

TEXAS TECH UNIVERSITY
LUBBOCK, TEXAS
MINUTES OF BOARD OF REGENTS MEETINGS
1983 - 1984
VOLUME I

MINUTES OF
BOARD OF REGENTS MEETING
May 11, 1984

TEXAS TECH UNIVERSITY
and
TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
Lubbock, Texas

Minutes

Board of Regents
May 11, 1984

M131. The Board of Regents of Texas University and Texas Tech University Health Sciences Center met in regular session on Friday, May 11, 1984, at 9:00 a.m. in the Board of Regents suite on campus. The following Regents were present: Mrs. Anne Sowell, Vice Chairman, Mr. John E. Birdwell, Mr. J. Fred Bucy, Mr. Jerry Ford, Mr. Rex Fuller, Dr. Nathan C. Galloway, Mr. Larry D. Johnson, and Mr. Wesley Masters. Chairman Joe Pevehouse was absent. University officials and staff present were: Dr. Lauro F. Cavazos, President; Dr. John R. Darling, Vice President, Dr. C. Len Ainsworth, Associate Vice President, Dr. Virginia Sowell, Assistant Vice President, Office of Academic Affairs; Dr. Robert H. Ewalt, Vice President for Student Affairs; Dr. Eugene E. Payne, Vice President, Mrs. Marsha Barnes, Assistant Vice President, Office of Finance and Administration; Dr. John R. Bradford, Vice President for Development; Dr. J. Knox Jones, Jr., Vice President for Research and Graduate Studies; Dr. Sam Richards, Vice President for Health Sciences Center; Dr. Marilyn Phelan, General Counsel; Mr. Mike Sanders, Director for Public Affairs; Mr. Robert L. Bray, Director of Office of Planning; Mrs. Bea Zeeck, Director, Ms. Carol King, Photographer, University News and Publications; Mr. Max C. Tomlinson, Associate Vice President for Business Affairs; Mr. Fred J. Wehmeyer, Associate Vice President for Physical Plant and Support Services; Mr. Clyde H. Westbrook, Assistant Vice President for Budget and Financial Services; Mr. Jay W. Lindsey, Assistant Vice President for Investments and Operation Analyses; Mrs. Freda Pierce, Secretary of the Board; Mr. Jack P. Fenwick, Director of Facilities Planning and Construction; Mr. Eric Williams, Director of Facilities and Planning Operations, Health Sciences Center; Mr. Clyde J. Morganti, Executive Assistant to the President, Mrs. Sharon Nelson, Assistant to the President, Office of the President; Dr. J. Ted Hartman, Dean, School of Medicine; Dr. Robert A. Cornesky, Dean, School of Allied Health; Dr. Teddy Langford, Dean, School of Nursing; Ms. Betty Hamilton, Area Coordinator, Mr. Jeff Stafford, Coordinator, Mr. Charles J. Werring, Assistant Director, Housing and Food Services.

Others present were: Dr. William J. Mayer-Oakes, President, Dr. Evelyn Davis, President-elect, Faculty Senate; Dr. Henry J. Shine, Professor, Dr. Joe A. Adamcik, Associate Professor, Department of Chemistry; Mr. Jim Noble, President, Ms. Alison Bennett, Internal Vice President, Ms. Shelly Fischer, External Vice President, Student Association; Mr. Gilbert Dunkley, Editor, University Daily; Ms. Donna Huerta; Ms. Cheryl Locke; Mr. Joe McKay, Mr. Ralph Spencer, Joe D. KcKay Architects; Mr. Pat Graves, Lubbock Avalanche-Journal.

M132. Mrs. Sowell called the meeting to order, and asked Dr. Eugene E. Payne to give the invocation. She then read the following statement: "The Board of Regents of Texas Tech University and Texas Tech University Health Sciences

Center now having been duly convened in open session, and Statutory notice of these meetings of the Board of Regents having been duly given to the Secretary of State, I, as Chairman of the Board of Regents, hereby publicly announce Executive Sessions of the Board to be held in compliance with Article 6252-17, Texas Civil Statutes, and these Executive sessions are specifically authorized by Section 2 - Paragraphs E, F, and G, of the Statute." The Board reconvened in open session at 10:30 a.m. with the meeting for Texas Tech University Health Sciences Center recessed until the conclusion of the present meeting.

M133. Mrs. Sowell asked Mr. Bucy to read the attached Resolution to Dr. Marilyn Phelan, General Counsel, who is returning to full time teaching in the School of Law. The resolution is attached and made a part of the Minutes; Attachment No. M1.

M134. Dr. Ewalt introduced the newly elected officers of the Student Association: Jim Noble, President, Alison Bennett, Internal Vice President, and Shelly Fischer, External Vice President; also Gilbert Dunkley, Editor of the University Daily. Dr. Cavazos introduced Dr. Evelyn Davis, President-elect of the Faculty Senate.

M135. Upon motion made by Mr. Fuller, seconded by Dr. Galloway, the Minutes of the meeting of March 23, 1984, were approved.

M136. Mr. Bucy reported for the Academic and Student Affairs Committee. The following nine items (M137 through M145) constitute action taken upon committee recommendation.

M137. Upon motion made by Mr. Bucy, seconded by Mr. Fuller, the following was approved: RESOLVED, that the Board of Regents approves the degree programs leading to the Bachelor of Science/Bachelor of Arts degrees with major in Biochemistry.

M138. Upon motion made by Mr. Bucy, seconded by Mr. Birdwell, the following was approved: RESOLVED, that the Board of Regents approves the degree program leading to the Master of Arts with major in Geography.

M139. Upon motion made by Mr. Bucy, seconded by Dr. Galloway, the following was approved: RESOLVED, that the Board of Regents confers emeritus status upon the individuals whose names appear on the attached; Attachment No. M2.

M140. Upon motion made by Mr. Bucy, seconded by Mr. Fuller, the following was approved: RESOLVED, that the Board of Regents approves the revised admissions policy as attached; Attachment No. M3.

M141. Upon motion made by Mr. Bucy seconded by Mr. Masters the following was unanimously approved: RESOLVED, that the Board of Regents of Texas Tech University approves the attached visitation hours policy for residence halls beginning with the first summer session of 1984; Attachment No. M4.

M142. Upon motion made by Mr. Bucy, seconded by Mr. Johnson, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University approves Sections I, II, VI, VII, VIII, and IX of the Student Handbook to be effective August 1, 1984; Attachment No. M5.

M143. Mr. Bucy made the following statement concerning the approval of the revised tenure policy as proposed by the ad hoc committee: "When the ad hoc committee on tenure policy, working with the President, completed the draft of the proposed tenure policy revision in April, we asked the President to place it on the Board agenda for May 11 and in the meantime to obtain faculty ideas. Faculty comments were solicited by the President through the Academic Council, which is composed of the Deans of all the Colleges and the School of Law and chaired by the Vice President for Academic Affairs. After obtaining comments from the faculty, the Academic Council recommended that consideration of the draft revision be delayed to another meeting. The President concurred and in turn has requested the ad hoc committee that we postpone this agenda item for the reasons mentioned. Our ad hoc committee accepts the recommendation and will delay consideration of a tenure policy revision until next fall. Accordingly, we are withdrawing the agenda item II.7 that deals with tenure policy revision. The ad hoc committee will meet in the very near future with the President to determine how to proceed."

Professor William J. Mayer-Oakes then made a statement as President of the Faculty Senate. Mr. Bucy responded with the following statement: "There has been understandable concern and discussion about how the proposed policy might affect the faculty, the administration, due process and academic freedom. But we must also focus on how it affects quality at this university - that is the most important of all. Texas Tech must avoid rigidity and achieve excellence. We must put in place the necessary strategies now to succeed in our ultimate goal of quality education. I doubt that anyone disagrees with this. So, what is the basic problem? What is the problem we are trying to solve? What is all the fuss about? The issue is as follows: We absolutely must be able to add new faculty, provide opportunities for younger faculty to prevent the rigidity our present practices insure. Let me expand on the problems our present practices create. Of a total of 61 academic departments and areas, we have nine that are 100 or more percent tenured. One of these is at 133 percent and another is at 120 percent. We have one college with 90 percent tenured. The number of tenured and tenure-track faculty in three of our seven colleges and schools exceeds 90 percent. By comparison, of the fifteen largest universities in Texas, tenured faculty now range from 37 to 65 percent. Texas Tech is drifting toward the higher percentage with its current 56 percent for the university as a whole. And already Texas Tech is above the average of 53 percent for these fifteen largest Texas universities. We grant tenure to people who are in their early thirties, anticipating that they will continue to perform at the same high level for over 30 years until they reach mandatory retirement at age 70. The dangers of excessively high percentages of tenured faculty are self-evident. The consequences to the university are indeed grave. Therefore, it is good that we take additional time, whatever time is needed, to understand the consequences of our actions. It is the future of this university which is at stake. We as the Board of Regents must face up to these grave consequences and make responsible decisions."

Chairman Sowell accepted the withdrawal of the motion on the revised tenure policy.

M144. Upon motion made by Mr. Bucy, seconded by Mr. Masters, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University approves the appointment of Dr. Mason H. Somerville, Professor of Mechanical Engineering with tenure.

M145. Upon motion made by Mr. Bucy, seconded by Mr. Johnson, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University ratifies administrative actions as follow: (1) Leaves of Absence, Attachment No. M6; and (2) Centers and Institutes, Attachment No. M7.

M146. Mr. Birdwell reported for the Finance and Administration Committee. The following seven items (M147 through M153) constitute action taken upon committee recommendation.

M147. Upon motion made by Mr. Birdwell, seconded by Mr. Johnson, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University approves the budget adjustments for the period February 1, 1984, to February 29, 1984, as attached; Attachment No. M8.

M148. Upon motion made by Mr. Birdwell, seconded by Mr. Johnson, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University approves the assessment and collection of the fees shown on the attached list from regularly enrolled and prospective students of Texas Tech University beginning September 1, 1984; Attachment No. M9.

M149. Upon motion made by Mr. Birdwell, seconded by Mr. Ford, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University approves the attached Medical Services Fee Policy to be effective at the beginning of the fall semester, 1984; Attachment No. M10.

M150. Upon motion made by Mr. Birdwell, seconded by Mr. Fuller, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University approves the awarding of a Cash Investment Contract to Brownfield State Bank, Brownfield, Texas; First Texas Bank, Dallas, Texas; and First National Bank of Panhandle, Panhandle, Texas; and authorizes the President to contract with these banks for the period beginning May 11, 1984, and extending for an indefinite period of time with termination of the contract at the option of either the University or the Bank or by mutual consent of both parties.

M151. Upon motion made by Mr. Bucy, seconded by Mr. Masters, the following was approved: RESOLVED, that the agreement with the Red Raider Club as needed to comply with the provisions of Senate Bill 772 and House Bill 622 be approved; Attachment No. M11.

M152. Upon motion made by Mr. Birdwell, seconded by Mr. Fuller, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University approves the award of the contract to the low bidder, Brazos Offset Printers, Inc., of Slaton, Texas, for printing The University Daily for FY 1984-85 and FY 1985-86, and authorizes the President to sign the contract.

M153. Upon motion made by Mr. Birdwell, seconded by Mr. Ford, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University ratifies administrative actions as follow: (1) Approval and payment of accounts, Attachment No. M12; (2) Signature authorization on Revolving Fund, Attachment No. M13; (3) Signature authorization on Financial Aids Cashier's Account, Attachment No. M14; (4) Commissioning of Peace Officers, Attachment No. M15.

M154. Mr. Masters reported for the Campus and Building Committee. The following seven items (M155 through M161) constitute action taken upon committee recommendation.

M155. Upon motion made by Mr. Masters, seconded by Dr. Galloway, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University authorizes proceeding with contract documents and the receipt of bids for the modification of the existing air conditioning system to achieve temperature and humidity control in the Museum of Texas Tech University.

M156. Upon motion made by Mr. Masters, seconded by Mr. Johnson, the following was approved: RESOLVED, that the bid of O. W. Chisum in the amount of \$123,660 is accepted to replace the air washer units in the kitchen of Bledsoe/Gordon Residence Halls, and the President is authorized to duly execute a contract.

M157. Upon motion made by Mr. Masters, seconded by Mr. Johnson, the following was approved: RESOLVED, that the schematic design is approved and authorization is given to proceed with contract documents for the construction and the receipt of bids for an addition to the Central Food Facilities Building.

M158. Upon motion made by Mr. Masters, seconded by Mr. Fuller, the following was approved: RESOLVED, that the Board of Regents authorizes the President, with the approval of the Chairman of the Board and the Chairman of the Campus and Building Committee, to award the contract for the construction of a new sewage effluent storage reservoir and the President is authorized to duly execute a contract.

M159. Upon motion made by Mr. Masters, seconded by Dr. Galloway, the following was approved: RESOLVED, that the Board of Regents of Texas Tech University authorizes the President to receive bids and award a contract not to exceed a total of \$150,000, to replace and install the air structure of the Aquatic Center. BE IT FURTHER RESOLVED, that the project budget is established at \$150,000.

M160. Upon motion made by Mr. Masters, seconded by Mr. Ford, the following was approved: RESOLVED, that the bid of M&S Construction in the amount of \$97,880 is accepted to replace the doors on the student rooms in the Weymouth Residence Hall and the President is authorized to duly execute a contract. BE IT FURTHER RESOLVED, that the project budget is reestablished at \$107,210.

M161. Upon motion made by Mr. Masters, seconded by Dr. Galloway, the following was approved: RESOLVED, that the Board of Regents authorizes the President,

with the approval of the Chairman of the Board and the Chairman of the Campus and Building Committee, to set the project budget, prepare bid documents, receive bids, and award a construction contract to repair the faulty brick installation on the Architecture Building.

M162. Mr. Johnson reported for the Development Committee that there had been an 8.7% increase in gifts and grants over this time last year.

M163. There being no further business, the meeting adjourned.

(Mrs.) Freda Pierce, Secretary

FP:ad

Attachments (May 11, 1984)

- M 1. Resolution Honoring Dr. Marilyn E. Phelan; Item M133.
- M 2. Faculty Granted Emeritus Status; Item M139.
- M 3. Revised Admission Standards Policy; Item M140.
- M 4. Policy for Residence Halls Visitation Hours; Item M141.
- M 5. Revised Sections I, II, VI, VII, VIII, and IX of Student Affairs Handbook; Item M142.
- M 6. Leaves of Absence; Item M145.
- M 7. Centers and Institutes; Item M145.
- M 8. February Budget Adjustments; Item M147.
- M 9. Student Fees; Item M148.
- M10. Medical Services Fee Policy; Item M149.
- M11. Agreement with Red Raider Club; Item M151.
- M12. Approval and Payment of Accounts; Item M153.
- M13. Signature Authorization on Revolving Fund; Item M153.
- M14. Signature Authorization on Financial Aids Cashier's Account; Item M153.
- M15. Commissioning of Peace Officers; Item M153.

