

October 27, 1931

The Board of Directors of the Texas Technological College met on the above date in regular session as provided in the By-Laws of the Board, in the President's Office in the Administration Building.

The meeting was called to order at 10:00 a.m. by the Chairman, Mr. Clifford A. Jones. Roll call showed that besides the Chairman, the following Directors were present: J. A. Underwood, George Wilson, Mrs. F. H. Lewis, Wiley Christian, Thomas J. Church. The President of the College and the Business Manager were also present.

The minutes of the meeting held October 27, 1931 were read and approved.

The report of the Financial Department for the year ending December 31, 1930 was presented. It covered some fairly different items as follows:

(1) The total amount for the year to January 31 was \$1,200,000, of which \$100,000 were cash, and \$1,100,000 were notes distributed in the various schools as follows: In Agriculture, \$100,000; In Engineering, \$100,000; In Law, \$100,000; In Liberal Arts, \$100,000; In other departments, \$100,000.

January 27, 1931

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The meeting was called to order at 10:00 a.m. by the Chairman, Mr. Clifford A. Jones. Roll call showed that besides the Chairman, the following Directors were present: J. A. Underwood, George Wilson, Mrs. F. H. Lewis, Wiley Christian, Thomas J. Church. The President of the College and the Business Manager were also present.

BOARD MINUTES

JANUARY 27, 1931

The minutes of the meeting held October 27, 1931 were read and approved.

(1) The total amount for the year to January 31 was \$1,200,000, of which \$100,000 were cash, and \$1,100,000 were notes distributed in the various schools as follows: In Agriculture, \$100,000; In Engineering, \$100,000; In Law, \$100,000; In Liberal Arts, \$100,000; In other departments, \$100,000.

(2) A detailed statement from the Auditor of the College was presented, covering financial statements as follows: September 1, 1930, to December 31, 1930. It was stated that there was a net loss of \$100,000 for the year ending December 31, 1930. Credit for this was given to the Business Manager, and to the cooperation of all departments and all employees.

Lubbock, Texas
January 27, 1931

The Board of Directors of the Texas Technological College met on the above date in regular session as provided in the By-Laws of the Board, in the President's Office in the Administration Building.

The meeting was called to order at 10:00 a.m. by the Chairman, Mr. Clifford B. Jones. Roll call showed that besides the Chairman, the following Directors were present: R. A. Underwood, Roscoe Wilson, Mrs. F. N. Drane, Riley Strickland, Thomas Johnson. The President of the College and the Business Manager were also present.

The minutes of the meeting of October 25 were read and approved.

The report of the President was called for and was presented. It covered some twenty different points, as follows:

(1). The total enrolment for the year to January 20 was 2,226 students, of whom 1374 were men, and 852 were women. These were distributed in the various schools as follows: In Agriculture, 192; in Engineering, 488; in Home Economics, 227; in Liberal Arts, 1319. In spite of the financial depression, the enrolment was practically the same as that of the preceding year.

(2). A detailed statement from the Auditor of the college was presented, covering finances of the college from September 1, 1930, to December 31, 1930. It was stated that there was reason to believe that the current college year will close without any indebtedness whatever. Credit for this was given to the Business Manager, and to the cooperation of all departments and all employees.

(3). The finances of the Athletic Department were reported not to be in good shape. A deficit of \$17,000 by the end of the year seemed in prospect.

(4). In view of the condition of the finances of the Athletic Department, it was recommended that all instructional salaries for Physical Education should be transferred to the regular college payroll and not to the Athletic Department. The Board adopted this recommendation.

(5). Report was made that the college has not yet been successful in securing membership in an Athletic Conference, but that efforts to this effect were still being made.

(6). The Department of Extension was reporting as prospering.

(7). Report was made that the sum of \$25,000 has been bequeathed to the college as a student loan fund by the will of Mr. Will C. Hogg. The Board voted to accept this bequest and directed the President to write a letter of appreciation to the Executors of the will of Mr. Hogg.

(8). It was stated that bids would be open on the construction of the Power House at a meeting to be held in the Office of the Business Manager February 18.

(9). It was reported that the college Bookstore and the refreshment stand in the former Cafeteria Building were being operated on a successful basis.

