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BOARD MINUTES

FEBRUARY 4, 1926

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Lubbock, Texas
February 3, 1926

The committee of local affairs of the Texas Technological College met in Lubbock Tuesday, February 3. There were present R. A. Underwood of Plainview, Dr. J. E. Nunn of Amarillo, and Mr. Clifford B. Jones of Spur.

The committee inspected all the buildings now in process or erection on the campus of the college. They took lunch at the residence of the President of the college.

The committee conferred concerning the matter of having representatives present at Austin when the matter of hearings on budgets is taken up in the two houses of the legislature.

Considerable amount of time was spent in discussing the matter of a superintendent of farms. It was finally decided not to select a man for full time for this work until the regular faculty is selected, the man then chosen to go to work the first of next September, under the direction of the dean of agriculture.

Arrangements were made with H. T. Kimbro of Lubbock to handle the matter of the rental of farm lands belonging to the college. It was decided that tenants who were on the land last year and who desired to renew their contracts on the same basis as last year, would have first consideration. All such are requested to interview Mr. Kimbro at once. Others desiring to rent lands from the college should see Mr. Kimbro as to terms.

The committee expressed strong appreciation of the work done last year by Mr. Posey in this connection.

Bank at a rate of 6% per annum, is very favorable and liberal from the standpoint of the College. On motion of Mr. Underwood, seconded by Mr. Meadows, the Board expressed appreciation of this valuable service rendered by Chairman Carter.

Mr. W. G. Smith, of the Wichita School Supply Co., appeared before the Board to present the standpoint of his company, with reference to a deduction of \$6000, made from his bill for laboratory equipment furnished the College. The deduction was made because installation of the equipment was not made within the time specified in the contract. Adjustment of the claim of the Wichita School Supply Co. (selling agents for E. H. Sheldon & Co. Muskegon, Michigan) and the claim of Bickley Brothers (selling agents of the Kewaunee Manufacturing Co. Kewaunee, Wisconsin) were referred to the Local Affairs Committee with power to act.

President Horn stated that Mr. R. B. Walthall, member of the Board of Control, expected to visit the College within the near future and suggested that members of the Board come to Lubbock to meet Mr. Walthall, and discuss the fiscal affairs of the College with him.

President Horn discussed the budget for the biennium, beginning September, 1927, and the necessities of the College for the year, beginning September, 1926. By common consent these matters were referred to the Finance Committee.

It was agreed that when the meeting of the Board adjourned, it would be with the understanding that the next meeting be held in Austin, in order to give an opportunity to present the needs of the College to the State Board of Control.

Building plans were presented by President Horn and discussed by Chairman Carter and Mr. Carpenter. On motion by Mr. Jones, seconded by Mr. Meadows, the Building Committee was requested to ask the College Architects to make preliminary drawings for the completion of the Administration Building and any other building. The Building Committee was not authorized to incur any expense or to make any commitments.

February 4, 1926

MADE IN U. S. A.

The question of traveling expenses for members of the faculty, other than the President, was discussed at great length. On motion by Mr. Carpenter, seconded by Mr. Jones, President Horn was authorized to approve expense accounts of members of the faculty for traveling expenses for the year ending August 31, 1926, to the amount of \$600.00.

On motion by Mr. Carpenter, seconded by Mr. Jones, President Horn was authorized to procure an instructor for the College Band for the remainder of the College year at an expense not to exceed \$200.00.

It was moved by Mr. Carpenter, seconded by Mr. Newman, that President Horn be authorized to continue the practice of keeping an approved list of boarding houses for students attending the College; but that for the remainder of the present school year no student be refused admittance or suspended from the College solely because of failure to live at an approved boarding house. The motion carried.

Propositions from the owners of the Easter and Gillen dormitories, for the leasing or selling of their properties were laid on the table.

On motion by Mr. Meadows, seconded by Mr. Jones, relocation of the athletic field, in accordance with the wishes of Director Freeland and the Athletic Committee of the Faculty, was approved.

On motion by Mr. Jones, seconded by Mr. Carpenter, Secretary of Agriculture Jardine was invited to visit the College during his stay in Texas in March.

Dr. Numm spent the night in Lubbock, but Mr. Jones and Mr. Underwood left for their respective homes late in the afternoon.

SUPPLEMENTARY TO MINUTES OF MEETING OF LOCAL

AFFAIRS COMMITTEE

The committee likewise approved the recommendation made by Coach Freeland to the effect that J. E. Jones be appointed a member of the Athletic staff at \$3,000.00 a year for nine months. The appointment had previously been authorized by the Board.

The committee also approved of the recommendation of Mrs. Doak to the effect that Miss Ivo Wilson be appointed as student instructor at a salary of \$75.00 a month for nine months.

The committee likewise approved the recommendation made by the Faculty Committee on Extension work and endorsed by the President to the effect that J. F. McDonald be appointed Director of Correspondence work, to be paid out of fees arising from this work.

Fort Worth, Texas
February 4, 1926

The Board of Directors of the Texas Technological College met in called session of 10 o'clock, on Thursday, February 4, 1926, in the office of Chairman Amon G. Carter in the Star Telegram Building, Fort Worth, Texas.

Roll call showed the following members present: A. G. Carter, R. A. Underwood, C. B. Jones, J. W. Carpenter, Mrs. F. N. Drane, Mose Newman, C. W. Meadows, and H. T. Kimbro. Chairman Carter read a telegram from Mrs. Chas. DeGroff, extending her best wishes to the members of the Board and expressing regret because of her inability to attend the meeting.

Dr. P. W. Horn, President of the College, and R. M. Chitwood, Secretary to the Board, were present.

Minutes of the meeting of October 27, 1925, were read and approved.

Attention was called to the fact that the Deficiency Warrant of \$58,180, first granted by Governor Ferguson, had been withdrawn by the Governor; and a new warrant amounting to \$73,180 issued and approved by the Governor. The Secretary advised the Board that the new warrant granted by the Governor and filed with the Comptroller was to be spent for the following purposes:

Administration - "Contingent"	\$68,180.00
Departmental Maintenance - "Contingent"	5,000.00

Mr. Underwood stated that the arrangement worked out by Chairman Carter, for discounting the deficiency warrants at the First National Bank of Fort Worth, and the Fort Worth National

There was discussion of the proposed Jefferson Davis Memorial. Chairman Carter presented several communications and suggested that an item for providing a Jefferson Davis Memorial be placed in the budget presented to the next Legislature.

