

TEXAS TECHNOLOGICAL COLLEGE

LUBBOCK, TEXAS

MINUTES OF BOARD OF DIRECTORS MEETING

1952-1953

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April 18, 1953

Lubbock, Texas
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The Board of Directors of Texas Technological College met in regular session in the Office of the President, Texas Technological College, Lubbock, Texas, at 9:30 A.M. on Saturday, April 18, 1953. The following directors were present: Chairman Thompson, Mr. Benson, Mr. Price, Mr. McLaughlin, Mr. Pfluger, Mr. Abbott, Mr. Moore and Mr. Watkins. In addition, President Jones, Vice President and Comptroller Pennington, Secretary Gaston and Assistant Secretary Wells were present.

1053. President Jones presented the Agenda under the date of April 3, 1953, and recommended its approval. Upon motion by Mr. Pfluger, seconded by Mr. Abbott, the Board approved the first twenty-one (21) pages of the Agenda (Items No. 771 to 1052, inclusive). A copy of the Agenda is attached and made a part of these minutes. Attachment No. 1.

1054. Upon motion by Mr. Benson, seconded by Mr. Price, the Board appropriated \$1,099.00 from the Building Funds of 1949 to the Music Building Equipment Fund for the purchase of a Hammond Organ, Model C-2 Console, HR-40 Tone Cabinet from the Jenkins Music Company of Lubbock, Texas, at a cost of \$2,599.00. This appropriation is to supplement a \$500.00 balance in the Music Building Equipment Fund and a gift from Mr. George E. Benson of \$1,000.00 to apply on the purchase of the organ. The Board voted to accept this gift and expressed its appreciation to Mr. Benson for this generous contribution.

1055. Upon motion by Mr. Abbott, seconded by Mr. Benson, the Board accepted a contribution from the Ex-Students' Association of Texas Technological College in the amount of \$17,574.45 to apply on the Student Union Building construction and directed the Secretary to write a letter of appreciation for the Board.

1056. Upon motion by Mr. Price, seconded by Mr. McLaughlin, the Board accepted a gift of two (2) Zenith Television Sets; one (1) a Console Model K-2260-R (value \$399.95) and one (1) Table Model K-2229-F (value \$274.95) for the Student Union Building from the Nunn Electric Supply Corporation, 2425 Texas Avenue, Lubbock, Texas, and directed the Secretary to write a letter of appreciation for the Board.

1057. Upon motion by Mr. Abbott, seconded by Mr. Benson, the Board approved a request from Miss Margaret Watson Weeks, Dean of the Division of Home Economics, that she be officially retired effective August 31, 1953. The Board also appointed Miss Weeks, Dean of Home Economics, Emeritus.

1058. Upon motion by Mr. McLaughlin, seconded by Mr. Pfluger, the Board approved the appointment of Dr. Willa Vaughan Tinsley as Dean of the Division of Home Economics at a salary rate of \$8,500.00 for 12 months, effective September 1, 1953.

1059. Dean W. L. Stangel, Division of Agriculture, was invited to appear before the Board and report on attempts to develop irrigation wells on the College Farm. In response to a question from the Board as to how much money would be required to develop the irrigation system, Dean Stangel itemized the estimated cost as follows:

- (1) To cover deficit in Farm Irrigation Wells
Account - - - - - \$ 177.80
- (2) To activate a well on Agronomy Farm- - - \$1,350.00
- (3) 4000' of 12" Irrigation Pipe at \$1.30
per foot with risers on Agronomy Farm - - \$5,200.00
(This pipe is to be used to connect wells
1, 2 & 3.)
- (4) Rework well No. 6 on Animal Husbandry
Farm - - - - - \$ 650.00
- (5) 5,800' of 12" Irrigation Pipe at \$1.30
per foot with risers on Animal Husbandry
Farm - - - - - \$7,540.00
(The pipe is to be used to connect wells 6
and 7 (2,000 feet); and for extensions from
well 6: 1,400 feet South; 900 feet North;
and 1,300 feet East.)

1059. (continued)

Upon motion by Mr. McLaughlin, seconded by Mr. Pfluger, the Board appropriated from the Unappropriated Balance the sum of \$15,000.00 to be used in developing the irrigation system on the Agronomy and Animal Husbandry Farms.

1059-A. Dean Stangel discussed with the Board the possibility of the Departments of Animal Husbandry and Agronomy farming land owned by the City of Lubbock, located three miles west of Shallowater on the Littlefield highway. The Board passed this item without any official action.

1059-B. The Board delayed consideration of a request from the County Judge of Carson County for additional right-of-way along the north line of the original Pantex properties for a Farm-to-Market road until May 18.

1060. Upon motion by Mr. Benson, seconded by Mr. Price, the Board gave the Athletic Council permission to negotiate a contract for the broadcasting right of all Athletic events either with some national advertising company or with a local broadcasting station. It was the consensus of the Board that all local stations should be given an opportunity to bid in event the council attempts to negotiate on a local basis.

1061. Upon motion by Mr. Benson, seconded by Mr. McLaughlin, the Board voted to request the Board of Directors of The Texas Technological College Foundation to earmark funds in the amount of \$1,125.00 to be used to assist the South-Central Division of the Modern Language Association with the publication of the Quarterly Bulletin of the Organization. The funds are to be used at the rate of \$375.00 during each of the school years 1953-1954; 1954-1955 and 1955-1956.

1062. Upon motion by Mr. Benson, seconded by Mr. Price, the Board approved the plan worked out with Mr. R. F. Ball, President of the R. F. Ball Construction Company to withhold \$6,000.00 from the final estimate on the Science Building until the Venetian blinds are put in first-class condition, and that March 3, 1953, be officially designated as the acceptance date for the Science Building, excluding the Venetian blinds.

1063. Upon motion by Mr. Price, seconded by Mr. Pfluger, the Board gave the Dean of Engineering permission to try to work out a cooperative relationship between Texas Tech and other Senior Colleges approved by the Administration of Texas Technological College relative to a student receiving an A.B. Degree from an approved Senior institution with three years' work there and an Engineering degree from Texas Technological College with two years' work here. Both degrees would be awarded after the completion of the five year program.

1064. Upon motion by Mr. Pfluger, seconded by Mr. Abbott, the Board requested Dr. Wiggins and Mr. McLaughlin to go to Washington, D. C., and try to determine the exact status of PanTech.

1065. Upon motion by Mr. Pfluger, seconded by Mr. Abbott, the Chairman of the Board was requested to appoint a special committee from the Board to work with a special committee from the Board of the Texas A.&M. College System on Co-ordinated Policies in Agriculture between the two Colleges. Chairman Thompson appointed the following Board members to this Special Committee: Mr. Pfluger, Mr. Abbott and Mr. Watkins. This Committee will select a chairman. (The following Board members from the Texas A.&M. College System have been appointed to the A.&M. Committee: Mr. James W. Witherspoon, P. O. Box 387, Hereford, Texas, Chairman; Senator H. L. Winfield, Fort Stockton, Texas; and Mr. Jack Finney, Greenville, Texas.)

1066. Dr. Jones reported that Mr. James H. Stewart, Executive Vice President and General Manager of The State Fair of Texas had extended Texas Technological College an invitation to be represented at the 1953 Fair with an exhibit. It was the consensus of the Board that Texas Technological College should plan for an exhibit at the 1953 State Fair.

1067. Upon motion by Mr. Pfluger, seconded by Mr. Abbott, the Board voted to invite all former Board members to visit the campus on each annual Homecoming Day as guests of the Board.

1068. Upon motion by Mr. McLaughlin, seconded by Mr. Pfluger, the Board voted unanimously to ask Dr. Wiggins to accept, on May 25, 1953, the Honorary Degree from Texas Technological College which was approved by Item No. 521, Board Minutes of December 6, 1952.

1069. Upon motion by Mr. Price, seconded by Mr. Pfluger, the Board gave the Department of Agronomy permission to sell one (1) Model WA. 36 M.E. Rotary Tiller Cut 36 Swath, Manufactured by Milwaukee Equipment Company, and purchased on May 28, 1948, Account No. P47-5870 at a cost of \$558.75. The estimated sale price is \$500.00. The proceeds from the sale are to be credited to the Agronomy Farm Account.

1070. Upon motion by Mr. Pfluger, seconded by Mr. Price, the Board approved an overlap in the salary schedule for the Instructional Staff, effective September 1, 1953.

1071. Mr. Thompson appointed Mr. Moore as a member of the special committee to work on the Guinn Estate. (Other members of the committee are Mr. Pfluger and Mr. Thompson.)

The Board went into an Executive Session at 3 P.M. and passed items 1072 to 1075, inclusive.

Mr. Thompson, Chairman of the Board of Directors, read a letter dated April 17, 1953, and addressed to the Board of Directors, the President, and the Faculty of Texas Technological College, stating that he had decided to submit his resignation as a member of the Board to the Governor.

1072. The Board appointed Dr. G. E. Giesecke, Dean of the School of Applied Arts and Sciences, North Dakota Agricultural College, Fargo, North Dakota, Academic Vice President of Texas Technological College, to be effective not later than September 1, 1953.

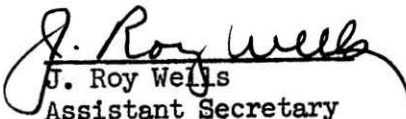
1073. Upon motion by Mr. McLaughlin, seconded by Mr. Benson, the Board elected Mr. Price, Vice Chairman of the Board of Directors.

1074. Upon motion by Mr. Benson, seconded by Mr. Price, the Board elected Mr. W. T. Gaston, Secretary of the Board of Directors.