(10). The matter of the Pageant for the year was brought forward. The Board ordered that it be held in case it could be financed without using college funds, but not otherwise. The Board also authorized the college to place its various departments on display, such as

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Engineering, Science, Agriculture, at the time when the West Texas Chamber of Commerce should hold its meeting in Lubbock next May.

(11). It was reported that the matter of using the funds accumulated by our student publications for the securing of equipment for work in Journalism had been referred to a special committee of which Mr. Houston Harte was Chairman. This committee had approved of the project in general, but on account of the conditions of college finances had not yet taken specific steps for making purchases.

(12) A report was presented from the special Committee appointed at the October meeting of the Board to outline the duties of standing committees. The recommendations of this committee were as follows:

"It shall be the duty of the Executive Committee to make to the Board recommendations concerning general policies of the Board, and particularly with reference to matters pertaining to the faculty. It shall be the general duty of this committee between meetings of the Board to pass upon such matters as would be referred to the Board as a whole if it were in session, except when such matters are clearly within the prescribed duties of the Standing Committees above mentioned.

"It shall be the duty of the Building Committee to approve all plans made for buildings, to recommend to the Board of Directors the letting of contracts for buildings, and to supervise in general the erection of buildings when under construction. It shall also be the duty of this committee to have general oversight of the care and keeping of the buildings.

"It shall be the duty of the Local Affairs Committee to have general charge of the properties, grounds and equipment; to pass upon needed minor repairs and improvements, and to have general oversight of matters pertaining to the relation between the College and the people of the town in which it is located. It shall be

the special duty of this committee to have charge of matters pertaining directly to the Athletic Department of the College.

"It shall be the duty of the Finance Committee to recommend to the Board of Directors the biennial budget to be submitted to the Board of Control and to the Legislature. It shall also be the duty of this committee at the beginning of each year to make estimates as to the probable receipts from local funds and to budget these funds. It shall be the duty of this committee to make recommendations to the Board in regard to the payment of funds for any matters that have not been specifically passed upon by the entire Board, or for which no specific appropriations have been made.

"It shall be the duty of the Legislative Committee to place before the Legislature whatever budget requests have been submitted to the Board and to take whatever action it may deem best for securing from the Legislature as much as possible of the appropriations needed."

At this point, the Chairman, Mr. Jones, called attention to the fact that the By-Laws of the Board do not specify the manner by which the By-Laws may be amended. To cover this omission, the Chairman introduced the following, to amend the By-Laws by adding article 23:

"These By-Laws may be amended at any meeting of the Board of Directors where a quorum is present, provided thirty day's notice of such proposed change of, or addition to, these By-Laws has been given in writing to each member of said Board of Directors, and the mailing by registered mail of such notice of proposed change or changes to the respective addresses of the said members of the Board of Directors shall constitute such notice. It shall require a favorable vote of two-thirds of those members present to amend."

On motion and second, it was unanimously ordered by the Board that this amendment, together with the report of the committee outlining the duties of the standing committees, should lie on the table until the next meeting of the Board. Members present waived the need for notifying them by registered mail of these changes.

(13). It was announced that the commencement sermon would be preached by Dr. Ivan Lee Holt, Pastor of St. John's Methodist Church,

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St. Louis, in the College Gymnasium Sunday morning, June 7. It was also announced that Melvin A. Traylor of Chicago had been invited to deliver the commencement address and had accepted conditionally, but not definitely.

(14). Reference was made to the excellent showing made by students who have entered the Medical Department of the University of Texas after having received their Pre-Medical training in the Texas Technological College.

(15). There was considerable discussion in regard to the matter of securing appropriations for the next biennium from the Legislature.

(16). It was ordered by the Board that hereafter the Athletic Department finances should be on exactly the same basic as the finances of other departments of the college, and that no purchase should be made or debts transacted without the approval of the Business Manager of the College. The resignation of W. T. Gaston as a member of the Athletic Council was presented and accepted. The matter of filling the position left vacant on the Athletic Council was left for future action.

(17). A communication was transmitted from Dr. D. A. Penick asking for payment of fifty dollars toward the expenses of having a survey made of the Athletic affairs of the State. On motion, the Board authorized this payment to be made.

