.

Would you support any or all of these proposals for Texas? Please explain your answers in detail.

2) Should Texas set up a system for community-based correction programs and facilities to replace the traditional juvenile correctional institutions? Please give reasons for your answer.

3) Should flexibility in budget allocations be permitted the TYC (or a new state juvenile agency)?

18. MEMBERSHIP.

Anderson asked that we think about establishment of a membership task force.

19. BOARD VACANCIES.

The question of whether to ask one or two either specialist- or generalist-type persons to fill board vacancies was discussed. Perrine MOVED we add one, not two, persons to the SB at this time. SECONDED AND FAILED.

Recessed 10:25 a.m.

Reconvened 1:45 p.m.

20. CALENDAR.

Mar. 6 Postboard deadline

Mar. 7 Austin energy conference

Mar. 10 SO mailing to LLs including Council Workbook

Mar. 13 Consultant Reports to Brown

Apr. 2 SB arrive in Lubbock by 6:00 p.m. for dinner and SB meeting

Apr. 3-4 SB meeting and PR workshop

Apr. 4-5 Council

Apr. 10 Deadline for Council summary and SO mailing

Apr. 14 SO mailing to LLs

Adjourned 2:00 p.m.

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SECOND PLENARY SESSION, FEBRUARY 22

ABSENT: Carpenter, Higgins, Keever, Perrine.

Called to order by President Anderson at 9:22 a.m. SO secretary Lovelace was appointed to record minutes.

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Adjourned 2:00 p.m.

State Board Report
March, 1978
I. D. 2. b.
LLP, DPM, St. Ord., MAL

MEMO FROM THE PRESIDENT

FROM: Betty Anderson, President

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State Board Report
March, 1978
I. D. 2. b.
LLP, DPM, St. Ord., MAL

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(LWV-T program addendum - over)

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STATE BOARD MEETING
February 21-22

*S.O. file copy
do not remove*

LWV of Texas
February, 1978
Preboard Report

Christ the King Lutheran Church

HOUSING ASSIGNMENTS

Appel - Clark, Gleason, Higgins *Tilley Shlipak*
Brown - Albers, Lovelace, Sturgis, *Tilley*
Hunter - Anderson, Cummins
Keever - Carpenter, Perrine
Wilbur - Coggeshall, *Shlipak Clark*

AGENDA

TUESDAY

10:00 Minutes

Presidents Report

Treasurer's comments

AJ Consensus Questions

Direction for water study

Public Relations & VOTER

1:00 Policy

Council

Program not related to TEF

Core meetings

Carpenter

Anderson

Sturgis

Clark

Perrine

Higgins & Appel

Brown & Anderson

Cummins

Wilbur, et al

VPs

Dinner at the church

Short meetings of National Convention briefing people and Planning & Research.

Leave the church by 7:30 or 8:00 p.m.

WEDNESDAY

9:00 TEF

Minutes

Chair's Report

Grant Adm. Committee

Treasurer's comments

Development

Evaluation of Conferences

CZMs

Groundwater

Energy

CI/VS

Guides

Debates (Veta will report at 11:30)

Regrouping

Local Requests (Galveston, San Antonio,

Tarrant Co., Baytown, Corpus C., Denton)

1:00 LWV-Texas

Legislative report, incl. report of interviews

with Speaker Clayton

Organization

Meeting of consultants Mar. 3

3:00 Adjourn

Carpenter

Anderson

Sturgis

Shlipak

Wilbur & Anderson

Perrine

Keever

Tilley

If you fly, please try to book on the cheapest flights. Louise & I will be leaving at 8:30 p.m. Wednesday.

Anderson Preboard

We are grateful to Beth and the other Houston board people for hosting us and making all the arrangements for the meeting. We appreciate their hospitality.

Selected program people: Remember the state office deadline of March 1 for your National Annual Report, Section II. If you could bring it to Houston, that would be great.

Policy: In September, we adopted the policy, "Persons serving as members of the state board shall not accept pay ent of honoraria, salaries, or stipends for services rendered to the League."

I assumed this referred to state projects, but the question has arisen whether it would also apply to state board members working on LL projects. Time is allotted Tuesday afternoon for discussion.

Grants Administration Committee: I see its role as:

- . Developing policies so that there will be uniformity in administration--finding a project director, checklist for dealing with LL, etc.
- . Oversight committee--Being sure someone on the board is linked into the project. Therefore, I suggest the Program VP and the PR VP serve on the committee, because most of the grants will be in those two areas.
- . Developing ideas for grant proposals.

Please bring with you the 12/31 budget analyses for both LWV-T and TEF. These were in your January pre-board and repeated in the February Board Report.

We have received a proposed LWVUS Bylaw change from the LWV of Pu eblo, Co suggesting that the fiscal year of the LWVUS begin the first of April rather than July. They believe it would eliminate the problem of having to adopt a retroactive budget. They believe the Iowa proposal making the PMP voted on by delegates to national convention effective the next FY would prove to be chaotic and unworkable. They believe their proposal would be relatively simple and would allow the LLs to plan ahead on what to budget for national support.

Jan A. and I met with Mimi Parnell and Martha Smiley of the Texas Women's Political Caucus Feb. 14. They are proposing a Women's Lobby concentrating on such issues as insurance, ERA, welfare, and child care. The Lobby would employ a lobbyist and an administrative asst. (during the session) with the lobbyist continuing year round to work on regs and implementation of legislation. They envision a \$20,000 budget with funding from direct and mail solicitations. A Steering Committee would direct the project. I have some sympathies for such a project although I recognize some problems. Jan. A's preferences lie in beefing up our own legislative efforts. What is your opinion?

Wilbur Preboard

Good heavens! It can't be pre-board time again. Oh, yes it can.

You will receive at the meeting a list of legislative priorities we developed at the January board meeting. Each program person was sent the items under her portfolio in a January 20 memo, but I'd like each board member to have a copy of the complete list. Please look it over and let us know whether you agree or disagree with what we've said, or if you have additional information for us to consider. Be clipping, listening, and reporting to Jan A. and me any information you see or hear that will help us at a future decision point (say, May or June--if we have a board meeting then.)

Property tax: Charlotte Travis of San Antonio attended the January 30 luncheon sponsored by the San Antonio Taxpayers League at which Wayne Peveto spoke about--guess what--PTR. Co-sponsors of the meeting included: Greater San Antonio Builders Assn.; San Antonio Manufacturers Assn.; North San Antonio Chamber of Commerce; San Antonio Apartment Assn.; Institute of Real Estate Management, S.A. Chapter; Mortgage Bankers Assn., S.A. Chapter; North 410 Assn., and Bexar County Farm Bureau. Politicos present: Phil Pendus, City Councilman & Ch. of City-County Reappraisal; John Stein, Mayor Pro Tem; Ray Hutchison, Republican candidate for Gov.; Ben Shaw, County Tax Collector; Judge Blair Reeves, former County Judge, now a bench judge; A.J. Plough, new County Judge; Sen. Frank Lombardino; Rep. Al Brown; Rep. Don Cartwright; Rep. Jim Nowlen; Rep. Abe Ribak; Jeff Wentworth, County Commissioner

We will pay Charlotte's expense for attending the luncheon (as soon as she submits them) out of unallocated program funds. I had asked her to submit a report as the price for getting her expenses paid.

Kay Irvin, Property Tax Consultant, sent a letter to all PTR Specialists in December as I suggested she do to see if they were willing to continue as PTR Specialists. She got replies from three--Judy Butler of Waco; Frances MacDonald, El Paso; and Charlotte Travis, SA. Frances reported that the favorable climate toward PTR in El Paso is getting even better. A rep. who co-sponsored Peveto's bill last session has resigned to become County Tax Assessor, replacing an outspoken foe of PTR. She also says Rep. Coleman will introduce his school funding bill again.

Kay is following the Carrolton-Farmers Branch school finance suit which has been appealed to the Texas Supreme Court. The court has not denied a hearing on the appeal, but it has also not said it will hear it, either. She is going to find out about the Gladewater case which is in district court (Judge Justice). She wanted to know if she should follow the San Augustine Case, too. I told her, Jan A., that you were following that one. Am I correct or do you want her to keep up with that one, also? WE need to talk about how you & Kay will share the responsibility on PSF & PTR, Jan A.

Human Resources: Jan C and I agreed that Jan C. and Betty Stevens of Houston would work up LWV-T's recommendation on goals & priorities for the DHR. Diana C. sent us a copy of the recommendations of the Texas Coalition on Juvenile Justice for priorities for the Protective Services for Abused and Neglected Children program of DHR for our consideration. Thanks, Diana.

Wilbur (cont.)

Energy: Laura was appointed to a TEAC committee to see that the Dept. of Energy released the tapes of the data & models used for Carter's energy proposals. LWV-T sent another mailgram urging the DOE to come across; Hobby and company went to Wash.; TEAC now has the tapes (at least some of them) along with a lot more cooperation.

Resource Conservation and Recovery Act Grant Proposal: Eleanor Sutherland and Carole Shlipak put together a proposal for a grant and got it to LWVUS. It is, as I understand it, primarily for production of printed material on hazardous and toxic waste.

Anent this effort and the newly-created Grants Administration Committee. I discovered, too late, that we were operating in the dark in terms of knowing what the procedures and guidelines are for this committee. I had assumed that the responsibility had been given at the last board meeting for Catherine, Bobette, and me to do what we could to get someone to direct the project, write the proposal, and get it in. Others had a different set of assumptions. Perhaps we need to have some discussion of the operating procedures at some time during this board meeting...

Air: Meg wrote a letter to Adlene Harrison on Feb. 2 reiterating our position on the TACB designation of non-attainment areas. Meg's Enviro-Notes article says that she thinks EPA will look favorably on the points we made about increasing the size of the non-attainment area (see testimony).

Blair appointment to Natl. Commission on Air Quality: In Oct., Blair asked the LWV-T to support his nomination. Meg thought we should not, so she equivocated admirably. Then Adlene Harrison suggested not only should we not support, we should oppose the nomination. Meg circularized the appropriate board members and the consensus came back that since we have to continue working with the TACB, it would not be in our best interest to oppose, and if we do anything, instead of opposing Blair, maybe we ought to support McKee. That idea did not receive a groundswell of support, so we took no action. (In the meantime, Meg had been alerted by Adlene that Blair was not in serious danger of being appointed.) Meg is off to Acapulco for the rest of the month.

See you all later.

BROWN PREBOARD: RE: TEF Policies

Proposed: That the following sections be added to Section III., Policies of LWV-TEF Policies and Operating Procedures, Revised 1975, qq.v.

I. The following sections of the LWV/T Policy Guide (Revised Sept.-Oct. 1977) apply also to the Texas Education Fund and to its Trustees:

NONPARTISAN POLITICAL POLICYPUBLIC COMMISSIONS AND COMMITTEESSTATEWIDE FUNDRAISINGBOARD AND COMMITTEE EXPENSES, with the following exception noted:

Budgets for grant-funded projects need not be restricted to the provisions outlined in BOARD AND COMMITTEE EXPENSES.

PURCHASING AND CONTRACTINGVOTERS SERVICE MATERIALS

J. All money deposited with the League of Women Voters of Texas Education Fund belongs solely to the FUND. Tax-deductible money raised by local Leagues and deposited with the FUND shall be restricted for the use of the local League responsible for the deposit. The 5% fee for administration of these Local League Restricted Funds shall be applied at time of use rather than at time of deposit, after May 31, 1978.

Brown Preboard - Policy (cont.)

K. Project Request Forms (PRFs)

Trustees are not required to submit PRFs for:

1. Administrative costs
2. Development costs
3. An amount of \$15 or less for background materials relating to program portfolios
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TEF LL projects

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Project director, Martha Lankford. Voters Guides for the primary. The VG will be published by Express-News at a cost of roughly \$5500. The League will send questionnaires, proofread, etc. Total: \$236.25 for mailing & supplies.

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Arlington City, Co., & School Board 5,000 copies
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The Tarrant Co. Jr. College election may be added or substituted for one of the above, depending on cost & number of candidates running in each election. Total cost \$949.00; \$800.00 requested from Ed. Fund.

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Sponsorship of pull-out in paper \$210.00

Purchase of 2,000 by LWV 40.00

Printing questionnaires, mailing, phone, and misc. 150.00

Total requested 400.00

Suggested Project Supervisors:

Galveston	Jan Coggeshall
San Antonio	Jan Albers
Tarrant Co.	Ethel Sturgis
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P.O. Box 12487, Cap. Sta.
Austin, TX 78711

Tilley Pre-Board

CI/VS

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POSTSCRIPT: Many thanks for the prompt attention so many of you gave to digging out information on precinct conventions. Special thanks to Louise for her good, as always, advice on LL CI/VS emphasis.

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The Enviro-Notes Publication Packet was a dismal failure--two subscriptions. The people have spoken!

STATE OFFICE

Judy Searcy, Joann's assistant in the office, has moved on to a bigger (full-time) and better position at the University. In her place, we have Mary Catron, who is really a librarian (MLS). She also edits the Audubon newsletter for Travis County. We have been blessed.

STATE BOARD MEETING
February 21-22

LWV of Texas
February, 1978
Preboard Report

Christ the King Lutheran Church

HOUSING ASSIGNMENTS

Appel - Clark, Gleason, Higgins
Brown - Albers, Lovelace, Sturgis, Tilley
Hunter - Anderson, Cummins
Keever - Carpenter, Perrine
Wilbur - Coggeshall, Shlipak

AGENDA

TUESDAY

10:00	Minutes	Carpenter
	Presidents Report	Anderson
	Treasurer's comments	Sturgis
	AJ Consensus Questions	Clark
	Direction for water study	Perrine
	Public Relations & VOTER	Higgins & Appel
1:00	Policy	Brown & Anderson
	Council	Cummins
	Program not related to TEF	Wilbur, et al
	Core meetings	VPs

Dinner at the church
Short meetings of National Convention briefing people and Planning & Research.
Leave the church by 7:30 or 8:00 p.m.

WEDNESDAY

9:00	TEF	
	Minutes	Carpenter
	Chair's Report	Anderson
	Grant Adm. Committee	
	Treasurer's comments	Sturgis
	Development	Shlipak
	Evaluation of Conferences	
	CZM	Wilbur & Anderson
	Groundwater	Perrine
	Energy	Keever
	CI/VS	Tilley
	Guides	
	Debates (Veta will report at 11:30)	
	Regrouping	
	Local Requests (Galveston, San Antonio, Tarrant Co., Baytown, Corpus C., Denton)	
1:00	LWV-Texas	
	Legislative report, incl. report of interviews with Speaker Clayton	Albers
	Organization	Hunter & Brown, Gleason
	Meeting of consultants Mar. 3	
3:00	Adjourn	

If you fly, please try to book on the cheapest flights. Louise & I will be leaving at 8:30 p.m. Wednesday.

Anderson Preboard

We are grateful to Beth and the other Houston board people for hosting us and making all the arrangements for the meeting. We appreciate their hospitality.

Selected program people: Remember the state office deadline of March 1 for your National Annual Report, Section II. If you could bring it to Houston, that would be great.

Policy: In September, we adopted the policy, "Persons serving as members of the state board shall not accept pay ent of honoraria, salaries, or stipends for services rendered to the League."

I assumed this referred to state projects, but the question has arisen whether it would also apply to state board members working on LL projects. Time is allotted Tuesday afternoon for discussion.

Grants Administration Committee: I see its role as:

- . Developing policies so that there will be uniformity in administration--finding a project director, checklist for dealing with LL, etc.
- . Oversight committee--Being sure someone on the board is linked into the project. Therefore, I suggest the Program VP and the PR VP serve on the committee, because most of the grants will be in those two areas.
- . Developing ideas for grant proposals.

Please bring with you the 12/31 budget analyses for both LWV-T and TEF. These were in your January pre-board and repeated in the February Board Report.

- We have received a proposed LWVUS Bylaw change from the LWV of Pueblo, Co suggesting that the fiscal year of the LWVUS begin the first of April rather than July. They believe it would eliminate the problem of having to adopt a retroactive budget. They believe the Iowa proposal making the PMP voted on by delegates to national convention effective the next FY would prove to be chaotic and unworkable. They believe their proposal would be relatively simple and would allow the LLs to plan ahead on what to budget for national support.

Jan A. and I met with Mimi Parnell and Martha Smiley of the Texas Women's Political Caucus Feb. 14. They are proposing a Women's Lobby concentrating on such issues as insurance, ERA, welfare, and child care. The Lobby would employ a lobbyist and an administrative asst. (during the session) with the lobbyist continuing year round to work on regs and implementation of legislation. They envision a \$20,000 budget with funding from direct and mail solicitations. A Steering Committee would direct the project. I have some sympathies for such a project although I recognize some problems. Jan. A's preferences lie in beefing up our own legislative efforts. What is your opinion?

Wilbur Preboard

Good heavens! It can't be pre-board time again. Oh, yes it can.

You will receive at the meeting a list of legislative priorities we developed at the January board meeting. Each program person was sent the items under her portfolio in a January 20 memo, but I'd like each board member to have a copy of the complete list. Please look it over and let us know whether you agree or disagree with what we've said, or if you have additional information for us to consider. Be clipping, listening, and reporting to Jan A. and me any information you see or hear that will help us at a future decision point (say, May or June--if we have a board meeting then.)

Prop erty tax: Charlotte Travis of San Antonio attended the January 30 luncheon sponsored by the San Antonio Taxpayers League at which Wayne Peveto spoke about--guess what--PTR. Co-sponsors of the meeting included: Greater San Antonio Builders Assn.; San Antonio Manufacturers Assn.; North San Antonio Chamber of Commerce; San Antonio Investment Assn.; Institute of Real Estate Management, S.A. Chapter; Mortgage Bankers Assn., S.A. Chapter; North 410 Assn., and Bexar County Farm Bureau. Politicos present--

Phil Pendus, City Councilman & Ch. of City-County Reappraisal

John Stein, Mayor Pro Tem

Ray Hutchison, Republican candidate for Gov.

Ben Shaw, County Tax Collector

Judge Blair Reeves, former County Judge, now a bench judge

A.J. Plough, new County Judge

Sen. Frank Lombardino

Rep. Al Brown

Rep. Don Cartwright

Rep. Jim Nowlen

Rep. Abe Ribak

Jeff Wentworth, County Commissioner

We will pay Charlotte's expense for attending the luncheon (as soon as she submits them) out of unallocated program funds. I had asked her to submit a report as the price for getting her expenses paid.

Kay Irvin, Property Tax Consultant, sent a letter to all PTR Specialists in December as I suggested she do to see if they were willing to continue as PTR Specialists. She got replies from three--Judy Butler of Waco; Frances MacDonald, El Paso; and Charlotte Travis, SA. Frances reported that the favorable climate toward PTR in El Paso is getting even better. A rep. who co-sponsored Peveto's bill last session has resigned to become County Tax Assessor, replacing an outspoken foe of PTR. She also says Rep. Coleman will introduce his school funding bill again.

Kay is following the Carrolton-Farmers Branch school finance suit which has been appealed to the Texas Supreme Court. The court has not denied a hearing on the appeal, but it has also not said it will hear it, either. She is going to find out about the Gladewater case which is in district court (Judge Justice). She wanted to know if she should follow the San Augustine Case, too. I told her, Jan A., that you were following that one. Am I correct or do you want her to keep up with that one, also? WE need to talk about how you & Kay will share the responsibility on PSF & PTR, Jan A.

Human Resources: Jan C and I agreed that Jan C. and Betty Stevens of Houston would work up LWV-T's recommendation on goals & priorities for the DHR. Diana C. sent us a copy of the recommendations of the Texas Coalition on Juvenile Justice for priorities for the Protective Services for Abused and Neglected Children program of DHR for our consideration. Thanks, Diana.

Wilbur (cont.)

Energy: Laura was appointed to a TEAC committee to see that the Dept. of Energy released the tapes of the data & models used for Carter's energy proposals. LWV-T sent another mailgram urging the DOE to come across; Hobby and company went to Wash.; TEAC now has the tapes (at least some of them) along with a lot more cooperation.

Resource Conservation and Recovery Act Grant Proposal: Eleanor Sutherland and Carole Shlipak put together a proposal for a grant and got it to LWVUS. It is, as I understand it, primarily for production of printed material on hazardous and toxic waste.

Anent this effort and the newly-created Grants Administration Committee. I discovered, too late, that we were operating in the dark in terms of knowing what the procedures and guidelines are for this committee. I had assumed that the responsibility had been given at the last board meeting for Catherine, Bobette, and me to do what we could to get someone to direct the project, write the proposal, and get it in. Others had a different set of assumptions. Perhaps we need to have some discussion of the operating procedures at some time during this board meeting...

Air: Meg wrote a letter to Adlene Harrison on Feb. 2 reiterating our position on the TACB designation of non-attainment areas. Meg's Enviro-Notes article says that she thinks EPA will look favorably on the points we made about increasing the size of the non-attainment area (see testimony).

Blair appointment to Natl. Commission on Air Quality: In Oct., Blair asked the LWV-T to support his nomination. Meg thought we should not, so she equivocated admirably. Then Adlene Harrison suggested not only should we not support, we should oppose the nomination. Meg circularized the appropriate board members and the consensus came back that since we have to continue working with the TACB, it would not be in our best interest to oppose, and if we do anything, instead of opposing Blair, maybe we ought to support McKee. That idea did not receive a groundswell of support, so we took no action. (In the meantime, Meg had been alerted by Adlene that Blair was not in serious danger of being appointed.) Meg is off to Acapulco for the rest of the month.

See you all later.

BROWN PREBOARD: RE: TEF Policies

Proposed: That the following sections be added to Section III., Policies of LWV-TEF Policies and Operating Procedures, Revised 1975, qq.v.

I. The following sections of the LWV/T Policy Guide (Revised Sept.-Oct. 1977) apply also to the Texas Education Fund and to its Trustees:

NONPARTISAN POLITICAL POLICYPUBLIC COMMISSIONS AND COMMITTEESSTATEWIDE FUNDRAISINGBOARD AND COMMITTEE EXPENSES, with the following exception noted:

Budgets for grant-funded projects need not be restricted to the provisions outlined in BOARD AND COMMITTEE EXPENSES.

PURCHASING AND CONTRACTINGVOTERS SERVICE MATERIALS

J. All money deposited with the League of Women Voters of Texas Education Fund belongs solely to the FUND. Tax-deductible money raised by local Leagues and deposited with the FUND shall be restricted for the use of the local League responsible for the deposit. The 5% fee for administration of these Local League Restricted Funds shall be applied at time of use rather than at time of deposit, after May 31, 1978.

Brown Preboard - Policy (cont.)

K. Project Request Forms (PRFs)

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3. An amount of \$15 or less for background materials relating to program portfolios
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SB only: FYI Lucy is coming on the board and will help with AJ F&I, and then other program if needed during the next session. Marilyn will let us know April 1.

PRE-COUNCIL STATE BOARD MEETING
April 2-3, 1978

LWV of Texas
March, 1978
Preboard Report

Hilton Inn, Lubbock, TX
[REDACTED]

ROOM ASSIGNMENTS

Anderson, Coggeshall, Clark, Tilley
Wilbur, Perrine, Albers
Hunter, Shlipak, Lovelace
Higgins, Appel
KEEVER ~~Clark~~, Gleason, Sturgis
Brown, Carpenter, Kissinger (Sunday only)

Sunday, April 2

6 - 8 P.M. Supper at Sellie Shine's, 4705 17th St.
(Meet in the lobby at 5:45 P.M. Transportation will be provided.)

8:15 - 10:00 P.M. LWV-T Board Meeting
President's Report
Status of board appointments
Minutes
Treasurer's Report
Organization
Report of meeting with FS Representatives
Possibility of bringing FS Representatives to May retreat
State of Leagues
Report on Valley Leagues

Monday, April 3

8:30 - 10:00 A.M. LWV-T
Review timed agenda
Program
Land Use and county ordinance-making position
Other
PR
CI/VS -- Guides and Forum
VOTER
Goals for retreat
Planning for the year
Management techniques

10:00 - 11:30 A.M. LWV-TEF
Minutes
Treasurer's Report
Development
Evaluation of Austin Energy Conference
Project requests

1:00 P.M. - 5:00 P.M. PR Workshop

7:00 P.M. - 8:30 P.M. SB meets with PR consultants - Presidential Suite

LWV OF TEXAS
March 22, 1978
Pre-Board Report

TO: State Board only
FROM: Diana Tilley
RE: General Moaning

VOTERS GUIDE (or Murphy's Law LIVES!)

I can't begin to tell you how horrible it's been chasing down candidates, believing them when they say, "It's in the mail," teaching them how to count, dealing with a UNION printer during an election period, dealing with umpteen local Leagues who expect us to provide the material at their (or their newspaper's) convenience, being pleasant to these local Leagues while knowing full well that by not buying the state's VGs they're doing terrible things to the quantity price, trying to get a pro AND a con argument on surprise referenda, and last but not least, remaining calm when one of our illustrious candidates (who is no longer a candidate) bends my ear for fifteen minutes with things like "The nation is run by Zionists" and "What are we going to do about the Texas State Police kidnapping my doberman pinscher?" Question: Who is the craziest--the teller or the listener?

And in my spare time, I get to put my mind to voter registration, the juvenile corrections F&I (DC, I've had some very nice comments on how well written it was), and misc. state board tasks. I DESERVE MARTYRDOM!!!! Whew, I feel so much better. Forget martyrdom--just don't scream if the VG is funny looking and over the budget.

SECRETARY OF STATE--VOTER REGISTRATION

Let's face it. They suffer from the same problem we do--too little, too late. The difference is that they're suffering with money. If we had been at full strength in CI/VS last fall, I believe that we could have forced ourselves (as in monitor, recommend, etc.) on the SOS sooner and probably would have influenced the state voter registration campaign. But at least they're using LL's now. I still am not overly impressed with what they're doing, but we'll see what happens between now and October 6. I did have a good report from the San Antonio League. S. Oaks stood on a street corner with Nancy Price hawking voter registration. They had excellent media coverage.

We had a letter from S. Oaks thanking the League for its recommendations, etc. I believe this is our entree to begin talking about what might be done next time. Also, a subcommittee of the House Election Comm. will be holding statewide hearings on voter registration^{etc.} sometime soon. Louise and I will be preparing something as soon as we know more about it. I heard about it only because Sue McBee's office called wanting a list of LL Presidents.

PSA's

This is a commercial art class project now. I met with some students (gifted-magnet) and their instructor and showed them examples of the style and caliber of graphics we wanted, gave them specific and general topics in the vot. reg./vot. rights areas with possible tag-lines. I looked at some work they had done in the past, and it was quite good. The adjacent media center is interested in producing slides or whatever. We'll see what happens. We're not obligated and have total design approval. They're thrilled just to have a real life project. I'll meet with them again late next week. They do understand that time is of the essence.

DEMOCRATIC PARTY SEMINAR

Then in my copious spare time (this is beginning to sound like one of those "and then I wrote..." reports. Sorry) I took slides of the mock precinct convention part of the state Demo. Party seminar for county chrs., etc. I spent a good part of one day trying to arrange to have it videotaped. Fortunately, we were saved by the lack of a good microphone, because as it turned out, the person who was to lead the seminar didn't show and the poor Democrats had to wing it. I don't have immediate plans for the slides but thought it would be

a good idea to begin building an audio-visual resource bank for CI/VS projects. I wish we had visuals from the last legislative session, for instance.

CONVENTION SPEAKER

And then Andy Hardy says, "I know--let's put on a show!!!!" All right, it's list time AGAIN. One more list, ~~xxxx~~ one more time, next state board meeting, be prepared, what can I tell ya.

DEBATE (FORUM)

Betty and I have been in touch with Veta, who assures us that she's still trying to contact those pols she mentioned at the Feb. board meeting.

I cringe at mentioning this because I spoke so strongly against excluding R.U. if it came to that, but I AM CONCERNED MORE THAN EVER and so I must. In my informal conversations with people in the Austin and San Antonio boards (a total of maybe six people), the reactions to the board's decision has been somewhere between violent opposition and total bafflement. I promise you that I bent ~~over~~ backwards explaining the rationale of the pro side (dumb though it was). Frankly, I didn't enjoy listening to my sisterhood being ~~chastized~~ chastized for what was felt to be a decision based on partisan information and insensitivity to the ethnic make-up of the state. There also were some questions about the timing and favoritism toward Demo. candidates.

I suspect (and I won't bore you with my same old argument) that ~~xxx~~ there are a number of LL's who would prefer that we be "right" instead of "smart"--no matter what the final result might be. And so, I think that it would be prudent of us to informally talk to people in our local Leagues to find out what the feelings really are. I don't think that the state board is obliged to consult LL's about every decision it makes, but in this case, I fear that the repercussions of this decision are going to be massive, not only in terms of public reaction, but member reaction as well. In fact, when I made it clear where I stood, a few people wanted to know exactly how the other individual board members had voted (fortunately, I didn't have a complete ~~xxx~~ hit-list) --and whether or not the vote was irrevocable.

Can we discuss this again--briefly or otherwise, perhaps depending on the reports? I may be talking to the wrong people and need to be reassured that most LL's agree with OUR decision. Meanwhile, Louise--would you not seat us at Council with our backs to the local Leagues!?

I plan to mellow before Council--

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

April 2-4, 1978

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2. Minutes
3. Treasurer's Report
4. Development
5. Organization: Field Service, State of the Leagues, Membership,
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6. LWVUS Bylaws
7. Council
8. Program: Announcements, League Testimony, EQ, Lobby Day, Energy,
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9. Public Relations: VOTER, Media
10. May Board Meeting/Retreat
11. Resignation
12. May Board Meeting/Retreat

LEAGUE OF WOMEN VOTERS OF TEXAS

MINUTES

Hilton Inn
Avenue Q and 6th
Lubbock, Texas

April 2-4, 1978

PRESENT: Albers, Anderson, Appel, Brown, Carpenter, Clark, Coggeshall, Cummins, Gleason, Higgins, Hunter, Keever, Perrine, Shlipak, Tilley, Wilbur and Nominating Chair Marty Kissinger.

ABSENT: Sturgis.

President Anderson called the meeting to order at 8:25 p.m.

1. PRESIDENT'S REPORT.

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All officers and directors present except Sturgis.

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Anderson announced the May meeting will begin at 1:00 p.m. Tuesday, May 16 and end after lunch on Thursday, May 18. We should eat before arriving on Tuesday. Calendar planning needs to be done then. The question of whether or not to invite a professional consultant or facilitator to help us with management by objective was discussed. Gleason MOVED the president and vice-presidents decide whether or not to get professional help with MBO for the May retreat. SECONDED AND CARRIED. It was also decided not to include the FSRs at the May meeting. See also #12.

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All present except Sturgis. Discussed board appointments and suggested names for Anderson to contact.

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The question of whether or not to have a management consultant at our May meeting was again posed. We decided by general consent not to have a consultant. Adjourned 10:45 p.m.

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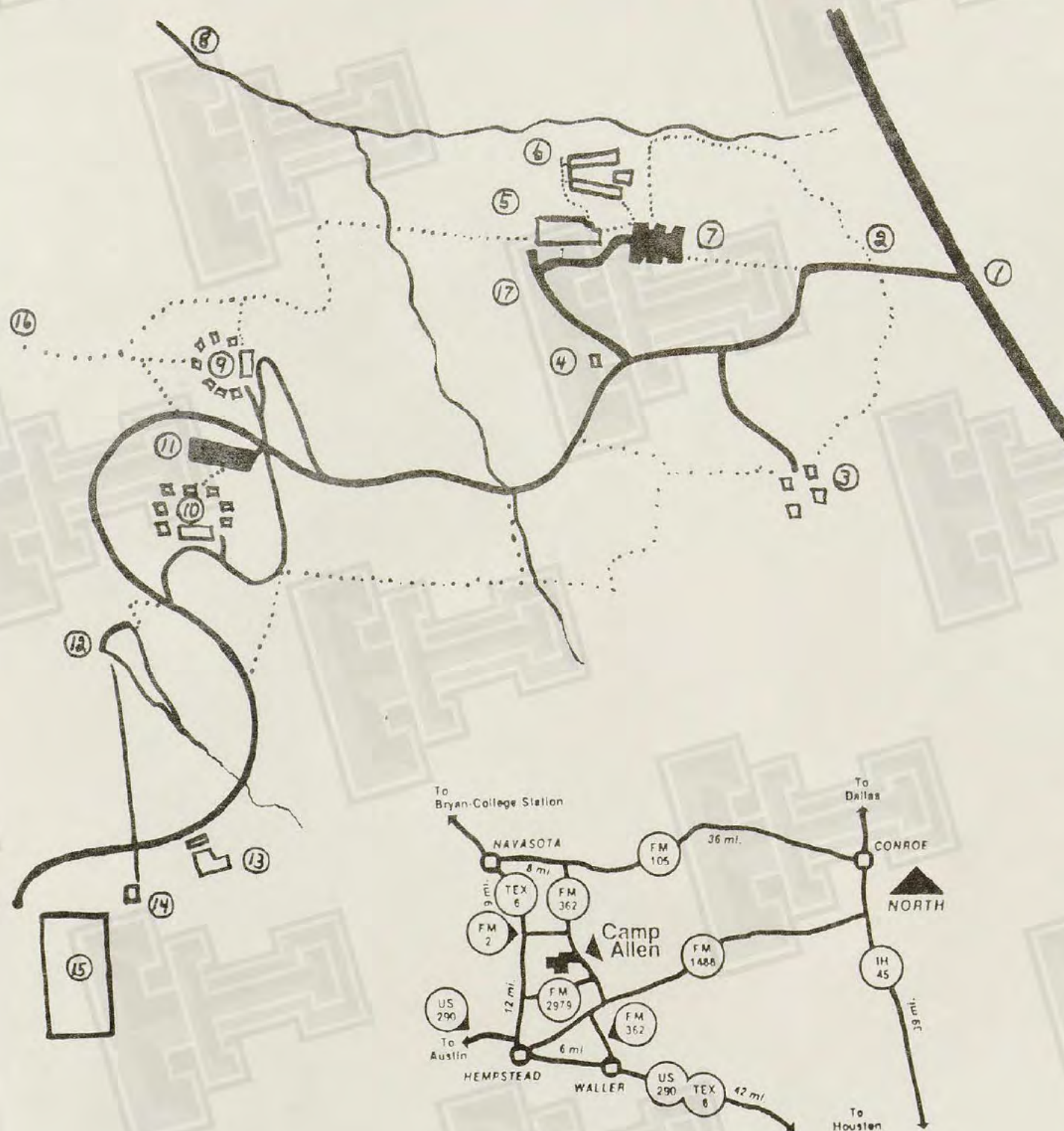
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2. Trails are indicated by.....
3. Maintenance yard, shop, and Maintenance supervisor's res.
4. The Rector's home.
5. Camp Allen Center and administrative offices.
6. Motel-type housing and 40' pool - 32 room - cap. 96.
7. Parking lot.
8. Creek.
9. Campsite #1 - capacity 65.
10. Campsite #2 - capacity 65.
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13. 50 meter olympic pool and bathhouse.
14. Lodge - capacity 26.
15. Athletic field.
16. To wilderness campsites.
17. Site of future chapel.

Camp Allen
 Rt. 1, Box 148
 Navasota, Tx. 77868
 (713) 825-7175

MAR 15 1977 *main entrance to Camp Allen off FM 362.*



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STATE BOARD MEETING AND RETREAT
May 16 - 18, 1978

LWV of Texas
May, 1978
Pre-board Report

Camp Allen
[REDACTED]

The Camp Allen Conference Center offers the American plan which includes double occupancy, breakfast, lunch, and dinner. Check out time is 2 P.M.. The first meal will be served Tuesday evening, so please eat lunch before arriving. Lunch will be served on Thursday.

ROOM ASSIGNMENTS

Anderson, Gleason
Tilley, Clem
Albers, Polter
Appel, Perrine
Brown, Clark

Shlipak, Cummins
Hunter, Coggeshall
Keever, Sturgis
Wilbur, Carpenter
Lovelace

TUESDAY AFTERNOON

1:00

A. Orientation and Overview

B. New Ideas from National Convention

C. Set Goals for Year. Here are some possibilities to start you thinking -- add yours, and we'll narrow them down.

- To strengthen local Leagues
- To pass legislation implementing two program priorities
- To improve our image as a powerful organization (effective)
- To increase our membership by 5%
- To concentrate on educating our members and Texas about the Tx. water crisis
- To secure a member in each legislative district in Texas
- To involve more people in citizen participation efforts
- To inform our members so they can be better advocates of program issues
- To increase our recognition factor

D. Identify steps to meet our selected goals. (Laundry list)

7:00

A. Structure committees to organize to meet goals

B. Meet in committees to determine which steps are feasible.

Force field analysis.

WEDNESDAY MORNING

8:30

Meet in Core Committees -- PR, PROGRAM, ORGANIZATION

1:00

Meet as a total board to finalize plans and calendar.

7:00

Meet in small groups to work on worksheets for strategy planning.

(over)

THURSDAY MORNING

8:30 Decision-making time

- A. TEF: Adopt budget, elect officers, discuss guidelines & policies (Sturgis' preboard), Gubernatorial Debates, evaluate Energy Dialogue II, local League project requests (see pre-board from B. Anderson)
- B. LWV-Texas: Approve water concurrence statement or consensus questions.
Narrow legislative objectives
Energy rate structures
Welfare coalition
Evaluation of Council

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For Core Committee consideration:

PROGRAM

- Legislative priorities
- Legislative Newsletter, Legislative Day, & legislative policies
- Legislative interviews
- Constitutional amendments
- Party platform committee statements
- Decide whether Historical Perspective needs updating; whether advocacy papers are needed
- Implementing program goals -- not through legislative process
- Calendar planning

ORGANIZATION

- How to start a LL
- Field Service -- LL training
- State Unit guidelines
- Any workshops needed for next year
- Membership recruitment and visual aids shown at nat'l. convention
- State membership flyer?

PR

- Times for publishing: When You Go To Austin
Program materials -- legislative priorities list for legislators & public, etc. Other program materials will be relayed by program core.
State membership flyer?
- Use of logo, etc.
- Upgrading appearance of materials
- Relationships (local, state, national)
- Debates
- How to better communicate our message
- Voters Guide Policy
- Publication of fact sheets on Texas government

* * * * *

NOTE: (for total board) Suggested reading:--Making An Issue Of It: The Campaign Handbook, LWVUS, # 613, 75¢. To be read now or in the future.

TO: State board
FROM: Betty Anderson
Preboard

May, 1978

I have conferred with about half of you in my ramblings the past month, and the enclosed agenda seems to best meet your expectations. It is the least structured agenda I've been involved with, but the new word is "flexible." We are indebted to Jan C. for her thoughtful suggestions submitted after Council. The state board members in Cincinnati met early Thursday morning, and we suggest that we:

- set goals (not just program goals but overall ones)
- identify steps to meet those goals
- structure our committees accordingly
- complete workshops for strategy planning (which includes timing, persons responsible, etc.)

Although pp. 25-27 in IN LEAGUE on Total Board Planning refer to program, reread the section, because the steps are all there.

This and that --

Diana C. went on to NY and Conn. from Cincinnati to see daughter and family.

Carole S. arrived in Cincinnati Tues. night after attending the funeral of her father-in-law

The nominating committee will be meeting at Meg's Thursday, May 11.

Laura, Catherine, Meg, Bobette, and I attended Energy Dialogue II in Dallas, May 8-9.

Lucy Polter & Toni Clem will be at Navasota; Sue O'Kelley's annual meeting is the 18th, so she cannot attend.

I will be in Austin May 12-13 for Dale's state tennis tournament, and will return to Lubbock via Sherman on the 14th.

We will discuss honoring Mary Harding's memory at Navasota.

Helen Duckworth's husband died May 6.

* * * * *

TEF

Local League Project Requests

1. Austin

Project director, Marilyn Simpson. Revise & update "Citizen's Guide to Austin and Travis County." Update & rewrite each chapter, add new ones. All material to be verified by city, county, school district. Funding from contributors plus requesting \$500 from TEF Total cost of printing & production anticipated at \$3555. Distribution to members (sub. service), presale campaign, bookstores.

2. Lubbock

Project director not listed. Printing Voters Guides in newspaper, Sunday Avalanche-Journal, April 23, 1978. Distribution - 85,000 copies. Requesting balance of funds in TEF account. Total expected cost \$1,500.

TO: State Board
FROM: Ethel Sturgis

May 1978
Pre-Board Report
I.D.2.e.

1. PLEASE BRING TO NAVASOTA VOUCHERS TO COVER ALL YOUR EXPENSES TO DATE. Also, it would be helpful to me to know of any major expenses you anticipate to 5/31/78.

Vouchers for expenses incurred at or after the Board meeting up to the end of May should be sent to me promptly--please--including long distance phone calls on phone bills received by some of you late in May.....Note: Long distance calls made in May that will appear on the phone bills you will receive in June will be charged against next year's budget. Hopefully there won't be too many!

Special note to: Betty A., Diana T., Lucy P., Bobette H., Madeleine A. and Ethel S. ...Please refer to my April Pre-Board Report concerning LWV-TEF reimbursements to LWV-T and bring these vouchers as indicated along to Navasota also....or we can work them out in an odd moment there if you would like....

2. Since I missed the April Board meeting and thus do not know what, if any, projects or activities were "created" there, these projections may well need some adjusting. Best I can come up with shows:

LWV-T

Balance on hand 4/30	18,973
Anticipated INCOME to 5/31	
Juvenile Corrections F&I	100
PSS sales	90
TEF Reimbursement	5,022
	24,185

Anticipated EXPENSES and Restricted Funds	
Sales tax, '78-'79 pre-payments, restricted funds, etc.	1,000
State Office	3,000
Ed. & Administration	2,500
Services to LLs	1,200
National Convention	1,200
VOTER	300
Publications	900
Program	1,000
Unbudgeted program	600
	11,700
Reserve 1/4 budget	15,200
	26,900

FYI: Net worth as of 5/31/77	10,655
Based on above projection--	
Net worth as of 5/31/78	13,485

LWV-TEF

Operating Balance 4/30	8,569
Anticipated INCOME not restricted	
Cooper Ind. contrib.	350
Lomas & Nettleton "	350
Interest	920
Voters Guide sales	1,650
SDW transfer from T	200
	12,039

Anticipated EXPENSES and Restricted Funds

Environotes '77 bal	208
Environotes '78	350
Braunagel Fund	270

TEF EXPENSES, continued

Sales tax	10
Office overhead	3,442
Ed. Mtgs & Admin	1,350
Treasurer	70
LL Pres. Mtgs	230
Primary Guides	100
Debates	900
Open Mtgs brochure	225
Development Workshop	300
Coal & Nuclear dialogue	200
APA (1/2)	349
JJ Corrections	406
Water study	423
Background materials	428
Development	300
Voter participation	188
	9,749

May 1978 Pre-Board, con't
Ethel Sturgis

3. Local League support payments for 1977-78 still due:

	<u>Pledged</u>	<u>Paid to date</u>	<u>Balance due</u>
Amarillo	765	382.75	382.25
Brownsville	300	-0-	300.00
El Paso	806	686.00	120.00
Gainsville	300	50.00	250.00
Garland	300	150.00	150.00

4. Barbara Ellis does not feel she has the time to audit our books again this year. Can anyone suggest an auditor? It would be preferable to find someone familiar with League and probably it would be a lot easier if it were someone in the area near me... (\$200 is budgeted to do the LWV-T books; \$125 to do LWV-TEF.... We need a friend!!)

5. Re: LWV-TEF guidelines/policies pertaining to local Leagues

As you know I will adjust all local League TEF accounts as of 6/1/78 to return the 5% fee on the balance in each account. This fee will then be included in the cost of a project and deducted at the time a project is undertaken.... A memo regarding this will be sent to LLs, probably in conjunction with the new LWV-TEF booklet concerning guidelines and policies.

In reviewing the current guidelines, there are several I would like the Board to discuss and change or reaffirm. Specifically:

- A. The current booklet on Page 5, item 3--Handling of LL Projects--indicates a minimum \$5.00 overhead charge. This is inconsistent with other statements which show that the charge will be 5%.... Also, since currently the purchase of state Voters Guides is considered a "project", a League purchasing \$20 or \$30 worth of Guides would be assessed the \$5.00 minimum.... Since I didn't do my homework well enough at the beginning, I did not discover this policy for a good while--and it has NOT been applied this year.... So I goofed...
- B. Should the 5% fee be assessed whenever a LL uses its money on deposit? I have no question about it being charged for projects undertaken by LLs and when a state Board project supervisor is appointed. But how do you feel about applying this fee for purchases of Voters Guides and other publications for support payments or contributions? (ie:- contributions to such as the Air Workshop?)
- C. Should we limit the meaning of the word "project" to mean only those activities that involve project directors/supervisors etc.? (At the state level this would remove "Attendance at Workshops and Conferences" as a "project"--and perhaps others...). If we did this, then we could easily apply a 5% minimum fee to LL projects...and it would be appropriate (I think!)...
- D. Do you feel it is necessary to have the Board formally approve LL purchases of Guides etc, or contributions? Seems to me such need not be reflected in the minutes, providing LL has sufficient money on deposit--and no amount of paper-work should be necessary (PRFs etc.)...

TO: State Board
FROM: Jan Albers
RE: Preboard

LWV-Texas
Preboard
May, 1978

-- Legislative Day on Feb. 28, 1979 (I much prefer to call it Legislative Day instead of Lobby Day -- a term which tends to make people nervous, especially in Austin) While exploring options as to where we could hold Legislative Day, I received an offer which is hard to turn down. The beautiful State Bar of Texas building which is across the street from Capitol and has underground parking will be available to us free of charge. Obviously the State Bar which has got lots of problems with some legislators and is up for "sunset" review in '79 hopes to make a good impression on us and get some more favorable publicity. Since the League does not intend to speak to sunset legislation (although we might be on the opposite side of State Bar on some AJ legislation), I do not see a big conflict of interest. I recommend that we hold the program part of Legislative Day at the State Bar and make a donation to them for the use of the facility. However, since the State Bar is the subject of so much controversy, I believe it would be best to hold the reception at the motel which is neutral territory. At this point I think a \$2.00 registration fee for Legislative Day, together with the \$100 in the budget, will be sufficient to cover all expenses.

-- Policy Guide for LWV-T Legislative Activity dated Jan. 1977, I.A.2., Administration, needs to be reviewed and adopted by Nov. board meeting. I suggest that a committee of Betty A., Jan W. and myself work on this and bring a recommendation to the board. I only have minor changes to suggest except for the section on Local League Lobby Liaison which I think needs to be rethought and reworded. This committee could also work on revising guidelines for local Leagues to use when taking action on state legislation, especially legislation which is not on the LWV-T priority list.

The following items are being referred to the Program Core committee and I offer a few thoughts:

-- In Jan. 1977 an update and amplification of A Historical Perspective was sent out. It was geared to the upcoming legislative session. Are we going to do this again? Do you think it was used by local Leagues? Or do you think the next suggestion might take care of the need?

-- I would love to see nice-looking, one-sheet updates of those issues on our priority list which would be suitable for both local League members and public distribution. If we could keep the cost low enough perhaps local Leagues would use them as a speaker's bureau tool. I really feel we need to get our message out to more people.

-- We agreed last year that we would do a flyer on our legislative program for the 1979 session. I think this should be very concise so that legislators and their staff would be sure and read it. I would also hope that local Leagues would purchase enough for each of their members. I think the flyer should be ready for the printer following the Nov. board meeting.

-- Format for Legislative Day -- We need to spend some time discussing this as State Bar needs to know which rooms to reserve and at what times.

-- Legislative Newsletter -- We have discussed before whether this should be a general purpose newsletter or primarily focusing on legislative priorities. I see this as a question of allocation of resources. I do not anticipate having a much larger Capitol Corps than the last couple of sessions. So with limited people power

OVER

do we want to concentrate on a smaller number of issues or use their time digging up information on issues which might be of interest to local Leagues but not in our priority areas. We need to make a decision as it relates to the marketability of the Legislative Newsletter and will guide me in recruiting people for the Capitol Corps. I also need to know how many free newsletters we intend to send out. I'm afraid that we expected the paid subscriptions to cover the cost of mailing the freebies, but if paid subscriptions are lower this year we may have a problem. Just to send 2 free copies (first class) to each LL will cost \$200 in postage for the session.

-- Some thoughts on legislative priorities. The uncertainty about the Governor may be over but the question of how much of a state surplus we will have should influence our discussion. Bullock will issue new estimates in July, but most people think the surplus will not be as large as the last couple of sessions. If we push too many big cost items, are we prepared to recommend cuts? Hill is definitely going to push school finance and property tax reform. This is great but it will still be a battle for property tax in the Senate. I figure there will be 15 votes for reform and if Joe Robbins were to win there would be 16. I'm hoping the Gov. would have enough power to overcome the Senate 2/3 rule for consideration and the Senate would finally get a chance to vote on this.

In the Austin League's voters guide Hill states: "Revenues from our state oil and gas (the available school fund) are not being distributed equally among all school districts; this should not continue." I find this statement most interesting. However, I have been warned that the legislature does not deal with issues that don't cost any state money when there is state money to play with. Also, the urban school districts have put together their legislative package and it doesn't speak to this problem. They of course want to be able to sell their package to all school districts and don't want the package to be too controversial.

I would think ordinance-making authority for counties, election code reform, and redistricting by non-partisan commission would all fare better under Hill than Briscoe.

Although some legislative priorities may be chosen in order to educate the public, with little expectation of success in the '79 session, I highly recommend that we choose SOME priorities that we think we can achieve in '79. In order to retain present members and recruit new members, we need to be able to point to some successes.

May 9, 1978

TO: State Board and Off-Board Water Committee

FROM: Catherine Perrine, LWV-Texas Director, Water Resources

RE: Proposed LWV-Texas Position on Ground Water Management

Enclosed is a proposed position for concurrence by local Leagues as an outcome of our study on ground water management and protection. This does not cover all of our existing positions that are relevant to the topic. For example, both national and state positions on natural resources emphasize the inter-relationships among water, land, energy, etc. and the need to consider these. Please review the parts of Impact on Issues (LWV-US) and We Support (LWV-T) dealing with natural resources for additional positions. Two that are included under Land Use are:

The appropriate level of government should . . . regulate areas of critical concern . . . such as . . . aquifers and aquifer recharge areas. (LWV-US)

Growth and development of an area to be compatible with the degree of availability of essential natural resources in that area (LWV-T)

In my opinion, the background material available and the time for discussion will not be sufficient to reach consensus or concurrence on more specific questions at this time. If you think otherwise, please let me know by Monday, May 15. Or if you have suggested changes, or if you'd like it shorter and simpler. The State Board will be going over this at the May 16-18 meeting.

One possibility for action would be to work for legislation similar to that passed by the 1975 Legislature appropriating \$250,000 for comprehensive studies of the effects of fresh water inflows upon the bays and estuaries of Texas, to be completed by December 31, 1979, and a comprehensive assessment of the institutional and financial aspects of providing estuarine inflows.

The Department of Water Resources is currently working on a ground water publication that will include the data scattered through the Blue Books, plus additional information about the state's aquifers and the Department's methods of studying them. As presently planned, it will not, however, include any proposals for management of ground water, or discussion of possible institutional and economic aspects of management.

I realize that it would be easier for you to consider this if you had in hand the "Facts & Issues" on ground water. It would be easier for me too!

DRAFT FOR CONCURRENCE

PROPOSED LEAGUE OF WOMEN VOTERS OF TEXAS POSITION ON GROUND WATER MANAGEMENT

A. Measures for the protection, conservation, and development of the state's ground water resources should be an integral part of the comprehensive state water plan.

Agree B. Ground water management should achieve the following objectives: *Disagree* *Explain*

1. Prevent harmful contamination of ground water resulting from waste disposal, improper construction of water wells, excessive withdrawals of ground water, and other causes.
2. Assure the long-term productivity of the state's ground water resources and ~~future~~ availability of ground water supplies ~~at reasonable costs~~.
3. Minimize adverse effects of ground water withdrawals, including land subsidence and reduction of spring flows.

C. Continuing water resources planning should include:

1. Detailed information concerning the hydraulic characteristics and recharge of the state's aquifers; quantities, locations, and trends of ground water withdrawals; measures that could conserve and extend existing supplies; current and projected costs of ground water and alternative surface water supplies; potential conjunctive use of ground water and surface water.
2. Management options for each area of the state where ground water is a significant resource, including alternative institutional and financial arrangements.
3. Full public consideration of ground water management options.
4. Recommendations of measures to be taken by state, ~~and local~~ *regional* government and by the private sector to assure wise management of the state's ground water resources. *its political subdivisions*
5. Coordination of state plans for ground water management with relevant federal policies and programs.