I, Freda Pierce, the duly appointed and qualified Secretary of the Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the Minutes of Texas Tech University Board of Regents meeting on May 11, 1984.

(Mrs.) Freda Pierce, Secretary

SEAL

May 11, 1984

RESOLUTION

Marilyn E. Phelan, J.D., D.B.A.

WHEREAS, Marilyn E. Phelan, general counsel for Texas Tech University and the Texas Tech university Health Sciences Center and a member of the Texas Tech University faculty for seventeen years and of the university administration for eleven years, desires to return to full-time teaching; and

WHEREAS, Marilyn E. Phelan began her scholarly pursuits at Texas Tech University in the College of Business Administration where she earned the bachelor's degree with honors and the doctoral degree as the college's outstanding candidate in 1971; and

WHEREAS, Dr. Phelan continued her high level of scholarly achievement at the University of Texas Law School where she was elected to the Order of the Coif and earned the doctor of jurisprudence degree with honors; and

WHEREAS, she served faithfully as associate dean of the Texas Tech University Graduate School for four years, 1973 to 1977; and

WHEREAS, she has, with distinction, subsequently served seven years as general counsel for the university and the health sciences center, the Board of Regents; and

WHEREAS, during her years as an administrator, Dr. Phelan continued to teach and has rendered valuable service to students of business administration, law and museum science; and

WHEREAS, Dr. Phelan has gained national recognition for her work as the author or co-author of four books and widely acclaimed scholarly articles and continues to write in the many areas of her expertise; and

WHEREAS, Marilyn E. Phelan has also faithfully provided service for the Air University Board of Visitors, the American Bar Association and the honor societies to which she belongs related to law, business administration, political science, accounting, and arts and sciences;

NOW THEREFORE BE IT RESOLVED that the Board of Regents of Texas Tech University pauses in its deliberations to recognize and salute Dr. Marilyn E. Phelan for her dedicated service and outstanding contributions to Texas Tech University and the Texas Tech University Health Sciences Center; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and a copy be delivered to Dr. Marilyn E. Phelan.

Texas Tech University
Texas Tech University Health
Sciences Center

By: _____
Chairman
May 11, 1984

Emeritus Status

W. Reid Hastie	Professor, Art
Clinton M. McPherson	Associate Professor, Chemistry
William A. Stewart	Professor, Architecture
Paul E. Zintgraff	Professor, Educational Administration

ADMISSION STANDARDS

Effective Fall Semester, 1985

Unconditional Admission. To be admitted unconditionally for the first time to Texas Tech, an applicant must have graduated from an accredited high school with required credits and must have made an acceptable score on either the Scholastic Aptitude Test (SAT) or the American College Test (ACT) as indicated below.

The following table shows the high school subjects and credits (in units) required for unconditional admission to the University.

<u>High School Subjects</u>	<u>Units Required</u>
English	4
Mathematics*	3
Social Science	2-1/2
Science** (Biology, Chemistry, Geology, or Physics)	2
Electives***	3-1/2

*The College of Engineering requires Geometry, Trigonometry, and Algebra II; the College of Business Administration requires Algebra II.

**The College of Engineering requires Chemistry and Physics.

***It is strongly recommended that at least two elective units be chosen from Computer Science, Economics, Foreign Language, Mathematics beyond Algebra I, Public Speaking and Debate, Science, and Social Science.

The following table shows the high school graduating class rank and minimum test scores required for unconditional admission to the University.

<u>High School Class Rank</u>	<u>Minimum Test Scores</u>	
	<u>SAT</u>	<u>ACT</u>
Upper 25%	No Minimum	No Minimum
Second 25%	900	20
Third 25%	1,000	22
Fourth 25%	1,100	24

Conditional Admission. Applicants admitted without having qualified under the "Unconditional Admission" guidelines noted above may be expected to take specific courses during the first two semesters of enrollment and must follow prescribed advising procedures and seek counseling assistance from their academic dean. Students admitted on condition should plan to enroll during one or both summer terms preceding their first regular semester at Texas Tech.

08.06

Residence Halls Visitation Hours*

- (1) The Residence Halls Association, hereafter "Association" is charged with overall responsibility for the visitation program within guidelines established by the students and staff and approved by the University.
 - (A) A special committee will be created from the Association that will be responsible for handling all problems and proposing any changes in the visitation program.
 - (B) The Association will vote on all of the committee's recommendations and submit any recommendations to the proper University officials for approval.
 - (C) The Association will revise when necessary the policy on visitation.
 - (D) The Association will inform all Residence Hall Councils of the modifications that are needed in their hall rules and regulations should they choose to participate in the visitation program.
 - (E) The Association will establish guidelines for the publicity of the visitation program in the halls by the Hall Counselor.
- (2) The Residence Halls Council of each hall will administer the visitation program in their individual halls according to Association and University guidelines.
 - (A) The Hall Councils will determine the extent and time of their individual hall's participation within the University guidelines.
 - (B) The Hall Councils will publicize the program in their individual halls subject to Association guidelines.
 - (C) The Hall Councils will carry out the balloting on visitation hours in accordance with Association guidelines.
- (3) The Committee on Visitation in Residence Halls has set the following hours for visitation:
 - (A) Visitation hours and days will be set for the entire semester at the beginning of each semester.
 - (B) Visitation for students may be held Monday through Thursday, a Friday, a Saturday, and a Sunday.

08.06

Residence Halls Visitation Hours

- (C) Maximum visitation hours guidelines for students living in Residence Halls are:

Maximum hours--

Monday through Thursday	<u>3:00 p.m.-12 midnight</u> [7:00-p.m.-11:00-p.m.]
Friday	<u>3:00 p.m.-1:00 a.m.</u> [6:00-p.m.-12:30-a.m.]
Saturday	<u>1:00 p.m.-1:00 a.m.</u> [12:00-a.m.]
Sunday	<u>1:00 p.m.-12 midnight</u> [11:30-p.m.]

- (4) Visitation hours for each individual hall will be selected by the Hall Councils subject to:
- (A) Visitation may extend no more than the hours specified in (3)(C).
 - (B) Visitation hours may be split into segments on any one day.
 - (C) Visitation will not be implemented if the Hall Council votes against it.
- (5) The following special rules will facilitate the visitation program in the Residence Halls:
- (A) Residents must escort visitors into the halls through the designated entrance and must be with them at all times in the wings and must escort the visitor(s) out of the wing.
 - (B) Entertaining of guests in resident's room should be of mutual agreement between roommates.
 - (C) Residents must direct guests to use the guest restrooms provided in each residence hall.
 - (D) All residents will continue to observe the existing open door policy.
 - (E) If a Hall Council of any residence hall desires to require additional regulations in the interest of security, they may adopt and informally publish such guidelines.
- (6) The moral conduct of residents and their guests is governed by State, Local, and University rules and regulations which are to be observed.
- (7) The discipline of any persons in violation of visitation rules will be handled by:
- (A) University Police for non-students.
 - (B) The Resident Standards Board -- except on accusation of theft or immoral conduct in which cases violations will be handled by the Director of Student Life.

08.06

Residence Halls Visitation Hours

- (C) Complaints may be filed by any student or University official; non-students may file a complaint only through a University official.

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PART I. FOREWORD

A. GENERAL POLICY

A university, like any community, must have regulations by which its members abide and procedures by which its organizations function. The standards should provide order and an atmosphere conducive to intellectual and personal development. This STUDENT AFFAIRS HANDBOOK and the CODE OF STUDENT CONDUCT [~~CODE OF STUDENT AFFAIRS~~] contained within are intended to serve these purposes in the interest of all segments of Texas Tech University.

The University has a responsibility to maintain order within the University community and to discipline those who violate its rules and policies. Enrollment requires students to share this responsibility. Students agree to abide by the rules and regulations set forth in this HANDBOOK [~~CODE~~], the Undergraduate Catalog, and other official University publications. Registered campus organizations also agree to follow all these rules and regulations.

B. DISCIPLINARY AUTHORITY

The authority to enact and enforce regulations of the University is vested in the Board of Regents. The responsibility for enforcing regulations and imposing penalties is delegated to the President and any University officials the President may designate. The Office of the Vice President for Student Affairs is the principal agency for the administration of student discipline and the Dean of Students' Office shall implement the student discipline procedures. All references to the President of the University, the Vice President for Student Affairs, or the Dean of Students shall also be interpreted to include persons designated to act in behalf of these officials.

C. POLICY ON NONDISCRIMINATION

1. The University brings together in common pursuit of its educational goals persons of many nations, races, and creeds. The University is committed to the law and principle that in no aspect of its programs shall there be differences in the treatment of persons because of race, creed, national origin, age, sex, or handicap, and that equal opportunity and access to facilities shall be available to all.
2. Nondiscrimination is to be observed in the admission, housing, and education of students and in policies governing discipline, extracurricular life, and activities.

D. UNIVERSITY, NAME, DOCUMENTS, AND RECORDS

The use by any person or organization of the University's name in connection with any program or activity, without the prior written permission of the Office of the Vice President for Development or any unauthorized use of University documents, records, or seal is prohibited.

E. SCHOOLS OF LAW, MEDICINE, AND NURSING

1. Students enrolled in and organizations registered with the Texas Tech University School of Law are subject to the University CODE OF STUDENT CONDUCT [AFFAIRS] in all matters not covered in the HONOR CODE for the School of Law. In any instances where a question may arise concerning the jurisdiction of the CODE OF STUDENT CONDUCT [AFFAIRS] as opposed to the HONOR CODE of the School of Law, the matter will be resolved in consultation with the Vice President for Student Affairs and the Dean of the School of Law.
2. Students enrolled in the Texas Tech University Health Sciences Center--School of Medicine are subject to the CODE OF STUDENT CONDUCT approved by the Board of Regents for the School of Medicine.
3. Students enrolled in the Texas Tech University Health Sciences Center School of Nursing are subject to the University CODE OF CONDUCT as well as to the ethical standards and medical practice requirements specified in the SCHOOL OF NURSING STUDENT HANDBOOK.
4. Students enrolled in the Texas Tech University Health Sciences Center School of Allied Health pre-professional level are subject to the University CODE OF STUDENT CONDUCT. Allied Health students enrolled in the professional level program are subject to the ethical standards of the School of Allied Health and its academic department as specified in the current BULLETIN OF THE SCHOOL OF ALLIED HEALTH.

PART II. RIGHTS AND RESPONSIBILITIES OF
STUDENTS IN THE ACADEMIC COMMUNITY

A. CITIZENSHIP

University students are citizens as well as members of the academic community. They enjoy the privileges and share the obligations of the larger community of which the University is a part. As members of the academic community, students are entitled to the privileges which accrue to them by virtue of this membership. These privileges carry with them the obligations of responsible citizenship. Students shall conform to University regulations as well as to local, state, and federal laws.

Freedom of discussion, inquiry, and expression is protected and nurtured in the classroom as the safeguard of the freedom to learn. Students are expected to exercise their freedom to learn in a manner consistent with the maintenance of good order. Responsibility for good order in the classroom is vested in the instructor, and responsibility for maintaining order elsewhere is set forth in the CODE OF CONDUCT.

B. DISRUPTION OR OBSTRUCTION OF UNIVERSITY ACTIVITIES OR FUNCTIONS

University officials are charged with the responsibility for maintaining law and order on University-owned or University-controlled property, AND [or] at University-sponsored events. Examples of actions for which disciplinary action may be taken in accordance with the provisions of the CODE OF CONDUCT include, but are not limited to the following:

1. Subject to the existing policy statement on the use of University space, facilities, and loudspeakers in Part VII of this Handbook, [Code] the substantial or material disruption or obstruction of teaching, research, administration, meetings, or any activity on University premises.
2. The obstruction of access to or egress from any University-owned or University-controlled facilities.

C. AFFILIATION

The Student Association is recognized as the official organization representing students. Students are free to identify with off-campus programs and activities as individuals but not as representatives of the University.

D. STUDENT PUBLICATIONS

The UNIVERSITY DAILY newspaper and the LA VENTANA yearbook are free of arbitrary and capricious censorship and advance-copy approval. They are expected to be operated and published within the canons of responsible journalism as established by the University Committee on Student Publications. Within this framework, editors and managers are free to establish their own editorial policies in collaboration with the Director of Student Publications.

E. STUDENT IDENTIFICATION

1. The student identification Card [~~packet~~] is the property of the University, and it should be returned to the University when the student is no longer enrolled. Further
 - a. Students shall not allow their identification to be used by other persons.
 - b. Students shall not alter their student identification in any way.
2. Upon request, students are required to present their student identification to any member of the University faculty, staff, administration, or police.

F. SOLICITATION AND ADVERTISEMENT

Without prior written approval from the Dean of Students' Office, solicitation and sales on University premises or in University-owned or University-controlled buildings, including but not limited to residence halls, the University Bookstore, or University Center, is prohibited. The distribution of advertising leaflets or handbills or the use of sound trucks and equipment to promote sales on University premises without prior written approval from the Dean of Students' Office is also prohibited. The solicitation and sales policy is set forth in Part VIII of this Handbook [Code].

G. FINANCIAL RESPONSIBILITY

Students are to meet all financial responsibilities due the University. The writing of checks on accounts with insufficient funds, the non-payment or delinquent payment of outstanding loans, and failure to meet any other financial obligations to the University, are considered a lack of financial responsibility. Such financial irresponsibility can subject the student to fines,

suspension of check writing and cashing privileges, denial of registration, withholding of grades and transcripts, and other disciplinary sanctions outlined in the CODE OF STUDENT CONDUCT.

Generally, failure to meet financial obligations to the University will result in the following actions:

1. Cancellation of the student's registration if tuition and registration fees are not paid by the 12th class day (4th class day in summer) or if a returned check given in payment of tuition and fees is not redeemed by that time
2. Loss of University check cashing privileges and possible criminal prosecution for writing insufficient fund checks and for failure to pick up a returned check
3. Flags preventing future registration, will be placed on a student's academic records if a debt is owed to the University
4. A hold will be placed on the sending of official University transcripts until the obligation is paid in full

PART VI. REGISTRATION OF STUDENT ORGANIZATIONS

A. CONDITIONS FOR REGISTRATION

1. Student organizations wishing to register with the University must file an application with the Dean of Students' Office. This application shall contain, but not be limited to, the following information:
 - a. A statement of the organization's purposes
 - b. Any present or intended relation the organization may have to any other local, state, or national organization
 - c. The organization's proposed activities
 - d. A list of the organization's officers
 - e. A copy of the organization's constitution and bylaws, if any
 - f. A copy of the constitution and bylaws of any related organization, if any
 - g. The signature, title, and campus address of a member of the faculty or staff indicating his or her willingness to serve as the [~~faeu~~lty] advisor to the organization.
2. The purposes and activities of the organization shall be lawful and not in conflict with University regulations as published by the University.
3. Membership in the organization shall be open only to students of Texas Tech University without regard to race, religion, sex, handicap, or national origin, except in cases of designated fraternal organizations which are exempted by federal law from Title IX regulations concerning discrimination on the basis of sex.
4. The organization shall not duplicate the purposes and functions of a previously registered organization unless need for such duplication is substantiated.
5. All funds allocated to the organization from University-controlled sources must be maintained in a University account.
6. The organization shall show promise of effectively meeting its stated objectives, be free from control by any other organization, and be lawful and peaceful in its activities.
7. The organization shall not use the name of the University or an abbreviation of the name of the University as part of its name, nor advertise or promote events or activities in a manner which suggests that the function is sponsored by the University.