1075. Upon motion by Mr. Benson, seconded by Mr. Price, the Board elected Mr. J. Roy Wells, Assistant Secretary of the Board of Directors.

Adjournment -- The Board adjourned at 3:50 P.M., April 18, 1953, until its next meeting on Monday, May 18, 1953, to be held at 3 P.M. in the Office of the President, Texas Technological College, Lubbock, Texas.

April 20, 1953


J. Roy Wells
Assistant Secretary

JRW:g
Attachment:

1. The Agenda, Item No. 1053

TEXAS TECHNOLOGICAL COLLEGE
OFFICE OF THE PRESIDENT
LUBBOCK, TEXAS

April 3, 1953

TO THE HONORABLE MEMBERS OF THE BOARD OF
DIRECTORS OF TEXAS TECHNOLOGICAL COLLEGE

Gentlemen:

I am submitting herewith the agenda for Texas Technological College for consideration of the Board of Directors at a meeting to be held in Lubbock, Texas, April 18, 1953:

RECOMMENDED ACTIONS

Office of the President

771. Revise the contract of Miss Beatrice Geraldine Freeman, Receptionist, effective April 1, 1953 through August 31, 1953, from \$2,700.00 to \$2,800.00 for 12 months. (Budgeted salary).

772. Appropriate from the unappropriated balance, the sum of \$300.00 to Student Assistants and Part-time Clerical Help.

Office of the Vice President and Comptroller (Auditing)

773. Accept the resignation of Mr. Gene D. Bratton, Student Clerk, Part-time, effective at the close of the day, January 19, 1953. (Budgeted salary, adjusted, \$720.00 for 12 months).

774. Lapse the amount of \$465.00 from Student Clerk, Part-time.

775. Appropriate from the unappropriated balance, the sum of \$465.00 to Student Assistants.

Office of the Vice President and Comptroller (Purchasing-General Services)

776. Accept the resignation of Mr. Claud Green, Mimeograph and Postage Machine Operator, at the close of the day, February 28, 1953. (Budgeted salary, \$2,900.00 for 12 months).

777. Employ Mrs. Wilma Jane Oliver as Mimeograph and Postage Machine Operator, effective March 1, 1953 through August 31, 1953, at a salary rate of \$2,400.00 for 12 months, vice Mr. Claud Green, resigned. (Budgeted salary, \$2,900.00 for 12 months).

778. Accept the resignation of Miss Betty Jo Carter as File Clerk, Half-time, in the Purchasing Office and Assistant P.B.X. Operator, Half-time, General Services, effective at the close of the day, January 31, 1953. (Budgeted salary, \$1,900.00 for 12 months--\$950.00 paid from Purchasing Office Budget and \$950.00 paid from General Services Budget).

779. Employ Mrs. Julia S. Harvey as File Clerk, Half-time, in the Purchasing Office and Assistant P.B.X. Operator, Half-time, General Services, at an annual salary of \$1,900.00 vice Miss Betty Jo Carter, resigned. (\$950.00 to be paid from Purchasing Office Budget and \$950.00 to be paid from General Services Budget). (Budgeted salary).

Office of the Vice President and Comptroller (General Services-Purchasing)

780. Accept the resignation of Miss Betty Jo Carter as Assistant P.B.X. Operator, Half-time, General Services, and File Clerk, Half-time, Purchasing Office, effective at the close of the day, January 31, 1953. (Budgeted salary, \$1,900.00 for 12 months--\$950.00 paid from Purchasing Office Budget and \$950.00 paid from General Services Budget).

781. Employ Mrs. Julia S. Harvey as Assistant P.B.X. Operator, Half-time, General Services, and File Clerk, Half-time, Purchasing Office, effective February 1, 1953 through August 31, 1953, at an annual salary of \$1,900.00, vice Miss Betty Jo Carter, resigned. (\$950.00 to be paid from General Services Budget and \$950.00 to be paid from Purchasing Office Budget). (Budgeted salary).

Office of the Registrar

782. Accept the resignation of Mrs. Dale Simpson, Clerk, effective at the close of the day, February 28, 1953. (Budgeted salary, \$2,200.00 for 12 months, but Mrs. Simpson was only receiving \$2,100.00 for 12 months).

783. Employ Mrs. Betty Louise Martin Gibbs as Clerk, effective March 6, 1953 through August 31, 1953, at a salary rate of \$2,100 for 12 months, vice Mrs. Dale Simpson, resigned. (Budgeted salary, \$2,200.00 for 12 months).

784. Accept the resignation of Miss Kathleen Martin, Clerk, effective at the close of the day, January 31, 1953. (Budgeted salary, \$2,100.00 for 12 months).

785. Employ Mrs. Bobbie Johnson as Clerk, effective February 1, 1953 through August 31, 1953, at a salary rate of \$2,100.00 for 12 months, vice Miss Kathleen Martin, resigned. (Budgeted salary).

Animal Husbandry

786. Revise the contract of Mrs. Mintah H. Chappelle, Secretary, from \$2,100.00 to \$2,400.00 for 12 months, effective April 1, 1953 through August 31, 1953.

Chemistry and Chemical Engineering

787. Appoint Mr. Henry King as Research Assistant for the period, February 1, 1953 through August 31, 1953, at a salary rate of \$1,500.00. To be paid as follows: \$150.00 per month for February, March, April and May, and \$300.00 per month for June, July and August. To be paid from Current Restricted Funds, Account No. 1340. (Government Research Contract No. DA-23-072-ORD-491).

788. Accept the resignation of Mr. Patrick F. Cogswell, Teaching Fellow in Chemistry, effective at the close of the day, January 31, 1953. (Budgeted salary, \$1,000.00 for 9 months).

789. Appoint Mr. Jack C. Scott as a Teaching Fellow in Chemistry, effective February 2, 1953 through June 15, 1953, at a salary rate of \$500.00, vice Patrick F. Cogswell, resigned. (Budgeted salary).

790. Appropriate from the unappropriated balance, the sum of \$796.42 to the Student Assistants Account.

791. Appropriate from the unappropriated balance, the sum of \$134.00 to Secretary Salary Account. (This will change the budgeted salary rate from \$133.33 per month to \$160.00 per month).

Education

792. Appropriate from the unappropriated balance, the sum of \$100.00 to Student Assistants. (This amount to be used to employ a Laboratory Assistant in Visual Education to work with Dr. Horace Hartsell).

English

793. Continue the employment of Mr. Thomas Wharton Bridges as Part-time Instructor for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$375.00.

794. Continue the employment of Mrs. Mary Strout as Part-time Instructor in English for the period, February 2, 1953 through June 15, 1953, as a salary rate of \$375.00.

Geology

795. Transfer from Unallocated Salaries (Account No. 307) the sum of \$500.00 to Teaching Fellows.

796. Appoint Mr. Roy Patrick Carmack as a Teaching Fellow, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$500.00.

Government

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797. Transfer from Unallocated Salaries (Account No. 307) the sum of \$1,000.00 to Teaching Fellows.

798. Change the contract of Mr. Dean I. Dauley, Instructor in Government, from a salary rate of \$3,400.00 for 9 months to a salary rate of \$3,700.00 for 9 months, effective February 2, 1953 through June 15, 1953. Mr. Dauley is doing Half-time Teaching Service and employed Half-time by The City of Lubbock. (Lapse \$775.00 from the budgeted salary for this position).

799. Continue the employment of Mr. Horace Ernest Griffith, Part-time Instructor in Government, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$1,050.00.

800. Continue the employment of Mr. John Arthur Hettler, Teaching Fellow, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$500.00.

801. Continue the employment of Mr. James Alvis Ellis, Part-time Instructor, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$1,050.00.

802. Appoint Mr. June Ray Welch as a Teaching Fellow for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$500.00.

803. Grant leave of absence to Mr. James Foote Adams, Instructor, for the academic year, 1953-54. (Mr. Adams is to pursue his studies at the University of Chicago toward the doctorate).

804. Grant leave of absence to Mr. William E. Oden, Instructor, for the academic year, 1953-54. (Mr. Oden is to pursue his studies at the University of Wisconsin toward the doctorate).

Health and Physical Education and Recreation

805. Accept the resignation of Mr. Robert Wesley Goad, Assistant Professor of Physical Education for Men and End Coach, effective at the close of the day, February 15, 1953. (Budgeted salary, \$6,000.00 for 12 months--\$3,400.00 to be paid from Residence Instruction and \$2,600.00 to be paid from Athletic Funds).

History, Anthropology, and Sociology

806. Appropriate from the unappropriated balance, the sum of \$300.00 to the budgeted position, Secretary to Distinguished Professor of History.

807. Continue the employment of Mrs. Mary Doak Wilson, Secretary to the Distinguished Professor of History, for the period, February 2, 1953 through August 31, 1953, at a salary rate of \$225.00 per month. (Budgeted salary, \$2,400.00 for 12 months).

808. Transfer from the Unallocated Maintenance, Equipment and Travel Account (Number 470) the sum of \$50.00 to Maintenance, Equipment and Travel. (This amount to be used to pay the expenses of Dr. Carl C. Rister, Distinguished Professor of History to go to Austin, Texas, April 23-26, 1953, to attend a meeting of the Texas State Historical Association).

Mathematics

809. Grant continued leave of absence to Mr. John W. Lindsay, Instructor in Mathematics, for the school year 1953-54. Mr. Lindsay wishes to pursue graduate work in Mathematics at one of the California institutions. (Mr. Lindsay expects to be released from active duty with the U. S. Navy in June, 1953 and his Military Leave from Texas Technological College will terminate at that time).

