

La Ventana and Toreador offices.

On motion by Mr. Sneed, seconded by Mrs. Haley, the Board voted to request the Chairman of the Board, Mr. Clifford B. Jones, to investigate the contract between Texas Technological College and Chapman and Cutler, bond Attorneys, and to advise the Business Manager of the College relative to the payment of an additional sum of \$250.00.

There being no further business, the Board adjourned.

s/

CLIFFORD B. JONES

Chairman

Secretary

BOARD MINUTES

JANUARY 28, 1936

Lubbock, Texas
January 28, 1936

The Board of Directors of the Texas Technological College met at 10 o'clock Tuesday morning, January 28, 1936, in the office of President Bradford Knapp, at the Texas Technological College, Lubbock, Texas.

The following members were present: Mr. Clifford B. Jones, Chairman; Mr. Dennis Zimmermann; Mr. Tomas Pollard; Mrs. John A. Haley; Mr. Joe T. Sneed; and Mrs. W. R. Potter.

The minutes of the preceding meeting were read and approved.

Mr. Jones reported that a compromise agreement had been reached between himself and Chapman & Cutler, bond attorneys, that apayment of one-half of their bill, which was \$250.00, or a payment of \$125.00, be made.

On motion by Mr. Pollard, seconded by Mr. Zimmermann, the Board authorized the following appropriations for out-of-State travel:

\$163.87, the expense of Coach Cawthon, November 21-24, on a trip to Pittsburgh, Pa., where he scouted Detroit University;

\$135.06, the amount spent by Coach Cawthon, October 17-19, on a trip to Los Angeles, Calif., for the purpose of scouting Loyola University;

\$46.20, the expense of W. A. Jackson and Coach R. T. Smith, December 13 and 14, on a trip to Las Cruces, New Mex., where they attended a meeting of the Border States Athletic Conference;

\$164.02, the amount incurred by Dr. Knapp on a trip to Washington, D. C. December 10-21, to interview officials of PWA and press claim for Stadium project; and

\$650.00 to cover the traveling expense of the 1936 basketball team.

The following out-of-State traveling expense was approved, subject to the ruling of the Attorney General:

\$72.81, the amount spent by Dr. Qualia as representative of Texas Technological College at the annual meeting of the Modern Language Association of America at Cincinnati, Ohio;

\$43.85, the railroad and pullman fare of Dr. Studhalter on a trip to St. Louis, Mo., to attend a meeting of the American Association for the Advancement of Science.

On motion by Mr. Pollard, seconded by Mrs. Haley, the Board accepted the resignation of Mr. C. Luker of the Department of Agricultural Education and approved the appointment of Mr. Ray L. Chapelle as his successor, at a salary of \$2,700.00 per year, the amount drawn by Mr. Luker.

On motion by Mr. Pollard, seconded by Mrs. Potter, the Board approved the leave of absence granted Miss Twyford and the appointment of Miss Sannie Callan in her place at the same annual salary drawn by Miss Twyford, \$2,000.00, plus \$250.00 for her work as Parent Education worker in the Lubbock schools.

Mr. Pollard offered the motion, which was seconded by Mrs. Haley, that the Board express its best wishes to Mrs. H. B. Smith, formerly Miss Pearl Harrison, Secretary to the President, and its appreciation of her services while in the employ of the College.

After some discussion as to whether the Summer School Budget should be made on the basis of one-seventh or one-eighth of the regular salaries, Mr. Pollard offered the motion that contracts be sent faculty members before the beginning of the Summer School on the basis of one-eighth of the regular salaries, together with a letter explaining that if the enrolment permitted they would receive one-seventh of their regular salaries. This motion was seconded by Mrs. Potter.

January 28, 1936

The following recommendation was offered by the President:

"That in view of the growth of graduate work at Texas Technological College and the creation of Graduate Divisions at other colleges in Texas, it is my judgment that the time has arrived when Texas Technological College should recognize its own graduate work by creating a Division of Graduate Study." The President does not recommend that a dean be placed in charge of this division, but that the Chairman of the Graduate Committee be designated as Chairman of Graduate Study.

Upon motion by Mr. Pollard, seconded by Mrs. Haley, the Board voted to adopt the recommendation of the President.

The proposal of the NYA to cooperate in the laying out and constructing of a golf course on the campus, to be used strictly by students, was discussed. On motion by Mr. Pollard, seconded by Mr. Zimmermann, the Board voted to accept the proposal of the NYA and to charge an optional fee to students to take care of maintenance costs, and that \$300.00 be appropriated by the College toward the completion of this project by the College, as sponsored.

On motion by Mr. Pollard, seconded by Mr. Zimmermann, the Board voted to accept the award of a senior R.O.T.C. Engineering Unit to the Texas Technological College, and to extend to the R.O.T.C. its fullest cooperation. Upon recommendation of the President, the original application to the R.O.T.C. and the answer thereto are incorporated in these minutes as follows:

APPLICATION

"July 23, '35

The Adjutant General,
Washington, D. C.

(Through the Commanding General, Eighth Corps Area,
Fort Sam Houston, Texas).

Sir:

1. By direction of the governing authorities of Texas Technological College, I hereby submit application for the establishment of a Senior Field Artillery Unit, and/or Senior Engineering Unit of the Reserve Officers' Training Corps at this institution.

2. Should this application be accepted by the President, the authorities of Texas Technological College hereby agree to establish and maintain a two year elective course of military training as a minimum for its physically fit male students, which course when entered upon by any student shall, as regards each student, be a prerequisite for graduation, to allot a minimum of an average of three hours per week per academic year to military training and instruction during the first two academic years and to arrange for five hours per week during the balance of such student's course, and to use their endeavors to promote and further the objects for which the training corps is organized. It is understood that the law requires a minimum enrolment in the military course of 100 physically fit male students, citizens of the United States and over 14 years of age, in order to maintain the Reserve Officers' Training Corps unit requested.

3. The authorities of Texas Technological College agree to conform to the regulations of the Secretary of War relating to issue, care, use, safekeeping, and accounting for such Government property as may be issued to the institution. Further, the institutional authorities agree to appoint or designate by resolution or in by-laws, whichever may be countenanced by statutes or approved methods of procedure governing the institution, an officer of the institution, to be known as military property custodian, who will be empowered to requisition, receive, store, and account for this property and otherwise transact matters pertaining thereto, for and in behalf of the institution.

4. Attached herewith is a statement giving particulars with reference to the institution.

Bradford Knapp

President."

January 28, 1936

"June 10, '35.

Paragraph
88. Statement:

Name of institution - Texas Technological College,
Lubbock, Texas.

1. (a) Land Grant - No.
- (b) Collegiate - Full four year course, and Master's degree.
- (c) Four years for a Bachelor's degree, one additional year for a Master's degree. Texas Technological College is a fully accredited member of the Southern Association of Colleges and Secondary Schools, and the American Association of Colleges.

2. Number of male students 14 years or more of age now enrolled in the institution, or were at the close of the preceding school year, who in accordance with the provisions of AR-145-10 are eligible for enrolment in the unit. 1,530.

3. Have you assurance that 100 or more eligible students will enroll in the Unit? If so, state estimated number. Not less than 250, and as high as 500.

4. Will the enrolment in the unit be voluntary (with the students) or required of all students? If required, state number of years or classes required to enroll. The enrolment will be voluntary, but will count toward graduation as any other elective subject, such as Chemistry, Physical Education, or any other subject.

