

TEXAS TECH UNIVERSITY
LUBBOCK, TEXAS

MINUTES OF THE BOARD OF REGENTS
OF
TEXAS TECH UNIVERSITY

SEPTEMBER 1, 1995 THROUGH AUGUST 31, 1996

VOLUME II

TEXAS TECH UNIVERSITY

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OF
TEXAS TECH UNIVERSITY

APRIL 3, 1996

TEXAS TECH UNIVERSITY
Lubbock, Texas

Minutes

Board of Regents
Special Meeting
April 3, 1996

M69. The Board of Regents of Texas Tech University met on Wednesday, April 3, 1996, at 1:00 p.m. in the Board Suite on campus. The following Regents were present: Mr. Edward E. Whitacre, Jr., Chair, Mr. John C. Sims, Vice Chair, Mr. J. Robert Brown, Mrs. Patsy Martin, Dr. Carl Noe, Mr. James E. Sowell, Ms. Elizabeth C. Ward and Mr. Alan White. Officials and staff present were: Dr. Donald R. Haragan, Interim President; Dr. John Burns, Interim Executive Vice President and Provost, TTU; Mr. Jim Brunjes, Vice President for Administration and Interim Vice President for Fiscal Affairs, TTU; Mr. Pat Campbell, Vice President and General Counsel; Mr. Robert Bockrath, Director, Intercollegiate Athletics; Mrs. Margaret Lutherer, Director, University News and Publications; and Mrs. Donna Davidson Kittrell, Assistant Secretary to the Board.

Others present were: Ms. Shelly Brunner, KAMC-TV; Ms. Dina Craven, KCBD-TV; Ms. Michelle Rice, KLBK-TV; Mr. Mike Thomas, Lubbock Avalanche Journal; and Mr. Charles Melton, The University Daily.

M70. Chair Whitacre called the meeting to order.

M71. Upon recommendation made by the Finance and Administration Committee, the following was unanimously approved: *RESOLVED, that in accordance with V.T.C.A. Government Code, Sec.2103.061, the Board of Regents of Texas Tech University ratifies the administrative actions relating to Finance as follows:*

- a. *To authorize the Interim President to designate officers and employees of the University to approve all travel of employees of Texas Tech University, except to countries outside the United States other than United States' possessions, Canada and Mexico, provided that such travel contributes to the mission of the University and is in accordance with current travel regulations and who may further delegate their authority, effective April 3, 1996 through August 31, 1996.*
- b. *To authorize the Interim President to designate officers and employees of the University to approve official travel reimbursement from State appropriations and all other funds for officers and employees of Texas Tech University provided that the purpose of the travel and the reimbursement for such are in accordance with State travel regulations, other statutory requirements, or other action promulgated by this Board, effective April 3, 1996, and to continue until such time as they are separated from the University or assigned other responsibilities.*
- c. *To authorize the Interim President to designate officers and employees of the University to approve and pay all accounts covering expenditures for State-appropriated funds and all other University-controlled funds, effective April 3, 1996, and to continue until such time as they are separated from the University or assigned other responsibilities.*
- d. *To sign checks drawn on the Revolving Fund and all other checking accounts of the University in any depository bank, except the University's Cashier's Account in the American State Bank, Lubbock, Texas, effective April 3, 1996, and to continue until such time as they are separated from the University or assigned other responsibilities, and further provided that any mechanically signed check of \$10,000 or more shall be reviewed and manually signed by one of the employees listed who may sign:*

Jim Brunjes, Interim Vice President for Fiscal Affairs
Steve R. Pruitt, Associate Vice President for Business Affairs and Comptroller
Gloria J. Hale, Assistant Vice President for Human Resources
Charlie L. Stallings, Assistant Comptroller
Carole Wardroup, Director of Accounting Services
Ted W. Johnston, Manager of Grants and Contracts Accounting
Deana Miller, Manager of Accounting Business Services
Dee Hollis, Manager of Accounting Services.

- e. *To sign checks drawn on the University's Cashier's Account in the American State Bank, Lubbock, Texas, effective April 3, 1996, and to continue until such time as they are separated from the University or assigned other responsibilities, and further provided that any mechanically signed check of \$10,000 or more shall be reviewed and manually signed by one of the employees listed who may sign or countersign:*

Jim Brunjes, Interim Vice President for Fiscal Affairs
Steve R. Pruitt, Associate Vice President for Business Affairs and Comptroller
Gloria J. Hale, Assistant Vice President for Human Resources
Charlie L. Stallings, Assistant Comptroller
Carole Wardroup, Director of Accounting Services
Ted W. Johnston, Manager of Grants and Contracts Accounting
Deana Miller, Manager of Accounting Business Services
Dee Hollis, Manager of Accounting Services

Employees who may countersign only:

James E. Meiers, University Bursar
Robert Fisher, Assistant Bursar.

- f. *To authorize transfers, by wire or other means, of funds between Texas Tech University depositories, effective April 3, 1996, and to continue until such time as they are separated from the University or assigned other responsibilities:*

Employees who may authorize or counter-authorize:

Jim Brunjes, Interim Vice President for Fiscal Affairs
Steve R. Pruitt, Associate Vice President for Business Affairs and Comptroller
Charlie L. Stallings, Assistant Comptroller
Carole Wardroup, Director of Accounting Services
Edmund W. McGee, Assistant Vice President for Budget and Investments
Winnie Long, Manager of Cash Management.

- g. *To authorize and approve the sale, purchase and transfer of stocks, bonds, and other securities which are owned or controlled Texas Tech University provided such action is approved by any two of the individuals listed below, effective April 3, 1996, and to continue until such time as they are separated from the University or assigned other duties or responsibilities:*

Jim Brunjes, Interim Vice President for Fiscal Affairs
Steve R. Pruitt, Associate Vice President for Business Affairs and Comptroller
Charlie L. Stallings, Assistant Comptroller
Edmund W. McGee, Assistant Vice President for Investments

However, for all instruments contributed to the University, one of the two required signatures must be from one of the following:

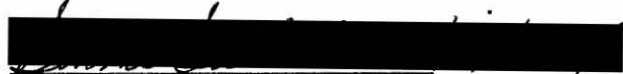
William G. Wehner, Vice President for Institutional Advancement
Karen Wilson Selim, Assistant Vice President for Development.

M72. Chair Whitacre then convened a closed Executive Session.

M73. There being no further business, the meeting adjourned.

I, Donna Davidson Kittrell, the duly appointed and qualified Assistant Secretary of the Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of Texas Tech University Board of Regents meeting on April 3, 1996.

SEAL



Donna Davidson Kittrell
Assistant Secretary