D. Adequate funds should be appropriated for the planning and implementation of measures for the protection, conservation, and development of the state's ground water resources.

DRAFT

LEAGUE EYES ONLY

TO: State Board
FROM: Jan Coggeshall

LWV-Texas
Preboard
May, 1978

I. On April 24 I attended a Texans for Welfare Reform meeting in Austin. The loosely-organized group decided that an increase in payments for AFDC was their number one priority. Although I have not heard back from Betty, etc. on this, I assume this is OK with SB to go along as it is right up our program alley.

TWR will make a statement supporting this at the DHR Budget hearing on May 18. In addition, I will prepare a LWV-T statement to also be submitted on this same subject on the same day.

There was some disagreement between Jim Wimberly of TUCS and the rest of us on the function of the coalition. We all assumed the coalition could speak on behalf of itself on approved issues. Jim basically feels that the coalition serves only as an exchange of information and catalyst for back home organizations to do their own thing on these issues. Marie Oser of Child Care '76 was particularly concerned about his approach and I came home and looked in the old files (I actually have them) of the old TWR material. There appears to be stationery, press releases, etc. on TWR, so there must have been some speaking out on behalf of themselves. I will have to talk to you "oldies" about this. (Betty, how do you like that long-time state board member definition!)

The lobbying on this would be somewhat different because it is not exactly a bill, per se, but an appropriations amount within a bill. The LBB starts action on the budget in July.

I have talked to Jan A. about this issue. I could hear her long face on the phone.

II. (Note to new state board members: Levi-Strauss Foundation gives grants. We are interested.)

I had lunch on April 24 with Gloria Menavi and Jonathan Hole (Levi-Strauss and Dept. Human Resources people). As I have written Carol, Gloria still seems interested in a citizen information type project. I discussed a media or slide-type proposal on welfare reform in passing to get her reaction. She said, "Oh, that would all be above my sewing machine workers."

Meanwhile Jonathan became very interested in all this discussion about media and slide shows, etc. I asked him how much it would cost his department to do something, and he said \$3,000-\$4,000. I left it that I would contact everybody later.

Sooner came before later because Jonathan called me on May 1 and said he had ridden on a plane with Jerry Chapman, the DHR Commissioner, and they had decided that they WANT to do the slide show, and will I please give them a script or whatever the League wants in a show and they will do it for us with the League NAME on it, etc. Gad, I never got a chance to discuss this with anybody. I told him I will get back with him LATER. I actually think it is neat, and hope you will consider our doing it. Since we control the content ... I need your input on all this.

As some of you know or don't know, my original idea was to develop a speakers bureau tool for every LL to use in their community as well as in the LL. What do you think?

III. Shall I suggest to LL's that they consider another set of units on welfare next year? Maybe we could think of some original ways to do this.

OVER

Coggeshall, May 1978 Preboard, cont.

2

IV. I am getting more interested in the CETA program. I have written national, etc. to get information on the monitoring projects. Maybe we could apply for a grant to do this, and have LL's apply to us for the projects and do 2 or 3 in the state.

V. Odds and Ends. Attended the IDRA meeting in San Antonio. I'll be interested in the follow-up on the property tax monitoring projects. They are also applying for a desegregation project.

TEF funded an accountability study for the Galveston LWV with a questionnaire sent out to the community, etc. I picked up a Hitchcock paper last night and there is the Hitchcock ISD sending out basically the same questionnaire that was developed by the League here. I couldn't believe it. I told our local chairman that she should be flattered to be plagiarized.

VI. See you in Navasota!

TO: State Board
FROM: Louise Cummins
RE: County Ordinance Making

LWV-Texas
Preboard
May, 1978

I have done a little sleuthing on the subject of county ordinance making and how such legislation might effect an effort for a state land use management law. Most of this information comes from an interview with Bruce Kramer, Assoc. Professor of Law at Texas Tech University. Professor Kramer teaches courses in local government law and in land use planning.

A substantial majority of states have local government home rule of some kind (this is not always county ordinance making). At least seven states have adopted some kind of county home rule in the last 10 years. These include Massachusetts, North Dakota, Florida, Pennsylvania, and Illinois.

Seven to ten states have some sort of extensive land use laws including Vermont, Florida, Hawaii, and California. California is one state where they have both kinds of legislation -- they have had local home rule for a number of years.

The problem which a state with local government home rule encounters when attempting to pass a land use bill is the old question of someone having to give up power to some other agency, and this is why it is harder to get land use bills in states where there is strong local home rule.

Professor Kramer said he did not foresee Texas passing any kind of major land use bill in the next decade. He did agree that there is more interest in some kind of county ordinance making or home rule legislation at the present time.

At several candidates' rallies in the Lubbock area the question of county ordinance making came up. The candidates for county commissioner in Lubbock were all in favor of the concept and said they would support a move for such legislation.

I am still inclined to opt for making this one of our legislative priorities. I hope to have a supplement to this report by the time of board meeting. I have discovered that very little has been written on this subject.

PREBOARD - Jan Wilbur

GUIDE TO LOCAL LEAGUE CALENDAR PLANNING

1978-79

This is designed to aid local Leagues in summer calendar planning. Consult your local bylaws for additional deadlines.

TO TREASURERS, PRESIDENTS, AND MEMBERSHIP CHAIRS: Please send membership additions, corrections, and deletions monthly to the state office (~~yellow forms available free from national LWV~~) as well as to national office (yellow forms available free from national LWV.) ^{3/1} On January 5 please send your membership count (but not your list) to state and national offices.

To Treas.: Filing deadline for IRS form 990 is due 4 mos + 15 days after the end of your FY.

State Materials & Activities

Local League Activities

JUNE 1978

~~6/2 State Board Report (Presidents Mailing)~~

~~Generic rate structure hearings - PUL T.V.~~

~~State departmental budget hearings start~~

~~6/30 Ground water membership agreement material sent to local Leagues~~

~~Texas VOTER~~

~~6/1 Deadline for 1st per-member payment to state office~~

~~6/15 Deadline for sending ALL local League study items & positions to S.O.~~

~~Plan calendar for 1978-79~~

~~Plan informal summer meetings with your legislative candidates~~

~~Plan voter registration drive for fall~~

~~Hold new-board-member orientation and transfer portfolio materials~~

JULY 1978

Presidents Mailing *July 21 date*

quarterly
~~7/15 Deadline for sales tax report to S.O.~~

~~Begin planning for fall activities~~

~~Begin planning for September membership drive~~

~~Continue planning for fall voter registration drive~~

AUGUST 1978

Presidents Mailing *date 25*

See Ethel ??
~~8/15 Deadline for filing IRS form 990~~

~~Finalize plans for fall membership drive & voter registration drive~~

~~Finalize plans for other fall activities~~

* TO PROG. CHAIRS

** Local League Pm, etc.

GUIDE TO LOCAL LEAGUE CALENDAR PLANNING 1978-79

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State Materials & Activities

Local League Activities

SEPTEMBER 1978

~~9/5-7 State Board meeting~~

~~9/15 Texas VOTER~~

~~9/8-9 Republican State Convention, Dallas~~

~~9/15 Democratic State Convention, Ft. Worth~~

~~State Board Report (Presidents Mailing)~~

~~9/11 Conc. Task Force (Antib.)~~

~~9/15 Deadline for 2nd quarterly PMP to S.O.~~

~~Voter registration drive (and membership drive if planned)~~

OCTOBER 1978

~~20 Presidents Mailing~~

~~10/18-11/2 Absentee voting for Gen'l Elect.~~

Votes Guide

~~Submit L.L. Bylaws changes to N.N. Activate bylaws, budget, nominating, and local program-making committees and state program-making committee~~

~~10/18-11/2 Absentee voting for Gen'l. Elect.~~

~~10/15 deadline for quarterly sales tax rep. \$50.~~

NOVEMBER 1978

~~11/3 Deadline for member agreement on~~

~~Adult Corrections~~

~~11/3 Deadline for member agreement on~~

~~Ground Water~~

~~11/7 General Election~~

~~Presidents Mailing~~

~~11/14-15 State board meeting-Dallas~~

~~11/30 First~~

~~13 Budget Comm.~~

~~11/3 Deadline for member agreement on~~

~~Gen. Adult Corrections~~

~~11/3 Deadline for member agreement on~~

~~Ground Water~~

~~11/7 General Election~~

~~11/8 Legislative activities (L.N. subser. start pgs. 8 Interview, possible and mtgs.)~~

DECEMBER 1978

~~12/1 Texas VOTER~~

~~Presidents Mailing~~

~~12/1 First Call to State Comm.~~

~~12/1 DPM St. Ord.~~

~~12/15 Deadline for 3rd quarterly PMP to SO~~

~~12/31 Deadline for state program recommendations to LWV-T~~

~~Begin planning for meaningful annual meeting, with membership discussion on local program issues~~

~~Check bylaws deadlines for information to members in local VOTER or annual meeting workbook~~

GUIDE TO LOCAL LEAGUE CALENDAR PLANNING 1978-79

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State Materials & Activities

Local League Activities

JANUARY 1979

- 1/9 Legislative session begins
- 1/9-11 State board meeting - Austin
- 1/15 Deadline for proposed bylaws changes
- State Board Report (Presidents Mailing)

- 1/1 Report number of paid members as of 1/1 to state & nat'l. (totals only)
- 1/13 Submit bylaws changes from LLs to SO
- 1/15 LL treasurer's report to state & nat'l.
- 1/15 Sales tax report to SO
- 1/15 Deadline for Section I, LL Annual Report to LWVUS
- Plan for Legislative Day in Austin
- Continue plans for LL annual meeting
- Check local bylaws for deadlines
- Legislative interviews deadline to SO

FEBRUARY 1979

- 2/15 Proposed state program sent to LLs
- 2/27-28 State board meeting
- 2/28 Legislative Day - Austin
- Presidents Mailing
- Convention workbooks to LLs?

- 2/28 Legislative Day - Austin
- Prepare reports due March 15
- Plan spring membership drive
- Approve recommended local program for presentation to members
- Reports of program, budget, bylaws, and nominating committee to membership
- Elect delegates & observers to state convention (San Antonio)

MARCH 1979

- 3/1 Texas VOTER with program, budget, bylaws, proposed slate of officers
- 3/15 Section II, LL Annual Reports
- 3/15 All Sections, LL Annual Reports
- 3/29 Pre-convention state board meeting San Antonio
- 3/30-31 State Convention, San Antonio
- Presidents Mailing

- 3/1 Deadline for 4th quarterly PMP to SO
- Plan for local board training

3/15 Annual Reports, Part II due

3/30-4/1 STATE CONV.

APRIL 1979

- Presidents Mailing

- 4/15 Sales tax report due in SO

(over)

GUIDE TO LOCAL LEAGUE CALENDAR PLANNING 1978-79

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State Materials & Activities

Local League Activities

MAY 1979

Deadline for consensus on Urban Crisis
(national)

State Board Report (Presidents Mailing)
Texas VOTER

5/1, *Urban Crisis consensus (natl.)*
Complete organization of committees and
appoint chairpersons of: bylaws, budget,
finance, legislative committees.
Send board list to SO
Send DPM and Standing Order requests for
FY 1979-80 to SO
Review policy sheet
Complete plans for board training

TO: State Board
FROM: Louise Cummins
RE: Council Evaluation

LWV-Texas
Preboard
May, 1978

Following is the tabulation of the council evaluation:

1. Please rate the following:

	Excellent	Good	Fair	Poor
Money Management	32	7		
Program Action	9	24	8	
National Conv. Briefing	1	14	13	2
Candidates Forum	18	16	3	
Litigation	25	13		

2. Did you feel the Council accomplished things which will be helpful to your local League:

Very helpful 30 Helpful 10 Not very helpful 0

3. What council activities did you especially like?

(Note: Many people re-listed things from number one and in addition all of the following were listed by several people:)

Public relations workshop (mentioned many times -- very well received)
Meeting various League leaders
Availability of state board members
Interaction with other Leagues
Question sessions which provided for interchange of ideas and information
Hearing from LWVUS people -- most impressive.

I liked this comment from one delegate -- "Council a very 'up' experience!"

4. What improvements in activities, procedures, or arrangements would you suggest for future conventions or statewide meetings?

(Note: I have not listed here complaints about room temperature, room service, etc. There were a few of these but they are not relevant to future planning.)

Several people noted that they did not approve of a roll, coffee, and juice breakfast. I would like to recommend that we discontinue breakfast meetings. The cost of a "decent" breakfast would be very high and the eggs are still likely to be runny or cold or both.

Many requests for structured counterparts at convention with the following specific suggestions:

Use strong local leaders for individual counterparts -- maybe a panel but not just state board people.
Divide by League size.
Allow plenty of time.
Allow time for presidents to discuss subjective problems and successes in the area of delegating authority, handling personality conflicts, etc.

OVER

4. (cont.)

More visual aids and publications from local Leagues would be appreciated.

Board members should remember that when they seek "feedback" from local Leagues they should not spend 10 minutes of the 15 in talking themselves. It leaves no time for membership input.

Would it be possible to schedule an intensive workshop on grant writing and/or grant administration? Soon?

Speeches should not be called workshops.

Please heed Gladney's idea of ordering stationery, envelopes, and informal notes in bulk and letting us buy from you -- all with the same flag logo.

I strongly feel that a fairly complete agenda should be included with the registration forms that go out 5 or 6 weeks ahead along with publicity designed to inspire people to come for certain aspects. It is no longer effective to say, "Council will be great, you'll love it and get lots out of it, etc." We've got to be able to give our members some specifics on what is to be presented of special interest.

Wish to thank state board at this time for their never-ending hard work and good work. I'm always immensely impressed with our SB members because you are all so well-informed and learned and professional. It's always a boost to see and hear SB members -- makes me realize I haven't been working so hard at all.

TO: State Board
FROM: Helen Hunter
RE: Preboard

LWV-Texas
Preboard
May, 1978

Please bring your copy of the Organization Guidelines. We will review the guidelines for state units; see that everyone has added all the new provisions and that everyone is interpreting them the same. We must also discuss some other aspects of state units and have a clear understanding of the purpose of a state unit.

A state unit is not a substitute for a local League. It is designed for communities not large enough -- with not enough interested people or enough capital -- to support a local League.

A state unit should not be encouraged in a large community which for any one of a number of reasons cannot sustain a League. It should disband. When the time is right an effort should be made to organize anew in such a large community. There may be some exceptions but this should be carefully evaluated. Certainly not where there are 50 or 75 members.

We could add to the guidelines that Leagues with X number of members may not disband and become a state unit. I would prefer to leave it that the state board should carefully evaluate the situation and decide if the League should be allowed to become a state unit or disband -- with the hope of starting again at a later date. This would mean that the reasons for the failure, the community, etc. would need to be considered. Has this community supported a League in the past? Is lack of leadership responsible? Is a state unit the best possible solution? Or is it the easy way out? If membership has fallen -- why?

Please see State and National Bylaws Article III, Sec. 3a, re voting members. Last week provisional League members were added to this list of voting members in the national bylaws. I will have a complete explanation of what "voting member" means to provisional members and MALs and we will decide how to explain it to them so that they won't think they can come to convention and vote.

In addition we'll discuss workshops; Field Service; LL board training; "How to Start a Local League"; a state Membership Flyer; and several other organizational matters I can't remember right now. Plus anything you have to suggest to help increase membership; aid local Leagues; aid for Organization Department; and lots of ideas I got in Cincinnati.

LEAGUE OF WOMEN VOTERS OF TEXAS

1212 GUADALUPE • AUSTIN, TEXAS 78701

STATE BOARD REPO RT

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Betty Anderson
President

LWV of Texas
June, 1978
State Board Report
I. Q.
President's Letter

When the state board met May 16-18 at Camp Allen near Navasota, we were eager to move ahead after experiencing successful state council and national convention meetings. We reflected on the advances in program and VS/CI and pondered over money management and membership concerns.

After much deliberation, we set as our two overarching goals for the year:

- . To assist in strengthening local Leagues
- . To become a more powerful organization

Throughout this Board Report and state Directory, you will find the specific details of our plans for the coming year. We plan to provide assistance with:

1. Membership aids,
2. Improved graphics
3. Innovations in program presentation & outreach,
4. Getting our message across,
5. Finance,
6. Legislative effectiveness.

The organization of the state board this year reflects our determination to achieve the goals of assisting local Leagues and of becoming more powerful. A different committee structure was created to further coordinate the interface among program, public relations, and organization. "Intercore" committees with representatives from these areas were formed to work on program outreach, media expansion, increasing membership, and legislative effectiveness.

In the year ahead, look for:

- . Quarterly League Exchange -- a "swapshop" of good ideas
- . Production of Public Service Announcements (PSAs) for radio and television
- . Initiation of a League News Service with articles of citizen concern for the print media

- . Graphics assistance, including mock-ups of a mimeographed VOTER, stationery masthead, and a "Your Elected Officials" flyer, as well as availability of note paper and postcards with the Texas flag logo for local Leagues
- . A booklet on how to conduct a superb finance campaign
- . A membership recruitment flyer designed for Texas Leagues
- . A membership orientation slide show which will meld national's "What's in US for You" with slides from state & local Leagues in Texas
- . A new welfare slide show, produced in conjunction with the Texas Dept. of Human Resources, which can be used for League meetings or Speakers Bureaus
- . New ideas for program presentation and outreach, including media tools and other techniques for creative programming in the study areas of ground water, adult corrections, and urban crisis
- . Energy action concerning the Public Utilities Commission this summer
- . State ground water study information this summer

+ + + + +

Enclosed in this mailing is the new state League Directory which includes lists of state and local League leaders; members-at-large; Field Service Representative assignments; a checklist for local board members; a guide to local League calendar planning; state program, budget, bylaws; lists of LLs according to legislative districts, counties, river basins, etc.

We hope you will keep the Directory handy as a reference.

+ + + + +

We will be producing a fall Voters Guide before the General Election; it will contain information on the candidates as well as pros and cons on the eight amendments on the ballot.

(more)

Although we plan to endorse SJR 53, the amendment exempting from taxation solar or wind-powered devices, we will not actively campaign for the issue.

We have learned that the Dallas PBS station will be televising pre-election programs with the gubernatorial candidates, as well as the candidates for the U.S. Senate, Lt. Governor, and state Attorney General. These programs will be broadcast statewide, so it appears that League-sponsored debates would be a duplication.

+ + + + +

Before the summer slump sets in, please note that:

- . Louise Cummins reminds you to send your voter registration monitoring projects to the state office.
- . Ethel Sturgis asks that you remind your treasurer to submit the sales tax quarterly reports promptly.
- . Property Tax Reform will again be among the League's priority legislative issues. Begin now to inform League members that PTR will be important -- encourage them to discuss this with legislative candidates when opportunities arise.
- . Jan Albers requests that you mark Feb. 28, Legislative Day in Austin, on your local League calendar.
- . Also, if you have an extra copy of your local primary Voters Guide, please send it to the state office for the legislative office files.
- . In addition to Property Tax Reform, other program issues are still awaiting priority assignment.

+ + + + +

YOU ARE NOT ALONE

As you plan for the year ahead, remember that you are linked with all the other local Leagues in Texas and the nation, as well as the state and national boards. This is a tremendous reservoir of information and support that can be counted on -- and should be called upon.

The state board pledges to you the very best service and assistance we possibly can. Reinforcement by our linkage system is a great strength of the League. We are enriched by the exchange of ideas and experiences with the interlocking components that make up the League as a whole.

ENJOY BEING A LEAGUE -- for what we enjoy we are most likely to do well.

Carole Shlipak
Director, Development

LWV of Texas
June, 1978
State Board Report
I. I.
Admin. - Development

DEVELOPMENT/FINANCE

I hope you share my optimism toward 1979 and League finances. I am convinced that the public now realizes the importance of the League to their communities, and are receptive to a WELL-ORCHESTRATED FINANCE DRIVE. The Annual Reports you submitted in January reflect a significant increase in many Leagues' finance drive totals.

To assist you in planning your 1979 Finance Campaign, I am preparing a "How-To" booklet on Local League Finance Campaigns:

- * quick to read
- * easy to use
- * tips for SUCCESSFUL fundraising

It will be available to you in December -- in time to use for your planning.

For those interested in ordering a copy of Directory of Texas Foundations, order from: Texas Foundations Research Center, P.O. Box 5494, Austin, TX 78763. Cost per copy is \$11.50 (includes postage & handling charge plus sales tax.)

Note re weather: I hope that those of you who had January-February Finance Drives last year will reflect on last year's weather -- days lost and cancelled -- and will consider a spring drive (March/April/May). There are so many advantages to a spring drive!

Contributions received by the Texas Education Fund (TEF) since my report at Council:

Lomas & Nettleton Financial Corp.	\$500	(\$150 to Dallas League)
Allstate Foundation	\$200	(\$ 60 to Irving League)
Ralph B. Rogers Foundation	\$100	(\$ 30 to Dallas League)
Lola B. Wright Foundation	\$595	(restricted contribution for purchase of office equipment)

Special Recognition to:

LWV/Waco Area - received a grant of over \$7,000 from Texas Committee on the Humanities and Public Policy for a fall conference on Juvenile Justice

LWV/Midland - for a successful finance campaign that saw significant increases in levels of contributions, and in total funds raised.

Lucy Polter
Program Specialist, PTR

LWV of Texas
June, 1978
State Board Report
II
Program

PROGRAM STRATEGY

Tools, Techniques, Strategies, and Options for Study, Action, and Membership and Community Outreach

This is a tall order for the Program Strategy Committee of the State Board. We are introducing two series of one-page publications, Tools and Techniques and Strategies and Options. These two efforts express the genuine concern and interest that the State League has for a closer relationship with LL's. Also, by sharing successes and shortcomings the LL's can develop a supportive chain among themselves.

I. PROGRAM TOOLS AND TECHNIQUES will discuss practical ways to improve program-action-outreach activities. The first issue will be The Public Forum vs. The General Meeting taken from the experiences of the Galveston League. You should be receiving this issue in July.

Other topics for consideration will be unit meeting plans, development of program material, and community distribution of League materials.

If your League has a success story, please share it with us so that your winning ideas can be passed along. If your League has a specific topic that you want help with let us know. We want this series to assist LL's in a concrete manner.

II. PROGRAM STRATEGIES AND OPTIONS will contain specific strategies and options for presenting state and national program items. It is hoped that this series will help LL's with finding local resources, forming committees, expanding options for presentation and distribution of information, and suggesting community relations possibilities. The issues planned for this year are:

- A. State Groundwater--for late June or July
- B. Two issues on Cities/Urban Crisis--for August and October
- C. Adult Corrections--for March.

I look forward to hearing from you.

Diana Clark
Director, Administration of Justice

LWV of Texas
June, 1978
State Board Report
II. C. 1.
Program - State, AJ

ADMINISTRATION OF JUSTICE

ADULT CORRECTIONS STUDY. Please note in the calendar (in Directory - this mailing) that the adult corrections materials will be in your March, 1979 mail. PLEASE DO NOT SCHEDULE ANY MEETING ON ADULT CORRECTIONS UNTIL MAY, 1979 at the earliest. The consensus deadline will be in NOVEMBER, 1979 so you may have the summer to prepare for early fall meetings.

Lucy Polter, former LWV-Dallas program vice president, state budget director, and newly-appointed state board member will be responsible for most of the research, I will do most of the writing, and Mary Sieber will be final editor. Suggestions as to content, or areas for consensus/concurrence are most welcome.

JUVENILE JUSTICE. I hope you are scheduling fall meetings for the juvenile consensus for the November 3 deadline. Having member agreement on this issue will be timely as there is a committee composed of TYC people and juvenile probation people from around the state meeting to discuss possible legislation for a statewide system. I hope to get a look at their report in the near future.

Miscellaneous. In the LWV-T Council Workbook '78 on page 19 is a report to the membership on Administration of Justice. Also included are a number of questions which I reproduce here.* I hope many of you will take time in the next month or so to give me your answers. It is not a formal questionnaire nor are you required to answer, but I hope you will answer. Your responses will help all of us evaluate not only specific League program relationships but how program in general works best in the various Leagues. It is also important to me (us) to find out what legislative interests exist around the state in the field of adult and juvenile justice. Send your answers to me by September 1 at the above address, and I thank you kindly in advance for your help.

*See following page of State Board Report, reproduced from Council Workbook pp. 19-20.

#

Attention: Leagues in the Houston Area

The Texas Coalition for Juvenile Justice is sponsoring SEE JANE RUN, to be presented on June 15, 1978 at Temple Emanu El, 1500 Sunset Blvd. in Houston. Appearing on the morning panel will be DR. JEREMY ADAMS, Professor of History at Southern Methodist University in Dallas; HON. MARION OPALA, Presiding Judge of the Oklahoma State Industrial Court; and STEVE BYARLEY of Houston, a former status offender. The live performance in the afternoon, with professional actors, narrates the story of a typical status offender in Texas (based on actual case histories). All Coalition members are urged to attend. Since seating is limited, you must pre-register. Contact TCJJ Houston at [redacted] or [redacted]. Send written reservations to:

Texas Coalition for Juvenile Justice
c/o Larger Circle, Inc.
[redacted]

ADMINISTRATION OF JUSTICE
Diana Clark

During the past year, four new positions have been added under Juvenile Justice. The League supports:

- Adequate state and local programs and facilities for the supervision, treatment, and protection of status offenders;
- Automatic court review of a juvenile's record two years after the last official action or final discharge of the case to determine whether the record should be sealed;
- More comprehensive basic training and mandatory annual inservice training for all law enforcement personnel who deal with juveniles;
- Mandatory reporting to a central state agency of all juvenile contacts with law enforcement agencies and the courts.

By the first of December, 1978, we will have completed member agreement on juvenile corrections. You will recall this year's study was changed last fall from adult corrections to juvenile corrections in anticipation of more citizen and legislator interest on juvenile concerns than on adult corrections during the 66th Legislature. There is, in fact, a Texas Coalition for Juvenile Justice in existence to which the LWV-T belongs as do many local leagues. This coalition will be of much help as many of its legislative goals parallel our positions -- particularly with regard to status offenders.

Is your League more involved in juvenile justice or adult justice problems?
How is the Texas Coalition working in your community? With your League?

Under vertical programming, local Leagues are encouraged to take local action using state positions.

How has your League related the administration of justice positions to local justice problems? Was the questionnaire designed for use when interviewing local officials helpful? If so, how did you use the results? What other tools and assistance would be of help to you?

Adult corrections member agreement will be due in the late spring of 1979, with study materials being sent to local Leagues in late 1978. The final facts-and-issues, fifth in a series of criminal justice studies begun in the summer of 1975, will be a comprehensive study of the Texas Department of Corrections. How have you been able to use the facts and issues other than for study material for League member agreement? What other publications or materials would be helpful?

In 1976 LWV-TEF co-sponsored (with Dallas Community College) a very successful Criminal Justice Conference in Dallas. No money is budgeted for program workshops or conferences, but on occasion we can seek funding.

Would you like to see LWV-TEF seek funding for a conference on justice? State-wide or regional? Juvenile or Adult? If so, where would you suggest we seek funding?

Issues which might arise during the next legislative session include: Funding for the Jail Standards Commission and the Adult Probation Commission; pre-trial release, either under statewide probation or as a separate program; status offenders; changes in the Texas Youth Council.

ADMINISTRATION OF JUSTICE, continued

What justice priorities do you think will be of concern to your legislators in the upcoming session? To your local officials? To your community? If your League had to choose only two of the justice positions on which to focus attention, which two would you choose?

What particular successes and/or problems have you had with this item over the past year?

Jan Coggeshall
Director, Human Resources

LWV of Texas
June, 1978
State Board Report
II. A. 2.
Program - Human Resources

HUMAN RESOURCES

I. Many Leagues have expressed interest in obtaining information on loan and grant programs in rehabilitation efforts. The Galveston Housing Department has been commended as having one of the better and more effective programs in Texas. Enclosed is a brochure (one per League) which has been put out by that office for the public. Additional information can be obtained from Mr. Ralph Cagnola, Director of Housing.

II. Also enclosed is a memo (two per League, dated 4/20/78) to help you follow the Carter Welfare Bill. It is informal and only for better understanding by your action or HR committees. For more details, be sure to read Report From the Hill.

III. New H.R. Chairpersons will benefit from a new national publication called "Handling the HR Umbrella" Pub. 280, 30¢. (Boards which do not have an HR Chairperson would also benefit from the material.)

Also useful are three other national publications:

H.R. Exchange, March 1976, Pub. No. 678, 30¢
H.R. Exchange, November 1976, Pub. No. 412, 30¢
H.R. Source Guide, 1975, Pub. No. 590, 75¢.

IV. A May 1, 1979 deadline for the Urban Crisis consensus has been set by national convention and the national board. The consensus will evaluate urban policy options, with emphasis on fiscal policy. The state board will collect sources of material which might supplement your own resources and help relate Texas problems to the national fiscal policy decisions.

The way to BEGIN is to assemble the already available League publications on the urban crisis, of which there have been several, and the "Monitoring the CDBG" publication. When you assemble your committee, you might reach out in the community and ask planners, members of local advisory committee on federal programs, people who have testified about federal programs, to work with you. Although only members should take part in consensus, we are getting more flexible all the time about bringing in non-members to serve on research committees. As you put articles in your VOTERS, bear in mind the PR workshop in Lubbock. Short, easy-to-read articles will be read much more often than 2-3 pages of single-spaced material in your VOTERS.

V. The state League is going to work with the Texas Department of Human Resources in developing a professional slide show on welfare. This is a tool which can be used in your own meetings and also as a speakers' bureau tool. (Enclosed is a survey asking about material you would like to see in the show. It can be filled out by all board members.)

VI. Welfare reform. The issue will continue to be dealt with in Congress but it is not clear how. Reports continue to be discouraging. Be sure and follow "Report From the Hill" on the subject. Most of you will be planning meetings relating to the two state consensus due on November 1, but after that, you might want to consider holding some action units to discuss welfare reform and other national issues in the H.R. area such as employment, etc. You might consider holding units devoted partly to national and partly to state legislative "updates for action" in the '79 legislature. I have heard great things about the quality of the meetings you have held on welfare reform this year. Congratulations!

Catherine Perrine
Director, Water Resources

LWV of Texas
June, 1978
State Board Report
II. A. 1. g.
Program - Water

WATER

First to the confessional: the ground water material for local League meetings is behind schedule because I'm behind schedule. Please expect it by the end of June and accept my apologies with charity. Some of you will probably be planning your calendars soon, so herewith a few preliminary ideas on handling the ground water study:

Since local League consensus reports are due November 3, ground water meeting(s) should be scheduled for September or October.

The minimum: one set of unit meetings (a membership meeting for small Leagues) to discuss the ground water information and reach consensus.

Better: a public forum with community participation (or a League general membership meeting) for presentation and discussion of information; followed by unit meetings for further discussion and consensus.

Meanwhile, here is a reading list for local League ground water resource people:

The Texas Water Plan (Texas Water Development Board, 1968): Part II, pages 3-14.

Continuing Water Resources Planning and Development for Texas (TWDB, 1977):

Volume I (the thinner blue book):

Pages I 1-19	The Need to Plan	II 68-77	Water Conservation
II 22-35	Irrigation Regions	II 77-98	Water-Related Problems
II 46-49	Ground Water	II 99-101	Economic Analyses
II 65	Ground Water Availability	III 38-55	Water Import & High Plains
II 66-68	Augmentation		

Volume II (the fatter blue book):

Pages IV 10-13 Ground Water Law
IV 575-583 Water Supply & Management Problems, San Antonio Region
Plates IV-1 & IV-2 (fold-out maps of aquifers in back of Volume II)

Also, use Tables of Contents for chapters on River Basins and Coastal Basins to find information and Tables on: Ground Water Resources, Current Ground Water Development, Water Requirements, Ground Water Availability and Projected Pumpage, and Safe Annual Withdrawals.

A Primer on Ground Water (U.S. Geological Survey). Can be ordered from: Superintendent of Documents, U.S. Govt. Printing Office, Washington, D.C. 20402. (Price, 95¢; minimum order, \$1 -- that is, \$1 for one, \$1.90 for two)

Ground Water Management (American Society of Civil Engineers, 1972)

Also see Publications Catalog 1977 of the Texas Water Development Board for index of reports on ground water in numerous areas of the state. Many public and university libraries have all these reports. If your library doesn't, you can get the Catalog by writing to: Librarian, Texas Department of Water Resources, [redacted] [redacted]. Leagues in the High Plains, Edwards, and Harris-Galveston areas may wish to review recent publications of local Underground Water and Subsidence Districts.

A Seminar on Implementing the Clean Water Act of 1977 will be held on Monday, June 12, from 8:30 a.m. to 5:15 p.m. at the Dallas Hyatt Regency Hotel at Reunion. Registration fee for League members is \$15 (regular fee is \$60). Sponsors include the EPA and organizations ranging from the Conference of Mayors to the Concrete Pipe Assn. to Environmental Action. If someone from your League can attend, send registration by June 7, if possible, to: Clean Water Act Seminar Coordinator
American Consulting Engineers Council
1155 15th St., N.W., Suite #713
Washington, D.C. 20005

Be sure to indicate that registration is for the Dallas seminar and is for a League member and include check payable to Clean Water Act Seminars. It will also be possible to register at the door on June 12.

Many thanks to League members who have attended and reported on recent forums and meetings: Melanie Vaughan and Meg Titus (Plano LWV) on construction grants for municipal wastewater treatment; June Kachtik (San Antonio) and Lucinda Headrick and Nevin Trostle (Irving) on implementation of the Soil & Water Resources Conservation Act of 1977.

The League of Women Voters of Texas has sent the following letters to the Texas Department of Water Resources in response to requests for comments:

TO: Mr. Philip Haag, Staff attorney, Texas Department of Water Resources

We have reviewed the draft State/EPA Agreement for Implementation of the Continuing Planning Process and Water Quality Management Strategy. We suggest that the Annual State Program Plan (Part I, pages 28-29) include information that would enable citizens to evaluate the effectiveness of the ongoing Program:

1. A summary of achievements resulting from the past year's Water Quality Management Program, such as:
 - significant changes in stream segments and lakes
 - significant changes in municipal and industrial effluents
 - compliance with permit requirements, compared with compliance in previous years
2. A summary of the Department's activities related to water quality during the past year, such as:
 - discharge permits issues
 - actions taken to assure compliance with permits
 - construction grant funds obligated
 - planning activities and public participation in these activities

Support of measures to improve the State's water quality will, we believe, be strengthened by more widespread knowledge of the results achieved.

TO: Mr. Robert G. Fleming, Director, Construction Grants and Water Quality Planning

We have reviewed the Fact Sheet, proposed Delegation Agreement for transfer of the Construction Grants Program from EPA to the State, and other materials that were distributed at the Arlington forum on May 17. We agree that State administration of the program is desirable to achieve both more efficient processing of grants and better coordination of all phases of the State's water quality management strategies. ... Please keep us informed as to measures that will be taken by the Department to assist grant applicants in implementing public participation requirements. ...

Laura Keever
Director, Energy

LWV of Texas
June 1978
State Board Report
II. A. 1. b.
Program - Energy

ENERGY

It was my hope that energy matters would slow down during the summer; however, the Public Utility Commission has played havoc with those expectations! As many of you know, the PUC has scheduled generic hearings on utility rate structures for three weeks in June. Specifically, the schedule is:

June 12-14, 1978 at 9:00 a.m. - Utility company witnesses.

June 19-21, 1978 at 9:00 a.m. - Other parties.

June 26-28, 1978 - Public witnesses:

June 26: 10 a.m. to 3 p.m.

June 27: 6 p.m. to 10 p.m.

June 28: 10 a.m. to 3 p.m.

Other dates of interest in this proceeding include:

- . All written rebuttal will be filed by July 28, 1978.
- . On August 31, 1978, the PUC will issue its interim report on the generic hearings.
- . On October 2, 1978, the PUC will hold a one-day open hearing so that persons may question the PUC staff on the interim report.
- . On December 31, 1978, the PUC will issue its final report to the Texas Legislature.

The LWV-Texas has entered this proceeding as an official party. Most of our testimony will be submitted by Philip Mause of Nathan, Mause & Thorpe, attorneys in Washington. Phil was formerly with the Environmental Defense Fund in Washington and is considered outstanding in the field of rate structures. We are funding his services through a grant from Resource Consultants, Inc. of Dallas. If you are in Austin on any of the above hearing dates, PLEASE ATTEND. I plan to be there at least one day each week. Essentially, the League is supporting peak load pricing, where appropriate, utilizing principles which reflect pricing toward the margin. This reflects our position regarding rate structures that "Utility rate structures should be designed to encourage energy conservation, to be equitable, as well as to reflect the actual cost of service and provision for future needs. Conservation-oriented options should be utilized."

We will also be working this summer to begin implementing some legislative priorities. In the energy area these will be to obtain passage (again) of the Texas Energy Advisory Council, funding for the Energy Development Fund, and passage of legislation relating to retrofitting of state buildings. Other secondary legislation may include thermal standards for buildings, energy-efficient purchasing practices, and building codes for non-incorporated areas of counties. If you have legislators who are interested in these areas, PLEASE LET ME KNOW. Otherwise, ask them questions about retrofitting state buildings -- we need to stop wasting energy in state buildings!

Diana Tilley
Public Relations Vice President

LWV of Texas
June 1978
State Board Report
I.S.
Administration-PR

PUBLIC RELATIONS ALERT

The state League desperately needs color photographs or slides of:

- a) local League activities (prefer action shots or some League identification in photo)
- b) local League or state board members with state officials or other identifiable people (the Pope, Anita Bryant, Mickey Mouse...)

We'll be using the material you can provide us for the additions we'll be making to the LWVUS membership slide show (see B. Anderson's report) and possibly for some of the Public Service Announcements we have planned. We have a dearth of visual records of League activities, and as you know, an infinite supply of written documentation. Hopefully, now that we can see that our needs are changing somewhat, both the state League and local Leagues will be making an effort to compile a visual history of the League. But first it's your turn!

Be certain to identify what you send with the name of the local League, the names of the people shown in the photograph/slide, the event and approximate date, and the name of the person to whom the material should be returned. Our deadline is July 10 (for the membership slide show). I do hope you can help--this is your chance to break into BIGTIME SHOW BIZ.

MISCELLANEOUS PR

Many of you are aware that the state board operates as a total board, as separate core groups (program, organization, public relations), and as interdisciplinary committees. I highly recommend the core grouping if for no other reason than to provide an opportunity for an exchange of ideas, honest critiques, sharing of tasks (my personal favorite) and a general uplifting of spirits--all within a workable-size group. Actually, the main reason I bring this up is to point out to you that the state board members serving with me in the PR core are the most multi-talented, enthusiastic people I could hope for (not that the rest of the state board is chopped liver) and I feel certain that their capabilities can easily meet our expectations. THE GROUP DEFINITELY HAS, she said with a wince, "ESPRIT DE CORE." PR CORE: Sue O'Kelley, Publications; Madeleine Appel, Media, Texas VOTER; DT, PRVP Toni Clem, Voters Service/Citizen Information; Carole Shlipak, Development

All of us attended the PR Workshop at Council in Lubbock. I can't tell you how much it meant to me to see and hear your enthusiastic response to the ideas presented. The PR core recognizes a mandate when it sees and hears it! The new services to local Leagues outlined in B. Anderson's report will be delivered according to the schedule below. The timing will not be all that easy for us because of other commitments for the summer. But we realize that many of the services and material initially could best be used in August and September and so it shall be done. And be sure to let us know what else we can do--2-way communication is great.

PR CALENDAR

July 21 State Office Mailing

- Order form for state membership flyer, slide show
- Order form for photo-ready copy of Texas Leagues' logo
- Order form for logo-bearing note paper, postcards
- Order form for local League stationery layout (for reprinting w/LL name insertion)
- VOTER mock layout

August 21 State Office Mailing

- Notification re. VS/CI PSA's
- Voters Guide mock layout

September 22 State Office Mailing

- "Your Elected Officials/Voters Key" mock layout w/photo-ready graphics (cover, etc.)
- League Exchange (quarterly exchange newsletter of League ideas)
- Continuing/Coming Soon: League News Service, Enviro-Notes, Nov. Voters Guide, Finance brochure, Annual Report, program study material (groundwater), When You Go to Austin, advocacy papers, Legislative Preparation Packet, etc.....

Toni Clem
Director, Voters Service/Citizen Information

LWV of Texas
June, 1978
State Board Report
III.
Voters Service/Citizen
Information

VOTERS SERVICE/CITIZEN INFORMATION

It would probably be wise for me to say very little, until I figure out what I'm doing ... although one would presume that a pre-requisite for service on this board. I see that national's new "VS/CI Handbook" says one needs "a sense of humor and a large reservoir of 'cool'" to hold the VS/CI chair ... which for some reason reminded me of that Robert Frost poem that goes (loosely) "Lord, if you'll forgive my little jokes on thee, I'll forgive thy great big joke on me..."

I hope all you VS/CI chairs have that handbook in possession and have a chance to peruse it over the summer months ... lots coming up ... voter registration, Voters Guides, get-out-the-vote, etc.

WHAT'S HAPPENING ...

1. Work is beginning on the November Voters Guide. Also, we will be working up a Voters Guide dummy and related information for local League use which should include:
 - a. state League policy, question schedule, etc.
 - b. sample layout of state League format
 - c. sample questionnaire and cover letter
 - d. recommendations re word count method, etc.
2. Coming ... a new "Voters Key" dummy ... League News Service (providing a feature story service to media -- program, VS/CI stories, etc. What would you like to see in your paper?) ... VS/CI public service announcements, a legislative preparation packet, a new "When You Go to Austin" ... and, as winter and the Legislative session approach, we're hoping to sandwich in updating advocacy papers and government briefs ...
3. Last, but not least, maintenance of those warm and toasty communications with the Secretary of State's Office, augmented, perhaps, by some VS/CI project which would have us (LWV-T) working closely with that office.

WHAT ELSE??? WHAT CAN I DO FOR YOU???

Madeleine Appel
Media Director and VOTER Editor

LWV of Texas
June, 1978
State Board Report
I. S.
Public Relations

To all of you who are new to the post of VOTER Editor or Media person in your League, welcome!

As you begin to look through the materials you have inherited, there are two I'd like you to keep near the front of your portfolio files:

- An orange-covered "booklet" titled Voter Editor's Kit, July 1977, League of Women Voters of Texas, and
- A yellow sheet of paper which came in the May Local League President's Mailing and DPM mailing, which contains hints on handling publicity provided by Mary Beth Rogers, one of the consultants at our state President's Council PR Workshop in April.

The VOTER Editor's Kit contains VOTER philosophy, our suggested style sheet, some suggestions for making your VOTER eye-appealing, and a glossary of League lingo.

The yellow sheet provides a basic introduction to your community media scene and some suggestions as to how to make it work for and with the League.

Soon to come: A model VOTER (I say that advisedly!) that is a mock-up of a VOTER to be done on an ordinary mimeograph machine which incorporates some of the principles of layout and graphics we learned at the PR workshop. It is meant as a guide, a take-off point from which you can soar to imaginative heights! Meanwhile, remember that two columns on a page are more eye-catching than one, and variety is the spice of life. Also, white space around the print attracts readers!

A request: Could you please make sure that I am on your mailing list to receive your VOTER. I am still not receiving VOTERS from a number of you. Not only do I enjoy seeing what my counterpart editors are doing, but your VOTERS are my source of information as to what your Leagues are doing.

New Service: The League of Women Voters of Texas Ed. Fund will begin a League News Service in late June. We will be sending features on state program areas of current interest and editorials and features on Voters Service/Citizen Information topics to 75 newspapers around the state, including one newspaper in each community in which there is a League. This pilot project will run through November, when we will evaluate the use which has been made of it.

We do need your assistance in compiling the list of 75 newspapers. If you have a recommendation, particularly for a newspaper in your own League area, please advise the State Office no later than June 15. If you prefer that the state League not contact your local newspaper directly, but rather send the features to a designated person within your League, also please advise (include name & address of designee) the State Office by June 15. So that you can see what we are sending and to whom, we will include a copy of the features in the next State Office mailing following the time the feature is distributed, as well as a list of designated newspapers (sent with first mailing only). If you would like to distribute copies to other media outlets in your community, for example as ideas for possible radio and television feature programs, the State Office can provide additional copies.

OVER

Scheduled articles beginning the end of June include these topics:

- Texas' open meeting laws
- Texas Lignite: An Untapped Resource?
- Aid to Families with Dependent Children
- Ground Water Management: What are the Issues?
- Public Transportation: Benign Neglect
- Juvenile Justice
- 4 articles on such topics as registering to vote, voting, how to pick a candidate (these will begin in late August)

We hope that the League News Service will promote the League's name and strengthen our effectiveness, increase our credibility as a source of information for the public, and provide useful citizen information.

You can help -- by monitoring your newspapers, clipping the articles when they are used, and sending them to the State Office.

For the fall: Most Leagues take a holiday from general meetings during the summer, but when you start up again in the fall, remember that your meetings are of interest to the public. Announcements of general meetings should routinely be sent to the local media. The notices should contain the "who/what/when/where/how" of the meeting, that is:

- the topic of the meeting
- the speakers' names and credentials
- the date
- the time
- the place

Because you want the members of your community to attend, close your announcement with a paragraph similar to the following:

The (date) meeting on (subject) is open to the public which is encouraged to attend in line with the League's desire to promote political responsibility through informed citizen participation in government. For further information, contact (name) at (phone #) .

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
Treasurer's Annual Report 1977-1978
June 1, 1977-May 31, 1978

June 1978
I.D.2.e.

BALANCE SHEET
May 31, 1978

ASSETS

Cash		
Texas State Bank--checking	4,174.05	
First Federal Savings & Loan, Waco--Regular Savings	5,523.94	
First National, Lubbock--Bond Assignment	50.00	
Dallas Federal Savings--C.D.	3,253.99	
Capitol City Savings--C.D.	4,000.00	
Franklin Savings, Austin--C.D.	20,514.79	
Lamar Savings, Austin--C.D.	4,406.90	
Energy Account, Houston	806.46	
Solid Waste Account, Dallas	367.31	43,102.92
Accounts Receivable--Forwarded to 1978-1979		522.50
Refund Due--Forwarded to 1978-1979		47.88
TOTAL ASSETS		\$43,673.30

LIABILITIES and NET WORTH

General Operating Account, including "Environotes" & E.Q. Grants

Liabilities		
Prepaid Sales Tax	65.02	
Accounts Payable	114.00	179.02
Net Worth		
Cash Balance May 31, 1977	6,339.90	
Less Forwarded to 1977-1978	- 1,277.04	
Net Worth May 31, 1978		5,062.86
Income 1977-1978	21,446.19	
Expenditures 1977-1978	- 19,094.19	
Net Gain 1977-1978		2,352.00
Net Worth May 31, 1978		7,414.86

Bond Assignment

Balance May 31, 1978--Carried from May 31, 1977	50.00
---	-------

Restricted--Grants & Memorial Gift

Balance May 31, 1977	Included in General Operating Account	
Income 1977-1978	11,429.00	
Expenditures 1977-1978	- 9,985.23	
Net Gain 1977-1978		1,443.77
Balance May 31, 1978:		
Braunagel Fund	260.00	
Energy Account	806.46	
Solid Waste "	367.31	1,443.77

Local League Funds

Balance May 31, 1977		9,507.27
Income 1977-1978	8,166.19	
Expenditures 1977-1978	- 9,687.81	
Net Loss 1977-1978		- 1,521.62
Balance May 31, 1978		7,985.65

Investments

Balance May 31, 1978--Carried from May 31, 1977	26,600.00
TOTAL LIABILITIES & NET WORTH	\$43,673.30

STATEMENT OF LOCAL LEAGUE ACCOUNTS

May 31, 1978

Balances include return of 5% administration fee to accounts. In the future the 5% fee will be deducted from LL accounts at the time projects are undertaken by local Leagues.

Amarillo	\$ 6.58
Austin	647.01
Bay Area	2.51
Beaumont	139.74
Brazos County	35.00
Corpus Christi	215.79
Dallas	3,671.62
Denton	404.32
Edinburg-McAllen	30.00
El Paso	29.96
Galveston	222.11
Hunt County	10.00
Irving	536.94
Marshall/Harrison County	140.79
Midland	640.65
Richardson	32.63
San Antonio	38.59
San Marcos	162.53
Sherman	23.95
Tarrant County	574.25
Temple Area	20.00
Victoria	18.68
Waco	382.00
	<u>\$7,985.65</u>

Ethel E. Sturgis
Treasurer

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
BUDGET ANALYSIS
June 1, 1977 - May 31, 1978

June 1978
I.D.2.e.

<u>INCOME</u>	<u>BUDGETED</u> <u>1977-78</u>	<u>ACTUAL</u> <u>to 5/31</u>	<u>IN KIND</u> <u>to 5/31</u>
<u>A. Contributions</u>			
1. Unrestricted	61,000	7,368.25	
2. Local League Funds	17,100		
a. Collected by LLs		4,816.26	
b. State Sharing		2,798.60	
c. Administration Fee Refunds		<u>551.33</u>	8,166.19
3. Memorial Gifts	200		
a. General		10.00	
b. Braunagel Fund		<u>10.00</u>	20.00
4. Restricted Grants	0		
a. CZM Conference		6,500.00	
b. Energy Workshops		3,562.50	
c. Clean Air Workshop		596.50	
d. E.Q. Grant		500.00	
e. "Environotes" '78		500.00	
f. Solid Waste Management		<u>500.00</u>	12,159.00
5. Non-cash	0		
a. Non-League		3,052.67	490.00
b. State Board			891.87
<u>B. Interest</u>			
1. Investment Fund	2,060	2,857.90	
2. Savings Account	400	<u>356.35</u>	3,214.25
<u>C. Administration Fees</u>	900		(160.31)
<u>D. Quarterly Support Payments</u>	2,146		2,628.50
<u>E. Sale of Publications</u>			
1. Voters Guides			
a. Amendment	0	1,105.97	
b. Primary	2,000	2,018.75	
2. Other	4,000		
a. Campaign Finance Flyer		46.00	
b. Other		1.00	
c. Environmental Publications Packet		10.00	
3. Juvenile Justice Leaders' Guides	0	144.18	
4. Texas Energy Brief #1	0	<u>1.81</u>	3,327.71
<u>F. Forwarded from '76-'77-Restricted</u>	0		
1. "Environotes" '77		667.04	
2. Lois Braunagel Memorial		<u>260.00</u>	927.04
<u>G. Unbudgeted</u>	0		<u>338.08</u>
TOTAL INCOME	89,806	\$41,041.38	\$ 1,381.87

EXPENDITURES

<u>1. General Administration</u>			
1. Office Overhead	5,290	4,224.05	
2. Trustees Mtgs. & Administration	3,147	3,135.05	99.55
3. Treasurer and Audit	300	240.74	6.48
4. Legal Retainer	500	0	
5. Supervision of LL Projects	200	0	
6. VOTER	500	664.07	
7. Communications	300	<u>329.75</u>	8,593.66

LWV-TEF Budget Analysis, May 31, 1978, continued, P.2

		<u>BUDGETED</u>	<u>ACTUAL</u>	<u>IN KIND</u>
O. Election Related Voters Service				
1. Voters Guides				
a. Amendment	0	937.69		10.00
b. Primary	2,000	2,673.84		4.08
2. Voter Participation	5,000	71.89		
3. Gubernatorial Debates	1,000	102.85	3,786.27	
P. Projects for Citizen Education				
1. Conferences and Workshops				
a. Citizens Access to the Political Process	15,000	0		
b. Administration of Justice	9,000	0		
c. PR Workshops	8,000	0		
d. Regional Energy Conferences	3,000	2,756.04		
e. CZM Conference	0			
Expenses	\$4505.85			
Refunded to grantor	1994.15	6,500.00		
f. Urban Crisis Conference	0	212.27		6.00
g. Clean Air Workshop	0	596.50		240.00
h. Water Workshop (EQ Grant)	0	304.62		
i. Coal Dialogue	0	65.00		
2. Publications and Projects	12,000			
a. Citizen Participation Proj.		0		
b. Campaign Financing & Open Meetings Brochures		117.50		
c. Energy Briefs		0		
d. Material for Public Distri.		39.61		
e. "Environotes"				
1. 1977		466.59		295.00
2. 1978		655.38		
f. Welfare Reform Slides		27.11		
g. "When You Go To Austin"		66.98		
h. Felons Rights Flyer		7.56		
i. "Register & Vote in Texas"		30.16		
j. Environmental Publications Packet		5.60		
k. Solid Waste Management		132.69	11,983.61	
Q. Monitoring Projects				
1. Administrative Procedures Act	750	26.25		
2. Other	1,000	107.05	133.30	8.00
R. Research-Resource Activities				
1. Administration of Justice	750	429.80		3.60
2. Water	450	27.30		
3. Background Material	500	71.55	528.65	
S. Attendance at Wkshps & Conferences	750			
1. Funded by EQ Grant		110.00		63.51
2. Other		104.70	214.70	
T. LL Fund Projects	17,100			
1. Projects		7,259.31		
2. Support Payments		2,278.50		
3. Other Expenses		150.00	9,687.81	
U. Development				
1. General	1,500		776.85	645.65
2. Fund Raising Techniques Wkshps	0	0		
V. Professional Assistance	0		3,052.67	
W. To Reserves	1,769		0	
X. Unbudgeted	0		9.71	
TOTAL EXPENDITURES		89,806	\$38,767.23	\$1,381.87

TO: Program Chairs
FROM: Jan Albers

LWV-Texas
April 27, 1978

Since some of the board time at the May meeting will be devoted to "homing in" on legislative priorities, it will be helpful if program chairs have done some background work and are prepared to make recommendations concerning their areas. Specifically-- which issues in your area are apt to be hot legislative items? Does the League have positions on these issues? Is it a good use of our resources to work on these issues? Try to do some "prioritizing" of issues within your area.