(18). A communication was read from Dean A. H. Leidigh of the School of Agriculture with reference to the proposed expansion of the work of farming by the college.

(19). It was reported by negotiations were still in process concerning the paving of College Avenue, with fair prospects of success.

(20). The plans for Library and Power House having been approved by Building Committee, motion by Mr. Underwood, seconded by Mr. Wilson, that the plans be accepted by the Board and details of Power House be worked out by Mr. Hedrick and Mr. Gaston.

(21). On motion, the Board ordered the Business Manager to expend twenty-five dollars for repairs on furnace in President's home.

(22). On motion by Mr. Wilson, seconded by Mrs. Drane, the Board gave the Business Manager permission to pay sixty dollars to Mr. Cecil Horne for car expense in connection with his work.

(23). Next in order of business was the election of officers. Mr. Clifford B. Jones was the unanimous choice for re-election as Chairman of the Board. Mrs. F. N. Drane was chosen as Vice Chairman; Mr. Roscoe Wilson, Treasurer; and Mr. W. T. Gaston, Secretary.

There being no further business up for consideration, the Board adjourned.

s/ CLIFFORD B. JONES
President

s/ W. T. GASTON
Secretary

BOARD MINUTES

JUNE 8, 1931

The Board met at the residence of Mrs. Drane at 10:00 o'clock on the evening of June 8, 1931. Present were Mr. Underwood, Mr. Wilson, Mrs. Drane, Mr. Hedrick, Mr. Gaston, Mr. Underwood, Mr. Wilson, Mrs. Drane, Mr. Hedrick, Mr. Gaston, Mr. Underwood, Mr. Wilson, Mrs. Drane, Mr. Hedrick, Mr. Gaston. The minutes of the previous meeting were read and approved. The Business Manager reported on the financial statement for the year ending May 31, 1931. The statement shows a surplus of \$1,000.00. The Board ordered the Business Manager to expend twenty-five dollars for repairs on furnace in President's home. On motion by Mr. Wilson, seconded by Mrs. Drane, the Board gave the Business Manager permission to pay sixty dollars to Mr. Cecil Horne for car expense in connection with his work. Next in order of business was the election of officers. Mr. Clifford B. Jones was the unanimous choice for re-election as Chairman of the Board. Mrs. F. N. Drane was chosen as Vice Chairman; Mr. Roscoe Wilson, Treasurer; and Mr. W. T. Gaston, Secretary. There being no further business up for consideration, the Board adjourned.

(1) The enrollment for the college for the year closing has been 2,100 students. An increased and diversified enrollment is being noted in each one of our departments. The enrollment for the year 1931-32 was 2,075 students. It is estimated that on the first of August there will be enrolled approximately 2,200 students. This enrollment will make the largest number of students for any one year in the history of the college.

Lubbock, Texas
June 8, 1931

The Board of Directors of the Texas Technological College met on the above date in accordance with the requirements of the By-Laws. The meeting was held in the office of Dr. P. W. Horn, President of the College.

A check of the roll showed the following members present: Mr. Clifford B. Jones, Chairman; Mr. R. A. Underwood, Vice-Chairman; Mrs. F. N. Drane; Mr. Roscoe Wilson; Mr. John W. Carpenter; Mr. Riley Strickland; Mr. Thomas Johnson; Mr. Houston Harte; General John A. Hulen.

The minutes of the previous meeting were approved as presented. The report of President P. W. Horn was called for, which he presented, covering eighteen different items as follows:

"(1) The Texas Technological College is now just in the act of closing the sixth year of its existence. In many respects, this has been the most successful year in its history. On June 8 there will be a commencement occasion with 169 students receiving diplomas. In the latter part of August, there will be another commencement occasion with approximately 100 students graduating. These two classes together will make the largest number of graduates for any one year in the history of the college.

"(2) The enrolment for the college for the year closing has been 2,319 students. An itemized and classified statement is transmitted to each one of you. See Exhibit A. As the enrolment for the year 1929-30 was 2,353 students, it therefore shows that we had a decrease of 34 students in enrolment. However, the enrolment for the spring term shows that in 1930-31 we retained to the end of the college year 1,769 students, whereas the preceding year we had retained to the end 1,730 students. These figures show that while our total enrolment for last year was less by 34 than for the year preceding, those actually attending were 39 more. It seems to me that this shows that the enrolment about broke even. It occurs to me that considering the depression prevalent all over the country, the showing is not a bad one. It is the opinion of all of the faculty members that the work done this year was better than it has ever been before. The same can be stated for the general conduct of the students.