810. Continue the employment of Mrs. Mary Ruth Strandtmann, Temporary Instructor, for the period, February 2, 1953 through June 15, 1953 at a salary rate of \$1,500.00.

Music

811. Appoint Miss Loyce Geneva Elliott as Part-time Instructor in Music, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$450.00.

Psychology

812. Transfer from Unallocated Salaries (Account No. 307) the sum of \$250.00 to Teaching Fellows.

813. Appoint Mr. LeRoy L. J. Booth as a Part-time Teaching Fellow for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$250.00.

Accounting

814. Continue the appointment of Mr. Hugh Spencer Thomas as Part-time Instructor, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$450.00.

815. Continue the employment of Mr. Curtis L. Miles as Part-time Instructor for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$600.00.

Finance

816. Continue the employment of Mr. Amos H. Howard, Jr., as Part-time Instructor, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$1,800.00.

817. Continue the employment of Mr. Roy Byrn Bass as Part-time Instructor, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$900.00.

818. Continue the employment of Mr. Russell Briggs Irvin as Part-time Instructor, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$450.00.

819. Lapse the amount of \$3,700.00 from the amount appropriated for Part-time Faculty. (This amount will not be needed for the long session, 1952-53).

Management

820. Transfer from Unallocated Maintenance, Equipment and Travel (Account 470) to Freshman Testing Program in the Department of Management, \$400.00.

Marketing

821. Lapse the amount of \$1,500.00 from the amount appropriated for Part-time Faculty. (This amount will not be needed for the long session, 1952-53).

Office of the Dean of Business Administration

822. Appropriate from the unappropriated balance, the sum of \$600.00 to Student Assistants and Extra Help.

Electrical Engineering

823. Appoint Mr. M. P. J. Minter as Part-time Assistant Professor, for the period, February 2, 1953 through June 15, 1953, at a salary rate of \$1,433.33.

Mechanical Engineering

824. Lapse the amount of \$78.30 from Maintenance, Equipment and Travel Account.

826. Appropriate from the unappropriated balance, the sum of \$78.30 to the Student Assistants Account.

Office of the Dean of Engineering

827. Accept the resignation of Mrs. Connie Hennon, Stenographer, effective at the close of the day, February 28, 1953.

828. Employ Mrs. Charlene Miller as Stenographer, effective March 2, 1953 through August 31, 1953, at a salary rate of \$175.00 per month, vice Mrs. Connie Hennon, resigned. (Budgeted salary).

Office of the Dean of Engineering

829. Lapse the amount of \$225.00 from Maintenance, Equipment and Travel Account.

830. Appropriate from the unappropriated balance, the sum of \$225.00 to the Student Assistants Account.

Applied Arts

831. Transfer from Unallocated Maintenance, Equipment and Travel (Account 470) the sum of \$225.00 to Maintenance, Equipment and Travel Account.

Child Development and Family Relations

832. Lapse the amount of \$93.10 from Student Assistants. (This amount to be appropriated to Maintenance, Equipment and Travel).

833. Appropriate from the unappropriated balance, the sum of \$93.10 to Maintenance, Equipment and Travel. (This amount lapsed from Student Assistants Account).

Division of Graduate Studies

834. Accept the resignation of Mrs. Monda Law, Secretary, effective at the close of the day, March 14, 1953. (Budgeted salary, \$2,800.00 for 12 months).

835. Employ Mrs. Jane Watson Moore as Secretary, effective March 16, 1953 through August 31, 1953, at a salary rate of \$2,600.00 for 12 months vice Mrs. Monda Hamilton Law, resigned. (Budgeted salary).

SUMMER SCHOOL, 1953Agronomy

836. Resign Mr. Coleman Younger Ward, Instructor, the first term. (Salary, \$567.00 for the six weeks).

837. Appoint Mr. Chester Cartwright Jaynes as Instructor, for the first six weeks term at a salary rate of \$567.00, vice Mr. Coleman Younger Ward, resigned. (Budgeted salary).

Agricultural Engineering

838. Change the contract of Mr. Ira L. Williams, Professor, from the second term to the first term, at the same salary, namely, \$900.00 for the six weeks.

Chemistry and Chemical Engineering

839. Change the contract of Miss Jewell Brock, Instructor, from the first term to the second term, at the same salary, namely, \$500.00.

Education

840. Appoint Mr. Francis C. Darby as Visiting Lecturer, first term, at a salary rate of \$933.00. (Budgeted salary).

Clothing and Textiles

841. Resign Mrs. Edna W. Buster, Associate Professor, second term. (Salary, \$750.00 for the six weeks).

842. Change the contract of Mrs. Lila A. Kinchen, Assistant Professor, from half-time to full-time, second term, at a salary rate of \$633.00.

Home Economics Education

843. Correct Item 641, Board Minutes, February 12, 1953, to read: June 22-27, 1953 instead of July 23-28, 1953.

Air and Military Science and Tactics
(Military Property Custodian)

844. Terminate the services of Mr. Joseph C. Flynt, Military Property Custodian, at the close of the day, February 27, 1953. (Mr. Flynt died at 9:30 p.m. on above date).

845. Accept the resignation of Miss Marion G. Ludrick, Secretary, Part-time, effective at the close of the day, February 10, 1953. (Budgeted salary, \$750.00 for 10 months).

846. Employ Mrs. Julia L. Taylor as Secretary, Part-time, effective February 11, 1953 through June 30, 1953, at a salary rate of \$750.00 for 10 months, vice Miss Marion G. Ludrick, resigned. (Budgeted salary).

Library

847. Grant leave of absence to Mrs. Mary E. Winegar, Catalog Clerk, without pay, for the period, February 1, 1953 through March 15, 1953, because of illness.

848. Employ Mrs. Helen G. Elliott as Order Clerk, effective February 1, 1953 through August 31, 1953, at a salary rate of \$2,200.00 for 12 months, vice Mrs. Naomi Rae Barker, resigned. (Budgeted salary).

849. Correction--Item 597, Board Minutes, February 12, 1953. The name of the person employed should be Mrs. Alta Lee Johnson instead of Mrs. Elizabeth M. Johnson.

850. Appropriate from the unappropriated balance, the sum of \$942.35 to Student Assistants and Extra Help. (This amount has been lapsed from regularly budgeted salary accounts).

Museum

851. Lapse the amount of \$1,500.00 from Maintenance, Equipment and Travel.

852. Appropriate from the unappropriated balance, the sum of \$1,500.00 to Technical Help and Student Assistants.

Agronomy (Account No. 1336)

853. Employ Mr. Jimmie Logan Green as Graduate Research Assistant in Agronomy, for the period, March 1, 1953 through January 31, 1954, at a salary rate of \$1,200.00 for 12 months. (To be paid from the Nitrogen Fertilizer Research, Agronomy, Account 1336).

Animal Husbandry (Account No. 532)

854. Accept the resignation of Mr. Eddie Ray Hutto, Farm Employee, effective at the close of the day, February 28, 1953. (Budgeted salary, \$2,100.00 for 12 months, plus house, utilities and milk).

855. Approve the sale of 6 Show steers on February 6, 1953. The steers weighed 6,591 pounds net, and sold for an average of \$30.369 per cwt.-- Total, \$2,001.63. (Individuals or firms that bid these steers in at the Auction were as follows: Texas Hotel, 3 steers; Amon G. Carter, 2 steers; and Worth Hotel, 1 steer).

Animal Husbandry (Account No. 588)

856. Approve the sale of 74 commercial lambs and 4 college lambs to Swift & Company, Lubbock, Texas, through Shirley Commission Company for a net total of \$1,361.65 as follows:

74 Commercial lambs, 6800 lbs. @ \$20.50 cwt.	\$1,394.00
Less Marketing Expense - - - - -	<u>104.52</u>
Net Total - - - - -	<u>\$1,289.48</u>
4 Lambs, 515 lbs. @ \$15.00 cwt. - - - - -	\$77.25
Less Marketing Expense - - - - -	<u>5.08</u>
Net Total - - - - -	<u>72.17</u>
Grand Total - - - - -	<u>\$1,361.65</u>

Animal Husbandry (Account No. 532)

857. Approve the sale of 19 hogs to Plains Hog Company, Lubbock, Texas, on February 14, 1953, as follows:

6 Tops, weight:	1525 lbs. @ \$20.75 cwt.	\$316.43
4 B's	1180 lbs. @ \$20.00 cwt.	236.00
9 Sows	4190 lbs. @ \$17.00 cwt.	<u>712.30</u>

Total - - - - - \$1,264.73

858. Approve the sale of 31 steers to Neuhoft Brothers Packing Company of Dallas, Texas, on March 25, 1953, as follows:

31 steers	33,565 lbs. @ \$23.00 per cwt.	\$7,719.95
Marketing Expense	\$74.34	
Trucking cost	\$228.00	

Total Deductions 302.34

Net - - - - - \$7,417.61

(\$3,254.50 deposited to PanTech Farms Account and \$4,163.11 deposited to the Animal Husbandry Account Number 532).