Mr. Hubb Diggs, of Fort Worth, appeared before the Board and made a proposition to sell his herd of twenty registered Holstein cows to the College for \$5000 upon the following terms:

\$1000.00 cash, and
\$1000.00 per year until the full amount is paid.

This proposition was regarded as very liberal by members of the Board. On motion of Mr. Carpenter, seconded by Mr. Newman, the Local Affairs Committee was authorized and directed to supervise the purchase of livestock and implements for the College.

It was agreed by members of the Local Affairs Committee to hold a meeting at Lubbock on Wednesday, February 10, 1926.

At 12:15 p.m. the Board recessed until 2 p.m..

On motion by Mr. Carpenter, seconded by Mr. Underwood, the Secretary of the Board of Directors R. M. Chitwood, was authorized to sign a request on behalf of the Texas Technological College to the Treasury Department of the United States for a permit to procure alcohol (fee of tax) for the use in the Chemistry, Biology, and other departments of the College giving scientific instruction.

On motion by Mr. Carpenter, seconded by Mr. Underwood, the Secretary of the Board of Directors, R. M. Chitwood, was authorized to sign on behalf of the Texas Technological College a bond for \$5000 to the War Department of the United States. This bond shall bind the Texas Technological College to take good care of, to insure and keep insured against loss to the United States, to safely keep and account for such arms and equipment as the Secretary of War may issue to said Texas Technological College and to duly return such arms and equipment in good order and condition to such officer or person as the Secretary of War may designate to receive them.

February 4, 1926

On motion by Mr. Jones, seconded by Mr. Newman, the following salary payments recommended by the Local Affairs Committee for the month of January, 1926, were approved:

Hugh Killin	\$ 107.50✓
Edgar Shelton	403.13✓
Robert Campbell	241.88✓
Louis Ames	322.50✓
Mrs. Eunice Gates	143.33✓
Mrs. R. A. Studhalter	143.33✓
Mrs. J. M. Marshall	107.50✓
James Murdough	443.44✓
Harry Hill	322.50✓

On motion by Mr. Jones, seconded by Mr. Newman, the following salaries for the remainder of the present school year were approved:

Hugh Killin	\$ 105.88 per month
Edgar Shelton	397.05 per month
Robert Campbell	238.23 per month
Louis Ames	317.64 per month
Mrs. Eunice Gates	141.17 per month
Mrs. R. A. Studhalter	141.17 per month
Mrs. J. M. Marshall	105.88 per month
James Murdough	436.76 per month
Harry Hill	317.64 per month

On motion of Mr. Jones, seconded by Mr. Carpenter, the following out-of-state traveling expense accounts were approved:

W. L. Stangel - expense of trip to Livestock Show at Chicago in December, 1925	\$127.30
P. W. Horn - expense of trip to Albuquerque, New Mexico, in November, 1925	40.50
R. C. Harrison - expense of trip to Chicago in December, 1925	85.35

It was ordered that these accounts be paid out of the \$600 allowed for traveling expenses to members of the faculty.

Upon motion of Mr. Carpenter, seconded by Mr. Meadows, an expense account of \$53.22, presented by Miss Elizabeth West for traveling expenses incurred in attending the Texas Library Ass'n., at Houston in November, 1925, was approved and ordered paid.

It was moved by Mr. Kimbro, seconded by Mr. Carpenter, that President Horn be authorized to attend the installation of Dr. W. B. Bizzell as President of the University of Oklahoma and that he be instructed to convey the congratulations of the Board to the University of Oklahoma upon securing Dr. Bizzell as President of the institution. The motion carried.

There was discussion of the losses being incurred by the College in the operation of the Cafeteria and especially of the cost of the electric current used by the Cafeteria. On motion of Mr. Newman, seconded by Mr. Carpenter, the Secretary was instructed to take active charge of the Cafeteria and to use every effort to place it on a paying basis.

Statements showing the financial condition of the College were presented by the Secretary. It was pointed out that final payments to building and other contractors would probably require approximately \$22,000 more than the unexpended balances of the original and emergency appropriations which amounted to \$1,377,500.00.

It was also pointed out that the College is now making a part of its payroll and purchases with deficiency warrants. On motion by Mr. Carpenter, seconded by Mr. Jones, the Secretary was instructed to work out all necessary details incident to adjusting the funds of the College secured by local collections and by legislative appropriations and also the deficiency grant, so that a deficit can, if possible, be avoided.

February 4, 1926

Members of the Board discussed financial matters at length, especially the pressing need of funds to meet the expenses of athletic activities. Chairman Carter read a telegram addressed to Mr. H. T. Kimbro saying that a drive for funds for the Athletic Department was in progress in Lubbock.

On motion of Mr. Carpenter, seconded by Mr. Jones, the Secretary was instructed to build a track for outdoor track meets, at a cost not to exceed \$4,000.00.

It was moved by Mr. Kimbro, seconded by Mr. Newman, that the Secretary be instructed to issue a voucher for \$7,500.00, to Sanguinet, Staats, and Hedrick to apply on their bill of \$9,403.60, with the understanding that a complete set of the plans and specifications of all College buildings and utilities be furnished the Board by the architect. The motion carried.

President Horn stated that many inquiries about a summer school were being received. On motion by Mr. Kimbro, seconded by Mr. Jones, the Board authorized the use of \$4,000 from local funds, or in deficiency warrants, to pay the expenses of maintaining a six weeks summer school. This amount to be supplemented by the fees collected from the students attending the summer school.

Mr. W. R. Nabours, Business Manager of the College of Industrial Arts at Denton, appeared before the Board. Mr. Nabours was Secretary of the Committee named in the law creating the Texas Technological College to locate the institution. In his remarks, Mr. Nabours expressed his great interest in the College and presented to the Board the official copies of the briefs filed by the thirty-seven towns in whose behalf applications for the College were filed with the Locating Committee.

It was moved by Mr. Jones, seconded by Mrs. Drane, that

the thanks of the Board be extended to Mr. Nabours for the gift he had made, that the briefs be placed in a suitable case in the College Library and that a copy of the minutes showing the adoption of this motion be forwarded by the Secretary to Mr. Nabours. The motion was unanimously and enthusiastically carried. Chairman Carter, in behalf of the members of the Board, the officials and friends of the College, expressed great appreciation for the generous act of Mr. Nabours.

There was discussion regarding payment for extra work certified by the architects in favor of Eugene Ashe Electric Company and the Koriath Plumbing and Heating Company. It was agreed to leave the adjustment of these claims to the Local Affairs Committee. The Chairman of the Board instructed the Secretary to procure from the architects the signed orders authorizing these extras.

There being no further business the Chairman declared the meeting adjourned.