You will probably need to visit with some outside people (committee members of a legislative committee, staff of a legislative committee, other citizens' organizations, or any other experts in your field) to help you in assessing legislative issues. Be sure to ask them what issue they think is most critical and what its chance is of being passed.

= = = = =

These Constitutional Amendments will be voted on in November. We need to decide at the May board meeting which of them -- if any -- we will support or oppose.

Please make your recommendations in your pre-board (due in the state office by May 8.)

HJR 37 Relating to extending the jurisdiction of justices of the peace in civil cases. (Helen H.)

HJR 42 Relating to authorizing certain districts to engage in fire-fighting activities and to issue bonds.

SJR 44 Relating to granting the legislature the power to authorize cities and towns to issue bonds to finance the redevelopment of certain blighted areas. (Jan C., Bobette H.)

SJR 45 Relating to permitting more associate justices on a Court of Civil Appeals, to permit a Court of Civil Appeals to sit in sections, and requiring a concurrence of a majority of justices for a decision. (Helen H.)

SJR 48 Repealing the constitutional authority for the State Building Commission and the State Building Fund.

SJR 50 Relating to allowing certain products manufactured by handicapped individuals in nonprofit rehabilitation facilities to be purchased by the state of Texas.

SJR 53 Relating to authorizing the legislature to exempt from taxation solar or wind-powered energy devices. (Laura K.)

SJR 55 Relating to permitting political subdivisions to issue revenue bonds to develop employment opportunities. (Jan C.)

TO: Program Chairs
FROM: Jan Albers

LWV-Texas
April 27, 1978

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STATE BOARD MEETING AND RETREAT
May 16 - 18, 1978

LWV of Texas
May, 1978
Pre-board Report

Camp Allen

The Camp Allen Conference Center offers the American plan which includes double occupancy, breakfast, lunch, and dinner. Check out time is 2 P.M.. The first meal will be served Tuesday evening, so please eat lunch before arriving. Lunch will be served on Thursday.

ROOM ASSIGNMENTS

Anderson, Gleason	Shlipak, Cummins
Tilley, Clem	Hunter, Coggeshall
Albers, Polter	Keever, Sturgis
Appel, Perrine	Wilbur, Carpenter
Brown, Clark	Lovelace

TUESDAY AFTERNOON

- 1:00 A. Orientation and Overview
 B. New Ideas from National Convention
 C. Set Goals for Year. Here are some possibilities to start you thinking --
 add yours, and we'll narrow them down.
 --To strengthen local Leagues
 --To pass legislation implementing two program priorities
 --To improve our image as a powerful organization
 --To increase our membership by 5%
 --To concentrate on educating our members and Texas about the Tx. water crisis
 --To secure a member in each legislative district in Texas
 --To involve more people in citizen participation efforts
 --To inform our members so they can be better advocates of program issues
 --To increase our recognition factor
 D. Identify steps to meet our selected goals. (Laundry list)

- 7:00 A. Structure committees to organize to meet goals
 B. Meet in committees to determine which steps are feasible.
 Force field analysis.

WEDNESDAY MORNING

- 8:30 Meet in Core Committees -- PR, PROGRAM, ORGANIZATION.
1:00 Meet as a total board to finalize plans and calendar.
7:00 Meet in small groups to work on worksheets for strategy planning.

(over)

THURSDAY MORNING

8:30 Decision-making time

- A. TEF: Adopt budget, elect officers, discuss guidelines & policies (Sturgis' preboard), Gubernatorial Debates, evaluate Energy Dialogue II, local League project requests (see pre-board from B. Anderson)
- B. LWV-Texas: Approve water concurrence statement or consensus questions.
Narrow legislative objectives
Energy rate structures
Welfare coalition
Evaluation of Council

* * * * *

For Core Committee consideration:

PROGRAM

- Legislative priorities
- Legislative Newsletter, Legislative Day, & legislative policies
- Legislative interviews
- Constitutional amendments
- Party platform committee statements
- Decide whether Historical Perspective needs updating; whether advocacy papers are needed
- Implementing program goals -- not through legislative process
- Calendar planning

ORGANIZATION

- How to start a LL
- Field Service -- LL training
- State Unit guidelines
- Any workshops needed for next year
- Membership recruitment and visual aids shown at nat'l. convention
- State membership flyer?

PR

- Times for publishing: When You Go To Austin
Program materials -- legislative priorities list for legislators & public, etc. Other program materials will be relayed by program core.
State membership flyer?
- Use of logo, etc.
- Upgrading appearance of materials
- Relationships (local, state, national)
- Debates
- How to better communicate our message
- Voters Guide Policy
- Publication of fact sheets on Texas government

* * * * *

NOTE: (for total board) Suggested reading:--Making An Issue Of It: The Campaign Handbook, LWVUS, # 613, 75¢. To be read now or in the future.

TO: State board
FROM: Betty Anderson
Preboard

May, 1978

I have conferred with about half of you in my ramblings the past month, and the enclosed agenda seems to best meet your expectations. It is the least structured agenda I've been involved with, but the new word is "flexible." We are indebted to Jan C. for her thoughtful suggestions submitted after Council. The state board members in Cincinnati met early Thursday morning, and we suggest that we:

- set goals (not just program goals but overall ones)
- identify steps to meet those goals
- structure our committees accordingly
- complete workshops for strategy planning (which includes timing, persons responsible, etc.)

Although pp. 25-27 in IN LEAGUE on Total Board Planning refer to program, reread the section, because the steps are all there.

This and that --

Diana C. went on to NY and Conn. from Cincinnati to see daughter and family.

Carole S. arrived in Cincinnati Tues. night after attending the funeral of her father-in-law

The nominating committee will be meeting at Meg's Thursday, May 11.

Laura, Catherine, Meg, Bobette, and I attended Energy Dialogue II in Dallas, May 8-9.

Lucy Polter & Toni Clem will be at Navasota; Sue O'Kelley's annual meeting is the 18th, so she cannot attend.

I will be in Austin May 12-13 for Dale's state tennis tournament, and will return to Lubbock via Sherman on the 14th.

We will discuss honoring Mary Harding's memory at Navasota.

Helen Duckworth's husband died May 6.

* * * * *

TEF

Local League Project Requests

1. Austin

Project director, Marilyn Simpson. Revise & update "Citizen's Guide to Austin and Travis County." Update & rewrite each chapter, add new ones. All material to be verified by city, county, school district. Funding from contributors plus requesting \$500 from TEF Total cost of printing & production anticipated at \$3555. Distribution to members (sub. service), presale campaign, bookstores.

2. Lubbock

Project director not listed. Printing Voters Guides in newspaper, Sunday Avalanche-Journal, April 23, 1978. Distribution - 85,000 copies. Requesting balance of funds in TEF account. Total expected cost \$1,500.

TO: State Board
FROM: Ethel Sturgis

May 1978
Pre-Board Report
I.D.2.e.

1. PLEASE BRING TO NAVASOTA VOUCHERS TO COVER ALL YOUR EXPENSES TO DATE. Also, it would be helpful to me to know of any major expenses you anticipate to 5/31/78.

Vouchers for expenses incurred at or after the Board meeting up to the end of May should be sent to me promptly--please--including long distance phone calls on phone bills received by some of you late in May....Note: Long distance calls made in May that will appear on the phone bills you will receive in June will be charged against next year's budget. Hopefully there won't be too many!

Special note to: Betty A., Diana T., Lucy P., Bobette H., Madeleine A. and Ethel S. ...Please refer to my April Pre-Board Report concerning LWV-TEF reimbursements to LWV-T and bring these vouchers as indicated along to Navasota also....or we can work them out in an odd moment there if you would like....

2. Since I missed the April Board meeting and thus do not know what, if any, projects or activities were "created" there, these projections may well need some adjusting. Best I can come up with shows:

LWV-T

Balance on hand 4/30	18,973
Anticipated INCOME to 5/31	
Juvenile Corrections F&I	100
PSS sales	90
TEF Reimbursement	5,022
	<u>24,185</u>

Anticipated EXPENSES and Restricted Funds

Sales tax, '78-'79 pre-payments, restricted funds, etc.	1,000
State Office	3,000
Bd. & Administration	2,500
Services to LLs	1,200
National Convention	1,200
VOTER	300
Publications	900
Program	1,000
Unbudgeted program	600
	<u>11,700</u>
Reserve 1/4 budget	15,200
	<u>26,900</u>

FYI: Net worth as of 5/31/77	10,655
Based on above projection--	
Net worth as of 5/31/78	13,485

LWV-TEF

Operating Balance 4/30	8,569
Anticipated INCOME not restricted	
Cooper Ind. contrib.	350
Lomas & Nettleton "	350
Interest	920
Voters Guide sales	1,650
SDW transfer from T	200
	<u>12,039</u>

Anticipated EXPENSES and Restricted Funds

Environotes '77 bal	208
Environotes '78	350
Braunagel Fund	270

TEF EXPENSES, continued

Sales tax	10
Office overhead	3,442
Bd. Mtgs & Admin	1,350
Treasurer	70
LL Pres. Mlgs	230
Primary Guides	100
Debates	900
Open Mtgs brochure	225
Development Workshop	300
Coal & Nuclear dialogue	200
APA (1/2)	349
JJ Corrections	406
Water study	423
Background materials	428
Development	300
Voter participation	188
	<u>9,749</u>

May 1978 Pre-Board, con't
Ethel Sturgis.

3. Local League support/payments for 1977-78 still due:

	<u>Fledged</u>	<u>Paid to date</u>	<u>Balance due</u>
Amarillo	765	382.75	382.25
Brownsville	300	-0-	300.00
El Paso	806	686.00	120.00
Gainsville	300	50.00	250.00
Garland	300	150.00	150.00

4. Barbara Ellis does not feel she has the time to audit our books again this year. Can anyone suggest an auditor? It would be preferable to find someone familiar with League and probably it would be a lot easier if it were someone in the area near me...(\$200 is budgeted to do the LWV-T books; \$125 to do LWV-TEF....We need a friend!!)

5. Re: LWV-TEF guidelines/policies pertaining to local Leagues

As you know I will adjust all local League TEF accounts as of 6/1/78 to return the 5% fee on the balance in each account. This fee will then be included in the cost of a project and deducted at the time a project is undertaken....A memo regarding this will be sent to LLs, probably in conjunction with the new LWV-TEF booklet concerning guidelines and policies.

In reviewing the current guidelines, there are several I would like the Board to discuss and change or reaffirm. Specifically:

- A. The current booklet on Page 5, item 3--Handling of LL Projects--indicates a minimum \$5.00 overhead charge. This is inconsistent with other statements which show that the charge will be 5%....Also, since currently the purchase of state Voters Guides is considered a "project", a League purchasing \$20 or \$30 worth of Guides would be assessed the \$5.00 minimum....Since I didn't do my homework well enough at the beginning, I did not discover this policy for a good while--and it has NOT been applied this year....So I goofed...
- B. Should the 5% fee be assessed whenever a LL uses its money on deposit? I have no question about it being charged for projects undertaken by LLs and when a state Board project supervisor is appointed. But how do you feel about applying this fee for purchases of Voters Guides and other publications for support payments or contributions? (ie:- contributions to such as the Air Workshop?)
- C. Should we limit the meaning of the word "project" to mean only those activities that involve project directors/supervisors etc.? (At the state level this would remove "Attendance at Workshops and Conferences" as a "project"--and perhaps others...). If we did this, then we could easily apply a 5% minimum fee to LL projects...and it would be appropriate (I think!)...
- D. Do you feel it is necessary to have the Board formally approve LL purchases of Guides etc, or contributions? Seems to me such need not be reflected in the minutes, providing LL has sufficient money on deposit--and no amount of paper-work should be necessary (PRFs etc.)...

TO: State Board
FROM: Jan Albers
RE: Preboard

LWV-Texas
Preboard
May, 1978

-- Legislative Day on Feb. 28, 1979 (I much prefer to call it Legislative Day instead of Lobby Day -- a term which tends to make people nervous, especially in Austin) While exploring options as to where we could hold Legislative Day, I received an offer which is hard to turn down. The beautiful State Bar of Texas building which is across the street from Capitol and has underground parking will be available to us free of charge. Obviously the State Bar which has got lots of problems with some legislators and is up for "sunset" review in '79 hopes to make a good impression on us and get some more favorable publicity. Since the League does not intend to speak to sunset legislation (although we might be on the opposite side of State Bar on some AJ legislation), I do not see a big conflict of interest. I recommend that we hold the program part of Legislative Day at the State Bar and make a donation to them for the use of the facility. However, since the State Bar is the subject of so much controversy, I believe it would be best to hold the reception at the motel which is neutral territory. At this point I think a \$2.00 registration fee for Legislative Day, together with the \$100 in the budget, will be sufficient to cover all expenses.

-- Policy Guide for LWV-T Legislative Activity dated Jan. 1977, I.A.2., Administration, needs to be reviewed and adopted by Nov. board meeting. I suggest that a committee of Betty A., Jan W. and myself work on this and bring a recommendation to the board. I only have minor changes to suggest except for the section on Local League Lobby Liaison which I think needs to be rethought and reworded. This committee could also work on revising guidelines for local Leagues to use when taking action on state legislation, especially legislation which is not on the LWV-T priority list.

The following items are being referred to the Program Core committee and I offer a few thoughts:

-- In Jan. 1977 an update and amplification of A Historical Perspective was sent out. It was geared to the upcoming legislative session. Are we going to do this again? Do you think it was used by local Leagues? Or do you think the next suggestion might take care of the need?

-- I would love to see nice-looking, one-sheet updates of those issues on our priority list which would be suitable for both local League members and public distribution. If we could keep the cost low enough perhaps local Leagues would use them as a speaker's bureau tool. I really feel we need to get our message out to more people.

-- We agreed last year that we would do a flyer on our legislative program for the 1979 session. I think this should be very concise so that legislators and their staff would be sure and read it. I would also hope that local Leagues would purchase enough for each of their members. I think the flyer should be ready for the printer following the Nov. board meeting.

-- Format for Legislative Day -- We need to spend some time discussing this as State Bar needs to know which rooms to reserve and at what times.

-- Legislative Newsletter -- We have discussed before whether this should be a general purpose newsletter or primarily focusing on legislative priorities. I see this as a question of allocation of resources. I do not anticipate having a much larger Capitol Corps than the last couple of sessions. So with limited people power

OVER

do we want to concentrate on a smaller number of issues or use their time digging up information on issues which might be of interest to local Leagues but not in our priority areas. We need to make a decision as it relates to the marketability of the Legislative Newsletter and will guide me in recruiting people for the Capitol Corps. I also need to know how many free newsletters we intend to send out. I'm afraid that we expected the paid subscriptions to cover the cost of mailing the freebies, but if paid subscriptions are lower this year we may have a problem. Just to send 2 free copies (first class) to each LL will cost \$200 in postage for the session.

-- Some thoughts on legislative priorities. The uncertainty about the Governor may be over but the question of how much of a state surplus we will have should influence our discussion. Bullock will issue new estimates in July, but most people think the surplus will not be as large as the last couple of sessions. If we push too many big cost items, are we prepared to recommend cuts? Hill is definitely going to push school finance and property tax reform. This is great but it will still be a battle for property tax in the Senate. I figure there will be 15 votes for reform and if Joe Robbins were to win there would be 16. I'm hoping the Gov. would have enough power to overcome the Senate 2/3 rule for consideration and the Senate would finally get a chance to vote on this.

In the Austin League's voters guide Hill states: "Revenues from our state oil and gas (the available school fund) are not being distributed equally among all school districts; this should not continue." I find this statement most interesting. However, I have been warned that the legislature does not deal with issues that don't cost any state money when there is state money to play with. Also, the urban school districts have put together their legislative package and it doesn't speak to this problem. They of course want to be able to sell their package to all school districts and don't want the package to be too controversial.

I would think ordinance-making authority for counties, election code reform, and redistricting by non-partisan commission would all fare better under Hill than Briscoe.

Although some legislative priorities may be chosen in order to educate the public, with little expectation of success in the '79 session, I highly recommend that we choose SOME priorities that we think we can achieve in '79. In order to retain present members and recruit new members, we need to be able to point to some successes.

May 9, 1978

TO: State Board and Off-Board Water Committee
FROM: Catherine Perrine, LWV-Texas Director, Water Resources
RE: Proposed LWV-Texas Position on Ground Water Management

Enclosed is a proposed position for concurrence by local Leagues as an outcome of our study on ground water management and protection. This does not cover all of our existing positions that are relevant to the topic. For example, both national and state positions on natural resources emphasize the inter-relationships among water, land, energy, etc. and the need to consider these. Please review the parts of Impact on Issues (LWV-US) and We Support (LWV-T) dealing with natural resources for additional positions. Two that are included under Land Use are:

The appropriate level of government should . . . regulate areas of critical concern . . . such as . . . aquifers and aquifer recharge areas. (LWV-US)

Growth and development of an area to be compatible with the degree of availability of essential natural resources in that area (LWV-T)

In my opinion, the background material available and the time for discussion will not be sufficient to reach consensus or concurrence on more specific questions at this time. If you think otherwise, please let me know by Monday, May 15. Or if you have suggested changes, or if you'd like it shorter and simpler. The State Board will be going over this at the May 16-18 meeting.

One possibility for action would be to work for legislation similar to that passed by the 1975 Legislature appropriating \$250,000 for comprehensive studies of the effects of fresh water inflows upon the bays and estuaries of Texas, to be completed by December 31, 1979, and a comprehensive assessment of the institutional and financial aspects of providing estuarine inflows.

The Department of Water Resources is currently working on a ground water publication that will include the data scattered through the Blue Books, plus additional information about the state's aquifers and the Department's methods of studying them. As presently planned, it will not, however, include any proposals for management of ground water, or discussion of possible institutional and economic aspects of management.

I realize that it would be easier for you to consider this if you had in hand the "Facts & Issues" on ground water. It would be easier for me too!

D R A F T F O R C O N C U R R E N C E

PROPOSED LEAGUE OF WOMEN VOTERS OF TEXAS POSITION ON GROUND WATER MANAGEMENT

- A. Measures for the protection, conservation, and development of the state's ground water resources should be an integral part of the comprehensive state water plan.
- B. Ground water management should achieve the following objectives:
 - 1. Prevent harmful contamination of ground water resulting from waste disposal, improper construction of water wells, excessive withdrawals of ground water, and other causes.
 - 2. Assure the long-term productivity of the state's ground water resources and future availability of ground water supplies at reasonable costs.
 - 3. Minimize adverse effects of ground water withdrawals, including land subsidence and reduction of spring flows.
- C. Continuing water resources planning should include:
 - 1. Detailed information concerning the hydraulic characteristics and recharge of the state's aquifers; quantities, locations, and trends of ground water withdrawals; measures that could conserve and extend existing supplies; current and projected costs of ground water and alternative surface water supplies; potential conjunctive use of ground water and surface water.
 - 2. Management options for each area of the state where ground water is a significant resource, including alternative institutional and financial arrangements.
 - 3. Full public consideration of ground water management options.
 - 4. Recommendations of measures to be taken by state and local government and by the private sector to assure wise management of the state's ground water resources.
 - 5. Coordination of state plans for ground water management with relevant federal policies and programs.
- D. Adequate funds should be appropriated for the planning and implementation of measures for the protection, conservation, and development of the state's ground water resources.

D R A F T

L E A G U E E Y E S O N L Y

TO: State Board
FROM: Jan Coggeshall

LWV-Texas
Preboard
May, 1978

I. On April 24 I attended a Texans for Welfare Reform meeting in Austin. The loosely-organized group decided that an increase in payments for AFDC was their number one priority. Although I have not heard back from Betty, etc. on this, I assume this is OK with SB to go along as it is right up our program alley.

TWR will make a statement supporting this at the DHR Budget hearing on May 18. In addition, I will prepare a LWV-T statement to also be submitted on this same subject on the same day.

There was some disagreement between Jim Wimberly of TUCS and the rest of us on the function of the coalition. We all assumed the coalition could speak on behalf of itself on approved issues. Jim basically feels that the coalition serves only as an exchange of information and catalyst for back home organizations to do their own thing on these issues. Marie Oser of Child Care '76 was particularly concerned about his approach and I came home and looked in the old files (I actually have them) of the old TWR material. There appears to be stationery, press releases, etc. on TWR, so there must have been some speaking out on behalf of themselves. I will have to talk to you "oldies" about this. (Betty, how do you like that long-time state board member definition!)

The lobbying on this would be somewhat different because it is not exactly a bill, per se, but an appropriations amount within a bill. The LBB starts action on the budget in July.

I have talked to Jan A. about this issue. I could hear her long face on the phone.

II. (Note to new state board members: Levi-Strauss Foundation gives grants. We are interested.)

I had lunch on April 24 with Gloria Menavi and Jonathan Hole (Levi-Strauss and Dept. Human Resources people). As I have written Carol, Gloria still seems interested in a citizen information type project. I discussed a media or slide-type proposal on welfare reform in passing to get her reaction. She said, "Oh, that would all be above my sewing machine workers."

Meanwhile Jonathan became very interested in all this discussion about media and slide shows, etc. I asked him how much it would cost his department to do something, and he said \$3,000-\$4,000. I left it that I would contact everybody later.

Sooner came before later because Jonathan called me on May 1 and said he had ridden on a plane with Jerry Chapman, the DHR Commissioner, and they had decided that they WANT to do the slide show, and will I please give them a script or whatever the League wants in a show and they will do it for us with the League NAME on it, etc. Gad, I never got a chance to discuss this with anybody. I told him I will get back with him LATER. I actually think it is neat, and hope you will consider our doing it. Since we control the content ... I need your input on all this.

As some of you know or don't know, my original idea was to develop a speakers bureau tool for every LL to use in their community as well as in the LL. What do you think?

III. Shall I suggest to LL's that they consider another set of units on welfare next year? Maybe we could think of some original ways to do this.

OVER

Coggeshall, May 1978 Preboard, cont.

2
FROM: Dan Coggeshall

IV. I am getting more interested in the CETA program. I have written national, etc. to get information on the monitoring projects. Maybe we could apply for a grant to do this, and have LL's apply to us for the projects and do 2 or 3 in the state,

V. Odds and Ends. Attended the IDRA meeting in San Antonio. I'll be interested in the follow-up on the property tax monitoring projects. They are also applying for a desegregation project.

TEF funded an accountability study for the Galveston LWV with a questionnaire sent out to the community, etc. I picked up a Hitchcock paper last night and there is the Hitchcock ISD sending out basically the same questionnaire that was developed by the League here. I couldn't believe it. I told our local chairman that she should be flattered to be plagiarized.

VI. See you in Navasota!

TO: State Board
FROM: Louise Cummins
RE: County Ordinance Making

LWV-Texas
Preboard
May, 1978

I have done a little sleuthing on the subject of county ordinance making and how such legislation might effect an effort for a state land use management law. Most of this information comes from an interview with Bruce Kramer, Assoc. Professor of Law at Texas Tech University. Professor Kramer teaches courses in local government law and in land use planning.

A substantial majority of states have local government home rule of some kind (this is not always county ordinance making). At least seven states have adopted some kind of county home rule in the last 10 years. These include Massachusetts, North Dakota, Florida, Pennsylvania, and Illinois.

Seven to ten states have some sort of extensive land use laws including Vermont, Florida, Hawaii, and California. California is one state where they have both kinds of legislation -- they have had local home rule for a number of years.

The problem which a state with local government home rule encounters when attempting to pass a land use bill is the old question of someone having to give up power to some other agency, and this is why it is harder to get land use bills in states where there is strong local home rule.

Professor Kramer said he did not foresee Texas passing any kind of major land use bill in the next decade. He did agree that there is more interest in some kind of county ordinance making or home rule legislation at the present time.

At several candidates' rallies in the Lubbock area the question of county ordinance making came up. The candidates for county commissioner in Lubbock were all in favor of the concept and said they would support a move for such legislation.

I am still inclined to opt for making this one of our legislative priorities. I hope to have a supplement to this report by the time of board meeting. I have discovered that very little has been written on this subject.

PREBOARD - Jan Wilbur

GUIDE TO LOCAL LEAGUE CALENDAR PLANNING

1978-79

This is designed to aid local Leagues in summer calendar planning. Consult your local bylaws for additional deadlines.

TO TREASURERS, PRESIDENTS, AND MEMBERSHIP CHAIRS: Please send membership additions, corrections, and deletions monthly to the state office (~~yellow forms available free from national-LWV~~) as well as to national office (yellow forms available free from national LWV.) On January 1 please send your membership count (but not your list) to state and national offices.

State Materials & Activities

Local League Activities

JUNE 1978

State Board Report (Presidents Mailing)
Generic rate structure hearings
State departmental budget hearings start
Ground water membership agreement material sent to local Leagues

6/1 Deadline for 1st per-member payment to state office
6/15 Deadline for sending ALL local League study items & positions to S.O.
Plan calendar for 1978-79
Plan informal summer meetings with your legislative candidates
Plan voter registration drive for fall
Hold new-board-member orientation and transfer portfolio materials

JULY 1978

Presidents Mailing

7/15 Deadline for sales tax report to S.O.
Begin planning for fall activities
Begin planning for September membership drive
Continue planning for fall voter registration drive

AUGUST 1978

Presidents Mailing

8/15 Deadline for filing IRS form 990
Finalize plans for fall membership drive & voter registration drive
Finalize plans for other fall activities

GUIDE TO LOCAL LEAGUE CALENDAR PLANNING 1978-79

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State Materials & Activities

Local League Activities

SEPTEMBER 1978

9/5-7 State Board meeting
9/15 Texas VOTER
9/8-9 Republican State Convention, Dallas
9/15 Democratic State Convention, Ft. Worth
State Board Report (Presidents Mailing)

9/1 Deadline for 2nd quarterly PMP to S.O. and local program-making committees
Voter registration drive (and membership drive if planned)

OCTOBER 1978

Presidents Mailing
10/18-11/2 Absentee voting for Gen'l Elect.

Activate bylaws, budget, nominating, and local program-making committees and state program-making committee
10/18-11/2 Absentee voting for Gen'l. Elect.

NOVEMBER 1978

11/3 Deadline for member agreement on Adult Corrections
11/3 Deadline for member agreement on Ground Water
11/7 General Election
Presidents Mailing
11/14-15 State board meeting-Dallas

11/3 Deadline for member agreement on Adult Corrections
11/3 Deadline for member agreement on Ground Water
11/7 General Election

DECEMBER 1978

12/1 Texas VOTER
Presidents Mailing

12/1 Deadline for 3rd quarterly PMP to SO
12/31 Deadline for state program recommendations to LWV-T
Begin planning for meaningful annual meeting, with membership discussion on local program issues
Check bylaws deadlines for information to members in local VOTER or annual meeting workbook

GUIDE TO LOCAL LEAGUE CALENDAR PLANNING 1978-79

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State Materials & Activities

Local League Activities

JANUARY 1979

1/9 Legislative session begins
1/9-11 State board meeting - Austin
1/15 Deadline for proposed bylaws changes
State Board Report (Presidents Mailing)

1/1 Report number of paid members as of
1/1 to state & nat'l. (totals only)
1/3 Submit bylaws changes from LLs to SO
1/15 LL treasurer's report to state & nat'l.
1/15 Sales tax report to SO
1/15 Deadline for Section I, LL Annual
Report to LWVUS
Plan for Legislative Day in Austin
Continue plans for LL annual meeting
Check local bylaws for deadlines
Legislative interviews deadline to SO

FEBRUARY 1979

2/15 Proposed state program sent to LLs
2/27-28 State board meeting
2/28 Legislative Day - Austin
Presidents Mailing
Convention workbooks to LLs?

2/28 Legislative Day - Austin
Prepare reports due March 15
Plan spring membership drive
Approve recommended local program for
presentation to members
Reports of program, budget, bylaws, and
nominating committee to membership
Elect delegates & observers to state
convention (San Antonio)

MARCH 1979

3/1 Texas VOTER with program, budget,
bylaws, proposed slate of officers
3/15 Section II, LL Annual Reports
3/15 All Sections, LL Annual Reports
3/29 Pre-convention state board meeting
San Antonio
3/30-31 State Convention, San Antonio
Presidents Mailing

3/1 Deadline for 4th quarterly PMP to SO
Plan for local board training

APRIL 1979

Presidents Mailing

4/15 Sales tax report due in SO

(over)

GUIDE TO LOCAL LEAGUE CALENDAR PLANNING 1978-79

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State Materials & Activities

Local League Activities

MAY 1979

Deadline for consensus on Urban Crisis

(national)

State Board Report (Presidents Mailing)

Texas VOTER

Complete organization of committees and
appoint chairpersons of: bylaws, budget,
finance, legislative committees.

Send board list to SO

Send DPM and Standing Order requests for
FY 1979-80 to SO

Review policy sheet

Complete plans for board training

TO: State Board
FROM: Louise Cummins
RE: Council Evaluation

LWV-Texas
Preboard
May, 1978

Following is the tabulation of the council evaluation:

1. Please rate the following:

	Excellent	Good	Fair	Poor
Money Management	32	7		
Program Action	9	24	8	
National Conv. Briefing	1	14	13	2
Candidates Forum	18	16	3	
Litigation	25	13		

2. Did you feel the Council accomplished things which will be helpful to your local League:

Very helpful 30 Helpful 10 Not very helpful 0

3. What council activities did you especially like?

(Note: Many people re-listed things from number one and in addition all of the following were listed by several people:)

Public relations workshop (mentioned many times -- very well received)
Meeting various League leaders
Availability of state board members
Interaction with other Leagues
Question sessions which provided for interchange of ideas and information
Hearing from LWVUS people -- most impressive.

I liked this comment from one delegate -- "Council a very 'up' experience!"

4. What improvements in activities, procedures, or arrangements would you suggest for future conventions or statewide meetings?

(Note: I have not listed here complaints about room temperature, room service, etc. There were a few of these but they are not relevant to future planning.)

Several people noted that they did not approve of a roll, coffee, and juice breakfast. I would like to recommend that we discontinue breakfast meetings. The cost of a "decent" breakfast would be very high and the eggs are still likely to be runny or cold or both.

Many requests for structured counterparts at convention with the following specific suggestions:

Use strong local leaders for individual counterparts -- maybe a panel but not just state board people.
Divide by League size.
Allow plenty of time.
Allow time for presidents to discuss subjective problems and successes in the area of delegating authority, handling personality conflicts, etc.

OVER

4. (cont.)

More visual aids and publications from local Leagues would be appreciated.

Board members should remember that when they seek "feedback" from local Leagues they should not spend 10 minutes of the 15 in talking themselves. It leaves no time for membership input.

Would it be possible to schedule an intensive workshop on grant writing and/or grant administration? Soon?

Speeches should not be called workshops.

Please heed Gladney's idea of ordering stationery, envelopes, and informal notes in bulk and letting us buy from you -- all with the same flag logo.

I strongly feel that a fairly complete agenda should be included with the registration forms that go out 5 or 6 weeks ahead along with publicity designed to inspire people to come for certain aspects. It is no longer effective to say, "Council will be great, you'll love it and get lots out of it, etc." We've got to be able to give our members some specifics on what is to be presented of special interest.

Wish to thank state board at this time for their never-ending hard work and good work. I'm always immensely impressed with our SB members because you are all so well-informed and learned and professional. It's always a boost to see and hear SB members -- makes me realize I haven't been working so hard at all.

TO: State Board
FROM: Helen Hunter
RE: Preboard

LWV-Texas
Preboard
May, 1978

Please bring your copy of the Organization Guidelines. We will review the guidelines for state units; see that everyone has added all the new provisions and that everyone is interpreting them the same. We must also discuss some other aspects of state units and have a clear understanding of the purpose of a state unit.

A state unit is not a substitute for a local League. It is designed for communities not large enough -- with not enough interested people or enough capital -- to support a local League.

A state unit should not be encouraged in a large community which for any one of a number of reasons cannot sustain a League. It should disband. When the time is right an effort should be made to organize anew in such a large community. There may be some exceptions but this should be carefully evaluated. Certainly not where there are 50 or 75 members.

We could add to the guidelines that Leagues with X number of members may not disband and become a state unit. I would prefer to leave it that the state board should carefully evaluate the situation and decide if the League should be allowed to become a state unit or disband -- with the hope of starting again at a later date. This would mean that the reasons for the failure, the community, etc. would need to be considered. Has this community supported a League in the past? Is lack of leadership responsible? Is a state unit the best possible solution? Or is it the easy way out? If membership has fallen -- why?

Please see State and National Bylaws Article III, Sec. 3a, re voting members. Last week provisional League members were added to this list of voting members in the national bylaws. I will have a complete explanation of what "voting member" means to provisional members and MALs and we will decide how to explain it to them so that they won't think they can come to convention and vote.

In addition we'll discuss workshops; Field Service; LL board training; "How to Start a Local League"; a state Membership Flyer; and several other organizational matters I can't remember right now. Plus anything you have to suggest to help increase membership; aid local Leagues; aid for Organization Department; and lots of ideas I got in Cincinnati.

BOARD OF DIRECTORS

LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

May 16-18, 1978

GUIDE TO THE MINUTES

1. Introductions and Announcements
2. Orientation and Overview
3. National Convention Comments
4. Goal Setting
5. Core Reports on Goals
6. Organization to Implement Goals Strategy
7. Action on Goals Strategy
8. Final Goals and Objectives
9. Calendar Planning
10. Harding Memorial
11. Announcements
12. Minutes
13. Program--Water, Legislative Objectives, Energy, H.R., Air
14. Council Evaluation
15. State Convention
16. Field Service
17. Organization
18. Graphics

LEAGUE OF WOMEN VOTERS OF TEXAS

MINUTES

Camp Allen
Navasota, Texas

May 16-18, 1978

PRESENT: Albers, Anderson, Appel, Brown, Carpenter, Clark, Clem, Coggeshall, Cummins, Gleason, Hunter, Keever, Perrine, Polter, Shlipak, Tilley, Wilbur, and state office executive director Lovelace.

ABSENT: O'Kelley

1. INTRODUCTIONS AND ANNOUNCEMENTS.

President Anderson called the meeting to order at 1:35 p.m. May 16. She introduced and welcomed to the board new members Toni Clem of Lamar County, Voters Service Director, and Lucy Polter of Dallas, Program Skills Specialist. The other new member, Sue O'Kelley of Tarrant County, Publications Director, was unable to attend because her LL's annual meeting is May 18 and she is the outgoing president. Anderson reviewed the agenda and structure for this board meeting/retreat.

2. ORIENTATION AND OVERVIEW.

Anderson presented the following list of thirteen ways to move ahead, relating them to our work in League:

- | | |
|--|-------------------------------|
| 1. Do nothing yourself | 8. Keep it simple |
| 2. Prepare for the worst | 9. Acknowledge the impossible |
| 3. Act the part | 10. Find a mentor |
| 4. Raise your expectations | 11. Be a mentor |
| 5. Learn the whole business, not specialties | 12. Set low goals |
| 6. Work together | 13. Re-invent the wheel |
| 7. Share the blame as well as the glory | |

3. NATIONAL CONVENTION COMMENTS.

A brief summary of the national convention by President Anderson was distributed. She also said a new slide show on membership is available from national.

Appel, who served as national budget chair, said she felt it was important to cut through any distrust between LLs and national. She was impressed by the positive comments of convention delegates in responding to PMP. She felt their dedication and devotion to League showed clearly throughout the PMP debate.

Hunter had met with organization vice-presidents from Pennsylvania and New York and was interested in an in-depth survey funded by LWVUS and done in Pennsylvania. A sample survey kit for use of other Leagues will be forthcoming she said.

Shlipak said she appreciated the opportunity to confer with the development director from Pennsylvania.

Wilbur stated her past observations about program were reinforced--Leagues are devoted to their program and do not want to drop any of it.

Clark felt the debate and discussion on nationalMAL possibilities was somewhat cloudy.

3. National Convention Comments, cont'd

Concern was expressed that more LLs need to have representation at national convention. Wilbur suggested we might consider establishing a fund for this at the state level. Appel said that some Leagues feel they don't have the money for national convention delegates, but they do not understand how revitalizing the convention is.

4. GOAL SETTING.

Major goals for the coming year were suggested and discussed. The relatedness of all League areas of endeavor--PR, organization, and program--and how they impact each other was stressed. It was decided to consider two major goals:

A. Strengthening local Leagues

B. Being a more powerful/effective organization

A "laundry list" of steps to meet these goals was drawn up by having each board member note her suggestions under the appropriate goal heading. Then the board as a whole agreed on which steps seemed the most important.

Recessed for dinner at 5:45

Tuesday evening and Wednesday morning, May 16 and 17, we met in core committees to make suggestions for implementing these steps to reach our goals.

5. CORE REPORTS ON GOALS.

Anderson called the board to order at 10:15 a.m., May 17 to hear reports from each core.

A. Wilbur reported the program core suggestions as follows:

1. Production of a membership recruitment slide show including program information
2. One-page advocacy papers on pertinent program items
3. Promotion of membership involvement through innovative handling of program
4. Production of a legislative preparation kit
5. Idea exchange between Leagues, perhaps in all areas--program, organization, PR
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Adjourned 12:00 noon.

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

May 16-18, 1978

GUIDE TO THE MINUTES

1. Introductions and Announcements
2. Orientation and Overview
3. National Convention Comments
4. Goal Setting
5. Core Reports on Goals
6. Organization to Implement Goals Strategy
7. Action on Goals Strategy
8. Final Goals and Objectives
9. Calendar Planning
10. Harding Memorial
11. Announcements
12. Minutes
13. Program--Water, Legislative Objectives, Energy, H.R., Air
14. Council Evaluation
15. State Convention
16. Field Service
17. Organization
18. Graphics

LEAGUE OF WOMEN VOTERS OF TEXAS

MINUTES

Camp Allen
Navasota, Texas

May 16-18, 1978

PRESENT: Albers, Anderson, Appel, Brown, Carpenter, Clark, Clem, Coggeshall, Cummins, Gleason, Hunter, Keever, Perrine, Polter, Shlipak, Tilley, Wilbur, and state office executive director Lovelace.

ABSENT: O'Kelley

1. INTRODUCTIONS AND ANNOUNCEMENTS.

President Anderson called the meeting to order at 1:35 p.m. May 16. She introduced and welcomed to the board new members Toni Clem of Lamar County, Voters Service Director, and Lucy Polter of Dallas, Program Skills Specialist. The other new member, Sue O'Kelley of Tarrant County, Publications Director, was unable to attend because her LL's annual meeting is May 18 and she is the outgoing president. Anderson reviewed the agenda and structure for this board meeting/retreat.

2. ORIENTATION AND OVERVIEW.

Anderson presented the following list of thirteen ways to move ahead, relating them to our work in League:

1. Do nothing yourself
2. Prepare for the worst
3. Act the part
4. Raise your expectations
5. Learn the whole business, not specialties
6. Work together
7. Share the blame as well as the glory
8. Keep it simple
9. Acknowledge the impossible
10. Find a mentor
11. Be a mentor
12. Set low goals
13. Re-invent the wheel

3. NATIONAL CONVENTION COMMENTS.

A brief summary of the national convention by President Anderson was distributed. She also said a new slide show on membership is available from national.

Appel, who served as national budget chair, said she felt it was important to cut through any distrust between LLs and national. She was impressed by the positive comments of convention delegates in responding to PMP. She felt their dedication and devotion to League showed clearly throughout the PMP debate.

Hunter had met with organization vice-presidents from Pennsylvania and New York and was interested in an in-depth survey funded by LWVUS and done in Pennsylvania. A sample survey kit for use of other Leagues will be forthcoming she said.

Shlipak said she appreciated the opportunity to confer with the development director from Pennsylvania.

Wilbur stated her past observations about program were reinforced--Leagues are devoted to their program and do not want to drop any of it.

Clark felt the debate and discussion on nationalMAL possibilities was somewhat cloudy.

3. National Convention Comments, cont'd

Concern was expressed that more LLs need to have representation at national convention. Wilbur suggested we might consider establishing a fund for this at the state level. Appel said that some Leagues feel they don't have the money for national convention delegates, but they do not understand how revitalizing the convention is.

4. GOAL SETTING.

Major goals for the coming year were suggested and discussed. The relatedness of all League areas of endeavor--PR, organization, and program--and how they impact each other was stressed. It was decided to consider two major goals:

A. Strengthening local Leagues

B. Being a more powerful/effective organization

A "laundry list" of steps to meet these goals was drawn up by having each board member note her suggestions under the appropriate goal heading. Then the board as a whole agreed on which steps seemed the most important.

Recessed for dinner at 5:45.

Tuesday evening and Wednesday morning, May 16 and 17, we met in core committees to make suggestions for implementing these steps to reach our goals.

5. CORE REPORTS ON GOALS.

Anderson called the board to order at 10:15 a.m., May 17 to hear reports from each core.

A. Wilbur reported the program core suggestions as follows:

1. Production of a membership recruitment slide show including program information
2. One-page advocacy papers on pertinent program items
3. Promotion of membership involvement through innovative handling of program
4. Production of a legislative preparation kit
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STATE BOARD MEETING
September 12-14, 1978

LWV of Texas
September 1978
Preboard Report

Rather House
[REDACTED]

ROOM ASSIGNMENTS

Upstairs North Bdrm.

Anderson
Polter

East Room (3 beds)

Hunter
Brown
Gleason

Carriage House

Perrine
Wilbur
Cummins
Clem

West Room (2 beds)

Carpenter
Clark

Old Rape Crisis ofc.

Keever
Shlipak

No. Bdrm.

Sturgis
Coggeshall

AGENDA

Tuesday

11:30 A.M. Lunch

Committees

4:00 Conversation with invited guest

During dinner - Grants Administration Comm. (remainder of evening is free)

Wed.

8:00 - 9:00 A.M. Committees

9:00 LWV-Tx. Plenary Session

- I. Minutes
Council
May

Carpenter

- II. Treasurer's Report
Annual Report
First Quarterly Report

Shlipak

- III. President's Report
Review of Goals

Anderson

- IV. Planning for leg. session, Albers
and consider encl. legisl. policy
- V. Policy

Hunter

Noon Lunch Lunch

Afternoon TEF

Evening Convention Committee

Thurs.

LWV-TX. Second Plenary Session

8:30 A.M. - 12:30 P.M.

- I. Organization
- II. Convention
Ad Hoc Task Force
San Antonio Conv.
- III. Program
Outreach
Program Making
Other Program
- IV. PR (relating to LWV-Tx.)
VOTER

Hunter

Hunter
Tilley & Cummins

Tilley
as needed

September, 1978
Preboard Report

COMMITTEE MEETINGS

Monday

Convention Task Force

Hunter	Jacobson
Brown	Monroe
Tilley	Price

Tuesday

12:30 - 2:30

Org. Core

Hunter
Brown
Gleason
Carpenter

Program Core

Wilbur
Albers
Cummins
Coggeshall
Keever
Clark (Leg. News Serv.)
Perrine
Polter

PR Core

Tilley
Clem
Shlipak

2:30 - 3:15

Prog. Outreach

Polter
Brown
Carpenter
Clark
Coggeshall
Tilley
Wilbur

PSAs

Tilley
Cummins
Hunter
Clem

3:15 - 4:00

Leg. Action Strategy

Albers
Clem
Clark
Cummins
Hunter
Keever
Polter
Tilley
Wilbur

Swapshop

Brown
Coggeshall
Shlipak

During dinner

Grants Admin. Comm.

Anderson	Wilbur
Shlipak	Tilley
Carpenter	(Keever for energy)
Sturgis	

Wednesday

8:00 A.M. - 9:00 A.M.

TEF

Anderson
Shlipak
Carpenter
Sturgis

Membership

Gleason
Brown
Clark
Hunter
Shlipak
Sturgis

Leg. Prep. T/F

Albers
Clem
Cummins
Keever

7:30 P.M.

Convention

Tilley
Brown
Cummins
Clark
Gleason

September, 1978
Preboard Report

AGENDA FOR LWV-TEF BOARD OF TRUSTEES

Wed. 1:00 P.M.

- | | |
|---|-------------------|
| I. Minutes | Carpenter |
| II. Treas. Report | Sturgis |
| III. Chair's Report | Anderson |
| IV. Development | Shlipak |
| V. TEF Handbook | Shlipak & Sturgis |
| VI. Grants Administration | |
| A. Verification of board polls | |
| 1. Tarrant Co. "Your Elected Officials" (June 16) | |
| 2. Energy: A Dialogue -- III | |
| 3. VS/CI Brochure "The Name of The Game" | |
| B. State Projects | |
| Energy | |
| 1. Pass-through from national | Keever |
| 2. Energy: A Dialogue -- III | |
| 3. When You Go to Austin (Halliburton) | |
| Others | |
| C. LL Projects | |
| 1. Corpus Christi -- Voters Guides | |
| 2. San Marcos -- Hays County Survey | |
| 3. Dallas -- publications for citizen input into budgetmaking | |
| 4. Dallas -- Juvenile Corrections slide show | |
| 5. San Antonio -- Voters Guides | |
| VII. VS/CI | Clem |

TO: State Board
FROM: Betty Anderson

LWV-Texas
Preboard Report
August 31, 1978

We will have a full 49-hour session (11:30 A.M. Tues. to 12:30 P.M. Thursday) at Rather House the 12th through 14th. We will need to firm up plans for the legislative session and fall election activities. I have tried to schedule lightly for the evenings. The Grants Administration Committee will meet over dinner Tuesday night; then I hope to go to the Library and Information Town Hall Hearing in Austin that evening (delegates to the state conference are urged to go.) Library trustees Louise C. and Carole S. may also be interested (Carole may be attending in Irving.) Wednesday night the only scheduled committee is the Convention Committee (that is, if we keep on schedule.)

Madeleine will be attending the national board meeting, so she will not be with us. Sue O'Kelley has resigned. Her letter states that the resignation is due to confusing lines of communication and the lack of confidence in her work. I went through Ft. Worth August 24 and talked with her about coming to the September board meeting and then reconsidering her resignation. However, she said she did not think she would be comfortable on the board, so I suggest we accept the resignation with regret.

Diana C. will appear before the Republican State Platform Committee. Laura, Jan A., Diana, and I prepared comments on energy, tax, AJ, and ERA. Only delegates can appear at the Democratic Platform Committee, so I have asked delegate and former state board member Halcyon Baggett of Lubbock to present our statement.

Enclosed is a Status Sheet on our goals; I want us to review these at each meeting to see if we are making any progress.

Jeanette Vanderwater has prepared detailed worksheets for the budget committee. She will send out a post-board report.

Let us consider:

- the analysis of Constitutional Amendment #1 for the Voters Guide;
- using videotape of elected officials (perhaps Speaker or Lt. Gov.) for Nov. 28 Legislative Workshop.

LWV-Texas 1978-79 GOALS STATUS REPORT
(Goals are listed on the back of the SB Committee Sheet)

GOAL	Report by	Current Status and Plans	Future Assignments
I. STRENGTHENING LOCAL LEAGUES			
A. Membership	Gleason		
B. Graphics Assistance	Tilley		
C. Program Org. & Pres.	Polter		
D. Memb. Aids	Gleason		
E. Legislative Goals	Albers		
F. Asst. in Finance	Shlipak		
G. Inc. Att. at St. Conv.	Hunter		
II. BEING MORE EFFECTIVE			
A. Publications	Clem		
B. Graphics & Qual. Contrl.	Tilley		
C. Media Release Coord.	Tilley		
D. Limit Leg. Priorities	Albers		
E. Getting Message Across	Wilbur		

TO: State Board
FROM: Helen Hunter
RE: Organization

LWV-Texas
Preboard Report
August 31, 1978

Should Fun-da-Mentals be updated? I think so. I doubt that some of the larger Leagues would use it but the smaller Leagues need it. Many have asked for a "job description." They want a piece of paper in front of them that tells them how to do "X job." And "everything pertaining to that job in one place."

The organization committee cannot do this alone. We can put it together but it would take input from PR, VS, program, development, etc. I'd like your approval -- and help so this could be ready for new board members next spring.

Should the State Board Handbook be updated? Has it been used? New board members -- have you found the handbook useful/helpful? Could you improve on it? If it is to be updated, it too should be done by next spring. Will you please look at it; see if your section needs anything changed or updated; if you think it worthwhile -- come to the board meeting with recommendations.

From all reports the Presidents Workshops were very well received. We've heard nothing but favorable comments. The timing was also just right -- early in the year (June.) Beth and I recommend that this board recommend to the next president and board that the Presidents Workshops be continued -- and that money be provided in the budget.

TO: State Board
FROM: Shirley Gleason
RE: Preboard

LWV-Texas
Preboard
August 31, 1978

We had the Membership Workshops on August 10. A big thanks to Helen and Beth for holding the workshop in Baytown, and to Diana Clark for her invaluable assistance with the Austin workshop. Since we met in the State Office it also gave us the opportunity to have Joann talk to the group.

The Austin group eagerly participated in the workshop, and had a great deal to offer, and share with, the group. I did get the impression this was the kind of workshop they had hoped for! It certainly was a positive exchange of information. I do feel the Texas Leagues are very fortunate in having Betty as the President. She has so much information to share with them, and is a wonderful example to the members with her gracious, charming, understanding manner.

MAL update

This spring I started receiving responses to my latest effort to involve the MALs in the League. As new members joined or MALs renewed I sent them a program interest sheet which they are returning. Then in reply I ask if they would also be interested in VS, PR or publications. PLEASE give me your suggestions for specific jobs or projects in which they might be interested that could help the League.

-- Program people to whom I have sent sheets -- Please let me know at the Sept. Board Meeting what communications you have had with the MALs who expressed interest in your area.

Thanks to Ethel we have two new MALs with the hope they can form a unit. Their names and addresses are below. Please add this to your MAL list:

Mr. Guy A. Patterson
324 Bernice Court
Burleson, TX 76028

Mr. Paul McBroom
321 College
Cleburne, TX 76031

TO: State Board
FROM: Jan Coggeshall

LWV-Texas
Preboard
August 31, 1978

1. I have been so impressed with everything everyone has done this summer -- Shirley and Helen on all the membership work, Sue and the new membership flyer, (I hope we all collect members when we pass by GO), Carol and her workshop and more money coming in, etc. and Betty's notes from hot Austin. And then all those broken bones on the Dianas and the new store. (Diana T. asked me how I could be in the cherries when she was in the pits!!)

2. The DHR script for the slide show is at a halt because the person writing it was hired away by the Governor's Energy Office. I hope to see Blueford Hester on this while I am in Austin.

3. The AFDC paper is floating around. Diana was kind enough to write me on it and Sue has sent me a wonderful logo. I am hoping to get some response to it soon. Madeleine: I have a draft of the News Service article ready for you...)