859. Approve the sale of 4 Holstein cows from the Dairy Herd to George W. Sims of Weatherford, Texas, on February 13, 1953, as follows:

H-56	\$320.00	TH-404	\$215.00
TH-398	325.00	TH-406	215.00
	<u>\$645.00</u>		<u>\$430.00</u>

Total Sale - - - - - \$1,075.00

860. Approve the sale of 15 hogs to Plains Hog Company, Lubbock, Texas, on February 27, 1953, as follows:

7 tops,	1780 lbs. @ \$21.00 per cwt.	\$373.80
8 B's	2360 lbs. @ \$20.00 per cwt.	<u>472.00</u>

Total - - - - - \$845.80

Animal Husbandry (Artificial Insemination--Account No. 533)

861. Employ Mr. Forrest Burnham as Part-time Assistant Artificial Insemination Technician, effective February 2, 1953 through May 31, 1953, at a salary rate of \$600.00, vice Mr. Ralph D. Harbin, resigned. (Budgeted salary, \$3,400.00 for 12 months).

862. Accept the resignation of Mr. Ralph D. Harbin, Artificial Insemination Technician, effective January 31, 1953. (Budgeted salary, \$3,400.00 for 12 months).

Greenhouse (Account 618)

863. Transfer the sum of \$5.79 from the Soil Conservation Fund (Account 1314) to Furniture and Equipment (Account 618).

Physical Plant (Maintenance of Buildings and Building Equipment)

864. Grant a continued leave of absence, without pay, to Mr. George W. Hartin, Painter, for the period, February 6, 1953 to March 9, 1953. (Health reasons).

865. Appropriate from the unappropriated balance, the sum of \$4,000.00 to Maintenance, Equipment and Travel.

Physical Plant (Custodial and Building Operation Service)

866. Appropriate from the unappropriated balance, the sum of \$275.00 to Maintenance, Equipment and Travel. (This is to credit this Department of returned materials).

Student Health Service

867. Grant leave of absence to Mrs. Erlene Blakney, Registered Nurse, for the period, March 15, 1953 through May 31, 1953. (Budgeted salary, \$2,880.00 for 12 months, plus meals five days per week).

868. Employ Mrs. Juanell L. Johnson, Registered Nurse, for the period, March 16, 1953 through May 31, 1953, at a salary rate of \$240.00 per month plus five meals per week, vice Mrs. Erlene Blakney, on leave for this period. (Budgeted salary).

869. Accept the resignation of Mr. Mat B. Garcia, Night Laboratory Technician, Part-time, effective at the close of the day, January 31, 1953. (Budgeted salary, \$635.00 for 11½ months).

Athletics

870. Accept the resignation of Mr. Robert Wesley Goad, Assistant Professor of Physical Education for Men and End Coach, effective at the close of the day, February 15, 1953. (Budgeted salary, \$6,000.00 for 12 months--\$3,400.00 paid from Residence Instruction and \$2,600.00 paid from Athletic Funds).

Athletic Stadium

871. Grant the Tech Rodeo Association and the Block and Bridle Club permission to use the Athletic Stadium for the Texas Tech Intercollegiate Rodeo on April 30, May 1 and 2, 1953, and authorize President Jones to sign the contract for the College.

Texas Tech College Bookstore

872. Approve the payment by the College Bookstore to the following staff members:

1. Mr. L. G. Harmon, royalty on the sale of 63 copies of ELEMENTARY EXPERIMENTS IN PRINCIPLES OF DAIRYING @ 10¢ per copy - - - - - \$6.30
2. Dr. Doyle D. Jackson, royalty on the sale of 15 copies of THE UNIT METHOD OF LEARNING AND TEACHING @ 40¢ per copy - - - - - \$6.00
3. Miss Annah Jo Pendleton, royalty on the sale of 630 SPEECH CRITICISM FOLDERS @ 6¢ each - - - - - \$37.80
4. Dr. Jesse Q. Sealey for 162 copies of BACTERIOLOGY LAB EXERCISES @ 85¢ per copy - - - - - \$137.70
64 copies of BACTERIOLOGY LECTURE OUTLINE @ 60¢, \$38.40, less 10% net - - - - - 20.79
Total - - - - - \$158.49
5. Miss Sannie Callan, royalty on the sale of 28 CHILD DEVELOPMENT 431 LAB ASSIGNMENTS @ \$1.25 - - \$35.00
less 10% or \$3.50 - - - - - \$31.50
6. Mr. Floyd L. Williams and Mr. L. J. Powers, royalty on the sale of 11 ELEMENTARY ENGINEERING PROBLEMS @ \$3.00 - - - - - \$33.00
less 10% or \$3.30 - - - - - \$29.70

Dormitory Systems (Maintenance and Cleaning)

873. Reinstate Mr. Alfred T. Lynch, Maintenance Man, effective March 16, 1953 through August 31, 1953, at a salary rate of \$3,100.00 for 12 months (Budgeted salary). Mr. Lynch was granted a leave of absence for health reasons for the period, February 1, 1953 through May 31, 1953--Board Item No. 614.

874. Increase the annual salary rate for Mr. Andrew J. Mears, General Repairman, from \$3,100.00 to \$3,200.00 plus lunch five days per week, effective March 1, 1953 through August, 1953.

875. Employ Mr. Thomas T. Morris as Maintenance Man, effective February 11, 1953 through August 31, 1953, at a salary rate of \$2,900.00 for 12 months, plus lunch five days per week. (New Position).

Cotton Research

876. Revise the contract of Mrs. Velia H. Y. Ma, Laboratory Technician, from a salary rate of \$2,400.00 for 12 months to a salary rate of \$2,640.00 for 12 months, effective February 2, 1953 through August 31, 1953. (To be paid from Cotton Research Funds).

877. Accept the resignation of Mrs. Sammie Howard, Textile Aide, effective at the close of the day, February 13, 1953. (Budgeted salary, \$2,640.00 for 12 months).

878. Employ Mrs. Mary Ann Ricketts as Textile Aide (Position 406) effective March 1, 1953 through August 31, 1953, at a salary rate of \$2,640.00 for 12 months, vice Mrs. Sammie Howard, resigned. (Budgeted salary).

Miscellaneous

879. Rescind Item No. 755 of the February 12, 1953, Board Minutes. The State Comptroller of Public Accounts has since made a transfer of the Constitutional Building Amendment funds in the State Treasury and the action is no longer advisable.

General Expense--Institutional Memberships (Account No. 332)

880. Appropriate from the unappropriated balance, the sum of \$85.00 to Institutional Memberships.

Audio-Visual Services

881. Appoint Mr. Henry Rosamond McCarty, Jr., as Director of Audio-Visual Services for the period, February 1, 1953 through August 31, 1953, at a salary rate of \$6,000.00 for 12 months. (To be paid from Current Restricted Funds deposited by the West Texas Cooperative Audio-Visual Services). Mr. McCarty is to receive faculty status without tenure.

Lectures, Clinics and Conferences (Account No. 336)

882. Cancel Item 631, Board Minutes of February 12, 1953.

883. Approve an honorarium in the amount of \$32.00 to Dr. James E. Perdue, Denver, Colorado, for acting as a Consultant in the fields of Education, Guidance and Speech.

884. Approve an honorarium in the amount of \$60.30 to Dr. Keith Case, Denver, Colorado, for consultation services on October 17-18, 1952, in the fields of Speech and Education.

885. Approve an honorarium in the amount of \$100.00 to Dr. Robert Mortvedt, Kansas City, Missouri, for consultation services of Academic Standards with the President and Academic Deans held on February 18, 19, and 20, 1953.

General Expense--Inauguration (Account No. 337)

886. Appropriate from the unappropriated balance, the sum of \$2,477.65 to Inauguration.

Fire Prevention and Safety Committee Fund

887. Transfer from Unallocated Maintenance, Equipment and Travel (Account 470) the sum of \$200.00 to the Fire Prevention and Safety Committee Fund. (This amount to be used to send out mimeographed materials and incur other small expenses to efficiently carry out the program).

Miscellaneous

888. Approve the 1953 Summer Session Bulletin, published in April 1953 as Volume XXIX, No. 4.

Administration Building (Wings)

889. Waive the late penalty clause in the contract with the Empire Electric Company on the Wings to the Administration Building.

890. Waive the late penalty clause in the contract with McKinley Plumbing Company on the Wings to the Administration Building.

Addition to Athletic Stadium (610F)

891. Approve an expenditure of \$130.02 for advertising for bids and \$1.34 postage on cancelled bonds of the old series. These items are to be charged to the Addition to Athletic Stadium Building Funds.

Old Engineering Building (Account No. 621)

892. Approve an expenditure of \$111.29 for advertising for bids on the remodeling of the West Engineering Building, and charge to Building Fund approved for this project.

Agricultural Engineering Building

893. The architects have certified that the Agricultural Engineering Building was completed on March 24, 1953. This is the official acceptance date as fixed by Item Number 513, Board Minutes of December 6, 1952.

Home Economics Building

894. The Architects have certified that the Home Economics Building was completed on March 24, 1953. This is the official acceptance date as fixed by Item Number 513, Board Minutes of December 6, 1952.

Scholarship

895. Approve the establishment of a Scholarship by Atlantic Refining Company, Dallas, Texas. This scholarship is to be designated as a Science and Engineering Scholarship in Mechanical Engineering, and is to provide assistance to outstanding students who show great promise of success. The proposed announcement for the 28th Catalog is given below:

The Atlantic Refining Company Scholarship in Mechanical Engineering.

This scholarship is open to outstanding undergraduate students in the Department of Mechanical Engineering who have evidenced a well-balanced personality, ability to participate as a member of a team, be of good character, and have an above-average scholastic record. Applicants must be within two years of graduation and must be enrolled as full-time students. The scholarship is valued at \$500.00, and is payable in eight installments of \$62.50 each. The recipient must maintain a satisfactory record during the fall semester in order to retain the scholarship during the spring semester. Application should be made to the Dean of Engineering.