A. G. CARTER
Chairman

R. M. CHITWOOD
Secretary

Lubbock, Texas
March 12, 1926.

The Committee on Local Affairs of the Board of Directors of the Texas Technological College met in the office of the Secretary, at Lubbock, Texas, Friday, March 12th, 1926, at 10 o'clock A.M.

The following were present: R. A. Underwood, Chairman, C. B. Jones, H. T. Kimbro and R. M. Chitwood, Secretary.

The following fidelity bonds written by the Fidelity and Deposit Company of Maryland in favor of the Texas Technological College were delivered by the Secretary to Mr. C. B. Jones, Treasurer of the College.

R. M. Chitwood \$10,000.00
Jane M. Bennett 5,000.00

The Secretary reported that E. H. Sheldon & Co., Muskegon, Michigan, had accepted the proposal of the committee to deduct 10 per cent from the gross amount of their invoices: \$18,273.90, as a penalty for failure to deliver and install furniture and equipment purchased within the time specified in the contract. It was reported to the committee that the Kewaunee Mfg. Co., Kewaunee, Wisconsin, had not consented to settle their claim of \$5,842.99 for furniture and equipment on the basis of a penalty of 10 per cent of the gross amount of the invoices. The Kewaunee Mfg. Co gave the college a surety bond of \$1,500.00 guaranteeing delivery and installation of equipment purchased from them by October 1, 1925. Installation was completed after January 1, 1926.

The Committee instructed the Secretary to notify the Kewaunee Mfg Co., that no other settlement would be offered by the authorities of the Texas Technological College.

Consideration was given to proposals submitted by the owners of the Easter and Gelin dormitories for the sale or lease of their buildings to the college. The proposals specified that purchase of the furniture in the buildings would have to be made by the college in the event the buildings were leased. It was unanimously agreed that due to the poor financial condition of the college it would not be possible for consideration to be given the lease proposals during the present calendar year.

There was discussion of the lack of funds with which to purchase supplies and bleacher seats for the athletic department. The committee authorized the purchase of two thousand circus seats on the following terms:

- (1) Cost must not exceed \$2,600.00
- (2) One-half of the cost to be paid on or about December 1, 1926 and one-half on or about December 1, 1927.

Members of the Committee agreed that if the students requested an increase in the amount of the student activity fee from \$3.00 to \$10.00 they would urge the Board of Directors in full meeting to authorize this increase. It was pointed out that the student activity fee at the University of Texas is \$10.50 per year, and \$15.00 per year at the A. & M. College of Texas, Baylor University and Rice Institute.

Attention was called to the fact that \$1,300.00 of students notes given for the payment of fees are still unpaid. It was agreed that beginning with the fall term of 1926 no credit should be extended students for college fees.

The Secretary reported that the Cafeteria is not yet self-supporting, but showed an improvement for the month of February. A recommendation of the Secretary that the Cafeteria be closed during the summer months was sustained by the Committee.

The employment of Uncas Johnson as an assistant in the business office at a salary of \$175.00 per month was authorized.

Consideration was given to bills for extra work done by Koriath Plumbing Co. and the Eugene-Ash Electric Co.

The Secretary was instructed to procure further details from the architects and the contractors.

Chairman

s/ R. M. Chitwood

Secretary

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BOARD MINUTES

APRIL 12, 1926

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Fort Worth, Texas
April 12, 1926

The Board of Directors of the Texas Technological College met in called session at ten o'clock on Monday, April 12, 1926, in the office of Chairman Amon G. Carter, in the Star Telegram Building, Fort Worth, Texas.

The roll call showed the following members present: Amon G. Carter, John W. Carpenter, R. A. Underwood, and H. T. Kimbro. A letter from Mrs. F. N. Drane, saying she was unable to attend the meeting was read. Telegrams from C. B. Jones, and C. W. Meadows expressing regret because of their inability to attend the meeting were read.

President Horn and R. M. Chitwood, Secretary to the Board, were in attendance.

Inasmuch as roll call developed the absence of a quorum, the members present resolved themselves into a committee for the consideration of such matters as were presented for their attention.

President Horn presented an estimate of the necessities of the College for the year 1926-1927. This statement showed that \$192,880 additional to the legislative appropriation and the deficiency warrant already issued would be required to meet the expenses of the College for next year. The Legislative Committee was requested by Chairman Carter to call on Governor Ferguson to present the needs of the College, and request the issuance of deficiency warrants to be used in meeting the expenses of the coming year. The Legislative Committee consists of C. B. Jones, John W. Carpenter, and Mose Newman.

The President of the College was authorized to employ a man to seek employment for students and inspect boarding houses, during the months of June, July, August, and September of the current year. The salary not to exceed \$150 per month.

Retention of E. W. Camp, Director of Textile Engineering, at his present monthly rate was authorized for the months of June, July, and August.

Due to continued losses the College Cafeteria was ordered closed May 1, 1926.

A list of regulations for student boarding houses was presented by President Horn. After discussion and the adoption of modifications suggested by Mr. Kimbro, regulations were approved.

Payment for extra work done by J. C. Koriath Company, and Eugene Ashe Electric Company, amounting to \$8000 was authorized, subject to the approval of the architects.

The Secretary was instructed to arrange a date with the State Board of Control for hearing a committee from the Board of Directors to present the budget of the College for the biennium, beginning September 1, 1927.

It was agreed that no attempt would be made to enforce the decisions reached at this meeting until approval of a majority of the members of the Board had been secured.

The meeting adjourned with the understanding that the Board would assemble at Lubbock, June 1, to remain in session for two days.

A. G. CARTER

Chairman

s/ R. M. CHITWOOD

Secretary

These Minutes which were found in the President's office files could not be found in the Secretary's Minute book. 12/1/39

Lubbock, Texas
May 17th, 1926.

The Local Affairs Committee of the Board of Directors of The Texas Technological College met in the office of the Secretary at Lubbock, May 17th, 1926 at 10 A.M.

Messrs R. A. Underwood, C. B. Jones and H. T. Kimbro were present.

Mr. W. L. Stangel, Head of the Animal Husbandry Department, appeared before the Committee and presented several plans for the purchase of live stock for the college. The Committee authorized the purchase of twenty five (25) steers upon assurance from Mr. Jones that he would advance the purchase price.

The Committee authorized the Secretary and President of the College to sign two notes for \$1025.25 each for the circus seats purchased for the athletic field. These notes were dated March 29th, 1926 and bear interest at the rate of 6% from date. One note is due December 1st, 1926 and the other December 1st, 1927.

