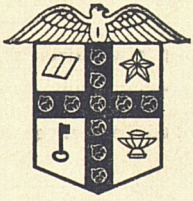
Women Students Residence Standards



TEXAS TECHNOLOGICAL
COLLEGE

RESIDENCE STANDARDS

The following standards shall govern all women students who reside in the dormitories or in the approved residences off the campus.

The dormitory will be your home, as well as that of many other girls, for the next few years. In order to make it seem as home-like as possible for all of you, it is necssary to have rules and regulations which will insure consideration for others, good scholarship and good health. Only the minimum number of rules and regulations for democratic living exist in your dormitory and these rules help encourage a happy, wholesome atmosphere, in which each girl considers the rights of others as well as her own rights.

These rules have been approved and will be enforced by a representative group of students known as the House Senate. Each dormitory has its own House Senate, composed of 15 girls. Nine of these are elected by the girls and six are oppointed by the Office of the Dean of Women. The six appointed girls are your Junior Counselors who will know you well and understand and help you yith your problems. All 15 are campus leaders with outstanding abilities who have demonstrated good judgment in college living. They are holding positions carrying great esteem and honor, for they are serving you. They are eager to know you and to help you in every way they can. The full-time Resident Senior Counselor serves in an advisory capacity to the House Senate.

Through your House Senate you will learn how self-government functions, and will be given an opportunity to become an active participant in democratic dormitory living—a prerequisite for a good leader. Girls violating the principles of group living are brought before the House Senate for a hearing. The Senate will listen to the case and assess a penalty in accordance with the seriousness of the offense. The penalty usually entails the restriction of some of your privileges. When the House Senate feels that you have violated too many rules or have committed a serious offense, you will

be referred to the Office of the Dean of Women.

Your Social Director is your "Mother" away from home. Always introduce your guests to her.

RESIDENCE STANDARDS

Guests

Your guests in the dormitory are your responsibility. You are the hostess, and it is your duty to acquaint them with the dormitory rules. If they violate these rules you are responsible and you will be brought before the House Senate to stand trial for the offense.

You may have overnight guests in the dormitory only with the permission of your Social Director.

Hours

The hour you are to be in your dormitory at night is determined by your scholastic average. Throughout the dormitory, quiet hours for concentrated study are observed beginning at 8:30 p.m.

Hours for entering freshmen are:

8:30 p.m.—Monday through Thursday
12:00 p.m.—Friday
1:00 a.m.—Saturday
11:00 p.m.—Sunday

All students making a C average or better may be out of the dormitory until 10:00 p.m. Monday through Thursday.

All students who do not make a C average or better for the preceding nine weeks' work will be placed on restricted privileges and will observe the same hours as the entering freshmen, remaining in the dormitory after 8:30 p.m., Monday through Thursday nights. However those who wish to attend college-sponsored events during the week may exchange one of these evenings for Friday evening of the same week. This is not accumulative. In other words, any girl who is making less than a 1.00-point average may be out of the dormitory only one evening Monday through Friday. It is necessary to sign out for this privilege.

All dormitory residents will observe the same week-end hours, except those on scholastic probation, who must remain in their rooms after 8:30 p.m. each evening except Saturday and Sunday evenings.

Girls who attend the Artists Course programs or other special programs approved by the Office of the Dean of Women will be expected to be in the dormitory within 30 minutes after the close of the program.

You and your guests may use the lounge and game room in your dormitory any time after 10:00 a.m. until official dormitory closing time.

You are expected to be in your dormitory by the usual closing time when you return from out-of-town trips. If, because of transportation schedules, this is impossible, you may obtain special permission, before leaving from the Office of the Dean of Women to enter the dormitory at a later hour.

If, because of an emergency, you are unable to return to your residence hall by closing time, you can always gain admittance by telephoning your dormitory social director. It is very important to notify her of the reason for your delay, and then return to your dormitory as quickly as possible for she will be most concerned about your welfare.

General and Special Permissions

At the beginning of the fall semester, a general permission card in duplicate will be sent to your parents. Your parents are requested to complete this card, and return both copies to the Office of the Dean of Women, indicating whether or not you may have permission for the following privileges:

1. Week-end and holiday visits with (a) parents, (b) out-of-town relatives and friends (Friday to Monday).
2. Overnight visits in Lubbock with relatives and friends.
3. Out-of-town trips sponsored by the college.
4. Visiting nearby towns during the day if you return to your residence by closing time.
5. Going to night clubs which are out of the city limits, drive-in-theatres, and Buffalo Lakes.

This permission will cover the full year. In making their decisions, the parents are urged to consider that a student should remain on the campus as much as possible in order to become well integrated into every phase of campus life.

Residents with less than 30 credit hours may have one over-night visit in Lubbock per semester and students with more than 30 hours credit may have three such visits. Arrangements must be made with the Social Director by 10:00 a.m. for over-night visits in town so that she may call the hostess.

Special permission for any privilege which involves being away from the dormitory overnight or after regular hours, and is not covered by the general permission card, is obtained from the Office of the Dean of Women. In making arrangements for special permission to be away from the dormitory overnight, you are responsible for allowing adequate time for a letter from your parents to reach the Office of the Dean of Women in order to enable you to obtain the permission slip from the dean's office and to give it to your dormitory Social Director or Counselor.

General Regulations

You are required to keep your own room clean. You may smoke in your room. Smoking is not permitted elswhere in the dormitory.