4. Betty Stevens has written me that, after she was appointed to the food stamp advisory committee for the state, she has become more interested in having the state consider having food stamps issued at grocery stores. What do you all think about that? Here are some of the figures from a DHR memo of August, 1976. The DHR officer in a cover letter states, "I believe that the basic rationale is still applicable and valid. In fact, it appears that the elimination of the purchase requirement would enhance the possibility of the proposal."

... For example, with a 25¢ ATP transaction fee, a 75% reduction in issuance costs would be possible, with about one-quarter of a million dollars savings each month in the State of Texas alone..."

In 1976, there were 317,000 transactions per month at an average cost of \$1.08 per ATP.

Some pros: Groceries would receive more money than received for check cashing services. People would be right there in the stores to spend their stamps. Groceries are usually more accessible than postoffices, etc.; i.e., it would be easier to get there and more people might take advantage of the program. It will (could) reduce state expenses.

Some cons: Not a whole lot that I know of...unless (1) This cannot be done within the law. (2) Stores don't want to be bothered. (3) It turns out to be a scheme store owners could take advantage of ... and I don't know yet what that would be.

I plan to talk to the owner of the Gerlands' chain of stores before the SB meeting.

5. Will bring a draft of the U/C questions. I have decided not to go for supplemental aids for the LL's until we see whether the big half million dollar grant is awarded in Washington.

6. Can we issue a strong statement to Krueger and Tower, press release? On the D.C. representation, Louise?

7. Talking to Senator Schwartz makes me pessimistic about property tax reform in January. He is discouraged about Peveto's final position.

Cheers.

TO: State Board
FROM: Carole Shlipak

LNV of Texas
September 5, 1978
Preboard

PRE-BOARD REPORT -- DEVELOPMENT

1. CCE (Consultants to Corporate Executives) Workshop: I am very pleased with what was accomplished. Six LL members attended, representing four cities with large numbers of potential contributors. They have each agreed to make 6 development calls during the next year (6 x 6 = 36!!) and Laura has also agreed to be a CCE and make three calls. Those attending were:

Faye Burke, Houston	Dorothy Masterson, Dallas
Jacqueline Crosby, Tarrant Co.	Nancy Price, San Antonio
Lynne Johnson, Houston	Missy Vanderbilt, Dallas

I'll be delighted to give you additional information at the Board Meeting, and answer any questions you might have. (Approximate cost \$185; Budgeted - \$300)

2. Grant Proposals: Marilyn Forney has agreed to serve on the Development Committee as my assistant in the preparation of grant proposals. She is working part-time at TCU with involvement in grant preparations, so I am very much looking forward to working with her.

3. Concept Papers: Please look over the green form you received from me dealing with concepts for grants... bring your ideas to SB meeting!

4. 1978-79 Annual Report: The Annual Report is at the Bloom Agency! It has been typeset, proofread, etc. Awaiting printing. My thanks for review and comment, furnishing of information, etc. to: Betty Anderson, Ethel Sturgis, Helen Hunter, Jan Wilbur, Diana Tilley, Joann Lovelace, and Barbard Materka.

5. Contributions Received Since May Board Meeting:

Texas Utilities	\$ 2,250	(T)
Lola B. Wright Found.	595	(TEF)
American Petrofina Found.	200	(TEF)
Halliburton Company	3,300	(TEF)
Champlin Petroleum	500	(TEF)
Liquid Paper Co.	1,000	(T)
Tandy Corp.	500	(T)
Robert H. Power	100	(TEF)
Civic Savings & Loan	100	(TEF)
Sigmar Corporation	200	(T)
Resource Consultants	2,800	(T)
Mary Harding Memorial Funds	over 1,000	(TEF)
Ralph B. Rogers Found.	100	(TEF)

Contributions Pending:

Sears-Roebuck Foundation
Church's Fried Chicken
American Income Life Ins.

Contribution Requests Refused:

Gov't Personnel Mutual Life Ins.
Dow Chemical
Monsanto
Datapoint Corp.
Levi Strauss Foundation

TO: State Board
FROM: Betty Anderson
RE: TEF Chair's Report

LWV-TEF
Preboard Report
September, 1978

We appreciate Carole and Ethel's summer work on the TEF Handbook -- they have been updating and reorganizing it, and you will receive a copy for discussion at the board meeting.

I will have a proposal for your consideration for the energy pass-through funds from national. I met with the Lubbock committee Aug. 30. The deadline is Sept 20th, and details were in my Aug. 14 memo.

The Grants Administration Committee will meet Tuesday over dinner. Laura will meet with us to discuss Energy: A Dialogue III. If you have a proposed project, plan to eat with us at the big table in the living room.

LL Project Requests:

A. Corpus Christi

\$84.00 for 3,000 state Voters Guides for Nov. 1978 election. No Project Sup. necessary.
Project Director: Peggy Lucas, 5050 Meandering, Corpus Christi, 78413

B. San Marcos

Update publication of Hays Co. Survey. It will be printed and bound by Camp Gary Job Corps Center for cost of materials only. Donors: San Marcos Telephone Co., Inc. \$100
First Federal Savings & Loan, \$100

and hopefully from other area banks.

Expenditures \$600 to \$650.

Contact Jane Wilson for distribution plans.

Project director Jane Tally, 211 Herndon House, San Marcos 78666

Project Supervisor _____

C. Dallas

1. Budget making publication. Develop a mechanism to provide for citizen input into the budgetmaking process of local taxing units, beginning at the preliminary stages of budget preparation. The first phase of the project deals with the City of Dallas budget. Later phases (beyond the scope of this request) will involve the county & school district budgets.

Two publications: (1) A four-page background paper on city budget and budget process for Oct. units; (2) Ten-page booklet amplifying above for January community-wide workshop. Information will come from city officials, budget documents, LWV studies, textbooks on municipal management. City staff and outside experts will participate in workshop. Community organizations will be invited to send representatives.

Amt. requested \$439.75 for committee expenses, VOTER insert, workshop letters and applications, workshop booklet and registration packet, rent for meeting place.

If any excess should remain from the present LWV-TEF grant, they would prefer to hold it, together with the income from the registration fee and apply them toward the later phases of the project which will involve another workshop and another publication.

The registration fee for non-members for the workshop is \$3.00

Project Dir. Rebecca Bergstresser, 3758 Pallos Verdas Dr., 75229

Project Supervisor _____

More

C. Dallas (cont.)

2. A 15-minute slide show concerning juvenile corrections in Dallas Co. for use in Oct. unit meetings, through Speakers Bureau, and by the County Juvenile Dept.

The slides will show probation officers and volunteers working with youth, residential facilities used for youth on probation who cannot live at home, and the local TYC halfway house. To prepare a 15-minute show, they need six images per minute. The photographer will shoot four rolls of 36-image film. \$154.88 - cost of film, slides, office exp., etc.

Project Dir. Glenda Matzke, 9404 Mercer, 75228

Project Supervisor

D. San Antonio

Voters Guides will be published by the San Antonio Express-News at their expense. The San Antonio League will do the legwork, sending questionnaires to candidates, follow-up with reminders, proofread forms returned, compile lists, etc.

\$198 requested for mailing fees and supplies and mileage.

The Express will publish approximately 300 extra copies. These will be distributed throughout the library system. The majority of the copies will be distributed with the Sunday morning, Oct. 29 edition of the paper.

Project Dir. Arlene Oyer, 3112 War Arrow, 78238 (512) 684-5025

Project Supervisor

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
BALANCE SHEET AND BUDGET ANALYSIS
June 1, 1978 thru August 31, 1978

September 1978
I.D.2.e.

BALANCE SHEET
August 31, 1978

ASSETS

Cash*

Texas State Bank--checking	12,105.96	
Texas State Bank--Regular Savings	5,627.20	
First National, Lubbock--Bond Assignment	55.78	
Capitol City Savings --C.D.	7,307.74	
Franklin Savings, Austin --C.D.	20,916.10	
Lamar Savings, Austin--C.D.	4,493.12	
Energy Account, Houston	806.46	
Solid Waste Account, Dallas	<u>367.31</u>	<u>51,679.67</u>
Accounts Receivable		<u>25.00</u>
TOTAL ASSETS		\$51,704.67

LIABILITIES AND NET WORTH

Liabilities

Sales Tax due 90.26

Net Worth

General Operating Account

Balance 5/31/78		7,414.86
Income 6/1/78-8/31/78	1,609.54	
Expenditures " "	<u>- 323.61</u>	
Net Gain		<u>+ 1,285.93</u>
Net Worth 8/31/78		8,700.79**

Bond Assignment--Carried from 5/31/78 50.00

Restricted--Grants and Memorials

Balance 5/31/78		1,443.77
Income 6/1/78-8/31/78	3,895.00	
Expenditures " "	<u>- 695.00</u>	
Net Gain		<u>+ 3,200.00</u>
Balances 8/31/78		
Braunage1 Fund	270.00	
Energy Account	806.46	
Solid Waste Account	367.31	
"When You Go to Austin"	<u>3,200.00</u>	
Net Worth 8/31/78	<u>4,643.77</u>	4,643.77

Local League Funds

Balance 5/31/78		7,985.65
Income 6/1/78-8/31/78	3,642.08	
Expenditures " "	<u>- 7.88</u>	
Net Gain		<u>+ 3,634.20</u>
Net Worth 8/31/78		11,619.85

Investments--Carried from 5/31/78 26,600.00

TOTAL NET WORTH

TOTAL LIABILITIES AND NET WORTH

51,614.41
51,704.67

League of Women Voters of Texas Education Fund
Balance Sheet and Budget Analysis, 8/31/78, Page 2

BUDGET ANALYSIS
August 31, 1978

INCOME

	Budgeted <u>'78-'79</u>	Actual <u>to 8/31/78</u>	In Kind <u>to 8/31/78</u>
<u>A. Contributions</u>			
1. Unrestricted (cash)	10,050	745.00	
2. Restricted (cash)	69,100		
a. "When You Go to Austin"		3,300.00	
b. Office Equipment--Gestefont		595.00	
3. Restricted(non-cash)	3,050	-0-	
4. Local League Restricted Funds	10,450		
a. Contributions to local Leagues		3,262.08	
b. State Sharing		380.00	
5. Memorial Gifts	200		
a. Braunagel Fund		-0-	
b. Other		125.00	
6. State Board (non-cash)	-0-		-0-
<u>B. Interest</u>			
1. Investment Fund	2,128	619.53	
2. Savings Account	477	103.56	
<u>C. Administration Fees</u>	550	-0-	
<u>D. Sale of Publications</u>			
1. Voters Guides	3,000	-0-	
2. "When You Go to Austin"	200	-0-	
3. Adult Corrections F&I	1,700	-0-	
4. Ground Water F&I	1,200	-0-	
5. Public Subscription Service 1979	900	-0-	
6. Other			
a. Leaders Guides--Apprehension to Disposition	-0-	-0-	
b. Leaders Guides--JJ Corrections	-0-	10.50	
7. Texas Energy Briefs #1	-0-	.95	
8. Environmental Publications Packet '78	-0-	5.00	
 TOTAL INCOME	 \$103,005	 \$9,146.62	

EXPENDITURES

<u>N. General Administration</u>		
1. Office Overhead	6,228	1.55
2. Trustees Meetings & Administration	3,548	-0-
3. Tax and Audit Reports	125	-0-
4. Legal Retainer	-0-	-0-
5. VOTER	725	-0-
6. Local League Presidents, MAL, & State Unit mailings	333	-0-
7. Communications	200	-0-
8. Office Equipment	-0-	595.00
<u>O. Election-Related Voters Service</u>		
1. Voters Guides	3,000	76.86
2. Voter Participation Projects	5,000	
a. Public Service Announcements		19.93
3. Gubernatorial Debates	30,000	-0-

League of Women Voters of Texas Education Fund
Balance Sheet and Budget Analysis, 8/31/78, Page 3

	<u>BUDGETED</u>	<u>ACTUAL</u>	<u>IN KIND</u>
<u>P. Projects for Citizen Education</u>			
1. Publications			
a. Adult Corrections	800	-0-	
b. Ground Water	1,200	-0-	
c. "When You Go to Austin"	1,500	100.00	
d. League News Service	300	66.12	
e. Public Subscription Service '79	840	-0-	
2. Publications (restricted)			
a. HR Newsletter	150	-0-	
b. Energy Publications	1,000	-0-	
c. "Environotes" '79	500	-0-	
3. Projects (restricted)			
a. Citizen Participation Project	20,000	-0-	
b. Energy Related	1,500	-0-	
c. Water Videotape	3,000	-0-	
d. Housing slide show	100	15.00	
4. Conferences (restricted)			
a. Water conference--two day	4,000	-0-	
b. Seven regional on air & transportation	2,800	-0-	
c. Housing	100	-0-	
d. Urban Crisis--small Leagues	300	-0-	
5. '77-'78 Incompleted projects			
a. Energy Project	-0-	-0-	
b. Solid Waste Project	-0-	-0-	
c. Environmental Publications Packets	-0-	-0-	
d. Open Meeting Brochures	-0-	-0-	
e. Environotes '78	-0-	50.70	
<u>Q. Monitoring</u>			
1. Unrestricted	200	-0-	
2. Administration of Justice (restricted)	400	-0-	
3. Administrative Procedures Act (restricted)	50	-0-	
<u>R. Research & Resource Activities</u>	406		
1. General		19.50	
2. Water research		50.00	
<u>S. Attendance at Workshops & Conferences</u>	200		
1. Funded by '77-'78 E.Q. Grant		-0-	
2. General funding		15.00	
<u>T. Local League Restricted Fund Projects</u>	10,450		
1. Local Projects		-0-	
2. Publication purchases & other expenses		7.88	
<u>U. Development</u>	1,000		
1. General expenses		-0-	
2. Fund Raising Techniques Workshop		8.95	
<u>V. Professional Assistance (Restricted)</u>	3,050	-0-	
<u>W. Unbudgeted</u>	-0-	-0-	
TOTAL EXPENDITURES	\$103,005	\$1,026.49	

* Waco and Dallas S&L accounts closed out; balances transferred to Austin accounts.

** Includes balances in restricted funds and in projects approved in '77-'78 not yet completed as follows:

EQ Grant for attendance at workshops and conferences	90.00
"Environotes '78" (\$500 grant plus \$500 matching by LEF)	344.62
Environmental Publications Packet (unexpended income)	4.40
Water research (based on \$300 approved)	272.70
Development Workshop	300.00
Open Meetings Brochure	225.00
	<u>\$1,236.72</u>

BOARD OF DIRECTORS

LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109

Austin, Texas 78701

MINUTES

September 13, 14, 1978

GUIDE TO THE MINUTES

1. Minutes
2. Treasurer's Report
3. Budget Adjustments
4. November Board Meeting
5. Development and Finance
6. President's Report--Review of Goals
7. Planning for Legislative Session
8. Policy
9. Program Decisions--see also #14
10. Membership
11. Field Service
12. Organization
13. Convention 1979
14. Program
15. Public Relations
16. VOTER
17. Local League Finance Brochure
18. Calendar
19. Ad Hoc Task Force on Conventions

LEAGUE OF WOMEN VOTERS OF TEXAS

MINUTES

Rather House
[REDACTED]

September 12-14, 1978

EVENTS PRIOR TO PLENARY SESSION

Board members convened at Rather House on Tuesday, September 12 for committee meetings and a conversation with Ron Jackson, Executive Director of the Texas Youth Council.

FIRST PLENARY SESSION, SEPTEMBER 13

PRESENT: Albers, Anderson, Brown, Carpenter, Clark, Clem, Coggeshall, Cummins, Gleason, Hunter, Keever, Perrine, Polter, Shlipak, Sturgis, Tilley, Wilbur, and Executive Director Lovelace.

ABSENT: Appel, who was attending a budget committee meeting for LWVUS.

President Anderson called the meeting to order at 9:10 a.m. September 13.

1. MINUTES

Minutes of the Fifteenth Biennial Council were corrected to insert the word someone in the blank space on page 4 because the name of the questioner remains unknown. Council minutes were then approved.

Minutes of the May state board meeting were then approved with the following corrections:

Page 1, add Sturgis to the list of those present at the meeting.

Page 2, #5 Core Reports on Goals, B. Tilley reported. . . , strike "5. Publish a calendar such as the LWV-Missouri does." Renummer the following line as 5, rather than "6."

Page 6, #13 Program, Air, last line, strike "the" preceding "Hershey."

2. TREASURER'S REPORT

Sturgis suggested, and board members agreed, that the annual report be reviewed for acceptance later when the auditor's report is received.

She then reviewed the budget analysis for June 1 through August 31 and reported an estimated \$3950 in uncommitted LWV-T funds. She will be out of town September 29 through October 18.

Our auditor this year is Suzanne Wills, a CPA from Dallas. She has suggested it would be a definite timesaving benefit to the treasurer if the treasurer's materials were computerized. Ms Wills thought this cost would be about \$25 per month. Perrine MOVED the treasurer be authorized to spend up to \$150 to have the treasurer's materials computerized on a trial basis, if, after further checking, she judges it would be helpful. SECONDED AND CARRIED.

2. Treasurer's Report, cont'd

There was some discussion about how much money we should have in reserve. It was agreed that 25% of the budget was sufficient. Sturgis was directed, by general agreement, to place \$15,000 to \$16,000 in timed deposits in order to increase the interest amount.

Keever MOVED we purchase a stencil burner for the state office at a cost of \$1515. SECONDED AND CARRIED. Henceforth, preboards should be sent to the SO neatly typed so that a stencil can be made using the new machine rather than the SO secretary having to retype the material on a regular stencil.

3. BUDGET ADJUSTMENTS

Wilbur explained suggestions for allocation of monies budgeted to Program Action and Other Program Expenses as well as how to fund the advocacy papers and legislative kits. Field Service allocations were also considered. After discussion and examination of the current budgeted amounts, Perrine MOVED we adjust the budget to add: (1) \$1475 in program expenses as outlined by Wilbur, and (2) \$600 in field service expenses to be allocated by Brown and Hunter. SECONDED AND CARRIED. The specific budget category changes are:

C. 4. Program Action Publications	Reduce from \$1,000 to \$500
S. 2. Field Service	Increase from \$2,000 to \$2,600
T. 1. Program Vice President's Expenses	Increase from \$150 to \$300
T. 2. Program Action	Increase from \$2,100 to \$2,600
T. 3. Other Program Expenses	Increase from \$615 to \$840
Add new category, U. 8. Capitol Corps Expenses	\$100

Wilbur expects to allocate budget category T. 2. Program Action as follows:

Administration of Justice	\$ 480
County Ordinance Making	550
Energy	410
Property Tax Reform	480
Water	480
Uncommitted	200
TOTAL	\$2,600

She expects to allocate budget category T.3. Other Program Expenses as follows:

Human Resources/Urban Crisis	\$450
CZM/Land Use	100
Air	100
Solid Waste	35
International Relations	35
Uncommitted	120
TOTAL	\$840

Sturgis MOVED to increase N.10. Capital Reserve from \$200 to \$1515 for purchase of the stencil burner and to have TEF share 1/3 of the expense. SECONDED AND CARRIED.

Further simple adjustments were made under S. Organization by reducing 4. New Leagues and 6. Provisional Leagues by \$150 each leaving \$175 and \$250 respectively. Category 8. Mailings to MAL's was then increased by \$300 to read \$425.

4. NOVEMBER BOARD MEETING

Sturgis reported on plans for the November meeting in Fort Worth. Both the SB and budget Committee meeting the preceding day will be hosted by LWV-Tarrant County, and we will be spending the night in members' homes. The board meeting will start at 10:00 a.m., Tuesday, Nov. 14 and end with lunch on Wednesday, Nov. 15. Myrtle McMahan, LL president, will host a dinner for us Tuesday night. The meeting and lunches will be at the downtown YWCA where the LL has its office. Shlipak will meet those arriving by plane at D-FW airport while Polter will meet those arriving at Love Field.

5. DEVELOPMENT AND FINANCE

Shlipak distributed copies of the Annual Report for 1977-78 just printed by the Bloom Agency. She urges we make good use of the Report by giving copies to officials and business people when appropriate. Upon Perrine's suggestion that a bulk mailing of the Reports be made, a sheet of paper was passed around for listing of persons or groups, such as state boards or commissions with whom we work closely. In comparison to the Report of two years ago this new one shows considerable increases in achievements and funding.

Contributions to LWV-T since the May board meeting are:

<u>DONOR</u>	<u>AMOUNT</u>	<u>LL</u>	<u>LL SHARE</u>
Texas Power and Light	\$500	Dallas	\$150
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Resource Consultants	2800 (in kind)	Dallas	--
TOTAL	\$6750		\$1235

6. PRESIDENT'S REPORT

President Anderson read a letter of resignation from Sue O'Kelley. Clark MOVED acceptance of the resignation. SECONDED AND CARRIED.

Anderson pointed out we will need to make some decisions tomorrow about handling League position on initiative and referendum, whether or not to push for raising more ERA ratification funds and whether or not to take a position on the Tax Relief Amendment.

Review of Goals. Goals set at the May SB meeting were examined for progress.

I. Strengthening Local Leagues

A. Membership. Area Workshops were held during the summer. Gleason said a display of membership materials is planned for convention. She requested that MALS receive a monthly mailing to keep them up to date on League activities. This would hopefully stimulate their interest and participation in program and VS/CI activity. There was considerable pro and con discussion on this and how it might be handled. Anderson asked for a decision later during the Organization portion of the meeting.

6. President's Report, Review of Goals, Strengthening Local Leagues, cont'd

B. Graphics Assistance. Logos have been sent to LLs. Tilley said they will now concentrate on legislative preparation, public service announcements, note cards and post cards.

C. Program Organization and Presentation. One Tools and Techniques publication on program techniques has been published. Polter said she is preparing a two-page Strategies and Options paper to help LLs in planning for state program making. Hunter and Brown will work with her on a T & T paper on lively discussion meetings at the November SB meeting. Coggeshall will prepare a paper to help with the Urban Crisis study.

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C. Media Release Coordination. PR notes from the council workshop, guidelines for VG production and logos and information have been sent to LLs.

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Recessed 12:20 p.m.

Reconvened 1:20 p.m.

III. PLANNING FOR LEGISLATIVE SESSION.

Wilbur MOVED acceptance of the Policy Guide for LWV-T Legislative Activity.
SECONDED AND CARRIED.

7. Planning for Legislative Session, cont'd

The board agreed that Albers should continue to represent LWV-T in meetings of an informal gathering with representatives of such groups as Common Cause, Sierra Club, and Women's Political Caucus.

Our priorities at present are PTR, COM, AJ, energy, and water.

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Hunter reported on suggested changes for the LWV-T Policy Guide. She MOVED to insert on page 1, Organization, in the first sentence after "field service director" field service representatives and to strike the two clauses which read, "to provide local League board training; to keep records and make written reports to state board after each visit to a local League." SECONDED AND CARRIED.

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There was general agreement also to remove to TEF policy the section on Voters Service Materials.

Adjourned 2:10 p. m.

SECOND PLENARY SESSION, SEPTEMBER 14

President Anderson called the meeting to order at 9:10 a.m. All board members were present except Appel.

9. PROGRAM DECISIONS

Initiative. Our position favoring provision for initiative and referendum for Texas was decided in 1973, but has not been stressed since the Texas constitutional revision efforts of that time. Because of increased interest in the initiative process due to California's Proposition 13, it was agreed that Anderson would put a reminder about this position in the President's Letter. She will point out that it is not among our legislative priorities this year, but that LLs may decide to stress it if they wish.

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She urged SB members to make suggestions in postboards about what LLs can do in relation to state and national program and publications as Coggeshall has been doing.

Hunter MOVED a mini-guide for LL leaders be prepared and distributed at convention. It would be based on a similar publication from Minnesota. SECONDED AND CARRIED.

12. Organization, cont'd

She asked all SB members to review SB Handbook pages detailing their job description to see if it is up to date.

She reported that Missy Vanderbilt, consultant to the PLWV-Rockwall County is helping the Rockwall League to set up a speaker's bureau. They would like other LLs to share prepared speeches with them. Hunter will request this of LLs.

13. CONVENTION

Speaker. After some discussion on possible speakers, it was agreed to first ask whoever is elected governor. If he cannot come, some other state elected official will be invited.

Travel Equalization. The convention committee recommended that due to past confusion and unhappiness about travel equalization, such provision not be made. Tilley so MOVED. SECONDED AND CARRIED with one negative vote.

FSR and Associate Director Expenses. It was agreed the FSRs need to attend convention to act as hostesses/advisors to their LLs. Also it would be desirable to have the two Associate Directors in attendance. Wilbur MOVED registration fees, lodging and meals (at \$8 per day) be paid for FSRs and Associate Directors at convention. This does not include travel costs. The convention registration fee would be constructed to include these expenditures, which would not be significant since this year the SB convention expenses will not be included in the registration fee. SECONDED AND CARRIED.

Agenda. Tilley said a tentative convention agenda will be in the November preboard. Convention workshop and organization suggestions included:

- Pre-convention orientation--Friday morning
- Grantsmanship--Friday afternoon
- Legislative insights--Friday afternoon
- Improving League image--Friday night
- Interviews and press conference--Friday night
- Media Room should be near Publications Room

14. PROGRAM

School Volunteers Act. Wilbur MOVED LWV-T support passage of the School Volunteers Act of 1979 to be proposed by the Texas Association of School Volunteers to help schools set up volunteer systems. SECONDED AND CARRIED.

Emergency Assistance. The Houston Welfare Rights Organization has asked for League endorsement on two programs financed mostly by federal funds. One would provide interim assistance for SSI applicants from county social service offices, the amount to be repaid from the first SSI check. The other would provide emergency assistance for needy families with children who have been in an emergency (fire, eviction), again from county social service offices, but through federal funds. Wilbur MOVED we support these programs contingent on like support from the LWV-Houston. SECONDED AND CARRIED.

Food Stamps in Grocery Stores. Betty Stevens, member of the Ad Hoc Task Force on Food Stamps of DHR has asked our support for distribution of food stamps in grocery stores. Indications are that this would be a cheaper method of distribution as well as more convenient for the recipient. Thus far store owners have indicated willingness to comply with this. Coggeshall MOVED we support this concept. SECONDED AND CARRIED.

14. Program, cont'd

State Program-Making. Wilbur reviewed suggestions to SB from the Ad Hoc Program Planning Committee which met last summer. It was decided to send a state program-making guide and forms to LLs prior to the regular October mailing for LL convenience. The Strategies and Options paper on program making will be published in October also.

D. C. Representation. It was agreed not to push this issue during the next legislative session. There has already been considerable opposition expressed. We will encourage LLs to build support for ratification in their communities.

15. PUBLIC RELATIONS

Tilley read a report from Appel in which she expressed her pleasure with the ways in which SB has been of help to LLs since May. Also she needs copy for Enviro-Notes.

16. VOTER

Deadline is November 1. Focus will be on upcoming legislative session with articles on issues, legislators, how state League will function during the session, legislative newsletter, legislative day, lobbying techniques in brief, and water and juvenile corrections consensus positions. Other items to include will be the membership contest, note about forthcoming finance brochure, and TEF projects.

17. LL FINANCE BROCHURE

Shlipak wants to produce a how-to finance brochure for LLs. She MOVED that about 200 such brochures be published from uncommitted LWV-T funds at a cost of \$200 or less. SECONDED AND CARRIED.

18. CALENDAR

Sept. 18	Postboard due in SO
Sept. 25	Enviro-Notes deadline
Oct. 16	Deadline for October mailing
Oct. 20	SO mailing
Oct. 30	Preboard Deadline
Nov. 14, 15	State board meeting in Ft. Worth

Recessed for lunch, 12:00 noon.

Reconvened 12:35 p.m.

19. AD HOC TASK FORCE ON CONVENTIONS

Hunter reported on recommendations from the Task Force on Conventions as follows:

1. Have a SB portfolio on statewide meetings to include convention, council, and workshops. (Shlipak suggested this might be an off-board chair.)

2. Consider alternative locations such as non-urban settings, retreats, college campuses and alternative times such as May or June, weekend, different hours.

19. Task Force on Conventions, cont'd

3. Consider content alternatives. Should there be more frills and less business or vice versa? Should tours and speakers be related to League issues or not?

4. Provide for continuing evaluation and planning of the whole convention/council structure and specific proposals for innovative improvement.

5. Convention, council and workshops should have separate line items in the budget. All SB meeting expenses (including convention/council meetings) should be included in the budget.

6. Travel equalization should be eliminated or a more workable method devised. (Point out to LLs that convention/council locations change constantly so that travel is equalized over a period of time.

7. "Start up" money should be provided to the host League early in the biennium.

8. Establish a convention reserve fund to cover unavoidable losses, extraordinary expenses and special programs.

9. Help LLs to be effective at statewide meetings. Put out information on how to get things accomplished on the convention floor. Devise mock conventions for LLs. Help and advice from FSRs just before first plenary session. Use convention rules at local annual meetings.

10. Don't rush the agenda.

11. Provide the Convention Arrangements Committee with a clear outline of their duties and responsibilities.

12. Ask on the evaluation form if it is the delegate's first convention.

Adjourned 12:50 p.m.

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109

Austin, Texas 78701

MINUTES

September 13, 14, 1978

GUIDE TO THE MINUTES

1. Minutes
2. Treasurer's Report
3. Budget Adjustments
4. November Board Meeting
5. Development and Finance
6. President's Report--Review of Goals
7. Planning for Legislative Session
8. Policy
9. Program Decisions--see also #14
10. Membership
11. Field Service
12. Organization
13. Convention 1979
14. Program
15. Public Relations
16. VOTER
17. Local League Finance Brochure
18. Calendar
19. Ad Hoc Task Force on Conventions

LEAGUE OF WOMEN VOTERS OF TEXAS

MINUTES

Rather House
[REDACTED]

September 12-14, 1978

EVENTS PRIOR TO PLENARY SESSION

Board members convened at Rather House on Tuesday, September 12 for committee meetings and a conversation with Ron Jackson, Executive Director of the Texas Youth Council.

FIRST PLENARY SESSION, SEPTEMBER 13

PRESENT: Albers, Anderson, Brown, Carpenter, Clark, Clem, Coggeshall, Cummins, Gleason, Hunter, Keever, Perrine, Polter, Shlipak, Sturgis, Tilley, Wilbur, and Executive Director Lovelace.

ABSENT: Appel, who was attending a budget committee meeting for LWVUS.

President Anderson called the meeting to order at 9:10 a.m. September 13.

1. MINUTES

Minutes of the Fifteenth Biennial Council were corrected to insert the word someone in the blank space on page 4 because the name of the questioner remains unknown. Council minutes were then approved.

Minutes of the May state board meeting were then approved with the following corrections:

Page 1, add Sturgis to the list of those present at the meeting.

Page 2, #5 Core Reports on Goals, B. Tilley reported. . ., strike "5. Publish a calendar such as the LWV-Missouri does." Renumber the following line as 5, rather than "6."

Page 6, #13 Program, Air, last line, strike "the" preceding "Hershey."

2. TREASURER'S REPORT

Sturgis suggested, and board members agreed, that the annual report be reviewed for acceptance later when the auditor's report is received.

She then reviewed the budget analysis for June 1 through August 31 and reported an estimated \$3950 in uncommitted LWV-T funds. She will be out of town September 29 through October 18.

Our auditor this year is Suzanne Wills, a CPA from Dallas. She has suggested it would be a definite timesaving benefit to the treasurer if the treasurer's materials were computerized. Ms Wills thought this cost would be about \$25 per month. Perrine MOVED the treasurer be authorized to spend up to \$150 to have the treasurer's materials computerized on a trial basis, if, after further checking, she judges it would be helpful. SECONDED AND CARRIED.

2. Treasurer's Report, cont'd

There was some discussion about how much money we should have in reserve. It was agreed that 25% of the budget was sufficient. Sturgis was directed, by general agreement, to place \$15,000 to \$16,000 in timed deposits in order to increase the interest amount.

Keever MOVED we purchase a stencil burner for the state office at a cost of \$1515. SECONDED AND CARRIED. Henceforth, preboards should be sent to the SO neatly typed so that a stencil can be made using the new machine rather than the SO secretary having to retype the material on a regular stencil.

3. BUDGET ADJUSTMENTS

Wilbur explained suggestions for allocation of monies budgeted to Program Action and Other Program Expenses as well as how to fund the advocacy papers and legislative kits. Field Service allocations were also considered. After discussion and examination of the current budgeted amounts, Perrine MOVED we adjust the budget to add: (1) \$1475 in program expenses as outlined by Wilbur, and (2) \$600 in field service expenses to be allocated by Brown and Hunter. SECONDED AND CARRIED. The specific budget category changes are:

C. 4. Program Action Publications	Reduce from \$1,000 to \$500
S. 2. Field Service	Increase from \$2,000 to \$2,600
T. 1. Program Vice President's Expenses	Increase from \$150 to \$300
T. 2. Program Action	Increase from \$2,100 to \$2,600
T. 3. Other Program Expenses	Increase from \$615 to \$840
Add new category, U. 8. Capitol Corps Expenses	\$100

Wilbur expects to allocate budget category T. 2. Program Action as follows:

Administration of Justice	\$ 480
County Ordinance Making	550
Energy	410
Property Tax Reform	480
Water	480
Uncommitted	200
TOTAL	\$2,600

She expects to allocate budget category T.3. Other Program Expenses as follows:

Human Resources/Urban Crisis	\$450
CZM/Land Use	100
Air	100
Solid Waste	35
International Relations	35
Uncommitted	120
TOTAL	\$840

Sturgis MOVED to increase N.10. Capital Reserve from \$200 to \$1515 for purchase of the stencil burner and to have TEF share 1/3 of the expense. SECONDED AND CARRIED.

Further simple adjustments were made under S. Organization by reducing 4. New Leagues and 6. Provisional Leagues by \$150 each leaving \$175 and \$250 respectively. Category 8. Mailings to MAL's was then increased by \$300 to read \$425.

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Hunter MOVED a mini-guide for LL leaders be prepared and distributed at convention. It would be based on a similar publication from Minnesota. SECONDED AND CARRIED.

12. Organization, cont'd

She asked all SB members to review SB Handbook pages detailing their job description to see if it is up to date.

She reported that Missy Vanderbilt, consultant to the PLWV-Rockwall County is helping the Rockwall League to set up a speaker's bureau. They would like other LLs to share prepared speeches with them. Hunter will request this of LLs.

13. CONVENTION

Speaker. After some discussion on possible speakers, it was agreed to first ask whoever is elected governor. If he cannot come, some other state elected official will be invited.

Travel Equalization. The convention committee recommended that due to past confusion and unhappiness about travel equalization, such provision not be made. Tilley so MOVED. SECONDED AND CARRIED with one negative vote.

FSR and Associate Director Expenses. It was agreed the FSRs need to attend convention to act as hostesses/advisors to their LLs. Also it would be desirable to have the two Associate Directors in attendance. Wilbur MOVED registration fees, lodging and meals (at \$8 per day) be paid for FSRs and Associate Directors at convention. This does not include travel costs. The convention registration fee would be constructed to include these expenditures, which would not be significant since this year the SB convention expenses will not be included in the registration fee. SECONDED AND CARRIED.

Agenda. Tilley said a tentative convention agenda will be in the November preboard. Convention workshop and organization suggestions included:

- Pre-convention orientation--Friday morning
- Grantsmanship--Friday afternoon
- Legislative insights--Friday afternoon
- Improving League image--Friday night
- Interviews and press conference--Friday night
- Media Room should be near Publications Room

14. PROGRAM

School Volunteers Act. Wilbur MOVED LWV-T support passage of the School Volunteers Act of 1979 to be proposed by the Texas Association of School Volunteers to help schools set up volunteer systems. SECONDED AND CARRIED.

Emergency Assistance. The Houston Welfare Rights Organization has asked for League endorsement on two programs financed mostly by federal funds. One would provide interim assistance for SSI applicants from county social service offices, the amount to be repaid from the first SSI check. The other would provide emergency assistance for needy families with children who have been in an emergency (fire, eviction), again from county social service offices, but through federal funds. Wilbur MOVED we support these programs contingent on like support from the LWV-Houston. SECONDED AND CARRIED.

Food Stamps in Grocery Stores. Betty Stevens, member of the Ad Hoc Task Force on Food Stamps of DHR has asked our support for distribution of food stamps in grocery stores. Indications are that this would be a cheaper method of distribution as well as more convenient for the recipient. Thus far store owners have indicated willingness to comply with this. Coggeshall MOVED we support this concept. SECONDED AND CARRIED.

14. Program, cont'd

State Program-Making. Wilbur reviewed suggestions to SB from the Ad Hoc Program Planning Committee which met last summer. It was decided to send a state program-making guide and forms to LLs prior to the regular October mailing for LL convenience. The Strategies and Options paper on program making will be published in October also.

D. C. Representation. It was agreed not to push this issue during the next legislative session. There has already been considerable opposition expressed. We will encourage LLs to build support for ratification in their communities.

15. PUBLIC RELATIONS

Tilley read a report from Appel in which she expressed her pleasure with the ways in which SB has been of help to LLs since May. Also she needs copy for Enviro-Notes.

16. VOTER

Deadline is November 1. Focus will be on upcoming legislative session with articles on issues, legislators, how state League will function during the session, legislative newsletter, legislative day, lobbying techniques in brief, and water and juvenile corrections consensus positions. Other items to include will be the membership contest, note about forthcoming finance brochure, and TEF projects.

17. LL FINANCE BROCHURE

Shlipak wants to produce a how-to finance brochure for LLs. She MOVED that about 200 such brochures be published from uncommitted LWV-T funds at a cost of \$200 or less. SECONDED AND CARRIED.

18. CALENDAR

Sept. 18	Postboard due in SO
Sept. 25	Enviro-Notes deadline
Oct. 16	Deadline for October mailing
Oct. 20	SO mailing
Oct. 30	Preboard Deadline
Nov. 14, 15	State board meeting in Ft. Worth

Recessed for lunch, 12:00 noon.

Reconvened 12:35 p.m.

19. AD HOC TASK FORCE ON CONVENTIONS

Hunter reported on recommendations from the Task Force on Conventions as follows:

1. Have a SB portfolio on statewide meetings to include convention, council, and workshops. (Shlipak suggested this might be an off-board chair.)

2. Consider alternative locations such as non-urban settings, retreats, college campuses and alternative times such as May or June, weekend, different hours.

19. Task Force on Conventions, cont'd

3. Consider content alternatives. Should there be more frills and less business or vice versa? Should tours and speakers be related to League issues or not?

4. Provide for continuing evaluation and planning of the whole convention/council structure and specific proposals for innovative improvement.

5. Convention, council and workshops should have separate line items in the budget. All SB meeting expenses (including convention/council meetings) should be included in the budget.

6. Travel equalization should be eliminated or a more workable method devised. (Point out to LLs that convention/council locations change constantly so that travel is equalized over a period of time.

7. "Start up" money should be provided to the host League early in the biennium.

8. Establish a convention reserve fund to cover unavoidable losses, extraordinary expenses and special programs.

9. Help LLs to be effective at statewide meetings. Put out information on how to get things accomplished on the convention floor. Devise mock conventions for LLs. Help and advice from FSRs just before first plenary session. Use convention rules at local annual meetings.

10. Don't rush the agenda.

11. Provide the Convention Arrangements Committee with a clear outline of their duties and responsibilities.

12. Ask on the evaluation form if it is the delegate's first convention.

Adjourned 12:50 p.m.

LWV-Texas
Preboard Report
Sept. 11, 1978

To: State Board
From: Jan Albers

- HJR1--the only thing that would make me change my recommendation from do Voters Service only to oppose it, would be if from talking to experts I find that the consensus seems to be that meaningful property tax reform would be prevented. I'm still visiting but it doesn't look good. My recommendation: Let us pray and then make a decision as it appears that only God knows what impact the property tax administration section will have.
- Legislative interview questions will be drafted after the board meeting in order to reflect the current thinking on priorities. I intend to send out the interview forms, assignments and an instruction sheet with the Oct. mailing. Also, will try to utilize some MAL's.
- I want the entire board to consider and then decide what we should do about our position in favor of constitutional initiative and referendum. Because it has been dropped from most of our printed material, many local leagues are unaware of our position but we are already getting some questions as to our position on this issue. We need to make a decision and then let local leagues know about it. My suggestion is to chose not to act on this position if we can come up with any good reasons to justify our action. Sorry, but I have very few reasons to offer.
- "The Gathering" -- for several months I have been meeting with a group (Texas Common Cause, Sierra Club, ACLU, Legal Services, Observer, Women's Political Caucus, etc,) to discuss things of mutual interest. Last week Lane Denton joined the group to explore with us how to influence appointments under a new governor. He suggested we make a cooperative effort to try and win some "big ones". He helped us to identify some of these and we discussed strategy. Question: Is the LWV-Texas interested in being involved in this effort? If so, I'll continue to meet with them and be your liasion.
- Legislative priorities-- Although there is a good chance that not much good legislation is going to come out of this session and that we might have to go on the defensive to protect what we have, I'll make a few suggestions anyway:
 - don't push ratification of D.C. representation until 1981. Clayton has the votes to keep it bottled up if he wants to. Prepare simple written testimony.
 - move juvenile justice up in our priorities and property tax reform down as political realites look better in that direction.
- Bobette has asked me to serve on her advisory committee for the environmental conference she is planning. As the only woman I assume I'm a token female.

STATE BOARD MEETING
September 12-14, 1978

LWV of Texas
September 1978
Preboard Report

Rather House
[REDACTED]

ROOM ASSIGNMENTS

Upstairs North Bdrm.

Anderson
Polter

East Room (3 beds)

Hunter
Brown
Gleason

Carriage House

Perrine
Wilbur
Cummins
Clem

West Room (2 beds)

Carpenter
Clark

Old Rape Crisis ofc.

Keever
Shlipak

No. Bdrm.

Sturgis
Coggeshall

AGENDA

Tuesday 11:30 A.M. Lunch
Committees
4:00 Conversation with invited guest
During dinner - Grants Administration Comm. (remainder of evening is free)

Wed. 8:00 - 9:00 A.M. Committees
9:00 LWV-Tx. Plenary Session
I. Minutes Carpenter
Council
May
II. Treasurer's Report
Annual Report Shlipak
First Quarterly Report
III. President's Report Anderson
Review of Goals
IV. Planning for leg. session, Albers
and consider encl. legisl. policy
V. Policy Hunter

Noon Lunch Lunch
Afternoon TEF
Evening Convention Committee
Thurs. LWV-TX. Second Plenary Session

8:30 A.M. - 12:30 P.M. I. Organization Hunter
II. Convention Hunter
Ad Hoc Task Force Tilley & Cummins
San Antonio Conv.
III. Program
Outreach
Program Making
Other Program
IV. PR (relating to LWV-Tx.) Tilley
VOTER as needed

September, 1978
Preboard Report

COMMITTEE MEETINGS

<u>Monday</u>	<u>Convention Task Force</u>			
	Hunter	Jacobson		
	Brown	Monroe		
	Tilley	Price		
<u>Tuesday</u>	12:30 - 2:30	<u>Org. Core</u>	<u>Program Core</u>	<u>PR Core</u>
		Hunter	Wilbur	Tilley
		Brown	Albers	Clem
		Gleason	Cummins	Shlipak
		Carpenter	Coggeshall	
			Keever	
			Clark (Leg. News Serv.)	
			Perrine	
			Polter	
	2:30 - 3:15	<u>Prog. Outreach</u>	<u>PSAs</u>	
		Polter	Tilley	
		Brown	Cummins	
		Carpenter	Hunter	
		Clark	Clem	
		Coggeshall		
		Tilley		
		Wilbur		
	3:15 - 4:00	<u>Leg. Action Strategy</u>		<u>Swapshop</u>
		Albers		Brown
		Clem		Coggeshall
		Clark		Shlipak
		Cummins		
		Hunter		
		Keever		
		Polter		
		Tilley		
		Wilbur		
	During dinner	<u>Grants Admin. Comm.</u>		
		Anderson	Wilbur	
		Shlipak	Tilley	
		Carpenter	(Keever for energy)	
		Sturgis		
<u>Wednesday</u>	8:00 A.M. - 9:00 A.M.	<u>TEF</u>	<u>Membership</u>	<u>Leg. Prep. T/F</u>
		Anderson	Gleason	Albers
		Shlipak	Brown	Clem
		Carpenter	Clark	Cummins
		Sturgis	Hunter	Keever
			Shlipak	
			Sturgis	
	7:30 P.M.	<u>Convention</u>		
		Tilley		
		Brown		
		Cummins		
		Clark		
		Gleason		

September, 1978
Preboard Report

AGENDA FOR LWV-TEF BOARD OF TRUSTEES

Wed. 1:00 P.M.

- | | |
|---|-------------------|
| I. Minutes | Carpenter |
| II. Treas. Report | Sturgis |
| III. Chair's Report | Anderson |
| IV. Development | Shlipak |
| V. TEF Handbook | Shlipak & Sturgis |
| VI. Grants Administration | |
| A. Verification of board polls | |
| 1. Tarrant Co. "Your Elected Officials" (June 16) | |
| 2. Energy: A Dialogue -- III | |
| 3. VS/CI Brochure "The Name of The Game" | |
| B. State Projects | |
| Energy | |
| 1. Pass-through from national | Keever |
| 2. Energy: A Dialogue -- III | |
| 3. When You Go to Austin (Halliburton) | |
| Others | |
| C. LL Projects | |
| 1. Corpus Christi -- Voters Guides | |
| 2. San Marcos -- Hays County Survey | |
| 3. Dallas -- publications for citizen input into budgetmaking | |
| 4. Dallas -- Juvenile Corrections slide show | |
| 5. San Antonio -- Voters Guides | |
| VII. VS/CI | Clem |

LWV-Texas
Preboard Report
August 31, 1978

TO: State Board
FROM: Betty Anderson

We will have a full 49-hour session (11:30 A.M. Tues. to 12:30 P.M. Thursday) at Rather House the 12th through 14th. We will need to firm up plans for the legislative session and fall election activities. I have tried to schedule lightly for the evenings. The Grants Administration Committee will meet over dinner Tuesday night; then I hope to go to the Library and Information Town Hall Hearing in Austin that evening (delegates to the state conference are urged to go.) Library trustees Louise C. and Carole S. may also be interested (Carole may be attending in Irving.) Wednesday night the only scheduled committee is the Convention Committee (that is, if we keep on schedule.)

Madeleine will be attending the national board meeting, so she will not be with us. Sue O'Kelley has resigned. Her letter states that the resignation is due to confusing lines of communication and the lack of confidence in her work. I went through Ft. Worth August 24 and talked with her about coming to the September board meeting and then reconsidering her resignation. However, she said she did not think she would be comfortable on the board, so I suggest we accept the resignation with regret.

Diana C. will appear before the Republican State Platform Committee. Laura, Jan A., Diana, and I prepared comments on energy, tax, AJ, and ERA. Only delegates can appear at the Democratic Platform Committee, so I have asked delegate and former state board member Halcyon Baggett of Lubbock to present our statement.

Enclosed is a Status Sheet on our goals; I want us to review these at each meeting to see if we are making any progress.

Jeanette Vanderwater has prepared detailed worksheets for the budget committee. She will send out a post-board report.

Let us consider:

--the analysis of Constitutional Amendment #1 for the Voters Guide;

--using videotape of elected officials (perhaps Speaker or Lt. Gov.) for Nov. 28 Legislative Workshop.

LWV-Texas 1978-79 GOALS STATUS REPORT
(Goals are listed on the back of the SB Committee Sheet)

GOAL	Report by	Current Status and Plans	Future Assignments
I. STRENGTHENING LOCAL LEAGUES			
A. Membership	Gleason		
B. Graphics Assistance	Tilley		
C. Program Org. & Pres.	Polter		
D. Memb. Aids	Gleason		
E. Legislative Goals	Albers		
F. Asst. in Finance	Shlipak		
G. Inc. Att. at St. Conv.	Hunter		
II. BEING MORE EFFECTIVE			
A. Publications	Clem		
B. Graphics & Qual. Contrl.	Tilley		
C. Media Release Coord.	Tilley		
D. Limit Leg. Priorities	Albers		
E. Getting Message Across	Wilbur		

TO: State Board
FROM: Helen Hunter
RE: Organization

LWV-Texas
Preboard Report
August 31, 1978

Should Fun-da-Mentals be updated? I think so. I doubt that some of the larger Leagues would use it but the smaller Leagues need it. Many have asked for a "job description." They want a piece of paper in front of them that tells them how to do "X job." And "everything pertaining to that job in one place."

The organization committee cannot do this alone. We can put it together but it would take input from PR, VS, program, development, etc. I'd like your approval -- and help so this could be ready for new board members next spring.

Should the State Board Handbook be updated? Has it been used? New board members -- have you found the handbook useful/helpful? Could you improve on it? If it is to be updated, it too should be done by next spring. Will you please look at it; see if your section needs anything changed or updated; if you think it worthwhile -- come to the board meeting with recommendations.

From all reports the Presidents Workshops were very well received. We've heard nothing but favorable comments. The timing was also just right -- early in the year (June.) Beth and I recommend that this board recommend to the next president and board that the Presidents Workshops be continued -- and that money be provided in the budget.

LWV-Texas
Preboard
August 31, 1978

TO: State Board
FROM: Shirley Gleason
RE: Preboard

We had the Membership Workshops on August 10. A big thanks to Helen and Beth for holding the workshop in Baytown, and to Diana Clark for her invaluable assistance with the Austin workshop. Since we met in the State Office it also gave us the opportunity to have Joann talk to the group.

The Austin group eagerly participated in the workshop, and had a great deal to offer, and share with, the group. I did get the impression this was the kind of workshop they had hoped for! It certainly was a positive exchange of information. I do feel the Texas Leagues are very fortunate in having Betty as the President. She has so much information to share with them, and is a wonderful example to the members with her gracious, charming, understanding manner.

MAL update

This spring I started receiving responses to my latest effort to involve the MALs in the League. As new members joined or MALs renewed I sent them a program interest sheet which they are returning. Then in reply I ask if they would also be interested in VS, PR or publications. PLEASE give me your suggestions for specific jobs or projects in which they might be interested that could help the League.

-- Program people to whom I have sent sheets -- Please let me know at the Sept. Board Meeting what communications you have had with the MALs who expressed interest in your area.

Thanks to Ethel we have two new MALs with the hope they can form a unit. Their names and addresses are below. Please add this to your MAL list:

Mr. Guy A. Patterson
[REDACTED]

Mr. Paul McBroom
[REDACTED]

TO: State Board
FROM: Jan Coggeshall

LWV-Texas
Preboard
August 31, 1978

1. I have been so impressed with everything everyone has done this summer -- Shirley and Helen on all the membership work, Sue and the new membership flyer, (I hope we all collect members when we pass by GO), Carol and her workshop and more money coming in, etc. and Betty's notes from hot Austin. And then all those broken bones on the Dianas and the new store. (Diana T. asked me how I could be in the cherries when she was in the pits!!)

2. The DHR script for the slide show is at a halt because the person writing it was hired away by the Governor's Energy Office. I hope to see Blueford Hester on this while I am in Austin.

3. The AFDC paper is floating around. Diana was kind enough to write me on it and Sue has sent me a wonderful logo. I am hoping to get some response to it soon. Madeleine: I have a draft of the News Service article ready for you...)

4. Betty Stevens has written me that, after she was appointed to the food stamp advisory committee for the state, she has become more interested in having the state consider having food stamps issued at grocery stores. What do you all think about that? Here are some of the figures from a DHR memo of August, 1976. The DHR officer in a cover letter states, "I believe that the basic rationale is still applicable and valid. In fact, it appears that the elimination of the purchase requirement would enhance the possibility of the proposal."

... For example, with a 25¢ ATP transaction fee, a 75% reduction in issuance costs would be possible, with about one-quarter of a million dollars savings each month in the State of Texas alone..."

In 1976, there were 317,000 transactions per month at an average cost of \$1.08 per ATP.

Some pros: Groceries would receive more money than received for check cashing services. People would be right there in the stores to spend their stamps. Groceries are usually more accessible than postoffices, etc.; i.e., it would be easier to get there and more people might take advantage of the program. It will (could) reduce state expenses.

Some cons: Not a whole lot that I know of...unless (1) This cannot be done within the law. (2) Stores don't want to be bothered. (3) It turns out to be a scheme store owners could take advantage of ... and I don't know yet what that would be.

I plan to talk to the owner of the Gerlands' chain of stores before the SB meeting.