"(3) Our summer school session is scheduled to begin on June 9. Although the appropriation made by the State for the purpose of maintaining the summer school has decreased to some extent, we nevertheless have good prospects for an enrolment in this school.

"(4) Ordinarily, the most important matters to be considered by our Board at the June meeting are the matters of finances for the coming year. I am very much inclined to fear that in the present case it will not be possible for the Board to pass definitely upon any of these matters, for the reason that the status of our finances has up to the present moment not been definitely decided. You are, of course, aware that on the twenty-third day of May, in the closing hours of the Legislature, both Houses adopted the Free Conference report on appropriations. The bill is now in the hands of the Governor, who has twenty days from the time of the adjournment of the Legislature in which to pass upon the appropriations. This, I believe, will bring the time up to June 12. Opinions seem to vary as to whether the Governor will sign the bill as it is, veto part of it, or veto the whole of it, and refer it to a special session.

"Even if the Governor should approve the bill in the two days intervening between the present writing and the meeting of our Board, it would seem to me that there would not be time enough for Mr. Gaston and myself to go into the matter and to make recommendations as to the finances for all of next year. It seems to me that this is a matter that will probably require very careful consideration. It therefore occurs to me that when the Board adjourns on June 8, it should do so with the idea that it will probably be called together again as soon as the fate of our appropriations is definitely settled, to consider finances for the coming year. If the Governor does not veto the bill in its entirety, it would occur to me that it might be well to call this meeting approximately July 1, and perhaps in Dallas or Fort Worth. On the other hand, if the Board saw fit to do so, it might refer the matter to some suitable committee with power to act for the entire Board. In either event, it does not seem to me that it would be wise for the Board at this meeting to undertake to pass upon the finances either for the entire institution or of any specific department."

On motion, it was ordered that the Legislative Committee handle the question of appropriation during sessions of the Legislature; otherwise, the Finance Committee would handle this matter for the Board.

"(5) With reference to the past Legislature and our experiences with it, permit me to state that the Senate finally passed a bill that was reasonably liberal to the Texas Technological College and to other insti-

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tutions. It included a Library for us, and some seventeen new faculty positions. The House, on the other hand, was far from liberal in its dealing with us. Our institution undoubtedly has a number of good friends in the Senate. There was a woeful shortage of House members who were actively interested in our institution. To attempt to obtain appropriations from the House without having friends actively interested on the Appropriations Committee or the Free Conference Committee is about like going into a hotly contested law suit without a lawyer, and relying merely upon the rightness of one's cause. In view of the fact that the expenses of our educational system are increasing, that new schools are being established, and that there is sharper and sharper demand for the funds of the State, I am firmly of the opinion that if we wish to get funds for our institution in the future, it will be necessary for us to fight for them in organized campaign fashion.

"(6) I have already transmitted to each one of you an analysis of the bill as it now stands. In accordance with its main subdivisions, the comparison between the appropriations for the present year and the proposed appropriations for the coming year is as follows:

	1930-31	1931-32	Increase	Decrease
1. Administrative Salaries	\$70,800	\$74,220	\$3,420	
2. Instructional Salaries (Excluding Summer school)	308,650	315,150	6,500	
3. Departmental Maintenance	20,200	24,000	3,800	
4. General Expense	44,950	40,700		\$4,250
Total for running expenses, (excluding summer school)	\$444,600	\$454,070	\$9,470 (net)	
5. Summer School Salaries (Was supplemented by Def.)	15,000	32,500	17,500	
6. Permanent Equip. & Bldgs.	34,500	3,000		31,500
Total appropriations	\$494,100	\$489,570		\$4,530 (net)

"It may be added that there is a typographical error in the printed report of the bill whereby the totals for salaries are \$3,750 more than the items as printed.

"(7) In case the Governor should sign the appropriation bill on or before June 12, leaving our items practically as they are, it would occur to me that the policy of the Board should be as nearly as practicable to so arrange the budget that no salary will be less next year than it was last year, even though no salary should be greater. Mr. Gaston and myself will be glad to work out details for recommending a budget of this kind upon that basis if the Board so instructs us."