5. State the number of cadet companies now organized. 4.

6. Details, (material, dimensions) of storage facilities for arms and equipment. (Stable facilities and shelter for forage and for guns and caissons in case mounted unit is desired.) We have stables and shelter for forage and guns and caissons in case a mounted unit is authorized and can, and will, provide ample and adequate storage for all other types of material. We are contemplating the

immediate building of new buildings under the Public Works Administration which will guarantee ample storage.

7. Designation of governing body (board of regents, trustees), Board of Directors, Texas Technological College.

- (a) Number of members of same - 9.
- (b) Official designation of the head of the institution. President.

Bradford Knapp,
President."

ANSWER TO APPLICATION

"Headquarters Eighth Corps Area
Office of the Corps Area Commander

Fort Sam Houston, Texas.
January 21, 1936.

Dr. Bradford Knapp, President,
Texas Technological College,
Lubbock, Texas.

My dear Dr. Knapp:

It gives me great pleasure to inform you that the War Department has authorized a Senior R. O. T. C. Engineer Unit at Texas Technological College.

The War Department is being asked to detail an officer to duty there on or about March 1st and two more officers on or about August 1st. In the event the War Department submits the names of these officers for approval, do you desire that their names be forwarded to you for your comment before recommendations are made?

Sincerely yours,
(Signed) JOHNSON HAGOOD, Major General,
U.S. Army, Commanding."

It is hereby declared and represented that in issuing this bond and the series of which it is a part, the Board of Directors of said College has covenanted and agreed to operate and maintain continuously said System and the other dormitories whose revenues are pledged to support this bond and the issue of which it is a part, and to fix and maintain and collect fees, rentals and other charges for the use of the System at least sufficient to pay all operating and other expenses incident to the maintenance of said system and to pay the principal of and the interest on said series of bonds as each matures, and to that end to adopt and enforce appropriate rules and regulations having due regard for the covenants contained in the "Dormitory Revenue Bonds of 1934" and in the System to the maximum extent to which it is capable of furnishing service to the students attending such institution.

January 28, 1936

Mr. Gaston reported the opening and tabulating of bids on the Stadium project, as authorized by the Board meeting on December 4, 1935, and the tentative award of the contract to the lowest bidders, Field Brothers and W. G. McMillan. Tabulation of bids filed with PWA follows:

Low General Contractors' Bid -----	\$104,836.00
Low Cinder Track -----	1,750.00
Estimated - Mechanical Equipment -----	15,700.00
Estimated - Attorneys' fees -----	1,000.00
Estimated - Contingencies -----	5,214.00
Estimated - Architectural Fees -----	<u>6,500.00</u>

Total cost estimates from bids to complete-
\$135,000.00

Announcement was made by the President of the filing of an amendment to the original Stadium application, January 11, reducing the amount asked for from \$150,000.00 to \$135,000.00, in accordance with the preceding tabulation of bids.

On motion of Mr. Zimmermann, seconded by Mr. Pollard, the Board voted to locate the proposed Stadium immediately West of the present Stadium.

The suggestion was made that the situation at Washington be watched with care for a week or ten days, and if at the end of that time it was thought advisable, Mr. Jones and Senator Pollard would make the trip to Washington in interest of the Stadium.

Senator Pollard made a motion, seconded by Mr. Zimmermann, that a committee of three members of the Board be appointed to make a thorough study of the food situation at the two dormitories, with power to act in case it should be decided that a raise in the price of board and room would be advisable for the balance of this year. Mr. Jones named Mrs. Haley, Mrs. Potter and Mr. Zimmermann members of this committee.

The definite location of the Museum, provided for by the

allocation of Centennial funds; was deferred until the total amount of appropriation for that purpose can be ascertained. The tentative location of the Museum was on the corner immediately South of the present Bookstore.

Regarding the question as to whether the exterior of the Museum should be of concrete or of brick similar to that used in the other campus buildings, motion was made by Mrs. Haley, seconded by Mr. Sneed, that the architect should be permitted to work out a design in harmony with the rest of the buildings on the campus, either in concrete or in brick.

It was decided that the matter of additional salary for students working on Museum plans should be taken up by Mr. Gaston with the Executive Committee.

The Board expressed a desire that the Student and Faculty Committee on Publications should cooperate with the President in order to fully protect the College and the students in all publicity matters regarding the College.

On motion by Mrs. Potter, seconded by Mrs. Haley, the Board adopted a resolution to the effect that this College should sponsor no lecture, nor permit the use of its buildings or premises, in opposition to our form of government. Authority to pass upon such matters was vested in the Administrative Council, with urgency from the Board that the greatest possible care should be exercised by the Council in these matters.

It was the wish of the Board that a telegram be sent Mr. Roscoe Wilson, expressing their regrets for the circumstances of his absence, and their affectionate wishes for his speedy recovery and active participation again in their meetings.

On motion by Mrs. Potter, seconded by Mr. Pollard, the Board instructed Mr. Gaston to write a letter to Mrs. Meharg, expressing its regret at her absence.

January 28, 1936

On motion by Mr. Pollard, seconded by Mr. Sneed, the Board voted to comply with the request of the State Highway Department that the College fence be moved over five feet on the West side of a strip 780 feet long, running East and West, along the South line of the College property, bordering 19th Street.

On motion by Mr. Pollard, seconded by Mr. Zimmermann, the Board approved of a leave of absence for Professor Gus L. Ford for the second semester of the present college year, in order for him to help in preparing an exhibit for the Texas Centennial regarding the history of cattle brands and the cattle industry.

Mr. Pollard offered a motion, which was seconded by Mr. Zimmermann, that the Engineering Society be permitted to apply for a charter of incorporation, and that they be congratulated by the Board on the worthiness of their enterprise.

It was moved by Mr. Pollard and seconded by Mr. Sneed that in order to discourage wholesale requests for copies of the Yaqui Bulletin, slips be placed in complimentary copies stating that additional copies might be had for \$0.50 each, and that this money be handled through the Business Office of the College.

In view of the ruling of Federal judges in regard to the tax collected on athletic tickets, the Board granted permission to Mr. Gaston to make application for the refund of tax money paid by Texas Technological College, should this tax be held unconstitutional.

The question of naming various buildings on the campus for prominent people having to do with the establishment of Tech College was discussed, but definite action in this regard was deferred to some future date.

On motion by Mr. Sneed, seconded by Mr. Pollard, the Board voted an appropriation of the amount necessary to cover cement finishing on the WPA road project at the college.

Mr. Gaston, Business Manager, reported the employment of Mr. W. W. Condray as part-time auditing assistant in the Business Office at a salary of \$75.00 per month, which was approved by the Board.

The following officers were appointed for the ensuing year: Mr. Clifford B. Jones, Chairman; Mr. Roscoe Wilson, Vice-Chairman; Mr. Dennis Zimmerman, Treasurer; Mr. W. T. Gaston, Secretary.

The Board instructed Mr. Gaston to mail the notices necessary to the amending of the By-Laws of the Board, so as to allow the election of a second Vice-Chairman.

There being no further business, the Board adjourned.

(Signed) Clifford B. Jones
Chairman

Secretary

BOARD MINUTES

APRIL 1, 1936

The Board met for its regular session on April 1, 1936, at 8:00 P.M. in the Board Room. The meeting was called to order by Mr. Clifford B. Jones, Chairman. The minutes of the previous meeting were read and approved. Mr. Roscoe Wilson, Vice-Chairman, reported on the progress of the work of the Board since the last meeting. He stated that the Board had received a report from the Business Manager, Mr. W. T. Gaston, regarding the employment of Mr. W. W. Condray as part-time auditing assistant. The Board approved this employment at a salary of \$75.00 per month. Mr. Dennis Zimmerman, Treasurer, reported on the financial condition of the Board. He stated that the Board had received a report from the Business Manager regarding the payment of the salaries of the officers and employees. The Board approved this payment. Mr. W. T. Gaston, Secretary, reported on the work of the Board since the last meeting. He stated that the Board had received a report from the Business Manager regarding the payment of the salaries of the officers and employees. The Board approved this payment. The Board then adjourned.