5. Will bring a draft of the U/C questions. I have decided not to go for supplemental aids for the LL's until we see whether the big half million dollar grant is awarded in Washington.

6. Can we issue a strong statement to Krueger and Tower, press release? On the D.C. representation, Louise?

7. Talking to Senator Schwartz makes me pessimistic about property tax reform in January. He is discouraged about Peveto's final position.

Cheers.

TO: State Board
FROM: Carole Shlipak

LWV of Texas
September 5, 1978
Preboard

PRE-BOARD REPORT -- DEVELOPMENT

1. CCE (Consultants to Corporate Executives) Workshop: I am very pleased with what was accomplished. Six LL members attended, representing four cities with large numbers of potential contributors. They have each agreed to make 6 development calls during the next year ($6 \times 6 = 36!!$) and Laura has also agreed to be a CCE and make three calls. Those attending were:

Faye Burke, Houston	Dorothy Masterson, Dallas
Jacqueline Crosby, Tarrant Co.	Nancy Price, San Antonio
Lynne Johnson, Houston	Missy Vanderbilt, Dallas

I'll be delighted to give you additional information at the Board Meeting, and answer any questions you might have. (Approximate cost \$185; Budgeted - \$300)

2. Grant Proposals: Marilyn Forney has agreed to serve on the Development Committee as my assistant in the preparation of grant proposals. She is working part-time at TCU with involvement in grant preparations, so I am very much looking forward to working with her.

3. Concept Papers: Please look over the green form you received from me dealing with concepts for grants... bring your ideas to SB meeting!

4. 1978-79 Annual Report: The Annual Report is at the Bloom Agency! It has been type-set, proofread, etc. Awaiting printing. My thanks for review and comment, furnishing of information, etc. to: Betty Anderson, Ethel Sturgis, Helen Hunter, Jan Wilbur, Diana Tilley, Joann Lovelace, and Barbard Materka.

5. Contributions Received Since May Board Meeting:

Texas Utilities	\$ 2,250	(T)
Lola B. Wright Found.	595	(TEF)
American Petrofina Found.	200	(TEF)
Halliburton Company	3,300	(TEF)
Champlin Petroleum	500	(TEF)
Liquid Paper Co.	1,000	(T)
Tandy Corp.	500	(T)
Robert H. Power	100	(TEF)
Civic Savings & Loan	100	(TEF)
Sigmor Corporation	200	(T)
Resource Consultants	2,800	(T)
Mary Harding Memorial Funds	over 1,000	(TEF)
Ralph B. Rogers Found.	100	(TEF)

Contributions Pending:

Sears-Roebuck Foundation
Church's Fried Chicken
American Income Life Ins.

Contribution Requests Refused:

Gov't Personnel Mutual Life Ins.
Dow Chemical
Monsanto
Datapoint Corp.
Levi Strauss Foundation

TO: State Board
FROM: Betty Anderson
RE: TEF Chair's Report

LWV-TEF
Preboard Report
September, 1978

We appreciate Carole and Ethel's summer work on the TEF Handbook -- they have been updating and reorganizing it, and you will receive a copy for discussion at the board meeting.

I will have a proposal for your consideration for the energy pass-through funds from national. I met with the Lubbock committee Aug. 30. The deadline is Sept 20th, and details were in my Aug. 14 memo.

The Grants Administration Committee will meet Tuesday over dinner. Laura will meet with us to discuss Energy: A Dialogue III. If you have a proposed project, plan to eat with us at the big table in the living room.

LL Project Requests:

A. Corpus Christi

\$84.00 for 3,000 state Voters Guides for Nov. 1978 election. No Project Sup. necessary.
Project Director: Peggy Lucas, 5050 Meandering, Corpus Christi, 78413

B. San Marcos

Update publication of Hays Co. Survey. It will be printed and bound by Camp Gary Job Corps Center for cost of materials only. Donors: San Marcos Telephone Co., Inc. \$100
First Federal Savings & Loan, \$100

and hopefully from other area banks.

Expenditures \$600 to \$650.

Contact Jane Wilson for distribution plans.

Project director Jane Tally, 211 Herndon House, San Marcos 78666

Project Supervisor _____

C. Dallas

1. Budget making publication. Develop a mechanism to provide for citizen input into the budgetmaking process of local taxing units, beginning at the preliminary stages of budget preparation. The first phase of the project deals with the City of Dallas budget. Later phases (beyond the scope of this request) will involve the county & school district budgets.

Two publications: (1) A four-page background paper on city budget and budget process for Oct. units; (2) Ten-page booklet amplifying above for January community-wide workshop. Information will come from city officials, budget documents, LWV studies, textbooks on municipal management. City staff and outside experts will participate in workshop. Community organizations will be invited to send representatives.

Amt. requested \$439.75 for committee expenses, VOTER insert, workshop letters and applications, workshop booklet and registration packet, rent for meeting place.

If any excess should remain from the present LWV-TEF grant, they would prefer to hold it, together with the income from the registration fee and apply them toward the later phases of the project which will involve another workshop and another publication.

The registration fee for non-members for the workshop is \$3.00
Project Dir. Rebecca Bergstresser, 3758 Pallos Verdas Dr., 75229
Project Supervisor _____

More

C. Dallas (cont.)

2. A 15-minute slide show concerning juvenile corrections in Dallas Co. for use in Oct. unit meetings, through Speakers Bureau, and by the County Juvenile Dept.

The slides will show probation officers and volunteers working with youth, residential facilities used for youth on probation who cannot live at home, and the local TYC halfway house. To prepare a 15-minute show, they need six images per minute. The photographer will shoot four rolls of 36-image film. \$154.88 - cost of film, slides, office exp., etc.
Project Dir. Glenda Matzke, 9404 Mercer, 75228
Project Supervisor _____

D. San Antonio

Voters Guides will be published by the San Antonio Express-News at their expense. The San Antonio League will do the legwork, sending questionnaires to candidates, follow-up with reminders, proofread forms returned, compile lists, etc.

\$198 requested for mailing fees and supplies and mileage.

The Express will publish approximately 300 extra copies. These will be distributed throughout the library system. The majority of the copies will be distributed with the Sunday morning, Oct. 29 edition of the paper.

Project Dir. Arlene Oyer, 3112 War Arrow, 78238 (512) 684-5025

Project Supervisor _____

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
BALANCE SHEET AND BUDGET ANALYSIS
June 1, 1978 thru August 31, 1978

September 1978
I.D.2.e.

BALANCE SHEET
August 31, 1978

ASSETS

Cash*

Texas State Bank--checking	12,105.96	
Texas State Bank--Regular Savings	5,627.20	
First National, Lubbock--Bond Assignment	55.78	
Capitol City Savings --C.D.	7,307.74	
Franklin Savings, Austin --C.D.	20,916.10	
Lamar Savings, Austin--C.D.	4,493.12	
Energy Account, Houston	806.46	
Solid Waste Account, Dallas	<u>367.31</u>	51,679.67

Accounts Receivable

25.00

TOTAL ASSETS

\$51,704.67

LIABILITIES AND NET WORTH

Liabilities

Sales Tax due

90.26

Net Worth

General Operating Account

Balance 5/31/78		7,414.86	
Income 6/1/78-8/31/78	1,609.54		
Expenditures " "	- 323.61		
Net Gain		+ 1,285.93	
Net Worth 8/31/78			8,700.79**

Bond Assignment--Carried from 5/31/78

50.00

Restricted--Grants and Memorials

Balance 5/31/78		1,443.77	
Income 6/1/78-8/31/78	3,895.00		
Expenditures " "	- 695.00		
Net Gain		+ 3,200.00	
Balances 8/31/78			
Braunagel Fund	270.00		
Energy Account	806.46		
Solid Waste Account	367.31		
"When You Go to Austin"	<u>3,200.00</u>		
Net Worth 8/31/78	4,643.77		4,643.77

Local League Funds

Balance 5/31/78		7,985.65	
Income 6/1/78-8/31/78	3,642.08		
Expenditures " "	- 7.88		
Net Gain		+ 3,634.20	
Net Worth 8/31/78			11,619.85

Investments--Carried from 5/31/78

26,600.00

TOTAL NET WORTH

51,614.41

TOTAL LIABILITIES AND NET WORTH

51,704.67

League of Women Voters of Texas Education Fund
Balance Sheet and Budget Analysis, 8/31/78, Page 2

BUDGET ANALYSIS
August 31, 1978

<u>INCOME</u>	Budgeted '78-'79	Actual to 8/31/78	In Kind to 8/31/78
<u>A. Contributions</u>			
1. Unrestricted (cash)	10,050	745.00	
2. Restricted (cash)	69,100		
a. "When You Go to Austin"		3,300.00	
b. Office Equipment--Gestefont		595.00	
3. Restricted (non-cash)	3,050	-0-	
4. Local League Restricted Funds	10,450		
a. Contributions to local Leagues		3,262.08	
b. State Sharing		380.00	
5. Memorial Gifts	200		
a. Braunagel Fund		-0-	
b. Other		125.00	
6. State Board (non-cash)	-0-		-0-
<u>B. Interest</u>			
1. Investment Fund	2,128	619.53	
2. Savings Account	477	103.56	
<u>C. Administration Fees</u>	550	-0-	
<u>D. Sale of Publications</u>			
1. Voters Guides	3,000	-0-	
2. "When You Go to Austin"	200	-0-	
3. Adult Corrections F&I	1,700	-0-	
4. Ground Water F&I	1,200	-0-	
5. Public Subscription Service 1979	900	-0-	
6. Other			
a. Leaders Guides--Apprehension to Disposition	-0-	-0-	
b. Leaders Guides--JJ Corrections	-0-	10.50	
7. Texas Energy Briefs #1	-0-	.95	
8. Environmental Publications Packet '78	-0-	5.00	
 TOTAL INCOME	 \$103,005	 \$9,146.62	

EXPENDITURES

<u>N. General Administration</u>		
1. Office Overhead	6,228	1.55
2. Trustees Meetings & Administration	3,548	-0-
3. Tax and Audit Reports	125	-0-
4. Legal Retainer	-0-	-0-
5. VOTER	725	-0-
6. Local League Presidents, MAL, & State Unit mailings	333	-0-
7. Communications	200	-0-
8. Office Equipment	-0-	595.00
<u>O. Election-Related Voters Service</u>		
1. Voters Guides	3,000	76.86
2. Voter Participation Projects	5,000	
a. Public Service Announcements		19.93
3. Gubernatorial Debates	30,000	-0-

League of Women Voters of Texas Education Fund
Balance Sheet and Budget Analysis, 8/31/78, Page 3

	<u>BUDGETED</u>	<u>ACTUAL</u>	<u>IN KIND</u>
<u>P. Projects for Citizen Education</u>			
1. Publications			
a. Adult Corrections	800	-0-	
b. Ground Water	1,200	-0-	
c. "When You Go to Austin"	1,500	100.00	
d. League News Service	300	66.12	
e. Public Subscription Service '79	840	-0-	
2. Publications (restricted)			
a. HR Newsletter	150	-0-	
b. Energy Publications	1,000	-0-	
c. "Environotes" '79	500	-0-	
3. Projects (restricted)			
a. Citizen Participation Project	20,000	-0-	
b. Energy Related	1,500	-0-	
c. Water Videotape	3,000	-0-	
d. Housing slide show	100	15.00	
4. Conferences (restricted)			
a. Water conference--two day	4,000	-0-	
b. Seven regional on air & transportation	2,800	-0-	
c. Housing	100	-0-	
d. Urban Crisis--small Leagues	300	-0-	
5. '77-'78 Incompleted projects			
a. Energy Project	-0-	-0-	
b. Solid Waste Project	-0-	-0-	
c. Environmental Publications Packets	-0-	-0-	
d. Open Meeting Brochures	-0-	-0-	
e. Environotes '78	-0-	50.70	
<u>Q. Monitoring</u>			
1. Unrestricted	200	-0-	
2. Administration of Justice (restricted)	400	-0-	
3. Administrative Procedures Act (restricted)	50	-0-	
<u>R. Research & Resource Activities</u>	406		
1. General		19.50	
2. Water research		50.00	
<u>S. Attendance at Workshops & Conferences</u>	200		
1. Funded by '77-'78 E.Q. Grant		-0-	
2. General funding		15.00	
<u>T. Local League Restricted Fund Projects</u>	10,450		
1. Local Projects		-0-	
2. Publication purchases & other expenses		7.88	
<u>U. Development</u>	1,000		
1. General expenses		-0-	
2. Fund Raising Techniques Workshop		8.95	
<u>V. Professional Assistance (Restricted)</u>	3,050	-0-	
<u>W. Unbudgeted</u>	-0-	-0-	
TOTAL EXPENDITURES	\$103,005	\$1,026.49	

* Waco and Dallas S&L accounts closed out; balances transferred to Austin accounts.

** Includes balances in restricted funds and in projects approved in '77-'78 not yet completed as follows:

EQ Grant for attendance at workshops and conferences	90.00
"Environotes '78" (\$500 grant plus \$500 matching by TEF)	344.62
Environmental Publications Packet (unexpended income)	4.40
Water research (based on \$300 approved)	272.70
Development Workshop	300.00
Open Meetings Brochure	225.00
	<u>\$1,236.72</u>

September 5, 1978
Pre-Board Report
Diana Tilley

Don't ask how I spent my summer vacation! Chuck left for Abu Dhabi in mid-June. Then I hurtled to and from San Francisco accompanied in the car by an 11 year-old disco king and an eight year-old who saw most of the sights from a prone position--no, I think she sat up for the Grand Canyon. I'm only kidding of course, although Elizabeth is getting a periscope for her birthday and I do know all the words to "Boogie Fever."

Then I sprained my wrist and was in a splint for a couple of weeks--coinciding of course with when I was supposed to be getting THE STORE ready to open. The splint came off, the store opened (thanks to a host of friends), school opened, and now I am ONCE AGAIN the publications person. Hello, Voters Guide. Why me, Lord?

STENCIL BURNER

Proposal: That the LMV-T purchase a stencil burner for use in the state office.

Cost:	\$1395.	machine
	\$ 50.	90-day warranty
	\$ 70.	sales tax
	<u>\$1415.</u>	TOTAL COST

Type of machine: Rex Rotary (manufacturer of AB Dick stencil burner which sells for \$1795. even though ~~xxx~~ it is the same machine/ Equal to the of the line Gestetner machine which sells for \$2650. and has more moving, thus breakable parts.

Pro: 1) that such a machine would increase state office efficiency and relieve STAFF staff workload by making it possible to reproduce photo-ready copy without TIME having to manually transfer it to a stencil.

FLEXI- 2) that such a machine would allow greater flexibility in what the state BILITY office might reproduce. For example, charts, photographs, etc. could be reproduced in the state office; currently the staff must drive approximately 15 miles and spend \$5 to have such material burned on a Gestetner stencil.

LEAGUE 3) that such a machine would aid in improving the appearance of selected IMAGE material sent from the state office and would be the companion piece of equipment to the recently acquired headline maker.

Con: Purchase would require having to withdraw approx. \$1215. from LMV-T reserves (\$1415. minus the \$200 in the current budget for capital expenditures.) Point for discussion will be how much money should be held as reserves. Ethel will be able to advise us as to her recommendation.

CONVENTION

Betty, Shirley and I attended a San Antonio League convention committee meeting in Aggust and were pleased at the number of people there (approx. 15). They seem organized and eager. We visited the St. Anthony (just in time for the massage convention) and the space available for the workshops is more than adequate. We do need to finalize our plans for these mystery workshops at this board meeting.

Helen and Jan W.: could you let me know, after having spoken with those people in your core groups, just what workshops you have in mind? If we can determine now what the "goals" of these workshops might be, then we can spend the next four months or so refining the presentations. One idea for the PR core to consider is the possibility of having a room of "graphics work stations" where people where people could, ahem, lay their hands on presstype, slides, a stencil burner, etc.

PUBLICATIONS

There is quite an inventory of current national publications in the state office. I know many of you have ideas about where and to whom we might send these. I'll pass around the list at the board meeting and would appreciate your recommending worthy receivers.

LEAGUE OF WOMEN VOTERS OF TEXAS
BUDGET ANALYSIS
June 1, 1978 thru' August 31, 1978

September 1978
I.D.2.e.

INCOME

	BUDGETED 1978-79	ACTUAL to 8/31	IN KIND to 8/31
A. <u>Support</u>			
1. Local League Support	\$27,967	6,268.03	
2. State Unit Members Dues	1,500	-0-	
3. Member-at-large Dues	500	55.00	
4. Provisional League Support	400	-0-	
5. Local League Contributions	-0-	-0-	
6. Contributing Member Dues	-0-	-0-	
7. State Unit Support	-0-	51.75	
B. <u>Interest on Savings</u>	500	79.78	
C. <u>Sale of Publications</u>			
1. DPMs	1,900	1,740.00	
2. Standing Orders	1,680	1,239.00	
3. Legislative Newsletters	1,050	-0-	
4. Program Action Publications	1,000	-0-	
5. Other Publications	300		
a. Juvenile Corrections F&I		217.45	
b. Other		72.98	
6. Public Subscription Service '78	-0-	60.00	
7. Membership Flyer	-0-	-0-	
D. <u>Contributions</u>			
1. Member Cash	150	-0-	
2. State Board & Committees, non cash	-0-		179.60
3. State Fund Raising, cash, non-member	5,000	2,750.00	
4. State Fund Raising, non-cash, non-member	2,125		2,800.00
E. <u>Contractual Services</u>			
1. Election Night Reporting	2,825	-0-	
2. Bureau of National Affairs	300	-0-	
F. <u>Convention '79</u>	500	-0-	
G. <u>LWV-TWF Reimbursement</u>			
1. Office Overhead	6,228	-0-	
2. Board & Administrative Shared Services	3,548	-0-	
3. VOTER	725	-0-	
4. LL Presidents, State Unit, & M-A-L mailings	333	-0-	
H. <u>Unbudgeted</u>			
1. General	-0-	11.53	
TOTALS	\$58,531	\$12,545.52	\$ 2,979.60

EXPENDITURES

N. <u>State Office</u>		
1. Equipment Maintenance	600	471.00
2. General Supplies	1,100	755.15
3. Postage	1,200	823.73
4. Telephone	750	235.06
5. Insurance and Bonding	230	122.16
6. Rent and Utilities	2,760	920.00
7. Salaries	10,880	2,670.00

	BUDGETED	ACTUAL	IN KIND
N. State Office, continued			
8. Payroll Taxes	1,165	266.45	
9. Audit and Tax Report	250	-0-	
10. Capital Reserve	200	-0-	
11. Applied Overhead	-0-	(722.64)	
O. Board and Administration			
1. President's Expenses			
a. Travel, Representation, Per Diem	1,200	170.25	9.00
b. Secretarial Assistance	75	-0-	
c. Telephone	350	38.00	
d. Postage, supplies	-0-	37.02	
2. Treasurer's Expenses	270	93.08	
3. Board of Directors			
a. Tools and Training	1,200	320.00	
b. Board Meetings	6,400	1,549.06	67.60
c. Administration	225	30.93	
d. Mailings to Board	1,000	323.87	
4. Administrative Committees			
a. Budget	325	-0-	
b. Development	250	-0-	
c. Interim	350	41.25	30.00
d. Nominating	250	159.76	
P. Convention/Council			
1. State Convention '79	500	3.21	
2. National Council '79	900	-0-	
Q. National Services			
1. Member-at-Large PMP	250	207.00	
2. State Unit members PMP	750	675.00	
R. Public Relations			
1. Vice President's Expenses--P.R.	150	40.41	
2. Projects	120	-0-	
3. VOTER	2,900	913.75	
4. Publications			
a. DPMs	1,900	323.74	
b. Standing Orders	1,680	349.57	
c. Program Action	1,000	-0-	
d. Other	80	118.05	
e. Legislative Newsletter	1,050	-0-	
f. Public Subscription Service '78	-0-	-0-	
g. Membership Flyers	-0-	6.12	
S. Organization			
1. Organization Vice President's Expenses	150	68.45	
2. Field Service	2,000	239.86	
3. Workshops			
a. Presidents Workshops	130	135.00	73.00
b. Other Workshops	520	55.53	
4. New Leagues	325	3.20	
5. State Units	250	73.20	
6. Provisional Leagues	400	17.74	
7. Membership	250	33.34	
8. Mailings to M-A-Is	125	67.26	
9. Publications to State Units	340	-0-	
10. Mailings to LL presidents	1,200	298.36	

	<u>BUDGETED</u>	<u>ACTUAL</u>	<u>IN KIND</u>
<u>T. Program</u>			
1. Program Vice President's Expenses	150	38.74	
2. Program Action	2,100		
Water		31.50	
HR		54.76	
Other		20.07	
Energy			2,800.00
3. Other Program Expenses	615	-0-	
4. Coalitions	100	25.00	
<u>U. Legislative Office</u>			
1. Legislative Day	100	-0-	
2. Telephone	423	-0-	
3. Legislative Director's Expenses	200	-0-	
4. Legislative Office Secretary	2,300	-0-	
5. UT Student	240	-0-	
6. Supplies & Postage	178	-0-	
7. Blue Book	50	-0-	
<u>V. Professional Assistance</u>	2,125	-0-	
<u>W. Contractual Services</u>			
1. Election Night Reporting	250	-0-	
2. Bureau of National Affairs	-0-	-0-	
<u>X. Local League Share of State Fund Raising</u>	1,700	585.00	
<u>Y. Unbudgeted</u>			
1. Convention Task Force	-0-	4.75	
2. Other	-0-	-0-	
 TOTAL EXPENDITURES	 \$58,531	 \$12,692.74	 \$2,979.60

BALANCE SHEET
August 31, 1978

ASSETSCash

General Operating Account	9,411.12	
LWV-T Office Account	300.00	
Petty Cash	30.00	
Regular Savings	7,695.18	
Timed Deposits	4,158.03	
San Antonio Convention Account	500.00	
Lubbock Council Account	35.50	22,129.83
Accounts Receivable		7.38
Prepaid Expenses for '79-'80 and *80-'81		80.03
TOTAL ASSETS		\$22,217.24

LIABILITIES AND NET WORTHLiabilities

Sales Tax Due	119.87
Accounts Payable	106.20

Net Worth

Net Worth May 31, 1978*		22,138.39
Income June 1, 1978-August 31, 1978	12,545.52	
Expenditures June 1, 1978-August 31, 1978	- 12,692.74	
Net loss 6/1/78-8/31/78		- 147.22
NET WORTH AUGUST 31, 1978		21,991.17
TOTAL LIABILITIES AND NET WORTH		\$22,217.24

*Includes balance of \$231.99 for Convention Task Force approved in '77-'78

LWV of Texas
Sept. 6, 1978
Preboard

To: State Board
From: Jan Coggeshall
Re: Emergency assistance programs

I received a memo last week from the Houston Welfare Rights Organization and subsequently discussed this matter with someone from the Gulf Coast Legal Foundation who is involved in this action. They are asking for a League endorsement (resolution) on two issues:

1. Support for a program which provides interim assistance for applicants for SSI from their county social service office. The assistance would then be required to be repaid from the first SSI check.
2. Support for a program for emergency assistance for needy families with children who have been involved in an emergency situation (such as a fire or eviction,) again from the county social service office.

Comments:

1. Apparently both of these bills were passed in the '75 session and then were vetoed by Briscoe. They then passed only the House in '77.
2. The first program would cost the state little because it would only oversee some contractual agreements which would have to be made. Word is that Vowell was against it and that Chapman is now for it.
3. The second program can, it is possible, be administered without any additional state funds through the regular financing of the existing federal programs for this purpose. It is possible that it may cost the state something. The group is trying to work out the exact amount which would be necessary. What they are trying to do is to get these programs in through the regular regulations without going through the Legislature per se.
4. Both programs are financed by federal funds and would have the effect of increasing the ability of county social service agencies to provide assistance to low income families, the ultimate goal, without increasing the cost to local taxpayers.

Vat do you tink?

LWV-Texas
Preboard Report
Sept. 11, 1978

To: State Board
From: Jan Albers

- HJR1--the only thing that would make me change my recommendation from do Voters Service only to oppose it, would be if from talking to experts I find that the consensus seems to be that meaningful property tax reform would be prevented. I'm still visiting but it doesn't look good. My recommendation: Let us pray and then make a decision as it appears that only God knows what impact the property tax administration section will have.
- Legislative interview questions will be drafted after the board meeting in order to reflect the current thinking on priorities. I intend to send out the interview forms, assignments and an instruction sheet with the Oct. mailing. Also, will try to utilize some MAL's.
- I want the entire board to consider and then decide what we should do about our position in favor of constitutional initiative and referendum. Because it has been dropped from most of our printed material, many local leagues are unaware of our position but we are already getting some questions as to our position on this issue. We need to make a decision and then let local leagues know about it. My suggestion is to choose not to act on this position if we can come up with any good reasons to justify our action. Sorry, but I have very few reasons to offer.
- "The Gathering" -- for several months I have been meeting with a group (Texas Common Cause, Sierra Club, ACLU, Legal Services, Observer, Women's Political Caucus, etc,) to discuss things of mutual interest. Last week Lane Denton joined the group to explore with us how to influence appointments under a new governor. He suggested we make a cooperative effort to try and win some "big ones". He helped us to identify some of these and we discussed strategy. Question: Is the LWV-Texas interested in being involved in this effort? If so, I'll continue to meet with them and be your liaison.
- Legislative priorities-- Although there is a good chance that not much good legislation is going to come out of this session and that we might have to go on the defensive to protect what we have, I'll make a few suggestions anyway:
- don't push ratification of D.C. representation until 1981. Clayton has the votes to keep it bottled up if he wants to. Prepare simple written testimony.
- move juvenile justice up in our priorities and property tax reform down as political realities look better in that direction.
- Bobette has asked me to serve on her advisory committee for the environmental conference she is planning. As the only woman I assume I'm a token female.

LWV-T Legislative Office
1212 Guadalupe, #109
Austin, TX 78701

LWV of Texas
September, 1978
I. A. 2.
Administration
Action - State
State Board, Capitol Corps

POLICY GUIDE FOR LWV-T LEGISLATIVE ACTIVITY

This policy guide is intended to aid the capitol corps, staff, program chairs, legislative director, and others concerned with implementing LWV-T program. Its contents may not be divulged to nonmembers or to the general public. It will be revised before each legislative session.

General Organization

All major policy decisions concerning program priorities and their implementation either during the session or the interim are made by the state board. The making of decisions concerning support of, or opposition to, specific legislation or those concerning strategy is delegated by the state board to a legislative committee composed of the president, the program vice-president, the legislative director, and the program chair concerned. Its decisions are subject to review by the state board.

This committee is also charged by the state board with maintaining an orderly legislative operation to insure a smooth flow of information and coordinated action among the persons involved in legislative activity.

Procedure for scrutiny of, decision, and action on legislation

1. Program chairs may have drafts of bills that may be introduced during the session. They should inform the legislative director that they have the bills so there will be no duplication of effort in securing copies. The legislative director should also know about any state or local League activity or testimony during the interim before legislative committees. Copies of testimony must be sent to the state office.
2. Procedure for new bills or complete committee substitutions that committee chairs have not seen and reviewed:
 - a. The legislative office will scan the titles of new bills introduced daily during the session, note those of League interest and obtain copies.
 - b. These copies will be sent immediately to the appropriate program chair, who will (by return mail, if possible) identify the bills that must be carefully watched and those that are of low priority. Capitol corps members will be notified about the important bills and encouraged to obtain copies and familiarize themselves with their features. They should also seek out, on behalf of the program chair, any available analyses of an important bill, background material such as its legislative history, the identity and strength of supporters and opponents, who is carrying its companion bill, if any, etc. This information should be sent to program chairs as it is obtained.
 - c. Program chairs will read each important bill carefully and, as soon as possible after receipt, write a summary including the following information:
 - (1) Identification of the bill by Senate or House number, a descriptive title, and its chief sponsor or sponsors.
 - (2) The problem the bill addresses.
 - (3) The solution it proposes.

(over)

- (4) The pros and cons of the solution.
- (5) How the bill fits League program positions.

This summary may be used in whole or in part in the Legislative Newsletter. It should, therefore, be succinct and written in a form that can be easily used by local League members who contact their legislators. Refer to Report from the Hill for style.

- d. Program chairs must prepare, in addition, a report to the executive committee that will be used as the basis for decision making. This report should include:
 - (1) For a complex bill, a section-by-section analysis, if available.
 - (2) If pertinent, past League activity of support or opposition, as well as its legislative history.
 - (3) The extent to which it implements or negates League position.
 - (4) The potential effect of the proposed legislation.
 - (5) The feasibility of the bill's passage. (Consider its prospects in committee, the governor). PLEASE SEE #6 IMMEDIATELY FOLLOWING "f" BELOW
 - e. Program chairs and legislative director are responsible for maintaining a program item legislative office file for the use of the legislative director, capitol corps and program chairs. It should contain all publications, positions, previous actions and testimony regarding that item, and should be updated frequently.
 - f. A lobby log should be kept and program chairs, state board members, legislative director, capitol corps should note when legislators or other state officials were visited for substantive lobbying or interviews. Substantive notes of any such visits should be put in the program item legislative office file (or the legislator's file).
- (6) (Follows #5 from above) Recommended position:
- ☐ Support the bill
 - ☐ Support the bill with amendments. (Write out each League-proposed amendment in full with reasons for advancing it. Describe the means by which it may be introduced -- at a committee hearing, through a particular legislator in committee or on the floor, etc.)
 - ☐ Support the concept, but not the bill specifically. (Because the League has a strong position on the issue, we might want to support the intent of the bill, even though it does not have even a remote chance of passage. Perhaps a letter from the president to the sponsor expressing this support would be sufficient. This gesture might cause the legislator to vote for bills for which we are actively lobbying. Coordinating follow-up is crucial.)
 - ☐ Oppose the bill.
 - ☐ No position. (For the legislative executive committee to come to this decision would mean that the cons outweigh the pros, but active opposition or an attempt at amendment might be either futile or harmful to our cause. It does not mean that the bill is of low interest to the League, and if circumstances change, the bill will be reconsidered.)

3. Meetings for short-range strategy planning for specific bills will be called by the legislative director whenever necessary and will include, in addition to the legislative director, the appropriate program chair, and the appropriate capitol corps members. Implementation may occur only with the approval of the program vice-president and/or president.

Complying with the Lobby Law (Art. 6252-9c, Vernon's Texas Civil Statutes)

Each state board program chair and the legislative director should register as a League lobbyist before the legislative session, even though she may never spend League money in the reportable categories (postage, telegraph, publication, printing, and reproduction, entertainment, gifts and loans) to influence legislation.

The legislative director will decide whether or not individual capitol corps members and the legislative office secretary should register and instruct them accordingly. If they are not registered, they must never spend League money or cause the League to spend money on direct communication with members of the legislative or executive branches of government. If the capitol corps member simply acts as a messenger and delivers material from the program chair to a legislator, the cost of the material delivered (if paid for by the League) must be reported by the program chair.

TO REGISTER

1. Complete registration form as shown on sample (forms and sample at leg. office).
2. Make sure attachments A and B are included.
3. Have signature witnessed by notary public. (Notaries in the Secretary of State's Office will perform this service as long as they are not besieged by hordes of applicants.)
4. File or mail form and attachments to: Ms. Terry R. Goodman, Director, Enforcement Division, Office of Secretary of State, Capitol Bldg., Austin, TX 78711.

TO REPORT

1. Complete form as shown on sample between the 1st and 10th day of each month the legislature is in session; otherwise, every three months.
2. If you have not been reimbursed for any expenditures made or have not had the state League spend money in the reportable categories, write zeros in the appropriate places.
3. If you have given a member of the executive or legislative branches xeroxed copies of testimony of League publications or any such material for which the League has paid, with the intent of influencing legislation, obtain a statement of the cost of the material from the state office for your files and report it on the form. These expenditures do not have to be itemized, but you should be able to produce the documentation if it is ever requested.
4. If you send a telegram or other written communication to influence legislation, its cost will have to be reported.
5. If you buy a meal for a member of the executive or legislative branches in order to talk about pending legislation, be sure to report it if the League reimburses you for the meal. You never know whether that person will report it under HB 1 or HB 4.
(HB 1 is an act requiring certain state officers and employees to file financial statements every year covering certain interests, activities, and gifts.)
(HB 4 is an act requiring disclosure of campaign finance activities of candidates, political committees, and office-holders.)
6. Each report must be notarized before it is filed.

TERMINATION OF REGISTRATION

1. If you do not contemplate any additional lobbying activity after the legislative session, fill out a Termination Notice Form (sample in leg. office) and have it notarized.
2. You will have to file a report covering activities up to the time of termination at the appropriate time.

(over)

REMINDERS

If you are registered as a lobbyist, you may not go on the floor of either house of the legislature while that house is in session, except on invitation of that house. (Sometimes a legislator may not be able to leave the floor to confer with you, and without thinking, send word that you should come there. Both of you will be in trouble if you go on the floor.)

If you do not file the reports as required, you may have to pay the state an amount three times the amount that would have been reported, plus court costs.

CAPITOL CORPS

The capitol corps is an off-board committee of the League of Women Voters of Texas. It is composed of League members who live in or near Austin and who have agreed to act as observers and information gatherers for the state board, program chairs, and the legislative director. What the corps accomplishes and reports is often the key to successful League legislative efforts. The corps may have a chair who, working in close cooperation with the legislative director, will oversee the activities of the corps members.

1. Corps members will be assigned according to interest to one or more program items and will work closely with program chairs. A portfolio of pertinent information (League publications, background material, program positions, previous League action, testimony) is on file for each program area in the League office. Each corps member should become familiar with the material in the portfolio assigned.
2. The corps members' major role is that of observers, attending and reporting on hearings, committee meetings, or legislative sessions. The member not only reports on the substance of the meetings, but also the attitudes shown by the participants, the relative strength of supporters or opponents of bills, the tension at the meeting (or lack of it). Member may act as liaison between the state board and the legislators and their staffs, answering questions or explaining general League position, and may lobby at the direction of the legislative director or program chair. On occasion, the member may be requested to read testimony prepared by the program chair, but is not authorized to answer specific questions arising from the testimony.
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LWV-T Legislative Office
1212 Guadalupe, #109
Austin, TX 78701

LWV of Texas
September, 1978
I. A. 2.
Administration
Action - State
State Board, Capitol Corps

POLICY GUIDE FOR LWV-T LEGISLATIVE ACTIVITY

This policy guide is intended to aid the capitol corps, staff, program chairs, legislative director, and others concerned with implementing LWV-T program. Its contents may not be divulged to nonmembers or to the general public. It will be revised before each legislative session.

General Organization

All major policy decisions concerning program priorities and their implementation either during the session or the interim are made by the state board. The making of decisions concerning support of, or opposition to, specific legislation or those concerning strategy is delegated by the state board to a legislative committee composed of the president, the program vice-president, the legislative director, and the program chair concerned. Its decisions are subject to review by the state board.

This committee is also charged by the state board with maintaining an orderly legislative operation to insure a smooth flow of information and coordinated action among the persons involved in legislative activity.

Procedure for scrutiny of, decision, and action on legislation

1. Program chairs may have drafts of bills that may be introduced during the session. They should inform the legislative director that they have the bills so there will be no duplication of effort in securing copies. The legislative director should also know about any state or local League activity or testimony during the interim before legislative committees. Copies of testimony must be sent to the state office.
2. Procedure for new bills or complete committee substitutions that committee chairs have not seen and reviewed:
 - a. The legislative office will scan the titles of new bills introduced daily during the session, note those of League interest and obtain copies.
 - b. These copies will be sent immediately to the appropriate program chair, who will (by return mail, if possible) identify the bills that must be carefully watched and those that are of low priority. Capitol corps members will be notified about the important bills and encouraged to obtain copies and familiarize themselves with their features. They should also seek out, on behalf of the program chair, any available analyses of an important bill, background material such as its legislative history, the identity and strength of supporters and opponents, who is carrying its companion bill, if any, etc. This information should be sent to program chairs as it is obtained.
 - c. Program chairs will read each important bill carefully and, as soon as possible after receipt, write a summary including the following information:
 - (1) Identification of the bill by Senate or House number, a descriptive title, and its chief sponsor or sponsors.
 - (2) The problem the bill addresses.
 - (3) The solution it proposes.

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- (4) The pros and cons of the solution.
- (5) How the bill fits League program positions.

This summary may be used in whole or in part in the Legislative Newsletter. It should, therefore, be succinct and written in a form that can be easily used by local League members who contact their legislators. Refer to Report from the Hill for style.

- d. Program chairs must prepare, in addition, a report to the executive committee that will be used as the basis for decision making. This report should include:
 - (1) For a complex bill, a section-by-section analysis, if available.
 - (2) If pertinent, past League activity of support or opposition, as well as its legislative history.
 - (3) The extent to which it implements or negates League position.
 - (4) The potential effect of the proposed legislation.
 - (5) The feasibility of the bill's passage. (Consider its prospects in committee, the governor). PLEASE SEE #6 IMMEDIATELY FOLLOWING "f" BELOW
- e. Program chairs and legislative director are responsible for maintaining a program item legislative office file for the use of the legislative director, capitol corps and program chairs. It should contain all publications, positions, previous actions and testimony regarding that item, and should be updated frequently.
- f. A lobby log should be kept and program chairs, state board members, legislative director, capitol corps should note when legislators or other state officials were visited for substantive lobbying or interviews. Substantive notes of any such visits should be put in the program item legislative office file (or the legislator's file).
- (6) (Follows #5 from above) Recommended position:
 - ___ Support the bill
 - ___ Support the bill with amendments. (Write out each League-proposed amendment in full with reasons for advancing it. Describe the means by which it may be introduced -- at a committee hearing, through a particular legislator in committee or on the floor, etc.)
 - ___ Support the concept, but not the bill specifically. (Because the League has a strong position on the issue, we might want to support the intent of the bill, even though it does not have even a remote chance of passage. Perhaps a letter from the president to the sponsor expressing this support would be sufficient. This gesture might cause the legislator to vote for bills for which we are actively lobbying. Coordinating follow-up is crucial.)
 - ___ Oppose the bill.
 - ___ No position. (For the legislative executive committee to come to this decision would mean that the cons outweigh the pros, but active opposition or an attempt at amendment might be either futile or harmful to our cause. It does not mean that the bill is of low interest to the League, and if circumstances change, the bill will be reconsidered.)

3. Meetings for short-range strategy planning for specific bills will be called by the legislative director whenever necessary and will include, in addition to the legislative director, the appropriate program chair, and the appropriate capitol corps members. Implementation may occur only with the approval of the program vice-president and/or president.

Complying with the Lobby Law (Art. 6252-9c, Vernon's Texas Civil Statutes)

Each state board program chair and the legislative director should register as a League lobbyist before the legislative session, even though she may never spend League money in the reportable categories (postage, telegraph, publication, printing, and reproduction, entertainment, gifts and loans) to influence legislation.

The legislative director will decide whether or not individual capitol corps members and the legislative office secretary should register and instruct them accordingly. If they are not registered, they must never spend League money or cause the League to spend money on direct communication with members of the legislative or executive branches of government. If the capitol corps member simply acts as a messenger and delivers material from the program chair to a legislator, the cost of the material delivered (if paid for by the League) must be reported by the program chair.

TO REGISTER

1. Complete registration form as shown on sample (forms and sample at leg. office).
2. Make sure attachments A and B are included.
3. Have signature witnessed by notary public. (Notaries in the Secretary of State's Office will perform this service as long as they are not besieged by hordes of applicants.)
4. File or mail form and attachments to: Ms. Terry R. Goodman, Director, Enforcement Division, Office of Secretary of State, Capitol Bldg., Austin, TX 78711.

TO REPORT

1. Complete form as shown on sample between the 1st and 10th day of each month the legislature is in session; otherwise, every three months.
2. If you have not been reimbursed for any expenditures made or have not had the state League spend money in the reportable categories, write zeros in the appropriate places.
3. If you have given a member of the executive or legislative branches xeroxed copies of testimony of League publications or any such material for which the League has paid, with the intent of influencing legislation, obtain a statement of the cost of the material from the state office for your files and report it on the form. These expenditures do not have to be itemized, but you should be able to produce the documentation if it is ever requested.
4. If you send a telegram or other written communication to influence legislation, its cost will have to be reported.
5. If you buy a meal for a member of the executive or legislative branches in order to talk about pending legislation, be sure to report it if the League reimburses you for the meal. You never know whether that person will report it under HB 1 or HB 4.
(HB 1 is an act requiring certain state officers and employees to file financial statements every year covering certain interests, activities, and gifts.)
(HB 4 is an act requiring disclosure of campaign finance activities of candidates, political committees, and office-holders.)
6. Each report must be notarized before it is filed.

TERMINATION OF REGISTRATION

1. If you do not contemplate any additional lobbying activity after the legislative session, fill out a Termination Notice Form (sample in leg. office) and have it notarized.
2. You will have to file a report covering activities up to the time of termination at the appropriate time.

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REMINDERS

If you are registered as a lobbyist, you may not go on the floor of either house of the legislature while that house is in session, except on invitation of that house. (Sometimes a legislator may not be able to leave the floor to confer with you, and without thinking, send word that you should come there. Both of you will be in trouble if you go on the floor.)

If you do not file the reports as required, you may have to pay the state an amount three times the amount that would have been reported, plus court costs.

CAPITOL CORPS

The capitol corps is an off-board committee of the League of Women Voters of Texas. It is composed of League members who live in or near Austin and who have agreed to act as observers and information gatherers for the state board, program chairs, and the legislative director. What the corps accomplishes and reports is often the key to successful League legislative efforts. The corps may have a chair who, working in close cooperation with the legislative director, will oversee the activities of the corps members.

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Coordinating Committee

Texas Citizens for Welfare Reform

HELP TEXAS' DEPENDENT CHILDREN: INCREASE AFDC PAYMENTS

PURPOSE:

Aid to Families with Dependent Children (AFDC) is a public assistance program for disadvantaged children.

The purpose of AFDC is to raise the quality of life for disadvantaged children who are deprived of financial and social resources which are necessary for normal development. The parent, though AFDC, will be able to take advantage of available opportunities to join in the labor market.

A family is usually on AFDC because a parent has deserted the family, is disabled, dead or does not have the skill to keep and hold a full time job.

(address)

TEXAS CITIZENS FOR WELFARE
REFORM
Coordinating Committee

In 1969, The Texas legislature established a level of payments for AFDC recipients at 75% of a recipients basic needs. This grant level has never been increased and averages \$32.58 a month per child.

Texas Citizens for Welfare Reform urges adoption of a grant payment at least equivalent to 100% of need in 1969 dollars, an average grant increase of \$10.69 per month.

The last legislative session awarded a \$30 "bonus" to be paid twice a year to each child only during the 1977-9 bienium. By making this a bonus instead of a grant, no additional federal funds were leveraged for Texas nor were any new children added to either AFDC or Medicaid.

The following are typical questions asked about the AFDC program and reasons why the increase should be awarded by the next session of the legislature.

1. WHAT IS THE AVERAGE MONTHLY AFDC PAYMENT FOR A FAMILY OF FOUR AND HOW DOES THIS LEVEL RANK NATIONALLY?

\$140.00 This low payment now ranks Texas 48th out of 50 states.

2. WHAT IS THE AVERAGE \$32.58 a month supposed to COVER?

It is to cover all costs for housing, utilities, clothing and transportation.

3. ALTHOUGH THERE HAS BEEN NO RAISE IN GRANT LEVELS SINCE 1969, WHAT HAS THE INFLATION RATE BEEN?

%

4. WHY WAS THE BONUS AWARDED BY THE LAST LEGISLATIVE SESSION NOT CONSIDERED A RAISE IN THE GRANT LEVEL?

This way, no additional children were added to the program and no additional children were made eligible for Medicaid. By law, increasing the grant level makes more low income citizens eligible for assistance. A "bonus" or gift to current recipients avoids this affect.

5. WHY ADD MORE CHILDREN TO MEDICAID?

Medicaid is often cited as the most valuable component of the program in Texas, which has no other medical assistance program for low income households.

Adequate health care is one of the critical needs of young children. Hospital districts which provide

care to the needy, will benefit from greater coverage of these children.

6. WHY SHOULD THE STATE FIND IT FINANCIALLY ADVANTAGEOUS TO INCREASE THE GRANT INSTEAD OF GIVING A BONUS INCREASE?

By law, if the state pays recipients 90% of "need", not only are present foster care costs to the state reduced, but millions of dollars of new federal funding for AFDC will be leveraged for recipients and the economy of Texas.

7. IF TEXAS KEEP THE WELFARE PAYMENTS LOW, WON'T THAT GET RECIPIENTS OFF WELFARE?

No. There are no studies to indicate that low welfare payments keep people off welfare. In fact, it makes it very hard to poor families to survive in times of inflation. There are studies which indicate that the most common reasons for getting off welfare are a change in the family situation or finding a job.

8. WHY SHOULD THE GRANT LEVEL BE RAISED WHEN THE CONCERN OF MANY TODAY IS CHISLERS AND FRAUD?

Texas has the lowest error rate of the 10 largest states administering AFDC. In addition, the DHR has a child support program which seeks out absent parents and last year collected \$4.5 million. The Texas program is not wasteful. It is inadequate.

9. WHY SHOULD THE LEGISLATURE BOTHER WITH A \$10.00 a month increase in grant level (\$5.00 in real income)?

To many \$10.00 means little. To an AFDC caretaker, it can pay for a month's supply of milk, pay the gas bill, or buy children's shoes.

10. IN LIGHT OF PROPOSITION 13, AREN'T CITIZENS TIRED OF WELFARE AND MORE TAXES? WHY SHOULD THE LEGISLATURE DO ANYTHING AT ALL?

In Texas, welfare expenditures have not increased in proportion to other expenses. In fact, they have gone down. In 1973, welfare expenses in Texas were 17.2% of the state budget and in 1977, they were 17.6%. The entire AFDC program was only 2% of the state budget in 1978.

Local property taxes do not pay for welfare or AFDC expenditures in Texas. Last year the federal government paid 73% of the AFDC program and the state 27%.

ESTIMATED COSTS TO TEXAS (millions \$)

	FY 1980	FY 1981
# Recipients (e)	329,432	370,275
Added cost to state if grant is raised from 75% to 100% of need in 1969 dollars. (Incl. Medicaid.)	\$40.9	\$58.4
Decrease in foster care costs (to be picked up by federal gov.) (\$4.2)		(\$5.2)
Total cost to state	\$36.7	\$53.2
Additional federal funds leveraged for Texas by increase	\$31.0	\$57.5

CHARACTERISTICS OF AFDC RECIPIENTS IN TEXAS?

Caretakers:

37% have children under 6
12% are employed
76% have not completed high school

All caretakers with children over 6 must work or register for work training in an available WIN program.

Average length of time on AFDC:

3 years 2 months

1978 Recipients:

48.1% Negro-American
14.4% Anglo-American
37.3% Mexican-American

Unlike 28 other states, Texas has no emergency assistance for needy families, or an unemployed fathers AFDC program.

WHY AN INCREASE?

From an economic point of view, it is critical that dependent children be given a better opportunity to become productive and contributing members of Texas.

An example of this is from the Governor's Task Force on Medicaid. "Failure to screen children from poor families can only have two consequences over the long run... increased cost to taxpayers for higher welfare requirements and wasted human resources.

From a humanitarian view, despite the fact that "welfare" is a red flat for many, Americans have always displayed compassion for the poor and helpless.

The AFDC program is neither inefficient or wasteful but is indeed

INADEQUATE.

Pre-Board Report
September 1978

To: State Board
From: Ad Hoc Committee to redo the LWV-TEF Ed Fund Booklet
(that's Carole and Ethel)....

Attached is a fully reworked booklet that will include the Trust Agreement and Federal Income Tax Exemption Letter (neither attached), ALL the Policies, Guidelines, and Procedures pertaining to the FUND, and samples of the forms involved. It is designed so that each section is self sufficient. Thus local Leagues could receive one copy of the booklet in toto and additional copies, as needed, of the section pertaining to them.

The documents used as background were:

Trust Agreement
Policies and Operating Procedures as revised 4/75
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TEF Board minutes 2/28, section I.A. and others
LWV-T Policy Guide
TEF Reference Sheet 3/18/77 to LLPs from Betty Anderson
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In working up this revised booklet it became evident that:

1. There were inconsistencies in the background documents
2. There were, in our opinion, omissions of necessary information
3. A few policies/procedures should be changed.

An "x" in the margin indicates an area that you should review carefully, because it represents an adjustment based on one of the above. The significant changes are:

1. Non-League groups are no longer permitted to submit project requests.
2. LLs are no longer allowed to publish Voters Guides without prior approval. (With the 3 options for obtaining approval, this seemed no longer needed.)
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It is our recommendation that the contents of this proposed revised TEF booklet be approved by the TEF trustees--after any desired changes have been made--at the September Board meeting. It is further recommended that this replace any and all prior material and that it not be duplicated as an attachment to the LWV-T Policy Guide or in any other way. It is suggested that sections be color coded.

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INTRODUCTION

The League of Women Voters of Texas Education Fund was established in 1966 by the League of Women Voters of Texas, Inc., as a trust under Texas law. The trust instrument, including amendments through 1975, is recorded in Volume 3346, pages 1294-1300 of the Deeds Records of Travis County, Texas.

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* The FUND shall carry out its purposes through research, publication of educational materials, and other appropriate projects. These projects may be initiated by League organizations at the local level or by the FUND itself, but not by non-League groups.

The following criteria for the selection of projects to be undertaken by the FUND shall apply:

1. The project must be purely educational in nature;
2. The project must be factual, with no conclusions drawn from the facts;
3. The project must not duplicate the efforts of another organization;
4. The project should be valuable to the intended group.

GENERAL POLICIES AND OPERATING PROCEDURES

1. The term of office of the Board of Trustees of the FUND and the Board of Directors of the League of Women Voters of Texas shall be concurrent. The fiscal year shall also be concurrent.
2. An annual meeting of the LWV-TEF Board of Trustees shall be held following the first meeting of each League year of the Board of Directors of the League of Women Voters of Texas.
3. The trustees shall choose, at the annual meeting, a chair, a vice-chair, a secretary, and a treasurer from among its members. The vice-chair shall preside in the absence of the chair. A vacancy in any office for any reason shall be filled by the Board of Trustees from its remaining members for the unexpired portion of the term.
4. The chair shall notify the other members of the Board of Trustees of the time, place, and nature of business of each meeting at least two weeks prior to the meeting.
5. Copies shall be on file with the League of Women Voters of Texas of the Trust Agreement, IRS exemption letter, all policies, guidelines, and procedures, minutes, budgets, and treasurers reports.
6. The FUND shall solicit contributions in concert with the League of Women Voters of Texas. All policies and procedures outlined in the LWV-T Policy Guide concerning STATEWIDE FUNDRAISING shall apply.
7. Prior approval of all projects undertaken by the Texas Education Fund must be indicated in the minutes. The minutes shall also show the estimated cost of the project and the name of the project supervisor. This applies to projects undertaken both by the FUND itself and by local Leagues, and other League organizations at the local level.
8. All checks, drafts, or notes issued in the name of the FUND shall be signed on behalf of the FUND by the chair or the FUND's treasurer, except that when a special grant treasurer is appointed, he/she may act in lieu of the TEF treasurer.
- * 9. Communications to the public and all Leagues of Women Voters shall go in the name of the chair or his/her designated representative.
10. The PUBLIC COMMISSIONS AND COMMITTEES section of the LWV-T Policy Guide applies also to the LWV-TEF.
11. The FUND shall not set up a revolving fund for any other organization.
- * 12. All Voters Service publications published by the FUND itself shall be copyrighted, and no Voters Service material may be altered without the approval of the state Voters Service chair or the state League president.

POLICIES, GUIDELINES, AND PROCEDURES FOR LOCAL LEAGUES

(This also applies to all other League organizations at the local level.)