On motion, it was ordered that no increase in salary be granted to anyone in the Tech College organization.

"(8) I am transmitting to you herewith a detailed report from our Auditor in regard to the finances of the college with estimates to the close of the fiscal year, August 31, 1931. It is of interest to notice that it will not be necessary to borrow any money in order to conclude the year."

On motion, the Board declared itself in favor of raising \$8,500 in cooperation with the Matador Club of Lubbock.

"(9) I also transmit to you herewith a report from the Athletic Council concerning athletic matters during the past year, with suggestions as to budget for the next year. It occurs to me that in view of conditions already pointed out, it would perhaps not be practicable to pass upon the budget at this immediate moment, and that consideration of it should go over to a later meeting."

A motion prevailed that nothing be done with the athletic budget at that time, but further consideration was deferred until a later date.

"(10) I transmit to you likewise a communication from Mr. Cecil Horne with reference to the possibility of establishing a printing plant in connection with our Department of Journalism for the coming year. Our appropriations bill as at present written provides that money for printing appropriated by the State can be used to reimburse the college printing plant where this is operated in connection with the Department of Journalism. The receipts from the Toreador alone would add materially to the revenue of the printing plant. It seems to me that the matter should be carefully considered and that a definite policy should be adopted either at this meeting or one soon to be held."

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It was finally decided that nothing further be done at that time regarding the establishment of a printing plant.

"(11) I am transmitting to you herewith a communication from Mrs. Mary W. Doak, our Dean of Women, with reference to the relationship of the college to our dormitories for girls. Mrs. Doak very properly points out the difficulties of the college in maintaining proper housing facilities for our women students. She recommends that the college undertake a lease for the coming year, or a period of years, those buildings known as College Inn and Lovell Hall. If the Board should see fit to do this, the new plan can be put into operation at the beginning of the next college year. If you do not see fit to do this, then I would recommend that if practicable contracts be renewed with these two dormitories largely on the same basis as formerly, though with proper safe guards. If suitable contracts cannot be renewed, then it would occur to me that the only thing left would be to recognize these two institutions as boarding places upon the same basis that other houses are recognized."

The Board expressed itself as being in sympathy with the dormitory situation, but on account of financial reasons, it was impossible to do anything definite at that time.

"(12) I am likewise transmitting to you a communication from Dean Miller of the School of Engineering with reference to our college seeking membership in the Society for the Promotion of Engineering Education, and sending a delegate this summer to the meeting of that Association."

On motion, it was ordered that Dean Miller be given authority to use \$50.00 to cover expense of a trip to attend a meeting of electrical educators.

"(13) I am calling the attention of your honorable body again to the question of the relationship of our college to our Department of Military Instruction. Our State still offers to pay \$225.00 per month for quarters for the National Guard, if a building is erected according to their plans and at a cost of approximately \$20,000. There are a few things that could be done that would be of more value to the college."

No definite action was taken regarding the erection of an armory.

"(14) The question of the selection of a hospital for college work for next year is also before the Board. I am presenting one application that has been sent to the Board in my care. I understand that there is another application also before the Board."

On motion, it was ordered that beginning September 1, 1931, the contract for medical services should rotate on a basis of two-year periods. On second motion, the contract for medical services was given to the West Texas Hospital for the period 1931-32 and 1932-33 school years.

*for text,
see preceding
meeting*

"(15) There are amendments to the By-Laws of the Board that have special reference to the outlining of the duties of committees which have been waiting over since the last meeting and which are before the Board for action at the June meeting. Members who were not present at the last meeting of the Board have been notified by registered mail more than thirty days before the Board meeting, with reference to these amendments. They are before the Board for action now."

The amendments to the By-Laws of the Board, which had been held over from the last previous meeting, were presented for action. On motion, they were adopted by unanimous vote.

"(16) Permit me to call your attention to the Double T Bench which has been erected by the Senior Class of the current year and which has been presented to the college. This work was done after due consultation of the Senior Class with the Business Manager of the College and the President. It will at least help to some extent in the matter of providing seating accommodations for our students. It also expresses in tangible form the interest felt by the Senior Class in the future welfare of the college."