Out-of-State Leaves: I recommend your approval of the following out-of-state leaves without loss of pay by the staff members listed below:

896. Grant permission to Dean James G. Allen, Dean of Student Life, to go to East Lansing, Michigan, April 5-10, 1953, to attend the National meeting of the National Association of Student Personnel Administrators; expenses to be paid from Office of the Dean of Men Maintenance Account.

897. Grant permission to Mr. W. L. Bradshaw, Professor of Architecture, to go to New Orleans, Louisiana, March 10-16, 1953, to represent the Planning Commission of the City of Lubbock at the Planning and Civic Association, at no expense to the College.

898. Grant permission to Dr. John S. Carroll, Professor and Head Department of Education, to go to Pasadena, California, March 23-28, 1953, to attend and direct joint sessions of U. S. Air Force and Adult Education Conferences; expenses to be paid from Adult Education Funds.

899. Grant permission to Dr. John S. Carroll, Professor and Head Department of Education, to go to St. Louis, Missouri, February 24-27, 1953, to attend the National Education Association meeting and represent the Congress at the Department of Audio-Visual Instruction; expenses to be paid by the National Congress of Parents and Teachers.

900. Grant permission to Dr. John S. Carroll, Professor and Head Department of Education, to go to Lake Charles, Louisiana, April 15-18, 1953, to attend the Annual Conference of the Louisiana Parent-Teacher Association; expenses to be paid by the National Congress of Parents and Teachers.

901. Grant permission to Dr. John S. Carroll, Professor and Head Department of Education, to go to Oklahoma City, Oklahoma, May 18-21, 1953, to attend the Annual Conference of the National Congress of Parents and Teachers; expenses to be paid by the National Congress of Parents and Teachers.

902. Grant permission to Dr. John S. Carroll, Professor and Head Department of Education, to go to Valley City, North Dakota, April 23-24, 1953, to attend the Annual State Conference of the North Dakota Congress

Out of State Leaves(continued)

903. Grant permission to Mr. W. C. Cole, Manager of the Texas Tech Bookstore, to go to Lincoln, Nebraska, Chicago, Illinois and Columbus, Ohio, June 27-July 4, 1953, to purchase used textbooks from the four major Textbook Jobbers; expenses to be paid from the Texas Tech Bookstore Maintenance Account.
904. Grant permission to Mr. Herbert Colvin, Instructor in Music, to go to New York City, New York, March 16-26, 1953, to accompany Louis Roney, Tenor (Columbia Artists Management) in a series of concerts through Southwest Region, at no expense to the College.
905. Grant permission to Mr. Herbert Colvin, Instructor in Music, to go to Portales, New Mexico, April 10, 1953, to judge piano entries at the Annual Music Festival of the Eastern District of the New Mexico Music Educators Association, at no expense to the College.
906. Grant permission to Dr. W. M. Craig, Professor of Chemistry, to go to Tempe, Arizona, April 19-24, 1953, to attend a meeting of the Southwestern Divisional Meeting of the American Association for the Advancement of Science; expenses to be paid from Department of Chemistry and Chemical Engineering Maintenance Account.
907. Grant permission to Mr. S. T. Cummings, Purchasing Agent, to go to Chicago, Illinois, May 4-10, 1953, to attend National Association of Education Buyers meeting; expenses to be paid from the Office of the Purchasing Agent Maintenance Account.
908. Grant permission to Dr. Mary Dabney, Chairman of Physical Education for Women, to go to St. Petersburg, Florida, April 6-10, 1953, to attend Southern District Convention of American Association for Health, Physical Education and Recreation; expenses to be paid from Department of Physical Education for Women Maintenance Account.
909. Grant permission to Mr. Benge R. Daniel, Manager of Texas Tech Press, to go to Topeka, Kansas, February 27-March 2, 1953, to inspect printing press; expenses to be paid from Texas Tech Press Funds.
910. Grant permission to Dr. R. L. Davidson, Assistant Professor of Education, to go to St. Louis, Missouri, February 23-28, 1953, to attend the annual meeting of the Department of Audio-Visual Instruction, a Department of the National Educational Association; expenses to be paid from the Department of Education Maintenance Account.
911. Grant permission to Dr. J. William Davis, Professor and Head Department of Government, to go to Tempe, Arizona and Flagstaff, Arizona, February 21-26, 1953, to accompany basketball team to Arizona and to confer with the conference commissioner on some special problems of eligibility; expenses to be paid from Athletic Funds as Dr. Davis is Chairman of the Athletic Council at Texas Tech.
912. Grant permission to Dr. Joe Dennis, Professor and Head Department of Chemistry, to go to Tempe, Arizona, April 19-24, 1953, to attend a meeting of the Southwestern Regional Division of the American Association for the Advancement of Science; expenses to be paid from Department of Chemistry and Chemical Engineering Maintenance Account.
913. Grant permission to Mr. Ted E. Edwards, Assistant Professor of Education, to go to St. Louis, Missouri, February 23-March 1, 1953, to attend the Regional Conference of the Department of Audio-Visual Instruction of the N.E.A. Expenses to be paid from Department of Education Maintenance Account.
914. Grant permission to Mr. Raymond Elliott, Associate Professor of Music, to go to Oklahoma City, Oklahoma, March 12-15, 1953, to attend a meeting of the Music Teachers National Association; expenses to be paid from Department of Music Maintenance Account.
915. Grant permission to Dr. Horace C. Hartsell, Assistant Professor of Education, to go to St. Louis, Missouri, February 23-March 1, 1953, to attend the National Conference of the Department of Audio-Visual Instruction of the N.E.A. Expenses to be paid from Department of Education Maintenance Account.

Out of State Leaves (continued)

916. Grant permission to Mr. J. Russell Heitman, Professor and Head Department of Journalism, to go to Stillwater, Oklahoma, March 23-30, 1953, to attend annual Industrial Editors Short Course at Oklahoma A. & M. College, at no expense to the College.

917. Grant permission to Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to Portales, New Mexico, April 9-10, 1953, to serve as adjudicator of choral music, New Mexico Music Educators, at no expense to the College.

918. Grant permission to Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to Vicksburg, Mississippi, March 11-14, 1953, to serve as guest conductor for Mississippi Choral Festival, at no expense to the College.

919. Grant permission to Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to Springfield, Missouri, March 5-10, 1953, to attend Southwestern Music Educators' Conference; expenses to be paid from Department of Music Maintenance Account.

920. Grant permission to Dr. W. C. Holden, Professor and Head Department of History, Anthropology and Sociology and Director of the Museum, to go to Sonoro, Mexico, to spend Holy Week in the Yaqui Indian Villages. (Dr. Holden has been carrying on ethnological work with the Yaquis since 1934). (At no expense to the college).

921. Grant permission to Mr. Norman Lamont, Assistant Professor of Petroleum Engineering, to go to Lawrence, Kansas, April 8-11, 1953, to attend a Petroleum Engineering Conference; expenses to be paid from Department of Petroleum Engineering Maintenance Account. (CANCELLED)

922. Grant permission to Dr. P. Merville Larson, Professor and Head Department of Speech, to go to Durant, Oklahoma, February 26-28, 1953, to accompany students for participation in the Savage Forensic Meet at Southeast Oklahoma State College; expenses to be paid from Forensic Activities Account Number 1105.

923. Grant permission to Mr. Archie L. Leonard, Associate Professor of Agricultural Economics, to go to Kingfisher, Oklahoma, February 26-28, 1953, to attend the Annual Meeting of the borrowers of the Farmers Home Administration, at no expense to the College.

924. Grant permission to Mr. Charles F. Libby, Supervising Custodian, to go to East Lansing, Michigan, June 20-29, 1953, to inspect the physical plant setup of Michigan State College, its methods of operations, etc. Expenses to be paid from Custodial and Building Operation Service Maintenance Account.

925. Grant permission to Mr. J. H. Millikin, Director of the Extension Division, to go to East Lansing, Michigan, May 1-8, 1953, to attend the Annual Meeting of the National University Extension Division; expenses to be paid from Division of Extension Maintenance Funds.

926. Grant permission to Mr. Dan Mosley, an employee of the Texas Tech Press, to go to Topeka, Kansas, February 27-March 2, 1953, to inspect printing press; expenses to be paid from Texas Tech Press Funds.

927. Grant permission to Mrs. Marjorie M. Neely, Dean of Women, to go to Camp Davis, New Mexico, January 30-February 1, 1953, to act as official chaperone for students, at no expense to the College.

928. Grant permission to Mrs. Marjorie M. Neely, Dean of Women, to go to Ann Arbor, Michigan, March 29-April 6, 1953, to attend a meeting of the American Personnel & Guidance Association; expenses to be paid from Office of the Dean of Women Maintenance Account.

929. Grant permission to Mr. L. E. Parsons, Professor and Head Department of Textile Engineering, to go to Panama City, Florida, April 28-May 4, 1953, to attend the spring meeting of the National Council of Textile Schools; expenses to be paid from Department of Textile Engineering Maintenance Account.