1. Tax-deductible money raised by local Leagues and deposited with the FUND shall be restricted for the use of the local League responsible for the deposit.
2. The LWV-Texas Education FUND is not itself a source of funds for local Leagues. It is simply a vehicle for accepting tax-deductible grants or gifts. A local League wishing to use the FUND for projects must locate its own donors to finance its projects. These gifts must be channeled through the FUND before being expended.
3. Checks for tax-deductible gifts should be made out to the LWV-Texas Education Fund and mailed immediately by your treasurer to the FUND at the state office for deposit. Do not deposit checks in your local account. If a check intended for the LWV-TEF is made payable to your League, endorse it payable to the LWV-TEF. The donor's wishes as to whether the gift is for a specific project or for unrestricted use, as well as whether the gift is for local League or state use, should be noted. A TRANSMITTAL FORM is the vehicle for supplying this information and should accompany all funds sent for deposit. A sample is attached.
4. An account will be set up for each local League and the treasurer of the LWV-TEF will advise local Leagues of all deposits and withdrawals. Restricted contributions will be identified. Funds will be held in this account for each local League until such time as that League chooses to use them. There is no charge for this service. However, if sufficient funds accrue, the Board of Trustees may elect to place these in a savings account and interest that is earned will be the property of the FUND itself.
5. TEF trustees hope that local Leagues will not seek tax-deductible gifts under \$50 because of the disproportionate expense of handling small gifts. The TEF will accept them, but does not encourage local Leagues to request them from finance drive contributions.
- * 6. It is up to each local League to thank contributors for donations.
7. Projects, whether financed wholly or in part by the FUND, must be purely educational in nature. The contents of publications, conferences, or courses conducted by the FUND may be aimed at awakening citizens to the meaning of citizen responsibility, the place of citizen leadership, and the necessity for citizen decisions, but they may not be directed toward support or opposition of any specific legislation or political program, or candidate. Among standard projects for local Leagues are Voters Guides, legislative directories, and "Know Your" publications.
8. A PROJECT REQUEST FORM for each project must be completed and submitted. It should include a description of the project, an estimated budget, and the source of funding. Make five copies; send four to the state office and retain one for your files. The specifics are covered on the form itself. A sample is attached.
9. Prior approval by the Board of Trustees of the FUND is required before any project is undertaken to ensure that it qualifies under Internal Revenue Service criteria of eligibility for tax-deductible support. The trustees can approve a project before all the money is raised contingent upon full funds eventually being deposited with the FUND. "Three Ways to Get Approval for local League TEF Projects" is covered on page 8. Approval cannot be granted for a project already completed.

10. Five percent of the actual amount of each grant will be charged to cover administrative costs and a \$5.00 minimum fee will apply, except as covered in 17 below.

11. Supervision of local League projects will be the responsibility of:

a. A Project Director selected by the local League making the application, based on his/her qualifications to manage the project. The Project Director must be a member of that local League and the appointment approved by the TEF Board of Trustees. A Project Director may be paid when deemed necessary, but no member of the Board of Trustees may serve as a paid local League Project Director. The Project Director must approve all materials and/or arrangements before they are finalized.

b. A Project Supervisor for each project will be appointed by and be a member of the Board of Trustees. The Supervisor and Project Director may not be one and the same. The Project Supervisor MUST be consulted before major decisions are made. A draft copy of any publication MUST be sent to the Project Supervisor prior to the start of any printing. There is one exception -- the local Voters Guide -- provided that all established League procedures for their production are understood and followed.

12. Credit for TEF financing must appear on publications or conference programs or on any printed material and in any publicity produced in connection with a TEF-financed project. Examples:

"Published by the League of Women Voters of _____ and funded (or partially funded) by the League of Women Voters of Texas Education Fund";

"Published by the League of Women Voters of Texas Education Fund through a contribution (or gift) (or grant) from _____".

13. Local Leagues are urged but not required to copyright their Voters Guides.

14. Checks are forwarded to local Leagues at the time the final PROJECT FINANCIAL REPORT is filed with the TEF treasurer. However, payment may be made at any time upon request by a local League provided the project has been approved and sufficient funds are on deposit. The 5% administration fee (or \$5.00 minimum) is deducted from the Local League account at the time payment is forwarded to you. All funds not expended MUST be returned to the FUND and will be credited to the local League account, including appropriate portion of the administration fee.

15. If tax deductible funds are not sufficient to cover the cost of the project, a local League may supply the remainder from taxable sources, and may collect a charge for the activity in order to recover the non-deductible sum supplied. Any money made over and above the recovery of their own private resources must be remitted to the FUND and will be deposited in the local League account. These remittances should be made on a quarterly basis.

16. Publications may be sold, if desired, and appropriate fees charged for public meetings and other suitable projects. However, a profit should not be made over and above expenses. Expenses that can be considered as part of the publication or project are:

- all production, handling, and distribution costs
- all costs relating to the publication or project such as
 - . staff time
 - . office expenses
 - . out-of-pocket expenses of volunteers

In the event that a net profit does result, it must be remitted to the FUND and will be credited to your account.

17. A complete record of each project must be filed as proof that all gifts were properly used for tax-deductible purposes. As soon as possible after a project is completed, prepare and assemble four packets, each to include:

- PROJECT DIRECTOR'S REPORT. Sample is attached.
- A FINANCIAL REPORT on the form provided. Sample is attached. Attach to one of these receipts to cover all expenditures. Local treasurer and/or project directors should provide documentation not otherwise covered by receipts;
- any material developed as part of the project.

These packets should be distributed as follows:

- 1 to the LWV-TEF state office
- 1 to the Project Supervisor
- 1 to the TEF treasurer. Include the FINANCIAL REPORT with receipts in this one.
- 1 for your permanent files.

18. Use of funds on deposit is automatically allowable for the following purposes and no administration fee applies:

- a. Purchase of EF publications. Show on the purchase order or otherwise advise, "To be deducted from our funds on deposit";
- b. Support payments to LWVEF or LWV-TEF if allowed, and providing local contributors have not stipulated that their gifts be restricted to local use only.
- c. Contributions for the FUND itself to use for general purposes or a special project.

*

THREE WAYS TO GET APPROVAL FOR LOCAL LEAGUE TEF PROJECTS

Leisurely

Quickly

Immediately

TEF projects must have prior approval of the TEF Board of Trustees in order not to jeopardize the tax-deductible status of the FUND and its contributors. To make this process as easy as possible, the FUND offers these options for obtaining approval of a project:

1. Leisurely: The normal procedure -- submit project request form in writing, not later than two weeks prior to the Board of Trustees meeting.

Length of time: until next meeting of Board of Trustees.

Example: Local League X plans to publish a school survey in October. Project request form is mailed in July; trustees approve it at Sept. board meeting, and inform local League X by mail one week later. Booklet is published in October.

Cost: One postage stamp.

2. Quickly:

Length of time: 2-3 weeks.

Example: Local League Y receives an invitation to a conference on low-cost housing at a nearby university. Registration is \$40, and the board approves registration of program VP and housing chair (cost: \$80). Invitation arrives in early June, and conference date is late July. Letter is sent to TEF Chair stressing need for a prompt reply. TEF Chair sends memo to other trustees. Reply is sent to LL within two weeks. TEF approval granted, and the \$80 registration is paid out of LL account in LWV-TEF.

Cost: One postage stamp.

3. Immediately:

Length of time: 2 days.

Example: The regional council of governments has invited a prominent governor from a nearby state who is an expert on solid waste to give an address. They ask local League Z to co-sponsor a luncheon for civic leaders and the public. Cost of luncheon, invitations, etc. is \$150. Invitations will go to printer in three days. Local League Z board approves the co-sponsorship, and wants to use TEF funds. LL president telephones TEF Chair. TEF Chair telephones other trustees via long distance, and calls local League Z president two days later, granting approval of board of trustees.

Cost: Local League must pay cost of long distance phone calls (\$10-\$15).

As soon as possible, local Leagues will be advised whether or not a project has been approved. If approved, the name of the trustee who will be Project Supervisor will be included.

POLICIES, GUIDELINES, AND PROCEDURES FOR THE TRUSTEES
AND FOR MANAGEMENT OF PROJECTS OF THE FUND ITSELF

1. The NONPARTISAN POLITICAL POLICY expressed in the LWV-T Policy Guide applies also to the Texas Education Fund and its trustees.
2. A trustee may be reimbursed for expenses incurred in performing his/her duties for the FUND by submitting a voucher, with appropriate receipts attached, to the treasurer and in accordance with the following restrictions:
 - a. All expenditures must be approved by the Board of Trustees. Approval of the budget does not constitute automatic approval for expenditures. However, expenditures up to the amount specified in the Adopted Budget will be paid without further Board approval for:
 - expenses for general administration,
 - development costs,
 - up to \$15.00 for background materials relating to program portfolios.
 - b. The BOARD AND COMMITTEE EXPENSES as outlined in the LWV-T Policy Guide will likewise apply to the LWV-TEF and its trustees.
3. The minutes must reflect prior approval for all expenditures of funds except as covered in 1. above. In order to obtain this approval, appropriate requests as indicated in 7. below should be included with the pre-Board report. However, when time is a factor, approval by polling the board is permitted.
4. The trustees can approve a project before all the money is raised, contingent upon full funds eventually being received by the FUND.
5. Requests for expenditures should:
 - a. Meet the criteria set forth by the FUND;
 - b. Fall within one of the general categories in the approved TEF budget;
 - c. Include a reasonable amount for overhead expenses incurred by the FUND when such is appropriate.
 - d. Be within the portfolio jurisdiction of the trustee submitting the request unless consent has been received in advance from the appropriate chair and/or vice-president.
 - e. Be planned for completion within a year. Ongoing projects, such as monitoring, must be re-approved annually.
6. The PURCHASING AND CONTRACTING section of the LWV-T Policy Guide shall apply also to the LWV-TEF.
7. Requests for expenditures should be in the following form:
 - a. Projects to be funded by grants, including pass-through grants, should be submitted on a PROJECT REQUEST FORM. A sample is attached.
 - b. Projects to be financed by unrestricted funds of the TEF may be requested on a Project Request Form, but a brief written statement of the nature of the project and how it will be implemented plus a mini-budget is all that is required.
 - c. Travel expenses to workshops and conferences that do not involve a budget may be requested informally.

8. A Grants Administration Committee will oversee all grant projects proposed and approved. The committee will consist of the TEF Executive Committee, any grant specialist we may have as a trustee, the public relations and program vice-presidents and appropriate others. Responsibilities are to:

- consider and recommend whether a grant should be sought or accepted,
- review the overhead rate,
- determine whether grant requirements are satisfactory to League,
- draw up any job description involved in a grant approval,
- establish and follow procedures for notifying prospective applicants of job openings and for selection of staff,
- review and approve fiscal report for grants.

Expenses incurred in efforts to obtain grants may not be charged to grant expenses, but may be charged to development costs.

9. The TEF Board of Trustees may select a treasurer other than the TEF treasurer to handle the funds for a grant-funded project. A special bank account would be established accessible to the appointed treasurer. Adequate records must be maintained and interim reports of income and expenditures submitted to the TEF treasurer upon request. When the project is completed, any remaining funds must be disposed of in accordance with the requirements of the grant. When no other disposition is required, such funds will become the unrestricted property of the FUND itself.
10. If tax deductible funds are not sufficient to cover the cost of a project, the remainder may be supplied from taxable sources and/or the FUND may collect a charge for the activity in order to recover the non-deductible sum supplied. Any money made over and above this shall be for the unrestricted use of the FUND.
11. The FUND may sell its publications and charge appropriate fees for public meetings and other suitable projects. However, a profit should not be made over and above expenses. Any profit shall be for the unrestricted use of the FUND.
12. Supervision of projects will be the responsibility of:
- a. a Project Director appointed by the Board of Trustees. A project director may be paid when deemed necessary; however, no TEF trustee may serve as a paid project director. The project director must approve all materials and/or arrangements.
 - b. a Project Supervisor selected by the trustees from its members. A project director and project supervisor may not be one and the same person.
13. Credit for TEF financed projects MUST appear on the publication or the program for a conference or on any printed material and in any publicity.
14. A brief report of all projects must be included in the minutes. In addition, reports for grant-funded projects must be submitted separately in writing and must include the PROJECT FINANCIAL REPORT on the form provided by the TEF. A copy of all printed material must be submitted for filing.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

TRANSMITTAL FORM

This form must accompany all funds sent for deposit with the LWV-TEF. Identify contributions restricted for a specific project and specify the project. When appropriate, please also complete and submit the MEMORIAL CONTRIBUTIONS AND TRIBUTES form.

NAME OF LEAGUE: _____

Contribution/s to be used for:

For local use

For state use

1. Escrow account for future local League use _____
2. Specific local project -- identify:

3. Memorial gift or tribute _____
4. General statewide use _____
5. Designated statewide project -- identify:

6. Other -- specify:

Donors:

Amount:

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

MEMORIAL CONTRIBUTIONS AND TRIBUTES

A gift to the LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND is a particularly fitting memorial for the family and close friends of League members. Such gifts may be of any amount and are used by the FUND to carry out its work.

Survivors are notified of the memorials by the FUND, and donors are advised that their wishes have been carried out. We think you will find this a most satisfying way to pay tribute to League members and friends.

Similarly, gifts to the FUND are also appropriate for special recognition, birthdays, etc. Both donors and those being honored are notified.

Checks should be made payable to the LWV OF TEXAS EDUCATION FUND and mailed to the above address.

Please include the following information:

Memorial or tribute to: _____

Survivor's name, if applicable: _____

Address: _____

Occasion of gift: _____

Contribution from: _____

Address: _____

This gift is deductible for income tax purposes.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

Approved _____
Disapproved _____ Date _____

PROJECT REQUEST FORM

Supervisor: _____

From: LWV of _____

Date _____

Proposed project: _____

Plans for execution, including distribution of any printed material:

Proposed Project Director: Name _____

Phone: _____

Address: _____

Proposed budget:

Income

Expenditures

LL money on deposit: _____

\$ _____

Printing: _____

\$ _____

Donations from: _____

Promotion: _____

Distribution: _____

Office Overhead: _____

Volunteers' Expenses: _____

Non-deductible funds: _____

Other: _____

Sales: _____

Other: _____

TOTAL _____

TOTAL _____

Signature of LL President or TEF Trustee _____

If more space is needed, use reverse side or attach a sheet.

MAKE FIVE COPIES. Send four to the state office; keep one for your files.

*Local Leagues: a 5% (\$5.00 minimum) administration fee will also be deducted from your account based on actual expenditures when PROJECT FINANCIAL REPORT is submitted.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

PROJECT FINANCIAL REPORT

FROM: LWV of _____ Date: _____

FOR: Name of project: _____

INCOME

Received from TEF: _____

To be received from TEF: _____

From sales: _____

Other: _____

TOTAL _____

EXPENDITURES

Printing: _____

Promotion: _____

Distribution: _____

Office overhead: _____

Volunteers' expenses: _____

Other: _____

TOTAL _____

Receipts must be attached justifying
all expenditures and should be
attached to the report sent to the
TEF treasurer.

Additional 5% (or \$5.00
minimum) administration
fee for local League
projects to be deducted
from LL account

Signature of Project Director

Make four copies: Send one to state office.
one to Project Supervisor.
one to TEF Treasurer -- with receipts attached.
Keep one copy for your files.

Please submit as soon as possible following completion of the project.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

PROJECT SUPERVISOR'S EVALUATION

LWV OF _____ PROJECT _____

1. Was the project implemented as planned?
2. Did the project director manage the project well?
3. Were the financial matters handled appropriately?
4. Have you received copies of the foljowing:
Financial Report?
Publication?
Conference invitation?
Other printed material? Please list.
5. Were there any problems that emerged in this project that should be noted?
6. Do you have any suggestions for managing similar projects in the future?
7. Are there any particular individuals that worked on the project that you would recommend for future TEF projects?

In salaried jobs?

Signature of Supervisor

Date

Please fill in this form within two weeks of the completion of the project and mail to the TEF secretary.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

PROJECT DIRECTOR'S REPORT

LWV of _____ PROJECT _____

1. What was the primary accomplishment of the project?

Publication (please describe):

Conference/workshop (please describe)

Other (please describe)

2. How many persons did the project reach? How was this accomplished?

3. How successful was the project? (Please describe)

4. Please attach copies of publications, invitations, programs, and other printed materials.

Signature of Director

Date

Pre-Board Report
September 1978

To: State Board
From: Ad Hoc Committee to redo the LWV-TEF Ed Fund Booklet
(that's Carole and Ethel)....

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2. An annual meeting of the LWV-TEF Board of Trustees shall be held following the first meeting of each League year of the Board of Directors of the League of Women Voters of Texas.
3. The trustees shall choose, at the annual meeting, a chair, a vice-chair, a secretary, and a treasurer from among its members. The vice-chair shall preside in the absence of the chair. A vacancy in any office for any reason shall be filled by the Board of Trustees from its remaining members for the unexpired portion of the term.
4. The chair shall notify the other members of the Board of Trustees of the time, place, and nature of business of each meeting at least two weeks prior to the meeting.
5. Copies shall be on file with the League of Women Voters of Texas of the Trust Agreement, IRS exemption letter, all policies, guidelines, and procedures, minutes, budgets, and treasurers reports.
6. The FUND shall solicit contributions in concert with the League of Women Voters of Texas. All policies and procedures outlined in the LWV-T Policy Guide concerning STATEWIDE FUNDRAISING shall apply.
7. Prior approval of all projects undertaken by the Texas Education Fund must be indicated in the minutes. The minutes shall also show the estimated cost of the project and the name of the project supervisor. This applies to projects undertaken both by the FUND itself and by local Leagues, and other League organizations at the local level.
8. All checks, drafts, or notes issued in the name of the FUND shall be signed on behalf of the FUND by the chair or the FUND's treasurer, except that when a special grant treasurer is appointed, he/she may act in lieu of the TEF treasurer.
- * 9. Communications to the public and all Leagues of Women Voters shall go in the name of the chair or his/her designated representative.
10. The PUBLIC COMMISSIONS AND COMMITTEES section of the LWV-T Policy Guide applies also to the LWV-TEF.
11. The FUND shall not set up a revolving fund for any other organization.
- * 12. All Voters Service publications published by the FUND itself shall be copyrighted, and no Voters Service material may be altered without the approval of the state Voters Service chair or the state League president.

POLICIES, GUIDELINES, AND PROCEDURES FOR LOCAL LEAGUES

(This also applies to all other League organizations at the local level.)

1. Tax-deductible money raised by local Leagues and deposited with the FUND shall be restricted for the use of the local League responsible for the deposit.
2. The LWV-Texas Education FUND is not itself a source of funds for local Leagues. It is simply a vehicle for accepting tax-deductible grants or gifts. A local League wishing to use the FUND for projects must locate its own donors to finance its projects. These gifts must be channeled through the FUND before being expended.
3. Checks for tax-deductible gifts should be made out to the LWV-Texas Education Fund and mailed immediately by your treasurer to the FUND at the state office for deposit. Do not deposit checks in your local account. If a check intended for the LWV-TEF is made payable to your League, endorse it payable to the LWV-TEF. The donor's wishes as to whether the gift is for a specific project or for unrestricted use, as well as whether the gift is for local League or state use, should be noted. A TRANSMITTAL FORM is the vehicle for supplying this information and should accompany all funds sent for deposit. A sample is attached.
4. An account will be set up for each local League and the treasurer of the LWV-TEF will advise local Leagues of all deposits and withdrawals. Restricted contributions will be identified. Funds will be held in this account for each local League until such time as that League chooses to use them. There is no charge for this service. However, if sufficient funds accrue, the Board of Trustees may elect to place these in a savings account and interest that is earned will be the property of the FUND itself.
5. TEF trustees hope that local Leagues will not seek tax-deductible gifts under \$50 because of the disproportionate expense of handling small gifts. The TEF will accept them, but does not encourage local Leagues to request them from finance drive contributions.
- * 6. It is up to each local League to thank contributors for donations.
7. Projects, whether financed wholly or in part by the FUND, must be purely educational in nature. The contents of publications, conferences, or courses conducted by the FUND may be aimed at awakening citizens to the meaning of citizen responsibility, the place of citizen leadership, and the necessity for citizen decisions, but they may not be directed toward support or opposition of any specific legislation or political program, or candidate. Among standard projects for local Leagues are Voters Guides, legislative directories, and "Know Your" publications.
8. A PROJECT REQUEST FORM for each project must be completed and submitted. It should include a description of the project, an estimated budget, and the source of funding. Make five copies; send four to the state office and retain one for your files. The specifics are covered on the form itself. A sample is attached.
9. Prior approval by the Board of Trustees of the FUND is required before any project is undertaken to ensure that it qualifies under Internal Revenue Service criteria of eligibility for tax-deductible support. The trustees can approve a project before all the money is raised contingent upon full funds eventually being deposited with the FUND. "Three Ways to Get Approval for local League TEF Projects" is covered on page 8. Approval cannot be granted for a project already completed.

10. Five percent of the actual amount of each grant will be charged to cover administrative costs and a \$5.00 minimum fee will apply, except as covered in 17 below.

11. Supervision of local League projects will be the responsibility of:

a. A Project Director selected by the local League making the application, based on his/her qualifications to manage the project. The Project Director must be a member of that local League and the appointment approved by the TEF Board of Trustees. A Project Director may be paid when deemed necessary, but no member of the Board of Trustees may serve as a paid local League Project Director. The Project Director must approve all materials and/or arrangements before they are finalized.

* b. A Project Supervisor for each project will be appointed by and be a member of the Board of Trustees. The Supervisor and Project Director may not be one and the same. The Project Supervisor MUST be consulted before major decisions are made. A draft copy of any publication MUST be sent to the Project Supervisor prior to the start of any printing. There is one exception -- the local Voters Guide -- provided that all established League procedures for their production are understood and followed.

12. Credit for TEF financing must appear on publications or conference programs or on any printed material and in any publicity produced in connection with a TEF-financed project. Examples:

"Published by the League of Women Voters of _____ and funded (or partially funded) by the League of Women Voters of Texas Education Fund";

"Published by the League of Women Voters of Texas Education Fund through a contribution (or gift) (or grant) from _____".

13. Local Leagues are urged but not required to copyright their Voters Guides.

14. Checks are forwarded to local Leagues at the time the final PROJECT FINANCIAL REPORT is filed with the TEF treasurer. However, payment may be made at any time upon request by a local League provided the project has been approved and sufficient funds are on deposit. The 5% administration fee (or \$5.00 minimum) is deducted from the local League account at the time payment is forwarded to you.
* All funds not expended MUST be returned to the FUND and will be credited to the local League account, including appropriate portion of the administration fee.

15. If tax deductible funds are not sufficient to cover the cost of the project, a local League may supply the remainder from taxable sources, and may collect a charge for the activity in order to recover the non-deductible sum supplied.
* Any money made over and above the recovery of their own private resources must be remitted to the FUND and will be deposited in the local League account. These remittances should be made on a quarterly basis.

16. Publications may be sold, if desired, and appropriate fees charged for public meetings and other suitable projects. However, a profit should not be made over and above expenses. Expenses that can be considered as part of the publication or project are:

- all production, handling, and distribution costs
- all costs relating to the publication or project such as
 - . staff time
 - . office expenses
 - . out-of-pocket expenses of volunteers

In the event that a net profit does result, it must be remitted to the FUND and will be credited to your account.

17. A complete record of each project must be filed as proof that all gifts were properly used for tax-deductible purposes. As soon as possible after a project is completed, prepare and assemble four packets, each to include:

- PROJECT DIRECTOR'S REPORT. Sample is attached.
- A FINANCIAL REPORT on the form provided. Sample is attached. Attach to one of these receipts to cover all expenditures. Local treasurer and/or project directors should provide documentation not otherwise covered by receipts;
- any material developed as part of the project.

These packets should be distributed as follows:

- 1 to the LWV-TEF state office
- 1 to the Project Supervisor
- 1 to the TEF treasurer. Include the FINANCIAL REPORT with receipts in this one.
- 1 for your permanent files.

18. Use of funds on deposit is automatically allowable for the following purposes and no administration fee applies:

- a. Purchase of EF publications. Show on the purchase order or otherwise advise, "To be deducted from our funds on deposit";
- b. Support payments to LWVEF or LWV-TEF if allowed, and providing local contributors have not stipulated that their gifts be restricted to local use only.
- c. Contributions for the FUND itself to use for general purposes or a special project.

*

THREE WAYS TO GET APPROVAL FOR LOCAL LEAGUE TEF PROJECTS

Leisurely

Quickly

Immediately

TEF projects must have prior approval of the TEF Board of Trustees in order not to jeopardize the tax-deductible status of the FUND and its contributors. To make this process as easy as possible, the FUND offers these options for obtaining approval of a project:

1. Leisurely: The normal procedure -- submit project request form in writing, not later than two weeks prior to the Board of Trustees meeting.

Length of time: until next meeting of Board of Trustees.

Example: Local League X plans to publish a school survey in October. Project request form is mailed in July; trustees approve it at Sept. board meeting, and inform local League X by mail one week later. Booklet is published in October.

Cost: One postage stamp.

2. Quickly:

Length of time: 2-3 weeks.

Example: Local League Y receives an invitation to a conference on low-cost housing at a nearby university. Registration is \$40, and the board approves registration of program VP and housing chair (cost: \$80). Invitation arrives in early June, and conference date is late July. Letter is sent to TEF Chair stressing need for a prompt reply. TEF Chair sends memo to other trustees. Reply is sent to LL within two weeks. TEF approval granted, and the \$80 registration is paid out of LL account in LWV-TEF.

Cost: One postage stamp.

3. Immediately:

Length of time: 2 days.

Example: The regional council of governments has invited a prominent governor from a nearby state who is an expert on solid waste to give an address. They ask local League Z to co-sponsor a luncheon for civic leaders and the public. Cost of luncheon, invitations, etc. is \$150. Invitations will go to printer in three days. Local League Z board approves the co-sponsorship, and wants to use TEF funds. LL president telephones TEF Chair. TEF Chair telephones other trustees via long distance, and calls local League Z president two days later, granting approval of board of trustees.

Cost: Local League must pay cost of long distance phone calls (\$10-\$15).

As soon as possible, local Leagues will be advised whether or not a project has been approved. If approved, the name of the trustee who will be Project Supervisor will be included.

POLICIES, GUIDELINES, AND PROCEDURES FOR THE TRUSTEES
AND FOR MANAGEMENT OF PROJECTS OF THE FUND ITSELF

1. The NONPARTISAN POLITICAL POLICY expressed in the LWV-T Policy Guide applies also to the Texas Education Fund and its trustees.
2. A trustee may be reimbursed for expenses incurred in performing his/her duties for the FUND by submitting a voucher, with appropriate receipts attached, to the treasurer and in accordance with the following restrictions:
 - a. All expenditures must be approved by the Board of Trustees. Approval of the budget does not constitute automatic approval for expenditures. However, expenditures up to the amount specified in the Adopted Budget will be paid without further Board approval for:
 - expenses for general administration,
 - development costs,
 - up to \$15.00 for background materials relating to program portfolios.
 - b. The BOARD AND COMMITTEE EXPENSES as outlined in the LWV-T Policy Guide will likewise apply to the LWV-TEF and its trustees.
3. The minutes must reflect prior approval for all expenditures of funds except as covered in 1. above. In order to obtain this approval, appropriate requests as indicated in 7. below should be included with the pre-Board report. However, when time is a factor, approval by polling the board is permitted.
4. The trustees can approve a project before all the money is raised, contingent upon full funds eventually being received by the FUND.
5. Requests for expenditures should:
 - a. Meet the criteria set forth by the FUND;
 - b. Fall within one of the general categories in the approved TEF budget;
 - c. Include a reasonable amount for overhead expenses incurred by the FUND when such is appropriate.
 - d. Be within the portfolio jurisdiction of the trustee submitting the request unless consent has been received in advance from the appropriate chair and/or vice-president.
 - e. Be planned for completion within a year. Ongoing projects, such as monitoring, must be re-approved annually.
6. The PURCHASING AND CONTRACTING section of the LWV-T Policy Guide shall apply also to the LWV-TEF.
7. Requests for expenditures should be in the following form:
 - a. Projects to be funded by grants, including pass-through grants, should be submitted on a PROJECT REQUEST FORM. A sample is attached.
 - b. Projects to be financed by unrestricted funds of the TEF may be requested on a Project Request Form, but a brief written statement of the nature of the project and how it will be implemented plus a mini-budget is all that is required.
 - c. Travel expenses to workshops and conferences that do not involve a budget may be requested informally.

8. A Grants Administration Committee will oversee all grant projects proposed and approved. The committee will consist of the TEF Executive Committee, any grant specialist we may have as a trustee, the public relations and program vice-presidents and appropriate others. Responsibilities are to:

- consider and recommend whether a grant should be sought or accepted,
- review the overhead rate,
- determine whether grant requirements are satisfactory to League,
- draw up any job description involved in a grant approval,
- establish and follow procedures for notifying prospective applicants of job openings and for selection of staff,
- review and approve fiscal report for grants.

Expenses incurred in efforts to obtain grants may not be charged to grant expenses, but may be charged to development costs.

9. The TEF Board of Trustees may select a treasurer other than the TEF treasurer to handle the funds for a grant-funded project. A special bank account would be established accessible to the appointed treasurer. Adequate records must be maintained and interim reports of income and expenditures submitted to the TEF treasurer upon request. When the project is completed, any remaining funds must be disposed of in accordance with the requirements of the grant. When no other disposition is required, such funds will become the unrestricted property of the FUND itself.
10. If tax deductible funds are not sufficient to cover the cost of a project, the remainder may be supplied from taxable sources and/or the FUND may collect a charge for the activity in order to recover the non-deductible sum supplied. Any money made over and above this shall be for the unrestricted use of the FUND.
11. The FUND may sell its publications and charge appropriate fees for public meetings and other suitable projects. However, a profit should not be made over and above expenses. Any profit shall be for the unrestricted use of the FUND.
12. Supervision of projects will be the responsibility of:
- a. a Project Director appointed by the Board of Trustees. A project director may be paid when deemed necessary; however, no TEF trustee may serve as a paid project director. The project director must approve all materials and/or arrangements.
 - b. a Project Supervisor selected by the trustees from its members. A project director and project supervisor may not be one and the same person.
13. Credit for TEF financed projects MUST appear on the publication or the program for a conference or on any printed material and in any publicity.
14. A brief report of all projects must be included in the minutes. In addition, reports for grant-funded projects must be submitted separately in writing and must include the PROJECT FINANCIAL REPORT on the form provided by the TEF. A copy of all printed material must be submitted for filing.

TRANSMITTAL FORM

NAME OF LEAGUE:

For local use

6. Other -- specify:

Amount:

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

MEMORIAL CONTRIBUTIONS AND TRIBUTES

A gift to the LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND is a particularly fitting memorial for the family and close friends of League members. Such gifts may be of any amount and are used by the FUND to carry out its work. Survivors are notified of the memorials by the FUND, and donors are advised that their wishes have been carried out. We think you will find this a most satisfying way to pay tribute to League members and friends.

Similarly, gifts to the FUND are also appropriate for special recognition, birthdays, etc. Both donors and those being honored are notified.

Checks should be made payable to the LWV OF TEXAS EDUCATION FUND and mailed to the above address.

Please include the following information:

Memorial or tribute to: _____

Survivor's name, if applicable: _____

Address: _____

Occasion of gift: _____

Contribution from: _____

Address: _____

This gift is deductible for income tax purposes.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

Approved _____
Disapproved _____ Date _____

PROJECT REQUEST FORM Supervisor: _____

From: LWV of _____ Date _____

Proposed project: _____

Plans for execution, including distribution of any printed material:

Proposed Project Director: Name _____ Phone: _____

Address: _____

Proposed budget:

Income

Expenditures

LL money on deposit: \$ _____

Printing: \$ _____

Donations from: _____

Promotion: _____

Distribution: _____

Office Overhead: _____

Volunteers' Expenses: _____

Non-deductible funds: _____

Other: _____

Sales: _____

Other: _____

TOTAL _____

TOTAL _____*

Signature of LL President or TEF Trustee _____

If more space is needed, use reverse side or attach a sheet.

MAKE FIVE COPIES. Send four to the state office; keep one for your files.

*Local Leagues: a 5% (\$5.00 minimum) administration fee will also be deducted from your account based on actual expenditures when PROJECT FINANCIAL REPORT is submitted.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

PROJECT FINANCIAL REPORT

FROM: LWV of _____ Date: _____

FOR: Name of project: _____

INCOME

Received from TEF: _____

To be received from TEF: _____

From sales: _____

Other: _____

TOTAL _____

EXPENDITURES

Printing: _____

Promotion: _____

Distribution: _____

Office overhead: _____

Volunteers' expenses: _____

Other: _____

TOTAL _____

Receipts must be attached justifying
all expenditures and should be
attached to the report sent to the
TEF treasurer.

Additional 5% (or \$5.00
minimum) administration
fee for local League
projects to be deducted
from LL account _____

Signature of Project Director

Make four copies: Send one to state office.
one to Project Supervisor.
one to TEF Treasurer -- with receipts attached.
Keep one copy for your files.

Please submit as soon as possible following completion of the project.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

PROJECT SUPERVISOR'S EVALUATION

LWV OF _____ PROJECT _____

1. Was the project implemented as planned?

2. Did the project director manage the project well?

3. Were the financial matters handled appropriately?

4. Have you received copies of the following:

Financial Report?

Publication?

Conference invitation?

Other printed material? Please list.

5. Were there any problems that emerged in this project that should be noted?

6. Do you have any suggestions for managing similar projects in the future?

7. Are there any particular individuals that worked on the project that you would recommend for future TEF projects?

In salaried jobs?

Signature of Supervisor

Date

Please fill in this form within two weeks of the completion of the project and mail to the TEF secretary.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
1212 Guadalupe, Suite 109, Austin, Texas 78701

PROJECT DIRECTOR'S REPORT

LWV of _____ PROJECT _____

1. What was the primary accomplishment of the project?

Publication (please describe):

Conference/workshop (please describe)

Other (please describe)

2. How many persons did the project reach? How was this accomplished?

3. How successful was the project? (Please describe)

4. Please attach copies of publications, invitations, programs, and other printed materials.
Other (please describe):

Signature of Director

Date


LWV-T

A. The program part of the budget is presently lumped into two large categories, PROGRAM ACTION, \$2100, and OTHER PROGRAM EXPENSES, \$615. We need to get more specific. We could do this a number of ways but let me suggest two options to start our discussion: Option I is an equal distribution for the program priorities (it assumes some priorities which were "emerging" in May). Option II is projected on the cost of 7 trips to Austin and \$20/mo for telephone calls.

<u>Program Action Priorities</u>	<u>Option I</u>	<u>Option II</u>
Adm. of Justice	\$ 400	\$ 380
Co. Ordinance Making	\$ 400	\$ 450
Energy	\$ 400	\$ 310
PTR	\$ 400	\$ 380
Water	\$ 400	\$ 380
Uncommitted	\$ 100	\$ 200
	<u>\$2100</u>	<u>\$2100</u>

The following is based on ~~the~~ a direct correlation between the funds allocated and the amount of activity we want to encourage.

<u>Other Program Expense</u>	
NR - Urban Crisis	\$ 225
Coastal Mgmt - Land Use	100
Air	100
Solid Waste	35
International Relations	35
Uncommitted	<u>120</u>
	<u>\$615</u>

B. Last year program was "underspent" by \$1152.74 and overall income exceeded expenses by over \$11,000. Program directors exercised restraint in spending in order to have ^{more} funds for legislative activity. Therefore,  I move another \$630 be allocated for program expenses

in the following manner:

\$500	- \$100 more in each of the Program Action Priorities
\$50	to go into HR - Urban Crisis
25	to go into Coastal Mgmt. LII
25	Air
15	Solid Waste
15	IR
50	more in Legislative Activities & Expense
<u>\$680</u>	

TEF matters

- A. We ~~are~~ notified national we would spend the \$400 EQ mini-grant on attendance at EQ conferences and meetings (\$250) and a statewide water conference (\$150). This money must be spent
- on educational activities
 - before the end of 1978.

Question: What conferences & meetings.

- B. ENVIRO-NOTES -- how can we (who will) get more material for publication? We did not publish a July-August issue. Shall we?
- skip an issue - producing only 5 this year.
 - publish a "summer issue" coming out in Sept. and then a Sept-Oct (and Nov-Dec) issue.
 - HELP!

LEAGUE OF WOMEN VOTERS OF TEXAS

1212 GUADALUPE • AUSTIN, TEXAS 78701

SEPTEMBER, 1978

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STATE BOARD REPORT

TO: LL Presidents, DPM, S.Orders, MAL

FROM: Betty Anderson, President

LWV of Texas

September, 1978

State Board Report

I. Q.

President's Letter

At its September meeting, the state board concentrated on: the upcoming legislative session, fall election activities, and membership outreach. We reviewed the progress in meeting our goals of strengthening local Leagues and becoming a more powerful organization. After taking stock, we laid future plans and activities that will hopefully assist us in reaching these desired results.

Legislative interview questions and instructions will be sent to you in the October mailing. The results of these interviews are helpful to us in planning for the session. Area legislative directors' briefings this fall and Legislative Day February 28, along with advocacy papers on key League positions should all enhance our effectiveness in Austin next year.

With the election of a new governor and the U.S. Senate race, political interest and demands on the League will increase in the next few weeks. The Texas Voters Guide is at the printer and will be ready for distribution soon. Two small newspapers have ordered Guides to enclose with their local editions -- a first for us. "The Tax Relief Amendment" also promises to add to election fever. Please see Jan Wilbur's "Program Notes" for further discussion.

IF YOU PLAN TO COLLECT MONEY TO SUPPORT or oppose a ballot measure, please remember that you must form a political action committee, appoint a campaign treasurer, and file reports in accordance with Article 14 of the Election Code. You may now collect money from a corporation or a labor union for the purpose of supporting a ballot measure. If you have questions concerning political action committees, please contact Louise Cummins.

Constitutional initiative has become a new wave since Proposition 13 in California. In 1973 before the Constitutional Convention, we reached member agreement on the issue by a VOTER tear-off. We support a direct initiative (after the Secretary of State has verified the signatures, the proposed amendment is referred to the voters without first being submitted to the Legislature.) A petition signed by qualified voters equal to ten percent of those voting in the last gubernatorial election would be required, according to our position. However, we do not plan to actively engage in supporting constitutional initiative at this time since our action energies have already been channeled in other directions. If local Leagues want to get involved in constitutional initiative, this would be a local League board decision.

ERA -- We have reached \$13,945.30 of our pledge of \$15,950 to national for ERA ratification. The campaign will continue to require money for ratification. At its September meeting, the national League board voted to support extension of the deadline for ratification of the ERA. League funds will, however, continue to be targeted toward ratification by the original March 1979 deadline. With referenda pending in Nevada and Florida, efforts are intense. If your League has not met its pledge, we urge you to do so. We will also include a tear-off in the December Texas VOTER for "one more dollar for ERA."

Statements from the League were presented recently to the platform committees of the Democratic and Republican parties during their convention processes. Halcyon Baggett (delegate to the Democratic convention and former LWV-T PR Vice-president) spoke to the Democrats; Diana Clark (Administration of Justice Director) addressed the Republicans. The statements dealt with administration of justice, taxation, ERA, and energy.

September, 1976

We're Trying -- We have been pleased at your positive reaction to the graphics assistance, summer workshops, membership flyer, Program Tools and Techniques, the League News Service. Included in this mailing is the "Swap Shop" -- chock full of new ideas for local Leagues. Coming soon will be a "how to" development and finance tool, and a VS/CI publication "The Name of the Game" -- on being an effective citizen.

We are sorry to report that Sue O'Kelley has resigned from the state board. She is responsible for some of the creative "goodies" you received this summer, and we will miss her talents.

Money Matters -- Development Director Carole Shlipak reports a total of \$11,950 raised this fiscal year. We always appreciate your suggestions of prospective contributors. We are exploring grant applications for a nuclear waste storage documentary, a children's issues conference, and a nuclear power conference. Treasurer Ethel Sturgis suggests that if you would like to have a copy of the LWV-Texas financial quarterly report, write the state office and a copy will be sent to you.

Also available -- always -- from the state office are additional forms for all phases of local League Education Fund projects.

The state board is looking forward to hearing a great deal from League leaders and members in the next few months: juvenile corrections and ground water program results, state program planning, bylaw recommendations, budget. . . etc.

Plans for convention are underway and we are looking forward to the convention itself and to the recommendations and suggestions we are going to receive in the interim.

Convention '79 in San Antonio March 30 - April 1 will be the first weekend state meeting we have scheduled. The local arrangements committee in San Antonio is planning great things, and we are anticipating a great convention. We are also planning a special recognition to the local Leagues with significant membership gains.

A reminder from Helen Hunter: now is the time to appoint a bylaws committee to check your local League bylaws to determine if any changes need to be recommended. Three copies of proposed amendments to any local League bylaws should be sent to the state office for review and comment before the official notice of proposed changes is sent to your members.

For the notebooks: Garland's new president is: Betty Murphy
909 Avenue D
Garland, TX 75040
(214) 276-0212

Phone number for Lamar County's president is now: Bobbie Parson (214) 785-0834

Please change all your lists -- including VOTER mailing lists.

Elections are always significant, and November 7 is no exception. The role of the League of Women Voters in surfacing the gut issues which candidates should be discussing, and getting commitments from them could not be more important -- so go to it with vigor!

CALENDAR

Oct. 18-Nov. 2 -- Absentee voting for General Election

Nov. 3 -- Deadline for member agreement on juvenile corrections and ground water

Nov. 13 -- State budget committee in Ft. Worth

Nov. 14-15 -- State board meeting in Ft. Worth

Nov. 28 -- Legislative briefings in Dallas, Austin, Lubbock (Corpus Christi Dec. 5)

Feb. 28 -- Legislative Day in Austin

March 30-Apr. 1 -- State convention

Carole Shlipak
Director, Development

LWV of Texas
September, 1978
State Board Report
I. I.
Admin. - Development

DEVELOPMENT/FINANCE

Attention: Finance Chairs

NOW is the perfect time to give your Voters Service Chair a friendly call and to offer assistance in her distribution of VOTERS GUIDES for the November General Election.

WHY? Because YOU want to insure that all contributors and prospective contributors receive a VOTERS GUIDE (or a stack of VOTERS GUIDES). Your finance committee will be calling on these people in a few months, and it is essential that contributors have been exposed to the various services of your League (if you expect another contribution!)

The 1977-78 Annual Report of LWV/Texas and LWV/Texas Education Fund has just been produced by the Bloom Agency. Your LL President will be mailed 10 copies for PR use in your community. Do ask to see it!

Contributions received by LWV/Texas and LWV/TEF since the May State Board Report include:

<u>Donor</u>	<u>Amount</u>	<u>Local League Sharing</u>
Texas Power & Light	\$ 500	\$150 to Dallas League
Texas Utilities	750	225 to Dallas League
Texas Electric Service	500	60 to Tarrant Co. League
Dallas Power & Light	500	150 to Dallas League
American Petrofina Foundation	200	60 to Dallas League
Halliburton Company	3,300	100 to Dallas League
Champlin Petroleum Corp.	500	150 to Tarrant Co. League
Liquid Paper Corporation	1,000	300 to Dallas League
Tandy Corporation	500	270 to Tarrant Co. League
Robert H. Power	100	20 to Irving League
Civic Savings & Loan	100	20 to Irving League
Sigmor Corporation	200	80 to San Antonio League
Resource Consultants	2,800	(in-kind contribution)
Mary Harding Memorial Funds	1,000	(restricted contribution)

Jan Wilbur
Program Vice-President

LWV-Texas
September, 1978
State Board Report
II.
Program

PROGRAM NOTES

1. November 7, 1978 Constitutional Amendments
 - a. "The Tax Relief Amendment" The board chose neither to support nor to oppose this bill. We did agree that the title is a misnomer, but that it would probably guarantee passage of the amendment. You will be receiving the following additional information about this amendment:
 1. The House Study Group has put out a 30-page report. We have reproduced the four-page pro & con section, and it is included in this mailing (one copy per League.) If you wish to receive a copy of the full report, contact your legislator if he/she is a member of the House Study Group OR send \$2.50 to the state office to cover the costs of reproducing and mailing the full report.
 2. Each League is also receiving one copy of the Legislative Council's analysis and pro & con information on the remaining eight constitutional amendments on the November ballot. (Please remember that pros & cons are opinions which may or may not be based on accurate facts.)
 3. The LWV-Texas Voters Guide will include a fairly complete explanation of the major features of the "Tax Relief Amendment."
2. Legislative interviews. With the October 20 mailing from state office you will receive copies of the interview forms and assignments for interviewing legislators. We suggest that interviews with incumbent legislators be done in November and December, and that you wait until after the holidays to interview "first-timers" so that they will have had a chance to formulate some positions and get their feet on the ground before you ask them their positions. Deadline for returning them to state office is January 31, 1979.
3. Reminder: If it is not already on your calendar, put Legislative Day, February 28, 1979 in red and do plan for a large contingent to come to Austin for this highlight of the legislative session. We like to make the legislators aware of how many we are, and Legislative Day also serves as an enthusiasm builder for local Leagues. There will be briefing on priority issues, time to walk through the Capitol and observe democracy in action, and finally a 5:30-7:30 reception for legislators.
4. D.C. Representation. The board reluctantly decided to put this issue on the back burner until 1981. Speaker Clayton has the votes to bottle this issue up if he wants to. Opposition has been vocally expressed and the legislature will probably not deal with this issue rationally in view of the opposition. We will prepare simple testimony and support an effort to get it through this session, but will aim our big guns for the 1981 Legislative Session. We do encourage local Leagues to begin now to build positive public support for the issue in their communities.
5. The League endorses two issues (supported also by the Houston Welfare Rights Organization and the Gulf Coast Legal Foundation):
 - a. Support for a program which provides interim assistance for applicants for SSI from their county social service office. The assistance would then have to be repaid from the first SSI check the applicant receives.
 - b. Support for a program for emergency assistance for needy families with children who have been involved in an emergency situation (such as a fire or eviction), again from the county social service office.

-more-

6. The League voted to support the School Volunteers Act of 1979. This bill would help provide equal access to quality education for every child in Texas by providing for a Coordinator of School Volunteers at the state level and at each Regional Education Service Center. It would cost the state \$450,000 and would repay the cost many times over by giving school districts (particularly those involved in desegregation plans) access to a wider range of resources and volunteers than they would have otherwise.

7. Constitutional Initiative and Referendum - See President's Letter.

8. Legislative Priorities -- Candidates are very chary about revealing their priorities for the next session until after the November elections. One new piece of information that must be taken into account as we try to establish legislative priorities is that which resulted from the Special Session. Jan Albers, Legislative Director, predicts that the next legislature will, if the "Tax Relief Amendment" passes (and she predicts it will) have to spend much time dealing with enabling legislation called for by that amendment. Taxes promise to be a major priority for the next legislature -- because of the constitutional amendment; because questions about what property should be used to determine a local school district's wealth were again raised when the School Tax Assessment Practices Board issued its report; and because Wayne Peveto and others will again be promoting property tax reform. Also, the effects of Proposition 13 will undoubtedly still echo in legislation proposed during the 66th Legislature.

County Ordinance Making Power is still a hot issue. It has picked up some support among county officials. It still looks like a long-shot, but one which we feel is important enough to keep before the attention of the legislature and Texas voters.

Administration of Justice priority will be to continue our support of the Adult Probation System by pushing for full funding. Other priorities will emerge with the completion in November of the League's member agreement on juvenile justice issues.

Priorities in the Energy area will be focused on encouraging the state government to make firm a commitment to conservation of energy by programs such as retrofitting state buildings to be more energy efficient. Development of renewable resources is also a top priority with the League.

Ground water management legislation is presently being formulated for the Edwards Underground Water District. The state League will follow this legislation closely. It will be the "model" legislation and it would be tragic if unwise precedents were set by such legislation -- it will influence future legislation for other aquifers in Texas.

In the Human Resources area, the League has already announced its support for raising the level of AFDC payments to 100% of the 1969 basic needs figure (yes, I did say 1969.) It is presently at three-fourths of that level. The League will also support displaced homemaker legislation to institutionalize the pilot legislation passed last session.

Priorities remain flexible, and will be reviewed at the November state board meeting (after the General Election).

Jan Wilbur
Program Vice-President

LWV of Texas
September, 1978
State Board Report
II. C.
Program - State

STATE PROGRAM MAKING -- LIVELY ISSUES

Program consists of those governmental issues that League members choose for concerted study and action. State program should deal with issues about which the state government can do something. It should be of interest to League members. When an issue becomes part of the League program, the League is saying in effect that a problem exists, and possible solutions and ways of approaching action on the issue should be integral to member study and agreement.

Choosing League Program. What do members see as today's urgent problems? Which of these do they want to work on through the League? Procedures for choosing program, consistent with League bylaws, are designed to answer these questions -- to make sure that choices really reflect members' preference.

The steps: --Leagues consider and suggest issues--these suggestions must be received in the state office three months before convention, that is, December 31, 1978.

--The state board formulates a proposed (recommended) program based on local League input. Recommended program must be sent to local Leagues no later than six weeks before convention. It will be mailed January 26, 1979.

--At the State Convention, March 30-April 1, 1979 in San Antonio, proposed program items are adopted by majority vote. Any recommendations for program submitted at least three months prior to the convention, but not recommended by the board, may be adopted by the convention upon receipt of a two-thirds vote. (LWV-T Bylaws, Art. XI, Sec. 3.d.)

MAKING IT HAPPEN State program making will not succeed unless the local League board makes it happen. Issues will not surface magically. Some issues to get you started:

Health Care has been proposed at both state and national conventions in recent years. If your League is interested in proposing it, some of the questions to consider are: What can the state government do about health care? Will a study include health care costs? For all? Availability of health care for all--lower income, middle and upper income? Delivery of services? Health care is a broad subject -- what is to be the focus of the study. Demonstrate the need for a study.

The question of lowering the age at which YOUTHFUL OFFENDERS can be tried in adult court for commission of serious criminal acts is a high-interest issue in some quarters. League has no position.

School Finance was studied in 1972. Should the League re-examine some of those positions or perhaps restudy the whole system? Some features of a school finance system were not a part of our 1972 study. In other instances, changing conditions or the development of alternative ways of handling problems raise questions about our original conclusions. Some of the questions a new study might explore are:

- if property taxes are to remain the major source of revenue for schools, what property should be included in the tax base in order to determine a local district's wealth?
- are there other methods of distribution for funds besides the "weighted pupil approach" that League could support?
- should local enrichment be limited even if the Minimum Foundation Program is inadequate to provide a good basic education? If so, how much? Is the new Equalization Aid feature of the system supposed to address the problem of a tremendous disparity in spending?
- which educational programs should be fully funded under the Minimum Foundation Program? Are Driver's Ed. and Full-Day Kindergarten important enough to receive full funding?

Dropping the position supporting "no declaration of party affiliation when registering" was proposed at the last state convention. The vote was 94-92 against dropping it. Does this represent consensus? (See Sept., 1978 Texas VOTER for information on this position.) Would your League like to drop/study/or retain this position as is?

Do you want a state Energy study? Is there a problem or an issue relating to distribution, development, or alternate sources of energy within Texas that the state government could address and is not presently covered by our national position? Or perhaps your League would like to suggest where we should focus our attention when acting on energy issues.

If these "lively issues" are not lively for your League, look at your file of convention workbooks and the list of non-recommended items. (Council Workbooks won't help because we do not adopt program at Council.) Accountability in education and services to children come to mind at once.

State program making material coming in the next several weeks:

To be mailed October 6:

- report forms to record your League's suggestions. To be returned to state office by December 31, 1978.
- section-by-section explanation of the report forms.

To be mailed October 20:

- an "Options and Strategies" paper outlining a sample of a specific plan that could be used for a state program making meeting.

HOW TO BE EFFECTIVE

1. If your League already has a proposal for state program, send 50 copies of a one-page backgrounder/brief to state office by October 15 and it will go out in the October mailing. Other Leagues may want to support it also.
2. Assign the responsibility for surfacing issues for possible state study to a committee or person (program VP perhaps.) Gather ideas by informal conversations with members; sign-up (or "idea") sheet passed around at all League meetings between now and the state program making meeting; a VOTER tear-off; interviewing elected officials; clipping newspaper articles.
3. When you receive the "Options and Strategies" paper, extract what you can use from it, add to it, and plan for a lively discussion at your meeting.

4. After your meeting, send two (2) copies of your report forms to state office by December 31, 1978.
5. When you receive the proposed state program (to be mailed January 26), see if what your League proposed was included. If not, you will need an affirmative vote from two-thirds of the delegates attending convention to get it adopted. If you decide you still want to go for it (and you'll have a more exciting convention if you do, plan your campaign.