8. The organization shall agree to adhere to the policies, rules, and regulations of the University.
9. Registration of an organization results from compliance with these regulations [~~the conditions of this CODE~~]; it does not imply University approval of the organization or its activities.

B. FACULTY OR STAFF ADVISOR

Each registered organization shall have a University faculty or staff advisor to be available to the officers and members for consultation about the organization's affairs, to attend organization meetings and functions as often as possible, to certify the expenditures of the organization by co-signing checks or vouchers, to offer suggestions regarding the operations of the organization, and to oversee adherence to University regulations and the organization's constitution and bylaws.

C. CONDITIONS FOR MAINTAINING REGISTRATION

In order to maintain its registration, a student organization shall comply with the following requirements:

1. The organization shall file a list of its current officers and advisor within one (1) month of the first day of classes of the fall semester each year. Notification of subsequent changes shall be filed by the current president of the organization, or his or her designated representative, when such changes occur.
2. The organization shall submit to the Dean of Students' Office for approval, all changes in documents on file in that office relating to the organization, such as revisions in its constitution, changes in its statement of purpose, changes in procedures for handling organization funds, or changes in membership requirements.
3. The organization shall maintain its funds in accordance with Section A of this part [~~procedures outlined in Part VI, of this CODE~~] and be in good standing with the University.
4. The organization shall demonstrate by its activities that it is working to achieve its purpose as stated on the application.
5. The organization shall conduct its affairs in a lawful manner, in accordance with the constitution and bylaws it has on file, and in accordance with applicable University regulations and state statutes.

6. The organization shall be responsible for the observance of [~~observing~~] all applicable University regulations by off-campus individuals or organizations whose appearance on campus is sponsored by the organization.

D. DENIAL OF REGISTRATION

1. No student organization will [~~may~~] be officially registered with the University, if the Dean of Students' Office determines that the organization's actions or activities are detrimental to the educational purposes of the University.
2. If registration is denied, the designated president and advisor of the applying organization shall be notified of the decision in writing. The applying organization may appeal in writing to the Vice President for Student Affairs within five (5) University working days from the date of the denial letter. The decision of the Vice President for Student Affairs is final.

E. WITHDRAWAL OF REGISTRATION

The registration of an organization may be withdrawn by the Dean of Students' Office for non-compliance with the rules as set forth. The procedure for such withdrawal shall be as follows:

1. The president of the organization and its faculty or staff advisor shall be notified in writing of the proposed action to withdraw registration and of the reason for the proposed withdrawal.
2. The organization will be given five (5) University working days to show cause why registration should not be withdrawn.
3. If the Dean of Students' Office determines that cause for maintaining registration is inadequate, the president of that organization and the advisor will be notified in writing of the actual withdrawal of registration, the reason for this action, and the effective date of the withdrawal of registration.
4. The decision of the Dean of Students' Office to withdraw registration from an organization may be appealed by the organization, in writing, to the Vice President for Student Affairs, within five (5) University working days from the date of notification of withdrawal of registration. If no appeal is filed within the time limit, the decision of the Dean of Students' Office will be final.

5. The decision of the Vice President for Student Affairs concerning the appeal of a student organization which has had its registration withdrawn by the Dean of Students' Office is final.

PART VII. USE OF UNIVERSITY SPACE,
FACILITIES AND AMPLIFICATION EQUIPMENT

A. GENERAL POLICY

The space and facilities of the University are intended primarily for the support of the ongoing instructional program of the institution. Second priority is given to programs sponsored and conducted by University academic and administrative departments or organizations which are affiliated with such departments. Beyond these two priorities, use of campus space and facilities is permitted and encouraged for activities which are intended to serve or benefit the entire University community and which are sponsored by registered student organizations.

University buildings or grounds may not be used by individuals or organizations not connected with the University. An individual who is not a student or a faculty or staff member may attend functions held on University property, but the function must be sponsored by and be affiliated with a University department or registered student organization in order to be eligible for use of campus facilities. Permission to use campus space and facilities may be granted only by designated University departments. A department, student, or registered organization may not reserve space or facilities on campus and then permit it [~~them~~] to be used by a nonregistered organization or off-campus group or person.

The use of buildings and grounds must at all times conform to these [~~the regulations of this CODE~~] regulations and to local, state, and federal law.

B. RESERVATIONS REQUIREMENTS

Reservations must be made for the use of buildings and grounds under the control of the University. Requests for reservations will be granted in accordance with the priorities of the designated area. The requests must be made by written application to the appropriate office. Requests from University departments must be signed by the department chairperson and dean, and requests from registered student organizations must be signed by the organization's president and faculty advisor. Requests from individuals must be signed by the person applying for the use of the space or facilities.

C. USE OF FACILITIES BY STUDENT [~~CAMPUS~~] ORGANIZATIONS

1. Student organizations are required to be registered with the Dean of Students' Office in order to use University facilities or grounds.
2. A student organization which has petitioned the Dean of Students' Office for registration status may hold up to [not-hold-more-than] three meetings in the University Center pending action on their petition [prior-to-registration] by the Dean of Students' Office. However, no other campus facilities or space may be reserved by "petitioning" student organizations.

D. PROCEDURE AND PRIORITIES FOR DESIGNATED FACILITIES

1. University Center
Priority for use of space in the University Center is given to programs and activities which are conducted by the various committees of the University Center. Secondary priority is given to registered student organizations and University departments. [~~Student-or-faculty-groups-wishing-to-meet-for-organizational purposes-may-conduct-a-maximum-of-three-meetings-in-the-University-Center-pending-registration-approval.~~] Reservations must be made in the University Center Office.
2. Academic Buildings
 - a. Any registered student organization affiliated with and sponsored by an academic department may request the use of space in academic buildings for specific purposes. These purposes may include but are not limited to regular meetings of honorary or professional organizations; lectures, seminars, or workshops; and special programs and functions. The space must be reserved through [Application-for-each-use-must-be-made-to] the Schedule Coordinator [in-West-Hall] in accordance with that office's requirements. No recurring space [use] assignments will be made. All space assignments are made on the basis of use consistent with the purposes of the University and of available space. No space assignments will be made during final examination periods. Academic use by departments and colleges has priority over other uses, and organizational assignments may be changed or cancelled if conflicts with regular academic programs develop.
 - b. Registered student organizations not affiliated with or sponsored by an academic department may request the use of space in academic facilities. This space will be assigned on a "limited" [~~one-time-only~~] basis under the following conditions:

- 1) No suitable space is available in the University Center.
- 2) The intended use is in keeping with the educational purposes of the University.
- 3) The intended use does not conflict with use by academic programs or academic organizations.
- 4) The intended use does not conflict with normal security and maintenance schedules.

~~[All requests for space in academic facilities must be made to the Schedule Coordinator in West Hall in accordance with this office's requirements.]~~

3. Residence Halls

Regularly enrolled students and registered student organizations have first priority for all residence hall facilities. Facilities may also be provided for individuals or groups whose activities are sponsored by or affiliated with a University organization. University departments or registered student organizations are permitted to use residence hall facilities during the summer for workshops, institutes, short courses, and conferences. Requests for the use of residence hall space must be made to the Director of Housing and Food Services.

4. Intercollegiate Athletic Facilities

The Jones Stadium Athletic Complex, R. B. Fuller Track Stadium, the baseball diamond, varsity tennis courts, and athletic practice fields are owned and maintained by the University for the primary use and benefit of the intercollegiate and intramural athletic programs of the University, of allied non-University athletic activities consistent with such programs, and of official academic events of the University. The use of these facilities shall be limited to these purposes unless otherwise authorized by the Intercollegiate Athletics' Office. Requests for use of all intercollegiate athletic facilities must be made to the [Director of] Intercollegiate Athletics' Office.

5. Recreation Facilities

The Student Recreation Center, Aquatic Center, recreation fields, tennis courts, handball courts, and basketball courts are intended primarily for student recreational and instructional use on an organized group and individual basis. The Department of Recreational Sports is responsible for scheduling the use of these facilities.

E. CAMPUS GROUNDS USE

1. Selected grounds areas (other than those described above) are available for activities which are sponsored and approved by

University departments, registered student organizations, or individual students and employees. Academic use by departments and colleges has priority, and assignments may be changed or cancelled if conflicts with regular academic programs develop.

2. Students or organizations desiring to use campus grounds must register for grounds use in the Dean of Students' Office. Each use must be registered. No recurring use assignments shall be made.
3. Registration for use of a designated campus grounds area must be made in the Dean of Students' Office at least forty-eight (48) hours prior to the intended use.
4. The Dean of Students is responsible for certifying the registered use of campus grounds. The Dean of Students or a designated staff member from that office will review the registration, and, if necessary, meet with the individual or a representative of the organization requesting the use to resolve questions concerning the request.
5. Upon review of the registration request, the Dean of Students shall grant only grounds-use requests that are consistent with all applicable University regulations [~~the provisions of this CODE~~] as well as with local, state, and federal law.
6. A permit granting grounds use shall specify the boundaries of the area to be used, the date for which the use is approved, the time at which the proposed activity may begin, the time at which the reservation for the use expires, and any special provisions concerning the use of the space.
7. Students or organizations using a designated area are subject to the following requirements:
 - a. Use of amplification equipment must be in accordance with Section H of these regulations.
 - b. No structure may be erected on campus grounds without prior written approval. The approval must be secured at the time the activity is registered.

[~~e. Activities must be consistent with the provisions of this CODE in particular, Part II, B., as well as with local, state, and federal law.~~]
8. The failure of a student or organization to provide the Dean of Students' Office with notice of cancellation of a proposed activity

or event at least two (2) University working days [twenty-four (24) hours] prior to the scheduled activity or event may result in the denial of a future permit for that student or organization. Denials of permit pursuant to this provision may be appealed in accordance with the procedures outlined in Section G.

9. Violations of this campus grounds use regulations [section-of-the CODE] are subject to the disciplinary penalties and procedures outlined in the CODE OF STUDENT CONDUCT.

F. FREE SPEECH AREA

An outdoor area (approximately 20' x 20') immediately adjacent to the northwest corner of the University Center has been designated as the Free Speech Area. This area may be used on a first-come, first-served basis without reservations by any individual or organization who chooses to do so. However, no amplification equipment or loud-speaker may be used and no structure(s) may be erected. Additionally the free expression of views and opinions, whether by individuals or by groups, must not violate the rights of others, disrupt the normal functions of the University, or violate any of the [must-be-consistent with] provisions specified in the CODE OF STUDENT CONDUCT (Part IX of this HANDBOOK.

G. APPEALS OF GROUNDS-USE REQUEST DENIALS

1. Students or organizations, whose requests for the use of campus grounds or nonacademic facilities are denied, may appeal to the Vice President for Student Affairs in accordance with the following procedures:
 - a. The student or organization must [should] file a written appeal, describing the objections to the denial, in the Office of the Vice President for Student Affairs not later than five (5) University working days [one-(1)-calendar-week] after receiving notice of the denial from the Dean of Students' Office.
 - b. The Vice President for Student Affairs shall convey the appeal decision in writing to the student or organization and to the Dean of Students' Office within a reasonable time after receiving the appeal, but not later than ten (10) University working days from the receipt of the written appeal.
2. Appeals of denials of the use of space in academic buildings should be filed with the Office of the Vice President for Academic Affairs.
 - a. Appeals should be filed in writing with the Office of the Vice President for Academic Affairs within five (5) University working days after receipt of notice of the denial.

- b. The Vice President for Academic Affairs shall convey the appeal decision in writing to the student or organization and to the appropriate academic department within ten (10) University working days.
3. The student or organization shall have exhausted the right to appeal within the University at The Vice President's [this] level.

H. USE OF AMPLIFICATION EQUIPMENT

1. Permission for Use
The use of loudspeakers or any other type of amplification equipment or amplified musical instruments on the grounds of the Texas Tech campus is by permission only.
2. Procedure
 - a. Applications for permission to use amplification equipment must be made in the Dean of Students' Office on forms provided by that office.
 - b. Applications must [should] be completed within two (2) University working days [forty-eight-(48)-hours] before the intended use in order to receive full consideration.
3. Restrictions
 - a. The use of amplification equipment for solicitation purposes must conform with all campus grounds-use provisions specified in this part.
 - b. The use of amplification equipment or loudspeakers [Sound trucks and automobile-speaker-units] is not permitted in the free speech area at any time or in the vicinity of classrooms during regularly scheduled class hours.
 - c. Sound equipment must not disrupt activities in the residence halls.
 - d. Outdoor dances may be held in approved locations only on Friday and Saturday nights with prior approval by the Dean of Students and must terminate no later than 1:00 a.m. Bands may use their own sound equipment for such dances. Other special events such as pep rallies, ceremonies, or recreational activities which include the use of bands and/or amplification equipment may be held in approved locations only with prior approval of the Dean of Students' Office.
4. Academic Use
 - a. The appropriate use of loudspeakers for official University activities inside academic buildings or on the campus as a part of the academic instructional program are determined and approved by the Office of the Vice President for Academic Affairs.

- b. Permission for use of the victory bells or carillon bells in the towers of the Administration Building must be requested through the Office of the Vice President for Academic Affairs at least one (1) University working day [~~twenty-four (24)-hours~~] prior to the time of intended use. Such use must not interfere with the normal functions and programs of the University.

PART VIII. SOLICITATIONS, ADVERTISEMENTS,
PRINTED MATERIALS

A. GENERAL POLICY

The primary mission of the University is educational. The University is responsible for promoting and protecting the intellectual and cultural growth and development of the institution and the members of its community. Therefore, no solicitations or advertisements, and no sales, displays, or distributions of publications on the campus are permissible except as provided for below [~~in this CODE~~].

B. DEFINITIONS

1. Solicitation

Solicitation is defined as requesting money, seeking agreement to pay, taking subscriptions, selling merchandise or tickets, and/or offering any other comparable materials and privileges in person or by handbills, posters, or similar materials to promote sales.

2. Advertisements

Advertisements are the displays of any items which have as an integral part of their design the identification of a consumer product or service.

3. Printed Materials

Printed materials are publications, handbills, posters, leaflets, and other written matter intended for public distribution, sale, or display on campus.

C. SOLICITATIONS

1. Jurisdiction

- a. All regulations pertaining to on-campus solicitations by students and student organizations shall be administered by the Dean of Students' Office.
- b. All regulations pertaining to on-campus solicitations by University departments shall be administered by the Office of the Vice President for Finance and Administration.
- c. All regulations pertaining to the off-campus solicitations of ex-students and friends of the University shall be administered by the Office of the Vice President for Development in conjunction with the Texas Tech Ex-Students Association.