930. Grant permission to Miss Annah Joe Pendleton, Professor of Speech, to go to Greenville, South Carolina, March 27-April 7, 1953, to accompany students to the Southern Speech Association Forensic Meet and Student Congress; expenses to be paid from Forensic Activities Account Number 1105.
931. Grant permission to Mr. M. L. Pennington, Vice President and Comptroller, to go to Minneapolis, Minnesota, May 3-6, 1953, to attend the Central Association of College and University Business Officers; expenses to be paid from Office of the Comptroller and Business Manager.
932. Grant permission to Mr. C. C. Perryman, Professor of Industrial Engineering and Engineering Drawing, to go to Albuquerque, New Mexico, April 2-5, 1953 to attend the Annual Meeting of the Southwest Section, American Society for Engineering Education; expenses to be paid from Department of Industrial Engineering and Engineering Drawing Maintenance Account.
933. Grant permission to Dr. Embree R. Rose, M.D., Student Health Service, to go to Columbus, Ohio, April 24-May 4, 1953, to attend the Annual National Meeting of the American College Health Association; expenses to be paid from Student Health Service Funds.
934. Grant permission to Mr. Ira Julius Schantz, Instructor in Music, to go to Goodwell, Oklahoma, April 9-10, 1953, to serve as adjudicator for music competitions to be sponsored by Panhandle A. & M. College, at no expense to the College.
935. Grant permission to Dr. R. G. Sidwell, Professor and Head Department of Geology, to go to Raton, New Mexico, March 13-14, 1953, to work with Amarillo Geological Society concerning a geology field trip into Sangre de Cristo mountains in New Mexico, at no expense to the College.
936. Grant permission to Mr. H. A. Spuhler, Assistant Professor of Electrical Engineering, to go to Albuquerque, New Mexico, April 2-6, 1953 to attend the Annual Meeting of the Southwest Section of the American Society for Engineering Education; expenses to be paid from Department of Electrical Engineering Maintenance Account.
937. Grant permission to Dr. Per G. Stensland, Head of Adult Education, to go to Atlantic City, New Jersey, February 14-19, 1953, to attend the Annual Conference of the American Association of School Administrators; expenses to be paid from Adult Education Program (Ford Foundation).
938. Grant permission to Dr. Per G. Stensland, Head of Adult Education, to go to Pasadena, California, March 23-27, 1953, to act as consultant in an educational consultation mission sponsored by Reese Air Force Base; to consult with the staff of San Bernardino Valley College; visit Los Angeles City Schools and have particular conferences about audio-visual education; expenses to be paid from Adult Education Program (Ford Foundation) with the exception of air travel.
939. Grant permission to Dr. A. L. Strout, Professor of English, to go to Wichita, Kansas, April 24-25, 1953, to attend a meeting of the Association of Teachers of College English; at no expense to the College.
940. Grant permission to Mrs. Mary Strout, Instructor in English, to go to Wichita, Kansas, April 24-25, 1953, to attend a meeting of the Association of Teachers of College English, at no expense to the College.
941. Grant permission to Mr. E. D. Walker, Auditor, to go to Minneapolis, Minnesota, May 3-6, 1953, to attend the Central Association of College and University Business Officers; expenses to be paid from Office of the Auditor Maintenance Account.
942. Grant permission to Mr. D. O. Wiley, Professor of Music and Director of Bands, to go to Waurika, Oklahoma, March 19-20, 1953, to judge concert playing, at no expense to the College.
943. Grant permission to Dr. L. M. Cline, Distinguished Professor of Geology, to go to Raton, New Mexico, Walsenburg and Canon City, Colorado, April 2-6, 1953, to conduct field trips for students in Geology 4315-534. Expenses to be paid from Department of Geology Maintenance Account.

Short Leaves: The following short leaves of absence without loss of pay have been granted staff members listed below:

944. Mr. Theodor W. Alexander, Instructor in Foreign Languages, to go to Austin, Texas, April 17-19, 1953, to attend a meeting of the Texas Association of German Students, at no expense to the College.
945. Dean James G. Allen, Dean of Student Life, to go to Houston, Texas, March 19-21, 1953, to accompany Student Council members to attend meeting of Intercollegiate Student Association, at no expense to the College.
946. Mrs. Louise C. Allen, Assistant Professor of Journalism, to go to Houston, Texas, March 19-22, 1953, to sponsor journalism students attending Southwestern Journalism Congress; expenses to be paid from Department of Journalism Maintenance Account.
947. Mr. Nathan J. Allen, Jr., Instructor in Animal Husbandry, to go to Fort Worth, Texas, January 30-February 2, 1953, to act as Chairman of Arrangements Committee of Block & Bridle Club Exes at the Southwestern Exposition & Fat Stock Show, and also to observe the judging of the various classes of livestock; expenses to be paid from Department of Animal Husbandry Maintenance Account.
948. Mr. Nathan J. Allen, Jr., Instructor in Animal Husbandry, to go to Borger, Texas, February 26, 1953, to judge the Hutchinson County Livestock Show, at no expense to the College.
949. Mr. Stanley E. Anderson, Assistant Professor of Animal Husbandry, to go to Amarillo, Texas, March 2-3, 1953, to judge hogs at Amarillo Fat Stock Show; expenses to be paid from Department of Animal Husbandry Maintenance Account.
950. Mr. Stanley E. Anderson, Assistant Professor of Animal Husbandry, to go to Plainview, Texas, March 25, 1953, to judge hogs and lambs at County Show, at no expense to the College.
951. Mr. Fred W. Boren, Assistant Professor of Animal Husbandry, to go to Childress, Texas, February 26, 1953, to inspect surplus refrigeration equipment in view of using some of it in the Meat Laboratory; expenses to be paid from Department of Animal Husbandry Maintenance Account.
952. Mr. Fred W. Boren, Assistant Professor of Animal Husbandry, to go to Panhandle, Texas, April 9, 1953, to attend PanTech Farms Field Day, accompanied by Class in Animal Husbandry 438, at no expense to the College.
953. Mrs. Charlotte M. Brand, Assistant Cataloguer, to go to Abilene, Texas, April 15, 1953, to preside as Chairman of Workshop for Texas Cataloguers; expenses to be paid from Library Maintenance Account.
954. Mr. L. O. Bunton, Associate Professor of Textile Engineering, to go to Post, Texas, February 27, 1953, to accompany a group of Textile Engineering students to visit the Postex Cotton Mill, at no expense to the College.
955. Dr. John S. Carroll, Professor and Head Department of Education, to go to Gladewater, Texas, February 9-10, 1953, to attend a meeting on Articulation Study, and also further structuring of action research on IBM project, at no expense to the College.
956. Mr. W. P. Clement, Registrar, to go to Dallas, Texas, March 23-25, 1953, to attend the Annual Meeting of the Association of Texas Colleges; expenses to be paid from Office of the Registrar Maintenance Account.
957. Mr. W. P. Clement, Registrar, to go to Odessa, Texas, February 27, 1953, to attend college night activities to represent Texas Tech., at no expense to the College.
958. Dr. L. M. Cline, Distinguished Professor of Geology, to go to Houston, Texas, March 21-25, 1953, to attend scientific sessions of the American Association of Petroleum Geologists, at no expense to the College.

Short Leaves (continued)

959. Mr. Herbert Colvin, Instructor in Music, to go to Big Spring, San Angelo, Odessa, Crane, Monahans, and Wink, Texas, March 30-April 2, 1953 to tour with Tech Choir; expenses to be paid from Choral Organization Funds.

960. Mr. Dean I. Dauley, Instructor in Government, to go to Dallas, Texas, April 2-4, 1953, to attend Southwestern Social Sciences Convention; expenses to be paid from Department of Government Maintenance Account.

961. Dr. J. William Davis, Professor and Head Department of Government, to go to Dallas, Texas, April 2-5, 1953, to attend a meeting of the Southwestern Social Science Association; expenses to be paid from Department of Government Maintenance Account.

962. Mr. W. L. Ducker, Professor and Head Department of Petroleum Engineering, to go to Austin, Texas, April 16-18, 1953, to attend a meeting of the Texas Society of Professional Engineers; expenses to be paid from Account 1324.

963. Dr. George O. Elle, Professor of Horticulture and Park Management, to go to Hereford, Texas, March 31, 1953, to hold conferences relative to fertilizing of vegetables and other crops with the object of learning the problems of the area and the possibility of Texas Tech participating cooperatively in seeking a solution to the fertilizer problems of the area. (To travel in Departmental car).

964. Mr. Raymond Elliott, Associate Professor of Music, to go to Midland, Texas, March 27-28, 1953, to judge contest in Region VIII, at no expense to the College.

965. Miss Katherine Evans, Associate Professor of Education, to go to Austin, Texas, March 1-4, 1953, to attend the State meeting of Texas Society for Mental Health; expenses to be paid from Department of Education Maintenance Account.

966. Dr. N. C. Fine, Assistant Dean of Agriculture, to go to Childress, Texas, March 6, 1953, to participate in the program of the Annual Senior Day at the Childress High School, at no expense to the College.

967. Dr. N. C. Fine, Assistant Dean of Agriculture, to go to Amarillo, Texas, March 11-12, 1953, to attend a cattle feeders' meeting; expenses to be paid from Department of Animal Husbandry Maintenance Account.

968. Dr. Sterling H. Fuller, Assistant Professor of Government, to go to Dallas, Texas, April 2-5, 1953, to attend a meeting of the Southwestern Social Science Association; expenses to be paid from Department of Government Maintenance Account.

969. Dr. Raymond E. Garlin, Professor of Education, to go to Abilene, Texas, March 26-28, 1953, to serve as sponsor of a group of Texas Tech students representing the Paul W. Horn Chapter to the State Convention of Future Teachers of America, at no expense to the College.

970. Dr. Everett A. Gillis, Associate Professor of English, to go to Austin, Texas, April 10-11, 1953, to attend a meeting of the Texas Folklore Society; expenses to be paid from Department of English Maintenance Account.

971. Dean R. C. Goodwin, Division of Arts and Sciences, to go to Fort Worth, Texas, March 13-14, 1953, to attend a meeting of the Standards Committee, Association of Texas Colleges; expenses to be paid from Office of the Dean of Arts and Sciences Maintenance Account.