The Committee considered a proposal from Ernst & Ernst for the audit of the books of the college for the fiscal year ending August 31st, 1926. The Treasurer was authorized to notify Ernst & Ernst that their proposal to furnish a senior accountant for \$25.00 per day plus expenses, would be accepted with the understanding that the total cost of the audit would not exceed \$500.00. The Treasurer was authorized to incur additional expense in completing the audit, if in his judgment the work could not be completed for \$500.00.

Use of a portion of the campus for grazing purposes was authorized, provided a good fence is erected around the portion of the campus used for grazing.

The Committee authorized the employment of an office

and business assistant by Coach Freeland at a salary of \$1200.00 per year.

The Committee decided to make the following recommendations to the Board of Directors:

1. The erection, near the athletic field, of a temporary gymnasium with space for office, storage, lockers and bath house.

2. The temporary abandonment of the cafeteria for restaurant purposes and the use of the north end of the building for the receiving and storage of supplies, for the college book-store and college postoffice. The remaining portion of the space in the cafeteria building to be assigned by the Board of Directors for use by any department in need of additional space for the next college year. This recommendation of the Committee is made because lack of funds will prevent the college from supplying the urgent need for additional room for the purposes indicated. The experience of the college this year having shown that a restaurant on the campus is not needed.

3. Fees collected by the college from students are not to be construed as a part of the appropriation for maintenance of any particular department. The Board of Directors should establish all fees and decide upon their distribution. No fees to be advertised or collected until approved by the Board of Directors.

4. At the beginning of the fall term of 1926, the Committee recommends that the traveling expenses of members of the faculty or officials of the school, who accept invitations to address schools, societies, or institutions, be not paid from the funds of The Texas Technological College. The Committee is of the opinion that traveling expenses should be paid by the school or persons extending the invitation.

s/ R. M. Chitwood

Secretary

BOARD MINUTES

JUNE 4, 1926

Lubbock, Texas
June 4, 1926

The Board of Directors of the Texas Technological College met at 1:30 P.M. on Friday, June 4, 1926, in the Administration Building at Lubbock.

Roll call showed the following members present:

Amon G. Carter	Mrs. F. N. Drane
R. A. Underwood	Mose Newman
C. W. Meadows	H. T. Kimbro
John W. Carpenter	

Dr. P. W. Horn, President of the College, and R. M. Chitwood, Secretary to the Board, were also in attendance at the meeting. A letter from Mrs. Chas. DeGroff explained that she was unable to be present on account of illness in her family. A telephone message from C. B. Jones explained that, due to heavy rains, he was unable to make the trip from Spur to Lubbock.

The minutes of the meeting of April 12 were read. No quorum was present at meeting of April 12. On motion of Mr. Carpenter, seconded by Mr. Meadows, the minutes were approved and the action of the Board was in all respects confirmed, including the authorization for requesting a Deficiency Warrant from Governor Ferguson to meet the needs of the College for the fiscal year beginning September 1, 1926.

The following tentative budget for the Biennium beginning September 1, 1927 was presented by President Horn:

PAGE 1 - CURRENT GENERAL EXPENSES	1927-28	1928-29
College utilities, heating plant, water works, electrical apparatus & plumbing (including cost of fuel and light, supplies, labor and equipment for maintenance and for extensions of all utilities.)	40,000.00	30,000.00

Board of Directors- Cost of annual audit, salary of Secretary who shall be Business Manager of College; Office, traveling and other expenses of members and officers of Board and President	11,000.00	11,000.00
Printing, postage, supplies and equipment for all administrative offices	9,000.00	9,000.00
Printing catalogs and documents	4,500.00	4,500.00
Lecturers and entertainments	1,000.00	1,000.00
Summer School expense, including salaries	50,000.00	60,000.00
Library Books, supplies and equipment	25,000.00	25,000.00
Commencement Expenses, including speakers, programs, and invitations	500.00	500.00
Fire protection, including insurance	5,000.00	5,000.00
Telephone and telegraph	2,000.00	2,000.00
Classroom supplies, including chalk and erasers	1,500.00	1,500.00
Furniture and equipment for buildings	5,000.00	5,000.00
Material for repairs	3,000.00	3,000.00
Tools and implements, including truck	3,000.00	3,000.00
Material and labor for construction of temporary buildings	15,000.00	15,000.00
Janitors' supplies	3,000.00	3,000.00
Campus Streets	15,000.00	15,000.00
Campus walks	5,000.00	5,000.00
Trees and shrubs	4,000.00	4,000.00
Miscellaneous supplies and equipment	5,000.00	5,000.00
	<u>\$207,500.00</u>	<u>\$206,500.00</u>

On motion of Mr. Carpenter, seconded by Mr. Newman, page one was approved.

June 4, 1926

Page 2 - SALARIES-ADMINISTRATION

FOR YEARS ENDING
8-31-28 8-31-29

Office of President		
President (with residence)	10,000.00	10,000.00
President's Secretary	2,400.00	2,400.00
Office of Registrar		
Registrar	4,000.00	4,000.00
Chief Clerk	1,500.00	1,500.00
Stenographer	1,500.00	1,500.00
Clerk		1,200.00
Student Assistants	1,000.00	1,000.00
Library		
Librarian	3,600.00	3,600.00
Ass't. Librarian	2,250.00	2,250.00
Reference Librarian	1,800.00	1,800.00
Cataloguer	1,500.00	1,500.00
Physical Plant		
Supt. Buildings and Grounds	3,000.00	3,000.00
Engineer Power Plant	2,400.00	2,400.00
Carpenter	2,000.00	2,000.00
Plumber	2,000.00	2,000.00
Two Firemen	3,000.00	3,000.00
Two Night Watchmen	2,640.00	2,640.00
Janitors	7,200.00	7,200.00
Campus Laborers	3,600.00	3,600.00
Office of Business Manager		
Auditor and Ass't Business Manager	3,600.00	3,600.00
Cashier	2,400.00	2,400.00
Chief Accountant	2,400.00	2,400.00
Bookkeeper	1,500.00	1,500.00
Stenographer	1,500.00	1,500.00
Requisition and Voucher Clerk	1,200.00	
Miscellaneous		
Manager Book & Supply Room	2,400.00	2,400.00
Postmaster	1,500.00	1,500.00
Telephone Operator	1,500.00	1,500.00
Stenographers & Clerks for five		
Deans and other officials	12,000.00	12,000.00
Student Labor	6,000.00	6,000.00
	<u>\$73,790.00</u>	<u>\$74,990.00</u>

On motion of Mr. Underwood, seconded by Mr. Newman, page two was approved.