The Board then met for its special session on April 1, 1936, at 9:00 P.M. in the Board Room. The meeting was called to order by Mr. Clifford B. Jones, Chairman. The minutes of the previous meeting were read and approved. Mr. Roscoe Wilson, Vice-Chairman, reported on the progress of the work of the Board since the last meeting. He stated that the Board had received a report from the Business Manager, Mr. W. T. Gaston, regarding the employment of Mr. W. W. Condray as part-time auditing assistant. The Board approved this employment at a salary of \$75.00 per month. Mr. Dennis Zimmerman, Treasurer, reported on the financial condition of the Board. He stated that the Board had received a report from the Business Manager regarding the payment of the salaries of the officers and employees. The Board approved this payment. Mr. W. T. Gaston, Secretary, reported on the work of the Board since the last meeting. He stated that the Board had received a report from the Business Manager regarding the payment of the salaries of the officers and employees. The Board approved this payment. The Board then adjourned.

The Board then met for its regular session on April 1, 1936, at 8:00 P.M. in the Board Room. The meeting was called to order by Mr. Clifford B. Jones, Chairman. The minutes of the previous meeting were read and approved. Mr. Roscoe Wilson, Vice-Chairman, reported on the progress of the work of the Board since the last meeting. He stated that the Board had received a report from the Business Manager, Mr. W. T. Gaston, regarding the employment of Mr. W. W. Condray as part-time auditing assistant. The Board approved this employment at a salary of \$75.00 per month. Mr. Dennis Zimmerman, Treasurer, reported on the financial condition of the Board. He stated that the Board had received a report from the Business Manager regarding the payment of the salaries of the officers and employees. The Board approved this payment. Mr. W. T. Gaston, Secretary, reported on the work of the Board since the last meeting. He stated that the Board had received a report from the Business Manager regarding the payment of the salaries of the officers and employees. The Board approved this payment. The Board then adjourned.

The following resolutions were adopted:

Austin, Texas
April 1, 1936

Pursuant to notice forwarded by Chairman Clifford B. Jones, the Board of Directors of Texas Technological College convened in a called session at the Stephen F. Austin Hotel on Wednesday, April 1, 1936.

The following Board members were present:

Chairman Clifford B. Jones
Mr. Dennis Zimmermann
Mrs. John A. Haley
Sen. Tomas G. Pollard
S. A. Wells

Noting that a quorum was present, the following business was transacted:

The wonderful service to the College which Vice Chairman Roscoe Wilson had rendered was discussed in detail. His long and faithful connection with the Board was recognized and commented upon by every member present, and the loss that the College has suffered was recognized as being irreplaceable. All members present felt that his service had been a shining example of loyalty and devotion, which would be remembered during all the future years of the existence of the College.

A motion was made by Mrs. Haley and seconded by Senator Pollard that S. A. Wells be elected Vice-Chairman of the Board to fill the unexpired vacancy created by the death of Mr. Wilson. The motion carried.

A motion was made by Senator Pollard and seconded by Mr. Zimmermann, unanimously adopted, requested the Chairman and Vice-Chairman to draft resolutions expressing the sentiments of the Board regarding Mr. Wilson.

The following resolution was adopted:

"It is with profound grief that the Directors of Texas Technological College record the loss of its Vice-Chairman, Roscoe Wilson of Lubbock, who passed from this life February 13, 1936.

"No member of this Board ever served more loyally than he. Innately devoted to the cause of higher education and possessing, in marked degree, a high regard for the welfare of youth, his interests and capabilities found ready expression in an energetic, earnest, service to this institution and to this state.

"His breadth of vision, his sound judgment, his great sense of fairness, his lovable disposition --all have left an indelible influence upon this college. Any attempted adornment of these facts would be at variance with his love for simple truth.

"It is our desire that the official records shall reflect this testimonial of our deep and lasting affection for the memory of him who, unselfishly and unsparingly, gave so much of himself, his time and his effort to the welfare of Texas Technological College.

"The secretary is requested to furnish Mrs. Roscoe Wilson with a copy of this resolution."

A motion made by Senator Pollard and seconded by Mr. Zimmermann, unanimously adopted, requested the Chairman and Vice-Chairman to draft resolutions expressing the grief of the Board of Directors because of the passing of William H. Bledsoe.

The following resolution was adopted:

"The Board of Directors of Texas Technological College is very deeply grieved by the passing March 30, 1936 of William H. Bledsoe.

"To him is so largely due the credit for creation of this institution. As State Senator from this District and as co-author of the bill under which this College was established by the Thirty-eighth Legislature of Texas, he was one of the outstanding leaders of the ultimately successful efforts to give West Texas recognition in the field of higher education. Certainly no person was more responsible for its attainment.

"To him also is largely due the credit for the constructive breadth of the bill under which the wide and varied curricula is made possible and to which increasingly enviable position of Texas Technological College among other institutions of higher learning is largely responsible.

April 1, 1936

"For his long efforts in its creation and for his subsequent ever-sound advice and counsel this Board is eternally grateful.

"It is requested that the Secretary convey our deep sympathy to the family, and a copy to it of this resolution."

In an extended discussion regarding progress which has been made with respect to obtaining financial assistance from the government in the building of a stadium, it was the general opinion that the College should amend its application and should submit amended plans for a stadium of such proportions as could be probably constructed for approximately \$75,000.00, the Board having had information to the effect that an application in this proportion would meet with approval by government agencies. Motion by Senator Pollard, seconded by Mr. Zimmermann, prevailed that architect Wyatt Hedrick be instructed to proceed with the filing of an amended application of these proportions on the same basis as that under which we had filed the original more elaborate application.

The fact that certain interests in Lubbock had indicated a very great interest in the construction of this stadium and had expressed a willingness to be helpful was discussed, and Mr. Wells was instructed to confer with these interests in Lubbock and to ascertain from them if they had any concrete and definite propositions to offer. A motion by Mrs. Haley, seconded by Senator Pollard, to this effect was passed by the Board unanimously.

Upon motion by Mrs. Haley, seconded by Mr. Zimmermann, the following resolution was unanimously adopted:

"That President Bradford Knapp and Business Manager W.T. Gaston be and they are hereby authorized to arrange for and execute a surety bond in the sum of \$18,000 to guarantee satisfactory custodianship by the College of all supplies and equipment placed with this institution in connection with the Reserve Officers Training Corps."

There being no further business to come before the Board, the meeting adjourned.

Secretary

Lubbock, Texas
June 8, 1936.

The Board of Directors of the Texas Technological College met in regular session at Lubbock, in the office of the President of the College, at 2:00 P.M. Monday, June 8. Those present were: Mr. Clifford B. Jones, Chairman; Mr. Spencer A. Wells, Vice-Chairman; Mr. Dennis Zimmermann, Treasurer; Senator Tomas G. Pollard; Mrs. Emma G. Meharg; Mrs. John A. Haley; Mrs. W. R. Potter. Dr. Bradford Knapp, President of the College, and W. T. Gaston, Secretary of the Board, were also present.

The minutes of the regular meeting of January 28, and the minutes of the called meeting held in Austin on April 1, were read and approved.