--send 50 copies of your one-page promotional piece (perhaps with your logo, your slogan, and short, snappy facts) to state office by February 26 and it will be mailed to all Leagues in the March 2 mailing for delegates to consider before leaving for convention.

--lobby for support from other Leagues. San Antonio, Austin, Dallas, Tarrant County, and Houston will probably have large delegations.

--design posters, identification badges for your supporters, floor strategy, and come to convention with a political campaign to WIN.

Lucy Polter
Program Specialist

LWV of Texas
September, 1978
State Board Report
II.
Program

PROGRAM STRATEGY

I. TOOLS AND TECHNIQUES

You should have the first publication, "The Public Forum vs. The General Meeting," in hand. The state board would like to hear your comments.

The next publication under discussion in this series is "Lively Discussion Meetings." We are looking for helpful hints to aid discussion leaders and resource persons.

II. STRATEGIES AND OPTIONS

The October 20 mailing to local Leagues will have the first issue of Strategies and Options. It will contain suggestions for making State Program Planning meetings interesting and lively.

Later this year you will be receiving material for Urban Crisis meetings -- Jan Coggeshall is working on this.

Diana Clark
Director, Administration of Justice
[REDACTED]

LWV-Texas
September, 1978
State Board Report
II. C. 1.
Program - Admin. of Justice

ADMINISTRATION OF JUSTICE

A REMINDER -- Juvenile Corrections consensus is due on Friday, November 3. Reports will be compiled and analyzed the following week and consensus presented to the board for adoption at the November state board meeting in Ft. Worth. The earlier your reports arrive at the state office, the easier the job will be.

Upcoming meetings of interest: Senator A. R. Schwartz is having a conference on juvenile problems Saturday, October 7 beginning at 9:00 A.M. at the Galveston County Courthouse. The purpose is to formulate a legislative program to deal with such problems. The Galveston League will be testifying.

The Texas Coalition for Juvenile Justice will hold their second annual meeting in Dallas on November 10. Focus this year is on legislative goals, and various legislators will be speaking. Lobbying techniques will be taught in one of the workshops. Price for the day is \$6.00 including lunch. Dallas League members are part of the planning committee.

The Attorney General of Texas is holding a Law Enforcement Conference at the Austin Hilton Inn, October 14 and 15. The conference, which costs \$32.50, includes a legislative panel discussion, reports on the new Court of Criminal Appeals (recently expanded to nine members), new trends in civil rights litigation, and the role of state agencies in law enforcement.

Last, but NOT least, the League of Women Voters of Waco is presenting a two-day conference on juvenile justice on October 30 and 31. Further information will be sent to all Leagues by the Waco group.

Jan Coggeshall
Director, Human Resources

LWV of Texas
September, 1978
State Board Report
II. A. 2.
Program - Human Resources

HUMAN RESOURCES

This is a potpourri of information -- please see that your appropriate members (board or off-board) receive the items that concern them.

I. Welfare. We are planning to have a professional slide show on welfare reform in the state by the end of next spring. It will be produced with the DHR and is intended to be used as a speaker's bureau tool. I'm hoping you can show it at church gatherings, civic club meetings, etc.

II. The program called Aid to Families of Dependent Children will be a high legislative priority in the legislative session. We are going to ask that funding for this program be increased to a level determined as 100% of need in 1969, rather than the present 75% of need. There has been no increase in grant level since that date.

Someone in your League should start becoming familiar with this program. No one needs to become an expert on the program itself. What we hope you will become familiar with is the purpose of the program, who benefits, and the present levels of grant benefits.

I would suggest you do this:

Find the two yellow-covered booklets in your local League files titled

1. CHILDREN IN NEED, Answers to the Ten Most Common Questions About AFDC, Sept. 1976, Texas Dept. of Public Welfare.
2. ASSISTANCE TO NEEDY FAMILIES IN TEXAS, A description of the Aid to Families with Dependent Children Program, August 1976., Tx. Dept. of Pub. Welfare.

If you are like many others, you may not know which cardboard box (under a bed) these are presently stowed in. Don't let that get you down . . . just write the Dept. of Human Resources and ask for another copy! This is really all you need to begin with.

Now I'll tell you what the state board is doing about this (not the boxes under the bed.)

1. We are meeting with a loose (take that to mean "informal") coalition called Texas Citizens for Welfare Reform. (The last big action this group took was to eliminate the welfare ceiling in the Constitution.) A number of organizations have been represented at our meetings.

There was a recent meeting this week in Austin to develop more plans. The goal of the coalition is to get the Legislature to increase AFDC benefits. In the process, an AFDC paper will be written with facts about the request, some background information, etc. It should help you in your lobbying efforts.

2. In May, the state board, the coalition, and the Houston LWV testified before the board of the Dept. of Human Resources, and as a result of our testimony they increased their request for AFDC funding to the 100% level. (One small success.) You should probably try and find the letter which we wrote to Mr. Chapman in your president's file. It is dated May 15 and a copy was sent to local Leagues. There has been one change in the figures:

Added cost to state	FY '80:	\$36.7 (not \$35) million
	FY '81:	\$53.2 (not \$50) million
New federal funds leveraged:	FY '80:	\$31 (not \$18) million
	FY '81:	\$57.5 (not \$37) million

This will be an average \$9 per month increase.

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3. The DHR budget request is now in the hands of the Legislative Budget Board which will develop the budget presented to the Legislature.
4. The state League plans to send you an "advocacy" paper (one of six covering various topics) on AFDC for you to use in lobbying legislators.
5. The legislative newsletter will have AFDC information in it, and we will keep you posted on our activities. It is not too early to begin talking to other groups in your community about supporting this issue. Then you can have your own "network" set up when Time for Action on this issue begins. The state board is going to limit the number of subjects you will need to be familiar with so you can understand and handle the few you will have. AFDC will be the Human Resources item.
6. I attended the Congress on Families and Children, sponsored by Child Care '76, in Austin on September 8 and presented the AFDC item, which was adopted as part of the legislative platform.

III. URBAN CRISIS The national League had a large grant proposal for the Urban Crisis study turned down. This means that we, at the state level, will try and help you with more information, visual aids, etc.

I will do one thing for you if you will do one thing for me. In November or December, I will mail out a summary of any innovative ideas you have on how you are going to handle this item in your local League, plus a list of any materials or visual aids that could help a small Texas League handle this issue. I am asking large Leagues in big cities to keep an eye out for visual or written aids which might help Leagues in smaller Texas municipalities understand the issues facing our state. Unless I hear from you, you won't hear from me with this "swapshop" type information. I will, incidentally, read your VOTERS for my collection.

The consensus questions were approved at the national board meeting, and you should receive those soon.

IV. I have received a great new publication from LWVUS called Campaigning for Fair School Finance, Cases in Point. It provides background on school finance issues, relates three case studies carried out by state Leagues, and gives tips on how to conduct a fair school finance campaign. It is \$3.00, pub. #353, and can be ordered from the national League. A shorter version (pub. #354, \$1.00) is also available.

Property taxes, assessments, equal educational opportunities, are all politically volatile topics and they all come together in a single public issue: School Finance Reform. This publication will help you sort out the issues.

My suggestions on how to use it? 1. Inform yourself; 2. Use it in VOTERS; 3. Use it to make a speaker's bureau speech; 4. Use it as background for the next legislative session; 5. Sell it in the community to interested groups.

V. Housing. Keep me in touch with your studies, reports, results in communities. How are CDBG monitoring projects coming? Austin is having quite a funds allocation battle this year. Are citizens participating in your community? If not, why not?

VI. Children. The state board is applying for a grant to hold a conference on Children's issues, possibly next September. 1979 is the "International Year of the Child" and in light of the interest shown by many Leagues in the past, it seems appropriate to consider this grant request.

VII. Keep in touch. I am only a 15¢ stamp away . . . if there isn't a mail strike!

Jeanette Vanderwater
Budget Chair

LWV of Texas
September, 1978
State Board Report
I. E.
Budget

BUDGET

The state budget committee is spending September and the first half of October gathering information for its deliberations at the one meeting we have scheduled in Fort Worth on November 13. At that time we will arrive at a suggested PMP (Per Member Payment) figure for the state. The state PMP will be handled in the same way that the national PMP is handled. Each local League will send to national, with a copy to state, its official membership count as of January 1, 1979. This is used as a basis for the payment to national, and to state. For the fiscal year 1979-80 the national PMP will be \$10 for each member reported on January 1, 1979. For the fiscal year 1979-80 the suggested state PMP will be decided at the budget committee and will be reported to you in the December state board report. Remember this is only a suggested state PMP. The State Board at their January meeting will decide on a recommended PMP, which may or may not be the budget committee's proposed figure. This recommended PMP, along with a summary of the recommended budget, will be sent to all League members in the March Voter. Delegates to the State Convention make the final decision as to the amount of the state PMP for the next two fiscal years. There are special rules for provisional Leagues; check with the state organization vice-president if there are any questions.

If the local League has not already done so, a budget chairperson and budget committee members should be appointed. Check "In League," page 47, and your local bylaws for suggestions and rules governing make-up of the budget committee. Most local Leagues' budget committees do their work in January and early February.

Shirley Gleason
Director, Membership

LWV of Texas
September, 1978
State Board Report
I. K.
Membership

MEMBERSHIP

As you will note from your copy of my enclosed memo to your president, there will be a display room for local League material at state convention. Please be sure your fellow board members are aware of the total scope of material to be displayed so some of your League's material is not forgotten.

Also -- there is to be a membership award presented at convention in March, 1979. It will be based on the membership report submitted to state office January 1, 1979. Do urge your fellow board members to keep up the good work in the retention and recruitment of members.

We hope you will make good use of the LWV-Texas membership flyer ("Do You Know the Rules of the Game?") at all your meetings; be sure each guest receives one. You could also have them available at your local library at the book checkout counter. Do you have a publication display at the library? Are there any study groups in your community? Are they studying a subject on which the League has published material? If so, your LL could furnish them with a complimentary copy with information about ordering more (good PR). You could also give them enough membership flyers for each of their members. I'm sure you will have many more ideas.

If you have any questions, or there is anything I can help you with, please let me know.

Toni Clem
Director, VS/CI
[REDACTED]

LWV of Texas
September, 1978
State Board Report
III.
Voter Service/Citizen Information

VOTERS SERVICE/CITIZEN INFORMATION

It's great to be able to kick off the fall by announcing that the state VOTERS GUIDE is well on schedule . . . so far 117,000 copies ordered. Two orders (of 4500 and 5000) are from small daily newspapers, which is terrific since the goal is to reach as many voters in the state as possible -- especially in areas not reached by a local League.

The PSA slides ("It's your bell. Ring it...") have gone out to at least one television station in each viewing area across the state . . . watch for them. You might even call your station and ask them to run them. Then, to lend a hand with follow-up, drop me a note and tell me where and when you saw them. Thanks. We'll be doing another PSA slide in January, in time for the legislative session. Tell you more about that later.

Don't forget to use the PSAs written for radio (or newspaper) sent in the August PR mailing. They are SO SIMPLE to do.

Copy for "The Name of the Game," to take the place of "Register & Vote," "Voters Key," "Write Your Elected Officials," etc. is undergoing minor changes and goes into production soon. The cover of that six-panel pamphlet reads "REGISTER, VOTE, BE HEARD, BE EFFECTIVE."

Look for a list of the newly-elected officials from this chair following the November 7 General Election. Good luck with your registration and get-out-the-vote drives. And call if I may help . . . anytime. I go to bed late (which doesn't mean I sleep late!!!)

OF POSSIBLE INTEREST: The LWV-Houston is working with the Exxon Corporation on videotaped interviews with candidates for Governor, Lt. Governor, Attorney General, and U.S. Senator. The interviews are basically of five-minute length per candidate. Exxon will group candidates for each race on separate tapes which will be available at cost (\$35/tape) to those interested. The tapes will be 3/4 inch, compatible with Sony equipment. To order or obtain more information contact:

Brenda Gehan, Pres., LWV-Houston
[REDACTED]

Phone: Office-[REDACTED]; [REDACTED]

LEAGUE OF WOMEN VOTERS OF TEXAS

1212 GUADALUPE, NO. 109 • AUSTIN, TEXAS 78701

DECEMBER, 1978

STATE BOARD REPORT

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TO: LL Presidents DPM, St. Orders, MALs

FROM: Betty Anderson, President

LWV of Texas
December, 1978
State Board Report
I. Q.
President's Letter

Just as the newly-elected state officials are preparing for the 66th Session of the Texas Legislature, so did the November meeting of the state board lay plans for the next session. Re-evaluation of goals and flexible strategies are important components of the planning process, so the state board spent considerable time analyzing the recent elections and trying to forecast the course of events. In some cases, our focus and strategies have been rearranged. Up-to-date legislative briefing materials will be sent to those Leagues which were unable to attend the briefings November 28 and the upcoming one on December 5th. We are enclosing copies of the new legislative priorities flyer which you may want to give to legislators, other elected officials, or organizations. Legislators will also receive the flyer plus advocacy papers at the beginning of the session. Since copies of the advocacy papers are in fairly limited supply, local Leagues are free to reproduce them in any way you wish for your own members. (Presidents are receiving one copy of each advocacy paper plus five flyers unless your League is very large; DPM is receiving one priorities flyer.)

We will be looking forward to seeing you in Austin Feb. 28 for Legislative Day.

Convention 79 in San Antonio, March 30 - April 1, will be another highlight of the League year. We are delighted to announce that National LWV President, Ruth Hinerfeld, will be with us. The first call to Convention -- and other Convention details -- is included with this mailing.

The budget committee, chaired by Jeanette Vanderwater of Houston, met in an all-day session November 13th. After intensive deliberations, the committee agreed upon a proposed budget which will be presented to the state board early in January. The proposed budget for fiscal year (FY) 1979-80 depends upon a \$7.50 per-member-payment (PMP) OR an addition of 300-plus members. If the

membership total drops, an \$8.00 PMP may be required. The \$7.50 PMP pays for most, not all, of the services that we would like to provide. Inflation is with us, and we will be proposing at least a \$7.50 PMP for FY 1980-81. We are using estimates of total membership, and we need accurate figures. Therefore, we urge you to return the enclosed form, giving your estimated membership by December 10th.

ORGANIZATION

In keeping with our membership thrust, we hope you have seriously considered the implications of the October 20th memo about increasing membership rather than PMP. In the membership contest, awards will be given in each of four categories: Leagues with 30 members or less; 31 - 60 members; 61 - 100 members; and 101 members or more.

A new membership development strategy known as Project Outreach is being formulated by a special task force which Laura Keever is chairing. We will have more to announce about this "League Expansionist Theory" at Convention.

Some Leagues are increasing their membership by forming new units. Earlier this year the LWV of Sherman organized a unit in Denison with 28 new members. The new LaMarque unit will be a part of the Galveston.

We regretsully accepted the resignation of membership director, Shirley Gleason of Beaumont. Shirley has begun working as a paralegal, and we wish her well in this new career.

Copies of all publications from your League which were to be sent to Shirley for display at Convention should be sent to the state office.

We have heard from several of you lately about the frustrations of applying for a non-profit organization mailing permit. We are looking into the matter, but at this

Dec. 1978

point it can best be described as "inconsistent." The granting of this permit seems to lie with the discretion of the local postal authority. Many local Leagues have been denied permits; one or two have received permits. If we can find a way to be helpful, we shall do so.

PROGRAM

Position statements on Juvenile Justice and Groundwater were formulated after analyzing the reports from consensus and concurrence submitted from local Leagues. These new positions are included in this report and will be printed in the December Texas VOTER.

Diana Clark and Lucy Polter have made trips to Huntsville and Gatesville to interview officials for the new Adult Corrections Facts and Issues. They have another two-day trip planned to Huntsville to tour that facility. The inmate lawsuit against the Texas Department of Corrections (Ruiz vs. Estelle) is being held in a Houston federal court, and there should be a ruling by March or April. Extensive changes in the parole system are also anticipated in the next legislature. In order to include up-to-date information, the publication is scheduled to be distributed in June, with a Dec. 14, 1979 consensus deadline.

VOTERS SERVICE/CITIZEN INFORMATION

41.3% of the registered voters in Texas voted November 7th. Did our public service announcements (PSAs) on "It's Your Bell, Ring It" help bring out the vote? If you saw this PSA on your local TV stations, please drop Toni Clem or the state office a note. We need to know whether they are being shown in order to evaluate the service.

The League News Service will be continued for the next six months. Articles thus far have included: open meetings & open records, Texas lignite, public transportation, voter registration, absentee voting, and "your vote counts."

KUDOS TO:

Bunnie Sawin of Bay Area for directing ABC Election Night Reporting -- and to the 90 League precinct reporters. \$2,230 was cleared.

Eleanor Sutherland of Dallas for directing the Solid Waste Project. 1500 information packets were distributed to legislators, state agencies, COGs, county judges, mayors, and others.

The Tarrant County LWV for entertaining the state board and providing bed and breakfast during the November 13-15 state board meeting in Fort Worth.

The week of December 3rd will be a busy one for state board members. Jan Coggeshall will attend a welfare coalition meeting in Austin on December 6, while in Dallas Laura Keever will serve as moderator at a Dept. of Energy regional meeting on long-range energy policies. Directors carrying environmental portfolios will be attending an Environmental Legislation Seminar in Austin, December 6-8. I will be attending the LBJ Library seminar on Government and the Humanities December 3-5.

I enjoyed meeting several Leaguers from across the state at the conference on Libraries and Information Services in Austin, November 16-18. I was elected as a delegate to the White House Conference which will meet in the fall of 1979.

FOR NOTEBOOKS, VOTER MAILING LISTS, ETC:

President of LWV Garland:

Cynthia Standfield

[REDACTED]

[REDACTED]

Jan Wilbur
Program Vice President

LWV-Texas
December, 1978
State Board Report
II.
Program

STATE PROGRAM MAKING: Deadline for your League's recommendations for state program to be in state office is December 31, 1978.

Four local Leagues took advantage of the opportunity to suggest new state program items for your consideration before the program making deadline. New program items suggested were:

- Accountability in education -- Abilene and Houston
- Health services, mental health -- Denton and Houston
- Migrant workers -- Houston
- Funding of higher education -- Bay Area

You received copies of their proposals along with a "sunset law" on program proposed by the Lubbock League.

If your League is interested in supporting these or other program items or if you're interested in making your voice heard for no new program, we hope you are making plans now to send a full delegation to State Convention in San Antonio, March 30 - April 1, 1979.

If you have not already allocated funds for convention delegates' expenses, perhaps you can consider doing so now. The benefits to your local League in terms of greater understanding of how League operates, the opportunity for cross-fertilization of ideas (counterpart conversations), and leadership development would be worth the investment.

If a Leaguer cannot make the time commitment to attend, perhaps she or he can make a monetary commitment. Take up a collection. Have a cash-bar wine party. Volunteer some baby-sitting time for your delegates to attend. Auction off holiday candles or other appropriate craft items. If you have a "Chinese auction," where bids start at 1¢ and go up by 1¢ increments but each bid as it is made goes into the pot, a final price of 50¢ brings in \$12.75!

STATE MEMBER AGREEMENTS on Juvenile Justice and on Groundwater have been compiled, approved by the state board, and are enclosed elsewhere in this mailing. They will also appear in the December Texas VOTER. Several Leagues took the opportunity to comment on member agreement by concurrence and on scheduling a busy program calendar. If other Leagues would care to comment and/or suggest alternatives, please do so before January 1, 1979. The board will consider your comments and suggestions at the January board meeting.

LEGISLATIVE PRIORITIES remain basically unchanged. At the time of the board meeting in November, the recent election results had political pundits in Austin and elsewhere scratching their heads and refusing to speculate about the implications. The board felt it did not have enough new information to justify changing priorities significantly at this time. Governor-elect Clements is opposed to property tax reform as we define it and lists school finance as a priority. In view of his statements, it is likely that our priority for those two items will be reversed and more emphasis may be put on school finance than had been planned earlier.

-more-

December, 1978

The League will be observing with care happenings in Austin and elsewhere during the next several weeks. The results of the legislative interviews which local Leagues are doing (to be completed in the next few months) will also serve to more clearly define our priorities. Priorities, to be valid, must and will be continually updated as new information is received and processed. We'll keep you posted.

UPDATE ON AIR

from Meg Titus

The Clean Air Act Amendments of 1977 mandate that each state produce legislation for inspection maintenance programs for automobiles, site planning for new sources of volatile organic compounds (hydrocarbons), and continuing comprehensive transportation planning. These are required for counties designated as non-attainment. Such legislation is now in the preliminary draft stage. The League will be working toward early passage of such bills this session as our SIP (State Implementation Plan) must be prepared by January 1, 1979 and approved by the EPA July 1, 1979.

Jan Albers
Legislative Director
[REDACTED]

LWV-Texas
December, 1978
State Board Report
I. A. 2.
Action - State

The state board spent some time at its November meeting re-examining legislative priorities. We agreed to focus more attention on certain priorities and to add a new priority.

The LWV-Texas will probably be devoting more attention to school finance than we had previously intended. If only very limited state funds are available for new or expanded programs, we expect education will receive the major portion of those funds. In addition, new figures compiled by the School Tax Assessments Practices Board are to be used in calculating local districts' wealth and their resulting share of the Foundation Program. These figures have caused concern in many areas and legislators will be under great pressure to find an equitable solution to school finance problems.

The new item added to our priorities list is "Election laws to establish a shorter time between the primary and general election."

This position came out of a state study on the Texas Legislature. A more recent LWVUS study of campaign finance also dealt with length of campaigns -- see Impact on Issues 1978-80, page 41. Louise Cummins, Government Director, is working to put together some additional information on how a shorter campaign period would improve the electoral process. It will be sent to you as soon as possible.

There is some confusion about the legislative interviews.

1. We hope you will return the interviews as they are completed, even though the deadline is not until January 31.
2. The legislative interview materials you have received (for both state legislators and members of Congress) is all that you will be receiving.

Because of the limited supply of advocacy papers, we are not asking you to give these to your legislators. The state office will see that every legislator receives the advocacy papers and a priorities flyer at the beginning of the session. We will be able to distribute them postage free if we wait until January.

Diana Clark
Director, Administration of Justice
[REDACTED]

LWV-Texas
December, 1978
State Board Report
II.C.1.
Program - Admin. of Justice

ADMINISTRATION OF JUSTICE

Sent with, but not attached to, this board report is the juvenile corrections consensus approved by the board. Approximately 800 League members in 29 Leagues and two state units participated. There was remarkable unanimity in responses and those from big Leagues reflected the same concerns and solutions reported by smaller Leagues. Now we will be ready for action. One possible bill for statewide juvenile probation under the present Adult Probation Commission has already been prefiled! (HB 39 by Chavez.) An interesting coincidence as the bill setting up the adult commission was SB 39 in the last session.

Adult Corrections Study - Diana Clark & Lucy Polter

PLEASE CHANGE YOUR CALENDAR. The Corrections study delivery date has been changed from March, 1979 to June, 1979 and the consensus deadline has been extended until Friday, December 14, 1979. If you have scheduled a meeting on adult corrections for spring of 1979, please cancel it if at all possible. If it is not possible, please let us know immediately and we will work up some interim material you might use to interview local parole people, or plan a general meeting around.

The reasons for the change are: (1) the lawsuit (Ruiz vs Estelle) being heard by Judge Justice in federal court in Houston may mandate significant changes in the Texas Department of Corrections; (2) the legislature may make drastic changes in the Board of Pardons and Paroles in the upcoming session. Since we would not be in a position to support or oppose changes in this session, we would prefer our materials be as up to date and accurate as possible.

Work on the study is proceeding rapidly. We have had interviews with W. J. Estelle, executive director of TDC; T. L. Austin, vice-chairman of the Board of Corrections; Jim McGrew, executive director of the Texas Research League which is conducting a study of TDC personnel problems and other aspects of prison management; plus a day-long visit and tour of the Mountain View Unit for women with its female warden, Lucille Plane. We are scheduled for a 3 day visit to several facilities in Huntsville including the other women's unit, first-offenders unit and hospital facilities, and have plans for indepth interviews with members of the Board of Pardons and Paroles and parole Commissioners. We promise you some fascinating materials, well worth waiting a few extra months for!

Jan Coggeshall
Human Resources Director

LWV-Texas
December, 1978
State Board Report
II. A. 2.
Human Resources

I AFDC: I hope you like the Advocacy paper. It is still a complicated issue. I have no idea how the new Republican Governor will deal with this issue.

II ACTION: Beginning NOW, please send me or Jan Albers ANY quotes by your local legislators on the AFDC issue or any part of the Dept. of Human Resources budget requests. We need to know comments which they make at banquets, service clubs, etc.

I know that Lucy needs them for School Finance, Catherine on Water etc., so I hope you will start your own mini-clip system on what your local state legislators are saying.



III DHR Budget Requests: "A Quick Look" booklet is available from the Dept. of Human Resources on the Budget Requests for 1980-81. Send to John H. Reagan Bldg., Austin, 78701.

IV SLIDE SHOW: We are making progress on the slide show being produced in conjunction with the DHR. I have a draft of the script and refuse to promise any date it will be ready!!! How is that for hedging...It is going to be a great speaker's bureau tool for church groups, services clubs and League members.

V FOOD STAMPS: Beginning December 1, Texas will initiate the first phase of a new food stamp program in response to the federal Food Stamp Act of 1977. It will eliminate the recipients' need for cash to buy food stamps. Other changes include lowering the eligibility at the higher end of the scale and increasing benefits at the lower end. The certification process has been simplified.

According to commissioner Chapman, "We have known for a long time that a large number of people were not participating or had dropped out of the program simply because they couldn't accumulate enough cash to buy the stamps." The DHR projects a fairly large increase in the number of recipients after the no purchase requirement goes into affect. Food stamps information toll free: [REDACTED].

Betty Stevens, the League representative on the state advisory committee, writes that any League wishing to do a study on food stamps in their area can attend the training sessions which will be help in their area for DHR employees. 5% of the seats will be available to representatives of interested groups in each session. Call your DHR local office for this information.

Our League _____ responded to the Action Alert
(Name)
dated November 15, 1978 on HUD budget cuts. _____ was
sent to the President. (letter, telegram)

Signed:

Please send tear-off to: League of Women Voters of Texas
1212 Guadalupe, #109, Austin, TX 78701



Jan Coggeshall
Human Resources Director

LWV-Texas
State Board Report
December, 1978
II. A. 2. g.
Cities/Urban Crisis

- I. URBAN CRISIS film on small cities (Wisconsin LWV) -- I have viewed this film (as well as another local League) and agreement was reached that, although it is a good film, it doesn't quite address the issues in the consensus questions coming up in this study. It does talk about growth and the effect of new shopping centers on our downtowns, for example. It talks about forming planning councils and looking at zoning down the road. It talks about traffic and other problems which are slowly being introduced into small cities which were formerly rural in nature. The film can be rented for \$25 but we have decided not to spend the state LWV money to purchase it. If you want the study guide that is with it, send me \$2.50 and I'll mail it to you. Please make checks payable to me, as this is a Xerox job.!
- II. I hope you have all seen Harper's magazine for December, 1978. It should still be on the newsstand and costs \$1.50. It has an article (the lead article) on the Urban Crisis. I would suggest you have a committee read it for an assignment and discussion, as it is related to the questions for consensus.
- III. Start clipping articles about the Carter Urban Policy. He made a speech this week to the League of Cities which has been covered, and other articles are appearing. They are good background material.
- IV. By January I will have a summary of answers to a questionnaire I sent to cities in Texas about their tax rates, surplus, revenue sharing, and CDBG funds; and how they, as city managers and staff, feel about the questions of federal funding to cities. Since the return date is this week, it cannot go out in a LWV mailing until January. But if you want it before then, send me a postcard and I will mail it directly to you.
- V. We are enclosing three pages from the Federal Information Exchange System which you might use in your presentations at units. Some of the information might be put on a posterboard. Copies are going to presidents only.
- VI. Please send me materials which you hand out at meetings, etc., and which do not appear in your VOTERS. I would like to have them for our information here and at the national level.
- VII. There will be no Urban Crisis Options paper from the state League. I have decided it is better to send you dribs and drabs as we go along on this study. The "Committee Guide" on "Making Decisions on Fiscal Policy" has just been received from national (in presidents' mailings and on national DPM).



Catherine Perrine
Water Resources Director

LWV-Texas
December, 1978
State Board Report
II. A. 1. g.
Water

LEGISLATIVE PRIORITIES as approved at the November state board meeting include:

- . State study of potential management programs for use of ground water in conjunction with surface water
- . Research, assistance, and incentives for water conservation.

At this point we are still exploring what specifics would be most likely to meet with legislative approval. I know of no groundswell of interest in water management among legislators, and will be particularly interested in results of your legislative interviews. If you detect any glimmer of support for water conservation or management, please make note of it (Form II, question 5).

Please use the Update on Texas Ground Water as background material for explaining to your legislator(s) the League's support for water planning and conservation.

Also . . .

New, free, and coming to you is an A&M publication:

Water Resource Uses and Issues in Texas

This is a thin blue book that provides useful information on needs for water management (A&M has kindly agreed to mail this booklet to local League presidents, local League water chairs for whom I have addresses, and state board members.)

Local League water people came to the November 13 gathering in Dallas from Lubbock, San Antonio, Wichita Falls, Sherman, Tarrant County, Irving, and Denton. Jan Albers and Jan Wilbur from the state board were also on hand. The group reviewed consensus reports from local Leagues, which were virtually unanimous in concurring with the position statement proposed by the state board, while suggesting various additions and changes. It was recommended that the state board adopt the position as proposed, with minor changes in wording.

Discussion pointed out the need for stimulating the interest of local elected officials and other community leaders in ground water problems. For example, Nana Rylander told us that city council members in Sherman, which relies entirely on ground water, were not aware of Texas Dept. of Water Resources studies until information was sent to them by the Sherman LWV. It was felt that League emphasis should go toward providing basic information about water management needs in specific areas of the state in ways that will get public attention.

The enclosed LWV-Texas position on ground water management as adopted at the November state board meeting, is identical to that submitted for concurrence, except for changes in C.2., C.5., and D.

Please make the following corrections in the LWV-TEF Background Information -- Texas Ground Water:

On p. 14, add the word "Basin" at the end of the next-to-the-last paragraph.

On p. 15, add to the heading "(Thousands of acre-feet per year)"

Laura Keever
Energy Director
[REDACTED]

LWV-Texas
December, 1978
State Board Report
II. A. 1. b.
Energy

ENERGY

As many of you are aware, LWV-Texas was the recipient of additional energy pass-through funds from the League of Women Voters of the United States. Lubbock Leaguers Pat Bruno and Pat Nickell are the project directors--and their plans for a TV documentary on nuclear power wastes are ambitious and timely. Not to mention exciting! When the project is done, every League will have an opportunity to see it and show it to your community if you wish. As a topic which desperately needs to be addressed in a fair and rational fashion, I know you will look forward with me to its completion.

Other items on the energy front include utility rate structure reform. The staff has reported its recommendations. For a copy write the Public Utility Commission, [REDACTED], Capitol Station, [REDACTED]. The Commission itself will soon make its own recommendations; I will alert you when those are done.

Energy policy is the topic of the Texas Energy Advisory Council meeting scheduled for December 15, and the document "Texas Energy Policy" will be revised at that meeting. I co-chaired a public hearing with Senator Max Sherman last week to receive testimony regarding proposed changes--it was good to hear continued support of conservation, renewable energy resources, and increased funding for the Energy Development Fund. Of interest will be how much of the policy will be converted into legislative initiatives--another function of the Council.

I have been asked to chair a meeting in Dallas by the Department of Energy on the National Energy Plan--Phase II. (On December 6 for those of you in the Dallas area who might wish to attend.) I have no idea what the thrust of the hearing will be; I'll let you know after December 6!

Our legislative goals in the energy area include continuation of the Texas Energy Advisory Council (which expires on September 1, 1979); increased funding for the Energy Development Fund; energy conservation in buildings; and possible solar legislation. We will also be watching carefully any nuclear waste storage legislation which may be introduced--what a potentially hot potato that may turn out to be!

Please let me hear from you if you have questions or concerns in the energy area.

Helen Hunter
Organization Vice President
[REDACTED]

LWV-Texas
December, 1978
State Board Report
I. K.
Membership

MEMBERSHIP CONTEST

Why not combine your holiday festivities, luncheons or meetings with a membership recruitment opportunity? Now is the time to ask those friends you have been meaning to ask if they would like to join the League. The legislative session starts in January and the League will be there. If they want to get in on the action, the League is where its AT. Think of the benefits you have received from being a member of the League! Is it unfair not to invite others to share those benefits?

Collect that SURPRISE AWARD!!!

Scheduling the 1979 state convention on a weekend is a "first" for Texas. You asked for it, you got it! We anticipate a large attendance (San Antonio is a fun city). We challenge all local Leagues and state units in Texas to send at least one delegate to state convention in 1979. This would be another "first" and would result in a stronger and more effective state League.

We are planning a special, surprise event at convention where we can congratulate ourselves for having each local League and state unit represented. Let's make it happen! See you there.

TONI CLEM
Director, Voter Service/
Citizen Information
[REDACTED]

LWV-Texas
Dec. 1, 1978
State Board Report
III
VS/CI

VOTER SERVICE/CITIZEN INFORMATION

Has everyone recovered from registering voters, talking to candidates, putting out Voters Guides, and the election? It's a busy and exciting time of the year for the League, and I hope you all patted each other on the back, because you deserve it.

According to the Secretary of State's office, of the 5,681,875 voters registered in Texas, 2,348,691 voted -- 41.3 per cent...which is higher than the 37 per cent turn-out that was forecasted...but not anywhere near what it should have been. The interesting question is -- how many potential voters are there in Texas and what percentage of the eligible voters voted... We (voter service types) need to talk about that and some other things, like Voters Guide policy, and according to pre-convention agenda we'll have a chance to at convention. I'm looking forward to that. Twill be nice to put faces with those telephone voices....

Moving right along,...there is an official recount of the General Election votes underway, but results won't be in until the week after this report goes out.

The legislative session is coming up and thoughts turn to PSA's encouraging citizens to contact their legislators and tell them how they feel about issues... we sent them there, the least we could do is give them some direction...

For your information...a list of elected officials in contested statewide races and a status breakdown of the constitutional amendments:

U.S. Senator	John Tower
Governor	Bill Clements
Lt. Governor	Bill Hobby
Attorney Gen.	Mark White
Treasurer	Warren G. Harding
Railroad Comm.	Mack Wallace
RR Comm. (Unexpired term)	John Poerner

Tax Relief Amendment	passed
Amendment 1	passed
" 2	failed
" 3	failed
" 4	passed
" 5	passed
" 6	passed
" 7	passed
" 8	passed

...Happy Holidays

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

November 14 & 15, 1978

GUIDE TO THE MINUTES

1. Minutes
2. Treasurer's Report
3. 1979-80 Budget and PMP
4. President's Report
5. Ground Water Consensus
6. Membership by Men
7. Telegram
8. Organization--Field Service, Membership, Project Outreach, State Units
9. Public Relations--VOTER, Media
10. Program--Juvenile Corrections, Adult Corrections, Urban Policy, Energy, Water
11. Convention
12. Convention Task Force Recommendations
13. Legislative Session--Taking Action, Tenant-Landlord Legislation, Legislative Priorities, Protective Foster Care
14. Calendar
15. Announcement

LEAGUE OF WOMEN VOTERS OF TEXAS

MINUTES

Y W C A
512 West Fourth
Fort Worth, Texas

November 14 & 15, 1978

PRESENT: Albers, Anderson, Appel, Brown, Carpenter, Clark, Clem, Coggeshall, Cummins, Gleason, Hunter, Keever, Polter, Shlipak, Sturgis, Tilley, and Wilbur.

ABSENT: Perrine--late arrival

President Anderson called the meeting to order at 10:00 a.m., November 14, and announced several adjustments to the preboard agenda.

1. MINUTES

Minutes of the September state board meeting were approved with the following corrections:

Page 5, #7 Planning for Legislative Session, add to first paragraph this sentence: These groups are planning to work together to influence gubernatorial appointments to boards and commissions.

Page 7, #13 Convention, Speaker, change final word "invited" to considered. Also page 7, #13 Convention, FSR and Associate Director Expenses, in third sentence strike "(at \$8 per day)" and insert after "paid" at rates according to our policy.

Page 9, #19 Task Force on Conventions, No. 5, insert LWV-T before final word "budget."

2. TREASURER'S REPORT

Sturgis reviewed the Budget Analysis for June 1, 1978 through October 31, 1978. She reported serious underbudgeting in general supplies (due to buying stationery, a purchase made once every three years) and areas of postage and telephone. She MOVED passage of the following revisions to the budget:

N. State Office Expenses

2. General Supplies, increase by \$800 from \$1100 to \$1900
3. Postage, increase by \$600 from \$1200 to \$1800
4. Telephone, increase by \$300 from \$750 to \$1050

O. Board and Administration

1. d. President's postage, increase from zero to \$87
3. a. Board Tools and Training, decrease by \$600 from \$1200 to \$600
3. d. Mailings to Board, increase by \$1000 from \$1000 to \$2000
4. d. Nominating Committee, increase by \$207 from \$250 to \$457

S. Organization

10. Mailings to LL Presidents, increase by \$700 from \$1200 to \$1900.

SECONDED AND CARRIED. Sturgis stressed that we no longer have any uncommitted funds available. She asked that we send her our vouchers promptly.

3. 1979-80 BUDGET AND PMP

The Budget Committee under chairperson Jeanette Vanderwater met yesterday in Fort Worth. They started working with a budget based on a per-member-payment of \$8.50, but lowered it to PMPs of \$7.00 and \$7.50.

(Catherine Perrine arrived.)

There was discussion on the merits of each PMP amount. It was finally agreed to inform the LLs that if their membership has increased by 10%, we may be able to hold to a PMP of \$7 for the coming year. However, if LL membership has not increased by 10%, the SB will have to recommend a PMP of \$7.50 for the 1979-80 Budget. LLs will receive in the Dec. 1 mailing a request for LL membership count by Dec. 10. It was understood that a PMP of at least \$7.50 would be proposed for 1980-81.

Sturgis pointed out that the current budget categories under "Income: G. LWV-TEF Reimbursement" will be shown in next year's budget as credits under "Expenditures." This is for clarification purposes.

4. PRESIDENT'S REPORT

Anderson announced the new secretary in the state office is Denise Candelari, whose hours are 9:00 a.m. to 2:00 p.m. She holds a degree in flora culture from Texas A&M University.

Anderson reminded board members that annual reports on organization are due in the state office by February 1, while those on development, program, and voters service are due by March 1.

On October 21 Anderson met with representatives of several other women's organizations, remnants of the Texans for ERA. They discussed plans for defeating a bill to rescind the ERA ratification, cost expected to be \$3500. There are reserve funds from Texans for ERA and both the Business and Professional Women and Communications Workers of America pledged large amounts. They plan to hire a retired person to answer the telephone part time as well as a part-time lobbyist. A commission on the status of women was also discussed.

Anderson again stressed the importance of meeting deadlines and adhering to the budget. The state office work has been hectic and the telephone bill keeps going up.

She announced that LWVUS President Ruth Hinerfeld has accepted our invitation to address our convention in San Antonio and LWV-Waco has asked to host Council 1980.

5. GROUND WATER CONSENSUS

Perrine reported that eight Local League members representing San Antonio, Lubbock, Sherman, Wichita Falls, Denton, and Irving came to the Water Committee meeting yesterday at her house. They discussed the ground water concurrence reports, and as a result Perrine MOVED the following changes be made in the proposed LWV-T position on ground water management: (See LWV-T Minutes, May, 1978)

Section C. 2. should read: Management options developed specifically for each area of the state where ground water is a significant resource.

Section C. 5. should read: Coordination of state plans for ground water management with relevant policies and programs of the federal government and of other states.

5. Ground Water Consensus, cont'd.

Section D. should read: Adequate funds should be appropriated for planning and for management of the state's ground water resources.

6. MEMBERSHIP BY MEN

Coggeshall reported the Galveston League had been discussing the possibility of significant membership growth by encouraging men to join League. She suggested the state League might wish to consider making 1979 the "Year of the Male." Appel pointed out the Houston League has not sought male members because it regards itself as a training ground for women leaders, and Appel speculated there might be other LLs who feel this way. Perrine suggested we have an article in the state VOTER on men who are LL members, and several names were submitted to Appel for this purpose.

Recessed for lunch at 12:10 p.m.

Reconvened at 1:05 p.m.

7. TELEGRAM

Anderson read a telegram from Secretary of State Steven Oaks thanking the League for its unselfish and dedicated service in voter registration and voter assistance. He said that because of our help they were able to accomplish the most successful voter registration drive and error-free election in the history of the state.

8. ORGANIZATION

Field Service. Brown reported on the state of the Leagues. The cities of Brownsville and Temple have recently held elections that appear to have been illegal due to the dates of the elections. The Leagues of both cities had been involved in pre-election voters service and/or issue support, but managed to pull back prior to the elections. Brown wondered if such elections were happening elsewhere.

Membership. Director Gleason has begun work as a paralegal and has submitted a resignation to be effective January 1. Clark MOVED the resignation be regretfully accepted. SECONDED AND CARRIED. Gleason reported that LLs are responding to news of the membership contest by publishing the information in their VOTERS. Keever was asked to consider working on membership as part of her portfolio.

Project Outreach. Anderson proposed Project Outreach as a result of two recent meetings, one with Brown, Hunter, and FSR Fumi Sugihara in Houston, and the other with the "gathering" of representatives of citizen organizations in Austin. The latter groups indicated their strategies included back-to-community organization. The first group was concerned about lack of stability in some LLs and about the need to organize new Leagues. Therefore she suggested this project for membership development. It would consist of a three or four member traveling team with community representatives. The team would collect information, survey membership potential, and help develop strategies for local communities. A case study or pilot project would be done first where there is: 1) a very weak League, or 2) a League that is weak considering its potential, or 3) a community that might be able to organize a provisional League. This suggestion was presented to the budget committee, and they allowed \$1000 for it in the proposed 1979-80 budget.

Wilbur MOVED we investigate the possibility of Project Outreach and appoint a committee to do so. SECONDED AND CARRIED. Appointed to the committee were Brown, Hunter, Keever, and Sugihara.

8. Organization, cont'd

State Units. Hunter reported on a visit by her and Brown to Cleburne last night. Five persons attended the meeting, and are now MALS. They have chosen a coordinator, secretary, public relations person, and so forth. By the first of the year they expect to qualify as a state unit. Next meeting scheduled for December 4 with a political science professor to speak.

Gleason reported that Atascosa County SU has had difficulty scheduling meetings when most members could come, so they plan to contact the LWV-San Antonio Area to see about attending some of the SAA meetings for program content. She understood Atascosa County was supposed to be having membership meetings and collecting dues.

Other SUs-- Pasadena, Deer Park, Montgomery Co., and La Marque--are doing fine. The La Marque group has over 20 members now and wants to become a unit of the Galveston League.

9. PUBLIC RELATIONS

VOTER. Deadline for the next (pre-convention) VOTER is February 1. Anderson pointed out that at present 30% of the VOTER is funded by TEF. In next year's proposed budget the TEF support has been set at 40%. Board members are asked to carefully consider this, survey past VOTERS, and be prepared to make a decision on this at the January board meeting.

Media. Appel passed out a packet of local VOTERS which are using our logo and have improved their layout since the PR workshop at council last spring. There is a need for someone to help with press releases in Austin during the legislative session. Jan Albers will contact Margaret Roach about this possibility. Appel has edited the forthcoming advocacy papers. There followed some sharing of ideas on publicity and reaching the media.

Appel said the news director of Houston's Channel 26, Robert Knowlton, has agreed to lead a television workshop at convention for only the cost of his transportation. This workshop would teach us how to meet the press effectively.

10. PROGRAM

Juvenile Corrections. Clark said consensus reports on juvenile corrections were received from 28½ Leagues plus two state units representing over 750 individuals. After considerable discussion about wording of the consensus, Clark MOVED approval of the consensus report as follows:

1. The League of Women Voters of Texas supports a single state juvenile justice agency in partnership with local governments which would:
 - a. develop and coordinate juvenile probation services, programs and community-based corrections;
 - b. set minimum standards and qualifications for all personnel and agencies which deal with juveniles in the justice system;
 - c. finance dispositional alternatives, probation departments, and correctional institutions; and,
 - d. expand community-based juvenile correction facilities and programs to supplement traditional institutions.
2. The League of Women Voters of Texas supports a state agency budget flexible enough to allocate available financial resources to either community or institutional programs as the need arises.

SECONDED AND CARRIED.

10. Program, Juvenile Corrections, cont'd

Clark briefly explained two proposals regarding juvenile probation and requested committee assistance to help monitor proposals and make recommendations on legislative support for the various suggestions. Polter, Wilbur, and Carpenter agreed to serve on the committee.

Recessed at 3:25 p.m.

Reconvened at 11:10 a.m., November 15. All present except Appel who had left for Washington, D.C. for a LWVUS meeting.

Adult Corrections. Wilbur MOVED the consensus deadline for adult corrections be changed to December 14, 1979. SECONDED AND CARRIED. This was due to the change in publishing date of the F&I--see LWV-TEF Minutes, Nov., 1978.

Urban Policy. Coggeshall wondered if we should urge that Texas develop an urban policy, particularly because the state is becoming more urban, and it is likely the legislature will be redistricted by 1983 to reflect the population shift. She talked to Babe Schwartz, who was enthusiastic and indicated he would like to see a governor's committee appointed to address this question. Governor-elect Clements has already said he felt it important to develop a long-range plan to deal with the problems of growth. Coggeshall suggested we send a congratulatory letter to Clements along with the League publications on growth. Anderson will do so.

Energy. Keever has reviewed the DOE nuclear proposals and will respond to them shortly. She has been asked by the DOE to chair a December 6, regional meeting in Dallas of representatives of government, environment, consumer and energy interests on a second national energy plan. She has briefly reviewed the Public Utility Commission staff document from which their recommendations to the legislature will be drawn. She feels that it looks quite good.

The new recommendations for changing the Texas Energy Policy Document have been made and published. The Energy Conservation Committee recommendations were incorporated into it. There will be a hearing on it in two days. Max Sherman will chair the hearing with Keever as co-chair. Because the League has already had so much input through her, she recommends the League not offer official testimony.

Water. Perrine attended the LWV-San Antonio Area meeting on water which featured numerous speakers who were officials concerned with a wide variety of aspects of water resources and management. Audience was divided between League members and the public with the press well represented also.

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- School finance for equal opportunity
- AFDC increase

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- Dec. 31 Any update on SB Handbook to SO
- Jan. 9-11 State board, Austin

15. ANNOUNCEMENT

Anderson asked Hunter to announce the nominees for SB officers for the 1979-81 biennium and stressed that the information is still confidential.

Adjourned at 3:00 p.m.

BOARD OF DIRECTORS
LEAGUE OF WOMEN VOTERS OF TEXAS

1212 Guadalupe, #109
Austin, Texas 78701

MINUTES

November 14 & 15, 1978

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1. Minutes
2. Treasurer's Report
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6. Membership by Men
7. Telegram
8. Organization--Field Service, Membership, Project Outreach, State Units
9. Public Relations--VOTER, Media
10. Program--Juvenile Corrections, Adult Corrections, Urban Policy, Energy, Water
11. Convention
12. Convention Task Force Recommendations
13. Legislative Session--Taking Action, Tenant-Landlord Legislation, Legislative Priorities, Protective Foster Care
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Y W C A
512 West Fourth
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November 14 & 15, 1978

PRESENT: Albers, Anderson, Appel, Brown, Carpenter, Clark, Clem, Coggeshall, Cummins, Gleason, Hunter, Keever, Polter, Shlipak, Sturgis, Tilley, and Wilbur.

ABSENT: Perrine--late arrival

President Anderson called the meeting to order at 10:00 a.m., November 14, and announced several adjustments to the preboard agenda.

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She announced that LWVUS President Ruth Hinerfeld has accepted our invitation to address our convention in San Antonio and LWV-Waco has asked to host Council 1980.

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Anderson read a telegram from Secretary of State Steven Oaks thanking the League for its unselfish and dedicated service in voter registration and voter assistance. He said that because of our help they were able to accomplish the most successful voter registration drive and error-free election in the history of the state.

8. ORGANIZATION

Field Service. Brown reported on the state of the Leagues. The cities of Brownsville and Temple have recently held elections that appear to have been illegal due to the dates of the elections. The Leagues of both cities had been involved in pre-election voters service and/or issue support, but managed to pull back prior to the elections. Brown wondered if such elections were happening elsewhere.

Membership. Director Gleason has begun work as a paralegal and has submitted a resignation to be effective January 1. Clark MOVED the resignation be regretfully accepted. SECONDED AND CARRIED. Gleason reported that LLs are responding to news of the membership contest by publishing the information in their VOTERS. Keever was asked to consider working on membership as part of her portfolio.

Project Outreach. Anderson proposed Project Outreach as a result of two recent meetings, one with Brown, Hunter, and FSR Fumi Sugihara in Houston, and the other with the "gathering" of representatives of citizen organizations in Austin. The latter groups indicated their strategies included back-to-community organization. The first group was concerned about lack of stability in some LLs and about the need to organize new Leagues. Therefore she suggested this project for membership development. It would consist of a three or four member traveling team with community representatives. The team would collect information, survey membership potential, and help develop strategies for local communities. A case study or pilot project would be done first where there is: 1) a very weak League, or 2) a League that is weak considering its potential, or 3) a community that might be able to organize a provisional League. This suggestion was presented to the budget committee, and they allowed \$1000 for it in the proposed 1979-80 budget.

Wilbur MOVED we investigate the possibility of Project Outreach and appoint a committee to do so. SECONDED AND CARRIED. Appointed to the committee were Brown, Hunter, Keever, and Sugihara.

8. Organization, cont'd

State Units. Hunter reported on a visit by her and Brown to Cleburne last night. Five persons attended the meeting, and are now MALS. They have chosen a coordinator, secretary, public relations person, and so forth. By the first of the year they expect to qualify as a state unit. Next meeting scheduled for December 4 with a political science professor to speak.

Gleason reported that Atascosa County SU has had difficulty scheduling meetings when most members could come, so they plan to contact the LWV-San Antonio Area to see about attending some of the SAA meetings for program content. She understood Atascosa County was supposed to be having membership meetings and collecting dues.

Other SUs-- Pasadena, Deer Park, Montgomery Co., and La Marque--are doing fine. The La Marque group has over 20 members now and wants to become a unit of the Galveston League.

9. PUBLIC RELATIONS

VOTER. Deadline for the next (pre-convention) VOTER is February 1. Anderson pointed out that at present 30% of the VOTER is funded by TEF. In next year's proposed budget the TEF support has been set at 40%. Board members are asked to carefully consider this, survey past VOTERS, and be prepared to make a decision on this at the January board meeting.

Media. Appel passed out a packet of local VOTERS which are using our logo and have improved their layout since the PR workshop at council last spring. There is a need for someone to help with press releases in Austin during the legislative session. Jan Albers will contact Margaret Roach about this possibility. Appel has edited the forthcoming advocacy papers. There followed some sharing of ideas on publicity and reaching the media.

Appel said the news director of Houston's Channel 26, Robert Knowlton, has agreed to lead a television workshop at convention for only the cost of his transportation. This workshop would teach us how to meet the press effectively.

10. PROGRAM

Juvenile Corrections. Clark said consensus reports on juvenile corrections were received from 28½ Leagues plus two state units representing over 750 individuals. After considerable discussion about wording of the consensus, Clark MOVED approval of the consensus report as follows:

1. The League of Women Voters of Texas supports a single state juvenile justice agency in partnership with local governments which would:
 - a. develop and coordinate juvenile probation services, programs and community based corrections;
 - b. set minimum standards and qualifications for all personnel and agencies which deal with juveniles in the justice system;
 - c. finance dispositional alternatives, probation departments, and correctional institutions; and,
 - d. expand community-based juvenile correction facilities and programs to supplement traditional institutions.
2. The League of Women Voters of Texas supports a state agency budget flexible enough to allocate available financial resources to either community or institutional programs as the need arises.

SECONDED AND CARRIED.

10. Program, Juvenile Corrections, cont'd

Clark briefly explained two proposals regarding juvenile probation and requested committee assistance to help monitor proposals and make recommendations on legislative support for the various suggestions. Polter, Wilbur, and Carpenter agreed to serve on the committee.

Recessed at 3:25 p.m.