2. Solicitations are prohibited on the campus except for the following events and organizations:
 - a. Altruistic or charitable projects.
 - b. Scholarship fund drives.
 - c. Service projects.
 - d. Educational or cultural projects having community-wide benefits.
 - e. Membership drives, fund raising projects, and canvassing by campus student organizations.
 - f. Governmental agencies
 - 1) U. S. Postal Service.
 - 2) Armed services.
 - g. University departments.
 - h. Ex-Students Association [~~within the Association building~~].
 - i. Texas Tech Museum.
 - j. Contract vending machine companies.
 - k. Local newspapers and periodicals.
 - l. Demonstrations of educational, instructional, and office equipment.
3. The regulating offices [~~Office of the Dean of Students~~] may grant special permission [~~to students or student organizations~~] for solicitation purposes or places not herein listed if exceptional circumstances justify such approval. However, under no circumstance, will permission be granted for a request which violates any local, state, or federal law.
4. Solicitations, if authorized, are generally prohibited in University buildings with the following exceptions:
 - a. The University Center and the University Bookstore wherein merchandise is sold in accordance with the regulations established by the management of those facilities.
 - b. The Residence Halls, as long as the solicitation is either conducted entirely within a student's room with the consent of the roommate(s) or in assigned public areas. Sales parties and group demonstrations advertising projects are not allowed in lounges, meeting rooms, or other public areas.
5. Requests for permission to solicit are granted for a specified period of time. In order to be eligible to solicit, an individual must present current student, faculty, staff or vendor identification and complete the request form provided by the authorizing office [~~Office of the Dean of Students~~]. A permit to solicit may be revoked by the authorizing office [~~Office of the Dean of Students~~] before the expiration of the specified time period, if the solicitation violates any of the regulations pertaining to solicitations and advertising or sale, display, or distribution of printed materials.

6. Decisions by the Dean of Students' Office rejecting or revoking permission for students or a student organization to solicit may be appealed to the Vice President for Student Affairs. A person or organization desiring to appeal must file a written appeal with the Vice President for Student Affairs which describes the objections to the decision of the Dean of Students' Office. The written appeal must be filed within five (5) University working days of the applicant's receipt of the decision from the Dean of Students' Office. After receiving the appeal, the Vice President for Student Affairs shall notify the person or organization and the Dean of Students' Office of the appeal decision within five (5) University working days [~~one-(1)-calendar-week~~]. The person or organization will have exhausted the right of appeal within the University at this level.

D. ADVERTISEMENTS

1. No advertisements by commercial organizations, either as groups or through student representatives, are allowed on the campus except through established advertising policies of the athletic departments, the UNIVERSITY DAILY and LA VENTANA, or official University organizations in approved commercial publications, programs, or brochures.
2. Individuals and commercial organizations attempting to display or distribute unauthorized materials on campus, or use campus facilities for such activity, will be escorted from the campus by the University Police and will be subject to appropriate legal action.
3. No advertisement is permitted on the exterior side of residence hall room doors or within public areas of the residence halls.
4. Amplification equipment may not be used to advertise or promote sales in conjunction with any approved solicitation activity unless authorized in advance by the regulating office.

E. PRINTED MATERIALS

1. Only individuals affiliated with the University (i.e., students, faculty, or staff) may distribute handbills, leaflets, or any other type of printed materials on the campus.
2. Students and student organizations are not required to secure prior approval concerning the content or distribution of such materials as leaflets and handbills. The materials, however, may not conflict

with the provisions of the CODE OF STUDENT CONDUCT and must be in accordance with all applicable local, state, and federal laws. Solicitation materials must conform with ~~[the]~~ the provisions stated in Section C of this part. Student election campaign literature must conform with ~~[the]~~ the procedures established by the Student Elections Commission of the Student Association.

3. Printed materials may not be placed on the windshields of cars parked in University parking lots without permission of the vehicle owners.
4. Specific permission for distribution of printed materials in the following areas must be obtained from the designated authority.
 - a. Texas Tech Bookstore: Permission from the Bookstore Manager.
 - b. University Center: Permission from the Director of the University Center.
 - c. Academic buildings: Permission from the Vice President for Academic Affairs.
5. Posters, signs, and announcements are to be displayed only on University announcement bulletin boards provided for that purpose [~~in-permanent-building-on-the-campus~~]. The University announcement bulletin boards are restricted to use by registered student organizations, academic departments, and administrative units of the University. Commercial signs or announcements are prohibited.
6. Bulletin boards belonging to academic and administrative departments [~~offices~~] are for official University use only. No signs, announcements, or posters may be displayed without consent of the appropriate office. Because of space limitations, posters may not exceed a maximum size of 22 by 17 inches and posters may [~~should~~] not be displayed earlier than two (2) weeks prior to the specified event. Posters should be taken to the designated office in each building in which they are to be displayed and hung in accordance with the instructions provided by the appropriate University official. A list of designated offices is maintained in the Dean of Students' Office.
7. Posters, announcements, banners, cards, or other campaign material for any individuals seeking public office may not be posted or displayed on, or in any academic or administrative buildings, campus grounds, or parking lots. Such campaign material for individuals seeking public office may be posted only in an individual's assigned residence hall room or in the University Center in accordance with the University Center's policies relating to signs and posters. Regulations pertaining to campaign material for campus elections are determined by the Student Association and available in that office. Student election campaign material may only [~~must-be~~] be distributed and displayed in accordance with Student Association [~~these~~] rules.

8. Publications may be sold in the University Center and the University Bookstore in accordance with the regulations established by the management of these agencies.

F. Violations

A student or organization found in violation of the provisions of the regulations governing solicitations, advertising, and printed materials is subject to the disciplinary penalties and procedures outlined in the CODE OF STUDENT CONDUCT.

PART IX. CODE OF STUDENT CONDUCT

A. GENERAL POLICY

The preservation of freedom of discussion, inquiry, and expression is possible only in an environment in which the privileges of citizenship are protected and the obligations of citizenship are understood.

Accordingly, the University has developed regulations and policies pertaining to students and to student organizations. Any student or organization violating an established policy or regulation of the University is subject to disciplinary action according to the provisions outlined in this CODE.

Personal conduct on University-owned or University-controlled property or at University-sponsored events is subject to University disciplinary jurisdiction. The University may also enforce its own disciplinary policy and procedures when personal conduct -- regardless of where it occurs -- directly, seriously, or adversely interferes with or disrupts the educational mission, programs, or other functions of the University.

In addition to the guidelines of conduct set forth elsewhere in the STUDENT AFFAIRS HANDBOOK [CODE] and other official University publications, examples of conduct on University-owned or University-controlled property or at University sponsored events for which disciplinary action may be taken include but are not limited to the following acts of personal and academic conduct.

B. PERSONAL CONDUCT

1. Alcoholic Beverages
The possession or consumption of alcoholic beverages.
2. Narcotics or Drugs
The unlawful use, possession, sale, or distribution of marijuana or any narcotic, drug, medicine, chemical compound, or other controlled substance.
3. Firearms and Dangerous Materials
The unauthorized use or possession of firearms, ammunition, fireworks, explosives, noxious materials, incendiary devices or other dangerous substances.
4. Theft or Damage
Theft of or damage to property of the University, of other University students, or other members of the University community, or of campus visitors. Knowingly being in possession of stolen

property constitutes being an accessory to theft and is therefore a violation of this provision.

5. Actions Against Persons or Groups
 - a. Physical abuse or threat of abuse to any person.
 - b. Conduct dangerous to the health or safety of any person.
 - c. Disorderly, indecent, or obscene conduct or expression.
6. Gambling
Any form of gambling or wagering, including lotteries and raffles.
7. Hazing
Any willful act of hazing by one student acting alone or together with others, directed against any other person for the purpose of intimidating that person or subjecting him or her to physical danger, abuse, shame, or disgrace. Both individuals and organizations will be held accountable for such activity.
8. False Alarms
Intentional sounding of a false fire alarm or issuing a bomb threat.
9. Financial Irresponsibility
Failure to meet financial responsibility to the University. The writing of checks on accounts with insufficient funds and failure to meet financial obligations due the University are considered a lack of financial responsibility.
10. Unauthorized Entry or Use
 - a. Unauthorized entry to or use of University facilities.
 - b. Possessing, producing, manufacturing or having manufactured, without proper authorization, any key or unlocking device for use on University facilities or locks.
11. Traffic and Parking
Repeated or flagrant violations of the rules as set forth in University Traffic and Parking Regulations.
12. Residence Hall Regulations
Repeated or flagrant violations of the rules and regulations which govern behavior in the campus residence halls.
13. Student Recreation Center Regulations
Repeated or flagrant violations of the rules and regulations of the Student Recreation Center and Aquatic Center.
14. Failure to Respond to Notification
Failure by a student or organization to respond to notification to appear in the Dean of Students' Office during any stage of a disciplinary proceeding. Failure to appear will not prevent the Dean of Students' Office from proceeding with disciplinary action

in the absence of the student or organization in accordance with the provisions outlined in PART IX of the CODE.

15. Failure to Comply with Lawful Directions of University Officials
Failure to comply with the lawful directions of a University official or classroom teacher acting in the performance of his or her duty.
16. Failure to Present Student Identification
Failure to present student identification to any member of the University faculty, staff, administration, or police upon request when acting in the performance of his or her duty.
17. Misuse or Abuse of Computer Equipment, Programs, or Data
 - a. Unauthorized use of computing resources or use of computing resources for unauthorized purposes.
 - b. Accessing or copying programs, records or data belonging to the University or another user without permission.
 - c. Attempting to breach the security of another user's account or deprive another user of access to the University's computing resources.
 - d. Using the University's computing resources for personal or financial gain.
 - e. Transporting copies of University programs, records or data to another person or computer site without written authorization.
 - f. Attempting to destroy or modify programs, records or data belonging to the University or another user.
18. Falsification of Records
 - a. Knowingly furnishing false information to the University or forging, altering, or making unauthorized use of a University document, record, or identification.
 - b. Loaning or transferring student identification to another person.
19. Violation of State, Federal, or Local Laws
Any act or omission that constitutes a violation of federal, state, or local laws or regulations and which is not otherwise covered in this CODE.

C. ACADEMIC CONDUCT [~~DISHONESTY~~]

1. Any student found guilty of dishonesty, cheating, or plagiarism in academic work shall be subject to disciplinary action.
 - a. Dishonesty includes but is not limited to gaining unauthorized access to [stealing] an examination or assignment before it is given, using unauthorized sources of information during an examination, assisting a fellow student in committing an

- act of cheating, collaborating on assignments without explicit permission of the instructor, entering an office or building to obtain unfair advantage, taking an examination or course for another student, or altering grade records.
- b. Plagiarism [~~dishonesty includes plagiarism, which~~] is the using, stating, offering, or reporting as one's own, an idea, expression, or production of another person without proper credit to its source.
2. The instructor in a course is responsible for initiating action in each case of dishonesty [~~cheating~~] or plagiarism which occurs in his or her class. In cases of proven or admitted academic dishonesty or plagiarism, an instructor may take appropriate action as described below. Before taking such action, however, the instructor shall attempt to discuss the matter with the student.
 3. In cases in which guilt is admitted by the student or determined by the instructor, he or she may give the offending student a failing grade on the assignment or a failing grade in a course. When a student is given a failing grade in a course as a result of academic dishonesty, or plagiarism, the instructor shall report the facts of the case and the action to be taken against the student in writing to the instructor's department chairperson. The chairperson [who] will provide a copy to the student, to his or her Academic Dean, and to the Dean of Students' Office. The Dean of Students' Office shall retain a copy of this report in its discipline files [~~department chairperson shall also provide the student with a copy of this report~~]. The student will have the right to appeal the receipt of a failing grade in a course through the established grade appeal procedure. The [A] student may not appeal a failing grade given for a class assignment.
 4. In cases of flagrant or repeated violations, the instructor may recommend to the Dean of Students through his or her chairperson and the Academic Dean's Office further disciplinary action pursuant to the disciplinary policy and procedure outlined in this CODE. In addition, the Academic Dean of the Dean of Students may initiate disciplinary action for flagrant or repeated violations.
 5. A student referred to the Dean of Students' Office for disciplinary action for academic dishonesty is entitled to all substantive and procedural guarantees provided in this CODE, including but not limited to notice and hearing. [~~However, the case must be heard by the University Discipline Committee.~~]
 6. The disciplinary penalty or grade of F shall not be implemented until the disciplinary procedures or grade appeal

process has been exhausted. A student may continue academic class and course work until a final decision is made.

7. A written report of any additional [~~the final~~] disciplinary action taken [~~shall be submitted~~] by the Dean of Students' Office will be sent [~~through~~] to the appropriate Academic Dean's Office to the instructor, and to the student. The final results of a grade appeal in such matters shall also be reported to the instructor by the appropriate Academic Dean in the manner required by the grade appeals procedure, and to the Dean of Students' Office.
 - a. In cases in which a finding of academic dishonesty is sustained, the recommended disciplinary action will be enforced and/or a grade of F reported.
 - b. In cases in which a charge of academic dishonesty is not sustained, no disciplinary action will be taken, and the student will be entitled to the grade he or she would have received in the absence of a finding of dishonesty. In addition, the student will be allowed to continue in the particular course without prejudice.
8. Law students are subject to discipline procedures as described in the Honor Code of the School of Law.

D. DISCIPLINARY SANCTIONS

The following penalties may be assessed whenever a student or organization is found to have violated any of the rules or regulations contained in this CODE.

1. Reprimand
When a student or organization is reprimanded, oral or written notification shall be made to the student or organization warning that continuation or repetition of specified conduct may be cause for other disciplinary action. A reprimand becomes part of a student's or organization's disciplinary record in the Dean of Students' Office but is not made a part of a student's academic record. For organizations, a reprimand may include notification to the organization's president or advisor and to the organization's chapter and headquarters.
2. Disciplinary Probation
When a student or organization is placed on disciplinary probation (hereinafter referred to as probation) written notification shall be made to the student or organization, placing the student or organization on probationary status for a specified period of time. If a student or organization, while on probation, violates any of the provisions of this CODE, the student or organization

may be suspended from the University. Probation may include restrictive conditions, the terms of which shall be furnished in writing to the student or organization.

- a. Terms of probation for students may include but are not limited to the following:
 - 1) A student may be required to make monetary restitution, particularly in cases of theft, property damage, injury to others, or for losses resulting from improper computing activities.
 - 2) A student may be required to move from one University residence hall to another or to obtain off-campus housing.
 - 3) A student may be required to seek personal or academic counseling at the University Counseling Center or from appropriate University faculty, staff, or administrative officials.
 - 4) A student may be denied the right to park or operate a motor vehicle on campus.
 - 5) A student may be denied eligibility for election to student office or to represent a student organization or the University for a specified period of time.
 - 6) A student may be denied the privilege of participating in athletic, extracurricular, or other student activities for a specified period of time.
- b. Terms of probation for organizations may include but are not limited to the following:
 - 1) An [The] organization may be denied use of University facilities.
 - 2) An [The] organization may be prohibited from engaging in certain organizational and/or University programs or functions.
 - 3) An [The] organization may be required to make monetary restitution, particularly in cases of theft, property damage, or injury to others.