972. Dean R. C. Goodwin, Division of Arts and Sciences, to go to Dallas, Texas, March 21-24, 1953, to attend the Annual Meeting of Association of Texas Colleges; expenses to be paid from Office of the Dean of Arts and Sciences Maintenance Account.

973. Mr. Joe L. Haddon, Assistant Professor of Music, to go to Big Spring and Kermit, Texas, March 18-20, 1953, to conduct clinics, at no expense to the College.

Short Leaves (continued)

974. Mr. Joe L. Haddon, Assistant Professor of Music, to go to Odessa, Texas, March 26-27, 1953, to conduct clinic for the Bowie and Crockett Junior High School Bands, at no expense to the College.
975. Mr. L. M. Hargrave, Associate Professor of Agricultural Education, to go to Brownfield, Big Spring, Roscoe, Ballinger, Mason, and Spur, Texas, March 31-April 3-4, 1953, to supervise student teachers; expenses to be paid from Department of Agricultural Education Maintenance Account.
976. Mr. L. G. Harmon, Professor of Dairy Manufactures, to go to Galveston, Texas, February 14-18, 1953, to attend the annual meeting of the Texas Public Health Association; expenses to be paid from Department of Dairy Manufactures Maintenance Account.
977. Mr. L. G. Harmon, Professor of Dairy Manufactures, to go to Dallas, Texas, February 21-25, 1953, to attend the Annual Meeting of the Texas Dairy Products Institute; expenses to be paid from Department of Dairy Manufactures Maintenance Account.
978. Mr. L. G. Harmon, Professor of Dairy Manufactures, to conduct annual Dairy Manufactures field trip of senior students to visit dairy plants and farms for the purpose of acquainting students with various processing and production procedures in different parts of the State, and to meet the people of the industry; expenses to be paid from Department of Dairy Manufactures Maintenance Account.
979. Mr. L. G. Harmon, Professor of Dairy Manufactures, to go to Plainview, Texas, April 11, 1953, to superintend judging of the Annual F.F.A. Dairy Products Judging Contest, at no expense to the College.
980. Mr. J. Russell Heitman, Professor and Head Department of Journalism, to go to Dallas, Texas, February 8-9, 1953, to attend Annual Meeting of Texas Associated Press Managing Editors Association, at no expense to the College.
981. Mr. J. Russell Heitman, Professor and Head Department of Journalism, to go to Tahoka, Texas, March 19, 1953, to talk to Tahoka Rotary Club, at no expense to the College.
982. Mr. J. Russell Heitman, Professor and Head Department of Journalism, to go to Austin, Texas, April 2-7, 1953, to confer with director of School of Journalism at The University of Texas, and to visit newspaper publishers in Central Texas, at no expense to the College.
983. Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to El Paso, Texas, March 2, 1953, to attend National Association of Arts and Letters presentation of Tech Madrigal Singers, at no expense to the College.
984. Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to Midland, Texas, March 19-20, 1953, to conduct Choral Clinic for Midland Public Schools, at no expense to the College.
985. Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to Phillips, Texas, March 23-24, 1953, to serve as music consultant and guest director in Phillips Public Schools, at no expense to the College.
986. Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to Big Spring, San Angelo, Crane, Odessa, Monahans, and Wink, Texas, March 30-April 2, 1953, to tour with Tech Choir; expenses to be paid from Choral Organization Funds.
987. Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to El Paso, Texas, April 14-17, 1953, to evaluate El Paso Junior and Senior High School music program and to serve as guest conductor in El Paso Choral Department, at no expense to the College.
988. Dr. Lyle E. Hessler, Research Associate, Cotton Research, to go to Abilene, Texas, February 19, 1953 to discuss cooperative work and work out a final editing of a cooperative bulletin on the El Paso area; expenses to be paid from Cotton Research Funds.

Short Leaves (continued)

989. Dr. Gene L. Hemmle, Professor and Head Department of Music, to go to El Paso, Texas, February 28-March 2, 1953, to provide transportation and accompany Tech Madrigal Singers to El Paso for concert sponsored by National Society of Arts and Letters, at no expense to the College.
990. Dr. Dysart E. Holcomb, Dean of Engineering, to go to Childress, Texas, March 5-6, 1953, to participate in High School Career Day at Childress High School, at no expense to the College.
991. Dr. Dysart E. Holcomb, Dean of Engineering, to go to Dallas, Texas, April 6-7, 1953, to discuss possibilities of consulting work with officials of Fractionation Research, Inc., at no expense to the College.
992. Dr. W. C. Holden, Professor and Head Department of History, Anthropology and Sociology, and Director of the Museum, to go to San Angelo, Texas, March 12-13, 1953, to attend a meeting of the Executive Committee of the Texas Archaeological Society, at no expense to the College.
993. Mr. J. W. Jackson, Professor of Government, to go to Dallas, Texas, April 2-4, 1953, to attend the Annual Convention of Southwestern Social Science Association; expenses to be paid from Department of Government Maintenance Account.
994. Mr. R. C. Janeway, Librarian, to go to Panhandle, Texas, February 26-27, 1953, to attend Adult Education Workshop, at no expense to the College.
995. Mr. R. C. Janeway, Librarian, to go to Amarillo, Texas, March 10, 1953, to participate in Leadership Clinic and Adult Education Program; expenses to be paid from Library Maintenance Account.
996. Mr. W. Morley Jennings, Professor of Physical Education for Men, to go to Houston, Texas, March 29-April 1, 1953, to attend 14th Annual Texas Safety Association Conference; expenses to be paid from Physical Education for Men Maintenance Account.
997. Mr. Philip Johnson, Assistant Professor of Petroleum Engineering, to go to Fort Worth, Texas, March 3-7, 1953, to attend the district spring meeting of the American Petroleum Institute; expenses to be paid from Department of Petroleum Engineering Maintenance Account.
998. Dr. S. M. Kennedy, Jr., Acting Assistant Dean of Arts and Sciences, to go to Dallas, Texas, March 22-24, 1953, to attend a meeting of the Association of Texas Colleges; expenses to be paid from Office of the Dean of Arts and Sciences Maintenance Account.
999. Dr. S. M. Kennedy, Jr., Assistant Dean of Arts and Sciences, to go to Dallas, Texas, April 2-4, 1953, to attend the Annual Convention of the Southwestern Social Science Association; expenses to be paid from Office of the Dean of Arts and Sciences Maintenance Account.
1000. Mrs. Lila A. Kinchen, Assistant Professor of Clothing and Textiles, to go to Snyder, Texas, February 14, 1953, to give a lecture-demonstration on Equipment and Techniques to use in Teaching Family Clothing; expenses to be paid from Department of Clothing and Textiles Maintenance Account.
1001. Mr. F. A. Kleinschmidt, Professor and Head Department of Architecture and Allied Arts, to go to College Station, Texas, March 20-22, 1953, to attend the Regional Meeting of the Collegiate Schools of Architecture, at no expense to the College.
1002. Dr. Mina W. Lamb, Associate Professor of Foods and Nutrition, to go to Amarillo, Texas, February 23-24, 1953, to talk at the meeting of a 4-County Agricultural Workers Council, at no expense to the College.
1003. Mr. Norman Lamont, Assistant Professor of Petroleum Engineering, to go to Dallas, Texas, March 18-22, 1953, to visit the laboratories of the Atlantic Refining Company, at no expense to the College.

Short Leaves (continued)

1004. Mr. T. L. Leach, Professor of Agricultural Education, to go to Littlefield, New Deal and Ralls, Texas, to supervise student teachers; expenses to be paid from Department of Agricultural Education Maintenance Account. (March 31-April 2, 1953).

1005. Mr. Archie L. Leonard, Associate Professor of Agricultural Economics, to go to Dallas, Texas, April 2-6, 1953, to attend the Annual Meeting of the Southwest Social Science Association, at no expense to the College.

1006. Mr. Robert I. Lockard, Associate Professor of Architecture, to go to Houston, Texas, February 20-23, 1953, to act as a judge in South Texas District Scholastic Awards competition, at no expense to the College.

1007. Mr. Robert I. Lockard, Associate Professor of Architecture, to go to College Station, Texas, March 20-22, 1953, to attend the Regional Meeting of the Collegiate Schools of Architecture, at no expense to the College.

1008. Mrs. Jonnie Michie, Professor and Head Department of Foods and Nutrition, to go to Houston, Texas, April 16-18, 1953, to attend a meeting of the Texas Dietetic Association; expenses to be paid from Department of Foods and Nutrition Maintenance Account.

1009. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Tulia, Texas, February 26, 1953, to judge lambs at Swisher County Junior Livestock Show, at no expense to the College.

1010. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Slaton, Texas, March 7, 1953, to judge the Junior Livestock Show, at no expense to the College.

1011. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Plainview, Texas, and vicinity to inspect feeding lots where lambs are being fattened for market, at no expense to the College. (March 6, 1953).

1012. Mr. J. H. Millikin, Director of Extension, to go to Dallas, Texas, March 23-26, 1953, to attend the Annual Meeting of the Association of Texas Colleges; expenses to be paid from Division of Extension Funds.

1013. Mr. R. C. Mowery, Professor and Head Department of Animal Husbandry, to go to Fort Worth, Texas, January 30-February 3, 1953, to attend the Southwestern Exposition & Fat Stock Show; expenses to be paid from Department of Animal Husbandry Maintenance Account.