The President submitted his annual report to the Board, in which he called attention to the following: The growth of the school and the urgent need for additional buildings; the award of the new Military Unit and the housing problem which it presents; the opportunities for research in the various divisions of the institution; the problem of providing adequate seats for the football season this fall; the proposed erection of cooperative cottages on the campus; the progress of the employment survey which this institution has been making of its graduates. He also called attention to the service rendered the institution through the NYA, and made a detailed report of the status of all of our present PWA projects.

Mr. Wells discussed the stadium situation and outlined a number of possible plans of procedure.

Senator Pollard offered a motion, which was seconded by Mr. Zimmermann, that the Board authorize the Athletic Council to enter into an agreement for the immediate construction of a wooden stadium; and also authorize the Athletic Council to impound not to exceed 20% of the gross revenues received by the Athletic Association from the sale of football and basketball tickets at

games played both here and elsewhere; and to pay not to exceed 6% interest per annum; and that all the plans and specifications, and any and all details pertaining to the matter, be approved by the Building Committee composed of the Chairman, Vice-Chairman and Mr. Zimmermann. The above authorization is without obligation upon the College or the State.

It was moved by Senator Pollard and seconded by Mr. Zimmermann that, due to the extremely crowded condition in Agriculture, a temporary Agricultural Building be constructed, at a cost not to exceed \$5,000, out of any funds which might be available; the type of construction to be approved by the Chairman of the Board, the Vice-Chairman and Mr. Zimmermann.

It was moved by Senator Pollard and seconded by Mr. Wells that if there are available funds after the building of this \$5,000 temporary structure for Agriculture, that we appropriate not to exceed \$5,000 for the purpose of erecting a temporary structure to take care of the Military or R.O.T.C. Units, with full power for the Building Committee composed of the Chairman, Vice-Chairman, and Mr. Zimmermann; this military structure to be built in connection with the supplementary stadium if that plan appears to the Building Committee the more economical. Otherwise, it is to be built separately.

Upon motion by Senator Pollard, seconded by Mrs. Potter, Dr. Knapp was named Military Property Custodian.

Mrs. Potter called attention to the fact that one of the Board members, Mrs. John A. Haley, is the mother of Mr. J. Evetts Haley, author of "Charles Goodnight, Cowman and Plainsman". This book has only recently been published. The Board extended their congratulations to Mrs. Haley.

A motion was offered by Mrs. Potter and seconded by Mr. Pollard that \$250 be appropriated for the ensuing year out of any unappropriated funds, to be used by the Publicity Director in the publishing of photographs and other publicity material regarding the school.

President Knapp called attention to the fine work of Mr.

June 8, 1936

J. H. Grimsley, Superintendent of Buildings and Grounds, in connection with the beautification and care of the campus. Mrs. Haley offered a motion, seconded by Mrs. Meharg, that the Board express to Mr. Grimsley their appreciation of his splendid and faithful work. The motion carried.

A motion was offered by Senator Pollard, seconded by Mrs. Haley, that the congratulations of the Board be extended to Mr. Stangel for his fine work in connection with the Centennial Exposition. The motion carried.

The 1936 summer school budget was submitted by Dr. Knapp for approval. The expenditures listed therein totaled \$45,878.48, and the reserve shown was \$3,964.87. All salaries were spread on the basis of one-eighth of the long-term salaries. Upon motion by Senator Pollard, seconded by Mr. Wells, the Board approved this budget.

The Board authorized the President to appoint persons to vacancies in the 1936 summer school and to make transfer of such items within this budget as may be necessary. This motion was made by Senator Pollard and seconded by Mrs. Potter.

The budget for the next fiscal year 1936-37 was submitted by the President, and discussed at length by the Board.

The President called attention to the special request of the Division of Home Economics, listing additional items greatly needed by the Division, consisting of the promotion in the salary of Miss Clewell, the retention of Miss Callan as a full-time teacher, the purchase of a waxer for keeping the linoleum, the purchase of a new typewriter, a \$150 increase in the maintenance of the Department of Clothing and Textiles, \$330 for the purchase of new stoves for the Department of Foods and Nutrition, chairs and teacher's desk for the Department of Home Management costing \$225, making a total increase in the budget of \$3,110.30. In view of the general budget situation, the Board did not act favorably upon these requests.

Upon motion by Mr. Pollard, seconded by Mr. Zimmermann, the budget as submitted for the year 1936-37 was approved by the Board with the following proviso:

That the Board authorize the withholding of fifteen per cent (15%) of all maintenance items in the budget of every department until the first day of March, 1937, in order to cover any possible deficit, to be released after March 1, 1937, in case balances would warrant such release, such release to be solely upon written approval of the President and Business Manager of the College.

It was moved by Senator Pollard and seconded by Mr. Wells that Mr. T. C. Root, in the Department of Economics and Business Administration, be promoted to the vacant place drawing a salary of \$2,000, and that a vacancy in the position of full-time instructor at \$1,500 be created instead of the part-time instructor at \$1,000, in order to take care of the extra work of this department; that the President be authorized to grant a leave of absence to Dr. J. O. Ellsworth should he receive appointment to the Resettlement Administration, and that Professor E. L. McBride be advanced to the position and salary of Acting Head of the Department in that event.

Upon motion by Senator Pollard, seconded by Mrs. Haley, the Board granted the leave of absence requested by Professor Gus L. Ford for the ensuing year and named Dr. W. C. Holden Acting Head of the Department for this period.

President Knapp presented to the Board in great detail the biennial budget worked out by the administrative staff of the College after consultation with the Chairman and Vice-Chairman of the Board and Mr. Zimmermann. The budget as presented provides for a restoration of the salary scale effective during the biennial period 1931-33. In general it provides for heads of departments to draw \$3,750 instead of \$2,700; full professors from \$3,000 to \$3,500, associate professors from \$2,400 to \$3,200; assistant professors from \$2,100 to \$2,500; instructors from \$1,800 to \$2,200. The budget also provided for a considerable increase in maintenance, especially for the purchase of new equipment. The total salary request for the two years was \$516,570. The maintenance request was \$178,046 for each year.

June 8, 1936

The request for buildings was as follows:

Library Building and equipment	\$300,000
Agricultural Building and equipment	250,000
Home Economics Building and equipment	200,000

A request was submitted also for a Gymnasium-Auditorium Building without specifying the amount, and, likewise, mention was made of the need for this Gymnasium-Auditorium Building in order to house the new Division of Military Sciences. This budget was to be submitted to the State Board of Control, the Governor and the Legislature as the request of Texas Technological College for appropriations for the biennial period beginning September 1, 1937, and ending August 31, 1939.

Upon motion by Senator Pollard, seconded by Mr. Wells, the Board approved of the biennial budget above presented.

The matter of insurance on college buildings was discussed. It was suggested that the College investigate such companies as the Texas Employers and Casualty Company at Waco which are reputed to refund about 20% of the premium.

The President presented to the Board a movement among friends of the College for the erection of cooperative cottages for the accommodation of students of very meager means, suggesting to the Board the possibility of authorization to accept gifts that these friends of the College may make in connection with this plan. The matter was fully discussed by the Board. Senator Pollard moved that the special Building Committee be clothed with authority to approve the location of such cottages and to approve the plans in the event same were offered to be built on the College grounds for the purposes indicated without cost to the institution.

A report was made by Mrs. Haley and Mr. Zimmermann of the living conditions in the two dormitories. A motion was submitted by Mrs. Haley, and seconded by Senator Pollard, that, effective at the beginning of the fall semester of 1936, the charges for

room and board be raised from \$22.50 to \$24.00 per student for the standard double rooms, from \$23.50 to \$25.00 per student for the corner rooms, and from \$27.50 to \$30.00 for the single rooms with private baths.