3. Disciplinary Suspension

- a. Disciplinary suspension, (hereinafter referred to as suspension), involves exclusion from classes, exclusion from other privileges and activities (including access to computing facilities), and exclusion from campus.
- b. When a student or organization is suspended, the suspension shall be for a stated period, but in no case shall it be for less than the remainder of the semester in which the offense is committed. The only exception to this rule is "temporary suspension" discussed in Section E, Paragraph 5 of this CODE. The status of "disciplinary [student] suspension" shall be shown on the student's academic record, including the transcript, during the period of suspension. Upon readmission of the student, the notation of suspension shall be removed from the transcript. Notification of student or organizational suspension shall indicate the date on which the

suspension begins, the earliest date at which application may be made for readmission or registration, and any special conditions relating to the steps required for readmission or registration. During suspension, a student shall not attend classes or participate in any University-related activity. During suspension of an organization, the registration and privileges of the organization are suspended.

- c. The Vice President for Student Affairs may deny a student's or organization's request for readmission if, in his or her judgement, there is sufficient evidence to indicate that the student's or organization's conduct during suspension would have warranted disciplinary action, or if the student or organization has failed to satisfy any special conditions that may have been imposed prior to readmission. Upon denial of a student's or organization's application for readmission, the Vice President for Student Affairs shall set a new date at which another application for readmission may be made. Both students and organizations shall have the right to appeal such denial to the University Appeals Committee under the procedures set forth in Section F of this CODE.

E. DISCIPLINARY PROCEDURES

1. General Procedural Provisions

The Dean of Students' Office shall investigate and gather evidence about reported student or organizational misconduct and shall evaluate the accuracy, credibility, and sufficiency of this evidence. The Dean of Students' Office shall ensure that the requirements of due process are fulfilled in accordance with the following procedures:

- a. When a complaint is filed, the student or organization named in the complaint will be asked to appear before a designated staff member in the Dean of Students' Office, who will conduct an investigative meeting to discuss the alleged violation(s) and possible charge(s).
- b. During the investigative meeting, the designated staff member, hereinafter referred to as the investigator, shall inform the student or organization of the following:
 - 1) The nature of the complaint(s) filed, including a statement of the rule or regulation allegedly violated and the alleged act(s) committed.
 - 2) The source of each complaint which has been filed.
 - 3) The penalties which may be imposed if a charge is proven.
 - 4) The right of the student or organization to be accompanied by an advisor at any discipline hearing which may result from the complaint(s).

- 5) The freedom of the student or organization from any obligation at any time to make any statement relevant to the accusation(s).
 - 6) The fact that any statement(s) made by the student or organization may be used against the student or organization.
- c. If, as a result of the investigation, the Dean of Students' Office determines that University disciplinary procedures are warranted, the student or organization will be notified in writing of the specific charge(s) being made against the student or organization and the disciplinary procedure available for conducting a hearing on the charge(s). If the Dean of Students' Office is unable to contact the student or the organization's representative in person within five (5) University working days of the determination of charge(s), the notice of disciplinary action and procedure will be mailed to the address of record maintained with the University.
 - d. Once the student or organization has been advised of the charge(s), the student or organization shall have the right to choose whether the case should be resolved informally or formally.
 - e. If the informal procedure is selected, the student or organization shall have the right of appeal as provided for in Paragraph D.2 below. If the formal procedure is selected, the student or organization shall have the right of appeal as provided for in Section F.
 - f. Unless prohibited by law, informal disposition may be made of any individual case by stipulation, agreed settlement, consent order, or default.
 - g. All records of disciplinary action taken against students or organizations will remain on file for seven (7) years from the date the case was finally settled. [~~The disciplinary sanctions of probation and suspension will be reported (when authorized by the student) to requesting agencies during this (7)-year period.~~]
2. Informal Disposition
- a. In cases in which the student or organization does not dispute the charge made by the Dean of Students' Office and wishes to sign a statement admitting guilt to the offense, no formal hearing or further proceeding will be required.
 - b. The investigator [~~Dean of Students~~] will advise the student or organization in writing of the penalty to be imposed.
 - c. The student or organization has three (3) [~~two (2)~~] University working days to appeal to the Dean of Students [~~Vice-President for Student Affairs~~] and penalty imposed by the investigator [~~Dean of Students~~]. Appeals must be made in writing in accordance with Section F.3 [~~and must indicate the grounds~~]

~~of-the-appeal~~]. The decision of the Dean of Students
~~[Vice-President-for-Student-Affairs]~~ is final.

3. Formal Disposition

- a. In cases in which the student or organization disputes the investigative findings that an offense has been committed, or rejects an informal disposition, the case shall be resolved through the formal procedures described below.
- b. A "notification of charge and pending disciplinary hearing" shall be delivered in person or sent to the student's or organization's local address of record. This notice shall include the following:
 - 1) A statement of the rule(s) allegedly violated and the alleged act(s) committed.
 - 2) A statement of the actual charge(s) which, if proven, would constitute the alleged violation(s).
 - 3) A statement of the penalties which may be imposed if the charge(s) is proven.
 - 4) The names of any witnesses testifying against the student or organization.
 - 5) Notification of the right to inspect, before the hearing, any affidavits or exhibits which are to be submitted at the hearing.
 - 6) Notification of the right of the student or organization to be accompanied by an advisor of the student's or organization's choosing.
 - 7) A statement that the student or organization is under no obligation to make any statement(s) relevant to the charge(s).
 - 8) Notification that any statement(s) made by the accused student or organization can be used against the accused.
- c. The accused student or organization shall have reasonable time, not to exceed five (5) University working days [~~one-(1) calendar-week~~] from the time of notification of charge(s), to prepare a defense and to have a hearing scheduled. The student or organization may elect to have the case heard either by the University Discipline Committee or by one of the staff members in the Dean of Students' Office qualified to hear disciplinary cases, hereinafter referred to as the Hearing Officer. If the student or organization elects to have the case heard by a Hearing Officer, this officer shall not be the same person who was the investigator. Regardless of whether the hearing is held before the University Discipline Committee or a Hearing Officer, the burden of proof rests with the investigator bringing the charge. [~~Cases-involving-a charge-of-academic-dishonesty-must-be-heard-by-the-University Discipline-Committee-as-discussed-in-Part-II,6-of-this-GODE.~~]

- d. The hearing shall be conducted in a manner that ensures that substantial justice is done and shall not be [~~unduly~~] restricted by the rules of evidence common to criminal court proceedings. The usual order shall be the submission of evidence in support of the charge(s), the submission of evidence by the accused student or organization, the submission of rebuttal evidence in support of the charge(s), the submission of rebuttal evidence by the accused, and, finally, any closing arguments. The Hearing Officer, University Discipline Committee, and the accused student or organization shall have reasonable opportunity for the cross-examination of witnesses. If a witness is unavailable, the Hearing Officer or the University Discipline Committee shall determine whether or not, in the interest of fairness, the written evidence of such witness shall be admitted. However, in no case shall evidence be considered unless the accused student or organization has been advised of its source and content in advance of the hearing and unless an opportunity for rebuttal is provided. Hearing proceedings (excluding the deliberations of the University Discipline Committee) will be recorded. The hearing will be closed unless the accused student or organization requests otherwise. Since the Hearing Officer or University Discipline Committee chairperson is responsible for conducting an orderly hearing, it is his or her prerogative to determine the facility to be used for open hearings and to deny admission to the hearing to anyone found to be disruptive.
- e. The Hearing Officer or the University Discipline Committee may proceed to conduct a hearing at which the accused student or organization is not present in cases in which the officer or committee is satisfied that a reasonable effort was made to notify the accused student or organization of the charge(s) and of the time and place of the hearing. The effort should include sending, by registered or certified mail, the required notice of these matters to the student's or organization's official address of record. In the accused student's or organization's absence, the officer or committee will hear the evidence, weigh the facts, and render an appropriate judgement.
- f. Following the hearing, the University Discipline Committee by majority vote, or the Hearing Officer, as the case may be, shall find whether or not the offense or offenses as charged have been proven by the evidence offered.
- 1) If the finding is that the offense has not been proven, the Dean of Students will be notified of that decision in writing by the University Discipline Committee or Hearing Officer. The Dean of Students will, in turn, notify the student or organization of the finding of not guilty.

- 2) If the finding is that the offense as charged has been proven by the evidence offered at the hearing, then the University Discipline Committee or Hearing Officer shall further recommend the disciplinary penalty which should be assessed for the offense. The decision of guilt and the recommended penalty shall be communicated in writing to the Dean of Students.
- 3) The Dean of Students will review the recommendation and determine the penalty to be assessed.
- 4) The Dean of Students will notify the student or organization in writing of the decision of the University Discipline Committee or Hearing Officer and of the penalty to be assessed. The Dean of Students shall also advise the student or organization of the appeal procedures set forth in Section F of the CODE.

g. Transcripts of academic records will not include information concerning disciplinary action except in cases of disciplinary suspension. Information from discipline and counseling files will not be made available to unauthorized persons except as set forth in the student records part of this HANDBOOK (PART III).

4. Implementation of Penalty

The disciplinary penalty shall not begin until either the time for appeal has expired without an appeal, or until the entire appeal process is exhausted. Exceptions are made only in cases in which, in the judgement of the Vice President for Student Affairs, the physical or emotional well-being of the student, the organization, other students, or other members of the University community might be endangered. In such cases, the Vice President for Student Affairs may implement temporary suspension pursuant to Paragraph 5 below. [~~Temporary suspension may be initiated at the discretion of the Vice President for Student Affairs or upon recommendation of the Dean of Students.~~]

5. Temporary Suspension

- a. The Vice President for Student Affairs may temporarily suspend a student pending completion of [~~formal~~] disciplinary procedures when, in the judgement of the Vice President for Student Affairs, the physical or emotional well-being of the student, other students, or members of the faculty and staff might be endangered, or when the facts indicate that the presence of the student would seriously disrupt the University. Temporary suspension may be initiated at the discretion of the Vice President for Student Affairs or upon recommendation of the Dean of Students or other University staff, administrative, or faculty members acting in official capacities. The Vice President for Student Affairs shall promptly notify the Dean of Students' Office to initiate

appropriate disciplinary procedures within five (5) University working days [one-(1)-calendar-week].

- b. If a student is found innocent of the action for which temporary suspension, or any other temporary sanction, was imposed, no record of the suspension or sanction shall become part of any of the student's academic files or records.

F. DISCIPLINARY APPEAL PROCEDURES

1. Right to Appeal

Any student or organization shall have an absolute right to appeal the final decision of the investigator, the University Discipline Committee or Hearing Officer, and the penalty assessed by the Dean of Students in formal disposition cases only. Students or organizations may also appeal a decision denying readmission to the University.

2. Nature of Appeal

- a. Appeals are accomplished in two stages. The initial appeal is directed to either the Dean of Students (informal disposition) or to the University Appeals Committee (formal disposition). Decisions of the University Appeals [that] Committee may be further appealed to the Vice President for Student Affairs. The decision of the Appeals Committee, however, is final in cases involving a decision denying readmission pursuant to Section D of this CODE. The notice of intent to appeal and the appeal must be filed in the Dean of Students' Office in accordance with the procedure outlined below.

~~[b.--The appeal is not a full rehearing of the case, but rather a review of the record of the case.]~~

- b. An appeal must be made in ~~[writing.--The written appeal must be in]~~ the form of a letter in sufficient detail to inform the Dean of Students of the University Appeals Committee of the grounds for appeal. Ordinarily, the student or organization will not be given the opportunity to appear before the Dean of Students, the University Appeals Committee or the Vice President for Student Affairs for an oral hearing. The appeal is not intended to afford a full rehearing of the case, but to serve as a method of reviewing the record of the case and the procedures followed in its adjudication.

3. Grounds for Appeal

- a. In general, appeals must be based on the issue of substantive or procedural errors which are prejudicial and which were committed during the disciplinary process.
- b. The specific questions for review which should be addressed [presented] in any written appeal are the following:
- 1) Were the procedures of this CODE followed?
 - 2) If a procedural error was committed, were the rights of the accused [student or organization] materially violated?

- 3) Was the hearing (if requested by the accused) conducted in a way that permitted the accused [~~student-or-organization~~] an adequate opportunity to present a defense?
 - 4) Was the evidence presented at the hearing substantial enough to justify the decision reached?
4. Appeal Procedure for Formal Disposition Cases
- a. The student or organization desiring to appeal a formal disciplinary decision [~~or-a-decision-denying-readmission-to-the-University~~] shall notify the Dean of Students' Office of intent to appeal within three (3) University working days [~~forth-eight-(48)-hours~~] of receiving the decision. Forms for filing notice of intent to appeal are maintained by the Dean of Students' Office.
 - b. The student or organization shall have not more than five (5) University working days [~~one-(1)-calendar-week~~] from the date of the notice of intent to appeal to prepare and submit the written appeal. Upon request, the student or organization shall be given an opportunity to listen to the taped proceedings of the hearing and to review the evidence submitted at the hearing. A designated staff member of the Dean of Students' Office shall be present during such a review by the accused [~~student-or-organization~~]. An advisor may also be present.
 - c. The student or organization shall file the written appeal in the Dean of Students' Office. It is the responsibility of that office to forward the written appeal, the tape recording of the hearing, and any documents or written evidence submitted at the hearing to the University Appeals Committee. The written appeal and supporting material shall be directed to the University Appeals Committee not later than five (5) University working days [~~one-(1)-calendar-week~~] after receipt by the Dean of Students' Office of the written appeal. The University Appeals Committee shall proceed as described in Paragraph 5 below.
 - d. If the disciplinary decision is affirmed by the University Appeals Committee, the student organization shall have three (3) [~~two-(2)~~] University working days from the time of written notification of that decision from the Dean of Students to notify the Dean of Students' Office of intent to appeal the decision of the University Appeals Committee to the Vice President for Student Affairs.
 - e. The filing of the notice of intent to appeal the decision of the University Appeals Committee shall complete the student's or organization's duty in filing an appeal to the Vice President for Student Affairs. The Dean of Students' Office shall then inform the Vice President for Student Affairs of the student's or organization's intent to appeal to the Vice President for Student Affairs and forward to

that office within five (5) University working days [~~one-(1) calendar-week~~] from the date of notice of intent to appeal the decision of the University Appeals Committee. The Vice President for Student Affairs, upon receipt of the decision, may request any documents, including the tape of the hearing, relevant to the disciplinary or appeals decision. The Vice President for Student Affairs shall proceed as described in Paragraph 6 below.