The Board expressed itself as being very much pleased with the erection of the Double T Bench by the Senior Class.

"(17) I have received mimeographed copies of the report made by Mr. Jonathan A. Butler, Director of the Survey on Athletics

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of the State of Texas. You will recall that Mr. Butler was appointed by the Association of Texas Colleges for this work. I have not only copies of his report, but also copies of the action taken by the Texas Association of Colleges.

"All this will sooner or later be embodied in a printed volume. I regret that at the immediate present I have not enough copies to furnish to each member of the Board. I have, however, already loaned portions of this to the President of our Board and would be glad to have the entire material read by any member of our Board who is interested enough to wade through it. I may say in general that the report is quite complimentary to the standards observed in the athletic administration of the Texas Technological College.

"I may say, however, that the position of the Texas Technological College with reference to organized athletics is anomalous and is highly unsatisfactory. We are not a member of any association and have been denied admission to at least two to which we have applied. However, the Texas Association of Colleges gives us until January 1, 1933, to become a member of some Association. Apparently, this limit is definite and final.

"In the meantime, although not a member of any Association, we are required to live by the strictest Association rules. This places us at a definite disadvantage.

"There is an increasing tendency among the colleges of the State to advocate strict adherence to athletic rules, and particularly to those that have reference to recruiting or to subsidies. It is my belief that these rules are not being observed as strictly as the report above referred to would seem to indicate.

"It is my own belief that we should not run any risk of not being a member of some Association by January 1, 1933. There is a new Association being organized in West Texas and it is my belief that the Texas Technological College should apply for membership in it.

"If at a special meeting of our Board of Directors of the Texas Technological College should be called within a month to consider the finances, it occurs to me that the general question of athletics might well be an additional subject to be thrashed out at that time.

"(18) The question has been broached as to whether or not it might be possible to secure the establishment of a second Land Grant College and the recognition of the Texas Technological College in this capacity. If this could be brought about it would mean an annual appropriation of \$90,000 for our institution. There would be many advantageous features of such recognition.

"However, it may be stated that thus far it has been the policy of the Federal Government to recognize only one Land Grant College in Texas. The great size of Texas and the diversity of its climate and soil and agricultural conditions would seem an excellent reason for the breaking of this precedent. However, before anything can be done, there would necessarily be a long drawn out campaign before the Congress of the United States. The matter is simply called to the attention of the Board at this time for such attention as it may see fit to give. A considerable amount of material bearing on this matter has been prepared by Dr. J. O. Ellsworth of our School of Agriculture. It is ready to be presented to the Board either at this date or at any time that may be designated."

There being no further business, the meeting adjourned.

(Signed) Clifford B. Jones
President.

(Signed) W. T. Gaston
Secretary.

Dallas, Texas

July 9, 1931

The Finance Committee of the Board of Directors of the Texas Technological College met in the office of Mr. John W. Carpenter at 9:30 A.M.

A check of the roll showed the following members of the Committee present: Mr. John W. Carpenter, Chairman; Mr. Houston Harte, member; Mrs. F. N. Drane, Vice-Chairman and ex-officio member of the Committee.

The first item for consideration by this Committee was the question of salaries. On motion by Mr. Harte, seconded by Mrs. Drane, the Committee ordered that salaries be paid as before, the Board reserving the right to deduct five per cent of the June salaries, 1932.

The Committee next considered the question of granting free diplomas to graduates of Tech College, and there was some discussion relative to quality of diplomas granted. On motion by Mr. Carpenter, it was ordered that diplomas of the usual quality, without charge, should be given to each graduate.

It was ordered by the Committee that the Extension work should be run on an independent basis without obligation of the College.

The question of a Printing Department was next considered, and it was decided that this would have to be deferred until more funds were available.

On motion of Mr. Carpenter, it was ordered that the administrative officers be instructed to reduce salaries and

other expenses as much as would be possible during the next school year.

There being no further business, the meeting adjourned.

(Signed) Clifford B. Jones
President.

(Signed) W. T. Gaston
Secretary.

BOARD MINUTES

OCTOBER 13, 1931

The Oct 13, 1931 Minutes
are recorded in the
1929-1931 Minutes book.