Upon motion by Senator Pollard, seconded by Mr. Wells, the Board unanimously authorized Mr. Gaston to investigate the dormitory personnel with the idea of eliminating any unnecessary help.

Dr. Knapp submitted an item of \$191.25 expended for student assistants in the Department of Chemistry for approval. This expenditure was occasioned by the great overflow in this department. Senator Pollard offered a motion, seconded by Mrs. Haley, that this amount be paid from the unobligated balance. The motion carried.

It was presented to the Board that the Alumni Association of the College had ordered the College's student paper, the Toreador, to send out copies of the paper to all paid-up members of the Alumni Association, and that there was a charge or bill made by the Toreador for these papers against the Alumni Association amounting to approximately \$150.00. The Alumni Association was without funds with which to pay this item. The request was made by the Alumni Association that the College pay for these papers on the grounds that the same was advertising. The Board did not take any action on the matter.

The possibility of adding a course in natural gas engineering was discussed. The Board was favorable to the idea, and voted, upon motion by Senator Pollard, seconded by Mr. Wells, that the course be definitely offered when we have the proper facilities.

Upon motion by Senator Pollard, seconded by Mr. Wells, the following out-of-State travel items were approved:

Traveling expense incurred by Miss Pendleton in taking a number of students in the Speech Department to the Tri-State Meet at Durant, Oklahoma, March 4----- \$ 20.74

June 8, 1936

Expense of taking the debate team to Gainesville, Florida, April 9-22----- \$ 41.76

The amount spent by Dean Gordon in attending a meeting of the National Association of Deans and Advisors of Men at the University of Pennsylvania at Philadelphia----- 132.14

Amount spent by Miss West in attending a library meeting in Richmond, Virginia----- 125.00

Expenses of Dean Weeks in attending meeting of Home Economics Vocational Education Workers in New Orleans----- 32.15

Amount spent by Miss Vivian Johnson in attending meeting of Home Economics Vocational Workers in New Orleans----- 53.66

Amount spent by J. W. Jackson in taking golf team to Clovis, N.M., to participate in a Border Conference Golf match----- 7.51

The sum which Miss Pirtle personally borrowed to help take a number of Speech students to Houston where they participated in the Texas Inter-Collegiate Dramatic Tournament----- 30.00

The Board approved the trip of Mr. J. F. McDonald, Head of the Extension Department, to the annual meeting of the National University Extension Association at Baton Rouge, La. This trip was not a burden on the funds of this institution, because the Extension Department is fully financed by its own efforts.

The Board approved the proposed trip of Mr. Godeke to the meeting of the Society for the Promotion of Engineering Education. Mr. Godeke is to represent the Engineering Division of the institution at this meeting, and his expenses are to be reimbursed by the College.

There is a \$50. allowance for travel budgeted to the Office of the Dean of Home Economics for the present year. The Board voted that this money be used by Miss Weeks to partially defray her expenses to a meeting of the American Home Economics Association at Seattle, Washington, on July 1.

Upon motion by Mr. Wells, seconded by Mr. Pollard, the resolution passed at the meeting of the Board on January 28 tentatively locating the Museum Building on the corner directly South of the Bookstore was rescinded, and it was decided to place this building in the Southwest corner of the block on which the Men's Dormitory is built, fronting on the circle formed by the roads North of the Administration Building.

The need for space in which to conduct the Nursery School of the Division of Home Economics was discussed. It was the opinion of the Board that the Home Economics Division should continue to use one room of the Practice House for such training as they wish to give.

Upon motion by Senator Pollard, seconded by Mrs. Haley, the Board gave to the Morrow Loan Fund Committee the right to hold up grades of delinquent borrowers.

Senator Pollard offered a motion, which was seconded by Mrs. Haley, that the Board pass a resolution congratulating the editor and business manager of the La Ventana for putting out such a splendid annual. The motion carried.

The possibility of securing the collection of branding irons now on exhibit at the Centennial Exposition was discussed. Senator Pollard offered a motion, seconded by Mr. Wells, that the President of the College be instructed to request the Central Centennial Exposition to store this collection of branding irons either here at Texas Technological College or in the West Texas Museum at the close of the exhibition. The motion carried.

There being no further business, the Board adjourned.

Chairman

Secretary

BOARD MINUTES

SEPTEMBER 26, 1936

Present:

At the first meeting of the Board of Trustees of the Texas Technological College, held on September 26, 1936, at the Hotel El Comodoro, El Paso, Texas, the following members of the Board were present: Mr. J. B. Wells, President; Mr. J. B. Pollard, Vice-President; Mr. J. B. Haley, Secretary; Mr. J. B. Wells, Treasurer; Mr. J. B. Pollard, Chairman of the Finance Committee; Mr. J. B. Haley, Chairman of the Education Committee; Mr. J. B. Wells, Chairman of the Buildings and Grounds Committee; Mr. J. B. Pollard, Chairman of the Library Committee; Mr. J. B. Haley, Chairman of the Student Body Committee; Mr. J. B. Wells, Chairman of the Faculty Committee; Mr. J. B. Pollard, Chairman of the Alumni Committee; Mr. J. B. Haley, Chairman of the Board of Trustees.

The first business of the Board was the reading of the report of the President of the College, Mr. J. B. Wells, for the year ending September 30, 1935.

The report was read by Mr. J. B. Wells.

The Board then turned to the report of the Treasurer, Mr. J. B. Pollard, for the year ending September 30, 1935.

It is too early to have a report on the financial condition of the College for the year ending September 30, 1936, but the following table gives a comparison of the financial condition of the College for the years ending September 30, 1935 and September 30, 1936.

Lubbock, Texas
September 26, 1936

The Board of Directors of the Texas Technological College met in regular session at ten o'clock on the morning of the above date, in the office of the President of the College, Dr. Bradford Knapp, the meeting having been moved up from the fourth Tuesday in October to September 26, in order that the Board members might attend the ball game between the Texas Tech Matadors and the T. C. U. Horned Frogs.

On roll call the following members were found to be present: Mr. Clifford B. Jones, Chairman; Mr. Spencer A. Wells, Vice-Chairman; Mr. Dennis Zimmerman, Treasurer; Mrs. Emma G. Meharg; Mrs. John A. Haley and Mrs. W. R. Potter. Dr. Bradford Knapp, President of the College, and W. T. Gaston, Secretary of the Board, were also present.

The minutes of the previous meeting were read and approved.

At this time Dr. Bradford Knapp made a very comprehensive report to the Board, outlining in detail the conditions of the College, covering enrolment, finances, needs of buildings, appointments of staff members, out-of-State travel, and certain budget items. As each member of the Board has been provided with a copy of this report, I shall not read the report at this time unless some one present should request that it be read. It follows:

"To the Members of the Board of Directors
of the Texas Technological College

"Ladies and Gentlemen:

"I am very happy to make a special report of the situation of the College at the opening of the fall semester of its eleventh year.

Enrolment

"It is too early to make final report on enrolment, but the following table gives comparisons in the enrolment

figures for each division of the College for the present semester with the figures of one year ago. This shows approximately an increase of 11% for the entire College -- 22% for Agriculture, 26% for Engineering, 13% for Home Economics and 4% for Arts and Sciences. I am unable to give you the number of freshmen, sophomores, and juniors, and seniors, in the body of this report, but may have it ready for you by the time the Board meets and will read it to you.