5. Responsibility of the University Appeals Committee
 - a. The University Appeals Committee shall review the case, the written appeal of the student or organization, or the circumstances surrounding denial of the readmission pursuant to Sections E and F of this CODE.
 - b. The University Appeals Committee may take one of the following actions:
 - 1) It may find no prejudicial error and affirm the decision.
 - 2) It may find that the evidence submitted was not substantial enough to establish that an offense as charged was committed and may dismiss the case.
 - 3) It may decide that there were prejudicial errors sufficient to require another hearing. In this case, the matter will again be referred to the Dean of Students' Office and a new hearing, following the disciplinary procedures outlined in this CODE, will be scheduled. The student or organization will determine whether the new hearing will be conducted by the University Discipline Committee or a Hearing Officer.
 - 4) In cases involving denial of readmission pursuant to Section D.3. of this CODE, the University Appeals Committee may affirm the decision or request that the student or organization be readmitted to the University.
 - c. The University Appeals Committee will communicate its decision in writing to the Dean of Students' Office within fourteen (14) University working days from the date it receives the case materials. The Dean of Students shall deliver in person, or send by registered or certified mail, a written notice of the Committee's decision to the accused [~~student-or-organization~~] at the address of record within three (3) University working days from the date of receipt of the Committee's decision.
6. Responsibility of the Vice President for Student Affairs
 - a. The Vice President for Student Affairs shall have the same authority as the University Appeals Committee for disposition of appeals. The Vice President for Student Affairs shall have the further responsibility and authority to make any other appropriate disposition of a case on appeal, which he or she deems necessary and proper. Disposition will be

made with regard to the relevant evidence, facts, and attending circumstances of the case, in order to maintain discipline and good order in the University community.

- b. The Vice President for Student Affairs shall communicate his or her decision in writing to the accused [~~student-or-organization~~], the University Appeals Committee, and the Dean of Students' Office. The accused [~~student-or-organization~~] will have [~~has~~] exhausted the right of appeal within the University at this level.

G. EMOTIONALLY DISTURBED STUDENTS

Texas Tech University provides evaluation, referral, and appropriate treatment (within the parameters of available University resources) for students displaying emotional problems or abnormal behavior. In some instances, a student's behavior may be beyond the scope of these services and require consideration of termination of enrollment for medical reasons.

1. Definitions

- a. Abnormal behaviors are overt actions, omissions to act, or verbal or written statements which would not be consistent with the actions or statements of a reasonable, prudent person under similar circumstances.
 - b. Emotional problems include, but are not limited to, behaviors resulting from possible physical, drug related, or psychological disorders which may pose a potential harm to the physical well-being of the student or others, and/or cause significant disruptive activity to the normal functions of the University.
 - c. An emotional disturbed student is interpreted to include, but not be limited to, a student exhibiting any of the behaviors described above.
2. In any instance where the Dean of Students, in consultation with other University officials, determines that a student's behavior is disruptive to normal University functions, and or presents a threat of harm or bodily injury to himself or herself or others, the Dean of Students may recommend to the Vice President for Student Affairs that the student be temporarily suspended from the University.
 3. If the Vice President for Student Affairs concurs with this recommendation, the student will be temporarily suspended until a hearing can be held to determine whether the suspension should be made permanent until certain medical conditions for reinstatement are met.
 4. When a student is suspended or withdrawn for health reasons, a registration hold will be placed on the student's readmission to the University. This registration hold will remain in the

student's records until the student's request for readmission is approved by the Dean of Students' Office.

5. Readmission Procedures and Appeals

- a. A student who has had a registration hold placed on his or her readmission for health reasons must request readmission clearance from the Dean of Students' Office at least three weeks prior to the first day of classes of the semester or summer session in which the student wishes to reenroll. The student may be required by that office to submit medical evidence supportive of his or her present health and emotional ability to function properly in a university environment. The Dean of Students, in consultation with other University officials, shall evaluate the student's request and supporting evidence. Primary consideration will be given to the satisfying of all conditions specified at the time of suspension or withdrawal for the readmission of the student to the University. If approval is granted by the Dean of Students for the removal of the registration hold, the student must then complete the regular readmission procedures required by the Office of Admissions and Records.
- b. If approval for readmission is not granted by the Dean of Students, the student may appeal that decision to the Vice President for Student Affairs. The appeal must be made in writing within five (5) University working days of the date the student was notified by the Dean of Students that his or her request for readmission was denied.
- c. The Vice President for Student Affairs will inform the student that he or she is entitled to a hearing. This hearing shall be held within five (5) University working days if at all possible. The hearing will be conducted by the Vice President for Student Affairs or his or her designated representative. Following the hearing, the Vice President for Student Affairs shall either sustain the decision of the Dean of Students' Office, or shall overrule the decision and allow the student to reenroll at the University. The Vice President for Student Affairs shall notify all parties of this decision in writing within three (3) University working days following the completion of the hearing.

H. CODE COMMITTEES [~~AND-RULE-MAKING-AUTHORITY~~]

1. University Discipline Committee

- a. The University Discipline Committee shall be empowered to conduct disciplinary hearings on cases properly referred to it. The Committee shall be composed of two faculty members, two students, and two members of the University administration. Each member shall be appointed for a one-year

- term by the Vice President for Student Affairs [~~President of the University~~] and may be reappointed.
- b. The appointment procedure shall be as follows:
- 1) The chairperson shall be appointed by the Vice President for Student Affairs [~~President of the University~~] and shall be a full-time member of the faculty.
 - 2) The vice-chairperson shall be appointed by the Vice President for Student Affairs [~~President of the University~~] and shall be a full-time member of the faculty.
 - 3) Two student members shall be appointed by the Vice President for Student Affairs [~~President of the University~~]. The President of the Student Association, with the advice and consent of the Student Senate, shall recommend the name or names of students [~~to the President of the University for consideration in such appointments~~]. The Faculty Senate shall recommend the names of the faculty members.
 - 4) Two full-time members of the University administration shall be appointed by the Vice President for Student Affairs [~~President of the University~~].
 - 5) Alternates
 - a) A third full-time member of the faculty who shall shall serve as an alternate to either faculty member shall be appointed by the Vice President for Student Affairs [~~President of the University~~] upon the recommendation of the Faculty Senate.
 - b) A third student who shall serve as an alternate to either student member shall be appointed by the Vice President for Student Affairs [~~President of the University~~] upon the recommendation of the Student Senate. [~~The President of the Student Association with the advice and consent of the Student Senate shall recommend the name or names of students to the President of the University for consideration in such appointments~~].
 - c) A third full-time representative from the University administration who shall serve as an alternate to either University administration member shall be appointed by the Vice President for Student Affairs [~~President of the University~~].
- c. The Dean of Students shall serve as the permanent secretary and non-voting resource person for the Committee.
- d. The committee shall establish regular meeting times during which cases may be heard, and it shall provide for special meetings as needed. Alternate members shall attend meetings only when serving in place of an absent regular member.
- e. A quorum for the Committee shall be four members, provided that at least one member is present from each of the three categories.

- f. When deliberating or deciding any case referred to it, the Committee shall meet in closed session with only voting members present.
 - g. The Vice President for Student Affairs [~~President-of-the University~~] shall have authority to remove a member from this Committee for the member's failure or refusal to serve and perform the duties and functions of this Committee.
 - h. The Vice President for Student Affairs [~~President-of-the University~~] shall have authority and responsibility for filling vacancies created by the resignation of a member of the Committee or the failure or refusal by a member to perform the duties of the Committee.
 - i. The Vice President for Student Affairs [~~President-of-the University~~] shall have the power and authority to appoint additional sections to the University Discipline Committee, when, in his or her judgement, there is a need to expedite the orderly disposition of cases and to aid in the administration of disciplinary action within the University. The additional sections of the University Discipline Committee shall have the same composition of membership, the same power, and the same authority as the original University Discipline Committee, and such additional sections shall be alphabetically designated. Each section shall function as a separate unit in disposing of the case load in the University disciplinary process. Cases will be randomly assigned by the Dean of Students' Office.
2. University Appeals Committee
- a. The University Appeals Committee shall be empowered to hear cases presented on a recording or in writing, or both, by an individual or organization making an appeal in accordance with the provisions in this CODE.
 - b. The Committee shall be composed of two full-time faculty members and one student. For the purpose of this Committee, "full-time faculty" shall include full-time faculty members holding professorial rank. All members shall be appointed for a one-year term by the Vice President for Student Affairs [~~President-of-the-University~~].
 - c. Two full-time faculty members and one student shall be appointed as alternates. Alternate members shall attend meetings only when serving in place of absent regular members.
 - d. Two faculty members and one student shall be present to decide a case.
 - e. The President of the Student Association, with the advice and consent of the Student Senate, shall recommend the name or names of students to the Vice President for Student Affairs [~~President-of-the-University~~] for consideration in the appointment of student members, and the Faculty Senate shall recommend the names of the faculty members.

- f. The Vice President for Student Affairs [~~President-of-the University~~] shall have the power and authority to appoint additional sections to the University Appeals Committee when there is a need for expediting the orderly disposition of cases to aid the administration of disciplinary action within the University. The additional sections of the University Appeals Committee shall have the same composition of membership, the same power, and the same authority as the original University Appeals Committee, and such additional sections shall be alphabetically designated. Each section shall function as a separate unit in disposing of the appeal case load in the University disciplinary process. Cases will be randomly assigned by the Dean of Students' Office.
3. Code of Student Conduct [~~Affairs~~] Committee
 - a. The Code of Student Conduct Committee shall be responsible for conducting a continuing review of the CODE and for making recommendations to the Vice President for Student Affairs regarding omissions, clarifications, constructive changes, and other matters germane to the proper interpretation and operation of the CODE [~~by-the-University~~].
 - b. Committee Membership
 - 1) The Code of Student Conduct Committee shall consist of four faculty members, two undergraduate students, and one graduate student.
 - 2) Faculty appointments will be made for three (3) years, one student appointment for one (1) year.
 - 3) One faculty member, one undergraduate student and one graduate student shall be appointed as alternates. Alternate members shall be encouraged to attend all meetings, but will have a vote only in the absence of a regular member.
 - 4) Appointments will be made by the Vice President for Student Affairs, considering recommendations of the Faculty Senate for faculty members and the Student Association for student members.

Leaves of Absence

Approve leave of absence without pay for Dr. Edward W. Averill, Associate Professor of Philosophy, for the period September 1, 1984, through May 31, 1985. Approval of this leave will enable Dr. Averill to take advantage of a Fellowship for College Teachers from the National Endowment for the Humanities. This extra study will be of professional benefit to Dr. Averill, and of subsequent benefit to Texas Tech University.

Approve leave of absence without pay for Dr. Robert Markley, Assistant Professor of English, for the period September 1, 1984, through August 31, 1985. Approval of this leave will enable Dr. Markley to engage in field work to enhance his teaching of technical writing, and work on publishable writing projects. This extra study will be of professional benefit to Dr. Markley, and of subsequent benefit to Texas Tech University.

Approve leave of absence without pay for Dr. Francisco E. Balderrama, Assistant Professor of History, for the period September 1, 1984, through May 31, 1985. Approval of this leave will permit him to work with the Chicano Studies program at California State University, Los Angeles. To participate in these studies will be of benefit to himself and of subsequent benefit to Texas Tech University.

Approve leave of absence without pay for Dr. Erich Kunhardt, Associate Professor of Electrical Engineering, for the period April 1, 1984, through September 1, 1985. Approval of this leave will permit Dr. Kunhardt to do further study at Polytechnic Institute of New York. This additional study will be of professional benefit to Dr. Kunhardt, and of subsequent benefit to Texas Tech University.

Approve leave of absence without pay for Mr. Martin White, Associate Professor of Law, for the period July 1, 1984, through June 30, 1985. Approval of this leave will permit Professor White to serve as Visiting Associate Professor at New York Law School, which will contribute to his development as a teacher and scholar.

Board Minutes
May 11, 1984
Attachment No. M7
Item M145

Centers and Institutes

1. Center for Educational Research and Service
2. Center for Improvement of Teaching Effectiveness
3. Institute for Urban Studies International

TEXAS TECH UNIVERSITY BUDGET ADJUSTMENTS (2/01/84 - 2/29/84)

NO.	ACTIVITY	SOURCE OF FUNDS		EXPENSE	REMARKS
		OTHER	INCOME		
	BOARD APPROVAL: None.				
	BOARD RATIFICATION:				
	<u>Restricted Funds:</u>				
421214	Joint Services Electronics Program	\$ 0	\$138,000	\$138,000	Supplementary contract from Office of Naval Research for ongoing research.
	Subtotal, Restricted Funds	<u>\$ 0</u>	<u>\$138,000</u>	<u>\$138,000</u>	
	TOTAL RATIFICATION	<u>\$ 0</u>	<u>\$138,000</u>	<u>\$138,000</u>	
	Grand Total-TTU	<u><u>\$ 0</u></u>	<u><u>\$138,000</u></u>	<u><u>\$138,000</u></u>	

Board Minutes
 May 11, 1984
 Attachment No. M8
 Item M147

TEXAS TECH UNIVERSITY

STUDENT FEES

Effective Fiscal Year Beginning September 1, 1984

I. REGISTRATION FEES

RESIDENTS OF TEXAS
 Long-Term

Hours	Tuition	Student Services Fee ¹	Medical Services Fee	Building Use Fee	University Center Fee	Total
1	\$ 50.00	\$ 4.25	\$ -0-	\$ 6.00	\$ -0-	\$ 60.25
2	50.00	8.50	-0-	12.00	-0-	70.50
3	50.00	12.75	-0-	18.00	15.00	95.75
4	50.00	17.00	20.00	24.00	15.00	126.00
5	50.00	21.25	20.00	30.00	15.00	136.25
6	50.00	25.50	20.00	36.00	15.00	146.50
7	50.00	29.75	20.00	42.00	15.00	156.75
8	50.00	34.00	20.00	48.00	15.00	167.00
9	50.00	38.25	20.00	54.00	15.00	177.25
10	50.00	42.50	20.00	60.00	15.00	187.50
11	50.00	46.75	20.00	66.00	15.00	197.75
12	50.00	51.00	20.00	72.00	15.00	208.00
13	52.00	51.00	20.00	78.00	15.00	216.00
14	56.00	51.00	20.00	84.00	15.00	226.00
15	60.00	51.00	20.00	90.00	15.00	236.00
16	64.00	51.00	20.00	96.00	15.00	246.00
17	68.00	51.00	20.00	102.00	15.00	256.00
18	72.00	51.00	20.00	108.00	15.00	266.00
19	76.00 ²	51.00	20.00	114.00 ³	15.00	276.00
20	80.00 ²	51.00	20.00	120.00 ³	15.00	286.00

- ¹ See Student Services Fee schedule of services provided.
² Add \$4.00 for tuition for each hour over 20; Student Services Fee, Medical Services Fee and University Center Fee remain the same.
³ Add \$6.00 for Building Use Fee for each hour over 20.