Pages 3,4,5,6,7, and 8 - Instructional Payroll Budget-

	FOR YEARS ENDING	
	8-31-28	8-31-29
AGRICULTURE:		
A. H. Leidigh, Prof. & Dean of Agriculture	5,000.00	5,000.00
C. H. Mahoney, Professor	3,250.00	3,250.00
W. L. Stangel, Professor	4,500.00	4,500.00
F. I. Dahlbert, Supt. Farms	2,000.00	2,000.00
Ray Mowery, Associate Professor	3,250.00	3,250.00
Prof. Agri. Economics & Farm Mgt.	4,500.00	4,500.00
Prof. Irrigation and Engineering	4,500.00	4,500.00
Inst. Agri. Eng. and Farm Machinery	4,500.00	4,500.00
Inst. in Farm Machinery and Filed		2,400.00
Agronomy:		
Prof. of Soils	3,600.00	4,000.00
Prof. of Crops	3,600.00	3,600.00
Animal Husbandry:		
Prof. of Animal Husbandry		4,000.00
Assoc. Prof. of Animal Husbandry	3,600.00	3,600.00
Prof. of Dairy Mfg. & Products		4,250.00
Prof. of Horticulture	4,500.00	4,500.00
Prof. of Poultry Husbandry		4,250.00
Herdsmen, Dairy Cattle (12 Mo.)	1,200.00	1,200.00
Horseman & Head Teamster (12 Mo.)	1,200.00	1,200.00
Herdsmen, Sheep & Swine (12 Mo.)	1,200.00	1,200.00
Herdsmen, Beef Cattle (12 Mo.)	1,200.00	1,200.00
Greenhouse Supt. (12 Mo.)		1,800.00
Florist	1,500.00	1,500.00
Gardner (12 months)	1,200.00	1,200.00
Poultry Plant Foreman (12 Mo.)		1,200.00
Biology:		
R. A. Studhalter, Professor	4,500.00	4,500.00
Mrs. R. A. Studhalter (Resigned)		
E. L. Reed, Adj. Prof.	3,600.00	3,600.00
Miss Bessie League, Instructor	2,400.00	2,400.00
Professor	4,500.00	4,500.00
Professor	3,600.00	3,750.00
Associate Professor	3,000.00	3,000.00
Instructor		2,400.00
Chemistry:		
W. T. Read, Professor	4,500.00	4,500.00
W. L. Ray, Professor	4,000.00	4,000.00
F. D. Galbraith, Assoc. Prof.	3,600.00	3,600.00
W. M. Craig, Professor	3,600.00	3,600.00
Professor	4,500.00	4,500.00
Mrs. J.M. Marshall, Instructor	1,200.00	1,200.00
Mrs. R. C. Read, Instructor	1,200.00	1,200.00

June 4, 1926

	FOR YEARS ENDING	
	8-31-28	8-31-29
Chemistry (Continued)		
Professor	3,600.00	3,750.00
Assoc. Professor	2,500.00	3,000.00
Student Assistants	4,000.00	4,000.00
Asst. Professors		2,500.00
ECONOMICS:		
W. A. Jackson	4,500.00	4,500.00
B. F. Condray	3,600.00	3,600.00
H. C. Pender, Instructor	2,400.00	2,400.00
Professor	3,600.00	3,600.00
Assoc. Prof.		3,000.00
Adjunct Professor		2,750.00
Student Assistants	1,500.00	1,500.00
EDUCATION:		
A. W. Evans, Professor	4,500.00	4,500.00
Miss A. White, Assoc. Prof.	3,250.00	3,250.00
W. P. Clements, Adj. Prof.	3,250.00	3,250.00
Professor	3,750.00	3,750.00
Associate Professor	3,000.00	3,000.00
Associate Professor		3,000.00
ENGINEERING:		
Architectural:		
Professor	4,250.00	4,250.00
E. Shelton, Assoc. Prof.	3,250.00	3,750.00
Associate Professor		3,250.00
Asst. Professor	2,750.00	2,750.00
Civil Engineering:		
Professor	4,250.00	4,250.00
J. Murdough, Assoc. Prof.	3,500.00	3,750.00
Asst. Professor	2,750.00	3,000.00
Instructor		2,400.00
Student Assistants	500.00	500.00
Electrical:		
W.M. Miller, Prof. and Dean	5,000.00	5,000.00
Professor	4,250.00	4,500.00
Associate Professor	3,500.00	3,750.00
Assistant Professor	2,750.00	3,000.00
Instructor		2,400.00
Student Assistants	500.00	500.00
Mechanical:		
N. T. Bourke, Professor	4,250.00	4,250.00
Associate Professor	3,500.00	3,750.00
Assistant Professor		2,750.00
Mechanician	2,200.00	2,400.00
R. Campbell, Instr. (Lv. Abs.)		
Mechanical Engineering Shop:		
Supt. J. C. Hardgrave	3,250.00	3,250.00
Instructor in Wood Works	2,400.00	2,750.00
Instructor	2,400.00	2,400.00

Textile:		
E. W. Camp, Professor	4,500.00	4,500.00
Associate Professor	3,500.00	3,750.00
Assistant Professor		2,700.00
Instructor	2,400.00	2,400.00
Drawing:		
C. L. Svenson, Professor	4,000.00	4,250.00
Assistant Professor	2,700.00	3,000.00
Student Assistants	800.00	800.00
<u>ENGLISH:</u>		
J. M. Gordon, Dean of Lib. Arts & Prof.	5,000.00	5,000.00
R. C. Harrison, Prof.	4,500.00	4,500.00
George Smallwood, Assoc. Prof.	3,600.00	3,600.00
W. B. Gates, Adj. Prof. (Lv. Abs.)		
Miss Flora McGee, Adj. Prof.	3,000.00	3,000.00
Mrs. Eunice Gates (Resigned)	3,000.00	3,000.00
R. A. Mills, Assoc. Prof.	3,500.00	3,500.00
R. W. Fowler, Instructor	2,400.00	2,400.00
H. K. Knickerbocker, Instr.	2,000.00	2,400.00
Miss Lucile Gill, Instr.	2,400.00	2,400.00
Full Professor	4,500.00	4,500.00
Associate Professor	3,750.00	3,750.00
Assistant Professor	3,250.00	3,250.00
Instructor	2,000.00	2,000.00
Adjunct Professor		3,000.00
Adjunct Professor		2,750.00
Instructor		2,000.00
Mrs. Mary Doak, Dean of Women & Prof.	4,000.00	4,000.00
<u>FRENCH:</u>		
L. A. Pfluegar, Professor	4,500.00	4,500.00
Miss E. Marshall, Assoc. Prof.	2,400.00	2,400.00
Assoc. Professor	3,000.00	3,000.00
<u>GEOLOGY:</u>		
L. T. Patton, Professor	4,500.00	4,500.00
R. J. Russell, Assoc. Prof.	3,500.00	3,500.00
Assistant Professor	2,500.00	2,700.00
Instructor	2,000.00	2,200.00
Instructor		2,000.00
Student Assistants	600.00	1,000.00
<u>HISTORY:</u>		
John C. Granbery, Professor	4,500.00	4,500.00
Gus L. Ford, Assoc. Prof.	3,600.00	3,600.00
C. D. Eaves, Assoc. Prof.	3,600.00	3,600.00
Miss L. R. Boone, Adj. Prof.	3,000.00	3,000.00
Associate Professor	3,600.00	3,600.00
Instructor		2,400.00