Report of Enrolments for Fall Semesters, 1935-36
and 1936-37 as of 9th Class Day

<u>Division</u>	<u>Number Paid Fees 1935-36</u>	<u>Number Paid Fees 1936-37</u>	<u>Increase</u>
Agriculture	249	304	22%
Engineering	435	552	26%
Home Economics	265	300	13%
Arts & Sciences	1382	1444	4%
Totals	2331	2600	11%

"The total enrolment at the present time is figured on the basis of those who have actually paid; namely, 2600 compared with 2293 a year ago. One hundred and eight other students have started registration but have not paid their fees. It looks as if we shall have 2700 for this particular semester, which would be over 250 more students than we had a year ago. Should there be no falling off in enrolment at the beginning of the second semester, there is a strong possibility that the College may reach, for the first time in its history, a long session enrolment of 3000.

"I need not say to you that this is encouraging and bears out every effort that we have put forward so patiently to build the institution and keep its program strong, particularly this year when we are facing legislative action.

R. O. T. C.

"You will be very much interested to know that the Engineering Unit of the R. O. T. C. has gone over wonderfully. It is manned by two commissioned officers of the United States Army Engineering Corps, Captain Frank A. Pettit in charge and Lieutenant H. J. Skidmore as assistant. We also have Sergeant W. B. Richards of the regular Army as a non-commissioned officer, assigned to us to help in this work and have particular charge of property and its care under the supervision of Captain Pettit and the Military Property Custodian.

"Captain Pettit had felt that he would do very well if he had 60 freshmen in Engineering enrolled for this course. At the present time he has an enrolment of 102. I have asked him to present four of these young officers in training in their new uniforms so

September 26, 1936

that you may see what we are doing.

"We have many applications for military training outside of the Engineering Division. I am still taking the matter up with the federal department, hoping that we may get another unit for next year. We have had a considerable number of students from junior colleges where they have military training, who desire to come to Tech and who would so so if we had a military unit not in Engineering. I am putting this up to the Eighth Corps Area and to the federal department in the endeavor to get this splendid movement rounded out so that we may have a full military unit at Texas Technological College. The Engineers are apparently going to go over fine this year.

Buildings

"Of course you know already that the two temporary buildings provided for at the last meeting have been constructed through very favorable contracts and very economical plans of construction which were designed for the buildings. The total of these two, instead of running \$10,000, is approximately \$7,000. I am sure the Business Manager will make you an accurate report on the cost of these two buildings. May I say to you also that the very full use of the three classrooms enables us to accommodate the very much crowded Department of Chemistry, by taking classes out of Room O in the basement so that it may now be converted into a laboratory.

Stadium

"The new stadium has been completed and it is highly satisfactory. The gentlemen who contributed the money to enable the College's Athletic Department to build this stadium are highly to be commended for their patriotism and devotion to the institution. I feel sure that tonight the stadium will seat the largest crowd that has ever been on the campus of Texas Technological College. As it is, I recommend that the Board pass a resolution in order to make these gentlemen feel the obligation of the College to them in more ways than one.

Federal Application

"This involves the question of what you are going to do with the federal application for money with which to build a stadium. I have no manner of hope that it will ever be approved, but if it should be we would be terribly embarrassed. I do think that if it should be approved in Washington, we would have perfect right to refuse to accept it. Possibly that is the way you want to leave it, but I think we need your counsel and advice on the matter.

Dormitories

"We have had some difficulty this semester in finding adequate rooms for students. It is our judgment, at the present time, that we are almost in the same position we were in when we recommended to you very earnestly that the College could never grow unless adequate space for students could be provided. You went to work very courageously and were able to get the two new dormitories. Now these dormitories are filled. The number of students enrolled in any one term or semester has increased from 1950 to nearly 2700. There is an increase of 750 students actually attending the College at any one time, or 38 per cent increase. Now the question presents itself -- How will the College increase in enrolment in the next few years without additional space for students?

"May I suggest and urge you most earnestly that you authorize and empower your legislative committee to make application either at the special session or at the regular session of the Legislature for the passage of an act authorizing the Board to borrow money from private sources for the purpose of the construction of additional dormitories, the law to be similar to the law that has been passed for some of the other institutions.

"I would also suggest that your legislative committee and the President of the College be authorized to apply to the Legislature either at the special session, if that seems advisable, or at the next regular session for funds with which to build cottages on the campus where students may do cooperative housekeeping under such rules and regulations as the Board may prescribe. Anything that I have said here should not be construed to vary or interfere with our regular program to ask for the educational buildings contained in the application you approved for the next biennial period.

Temporary Buildings

"I am submitting two requests from Dean Leidigh. One is for a meats building for the Animal Husbandry Department, which would cost about \$3,500. The other is for an appropriation of \$1,000 to construct a building for our new apiary, or, in other words, to care for the stands of bees which the agricultural division has acquired and which are showing great progress in this territory. There is much interest in this undertaking on the part of both students and faculty.

NYA

"I should report to you that the College received the benefit of National Youth Administration funds for part-time jobs for college students. We were awarded the same number that we had last year, the sum of 259 jobs at \$15.00 per month, amounting to \$3,885.00 per month. On September 11, I received notice

September 26, 1936

of the allocation of the further sum for drouth relief students amounting to \$1,950.00 or 130 extra positions. We immediately took steps to notify students who could qualify. This has been of assistance and in part accounts for our increased enrolment.

Out-of-State Travel

"I am seeking authorization for out-of-State travel as follows:

Mr. Mowery with six students in the college-owned bus, at estimated cost of \$40, on trip to Kansas City, Oct. 14-22;

Mr. Mowery with six students in college-owned bus on trip to Chicago to the International Livestock Exposition, Nov. 25 to Dec. 2, at an estimated cost of \$85.

Both of these trips are regular judging trips of the Department of Animal Husbandry.

Authorization to Dr. Young and four students to go to Kansas City to the Royal Show and Grain Judging Contest, Nov. 20 at a cost of \$140.00 This is contained in the departmental budget.

Authorization of trips of football team outside of the State as follows (permission to be granted for the number of men selected by the coach, together with proper coaching staff and necessary employees):

Trip to Wichita, Kansas, to play Wichita University, October 9;

Trip to Los Angeles, California, to play Loyola University, Armistice Day, November 11;

Trip to New Orleans to play Loyola University of New Orleans, Thanksgiving Day, November 26;

Trip to Tucson, Arizona, December 5, to play the University of Arizona.

Authorization for the Freshman Team -- the number of players to be selected by the coaches -- on out-of-State trips as follows:

Trip to Lawton, Oklahoma, to play the Cameron Aggies on October 23;

Trip to Altus, Oklahoma, to play the Altus Junior College on November 13.

Authorization for scouting trips of one representative of the athletic staff to go to Okla. City University; to scout Wichita University at Wichita, Kansas; to scout Centenary College at Shreveport, Louisiana; to scout Okla. A. & M. College at Stillwater, Oklahoma; to scout Loyola University at Los Angeles; to scout DePaul University at Chicago, Illinois; to scout Loyola University of the South at New Orleans, Louisiana; to scout Arizona University at Tucson, Arizona.

I also ask authority for out-of-State travel for Dr. W.A. Jackson as faculty representative of the Texas Technological College at the Border Conference.

I also ask out-of-State travel authority for the basketball team to go to Flagstaff, Arizona, February 10-11, to play the Flagstaff Teachers; to Las Cruces, New Mexico, February 5-6, to play the N. M. A. & M. College; to Tempe, Arizona, February 8-9, to play the Tempe Teachers; to Albuquerque, New Mexico, February 12-13 to play New Mexico University.

I ask out-of-State travel authority for Coaches Smith and Cawthon to go to New York to attend the National Football Convention and Physical Education Meeting.