Summer Term
 (per term)

Hours	Tuition	Student Services Fee ¹	Medical Services Fee	Building Use Fee	University Center Fee	Total
1	\$ 25.00	\$ 4.25	\$ -0-	6.00	\$ 7.50	\$ 42.75
2	25.00	8.50	-0-	12.00	7.50	53.00
3	25.00	12.75	-0-	18.00	7.50	63.25
4	25.00	17.00	10.00	24.00	7.50	83.50
5	25.00	21.25	10.00	30.00	7.50	93.75
6	25.00 ²	25.50 ³	10.00 ⁴	36.00 ⁴	7.50 ⁴	104.00
7	28.00 ²	29.75 ³	10.00 ⁴	42.00 ⁴	7.50 ⁴	117.25

- ¹ See Student Services Fee schedule of services provided.
² Add \$4.00 for tuition for each hour over 7.
³ Add \$4.25 for Student Services Fee for each hour over 7 (maximum \$51.00).
⁴ Add \$6.00 for Building Use Fee for each hour over 7. Medical Services Fee and University Center Fee remains the same.

I. REGISTRATION FEES (continued)

NON-RESIDENT STUDENTS
 UNITED STATES CITIZENS AND FOREIGN STUDENTS
 Long-Term

Hours	Tuition	Student Services Fee ¹	Medical Services Fee	Building Use Fee	University Center Fee	Total
1	\$ 40.00	\$ 4.25	\$ -0-	\$ 6.00	\$ -0-	\$ 50.25
2	80.00	8.50	-0-	12.00	-0-	100.50
3	120.00	12.75	-0-	18.00	15.00	165.75
4	160.00	17.00	20.00	24.00	15.00	236.00
5	200.00	21.25	20.00	30.00	15.00	286.25
6	240.00	25.50	20.00	36.00	15.00	336.50
7	280.00	29.75	20.00	42.00	15.00	386.75
8	320.00	34.00	20.00	48.00	15.00	437.00
9	360.00	38.25	20.00	54.00	15.00	487.25
10	400.00	42.50	20.00	60.00	15.00	537.50
11	440.00	46.75	20.00	66.00	15.00	587.75
12	480.00	51.00	20.00	72.00	15.00	638.00
13	520.00	51.00	20.00	78.00	15.00	684.00
14	560.00	51.00	20.00	84.00	15.00	730.00
15	600.00	51.00	20.00	90.00	15.00	775.00
16	640.00	51.00	20.00	96.00	15.00	822.00
17	680.00	51.00	20.00	102.00	15.00	868.00
18	720.00	51.00	20.00	108.00	15.00	914.00
19	760.00 ²	51.00	20.00	114.00 ³	15.00	950.00
20	800.00 ²	51.00	20.00	120.00 ³	15.00	1,006.00

- ¹ See Student Services Fee schedule of services provided.
² Add \$40.00 for tuition for each hour over 20; Student Services Fee, Medical Services Fee, and University Center Fee remain the same.
³ Add \$6.00 for Building Use Fee for each hour over 20.

Summer Term
 (per term)

Hours	Tuition	Student Services Fee ¹	Medical Services Fee	Building Use Fee	University Center Fee	Total
1	\$ 40.00	\$ 4.25	\$ -0-	6.00	\$ 7.50	\$ 57.75
2	80.00	8.50	-0-	12.00	7.50	108.00
3	120.00	12.75	-0-	18.00	7.50	158.25
4	160.00	17.00	10.00	24.00	7.50	218.50
5	200.00	21.25	10.00	30.00	7.50	268.75
6	240.00 ²	25.50 ³	10.00 ⁴	36.00 ⁴	7.50 ⁴	319.00
7	280.00 ²	29.75 ³	10.00 ⁴	42.00 ⁴	7.50 ⁴	369.25

- ¹ See Student Services Fee schedule of services provided.
² Add \$40.00 for tuition for each hour over 7.
³ Add \$4.25 for Student Services Fee for each hour over 7 (maximum \$51.00).
⁴ Add \$6.00 for Building Use Fee for each hour over 7. Medical Services Fee and University Center Fee remain the same.

I. REGISTRATION FEES (continued)

STUDENT SERVICES FEE SCHEDULE
 (per semester)

Credit Hours Enrolled	Required Fee	Purchases	Services
1	\$ 4.25	Group I	Learning Center
2	8.50	Services	KTXT-FM
3	12.75		<u>University Daily</u> Law School Student Government Student Organization Advisement Student Senate Spirit Groups Health Sciences Center Student Government Counseling Center
4	17.00	Group II	All Group I Services
5	21.25	Services	Campus Organizations
6	25.50		Texas Tech Chorus
7	29.75		Texas Tech Symphony Orchestra
8	34.00		Campus Transportation
9	38.25	Group III	All Group I Services
10	42.50	Services	All Group II Services
11	46.75		Cultural Events University Theatre Texas Tech Band
12 or more	51.00	Group IV Services	All Group I Services All Group II Services All Group III Services Women's Intercollegiate Athletics Recreational Services (Intramurals, Facilities, Pool, Sports Clubs)

I. REGISTRATION FEES (continued)

STUDENT SERVICES FEE SCHEDULE*
 (per summer session)

Credit Hours	Required Fee	Purchases	Services
Enrolled			
1	\$ 4.25	Group I	Learning Center
2	8.50	Services	Campus Transportation System
3	12.75		KTXT-FM
			<u>University Daily</u>
			Law School Student Government
			Student Organization Advisement
			Health Sciences Center Medical
			School Student Government
			Student Senate
			Spirit Groups
			Counseling Center
4	17.00	Group II	All Group I Services
5	21.25	Services	Campus Organizations
6	25.50		Texas Tech Chorus
7	29.75		Texas Tech Symphony Orchestra
8	34.00		Cultural Events
9	38.25		University Theatre
10	42.50		Texas Tech Band
11	46.75		Women's Intercollegiate
12	51.00		Athletics
			Recreational Services
			(Intramurals, Facilities,
			Pool, Sports Clubs)

* Grouping not applicable for students registered at Junction Center only.
 All services at Junction are available to all Junction Center registrants.

II. A. HOUSING FEES

Room Deposit	\$ 60
Advance Payment	100

II. A. HOUSING FEES (continued)

1984-85 Academic Year Charges Per Student for a Double Room

<u>Dormitory:</u>	<u>9 months 13 meals/week</u>	<u>9 months 20 meals/week</u>	<u>Summer/term 18 meals/week</u>
Doak and Gordon	\$2,171	\$2,256	Not Open
Bledsoe, Carpenter, Gaston, Horn, Knapp, Sneed, Weeks, Wells	2,271	2,356	Not Open
Clement, Gaston, Gates, Hulén	2,539	2,624	462
Murdough, Stangel, Wall	2,539	2,624	Not Open
Chitwood, Coleman, Weymouth	2,637	2,722	Not Open
Gaston Apartments		845 - 1345*	150 - 245*
Add for a single room	300	300	70

* No meals provided.

B. MISCELLANEOUS HOUSING RATES FOR 1984-85

1. Men Athletes

1984-85 Room and Reduced Board: \$1,320 per academic year

2. Miscellaneous Guest Housing Rates

a) Guest Room and Apartment Rates

All guest rooms and small Bledsoe apartments:

Double Occupancy - per person \$12.50/night
 Single Occupancy - per person 16.75/night

Larger guest apartments:

Double Occupancy - per person 15.25/night
 Single Occupancy - per person 21.50/night

b) Conference Room Rates

Double Occupancy - per person \$11.00/night
 Single Occupancy - per person 15.25/night

II. C. MISCELLANEOUS MEAL RATES

1. Individual Guest Meals

Breakfast	\$ 2.15
Lunch	3.05
Dinner	4.25
Special Event Meal	5.90

2. Off-Campus Student Meals

Meal Coupon Book (40 Coupons)	\$ 34.50
If two or more books purchased	32.95 each

The meal coupons to be used at the following rates:

Breakfast	2	Dinner	4
Lunch	3	Special Event Meal	5

3. Faculty/Staff Meals

Meal Coupon Book (15 Coupons)	\$ 12.95
If two or more books purchased	12.35 each

The meal coupons to be used at the same rate as the off-campus meals coupons.

4. Conference Meal Rates

Breakfast	\$ 3.40
Lunch	4.90
Dinner	6.40

III. OTHER FEES

Auditing Fee (students enrolled in 11 semester credit hours or less)	\$ 10.00
Binding Theses and Dissertations (per copy, plus state and city taxes; architectural theses \$7.50)	6.00
Class Schedule Change (per change, beginning 1st class day)	3.00
Correspondence Courses:	
High School Level (semester credit)	42.00
College Level (per semester hour)	30.00
Diploma Fee	10.00
Diploma Insert Fee (re-application for graduation)	2.00
Duplicate Copy of Registration Fee Receipt	.50

III. OTHER FEES (continued)

Foreign Application Evaluation Fee	50.00
General Property Deposit	10.00
Identification Card Maintenance Fee	1.00
Identification Card Replacement Fee	10.00
Identification Card Revalidation Fee	5.00
Laboratory Fees:	
Combined lecture and lab credit from 1 to 3 semester hours	2.00
Combined lecture and lab credit 4 semester hours or more	4.00
Late Charges on Loans	15.00
Late Payment Fee (After the second working day following the billing due date, \$15 per day not to exceed \$75.00)	15.00
Late Registration Fee (beginning 1st class day)	15.00
Law School Deposit	50.00
Microfilming of Doctoral Dissertation (complete copy)	35.00
New Student Orientation Fee	15.00
Private Music Instruction:	
Applied Music 1001, 1002, 2001, 2002, 3001, 3002, 4001, 4002, 5100 (1 hour each) (summer - \$6.00)	15.00
Applied Music 1001, 1002, 2001, 2002, 3001, 3002, 4001, 4002, 5101, 5201, 5301, 5401 (2 to 4 hours each) (summer - \$12.00)	30.00
Reinstatement Fee (After the 12th Class Day per Semester Credit Hour)	70.00
Returned Check Charge	
Collection within 20 days from notice to student	15.00
Collection after 20 days	25.00
Sponsored International Student Administrative Fee	150.00
Transcript Fee (per copy)	2.00

IV. PARKING

A. Parking Fees

PERMIT FEES AND REFUNDS

Rates Through	Faculty-Staff Reserved 12 months		Faculty-Staff Reserved 9 months		Faculty-Staff Area 12 months		Residence Halls 9 months		Commuter 9 months		Two Wheeler 9 months	
	Cost	Refund	Cost	Refund	Cost	Refund	Cost	Refund	Cost	Refund	Cost	Refund
Sep 30	\$ 48.00	\$42.00	\$36.00	\$30.00	\$21.00	\$17.25	\$24.00	\$19.35	\$21.00	\$16.65	\$ 6.00	\$ 4.35
Oct 31	44.00	38.00	32.00	26.00	19.25	15.50	21.35	16.70	18.65	14.30	5.30	3.65
Nov 30	40.00	34.00	28.00	22.00	17.50	13.75	18.70	14.05	16.30	11.95	4.60	2.95
Dec 31	36.00	30.00	24.00	18.00	15.75	12.00	16.05	11.40	13.95	9.60	3.90	2.25
Jan 31	32.00	26.00	20.00	14.00	14.00	10.25	13.40	8.75	11.60	7.25	3.20	1.55
Feb 28	28.00	22.00	16.00	10.00	12.25	8.50	10.75	6.10	9.25	4.90	2.50	.85
Mar 31	24.00	18.00	12.00	6.00	10.50	6.75	8.10	3.45	6.90	2.55	1.80	.15
Apr 30	20.00	14.00	8.00	2.00	8.75	5.00	5.45	.80	4.55	.20	1.10	.00
May 31	16.00	10.00	4.00	.00	7.00	3.25	2.80	.00	2.20	.00	.40	.00
Jun 30	12.00	6.00	---	---	5.25	1.50	---	---	---	---	---	---
Jul 31	8.00	2.00	---	---	3.50	.00	---	---	---	---	---	---
Aug 31	4.00	.00	---	---	1.75	.00	---	---	---	---	---	---

Summer School Sessions

Jul 10							\$ 8.00	\$ 4.00	\$ 8.00	\$ 4.00	\$ 2.00	\$ 1.00
Jul 31							4.00	2.00	4.00	2.00	1.00	.50
Aug 18							2.00	.00	2.00	.00	.50	.00

Additional Permits	\$1.00
Replacement Permits	1.00
Temporary Permits (non-refundable)	
Area parking per week	1.00
Reserved space per week	2.00

IV. PARKING (continued)

B. Parking Penalties

1. All vehicles driven on University property are subject to all State of Texas, City of Lubbock, and University laws and regulations.
2. Citation Service Fees:
Handicapped Parking Violations (fee increases to \$30.00 if not paid within ten calendar days) \$25.00
All other Parking Violations (per citation; \$5.00 if paid within ten calendar days) 7.00
3. Storage fee for impounded bicycles (per week; commences 72 hours after impoundment. Maximum \$3.00/month) 1.00
4. Towing fee (in addition to citation(s) cost) 20.00
Fee if driver arrives after hook-up but prior to towing 10.00
5. Storage fee for impounded vehicles (per day; commences 72 hours after impoundment. Maximum \$15.00/month) .50

09.06

Medical Services Fee Policy for Texas Tech University

- (1) The Texas Education Code, Section 109.52 authorizes a charge for a Medical Services Fee which may be levied and collected from each student registered at the institution in an amount not to exceed \$25.00 for each regular semester and not to exceed \$12.50 for each term of each summer session.
- (2) It is the policy of Texas Tech University that there will be a compulsory Medical Services Fee. This fee will be collected from each student enrolling for courses during each regular session and each six-week term of the summer session with the amount to be determined by the Board of Regents. The following group of individuals may claim exception from paying the fee and, therefore, not be eligible for the services provided. Exception must be requested in writing on the form provided for that purpose at registration.
 - (A) Students who, on or before the twelfth (12th) day of the fall or spring semester, applicable, or the fourth (4th) class day of a summer term, applicable, were employees of Texas Tech University or Texas Tech University Health Sciences Center eligible as defined in Title 110B Public Retirement System and the "Rules and Regulations of the Board of Trustees of the Teacher Retirement System of Texas."
 - (B) Students who register only for those courses which, because of the nature of such will not permit the student to avail themselves of the health services, and such courses have been approved prior to each registration by the Vice President for Academic Affairs.
 - (C) Students specifically excluded by legislative enactment.
 - (D) Students enrolled for three or fewer hours.
- (3) The Medical Services Fee will be refunded to the student by University authorities only on request of the individual student in accordance with a refund schedule available in the Office of Accounting and Finance for those students who voluntarily withdraw. In no case will the Medical Services Fee be refunded to a student suspended from the University.
- (4) The Medical Services Fee received may be used only to provide medical service to students.
- (5) Prior to the levy of the Medical Services Fee, recommendations will be solicited from students, faculty, and administration concerning the type and scope of medical services to be provided.

AGREEMENT BETWEEN
TEXAS TECH UNIVERSITY
AND THE RED RAIDER CLUB

This agreement is made this _____ day of _____, 1984, between Texas Tech University, Lubbock, Lubbock County, Texas, hereinafter named UNIVERSITY, and the Red Raider Club hereinafter named CLUB.