June 4, 1926

HOME ECONOMICS:

Margaret W. Weeks, Dean & Prof.	5,000.00	5,000.00
Miss J. McCreery, Assoc. Prof.	4,250.00	4,250.00
Miss Dorothy McFarlane, Adj. Prof.	3,500.00	3,500.00
Miss M. D. Erwin, Professor	3,600.00	3,600.00
Miss K. Harper, Assoc. Prof.	3,000.00	3,000.00
Adj. Prof. Foods & Nutrition	3,000.00	3,000.00
Instructor " " "		2,750.00
Instructor Clothing		2,750.00
Associate Professor in Art	3,000.00	3,000.00
Instructor in Art		2,750.00

MATHEMATICS:

J. N. Michie, Professor	4,500.00	4,500.00
D. A. Flanders, Assoc. Prof. (Lv. Abs.)	4,500.00	4,500.00
W. H. Whyburn, Adj. Prof. (Lv. Abs.)		
Miss E. Stafford, Adj. Prof.	2,500.00	2,500.00
Lois Amos, Assoc. Prof.	3,600.00	3,600.00
A. H. Wait, Adj. Prof.	3,000.00	3,000.00
P. K. Reese, Instr.	2,000.00	2,000.00
L. V. Robinson, Adj. Prof.	3,000.00	3,000.00
G. A. Lyle, Adj. Prof.	2,500.00	2,500.00
Instructor	1,800.00	1,800.00
Instructor		1,800.00
Adj. Professor	2,500.00	2,500.00
Assistant Professor	3,000.00	3,000.00

MUSIC:

W. R. Waghorne, Professor	4,500.00	4,500.00
Harry LeMaire, Bandmaster	2,700.00	2,700.00

PHYSICAL EDUCATION:

E. Y. Freeland, Professor	4,500.00	4,500.00
Miss J. Gilkerson, Ass't. Prof.	2,700.00	2,700.00
Hugh T. Killin	900.00	900.00
Rhodes Ingerton	3,000.00	3,000.00

PHYSICS:

E. F. George, Professor	4,500.00	4,500.00
C. S. Mast, Assoc. Prof.	4,000.00	4,000.00
Harry Hill, Adj. Prof.	3,500.00	3,500.00
W. H. Abbitt, Assoc. Prof.	3,600.00	3,600.00
W. M. Young, Adj. Prof.	3,000.00	3,000.00
Instructor	1,800.00	1,800.00
Instructor		1,800.00
Student Assistants	1,000.00	1,200.00

PUBLIC SPEAKING:

Ruth Pirtle, Adj. Prof.	3,000.00	3,000.00
Assoc. Professor	2,500.00	2,500.00

SPANISH:

C. E. Qualia, Professor	4,500.00	4,500.00
Frances Whatley, Assoc. Prof.	3,250.00	3,250.00
C. Henninger, Adj. Prof.	2,750.00	3,000.00
Adj. Professor	2,400.00	2,400.00
Instructor	2,000.00	2,000.00
Instructor		2,000.00
	<hr/>	<hr/>
	\$409,900.00	\$491,650.00

On motion of Mr. Carpenter, seconded by Mrs. Drane, pages 3,4,5,6,7, and 8 were approved.

BOARD MINUTES

OCTOBER 11, 1926

It was moved by Mr. Miller, seconded by Mr. Jones, that F. M. Chittwood, Secretary of the Board of Directors, be authorized to file application to Governor Ferguson for the issuance of a deficiency warrant in amount of \$200,000, or any lesser sum, for the purpose of making the payroll and defraying other necessary expenses of the College for the coming year. The motion was unanimously carried.

Upon notice of Mr. Jones, seconded by Mr. Kinere, Dr. Furr was requested to prepare an appropriate statement setting forth the high esteem in which Mrs. Chas. M. Coffey was held by her associates on the Board of Directors and expressing their deep regret occasioned by her death.

On notice of Mrs. Jones, seconded by Mr. Jones, the Board adjourned to meet at 10 o'clock on Monday, October 18, 1926, at the College Building, Columbia, Tennessee.

These Minutes which were found in the President's office files could not be found in the Secretary's Minute Book. 12/1/39

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MADE IN U. S. A.

Lubbock, Texas
October 11, 1926

The Board of Directors of the Texas Technological College met in called session in the Administration Building, at Lubbock, Texas, October 11, 1926, at 1:30 p.m.

Roll call showed the following members present:
Messrs. Underwood, Jones, Kimbro, Mesdames Drane and Haley.

Dr. H. H. Harrington, Chairman; Mr. R. B. Walthall, Member; and Mr. W. T. Gaston, Secretary, of the State Board of Control, were present and gave assurance that the needs of the College would receive their careful study and that their recommendations to the State Legislature for appropriations for the Texas Technological College would be as liberal as the condition of the State Treasury would permit.

It was moved by Mr. Kimbro, seconded by Mr. Jones, that R. M. Chitwood, Secretary of the Board of Directors, be authorized to make application to Governor Ferguson for the issuance of a deficiency warrant in amount of \$200,000, or any lesser sum, for the purpose of making the payroll and defraying other necessary expenses of the College for the coming year. The motion was unanimously carried.

Upon motion of Mr. Jones, seconded by Mr. Kimbro, Dr. Horn was requested to prepare an appropriate statement setting forth the high esteem in which Mrs. Chas. De Groff was held by her associates on the Board of Directors and expressing their deep sorrow occasioned by her death.

On motion of Mrs. Drane, seconded by Mr. Jones, the Board adjourned to meet at 9:30 a.m., October 30, 1926, in the Star-Telegram Building, Ft. Worth, Texas.

s/ R. M. Chitwood
Secretary

Lubbock, Texas
October 11, 1926

The Board of Directors of the Texas Technological College met in called session in the Administration Building at Lubbock, Texas, October 11, 1926, at 1:30 p.m.