I am asking authority for Mr. Remmer, Head of the Dairy Department, to attend three out-of-State meetings, as follows:

The meeting of the International Dairy Industries Exposition at Atlantic City, New Jersey, on October 12-17;

The meeting of the Southern Section of the American Dairy Science Ass'n.

The meeting of the American Dairy Science Association which is held annually. The date and place of meeting have not been announced.

Appointments to Staff

"I ask your approval of the following appointments since the meeting of the Board:

"The appointment of Dr. Aaron G. Oberg as Instructor in the Department of Chemistry at a salary of \$1,500 for the nine months. This position was provided for in the budget approved by you in June. Dr. Oberg received his B. S. in Chemical Engineering from the University of Colorado. He received his M. S. degree from the same institution and his Ph. D. degree from the University of Colorado in 1935. He has had experience as a chemical engineer with the DuPont Company and other companies.

September 26, 1936

"I request your approval of Mr. Maurice Erickson as Instructor in the Department of Economics and Business Administration at a salary of \$1,500 for the nine months. This position was listed in the budget approved by you in June. Mr. Erickson holds a B. A. degree from the University of Kansas and an M. A. degree from the University of Nebraska with his major in economics. He has already reported and has a pleasant, attractive personality, and I think he will make good.

"I am asking your approval of the temporary appointment of Mrs. Eunice Gates as Associate Professor and Acting Head of the Department of Foreign Languages, pending the selection of a person to take Dr. Qualia's place. I would ask that her salary be fixed temporarily at \$2,000. Mrs. Gates is highly qualified. She has her doctor's degree. She is a very successful teacher. We believe that she would administer the department this year adequately. The reason for postponing the appointment of the permanent head of the department is that we found no one of the high qualifications we are using as a basis for the appointment who would want to consider it at the \$2,700. We were hoping that the Legislature would restore part of the salaries of all positions and that, therefore, we could get a better qualified person by waiting.

"I am asking your approval of the appointment of Miss Ruth Louise Johnson as an Instructor in the Department of Foreign Languages. She holds her B. A. and M. A. degrees from Texas Christian University and has studied at the University of Mexico. Her salary is to be \$1,350 for the nine months.

"Mr. Francis Cook of the Department of Foreign Languages has been granted leave of absence for the present long term in order to complete his work on a doctor's degree at Brown University.

"I am asking the approval of the appointment of Miss Frances Bengé as Instructor in the Department of Foreign Languages at a salary of \$1,500 for the long term. She holds a B. A. and a B. Mus. degree from Baylor University and her M. A. and Ph. D. degrees from the National University of Mexico.

"This arrangement for the Department of Foreign Languages saves \$850 on the budget.

"I ask your approval of the appointment of Mr. Oscar Kinchen as Assistant Professor in the Department of History at a salary for the nine months of \$1,800. Mr. Kinchen holds

his B. A. and M. A. degrees from Oklahoma University, and was formerly connected with Texas Technological College. He is strongly recommended to me by Dr. Holden, Acting Head of the Department.

"Dr. Ralph of the Department of History resigned late in August, and I am asking your approval of the appointment of Mr. Ernest Wallace, who received his B. A. in History from the East Texas State Teachers College and his M. A. degree in History from the Texas Technological College, at a salary of \$1,500 for the nine months.

"This rearrangement in the Department of History is at a saving of \$200.

"I ask your approval of the appointment of Mr. J. Hollie Cross as Instructor in the Department of Physics. He has a B. A. and an M. A. degree from Texas Tech. His salary is to be \$900 for the nine months.

"In the Department of Physics I ask that Dr. Schmidt be advanced from his previous salary of \$2,000 to \$2,200, he moving up to take the place left vacant by the passing of Professor Mast. Dr. Schmidt has many outside duties, being chairman of our committee on schedule of all classes and laboratories in the institution.

"I am asking that Professor Chappelle be changed in rank from Associate Professor to a full professor and head of his department. When he came here, he came with a B. S. degree in Agriculture and a great deal of experience. During the past year he has finished his work for a master's degree. When he originally came, Dean Leidigh, in discussion with him, said that he would be raised in rank to a full professor as soon as he had completed his master's degree. I earnestly urge that we make this change in designation.

"In the new Military Unit, the War Department has assigned Captain Frank A. Pettit, a graduate of the United States Military Academy and Engineering School. He holds a B. S. degree in Civil Engineering from the University of California. I am asking you to approve his appointment as a full professor and as Head of the Department of Military Science and Tactics and the R.O.T.C. Unit at the Texas Technological College.

"Lieutenant H. J. Skidmore, who holds his B. S. degree from West Point and an M. S. degree in Engineering from Iowa State University, has been assigned by the War Department as an assistant. I am asking that you approve him as an Assistant Professor in Military Science.

September 26, 1936

"As to these two officers, I suggest that we give them a compensation of \$25 per month each. I know that in the vast majority of Land Grant Colleges, Army officers receive a small remuneration to somewhat compensate them for the loss incident to being assigned to R.O.T.C. work. While the work is pleasant to the officers, yet they receive when in a regular Army post many benefits in the way of financial help which they cannot enjoy at the College. They do not pay any rent on their houses or quarters. Likewise, they have the opportunity to buy their food and other equipment through the Army post at a very low cost. It is the habit of colleges in general to compensate them in a small way. A. & M. College does this. In this way, we are more apt to secure better officers from the Army.

"I am asking your approval of Sergeant W. B. Richards as an Instructor in charge of military property at a salary of \$50. per month. The total salaries budgeted for these military officers, if approved, would be \$150 less than the amount approved at the June meeting.

"I would ask you to appropriate the sum of \$445.07 to pay the cost of printing graduate bulletins.

"I ask you to approve the appointment of Miss Ellen Kleppe, a graduate of the Iowa State College, as Instructor in Foods and Nutrition and Household Management, at a salary of \$1,500 for the nine months. She understands that the position is, so far, a temporary one to take care of the increased enrolment in Home Economics. She has a B.S. and an M.S. degree in Home Economics, with fine teaching and hospital experience.

"Through Miss Weeks and the State Board of Vocational Education, we have succeeded in having a slight readjustment in our budget for the work of the Department of Vocational Education in Home Economics. The State Board has agreed to pay the Lubbock High School \$550 instead of \$200, to be applied on the salary of Miss Johnson. This money is to be paid to her at the rate of \$55 per month for ten months. Dr. Oberholtzer, Superintendent of Schools, has agreed to this

arrangement.

"I am asking your approval of Miss Weeks' recommendation that we reduce our budget on Miss Johnson's salary from \$2,000 to \$1,650, and I would respectfully ask that you promote Miss Geraldine Clewell, Instructor in that Department, from \$1,125 to \$1,500, which is the request we made last June when the finances of the institution did not seem to warrant it. I do frankly think that the salary of Miss Clewell is so far below the salaries of other instructors in the College, that the Board ought to grant this change. This change would be made without the slightest addition of expense to the College by the arrangement here suggested.

"I am asking you to confirm the appointment of Mr. Marshall Benton Harrison as Assistant Professor of Agricultural Economics, Farm Management and Rural Sociology, at a salary of \$1,800 for the nine months. Mr. Harrison received his B.S.A. degree from N.M. State College in 1934 and his M.S.A. degree from Kansas State College in 1936. He was born in Texas and has had excellent experience in the type of agriculture practiced in this area.

"I am asking the approval of the appointment of Mr. Laurence G. Harmon as Instructor and Creamery Superintendent in the Department of Dairy Manufactures, at a salary of \$1,200 for the twelve months of the fiscal year. Mr. Harmon was awarded his B.S. degree from Kansas State College in May, 1936.