Reconvened at 11:10 a.m., November 15. All present except Appel who had left for Washington, D.C. for a LWVUS meeting.

Adult Corrections. Wilbur MOVED the consensus deadline for adult corrections be changed to December 14, 1979. SECONDED AND CARRIED. This was due to the change in publishing date of the F&I--see LWV-TEF Minutes, Nov., 1978.

Urban Policy. Coggeshall wondered if we should urge that Texas develop an urban policy, particularly because the state is becoming more urban, and it is likely the legislature will be redistricted by 1983 to reflect the population shift. She talked to Babe Schwartz, who was enthusiastic and indicated he would like to see a governor's committee appointed to address this question. Governor-elect Clements has already said he felt it important to develop a long-range plan to deal with the problems of growth. Coggeshall suggested we send a congratulatory letter to Clements along with the League publications on growth. Anderson will do so.

Energy. Keever has reviewed the DOE nuclear proposals and will respond to them shortly. She has been asked by the DOE to chair a December 6, regional meeting in Dallas of representatives of government, environment, consumer and energy interests on a second national energy plan. She has briefly reviewed the Public Utility Commission staff document from which their recommendations to the legislature will be drawn. She feels that it looks quite good.

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Anderson read a telegram from Secretary of State Steven Oaks thanking the League for its unselfish and dedicated service in voter registration and voter assistance. He said that because of our help they were able to accomplish the most successful voter registration drive and error-free election in the history of the state.

8. ORGANIZATION

Field Service. Brown reported on the state of the Leagues. The cities of Brownsville and Temple have recently held elections that appear to have been illegal due to the dates of the elections. The Leagues of both cities had been involved in pre-election voters service and/or issue support, but managed to pull back prior to the elections. Brown wondered if such elections were happening elsewhere.

Membership. Director Gleason has begun work as a paralegal and has submitted a resignation to be effective January 1. Clark MOVED the resignation be regretfully accepted. SECONDED AND CARRIED. Gleason reported that LLs are responding to news of the membership contest by publishing the information in their VOTERS. Keever was asked to consider working on membership as part of her portfolio.

Project Outreach. Anderson proposed Project Outreach as a result of two recent meetings, one with Brown, Hunter, and FSR Fumi Sugihara in Houston, and the other with the "gathering" of representatives of citizen organizations in Austin. The latter groups indicated their strategies included back-to-community organization. The first group was concerned about lack of stability in some LLs and about the need to organize new Leagues. Therefore she suggested this project for membership development. It would consist of a three or four member traveling team with community representatives. The team would collect information, survey membership potential, and help develop strategies for local communities. A case study or pilot project would be done first where there is: 1) a very weak League, or 2) a League that is weak considering its potential, or 3) a community that might be able to organize a provisional League. This suggestion was presented to the budget committee, and they allowed \$1000 for it in the proposed 1979-80 budget.

Wilbur MOVED we investigate the possibility of Project Outreach and appoint a committee to do so. SECONDED AND CARRIED. Appointed to the committee were Brown, Hunter, Keever, and Sugihara.

8. Organization, cont'd

State Units. Hunter reported on a visit by her and Brown to Cleburne last night. Five persons attended the meeting, and are now MAs. They have chosen a coordinator, secretary, public relations person, and so forth. By the first of the year they expect to qualify as a state unit. Next meeting scheduled for December 4 with a political science professor to speak.

Gleason reported that Atascosa County SU has had difficulty scheduling meetings when most members could come, so they plan to contact the LWV-San Antonio Area to see about attending some of the SAA meetings for program content. She understood Atascosa County was supposed to be having membership meetings and collecting dues.

Other SUs-- Pasadena, Deer Park, Montgomery Co., and La Marque--are doing fine. The La Marque group has over 20 members now and wants to become a unit of the Galveston League.

9. PUBLIC RELATIONS

VOTER. Deadline for the next (pre-convention) VOTER is February 1. Anderson pointed out that at present 30% of the VOTER is funded by TEF. In next year's proposed budget the TEF support has been set at 40%. Board members are asked to carefully consider this, survey past VOTERS, and be prepared to make a decision on this at the January board meeting.

Media. Appel passed out a packet of local VOTERS which are using our logo and have improved their layout since the PR workshop at council last spring. There is a need for someone to help with press releases in Austin during the legislative session. Jan Albers will contact Margaret Roach about this possibility. Appel has edited the forthcoming advocacy papers. There followed some sharing of ideas on publicity and reaching the media.

Appel said the news director of Houston's Channel 26, Robert Knowlton, has agreed to lead a television workshop at convention for only the cost of his transportation. This workshop would teach us how to meet the press effectively.

10. PROGRAM

Juvenile Corrections. Clark said consensus reports on juvenile corrections were received from 28½ Leagues plus two state units representing over 750 individuals. After considerable discussion about wording of the consensus, Clark MOVED approval of the consensus report as follows:

1. The League of Women Voters of Texas supports a single state juvenile justice agency in partnership with local governments which would:
 - a. develop and coordinate juvenile probation services, programs and community-based corrections;
 - b. set minimum standards and qualifications for all personnel and agencies which deal with juveniles in the justice system;
 - c. finance dispositional alternatives, probation departments, and correctional institutions; and,
 - d. expand community-based juvenile correction facilities and programs to supplement traditional institutions.

2. The League of Women Voters of Texas supports a state agency budget flexible enough to allocate available financial resources to either community or institutional programs as the need arises.

SECONDED AND CARRIED.

10. Program, Juvenile Corrections, cont'd

Clark briefly explained two proposals regarding juvenile probation and requested committee assistance to help monitor proposals and make recommendations on legislative support for the various suggestions. Polter, Wilbur, and Carpenter agreed to serve on the committee.

Recessed at 3:25 p.m.

Reconvened at 11:10 a.m., November 15. All present except Appel who had left for Washington, D.C. for a LWVUS meeting.

Adult Corrections. Wilbur MOVED the consensus deadline for adult corrections be changed to December 14, 1979. SECONDED AND CARRIED. This was due to the change in publishing date of the F&I--see LWV-TEF Minutes, Nov., 1978.

Urban Policy. Coggeshall wondered if we should urge that Texas develop an urban policy, particularly because the state is becoming more urban, and it is likely the legislature will be redistricted by 1983 to reflect the population shift. She talked to Babe Schwartz, who was enthusiastic and indicated he would like to see a governor's committee appointed to address this question. Governor-elect Clements has already said he felt it important to develop a long-range plan to deal with the problems of growth. Coggeshall suggested we send a congratulatory letter to Clements along with the League publications on growth. Anderson will do so.

Energy. Keever has reviewed the DOE nuclear proposals and will respond to them shortly. She has been asked by the DOE to chair a December 6, regional meeting in Dallas of representatives of government, environment, consumer and energy interests on a second national energy plan. She has briefly reviewed the Public Utility Commission staff document from which their recommendations to the legislature will be drawn. She feels that it looks quite good.

The new recommendations for changing the Texas Energy Policy Document have been made and published. The Energy Conservation Committee recommendations were incorporated into it. There will be a hearing on it in two days. Max Sherman will chair the hearing with Keever as co-chair. Because the League has already had so much input through her, she recommends the League not offer official testimony.

Water. Perrine attended the LWV-San Antonio Area meeting on water which featured numerous speakers who were officials concerned with a wide variety of aspects of water resources and management. Audience was divided between League members and the public with the press well represented also.

Again in San Antonio she attended a meeting of the National Water Resources Association on the topic of western irrigation. Speakers included LWVUS Director Hester McNulty as well as John Connally, Cecil Andrus, and others. There was much anger expressed from speakers and conferees alike toward Andrus himself and toward Carter's water policy.

Perrine made two trips to Lubbock. The first was to be on a speaker's panel for the LWV-Lubbock meeting on ground water. The second was to attend a conference sponsored by Texas Tech University on Water Crisis in West Texas. Much of it dealt with the six state High Plains Ogallala study.

She sent letters to Senators Tower and Bentsen asking them to uphold Carter's veto on the western water projects. Tower replied that she was all wrong.

10. Program, Water, cont'd

Opportunities for public participation on water quality projects abound. The EPA is promulgating new rules and regulations for every section of the Clean Water Act. She has responded to a request from Abilene by securing Jo Ann Adams of the LWV-San Antonio Area to attend two meetings in Abilene in December and January to help plan public participation on "201" water construction grants.

11. CONVENTION

It was agreed that if Barbara Jordan cannot serve as the Saturday luncheon speaker at convention, the following persons will be invited in the order in which they are listed:

1. Governor-elect Bill Clements
2. Presidential Adviser Sara Weddington
3. Travis County Commissioner Ann Richards
4. House Speaker Bill Clayton
5. Lt. Governor Bill Hobby
6. INS Commissioner Lionel Castillo

Recessed for lunch at 12:08 p.m.
Reconvened at 1:00 p.m.

Cummins distributed copies of the proposed agenda for convention. A time will be added for the membership awards. Wilbur will bring suggestions on program development methods to the January board meeting. The registration fee was discussed, and Tilley MOVED the delegate fee be \$20.00 and the observer fee be \$15.00. SECONDED AND CARRIED. Cummins reported only two meals will be a part of convention structure itself--a luncheon for \$7.50 and a combination bus tour, refreshments, and mexican food supper for \$10.00.

12. CONVENTION TASK FORCE RECOMMENDATIONS

The question of whether or not there should be a state board portfolio on councils and conventions was discussed. The general feeling was negative, that it would just add another layer of responsibility unnecessarily. The real need appears to be for keeping track of records, plans, and expenditures and filing a complete final report so that each succeeding chairperson has a foundation on which to build. Hunter agreed to make further recommendations on the Task Force's suggestions at the January SB meeting.

13. LEGISLATIVE SESSION

Taking Action. Board members were all asked to review their copies of Taking Action: Guidelines for Local Leagues. Any suggestions for revision or additions should be sent to Louise Cummins next week. It will not be revised unless there is a definite need.

Tenant-Landlord Legislation. LWV-Dallas has requested: 1) our support for tenant-landlord legislation, and 2) permission to coordinate with urban Leagues in lobbying for this legislation. They support a bill such as the Uniform Residential Landlord-Tenant Act, the one endorsed by the American Bar Association. We were puzzled as to whether this fell under the LWVUS human resources positions. Wilbur was delegated to check with national. If they respond positively, we agreed to let Dallas circularize other Texas Leagues about joining them in active support of this legislation. If the response from national is negative, the Legislative Executive Committee will decide what to do.

13. Legislative Session, cont'd

Legislative Priorities. We reviewed our legislative priorities with the aid of the chalkboard and agreed on the following order (not wording) for the folder, which goes to press immediately:

Administration of Justice

- Juvenile probation standards
- Help for status offenders
- Jail standards funding
- Assistance to crime victims

Children

- School finance for equal opportunity
- AFDC increase

Property Tax Reform

- Consolidation of tax offices
- Uniform standards
- New avenues of appeal

Energy

- Development of renewable resources
- Encourage conservation
- Environmentally sound use of coal and nuclear energy

Government

- Flexible fiscal policy
- Shortened political campaigns
- County ordinance-making authority

Water

- State management study
- Conservation

Albers pointed out that she does not expect to be able to find an observer for the school finance issue. She will probably be doing that herself, which means if we devote emphasis to school finance, other issues may have to be de-emphasized as a result. She will try to find a UT student to help with observing in afternoons after three o'clock.

Albers requested a school finance committee consisting of herself, Polter, Wilbur, Coggeshall, and any other interested board members to meet at the January board meeting. Keever expressed an interest in serving on this.

Protective Foster Care. The Family Code mandates protective care for all Texas Children who need it, but the state does not presently pay for foster care for those children whose families are not eligible for AFDC. The Board of Human Resources has marked this as important legislation for this session. Cost would be \$12 million for 1980 and \$14 million for 1981. Coggeshall urged we support this. It was generally felt this could be supported under League principles. Albers pointed out the cost seems outrageous, and our H.R. position would be stronger if we focus on only one major point such as the AFDC increase. It was agreed we would not actively support or oppose this.

14. CALENDAR

- Nov. 24 Revisions for Taking Action Guidelines to Cummins
- Nov. 27 Postboard due in SO
- Dec. 1 Deadline for proposed Bylaw changes to Hunter
- Dec. 11 Enviro-Notes deadline
- Dec. 18 Preboard deadline for January meeting
- Dec. 23 Vouchers to Sturgis
- Dec. 31 Any update on SB Handbook to SO
- Jan. 9-11 State board, Austin

15. ANNOUNCEMENT

Anderson asked Hunter to announce the nominees for SB officers for the 1979-81 biennium and stressed that the information is still confidential.

Adjourned at 3:00 p.m.

State Board meeting November (13), 14, 15

FROM: Betty A.

LWV-Texas
November 1, 1978
Pre-board Report

PRE-BOARD AGENDA

Housing assignments are being made by Ethel.

Monday: Budget Committee at Ethel Sturgis', Ft. Worth
Nov. 13 Water Committee at Catherine Perrine's, Dallas

Tuesday November 14, YWCA, Ft. Worth

10:00 A.M. Minutes
Treasurer's Report
President's Report

Evaluate member agreement and perfect wording of:

- . Juvenile Corrections
- . Ground Water

12:00 N Lunch Eight persons conducting legislative briefings Nov. 28 &
Dec. 5 will meet during lunch

1:00 ORGANIZATION
. Field Service
. Membership

PUBLIC RELATIONS
. VOTER
. Other PR areas not related to TEF

PROGRAM
. Not related to consensus, TEF, or legislation
. Urban Policy proposal Jan C.

CONVENTION
. 1979 Convention Tilley & Cummins
. Action on Convention Task Force recommendations

Dinner at Myrtle McMahan's

Wednesday, November 15

9:00 a.M. TEF

12:00 Lunch

1:00 Legislative Session Plans
Legislative Briefings & Kits
Priorities
Legislative Day

3:00 Adjourn

LEAGUE OF WOMEN VOTERS OF TEXAS
BUDGET ANALYSIS
June 1, 1978 thru October 31, 1978

November 1978
I.D.2.e.

INCOME

	BUDGETED 1978-79	ADJUSTED TO	ACTUAL to 10/31	IN KIND to 10/31
A. <u>Support</u>				
1. Local League Support	27,967		11,643.15	
2. State Unit Member Dues	1,500		440.00	
3. Member-at-large Dues	500		55.00	
4. Provisional League Support	400		-0-	
5. Local League Contributions	-0-		-0-	
6. Contributing Member Dues	-0-		-0-	
7. State Unit Support	-0-		51.75	
B. <u>Interest on Savings</u>	500		161.12	
C. <u>Sale of Publications</u>				
1. DPMs	1,900		1,860.00	
2. Standing Orders	1,680		1,358.00	
3. Legislative Newsletters	1,050		-0-	
4. Program Action Publications	1,000	500	-0-	
5. Other Publications	300			
a. Juvenile Corrections F&I			831.45	
b. Other			149.05	
c. "We Support"			55.12	
6. Public Subscription Service '78	-0-		75.00	
7. Membership Flyer	-0-		113.95	
D. <u>Contributions</u>				
1. Member Cash	150		-0-	
2. State Board & Committees, non-cash	-0-			239.51
3. State Fund Raising, cash, non-member	5,000		4,000.00	
4. State Fund Raising, non-cash, non-member	2,125			3,284.00
E. <u>Contractual Services</u>				
1. Election Night Reporting	2,825		-0-	
2. Bureau of National Affairs	300		-0-	
F. <u>Convention '79 & Council '78</u>	500		(42.00)	
G. <u>LWV-TEF Reimbursement</u>				
1. Office Overhead	6,228	6,733	-0-	
2. Board & Admin. Shared Services	3,548		-0-	
3. VOTER	725		-0-	
4. LLP, State Unit & MAL mailings	333		-0-	
H. <u>Unbudgeted</u>	-0-		12.28	
TOTALS	\$58,531	\$58,536	\$20,763.87	\$3,523.51

EXPENDITURES

N. <u>State Office</u>				
1. Equipment Maintenance	600		471.00	
2. General Supplies	1,100		1,595.94	
3. Postage	1,200		1,514.19	
4. Telephone	750		483.39	
5. Insurance and Bonding	230		122.16	
6. Rent and Utilities	2,760		1,380.00	
7. Salaries	10,880		4,474.75	
8. Payroll taxes	1,165		483.43	
9. Audit and Tax Report	250		250.00	400.00
10. Capital Reserve	200	1,515	-0-	
11. Applied Overhead	-0-		(790.80)	

	BUDGETED	ADJ. TO	ACTUAL	IN KIND
<u>O. Board and Administration</u>				
1. President's Expenses				
a. Travel, Representation, Per Diem	1,200		179.75	13.00
b. Secretarial Assistance	75		-0-	
c. Telephone	350		97.28	
d. Postage, supplies	-0-		37.02	
2. Treasurer's Expenses	270	420	126.13	
3. Board of Directors				
a. Tools and Training	1,200		320.00	
b. Board Meetings	6,400		2,673.18	151.60
c. Administration	225		30.93	
d. Mailings to Board	1,000		323.87	
4. Administrative Committees				
a. Budget	325		4.86	
b. Development	250		44.79	
c. Interim	350		58.30	30.00
d. Nominating	250		382.35	
<u>P. Convention/Council</u>				
1. State Convention '79	500		3.21	
2. National Council '79	900		-0-	
3. State Council '78	-0-		23.50	
<u>Q. National Services</u>				
1. Member-at-Large PMP	250		207.00	
2. State Unit members PMP	750		675.00	
<u>R. Public Relations</u>				
1. PR Vice President's Expenses	150		40.41	
2. Projects	120		30.45	
3. VOTER	2,900		1,348.39	
4. Publications				
a. DPMs	1,900		323.74	
b. Standing Orders	1,680		349.57	
c. Program Action (Advocacy Papers, Legislative kit, Flyer)	1,000		-0-	
d. Other	80		166.93	
e. Legislative Newsletter	1,050		-0-	
f. Public Subscription Service '78	-0-		.74	
g. Membership Flyers	-0-		247.70	
h. Finance Brochure	-0-	200	-0-	
<u>S. Organization</u>				
1. Organization VP Expenses	150		76.73	
2. Field Service	2,000	2,600		
a. Field Service Representatives			310.69	
b. Other FS Expenses			68.05	
3. Workshops				
a. President's	130		135.00	73.00
b. Other	520		109.91	
4. New Leagues	325	175	3.64	
5. State Units	250		77.90	
6. Provisional Leagues	400	250	17.74	
7. Membership	250		33.34	
8. Mailings to MALS	125	425	67.26	
9. Publications to State Units	340		-0-	
10. Mailings to IL Presidents	1,200		298.36	

	BUDGETED	ADJ. TO	ACTUAL	IN KIND
<u>T. Program</u>				
1. Program VP Expenses	150	300	97.90	
2. Program Action	2,100			
a. Administration of Justice		480	-0-	
b. County Ordinance Making		550	-0-	
c. Energy		410	66.44	2,833.41
d. Property Tax Reform		480	-0-	
e. Water		480	31.50	
f. Uncommitted		200	20.07	
		(2,600)		
3. Other Program Expenses	615			
a. Air		100	48.21	
b. HR - Urban Crisis		450	164.49	22.50
c. International Relations		35	12.50	
d. Land Use - Costal Zone Mgmt		100	37.51	
e. Solid Waste		35	-0-	
f. Uncommitted		120	-0-	
		(840)		
4. Coalitions	100		25.00	
<u>U. Legislative Office</u>				
1. Legislative Day	100		-0-	
2. Telephone	423		-0-	
3. Legislative Director's Expenses	200		-0-	
4. Legislative Office Secretary	2,300		-0-	
5. UT Student	240		-0-	
6. Supplies and Postage	178		-0-	
7. Blue Book	50		-0-	
8. Capitol Corps Expenses	-0-	100	-0-	
<u>V. Professional Assistance</u>	2,125		-0-	
<u>W. Contractual Services</u>				
1. Election Night Reporting	250		-0-	
2. Bureau of National Affairs	-0-		-0-	
<u>X. LL Share of State Fund Raising</u>	1,700		1,235.00	
<u>Y. Unbudgeted</u>				
1. Convention Task Force	-0-		120.70	
2. Other	-0-		-0-	
TOTALS	\$58,531	\$61,771	\$20,737.10	\$3,523.51

BALANCE SHEET OCTOBER 31, 1978

ASSETS

Cash: General Operating Account	6,438.30	
Office Account	396.44	
Petty Cash	30.00	
Regular Savings	7,695.18	
Timed Deposits	4,239.37	
San Antonio Convention Account	500.00	19,299.29
Accounts Receivable		3,104.35
Prepaid Expenses for '79-'80 & '80-'81		80.03
TOTAL ASSETS		\$22,483.67

LIABILITIES AND NET WORTH

<u>Liabilities:</u> Sales Tax Due	2.39	
Accounts Payable	316.12	318.51
<u>Net Worth:</u> Net Worth 6/1/78		22,138.39
Income 6/1/78-10/31/78	20,763.87	
Expends 6/1/78-10/31/78	20,737.10	
Net gain		+ 26.77
NET WORTH 10/31/78		22,165.16
LIABILITIES AND NET WORTH		22,483.67

October 30, 1978
Pre-Board Report
I.D.2.e.

TO: State Board and Off-Board Chairs
FROM: Ethel Sturgis, Treasurer

1. LWV-T Guesstimates:

Anticipated Income:

LL Support	\$16,324
State Unit Member Dues	1,060
Interest	339
Legislative Newsletter sales	1,050
Program Action Pub sales	500
State Fund Raising, cash	1,000
Election Night Reporting	2,825
Bureau of Nat. Affairs	300
TEF Reimbursement	11,339
	<u>34,737</u>

Anticipated Expenses:

State Office	11,123
Board and Administration	7,385
National Council	900
Public Relations	7,108
Organization	5,096
Program	3,335
Legislative Office	3,591
Election Night Reporting	250
LL Sharing of state fund r.	465
	<u>39,253</u>

Balancing:

Net Worth 10/31/78	22,165
Anticipated income	+ 34,737
Anticipated expenses	- 39,253
Recommended reserve	- 15,000
Uncommitted balance	<u>2,649</u>

I will have with me at the Board meeting the tape showing each line item as I estimated it in order to reach the above totals.

2. You will notice I have used a little different format for the budget analysis-- with the hope that it will be more useful to you, and easier for me at the end of the year!

3. Recommended LWV-T budget adjustments:

State Office Expenses: Increase N.2.--General Supplies by \$800...When the budget was made up no one realized that this would be the year we needed to buy new stationery...actual cost was \$792.99...
Budget committee needs to know anticipated year for next such purchase.

Increase N.3.--Postage by \$600--unless Joann tells us that there are a LOT of internal credits to come..

Increase N.4.--Telephone by \$300...Joann indicates that we are basically busier than in past years..

Board and Administration:

Increase O.1.d.--President's postage and supplies by \$87...No money provided for this now.

Increase O.4.d.--Nominating Committee by \$207...Account is already unavoidably overspent....
Budget committee note..

Reduce O.3.a. --Ed. Tools and Training by \$600--no training as such this year...

	BUDGETED	ADJ. TO	ACTUAL	IN KIND
<u>T. Program</u>				
1. Program VP Expenses	150	300	97.90	
2. Program Action	2,100			
a. Administration of Justice		480	-0-	
b. County Ordinance Making		550	-0-	
c. Energy		410	66.44	2,833.41
d. Property Tax Reform		480	-0-	
e. Water		480	31.50	
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e. Solid Waste		35	-0-	
f. Uncommitted		120	-0-	
		(840)		
4. Coalitions	100		25.00	
<u>U. Legislative Office</u>				
1. Legislative Day	100		-0-	
2. Telephone	423		-0-	
3. Legislative Director's Expenses	200		-0-	
4. Legislative Office Secretary	2,300		-0-	
5. UT Student	240		-0-	
6. Supplies and Postage	178		-0-	
7. Blue Book	50		-0-	
8. Capitol Corps Expenses	-0-	100	-0-	
<u>V. Professional Assistance</u>	2,125		-0-	
<u>W. Contractual Services</u>				
1. Election Night Reporting	250		-0-	
2. Bureau of National Affairs	-0-		-0-	
<u>X. LL Share of State Fund Raising</u>	1,700		1,235.00	
<u>Y. Unbudgeted</u>				
1. Convention Task Force	-0-		120.70	
2. Other	-0-		-0-	
TOTALS	\$58,531	\$61,771	\$20,737.10	\$3,523.51

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Net gain		26.77	
NET WORTH 10/31/78			22,165.16
LIABILITIES AND NET WORTH			22,483.67

TO: State board
FROM: Betty Anderson

LWV-Texas
Pre-board Report
November 1, 1978

Meeting with other women's organizations Oct. 21 -- Representatives from TWPC, B&PW, NOW, Zonta, Doctors for ERA, AAUW, Common Cause, Communications Workers of America (CWA), and I met Oct. 21 in Austin. We first met as Texans for ERA, with Hermine Tobolowsky presiding. Kathy Scafe is now working with Liz Carpenter, so the group is looking for part-time office help (possibly a retired person) and a part-time lobbyist. Approximately \$3500 will be required, but hopefully it will be underwritten by B&PW and CWA, plus reserves. It is believed the bill to rescind can be kept in committee; a referendum measure would be more difficult. A small group from Texans for ERA will try to meet with women legislators in December.

In the afternoon we discussed the creation of a statutory Commission on Women. Lorene Vychopen of Dallas, chair of the current Commission, discussed at length the demise of that group. It makes an interesting story. A special committee will be meeting to devise plans for the legislative session.

Office situation -- Hectic is the best word to describe the state office the last few months. If you have visited the office, you are well aware of this. In addition to the regular work, we have had election year activities, with much time spent sending and tracking down Voters Guides; preparation for the legislative session, including a mailing to all the candidates, legislative interviews, etc.; and the mailing of the Annual Reports (plus New Service, Enviro-Notes, etc.) So meeting state calendar deadlines is more important than ever. I know we can count on you.

week

As Joann indicated last/, Mary has resigned to take a full-time job; we hope to have word of a replacement by board meeting time.

S.O. telephone bill have gone sky high the last few months. Part of this is due to increased activity and part to laxity in observing deadlines. Nearly every mailing occasions some LD calls to round up contents. Voters Guides, scheduling of the energy videotape, ground water publications, etc. have all taken a considerable number of calls. Joann's analysis is that the problem results from the level of activity, and the best way to cut down the phone bills is probably to do less.

(Note from aforementioned Joann -- I wrote this with tongue in cheek -- no one, however, was here to see that, or that I was actually smiling. I wasn't seriously suggesting doing less. As someone pointed out, the best moneysaver of all would be to do nothing! What I meant was -- if activities continue -- they should and will -- it takes money to sustain all this. The obvious points of increase being phone, supplies, postage.)

State Meetings -- Ruth Hinerfeld will be with us in San Antonio,

Waco wishes to invite us for Council 1980.

National Convention in '82 may be close by.

TO: State board
FROM: Jan Wilbur

LWV-Texas
November 2, 1978
Pre-board report

Update on meeting our objectives:

Advocacy papers: All except Ground Water and Energy (due Nov. 1) have been written, edited, and sent on to the PR group. The PTR, County Ordinance Making, AFDC payments, and Administration of Justice are with the PR group.

December VOTER -- Deadline Nov. 1. As of October 27, Madeleine had not received any copy.

Enviro-Notes -- No copy was received for the Sept-Oct. issue, so Madeleine and I excerpted material from other publications/newsletters. I'm not satisfied with that procedure. We have another issue to get out right away. How does a November 15 deadline for the Nov.-Dec. issue strike you? (Bring it to board meeting.)

Since we missed a July-August issue, I suggest we send out a special pre-legislative-session issue with articles from the presentations at the December Environmental Legislation Conference -- an article due from EACH person attending.

Legislative Kits: As far as I know, everything else is on schedule. (If it is not, I trust I will hear about it!)

Getting ready for the legislative session

I would like us to spend the last two-hour session of the board meeting doing the following:

1. Review Guidelines for Taking Action and Policy Guide for Legislative Action to make sure we all know what they say, why it says that, whose responsibility it is, etc. Please bring these two guidelines with you and look over them before you come to see if YOU have any questions, and to see if there is anything there which would hamper our two goals:

- to strengthen local Leagues, and
- to become a more effective organization.

Is it your view that we have resolved the question of whether the Legislative Newsletter is an in-house publication or an "out-house" publication? If so, what did we decide??? Do we want to reinstitute the telephone chain? We did not even set one up last session and, as far as I can recall, we did not use the one we set up the session before that. (The telephone chain is a communication link among local Leagues whereby the legislative director calls certain Leagues which then, in turn, are asked to notify other specified Leagues.)

Agenda time -- 30 min.:

2. Will the 'old hands' on the board be prepared to share special insights you have gained in past legislative session activity with all of us? I remember Chris Brasher suggesting we keep a bottle of witch hazel or rubbing alcohol available to reduce the swelling in our feet near the end of the day (so one can get the shoes back on!) Fumi suggested carrying a Granola bar because you don't always have a chance to eat lunch. Jot down your points -- need to cover this in a short time.

-more-

Agenda time -- 30 min.:

3. We have not resolved how to handle school finance. It has been such a big issue for so many of our Leagues I think we have to keep the momentum and do something. However, Jan A. and I have felt the frustration of trying to deal adequately with such a complex bill.

Some other Leagues around the country are using a process titled a "mini-study" whereby they bring together Leaguers from several LLs to flesh out, update (within the position), and become specific about action possibilities. Does this procedure sound like it would work in this instance? We could use it to come to grips with our positions under school finance, property tax, and land use (preferential tax treatment...). Questions that come to mind: How do we feasibly limit local enrichment (to 10%) when the Foundation School Program is funded at such a low level? If we support removing intangibles from the wealth calculation for a district AND taxing agricultural land on the basis of productivity, should the state government make up the revenue loss to school districts? By equalization funding? Lowering local fund assignment? Where do the state funds for capital expenses come from? How much should be allocated? How distributed? Is this the year to push for all of this? To push for some of this? Phasing the Available School Fund into the Foundation School Program? It seems to me we need some local League input into these questions -- HOW TO GET IT???

Agenda time -- 30 min.:

4. Plan the agenda for the legislative briefings. We don't need to plan them in detail, but I think it would be useful to try to coordinate what the purpose and content will be -- to some extent.

Agenda time -- 30 min:

ACTION

-- Meg has prepared (and you have) testimony for a Nov. 13 hearing on the State Implementation Plan for Air. Pearl will give the testimony since Meg will be in Washington attending a meeting of the national (LWVUS) EQ committee.

-- Laura attended a meeting of the Association of Governors in Dallas the second week of October.

-- Diana C. spoke (on short notice) to the TACIR hearing on law enforcement officer training in Dallas.

NOTE: For taking action on Action Alerts from national, I want to make sure we are operating on the same assumptions. It is up to the appropriate program chair to respond. Sign Betty's name and then yours. Copy should be sent to president, program VP, and the S.O.

TO: State board
FROM: Diana Clark and Lucy Polter

LWV-Texas
October 30, 1978
Pre-board report

Preliminary research for the adult corrections study is well underway. We have had a lengthy interview with W. J. Estelle, Executive Director of the Texas Dept. of Corrections in Huntsville; and an all-day visit and tour of the Mountain View Unit for Women in Gatesville with the warden, Lucille Plane.

Diana has also had conversations with Connie Jackson, a member of the Board of Pardons and Paroles, and Helen Copitka, a parole commissioner. With the help of Helen Hunter and others in Houston, we are keeping up with the inmate lawsuit against the TDC (Ruiz vs. Estelle) being heard in federal court.

As a result of these activities, we ask your approval of a calendar change for the delivery of adult corrections material from March 2 until early June, 1979. We believe there will be a ruling in Ruiz by March or April, and we think it important that our material include the trial results. The allegations involved in the lawsuit range from harrasment of inmates, lack of protection by correctional officers, to inadequate medical care and facilities.

Additionally, we predict extensive changes in the parole system by the upcoming legislature. Since we could not take action on these changes, we think our material should not be incorrect within a month or two of publication.

We share reluctance to alter the calendar, but feel these circumstances warrant the postponement. We propose to have, via the post-board report, information on the number of local Leagues that have scheduled spring '79 meetings on adult corrections. We can provide guidelines for local implications of adult corrections if necessary for any Leagues not able to adjust their schedule. We do not propose a change in the November '79 consensus deadline.

The Pre-Board is October 30?

From

Jan Coggeshall



Jan C. wants to see how the machine works!

I am wondering if we should ask the new Gov. to formulate a specific "urban policy" geared to 1979 or 1981 or 1983?



Diana, Joann, Madeleine and the gremlins have worked hard on the AFDC paper. It should be done before the Board meeting. To them:



After numerous efforts, Sally Yanka is holding her organization meeting for a LaMarque unit of the Galveston League.

(on Nov. 2)



Lucy: I am not getting very far on the Urban Crisis Options. I have asked to preview the Wisconsin 30 minute new film on Urban Crisis in small cities and towns and the impact of citizen participation on urban revitalization. To buy a copy would be \$125. I don't think we could schedule it at cost for too many leagues directly from Wisconsin. We have that money for the small league workshops (or is it invisible money?) for which this might be a substitute... (This is the state Board LWV film.)
Betty: Would the humanities people give us \$125 for this in Texas?

More details on p.2. But I'll see you in Fort Worth. In fact, I'm



P. 2. Some activities since Sept. Board meeting:

Publications: AFDC paper is at printer and should be done by Board meeting, not without BST*.

Displaced Homemakers (memo)
HR Potpourri (memo)

Meetings:

Schwartz's Juvenile Justice workshop

Four with Sally Yanka of LaMarque. Helen Hunter also involved in this program.

Membership meeting in Houston with Helen and Shirley

Met with H.R. committee of Houston LWV

Met with executive board of Houston LWV

Lunch meeting at Houston club to hear new director of Dept. Interior Division now called Heritage Conservation and Recreation, formerly BOR. See Nov. Galveston Voter for details. Lots of Houston LWV represented. Sponsored by Houston Chamber.

NOW meeting on Women's Center

Course: Onshore Impact of Offshore Development, for 3 days in Galveston, w/ Bobette. Can give 1 min. report at Board meeting since you guys paid the \$15 registration.

Receptions: Schwartz/Kreuger...lobbied for issues at each.

Letters: Written to Grant Jones, Farabee and Schwartz on AFDC

To Sara Weddington on appointments (will report)

Radio shows: Incl. Weddington/Castillo (see Betty's letter)

Grant: Written/mailed/delivered/rejected →
(Carol can bring copy to meeting.)

Pending: Letter sent to Nikki van Hightower regarding my proposal to do a "welfare Special" for KTRH in Houston.

Dec. Coalition meeting 12/6

Dec. Legislative Day 12/5 (Corpus)

Urban Crisis Options????

(Have gone over the drafts for the Committee Guide and the F & I, both due in November.)

BST* (Blood, sweat and the telephone.)



Yes, I'm thinking about running for city council in the spring.

TO: State Board
FROM: Laura Keever
RE: Energy

LWV of Texas
Oct. 31, 1978
Preboard Report

Thank goodness, things are getting busier! As many of you know, I function much more efficiently at a relatively high level of activity, so I am much happier. Now for energy matters. Mailgrams were sent before the energy bill passed to Tower and Bentsen encouraging their support of the natural gas pricing bill. Neither of them supported it, of course, and sent us long letters in reply. In any event, we now have a bill -- on to implementation! I received copies of all the bills as passed when I was in Washington last week at the request of the Department of Energy (which paid for the trip) to attend a briefing on nuclear waste disposal. It turned out that the LWV-US conference for energy pass-through fund recipients was the same day, so I got to meet the Texas project directors, one of whom went to the briefing with me. I also had an opportunity to see several of the staff and express my delight with the way they have been handling action on energy since our change in direction. I will be reviewing the draft recommendations for DOE regarding nuclear waste next week.

I also spent two days in Austin with the Advisory Committee to the Center for Energy Studies at the University of Texas. They are such a prestigious group, it is a pleasure to have so much time to spend in their company (representatives from Gulf, Exxon, MIT, Harvard, etc.) Carole, one of the committee is the new vice president of public affairs for Gulf States who cannot wait for me to meet their new president. HE is going to make my appointment with Don Crawford tomorrow. Don't things work out nicely on occasion?! I will, of course, include Evelyn Lord in these arrangements.

In other Austin matters, I had a lovely interview with Gonzalo Barrientos with regard to retrofit of state buildings and he and I left both very excited about the possibilities. When I didn't hear from him after sending my recommendations, I stopped by his office to see what I could find out. What I discovered was that Barrientos' aide apparently is very enamored of the way the original legislation was introduced and is not looking too favorably upon my suggestions. So I don't know how this is going to turn out -- I will keep you advised. (Originally Barrientos was going to send my recommendations to the Legislative Council for drafting. Somehow I think they are still on his aide's desk.) I haven't given up hope, however, and all sorts of things may change between now and then. Of course at this point no one wants to think of legislation until after the election anyway.

I am in Austin today for the Public Utility Hearing on the staff recommendations for generic utility rate structure reform. It turned out that today is really a question and answer session rather than a formal hearing. Unfortunately, even after three telephone calls I had not received the staff recommendations, so I at least have those now and will review them and submit written comments by November 15 if it seems comments are in order. Actually legally all I can file are "exceptions," so I may have no exceptions to file.

The next Energy Brief (Texas style) is beginning its slow route to fruition. It was written by Dorothy Power and deals with nuclear energy.

I have also been to Dallas to attend a National Governor's Institute conference on electricity demand cosponsored by the Department of Energy. Several states were involved with some state agency people, utility commissioners, and utility representatives present. We had two opportunities to determine key problem areas -- uncertainty came out loud and clear. Does that surprise anyone? Have you heard that before? Despite the fact that I found it all rather superficial, it was beneficial to talk with other similarly involved people and make new contacts. Thank you, Diana C., for your hospitality! I provided travel and meals for this event -- LWV-TEF provided the \$25 registration fee. (Jan. W., do you think anyone wants a longer report than this? I promise you there is not that much more to say.)

(over)

I also had a conference with Tony Natale regarding the Houston nuclear conference; things appear to be coming along in a timely fashion.

Dan Kubiak is unhappy with us because his name was left off our listing of energy conservation legislation which passed the last legislative session. It was certainly an oversight; I plan to talk with him this afternoon or tomorrow. I had hoped to make an appointment to see him anyway, as I hope that he is going to increase the appropriation request for the Energy Development Fund next legislative session.

Pre-board report
Nov. 1, 1978

TEXAS EDUCATION FUND AGENDA

Wed. November 15

9:00 A.M.

TEF Minutes
Treasurer's Report
Chair's Report
Development

-- VS/CI

- . Voters Guides Report
- . Evaluate League News Service; plan future subjects if we decide to continue
- . Name of the Game brochure

-- PROGRAM

- . Energy Dialogue III Keever
- . Energy pass-through grant for nuclear waste documentary Betty A.

-- GRANTS SUPERVISION OF LL PROJECTS

- | | | |
|--------------------------------------|----|-----------|
| . Dallas --Budget making publication | -- | Perrine |
| . Dallas --Juvenile Corr. slide show | -- | Polter |
| . San Marcos --Hays County Survey | -- | Carpenter |
| . Dallas --Zoning practices pub. | -- | Polter |

-- LL PROJECTS

- . Confirm earlier approval of Dallas Voters Guide project
Publication of 40,000 sixteen-page non-partisan Voters Guides for the Nov. 7, 1978 General Election
Project Director -- Julie Lowenberg
Expenditures: \$1881.46
 84.00
 105.00
 \$2070.46
- . New request from Austin for \$152.50 to cover costs of layout & typesetting 10,000 Voters Guides for November General Election. Other costs covered by direct contributions to LWV-Austin. Contribution to Ed. Fund from LBJ Family Foundation permitted an increase in number of guides printed from 6,000 to 10,000.

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND

BALANCE SHEET

June 1, 1978 thru October 31, 1978

October 31, 1978

I.D.2.e.

BALANCE SHEET
October 31, 1978ASSETSCash

Texas State Bank--checking	11,421.63	
Texas State Bank--regular savings	5,627.20	
First National, Lubbock--Bond assignment	56.70	
Capitol City Savings--C.D.	7,307.74	
Franklin Savings, Austin--C.D.	209.16.10	
Lamar Savings, Austin --C.D.	4,581.02	
Energy Account, Houston--closed out	-0-	
Solid Waste Account, Dallas	367.31	50,277.70
Accounts Receivable		25.00
TOTAL ASSETS		\$50,302.70

LIABILITIES AND NET WORTHLiabilities

Sales Tax Due	137.83	
Accounts Payable	4.50	142.33

Net WorthGeneral Operating Account

Balance 5/31/78	7,414.86	
Income 6/1-10/31	3,542.53	
Expenditures 6/1-10/31	- 4,055.89	
Net loss	- 513.36	
Net worth 10/31/78		6,901.50

Bond Assignment--Carried from 5/31/78 50.00Restricted--Grants and Memorials

Balance 5/31/78	1,443.77	
Income 6/1-10/31	4,482.50	
Expenditures 6/1-10/31	- 1,688.96	
Net gain	+ 2,793.54	
Balances 10/31/78		
Braunagel Fund	270.00	
Solid Waste Management	367.31	
E.Q. Grant	400.00	
"When You Go to Austin"	3,200.00	
Net worth 10/31		4,237.31

Local League Funds

Balance 5/31/78	7,985.65	
Income 6/1-10/31	4,953.79	
Expenditures 6/1-10/31	- 567.88	
Net gain	+ 4,385.91	
Net worth 10 /31		12,371.56

Investments--Carried from 5/31/78 26,600.00

TOTAL NET WORTH 50,160.37

TOTAL LIABILITIES AND NET WORTH \$50,302.70

LEAGUE OF WOMEN VOTERS OF TEXAS EDUCATION FUND
BUDGET ANALYSIS JUNE 1, 1978 thru' OCTOBER 31, 1978

October 31, 1978
I.D.2.e.

<u>INCOME</u>	<u>BUDGETED</u> <u>'78-'89</u>	<u>ADJUSTED</u> <u>TO</u>	<u>ACTUAL</u> <u>to 10/31</u>	<u>IN KIND</u> <u>to 10/31</u>
<u>A. Contributions</u>				
1. Unrestricted (cash)	10,050		745.00	
2. Restricted (cash)	69,100			
a. "When You Go to Austin"			3,300.00	
b. Office Equipment--Gestefont			595.00	
c. E.Q. Grant			400.00	
f. '77-'78 Energy Special Account			187.50	
3. Restricted (non-cash)	3,050		-0-	
4. Local League Restricted Funds	10,450			
a. Contributions to LLs			4,573.79	
b. State Sharing			380.00	
5. Memorial Gifts	200			
a. Braunagel Fund			-0-	
b. Other (Mary Harding)			160.00	
6. State Board (non cash)	-0-			
<u>B. Interest</u>				
1. Investment Fund	2,128		812.66	
2. Savings Account	477		104.48	
<u>C. Administration Fees</u>	550		25.00	
<u>D. Sale of Publications</u>				
1. Voters Guides	3,000		1,393.60	
2. "When You Go to Austin"	200		-0-	
3. Adult Corrections F&I	1,700		-0-	
4. Ground Water F&I	1,200		219.44	
5. Public Subscription Service '79	900		-0-	
6. Other				
a. Apprehension to Disposition-Ldrs G.	-0-		4.50	
b. Corrections Leaders Guide	-0-		37.50	
c. Ground Water Leaders Guide	-0-		30.00	
7. Texas Energy Brief #1	-0-		5.27	
8. Environmental Pub Packet '78	-0-		5.00	
<u>E. Unbudgeted</u>	-0-		.08	
TOTAL INCOME	\$103,005		\$12,978.82	

EXPENDITURES

<u>N. General Administration</u>			
1. Office Overhead	6,228	6,733	11.20
2. Trustees Mtgs & Administration	3,548		-0-
3. Tax and Audit Reports	125		125.00
4. Legal Retainer	-0-		-0-
5. VOTER	725		-0-
6. LLP, MAL & State Unit mailings	333		-0-
7. Communications	200	300	-0-
8. Office Equipment--grant	-0-		595.00
9. LL Project Administration expenses	-0-		-0-
<u>O. Election Related Voters Service</u>			
1. Voters Guides	3,000		3,201.88
2. Voter Participation Projects	5,000		
a. Public Service Announcements		100	35.61
b. "Name of the Game"		400	-0-
Others as approved		4,500	
3. Gubernatorial Debates	30,000		-0-

League of Women Voters of Texas Education Fund
Budget Analysis, 10/31/78, Page 2

	<u>BUDGETED</u>	<u>ADJ. TO</u>	<u>ACTUAL</u>	<u>IN KIND</u>
<u>P. Projects for Citizen Education</u>				
1. Publications				
a. Adult Corrections	800		-0-	
b. Ground Water	1,200		-0-	
c. "When You Go to Austin"	1,500		100.00	
d. League News Service	300		66.12	
e. Public Subscription Service '79	840		-0-	
2. Publications (restricted)				
a. HR Newsletter	150		-0-	
b. Energy Publications	1,000		-0-	
c. "Environotes" '79	500		-0-	
3. Projects (restricted)				
a. Citizen Participation Packet	20,000		-0-	
b. Energy Related	1,500		-0-	
1. Nuclear Waste documentary				
c. Water videotape	3,000		-0-	
d. Welfare Slide Show	100		20.89	
4. Conferences (restricted)				
a. Water conference--2 day	4,000		-0-	
b. Seven regional on air & transp.	2,800		-0-	
c. Housing	100		-0-	
d. Urban crisis--small Leagues	300		20.06	
e. Nuclear Energy	-0-		-0-	
5. '77-'78 Incompleted projects				
a. Energy Project --expenses	-0-		877.18	
--balance returned			116.78	
b. Solid Waste Project	-0-		-0-	
c. Environmental Pub. Packet	-0-		4.90	
d. Open Meetings brochure	-0-		-0-	
e. "Environotes" '78	-0-		89.70	
<u>Q. Monitoring</u>				
1. Unrestricted	200		-0-	
2. Administration of Justice (restricted)	400		-0-	
3. APA (restricted)	50		-0-	
<u>R. Research and Resource Activities</u>	406			
1. General			19.50	
2. Water Research			56.75	
<u>S. Attendance at Workshops and Conferences</u>	200			
1. Funded by '77-'78 E.Q. Grant			-0-	
2. General Funding			15.00	
<u>T. Local League Restricted Funds</u>	10,450			
1. Local Projects			525.00	
2. Pub. purchases & other expenses			42.88	
<u>U. Development</u>	1,000			
1. General Expenses			173.95	
2. CCE Workshop			215.33	
<u>V. Professional Assistance (Restricted)</u>	3,050		-0-	
<u>W. Unbudgeted</u>	-0-		-0-	
TOTAL EXPENDITURES	\$103,005	\$103,610	\$6,312.73	

League of Women Voters of Texas Education Fund

October 31, 1978

Pre-Board

I.D.2.e.

TO: State Board and Off-Board chairs as appropriate
FROM: Ethel Sturgis, Treasurer

1. Guesstimates.....

Income anticipated:

Unrestricted contributions	9,305
Interest	1,688
Administration fees	525
Voters Guide sales	1,517
Adult Corrections F&I	1,700
Ground Water F&I	8
P.S.S. '79	900
	<u>15,643</u>

Expenditures anticipated:

Administration	11,628
Voters Service:	
Public Serv Ann	64
"Name of the Game"	400
Adult Corr pub.	800
Ground water F&I	1,200??
League News Service	234
P.S.S. '79	840
Welfare slid show	79
Urban crisis conf.--small ILs.	280
Open Mtgs brochure	225
"Environotes" '78	255
Monitoring, unrestricted	200
Research, general	386
Research, water	216
Att. at workshops, general funds	185
" " "--'77-'78 E.Q. grant	90
Development	826
	<u>17,908</u>

BALANCE

General Operating Account balance 10/31	6,901
Anticipated income	+ 15,643
Anticipated Expenditures	- <u>17,908</u>
UNCOMMITTED BALANCE	4,636 --with no reserve other than the investment of \$26,600

IMPORTANT - - - - IMPORTANT

RE: NOVEMBER BOARD MEETING

Since I still do not know all the details needed to complete a memo to you regarding airport pick up arrangements, who will be your hostesses, how to get to the Y.W.C.A etc, etc..., I will send out a memo to each of you in a few days...

The Tarrant County League, and I, look forward to having you here....Hope a little time will be available to see the new library--just a stone's throw from the Y.W..... Tandy Center is also nearby...

Ethel

LWV of Texas
Oct. 28, 1978
Preboard

To: State Board
From: Lois Carpenter
Re: TEF Projects

Projects approved at Sept. board meetings:

1. For all local League projects approved at the Sept. SB mtg. I have sent letters to the Project Directors and LLPs involved notifying them of the approval and reminding them of their responsibilities. Have only had comment from 1 League, San Marcos, whose president called as soon as she got the letter. She was in a panic because their updated county booklet had already gone to press without being previewed by the supervisor (me.) I assured her that since it was an update there was probably no problem as long as there was no partisan material in it and they had credited TEF properly. She assured me that all was in order, and I asked that they send me a copy as soon as it came off the press. Still waiting.

2. Please note all grant-funded projects must have PRFs turned in. We still do not have PRFs on two projects approved at the Sept. board mtg.: the \$400 EQ pass-through grant and When You Go to Austin. I hope the info in the minutes is correct. Please henceforth, everybody turn in your PRFs before the project comes up for approval. . .

TEF Policy

1. ~~PLEASE~~ note on the pink sheet (p. 9) in the new TEF Handbook #7.b. explains that projects to be financed by unrestricted funds (as opposed to grants) may be requested by a brief written statement of:

- 1). nature of the project
- 2). how it will be implemented
- 3). mini-budget

It does not say to whom that brief written statement is to be submitted, but I for one would like to have it. Also, would you please add who is in charge of the project as sometimes that is not obvious by the nature of the project itself. Thanks.

2. In May we approved some policies regarding production of VGs, but these have not been included in either the ~~LWV-T~~ policy guide or the TEF Handbook. I believe we said they would be reviewed again at the Nov. mtg. Let's decide where they belong?

NEW Local League Project Requests

Only one and it looks like an "after the fact" situation. . .
Dallas, publication of 40,000 sixteen-page VGs for the Nov. 7, 1978 General Election. Budget includes costs for printing, distribution and registered letters to candidates. Total: \$2070.46.

October 31, 1978 from: state office RE: second LL Project Request
From LWV-Plano, and most of you have been called. Needed immediate response.
Wish to mail from state office -- at non-profit bulk rate -- 38,000 factual
flyers on Collin County government and services. Will be pre-sorted &
bundled. Need only the stamp and then re-bundling. Postage \$1120.00, office
overhead \$60.00, telephone \$20.00. Total exp. \$1200.00. Income from grant
from Collin Co. Commissioners' Court - \$1250.00

TO: State Board
FROM: Jan Albers

LWV of Texas
Oct. 30, 1978
Preboard Report

Stupendous news! Margaret Roach will again be the secretary for the legislative office.

We will have a separate phone line for the legislative office installed in January and supposedly the number will be listed in the new phone book -- we shall see!

The problem of obtaining some blue books has been solved -- don't ask how.

The packets for the legislative workshops are coming along. Workshop presenters will meet at lunch on Tuesday, Nov. 14, to discuss what we should be prepared to talk about at the workshops.

I plan to go incognito to the LBJ School conference for new legislators on Nov. 30 and Dec. 1. They won't say yet what issues will be covered at the conference.

I have received poor, that means "no," response to my article in Austin's September Voter about the exciting prospects of working in the Capitol Corps. However, I have misited with Mary Blackstock (Justice), Mary Holt (Justice & County Ordinance Making), Natalie Testa (Property Tax & School Finance), Pat Brandt (Energy), and Nan Clayton (Water) about observing and all are still interested. I plan to attend the Austin League's Nov. 16 meeting with their legislators and will make another pitch.

I suggest that on Wednesday at 1:00 we whip through legislative packets, legislative workshops, etc. as quickly as possible and then take 2 or 3 of our priorities and discuss strategies for reaching our goals. Give some thought as to how to involve League members, other organizations, and the public in our legislative campaigns. Also think about the time line -- what should be done and when. We won't have much time to work on this so come prepared to think fast!

I highly recommend the report on "Single-Issue Politics" in this week's (Nov. 6) Newsweek.