Roll call showed the following members present: Messrs. Underwood, Jones, Kinzie, Buchanan, Clegg and Hiley.

Dr. M. M. Hurlingham, Chairman, Dr. J. E. Williams, Secretary, and Mr. F. T. Gordon, Treasurer, of the Board were present and gave a report on the work of the Board during the past year. The report was read and approved. The following resolutions were adopted:

Resolved, That the Board of Directors of the Texas Technological College be authorized to make application to the Board of Directors of the West Texas Hospital for the purpose of making the hospital and building and other necessary expenses of the college for the coming year. The motion was unanimously carried.

After motion by Mr. Jones, seconded by Mr. Williams, the Board adjourned to meet on Wednesday, October 13, 1926, at 10:00 a.m. in the Administration Building, Lubbock, Texas.

A. B. Cline
Secretary

These Minutes which were found in the President's office files could not be found in the Secretary's Minute Book. 12/1/39

The following action was taken by the Local Affairs Committee of the Texas Technological College, Saturday, July 17, 1926:

After a very full discussion of the splendid hospital and medical facilities offered by various Lubbock institutions, and reposing confidence in the safety of the fireproof hospitals of that city - a motion prevailed that the proposal be accepted of the West Texas Hospital to provide medical services to the student body of this College during the college year of 1926-1927, and that this Local Affairs Committee recommend, and it does hereby recommend to the Board of Directors of this college that, due to the very efficient manner in which this service during the college year past, has been rendered by the staff of the Lubbock Sanitarium, the medical contract for the college year of 1927-1928 be awarded to the Lubbock Sanitarium.

July 17, 1926.

Fort Worth, Texas
October 30, 1926

The Board of Directors of the Texas Technological College met at 10 a.m., on Saturday, October 30, 1926, in the Star-Telegram Building at Fort Worth, Texas.

Roll call showed the following members present: Messrs. Amon G. Carter, R. A. Underwood, Jno. W. Carpenter, Clifford B. Jones, Mose Newman, H. T. Kimbro, and Mesdames Jno. A. Haley, and F. N. Drane. A quorum being present the chairman declared the meeting open for business.

The minutes of the last meeting, held October 11, 1926, were read and approved.

President Horn read a report covering the activities of the College and containing the recommendation that the Easter Dormitory, now occupied by girls, be taken over by the College on a lease basis for a definite period. There was much discussion by members of the Board regarding the rental of the Easter Dormitory but the Board failed to authorize the leasing of the Building.

Upon motion by Mr. Carpenter, seconded by Mr. Newman, the Secretary was authorized to notify the low bidder to proceed with the construction of the gymnasium building, plans for which had already been drawn by the architect, and bids having already been received.

The Secretary reported that J. B. Maxey, of Lubbock, was the low bidder on the building, the bid being \$19,360.00.

On motion by Mr. Carpenter, seconded by Mrs. Haley, the proposed remodeling of the Cafeteria Building for the purpose of securing additional space for purposes other than restaurant use was referred to the Local Affairs Committee with full power to act.

Mr. Clifford B. Jones, Treasurer of the Board of Directors, was requested to review the audit report made by Ernst and Ernst for the fiscal year ending August 31, 1926.

Upon motion by Mr. Jones, seconded by Mr. Underwood, a bill presented by Architect W. C. Hedrick for \$2004, the balance due for services on the original contract for buildings and equipment, was ordered paid inasmuch as the bill was found to be in conformity with the contract between Mr. Hedrick and the Texas Technological College, and the service fully and satisfactorily rendered by Mr. Hedrick.

Renewal of fire insurance policies now being carried on the buildings of the College was discussed and referred to the Local Affairs Committee with full power to act.

It was moved by Mr. Kimbro, seconded by Mr. Jones, that one-half of the bill for \$1,104.23 rendered by the Southwestern Engraving Company for cuts made for La Ventana (the Student's Annual) of last year be paid from College funds.

Upon motion by Mr. Kimbro, seconded by Mr. Underwood, the Board tendered its thanks to Chairman Amon G. Carter for having arranged for the visit of the members of the Board of Control to Lubbock for the purpose of inspecting the College and considering its needs for the biennium beginning September 1, 1927.

Upon motion by Mr. Kimbro, seconded by Mrs. Haley, the Secretary was instructed to write each member of the Board of Control expressing appreciation of the visit recently made to Lubbock and of careful consideration which had been given to the needs of the College.

October 30, 1926

Upon motion of Mr. Kimbro, seconded by Mr. Newman, payment of \$300 was ordered made to Secretary R. M. Chitwood for expenses (additional to the usual traveling expenses) incurred in behalf of the College during 1925-26.

Upon motion by Mr. Kimbro, seconded by Mr. Newman, the salaries of Dean Wm. J. Miller, and Dean Margaret W. Weeks were fixed at \$4,500 each for the present school year.

Upon motion by Mr. Kimbro, seconded by Mr. Carpenter, the salary of E. W. Camp, Professor of Textile Engineering was raised to \$3,750 for the present school year. Mrs. Drane, and Messrs. Carpenter and Kimbro spoke in high terms of Mr. Camp and his work and value to the College.

President Horn stated that he gave his full approval to the salary increases of Dean Miller and Dean Weeks and Mr. Camp.

Mr. Carpenter stated that he thought it would be desirable for the College to issue a booklet describing the Textile Engineering Department of the College and offered to pay one-half the cost of compiling and printing. Members of the Board discussed the suggestion of Mr. Carpenter but no action was taken.

On motion of Mr. Newman, seconded by Mr. Underwood, the Secretary was instructed to convey in wiring the thanks of the Board to Governor Ferguson for having recently signed a deficiency grant for the College for \$90,000, and also the thanks of the Board for warrants issued in favor of the College during the last scholastic year.

Chairman Carter stated that he would arrange for the discounting of the deficiency warrants to be issued against the deficiency grant of \$90,000 recently signed by the Governor and filed with the State Comptroller.

Chairman Carter presented a check signed by Will Rogers for \$200, and one signed by himself for \$100 as contributions toward the expense of bringing the College band to Fort Worth, October 30th, for the T.C.U.-Tech Football game.

President Horn called attention to the coming session of the Legislature and stated the assistance of the members of the Board would be needed in securing the passage of a liberal appropriation bill for the College. President Horn also called attention to the fact that the College had not yet adopted an official Seal and Shield.