"I am asking that we pay to Mr. R. L. Burdette a salary of \$50 per month for part-time teaching as assistant to Mr. Chappelle. At the meeting in June we approved of the budget for that department, which listed \$600 for an assistant. This amount is to be paid Mr. Ryan who assists in the work of training teachers, and the balance of whose salary is paid from the State Department. Mr. Burdette is teacher in the high school at Lubbock and will devote part-time to assist Mr. Chappelle in conducting the classes here at the College and the night school practice teaching. Mr. Burdette should be paid \$50. for the months of September to May, inclusive. The other three months of the year could be taken care of out of the summer school budget.

"I am asking approval of the appointment of Mr. Clovis Green, a 1932 graduate of the Texas Technological College, in Physics, as Instructor in the Department of Mechanical Engineer-

September 26, 1936

ing, at a salary of \$1,125 for the nine months of the regular session.

"I am asking an additional appropriation for the Department of Civil Engineering, amounting to \$135.00, for an additional student assistant, made necessary by increased enrollment.

"I am asking an appropriation of \$320 to pay extra student assistants to take care of the large enrollment in Agronomy under Dr. Young. Dr. Young has more than 32 clock hours of actual class work.

"I am asking you to appropriate \$225 to take care of an extra graduate assistant, Miss Lida B. May, in the Department of Mathematics. She had experience teaching here last year.

"I submit herewith the budget of the Tech Press and also the budget of the Toreador and ask your approval. I specifically call your attention to the fact that this calls for the promotion of Mr. H. M. Crain, Associate Professor, who is paid entirely from the income from the Tech Press. His previous salary was \$2,100. I am asking that he be raised to \$2,700. He works on a twelve-months basis. This would be \$225 per month. He has excessively long hours, because of the fact that he has to do night work and he has to be at the plant because of his students' operating the place. I am very earnest in saying to you that the promotion is deserved.

"I am asking an appropriation of \$50 either for the diploma fund or for the Department of Music to take care of engraving of musical diplomas and certificates of proficiency.

"We are very unfortunate in receiving the resignation of Dr. Cecilia Schuck to accept a position at Purdue University at

a salary equal to the salary of a dean at this institution. On recommendation of Miss Weeks, I am asking that Miss Sannie Callan be made full-time Associate Professor of Foods and Nutrition and Home Management at a salary of \$2,200, to be divided equally between the two departments. She will also teach such classes as are needed to be taught in Parent Education. I am asking that the sum previously assigned for the salary of the person in Parent Education be transferred to the Department of Foods and Nutrition to pay the salary of a graduate fellow in the department.

"I am asking the appropriation of \$620 for additional student assistants in the Department of Economics and Business Administration.

"I am asking your approval of the appointment of Miss Mary Louise Middleton for the present long session as Instructor in shorthand and typewriting, in the Department of Economics and Business Administration, at a salary of \$100 per month, to be paid out of typewriter rental fees.

PROPOSED BUDGET FOR TECH PRESS
1936-37

<u>ITEM</u>	<u>AMOUNT</u>
Manager's salary	\$ 2700.00
Stock and Supplies	3000.00
Labor	3600.00
Repairs	345.00
Express, Telephone, Telegraph, and postage	75.00
Office Help	200.00
Books and Periodicals	25.00
Travel Expense	80.00
Office Supplies, Miscellaneous	75.00
	<u>\$ 10,100.00</u>
Reserve	1,900.00
Basis, Sales	<u>\$ 12,000.00</u>

Estimated total job work, dormitories and college, including the printing of catalogue, bulletin, and all departmental printing ---- \$12,000.00

September 26, 1936

TORADOR BUDGET - 1936-37

<u>ITEM</u>	<u>AMOUNT</u>
Addressing & Distributing	\$ 100.00
Bookkeeping	50.00
Bonds for Publication	15.00
Campus Camera	10.00
Copy Paper & Paste	30.00
Editor's Salary	450.00
Engraving, Cuts	75.00
Mats for Advertising	90.00
Miscellaneous	50.00
Office Supplies	15.00
Postage for Paper	50.00
Stamps	30.00
Stationery	25.00
Telephone & Telegraph	40.00
Typewriters & Repairs	110.00
Travel (Jour. Cong.)	30.00
Printing	3500.00
	<u>\$ 4670.00</u>

TOTAL

INCOME

1200 Student Tickets @ 75¢	\$ 800.00
Advertising	3870.00
	<u>\$ 4670.00"</u>

TOTAL

There was a motion by Mr. Wells, seconded by Mr. Zimmermann, to approve all items of out-of-State travel expense mentioned in the report by Dr. Knapp.

There was a motion by Mr. Wells, seconded by Mrs. Haley, which carried, in which the Board approved all budget items for the school year 1936-37, together with staff appointments, rates of pay, etc.

On motion by Mrs. Haley, seconded by Mrs. Potter, the rate of interest on notes given by the Athletic Council, covering

the price of erection of the new Stadium, was changed from six to eight percent, with the exception of money furnished by Hemphill-Wells Company and Mr. Clifford B. Jones. On request from Mr. Wells and Mr. Jones the interest rate was not to exceed six percent in the two cases.

On motion by Mr. Wells, seconded by Mrs. Haley, authorization was given the Legislative Committee of the Board to request a change in the law which would allow the College to borrow funds from other sources than the Federal Government, as the present law now provides.

There was a motion by Mr. Zimmermann, seconded by Mr. Wells, that the Board make application to the Legislature for funds to erect shack buildings on the campus to meet the pressing need for additional class room space, in case the Legislature did not make appropriations for permanent buildings.

On motion by Mr. Zimmermann, seconded by Mrs. Potter, an appropriation of \$3,500.00 was made for the erection of a meats laboratory to be used in connection with class work of the meats course given by Dr. Harbaugh.

On motion by Mrs. Potter, seconded by Mrs. Meharg, an appropriation of \$800.00 was made for a small building to be used for class work in bee culture.

The Secretary of the Board made a request for an appropriation of \$75.00 per month with which to employ another night-watchman; he also asked for an appropriation of \$75.00 per year to cover costs of special reports which are necessary to comply with demands of the State Board of Education. These two appropriations were made under a motion by Mr. Zimmermann, seconded by Mrs. Potter.

On motion by Mrs. Haley, seconded by Mr. Wells, the question of amounts and kinds of insurance to be carried on the various buildings of the College plant was to be referred to the Executive Committee for final recommendation.

On motion by Mr. Wells, seconded by Mr. Zimmermann, the Board

September 26, 1936

passed an order that no charge be made against the legal Charge and Breakage deposit except items for which the deposit was originally authorized.

A motion was made by Mr. Zimmermann, seconded by Mr. Wells, that a resolution expressing the deep appreciation of the Board of Directors for the gift of the Palomino stallion be prepared and sent to the donor.

The Chairman of the Board, Mr. Clifford B. Jones, requested the Secretary to send a message to Mr. Tomas G. Pollard expressing sympathy on the death of his uncle, which prevented his attendance at this Board meeting. The message sent read as follows:

"Hon. Tomas G. Pollard
Tyler, Texas

"It is with sincere regret that we learn the cause of your absence from this meeting. We, the following members present, extend to you our sympathy at this time, on account of the loss of your Uncle.

"Signed: Clifford B. Jones, Mrs. Haley, Mrs. Potter, Mrs. Meharg, Mr. Zimmermann, Mr. Wells, Dr. Knapp, and W. T. Gaston, Secretary of the Board."

There being no further business, the Board adjourned.

Secretary.