You are expected to be in your own room after hours. If it is necessary for you to be out of your room for more than a few minutes, notify your student counselor.

Guests are frequently present in the dormitory; you are therefore expected to be fully clothed when in the lounge, recreation room or dining room. You may not wear slacks, shorts, brunch coats, robes or house slippers in these rooms.

A social chairman and a committee composed of a representative from each wing plan various dormitory social affairs for you. This is financed by a fund contributed by you at the rate of $.50 a semester.

Signing Out

When you leave the dormitory for overnight, for the week-end or to be out of the dormitory past the regular hours for any reason, sign out in the office of your dormitory. When you return to the dormitory, sign in. Report any change of plans after "signing out" to your social director. Seniors sign the senior sheet when leaving or returning.

HOUSING HINTS

When do we eat?

Week Days

Breakfast	7 to 7:20
Lunch	11:50 to 12:20
Dinner	5:50 to 6:20
Dinner Saturday	5:30 to 6

Sunday

Breakfast	8 to 8:30
Lunch	12:15 to 1
Dinner not served	

What does the buzzer in my room mean?

Each girl is given a call letter, "A" or "B". The resident with the call letter "A" will respond as follows:

1 Buzz.....to hall telephone
1 long and 1 short buzz.....to office

Letter "B" should respond as follows.

2 Buzzes.....to hall telephone
2 long and 1 short buzz.....to office

Please answer your buzz by returning the signal to the switchboard by using the buzzer button on the wall of your room. If no answer is returned it will be assumed that you are not at home.

I'm too ill to attend classes. What should I do?

Report to the college infirmary at once Your medical service is paid for and the doctors are the only persons who can pass judgment on your illness. Be certain your Social Director is informed of your illness—all make-up recommendations originate in her office and the infirmary. If you are too ill to go to the infirmary, she will secure transportation for you.

May I have a radio?

Surely, but please keep it low. Your neighbor wants to study. The permit to have your radio is secured in the Social Director's office. The 50-cent monthly charge will be added to your room and board bill. Other electrical equipment is charged in the same manner. (See bulletin board for other charges.)

Where do I pay my bill for room and board?

In the office of room reservations, located south of the Bookstore, across the street.

Room and board is due on the first of each month. A penalty is assessed if not paid before the sixth. Remember.

May I have guests in the dormitory?

Yes. When you are having guests at meal time, please go by the Social Director's office at least one hour in advance and complete a guest card. This gives the dietitian an opportunity to prepare for extra meals. You may either pay for the meal or have it charged to your room and board bill, as you wish.

Payment for overnight guests may be handled in the same manner.

Rate of guests charges are:

Breakfast	$ .35
Lunch	$ .75
Dinner	$ .75
Dinner Sunday	$1.00
Overnight Guest	$ .75

How do I get my mail?

Mail service comes to your dormitory twice daily except Saturday afternoon and Sunday.

Inform all correspondents of your correct mailing address.

Mary Doe
Texas Technological College
Women's Dormitory III, IV, or
Drane Hall
Box Number
Lubbock, Texas

Be sure to sign for all packages and registered mail in the mail room. There are no outgoing mail facilities in your dormitory. U.S. Mail boxes are located: Corner of College Avenue and Main Street; Mark Halsey's Drug Store, College and Broadway; the College Post Office, (East Wing, Ad Building); box on drive east of Ad Building. Magazines and second class mail cannot be forwarded.

How about supplies for my room, such as mops, brooms, and bulbs?

The average girl uses about two mops and two brooms per year along with dust cloths, etc., which she furnishes herself. You may obtain light bulbs from the dietitian. Please dispose of your waste paper, trash and other disposable materials in the incendiary boxes located on each wing. The cleaning woman cannot pick up this material for you.

How about storage space for trunks, etc?

Yes, there is a storage room in each dormitory. Your Social Director has the key.

May I receive and make long distance telephone calls from the dormitory?

There is a long distance telephone booth in Drane Hall where you can make long distance calls. Long distance calls will be accepted through the dormitory switchboards 8:00 a.m. to 10:00 p.m.

Your Social Director has a phone in her office that is to be used for "Extreme emergencies only." Secure that number for your parents and instruct them as to its use in that capacity.

Is there a laundry room in the dormitory?

Not in all the dormitories. Some of the dormitories do have laundry and drying rooms. Pick up and delivery for laundry and dry cleaning is available and a concessionaire is in each dormitory. Ask your Social Director about this service.

Will my dormitory be open during holidays?

All dormitories will be closed during the Christmas holidays.

They will remain open during all other holidays.

They will also be closed between the last semester of summer school and the fall session.

Would it be possible for me to change rooms within the dormitory during the semester?

Only after you have consulted with your Social Director or Counselor.

Could I change dormitories?

Not likely during a semester. At the end of a semester it may be possible. Consult with your Social Director or Counselor.

What should I do to check out of my dormitory?

If you should have to withdraw from school consult with your Social Director or Counselor first and let her advise you. If it is then necessary, go to the Dean of your Division and in the process by the Office of the Dean of Women for final clearance from the dorm.

If it is necessary for you to move to a residence in town . . .

Consult with your Social Director first. She will direct you through proper channels. Students of Texas Tech are required to live in dormitories as long as facilities are available Exceptions are married students, those students whose employment necessitates their residence in town, and those students who live with their families or relatives.