1014. Mr. Koy L. Neeley, Associate Professor of Animal Husbandry, to go to Plainview, Texas, April 11, 14, 17, 1953, to supervise High School and 4-H Club Dairy Cattle Judging Contest, at no expense to the College.

1015. Dr. A. G. Oberg, Professor of Chemistry and Chemical Engineering, to go to Houston, Texas, April 8-12, 1953, to conduct the annual plant inspection trip of the Chemical Engineering students; expenses to be paid from Department of Chemistry and Chemical Engineering Maintenance Account.

1016. Mr. William E. Oden, Instructor in Government, to go to Dallas, Texas, April 2-5, 1953, to attend the Southwest Social Science Conference; expenses to be paid from Department of Government Maintenance Account.

1017. Mr. L. E. Parsons, Professor and Head Department of Textile Engineering, to go to Post, Texas, February 27, 1953, to accompany classes of Textile Engineers to inspect Postex Cotton Mills, at no expense to the College.

1018. Mr. Milton Peeples, Creamery Superintendent, to go to Dallas, Texas, March 10-11, 1953, to attend an ice cream clinic sponsored by the Cherry-Burrell Corporation of Chicago and Meyer-Blanke Company of Dallas, at no expense to the College.

Short Leaves (continued)

1019. Mr. Milton Peeples, Creamery Superintendent, to go to Plainview, Texas, April 11, 1953, to assist in judging of the annual F.F.A. dairy production judging contest, at no expense to the College.
1020. Mr. Robert Harold Price, Instructor in Foreign Languages, to go to Austin, Texas, March 6-8, 1953, to confer with Chairman of Department of Romance Languages, The University of Texas, about graduate studies and fellowship for next year, at no expense to the College.
1021. Mr. Jules Renard, Assistant Professor of Chemistry, to go to Houston, Texas, April 8-12, 1953, to chaperone annual spring plant inspection for Chemical Engineering students; expenses to be paid from Department of Chemistry and Chemical Engineering Maintenance Account.
1022. Mr. K. R. Renner, Assistant Professor of Dairy Manufactures, to go to Dallas, Texas, March 10-11, 1953, to attend ice cream clinic sponsored by the Cherry-Burrell Corporation of Chicago and Meyer-Blanke Company of Dallas, at no expense to the College.
1023. Dr. Carl C. Rister, Distinguished Professor of History, to go to Austin, Texas, April 23-26, 1953, to attend a meeting of the Texas State Historical Association; expenses to be paid from Department of History, Anthropology and Sociology Maintenance Account.
1024. Dr. Reginald Rushing, Professor and Head Department of Accounting and Finance, to go to Dallas, Texas, April 2-5, 1953, to attend a meeting of the Southwestern Social Science Association; expenses to be paid from Department of Accounting Maintenance Account.
1025. Mr. J. D. Sadler, Instructor in Foreign Languages, to go to Waco, Texas, March 20-22, 1953, to attend a meeting of the Texas Classical Association, at no expense to the College.
1026. Mr. Ira Schantz, Instructor in Music, to go to Galveston, Texas, February 10-14, 1953, to attend a meeting of the Texas Music Educators Association; expenses to be paid from Department of Music Maintenance Account.
1027. Mr. Ira Schantz, Instructor in Music, to go to El Paso, Texas, February 27-March 2, 1953, to direct the Texas Tech Madrigal Singers in a full-length concert, at no expense to the College.
1028. Mr. Ira Schantz, Instructor in Music, to go to Hereford, Texas, March 14, 1953, to act as adjudicator for Federated Music Club competition, at no expense to the College.
1029. Mr. Ira Schantz, Instructor in Music, to go to Odessa, Midland, San Angelo and Wink, Texas, to serve as vocal soloist with the Texas Tech Mixed Choir and as Director of the Texas Tech Madrigal Singers; expenses to be paid from Choral Organization.
1030. Miss Shirley F. Schulz, Director of Food Service, to go to Houston Texas, April 17-18, 1953, to attend the Annual Meeting of the Texas Dietetic Association; expenses to be paid from Dormitory Funds.
1031. Mr. Aubrey L. Shouse, Director of Public Information, to go to Hillsboro, Texas, February 1-2, 1953, to attend a meeting with Mr. Burris Jackson, General Chairman of the American Cotton Congress, on the publicity campaign for the coming Congress in Lubbock; expenses to be paid from Public Information Funds.(CANCELLED)
1032. Mr. Aubrey L. Shouse, Director of Public Information, to go to Dallas, Texas, February 1-3, 1953, to confer with Mr. Burris Jackson, General Chairman of the 1953 American Cotton Congress concerning the public relations work of the coming Congress; expenses to be paid from Public Information Funds.
1033. Mr. J. P. Smith, Manager of PanTech Farms, to go to Fort Worth, Texas, January 30-31, 1953, to attend the Fat Stock Show, at no expense to the College.

Short Leaves (continued)

1034. Mr. H. A. Spuhler, Assistant Professor of Electrical Engineering, to go to Dallas, Texas, March 12-16, 1953, to attend the Second Annual Southwest Conference on Feedback Control Systems; expenses to be paid from Department of Electrical Engineering Maintenance Account.

1035. Dean W. L. Stangel, Division of Agriculture, to go to Hereford, Texas, February 13-14, 1953, to judge calves, lambs, and pigs at the Deaf Smith County Livestock Show, at no expense to the College.

1036. Dean W. L. Stangel, Division of Agriculture, to go to Sweetwater, Texas, February 24-25, 1953, to judge the Sweetwater Livestock Show, at no expense to the College.

1037. Dean W. L. Stangel, Division of Agriculture, to go to Stratford, Texas, February 21, 1953, to judge the Sherman County Stock Show and Sale, at no expense to the College.

1038. Dean W. L. Stangel, Division of Agriculture, to go to Tahoka, Texas, March 7, 1953, to judge the Tahoka Livestock Show, at no expense to the College.

1039. Dean W. L. Stangel, Division of Agriculture, to go to Abilene, Odessa and Snyder, Texas, March 9-14, 1953, to judge Livestock Shows, at no expense to the College.

1040. Dr. Per G. Stensland, Head Adult Education, to go to Houston, Texas, February 24-26, 1953, to appear on the program as a speaker and summarizer in the Adult Education Conference on Community and Public Affairs, sponsored by The University of Texas; expenses to be paid from Adult Education Program (Ford Foundation) Funds.

1041. Dr. Per G. Stensland, Head Adult Education, to go to Amarillo, Texas, February 26-28, 1953, (and Panhandle, Texas) to have a plan session with Friends of the Library; expenses to be paid from Adult Education Program (Ford Foundation) Funds.

1042. Dr. Per G. Stensland, Head Adult Education, to go to El Paso, Texas, March 6-7, 1953, to confer with Adult Education Leaders; expenses to be paid from Adult Education Program (Ford Foundation) Funds.

1043. Dr. Per G. Stensland, Head Adult Education, to go to Amarillo, Texas, March 9-11, 1953, to act as commentator and interpreter for Leadership Training Clinic; expenses to be paid from Adult Education Program (Ford Foundation) Funds.

1044. Dr. Per G. Stensland, Head Adult Education, to go to Odessa and Kermit, Texas, March 17-18, 1953, to participate in local program planning clinics; expenses to be paid from Adult Education Program (Ford Foundation) Funds.

1045. Dr. Per G. Stensland, Head Adult Education, to go to Galveston, Texas, March 19-20, 1953, to attend the Texas State Teachers Association District Meeting; expenses to be paid from Adult Education Program (Ford Foundation) Funds.

1046. Mr. A. B. Strehli, Acting Head Department of Foreign Languages, to go to Amarillo, Texas, March 21, 1953, to attend the Pan-American Fiesta, at no expense to the College.

1047. Mr. Richard Tracy, Instructor in Architecture, to go to Dallas, Texas, March 5-8, 1953, to preside at spring meeting of the Art Division of the Ceramic Society of the Southwest, at no expense to the College.

1048. Dr. Agnes True, Associate Professor of Psychology, to go to Austin Texas, February 28-March 4, 1953, to attend the Texas State Mental Hygiene Convention; expenses to be paid from Guidance Center Funds.

Short Leaves (continued)

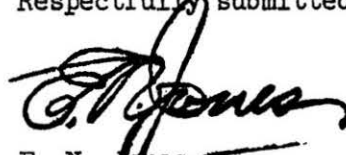
1049. Mr. G. Frederick Warn, Assistant Professor of Geology, to go to Houston, Texas, March 23-27, 1953, to attend the National Meeting of the American Association of Petroleum Geologists; expenses to be paid from Department of Geology Maintenance Account.

1050. Dr. J. J. Willingham, Professor and Head Department of Dairy Manufactures, to go to Dallas, Texas, February 21-25, 1953, to attend the Annual Meeting of the Dairy Products Institute of Texas, and assist with the ice cream and mellorine clinic which is a part of the annual program; expenses to be paid from Department of Dairy Manufactures Maintenance Account.

1051. Dr. A. W. Young, Professor and Head Department of Agronomy, to go to Dimmitt, Texas, February 6, 1953, to talk before a group of Castro County farmers on "Certified Seed Production," at no expense to the College.

1052. Dr. A. W. Young, Professor and Head Department of Agronomy, to go to Hereford, Texas, March 31, 1953, to confer with Mr. John Paetzold and others with the object of learning the problems of the area and the possibility of Texas Tech participating cooperatively in seeking solutions to the fertilizer problems of the area; expenses to be paid from Nitrogen Fertilizer Research (Agronomy) Funds.

Respectfully submitted,



E. N. Jones
President

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