Whereas the UNIVERSITY and the CLUB provide certain services and benefits to each other, and whereas the UNIVERSITY and the CLUB work together to promote the educational and athletic activities of the UNIVERSITY, both parties do enumerate below such services and benefits.

The CLUB will, as directed by its constitution/charter and by-laws, work to assist in providing and making available to the UNIVERSITY and its students and faculty assets to accomplish the goals and objectives of the UNIVERSITY. The CLUB will seek to perform those functions which the UNIVERSITY cannot provide itself. In turn, the UNIVERSITY will assist the CLUB by providing certain accounting services as requested by the CLUB.

The Board of Directors of the CLUB and the Board of Regents of the UNIVERSITY must assure that the activities of the CLUB are consistent with the UNIVERSITY'S objectives, goals, and priorities at all times. In order to enhance communicating between the CLUB and the UNIVERSITY, the CLUB shall appoint at least one non-voting member to its governing board from the UNIVERSITY staff, with such member to be designated by the President of the UNIVERSITY.

The President of the UNIVERSITY will prepare annually a budget for the use of the funds provided to the UNIVERSITY by the CLUB. The budget will be reviewed and approved by the Executive Committee of the CLUB. Designation of the use of these funds, and any revisions, etc., shall be made by the Executive Committee of the CLUB. No UNIVERSITY employee is authorized to spend funds of the CLUB, unless such funds have been budgeted and approved by both the President of the UNIVERSITY and the Executive Committee of the CLUB. The Chief Fiscal Officer of the UNIVERSITY shall provide a annual report of all expenditures made from these funds provided to the UNIVERSITY by the CLUB.

In order to abide by the requirements of S.B. 772 and H.B. 622 as passed by the 68th Legislature R.S., 1983, the CLUB will provide the UNIVERSITY'S Office of Development a copy of its constitution/charter, current by-laws, a list of names and addresses of the members of the governing Board, and officers of

the organization. In addition, a list of employees of the UNIVERSITY participating in the activities of the CLUB shall be submitted to the Office of Development annually, with special notation of the name of any officer or employee of the UNIVERSITY who was appointed or elected to a position as an officer or director of the CLUB.

The CLUB shall report at the time of payment through the Chief Fiscal Officer of the UNIVERSITY any monetary enrichment paid to any officer or employee of the UNIVERSITY. This report shall include the name, position, and the total value of the monetary enrichment received by each individual so named. In the event gifts-in-kind are involved, a similar listing of names, position, and total value of the gift shall be submitted.

The CLUB shall submit to the Office of Development of the UNIVERSITY on or about the first of each month, a list of the names and addresses of donors who have made a gift or grant of \$500.00 or more, since the last report, in order that the President of the UNIVERSITY may acknowledge such gifts and in order that the Board of Regents of the UNIVERSITY may be so informed.

The CLUB agrees to maintain proper books and records and to retain an independent certified public accountant to perform an audit annually. Three copies of the annual financial report and the audit report shall be submitted to the Chief Fiscal Officer of the UNIVERSITY for distribution to the Vice President for Development of the UNIVERSITY and to the Secretary of State in Austin.

Other specific provisions appropriate for this particular support organization:

The CLUB agrees to provide funds for room, board, books, and tuition for student athletes at the UNIVERSITY.

This agreement shall begin on the _____ day of _____ 1984, and shall continue for an indefinite period; however, either party hereto may terminate this agreement by giving 180 days notice to the other party. At the termination of this agreement, the two parties will mutually agree upon the disposition of all gift funds and property, if any, which have been acquired since the execution of this agreement with such gifts being retained either by the CLUB or transferred to the UNIVERSITY.

Chairman, Board of Directors
Red Raider Club

Chairman, Board of Regents
Texas Tech University

1. For approval and payment of all accounts covering expenditures for State-appropriated funds and all other University-controlled funds, effective May 11, 1984, and to continue until such time as she is separated from the University or assigned other responsibilities:

Gloria J. Hale, Manager of Payroll

2. To sign and/or countersign checks drawn on the Revolving Fund and all other checking accounts of the University in any depository bank, except the University's Cashier's Account in the American State Bank, Lubbock, Texas, effective May 11, 1984, and to continue until such time as she is separated from the University or assigned other responsibilities:

Employees who may countersign only:

Gloria J. Hale, Manager of Payroll

3. To sign and/or countersign checks drawn on the University's Financial Aids Cashier's Account in the American State Bank, Lubbock, Texas, effective May 11, 1984, and to continue until such time as he is separated from the University or assigned other responsibilities:

Ronny Barnes, Assistant Vice President for Student Affairs.

4. To commission as peace officers, the following persons, effective the dates indicated, in accordance with Chapter 80, Acts of the 60th Legislature, Regular Session, 1967, as amended by Chapter 246, Acts of the 62nd Legislature, Regular Session, 1971:

Royce Dean Ewings
Jack Kevin Taylor

April 7, 1984
March 19, 1984.

TEXAS TECH UNIVERSITY
Lubbock, Texas

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TEXAS TECH UNIVERSITY
Lubbock, Texas

For Information Only: Resignations and/or Terminations -
General Administration, Teaching, and Non-Classified Positions -
1. February, 1984 through April, 1984

<u>Name, Rank, and/or Title</u>	<u>Department or Office</u>	<u>Effective Date</u>
*Alexander, Theodor W. Professor	Germanic & Slavic Languages	8/31/84
Allison, Rodney Assistant Football Coach	Athletics - Football	2/29/84
Cummings, Merrilyn Associate Professor	Home Economics Education	6/1/84
Harber, Richard P., Jr. Assistant Professor	Economics	5/31/84
Morey, Philip R. Professor	Biological Sciences	10/1/84
*Philbrick, George R. Professor	Health, Physical Education & Recreation	5/31/84
Rainey, Charles A. Associate Professor	Mass Communications	5/31/84
*Segrest, Herman B. Professor	Health, Physical Education & Recreation	5/31/84
Shrader, Charles B. Assistant Professor	Business Administration	5/31/84
Umphrey, Donald W. Assistant Professor	Mass Communications	3/2/84
Yum, Bong-Jim Assistant Professor	Industrial Engineering	6/1/84

*Retirement

TEXAS TECH UNIVERSITY

Budget Adjustments of \$100,000 or More for
Supplemental Awards or Renewals of Research
and Other Sponsored Projects

2. February 1, 1984 through February 29, 1984

<u>Project Activity</u>	<u>Amount</u>	<u>Source of Funds</u>
Community Service Grant - 1984	\$ 197,808	Corporation for Public Broadcasting
Basic Educational Opportunity Grant	<u>940,116</u>	Department of Education
TOTAL	<u>\$1,137,924</u>	

Texas Tech University
 Report of Official Travel
 Cumulative by Fiscal Quarter
 Fiscal Year 1984

3.

I. Summary and Comparison of Travel Costs by Expenditure Classification.

	<u>This Year</u> <u>QTR. II</u>	<u>Last Year</u> <u>QTR. II</u>
a) Commercial Airfare	\$ 534,864.50	\$ 443,648.76
b) Personal Auto Mileage	81,775.20	79,193.85
c) Automobile Rental	63,238.58	47,185.31
d) Per diem - In-State	182,852.80	166,761.30
e) Meals and Lodging - Out-of-State	173,220.40	152,579.85
f) All other, including registration fees, charter aircraft, taxi, limousine fares, etc.	567,082.71	602,892.62
	<u>567,082.71</u>	<u>602,892.62</u>
Totals	<u>\$ 1,603,034.19</u>	<u>\$ 1,492,261.69</u>

II. Percent of total travel cost incurred by purpose for Quarter II of this fiscal year.

<u>Purpose</u>	<u>Percent of Total Travel Cost</u>			
	<u>In-State</u>	<u>Out-of-State</u>	<u>Out-of-Country</u>	<u>Total</u>
a) To present an original research paper	.91	4.20	10.74	15.85
b) Required for research project	1.70	.80	.96	3.46
c) Attendance at professional meeting, workshop, conference, seminar, etc.	18.58	32.01	3.25	53.84
d) To perform official business and duties	16.37	8.24	.25	24.86
e) Multi-purpose meeting/paper	.43	1.29	.27	1.99
	<u>37.99</u>	<u>46.54</u>	<u>15.47</u>	<u>100.00</u>
Totals	<u>37.99</u>	<u>46.54</u>	<u>15.47</u>	<u>100.00</u>

III. Cities traveled to and number of trips (3150) for the purposes shown in Section II.

- a) In-State : Amarillo (127), Austin (307), Corpus Christi (15), Dallas/Fort Worth (502), El Paso (67), Houston (219), Midland/Odessa (75), San Antonio (106), West Texas area (270), Others (342).
- b) Out-of-State : Albuquerque (50), Chicago (36), Los Angeles (37), New Orleans (58), New York (41), San Francisco (61), Washington, D.C. (70), Others (697).
- c) Out-of-Country : Balboa, Panama (1); Zurich, Switzerland (2); Montreal, Canada (2); Sydney, Australia (2); Winnipeg, Canada (1); Toronto, Canada (8); Harbour, Canada (1); Frankfurt, Germany (4); Vancouver, Canada (1); Puebla, Mexico (1); Dartmstadt, Germany (1); Pisa, Italy (1); Gilssen, Germany (1); Bonn, Germany (1); Beijing, China (2); Montiboa, Canada (1); Bangkok, Thailand (1); Wroclaw, Poland (2); London, England (2); Tampere, Finland (1); Orunaw, Austria (1); Masstricht, The Netherlands (1); Mexico City, Mexico (1); Tokyo, Japan (3); Lugano, Switzerland (3); Southampton, England (2); Beograd, Yugoslavia (1); Athens, Greece (2); Lima, Peru (5); Guanajuato, Mexico (1); Paris, France (2); Chihuahua, Mexico (2); Guatemala City, Guatemala (4); Marburg, W. Germany (1); Oberuoluch, Germany (1); San Juan, Puerto Rico (1); Bristol, England (1); Amsterdam, The Netherlands (1); Brussels, Belgium (1).

Mike Klein, General Contractor - Murdough Residence Hall bathroom renovation

4. a. The following agreement with Mike Klein General Contractor in the amount of \$143,700 for renovation of the bathrooms in Murdough Residence Hall is entered for information. Execution of this contract was authorized in the Board Minutes of March 23, 1984, Item M114.

CONSTRUCTION SERVICES

Contract No. 517
Account Number 62-A623-200000

AGREEMENT

THIS AGREEMENT, made this 28th day of March, in the year Nineteen Hundred Eighty Four

BY AND BETWEEN

Texas Tech University, Lubbock, Lubbock County, Texas, the Owner, acting herein by and through Lauro F. Cavazos, President, and Mike Klein General Contractor, the Contractor.

The Owner and the Contractor agree as set forth below:

ARTICLE 1

THE WORK

The Contractor shall perform all the Work required by the Contract Documents for 1984 Bathroom Remodeling, Murdough Residence Hall (FP&C 83-25).

ARTICLE 2

CONTRACT SUM

The Owner shall pay the Contractor for the performance of the Work, subject to additions and deductions by Change Order as provided in the Conditions of the Contract, in current funds, the Contract sum of One Hundred Forty-Three Thousand Seven Hundred Dollars and no/100

(Written Amount)

\$143,700

(Figures)

Included in the total contract sum is \$130,000 which represents cost of materials and other expenses requiring tax exemptions from City and State sales taxes.

ARTICLE 3

TIME OF COMMENCEMENT AND COMPLETION

The Work to be performed under this Contract shall be commenced on or after a date to be specified in a written "Notice to Proceed" from the Owner and completed by August 15, 1984.

The Contractor further agrees to pay, as liquidated damages, the sum of \$500 for each consecutive calendar day after date shown in Notice to Proceed.

ARTICLE 4

PROGRESS PAYMENTS

Based upon Applications for Payment submitted by the Contractor, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided in the conditions of the Contract as follows:

Once each calendar month, the Owner shall make a progress payment to the Contractor on the basis of a duly certified and approved estimate of the Work performed during the preceding calendar month under this Contract; but to insure the proper performance of this Contract, the Owner shall retain five percent (5%) of the amount of each estimate until final completion and acceptance of all Work covered by this Contract: Provided that the Owner, at any time after fifty percent (50%) of the Work has been completed, finds that satisfactory progress is being made, may make any of the remaining progress payments in full; and, provided further, that upon completion and acceptance of each separate building, public work or other division of the Contract on which the price is stated separately in the Contract, payment may be made in full, including retained percentages thereon less authorized deductions. It shall be the Owner's option that upon "substantial completion" of the entire Work, he may increase the total payments to ninety-five percent (95%) of the Contract price provided satisfactory evidence is furnished that all payrolls, material bills and other indebtedness connected with the Work have been paid.

In addition, and in connection with any progress payment, if the Owner requests same, he shall be furnished manifest proof of any Subcontractors' actual fiscal account as related to the actual Subcontract value; and such account shall be in a form as requested by the Owner.

Final payment, constituting the entire unpaid balance of the Contract Sum, shall be paid by the Owner to the Contractor thirty (30) days after Substantial Completion of the Work unless otherwise stipulated in the Certificate of Substantial Completion, provided the Work has then been completed, the Contract fully performed and a final Certificate for Payment has been issued by the Contractor and approved by the Architect.

ARTICLE 5

THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other conditions), Drawings, Specifications, all Addenda issued prior to execution of this Agreement and all Modifications issued subsequent thereto. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

The Owner reserves the right to do work and to award other contracts in connection with other portions of the project.

ARTICLE 6

PAYMENT AND PERFORMANCE BONDS

It is hereby agreed that a Performance Bond and a Payment Bond, each of 100% of the Contract sum, are included herein and made a part of this contract.

ARTICLE 7

OWNER'S REPRESENTATIVE

The Owner hereby designates the President of Texas Tech University or the person designated as acting President in his absence, as its duly authorized and designated representative as that term is used and appears in this Agreement to act for and on behalf of Owner. This designation shall remain in full force and effect until and unless Contractor is otherwise notified in writing by Owner and directed to Contractor at his address.

This Agreement executed the day and year first written above.

OWNER
TEXAS TECH UNIVERSITY

By: /s/ E. E. Payne for
Lauro F. Cavazos, President

CONTRACTOR
MIKE KLEIN, GENERAL CONTRACTOR

By: /s/ Mike Klein
Mike Klein

TEXAS TECH UNIVERSITY
 Office of Development
 March 1984
 Gifts and Grants

5. a.

SUMMARY

	<u>March 1983</u>	<u>YTD FY '83</u>	<u>March 1984</u>	<u>YTD FY '84</u>
Texas Tech University	\$216,436.64	\$1,671,312.42	\$7,051,432.88	\$10,275,605.32
Texas Tech University Foundation	201,948.10	1,502,180.10	202,175.48	2,163,564.59
<u>TOTAL:</u>	418,384.74	3,173,492.52	7,253,608.36	12,439,169.91

6. Commencement Program - May 11, 1984