



September 9, 1986

President
Paula Kay Montoya
Vice-President
Eliseo Solis
Treasurer
Jaime Garcia
Secretary
Jim Foster
Board Members
David Martinez
Barbara Moore
Genaro Chavez
Tomas Garza
Jose Ramirez
Executive Director
Frank Espino

Olga Riojas
1211 Ave. O
Lubbock, Texas 79401

Dear Olga,

I did not make myself clear in the letter, I previously sent out to you. The second paragraph should read as follows,

As you can tell, there will be other specifications that you will need to know before making a formal bid. That is why we are now beginning to work on the material for the directory. If you are interested in submitting a bid for the directory contact me by September 17, 1986 to the C.O.M.A. office.

Sorry for the confusion,

[Redacted]
Frank Espino
Executive Director

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September 3, 1986

Dear

C.O.M.A. will be printing their annual directory later this year. We are in the process of getting bids from printers who would be interested in printing the directory. Listed below are some of the specification that we are going by for this year.

Size- 8 1/2 x 11

10 point cover- Enamel one side
Two colors

Inside- 60 lbs offset, Black Ink

Cover Design- We will need assistance
some pages will need to be type set
others will be camera ready

The advertising pages will need to be
arranged

As you can tell there will be a lot of specification. That is why we are beginning now to work on the material for the directory. If you are interest please submit your bid by September 17, 1986. For further information come by the C.O.M.A. office, 820 Ave H, Suite 11 or give me at call 762-5059.

Sincerely,

Frank Espino
Executive Director

mm



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September 3, 1986

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Sincerely,

Frank Espino
Executive Director

mm

copies =
pages =
inside =
+ 4pg cover =
2 colors

date of
1st of Nov.
distributed
on Jan. 15