Upon motion of Mr. Kimbro, seconded by Mr. Underwood, approval was given to the plan of the Agricultural Department of the College to buy and feed twenty-five steer calves upon condition that Mr. Jones approve the purchase. Mr. Jones stated he would advance the money with which to make the purchase and would accept properly executed notes of the College.

Upon motion of Mr. Jones, seconded by Mr. Kimbro, a leave of absence on account of illness was granted to R. M. Chitwood for thirty days or such shorter time as he desired.

At 1:45 p.m. the Board adjourned sine die.

A. G. Carter
Chairman

S/ R. M. CHITWOOD
Secretary

Lubbock, Texas
November 3, 1926

The Local Affairs Committee of the Board of Directors of the Texas Technological College met November 3, 1926, in the Administration Building at Lubbock, Texas. Messrs. Underwood, Jones, and Kimbro were present. President Horn and Secretary Chitwood were also present.

Fire insurance was ordered carried on College Buildings in amounts indicated:

Administration Building	\$25,000.00
Dairy Barn and Animals	15,000.00
Cafeteria and Contents	8,000.00
Textile Building	50,000.00
President's Home	10,000.00
Home Economics Bldg. & Cont.	20,000.00
Machine Shop	5,000.00

In the case of the Textile Building and the Home Economics Building it was ordered that three-fourths of the amount indicated be taken on the contents and one-fourth on the Building.

It was ordered that the tornado policy of \$10,000.00 on the President's Home be renewed for one year.

It was ordered that no further insurance be carried on the Stock Judging Pavilion.

Consideration was given to the requirements of the new

Gymnasium Building and Director Freeland of the Department of Athletics, was authorized to locate the building between the baseball diamond and the football field.

It was moved by Mr. Jones, seconded by Mr. Kimbro, that the action of the Secretary in agreeing to pay T. T. Easter \$200.00 for rent of five rooms in his dormitory for two months be approved. The motion carried. It was explained to the Committee that this payment was made in order to give further opportunity to the College authorities to place girls in the Easter Dormitory and was necessary in order that the owner would feel justified in continuing the use of his building as a girls dormitory.

It was moved by Mr. Jones, seconded by Mr. Kimbro, that action on the proposed remodeling of the Cafeteria be deferred until after the completion of the Gymnasium Building.

There being no further business the Committee adjourned, subject to call.

s/ R. M. Chitwood

Secretary

BOARD MINUTES

DECEMBER 4, 1926

The Board met at the usual time and place. The minutes of the previous meeting were read and approved.

President [Name] read a letter from [Name] regarding the [Topic]. The Board discussed the matter and decided to [Action].

President [Name] then presented a list of [Topic]. The Board discussed the list and decided to [Action].

Fort Worth, Texas
December 4, 1926

In pursuance of the call of the chairman of the Board, the Board of Directors of the Texas Technological College met in special session at 10 a.m., Saturday, December 4, in the office of Chairman Amon G. Carter in the Star Telegram Building in Fort Worth.

The following members of the Board were present at the meeting: Amon G. Carter, Chairman, who presided; R. A. Underwood, H. T. Kimbro, C. W. Meadows, Mose Newman, Mrs. John A. Haley. The president of the college was also present, and was appointed secretary for the meeting.

It was stated that Mr. John W. Carpenter was prevented from attending on account of a meeting of the Board of Directors of his company, and that Mrs. F. N. Drane, and Mr. Clifford B. Jones were both out of the state.

Chairman Carter stated that the chief object of the meeting was to select a business manager to succeed to the place made vacant by the untimely death of Mr. R. M. Chitwood.

President Horn read a letter which he had written to Mr. E. J. Kiker, assistant in Mr. Chitwood's office, appointing him acting business manager until the Board should act, the entire appointment not to cover more than thirty days.

President Horn then submitted a list of about twenty names of men that might be considered possibilities in filling the position.

After some discussion, Mr. E. W. Provence of Waco, formerly business manager of Baylor University, was declared elected to the position of Business Manager of the Texas Technological College at a salary of \$3750 for the year of twelve months. It was stated that Mr. Provence would also act as secretary of the Board. Mr. Provence stated that he could begin work on or before December 15th. He accepted the position.

On motion unanimously carried, Chairman Carter appointed H. T. Kimbro, R. A. Underwood and P. W. Horn a committee of three to draft suitable resolutions of respect concerning Mr. Chitwood.

On motion of Mr. Kimbro, the Board unanimously passed a resolution expressing to the Board of Control their appreciation of the recommendations made by that Board. It was the sense of the meeting that these recommendations were liberal although they did not and could not cover all the items in the request originally made.

On motion made by Mr. Underwood, seconded by Mr. Kimbro, the Board unanimously approved the plan formerly suggested by Mr. Carpenter for getting out a special booklet with reference to the Textile Engineering building and equipment of the Texas Technological College. The working out of the details was referred to Mr. Horn and to Mr. Carpenter in connection with the Local Affairs Committee.

President Horn was directed to write to other state institutions and ascertain what the ordinary practice is with reference to the matter of furnishing electric power for lights and other purposes for the president's residence.

It was moved by Mr. Underwood and seconded by Mr. Newman and unanimously carried by the Board that payment be made to J. B. Maxey for work done on the gymnasium. Payment is to be made in accordance with architect's approval on estimate and warrants are to be issued under the supervision of the Local Affairs Committee.

December 4, 1926

President Horn called attention to the fact that according to the books of the Business Office of the College and also according to the comptroller's record, there was a balance of approximately \$5400 unexpended appropriations which would be available on contracts signed on or before August 31, 1926.

He also called attention to the fact that Mr. Chitwood had originally estimated that \$150,000 would be needed in deficiency warrants to complete the year's work of the college. Of this amount \$90,000 has been obtained in deficiency warrants. Mr. Chitwood's original estimate which is confirmed by a study of the finances of the college revealed the fact that this amount of \$60,000 will still be needed to complete payrolls for the last two months of the school term. It was stated that about the only way possible for securing this amount would be by way of an emergency appropriation from the incoming legislature.

One copy of the audit made by Ernst and Ernst of the finances of the college for the year ending August 31, 1926, was submitted to the Board by the President, and was briefly examined by the members present. President Horn was directed to write to this firm and have them make a stated number of additional copies for each member of the Board to have one.

Attention was called to the fact that under the By-Laws of the Board, the next regular meeting will be held on the fourth Tuesday in January, namely, Tuesday, January 25th, 1927.

There being no further business, the Board adjourned.

A. G. Carter
Chairman

P. W. Horn
Acting Secretary